

Proceedings of the workshop held on February 13th & 14th, 2013 in the West Bengal Board of Primary Education

On

How to Plan Lessons in Elementary Teacher Education under the New approach of the Elementary Education Syllabus in West Bengal

In the Workshop held on 13-02-2013 and 14-02-2013, in the Vidyasagar Sava Ghar on How To Make Lesson Plans in the D El Ed Programme under WBBPE in West Bengal the following structure for Macro Lesson Plans was accepted to strike uniformity in the pattern and form

Specimen Lesson plan Format for Macro-teaching

Name of the school: ABC Primary School

Class and Section :

Subject : English [SL]

Number of students :

Lesson :

Average age :

Unit :

Time :

Today's lesson :

Broad objective(s) :

Specific objective(s) :

Learning teaching material(s) :

Preparation Stage

Input	Teacher's role	Rationale	Learner's activity & Learner's Interaction	Time Allotted [5 mins]	Response/Learning Out Come/Output

Presentation Stage

Input	Teacher's role	Rationale	Learner's activity & Learner's Interaction	Time Allotted [30 mins]	Response/Learning Out Come/Output

Post-Presentation Stage

Input	Teacher's role	Rationale	Learner's activity & Learner's Interaction	Time Allotted [5 mins]	Response/Learning Out Come/Output

In the Workshop held on 13-02-13 and 14-02-13, in the Vidyasagar Sava Ghar on How to Make Lesson Plans in the D El Ed Programme under WBBPE in West Bengal the following structure of Micro lesson Plans was accepted to strike uniformity in the pattern and form

Specimen Lesson plan Format for Micro-teaching

Class -

Subject :

Topic :

Name of the Skill :

Teacher's Activity	Student's Activity(Expected)	Sub-skills/Behavioural Components

Resolved

- that teacher-educators might change or modify some of the heads in the presented format in conformity with the content-materials or the nature of the lesson and its approach. However, the basic pattern/ structure in both the macro and micro lesson plans should be followed.
- that practice teaching for at least 40 days should be held in the selected schools under the care and control of the heads of the respective institutes.
- that a student must deliver at least 40 planned lessons, duly approved by the concerned teacher educators. Of these 40 lessons in the minimum, 10 on each subject like Bengali/First Language, English (L2), Mathematics and EVS.
- that internal assessment on the executed lessons should be made through class room observation and examination of merit of the plans.
- that for final evaluation (external) on Practice Teaching (Macro Lessons) one lesson plan from each of the four subject areas apart from those planned, approved, executed and evaluated internally, should be presented for evaluation by the external evaluators. Out of these four lessons, a student is required to demonstrate two lessons in the final evaluation programme. One of these two lessons must be a language lesson.
- that for internal evaluation on the micro lessons, two lessons on each of the five skills are to be prepared and presented during the course. Such lessons should range over the four subject areas, namely Mother Language, English, Mathematics and EVS in a well balanced way.

- that for external evaluation in the micro teaching area another fresh set of five lessons on the five micro teaching skills should be made ready for presentation, leading to assessment by examiners, appointed by the WBBPE.
- that the new pattern and procedures are to be effective from 2012-14 onward batches in both the face-to-face and ODL modes of the Course including the One Year Bridge Course for in-service teachers who have cleared one year PTT Course, excepting the evaluation techniques and pattern, since the ODL courses have their own evaluation techniques and patterns.
- that the 2011-13 batch under the WBBPE be also imparted the new approach, method, techniques and skills as far as practicable in view of the fact that they are also going to teach under the same new syllabus and approach in near future in the govt-run primary schools in West Bengal.
- that the following steps should be taken up for planning a lesson in accordance with the constructivism-approach as exposed in the new syllabus, curriculum and text materials.

Steps to be followed for design of lessons

- a) Identifying the concepts & process in the Text.
 - b) Assessing previous knowledge/diagnosing misconceptions of the learner.
 - c) Co-construction of activities along with work sheet.
 - d) Forming heterogeneous group & assigning task.
 - e) Planning for facilitating group work.
 - f) Consciously following all the steps-ENGAGEMENT / EXPLORATION / ELABORATION / EXPLANATION.
 - g) Negotiation to build up interpretation.
 - h) Learner's EVALUATION as per proposed format for CCE.
- Further resolved that the following marking scheme for assessment of performances of the student-teachers in the face-to-face mode be accepted with effect from 2012-14 session.

For Part-I

Micro Teaching

50 marks for Internal Evaluation

10 lessons on the selected five skills, i.e. two each on every skill : 10 x 4 marks = 40

Presentation on any two skills out the five selected skills : 2 x 5 marks = 10

100 marks for external evaluation

05 lessons in the note book on five selected skills(one for each skill) : 5 x 10 marks = 50

Demonstration on two skills before the external evaluator : 2 x 25 marks = 50

The skills to be demonstrated will be selected by the external evaluator on the spot.

Internal Evaluation of 25 marks on macro lessons shall be mainly on the basis of the

- Planning lessons (Lesson note book) : 10 marks
- Class room management and conducting activities(overall) : 10 marks
- Use of learning teaching materials, interactive devices to ensure participation of all the students (overall) : 05 marks

For Part-II Evaluation of Macro Lessons : 175 marks

Internal Evaluation of 25 marks on macro lessons shall be mainly on the basis of the

- Planning lessons (Lesson note book) : 10 marks
- Class room management and conducting activities (overall) : 10 marks
- Use of learning teaching materials, interactive devices to ensure participation of all the students (overall) : 05 marks

For External Evaluation on Macro Lessons : 150 marks

Four Final Lesson notes on four subject-areas

(other than those assessed internally) : 4 x 15 marks

Classroom-demonstration on any two, one of which must be on language) : 2 x 45 marks

Distribution of 15 marks will be as under:

Rational conformity with the prescribed form : 5 marks

Writing instructions in terms of behaviour of the class : 5 marks

Appropriateness in using language to plan the lesson & overall neatness : 5 marks

Distribution of 45 marks will be as under :

Class-room management including organising group and pair activities : 15 marks

Appropriate use of Learning Teaching Materials including the chalk board etc : 15 marks

Mode of presentation, creating an interactive environment
and providing support on the spot to ensure learning achievement : 15 marks

- The workshop ended with a hope of renewal of the curriculum of the two year D. El. Ed. through face to face mode to accommodate the changes in the approach to teacher education as enshrined in the documents, entitled NCFTE-2009 and in the approach, curriculum, syllabus and course-materials of elementary education in West Bengal.