

Guidelines for Utilization of Grant under RMSA, 2014-15

The fund of Rs. 50,000/- is placed directly to the Heads of the Institutions. The funds placed will be utilized on approval of the Managing Committee of the school.

Activities to be undertaken:-

- i. Sports, music, dance, painting, culture, teaching aids (for classes IX-X).
 - Equipment for teaching geography as elective.
 - Drawing equipments and painting materials.
 - Maps, charts, specified instruments and appliances.
 - Sports equipments, uniforms etc.
- ii. Petty and contingent expenditure like organizing meetings, conveyance, stationaries.
- iii. Petty repairs and maintenance.
- iv. Water, electricity and telephone charges, internet charges/ other rates and taxes. Ceiling limit to meet water and electricity charges is Rs. 15000/-
- v. Purchase of books, periodicals, newspapers etc. (periodicals should not exceed Rs. 5000/-). The lists of books to be approved/ recommended by the State Govt.
- vi. Purchase of need based educational materials for students with disabilities (for classes IX-X).
- vii. Repair/ replacement of laboratory equipments and purchase of laboratory consumables/ chemicals, upkeep of laboratory or any other activity related to the study of Science/ Mathematics/ Geography (for classes IX-X).

Prohibited Expenditure:-

The expenditure on the following accounts can never be made.

- Hiring of vehicle
- Petroleum, oil and lubricant (POL) charge
- Any sort of remuneration/ wages & etc.

Norms of Expenditure & Accounting:-

- i. Expenditure is to be made within 31st March, 2015.
- ii. All procurement shall be made observing guidelines as prescribed in the Financial Management and Procurement (FMP) Manual.
- iii. All the vouchers are to be kept with the school.
- iv. Utilization Certificate along with an expenditure statement is to be sent to the State Project Office RMSA through DPO, RMSA within 30-04-2015.

These guidelines are issued with the approval of Hone'ble MIC, School Education Department.

State Project Director
RMSA