

MEMORANDUM

Recently Finance Department has started allotting Funds for creation of assets to be used by Urban and Rural Local Bodies, Development Authorities, State Government Organisations, Autonomous Bodies, Aided Institutions and other parastatals under detailed Head of Account "53-Major Works, Land & Buildings / 60-Other Capital Expenditure" instead of "35-Capital Grants".

Naturally, the assets that will be created out of such fund will be assets of the State Government and not of such organisations. Therefore, such assets should be created in the similar manner as other assets of the State Government, i.e. as per the following alternative manner:

Alternative - I : Allotment is to be made to appropriate authority of PWD and the works will be executed by them.

Alternative - II : The Work is to be executed by the listed executing agencies as per Rule 47 D of WBFR after obtaining NOC from PWD. In this case the Department will enter into MOU and make phasewise payment as per the payment schedule specified in FD Memo no. 4470-F(Y) dated 05.06.2013. The DDO of the Department will draw the fund by placing bills in TR Form No. 26 enclosing B-1 / B-2 as sub-voucher as per FD Memo 1240-F(Y) dated 18.02.2013 at PAO / Treasury and credit the same to Deposit Account of the Implementing Agency maintained at any Treasury of West Bengal.

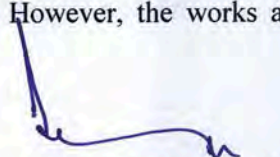
Alternative - III : The works can also be implemented by an implementing agency having the requisite engineering setup under the administrative control of the same Department in terms of FD Memo No. 3626-F(Y) dated 10.07.2014 after obtaining NOC of PWD. No MOU will be required in this case. DDO of the Department / DDO of the implementing agency (in case the agency organisation is having DDO code) will draw the fund by placing bills in TR Form No. 26 enclosing Annexure - B-1 / B-2/ B-3 as sub-voucher in terms of FD Memo No. 3626-F(Y) dated 10.07.2014 at PAO / Treasury and credit the same to the Deposit Account of the implementing agency maintained at any Treasury of West Bengal.

However, FD Memo No. 3626-F(Y) dated 10.07.2014 is partially modified as follows :

- (i) The phase wise payment schedule for all implementing agencies will be as per the schedule specified in FD Memo 4470-F(Y) dated 05.06.2013. (in modification of para 3). But, in case of procurement of non works Capital item, the payment schedule may be customised by the Administrative Department according to the nature of the items to be procured.*
- (ii) Also, while submitting final bill(5% claim) as per B3, the implementing agency shall also submit detailed accounts as per annexure E, as attached with this order. There will be no requirement of submitting detailed bills and accounts to FA of the Department (in modification of para 7.)*

No concurrence of Gr. T of FD will be required for making payments under Rule 47D and as per FD Memo 3626-F(Y) dated 10.07.2014 to the Deposit Account of the organisation. In case the organisation is not having any Deposit Account, payment can be made in phased manner to the Bank Account of the organisation after obtaining concurrence of Gr-T of Finance Department.

In case where, after creation, the assets are to be handed over to the respective parastatals for usage and maintenance, no agency fees will be payable to the implementing agency engaged as per FD Memo No. 3626-F(Y) dated 10.07.2014. and also obtaining of NOC from PWD will not be required. The relevant provisions of WBFR and WBTR would be revised in due course. This order takes immediate effect. However, the works already executed and agency fees already paid need not be revisited.


(H.K.Dwivedi, IAS)
Additional Chief Secretary to the
Government of West Bengal

ANNEXURE – E

SUB: Detailed accounts & Detailed Certificate Regarding Completion of Project

Name of Project :

Statement of Receipt and payment			
Particulars of Receipt	Amount	Particulars of Payment	Amount
1. Received vide sanction No.--- Dated --/--/---- and TV No. --- Dated---/--/---- (10% of Cost) 2. Received vide sanction No.--- Dated --/--/---- and TV No. --- Dated---/--/---- (40% of Cost) 3. Received vide sanction No.--- Dated --/--/---- and TV No. --- Dated---/--/---- (25% of Cost) 4. Received vide sanction No.--- Dated --/--/---- and TV No. --- Dated---/--/---- (20% of Cost) 5. Yet to be received : 5% of the tendered amount (Claim preferred now) *** (See Note Below)		1. Payment of 1 st RA Bill vide Dated--/--/---- 2. Payment of 2 nd RA Bill vide Dated--/--/---- 3. Payment of 3 rd RA Bill vide Dated--/--/---- 4. ----- 5. ----- 6. ----- 7. Payment of Final Bill vide Dated--/--/---- 8. Fund Refunded (if any) vide Treasury Challan No.----- dated --/--/---- 9. Security Deposit of the contractor, lying with us, will be refunded after the expiry of the Defect Liability Period and getting final (5%) payment from the Administrative Department.	
Total (100%) :		Total (100%)	
This is to certify that: <ol style="list-style-type: none"> <i>All the above mentioned payment is actually made to the contractor/ executing agency selected through tender policy, applicable at the time of selection as per tender rule of Govt. of West Bengal, for the purpose of implementation of the project.</i> <i>The work has been completed in all respect as per approved plan design and specification.</i> <i>All the original payment vouchers relating to construction of are retained in my office in secured manner and this office is liable to produce all such vouchers before the fund sanctioning authority or any other authority as and when required.</i> 			
Date		Chief executive officer /MD/Administrative Head Name of the Organisation.	

****** (NOTE)**

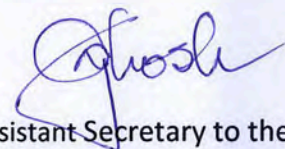
- In case of procurement of non works Capital item, the payment schedule may be customised by the Administrative Department according to the nature of the items to be procured.**

No.1033/1(500)-F(Y)

Dated, the 20th February, 2018

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department. **He is requested to circulate the same to all Autonomous and statutory bodies / Local Bodies/PSUs/parastatals, etc under his administrative control.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____
17. Group _____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Assistant Secretary to the
Government of West Bengal