



WEST BENGAL
STUDENT CREDIT CARD SCHEME
FOR COURSES OUTSIDE INDIA

USER MANUAL FOR THE STUDENT CREDIT CARD

Step 1 :

Please download the scheme documents and read carefully before proceeding for registration.



Step 2.

Please have the scanned images of the following documents ready

- (A) Colour photograph of the applicant (should be in .jpg / .jpeg format and size between 20 KB to 50 KB)
- (B) Signature of the applicant (should be in .jpg / .jpeg format and size between 10 KB to 50 KB)
- (C) Colour photograph of the guardian / co-borrower (should be in .jpg / .jpeg format and size between 20 KB to 50 KB)
- (D) Signature of the guardian / co-borrower (should be in .jpg / .jpeg format and size between 20 KB to 50 KB)



Please have the scanned images of the following documents ready.....(Cont'd)

- (E) Proof of Date of Birth of the student e.g. Birth Certificate / Class 10th Board Admit card or pass certificate (should be in .pdf format and size between 50 KB to 400 KB)**
- (F) Permanent Address Proof e.g. AADHAR card / voter ID card / Driving License (should be in .pdf format and size between 50 KB to 400 KB)**
- (G) Present Address Proof e.g. AADHAR card / voter ID card / Driving License (should be in .pdf format and size between 50 KB to 400 KB)**
- (H) Passport first 2 pages and last page, visa page (should be in .pdf format and size between 50 KB to 400 KB)**



Please have the scanned images of the following documents ready.....(Cont'd)

- (I) Applicant's PAN card / PAN undertaking document (should be in .pdf format and size between 50 KB to 400 KB)**
- (J) Guardian / co-borrower's PAN card / PAN undertaking document (should be in .pdf format and size between 50 KB to 400 KB)**
- (K) Admission letter (should be in .pdf format and size between 50 KB to 400 KB)**
- (L) Relevant pages of the brochure / document detailing course fee (should be in .pdf format and size between 50 KB to 400 KB)**



The student should first start with the process of registration. From the link (<https://wbccc.wb.gov.in>), the *Student Registration* button needs to be clicked. A pop-up dialogue box will give options to register for:

- i) Institutions in India
- ii) Institutions outside India

Please select the option *For Institutions outside India*.



WBSCC

Department of Higher Education
Govt. of West Bengal

1800-102-8014

contactwbcc@gmail.com

support-wbccc@bangla.gov.in

Administrator Login

A A-

Please click
here to start
Registration

[Home](#) [About the Scheme](#) [How to Apply](#) [Gallery](#) [Downloads](#) [FAQ](#) [User Manual](#) [Contact Us](#)

[Student Registration](#)

[Student Login](#)

Student Credit Card Scheme

Collateral security free loan up to ₹10 Lakhs
@ Nominal Simple Annual interest.



|| Collateral security free loan up to ₹10 Lakhs | For any query / difficulty, contact State Help Line No. 18001028014 or send mail to support-wbccc@bangla.gov.in



Please click here



WBSCC

Department of Higher Education
Govt. of West Bengal

1800-102-8014

Student Registration

Are You Registering For

For institutions in India

For institutions outside India

Administrator Login

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[Home](#) [About the Scheme](#) [How to Apply](#)

[Student Registration](#)

[Student Login](#)

Student Credit Card Scheme

Collateral security free loan up to ₹10 Lakhs
@ Nominal Simple Annual interest.



Collateral security free loan up to ₹10 Lakhs | For any query / difficulty, contact State Help Line No. 18001028014 or send mail to support-wbscc@bangla.gov.in or to coo



With that, the registration page will open up. In the registration page, enter basic information (e.g. name, gender, date of birth, etc.), address related details (for both permanent and present residential address), contact details (e.g. mobile number, email id, etc.), passport details, visa details (if available), student's bank account details, details related to guardian or co-borrower (in absence of father and mother), bank account details of guardian or co-borrower. In case the student or guardian / co-borrower have existing loan(s) that also needs to be provided. At the end, a strong password needs to be entered which can be used by the student for future login and application.



Student Registration (For International Courses)

Basic Details

Applicant Name*

SAMARENDRA

NATH

SANYAL

Gender*

MALE

Date of Birth*

06-02-1990

Caste*

GENERAL

Whether Person's with Disability*

No

Do you have Aadhaar Number?*

Yes

Aadhaar*

242395670241

PAN Number

ATDGT5430Y

Father's Name

GAJENDRA NATH SANYAL

Mother's Name

MAYA SANYAL

Please type your second name (if any)

Please type your first name

Please select from the dropdown list

Please select from the dropdown list

Please select from the dropdown list

Please type your PAN number

Type your father's name

Please type your last name

Please type your date of birth in DDMMYYYY format

Please select from the dropdown list

If you have Aadhaar No., please enter the same here

Enter your mother's name



Permanent Residential Address

Residential Type*

Owned



House Number*

123



Street Name*

Kalutola Lane



PIN*

711314



Police Station*

Howrah



State*

West Bengal



District*

HOWRAH



Please select from the dropdown list

Type the street name

Type the details of Police Station

This field value cannot be changed

Type the House number

Type the PIN

Select from the dropdown list



Present Residential Address

Residential Type*

Rented

House Number*

23

Street Name*

Charlseton Street

Postal Code*

500234

Country*

United States of America

Type the
Postal Code

Type the House
Number

Provide the alternate
mobile number / land
line number

Contact Details

Mobile Number*

9823341571

Alternative Mobile Number/ Land Number*

2243201245

Email ID*

samarendra@gmail.com

Re-enter Email ID*

samarendra@gmail.com

Re-enter
email id

Please select
from the
dropdown list

Please type
the street
name

Select from
the drop
down list

Type the
Indian contact
number

Type the email
id



Passport / VISA Details

Passport Number*

G2344566

Passport Expiry Date*

18-07-2024

Visa Number

34528756

Visa Expiry Date

14-06-2023

I-20 Form (SEVIS) (if applicable)

N0004705844

Other Unique ID (for Countries other than USA, if applicable)

Other Unique ID

Applicant Bank Account Details

IFS Code*

CNRB0000189

Bank Name*

CANARA BANK

Branch Name*

HOWRAH

Account Number*

100008945234

Account Type*

SAVINGS ACCOUNT

Type the
Passport
number

Type the Visa
number

I-20 form
(SEVIS) if
applicable

This should be
an Indian bank

Provide the
IFS Code

Mention the
branch name

Mention the
branch name

Mention the Passport
expiry date in
DDMMYYYY format

Mention the visa
expiry date in
DDMMYYYY format

Other Unique ID

Mention the
Bank name

Mention the
Account
number



Guardian's / Co-borrower's (in absence of father and mother) Details

Guardian's / Co-borrower's Name*

GAJENDRA NATH SANYAL



Guardian's / Co-borrower's Gender*

MALE



Guardian's / Co-borrower's Mobile Number*

9830334671



Guardian's / Co-borrower's Email ID*

gajendra@gmail.com



Guardian's / Co-borrower's Aadhaar Number*

913398432575



Guardian's / Co-borrower's PAN Number

ARTPF3425T



Relationship with Applicant*

FATHER



Mention the visa
expiry date in
DDMMYYYY format

Provide the
mobile number

Provide the Aadhar
Number

Select from the
dropdown list

Provide the PAN
number

Select from the
dropdown list

Provide the e mail
id



Guardian's / Co-borrower's Permanent Address

Residential Type*

Owned



House Number*

123



Street Name*

Kalutola Lane



PIN*

711314



Police Station*

Howrah



State*

West Bengal

District*

HOWRAH



Mention the House Number

Select from the dropdown list

Mention the name of the street

Mention the name of Police Station

Mention the PIN

Mention the name of the state

Select district name from the dropdown list



This should be
an Indian bank

Mention the IFSC
code of the bank

Mention the
branch name

Mention the type
of the account

Guardian's / Co-borrower's Bank Details	
Guardian's / Co-borrower's IFS Code*	Guardian's / Co-borrower's Bank Name*
CNRB0000189 ✓	CANARA BANK
Guardian's / Co-borrower's Branch Name*	Guardian's / Co-borrower's Account Number*
HOWRAH	2300005678234
Guardian's / Co-borrower's Account Type*	Guardian's / Co-borrower's Annual Income (from all sources in INR) *
SAVINGS ACCOUNT ✓	1000000 ✓

Mention the name
of the Bank

Mention the
Account number

Mention the annual
income



Details Of Loan(s) Already Received By Applicant (If Any)

Is there any existing loan(s)?

No



Details Of Loan(s) Already Received By Co-borrower (If Any)

Is there any existing loan(s)?

Yes



Total Loan Amount (INR)

2000000



Total Outstanding Balance (INR)

200000



Total Monthly Repayment Obligation (EMI Amount) (INR)

20000



Password ?

Password*





Confirm Password*



Passwords matched!

Register

Select from the dropdown list

Type your loan amount

Mention the EMI amount

Type the password. Pl note it as this will be used for future actions as password

Type the outstanding balance

Re-type the password

Press the option to register



Once the **Register** button of the Registration page is pressed, an OTP will be sent to the student's mobile number and a pop-up will open where the OTP has to be entered.

Enter the OTP sent to the applicant's mobile

MOBILE NO. VERIFICATION

Enter the OTP for OTP ID #56577, sent to your Mobile No XXXXXX571

....

Close Verify

Details Of Loan(s) Already Received

Is there any existing loan(s)?

No

Details Of Loan(s) Already Received By Co-borrower (If Any)

Is there any existing loan(s)?

Yes ✓

Total Loan Amount (INR)

2000000 ✓

Total Outstanding Balance (INR)

200000 ✓

Total Monthly Repayment Obligation (EMI Amount) (INR)

20000 ✓



When the correct OTP is entered, a notification for successful registration will appear.

After successful registration this message will come. Please note it as this will be used for future actions as user ID

REGISTRATION SUCCESSFUL

You have successfully Registered In WBSCC. Your Registration Id is WB FCC2110196884. Your login credentials has been sent to your mobile no. Kindly login with your credentials.

Close

Details Of Loan(s) Already Received

Is there any existing loan(s)?

No

Details Of Loan(s) Already Received By Co-borrower (If Any)

Is there any existing loan(s)?

Yes

Total Loan Amount (INR)

2000000

Total Outstanding Balance (INR)

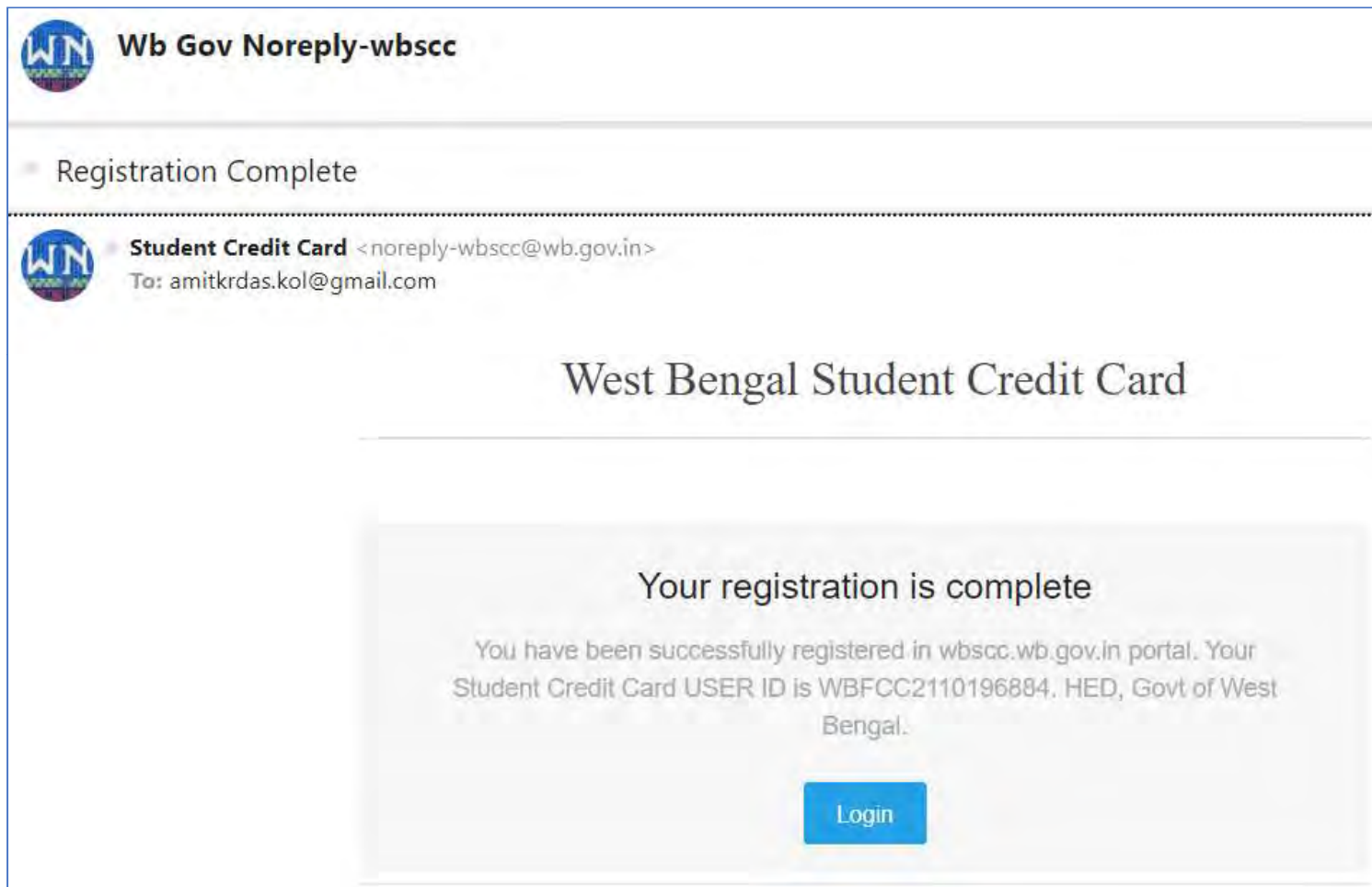
200000

Total Monthly Repayment Obligation (EMI Amount) (INR)

20000



Also an SMS and also an email, as below, will be sent notifying successful registration.





Student Credit Card
Government of West Bengal
SIGN IN

Type the Registration ID number sent to the registered mobile number and email id.

WB FCC2110196884

Type the password

Type the Captcha

***** 9483 98


Login


New user? Register here ☺
Forgot Applicant Id/Password? ☺

After successful registration, a student can login to the portal using the generated Registration Id (e.g. WB FCC2110196884), the password entered and the captcha.



After logging in, the student can see the ***Dashboard*** – which gives the current status of the credit card application process. As can be seen, the ***Dashboard*** shows status Applicant Registration done.

WBSCC

Welcome,
Samarendra
Nath Sanyal


Dashboard

Application Details

Upload Document

Edit Loan Application

View Loan Application



Name of the Student

Samarendra Nath Sanyal

WBSCC2110196884

9830471571

Upload Document


Apply Now

DELETE ACCOUNT

Details of Application

Track Application

#	Activity	Status	Date
1	Applicant Registration	Done	01-10-2021 20:46:23
2	Upload Supporting Document	Pending	----
3	Application Form Fillup	Pending	----
4	Application Submission	Pending	----
5	Status	Registration Done	



Dashboard
Application Details
Upload Document
Edit Loan Application
View Loan Application

West Bengal Student Credit Card

Upload Scanned Supporting Document

Photograph Of Applicant (should be (JPEG,jpg) and 50 KB at maximum and 20 KB at minimum.)*
 test_photo_applicant.jpg

Photograph Of Co-borrower (should be (JPEG,jpg) and 50 KB at maximum and 20 KB at minimum.)*
 test_photo_coborrower.jpg

Permanent Address Proof (e.g. Voter ID Card/ Driving License/ AADHAR Card) (it should be (pdf,PDF) and 400 KB at maximum and 50 KB at minimum.)*
 Address proof.pdf

Pages And Last Page of Passport Along With Visa (it should be (pdf,PDF) and 400 KB at maximum and 50 KB at minimum.)*
 passport.pdf

Applicant's PAN CARD / PAN Undertaking Document (if PAN is not available) (it should be (pdf,PDF) and 400 KB at maximum and 50 KB at minimum.)*
 PAN card.pdf

Co-borrower's PAN CARD / PAN Undertaking Document (if PAN is not available) (it should be (pdf,PDF) and 400 KB at maximum and 50 KB at minimum.)*
 PAN card.pdf

Signature Of Applicant (should be (JPEG,jpg) and 50 KB at maximum and 10 KB at minimum.)*
 test_sign_applicant.jpg

Signature Of Co-borrower (should be (JPEG,jpg) and 50 KB at maximum and 10 KB at minimum.)*
 test_sign_coborrower.jpg


Present Address Proof (e.g. Voter ID Card/ Driving License/ AADHAR Card) (it should be (pdf,PDF) and 400 KB at maximum and 50 KB at minimum.)*
 Address proof.pdf


Applicant's Aadhaar Card (it should be (pdf,PDF) and 400 KB at maximum and 50 KB at minimum.)*
 Aadhar.pdf

As a next mandatory step, all supporting documents need to be uploaded. Without completing this step successfully, **Application** page will not come up. These documents are needed for verification by Higher Education Department (HED) and sanctioning bank.



Once the upload of supporting files is complete, students can go ahead to open up the application page, enter the required information and submit the application. The initial part of the **Application** page contains the details entered by the student while doing the registration. These are not editable.

WBSCC

Welcome,
Samarendra
Nath Sanyal

Dashboard

Application Details

Upload Document

Edit Loan Application

View Loan Application

West Bengal Student Credit Card

Documents Uploaded Successfully

Registration Details

Basic Details

Applicant Name

SAMARENDRA

NATH

SANYAL

Gender

MALE

Date of Birth

06-02-1990

Caste

GENERAL

Whether Person's with Disability

No

Do you have Aadhaar Number?

Yes

Aadhaar

241195200237

Pan No

ATDGT5430Y

Mother's Name

MAYA SANYAL

Father's Name

GAJENDRA NATH SANYAL



The information that need to be entered in the ***Application*** page are the ones which are specific to the student's application like the details of the institution admitted (or to be admitted), the course details (e.g. course name, duration, fees, etc.) and the details of the required loan (e.g. bank from which the student wants the loan from, amount of loan required, etc.).

Educational Qualification Details	
Highest Education Qualification*	BTech
GRE/GMAT Score	320
Highest Education Qualification Supporting Document*	
<input type="button" value="Choose File"/> Highest qualification proof.pdf	
GRE/GMAT Supporting Document	
<input type="button" value="Choose File"/> GRE score.pdf	
Institution Details	
Name of Admitted Institution*	University of Southern California, Irvine
State of the Admitted Institution*	California
Country of Admitted Institution*	
United States of America	
Complete Address of the Institution	
Official Address*	315 Irvine Road
Official Website*	www.uci.com
Contact Person's Name*	HENRY RUTHERFORD
Email Address*	office@uci.edu.in
Contact Number of Contact Person*	8902347824

Annotations:

- Mention highest educational qualification
- Upload highest qualification certificate
- Upload GRE score card
- Mention GRE / GMAT score
- Mention the name of the admitted institution
- Mention state name of the institution
- Mention country name of the institution
- Mention e mail address
- Mention official website
- Mention the official address
- Mention the contact person's name
- Mention the contact number of the contact person



Course Details

Course Type* PG

Duration of the Course (in months)* 24

Course Name* MS

Date of Admission* 29-10-2021

Course Fee (INR)* 2000000

Non Institutional Expenses/ Living Expenses (INR)* 1000000

Required Loan Details

Name of the Bank from which loan is required* Canara Bank

IFS Code of the Bank from which loan is required* CNRB0019546

Name of the Branch from which loan is required* ANDUL, HOWRAH

Amount of loan required (INR)* 1000000

Source of funds to meet the gap between the total cost of study and amount of loan (in addition to INR 10 lakhs)* Sale of properties

Upload Admission / Offer Letter* Choose File Admission letter.pdf

Upload Course Fee Choose File Course fee details.pdf


Save & Continue


Annotations:


- Mention the course type
- Mention the name of the course
- Write the date of admission in DDMMYYYY format
- Duration of the course
- Mention the scholarship details (if any)
- Mention the course fee in (INR)
- Select from the dropdown menu
- Mention the non institutional expenses in INR
- Type the amount of loan required
- Upload the admission / offer letter in the required format
- Mention the source of funds to meet the gap between total cost of study and amount of loan
- Upload the course fee in the required format
- Press save and continue
- IFS Code will get auto-populated





With that, the process of entering information by the student is complete. A **View Application** page comes up to enable the applicant review all information entered. The information specific to application can be edited, in case there is a need. Once the review is complete and there is nothing to be changed, the student can click on the **Submit Application** button to complete the application process.

**WBSCC**

Welcome,
Samarendra Nath Sanyal

Dashboard

Application Details

View Loan Application

West Bengal Student Credit Card




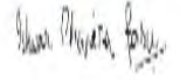
View Application

Download Application Details

Registration Details


Basic Details


Applicant ID	WBFCC2110196884	Applicant Name	SAMARENDRA NATH SANYAL
Gender	MALE	Date Of Birth	06-02-1990
Caste	GENERAL	PAN No	ATDGT5430Y
Aadhaar No	241195200237		
Father's Name	GAJENDRA NATH SANYAL	Mother's Name	MAYA SANYAL








Once the application is submitted, the student can keep tracking the status of the application from the *Student Dashboard* using the *Track Application* button.

**WBSCC**


Welcome,
Samarendra Nath Sanyal

Dashboard

Application Details ▾

West Bengal Student Credit Card

Details of Application



Samarendra Nath Sanyal
WBFC2110196884
9830471571

#	Activity	Status	Date
1	Applicant Registration	Done	01-10-2021 20:46:23
2	Upload Supporting Document	Done	01-10-2021 21:12:27
3	Application Form Fillup	Done	01-10-2021 22:00:12
4	Application Submission	Done	01-10-2021 22:01:21
5	Status	Application Submitted to Department	


To track the application

Track Application


Shows that the application is submitted to the Higher Education Department



Also an SMS and also an email, as below, will be sent notifying successful submission of application.

 **Wb Gov Noreply-wbscc**

Your Application has been submitted successfully

 **Student Credit Card** <noreply-wbscc@wb.gov.in>
To: amitkrdas.kol@gmail.com

West Bengal Student Credit Card

Application has been submitted successfully

Your Student Credit Card Application No: WBFCC2110196884 has been submitted successfully to your Institution. HED, Govt of West Bengal.