

J. Roy  
A. 11.13  
20.11.13

Government of West Bengal  
School Education Directorate  
Bikash Bhawan, 7<sup>th</sup> Floor, Salt Lake  
Kolkata - 700091.

Memo No. 874-(42) S/G

Date 19-11-2013

From: The Commissioner of School Education,  
West Bengal.

To: Districts Inspector of Schools (SE & PE ) of all Districts.

Sub: Grant of financial assistance under the scheme of "Support for Professional Education for Children of School Teachers" for the academic year 2012-13.

With reference to the above noted subject the undersigned has to request him/her to submit application from teachers of Primary, Secondary & Madrasah School for the academic year 2012-13 to release the Grant of financial assistance under the scheme of "Support for Professional Education for Children of School Teachers" along with others relevant papers and documents and students results by special messenger to the Dy. Director of School Education (Boys High ) West Bengal, within 25/11/2013.

20.11.13  
Commissioner of School Education,  
West Bengal

In reference to the above noted subject all the School Authorities are requested to submit the application in Annexure - 4 (as given) as per instruction given in The School Education Directorate Memo No 874 (42) S/G. All 19-11-2013.  
The last date of submission - 03-12-2013.

26/11/13  
District Inspector of Schools (S.E.)  
Barrackpore, North 24 Pgs

**Application for financial assistance from National Foundation or Teacher's Welfare for Professional Education of Children of School Teachers for the year \_\_\_\_\_**

1. Full name and permanent address of the applicant (in Block Letters) :
2. Date of birth and age of the applicant :
3. Whether the teacher is in service :
4. If answer to (3) above is 'Yes' please give the following particulars in respect of the post held at present :
  - (d) Designation :
  - (e) Name of the Institution where employed at present :
  - (f) Whether the institution is a Govt. Institution /Aided / Private Intuition :
5. Name of the student (In Block Letters) :
6. Date of birth and age of the student :
7. Relationship with the Student : Father / Mother
8. (a) Nature of professional course :  
(b) Name & duration of course (with semesters) :
9. Name and address of the college where the student is studying / has studied during the year \_\_\_\_\_ :
10. Date of admission (for 1<sup>st</sup> year) :
11. Year in which studying during the year \_\_\_\_\_ : 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> / 4<sup>th</sup>
12. (i) Whether any scholarship is received from the Institution. If so, specify the amount :  
(ii) Whether any assistance has already been received from N.F.T.W., for this purpose. If yes, give particulars :
13. Actual fees paid for the professional course (Attach original cash) :

- receipts)
- 14 Amount of financial assistance :  
claimed
  - 15 Whether certificate from the college :  
where the student is studying is  
attached
  - 16 Certificate I (to be furnished by the  
applicant)

I certify that to the best of my knowledge and belief, the particulars given above are correct. I fully understand that in event of this being proved otherwise, I shall be liable to such action as the National Foundation or Teacher's Welfare may deem fit to take in the matter.

Place:

Date:

Signature of the Teacher

17. Certificate II ( to be furnished by the Head of the Institution where the teacher is serving)

Certified that the particulars furnished by the applicant are correct.

Place:

Date:

Signature of Head of the Institutions  
(with official seal)

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18. Recommendations of the State Working Committee, i.e. amount of financial assistance recommended for the year \_\_\_\_\_

Place:

Date:

Signature of Secretary Treasurer  
(with official seal)



Name of the Institution:

Ref. No.....Date.....

**STUDY CERTIFICATE**

This is to certify that Sh./Kum.....son/daughter of Smt./Shri..... working as teacher in .....

is a bonafide student of this Institution and studying in/studied in .....year (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>)/ ..... semester (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup>) during the year \_\_\_\_\_

The student is studying /studied in this college as per details given below:-

Name of the course	Duration of course(with semesters)	Date of admission(for 1 <sup>st</sup> year)	Year of course	Whether passed or failed	Remarks

The student has received/not received scholarship from this Institution during the year \_\_\_\_\_ of Rs. ....

(Signature of the Principal)  
With official seal