



Janma-Mrityu Tathya Portal

An User Manual for Private Hospital

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Janma-Mrityu Tathya Portal for Pvt. Hospital Data Entry Operator

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Login

Step 1.1: Private Hospital Data Entry Operator will open the Janma-Mrityu Tathya Portal from www.wbhealth.gov.in website. User will be redirected to the login page of Janma-Mrityu Tathya Portal. They will login with their credentials (Username & Password) and click on login button to login on the Janma-Mrityu Tathya Portal.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

User login id
This field is required.

Password
This field is required.

Enter Captcha Code

LOGIN

* Forgot Password?

জন্ম-মৃত্যু তথ্যা
Janma-Mrityu Tathya

What's New | Registration of every birth and death || প্রতিটি জন্ম ও মৃত্যুর নিবন্ধন নিশ্চিত করা প্রত্যেক দায়িত্বশীল নাগরিকের কর্তব্য | Janma-Mrityu Tathya Portal An User Manual (PDF) **NEW!**

Step 1.2: They will login with their credentials (Username & Password) and click on login button to login on the Janma-Mrityu Tathya Portal.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

username

.....

7022

LOGIN

* Forgot Password?

জন্ম-মৃত্যু তথ্যা
Janma-Mrityu Tathya

What's New | It is the duty of every responsible citizen to ensure registration of every birth and death

Step 1.3: First time User will be redirected to the page for changing their existing password.

Change Password

Current Password New Password Confirm New Password

.....

Save

Default Password Change Required,, Please change your password..

Password should match these conventions

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

Step 1.4: They will first enter the existing password, new password and confirm the newly entered password again. Password will be in the password format which is mentioned in the screen. After that they will click on save button.

Change Password

Current Password New Password Confirm New Password

..... ✓ ✓ ✓

Save

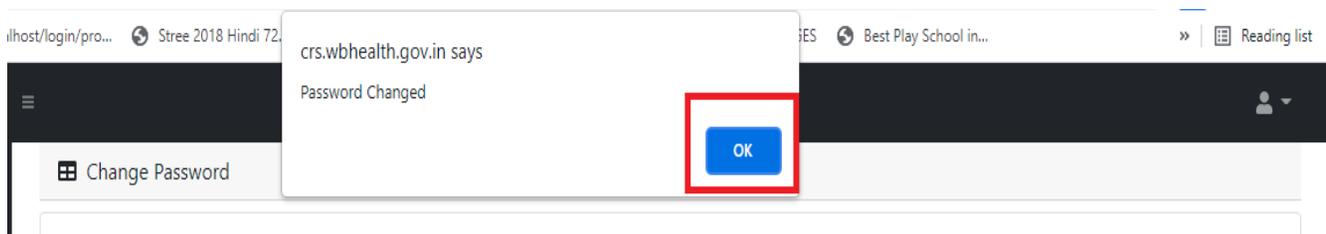
Strong

Default Password Change Required,, Please change your password..

Password should match these conventions

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

Step 1.5: A popup will arise for confirming the change of password. User will click on ok button accordingly..



Step 1.6: The page will be redirected to the page where User must update their registered mobile number. After registration all required user credential changes requirement is share in that registered mobile number.

Mobile No ADD/EDIT

Mobile No

GET OTP

Step 1.7: User will enter their mobile number and will click on 'Get OTP' button.

Mobile No ADD/EDIT

Mobile No

9876543210

GET OTP

Step 1.8: User will enter the received OTP and click on submit button.

Mobile No ADD/EDIT

Mobile No

9876543210

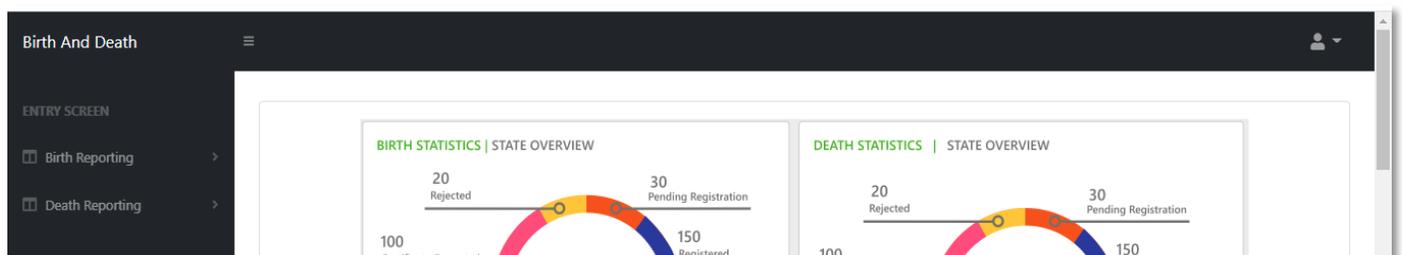
GET OTP

Enter OTP

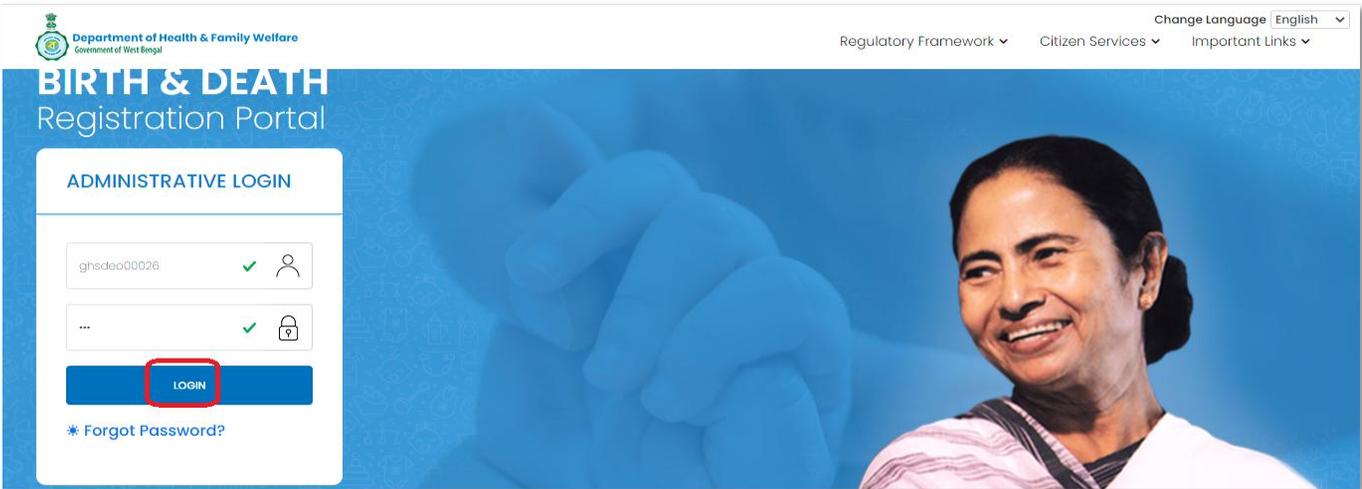
728333

Submit

Step 1.9: Private Hospital Data Entry Operator will be redirected to the Janma-Mrityu Tathya Portal's home page. A dashboard will be visible for Private Hospital Data Entry Operator for a quick look of current status of Birth & Death application.

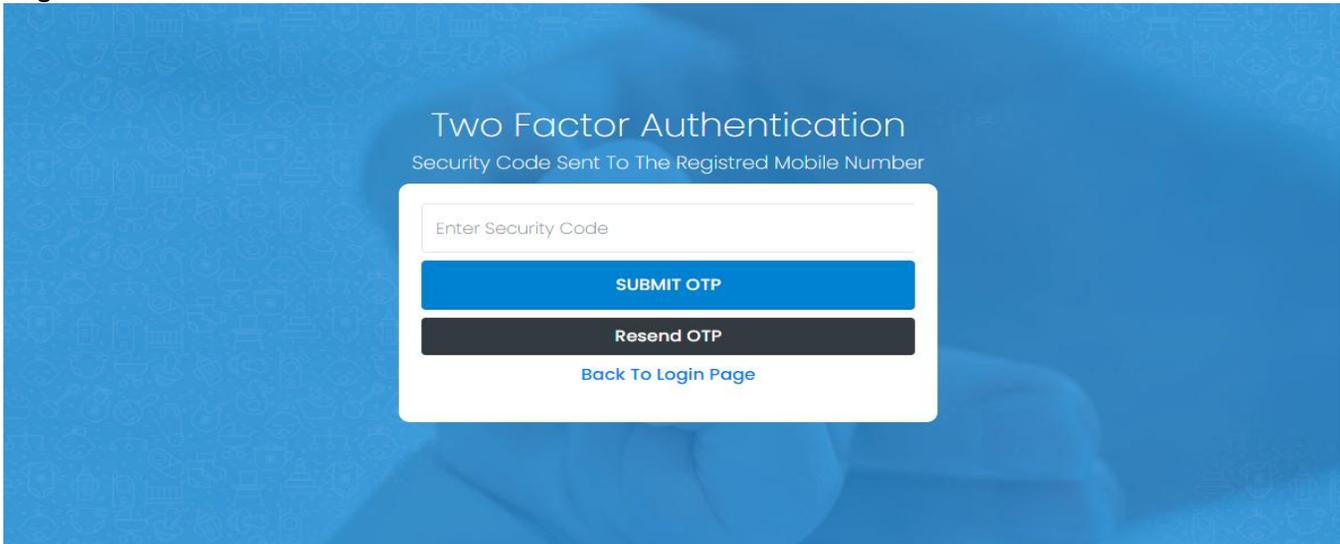


Step 1.10: Next time, User will login with their credential.



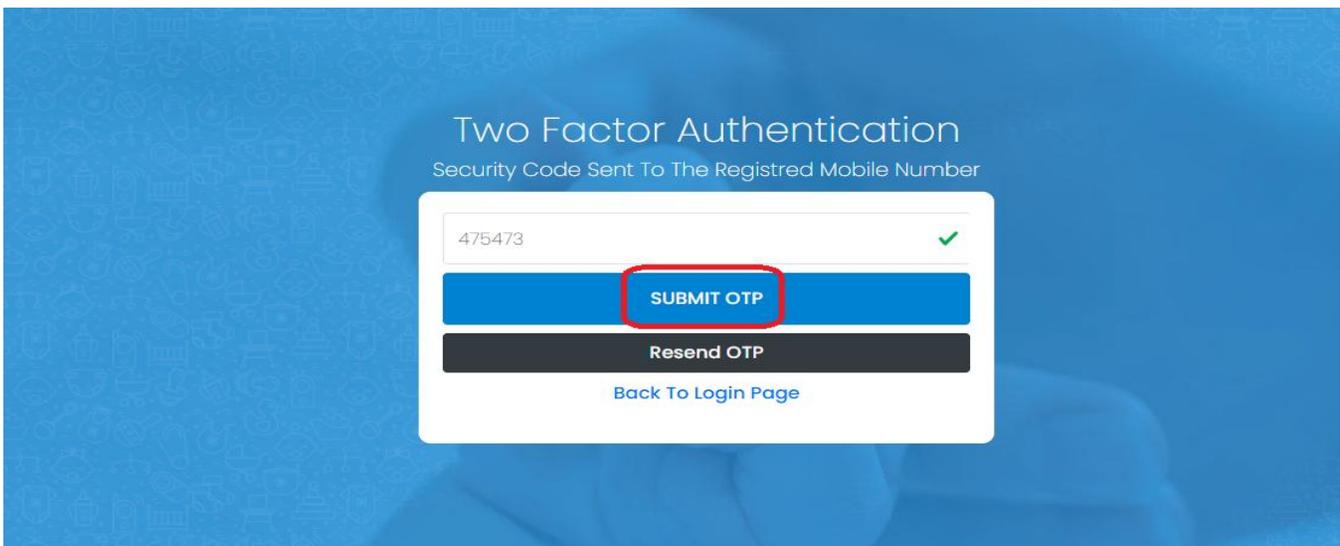
The screenshot shows the 'BIRTH & DEATH Registration Portal' for the Department of Health & Family Welfare, Government of West Bengal. The page features an 'ADMINISTRATIVE LOGIN' section with two input fields: one for a username (containing 'ghsdeo00026') and one for a password (masked with dots). Both fields have green checkmarks and user icons. A blue 'LOGIN' button is highlighted with a red rectangle. Below the button is a link for '* Forgot Password?'. The top right corner includes navigation links for 'Regulatory Framework', 'Citizen Services', and 'Important Links', along with a language dropdown set to 'English'.

Step 1.11: They will be redirected to the authentication page. OTP will be sent to the Users registered mobile number



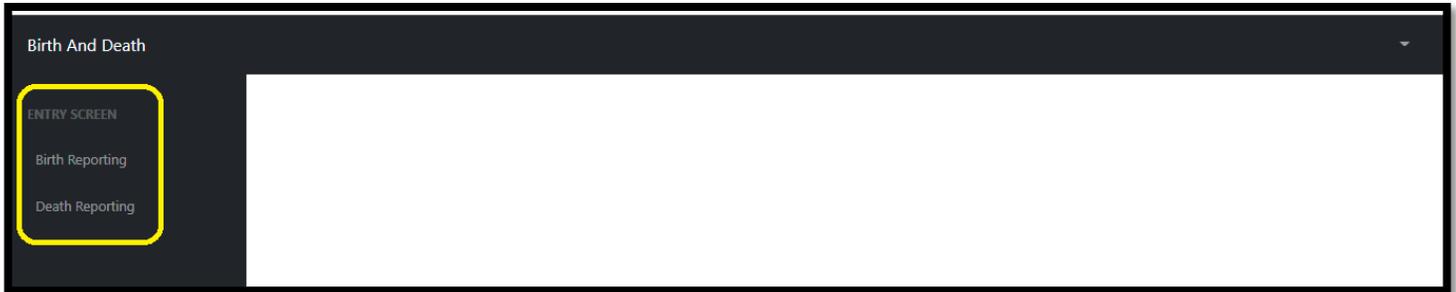
The screenshot displays the 'Two Factor Authentication' page. The heading is 'Two Factor Authentication' with the subtitle 'Security Code Sent To The Registered Mobile Number'. Below this is a white form box containing an input field labeled 'Enter Security Code'. Underneath the input field are three buttons: a blue 'SUBMIT OTP' button, a dark grey 'Resend OTP' button, and a blue link 'Back To Login Page'.

Step 1.12: User will enter the OTP and will click on 'Submit OTP' page.



This screenshot shows the 'Two Factor Authentication' page with the OTP '475473' entered in the 'Enter Security Code' field. A green checkmark is visible to the right of the input field. The 'SUBMIT OTP' button is highlighted with a red rectangle. The 'Resend OTP' button and the 'Back To Login Page' link are also visible below.

Step 1.13: Private Hospital Data Entry Operator will be redirected to the Janma-Mrityu Tathya Portal's home page. A dashboard will be visible for Private Hospital Data Entry Operator for a quick look of current status of Birth & Death application.

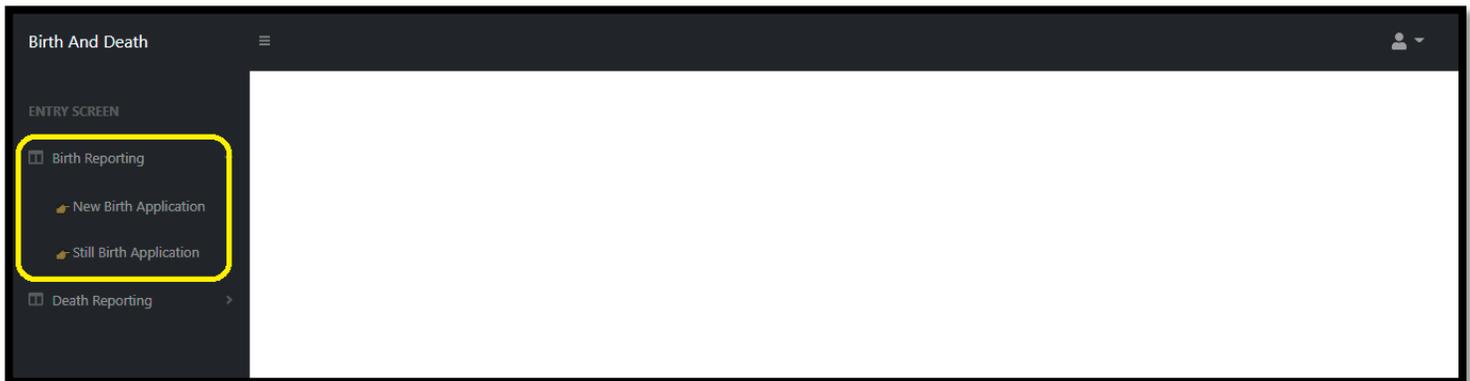


Menu available for Private Hospital DEO (Birth Reporting):

❖ Birth Reporting

- ❖ New Birth Application

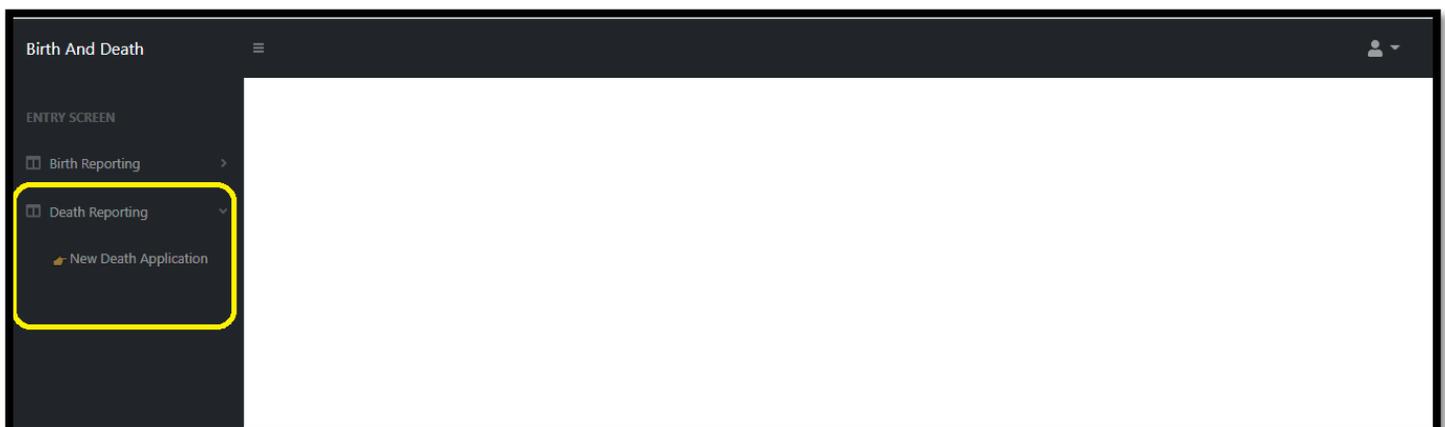
- ❖ Still Birth Application



Menu available for Private Hospital DEO (Death Reporting)

❖ Death Reporting

- ❖ New Death Application



New Birth Application

Step 2.0: Private Hospital Data Entry Operator will click on “Birth Reporting” from Entry Screen section. It will open the dropdown menu with the following submenus New Birth Application (For registering new birth registration), Still Birth Application (For registering new still birth registration) and Upload Digital Signature certificate (DSC) (For uploading certificate with digital signature).



Step 2.1.1: Private Hospital Data Entry Operator will click on “New Birth Application” from Birth Reporting main menu for registering new birth registration.



Step 2.1.2: Private Hospital Data Entry Operator will be redirected to the “New Birth Application” page. Private Hospital Data Entry Operator will view all the applied new birth registration application. For new birth registration, Private Hospital Data Entry Operator will press “New Birth Registration” button.

The screenshot shows the 'New Birth Application' page. At the top right, there is a 'New Birth Registration' button highlighted with a red box. Below it is a table of birth registration applications. The table has columns for Sl. No., Entry Date, Place Of Birth, Child Information (Name, DOB, Gender), Father's Information (Name, Mobile No., ID Type, ID No.), Mother's Information (Name, Birth Type), Acknowledgement No., and Status. The table contains 8 rows of data.

| Sl. No. | Entry Date | Place Of Birth | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Mother's Name | Birth Type | Acknowledgement No. | Status |
|---------|------------|----------------|-------------|------------|--------|-------------------|------------|---------|--------------|---------------|--------------|---------------------|-----------------------|
| 1 | 04/08/2021 | Hospital | A A A | 04/08/2021 | Male | A A A | 1478458745 | Aadhaar | 12 | A A A | Normal Birth | ACK/B/2021/000053 | Application Submitted |
| 2 | 04/08/2021 | Hospital | dsds Dey | 01/07/2021 | Male | | | | | Mother's Name | Normal Birth | ACK/B/2021/000041 | Sent Back To Me |
| 3 | 12/08/2021 | Hospital | Ritu das | 04/08/2021 | Female | T F | 8989765412 | EPIC | 34 | Nita Das | Normal Birth | ACK/B/2021/000089 | Application Submitted |
| 4 | 12/08/2021 | Hospital | Nayan das | 03/08/2021 | Male | Robi F | 8989765412 | EPIC | 33 | Nita Das | Normal Birth | ACK/B/2021/000090 | Application Submitted |
| 5 | 15/08/2021 | Hospital | Shruti Basu | 25/07/2021 | Female | Harendranath basu | | | | Namita Basu | Normal Birth | ACK/B/2021/000113 | Application Submitted |
| 6 | 16/08/2021 | Hospital | Niloy nag | 15/08/2021 | Female | Arjun Nag | | | | Rani | Normal Birth | ACK/B/2021/000127 | Application Submitted |
| 7 | 18/08/2021 | Hospital | BabyofNeha | 17/08/2021 | Male | Kailash Kumar Roy | 8697615902 | Aadhaar | 741025896357 | Neha Roy | Normal Birth | ACK/B/2021/000178 | Sent Back To Me |
| 8 | 19/08/2021 | Hospital | Raju Mondal | 28/07/2021 | Male | | | | | Monika Mondal | Normal Birth | ACK/B/2021/000180 | Application Submitted |

Showing 1 - 8 of total 8 applications

Step 2.1.3: A popup will be visible with a registration form for filling new birth registration.

Step 2.1.4: Private Hospital Data Entry Operator will first enter “active mobile number” (mobile number must be valid as all alert SMS regarding birth registration application will be sent on this mobile number). Next, they will enter “Information of child” (Date of birth of the child along with new child name will be captured)..

Step 2.1.5: Next, Private Hospital Data Entry Operator will first enter “Place of birth” (Child’s birthplace (Home or Hospital) along with address for the same) and then the father’s information and they must choose any of his ID proof (Aadhaar, EPIC) & upload the scan copy of the same. The uploaded scan copy of the ID proof must be under 50 KB.

Step 2.1.6: User will next enter mother's information where they must choose any of her ID proof (Aadhar, EPIC) & upload the scan copy of the same. The uploaded scan copy of the ID proof must be under 50 KB and addresses. For that they will enter state, District, Block of residence for parents. After that they will choose state. Next Private Hospital Data Entry Operator will choose the District from the drop-down menu and choose Block / municipality / borough. After that they will choose the block or municipality from the drop-down menu. If the parent's permanent address is same as present address, they will select the check box which auto populates the permanent address from the present address information.

| Mother's Information | | | | | |
|---|---------------------------------|---|---|----------------------------|----------------------|
| First Name Sipra | Middle Name | Last Name Saha | Email Id ss@test.com | Mobile No. 0869761590 | |
| Type of ID Proof Aadhaar | ID Proof Number 478948795664 | Upload ID Proof (should not exceed 50kb) Choose File demoform1.pdf | Matri Maa ID 12345 | | |
| Address of parents at the time of Birth of the Child | | | | | |
| <input checked="" type="radio"/> In India <input type="radio"/> Outside India | | | | | |
| Bldg.No & Name 12 Number | House No. 2 | Street/Lane 4, test para | Locality/Post Office PO | Pin 700007 | State West Bengal |
| District Kolkata | Type Municipality | Block/Municipality Kolkata Municipal Corporation | Panchayat --Select-- | Village/Town --Select-- | |
| Permanent Address of Parents | | | | | |
| <input checked="" type="checkbox"/> Please check if permanent address is same as above address. | | | <input checked="" type="radio"/> In India <input type="radio"/> Outside India | | |
| Bldg.No & Name 12 Number | House No. 2 | Street/Lane 4, test para | Locality/Post Office PO | Pin 700007 | State West Bengal |
| District Kolkata | Type Municipality | Block/Municipality Kolkata Municipal Corporation | Panchayat --Select-- | Village/Town --Select-- | |

Step 2.1.7: Next User will enter town or village of residence of the mother and father & mothers' information.

| Statistical Information | | | | |
|--|---|---------------------------------------|--|--------------------------------------|
| Town or village of Residence of the mother | | | | |
| State West Bengal | District Kolkata | Type Municipality | Block/Municipality Kolkata Municipal Corporation | Panchayat --Select-- |
| Village/Town --Select-- | | | | |
| Father's and Mother's Information | | | | |
| Religion Hindu | Fathers Level Of Education Graduate /B. Tech /BBA /MBBS /t | Fathers Occupation Technicians anc | Mothers Level Of Education Non-technical Diploma or certifi | Mother's Occupation Housewife/Hol |

Step 2.1.8: Next, Private Hospital Data Entry Operator will enter the statistical information of father and mother which includes religion of parents, highest qualification of parents & occupation of parents of the newborn child. After that, Private Hospital Data Entry Operator will select “Other information” and select the type of attention of delivery (private institutional, Private institutional or Non-Institutional).

| Statistical Information / পরিসংখ্যানগত তথ্য | | |
|---|---|--|
| Father's and Mother's Information / পিতা ও মাতার তথ্য | | |
| Religion / ধর্ম* Hindu ✓ | Fathers Level Of Education / পিতার শিক্ষাগত মান* Non-technical Diploma or certificate not equivalent ✓ | Fathers Occupation / পিতার পেশা* Craft and related trade workers ✓ |
| Mothers Level Of Education / মাতার শিক্ষাগত মান* Middle ✓ | Mother's Occupation / মাতার পেশা* Non worker ✓ | |
| Other Information / অন্যান্য তথ্য | | |
| Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 32 | | Type of attention at delivery / প্রসবকালীন পরিচর্যা --Select-- |
| Age of the mother (in completed years) at the time of this birth / বাচ্চার জন্মের সময় মাতার বয়স (পূর্ণ বছরে) | | --Select-- Institutional - Government Institutional - Private or Non-Government Non Institutional |

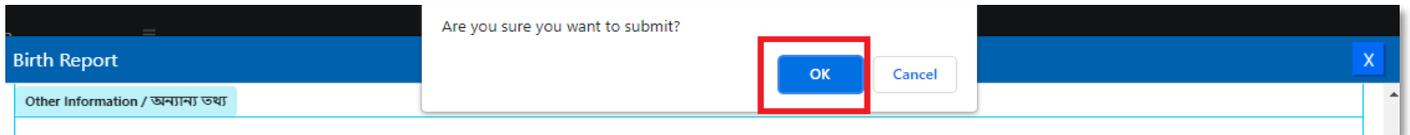
Step 2.1.9: Next Private Hospital Data Entry Operator will select the delivery method (Normal, Forceps/vacuum or Caesarean).

| | |
|---|---|
| Other Information / অন্যান্য তথ্য | |
| Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 32 | Type of attention at delivery / প্রসবকালীন পরিচর্যা Institutional - Government ✓ |
| Age of the mother (in completed years) at the time of this birth / বাচ্চার জন্মের সময় মাতার বয়স (পূর্ণ বছরে) 36 | Delivery Method / প্রসবের পদ্ধতি --Select-- |
| Number of child born alive to the mother so far including this child / এই সন্তান সহ মাতার জীবিত প্রসূত সন্তান সংখ্যা | --Select-- Normal Caesarean Forceps/Vacuum |

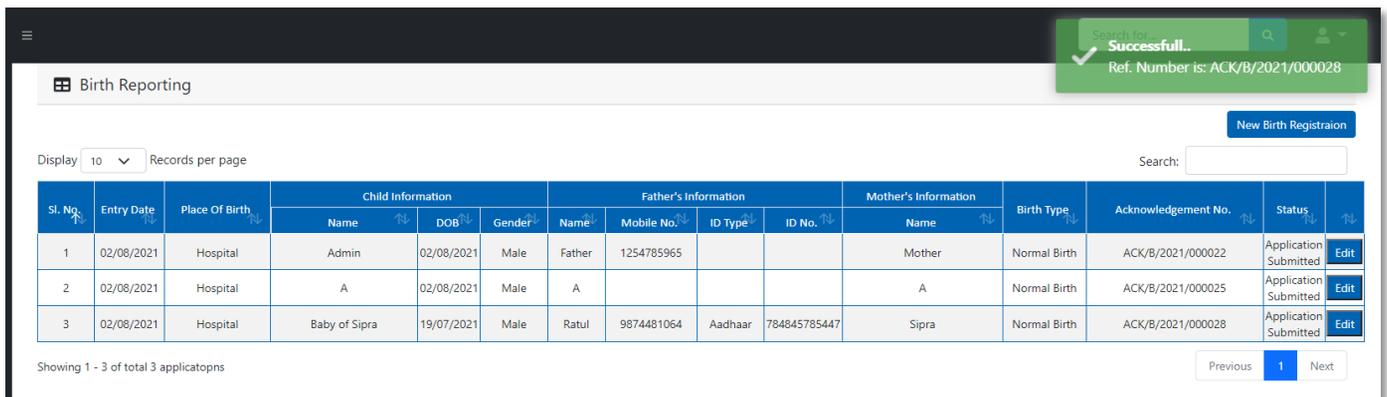
Step 2.1.10: Next Private Hospital Data Entry Operator will upload “Form no.1” & “Discharge Certificate” of mother and child & will click on submit button.

| | | | |
|--|--|--------------------------------|--|
| Other Information | | | |
| Age of the mother (in completed years) at The Time Of First Marriage 28 ✓ | Age of the mother (in completed years) at the time of this birth 32 ✓ | | |
| Number of child born alive to the mother so far including this child 0 ✓ | Type of attention at delivery Institutional - Government ✓ | Delivery Method Caesarean ✓ | |
| Birth Weight (In Kgs.) 3 ✓ | Duration Of Pregnancy (In weeks.) 35 ✓ | Remarks ok | |
| Upload "Form No. 1" (should not exceed 50kb) Choose File pdf-sample.pdf ✓ | Upload Discharge Certificate (should not exceed 50kb) Choose File phocapdf-demo.pdf | | |
| Submit | | | |

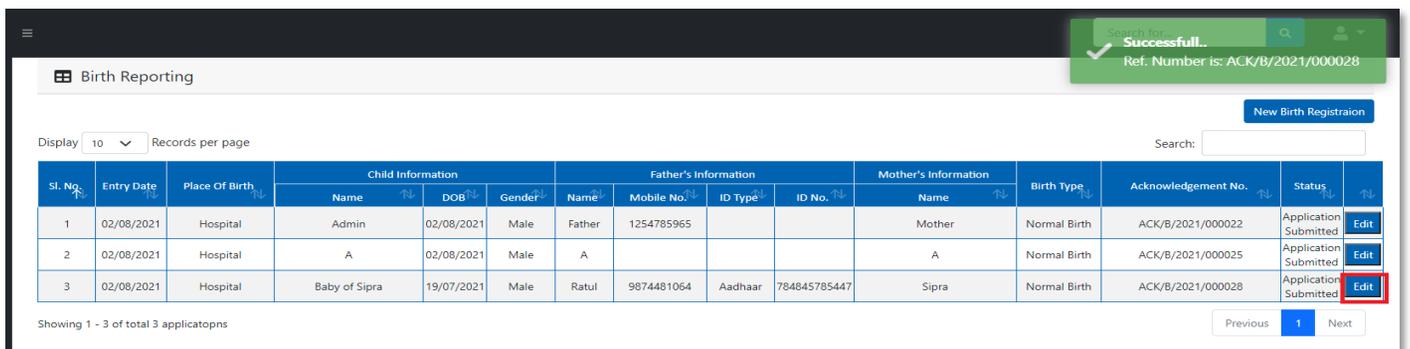
Step 2.1.11: A popup will arise; Private Hospital Data Entry Operator will click on the ok button for confirming the submission.



Step 2.1.12: The birth registration is successful. Private Hospital Data Entry Operator will receive SMS on their registered mobile number.



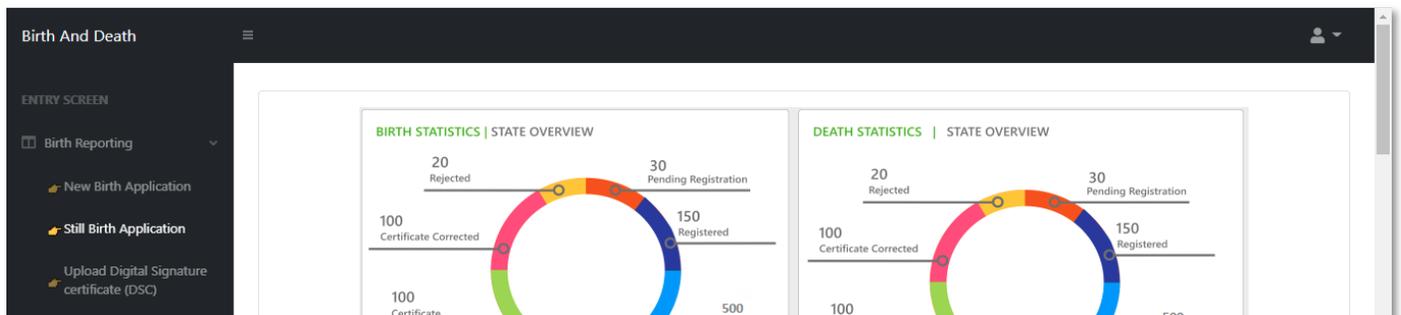
Step 2.1.13: If any modification is required, Private Hospital Data Entry Operator will click on the "Edit" button and modify the data accordingly.





Still Birth Application

Step 2.2.1: Private Hospital Data Entry Operator will click on “Still Birth Application” from Birth Reporting main menu for capturing new still birth information of a baby. A stillbirth is the death or loss of a baby before or during delivery.



Step 2.2.2: Private Hospital Data Entry Operator will be redirected to the “Still Birth Application” page..

STILL BIRTH REGISTRATION

Display Records per page New Still Birth Registration

Search:

| Sl. No. | Entry Date | Place Of Birth | Child Information | | Father's Information | | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Edit |
|---------|------------|----------------|-------------------|--------|----------------------|------------|---------|--------|----------------------|-------------|---------------------|-----------------------|------|
| | | | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Name | | | | |
| 1 | 30/07/2021 | Hospital | 29/06/2021 | Male | father4 | 12345 | | | mother1 | Still Birth | ACK/B/2021/000021 | Application Submitted | Edit |
| 2 | 02/08/2021 | Hospital | 02/08/2021 | Male | A | | | | A | Still Birth | ACK/B/2021/000024 | Application Submitted | Edit |

Showing 1 - 2 of total 2 applicatopns Previous **1** Next

Step 2.2.3: Private Hospital Data Entry Operator will press “New Still Birth Registration” button for addition of new still birth.

STILL BIRTH REGISTRATION

Display Records per page New Still Birth Registration

Search:

| Sl. No. | Entry Date | Place Of Birth | Child Information | | Father's Information | | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Edit |
|---------|------------|----------------|-------------------|--------|----------------------|------------|---------|--------|----------------------|-------------|---------------------|-----------------------|------|
| | | | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Name | | | | |
| 1 | 30/07/2021 | Hospital | 29/06/2021 | Male | father4 | 12345 | | | mother1 | Still Birth | ACK/B/2021/000021 | Application Submitted | Edit |
| 2 | 02/08/2021 | Hospital | 02/08/2021 | Male | A | | | | A | Still Birth | ACK/B/2021/000024 | Application Submitted | Edit |

Showing 1 - 2 of total 2 applicatopns Previous **1** Next

Step 2.2.4: A pop will open for filling Still Birth application. Private Hospital Data Entry Operator will first enter Mobile Number (mobile number must be valid as all alert SMS regarding still birth registration application will be sent on this mobile number), general information of child (Date of birth of the child along with the child's gender will be captured) and father's information (child's father's information are captured). They have to choose any of their ID proof (Aadhar, EPIC or for both of them). The uploaded scan copy of the ID proof must be under 50 KB.

Still Birth Registration Form
✕

Reporting Date (dd/mm/yyyy)*
02/08/2021

LEGAL INFORMATION

General Information

Date Of Birth (dd/mm/yyyy)*
27/07/2021

Sex*
Female

Father's Information

First Name
Sohail

Middle Name

Last Name
Sarkar

Email Id
ssarkar@test.com

Mobile No.
9874481064

Type of ID Proof
Aadhaar

ID Proof Number
879874105648

Upload ID Proof (should not exceed 50kb)
Choose File | demo.pdf

Step 2.2.5: Private Hospital Data Entry Operator will next enter mother's information (child's mother's information are captured).

Father's Information / পিতার তথ্য

First Name / প্রথম নাম
Rupak

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Saha

Email Id / ইমেইল
rs@tets.com

Mobile No. / মোবাইল
9874561230

Type of ID Proof
EPIC

ID Proof Number
764975484521

Upload ID Proof (should not exceed 50kb)
Choose File | demo.pdf

Mother's Information / মাতার তথ্য

First Name / প্রথম নাম*
Ruma

Middle Name / নামের মধ্যাংশ

Last Name / নামের শেষাংশ
Saha

Email Id / ইমেইল
rs11@test.com

Mobile No. / মোবাইল*
7845120369

Type of ID Proof*
Aadhaar

ID Proof Number*
254178963002

Upload ID Proof* (should not exceed 50kb)
Choose File | demo.pdf

Matri Maa ID
1231

Step 2.2.6: Next Private Hospital Data Entry Operator will select place of birth (place of still birth occurred).

Step 2.2.7: After selecting place of birth Private Hospital Data Entry Operator will select informant details is hospital staff or not. If yes informant details will be omitted from the application form but if no it must be filled. Informant details are mandatory for the baby who born in other places except hospital or any maternity home.

Step 2.2.8: Private Hospital Data Entry Operator will next fill the rest of the information and upload discharge certificate & form number 1. At last, they will press submit button.

Step 2.2.9: Still birth details submission will be successfully.

STILL BIRTH REGISTRATION

Done. Ref. Number is: ACK/B/2021/000029

New Still Birth Registration

Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Birth | Child Information | | Father's Information | | | | Mother's Information | | Birth Type | Acknowledgement No. | Status | Edit |
|---------|------------|----------------|-------------------|--------|----------------------|------------|---------|--------------|----------------------|--|-------------|---------------------|-----------------------|------|
| | | | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Name | | | | | |
| 1 | 30/07/2021 | Hospital | 29/06/2021 | Male | father4 | 12345 | | | mother1 | | Still Birth | ACK/B/2021/000021 | Application Submitted | Edit |
| 2 | 02/08/2021 | Hospital | 02/08/2021 | Male | A | | | | A | | Still Birth | ACK/B/2021/000024 | Application Submitted | Edit |
| 3 | 02/08/2021 | Hospital | 27/07/2021 | Female | Sohail | 9874481064 | Aadhaar | 879874105648 | Ruma | | Still Birth | ACK/B/2021/000029 | Application Submitted | Edit |

Showing 1 - 3 of total 3 applicatopns Previous 1 Next

Step 2.2.10: Private Hospital Data Entry Operator can edit the application if required by clicking on edit button.

STILL BIRTH REGISTRATION

Done. Ref. Number is: ACK/B/2021/000029

New Still Birth Registration

Display 10 Records per page Search:

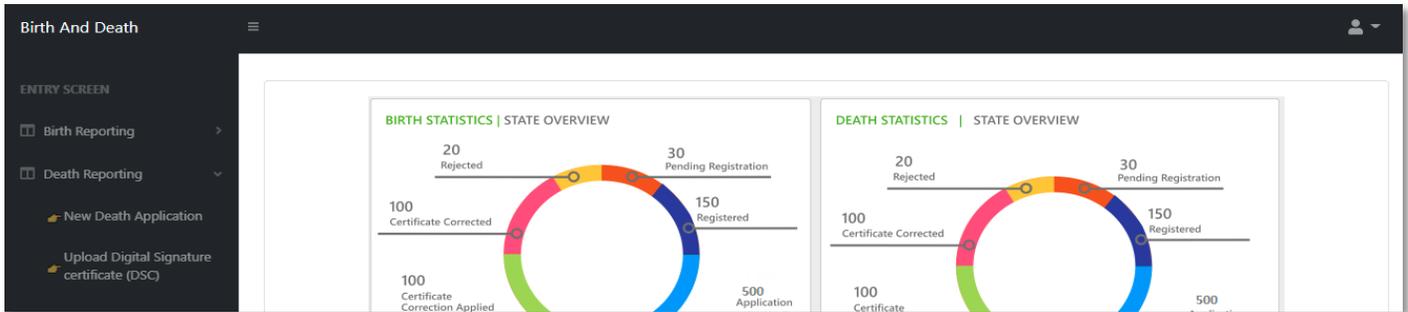
| Sl. No. | Entry Date | Place Of Birth | Child Information | | Father's Information | | | | Mother's Information | | Birth Type | Acknowledgement No. | Status | Edit |
|---------|------------|----------------|-------------------|--------|----------------------|------------|---------|--------------|----------------------|--|-------------|---------------------|-----------------------|------|
| | | | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Name | | | | | |
| 1 | 30/07/2021 | Hospital | 29/06/2021 | Male | father4 | 12345 | | | mother1 | | Still Birth | ACK/B/2021/000021 | Application Submitted | Edit |
| 2 | 02/08/2021 | Hospital | 02/08/2021 | Male | A | | | | A | | Still Birth | ACK/B/2021/000024 | Application Submitted | Edit |
| 3 | 02/08/2021 | Hospital | 27/07/2021 | Female | Sohail | 9874481064 | Aadhaar | 879874105648 | Ruma | | Still Birth | ACK/B/2021/000029 | Application Submitted | Edit |

Showing 1 - 3 of total 3 applicatopns Previous 1 Next

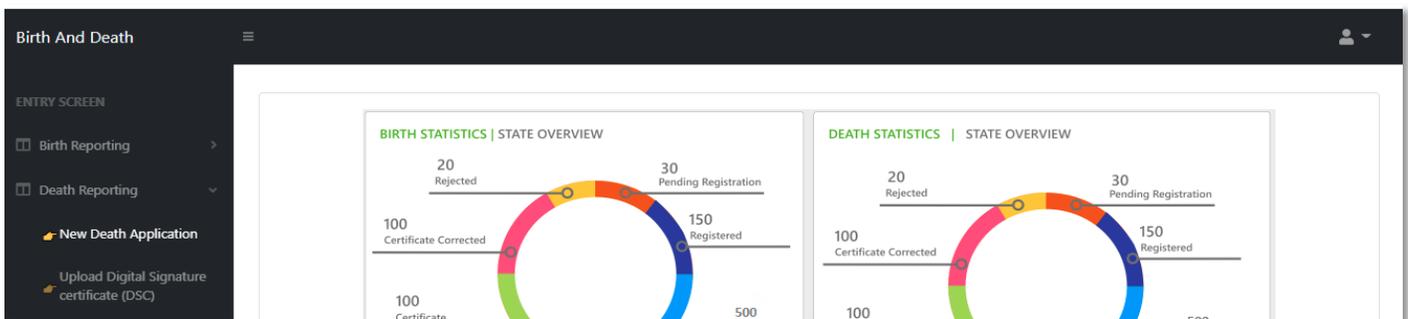


New Death Reporting

Step 3.0: Private Hospital Data Entry Operator will click on “Death Reporting” from Entry Screen section. It will open the dropdown menu with the submenu New Death Application (For registering new death registration for a deceased person) & Upload Digital Signature certificate (DSC) (For uploading certificate with digital signature)



Step 3.1.1: Private Hospital Data Entry Operator will click on “New Death Application” from Death Reporting main menu for registering new death registration for a deceased person.



Step 3.1.2: Private Hospital Data Entry Operator will be redirected to the “New Death Application” page.

| Death Reporting | | | | | | | | | | |
|--|------------|----------------|----------------------|------------|--------|----------------------------|------------|----------------------|------------------------|-----------------------|
| | | | | | | | | | New Death Registration | |
| Display 10 Records per page Search: <input type="text"/> | | | | | | | | | | |
| Sl. No. | Entry Date | Place Of Death | Deceased Information | | | Husband / Wife Information | | Mother's Information | Acknowledgement No. | Status |
| | | | Name | DOB | Gender | Name | Mobile No. | Name | | |
| 1 | 12/08/2021 | Home | Mithun Das | 04/08/2021 | Male | Ritu Das | | Mita Das | ACK/D/2021/000031 | Application Submitted |
| 2 | 12/08/2021 | Hospital | Ramesh Haldar | 09/06/2021 | Male | | | | ACK/D/2021/000043 | Application Submitted |
| 3 | 15/08/2021 | Hospital | Chandan Sarkar | 28/07/2021 | Male | | 9732240514 | Sonali Khatun | ACK/D/2021/000050 | Application Submitted |
| 4 | 16/08/2021 | Hospital | Alo | 07/04/2021 | Male | | 2345567834 | | ACK/D/2021/000055 | Application Submitted |
| 5 | 17/08/2021 | Home | Sohom Nag | 03/08/2021 | Male | | 8282850198 | Soumi | ACK/D/2021/000067 | Application Submitted |
| 6 | 17/08/2021 | Home | Sohom Nag | 03/08/2021 | Male | | 8282850198 | Soumi | ACK/D/2021/000067 | Application Submitted |

Step 3.1.3: Private Hospital Data Entry Operator will press “New Death Registration” button for new registration.

Death Reporting

Display 10 Records per page Search:

New Death Registration

| Sl. No. | Entry Date | Place Of Death | Deceased Information | | | Husband / Wife Information | | Mother's Information | Acknowledgement No. | Status |
|---------|------------|----------------|----------------------|------------|--------|----------------------------|------------|----------------------|---------------------|-----------------------|
| | | | Name | DOB | Gender | Name | Mobile No. | Name | | |
| 1 | 12/08/2021 | Home | Mithun Das | 04/08/2021 | Male | Ritu Das | | Mita Das | ACK/D/2021/000031 | Application Submitted |
| 2 | 12/08/2021 | Hospital | Ramesh Halder | 09/06/2021 | Male | | | | ACK/D/2021/000043 | Application Submitted |
| 3 | 15/08/2021 | Hospital | Chandan Sarkar | 28/07/2021 | Male | | 9732240514 | Sonali Khatun | ACK/D/2021/000050 | Application Submitted |
| 4 | 16/08/2021 | Hospital | Alo | 07/04/2021 | Male | | 2345567834 | | ACK/D/2021/000055 | Application Submitted |
| 5 | 17/08/2021 | Home | Sohom Nag | 03/08/2021 | Male | | 8282850198 | Soumi | ACK/D/2021/000067 | Application Submitted |

Step 3.1.4: A popup will occur with a registration form for filling new death registration.

Death Registration Form

Reporting Date / প্রতিবেদনের তারিখ * 06/09/2021

Mobile # for future Communication / মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য *

Information of the deceased / মৃতের তথ্য

Date Of Death / মৃত্যুর তারিখ * --Select--

Gender / লিঙ্গ * --Select--

Age (Year/Month.) * --Select--

Age / বয়স *

First Name / প্রথম নাম * Middle Name / নামের মধ্যাংশ Last Name / নামের শেষাংশ Type of ID Proof --Select--

ID Proof Number Upload ID Proof (should not exceed 50kb) Choose File No file chosen

Step 3.1.5: Private Hospital Data Entry Operator will first enter “active mobile number” (mobile number must be valid as all alert SMS regarding death registration application will be sent on this mobile number) and information of deceased information where for age they have to select the required selection.

Reporting Date / প্রতিবেদনের তারিখ * 06/09/2021

Mobile # for future Communication / মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য * 8697615902 ✓

Information of the deceased / মৃতের তথ্য

Date Of Death / মৃত্যুর তারিখ * 05/09/2021

Gender / লিঙ্গ * Male ✓

Age (Year/Month.) * --Select--

Age / বয়স *

First Name / প্রথম নাম * Middle Name / নামের মধ্যাংশ Last Name / নামের শেষাংশ Type of ID Proof --Select--

ID Proof Number Upload ID Proof (should not exceed 50kb) Choose File No file chosen

--Select--
Hours
Days
Months
Years

Step 3.1.6: After selecting age of the deceased, Private Hospital Data Entry Operator will fill up other details and selects the deceased persons ID proof.

| Information of the deceased / মৃতের তথ্য | | | |
|--|---|--------------------------|--------------------|
| Date Of Death / মৃত্যুর তারিখ * | Gender / লিঙ্গ * | Age (Year/Month..) * | Age / বয়স * |
| 05/09/2021 | Male | Years | 68 |
| First Name / প্রথম নাম * | Middle Name / নামের মধ্যাংশ | Last Name / নামের শেষাংশ | Type of ID Proof * |
| Deepak | | Dutta | --Select-- |
| ID Proof Number * | Upload ID Proof* (should not exceed 50kb) | | --Select-- |
| | Choose File No file chosen | | Aadhaar |
| | | | EPIC |
| | | | Khadya Sathi |
| Place of Death / মৃত্যুবরণ এর স্থান | | | |

Step 3.1.7: After selecting Id proof of the deceased, they will fill up place of death (Home or Hospital). If the informant is hospital staff, then Private Hospital Data Entry Operator will choose the check box which disable the informant section otherwise they have to enter the informant details below.

| Information of the deceased / মৃতের তথ্য | | | |
|---|---|--------------------------|--------------------|
| Date Of Death / মৃত্যুর তারিখ * | Gender / লিঙ্গ * | Age (Year/Month..) * | Age / বয়স * |
| 05/09/2021 | Male | Years | 68 |
| First Name / প্রথম নাম * | Middle Name / নামের মধ্যাংশ | Last Name / নামের শেষাংশ | Type of ID Proof * |
| Deepak | | Dutta | Aadhaar |
| ID Proof Number * | Upload ID Proof* (should not exceed 50kb) | | |
| 745125874965 | Choose File demoform1.pdf | | |
| Place of Death / মৃত্যুবরণ এর স্থান | | | |
| Place of death / মৃত্যুবরণ এর স্থান * | Gram Panchayat / গ্রাম পঞ্চায়েত * | Hospital Type * | |
| Hospital | KANKALITALA | Private | |
| Name of the hospital / হাসপাতাল / প্রতিষ্ঠানের নাম ও ঠিকানা | | | |
| Bolpur Nursing Home | | | |
| <input type="checkbox"/> Is The Informants Pvt. Hospital * | | | |

Step 3.1.8: After that Private Hospital Data Entry Operator will enter the parent's details of the deceased person.

| Mother's Information / মাতার তথ্য | | | |
|--|--------------------------------------|-------------------------------------|-------------------------------------|
| First Name / প্রথম নাম | Middle Name / নামের মধ্যাংশ | Last Name / নামের শেষাংশ | Email Id / ইমেইল |
| Lila | | Dutta | |
| Mobile No. / মোবাইল | Type of ID Proof / আইডি প্রমাণের ধরন | ID Proof Number / আইডি প্রমাণ নম্বর | |
| 7412058963 | Aadhaar | 748485454199 | |
| Upload ID Proof / আপলোড আইডি প্রমাণ (should not exceed 50kb) | | | |
| Choose File demo.pdf | | | |
| Father's Information / পিতার তথ্য | | | |
| First Name / প্রথম নাম | Middle Name / নামের মধ্যাংশ | Last Name / নামের শেষাংশ | Email Id / ইমেইল |
| Tarak | Kumar | Dutta | tkd@test.com |
| Mobile No. / মোবাইল | Type of ID Proof / আইডি প্রমাণের ধরন | ID Proof Number / আইডি প্রমাণ নম্বর | Upload ID Proof / আপলোড আইডি প্রমাণ |
| 7201587490 | Aadhaar | 587421456565 | Choose File demoform1.pdf |

Step 3.1.9: After that they will enter the deceased spouse details.

| Spouse Information / দাম্পত্যের তথ্য | | | |
|---|---|---|---------------------------------|
| First Name / নাম Komola | Middle Name / নামের মধ্যাংশ | Last Name / নামের শেষাংশ Dutta | Email Id / ইমেইল kd@rest.com |
| Mobile No / মোবাইল 6930258741 | Type of ID Proof / আইডি প্রমাণের ধরন Aadhaar | ID Proof Number / আইডি প্রমাণ নম্বর 789954652145 | |
| Upload ID Proof / আপলোড আইডি প্রমাণ (should not exceed 50kb) Choose File demoform1.pdf | | | |

Step 3.1.10: Next, they will enter present address of the deceased person. If the present address of the deceased is same as permanent address, they will select the check box which populated the present address information in the permanent address automatically.

| Address of deceased at the time of death / মৃত্যুর সময় মৃতের ঠিকানা | | | |
|---|--|--|---|
| Bldg.No & Name / বাড়ীর নাম্বার ও নাম 18, Test Test Road | House No / গৃহ নং 15 | Street/Lane / রাস্তা/লেন নাম 4, test para | Locality/Post Office / অঞ্চল / পোস্ট অফিস Test PO |
| State / রাজ্য * West Bengal | District / জেলা * Birbhum | Urban/Rural / গ্রামীণ শহরে * Block | Block/Municipality / ব্লক/পৌরসভা * BOLPUR SRINIKETAN |
| Gram Panchayat / গ্রাম পঞ্চায়েত * KANKALITALA | Village/Town / গ্রাম / শহর * BENGUTIA | Pin / পিন নং 731101 | |
| Permanent Address of the deceased / মৃতের স্থায়ী ঠিকানা | | | |
| <input type="checkbox"/> Please check if Permanent address is same as above address. / চেক করুন স্থায়ী ঠিকানা উপরের ঠিকানার মত কিনা। | | | |

| Permanent Address of the deceased / মৃতের স্থায়ী ঠিকানা | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Please check if Permanent address is same as above address. / চেক করুন স্থায়ী ঠিকানা উপরের ঠিকানার মত কিনা। | | | |
| Bldg.No & Name / বাড়ীর নাম্বার ও নাম 18, Test Test Road | House No / গৃহ নং 15 | Street/Lane / রাস্তা/লেন নাম 4, test para | Locality/Post Office / অঞ্চল / পোস্ট অফিস Test PO |
| State / রাজ্য * West Bengal | District / জেলা * Birbhum | Urban/Rural / গ্রামীণ শহরে * Block | Block/Municipality / ব্লক/পৌরসভা * BOLPUR SRINIKETAN |
| Gram Panchayat / গ্রাম পঞ্চায়েত * KANKALITALA | Village/Town / গ্রাম / শহর * BENGUTIA | Pin / পিন নং 731101 | |
| Informant Information (Applicable only for death at home or other places) / সংবাদ দাতার তথ্য | | | |
| <input type="checkbox"/> Please check if Informants address is same as Permanent address. / সংবাদ দাতার দেওয়ার ঠিকানা স্থায়ী ঠিকানার সাথে একই কিনা অনুগ্রহ করে মিলিয়ে নিন এবং চেক বক্সে ক্লিক করুন | | | |
| Informants Name / সংবাদ দাতার নাম | Designation / উপাধি --Select-- | Employee Id / কর্মচারী আইডি | Bldg.No & Name / বাড়ীর নাম্বার ও নাম |
| | | | House No / গৃহ নং |
| | | | Street/Lane/ রাস্তা/লেন নাম |

Step 3.1.11: If the informant addresses same as present or permanent address, they can again select the check box for populating the address of the informant. Private Hospital Data Entry Operator will enter only informant name and their details.

Informant Information (Applicable only for death at home or other places) / সংবাদ দাতার তথ্য

Please check if Informants address is same as Permanent address. / সংবাদ দাতার দেওয়ার ঠিকানা স্থায়ী ঠিকানার সাথে একই কিনা অনুগ্রহ করে মিলিয়ে নিন এবং চেক বক্সে ক্লিক করুন

| | | | | | |
|---|-------------------------------|---|--|-------------------------|---|
| Informants Name / সংবাদ দাতার নাম Rita Begam | Designation / উপাধি Asha ✓ | Employee Id / কর্মচারী আইডি 12121 | Bldg.No & Name / বাড়ীর নাম্বার ও নাম 18, Test Test Road | House No / গৃহ নং 15 | Street/Lane/ রাস্তা/লেদ নাম 4, test para |
| Locality/Post Office / সংবাদ / পোস্ট অফিস Test PO | | | | | |
| State / রাজ্য West Benqal | District / জেলা Birbhum | Urban/Rural / গ্রামীণ শহুরে Block | Block/Municipality / ব্লক/পৌরসভা BOLPUR SRINIKETAN | | Gram Panchayat / গ্রাম পঞ্চায়েত KANKALITALA |
| Village/Town / গ্রাম/ শহর BENGUTIA | Pin / পিন নং 731101 | | | | |

Statistical Information

Information of the Deceased / মৃতের তথ্য

Religion / ধর্ম *
Hindu ✓

Occupation / পেশা *
Non worker

Step 3.1.12: Next, they will enter the other information. Private Hospital Data Entry Operator entering the details will select cause of death.

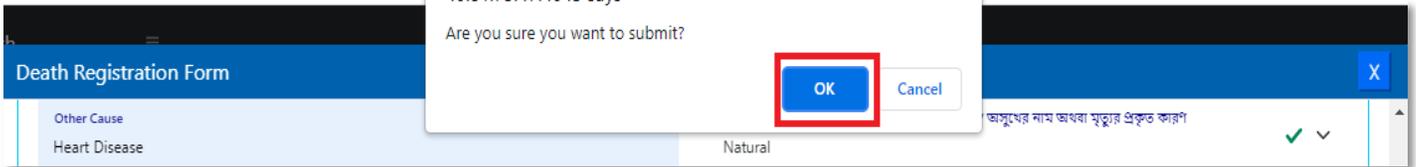
Other Information

| | | |
|---|----------------------------|--|
| Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Heart fail | Antecedent Cause Corona | Underlying Cause None |
| Other Cause Heart Disease | | |
| If used to habitually smoke-for how many years? | | |
| If used to habitually chew arecanut in any form(including pan masala)-for how many years? | | |
| | | Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ --Select-- --Select-- Natural Accident Suicide Homicide Pending Investigation |

Step 3.1.13: After selecting cause of death, Private Hospital Data Entry Operator will enter other details and press submit button.

| | |
|---|--|
| Other Cause Heart Disease | Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Natural ✓ |
| If used to habitually smoke-for how many years? 0 | If used to habitually chew tobacco in any form-for how many years? 0 |
| If used to habitually chew arecanut in any form(including pan masala)-for how many years? 0 | If used to habitually drink alcohol-for how many years? 12 |
| Remarks | |
| Remarks Test ✓ | |
| Upload Documents | |
| Upload Death Certificate issued by attending doctor * (50kb only) Choose File demoform1.pdf ✓ | |
| Submit | |

Step 3.1.14: A pop up will arise; Private Hospital Data Entry Operator will press ok for confirming the submission.



Step 3.1.15: Death application will be submitted successfully.

Done.
 ✓ Acknowledgement no is :ACK/D/2021/000139

Death Reporting

Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Death | Deceased Information | | | Husband / Wife Information | | Mother's Information | Acknowledgement No. | Status | Edit |
|---------|------------|----------------|----------------------|------------|--------|----------------------------|------------|----------------------|---------------------|-----------------------|------|
| | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 12/08/2021 | Home | Mithun Das | 04/08/2021 | Male | Ritu Das | | Mita Das | ACK/D/2021/000031 | Application Submitted | Edit |
| 2 | 12/08/2021 | Hospital | Ramesh Haldar | 09/06/2021 | Male | | | | ACK/D/2021/000043 | Application Submitted | Edit |
| 3 | 15/08/2021 | Hospital | Chandan Sarkar | 28/07/2021 | Male | | 9732240514 | Sonali Khatun | ACK/D/2021/000050 | Application Submitted | Edit |
| 4 | 16/08/2021 | Hospital | Alo | 07/04/2021 | Male | | 2345567834 | | ACK/D/2021/000055 | Application Submitted | Edit |
| 5 | 17/08/2021 | Home | Sohom Nag | 03/08/2021 | Male | | 8282850198 | Soumi | ACK/D/2021/000067 | Application Submitted | Edit |
| 6 | 17/08/2021 | Home | Anita paul | 04/08/2021 | Female | | | | ACK/D/2021/000068 | Application Submitted | Edit |
| 7 | 17/08/2021 | Hospital | Rakhi De | 09/02/2021 | Female | | | Rima De | ACK/D/2021/000069 | Application Submitted | Edit |
| 8 | 17/08/2021 | Hospital | Rima desai | 27/03/2021 | Female | | | | ACK/D/2021/000070 | Application Submitted | Edit |
| 9 | 06/09/2021 | Hospital | Deepak Dutta | 05/09/2021 | Male | Komola Dutta | 6930258741 | Lila Dutta | ACK/D/2021/000139 | Application Submitted | Edit |

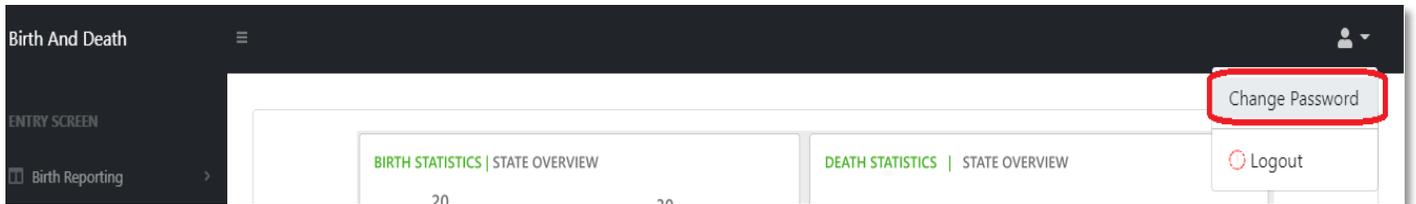
Step 3.1.16: Private Hospital Data Entry Operator can modify the death application if required by clicking on edit button.

| | | | | | | | | | | | |
|---|------------|----------|--------------|------------|--------|--------------|------------|------------|-------------------|-----------------------|------|
| 6 | 17/08/2021 | Home | Anita paul | 04/08/2021 | Female | | | | ACK/D/2021/000068 | Application Submitted | Edit |
| 7 | 17/08/2021 | Hospital | Rakhi De | 09/02/2021 | Female | | | Rima De | ACK/D/2021/000069 | Application Submitted | Edit |
| 8 | 17/08/2021 | Hospital | Rima desai | 27/03/2021 | Female | | | | ACK/D/2021/000070 | Application Submitted | Edit |
| 9 | 06/09/2021 | Hospital | Deepak Dutta | 05/09/2021 | Male | Komola Dutta | 6930258741 | Lila Dutta | ACK/D/2021/000139 | Application Submitted | Edit |

Change Password



Step 4.1.2: For changing the existing password register will press change password submenu.



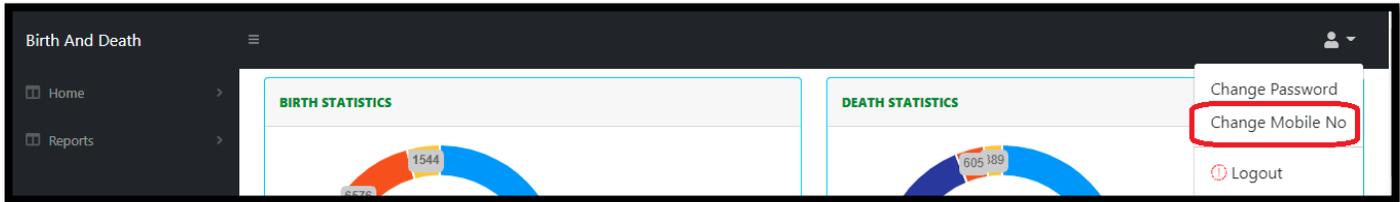
Step 4.1.2: DEO will be redirected to the change password page. New password should be follows the mentioned criteria shown in the screen.

Step 4.1.3: DEO will enter the existing password, new password, confirm the new password and press save button which change the password accordingly.



Change Mobile Number

Step 4.2.2: For changing the existing mobile number user will press change Mobile no. submenu.



Step 4.2.2: DEO will be redirected to the change mobile no. page.

 A screenshot of a web form titled "Mobile No ADD/EDIT". It contains a text input field labeled "Mobile No" which is currently empty. Below the input field is a blue button labeled "GET OTP".

Step 4.2.3: DEO will enter the required mobile number and press 'Get OTP' button.

 A screenshot of the "Mobile No ADD/EDIT" form. The "Mobile No" input field now contains the number "9874561230". The blue "GET OTP" button is highlighted.

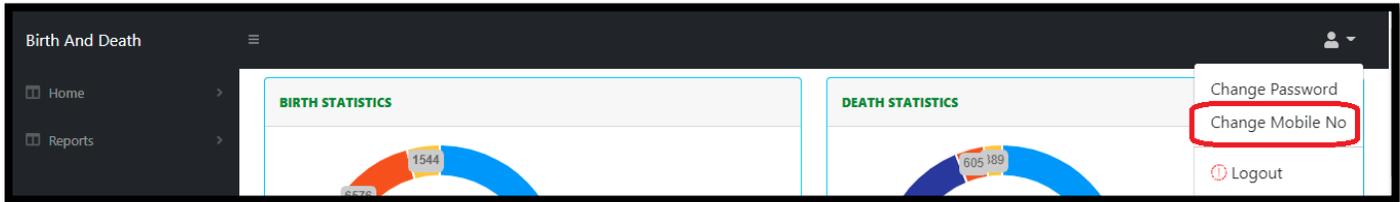
Step 4.2.4: DEO will enter the OTP send in their registered mobile number and press 'Submit' Button

 A screenshot of the "Mobile No ADD/EDIT" form. The "Mobile No" input field is masked with "XXXXXXXXXX". To the right, there is an "Enter OTP" input field containing the number "634174". A green "Submit" button is highlighted with a red box.

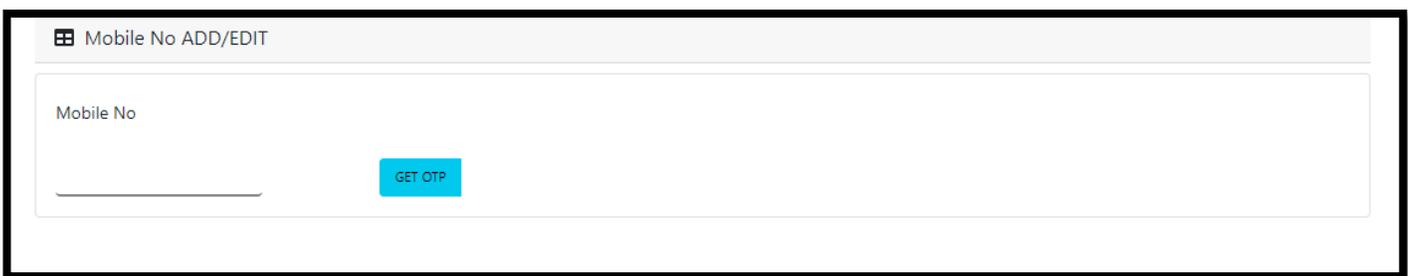


Change Mobile Number

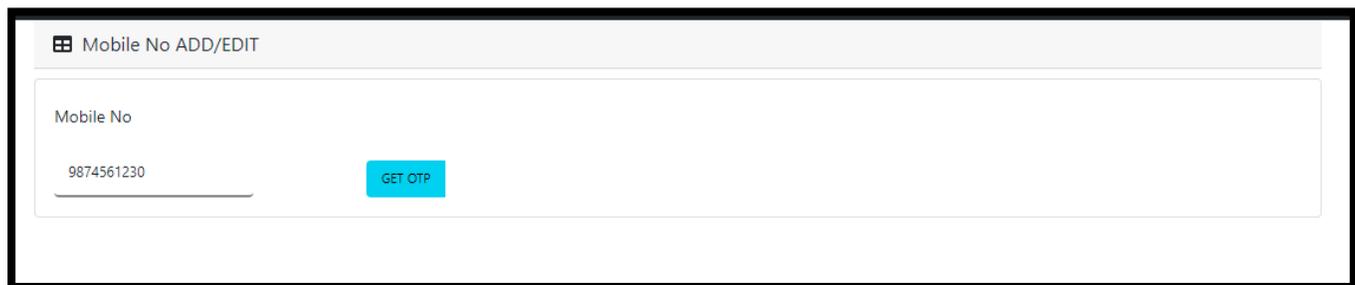
Step 4.2.2: For changing the existing mobile number user will press change Mobile no. submenu.



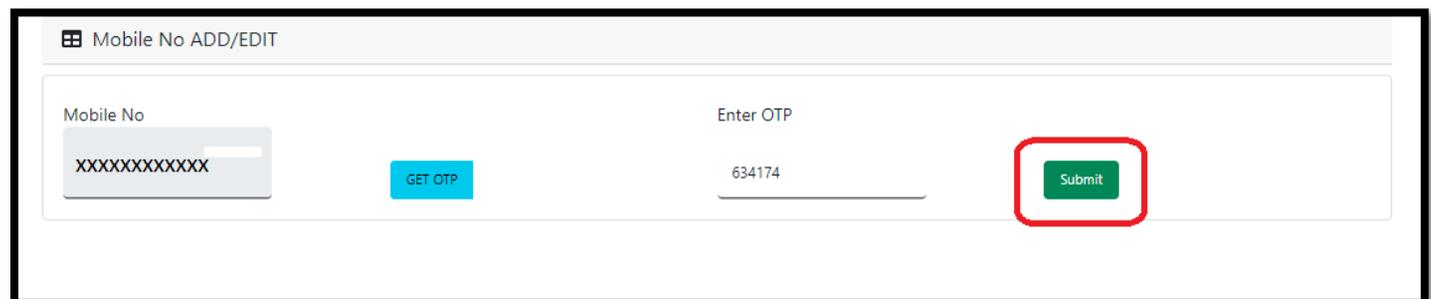
Step 4.2.2: DEO will be redirected to the change mobile no. page.

A screenshot of a web form titled "Mobile No ADD/EDIT". It contains a text input field labeled "Mobile No" which is currently empty. Below the input field is a blue button labeled "GET OTP".

Step 4.2.3: DEO will enter the required mobile number and press 'Get OTP' button.

A screenshot of the "Mobile No ADD/EDIT" form. The "Mobile No" input field now contains the number "9874561230". The blue "GET OTP" button is highlighted.

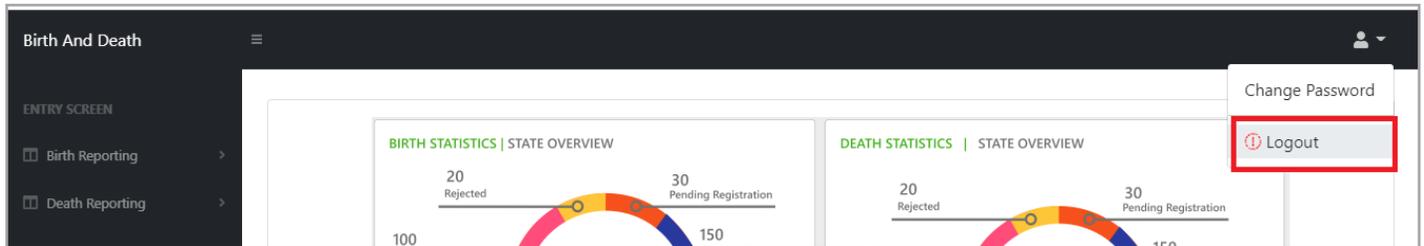
Step 4.2.4: DEO will enter the OTP send in their registered mobile number and press 'Submit' Button

A screenshot of the "Mobile No ADD/EDIT" form. The "Mobile No" input field is masked with "XXXXXXXXXX". To the right, there is an "Enter OTP" input field containing the number "634174". A green "Submit" button is highlighted with a red box.

LOGOUT



Step 4.2.1: Private Hospital Register can any time logout from the application for that they will click on logout button. .



Step 4.2.2: The page will be redirect to the login page of the Janma-Mrityu Tathya Portal.





Image/Graphics/illustraton courtesy: Freepik.com

Designed by Freepik

Designed by rawpixel.com

Designed by pikisuperstar



Janma-Mrityu Tathya Portal For Pvt. Hospital Administrator

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| <u>Verification (Applied by Citizen)</u> | 294 |
| <u>Delayed Verification (Pending at Pvt. Hospital)</u> | 298 |
| <u>Delayed Verification (Applied by Citizen)</u> | 302 |
| <u>Death Reporting:</u> | 306 |
| <u>Verification (Pending at Pvt. Hospital)</u> | 308 |
| <u>Verification (Applied by Citizen)</u> | 311 |
| <u>Delayed Verification (Applied by Citizen)</u> | 315 |
| <u>Delayed Verification (Pending at Pvt. Hospital)</u> | 318 |
| <u>Change Password</u> | 321 |
| <u>Change Mobile Number</u> | 323 |
| <u>Logout</u> | 325 |



Login

Step 1.1: Private Hospital Administrator will open the Janma-Mrityu Tathya Portal from www.wbhealth.gov.in website. Private Hospital Administrator will be redirected to the login page of Janma-Mrityu Tathya Portal.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

User login id
This field is required.

Password
This field is required.

Enter Captcha Code

LOGIN

* Forgot Password?

জন্ম-মৃত্যু তথ্যা
Janma-Mrityu Tathya

What's New registration of every birth and death || প্রতিটি জন্ম ও মৃত্যুর নিবন্ধন নিশ্চিত করা প্রত্যেক দায়িত্বশীল নাগরিকের কর্তব্য | Janma-Mrityu Tathya Portal An User Manual (PDF) **New!**

Step 1.2: Private Hospital Administrator will login with their User credentials (Username & Password) and press on login button.

Department of Health & Family Welfare
GOVERNMENT OF WEST BENGAL

Change Language English

Regulatory Framework Content Citizen Services Important Links

username

.....

7022

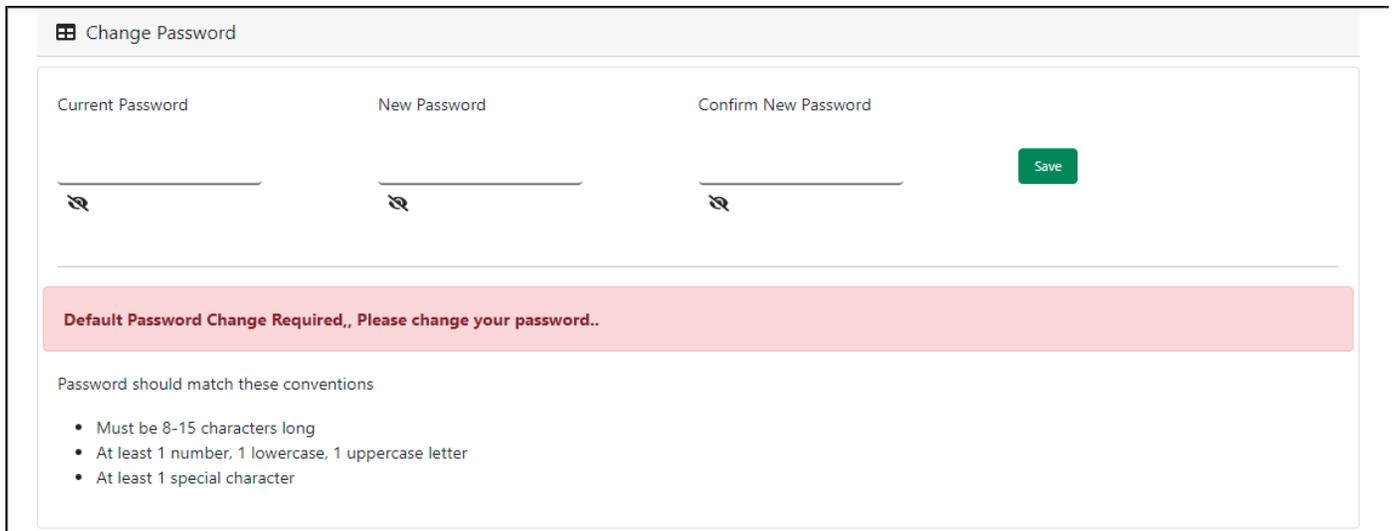
LOGIN

* Forgot Password?

জন্ম-মৃত্যু তথ্যা
Janma-Mrityu Tathya

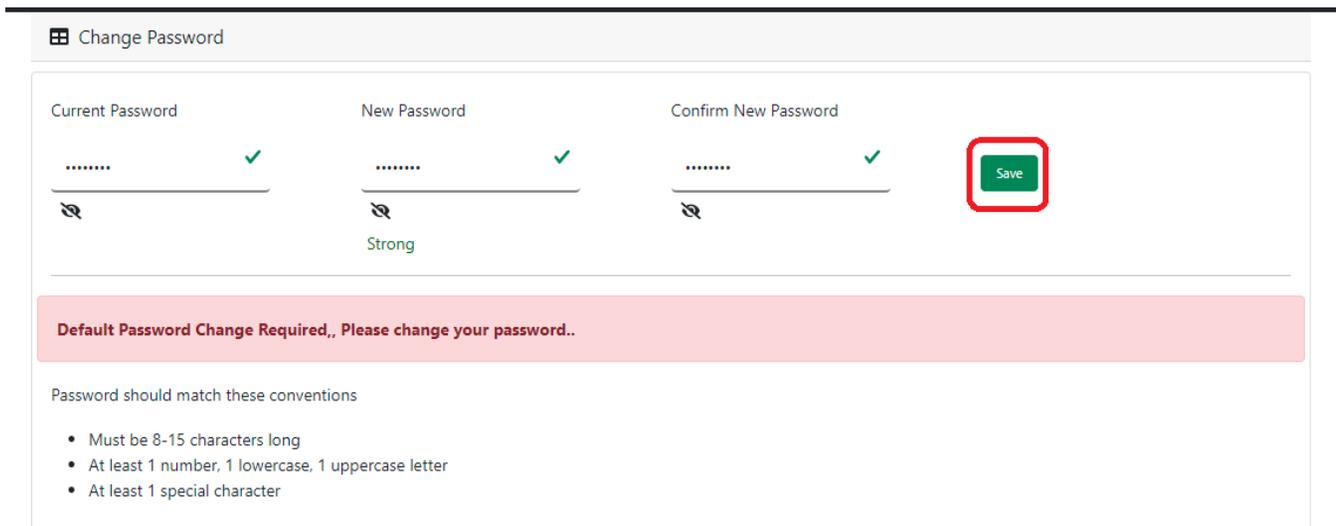
What's New It is the duty of every responsible citizen to ensure registration of every birth and death

Step 1.3: First time User will be redirected to the page for changing their existing password.



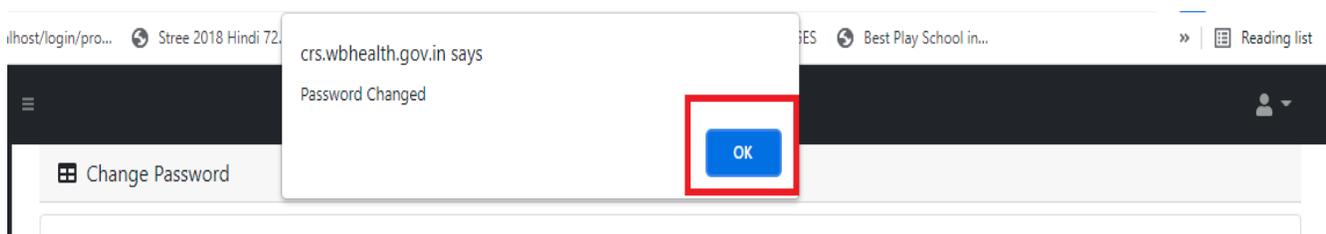
The screenshot shows the 'Change Password' form with three input fields: 'Current Password', 'New Password', and 'Confirm New Password'. Each field has a password icon (an eye with a slash) to the left. A green 'Save' button is located to the right of the 'Confirm New Password' field. Below the input fields, a red banner displays the message: 'Default Password Change Required,, Please change your password..'. Underneath the banner, the text 'Password should match these conventions' is followed by a bulleted list of requirements: 'Must be 8-15 characters long', 'At least 1 number, 1 lowercase, 1 uppercase letter', and 'At least 1 special character'.

Step 1.4: They will first enter the existing password, new password and confirm the newly entered password again. Password will be in the password format which is mentioned in the screen. After that they will click on save button.

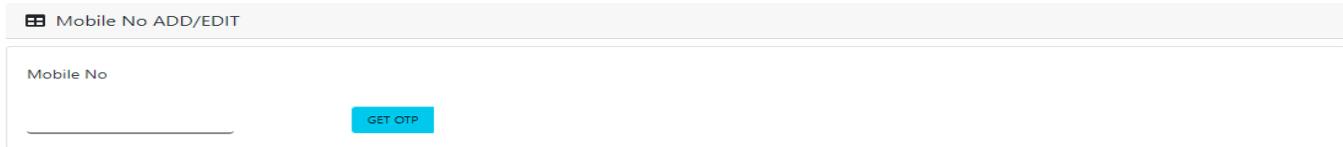


This screenshot shows the 'Change Password' form after the user has entered their credentials. The 'Current Password', 'New Password', and 'Confirm New Password' fields are now filled with dots. Each field has a green checkmark to its right, indicating that the input is valid. The 'New Password' field also has the word 'Strong' written below it. The green 'Save' button is now highlighted with a red square. The red banner and the password conventions list remain visible below the input fields.

Step 1.5: A popup will arise for confirming the change of password. User will click on ok button accordingly..



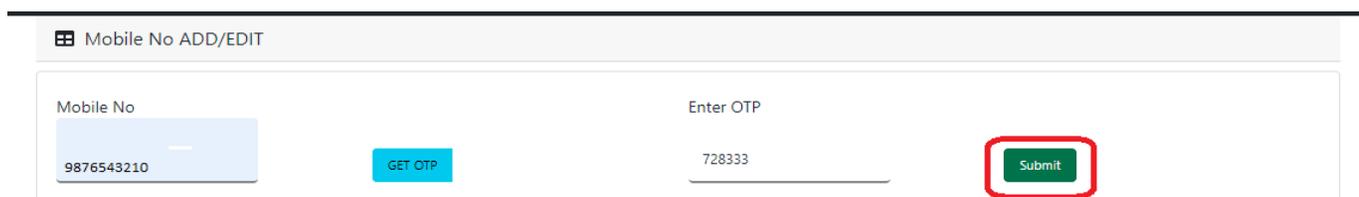
Step 1.6: The page will be redirected to the page where User must update their registered mobile number. After registration all required user credential changes requirement is share in that registered mobile number.



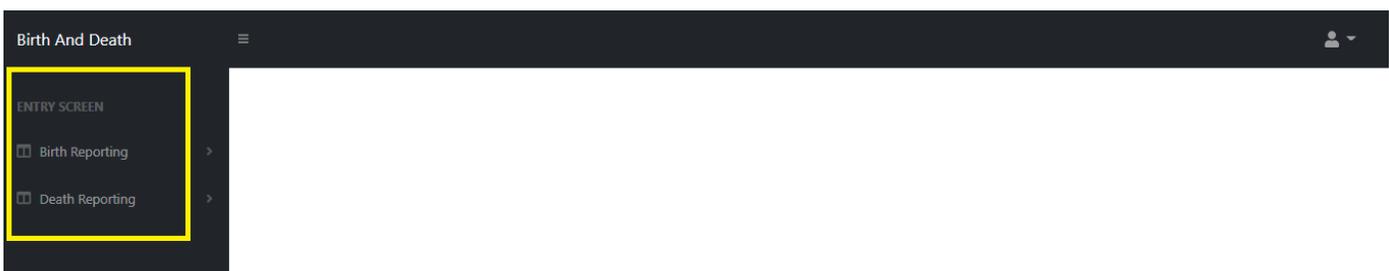
Step 1.7: User will enter their mobile number and will click on 'Get OTP' button.



Step 1.8: User will enter the received OTP and click on submit button.



Step 1.9: Private Hospital Administrator will be redirected to the home page of Janma-Mrityu Tathya Portal..

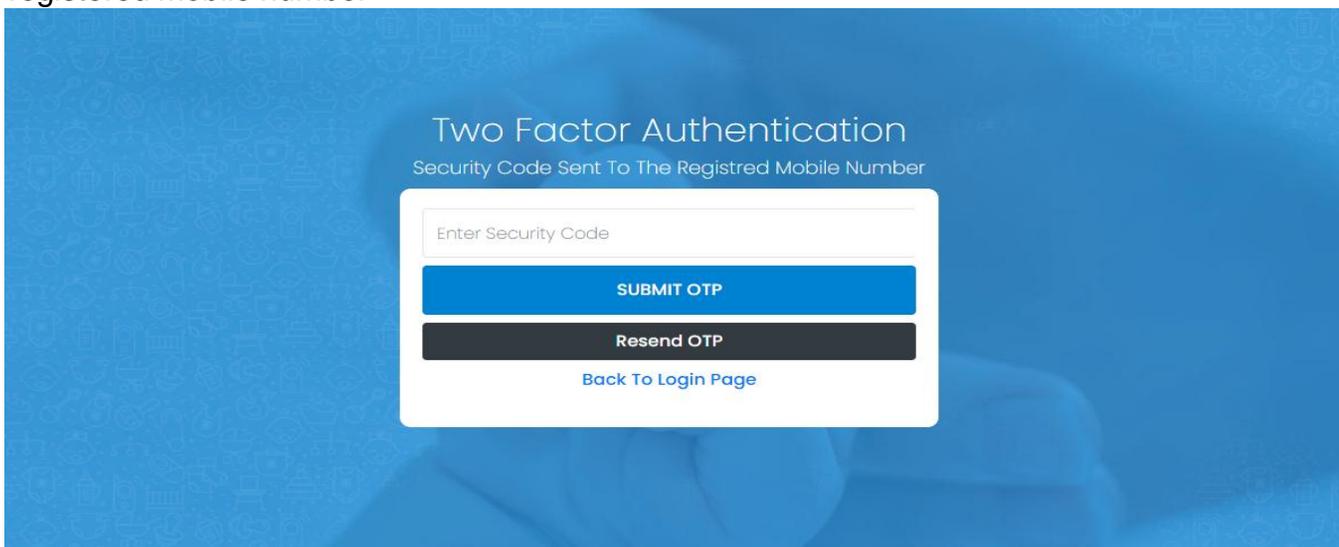


Step 1.10: Next time, User will login with their credential.



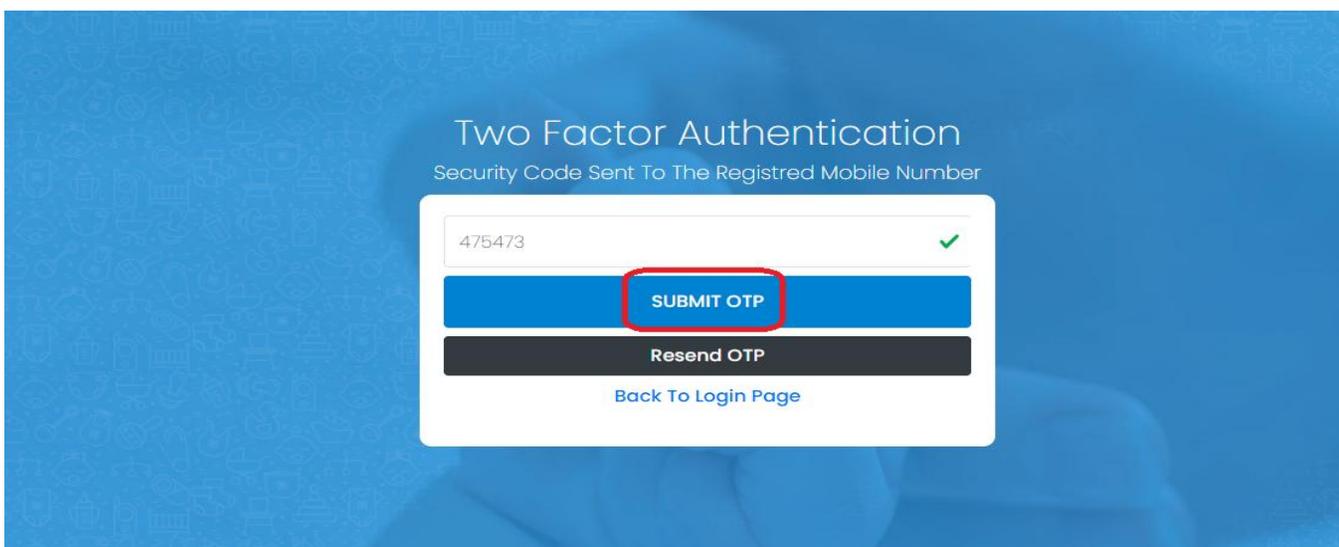
The screenshot shows the login page of the Janma-Mrityu Tathya portal. The header includes the Department of Health & Family Welfare, Government of West Bengal, and navigation links for Regulatory Framework, Content, Citizen Services, and Important Links. The main content area features a login form on the left with fields for Username, Password, and a CAPTCHA, along with a 'LOGIN' button and a 'Forgot Password?' link. The background is a blue gradient with a circular logo containing the text 'জন্ম-মৃত্যু তথ্যা Janma-Mrityu Tathya' and a smiling woman's portrait. A footer banner reads 'What's New' and 'It is the duty of every responsible citizen to ensure registration of every birth and death'.

Step 1.11: They will be redirected to the authentication page. OTP will be sent to the Users registered mobile number



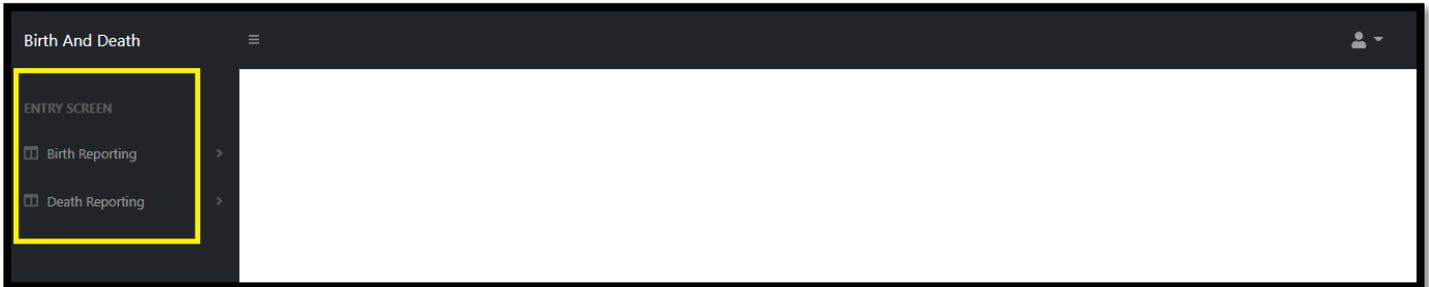
The screenshot shows the Two Factor Authentication page. The title is 'Two Factor Authentication' and the subtitle is 'Security Code Sent To The Registered Mobile Number'. The form contains an input field labeled 'Enter Security Code', a blue 'SUBMIT OTP' button, a dark grey 'Resend OTP' button, and a blue link 'Back To Login Page'.

Step 1.12: User will enter the OTP and will click on 'Submit OTP' page.



The screenshot shows the Two Factor Authentication page with the OTP entered. The input field now contains the number '475473' and has a green checkmark on the right. The 'SUBMIT OTP' button is highlighted with a red rectangle. The other elements, including the 'Resend OTP' button and the 'Back To Login Page' link, remain the same.

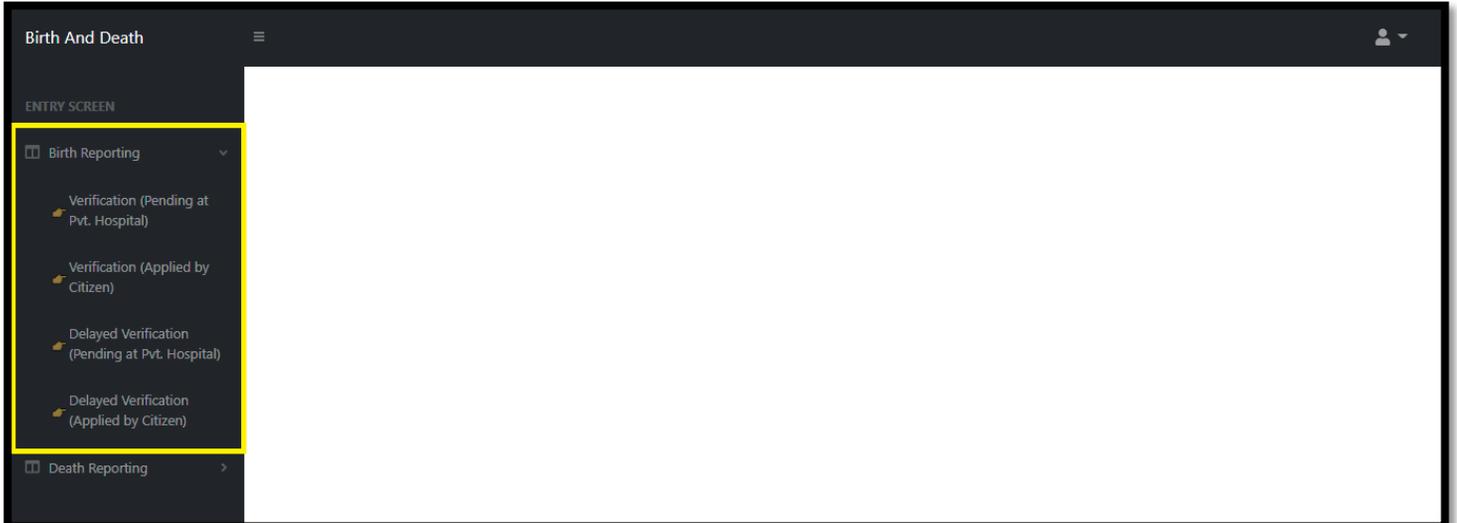
Step 1.13: Private Hospital Admin will be redirected to the Janma-Mrityu Tathya Portal's home page. A dashboard will be visible for Private Hospital Admin for a quick look of current status of Birth & Death application.



Menu available for Private Hospital Admin (Birth Reporting):

❖ Birth Reporting

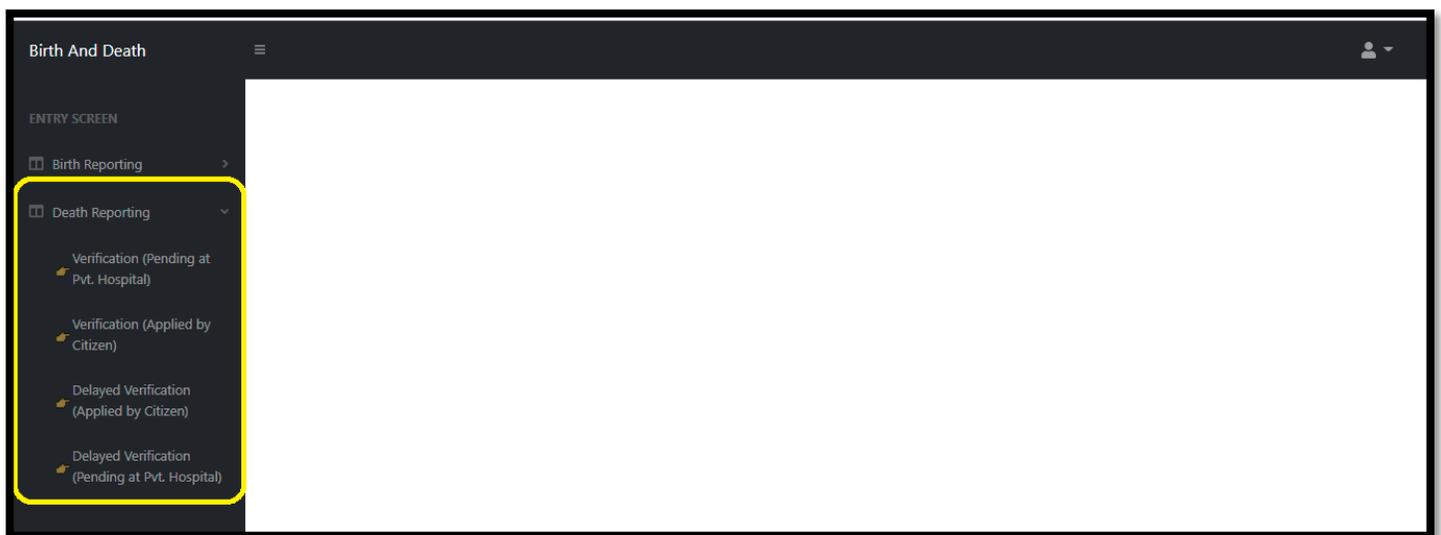
- ❖ Verification (Pending at Pvt. Hospital)
- ❖ Verification (Applied by Citizen)
- ❖ Delayed Verification (Pending at Pvt. Hospital)
- ❖ Delayed Verification (Applied by Citizen)



Menu available for Private Hospital Admin (Death Reporting)

❖ Death Reporting

- ❖ Verification (Pending at Pvt. Hospital)
- ❖ Verification (Applied by Citizen)
- ❖ Delayed Verification (Applied by Citizen)
- ❖ Delayed Verification (Pending at Pvt. Hospital)



Birth Reporting

Invoice Number: COPY/2193774
 Account Number: R23872
 Invoice Date: 31-JUL-07

Customer: BULLWAY WHITE ALLOM LIMITED
 43 SOUTH MOLLY STREET
 GROSVENOR SQUARE
 LONDON W1X 2PU

Site: 103-104 EATON SQUARE
 SW1

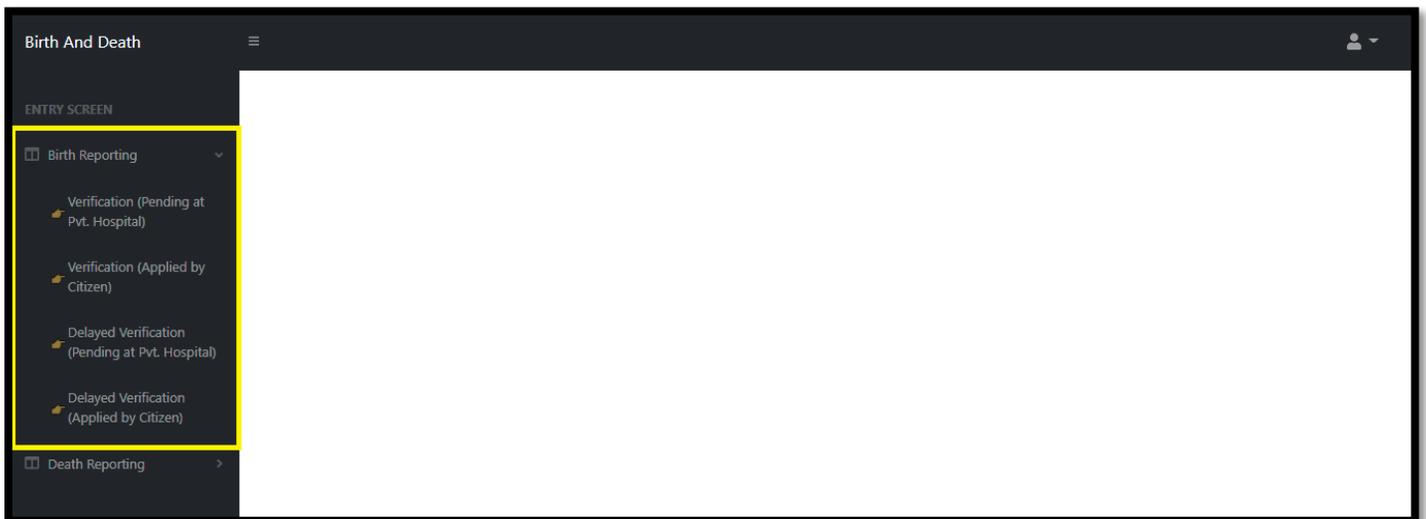
MONTHLY PLANT SUMMARY SHEET

Page No: 1

Dapot: Speedy Hire Centres (Southern) Ltd
 171 Clapham Road
 Stockwell
 London SW9 9BT

| Qty | Code | Description | ORDER NUMBER | From | Contract Number | To | XXX | Rate | per | Value |
|-----|----------------|--|--------------|-----------|-----------------|-----------|-----|-------|-----|--------|
| 1 | N18043 | BOSS NARROW 1.8M TOWER | 20241 | 30-JUN-07 | 546-016122 | 31-JUL-07 | | 73.10 | | 128.66 |
| | S9/0090 | HANDBALL HEIGHT | | | | | | | | |
| | S9/0020 | BOSS CASTOR | | | | | | | | |
| | S9/0460 | BOSS ADJUSTABLE LEG ASSY 250mm | | | | | | | | |
| | S9/0120 | BOSS PLATFORM 1.8M TRAPDOOR | | | | | | | | |
| | S9/0140 | BOSS BRACE 1.8M HORIZ (RED) | | | | | | | | |
| | S9/0500 | BOSS BRACE 2.1M DIAG (BLUE) | | | | | | | | |
| | S9/0610 | BOSS TOEBOARD 1.8M END (A) | | | | | | | | |
| | S9/0230 | BOSS TOEBOARD 1.8M END (C) | | | | | | | | |
| | S9/0250 | BOSS TOEBOARD 0.9M END (A) | | | | | | | | |
| | S9/0350 | BOSS FRAME 0.85M SPAN 4 RUNG | | | | | | | | |
| | | BOSS OTTRIGGER STATICS | | | | | | | | |
| 9 | 69/1470 | TRESTLE - STEEL, SIZE 20241 | | 30-JUN-07 | | 31-JUL-07 | | 0.00 | | 0.00 |
| | 6/31P/200639 | VACUUM SUCK/SWEEP MOMP. K02G27 | | 29-JUN-07 | 546-016185 | 31-JUL-07 | | 0.00 | | 0.00 |
| | 21/0380/638016 | VACUUM CLEANER - 2 MOTOR, RET TEST NO. | | 3-JUL-07 | 546-016247 | 31-JUL-07 | | 0.00 | | 0.00 |
| | 21/0401 | VAC. CLEANER ACCESSORY KIT A1 | | 3-JUL-07 | 546-016247 | 31-JUL-07 | | 5.00 | | 0.00 |
| | W18023 | BOSS NARROW 1.8M TOWER | 20241 | 3-JUL-07 | 546-016593 | 31-JUL-07 | | 60.00 | | 54.00 |
| | S9/0090 | HANDBALL HEIGHT | | | | | | 53.00 | | 301.80 |
| | S9/0020 | BOSS CASTOR | | | | | | | | 55.12 |
| | S9/0460 | BOSS ADJUSTABLE LEG ASSY 250mm | | | | | | | | |
| | S9/0120 | BOSS PLATFORM 1.8M TRAPDOOR | | | | | | | | |
| | S9/0140 | BOSS BRACE 1.8M HORIZ (RED) | | | | | | | | |
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| | | BOSS FRAME 0.85M SPAN 4 RUNG | | | | | | | | |

Step 2.0: Private Hospital Administrator will click on “Birth Reporting” from Entry Screen section. It will open the dropdown menu with the following submenus Verification (Pending at Pvt. Hospital) [All birth application who are born in private hospital or maternity home send by Private Hospital DEO are verified & approved by Private Hospital Administrator], Verification (Applied by Citizen) [All birth application send by Citizen are verified & approved by Private Hospital Administrator], Delayed Verification (Pending at Pvt. Hospital) [All delayed birth application send by Private Hospital DEO are verified & approved by Private Hospital Administrator] and Delayed Verification & Approval (Applied by Citizen) [All delayed birth application send by Citizen are verified & approved by Private Hospital Administrator].



Verification (Pending at Pvt. Hospital)



Step 2.1.1: Private Hospital Administrator will click on “Verification (Pending at Pvt. Hospital)” from Birth Reporting main menu for verifying those birth application which are applied by private hospital date entry number.



Step 2.1.2: User will be redirected to the “Verification (Pending at Pvt. Hospital)” page. User will view all the applied application. User will select any of the application and press action button.

Birth: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action | |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|----------------------|--------------|---------------------|-------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | | | | | Name |
| 1 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Mohini Mondol | 10/08/2021 | Female | Devjit Mondol | | EPIC | 33 | Nita Mondol | Normal Birth | ACK/B/2021/000149 | Application Submitted | Action |
| 2 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Raju Sen | 06/08/2021 | Male | | | | | Nita sen | Normal Birth | ACK/B/2021/000163 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Meghna Laha | 11/08/2021 | Female | Shekar Laha | | EPIC | | Dipti Laha | Normal Birth | ACK/B/2021/000166 | Application Submitted | Action |
| 4 | 26/08/2021 | Hospital | Bolpur Nursing Home | 8013624013 | virat singh | 24/08/2021 | Male | Ram kumar singh | 8013624013 | EPIC | 12345678 | sabita singh | Normal Birth | ACK/B/2021/000227 | Application Submitted | Action |
| 5 | 26/08/2021 | Hospital | Bolpur Nursing Home | 8013624013 | Roma singh | 25/08/2021 | Female | rahul singh | 8013624013 | EPIC | 12345678 | soma singh | Normal Birth | ACK/B/2021/000228 | Application Submitted | Action |
| 6 | 27/08/2021 | Hospital | Bolpur Nursing Home | 8013624013 | | 29/07/2021 | Male | shyam das | | EPIC | 12345678 | sima das | Still Birth | ACK/B/2021/000233 | Application Submitted | Action |

Showing 1 - 6 of total 6 applicatopns Previous 1 Next

Step 2.1.3: A popup will occur with a filled birth application which is filled by private hospital DEO.

The screenshot shows a 'Birth Report' form with the following fields filled:

- Reporting Date / প্রতিবেদনের তারিখ*: 26/08/2021
- Mobile # for future Communication /মোবাইল নম্বর # ভবিষ্যতের যোগাযোগের জন্য*: (empty)
- LEGAL INFORMATION / আইনগত তথ্য
- Information of the Child / শিশুর তথ্য
 - Date Of Birth / জন্মের তারিখ*: (empty)
 - Gender / লিঙ্গ*: --Select--
 - First Name / প্রথম নাম: (empty)
 - Middle Name / নামের মধ্যাংশ: (empty)
 - Last Name / নামের শেষাংশ: (empty)
- Place of Birth / জন্মের স্থান*
 - Place Of Birth / জন্মের স্থান*: Hospital
 - Hospital Name / হাসপাতাল / প্রতিষ্ঠানের নাম*: Bolpur Nursing Home
- Father's Information / পিতার তথ্য
 - First Name / প্রথম নাম: (empty)
 - Middle Name / নামের মধ্যাংশ: (empty)
 - Last Name / নামের শেষাংশ: (empty)
 - Email Id / ইমেইল: (empty)

Step 2.1.5: Next, User will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection.

The screenshot shows the 'Approve Or Reject Application' form with the following elements:

- Status: * dropdown menu with options: --Select--, Verify, Send Back To DEO, Reject.
- Submit button.

Step 2.1.6: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

The screenshot shows the 'Approve Or Reject Application' form with the following elements:

- Status: * dropdown menu with 'Verify' selected.
- Submit button.

Step 2.1.4: A popup will arise where the filled birth application (Non Institutional) appeared.

General Birth Report
X

| | | |
|--------------------------------|---------------------------------------|---|
| Applicant MobileNo: 7980455384 | Acknowledgement No: ACK/B/2021/000177 | Reporting Date (dd/mm/yyyy): 18/08/2021 |
|--------------------------------|---------------------------------------|---|

LEGAL Information

Information of the Child

| | | |
|--|--------------|-------------------|
| Date Of Birth (dd/mm/yyyy): 04/08/2021 | Sex: Female | |
| First Name: Rohini | Middle Name: | Last Name: Sarkar |

Place of Birth

| | | | |
|---------------------------------------|------------------------|-------------------|--------------------|
| Place Of Birth : Home | State: West Bengal | District: Birbhum | Urban/Rural: Block |
| Block/Municipality: BOLPUR SRINIKETAN | Panchayat: KANKALITALA | Hospital Type: | Hospital Name: |
| Village/Town: KALIKAPUR (P) | Pin: 123456 | | |

Father's Information

| | | | |
|----------------|-------------------|------------------|--------------------|
| First Name: | Middle Name: | Last Name: | Email Id: |
| Mobile Number: | Type of ID Proof: | ID Proof Number: | Uploaded ID Proof: |

Step 2.1.5: Private Hospital Administrator will verify the entire application and provide their status as per their verification. If they think that the application needs some changes, they will select Send back to DEO which will return the application to Local Body Data Entry Operator. If they think application is not up to the mark, they will select reject which will reject the application. Regarding rejection Registrar must write proper reason of rejection.

Other Information

| | |
|--|---|
| Age of the Mother (in completed years) At The Time Of First Marriage: 23 | Age of the Mother (in completed years) at the time of this birth: 0 |
| Number of child born alive to the mother so far including this child: 1 | Type Of Attention At Delivery: Non Institutional Delivery Method: Normal |
| Birth Weight (In Kgs.): 2.5 | Duration Of Pregnancy (In weeks.): 39 |
| Remarks: | |

Uploaded Documents

| | |
|---|------------------------------------|
| Discharge Certificate: View | "Form No. 1": View |
|---|------------------------------------|

Approve Or Reject Application

| | |
|--|---------------------------------------|
| Status: * <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> --Select-- --Select-- Approve Send Back To DEO Reject </div> | <input type="button" value="Submit"/> |
|--|---------------------------------------|

Step 2.1.6: Private Hospital Administrator will select approve if they think that the application is perfect to proceed, they will select approve and press submit button.

Approve Or Reject Application

Status:

Step 2.1.7: A popup will arise; Registrar will click on the ok button for confirming the submission.

Approve Or Reject Application

Status: *

Step 2.1.8: Verification of the selected application will be successful.

✓ Done
 Status Updated successfully.

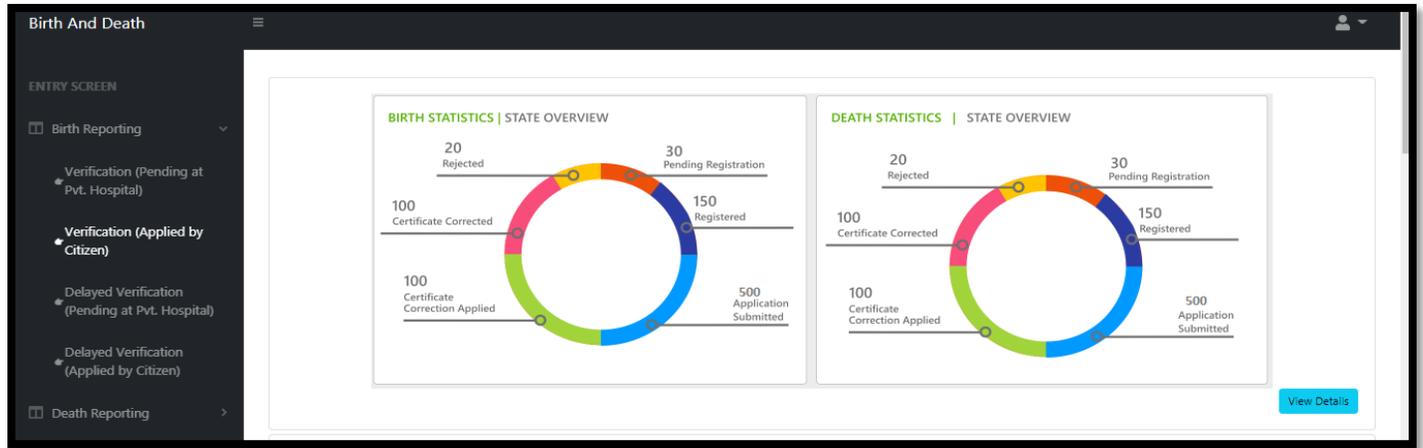
Birth: Verification & Approval (Non Institutional)

Display Records per page Search:

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|--------------|----------------------|--------------|---------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Name | | | | |
| 1 | 12/08/2021 | Hospital | Boipur Nursing Home | | Niikanta Barik | 05/08/2021 | Male | Mithun Barik | 9732240514 | EPIC | BVD4345 | Sonali Barik | Normal Birth | ACK/B/2021/000081 | Application Submitted | Action |
| 2 | 12/08/2021 | Hospital | Boipur Nursing Home | | mili das | 02/08/2021 | Female | Robi Das | 8989765412 | EPIC | | Disha Das | Normal Birth | ACK/B/2021/000086 | Application Submitted | Action |
| 3 | 12/08/2021 | Hospital | Boipur Nursing Home | | Ayush Malakar | 03/08/2021 | Male | Soumitra Malakar | 9630414755 | Aadhaar | 412023004589 | Sonali Malakar | Normal Birth | ACK/B/2021/000098 | Application Submitted | Action |

Verification (Applied by Citizen)

Step 2.2.1: Private Hospital Administrator will click on “Verification (Applied by Citizen)” from Birth Reporting main menu for the birth application send by Citizen and are verified by Pvt. hospital Administrator. After verification they sent the files to Local Body Registrar.



Step 2.2.2 : Private Hospital Administrator will be redirected to the “Verification (Applied by Citizen)” page. Private Hospital Administrator will view all the applied application. Private Hospital Administrator will select any of the application and press action button

Birth: Verification (Applied by Citizen)

Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|--------------|----------------------|--------------|---------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | Name | | | | |
| 1 | 12/08/2021 | Hospital | Boipur Nursing Home | 9732240514 | Tina Das | 05/08/2021 | Female | Tony Dutta | 9732240514 | EPIC | BVD434588 | Mohima Dutta Das | Normal Birth | ACK/B/2021/000078 | Application Submitted | Action |
| 2 | 12/08/2021 | Hospital | Boipur Nursing Home | 9732240514 | Mithun Mondal | 05/08/2021 | Male | Jony Mondal | 9732240514 | EPIC | BVD4377 | Monika Mondal | Normal Birth | ACK/B/2021/000079 | Application Submitted | Action |
| 3 | 12/08/2021 | Hospital | Boipur Nursing Home | 9732240514 | Suprakas Patra | 05/08/2021 | Female | Mita Patra | 9732240514 | EPIC | BVD4377 | Monika Patra | Normal Birth | ACK/B/2021/000080 | Application Submitted | Action |
| 4 | 23/08/2021 | Hospital | Boipur Nursing Home | 7980455384 | Soumili Ghosal | 12/08/2021 | Female | Ashoke Ghosal | | | | Anita Ghosal | Normal Birth | ACK/B/2021/000190 | Application Submitted | Action |
| 5 | 23/08/2021 | Hospital | Boipur Nursing Home | 7980455384 | Soumili Ghosal | 12/08/2021 | Female | Ashoke Ghosal | | | | Anita Ghosal | Normal Birth | ACK/B/2021/000191 | Application Submitted | Action |
| 6 | 25/08/2021 | Hospital | Boipur Nursing Home | 8697615902 | Supriyo Pal | 24/08/2021 | Male | Ramesh Pal | 8697615902 | Aadhaar | 784845785447 | Ishita Pal | Normal Birth | ACK/B/2021/000223 | Application Submitted | Action |
| 7 | 26/08/2021 | Hospital | Boipur Nursing Home | 8697615902 | BabyofRuma | 25/08/2021 | Male | Vinay Kumar Sarkar | 9874561230 | Aadhaar | 768975484521 | Ruma Sarkar | Normal Birth | ACK/B/2021/000229 | Application Submitted | Action |
| 8 | 01/09/2021 | Hospital | Boipur Nursing Home | 8697615902 | Suraj Kumar Saha | 01/09/2021 | Male | Ratan Kumar Saha | 9999999999 | Aadhaar | 768975484521 | Swapna Saha | Normal Birth | ACK/B/2021/000246 | Application Submitted | Action |

Step 2.2.3: Private Hospital Administrator will view all the applied application. Private Hospital Administrator will select any of the application and press action button.

| General Birth Report | | | |
|--|---------------------------------------|---|---|
| Applicant MobileNo: 9732240514 | Acknowledgement No: ACK/B/2021/000078 | Reporting Date (dd/mm/yyyy): 12/08/2021 | |
| LEGAL Information | | | |
| Information of the Child | | | |
| Date Of Birth (dd/mm/yyyy): 05/08/2021 | Sex: Female | | |
| First Name: Tina | Middle Name: | Last Name: Das | |
| Place of Birth | | | |
| Place Of Birth : Hospital | State: West Bengal | District: Birbhum | Urban/Rural: Block |
| Block/Municipality: BOLPUR SRINIKETAN | Panchayat: KANKALITALA | Hospital Type: Private | Hospital Name: Bolpur Nursing Home |
| Village/Town: | Pin: | | |
| Father's Information | | | |
| First Name: Tony | Middle Name: | Last Name: Dutta | Email Id: |
| Mobile Number: 9732240514 | Type of ID Proof: EPIC | ID Proof Number: BVD434588 | Uploaded ID Proof: View |
| Mother's Information | | | |
| First Name: Mohima | Middle Name: Dutta | Last Name: Das | Email Id: |
| Mobile Number: 9732240514 | Type of ID Proof: EPIC | ID Proof Number: DVD 2345 | Uploaded ID Proof: View |
| Matri Maa ID: 8765445 | | | |

Step 2.2.4: Next, User will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong, they will select reject for rejection.

| General Birth Report | | | |
|---|---|--|--|
| Statistical Information | | | |
| Father's and Mother's Information | | | |
| Religion: Hindu | Fathers Level Of Education: Literate without formal education | Father's Occupation: Craft and related trade workers | Mother's Level Of Education: Literate without formal education |
| Mother's Occupation: Elementary occupation | | | |
| Other Information | | | |
| Age of the Mother (in completed years) At The Time Of First Marriage: | | Age of the Mother (in completed years) at the time of this birth: | |
| Number of child born alive to the mother so far including this child: | | Type Of Attention At Delivery: Institutional - Private or Non-Government | Delivery Method: Normal |
| Birth Weight (In Kgs.): 3.5 | Duration Of Pregnancy (In weeks.): | Remarks: | |
| Uploaded Documents | | | |
| Discharge Certificate: View | | "Form No. 1": | |
| Approve Or Reject Application | | | |
| Status: * | --Select-- | | |
| Submit | | | |

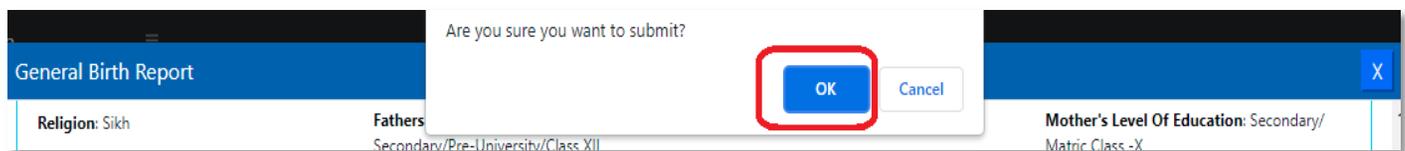
Step 2.2.5: If they think the application is correct, they will select verify and sent it to Local Body Registrar for approval. For that they will select verify and press submit button.



Approve Or Reject Application

Status: *

Step 2.2.6: A popup will arise; Administrator will click on the ok button for confirming the submission..



Are you sure you want to submit?

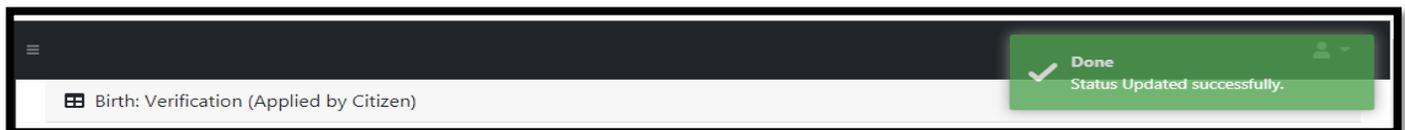
General Birth Report

Religion: Sikh

Fathers: Secondary/Pre-University/Class XII

Mother's Level Of Education: Secondary/ Matric Class -X

Step 2.2.8: Verification of the selected application will be successful.



Done
Status Updated successfully.

Birth: Verification (Applied by Citizen)

Delayed Verification (Pending at Pvt. Hospital)



Step 2.3.1: Private Hospital will click on “Delayed Verification (Pending at Pvt. Hospital)” from Birth Reporting main menu for the birth application which is after 21 days of the baby’s birth .



Step 2.3.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Pending at Pvt. Hospital)” page. Private Hospital Administrator will select any of the birth application and will click on action button.

Delayed Birth: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|----------------------|--------------|---------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | | | | | |
| 1 | 16/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Goutam Nath | 05/07/2021 | Male | | | | Mousumi Nath | Normal Birth | ACK/B/2021/000115 | Application Submitted | Action |
| 2 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Ubed Jadav | 03/05/2021 | Male | Bidhut Jadav | | | Nisha Jadav | Normal Birth | ACK/B/2021/000150 | Application Submitted | Action |
| 3 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Tiyasha Hazra | 11/05/2021 | Male | Jayanta Hazra | 9732240514 | EPIC | Puja Hazra | Normal Birth | ACK/B/2021/000160 | Application Submitted | Action |
| 4 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Rita majhi | 13/01/2021 | Male | | | | Nila majhi | Normal Birth | ACK/B/2021/000164 | Application Submitted | Action |

Showing 1 - 4 of total 4 applicatopns Previous 1 Next

Step 2.3.3: A popup will occur with a filled delayed birth application which is filled by Private Hospital DEO.

General Birth Report X

| | | |
|--------------------------------|---------------------------------------|---|
| Applicant MobileNo: 9732240514 | Acknowledgement No: ACK/B/2021/000164 | Reporting Date (dd/mm/yyyy): 17/08/2021 |
|--------------------------------|---------------------------------------|---|

LEGAL Information

Information of the Child

| | | |
|--|--------------|------------------|
| Date Of Birth (dd/mm/yyyy): 13/01/2021 | Sex: Male | |
| First Name: Rita | Middle Name: | Last Name: majhi |

Place of Birth

| | | | |
|---------------------------------------|------------------------|------------------------|------------------------------------|
| Place Of Birth : Hospital | State: West Bengal | District: Birbhum | Urban/Rural: Block |
| Block/Municipality: BOLPUR SRINIKETAN | Panchayat: KANKALITALA | Hospital Type: Private | Hospital Name: Bolpur Nursing Home |
| Village/Town: | Pin: | | |

Father's Information

| | | | |
|----------------|-------------------|------------------|--------------------|
| First Name: | Middle Name: | Last Name: | Email Id: |
| Mobile Number: | Type of ID Proof: | ID Proof Number: | Uploaded ID Proof: |

Mother's Information

| | | | |
|---------------------------|------------------------|---------------------|---|
| First Name: Nila | Middle Name: | Last Name: majhi | Email Id: |
| Mobile Number: 9732240514 | Type of ID Proof: EPIC | ID Proof Number: 12 | Uploaded ID Proof: View |
| Matri Maa ID: | | | |

Step 2.3.4: Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection

General Birth Report X

Statistical Information

Father's and Mother's Information

| | | | |
|--------------------------------|---|---|---|
| Religion: Hindu | Fathers Level Of Education: Post Graduate /M. Tech /MBA /MD /Equivalent or Higher | Father's Occupation: Service worker and shops market sale workers | Mother's Level Of Education: Secondary/ Matric Class -X |
| Mother's Occupation: Not Known | | | |

Other Information

| | |
|--|--|
| Age of the Mother (in completed years) At The Time Of First Marriage: 23 | Age of the Mother (in completed years) at the time of this birth: 23 |
| Number of child born alive to the mother so far including this child: 1 | Type Of Attention At Delivery: Institutional - Private or Non-Government |
| Birth Weight (In Kgs.): 2.5 | Duration Of Pregnancy (In weeks.): 34 |
| Remarks: | |

Uploaded Documents

| | |
|---|--|
| Discharge Certificate: View | "Form No. 1": View |
| Payment of Challan : View | Permission Letter : View |

Approve Or Reject Application

Status: *

[Submit](#)

Approve Or Reject Application

Status: *

--Select--

Verify

Send Back To DEO

Reject

Step 2.3.5: If, Private Hospital Administrator think the application is correct they will select verify and sent it to Local Body Registrar for approval. For that they will select verify and press submit button

The screenshot shows a web form titled "Approve Or Reject Application". On the left, there is a label "Status: *" followed by a dropdown menu currently showing "Verify". To the right of the dropdown is a green button labeled "Submit".

Step 2.3.6: A popup will arise; user will click on the ok button for confirming the submission.

The screenshot shows a "General Birth Report" form with a confirmation popup. The popup text reads: "40.81.75.47:4043 says Are you sure you want to submit?" with "OK" and "Cancel" buttons. The background form shows fields for "Religion: Hindu", "Fathers Level Of Education: Literate without formal education", "Father's Occupation: Craft and related trade workers", and "Mother's Level Of Education: Literate without formal education".

Step 2.3.7: The delayed birth verification is successful

The screenshot shows the "Birth And Death" application interface. A notification at the top right says "Done Status Updated successfully." Below it, a table titled "Delayed Birth: Verification (Pending at Pvt. Hospital)" displays the following data:

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|--------|----------------------|--------------|---------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | | | | | |
| 1 | 16/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Goutam Nath | 05/07/2021 | Male | | | | | Mousumi Nath | Normal Birth | ACK/B/2021/000115 | Application Submitted | Action |
| 2 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Ubed Jadav | 03/05/2021 | Male | Bidhut Jadav | | | | Nisha Jadav | Normal Birth | ACK/B/2021/000150 | Application Submitted | Action |
| 3 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Tiyasha Hazra | 11/05/2021 | Male | Jayanta Hazra | 9732240514 | EPIC | | Puja Hazra | Normal Birth | ACK/B/2021/000160 | Application Submitted | Action |



Delayed Verification
(Applied by Citizen)

Step 2.4.1: Private Hospital Administrator will click on “Delayed Verification (Applied by Citizen)” from Birth Reporting main menu for all delayed birth application applied by citizen which are verified by Private Hospital Administrator .



Step 2.4.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Applied by Citizen)” page. User will view all the applied application. User will select any of the application and press action button

Birth And Death

Delayed Birth: Verification (Applied by Citizen)

Display 10 Records per page

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|-------------|----------------------|--------------|---------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | | | | | |
| 1 | 17/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Krisnendu Pan | 26/06/2021 | Male | Rohit Pan | 9732240514 | EPIC | 87565434567 | Mitali Pan | Normal Birth | ACK/B/2021/000159 | Application Submitted | Action |
| 2 | 18/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Sudipta Sarkar | 09/02/2021 | Male | | | | | Disha Sarkar | Normal Birth | ACK/B/2021/000170 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Nasira Khatun | 04/05/2021 | Male | | | | | Doyel Khatun | Normal Birth | ACK/B/2021/000171 | Application Submitted | Action |

Showing 1 - 3 of total 3 applicatopns

Step 2.4.3: A popup will occur with a filled birth application which is filled by citizen

General Birth Report

Applicant MobileNo: 9732240514 Acknowledgement No: ACK/B/2021/000159 Reporting Date (dd/mm/yyyy): 17/08/2021

LEGAL Information

Information of the Child

Date Of Birth (dd/mm/yyyy): 28/06/2021 Sex: Male

First Name: Krisnendu Middle Name: Last Name: Pan

Place of Birth

Place Of Birth : Hospital State: West Bengal District: Birbhum Urban/Rural: Block

Block/Municipality: BOLPUR SRINIKETAN Panchayat: KANKALITALA Hospital Type: Private Hospital Name: Bolpur Nursing Home

Village/Town: Pin:

Father's Information

First Name: Rohit Middle Name: Last Name: Pan Email Id:

Mobile Number: 9732240514 Type of ID Proof: EPIC ID Proof Number: 87565434567 Uploaded ID Proof: [View](#)

Mother's Information

First Name: Mitali Middle Name: Last Name: Pan Email Id:

Mobile Number: 9732240514 Type of ID Proof: EPIC ID Proof Number: DVD 2345 Uploaded ID Proof: [View](#)

Matri Maa ID: 8765445

Step 2.4.4: Next, User will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong, they will select reject for rejection.

General Birth Report

Statistical Information

Father's and Mother's Information

Religion: Hindu Fathers Level Of Education: Literate without formal education Father's Occupation: Elementary occupation Mother's Level Of Education: Not Known

Mother's Occupation: Not Known

Other Information

Age of the Mother (in completed years) At The Time Of First Marriage: Age of the Mother (in completed years) at the time of this birth:

Number of child born alive to the mother so far including this child: Type Of Attention At Delivery: Delivery Method:

Birth Weight (In Kgs.): 3.5 Duration Of Pregnancy (In weeks.): Remarks:

Uploaded Documents

Discharge Certificate: [View](#) "Form No. 1":

Payment of Challan : [View](#) Permission Letter : [View](#)

Approve Or Reject Application

Status: * --Select--

Activate Windows
Go to PC settings to activate.

Approve Or Reject Application

Status: * --Select--

--Select--

Verify

Reject

Step 2.4.5: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

Approve Or Reject Application

Status: * Verify

Step 2.4.6: A popup will arise; user will click on the ok button for confirming the submission.

40.81.75.47:4043 says
Are you sure you want to submit?

OK Cancel

General Birth Report

Father's and Mother's Information

Religion: Hindu

Fathers Level Of Education: Literate without formal education

Father's Occupation: Craft and related trade workers

Mother's Level Of Education: Literate without formal education

Step 2.4.7: The delayed birth verification is successful.

Done
Status Updated successfully.

Delayed Birth: Verification (Applied by Citizen)

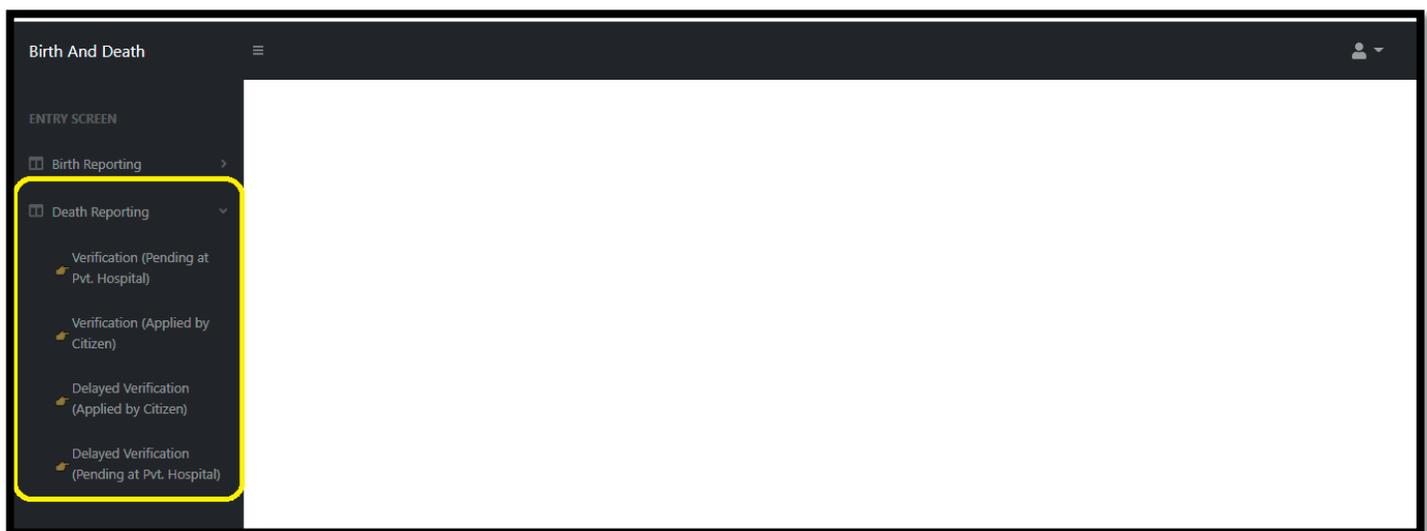
Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Birth | Hospital Name | Contact Mobile Number | Child Information | | | Father's Information | | | Mother's Information | Birth Type | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|-----------------------|-------------------|------------|--------|----------------------|------------|---------|----------------------|--------------|---------------------|-----------------------|--------|
| | | | | | Name | DOB | Gender | Name | Mobile No. | ID Type | ID No. | | | | |
| 1 | 18/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Sudipta Sarkar | 09/02/2021 | Male | | | | Disha Sarkar | Normal Birth | ACK/B/2021/000170 | Application Submitted | Action |
| 2 | 18/08/2021 | Hospital | Bolpur Nursing Home | 9732240514 | Nasira Khatun | 04/05/2021 | Male | | | | Doyel Khatun | Normal Birth | ACK/B/2021/000171 | Application Submitted | Action |

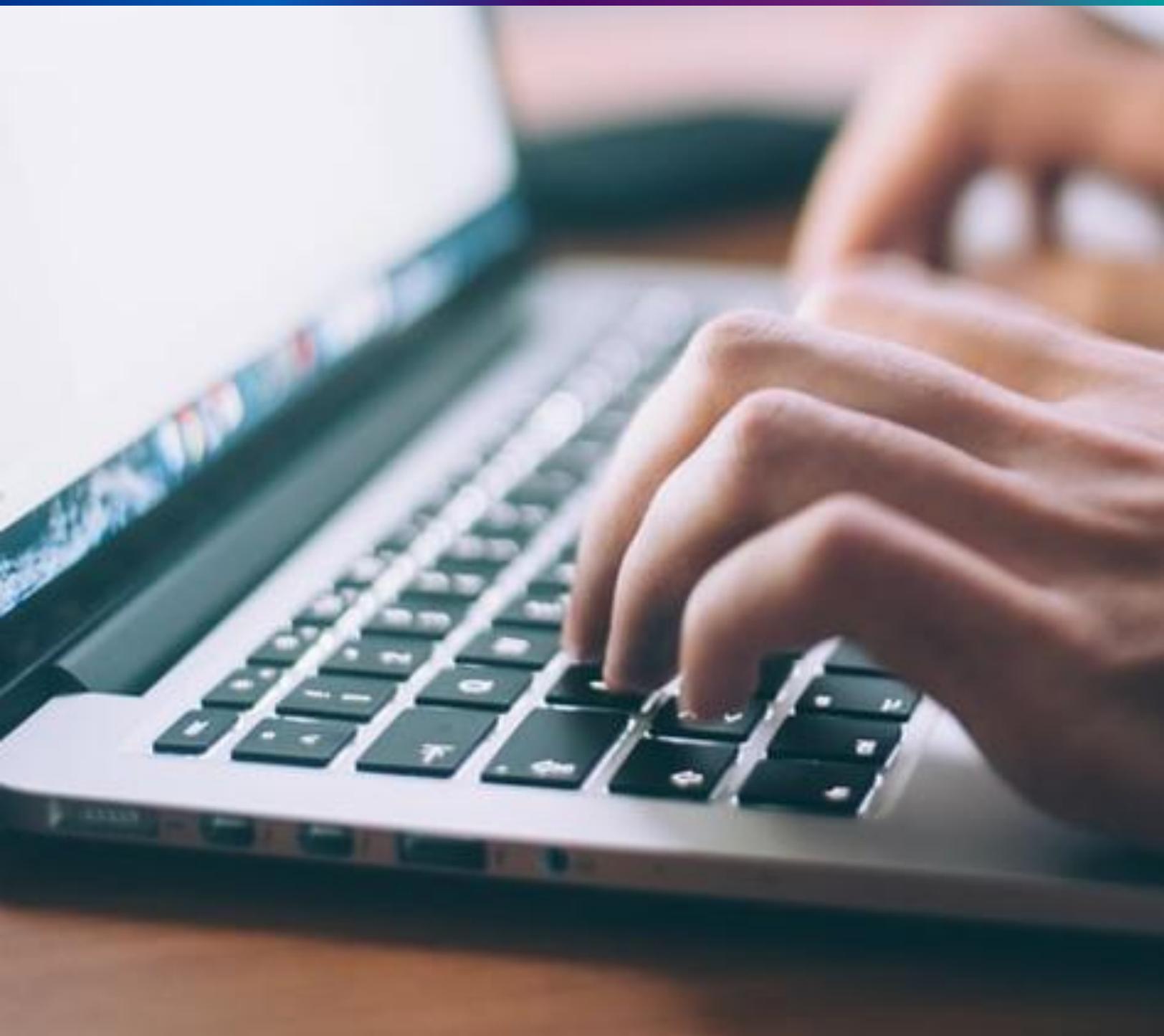


Death Reporting

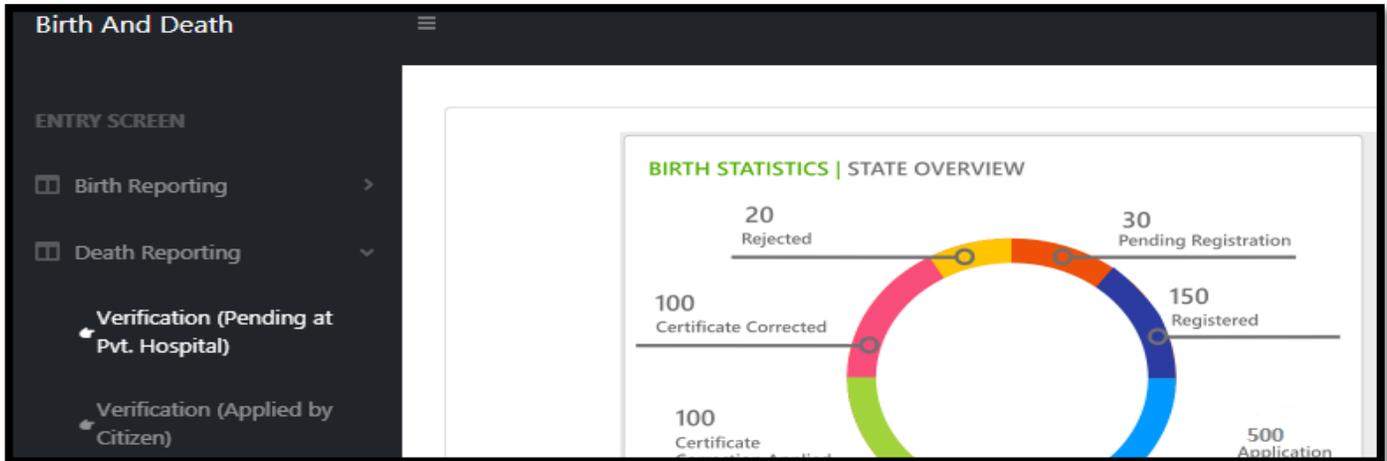
Step 3.0: Private Hospital Administrator will click on “Death Reporting” from Entry Screen section. It will open the dropdown menu with the following submenus Verification (Pending at Pvt. Hospital) [All death application who are died in private hospital send by Private Hospital DEO are verified & approved by Private Hospital Administrator], Verification (Applied by Citizen) [All death application send by Citizen are verified & approved by Private Hospital Administrator], Delayed Verification (Pending at Pvt. Hospital) [All delayed death application send by Private Hospital DEO are verified & approved by Private Hospital Administrator] and Delayed Verification & Approval (Applied by Citizen) [All delayed death application send by Citizen are verified & approved by Private Hospital Administrator].



Verification (Pending at Pvt. Hospital)



Step 3.1.1: Private Hospital Administrator will click on “Verification (Pending at Pvt. Hospital)” from Death Reporting main menu for the all-death application who are expired in places other than hospital send by Pvt. Hospital DEO are verified by Private Hospital Administrator and send to Local Body Registrar.



Step 3.1.2: Private Hospital Administrator will be redirected to the “Verification (Pending at Pvt. Hospital)” page. Private Hospital Administrator will select any of the death application and will click on action button.

Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search: _____

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 12/08/2021 | Hospital | Bolpur Nursing Home | Abir Das | 05/08/2021 | Female | | | T H | ACK/D/2021/000033 | Application Submitted | Action |
| 2 | 12/08/2021 | Hospital | Bolpur Nursing Home | Abir Das | 02/08/2021 | Male | | | Nita Das | ACK/D/2021/000034 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | Trisha Saha | 12/08/2021 | Female | Binay Mal | 9732230514 | | ACK/D/2021/000073 | Application Submitted | Action |
| 4 | 23/08/2021 | Hospital | Bolpur Nursing Home | Mithun Bose | 18/08/2021 | Male | Binita Bose | 7980455384 | | ACK/D/2021/000111 | Application Submitted | Action |

Showing 1 - 4 of total 4 applicatopns Previous 1 Next

Step 3.1.3: A popup will arise where the filled death application (Pending at Pvt. Hospital) appeared.

Death Registration Approval

Acknowledgement No: ACK/D/2021/000111 Reporting Date (dd/mm/yyyy): 02/09/2021

LEGAL INFORMATION

Information of the deceased

| | | |
|--|---------------------|---------------------------------------|
| Date Of Death (dd/mm/yyyy): 18/08/2021 | Sex: Male | Age: Years:- 40 |
| First Name: Mithun | Middle Name: | Last Name: Bose |
| Type of ID Proof: EPIC | ID Proof Number: 33 | Upload ID Proof: View |

Place of Death

| | | |
|---|---------------------------------------|------------------------|
| Place of death: Hospital | State: West Bengal | District: Birbhum |
| Urban/Rural: Block | Block/Municipality: BOLPUR SRINIKETAN | |
| Panchayat: KANKALITALA | Village/Town: | Pin: |
| Name & Address of hospital/institute: Bolpur Nursing Home | | Hospital Type: Private |

Mother's Information

| | | |
|-------------------|------------------|------------------|
| First Name: | Middle Name: | Last Name: |
| Email Id: | Mobile Number: | |
| Type of ID Proof: | ID Proof Number: | Upload ID Proof: |

Activate Windows

Step 3.1.4: Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection. If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button .

Uploaded Documents

Upload Death Certificate issued by attending doctor: [View](#)

Approve Or Reject Application

Status: * --Select--

- Select--
- Verify
- Send Back To DEO
- Reject

Step 3.1.5: A popup will arise; user will click on the ok button for confirming the submission.

40.81.75.47:4043 says
Are you sure?

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ

Dying Cause

Step 3.1.6: The death verification is successful.

Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search:

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 12/08/2021 | Hospital | Bolpur Nursing Home | Abir Das | 05/08/2021 | Female | | | T H | ACK/D/2021/000033 | Application Submitted | Action |
| 2 | 12/08/2021 | Hospital | Bolpur Nursing Home | Abir Das | 02/08/2021 | Male | | | Nita Das | ACK/D/2021/000034 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | Trisha Saha | 12/08/2021 | Female | Binay Mal | 9732230514 | | ACK/D/2021/000073 | Application Submitted | Action |

Showing 1 - 3 of total 3 applicatopns

Previous 1 Next

Verification (Applied by Citizen)



Step 3.2.1: Private Hospital Administrator will click on “Verification (Applied by Citizen)” from Death Reporting main menu for the all-death application send by Citizen which are verified by Pvt. hospital Administrator and send by Local Body Registrar.



Step 3.2.2: Private Hospital Administrator will be redirected to the “Verification (Applied by Citizen)” page. Private Hospital Administrator will select any of the death application and will click on action button

☰ Death: Verification & Approval (Applied by Citizen)

Display 10 Records per page Search: _____

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 17/08/2021 | Hospital | Bolpur Nursing Home | Mithila Pan | 04/08/2021 | Male | Ritu Pan | 9732240514 | | ACK/D/2021/000087 | Application Submitted | Action |
| 2 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000095 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000096 | Application Submitted | Action |
| 4 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000097 | Application Submitted | Action |
| 5 | 18/08/2021 | Hospital | Bolpur Nursing Home | Mala roy | 13/05/2021 | Female | Avi roy | 9732240514 | | ACK/D/2021/000100 | Application Submitted | Action |

Showing 1 - 5 of total 5 applicatopns

Previous 1 Next

Step 3.2.3: A popup will occur with a filled death application which is filled by citizen

Death Registration Approval

Acknowledgement No: ACK/D/2021/000100 Reporting Date (dd/mm/yyyy): 02/09/2021

Applicant's Relationship with Deceased: Spouse Name of Applicant: Type of ID Proof:
 ID Number Of Applicant: ID Proof:

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 13/05/2021 Sex: Female Age: Years:- 40
 First Name: Mala Middle Name: Last Name: roy
 Type of ID Proof: EPIC ID Proof Number: 33 Upload ID Proof: [View](#)

Place of Death

Place of death: Hospital State: West Bengal District: Birbhum
 Urban/Rural: Block Block/Municipality: BOLPUR SRINIKETAN
 Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private
 Name & Address of hospital/institute: Bolpur Nursing Home

Mother's Information

First Name: Middle Name: Last Name:
 Email Id: Mobile Number:

Step 3.2.4: Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong, they will select reject for rejection

Death Registration Approval

Other Information

Immediate Cause/ অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ Antecedent Cause Underlying Cause

Other Cause Manner of Death (How did the injury occur?) / অসুখের নাম অথবা মৃত্যুর প্রকৃত কারণ
 --Select--

If used to habitually smoke-for how many years? If used to habitually chew tobacco in any form-for how many years?
 0 0

If used to habitually chew arecanut in any form(including pan masala)-for how many years? If used to habitually drink alcohol-for how many years?
 0 0

Uploaded Documents

Upload Death Certificate issued by attending doctor: [View](#) Upload Cremation / Burial Certificate : [View](#)

Approve Or Reject Application

Status: * --Select--
 --Select--
 Verify
 Reject

[Submit](#)

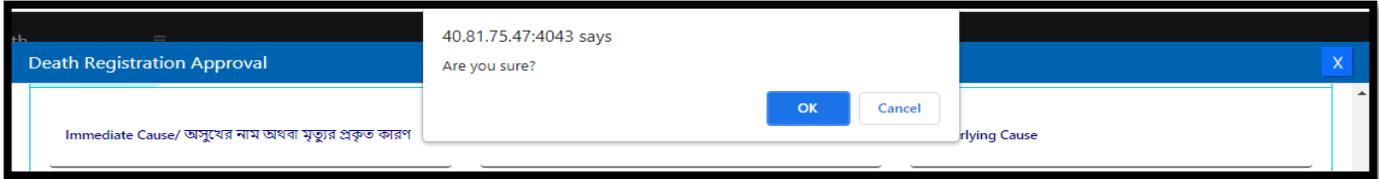
Step 3.2.5: If they think the application is correct, they will select verify and sent it to LB for approval. For that they will select verify and press submit button.

Approve Or Reject Application

Status: * Verify ▼

[Submit](#)

Step 3.2.6: A popup will arise; user will click on the ok button for confirming the submission.



Step 3.2.7: The death verification is successful.

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 17/08/2021 | Hospital | Bolpur Nursing Home | Mithila Pan | 04/08/2021 | Male | Ritu Pan | 9732240514 | | ACK/D/2021/000087 | Application Submitted | Action |
| 2 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000095 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000096 | Application Submitted | Action |
| 4 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000097 | Application Submitted | Action |

Showing 1 - 4 of total 4 applicatopns

Previous 1 Next

Delayed Verification (Pending at Pvt. Hospital)



Step 3.3.1: Private Hospital Administrator will click on “Delayed Verification (Pending at Pvt. Hospital)” from Death Reporting main menu for the all-death application send by Pvt hospital DEO are verified by Private Hospital Administrator .



Step 3.3.2: Private Hospital Administrator will be redirected to the “Delayed Verification (Pending at Pvt. Hospital)” page. Private Hospital Administrator will select any of the death application and will click on action button.

Delayed Death: Verification (Pending at Pvt. Hospital)

Display 10 Records per page Search: _____

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 12/08/2021 | Hospital | Bolpur Nursing Home | Asit Biswas | 09/06/2021 | Male | Ruma Biswas | | Monimala Biswas | ACK/D/2021/000035 | Application Submitted | Action |
| 2 | 16/08/2021 | Hospital | Bolpur Nursing Home | Monika Mondal | 09/06/2021 | Male | | | | ACK/D/2021/000053 | Application Submitted | Action |
| 3 | 17/08/2021 | Hospital | Bolpur Nursing Home | Rakhi De | 09/02/2021 | Female | | | Rima De | ACK/D/2021/000069 | Application Submitted | Action |

Showing 1 - 3 of total 3 applicatopns Previous 1 Next

Step 3.3.3: A popup will occur with a filled death application which is filled by Private Hospital DEO

Death Registration Approval

Acknowledgement No: ACK/D/2021/000035 Reporting Date (dd/mm/yyyy): 02/09/2021

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 09/06/2021 Sex: Male Age: Years- 76
 First Name: Asit Middle Name: Last Name: Biswas
 Type of ID Proof: Aadhaar ID Proof Number: 125689634521 Upload ID Proof: [View](#)

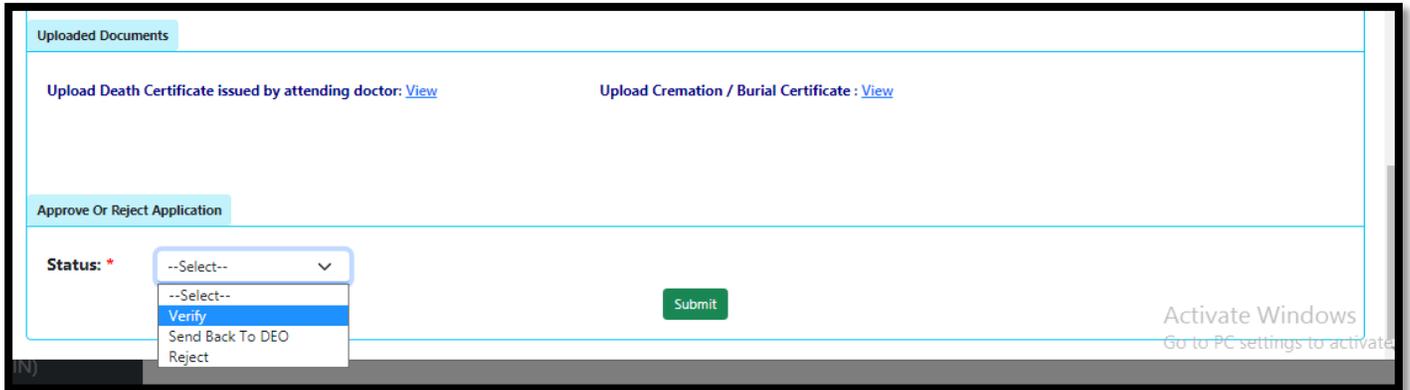
Place of Death

Place of death: Hospital State: West Bengal District: Birbhum
 Urban/Rural: Block Block/Municipality: BOLPUR SRINIKETAN
 Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private
 Name & Address of hospital/institute: Bolpur Nursing Home

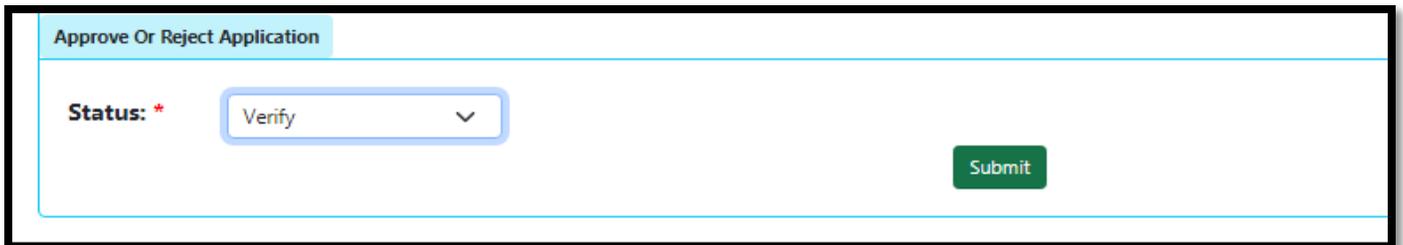
Mother's Information

First Name: Monimala Middle Name: Last Name: Biswas
 Email Id: Mobile Number:
 Type of ID Proof: ID Proof Number: Upload ID Proof:

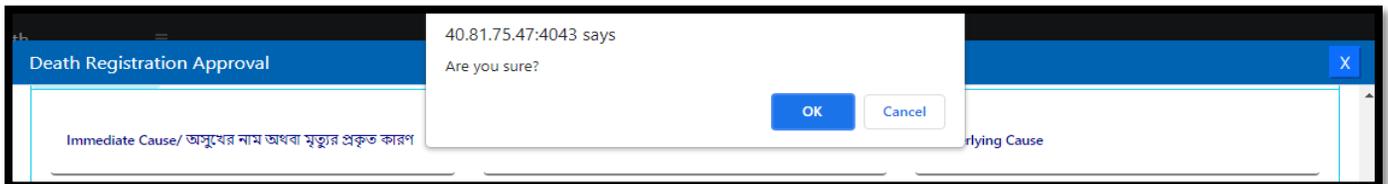
Step 3.3.4: : Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify, send back to DEO or reject. If they think correction required, they will select send back to DEO for correction and if they think the entire application is wrong, they will select reject for rejection.



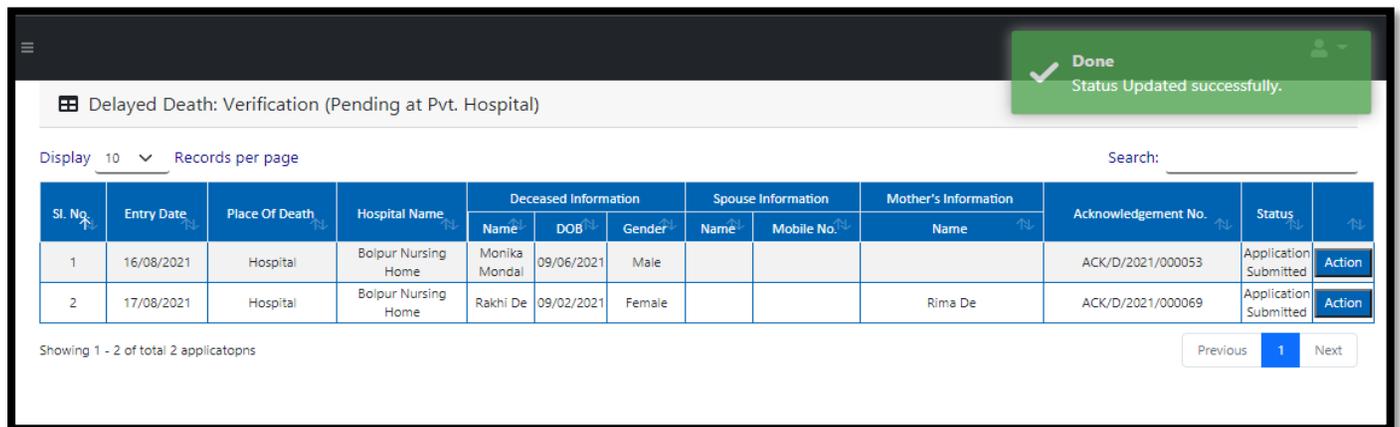
Step 3.3.5: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button



Step 3.3.6: : A popup will arise; Registrar will click on the ok button for confirming the submission



Step 3.3.7: : Verification of the selected application will be successful.





Delayed Verification (Applied by Citizen)

Step 3.4.1: : Private Hospital Administrator click on “Delayed Verification (Applied by Citizen)” from Birth Reporting main menu for the all-delayed death application send by Citizen are verified by Private Hospital Administrator .



Step 3.4.2: : Private Hospital Administrator will be redirected to the “Delayed Verification (Applied by Citizen)” page. Private Hospital Administrator will select any of the death application and will click on action button

Death: Verification & Approval (Applied by Citizen)

Display 10 Records per page Search: _____

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 17/08/2021 | Hospital | Bolpur Nursing Home | Mithila Pan | 04/08/2021 | Male | Ritu Pan | 9732240514 | | ACK/D/2021/000087 | Application Submitted | Action |
| 2 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000095 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000096 | Application Submitted | Action |
| 4 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000097 | Application Submitted | Action |
| 5 | 18/08/2021 | Hospital | Bolpur Nursing Home | Mala roy | 13/05/2021 | Female | Avi roy | 9732240514 | | ACK/D/2021/000100 | Application Submitted | Action |

Showing 1 - 5 of total 5 applicatopns

Previous 1 Next

Step 3.4.3: A popup will occur with a filled delayed death application which is filled by citizen.

Death Registration Approval

Acknowledgement No: ACK/D/2021/000100 Reporting Date (dd/mm/yyyy): 02/09/2021

Applicant's Relationship with Deceased: Spouse Name of Applicant: Type of ID Proof:
 ID Number Of Applicant: ID Proof:

LEGAL INFORMATION

Information of the deceased

Date Of Death (dd/mm/yyyy): 13/05/2021 Sex: Female Age: Years:- 40
 First Name: Mala Middle Name: Last Name: roy
 Type of ID Proof: EPIC ID Proof Number: 33 Upload ID Proof: [View](#)

Place of Death

Place of death: Hospital State: West Bengal District: Birbhum
 Urban/Rural: Block Block/Municipality: BOLPUR SRINIKETAN
 Panchayat: KANKALITALA Village/Town: Pin: Hospital Type: Private
 Name & Address of hospital/institute: Bolpur Nursing Home

Mother's Information

First Name: Middle Name: Last Name:
 Email Id: Mobile Number:

Activate Windows
Go to PC settings to activate

Step 3.4.4: : Next, Private Hospital Administrator will verify the entire application and provide his or her status which can be Verify or reject. If they think the entire application is wrong they will select reject for rejection.

Step 3.4.5: If they think the application is correct, they will select verify and sent it to ULB for approval. For that they will select verify and press submit button

Step 3.4.6: : A popup will arise; user will click on the ok button for confirming the submission

Step 3.4.7: : Verification of the selected application will be successful.

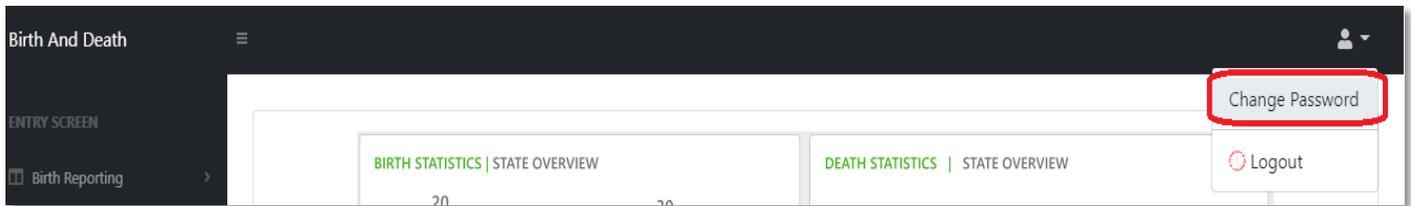
Showing 1 - 4 of total 4 applications

| Sl. No. | Entry Date | Place Of Death | Hospital Name | Deceased Information | | | Spouse Information | | Mother's Information | Acknowledgement No. | Status | Action |
|---------|------------|----------------|---------------------|----------------------|------------|--------|--------------------|------------|----------------------|---------------------|-----------------------|--------|
| | | | | Name | DOB | Gender | Name | Mobile No. | Name | | | |
| 1 | 17/08/2021 | Hospital | Bolpur Nursing Home | Mithila Pan | 04/08/2021 | Male | Ritu Pan | 9732240514 | | ACK/D/2021/000087 | Application Submitted | Action |
| 2 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000095 | Application Submitted | Action |
| 3 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000096 | Application Submitted | Action |
| 4 | 18/08/2021 | Hospital | Bolpur Nursing Home | Souvik Ghosal | 12/08/2021 | Male | Aditi Ghosal | 9732230514 | | ACK/D/2021/000097 | Application Submitted | Action |

Change Password



Step 4.1.2: For changing the existing password Registrar will press change password submenu.



Step 4.1.2: DEO will be redirected to the change password page. New password should be follows the mentioned criteria shown in the screen.

 A screenshot of the "Change Password" form. It features three input fields: "Current Password", "New Password", and "Confirm New Password". Each field has a toggle icon for visibility. A green "Save" button is positioned to the right of the "Confirm New Password" field. Below the input fields, there is a section titled "Password should match these conventions" with a bulleted list of requirements:

- Must be 8-15 characters long
- At least 1 number, 1 lowercase, 1 uppercase letter
- At least 1 special character

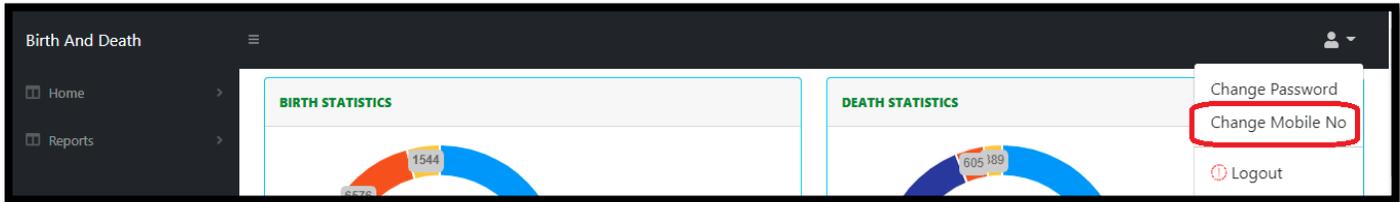
Step 4.1.3: DEO will enter the existing password, new password, confirm the new password and press save button which change the password accordingly.

 A screenshot of the "Change Password" form after the password has been changed. The "Current Password" field now shows a green checkmark and a "..." character. The "New Password" field shows a green checkmark and a "Strong" label below it. The "Confirm New Password" field also shows a green checkmark. The green "Save" button is highlighted with a red rectangle.



Change Mobile Number

Step 4.2.2: For changing the existing mobile number user will press change Mobile no. submenu.



Step 4.2.2: DEO will be redirected to the change mobile no. page.

 A screenshot of a web form titled "Mobile No ADD/EDIT". It contains a text input field labeled "Mobile No" which is currently empty. Below the input field is a blue button labeled "GET OTP".

Step 4.2.3: DEO will enter the required mobile number and press 'Get OTP' button.

 A screenshot of the "Mobile No ADD/EDIT" form. The "Mobile No" input field now contains the number "9874561230". The blue "GET OTP" button is highlighted.

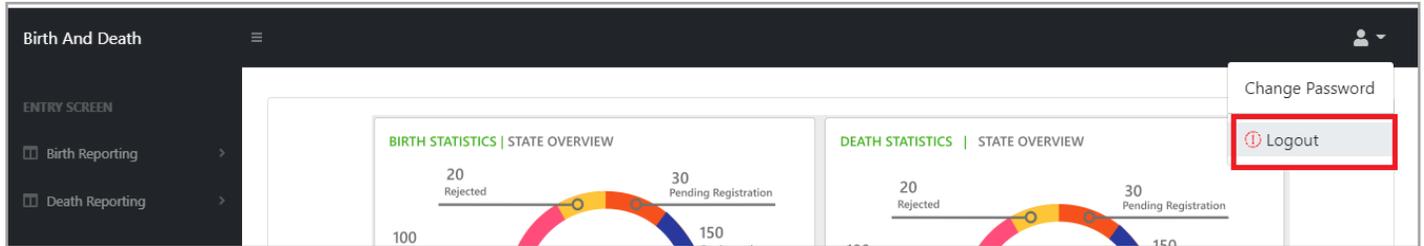
Step 4.2.4: DEO will enter the OTP send in their registered mobile number and press 'Submit' Button

 A screenshot of the "Mobile No ADD/EDIT" form. The "Mobile No" input field is masked with "XXXXXXXXXX". The "Enter OTP" input field contains the number "634174". A green "Submit" button is highlighted with a red box.

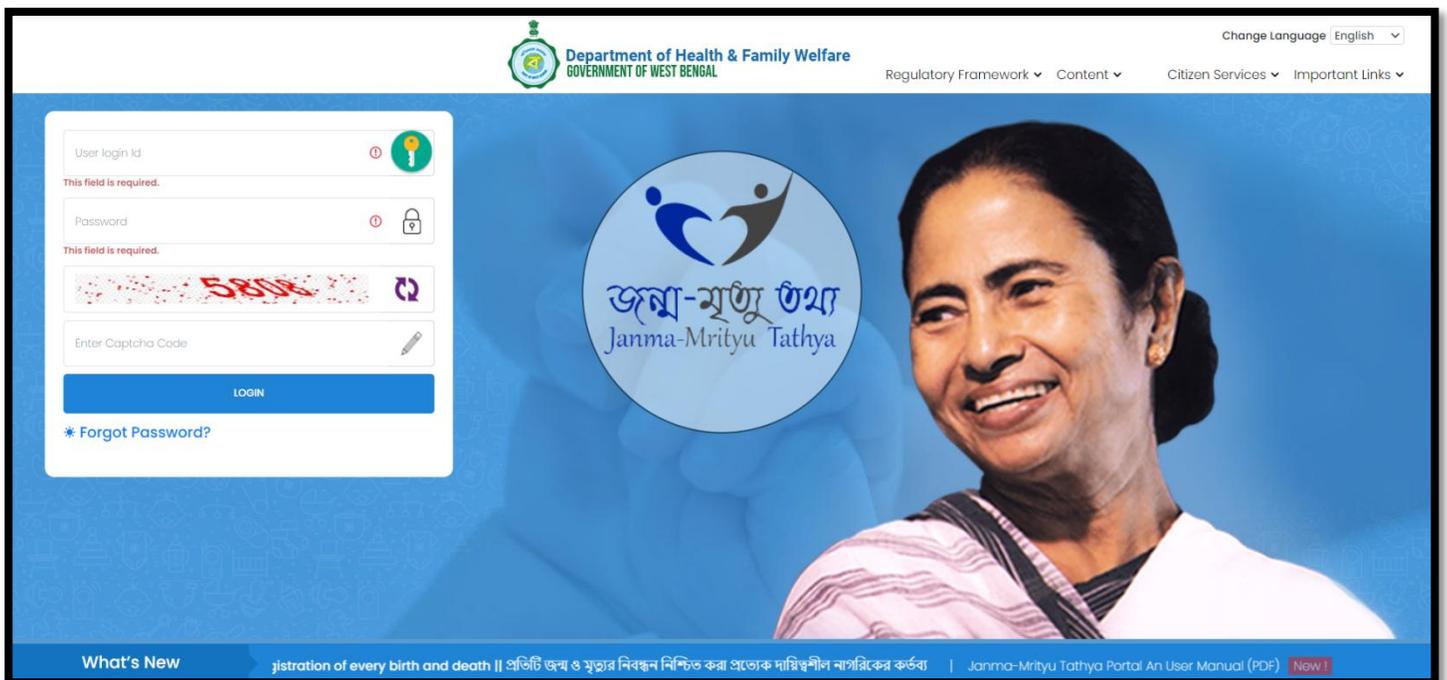
LOGOUT



Step 4.2.1: Private Hospital Administrator can any time logout from the application for that they will click on logout button. .



Step 4.2.2: The page will be redirect to the login page of the Janma-Mrityu Tathya Portal.





Image/Graphics/illustraton courtesy: [Freepik.com](https://www.freepik.com)

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