

Government of West Bengal
Health and Family Welfare Department
Swasthya Bhavan, GN 29, Saltlake City, Kolkata-700 091
General Administration Branch

Memo No. HAD/12M-36-2020/853A

Dated, 20th March, 2020

ORDER

In view of pandemic of COVID-19, all types of leave of all staff of this department posted at all tiers (primary, secondary and tertiary health care institutions and offices including Headquarter) in West Bengal is hereby cancelled until further order except leave covered by the following grounds:

- a) Hospitalization of the employees;
- b) Bereavement in the family;
- c) Severe illness and absence continuing prior to issuance of leave cancellation order;
- d) Employees who had been on Child Care Leave, Maternity Leave, Medical Leave and Earned Leave sanctioned prior to to issuance of leave cancellation order.

The Notification No 1307-F(P-2) dated 18.03.2020 and para-1 of No.1346-F(P2) dated 20.03.2020 of the Finance Department, shall not apply to the Health & Family Welfare Department & its field offices of the district & sub-district levels since it is providing emergency and essential services for combating COVID-19.

This is in the interest of public service and will take immediate effect and continue till further order.



Principal Secretary
Health and Family Welfare Department

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Dated, 20th March, 2020

Copy forwarded to:

- 1) MD,NHM
- 2) Secretary(CE)/Addl. Secretary,F&S/Addl. Secretary,Ayush/Addl. Secretary, HS/Commissioner ,Dental/Commissioner, GA/Special Secretary,MERT
- 3) DHS/DME/Director,Ayush/Director Drugs Control/Director,SDCRL
- 4) Addl. Secretary, IT for posting in website
- 5) Office Notice Board
- 6) General Circulation for all employees of Health & Family Welfare Department.



Principal Secretary
Health and Family Welfare Department