

Government of West Bengal
Finance [Audit] Department, 10th floor
"NABANNA"
325, S.Chatterjee Road, Howrah – 711 102

No.:5291(60)-F[Y]/FA/O/2M/320/16[NB]

Dated :16.9.19

From: The Secretary to the
Government of West Bengal

To : The Additional Chief Secretary/Principal Secretary/Secretary,
..... Department.

Sub.: Issues [Problems technical/Administrative] faced by the Primary User/Buyer/DDO/Consignee and Nodal Officer of the State regarding procurement through GeM Portal.

I am directed to inform you that the procurement through GeM has been adopted by the state Government vide FD No.3876-F[Y], dated 14.6.18, 4949-F[Y],dated 3.8.18, and mandated few items for procurement through GeM vide FD Memo No.5430-F[Y], dated 23.8.18, 5480-F[Y], dated 24.8.18 and 4262-F[Y], dated 26.7.19.

Recently, it has come to our notice that some issues [Problems-technical/Administrative] are being faced by the various Primary User/Buyer/DDO/Consignee and Nodal Officer of the State dealing in the procurement through GeM Portal at different stages. It is apprehended that few other issues related to the procurement through GeM are being faced by some other officials but not reached to this end. All these issues are required to be addressed/ resolved at the appropriate level so that buying through GeM can be made hassle free and smooth in future.

Accordingly, I am directed to request you to send the GeM related issue(s) [Technical or Administrative regarding registration of Organisation in GeM, updation of Primary Users, creation of Secondary users, use of GeM Portal, non availability of goods/services, payment through GeM, Integration of IFMS with GeM etc.] **if any faced by your Department** at any stage **in the following format by 20th September'2019** to this Department to take up with GeM authority at its highest level.

Sl.No.	Subject	Remarks
i.	List of Issues [problem technical and administrative] faced by	1. 2. so on
ii.	List of products/services with high value requirements by the Govt. Department	1. 2. so on
iii.	The list of Organisations under the administrative control already registered in GeM	1. 2. 3. so on
iv.	The list of Organisation requires to be added in GeM Portal	1. 2. so on
v.	The list of top five high value items procured by the Organisations.	1. 2. so on
vi.	Procurement budget for 2019-20 of the Govt. Department including subordinates Offices/PSUs/Parastatals etc.	Rs.
vii.	List of items required by the Department not available in GeM	1. 2. so on
viii.	Suggestion to improvement the buying through GeM	

This may be treated as extremely urgent.

Yours faithfully,
Sd/- P.A.Siddiqui
Secretary
Government of West Bengal.

No.:5291/1[2]-F[Y]/FA/O/2M/320/16[NB]

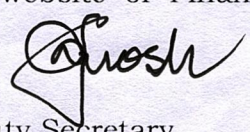
Dated :16.9.19

Copy forwarded for information and taking necessary action to :-

01.Shri Sumit Mitra Network Administrator, Finance [Budget] Department.

He is requested to upload a copy of this letter in the website of Finance Department.

02.Office Copy.


Deputy Secretary
Government of West Bengal