

GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH

No. 114(200)-F.J.

Dated: 7-3-64

MEMORANDUM

***Sub : Interpretation and application of the West Bengal Services (Revision of Pay & Allowance) Rules, 1961.***

Certain points have been raised in connection with the operation of rules of the West Bengal Services (Revision of pay and allowances) Rules, 1961 and the memorandum thereon. The undersigned is directed to forward herewith the following clarification in regard to the points raised for information.

<b>Travel Concession Points raised</b>	<b>Clarifications</b>
(i) Whether a Govt. servant can claim Travel Concession in respect of his wife who, although residing with him, is not wholly dependent upon him.	It has already been clarified that for the purpose of Travel Concession the terms Family has the same meaning as for journeys on transfer as defined in rule 4(7) of the WBSR. Part II so, a Govt. servant cannot claim Travel Concession for his wife if she is not wholly dependent upon him.
(ii) Whether a Govt. servant may claim Travel Concession in respect of a member of his family even though such member performs single journey either from or to the place of work of the Govt. servant concerned during a calendar year and does not complete the return journey.	Yes, subject to the fulfilment of other conditions for the purpose of drawing the concession.
(iii) If Travel Concession may be allowed to a Govt. servant when the journey between the place connected by rail is performed by means of conveyance other than railways.	May be allowed if conditions relating to drawal of Travel Concession are satisfied, but the amount claimed shall be limited to the actual railway fare of the class to which a Govt. servant is entitled had the journey has been performed by rail.
(iv) If a Govt. servant can claim Travel Concession when the journey is made to a place outside the state of West Bengal.	A Govt. servant may claim Travel Concession in respect of the journey to any place whether inside or outside of state of West Bengal but the amount claimed shall be limited to the actual railway fare of the class to which the Govt. servant is entitled to for journey from the place of work to Calcutta and back.
(v) Whether advance travelling allowance may be granted to a permanent Government servant for the purpose of Travel Concession.	As Travel Concession is granted when a Govt. servant is on earned leave and moves out of headquarters in his own interest, no advance travelling allowance will be admissible in such a case.
(vi) Whether the Controlling Officer in order to exercise effective check on claims for Travel Concession may asked the Govt. servants concerned to produce evidence of their having actually performed the journey.	The Controlling Officer, if they so desire, may ask the Government servants concerned to produce, in addition to the certificate prescribed in the Finance Deptt. Memo no. 602(52)-F.J dated 27.11.62 evidence of their or the member of their families having actually performed the journey for which the concession is claimed e.g. serial number of railway tickets, berth reservation certificate cash receipt, etc. All Government servants claiming the Travel Concession should therefore, be prepared to produce evidence as indicated above, in case a Controlling Officer required it.

Sd/- Illegible

Spl. Officer & Ex-officio Dy. Secy.