

ADMINISTRATIVE CALENDAR 2024-2025

GOVERNMENT OF WEST BENGAL

ADMINISTRATIVE CALENDAR

2024-2025



ममता व्यानाज्जी
ममता बनार्जी
ممتا بنرجی
Mamata Banerjee

मुख्यमंत्री, पश्चिमबङ्ग
मुख्यमंत्री, पश्चिम बंगाल
وزیراعلیٰ مغربی بنگال
CHIEF MINISTER, WEST BENGAL

PREFACE

I am glad that the **Administrative Calendar** for the year **2024-25**, covering all the Departments of the Government of West Bengal, is being brought out.

The Administrative Calendar outlines the citizen centric and development related activities of the various Departments and sets timelines to achieve the same. Moreover, it provides information about the major projects to be implemented and services to be rendered to the citizens during the year, in a time bound manner, which is an indicator of good governance.

A web-based monitoring system namely, the Administrative Calendar Compliance Reporting System (ACCRS), has also been formulated, which helps in regular review of the progress, efficacy and shortcomings of the various schemes and programmes set out in the calendar, thus helping in proper and timely follow-up at different levels.

The Administrative Calendar has become an important management tool of the State Administration to achieve good governance and ensure a pro-people administration, so that the benefits of development reach all sections of society.

I am optimistic that the Administrative Calendar – 2024-25 will attain its goals and fulfil the expectations and aspirations of the people of West Bengal.

My heartiest greetings and best wishes to all concerned.

(Mamata Banerjee)

Nabanna, West Bengal Secretariat, Howrah - 711 102
West Bengal, India
Tel : + 91-33-22145555, + 91-33-22143101
Fax : + 91-33-22144046, + 91-33-22143528

A BRIEF NOTE ON THE ACHIEVEMENTS OF THE GOVERNMENT DURING FY-2023-2024

Agriculture

- Under Krishak Bandhu (Natun) Scheme, every enrolled farmer gets Rs.10,000/- per annum for one acre or more of cultivable land and Rs.4000/- annum for less than one acre of land on a pro-rata basis. During Kharif-2023, Rs. 2,764 Crore and Rabi-2023-24- Rs. 2814 Crore (Total- Rs. 5578 Crore) were disbursed to 103.45 Lakh of beneficiaries.
- Under Krishak Bandhu Death Benefit Scheme, Rs. 623.38 Crore was provided to 31,169 nos. of bereaved families @ Rs.2 Lakh/family during FY-2023-24 to the eligible claimant(s) from the familes of the deceased farmers or recorded Bhagchashi (Share Cropper) in the age group of 18-60 years.
- Approximately 848 acres of land has been brought under Silkworm Host Plantation.

Agricultural Marketing

- Under the Sufal Bangla project the Department sold about 100 MT of agricultural produces daily through Sufal Bangla outlets.
- AMAR FASAL AMAR GOLA under RKVY and BGREI -Rs.747.69 crores was disbursed to 1240 beneficiaries under the scheme during 2023.

Animal Resource Development

- West Bengal recorded highest annual growth rate in egg production among all states at 20.1%; achieved the second highest annual growth rate in milk production in the country at 8.65% (compared to national average of 3.83%) and has become the fourth largest producer of poultry eggs contributing 9.94% of the national production, and second highest producer of meat, accounting to nearly 12% of the meat produced in India.
- "Banglar Dairy" retail outlets increased to 578 with average daily milk sales of 1.40 lakh litres, along with processed products such as Paneer, Yoghurt, Mishti Doi, Tak Doi, Ghee, Peda and Ice cream.

Backward Classes

- Under Sikhashree Scheme, 9.30 lakh SC students studying in Classes V to VIII have received scholarship of Rs. 800/- per year.
- Approximately 11 Lakh beneficiaries (60+ age) are getting monthly pension of Rs 1000/- through DBT mode under Toposili Bandhu Scheme.
- During 2023-24, around 2.65 Lakh students received "Medhasree" Scholarship - a fully state funded Pre-Matric Scholarship @ Rs. 800/- per annum awarded to the Other Backward Classes students studying in Classes V to VIII in Govt./Govt. Sponsd./Govt. Aided Schools in West Bengal.
- 2.50 Lakh SC students studying in classes IX & X have been provided with Pre Matric Scholarships of Rs. 3,500/- to Rs. 11,000/- and 3.50 Lakh SC students in Post Matric Level received Scholarships of Rs. 2,500/- to Rs. 35,000/- through DBT mode.
- 3 Lakh OBC students studying in Pre Matric Level and 2.2 Lakh students in Post Matric Level have received Scholarships of Rs. 3,500/- to Rs. 11,000/- and Rs. 2,500/- to Rs. 35,000/- respectively through DBT mode.

Correctional Administration

- e-Court system has made it possible to produce 17,586 nos. of inmates virtually before the Ld. Courts during the period from January, 2023 to January, 2024.

- Through e-Mulakat system 8,917 inmates have been provided with facilities to communicate with their family members virtually during 2023-24.

Disaster Management

- An Ex-Gratia amount of Rs. 10 Crore was allotted to Labour Department for the victims of Balasore Railway accident.
- During Glacier Lake Out Burst(GLOB) on 04/10/2023 in North Sikkim, 4053 people were evacuated from Jalpaiguri & Kalimpong districts and Rs. 3.66 Crore was distributed for House Building Grant.
- House Building Grant of Rs.7.029 Crore was distributed among 3,417 cases of house damage.

Environment

- Haldir Char BHS, Mahisadal Block in Purba Medinipur is a mangrove swamp with tidal influence and sustains littoral fauna and Birampur-Baguran Jalpai BHS in Purba Medinipur have been notified as Biodiversity Heritage Sites (BHS) by the Government of West Bengal. The total number of BHS in the state has reached ten the highest in India.
- The WBPCB has recently inaugurated two (02) Continuous Air Quality Monitoring System(CAAQMS) at Asansol and one in Durgapur Municipal Corporation area. Ambient air quality is regularly monitored in 83 locations in West Bengal through Manual Air Quality Monitoring Stations.

Finance

- The Citizen interfaces have been upgraded by providing more online facilities, such as integration of the registration system (e-Nathikaran) with Bangla Sahayata Kendra (BSK) system for facilitating payment of stamp duty and registration fees through BSKs.
- Own tax revenue collection of the State from 1st April 2023 to 31st December 2023 increased to Rs. 64,859.38 Crore which is an 8% growth over the same period of the previous year.
- State Capital Expenditure increased significantly from Rs. 11820.63 Crore during 01.04.2022 to 31.12.2022 to Rs. 15230.77 Crore during 01.04.2023 to 31.12.2023, registering an increase of about 29%.

Fire and Emergency Services

- 04 New Fire Stations have been commissioned and are now operational at i) Panskura, Purba Medinipur ii) Sonamukhi, Bankura, iii) Birati, North 24 Parganas and iv) Sabang, Paschim Medinipur.

Fisheries

- Four major infrastructural works are in progress, including 'Improvement of Shankarpur Fishing Harbour at Sultanpur, Purba Medinipur with establishment of an Ice Plant of estimated capacity of 100MT/day, another Ice Plant at Despran Fishing Harbour at Petuaghat, Purba Medinipur, improvement of Goltala Fisheries Project, North 24 Pgs and improvement of Freserganj Fisheries Project, South 24 Pgs.

Food

- To ensure Food Security through a robust delivery mechanism, adequate quantity and quality of food-grains are distributed among 8.85 crore people under 'Khadya Sathi' Scheme with 100% distribution made through e-PoS.
- Under One Nation One Ration Card (ONORC) Scheme, all beneficiaries whose ration cards are linked with Aadhaar can lift food grains from any Ration shop in West Bengal and from their temporary residing states.

- 39.57 LMT Paddy has been procured from 17,42,991 small and marginal farmers at minimum support price.
- Construction of 04(Four) godowns with a total storage capacity of 48,000 MT have been completed.

Forest

- Darjeeling Zoo was adjudged the best zoo in the country in the rankings published by the National Zoo Authority. Harinalaya Mini Zoo, New Town and Garchmukh Zoo, Howrah were opened to the public.

e- Governance

- Received National Award for e-Governance, 2023 (Gold) including a cash award of Rs. 10 Lakhs for Suvidha Vehicles Facilitation System under the category Government Process Re-engineering for Digital Transformation by Department of Administrative Reforms and Public Grievances, Government of India.
- Winner of TECHGOV Awards 2023 at Umagine, Chennai organized by Government of Tamil Nadu, Department of Information Technology & Digital Services.

Food Processing Industries & Horticulture

- A Tissue Culture Laboratory at Mungpoo started operation in June, 2023.
- Mushroom Spawn Production Laboratory was set up at Mungpoo and production of mushroom has begun.

Health & Family Welfare

- 2 new medical colleges came up at Santragachhi and Chakdah, raising the total number of medical colleges to 35. The no. of seats in MBBS increased to 5325, PG seats to 1877 and post-doctoral superspeciality seats to 218.
- In 2023-24, total beneficiaries under Swastha Sathi were 2.5 crores. An amount Rs. 2694.84 crores paid as claims for treatment of 2.5 crore families through 2796 empanelled hospitals.
- In 2023-24, 6.10 lakh Cataract surgeries were performed. Additionally, 7.00 lakh free customized spectacles were distributed to elderly persons and 0.81 lakh free customized spectacles were distributed to school children.
- As of 2023-24, 18055 doctors including specialists, are in place. 4,504 new ASHA workers deployed and 40,082 ASHA workers given various rounds of training in 2023-24.
- Institutional Delivery increased to 99.05% in 2023-24
- Full immunization in 2023-24 is 99.0 %.

Higher Education

- The Sanskrit Sahitya Charcha O Gabeshana Kendra was established as Mahaprabhu Shri Chaitanya Sansrikto Sanskriti Gabeshana Kendra under the Sanskrit College and University at Nabadwip, Nadia.
- Institute of Health Sciences at New Town Campus under Presidency University started functioning.
- 4-years Undergraduate courses have been introduced in all universities across the state.

Home and Hill Affairs

- A new division namely "Bhangar Division" has been created under the jurisdiction of Kolkata Police, along with 09 (nine) Police Stations including 01(One) Women Police Station.
- Recruitment has been made against 10,010 posts in different ranks under the West Bengal Police and 2535 posts of different ranks were filled under Kolkata Police.

- West Bengal Housing & Infrastructure Development Corporation completed the construction of a G+6 storied Combined Administrative Building at Mongal Pandey Uddyan in Barrackpore at a cost of Rs. 20.54 Crore.

Housing

- Under CHAA SUNDARI Housing Scheme 1171 pucca single storied dwelling houses were completed at 06 Tea Gardens in Alipurduar and Jalpaiguri.
- Under "NIJASHREE" HOUSING SCHEME, Construction works have been completed for 112 flats to provide housing for LIG and MIG families.
- NIGHT SHELTER: Construction of 04 (Four) Night Shelters at i) Tamluk District Hospital (100 beds), ii) Sagar Dutta Hospital (50 beds, iii) Kandi Sub-Divisional Hospital (60 beds and a 30 beds dormitory), and iv) Bashirhat District Hospital (100 beds and a 50 beds dormitory) have been completed.
- RENTAL HOUSING ESTATE (RHE): Construction works have been completed for 112 flats in 03 (Three) sites.

Information and Cultural Affairs

- "Durga Puja Carnival" was organized on 27th October, 2023 on Red Road, Kolkata and in other districts on 26th October, 2023. It is held every year since UNESCO's recognition of Durga Puja as an "Intangible Cultural Heritage of Humanity."
- 29th Kolkata International Film Festival (KIFF) was held from 5th December to 12th December, 2023. A total number of 218 films from 39 countries were screened at 23 venues.

Information Technology & Electronics

- Installed over 17,000 fibre-based 100 MBPS Internet connections were installed in Public Service Delivery Units viz. Primary, Secondary and Higher Schools, Colleges, Public Health Centres, Anganwadi Centres, Rural Libraries etc.
- A state-of-the-art Security Operations Centre (SOC) was set up to ensure cyber safety in vital IT infrastructure of the State.
- SUVIDHA, UTTAR SUVIDHA, YATRI SATHI, ANUMATI and ANUMODAN e-Governance platforms were rolled out to ensure seamless transport, telecom and public services facilitations.
- Siliguri State Data Centre, Purulia State Data Recovery Centre and done augmentation of the State Data Centre were completed.

Irrigation & Waterways

- 21.20 Lakh acres during Kharif season, 1.54 Lakh acres during Rabi season and 3.63 Lakh acres during Boro season have been irrigated across the State through canal system of major, medium and minor Irrigation projects, through efficient reservoir operations.

Judicial

- Construction of Court Building at Bolpur, Purulia and Jhargram has been completed.

Labour

- Through Karmasathi (PS) Portal and mobile app for Migrant Workers, 21,20,673 migrant workers have been registered.
- Under West Bengal Migrant Workers' Welfare Scheme, 2023, compensation of. Rs. 6.54 crore was released to the affected victims, including 900 migrant workers in Odisha, Rs. 46 lakh to the 23 victims in Aizawl, Mizoram and Rs. 6 lakh to the victims in Delhi.

Land & Land Reforms

- 72,40,206 mutation cases and 1,85,146 conversion cases have been disposed of.
- The Department registered 65,33,64,064 e-Transactions.
- Through e-Khajna module, more than 25.62 Lakh citizens paid land revenue amounting to Rs.111.89 Crore.
- 13 new Refugee colonies have been approved by the Government and a total 35,409 Pattas (including LR Patta and RR Patta) have been distributed to date.
- A new scheme for distribution of Homestead Patta to landless Tea Garden labourers was introduced on 01.08.2023 and a total of 56,994 Tea garden Patta have been distributed.

Industry, Commerce & Enterprises

- The 7th edition of Bengal Global Business Summit was held on November 21-22, 2023 in Kolkata, with participation of 400 International delegates from all over the world. 17 partner countries joined the summit.
- The West Bengal Logistics Policy, 2023 was formulated to streamline the logistics sector, strengthen infrastructure, boost technology adoption, improve ease of doing business, promote green logistics and create availability of a skilled labour force in the State.
- The West Bengal New and Renewable Energy Manufacturing Promotion Policy, 2023 has been introduced
- The Industrial and Economic Corridor Policy, 2023 has been formulated.

Mass Education Extension & Library Services

- 41,40 students received benefits under the 'SAHANUBHUTI' Scheme (Scholarship scheme) for the FY-2023-24, involving financial benefits of Rs. 6.70 crore.

Minority Affairs & Madrasah Education Department

- WBSHC facilitated the movement of 16,574 pilgrims from 08 states for Haj from the Kolkata embarkation point.

Non-conventional and Renewable Energy Sources

- Rooftop Grid connected Solar PV installations work have been completed in 691 schools.
- 2 MWp Grid connected Ground mounted Solar PV Power plant was installed at Jamuria, Paschim Bardhaman.

Micro, Small and Medium Enterprises & Textiles

- Under the West Bengal Bhabishyat Credit Card Scheme around 22,000 cases have been sanctioned, involving Rs. 477 Crore.
- West Bengal Green Firecracker Manufacturing, Storage and Selling Scheme has been introduced.
- The Infrastructure of Singur Agro Industrial Park, Banipur Integrated Textile Park and Jaigaon Industrial Park has been completed.

Public Health Engineering Department

- About 25 Lakh Functional Household Tap Connections (FHTCs) have been provided in 2023-24, benefiting a total rural population of about 1.23 Crores.
- 5.7 lakh water samples tested during 2023-24 through a network of 216 NABL accredited rural water testing laboratories. During the same period about 6 lakh water samples collected from households and tested by ASHAs using Field Test Kits.

Rural Development

- 40 Plastic Management Units have been constructed
- 22,932 villages have been declared ODF Plus Aspiring, 3330 villages have been declared ODF Plus Rising and 6,548 villages have been declared ODF Plus Model.
- 8,92,010 persons are receiving old age pension, 4,87,970 persons are receiving widow pension and 39,987 persons are receiving disability pensions under NSAP.
- 50 Khadya Chaya units have been made operational across the State
- Under PMGSY, 101.23 Km of New road have been constructed.
- Under MGNREGA, 153 ICDS Centres and 5,406 Water Harvesting structures have been constructed.

Administrative Reforms

- A new Sub-division, Dhupguri with various administrative posts, has been created in Jalpaiguri district.
- 2139 existing BSKs have been designated to function as AADHAAR Enrolment and Up-dation Centres.
- The Government has Created 10(Ten) posts of Additional Secretary, 10(Ten) posts of Joint Secretary, 36(Thirty Six) posts of Deputy Secretary, 38(Thirty Eight) posts of Assistant Secretary, and 92(Ninety Two) posts of OSD/Registrar/Spl. Officer under West Bengal Secretariat Service (WBSS) and 130 (One Hundred Thirty) posts of Section Officer under Secretariat Common Cadre.

Planning and Statistics

- Ministry of Electronics and IT, Government of India conferred 'Digital India Awards' (Platinum) under Public Digital Platform to "Duare Sarkar", a flagship project of the State Government.
- During the 6th phase of Duare Sarkar Campaign, 94,419 camps were organized, witnessing a footfall of 59,69,682 people. During the 7th phase of Duare Sarkar Campaign, 99,730 camps were organized, witnessing a footfall of 91,77,370 people and during the 8th phase of Duare Sarkar Campaign, 1,02,536 camps were organized, witnessing a footfall of 82,53,216 people.

Power

- 6.64 lakh new consumers have been added, bringing the total consumer base to 2.29 Crore.
- Three 220 KV Gas Insulated Substation (GIS) at Jangalpur, New Town AA II C and Mangalpur have been commissioned.

Roads and Bridges

- Construction of 30(Thirty) Bridges and 01(One) ROB have been completed.
- Widening from 2-lane to 4-Lane paved shoulder and strengthening of Champadanga-Pursurah-Arambagh State Highway, construction of 670 metre long Flyover at Champadanga junction, 133 metre long bridge over river Damodar, 291 metre long bridge over river Mundeswari and 77 metre long bridge over river one Irrigation canal in Hooghly district have been completed.
- Widening from intermediate lane to 2-lane with paved shoulder and strengthening of Kolkata-Basanti-Godkhali Road(SH-3A) in the district of South 24 Pgs (Project Cost: Rs. 146 Crore) has been completed.
- Construction of a 126 metre long new 2-lane Bridge over Teesta-Mahananda Left Canal under the "Bhorer Alo" Scheme and a 21 metre long new 2-lane Bridge over Teesta-Jaldhaka Main Canal has been completed.

School Education

- Students from the State have won 5 prizes at the National Level Kala Utsav, the highest in the country.
- West Bengal ranked first among all States on the Foundational Numeracy Index, 2022 published by the Government of India.

Science & Technology and Biotechnology

- 18 G.I items were filed for registration out of which 5 G.I items of Korial, Garad, Tangail Saree of Bengal, Sundarban Honey and Kalonunia rice have been registered.

Sundarban Affairs Department

- Construction of 02(Two) RCC Bridge - one over river Chunkuri at Simabandh South 24 Parganas and the other over Gobadia Branch Canal has been completed.

Tourism

- ITB Berlin 2023: West Bengal received the PATWA Award 2023 for the Best State for Culture.

Transport

- Chip based Smart Card type of Driving Licenses (DL) and Vehicle Registration Certificate (RC) have been introduced and are being dispatched centrally through Speed Post.
- SUVIDHA portal has been made operational at the Integrated Checkposts with Truck Parking Places/ Terminals at International Border Checkposts like Petrapole in North 24 Pgs to minimize waiting time of goods vehicles at ICP/LCS.
- APP CAB service named "YATRI-SATHI" has been introduced where both the riders and the driver partners would be financially benefitted.

Tribal Development Department

- Rs. 243.34 Crore has been spent for the payment of pensions under "Jai Johar (Old Age Pension)" Scheme to 2,99,864 ST beneficiaries.
- 89,823 ST students (Pre-matric: 25,321 and Post-matric: 64,502) availed scholarships.

Urban Development

- e- Mutation have been implemented in 111 Urban Local Bodies(ULBS).
- More than 42000 Building Plans and more than 1.4 lakh Mutation Certificates have been issued through the online system.
- 2,80,212 persons are receiving old age pensions, 2,14,800 persons are receiving widow pensions and 13,830 persons are receiving disability pensions under NSAP.
- Under the 'MAA Programme', 320 MAA Canteens are operational, serving 4,64,14,682 beneficiaries. SUDA has opened MAA canteens in 20 Medical College Hospitals/ District Hospitals/ Sub Divisional Hospitals/ Super-specialty Hospitals.
- 98 ULBs have received ODF certification from Government of India after their verification.

Water Resources

- 12,197 Equivalent Tanks have been Excavated/Re-excavated / Created under the " Jal Dharo-Jal Bharo" Programme against target of 6,466.
- 2,519 Minor Irrigation Schemes (including 917 Water Detention Structures) have been Created/ Revived against Target of 2,456 (Including 914 Water Detention Structures).

Women & Child Development and Social Welfare

- Lakshmir Bhandar : Beneficiary coverage currently stands at 2.11 crore women. In the year 2023-24, the scheme's expenditure was Rs. 12434.65 crores.
- Kanyashree Flagship Programme : To date, the scheme has covered 86.50 lakh beneficiaries.
- 'Rupashree' Prakalpa : 2.19 lakh beneficiaries availed the benefits and Rs. 603.65 crores were disbursed.
- Monthly Pensions of 1000/- provided to 28.44 Lakh senior citizens under the Old Age Pension Scheme with expenditure of Rs. 2103.6 Crores. Additionally 20.31 Lakh beneficiaries were covered under the Widow Pension Scheme involving Rs. 2,004 Crores and under the 'Manabik' Pension Scheme for persons with disability of 40% or more, Rs. 772.68 Crores were disbursed to 7.4 Lakh beneficiaries.

Department of Youth Services & Sports

- AFC Cup-2023 & ISL-2023 were successfully conducted at Vivekananda Yuba Bharati Krirangan (Salt Lake Stadium).
- In 19th Asian Games 2023, players of West Bengal have won 3 Gold, 3 Silver and 2 Bronze Medals.

(Dr. Manoj Pant)
Chief Secretary

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Department of Agricultural Marketing

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
April, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2023-2024	1	1. Submission of UC for the year 2023-2024		
			2. Preparation & submission of schemes for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	1. Submission of UC for the year 2023-2024		
			2. Preparation & submission of schemes for the year 2024-2025		
	Formation & Promotion of FPOs in the districts	3	Following up of accomplishment of FPOs towards commencement of their business activities.		
	State Level Meeting with the District level Officers of the Directorate	4	Review the progress of the schemes and other Departmental activities		
	Monitoring of Cold Storages-Cold Storage Loading	5	100% completion of loading in North Bengal districts for the potato season 2024		
	Estimation of stock of potato in cold storages	6	80% accomplishment		
	Monitoring of Markets, data collection and Record	7	Daily		
	Board Meeting	8	Meeting of esteemed Board Members of WBSAMB.		
	Meeting with RMC/ZRMC Officials	9	Administrative Review Meeting with all RMC/ ZRMC Officials.		
	Meeting with Engineers	10	AEs/SAEs.		
	Visit to RMCs/ ZRMCs	11	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	12	Completion of three schemes		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	13	6 Nos. Training cum Awareness Programme.		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
April, 2024	Installation of Grading Units at e-NAM Markets	14	4 Nos. Grading Units		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation and cloud hosting at State Data Centre	15	2 Nos. Training cum Awareness Programme		
	Meeting with officials of State Data Centre and National Informatic Centre and also with the Department for selection of a new agency through e-Tender Process for e-Permit Application and Database.	16	2 Nos. Meeting		
	Distribution of devices for e-Permit operation to RMCs.	17	50 Nos. Devices		
	Preparatory work for 2024-25 NSTIAM training on Entrepreneurship and Marketing Chain Development - 1st phase	18	Sending of Training Proposals		
	Preparatory work for 2024-25 NSTIAM training on Post-harvest Management	19	Sending of Training Proposals		
	Opening of Sufal Bangla Outlet	20	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
May, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y 2024-2025	1	1. Sensitise the scheme at Block level for the year 2024-2025 subject to Adminstrative Approval accorded against the scheme		
			2. Organising group meetings with the officials towards implementation of the schemes for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	1. Sensitise the scheme at Block level for the year 2024-2025		
			2. Organising group meetings with the officials towards implementation of the training programme for the year 2024-2025		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
May, 2024	State Level Meeting with the Training & Canning Officers of the Directorate	3	Review the progress of the Training programmes under the Directorate		
	Monitoring of Cold Storages-Final Estimation of stock of potato in cold storages	4	100% accomplishment		
	Monitoring of Markets, data collection and Record	5	Daily		
	Meeting with Engineers	6	AEs/SAEs.		
	Visit to RMCs/ZRMCs	7	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	8	Completion of six schemes		
	Development of Market Link Road	9	Completion of one scheme		
	Preparatory work for 2024-25 NSTIAM training on Entrepreneurship and Marketing Chain Development - 1st phase	10	Selection of Blocks for trainees		
	Preparatory work for 2024-25 NSTIAM training on Post-harvest Management	11	Selection of Blocks for trainees Selection of Blocks coordinating officers		
	Opening of Sufal Bangla Outlet	12	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
June, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	Commencement of selection of beneficiary for the year 2024-2025 subject to administrative approval received.		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	Commencement of selection of beneficiary for the year 2024-2025		
			Following up of accomplishment of FPOs towards commencment of their business activities.		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
June, 2024	State Level Meeting with the District level Officers of the Directorate	4	Review the progress of the schemes and other Departmental activities		
	Monitoring of Markets, data collection and record	5	Daily		
	Meeting with RMC Officials	6	Administrative Review Meeting with all RMC/ZRMC Officials.		
	Meeting with Engineers	7	AEs/SAEs.		
	Visit to RMCs/ZRMCs	8	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	9	Completion of two schemes		
	Development of Market Link Road	10	Completion of two schemes		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation.	11	6 Nos. Training cum Awareness Programme.		
	Installation of Grading Units at e-NAM Markets.	12	1 Nos. Grading Units.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation.	13	2 Nos. Training cum Awareness Programme.		
	Distribution of devices for e-Permit operation to RMCs.	14	30 Nos. Devices.		
	Preparatory work for 2024-25 NSTIAM training on Entrepreneurship and Marketing Chain Development - 1st phase.	15	Selection of Trainees Selection of Training Provider Pre-training interactions with trainees		
	Preparatory work for 2024-25 NSTIAM training on Post-harvest Management.	16	Selection of Trainees.		
	Opening of Sufal Bangla Outlet	17	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
July, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	Finalisation of beneficiary list and commencement of execution of schemes for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y. 2024-2025	2	Finalisation of beneficiary list and commencement of execution of schemes for the year 2024-2025		
			Review the progress of the Training programmes under the Directorate		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
July, 2024	Cold Storage License Renewal	3	65% of the renewal will be granted on the basis of renewal application received during Financial Year 2023-24 subject to compliance of fire licence/fire safety cetificate issue.		
	Monitoring of markets, data collection and record.	4	Daily		
	Meeting with Engineers.	5	AEs/SAEs.		
	Visit to RMCs/ZRMCs.	6	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Construction of Shop-cum-Godown	7	Completion of 35 shop cum godown		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	8	18 Nos. Training cum Awareness Programme.		
	Installation of Grading Units at e-NAM Markets	9	2 Nos. Grading Units.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	10	4 Nos. Training cum Awareness Programme.		
	Preparatory work for 2024-25 NSTIAM training on Entrepreneurship and Marketing Chain Development - 1st phase	12	Selection of Training Provider		
			Pre-training interactions with trainees at block		
	Commencement of NSTIAM Training on Post Harvest Management	13	1 training with 30 participants		
	Opening of Sufal Bangla Outlet	14	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
August, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y 2024-2025	1	40% completion of schemes and release of fund as per fund receivable (1st Phase) for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	50% completion of schemes and release of fund as per fund receivable for the year 2024-2025.		
			Following up of accomplishment of FPOs towards commencement of their business activities.		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
August, 2024	Two nos. State Level Meeting with the District level Officers of the Directorate	3	Review the progress of the schemes and other Departmental activities		
	Monitoring of Markets, data collection and record	4	Daily		
	Board Meeting	5	Meeting of esteemed Board Members of WBSAMB.		
	Meeting with Engineers	6	AEs/SAEs.		
	Visit to RMCs/ZRMCs	7	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	8	Completion of four schemes.		
	Development of Bituminous Road	9	Completion of one scheme.		
	Stakeholder including RMC Officials' Training cum Awareness Camps on e-NAM operation	10	18 Nos. Training cum Awareness Programme.		
		11			
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	12	2 Nos. Training cum Awareness Programme.		
	Distribution of devices for e-Permit operation to RMCs	13	20 Nos. Devices		
	Commencement of NSTIAM Training on Entrepreneurship and Marketing Chain Development-1st phase	14	1 training with 80 participants (03 batches)		
	Commencement of NSTIAM Training on Post Harvest Management	15	1 training with 30 participants		
	Opening of Sufal Bangla Outlet	16	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
September, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	60% completion of the schemes and release of fund (1st Phase) to the beneficiary for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	60% completion of the schemes and release of fund to the beneficiary for the year 2024-2025		
	Two nos. State Level Meeting with the Training & Canning Officers of the Directorate		Review the progress of the Training programmes under the Directorate		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
September, 2024	Monitoring of Markets, data collection and record	3	Daily		
	Meeting with RMC Officials	4	Administrative Review Meeting with all RMC/ZRMC Officials.		
	Meeting with Engineers	5	AEs/SAEs.		
	Visit to RMCs/ZRMCs	6	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	7	Completion of one scheme.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	8	18 Nos. Training cum Awareness Programme.		
		9			
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	10	2 Nos. Training cum Awareness Programme.		
	Distribution of devices for e-Permit operation to RMCs	11	50 Nos. devices.		
	Training on Entrepreneurship and Marketing Chain Development – 1st phase	12	continuing from previous month		
	Commencement of NSTIAM Training on Post Harvest Management	13	1 training with 30 participants		
	Opening of Sufal Bangla Outlet	14	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
October, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	100% completion of the schemes as per fund received (1st phase) and release of fund to the beneficiary for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	100% completion of the schemes as per fund received (1st phase) and release of fund to the beneficiary for the year 2024-2025		
			Following up of accomplishment of FPOs towards commencement of their business activities.		
	State Level Meeting with the District level Officers of the Directorate	5	Review the progress of the schemes and other Departmental activities		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
October, 2024	Monitoring of Markets, data collection and record	6	Daily		
	Development of Market Infrastructure at Market Yard	1	Completion of two scheme.		
	Training on Entrepreneurship and Marketing Chain Development – 1st phase	2	continuing from previous month		
	Preparatory work for 2024-25 NSTIAM training on Entrepreneurship and Marketing Chain Development - 2nd phase	3	Selection of Trainees		
			Pre-training interactions with trainees		
	Opening of Sufal Bangla Outlet	10	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
November, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	Finalisation of the beneficiary list against 2nd Phase of the target for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y. 2024-2025	2	Finalisation of the beneficiary list against rest of the target for the year 2024-2025		
			90% of the renewal will be granted on the basis of renewal application received during Financial Year 2023-24 subject to compliance of fire license/fire safety certificate issue		
	State Level Meeting with the Training & Canning Officers of the Directorate	4	Review the progress of the Training programmes under the Directorate		
	Monitoring of Markets, data collection and record	5	Daily		
	Meeting with Engineers	6	AEs/SAEs.		
	Visit to RMCs/ZRMCs	7	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	8	Completion of two schemes.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	9	5 Nos. Training cum Awareness Programme.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	10	2 Nos. Training cum Awareness Programme.		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
November, 2024	Distribution of devices for e-Permit operation to RMCs	11	20 Nos. devices.		
	Training on Entrepreneurship and Marketing Chain Development – 1st phase	12	continuing from previous month		
	Commencement of NSTIAM Training on Post Harvest Management	13	1 training with 30 participants		
	Opening of Sufal Bangla Outlet	14	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
December, 2024	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	50% completion of the schemes against 2nd phase allotment receivable for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y 2024-2025	2	50% completion of the schemes against 2nd phase allotment receivable for the year 2023-2024.		
			50% completion of the schemes against 2nd phase allotment receivable for the year 2024-2025. Following up of accomplishment of FPOs towards commencment of their business activities.		
	Two nos. State Level Meeting with the District level Officers of the Directorate	4	Review the progress of the schemes and other Departmental activities		
	Monitoring of Markets, data collection and record	5	Daily		
	Board Meeting	6	Meeting of esteemed Board Members of WBSAMB for laying Budget of WBSAMB for the FY 2025-26.		
	Meeting with RMC Officials	7	Administrative Review Meeting with all RMC Officials.		
	Meeting with Engineers	8	AEs/SAEs.		
	Visit to RMCs/ZRMCs	9	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	10	Completion of three schemes.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	11	36 Nos. Training cum Awareness Programme.		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
December, 2024	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	12	4 Nos. Training cum Awareness Programme.		
	Distribution of devices for e-Permit operation to RMCs	13	50 Nos. devices.		
	Training on Entrepreneurship and Marketing Chain Development – 2nd phase	14	1 training with 80 participants (03 batches)		
	Commencement of NSTIAM Training on Post Harvest Management	15	1 training with 30 participants		
	Opening of Sufal Bangla Outlet	16	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
January, 2025	Subsidy linked schemes likeAmar Fasal Amar Gola for the F.Y. 2024-2025	1	60% completion of the scheme for the fund receivable for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y. 2024-2025	2	60% completion of the scheme for the fund receivable for the year 2024-2025		
			Completion of Cluster formation		
	Two nos State Level Meetings with the District level Officers and Training & Canning Officers of the Directorate	3	Review the progress of the schemes/Training programmes and other Departmental activities		
	Participation in Block Level Krishi Melas for the year 2024-2025	4	90% Participation.		
	Monitoring of Cold Storages-Cold Storage Disinfection Programme	5	80% accomplishment for the year 2025		
	Warehouse License Renewal	6	90% of the renewal will be granted on the basis of renewal application received up to 31st January, 2025		
	Monitoring of markets, data collection and record	7	Daily		
	Board Meeting	8	Meeting of esteemed Board Members of WBSAMB for approval of Budget of WBSAMB for the F.Y. 2025-26.		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
January, 2025	Meeting with Engineers	9	AEs/SAEs.		
	Visit to RMCs/ZRMCs	10	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	11	Completion of two schemes		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	12	36 Nos. Training cum Awareness Programme.		
	Training on Entrepreneurship and Marketing Chain Development – 2nd phase	13	1 training with 30 participants		
	Commencement of NSTIAM Training on Post Harvest Management	14	1 training with 30 participants		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	15	4 Nos. Training cum Awareness Programme.		
	Opening of Sufal Bangla Outlet	16	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
February, 2025	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	75% completion of the scheme against 2nd phase allotment receivable for the year 2024-2025		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y. 2024-2025	2	75% completion of the scheme against 2nd phase allotment receivable for the year 2024-2025		
			Engagement of CBBOs		
	Mati Mela (Tentative)	3	100% Participation.		
	Two nos State Level Meetings with the District level Officers and Training & Canning Officers of the Directorate	4	Review the progress of the schemes/Training programmes and other Departmental activities		
	Warehouse License Renewal	5	100% of the renewal will be granted on the basis of renewal application received up to 31st January, 2025		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
February, 2025	Monitoring of Cold Storages-Cold Storage Disinfection Programme	6	100% accomplishment for the year 2025		
	Monitoring of markets, data collection and record	7	Daily		
	Meeting with RMC/ ZRMC Officials	8	Administrative Review Meeting with all RMC/ZRMC Officials.		
	Meeting with Engineers	9	AEs/SAEs.		
	Visit to RMCs/ZRMCs	10	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	11	18 Nos. Training cum Awareness Programme.		
	Providance of assaying equipments in e-NAM Markets	12	18 Nos. assaying equipments in e-NAM Markets		
	Raining on Entrepreneurship and Marketing Chain Development – 2nd phase	13	1 training with 80 participants (03 batches)		
	Commencement of NSTIAM Training on Post Harvest Management	14	1 training with 30 participants		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	15	2 Nos. Training cum Awareness Programme.		
	Distribution of devices for e-Permit operation to RMCs	16	20 Nos. devices.		
	Opening of Sufal Bangla Outlet	17	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		
March, 2025	Subsidy linked schemes like Amar Fasal Amar Gola for the F.Y. 2024-2025	1	1. 100% Accomplishment for the year 2024-2025		
			2. Evaluation of execution		
	Post Harvest Trainings namely, (i) Two weeks Training Programme on processing and preservation of fruits & vegetables at TCPC Centres. (ii) Block level Training on processing and preservation of fruits & vegetables with special emphasis on awareness of food adulteration, nutrition and involvement of supply chain in processed food. (iii) Training on Jute Grading & (iv) Training of potato farmers, technicians and other operating staff of the cold storages for the F.Y. 2024-2025	2	1. 100% Accomplishment of the Training Programmes for the year 2023-2024		
			2. Evaluation of execution		
	Formation & Promotion of FPOs in the districts	3	Registration of FPOs by the concerned Implementing Agency through CBBOs		

Period/ Month	Activity	Sl. No.	Target for the Month	Achievement	Remarks
March, 2025	Two nos State Level Meetings with the District level Officers and Training & Canning Officers of the Directorate	4	Review the progress of the schemes/Training programmes and other Departmental activities		
	Monitoring of Cold Storages-Cold Storage Loading	5	100% completion of loading in South Bengal districts and at least 80% completion of loading in North Bengal districts for the potato season 2024		
	Cold Storage License Renewal	6	100% renewal will be granted on the basis of renewal application received up to February, 2024 subject to compliance of fire license/fire safety certificate issue		
	Monitoring of Markets, data collection and Record	7	Daily		
	Meeting with Engineers	8	AEs/SAEs.		
	Visit to RMCs/ZRMCs	9	Visit of CEO/Other Officers of WBSAMB to RMCs/ZRMCs & Krishak Bazars/working sites.		
	Development of Market Infrastructure at Market Yard	10	Completion of one scheme		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-NAM operation	11	18 Nos. Training cum Awarness Programme.		
	Stakeholder including RMC officials' Training cum Awareness Camps on e-Permit operation	12	4 Nos. Training cum Awarness Programme.		
	Distribution of devices for e-Permit operation to RMCs	13	20 Nos. devices.		
	Opening of Sufal Bangla Outlet	14	Opening of 5 nos. of Sufal Bangla Retail Outlets (Static & Mobile) as per feasibility.		

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Month		Activity	Target (s)
1	2A	2B	2C
April, 2024	i	3rd Advance Estimate of major and minor crops for 2023-24.	Completion
	ii	Estimation of area under Rabi crops for 2023-24	Commencement
	iii	Convening meeting State Level Sanctioning Committee (SLSC) for RKVY, ATMA, & PMKSY	To be convened
	iv	Convening of State Level Sanctioning Committee (SLSC) Meeting of BKSY-PDMC (under RKVY) & WDC-PMKSY 2.0 scheme for FY 2024-25	To be convened
May, 2024	i	Allocation of breeder seed of Kharif paddy, Kalai & Jute to Seed Producing Organizations	Completion
	ii	Assessment of Kharif paddy seed and critical inputs for demonstration	Completion
	iii	Finalisation of Khari Cropping Plan of Government Farms	Finalisation
	iv	Beneficiary Empowerment Programme for progresive mulberry & non-Mulberry farmers at different Research Institutes of CSB	Initiation
June, 2024	i	Surveillance of status of Kharif seed bed.	Completion
	ii	Distribution of Kharif Paddy Seed and Critical Inputs for demonstration	Completion
	iii	Estimation of Yield Rate of potato (notified blocks and GPs) during 2023-24	Completion
	iv	Estimation of Yield Rate and Production for Rabi crops for 2023-24	Commencement
	v	Estimation of AYP of several Rabi minor crops for 2023-24	Completion
	vi	Farmers' Training under State Plan for 2024-25	To be organised
	vii	Training on Farm Mechanization at Mati gantha	To be organised
	viii	Estimation of Yield Rate of potato (notified blocks and GPs) for 2023-24	Commencement
	ix	Notification of Crop Insurance Programme for Kharif 2024	Completion
	x	Beneficiary Empowerment Programme for progressive mulberry & non-Mulberry farmers at different Research Institutes of CSB	Completion
July, 2024	i	Review of Kharif Crop coverage	Assessment
	ii	Estimation of area under summer crops for 2023-24	Completion
	iii	Estimation of Yield Rate and Production for Rabi crops for 2023-24	Completion
	iv	DBT of assistance for Kharif 2023 season under Krishak Bandhu Natun Scheme	Commencement
	v	Farmers' Training under State Plan for 2024-25	To be organised
	vi	Training on Farm Mechanization at Mati gantha	To be organised
	vii	Supply of scientific Rearing Appliances to mulberry farmers	To be Supplied
August, 2024	i	Distribution of Black Gram seeds under different schemes	Completion
	ii	Assesment of Rabi-Rabi summer input requirement for schematic works	Completion
	iii	Review of Kharif Crop coverage	Assessment
	iv	Finalizing execution plan for TRFA	Finalisation
	v	Meeting of State Level Monitoring Committee on Crop Insurance.	To be Convened
	vi	Farmers' Training under State Plan for 2024-25	To be organised

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Month		Activity	Target (s)
1	2A	2B	2C
August, 2024	vii	Training on Farm Mechanization at Mati gantha	To be organised
	viii	Estimation of Yield Rate and Production of summer crops for 2023-24	Commencement
	ix	Final Estimate (erstwhile 4th AE) of major and minor crops for 2023-24	Completion
	x	One Community Reelers Working Shed alongwith Godown in Tasar sector would come under operation at Bankura	Completion
	xi	Support for setting up of 12 Nos of Hot Air Driers, 100 Kg capacity (Multifuel)	Completion
September, 2024	i	Distribution of seed and input for Toria	Completion
	ii	Allocation of breeder seed of different Rabi crops to Seed Producing Organizations	Completion
	iii	Review of Kharif Crop coverage	Completion
	iv	Assessment of requirement /availability of seed potato in Govt sector	Assessment
	v	1st Advance Estimate for major and minor crops of 2024-25	Completion
	vi	Meeting of SLCCCI for Rabi 2024-25 to be convened	Completion
	vii	Finalizing Rabi & Rabi Summer Cropping Plan of Government Farms	Finalization
	viii	Farmers' Training under State Plan for 2024-25	To be organised
	ix	Training on Farm Mechanization at Mati gantha	To be organised
October, 2024	i	Estimation of Yield Rate and Production of summer crops for 2023-24	Completion
	ii	Notification of Crop Insurance Programme for Rabi Season	Completion
	iii	Meeting of SLMC regarding Crop Insurance Programme for Rabi Season 2024-25	To be convened
	iv	Farmers' Training under State Plan for 2024-25	To be organised
	v	Training on Farm Mechanization at Mati gantha	To be organised
	vi	Awareness programme on Crop Residue Management	To be organised
	vii	To initiate programme on supply of Mulberry HYV planting materials (Namely S1/S1635/C2038) and HYV Silkworm seeds to neighbouring Sericulture States	To initiate
November, 2024	i	Pre-positioning and distribution of Rabi crops (Wheat, Rabi Pulses, Mustard & Hybrid maize)	Completion
	iii	Observation on Anti Crop Residue burning day	To be organised
	iii	Training on Farm Mechanization at Mati gantha	To be organised
	iv	Farmers' Training under State Plan for 2024-25	To be organised
	v	Assistance to Tasar and Muga farmers for development and maintenance of food plants under Silk Samagra and extra departmental convergence programme	200 (Tasar) 10 + 30 (Muga + Eri)

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Month		Activity	Target (s)
1	2A	2B	2C
December, 2024	i	Distribution of seed & critical inputs for demonstration centres (Boro paddy & Gram)	Completion
	ii	Farmers' Training under State Plan for 2024-25	Completion
	iii	Allocation of breeder seed of different Rabi crops to Seed Producing Organizations	Completion
	iv	Estimation of area under Bhadoi crops for 2024-25	Completion
	v	Meeting of SLMC for Crop Insurance Scheme	To Convene
	vi	DBT of assistance for Rabi 2022-23 under Krishak Bandhu Natun Scheme	Commencement
	vii	Training on Farm Mechanization at Mati gantha	To be organised
	viii	Meeting of State Variety Release Committee (SVRC) and West Bengal State Seed Committee for consideration of new variety release during 2023-24	To be organised
	ix	On farm training to Tasar and Muga Sericulturist in cluster mode disseminating latest technologies acrossthe State with participatory approach as part of the HRD programme	200 [Non Mulberry]
	x	Initiation for rejuvenation work at 08 nos. of potential Government Farms	Initiation
January, 2025	i	Estimation of area under winter crops (Aman Paddy & Kharif Maskalai) for 2024-25	Completion
	ii	2nd Advance Estimate for major and minor crops for 2024-25	Completion
	iii	State Level Monitoring Committee Meeting of Crop Insurance for Rabi season 2024-25	To convene
	iv	Trial and Demonstration on Crop Residue Management	To be organized
	v	Distribution of pre-Kharif seeds for groundnut, hybrid maize as per approved programme	Completion
	vi	Farmers' Training under State Plan for 2024-25	To be organised
	vii	In-service KPS Training	Continuing
	viii	Training on Farm Mechanization at Mati gantha	To be organised
	ix	Allocation of Breeder Seed of Sesame & Rabi/Summer Pulses (State Sources) to Seed Producing Organizations	Completion
	x	Submission of RKVY action plan 25-26	To be submitted
	xi	Completion of activity on selection of 6000 nos. of beneficiaries both in pre and post Cocoon Sector	Completion
	i	Distribution of pre-Kharif seeds for Moong, Til as per approved programme	Completion
	ii	Allocation of breeder seed of potato for next season to Seed Producing Organizations	Completion

Department of Agriculture

Month		Activity	Target (s)
1	2A	2B	2C
February, 2024	iii	Estimation of Yield rate and Production of Bhadoi crops (Aus, Maize, Jute & Mesta) for 2024-25	Completion
	iv	Estimation of Area, Yield & Production (AYP) of several Bhadoi minor crops of 2024-25	Completion
	v	Release of balance premium subsidy for Kharif 2024	Completion
	vi	Farmers' Training under State Plan for 2024-25 organised	To be organised
	vii	Training on Farm Mechanization at Mati gantha	To be organised
	viii	Augmentation of Silkworm Host Plantation under both Mulberry and Non-Mulberry Sector	Completion [Mulberry- 410 acre and Non-Mulberry- -80 acre]
March, 2025	i	3rd Advance Estimate of major and minor crops of 2024-25	Commencement
	ii	Release of Subsidy for Farm Mechanisation (Power Operated machineries, Tractor, Power tiller, Pumpsets etc.)	Completion
	iii	Meeting of State Level Coordination Committee on Crop Insurance (SLCCCI) for BSB Kharif season 2025	To Convened
	iv	Estimation of Yield rate & Production of winter crops (Aman Paddy, Kharif Maskalai & Mesta) of 2024-25	Commencement
	v	Training on Farm Mechanization at Mati gantha	To be organised
	vi	Support for 400 sets of Prophylactic Kits to the Mulberry Commercial Rearers from Malda and Murshidabad	Completion
	vii	Support for 50 sets of Rearing Equipment Sets to Tasar Rearers of Bankura	Completion
	viii	Convening of State Level Sanctioning Committee (SLSC) Meeting of BKSY-PDMC (under RKVY) & WDC-PMKSY 2.0 scheme for FY 2025-26	To be convened

Department of Animal Resources Development

Month	Name of the Directorate / Organization	Target for April, 2024 to March, 2025
Apr-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 1 Lakh
		Goat Distribution- 100 Nos
		No. of Vaccination to be done- 21 Lakh
		Animal Health Camp- 1500 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 3.50 lakh
		Production of Frozen Semen Straws - 4.25 Lakh
	WBLDC	Start Operation of Com. Poultry Layer Farm, at Haringhata, Nadia
	BANGLAR DAIRY	Sale of milk & milk products- Rs. 36.00 Lakh
May-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 1 Lakh
		Goat Distribution- 100 Nos
		No. of Vaccination to be done- 21 Lakh
		Animal Health Camp- 1500 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.50 Lakh
	WBLDC	Start Operation of Com. Poultry Layer Farm, at Englishbazar Block, Malda
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 37.00 Lakh
June-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 1 Lakh
		Goat Distribution- 100 Nos
		No. of Vaccination to be done- 25 Lakh
		Animal Health Camp- 1500 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.50 Lakh
	WBLDC	Start Operation of Bio-methanation Plant at Com. Layer Farm, Kalyani Layer Farm-I, Kalyani, Nadia
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 37.00 Lakh
July-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 4 Lakh
		Goat Distribution- 200 Nos
		No. of Vaccination to be done- 26 Lakh
		Animal Health Camp- 2100 Nos.
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.25 Lakh
	WBLDC	Start Operation of Bio-methanation Plant at Com. Layer Farm, Kalyani Layer Farm-II, Kalyani, Nadia
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 37.00 Lakh
Aug-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 4 Lakh
		Goat Distribution- 500 Nos

Month	Name of the Directorate / Organization	Target for April, 2024 to March, 2025
Aug-24		No. of Vaccination to be done- 21 Lakh
		Animal Health Camp- 2100 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.50 Lakh
	WBLDC	Start Operation of Bio-methanation Plant at Broiler Breeding Farm, Jotiyakali, Jalpaiguri
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 37.00 Lakh
Sep-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 5 Lakh
		Goat Distribution-1000 Nos
		No. of Vaccination to be done- 26 Lakh
		Animal Health Camp - 2100 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.25 Lakh
	WBLDC	Start Operation of 30 MT Cold Store of Falakata Block, Alipurduar
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 38.00 Lakh
Oct-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 5 Lakh
		Goat Distribution- 1000 Nos
		No. of Vaccination to be done- 20 Lakh
		Animal Health Camp- 1680 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 3.00 lakh
		Production of Frozen Semen Straws - 3.50 Lakh
	WBLDC	Start Operation of 30 MT Cold Store of Nanadakumar Block, Purba Medinipur
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 38.00 Lakh
Nov-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 5 Lakh
		Goat Distribution- 1000 Nos
		No. of Vaccination to be done- 26 Lakh
		Animal Health Camp- 1995 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 3.50 lakh
		Production of Frozen Semen Straws - 3.50 Lakh
	WBLDC	Start Operation of Bio-methanation Plant at Com. Poultry Layer Farm, at Englishbazar Block, Malda
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 38.00 Lakh

Month	Name of the Directorate / Organization	Target for April, 2024 to March, 2025
Dec-24	Dte. of AR & AH	Ducklings/Chicks Distribution- 5 Lakh
		Goat Distribution- 1000
		No. of Vaccination to be done- 26 Lakh
		Animal Health Camp- 2100 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.25 Lakh
	WBLDC	Start operation of Keratin Extraction plant from Chicken Feathers at Haringhata Meat Plant, Haringhata, Nadia.
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 38.00 Lakh
Jan-25	Dte. of AR & AH	Ducklings/Chicks Distribution- 5 Lakh
		Goat Distribution- 200 Nos
		No. of Vaccination to be done- 23 Lakh
		Animal Health Camp- 2300 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 3.50 lakh
		Production of Frozen Semen Straws - 4.25 Lakh
	WBLDC	Start Operation of Commercial Broiler Farm, at Haringhata, Nadia.
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 39.00 Lakh
Feb-25	Dte. of AR & AH	Ducklings/Chicks Distribution- 5 Lakh
		Goat Distribution- 200 Nos
		No. of Vaccination to be done- 23 Lakh
		Animal Health Camp - 2300 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 3.50 lakh
		Production of Frozen Semen Straws - 4.00 Lakh
	WBLDC	Start Operation of Animal Feed Premix Powder Production plant at Kalyani, Nadia
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 39.00 Lakh
Mar-25	Dte. of AR & AH	Ducklings/Chicks Distribution- 3 Lakh
		Goat Distribution- 200 Nos
		No. of Vaccination to be done- 25 Lakh
		Animal Health Camp- 1600 Nos
	PBGSBS	Artificial Insemination of Cattle & Buffalo - 4.00 lakh
		Production of Frozen Semen Straws - 4.25 Lakh
	WBLDC	Start Operation of shrimp Feed production unit at Kalyani, Nadia
	BANGLAR DAIRY	Sale of milk & milk products - Rs. 39.00 Lakh

Department of Backward Classes Welfare

Sl.	Particulars	April, 2024		May, 2024		June, 2024		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
1	Payment of Educational Scholarship	"Finalization of the modalities of scholarship & district level meeting with stake holders."		"District Level meeting with stake holders and commencement of registration process."		Submission of annual proposal for all scholarships to GoI.		Cumulative target for 2024-25:- 10.25 Lakh	
2	Skill training in different sectors	"Commencement of Selection process of Service Providers for Skill development activities for 2024-25"		Finalization of selection of service providers		Issuing LOI to service providers		Cumulative target for 2024-25: - 14000 beneficiaries	
3	Income generations scheme	Finalization of the modalities & district level meeting for identification of beneficiaries under Income Generation Scheme		Finalization of the modalities & district level meeting for identification of beneficiaries under Income Generation Scheme	500 beneficiaries	Identification of beneficiaries under Income Generation Scheme	500 beneficiaries	Cumulative target for 2024-25:- 9000 Beneficiaries	
4	Mela / Seminar/ Award ceremony	Baul Festival		Birthday celebration of Dr. B.R. Ambedkar.				750 students	
5	Sanction of Educational Loan	Commencement of online application for AY 2024		Commencement of online application for AY 2024		Disbursement of Education Loan.	50	700 students	
6	Hostel Monitoring	Review of Hostel Monitoring system		Review of Hostel Monitoring system and commencement of admission process.	600	Review of Hostel Monitoring system and commencement of admission process.	600	3650 persons	
7	Sikhashree Scholarship	Finalization of the modalities of scholarship & district level meeting with stake holders.		District Level meeting with stake holders.		Release of Sikshashree Scholarship for F.Y. 2024-25	1 lakh	10 lakh	
8	Medhasree Scholarship	Finalization of the modalities of scholarship & district level meeting with stake holders.		District Level meeting with stake holders.		Release of Medhasree Scholarship for F.Y. 2024-25	0.10 lakh	1.30 lakh	

Sl. No.	Particulars	April, 2024		May, 2024		June, 2024		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
	Yogyashree	"Commencement of Selection process of Service Providers for imparting coaching.“"		Finalization of selection of service providers		Issuing LOI to service providers		"JEE/ NEET/ WBJEE-2000, “Competitive exam-1150"	
9	Development Boards	Review of performance of Boards		Review of performance of Boards		Release of developmental fund			
10	PCR / POA Act & Inter Caste Marriage	Training with Inspectors on POA & PCR		Raised fund proposal for implementation of POA/PCR					
11	Sabooj Sathi	"Initiation of proposal for Class IX student of AY 2024-25 (Phase IX)"		Commencement of Registration of eligible students through portal.	5.5 lakh	Closing of registration process.	6 lakh	11.05 lakh	
12	Taposili Bandhu	Releasing of fund	11 lakh	Releasing of fund	11 lakh	Releasing of fund	11.10 lakh	11.30 lakh	
13	Sending report / Proposal to MOSJ&E, GOI	Review meeting with the District regarding the progress of CS Schemes		Submit Utilization Certificate in respect of all CS Schemes		Review meeting with the District regarding the progress of CS Schemes			
14	Annual Budget and administrative Budget	Finalisation of Action Plan of WB SC, ST&OBC Dev & Fin Corporation.		Circulation of AAP of the Corporation to District		Review the fund status		2150 Cr.	
15	Training	Refresher training on Right to Information Act		Refresher training on issuance of Caste Certificate with the Inspectors.		Training on Pension rules & pensionary benefits			

Sl. No.	Parti-culars	July, 2024		August, 2024		September, 2024		Cumula-tive for 2024-25	Re-marks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
1	Payment of Educational Scholarship	Payment of scholarship for SC and OBC students.	0.50 lakh	Payment of scholarship for SC and OBC students.	0.50 lakh	Release of payment of scholarship to SC and OBC students.	0.50 lakh	Cumulative target for 2024-25:- 10.25 Lakh	
2	Skill training in different sectors	Selection of beneficiaries for training	2000 Person	Selection of beneficiaries & Commencement of skill training	2000 Persons	Selection of beneficiaries & Commencement of skill training	2000 Persons	Cumulative target for 2024-25: - 14000 benefici-aries	
3	Income generations scheme	Identification of beneficiaries under Income Generation Scheme	500	Identification of beneficiaries under Income Generation Scheme	500	Identification & Sponsoring of cases under Income Generation Scheme	1000	Cumulative target for 2024-25:- 9000 Benefici-aries	
4	Mela / Seminar/ Award ceremony	Celebration of Gambhira festival in Malda district.						750 students	
5	Sanction of Educational Loan	Disbursement of Education Loan.	100	Disbursement of Education Loan.	100	Disbursement of Education Loan.	50	700 students	
6	Hostel Monitoring	Review of the admission position & updating of HRMS.	1000	Review of the admission position & updating of HRMS.	1000	Review of the vacancy position & review of the progress of repair and maintenance.	450	3650 persons	
7	Sikhashree Scholarship	Release of Sikshashree Scholarship for F.Y 2024-25	1 lakh	Release of Sikshashree Scholarship for F.Y. 2024-25	1 lakh	Release of Sikshashree Scholarship for F.Y. 2024-25	1 lakh	10 lakh	
8	Medhasree Scholarship	Release of Medhasree Scholarship for F.Y 2024-25	0.10 lakh	Release of Medhasree Scholarship for F.Y. 2024-25	0.10 lakh	Release of Medhasree Scholarship for F.Y. 2024-25	0.10 lakh	1.30 lakh	

Sl. No.	Particulars	July, 2024		August, 2024		September, 2024		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
	Yogyashree	Selection of beneficiaries for coaching	"JEE/ NEET/ WBJEE-500, "Competitive exam-300"	Selection of beneficiaries for coaching	"JEE/ NEET/ WBJEE-700, "Competitive exam-400"	Selection of beneficiaries for coaching	"JEE/ NEET/ WBJEE-800, "Competitive exam-450"	"JEE/ NEET/ WBJEE-2000, "Competitive exam-1150"	
9	Development Boards	Meeting with the district regarding development of Board				Review of progress of development boards.			
10	PCR / POA Act & Inter Caste Marriage	Review of the programme.				Quarterly report to GOI on POA Act			
11	Sabooj Sathi	Initiation of fresh tender for procurement (New Phase)		Finalization of Issuing supply order for the new phase	11.5 lakh	.Commencement of supply distribution	1.5 lakh	11.05 lakh	
12	Taposili Bandhu	Releasing of fund	11.10 lakh	Releasing of fund	11.20 lakh	Releasing of fund	11.20 lakh	11.30 lakh	
13	Sending report / Proposal to MOSJ&E, GOI	Review meeting with the District regarding the progress of CS Schemes		Selection of beneficiaries & Commencement of skill training		Review meeting with the District regarding the progress of CS Schemes.			
14	Annual Budget and administrative Budget			Review the fund status				2150 Cr.	
15	Training			Training on Grievance redressal		Refresher training on issuance of Caste Certificate with Inspectors.			

Sl. No.	Particulars	October, 2024		November, 2024		December, 2024		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
1	Payment of Educational Scholarship	Release of payment of scholarship to SC and OBC students.	0.50 lakh	Release of payment of scholarship	1 lakh	Payment of Pre- and Post-Matric scholarships to SC and OBC students.	1.25 lakh	Cumulative target for 2024-25:- 10.25 Lakh	
2	Skill training in different sectors	commencement of skill training and Review of the progress.	2000 Persons	Commencement of skill training	2000 Persons	Commencement of skill training and Review of the progress.	2000 Persons	Cumulative target for 2024-25: - 14000 beneficiaries	
3	Income generations scheme	Identification & Sponsoring of cases under Income Generation Scheme	1000	Sponsoring of cases under Income Generation Scheme	1000	Sponsoring of cases under Income Generation Scheme	1000	Cumulative target for 2024-25:- 9000 Beneficiaries	
4	Mela / Seminar/ Award ceremony	Celebration of Arts of Bengal.		Block level awareness programme for Schemes of WB SC ST OBC Dev. & Fin. Corporation.		Award Ceremony for B. R. Ambedkar Medha Puraskar to 750 meritorious Scheduled Caste Students in Madhyamik/ ICSE / CBSE/ Madrasa Board examination.		750 students	
5	Sanction of Educational Loan			Disbursement of Education Loan.	50	Disbursement of Education Loan.	50	700 students	
6	Hostel Monitoring	Review - Hostel Monitoring system.		Review - Hostel Monitoring system.	600	Review - Hostel Monitoring system.	600	3650 persons	
7	Sikhashree Scholarship	Release of Sikshashree Scholarship for F.Y. 2024-25	1 lakh	Release of Sikshashree Scholarship for F.Y. 2024-25	1 lakh	Release of Sikshashree Scholarship for F.Y. 2024-25	1 lakh	10 lakh	
8	Medhasree scholarship	Release of Medhasree Scholarship for F.Y. 2024-25	0.10 lakh	Release of Medhasree Scholarship for F.Y. 2024-25	0.10 lakh	Release of Medhasree Scholarship for F.Y. 2024-25	0.10 lakh	1.30 lakh	

Sl. No.	Particulars	October, 2024		November, 2024		December, 2024		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
	Yogyashree	Review the programme		Commencement of coaching	"JEE/ NEET/ WBJEE-1000, "Competitive exam-550"	Commencement of coaching	"JEE/ NEET/ WBJEE-1000, Competitive exam-650"	"JEE/ NEET/ WBJEE-2000, "Competitive exam-1150"	
9	Development Boards			Review the Developmental activities of Board		Meeting with the district regarding development of Board			
10	PCR / POA Act & Inter Caste Marriage	Refresher training for the Inspectors, BCW&TD on aspects of the programme.				Review of the implementation of the programme			
11	Sabooj Sathi	Review Supply and distribution	1.5 lakh	Target of distribution at least 50%	2 lakh	Review, Supply and distribution	3 lakh	11.05 lakh	
12	Taposili Bandhu	Releasing of fund	11.20 lakh	Releasing of fund	11.20 lakh	Releasing of fund	11.30 lakh	11.30 lakh	
13	Sending report / Proposal to MOSJ&E, GOI			Submit Report to GOI on central sponsored schemes		Review meeting with the District regarding the progress of CS Schemes.			
14	Annual Budget and administrative Budget	Preparation and finalization of Annual budget for the next financial year.				Statutory State Level Vigilance & Monitoring Committee meeting.		2150 Cr.	
15	Training	Refresher Training Audit and Budget				Refresher training on POA & PCR			

Sl. No.	Particulars	January, 2025		February, 2025		March, 2025		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
1	Payment of Educational Scholarship	Payment of Educational Scholarship to SC students	2 lakh	Release of payment of scholarship	2 lakh	Payment of Pre-and Post-Matric Scholarship to remaining students.	2 lakh	Cumulative target for 2024-25:- 10.25 Lakh	
2	Skill training in different sectors	Commencement of Skill training of different sectors.	2000 Person	Review of skill training programme		Review of skill training programme		Cumulative target for 2024-25: - 14000 beneficiaries	
3	Income generations scheme	Sponsoring of cases under Income Generation Scheme	1000 beneficiaries	Sponsoring of cases under Income Generation Scheme	1000 beneficiaries	Extending benefits to SC beneficiaries under Income Generation scheme.	1000 beneficiaries	Cumulative target for 2024-25:- 9000 Beneficiaries	
4	Mela / Seminar/ Award ceremony	Arts of Bengal-ethnological heritage re-appraisal 2024-25		State Level Bhawaiya Sangeet Competition.		Shri Shri Harichand Guruchand Award Ceremony.		750 students	
5	Sanction of Educational Loan	Sanction of Educational Loan Applications of rest of the applicant.	100	Disbursement of 1st installment of Education Loan.	100	Disbursement of Education Loan.	100	700 students	
6	Hostel Monitoring					Review of Hostel Monitoring system.		3650 persons	
7	Sikhashree Scholarship	Release of Sikshashree Scholarship for F.Y 2024-25	1 lakh	Release of Sikshashree Scholarship for F.Y 2024-25	1 lakh	"Release of Sikshashree Scholarship for F.Y "2024-25"	1 lakh	10 lakh	
8	Medhasree scholarship	Release of Medhasree Scholarship for F.Y 2024-25	0.20 lakh	Release of Medhasree Scholarship for F.Y 2024-25	0.20 lakh	"Release of Medhasree Scholarship for F.Y"2024-25"	0.20 lakh	1.30 lakh	

Sl. No.	Particulars	January, 2025		February, 2025		March, 2025		Cumulative for 2024-25	Remarks
		Programmes	Targ.	Programmes	Targ.	Programmes	Targ.		
	Yogyashree	Review the coaching programme		Review the coaching programme		Review the coaching programme		"JEE/ NEET/ WBJEE-2000, "Competitive exam-1150"	
9	Development Boards			Review the Developmental activities of Board					
10	PCR / POA Act & Inter Caste Marriage	Review of the programme .		Review the programme with the district authorities					
11	Sabooj Sathi	Review supply and distribution	2 lakh	Target to complete the distribution	1.5 lakh	Review the supply and distribution		11.05 lakh	
12	Taposili Bandhu	Releasing of fund for Last Month	11.30 lakh	Releasing of fund	11.30 lakh	Releasing of fund	11.30 lakh	11.30 lakh	
13	Sending report / Proposal to MOSJ&E, GOI	Progress report and UC for CSSs		Review the implementation of CSSs		Review meeting with the District regarding the progress of CS Schemes			
14	Annual Budget and administrative Budget	Review the Target & achievement				Review the Target & achievement		2150 Cr.	
15	Training	"Training on"WBRTPS Act"		Reservation Act & Rules including roster writing		Training on E-Office			

Department of Consumer Affairs

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
April - 2024	1.	Administrative Review Meeting	i)	Meeting with Directorate of CA & FBP			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i) ii) iii)	Officers of the Department Officers of the Directorate of CA & FBP Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	2 Programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	2 Programmes at each RO		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	3 Programmes at each RO		
	4.	Training for Departmental Officers related to Consumer Affairs / LM / WBRTPS					
	5.	Meeting of District Consumer Protection Council			3 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	8 sets Weights, 8 Sets LM, & 8 sets CM		
			ii)	Enforcement	80 - 100		
			iii)	Verification of Weights & Measures used by Traders	40 %		
May - 2024	1.	Administrative Review Meeting	i)	Meeting with Directorate of Legal Metrology			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i) ii)	Officers of the Directorate of CA & FBP Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	4 Programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	2 Programmes at each RO		
			iii)	Tableau	2 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	3 Programmes at each RO		

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
	4.	Meeting of District Consumer Protection Council			4 Districts		
	5.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	7 sets Weights, 7 Sets LM, & 7 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	50 %		
June - 2024	1.	Administrative Review Meeting	i)	Meeting with the Registrars, SCDRC & DCDRC			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	4 Programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	3 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	5 Programmes at each RO		
	4.	Training for Departmental Officers related to Consumer Affairs / LM / WBRTPS					
	5.	Meeting of District Consumer Protection Council			5 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	8 sets Weights, 8 Sets LM, & 8 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	60 %		
July - 2024	1.	Administrative Review Meeting	i)	Meeting with the Directorate of CA & FBP			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Department			
			ii)	Officers of the Directorate of CA & FBP			
			iii)	Officers of the Directorate of Legal Metrology			

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	4 Programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	3 Programmes at each RO		
			iii)	Tableau	4 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	6 Programmes at each RO		
	4.	Meeting of District Consumer Protection Council			3 Districts		
	5.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	8 sets Weights, 8 Sets LM, & 8 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	70 %		
August - 2024	1.	Administrative Review Meeting	i)	Meeting with Directorate of Legal Metrology			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	5 Programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	5 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	4 Programmes at each RO		
	4.	Training for Departmental Officers related to Consumer Affairs / LM / WBRTPS					
	5.	Meeting of District Consumer Protection Council			3 Districts		

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	9 sets Weights, 9 Sets LM, & 9 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	80 %		
September - 2024	1.	Administrative Review Meeting	i)	Meeting with the Registrars, SCDRC & DCDRC			
	2.	Preparation of Revised Budget					
	3.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	4.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	5 programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	4 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	3 Programmes at each RO		
	5.	Meeting of District Consumer Protection Council			4 Districts		
	6.	Training for Departmental Officers related to Consumer Affairs / LM / WBRTPS					
	7.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	6 sets Weights, 6 Sets LM, & 6 sets CM		
			ii)	Enforcement	100 - 120		
			iii)	Verification of Weights & Measures used by Traders	85 %		
October - 2024	1.	Administrative Review Meeting	i)	Meeting with Directorate of CA & FBP			
	2.	Preparation of Revised Budget					
	3.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Department			
			ii)	Officers of the Directorate of CA & FBP			
			iii)	Officers of the Directorate of Legal Metrology			

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
	4.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	6 programmes at each RO with SHGs		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	5 ROs		
			iv)	Publication of Advertisements related to the Festive season in leading News-papers through I&CA Department, GoWB			
	5.	Meeting of District Consumer Protection Council			2 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	4 sets Weights, 4 Sets LM, & 4 sets CM		
			ii)	Enforcement	80 - 100		
			iii)	Verification of Weights & Measures used by Traders	90 %		
November - 2024	1.	Administrative Review Meeting	i)	Meeting with Directorate of Legal Metrology			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	2 Melas		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	5 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	2 programmes at each RO		
	4.	Meeting of District Consumer Protection Council			4 Districts		
	5.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	9 sets Weights, 9 Sets LM, & 9 sets CM		
			ii)	Enforcement	80 - 100		
			iii)	Verification of Weights & Measures used by Traders	95 %		

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
December - 2024	1.	Administrative Review Meeting	i)	Meeting with the Registrars, SCDRC & DCDRC			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Organization of State level Kreta Suraksha Mela 2024-2025 and taking up incidental Awareness Generation activities including publication of advertisement in leading newspapers and electronic media through I & CA Department, GoWB.			
			ii)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	6 Melas		
			iii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iv)	Tableau	5 ROs		
			v)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	2 programmes at each RO		
			vi)	Observation of National Consumer Day on December 24	At HQ of Dte. CA&FBP and at different RO (s)		
			vii)	Finalization of preparation for Kreta Suraksha Mela (s) in South Bengal and North Bengal to be held in the Month of January 2025 and February, 2025 respectively.			
	4.	Training for Departmental Officers related to Consumer Affairs / LM / WBRTPS					
	5.	Meeting of District Consumer Protection Council			4 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	9 sets Weights, 9 Sets LM, & 9 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	100 %		

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
January - 2025	1.	Administrative Review Meeting	i)	Meeting with Directorate of CA & FBP			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Department			
			ii)	Officers of the Directorate of CA & FBP			
			iii)	Officers of the Directorate of Legal Metrology			
	3.	Finalization of allocation under State Development Scheme					
	4.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	5 Melas		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	6 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	3 Programmes at each RO		
	5.	Meeting of District Consumer Protection Council			2 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	13 sets Weights, 13 Sets LM, & 13 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	10 %		
February - 2025	1.	Administrative Review Meeting	i)	Meeting with Directorate of Legal Metrology			
	2.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	3.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	2 Melas		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	5 Programmes at each RO		
			iii)	Tableau	5 ROs		
			iv)	Work shop with Consumer Clubs, Schools, Institutions, Libraries.	3 Programmes at each RO		

Month	Sl. No.	Activity		Sub-activity	Target	Achievement	Remarks
	4.	Training for Departmental Officers related to Consumer Affairs / LM / WBRTPS					
	5.	Meeting of District Consumer Protection Council			4 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	16 sets Weights, 16 Sets LM, & 16 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	20%		
March - 2025	1.	Administrative Review Meeting	i)	Meeting with the Registrars, SCDRC & DCDRC			
	2.	Preparation of Budget					
	3.	Tours & visits to Regional Offices as well as Unit Offices	i)	Officers of the Directorate of CA & FBP			
			ii)	Officers of the Directorate of Legal Metrology			
	4.	Consumer Awareness	i)	Participation in Melas / Social gatherings / Book Fair for spreading Consumer Awareness and Grass-root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.	2 Melas		
			ii)	Awareness Campaign with Street Theatre, Puppet Show, Magic Show	3 Programmes at each RO		
			iii)	Work shop with Consumer Clubs, Schools, Institutions, Libraries	3 Programmes at each RO		
			iv)	Special Awareness Programme	Observance of WCR Day on March 15th at HQ of Dte. CA&FBP and at different RO (s)		
	5.	Meeting of District Consumer Protection Council			2 Districts		
	6.	Standardization of Weights & Measures	i)	Verification of Working Standards used by Legal Metrology Officers	15 sets Weights, 15 Sets LM, & 15 sets CM		
			ii)	Enforcement	120 - 150		
			iii)	Verification of Weights & Measures used by Traders	30%		

DEPARTMENT OF CO-OPERATION

APRIL-2024

Sl. No.	Activities	Projection
1.	Review Meetings with Officers & Societies	1
2.	Procurement of Paddy & other Agril. Produce (in MT)	300000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	4
4.	Disbursement of Crop Loan (Rs. in lakh)	83000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	300000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	10000.00
7.	No. of SHGs to be financed (in No.)	4500
8.	Distribution of Agril. Inputs (Rs. in lakh)	2000.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	150

MAY-2024

Sl. No.	Activities	Projection
1.	Review Meetings with Officers & Societies	3
2.	Procurement of Paddy & other Agril. Produce (in MT)	250000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	7
4.	Disbursement of Crop Loan (Rs. in lakh)	18000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	65000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	9000.00
7.	No. of SHGs to be financed (in No.)	6400
8.	Distribution of Agril. Inputs (Rs. in lakh)	4500.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	160

JUNE-2024

Sl. No.	Activities	Projection
1.	Review Meetings with Officers & Societies	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	150000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	6
4.	Disbursement of Crop Loan (Rs. in lakh)	22000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	60000

6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	11000.00
7.	No. of SHGs to be financed (in No.)	7500
8.	Distribution of Agril. Inputs (Rs. in lakh)	6500.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	150

JULY-2024

Sl. No.	Activities	Projection
1.	Review Meetings with Officers & Societies	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	1000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	4
4.	Disbursement of Crop Loan (Rs. in lakh)	24000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	95000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	12000.00
7.	No. of SHGs to be financed (in No.)	8900
8.	Distribution of Agril. Inputs (Rs. in lakh)	7500.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	160

AUGUST-2024

Sl. No.	Activities	Projection
1.	Review Meetings with Officers & Societies	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	1000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	6
4.	Disbursement of Crop Loan (Rs. in lakh)	29000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	100000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	14500.00
7.	No. of SHGs to be financed (in No.)	6200
8.	Distribution of Agril. Inputs (Rs. in lakh)	5500.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	160

SEPTEMBER-2024

Sl. No.	Activities	Projection
1.	Review Meetings with Officers & Societies	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	Nil
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	6
4.	Disbursement of Crop Loan (Rs. in lakh)	50000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	135000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	9500.00
7.	No. of SHGs to be financed (in No.)	6200
8.	Distribution of Agril. Inputs (Rs. in lakh)	4500.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	150

OCTOBER– 2024

Sl.No.	Activities	Projection
1.	Review Meetings with Officers & Societies	1
2.	Procurement of Paddy & other Agril. Produce (in MT)	Nil
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	5
4.	Disbursement of Crop Loan (Rs. in lakh)	66000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	210000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	8500.00
7.	No. of SHGs to be financed (in No.)	6400
8.	Distribution of Agril. Inputs (Rs. in lakh)	4000.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	100

NOVEMBER– 2024

Sl.No.	Activities	Projection
1.	Review Meetings with Officers & Societies	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	28000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	6
4.	Disbursement of Crop Loan (Rs. in lakh)	53000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	150000

Sl.No.	Activities	Projection
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	9900.00
7.	No. of SHGs to be financed (in No.)	11300
8.	Distribution of Agril. Inputs (Rs. in lakh)	6000.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	160

DECEMBER– 2024

Sl.No.	Activities	Projection
1.	Review Meetings with Officers & Societies	3
2.	Procurement of Paddy & other Agril. Produce (in MT)	40000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	6
4.	Disbursement of Crop Loan (Rs. in lakh)	88000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	300000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	10100.00
7.	No. of SHGs to be financed (in No.)	11000
8.	Distribution of Agril. Inputs (Rs. in lakh)	6500.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	160

JANUARY– 2025

Sl.No.	Activities	Projection
1.	Review Meetings with Officers & Societies (in No.)	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	300000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	2
4.	Disbursement of Crop Loan (Rs. in lakh)	55000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	180000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	12300.00
7.	No. of SHGs to be financed (in No.)	11500
8.	Distribution of Agril. Inputs (Rs. in lakh)	7000.00
9.	Storing of Potato (in MT)	Nil
10.	Training Programme to be held (in No.)	160

FEBRUARY– 2025

Sl.No.	Activities	Projection
1.	Review Meetings with Officers & Societies	2
2.	Procurement of Paddy & other Agril. Produce (in MT)	350000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	1
4.	Disbursement of Crop Loan (Rs. in lakh)	52000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	130000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	12800.00
7.	No. of SHGs to be financed (in No.)	11800
8.	Distribution of Agril. Inputs (Rs. in lakh)	5500.00
9.	Storing of Potato (in MT)	150000
10.	Training Programme to be held (in No.)	150

MARCH– 2025

Sl.No.	Activities	Projection
1.	Review Meetings with Officers & Societies	3
2.	Procurement of Paddy & other Agril. Produce (in MT)	300000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	1
4.	Disbursement of Crop Loan (Rs. in lakh)	50000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	120000
6.	Issue of Agriculture & Agriculture-allied and Non-Agricultural Loan (MT + LT) (Rs. in lakh)	13400.00
7.	No. of SHGs to be financed (in No.)	12400
8.	Distribution of Agril. Inputs (Rs. in lakh)	4500.00
9.	Storing of Potato (in MT)	140000
10.	Training Programme to be held (in No.)	130

Department of Correctional Administration

April, 2024

Sl. No.	Target
1	Celebration of 'Poila Boishakh' (Bengali New Year Day) in the Correctional Homes of West Bengal
2	Celebration of Eid al-Fitr in the Correctional Homes of West Bengal
3	Carrying out the work of the project for supply and fixing different Security Lights, LED Lamp, LED Tube Lamp inside Midnapore Central C. Home

May, 2024

Sl. No.	Target
1	Observance of Rabindra Jayanti by the inmates of the Correctional Homes of West Bengal
2	Taking up the project for installation of LED based lighting system in Howrah District C. Home
3	Carrying out the work of the project for repairing and colour work of entrance structure of Challenge Gate at Cooch Behar District C. Home

June, 2024

Sl. No.	Target
1	Celebration of International Yoga Day in the Correctional Homes of West Bengal
2	Celebration of Id-Ud-Zoha in the Correctional Homes of West Bengal
3	Carrying out the work for servicing & repairing of 75 KVA DG set at Howrah District C. Home

July, 2024

Sl. No.	Target
1	Celebration of Muharram in the Correctional Homes of West Bengal
2	Celebration of Ratha Yatra Utsav in the Correctional Homes of West Bengal
3	Meeting of Prisoner's Welfare Fund through VC (Video Conference) mode

August, 2024

Sl. No.	Target
1	Celebration of Independence Day by the staff and inmates of the Correctional Homes of West Bengal
2	Celebration of Rakshabandhan in the Correctional Homes of West Bengal
3	Administrative Meeting with the senior officers of Correctional Services, WB through VC (Video Conference) mode

September, 2024

Sl. No.	Target
1	Thorough repairing and maintenance work to day latrine (2 units each containing 5 latrines) of Jalpaiguri Central C. Home
2	Organization of HIV, TB & Hepatitis 'B' & 'C' Screening Camp for the inmates of the Correctional Homes of West Bengal
3	Taking up the project for repairing and renovation of Male Ward no. 03 at Islampur Sub C. Home

October, 2024

Sl. No.	Target
1	Celebration of 'Durga Puja' by the inmates of the Correctional Homes of West Bengal
2	Celebration of 'Kali Puja' by the inmates of the Correctional Homes of West Bengal
3	Taking up the project for repair and renovation of Ward no. 12 and 13 including roof treatment work at Cooch Behar Dist C. Home

November, 2024

Sl. No.	Target
1	Taking up the project for roof treatment within the premises of Arambagh Sub C. Home
2	Initiation of the project for repair and renovation of the office complex and other allied works at inside premises of the Raiganj District C. Home
3	Taking up the project for rooftop Treatment of Office Room Ration Godown and Guarding Barrack of Chandannagar Sub C. Home

December, 2024

Sl. No.	Target
1	Celebration of 'Chirstmas Day' in the Correctional Homes of West Bengal
2	Administrative Meeting with the senior officers of Correctional Services, WB through VC (Video Conference) mode
3	Taking up the work for installation of Heavy Duty Exhaust Fan and related electrical installation works inside Bakery room of Women's C. Home

January, 2025

Sl. No.	Target
1	Celebration of Birthday of Netaji Subhash Chandra Bose by the staff and inmates of the Correctional Homes throughout the state
2	Celebration of Republic Day in the Correctional Homes of West Bengal
3	Organization of Annual Sports for the inmates of the Correctional Homes of West Bengal

February, 2025

Sl. No.	Target
1	Organization of Annual Sports for the Officer & Staffs of the Correctional Homes of West Bengal
2	Taking up the work for urgent repair and maintenance work at night latrine of ward no. 6 under Alipore Women's C. Home
3	Taking up the work for repairing and maintenance work to the ceiling surface at Ward No. 3, 8 DH Ward 1, 2, 3 within the premises of Presidency C. Home
4	Taking up the project for repairing and renovation of Female Ward at Islampur Sub C. Home

March, 2025

Sl. No.	Target
1	Taking up the project for renovation of compound and outdoor lighting and replacement of damaged cables at Haldia Sub C. Home
2	Taking up the project for replacement of Fluorescent Tube into LED Tube with some allied works at Jalpaiguri Central C. Home
3.	Taking up the project for renovation of E.I. work of the Main Gate area under Barrackpore Special C. Home
4.	Organization of Eye Check-Up Camp for the inmates of the Correctional Homes of West Bengal

Department of Disaster Management and Civil Defence

Month	Target Description
April 2024	01 - Administrative Review: - • Control Room to be functional. • Release Fund to Districts from Plan Fund. • Allotment of Relief Materials.
	02 - Awareness Campaign on Disaster Management in different districts.
	03 - Deployment of NDRF to Different Flood Prone Districts to be ensured.
	04 - MLA quota to be delivered.
	05 - Thunderstorm alert Dissemination
	06 - Monsoon preparedness and necessary arrangements to be done.
	07 - Deployment of WWCD and WBCEF for seasonal and local festivities and fairs.
	08 - Organize Mock Exercise and awareness programme in districts by CCDTI and CD Hqrs.
May 2024	01 - Pre-Monsoon Preparedness Meeting at State Level.
	02 -Organise awareness Campaign in districts on lightning/monsoon.
	03 - Functioning of State Emergency Control Room Round the Clock & Activation of Districts EOCs Round the clock.
	04 - Deployment of NDRF to Different Flood Prone Districts.
	05- Organize Mock Exercise and awareness programme in districts and organize refresher training course for CD Volunteer by CCDTI, CD Hqrs.
June 2024	01 - Functioning of State Emergency Control Room Round the Clock & Activation of Districts EOCs Round the clock and Monitoring Flood Preparedness.
	02 - Allotment of Relief articles.
	03 - Awareness Campaign on thunderstorm, lightning and flood.
	04 - Deployment of WWCD and WBCEF for Monsoon Duty.
	05 - Monitor rainfall and river water levels and disseminate weather alert from IMD.
	06 - Issue fisherman warning as per IMD protocol and collect CA II forms post NC.
	07 - Organize Refresher Training Course for QRT Volunteers.
July 2024	01 - Administrative Review meeting with all works.
	02 - Functioning of State Emergency Control Room Round the Clock & Activation of Districts EOCs Round the clock and Monitoring Flood Preparedness.
	03 - Allotment of Relief articles.
	04 - Awareness Campaign on thunderstorm, lightning and flood.
	05 - Procurement process of relief materials.

Month	Target Description
	06 - Administrative Review meeting with officers & staff of other units regarding progress of different projects.
	07 - Deployment of WBCEF for seasonal festivals. 08 - Collect CA II forms post NC and Issue fisherman warning as per IMD protocol.
	09 - Trainings:- ● Organise Mock Exercise and awareness programme in districts. ● Organise Refresher Training Course for QRT Volunteers.
August 2024	01 - Monitoring of Flood Preparedness and Monsoon Control Room to be continued functioning.
	02 - Monthly Review Meeting.
	03 - Allotment of MLA Quota Relief articles to Districts.
	04 - Procurement and allotment of relief articles.
	05 - Proposal for procurement of Modern Arms & Ammunition.
	06 - Deployment of WBCEF for local fairs and seasonal festivities.
	07 - Training and others: - ● Organise Mock Exercise and awareness programme in vulnerable districts. ● Organise Refresher Training Course for QRT Volunteers.
September 2024	01 - Budget Estimate for next F.Y.
	02 - Organize FAMEX i.e familiarization exercise in districts.
	03 - Meeting with officers & staff of other units for day-to-day official works.
	04 - Preparation for CD Raising Day observation.
	05 - Deployment for WBCEF for local fairs and seasonal festivities.
	06 - Training: - ● 15 days Musketry practice and firing to the all officer and staff of WBNVF Organization. ● Organise Mock Exercise and awareness programme in districts.
October 2024	01 - Review of Ex-gratia / Compensation.
	02 - Review of functioning of CAP, ERSS etc.
	03 - Functioning of State EOC Round the Clock and Special control Room for Durga Puja at Nabanna.
	04 - Training: - ● Conducting Training Programme on Disaster Management & DRR. ● Organize FAMEX.
	05 - Inspection of Stores.
	06 - Preparation for CD Raising Day observation and Celebration of Gandhi's birthday.
	07 - Deployment of WWCD & WBCEF for the Goddess Durga Idol Puja and other festivities.
	08 - Trainings: - ● Organise Mock Exercise and awareness programme at North 24 Pgs. ● Organise Advance Training for CDVs.

Month	Target Description
November 2024	01 - Procurement of Relief Articles.
	02 - Special control Room for Kali Puja/ Chhath Puja at Nabanna.
	03 - Printing of Diary & Calendar.
	04 - Conducting Mock drill / FAMEX / Training.
	05 - Preparation of Annual Budget.
	06 - Deployment of WWCD, WBCEF for the Goddess Kali idol Immersion and for Chhat Puja at various waterbodies at Kolkata and different districts and other festivals.
	07 - Trainings: - ● Organise Mock Exercise and awareness programme in South Bengal districts. ● Organise Advance Training for CDVs.
December 2024	01 - Administrative Review of NCRM Project.
	02 - District review meeting.
	03 - Preparation and publication of Draft and Final Gradation List of DMOs/BDMOs & SDMOs/ SDDMOs.
	04 - Conducting Mock drill / FAMEX / Training.
	05 - Observance of Civil Defence Raising Day.
	06 - Organize Annual Sports and Cricket Tournament under Kolkata Civil Defence Organisation and preparation for Ganga Sagar Mela.
	07 - 15 days Trainers Training Course to the Regular Staff.
January 2025	01 - Administrative Review: - ● Construction of Flood Shelter, Relief Godown, MPCS, MPRS etc. ● Relief Material Stock, Ex-gratia/compensation distribution.
	02 - Draft Budget for 2025-26 & Budget Speech of DM & CD.
	03 - Functioning of State EOC round the clock and Special Control room for Ganga Sagar Mela.
	04 - Conduct of Mock Drill, FAMEX Training and conduct of Gangasagar Mela.
	05 - Administrative Review on SDRTs and SDRRTs setup.
	06 - Updation of Data Base of CD Volunteers.
	07 - Deployment of CD Volunteers, QRTs, WBCEF (WB Civil Emergency Force) and Casualty Service for local fairs and festivals.
	08 - Participation in Republic Day Parade on Red Road and Celebration of Swami Vivekananda birthday on 12th January, Netaji Subhash Chandra Bose's birthday on 23rd January, 2025 and Republic Day on 26th January, 2025.
	09 - Basic Training for Civil Defence Volunteers and Training of WBNVF Agragami's.
	10 - Organise Mock Exercise by CCDTI and CD Hqrs. in districts
	11 - Updation of district wise CD Plan.

Month	Target Description
February 2025	01 - Administrative Review of NCRMP.
	02 - Supply order of relief materials and Stationary Articles for the next Financial Year.
	03 - Preparation of Annual Budget Plan for the F.Y. 2025-26 of department.
	04 - Organise State Level Civil Defence Professional Sports Meet.
	05 - Trainings: - ● Basic Casualty Training for CD Volunteers. ● Training of WBNVF Agragami's in Disaster Relief and Rescue Measures. ● Organise Mock Exercise in North Bengal districts. ● 15 days Refresher Course Training including musketry practice and firing to the effective NVF volunteers.
	06 - Deployment of CD Volunteers, Divers, WBCEF, WWCD at different ghats for immersions and seasonal festivals.
March 2025	01 - Opening/inauguration ceremony and Stone Foundation ceremony at different units of WBNVF, if, required.
	02 - Deployment of WWCD and WBCEF for observation of local festivals.
	03 - Trainings: - ● To organize Mock Exercise in districts. ● 15 (fifteen) days Refresher course Training of Volunteers will be commenced. ● Basic Training for Civil Defence Volunteers.

Department of Environment

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
Apr-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	15
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	152
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	Publication of newsletter, annual report and awareness materials	1
		12	SEAC Meeting for Environmental Clearance Process	2
		13	AETC Verification	4
		14	Public Hearing for Environmental Clearance Projects	2
		15	Complaint & Technical Hearing	25
	WBBB	16	Conservation activites (Initiation/Monitoring)	1
		17	Technical support to Biodiversity Park	2
		18	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
	EKWMA	19	Conservation measures for protection of East Kolkata Wetlands	1
	IESWM	20	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		21	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		22	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
May-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	93 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	4
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25
	WBBB	15	Awareness on Biodiversity	2
		16	Conservation activites (Initiation/Monitoring)	1
		17	Celebration of International day for Biological Diversity	1
	IESWM	18	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		19	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		20	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	Climate Change Cell	21	NCAP - AQMC Meeting	1
	EKWMA	22	Works regarding implementation of Integrated Management Plan of East Kolkata Wetlands 2022-2027	1

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
Jun-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Celebration of World Environment Day	6
		10	Workshop / training program for industry representatives, students and police authorities	2
		11	Awareness program against use of loudspeakers and banned firecrackers	1
		12	SEAC Meeting for Environmental Clearance Process	2
		13	AETC Verification	4
		14	Public Hearing for Environmental Clearance Projects	2
		15	Complaint & Technical Hearing	25
	WBBB	16	Facilitation of PBR upgradation	1
		17	Technical support to Biodiversity Park	2
		18	Conservation activites (Initiation/Monitoring)	1
		19	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
		20	Support to benefit claimers/ BMCs from ABS share	1
	EKWMA	21	Conservation measures for protection of East Kolkata Wetlands	1
	IESWM	22	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		23	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		24	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	Climate Change Cell	25	World Environment Day 2024 Celebration	1

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
Jul-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	15
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	4
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25
	WBBB	15	Facilitation of PBR upgradation	1
		16	Conservation activites (Initiation/Monitoring)	1
		17	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
		18	Activities towards Biodiversity Heritage Site declaration/Management	1
		19	Technical support to Biodiversity Park	2
	IESWM	20	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		21	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		22	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	EKWMA	23	Works regarding implementation of Integrated Management Plan of East Kolkata Wetlands 2022-2027	1
Aug-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	Publication of newsletter, annual report and awareness materials	1
		12	SEAC Meeting for Environmental Clearance Process	2
		13	AETC Verification	4
		14	Public Hearing for Environmental Clearance Projects	2
		15	Complaint & Technical Hearing	25
	WBBB	16	Facilitation of PBR upgradation	1
		17	Conservation activites (Initiation/Monitoring)	1
		18	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
		19	Technical support to Biodiversity Park	2
	EKWMA	20	Afforestation programme within East Kolkata Wetlands area	1
	IESWM	21	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		22	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		23	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	Climate Change Cell	24	NCAP - AQMC Meeting	1
Sep-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	4
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25
	WBBB	15	Facilitation of PBR upgradation	1
		16	Conservation activites (Initiation/Monitoring)	1
		17	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
		18	Technical support to Biodiversity Park	2
	IESWM	19	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		20	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		21	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	Climate Change Cell	22	International Day of Clean Air for Blue Skies 2024 celebration	1
	EKWMA	23	Conservation measures for protection of East Kolkata Wetlands	1
Oct-24	WBPCB	1	Surveillance on industries (number of units)	75
		2	Emission and effluent quality monitoring from industrial sources	50
		3	Consent to industrial units / Projects	200
		4	Authorization to health care facilities for bio-medical waste management	20
		5	Authorization to hazardous waste generating units for hazardous waste management	4
		6	Monitoring of sewage treatment plants of municipal towns	15
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	152

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
		9	Awareness program against use of loudspeakers and banned firecrackers	1
		10	SEAC Meeting for Environmental Clearance Process	1
		11	AETC Verification	2
		12	Public Hearing for Environmental Clearance Projects	0
		13	Complaint & Technical Hearing	10
	WBBB	14	Facilitation of PBR upgradation	1
		15	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
	EKWMA	16	Works regarding implementation of Integrated Management Plan of East Kolkata Wetlands 2022-2027	1
	IESWM	17	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		18	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		19	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
Nov-24	WBPCB	1	Surveillance on industries (number of units)	200
		2	Emission and effluent quality monitoring from industrial sources	200
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	8
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	2
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
	WBBB	15	Facilitation of PBR upgradation	1
		16	Conservation activites (Initiation/Monitoring)	1
		17	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
		18	Awareness on Biodiversity	2
	IESWM	19	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		20	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		21	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	Climate Change Cell	22	NCAP - AQMC Meeting	1
	EKWMA	23	Preparation of Annual Report of 2022-23	1
Dec-24	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	Publication of newsletter, annual report and awareness materials	1
		12	SEAC Meeting for Environmental Clearance Process	2
		13	AETC Verification	4
		14	Public Hearing for Environmental Clearance Projects	2
		15	Complaint & Technical Hearing	25
	WBBB	16	Facilitation of PBR upgradation	1
		17	Awareness on Biodiversity	4
		18	Board meeting/expert committee/perticipating from the board in various programmes/meetings	5
		19	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
		20	Support to benefit claimers/ BMCs from ABS share	1
		21	Technical support to Biodiversity Park	1
		22	Publication/ awareness material	2
		23	Activities towards Biodiversity Heritage Site declaration/ Management	1
	IESWM	24	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		25	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		26	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	EKWMA	27	Conservation measures for protection of East Kolkata Wetlands	1
	Climate Change Cell	28	Updation of DEP & SEP	1
Jan-25	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	15
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	4
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25
	WBBB	15	Awareness on Biodiversity	8
		16	Conservation activites (Initiation/Monitoring)	8
		17	Technical support to Biodiversity Park	2
		18	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
	IESWM	19	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		20	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		21	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1
	EKWMA	22	Conservation measures for protection of East Kolkata Wetlands	1
Feb-25	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	4
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25
	WBBB	15	Conservation activites (Initiation/Monitoring)	8
		16	Technical support to Biodiversity Park	2
		17	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
	EKWMA	18	Celebration of World Wetlands Day	1
	IESWM	19	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		20	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		21	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1

Month	Executive Agency / Sub-Office	Sl. No.	Name of the Scheme	Target
	Climate Change Cell	22	NCAP (National Clean Air Programme) – AQMC Meeting	1
Mar-25	WBPCB	1	Surveillance on industries (number of units)	250
		2	Emission and effluent quality monitoring from industrial sources	225
		3	Consent to industrial units / Projects	600
		4	Authorization to health care facilities for bio-medical waste management	50
		5	Authorization to hazardous waste generating units for hazardous waste management	10
		6	Monitoring of sewage treatment plants of municipal towns	16
		7	Ambient air quality monitoring stations (AAQMS) in all districts of West Bengal	98 different locations
		8	Surface Water / Ground Water Quality Monitoring	84
		9	Workshop / training program for industry representatives, students and police authorities	2
		10	Awareness program against use of loudspeakers and banned firecrackers	1
		11	SEAC Meeting for Environmental Clearance Process	2
		12	AETC Verification	4
		13	Public Hearing for Environmental Clearance Projects	2
		14	Complaint & Technical Hearing	25
	WBBB	15	Conservation activites (Initiation/Monitoring)	1
		16	Technical support to Biodiversity Park	2
		17	Meeting/Capacity Building with District Officials/ BMCs/ Line Departments	1
	EKWMA	18	Works regarding implementation of Integrated Management Plan of East Kolkata Wetlands 2022-2027	1
	IESWM	19	Preparation of Coastal Regulation Zone (CRZ) maps and CRZ status report.	2
		20	Updation of CZMP-2011 as per CRZ Notification 2019 for the district of South 24 Parganas (Continuous Process)	1
		21	Study of presence of heavy metals in the fishes and vegetables growth within EKW area and possible remedial measures	1

Department of Finance
2024-2025

APRIL-2024	
Sl. No.	**Department/Directorates**
	Budget
1	Release of 1st instalment of budgetary funds for FY 2024-2025 to Administrative Departments
2	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2024-2025
	Commercial Tax Directorate
1	Annual Review of performance of the CTD
2	Review of Recovery proceedings
3	Monthly meeting on Revenue mobilisation
4	Review of GST Registration
5	Inspection of 2 Circles to review performance
6	Review of GST Refund
7	Review of queries raised by AG
8	Review of performance of Large Taxpayers' Unit
	Directorate of Treasuries & Accounts,WB
1	Inspection of 2 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 30.04.2024 and which is submitted within 31.03.2024
2	Disposal of all the family pension cases received in this office within 31.03.2024
3	Approval of GPF Balance as on 01.04.2018 of Gr.D State Govt. Employees received in this office within 25.04.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.04.2024
	e-Governance & IFMS
1	Integration of HRMS with software of West Bengal Police Directorate to create online witness registrar throughout the State.
2	Functionality for payment into bank accounts of parastatals/local bodies/corporations etc. directly through GRIPS 2.0
3	Onboarding of parastatals/local bodies/corporations etc for receipts into their respective deposit accounts through GRIPS 2.0
4	Status Report showing number of pensioners submitted DLC digitally will be deployed in production.

5	Department wise Account Balance report will be depolyed in production.
6	Facility for downloading Dept. Wise Account Balance Report in XLS. Format in addition to PDF format will be available.
7	Piloting of e-Accounts submission
8	submission of partial adjustment facility to the DDO
	Directorate of Registration & Stamp Revenue
1	Introduction of a module in e-Nathikaran for receiving of fees for inspection and copies in Records Section of RA Kolkata, DRs South & North 24 Parganas.
2	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
3	Administrative cum Revenue meeting with Deputy Inspector Generals of Registration in Ranges & District Registrars
4	Periodic review of work on Scientific Framework for Market Valuation by the engaged Consultants
5	Checking of Mouza maps provided by DST and Updation of attributes for Birbhum District
6	GIS-MIS Integration for Purba Bardhhaman District
7	Creation of basemap Layers (Schools, Hospitals, Transportation Nodes) from secondary sources for Purba Bardhhaman District
8	Creation of market layer from field Coordinates for Bankura District
9	Calculation of Distance of individual plots from nearby features for Purba Bardhhaman District
	Excise
1	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
2	Development of MIS on Excise District wise lifting and invoice value within given date range
3	Testing of module for integrating e-PoS data from more than 5000 retail outlets
4	Development of MIS on Excise District wise consumption and revenue involved for Beer within given date range
	Directorate of Revenue Intelligence & Enforcement
1	Annual Review on the performance of DRI&E in Enforcement cases
2	Meeting on the proposed work in the coming months
3	Review on the action related to adjudication proceedings.
4	Review on the progress of cancellation of Registration of fake & false business entities.

MAY-2024	
Budget	
1	Review & Monitoring of CSS/ RIDF Expenditure of all Departments
2	HPC Meeting with NABARD and Departmental Secretaries under the Chairmanship of Chief Secretary
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of appeal and revision cases
3	Review of anti-evasion activities with Bureau of Investigation
4	Review of performance: Profession Tax
5	Inspection of 2 Circles to review performance
6	Review of performance: Electricity Duty
7	Review of Training of Officers on changes in GST Law
8	Review of anti-evasion work under MyTask module
	Directorate of Treasuries & Accounts,WB
1	Inspection of 4 Treasuries
2	Upgradation of 2 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.05.2024 and which is submitted within 30.04.2024
2	Disposal of all the family pension cases received in this office within 30.04.2024
3	Approval of GPF Balance as on 01.04.2018 of Gr.D State Govt. Employees received in this office within 25.05.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.05.2024
	e-Governance & IFMS
1	Transfer Order generation to cater the specified need of Police Personnel
2	Stamp vendor management and facility for online payment by stamp vendors directly through GRIPS.
3	Facility of making all rejected, cancelled, failed payment files of KP/ RP available directly to the Integrated Portals for reprocessing.

4	Acceptance of PF Register and Credit of Year End Interest to about 420 Colleges through NGIPF Module
5	Modification of several MIS Reports in UAT.
6	UAT for HDFC Bank completed & MoU will be signed for onboarding.
7	Online requisition of Stamp by the Treasury to Kolkata Collectorate
8	Functionality of payment directly into the respective bank account of various parastatals, Local Bodies etc. through mGRIPS in Mobile App.
	Directorate of Registration & Stamp Revenue
1	Business process update module in e-Nathikaran for processing and recording of update/change incidents.
2	Review of inspection reports submitted by Deputy Inspector Generals of Registration in Ranges/District Registrars
3	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
4	Checking of Mouza maps provided by DST for Hooghly District
5	GIS-MIS Integration for Bankura District
6	MIS Data pre-processing for Birbhum District
7	Hosting of Purba Bardhaman District data in the DoRSR Web GIS Portal
	Excise
1	Inspection of 2 (two) Foreign Liquor Manufactories by Addl. Excise Commissioner / Sr. Jt. Commissioner
2	Development of MIS on Excise Circle wise consumption and revenue involved for India Made Liquor within given date range
3	Deployment of module for integrating ePoS data from more than 5000 retail outlets
4	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
	Directorate of Revenue Intelligence & Enforcement (DRI&E)
1	Annual Review on the performance of DRI&E in Enforcement cases
2	Meeting on the proposed work in the coming months
3	Review on the action related to adjudication proceedings.
4	Review on the progress of cancellation of Registration of fake & false business entities

JUNE-2024	
Budget	
1	Start of preparation of administrative report of Finance Department with data collection and compilation from different Directorates of the Finance Department and data from the Statistic & Pl Department
2	Review & Monitoring of Administrative Expenditure & Expenditures of State Development Schemes for 2024-2025
3	Review of Externally Aided Projects (EAP)
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Inspection of 2 Circles to review performance
3	Review of GST Refund
4	Review of status of Scrutiny, Audit, Adjudication Cases
5	Review of recovery under legacy acts and GST
6	Review of GST Registration
7	Review of performance of Large Taxpayers' Unit
8	Review meeting on performance of Appellate Authorities
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
2	Treasury review Meeting
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 30.06.2024 and which is submitted within 31.05.2024
2	Disposal of all the family pension cases received in this office within 31.05.2024
3	Approval of GPF Balance as on 01.04.2018 of Gr.D State Govt. Employees received in this office within 25.06.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.06.2024
	e-Governance & IFMS
1	Integration of Exit Management module of HRMS with PSAI Portal of AGWB for sending the pension papers online.
2	Starting of Online PF Register capture in 57 Ai of Schools , 23 DPSC s, 120 municipalities and 300 GPPS and 23 ZPs
3	Bank wise Closing Balance report will be depolyed in production.
4	Facility for downloading Bank wise Account Closing Balance Report in XLS. Format in addition to PDF format will be available.
5	Radio Button will be added in Dash-board for Account Registration.
6	UAT for IDFC First Bank and United Bank (2nd Phase) will be completed

7	Online Stamp requisition by the Vendor
8	Payment into various deduct recovery heads through mGRIPS in Mobile App.
9	Integration between CBMS-SBMS for Scheme tagging.
	Directorate of Registration & Stamp Revenue
1	Introduction of POS for making payment of small amount of fees and Standard User Charges enabling cashless registration office
2	Delivery of registered deed through Postal Department (Duare Dalil)
3	Administrative cum Revenue meeting with Deputy Inspector Generals of Registration in Ranges & District Registrars
4	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
5	Attribute updation of Hooghly District data
6	GIS-MIS Integration for Birbhum District
7	Creation of Market layer & Basemap layers (Schools, Hospitals, Transportation Nodes) from secondary sources for Purba Bardhhaman District
8	Calculation of Distance of individual plots from nearby features for Bankura District
	Excise
1	Training of S.I. of Excise from different Excise Districts and Divisions
2	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
3	Review of performance of 3 Excise Districts under Durgapur Excise Division
4	Development of MIS on Excise Circle wise consumption and revenue involved for Foreign Liquor within given date range
	Directorate of Revenue Intelligence & Enforcement (DRI&E)
1	Review on the work related to Blocking of ITC of Centre jurisdiction RTPs
2	Review on action taken on the reports received from Central GST authority
3	Review on the progress of cancellation of Registration of fake & false business entities
4	Monthly Review of collection of Revenue from Enforcement cases
	JULY-2024
	Budget
1	Reappropriation of funds as per requirement of Administrative Departments

2	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2024-2025
3	Review & Monitoring of CSS/ RIDF Expenditure of all Departments
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Inspection of 2 Circles to review performance
3	Review of anti-evasion activities with Bureau of Investigation
4	Training of Officers on changes in GST Law
5	Review of performance: Electricity Duty
6	Review of performace: Profession Tax
7	Review of appeal and revision cases
8	Review of anti-evasion work under MyTask module
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.07.2024 and which is submitted within 30.06.2024
2	Disposal of all the family pension cases received in this office within 30.06.2024
3	Approval of GPF Balance as on 01.04.2018 of Gr. D State Govt. Employees received in this office within 24.07.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 24.07.2024
	e-Governance & IFMS
1	Generation of Sanction of Terminal Benefit for contractual employees in HRMS and disbusement of their claim.
2	Development of interactive dash-board for viewing of MIS and Reports relating to GRIPS.
3	UAT of other several banks (Phase -I & Phase-II).This process is being carried on through out the year.
4	Integration with RSP portal of UDMA & AAFS
5	Generation of NGIPF statement from Mobile App
	Directorate of Registration & Stamp Revenue
1	Inservice training of registering officers.
2	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee

3	MIS Data pre-processing for Hooghly District
4	Creation of Market layer & Basemap layers (Schools, Hospitals, Transportation Nodes) from secondary sources for Birbhum District
5	Hosting of Bankura District data in the DoRSR Web GIS Portal
	Excise
1	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
2	In service training of Officers of the newly developed eAbgari & eBevco modules already deployed
3	Development of MIS on Excise Circle wise consumption and revenue involved for Beer within given date range
4	Review of performance of 5 Excise Districts under Jalpaiguri Excise Division
	Directorate of Revenue Intelligence & Enforcement (DRI&E)
1	Meeting on Special drive to Revenue mobilisation under GST Act
2	Review on the performance of Investigating Officers
3	Review on the work on GST Service Sectors
4	Monthly Review of collection of Revenue from Enforcement cases
	AUGUST, 2024
	Budget
1	Release of second instalment of budgetary fund to all the Administrative Departments
2	Re-appropriation of fund as per the requirement of the Administrative Departments
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of Recovery proceedings
3	Review of performance of Large Taxpayers' Unit
4	Review of GST Refund
5	Review of GST Registration
6	Review of queries raised by AG
7	Review of performance: Electricity Duty
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
2	Upgradation of 2 Treasuries

	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.08.2024 and which is submitted within 31.07.2024
2	Disposal of all the family pension cases received in this office within 31.07.2024
3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.08.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 26.08.2024
	e-Governance & IFMS
1	Process of adjusting the unauthorised subscription of GPF in HRMS
2	Online Advance and Final payment application and sanction and drawal of PF in NGIPF Module
3	Second Phase integration will be initiated with Indian Overseas Bank.
4	UAT for RBL Bank (2nd Phase) will be completed.
5	Object class based Head of Account selection in addition to the existing procedure of choosing Head of account
6	Submission of HRA declaration through Mobile App
	Directorate of Registration & Stamp Revenue
1	Administrative cum Revenue meeting with Deputy Inspector Generals of Registration in Ranges & District Registrars
2	Integration of e-Nathikaran with Bangla Sahayata Kendra (BSK) for allowing e-Payment of stamp duty and some other services from BSK
3	Review of inspection reports submitted by Deputy Inspector Generals of Registration in Ranges/District Registrars
4	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
5	GIS-MIS Integration for Hooghly District
6	Field visit to Birbhum District for Market Coordinate capture
7	Calculation of Distance of individual plots from nearby features for Birbhum District
	Excise
1	Review of performance of 3 Excise Districts under Kharagpur Excise Division
2	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
3	Development of MIS on Excise District wise consumption and revenue involved for Foreign Liquor within given date range
4	Refresher training for ASIs of Excise from different Excise Districts

	Directorate of Revenue Intelligence & Enforcement (DRI&E)
1	Review on the progress of cancellation of Registration of fake & false business entities
2	Review on the performance of Investigating Officers
3	Review on action taken on the reports received from Central GST authority
4	Review on the action related to adjudication proceedings.
	SEPTEMBER, 2024
	Budget
1	Re-appropriation of funds as per the requirement of Administrative Departments
2	Review of utilization of funds received under the 15th Finance Commission
3	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2024-2025
4	Mid-Year review of release of fund by Administrative Departments as released to them by Finance Department in April and August
5	Mid-Year review of collection of taxes by various Directorates under the Finance Department
6	Reconciliation of Accounts of last Financial Year with the Office of the Principal Accountant General, West Bengal
7	Entry/ Exit Conference with the Office of the Principal Accountant General, West Bengal
8	Sending letter to the Office of the Principal Accountant General, West Bengal for providing the Actuals relating to the FY 2023-2024
9	Review & Monitoring of CSS/ RIDF Expenditure of all Departments
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of anti-evasion activities with Bureau of Investigation
3	Inspection of 3 Circles to review performance
4	Review of anti-evasion work under MyTask module
5	Review of status of Scrutiny, Audit, Adjudication Cases
6	Review of performace: Profession Tax
7	Review of appeal and revision cases
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 30.09.2024 and which is submitted within 31.08.2024
2	Disposal of all the family pension cases received in this office within 31.08.2024

3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.09.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.09.2024
	e-Governance & IFMS
1	Confirmation Management in HRMS
2	Necessary additional development in Service Provider functionality in connection with introduction of prepaid smart meter at State Government Offices by WBSEDCL
3	UAT for IDFC First Bank and United Bank (2nd Phase) will be completed
4	Bank wise Closing Balance Report will be added in production.
5	Facility for downloading Bank Wise Account Closing Balance Report in XLS. Format in addition to PDF format will be available.
	Directorate of Registration & Stamp Revenue
1	In service training of registering officers.
2	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
3	Periodic meetings of e-Waste Management Committee
4	Creation of Market layer from field coordinates in the Birbhum District
5	Hosting of Bankura District data in the DoRSR Web GIS Portal
	Excise
1	Coordination meeting on NDPS with all units on preparedness to ensure Zero cultivation of contraband Opium and Cannabis
2	Inspection of 2 (two) India Made Liquor Bottling Plants by Addl. Excise Commissioner / Sr. Jt. Commissioner
3	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
4	Pre-puja review with Superintendents of Excise on revenue collection and enforcement activities
	Directorate of Revenue Intelligence & Enforcement
1	Review on the progress of GST Enforcement cases
2	Review on the progress of the work on GST Service Sectors
3	Review on the action taken by Central GST authority on the basis of our reports
4	Review on the work related to Blocking of ITC of Centre jurisdiction RTPs
	OCTOBER, 2024
	Budget
1	Entry of Actual expenditure figure of 2023-2024 as provided by the Office of the Principal Accountant General, West Bengal

2	Collection and compilation of budget material from all the Administrative Departments
3	Re-appropriation of funds as per the requirement of Administrative Departments
4	Review of Externally Aided Projects & RIDF
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of performance of Large Taxpayers' Unit
3	Training of Officers on changes in GST Law
4	Review of GST Refund
5	Review of queries raised by AG
6	Review of Recovery proceedings
7	Review of GST Registration
	Directorate of Treasuries & Accounts,WB
1	Upgradation of 2 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.10.2024 and which is submitted within 30.09.2024
2	Disposal of all the family pension cases received in this office within 30.09.2024
3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.10.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.10.2024
	e-Governance & IFMS
1	Development of Appointment module in HRMS
2	Generation of sanction letter in connection with prepaid electricity bill
3	Introduction and modification of Bulk Beneficiary registration facilities.
4	Submission of application for enhancement/reduction of GPF Subscription through Mobile App
	Directorate of Registration & Stamp Revenue
1	Assessment of market value of land under KMC & HMC area - introduction of the concept of single value irrespective of its use.
2	Review of inspection reports submitted by Deputy Inspector Generals of Registration in Ranges/District Registrars
3	Periodic review of work on Scientific Framework for Market Valuation by the engaged Consultants
4	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
5	Field visit to Birbhum District for Market Coordinate capture

	Excise
1	Development of MIS on Excise District wise and liquor strength wise volume data
2	Development of MIS on Distributor-wise Transit Breakage Data
3	Development of WBSBCL Accounts reconciliation module
4	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
	Directorate of Revenue Intelligence & Enforcement
1	Review on the progress of cancellation of Registration of fake & false business entities
2	Review on the performance of Investigating Officers
3	Discussion on latest changes and amendments in GST Law and Rules
4	Monthly Review of collection of Revenue from Enforcement cases.
	NOVEMBER, 2024
	Budget
1	Re-appropriation of funds as per the requirement of Administrative Departments
2	Collection and compilation of budget material from all the Administrative Departments
3	Completion of incorporation of actual data for the Financial Year 2023-2024, including receipts and expenditure, as received from the Office of Principal Accountant General, West Bengal
4	Review of collection of taxes by various Directorates under the Finance Department
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of anti-evasion activities with Bureau of Investigation
3	Review of status of Scrutiny, Audit, Adjudication Cases
4	Training of Officers on changes in GST Law
5	Review of anti-evasion work under MyTask module
6	Review of performance: Profession Tax
7	Review of performance: Electricity Duty
8	Review of appeal and revision cases
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
2	Treasury review Meeting
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 30.11.2024 and which is submitted within 31.10.2024
2	Disposal of all the family pension cases received in this office within 31.10.2024

3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.11.2024
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.11.2024
	e-Governance & IFMS
1	Integration with software of Housing Department so as to cater their need for allotment of quarter to Govt. employees online.
2	Second Phase integration will be initiated with Federal Bank.
3	UAT for Indian Overseas Bank (2nd Phase) will be completed.
4	Implementation of Just in Time Fund flow concept for some CSS schemes
5	Global objection compliance in CTs and e-Billing
	Directorate of Registration & Stamp Revenue
1	Modification in SCAN module of e-Nathikaran for capturing of areas to be masked in copies at the time of completion of registration of deed.
2	Administrative cum Revenue meeting with Deputy Inspector Generals of Registration in Ranges & District Registrars
3	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
4	Creation of Market layer from field coordinates in the Birbhum District
5	Creation of Basemap layers (Schools, Hospitals, Transportation Nodes) from secondary sources for Birbhum District
	Excise
1	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
2	Coordination meeting on NDPS with all units
3	Review of performance of 3 Excise Districts under Krishnanagar Excise Division
4	Inspection of 2 (two) Breweries by Addl. Excise Commissioner / Sr. Jt. Commissioner
	Directorate of Revenue Intelligence & Enforcement
1	Review on the disposal of pending Enforcement cases
2	Review on the action taken by Central GST authority on the basis of our reports
3	Meeting on work related to seizure of goods in warehouse etc
4	Monthly Review of collection of Revenue from Enforcement cases

DECEMBER, 2024	
	Budget
1	Release of 3rd instalment of budgetary funds to all the Administrative Departments
2	Preparation & publication of administrative report of Finance Department
3	Re-appropriation of funds as per the requirement of Administrative Departments
4	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2024-2025
5	Review of Taxes Collection by various Directorates
6	HPC Meeting with NABARD and Departmental Secretaries under the Chairmanship of Chief Secretary for RIDF projects
7	Review & Monitoring of CSS/ RIDF Expenditure of all the Departments
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of performance of Large Taxpayers' Unit
3	Review of GST Registration
4	Review of GST Refund
5	Inspection of 2 Circles to review performance
6	Publication of Annual Administrative Report
7	Review of recovery under legacy acts and GST
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.12.2024 and which is submitted within 30.11.2024
2	Disposal of all the family pension cases received in this office within 30.11.2024
3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 24.12.2024

4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 24.12.2024
	e-Governance & IFMS
1	Implementation of e-Service Book in HRMS for all State Govt. employees
2	Modification of Account registration dashboard for bank .This is under process.
3	UAT for Indian Bank and Bank of India (2nd Phase) will be completed
4	Online submission of Monthly Accounts
	Directorate of Registration & Stamp Revenue
1	Introduction of a software module for management of Court Cases
2	Review of inspection reports submitted by Deputy Inspector Generals of Registration in Ranges/District Registrars
3	Periodic review of work on Scientific Framework for Market Valuation by the engaged Consultants
4	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
5	Distance Calculation of individual plots from nearby features for Hooghly District
6	Hosting of Hooghly District data in the DoRSR Web GIS Portal
	Excise
1	Inspection of 1 (one) Distillery by Addl. Excise Commissioner / Sr. Jt. Commissioner
2	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
3	Roll out of WBSBCL Accounts reconciliation module
4	Review of performance of 3 Excise Districts under Malda Excise Division
	Directorate of Revenue Intelligence & Directorate
1	Preparation of Road map for the works to be done in coming three months
2	Meeting on work related to seizure of goods in warehouse etc.
3	Review on the action related to adjudication proceedings.
4	Monthly Review of collection of Revenue from Enforcement cases

JANUARY, 2025	
	Budget
1	Preparation of Supplementary Estimates for FY 2024-2025
2	Resource planning for budget for the FY 2025-2026
3	Finalising the Budget size for the FY 2025-2026 for State Development Schemes (SDS) and State Development Schemes (Including Central Share)
4	Meeting with all the Departments for finalising the budget for the FY 2025-2026 for State Development Schemes (SDS) and State Development Schemes (including Central Share)
5	Preparation of Draft Medium Term Fiscal Policy Statement & Fiscal Policy Strategy Statement for the FY 2025-2026
6	Review of RIDF, Externally Aided Projects (EAP) & expenditure in CSS / State Development Schemes during the FY 2024-2025
7	Review of CSS / CN schemes with Nodal Officers
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of anti-evasion work under MyTask module
3	Review of Recovery proceedings
4	Review of anti-evasion activities with Bureau of Investigation
5	Review of performance: Profession Tax
6	Review of performance: Electricity Duty
7	Review of appeal and revision cases
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.01.2025 and which is submitted within 31.12.2024
2	Disposal of all the family pension cases received in this office within 31.12.2024
3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 24.01.2025

4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 24.01.2025
	e-Governance & IFMS
1	Functional Promotion Management module of HRMS
2	UAT for Bank of Maharastra (2nd Phase) will be completed.
3	UAT for UBKB,YES Bank and Bandhan Bank of India (2nd Phase) will be completed.
4	Submission of application for enhancement/reduction of IT deduction from salaries through Mobile App
	Directorate of Registration & Stamp Revenue
1	Review of inspection reports submitted by Deputy Inspector Generals of Registration in Ranges/District Registrars
2	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
3	Checking of Mouza maps provided by DST and Updation of attributes for North Dinajpur & Darjeeling Plains
4	Creation of market layer and Creation of basemap Layers (Schools, Hospitals, Transportation Nodes) from secondary sources for North Dinajpur
5	MIS data pre-processing for North Dinajpur District & Darjeeling Plains
	Excise
1	Development of module for standalone IML Depot distribution system
2	Review of performance of 4 Excise Districts under Barrackpore Excise Division
3	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
4	Development of module for handling of erroneous entries in eBEVCO thorugh Admin UI
	Directorate of Revenue Intelligence & Enforcement
1	Meeting on Special drive to Revenue mobilisation under GST Act
2	Review on the performance of Investigating Officers
3	Review on the work on GST Service Sectors
4	Review on the action related to adjudication proceedings.

FEBRUARY, 2025	
	Budget
1	Finalization of Supplementary Estimates for the FY 2024-2025
2	Preparation for West Bengal Appropriation (No.1) Bill, 2025 for supplementary estimates
3	Preparation of West Bengal Appropriation (No.2) Bill, 2025
4	Publication of all volumes of Budget documents for the FY 2025-2026
5	Publication and Placement of draft Medium Term Fiscal Policy Statement & Fiscal Policy Strategy Statement to the WBLA
6	Preparation of write up of State Finance for the publication of Economic Review 2024-2025
	Commercial Tax Directorate
1	Monthly Review of Collection of Revenue
2	Review of Training of Officers on changes in GST Law
3	Review of queries raised by AG
4	Review of performance of Large Taxpayers' Unit
5	Review of recovery under legacy acts and GST
6	Review of GST Refund
7	Review of GST Registration
	Directorate of Treasuries & Accounts,WB
1	Inspection of 5 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 28.02.2025 and which is submitted within 31.01.2025
2	Disposal of all the family pension cases received in this office within 31.01.2025
3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.02.2025
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.02.2025
	e-Governance & IFMS
1	Module of Departmental Proceedings in HRMS
2	Scheme Wise Account balance report will be completed.
3	UAT for Central Bank of India (2nd Phase) will be completed.

	Directorate of Registration & Stamp Revenue
1	Aadhaar based e-KYC of parties at the time of registration of documents
2	Administrative cum Revenue meeting with Deputy Inspector Generals of Registration in Ranges & District Registrars
3	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
	Excise
1	Testing of module for stand along IML Depot distribution system
2	Training of new batch of Revenue Service officers allotted to the Excise Directorate
3	Review of performance of 5 Excise Districts under Bardhaman Excise Division
4	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
	Directorate of Revenue Intelligence & Enforcement
1	Review on the progress of cancellation of Registration of fake & false business entities
2	Review on the performance of Investigating Officers
3	Review on action taken on the reports received from Central GST authority
4	Monthly Review of collection of Revenue from Enforcement cases.
	MARCH, 2025
	Budget
1	Re-appropriation and release of funds to Administrative Departments including final receipts of balance CSS funds for 2024-2025
2	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes
3	Review & Monitoring of Administrative Expenditure & State Development Schemes of all Departments
4	Review of tagging of different Schemes in Centralised Budget Monitoring System (CBMS) under IFMS
	Commercial Tax Directorate
1	Review of anti-evasion work under MyTask module
2	Review of appeal and revision cases
3	Review of performance: Electricity Duty
4	Review of status of Scrutiny, Audit, Adjudication Cases
5	Review of queries raised by AG
6	Review of performance: Profession Tax
7	Review of anti-evasion activities with Bureau of Investigation

	Directorate of Treasuries & Accounts,WB
1	Upgradation of 2 Treasuries
	Directorate of Pension, Provident Fund & Group Insurance
1	Disposal of all the pension cases,where date of retirement is within 31.03.2025 and which is submitted within 28.02.2025
2	Disposal of all the family pension cases received in this office within 31.03.2025
3	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.03.2025
4	Issuance of Final Payment Authority of GPF in favour of Gr. D State Govt. Employees received up to 25.03.2025
	e-Governance & IFMS
1	Updation of Compassionate Employment module of HRMS so as to include online Police Verification and uploading Medical Report
2	UC submission through online mode will be onboarded.
3	Facility for generation of UC Report in PDF format will be available.
	Directorate of Registration & Stamp Revenue
1	Administrative cum Revenue meeting with Deputy Inspector Generals of Registration in Ranges & District Registrars
2	Monthly meetings of Revenue Augmentation Committee, Computerisation Management Committee and Statutory & Audit Matters Monitoring Committee
	Excise
1	Monthly stock audit and inspection of all Distributor-run warehouses across the State by designated officers
2	Review of performance of 7 Excise Districts under Alipore Excise Division
3	Inspection of 1 (one) Distillery by Addl. Excise Commissioner / Sr. Jt. Commissioner
4	Deployment of module for standalong IML Depot distribution system
	Directorate of Revenue Intelligence & Enforcement
1	Meeting on Special drive to Revenue mobilisation
2	Meeting on work related to seizure of goods in warehouse etc.
3	Review on the performance of Investigating Officers in Blocking of ITC
4	Monthly Review of collection of Revenue from Enforcement cases.

Department of Fire & Emergency Services

APRIL – 2024

Sl.No.	Target
1	An Exhibition in respect of Awareness Programme on Fire & Life Safety will be conducted at Academy of Fine Arts or any other places during Fire Service Week from 14th April to 20th April, 2024 subject to approval of the Govt.
2	Review Meeting within Directorate and with Senior Field Officers, to examine financial performance in the past financial year.
3	Construction work of one new Fire station building to be started subject to release of fund.
4	Meeting of condemnation committee for condemnation of old and unserviceable fire appliances and fire equipments will be convened.
5	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
6	Refresher Course for Sub-Officer and Station Officer will be conducted.
7	Technical Expert Committee Meeting will be conducted weekly.
8	Proposals for procurement of various Fire Fighting Equipments / Appliances to be sent to the deptt. for approval.
9	Process for recommendation for President's Fire Service Medal on the Occasion of Independence Day-2024 will be completed.
10	General transfer of Ministarial Staff (Divisional) will be completed.

MAY – 2024

Sl.No.	Target
1	Refresher Course for AFO, F.O., FEOD and Leader will be conducted.
2	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under Nadia, Bankura, Purulia, Purba Barddhaman & Pachim Barddhaman Divisions.
3	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
4	Repair & renovation work of 1 (one) No. existing F.S. To be completed subject to release of fund.
5	Meeting with all Divisional Fire Officers to be conducted.
6	Fire Audit will be conducted in the vulnerable buildings (High Risk /High Rise) throughout the state.
7	Pending disciplinary procedings will be reviewed.
8	Proposals for procurement of various Fire Fighting Equipments / Appliances to be sent to the deptt. for approval.
9	Construction work of one new Fire station building expected to be completed subject to release of fund.
10	General transfer of Station Officers will be completed.
11	Technical Expert Committee Meeting will be conducted weekly.

JUNE – 2024

Sl.No.	Target
1	Refresher Course for Sub-Officer and Station Officer will be conducted.
2	1st Batch of External Sub-Officer Course, National Fire Service College, Nagpur will be completed.
3	Repair & renovation work of 1 (one) No. existing F.S. To be completed subject to availability of fund.
4	Construction work of one new Fire station building expected to be started subject to release of fund.

Sl.No.	Target
5	Special Meeting will be conducted to review the Court Cases.
6	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
7	Technical Expert Committee Meeting will be conducted weekly.
8	Proposal for procurement of fire appliances / equipments / vehicles etc. will be sent to deptt.
9	Process for deputation for undergoing Sub-Officers Course at NFSC will be started.

JULY – 2024

Sl.No.	Target
1	2nd Batch of External Sub-Officer Course, National Fire Service College, Nagpur will be commenced at Institute of Fire Service.
2	Repair and renovation of an existing Fire station/Divisional Office/Directorate Office/ IFS Building to be started subject to release of fund.
3	Construction work of a new building of existing Fire Stations (Kalighat / Tollygunge) is expected to be started subject to release of fund.
4	Refresher Course for AFO, F.O., FEOD and Leader will be conducted.
5	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
6	Technical Expert Committee Meeting will be conducted weekly.
7	Proposal for condemnation of old and unserviceable fire appliances as per minutes of the meeting of Condemnation committee will be sent to deptt.
8	General transfer of Sub-Officers will be initiated and completed.
9	Proposal for filling up the vacant posts of Lower Division Assistant in the Directorate Office will be sent to deptt.
10	Proposals for procurement of various Fire Fighting Equipments / Appliances to be sent to the deptt. for approval.
11	Pending cases of appointment on compassionate ground will be reviewed.
12	Candidates will be deputed for undergoing Sub-Officers Course at NFSC.

AUGUST – 2024

Sl.No.	Target
1	Process for recommendation for President's Fire Service Medal on the Occasion of Republic Day-2024 will be started.
2	Refresher Course for Sub-Officer and Station Officer will be conducted.
3	Repair & renovation work of 1 (one) No. existing F.S. to be completed subject to release of fund.
4	Purchase of Fire Equipments through e-Tender/GEM subject to approval and sanction of the Govt.
5	Pending disciplinary procedings will be reviewed.
6	Pending cases of Right to Information Act will be reviewed.
7	Technical Expert Committee Meeting will be conducted weekly.
8	General transfer of Leader will be initiated and completed.
9	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.

SEPTEMBER – 2024

Sl.No.	Target
1	Fire Awareness Programme will be conducted in all public places for coming festive season.
2	Special Meeting with all Divisional Fire Officers will be conducted in connection with forthcomming Durga Puja / Kali Puja etc.
3	General Transfer of Fire Operators will be initiated and completed.
4	Repair & renovation work of 1 (one) No. existing F.S. to be completed subject to release of fund.
5	Refresher Course for AFO, F.O., FEOD and Leader will be conducted.
6	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
7	Special Meeting will be conducted in connection with forthcomming Durga Puja / Kali Puja etc.
8	Technical Expert Committee Meeting will be conducted weekly.
9	Construction work of one new Fire station building expected to be completed subject to release of fund.
10	Proposals for procurement of various Fire Fighting Equipments / Appliances to be sent to the deptt. for approval.
11	Process for recommendation for President's Fire Service Medal on the occasion of Republic Day-2024 will be completed.

OCTOBER – 2024

Sl.No.	Target
1	NOC under Section 23A of The West Bengal Fire Services Act, 1950 regarding erection of temporary structures or pandals in connection with Durga Puja etc. would be issued following Single Window System (Aasaan) / by other means.
2	Fire Service stand-by duty will be performed during Durga Puja at different Police Stations and big Puja Pandals.
3	Procurement of fire appliances / equipments / vehicles etc. will be made through GEM subject to administrative approval & financial sanction of the Govt.
4	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues, including Court Cases.
5	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
6	Technical Expert Committee Meeting will be conducted weekly.
7	Refresher Course for Sub-Officer and Station Officer will be conducted.
8	Pending Audit Queries / Paras will be reviewed.
9	Pending court cases will be reviewed.

NOVEMBER – 2024

Sl.No.	Target
1	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
2	Meeting with all Divisional Fire Officers to be conducted.
3	Refresher Course for AFO, F.O., FEOD and Leader will be conducted.
4	Repair & renovation work of 1 (one) No. existing F.S. to be completed subject to release of fund.
5	Pending cases of medical bills / TA bills will be reviewed.
6	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.

Sl.No.	Target
7	Special meeting with DFO, appliances / Equipment Officer (R/CD) will be conducted.
8	Pending disciplinary procedings will be reviewed.
9	Technical Expert Committee Meeting will be conducted weekly.
10	Fire Service stand-by duty will be performed during Kali Puja & Jagatdhatri Puja at different Police Stations and big Puja Pandals.
11	Construction work of one new Fire station building expected to be started subject to approval and release of fund.

DECEMBER – 2024

Sl.No.	Target
1	2nd Batch of External Sub-Officer Course, National Fire Service College, Nagpur shall be completed.
2	Refresher Course for Sub-Officer and Station Officer will be conducted.
3	Special Appliances and Modern Equipments Training Programme will be conducted at Institute of Fire Service for departmental candidates.
4	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
5	Special Meeting will be conducted to review the Court Cases.
6	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
7	Technical Expert Committee Meeting will be conducted weekly.
8	Purchase of Fire Equipments through e-Tender /GEM subject to avalability of administrative approval and financial sanction.
9	Auction of unserviceable fire vehicles will be conducted subject to approval of the Govt.
10	Meeting with all Head Assistants / Head Accountant of Directorate Office will be conducted for review of deferent cases dealt with the respective section.

JANUARY – 2025

Sl.No.	Target
1	1st Batch of External Sub-Officer Course, National Fire Service College, Nagpur shall be conducted at Institute of Fire Service.
2	Stand-by duty at Ganga Sagar Mela, 2025.
3	Stand-by duty at Book Fair, 2025.
4	General transfer of Ministarial Staff (Directorate) will be completed.
5	Condemnation process of old and unserviceable Fire Appliances & Fire Equipments to be reviewed.
6	Refresher Course for AFO, F.O., FEOD and Leader will be conducted.
7	Candidates will be deputed for undergoing Sub-Officers Course at NFSC.
8	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
9	Proposals for procurement of various Fire Fighting Equipments / Appliances to be sent to the deptt. for approval.
10	Professional Duty-cum-Athletic Meet-2025 (Division-wise Tactical Exercise Competition) will be conducted at a suitable venue.
11	Technical Expert Committee Meeting will be conducted weekly.

FEBRUARY – 2025

Sl.No.	Target
1	Special Appliances and Modern Equipments Training Programme will be conducted at Institute of Fire Service for departmental candidates.
2	Pending proposals for procurement of Fire Appliances / Equipments / Vehicles will be reviewed.
3	Refresher Course for Sub-Officer and Station Officer will be conducted.
4	Pending bills / vouchers in connection with reimbursement towards expenditure of medical treatment of employees / beneficiaries / pensioners / family pensioners will be reviewed.
5	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
6	Pending disciplinary procedings will be reviewed.
7	Technical Expert Committee Meeting will be conducted weekly.
8	Repair and renovation of an existing Fire station/Divisional Office/Directorate Office/ IFS Building to be started subject to release of fund.

MARCH – 2025

Sl.No.	Target
1	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under North Kolkata, South Kolkata, North 24-Pgs. & South 24-Pgs. Divisions.
2	Construction work of one new Fire station building to be completed subject to release of fund.
3	Pending bills of all categories will be reviewed and placed before Pay & Accounts for making payment subject to availability of fund.
4	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
5	Special Meeting will be conducted to review the Court Cases.
6	Fire Audit will be conducted in the vulnerable buildings (High Risk / High Rise) throughout the state.
7	Technical Expert Committee Meeting will be conducted weekly.
8	Process for recommendation for President's Fire Service Medal on the Occasion of Independence Day-2025 to be started.

DEPARTMENT OF FISHERIES, AQUACULTURE, AQUATIC RESOURCES & FISHING HARBOURS

Sl. No.	Name of the scheme	Target for first quarter			Target for second quarter			Taget for third quarter			Target for fourth quarter			Total Unit	Remarks
		Apr' 24	May' 24	Jun' 24	July' 24	Aug' 24	Sep' 24	Oct' 24	Nov' 24	Dec' 24	Jan' 25	Feb' 25	Mar' 25		
1	Distribution of Fingerlings in water bodies (in Ponds)	Tender process to be completed		25%		60%			15%					15000	
2	Distribution of inputs (accessories) (in Unit)	Tender process to be completed		1000	1800	2000	2000	1000	1000	400	400	400		10000	
3	Brakish water fish farming (Tiger shrimp) in coastal Districts (in Hectare)	Tender process to be completed		20%	20%	15%	15%	15%	15%					100	
4	Old Age Pension under jai Bangla	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	Rs. 20,000/-	2000	
5	Training/Awareness of Fish Farmers (no.)			1000	1000	1000	1000	500	500	1000	1000	1000		8000	
6	Schemes under BMY (Banga Matsya Yojona)	100	50	50	50	50	50	50	50	50	50	25	25	600	
7	Review meeting. (State, Directorate, Zonal, Miscellanious)	2	3	2	2	3	2	2	3	2	2	3	2	28	
8	Distribution of Fishermen Registration Card (FRC)	25%			25%			25%			25%			55000	
9	Modernization of Deshapran Fishing Harbour, Petuaghat, Dist-Purba Medinipur	Sanctioned amount : **Rs. 4317.00 Lakh**													50% completed (Previous Financial year)
		5%	10%	5%	5%	5%	5%	5%	5%	5%				50%	
10	Roof Top SOLAR Photovoltaic Power Plant of Cumulative Array Capacity (210KWP) at Frezerganj Fishing Harbour, Dist-South 24 Parganas	Sanctioned amount : **Rs. 234.20 Lakh**													50% completed (Previous year)
		10%	5%	5%	5%	5%	5%	5%	5%	5%				50%	

Sl. No.	Name of the scheme	Target for first quarter			Target for second quarter			Taget for third quarter			Target for fourth quarter			Total Unit	Remarks
		Apr' 24	May' 24	Jun' 24	July' 24	Aug' 24	Sep' 24	Oct' 24	Nov' 24	Dec' 24	Jan' 25	Feb' 25	Mar' 25		
11	Roof Top SOLAR Photovoltaic Power Plant of Cumulative Array Capacity (210 KWP) at Kakdwip Fishing Harbour, Dist- South 24 Parganas	Sanctioned amount : **Rs. 629.40 Lakh**													50% completed (Previous year)
		5%	5%	5%	5%	5%	5%	5%	5%	5%	5%			50%	
12	Modernisation/Upgradation of Kakdwip Fishing Harbour (Civil & Electrical)	Estimated amount : **Rs. 353.87 Lakh**													60% completed (Previous year)
		20%	10%	10%										40%	
13	Modernisation/Upgradation of Fraserganj Fishing Harbour (Electrical part)	Estimated amount : **Rs. 89.96 Lakh**													60% completed (Previous year)
		20%	20%											40%	

Department of Food & Supplies

April 2024

Sl. No.	Target
1.	Paddy procurement for 1 LMT and CMR recovery of 6.00 LMT.
2.	Organisation of 1,000 paddy procurement camp days.
3.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
4.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.
5.	Construction of one godown of 5,000 MT(Bengura, Purulia).

May 2024

Sl. No.	Target
1.	Paddy procurement for 0.50 LMT and CMR recovery of 4 LMT.
2.	Organisation of 1,000 paddy procurement camp days.
3.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
4.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.
5.	Finalization of PDS Accounts for Financial year 2019-20 and preparation of PDS accounts for FY 2020-21.

June 2024

Sl. No.	Target
1.	Paddy procurement for 0.50 LMT and CMR recovery 4 LMT.
2.	Organisation of 300 paddy procurement camp days.
3.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
4.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.
5.	First batch of QC Training of Officers & Inspecting Staff.
6.	Quarterly review meeting with the district level officers of Food & Supplies Department.

July 2024

Sl. No.	Target
1.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
2.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.

August 2024

Sl. No.	Target
1.	CMR recovery 2 LMT.
2.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
3.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.

September 2024

Sl. No.	Target
1.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
2.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.
3.	Quarterly review meeting with the district level officers of Food & Supplies Department.
4.	QC training of 2nd batch of Officers/Inspecting Staff.
5.	Finalization of PDS Accounts for Financial year 2020-21.

October 2024

Sl. No.	Target
1.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
2.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.

November 2024

Sl. No.	Target
1	Paddy procurement for 1 LMT.
2	Organisation of 300 paddy procurement camp days.
3	Inspection of 5 nos. of SK Oil depots of Agents and Shops of Dealers.

December 2024

Sl. No.	Target
1.	Paddy procurement for 8 LMT and CMR recovery 1 LMT.
2.	Organisation of 1000 paddy procurement camp days.
3.	Disposal of 20 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
4.	Inspection of 50 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.
5.	Quarterly review meeting with the district level officers of Food & Supplies Department.
6.	3rd Batch of QC training of Inspecting Staffs /Officers of this Department regarding Quality Control Management.

January 2025

Sl. No.	Target
1.	Paddy procurement for 7 LMT and CMR recovery of 2 LMT.
2.	Organisation of 7,000 paddy procurement camp days.
3.	Inspection of 50 CPCs by State Level Officers from the Department and Directorate.
4.	Disposal of 15 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 10 dealers against fresh / resultant vacancies.
5.	Inspection of 25 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.

February 2025

Sl. No.	Target
1.	Paddy procurement for 6 LMT and CMR recovery 2 LMT.
2.	Organisation of 6,000 paddy procurement camp days.
3.	Disposal of 30 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
4.	Inspection of 45 CPCs by State Level Officers from the Department and Directorate.
5.	Inspection of 25 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.
6.	Finalization of PDS Accounts for Financial year 2021-22.

March 2025

Sl. No.	Target
1.	Paddy procurement for 3 LMT and CMR recovery of 3 LMT.
2.	Organisation of 2,000 paddy procurement camp days.
3.	Disposal of 15 cases for engagement / reconstitution of FPS/ SK Oil Dealers on Compassionate Ground and engagement of 20 dealers against fresh / resultant vacancies.
4.	Inspection of 45 CPCs by State Level Officers from the Department and Directorate.
5.	Inspection of 25 FPS / SK Oil Shops /Agents by State Level Officers from the Department and Directorate.

Forest Department

Month	Item of Works	Sub-office
Apr-24	Sabujshree Seedling distribution	DTE
	CFC harvesting Operation	WBFDCL
	E-Auction of timber and other Forest produce	
	Tiger estimation (STR & BTR)	WL
	Habitat Development of Rhino in Northern Part of Jaldapara National Park (Apr -Jul)	
	Production and Maintenance of Quality Planting Material (QPM) for 2080 ha	WBFBCCCR
	Engagement of consultants for Project Management Consultancy Services	
	Commencement of annual work programme for community resilience measures in Sundarbans	
	Commencement of annual work programme for stress induced conflict risk reduction by wild animals in South Bengal	
	Biodiversity conservation through peoples participation in Bethuadahari and Ballavpur Wildlife Sanctuaries for FY 2024-25	
	Preparation of Annual Report for the year 2022-23.	CAMPA
May-24	Sabujshree Seedling distribution	DTE
	Completion of Plantation Advance Work of 303 lakh seedlings	
	Zoo Supervisor Quarter at Garchumuk Dear Park, Howrah	WBZA
	Visitor's shed at Junglemahal Zoological Park, Jhargram	
	E-Auction of timber and other forest produce	WBFDCL
	Sundarban Honey Procurement	
Jun-24	Sabujshree Seedling distribution	DTE
	Commencement of plantation Creation over 4435 Ha	
	Completion of raising of Seedlings 113 lakh seedlings (under Decentralised Public Nursery, [DPN] for 5667 Ha)	
	Short term training programme for Forest Staff	RMD
	E-Auction of timber and other forest produce	WBFDCL
Jul-24	Sabujshree Seedling distribution	DTE
	Habitat Development of Rhino in Northern Part of Jaldapara National Park	WL
	E-Auction of timber and other forest produce	WBFDC
	Short term training programme for Forest Staff	RMD
	Publication of Research Bulletin	
Aug-24	Sabujshree Seedling distribution	DTE
	Six month's regular training programme for Forest Staff	RMD
	E-Auction of timber and other forest produce	WBFDCL
	Creation and Maintenance of Compensatory Afforestation (CA & NPV) plantations	CAMPA

Month	Item of Works	Sub-office
Sep-24	Sabujshree Seedling distribution	DTE
	Completion of Plantation Creation 4435 Ha	
	Food court & development of administrative zone at Harinalaya Mini Zoo, New Town	WBZA
	One day training programme for Forest Staff	RMD
	E-Auction of timber and other forest produce	WBFDC
Oct-24	Sabujshree Seedling distribution	DTE
	Construction of New Animal enclosures at North Bengal wild Animal Park (Bengal Safari), Siliguri	WBZA
	Organisation of Zoo festival at Zoological garden, Alipore	
	E-Auction of timber and other forest produce	WBFDCL
Nov-24	Sabujshree Seedling distribution	DTE
	Bengal Safari: i) Water Bird Aviary	WBZA
	ii) New fencing and Herbivore Safari Gate	
	Short term training programme for Forest Staff	RMD
	Publication of Research Bulletin	
	CFC harvesting operation	WBFDCL
	E-Auction of timber and other forest produce	
	Sale of 'Mouban Honey'	
	Tiger estimation (STR & BTR)	WL
	Cattle Immunisation in fringe areas (STR & BTR)-2100 Nos. total target	
Dec-24	Sabujshree Seedling distribution	DTE
	Crocodile population estimation (SBR)	WL
	Short term training programme for Forest Staff	RMD
	Bamboo Pallisade work for soil and moisture conservation	
	Completion of Production and maintenance of QPM for 1670 ha	WBFBCCCR
	Maintenance of staff Quarters and Range Offices & Beat Offices	CAMPA
Jan-25	Sabujshree Seedling distribution	DTE
	Plantation Advance Work of 270 lakh seedlings	
	Raising of seedlings under DPN of 5000 ha, 100 lakh seedlings	
	CFC harvesting operation	WBFDCL
	E-Auction of timber and other forest produce	
	Sale of 'Mouban Honey'	
	One day training programme for Forest Staff	RMD
	River training work & gully plugging soil conservation works	
	Water Bird count (All Wildlife circles)	WL
	Advance works of Compensatory Afforestation (CA & NPV) plantations for the creation year 2025	CAMPA
	Formulation of Annual Plan of Operation (APO) for the year 2025-26	

Month	Item of Works	Sub-office
Feb-25	Sabujshree Seedling distribution	DTE
	Construction of new Animal Enclosure at Harinalaya Mini Zoo, New town	WBZA
	CFC harvesting operation	WBFDCL
	E-Auction of timber and other forest produce	
	One day training programme for Forest Staff	RMD
	Water Bird count (All Wildlife circles)	WL
	Completion of Crocodile population estimation (SBR)	
	Finalization of Annual Plan of Operation (APO) for 2025-26	CAMPA
Mar-25	Sabujshree Seedling distribution	DTE
	Production and Maintenance of QPM for 2080 ha	WBFBCCCR
	Voluntary relocation of Jainty Village in Buxa Tiger reserve	CAMPA
	Construction of new Enclosure at Junglemahal Zoological Park, Jhargram	WBZA
	CFC harvesting operation	WBFDCL
	E-Auction of timber and other forest produce	
	Water Bird count (All Wildlife circles)	WL
	Completion of Tiger Estimation (STR & BTR)	
	Cattle Immunisation in fringe areas (STR & BTR, target of 2100 Nos.)	
	Publication of Final Monitoring Reports	RMD
	One day training programme for Forest Staff	
	Publication of research bulletin	

Department of Food Processing Industries & Horticulture

Period/ Month	Office	Activities	Target for the Month
Apr-24	Horticulture	Review meeting with District Officials	1
		Planting of non perennial fruit (area in acres.)	210
		Construction of vermicompost unit* 2-permanent/ HDPE	588
		Capacity building of farmers through training (nos.)	450
		Distribution of power tiller/power machine (nos.)	100
		Cultivation of Hybrid Vegetables (area in acres)	900
	Cinchona	Maintenance of Rubber Block and nursery	15 ha
		Implementation of 2nd Phase of the scheme "Development of Cymbidium Orchid Industry in Darjeeling Hills"	50 farmers
		Oyster Mushroom Spawn production	100 kg
		Development of Plantation Road	2 new scheme
		Maintenance and watering of Ipecac Nursery, Orange Block,	2500 kamra, 20 ha,
		Production of Mushroom	200 kg
		Extraction of Rubber Latex	2 M.T.
		Harvest of dry Ipecac root	1000 kg
		Maintenance of Rubber Block and nursery	25 ha
	WBSFP HDCL	Raising of different fruit plants in farms.	1,000,000
		Sowing of Coconut in nursery bed at Ayeshpur Farm.	200,000
		Vermicompost Production	3 ton
		Raising of secondary hardened tropical Orchid	5000
May-24	Horticulture	Review meeting with District Officials	1
		Meeting with FPO/FPCs	5
		Capacity building of farmers through training (nos.)	450
		Construction of Protected Structure (sq.m.)	40000
		Cultivation of Hybrid Vegetables (area in acres)	1200
	Cinchona	Maintenance of Orange Block.	20 ha
		Maintenance of Other Horticulture crops and Medicinal Plants	10 ha
		Implementation of 2nd Phase of the scheme "Development of Cymbidium Orchid Industry in Darjeeling Hills"	61 farmers
		Oyster Mushroom Spawn production	100 kg
		Extraction of essential oil	10 ltr
		Harvesting of Honey	25 btl
		Production of Mushroom	200 kg
		Extraction of Rubber Latex	2 M.T.
	WBSFP HDCL	Raising of different fruit plants in farms.	1,000,000
		Sowing of Coconut in nursery bed at Ayeshpur Farm.	200,000
		Vermicompost Production.	3 ton
		Raising of secondary hardened tropical Orchid	5000

Period/ Month	Office	Activities	Target for the Month
Jun-24	FPI	Inspection of Food Processing Industries/ (PMFME) sanction #1	10 units/ 10 units
	Horticulture	Meeting with FPO/ FPCs	8
		Review meeting with District Officials	1
		Construction of vermicompost unit *2 - permanent/HDPE	587
		Cultivation of Hybrid Vegetables (area in acres)	1200
		Capacity building of farmers through training (nos.)	450
	Cinchona	Planting of high alkaloid content Tissue Culture Plants for final testing produced by DCOMP	100 plants
		Extension of high alkaloid Tissue Cultured T.C. Cinchona Plants supplied by Pallishree Ltd.	40 acres
		Extension of aromatic plants	10 acres
		Extension of coffee cultivation	10 acres
		Extension of Other Horticulture Crops and medicinal plants	20 acres
		Oyster Mushroom Spawn production	100 kg
		Development of Plantation Road	2 new scheme
		Production of Mushroom	200 kg
		Extraction of essential oil	40 ltr
		Extraction of Rubber Latex	2 M.T.
	WBSFP HDCL	Raising of different fruit plants in farms.	1,200,000
		Vermicompost Production.	3 ton
		Raising of secondary hardened tropical Orchid	6000
Jul-24	Horticulture	Small mushroom production unit	40
		Review meeting with District Officials	1
		Planting of perennial fruit (area in acres.)	8000
		Distribution of power tiller/power machine (nos.)	75
		Capacity building of farmers through training (nos.)	450
	Cinchona	Extension of Ipecac	5000 kamra
		Planting of high alkaloid content Tissue Culture Plants for final testing produced by DCOMP	100 plants
		Extension of high alkaloid Tissue Cultured T.C. Cinchona Plants supplied by Pallishree Ltd.	40 acres
		Afforestation programme	30 acre
		Production of Mushroom	200 kg
		Extension of Other Horticulture Crops and medicinal plants	10 ha
		Oyster Mushroom Spawn production	100 kg
		Extraction of essential oil	40 ltr
		Extraction of Rubber Latex	2 M.T.
	WBSFP HDCL	Raising of different fruit plants in farms.	1,200,000
		Supply of different fruit plants to the beneficiaries.	1,500,000
		Expantion of Progeny Orchard in farms.	2 acre
		Vermicompost Production.	3 ton
		Raising of secondary hardened tropical Orchid	6000

Period/ Month	Office	Activities	Target for the Month
Aug-24	Horticulture	Small mushroom production unit	40
		Review meeting with District Officials	1
		Planting of perennial fruit (area in acres.)	12000
		Construction of vermicompost unit * 2 - permanent/HDPE	588
		Capacity building of farmers through training (nos.)	450
		Planting of non perennial fruit (area in acres.)	210
		Construction of Protected Structure (sq.m.)	40000
	Cinchona	Maintenance and watering of Cinchona Block, Ipecac Nursery, Orange Block, Coffee Blocks	75 ha
		Extension of high alkaloid Tissue Cultured T.C. Cinchona Plants supplied by Pallishree Ltd.	40 acres
		Maintenance of Rubber Block and nursery	30 ha
		Sale of Rubber Sheet and Scrap	10 M.T.
		Sickling and weeding of all plantation field	1000 ha
		Oyster Mushroom Spawn production	100 kg
		Production of Mushroom	200 kg
		Extraction of Rubber Latex	5 M.T.
		Extraction of essential oil	40 ltr
	WBSFP HDCL	Raising of different fruit plants in farms.	1,200,000
		Supply of different fruit plants to the beneficiaries.	3,500,000
		Vermicompost Production.	3 ton
		Raising of secondary hardened tropical Orchid	6000
Sep-24	FPI	Inspection of Food Processing Industries/ (PMFME) sanction #2	20 units/ 20 units
	Horticulture	Small mushroom production unit	40
		Review meeting with District Officials	1
		Planting of perennial fruit (area in acres.)	20000
		Planting of non perennial fruit (area in acres.)	210
		Capacity building of farmers through training (nos.)	450
	Cinchona	Harvesting and drying of Large Cardamom	500 kg
		Sickling and weeding of all plantation field	700 ha
		Maintenance of Cymbidium Orchids	2.5 acres
		Extraction of Rubber Latex	2 M.T.
		Production of Mushroom	200 kg
		Maintenance and watering of Ipecac Nursery, Orange Block	35 ha
		Development of Plantation Road	2 new scheme
		Oyster Mushroom Spawn production	100 kg
		Maintenance of Rubber Block and nursery	20 ha
		Extraction of essential oil	40 ltr
		Sale of Dry Cinchona Bark	10 M.T
	WBSFP HDCL	Supply of different fruit plants to the beneficiaries.	4,000,000
		Vermicompost Production.	3 ton
		Raising of different fruit plants in farms.	500,000
		Raising of secondary hardened tropical Orchid	6000

Period/ Month	Office	Activities	Target for the Month
Oct-24	Horticulture	Small mushroom production unit	40
		Review meeting with District Officials	1
		Capacity building of farmers through training (nos.)	250
		Distribution of power tiller/power machine (nos.)	75
		Planting of non perennial fruit (area in acres.)	390
	Cinchona	Production of Mushroom	200 kg
		Extraction of Rubber Latex	2 M.T.
		Extraction of esential oil	10 ltr
		Oyster Mushroom Spawn production	100 kg
		Maintenance of cinchona, ipecac, mandarin orange, coffee, kiwi etc.	15o ha
	WBSFP HDCL	Supply of different fruit plants to the beneficiaries.	500,000
		Cultivation of cool season Vegetable Crop in Ayeshpur Farm .	1 acre
		Vermicompost Production.	3 ton
		Raising of secondary hardened tropical Orchid	6000
Nov-24	Horticulture	Small mushroom production unit	40
		Review meeting with District Officials	1
		Planting of non perennial fruit (area in acres.)	480
		Planting of flower (area in acres.)	1000
		Capacity building of farmers through training (nos.)	250
		Construction of Protected Structure (sq.m.)	40000
	Cinchona	Maintenance and watering of Ipecac Nursery, Orange Block etc.	100 ha
		Maintenance of Rubber Block and nursery	15 ha
		Sale of Dry Cinchona Bark	200 M.T.
		Production of Mushroom	200 kg
		Sale of dry Ipecac Root	1000 kg
		Collection of Rubber seeds from Rubber Plantation area	50 kg
		Harvesting of Chirata	500 kg
		Harvesting of coffee cherry	1.5 M.T.
		Extraction of esential oil	40 ltr
		Oyster Mushroom Spawn production	100 kg
		Harvesting of Kiwi	700 kg
		Harvesting of honey	25 btl
		Construction of Model House for Plantation Labourers	30 nos.
		Maintenance of Other Horticulture crops	15 ha
	WBSFP HDCL	Raising of Papaya seedlings in Farm.	500,000
		Vermicompost Production.	3 ton

Period/ Month	Office	Activities	Target for the Month
Dec-24	FPI	Inspection of Food Processing Industries/ (WBFPIS/PMFME) sanction #3	15 units/ 15 units
	Horticulture	Small mushroom production unit	30
		Review meeting with District Officials	1
		Planting of flower (area in acres.)	400
		Construction of vermicompost unit * 2 - permanent/HDPE	587
		Capacity building of farmers through training (nos.)	450
		Cultivation using Plastic Mulching (area in acres.)	1487
	Cinchona	preparation of land for Ipecac seed nursery	50 kamra
		Maintenance of Rubber Block and nursery	15 ha
		Production of Mushroom	200 kg
		Extraction of essential oil	30 ltr
		Maintenance of Other Horticulture crops	20 ha
		Oyster Mushroom Spawn production	100 kg
		Harvesting of coffee cherry	1.5 M.T.
		Harvesting of Kiwi	700 kg
		Development of Plantation Road	2 new scheme
		construction of Model House	20 nos.
		Augmentation of Supply of Piped Drinking water	4 new scheme
		Sale of Rubber Sheet and Scrap	15 M.T.
	WBSFP HDCL	Raising of Papaya seedlings in Farm.	700,000
		Vermicompost Production.	3 ton
Jan-25	Horticulture	Review meeting with District Officials	1
		Capacity building of farmers through training (nos.)	450
		Construction of Protected Structure (sq.m.)	60000
		Small mushroom production unit	40
		Cultivation using Plastic Mulching (area in acres.)	1488
		Low Cost Onion Storage	140
		Pack House	35
		Cultivation of Hybrid Vegetables (area in acres)	900
	Cinchona	Oyster Mushroom Spawn production	100 kg
		Production of Mushroom	200 kg
		Harvesting of coffee cherry	1.5 M.T.
		Uprooting of Cinchona Block for replantation with new clones	100 acres
		Harvest and sale of Mandarine Orange	100000 pcs
		Maintenance of Other Horticulture crops like Coffee, Cardamom, Temperate Fruits and Medicinal Plants	20 ha
		Collection of Leaf soil from high forest	3 M.T.
	WBSFP HDCL	Raising of fruit plant seedlings in Farms.	150,000
		Vermicompost Production.	6 ton

Period/ Month	Office	Activities	Target for the Month
Feb-25	Horticulture	Review meeting with District Officials	1
		Capacity building of farmers through training (nos.)	450
		Small mushroom production unit	40
		Construction of Protected Structure (sq.m.)	20000
		Cultivation using Plastic Mulching (area in acres.)	1275
		Low Cost Onion Storage	130
		Pack House	35
		Cultivation of Hybrid Vegetables (area in acres)	900
	Cinchona	Oyster Mushroom Spawn production	100 kg
		Production of Mushroom	200 kg
		Maintenance of Orange Block.	30 ha
		Maintenance of Other Horticulture crops and Medicinal Plants	15 ha
		Maintenance of Rubber Block and nursery	15 ha
		Collection of Leaf soil from high forest	3 M.T.
	WBSFP HDCL	Raising of different fruit plants in farms.	700,000
		Sowing of coconut in Nursery bed at Ayeshpur Farm.	150,000
		Distribution of papaya Seedlings among beneficiaries	350,000
		Cultivation of vegetable crops in Ayeshpur farm	0.5 acre
		Vermicompost Production.	6 ton
		Raising of secondary hardened tropical Orchid	5000
Mar-25	FPI	Inspection of Food Processing Industries/ (PMFME) sanction #4	25 units/ 25 units
	Horticulture	Review meeting with District Officials	1
		Planting of flower (area in acres.)	600
		Cultivation of Hybrid Vegetables (area in acres)	900
		Capacity building of farmers through training (nos.)	450
		Low Cost Onion Storage	130
		Pack House	30
		Small mushroom production unit	40
	Cinchona	Transplantaion of Ipecac	1000 kamra
		Oyster Mushroom Spawn production	100 kg
		Maintenance of Rubber Block and nursery	30 ha
		Maintenance of Orange Block.	25 ha
		Maintenance of Other Horticulture crops and Medicinal Plants	10 ha
		Maintenance and watering of Ipecac Nursery, Orange Block,	17 ha
		Maintenance of Cymbidium Orchids	2.5 acres
	WBSFP HDCL	Raising of different fruit plants in farms.	1,200,000
		Sowing of coconut in Nursery bed at Ayeshpur Farm.	300,000
		Vermicompost Production.	6 ton
		Raising of secondary hardened tropical Orchid	5000

***1 One unit of Poly/ Shade Net House is 200 sq. mt.**

***2 Average size of one unit of vermicompost permanent/HDPE is as per norms**

***2 Average size of one unit of vermicompost permanent/HDPE is as per norms**

#1 - Activities for quarter 1 , #2 - Activities for quarter 2 , #3 - Activities for quarter 3 ,"# 4 - Activities for quarter 4

DEPARTMENT OF HEALTH & FAMILY WELFARE

April, 2024

Sl.	Branch	Training / Meeting
1.	AYUSH	NABH Assessment of 198 AYUSH HWCs
2.	D&E	Review of Essential Drugs List by the Expert Committee
3.	MERT	GCP Training
4.	MERT	Administrative Trng. of Homeopathic Medical Officer (AHMO)
5.	MERT	DNB Teachers' Training
6.	MERT	Training on Leadership in Infection Prevention & Control for Nursing Professionals
7.	MERT	Induction Training for Nursing Personnel
8.	WBMSCL	In service refreshers training of Bio-Medical Engineers, WBMSCL
9.	SPSRC(PPP)	PMNDP Dialysis review meeting
10.	Food Safety	Training Programme for Food Business Operators.
11.	Food Safety	Stake Holder Consultation meeting for compliance of standards & hygiene
12.	NHM-NPNCD	Completion of Training of STEMI & NAFLD for MO - 20 batches
13.	ASHA	According approval of 100 ASHAs. Completion of induction training for 200 ASHAs, 560 ASHAs & 59 ANMs in NCD/HBYC Module and 1020 ASHAs and ANMs in Palliative & Elderly Care Module.
14.	Hospital Admin (Trauma Care)	Completion of training of 50 Pathobandhu volunteers
15.	NHM (HSS-CPHC Rural)	2000 Primary Health Care workers from Susasthya Kendras consisting of CHOs, HA (F)s and CHA(R)s shall be trained in expanded service packages.
16.	Nursing	Soft skill Training on Communication Workshop for Staff Nurses
17.	Nursing	Training on 'Infection Control & Prevention'
18.	Nursing	Induction Training Programme for newly appointed Staff Nurse
19.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity /Events/Observance of Days**
20.	AYUSH	Observance of World Homeopathy Day
21.	D&E	Inspection of DRS by ADDC (Malda, Murshidabad, Birbhum, Rampurhat)
22.	WBMSCL	Fire Mock Drill of MC&Hs under WBMSCL
23.	SPSRC(PPP)	Publish of SOP for Dialysis
24.	Food Safety	Collection of 200 (Two Hundred) food samples.
25.	Food Safety	Organizing 28 Districts Level Advisory Committee Meeting at Districts.
26.	NHM (HA-QA)	Completing NQAS GoI Assessment for 150 facilities
27.	NHM (RKSK)	Conducting 50 thematic classroom sessions in School under School Health program
28.	WBSAP&CS (LS)	NABL M(EL)T Certification of two SA-ICTCs
29.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
30.	Dental	World Oral Cancer Month
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
31.	HS(MS)	Completion of construction of (G+2) storied 60 bedded ward building at **Garhbeta RH,** Paschim Medinipur

32.	AYUSH	Completion of Smart Classroom at D. N. De Homeopathic Medical College & Hospital.
33.	WBMSCL	Delivery of 25 nos. of ALS ambulances
34.	WBMSCL	Completion of MGPS project and starting of O&M services of Hybrid CCU at Ishlampur SDH ,Vidyasagar SDH,
35.	WBMSCL	Completion of work AYUSH OPD at Harirampur RH, Dakshin Dinajpur
36.	WBMSCL	Installation of remaining 22 (twenty two) different medical equipment at 3(three) nos. State Food Processing Laboratories at WBPHL, RFTL-Siliguri and CFL-KMC
37.	WBMSCL	Installation of Electrophysiology (EP) Study System at Department of Cardiology, Burdwan MCH
38.	NPCB&VI	Operationalization of dedicated Eye Ward & OT at Jangipur SDH, Murshidabad
39.	NHM	Construction of new Susasthya Kendras under RIDF-XXVIII : Target for completion- 40 nos.
40.	NHM	Construction of new Susasthya Kendras under XV FC-HG : Target for completion- 50 nos.
41.	NHM	Operationalization of 300 bedded Anupnagar MCH Hub.
42.	HSS(Urban)	Completion of construction works of Akalpur U-CHC at Asansol Municipal Corporation, Paschim Bardhaman.
43.	Telemedicine	Operationalization of Telemedicine in 800 SC.
44.	WBSAP&CS (LS)	Operationalization of COBBAS 8800 at NICED for HIV-I Viral Load testing
45.	SPSRC-PPP	Operationalization of 103 FPMSs after maturation of fresh tender
46.	Dental	1. Construction of annex building behind the OPD counter at Dr. R. Ahmed Dental College &Hospital 2. 20 No. of old wooden doors to be changed at Burdwan Dental College & Hospital.
47.	SPSRC(PPP)	Establishment of Dialysis units at Kalimpong DH under PPP mode

May, 2024

Sl.	Branch	Training/Meeting
48.	AYUSH	Completion of ASHA-ANM Training of 119 AYUSH HWCs
49.	D&E	Review Meeting on Drugs & Equipment with DRS and MCH
50.	MERT	GCP Training
51.	MERT	Administrative Trng. of Homeopathic Medical Officer (AHMO)
52.	MERT	DNB Teachers' Training
53.	MERT	Induction Training
54.	MERT	Nursing Teachers Training
55.	MERT	Good Clinical Lab Practices
56.	WBMSCL	In service refreshers training of Mechanical Engineers, WBMSCL
57.	Food Safety	Training of FBOs on Food Fortification and Repurposed Used Cooking Oil (RUCO).
58.	Food Safety	Stake Holder Consultation meeting for compliance of standards & hygiene
59.	Hospital Admin (Trauma Care)	Completing training of 50 Pathobandhu volunteers
60.	Nursing	Training on Educational Technology for Sister Tutors
61.	Nursing	Supportive Supervision for Sister In Charges for Quality Service
62.	Nursing	Training on 'Infection Control & Prevention'
63.	Nursing	Induction Training Programme for newly appointed Staff Nurse

64.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity/Events/Observations of Days**
65.	D&E	Inspection of DRS by ADDC (Nadia, Asansol, Bardhaman)
66.	WBMSCL	Fire Mock Drill of SSHs/ AC and electric line testing of all SSHs under WBMSCL
67.	Food Safety	Inspection of 100 High Risk Food Establishments.
68.	Food Safety	Special Surveillance of beverage & water at Districts.
69.	NHM (HA-QA)	Completing NQAS Surveillance Assessment for 1 DH, 2 SDH, 6 RH, 9 UPHC, 4 PHC
70.	NHM (HA-QA)	Completing LaQshya and MusQan GoI assessment for for 3 DH, 15 SDH/SGH/SSH, 2 MCH Hub and 5 RH/BPHC.
71.	WBSAP&CS (LS)	NACO "Certificate of Excellence" of four (04) SA-ICTCs
72.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
73	Dental	Observance of World No tobacco Day on 31st May
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
74.	HS(MS)	Completion of construction of 10 bedded Primary Health Centre at Samsing, Jalpaiguri
75.	AYUSH	Completion of Smart Classroom of Mahesh Bhattacharyya Homeopathic Medical College & Hospital
76.	WBMSCL	Completion of Mother and Child Hub at Diamond Harbour MCH
77.	WBMSCL	Completion of Mother and Child Hub at Rampurhat MCH
78.	WBMSCL	Design, Supply, Installation, Testing and Commissioning of Medical Gas Pipeline Systems (MGPS) at Institute of Perinatology in IPGME&R and SSKM Hospital of West Bengal
79.	WBMSCL	Completion of MGPS project and starting of O&M services of Hybrid CCU at Baruipur SDH, Canning SDH
80.	WBMSCL	Completion of work of DIPHL at Purulia, Cooch Behar & Balurghat
81.	WBMSCL	Installation of 6 (six) different Ophthalmic Equipment under Chokher Alo (NPCB&VI) at DH/SDH/SSH/SGH/MCH/RH/BPHS level
82.	NPCB&VI	Operationalization of Dedicated Eye Ward & OT- Khatra SDH, Bankura
83.	NHM	Construction of new Susasthya Kendras under RIDF-XXVIII : Target for completion- 30 nos.
84.	NHM	Construction of new BPHUs under XV FC-HG : Target of completion- 50 nos.
85.	NHM	Construction of new PHCs against building-less existing PHCs under XV FC-HG: Target for completion- 2 nos.
86.	NHM	Operationalization of 150 bedded Rampurhat MCH Hub.
87.	HSS(Urban)	Completion of construction works of 1 U-PHC at Asansol Municipal Corporation, Paschim Bardhaman
88.	Telemedicine	Will complete launch of Tele Ophthalmology and rollout Tele medicine in 129 PHCs.
89.	SPSRC-PPP	Composite Cardiac Care Unit at Malda MCH in PPP mode
90.	SPSRC-PPP	Mechanized Laundry project at 8 site in PPP mode
91.	Dental	1. Construction of new patient lift in new campus for moving patients in stretchers / trolley at Dr. R. Ahmed Dental College & Hospital. 2. Supply, Installation, Testing & Commissioning of Fire Detection system with alarm at Dr. Barin Roy Memorial Hall in Dr. R. Ahmed Dental College & Hospital

June, 2024		
Sl.	**Branch**	**Training/Meeting**
92.	HS(MS)	Meeting with PWD engineers and CMOH officials for monitoring of infrastructural works
93.	AYUSH	ASHA ANM Training of 150 AYUSH HWCs
94.	MERT	Training on Leadership in Infection Prevention & Control for Nursing Professionals
95.	MERT	Administrative Trng. of Homeopathic Medical Officer (AHMO)
96.	MERT	DNB Teachers' Training
97.	MERT	GCP Training
98.	MERT	Nursing Refresher Training Programme for Ward-in-Charge
99.	MERT	Research Methodology for DNB Students
100.	Food Safety	Stake Holder Consultation meeting for compliance of standards & hygiene
101.	NHM-NPNCD	Completing training of STEMI & NAFLD for MO - 10 batches
102.	NHM (HA-QA)	Organizing State Level orientation training of PGTs of MCH on LaQshya and MusQan
103.	ASHA	Issuance of approval of 300 new ASHAs. Completing induction training of 301 ASHAs, 562 ASHAs & 59 ANMs in NCD/HBYC Module and 1105 ASHAs and ANMs in Palliative & Elderly Care Module.
104.	WBSAP&CS (STI)	Training of Medical Officers regarding STI/RTI
105.	WBSAP&CS (BSD)	Review Meeting of ICTC Counsellor
106.	Nursing	Examination, Counselling of M.Sc(Nsg), B.Sc(Nsg), Post Basic B.Sc(Nsg), GNM and ANM students
107.	Nursing	Training for Teachers and College faculties on Monitoring of students
108.	Nursing	Taught Training on Management of Dengue & Malaria
109.	Nursing	Induction Training Programme for newly appointed Staff Nurse
110.	Nursing	Training on 'Infection Control & Prevention'
111.	Nursing	Refresher Training Course for Sister - In Charges
112.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity /Events/Observance of Days**
113.	D&E	Inspection of DRS by ADDC (Bankura, Bishnupur, Purulia, Jhargram)
114.	WBMSCL	Fire Mock Drill of MC&Hs under WBMSCL
115.	Food Safety	Special Surveillance Drive of Edible Oil & Spices
116.	Food Safety	Organizing 10 Registration Mela for FBOs.
117.	Food Safety	Observance of World Food Safety Day.
118.	NHM (HA-QA)	Completing NQAS GoI Assessment for 150 facilities
119.	NHM (HA-QA)	Completing LaQshya and MusQan Mentoring Visit for 5 MCH, 7 DH, 40 SDH/ SGH SSH, 20 RH/ BPHC
120.	NMHP	Targeted interventions at community level, schools, colleges, workplaces, out of school adolescents, urban slums and suicide prevention (Target-224 camps for 28 DMHP Districts)
121.	NHM (RKSK)	Holding 60 Subcentre level Adolescent Health Day under Peer Educator Scheme.
122.	WBSAP&CS (Blood Safety)	"World Blood Donor Day" observance on 14th June

123.	WBSAP&CS (LS)	NABL M(EL)T Certification of two SA-ICTCs
124.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
125.	WBMSCL	Completion of Critical Care Block at Diamond Harbour MCH
126.	WBMSCL	Completion of Critical Care Block at Rampurhat MCH
127.	WBMSCL	Completion of MGPS project and starting of O&M services of Hybrid CCU at Jangipur SDH, Darjeeling DH
128.	WBMSCL	Completion of Ayush OPD, SHD at Polba Dadpur RH Hooghly & Adra SHD Howrah
129.	WBMSCL	Completion of work of DIPHL at Raiganj & Bankura
130.	WBMSCL	Installation of Digital Mammography System with 3-D Tomosynthesis, Stereotactic Biopsy and Contrast Enhanced Mammography at Department of Radio-diagnosis, IPGMER & SSKM Hospital
131.	SPSRC(PPP)	Operationalization and establishment of new - 17 CT Scan, 24 Dialysis units and 1 MRI units under PPP mode
132.	NHM	Construction of new Susasthya Kendras under RIDF-XXVIII : Target for completion- 20 nos.
133.	NHM	Construction of new Susasthya Kendras under XV FC-HG : Target for completion- 100 nos.
134.	NHM	Construction of new Susasthya Kendras under NHM : Target for completion- 100 nos.
135.	HSS(Urban)	Completion of construction works of 3 U-PHCs at Howrah Municipal Corporation, Howrah.
136.	Telemedicine	Operationalization of Telemedicine in 800 SC
137.	SPSRC-PPP	Composite Cardiac Care Unit at Murshidabad MCH in PPP mode
138.	SPSRC-PPP	Radiotherapy centre under PPP mode in Medinipur MCH
139.	SPSRC-PPP	Operationalization of 16 Nursing College in PPP mode
140.	Dental	1.Proposal of construction of new PG Girls hostel in the hostel campus by extending the guest room in that premises at Dr. R. Ahmed Dental College & Hospital 2. Procurement of Dental Equipments and Consumables for the Dental Departments of the District Hospitals.

July, 2024

Sl.	Branch	Training/Meeting
141.	HS	**SLAC** meeting for monitoring activities related to BMW management
142.	AYUSH	Completion of refresher training of 271 HMO / SAMO additionally charged as CHO
143.	MERT	GCP Training
144.	MERT	Training on Leadership in Infection Prevention & Control for Nursing Professionals
145.	MERT	Soft Skill Training
146.	MERT	DNB Teachers' Training
147.	MERT	Induction Trng. Prog. For Nursing Staffs
148.	WBMSCL	Assistant Engineers at HQ WBMSCL : In service training & physical discussion to develop the skill of work
149.	SPSRC(PPP)	Radiology service related review meeting

150.	Food Safety	Holding SLAC Meeting
151.	Food Safety	5 FoSTaC training for Food Business Operator.
152.	NHM (NTEP)	District visit for NTEP performance Review and Monitoring of Progress towards TB Elimination by 2025.
153.	ASHA	According approval to 300 new ASHAs. Arranging training in Induction round for 315 ASHAs, 566 ASHAs & 59 ANMs in NCD/HBYC Module and 1145 ASHAs in Palliative & Elderly Care Module.
154.	ASHA	Proposal for sanction of 2500 ASHAs for the FY 2024-25.
155.	NHM (CH)	Completing training of newly recruited staff at NRCs.
156.	Public Health (VBD)	Completing District & Block level Re-orientation Training on Malaria
157.	NHM (HSS-CPHC Rural)	2000 candidates will undergo CPHC training to be posted as CHOs.
158.	WBSAP&CS (STI)	Review Meeting for DSRC Counsellor/Nursing Staff
159.	Nursing	Admission of M.SC(Nsg), B.SC(Nsg), Post Basic B.SC(Nsg), GNM and ANM students
160.	Nursing	DDO ship Training Programme for New DDOs of School of Nursing & College of Nursing
161.	Nursing	Training on 'Infection Control & Prevention'
162.	Nursing	Training for Teachers and College faculties on Monitoring of students
163.	Nursing	Induction Training Programme for newly appointed Staff Nurse
164.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity /Events/Observance of Days**
165.	D&E	Inspection of DRS by ADDC (Paschim Medinipur, Purba Medinipur, Nandigram)
166.	WBMSCL	Fire Mock Drill of SSHs/ AC and electric line testing of all SSHs under WBMSCL
167.	Food Safety	Collection of 100 Milk & Milk Based Products.
168.	Food Safety	Inspection of 50 Dairy Unit & Sweet Manufacturing Units
169.	Food Safety	Awareness through Food Safety on Wheels
170.	NHM (HA-QA)	Completing LaQshya Internal Assessment for 2 DH, 2 SDH, 5 RH/BPHC for FY 24-25 and MusQan Internal Assessment for 4 MCH, 6 DH, 14 SDH/SGH/SSH for FY 24-25.
171.	WBSAP&CS (LS)	NACO "Certificate of Excellence" of four (04) SA-ICTCs
172.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
173.	Dental	Observance of Doctor's Day on 1st July
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
174.	WBMSCL	Extension work of MGPS Installation at Tamluk MCH and Extension work of MGPS at SNCU of Eden Building in Medical College and Hospital, Kolkata
175.	WBMSCL	Installation of 128 slice CT Scan machine at MCH Kolkata
176.	WBMSCL	Completion of preliminary work of Annex building, Swasthya Bhawan
177.	NPCB&VI	Operationalisation of Eye Bank at Diamond Harbour GMCH.
178.	NHM	Construction of new Susasthya Kendras under RIDF-XXVIII : Target for completion- 12 nos.
179.	HSS(Urban)	Completion of construction works of 1 U-PHC at Gobardanga Municipality, North 24 Parganas.

180.	Telemedicine	Extension of Tele Neuro Brain Stroke Management in another 16 Hospital.
181.	Dental	Construction of a permanent infrastructure and a temporary shed over and above existing main building at Burdwan Dental College & Hospital. Repairing and painting of all adjacent wall of toilet block and hostel rooms of Boys and Girls hostel of Dr. R. Ahmed Dental College & Hospital, Kolkata

August, 2024

Sl.	Branch	Traning/Meeting
182.	AYUSH	Administrative Training of 200 HMO
183.	D&E	Review Meeting on Drugs & Equipment with DRS and MCH
184.	MERT	Training on Leadership in Infection Prevention & Control for Nursing Professionals
185.	MERT	DNB Teachers' Training
186.	MERT	Nursing Teachers Training
187.	MERT	Induction Trng. Prog. For Nursing Staffs
188.	MERT	Research Methodology for DNB Students
189.	WBMSCL	Sub-Assistant Engineers at HQ WBMSCL : In service training & physical discussion to develop the skill of work
190.	Food Safety	Training programmes for SHGs/ FBOs associated with MDM & ICDS Centers.
191.	ASHA	According approval to 300 new ASHAs. Arranging training in Induction round for 305 ASHAs, 575 ASHAs & 59 ANMs in NCD/HBYC Module and 1155 ASHAs in Palliative & Elderly Care Module.
192.	NHM (Family Planning)	Orientation cum Training of on New Contraceptive Implant & Subcutaneous-Antara (SC-MPA) at 4 Districts
193.	WBSAP&CS (STI)	Review Meeting for SSK staff
194.	Nursing	Soft skill Training on Communication Workshop for Sister In Charges
195.	Nursing	Training on Educational Technology for Sister Tutors
196.	Nursing	Induction Training Programme for newly appointed Staff Nurse
197.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity /Events/Observance of Days**
198.	D&E	Inspection of DRS by ADDC (Howrah, Hooghly)
199.	WBMSCL	Fire Mock Drill of MC&Hs under WBMSCL
200.	Food Safety	Collection of 300 surveillance samples.
201.	NHM (RKSK)	Conducting 50 thematic classroom sessions in School under School Health program
202.	WBSAP&CS (IEC)	Roll out of Folk Media Campaign
203.	WBSAP&CS (LS)	NABL M(EL)T Certification of two SA-ICTCs
204.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
205.	Dental	Observance of National Oral Hygiene Day on 1st August

	Branch	Activity /Events/Observance of Days
206.	AYUSH	Repair & Renovation of 115 AYUSH HWCs
207.	WBMSCL	Completion of Medical College at Jhargram
208.	WBMSCL	Extension work of MGPS Installation at Sport Medicine of SSKM,IPGMER and Extension work of MGPS Installation at CB TOP,Kolkata MCH
209	WBMSCL	Completion of work of DIPHL at Jalpaiguri, Tamluk
210.	WBMSCL	Installation of Bone Mineral Densitometer (BMD) machine at Department of Geriatic Medicine, MCH Kolkata
211.	NPCB&VI	Operationalisation of Eye Bank at RG Kar MCH.
212.	NHM	Construction of new Susasthya Kendras under XV FC-HG : Target for completion- 100 nos.
213.	NHM	Construction of new BPHUs under XV FC-HG : Target of completion- 25 nos.
214.	NHM	Completion of construction of 2 new CCBs under HIM (PM-ABHIM) (IA: PWD) at SSKM and NBMCH.
215.	Telemedicine	Operationalization of Telemedicine Services at 100 UHWC.
216.	Dental	Construction of new store room for storage of consumable dental materials & instruments at North Bengal Dental College & Hospital.

September, 2024

Sl.	Branch	Training/Meeting
217.	HS(MS)	Meeting with PWD engineers and CMOH officials for monitoring of infrastructural works
218.	MERT	Nursing Refresher Training Programme for Ward-in-charge
219.	MERT	Induction Trng. Prog. For Nursing Staffs
220.	MERT	DNB Teachers' Training
221.	MERT	Good Clinical Lab Practices
222.	MERT	GCP Training
223.	WBMSCL	In service refreshers training of Bio-Medical Engineers, WBMSCL
224.	SPSRC(PPP)	PMNDP Dialysis review meeting
225.	Food Safety	5 FoSTaC training for FBOs.
226.	Food Safety	Stake Holder Consultation meeting for compliance of standards & hygiene
227.	ASHA	According approval to 300 new ASHAs. Arranging training in Induction round for 320 ASHAs, 550 ASHAs & 71 ANMs in NCD/HBYC Module and 1140 ASHAs in Palliative & Elderly Care Module.
228.	WBSAP&CS (STI)	Training of SSK Staff
229.	Nursing	Taught Training on 'Infection Control & Prevention' for DNS & Sister
230.	Nursing	Administrative Training Programme for Nursing Officers
231.	Nursing	Induction Training Programme for newly appointed Staff Nurse
232.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**TrainActivity /Events/Observance of Days**
233.	D&E	Inspection of DRS by ADDC (North 24 Pgs, Basirhat)
234.	WBMSCL	Fire Mock Drill of SSHs/ AC and electric line testing of all SSHs under WBMSCL

235.	Food Safety	Awareness & Helpdesk programmes for FBOs.
236.	Food Safety	100 Risk Based Inspection of FBOs.
237.	NHM (HA-QA)	Completing Kayakalp Peer Assessment FY 24-25 for the facilities qualifying in Internal Assessment out of 10844 facilities.
238.	NLEP	Holding Leprosy Case Detection Campaign (LCDC)
239.	WBSAP&CS (LS)	NACO "Certificate of Excellence" of four(04) SA-ICTCs
240.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
241.	Dental	Observance of Teacher's Day on 5th September
Sl.	**Branch**	**Infrastructure works/ Foundation stones/ Operationalisation**
242.	AYUSH	Completion of construction of 50 Model AYUSH OPDs
243.	WBMSCL	Completion of MGPS project and starting of O&M services at Bolpur SDH, extension work of Medical Gas Pipeline System (MGPS) at Old building of Bangur Institute of Neuroscience at IPGMER -SSKM Hospital
244.	WBMSCL	Completion of Medical College at Uluberia
245.	WBMSCL	Installation of Digital Mammography System at Department of Radiology, MCH Kolkata
246.	NHM	Construction of new PHCs against building-less existing PHCs under XV FC-HG: Target for completion- 3 nos.
247.	NHM	Construction of new Susasthya Kendras under NHM : Target for completion- 100 nos.
248.	NHM	Construction of new Susasthya Kendras under RIDF-XXIX : Target for completion- 45 nos.
249.	Telemedicine	Operationalization of Telemedicine in 800 SC.
250.	WBSAP&CS (CST)	Operationalization of one ART Centre under NMC mandate (IQ City Durgapur)
251.	WBSAP&CS (Blood Safety)	Opening of Blood Centre at Belda SSH, Paschim Medinipur
252.	Dental	Procurement of books and journals and required equipments at Dr. R. Ahmed Dental College & Hospital
		October, 2024
Sl.	**Branch**	**Training/Meeting**
253.	AYUSH	Review Meeting with DMO(AYUSH) of all districts.
254.	MERT	GCP Training
255.	MERT	Good Clinical Lab Practices
256.	MERT	DNB Teachers' Training
257.	WBSAP&CS (STI)	Review Meeting for DSRC Counsellor/Nursing Staff
258.	WBSAP&CS (BSD)	Review Meeting of ICTC Counsellor
259.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP

	Branch	Activity /Events/Observance of Days
260.	WBMSCL	Fire Mock Drill of MC&Hs under WBMSCL
261.	Food Safety	Collection of 200 Food Samples.
262.	Food Safety	Special IEC for festival.
263.	Food Safety	Awareness through Food Safety on Wheels
264.	WBSAP&CS (Blood Safety)	"National Voluntary Blood Donation Day" observance on 1st October
265.	WBSAP&CS (LS)	NABL M(EL)T Certification of two SA-ICTCs
266.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
267.	HS(MS)	Completion of construction works for upgradation of **Bhatar RH** to 120 bedded SGH
268.	WBMSCL	Completion of MGPS project and starting of O&M services of Hybrid CCU at Jangipur SDH
269.	WBMSCL	Extension work of Medical Gas Pipeline System(MGPS)at Maternity Building of IPGMER - SSKM Hospital
270.	WBMSCL	Completion of Medical College at Jalpaiguri
271.	NHM	Construction of new Susasthya Kendras under XV FC-HG : Target for completion-100 nos.
272.	NHM	Construction of new PHCs against building-less existing PHCs under XV FC-HG: Target for completion- 8 nos.
273.	Telemedicine	Operationalization of Telemedicine Services at 100 UHWC.
274.	Dental	Fabrication of conjoint shade for patients in front of pharmacy and over the Mobile Dental Clinic at Burdwan Dental College & Hospital.
		November, 2024
Sl.	**Branch**	**Training/Meeting**
275.	HS(MS)	**SLAC** meeting for monitoring activities related to BMW management
276.	MERT	Induction Trng. Prog. for Nursing Staffs
277.	MERT	GCP Training
278.	MERT	DNB Teachers' Training
279.	MERT	Soft Skill Training
280.	SPSRC(PPP)	Radiology service related review meeting
281.	Food Safety	5 FoSTaC training for FBOs.
282.	ASHA	According approval to 300 new ASHAs. Arranging training in Induction round for 320 ASHAs, 554 ASHAs & 78 ANMs in NCD/HBYC Module and 1190 ASHAs in Palliative & Elderly Care Module.
283.	WBSAP&CS (STI)	Training of Medical Officers regarding STI/RTI
284.	WBSAP&CS (BSD)	Review Meeting of ICTC Counsellor
285.	Nursing	Soft skill Training on Communication Workshop for Sister Incharges
286.	Nursing	Refresher Training Course for Sister In Charge

287.	Nursing	Training for Teachers and College faculties on Monitoring of students
288.	Nursing	Induction Training Programme for newly appointed Staff Nurse
289.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity /Events/Observance of Days**
290.	AYUSH	Observance of National Ayurveda Day.
291.	D&E	Inspection of DRS by ADDC (South 24 Pgs, Diamond Harbour)
292.	WBMSCL	Fire Mock Drill of SSHs/ AC and electric line testing of all SSHs under WBMSCL
293.	Food Safety	Surveillance Drive of Sweet and Milk Based Sweets, Namkeen products.
294.	Food Safety	Collection of 100 samples of Sweet and Milk Based Sweets, Namkeen products
295.	NHM-NPHCE	Procurement of equipment for Physiotherapy unit at 7 DH level hospitals.
296.	WBSAP&CS (LS)	NABL ISO 15189 accreditation of Regional Viral Load Laboratory for HIV at Burdwan Medical College.
297.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
298.	Dental	Observance of Children's Day on 14th November
	Branch	**Infrastructure works / Foundation stones / Operationalisation**
299.	D&E	Review of Construction of New Building for Directorate of Drugs Control (Head Quarter)
300.	D&E	Review of Construction of New Building for State Drugs Control & Research Laboratory (Head Quarter)
301.	WBMSCL	Completion of MGPS project of Hybrid CCU at RG Kar Medical College & Hospital
302.	WBMSCL	Extension work of MGPS at MMW and FMW in JNM Hospital (B) of West Bengal
303.	WBMSCL	Installation of Minimally Invasive Cardiac Surgery Instrument at Department of CTVS under MCH Kolkata and NRS MCH
304.	NPCB&VI	Operationalization of Eye Bank at Calcutta National MCH.
305.	NHM (RKSK)	Operationalization of Model AFHRC in South 24 Pgs, Baruipur SSH.
306.	NHM	Construction of new BPHUs under XV FC-HG : Target of completion- 28 nos.
307.	NHM	Construction of new PHCs against building-less existing PHCs under XV FC-HG: Target for completion- 6 nos.
308.	NHM	Construction of new Susasthya Kendras under NHM : Target for completion- 100 nos.
309.	NHM	Construction of new Susasthya Kendras under RIDF-XXIX : Target for completion- 65 nos.
310.	Dental	Procurement of air conditioners for the Department of Public Health Dentistry at North Bengal Dental College & Hospital.
		December, 2024
Sl.	**Branch**	**Training/Meeting**
311.	HS(MS)	Meeting with PWD engineers and CMOH officials for monitoring of infrastructural works
312.	AYUSH	NABH Assessment of 269 AYUSH HWCs Refresher Training of ASHA-ANM of 269 AYUSH HWCs

313.	D&E	Review Meeting on Drugs & Equipment with DRS and MCH
314.	MERT	Induction Trng. Prog. For Nursing Staffs
315.	MERT	DNB Teachers' Training
316.	MERT	Good Clinical Lab Practices
317.	MERT	GCP Training
318.	MERT	Nursing Teachers' Training
319.	SPSRC(PPP)	PMNDP Dialysis review meeting
320.	Food Safety	Stake Holder Consultation meeting for compliance of standards & hygiene
321.	ASHA	According approval to 300 new ASHAs. Arranging training in Induction round for 312 ASHAs, 595 ASHAs & 81 ANMs in NCD/HBYC Module and 1145 ASHAs in Palliative & Elderly Care Module.
322.	NHM (CH)	Completion of training of newly recruited staff at NRCs
323.	Hospital Admin (Trauma Care)	Completing training of 50 Pathobandhu volunteers.
324.	Nursing	In-Service Training for 30 (Thirty) of Nursing Administrators and Nursing Educators on Database handling of Nurses and Establishment work
325.	Nursing	Refresher Training Course for Sister In Charge
326.	Nursing	Induction Training Programme for newly appointed Staff Nurse
327.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
	Branch	**Activity /Events/Observance of Days**
328.	WBMSCL	Fire Mock Drill of MC&Hs under WBMSCL
329.	Food Safety	Organizing 10 Registration Mela
330.	Food Safety	Collection of 200 samples of bakery products.
331.	NHM (RKSK)	Conducting 100 thematic classroom sessions in School under School Health program.
332.	NHM-NTCP	Procurement of Carbon Monoxide Monitor for 3 new TCCs
333.	NHM-NPHCE	Procurement of equipments for Physiotherapy at CHC level. Target : 67 RH & BPHCs of the same 7 Districts
334.	WBSAP&CS (IEC)	Observation of World AIDS Day
335.	WBSAP&CS (LS)	NABL M(EL)T Certification of two SA-ICTCs
336.	WBSAP&CS (LS)	NACO "Certificate of Excellence" of four(04) SA-ICTCs
337.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
338.	Dental	Observance of National Dentist Day on 24th December
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
339.	WBMSCL	Completion of repair and renovation work of Integrated Clinical Building of Medinipur Medical College.
340.	WBMSCL	Procurement of Minimally Invasive Cardiac Surgery Instrument at Department of CTVS under IPGME&R and SSKM Hospital

341.	Food Safety	Completion of Procurement of 14 FSWs.
342.	NHM	Construction of new Susasthya Kendras under XV FC-HG : Target for completion- 69 nos.
343.	NHM	Construction of new PHCs against building-less existing PHCs under XV FC-HG: Target for completion- 9 nos.
344.	NHM	Construction of new Susasthya Kendras under NHM : Target for completion- 100 nos.
345.	NHM	Completion of new CCBs under HIM (PM-ABHIM) (IA: PWD) at Balurghat District Hospital.
346.	NHM	Construction of new Susasthya Kendras under RIDF-XXIX : Target for completion- 80 nos.
347.	NHM (HSS-CPHC Rural)	1200 Sub-Centre level Susasthya Kendras shall be operationalized.
348.	WBSAP&CS (Blood Safety)	Up gradation of Blood Centre to Blood Component Separation Unit at Prafulla Chandra Sen Govt. MC&H, Arambagh, Hooghly.
349.	Dental	Provision for the covered drainage system at Burdwan Dental College & Hospital.

January, 2025

Sl.	Branch	Training/Meeting
350.	MERT	Induction Trng. Prog. for Nursing Staffs
351.	MERT	GCP Training
352.	MERT	Nursing Teachers' Training
353.	MERT	DNB Teachers' Training
354.	Nursing	Supportive Supervision for Sister In Charges for Quality Service
355.	Nursing	Training on 'Infection Control & Prevention'
356.	Nursing	Refresher Training Course
357.	Nursing	Training for Teachers and College faculties on Monitoring of students
358.	Nursing	Induction Training Programme for newly appointed Staff Nurse
359.	Food Safety	Stake Holder Consultation Meeting.
360.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
361.	WBMSCL	Assistant Engineers at HQ WBMSCL : In service training & physical discussion to develop the skill of work
362.	SPSRC(PPP)	PMNDP Dialysis review meeting
363.	NHM (HA-QA)	Organizing State Level Orientation training of Asst. Superintendents on NQAS, LaQshya and MusQan
364.	ASHA	Approval of ASHAs: 300 Training of Rural ASHAs in Induction round- 315 ; NCD / HBYC Module- 710 ASHAs & 60 ANMs; Palliative & Elderly Care Module-1220 ASHAs
	Branch	**Activity /Events/Observance of Days**
365.	Food Safety	Collection of 200 (two hundred) Milk samples in Districts
366.	Food Safety	Holding 10 Registration Mela
367.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).

368.	D&E	Inspection of DRS by ADDC (Alipurduar, Coochbehar)
369.	WBMSCL	Fire Mock Drill of SSHs/ AC and electric line testing of all SSHs under WBMSCL
370.	NHM (HA-QA)	Completing Kayakalp External Assessment FY 24-25 for the facilities qualifying in Peer Assessment
371.	Public Health	Setting up of 6 Temporary Hospitals and discharge of Public Health Services for Ganga Sagar Mela'25
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
372.	Dental	Vertical extension of 7th floor of new building of Dr RADCH for gallery classroom with 500 seating capacity and annex halls at Dr. R. Ahmed Dental College & Hospital.
373.	WBMSCL	Construction of Critical Care Block Coochbehar MCH (50 Bed)
374.	WBMSCL	Construction of Critical Care Block Alipurduar SSH (50 Bed)
375.	WBMSCL	Procurement of Paediatric Cath Lab machine at the Department of Paediatric, IPGME&R and SSKM Hospital
376.	WBMSCL	Completion of Medical Gas Pipeline System (MGPS) project at Bishnupur DH
377.	HS	Completion of (**CEmOC centre at Gosaba RH**), South 24 Parganas
		February, 2025
Sl.	**Branch**	**Infrastructure works/ Foundation stones/ Operationalisation**
378.	MERT	Induction Trng. Prog. for Nursing Staffs
379.	MERT	GCP Training
380.	MERT	Nursing Teachers' Training
381.	MERT	DNB Teachers' Training
382.	Nursing	Training on Educational Technology for Clinical Instructors
383.	Nursing	Training on 'Infection Control & Prevention'
384.	Nursing	Induction Training Programme for newly appointed Staff Nurse
385.	D&E	Review Meeting on Drugs & Equipment with DRS and MCH
386.	Food Safety	Training Programme for Food Business Operator (40 FBOs)
387.	Food Safety	Holding SLAC meeting.
388.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
389.	WBMSCL	Sub-Assistant Engineers at HQ WBMSCL : In service training & physical discussion to develop the skill of work
390.	SPSRC(PPP)	Radiology service related review meeting
391.	NHM (CH)	1 batch - training of newly recruited staff at NRCs
392.	Public Health	Training of Staff & MO-s of Anti-Rabies Clinics
393.	ASHA	Approval of ASHAs: 300 Training of Rural ASHAs in Induction round- 305 ; NCD/HBYC Module- 674 ASHAs & 58 ANMs; Palliative & Elderly Care Module: 1170 ASHAs
	Branch	**Activity /Events/Observance of Days**
394.	D&E	Inspection of DRS by ADDC (Jalpaiguri, Darjeeling, Kalimpong)
395.	Food Safety	Organizing 10 Awareness Camps.
396.	Food Safety	Collection of 100 Food Samples.

397.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency(ISA) and the empanelled hospitals with an aim to resolve the issues/ grievances (if any).
398.	WBMSCL	Fire Mock Drill of MC&Hs under WBMSCL
399.	NHM (HA-QA)	NQAS State assessment of 120 HWCs, 25 CHCs
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
400.	Dental	1.Procurement of books and journals and required equipments for Burdwan Dental College & Hospital 2. Procurement of Dental Equipments and Consumables for the designated NOHP centers.
401.	WBMSCL	Installation of 128 slice CT Scan machine at NRS MCH
402.	WBMSCL	Completion of Medical Gas Pipeline System (MGPS) project at Anupnagar Mother and Child Hub of West Bengal
403.	HS(MS)	Completion of (**CEmOC centre at L.B.Dutta RH**), South 24 Parganas

March, 2025

Sl.	Branch	Training/Meeting
404.	MERT	Induction Trng. Prog. for Nursing Staffs
405.	MERT	GCP Training
406.	MERT	Nursing Teachers' Training
407.	MERT	DNB Teachers' Training
408.	Nursing	Supportive Supervision for Sister In Charges for Quality Service
409.	Nursing	Training on Educational Technology for Clinical Instructors
410.	Nursing	Training on 'Infection Control & Prevention'
411.	Nursing	Induction Training Programme for newly appointed Staff Nurse
412.	Food Safety	Stake Holder Consultation Meeting
413.	Dental	Dental monthly review meeting for the effective review of the performance of Dental Surgeons under WBDS Cadre and NOHP
414.	WBMSCL	In service refreshers training of DEO, WBMSCL
415.	SPSRC(PPP)	PMNDP Dialysis review meeting
416.	ASHA	Approval of ASHAs: 300 Training of Rural ASHAs in Induction round- 325 ASHAs; NCD/HBYC Module- 715 ASHAs &62 ANMs; Palliative & Elderly Care Module: 1295 ASHAs
	Branch	**Activity /Events/Observance of Days**
417.	D&E	Inspection of DRS by ADDC (Uttar Dinajpur, Dakshin Dinajpur)
418.	D&E	Preparation of Priority Project List of MCHs for the FY 2025-26
419.	Food Safety	Inspection of 50 High Risk Food Business Operator
420.	Food Safety	Collection of 100 Food Samples
421.	Food Safety	Awareness through Food Safety on Wheels for Seasonal Produces.
422.	Dental	Observance of World Oral Health Day on 20th March
423.	SwasthyaSathi	Monitoring Review Meeting at least one district (virtual or physical mode whichever applicable) with the Insurance Companies, Third Party Administrators (TPA), District Administration, Health Administration, Implementation Support Agency (ISA) and the empanelled hospitals with an aim to resolve the issues/grievances (if any).

424.	WBMSCL	Fire Mock Drill of SSHs/ AC and electric line testing of all SSHs under WBMSCL
425.	NHM (HA-QA)	Completing LaQshya GoI Assessment for 2 DH, 2 SDH, 5 RH/BPHC for FY 24-25 and MusQan Internal Assessment for 4 MCH, 6 DH, 14 SDH/SGH/SSH for FY '24 '25.
426.	NHM (HA-QA)	NQAS GoI Assessment of 15 CHCs
	Branch	**Infrastructure works/ Foundation stones/ Operationalisation**
427.	Dental	1. Procurement of instruments for fulfillment of DCI deficiencies for 63 seats at North Bengal Dental College & Hospital. 2. Aluminum Doors in 5 departments at Burdwan Dental College & Hospital. 3. Supply, Installation, Testing & Commissioning of Fire Detection system with alarm in North Bengal Dental College & Hospital
428.	WBMSCL	Operationalisation of Robotics Surgical System with Instrumentation accessories at IPGMER & SSKM Hospital
429.	WBMSCL	Completion of Medical Gas Pipeline System (MGPS) project at Amta SSH of West Bengal
430.	HS	Completion of construction works for upgradation of **Mirik hospital** to 100-bedded SDH
431.	NHM-MH	Operationalisation of 600 bed (G&O, Pead & SNCU) MCH Hub at Diamond Harbour Medical college

Department of Higher Education

	April – 2024
1)	Initiation of the process to conduct 'JELET-2024' Examination for direct admission to 2nd year in B Tech Course through lateral entry scheme by West Bengal Joint Entrance Examinations Board.
2)	Reviewing functioning of newly set up Alipurduar Government Engineering and Management, including upgradation of the infrastructure and deployment of Manpower for the Academic Session 2024-2025.
3)	Review of progress of ongoing Development works by NBDD at Alipurduar Government Engineering and Management, in compliance with the recommendations from the AICTE.
4)	Holding Quarterly Review Meeting with 09 (nine) Government Engineering &Technology Colleges.
5)	Taking steps to finalise towards development of Centralised Online Admission Process for the Undergraduate courses in the General Degree Courses at the Government, Government-aided General Degree Courses including Unitary Universities.
6)	To start the process for release of salary grant to the State aided Universities.
7)	To start the process for release of salary grant to the Government aided Colleges.
8)	Review of status of accreditation of Colleges and Universities of the State by National Assessment and Accreditation Council.
9)	Review of progress of West Bengal Student Credit Card Scheme.
10)	Review of disbursement of Scholarship under SVMCM Scheme.
	May – 2024
1)	Taking steps for issuing Notification regarding the process of admission for the session 2024-2026 in the Teachers Training at the Government, Government-aided, Private Training Colleges including Universities.
2)	Review of status of Building construction at different State-aided Universities.
3)	Review of status of Utilization of Funds for different RUSA Projects with the Universities and Colleges.
4)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Government and Government-aided Colleges.
5)	Review of progress of West Bengal Student Credit Card Scheme.
6)	Review of status of anti-ragging measures taken in respect of State-aided Universities and their affiliated Colleges for the academic year 2024-2025.
7)	Review of disbursement of Scholarship under SVMCM Scheme.
	June – 2024
1)	Review of the status towards conduct of 'WBJEE-2024' and e-Counselling by the West Bengal Joint Entrance Examination Board.
2)	Taking steps towards Preparation of 'Seat Matrix' in respect of Undergraduate level Engineering &Technology, Pharmacy, Architecture etc. Programs/ Course by the Directorate of Technical Education.
3)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Technical Education Directorate and Government Engineering &Technology Colleges.
4)	Review of status of Building construction at different State-aided Universities.
5)	Taking steps towards Admission through Centralised Online Admission Portal for the Undergraduate courses in the General Degree Courses at the Government, Government-aided General Degree Courses including Unitary Universities.

6)	Review of progress of West Bengal Student Credit Card Scheme.
7)	Review of status of accreditation of Colleges and Universities of the State by National Assessment and Accreditation Council.
8)	Review of status of approval for the Undergraduate level Professional/ Technical courses/ programs by the AITCE for the Academic session 2024-2025.
	July – 2024
1)	Reviewing the process for release of salary grant to the State-aided Universities.
2)	Reviewing the process for release of salary grant to the Government-aided Colleges.
3)	Holding Quarterly Review Meeting with 09 (nine) Government Engineering &Technology Colleges.
4)	Commencement of admission process to the Under Graduate courses in the General Degree Colleges within this State.
5)	Reviewing performance of the West Bengal Joint Entrance Examinations Board towards conduct of e-Counselling towards admission of students in the Undergraduate courses/ programs in the Engineering/ Professional courses.
6)	Reviewing performance of Swami Vivekananda Merit cum Means Scholarship Scheme.
7)	Initiation of the process of observation of Teachers Day on 5th September 2024.
8)	Review of progress of West Bengal Student Credit Card Scheme.
9)	Review of progress of ongoing Development works by NBDD at Alipurduar Government Engineering and Management, in compliance with the recommendations from the AICTE.
	August – 2024
1)	Holding of Review meeting with the Government General Degree Colleges by Director of Public Instruction, West Bengal.
2)	Review of progress towards Conduct of e-counselling for admission of students at the Undergraduate level Professional/Technical Colleges through WBJEEB.
3)	Taking steps towards issuance of Circular in respect of 'Anti-Ragging Measures' to all Professional/ Technical as well as the General Degree Colleges and Universities in the State for the Academic year 2024-2025.
4)	Review of status of Building construction at different State-aided Universities.
5)	Review of preparation for observation of Teachers Day on 5th September 2024.
6)	Review of progress of West Bengal Student Credit Card Scheme.
8)	Review of status of Utilization of Funds for different RUSA Projects with the Universities and Colleges.
9)	Taking steps for starting of process for admission to the Minority Professional/ Engineering/ Technical Colleges.
	September – 2024
1)	Review of status of admission in the General Degree Courses at the Government, Government-aided General Degree Colleges including Unitary Universities for the Academic year 2024-2025.
2)	Observation of the Teachers Day on 5th September 2024.
3)	Observation of NSS Day on 24th September 2024.
4)	Review of Progress of West Bengal Student Credit Card Scheme.

5)	Reviewingthe status of Building construction at different State-aided Universities.
6)	Review of status of accreditation of Colleges and Universities of the State by National Assessment and Accreditation Council.
7)	Reviewing functioning of Alipurduar Government Engineering and Management, including upgradation of the infrastructure and academic activities during Academic Session 2024-2025.
8)	Inauguration of portal of SVMCM Scholarship for the students admitted in new academic session.
	October – 2024
1)	Reviewing the process for release of salary grant to the State-aided Universities.
2)	Reviewing the process for release of salary grant to the Government-aided Colleges.
3)	Reviewing the status of Building construction at different State-aided Universities.
4)	Holding Quarterly Review Meeting with 09 (nine) Government Engineering &Technology Colleges.
5)	Reviewing the status of admission at the Undergraduate level in the Private Engineering &Technology as well as other Professional Colleges in the Academic session 2024-2025.
6)	Taking steps towards launching of the Portal for receiving the fresh applications under Swami Vivekananda Merit cum Means Scholarship for the Academic year 2024-2025.
7)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Technical Education Directorate and Government Engineering &Technology Colleges.
8)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Government and Government-aided Colleges.
9)	Review of fund utilization status of different RUSA Projects, with the Universities and Colleges.
10)	Review of progress of West Bengal Student Credit Card Scheme.
	November – 2024
1)	Preparation of Revised Administrative Expenditure Budget estimate for 2024-2025 and Administrative Expenditure Budget estimate for 2025-2026.
2)	Holding Quarterly Review Meeting with 09 (nine) Government Engineering &Technology Colleges.
3)	Review of online application status under Swami Vivekananda Merit cum Means Scholarship Scheme.
4)	Reviewing status of Building construction status of different State-aided Universities.
5)	Review of fund utilization status of different RUSA Projects, with the Universities and Colleges.
6)	Review of progress of West Bengal Student Credit Card Scheme.
	December – 2024
1)	Review of fund allotment vis-a-vis utilisation under State Development Fund in respect of all Government Engineering &Technology colleges in the Financial Year 2024-2025.
2)	Holding of Review meeting with the Government General Degree Colleges by Director of Public Instruction, West Bengal.
3)	Reviewing status of Building construction of different State-aided Universities.
4)	Review of status of Anti-Ragging measures taken in respect of Professional and Technical Colleges in the State.
5)	Review of fund utilization status of different RUSA Projects, with the Universities and Colleges.
6)	Review of progress of West Bengal Student Credit Card Scheme.
7)	Review of online application status and disbursement of scholarship under Swami Vivekananda Merit cum Means Scholarship Scheme.

	January – 2025
1)	Reviewing the process for release of salary grant to the State-aided Universities.
2)	Reviewing the process for release of salary grant to the Government-aided Colleges.
3)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Technical Education Directorate and Government Engineering &Technology Colleges.
4)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Government and Government-aided Colleges.
5)	Holding Quarterly Review Meeting with 09 (nine) Government Engineering &Technology Colleges.
6)	Review of fund utilization status of different RUSA Projects, with the Universities and Colleges.
7)	Review of progress of West Bengal Student Credit Card Scheme.
8)	Initiation of process towards participation of West Bengal State Book Board in the International Book Fair Kolkata 2025.
	February – 2025
1)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Technical Education Directorate and Government Engineering &Technology Colleges.
2)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Government and Government-aided Colleges.
3)	Review of progress of ongoing Development works by NBDD at Alipurduar Government Engineering and Management, in compliance with the recommendations from the AICTE.
4)	Review of progress of Purchase of Equipments, Plants &Machineries, Books & Journals and Furniture towards starting of Alipurduar Government Engineering and Management from the Academic Session 2025-2026.
5)	Review of status of disbursement of SVMCM Scholarship in respect of Professional Technical courses in the Academic year 2024-2025.
6)	Initiation of the process for implementation of WBFS (West Bengal Free Ship Scheme) in respect of Private and self-financing Engineering &Technology colleges.
7)	Review of status of accreditation of Colleges and Universities by National Assessment and Accreditation Council.
8)	Review of progress of West Bengal Student Credit Card Scheme.
	March– 2025
1)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Technical Education Directorate and Government Engineering &Technology Colleges.
2)	Review of status of Utilisation of funds under State Development Scheme and Administrative Expenditure in respect of Government and Government-aided Colleges.
3)	Reviewing status of Building construction of different State-aided Universities.
4)	Review of State Development Scheme and Administrative Expenditure fund release and utilization status by different Branches.
5)	Review of status of disbursement of SVMCM Scholarship in respect of Professional technical courses in the Academic year 2023-24.
6)	Review of fund utilization status of different RUSA Projects, with the Universities and Colleges.
7)	Review of progress of West Bengal Student Credit Card Scheme.
8)	Taking steps for Publication of Information Brochure in respect of WBJEE-2025.

Home & Hill Affairs Department

Sl.No.	Activities
	April – 2024
1.	Release of 1st instalment of Administrative Expenditure Fund released by the Finance Department to the Directorates/ Offices/Parastatals for the financial year 2024-25.
2.	Releasing fund under Administrative Expenditure for 1st quarter of 2024-25 to the GTA and the DDO, Home & Hill Affairs Department.
3.	Measures for peaceful celebration of Ram Navami, Mahabir Jayanti, Basanti Puja, Annapurna Puja.
4.	Setting up regional/district office and accommodation for West Bengal Police Housing & Infrastructure Development Corporation Ltd. at Asansol.
5.	Completion of construction of 16 units L.S. quarters at Purba Bardhaman Police Lines.
6.	Completion of construction of 4 units US quarters and 16 units LS quarters and change room for Women Police personnel at Malbazar Police Station, Jalpaiguri District.
7.	Completion of construction of Rural Police Station Building at Pingla under Paschim Medinipur District.
8.	Completion of construction of three storied (G+2) Academic Block at SAP 12th Bn, Dabgram, Jalpaiguri.
9.	Repair, renovation and upgradation of 12 nos. four storied (G+3) LS quarters and 11 nos. three storied (G+2) US quarters at Belghoria CS under Barrackpore Police Commissionerate.
10.	Repair, renovation and upgradation of 16 nos. four storied (G+3) LS quarters and 12 nos. three storied (G+2) LS quarters at Kamardanga Police Housing under Barrackpore Police Commissionerate.
	May – 2024
1.	Completion of construction of four storied Unit Head Quarter for Barrackpore Police Commissionerate.
2.	Completion of construction of Jhargram Police Line (Bl. Work) in Jhargram District.
3.	Completion of construction of Barrack, Kitchen/Dining/Rec. Room/Ops. Briefing, Toilets, Bath Room, 02 nos. Watch Tower/Guard Room, Morcha, etc. at Binpur CRPF Camp under Binpur Police Station in Jhargram District.
4.	Completion of construction of Office-cum-Residence of CI, Karimpur in Nadia District.
5.	Completion of construction of Semi-urban Police Station at Sutahata in Purba Medinipur District.
6.	Completion of construction of building for setting up Rajdanga Police Station, barrack and residential quarters of SI/Sergeants on departmental land of 26 katha at Kasba, opposite to G.D. Purba Abasan.
7.	Completion of construction of quarters for Senior Officer at BC 17 & 18, Salt Lake City.
	June – 2024
1.	Reconciliation of Departmental Annual Accounts for 2023-24 with A.G. (A&E), West Bengal.
2.	Completion of construction of Model Semi-urban Police Station Building at Naihati under Barrackpore Police Commissionerate.
3.	Completion of construction of Urban Police Station building along with barrack and canteen at Narayanpur under Bidhannagar Police Commissionerate.
4.	Completion of construction of Rural Barrack, Kitchen and recreation hall at Purbasthali Police Station under Purba Bardhaman District.
5.	Completion of construction of Rural Police Station Building at Garhbeta in Paschim Medinipur District.
6.	Completion of construction of District Police Administrative building, Police Lines & Residential Accommodation of Police personnel of different ranks of Purba Medinipur District (PH-I to VI).
7.	Completion of construction of (G+5) storied Administrative Building for Siliguri Police Commissionerate.
8.	Renovation and up-gradation of quarters, barrack and office etc. at Asansol-Durgapur Police Lines.

Sl.No.	Activities
	July – 2024
1.	Release of 2nd instalment of fund for Administrative Expenditure to the Directorates/ Offices/Parastatals for 2024-25, if released by the Finance Department.
2.	Releasing fund under Administrative Expenditure for 2nd quarter of 2024-25 to the GTA and the DDO, Home & Hill Affairs Department.
3	Renovation and upgradation of Police Housing Estate at 29/30 Khelat Babu Lane under Kolkata Police.
4	Renovation and upgradation of Shyambazar TG in Kolkata.
5	Completion of construction of (G+1) storied office-cum-residence of S.D.P.O., Canning along with (G+1) storied dormitory building there under Baruipur Police District.
6.	Repair, renovation and upgradation of residential building at SAP 10th Battalion, Dabgram , Jalpaiguri.
7.	Preparation of comments for the meeting of the Eastern Zonal Council and matters incidental thereto.
8	A coordination meeting to be organized with all FROs, FRRO, IB West Bengal Police and NIC in connection with preparation of Draft Protocol/SOP on "Death Reporting" of foreigners' death cases.
	August – 2024
1.	Review of status of e-Solution portal, web application for processing authentication of documents prior to apostille by MEA, Government of India.
2.	Measures for peaceful celebration of Independence Day, Raksha Bandhan (Rakhi), Janmastami.
3.	Completion of construction of bituminous drive way, pavement with pavers block, landscaping and shade for water purifier and tank at CIAT School, Salua, Paschim Medinipur.
4.	Repair, renovation and upgradation of 02 nos. (G+3) storied barrack at SAP 10th Bn., Dabgram, Jalpaiguri.
5.	Completion of construction of a Model Rural Police Station at Raidighi in the District of South 24 Parganas.
6.	Completion of semi-urban Police Station at Pandua in Hooghly District.
7.	Completion of construction of different buildings, road and electrical works within the premises of CIF Complex at Salboni.
	September – 2024
1.	Preparation and online submission of Revised Estimates for 2024-25 and Budget Estimates for 2025-26 for Administrative Expenditure.
2.	Measures for peaceful celebration of Milad un-Nabi / Id-e-Milad [Fateha-Dwaz-Daham], Ganesh Chaturthi & Biswakarma Puja.
3.	Completion of construction of Rural Police Station at Patashpur in Purba Medinipur District.
4.	Completion of construction of Office-cum-residence of SDPO Haldia under Purba Medinipur District.
5.	Completion of construction of Model Urban Police Station at Purulia (Town) in the District of Purulia, under State Plan 2014-15.
6.	Repair, renovation and upgradation of three storied Police Station building along with one storied barrack and one storied toilet at Hingalganj Police Station under North 24 Parganas District.
7.	Repair, renovation and upgradation of LS quarter Block - A (12 units), Block-B(12 units) and Block C (02 units) at Kotwali Police Station (beside parade ground) under Coochbehar District.
8.	Repair and renovation of four storied residential housing complex at Jagacha Police Station under Howrah Police Commissionerate.
9.	Repair, renovation and upgradation of 06 nos. 3 storied LS quarter (Type III & V) each having 08 nos. quarter and 80 nos. quarter along with 06 nos. two storied LS quarters (type -III & V) each having 18 nos. quarter and 36 nos. quarter, i.e Total 142 nos. LS quarters at 1st IR Bn, Durgapur under Asansol-Durgapur Police Commissionerate.
10.	Renovation and upgradation of Karaya Police Station quarters for Kolkata Police - 2 phases.
11.	Renovation and upgradation of Police Housing Estate at Padmapukur, Kolkata.

Sl.No.	Activities
	October – 2024
1.	Assessment of utilization of fund sanctioned up to 2nd quarter of financial year 2024-25 to ensure utilization of 50% of Finance Department's release.
2.	Review of fund release to the GTA and submission of UC thereof.
3.	Measures for peaceful celebration of Durga Puja, Durga Puja Carnival, Lakshmi Puja and Kali Puja/ Deepavali.
4.	Completion of construction of new Baruipur Police Station in Baruipur Police District.
5.	Completion of construction of residential quarter for Inspector of Police at Banamalipur, Barasat.
6.	Completion of construction of different works (barrack, boundary wall, quarter etc) at Digha Mohona Coastal Police Station.
7.	Setting up regional/district office and accommodation for West Bengal Police Housing & Infrastructure Development Corporation Ltd. at Siliguri.
8.	Repair, renovation and upgaradation of 3 nos. four storied barracks at SAP 2nd Bn, 3rd Bn and 6th Bn. in Barrackpore.
9.	Renovation and upgradation of Bagmari Police Housing Estate under Kolkata Police.
	November – 2024
1.	Measures for peaceful celebration of Chhat Puja, Jagaddhatri Puja and Guru Nanak Birth Day.
2.	Preparation of comments of State Government on the agenda items of meeting of the Eastern Zonal Council in consultation with the stakeholder Departments.
3.	Completion of construction of Urban Police Station Building at Bishnupur under Bankura District.
4.	Completion of construction of Office-cum-Residence building of SDPO, Rampurhat under Birbhum District.
5.	Completion of construction of Semi-urban Police Station Building at Arambagh under Hooghly District.
6.	Completion of Rural Police Station along with Barracks and Canteen at Beliabera in Jhargram District.
7.	Completion of Urban Police Station at Contai in Purba Medinipur District.
8.	Repair, renovation and upgradation of 122 nos. LS Quarter in Paschim Medinipur Police Line.
9.	Repair, renovation and upgradation of 2 nos. three storied STC Barrack building (1&2) at SAP 4th Bn, Kasba Raiganj, Uttar Dinajpur District.
	December – 2024
1.	Analysis of Plan Fund release vis-à-vis utilization thereof up to 70% of Finance Department release and to ascertain the requirement of fund for last quarter of financial year 2025-26.
2.	2nd Meeting of the State Level Screening Committee (SLSC) for BADP to review utilization and progress of work.
3.	Measures for peaceful celebration of Christmas Eve, Christmas Day, New Year Eve.
4.	Completion of construction of (G+4) storied Unit Headquarter for Asansol-Durgapur Police Commissionerate.- Additional Work.
5.	Completion of construction of Police Barrack (G+4) including kitchen & drain block at Barrackpore Commissionerate under North 24 Parganas District.
6.	Completion of construction of (G+6) storied building for AC & DC quarters at Plot No. 3 in Block - HC in Sector -III, Salt Lake for Bidhannagar Police Commissionerate.
7.	Completion of construction of six storied (G+5) Model Urban Police Station with female barrack at Baguiati Police Station under Bidhannagar Police Commissionerate.
8.	Completion of construction of building for infrastructural upgradation of Coastal Police Station at Mondarmoni.
9.	Completion of Kolkata Police Training Academy at Kamardanga (PH-II).
10.	Repair, renovation and upgradation of different training buildings (Old Conference Hall/Canteen Building) at CIAT Salua, in Paschim Medinipur.
11.	Repair, renovation and upgradation of three storied residential quarter (Block A,B) and four storied residential quarter (Block-C,G) at Howrah Police Station complex under Howrah Police Commissionerate.
12.	Repair, renovation and upgradation of 8 nos. four storied US quarter Block (total 64 quarters) at Lichubagan Police Housing Complex under Howrah Police Commissionerate.

Sl.No.	Activities
	January – 2025
1.	Preparing Annual Action Plan of GTA for 2025 - 26 under State Development Schemes.
2.	Submission of UC for the quarter ended in December, 2024.
3.	Completion of construction of double storied building having canteen and security room at ground floor and guest room at first floor including paver block road, surface drain, concrete yard at RFSL, Durgapur under Paschim Bardhaman District.
4.	Completion of construction of Urban Police Station at Rajpur in Baruipur Police District.
5.	Completion of construction of a Model Urban Police Station Building at A.J.C. Bose, B.Garden in Howrah Police Commissionerate.
6.	Issue of notification for smooth and peaceful celebration of Makar Sankaranti and Republic Day.
7.	Review meeting with all stakeholders of e-Solution web application for getting inputs/suggestions from the stakeholders.
8.	Follow up works after the meeting of Eastern Zonal Council.
	February – 2025
1.	Finalisation and sending Annual Action Plan of State Development Scheme and RIDF Projects.
2.	Preparation of Annual Action Plan of BADP for 2025-26, if Border Area Development Programme is continued by the MHA, GoI.
3.	Completion of construction of Model Semi-Urban Police Station at Nalhati under Birbhum District.
4.	Inside Repairing Work of G+3 storied Special Branch Old Administrative Building at Premises No.15 Lord Sinha Road, Kolkata 700071.
5.	Issue of notification for smooth and peaceful celebration of Saraswati Puja.
6.	Review of Utilization of funds released for enclave.
	March – 2025
1.	Review of different matters of GTA.
2.	Meeting of the State Level Screening Committee (SLSC) for approval of Annual Action Plan (AAP), 2025-26 and submission of the same to MHA, GoI through BADP OMS.
3.	Completion of construction of (G+5) storied Office Block at Plot No. 3, Block- HC, Sector - II, Salt Lake for Bidhannagar Police Commissionerate.
4.	Completion of construction of 3 nos. eight storied lower sub-ordinate residential Block, 228mtr. Boundary wall, pathway, drainage, compound lighting etc. at Baguiati Police Station under Bidhannagar Police Commissionerate.
5.	Completion of construction of (G+4) storied Subsidiary Training Centre at 4th Bn. Campus, Salt Lake.
6.	Repair, renovation and upgradation of 58 nos. LS quarters at Jalpaiguri Police Lines, Metali Police Station and Dhupguri Police Station along with 01 no. Admnistrative Building, 01 no. force barrack (G+3) and 3 nos. Police Station building under Jalpaiguri District.
7.	Renovation and upgradation of Police Housing Estate at 4th Bn. Campus, Kolkata Armed Police - 3 Phases.
8.	Renovation and upgradation of Police Housing Estate at Amherst Street Campus for Kolkata Police - 3 phases.
9.	Renovation and upgradation of Police Housing Estate at Tollygung Campus for Kolkata Police - 3 phases (Type-III to V).
10.	Renovation and upgradation of Police Housing Estate at Bidhan Sishu Uddyan for Kolkata Police - 3 phases.
11.	Issue of notification for smooth and peaceful celebration of Shivaratri, Doljatra and Holi.
12.	Finalization of e-Solution web application under Service Plus platform.

Department of Housing

Reporting Month	Sub-Office	Target
April, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	Housing Directorate	5. WWH: Completion of work at Contai, Purba Medinipur (70 Single Occupancy)
		6. RHE: Completion of work at Tufangunj, Coochbehar (Type-I: 08 flats)
	West Bengal Housing Board	7. Board Meeting
		8. Commencement of Selling of Commercial Shops
		9. Digitisation of all documents/files/drawing etc.
	West Bengal Real Estate Regulatory Authority	10. WBRERA Authority Meeting
		11. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		12. Awareness through Hoarding at 4 places in KMC Area and in District areas
		13. Awareness through displaying Audio Visual advertisement in the Metro Stations
		14. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		15. Timely disposal of all new project registration cases received during this month
		16. Timely disposal of all agent registration cases received during this month
May, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	West Bengal Housing Board	5. Board Meeting
		6. Commencement of construction of 12 Nos. (G+IV)-Storied Residential Apartment at New Town
	West Bengal Real Estate Regulatory Authority	7. WBRERA Authority Meeting
		8. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		9. Timely disposal of all new project registration cases received during this month
		10. Timely disposal of all agent registration cases received during this month

Reporting Month	Sub-Office	Target
June, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	Housing Directorate	5. CHAA SUNDARI: Completion of work in 11 sites
		6. NIGHT SHELTER: Completion of work at Murshidabad Medical College & Hospital (Seat: 120, Bed: 100 Dormitory)
		7. RHE: Completion of work at Nimtouri Unit-5 and 9, Purba Medinipur (A Type: 32 flats, B Type: 64 flats)
		8. RHE: Completion of work at Arambag, Hooghly (Type-I: 08 flats)
		9. RHE: Completion of work at 44 Iron Side Road, Kolkata (Extension of existing block A, F & B-Part)
		10. RHE: Completion of work at Contai, Purba Medinipur (A Type: 16 flats, C Type: 32 flats)
		11. NIJASHREE: Completion of work at Ashokenagar, North 24 Parganas (1BHK: 32 flats, 2BHK: 16 flats)
		12. NIJASHREE: Completion of work at Bishnupur, Bankura (2BHK: 32 flats)
		13. OFFICE-CUM-INSPECTION BUNGALOW: Completion of work at Asansol, Paschim Bardhaman (3 storied division & sub-division (Civil & Electrical) office)
		14. HOSTEL: Commencement of work at Police Hospital, Bhawanipore, Kolkata
		15. BANGA BHAWAN: Commencement of work at Chennai
	West Bengal Housing Board	16. Board Meeting
		17. Completion of Selling of Flats (unsold units)
	West Bengal Real Estate Regulatory Authority	18. WBRERA Authority Meeting
		19. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		20. Distribution of IEC Material: i) Leaflet: 5000, ii) Four folder: 5000
		21. Awareness through Hoarding at 4 places in KMC Area and in District areas
		22. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		23. Timely disposal of all new project registration cases received during this month
		24. Timely disposal of all agent registration cases received during this month
July, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting

Reporting Month	Sub-Office	Target
	West Bengal Housing Board	5. Board Meeting
	West Bengal Real Estate Regulatory Authority	6. WBRERA Authority Meeting
		7. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		8. Awareness through Hoarding at 4 places in KMC Area and in District areas
		9. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		10. Timely disposal of all new project registration cases received during this month
		11. Timely disposal of all agent registration cases received during this month
August, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	Housing Directorate	5. NIGHT SHELTER: Completion of work at District Sadar Hospital, Krishnanagar, Nadia (Bed: 50)
	West Bengal Housing Board	6. Board Meeting
	West Bengal Real Estate Regulatory Authority	7. WBRERA Authority Meeting
		8. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		9. Awareness through Hoarding at 4 places in KMC Area and in District areas
		10. Distribution of IEC Material: i) Leaflet: 5000, ii) Four folder: 5000
		11. Timely disposal of all new project registration cases received during this month
		12. Timely disposal of all agent registration cases received during this month
September, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	Housing Directorate	5. RHE: Completion of work at Kalimpong RHE Complex, Kalimpong (B Type: 08 flats)
	West Bengal Housing Board	6. Board Meeting
		7. Completion of Selling of Commercial Shops (unsold units)
	West Bengal Real Estate Regulatory Authority	8. WBRERA Authority Meeting
		9. Awareness through Hoarding at 4 places in KMC Area and in District areas

Reporting Month	Sub-Office	Target
		10. Timely disposal of all new project registration cases received during this month
		11. Timely disposal of all agent registration cases received during this month
October, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	Housing Directorate	5. NIJASHREE: Completion of work at Kalyani, Nadia (2BHK: 48 flats in 3 blocks)
		6. NIJASHREE: Completion of work at Durgapur-Fuljhor, Paschim Bardhaman (1BHK: 64 flats, 2BHK: 64 flats)
	West Bengal Housing Board	7. Board Meeting
	West Bengal Real Estate Regulatory Authority	8. WBRERA Authority Meeting
		9. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		10. Awareness through Hoarding at 4 places in KMC Area and in District areas
		11. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		12. Timely disposal of all new project registration cases received during this month
		13. Timely disposal of all agent registration cases received during this month
November, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	West Bengal Housing Board	5. Board Meeting
	West Bengal Real Estate Regulatory Authority	6. WBRERA Authority Meeting
		7. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		8. Awareness through Hoarding at 4 places in KMC Area and in District areas
		9. Awareness through FM Radio
		10. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		11. Timely disposal of all new project registration cases received during this month
		12. Timely disposal of all agent registration cases received during this month

Reporting Month	Sub-Office	Target
December, 2024	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	West Bengal Housing Board	5. Board Meeting
		6. Completion of Housing Project (9 Plots Housing)
	West Bengal Real Estate Regulatory Authority	7. WBRERA Authority Meeting
		8. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1
		9. Awareness through Hoarding at 4 places in KMC Area and in District areas
		10. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		11. Timely disposal of all new project registration cases received during this month
		12. Timely disposal of all agent registration cases received during this month
January, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	West Bengal Housing Board	5. Board Meeting
	West Bengal Real Estate Regulatory Authority	6. WBRERA Authority Meeting
		7. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		8. Timely disposal of all new project registration cases received during this month
		9. Timely disposal of all agent registration cases received during this month
		10. Awareness through displaying Audio Visual advertisement in the Metro Stations
February, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	West Bengal Housing Board	5. Board Meeting
		6. Completion of Fencing/Boundary wall of vacant plots
	West Bengal Real Estate Regulatory Authority	7. WBRERA Authority Meeting
		8. Awareness through Newspaper Advertisement: i) Bengali: 2, ii) English: 1, iii) Hindi: 1

Reporting Month	Sub-Office	Target
		9. Awareness through Hoarding at 4 places in KMC Area and in District areas
		10. Awareness through displaying Audio Visual advertisement in the Metro Stations
		11. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		12. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		13. Timely disposal of all new project registration cases received during this month
		14. Timely disposal of all agent registration cases received during this month
March, 2025	HO	1. Monthly Review Meeting by HMIC/Pr. Secretary
		2. Review Meeting on PRHE matters
		3. Review Meeting on Brick Production Directorate Issues
		4. Staff Meeting
	Housing Directorate	5. RHE: Completion of work at Court Rice Mill Complex, Alipurduar (Type-I: 16 flats, Type-IV: 16 flats)
		6. NIJASHREE: Completion of work at Coochbehar Town, Coochbehar (1BHK: 16 flats, 2BHK: 16 flats)
	West Bengal Housing Board	7. WBHB: Board Meeting
	West Bengal Real Estate Regulatory Authority	8. WBRERA Authority Meeting
		9. Awareness Camp with CREDAI/ District Authorities/ Municipal Authorities
		10. Timely disposal of all new project registration cases received during this month
		11. Timely disposal of all agent registration cases received during this month
		12. Awareness through displaying Audio Visual advertisement in the Metro Stations

Department of Information and Cultural Affairs

Month-wise Programme Details

Month	Sl. No.	Programmes	To be Organised by
April 2024	1	Observance of World Heritage Day by West Bengal Heritage Commission	West Bengal Heritage Commission
	2	Organisation of 'Dalit Sahitya Utsav'-2024	Paschimbanga Dalit Sahitya Akademi
	3	Observance of Birth Anniversary of Sadhu Ramchand Murmu	Folk & Tribal Cultural Centre
	4	Seminar on production of Tribal Culture & Art in collaboration with University	Birsha Munda Academy
	5	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department Secretariate
	6	Observance of Birth Anniversary of Dr. B. R. Ambedkar, Pandit Ravi Shankar, Ustad Bade Ghulam Ali Khan, Henry Louis Vivian Derozio, Jamini Roy, Prafulla Chandra Sen, Satin Sen and Suchitra Sen as State Ceremonies	Information Directorate
	7	Observance of National Maritime Day and commemoration of Jalalabad War as State Ceremonies	Information Directorate
	8	Sarhul Mela	Culture Directorate
	9	Ranibadh Shivgajon	Culture Directorate
	10	Hariharpurer Gajon	Culture Directorate
	11	Gajon Mela	Culture Directorate
	12	Furfura Sharif Mela	Culture Directorate
	13	Kamale Kamini Puja Mela	Culture Directorate
	14	Brahma Puja Mela in Raghunathpur	Culture Directorate
	15	Charak Gajon Nil Puja Mela	Culture Directorate
	16	Gopinath Mela	Culture Directorate
	17	Shivnibas Mela	Culture Directorate
	18	Kalarai/Dharmaraj Mela	Culture Directorate
	19	Charak Gajon Mela	Culture Directorate
	20	Data Saheber Mela	Culture Directorate
	21	Gajon Mela	Culture Directorate
	22	Panutudur Mela	Culture Directorate
	23	Jhap o Shiv Sannyasi Utsav	Culture Directorate
	24	Joyrampur Shiv Mandir Nil o Charak Mela	Culture Directorate
	25	Dhrama Thakur Puja o Mela	Culture Directorate
	26	Jahura Kali Puja Mela	Culture Directorate
	27	Shimla Gajon Mela	Culture Directorate
	28	Gangeshwar Jiu Mela	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
	29	Matangini Mela	Culture Directorate
	30	Baba Buroraj Mela	Culture Directorate
	31	Gopinath Mela	Culture Directorate
	32	Goshtha Mela	Culture Directorate
	33	Baishakhi Mela	Culture Directorate
May 2024	1	Organisation of District Level Folk Artistes' Conference in 22 districts	Folk & Tribal Cultural Centre
	2	Organisation of Workshop on Folk Dramas/ Folk Dances, which are on the verge of extinction in Kolkata	Folk & Tribal Cultural Centre
	3	State Level observance of Birth Anniversary of Kazi Nazrul Islam at Rabindra Sadan Nandan Campus and observance of Birth Anniversary of Kazi Nazrul Islam also at District & Sub-Divisional Head Quarters in a beffiting manner including award giving ceremony of all academies	Paschimbanga Kazi Nazrul Islam Akademi & Culture Directorate
	4	State level observance of Birth Anniversary of Kabiguru Rabindranath Tagore at Rabindra Sadan Campus for 15 days and observance of Birth Anniversary of Kabiguru Rabindranath Tagore at District & Sub-Divisional Head Quarters in a beffiting manner	I&CA Department, Rabindra Sadan & Mahajati Sadan
	5	Observance of Birth Anniversary of Raja Ram Mohan Roy, Satyajit Ray, Kazi Nazrul Islam, Ramkinkar Baij, Pritilata Waddedar, Rash Behari Bose, Gurusaday Dutt, Manna Dey, Manik Bandopadhyay and Pankaj Kumar Mullick as State Ceremonies	Information Directorate
	6	Observance of Death Anniversary of Sir Ashutosh Mukherjee and Prafulla Chaki as State Ceremonies	Information Directorate
	7	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department
	8	Observance of Birth Anniversary of Upendrakishore Ray Chowdhury	Information Directorate & Shishu Kishore Akademi
	9	Shimligajon o Baishakhi Mela	Culture Directorate
	10	Sakuntala Kali Bari Mela	Culture Directorate
	11	Mela in memory of Mastram Auliya	Culture Directorate
	12	Maa Dumni Puja Mela	Culture Directorate
	13	Mahishmardini o Bindhyobasini Mela	Culture Directorate
	14	Gobardanga Masala Mela o Goshtha Mela	Culture Directorate
	15	Panihati Danda Mahotsav Mela	Culture Directorate
	16	Churulia Nazrul Mela	Culture Directorate
	17	Tilkhoja Chaitanya Mela	Culture Directorate
	18	Ketankoyari Mela	Culture Directorate
	19	Shikar Mela at Ajodhya Hills	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
June 2024	1	Organisation of Central Workshop on Classical Music at Academy Bhawan	West Bengal State Music Academy
	2	Organisation of National Theatre Seminar	Minerva Natya Sanskriti Charcha Kendra
	3	Organisation of Yearly award conferring ceremony	Paschimbangla Natya Akademi
	4	Organisation of 'Rabindra Nazrul Smaranc' Programme	Shishu Kishore Akademi
	5	Organisation of 'Nutan Juger Bhore'- Platform for new talents	West Bengal State Music Academy
	6	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	7	Organisation of 'Shraddhanjali'- Tribute to renowned artistes, lyrists & music composers at State Level	Culture Directorate
	8	Organisation of District Level Folk Artistes' Conference on Popular Folk Forms of the Respective Districts in 22 districts	Folk & Tribal Cultural Centre
	9	Organisation of District Level Sahitya Sabha	Paschimbanga Dalit Sahitya Akademi
	10	Seminar on production of Tribal Culture & Art in collaboration with University	Birsha Munda Academy
	11	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department Secretariate
	12	Observance of Hool Divas inside Nabanna	Information Directorate
	13	Observance of Birth Anniversary of Bankim Chandra Chattopadhyay, Sir Ashutosh Mukherjee, Dr. Prasanta Chandra Mahalanobis, Hemanta Mukhopadhyay and Rahul Dev Burman as State Ceremonies	Information Directorate
	14	Observance of Death Anniversary of Michael Madhusudan Dutt, Deshbandhu Chittaranjan Das, Dr. Shyamaprasad Mukhopadhyay, Leela Roy and Martyr Anil Kumar Das as State Ceremonies	Information Directorate & Madhusudan Mancha
	15	Devi Ambika Jantal Mela	Culture Directorate
	16	Khadaranir Mela	Culture Directorate
	17	Bhairab Sthan o Adibasi Mela	Culture Directorate
	18	Ramkeli Mela	Culture Directorate
	19	Madar Saheber Mela	Culture Directorate
	20	Dharmaraj Puja Mela	Culture Directorate
	21	Jugol Kishore Mela	Culture Directorate
	22	Harup Mela	Culture Directorate
	23	Pakbirra Rahin Mela	Culture Directorate
	24	Loknath Puja	Culture Directorate
	25	Kamakhya Devi Mela	Culture Directorate
	26	Jagatgouri Mela	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
July 2024	1	Organisation of District Level Dance Workshop	West Bengal Dance Academy
	2	Organisation of District Level Music Workshop	West Bengal State Music Academy
	3	Organisation of District Level Competition of Rabindrasangeet & Adhunik Bangla Gaan	West Bengal State Music Academy
	4	Organisation of Art Appreciation Course at State Level	Rajya Charukala Parshad
	5	Organisation of Appreciation Course on 'Kabita'	Paschimbanga Kabita Akademi
	6	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	7	Organisation of Workshop & Festival on Kirtan at Nadia	Folk & Tribal Cultural Centre
	8	Organisation of Various programmes on the day of Rathjatra for wide publicity of the 'Jatrapala'	Paschimbanga Jatra Akademi
	9	Organisation of 15 days long Residential Workshop on Jatra acting	Paschimbanga Jatra Akademi
	10	Organisation of 'Nutan Juger Bhore'- Platform for new talents at State Level	West Bengal State Music Academy
	11	Observance of Birth Anniversary of Sunirmal Basu	Shishu Kishore Akademi
	12	Organisation of Three days long residential workshop with fifty Bauls from different districts at Baul Academy	Paschimbanga Baul Akademi
	13	Organisation of Workshop on making of dolls at Kolkata	Folk & Tribal Cultural Centre
	14	Observance of Birth Anniversary of Nepali Poet Bhanubhakta in Darjeeling district as well as at Legislative Assembly and at Nabanna as State ceremonies	Information Directorate
	15	Observance of Birth Anniversary of Dr. Shyamaprasad Mukhopadhyay, Dwijendralal Ray, Satya Ranjan Bakshi, Keshab Chandra Nag, Rajanikanta Sen and Kalpana Dutta as State Ceremonies	Information Directorate
	16	Observance of Death Anniversary of Ishwar Chandra Vidyasagar, Mahanayak Uttam Kumar, Jatindra Mohan Sengupta, Kanailal Bhattacharya and Asit Ranjan Bhattacharya as State Ceremonies	Information Directorate
	17	Organisation of 'Mahanayak Uttam Kumar Smarane' programme at State Level	Film Directorate
	18	Observance of Birth Anniversary of Dr. Bidhan Chandra Roy	Information Directorate & Mahajati Sadan
	19	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appointment	I&CA Department

Month	Sl. No.	Programmes	To be Organised by
	20	Observance of Birth Anniversary of Tarashankar Bandopadhyay	Information Directorate & Paschimbanga Bangla Akademi
	21	Rather Mela	Culture Directorate
	22	Farid Saheb Mela	Culture Directorate
	23	Shraboni Mela	Culture Directorate
	24	Mahishmardini Mela	Culture Directorate
	25	Ma Jogadya Mela	Culture Directorate
	26	Jadubindu Gosai Mela	Culture Directorate
	27	Gargeshwar Shiber Mela	Culture Directorate
	28	Ghutiyari Sharif Mela	Culture Directorate
	29	Eruya Sonar Kali Mela	Culture Directorate
	30	Ganeshwarpur Jhulan Mela	Culture Directorate
August	1	Organisation of Dance Drama Festival-2024	West Bengal Dance Academy
	2	Organisation of Binodini Natya Utsav-2024	Minerva Natya Sanskriti Charcha Kendra
	3	Organisation of District Level Music Workshop	West Bengal State Music Academy
	4	Organisation of State Level Music Competition	West Bengal State Music Academy
	5	Organisation of State Level Dance Competition	West Bengal Dance Academy
	6	Organisation of District Level Dance Workshop	West Bengal Dance Academy
	7	Organisation of Foundation day of Mahajati Sadan on the 19th August, 2023	Mahajati Sadan
	8	Organisation of 'Kabita Corner'- Programme of reading self-written 19th August, 2023	Paschimbanga Kabita Akademi
	9	Organisation of 'Kathai-O-Ganee'- A musical programme remembering Shri Rajanikanta Sen, Shri Atul Prasad Sen and Shri Dwijendralal Ray	Rabindra Sadan
	10	Organisation of 'Nutan Juger Bhore'- Platform for new talents	West Bengal State Music Academy
	11	Organisation of Three day long Residential Workshop on Kabita in district	Paschimbanga Kabita Akademi
	12	Organisation of Cultural Competition	Shishu Kishore Akademi

Month	Sl. No.	Programmes	To be Organised by
	13	Organisation of 'Shraddhanjali'- Tribute to renowned artistes, lyrists & music composers at H.Q. and districts	Culture Directorate
	14	Organisation of District Level Sahitya Sabha	Paschimbanga Dalit Sahitya Akademi
	15	Nandalal Basu Memorial Lecture	Rajya Charukala Parshad
	16	Organisation of Theatre Workshop	Paschimbanga Natya Akademi
	17	Organisation of Conference on Field Workers and Researcher on Folk related issues at Barasat, North 24 Pgs	Folk & Tribal Cultural Centre
	18	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department Secretariate
	19	State Level observance of Death Anniversary of Kabiguru Rabindranath Tagore at Rabindra Sadan Campus for 3 days and observance of Death Anniversary of Kabiguru Rabindranath Tagore at District & Sub-Divisional Head Quarters in a beffiting manner	I&CA Department & Rabindra Sadan
	20	State Level observance of Independence Day at Barrackpore Gandhi Ghat and Red Road and observance of Indepedence Day at Kolkata Information Centre with exhibition, District & Sub-Divisional Head Qarters in a beffiting manner	Information Directorate
	21	Observance of Birth Anniversary of Mother Teresa, Abanindranath Tagore, Rishi Aurobindo, Acharya Prafulla Chandra Ray, Rajiv Gandhi, Kishore Kumar, Sukanta Bhattacharya, Jyotirindranath Nandi, Gostha Pal, Debabrata Biswas, Sombhu Mitra, Bina Das, Rituparno Ghosh and Birendra Krishna Bhadra as State Ceremonies	Information Directorate
	22	Observance of Martyrs' Day (Quit India Movement-1942) as State Ceremony	Information Directorate
	23	Observance of Death Anniversary of Martyr Khudiram Bose as State Ceremonies	Information Directorate
	24	Observance of Martyrs' Day (Food Movement) as State Ceremony	Information Directorate
	25	State level observance of Death Anniversary of Kazi Nazrul Islam at Rabindra Sadan Nandan Campus	I&CA Department & Paschimbanga Kazi Nazrul Islam Akademi
	26	Jhulan Mela of Choupati	Culture Directorate
	27	Tarapith Kaushiki Amabosya Utsav	Culture Directorate
	28	Halkarshan Utsav	Culture Directorate
	29	Jahanagar Mela	Culture Directorate
	30	Jhulan Mela	Culture Directorate
	31	Charrar Dharmaraj Mela	Culture Directorate
	32	Shankra Dharmaraj Mela	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
	33	Arrar Dharmaraj Mela	Culture Directorate
	34	Bhairabi Mela	Culture Directorate
	35	Karam Parbon o Mela	Culture Directorate
	36	Manasa Puja Mela	Culture Directorate
	37	Bamondev Puja Mela	Culture Directorate
	38	Manasa Puja	Culture Directorate
September 2024	1	Organisation of District Level Music Workshop	West Bengal State Music Academy
	2	Organisation of State Level Music Competition	West Bengal State Music Academy
	3	Organisation of State Level Dance Competition	West Bengal Dance Academy
	4	Organisation of District Level Dance Workshop	West Bengal Dance Academy
	5	Organisation of Binodini Natya Utsav	Minerva Natya Sanskriti Charcha Kendra
	6	Observance of Death Anniversary of Thakur Panchanan Barma	Rajbangshi Bhasha Academy
	7	Organisation of Five day long Residential Workshop on Painting & Sculpture in district	Rajya Charukala Parshad
	8	Organisation of Three day long Residential Workshop on Kabita in district	Paschimbanga Kabita Akademi
	9	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	10	Organisation of Workshop involving University students on Folk related issues at Alipore, South 24 Pgs	Folk & Tribal Cultural Centre
	11	Seminar on production of Tribal Culture & Art in collaboration with University	Birsha Munda Academy
	12	Organisation of 'Nutan Juger Bhore'- Platform for new talents	West Bengal State Music Academy
	13	Organisation of Sub-Division wise Drawing Competition	Shishu Kishore Akademi
	14	Organisation of Workshop on Dalit Writers & Editors	Paschimbanga Dalit Sahitya Akademi
	15	Organisation of 'Shraddhanjali'- Tribute to renowned artistes, lyrists & music composers in districts	Culture Directorate
	16	Organisation of One day Seminar at Bolpur College on Baul Philosophy	Paschimbanga Baul Akademi
	17	Organisation of Tele Academy Award Ceremony	Film Directorate
	18	Organisation of Bangabibhusan & Bangabhusan Award Ceremony	I&CA Department

Month	Sl. No.	Programmes	To be Organised by
	19	Observance of Birth Anniversary of Ishwar Chandra Vidyasagar	Information Directorate
	20	Observance of Birth Anniversary of Dr. Sarvepalli Radhakrishnan, Rani Rashmoni, Mahanayak Uttam Kumar, Gaganendranath Tagore, Premendra Mitra, Sunil Gangopadhyay, Sailen Manna, Sarat Chandra Bose, Gour Khyapa and Suchitra Mitra as State Ceremonies	Information Directorate
	21	Observance of Death Anniversary of Raja Ram Mohan Roy, Martyr Matangini Hazra, Ustad Alauddin Khan, Bagha Jatin, Jatin Das and Pritilata Waddedar as State Ceremonies	Information Directorate
	22	Observance of Baleswar Day at Hedua Park as State Ceremony	Information Directorate
	23	Commemoration of David Hare Day at College Square as State Ceremony	Information Directorate
	24	Observance of Hijli Day at Keoratala as State Ceremony	Information Directorate
	25	Observance of Birth Anniversary of Bibhutibhusan Bandyopadhyay & Sarat Chandra Chattopadhyay	Information Directorate & Paschimbanga Bangla Akademi
	26	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department
	27	Organisation of Film Appreciation Course	Film Directorate
	28	Mahakal Mela	Culture Directorate
	29	Bera Utsav	Culture Directorate
	30	Bolorampur Chata Mela	Culture Directorate
	31	Ind Mela at Borabazar	Culture Directorate
	32	Bhadu Mela	Culture Directorate
	33	Chakoltorer Chhata Mela	Culture Directorate
October 2024	1	Organisation of Red Road Carnival	Information Directorate
	2	Organisation of 'Biswa Bangla Sharod Samman' in Kolkata and different districts of the State	Information Directorate
	3	Organisation of prize distribution of 'Biswa Bangla Sharod Samman' in Kolkata and different districts of the State	Information Directorate
	4	Organisation of State Level Music Competition	West Bengal State Music Academy
	5	Organisation of State Level Dance Competition	West Bengal Dance Academy
	6	Organisation of Rajbangshi Bhasha Dibas	Rajbangshi Bhasha Academy
	7	Observance of Birth Anniversary of Nirendranath Chakravarty	Paschimbanga Bangla Akademi

Month	Sl. No.	Programmes	To be Organised by
	8	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	9	Organisation of 'Nutan Juger Bhore'- Platform for new talents	West Bengal State Music Academy
	10	Organisation of 'Anurodher Aasar'- 'Pujor gaan' on the evening of Durga Puja	Culture Directorate
	11	Organisation of Exhibition on Nakshikantha in Kolkata	Folk & Tribal Cultural Centre
	12	Organisation of Workshop on Drama	Paschimbanga Natya Akademi
	13	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appointment	I&CA Department Secretariate
	14	Observance of INA Day as State Ceremony	Information Directorate
	15	Observance of Birth Anniversary of Sister Nivedita, Dr. Nil Ratan Sircar, Sachin Dev Burman, Jayaprakash Narayan, Dr. Meghnad Saha, Leela Roy, Hemanta Bose, Chhabi Bandopadhyay, Begum Akhtar, Atul Prasad Sen and Sukumar Ray as State Ceremonies	Information Directorate
	16	State Level observance of Birth Anniversary of Mahatma Gandhi at Nabanna, Gandhi Bhaban, Barrackpore Gandhi Ghat	Information Directorate
	17	Observance of Death Anniversary of Hemchandra Ghosh	Information Directorate
	18	Rabon Kata Mela	Culture Directorate
	19	Lakshmi Puja and Mela	Culture Directorate
	20	Indkuri Mela	Culture Directorate
	21	Aguibil Basi Bijoyar Mela	Culture Directorate
	22	Rabon Pora Mela	Culture Directorate
	23	Kara Lorai Mela	Culture Directorate
	24	Hudur Durga Mela	Culture Directorate
	25	Chandi Puja Mela	Culture Directorate
	26	Adibasi Nritya Mela in Lakshmi Purnima	Culture Directorate
	27	Goshala Mela	Culture Directorate
	28	Buribolla Mela	Culture Directorate
	29	Maa Manasa Mela	Culture Directorate
	30	Raghunath Bari Rather Mela	Culture Directorate
	31	Urmaar Danshay Mela	Culture Directorate
	32	Paglarhat Kali Mela	Culture Directorate
	33	Borodevi Mela	Culture Directorate
	34	Bara Kali Ma Mela	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
November 2024	1	Organisation of World Heritage week by West Bengal Heritage Commission	West Bengal Heritage Commission
	2	Organisation of Paschimbanga Charukala Utsav-2024	Rajya Charukala Parshad
	3	Organisation of 3 Day Long Youth Classical Music Conference (Kolkata)	West Bengal State Music Academy
	4	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	5	Observance Birth Anniversary of Shakti Chattopadhyay & Suniti Kumar Chattopadhyay	Paschimbanga Bangla Akademi
	6	Organisation of District Level Sahitya Sabha	Paschimbanga Dalit Sahitya Akademi
	7	Organisation of One day Conference of three hundred selected Bauls from different districts at Suri Rabindra Sadan	Paschimanga Baul Akademi
	8	Organisation of Workshop and Festival of Folk Drama in Malda	Folk & Tribal Cultural Centre
	9	Organisation of Workshop and Festival on Adibasi Dance in Jhargram	Folk & Tribal Cultural Centre
	10	Observance of Birth Anniversary of Bhagwan Birsha Munda	Information Directorate & Birsha Munda Academy
	11	Observance of Birth Anniversary of Pandit Jawaharlal Nehru, Indira Gandhi, Acharya Jagadish Chandra Bose, Deshbandhu Chittaranjan Das, Abul Kalam Azad, Ritwik Ghatak, Haradhan Bandyopadhyay, Dwijen Mukhopadhyay, Salil Chowdhury and Debaki Kumar Basu as State Ceremonies	Information Directorate
	12	Observance of Rememberance Day at Memorial Column	Information Directorate
	13	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department
	14	Observance of 'Bangla Moder Garbo' at 10 districts	Information Directorate
	15	Organisation of Social Communication Cinema Conference in different Districts by Roopkla Kendra	Film Directorate
	16	Rashmela of Mejbil	Culture Directorate
	17	Durga Bari Rash Mela	Culture Directorate
	18	Pahira Village Rash Mela	Culture Directorate
	19	Rashjatra Utsav	Culture Directorate
	20	Bolla Kalimata Mela	Culture Directorate
	21	Jagaddhatri Puja	Culture Directorate
	22	Gopinath Rash Mela	Culture Directorate
	23	Nabanna	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
	24	Ananta Brahma Puja Mela	Culture Directorate
	25	Panihati Rash Mela	Culture Directorate
	26	Basirhat Lalita Mandir Rash Utsav	Culture Directorate
	27	Biplobi Botukeshwar Dutta Mela	Culture Directorate
	28	Ghanaram Chakraborty Sanskritik Mela	Culture Directorate
	29	Panchetgar Rash Mela	Culture Directorate
	30	Beta Rash Mela	Culture Directorate
	31	Nachinda Mandir Rash Utsav	Culture Directorate
	32	Jerthan Rash Mela	Culture Directorate
	33	Kanthi Prachin Choto Math Rash Utsav	Culture Directorate
	34	Rash Mela	Culture Directorate
	35	Panchagram Mela	Culture Directorate
	36	Disorgarh Ghat Chat Parab	Culture Directorate
	37	Shabar Mela at Rajnoyagarh	Culture Directorate
	38	Baruipur Rash Mela	Culture Directorate
	39	Goshtha Utsav	Culture Directorate
	40	Buri Mela	Culture Directorate
	41	Mongolkot Pir Mela	Culture Directorate
December 2024	1	Organisation of Uday Shankar Nrityotsav	West Bengal Dance Academy
	2	Organisation of Poush Utsav	Culture Directorate
	3	Organisation of Bangla Sangeet Mela	Culture Directorate
	4	Organisation of Foundation day of FTCC	Folk & Tribal Cultural Centre
	5	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	6	Organization of 'Bangla Moder Garbo' in districts	Culture Directorate
	7	Organisation of Biswabangla Loko Sanskriti Utsav	Folk & Tribal Cultural Centre
	8	Observance of Birth Anniversary of Jitendranath Chakraborty	Paschimbanga Bangla Akademi
	9	Organisation of Three day long Residential Workshop on Kabita in district	Paschimbanga Kabita Akademi
	10	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appointment	I&CA Department Secretariate
	11	Organisation of 30th Kolkata International Film Festival	Film Directorate
	12	Observance of Birth Anniversary of Martyr Khudiram Bose, Martyr Prafulla Chaki, Martyr Jatindranath Mukherjee, Janmatithi of Maa Sarada, Uday Shankar, Pranab Mukherjee and Jatileswar Mukhopadhyay as State Ceremonies	Information Directorate

Month	Sl. No.	Programmes	To be Organised by
	13	Observance of Death Anniversary of Dr. B.R. Ambedkar and Henry Louis Vivian Derozio as State Ceremonies	Information Directorate
	14	Observance of Benoy Badal Dinesh Day infront of Writers' Buildings and Nabanna as State Ceremony	Information Directorate
	15	Observance of 'Bangla Moder Garbo' at 12 districts	Information Directorate
	16	Poreshnath Mela	Culture Directorate
	17	Porkul Mela	Culture Directorate
	18	Karadara (Kolyanshahar) Tusu Mela	Culture Directorate
	19	Makrasini Mela	Culture Directorate
	20	Nandan Mela	Culture Directorate
	21	Poush Mela	Culture Directorate
	22	Damodor Mela	Culture Directorate
	23	Raibaghini Rani Bhaba Shankari Smriti Mela	Culture Directorate
	24	Bandurga Mela	Culture Directorate
	25	Punu Gayeb Achiyok Mela	Culture Directorate
	26	Kiriteshwari Puja Mela	Culture Directorate
	27	Shyam Sunadar Puja Mela	Culture Directorate
	28	Kuliya Path Mela	Culture Directorate
	29	Alangiri Rash Mela	Culture Directorate
	30	Sahebbarir Borodiner Mela	Culture Directorate
	31	Pirer Urs Utsav in Islampur	Culture Directorate
	32	Gorbhanga Milan Mela	Culture Directorate
	33	Saat Bhai Kalitala Poush Mela	Culture Directorate
	34	Joy Chandi Pahar Porjoton Mela	Culture Directorate
	35	Taldangar Mela	Culture Directorate
	36	Andhamunir Mela	Culture Directorate
	37	Banipur Lok Utsav	Culture Directorate
	38	Patachitra Utsav	Culture Directorate
	39	Ghuri Mela	Culture Directorate
	40	Bansha Pahar Mela	Culture Directorate
	41	Poush Baruni Mela	Culture Directorate
	42	Gopinather Mela	Culture Directorate
	43	Paharpur Poush Mela	Culture Directorate
January 2025	1	State Level observance of Birth Anniversary of Netaji Subhash Chandra Bose at the base of Netaji Statue at Red Road and observance of Birth Anniversary at District & Sub-Divisional Head Quarters in a beffiting manner	I&CA Department & Mahajati Sadan

Month	Sl. No.	Programmes	To be Organised by
	2	State Level observance of Republic Day Parade at Red Road and observance of Republic Day at District & at Sub-Divisional Head Quarters in a beffiting manner	Information Directorate
	3	State Level observance of Martyrs' Day- Death Anniversary of Mahatma Gandhi at Barrackpore Gandhi Ghat and Mayo Road and observance of Martyrs' Day- Death Anniversary of Mahatma Gandhi at Nabanna, Gandhi Bhaban, District & Sub-Divisional Head Quarters in a beffiting manner	Information Directorate
	4	State Level observance of Birth Anniversary of Swami Vivekananda at Nabanna and Vivekananda Park	Information Directorate
	5	Observance of Birth Anniversary of Michael Madhusudan Dutt	Information Directorate, Madhusudan Mancha & Paschimbanga Bangla Akademi
	6	Observance of Birth Anniversary of Soumitra Chatterjee, Shyamal Mitra, Supriya Devi, Nellie Sengupta as State Ceremonies	Information Directorate
	7	Observance of Death Anniversary of Masterda Surya Sen and Rash Behari Bose as State Ceremonies	Information Directorate
	8	Organisation of Classical Music Conference 2024	West Bengal State Music Academy
	9	Organisation of 'Kabita Corner'- Programme of reading self-written poems by invited poets	Paschimbanga Kabita Akademi
	10	Organisation of State Level Jatra Utsav-2024	Paschimbanga Jatra Akademi
	11	Organisation of Sahitya Utsav & Little Magazine Mela-2024	Paschimbanga Bangla Akademi
	12	Organisation of District Level Folk & Tribal Cultural Festival and Jatra Utsav in 22 Districts	Folk & Tribal Cultural Centre
	13	Organisation of Five day long Residential Workshop on Painting & Sculpture in district	Rajya Charukala Parshad
	14	Organisation of Rajya Sishu Kishore Utsav-2024	Shishu Kishore Akademi
	15	Organisation of Kolkata International Children's Film Festival (KICFF)	Shishu Kishore Akademi
	16	Organization of 'Bangla Moder Garbo' in districts	Culture Directorate
	17	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department
	18	Observation of Tusu festival at Purulia	Manbhum Cultural Academy
	19	Kripasindhu Ashram Maghi Mela	Culture Directorate
	20	Matgodar Mela	Culture Directorate
	21	Joydeb Kenduli Mela	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
	22	Godla Mela	Culture Directorate
	23	Bakha Mandir Mela / Ganga Puja	Culture Directorate
	24	Sharat Mela	Culture Directorate
	25	Maghe Mela	Culture Directorate
	26	Rajrajeshewari Devi Puja	Culture Directorate
	27	Krishna Janani Puja Mela	Culture Directorate
	28	Lakshmi Narayan Puja Mela	Culture Directorate
	29	Jiyotkundeshwari Puja Mela	Culture Directorate
	30	Gopal Bhar Mela	Culture Directorate
	31	Chinnomasta Mela	Culture Directorate
	32	Lalon o Lok Sanskriti Mela	Culture Directorate
	33	Ananda Mela or Muktaichandi	Culture Directorate
	34	Ghaghor Buri Makarsankranti Mela	Culture Directorate
	35	Vidyasagar Mela	Culture Directorate
	36	Saragonjat Mela o Utsav	Culture Directorate
	37	Hatidhora Burir Mela	Culture Directorate
	38	Boram Burir Mela	Culture Directorate
	39	Joluidanga Mela	Culture Directorate
	40	Ponchanantala Magh Mela	Culture Directorate
	41	Chhadar Mela	Culture Directorate
	42	Gojina Rash Utsav	Culture Directorate
	43	Potashpur Tulsi Chara Mela	Culture Directorate
	44	Pata Mela	Culture Directorate
	45	Mathaburu Mela	Culture Directorate
	46	Khelai Chandi Mela at Bero	Culture Directorate
	47	Tusu Mela	Culture Directorate
	48	Chapaisini Mela	Culture Directorate
	49	Dakshin Bishnupur Snan Mela	Culture Directorate
	50	Dakshin Rayer Jantal Puja	Culture Directorate
	51	Hamilton Saheber Mela	Culture Directorate
	52	Birthday of Chila Roy	Culture Directorate
	53	Brahmamayi Puja Mela	Culture Directorate
	54	Fullora Mela	Culture Directorate
	55	Ajomchandi Mela	Culture Directorate
	56	Bhansingh Mela	Culture Directorate
	57	Makuri Mela of Budhpur	Culture Directorate
	58	Makuri Mela of Sanathali	Culture Directorate
	59	Bonbibi Mela	Culture Directorate

Month	Sl. No.	Programmes	To be Organised by
February 2025	1	State level observance of Bhasa Divas at Deshapriya Park and observance of Bhasa Divas at Paschimbanga Bangla Akademi & Rajbangshi Bhasha Akademi in a beffiting manner	Culture Directorate, Paschimbanga Bangla Akademi & Rajbangshi Bhasha Akademi
	2	Organisation of National Theatre Festival	Minerva Natya Sanskriti Charcha Kendra
	3	Organisation of District Level Classical Music Conference	West Bengal State Music Academy
	4	Observance of Birth Anniversary of Thakur Panchanan Barma	Rajbangshi Bhasha Academy
	5	Organisation of Kabita Utsav – 2024	Paschimbanga Kabita Akademi
	6	Organisation of 'Dui Shikhar'- Tribute to two renowned artists at State Level	West Bengal State Music Academy
	7	Organisation of Natya Mela-2024 (District Level and State Level) (Previously in the month of November)	Paschimbanga Natya Akademi
	8	Organisation of Workshop & Festival on Baul and Fakiri Song in Birbhum	Folk & Tribal Cultural Centre
	9	Organisation of 'Rarhbangla Utsab' at Purulia	Folk & Tribal Cultural Centre
	10	Organisation of Workshop & Festival on Folk Dance	Folk & Tribal Cultural Centre
	11	Organisation of 'Vidyasagar Smarak Speech'	Paschimbanga Bangla Akademi
	12	Organisation of Five day long Residential Workshop on Painting & Sculpture in districts	Rajya Charukala Parshad
	13	Organisation of Workshop & Festival on Raibense Dance at Purba Bardhaman	Folk & Tribal Cultural Centre
	14	Observance of Birth Anniversary of Shankha Ghosh	Paschimbanga Bangla Akademi
	15	Observance of Birth Anniversary of Leela Majumdar	Shishu Kishore Akademi
	16	Seminar on promotion of Tribal Culture & Art in collaboration with University	Birsha Munda Academy
	17	Organization of 'Bangla Moder Garbo' in districts	Culture Directorate
	18	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appoinment	I&CA Department
	19	Observance of Birth Anniversary of Jatindra Mohan Sengupta, Benode Behari Mukherjee as State Ceremonies	Information Directorate
	20	Observance of Birth Anniversary of Girish Chandra Ghosh	Information Directorate & Girish Mancha

Month	Sl. No.	Programmes	To be Organised by
	21	Observance of Death Anniversary of Sarat Chandra Bose, Dr. Meghnad Saha, Bhabani Bhattacharya and Hemanta Bose as State Ceremonies	Information Directorate
	22	Observance of 2nd Uprising Day at the base of the statue of Rash Behari Bose at Surendra Nath Park	Information Directorate
	23	Observance of Birth Anniversary of Poet Jibanananda Das & Poet Subhash Mukhopadhyay	Information Directorate & Paschimbanga Bangla Akademi
	24	Observance of Janmatithi of Sri Sri Ramakrishna as State Ceremony	Information Directorate
	25	Observance of Birth Anniversary of Buddhadeb Dasgupta	Rajya Sangeet Akademi
	26	Shantiniketan Magh Mela	Culture Directorate
	27	Shreepanchami Mela	Culture Directorate
	28	Hujur Saheber Mela	Culture Directorate
	29	Urs Mela	Culture Directorate
	30	Sukanta Mela	Culture Directorate
	31	Pir Gorachand Mela	Culture Directorate
	32	Boro Hujur O Choto Hujur Mela	Culture Directorate
	33	Tarageriya Bhim Mela	Culture Directorate
	34	Kulberya Bhim Mela	Culture Directorate
	35	Kurukshetra Mela	Culture Directorate
	36	Kshetra Mohan Shah Mela	Culture Directorate
	37	Shiv Chaturdashi Mela	Culture Directorate
	38	Brahma Puja Mela	Culture Directorate
	39	108 Shiv Mandir Mela	Culture Directorate
	40	Sukhdeb Mela	Culture Directorate
	41	Ashtomi Snan Mela	Culture Directorate
	42	Shivratri Mela	Culture Directorate
	43	Baneshwar Shiv Ratri Mela	Culture Directorate
	44	Shivratri Mashan Kali Mela	Culture Directorate
	45	Shivratri in Jalpesh Mandir	Culture Directorate
	46	Bhadrasayar Mela in Shivratri	Culture Directorate
	47	Gorachand Mela	Culture Directorate
	48	Dolua Mela	Culture Directorate
March 2025	1	Observance of World Theatre Day	Paschimbanga Natya Akademi
	2	Organisation of Cultural Programme at Jalpesh Mela in Jalpaiguri	Folk & Tribal Cultural Centre
	3	Observance of Birth Anniversary of Annadashankar Roy	Paschimbanga Bangla Akademi

Month	Sl. No.	Programmes	To be Organised by
	4	Organisation of 'Shraddhanjali'- Tribute to renowned artistes, lyrists & music composers at State Level	Culture Directorate
	5	Organisation of District Level Sahitya Sabha	Paschimbanga Dalit Sahitya Akademi
	6	Observance of Foundation Day of Rajya Sangeet Academy	West Bengal State Music Academy
	7	Organisation of Rajya Kabiyal Mela and Workshop in Murshidabad	Folk & Tribal Cultural Centre
	8	Organisation of Five day long Residential Workshop on Painting & Sculpture in districts	Rajya Charukala Parshad
	9	Organisation of Exhibition & Workshop by selected candidates from different District Level Art Camps	Rajya Charukala Parshad
	10	Observance of Birth Anniversary of Martyr Surya Sen and Leslie Claudius as State Ceremonies	Information Directorate
	11	Monitoring & Evaluation of Court Cases, Departmental Proceedings, Audit Para and Compassionate Appointment	I&CA Department
	12	Observance of Death Anniversary of Martyr Bhagat Singh and Satin Sen as State Ceremonies	Information Directorate
	13	Chandidas Mela	Culture Directorate
	14	Shivratri Mela at Bakreshwar	Culture Directorate
	15	Annapurna Puja	Culture Directorate
	16	Sitala Puja	Culture Directorate
	17	Singer Kon Mela	Culture Directorate
	18	Shyam Sundar Dev Puja	Culture Directorate
	19	Pir Shah Alamgir Mela	Culture Directorate
	20	Barodol Mela	Culture Directorate
	21	Madhusudan Mela	Culture Directorate
	22	Sati Maa Mela	Culture Directorate
	23	Motua Baruni Mela	Culture Directorate
	24	Kabi Kumudranjan Mallick Sahitya Mela	Culture Directorate
	25	Ola Bibi Mela	Culture Directorate
	26	Purunda Dol Utsav	Culture Directorate
	27	Devdol Holi	Culture Directorate
	28	Ashtomi Snan Mela	Culture Directorate
	29	Baruni Mela	Culture Directorate
	30	Baruni Mela	Culture Directorate
	31	Gorbari Dighir Mela	Culture Directorate
	32	Gandheswari Mela during Basanti Puja	Culture Directorate
	33	Mela in memory of Radhamohan Thakur	Culture Directorate
	34	Devkundu Giridhari Mela	Culture Directorate
	35	Lohoriya Gajon Mela	Culture Directorate
	36	Telkupi Baruni Mela	Culture Directorate
	37	Pathorchapuri Mela	Culture Directorate
	38	Kankalitala Mela	Culture Directorate

Department of Information Technology & Electronics

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
1	**E-waste facility set up at Sonarpur Hardware Park**	Completion of the ongoing basic interior infrastructure development work													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed to WBPCB & IT & E Dept.
		SITC of plant-machinery and operationalisation of the plant through proposed OT vendor															
2	**Siliguri IT Park (Ph-IV)**	Finalisation of scheme													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
		Tender and selection of civil agency															
		Completion of Contractor Selection process & 80% completion of Civil Structural Work.															
		Overall Service Work 70% to complete															
		Finishing work 30% to complete															
3	**Interior Infras-tructure for SNLTR office extension work– Moni-bhandar 6th. Flr.**	Completion of Contractor Selection process & completion of Interior Infrastructure Work.													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
4	**Interior Infras-tructure works for the proposed scanning-translation facility set up for Kolkata High Court--Moni-bhandar 6th. Flr.**	Completion of Contractor Selection process & completion of Interior Infrastructure Work.													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
5	**Interior Infras-tructure for the proposed Big Data Centre--Moni-bhandar 4th. Flr.**	Completion of Contractor Selection process & completion of Interior Infrastructure Work.													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
6	**Interior Infras-tructure for the proposed Cyber Forensic Augmen-tation set up-- Moni-bhandar 7th. Flr.**	Completion of Contractor Selection process & completion of Interior Infrastructure Work.													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
7	**Kalimpong IT Hub**	Finalisation of modified scheme													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
		Completion of construction of Boundary Wall-Gate															
		Completion of Contractor Selection process & 40% completion of Civil Structural Work as per overall scheme															
		Service and other works to start 5 % to complete															
8	**Kurseong IT Hub**	Finalisation of modified scheme													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
		Completion of Contractor Selection process & 40% completion of Civil/allied Work as per overall scheme															
		Service and other works to start 5 % to complete															

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
11	**Jalpaiguri IT Hub**	Engagement of Engg. consultant and finalisation of modified scheme													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
		Completion of construction of Boundary Wall-Gate															
		Completion of Contractor Selection process & 30% completion of Civil Structural Work as per overall scheme															
12	**DP 6/1-Innovation Centre, Sec-V**	Completion of Contractor Selection process and completion of Upgradation of B Wall-Gate, plot dev.													VP (IDM-Projects)		In principle approval accorded. Fund requisition placed.
		Completion of Contractor Selection process & 40 % completion of Civil Structural Work.															

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
1	WBSWAN	Upgrade/ replacement of WBSWAN Core router (eoL)														IT&E	
2		Upgradation of WBSWAN Mailing System														IT&E	
3		Upgradation of bandwidth of WBSWAN														IT&E	
4		Creation /Implementation of Wi Fi zone in important Government Offices / District Campus														IT&E dept/ Respective Districts	
5		Implementation of Horizontal Connectivity in Govt. Depts/ Campus LAN														IT&E dept/ Respective Districts	
1	WBSDC	Tendering Process for DR & DC setup at Purulia														IT&E	Tendering process completed
2		Implementation Process for DR & DC Setup at Purulia														IT&E	100% Delivery & Installation work has already completed. O&M Support started from 1st Nov 23
3		Tendering Process for Augmentation of WBDC setup at Moni Bhandar														IT&E	Tendering process completed

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
4	**WBSDC**	Implementation Process for Augmentation of WBDC setup at Moni Bhandar														IT&E	100% Delivery & Installation work has already completed. O&M Support started from 1st Nov 23
5		Tendering Process for DC setup at Siliguri														IT&E	
6		Implementation Process for DC Setup at Siliguri														IT&E	

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
1	**Cyber Security Centre of Excellance (CsCOE)**	First Responder Training (FRT)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
2		Cyber Security Orientation Training (CSOT)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
3		Detailed Responder Training (DRT)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
4		Domain specific training on Cyber Security for police personnel													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
5	**Cyber Security Centre of Excellance (CsCOE)**	Training of Advocates on Recent trends on Cyber Crime & Cyber Law													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
6		On the Job Training (OJT)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
7		Cyber Swadhinata Programme (CSP)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
8		Cyber Shikshak - a Cyber Security Awareness Training for the teachers of West Bengal													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
9	Cyber Security Centre Of Excellance (CsCOE)	Crash Course on Cyber Security and Digital Forensic for Students													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
10		Cyberer Sahajpath - a Cyber Security Awareness Training programme for the students													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
11		Awareness Generation Programme of citizens													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
12		Web Application Security Assessment (WASA)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
13	Cyber Security Centre of Excellance (CsCOE)	ICT Infrastructure Security Assessment (ISA)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
14		Training for State's Critical Information Infrastructure (CII) managers													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
15		Training for Information Security Officer (ISO), Information Security Technical Officer (ISTO), and Incident Response Team (IRT)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	
16		Linguistic Diversity Dashboard of West Bengal (Extended)													Police Commissionerates, Home(Police), Distrct Administartion, Other State Govt. Departments	CsCOE/ Webel	

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
1	**Society for Natural Language Technology Research (SNLTR)**	Anumati Portal: Single Window Platform for RoW													All Departments and citizens	SNLTR	
2		Yatri Sathi: Kolkata Taxi Mobility App													All Departments and citizens	SNLTR	
3		Suvidha Vehicles Facilitation System													Schools under WBBSE	SNLTR	
4		Single window application processing dashboard for West Bengal State Data Centre													All Departments and citizens	SNLTR	
5		Unique Document Identification Number (UDIN)													All Departments and citizens	SNLTR	
6		Nirasan: Single Window Cyber Adjudication Portal													All Departments and citizens	SNLTR	
7		Anumodan: Single Window Driver Authorization Generation Portal													All Departments and citizens	SNLTR	
8		**SelfScan** version (Version III) Designing and Development, Launching, maintenance													All Departments and various organizations	SNLTR	
9		**Karmo Bhumi** (Version III) : State Skill Registry of the Government of West Bengal in IT/ITeS sector													All Departments	SNLTR	
10		**Linguistic Diversity Dashboard** of West Bengal (Version III)													All Departments and citizens	SNLTR	

Sl. No.	Project Name	Project Milestone	Apr, 24	May, 24	Jun, 24	Jul, 24	Aug, 24	Sep, 24	Oct, 24	Nov, 24	Dec, 24	Jan, 25	Feb, 25	Mar, 25	Department/ Dte. District with whom coordination is required/ Track owners/ Stakeholders	Desig-nated Person/ Agency	Remarks
11	**Society for Natural Language Technology Research (SNLTR)**	West Bengal Cyber Security Incident Response Team (WB-CSIRT)													All Departments and citizens	SNLTR	
12		WEBEL Services Portal													All Departments and citizens	SNLTR	
13		Digital Archiving (Various cultural documents)													All Departments and citizens	SNLTR	

Irrigation & Waterways Department

April-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Desiltation of Dry Weather Flow Channel from Ch. 0.000 Km (at Topsia) to Ch. 5.950 Km (at Bantala) for a length of 5.950 Km within Ward Nos.- 58 and 66 of Kolkata Municipal Corporation, P.S.-Tiljala and Pragati Maidan.	5.95 Km	Kolkata
2 Special Repair to 1 no. miter gate, 3 nos. dwarf gate and control room including improvement of lock gate campus and desiltation of Circular Canal at Ultadanga.	1 No	Kolkata
Other Activities & Time Schedule : Routine pre-monsoon maintenance of embankments, dams, barrages, weirs, sluices, canal pumping stations, temporary pumps etc.		

May-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Re-excavation of Bager Khal from Ch. 0.00 Km to Ch. 6.660 Km & New Bager Khal from Ch. 0.00 Km to Ch. 4.770 Km for a total length of 11.43 Km within Kanchrapara, Halisahar & Kalyani Municipality under P.S.-Bijpur & Kalyani.	11.43 Km	Nadia and North 24 Parganas
2 Desiltation of Bhangore Kata Khal from Ch. 0.00 Km to Ch. 21.00 Km in Blocks Haroa, Bhangore-I & II, in P.S.-KLC, Kashipore, Bhangore and Haroa.	21.0 Km	North & South 24 Parganas
Other Activities & Time Schedule : 1. Departmental meeting on flood preparedness with the Central Government Departments / Organizations (IMD / DVC / CWC etc.). 2. Routine pre-monsoon maintenance work on embankment, irrigation canals, drainage channels etc.		

June-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Construction of R.C.C. bridge over Dehaty Khal at Mechogram under Block & P.S. Panskura.	1 No.	Purba Medinipur
2 Protection work on the left bank of river Mahananda at Chiarujote area, and the right bank of river Mahananda at Majhua area for a length of 1385 m and the left bank of river Singhijhora at Taribari area for a length of 1500 m in P.S.-Bhaktinagar.	2.88 Km	Jalpaiguri
3 Reconstruction and Strengthening of embankment along the right bank of river Diana for a length of 2400.0 m from Tikanpur Forest to Kherkata village in Block: Nagrakata, P.S. Banarhat.	2.40 Km	Jalpaiguri

June-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
4 Protection on the left bank of river Souli (length- 700.00 m) at village-Gandhurdanga and right bank of river Jarda length- 750.00 m) at village-Telipara and left bank of river Neora Jhora (length- 770.00 m) at village: Uttar Jhar Matiyali in P.S. & Block: Maynaguri and Mal.	2.22 Km	Jalpaiguri
5 Protection to the right bank of river Ajoy near Sankhai Ghat for length of 1350.00 m at Mouza: Begunkola within Ketugram-II Block, P.S.-Ketugram.	1.35 Km	Purba Bardhaman
6 Protection of both banks of river Damodar for a length of 10.05 Km and strengthening of Damodar right embankment for a length of 5.485 Km at different locations in the district of Purba Bardhaman & Hooghly.	5.49 km	Purba Bardhaman & Hooghly

Other Activities & Time Schedule :

1. Opening of Central Flood Control Room at the HQ in Kolkata, Regional Flood Control Rooms at Jalpaiguri and Malda, and District Flood Control Rooms in all the districts.
2. Completion of routine pre-monsoon maintenance work related to flood management.
3. Patrolling of flood protective embankments, regulating sluice gate operations throughout the month with close monitoring of North Bengal rivers considering early arrival of monsoon there.

July-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1. Construction of Bituminous Road at Tajpur over Sea Dyke from Alampur fishery to Jaldha for a length of work 4.00 Km in Block: Ramnagar-I, P.S.-Ramnagar.	4.00 Km	Purba Medinipur
2. Protection along the left bank of river Diana for a length of 4000.00 m in Block: Nagrakata, P.S.-Banarhat.	4.00 Km	Jalpaiguri
3. Protection to the right bank of river Ganga-Padma at Charbinpara-Mathpara for a length of 600 m in P.S.-Bhagwangola.	0.6 Km	Murshidabad
4. Damodar Left Embankment with Flood Wall, Sheet Piles, Bank Protection and Strengthening of Embankments in the district of Howrah, Armouring over Damodar Right Dwarf Embankment and Bank Protection along Damodar Right Bank.	60.35 Km	Howrah
5. Improvement of Panagarh Branch Canal (PBC) from 50.29 Km to 91.775 Km including all its appurtenant canals within the reach.	150.97 Km	Purba Bardhaman

Other Activities & Time Schedule :

1. Completion of routine pre-monsoon maintenance work related to flood management activities for the South Bengal districts.
2. Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damages due to floods, cyclones, heavy discharge passage etc.
3. Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water release from DVC/ Jharkhand reservoirs during the entire month.

August-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1. Bank protection work to the left bank of river Ganga near Sukhsena Ghat for a length of 700 m in P.S.-Bhutni, Block: Manikchak.	0.70 Km	Malda
2. Protection work along right bank of river Torsa at village Maltiguri from 45 m downstream to 2795 m downstream of New Coochbehar-Mathabhanga railway bridge over river Torsa (for a length of 2750m) in Block: Coochbehar II and P.S. Pundibari.	2.75 Km	Coochbehar
3. Desiltation of Upper Rampur Khal, Bheutia Circuit Embankment and steel bridge on Lower Harinakhali.	19.25 Km	Hooghly & Howrah
4. Improvement of Branches of Lower Reach of New Gangur beyond 37.125 Km i.e., G3 & G4 canals of river Gangur with their all appurtenant canals & Lower Reach of river Behula from 11.033 Km to 50.841 Km.	40.57 Km	Purba Bardhaman & Hooghly

Other Activities & Time Schedule :

1. Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damages due to floods, cyclones, heavy discharge passage etc.
2. Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water releases from DVC/ Jharkhand reservoirs during the entire month.

September-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1. Reconstruction of Daspara, Naratha and Lechhua sluices over right embankment of river Chandia in Mouza: Arankiyara, Naratha and Lechhua.	3 Nos	Purba & Paschim Medinipur
2. Re-construction of Sundarban Embankment for a length of 1.35 Km along left bank of river Boro Kalagachi near Mistripara at Mouza : Sitalia, Block : Sandeshkhali-II.	1.35 Km	North 24 Parganas
3. Protection work to the left bank of river Bhagirathi at Nasipur and Basumati for a length of 2400.00 m in Block: Lalgola.	2.4 Km	Murshidabad
4. Protection work on left bank of Jorha Khal at Mouza: Jogendranagar, Block: Canning-II.	0.3 Km	South 24 Parganas
5. Protection to the eroded right bank of river Darakeswar for a total length of 1000 Metre at Paschim Thakuranichak (Adakpara and G.P. Office-Thakuranichak) in Block: Khanakul-I, P.S.-Khanakul.	1.0 Km	Hooghly
6. Improvement of irrigation potential by resuscitation of Sali reservoir scheme in Block: Gangajalghati.	1 No	Bankura
7. Improvement of D-1 canal of Kana Damodar from 0.00 Km to 48.77 Km including all its appurtenant canals within the reach.	216.74 km	Purba Bardhaman, Howrah & Hooghly

Other Activities & Time Schedule :

1. Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damages due to floods, cyclones, heavy discharge passage etc.
2. Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water releases from DVC/Jharkhand reservoirs during the entire month.

October-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Desiltation of river Surodhoni from 0.0 Km to 3.3 Km (for a length of 3300 m) within Santipur Municipality, P.S.-Santipur.	3.3 Km	Nadia
2 Restoration work on damaged bank of river Ganga for a length of 800.00 m (400 m on left bank from Ch.7500 m to Ch.7900 m & 400 m on right bank from Ch.21500 m to Ch.21900 m of downstream of Farakka Barrage) at Village: Kuli (Meghnathmandalpara), P.S.-Farakka and Village: Kamalpur, P.S.-Samserganj.	0.8 Km	Murshidabad
Other Activities & Time Schedule :		
1 Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damages due to floods, cyclones, heavy discharge passage etc.		
2 Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water release from DVC/ Jharkhand reservoirs during the entire month.		

November-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Raising and Strengthening to the severely damaged left Hooghly Embankment for a length of 900.00 m in Mouza-Srifalberia from Shantidham to Hatkhola, Block: Diamond Harbour, P.S.-Ramnagar.	0.9 Km	South 24 Parganas
2 Protection to Hooghly Right embankment at Joynagar and Belari Aashram for a length of 620.00 m at Joynagar in Block: Uluberia- I, P.S.-Uluberia.	0.620 Km	Howrah
Other Activities & Time Schedule :		
District field visits of the Principal Secretary/Secretary/other senior officials to review ongoing schemes.		

December-2024		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Bank protection work for a length of 140 m and too protection work for a length of 175.00 m on the right bank of river Hooghly at Depotpara, Bauria and Ghusuri, P.S.-Bauria and Malipanchghara.	0.315 Km	Howrah
Other Activities & Time Schedule :		
Meeting for distribution of Rabi / Boro Irrigation water for South Bengal districts.		

January-2025		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Construction of single lane R.C.C. box bridge over Babanpur Khal in place of existing damaged tubular truss bridge at 1740 m near Babanpur Lockgate bazaar within Barrackpore-II Block, P.S.-Titagarh.	1 No	North 24 Parganas
Other Activities & Time Schedule : Departmental review meeting on utilization of budgetary allocation of 2024-25 and preparation of detailed budget for next financial year of 2025-26.		

February-2025		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Reconstruction of C.C. Blocks, sheet pile cap beam and apron in coastal protection structure at Digha Mohana for a length of 90 m in Mouza: Begundiha, G.P.-Padima-II, Block: Ramnagar-I.	0.09 Km	Purba Medinipur
2 Reconstruction of C.C. Blocks and apron in coastal protection structure in between Udaipur and Dheusagar in New Digha for a length of 700 m in Mouza: Digha Township, G.P.-Padima-I, Block: Ramnagar-I.	0.70 Km	Purba Medinipur
3 Special repair of existing road from Dhosa to Kultali for a length of 18.50 Km on Peali River embankment in P.S.-Joynagar, Kultali and Block: Joynagar-I, Kultali.	18.5 Km	South 24 Parganas
4 Re-construction of Sundarban embankment from Ch. 21.050 Km to Ch. 21.950 Km (Total length - 900.00 metre) by armouring with 25 cm thick brick block pitching along the right bank of river Gomor at Mouza: Rangabelia in Block & P.S.-Gosaba.	0.9 Km	South 24 Parganas
5 Construction of sluice cum single lane R.C.C. Bridge at Singhalganj over Kholakhali Khal in P.S.-Ramnagar, Block: Diamond Harbour-II.	1 No	South 24 Parganas
6 Construction of 3 (three) no. R.C.C. Bridges at Ch. 941.41, Ch. 1050.11, Ch. 1314.94 of DMC at village- Chotomuria, Baramuria, Chandul in Block: Galsi-II, Bardhaman-I and P.S.-Galsi, Burdwan.	3 Nos	Purba Bardhaman
7 Improvement of Irrigation potential by construction of Regulator cum Crossover at Ch. 413.00 of Kana Nadi at Kanpur in Block: Dhaniakhali.	1 No	Hooghly
8 Protection work along the left bank of river Rupnarayan for a length of 1200.00 m near Chitnan Flood Centre in Mouza: Chitnan, G.P.-G.B. Chitnan, P.S.-Joypur, Block: Amta-II.	1.20 Km	Howrah
Other Activities & Time Schedule : District field visits of the Principal Secretary/Secretary/other senior officials to review ongoing schemes.		

March-2025		
Name of works scheduled to be completed during the month	**Length in km/No.**	**District**
1 Strengthening of Sambalpur Circuit Embankment from 5.10 Km to 22.50 Km including improvement of inspection path for a total length 17.40 Km in Block: Ratua-II, P.S.-Pukhuria.	17.4 Km	Malda
2 Restoration work on left bank of river Ganga for a length of 600.00 m (from Ch.6900 m to Ch.7500 m of downstream of Farakka Barrage) at Village: Kuli (Porapara).	0.6 Km	Murshidabad
3 Bank protection work on right bank of river Ganga for a length of 2000.00 m (from Ch.19400 m to Ch.21400 m of downstream of Farakka Barrage) at Village: Chachanda, Shibpur, Dhangara, Dhusripara & Kamalpur, in Mouza: Jaladipur.	2.0 Km	Murshidabad
4 Supply, installation, testing and commissioning including trial run and one year successful operation and maintenance of external water lubricated vertical turbine pump sets of 9 (Nine) Nos. 50 cusec with electro-mechanical installation complete for the proposed Pumping Station for Panchla Drainage Scheme in Block and P.S.-Panchla.	9 Nos.	Howrah
5 Replacement of 64 Nos. damaged shutters (32 Nos. draw shutters and 32 Nos. flap shutters) of 32 vented Kultali sluice including replacement of damaged hoisting system and embedded parts at Kultali, P.S.-Kultali.	64 Nos.	South 24 Parganas

Other Activities & Time Schedule :

Advance Planning for flood fighting: Departmental meeting for allocation of maintenance fund for 2025-26, Commencement of pre-monsoon maintenance works of 2025-26 after tendering.

Department of Judicial

Targets for April, 2024	
•	Review meeting on the progress of Centrally Sponsored Schemes.
•	Review on matters relating to the W.B. Judicial Academy.
•	Review on progress of CBI Courts/EPOCSO/Family Courts.
•	Completion of the project "Construction works of Integrated District Court Complex at Jhargram" at an estimated cost of Rs. 88,05,56,143/-.
•	Commencement of work of Construction of Court Buildings at Lalbagh, Murshidabad District.
Targets for May, 2024	
•	Completion of Supply of furniture for "Construction works of Integrated District Court Complex at Jhargram" amounting to Rs. 4.36 Cr.
•	Review on civil/electrical/IT works of Darjeeling, Coochbehar and Kalimpong districts.
•	Review on progress of new Court creation schemes.
•	Review meeting on the progress of Centrally Sponsored Schemes.
•	Meeting on Advocates' Welfare Trust Fund/W.B. Advocates' Welfare Corporation matters.
•	Completion of works amounting to Rs 474.95 lakh for Construction of Criminal Court Building at Bolpur, Birbhum (Civil+ Electrical+ IT+ Furniture).
Targets for June, 2024	
•	Completion of Supply of furniture for Tamluk Court Building amounting to Rs. 1.04 Cr.
•	Completion of Durgapur Court Building Phase-II amounting to Rs. 2.42 Cr.
•	Review on progress of repair and renovation works at Bijan Bhaban.
•	Review on digitization of Service Books of Judicial Officers.
•	Review meeting of High Powered Committee under Centrally Sponsored Schemes.
•	Completion of works amounting to Rs 530.34 lakh for "Construction of Composite Court Building (G+4) at Malda (Balance Work").
Targets for July, 2024	
•	Review on broadening the access to Justice of citizens.
•	Review meeting on making functional 123 numbers of Fast Track Courts in the State.
•	Review meeting of High Powered Committee under Centrally Sponsored Schemes.
•	Completion of works for Construction of Sub-Divisional Court Building at Islampur, in the District of Uttar Dinajpur (Second floor-Balance work), amounting to Rs. 99,41,694/- .
•	Completion of work of Vertical Extension of existing single storied for POCSO Court at Kandi Nezarat Court premises, Kandi in the district of Murshidabad, Internal EI Work, Security lighting system, SITC of Air Conditioning Machine, DG Set, Fire Detection System and LED Glow Sign Board amounting to Rs. 31,24,655/-.

Targets for August, 2024
• Completion of the project. Construction of Type-A (G+5) Quarters for Judicial Officers at Contai Court Compound at Contai in the District of Purba Medinipur" estimated cost of Rs. 6,49,93,505/-.
• Completion of the project Family Court, Paschim Medinipore amounting to Rs. 1,85,03,036/-
• Meeting on construction works of Calcutta High Court and other sub-ordinate courts
• Review meeting of High Powered Committee under Centrally Sponsored Schemes.
• Completion of the project "Construction of ACJM Court at Dantan, Paschim Medinipur" amounting to Rs. 5,83,51,000/-.
Targets for September, 2024
• Review on progress of Geo-Tagging of Court Rooms/ Judicial Residential Quarters in the NYAYA VIKAS portal (52 Projects are geo-tagged out of 54 Projects, Total Court Buildings-153 (96 under construction), Total Residential Units-100 (26 under construction).
• Meeting with A.G.O.T Office.
• Review meeting of High Powered Committee under Centrally Sponsored Schemes.
Targets for October, 2024
• Completion of the project Construction of G+6 Integrated Court Complex amounting to Rs. 64.17 Cr.
• Review on civil/electrical/IT works of Darjeeling and Coochbehar.
• Review meeting of High Powered Committee under Centrally Sponsored Schemes.
• Review on workings of two Commercial Courts at Calcutta.
Targets for November, 2024
• Completion of the work "Construction of Three Storied Building for Vulnerable Witness, Law Clerks and Bar Association at Kakdwip, South 24 Pgs" amounting Rs. 5,54,32,510/-.
• Meeting on State Legal Services Authority
• Review on the progress of works of new Judicial Academy at Rajarhat
• Meeting on works of Circuit Bench of Calcutta High Court at Jalpaiguri. Works amounting to Rs. Five crore out of the phased amount are to be executed
• Review meeting of High Powered Committee under Centrally Sponsored Schemes.
Targets for December, 2024
• Meeting on creation of posts for various relevant Officers under Judicial Department
• Meeting on Juvenile Justice Boards and other related matters
• Meeting on progress of construction of Family Courts/EPOCSO Courts etc.
• Completion of the work "Replacement of damaged floor slab in corridor portion front and back side with New RCC slabs and allied works at 3 No. Bankshall Court". Amounting to Rs. 3,51,88,112/-.
• Completion of the work "Vertical Extension Work of ADR Building for permanent VWDC (Vulnerable Witness Deposition Centres) at Midnapore Court Compound in the District of Paschim Medinipur under Midnapur Division, P.W.D during the year 2023-2024" amounting to Rs. 2,41,85,714/-.
• Review meeting of High Powered Committee under Centrally Sponsored Schemes.

Targets for January, 2025	
•	Completion of Rehabilitation and Repair work of 2 no. Bankshall Court Bldg. located at 2 & 3 no. Bankshall Street , Kolkata - 700001.
•	Completion of Construction of Proposed Record Room (G + 3) for District Judge at Tamluk, Purba Medinipur.
•	Completion of the "SITC of IT Infrastructure and CCTV Surveillance System for Serampore POCSO Court and Child Friendly Court at Serampore Sub-Division" amounting to Rs. 11 lakhs.
•	Review on Civil/Electrical/IT works of Asansol, Paschim Medinipore, Howrah and Hooghly Districts.
•	Review meeting on the progress of Centrally Sponsored Schemes.
Targets for February, 2025	
•	Completion of vertical Extension work of A.D.R Building for permanent V.W.D.C. at Medinipur Court Compound in the district of Paschim Medinipur under Medinipur Division, P.W.D. during the financial year 2023 - 2024.
•	Review meeting on the progress of Centrally Sponsored Schemes.
•	Review of functioning of Murshidabad Estate (Handover of Wasif Manzir to Tourism Department & Astabal pond adjacent land to be handed over to the Murshidabad Municipality).
•	Review on the progress of computerization, e-Office etc. of L.R. Office.
•	Completion of replacement of damaged floor slab in Corridor portion of front and back side with new RCC slabs and allied works at 3 no. Bankshall Court.
•	Completion of work of emergent repairing and renovation of establishment of POCSO Court at Arambag Sub Divisional Court.
Targets for March, 2025	
•	Completion of Construction of Digitization and Scanning room at Raghunathpur Sub - Divisional Court in the district of Purulia.
•	Review on civil construction works of Murshidabad, Dakhshin Dinajpur, Uttar Dinajpur and Alipurduar.
•	Review with Director of Prosecution on training programme and performance of lawyers representing the State.
•	Meeting with State Legal Services Authority in respect of various pending issues like Victim Compensation Schemes etc.
•	Meeting with the Administrator General and Official Trustee, W.B.
•	Review on digitization of Service Books of Judicial Officers.
•	Review meeting on the progress of Centrally Sponsored Schemes.
•	Review of matters relating Audit issues.
•	Completion of Construction of Child Friendly Court at Chandannagore Court Compound under Hooghly Division.

Department of Labour

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
1	April 2024	Training Programme for officers of Commissionerate and Directorate under Labour Department.	Labour Commissionerate
2		Distribution of Benefits under BMSSY	
3		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
4		Awareness Generation and Registration Camp under Social Security Schemes	
5		Starting of new session of the PGD HRD & LW Course (As decided by WBSCTVE&SD)	State Labour Institute
6		Starting of new session of the ADCS Course (As decided by WBSCTVE&SD)	
7		Training Program for officers of Commissionerate and Directorate under Labour Department	
8		Publication of Shramik Barta-April 2024 issue	
9		Skill Development Training for Domestic Workers	Directorate of Employment
10		Special Coaching for competitive exams	
11		Career Talks at schools & colleges	
12		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
13		Organization of 2 (two) Job Drives by each Employment Exchange	
14		Commissioning of 10 bedded ICU at ESI Hospital, Durgapur	Directorate of ESI(MB) Scheme
15		Meetings with Officers regarding activities of this Directorate	Directorate of Boilers
16		Inspection and Certification of 150 nos. of Boilers	
17		Mock drill of the Onsite Emergency Plan	Directorate of Factories
18		Observance of World Safety Day	
19		Football Tournament for Tea Garden Workers/ Ward of Workers at Darjeeling, Kalimpong, Jalpaiguri and Alipurduar	Labour Welfare Board
20		Vocational Training on Computer/ Tailoring/ Hospitality at Different Centres	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
21	May 2024	Training programme for officers of Commissionerate and Directorate under Labour Department.	Labour Commissionerate
22		Training Programme for officers at Siliguri	
23		Distribution of Benefits under BMSSY	
24		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
25		Awareness Generation and Registration Camp under Social Security Schemes	
26		Workshop with employers association	State Labour Institute
27		Training Program for officers of Commissionerate and Directorate under Labour Department	
28		Study tour	
29		Training program at Siliguri	
30		Skill Development Training for Domestic Workers	Directorate of Employment
31		Special Coaching for competitive exams	
32		Career Talk at schools & colleges	
33		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
34		Organization of 2 (two) Job Drives by each Employment Exchange	
35		Data Entry Operator & Front Office Management Training for dependants of Tea Garden workers in Darjeeling, Kalimpong, Jalpaiguri & Alipurduar districts	
36		Commissioning of fully automated Mechanized Laundry at ESI Hospital, Kalyani	Directorate of ESI(MB) Scheme
37		Awareness programme for the Stakeholders of Boilers	Directorate of Boilers
38		Inspection and Certification of 155 nos. Boilers	
39		In-plant mock fire-fighting drill to handle any emergency inside factory premises	Directorate of Factories
40		May Day Observance	Labour Welfare Board
41		Rabindra Jayanti Celebration at Mungpoo	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
42	June 2024	Training programme for Officers of Labour Commissionerate at Asansol.	Labour Commissionerate
43		Administrative review meeting of Labour Commissionerate	
44		Disbursement of benefit under FAWLOI	
45		Disposal of Industrial Disputes -35 no.	
46		Awareness Generation and Registration Camp under Social Security Schemes	
47		Distribution of Benefits under BMSSY	
48		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
49		Observance of World Day Against Child Labour	State Labour Institute
50		2nd Semester External Assessment of PGD HRD & LW (As decided by WBSCTVE&SD)	
51		2nd Semester External Assessment of PGD HRD & LW (As decided by WBSCTVE&SD)	
52		Training program for officers of Labour Commissionerate at Asansol	
53		Skill Development Training for Domestic Workers	Directorate of Employment
54		Special Coaching for competitive exams	
55		Career Talk at schools & colleges	
56		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
57		Organization of 2 (two) Job Drives by each Employment Exchange	
58		Organization of 1(one) Self Employment Awareness cum Motivation Camp (SEAMC) per quarter (Apr - Jun)	
59		Cultivation & Rearing of Tea Plants Training for dependants of Tea Garden workers in Darjeeling, Kalimpong, Jalpaiguri & Alipurduar districts	
60		Training program regarding Vector borne diseases (VBD) All ESIS Hospitals	Directorate of ESI(MB) Scheme
61		Inspection and Certification of 150 nos. Boilers	Directorate of Boilers
62		Mock drill of the Onsite Emergency Preparedness Plan	Directorate of Factories
63		Safety awareness programme/Safety seminar	
64		Carrom/ Table Tennis Competition at Different Centers of North Bengal	Labour Welfare Board
65		Drawing Competition at Different Centers	
66		Rabindra Najrul Jayanti at Kolkata	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
67	July 2024	Training Programme for Officers of Commissionerate and Directorate under Labour Department	Labour Commissionerate
68		Workshop for Officers (DLCS/ALCS/IMWS) of Labour Commissionerate	
69		Seminar for (DLCS/ALCS/IMWS/ Students) at Siliguri	
70		Awareness generation regarding latest BRAP mandate	
71		Distribution of Benefits under BMSSY	
72		Awareness of Stakeholders regarding various online services of Labour Commissionerate	
73		Disbursement of Pension Benefit under the B & OCW (RECS) ACT, 1996 and WBTWSSS	
74		Awareness Generation and Registration Camp under Social Security Schemes	
75		Training Program for officers of Commissionerate and Directorate under Labour Department	State Labour Institute
76		Work Shop for officers of Labour Commissionerate	
77		Publication of Shramik Barta-July 2024 issue	
78		Seminar at Siliguri	
79		Skill Development Training for Domestic Workers	Directorate of Employment
80		Special Coaching for competitive exams	
81		Career Talk at schools & colleges	
82		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
83		Organization of 2 (two) Job Drives by each Employment Exchange	
84		Commissioning of 31 bedded ICU at ESI Hospital, Manicktala	Directorate of ESI(MB) Scheme
85		Meetings with Officers regarding activities of this Directorate	Directorate of Boilers
86		Inspection and Certification of 155 nos. of Boilers	
87		Mock drill of the Onsite Emergency Plan	Directorate of Factories
88		Organizing awareness programme with special emphasis on electrical safety	
89		Debate/Quiz Competition at Different Centers	Labour Welfare Board
90		Vocational Training on Computer/ Tailoring/ Hospitality at Different Centres	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
91	August 2024	Training Programme of officers of Labour Commissionerate at Asansol	Labour Commissionerate
92		Awareness Generation and Registration Camp under Social Security Schemes	
93		Distribution of Benefits under BMSSY	
94		Training Programme for Officers of Commissionerate and Directorate under Labour Department	
95		Seminar at Asansol for DLCs/ALCs/IMWs	
96		Special Awareness Camp for Migrant Workers	
97		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
98		Training program for officers of Labour Commissionerate at Asansol	State Labour Institute
99		Seminar at Asansol	
100		Training Program for officers of Commissionerate and Directorate under Labour Department	
101		Training Program for officers of Commissionerate and Directorate under Labour Department	
102		Skill Development Training for Domestic Workers	Directorate of Employment
103		Special Coaching for competitive exams	
104		Career Talk at schools & colleges	
105		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
106		Organization of 2 (two) Job Drives by each Employment Exchange	
107		Organization of 1(one) Self Employment Awareness cum Motivation Camp (SEAMC) per quarter (Jul - Sept)	
108		Academic Unit of ESI Hospital, Manicktala for DNB at ESI Hospital, Manicktala	Directorate of ESI(MB) Scheme
109		Awareness programme for the Stakeholders of Boilers	Directorate of Boilers
110		Inspection and Certification of 150 nos. Boilers	
111		Mock drill of the Onsite Emergency Plan to tackle with emergency situation in the factory	Directorate of Factories
112		Celebration of Independence Day	Labour Welfare Board
113		Observation of Death Anniversery of Rabindranath Tagore	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
114	September 2024	Skill Development Programme for Construction Workers	Labour Commissionerate
115		Seminar at Kolkata for DLCs/ALCs/IMWs	
116		Disbursement of benefit under FAWLOI	
117		Disposal of Industrial Disputes -50 no.	
118		Distribution of Benefits under BMSSY	
119		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
120		Awareness Generation and Registration Camp under Social Security Schemes	
121		Seminar at Kolkata	State Labour Institute
122		Internal Assessment -1st Semester of PGDHRD&LW Course (As decided by WBSCTVE&SD)	
123		Internal Assessment -1st Semester of ADCS Course (As decided by WBSCTVE&SD)	
124		Annual meeting of Governing body of SLI	
125		Skill Development Training for Domestic Workers	Directorate of Employment
126		Special Coaching for competitive exams	
127		Career Talk at schools & colleges	
128		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
129		Organization of 2 (two) Job Drives by each Employment Exchange	
130		Data Entry Operator & Front Office Management Training for dependants of Tea Garden workers in Darjeeling, Kalimpong, Jalpaiguri & Alipurduar districts	
131		Fully renovated Emergency and Modular OT at ESI Hospital, Asansol	Directorate of ESI(MB) Scheme
132		Inspection and Certification of 155 nos. Boilers	Directorate of Boilers
133		Mock Practice drill for emergency preparedness and response	Directorate of Factories
134		Training and awareness programme on safe handling of various hazardous chemicals in Major Accident Hazards factories	
135		Volley Ball Tournament at Durgapur-Asansol Area and Siliguri	Labour Welfare Board

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
136	October 2024	Awareness Generation and Registration Camp under Social Security Schemes	Labour Commissionerate
137		Training Programme for officers of Commissionerate and Directorate under Labour Department.	
138		Training Programme for officers of Commissionerate	
139		Distribution of Benefits under BMSSY	
140		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
141		Training Program for officers of Commissionerate and Directorate under Labour Department	State Labour Institute
142		Publication of Shramik Barta-January 2024 issue	
143		Training program for officers of Labour Commissionerate	
144		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	Directorate of Employment
145		Installation of C-Arm at Orthopedics Department at ESI Hospital, Baltikuri	Directorate of ESI(MB) Scheme
146		Meetings with Officers regarding activities of this Directorate	Directorate of Boilers
147		Inspection and Certification of 80 nos. of Boilers	
148		Meeting with officers regarding activities of this Directorate	Directorate of Factories
149		Cultural Competition	Labour Welfare Board
150	November 2024	Administrative review meeting of Labour Commissionerate regarding Migrant Workers Welfare Scheme	Labour Commissionerate
151		Distribution of Benefits under BMSSY	
152		Training Programme for officers of Commissionerate and Directorate under Labour Department.	
153		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
154		Awarness Generation and Registration Camp under Social Security Scheme	
155		Training Programme for officers of Commissionerate	
156		Distribution of Pension benefits under BMSSY	
157		External Assessment of 1st Semester of PGD HRD & LW (As decided by WBSCTVE&SD)	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
158	November 2024	External Assessment of 1st Semester of ADCS (As decided by WBSCTVE&SD)	State Labour Institute
159		Training Program for officers of Commissionerate and Directorate under Labour Department	
160		Training program for officers of Labour Commissionerate	
161		Skill Development Training for Domestic Workers	Directorate of Employment
162		Special Coaching for competitive exams	
163		Career Talk at schools & colleges	
164		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
165		Organization of 2 (two) Job Drives by each Employment Exchange	
166		Organization of 1(one) Self Employment Awareness cum Motivation Camp (SEAMC) per quarter (Oct - Dec)	
167		Cultivation & Rearing of Tea Plants Training for dependants of Tea Garden workers in Darjeeling, Kalimpong, Jalpaiguri & Alipurduar districts	
168		Upgradation of Physiotherapy and EN1 Unit at ESI Hospital, Bandel	Directorate of ESI(MB) Scheme
169		Awareness programme for the Stakeholders of Boilers	Directorate of Boilers
170		Inspection and Certification of 160 nos. Boilers	
171		Mock drill of the Onsite Emergency Plan	Directorate of Factories
172		Safety awareness programme/seminar	
173		Vocational Training on Computer/ Tailoring/ Hospitality at Different Centres	Labour Welfare Board
174	December 2024	Disbursement of benefit under FAWLOI	Labour Commissionerate
175		Training programme for officers of Commissionerate and Directorate under Labour Department.	
176		Seminar at Kolkata for DLCS/ALCS/IMWS	
177		Disposal of Industrial Disputes - 40 no.	
178		Awarness Generation and Registration Camp under Social Security Scheme	
179		Disbursement of Pension Benefit under the B&OCW (RECS) ACT, 1996 and WBTWSSS	
180		Advertisement for admission to the PGDHRD&LW and ADCS course for Academic session (2024-25) (As decided by WBSCTVE&SD)	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
181	December 2024	Training Program for officers of Commissionerate and Directorate under Labour Department	State Labour Institute
182		study tour	
183		Seminar at Kolkata	
184		Skill Development Training for Domestic Workers	Directorate of Employment
185		Special Coaching for competitive exams	
186		Career Talk of schools & colleges	
187		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
188		Organization of 2 (two) Job Drives by each Employment Exchange	
189		Extension and renovation of OPD Complex at ESI Hospital, Budgebudge	Directorate of ESI(MB) Scheme
190		Awareness programme for the Stakeholders of Boilers	Directorate of Boilers
191		Inspection and Certification of 155 nos. Boilers	
192		Organizing awareness programme for factory management with special emphasis on entry into confined space	Directorate of Factories
193		In-plant mock fire-fighting drill to handle any emergency inside factory premises	
194		Regional Sports	Labour Welfare Board

Proposed Administrative Calendar Programme - 2025

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
1	January 2025	Organizing of Shramik Melas	Labour Commissionerate
2		Distribution of benefits under BMSSY	
3		Distribution of Pension benefits under B&OCW(RECS) ACT, 1996 and WBTWSSS	
4		Observance of Social Security Month	
5		Training Programme of Latest Module of E-office	
6		Training program for officers of Labour Commissionerate at Kolkata	State Labour Institute
7		Publication of Shramik Barta - January, 2025 issue	
8		Training program for officers of Labour Commissionerate at Asansol	
9		Skill Development Training for Domestic Workers	
10		Special Coaching for competitive exams	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
11	January 2025	Career Talk at schools & colleges	Directorate of Employment
12		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
13		Organization of 2 (two) Job Drives by each Employment Exchange	
14		Data Entry Operator & Front Office Management Training for dependants of Tea Garden workers in Darjeeling, Kalimpong, Jalpaiguri & Alipurduar districts	
15		Doctors training regarding Advance Cardiac Support life Support Programme (All 13 Esi Hospitals under ESI (MB) scheme	Directorate of ESI(MB) Scheme
16		Meetings with Officers regarding activities of this Directorate	Directorate of Boilers
17		Inspection and Certification of 150 Nos of Boilers	
18		Meeting with officers regarding activities of this Directorate	Directorate of Factories
19		Annual Sports	Labour Welfare Board
20	February 2025	Meeting of Three Boards (WBUSWWB, WBBOCWWB & WBSSSB)	Labour Commissionerate
21		Distribution of Pension benefits under B&OCW(RECS) ACT, 1996 and WBTWSSS	
22		Distribution of Benefits under BMSSY	
23		Awareness Generation and Registration Camp under Social Security Schemes	
24		Training program for officers of Labour Commissionerate	State Labour Institute
25		Admission test for PGDHRD&LW and ADCS Course for Academic Session 2024-2025 (As decided by WBSCTVE&SD)	
26		Training program for officers of Labour Commissionerate and Directorate under Labour Department	
27		Training Program at Siliguri	
28		Skill Development Training for Domestic Workers	Directorate of Employment
29		Special Coaching for competitive exams	
30		Career Talk at schools & colleges	
31		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
32		Organization of 2 (two) Job Drives by each Employment Exchange	

Sl. No.	Month	Proposed Target	Implementing Authority under this Department
33		Organization of 1(one) Self Employment Awareness cum Motivation Camp (SEAMC) per quarter (Jan - Mar)	
34		Cultivation & Rearing of Tea Plants Training for dependants of Tea Garden workers in Darjeeling, Kalimpong, Jalpaiguri & Alipurduar districts	
35	**February 2025**	Fire Fighting training /Drill of all staffs (Srerampore ESI Hospital)	Directorate of ESI(MB) Scheme
36		Awareness programme for the Stakeholders of Boilers	Directorate of Boilers
37		Inspection and Certification of 160 Nos of Boilers	
38		Mock drill of the On-site Emergency Plan.	Directorate of Factories
39		Safety awareness programme on Entry into confined space inside factory premises	
40		Vocational Training programe on Hospitals at Siliguri	Labour Welfare Board
41		Distribution of Benefits under BMSSY	Labour Commissionerate
42		Distribution of Pension benefits under B&OCW (RECS) ACT, 1996 and WBTWSSS	
43		Awareness Generation and Registration Camp under Social Security Schemes	
44		K.T on Decriminalization Procedure	
45		Distribution of benefit under FAWLO	
46		Disposal of Industrial Disputes-35 no	
47		Observance of National Safety Day	State Labour Institute
48		Gender Sensitivity & Women Empowerment Program	
49	**March 2025**	Internal Assessment of 2nd Semester of PGD HRD & LW (2023-2024)	
50		Internal assessment of 2nd Semester of ADCS (2023-2024)	
51		Upgradation of Website and data evaluation	Directorate of Employment
52		Jute Camps for mobilization of new entrants in Jute Mills for all districts of South Bengal and Malda, Uttar & Dakshin Dinajpur	
53		Dhanwantri Software Training of all pharmacists of ESI (MB) scheme (all 13 ESI Hospitals And SD's under ESI)	Directorate of ESI(MB) Scheme
54		Inspection and Certification of 155 Nos of Boilers	Directorate of Boilers
55		Mock fire drill of the On-site Emergency Plan for fighting emergency.	Directorate of Factories
56		Observation of National Safety Day in association with National Safety Council West Bengal Chapter.	
57		Board Meeting	Labour Welfare Board

Department of Land & Land Reforms and Refugee Relief & Rehabilitation

Sl. No.	Subject	Section / Office	Apr -24	May -24	Jun -24	Jul -24	Aug -24	Sep -24	Oct -24	Nov -24	Dec -24	Jan -25	Feb -25	Mar -25	Cumu-lative	Remarks
1	Collection of Revenue (in Rs.)	DLR&S	90	90	105	105	30	70	90	90	90	60	100	100	1,020	
2	Distribution of Patta (in acre)	DLR&S	40	40	20	0	0	15	40	50	50	10	45	40	350	
3	Disposal of Mutation petitions	DLR&S	3,00,000	3,00,000	5,00,000	4,00,000	4,00,000	4,00,000	5,00,000	5,00,000	5,00,000	6,00,000	7,00,000	5,00,000	56,00,000	
4	Disposal of Conversion petitions	DLR&S	6,000	7,000	7,000	2,000	2,000	2,000	6,000	8,000	8,000	8,000	8,000	8,000	72,000	
5	Issuance of Free Hold Title Deeds	RR&R Branch	0	0	202	99	294	150	219	207	173	153	182	212	1,891	

Law Department

Law Department is responsible for drafting of legislations, examination, settlement of sub-ordinate legislations and rendering advices as to the feasibility of proposed legislation or legality of amendments to an enactment, including drafting of amendments, opinions, publication of West Bengal Codes and Annual Volumes and management of court cases amongst other functions throughout the year. Law Department is also the cadre controlling Department in respect of Law Officers under the West Bengal Legal Service (WBLS) and the Official Language Branch (Bengali) and the Official Language Branch (Nepali) and State Law Commission, West Bengal and Registration of Marriages and Appointment of Notaries, The West Bengal National University of Juridical Sciences, Kolkata are within the administrative control of this Department.

Months	Subject / Programme / Meeting	Remarks
April, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**	On the basis of the proposals forwarded by various Departments.
	Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
May, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President. Select Committee / Standing Committee meetings conducted by WBLA and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**/ visit to the Official Language Branch (Nepali) at Darjeeling	On the basis of the proposals forwarded by the various Departments.
	Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session
June, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President Settlement, framing and publications of **Ordinances** and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session
	Form fill-up, issuing of Letter of Identification etc. for Departmental Examination for the Officers under West Bengal Legal Service/ Training of Law Officers under WBLS on Legislative Drafting, conducted by the Ministry of Law and Justice at New Delhi, if any.	Departmental Examination will be conducted by Public Service Commission, West Bengal
	Review meeting of Marriage and Notary Cell*	On developmental works regarding e-Governance & EoDB
July, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President. Select Committee / Standing Committee meetings conducted by WBLA. Vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills** and Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
	Finalisation and publication of **Bills**	Probable Budget Session (Phase II) of W.B.L.A.
	Review meeting of **SARTHAC***	On developmental works regarding e-Governance

Months	Subject / Programme / Meeting	Remarks
August, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**	Bills as passed in the previous session of the Assembly.
	Select Committee / Standing Committee meetings conducted by WBLA and settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
September, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President. Vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**/ Meeting with the Official Languages Advisory Committee for settlement of Central Acts in Bengali at New Delhi and Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session
	Review meeting of The West Bengal National University of Juridical Sciences, Kolkata*	For RE for the year 2024-25 and B.E. for the year 2025-26
October, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President Select Committee / Standing Committee meetings conducted by WBLA and settlement, framing and publications of **Ordinances** and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
	Review meeting of Marriage and Notary Cell*	On developmental works regarding e-Governance & EoDB
November, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President Form fill-up, issuing of Letter of Identification etc. for Departmental Examination for the Officers under West Bengal Legal Service/ Finalisation/ Updation of Gradation List of the members of the West Bengal Legal Service	Departmental Examination will be conducted by Public Service Commission, West Bengal.
	Settlement, framing and publications of **Ordinances** / settlement and framing of **Draft Bills** and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
	Review meeting of **SARTHAC***	On developmental works regarding e-Governance
December, 2024	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President and vetting of various rules, regulations, statutes etc. & settlement and framing of Draft Bills	Bills as passed in the previous session of the Assembly.
	Finalisation and publication of **Bills**	Probable Winter Session of the W.B.L.A.
	Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments during the Assembly is not in session.

Months	Subject / Programme / Meeting	Remarks
January, 2025	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President and vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills**	Bills as passed in the previous session of the Assembly
	Review Meeting of the West Bengal National University of Juridical Sciences, Kolkata	Assessment and review of Budget and Developmental Works
	Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments during the Assembly is not in session
February, 2025	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President. Vetting of various rules, regulations, statutes etc. & settlement and framing of **Draft Bills and** Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments during the Assembly is not in session
	Review meeting of Marriage and Notary Cell*	For Developmental Works
	Review meeting of **SARTHAC***	For Developmental Works
March, 2025	Publication or re-printing of **Acts** as assented to by the Hon'ble Governor/the Hon'ble President. Attending Select Committee / Standing Committee meetings conducted by WBLA and vetting of various Rules, Regulations, Statutes etc. and settlement and framing of **Draft Bills**	On the basis of the proposals forwarded by various Departments
	Settlement, framing and publications of **Ordinances**	On the basis of the proposals forwarded by various Departments when the Assembly is not in session
	Finalisation and publication of **Bills**	Bills as passed in the previous session of the Assembly

Note. : *The afore-mentioned dates and subjects/program may be varied depending upon the program declared by the West Bengal Legislative Assembly (WBLA).

Department of Industry, Commerce & Enterprises

Sl. No.	Activity/Target
	April – 2024
1	Scrutiny and approval of submitted Mining Plans of Minor Mineral Blocks.
2	Restoration of Road-9 to be completed by PWD Dte. at Panagarh Industrial Park
3	Construction of boundary wall & main entrance gate, internal road network system, storm water drainage system, waste water drainage system at Haldia Industrial Park
4	Commencement of Construction of new 70000 Gallon capacity Over Head Reservoir at Kharagpur Industrial Park under WBIIDC in the district of Paschim Medenipur
5	Commencement of Sinking of 250 x 200 mm dia X 250 metre deep Tubewell along with Pumping Machinery, electrical accessories including interconnection with existing pipe line at Phase-II of Coochbehar I. Park, Chakchaka, Coochbehar
6	Making the sand mines identified for Paschim Medinipur and Paschim and Purba Bardhaman operational
	May – 2024
7	Scrutiny and approval of mineral evidence report in form of G2 level Geological Report
8	Completion of Groundwater based Water Supply Scheme at Rishi Bankim Shilpaudyan, Naihati, Dist. North 24 Paraganas
9	Commencement of Repairing and Renovation of Bishnupur Office Building including Electrical works at Bishnupur Industrial Park, Bishnupur under WBIIDC in the district of Bankura, West Bengal
10	Making the sand mines (Cat-B) auctioned in 5th and 6th phases operational
11	Approval of updated DSR of Jhargram and Darjeeling
12	Commencement of production in Mirmi Quartz-Feldspar Mine
13	Selection of MDOP for Raidih-Baraseni Granite Mines
	June – 2024
14	Departmental Review Meeting
15	Scrutiny and approval of submitted Mining Plans of Minor Mineral Blocks.
16	Floating NIT for the selection of Contractor Agency for the renewal of complete Fire-Fighting System renewal works (NOC) at Manikanchan SEZ, Salt Lake, Sector-V, Block-CN-1, Kolkata-700 091.
17	Fixing of R.C Guard stone rumble strip and beautification work at entry point from NH-60 to Vidyasagar Industrial Park, Kharagpur
18	Completion of Widening & repairing of road & construction of a rotary at the turning point near CWC at Kharagpur Industrial Park (Sector B) of WBIIDC, Nimpura, West Midanapur
19	Floating of Tender for Repairing and Renovation of 40 No LIG Quarter including Electrical works at Falta Industrial Park, in the district of South 24 Paraganas
20	Approval of updated DSR of Paschim Medinipur, Kalimpong & Alipurduar
21	Selection of MDOP for Jethia Blackstone Mine
	July – 2024
22	Scrutiny and approval of mineral evidence report in form of G2 level Geological Report
23	Repair & rectification of existing structural boundary wall at Rh-Complex within Vidyasagar Industrial Park
24	Creation of landscaping and beautification work at Vidyasagar Industrial Park, Kharagpur

25	Completion of widening & repairing of internal road from entrance to junction near CWC unit at Kharagpur Industrial Park (Sector B) of WBIIDC, Nimpura, West Midnapur
26	Making the sand mines (Cat-B) auctioned in 7th and 8th phases operational

August – 2024

27	Rectification/Restoration of Telecommunication Network and Security Surveillance System in Vidyasagar Industrial Park
28	Completion of Repairing and Renovation of Kharagpur Office Building including Electrical works at Kharagpur Industrial Park, in the district of West Midnapur (Under Administrative Expenditure and State Development Schemes of State Developmet Schemes (Central Assistance)
29	Completion of repairing and strengthening internal road from IOCL - LPG plant main gate and front of Hindusthan Cocacola Beverages Pvt. Ltd (2nd phase) to National Highway 31 D at Raninagar Industrial Park under WBIIDC , Raninagar, Jalpaiguri.
30	Completion of Sinking of 250 x 200 mm dia X 250 metre deep Tubewell along with Pumping Machinery, electrical accessories including interconnection with existing pipe line at Phase-II of Coochbehar I. Park, Chakchaka, Coochbehar
31	Approval of updated DSR of Paschim Medinipur, Kalimpong & Alipurduar

September – 2024

32	Departmental Review Meeting
33	Scrutiny and approval of mineral evidence report in form of G2 level Geological Report
34	Completion of Supplying installation, testing and commissioning of Fire Fighting System including fire pumping machine and pump house at Bishnupur Industrial Park, under WBIIDC, Bishnupur in the district of Bankura, West Bengal
35	Completion of Repairing and Renovation of Falta Office Building including Electrical works at Falta Industrial Park, in the district of South 24 Paraganas
36	Execution of lease deed for Hatgacha Chanda Blackstone Mine
37	Lease Deed Execution of Quartz Feldspar (New)

October – 2024

38	Scrutiny and approval of submitted Mining Plans of Minor Mineral Blocks.
39	Extension of drainage work at Panagarh Branch Canel Shoulder to be completed for Panagarh Industrial Park
40	Completion of Construction of compound Boundary wall for 5 Nos LIG Quarter Buildings at Falta Industrial Park, Sector IV under WBIIDC in the District of South 24 Paraganas
41	Commencement of production in Pachami-Hatgacha-Chanda Blask Stone Mine

November – 2024

42	Scrutiny and approval of mineral evidence report in form of G2 level Geological Report
43	Completion of Fire-Fighting system renewal works(NOC) at Manikanchan SEZ, Salt Lake, Sector-V, Block: CN-1, Kolkata -700 091.
44	Drainage work beside Berger Paints B/W side to be completed at Panagarh Industrial Park
45	Completion of Repairing and Renovation of 24 Nos MIG Quarter including Electrical works at Falta Industrial Park, in the district of South 24 Paraganas
46	Completion of Repairing and Renovation of 12 Nos HIG Quarter including Electrical works at Falta Industrial Park, in the district of South 24 Paraganas
47	Commencement of Production in Raidih and Baraseni Granite Mines

	December – 2024
48	Departmental Review Meeting
49	Scrutiny and approval of submitted Mining Plans of Minor Mineral Blocks.
50	Creation of Landscaping & Beautification Work at Panagarh Industrial Park
51	Completion of Street Lights arrangements with energy efficient LED Luminaries & GI Octagonal Pole at Malda Industrial Park, in the district of Malda
52	Execution of Lease Deed for Jethia Blackstone Mine

January – 2025

53	Updation of website of DMM
54	Pollution Measurement & control work at Panagarh Industrial Park
55	Completion of Upgradation , strengthening of internal road and pavement at Falta Industrial Park, (Sector IV) under WBIIDC, in the district of South 24 Paraganas, West Bengal
56	Identification and Auction of Sand Blocks (9th phase)
57	Approval of updated DSR of rest of the districts

February – 2025

58	Scrutiny and approval of submitted Mining Plans of Minor Mineral Blocks.
59	Construction of multilane access road to the Plasto Steel Park (Phase I and Phase II) for last mile connectivity and construction and development of a new road, inner access pathways, adequate drainage system and truck parking facility at the Plasto Steel Park (Phase-III), Barjora, Bankura. (Upto100% of entire work will be completed)
60	Truck Parking Bay-2 to be completed at Panagarh Industrial Park
61	Completion of Construction of compound Boundary wall for 4 Nos MIG Quarter Buildings at Falta Industrial Park, Sector IV under WBIIDC in the District of South 24 Paraganas
62	Identification and Auction of Sand Blocks (10th phase)
63	Making Gaurangdihi ABC Coal Mine (Phase I) operational

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64	Departmental Review Meeting
65	Scrutiny and approval of mineral evidence report in form of G2 level Geological Report
66	Completion of Water Project executed by PHE, Dte at Panagarh Industrial Park
67	Completion of the work "Construction of a single storied service building at Uluberia Industrial Park, Uluberia, Howrah"
68	Completion of Construction of new 70000 Gallon capacity Over Head Reservoir at Kharagpur Industrial Park under WBIIDC in the district of Paschim Medinipur
69	Identification and Auction of Sand Blocks (11th phase)

Department of Mass Education Extension & Library Services

Month 2024	Proposed Activities of Directorate of Mass Education Extension	Proposed Activities of Directorate of Library Services
April, 2024	1) Holding review meeting with District level officers. 2) Grants towards Hostel Subsidy & Contingency for some Sponsored Special Schools. 3) Updating data bank for inmates of Educational Welfare Homes & students of Special Schools. 4) Inspection of some Sponsored Special Schools and Welfare Homes.	1) Meeting with District Library Officers for Budget Allocations for the year 2024-2025. 2) LLA Meeting in some Districts. 3) Meeting with the members of State Library Council.
May, 2024	1) Process for release of funds towards NR grant for some special schools. 2) Process for release of Maintenance Grants for some Educational Welfare Homes. 3) Inspection of some Sponsored Special Schools and Welfare Homes. 4) Processing of Grants towards School Shoes and Bags for the inmates of Welfare Homes & the students with special need under the Sector, State Development Scheme.	1) Processing of development proposals for a few districts libraries. 2) Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries. 3) Review meeting with District Library Officers.
June, 2024	1) Updating data bank of the employees of Sponsored Special Schools and State Welfare Homes. 2) Inspection of some Welfare Homes and Special Schools. 3) Review meeting with Superintendent of some Aided Welfare Homes.	1) LLA Meeting in some Districts. 2) Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries. 3) Review meeting with District Library Officers for Public Grievance and Court matters.
July, 2024	1) Implementation of Tree Plantation Programme in the campus of Sponsored Special Schools and Welfare Homes. 2) Inspection of some Educational Welfare Homes and Special Schools. 3) Advertisement inviting application from Non-Recognised, Non-Sponsored, Non-Government Institutions for Specially abled students and Welfare Homes for release of ONE TIME GRANT (OTG) to be processed.	1) Meeting with District Library Officers for Observance of Public Library Day on 31.08.24. 2) LLA Meeting in some Districts. 3) Organising Seminars, Workshops, awareness programme in Government, Government Sponsored Libraries.

Month 2024	Proposed Activities of Directorate of Mass Education Extension	Proposed Activities of Directorate of Library Services
August, 2024	1) Processing of proposal towards grants for festival garments for student with special need and inmates of Educational Welfare Homes. 2) Inspection of some Welfare Homes and Special Schools. 3) Felicitation Programme at district level for specially abled students and inmates of Welfare Homes who excelled in Secondary & Higher Secondary Examination held in 2024. 4) Process for release of funds towards NR grants for some special schools, Maintenance Grants for some Welfare Homes and for Hostel Subsidy and Contingency for some Special Schools.	1) Processing of Development proposals for few libraries. 2) Review meeting with the District Library Officers and Librarians on Construction Repair Renovation work of the Govt., Govt. Sponsored and Govt. Aided Libraries, collection of U.Cs & Reconciliation of A/cs. 3) Observance of Public Library Day at District and State Level.
September, 2024	1) Review meeting with the District level Officers. 2) Observance of International Literacy Day, 2024 at State, District Level etc. 3) Inspection of some Welfare Homes and Sponsored Special Schools. 4) Processing for release of ONE TIME GRANT (OTG) for Non-Recognised, Non-Sponsored Special Schools and Social Welfare Homes under the sector, State Development Scheme.	1) LLA meeting in some Districts 2) Meeting with the members of the State Library Council. 3) Organising meeting with the Publishers and Book sellers Associations for District Book Fair Calendar 2024-25.
October, 2024	1) Some proposals for Non-recurring Grants for Welfare Homes and for Special Schools to be processed. 2) Processing of proposals towards Recognition of Special Schools. 3) Inspection of some Welfare Homes and Sponsored Special Schools. 4) Educational Tour for the Sponsored Special Schools to be processed.	1) Meeting with the District Library Officers for District Book Fair. 2) Processing as well as release of Plan Fund. 3) Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries.
November, 2024	1) Release of fund to some Special Schools for Maintenance Grant and for Hostel Subsidy & Contingency to be processed. 2) Process for release of funds towards NR grant for some special schools to be processed. 3) Inspection of some Welfare Homes and Sponsored Special Schools. 4) Review meeting with the District Level Officers.	1) Processing as well as release of Plan Fund. 2) Review meeting with the District Library Officers and Librarians on Construction Repair Renovation work of the Govt., Govt. Sponsored and Govt. Aided Libraries, collection of U.Cs & Reconciliation of A/cs. 3) Review meeting with the District Library Officer and Librarians. 4) Organising Seminar, Workshop, awareness programme in Government, Government Sponsored Libraries.

Month 2024	Proposed Activities of Directorate of Mass Education Extension	Proposed Activities of Directorate of Library Services
December, 2024	1) Home wise Sports and Cultural competition amongst the inmates of Welfare Homes to be processed. 2) Inspection of some Welfare Homes and Sponsored Special Schools. 3) Review meeting with some TIC/ Head of Institutions of Sponsored Special Schools.	1) Organising of District Book Fairs in some Districts. 2) Process for advertisement for admission in certificate course in Library and Information science at Peoples Janata College, Banipur, Nortrh 24 PGS. 3) Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries. 4) Organising Seminar, Workshop, awareness programme in Government, Government Sponsored Libraries.
January, 2025	1) Process for release of fund for maintenance grant and non-recurring grant for some Welfare Homes and Sponsored Special Schools. 2) Processing the grant for scholarship (SAHANUBHUTI) for students with special need studying in Class IX and onwards. 3) Inspection of some Special Schools and Educational Welfare Homes. 4) Organising State level Sports and Cultural Meet for the inmates of Educational Welfare Homes.	1) Processing as well as release of Plan fund to some Govt., Govt. Sponsored and Govt. Aided Libraries. 2) Organizing of District Book Fair in a few districts.
February, 2025	1) Process for release of funds for Hostel Subsidy & Contingency for some Sponsored Special Schools, maintenance grant and NR grant for Welfare Homes and Sponsored Special Schools. 2) Holding review meeting with the District level officers. 3) Inspection of some Educational Welfare Homes and Special Schools.	1) Meeting with District Library Officers for Audit Report, Court Matter & Development Proposals. 2) Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries. 3) Completion of Selection process for financial assistance to Non-Government and Non-Sponsored Libraries.
March, 2025	1) Grants towards reference book for the inmates of Welfare Homes to be processed. 2) Release of fund for NR Grant of some Special Schools and Welfare Homes. 3) Inspection of some Sponsored Special Schools and Welfare Homes.	1) Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries. 2) Review meeting with District Library Officers for Development Proposals.

Department of Minority Affairs and Madrasah Education

Sl. No.	Organisation Name	April, 2024	May, 2024	June, 2024	July, 2024
1.	**West Bengal Minorities' Development & Finance Corporation**	• Preparation of action plan of "Aikyashree" (Pre-Matric, Post-Matric and Merit-cum-Means), TSP and SVMCM scholarships. • Review meeting with School Education Deptt, Bank etc. for scholarship. • Organizing 2 days' Orientation-cum-Training for all the staff-members of Education Section and Education Supervisors of WBMDFC. (50 trainers) • Training of Office Staff on office procedure and accounts etc. (50 trainees) • DLS: Review of previous years' Achievements, Documentation etc. with all field staff and district officers (23 districts, 150 participates)	• Sanction & Distribution of Education Loan -200 (Fresh 50 & Renewal 150) Students, Self Help Group Loan (DLS) - 2000 SHG members. • Review of recovery of different loan schemes. • Skill development training in cyber security, Computer hardware, Basic computer (IMPACT), by WEBEL. • 3 days orientation-cum-training for all field staff of WBMDFC	• Review of recovery of different loan schemes. • Review meeting with district level Officers for scholarship & Students Education Loan. • Skill development training for 2nd batch for MASON in RPL (recognition prior to learning) mode in different districts of W.B. (500 trainee) • Up skilling of the skilled jute diversified candidates by providing modern technology & machineries. • Sanction & Distribution of Education Loan to 200 (Fresh 50 & Renewal 150) Students	• Advertisement for different scholarship & Students Education Loan in important Daily Newspapers & other important Places at District, Sub-division & Blocks and school level. • Profile updation of the institutes for Aikyashree scholarship and other Scholarship schemes. • Holding meetings with Nodal teachers of minority dominated institutions along with concerned BDO/DI/SI of school education departments. • Review of progress of different loan with district level officials. • Sanction and distribution of Education Loan-100 (Fresh 40 & Renewal 60) Students, Term Loan -300 nos. & Self Help Group Loan (DLS) - 8000 members. • Sanction and distribution of 500 Term loan

Sl. No.	Organisation Name	April, 2024	May, 2024	June, 2024	July, 2024
2.	**Director of Madrasah Education**	• Improvement of facilities in English Medium Model Madrasahs.(12 Madrasah)	• Distribution of laboratory equipment/ instruments in aided Madrasahs. (615 Madrasah)	• Review of infrastructure of 615 Madrasahs and MSKs/SSKs.	• Allotment of girls' toilet & drinking water facilities to aided Madrasahs & MSKs/SSKs. (200 madrasah)
3.	**West Bengal Urdu Academy**	• Publication of 1500 copies of 153rd issue of Rooh-e-Adab, West Bengal Urdu Academy's literary Journal. • Commencement of 1 Yr Urdu Language course with 40 students. • Commencement of 1 Yr Arabic Language course with 20 students.	• Inviting applications for Book Grant for successful and meritorious candidates of Class X and XII boards. • Review of performance of free coaching centre. • Review of performance of Bengali Language study centre.	• Felicitation of the 10 top rank holders among successful students of Free Coaching Centre. • Organizing the Function of Shaam e Adab with 100 participants.	• Disbursement of 1200 Book Grant to Madhya-mik, High Madrasah and Higher Secondary Passed students • Publication of 1500 copies of the 154th issue of Rooh-e-Adab, West Bengal Urdu Academy's literary Journal. • Commencement of Computer Training Course with 40 students for the year 2024-25. • Organizing National level Seminar with 15 speakers.
4.	**Aliah University**	• Online application process of AUAT-2024 • 4 nos. of Placement drives for students of Engineering, Science and Humanities. Target 250 students.	• Conducting AUAT-2024 examinations for admission to various academic programmes. Target applicant 10000. • End-Semester examinations. No. of candidates 1600.	• Declaration of AUAT-2024 results • Organising training pro-gramme for pre-placement for the students. Target 300 students. • Declaration of End-Semester results. • Advertisement for Ph.D. Programme. • 4 nos. of Placement drives for students of Engineer-ing, Science and Humani-ties. Target 250 students.	• Completion of admission procedure for undergraduate and postgraduate programmes. Target 2684 students. • 6 nos. of Placement drives for students of Engineering, Science and Humanities. Target 270 students.

Sl. No.	Organisation Name	April, 2024	May, 2024	June, 2024	July, 2024
5.	**West Bengal Board of Madrasah Education**	• Meeting / workshop of review of textbooks (Bengali version) upper primary of rest of books other than 1st ,2nd& 3rd Language. with 10 teachers / experts of madrasahs/schools/other Institution & 3 officers and 04 officials. • Training of teachers including Head of the Madrasahs on Academics and Administration. with 100 teachers / 02 Expert 03 officer & 4 Officils. Institution & 3 officers and 04 officials. • Evaluation of answer scripts of High Madrasah, Alim and Fazil Examination, 2024	• Training of Language on English for upper primary including English Medium Madrasahs. • Conduct of post publication review and post publication scrutiny. • Publication of Madrasah Darpan. • Meeting / workshop on review of curriculum & syllabus for class IX & X (Hadith,Fiqh,Tafsir) with 10 teachers / experts of madrasahs/schools /other Institution & 3 officers and 04 officials.. • Preparation of new text books on Diniyat/Fiqh for class III & IV. with 10 teachers / experts of madrasahs/schools/other Institution & 3 officers and 04 officials.	• Meeting / workshop of review of textbooks for classes IX &X(English version) with 10 teachers / experts of madrasahs/ schools/other Institution & 3 officers and 04 officials. • Training of teachers including Head of Madrasahs on social science for upper primary level. with 100 teachers / 02 Expert 03 officer & 4 Officils. • Registration of class IX and XI (Fazil) • Preparation of new text books on Diniyat/Fiqh for class III & IV.(Continued) with 10 teachers / experts of madrasahs/schools/other Institution , 3 officers and 04 officials.	• Meeting / workshop of review of textbooks (Bengali version) upper primary of rest of books other than 1st ,2nd& 3rd Language. with 10 teachers / experts of madrasahs/schools/other Institution & 3 officers and 04 officials. • Training of teachers including Head of the Madrasahs on Academics and Administration. with 100 teachers / 02 Expert 03 officer & 4 Officils. • Institution & 3 officers and 04 officials. • Evaluation of answer scripts of High Madrasah, Alim and Fazil Examination, 2024 • Publication of Annual Report.
6.	**West Bengal Madrasah Service Commission**	• Verification of documents of Online General Transfer Candidates who are allotted Madrasahs after E-counselling	• Transfer recommendation of eligible Online General Transfer Candidates after verification of documents	• Result of TET Examination of 7th State Level Selection Test (AT) [7th SLST(AT)]	• Conduct of Main Examination of TET qualified candidates for Classes I-IV and Classes V-VIII of 7th State Level Selection Test (AT) [7th SLST(AT)]

Sl. No.	Organisation Name	April, 2024	May, 2024	June, 2024	July, 2024
7.	**West Bengal State Haj Committee**	• Preparation of City Check-in at Madinat-ul-Hujjaj. • Visit to Airport for creation of Infrastructure and other issues relating to Haj Operation - 2024 • Arrangement of 40 Vaccination Camps at Sub-Divisional Level. • Training of Khadim-ul-Hujjaj for Haj-2024 • Receiving of 5000 Passports from Haj Committee of India after VISA endorsement.	• Final inspection at NSCBI, Airport. • Departure of 8000 Haj Pilgrims to Kingdom of Saudi Arabia for Haj-2024. (Expected from 09/05/2024 to 10/06/2024) from Kolkata Embarkation point.	• Departure of 8000 Haj Pilgrims to Kingdom of Saudi Arabia for Haj-2024. (Expected from 09/05/2024 to 10/06/2024) • Return flights/arrival of 8000 Hajis from Kingdom of Saudi Arabia. (Expected from 20/06/2024 to 21/07/2024)	• Return flights/arrival of 8000 Hajis from Kingdom of Saudi Arabia. (Expected from 20/06/2024 to 21/07/2024)
8.	**Board of Auqaf, West Bengal**	• Disbursement of Eid grant and beneficiaries allowances.	• Review of status of different hostels under Board of Auqaf, W.B. • Review of survey of Wakf Estates.	• Review of application for registration of Waqf Estates and appointment of Mutwallis. • Review of progress of Development of Wakf Properties. • Launching of online portal for better service delivery in connection with Administration, Protections, Supervision and Development of Auqaf Scheme 2013.	• Updating database of online portal for better service delivery in connection with Administration, Protections, Supervision and Development of Auqaf Scheme 2013. • Evaluation of social services renderd by the Imams & Moazzins. • Review of development of Waqf Estates and preparation of action plan.

Sl. No.	Organisation Name	April, 2024	May, 2024	June, 2024	July, 2024
9.	**West Bengal Minorities Commission**	• Revision of previous Study Tours	• Revision of previous Study Tours	• Study Tour at Hooghly District • Study Tour at Birbhum District	• Study Tour at Malda District • Study Tour at Dakshin Dinajpur District • Study Tour at Uttar Dinajpur District
10.	**Department & Directorate, MDW**	• Review of MsDP Schemes with District level Officers. • Release of 2nd instalment of fund under IMDP, Boundary Wall around Graveyard, DMWRP & MDW Schemes. • Review of IMDP Scheme and Loan Schemes.	• Review of the functioning of Sadbhav Mandaps. • Release of budgetary fund to parastatal organisation. • Review of all schemes with the DMs, ADMs & DOMAs and all parastatals	• Review of the functioning of e-office in department and Parastatal organizations.	• 'Examination of Schemes submitted under MsDP/ IMDP by districts. • Review of functioning of Hostels including timely disbursement of Maintenance Allowance • Review of all schemes with the DMs, ADMs & DOMAs and all parastatals.

Sl. No.	Organisation Name	August, 2024	September, 2024	October, 2024	November, 2024
1.	**West Bengal Minorities Development & Finance Corporation**	• Distribution of scholarship of Haji Mohammed Mohsin to 100 nos. of Meritorious Students (Madhyamik, High Madrasah and AlimExamination-2023) • Skill development training in Plumbing, Electrician, hand embroidery, handicrafts & fashion jewellery. • Organising special recovery camp at different Districts. • Sanction & distribution of Term Loan-500, Self Help Group Loan (DLS) -5000 SHG members & 90 (Fresh 40 & Renewal 50) Students of Education Loan.	• Review of recovery of loan. • Disbursement of Self Help Group Loan (DLS) - 15000 Members, Term Loan to 500 persons. • Sanction & Distribution of Education Loan -160 (Fresh 50 & Renewal 110) renewal Students. • Sanction &distribution of Aikyashree Scholarship for renewal candidates. • Skill development training of sewing, tailoring, parlour & beauty therapy.	• Sanction & distribution of Term Loan (300 nos.), Self Help Group Loan (DLS) -5000 membersand Education Loan 160 (Fresh 50 & Renewal 110). • Disbursement of Pre-Matric, Post-Matric and Merit-cum-Means scholarship under Aikyashree Scheme and TSP & SVMCM Scholarships schemes. • Sanction & Distribution of Aikyashree Scholarship for fresh and renewal candidates.	• Review of verification of "Aikyashree" TSP and SVMCM. • Training on EDP subject to approval by Govt. • Disbursement of Education Loan- 170 (Fresh 50 & Renewal 120) renewal Students, Term Loan 1700 &Sanction of Self Help Group Loan (DLS) -5000 SHG members. • Sanction & Distribution of Aikyashree Scholarship for fresh and renewal candidates.
2.	**Director of Madrasah Education**	• Improvement of library & reading room & distribution of library books to all 615 Madrasahs.	• Improvement of building of Jr. High/High & H.S. Madrasahs including Alim/Fazil Madrasahs & MSKs/SSKs.	• Review of infrastructure of 497 MSKs/SSKs and improvement of infrastructure wherever required. • Implementation of TARUNER SWAPNO Scheme.	• Distribution of Equipment & furniture in recognized aided Madrasahs & Up gradation of Jr. high Madrasahs.

Sl. No.	Organisation Name	August, 2024	September, 2024	October, 2024	November, 2024
3.	**West Bengal Urdu Academy**	• Organizing functions of Shaam-e-Adab with 100 participants.	• Review of performance of Free Coaching & Bengali language Course study centre.	• Publication of 1500 copies of the 155th issue of Rooh-e-Adab, West Bengal Urdu Academy's literary Journal. • Organizing functions of Shaam e Adab.	• Initiating the process for next All India Urdu Book Fair. • Observing the Birth anniversary of Allama Iqbal. • Observing the Birth anniversary of MaulanaAbulKalam Azad
4.	**Aliah University**	• Induction Programme of engineering departments. Target 300 students. • 4 nos. of Placement drives for students of Engineering, Science and Humanities. Target 220 students.	• Completion of admission process for Ph.D. Programme. Target 180. • 4 nos. of Placement drives for students of Engineering, Science and Humanities. Target 280 students.	• Review of the performance of students particularly the weaker students and follow-up. Target 100 students. • Review of training & placement cell.	• Organising University Sports. • End-semester examinations. No. of candidates 1600. • Organising training programme for placement of students. Target 200 students.
5.	**West Bengal Board of Madrasah Education**	• Training of teachers for science and environment for upper primary with 100 teachers / 02 Expert 03 officer & 4 Officils • Collection of checklist of registration of class X. • Review & correction of Text Books Arabic , fiqh, Islam Parichay for class VI to VIII. with 10 teachers / experts of madrasahs/schools/other Institution & 3 officers and 04 officials.	• Completion of all Text books revision upto class VIII. with 10 teachers / experts of madrasahs/ schools/other Institution & 3 officers and 04 officials. • Teachers Training of Science teachers including Head of the madrasah. with 100 teachers / 02 Expert 03 officer & 4 Officils	• Issuance of registration certificate. • Submissionww of revised copy of all text books up to class VIII	• Collection of question papers for Test papers Alim & High Madrasah • Preparation of test papers for upcoming Board's Examination • Teachers Training on Academic & Administrative workshop for Head of Madrasahs. with 100 teachers / 02 Experts, 03 officers & 4 Officils

Sl. No.	Organisation Name	August, 2024	September, 2024	October, 2024	November, 2024
		• Preparation of new text books on Diniyat/Fiqh for class III & IV. (Continued) with 10 teachers / experts of madrasahs/schools/other Institution & 3 officers and 04 officials			
6.	**West Bengal Madrasah Service Commission**	• Result of Main Examination for Classes IX-X and Classes XI-XII of 7th State Level Selection Test (AT) [7th SLST(AT)]	• Result of Main Examination for Classes I-IV and Classes V-VIII of 7th State Level Selection Test (AT) [7th SLST(AT)]	• Document verification of Main Exam qualified candidates for Classes IX-X and Classes XI-XII of 7th State Level Selection Test (AT)	• Interview of Main Exam qualified candidates for Classes IX-X and Classes XI-XII of 7th State Level Selection Test (AT)
7.	**West Bengal State Haj Committee**	• Facilitation of Passport Application for Haj- 2025 (approx 50 nos.)	• Facilitation of Passport Application for Haj- 2025 (approx 50 nos.)	• Facilitation of Passport Application for Haj- 2025 (approx 200 nos.)	• Facilitation of Passport Application for Haj- 2025 (approx 300 nos.) • Announcement for Haj- 2025, online applications facilitations.
8.	**Board of Auqaf, West Bengal**	• Review of the working of Wakf Hostels.	• Resource mobilization of the Board. • Admission in Wakf Hostels.	• Review of legal matters of Board. • Review of collection of wakf contribution as per Section 72 of the Wakf Act.	• Review of lease maters of the Waqf Estates.
9.	**West Bengal Minorities Commission**	• Study Tour at Bankura District • Study Tour at Purulia District • Study Tour at Jhargram District	• Study Tour at Alipurduar District • Study Tour at Coochbehar District • Study Tour at Paschim Bardhaman District	• St Study Tour at Howrah District • Study Tour at Kolkata District	• Study Tour at Darjeeling District • Study Tour at Jalpaiguri District • Study Tour at Kalimpong District

Sl. No.	Organisation Name	August, 2024	September, 2024	October, 2024	November, 2024
10.	**Department & Directorate, MDW**	• Setting up the targets for construction of ACR, Drinking water facility, Toilets, Provision of computers in Govt aided Madrasahs/SSKs /MSKs • Review of implementation of Right to Public Service Delivery Act. • Review of Coaching and Skill Dev. Schemes of WBMDFC. • Submission of proposals under MsDP to Govt. of India.	• Review of the implementation of different schemes of the MAME Deptt. & Directorate of MDW . • Release of fund for schemes under MsDP/ IMDP/MDW.	• Preparatory meeting on Madrasah Sports. • Review of court cases. • Review of Minorities Development and Welfare schemes. • Preparatory meeting for Budget.	• Review of the progress of Housing scheme for destitute minority women & submission of UC. • Review of fund requirement of Parastatal Organisations. • Review of all schemes with the DMs, ADMs & DOMAs.

Sl. No.	Organisation Name	December, 2024	January, 2025	February, 2025	March, 2025
1.	**West Bengal Minorities Development & Finance Corporation**	• Awareness cum distribution of loan at the district (Term Loan-2000, Self Help Group Loan (DLS) - 15,000 SHG members& Education Loan-170 (Fresh 50 & Renewal 120) renewal Students.) • Recovery Camps at the poor recovery areas at different Blocks. • Sanction & Distribution of Aikyashree Scholarship for fresh and renewal candidates. • Commencement of skill training in NIFT for 140 candidates.	• Disbursement of residual scholarships under Aikyashree (Pre-Matric, Post-Matric and Merit-cum-Means scholarship) and other schemes. • Sanction and distribution of 250 (Fresh 100 & Renewal 150) Education Loan, 1000 Term Loan, Self Help Group Loan (DLS) - 10000 SHG members. • Training on EDP for 500 candidates in different districts of West Bengal. Subject to approve by Government. • Pre-recruitment coaching for combined services subject to approval of the Govt.	• Sanction and distribution of 230 (Fresh 50 & Renewal 180) Education Loan, Sanction of residual cases of Term Loan & Self Help Group Loan (DLS) - 10000 SHG members. • Milan Utsav for 7 days with 5,00,000 visitors & 200 stalls depending upon the approval of the appropriate authority. • Review and monitoring of the progress of different scholarships.	• Finalizing the yearly Target of different Scholarship scheme for 2024-25. • Preparation of Annual Action Plan of WBMDFC for 2022-23. • Commencement of Coaching for Police Constable of 1000 candidates. • Sanction & Distribution of Students Education Loan -200 (Fresh 50 & Renewal 150), Self Help Group (DLS)-residual of 2023-24 5,000 beneficiaries. • Skill development training 1st batch for Masons in RPL (recognition prior to learning) mode in Murshidabad districts-continued.
2.	**Director of Madrasah Education**	• District Level Games & Sports of Madrasahs students (615) Madrasahs & 497 MSKs & SSKs. (If Govt. approves). • Printing/Distribution of Text Books to all students	• State Level Games and sports of Madrasahs students (615) Madrasahs & 497 MSKs & SSKs. (If Govt. approves). • Holding of Coaching Camps for Madrasahs	• Distribution of incentive to all girl students of class IX-XII of 615 recognized aided Madrasahs. • Holding of Coaching Camps in Badminton, Volly ball, Kabaddi & Khokho. (If Govt. approves).	• Improvement of facilities in English Medium Model Madrasahs.

Sl. No.	Organisation Name	December, 2024	January, 2025	February, 2025	March, 2025
		of Govt. Aided Madrasahs/MSKs/SSKs. • Setting up of 100 Smart Classes/ICT in Govt. Aided Recognized Madrasahs	Students in a) Football, b) Swimming (If Govt. approves). • Distribution of Bag & Shoes to the students of class I to VIII of Aided/ MSKs/SSKs. • Distribution of Dress to all students of class I-VIII of 615 recognized aided Madrasahs & 497 MSKs/SSKs • Setting up of 100 Computer Lab in Govt. Aided Recognized Madrasahs		
3.	**West Bengal Urdu Academy**	• Disbursement of books to 60 Urdu Libraries under the scheme of Grant to Urdu libraries. • Organizing National Urdu Theatre Festival with 6 Drama Groups	• To organize 16th All India Urdu Book Fair with 25 publishers. • Publication of 1500 copies of 152nd issue of Rooh-e-Adab, West Bengal Urdu Academy's literary Journal. • Releasing of 10 Published Books. • Organizing the function of Shaam e Adab. • Commencement of 50 Free Tuition Centres (Class 8-10) for the Academic year 2024-25 with 2250 students.	• Inviting application for Grant to Urdu Libraries. • Inviting application for Subsidy on Manuscript. • To participate in the World Book fair organized by National Book Trust. • Purchase of books of Rs. 4 lakhs for Central Urdu Library at WBUA	• Organizing the function of Shaam e Adab.

Sl. No.	Organisation Name	December, 2024	January, 2025	February, 2025	March, 2025
4.	**Aliah University**	• Submission of report for AUAT-2024 • Declaration of End-Semester results • Student Development programme (soft-skill & aptitude) for pre-placement. Target 200 students.	• Appointment of Chairman & Vice-Chairman for AUAT-2025 • Preparation of norms and regulations for conducting AUAT-2025 examinations • Student development programme (soft-skill & aptitude) for pre-placement. Target 150 students. • 5 nos. of Placement drives for students of Engineering, Science and Humanities. Target 300 students.	• 1st semester exam of both UG & PG Programme. No. of candidates 1800. • Commencement of classes of Even-Semester B. Ed. and PG 2nd semester. No. of candidates 550.	• Advertisement for admission to undergraduate and postgraduate programmes through AUAT-2025. • 5 nos. of Placement drives for students of Engineering, Science and Humanities. Target 300 students.
5.	**West Bengal Board of Madrasah Education**	• Filling up of the forms of High Madrasah, Alim and Fazil Examination • Publication of Test Papers(High & Alim)	• Meeting / workshop on review of curriculum & syllabus with 10 teachers / experts of madrasahs/ schools/other • Institution & 3 officers and 04 officials. (Primary Level).	• Conduct of High Madrasah, Alim and Fazil Examination, 2024. Total Enrolled in H.M., Alim, Fazil : 65245. (Expected) • Meeting / workshop on review of Text Books (Arabic & Diniyat) with 10 teachers / experts of madrasahs/schools/other • Institution, 3 officers and 04 officials. (Primary Level).	• Evaluation of answer scripts(Alim,Fazil, High Madrasah.) • Conduct of Fazil 1st year examination of Senior Madrasah • Work shop of Book review (Upper Primary) 1st, 2nd & 3rd Language with 10 teachers / experts of madrasahs/schools/ other Institution, 3 officers and 04 officials.

Sl. No.	Organisation Name	December, 2024	January, 2025	February, 2025	March, 2025
6.	**West Bengal Madrasah Service Commission**	• Document verification of Main Exam qualified candidates for Classes I-IV and Classes V-VIII of 7th State Level Selection Test (AT)	• Interview of Main Exam qualified candidates for Classes I-IV and Classes V-VIII of 7th State Level Selection Test (AT)	• Final Result of 7th State Level Selection Test (AT) for Classes: I-IV, V-VIII, IX-X and XI-XII	• Counselling and Recommendation of all successful candidates of 7th SLST (AT) for appointment of Assistant Teacher in different non-Govt. aided Madrasahs
7.	**West Bengal State Haj Committee**	• Online Haj applications facilitations at Madinat-ul-Hujjaj, Haj House & District Minority Offices. • Selection of Trainers for Training of Trainers for Haj-2025 at Kolkata.	• Selection of Khadim-ul-Hujjaj for Haj-2025. • Commencement of Payment of 1stinstallment by selected Pilgrims & Collection of receipts. • 10 Training Programmes of Haj Pilgrims at District Level. • Advertisement for online application for Free residential IAS coaching at Haj Tower.	• Commencement of Payment of 2nd Instalment by selected Pilgrims & Collection of receipts. • 20 (approx) Training Programmes of Haj Pilgrims at District Level. • Submission of original passports of Pilgrims along with payment receipt of Advance Haj Amount and Medical Certificate to HCoI of Haj applicants. • IAS Coaching Entrance Test and commencement of IAS coaching classes.	• Selection of 25 Khadim-ul-Hujjaj for Haj - 2025. • Haj preparedness meeting to be chaired by Chief Secretary.
8.	**Board of Auqaf, West Bengal**	• Organizing awareness Camp with Mutawallis, Imams & Moazzins. • Review of progress of online portal for better service delivery in connection with Administration, Protections, Supervision and Development of Auqaf Scheme 2013.	• Review of status of court cases of Board. • Review of functioning of Wakf Hostels.	• Review of survey of Wakf Estates. • Review of legal matters of Board. • Preparation of draft Budget of the Board.	• Review of collection of wakf contribution as per Section 72 of the Wakf Act. • Preparation of final Budget of the Board.

Sl. No.	Organisation Name	December, 2024	January, 2025	February, 2025	March, 2025
9.	**West Bengal Minorities' Commission**	• Observation of Minorities' Rights day on 18th December, 2024	• Study Tour at Murshidabad District • Study Tour at North 24 Parganas District • Study Tour at Purba Bardhaman District	• Study Tour at Nadia District • Study Tour at South 24 Parganas District	• Study Tour at Purba Medinipur District • Study Tour at Paschim Medinipur District
10.	**Department & Directorate, MDW**	• Review of progress of various infrastructural works in Madrasahs. • Review of Public Services Delivery Act. • Review of Computer Aided learning and ICT at Madrasahs. • Review of the scheme for financial assistance to NGOs and sanctioning of new proposals. • Review of the functioning of Minority Hostels.	• Release of fund under Scheme for infrastructure development through assistance to NGO • Review of disbursement under Term Loans and DLS. • Review of all schemes with the DMs, ADMs & DOMAs and all Parastatals.	• Review of IMDP, MsDP, DMWRP, Boundary Wall & MDW Schemes. • Preparation of action plan for scholarship & loan schemes. • Review of the working of Madrasah Board. • Action plan for Waqf Development projects.	• Review of computer aided learning & ICT in Madrasahs. • Review of scholarship schemes of WBMDFC. • Review of the functioning of Urdu Academy including operationalisation of Regional Office of Urdu Academy at Asansol.

DEPARTMENT OF MICRO, SMALL & MEDIUM ENTERPRISES & TEXTILES

I. Major Trainings / Capacity Development Intervention

Directorate of MSME	
1.	Training programme on various aspect of MSME sector for IDOs within the month of March , 2025
2.	Training of Joint Director, Deputy Directors/General Managers within the Month of March , 2025
West Bengal Khadi and Village Industry Board	
1.	Training Programme on skill development of artisans under Project Muslin Spinning & Weaving, Ready Made Garments - 24-Pgs (N), Honey Processing, E-Commerce/E-Marketing etc. will be continuing throughout the year.
Directorate of Textile (Handlooms etc)	
1.	Training of newly promoted DO (H) / TO (Tex) in ATI

II. Monthly/Quarterly Review Meetings

Directorate of MSME	
1.	Finance Clinic - in every district on 15th of every month
Directorate of Textile (Handloom)	
1.	Meeting with DDs and DO (H)s at State Level once in each month
2.	District Level Coordination & Monitoring Committee for Handloom and Textile sector (DLCMC) Meeting once after a gap of every two month.
3.	Meeting with the PWCS, Handloom Clusters, Financing Bank, Co-op. Auditors etc. conducted by Divisions on 15th of every month.
West Bengal Khadi and Village Industry Board	
1.	Monthly review meeting with District Officers.

III. Welfare Schemes: Targets and Plan

Directorate of MSME - Welfare Schemes for Handicraft Artisans	
1.	Old Age Pension @Rs. 1000 p.m. to artisans: To be provided to 3200 artisans
Directorate of Textile (Handloom) - Welfare Schemes for Handloom, Weavers	
1.	Old Age Pension to the Handloom Weavers (Artisans) @Rs. 1000/- per month for 6000 Weavers under Joy Bangla Scheme is to be targeted from April-2024 to March-2025.
West Bengal Khadi and Village Industries Board - Welfare Schemes for Khadi artisans	
1.	Khadi and Poly Vastra Trust: 8700 Khadi artisans to be covered during the year

IV. Milestones (Launches / Inauguration)

April, 2024

Directorate of MSME	
(a)	Completion of CFC building of Lalbazar Brass & Bell metal Cluster, Bankura
(b)	Training on design development in Ratua II wooden furniture, Malda
(c)	Toolkits distribution in Dubrajpur Gate & Grill Cluster, Birbhum

Directorate of Textile (Handloom etc)	
(a)	Installation of modern high-tech industrial sewing machine in the work shed of Purulia RMG Cluster Industrial Cooperative Society Ltd, Purulia.
(b)	Installation of modern high-tech industrial sewing machine installation in the work shed of Jotghanashyam Alor Thikana Readymade Garments Manufacturing Cluster & REH Industrial Coop. Socy. Ltd., (Daspur, Paschim Midnapore).
(c)	Installation of modern high-tech industrial sewing machine installation in the work shed of Suri Women Readymade Garments Cluster Industrial Co-operative Society Ltd, Bibhum.
West Bengal Khadi and Village Industry Board	
(a)	Foundation stone of Baluchuri Weaving Cluster, Bankura.
West Bengal Small Industries Development Corporation (WBSIDCL)	
(a)	Commencement of Setting up of STANDARD PLUG & PLAY PEB SHED in Dabgram Industrial Park, Phase-III in the district Jalpaiguri
(b)	Completion of the work of Development of Industrial Park at Ethelbari IP, Alipurduar.
(c)	Commencement of Up-gradation of Behala IP (incl Overhead Reservoir), Kolkata

May, 2024

Directorate of MSME	
(a)	Installation of P&M in Brass & Bell Metal Cluster, Kalyanpur, Purba Medinipur
(b)	Integrated Training Programme on Pottery Clusters in West Bengal
(c)	Installation of P&M in Brass & Bell Metal Cluster Tikarbeta, Birbhum
Directorate of Textile (Handloom etc.)	
(a)	Starting of Certificate Course on "Baluchari Weaving and Packaging" at Regional Design Centre at Bishnupur of Bankura inside KG Engineering College, Bankura.
(b)	Installation of modern high-tech industrial sewing machine in the work shed of Krishnanagar- I RMG Cluster & REH Industrial Cooperative Society Ltd, Nadia.
(c)	Installation of modern high-tech industrial sewing machine installation in the work shed of Ranaghat-I Garments REH & Industrial Cooperative Society, Nadia.
(d)	Installation of modern high-tech industrial sewing machine in the work shed of Gochhati Alor Thikana Readymade Garments Manufacturing Cluster & REH Industrial Coop. Socy. Ltd., (Daspur, Paschim Midnapore).
West Bengal Khadi and Village Industries Board	
(a)	Opening of new sales outlet at Newtown.
West Bengal Small Industries Development Corporation Ltd. (WBSIDCL)	
(a)	Completion of Industrial Park at Dabgram (Phase-III), Jalpaiguri.

June, 2024

Directorate of MSME	
(a)	Starting of Civil Work in CFC of Basirhat Steel Cluster, North 24 Pgs.
(b)	Starting of Civil Work in CFC of Ashokenagar Industry Hub, North 24 Pgs.
(c)	Building completion of Madur (Mat) Hub at Ruinan under Sabang Development Block, Paschim Medinipur.
Directorate of Textile (Handloom etc)	
(a)	Construction of link road of 18.525 km at Nabadwip block.
(b)	Installation of modern high-tech industrial sewing machine in the work shed of Matangini RMG Industrial Cooperative Society Ltd, South 24 Parganas

(c)	Installation of modern high-tech industrial sewing machine installation in the work shed of Bhangore RMG Cluster & REH Industrial Cooperative Society, South 24 Parganas.
(d)	Installation of modern high-tech industrial sewing machine in the work shed of Gouri Readymade Garments Manufacturing REH Industrial Cooperative Society Ltd, Purba Bardhaman.
(e)	Construction of link road of 12.30 km at Nabadwip Municipality.
West Bengal Khadi and Village Industries Board	
(a)	Start of Training to the Artisans of Readymade Garments unit at Illambazar in Birbhum District.
West Bengal Small Industries Development Corporation (WBSIDCL)	
(a)	Completion of the work of Development of Industrial Park at Ambari Falakata IP, Ph-II at Block Rajganj in the district Jalpaiguri.
(b)	Completion of the project of Integrated Textile Park at Kalyani under Nadia District.

July, 2024

Directorate of MSME	
(a)	Toolkits distribution in Bangaon Comb Cluster, North 24 Pgs
(b)	Advanced training programme on skill development in Kunor Terracotta Cluster, Uttar Dinajpur
(c)	Installation of P&M in Shantiniketan Leather Cluster, Birbhum
Directorate of Textile (Handloom etc.)	
(a)	Distribution of looms and accessories under Purba Bardhaman Mega Handloom Clusters.
(b)	Training on carpet weaving at Mega Carpet Cluster at Uttar Ramchandrapur, English Bazar Block, Malda.
(c)	Installation of modern high-tech industrial sewing machine in the work shed of Hanskhali Block RMG Cluster & REH Industrial Cooperative society, Nadia.
(d)	Installation of modern high-tech industrial sewing machine installation in the work shed of Shree Ganesh Readymade Garment Samabay Samity, Nadia.
(e)	Installation of modern high-tech industrial sewing machine in the work shed of Rahul Readymade Garments Manufacturing REH Industrial Cooperative Society Ltd., Purba Bardhaman.
(f)	Construction of 2.21 k.m. Concrete Road with Gurd Wall & Pilling Work from H/O Anil Rana to H/O Badal Ghorai at Basudebpur Gram Panchayat under Egra-II Panchyat Samity , Purba Medinipur District.
(g)	Construction of 2.50 k.m. Concrete Road with Gurd Wall & Pilling Work from H/O Susanta Jana to H/O Dipak Bera at Gobindachak T.S.S. Ltd. Jukhia Gram Panchayat under Bhagabanpur-II Panchayat Samity, Purba Medinipur District.
West Bengal Khadi and Village Industry Board	
(a)	Foundation stone of Oil extraction and cake preparation from Neem seed at Simlipal, Bankura.

August, 2024

Directorate of MSME	
(a)	Toolkits distribution in Chaltaberia Pottery Cluster, North 24 Pgs
(b)	Installation of P&M in Naihati Bori Cluster, North 24 Pgs
(c)	Toolkits distribution in Belia Pottery Cluster, Jhargram

Directorate of Textile (Handloom etc.)	
(a)	Distribution of looms and accessories under Nadia Mega Handloom Clusters.
(b)	Operationalization of Yarn depot cum Procurement Centre at Dhatrigram, Purba Bardhaman.
(c)	Inauguration of Design Centre under Nadia Mega Handloom Clusters.
West Bengal Khadi and Village Industries Board	
(a)	Foundation Stone of Honey Cluster at Dihipara in Murshidabad.
West Bengal Small Industries Development Corporation Ltd. (WBSIDCL)	
(a)	Commencement of the Project of Biswa Khudra Bazar Ph-III at Bolpur, Birbhum
(b)	Commencement of the Project of Mistanna Bhavan at New Town, Kolkata

September, 2024

Directorate of MSME	
(a)	Installation of P&M in Basirhat Misti Hub, North 24 Pgs
(b)	Advanced training program on skill development in Khayrasole wooden furniture Cluster, Birbhum
(c)	Toolkits Distribution in Gur-Batasa Cluster, Iswarganj, Malda
Directorate of Textile (Handloom etc.)	
(a)	Operationalization of Tater Haat at Contai.
(b)	Completion of individual work-sheds under Margram, Margram Shivtala and Kaiadaha Netaji Clusters, Rampurhat-II, Birbhum district.
West Bengal Khadi and Village Industries Board	
(a)	Foundation Stone of Bee keeping Project at Raidighi, South 24 Parganas.
West Bengal Small Industries Development Corporation (WBSIDCL)	
a)	Commencement of the Project of Development of Industrial Park at Balurghat in the district of Dakshin Dinajpur.
b)	Completion of the project of Development of Industrial Park at Shaktigarh IP-II in the District Purba Bardhaman.

October, 2024

Directorate of MSME	
(a)	Inauguration of Daspur II Steel Fabrication Cluster, Paschim Medinipur.
(b)	Toolkits Distribution in Notungram Mat Cluster, North 24 Pgs.
Directorate of Textile (Handloom etc.)	
(a)	Operationalization of Regional Design Centre, Coochbehar.
(b)	Inauguration of CFC at Malegaon, Uttar Dinajpur.
(c)	Inauguration of Design Centre under Mega Handloom Clusters at Purba Bardhaman.
West Bengal Khadi and Village Industries Board	
(a)	Foundation Stone of Sal Leaf Plate & Bowl Making project at Puncha, Purulia.

West Bengal Small Industries Development Corporation (WBSIDCL)	
a)	Commencement of the work of Development of Industrial Park at Berhampore IP-II in the District Murshidabad.

November, 2024

Directorate of MSME	
(a)	Participation in 'Raas Mela' in Coochbehar
(b)	Inauguration of CPC of Water Hyacinth project, Birbhum
(c)	Advanced training programme in Jute Diversified Cluster, Jhalda, Purulia
(d)	Completion of Civil construction of CFC of Waste Plastic Cluster, Malda
Directorate of Textile (Handloom etc.)	
(a)	Inauguration of 01 Yarn Depots in the Coochbehar District.
(b)	Setting up of two cluster level Design Centres in Coochbehar district.
West Bengal Khadi and Village Industries Board	
(a)	Foundation stone of Vermicompost project at Basanti & Canning, South 24 Parganas and Khoribari, Darjeeling.
West Bengal Small Industries Development Corporation (WBSIDCL)	
(a)	Commencement of the work of Development of Integrated Textile Park / MSME Industrial Park in Mouza - Dejuri, located in Kangsabati Spinning Mill under Barjora Block in the district of Bankura.
(b)	Commencement of the work of CETP at Santoshpur IP in the District South 24 Parganas

December, 2024

Directorate of MSME	
(a)	Inauguration of Gold Hub, Paschim Medinipur
(b)	Completion of CFC Building of Makhana Processing Cluster, Malda
(c)	Completion of Civil construction of CFC of Janbazar Leather Shoe cluster, Kolkata
Directorate of Textile (Handloom etc.)	
(a)	Training and loom distribution at Malegaon, Uttar Dinajpur under Maleagon Mge Carpet Cluster.
(b)	Inauguration of 02 Yarn Depots at Digha, Purba Medinipur and Sukchar, North 24 pgns districts.
(c)	The CFC of following clusters may be inaugurated in December 2024 :
	1. Setting-up of infrastructure of Ranibandha Kakuria Hl Clus Dev Society.
	2. Setting-up of infrastructure of Dakshin Dhatrigram Hl Clus Dev Society.
	3. Setting-up of infrastructure of Mirjapur Cluster Dev Society.
	4. Setting-up of infrastructure of Baghadanga Jalahati Handloom Cluster Development Centre.
	5. Setting-up of infrastructure of Dhatrigram Udbastu Handloom Cluster Development Centre.
	6. Setting-up of infrastructure of Stationpara Dhatrigram Handloom Cluster Development Centre.
	7. Setting up of infrastructure of Lakshmipur Handloom Cluster Development Centre and Construction of black top 1.1 KM link road from the house of Gakul Chakraborty to Juger Par, Bhogpur GP under Purbasthali-I PS, Dist-Purba Bardhaman.
	8. Setting up of infrastructure of Udaynarayanpur Block Handloom Cluster Development Centre.
(d)	Setting up of five modern Dye Houses at Shantipur, Ranaghat and Fulia of Nadia district.
West Bengal Khadi and Village Industries Board	
(a)	Foundation stone of CPC for the project Madurkathi at Sabang, Medinipur.

West Bengal Small Industries Development Corporation (WBSIDCL)	
a)	Commencement of the Project of Development of Industrial Park at Sainthia in the district of Birbhum.
b)	Commencement of the project of Unity Mall, Kolkata. (June)
c)	Completion of the civil work of Development of Industrial Park at Gangajalghati IP, Bankura.

January, 2025

Directorate of MSME	
(a)	Tool-kits distribution in rubber moulding cluster Raghudebpur , Howrah
(b)	Tool- kit distribution of two nos of REH ICSL
Directorate of Textile (Handloom etc.)	
	Setting-up of 3 Clusters at Samudragarh Handloom Cluster, Hatsimla Handloom Cluster & Baruipara Jandani Handloom Cluster.
West Bengal Khadi and Village Industries Board	
(a)	Foundation stone of RMG Project at Nakashipara Block, Nadia.
West Bengal Small Industries Development Corporation (WBSIDCL)	
(a)	Commencement of the Project of Silk Printing Park at Sreerampore, Hooghly.

February, 2025

Directorate of MSME	
(a)	Completion of CFC Waste Plastic Cluster ,Sujapur , Malda
(b)	Tool- kit distribution of three nos of REH ICSL
Directorate of Textile (Handloom etc.)	
(a)	Providing machineries to 35 nos of RMG Clusters in different districts of West Bengal.
(b)	Setting-up of 'Bishnupur Handloom Craft Village' at Bishnupur, Bankura.
West Bengal Khadi and Village Industries Board	
(a)	Foundation Stone of Project Herbal Abir-Making from Ploash Flower and Neem Leaves at Ranibandh, Bankura.
West Bengal Small Industries Development Corporation Ltd. (WBSIDCL)	
a)	Completion of Standard Design Factory (SDF) Building for Toy Manufacturing Units inside the premises of Kalyani Industrial Park, Block-2, Phase-III, Nadia.
b)	Completion of the work of Development of Industrial Park at Salanpur / Dharma Industrial Park, Asansol in the district of Paschim Bardhaman.

March, 2025

Directorate of MSME	
(a)	Tool-kits distribution in shuttle cock cluster Uluberia , Howrah
(b)	Tool- kit distribution of three nos of REH ICSL
Directorate of Textile (Handloom etc.)	
(a)	Setting-up of Parulia Handloom Cluster, Dakshin Mertala Bangapara Small Handloom Cluster & Bargachhi Small Handloom Cluster and Chandanpur HL Cluster.
(b)	Setting up of CFC at Sribiddhi HL Cluster, Santipur, Nadia.

West Bengal Khadi and Village Industries Board	
(a)	Foundation Stone of Gamcha & Saree project at Kalchini, Alipurduar.
West Bengal Small Industries Development Corporation Ltd. (WBSIDCL)	
(a)	Setting up of a Readymade Garment Hub for local Dorjees at Nungi, Maheshtala, South 24 Pgs
(b)	Setting up of Green Firecracker Cluster at Baruipur & Berhampore .

V. Events

a) West Bengal State Export Promotion Society

MONTH	EVENTS	PLACE
April 2024	NIL	NIL
May 2024	Participation in IIMTF 2024	Ranchi (Date as may be fixed by BCCI)
June 2024	Participation in Mango Fair to be organised by the office Resident Commissioner,	Handloom Haat, Janakpuri, of New Delhi.
July 2024	Organization of West Bengal Handicrafts Fair, EZCC	EZCC, Salt Lake, Kolkata
August 2024	Organization of Bengal Baluchari, Kantha & Silk Fair	EZCC, Salt Lake, Kolkata
	Giftex Mumbai 2024 (Corporate Fair)	Nehru Centre, Worli, Mumbai
September	Participation in International Autumn Fair	Birmingham, United Kingdom.
	Participation in Pre-puja Handicrafts and Handlooms Exhibition to be organised by the office of Resident Commissioner, New Delhi	Handloom Haat, Janakpuri, New Delhi / INA Dilli Haat, New Delhi
October	Participation in International Handicrafts & Gifts Fair	Expo Mart, Greater Noida, New Delhi
	Participation in CII Trade Fair	Parade Ground, Chandigarh
November	Participation in India International Trade Fair (IITF) 2024	Pragati Maidan, New Delhi
	Organisation of West Bengal State Handicrafts Expo 2024 (November - December)	ECO Park, New Town, Kolkata
December	Organisation of West Bengal State Handicrafts Expo (Dec'24 - Jan'25)	Biswa Bangla Shilpi Haat, Siliguri
	Participation in India International Mega Trade Fair 2024	Science City, Kolkata
	Participation in Industrial India Trade Fair(IITF), Kolkata organised by BNCCI	New Town, Kolkata
January 2025	Organisation of West Bengal State Handicrafts Expo (01.01.2025 to 16.01.2025)	Biswa Khudra Bazar, Bolpur, Birbhum
	Organisation of West Bengal State Handicrafts Expo (21.12.2024 to 12.01.2025)	Biswa Bangla Shilpi Haat, Siliguri
	Organisation of West Bengal State Handicrafts Expo (20.01.2025 to 04.02.2025)	Utsab Maidan, Purba Bardhaman

MONTH	EVENTS	PLACE
	Participation in International Lok Sanskriti, Krishi, Hastashilpa and Adivasi Utsav, Serampore, Purbasthali-I Block, Purba Bardhaman (12.01.2025 to 18.01.2025)	Serampore, Purbasthali-I Block, Purba Bardhaman
February	Organisation of West Bengal State Handicrafts 2025 Expo (17.02.2025 to 03.03.2025)	Baruipur, South 24 Parganas
	Organisation of West Bengal State Handicrafts Expo (01.02.2025 to 17.02.2025)	Urban Haat at Durgapur, Paschim Bardhaman
March	IHGF Spring Fair 2025, Delhi 2025	Grater Noida

b) Directorate of MSME

1.	Celebration of Handicraft Week **& District Level Handicraft Competition** in all Districts: September to November 2024
2.	Celebration of Handicraft Week **& State Level Handicraft Competition** in Kolkata: November 2024

c) Directorate of Textile (Handloom etc.)

MONTH	EVENTS	PLACE
April 2024	Nil	Nil
May 2024	Nil	Nil
June 2024	Nil	Nil
July 2024	Nil	Nil
August 2024	Banglar Tanter Haat (State Level Handloom Expo)	Boi Mela Prangan, Saltlake, Bidhannagar.
September 2024	1. Sharodiya Tant Bastra Mela.	1. Chinsurah, Hoogly.
	2. Prak Puja Tant Bastra Mela.	2. Barddhaman, Purba Bardhaman.
	3. Sharodiya Tant Bastra Mela.	3. Bankura, Dist-Bankura.
	4. Sharodiya Tant Bastra Mela.	4. Purulia, Dist-Purulia.
	5. Tant Bastra Pordorshoni-O- Mela.	5. Midnapore, Paschim Midnapore.
	6. Sharodiya Tant Bastra Pordorshoni-O- Mela.	6. Suri,Birbhum.
	7. Sharodiya Tant Bastra Mela.	7. Balurghat, Dakhin Dinajpur.
	8. Sharodiya Tant Bastra Mela.	8. Raiganj, Uttar Dinajpur.
	9. Sharodiya Tant Bastra Mela.	9. Siliguri, Darjeeling.
	10. Sharodiya Tant Bastra Mela.	10. English Bazar, Malda.

	11. Sharodiya Tant Bastra Mela.	11. Berhampore, Murshidabad.
	12. Sharodiya Tant Bastra Mela.	12. Belur, Howrah.
	13. Sharodiya Tant Bastra Mela.	13. Asansol, Paschim Bardhaman.
	14. Sharodiya Tant Bastra Mela.	14. Barasat, North 24 Parganas.
	15. Sharodiya Tant Bastra Mela.	15. Baruipur, South 24 Parganas.
	16. Tant Bastra Pradarshani-O-Mela.	16. Kalyani, Nadia.
October 2024	Nil	Nil
November 2024	Participation in Rash Mela.	Coochbehar, Dist: Coochbehar.
December 2024	Participation in Poush Mela.	Santiniketan, Dist: Birbhum.
January 2025	1. Participation in Dooars Utsab	1. Alipurduar.
February 2025	1. Participation in Jalpesh Mela	1. Maynaguri, Jalpaiguri.
	2. Tant Bastra Pordorshoni-O- Mela	2. Contai, Purba Midnapore.
March 2025	1. Chaitro Tant Bastra Pordorshoni-O- Mela	1. Tamluk, Purba Midnapore.

d) West Bengal Khadi & Village Industries Board

Sl. No.	Name of the District	Type of Mela	Month
1	Nadia	District Level Khadi Mela	September, 2024
2	Siliguri	District Level Khadi Mela	October, 2024
3	Murshidabad	District Level Khadi Mela	November, 2024
4	Dakshin Dinajpur	District Level Khadi Mela	November, 2024
5	State Khadi Expo	State Khadi Mela	December, 2024
6	Malda	District Level Khadi Mela	December, 2024
7	North 24 Parganas	District Level Khadi Mela	January 2025
8	Birbhum	District Level Khadi Mela	January, 2025
9	State Khadi Mela	State Khadi Mela	February 2025
10	Purba Medinipur	State Khadi Mela	February 2025
11	Bankura	District Level Khadi Mela	February, 2025
12	South 24 Parganas	District Level Khadi Mela	February, 2025
13	Paschim Medinipur	District Level Khadi Mela	March 2025
14	Howrah	District Level Khadi Mela	March, 2025
15	Jalpaiguri	District Level Khadi Mela	March, 2025
16	Coochbehar Khadi Mela	Khadi Expo	March 2025
17	Burdwan	District Level Khadi Mela	March 2025

Department of North Bengal Development

Sl. No.	Projected Targets
	April 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Health Centre at Ramjhora T.G and Creche at Bundapani T.G and Ramjhora T.G in the district of Alipurduar
3	Construction of Creche at Kadambini T.G, Patkapara T.G and Mathura T.G in the district of Alipurduar
4	Construction of Health Centre at Newland T.G, Rahimdabad T.G and Creche at Kumargram T.G in the district of Alipurduar
5	Construction of Creche at Dholajhora T.G in the District of Alipurduar
6	Construction of Health Centre at Nagaisuree T.G and Creche at Nagaisuree T.G under Malbazar Sub-Division in the district of Jalpaiguri
7	Construction of Creche at Zurrantee TG and Indong TG and Health Centre at Soongachi TG under Malbazar Sub Division in the District of Jalpaiguri.
8	Construction of Creche at Thanjhor Tea estate and Helath Centre at Atal Tea Estate under Siliguri Sub-Division in the District of Darjeeling.
9	Construction of roof truss over pathway from Annex building to Public Plaza in Uttarkanya, Fulbari, in the district of Jalpaiguri.
10	Construction of R.C.C. drain and protection work beside Gymkhana Club at Patharghata GP under Matigara Block in the district of Darjeeling (Phase-I)
11	Construction of Cement Conc. Block Road from H/O Radha Rani Mahanta to H/O Tiklu Sannyal under Ward no 1 under Balurghat Municipality in the district of Dakshin Dinajpur.
	May 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Paver Block road from New Station worker Colony at Ranicherra T.G. to PMGSY road near National Highway at Damdim G.P., Mal Block, in the district of Jalpaiguri.
3	Construction of Paver Block Road from Uttar Khattimari Sub Centre to Satyajit Sangha Club under Jharalta-II Gram Panchayat within Dhupguri Block in the District of Jalpaiguri.
4	Construction of Paver Block Road from Nonaipar PWD road to the house of Soma Munda via house of Jogesh Sadhu under Salbari-I Gram Panchayat within Banarhat Block in the District of Jalpaiguri.
5	Construction of Creche at Satali T.G. & Madhu T.G. in the District of Alipurduar
6	Construction of Primary Health Centre at Tasati T.G and Creche at Ethelbari T.G. & Dalmore T.G in the District of Alipurduar
7	Construction of Health Centre at Mahuwa T.G & Bharnobari T.G. in the District of Alipurduar
8	Construction of Health Centre at Hantapara T.G. and Creche at Dhumchipara T.G. in the District of Alipurduar
9	Construction of Health Centre at Patharjhora T.G and Creche at Baint Goorie T.G and Bara Dighi T.G under Malbazar Sub-Division in the district of Jalpaiguri
10	Construction of Health Centre at Ambari T.G and Creche at New Duars T.G under Jalpaiguri Sadar Sub-Division in the district of Jalpaiguri
11	Construction of Health Centre at Chamurchi T.G and Creche at Chamurchi T.G and Telipara T.G under Jalpaiguri Sub-Division in the district of Jalpaiguri
12	Construction of Health Centre at Ranicherra T.G Bullabarie Div. and Creche at Ranicherra T.G under Malbazar Sub-Division in the district of Jalpaiguri

Sl. No.	Projected Targets
13	Construction of Creche at Tindharia T.G and Nurbong T.G under Sub-Division Kurseong in the district of Darjeeling.

June 2024

1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Health Centre at Bhatkhawa T.G and Creche at Majerdabri T.G in the district of Alipurduar
3	Construction of Health Centre at Nimti Jhora T.G in the district of Alipurduar
4	Constrcution of Creche at Totapara T.G and Haldibari TG and Health Centre at BamandangaTondoo T.G under Jalpaiguri Sadar Sub-Division in the district of Jalpaiguri
5	Construction of Creche at Margaret's Hope T.G and Primary Health Centre at Rangli-Rangliot T.G under Sub-Division Kurseong in the district of Darjeeling
6	Painting S&P and Plinth Protection work at Ground Floor of Science Block of Malda College under Englishbazar Municipality in the district of Malda.
7	Roof treatment, drain and internal pathway and land development at for Science Block of Malda College under Englishbazar Municipality in the district of Malda.
8	Construction of Cement Conc. Road from Koimari to Pirpal hat under Belbari-II GP under Gangarampur Block in the district of Dakshin Dinajpur.
9	Construction of Cement Con. Block Road from H/o Pijush Sutradhar to H/o Ratan Das in Ward no. 25 under Balurghat Municipality in the district of Dakshin Dinajpur.
10	Quarterly Review meeting with the Tribal Board, Khas Development Board and Gorkha Development Board.

July 2024

1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2.	Construction of Health Centre at Deklapara T.G &Dimdima T.G under Madarihat Birpara block in the district of Alipurduar.
3	Construction of Creche at Tulsipara T.G under Madarihat Birpara Block in the district of Alipurduar
4	Construction of Creche at Atiabari T.G and Health Centre at Raimatang T.G under Kalchini Block in the district of Alipurduar
5	Construction of C.C Road at different places at Kaligram G.P &Kharba G.P under Chanchal-I Block in the district of Malda.
6	Construction of C.C Road from marginal Badh to Chandan Mandal House, Bhuban Mandal Para in Krishnapur GP under Kaliachak-III Block Malda District
7	Construction of C.C Road SSK School (Guljartola) to 17 Mile Kali Mandir and Construction of C.C Road Birnagar Karmakar More to Binoy Ghosh House New Bazar in Birnagar-I GP under Kaliachak-III Block under Malda District.
8	Construction of Paver Block Road to water treatment plant of Tapan western Sector of sub-surface pipe watersupply scheme of Tapan Block in the district of Dakshin Dinajpur.
9	Construction of Paver Block Road surrounding Balihara PHC along with approach road towards PHC under Harirampur Block in the district of Dakshin Dinajpur.
10	Construction of Cement Concrete Road from house of Sunil Tudu towards CPWD road at Baigram village within Panjul GP under Hili Panchayat Samity in the district of Dakshin Dinajpur.
11	Improvement of Bituminous Roads, reparing and construction of drains in several stretches of roads within Ward No.- 01 under SMC in the district of Darjeeling.

Sl. No.	Projected Targets
	August 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Community Hall (G+1) at Kushmundi Block in the district of Dakshin Dinajpur (Civil and Electrical).
3	Construction of Paver Block Road from Kochuabari Edga to R.D Tea Garden under Bidhannagar-I G.P., Phansidewa Block in the district of Darjeeling.
4	Construction of Paver Block Road with drain from NH-31 near Pann Store Bhujiapani (Kolkata Road) to SSK School. Goala Basty under Upper Bagdogra G.P. Naxalbari Block in the district of Darjeeling.
5	Construction of C.C Road from Sujaganj to SihipurTeli Para at Chanchal G.P under Chanchal-I Block in the district of Malda.
6	Construction of High Drain from Kaliachak Police Station to Sefali Bridge at Masterpara Village under Kaliachak-I Block in the district of Malda.
7	Construction of C.C Road with Earth filling from Nurnagar Transformer to Fulbag more under Jalalpur G.P. under Kaliachak-I Block in the district of Malda.
8	Construction of Cement conc. Road from Kumarganj police station towards Morkatoli via Batulpara under Safanagar G.P under Kumarganj Block in the district of Dakshin Dinajpur.
9	Construction of Conc. Block Road surrounding Nazirpur PHC & SC along with approach road towards PHC & SC. Under Nazirpur GP, Balurghat Block in the Dist. of Dakshin Dinajpur.
10	Construction of Cement Concrete Road from house of Shyamal Oraw towards house of Liton Oraw at Maniko village & Laxmitala - Jamalpur old C.C road towards Jamalpur MSK existing Black top Road at Maniko and Jamalpur village within Jamalpur G.P under Hili Panchayat Samity in the district of Dakshin Dinajpur.
11	Construction of R.C.C. framed Boundary wall and compound development at Batlabari Primary School under Lower Bagdogra G.P, Naxalbari Block under Siliguri Mahakuma Parisad in the district of Darjeeling.
12	Construction of Paver Block Road starting from the house of Mithu Das, Mangal sing to Bijay Nagar Tea factory under Hatighisa G.P in the district of Darjeeling.
	September 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of External (Paver Block) Road from NH-3IC to Main Entrance of Administrative Building and Secondary Entrance of Boys and Girls Hostel including Slab Culvert and Protective work of Alipurduar Govt. Engineering and Management College at Chepani in Mahakalguri G.P. under Alipurduar- II Block in the district of Alipurduar.
3	Construction of Paver Block Road from Uttar Khattimari Sub-Centre to Satyajit Sangha Club under Jharalta-II Gram Panchayat within Dhupguri Block in the district of Jalpaiguri.
4	Construction of Paver Block Road from Nonaipar PWD Road to the house of Soma Munda via house of Jogesh Sadhu under Salbari-I Gram Panchayat within Banarhat Block in the district of Jalpaiguri.
5	Construction of approach road including protective work of Bamnia Saltia Bridge, Nishiganj-II G.P. under Mathabhanga-II Block in the District of Cooch Behar.
6	Construction of Paver Block Road from Charch at Kurmai Basty to near Subhash Rava House Part no. 12/72, Alipurduar-I Block in the district of Alipurduar.
7	Construction of Paver Block Road from starting from BLRO Office to Dhardara Bridge in Ward no. 2, under Jalpaiguri Municipality.
8	Construction of Boundary wall at Khawakhari Ply gound near Thiknikata Primary School under Matigara-1 GP within Matigara Block under Siliguri Mahakuma Parisad in the district of Darjeeling.
9	Quarterly Review meeting with the Tribal Board, Khas Development Board and Gorkha Development Board.

Sl. No.	Projected Targets
	October 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of New Building (G+2) for boy's Hostel including Sanitary & Plumbing works along with internal pathway (Paver Block) at Baradighi High School (H.S.), Malbazar under Jalpaiguri district. (Civil & Electrical).
3	Construction of Paver Block Road from School Dangi to Lalpool via Sebdulla Dam Hatighisha G.P., Naxalbari Block in the district of Darjeeling .
4	Construction of Paver Block Road from Rabindra Nath Mitra house to PWD Road via Betal Sangha Club under Kharia GP, Sadar block, Dist: Jalpaiguri.
5	Construction of Concrete (Paver) Block Road from East Dolsur Nurul house to Malior Embankment via 305 at Malior-I G.P. under Harishchandrapur-II Block in the District of Malda.
6	Construction of Concrete (Paver) Block Road from Fanshilaga Bagan to Bhakrapur Bandh via Pratappur Hindu Para Bot Gach (Sitesh's house) at Mothabari G.P. under Kaliachak-II Block in the District of Malda.
7	Construction of Paver Block Road from Mahiniganj Hat to Baliadighi under 4 No. G.P., Raiganj Block in the District of Uttar Dinajpur.
	November 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Paver Block Road from Niranjan Mondol house via Bhabendranath Barman House via Tiadaha Shishu Shikshya Kendra to Ranirhat PWD Road under Dinhata-II Block in the district of Cooch Behar.
3	Construction of Paver Block Road from Nigamananda Shiksha Niketan Girl's High School to Binay Sarkar House under Dinhata Village-II Gram Panchayat at Dinhata-I Block in the district of Cooch Behar.
4	Construction of Paver Block Road from New Station worker Colony at Ranicherra T.G. to PMGSY road near National Highway at Damdim G.P., Mal Block, in the district of Jalpaiguri.
5	Construction of Paver Block Road from Motiramjhar Primary School to Chawaidangi Junior High School via Shoulmari & Jamurivita under Rajganj block Dist Jalpaiguri.
6	Construction of Paver Block Road from Pump house near main road to Makrapara Kali Mandir in Birpara-II GP under Madarihat-Birpara Block in the district of Alipurduar.
7	Constrction of Paver Block Road from H/O Bawra Oraon to H/O Chandra Bahadur (Part No 20/07), H/O Kumar Tamang to H/O Karna Bahadur (Part No. 20/14), H/O Albert Kujur to H/O Suresh Minj at Church line, H/O Binu Oraon to H/O Kalari Lakra, H/O Chandan Oraon to H/O Ramesh Oraon (Part No. 20/15) at Bagrakote G.P. under Mal Block in the district of Jalpaiguri.
8	Construction of Concrete Block Pavement from Bagdob to Galia at Nijampur-2 G.P. under Goalpokhor II Block in the District of Uttar Dinajpur.
9	Construction of Concrete Block Pavement from Baldia Pukur PWD Road to Bedbari via Mamu Vagnaaal in Goalpokhor G.P. under Goalpokhor I Block in the District of Uttar Dinajpur.
	December 2024
1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Paver Block Road from Madari Road Satpukuriya Baniyapara to Sakalur hat PMGSY Road via Khotamara and Purba Jhar Beltali at Deogaon G.P under Falakata Block in the district of Alipurduar.
3	Construction of External (Paver Block) Road from NH-3IC to Main Entrance of Administrative Building and Secondary Entrance of Boys and Girls Hostel including Slab Culvert and Protective work of Alipurduar Govt. Engineering and Management College at Chepani in Mahakalguri G.P. under Alipurduar- II Block in the district of Alipurduar.

Sl. No.	Projected Targets
4	Construction of Paver Block Road from Abutara to Ranirhat Tepathy via kadamtala at Nayarhat and Kismatdashgram G.P under Dinhata-II Block in the district of Cooch Behar.
5	Construction of Concrete Paver Block Road from Ganganarayanpur Najrul Sekh's land to Kadamtola Nashpara Sluice Gate at Jaluabadhal G.P. under Kaliachak-I Block in the District of Malda.
6	Construction of Concrete (Paver) Block Road from Paschim Khoyar Para (Abdul Kalam House) to Lilu More at Pardeonapur Sovapur G.P. & Krishnapur G.P. under Kaliachak-III Block in the District of Malda.
7	Construction of Concrete Paver Block Road from Ramchandrapur FP School towards Chandali via Gobra Bill Junior High School at Maligaon G.P. Kushmandi Block in the District of Dakshin Dinajpur.
8	Construction of Concrete Paver Block Road from Subhas Roy house to Mokrampur PWD Road at Ellahabad G.P. under Banshihari Block in the District of Dakshin Dinajpur.
9	Quarterly Review meeting with the Tribal Board, Khas Development Board and Gorkha Development Board.

January, 2025

1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Bituminous Road from Battala Bazer to Fakkarer Hat Via Gobrachara Road at Tiadaha under Kismatdashgram G.P. at Dinhata-II Block in the District of Coochbehar.
3	Construction of 2 nos class room,1 no Hall room and Boundary Wall at Dinhata Girls High School (H.S) under Dinhata Municipalty in the District of Cooch Behar.
4	Construction of Boundary Wall at Balaram Mandir at Natabari-I Gram Panchayat under Tufanganj-I block in the District of Cooch Behar.
5	Construction of Open Stage at Uttar Bara Haldibari Ambagan Jatiyo Sanghati Sangsthar Melar Math of Uttar Haldibari G.P. under Haldibari Block in the District of Cooch Behar in the Year 2023-24.
6	Construction of Guest House at First Floor at Haldibari Municipality Office Compound under Haldibari Municipality in the district of Cooch Behar.
7	Construction of Mini Stadium with Shop at Ground Floor of Existing Football Ground under Mekhliganj Municipality in the District of Cooch Behar.
8	Construction of Paver Block Road from Duramari Puran Bazar near the house of Subodh Sikder to the house of Shanti Sarkar via the house of Arun Master under Salbari-I Gram Panchayat within Banarhat Block in the District of Jalpaiguri.
9	Construction of Boundary Wall at Cristian Community Graveyard at Naxalbari G.P. within Naxalbari Block under Siliguri Mahakuma Parishad in the district of Darjeeling.
10	Construction of Paver Block Road from pump house to Nihaljote, Gatu Busty more via Mechichore Primary School at Maniram G.P. under Naxalbari Block in the district of Darjeeling.
11	Construction of Paver Block Road & Box Culvert from Krishnapur to Baliadighi PWD Road under 4 no. Bindol GP, Raiganj Block in the district of Uttar Dinajpur.
12	Construction of Concrete Paver Block Road from Laxman Murmu's House to Pucca Road at Walipara at Gofanagar GP under Tapan Block in the District of Dakshin Dinajpur.
13	Construction of Cement Concrete Road from PMGSY Road to Mayahar FP School via Mayahar village under Pundari GP under Harirampur Block, Dakshin Dinajpur.
14	Construction of Box culvert at 1 no Rampara Chenchra Gram Panchayat, Mouza Mandapara under Tapan Block in the district of Dakshin Dinajpur.
15	Construction of Paver Block Road (i) from Najrul club to Kadamtali Jam e Masjid near salam house at Mahishbathani G.P & (ii) from Khayarbani Boila Hansda house to Baru Ghutu Laxmiram Hembram House at Jatradanga G.P under Old Malda block in the District of Malda.
16	Construction of Concrete (paver) Block Road from Barkat Murmu house to Chandan Pramanik house at Habibpur G.P. under Habibpur Block in the District of Malda.

Sl. No.	Projected Targets
17	Construction of Paver Block Road from Main road Niyazuddin house to Nasutola Graveyard at Gopalpur G.P. under Manikchak Block in the District of Malda.
18	Construction of Concrete Paver Block Road along with 2mx2m slab culvert from Bilimari Kalitola more to Bihar border via Sahanagarbintola in Mahanandatola G.P. under Ratua -I block in the District of Malda.
19	Reconstruction of Shefali box-culvert over pagla river at Kaliachak-I G.P. under Kaliachak-I block in the district of Malda.
20	Reconstruction of Deck slab of box-culvert at Loyaitola over Botua Khal at Panchanandapur-I G.P. under Kaliachak-II block in the district of Malda.
21	Reconstruction of Deck slab of box-culvert at Haju more Pakidara at Hamidpur G.P. under Kaliachak-II block in the district of Malda.

February, 2025

1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Paver Block Road from the House of Atul Roy to Binod Barman House, Under Sahebganj Gram Panchayat at Dinhata- II Block in the District of Coochbehar
3	Construction of Paver Block Road (Length-3025.00m.) at different ward no.-(1, 2, 3, 7, 8, 9, 10, 11, 12) under Tufanganj Municipality in the district of Coochbehar.
4	Construction of Paver Block Road from Balarampur main road to Balarampur High School and Balarampur Bazar under Balarampur-I G.P., at Tufanganj-I block in the district of Coochbehar during the year 2024-25. (Length-1300m, Width - 3.75 Km)
5	Construction of Paver Block Road from House of Sanjoy Saha to SaitantalaTepothi via Maa Kali Brick Field of Rampur-II Gram Panchayat under Tufanganj-II Block in the District of Coochbehar.
6	Construction of RSJ Bridge over river Ghoramara mora nadi at Mahiskuchi -II G.P., under Tufanganj-II Block in the District of Coochbehar.
7	Construction of Paver Block Road (Length-765.00m.) and Drain (Length-765.00 m) at different ward no-(17,20) under Cooch Behar Municipality in the District of Cooch Behar.
8	Construction of RSJ Bridge at Nyaler Bari over River Khutamara under Gosairhat G.P at Sitalkuchi Block in the district of Coochbehar.
9	Construction of RSJ Bridge at Chhoto Kesaribari over river kanadoba under Kedarhat G.P., at Mathabhanga-I Block in the District of Coochbehar.
10	Construction of Paver Block Road From near 17/254 booth PWD Road Dewnia Para Near Krishna Roy House to PMGSY Road Bhandani in Kharija Barubari II GP, Sadar Block in the district of Jalpaiguri.
11	Construction of Paver Block Road From Dhupguri Girls College More to Dhupguri Girls College under Dhupguri Municipality in the district of Jalpaiguri.
12	Construction of Paver Block Road from PWD Road to Khalpara, Hai Hai Pather, Teshimla GP, Malbazar Block in the District of Jalpaiguri.
13	Construction of Paver Block Road from the shop of Sumit Pradhan to Playground at Saheed Durga Malla path at Ambadura, Shalbari in the district of Darjeeling.
14	Construction of Paver Block Road and drain S/F Suraj Jain house to Sanjay Jha house, BC Roy School Road and from Uma Chand Lohari house to Suraj Baral house and Mohan Chettri house to Maha Laxmi Garden at Bamkin Nagar & S/F Krishna Roy house to Pranab Sarkar house at Sarkar Para at Ward No. 41 under SMC in the district of Jalpaiguri.
15	Construction of RCC high drain with cover slab starting from Himalaya Kanya Abasan to Auto Stand check post Salugara, Ward No. 42 under SMC in the district of Jalpaiguri.
16	Construction of Paver Block Road from Saraswati More to Keshahar-Manahar under Bishnupur GP, Hemtabad Block in the district of Uttar Dijanpur.

Sl. No.	Projected Targets
17	Construction of Cement Concrete Road from Kushmandi Buniadpur Main Rd (SH-10A) to Gojpukur via Nowpukur at Aminpur under Kalikamora GP under Kushmundi Block, Dakshin Dinajpur.
18	Construction of RCC box bridge at Jamuna Hatnadangi under Gokarna G.P with approch road under Harirampur Block in the district of Dakshin Dinajpur.
19	Construction of RCC Box Brigde along with approach road and protective works at Tajpur Khari at Ramkshnapur GP under Kuarganj Block in the district of Dakshin Dinajpur.
20	Ground Development with Paver Block at Eidgah ground of (i) Mazharul-Ulum Eidgah at Alipur G.P., (ii) Gopal Prasad Eidgah at Silampur I G.P. & (iii) Emamjagir Eidgah at Mojampur G.P. under Kaliachak-I Block in the District of Malda.
21	Ground Development with Paver Block at Eidgah ground of (i) Sultantola Jamia Eidgah at Uttar Panchanandapur-I G.P. , (ii) Notun Chandpur Eidgah at Uttar Panchanandapur-II G.P., (iii) Gobindaganj Eidgah at Bangitola G.P., (iv) Gangarampur Eidgah at Rathbari G.P., (v) Gangaprasad Bot-Tola Eidgah at Gangaprasad G.P. under Kaliachak-II Block in the District of Malda.
22	Ground Development with Paver Block at Eidgah ground of Munnatola Eidgah at Birnagar G.P. & Construction of Paver Block Road from Takir Sk house to Akalu Sk house at Akundabariya G.P. under Kaliachak-III Block in the District of Malda.
23	Construction of Paver Block Road from Ansar Sk house to Nichlamari Nayapara Mohibul Sk house at Kharba G.P. under Chanchal-I Block in the District of Malda.
24	Construction of Paver Block Road (i) from Baisgazi Wall to Gaweshwari Mandir Along with Protection work & Land Development of temple compound at Mahadipur G.P. & (ii) from Namojote Sidheswari Mandir to Dalim Das house via Uttam Ghosh and Ranjt Poddar house via Sonali Das to Gopal Das House via Sisir Das to Rabi Das Via Joy Podder and Durgaghombhira ground floor at Kotwali G.P. Under English Bazar block in the Dist of Malda.
25	Construction of Paver Block Road from Yousuf Sk house to Nausad Sk house at Harishchandrapur G.P. under Harishchandrapur-I Block in the District of Malda.
26	Construction of Paver Block Road from Malotipur Primary School to Mohadipur Village in Malotipur GP under Chanchal-II Block in the district of Malda.
27	Reconstruction of Box-culvert over Pagla river at Kathalbari Kaliachak-I G.P. &birnagar-II G.P. under Kaliachak-I & III block in the district of Malda.
28	Construction of Box-Culvert at Nazirpur (Darakandi), Sujapur G.P under Kaliachak-I block in the district of Malda.
29	Construction of Box-Culvert at Najirpur G.P under Harischandrapur-II block in the district of Malda.
30	Construction of Box-Culvert over Kalindri River from Kairijolaghat of Araidanga G.P to Fulbaria Ghat Najirpur G.P under Ratua block in the district of Malda.

March, 2025

1	Review meeting of Additional Chief Secretary with technical and non-technical officers.
2	Construction of Paver Block Road from the Kamdeber Path Primary School to Kabul Mia House, Under Sahebganj Gram Panchayat at Dinhata- II Block in the District of Coochbehar.
3	Construction of Paver Block Road from Balarampur Road Nipen Das (Nasa Das) House to Gurucharan Sarkar House Via Bipin Modak House, Under Village-II Gram Panchayat at Dinhata-II Block in the District of Coochbehar.
4	Construction of Paver Block Road (Length-1571.00m.) and Drain (Length-1777.00 m) at different ward no-(1, 3, 4, 6, 8, 12, 13, 14) under Cooch Behar Municipality in the District of Coochbehar.
5	Construction of Paver Block Road from Haribhanga Pucca Road to Dewanbosh Barakura via Subodh Dutta and Sujit Dutta house of Falimari Gram Panchayat under Coochbehar-I Block in the district of Coochbehar.

Sl. No.	Projected Targets
6	Construction of Paver Block Road from Cooch Behar to Alipurduar PWD Road (Poritosh Das Shop) to Anupam Pal House via Bijoy Das, Gopal Roy house and MSK of Khagrabari Gram Panchayat Under Coochbehar-II Block in the district of Coochbehar.
7	Construction of Paver Block Road from Kashiyabari Rail Gate to the house of Amulya Sarkar via Jhakuapara Jr. High School within Uttar Boro Haldibari Gram Panchayat at Haldibari Block in the district of Coochbehar.
8	Construction of Bituminous Road from Sitai A.P School to Paglar Hat under Sitai-I Gram Panchayat at Sitai Block in the District of Coochbehar.
9	Construction of Paver Block Road (Length-1571.00m.) and Drain (Length-1777.00 m) at different ward no-(1,3,4,6,8,12,13,14) under Coochbehar Municipality in the District of Coochbehar.
10	Construction of Bituminous Road from Sitai A.P School to Paglar Hat under Sitai-I Gram Panchayat at Sitai Block in the District of Coochbehar.
11	Construction of Paver Block Road from Kumargram T.G Factory to Sankash TG bus stop, within NKS G.P under Kumargram Block in the district of Alipurduar.
12	Construction of Paver Block Road from PWD Road near house of Nitai Roy house to Jivan Rava house via Hari Mandir within Salkumar-II G.P under Alipurduar-I Block in the district of Alipurduar.
13	Construction of Paver Block Road from Bhulan Turning to Basra River via Model school, within Jaigaon -1 G.P under Kalchini Block in the district of Alipurduar.
14	Construction of Paver Block Road from Malangi Petrol Pump to Bharnobari Tea Garden factory, within Malangi G.P under Kalchini Block in the district of Alipurduar.
15	Construction of Paver Block Road from Dimdima Bridge Asian Highway to Dangapara via Heaven Shelter Parivar within Sishujhumra G.P under Madarihat Block in the district of Alipurduar.
16	Construction of Paver Block Road at different wards (Ward No. 1,3,5,6,7,11,12,16) under Alipurduar Municipulity in the district of Alipurduar.
17	Construction of Paver Block road from Canal Road to Haripota Primary School via Dhardharia par within Ramsai Gram Panchayet under Maynaguri Block in the district of Jalpaiguri.
18	Construction of Paver Block Road from Station Road to Ramsahi PMGSY Road under Maynaguri Municipality in the District of Jalpaiguri.
19	Construction of RCC Box Culvert over SukhaJhora at Needam TG Rungamuttee G.P, Malbazar Block in the District of Jalpaiguri.
20	Construction of Paver Block Road from Dhurpal More to Meena More via Nepali Danga under Kumlai GP, Malbazar Block in the District of Jalpaiguri.
21	Construction of Paver Block Road from Matigara Dry Fish Market to Rana Nagar via Parimal Nagar Matigara-II GP, Matigara Block in the district of Darjeeling.
22	Construction of Paver Block Road & Drain from Asian Highway-II (M.D. Ashlam House to Good Shepherd School with several stretches of roads) at Lower Bagdogra G.P. & Naxalbari Block in the district of Darjeeling.
23	Construction of Paver Block Road from Pirojpur Durga Mandop to Bamua via Pirojpur MSK school under Kamalabari GP, Raiganj Block in the district of Uttar Dijanpur.
24	Construction of Paver Block Road from Machhmari More to PWD Road via Sabdhan High School under Lahutara-I GP, Karandighi Block in the district of Uttar Dijanpur.
25	Construction of Paver Block Road from Bahadol FP School to Aihoo village under Joihat GP, Itahar Block in the district of Uttar Dijanpur.

Sl. No.	Projected Targets
26	Construction of Paver Block Road from Rupahar NH12 Ashram More to Belul under Birghoi GP, Raiganj Block in the district of Uttar Dijanpur.
27	Construction of Box Bridge (6 Nos Cell 5.0 M X 5.0 M) over river Bina with allied works Approach 300.0 Mtr Paver Block Road both sides. Protection Work with Boulder Sausage 200.0 Mtr, Slope Protection Work at Dharmodangi Sansad at Birghoi GP under Raiganj Block in the District of Uttar Dinajpur.
28	Construction of Box Bridge (12 nos 5.00m X 5.00m) over Pitanu River at Damdama with Bolder protection at embankment and Paver Block Approach Road under Bazargaon-II GP under Karandighi Block in the district of Uttar Dinajpur
29	Construction of Concrete Paver Block Road from Jangalpur Football Ground to Hajipur Kishan Mandi at Danga GP under Balurghat Block in the District of Dakshin Dinajpur.
30	Construction of (i) Cement Concrete Road from Brijipur to Kayepara via Dorghapara Chowmukh at 2 No. Ajmatpur G.P (Total length-1.40km, width-3.00m), Drum Sheet Piling-280m, 5 HP Culverts& (ii) Paver Block Road from Abdul Malik House to Danro Khari at Rampara Chenchra GP under Tapan Block in the district of Dakshin Dinajpur.
31	Ground Development with Paver Block at Eidgah ground of (i) Uttarlaxmipur Eidgah at Uttarlaxmipur G.P., (ii) Mothabari Boro Eidgah at Mothabari G.P., (iii) Tofi-Main Eidgah at Hamidpur G.P., (iv) Narayangram Baishnabnagar Eidgah at Rajnagar G.P., (v) Bedrabad Chandpur Eidgah at Kaliachak II G.P. under Kaliachak-II Block in the District of Malda.
32	Construction of Paver Block Road from Adina Stand to Deer Park gate at Pandua G.P. under Gazole Block in the District of Malda.
33	Quarterly Review meeting with the Tribal Board, Khas Development Board and Gorkha Development Board.

Department of Non-Conventional and Renewable Energy Sources

Period	Organization	Sl. no.	Activity	Target for the month
April - 2024	WBREDA	1	Installation of 900 nos. Schools having 10 KWp & 50 Colleges of capacity 20KWp Rooftop Grid connected Solar PV Power Plant in different districts of West Bengal.	Installation work will be started and 100 nos. will be completed.
		2	Decentralised (distributed) Renewable Energy (DRE) projects with Department of Horticulture and with Department of Animal Resourses.	Execution will be continued.
	WBGEDCL	3	Jamuria 5 MW Ground Mounted Project.	Scheme formulation and finalisation of technical specifications.
		4	Floating Solar Power Plant with cumulative capacity 12MW.	Scheme formulation and finalisation of technical specifications.
		5	Waste to Energy Project at 08 no. of locations.	Scheme formulation and finalisation of technical specifications.
	WBREDA	6	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Scheme formulation and finalisation of technical specifications.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Scheme formulation and finalisation of technical specifications.
May - 2024	WBREDA	1	Installation of 900 nos. Schools having 10 KWp & 50 Colleges of capacity 20 KWp Rooftop Grid connected Solar PV Power Plant in different districts of West Bengal.	Installation work will be started and 200 nos. will be completed.
		2	Decentralised (distributed) Renewable Energy(DRE) projects with Department of Horticulture and with Department of Animal Resourses.	Execution will be completed.
	WBGEDCL	3	Jamuria 5MW Ground Mounted Project.	Tender will be floated.
		4	Floating Solar Power Plant with cumulative capacity 12MW.	Tender will be floated.

Period	Organization	Sl. no.	Activities	Target for the month
May - 2024		5	Waste to Energy Project at 08 no. of locations.	Tender will be floated.
	WBREDA	6	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Tender will be floated.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Tender will be floated.
June - 2024	WBREDA	1	Installation of 900 nos. Schools having 10 KWp & 50 Colleges of capacity 20 KWp Rooftop Grid connected Solar PV Power Plant in different districts of West Bengal.	Installation work will be started and 300 nos. will be completed.
		2	Decentralised (distributed) Renewable Energy(DRE) projects with Department of Horticulture and with Department of Animal Resourses.	Execution will be completed.
	WBGEDCL	3	Jamuria 5MW Ground Mounted Project.	LoA will be placed.
		4	Floating Solar Power Plant with cumulative capacity 12MW.	LoA will be placed.
		5	Waste to Energy Project at 08 no. of locations.	LoA will be placed.
	WBREDA	6	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	LoA will be placed.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	LoA will be placed.
July - 2024	WBREDA	1	Installation of 900 nos. Schools having 10 KWp & 50 Colleges of capacity 20 KWp Rooftop Grid connected Solar PV Power Plant in different districts of West Bengal.	Installation work will be started and 200 nos. will be completed.
		2	Decentralised (distributed) Renewable Energy (DRE) projects: New project	Scheme formulation and finalisation of technical specifications.
	WBGEDCL	3	Jamuria 5MW Ground Mounted Project.	Execution will be started.
		4	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be started.
		5	Waste to Energy Project at 08 no. of locations.	Execution will be started.
	WBREDA	6	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Execution will be started.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be started.
		8	Hura, Purulia 7MW Ground Mounted Project.	Scheme formulation and finalisation of technical specifications.

Period	Organization	Sl. no.	Activities	Target for the month
August - 2024	WBREDA	1	Installation of 900nos. Schools having 10 KWp & 50 Colleges of capacity 20 KWp Rooftop Grid connected Solar PV Power Plant in different districts of West Bengal.	Installation work will be started and 100 nos. will be completed.
		2	Decentralised (distributed) Renewable Energy (DRE) projects: New project	Tender will be floated.
	WBGEDCL	3	Jamuria 5MW Ground Mounted Project.	Execution will be continued.
		4	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		5	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
	WBREDA	6	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Execution will be continued.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
		8	Hura, Purulia 7MW Ground Mounted Project .	Tender will be floated
September - 2024	WBREDA	1	Installation of 900 nos. Schools having 10 KWp & 50 Colleges of capacity 20 KWp Rooftop Grid connected Solar PV Power Plant in different districts of West Bengal.	Installation work will be started and 50 nos. will be completed.
		2	Decentralised (distributed) Renewable Energy (DRE) projects: New project.	LoA will be placed.
	WBGEDCL	3	Jamuria 5MW Ground Mounted Project.	Execution will be continued.
		4	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		5	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
	WBREDA	6	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Execution will be continued.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
		8	Hura, Purulia 7MW Ground Mounted Project.	Tender will be floated

Period	Organization	Sl. no.	Activities	Target for the month
October - 2024	WBREDA	1	Decentralised (distributed) Renewable Energy (DRE) projects: New project.	Execution will be continued.
	WBGEDCL	2	Jamuria 5MW Ground Mounted Project	Execution will be continued.
		3	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		4	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
	WBREDA	5	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Execution will be continued.
		6	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
		7	Hura, Purulia 7MW Ground Mounted Project.	LoA will be placed.
November - 2024	WBREDA	1	Decentralised (distributed) Renewable Energy (DRE) projects: New project.	Execution will be continued.
	WBGEDCL	2	Jamuria 5MW Ground Mounted Project	Execution will be continued.
		3	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		4	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
	WBREDA	5	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Execution will be continued.
		6	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
		7	Hura, Purulia 7MW Ground Mounted Project.	Execution will be continued.
December - 2024	WBREDA	1	Decentralised (distributed) Renewable Energy (DRE) projects: New project.	Installation, cumulatively at 400 no. of sites will be completed.
	WBGEDCL	2	Jamuria 5MW Ground Mounted Project	Execution will be continued.
		3	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		4	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
	WBREDA	5	Land cleaning, construction of Solar powered building with permanent RE exhibition at Energy Education Park, Kolkata.	Execution will be continued.
		6	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
		7	Hura, Purulia 7MW Ground Mounted Project	Execution will be continued.

Period	Organization	Sl. no.	Activities	Target for the month
January - 2025	WBREDA	1	Decentralised (distributed) Renewable Energy (DRE) projects	Execution will be continued.
	WBGEDCL	2	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		3	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
		4	Installation of 120 kW Grid Connected Ground Mounted Solar Power Plant at Bengal Safari, Salugara, Siliguri., West Bengal.	Execution will be continued.
		5	1.5 Mw Rooftop Solar PV Power Plant at Kalyani Layer farm, Nadia, West Bengal.	Tender will be continued.
	WBREDA	6	Energy Education Park, Kolkata.	Development Work will be continued.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
February - 2025	WBREDA	1	Decentralised (distributed) Renewable Energy (DRE) projects	Execution will be continued.
	WBGEDCL	2	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		3	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
		4	Installation of 120 kW Grid Connected Ground Mounted Solar Power Plant at Bengal Safari, Salugara, Siliguri., West Bengal.	Execution will be Completed.
		5	1.5 Mw Rooftop Solar PV Power Plant at Kalyani Layer farm, Nadia, West Bengal.	Tender will be finalized.
	WBREDA	6	Energy Education Park, Kolkata.	Development Work will be continued.
		7	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
March - 2025	WBREDA	1	Decentralised (distributed) Renewable Energy (DRE) projects	Execution will be continued.
	WBGEDCL	2	Floating Solar Power Plant with cumulative capacity 12MW.	Execution will be continued.
		3	Waste to Energy Project at 08 no. of locations.	Execution will be continued.
		4	1.5 Mw Rooftop Solar PV Power Plant at Kalyani Layer farm, Nadia, West Bengal.	LoA will be placed and execution work will be started.
		5	Energy Education Park, Kolkata.	Development Work will be continued.
	WBREDA	6	Rooftop Grid connected Solar Power Plant with cumulative 1MW capacity.	Execution will be continued.
		7	Installation of GRTS PV Power Plant 900 nos. Schools and 100 Colleges in different districts of West Bengal.	Project will be completed.

Department of Panchayat & Rural Development

April 2024

Schemes	Plan
NSAP	• Preparation of Proposal for release of fund to Govt. of India for 1st Quarter of 2024-25 and U.C. submission of 4th quarter fund. • Pension release process through PFMS.
ISGPP	• Training done on Women Empowerment & Child Rights for 50% Gram Panchayats in the State • Regular Mentoring and handholding support to gram panchayats
RIDF	• Preparation of DPR under RIDF XXX. • Progress of RIDF XXVII, XXVIII & RIDF XXIX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 100 Cr, Physical length -140 KM
SBM (G)	• State level Meeting on progress of SLWM /SBM (G)
RGSA	• Training Modules & Training Materials development
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review on MIS Issues of MGNREGS • Review on Project UNNATI implementation. • Meeting on Audit process initiation & selection of farms thereon • Review on MGNREGS-Audit of F.Y. 2023-24 and other financial matters with Jt BDO & PM Accounts
NRLM (Anandadhara)	• Annual Review of Credit linkage as on March 24 • Inauguration of Khadya Chaya units • Training & Intervention on Visioning Exercise of CLF • Credit plan for 2024-25 sharing with districts
PMGSY	• Physical Meeting for Review of Progress of Rural Connectivity by Secretary P&RD • Tendering of PMGSY-III, Batch-I, 2023-24
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Observation of 1st week & 3rd week as "Village Cleanliness Week" • Observation of monthly thematic activity for control of VBD • Orientation of all Officials and functionaries on "Comprehensive Action Plan 2024-25" • Training of all workers on centralized App on VBDC
Somobyathi	• Collection of Report from districts on 1st and 15th day of the month • Review with the districts regarding fund requirement • Collection of Utilisation Certificate from districts • Allotment of fund to districts
PMAY - G	• Preparatory work for Audit of FY 2023-24. • Monitoring meetings with district officials regarding the "Chaa Sundari Extension" Scheme.
15th Finance Commission	• To achieve the target of more than 50% utilisation of the fund for the FY 2023-24. • 100% completion of Audit online of FY 2022-23.

May 2024

Schemes	Plan
NSAP	• Preparation of Budget estimate • Start of Audit process of F.Y. 2022-23
ISGPP	• Training done on Women Empowerment & Child Rights for 50% Gram Panchayats in the State
RIDF	• Checking and Submission of DPR of RIDF XXX & Vetting of DPRs. • Submission of vetted DPRs at NABARD. • Progress of RIDF XXVII, XXVIII & RIDF XXIX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 85 Cr, Physical length -100 KM.
SBM (G)	• State Level review meeting on SBM(G) / SLWM.
RGSA	• Training of Trainers (ToT) for district level STARPARD Trainers / Officials (DLMT) • Orientation Training of Karmadhyaksha of Panchayat Samitis & Zilla Parishads including SMP • Workshop on Module Development for SDG training on Poverty Free village • Training on CAF Process Flow & Smart DCR Auto Scrutiny for Master Trainers
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review on MIS Issues of MGNREGS • Review Meeting with Ombudsperson • Training of Accountants on Audit Report submission for F.Y. 2023-24
NRLM (Anandadhara)	• Training of PGs on business plan & development • Learning workshop with One Stop Facility Centre supported enterprises • Registration of Block level Mahasangha
PMGSY	• Video Conference by SEs with PIUs to monitor progress • Tendering of PMGSY-III, Batch-I, 2023-24
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of workers engaged under Control of VBD programme of all GPs at Block level on their responsibilities • Training of VBD Supervisors of all GPs regarding uploading of Survey Data in the Web Portal and monitoring
Somobyathi	• Collection of Report from districts on 1st and 15th day of the month • Review with the districts regarding fund requirement • Allotment of fund to districts
PMAY - G	• Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials
15th Finance Commission	• Preparation and Submission of GTC of the 2nd instalment of Basic Grants (both Tied & Untied) for the FY 2023-24. • Claiming 1st instalment of Basic Grants (both Tied &Untied) for the FY 2024-25 from MoPR and MoJS. • Start of Audit process of FY 2023-24

June 2024

Schemes	Plan
NSAP	• Review meeting with the District Panchayats and Rural Development Officers & BDOs for smooth implementation of schemes.
ISGPP	• Training done on Women Empowerment & Child Rights for 50% Gram Panchayats in the State
RIDF	• Final Submission at NABARD with Check list after compliance of NABARD observation if any. • Progress of RIDF XXVII, XXVIII & RIDF XXIX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 90 Cr, Physical length -110 KM.
SBM (G)	• State level consultation on ODF sustainability and ODF plus phase of SBM(G) • Capacity building workshop on post ODF activities
RGSA	• Refresher Training of Pradhans & Upa-Pradhans of Gram Panchayats • Training on CAF Process Flow + Smart DCR Auto Scrutiny for Junior Engineer of Blocks/ Panchayat Samitis / Districts. • Training on Poverty Free Village / Healthy Village for concerned Karmadhyaksha and concerned Line Department Officers • State Level Workshop on ISO Certification of Panchayats
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review on Project UNNATI implementation. • Training on MIS of all MIS Coordinator • Review on progress of Gram Rozgar Divas observation
NRLM (Anandadhara)	• Review of CIF disbursement to SHGs • Preparation of Vision Document of Old MCLFs • Workshop on Start-up Village Entrepreneurship Program (SVEP)
PMGSY	• Physical Meeting for Review of Progress of Rural Connectivity by Secretary P&RD • Video Conference by SEs with PIUs to monitor progress • Tendering of PMGSY-III, Batch-II, 2023-24 • Completion of PMGSY-III, Batch-I, 2022-23 • Grounding of PMGSY-III, Batch-I, 2023-24
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Workshop with District level Officials on intense activity during Monsoon • Training of workers engaged under Control of VBD programme of all GPs at Block level on their responsibilities • Training of VBD Supervisors of all GPs regarding uploading of Survey Data in the Web Portal and monitoring
Somobyathi	• Collection of Report from districts on 1st and 15th day of the month • Allotment of fund to districts
PMAY - G	• Monthly review meeting with District Nodal Officers on Program Implementation, Aadhar seeding, PFMS Verification, Convergence Data and Social Audit. • Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials.\
15th Finance Commission	• Subject to receipt of fund from GoI, same shall be drawn from Finance and disbursed to RLBs

July 2024

Schemes	Plan
NSAP	• Preparation of Proposal for release of Fund to Govt. of India for 2nd quarter of 2024-25 and preparation of U.C. of 1st quarter Fund. • Annual Physical Verification of NSAP
ISGPP	• Training done on Women Empowerment & Child Rights for 50% Gram Panchayats in the State • Specialised Training done on Laboratory Based Quality Assurance of Rural Infrastructure for 500 Nirman Sahayaks
RIDF	• If project sanctioned and then Technical sanctioned to be executed. • After Administrative Approval floating of tender. • Progress of RIDF XXVII, XXVIII & RIDF XXIX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 100 Cr, Physical length -150 KM
SBM (G)	• State level review meeting on SBM(G)
RGSA	• District Level Workshop on ISO Certification of Panchayats • Training on CAF Process Flow + Smart DCR Auto Scrutiny for Nirman Sahayak of Gram Panchayats • Training on OBPAS Approval System for AEO/ ADM / Engineers. • Training on OBPAS Approval System for Executive Officer of Panchayat Samitis • Training of Trainers for Digital Literacy Training for Selected progressive SHG Members & SHG Trainers / Sangha Samabay Samitis.
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review Meeting with Ombudsperson • Special campaign on Mahatma Gandhi NREGA works. • Aranya Saptaha Celebration • Training of Assistant Engineer / Technical Assistant on updated Guidelines of Mahatma Gandhi NREGS. • Review on MGNREGS - Audit and other financial matters with Jt BDO & PM Accounts
NRLM (Anandadhara)	• Disbursement of first phase of CIF for 2024-25 • First quarter review of credit linkage • Training of SHG Members on Agri- Nutrition Garden under Organic clusters • Training of SHG members on Women Land Literacy • Holding of AGM by Sangha Cooperatives • Felicitation program on SVEP
PMGSY	• Grounding of PMGSY-III, Batch-II / I, 2023-24
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of Trainers (ToT) for training of VHSNC/ Citizens' Task Force on prevention of VBD • Refresher orientation of all Officials and functionaries on analysis of report generated from Web portal and monitoring of the activities

Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Preparation of Fund Proposal regarding the Rural Housing Scheme • Monitoring on District Level Audit. • Review of complaint status under Rural Housing with District Officials. • Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials.
15th Finance Commission	• Weekly review meeting with the Additional District Magistrate (Panchayat) & DistrictPanchayats and Rural Development Officers for smooth& speedy implementation of the Schemes.

August 2024

Schemes	Plan
NSAP	• Review meeting with the District Panchayats and Rural Development Officer for smooth implementation of schemes.
ISGPP	• Training done on Women Empowerment & Child Rights for 50% Gram Panchayats in the State; • Specialised Training done on Laboratory Based Quality Assurance of Rural Infrastructure for 500 Nirman Sahayaks • Conducting Annual Performance Assessment of GPs
RIDF	• Evaluation of tender and Issuance of AOT. • Progress of RIDF XXVII, XXVIII & RIDF XXIX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 100 Cr, Physical length -150 KM
SBM (G)	• State level review meeting on SBM(G) • Capacity building workshop on post ODF activities
RGSA	• Training on Road Safety for Purta Karya -O- Paribahan Sthayee Samitis of Panchayat Samitis & Zilla Parishads including SMP • Refresher Training of Elected Representatives of Gram Panchayats (Excluding Pradhan & Upa-Pradhan) • State level Consultative Workshop on nine SDG Thematic issues • Training on SDG Thematic Approaches towards achieving SDGs for Upa-Samitis • State Level / District Workshop on Panchayat Development Index (PDI) • Block Level Training on PDI for Facilitators of Gram Panchayats • Training on CAF Process Flow for Assessment Officers (BLE / Supervisor) Panchayat Samiti/ District - Zilla Parishad • Training on Child Friendly Village for concerned Karmadhyaksha and concerned Line Department Officers • Training on Water-Sufficient Village concerned Karmadhyaksha and concerned Line Department Officers
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review on Project UNNATI implementation. • Special Convergence Week on Mahatma Gandhi NREGA • Finalization of Audit for the FY 2022-23.

	• Training of District Nodal Officers / Joint BDO (HQ) on latest Guideline of Mahatma Gandhi NREGS • Training of District Level IEC Coordinator on Good Governance • SEGC (State Employment Guarantee Council) meeting.
NRLM (Anandadhara)	• Completion of assessments of BLTs, DLTs & SLTs • Training of all Agri-CRP on Producer group (PG) & Financing PGs • Workshop with District on Livelihood service center • Holding of AGM by Sangha Cooperatives • Review of credit linkage
PMGSY	• Grounding of PMGSY-III, Batch-II, 2023-24
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of Trainers (ToT) for training of VHSNC/ Citizens' Task Force on prevention of VBD
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Monthly review meeting with District Nodal Officers on Program Implementation, Aadhar seeding, PFMS Verification, Convergence Data , Social Audit and CA Audit. • Review of complaint status under Rural Housing with District Officials. • Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials. • Review of the ATR of Social Audit complain
15th Finance Commission	• To achieve the target of more than 90% utilisation of the fund for the FY 2023-24.

September 2024

Schemes	Plan
NSAP	• Identification of gap through Physical Verification • Audit reports of all districts to be collected and received. • Review meeting with the District Panchayats and Rural Development Officers & BDOs for smooth implementation of schemes. • Submission of Audit report for FY2022-23
ISGPP	• Training done on Women Empowerment & Child Rights for 50% Gram Panchayats in the State; • Specialised Training done on Laboratory Based Quality Assurance of Rural Infrastructure for 500 Nirman Sahayaks; • Conducting Annual Performance Assessment of GPs
RIDF	• Evaluation of tender and Issuance of AOT. • Progress of RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 100 Cr, Physical length -120 KM
SBM (G)	• State level review meeting on SBM(G)

RGSA	• State / District level Workshop on preparation of Panchayat Development Plans for FY 2025-26 (GPDP, BPDP & ZPDP) • Block level Workshop on preparation of GPDP & BPDP
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review Meeting with Ombudsperson • Meeting of the State Convergence Committee on Mahatma Gandhi NREGA • Preparation of presentation for Mid-Term Review at MORD. • Submission of Award [proposal from districts and state to Award Committee at Delhi] • Review on progress of Gram Rozgar Divas observation • Review on MGNREGS - Audit and other financial matters with Jt BDO & PM Accounts
NRLM (Anandadhara)	• Organize Buyer Seller meet on Farm Produces • Awareness campaign on Nutrition issues 'Healthy Feeding Practices' through meeting at Sangha and SHG level • Statutory Audit of Sangha Cooperatives • Holding of AGM by Sangha Cooperatives • Delivery of 1st set of school uniform • Workshop on Start-up Village Entrepreneurship Program (SVEP)
PMGSY	• Video Conference by SEs with PIUs to monitor progress
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of Trainers (ToT) for training of VHSNC/ Citizens' Task Force on prevention of VBD
Somobyathi	• Review with the districts regarding fund requirement & utilisation
PMAY - G	• Monthly review meeting with District Nodal Officers on Program Implementation, Aadhar seeding, PFMS Verification, Convergence Data , Social Audit. and CA Audit. • Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials. • Workshop on MIS for resolving district specific issues. • Review of complaint status under Rural Housing with District Officials.
15th Finance Commission	• To achieve the target of more than 50% utilisation of the fund received for the 1st instalment of 2024-25.

October 2024

Schemes	Plan
NSAP	• Preparation of Proposal for release of fund to Govt. of India for 3rd quarter of 2024-25 and U.C. Submission of 2nd quarter fund. • Preparation of documents of PRC Meeting of MORD. • Review meeting with the District Panchayats and Rural Development Officer for smooth implementation of schemes.
ISGPP	• Conducting Annual Performance Assessment of GPs • Regular Mentoring and handholding support to gram panchayats
RIDF	• Grounding of all RIDF XXX projects and issue of Start-up-fund for RIDF Which near about-150 Cr.

	• Progress of RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVI, XXVII, XXVIII for completed Scheme, target expenditure 90 Cr, Physical length -100 KM
SBM (G)	• State level review meeting on SBM(G)
RGSA	• Training on e-Gram Swaraj Portal, PFMS, HRMS portal for In service Officials of PRI & RD
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Monthly Review meeting with District Nodal Officers and Block Development Officers. • Review on MIS issues of MGNREGS • Review Meeting with Ombudsperson • Observing special Gram Sabha for Mahatma Gandhi NREGA.
NRLM (Anandadhara)	• Workshop with District on Business plan development of FPOs • Establishment of Sanitary Napkin units
PMGSY	• Video Conference by SEs with PIUs to monitor progress
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Refresher orientation of all VBDC workers on Post Monsoon Activity • One day training of members of PRI & VHSNC / Citizens' Task Force of all GPs on Awareness Generation, SLWM & involvement of community
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials. • Preparation of Fund Proposal for PMAY-G Scheme. • Review of complaint status under Rural Housing with District Officials.
15th Finance Commission	• Preparation and submission of GTC of the 1st instalment of Basic Grants (both Tied & Untied) for the FY 2024-25. • Claiming of 2nd instalment of Basic Grants (both Tied & Untied) for the FY 2024-25. • Preparatory meetings of budget estimate, Planning and uploading of schemes for all RLBs for FY 2025-2026 .

November 2024

Schemes	Plan
NSAP	• Proposal for inclusion of new beneficiaries. • Review meeting with the District Panchayats and Rural Development Officer for smooth implementation of schemes.
ISGPP	• Concluding Annual Performance Assessment of GPs with Report • Regular Mentoring and handholding support to gram panchayats
RIDF	• Execution and Physical progress under RIDF XXX. • Progress of RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVII, XXVIII, XXIX for completed Scheme, target expenditure 70 Cr, Physical length -90 KM
SBM (G)	• State level review meeting on SBM(G) • Capacity building workshop on post ODF activities

RGSA	• Block Level Training on various web portal for GP & PS level • Training on CAF Process Flow for Citizens, Self Help Groups • Training on OBPAS Approval System for Pradhans of Gram Panchayats • Refresher Training on Digital Literacy for SANGHA SAMABAY SAMITIS • Training on Clean & Green Village for concerned Karmadhyaksha and concerned Line Department Officers • Training on Village with Self-Sufficient Infrastructure concerned Karmadhyaksha and concerned Line Department Officers
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review on Project UNNATI implementation.
NRLM (Anandadhara)	• Review of CIF usage by the Sanghas • Formation of ten (10) new Producers Organizations on farm produces • Training of SHG members on Women Land Literacy • Training & Intervention on Visioning Exercise of CLF
PMGSY	• Completion of PMGSY-III, Batch-I, 2022-23 • Completion of RIDF-XXVIII & RIDF-XXIX • Completion of CAPEX Project
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • One day training of members of PRI & VHSNC / Citizens' Task Force of all GPs on Awareness Generation, SLWM & involvement of community • Refresher orientation of all VBDC workers on Post Monsoon Activity
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Review of the complaint status under Rural Housing. • Review on Program Implementation, Aadhar seeding, PFMS Verification, Convergence Data , Social Audit.
15th Finance Commission	• Subject to receipt of fund from GoI, same shall be drawn from Finance and disbursed to RLBs

December 2024

Schemes	Plan
NSAP	• Review meeting with the District Panchayats and Rural Development Officers & BDOs for smooth implementation of schemes.
ISGPP	• Concluding Annual Performance Assessment of GPs with Report • Regular Mentoring and handholding support to gram panchayats
RIDF	• Execution and Physical progress under RIDF XXX. • Progress of RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX. • Submission of PCR under RIDF XXVII, XXVIII, XXIX for completed Scheme, target expenditure 75 Cr, Physical length -95 KM
SBM (G)	• State level Review Meeting of SBM(G) • Training of stakeholders on SBM(G)
RGSA	• Training on SHG-PRI Linkage • Leadership Training of Elected Women Representatives

	• Training on Socially Just & Socially Secure Village for concerned Karmadhyaksha and concerned Line Department Officers • Training on Village with Good Governance concerned Karmadhyaksha and concerned Line Department Officers
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review Meeting with Ombudsperson • Review on Convergence initiatives under Mahatma Gandhi NREGA.
NRLM (Anandadhara)	• Organize Buyer Seller meet on Farm Produces • Organization of 20th Kolkata SARAS mela • Gender Campaign • Training of SHG members on Women Land Literacy • Training & Intervention on Visioning Exercise of CLF
PMGSY	• Completion of PMGSY-III, Batch-I, 2022-23 • Completion of RIDF-XXVIII & RIDF-XXIX • Completion of CAPEX Project
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Preparatory meeting for finalization of budget for 2024-25. • One day training of members of PRI & VHSNC / Citizens' Task Force of all GPs on Awareness Generation, SLWM & involvement of community
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials. • Technical VC with district MIS Officials regarding various MIS related issues. • Review of the complaint status under Rural Housing.
15th Finance Commission	• Weekly review meeting with the Additional District Magistrate (Panchayat) & District Panchayats and Rural Development Officers for smooth & speedy implementation of the Schemes.

January 2025

Schemes	Plan
NSAP	• Proposal for release of fund to Govt. of India for 4th Quarter of 2024-25 and proposal for U.C of 3rd quarter fund. • Aadhaar Capture/Verification
ISGPP	• Refresher Training done on Climate Resilient Integrated Rural Infrastructure for 500 Nirman Sahayaks • Regular Mentoring and handholding support to gram panchayats
RIDF	• Execution and Physical progress under RIDF XXX. • Progress of RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX. • Submission of PCR under RIDF XXVII, XXVIII, XXIX for completed Scheme, target expenditure 70 Cr, Physical length -90 KM
SBM (G)	• State level Meeting of SBM(G) • Workshop on Plastic Waste Management & Faecal Sludge Management
RGSA	• Special Care Programme of Woman Sabhapatis & Sahakari Sabhapatis • Training on Women Friendly Village for concerned Karmadhyaksha and concerned Line Department Officer

MGNREGA	• Preparing state presentation of AAP 2023-24 to be presented before MORD. • Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review Meeting with Ombudsperson • Training on GIS based planning of Mahatma Gandhi NREGS • Orientation of different Departments on data entry in the Web Portal on engagement of Mahatma Gandhi NREGS Job Card holders in various Departmental works
NRLM (Anandadhara)	• Review the status of credit linkage & application submission with all districts • Annual Review and strategic planning meeting with all stakeholders under SVEP • Training of all district livelihood officers on PG/ FPO formation • State level Orientation Workshop on Lakhpati intervention • SHG members training on Women Land Literacy • Preparation of Vision Document of old Model CLFs • Training & Intervention on Visioning Exercise of CLF
PMGSY	• Completion of PMGSY-III, Batch-I, 2022-23 • Completion of RIDF-XXVIII & RIDF-XXIX • Completion of CAPEX Project
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of members of VHSNC/"Citizen's Task Force for management of VBD" regarding Dry Season Activity and preparation of Gram Sansad wise vulnerability area mapping
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Monthly review meeting with District Nodal Officers under Rural Housing through Video Conference / Workshop mode. • Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials. • Review of the complaint status under Rural Housing.
15th Finance Commission	• Finalization of budget estimate, Planning and uploading of schemes for all RLBs for FY 2025-2026 . • Weekly review meeting with the Additional District Magistrate (Panchayat) & District Panchayats and Rural Development Officers for smooth & speedy implementation of the Schemes.

February 2025

Schemes	Plan
NSAP	• Review meeting with the District Panchayats and Rural Development Officer for smooth implementation of schemes.
ISGPP	• Refresher Training done on Climate Resilient Integrated Rural Infrastructure for 500 Nirman Sahayaks • Regular Mentoring and handholding support to gram panchayats
RIDF	• Execution and Physical progress under RIDF XXX. • Progress of RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX & RIDF XXX. • Submission of PCR under RIDF XXVII, XXVIII, XXIX for completed Scheme, target expenditure 80 Cr, Physical length -95 KM

SBM (G)	• State Level workshop on SBM(G)
RGSA	• Training on augmentation of OSR in Gram Panchayats
MGNREGA	• SEGC (State Employment Guarantee Council) Meeting • Review on Project UNNATI implementation • Review meeting on engagement of Mahatma Gandhi NREGA Job Card holders in various Departmental Schemes in field
NRLM (Anandadhara)	• Submission of draft Credit Plan for 2025-26 and finalization of the same • Preparation of Annual Action Plan under NMMU guidelines and submission of the same to MoRD for approval • Training of PG members on business plan development • Training of Community Resource Persons- Enterprise Promotion • Establishment of Sanitary Napkin production units • Workshop & orientation programme on Gender and FNHW • Paddy Procurement by Sangha Cooperatives • Preparation of Vision Document of New Model CLFs
PMGSY	• Physical Meeting for Review of Progress of Rural Connectivity by Secretary P&RD • Video Conference by SEs with PIUs to monitor progress • Completion of PMGSY-III, Batch-I, 2022-23 • Completion of RIDF-XXVIII & RIDF-XXIX • Completion of CAPEX Project
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of members of VHSNC/"Citizen's Task Force for management of VBD" regarding Dry Season Activity and preparation of Gram Sansad wise vulnerability area mapping • Training of workers of Control of VBD programme regarding "Dry Season Activities"
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Monthly review meeting with District Nodal Officers under Rural Housing through Video Conference / Workshop mode. • Preparation of AAP for 2025-26 • Review on Social Audit
15th Finance Commission	• 100% completion of Audit online of FY 2023-24. • To achieve the target of more than 70% utilisation of the fund for the FY 2024-25. • Weekly review meeting with the Additional District Magistrate (Panchayat) & District Panchayats and Rural Development Officers for smooth & speedy implementation of the Schemes.

March 2025

Schemes	Plan
NSAP	• Review meeting with the District Panchayats and Rural Development officer for smooth implementation of schemes.
ISGPP	• Refresher Training done on Climate Resilient Integrated Rural Infrastructure for 500 Nirman Sahayaks

RIDF	• Regular Mentoring and handholding support to gram panchayats • Execution and Physical progress under RIDF XXX. • Progress of RIDF XXVII, XXVIII & RIDF XXIX and Payment of R/A bill Under RIDF XXVII, XXVIII, RIDF XXIX & RIDf XXX. • Submission of PCR under RIDF XXVII, XXVIII, XXIX for completed Scheme, target expenditure 110 Cr, Physical length -140 KM
SBM (G)	• State Level review meeting on SBM(G)
RGSA	• Training on augmentation of OSR in Zilla Parishad & Panchayat Samitis
MGNREGA	• Monthly Review with District Nodal Officers, Mahatma Gandhi NREGA. • Review on progress of Gram Rozgar Divas observation • Review meeting on engagement of Mahatma Gandhi NREGA Job Card holders in various Departmental Schemes in field
NRLM (Anandadhara)	• Submission of Annual Credit plan for 2025-26 to the SLBC for approval • Workshop with District on AAP-25-26 • Training of SHG Members on under Integrated Farming Cluster • Mobilisation of SHG members in livestock clusters • Training of SHG members on Women Land Literacy • Training of SHG members for Guppy fish supply for 'prevention and management of vector borne disease and diarrhea management' program • Rating/Grading of Old Model CLFs
PMGSY	• Physical Meeting for Review of Progress of Rural Connectivity by Secretary P&RD • Video Conference by SEs with PIUs to monitor progress • Completion of PMGSY-III, Batch-I, 2022-23 • Completion of RIDF-XXVIII & RIDF-XXIX • Completion of CAPEX Project
VBD	• House to House Survey and activities of Vector Control in all GPs of the State (30 days in a month) • Training of members of VHSNC/"Citizen's Task Force for management of VBD" regarding Dry Season Activity and preparation of Gram Sansad wise vulnerability area mapping • Training of workers of Control of VBD programme regarding "Dry Season Activities" & Survey Formats
Somobyathi	• Review with the districts regarding fund requirement
PMAY - G	• Monthly review meeting with District Nodal Officers under Rural Housing through Video Conference / Workshop mode. • Review meeting for monitoring of "Chaa Sundari Extension" Scheme with district officials. • Review of the complaint status under Rural Housing. • Review on House Completion Status and Convergence Status • Finalization of AAP of Rural Housing
15th Finance Commission	• Preparation and submission of GTC of the 2nd instalment of Basic Grants (both Tied & Untied) for the FY 2024-25. • Claiming of 1st instalment of Basic Grants (both Tied & Untied) for the FY 2025-26. • Weekly review meeting with the Additional District Magistrate (Panchayat) & District Panchayats and Rural Development Officers for smooth & speedy implementation of the Schemes.

PERSONNEL & ADMINISTRATIVE REFORMS DEPARTMENT

Month	Important works to be done	Cell / Wing
April 2024	Review of infrastructural support required for the newly created Sub-division, Dhupguri in the district of Jalpaiguri.	AR Cell
	Review on proposals of creation of new Administrative units in the State and development of infrastructure for the proposed new Units, if any.	
	Allotment of fund in the 'Administrative Expenditure' (AE) sector for the 1st quarter of the FY 2024-2025 and sanction of fund for the on-going 'State Development Scheme' (SDS) sector.	
	Finalization of policy making for sensitizing the Commission along the lines of the protocol/methods of recruitment followed by other State and Central Government Recruitment Institutions/Board/Commission.	Staff Selection Commission
	Review of pension cases and revision of pension cases & other regular establishment matters.	Establishment Cell
	On-line Performance Appraisal Reports (PAR) formats for the IAS officers of the State Cadre are to be sent to the concerned officers.	IAS Cell
	Sending the ACRs/SARs of WBCS (Exe.) officers to respective appropriate authorities.	WBCS Cell
	Publication of Service Directory, 2024 of WBCS (Exe.) officers.	
	Conducting 12 Training Programmes at ATI/RTCs.	NSATI
	Processes for admission into Composite Course for SNTCSSC Batch 2025	SNTCSSC
	Operation & Maintenance of e-District and SRS preparation and on-boarding of new services through e-district 2.0.	e-Governance Cell
May 2024	Complete the process of release of Plan and Non-Plan funds for the 1st phase (April-June) of 2024-25.	AR Cell
	Review of Construction works of Collectorate Complex at Kalyanpur, Asansol for the office of the District Magistrate, Paschim Bardhaman	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets	Vigilance Cell
	Internal Audit for BSK PMU and GIS reflection of Aadhaar Center in BSK Portal.	BSK Cell
June 2024	Completion of fund release for setting up of 1139 Aadhaar centers in the existing BSKs.	AR Cell
	Confirmation proposal for IAS officers appointed on promotion to be sent to DoPT subject to completion of mandatory training of probations.	IAS Cell
	Declaration of estimate of vacancies for recruitment in the WBCS (Exe.) Service on promotion from feeder service of SRO-II/Jt. BDO/ACRO against the quota for 2024	WBCS Cell
	Promotion and posting of UDAs to HAs, HAs to SOs, Supervisory Grade Typist to Sr. Supervisory Grade and Typist Grade-I to Typist Supervisory Grade under Secretariat Common Cadre.	CCWing
	Personality Test for admission into Composite Course for SNTCSSC 2025 Batch to be conducted	SNTCSSC

Month	Important works to be done	Cell / Wing
July 2024	Review of the Departmental court cases.	Law Cell
	Sending proposal to Govt. of India for promotion from SCS (State Civil Service) to IAS.	WBCS Cell
	Review of pending applications for NOCs for obtaining ordinary International Passports for employees under Secretariat Common Cadre.	CCWing
	Composite Course for New Batch of 2025 to be started.	SNTCSSC
August 2024	Review of various construction works of Administrative Complex at Nimtouri, Purba Medinipur.	AR Cell
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books of 75 nos. of such officers on the basis of availability of information.	Service Records & Accounts Cell
	Conducting 15 Training Programmes at ATI/RTCs.	NSATI
	Regular online classes of SNTCSSC District Study Centres 2024 Batch will continue.	SNTCSSC
September 2024	Preparation of Revised Budget.	AR Cell
	Review of Public Grievances and RTI matters.	
	Promotion and posting of officers under WBSS cadre.	General Cell
	Review of the Departmental court cases.	Law Cell
	Payment of Bonus & Festival Advance to the employees of this Department	Establishment Cell
	Interaction with the District Administration (DMs/ADMs/SPs) and Police Authorities to understand the preparedness for conducting Recruitment.	Staff Selection Commission
	Review meeting with Bank and other Department and District Nodal Officers	BSK Cell
October 2024	Preparatory work for confirmation of vacancies for promotion of IAS in terms of Rule 3(2)(ii) & (iii) of IAS (Pay) Rule, 2016 to be sent to DoPT.	IAS Cell
November 2024	Release of Plan and Non-Plan funds for the 2nd phase (August-December) of 2024-25	AR Cell
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell
	Proposal for confirmation of vacancies in different grades of IAS in terms of Rule 3(2)(ii) & (iii) of IAS (Pay) Rule, 2016, to be sent to DoPT.	IAS Cell
December 2024	Meeting of Departmental Promotion Committee (DPC) for promotion of IAS officers of the State Cadre to different scales of pay is to be convened.	IAS Cell
	Conducting 14 Training Programmes at ATI/RTCs.	NSATI
	Review of the Departmental court cases.	Law Cell
	Meetings with other agencies viz., Banks and payment Gateway Agencies.	Staff Selection Commission
January 2024	Completion of final phase release of fund in the 'State Development Scheme' (SDS) sector for the FY 2024-2025.	AR Cell
	Promotion and posting of officers under WBSS cadre.	General Cell
	Preparatory work for confirmation of vacancies for promotion of SCS and Non-SCS officers of the State to Indian Administrative Service.	IAS Cell
	Works relating to updation of Civil List of IAS officers of West Bengal Cadre as on 01.01.2025.	

Month	Important works to be done	Cell / Wing
January 2025	Initiation for appointment of promotee/directly recruited WBCS (Exe.) officers belonging to the 2024 batch and commencement of induction level training of these officers.	WBCS Cell
	Awarding MCAS (presently Senior Time scale) benefit in Level 17/MCAS (presently Junior administrative Grade) benefit in level 18 to WBCS (Exe.) officers.	
	Awarding the benefit of Selection Grade-Level 21/Senior Selection Grade-Level 22/Super Time Scale-Level 24 to WBCS (Exe.) officers.	
	Identification of missing service particulars in the Service Books of IAS and WBCS (Exe) Officers and updating of the Service Books on the basis of availability of information.	Service Records & Accounts Cell
	Review of the Departmental Court Cases.	Law Cell
	Operation & Maintenance of e-District, SRS preparation and on-boarding of new services through WB e-District Portal.	e-Governance Cell
	Conducting necessary Training Programmes at ATI/RTCs for the employees/ Officers.	NSATI
	Promotion and posting of UDAs to HAs, HAs to SOs, Supervisory Grade Typist to Sr. Supervisory Grade and Typist Grade-I to Typist Supervisory Grade under Secretariat Common Cadre.	CCWing
	Customising Login of BSK Operators from BSK centers	BSK Cell
	Composite Course for SNTCSSC Batch 2025 and Online Prelims Crash Course 2025	SNTCSSC
February 2025	Review and updation of the materials for publication of Administrative Calendar 2025-2026.	AR Cell
	Review and disposal of matters relating to Public Grievance.	AR Cell
	Completion of release of funds towards the projects relating to e-Governance and BSKs.	
	Promotion and posting of officers under WBSS cadre.	General Cell
	Conducting necessary Training Programmes at ATI/RTCs for the employees/ Officers.	NSATI
	Awarding MCAS benefits to WBCS (Exe.) officers.	WBCS Cell
	Providing extended service benefit to IT personnel according to 192-IT/06 dated 16.10.2020	e-Governance Cell
	Operation & Maintenance of e-District, SRS preparation and on-boarding of new services through WB e-District Portal.	
March 2025	Completion of final phase release of fund in the 'Administrative Expenditure' (AE) sector for the FY 2024-2025.	AR Cell
	Proposal for confirmation of vacancies for promotion of SCS and Non-SCS officers of the State to Indian Administrative Service to DoPT subject to determination of vacancies by DoPT.	IAS Cell
	Identification of missing service particulars in the Service Books of IAS and WBCS (Exe) Officers and updating of the Service Books on the basis of availability of information.	Service Records & Accounts Cell
	Review of pending applications for NOCs for obtaining ordinary International Passports for employees under Secretariat Common Cadre.	CCWing
	Operation & Maintenance of e-District, SRS preparation and on-boarding of new services through WB e-District Portal.	e-Governance Cell

Department of Parliamentary Affairs

Month (1)	Targeted/ Proposed Activity (2)
April, 2024	1. Routine and statutory works of the Department. 2. Preparation of calendar and related proposals for implementation of Youth Parliament Competition Scheme, 2024-25. 3. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred. 4. Persuasion with the District Authorities for pending Utilization Certificates.
May, 2024	1. Routine & Statutory works of the Department. 2. Preparation of action plan for YPC, 2024-25 work covering 4,200 nos. of Schools and 454 (approx) nos. of Colleges in the State. 3. Publication of Annual Report. 4. Moving Finance Department for approval of the YPC Scheme for the year. 5. Persuasion with the District Authorities for pending Utilization Certificates. 6. Release of fund for the programme of the year. 7. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
June, 2024	1. Routine & Statutory works of the Department. 2. Printing of books and guidelines for Youth Parliament Competition Scheme, 2024-25. 3. Despatch of books and guidelines to districts. 4. Release of fund for the programme of the year. 5. Organizing State Level Meeting and Workshop on Youth Parliament Scheme, 2024-25. 6. Meeting and consultation within and outside the Department for State Level Workshop and Meeting for YPC, 2024-25. 7. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
July, 2024	1. Routine and statutory works of the Department. 2. Holding of District Level Workshop on Youth Parliament Scheme for schools. 3. Holding of Youth Parliament Competition, Quiz Contest and Extempore Speech Competition at schools. 4. Holding of Youth Parliament Competition and Quiz Contest, Extempore Speech and Essay Competition at Block/Municipality/Corporation Borough Level. 5. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
August, 2024	1. Routine & Statutory works of the Department. 2. Holding of Youth Parliament Competition and Quiz Contest and Extempore Speech Competition at schools and colleges for district level. 3. District Level Essay Competition. 4. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.

Month (1)	Targeted/ Proposed Activity (2)
September, 2024	1. Routine & Statutory works of the Department. 2. Monitoring of implementation of programme at different levels. 3. Collection and compilation of result of District level competitions for Colleges. 4. Holding of District level Competitions for colleges/Schools. 5. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
October, 2024	1. Routine and statutory works of the Department. 2. Dealing with West Bengal Legislative Assembly matters, if referred. 3. Entitlement related matters of MLAs and Ex-MLAs.
November, 2024	1. Routine & Statutory works of the Department. 2. Holding of Divisional level Competitions for schools and colleges. 3. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
December, 2024	1. Routine & Statutory works of the Department. 2. Holding of Division Level Youth Parliament Competitions for schools and colleges. 3. Collection and compilation of result of Division Level Competitions for Colleges/Schools. 4. Preparation for final stage of the State Level Youth Parliament Competition, 2024-25. 5. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
January, 2025	1. Routine & Statutory works of the Department. 2. Dealing with West Bengal Legislative Assembly matters including entitlement matters if referred.
February, 2025	1. Routine & Statutory works of the Department. 2. Dealing with West Bengal Legislative Assembly matters, if referred. 3. Entitlement related matters of MLAs and Ex-MLAs.
March, 2025	1. Routine & Statutory works of the Department. 2. Smooth completion of year ending work. 3. All referred matter from West Bengal Legislative Assembly will be dealt. 4. Entitlement related matters of MLAs and Ex-MLAs.

PASCHIMANCHAL UNNAYAN AFFAIRS DEPARTMENT

MONTH	ACTIVITIES & TARGET OF ACHIEVEMENTS
APRIL, 2024	• CONSTRUCTION OF ROAD WITH CAUSEWAY FROM RANGAMATI MORE GAGI PMGSY ROAD TO TUNTURI-SUISA PWD ROAD VIA GAGI VILLAGE, TUNTURI-SUISA G.P., BAGHMUNDI BLOCK, PURULIA (CH. 3/600 KMP TO 5/500 KMP) • CONSTRUCTION OF ROAD FROM DHANGURI FP SCHOOL TO KASHIDANGA SASAN GHAT UNDER ALLADI GP OF SALANPUR PANCHAYAT SAMITY IN THE DISTRICT OF PASCHIM BARDHAMAN • RE-EXCAVATION OF DOMESROTA POND, PIRRAHBONI GP, TENTULIADANGA, J.L. NO. 155, PLOT NO. 2037 (3.32 ACRE) UNDER GANGAJALGHATI BLOCK IN THE DISTRICT OF BANKURA • MONITORING MEETING WITH DEPARTMENTAL OFFICERS AND PUP OFFICIALS. PREPARATORY WORK FOR ACCORDING ADMINISTRATIVE APPROVAL OF PENDING PROJECTS PROPOSAL.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
May, 2024	• CONSTRUCTION OF ROAD FROM DAHARDIH VILLAGE TO BAHARADIH VILLAGE JL. NO. 80 PLOT 1443 WITHIN BELA G.P. UNDER BALARAMPUR BLOCK IN THE DISTRICT OF PURULIA • CONSTRUCTION PCC ROAD FROM RAJUGORA TO BAROGHUTU VILLAGE WITHIN BARAMAISYA G.P. UNDER MANBAZAR-I BLOCK IN THE DISTRICT OF PURULIA • CONSTRUCTION OF PCC ROAD FROM GOAWALAPARA TO NAMAPARA IN NAOWPARA G.P. UNDER PUNCHA BLOCK IN THE DISTRICT OF PURULIA • ONGOING SCHEME-VISIT BY DEPARTMENTAL OFFICERS. • COLLECTION OF UP-TO-DATE UTILIZATION CERTIFICATES FROM ALL CONCERNED IMPLEMENTING AGENCIES.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
June, 2024	• CONSTRUCTION OF ROAD FROM RANGAMATI MORE GAGI PMGSY ROAD TO TUNTURI-SUISA PWD ROAD VIA GAGI VILLAGE, TUNTURI-SUISA G.P., BAGHMUNDI, PURULIA (CH. 0/000 KMP TO 3/600 KMP) • COSTRUCTION OF PCC ROAD FROM CHUTKIDIH VILLAGE TO BERSA VILLAGE WITHIN BALARAMPUR AND GERUA G.P. UNDER BALARAMPUR BLOCK IN THE DISTRICT OF PURULIA • IMPROVEMENT OF ROAD FROM BANBATASPUR PAKURTALA TO BARGACHIA VIA LAHPIR TALA WITHIN SEKEDDA GRAM PANCHAYAT UNDER MD. BAZAR BLOCK IN THE DISTRICT OF BIRBHUM • REVIEW MEETING WITH DMs & BDOs OF 7 PUP DISTRICTS IN CONNECTION WITH DIFFERENT SCHEMES SANCTIONED TO THEM.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
July, 2024	• CONSTRUCTION PCC ROAD FROM DHAIBARI TO JAGTAKOCHA SANTAL VILLAGE VIA GOYALAPARA GP UNDER MANBAZAR-I BLOCK IN THE DISTRICT OF PURULIA

MONTH	ACTIVITIES & TARGET OF ACHIEVEMENTS
July, 2024	• CONSTRUCTION OF ROAD FROM PARASHIDANGA ROYPARA TO PUKHURIA VIA SREERAMPUR, KADAMARA UNDER SIMLAPAL & KHATRA BLOCK IN THE DISTRICT OF BANKURA • CONSTRUCTION OF BITUMINIOUS ROAD FROM CHAKADOBA TO LALRAYERDIHI VIA PATASHIMUL AT HIRBANDH GP UNDER HIRBANDH BLOCK IN THE DISTRICT OF BANKURA • FIELD-LEVEL INSPECTION OF SCHEMES BY DEPARTMENTAL OFFICERS
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
August, 2024	• CONSTRUCTION OF BITUMINIOUS ROAD FROM BHANGAHAR VILLAGE TO HATIRAMPUR-BANKURA MAIN ROAD AT SUPUR GP UNDER KHATRA AND HIRBANDH BLOCK IN THE DISTRICT OF BANKURA • RE-EXCAVATION OF HIRASOLE BUNDH JL NO: 166, MOUJA: HIRASOLE, DAG NO: 20, 26, 27 UNDER SALBONI DEVELOPMENT BLOCK IN THE DISTRICT OF PASCHIM MEDINIPUR • CONSTRUCTION OF ROAD FROM DUBRAJ MURMU HOUSE TO RAJU HEMBRAM HOUSE VIA DHARMAGOLA MATH, BHAIRAB SOREN HOUSE, SUNIL SOREN HOUSE IN GIDHNI GP UNDER JAMBONI BLOCK IN THE DISTRICT OF JHARGRAM • SCHEME-VISIT BY DEPARTMENTAL OFFICERS AND MONTHLY REVIEW MEETING
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
September, 2024	• CONSTRUCTION OF PCC ROAD FROM BARAKAR ROAD TO ANUP UPADHAY HOUSE WITH PCC DRAIN (1.0KM) WITHIN RAGHABPUR G.P. UNDER PURULIA-II BLOCK IN THE DISTRICT OF PURULIA • CONSTRUCTION OF ROAD FROM KHAIRULLA CHAK PMGSY ROAD TO SAURA BELTOLA UNDER MEDINIPUR DEVELOPMENT BLOCK IN THE DISTRICT OF PASCHIM MEDINIPUR • RESTORATION OF WATER BODIES AT INDRAJORE BUNDH, INDRAJORE MOUZA, J.L. NO. 14, PLOT NO-473 UNDER RAIPUR BLOCK IN THE DISTRICT OF BANKURA • MONITORING MEETING OF ADMINISTRATIVE CALENDER BY HON'BLE MOS(IC) WITH THE SENIOR DEPARTMENTAL OFFICERS & CEO PUP, BANKURA.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
October, 2024	• CONSTRUCTION OF ROAD FROM PARSA (SITARAM KUMAR HOUSE)TO KANUDIH AT SERENGDIHI GP IN BAGHMUNDI BLOCK IN THE DISTRICT PURULIA • IMPROVEMENT OF ROAD FROM KORGRAM TO BAROLIPARA VIA AMAIPUR WITHIN KAITHA - II, KALITHA GRAM PANCHAYAT UNDER NALHATI - I BLOCK IN THE DISTRICT OF BIRBHUM • IMPROVEMENT OF ROAD FROM KALICHANDRAPUR MORE TO MEHULA VILLAGE VIA KAMDEBPUR CHAK ATLA, NAWAPARA, JUNIDPUR UNDER KHARUN GP UNDER RAMPURHAT-I DEV. BLOCK IN THE BIRBHUM DISTRICT

MONTH	ACTIVITIES & TARGET OF ACHIEVEMENTS
October, 2024	• REVIEW OF SCHEME WISE ALLOTMENT OF FUND FROM THE PLAN BUDGET 2024-25 AND UTILIZATION THEREOF. • FIELD-LEVEL INSPECTION BY DEPARTMENTAL OFFICERS.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
November, 2024	• CONSTRUCTION PCC ROAD FROM GOBINDAPUR TO NAMODHULIYA PARA VILLAGE IN BARAMAISYA GP UNDER MANBAZAR-I BLOCK IN THE DISTRICT OF PURULIA • CONSTRUCTION OF BITUMINOUS ROAD FROM DANJONA BUS STAND TO BAGALPUR JANGAL, BAGALPUR MOUZA, JL NO. 78 WITHIN DEUCHA G.P. UNDER MD. BAZAR BLOCK IN THE DISTRICT OF BIRBHUM • CONSTRUCTION OF ROAD FROM SARJAMHATU TO SADHU ASHRAM ROAD VIA KORCHI VILLAGE WITHIN CHITMU G.P. UNDER JHALDA-II BLOCK IN THE DISTRICT OF PURULIA • SCHEME-VISIT BY DEPARTMENTAL OFFICERS. • SENDING PROPOSAL FOR AUGMENTATION OF BUDGET 2024-25 FOR THE PENDING PROJECTS, IF ANY.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
December, 2024	• CONSTRUCTION OF CEMENT CONCRETE ROAD FROM ANDHARTHOLE HIGH SCHOOL TO KAMAR BUNDH UNDER BANKURA-I BLOCK IN THE DISTRICT OF BANKURA • CONSTRUCTION OF ROAD FORM SARIAMUNDAPARA PITCH ROAD TO KANDNASHOLE IN KENDUGARI G.P. UNDER GOPIBALLAVPUR-I BLOCK IN THE DISTRICT OF JHARGRAM • CONSTRUCTION OF ROAD FROM KHELAR BAZAR TO SITOLA MONDIR UNDER KHELAR GRAM PANCHAYET WITH IN KHARGAPUR-I DEVELOPMENT BLOCK IN THE DISTRICT OF PASCHIM MEDINIPUR • SCHEME-VISIT BY DEPARTMENTAL OFFICERS. • MONITORING MEETING OF ADMINISTRATIVE CALENDER BY HON'BLE MINISTER-IN-CHARGE WITH THE DEPARTMENTAL OFFICERS AND CEO, PUP, BANKURA.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
January, 2025	• CONSTRUCTION OF BITUMINIOUS ROAD FROM HOLDIBANSA ROAD CUTTING MOR TO TILAIBAID MANDAL PARA VIA JHORIAKOCHA, DHEKIAKOCHA VILLAGE AT GOPALPUR GP UNDER HIRBANDH BLOCK IN THE DISTRICT OF BANKURA • CONSTRUCTION OF ROAD FROM CULVERT TOWARDS MANAGRAM ROAD (SEORA TALA, ADJACENT TO HAZRAT DILWAR MONDAL DARGA) D.V.C CANEL OF RAJPRASADPUR VIA MANAGRAM JUNIOR HIGH SCHOOL, BARJORA, BANKURA • CONSTRUCTION OF ROAD FROM RAIPAL BLACKTOP ROAD TO BANGSHIMORE IN PETBINDHI GP UNDER GOPIBALLAVPUR-II BLOCK IN THE DISTRICT OF JHARGRAM

MONTH	ACTIVITIES & TARGET OF ACHIEVEMENTS
January, 2025	• SCHEME-VISIT BY DEPARTMENTAL OFFICERS AND FIELD LEVEL INSPECTION FOR MONITORING PROJECTS. ASSESSMENT AND REVIEW OF THE PROJECTS UNDER STATE PLAN, RIDF & OTHERS • HOLDING "JUNGLE MAHAL UTSAB" SHOWCASTING THE ACHIEVEMENTS OF STATE GOVERNMENT AND DEPARTMENT OF PASCHIMANCHAL UNNAYAN AFFAIRS.
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
February, 2025	• CONSTRUCTION OF ROAD FROM KARAMSOLE MSK TO CANAL SIDE MOUZA-KARAMSOLE , JL NO.-858 UNDER LALGARH GP IN THE DISTRICT OF JHARGRAM • RE-EXCAVATION OF DASER BUNDH MOUZA- GILAGERIA, JL NO- 08, PLOT NO-485 UNDER KHAJRA GRAM PANCHAYET UNDER KESHIYARI DEVELOPMENT BLOCK IN PASCHIM MEDINIPUR DISTRICT • CONSTRUCTION OF C.C. ROAD FROM DHANDA FOOTBALL GROUND VIA BHUGOL BANDH TOWARDS BBC-4 CANAL UNDER ONDA BLOCK IN THE DISTRICT OF BANKURA • REVIEW OF PROJECT IMPLEMENTATION ALREADY TAKEN IN STATE PLAN, RIDF, HCM ANNOUNCED PROJECTS & FUND UTILISATION STATUS • PREPARATION OF BUDGET SPEECH FOR 2025-26. • PREPARATION OF ANNUAL ADMINISTRATIVE CALENDAR 2025-26
MONTH	**ACTIVITIES & TARGET OF ACHIEVEMENTS**
March, 2025	• CONSTRUCTION OF ROAD FROM SUNIL MAHATO CEMENT SHOP TO SRIRAMPUR VILLAGE TO TANASI, J.L. NO. 89, 90, PLOT NO. 546, 547, 345, 1605 AND 1606 (3KM) WITHIN BARAGRAM G.P. UNDER JOYPUR BLOCK IN THE DISTRICT OF PURULIA • CONSTRUCTION OF ROAD FROM TEMONI POOL TO BAZIRCHOK UNDER KESHPUR GRAM PANCHAYET WITHIN KESHPUR DEVELOPMENT BLOCK IN THE DISTRICT OF PASCHIM MEDINIPUR • CONSTRUCTION OF WING WALL AND OTHER ALLIED WORKS FOR THE RCC BRIDGE OVER KANSAI RIVER IN BETWEEN KONAPARA AND KESHARGARH VILLAGE, PURULIA • SCHEME-VISIT BY DEPARTMENTAL OFFICERS, REVIEW OF THE PROJECTS AND FUND RELEASE FOR COMPLETED PROJECTS

DEPARTMENT OF PLANNING AND STATISTICS

A. Planning

April, 2024

- Collection, compilation and submission of performance reports of BEUP from all districts to the Chairman, Assembly Committee, BEUP
- Review and Monitoring of BEUP Progress
- Data Collection of Health Centres for all districts across the State
- Data Collection for Headquarters (District, Sub-division and Block) across the State
- Data Collection, compilation and spatial layer preparation for Polling Stations
- Review and monitoring of Court Cases

May, 2024

- Collection, compilation and submission of performance reports of BEUP from all districts to the Chairman, Assembly Committee, BEUP
- Review and Monitoring of BEUP Progress
- Issuing communications to District Authorities for proper implementation of MPLADS
- Monitoring of MPLADS Schemes
- Monitoring conduct of District Level Development Monitoring Committee meetings
- Web-uploading of Health Centres and Headquarters (District, Sub-division and Block) for all districts across the State
- Web-uploading of Polling Stations across the State
- Review and monitoring of Audit Para

June, 2024

- Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
- Inspection of BEUP Schemes
- Review and Monitoring of BEUP Progress
- Issuing communications to District Authorities for proper implementation of MPLADS
- Inspection of MPLAD works
- Preparation of District-wise WebGIS Portal for facilitating GIS works at District level in secured (password protected) manner for policy planning process
- Review and monitoring of departmental proceedings and vigilance cases

July, 2024

- Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
- Review and Monitoring of BEUP Progress
- Issuing communications to District Authorities for proper implementation of MPLADS
- Monitoring of MPLADS
- Monitoring conduct of District Level Development Monitoring Committee meetings
- Data Collection, compilation and spatial layer preparation for Rivers, Nalas, Streams, Canals, Waterbodies, Culverts and Bridges
- Review and monitoring of Appointment cases on compassionate ground

August, 2024

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Inspection of BEUP Schemes
•	Review & Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Review Meeting with District Planning Officers
•	Inspection of MPLAD works
•	At least 95% delivery of services for Duare Sarkar Campaign PhaseVIII
•	Web-uploading of Rivers, Nalas, Streams, Canals, Waterbodies, Culverts and Bridges across the state
•	Review and monitoring of Court Cases

September, 2024

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Monitoring of MPLADS Schemes
•	Monitoring conduct of District Level Development Monitoring Committee meetings
•	Data Collection, compilation and spatial layer preparation for Roads under Panchayat & Rural Development (P&RD) Department
•	Review and monitoring of Audit Para

October, 2024

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Inspection of BEUP Schemes
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Inspection of MPLAD works
•	Monitoring conduct of District Level Development Monitoring Committee meetings
•	Completion of WebGIS for Industrial and Economic Corridors of the State including Industrial Parks, IT Parks, Industrial hubs
•	Web-uploading of rural roads in collaboration with P&RD Department
•	Review and monitoring of departmental proceedings and vigilance cases

November, 2024

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Monitoring of MPLADS works
•	Monitoring conduct of District Level Development Monitoring Committee meetings
•	Data Collection, compilation and spatial layer preparation for Tea Gardens across 6 districts of West Bengal
•	Data Collection, compilation and spatial layer preparation for public Educational Institutions across the State in collaboration with School Education and Higher Education department
•	Review and monitoring of Appointment cases on compassionate ground

December, 2024

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Inspection of BEUP Schemes
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Inspection of MPLAD works
•	Issuing guidelines for preparation of District Annual Plan 2025-26
•	Web-uploading of all public Educational Institutions across the State
•	Preparation of geo-referenced map for Tea Gardens across 6 districts of West Bengal
•	Review and monitoring of Court Cases

January, 2025

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Monitoring of MPLADS works
•	Monitoring conduct of District Level Development Monitoring Committee meetings
•	Data Collection, compilation and spatial layer preparation for ICDS centres across all districts of West Bengal in collaboration with WCD&SW department
•	Review and monitoring of Audit Para

February, 2025

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Inspection of BEUP Schemes
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Inspection of MPLAD works
•	Review Meeting with the District Planning Officers
•	Data Collection, compilation and spatial layer preparation for ICDS centres across all districts of West Bengal in collaboration with WCD&SW department
•	Review and monitoring of departmental proceedings and vigilance cases

March, 2025

•	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
•	Review and Monitoring of BEUP Progress
•	Issuing communications to District Authorities for proper implementation of MPLADS
•	Monitoring of MPLADS works
•	Monitoring conduct of District Level Development Monitoring Committee meetings
•	Preparation of WebGIS for all ICDS centres across the state with application for gap analysis and monitoring of nutritional improvement in collaboration with WCD&SW department
•	Review and monitoring of Appointment cases on compassionate ground

Department of Planning and Statistics
B. Statistics

Sl. No.	Item (v) / Activity (>)	April	May	June	July	August	September	October	November	December	January	February	March
1	Estimation of State Domestic Product (SDP)	Revision work for 2021-22, 2022-23 & 2023-24	Revision work for 2021-22, 2022-23 & 2023-24	Revision work for 2021-22, 2022-23 & 2023-24	Finalization of Estimates of 2021-22, and Revision work for 2022-23 & 2023-24	Finalization of Estimates of 2021-22, and Revision work for 2022-23 & 2023-24	Revision work for 2022-23 & 2023-24	Revision work for 2022-23 & 2023-24	Revision work for 2022-23 & 2023-24 and compliation for 2024-25(AE)	Revision work for 2022-23 & 2023-24 and compliation for 2024-25(AE)	Compliation for 2024-25(AE) & Revision work for 2022-23 & 2023-24	Release of Advance estimates of 2024-25	Revision work for 2022-23, 2023-24 & 2024-25
2	Preparation of District Domestic Product(DDP)	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates	Compilation of DDP estimates in accordance with finalized SDP estimates
3	Estimation of Index of Industrial Production (IIP)	Data collection, compilation & preparation of monthly estimates for January, 2024	Data collection, compilation & preparation of monthly estimates for February, 2024	Data collection, compilation & preparation of monthly estimates for March, 2024	Data collection, compilation & preparation of monthly estimates for April, 2024	Data collection, compilation & preparation of monthly estimates for May, 2024	Data collection, compilation & preparation of monthly estimates for June, 2024	Data collection, compilation & preparation of monthly estimates for July, 2024	Data collection, compilation & preparation of monthly estimates for August, 2024	Data collection, compilation & preparation of monthly estimates for September, 2024	Data collection, compilation & preparation of monthly estimates for October, 2024	Data collection, compilation & preparation of monthly estimates for November, 2024	Data collection, compilation & preparation of monthly estimates for December, 2024
4	Conducting Annual Survey of Industries (ASI)	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2019-20 and 2020-21	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2020-21and 2021-22	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2020-21and 2021-22	Data Collection, Scrutiny, Validation, Compilation, RSE Calculation and Table Generation based on Annual Survey of Industries (ASI) for the years 2020-21and 2021-22

Sl. No.	Item (v) / Activity (>)	April	May	June	July	August	September	October	November	December	January	February	March
5	Perfroming CCEs of 21 major crops	Field work of Rabi and Summer Crops, 2023-24	Field work of Summer Crops, 2023-24	Field work of Summer Crops, 2023-24	Field work of Bhadui Crops, 2024-25	Field work of Bhadui Crops, 2024-25	Field work of Bhadui Crops, 2024-25	Field work of Bhadui & Winter Crops, 2024-25	Field work of Winter Crops, 2024-25	Field work of Winter Crops, 2024-25	Field work of Rabi Crops, 2024-25	Field work of Rabi Crops, 2024-25	Field work of Rabi Crops, 2024-25
6	Estimation of Yield Rate and Production of 21 Major Crops	Compilation work of Winter & Rabi Crops, 2023-24	Submission of Final estimates of Winter Crops, 2023-24 to Agriculture Department. Compilation of Rabi & Summer Crops, 2023-24	Compilation work of Rabi & Summer Crops, 2023-24	Compila-tion work of Rabi and Summer Crops, 2023-24	Compilation work of Rabi and Summer Crops, 2023-24	Submission of Final estimate of Rabi Crops, 2023-24 to Agriculture Department. Compilation work of Summer Crops 2023-24 & Bhadui Crops 2024-25	Compilation work of Summer Crops 2023-24 & Bhadui Crops, 2024-25	Compilation work of Summer Crops, 2023-24 and Bhadui Crops, 2024-25	Submission of Final estimates of Summer Crops, 2023-24 to Agriculture Department and compilation work of Bhadui & Winter Crops 2024-25	Compila-tion work of Bhadui Crops, 2024-25 & Winter Crops, 2024-25	Compilation work of Bhadui Crops, 2024-25 & Winter Crops, 2024-25	Submission of Final estimate of Bhadui Crops, 2024-25 to Agriculture Department. Compilation work of Winter & Rabi Crops 2024-25
7.	Statistical Abstract	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation	A. Data Collection B. Validation & Compilation
8.	State Statistical Handbook	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation	A. Data Collection. B. Validation & Compilation

Sl. No.	Item (v) / Activity (>)	April	May	June	July	August	September	October	November	December	January	February	March
9.	Conducting National Sample Survey (NSS) and Pooling of Central and State sample survey data	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS	A. Data entry & validation of State Sample data for different Rounds of NSS B. Compilation & preparation of estimates of different socio-economic parameters based on State Sample data and Pooled data of State Sample & Central Sample for different Rounds of NSS

Note: AE: Advance Estimate

Power Department

Month: April			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV S/Stn. at Upawan.	Darjeeling	New
	Augmentation of S/Stn capacity at Seakhala.	Hooghly	New
	Augmentation of S/Stn capacity at Golsi.	Purbo-Burdwan	New
	Construction of 33/11 KV S/Stn. at Sriram Grand City.	Hooghly	New
	Construction of 33/11 KV GIS S/Stn. at EFC Park.	Howrah	New
WBSETCL	132 kV D/C & M/C Transmission line from Kharagpur 400 kV S/S to Jhargram 132 kV S/S.	Jhargram	Spill over
	132 KV D/C Line from Vidyasagar Park existing GIS Bay to Kharagpur WBIDC Sub-Station	Paschim Medinipur	Spill over
	220 kV D/C Lines by D/C LILO of Birpara-Alipurduar 220 kV D/C line of PGCIL at proposed Falakata 220/132 KV S/S.	Alipurduar	Spill over
	Capacity Augmentation of 2×50+1x31.5 MVA from 2×50 MVA, 132/33KV, Transformers at Debagram 132 KV S/S.	Nadia	New
	Capacity Augmentation by 3×50 MVA, 132/33KV, Transformers from 2×50 at A_Zone Sub-Station and 2×50+1×31.5 MVA from 2×31.5+1×50 MVA at Jhargram 132 KV S/S.	West Burdwan, Jhargram	New

Month: May			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Augmentation of S/Stn. capacity at Serampore	Purbo-Burdwan	New
	Augmentation of S/Stn. capacity at Kota	Paschim-Burdwan	New
	Construction of 33/11 KV GIS S/Stn. at Digha	Purba Medinipur	New
WBSETCL	Construction of 132 KV Double Circuit transmission line (with HTLS Conductor) from CK Road 132 KV S/S to Goaltore 132 KV S/S.	Paschim Midnapore	New
	Establishment of 132 KV Double Circuit connectivity between Midnapore 220 KV S/S and C.K Road 132 KV S/S.	Paschim Midnapore	New
	Establishment of 132 KV Double Circuit connectivity between Bishnupur 132 KV S/S and C.K Road 132 KV S/S.	Paschim Midnapore	New
	Gaighata 132 KV GIS	North 24 Parganas	Spill over
	Food Park 220 KV GIS	Howrah	Spill over

Month: May			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSETCL	Goaltore 132 KV AIS S/S.	Paschim Midnapore	New
	Installation of 20 MVAR capacitor bank at Subhasgram 220 KV S/S.	24 Parganas(S)	Spill Over
	Capacity Augmentation of 220/132KV transformer from 2×160 MVA to 2×200 MVA at Howrah 220KV S/S.	Howrah	New
	Replacement of Existing conductor by HTLS conductor i.r.o 220KV Howrah- New Chanditala Transmission lines (25.47 Km).	Howrah & Hooghly	Spill over
	Replacement of Existing conductor by ACSR Zebra conductor i.r.o 220KV Howrah-KTPP Transmission lines (25.47 Km).	Howrah & Purba Midnapur	New

Month: June			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV S/Stn. at Meena Aurum.	North 24-Pgs	New
	Augmentation of S/Stn capacity at Joypur.	Purulia	New
	10 MW Floating Solar Power at PPSP Upper Dam, Bagmundi.	Purulia	New
	10 MW Solar PV Project at Kotaldih (Phase-I), Asansol.	Paschim-Burdwan	Spill over
	40KW Roof Top Solar PV Power Plant at Alipore Museum, Kolkata.	Kolkata	New
	98.4 KW Solar Tree and Solar Bench at different locations in Kolkata.	Kolkata	New
	Construction of 33/11 KV GIS S/Stn. at Radhanagar.	Bankura	New
WBSETCL	Durgapur AB Zone 220 KV GIS.	Purba Bardhaman	Spill over
	Construction of Partly D/C & Partly M/C Transmission Line by D/C LILO off Durgapur - DPL(U#8) 220 KV D/C Line at AB-Zone (DPL U#8 - AB Zone D/C with HTLS Conductor & Durgpaur - AB Zone D/C With ACSR Zebra).	Paschim Bardhaman	Spill over
	132 kV M/C Line for D/C LILO of Dharampur - Titagarh 132 kV D/C Line (with HTLS Conductor) at Proposed Nilganj 132 kV GIS.	North 24 Parganas	Spill over
	Domkal-Berhampore 132 kV D/C Line.	Murshidabad	Spill over
	220 kV D/C line by LILO of existing STPS - J K Nagar 220 kV S/C Line at Asansol 220 kV S/S.	Paschim Bardhaman	Spill over
	Chapra 132/33 KV GIS.	Nadia	Spill over
	Capacity Augmentation of 400/220KV transformer from 3×315 MVA to 4×315 MVA at New Chanditala 400 KV S/S.	Hooghly	New

Month: June			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
	Capacity Augmentation of 400/220KV transformer from 2×315 MVA to 3×315 MVA at Durgapur 400 KV S/S.	Paschim Burdwan	Spill over
	Capacity Augmentation of 220/132KV transformer from 3×160 MVA to 4×160 MVA at Jeerat 400 KV S/S.	24 Parganas (N)	New
WBPDCL	5 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No. 4 in Sagardighi Thermal Power Station.	Murshidabad	New
	10 MW Floating Solar Power Plant on Raw Water Pond No 1, 2 & 4 at Sagardighi.	Murshidabad	Spill Over
	Natural Draft Cooling Tower (height 151 m) for ongoing project of 660 MW Supercritical Unit No 5 at Sagardighi.	Murshidabad	Spill Over
	Approval of Mine plan for DPDH coal mine of WBPDCL.	Birbhum, West Bengal	Spill Over
	5 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No. 4 in Sagardighi Thermal Power Station.	Murshidabad	New
	10 MW Floating Solar Power Plant on Raw Water Pond No 1, 2 & 4 at Sagardighi.	Murshidabad	Spill Over
	Natural Draft Cooling Tower (height 151 m) for ongoing project of 660 MW Supercritical Unit No 5 at Sagardighi.	Murshidabad	Spill Over

Month: July			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Augmentation of S/Stn capacity at Deotala.	Malda	New
	Construction of 33/11 KV GIS S/Stn. at Junpukur.	Purba Medinipur	New
WBSETCL	Construction of 132 KV D/C Line with HTLS Conductor from AB Zone 220/132 KV S/S to Establish S/C connectivities with existing DPL U#7 and existing B-Zone.	Paschim Bardhaman	Spill over
	Capacity Augmentation by 50 MVA, 132/33KV, Transformer at Alipurduar 220 KV S/S.	Alipurduar	New
WBPDCL	Flexibilisation of one 500MW Unit at SGTPP.	Murshidabad	New
	De-Nox by combustion modification in unit-5 at BkTPP.	Birbhum	New
	Unit-6 Electrohydraulic governing system at KTPP.	Midnapore	New

Month: August			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Augmentation of S/S capacity at Fatapukur.	Jalpaiguri	New
	125 MW Solar Park Project at Goaltore.	Paschim Medinipur	New
	Construction of 33/11 KV GIS S/Stn. at Domjur.	Howrah	New
	Conversion of OH network to UG cable at Rajarhat.	North 24-Pgs	New
WBSETCL	Birlapur 132/33 KV GIS S/S.	South 24 Parganas	Spill over
	132 KV D/C Transmission Line from Baruipur 220/ 132 KV GIS to Birlapur 132/33 KV GIS	South 24 Parganas	Spill over
	Construction of 132 KV Tower(S) to establish 132 KV D/C connectivity between AB-Zone and B-Zone utilising existing lines (without stringing).	Paschim Bardhaman	Spill over
	Manikchak 132 KV GIS.	Malda	New
	Construction of 132 KV Double Circuit transmission line from Malda (PGCIL) 400 KV substation to Manikchak 132 KV S/S.	Malda	New
	Capacity Augmentation by 10 MVA, 33/11KV, Transformer at Raiganj 132 KV S/S.	Uttar Dinajpur	New
	Replacement of 132KV & 33KV CR Panels at Sonarpur 132KV, Purulia 132KV & Dalkhola 220KV S/S.	24 Parganas (S), Purulia, Uttar Dinajpur	New
WBPDCL	5 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No 5 of Sagardighi Thermal Power Station.	Murshidabad	New
	De-Nox by combustion modification in unit 6 of STPP.	Purulia	New
	5 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No 5 of Sagardighi Thermal Power Station.	Murshidabad	New

Month: September			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV S/Stn. at Godrej Joka	South 24-Pgs	New
WBSETCL	Falakata 220 KV GIS.	Alipurduar	Spill over
	Silicon Valley 132 KV GIS.	North 24 Parganas	New
	132 KV Single Circuit Underground line from New Town AA I 132 KV S/S to Silicon Valley 132 KV GIS.	North 24 Parganas	New
	132 KV Single Circuit Underground line from New Town AA II C 220 KV S/S to Silicon Valley 132 KV GIS.	North 24 Parganas	New
	Capacity Augmentation by 10 MVA, 33/11KV, transformer at Gangarampur 132 KV S/S.	Dakhin Dinajpur	New
	Replacement of 132 KV & 33 KV CR Panels at Saltlake 132 KV, Maynaguri 132 KV & Ashokenagar 132 KV S/S.	24 Parganas (N) & Alipurduar	New
WBPDCL	Installation of Dry Sorbent Injection (DSI) based for SOx mitigation project in Units # 3,4,5 and 6 (4 × 210 MW) of Kolaghat Thermal Power Station.	Purba Medinipur	New
	Wet Stack Chimney (275 m High) for 1 × 660 MW Extension Unit No.5 of Sagardighi Thermal Power Project	Murshidabad	Spill Over
	Flexibilisation of one unit of BkTPP.	Birbhum	New
	De Nox implementation for unit#5, 6 of STPP.	Purulia	New
	Installation of Dry Sorbent Injection (DSI) based for SOx mitigation project in Units # 3,4,5 and 6 (4 × 210 MW) of Kolaghat Thermal Power Station.	Purba Medinipur	New
	Wet Stack Chimney (275 m High) for 1 × 660 MW Extension Unit No.5 of Sagardighi Thermal Power Project	Murshidabad	Spill Over

Month: October			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSETCL	Capacity Augmentation of 132/33KV transformer from 2×50MVA to 2×80MVA at Khejuria 132 KV S/S.	Malda	New
	Capacity Augmentation of 132/33KV transformer from 2×50MVA to 2×80MVA at Bhadrapur 132 KV S/S.	Birbhum	New

Month: November			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV S/Stn. at Eternis.	North 24-Pgs	New
	Construction of 33/11 KV GIS S/Stn. at Dongalone.	Bankura	New
	Construction of 33/11 KV GIS S/Stn. at Meteli.	Jalpaiguri	New
	Conversion of OH network to UG cable at Baruipur.	South 24-Pgs	New
WBSETCL	132 KV Transmission Line for establishing connectivity between Lalgola and Raghunathganj S/S.	Murshibad	Spill over
	Capacity Augmentation of 132/33KV transformer from 2×50MVA to 4×50MVA at Bamunara 132KV S/S.	West Burdwan	New
	Replacement of 132 KV & 33 KV CR Panels at Kolaghat 132 KV, C.K Road 132 KV, Liluah 132 KV S/S.	East Midnapur, West Midnapur, Howrah	New
WBPDCL	10 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No 1 & 2 of Bakreswar Thermal Power Project	Birbhum	New
	DCS in unit 3 of BkTPP.	Birbhum	New
	10 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No 1 & 2 of Bakreswar Thermal Power Project.	Birbhum	New

Month: December			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV S/Stn. at ESR Logistic Park.	Howrah	New
	Construction of 33/11 KV GIS S/Stn. at Maligaon.	Dakshin Dinajpur	New
	Construction of 33/11 KV GIS S/Stn. at Islampur.	Uttar Dinajpur	New
	Conversion of OH network to UG cable at Baguihati & Ketopur.	North 24-Pgs	New
WBSETCL	Capacity Augmentation of 132/33KV transformer from 2×50 MVA to (2×50 +1×31.5) MVA at Siliguri 132 KV S/S.	Darjeeling	Spill Over
	Capacity Augmentation of 132/33KV transformer from 2×50 MVA to (2X50 +1X31.5) MVA at Ujanu 132 KV S/S.	Darjeeling	Spill Over
WBPDCL	7.5 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No 2 & Dutta Bandh of Santaldih Thermal Power Station.	Purulia	New
	Ground mounted Solar Project 2 × 10 MW at Santaldih Thermal Power Station	Purulia	New

Month: December			2024
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBPDCL	7.5 MW Floating Solar Photovoltaic Power Plant on Raw Water Pond No 2 & Dutta Bandh of Santaldih Thermal Power Station.	Purulia	New
	Ground mounted Solar Project 2 X 10 MW at Santaldih Thermal Power Station	Purulia	New
	De-Nox by combustion modification in unit-4 SgTPP.	Murshidabad	New

Month: January			2025
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV GIS S/Stn. at The soul at New Town.	North 24-Pgs	New
	Conversion of OH network to UG cable at Kharagpur.	Paschim Midnapur	New
WBSETCL	Upgradation of Satgachia 220/132/33 KV S/S to 400 KV GIS S/S.	Purba Bardhaman	New
	400 KV D/C LILO of Gokarna-New Chanditala Transmission Line at proposed Satgachia 400KV GIS S/S.	Purba Bardhaman	New
	Capacity Augmentation of 33/11KV Transformer from 2×6.3MVA to 3×6.3MVA at Jangipara 132KV S/S.	Hooghly	New

Month: February			2025
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV GIS S/Stn. at Utsodhara.	Darjeeling	New
WBSETCL	Habibpur 132 KV GIS.	Malda	New
	Construction of 132 KV Double Circuit transmission line from Gazole 220 KV S/S to Habibpur 132 KV S/S.	Malda	New
	Replacement of 11 KV switchgear at Contai & Barjora 132 KV Sub-station	East Mednipur, Bankura	New
	Replacement of 11 KV switchgear at Adisaptagram 132 KV, NBU 132 KV & Odlabari 66 KV S/S.	Hooghly, Darjeeling, Jalpaiguri	New
WBPDCL	Unit-5 Electro hydraulic governing system at KTPP.	Midnapore	New

Month: March			2025
Utility	Description of the Work	District	Nature of Work (New/Spill over)
WBSEDCL	Construction of 33/11 KV GIS S/Stn. at Siddha Saburbia.	South 24-Pgs	New
	Construction of 33/11 KV GIS S/Stn. at Sutragarh.	Nadia	New
WBSETCL	Raghunathpur 220 KV GIS	Purulia	New
	220 KV D/C transmission line from STPS to Raghunathpur 220 KV S/S.	Purulia	New
	Establishment of 220 KV S/C connectivity between (1) New Bishnupur 220 KV S/S and Raghunathpur 220 KV S/S. (2) New Bishnupur 220 KV substation and Hura 220 KV S/S. (3) Hura 220 KV substation and Raghunathpur 220 KV S/S and (4) Establishment of 220 KV D/C connectivity between STPS and Hura 220 KV S/S.	Purulia	New
	Khanakul 220 KV GIS	Hooghly	New
	Single circuit LILO of 220 KV Domjur - Arambagh Line at proposed Khanakul 220 KV GIS	Hooghly	New
	Capacity Augmentation of 220/132KV transformer from 2×160 MVA to 2×200 MVA at Dalkhola 220 KV S/S.	Uttar Dinajpur	New
	Capacity Augmentation of 400/220KV transformer from 4×315 MVA to 5×315 MVA at New Chanditala 400 KV S/S.	Hooghly	New
	Replacement of existing conductor i.r.o 220 KV Bakreswar-Satgachia line (92 KM)	Birbhum, Purba & Paschim Burdwan	Spill Over
	Capacity Augmentation by 50 MVA, 132/33KV, Transformer at Malda 132 KV S/S.	Malda	Spill Over
	Capacity Augmentation by 31.5 MVA, 132/33KV, Transformer at New Haldia 220kV & Bankura 132kV S/S.	Purba Midnapore & Bankura	New

Department of Public Health Engineering

Sl. No.	Event		April 2024	May 2024	June 2024	July 2024	August 2024	Sept 2024
1	Commissioning of Rural Piped Water Supply Scheme (New and Augmantation) / Deposit Works of Other Deptts. etc. **(No. schemes to be Commissioned)**	Target	565	617	462	206	257	308
2	**Population to be benefitted** by the **commissioned schemes (Census 2011)**	Target	34,09,179	32,22,945	27,87,683	12,42,993	15,50,724	18,58,455
3	No. of **Functional Household Tap Connection (FHTC)** extended through Piped Water Supply Schemes. **(Nos.)**	Target	9,90,971	10,82,176	8,10,316	3,61,310	4,50,760	5,40,211
4	**Provision of Piped Water Supply in different Schools / Anganwadi (Nos.)**	Target	7,463	8,150	6,102	2,721	3,395	4,068
5	**Testing of Water Samples** of different PWSS / Spot Sources through Water Testing Laboratories / Field Test Kits **(Nos.)**	Target	50,908	50,908	50,908	50,908	50,908	50,908
6	**Capacity Building of** Engineers / VWSC Members / GP Members / Grassroot Level Workers like ASHA, ICDS/ SHG Members/ NGOs and other Stakeholders related to Water, Sanitation and its Health issues **(Persons to be trained)**	Target	3,916	4,276	3,202	1,428	1,781	2,135
7	**IEC activities for Awareness Generation** of the Rural Community / Schools / Anganwadi on Water Sanitation and its Health issues through TV & Radio Broadcasting, Bulk & Voice SMS, Street Play / Magic Show / Puppet Show / Audio-Video Show / Announcement on PA, Exhibition, Social Mobilisation, Wall Painting, Hoarding / Banner / Poster, Bus Panel, Kiosks etc. **(Population coverage)**	Target	8,39,608	9,16,881	6,86,547	3,06,122	3,81,910	4,57,698
8	**Cumulative percentage (%) of utilization of fund** under Planned Budget Allocation	Target	7%	13%	17%	25%	40%	50%
9	Review Meetings / District Tours by Senior Officers **(Nos.)**							
a)	Principal Secretary, PHE Deptt. **(Twice in every month)**	Target	2	2	2	2	2	2
b)	Engineer-in-Chief, PHE Deptt. **(Thrice in a month)**	Target	3	3	3	3	3	3
c)	Chief Engineers, PHE Dte. **(Four times in a month)**	Target	4	4	4	4	4	4
d)	Superintending Engineers, PHE Dte. **(Six times in a month)**	Target	6	6	6	6	6	6

Department of Public Health Engineering

Sl. No.	Event		Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	March 2025	Total
1	Commissioning of Rural Piped Water Supply Scheme (New and Augmantation) / Deposit Works of Other Deptts. etc. **(No. schemes to be Commissioned)**	Target	206	462	411	462	411	771	**5,138**
2	**Population to be benefitted** by the **commissioned schemes (Census 2011)**	Target	12,42,993	27,87,683	24,79,952	27,87,683	24,79,952	46,52,172	**3,10,02,414**
3	No. of **Functional Household Tap Connection (FHTC)** extended through Piped Water Supply Schemes. **(Nos.)**	Target	3,61,310	8,10,316	7,20,866	8,10,316	7,20,866	13,52,281	**90,11,702**
4	**Provision of Piped Water Supply in different Schools / Anganwadis (Nos.)**	Target	2,721	6,102	5,429	6,102	5,429	10,184	**67,866**
5	**Testing of Water Samples** of different PWSS / Spot Sources through Water Testing Laboratories / Field Test Kits **(Nos.)**	Target	50,908	50,908	50,908	50,908	50,908	50,908	**6,10,896**
6	**Capacity Building of** Engineers / VWSC Members / GP Members / Grassroot Level Workers like ASHA, ICDS/ SHG Members/ NGOs and other Stakeholders related to Water, Sanitation and its Health issues **(Persons to be trained)**	Target	1,428	3,202	2,849	3,202	2,849	5,344	**35,612**
7	**IEC activities for Awareness Generation** of the Rural Community / Schools / Anganwadi on Water, Sanitation and its Health issues through TV & Radio Broadcasting, Bulk & Voice SMS, Street Play / Magic Show / Puppet Show / Audio-Video Show / Announcement on PA, Exhibition, Social Mobilisation, Wall Painting, Hoarding / Banner / Poster, Bus Panel, Kiosks etc. **(Population coverage)**	Target	3,06,122	6,86,547	6,10,759	6,86,547	6,10,759	11,45,730	**76,35,229**
8	**Cumulative percentage (%) of utilization of fund** under Planned Budget Allocation	Target	55%	75%	80%	87%	92%	100%	
9	Review Meetings / District Tours by Senior Officers **(Nos.)**								
a)	Principal Secretary, PHE Deptt. **(Twice in every month)**	Target	2	2	2	2	2	2	**24**
b)	Engineer-in-Chief, PHE Deptt. **(Thrice in a month)**	Target	3	3	3	3	3	3	**36**
c)	Chief Engineers, PHE Dte. **(Four times in a month)**	Target	4	4	4	4	4	4	**48**
d)	Superintending Engineers, PHE Dte. **(Six times in a month)**	Target	6	6	6	6	6	6	**72**

PUBLIC WORKS DEPARTMENT

Month	Activity	Target for the month
April, 2024	Completion of Road, Bridge, Building projects in numbers	10
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Strengthening of Hatuganj-Usthi Road 0 kmp to 8.34 km in the district of South 24 Parganas.	Completion
	Improvement of Budge Budge Trunk Road from 8 kmp (Jinjira Bazar) to 8.45 km (Sampriti Flyover) including Footpath & Drain and strengthening of Budge Budge Trunk Road from 8.45 km to 15.30 km in the district of South 24 Parganas.	Completion
	Widening and re-construction of Taldangra-Panchmura-Chowbeta Road from 10 kmp to 33.90 km in the district of Bankura.	Completion
May, 2024	Completion of Road, Bridge, Building projects in numbers	15
	Visual inspection of bridges by the Engineer Officers	All bridges under the department
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Strengthening of Hingalganj-Dulduli-Hemnagar Road from 12.60 km to 33.40 km in the district of North 24 Parganas.	Completion
	Widening and strengthening of Keshiary-Kulboni Road from 0 kmp to 14.30 km in the district of Paschim Medinipur.	Completion
	Strengthening of Solpatta - Sonakania Road from 0 kmp to 7 kmp in the district of Paschim Medinipur.	Completion
	Strengthening of Bhaduripara-Dhanirampur Road from 0 kmp to 19.10 km in the district of Murshidabad.	Completion
	Strengthening of Dhupguri - Nathua Road from 1 kmp to 18 kmp in the district of Jalpaiguri.	Completion
	Strengthening of Kharibari-Phasidewa Road from 0 kmp to 11.20 km in the district of Darjeeling.	Completion
June, 2024	Completion of Road, Bridge, Building projects in numbers	15
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Review meeting with the Engineer officers for pre-monsoon activities	One meeting
	Strengthening of Krishnagar-Debipur-Jalangi Road from 8 kmp to 30.29 km in the district of Murshidabad.	Completion
	Construction of ROB in lieu of LC Gate No. KA-94 at km 234/14-16 of South Eastern Railway on Bankura-Chatna Road in the district of Bankura.	Completion
July, 2024	Completion of Road, Bridge, Building projects in numbers	5
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting

Month	Activity	Target for the month
August, 2024	Visual inspection of bridges by the Engineer Officers	All bridges under the department
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Review meeting with the Engineer Officers for road condition during monsoon period	One meeting
September, 2024	Review meeting with the Engineer Officers for monitoring of projects	One meeting
	Review meeting with the other departments for monitoring of their projects	One meeting
	Review meeting with the Engineer officers for road condition during monsoon period	One meeting
October, 2024	Commencement of Road, Bridge, Building projects in numbers	5
	Completion of Road, Bridge, Building projects in numbers	5
	Review meeting with the Engineer Officers for monitoring of projects	One meeting
	Review meeting with the other departments for monitoring of their projects	One meeting
	Review meeting with the Engineer officers for post-monsoon activities	One meeting
November, 2024	Commencement of Road, Bridge, Building projects in numbers	15
	Completion of Road, Bridge, Building projects in numbers	20
	Visual inspection of bridges by the Engineer Officers	All bridges under the department
	Review meeting with the Engineer officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Strengthening of Patiram to Trimohini Road via Thakurpur from 0 kmp to 19.45 km in the district of Dakshin Dinajpur.	Completion
	Construction of Additional ROB in between Siliguri Town Railway Station to Siliguri Junction Railway Station at 5/9 km Railway Post and in between Air-view More to Jhankar More on Bardhaman Road in the district of Darjeeling.	Completion
	Strengthening of Rasulpur-Khandaghosh-Chakpurohit State Highway from 0 kmp to 25.50 km in the district of Purba Bardhaman.	Completion
	Improvement of riding quality of Chinsurah-Dhaniakhali Road from 4.80 km to 31.10 km in the district of Hooghly.	Completion
	Construction of 6-Lane elevated connector between Belghoria Expressway & Kalyani Expressway including widening of Kalyani Expressway to 6-Lane from Nimta to Muragacha in the district of North 24 Parganas.	Completion
	Strengthening from 0 kmp to 5 kmp and widening and strengthening from 5 kmp to 11.55 km of Jhargram-Sevayatan-Baita-Dheruaghat Road in the district of Jhargram.	Completion
	Strengthening of Basirhat-Hasnabad State Highway from 0 kmp to 15 kmp in the district of North 24 Parganas.	Completion

Month	Activity	Target for the month
December, 2024	Commencement of Road, Bridge, Building projects in numbers	20
	Completion of Road, Bridge, Building projects in numbers	25
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Strengthening of Kaichor-Nandigram-Singhi Road from 0 kmp to 13 kmp in the district of Purba Bardhaman.	Completion
	Widening and strengthening of Contai-Belda State Highway from 1.687 km to 33.40 km in the district of Purba Medinipur.	Completion
	Widening to 2-Lane with Paved Shoulder and strengthening of Khirpai-Ramjibanpur State Highway from 0 kmp to 18 kmp and from 0 kmp to 2.60 km of Ramjibanpur Bye Pass in the district of Paschim Medinipur.	Completion
	Widening to 2 lanes and strengthening of Bamongola-Habibpur State Highway from 6 kmp to 21.28 km and from 0 kmp to 7.20 km of Bulbulchandi-Habibpur State Highway in the district of Malda.	Completion
	Widening to 2 lanes and strengthening of Dahijuri-Binpur-Silda-Hatiary State Highway from 0 kmp to 8 kmp and from 12.75 km to 23.00 kmp in the district of Jhargram.	Completion
	Widening to 2 lanes and strengthening of Manbazar-Bandwan-Kuilapal State Highway from 0 kmp to 22 kmp in the district of Purulia.	Completion
January, 2025	Commencement of Road, Bridge, Building projects in numbers	10
	Completion of Road, Bridge, Building projects in numbers	15
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Review meeting with other departments for monitoring of their projects	One meeting
	Widening to 2 lane with paved shoulder and strengthening from 100 kmp to 125.07 km of Ramjibanpur-Palita-Palitpur-Natunhat State Highway in the district of Purba Bardhaman.	Completion
	Strengthening of Chandrakona-Goaltore-Sarenga-Simlighat State Highway from 19.50 km to 29 kmp in the district of Paschim Medinipur.	Completion
	Strengthening of Gopalpur-Haroa Road from 0 kmp to 15.30 km in the district of North 24 Parganas.	Completion
	Strengthening of Guskara-Ausgram-Chhoraphari Jungle Road from 0 kmp to 14 kmp in the district of Paschim Bardhaman.	Completion
	Widening and strengthening of Gopalchak-Talla Road from 16.50 km to 28.90 km in the district of Purba Medinipur.	Completion
	Widening and strengthening of Dabra-Dangardih Road from 0 kmp to 16.50 km in the district of Purulia.	Completion
	Widening and strengthening of Shyampur-Shibpur (Gadiara) State Highway from 0 kmp to 8.60 km in the district of Howrah.	Completion

Month	Activity	Target for the month
February, 2025	Commencement of Road, Bridge, Building projects in numbers	10
	Completion of Road, Bridge, Building projects in numbers	15
	Visual inspection of bridges by the Engineer Officers	All bridges under the department
	Review meeting with the Engineer officers for monitoring of projects	Two meetings
	Review meeting with the other departments for monitoring of their projects	One meeting
	Strengthening of Haripal-Bhanderhati-Dhaniakhali Road from 0 kmp to 16.10 km in the district of Hooghly.	Completion
	Strengthening of Gajoldoba Barrage to Kranti-Odlabari Connector at Baganbari More from 0 kmp to 6.850 km (except from 4.20 km to 4.65 km and from 5.20 km to 5.95 km) and widening and strengthening from 6.85 km to 11 kmp (except 8.15 km to 8.30 km) in the district of Jalpaiguri.	Completion
	Strengthening of Raiganj-Kaliyaganj-Buniadpur State Highway from 35 kmp to 55.60 km in the district of Dakshin Dinajpur.	Completion
	Widening and strengthening of Lavpur-Gunutia Road from 0 kmp to 8.30 km in the district of Birbhum.	Completion
	Strengthening of Hatigeria-Kultikri-Rohini-Rogra Road from 0 kmp to 24.427 km in the district of Jhargram.	Completion
	Widening and strengthening of Berhampore-Hariharpara-Amtala Road from 17 kmp to 32.50 km in the district of Murshidabad.	Completion
March, 2025	Commencement of Road, Bridge, Building projects in numbers	5
	Completion of Road, Bridge, Building projects in numbers	25
	Review meeting with the Engineer Officers for monitoring of projects	Two meetings
	Strengthening of B.T. Road from 6.90 km to 17 kmp and widening and strengthening from 17 kmp to 24.30 km in the district of North 24 Parganas.	Completion
	Construction of ROB in replacement of existing level crossing No. 52 at Balichak at km 90/21-23 on Howrah-Kharagpur Section of South Eastern Railway in the district of Paschim Medinipur.	Completion
	Strengthening of Lalgarh-Ramgarh Road from 0 kmp to 15 kmp in the district of Jhargram.	Completion
	Widening and strengthening of Berhampore-Kandi-Sultanpur State Highway from 2 kmp to 19 kmp in the district of Murshidabad.	Completion
	Widening and strengthening of Mahendra More to Kumarganj Bus Stand Road via Paitadighi from 0 kmp to 17.20 km in the district of Dakshin Dinajpur.	Completion
	Widening and strengthening of Chapra-Hridaypur Road (Proposed Sadhinata Sarok) from 0 kmp to 12 kmp in the district of Nadia.	Completion
	Strengthening of Paraj RS-Silla Road from 0 kmp to 12.52 km in the district of Purba Bardhaman.	Completion
	Widening and strengthening of Kustaur Railway Station to Chas-Chandankiary Road from 0 kmp to 23.72 km in the district of Purulia.	Completion

DEPARTMENT OF SCHOOL EDUCATION

APRIL, 2024	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme
2.	Supply of Aids and Appliances to CWSN students
3.	'Nirmal Vidyalaya Abhiyan' in Schools
4.	Construction of 40 ACRs
5.	Management of e-Office
6.	Distribution of students credit card
7.	Implementation of ICT programme
8.	Monitoring of construction of ACRs
9.	Translation of Text Books and training materials
10.	Conduct of HS Examination 2024
11.	Training of DI/ADI/SI/AI
12.	Monitoring of Court cases
13.	Monitoring of SSA/MDM
14.	Review of audit paras
15.	Operation of portal for NOC to private schools
16.	Orientation of officers on law matters
17.	Holding Subroto Cup football tournament
18.	Holding Jawaharlal Nehru Hockey Tournament
19.	Functioning of Resource Rooms for CWSN students
20.	Assessment for printing of Text Books
21.	Construction of 1 new school building
22.	Construction of 6 additional toilets
23.	Upgradation of 2 schools
24.	Library Grant to 10 Schools
25.	Laboratory Grant to 10 Schools
26.	Review meetings at Secretariat

MAY, 2024	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme
2.	'Nirmal Vidyalaya Abhiyan' in Schools
3.	Implementation of ICT programme
4.	Management of e-Office
5.	Monitoring of construction of ACRs
6.	Translation of Text Books and training materials
7.	Distribution of students credit card
8.	Printing of Text Books
9.	Construction of 40 ACRs
10.	Monitoring of Court cases
11.	Monitoring of SSA/MDM
12.	Review of audit paras
13.	Scrutiny of papers for NOC to private schools
14.	Holding Subroto Cup football tournament
15.	Holding Jawaharlal Nehru hockey tournament
16.	Training of DI/ADI/SI/AI
17.	Construction of 1 new school building
18.	Construction of 6 additional toilets
19.	Upgradation of 2 schools
20.	Library Grant to 10 Schools
21.	Laboratory Grant to 10 Schools
22.	Review meetings at Secretariat

JUNE, 2024	
1	More than 117 lakh students to be covered in Mid-Day Meal programme

JUNE, 2024	
2.	Supply of Aids and Appliances to CWSN students
3.	Transport allowance/Escort allowance/ Aids and Appliances to CWSN students
4.	Construction of 40 ACRs
5.	Construction of 6 additional toilets
6.	Distribution of students credit card
7.	Construction of 1 new school building
8.	'Nirmal Vidyalaya Abhiyan' in Schools
9.	Implementation of ICT programme
10.	Management of e-Office
11.	Printing of Text Books
12.	Conduct of Madhyamik Examination by the WB Council of Rabindra Open Schooling
13.	Training of DI/ADI/SI/AI
14.	Monitoring of Court cases
15.	Monitoring of SSA/MDM
16.	Operation of portal for NOC to private schools
17.	Monitoring of construction of ACRs
18.	Library Grant to 10 Schools
19.	Laboratory Grant to 10 Schools
20.	Orientation of Special Educators
21.	Felicitation of toppers of Class X & XII
22.	Construction of 1 new school building
23.	Upgradation of 2 schools
24.	Review meetings at Secretariat

JULY, 2024	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme

JULY, 2024	
2.	Implementation of ICT programme
3.	Management of e-Office
4.	Library Grant to 10 Schools
5.	Laboratory Grant to 10 Schools
6.	Distribution of students credit card
7.	Holding Subroto Cup football tournament
8.	Holding Jawaharlal Nehru hockey tournament
9.	Holding District level sports competitions
10.	Updating of Child Register
11.	Construction of 40 ACRs
12.	Upgradation of 2 Schools
13.	'Nirmal Vidyalaya Abhiyan' in Schools
14.	Preparation of list of 'Siksha Ratna' awardees
15.	Construction of 6 additional toilets
16.	Translation of Text Books and training materials
17.	Monitoring of work under Capital Grant disbursed
19.	Monitoring of construction of ACRs
20.	Training of DI/ADI/SI/AI
21.	Monitoring of SSA/MDM
22.	Monitoring of Court cases
23.	Review of audit paras
24.	Training of HMs
25.	Construction of 1 new school building
26.	Review meetings at Secretariat

AUGUST, 2024	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme
2.	Implementation of ICT programme
3.	Management of e-Office
4.	Library Grant to 10 Schools
5.	Laboratory Grant to 10 Schools
6.	Distribution of students credit card
7.	Holding Subroto Cup football tournament
8.	Holding Jawaharlal Nehru hockey tournament
9.	Holding District level sports competitions
10.	Holding State level sports competitions
11.	Construction of 40 ACRs
12.	Construction of 6 additional toilets
13.	Finalisation of list of 'Siksha Ratna' & National level awardees
14.	Printing of Text Books
15.	Translation of Text Books and training materials
16.	Monitoring of construction of ACRs
17.	Training of DI/ADI/SI/AI
18.	Training of HMs
19.	Review of audit paras
20.	Operation of portal for NOC to private schools
21.	Monitoring of work under fund released for Furniture Grant
22.	'Kala Utsav' (District Level)
23.	'Nirmal Vidyalaya Abhiyan' in Schools
24.	Monitoring of SSA/MDM
25.	Monitoring of Court cases
26.	Construction of 1 new school building
27.	Upgradation of 2 schools
28.	Review meetings at Secretariat

SEPTEMBER, 2024	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme
2.	Holding of assessment camps for CWSN students
3.	'Nirmal Vidyalaya Abhiyan' in Schools
4.	Implementation of ICT programme
5.	Management of e-Office
6.	Distribution of students credit card
7.	Holding State level sports competitions
8.	Observance of Birth anniversary of Pandit Iswar Chandra Vidyasagar
9.	Construction of 40 ACRs
10.	Upgradation of 2 Schools
11.	Construction of 6 additional toilets
12.	Library Grant to 10 Schools
13.	Laboratory Grant to 10 Schools
14.	Celebrating 'Teachers' Day' and awarding 'Siksha Ratna'
15.	'Kala Utsav' (State Level)
16.	Printing of Text Books
17.	Translation of Text Books and training materials
18.	Despatch of Text Books to Districts
19.	Monitoring of construction of ACRs
20.	Training of DI/ADI/SI/AI
21.	Monitoring of SSA/MDM
22.	Monitoring of Court cases
23.	Construction of 1 new school building
24.	Review meetings at Secretariat

OCTOBER, 2024

1. More than 117 lakh students to be covered in Mid-Day Meal programme
2. 'Nirmal Vidyalaya Abhiyan' in Schools
3. Implementation of ICT programme
4. Management of e-Office
5. Library Grant to 10 Schools
6. Distribution of students credit card
7. Laboratory Grant to 10 Schools
8. Construction of 40 ACRs
9. Construction of 6 additional toilets
10. Construction of 1 new school building
11. U-DISE Survey
12. Holding NTSE examination
13. Despatch of Text Books to Districts
14. Review of audit paras
15. Monitoring of work under Capital Grant disbursed
16. Printing and despatch of exercise books
17. Steps for admission of students for the next academic year
18. Monitoring of construction of ACRs
19. Training of DI/ADI/SI/AI
20. Monitoring of SSA/MDM
21. Monitoring of Court cases
22. Upgradation of 2 schools
23. Review meetings at Secretariat

NOVEMBER, 2024

1. More than 117 lakh students to be covered in Mid-Day Meal programme

NOVEMBER, 2024

2. 'Nirmal Vidyalaya Abhiyan' in Schools
3. Implementation of ICT programme
4. Management of e-Office
5. Library Grant to 10 Schools
6. Distribution of students credit card
7. Laboratory Grant to 10 Schools
8. Construction of 40 ACRs
9. Construction of 6 additional toilets
10. Construction of 1 new school building
11. U-DISE data compilation
12. Delivery of text books and exercise books to circle level
13. Holding of NTSE and NMMSE examinations
14. Training of DI/ADI/SI/AI
15. Training of HMs
16. Review of audit paras
17. Operation of portal for NOC to private schools
18. Monitoring of Court cases
19. Monitoring of SSA/MDM
20. Construction of 1 new school building
21. Upgradation of 2 schools
22. Review meetings at Secretariat

DECEMBER, 2024

1. More than 117 lakh students to be covered in Mid-Day Meal programme
2. Transport allowance/ Escort allowance/ Aids and Appliances to CWSN students

DECEMBER, 2024

3. Holding of assessment camps for CWSN students
4. 'Nirmal Vidyalaya Abhiyan' in Schools
5. Implementation of ICT programme
6. Distribution of students credit card
7. Management of e-Office
8. Upgradation of 2 Schools
9. Construction of 40 ACRs
10. Construction of 6 additional toilets
11. Construction of 1 new school building
12. Preparation of Annual report of SSA
13. Library Grant to 10 Schools
14. Laboratory Grant to 10 Schools
15. Delivery of Text Books and exercise books to school level
16. Conduct of Madhyamik Examination by the WB Council of Rabindra Open Schooling
17. Monitoring of construction of ACR
18. Training of DI/ADI/SI/AI
19. Monitoring of SSA/MDM
20. Monitoring of Court cases
21. Review meetings at Secretariat

JANUARY, 2025

1. Start of classes for academic session 2025
2. Observance of Students week from 02.01.2025
3. Distribution of free text books

JANUARY, 2025	
4.	Disbursement of Rs. 10,000/- to each student of class-XII for purchasing tabs/smartphone
5.	More than 117 lakh students to be covered in Mid-Day Meal programme
6.	Distribution of students credit card
7.	Library Grant to 10 Schools
8.	Laboratory Grant to 10 Schools
9.	Management of e-Office
10.	Preparation of Budget Speech for 2025-26
11.	Monitoring of Court cases
12.	Monitoring of SSA/MDM
13.	Supply of Braille Books for blind students
14.	Construction of 40 ACRs
15.	Construction of 6 additional toilets
16.	Construction of 1 new school building
17.	Monitoring of construction of ACRs
18.	Arrangement for sanction of Swami Vivekananda scholarship
19.	Upgradation of 2 schools
20.	Monitoring of transfer of teachers
21.	Dealing of issues of health and safety measures for school children
22.	Monitoring of audit paras
23.	Holding of NMMS examinations
24.	Supply of free School Bags to students of class V
25.	Supply of black shoes to pre-primary students
26.	Observance of Birth Anniversary of Netaji Subhas Chandra Bose
27.	Review meetings at Secretariat

FEBRUARY, 2025	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme
2.	Construction of 6 additional toilets
3.	Construction of 1 new school building
4.	Monitoring of construction of ACRs
5.	Library Grant to 10 Schools
6.	Distribution of students credit card
7.	Laboratory Grant to 10 Schools
8.	Implementation of ICT programme
9.	Construction of 40 ACRs
10.	Upgradation of software systems
11.	Orientation on e-Office
12.	Printing of Budget Speech for 2025-26
13.	Training of DI/ADI/SI/AI
14.	Monitoring of construction of ACRs
15.	Monitoring of Court cases
16.	Monitoring of SSA/MDM
17.	Operation of portal for NOC to private schools
18.	Preparatory work for Madhyamik Pariksha 2025
19.	Preparatory work for Higher Secondary Examination 2025
20.	Monitoring of audit paras
21.	Training of HMs
22.	Upgradation of 2 schools
23.	Submission of Budget Speech for 2025-26
24.	Sensitization of teachers on inclusive education
25.	Review meetings at Secretariat

MARCH, 2025	
1.	More than 117 lakh students to be covered in Mid-Day Meal programme
2.	Transport allowance/ Escort allowance/ Aids and Appliances to CWSN students
3.	Construction of 1 new school building
4.	Construction of 6 additional toilets
5.	Construction of 40 ACRs
6.	Distribution of students credit card
7.	Library Grant to 10 Schools
8.	Monitoring of construction of ACRs
9.	Laboratory Grant to 10 Schools
10.	Implementation of ICT programme
11.	Management of e-Office
12.	Conduct of Madhyamik Examination 2025
13.	Conduct of Higher Secondary Examination 2025
14.	Training of DI/ADI/SI/AI
15.	Monitoring of Court cases
16.	Monitoring of SSA/MDM
17.	Arrangement for sanction of Swami Vivekananda scholarship
18.	Monitoring of audit paras
19.	Operation of portal for NOC to private schools
20.	Monitoring of work under Capital Grant disbursed
21.	Review of audit paras
22.	Upgradation of 2 schools
23.	Review meetings at Secretariat

DEPARTMENT OF SCIENCE & TECHNOLOGY AND BIOTECHNOLOGY

April, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Online Call for submission of R&D Project Proposal for the year 2024-25
3.	World IP day Celebration and Idea Clinic for Academician
4.	Orientation of the Departmental Scientists on Hyperspectral Remote Sensing
5.	Initiation of the GIS-based projects on Agriculture under NeGP A
6.	Initiation of activities in the new PTC lab at Kolkata Biotech Park

May, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Initiation of new Research Fellowship Award

June, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Organization of the Bengal Science lecture
3.	Orientation of the in-service Govt. Employees on different thematic aspects through RS & GIS
4.	Formal publication of notification of newly registered GI in registered GI journal

July, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Online Call for submission of applications for State Awards for the year 2024-25
3.	Orientation of the in-service Govt. Employees on different thematic aspects through RS & GIS
4.	Conclusion of One year P.G. Diploma / Two year M.Tech in Geoinformatics
5.	Initiation of Second batch course on IPR and Technology Business Management

August, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Initiation of One year P.G. Diploma / Two year M.Tech in Geoinformatics

September, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Organization of the Bengal Science lecture
3.	One week Advanced course in Geoinformatics
4.	Patentability assessment of Idea clinic projects

October, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee

November, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Two week Short Term Course in Geoinformatics
3.	Faculty Development Programme on IPR

December, 2024

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Organization of the Bengal Science lecture
3.	Organization of the Regional Science Congresses, 2024-2025
4.	Faculty Development Programme on IPR

January, 2025

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Organization of the Regional S&T Congress, 2024-2025
3.	Two-week Short-term Course in Geoinformatics
4.	Publication on Registered GI journal and Course initiation

February, 2025

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Finalization of the Geospatial Policy
3.	Organization of State Science and Technology Congress, 2025
4.	Launching of BOOST Programme 2025
5.	Initiation of Class on Course on IPR and Technology Business Management

March, 2025

Sl. No.	Activity
1.	Evaluation of R&D projects by Expert Committee
2.	Organization of the Bengal Science lecture
3.	Orientation of the in-service Govt. Employees on different thematic aspects through RS & GIS
4.	Initiation of activities in the renovated greenhouse of WBSCST

Department of Self Help Group & Self Employment

April 2024
• Collection of annual reports and UC • Administrative approval & financial sanction of micro-projects in respect of FY 2023-24. • Review of budget provision for 2023-2024 • Preparation of Training calendar with Districts
May 2024
• Collection of pending UCs & sale proceeds regarding District Sabala Melas and State Sabala Mela • Review of Training interventions by the WBSCL.
June 2024
• Review of pendency of WBSSP
July 2024
• Quarterly financial review.
August 2024
• Review of Departmental programmes with the districts and WBSCL • Preparatory steps for State Sabala Mela
September 2024
• Planning of District Sabala Melas
October 2024
• Review of Departmental programmes with the districts and WBSCL
November 2024
• Quarterly Financial Review
December 2024
• State Sabala Mela. • District Sabala Melas
January 2025
• Review with WBSCL regarding WBSSP and training. • Review with the District Officers regarding implementation of micro projects in convergence & training intervention.
February 2025
• Year-end financial review with follow up of fund released within December 2022
March 2025
• Review with the Districts and WBSCL. • Release of fund to the Districts at the end of the year as per requisition and monitoring.

Sundarban Affairs Department

Month	Item	Item Sub Head	Unit (k.m./ Number/ Hectares)	Remarks
			Target as per Administrative Calendar	
Apr-24	Infrastructure Development	Brick Paved Roads	6.00 k.m.	
		Cement concrete Roads	10.50 k.m.	
May-24	Infrastructure Development	Brick Paved Roads	5.50 k.m.	
		Cement concrete Roads	15.00 k.m.	
Jun-24	Infrastructure Development	Brick Paved Roads	0.30 k.m.	
		Cement concrete Roads	7.50 k.m.	
Jul-24	Infrastructure Development	Cement concrete Roads	2.00 k.m.	
	Fisheries	Distribution of Fish Fingerling & Fish Feed (Number of Beneficiaries)	8000	
	Social Forestry Schemes	Creation of Plantation	100 ha.	
		Maintenance of Plantation (1st year)	580 ha.	
Aug-24	Fisheries	Distribution of Fish Fingerling & Fish Feed (Number of Beneficiaries)	10000	
	Social Forestry Schemes	Creation of Plantation	260 ha.	
		Maintenance of Plantation (1st year)	580 ha.	
Sep-24	Fisheries	Distribution of Fish Fingerling & Fish Feed (Number of Beneficiaries)	12000	
	Social Forestry Schemes	Creation of Plantation	100 ha.	
		Maintenance of Plantation (1st year)	580 ha.	
Oct-24	Infrastructure Development	Brick Paved Roads	3.00 k.m.	
		Cement concrete Roads	4.00 k.m.	
	Social Forestry Schemes	Creation of Plantation (only infilling)	460 ha.	
		Maintenance of Plantation (1st year)	580 ha.	
Nov-24	Infrastructure Development	Brick Paved Roads	7.50 k.m.	
		Cement concrete Roads	28.00 k.m.	
		Bituminous Roads	3.00 k.m.	
		R.C.C. Jetties	2 nos.	
		R.C.C. Bridges	1 no.	
	Agriculture	Distribution of Agricultural Implements (Number of Beneficiaries)	5000	
		Distribution of Agricultural Inputs (Number of Beneficiaries)	10000	
	Social Forestry Schemes	Creation of Plantation (only infilling)	460 ha.	
		Maintenance of Plantation (1st year)	580 ha.	

Month	Item	Item Sub Head	Unit (k.m./ Number/ Hectares)	Remarks
			Target as per Administrative Calendar	
Dec-24	Infrastructure Development	Brick Paved Roads	9.98 k.m.	
		Cement Concrete Roads	41.00 k.m.	
		R.C.C. Jetties	5 Nos.	
	Agriculture	Distribution of Agricultural Implements (Number of Beneficiaries)	5000	
		Distribution of Agriculture Inputs (Number of Beneficiaries)	10000	
	Awareness Programmes	Awareness Programmes	Sundarban Divas, 2024 on 11.12.2024	Sundarban Divas is an IEC programme of the S.A. Department, observed in December every year
	Social Forestry Schemes	Creation of Plantation (only infilling)	460 h.a.	
		Maintenance of Plantation (1st year)	580 h.a.	
	Capacity building of small & marginal farmer	Agriculture & Fisheries	210	
Jan-25	Infrastructure Development	Brick Paved Roads	5.638 km	
		Cement concrete Roads	17.20 km	
		R.C.C. Jetties	1 no.	
	Agriculture	Distribution of Agricultural Implements (Number of Beneficiaries)	6000	
		Distribution of Agricultural Inputs (Number of Beneficiaries)	10000	
	Social Forestry Schemes	Creation of Plantation (watch & ward)	460 ha.	
		Maintenance of Plantation (1st year) (watch & ward)	580 ha.	
	Capacity building of small & marginal farmer	Agriculture & Fisheries	500	
Feb-25	Infrastructure Development	Brick Paved Roads	6.53 k.m.	
		Cement concrete Roads	15.89 k.m.	
	Agriculture	Distribution of Agricultural Implements (Number of Beneficiaries)	3500	
		Distribution of Agricultural Inputs (Number of Beneficiaries)	10000	

Month	Item	Item Sub Head	Unit (k.m./ Number/ Hectares)	Remarks
			Target as per Administrative Calendar	
Feb-25	Social Forestry Schemes	Creation of Plantation (watch & ward)	460 ha.	
		Maintenance of Plantation (1st year) (watch & ward)	580 ha.	
	Capacity building of small & marginal farmer	Agriculture & Fisheries	240	
Mar-25	Infrastructure Development	Brick Paved Roads	7.59 k.m.	
		Cement concrete Roads	16.21 k.m.	
		R.C.C. Jetties	2 nos.	
		R.C.C. Bridges	1 no.	
	Agriculture	Distribution of Agricultural Implements (Number of Beneficiaries)	200	
		Distribution of Agricultural Inputs (Number of Beneficiaries)	500	
	Social Forestry Schemes	Creation of Plantation (watch & ward)	460 ha.	
		Maintenance of Plantation (1st year) (watch & ward)	580 ha.	

Department of Technical Education, Training and Skill Development

Target Month	Target Description	Concerned Office
April	Review meeting with department	TETSD
2024	Review meeting with all districts	TETSD
	Review meeting with all Polytechnic	DTET
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Training of Vocational Trainers	DVET
	Advertisement for ITI Admission	WBSCVT
	Commencement of Class XII HS Vocational Class	WBSCTVESD
	Declaration of Result for HS Vocational	WBSCTVESD
	Orientation of e-learning portal in DDU-GKY	PBSSD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	Alumni Meet STT	PBSSD
May	Review meeting with department	TETSD
2024	Review meeting with all districts	TETSD
	Submission of application (SAR) to NBA for accreditation by 10 nos. Government Polytechnics	DTET / WBSCT &VE&SD
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Awareness Programs for students admission in H.S.(Voc.) through online & offline mode in VTCs level	DVET
	Conducting Supplementary Exams for HS Vocationals	WBSCTVESD
	Affiliation of VTCs	WBSCTVESD
	Conducting Even Semester Exams 3 Year Diploma in E&T	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
June	Review meeting with department	TETSD
2024	Review meeting with all districts	TETSD
	Conducting job fairs at Government Polytechnics	DTET
	Seminar / Workshop / Symposium at 5 (Five) Government/ Govt-sponsored Polytechnics	DTET
	Rolling on of 360 degree feed back system for Lecturers of Government Polytechnics	DTET / Department

Target Month	Target Description	Concerned Office
	Conducting Job Fair in ITIs	DIT
	Workshop with HOIs of 50 best VTCs in the State	DVET
	Publishing of Merit List for ITI admission	WBSCVT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Conducting 2nd Semester Exam for all Other Diploma	WBSCTVESD
	Affiliation of E&T polytechnic Institute	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
July 2024	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Onboarding of Short Term Training/ Entrepreneurship Development Programme at 10 (Ten) Government Polytechnics	DTET
	Operationalisation of Virtual Classrooms in two Government Polytechnics on pilot basis to facilitate Career Counselling of students/ trainees	DTET
	Review meeting with all Polytechnic	DTET
	Conducting All India Trade Test for ITI Trainees	WBSCVT
	Commencement of ITI Counselling and Admission	WBSCVT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Disbursement of Training Materials to all schools under CSS-VSE	DVET
	Start of Polytechnic Counselling	WBSCTVESD
	Publication of 6th Semester Result for E&T	WBSCTVESD
	Registration completion of HS Vocational Class-XI	WBSCTVESD
	Affiliation of Pharmacy Institutes	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	Virtual incubation centre to be set up for EDP	PBSSD
August 2024	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Improving the quality of Technical Education by participating in the project on Vitual Lab by IIT Kharagpur in 10 (Ten) Government/ Govt-sponsored Polytechnics	DTET
	Conducting Apprenticeship Mela	WBSCVT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT

Target Month	Target Description	Concerned Office
	Block Level Technical Model Exhibition and Competition of VTC Students	DVET
	Start of Pharmacy Counselling	WBSCTVESD
	Registration of Polytechnic E&T students and Pharmacy	WBSCTVESD
	Conducting Super Supplementary exam of 6th Sem Passout students	WBSCTVESD
	Conducting 2nd year exam for Diploma in Pharmacy	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	CXO Meet	PBSSD
September 2024	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Outreach to school for Polytechnic admission	DTET
	Outreach to school for ITI admission	DIT
	Outreach to school for Vocational admission	DVET
	Operationalization of new ITIs	DIT
	Completion of Counselling & Admission to ITIs	WBSCVT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	ToT Program for Vocational Trainers(VTs)-Phase-II	DVET
	ToT Program for Vocational Trainers(VTs)-Phase-I	DVET
	Affiliation and Registration of other Diploma Courses	WBSCTVESD
	Registration of other Diploma Courses	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	PIA performance review meeting	PBSSD
October 2024	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	Review meeting with all Polytechnic	DTET
	Enrolment of candidates under National Apprenticeship Promotion Scheme	DIT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT

Target Month	Target Description	Concerned Office
November 2024	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	District Wise Competition on 'Presentation for Entrepreneurship Development'	DVET
	Departmental officials' visit to the districts for sensitization	PBSSD
	Setting up of Migration centres	PBSSD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
December 2024	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Seminar / Workshop / Symposium at 5 (Five) Government/ Govt-sponsored Polytechnics	DTET
	Conducting All India Trade Test for ITI Trainees(Supplementary)	WBSCVT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Conducting Job Fair in ITIs	DIT
	Conducting Odd Semester for E&T	WBSCTVESD
	Assessment of HS Vocational Class XII	WBSCTVESD
	Workshop on improvement of quality of trainers (Kaushal Praveen)	PBSSD
	Year-end review with all stakeholders	PBSSD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	Target allocation to districts for 2025 calendar year for STT and RPL	PBSSD
January 2025	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Onboarding of Short Term Training/ Entrepreneurship Development Programme at 10 (Ten) Government Polytechnics	DTET
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Workshop on Strengthening the Monitoring of Vocational Education	DVET
	Enrolment of Class XII HS Vocational	WBSCTVESD
	Affiliation and Common Admission for Health Care Courses	WBSCTVESD
	CSS VSE Assessment for HS Council and School Board	WBSCTVESD
	Exposure visit of district and state HQ staff	PBSSD
	Orientation of District resources for renewal of e-SOP certification	PBSSD
	Handholding support to the districts and review of the performance	PBSSD

Target Month	Target Description	Concerned Office
February 2025	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Alumni Meet at 5 (Five) Government Polytechnics	DTET
	Conducting Apprenticeship Mela in 08 ITIs in different districts	DIT
	Upgradation of Laboratories of Vocational Schools	DVET
	Conducting 1st Semester Exam for all Other Diploma	WBSCTVESD
	Conducting HS Vocational Exams for Academic Year 2023	WBSCTVESD
	Annual Exam for Class XI HS Vocational	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Empanelment of National Training Provider	PBSSD
March 2025	Review meeting with department	TETSD
	Review meeting with all districts	TETSD
	Conducting job fairs at Government Polytechnics	DTET
	Onboarding of Short Term Training/ Entrepreneurship Development Programme at 10 (Ten) Government Polytechnics	DTET
	Seminar / Workshop / Symposium at 5 (Five) Government/ Govt-sponsored Polytechnics	DTET
	Training of Trainers under CSS-VSE	DVET
	Commencement of Registration Process for ITI Admission-2025	WBSCVT
	Conducting Apprenticeship Mela in 08 ITIs in different districts	WBSCVT
	Counducting odd semester for other diploma	WBSCTVESD
	Transfer of 2nd Sem Students	WBSCTVESD
	Handholding support to the districts and review of the performance	PBSSD
	Industry outreach program	PBSSD
	Review of performance of 2024-25 with Departments, Districts and other statekeholders	PBSSD

Department of Tourism

Month	Activities	Time Schedule	Achievement
April 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Development of promotional videos for publicity and promotion	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
May, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
June, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
July, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Development of promotional videos for publicity and promotion	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
August, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	

Month	Activities	Time Schedule	Achievement
September, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Sharadotsav publicity through social media & digital media	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
October, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Participation in Red Road Puja Carnival	During Durga Puja	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
November, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity campaign during Jagadhhatri Puja across the State	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
December, 2024			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotional Campaign during Christmas across the State	3rd & 4th week of the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
January, 2025			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotional Campaign during Gangasagar Mela	2nd & 3rd week of the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	

Month	Activities	Time Schedule	Achievement
February, 2025			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Bishnupur classical music festival	2nd & 3rd week of the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	
March, 2025			
	Publicity & Promotion through Social Media	Throughout the month	
	Publicity & Promotion through Digital Media	Throughout the month	
	Publicity campaign at Bagdogra Airport	Throughout the month	
	Field visit of Districts by officials of Department and WBTDCL under Tourism Department	Throughout the month	

DEPARTMENT OF TRANSPORT

Sl. No.	Office	Activity
		APRIL-2024
1	WBTIDCL	Completion of construction of jetty at Howrah-III, Dist. Howrah by WBTIDCL
2	Tr. Dte.	Collection of revenue: Rs 270 crores by Tr. Dte.
3	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.
4	Tr. Dte.	Completion of the Regional Driving Training Centre (RDTC) at Behala by Tr. Dte.
5	Tr. Dte.	Formation of Road safety clubs in 10 Schools in Kolkata by Tr. Dte.
6	Tr. Dte.	Review Meeting with Tr. Dte. & RTOs/ARTOs by Tr. Dte.
7	WBTC	Completion of thorough repairing job of 8 nos. Bus Bodies of WBTC and 40 nos. minor repairing of bus body, seats and full body painting of WBTC of February'24.
8	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
9	WBTC	Completion of 05 nos. Tram Body minor repairing and painting of March, 2024 by WBTC.
10	WBTC	Checking of 50 buses as enforcement programme by WBTC.
11	WBTC	Induction of 10 nos. new CNG Standard buses under NCAP Fund by WBTC.
12	WBTC	Commissioning of 4 RO RO Jetties and RO RO Vessels at Patharpratima by WBTC.
13	SBSTC	Inauguration of newly constructed bus Depot-cum-Terminus at Sabang.
14	SBSTC	Operation of 20 numbers of new buses.
15	SWL	Construction & Delivery of 1 no. RO-RO vessel of WBTC (Yard No. 804) by SWL
16	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
17	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
18	NBSTC	Commencement of Construction of boundary wall and Rigid pavement (Part) with allied works at NBSTC, Mallaguri Depot, Siliguri, Darjeeling by NBSTC
19	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 40 vessels.
20	IWT Dte.	Certification & Registration of New Construction to be undertaken of 15 vessels
21	PCO	Induction of 12 numbers of electric vehicle (EV) in Pool Car Office Fleet.
		MAY-2024
1	WBTIDCL	Completion of construction of RCC jetty at Puratan Durga Mandir Ghat, Dist. South 24 Parganas by WBTIDCL.
2	Tr. Dte.	Inspection (2 RTO Office, 3 ARTO office, 3 AETC, 3 MTS) by Tr. Dte.
3	Tr. Dte.	Collection of revenue: Rs 260 crores by Tr. Dte.
4	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr.Dte.
5	Tr. Dte.	Issue of work order and signing of agreement related to construction of 12 ATS centres by Tr. Dte.
6	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
7	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	WBTC	Depot inspection of WBTC (02 nos.) by WBTC.

9	WBTC	Checking of 50 buses as enforcement programme by WBTC.
10	SBSTC	Operation of 20 numbers of new buses
11	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
12	PCO	E-Auction and condemnation of 10 numbers of vehicles of Pool Car Office
13	NBSTC	Induction of new 9 nos. of fully built diesel driven AC rocket buses by NBSTC.
14	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
15	NBSTC	Completion of repairing works of DI Office, cash section, toilet block of passenger at Suri bus stand by NBSTC.
16	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 30 vessels.
17	IWT Dte.	Certification & Registration of New Construction to be undertaken of 10 vessels
		JUNE-2024
1	WBTIDCL	Completion of construction of jetty at Sambhunagar, Dist. South 24 Parganas by WBTIDCL.
2	Tr. Dte.	Collection of revenue: Rs 285 crores by Tr. Dte.
3	Tr. Dte.	Road Safety related special enforcement drive throughout the State by Tr. Dte.
4	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.
5	Tr. Dte.	Meeting with AETC owners by Tr. Dte.
6	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
7	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	WBTC	Completion of work for 01 (one) passenger shelter under MPLAD Fund of April'24 by WBTC.
9	WBTC	Checking of 50 buses as enforcement programme by WBTC.
10	WBTC	Inspection of all jetties and vessels of WBTC prior to monsoon season by WBTC.
11	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
12	PCO	Installation of CCTV Camera in Pool Car Office premises by WTL.
13	SBSTC	Operation of 15 numbers of new buses.
14	NBSTC	Induction of new 15nos. of fully built CNG driven standard buses by NBSTC.
15	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
16	NBSTC	Commencement of major maintenance & renovation with face lifting including S&P and electrical works of Paribahan Bhawan of NBSTC by NBSTC
17	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 50 vessels.
18	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
		JULY-2024
1	WBTIDCL	Completion of construction of jetty at Chunakhali, Dist. North 24 Parganas by WBTIDCL.
2	Tr. Dte.	Review Meeting with Tr. Dte. & RTOs/ARTOs by Tr. Dte.
3	Tr. Dte.	Collection of revenue: Rs 250 crores by Tr. Dte
4	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.
5	Tr. Dte.	Commencement of construction work for ATS by Tr. Dte.

6	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25nos. minor repairing of bus body, seats and full body painting of WBTC.
7	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	PCO	Arrangements of Cubicles as seating arrangement in Office & Store at Pool Car Office.
9	WBTC	Checking of 50 buses as enforcement programme by WBTC.
10	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
11	SWL	Construction & Delivery of 1 no. RO-RO vessel of WBTC (Yard No. 805) by SWL
12	NBSTC	Induction of new 15nos. of fully built CNG driven standard buses by NBSTC.
13	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
14	NBSTC	Completion of construction works of interlocking concrete block pavements on the parking yard & allied works at Balurghat Bus Terminus by NBSTC.
15	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 30 vessels.
16	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
		AUGUST-2024
1	WBTIDCL	Completion of construction of bus terminus at Chandrakona, Paschim Medinipur by WBTIDCL.
2	Tr. Dte.	Collection of revenue: Rs 275 crores by Tr. Dte.
3	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.
4	Tr. Dte.	Meeting with the owners of Motor Training Schools by Tr. Dte.
5	SBSTC	Completion and operation af CNG dispensing at Kalna Depot by SBSTC.
6	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
7	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	PCO	Introduction of Vehicle Management System sending SMS to user of Pool Vehicle along with Computerised Inventory Management and purchase activity in addition to introduction of Computerised Maintenance Management System against each running Pool Vehicle.
9	WBTC	Checking of 50 buses as enforcement programme by WBTC.
10	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
11	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
12	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 40 vessels.
13	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
		SEPTEMBER-2024
1	WBTIDCL	Completion of construction of RCC jetty at Satya Narayan Bazar Ghat, Dist. South 24 Parganas by WBTIDCL.
2	Tr. Dte.	Meeting with Oil & Gas companies for training of drivers of hazardous goods carriers by Tr. Dte.
3	Tr. Dte.	Collection of revenue: Rs 285 crores by Tr. Dte.
4	Tr. Dte.	Inspection (3 RTO Office, 3 ARTO office, 3 AETC, 3 MTS) by Tr.Dte
5	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.

6	SBSTC	Completion and operation of CNG dispensing at Bankura Depot by SBSTC.
7	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
9	WBTC	Commencement of 01 (one) passenger shelter under MPLAD Fund by WBTC.
10	WBTC	Depot inspection of WBTC (02 nos.) by WBTC.
11	WBTC	Checking of 50 buses as enforcement programme by WBTC.
12	WBTC	Pre-Puja inspection of vessels and Jetties under WBTC by WBTC.
13	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
14	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
15	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 20 vessels.
16	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
		OCTOBER-2024
1	WBTIDCL	Completion of building of two longitudinal vessels of capacity 100 Pax under WBIWTL&SDP by WBTIDCL.
2	Tr. Dte.	Collection of revenue: Rs 250 crores by Tr. Dte.
3	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.
4	Tr. Dte.	Special Road Safey related Enforcement activity throughout the State by Tr. Dte.
5	Tr. Dte.	Review Meeting with Tr. Dte. & RTOs/ARTOs by Tr. Dte.
6	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
7	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	WBTC	Checking of 50 buses as enforcement programme by WBTC.
9	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
10	NBSTC	Completion of Construction of boundary wall and Rigid pavement (Part) with allied works at NBSTC, Mallaguri Depot, Siliguri, Darjeeling by NBSTC
11	SWL	Repairing & Delivery of 15 nos. buses to WBTC by SWL.
12	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 40 vessels.
13	IWT Dte.	Certification & Registration of New Construction to be undertaken of 10 vessels
		NOVEMBER-2024
1	WBTIDCL	Completion of construction of jetty at Nidaya Ghat, Dist. Nadia by WBTIDCL.
2	Tr. Dte.	Formation of at least two Road safety clubs in Schools in each district by Tr. Dte.
3	Tr. Dte.	Inspection (3 RTO office, 3 ARTO office, 3 AETC, 3 MTS) by Tr. Dte.
4	Tr. Dte.	Collection of revenue: Rs 275 crores by Tr. Dte.
5	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC centre, Behala by Tr. Dte.
6	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
7	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.

8	WBTC	Depot inspection of WBTC (02 nos.) by WBTC.
9	WBTC	Checking of 50 buses as enforcement programme by WBTC.
10	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
11	SWL	Repairing & Delivery of 5 nos. buses to WBTC by SWL.
12	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 60 vessels.
13	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
		DECEMBER-2024
1	WBTIDCL	Completion of construction of jetty at Chandpal Ghat in Kolkata under WBIWTL&SDP by WBTIDCL.
2	Tr. Dte.	Inspection (2 RTO office, 3 ARTO office, 3 AETC, 3 MTS) by Tr. Dte.
3	Tr. Dte.	Collection of revenue: Rs. 290 crores by Tr. Dte.
4	Tr. Dte.	Printing & Dispatch of 2 lakh smart cards at the DL & RC Centre, Behala by Tr. Dte.
5	Tr. Dte.	Completion of construction work in 6 ATS by Tr. Dte.
6	SBSTC	Completion and operation of CNG dispensing at Krishnanagar bus Terminus by SBSTC.
7	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
8	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
9	WBTC	Checking of 50 buses as enforcement programme by WBTC.
10	WBTC	Completion of 01 (one) passenger shelter under MPLAD Fund by WBTC.
11	SBSTC	Completion and operation of CNG dispensing at Krishnanagar bus Terminus.
12	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
13	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 160 vessels.
14	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
		JANUARY-2025
1	WBTIDCL	Completion of construction of jetty at Holdey ferry ghat, Dist. South 24 Pgs by WBTIDCL
2	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
3	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
4	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
5	WBTC	Checking of 50 buses as enforcement program by WBTC
6	WBTC	Induction of 15 new Midi CNG buses under NCAP fund by WBTC
7	WBTC	Induction of new Tram recovery van under Road safety Fund by WBTC
8	WBTC	Placement of buoys for channel marking at Lot-8 & Kachuberia for Gangasagar Mela-2024.
9	WBTC	Construction of 7 nos. semi-permanent jetties at Lot-8 & Kachuberia for Gangasagar Mela-2024.
10	WBTC	Construction of 5 nos. semi-permanent jetties at Namkhana, Benubon & Chemaguri for Gangasagar Mela-2024.

11	IWT Dte.	Certification & Registration of New Construction to be undertaken of 15 vessels
12	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 60 vessels.
		FEBRUARY-2025
1	WBTIDCL	Completion of construction of jetty at Himangsu Sekhar Daser ferry ghat, Dist. South 24 Pgs by WBTIDCL
2	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
3	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
4	WBTC	Commencement of work for thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
5	WBTC	Checking of 50 buses as enforcement program by WBTC
6	WBTC	Completion of 5 Tram body minor repairing and painting by WBTC
7	WBTC	Induction of 15 new Midi CNG buses under NCAP fund by WBTC
8	WBTC	Induction of 10 new CNG standard bus under NCAP Fund by WBTC
9	SBSTC	Completion and operation of CNG dispensing at Bardhaman Depot.
10	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels
11	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 30 vessels.
		MARCH-2025
1	WBTIDCL	Completion of construction of jetty at Shambhunagar Trimonir ferry ghat, Dist. South 24 Pgs by WBTIDCL
2	NBSTC	Checking of 50 buses in the enforcement program by NBSTC.
3	WBTC	Completion of thorough repairing job of 6 nos. Bus Bodies of WBTC and 25 nos. minor repairing of bus body, seats and full body painting of WBTC.
4	WBTC	2 Depot inspection by WBTC
5	WBTC	Checking of 50 buses as enforcement program by WBTC
6	WBTC	Completion of 5 Tram body minor repairing and painting by WBTC
7	WBTC	Commencement of 5 Tram body minor repairing & painting by WBTC
8	WBTC	Induction of 10 new CNG standard bus under NCAP Fund by WBTC
9	WBTC	Inspection of all jetties prior to cyclone-prone season by WBTC
10	IWT Dte.	The I.V. Examination of Master & Driver for Inland Vessels and Issuance of Hard Cover to 300 successful candidates.
11	IWT Dte.	Inspection of Vessel & Plying Permission to be issued to 20 vessels.
12	IWT Dte.	Certification & Registration of New Construction to be undertaken of 5 vessels

Tribal Development Department

APRIL, 2024	MAY, 2024	JUNE, 2024	JULY, 2024
1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.	1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.	1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.	1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.
2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate).	2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate)	2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate)	2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate)
3. Quarterly review meeting with the Directorate and with the P.O.s of all Districts.	3. Sending proposals for Micro Credit Finance to NSTFDC by WBTDCC Ltd.	3. Observation of 'Hul Festival' 2024.	3. Quarterly review meeting with the Directorate and with the P.O.s of all Districts.
4. Review meeting with the M.D.s of WBSCST&OBC Dev. & Fin. Corp., WBTDCC Ltd. and Director, CRI on progress of implementation of various Schemes.	4. Collection of Neem Seeds, Mahua Seeds (MFP) by WBTDCC Ltd.	4. Annual General Meeting of PBAKOSP.	4. Review meeting with the Commissioner, BCW&TD Directorate, M.D.s of WBSCST&OBC Dev. & Fin. Corp., WBTDCC Ltd. and Director, CRI on progress of implementation of various Schemes/Projects.
5. Disbursement of MCF Loan to different Groups by WBTDCC Ltd.	5. Preparation of Plan for Article - 275(I), PvTGs Development, Support to TRI, PMAAGY.	5. Release of MCF loan ST beneficiaries by WBTDCC Ltd.	5. Extending benefits of Micro Credit Finance to ST beneficiaries by WBTDCC Ltd.
6. Collection of Saal Seeds under Minimum Support Price Scheme by WBTDCC Ltd.	6. Sending proposal for implantation of self-employment schemes to NSTFDC WBSCST&OBC Dev. & Fin. Corp.	6. Collection of Kusumi LAC/ Kalmegh (MFP) by WBTDCC Ltd.	
		7. Sending proposal to MOTA for Share Capital Contribution WBSCST&OBC Dev. & Fin. Corp.	
		8. "Giving away cash prize under the Dr. B.R. Ambedkar Medha Puruskar" to meritorious students of Class X Board exams.	

AUGUST, 2024	SEPTEMBER, 2024	OCTOBER, 2024	NOVEMBER, 2024
1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries. 2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate) 3. Celebration of Biswa Adibasi Diwas on 9th August, 2024.	1. Submission of application for Post Matric Scholarship. 2. Payment of 'Jai Johar' Old Age Pension to the ST Beneficiaries. 3. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate) 4. Celebration of Karam Festival-2024. 5. Celebration of Srijan Utsav-2024. 6. Sending application to NSTFDC by WBTDCC Ltd.	1. Payment of 'Jai Johar' Old Age Pension to the ST Beneficiaries. 2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate) 3. Quarterly review meeting with the Directorate and with the P.O.s of all Districts. 4. Review meeting with the Commissioner, BCW&TD Directorate, M.D.s of WBSCST&OBC Dev. & Fin. Corp., WBTDCC Ltd. and Director, CRI on progress of implementation of various Schemes. 5. Release of fund for pruning and collection of Kendu Leaves to LAMPS by WBTDCC Ltd. 6. Review and editing of Research Papers for publication by CRI. 7. Organizing Inter EMRS-Sports tournament.	1. Payment of 'Jai Johar' Old Age Pension to the ST Beneficiaries. 2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate) 3. Celebration of Birsa Munda Birth Anniversary on 15th November, 2024. 4. Review Meeting on Progress of CSS projects 2022-23 by TDD

DECEMBER, 2024	JANUARY, 2025	FEBRUARY, 2025	MARCH, 2025
1. Payment of 'Jai Johar' Old Age Pension to the ST Beneficiaries.	1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.	1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.	1. Payment of 'Jai Johar' Old Age Pension to ST Beneficiaries.
2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate)	2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate).	2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate).	2. Disbursement of Pre-Matric & Post-Matric Scholarship to ST students (BCW&TD Directorate).
3. Extending benefits of ASRY loan ST beneficiaries by WBTDCC Ltd.	3. Celebration of 'Adibasi Mela'.	3. Capacity Building for Employees of LAMPS issues related co-operative management for ST beneficiaries organized by WBTDCC Ltd.	3. Adibasi Siksha Rrin Yojana (ASRY) Loan disbursement to approved cases by WBTDCC Ltd.
4. State level Adibasi Cultural programme on dance/songs/ musical instruments by WBTDCC Ltd.	4. Tea and Tribal Festival-2024	4. Jai Johar Festival in 102 Blocks in 15 Districts of the State.	4. Release of benefits to (registered beneficiaries) of WBKLCSSS by WBTDCC against application received.
	5. Review meeting with the Commissioner, BCW&TD Directorate, M.D.s of WBSCST&OBC Dev. & Fin. Corp., WBTDCC Ltd. and Director, CRI on progress of implementation of various Schemes/Projects.	5. Adibasi Cultural programme on dance/songs/musical instruments at LAMPS & District level by WBTDCC Ltd.	5. Disbursement of MCF Loan cases by WBTDCC Ltd. against application received.
	6. Release of Micro Credit Finance to ST(s) by WBTDCC Ltd.		
	7. Traditional tribal dance, song and music programme by WBTDCC Ltd.		
	8. Distribution of Adibasi Gunijan Sambardhana and Sarada Prasad Kisku Smriti Puruskar.		

Department of Urban Development and Municipal Affairs

Urban Development Branch

Month	Sl. No.	Activity/Project	Project Cost (Rs. in Lakh)	Target date of completion
APRIL 2024	DEPARTMENT			
	1	Full operationalization of the online portal as per the modified scheme on conversion of leasehold land to freehold along with integration with the IGR database		31.04.2024
MAY 2024	DLB			
	2	Inspection of 40 Municipalities/N.A.A by Deputy Magistrate & Deputy Collectors of the districts.		31.05.2024
JUNE 2024	DLB			
	3	Inspection of 40 Municipalities/N.A.A by Deputy Magistrate & Deputy Collectors of the districts		30.06.2024
OCTOBER 2024	DEPARTMENT			
	4	Coverage of all Development Authorities in the e-Office project.		31.10.2024
	DLB			
	5	Inspection of 20 Municipalities/N.A.A by Deputy Magistrate & Deputy Collectors of the districts.		31.10.2024
NOVEMBER 2024	DEPARTMENT			
	6	Full operationalization of the web based module of Land management system of non-residential land of Salt Lake Township.		30.11.2024
	DLB			
	7	Inspection of 21 Municipalities/N.A.A by Deputy Magistrate & Deputy Collectors of the districts.		30.11.2024
DECEMBER 2024	DEPARTMENT			
	8	Coverage of 118 ULBs in the e-Mutation system.		31.10.2024
FEBRUARY 2025	DEPARTMENT			
	9	Implementation of e-Anumati (Online Issuance of Development Permission by the Development Authorities) for 10 Development Authorities as per common workflow / process.		28.02.2025
MARCH 2025	DEPARTMENT			
	10	Coverage of 110 ULBs in the Online Property Tax Collection & Information System (OPTICS).		31.03.2025

DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS

Municipal Affairs Branch

Month	Sl. No.	Activity/Project	Project Cost (Rs. in Lakh)	Target date of completion
APRIL 2024	SUDA			
	1	MAA Programme Meal will be served to 16.00 lakh beneficiaries	352.00	
MAY 2024	SUDA			
	2	MAA Programme Meal will be served to 16.00 lakh beneficiaries.	352.00	
	SUDA			
	3	Construction of six Urban Health & Wellness Center	210.56604	31.05.2024
JUNE 2024	SUDA			
	4	MAA Programme 3 Canteens will be opened; Meal will be served to 16.10 lakh beneficiaries	354.20	
JULY 2024	SUDA			
	5	MAA Programme Meal will be served to 16.10 lakh beneficiaries	354.20	
	SUDA			
	6	Construction of five Urban Health & Wellness Center	175.4717	31.07.2024
AUGUST 2024	SUDA			
	7	MAA Programme Meal will be served to 16.10 lakh beneficiaries	354.20	
SEPTEMBER 2024	SUDA			
	8	MAA Programme Meal will be served to 16.10 lakh beneficiaries	354.20	
	SUDA			
	9	Construction of 1500 Dwelling Units	6072.00	30.09.2024
OCTOBER 2024	SUDA			
	10	MAA Programme Meal will be served to 16.10 lakh beneficiaries	354.20	

Month	Sl. No.	Activity/Project	Project Cost (Rs. in Lakh)	Target date of completion
NOVEMBER 2024	**SUDA**			
	11	MAA Programme 4 Canteens will be opened; Meal will be served to 16.20 lakh beneficiaries	363.00	
	SUDA			
	12	Construction of 1500 Dwelling Units	6072.00	30.11.2024
DECEMBER 2024	**SUDA**			
	13	MAA Programme Meal will be served to 16.20 lakh beneficiaries	363.00	
	SUDA			
	14	Construction of five Urban Health & Wellness Center	175.4717	31.12.2024
JANUARY 2025	**SUDA**			
	15	MAA Programme Meal will be served to 16.20 lakh beneficiaries	363.00	
FEBRUARY 2025	**SUDA**			
	16	MAA Programme Meal will be served to 16.20 lakh beneficiaries	363.00	
	SUDA			
	17	Construction of 1200 Dwelling Units	4857.60	28.02.2025
MARCH 2025	**SUDA**			
	18	MAA Programme Meal will be served to 16.20 lakh beneficiaries	363.00	

WATER RESOURCES INVESTIGATION & DEVELOPMENT DEPARTMENT

Programme/ Activity	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025
Statutory Functions and Routine Activities	**Periodic maintenance of 7,472 nos. Departmentally operated Minor Irrigation Installations to provide irrigation water to the Agricultural field on demand of farmers covering about 5.83 Lakh Hectare by WRDD**											
	Monitoring of Ground Water levels by more than 2000 permanent hydrograph stations in 341 blocks				**Monitoring of Ground Water levels by more than 2000 permanent hydrograph stations in 341 blocks**			**Monitoring of Ground Water levels by more than 2000 permanent hydrograph stations in 341 blocks**		**Monitoring of Ground Water levels by more than 2000 permanent hydrograph stations in 341 blocks**		
	Collection of Hydro-meteorological data by rain gauges situated in different districts throughout the year											
	Implementation of 'West Bengal Ground Water Resources (Management, Control and Regulation) Act, 2005' and Issuance of Permit/ Registration for extraction of Ground Water											
Review meetings	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	State level review meeting by Hon'ble Minister-in-Charge/ Addl. Chief Secretary/ Principal Secretary/ Secretary/ Engineer-in-Chief & *ex-officio* Secretary	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	State level review meeting by Hon'ble Minister-in-Charge/ Addl. Chief Secretary/ Principal Secretary/ Secretary/ Engineer-in-Chief & *ex-officio* Secretary	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	State level review meeting by Hon'ble Minister-in-Charge/ Addl. Chief Secretary/ Principal Secretary/ Secretary/ Engineer-in-Chief & *ex-officio* Secretary	State level review meeting by Hon'ble Minister-in-Charge/ Addl. Chief Secretary/ Principal Secretary/ Secretary/ Engineer-in-Chief & *ex-officio* Secretary	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge	District level review meeting for 2/3 districts by each Chief Engineer/ Engineer-in-Chief & *ex-officio* Secretary/ Secretary/ Principal Secretary/ Addl. Chief Secretary/ Hon'ble Minister-in-Charge

Programme/ Activity	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025
Creation of irrigation facilities under different programmes (viz- Matir Shristi, JALATIRTHA, WBADMIP, RIDF, CORE SECTOR, RKVY etc.) for Arid region (Birbhum, Bankura, Purulia, Jhargram, Paschim Burdwan & Paschim Medinipur Districts)	Construction/ Revival of Minor Irrigation(MI) Installation: 94 nos. including 62 Water Detention Structures; Creation of MI Potential: 795 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 69 nos. including 53 Water Detention Structures; Creation of MI Potential: 585 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 65 nos. including 48 Water Detention Structures; Creation of MI Potential: 550 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 62 nos. including 55 Water Detention Structures; Creation of MI Potential: 540 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 10 nos. including 4 Water Detention Structures; Creation of MI Potential: 90 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 10 nos. including 4 Water Detention Structures; Creation of MI Potential: 90 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 52 nos. including 25 Water Detention Structures; Creation of MI Potential: 768 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 117 nos. including 68 Water Detention Structures; Creation of MI Potential: 1449 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 118 nos. including 56 Water Detention Structures; Creation of MI Potential: 1700 Hectare	Construction/ Revival of Minor Irrigation (MI) Installation: 40 nos. including 17 Water Detention Structures; Creation of MI Potential: 447 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 26 nos. including 10 Water Detention Structures; Creation of MI Potential: 279 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 144 nos. including 59 Water Detention Structures; Creation of MI Potential: 1398 Hectare
Creation of irrigation facilities under different programmes (viz- WBADMIP, RIDF, CORE SECTOR, RKVY, JALATIRTHA, Matir Shristi etc.) for districts other than Arid region	Construction/ Revival of Minor Irrigation(MI) Installation: 89 nos. including 19 Water Detention Structures; Creation of MI Potential: 2663 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 64 nos. including 25 Water Detention Structures; Creation of MI Potential: 1843 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 46 nos. including 25 Water Detention Structures; Creation of MI Potential: 1349 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 54 nos. including 25 Water Detention Structures; Creation of MI Potential: 1375 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 32 nos. including 5 Water Detention Structures; Creation of MI Potential: 1320 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 31 nos. including 5 Water Detention Structures; Creation of MI Potential: 1617 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 52 nos. including 5 Water Detention Structures; Creation of MI Potential: 2417 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 149 nos. including 21 Water Detention Structures; Creation of MI Potential: 5058 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 177 nos. including 20 Water Detention Structures; Creation of MI Potential: 5866 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 74 nos. including 10 Water Detention Structures; Creation of MI Potential: 2863 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 100 nos. including 15 Water Detention Structures; Creation of MI Potential: 3825 Hectare	Construction/ Revival of Minor Irrigation(MI) Installation: 122 nos. including 22 Water Detention Structures; Creation of MI Potential: 4313 Hectare

Programme/ Activity	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025
Water Users' Association, Demonstrations and Training programmes under WBADMIP	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 500 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 500 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 500 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 10 nos. covering 250 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 500 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 10 nos. covering 250 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 15 nos. covering 375 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 10 nos. covering 250 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 10 nos. covering 250 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 500 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 15 nos. covering 375 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 15 nos. covering 375 beneficiaries.
	Demonstrations (Agri/ Horti/ Fishery) : 62 nos. covering 581 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 81 nos. covering 607 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 1283 nos. covering 6651 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 1200 nos. covering 6400 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 320 nos. covering 2400 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 240 nos. covering 1700 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 15 nos. covering 102 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 227 nos. covering 1139 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 221 nos. covering 1127 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 134 nos. covering 660 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 114 nos. covering 603 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 115 nos. covering 700 beneficiary-families
	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees	Training Programmes of Farmers : 60 nos. covering 1200 trainees

Programme/ Activity	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025
Activities under 'Jal Dharo Jal Bharo'	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 648 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 624 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 584 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 640 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 72 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 72 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 240 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 712 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 608 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 200 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 200 nos (Tank equivalent)	Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 600 nos (Tank equivalent)
	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -3 nos.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -2 nos., Percolation Tank- 1 No.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -2 nos., Percolation Tank- 1 No.			Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -1 no.		Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -3 nos., Percolation Tank- 1 Nos.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -5 nos., Percolation Tank- 2 Nos.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -3 nos.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -3 nos.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -3 nos.
	Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 2 nos		Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 2 nos	Mass awareness campaign on water conservation : 3 nos	Mass awareness campaign on water conservation : 3 nos	Mass awareness campaign on water conservation : 2 nos

Programme/ Activity	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025
Activities of West Bengal State Minor Irrigation Corporation Ltd.	**Periodic maintenance of 381 nos. Departmentally operated Minor Irrigation Installations to provide irrigation water to the Agricultural field on demand of farmers covering about 0.27 Lakh Hectare**											
Activities of West Bengal Agro Industries Corporation Ltd.	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 10.15 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 8.70 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 24.75 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 14.5 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 22.35 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 21.25 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 18.7 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 7.65 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 9.15 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 12 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 19 Crore	Procurement and supply of Agricultural Inputs & Machineries (viz. Tractors, Power Tiller, Pump-sets, Seeds, Manure etc.) and different equipments & accessories for MI installations. Rs. 27 Crore

Programme/ Activity	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025
MATIR SHRISTI (WRI&D Department as Nodal Department for development of fallow patches Birbhum, Bankura, Purulia, Jhargram, Paschim Medinipur,Paschim Byrdwan, Alipurduar, Dakshin Dinajpur, Malda, Murshidabad & Purba Burdwan Districts in convergence with allied activities by other concerned Departments and District Authorities)	Area to be covered under Micro-Plan for Matir Shristi (Acre) 500	Area to be covered under Micro-Plan for Matir Shristi (Acre) 500	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1200	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1200	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1200	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1100	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1000	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1000	Area to be covered under Micro-Plan for Matir Shristi (Acre) 1000	Area to be covered under Micro-Plan for Matir Shristi (Acre) 400	Area to be covered under Micro-Plan for Matir Shristi (Acre) 400	Area to be covered under Micro-Plan for Matir Shristi (Acre) 500
			Planation of saplings of different species in the sites under Matir Shristi covering area (Acre) 1500	Planation of saplings of different species in the sites under Matir Shristi covering area (Acre) 1500	Planation of saplings of different species in the sites under Matir Shristi covering area (Acre) 1500	Planation of saplings of different species in the sites under Matir Shristi covering area (Acre) 1500						
	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 23	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 18	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 19	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 8	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 5	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 5	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 32	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 17	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 14	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 25	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 10	Minor/ Micro Irrigation Structures to be constructed viz. Tube well/ WDS/ SFMIS/ Drip/ Sprinkler/ Surface Lift etc. (Nos.) 80

Department of Women & Child Development and Social Welfare

Month	Activities
April, 2024	Observance of World Autism Awareness Day on 2nd April
	Refresher Hands on Training for DPMUs
	Review meeting on functioning of Shelter for Urban Homeless with Officials and different stakeholders
	Orientation of Managers of 10 Vagrants' Home, on different issues related to administration and smooth running of Homes
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C region
	Review meeting of formation, Status & functioning of CPC
	EC Meeting of SCPS
	Co-ordination meeting with police authorities
	District visit
	Workshop on prevention on Acid Attack
	Review meeting with DSWOs
	Mental Health workshop on Emotional Resilience with Children, Teachers and Parents
	Media workshop on Gender issues from Child rights objective
	Consultation on Mainstreaming Disability in Different Spheres
	Start on proposed study on pendency in JJBs
May, 2024	Monitoring of Kanyashree Prakalpa and Rupashree Prakalpa with concerned Addl. District Magistrates & DPMUs through VC
	Orientation of Managers of 10 Vagrants' Home, on different issues related to Administration and smooth running of Homes
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C region
	Training of Housefather-Housemothers of CCIs
	Review meeting with Principal Magistrate and Social Worker Member of JJB
	District visit
	Awarness generation through interactive session
	Seminar on prevention of trafficking
	Review meeting with HOI under DPMU Kolkata
	Review meeting of "Pratyay" Half-way Homes
	District Level Workshop on POSCO, Child Labour, Child Marriage, Drugs and Cyber Safety in North Bengal
	Workshop on Organic, Tasty and Safe & Nutritious food for children
	Workshop on How to Save the World with Children
June, 2024	Observance of Deaf Blind Day on 27th June
	Observance of Anti Child Labour Day on 12th June
	Observation of World Elderly Abuse Awarness Day on 15th June

Month	Activities
June, 2024	Child protection Day celebration on 9th June and release of Hullor
	Capacity Building on Kanyashree and Rupashree Modules
	Orientation and training programme of Shelter for Urban Homeless staff, NGO personnel and Govt. officials for improved implementation of the scheme
	Orientation of Managers of 10 Vagrants' Home, on different issues related to Administration and smooth running of Homes
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C region
	AGM of SCPS for 2023-2024
	Refresher training of Medical Officers and Support Person on POCSO
	Co-ordination meeting with police authorities
	District visit
	Seminar on prevention of Dowry Torture
	Meeting with police and Borough Chairperson on Eliminating Child Beggars
	Meeting of Local Level Committee Kolkata
July, 2024	Observation of Anti Human Trafficking Day on 30th July
	VC with Addl. District Magistrates & DPMUs regarding modalities for celebration of Kanyashree Day 2023
	Review meeting on functioning of Shelter for Urban Homeless with Officials and different stake holders
	Orientation of Managers of 10 Vagrants' Home, on different issues related to Administration and smooth running of Homes
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C region
	Training on Financial Management
	Refresher training of CWC & JJB
	Seminar on prevention of Mental Health
	Paribarik Mahila Lok Adalat (PMLA)
	District Visit
	Review meeting with HOI under DPMU Kolkata
	Workshop on POCSO, Drugs and Cyber Safety with School and Madrasah (2)
	Public Hearing in districts on Child Labour and Child Trafficking
	Workshop with Police and Judiciary on way forward with CCLs & Diversion in districts
	Publication of Half Yearly "Sphuran"
August, 2024	Observation of Breast Feeding Week from 1st to 7th August
	Celebration of Kanyashree Day on 14th August.
	Khela Divas
	VC with Addl. District Magistrates & DPMUs regarding modalities for celebration of Kanyashree Day 2023
	Training/Workshop on CP MIS Portals

Month	Activities
August, 2024	Orientation of Nurses & coordinators of adoption agency
	Meeting of WBTF on RRRI
	Co-ordination meeting with police authorities
	District visit
	Seminar on prevention of women on Domestic Violence
	Review meeting with DSWOs
	Review meeting of "Pratyay" Half-way Homes
	Workshop on POCSO, Drugs and Cyber Safety with School and Madrasah (2)
	Child labour eradication through apartments, restaurants and establishments
	Workshop on Cyber Safety with children
	Workshop with Registered Organisations under National Trust Act
September, 2024	Supusti Mash from 1st to 30th September
	Refresher Hands on Training for DPMUs
	Training of Officer-in-Charge of Govt. run CCI and PIC of NGO Run CCI
	Review meeting on Foster Care
	Review meeting on Child Help Line
	Awareness programme on Cyber Crime
	District visit
	Awarness generation through interactive session
	Review meeting with DSWOs & NGOs for monitoring of Swadhar/Ujjwala/Old Age Homes and DDRS/IRCA
	Workshop on POCSO, Drugs and Cyber Safety with School and Madrasah (2)
	Hullor release
	Celebrating Safe Childhood, Community Radio, best child friendly ward and village
	Meeting of Local Level Committee Kolkata
October, 2024	Observance of International Day for Older Persons on 1st October
	Observance of International Day of Girl Child on 11th October
	Preparation meeting on Celebration of Child Rights Week and International Child Rights Day
	Monitoring of Kanyashree Prakalpa and Rupashree Prakalpa with concerned Addl. District Magistrates & DPMUs through VC
	Review meeting on functioning of Shelter for Urban Homeless with Officials and different stake holders
	Orientation of Managers of 10 Vagrants' Home, on different issues related to administration and smooth running of Homes
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C region
	Review meeting of Open Shelter
	Seminar on sexual harassment of women at workplace
	District visit
	Co-ordination meeting with police authorities

Month	Activities
November, 2024	Observance of Child Rights Week in State
	Observance of International Child Rights Day on 20th November
	Monitoring of Kanyashree Prakalpa and Rupashree Prakalpa with concerned Addl. District Magistrates & DPMUs through VC
	Board Meeting of WBTGPDB
	Training of Legal cum Probation Officer
	PAP Meet(Adoption)
	Review meeting of formation, Status & functioning of CPC
	Seminar on problems of Senior Citizens
	District visit
	Awarness generation through interactive session
	Meeting with DSWOs to review disposal of GIA proposals
	Review meeting of "Pratyay" Half-way Homes
December, 2024	Observance of International Day for Persons with Disabilities on 3rd December
	Rojgar Mela 2024 on 3rd and 4th December, 2024
	Refresher Hands on Training for DPMUs
	Bhabaghure and Pathasishu Mela with products made by inmates of Vagrants Homes and trainee children under Eradication & Control of Juvenile Beggary and Vagrancy Scheme
	Annual Sports with children under Eradication & Control of Juvenile Beggary and Vagrancy Scheme
	Orientation of Managers of 10 Vagrants' Home, on different issues related to Administration and smooth running of Homes
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C region
	Refresher training of CWC & JJB
	Refresher training of Medical Officers and Support Person on POCSO
	Co-ordination meeting with police authorities
	Paribarik Mahila Lok Adalat (PMLA)
	District visit
	Review meeting on Old Age Home/Apanjan
	Workshop on POCSO, Drugs and Cyber Safety with School and Madrasah (2)
	Workshop on Child Marriage, Child Trafficking etc. in South Bangal
	Child Friendly Corner at Poush Mela
	Hullor Release
	Publication of "Sphuran" (Yearly compendium)
	Meeting with local level committee Kolkata
January, 2025	Observance of National Girl Child day on 24th January
	Observance of World Braille Day on 4th January
	Monitoring of Kanyashree Prakalpa and Rupashree Prakalpa with concerned Addl. District Magistrates & DPMUs through VC

Month	Activities
January, 2025	Review meeting of Kanyashree with HOI under Kolkata
	Review meeting with DSWOs and NGOs for monitoring of Swadhar/Ujjwala/Old Age Homes and DDRS/IRCA
	Review meeting on functioning of Shelter for Urban Homeless with Officials and different Stakeholders.
	Orientation of Managers of 10 Vagrants' Home, on different issues related to Administration and smooth running of Homes.
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C area
	48th International Kolkata Bookfair - Child friendly Corner
	District Visit
	Workshop on POSCO, Drugs and Cyber Safety with School and Madrasah (2).
	Child friendly corner at Gangasagar Mela
	Training on financial management
	State Advisory Committee Meeting on Prevention of Trafficking
February, 2025	Monitoring of Kanyashree Prakalpa and Rupashree Prakalpa with concerned Addl. District Magistrates & DPMUs through VC
	Review meeting of "Pratyay" Half-way Homes
	Orientation and Training programme of staff and Case Worker of Eradication & Control of Juvenile Beggary and Vagrancy
	Orientation of Managers of 10 Vagrants' Home, on different issues related toAdministration and smooth running of Homes.
	Entry, verification and approval of submitted applications of Old Age, Widow and Manabik Pension under Jai Bangla Pension Scheme for the whole K.M.C area
	Coordination meting with Police Authorities
	Seminar on prevention of Acid Attack
	District Visit
	Child friendly corner at Kolkata International Bookfair
	Workshop on POSCO, Drugs and Cyber Safety with School and Madrasah (2).
	Workshop with Panchayats and Administrations of the districts on Child marreiage, Trafficking and Drugs.
	Workshop with Panchayats and Administrations of the districts on seeking way forward from Child labour
	State level meeting with Judiciary and Police on CCLs & Diversion in Kolkata
	Governing Body meeting of SARA
	Review meeting on Adoption with SAA, CWC, DCPU
	PSC Meeting (2025-26)

Month	Activities
March, 2025	Observation of International Women's Day on 8th March
	Celebration of Supushti Pakhha
	Monitoring of Kanyashree Prakalpa and Rupashree Prakalpa with concerned Addl. District Magistrates & DPMUs through VC
	Seminar on Trafficking
	Awareness generation through interactive session
	Workshop on POSCO, Drugs and Cyber Safety with School and Madrasah (2).
	Workshop on carrer building opportunities with school and madrasah (2).
	Child friendly programme on Labour including Apartments Establishments etc.: Wardwise workshop on this
	Hullor Release
	Meeting with Police on Drugs and Cyber Safety in Kolkata
	Meeting of WBTF on RRRI
	Interstate convergence meeting on Restoration
	Training/Workshop on CP MIS Portals
	Meeting of Local Level Committee Kolkata

DEPARTMENT OF YOUTH SERVICES AND SPORTS

Month	Activities
April 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies. 8. Online examination of Y.C.T.C. 9. Completion & inauguration of Hockey Stadium within VYBK campus.
May 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Meeting of Project Implementation Committee of WBMASF. 9. Launching of Integrated Mobile Application for Management of Sports Eco System.
June 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK . 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Leasing of Youth Hostel to Private Parties (Phase II)
July 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies.

Month	Activities
	8. Meeting of Project Implementation Committee of WBMASF. 9. Slot booking for Rock Climbing. 10. Online Examination of YCTC 11. Opening of Rifle Shooting & Badminton Academy at Amal Dutta Krirangan, Dum Dum, Kolkata.
August 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Meeting with State Level Sports Associations. 9. 1st Meeting for inviting nomination for Khel Samman Awards 10. Celebration of Rakhibandhan Utsab at Block & State level. 11. Organizing Block/ Municipal/ Municipal Corporation/ Borough level Student Youth Science Fair, 2024. 12. WBMASF sponsored Mountaineering Expedition for male & female Mountaineers. 13. Organising Durand Cup 2024 in collaboration with Indian Armed Forces. 14. Organising Birthday celebration of legendary footballer Goshtho Pal at Maidan 15. Observance of Khela Hobe Diwas 16. Opening of State Swimming Academy at Subhash Sarobar. 17. Opening Women's Football Academy at Kashipur, Purulia
September 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Meeting of Project Implementation Committee of WBMASF 9. Organizing District level Student Youth Science Fair, 2024 10. Organizing State level Student Youth Science Fair, 2024
October 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers.

Month	Activities
	4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies. 8. Meeting of selection committee for scrutiny of nominations for Khel Samman Awards.
November 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies. 8. Meeting for finalization of Khel Samman Awardees. 9. Radhanath Sikdar -Tenzing Norgay Adventure Award giving Ceremony. 10. Block / Municipal / Municipal Corporation / Borough level Student Youth Festival, 2024. 11. Meeting of Project Implementation Committee of WBMASF. 12. Online Examination of YCTC 13. Leasing of Youth Hostel to Private Parties (Phase III).
December 2024	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Orientation camp of Rock Climbing at Susunia
January 2025	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK. 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Felicitation of Medal holders in various National/International Tournaments under Khelashree scheme.

Month	Activities
	9. Meeting of Project Implementation Committee of WBMASF. 10. Online examination of Y.C.T.C. 11. Organising Student Youth Festival on 12th January and celebration of Birthday Anniversary of Swami Vivekananda. 12. Organising Subhash Utsav on 23rd January. 13. Selection for scholarship for Mountaineering courses at HMI, Darjeeling.
February 2025	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK . 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Sports Climbing competition of WBMASF. 9. Announcement of New Sports Policy.
March 2025	1. Departmental review meeting by M.I.C., M.O.S. 2. Departmental review meeting by Principal Secretary. 3. District visit for monitoring of ongoing sports infrastructures by Departmental Officers. 4. Meeting of the Advisory Board and working Committee of WBSCS. 5. Meeting of Advisory Committee of VYBK . 6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground. 7. Review meeting of Sports Academies 8. Meeting of Project Implementation Committee of WBMASF.

Public Enterprises & Industrial Reconstruction Department

Months	Targets / Activities to be included in the Financial Administrative Calendar, 2024-25.
April, 2024	i. Monthly Departmental Review Meeting. ii. Organizing Seminar on Insolvency and Bankruptcy Code 2016 (IBC) iii. Inspection of PSUs / JVs / loanee Company (4 companies). iv. Operation of Software on maintenance of stock of stationery articles. v. Determination of valuation of Plant and Machinery of Lily Products Ltd. (LPL) vi. Dematerialization of Shares of WBCIL a Joint Venture Company vii. Commissioning of IR Software on loan recovery
May, 2024	i. Monthly Departmental Review Meeting. ii. Inspection of PSUs / JVs / loanee Company (4 companies). iii. Assignment of task to MSTC for auction process for Plant and Machinery of Lily Products Ltd. (LPL) iv. Dematerialization of Shares of EMT Megatherm, (a Joint Venture Company of PE&IR) v. Submission of winding up application of Neo Pipes & Tubes (NPT) to ROC.
June, 2024	i. Monthly Departmental Review Meeting. ii. Inspection of PSUs / JVs / loanee Company (4 companies). iii. Quarterly Review Meeting of Closed PSUs (2nd Qtr.)
July, 2024	i. Monthly Departmental Review Meeting. ii. Setting up of Project Management Unit (PMU) of PE&IR Department iii. Organizing Seminar on Company matter. iv. Inspection of PSUs / JVs / loanee Company (4 companies). v. Submission of winding up application of National Iron & Steel Co. Ltd. (NISCO) to ROC. vi. Assignment of task to MSTC for auction process for BEIL.
August, 2024	i. Monthly Departmental Review Meeting. ii. Inspection of PSUs / JVs / loanee Company (4 companies).
September, 2024	i. Monthly Departmental Review Meeting. ii. Inspection of PSUs / JVs / loanee Company (4 companies). iii. Quarterly Review Meeting of Closed PSUs (3rd Qtr.)
October, 2024	i. Monthly Departmental Review Meeting. ii. Dematerialization of Shares of W B. Agro-Textiles Corpn. Ltd. (WBATCL, Dasnagar Unit), a Joint Venture Company iii. Inspection of PSUs / JVs / loanee Company (4 companies).

Months	Targets / Activities to be included in the Financial Administrative Calendar, 2024-25.
November, 2024	i. Monthly Departmental Review Meeting. ii. Organizing Seminar on IR matter. iii. Observation of Public Enterprises &Industrial Reconstruction Day. iv. Inspection of PSUs / JVs / loanee Company (4 companies).
December, 2024	i. Monthly Departmental Review Meeting. ii. Quarterly Review Meeting of Closed PSUs (4th Qtr.). Inspection of PSUs / JVs / loanee Company (4 companies).
January, 2025	i. Monthly Departmental Review Meeting. ii. Inspection of PSUs / JVs / loanee Company (4 companies).
February, 2025	i. Monthly Departmental Review Meeting. ii. Organizing Seminar on Company matter. iii. Inspection of PSUs / JVs / loanee Company (4 companies).
March, 2025	i. Monthly Departmental Review Meeting. ii. Inspection of PSUs / JVs / loanee Company (4 companies). iii. Quarterly Review Meeting of Closed PSUs (1st Qtr.)

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