

Government of West Bengal
Finance Department
Audit Branch
Nabanna, Howrah-2

No.1573-F(H)

Date: 28th March, 2024

ORDER

In continuation to this Department's Order No.1332-F(H) Dt.14.03.2024, in the matter of streamlining of leave application through HRMS, the undersigned is directed to say that the time for preparation / modification of leave legacy is further extended up to 30.04.2024, so that the leave application, except casual leave may be processed through HRMS w.e.f 01.05.2024.

All concerned are being informed accordingly.


Sd/-
(S. Acharya)
Additional Secretary to the
Government of West Bengal

No.1573/1(40)-F(H)

Dt. 28.03.2024

Copy forwarded for information to :

1. All Secretary(s) /Commissioner(s)/ Sr. Special Secretary(s)/Special Secretary(s)/ Additional Secretary(s), Finance Department.
2. All Joint Secretary(s) / Sr. Deputy Secretary(s) / Assistant Secretary(s)/ OSD(s)/Registrar(s), Finance Department.
3. P.S. to HMOS(IC), Finance Department.
4. Sr. P.S. to Additional Chief Secretary, Finance Department.
5. All Groups / Cell(s), Finance Department.
6. Pay & Accounts Officer, Pay & Accounts Office-I/II/III, under Finance Department.
- ✓ 7. Sri Saumitra Biswas, Sr. Software Developer, Finance Department.
8. Guard File.


Sr. Deputy Secretary to the
Government of West Bengal

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