



Phone: 2337-0792
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2359-6497

WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
VIDYASAGAR BHAVAN
9/2, Block - DJ, Sector - II,
SALT LAKE, KOLKATA - 700 091

No. EST/ 594 /2014

ORDER

Date: 10.12.14

In concurrence of the order issued by School Education Department, Govt. of W.B. regarding adoption of 'Self-attestation' in lieu of 'attestation by gazetted officers and others' and adoption of 'self-declaration' in lieu of 'Affidavit' vide no 231-JS/ES/Adm./10M-77/2014 dated 26.11.2014, read with the order of P & AR Department, Govt. of West Bengal, vide. No. 1275/PAR(AR)/O/3M-23/2014 dated 13.11.2014, the President, Council is pleased to order adoption of 'self-attestation' and 'self-declaration' in different activities of this office as listed below with effect from 10.12.2014 in the following manners:

A. List of activities for which self-attestation is allowed dispensing with attestation by gazetted officers and others.

1. Documents required for admission of students in Higher Secondary level;
2. Documents required for migration certificate in Higher Secondary level;
3. Documents required for correction of certificate/ mark sheet/ admit card Higher Secondary level;
4. Documents required to be submitted with the application by candidates for competitive recruitment examination of officers/ staff of Council.

Candidates should put his/her full signature with date under the words 'self-attested' on each of the pages of the documents submitted by them.

However authority concerned may call for original documents any time for verification.

B. List of activities for which 'self-declaration' is allowed dispensing with the requirement of affidavit:

1. Issue of duplicate registration certificate/admit card at Higher Secondary level;
2. Issue of duplicate mark sheet/ pass certificate/admit card at Higher Secondary level;

Format of self declaration is given in Annexure-I which will be duly filled in signed and submitted after affixing recent photograph in appropriate place by the candidates in lieu of affidavit where required.

By order of the President, Council

Encl: as stated above.

Subrata Ghosh
(Prof. Subrata Ghosh) 10/12/14.
Secretary



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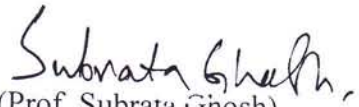
No. EST/ 594 /2014

ORDER

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Copy forwarded for information, necessary action and communication to all concerned and all H.S. schools through the regional officers of the Council to:

1. All Officers of the Council,
2. All the Regional offices of the Council.
3. The Secretary, Education Department, Govt of W.B.
4. Sr. PS to Pr. Secretary, School Education Department, Govt of W.B.
5. President's Unit.
6. Secretary's Unit.
7. Telephone Unit
8. Security Section
9. All H.S. School (through the concerned regional offices) _____ school.
10. General Secretary:
 - a) Officers' Association,
 - b) Karmachari Samity,
 - c) Employees' Union
11. SA. - request to upload the order at council's website
www.wbchse.nic.in
12. Guard file.


(Prof. Subrata Ghosh)
Secretary

ANNEXURE-I

Self-Declaration Format

Space for Photograph

I....., Son / Daughter of Shriage.....years,
resident ofin the District of, West Bengal,
do hereby declare that the information given above and in the enclosed documents is true to
the best of my knowledge and belief and nothing has been concealed therein. I am well aware
of the fact that if the information given by me is proved false / not true at any point of time, I
will have to face punishment as per any provision of Law for the time being in force as well
as the benefit availed of by me or the benefit accrued to me shall be summarily cancelled.

Date:

Signature of the Applicant:

Place :