

Government of West Bengal
Public Works Department
Establishment Branch
Khadya Bhawan
Block –A, 2nd Floor
11A, Mirza Ghalib Street, Kolkata –700082

Computer No. 561693

No. 6836 - PWD-11053/3/2022

September 07, 2022

M E M O R A N D U M

The Finance Department has been issuing various orders relating to hiring of vehicles and consumption of fuel under various departments from time to time. In continuation to the such orders, a series of orders had been issued by this Department specifying the ceiling of such expenditure on a monthly basis.

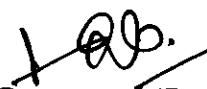
In supersession of all such orders pertaining to identification of ceiling of expenditure, the undersigned is directed to state that the hired sanctioned vehicles of the PWD, for inspection purpose, shall henceforth be categorised in the following manner:

- i. Operational Vehicles: For officers in Secretariat not below the rank of the Joint Secretary and for officers in Directorate not below the rank of Superintending Engineers on official purpose.
- ii. Non-operational Vehicles: For remaining officers in Secretariat / Directorate on official purpose.

The consumption of fuel shall be restricted to 8 litres per day per vehicle and 5 litres per day per vehicle for operational and non-operational vehicle respectively in terms of G.O. No. 454-F(B) dated 11.06.2008. However, the hiring charges of vehicles and kilometerage per litre of fuel etc. shall be guided in accordance with the G.O. No. 3564-WT/3M-8/98 dated 24.11.2008 read with Finance Department order no. 560-F(Y) dated 15.02.2022.

The retention of hiring of vehicles shall be done in regular manner in strict compliance of the extant provision of financial rules.

This issues with the order of the Secretary of this Department and shall take effect from the date of issuance of this order.


Joint Secretary (Personnel),
Public Works Department

Copy forwarded for information to:-

1. The Secretary, Public Works Department.
2. The Financial Advisor, Public Works Department.
3. The Joint Secretary _____, Public Works Department
4. The Deputy Secretary _____, Public Works Department.
5. The Assistant Secretary, Public Works Department.
6. The Assistant Secretary, Finance Department, Group - 'N'
7. The DDO, PWD / DDO, P.W.D (Roads Wing).
8. Office copy.
9. Copy for guard file.
10. _____



Joint Secretary (Personnel),
Public Works Department

Copy forward for information and necessary action:-

1. The Chief Engineer (HQ), P. W. Directorate / P.W. (Roads) Directorate.
2. The Chief Engineer _____ Zone, P. W. Directorate / P.W. (Roads) Directorate
3. The Chief Engineer R.B.R.I. (NH), Planning, ROB, P.W. (Roads) Directorate
4. The Chief Engineer Social Sector, (Planning) Electrical, (Works) Electrical, P. W. Directorate
5. The Assistant Chief Engineer, (P/M/A), P. W. Directorate / P.W. (Roads) Directorate.
6. The Superintending Engineer, _____ Circle, P. W. Directorate / P.W. (Roads) Directorate.
7. The Executive Engineer, _____ Division, P. W. Directorate / P.W. (Roads) Directorate
8. _____



Joint Secretary (Personnel),
Public Works Department