

**GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH**

No. 1030-F

Kolkata, the 8<sup>th</sup> February, 2006.

**MEMORANDUM**

In continuation of this Department Memo. No. 9135-F, dated 10.09.2002 introducing Annual Performance Report comprising the report on attendance, performance and efficiency, accountability and integrity in respect of State Government Employees belonging to Group-B, Group-C and Group-D categories, the undersigned is directed by order of the Governor to say that the Governor has been pleased to decide that for consideration of promotion, confirmation etc. of such employees, the authorities will consider maximum of three (3) Annual Performance Reports of the concerned employees.

*Sd/- P. K. Dasgupta*

Special Secretary to the  
Government of West Bengal  
Finance Department.