

## Procedure for Seeking UGC Permission by Private Universities

### PROCEDURE TO BE FOLLOWED FOR SEEKING PERMISSION OF UGC BY PRIVATE UNIVERSITIES

1. The inclusion of the name of the University in the list of Universities maintained by the UGC does not by itself allow the University to make admissions in its programmes. This may be done only after creation of required academic and physical infrastructure facilities, including library, laboratories and appointment of teaching and supporting staff as per the norms and standards laid down by the UGC and Statutory Council(s) concerned.

2. The University is now requested to submit detailed information in the enclosed format (Annexure-I) (soft copy as well as hard copy) along with supporting documents duly attested by the Registrar of the University within a period of 3 months from the receipt of this letter. This format along with the appendices is also available on the UGC website [www.ugc.ac.in](http://www.ugc.ac.in)

After receipt of the Information in the above mentioned format, the following procedure would be adopted by the UGC for inspection of the University:-

a. The information received from the University in the prescribed format would be posted on the UGC website within 10 days of the receipt of the information (Annexure-I). Comments would be invited from the general public within 1 month thereafter about the information submitted by the University. The same information (Annexure-I) shall also be posted by the University on its website immediately. The comments received from the general public would be placed before the visiting UGC Expert Committee for perusal.

b. An Expert Committee would be constituted by the UGC to ascertain whether the University fulfills the criteria in terms of programs, faculty, infrastructurals, financial viability, etc. as laid down from time to time by the UGC and other concerned statutory bodies such as AICTE, BCI, MCI, DCI, INC, NCTE, PCI, etc.

c. The UGC Expert Committee would visit the University within 3 months of the receipt of the information (Annexure-I) for on the spot assessment of infrastructure and other facilities available with the University. The report prepared by the UGC Expert Committee would be sent to the University within 2 weeks of the completion of the visit for comments.

d. The University may respond to the report within a period of two weeks after its receipt. After receipt of comments from the University, the report and comments from the University, if any, would be placed before the Commission for consideration.

e. The Commission shall take final decision in the matter. It may require the University to submit a compliance report in respect of the observations/suggestions of the UGC Expert Committee. The compliance report submitted by the University shall be placed before the Commission for consideration.

f. On approval of the Commission, an Approval Letter would be issued by the UGC to the effect that the University fulfils the criteria in terms of programmes, faculty, infrastructural facilities, financial viability, etc. as laid down from time to time by the UGC and other concerned statutory bodies.

g. If it is found that the Private University has, even after getting an opportunity to do so, failed to comply with the provisions of the various UGC Regulations including UGC (Establishment of and maintenance of standards in Private Universities) Regulations, 2003 and suggestions given by the UGC Expert Committee, the Commission may pass an order prohibiting the University from offering any course for the award of the degree and/or the post-graduate degree/diploma, as the case may be, till the deficiency is rectified.

h. The UGC may also take necessary action against a University awarding a first degree and/or a post-graduate degree, which are not specified by the UGC and inform the public in general through a public notification.

4. As per the judgment of the Hon'ble Supreme Court in the case of Prof. Yashpal vs. State of Chhattisgarh, there is no provision to have Regional Centres/off-campus centres beyond the territorial jurisdiction of the State. In view of the judgment of Hon'ble apex court, the University is requested to adhere to the following:-

i. No off-campus centre(s) is opened by the University outside the territorial jurisdiction of the State in view of the judgement of Hon'ble Supreme Court of India in case of Prof. Yashpal Vs. State of Chhattisgarh.

ii. In case the University has already started any off campus centre outside the State, it must be closed down immediately. It may also be ensured that any off campus centre within the State shall be opened only as per the provision laid down in the UGC (Establishment of and maintenance of standards in Private Universities) Regulations, 2003 and with the prior approval of UGC.

iii. The University shall not have any affiliated Colleges.

iv. The University has to follow UGC (Minimum standards and procedure for award of M.Phil/PhD. degree) Regulations, 2009.

5. The University is required to follow the UGC (Establishment of and Maintenance of Standards in Private Universities) Regulation, 2003 and other Regulations issued from time to time and posted on UGC website [www.ugc.ac.in](http://www.ugc.ac.in).