

**PROFORMA OF THE APPLICATION FOR SCHOLARSHIP 2013-2014**

**APPLICATION FOR THE SWAMI VIVEKANANDA WEST BENGAL GOVERNMENT  
MERIT-CUM-MEANS SCHOLARSHIP SCHEME FOR 2013-2014**

To  
The Director,  
Public Instruction, West Bengal/School Education, W.B./  
Medical Education, W.B./Technical Education, W.B./  
Technical Education & Training, W.B.

**Affix the recent  
passport size  
photograph duly  
signed by the  
candidate only**

1. a) Name of the applicant (in block capital letters) : \_\_\_\_\_  
b) Caste of the applicant – General/OBC/SC/ST : \_\_\_\_\_  
c) Whether he/she belongs to any linguistic /religious minority community : if yes- which one : \_\_\_\_\_
2. Name and year of the qualifying public examination conducted by Board/Council/University : \_\_\_\_\_
3. Total marks obtained in that examination ..... out of ..... (over all percentage.....) (please attach attested Xerox copy of marksheet)
4. Present course of study and duration of the course (mentioning also the exact date of admission in the present course by the applicant) : \_\_\_\_\_
5. Name, address with Pin Code, phone and fax nos.(if any) of the present institution : \_\_\_\_\_
6. Sex (Male/Female) : \_\_\_\_\_
7. Whether the applicant is domiciled in West Bengal (Yes/No) (please attach proof) : \_\_\_\_\_
8. Name of father/husband of the applicant : \_\_\_\_\_
9. Present family residential address (with contact phone no./mobile no., if any) : \_\_\_\_\_
10. Profession of father/husband : \_\_\_\_\_
11. Mother's name and profession : \_\_\_\_\_
12. Guardian's name and profession (if father is deceased) : \_\_\_\_\_
13. Total income of the family, in rupees, from all sources for the period from 1<sup>st</sup> April, 2012 to 31<sup>st</sup> March, 2013: Rs.....

- (i) In case of salaried parents/guardians, the gross salary certificate, in original, from the employer must be enclosed.
- (ii) In case of non-salaried parents/guardians, income certificate, in original, from any Government Officer not below the rank of Joint B.D.O. in case of rural areas /Executive Officer in case of Municipality /Deputy Commissioner in case of Corporation in Model Proforma must be enclosed (Proforma may be available from Govt. website).
- (iii) In all cases an income affidavit in original on a non-judicial stamp paper valued Rs.10/- or more and sworn by parent/guardian before a Notary Public or a first Class Magistrate declaring the total income from all sources (giving the detailed break up) during the preceding financial year must be enclosed (Model proforma may be available from Govt. Website).

14. i) Whether the applicant is in receipt of : \_\_\_\_\_  
any other State/Central government \_\_\_\_\_  
scholarship/stipend for the present \_\_\_\_\_  
course: Mention Yes/No : \_\_\_\_\_  
(if yes, please mention in details)

(ii) Whether the applicant has been : \_\_\_\_\_  
nominated/has received any other \_\_\_\_\_  
State / Central Government \_\_\_\_\_  
scholarship / stipend for the present \_\_\_\_\_  
course of study: (Mention yes or no) \_\_\_\_\_  
: (If yes, give details)

15. The Bank and Branch with core banking : \_\_\_\_\_  
facility in which the applicant has an \_\_\_\_\_  
account. Mention account no, name of the \_\_\_\_\_  
branch and IFS code number. It will be \_\_\_\_\_  
convenient to have the account in State \_\_\_\_\_  
Bank for availing ECS facility.  
(Mentioning account number, name of the Branch and IFS Code number is mandatory for  
ECS operation)

Certified that the information given above is neither false nor fabricated, and true to the best of our knowledge.

- 1. Signature of the applicant (with date) : \_\_\_\_\_
- 2. Signature of father/guardian/husband (with date) : \_\_\_\_\_
- 3. Signature of mother (with date) : \_\_\_\_\_
- 4. Signature and seal of the Head of the present Institution (with date) : \_\_\_\_\_  
\_\_\_\_\_

**N.B.** Model proforma of Income Certificate and Income Affidavit will be available from the following websites of Government of West Bengal :-

- 1. [www.banglarmukh.gov.in](http://www.banglarmukh.gov.in)
- 2. [www.higherednwb.net](http://www.higherednwb.net)

**MODEL PROFORMA FOR INCOME CERTIFICATE**

**(In case of non-salaried Parent/ Guardian)**

**(To be given by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas /Executive Officer in case of Municipality/Deputy Commissioner of Corporation)**

I Certify to the best of my knowledge that Shri/Kumari/Smt. \_\_\_\_\_  
son/daughter/wife of Sri \_\_\_\_\_ resident of Village / Town :  
\_\_\_\_\_ P.S. \_\_\_\_\_ District : \_\_\_\_\_ is  
known to me for \_\_\_\_\_ (Years/Months).

His/Her father/ Guardian/husband is a permanent resident of Village / town  
\_\_\_\_\_ P.S. \_\_\_\_\_ District \_\_\_\_\_ State  
\_\_\_\_\_.

The total annual family income from all sources of both the  
parents/Guardian/Husband/Student for the year 2012-2013 is Rs. \_\_\_\_\_ .

\_\_\_\_\_  
(Signature)

Place :

\_\_\_\_\_  
Name (in Block Letters)

Date :

\_\_\_\_\_  
(Designation)

Full Address :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

N. B. In case of salaried person/ guardian salary certificate of the appropriate authority has to be submitted.

**MODEL FORM OF DECLARATION OF INCOME IN THE FORM OF AFFIDAVIT**

(To be given by the Parents/Guardians in case of both salaried/non-salaried income)

Whereas my son/daughter/dependent Shri/Kumari/Smt. \_\_\_\_\_  
a student of \_\_\_\_\_ college/school has applied for grant of West  
Bengal Govt. Merit-cum-Means Scholarship, I, Shri \_\_\_\_\_ son of Shri  
\_\_\_\_\_ (Address) \_\_\_\_\_

do hereby declare that my total annual family income from all sources in the preceeding year ending  
31<sup>st</sup> March, 2013 is Rs. \_\_\_\_\_ (in words also) \_\_\_\_\_).

I make myself personally responsible for the accuracy of the facts and figures furnished.

I further declare that in the event of the particulars given in this declaration being found to  
be false I shall refund the whole amount of the scholarship paid to the said  
\_\_\_\_\_ (Name of Student) and the Government decision  
whether the declaration of particulars is false shall be final and binding on me.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
(Signature in full)

Affirmed /Sworn before me

Identified by  
  
\_\_\_\_\_

Signature of Notary Public/Ist Class Magistrate

**Seal**