



v) The casual workers who have put in work at least for 120 days and the employees on consolidated pay in the year 2021-2022 will also be entitled to ad-hoc bonus under this order according to the following formula:-

Total amount of salary/wages earned during the year 2021-22

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= The amount of ad-hoc bonus, subject to maximum amount of Rs.4,800/- only.

The salary/wages in these cases should have the same meaning as 'revised emoluments' as defined in Para 2(i) above.

3. The disbursement of Ad-hoc Bonus sanctioned hereinabove should be made in case of Muslim State Government Employees before the Festival Id-UI-Fitre and in case of other State Government employees (other than Muslim State Government employees) such disbursement should be made between 19.09.2022 to 23.09.2022.

In case of failure, the disbursement should be made as early as possible before the Festival of Id-UI-Fitre/Durga Puja.

4. The charge in respect of payment of ad-hoc bonus under this order will be debit to the detailed head viz., "Ad-hoc Bonus" the opening of which was sanctioned under the 'Salary' head sub-ordinate to all Major, Minor and sub-heads in the Revenue Expenditure section of the State Budget in terms of Para 9 of this Department's Order No. 4611-F, dated 22.04.1988 and necessary fund for this purpose have been provided under the above detailed heads in the budget grant available for 2022-2023.

5. The Governor is further pleased to direct that the benefit of ad-hoc bonus sanctioned under this order will also be available to the different categories of employees who had been allowed the same in the last year in accordance with Finance Department's Memo. No. 1491-F(P<sub>2</sub>), dated 06.05.2021 by issue of Government Orders by various Departments in this connection. As done in the last year, orders for grant of ad-hoc bonus in respect of the employees of Statutory Bodies/Local Bodies/State aided Non-Government Educational Institutions and such other categories of employees of various establishments, who were allowed ad-hoc bonus/ex-gratia at par with the State Government employees or at the rate not more than the rate as approved by the Government in the last year, should be issued by the Departments concerned without referring the file to Finance Department, Group 'P<sub>2</sub>'.

6. Clarifications issued in previous years in respect of various points raised in connection with admissibility and drawal of ad-hoc bonus would continue to apply.

Sd/- Manoj Pant  
Principal Secretary to the  
Government of West Bengal.

Copy forwarded for information and necessary action to:

- 1) The Principal Accountant General(A&E), West Bengal, Treasury Buildings, Kolkata – 700 001.
- 2) The Director of Treasuries & Accounts, West Bengal, Kolkata – 700 001.
- 3) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012.
- 4) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Hyde Lane, Kolkata – 700 073.
- 5) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No. 9, DF Block, Sector-I, Salt Lake City, Kolkata – 700 064.
- 6) The Deputy Secretary & DDO, Finance Department, Accounts Branch, Nabanna, Howrah.
- 7) The District Magistrate/Judge.....
- 8) The Sub-Divisional Officer.....
- 9) The Treasury Officer.....
- 10) The.....Department/Directorate.
- 11) The Commissioner.....
- 12) The Principal Industrial Training Institute.....
- 13) The Superintendent of Police.....
- 14) The Superintending Engineer/Ex. Engineer.....
- 15) Sri Sumit Mitra, Network Administrator, Finance Department for unloading this Memorandum in the Finance Department Website.



**Joint Secretary to the  
Government of West Bengal.**