

Government of West Bengal
Medical Cell, Finance Department
Writers' Building, Kolkata-700001

Memo No: -119(12100) F (MED) WB

Dated: 26.10.2021

From: Alope Kumar Mukherjee, WBA & AS
Joint Secretary to the Govt. of West Bengal
Medical Cell, Finance Department
Writers' Building

- To :
1. *As Applicable*..... (Designation of Head of Office / Pension Sanctioning Authority)
..... *Do*..... (Address of Head of Office / Pension Sanctioning Authority)
 2. *As Applicable*..... (Designation of attached Drawing and Disbursing Officer)
..... *Do*..... (Address of Drawing and Disbursing Officer)
 3. *As Applicable*..... (Pay and Accounts Officer/Treasury Officer)
..... *Do*..... (Name of Pay and Accounts Office/Treasury Office)
..... *Do*..... (Address of Pay and Accounts Office/Treasury Office)

Subject: Training on processing & disbursement of reimbursement claim under West Bengal Health Scheme on ONLINE platform through WBHS and WBIFMS Portal.

ONLINE processing of claims under West Bengal Health Scheme (WBHS) through WBHS portal and disbursement against such claims through WBIFMS Portals is going to be implemented soon after successful adding relevant functionalities and integration between these two web portals. Before its roll out for all offices of the Government of West Bengal, organising of training programme is felt essential to build capacity among all staff & officers. For imparting district specific training programme in **ONLINE** platform, 06 (Six) state level training teams are formed with the following Officials and IT support personnel.

Sl. No.	Team No.	Name of Team Leader and other officials	Name of IT Support Personnel	Assigned Districts	E-Mail Address for correspondence
i	1	Sri Tarak Mondal, WBA & AS, Financial Analyst and Ex Officio Assistant Secretary, PPP Cell Finance Department, West Bengal and Sri Sukumar Ray, WBA & AS, Officer on Special Duty, Finance Department, W.B.	Sri Sumit Sadhukhan, DEO, Finance Department, West Bengal.	North 24 Parganas, Nadia and Purba Medinipore.	wbhsteam1@gmail.com
ii	2	Sri Suvankar Das, WBA & AS, Officer on Special Duty, Finance Department, W.B. and Smt. Aratri Dasgupta, WBA & AS, Officer on Special Duty, Finance Department, West Bengal.	Syed Asik, Software Developer, Finance Department, West Bengal.	Drajeeling, Alipurduar, Jalpaiguri, Coochbehar and Uttar Dinajpur.	wbhsteam2@gmail.com
iii	3	Sri Rajat Kanti Bairagi, WBA & AS, Officer on Special Duty, Finance Department, W.B. and Sri Sourav Biswas, WBA & AS, Officer on Special Duty, Finance Department, West Bengal.	Sri Debabrata Paul, Sr. Software Developer, Finance Department, West Bengal.	Bankura, Purulia, Jhargram and Purba Bardhaman.	wbhsteam3@gmail.com
iv	4	Sri Subhojit Laha, WBA & AS,	Sri Sanjay Ray,	Kolkata and South	wbhsteam4

		Officer on Special Duty, Finance Department, W.B. and Sri Tamoghna Biswas, WBA & AS, Officer on Special Duty, Finance Department, West Bengal.	Software Support Personnel, Finance Department, West Bengal.	24 Parganas.	@gmail.com
v	5	Kazi Zohirul Hassan, WBA & AS, Officer on Special Duty, Finance Department, W.B. and Sri Deepu Singh, WBA & AS, Officer on Special Duty, Finance Department, West Bengal.	Sri Krishnendu Paul, Software Developer, Finance Department, West Bengal.	Kalimpong, Malda, Murshidabad, Birbhum and Paschim Bardhaman.	wbhsteam5@gmail.com
vi	6	Sri Swapan Chakraborty, WBA & AS, Officer on Special Duty, Finance Department, W.B. and Sri Tushar Kanti Naskar, WBA & AS, Officer on Special Duty, Finance Department, West Bengal.	Sri Sourav Bandyopadhyay, Software Developer, Finance Department, West Bengal.	Paschim Medinipore, Howrah, Hooghly and Dakshin Dinajpur.	wbhsteam6@gmail.com

Additional Information:

1. Leader of each Team will share meeting ID to all selected offices of a training session to the registered e-mail address of Head of Office (HoO) / Pension Sanctioning Authority (PSA) and attached Drawing and Disbursing Officer (DDO) in WBHS Portal.
2. Pay and Accounts Officers/Treasury Officers and Additional Pay and Accounts Officers/ Additional Treasury Officers shall attend the training program on the scheduled day of online training. They will get meeting ID from respective Team Leaders in their official email address registered in WBHS Portal.
3. Leader of each Team shall share Meeting ID with the officials mentioned in Sl. No. 1 and 2 at least **3 (Three)** days prior to the date of online training.
4. HoO/PSA & his/her sub-ordinate users like Delegated Approver, Recommending Authority and Operator created in WBHS Portal and attached DDO may attend training program sitting all together in an office room or any other place. Individual participation in the meeting is highly discouraged. Permission for admission in meeting may be denied for certain/obvious reasons.
5. After successful completion of each training session, training materials will be shared in registered email address of all participating offices.

All concerned are requested to respond accordingly for successful roll out of the new and convenient functionalities of the WBHS portal.

[Signature] 26.10.21

Joint Secretary
Medical Cell, Finance Department
Govt. of West Bengal

Dated: 26.10.2021

Memo No: 119(12100)/1/(25)-F(MED)WB

Copy forwarded for information and taking necessary action;

1. Sri Manoj Pant, IAS, Principal Secretary, Finance Department, Government of West Bengal, Nabanna.
2. Sri/Smt....., Medical Cell, Finance Department, Writers' Building.

[Signature] 26.10.21
Joint Secretary
Medical Cell, Finance Department
Govt. of West Bengal

**OSD & EO Joint Secretary
Finance Department
Govt. of West Bengal**