

Government of West Bengal
Finance Department
Audit Branch
Writers' Buildings, Kolkata-700001.

No. 3266-F(P)

Dated : 18-04-2012

Memorandum

In continuation of Finance Department Memo. No. 1885-F(P) dt. 2.3.2012, the undersigned is directed by order of the Governor to say that the Governor has been pleased to direct that the Administrative Departments may take decision in the following matters according to the provisions of extant rules and order, without making any reference to Finance Department :-

- (1) Conversion of temporary posts sanctioned on regular basis in permanent establishments continuing for more than three years into permanent one by the Administrative Department following the provision of Finance Department Memo No. 6059-F dt. 25.06.1979. Periodical yearly retention of such posts continuing for less than three years in such establishments may also be decided by the Administrative Department.
- (2) Retention of temporary posts created for time bound projects/schemes or sanctioned to be filled up on contract basis for the said purpose may be retained by the Administrative Department upto the originally sanctioned period of the concerned projects/schemes. In case retention is felt necessary beyond the said period due to extension of the project/scheme consultation with the Finance Department will be obligatory.
- (3) Extension of lien under clause (iv) of Note 2 below Rule 19 of WBSR Part-I. No further extension beyond the period of three years shall be allowed.
- (4) Post-facto permission for acquisition/disposal of immovable property by an employee. The matters may be disposed of under Clause (2) of Rule 5 of the WBS (Duties, Rights and Obligations) Rules, 1980.

- (5) Cases regarding grant of Child Care Leave under Finance Department Memo. No. 1364-F(P) dt. 15.02.2012.
- (6) Proposal regarding re-employment of retired employees belonging to Group-A will be referred to P & A.R. Department following the guidelines laid down under that Department Memo. No. 180-PAR(Gene) dt. 30.01.2012. Clause (x) of Finance Department Memo No. 1885-F(P) dt. 02.03.2012 stands modified to that extent.
- (7) As per rule 34(A) of WBSR Part-I resignation tendered by an employee cannot be withdrawn after the date from which same is to take effect. The resignation becomes irrevocable and operative after the aforesaid date of resignation, irrespective of the fact whether it has been accepted formally or not. So question of withdrawal of the same and taking back such employee in service does not arise at all. Therefore, such matter should not be referred to Finance Department.

Sd/- H.K.Dwivedi
Secretary to the
Government of West Bengal

No. 3266/1(500)-F(P)

Dated : 18-04-2012

Copy forwarded for information and necessary action to :

- 1) The Principal Accountant General (A&E) West Bengal,
Treasury Buildings, Kolkata-700001.
- 2) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,
81/2/2, Phears Lane, Kolkata-700012.
- 3) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II,
P-1, Hyde Lane, Kolkata-700 073.
- 4) The Accounts Officer, West Bengal Secretariat,
Writers' Buildings, Kolkata-700001.
- 5) The Accounts Officer, West Bengal Secretariat,
Bikash Bhavan, Kolkata-700 091.
- 6) The District Magistrate/Judge, _____

- 7) The Sub-Divisional Officer, _____