

**GOVERNMENT OF WEST BEBNGAL**  
**Finance (Audit) Department**  
**NABANNA**  
**325, Sarat Chatterjee Road**  
**Howrah – 711 102.**

No.1540– F(P2)/FA/O/2M/74/16(NB)

Dated, Howrah, the 27<sup>th</sup> March, 2024

**M E M O R A N D U M**

In view of the 18<sup>th</sup> General Elections to the House of People, 2024 (Parliamentary Elections, 2024) scheduled to be held on 19<sup>th</sup>, 26<sup>th</sup> April, 2024, 7<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 25<sup>th</sup> May, 2024 and 1<sup>st</sup> June, 2024 in different Parliamentary Constituencies and simultaneous Bye-elections to 2 (two) Assembly Constituencies as detailed in following TABLE, vide Press Note Nos. ECI/PN/23/2024 and ECI/PN/24/2024 both dated 16<sup>th</sup> March, 2024 of the Election Commission of India, the undersigned is directed to say that the Governor is hereby pleased to declare the dates of Poll as public holiday as per TABLE below (i.e., wherever applicable) under the Negotiable Instruments Act, 1881 for the respective Parliamentary Constituency / Assembly Constituency.

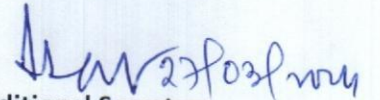
Phase	Date of Poll (Day)	No. & Name of Parliamentary Constituency (PC) with Total No. of PCs involved	No. & Name of Assembly Constituency for Bye-elections	Holiday declared under N.I. Act
(1)	(2)	(3)	(4)	(5)
1 <sup>st</sup> Phase	19/04/2024 (Friday)	1-Coochbehar (SC) 2-Alipurduars (ST) 3-Jalpaiguri (SC)	3 ...	19/04/2024 (Friday)
2 <sup>nd</sup> Phase	26/04/2024 (Friday)	4-Darjeeling (GEN) 5-Raiganj (GEN) 6-Balurghat (GEN)	3 ....	26/04/2024 (Friday)
3 <sup>rd</sup> Phase	07/05/2024 (Tuesday)	7-Maldaha Uttar (GEN) 8-Maldaha Dakshin (GEN) 9-Jangipur (GEN) 11-Murshidabad (GEN)	4 62-Bhagawangola	07/05/2024 (Tuesday)
4 <sup>th</sup> Phase	13/05/2024 (Monday)	10-Baharampur (GEN) 12-Krishnanagar (GEN) 13-Ranaghat (SC) 38-Bardhaman Purba (SC) 39-Bardhaman-Durgapur (GEN) 40-Asansol (GEN) 41-Bolpur (SC) 42-Birbhum (GEN)	8 ....	13/05/2024 (Monday)
5 <sup>th</sup> Phase	20/05/2024 (Monday)	14-Bangaon (SC) 15-Barrackpur (GEN) 25-Howrah (GEN) 26-Uluberia (GEN) 27-Sreerampur (GEN) 28-Hooghly (GEN) 29-Arambag (SC)	7 ....	20/05/2024 (Monday)
6 <sup>th</sup> Phase	25/05/2024 (Saturday)	30-Tamuk (GEN) 31-Kanthi (GEN) 32-Ghatal (GEN) 33-Jhargram (ST) 34-Medinipur (GEN) 35-Purulia (GEN) 36-Bankura (GEN) 37- Bishnupur (SC)	8 .....	25/05/2024 (Saturday)

Phase	Date of Poll (Day)	No. & Name of Parliamentary Constituency (PC) with Total No. of PCs involved	No. & Name of Assembly Constituency for Bye-elections	Holiday declared under N.I. Act
(1)	(2)	(3)	(4)	(5)
7 <sup>th</sup> Phase	01/06/2024 (Saturday)	16-Dum Dum (GEN) 17-Barasat (GEN) 18-Basirhat (GEN) 19-Jaynagar (SC) 20-Mathurapur (SC) 21-Diamond Harbour (GEN) 22-Jadavpur (GEN) 23-Kolkata Dakshin (GEN) 24-Kolkata Uttar (GEN)	9 113-Baranagar	01/06/ 2024 (Saturday)

2. All Government Offices, Organizations under it, Undertaking, Corporations, Boards, Statutory and Local Bodies, Education Institutions etc. within the Parliamentary Constituency as well as the Assembly Constituency will remain closed on the respective dates so that every employee is able to exercise his/her right to franchise in the election.
3. Labour Department will issue suitable instructions to shops, commercial and industrial establishments including Tea Gardens to declare the said dates for the concerned Parliamentary Constituency and Assembly Constituency as paid holiday for the workers to enable them to exercise their franchise in the election.
4. In case of an employee working outside his concerned Parliamentary Constituency and/ or Assembly Constituency and when the date of Poll has not been declared as holiday in his place of work as tabled in Para-1 above, he/she shall be permitted to caste his/her vote by way of allowing special leave on that date.
5. In case of re-poll, the employees/ workers shall be allowed to cast their votes on the date of re-poll also in the manner as in Para-3 and Para-4 above.
6. The days before the respective dates of poll being the dates of dispatch shall be declared as local holiday for the Educational Institutions / Government Offices etc., which will be used as Polling Station/ Sector Office/ Distribution-cum-Receiving Centre or for any other election related purpose, situated within the respective Parliamentary Constituency / Assembly Constituency, except the days on 12/05/2024 and 19/05/2024 as the same being Sunday, are public holidays under N. I. Act, 1881.
7. If the poll process continues up to late hours on the poll date(s) resulting in the late release of Polling Personnel from Reception Centres rendering it difficult for them to attend office in time next day, special leave may be allowed on the following day of the date of poll scheduled in Col. (2) of the TABLE in Para-1 to such employees who will be deployed for polling duties for that day in consideration of the situation stated above.

**Sd/- Dr. Manoj Pant**  
**Additional Chief Secretary**  
**to the Government of West Bengal**

- 1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata –700 001.
- 2) The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata –700 001.
- 3) The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 3<sup>rd</sup> M.S.O. Buildings, 5<sup>th</sup> Floor, Block-DF, Sector-I, Salt Lake, Kolkata – 700 064.
- 4) The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal.
- 5) The Chief Electoral Officer, West Bengal.
- 6) The Additional Chief Secretary / Principal Secretary / Secretary  
\_\_\_\_\_ (All Departments).
- 7) The Divisional Commissioner \_\_\_\_\_ Division(All).
- 8) The D.G & I.G. Police, West Bengal.
- 9) The Commissioner of Police Kolkata,
- 10) The District Magistrate/District Judge/Superintendent of Police \_\_\_\_\_ (All).
- 11) The Sub-Divisional Officer \_\_\_\_\_ (All).
- 12) The Senior Personal Secretary to the Chief Secretary to the Government of West Bengal.
- 13) The Personal Secretary to HMOS(IC), Finance Department, Government of West Bengal.
- 14) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, II, III.
- 15) The Section Officer & D.D.O., Finance (Accounts) Department, West Bengal Secretariat, Nabanna, Howrah – 711 102.
- 16) All Chamber of Commerce.
- 17) All Nationalised Banks.
- 18) Shri Sumit Mitra, Network Administrator, Finance Department, for uploading this Notification in the Finance Department Website.

  
Additional Secretary  
to the Government of West Bengal