

Government of West Bengal
Finance Department
Audit Branch

No. 1526-F(Y)

Dated, 18th March, 2014

MEMORANDUM

Sub: on-line receipt and refund of EMD of E-tender through State Govt. E-tender portal

State e-tendering portal <https://wbtenders.gov.in> has been developed using the Government e-Procurement Solution developed by NIC (GePNIC) and is being utilised successfully for the e-tendering of the State Government. Due to non-integration of the e-tender portal with the State e-receipt portal, GRIPS, the bidders have to manually deposit EMD. Manual refund of EMD to the unsuccessful bidders in such cases is unavoidable and takes much more time than electronic refund. In order to ensure faster disposal of the EMD refund, the State Government for some time past has been considering alternative available electronic refund routes.

The internet banking portal of State Bank of India (SBI), the authorised agency bank of the State Government, has been found to be amenable to immediate site-to-site integration with the State Government e-tender portal. Pooling accounts need to be opened at any internet-banking enabled service branch of SBI for receipt and repayment of the EMD electronically utilising the net-banking facility of the bank. The State Government has decided to open four such accounts at the Kolkata Main Branch of SBI and utilise the SBI internet banking portal to electronically receive and repay / transfer the EMD money and tender fees related to e-tendering.

Therefore, the Governor is pleased to open the following four pooling accounts at State Bank of India, Kolkata Main Branch, and prescribe below the procedure to be adopted for deposit of EMD / Bid Security related to e-tender of the State Government and its subordinate offices / PSUs/ autonomous and local bodies.

1. The bidders participating in the e-tender of the State Government / State PSUs / State Autonomous Bodies / Local Bodies, shall deposit the EMD, electronically through their respective internet-banking enabled account maintained at any bank to the following pooling accounts opened at SBI, Kolkata Main Branch:-

Sl.no.	EMD related to E-tender of	Pooling Account no.
i	State Government Dptts	33728456372
li	State PSUs / State Autonomous Bodies / Local Bodies	33728476252

2. In case of tender fees, if applicable, the same may also be deposited by the bidders electronically through their respective internet-banking enabled account at any bank to the following pooling accounts opened at SBI, Kolkata Main Branch:-

Sl.no.	Tender fees of	Pooling Account no.
i	State Government Dptts	33728473909
ii	State PSUs/State Autonomous Bodies/Local Bodies	33728477563

3. In case the bidder has a net-banking account at SBI, he will add these accounts for fund transfer; in case the bidder has net banking account in other banks he will add these accounts for NEFT / RTGS fund transfer.
4. The Tender inviting authority of the Government offices / State PSUs/ State Autonomous Bodies/ Local Bodies will be allotted merchant code with ID and password to view the EMD and tender fees deposited by the bidders in the pooling accounts;
5. The nodal officer of the Finance Department, Government of West Bengal will be able to view the department-wise EMD and tender fees deposited by the bidders to the pooling accounts and fund transferred downstream at various stages of the tender process to the Government accounts and bidders accounts, as applicable;
6. The EMD of the bidders disqualified at the technical evaluation will revert to the respective bidders accounts without any manual intervention following the same path in which the EMD was transferred from the bidder's bank account to the pooling account electronically, once the technical evaluation is electronically processed in the State Government e-tender portal of <https://wbtenders.gov.in>;
7. The EMD of the technically qualified bidders other than that of the L1 and L2 bidders will revert to the respective bidders accounts without any manual intervention following the same path in which the EMD was transferred from the bidder's bank account to the pooling account electronically, once the financial bid evaluation is electronically processed in the state Government e-tender portal of <https://wbtenders.gov.in>;
8. The EMD of the L2 bidder will revert to the respective bidder's accounts following the same path in which the EMD was transferred from the bidder's bank account to the pooling account electronically, once the L1 bidder accepts the LOI and the same is processed electronically in the State Government e-tender portal of <https://wbtenders.gov.in>;

9. The EMD of the L1 bidder of the State Government Departments will automatically get transferred from the pooling account to the State Government revenue deposit head of "8443-00-103-001-07" along with bank particulars of L1 bidder in GRIPS, as soon as the bidder accepts the LOI and the same is processed electronically in the state Government e-tender portal of <https://wbtenders.gov.in>;
10. The EMD of the L1 bidder of the state PSUs / state Autonomous Bodies / Local Bodies will automatically get transferred from the pooling account to their respective linked bank accounts along with bank particulars of the L1 bidder, as soon as the bidder accepts the LOI and the same is processed electronically in the state Government e-tender portal of <https://wbtenders.gov.in>;
11. The tender fees will be transferred from the pooling account to the Government revenue receipt head of "0070-60-800-013-27" through GRIPS, for Government tender and to the respective linked bank account for state PSUs/state Autonomous Bodies/Local Bodies tender electronically, once the EMD of the L1 bidder is transferred in the manner mentioned above;
12. SBI, Kolkata Main Branch will send daily bank scroll and DMS with the fund transfer record / report for the fund transferred from the pooling account to the state Government Revenue deposit HOA, i.e., "8443-00-103-001-07" for EMD of L1 bidder and under HOA "0070-60-800-013-27" for tender fee, to the State Government E-treasury at the Directorate of Treasuries and Accounts, Government of West Bengal, at New India Assurance Building (3rd floor), 4, Lyons Range, Kolkata-700001.

Further details of the process flow of the fund will be intimated in due course.

Sd/-H.K. Dwivedi
Principal Secretary to the
Government of West Bengal

No. 1526/1(250)-F(Y)

Dated, 18th March, 2014

Copy forwarded for information and necessary action to-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.

3. Chief Secretary to the Government of West Bengal.
4. The Additional Chief Secretary/Principal Secretary/Secretary ,
..... Department, Govt. of West Bengal.
5. PA to the Principal Secretary, Finance Department, Government of West Bengal.
6. Secretary, Finance (Audit) Department, Government of West Bengal
7. Secretary, Finance (Budget) Department, Government of West Bengal.
8. Financial Advisor,Department, Govt. of West Bengal.
9. The Principal Accounts Officer & Ex-Officio Joint Secretary, Finance (Budget) Department, for uploading this Notification in the Finance Department website.
10. The SIO & Director General, National Informatics Centre (NIC), West Bengal, Bidyut Bhavan, Salt Lake, Kolkata-700091.
11. The Chief General Manager, SBI, Local Head Office, Samriddhi Bhavan, 1, Strand Road, Kol-700001.
12. The Asstt. General Manager, PAD, RBI, Kolkata-700001.
13. The Asstt. General Manager, GAD, SBI, Local Head Office, Samriddhi Bhavan, 1, Strand Road, Kol-700001.
14. The Asstt. General Manager, SBI, Kolkata Main Branch, Samriddhi Bhavan, 1, Strand Road, Kol-700001.
15. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Building, 4, Lyons Range (2nd & 3rd floor), Kolkata – 700 001.
16. The Commissioner, _____
17. The District Magistrate, _____
18. The Sub-Divisional Officer, _____
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I, 81/2/2, Phears Lane, Kolkata – 700 012.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – II, P-1, Hyde Lane, Kolkata – 700 012.
21. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – III, IB Market, 1st Floor, Salt Lake, Sector –III, Kolkata – 700 106.
22. The Treasury Officer, _____
23. _____



(G. Samanta)

Joint Secretary to the
Government of West Bengal.