

T.R. FORM NO. 67

NAME OF THE OFFICE

**REGISTER OF UNDISBURSED PAY AND ALLOWANCES, ETC.
[See T.R. 8.17(7)]**

Sl. No.	Bill No. and date	Net amount of the bill		Date of encashment	Total amount remaining undisbursed		Particulars of the amount shown in Col.5		Dated initials of the D.D.O.	Date of disbursement	Dated initials of the DDO	Remarks
		Rs.	P.		Rs.	P.	Name	Amount				
1	2	3		4	5		6	7	8	9	10	11
		Rs.	P.		Rs.	P.		Rs.	P.			

--ACTION POINTS --

- In this Register an account of undisbursed pay and allowance is kept.
- Entries of the total and particular amounts of undisbursed pay and allowances may be made against each bill serially and subsequent payments thereof entered in the appropriate columns of the Register.
- From this Register and abstract of amounts remaining undisbursed for three months should be prepared to ensure their refund, either in cash or by short drawal from the next bill.