

**Government of West Bengal**  
**Finance (Audit) Department**  
**NABANNA,**  
**11<sup>th</sup> Floor, 325 Sarat Chandra Chatterjee Road,**  
**Howrah- 711102**

No. 2649 F (P)

Dated : 26.03.2015

**MEMORANDUM**

In view of the Elections to the Municipal Corporation/Municipality to be held on 18<sup>th</sup> day of April, 2015(Saturday) & 25<sup>th</sup> day of April 2015(Saturday) in respect of Kolkata Municipal Corporation and 91 Municipalities respectively (as notified Vide No. 136/MA/O/C-4/1E-1/2008 dated the 16<sup>th</sup> March, 2015 & notification No. 145/MA/O/C-4/1E-1/2008 dated the 18<sup>th</sup> March, 2015 and vide West Bengal State Election Commission notification No. 570-SEC/1E-85/2015 dated the 16<sup>th</sup> March, 2015 and No. 636-SEC/1E-85/2015 dated the 18<sup>th</sup> March, 2015) the Governor is hereby pleased to declare the said day as public holiday under Negotiable Instruments Act, 1881 for the Municipal Corporation/Municipality as mentioned in the following schedule :-

Election

Date of Poll	Name of the Municipality/Municipal Corporation	Holiday under N.I Act	Area covered under holiday
18-04-2015	Kolkata Municipal Corporation	18-04-2015	Entire area under Kolkata Municipal Corporation

Date of Poll	Name of the Municipality/Municipal Corporation	Holiday under N.I Act	Area covered under holiday
25-04-2015	91 Municipalities as per notification mentioned above	25-04-2015	Entire Municipal area of Each of the 91 Municipalities

All Government Offices, Organisations under it, Undertakings, Corporations, Boards, Statutory and local Bodies, Educational Institutions, etc. situated within the Municipal Corporation/Municipality area as stated above shall remain closed on the date of poll i.e 18.04.2015 & 25.04.2015 so that every employee is able to exercise his/her right of franchise in the election.

2. The Labour Department will issue suitable instruction to shops, commercial and industrial Establishments to declare the said date for the concerned districts as paid holiday for the workers to exercise their franchise in the election.

3. In case of an employee working day in any central Government or any other establishments within the concerned Municipal Corporation/Municipality areas, the employees who are voters to the election shall be permitted to cast their votes by way of special leave.

4. In case of an employee working outside the concerned Municipal Corporation/Municipality areas and when the date of poll has not been declared as holiday there as in Para 1 above, he/she shall be allowed special leave for the day.

5. In case of re-poll, the employees/workers shall be allowed to cast their votes on the date of re-poll in the manner as in Para 3 and 4 above.

6. The days before the date of poll being the date of dispatch are hereby declared as local holidays for the Educational institutions situation within the respective Municipal Corporation/Municipality areas as stated in Para 1 above.

In case any educational institution or any other establishment has been selected as dispatch centre outside Municipal Corporation/Municipality/Ward area, local holiday may be declared for the said institution by the competent Authority on the day of dispatch.

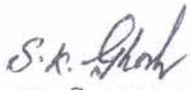
SD/- S. K. Ghosh  
Deputy Secretary  
Government of West Bengal

No. 2649/1(500) -F(P)

Date: 26.03.2015

Copy forwarded for information and necessary action to:

1. Additional Chief Secretary/Principal Secretary/Secretary,  
.....Department, Necessary Publicity may be made by I & CA  
Department, Govt. of West Bengal.
2. Divisional Commissioner, ..... Division.
3. District Magistrate, ..... District
4. District Judge, .....District
5. Secretary State Election Commission, West Bengal,
6. Principal Accountant General (A&E), West Bengal.
7. Sub-Divisional Officer, ..... Sub Division under the ... .....District
8. All Pay & Accounts Officers (I,II&III).
9. All Treasury Officers.
10. Guard file.
11. O.S.D & Ex-Officio Joint Secretary & System Analyst for uploading in the website.

  
Deputy Secretary  
Government of West Bengal