

**GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH**

No. 9584-F

Kolkata, the 11th October, 2004

MEMORANDUM

The undersigned is directed by order of the Governor has been pleased to enhance the present limit of Financial power of Departmental Secretary to sanction 'Office Rent' from Rs. 1,500/- per month for each accommodation as mentioned.

Subject to the condition that the Secretary of the Department should satisfy himself that space so hired for the purpose of office accommodation is just adequate and not in excess of requirement.

The Governor is further pleased to delegate 'Full Power' to Departmental Secretaries to sanction Revision of Office Rent subject to fulfillment of terms and conditions fixed by Land and Land Revenue Department in this regard.

Necessary amendment in DFPR Rules, 1977 shall be made in due course.

Sd/- P. K. Guha Roy

Special Secretary to the
Government of West Bengal.