

**Requisition From-1 (Land with Building/Structure)
(For Assistance on Market Value/Chargeability)**

Registration Office: _____

District: _____

1. Name of the Applicant First & Middle name
 Last name

2. Applicant's Status (Please tick ✓ the appropriate one)

- a. Advocate. b. Executant c. Attorney of Executant d. Solicitor firm
 e. Deed writer f. Claimant g. Attorney of Claimant h. Others

3. Postal Address of the Applicant : _____

District: _____

Thana _____ Pin _____ State: _____

4. Proposed Transaction Description/Code: _____

(Follow the description/code as listed in the office)

4a. Whether supplementary Deed ? (Yes/No) _____

4b. If "Yes" in 4a then

Is Proper Stamp Duty and Registration Fees in Original Deed? Yes/No _____

5. Type of the Property (Please tick ✓ the appropriate one)

- a. Land with Structures b. Vacant Land c. Flat/Apartment
 d. Commercial Complex

6. Set forth value of the movable property (Rs.): _____

7. Whether the Land is (Tick ✓ the appropriate ones)

- a. Under Khatian No 1 [produce certificate in case of a]
 b. Tribal to Non-tribal Transfer c. Notified by any Govt, body for use by them
 d. Owned by Ministry of Defence e. Under acquisition of State Govt./Central Govt./KMDA
 f. A forest Land g. None

8. Partition/Lease/Not Applicable

Partition		Lease Lease Period (LP) : Year _____ Month _____			
Sr. No of Partitioner	Defined Share in%	Amount of Advance in Rs. _____			
		LP: Less than 1 year	LP: one year to 100 years	LP: more than 100 years	
		Total rent (in Rs)	Average Annual Rent (in Rs)	First 50 years total rent (in Rs)	
				Agri Case	Non Agri Case

Caution: For any mis-information provided causing under assessment of Market Value, the party Shall be liable for heavy penalty.

Full Signature of the Applicant _____ **Date:** _____

9. Detail particulars of the Land (Required for vacant land and land with building)

a. District: _____ b. Subdivision: _____ C. Thana: _____

d. Name of the Municipality/Corporation/Notified area/Cantonment Board/Gram Panchayat _____

e. Ward No _____ f. Holding No _____

g. Road Name _____ h. Premises No _____

i. Para/ Mahalla: _____ j1. Sector/Action Area _____ j2. Layout Block _____

j. Mouza Name _____ k. J.L. No. _____

l. Whether Bargadar is the Purchaser? Yes No

m. Roof right Yes No

n. Roof Location (if "Yes" in m.) _____ o. Area of Roof _____

p. Whether 1st time Registration? (Yes/No) _____

q. If "No" in p, Then Where Registered _____ Serial No., Year _____

Deed No. Year _____

r. Plot-wise details of the land

Sl. No	Plot No (LR/RS) or Layout Plot No Or Road Zone No	Khatian No	Pro-posed Land Use	Area of land (Dec/ Cottah/ Sq.ft Sq. meter)	Nature of Land as recorded in ROR	Bargadar if any	Set forth value (Rs.)	Land		Whether 1 st time Registration (Yes/ No)
								Property on the Road?		
								Non-rural	Rural	
								Yes	Width of access road	Presence of metal road
1.										
2.										
3.										

s. Total set forth value of land as stated (Rs) : _____

t. Partition/Exchange/Gift/None of these

Plot No (RS/LR)	Partition		Exchange			Gift in f/o family members & others	
	Sr. No. of Partitioner (maintain the same sr no as given in pg - 1]	Description of Share in % in this plot	1 st Party 2 nd Party	Description of Share in % in this plot		Description of Share in % in this plot	
				Before exchange	After exchange	Family Members	Other than family members

Full Signature of the Applicant _____ **Date:** _____

[N.B. Item e-i is applicable only for areas covered by other than Gram Panchayats]

10. Details of Structure/ Building (To be filled in case of land with Structure/Building)

a. Constructed area of the building (as per certificate of the local body) _____ (sq. mt/sq.ft)

b. Whether the tenant is the purchaser? Yes No

c. Set forth value in Rs. _____

d. Total No of Floors _____

e. Floor-wise details the building

Sl No.	Floor No. (1)	Use of the property		Type with Area			Age of the Building/ Floor	Roof Type (+)	Whether Tenanted (Yes/No)	Extent of Completion (**)
		Use Type (*)	Area (sq. ft/ sq. mt)	Cement	Mosaic	Marble				
1.										
2.										
3.										
4.										
5.										
6.										

f. Lift Facility Yes No

g. No of shops in the building if any with covered space _____

h. Area of Car Parking space/garage, if any _____ (Sq. ft/Sq. meter)

i. Whether 1st time Registration? (Yes/No) _____

j. Partition/Exchange/Gift/None of these

Partition		Exchange			Gift in f/o family members & others	
Sr. No. of Partitioner [maintain the sr. no as in pg 1]	Description of Share in % in this property	1st Party/ 2nd Party	Description of Share in % in this plot		Description of Share in % in this property	
			Before exchange	After exchange	Family Members	Other than family members

Full Signature of the Applicant _____ **Date:** _____

! Use Floor code as - Ground Floor-0, 1st Floor-1, 2nd Floor 2, 3rd Floor 3 so on.

* Use type – Residential – 1. Commercial –2. Semi-commercial-3

+ Use Roof code as - Pucca-1. Tin-shed –2, Tiles-shed –3, Thatched-4

** Use Extent of Completion code as - Complete – 1, Up to foundation-2, Up to Lintel-3, No doors and Windows-4