

**West Bengal Board of Secondary Education**  
**77/2, Park Street, Kolkata -16**

Circular No: S/104

Date: 7.8.2009

From: Secretary, West Bengal Board of Secondary Education  
77/2, Park Street, Kolkata -16

To: Heads of all recognised Secondary Schools

***Sub: No. of Holidays in Secondary Schools for the changed Academic Sessions 2009-2010, 2010-2011, 2011 - 2011 & 2012 and the No. of days for Casual Leave to be enjoyed by the Teaching & Nonteaching Staff of Secondary Schools' for them revised/ changed Sessions noted above.***

In pursuance of Govt. order vide No. 635-SE (S)/10M-39/2009, dated 18.6.2009 and as per decision taken in the Special General Meeting of the Board, held on 29.7.2009 the Heads of all recognized Secondary Schools under the jurisdiction of the Board are here by informed that due to changes in Academic Session in our State in School level education norms for (A) the Holidays and (B) Casual Leave of the Teaching & Non-teaching Staff for the Academic Session noted above are given below:

**A- Holidays**

- |   |  |
|---|--|
| i) For the Academic Session 2009-2010<br>(May, 2009 to February, 2010)        | 65 days less the public holidays scheduled in the months of March & April, 2010 which were included earlier in the holidays list of 65 days plus the public holidays falling in the months of March & April, 2010. |
| ii) For the Academic Session 2010-2011<br>(March, 2010 to January, 2011)      | 65 days  |
| iii) For the Academic Session 2011-2011<br>(February, 2011 to December, 2011) | 65 days  |
| iv) For the Academic Session 2012<br>(January, 2012 to December, 2012)        | Keeping conformity with the Board's notification No. S/943 dated 22.12.1989 the total No. of Casual Leave for the following Academic Sessions are noted below.   |

**B-Casual Leave**

- |   |   |
|---|---|
| i) For May, 2009 to February, 2010 (10 months)                                      | 12 days   |
| ii) For March, 2010 to January, 2011 (11 months)                                    | 13 days   |
| iii) For February, 2011 to December, 2011 (11 months)                               | 14days  |
| iv) For January, 2012 to December, 2012 (1 year) and for successive Calendar years. | Leave Rule No. 2 of the management of Recognized Non- Govt. Institutions (Aided and Un aided) Rules 1969 as amended will be applicable. |

All concerned are being informed.

*Sd/- Partha Roy*  
Secretary