

**Government of West Bengal**  
**Department of Higher Education**  
**College Sponsored Branch**  
**Bikash Bhavan, 6<sup>th</sup> Floor: Salt Lake, Kolkata – 700 091**

No. 439 - Edn(CS)/10M-95/14

Date: 13<sup>th</sup> July 2023

**NOTIFICATION**

**Sub: Online admissions for the Academic Session 2023-2024 to all PG Courses**

The results of the different Undergraduate level programmes under different Universities in the State of West Bengal are expected to be published by the end of August 2023.

For Post Graduate Programmes in the State, the State Government in the Higher Education Department has advised to start the procedure for admission by the concerned Universities/ Higher Educational Institutions (HEIs) in Post Graduate Programmes for the academic session 2023-2024 with effect from 1<sup>st</sup> September, 2023 and to prescribe the following guidelines for the Universities.

**Schedule:**

**For Post Graduate Programmes (1<sup>st</sup> semester PG admission)**

- |  |                                   |
|--|-----------------------------------|
| a) Publication of Results of the Final Semester UG programmes by         | - 31 <sup>st</sup> August 2023    |
| b) Date of opening of Online Portal for Application for PG programmes by | - 01 <sup>st</sup> September 2023 |
| c) Submission of Applications in the Online Portal for PG programmes by  | - 15 <sup>th</sup> September 2023 |
| d) Publication of Merit Lists in PG programmes by                        | - 20 <sup>th</sup> September 2023 |
| e) Start of 1 <sup>st</sup> Semester classes of PG programmes by         | - 3 <sup>rd</sup> October 2023    |

However, beyond the above schedule the willing Universities/ HEIs may reopen their Admission Portal for PG programmes, if required, subject to availability of vacancies at the University/ Institution level, as the case may be. But it is advised that the entire process of admission at PG level be completed positively by the first week of November 2023.

**Modalities:**

- 1) On-line admission process should be done strictly based on merit. Prospective students should not be called for counselling or verification of documents during the process of admission. No physical presence will be required at the HEIs.
- 2) No Charges shall be taken from the students for (i) scanning/ uploading of documents for online admission and (ii) providing/ making available the application form/ prospectus of admission in all PG level programmes like last year.
- 3) Eligible applicants should be informed directly by the HEI authorities through letter or e-mail or telecommunication.
- 4) Payment of fees should be done only through e-payment or designated banks and not physically at the colleges.
- 5) List of eligible applicants should be handed over to the designated bank branches for verification during payment through banks. Banks will receive admission fees based on merit list.



- 6) All testimonials are required to be uploaded online during application. Verification of documents, if required, should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.
- 7) The ratio for Home University students and other University students shall be 80:20 in case of State aided Affiliated Universities. The ratio for Home University students and other University students shall be 90:10 in case of State aided Unitary Universities. However, the unfilled Home University Seats, if any, will be filled up by the outside University students and vice-versa.
- 8) All Stakeholders shall adhere to the COVID-19 norms/ protocol, issued by the Government from time to time.

Vice-Chancellors/ Registrars of all State-aided Universities are requested to take necessary steps in this regard, including issuance of suitable instructions to all the affiliated HEIs, where PG programmes are running. However, the Netaji Subhas Open University shall follow the time schedule as per guidelines of Open Distance Learning as done last year.

This advisory does not apply to admission to teacher training courses such as B.Ed., B.P.Ed., M.Ed., or M.P.Ed. etc., for which a separate Notification has been issued.

This is issued with the approval of competent authority and will remain in effect until further order.

Sd/-  
Senior Special Secretary

No. 439/1(39)- Edn(CS)/10M-95/14

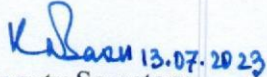
Date: 13<sup>th</sup> July 2023

Copy forwarded for taking necessary action to the: -

- 1) Special Commissioner, University Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091 with a request to send copy to each State aided-University.
- 2) Director of Public Instruction, West Bengal, Bikash Bhawan, Kolkata-700091; ---- She is requested to send copy to concerned Govt./Govt. aided Colleges for taking necessary action.
- 3) Registrar, University of Calcutta, College Street, Senate House, Kolkata- 700073;
- 4) Registrar, Jadavpur University, Jadavpur, Kolkata- 700032;
- 5) Registrar, University of Burdwan, Rajbati, Burdwan, Pin-713104;
- 6) Registrar, University of Kalyani, Nadia, Pin-741235;
- 7) Registrar, Rabindra Bharati University, 56A, B.T. Road, Kolkata- 700050;
- 8) Registrar, University of North Bengal, Raja Rammohanpur, North Bengal, Darjeeling, Pin-734013;
- 9) Registrar, Vidyasagar University, P.O.- Vidyasagar, Paschim Medinipur, Pin- 721102;
- 10) Registrar, Netaji Subhas Open University, DD-26, Salt Lake, Sector-I, Kolkata- 700064;
- 11) Registrar, West Bengal State University, Barasat, Berunanpukuria, North 24 Pgs. Pin- 700126;
- 12) Registrar, Gour Banga University, N.H.34, Mokdumpur, Malda, Pin- 732103 ;
- 13) Registrar, Presidency University, 86/1, College Street, Kolkata- 700073;
- 14) Registrar, Sidhu Kanho Birsha University, Purulia Campus, J.K. College, Purulia, Pin-723101;



- 15) Registrar, Kazi Nazrul University, Kalla, Asansol, Burdwan, Pin-713304;
- 16) Registrar, Cooch Behar Panchanan Barma University, Cooch Behar;
- 17) Registrar, Diamond Harbour Women's University, Sarisha, South 24 Pgs, Pin- 743331;
- 18) Registrar, Bankura University, Bikna, Bankura, Puabagan, Pin-722146;
- 19) Registrar, Raigunj University, College Para, Raigunj, Uttar Dinajpur, Pin-733134;
- 20) Registrar, Sanskrit College & University, 1, Bamkim Chatterjee Street, Kolkata- 700073;
- 21) Registrar, Baba Saheb Ambedkar Education University, 25/2 & 25/3, Ballygunge Circular Road, Kolkata- 700019;
- 22) Registrar, Rani Rashmoni Green University, Singur Government General Degree College Campus, Singur, Hooghly;
- 23) Registrar, Mahatma Gandhi University, West Bengal, Kanchanpur, Jalpai, NH 116, Pin-721628;
- 24) Registrar, Sadhu Ram Chand Murmu University of Jhargram, Jhargram Raj College Campus;
- 25) Registrar, Kanyashree University, Krishnagar, Nadia, Pin -741101;
- 26) Registrar, Hari Chand Guru Chand University, Gaighata, North 24 Parganas, Pin -743245;
- 27) Registrar, Biswa Bangla Biswabidyalaya, Shibpur, Bolpur, Birbhum;
- 28) Registrar, Murshidabad University, K.N. College Campus, Baharampore, Murshidabad;
- 29) Registrar, Dakshin Dinajpur University, Balurghat, Dakshin Dinajpur;
- 30) Registrar, Alipur Duar University, Alipur Duar College, Alipur Duar;
- 31) Registrar, Hindi University, Arupara, Howrah;
- 32) Registrar, Darjeeling Hills University, ITI Campus, Mungpoo, Darjeeling;
- 33) Vice-Chairperson (Academic), West Bengal State Council of Higher Education, ASANNA, New Town, Kolkata- 700156;
- 34) Senior Special Secretary, Appointment Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091;
- 35) Special Secretary, Establishment Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091;
- 36) Senior Special Secretary, IT Cell, Higher Education Department, Bikash Bhawan, Kolkata-700091-- He is requested to arrange for uploading a copy in this Department's website;
- 37) Private Secretary to the Hon'ble M.I.C, Higher Education Department, Bikash Bhawan, Kolkata-91;
- 38) Sr. PS to the Principal Secretary, Higher Education Department, Bikash Bhawan, Kolkata-91;
- 39) Office Copy.

  
Deputy Secretary