

**Government of West Bengal
Finance Department
Audit Branch**

No. 2561-F

Date: 02.04.2007

ORDER

Sub: Computerized Accounting System of GP.F. Accounts and Steps to be taken.

Consequent upon Computerization of Accounting System of G.P.F. Accounts in the Office of the Accountant General (A&E), West Bengal entries in respect of orders sanctioning G.P.F Advances (TA/NR/90%.Adv.) are to be done in computerized system directly from the sanction orders to be received at their end. As per module of the package of the A.G. W.B. their Data Entry Operators are required to fill in the data in respect in the module without skipping or distorting the menufield. As such the DEOs are required to go through the sanctions for searching the required information such as GP.F. A/c. No., Name of the subscriber, Category of advance etc. A through study of the sanction orders before posting not only wastes time but also causes technical hazards in smooth posting of data related to sanction. Accordingly the A.G. W.B. has advised this deptt. to bring in some changes in sanction orders towards GP.F. Advance (TA/NR/90% Adv.) with a view to speeding up of the aforesaid posting work as DEOs in the office of A.G W.B. shall require to have the specific information at a glance as per the order of the menu-field of the menu reference to above.

The Governor is, therefore, pleased to direct all the authorities in respect of GPF advance to insert the following information of the right-top comer of the sanction order serially in addition to the formal information as in vogue.

Information to be inserted serially:

- a) GP.F.A/c. No.
- b) Name of the subscriber
- c) Category of Advance
- d) Amount sanctioned
- e) Purpose of advance.

By order of the Governor

Sd/- P. K. Dasgupta
OSD & Ex-officio Special Secretary to the
Government of West Bengal
Finance Department