

Government of West Bengal
Finance Department
Audit Branch

No. 30 -F(Y)

Date: 5th January, 2021

MEMORANDUM

In supersession of this Department Memorandum No. 5458-F(Y) dated 27.06.2012, the delegated powers of the Engineer Officers of various Works Executing Departments of the State Government towards 'Tender Acceptance' and 'Technical Sanction' is enhanced in the following manner.

The Works Executing Departments shall incorporate the following amendments in their respective Departmental Code/Manual/Order.

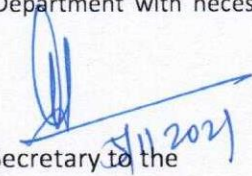
Designation	Revised power towards Tender Acceptance	Revised power towards Technical Sanction	Remarks
Chief Engineer-			
i. With approval of Govt. appointed tender committee	i. Full Power**	Full Power	**The tender committee will recommend to the Chief Engineer to accord sanction for acceptance of the tender or invite re-tender.
ii. Under his own power	ii. ₹ 5 crore***		***Provided the project has received the administrative approval or the revised administrative approval of the competent authority as and when required under the prescribed rules.
Superintending Engineer	₹2.5 crore + 5% excess of tender value**	₹2.5 crore	**Provided sanctioned estimate and budgetary provision is not exceeded because of the excess and the lowest tender is accepted.
Executive Engineer	₹1 crore + 5% excess of tender value**	₹1 crore	**Provided sanctioned estimate and budgetary provision is not exceeded because of the excess and the lowest tender is accepted.
Assistant Engineer	₹5 lakh + 5% excess of tender value**	₹5 lakh*	**Provided sanctioned estimate and budgetary provision is not exceeded because of the excess and the lowest tender is accepted. *With concurrence of Executive Engineer.

Note:

Acceptance of tender at justified rates [Estimated cost prepared by the Works Executing Departments] with allowable variances:

1) Variation upto 10% may be allowed by the Administrative Departments for peculiar situations and in special circumstances with the recommendation of the Government appointed Tender Committee, provided budgetary provision is not exceeded because of the excess and the lowest tender is accepted. Reasons for doing so shall be placed on record.

2) Tenders above this limit shall not normally be accepted. However, under exceptional circumstances, if the Administrative Department considers the discovered rate as reasonable, they may refer the file to Finance Department with necessary justifications for according concurrence for acceptance.


Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Bidhannagar, Kolkata – 700064.
13. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police _____
14. Sub-Divisional Officer, _____
15. Treasury Officer, _____
16. Block Development Officer, _____.
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Deputy Secretary to the
Government of West Bengal