

**Government of West Bengal**  
**Finance Department**  
**Audit Branch**

No. 6191-F(P)

Dated : 08.12.2014

**MEMORANDUM**

Sub : Grant of Honorarium and Conveyance Charge to Inquiring Authority  
and Presenting Officer appointed from retired officers.

Consequent upon inclusion of the provision for appointment of retired Government officers as Inquiring Authority and Presenting Officer as well as legal practitioner as Presenting Officer by way of amendment in the West Bengal Services (Classification, Control and Appeal) Rules, 1971 vide notification No. 4956-F(P) dt. 19.09.2014, it has become necessary to fix up the rate of honorarium and conveyance charge to be paid to them.

Now, after careful consideration of the matter, the Governor has been pleased to fix up honorarium and conveyance charge payable to them in the following manner.

Particulars		Rate per case
Honorarium	(i) Inquiring Authority (Retired officers)	Rs. 25,000/-
	(ii) Presenting officer (Both retired officers & legal practitioners)	Rs. 7,000/-

Conveyance Charge	(i) Inquiring Authority	Rs. 6,000/- per case.
	(ii) Presenting officer	Rs. 4,000/- per case.

The above is subject to the following conditions :-

- 1) A case is to be completed within a period of six months. In case of delay beyond the said period which is not due to non-cooperation of the charged employee or due to stay order from any court, the honorarium will be reduced by 50%.
- 2) Not more than 20 cases will be assigned to any Inquiring Authority or Presenting Officer in a calendar year.

- 3) Secretarial Assistance will be provided by the Administrative Department.
- 4) No Government vehicle will be provided to anyone.
- 5) Engagement of retired officers and legal practitioners may be made with the approval of departmental Secretary when the number of Departmental Proceedings are large and those are not possible to dispose of engaging in service officers.

This order will take immediate effect.

Sd/- A. K. Das

OSD & E.O. Joint Secretary to the  
Government of West Bengal

No. 6191/1(200)-F(P)

Dated : 08.12.2014

Copy forwarded for information and taking necessary action to :

- 1) The Principal Accountant General (A&E) West Bengal, Treasury Buildings, Kolkata- 700 001.
- 2) The Addl. Chief Secretary/ Principal Secretary/ Secretary, \_\_\_\_\_  
Department, Government of West Bengal.
- 3) The Divisional Commissioner, \_\_\_\_\_  
Division.
- 4) The District Magistrate/District Judge, \_\_\_\_\_
- 5) The Superintendent of Police, \_\_\_\_\_
- 6) The Supdt. Engineer, \_\_\_\_\_
- 7) The Sub-Divisional Officer, \_\_\_\_\_
- 8) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012.
- 9) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata-700 073.
- 10) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, I.B. Market, 1<sup>st</sup> Floor, Salt Lake, Sector-III, Kolkata-700 106.
- 11) The Assistant Secretary, Finance Department, Accounts Branch, Nabanna, Mandirtala, Howrah-711 102.
- 12) The Treasury Officer, \_\_\_\_\_
- 13) The Principal, Industrial Training Institute, \_\_\_\_\_
- 14) The Principal Accounts officer & Ex-Officio Joint Secretary, Finance (Budget) Department, for uploading in the Finance Department Website.

*S. K. Ghosh*

Deputy Secretary to the  
Government of West Bengal