

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF AGRICULTURE
NABANNA, 3RD FLOOR
325, SARAT CHATTERJEE ROAD,
SHIBPUR, HOWRAH-7111

No.: 541 - Nab/2S-03/12 (Pt.I)

Howrah, the 18th June, 2020

MEMORANDUM

Sub : Continuation of Farm Mechanization Schemes under State Plan during 2020-21

In continuation to this Department's Memo No. 979-Nab/2S/03/12(Pt. I) dated 13th June, 2019, and Memo No. 1239-Nab/2S/03/12(Pt. I) dated 19th July, 2019, the undersigned is directed to inform that the Governor is pleased to extend the validity of the following Farm Mechanization Schemes as ongoing schemes under the State Plan of Agriculture Department up to 31st March, 2021.

1. **Financial Support Scheme for Farm Mechanization (FSSM).**
2. **One Time Assistance to Small and Marginal Farmers for purchase of Small Farm Implements (OTA – SFI).**
3. **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery.**

The above schemes will be implemented as umbrella schemes by pooling in fund pertaining to respective Farm Mechanization components under various Centrally Sponsored Schemes and State Development Schemes, as done in previous years to ensure uniformity and reduce complexity in implementation of Farm Mechanization Schemes/ Components.

The above schemes will be implemented **as per Operational Guidelines for Farm Mechanization Scheme 2020-21** attached herewith as **Annexure-I to XIII**. The financial allocation for the respective Farm Mechanization Schemes from different sources will be as per approved annual action plan and/or allocation of those schemes. Regarding SDS, specific approval as per norms has to be obtained by the Director of Agriculture.

The Director of Agriculture will make district-wise allocation of funds and take all necessary actions for implementation of the above Farm Mechanization Schemes, including Dealer's Registration and Portal entry, and send monthly physical and financial progress report, on a regular basis.

By order of the Governor



Special Secretary

to the Govt. of West Bengal

No.: 541 /1(15)-Nab

Howrah, the 18th June, 2020

Copy forwarded for information and taking necessary action to :-

1. Additional Chief Secretary/Principal Secretary to the department of Cooperation, P&RD, FPIH
 2. The Principal Accountant General (A&E), W.B Treasury Buildings, Kolkata - 700001
 3. The Accountant General (Audit), Treasury Buildings, Kolkata – 700001
 4. The Pay & Accounts Officer-I, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata – 700012
 5. The Director of Agriculture & EOS, West Bengal
 6. The District Magistrate _____ District
 7. Secretary, NRLM, Department of P&RD
 8. The Addl. Secretary, Agriculture Department (Budget & Planning Cell), Writers Building, Kolkata – 700001
 9. The Convener, State Level Banker's Committee, West Bengal
 10. The Chief General Manager, NABARD, West Bengal Region
 11. The Joint Director of Agriculture (Accounts), West Bengal
 12. The Joint Director of Agriculture (Range), West Bengal/ Dy. Director of Agriculture (Range),
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13. The Deputy Director of Agriculture (H.Q), West Bengal
 14. The Deputy Director of Agriculture (Admn.), _____ District
 15. The Treasury Officer, _____



Special Secretary

to the Govt. of West Bengal

No.: 541 /2(4)-Nab

Howrah, the 18th June, 2020

Copy forwarded to :

1. The P.S to Hon'ble MIC, Agriculture Department
2. The Sr. P.A to Additional Chief Secretary, Agriculture Department
3. The Adviser to the Hon'ble Chief Minister, on Agriculture
4. Guard File



Special Secretary

to the Govt. of West Bengal

Annexure

1. Annexure-I A : What's new
2. Annexure-I: Operational Guidelines for Farm Mechanization Schemes 2020-21
3. Annexure-II: List of farm machinery/equipment and admissible rate of subsidy for FSSM
4. Annexure-III: List of implements eligible for subsidy under OTA-SFI
5. Annexure-IV: List of farm machinery eligible for CHC projects
6. Annexure-V: List of compulsory machinery for CHC
7. Annexure-VI: Application form for purchase of agricultural equipment/machinery under FSSM
8. Annexure-VII: Application form for purchase of agricultural equipment/machinery under
OTA-SFI
9. Annexure-VIII: Application cum brief project report for setting up Custom Hiring Centre (CHC)
10. Annexure-IX: Project appraisal report with bank account details/project rejection
11. Annexure-X: Distribution certificate for machinery/equipment/implements distributed under
Farm Mechanization Scheme
12. Annexure-XI: Inspection report of farm machinery/equipment/implements supplied under Farm
Mechanization Scheme
13. Annexure-XII: Proforma for inspection by Joint Inspection Committee for CHC
14. Annexure-XIII: Proforma for undertaking from the beneficiary in case of FSSM/OTA-SFI



What's New :

Rules are made within overall guideline of SMAM (Sub-Mission on Agricultural Mechanization)

1. Land document compulsory for Power Tiller (1.5 acre) & solar pump sets (1.5 acre)
2. Online/offline application facility for OTA-SFI; for others only ONLINE
3. Category wise list of individual machinery to be displayed in portal
4. Assistant Director of Agriculture (Admin), Assistant Director of Agriculture of Block to be taken into confidence for preliminary feasibility study of CHC and their recommendation would be key decision making factor. Co-op bank, Banks and other agricultural institutions and input supply agencies may be requested to submit their cases in order to enhance banking credibility.
5. Purchase of machinery and claim submission to be done within 15 days of sanction. For solar pump set/dal mill/rice dehusker, 30 additional days to be allowed for claim submission. For 2nd round allocation, the time will be reduced to 7 days and consequently 7 days will be allowed for next round of allocation. For solar pump set/dal mill/rice dehusker this time will be maximum 30 days (Total) for 2nd round allotment onward, i.e. 45 days for 1st round and 30 days for 2nd round.
6. Price regulation mechanism : Price circulated by West Bengal Agro Industries Corporation Ltd. will be upper limit of price for consideration under subsidy regime. For products that are not dealt by WBAICL, portal price as submitted during registration will be the limit. Price for items which are neither offered by WBAICL and nor in mechanization portal of "Matirkatha", if any, DLSC will finalize the rate and approve it before giving purchase order.
7. Subsidy for solar pump sets : Ceiling limit will be 75% of the cost subject to maximum as indicated (whichever is lower). Cost of new boring as per requirement will be borne by the beneficiary. Installation with surface irrigation sources like WHS will also be allowed.
8. Subsidy of Tractor : Tractors will only be allowed as a component of the basket of equipment under CHC.
9. Pump Subsidy redesigned : (whichever is lower)
 - (a) Pump Set 1.5-3.0 hp (electric) : Rs. 6,000/- or 50% of the cost
 - (b) Pump Set 3.0-5.0 hp (electric) : Rs. 10,000/- or 50% of the cost
 - (c) Pump Set 1.5-3.0 hp (petrol/diesel) : Rs. 10,000/- or 50% of the cost
10. Joint Inspection Committee report submission mandatory before disbursement of project cost by the banks (for CHC)
11. CHC subsidy is enhanced to Rs. 100.00 Lakh or 40% of the total financial outlay, whichever is less
12. In case of CHC, purchase of all machinery as per approved project shall have to be made within 3 months of subsidy disbursement to banks for full subsidy; banks shall disburse actual admissible project cost as per Joint Inspection Report to the supplier within 4 months and return any unutilized subsidy to the DDA(admn) within 6 months.
13. Dedicated CHC for post-harvest milling and grinding to promote cultivation of pulses and oilseeds to increase coverage of Rabi cultivation.
14. Dedicated CHC for micro irrigation.
15. Manual seeder, PVC tray & micro pot trays are introduced in OTA-SFI
16. Documentation :
 - (a) Inclusion of Krishak Bandhu ID in form
 - (b) Modification of Form IX
 - (c) Land for CHC : only commercial & vastu category allowed, no agricultural land is allowed
 - (d) Krishak Sangha included under eligibility
 - (e) Two additional machinery under compulsory list
 - (f) Multi crop thresher added as compulsory list with tractor
 - (g) In application form land area changed to decimal

For details kindly refer to the "Operational Guidelines for Farm Mechanization"2020-21 and Annexures thereof.

Government of West Bengal
Department of Agriculture

OPERATIONAL GUIDELINES FOR FARM MECHANIZATION SCHEMES, 2020-21

Introduction:

The Government of West Bengal has been promoting usage of farm equipment and machinery on priority basis since 2012-13 by incentivizing procurement of such equipment/ machinery by granting subsidy under the following three umbrella schemes launched between November 2012 and October 2014 with the approval of the Cabinet. A brief description of the schemes is given below.

1. **Financial Support Scheme for Farm Mechanization (FSSM):** It was launched on 5th December 2012 by the Agriculture Department, Government of West Bengal for extending financial support as subsidy to the small and marginal farmers of the State for purchase of farm equipment / machinery. The aim is to facilitate mechanization in agriculture so as to ensure better productivity and minimization of cost of cultivation.
2. **One Time Assistance to Small and Marginal Farmers for Purchase of Small Farm Implements (OTA-SFI):** It was launched on 12th February 2013 with the purpose to aid the farmers in procuring small implements necessary for agricultural operations. One Time Assistance (OTA) up to Rs. 10,000/- (Rupees Ten thousand) is provided to the beneficiary farmer for purchase of small implements under the scheme. The OTA amount is limited to 50% of the cost of the implement.
3. **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery:** It was launched on 22nd October 2014, for promoting Custom Hiring Centres of farm machinery by rural entrepreneurs, with the aim of increasing farm power by encouraging usage of farm machinery by small and marginal farmers, who would otherwise be deprived of this aid because of the prohibitive cost of owning such assets. Subsidy @ 40% of the Project Cost subject to a maximum amount of Rs. 80 lakh (Rupees Eighty lakh) was extended to applicant Rural Entrepreneurs/ PACS/ FPO/ FIG/ SHG/ SHG Cluster and Federation/ JLG/ Proprietorship Firms/ Partnership Firms/ Public Ltd. Company/ Private Ltd. Company/ Corporation etc. for setting up CHC in the rural area. This year the maximum subsidy has been enhanced to Rs. 100.00 lakh.

Mechanization decreases the dependence of farmers on availability of manual labour on the one hand and enables them to undertake scientific methods of cultivation on the other. This helps the farmer to reduce his cost of cultivation by saving on labour cost and also ensures increased productivity because of the improved agricultural practices made possible through mechanization. Moreover, it improves utilization of narrow window of time available between consecutive crops. Augmenting farm-power is thus one of the main enabling factors for enhancing agricultural productivity and increasing farmers' income.

Implementation of the aforementioned Farm Mechanization schemes during the last five years has resulted in considerable improvement in farm-power availability in the State. The farm-power availability has reached 2.04KW/ha during 2018-19. However, to ensure an optimal effect of mechanization on productivity increase, the farm-power availability should go up to 2.5 KW/ha as envisioned by the Government of India. Thus it is necessary **to continue all the three umbrella schemes of Farm Mechanization as on-going schemes under the State Plan in order to achieve the ambitious target of 2.5 KW/ha.** Like previous years, the schemes will be implemented by pooling fund pertaining to respective farm mechanization components under various Centrally Sponsored and State Development Schemes. This will ensure uniformity in implementation of farm mechanization interventions in the State.



Name of schemes from which funds will be pooled based on availability :

- i) Sub Mission on Agricultural Mechanization (SMAM)
- ii) National Food Security Mission – Rice (NFSM-Rice)
- iii) National Food Security Mission – Pulse (NFSM-Pulse)
- iv) National Food Security Mission – Oilseed and Oil Palm (NFSM-OSOP)
- v) Bringing Green Revolution to Eastern India (BGREI-Rice & Wheat)
- vi) Rastriya Krishi Vikash Yojana (RKVY)
- vii) One Time Assistance for Electrification of Agricultural Pump Sets (OTA-EAP)

and other State Plan or Central Assisted Schemes having Farm Mechanization component.

Based on the experiences in the recent past a few modifications have been brought in the operational guidelines of the schemes. Accordingly, the “**Revised Operational Guidelines for Farm Mechanization schemes**” 2020-21 is being published for effective implementation of the schemes.

I. Nodal Committees of Farm Mechanization:

(i) State Level Executive Committee (SLEC) for Farm Mechanization:

The SLEC formed for Sub Mission on Agricultural Mechanization (SMAM) under the chairmanship of the Secretary, Agriculture Department will function as the apex policy making body for farm mechanization. The SLEC will approve the annual action plan as well as supervise and monitor the execution of farm mechanization schemes in the State. It may also undertake evaluation of the implementation of farm mechanization schemes from time to time to assess the impact and identify the need of policy changes, if any, for better implementation. The proposals of High value CHCs with TFO (Total Financial Outlay) more than Rs 80 lakh, will be recommend by the DLSC to SLSC for approval. This committee will take final decision on High Value CHC with TFO more than Rs. 80.00 lakh, Agro-processing/post harvest and Micro Irrigation CHC.

(ii) District Level Sanctioning Committee (DLSC) for Farm Mechanization:

A District Level Sanctioning Committee (DLSC) for Farm Mechanization will approve priority list of applications, sanction subsidy for FSSM, OTA-SFI, and CHC upto TFO Rs. 80.00 lakh and monitor implementation of all three components of the scheme. For higher value CHC cases, Post-harvest & Micro Irrigation CHC cases, DLSC will recommend the same to the Director of Agriculture for approval. The DLSC will comprise of District Magistrate as Chairman, DDA (Admn) as Member-convener, Lead District Manager, DDM (NABARD), representative of district unit of WBAIC, Project Director (ATMA), and Deputy Director Horticulture as Members. GM, DIC of the District will be invitee member for consideration of Post-harvest and Micro Irrigation CHC in addition to the listed members. This committee is empowered to fix prices of machinery where standard price of WBAIC or portal price of any product does not exist. Such prices will be approved by DLSC and communicated to all concerned beforehand. The DDA(Admn) of the respective district will recommend applications and put up before the District Level Sanctioning Committee (DLSC) after thorough checking with support of Assistant Director of Agriculture in charge of Mechanization in the district and Assistant Director of Agriculture (Administration) of respective subdivision.

(iii) Block Level Screening Committee (BLSC) for Farm Mechanization:

A Block Level Screening Committee (BLSC) consisting of the Block Development Officer (BDO) as Chairman, Assistant Director of Agriculture (Block) as Member-Convener, Convener BLBC, and Assistant Director of Agriculture (SM) of sub-division as Member, (to be nominated by Assistant Director of Agriculture (Admn.) of the concerned Sub-division) will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI. The Assistant Director of Agriculture (Block) may sponsor application to banks, if so opted by the selected beneficiary.

II. Dealer Registration and Price publication:

The manufacturers /dealers willing to offer their machinery / equipment for sale under the schemes will have to register themselves in the Matirkatha Portal (www.matirkatha.gov.in) furnishing dealers' data, price, product details etc. to eliminate disparity in price of the machinery across districts and to ensure after-sales services etc. Arrangement for this online registration shall be made by the Directorate of Agriculture. Only ISI marked / FMTTI (Farm Machinery Training and Testing Institute) or Government approved testing center certified equipment / machinery will be eligible for subsidy under the scheme. West Bengal Agro Industries Corporation (WBAIC) Limited will publish their offered prices for different items.

III. Subsidy Regime:

The umbrella schemes will be funded from different sources as detailed earlier. For funding through centrally sponsored schemes, the respective subsidy rates / norms / negative lists and latest guidelines of SMAM (Sub Mission on Agricultural Mechanization) as issued by Govt. of India will be followed. In case of funding from SDS (State Development Scheme), decision of the State Government will be applicable.

IV. Common features of Umbrella Schemes:

- i) All the schemes are applicable uniformly throughout the State, except district of Kolkata.
- ii) The Directorate of Agriculture, Government of West Bengal will implement the schemes.
- iii) Minimum land holding of 1.5 acres by the applicant will be required for purchase of power tiller & solar pump sets. Land details of CHC (owned or leased) must also be furnished with application for CHC. Only Commercial or Vastu land category will be taken into consideration; no agricultural land will be allowed for CHC establishment.
- iv) **Application Procedure :** Only online application will be received after publication regarding the same in State level daily newspapers as well as in www.matirkatha.gov.in portal of Govt. of West Bengal. Offline application would also be allowed to aid farmers in low connectivity areas **for OTA-SFI only**. Such offline application will be uploaded in online portal for further processing by concerned office of Agriculture Directorate.
 - a) The intending applicants will have to apply online with identity-proof, bank details, land details, Krishak Bandhu ID, cultivation details, name of machinery, name of manufacturer etc. as prescribed in the portal www.matirkatha.gov.in and as per schedule mentioned in the advertisement issued for this purpose. The applicant will get one option to "edit" before final submission.
 - b) After successful submission of online application, hard copies of generated application with acknowledgement receipt, passport size photograph and other prescribed documents will have to be submitted to the Assistant Director of Agriculture (Block) [ADA (Block)] within the stipulated period.
 - c) The hard copy of application for CHC has to be submitted at the office of the DDA(Admn) at the district.
 - d) No quotations from the dealer needs to be submitted with application excepting in case of CHC.
 - e) The serial number generated in the online application to be referred in all cases.

f) In cases where the applicant faces hurdles in submission of application, he/she may approach office of the Assistant Director of Agriculture at the Block where online submission of application will be facilitated.

v) **Sponsoring of applications:**

a) The Block Level Screening Committee (BLSC) will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI. For CHC, all processing, except online application, will be from district level units; field verification of the proposed site may be done prior to placement before DLSC with the help of block/sub-divisional network of Agriculture Department. They may also request the Bank branches and other agriculture related service providers for aiding submission of bank worthy schemes.

b) The ADA (Block) will verify and scrutinize the genuineness and completeness of the applications and will indicate the agriculturally potential areas with low farm power availability. He will thereafter place those before the BLSC for screening and/or prioritization of the eligible applications. The BLSC shall indicate its recommendation on each application.

c) The ADA (Block) will then send the recommended applications to the Deputy Director of Agriculture (Admin) [DDA (Admn)] of the district for sanction of subsidy. The BLSC will process the applications under FSSM and OTA-SFI. The DDA (Admn), after receiving the recommended applications from BLSC, shall place the same before the District Level Sanctioning Committee (DLSC) .

d) DLSC shall approve the list of the eligible keeping in view quota for SC and ST beneficiaries giving preference to the regions with low farm power availability. After finalization of list, DDA (Admn) shall upload the list of beneficiaries in the 'Matir Katha' portal giving name, address, equipment to be purchased, maximum allowable amount of subsidy and other necessary details as provided in the portal. He shall also provide the list of beneficiaries to the respective ADA (Block) & DDOs (Drawing and Disbursing Officer) for follow up and payment of subsidy in due course.

vi) Sanction and Issue of Purchase Order : After publication of list by DLSC, the respective ADA(Block) will issue individual sanction letters in favour of the beneficiaries and serve the letters to them. The beneficiary shall purchase the approved equipment/ machinery through self finance/ bank loan within maximum fifteen(15) days(except for solar pump sets/dal mill/rice dehusker) from the date of receipt of the sanction letter. For farmers who would like to avail bank loans, the ADA(Block) should extend all necessary assistance that may be required for sponsoring their loan applications. If the 1st round of selected beneficiaries fail to purchase the desired machinery within the stipulated time of 15 days and submit claim for subsidy, 2nd round of beneficiary allotment will be done by the respective ADA(Block) and maximum seven(7) days time will be allowed for machinery purchase and document submission. The same process will be followed in subsequent round of allotments. For solar pump sets/dal mill/ rice dehusker etc. which needs installation, maximum 45 days in total will be allowed for claim submission from the date of issuance of order. Subsequent allottee in 2nd round onward will be allowed thirty days (30 days) maximum time.

vii) Pricing : West Bengal Agro Industries Corporation Ltd. (WBAIC) a State Govt. undertaking corporation, deals with most of the farm machinery listed under subsidy scheme. It is not mandatory to purchase machinery from WBAICL but the price offered by WBAICL for any machinery they deal with, would be the highest ceiling of price for that machine for consideration of subsidy. The price will be displayed in the portal. For other products, the portal price will be the ceiling price. For products where standard price of WBAICL or portal price does not exist, the DLSC will fix rational local price and inform all concerned beforehand.



viii) Subsidy Release :

- (a) The beneficiary shall produce proof of purchase (like original GST bill/ self attested copies of GST bill indicating machine serial number, certificate of field demonstration of the machine, warranty document etc.) to the ADA(Block) for subsidy release. The beneficiary shall also submit an undertaking that he/she will not transfer/ mortgage/ sell the machinery/ equipment within five/three years (as the case may be) from date of purchase (Annexure-XIII). Distribution certificate (Annexure-X) signed by dealer and beneficiary should also be submitted during claim placement.
- (b) The ADA(Block) shall physically verify/get it verified by his competent staff the purchased equipment / machinery and upload the inspection report along with a geo-tagged photograph of the beneficiary along with the equipment / machinery through the 'android app' meant for this purpose. For solar photo-voltic (AC/DC) pump sets, dal mill, rice dehusker etc. which needs installation by the supplying agency, up to 45 days in total may be allowed for submission of complete claim for verification and geo tagging through android application. For 2nd round onward allotment, 30 days (maximum) will be allowed for the entire process to be completed.
- (c) Once the inspection report is uploaded in the portal, the concerned DDO shall release the subsidy to the bank A/C of the respective beneficiaries in DBT mode through e-Pradan. The bill will be drawn from the treasury on production of the following:
1. DLSC approved beneficiary list,
 2. Distribution certificate (Annexure-X),
 3. Copy of GST bill having machine identification details and
 4. Beneficiary's bank account details.

ix) Equity and Reservation :

- a) The agriculturally potential regions of low farm power availability shall be given priority. For FSSM & OTA-SFI, gram Panchayat will be considered as a unit and for CHC, Block will be considered as a unit for such potential region.
- b) Within a unit, preference will be given chronologically i.e. as per serial number.
- c) However, in cases of no regional backwardness is decided by the respective committee, preference will be given chronologically i.e. as per serial number.
- d) Care should be taken that benefits of the subsidy under this scheme be extended compulsorily to at least 16% Scheduled Caste and 8% Scheduled Tribe beneficiaries. Separate reports will have to be submitted from time to time.

x) Procedure while availing Bank loan :

For Bank loans in cases of FSSM and CHC, the following procedure should be followed:


- a) Processing: Loan proposals should be duly processed after observing all the due diligence formalities and disposed of within the financial power of the Branch Managers within 15 days from receipt of the loan proposals from the sponsoring authorities.
- b) Nature of Loan: Direct lending to agriculture under Mid Term Farm Loan.
- c) Margin: In cases of FSSM, 15% to 25% of the project cost; However, no contribution is to be insisted for loan amount up to Rs.1.00 Lakh.

For CHC, minimum margin money will be 25% of the TFO. Borrowers are to deposit their contributions with the financing bank before release of fund to the supplier in both cases.

- d) Rate of Interest: As per individual Bank's guidelines and within RBI norms of charging interest to agriculture loan accounts.
- e) Processing fee: No processing fee should be charged by the banks.
- f) Security: Primary – Hypothecation of assets created out of project cost.
Additional – Charge on land possessed by the borrowers, wherever applicable. As per RBI norms, no additional security is to be insisted upon for loan amount up to Rs.1.00 Lakh in cases of FSSM and Rs 10.00 lakh in cases of CHC as per prevailing RBI guideline at the time of disbursement.
- g) Insurance: Comprehensive insurance of the assets is to be done at the borrower's cost with Bank Clause.
- h) Repayment: In cases of CHC, the loan taken under this scheme shall have a mandatory repayment period of not less than four years. The borrower will not be eligible for subsidy if repayment is completed before four years or if he fails to repay the loan. In that case, the subsidy amount has to be refunded to the DDA(Admn) of the district failing which action will be taken as per law. During the repayment period, the entrepreneur shall not alienate the assets procured under this scheme by way of sale or lease or create any other security interest on them whatsoever.
- i) Subsidy (for CHC) : Beneficiaries are eligible for full subsidy @40% of the TFO if project is completed within three (3) months of subsidy release to banks. The banks will disburse the actual project project cost as to the supplier/dealer/executing agency as per report of the Joint Inspection Committee within four (4) months and return proportionate unutilized subsidy(if any) to the DDA(Admn) within six (6) months.
- xi) **The entire process up to disbursement of loan should be completed by 31st March, 2021.**
- xii) The DDA (Admin) shall make sufficient publicity of the scheme all over the district. He will also take special effort to establish high value agro processing hub type CHC & micro irrigation CHC .

V. Specific features of Umbrella Schemes:

1. Financial Support Scheme for Farm Mechanization (FSSM)

- i) **Purpose of Scheme:** To incentivize purchase of mechanized equipment / machinery like power tiller, pump sets, power reaper etc as mentioned in the list at **Annexure-II**.
- ii) **Nature of assistance:** The State Government will provide subsidy as per latest subsidy pattern of SMAM guidelines for all implements listed under the same. However, an indicative list of most popular farm machinery is provided in **Annexure-II**.
- iii) **Eligible Beneficiaries:** Individual farmers, Members of Primary Agriculture Cooperative Societies (PACS), Joint Liability Groups (JLG), Farmer Producer Organization (FPO), Farmer Interest Group (FIG), Self Help Group (SHG) belonging to Small and Marginal Farmers' category [including Cluster of SHGs] & **Krishak Sangha** who **have not availed any benefit under the mechanization schemes (OTA-SFI / FSSM /CHC) within the last five years.**
- iv) **Sponsoring of applications:** Laid down above.
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- v) **Sanctioning of subsidy:** The State Government will provide subsidy to the tune of Rs 5.00 lakh or cost limit as furnished against each item, whichever is less as furnished in Annexure-II.
The process flow of subsidy administration is narrated earlier.

2. One Time Assistance to Small and Marginal Farmers for Purchase of Small Farm Implements (OTA-SFI)

- i) **Purpose of scheme:** To incentivize small and marginal farmers for purchase of small, manually operated farm implements like conoweeder, sprayer, manually operated paddy thresher, drum-seeder etc. as per list in **Annexure – III**. However, tools like battery operated sprayers and PVC pipes (exhaustive) will also be eligible under this component. There will be no tie up arrangement with any specific company.
- ii) **Nature of assistance:** In the form of **“One Time Assistance (OTA)”** of **Rs. 10,000/-** (Rupees Ten Thousand only) or 50% whichever is lower. A farmer can purchase more than one implement but the total subsidy amount will be guided by Annexure –III.
- iii) **Eligible Beneficiaries:** Individual farmers, Members of Primary Agriculture Cooperative Societies (PACS), Joint Liability Groups (JLG), Farmer Producer Organization (FPO), Farmer Interest Group (FIG), Self Help Group (SHG) belonging to Small and Marginal Farmers’ category, & **Krishak Snagha** who **have not availed any benefit under the mechanization schemes (OTA-SFI/ FSSM/CHC) within the last three years.**

Rest of the process for application submission, application processing, subsidy administration etc are same as FSSM.

3. Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery

- i) **Objective of the Scheme:**
1. To encourage the usage of larger and various types of farm machinery among small and marginal farmers through hiring;
 2. To offset high cost of owning farm machinery for small holdings;
 3. To set up Custom Hiring Centres of end-to-end (from land development to residue management) farm machinery, to be hired out to all farmers, with preference accorded to small and marginal farmers of the adjoining areas, so that the average coverage is at least 10 ha/day and 300 ha in the entire cropping season.
- ii) **Eligible Banks:** Scheduled Commercial Banks, Regional Rural Banks and Cooperative Banks having Core Banking Facility.
- iii) **Eligible Entrepreneur/Beneficiaries:** Individuals, group of individuals, PACS, Joint Liability Groups (JLG) with bank accounts, SHGs, SHG Clusters & Federations, Proprietorship Firms, Partnership Firms, Co-operative societies, Farmer’s Clubs, FPOs, **Krishak Sangha**, FIGs and Private/Public Ltd. Companies who have not availed any benefit for setting up CHC in the last four years. The applicant should have sufficient land under his possession (own land/leased/hired) for
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setting up the CHC. The land in question must belong to commercial or vastu category, no land belonging to agriculture category would be allowed for consideration. The Assistant Director of Agriculture (Admn)/ Assistant Director of Agriculture (Block), Co-operative banks, commercial banks and other agricultural service providers may also aid in selection of eligible bank worthy schemes.

- iv) Strengthening of existing CHCs:** Existing CHCs may apply for strengthening of their CHC provided they fulfill the conditions laid down below:
- a) The CHC should be in operation with regular repayment of bank loan for a minimum period of two years.
 - b) The CHC should have maintained up-to-date record of use of machinery and returns there from.
 - c) The minimum TFO (Total Financial Outlay) for projects for scaling up will be Rs. 40.00 Lakh.
 - d) Machine selection criteria would be as per guideline.
 - e) Subsidy admissible will be 40% of the TFO.
 - f) The sum total of Subsidy sanctioned earlier and the present subsidy amount will not exceed Rs. 100.00 Lakh.

v) Nature of Assistance:

The maximum subsidy will be limited to **40% of the Total Financial Outlay** (TFO=cost of machinery, including transportation + AMC + cost of open shed + insurance for 1 year) subject to maximum of Rs. 100.00 lakh for the CHC. Minimum TFO would be Rs.20.00 lakh and the maximum would be Rs.250.00 lakh. In case the TFO is more than Rs.250.00 lakh, the **subsidy would be restricted to the highest limit of Rs. 100.00 lakh**. The maximum amount allowed for cost of open shed for machinery will be limited to 7.5% of the TFO and total ancillary cost (other than machinery) should not exceed 15% of TFO. The applicant will have to bear margin money of a minimum amount of 25% of TFO and rest will be bank loan. The Banks shall sanction loan to eligible entrepreneurs up to a maximum amount of 75% of the TFO. The subsidy amounting to 40% of TFO will be disbursed upfront in the subsidy reserve fund account of the borrower and locked for a period of 4 years and will be adjusted with the loan after the lock in period. The banks will not charge any interest on the subsidy portion of the TFO deposited in the bank. Bank will charge interest only on the difference of 'Bank Loan' and 'Subsidy amount' and calculate repayment accordingly.

vi) Choice of Machinery:

List of Machinery/implements that can be selected for CHCs is furnished in Annexure – IV & V. The list (Annexure-IV) is indicative but not exhaustive, any suitable farm machinery not included in the list may also be included in the project based on local situation. While exercising the choice of implements, the entrepreneur should keep in mind the needs of the small and marginal farmers and the potential of agri-mechanization of the adjoining area. **There would be a compulsory list of machinery Annexure-V under CHC in order to promote new technology, avoid environmental hazard related to straw/stubble management. For AMC, Insurance, cost of shed for CHC proper documents needs to be submitted along with project.**



vii) Processing of Application:

The DDA(Admn) will process applications with support of Asstt. DA (in charge of Farm Mechanisation) of the district, Assistant Director of Block, representative of WBAIC of the district, & LDM and will place before the DLSC. Opinion of the Assistant Director of Agriculture (Block) and Asst. DA (Admn) would be key judging factor for selection of beneficiaries while assessing the project cost, priority region concept etc. The DDA(Admn) shall indicate its recommendation on each application and send it to the DLSC for sanctioning subsidy and to the respective bank for sanction of loan.

viii) Loan proposal:

i. Eligible individuals/groups/organizations/companies shall apply online in the Matirkatha portal www.matirkatha.gov.in for the purpose of availing assistance under this scheme. After successful submission of online application, hard copies of generated application, acknowledgement receipt, photograph and other prescribed documents will have to be submitted to the DDA(Admn) of the concerned district within the stipulated period.

ii. The financing Bank shall verify the site and prepare a project appraisal report (Annexure-IX) which will be sent to the DDA (Admn.) of the district for considering the project within 15 days of intimation of decision of district level scrutiny committee.

iii. The DDA (Admn.) shall place the applications along with project appraisal reports before the DLSC for consideration and sponsoring.

iv. A sanction letter will be issued to the entrepreneur whose project proposal is approved by the DLSC. However, the subsidy should be released only after sanction of bank loan to the concerned entrepreneur. The entrepreneur shall approach the concerned Bank with the above sanction letter for getting his loan sanctioned.

ix) Subsidy administration:

i. After getting confirmation of sanction of loan by the respective bank, the DDA (Admin) shall release the subsidy amount in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account by drawl of fund from the **treasury on production of approved priority list of the DLSC and project appraisal report/ consent (Annexure-IX) of the financing bank**. After sanction of subsidy, DDA (Admin.) shall upload the list of beneficiaries in the District Magistrate's website and also in Matirkatha portal giving name and address of the beneficiary, financing bank, equipment to be purchased and amount of subsidy sanctioned.

ii. The entrepreneur shall then approach the financing bank for disbursement of the project cost. The concerned Bank shall disburse the entire amount in the manner described below under the heading "Disbursement".

iii. The entrepreneur shall display a permanent sign board in front of the CHC indicating the date of opening, the amount of assistance received from the Agriculture Department, Govt. of West Bengal for the project, the name of the financing Bank and the credit receive and hiring rate chart of different implements.

x) Processing at Bank:

All Loan proposals sponsored by the DLSC shall be duly processed after observing all due diligence and formalities and disposed of by the Branch Managers **within 15 days from receipt of the loan proposals from the sponsoring authorities.**

xi) Documents:

1. Proforma Application form, properly filled in.
2. Proof of Citizenship (EPIC/Passport etc.)
3. Krishak Bandhu ID
4. Proof of financial solvency (self-authenticated photocopy of updated bank pass-book etc.)
5. Title Deed/Lease Certificate/Rent Receipt of land.
6. detailed project report

xii) Disbursement:

i. Disbursement should be done by the Bank **directly to the dealer/supplier/executing agency** as per quotation/estimate, accepted/submitted by the borrower. Necessary arrangements are to be made by the supplier / dealer to get the name of financing bank registered as hypothecated/ mortgaged in the Registration Certificate/ Blue Book of the vehicle (wherever applicable).

ii. Respective Bank will issue Delivery Order (D.O.) to the supplier/ dealer advising them to deliver equipment to the borrowers and to submit bill and related documents duly acknowledged by the borrowers to get payment from bank. A copy of the D.O. should be endorsed to the respective DDA (Admin.) for record and monitoring purpose.

iii. Banks, after getting the duly acknowledged challans/ bills / documents and consent from the DDA(Admn) shall disburse the project cost to the respective suppliers within four (4) months of subsidy release. **The Joint Inspection Report as per Annexure-XII must be verified before clearing payments for the project. Balance subsidy proportionate with actual admissible project cost(if any) will have to be returned to DDA(Admn) within six (6) months of subsidy release.**

iv. The subsidy under the scheme will be meant for purchase of **new equipment only and the amount cannot be adjusted with any outstanding loan or otherwise of the concerned applicant.**

v. A **joint inspection of the CHC** shall be conducted by a Joint Inspection Committee (JIC) comprising of Representatives of the Financing Bank, NABARD and DDA (Admn.) of the district **within three months of sanctioning of the loan but prior to disbursement of project cost** to ascertain proper utilization of the sanctioned amount including subsidy amount and submit a report as per format given in Annexure – XII to the DLSC. A copy of the said report has to be submitted compulsorily to the DAWB & EOS.

vi. The beneficiaries will maintain record in 'CHC app' developed by Government of India.

VI. Monitoring mechanism:

Close monitoring of the implementation of the scheme shall be undertaken both at the State and the District levels. The issue should be discussed as part of structured agenda in the SLBC meetings also.

At the District level, the DLSC shall hold regular meetings to monitor the implementation of the scheme. The matter may also be discussed as an agenda in the DCC for proper monitoring of the bank credit linked cases. The District ATMA Management Committee shall hold regular meetings to monitor the implementation of the CHC scheme.

The Asst. DA (Block) and the Asst. DA (Admn.) of the respective Subdivision will regularly monitor the schemes in their respective jurisdiction. Proper register should be maintained at the district/block level to keep records of physical and financial achievements. Regular inspections shall be carried out to ascertain proper end use of subsidy disbursed. The minimum number of cases to be inspected at various levels will be as follows:

1. By Subdivision Office [Asst. DA (Admn) or ADA(SM)] – 10% of All disbursed cases of the Sub-division.
2. By district Office [DDA (Admn) or ADA (of district)] – at least five (5) cases per block.
3. By Range Office [Joint Directors of Range or other officers in range office] - All CHCs in the range and 5% of other cases.

An inspection report in all such cases shall be prepared as per **Annexure – XI** and submitted to the DDA (Admn) of the district / JDA(Range) / Directorate of Agriculture. The JDA (Range) shall send a compiled report of all such inspections to the Director of Agriculture every quarter.

VII. Grievance Redressal:

The beneficiary must satisfy himself/herself that the supplier/ dealer/ manufacturer opted, has extended adequate guarantee/ facilities for **after sales services** for a period not less than 12 months from the date of purchase. **An undertaking in the above respect is to be obtained from the supplier/ dealer/ manufacturer by the beneficiary before/ at the time of purchase.**

Grievances, if any, which may arise during implementation of the scheme, shall be resolved by the DDA (Admn) at the District level and by the Director of Agriculture at State level.

VIII. For all other issues, the latest operational guidelines of Sub Mission on Agricultural Mechanization (SMAM) will apply.



Annexure-II

List of farm machinery/ equipment and admissible rate of subsidy for FSSM

Sl.No.	Name of machinery/ equipment	Subsidy amount with rate whichever is less
1	Baler Round (14-16 Kg)	Rs. 2,00,000.00 or 50% of the cost
2	Power Tiller/ rotary tillers 8.1 hp and above	Rs.85,000.00 or 50% of the cost
3	Power tiller/ rotary tillers up to 8 hp	Rs. 65,000.00 or 50% of the cost
4	Self propelled power reaper	Rs. 75,000.00 or 50% of the cost
5	Power Weeder (engine operated above 2 hp)	RS. 35,000.00 or 50% of the cost
6	Self propelled paddy transplanter 4-8 row	Rs.5,00,000.00 or 50% of the cost
7	Tractor drawn Zero Tillage seed cum fertilizer drill	Rs. 21,300.00 or 50% of the cost
8	Multi crop planter / zero till multi crop planter 9 row and above (above 35 bhp drawn)	Rs. 75,000.00 or 50% of the cost
9	(a) Pump set Electric 1.5- 3.0 hp (b) Pump set 3.0 -5.0 hp (Electric) (c) Pump set (petrol/ diesel) 1.5-5.0 HP	Rs.6000.00 or 50% of the cost Rs. 10,000.00 or 50% of the cost Rs. 10,000.00 or 50% of the cost
10	Stand alone Solar Pump set shallow/ deep well (surface/ submersible) AC induction motor with inverter	Rs. 47,520 per hp for motor >2-5 hp or 75% of the cost
11	Stand alone Solar pump set shallow/ deep well (surface/ submersible) with DC motor	Rs. 59,400 per hp for motor >2-5 hp 75% of the cost
12	Multi Crop Thresher/ paddy thresher up to 4 MT/ hr capacity driven by motor above 5hp or tractor above 35hp power paddy thresher	Rs. 1,00,000.00 or 50% of the cost
13	Rotavator 6-8 feet	Rs. 44,800.00 or 50% of the cost
14	Engine operated power sprayer above 16 litre	Rs. 10,000.00 or 50% of the cost
15	Automatic Potato planter	Rs. 75,000.00 or 50% of the cost
16	Potato Planter (20-35 bhp driven)	Rs. 40,000.00 or 50% of the cost
17	Potato Planter below 20 bhp driven	Rs. 30,000.00 or 50% of the cost
18	Potato Digger self propelled / tractor drawn	Rs. 50,000.00 or 50% of the cost
19	Automatic Nursery sowing machine	Rs. 1,75,000.00 or 50% of the cost
20	Mini Rice Mill/ rice dehusker	Rs. 2,40,000.00 or 60% of the cost
21	Mini Dal Mill	Rs. 1,50,000.00 or 60% of the cost
22	Straw Balers (round bale 14-16 Kg)	Rs. 2,00,000.00 or 50% of the cost
23	Straw baler (round / square 16-25 kg)	Rs. 5,00,000.00 or 50% of the

		cost
24	Straw reaper	Rs.1,30,000.00 or 50% of the cost
25	Straw chopper/ shredder/ Mulcher a) Mounted 6-7 feet b) trailed type	Rs. 72,800.00 or 50% of the cost Rs. 1,25,000.00 or 50% of the cost
26	Maize sheller	Rs. 1,00,000.00 or 50% of the cost
27	Ground nut sheller	Rs. 1,00,000.00 or 50% of the cost
28	Laser Land Leveller (>35 HP tractor driven)	Rs. 2,50,000.00 or 50% of the cost
29	Briquette making machine (500-1000 Kg/hr)	Rs. 5,00,000.00 or 50% of the cost



Annexure-III

List of implements eligible for subsidy under OTA-SFI

Sl. No.	Name of Implement
1	Manual sprayer
2	Manual thresher
3	Manual chaff cutter
4	Drum Seeder
5	Cono weeder/ weeder
6	PVC/ HDPE delivery pipe up to 300 m
7	Small implements set (Spade/ Khurpi/ Nirani/ hoe/ rake/ sickle etc)
8	Manual seed drill
9	Seed treating drum
10	Seed bin/ gola
11	Battery operated sprayer
12	Manual seeder (for mat nursery)
13	Seed Tray (For mat nursery)



Annexure-IV

List of farm machinery eligible for CHC projects

SI No.	Name of farm machinery
1	Tractor (8 to 15 PTO HP)
2	Tractor (15 to 20 PTO HP)
3	Tractor (Above 20 to 40 HP)
4	Tractor (40-70 HP)
5	Tractor trolley (Both hydraulic and normal)
6	Power Tiller 8 BHP and above
7	Power Tiller below 8 BHP
8	Self propelled rice transplanter 4 row
9	Self propelled rice transplanter above 4 row-8 row
10	Self propelled rice transplanter above 8 row-16 row
11	Self propelled reaper
12	Self propelled reaper binder
13	Tractor drawn mould board plough
14	Harrow
15	Rotavator
16	Ridger
17	Potato planter
18	Potato Digger
19	Tractor drawn reaper
20	Multi crop planter
21	Trolley
22	Power Weeder (below 2 hp)
23	Multi Crop Thresher
24	Brush Cutter
25	Maize Sheller
26	Tractor operated back hoe loader
27	Automatic rice nursery sowing machine
28	Combine harvester Track, 6-8 feet cutter bar
29	Combine harvester Track, 6 feet cutter bar
30	Rice de-husker
31	Mini combine
32	Dal mill
33	Oil mill
34	Laser Land Leveller
35	Micro Irrigation equipment
36	Any other machinery listed under SMAM

Annexure-V

List of compulsory machinery for CHC

Sl. No.	Name of machinery
1	Tractor must be accompanied with trolley(normal / hydraulic)/ multi crop planter/ multi crop thresher
2	Power Tiller or power weeder
3	Combine harvester to be accompanied with Straw baler/ Mulcher/ reaper or Super Straw Management System
4	Self propelled Rice Transplanter 4-8 row
5	Zero tillage Multi Crop Planter
6	Multi crop thresher
7	Happy seeder/ super seeder
8	Power reaper/ Reaper binder
9.	Briquette machine (500-1000 Kg/hr)

(any four of the above)



Annexure-VI

Sl. No.....

Government of West Bengal
Department of Agriculture

Application Form for Purchase of Agricultural Equipment/ Machinery under FSSM for 2020-21

Part-A

Space for
recent
colour
photograph

1. Name of Applicant :
2. Father's name/ Husband's name :
3. Aadhaar Card No. :
4. EPIC No. :
5. Mobile No. :
6. Krishak Bandhu ID :
7. Address : a) District :
: b) Sub-Division:
: c) Block :
: d) Gram Panchayet:
: e) Village :
: f) Post Office :
: g) PIN :
8. Category of Farmer : SC/ST/OBC/General
9. Bank Account Details : a) Name as in pass book
(copy of bank pass book : b) Account Number
to be attached) : c) Name of Bank
: d) Name of Branch
: e) IFSC
10. Area of land holding in decimal :
11. Details of machinery to be purchased : a) Name of machinery
: b) Name of authorized manufacturer
: c) Model No.
: d) Standard price of machine
12. Source of Fund over and above subsidy amount: Own/ Financial Institution (Bank)
13. Details of bank from which loan is being posed (if required & different from Sl No. 9):

I, (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I have not availed benefit of FSSM/OTA-SFI scheme during last five years.

Signature of the applicant

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under FSSM scheme for purchase of power driven farm machinery from Sri/ Smt of Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:
Place

Annexure-VII

Sl. No.....

Government of West Bengal
Department of Agriculture

Application Form for Purchase of Agricultural Equipment/ Machinery under OTA-SFI for 2020-21

Part-A

Space for
recent
colour
photograph

1. Name of Applicant :
2. Father's name/ Husband's name :
3. Aadhaar Card No. :
4. EPIC No. :
5. Mobile No. :
6. Krishak Bandhu ID :
7. Address : a) District :
: b) Sub-Division:
: c) Block :
: d) Gram Panchayet:
: e) Village :
: f) Post Office :
: g) PIN :
8. Category of Farmer : SC/ST/OBC/General
9. Bank Account Details : a) Name as in pass book
(copy of bank passbook : b) Account Number
to be attached) : c) Name of Bank
: d) Name of Branch
: e) IFSC
10. Area of land holding in decimal :
11. Details of machinery to be purchased

Sl. No	Name of Machinery	Name of authorized Manufacturer	Model No.

12. Source of Fund over and above subsidy amount: Own/ Financial Institution (Bank)
13. Details of bank from which loan is being posed (if required & different from Sl No. 9):

I, (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I have not availed benefit of FSSM/OTA-SFI scheme during last five years.

Signature of the applicant

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under FSSM scheme for purchase of power driven farm machinery from Sri/ Smt of Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:

Place



Annexure-VIII

Sl. No.....

Government of West Bengal
Department of Agriculture

Application cum brief project report for setting up Custom Hiring Centre (CHC) for 2020-21

Part-A

Space for recent colour photograph

1. Name of Applicant :
2. Applicant category : Individual / Others
3. Aadhaar Card No. of signator :
4. EPIC No. :
5. Mobile No. :
6. Krishak Bandhu ID (in case of individual) :
7. email ID :
8. Address : a) District :
: b) Sub-Division:
: c) Block :
: d) Gram Panchayet:
: e) Village:
: f) Post Office :
: g) PIN :
9. Details of land holding of project site : Mouza JL No.
Khatian Area
10. Bank Account Details : a) Name as in pass book
: b) Account Number
: c) Name of Bank
: d) Name of Branch
: e) IFSC
11. Area of land under the proposed project:
12. Types of farm machinery required in proposed area :
13. Details of machinery to be purchased : (including cost of shed, insurance and others)

Sl. No	Name of Machinery/Item	Model No.	Name of authorized Manufacturer	Quoted price in Rs.	Price as per portal in Rs.	Price offered by WBAICL

14. Total Financial outlay in Rs. :
15. Expected annual return from the proposed CHC:
 - a) Gross annual income:
 - b) Total Expenditure:
 - c) Net Income [a-b]:
16. Nature of CHC : New / Strengthening
17. In case of strengthening : Year of establishment TFO(in Rs. Lakh)

I hereby declare that the above particulars are true to the best of my knowledge.



Authorized signatory with Designation

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under CHC scheme for establishment of custom hiring centre for farm machinery from Sri/Smt/ of Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:
Place



Annexure-IX

Project appraisal report with bank account details/project rejection report

Part-A

The project for establishment of Custom Hiring Centre (CHC) as submitted by _____ (name of entrepreneur) of Village/Town/ Mouza _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found suitable. It is apprised that we have sanctioned loan for the CHC project by(name of the entrepreneur), opened Subsidy Reserve Fund Account/Loan Account in the name of the beneficiary and also ensure that we will disburse project cost as per disbursement procedure laid down in Guidelines of the scheme.

2. Subsidy Amount may be credited to the account furnished below :

Name of the Account Holder	
Nature of Account*	Subsidy Reserve Fund Account/ Loan Account (Please tick appropriate one)
Bank Branch	
Account No.	
IFSC	
Loan Amount Sanctioned Rs.	
Margin Money Rs.	
Correspondence Details :	
a) Phone/Mobile No. (bank)	
b) email ID (bank)	

*As per guideline of the scheme, subsidy will be credited to Subsidy Reserve Fund Account/Loan Account of the beneficiary. The fund will be credited through ECS.

Dated. (Place)

Signature of the competent authority with Seal

(OR)

Part-B

This is to apprise that, the project of establishing Custom Hiring Centre (CHC) of Farm machinery as received from _____ (Name of the Entrepreneur) of Village/Town/ Mouza _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found unsuitable.

We are returning the case as the project does not worth financing owing to

- 1.
- 2.
3. (State few valid reasons)

Dated. (Place)
with Seal

Signature of the competent authority

*N.B: Please strike out the portions not required (Fill either Part-A or Part-B)



Annexure-X

**DISTRIBUTION CERTIFICATE FOR MACHINERY/ EQUIPMENT/ IMPLEMENTS
DISTRIBUTED UNDER FARM MECHANIZATION SCHEME 2020-21**

Certified that the following farm machinery/ equipments/ implements, the details of which is given along side has been supplied to

Sri/ Smt/of village.....
GP.....Block..... of District as per his
application bearing Sl. No..... and Sanction order vide memo no.....
dt..... of the (designation of sanctioning authority) under
..... scheme of Agriculture Department, West Bengal during the
year.....

Name of Product	Manufacturer	Model No.	Capacity	Sl. No./ Chassis No.	Price	Subsidy Amount

Received the above stated farm Machinery/ Equipments/ Implements in good condition and adequate training has been provided by manufacturers/ dealers regarding operation and maintenance of the same.

.....
Signature of the Supplier/ Representative

.....
Signature of beneficiary farmer

.....
Signature of Asst. Director of Agriculture

.....Block



Annexure-XI

**INSPECTION REPORT OF FARM MACHINERY/ EQUIPMENT/ IMPLEMENTS SUPPLIED
UNDER FARM MECHANIZATION SCHEME DURING 2020-21**

1. Name of the Scheme :
2. Date, time and place of inspection :
3. Name and address of beneficiary :
4. Mobile no. of beneficiary :
5. Product Details :

Name of machinery	Manufacturer/Make	Brand/Model	Product Identification details	Price in Rs.	Amount of subsidy given in Rs.	Quality Standard (ISI/BIS/FMTTI/ others)

6. Delivery Details :

Name of Supplier with contact details	Sanction order No.	GST bill no.	Date of deliver/ installation	Whether product identification, GST bill etc. are at par with office record	Remarks, if any

7. Findings of inspection a)
b)

Signature with seal of the inspecting authority

Annexure-XII

Proforma for inspection by Joint Inspection Committee for CHC

1. Date of Inspection :

2. Members of Joint Inspection Committee:

Organization	Name of the Officer	Designation	Address
NABARD			
DDA(Admn) or his representative			
Financing Bank			
District Horticulture Officer/ GM-DIC			

3. i) Name and Address of the Project with telephone No.

(Including village/ Block/ District)

ii) Name and address of the entrepreneur with Aadhaar No., telephone no., e mail etc.

4. Category of applicant:

5. Name and address of the financing bank:

6. Details of loan sanctioned and other aspects:

a) Date of receipt of loan application to the bank:

b) Date of sanction of loan:

c) Amount of loan sanctioned:

d) Amount of subsidy sanctioned:

e) Amount including loan and subsidy disbursed with date:

f) Date of establishment of CHC:

g) Whether all machinery/ equipments envisaged in project were installed and whether they are in working condition:

h) Whether proper record keeping is done or not:

i) No. of trained staff deployed in CHC:

j) Whether approvals/ permissions from local authorities are obtained for establishment/ running of CHC including RTO registration:

k) Whether signage is proper:

7. Details of actual cost

Items of Farm machine	As per project report	As mentioned by bank
Total cost of farm machinery		
Cost of open shed, AMC and insurance		
Total project cost		

8. Borrower's contribution:

9. Findings of the Joint Inspection Committee

Signature of NABARD

Signature of DDA(Admn)

Signature of Bank Representative

Signature of other members



Annexure-XIII

Proforma for Undertaking from the beneficiary in case of FSSM/OTA-SFI

I, (Name of the beneficiary) S/O or W/O.....
..... of Village..... GP.....

Block....., District..... like to declare that I will not sell, mortgage or dispose of the farm machinery purchased with assistance from FSSM/OTA scheme within a period of 5/3 years (for FSSM and OTA-SFI respectively) and I will be bound to produce the machinery, the details of which is furnished below on any subsequent inspection during this stipulated period.

Name of Machinery:

Make:

Model:

Machine identification details:

Registration No (if any):

Signature of the beneficiary