

Government of West Bengal
School Education Department
Bikash Bhavan, 6th floor, Salt Lake City, Kolkata-700091

Memo No.: 514(24)-Sc/P

Date: 28/10/2021

From: Principal Secretary
Department of School Education,
Government of West Bengal

To: The District Magistrate (All),

Sub: Reopening of schools under School Education Department

Sir/Madam,

The competent authority in the Government of West Bengal has decided to re-open schools on campus for the students of class IX, X, XI and XII with effect from 16.11.2021 maintaining all Covid norms and protocols. As schools are reopening after a long gap, it is essential for us to guide the process closely for smooth reopening of the schools in your district. I would suggest the followings:

- A) You are requested to nominate ADM (Education) as Nodal Officer for reopening of the schools in your district. He may be advised to take all necessary measures for smooth reopening of such schools within your district strictly following extant Covid protocol. DIs concerned have been advised from this end to contact ADM (Education) and remain in touch with your office for immediate further necessary action.
- B) Suitable steps be taken immediately for cleanliness of the schools and making them functional by 31st Oct on priority.
- C) All teaching and non-teaching are here by allowed to attend the campus with effect from 01.11.2021.
- D) Concerned Head of Institutions may issue suitable passes to avail staff special trains wherever necessary.
- E) Hostels may be opened wherever necessary, strictly maintaining safety and Covid norms.
- F) Relevant Academic guidelines would be issued by the Boards / Councils.

G) A 'Covid-19 General guidelines on Re-opening of Schools' in the form of Advisory is enclosed for necessary circulation to all concerned.

H) Dr A.N. Biswas, Commissioner School Education shall be the Nodal Officer at the State level for the purpose. In case of any further clarification; you may get in touch with me or him at any time.

Encl: As above

Yours faithfully,



Principal Secretary
Department of School Education

Memo No.:514(24)/1(7)-Sc/P

Date: 28/10/2021

Copy forwarded for information and necessary action to:

- 1) General Manager, Eastern Railways, 17, Netaji Subhas Road, Kolkata – 700001 – for suitable necessary instructions please.
- 2) General Manager, South Eastern Railways, 11, Garden Reach Road, Kolkata – 700043 – for suitable necessary instructions please.
- 3) The Principal Secretary, Mass Education extension and Library Services Department.
- 4) The Principal Secretary, Technical Education & Training Department.
- 5) The Principal Secretary, Tribal Development Department.
- 6) The Principal Secretary, Urban Development & Municipal Affairs Department.
- 7) The Commissioner, Kolkata Municipal Corporation.
- 8) The Secretary, Health & FW Department.
- 9) The Secretary, Minority Affairs & Madrasa Education Department.
- 10) Sr. PS to Chief Secretary, Govt. of West Bengal – for kind information to the Chief Secretary.
- 11) Sr. Ps to the Principal Secretary to the Hon'ble Chief Minister, West Bengal for kind information of the Principal Secretary to HCM.
- 12) Sr. PS to Addl. Chief Secretary, Home & Hill Affairs Department, Govt. of West Bengal for kind information to the Addl. Chief Secretary, Home & Hill Affairs Department.



Principal Secretary
Department of School Education

Memo No.:514(24)/2(6)-Sc/P

Date: 28/10/2021

Copy forwarded for information and necessary action to:

- 1) SPD, SSM, Department of School Education, Government of West Bengal.
- 2) Commissioner School Education, Government of West Bengal. With a request to coordinate the process for its smooth implementation.
- 3) Chairman, Expert Committee on syllabus, Department of School Education.
- 4) President WWBBSE
- 5) President, WBCHSE
- 6) District Inspector of Schools (SE/PE)_____ with a request to take necessary action as stated above.
- 6) PS to HMIC, School Education and Higher Education Department
- 7) PS to HMOS, School Education Department



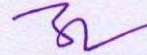
Principal Secretary
Department of School Education

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Copy forwarded for kind information:

- 1) Chairman, CBSE, New Delhi
- 2) Chief Executive Officer, CISCE, New Delhi



Principal Secretary
Department of School Education