

GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
NABANNA 325, SARAT CHATTERJEE ROAD  
HOWRAH – 711 102.

No. 5245–F(P2)

Dated: 29.12.2022

**MEMORANDUM**

Due to sad demise of Shri Subrata Saha, Hon'ble Minister of State (Independent Charge), Government of West Bengal, all Government Offices, Educational Institutions, Urban and Local Bodies, Corporations, Undertakings and other Grant-in-Aid Institutions under the control of Government of West Bengal will be closed today i.e. 29<sup>th</sup> December, 2022 from 2.00 p.m. for paying homage and respect to the departed soul of the dignitary.

Sd/-Dr. Manoj Pant  
Additional Chief Secretary  
to the Government of West Bengal  
Finance Department

No. 5245/1(150)–F(P2)

Dated : 29.12.2022

Copy forwarded for information and necessary action to :-

1. Additional Chief Secretary/Principal Secretary/Secretary Department .....(All)
2. The Principal Secretary to the Hon'ble Chief Minister, West Bengal.
3. Senior P.S. to the Chief Secretary, Government of West Bengal.
4. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1.
5. The Director of Treasuries & Accounts, West Bengal, Kolkata-1.
6. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III.
7. The District magistrate/District Judge/Superintendent of Police...(All)
8. The Sub Divisional Officer.....Sub-Division
9. The Treasury Officer.....Treasury
10. Shri Sumit Mitra, Network Administrator, Finance Department for uploading this in the Finance Department website.

  
Secretary  
to the Government of West Bengal  
Finance Department