

**T.R. FORM NO. 11**

[See sub-rule (2) of T. R. 4.073]

**SCHEDULE OF HOUSE RENT, ETC. RECOVERY FOR OCCUPATION OF GOVERNMENT ACCOMMODATION, ETC.**

Name of the Office: _____	DDO Code: _____				
Bill No.: _____	Date: ___/___/___	Token No.: _____	Date: ___/___/___	T.V. No.: _____	Date: ___/___/___
Pay Bill for the Month of _____, 20___ / Arrear Bill for the period from _____ to _____					
Salary Head of Account: _____					

Head of Account Code:							
Sl No.	Employee Id No	Name	Designation	Basic Pay (Rs.)	Period	Amount (Rs.)	Remarks
1	2	3	4	5	6	8	9
Total (Rs.)							

Total (in words) \_\_\_\_\_ only

BILL CLERK

ACCOUNTANT

SIGNATURE OF D.D.O. WITH DESIGNATION

N.B.:

- In case of Central Government employees on deputation from the office of the Accountant General of this State or any other State the Head of Account may be indicated as "8658 - Suspense Account - 00 - 101 - PAO Suspense - PAO (Audit), Kolkata".
- In case of other Central Government Civil employees on deputation, the Head of Account may be indicated as "8658 - Suspense Account - 00 - 101 - PAO Suspense - (Name of the concerned Ministry)".
- In case of Railway employees on deputation, the Head of Account may be indicated as "8658 - Suspense Account - 00 - 102 - Suspense Account - Civil - (FA & CAO of the concerned Railway)".
- In case of other State Government employees on deputation, the Head of Account may be indicated as "8793 - Inter-State Suspense Account - 00 - 101 - (Name of the concerned State)".