

Government of West Bengal  
Finance Department  
Audit Branch(Group T)

No. 2218-F(Y)

Date: 16.07.2020

MEMORANDUM

Sub: Submission and Processing of eBills/eAdvices at Treasuries/Pay and Accounts Offices

In partial modification of FD Memo No.1880-F(Y) dated 06.06.2020, the Treasuries and Pay and Accounts Offices, w.e.f. 17.07.2020, will again start to receive and process eBills/eAdvices on the basis of signed Annexure I submitted online by DDOs/Administrators except Advance Adjustment Bill in TR Form28.

The modalities for submission and processing of Bills will be similar to the procedures specified in FD Memo No. 1380-F(Y) dated 23.03.2020, 1399-F(Y) dated 24.03.2020, 1423-F(Y) dated 26.03.2020, 1500-F(Y) 03.04.2020 and other related orders and instructions issued by Finance Department and Director of Treasuries and Accounts, West Bengal.


Bills/Advices which have already been received at the Treasuries and have not yet been passed/dispensed may also be processed and passed/dispensed online by the concerned Treasury officials.

The DDOs/Administrators will submit without fail the duly signed and authenticated physical copy of Bills/Advices to the concerned Treasury/after following the procedures specified in FD Memo No. 1827-F(Y) dated 01.06.2020 as per the following schedule:

Particulars of Passed Bills / Advices	Date of Submission of Physical copy to treasury
For Bills/Advices passed between 1 <sup>st</sup> and 15 <sup>th</sup> of any month	The next working day after 15 <sup>th</sup> Day or subsequent days of the month as decided by Directorate of Treasury and Accounts.
For Bills/Advices passed between 16 <sup>th</sup> and the end of any month	The first working day or subsequent days of the next month as decided by Directorate of Treasury and Accounts.

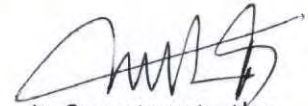
Last date of submission of Treasury Accounts to the AG (A&E), WB for the Month of July & August is extended to 17<sup>th</sup> August and 15<sup>th</sup> September 2020 respectively.

This order will take effect from 17.07.2020 and will be valid till 31.08.2020.

  
H.K. Dwivedi  
Additional Chief Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department. **This may kindly be forwarded to all Statutory/Autonomous/Local Bodies/ Grant in Aid institutions, etc under the Administrative control of the Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_
8. Director, \_\_\_\_\_
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Bidhannagar, Kolkata – 700064.
13. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police \_\_\_\_\_
14. Sub-Divisional Officer, \_\_\_\_\_
15. Treasury Officer, \_\_\_\_\_
16. Block Development Officer, \_\_\_\_\_.
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Jt. Secretary to the  
Government of West Bengal