

**Government of West Bengal
Finance Department
Audit Branch**

Memo. No. 2504 – F(Y)

Dated, 25th April, 2019

Memorandum

Government of West Bengal has introduced Online GPF Module for the Group D employees including work charged employees of the State Govt. vide GO No. 734-F(J) dt 28/02/2018 read with GO No.1999-F(J) dated 05.06.2018 and DPPG, WB has been authorized to maintain the GPF A/cs in IFMS w.e.f. 01.04.2018. As a prerequisite, necessary instructions were issued to Head of Offices vide GO No. 734-F(J)W.B. dt. 28/02/2018 read with GO No.1115-F(J) dt. 29.03.2018.


However, a significant number of Head of Offices have not yet completed the various works related to this module such as capturing and approval of opening balance, submission of hard copies of Annexure-I & II, re-submission of rejected balance, according e-sanction of Final Payments.

In view of above, the governor is pleased to decide that

- (i) all the Head of Offices should complete the pending works positively before submission of Pay Bill of Gr. D employees for the month of May, 2019 so that DPPG, WB may accomplish the task of maintaining the GPF A/cs on online platform properly and
- (ii) at the same time, the PAOs/TOs concerned will obtain the following certificate on the body of the Pay Bill of May 2019 in respect of Gr. D employees from the Head of Offices before passing the same:


"Certified that all pending works related to online GPF module of Gr.D GPF viz. capture & approval of balances as on 01/04/2018 in online mode and submission of hard copies of Annexure-I and Annexure-II to DPPG, re-submission of rejected balances in the same way, e-sanctioning of final payment, have been completed in compliance of G.O No. 734-F(J) WB dt. 28/02/2018, 1115-F(J) dt. 29/03/2018, 1353-F(J)WB dt. 18/04/2018 and 1999-F(J) WB dt.05/06/2018. A copy of Opening Balance Capture Status Report generated from system is enclosed".

This order will take immediate effect.


(H.K.Dwivedi)
Additional Chief Secretary to the
Government of West Bengal.

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____
17. Group ____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.


Deputy Secretary to the
Government of West Bengal