

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF AGRICULTURE
NABANNA, 3rd FLOOR
325, SARAT CHATTERJEE ROAD
SHIBPUR, HOWRAH-711102

No. : 998 - AG/P/2S(Inputs)-03/2012 Pt-(I)

Howrah, the 17th August, 2021

MEMORANDUM

Sub : Continuation of Farm Mechanization Schemes during 2021-22

In continuation to this Department's memo no. 541-Nab/2S-03/12 (Pt.I) dated 18th June, 2020 read with memo no. 855-Nab/2S-03/12 (Pt.I) dated 2nd September, 2020, the undersigned is directed to inform that the Governor is pleased to extend the validity of the following Farm Mechanization Schemes as ongoing schemes of Agriculture Department up to 31st March, 2022:

- 1. Financial Support Scheme for Farm Mechanization (FSSM)**
- 2. One Time Assistance to Small and Marginal Farmers for purchase of Small Farm Implements (OTA – SFI)**
- 3. Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery**

The above schemes will be implemented as umbrella schemes by pooling in funds pertaining to respective Farm Mechanization components under various Centrally Sponsored Schemes and State Development Schemes, to ensure uniformity and reduce complexity in implementation of Farm Mechanization Schemes/ Components.

The above schemes will be implemented as per Operational Guidelines for Farm Mechanization Schemes, 2021-22 attached herewith as **Annexure – I to XV**. The financial allocation from different sources will be as per approved Annual Action Plan and / or allocation under respective schemes. Regarding State Development Schemes, specific approval as per norms has to be obtained by the Director of Agriculture.

This has concurrence of Finance Department vide U.O. No. Group A-I/2021-2022/0032 dated 16/08/2021 read with U.O. No. 1716 dated 16/08/2021 of Group N - Budget Branch.

The Director of Agriculture will make district-wise allocation of funds and take all necessary actions for implementation of the above Farm Mechanization Schemes, including Manufacturing/ Dealer's Registration and Portal entry, and send monthly Physical and Financial Progress Report, to this end on a regular basis.

By order of the Governor,



Special Secretary
to the Government of West Bengal

No. : 998 -1/(16)-AG/P/2S(Inputs)-03/2012 Pt-(I)
2021

Howrah, the 17th August,

Copy forwarded for information and taking necessary action to the :-

1. Additional Chief Secretary, Department of Cooperation/P&RD/FPI&H, Govt. of West Bengal.
2. Principal Accountant General (A&E), Treasury Building, Kolkata-700001.
3. Accountant General (Audit), Treasury Building, Kolkata-700001.
4. Pay & Accounts Officer-I, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata-700012.
5. Secretary, SRLM, Department of P & RD.
6. Director of Agriculture & *ex officio* Secretary, Govt. of West Bengal. He is also requested to circulate copies to all concerned.
7. District Magistrate(s) _____ District (All).
8. Additional Secretary, Department of Agriculture (Sri M. Alam and Smt D. Sanyamath)
9. Special Secretary, Department of Agriculture, Sri S. Sinha
10. Additional Secretary, Department of Agriculture (Sri J. Roy and Sri H. Mudi)
11. Joint Secretary (Budget), Agriculture Department, Govt. of West Bengal.
12. Convenor, State Level Bankers Committee (SLBC), West Bengal.
13. Chief General Manager, NABARD, West Bengal.
14. Joint Director of Agriculture (Accounts), Govt. of West Bengal.
15. Deputy Director of Agriculture (HQ), Govt. of West Bengal.
16. Treasury Officer, _____.


17/8/2021

Special Secretary
to the Government of West Bengal

No. : 998-2/(4) - AG/P/2S(Inputs)-03/2012 Pt-(I)
2021

Howrah, the 17th August,

Copy forwarded for information to the :-

1. Private Secretary to the Hon'ble Minister-In-Charge, Agriculture Department, Govt. of West Bengal.
2. P.S. to the Secretary (HoD), Agriculture Department, Govt. of West Bengal.
3. Adviser, Agriculture & Allied Sectors, Agriculture Department, Govt. of West Bengal .
4. Financial Adviser to the Department of Agriculture
5. Guard File.


17/8/2021

Special Secretary
to the Government of West Bengal

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 4. Annexure-IV: List of farm machinery eligible for CHC projects
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Annexure – IA

What's New: Rules are made in accordance with (in overall) guidelines of SMAM (Sub-Mission on Agricultural Mechanization) 2020-21 (Revised)

General

1. Compulsory Land document for Power Tiller & solar pump sets reduces to 1 acre instead of 1.5 acre in each case.
2. Category list of individual machinery is changed in the portal, so that the applicant can choose machinery easily.
3. A beneficiary will be eligible again after an interval of 4 years for all three schemes (OTA-SFI, FSSM/CHC) to keep uniformity which were 3/5/4 years respectively.

FSSM and OTA-SFI

1. **Solar Light Trap, Dibbler & Micro pot** included in the OTA-SFI list in **Annexure III**.
2. Maximum subsidy under FSSM reduced to Rs. Three (03) lakh.

CHC

1. Individual farmer/ Entrepreneur is eligible to setup CHC with project cost (TFO) upto 40 lakh, and the commercial organized sectors or groups are eligible to setup CHC with project cost (TFO) between 20 lakh to 250 lakh.
2. **“State Project Management & Technical Team (SPMT)”** is constituted by the DA&EOS, WB as per clause 12.2 of SMAM Guideline: 2021-22 for looking after technical matter of the schemes and for approval of All Hi-Tech CHC having TFO above 60 lakh vide **Annexure XV**.
3. The maximum amount allowed for cost of open shed for machinery will be limited to 5% of the TFO and total ancillary cost (other than machinery) should not exceed 10% of TFO (instead of 7.5% & 15% respectively in previous guideline).
4. Mandatory list of CHC Machinery is omitted. OEM (Original Equipment Manufacturer) prices has been included for Manufacturers registration in Departmental portal
5. As a policy to encompass All Blocks under CHC, Blocks having no CHC will be given first priority.
6. Priority should be given for utilization of at least 20% of total fund allocation for CHC as subsidy in a district for strengthening of established CHC.
7. “Annexure XIV” has been incorporated for Project feasibility report of all CHC by the Block & ADA (Admn) of Subdivision.
8. “Annexure V” has been modified for agreement between DDA (Admn) & CHC Entrepreneur
9. “Annexure XVI” & “Annexure XVIIA, XVIIIB” has been incorporated as sanction order for FSSM/OTA-SFI and CHC respectively.
10. Geo-Tagging for all CHC machinery and entry of CHC particulars under SMAM are compulsory

Annexure I

OPERATIONAL GUIDELINES FOR FARM MECHANIZATION SCHEMES, 2021-22

I. Introduction:

- i. Agricultural land area has limit, but the demand for food is ever increasing due to population growth. To increase productivity in the limited land so as to meet the expanding demand arising from population growth as well as higher income is very important factor.
- ii. To increase productivity, timely and precise field work is necessary. To make it possible, agricultural machines take an important role.
- iii. Mechanization decreases dependence of farmers on availability of manual labour on the one hand and enables them to undertake modern methods of cultivation on the other. This helps the farmer to reduce his cost of cultivation by saving on labour cost and also ensures increased productivity because of the improved agricultural practices made possible through mechanization.
- iv. Moreover, it improves utilization of narrow time available between two consecutive crops. Augmenting farm-power is thus one of the main enabling factors for enhancing agricultural productivity and increasing farmers' income.
- v. Government of West Bengal has been promoting usage of farm equipment and machinery since 2012-13 by granting subsidy under the three umbrella schemes pooling out funds from various CSS schemes and SDS scheme.

II. Objectives of the scheme:

- i. Increasing the reach of farm mechanization to small and marginal farmers and to the regions where availability of farm power is low;
- ii. Promoting 'Custom Hiring Centres' to offset the adverse economies of scale arising due to small landholding and high cost of individual ownership;
- iii. To encourage the usage of precision and high cost farm machinery among the small and marginal farmers of the State. To ensure an optimal effect of mechanization on productivity increase, the farm-power availability has reached 2.21KW/ha during 2020-21. But it is far beyond the optimum of 2.5 KW/ha as envisioned by the Government of India.
- iv. To promote conservation agriculture.

III. Strategies of the scheme:

To achieve the above objectives, the following strategies will be adopted:

- i. Simplification of the procedures to make it beneficiary/entrepreneur friendly, even if the same is a little bit complicated on official side.
- ii. Providing quality machinery at reasonable price tag.
- iii. Provide financial assistance to farmers for procurement of farm machinery and implements;
- iv. Establish custom hiring centres of location and crop specific farm machinery and implements;
- v. Provide financial assistance to small and marginal farmers for hiring machinery and implements in low mechanized regions;



- vi. Promote farm mechanization among stakeholders by way of on-field and off-field training and demonstrations;
- vii. Pooling out funds under head of machinery from various CSS schemes and SDS scheme to feed the scheme

IV. Guiding Principles of the Scheme:

- i. The SUB-MISSION ON AGRICULTURAL MECHANIZATION (SMAM) 20-21 (Revised) will be followed in general. The para 5.0 of SMAM Operational Guideline categorically notes that Farm Mechanization programmes are also being implemented through other missions/schemes such as RKVY, MIDH, NMOOP & SMAM, which would continue to be implemented subject to these guidelines. The Central Sector schemes 'Promotion and Strengthening of Agricultural Mechanization through Training, Testing and Demonstration' and 'Post Harvest Technology & Management' stand merged with this Sub-Mission. Further there are minor limitations in the CSSs, e.g. tractor comes under negative list of FM in RKVY, though the same is allowed under CHC; NFSM (OS&OP) allows only a limited number of items depending on the scheme demand.
- ii. Specific guideline of the respective CSS will be followed while utilization of the fund of the respective schemes. Fund management will be done accordingly.
- iii. The State Development Scheme, viz. "Farm Mechanization including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)" has no guideline; the current guideline will be applicable for utilization of SDS fund under FM-OTA-EAP.
- iv. For the machinery enlisted under SMAM guideline, its subsidy norms will be followed. For the other machines, the current guideline will be followed.
- v. For small manually operated implements, there are no specific guidelines and current guidelines will be followed.

V. Components of the umbrella schemes:

1. **Financial Support Scheme for Farm Mechanization (FSSM):** It was launched on 5th December 2012 by the Agriculture Department, Government of West Bengal for extending financial support as subsidy to the small and marginal farmers of the State for purchase of farm equipment/ machinery. The aim is to facilitate mechanization in agriculture so as to ensure better productivity and minimization of cost of cultivation.
2. **One Time Assistance to Small and Marginal Farmers for Purchase of Small Farm Implements (OTA-SFI):** It was launched on 12th February 2013 with the purpose to aid the farmers in procuring small implements necessary for agricultural operations. One Time Assistance (OTA) up to Rs. 10,000/- (Rupees Ten thousand) is provided to the beneficiary farmer for purchase of small implements under the scheme. The OTA amount is limited to 50% of the cost of the implement.
3. **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery:** It was launched on 22nd October 2014, for promoting Custom Hiring Centres of farm machinery by rural entrepreneurs, with the aim of increasing farm power by encouraging usage of farm machinery by small and marginal farmers, who would otherwise be deprived of this aid because of the prohibitive cost of owning such assets. Subsidy @ 40% of the Project Cost subject to a maximum amount of Rs. 100 lakh (Rupees one hundred lakh) is extended to applicants for setting up CHC in the rural area.



VI. Nodal Committees of the scheme:

(i) State Level Executive Committee (SLEC) for Farm Mechanization:

- a. The SLEC conceived under Sub Mission on Agricultural Mechanization (SMAM) under the chairmanship of the Secretary, Agriculture Department will function as the apex policy making body for farm mechanization. The Director of Agriculture, Director of Horticulture and Representatives of SAUs/ICAR/Other line Departments (Experts Members).
- b. The SLEC will approve the Annual Action Plan as well as supervise and monitor the execution of farm mechanization schemes in the State. It may also undertake evaluation of the implementation of farm mechanization schemes from time to time to assess the impact and identify the need of policy changes, if any, for better implementation.

(ii) State Project Management & Technical Team (SPMT) for Farm Mechanization:

- a. A State Project Management & Technical Team (SPMT) under the chairmanship of the Director of Agriculture & *ex officio* Secretary will be responsible for implementation of the scheme in the team. The Deputy Director responsible for Farm Mechanisation will be Member-Secretary. Representatives of the Department of Agriculture not below the rank of Joint Secretary, the Director of Horticulture or his representative, expert from SAUs and technical expert from the Directorate of Agriculture and WBAIC will be members.
- b. The committee will approve registration of the Manufacturer/dealer.
- c. The proposals of High value CHCs with TFO more than Rs. 60 lakh will be recommended by the DLSC to the "State Project Management & Technical Team (SPMT)." This "SPMT" will take final decision on High Value CHC with TFO more than Rs 60 lakh upto maximum project limit of Farm Machinery allowed under this project.
- d. Guide to resolve any technical issue while implementation of the Scheme subject to approval of the Secretary of the Department.

(iii) District Level Sanctioning Committee (DLSC) for Farm Mechanization:

- a. The DLSC will comprise of District Magistrate as Chairman, DDA (Admn) as Member-convener, Lead District Manager, DDM (NABARD), Lead District Manager (LDM), representative of district unit of WBAIC (West Bengal Agro Industries Corporation), Project Director (ATMA), and Deputy Director Horticulture as Members. GM, DIC of the District will be a mandatory invitee member for consideration of Post-Harvest CHC in addition to the listed members.
- b. A District Level Sanctioning Committee (DLSC) for Farm Mechanization will approve priority list of applications, sanction subsidy for FSSM, OTS-SFI and CHC up to TFO Rs. 60 (Sixty) lakh and monitor implementation of all the three components of the scheme.
- c. For higher value CHC cases, Post-harvest CHC cases, DLSC will give detailed observation as per format prescribed in Annexure-XV and will recommend the same to the Director of Agriculture & Ex-Officio Secretary for approval with.



- d. This committee is empowered to fix prices of machinery where standard price of WBAIC or portal price of any product does not exist. Such prices will be approved by DLSC and communicated to all concerned beforehand.
- e. The DDA (Admn) of the respective district will recommend applications and put up before the District Level Sanctioning Committee (DLSC), after thorough checking with support from Assistant Director of Agriculture in charge of Mechanization and Assistant Director of Agriculture (Administration) of respective subdivisions, for processing as mentioned above.

(iv) Block Level Screening Committee (BLSC) for Farm Mechanization:

- a. A Block Level Screening Committee (BLSC) consisting of the Block Development Officer (BDO) as Chairman, Assistant Director of Agriculture (Block) as Member-Convener and Assistant Director of Agriculture (SM) of sub division as Member (to be nominated by Assistant Director of Agriculture (Admn.) of the concerned Sub-division).
- b. It will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI. The Assistant Director of Agriculture (Block) may sponsor application to banks, if so opted by the selected beneficiary.

VII. Source of Fund:

Name of Farm Mechanization Scheme	Source of Fund	
	CSS	SDS
OTA-SFI	-	Farm Mechanisation including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)
FSSM	1. Rastriya Krishi Vikash Yojana (RKVY RAFTAAR) 2. National Food Security Mission (NFSM)-Rice/Pulse/OSOP/TRFA 3. Sub-Mission on Agricultural Mechanization (SMAM)	Farm Mechanisation including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)
CHC	1. Rastriya Krishi Vikash Yojana (RKVY RAFTAAR) 2. Sub-Mission on Agricultural Mechanization (SMAM)	Farm Mechanisation including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)

The respective guidelines for Centrally Sponsored Schemes (CSS) and State Development Schemes (SDS) will be followed as detailed in clause IV.

VIII. Subsidy Pattern:

- i. No machine/equipment will be procured by the Government. The Government will only release subsidy against procurement by the beneficiaries as per their choice with or without any bank loan component. The subsidy will be released in DBT mode to the beneficiaries or to the concerned bank branch to subsidy reserve fund/loan account as the case may be.

- ii. The subsidy will be applicable for purchase of enlisted machinery/equipment from the approved Manufacturer/Dealer in Departmental portal.

Name of Farm Mechanization Schemes	Subsidy Pattern	
	CSS	SDS
OTA-SFI	-	50% of the cost of sets of small equipment or maximum Rs. 10,000/- whichever is less (Annexure III)
FSSM	50-60% of the cost of machinery or a certain amount fixed for each type of machinery whichever is less. Maximum subsidy will be Rs. 3 lakh (Annexure II)	50-60% of the cost of machinery or a certain amount fixed for each type of machinery whichever is less. Maximum subsidy will be Rs. 3 lakh (Annexure II)
CHC	40% of Total Financial Outlay (TFO) subject to subsidy amount from minimum Rs. 8 lakh to a maximum of Rs. 100 lakh.	40% of Total Financial Outlay (TFO) subject to subsidy amount from minimum of Rs. 8 lakh to a maximum of Rs. 100 lakh.

- iii. A beneficiary will not be eligible to apply afresh before completion of 4(four) years from release last subsidy for Farm Mechanization from the State.
- iv. For CHC, a beneficiary may be considered for project expansion after successful running of the scheme as per norms with subsidy to be limited in terms of sub-clause (i) above.

IX. Implementation of the Scheme:

As the Government is not procuring any machine, and farmers/beneficiaries are procuring those against subsidy, the target of the scheme will be to give best value to the expenditure incurred by the beneficiary or the Government and to ensure that only interested persons/bodies, wherever located, are selected as beneficiary. The implementation of Farm Mechanization Schemes consists of **two parts** which are mainly performed online:

- i. Online Registration of Manufacturers / Dealers of Farm Machinery and Price publication to eliminate disparity in price of the machinery across districts.
- ii. Online application of farmers/entrepreneurs for subsidy release to the Beneficiary/Bank through DBT under e Billing Module of IFMS / from respective Bank Account.
- iii. **Online Manufacturer Registration and Price publication:**
 - a. The manufacturers /dealers willing to offer their machinery / equipment for sale under the schemes will have to register themselves in the Departmental web portal furnishing the details mentioned below after advertisement in leading national level dailies. Details regarding specification will be placed in the portal.
 - i. GSTN & CIN number,
 - ii. Dealers' data,
 - iii. OEM price inclusive of all taxes,
 - iv. Product specification will be followed as per SMAM guidelines.

- v. BIS/Test certificates details. Only ISI marked / FMTTI (Farm Machinery Training and Testing Institute) or Government approved testing center certified equipment/machinery will be eligible for subsidy under the scheme.
 - vi. After-sales services details like nature of warranty, period, points of service, whether at-site service or only at workshop point service etc.
 - vii. The product should permanently be embossed with Engine Chassis /Serial no, Batch no, Model no, year of manufacturing etc. and such product details should appear in the GST Bill /Invoice / challan and are mandatory for release of subsidy.
 - viii. Arrangement for this online registration shall be made by the Directorate of Agriculture.
 - ix. West Bengal Agro Industries Corporation (WBAIC) Limited will publish their offered prices for different items in this portal.
 - x. The farmers will, however, be free to procure the machine of same specification from dealer at less price.
- b. Details of Process flow for registration of Manufactures will be available in the web portal.

ii. **Online Application by 'would be beneficiary':**

Online application of farmers/entrepreneurs for subsidy release to the Beneficiary/Bank through DBT under e Billing Module of IFMS / from respective Bank Account will be received after due advertisement in leading dailies. Farmers having difficulties in online application will be provided appropriate support at Block Agriculture Office. The process flow in details will be provided in FM portal. Following documents will be required for application:

- a. Identity-proof-EPIC
- b. AADHAAR
- c. Bank Account details,
- d. Land details,
- e. Krishak Bandhu (KB) No.,
- f. Name of machinery/equipment,
- g. Name of manufacturer etc. to be selected from the Departmental Portal.
- h. Information /documents as will be mentioned in the web portal,
- i. After successful submission of online application, hard copies of print out of the application with acknowledgement receipt, passport size photograph and other prescribed documents will have to be submitted.
- j. **No quotation** from the dealer is required at the time of application.

X. **Role of different sector in Implementing FM Schemes:**

Role of different sector in Implementing FM Schemes	
Role	Sector
Proposal of FM guideline submission	Directorate of Agriculture, HQ
Publication of FM Guideline	Agriculture Department
Development & Hoisting of Software	Directorate through IT partner WBEIDC Ltd.
Implementing Agency	The Directorate of Agriculture, Government of West Bengal

Role of different sector in Implementing FM Schemes	
Publication of Advertisement for Manufacturer registration	Directorate of Agriculture, HQ
Approval of Manufacturer and Dealer in the Departmental portal	SPMT
Publication of Advertisement for online application of beneficiary farmer	Directorate of Agriculture, HQ
Processing of FSSM & OTA-SFI application at block level & BLSC	Asst. D.A, Block
Processing of CHC application at district level	DDA (Admn), District
Approval of applications of FSSM, OTA-SFI & CHC at DLSC	DDA (Admn), District
Uploading DLSC approved list in the website	DDA (Admn), District
Fund allocation at District level	Department and Directorate
Fund allocation at Subdivisional & Block level	DDA (Admn), District
Issue of Sanction order for FSSM & OTA-SFI	Asst. D.A, Block
Feasibility report of CHC	Asst. D.A (Admn.) & Asst. D.A, Block
Issue of Sanction order for CHC	DDA (Admn), District
Agreement, Transfer CHC subsidy in Subsidy Reserve Fund in the Bank	DDA (Admn), District
Joint Inspection Committee after CHC machinery are purchased	Financing Bank; DDM,NABARD; DDA (Admn.), Asst.D.A (Admn.), Asst.D.A (Block), GM-DIC (for CHC on Post harvest),
Undertaking, Verification & Geo-Tagging of FSSM & OTA-SFI implements	Asst. D.A, Block
Verification & Geo-Tagging of CHC implements	DDA (Admn), District
DBT for FSSM & OTA-SFI implements	Asst. D.A (Admn.) Subdivision

XI. Features of FSSM & OTA-SFI:

While under FSSM subsidised support will be provided for small power operated equipment like power tiller, pump sets, power reaper etc., support under OTA-SFI will be provided mostly for manually operated tools like sprayer, manually operated paddy thresher, cono weeder, weeder, drum-seeder, dibbler, micro pot, solar light trap, chaff cutter, seed bin, seed tray, seeder etc. and battery operated sprayers and PVC pipes.

a) Area of Operation: All the schemes are applicable uniformly throughout the State, except district of Kolkata.

b) Available Equipment: FSSM: An indicative list of most popular farm machinery is provided in **Annexure – II**. Detailed list with subsidy limits provided in Cost Norms and Pattern of Assistance under Sub Mission on Agricultural Mechanization [Annexure-II (c)] of SMAM guideline 2020-21 (Revised). However, **NO large machines like tractor, rice transplanter “above 4 row”, combine harvester etc. will be provided under FSSM.**

OTA-SFI: Detailed list provided in **Annexure – III**. Combination of machinery from the list can be purchased within the subsidy limit. However, battery operated sprayers and PVC pipes (exhaustive) will also be eligible under this component. There will be no tie up arrangement with any specific company.

c) Eligible beneficiaries:

i) Individual farmers,

ii) Members of Primary Agriculture Cooperative Societies (PACS), Joint Liability Groups (JLG), Farmer Producer Organization (FPO), Farmer Interest Group (FIG), Krishak Sangha, Self Help Group (SHG) belonging to Small and Marginal Farmers' category

iii) Applicants who **have not availed any benefit under the mechanization schemes (OTA-SFI/ FSSM/CHC) within the last four years.**

iv) For purchase of power tiller & solar pump sets under FSSM, minimum land holding of 1(one) Acre by the applicant will be required.

v) Priority: Applicants of Gram Panchayat areas with low Farm Power availability will get priority over other. Similarly while fund allocation, the DDA will allocate fund in such a manner so that Blocks low Farm Power availability will get priority over others.

d) Nature of Assistance: FSSM: The State Government will provide subsidy amounting to 50-60% of the cost of machinery or a certain amount fixed for each type of machinery whichever is less. **The maximum subsidy will be limited to Rs 3 lakh.** For any non-listed machinery, if eligible, rate of subsidy as formulated under latest SMAM guidelines shall be taken into consideration.

OTA-SFI: In the form of “**One Time Assistance (OTA)**” of maximum **Rs. 10,000/-** (Rupees Ten Thousand only) or 50% of total cost of machinery whichever is lower. A farmer can purchase more than one implement but the total subsidy amount will be guided by **Annexure –III**.

e) Application Procedure: i) Only online application will be received after publication regarding the same in State level daily

newspapers as well as in Departmental portal of Govt. of West Bengal.

ii) The intending applicants will have to apply online as prescribed in the clause IX (ii) and the Departmental portal and as per schedule mentioned in the advertisement issued for this purpose.

iii) The applicant will get one time edit option in specified field after submitting of application online mode.

iv) After successful submission of online application, hard copies of print out of the application with acknowledgement receipt, passport size photograph and other prescribed documents will have to be submitted to the Assistant Director of Agriculture (Block) [ADA (Block)] within the stipulated period.

v) **No quotation** from the dealer needs to be submitted with application.

vi) The serial number generated in the online application to be referred in all cases.

vii) In cases where the applicant faces hurdles in submission of application, he/she may approach office of the Assistant Director of Agriculture at the Block within the stipulated date where online submission of application will be facilitated.

f) Sponsoring of applications: i) The Block Level Screening Committee (BLSC) will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI.

ii) The ADA (Block) will verify and scrutinize the genuineness and completeness of the applications

iii) Applicants of Gram Panchayat areas with low Farm Power availability will get priority over other. He/she will indicate the agriculturally potential Gram Panchayats with low farm power availability. She/he will thereafter place those before the BLSC for screening as well as prioritization of the eligible applications. iv) The BLSC shall indicate its recommendation on each application.

v) The ADA (Block) will then send the recommended applications to the Deputy Director of Agriculture (Admin) [DDA (Admn)] of the district for approval and sanction of subsidy.

vi) The DDA (Admn), after receiving the recommended applications from BLSC, shall place the same before the District Level Sanctioning Committee (DLSC).

vii) DLSC shall approve the list of the eligible applications **keeping in view quota for SC and ST beneficiaries** giving preference to the regions with low farm power availability.

viii) After approval of priority list by DLSC, DDA (Admn) shall upload the list of beneficiaries in the Departmental/District portal giving name, address, equipment to be purchased, maximum allowable amount of subsidy and other necessary details as provided in the portal.

ix) He shall also provide the list of beneficiaries to the respective ADA (Block) & DDOs (Drawing and Disbursing Officer) for follow up and payment of subsidy in due course.

x) No Sanction order shall be issued if sufficient fund is not available with the districts.

xi) Compulsory fixing of metal plate or embossing on the body of each implement supplied under the schemes at dealer's cost.

which contains name of beneficiary, year, scheme, block and amount of financial assistance.

g) Sanction order for purchase of machinery: i) After publication of list by DLSC, the respective ADA(Block) will issue individual sanction letters (Annexure XVI) for purchase of farm machinery in favour of the beneficiaries and serve the letters to them.

ii) Before issuing sanction order, availability of fund should be ensured. In no case, sanction order should be issued without availability of fund. Moreover, while issue of sanction order, in every lot, quota of SC and ST has to be maintained.

iii) The beneficiary shall purchase the approved equipment/ machinery through self-finance within maximum fifteen (15) days (except for solar pump sets/ rice_mill/dehusker or for bank financing FSSM machinery) from the date of receipt of the sanction letter.

iv) Farmers who would like to avail bank loans for FSSM will get additional 15 days (Total 30 days) for purchase and the ADA (Block) should extend all necessary assistance that may be required for sponsoring their loan applications.

v) If the 1st round of selected beneficiaries fail to purchase the desired machinery within the stipulated time and submit claim for subsidy, 2nd round of beneficiary allotment will be done by the respective Assistant Director of Agriculture (Block) and maximum 7 (Seven) days' time will be allowed for machinery purchase and document submission. The same process will be followed in subsequent round of allotments.

vi) For Solar pump sets/rice mill, dehusker etc. which needs installation, maximum 45 days will be allowed for claim submission from the date of issuance of order. Subsequent allottee in 2nd round onward will be allowed 30 days (maximum) time.

h) Pricing: i) West Bengal Agro Industries Corporation Ltd, (WBAICL), a State Government undertaking, deal with most of the farm machinery listed under subsidy scheme.

ii) It is not mandatory to purchase machinery from WBAICL, but the price offered by WBAICL for any machinery they deal with, would be the highest ceiling of price for that machine for consideration of subsidy.

iii) The prices will be displayed in the portal. For other products, portal price will be ceiling price.



iv) For products where standard price of WBAICL or portal price does not exist, the DLSC will fix rational local price and inform all concerned beforehand.

i) Subsidy release: i) The beneficiary shall produce proof of purchase (like original GST bill/ self-attested copies of GST bill indicating machine serial number, batch no, certificate of field demonstration of the machine, warranty document etc. to the ADA(Block) for subsidy release.

ii) The beneficiary shall also submit an undertaking that he/she will not transfer/ mortgage/sell the machinery/ equipment within 4(Four) years from date of purchase (**Annexure-XIII**). Delivery & Demonstration certificate (**Annexure-X**) signed by dealer and beneficiary should also be submitted during claim placement.

iii) The ADA(Block) shall physically verify/ get it verified by his competent staff the purchased equipment / machinery and upload the inspection report along with a geo-tagged photograph of the beneficiary along with the equipment / machinery's Engine number, Chesis number etc. through the 'android app' meant for this purpose.

iv) For solar photo-voltaic (AC/DC) pump sets, rice dehusker etc. which needs installation by the supplying agency, up to 45 total days may be allowed for submission of complete claim for verification and geo-tagging through android application. For 2nd round onward allotment, 30 days (maximum) will be allowed for the entire process to be completed. '

v) Once the inspection report is uploaded in the portal, the concerned DDO shall release the subsidy to the bank A/C of the respective beneficiaries through DBT under e-Billing Module of IFMS or from respective Schematic Bank account.

vi) The bill will be drawn from the treasury on production of following: 1. DLSC approved beneficiary list (preferably system generated), 2. Delivery & demonstration certificate (**Annexure-X**). 3. GST bill (in original) having machine identification details and 4. Beneficiary's bank account details.

j) Equity and Reservation: i) The agriculturally potential regions of low farm power availability shall be given priority. For FSSM & OTA-SFI, Gram Panchayat will be considered as a unit.

ii) Within a unit, preference will be given to chronologically i.e. as per serial number.

iii) Care should be taken that benefits of subsidy under this scheme be extended compulsorily to at least 16% Scheduled Caste and 8% Scheduled Tribe beneficiaries. Separate reports will have to be submitted from time to time.



XII. Features of Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery:

a) Area of Operation: All the schemes are applicable uniformly throughout the State, except district of Kolkata.

b) Eligible Banks: Scheduled Commercial Banks, Regional Rural Banks and Cooperative Banks having Core Banking Facility.

c) Purpose of the scheme: i) To set up Custom Hiring Centres of end-to-end (from land development to residue management) farm machinery, to be hired out to all farmers, with preference accorded to small and marginal farmers of the adjoining areas.

ii) To offset high cost of owning farm machinery for small holdings;

iii) To increase farm power availability from present level of 2.21 KW/ha to 2.5 KW/ha as envisioned by the Government of India.

iv) As a policy to encompass **All Blocks with establishment of CHC**, accordingly Blocks having no CHC will be given first priority.

v) Strengthening of existing CHCs.

d) Eligible Entrepreneur: i) Individual farmer/ Entrepreneur is eligible to setup CHC with project cost (TFO) limited to 40 lakh, and the commercially organized sectors or groups like group of individuals, PACS, Joint Liability Groups (JLG) with bank accounts, SHGs, SHG Clusters & Federations, Proprietorship Firms, Partnership Firms, Co-operative societies, Farmer's Clubs, FPOs, Krishak Sangha, FIGs and Private/Public Ltd. Companies etc. are eligible to setup CHC with project cost (TFO) between 20 lakh to 250 lakh.

ii) The applicant should have sufficient land under his possession (own land/leased/hired) for setting up the CHC. The land in question must belong to "commercial or bastu" category, no land belonging to "agriculture" category would be allowed for consideration.

iii) The Assistant Director of Agriculture (Admn)/ Assistant Director of Agriculture Block, Co-operative Banks/ Commercial Banks and other agricultural service providers may also aid in selection of eligible bank worthy schemes.

e) Nature of Assistance: i) The maximum subsidy will be limited to **40% of the Total Financial Outlay** (TFO = price of machinery including all taxes + AMC for 3 years + cost of open shed + insurance for 1 year) subject to maximum of Rs. 100 lakh for each CHC. All the CHCs of TFO more than 60 lakh will be termed as 'Hi-Tech CHC' and will be forwarded by the DDA (Admn) of the district to Directorate for final approval as per Annexure XV.

ii) Minimum TFO would be Rs.20.00 lakh and the maximum would be Rs.250.00 lakh.

iii) In case the TFO is more than Rs.250.00 lakh, the **subsidy would be restricted to the highest limit of Rs. 100.00 lakh.**

iv) The maximum amount allowed for cost of open shed for machinery will be limited to 5% of the TFO and total ancillary cost (other than machinery) should not exceed 10% of TFO.

v) The applicant will have to deposit margin money of a minimum amount of 25% of TFO to the financing bank before release of subsidy by the DDA (Admn) to the Bank and rest will be bank loan.

vi) The Banks shall sanction loan to eligible entrepreneurs up to a maximum amount of 75% of the TFO (including subsidy amount).

f) Subsidy Management: Back ended Subsidy Management: i) All custom hiring centres will be established under the model of credit linked back ended financial assistance without exception.

(ii) The bank will lock the financial assistance released to them for a period of 4 years. The beneficiary will repay the complete bank loan within the period of not less than 4 years. The Beneficiary will not be allowed to transfer/ sell/ mortgage the CHC to any one before the completion of 6 years [SMAM Guideline 11.2.2(vi)(iii)].

iii) Banks may further note that while arriving at the project cost (including subsidy amount disbursed to the beneficiary), they should make clear distinction between loan and subsidy component and the interest may be charged only on loan component. Bank will charge interest only on the difference of 'Bank Loan' and 'Subsidy amount' and calculate repayment accordingly.

iv) In the cases, where subsidy is not given (where the beneficiaries are ineligible for assistance under the scheme), the banks would be liable to return the subsidy amount to Government of West Bengal.

v) Banks will sign an agreement with the Beneficiary on Subsidy Management and establishment of CHC, the copy of which is to be handed over to DDA(Admn).

vi) The subsidy amount will be returned to the DDA(Admn), Government of West Bengal of the respective district, in case the Beneficiary fails to procure the equipment/machine, raise the shed etc. (whatever components were calculated before disbursement of loan) within the stipulated period of 6 (six) months.

vii) The borrower will not be eligible for subsidy if repayment is completed before four years or if he fails to repay the loan. In that case, the subsidy amount has to be refunded to the DDA (Admn) of the district failing which action will be taken as per law.

viii) During the repayment period, the entrepreneur shall not alienate the assets procured under this scheme by way of sale or lease or create any other security interest on them whatsoever. In such cases, the subsidy will be forfeited and necessary other action will be taken as per law.

g) Strengthening of existing CHCs: Existing CHCs may apply for strengthening of their CHC provided they fulfil the conditions as laid down below:

i) The strengthening of CHCs owned by commercial organized sectors or groups will be given priority. At least 20% of total fund allocation for CHC as subsidy in a district would be utilized for strengthening of established CHC.

These CHCs should be in operation with regular repayment of bank loan for a minimum period of four years.

ii) The CHC should have maintained up-to-date record of use of machinery and returns there from.

iii) The minimum TFO (Total Financial Outlay) for projects for scaling up will be Rs. 40.00 Lakh.

iv) Machine selection criteria would be as per guideline. Subsidy admissible will be 40% of the TFO.

v) The sum total of Subsidy sanctioned earlier and the present subsidy amount will not exceed Rs. 100.00 Lakh.

vi) Priority should be given for utilization of at least 20% of total fund allocation for CHC as subsidy in a district for strengthening of established CHC.

h) Choice of Machinery: i) List of Machinery/implements that can be selected for CHCs is furnished in Annexure – IV.

ii) The list is indicative but not exhaustive, any suitable farm machinery not included in the list may also be included in the project as per latest SMAM guideline supportive to local situation.

iii) For any non-listed machinery, latest SMAM guidelines will be followed for arriving at subsidy portion of that particular machinery.

iv) As one of the major objectives of establishing CHC is to encompass end-to-end (from land development to residue management) farm machinery, at least Four (04) types of Machinery should be selected from the Annexure IV, while exercising the choice of implements by the entrepreneur.

v) For AMC, Insurance, cost of shed for CHC proper documents (vetted estimate by competent authority, quotation, invoice) need to be submitted along with project to the satisfaction of the financing bank.

i) Procedure of Application: i) Only online application will be received after publication of respective advertisement in leading daily newspapers as well as in Departmental web portal of Govt. of West Bengal.

ii) The intending entrepreneurs, as noted in sub-clause (d) above, will have to apply online in the web portal mentioned in the advertisement with requisite documents (listed below) as prescribed and as per schedule mentioned in the advertisement issued for this purpose. The entrepreneur will get one time edit option in specified field after submitting of application online mode.

iii) After successful submission of online application, hard copies of print out of the application with requisite documents will have to be submitted to the office of the DDA(Admn) at the district within the stipulated period.



iv) The serial number generated in the online application to be referred in all cases.

j) Processing of Application: i) The DDA(Admn) will process applications with support of Asstt. DA (in charge of Farm Mechanisation) of the district, Asstt. DA (Admn) of the respective subdivision, Assistant Director of Block, representative of WBAIC of the district & LDM and will place before the DLSC.

ii) Assistant Director of Agriculture (Block) will make site verification

iii) Recommendation of the Assistant Director of Agriculture (Block) and Asst DA (Admn) would be key judging factor for selection of beneficiaries while assessing the project cost, priority region concept etc as per Annexure-XIV.

iv) The DDA(Admn) shall indicate its recommendation on each application and send it to the DLSC for sanctioning subsidy and to the respective bank for sanction of loan.

v) Applicants of Blocks having no CHC and with low Farm Power availability will get priority over other. The DDA(Admn) will indicate the agriculturally potential Blocks with low farm power availability. She/he will thereafter place those before the DLSC for screening as well as prioritization of the eligible applications.

vi) When it deems fit, the DLSC will give "in principle approval" (Annexure XVIIA). The entrepreneur shall approach the concerned Bank with the above sanction letter for getting his loan sanctioned.

k) Approval and release of Loan and Subsidy: i) On receiving letter from DDA (Admn.) for proving consent of loan sanctioning for CHC, the financing Bank shall verify the site and prepare a project appraisal report (Annexure-IX) which will be sent to the DDA (Admn.) of the district for considering the project within 15 days of intimation of decision of DLSC.

ii) The DDA (Admn.) shall place the applications along with Bank appraisal reports and consent letter of Bank regarding issue of loan in Annexure IX before the DLSC for consideration and sponsoring. DLSC will finalise the decision.

iii) An agreement will be signed as per Annexure-V between the selected entrepreneur and DDA (Admn.) on stamp paper of Rs 100/- and will have to be duly notarised. This is other than banking documents which the entrepreneur will have to sign. The copy of this agreement is to be handed over to sponsoring bank branch also.

iv) A sanction letter (Annexure XVIIIB) will be issued to the entrepreneur with copy to concerned Bank Branch whose project proposal is approved by the DLSC.

v) DDA(Admn), will immediately make a joint inspection with the concerned Bank, ensure geo-tagging of the equipment with entry of Engine number, Chesis number etc and assets, and on being satisfied, an intimation will be given by DDA(Admn) to bank for final payment to suppliers.

vi) **Before issuing sanction order, availability of fund should be ensured. In no case, sanction order should be issued without availability of fund.**

vii) After getting confirmation of sanction of loan by the respective bank and issue of sanction letter, the DDA (Admn) shall release the full subsidy amount (w.r.t. project with maximum TFO upto Rs 60 lakh) in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account / Loan Account by drawal of fund from the treasury (or Schematic account) on production of approved priority list of the DLSC and project Appraisal report/consent (Annexure IX) of the financing bank.

viii) While fund release the following documents have to submitted in Treasury/ maintained in file: a) DLSC/SPMT approved beneficiary list with subsidy amount, b) Bank Account details with IFSC, c) Consent of Bank in Annexure-IX and d) Sanction order in Annexure -XVIIIB.

ix) As noted above, the subsidy will be "back ended" with a compulsory "lock-in period of 4 years" for all CHC irrespective of project size.

x) The movement of CHC Machinery may be allowed to nearby blocks or district after fulfilling the local demand but the movement of CHC Machinery outside West Bengal is totally prohibited.

xi) The entrepreneur shall display a *permanent* sign board in front of the CHC indicating the year of financing, subsidy sanctioned by the Agriculture Department, Govt. Of West Bengal for the project, the name of the financing Bank and the credit received and *hiring rate chart* of different implements.

xii) Compulsory fixing of metal plate or embossing on the body of each implement of CHC at dealer's cost which contains name of beneficiary, year, scheme, block and amount of financial assistance.

l) Processing at Bank: i) All Loan proposals sponsored by the DLSC shall be duly processed after observing all due diligence and formalities and disposed of by the Branch Managers within 15 days from receipt of the loan proposals from the sponsoring authorities.

ii) Comprehensive insurance of the assets is to be done at the borrower's cost with Bank Clause.

iii) Primary Hypothecation of assets created out of project cost for security purpose. Additional Charge on land possessed by the borrowers, wherever applicable. As per RBI norms, no additional security is to be insisted upon for loan amount up to Rs.1.00 Lakh in cases of FSSM and Rs 10.00 lakh in cases of CHC as per prevailing RBI guideline RBI/FIDD/2020-21/72 Master Directions FIDD.CO.Plan.BC. 5/04.09.01/ 2020-21 dt. September 04, 2020 .

m) Documents: 1. Proforma Application Form, properly filled in. 2. Proof of Citizenship (EPIC). 3. KB No. 4. Copy of AADHAAR card. 5. PAN Card. 6. Proof of financial solvency (self-authenticated photocopy of updated bank pass-book etc.). 7. Title Deed/ROR /Lease Certificate/Rent Receipt of land. 8. Detailed project report.



- n) **Disbursement:** i) Disbursement should be done by the Bank **directly to the dealer/ supplier/ executing agency** as per quotation/ estimate, accepted/ submitted by the borrower.
- ii) Necessary arrangements are to be made by the supplier / dealer to get the name of financing bank registered as hypothecated/ mortgaged in the Registration Certificate/ Blue Book of the vehicle (wherever applicable).
- iii) Respective Bank will issue Delivery Order (D.O.) to the supplier/ dealer advising them to deliver equipment to the borrowers and to submit bill and related documents duly acknowledged by the borrowers to get payment from bank. A copy of the D.O. should be endorsed to the respective DDA (Admin.) for record and monitoring purpose.
- iv) The property under the project will be duly insured.
- v) **The subsidy under the scheme will be meant for purchase of new equipment only and the amount cannot be adjusted with any outstanding loan or otherwise of the concerned applicant.**
- vi) A **joint inspection of the CHC** shall be conducted by a Joint Inspection Committee (JIC) comprising of Representatives of the Financing Bank; DDM,NABARD; GM-DIC (for CHC on Post harvest), DDA (Admn.), Asst.D.A (Admn.) and Asst.D.A (Block) of the district **within three months of sanctioning of the loan but prior to disbursement of project cost** to ascertain proper utilization of the sanctioned amount including subsidy amount and submit a report as per format given in Annexure – XII, which is to be uploaded in the Departmental portal. A copy of the said report has to be submitted compulsorily to the DA & EOS, WB.
- vii) The beneficiaries will register his CHC name in “FARM app” developed by Government of India after delivery of machinery but before final payment from sponsoring bank.
- viii) The DDA(Admn) will ensure publication of the list of CHCs of his district in the websites of Agriculture Department/Directorate and District Magistrate.

XIII. Monitoring mechanism:

Close monitoring of the implementation of the scheme shall be undertaken both at the State and the District levels. The issue should be discussed as part of structured agenda in the SLBC/DCC/BLBC meetings also.

At the District level, the DLSC shall hold regular meetings to monitor the implementation of the scheme. The matter may also be discussed as an agenda in the DCC for proper monitoring of the bank credit linked cases.

The Asst. DA (Block) and the Asst. DA (Admn.) of the respective Subdivision will regularly monitor the schemes in their respective jurisdiction. Proper register should be maintained at the district/block level to keep records of physical and financial achievements. The inspection of performance report of the established CHC will be continued for six years by the Asst. D.A. (Block), which is to be displayed in the public domain. Regular inspections shall be carried out to ascertain proper end use of subsidy disbursed. The minimum number of cases to be inspected at various levels will be as follows:



1. By Subdivision Office [Asst. DA (Admn) or ADA(SM)] – 10% of All disbursed cases of the Sub-division.
2. By district Office [DDA (Admn) or ADA (of district)] – at least five (5) cases per block.
3. By Range Office [Joint Directors of Range or other officers in range office] – All CHCs in the range and 5% of other cases. These reports will be placed in the SPMT.

An inspection report in all such cases shall be prepared as per (Annexure-XI) and submitted to the DDA (Admn) of the district / JDA(Range) / Directorate of Agriculture. The JDA (Range) shall send a compiled report of all such inspections to the Director of Agriculture every quarter.

XIV. Grievance Redressal:

The beneficiary must satisfy himself/herself that the supplier/ dealer/ manufacturer opted, has extended adequate guarantee/ facilities for **after sales services** for a period not less than 12 months from the date of purchase. **An undertaking in the above respect is to be obtained from the supplier/ dealer/ manufacturer by the beneficiary before/ at the time of purchase.**

Grievances, if any, which may arise during implementation of the scheme, shall be resolved by the DDA (Admn) at the District level and by the Director of Agriculture & Ex-Officio Secretary, GoWB at State level.

For all other issues, the latest operational guidelines of Sub Mission on Agricultural Mechanization (SMAM) will apply.

XV. Power of Explanation:

Department of Agriculture will issue clarification in case of any Query regarding the current guideline of Farm Mechanization within the broad framework of this Guideline.



Annexure-II

List of farm machinery/ equipment and admissible rate of subsidy for FSSM: FY: 2021-22

Sl.No.	Name of machinery/ equipment	Subsidy amount in Rs. with rate whichever is less
1	(a)Power Tiller/ rotary tillers 8.1 hp and above (b)Power tiller/ rotary tillers up to 8 hp	Rs.85,000.00 or 50% of the cost Rs. 65,000.00 or 50% of the cost
2	Self propelled power reaper	Rs. 75,000.00 or 50% of the cost
3	(a)Power Weeder (engine operated up to 2 HP) (b)Power Weeder (engine operated 2.1 -5 hp) (c)Power Weeder (Engine opt above 5 Hp)	RS. 25,000.00 or 50% of the cost RS. 35,000.00 or 50% of the cost Rs. 63,000.00 or 50 % of the cost
4	Self propelled rice transplanter 4 row	Rs.2,00,000.00 or 50% of the cost
5	Self propelled rice transplanter 6 row	Rs.3,00,000.00 or 50% of the cost
6	Multi crop planter / zero till multi crop planter 9 row and above (above 35 bhp drawn)	Rs. 75,000.00 or 50% of the cost
7	(a)Pump set Electric 1.5- 3.0 hp (b) Pump set 3.1 -5.0 hp (Electric) (c) Pump set (petrol/ diesel) 1.5-5.0 HP	Rs.6000.00 or 50% of the cost Rs. 10,000.00 or 50% of the cost Rs. 10,000.00 or 50% of the cost
8	(a) Stand alone Solar Pump set shallow/ deep well (surface/ submersible) AC induction motor with inverter (b)Stand alone Solar pump set shallow/ deep well (surface/ submersible) with DC motor	Rs. 47,520 per hp for motor >2-5 hp or 60 % of the cost Rs. 59,400 per hp for motor >2-5 hp 60 % of the cost
9	Multi Crop Thresher/ paddy thresher/Maize/ Groundnut Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 1,00,000.00 or 50% of the cost
10	Rotavator 6-8 feet	Rs. 44,800.00 or 50% of the cost
12	Engine operated power sprayer above 16 litre	Rs. 10,000.00 or 50% of the cost
13	Automatic Potato planter	Rs. 75,000.00 or 50% of the cost
14	Potato Digger self propelled / tractor drawn	Rs. 50,000.00 or 50% of the cost
15	Mini Rice Mill/ rice dehusker	Rs. 2,40,000.00 or 60% of the cost
16	Mini Dal Mill	Rs. 1,50,000.00 or 60% of the cost
17	Mini Oil Mill with filter	Rs. 3,00,000.00 or 60% of the cost
18	Straw chopper/ shredder/ Mulcher /Straw reaper	Rs. 72,800.00 or 50% of the cost
19	Any other machine as per SMAM norm and eligible under clause XI of this scheme.	As per SMAM guideline

Annexure-III

List of implements eligible for subsidy under OTA-SFI, FY: 2021-22 (Exhaustive list)

Sl. No.	Name of Implement (Subsidy Rs.10,000/- or 50 percent for combination of products)
1	Manual sprayer
2	Manual thresher
3	Manual Chaff cutter
4	Drum Seeder
5	Cono weeder/ weeder
6	PVC/ HDPE delivery pipe for carrying water up to 300 m
7	Solar Light Trap
8	Manual seed drill
9	Manual Dibbler
10	Seed bin/ Gola
11	Battery operated sprayer
12	Manual seeder (for mat nursery)
13	Seed Tray (For mat nursery) / Micro pot



Annexure-IV

Indicative List of farm machinery eligible for CHC projects

(At least four types of Machinery should be selected from the list)

Sl No.	Name of farm machinery
1	Agricultural Tractor (Above 20 to 70 HP)
2	Tractor/Power tiller Trolley (Both hydraulic and normal)
3	Power Tiller (5-16 HP)
4	Self propelled Rice Transplanter 4/6/8/16 Row
5	Self propelled Reaper/Reaper Binder
6	Power Weeder (Above 5 HP)
7	Rotavator/Cultivator
8	Ridger
9	Potato Planter
10	Potato Digger/Harvester
11	Multi Crop Planter/Pneumatic Planter
12	Multi Crop Thresher/Power Paddy Thresher
13	Maize Sheller/thresher
14	Tractor operated back hoe loader
15	Automatic rice nursery sowing machine
16	Combine Harvester with Straw baler/ Mulcher/ Super Straw Management System
17	Happy seeder/ super seeder/Turbo Seeder
18	Zero tillage Seed cum Fertilizer Drill
19	Baler (Round / Rectangular) 14-30 kg
20	Mulcher
21	Mini Rice Mill/ Rice De-Husker
22	Laser Land Leveller
23	Mini Dal Mill
24	Mini Oil Mill with filter
25	Any other machinery listed under SMAM

Annexure-V

Affix Self attested
recent Passport size
Photograph

[Format of Agreement between DDA (Admn.) and CHC Entrepreneur]

I, _____, S/O- _____,
residing at Vill- _____ PO- _____ PS- _____
Dist- North 24 Parganas, bearing Application No..... (EPIC NO./AADHAAR
NO..... & PAN) have been selected for setting up a Custom
Hiring Centre of Farm Machinery at Plot No.- _____, Mouza- _____, JL
No.- _____
PS- _____, Block- _____ on Government subsidy by the
Department of Agriculture, Government of West Bengal under the scheme **Credit Linked Subsidy Scheme
for Rural Entrepreneurs to set up of Custom Hiring Centre(CHC) of Farm Machinery** during 2021-
22. All the information & documents submitted along with my Application for CHC is true to the best of
my knowledge.
I shall obey the Guideline /instruction of Agricultural department for establishment of CHC .
The following Farm Machinery will be purchased from the supplier mentioned against the name of the Farm
Machinery which have been chosen by me.

Sl. No.	Name of the Farm Machineries with Brand & Model	Name of Supplier	Total Price of Farm Machinery in Rs
	TOTAL		

Total Financial Outlay (TFO) of the CHC is Rs. _____



Out of which Government subsidy Rs. _____ and Bank Loan
Rs. _____ and own contribution is Rs. _____.

- i. I shall implement the project as mentioned in the Bank Appraisal report. Only new machinery will be procured for the project.
- ii. I shall display a *permanent* sign board in front of the CHC indicating the date of opening, the amount of assistance received from the Agriculture Department, Govt. Of West Bengal for the project, the name of the financing Bank and the credit received and *hiring rate chart* of different implements.
- iii. A permanent Metal Tag/ sticker as furnished below should be affixed to each of the implements of the CHC.
- iv. I shall registers the concerned equipment with RTO of the district as per norms.
- v. I also undertake that the loan amount taken by me for setting up CHC shall have a mandatorily loan repayment period of not less than 4(four) years. I shall not be eligible for subsidy if repayment is completed before four years or if fails to repayment the loan. In that case, the subsidy amount has to be refunded to the DDA(Admn) of the district failing which action will be taken as per law.
- vi. I shall display a signboard in front of my CHC indicating the date of opening, the amount of assistance received from the Agricultural Department, GOWB for this project, the name of financing Bank & credit received & hiring rate for different farm machineries with contact details.
- vii. I hereby undertake and confirm that the said Farm Machinery shall not be sold/hypothecated or transferred to any other's name in any manner by me within a period of six(06) years from the date of supply. I shall use the said Farm Machinery only for the agricultural purposes. It will be utilised following the guideline of the above mentioned scheme.
- viii. A register will be maintained for custom hiring.
- ix. Only "reasonable charges" will be collected from the farmers for hiring of farm machinery in consultation with the Assistant Director of Agriculture of concerned Block & Assistant Director of Agriculture (Admn) of concerned Sub Division.
- x. Farm machinery to be hired out to all farmers, with preference to small & marginal farmers of the adjoining areas, so that the coverage is done at least 10 ha/ day and 300 ha in the entire cropping season.
- xi. All the items will be get geo-tagged by the concerned officer of Government of West Bengal immediately after procurement at the site of CHC only.
- xii. I/We shall register this CHC name in "FARM app" developed by Government of India
- xiii. In the event of sale /hypothecation/transfer of the machinery by me within a period of six(06) years to any person, organisation what so ever I shall be held liable to return the entire subsidy amount along with compound interest to the Department of Agriculture, Government of West Bengal as a first charge on the Farm Machinery. I shall also be liable to be prosecuted for miss utilisation / fraud / cheating the Government and other appropriate charges in IPC. In any case, the Department of Agriculture, Government of West Bengal shall have the first charge to recover subsidy amount.
- xiv. By confiscating the said Farm Machinery either from me or from any other person under whose possession the farm machinery remains.

Date: _____ Signature of the DDA (Admn)
Place: _____ District

Signature of the Owner/
Proprietor of Custom Hiring Centre



Witness 2 :

Signature :

S/O.D/O.W/O:

Address:

Contact No.

Witness 1:

Signature:

S/O.D/O.W/O:

Address:

Contact No.

A handwritten signature in blue ink, consisting of a large, stylized letter 'O' followed by a few loops and a long horizontal stroke extending to the right.

Annexure-VI

Sl. No.....

Government of West Bengal
Department of Agriculture

Application Form for Purchase of Agricultural Equipment/ Machinery under FSSM for 2021-22

Part-A

1. Name of Applicant :
2. Father's name/ Husband's name :
3. Aadhaar Card No. :
4. EPIC No. :
5. Mobile No. :
6. KB ID :
7. Address a) District :
- b) Sub-Division:
- c) Block :
- d) Gram Panchayat:
- e) Village :
- f) Post Office :
- g) PIN :
8. Category of Farmer : SC/ST/OBC/General
9. Bank Account Details a) Name as in pass book:
- b) Account Number:
- c) Name of Bank:
- d) Name of Branch:
- e) IFSC:
10. Area of land holding in decimal:
11. Details of machinery to be purchased : a) Name of machinery
- : b) Name of authorized manufacturer
- : c) Model No.
- : d) Price of machine:
12. Source of Fund over and above subsidy amount: Own/ Finance
13. Details of bank from which loan is being proposed (if required & different from Sl No. 9):
-

I, (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I have not availed benefit of FSSM/OTA-SFI scheme during last four years.

Signature of the applicant

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under FSSM scheme during 2021-22 for purchase of power driven farm machinery from Sri/ Smt of Village..... GP..... on for consideration.

Date: Signature of the receiving officer with seal
Place:

Annexure-VII

Sl. No.....

Government of West Bengal
Department of Agriculture
Application Form for Purchase of Agricultural Equipment/Tools under OTA-SFI for 2021-22

Part-A

1. Name of Applicant :
2. Father's name/ Husband's name :
3. Aadhaar Card No. :
4. EPIC No. :
5. Mobile No. :
6. KB ID :
7. Address : a) District :
: b) Sub-Division:
: c) Block :
: d) Gram Panchayat:
: e) Village :
: f) Post Office :
: g) PIN :
8. Category of Farmer : SC/ST/OBC/General
9. Bank Account Details a) Name as in pass book:
b) Account Number:
c) Name of Bank:
d) Name of Branch:
e) IFSC:
10. Area of land holding in decimal:
11. Details of machinery to be purchased

Sl. No	Name of Machinery	Name of authorized Manufacturer	Model No.	Portal rice of machinery in Rs
1				
2				
3				
	Total			

I, (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I have not availed benefit of FSSM/OTA-SFI scheme during last Four years.

Signature of the applicant



Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under OTA-SFI during 2021-22 scheme for purchase of manually operated farm machinery/Implements from Sri/ Smt of Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:
Place

Sl. No.....



Annexure-VIII

Government of West Bengal Department of Agriculture

Application cum brief project report for setting up Custom Hiring Centre (CHC) for 2021-22

Part-A

1. Name of Applicant/ Signatory :
2. Applicant category :Individual/ Others
3. Details particulars if others :
4. Aadhaar Card No. of signatory :
5. EPIC No. :
6. Mobile No. :
7. KB ID (in case of individual) :
8. Email ID :
9. Address a) District :
- b) Sub-Division:
- c) Block :
- d) Gram Panchayat:
- e) Village :
- f) Post Office :
- g) PIN :
10. Details of land holding of project site: Block..... Mouza..... JL No.
Khatian.....Area in decimal
11. Bank Account Details a) Name as in pass book:
- b) Account Number:
- c) Name of Bank:
- d) Name of Branch:
- e) IFSC:
12. Area of land under the proposed project:
13. Types of farm machinery required in proposed area :
14. Details of machinery/ items to be purchased: (including cost of shed, insurance others)

Sl. No	Name of Machinery/ Item	Model No.	Name of authorized Manufacturer	Quoted price in Rs.	Price as per portal in Rs.	Price offered by WBAICL

15. Total Financial outlay in Rs. :
 16. Expected annual return from the proposed CHC:
 - a) Gross annual income:
 - b) Total Expenditure:
 - c) Net Income [a-b]:
 17. Nature of CHC New/ Strengthening
 18. In case of strengthening: Year of establishment..... TFO.....(In Rs. Lakh); Subsidy received.....(In Rs. Lakh)
- I hereby declare that the above particulars are true to the best of my knowledge.

Authorized signatory with Designation



Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under CHC scheme during 2021-22 for establishment of custom hiring centre for farm machinery from Sri/Smt/ of Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:

Place:



Annexure-IX

Consent of financing Bank regarding project appraisal and loan sanction for CHC: 2021-22

Part-A

The project for establishment of Custom Hiring Centre (CHC) as submitted by _____ (name of entrepreneur) of Village/Town/ Mouza _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found suitable. It is also apprised that, we have sanctioned loan amounting Rs.----- (Rupees) for the CHC project by (name of the entrepreneur), opened Subsidy Reserve Fund Account/ Loan Account in the name of the beneficiary to keep Government subsidy amount under "lock-in" for a period of 4 years and also ensure that we will disburse project cost as per disbursement procedure laid down in current Guidelines of the scheme and unutilized balance subsidy proportionate with actual admissible project cost (if any) will be returned to DDA(Admn) within 6 months of subsidy release.

2. The subsidy amount may be credited to the account furnished below:

Name of the Account Holder	
Nature of account	Subsidy reserve fund account/ loan account (Please tick appropriate one)
Type of Account	
Bank Branch	
Account No.	
IFSC	
Loan Amount Sanctioned Rs.	
Margin Money Rs.	
Correspondence details	
a) Phone/ mobile number (bank)	
b) E mail id (bank)	

Dated. (Place)

Signature of the competent authority with Seal



(OR)

Part-B

This is to apprise that, the project of establishing Custom Hiring Centre (CHC) of Farm machinery for the year 2021-22 as received from _____ (Name of the Entrepreneur) of Village/Town/ Mouza _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found unsuitable.

We are returning the case as the project does not worth financing owing to

1.

2.

3. (State a few valid reasons)

Dated. (Place)

Signature of the competent authority with Seal

*N.B: Please strike out the portions not required (Fill either Part-A or Part-B)



Annexure-X

DELIVERY & DEMONSTRATION CERTIFICATE FOR MACHINERY/ EQUIPMENT/ IMPLEMENTS DISTRIBUTED UNDER FSSM/OTA-SFI DURING 2021-222

Certified that the following farm machinery/ equipment/ implements, the details of which is given along side has been supplied to

Sri/ Smt/S/o, D/o, W/o.....of village.....
GP.....Block..... of District as per his
application bearing Sl. No..... and Sanction order vide memo no.....
dt..... of the (designation of sanctioning authority) under
..... scheme of Agriculture Department, West Bengal during the year..2021-
22.....

Name of Product	Manufacturer	Model No.	Capacity	Sl. No./ Chassis No.	Price	Subsidy Amount

Received the above stated new Farm Machinery/ Equipment/ Implements in good condition and adequate training has been provided by manufacturers/ dealers regarding operation and maintenance of the same.

Signature with seal of Supplier/Representative

Signature of beneficiary farmer

Signature of Asst. Director of Agriculture

-----Block



Annexure-XI

INSPECTION REPORT OF FARM MACHINERY/ EQUIPMENT/ IMPLEMENTS SUPPLIED UNDER FARM MECHANIZATION SCHEME DURING 2021-22

1. Name of the Scheme :
2. Date, time and place of inspection :
3. Name and address of beneficiary :
4. Mobile no. of beneficiary :
5. Product Details :

Name of machinery	Manufacturer/ Make	Brand/Model	Product Identification details(SI/Chasis/Batch no)	Price in Rs.	Amount of subsidy given in Rs.	Quality Standard (BIS/FMTTI/ others)

6. Delivery Details :

Name of Supplier with contact details	Sanction order No.	GST bill no.	Date of deliver/ installation	Whether product identification, GST bill etc. are at par with office record	Remarks, if any

7. Findings of inspection a)

b)

Signature with seal of the inspecting authority



Annexure-XII

Proforma for inspection by Joint Inspection Committee for CHC

1. Date of Inspection :

2. Members of Joint Inspection Committee:

Organization	Name of the Officer	Designation	Address and Contact No.
DDM, NABARD			
DDA(Admn) or his representative			
Financing Bank			
Asst.D.A (Admn)			
Asst.D.A (Block)			
District Horticulture Officer/ GM-DIC(For CHC on Post harvest)			

3. i) Name and Address of the Project with telephone No.

(Including village/ Block/ District)

ii) Name and address of the entrepreneur with AADHAAR No., telephone no., e mail etc.

4. Category of applicant:

5. Name and address of the financing bank:

6. Details of loan sanctioned and other aspects:

a) Date of receipt of loan application to the bank:

b) Date of sanction of loan:

c) Amount of loan sanctioned:

d) Amount of subsidy sanctioned:

e) Amount including loan and subsidy disbursed with date:

f) Date of establishment of CHC:

g) Whether all machinery/ equipments envisaged in project were installed and whether they are in working condition:

h) Whether registered the CHC in FARM App. of GoI:

i) Whether proper record keeping is done or not:

j) No. of trained staff deployed in CHC:

k) Whether approvals/ permissions from local authorities are obtained for establishment/ running of CHC including RTO registration:

l) Whether signage is proper:

7. Details of actual cost

Items of Farm machine	As per project report	As mentioned by bank
Total cost of farm machinery		
Cost of open shed, AMC and insurance		
Total project cost		

8. Borrower's contribution:

9. Recommendation of the Joint Inspection Committee

Signature of NABARD
Representative

Signature of DDA(Admn) Signature of Bank

Signature of other members



Annexure-XIII

Proforma for undertaking from the beneficiary in case of FSSM/OTA-SFI :2021-22

I, (Name of the beneficiary) S/O or W/O.....
....., of Village....., GP.....

Block....., District..... like to declare that I will not sell, mortgage or dispose of the farm machinery purchased with assistance from FSSM/OTA scheme within a period of four years (for FSSM and OTA-SFI) and I will be bound to produce the machinery, the details of which is furnished below on any subsequent inspection during this stipulated period. Failing to show the machinery I shall be bound to return the subsidy to the Government

Name of Machinery:

Make:

Model:

Machine identification details:

Registration No (if any):

Witness:

Signature:

Address;

Signature of the beneficiary



Annexure-XIV

PROFORMA OF FEASIBILITY REPORT OF CUSTOM HIRING CENTRE (NEW/EXISTING) DURING 2021-22

- a) Application No..... b) Block.....Subdivision.....
a) Name of applicant:
b) Contact No c) Occupation :
d) Address :
e) New CHC / Strengthening of existing CHC (If new strike out sl. no. 10):.....

Details information of machineries of the proposed CHC

Sl. No.	Name of Machinery	Number	Price (Rs) as per application	Remarks: Like selection as per G.O.

a) Selected Machinery suitable for the proposed area: Yes/No

4. a) TFO of CHC: b) Loan amount
c) Margin Money : d) Subsidy :
f) Financial strength(Movable)
e) Sponsoring Bank and Agreeance to sponsor:
5. Shed: a) Own/ Rented..... b) Area: Sufficient...Yes/No c) Nature of Land(As per G.O.). Yes/No
6. Knowledge of applicant about selected machinery /CHC establishment/ Entrepreneurship:
7. Demand of Machinery in the project area:
8. Farmers will be benefitted(numbers):
9. Distance of nearest CHC :
10. Comments of existing CHC and Strengthen Machinery(about Running status/Condition of existing machinery/ Repayment of Bank loan/ Profit-loss account/ Selection of new machinery):
11. Remarks: May be recommended/ May not be recommended

Signature with date and seal of
Asstt.D.A,Block

Signature with date and seal of
Asstt.D.A(Admn)

Counter signature of DDA(Admn)

Annexure-XV
PROFORMA FOR RECOMMENDATION OF "HI-TECH CHC" BY DISTRICT

Detail of Beneficiary Applicant

Applicant Name : -----
Application SI No(Enclose copy) :- -----
Contact Mobile Number : -----
Type of Applicant (specify) : Fresh /Strengthening of CHC
Bank worthiness : Sound Financial/Poor/Non defaulter/Defaulter
(enclose Bank Statement) : Copy enclose – Yes / No

A. Summary of Project Proposal:

Type of Hi-Tech CHC : Farm Machinery/PHT/Micro Irrigation/FM&PHT
Financial outlay Breakup(%): Plant & Machinery (-----), AMC(-----), Insurance(-----),
Installation & Commissioning (-----), Open Shed (---)

Land details of project site : Block:.....Mouza.....JL NO
.....Khatian..... Area in decimal

Whether Offer/Qtn for Plant & machinery available: Yes / No. (If yes enclose copy)
Whether Bank Sanction letter issued): Yes / No. (If yes enclose copy & mention loan amount)
Loan Amount -----
Whether P&M, Shed vetted by competent Authority : Yes/ No (if yes, enclose copy)
Whether DLSC recommended .Yes/No .If yes ,then attach the documents.
Feasibility report of the Subdivision & Block: If yes ,then attach the documents.

B. Checklist of Documents(Copy) to be submitted:

- a. Application(Annexure –VIII) : Yes / No
- b. Bank consent for project appraisal (Annexure IX) : Yes / No
- c. Project Feasibility Report by ADA of Block & AssttDA(Admn) of Subdivision (Annexure XIV):
Yes / No
- d. Offer /Quotation for supply of P& M : Yes/ No
- e. Technical vetting of Plant & Machinery (Turnkey project): Yes /No
- f. Technical vetting of estimate for Shed : Yes / No
- g. Bank Statement : Yes / No
- h. Land Record of the site (RoR/parcha/Deed /Lease) : Yes / No
- i. Bank Loan sanction letter : Yes / No
- j. DLSC recommendation document : Yes / No
- k. Detail Project Report (DPR) duly vetted : Yes / No

Memo No: _____ Dated: _____
Recommended & forwarded to the DA&EOS,WB , Directorate of Agriculture, Jessop Building, Kol

Signature of DDA(Admn) with seal



Annexure XVI

Sanction Order for FSSM/ OTA-SFI

Government of West Bengal
Department of Agriculture

Memo No. :

Dated:

To

i. The Beneficiary:.....

Address:.....

ii. The Branch Manager(In case of loan under FSSM)

.....Bank

An application having serial no..... for purchase under category <<name of category>>, manufactured by <<name of manufacturer>>, model no. << >> with comprehensive price (not MRP) INR << >> has been approved by the DLSC and you are eligible for a subsidy of maximum of INR **10000 under the scheme OTA-SFI or Rs.for FSSM during 2021-22.**

You are requested to purchase the above specified machinery from any of the registered dealer in matirkatha portal on payment of full price not exceeding the comprehensive price indicated above and produce the following documents to the office of the under signed within..... days of communication of this order, failing which your eligibility for the subsidy will automatically be cancelled.

If the registered dealer is unable to supply the specified machinery within the stipulated period, kindly bring this to the notice of the undersigned immediately.

Subsidy claim should be raised within this stipulated period by you with the following documents.

1. Copy of original GST bill having machinery identification features.
2. Warranty Certificates
3. Demonstration /training or operation of the machinery signed jointly by the farmer & dealer.
4. Photograph of machine with beneficiary
5. Undertaking of farmer regarding sale/mortgage/lease out etc.

Signature with Seal of Asst. DA, Block

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

1. Assistant Director of Agriculture(Admn.)

Signature with Seal of Asst. DA, Block

Annexure XVIIA

'In Principle' Sanction Order for CHC

Government of West Bengal
Department of Agriculture

Memo No. :

Dated:

To

The Beneficiary:.....
Address:.....

Your application having serial no..... for setting up of Custom Hiring Centre (CHC) with Proposed TFO of Rs.....has been approved in principle by the DLSC and you are eligible for a subsidy of maximum of 40% of TFO under the scheme **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery** during 2021-22

You are requested to submit consent letter in Annexure IX from the financing bank branch with project appraisal report within 15 days of communication of this order, failing which this approval will be treated as cancelled.

Signature with Seal of DDA (Admn)

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

- i. The Branch Manager.....Bank with a request to do the needful.
- ii. The Asst. D.A./ (Admn)
- iii. The Asst. D.A./ (Block)
- iv. The Asst. D.A./ (Block)
- v. LDM

Signature with Seal of DDA (Admn)



Annexure XVIIB

Sanction Order for CHC

Government of West Bengal
Department of Agriculture

Memo No. :

Dated:

To

The Beneficiary:.....
Address:.....

Your application having serial no..... for setting up of Custom Hiring Centre (CHC) has been sanctioned by the DLSC with following details under the scheme **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery** during 2021-22

Sl No.	Description	Amount /Period
1	TFO(Rs.)	
2	Subsidy Amount (Rs.)	
3	Own Contribution (Rs.)	
4	Bank Loan (Rs.)	
5	List of Machinery(Detail enclosed)	
6	Lock in Period	
7	Completion of Implementation by date	

You have to comply with the current farm mechanization guideline in toto.

Signature with Seal of DDA (Admn)

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

- i)The Branch Manager.....Bank
- ii)The Asst. D.A./ (Admn)
- iii)The Asst. D.A./ (Block)

Signature with Seal of DDA (Admn)