

**Government of West Bengal**  
**Finance Department**  
**e-Governance Group**

No. 3479 –F(eGOV)

Dated 25/05/2023

**Sub: Introduction of online facility for dealing with the employment on  
compassionate ground in HRMS**

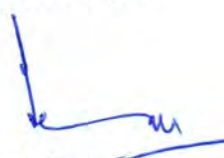
Developing and integrating an online system for dealing with cases of employment on compassionate ground like Die in harness, Missing or Incapacitation of an existing employee has been under active consideration since sometime past.

Now the Governor has been pleased to introduce an online sub-module for handling employment prayers on compassionate grounds in the HRMS of WBIFMS. Under this sub-module, the eligible applicant can access the self-registration facility to apply online for such appointment to the Office where the deceased/ missing / incapacitated employee was last posted. The applicant is required to upload the relevant documents along with the application. Aadhaar based digital signing facility has also been incorporated in this sub-module. The application along with such relevant documents shall be processed as per the existing process flow till the appointment order is generated through the system and issued to the incumbent.

The URL to access the facility for applying online is <https://www.wbifms.gov.in/hrms/compassionate-employment> .

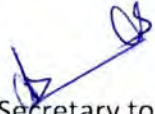
Facility to enter and process the pending prayers for employment on compassionate ground (i.e., legacy data entry) has also been incorporated in the sub-module for the Administrative Departments under the Government of West Bengal. Administrative Departments are required to complete the legacy data entry within 3 (three) months hence. The Applicant and the concerned authorities can also view the application status online on real time basis.

The detailed guidelines concerning the modalities for submission and processing of online application on compassionate ground, will be issued shortly.

  
(H.K. Dwivedi)  
Chief Secretary,  
West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001
3. The Chief Secretary to the Government of West Bengal
4. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Building, Baba Kharak Singh Marg, New Delhi – 110001.
5. The Additional Chief Secretary/Principal Secretary/ Secretary,.....  
..... Department, Government of West Bengal.
6. The director General & Inspector General of Police, West Bengal.
7. The Secretary, Monitoring & Co-Ordination, CMO, West Bengal.
8. The Secretary, Finance (Audit) Department, Government of West Bengal.
9. The Commissioner,.....Division, Government of West Bengal.
10. The Commissioner of Police, Kolkata Police.
11. The Special Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this Order in the Finance Department's website.
13. The.....Department/Directorate.....  
.....
14. The Director of Treasury & Accounts, Government of West Bengal, 3rd Floor, Mitra Building, 8, Lion's Range, Kolkata-700001
15. The Director, .....
16. The District Magistrate/ District Judge/ Superintendent of Police,  
.....
17. The Sub-Divisional Officer, .....
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III
19. The Treasury Officer, .....
20. The Group ...../.....Branch, Finance Department, West Bengal
21. The Sr. PS to the Chief Secretary, to the Government of West Bengal, Finance Department
22. The Sr. PS to the Addl. Chief Secretary, to the Government of West Bengal, Finance Department.

  
Special Secretary to the  
Government of West Bengal