

**Government of West Bengal**  
**Finance Department**  
**Audit Branch (Group T)**  
**(E-1007855)**

No:-3620 - F(Y)

Date: 14.08.2024.

**NOTIFICATION**

**Subject: Updating of All Bank Accounts in SBMS Module in IFMS.**

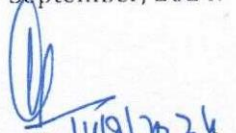
In terms of Finance Department previous Memorandum No. 2603 F-(Y) dated 30<sup>th</sup> April, 2019 all Government Offices, Boards, Public Sector Undertakings (PSUs), Local Bodies, Development authorities, Statutory institutions, trusts, Societies, Commissions and other parastatals under the administrative control of the Government of West Bengal were earlier required to register their institutional Bank Accounts containing Schematic funds allotted to them from the State Government in the SBMS Module in IFMS.

Now, for better transparency, the Government of West Bengal, Finance Department has decided to further extend the ambit of SBMS and include all the Bank Accounts (including those containing their own fund) of all the Para-Statal bodies as stated above under the administrative control of the Government of West Bengal. Such registration of all Bank Accounts of all para statal bodies is to be completed by 31.08.2024 positively. In case any Government Office has not yet registered their bank Account in SBMS module of IFMS, they should also do the same by 31.08.2024.

It is further decided that

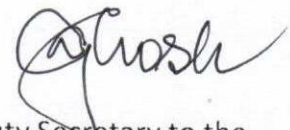
- i. All the parastatals under administrative control of the Government of West Bengal should use their Deposit Account for their all operations.
- ii. In case any such organisation is not having a Deposit Account, the concerned Administrative Departments may kindly send proposals to Finance Department within 31.08.2024 for opening of the same. The designation of the operator and name of the Treasury should be specified in the proposal.
- iii. A Bank Account is to be opened only after obtaining concurrence of Finance Department. Even in that case a parastatal under the administrative control of the Government of West Bengal, may operate limited number of Saving Accounts/Current Accounts and Fixed Deposit Accounts after registering them in SBMS.
- iv. In case any organisation is having multiple bank accounts for the same purpose, all such accounts are to be closed and the balance amount is to be transferred to the Deposit Account of the organisation.
- v. All the organisations should make a complete review of the funds kept in bank accounts (outside state exchequer) and take immediate steps for the consolidation to avoid loss of income in low interest yielding bank accounts.

An action taken report in this regard should be sent to [sogroupt@gmail.com](mailto:sogroupt@gmail.com) by 5<sup>th</sup> September, 2024.

  
Additional Chief Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Director, \_\_\_\_\_
8. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
9. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, Khadya Bhawan, 11A Mirza Ghalib Street, Kolkata – 700087.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Khadya Bhawan, 11A Mirza Ghalib Street, Kolkata – 700087.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Salt Lake, Kolkata – 700064.
12. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_
13. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_
14. Sub-Divisional Officer, \_\_\_\_\_
15. Treasury Officer, \_\_\_\_\_
16. Block Development Officer, \_\_\_\_\_
17. Group \_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Deputy Secretary to the  
Government of West Bengal