

Dated, the 3rd July, 2018

MEMORANDUM

Sub: Formation of Project Clearance Committee and Administrative Approvals thereof

The State Government has introduced the system of Financial Advisors vide FD Memo No. 152-FB dated 27/04/2012. The delegated financial powers of certain Departments have been further enhanced vide FD Memo No. 1324-FB dated 20/12/2017. However, all administrative proposals beyond the scope of financial powers delegated to Administrative Departments vide these Government Orders are sent to the Finance Department for administrative approval and financial sanction.

2. In order to provide administrative approval and financial sanction it has been felt that the proposals sent to the Finance Department need technical examination by an appropriate Engineering Setup to examine the Detailed Project Reports (DPRs), other forms project reports and other Technical Documents to ensure that the proposals conform to the Financial Rules and extant Executive Orders of the State Government, and the expenditure proposed is within the budgetary provision.

3. Now, the Governor is pleased to constitute a Project Clearance Committee (PCC) under the Finance Department. The Committee shall have the following composition:

1. Officer (retired) in the rank of Engineer-in-Chief: Chairman - 1
2. Officers (retired) in the rank of Chief Engineer: Members - 3
3. Officer in the rank of Joint Secretary and above: Member - 1
4. Other officials may be invited by the Committee on case-to-case basis.

4. The Committee shall scrutinize & examine all projects/proposals as referred to it by the Finance Department and make specific recommendations to the Finance Department. Such examination, among other aspects, may include:

1. Whether the DPR/RFP/EOI, etc. is technically correct.
2. Whether the estimate is commensurate with the planning design and other technical parameters like soil test report, etc.
3. In case of any Non-Schedule items, whether the rate of items is discovered by applying existing norms and procedure and is reasonable.
4. In case there is a provision for supervision consultancy in the project estimate itself, whether that estimate is as per existing market rate or existing norms of the Government.
5. In case of EPC Projects, whether the estimate is prepared keeping in mind the financial propriety of the project.

5. The Committee shall ensure that it examines the proposals/projects referred to it and provides its views to the Finance Department within 5 days from the date of such referral. In case of projects/proposals having an estimate of over Rs. 100 crore, after necessary examination by the Committee and the Finance Department, all such project proposals shall be placed before the Chief Secretary for approval.

6. The current delegation to different Departments shall continue.

sd/- Malay Kumar De
Chief Secretary
Government of West Bengal

U.O. No. 604
Dated 12-7-18
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Date: 3rd July, 2018

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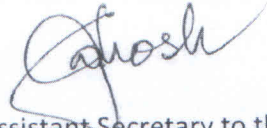
1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____
_____ Department
5. Financial Advisor, _____ Department.
6. Commissioner, _____ Division, _____

7. Director, _____

8. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
9. District Magistrate / District Judge / Superintendent of Police, _____

10. Sub-Divisional Officer, _____
11. Block Development Officer, _____
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
15. Treasury Officer, _____

16. Group ____ / _____ Branch, Finance Department.
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.


Assistant Secretary to the
Government of West Bengal