

No. 4622-F(P1)/FA/O/2M/32/23 (N.B)

Dated, Howrah, the 1st August, 2023

MEMORANDUM

It has come to the notice of Finance Department that a number of Government employees of different offices have submitted their option in Schedule-IV to come under the West Bengal Services (Revision of Pay and Allowances) Rules, 2019 with effect from such a date which is inadmissible in terms of rule 5 of the said Rules read with Finance Department Addendum No. 6470-F(P2) dated 02.12.2019 and clarification issued under Memorandum No. 6471-F(P2) dated 02.12.2019. Accordingly, initial pay fixation made in Schedule-V with effect from such date is irregular and requires to be rectified.

In order to rectify such initial pay fixation under the W.B.S (ROPA) Rules, 2019, the employees concerned may be allowed to exercise their option afresh from such a date which is admissible under rule 5 of the said rules on receipt of a prayer from each such employee to this effect.

Now, the undersigned is directed by order of the Governor to say that the Governor has been pleased to allow the State Government employees who have earlier exercised their option in violation of rule 5 of the W.B.S (ROPA) Rules, 2019 read with Finance Department Addendum No. 6470-F(P2) dated 02.12.2019 and clarification issued under Memorandum No. 6471-F(P2) dated 02.12.2019 to exercise option afresh to come under the W.B.S (ROPA) Rules, 2019 within 90 (ninety) days from the date of issue of this Memorandum. The competent authority shall examine every such revised option in the light of provisions of ROPA, 2019 and invariably refer proposal for such change of option to come under ROPA, 2019 to Finance Department, after observing due procedure, for approval. However, any Government employee, who earlier exercised option in violation of rule 5 of the W.B.S (ROPA) Rules, 2019 read with Finance Department Addendum No. 6470-F(P2) dated 02.12.2019 and clarification issued under Memorandum No. 6471-F(P2) dated 02.12.2019 fails to avail this benefit for exercising fresh option to come under this rules, on detection of his / her irregular initial pay fixation in Schedule-V on a future event, his / her date of option to come under these rules shall, by default, be taken with effect from 01.01.2016 as corrective measure.

Some examples of admissible date(s) of option to come under the W.B.S (ROPA) Rules, 2019 based on some probable situations is listed below for convenience of all concerned :-

Sl. No.	Situation	Admissible date(s) of option under ROPA, 2019 with remarks
1.	An employee has been placed in higher or same Grade Pay by way of functional or non-functional promotion (other than MCAS) with effect from 03.04.2018 and he / she opted for his / her final fixation of pay with effect from 01.07.2018 under ROPA, 2009.	Any one of the date among 01.01.2016, 01.07.2016, 01.07.2017, 03.04.2018 and 01.07.2018. No date shall be admissible for exercising option afterwards.
2.	An employee has been placed in a higher Grade Pay by way of promotion with effect from 11.08.2018 and he / she opted for his / her final fixation of pay with effect from 11.08.2018 under ROPA, 2009.	Any one of the date among 01.01.2016, 01.07.2016, 01.07.2017, 01.07.2018 and 11.08.2018. No date shall be admissible for exercising option afterwards.
3(a).	An employee has been placed in a higher Grade Pay by way of allowing MCAS, 2001 benefit with effect from 03.04.2018 and he / she opted for his / her fixation of pay with effect from 01.07.2018 under ROPA, 2009.	Any one of the date among 01.01.2016, 01.07.2016, 01.07.2017 and 01.07.2018. No date shall be admissible for exercising option afterwards.
3(b).	An employee has been placed in a higher Grade Pay by way of allowing MCAS, 2001 benefit with effect from 03.04.2018 and he / she opted for his / her fixation of pay with effect from 03.04.2018 under ROPA, 2009.	Any one of the date among 01.01.2016, 01.07.2016, 01.07.2017 and 03.4.2018. No date shall be admissible for exercising option afterwards.

4.	An employee placed in a higher Grade Pay by way of promotion with effect from 05.02.2017 and subsequently promoted further to another higher Grade Pay with effect from 20.09.2018. He / she opted for his / her fixation of pay due to such promotions finally with effect from 01.07.2017 and 20.09.2018 respectively under ROPA, 2009.	Any one of the date among 01.01.2016, 01.07.2016, 05.02.2017, 01.07.2017, 01.07.2018 and 20.09.2018. No date shall be admissible for exercising option afterwards.
5.	An employee holding a higher Grade Pay due to CAS / MCAS benefit was promoted to post carrying lower Grade Pay with effect from 15.05.2016. He / she has been allowed to retain his / her higher Grade Pay as personal to him / her with promotional benefit in the form of 3% enhancement in existing pay with effect from the date of promotion as he / she had no scope to exercise option for fixation of pay due to such promotion with effect from his / her next date of normal annual increment i.e. from 01.07.2016.	Any one of the date among 01.01.2016, and 15.05.2016. No date shall be admissible for exercising option afterwards.
6.	An employee placed in a higher Grade Pay by way of allowing MCAS, 2001 with effect from 11.07.2017 and then was further promoted to a post carrying higher Grade Pay with effect from 15.04.2018. He / she opted for fixation of such benefits with effect from 11.07.2017 and 01.07.2018 respectively under ROPA, 2009.	Any one of the date 01.01.2016, 01.07.2016, 01.07.2017, 11.07.2017, 15.04.2018 and 01.07.2018. No date shall be admissible for exercising option afterwards.
7.	An employee first joined in State Government service on 03.02.2016 and subsequently was promoted to higher Grade Pay with effect from 22.06.2019 and he / she opted for his / her final fixation of pay due to promotion with effect from 01.07.2019 under ROPA, 2009.	In this case the employee concerned shall have no scope to exercise his / her option to come under ROPA, 2019. His / her pay shall be revised directly under ROPA, 2019 with effect from 03.02.2016.

Sd/- S. Barman
Secretary to the
Government of West Bengal

No. 4622/1(300)-F(P1)/FA/O/2M/32/23 (N.B)

Dated, Howrah, the 1st August, 2023

Copy forwarded for information and necessary action to :-

01. The Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place [West] Kolkata – 700 001.
02. The Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place [West] Kolkata – 700 001.
03. The Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector-I, Salt Lake, Kolkata – 700 064.
04. Additional Chief Secretary / Principal Secretary / Secretary, _____
_____ Department.
05. Director, _____
06. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8 Lyons Range, 3rd Floor, Kolkata – 700 001.
07. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700 012.
08. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Johar Building, P-1, Hyde Lane, Kolkata – 700 073.
09. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No. 9, DF Block, Sector-I, Salt Lake City, Kolkata- 700 064.
10. The Commissioner, _____ Division
11. The District Magistrate/ District Judge / Superintendent of Police

12. The Sub-Divisional Officer, _____
13. The Treasury Officer, _____
14. Shri Sumit Mitra, Network Administrator, Finance Department for uploading this Memorandum in the Finance Department Website.
15. Office Copy.


Joint Secretary to the
Government of West Bengal.