

Government of West Bengal
Finance Department
Audit Branch

No. 4525-F(Y)

Dated, 10th June, 2015

MEMORANDUM

State Government already adopted "CTS-2010" standard cheque forms with some additional security features for Treasuries/PAO's and cheque drawing officers. It has come to the notice of the Government that some cheque drawing officers are still using non CTS-2010 cheques causing problem in their clearance through ECS system of RBI.

The Treasuries/PAO's/Banks will not accept any non-CTS-2010 cheques henceforth. The cheque-drawing officers will check whether the cheques they use are of "CTS-2010" standard or not. The "CTS-2010" standard cheque forms issued from the Treasury/PAO have the standard printed in the left-side margin of the cheque form with some security features, such as quality of paper, void pantograph, watermark, etc.

The "CTS-2010" standard cheque forms are available at Treasuries/PAO's.




(H.K. Dwivedi)
Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, CGO Complex, MSO Building, 5th floor, Block DF, Sector-I, Salt Lake, Kol - 64
4. The Chief Secretary to the Government of West Bengal.
5. The Additional Chief Secretary/Principal Secretary/Secretary ,
..... Department, Govt. of West Bengal.
6. PA to the Principal Secretary, Finance Department, Government of West Bengal.
7. Secretary, Finance (Audit) Department, Government of West Bengal
8. Secretary, Finance (Budget) Department, Government of West Bengal.
9. Financial Advisor,Department, Govt. of West Bengal.
10. The Commissioner, _____ Division.
11. The Principal Accounts Officer & Ex-Officio Joint Secretary, Finance (Budget) Department, for uploading this Notification in the Finance Department website.
12. The _____ Department

13. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Building, 4, Lyons Range (2nd & 3rd floor), Kolkata – 700 001.
14. Director _____
15. The District Magistrate/Judge/Supdt. Of Police, _____
16. The Sub-Divisional Officer, _____
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I, 81/2/2, Phears Lane, Kolkata – 700 012.
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – II, P-1, Hyde Lane, Kolkata – 700 012.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – III, IB Market, 1st Floor, Salt Lake, Sector –III, Kolkata – 700 106.
20. The Treasury Officer, _____
21. The Group _____ / _____ Branch, Finance Department.


 (G. Samanta)
 Joint Secretary to the
 Government of West Bengal.