

**Government of West Bengal**  
**Finance(Audit) Department**  
**N A B A N N A,**  
**325 Sarat Chandra Chatterjee Road,**  
**Howrah- 711102**

No.7089-F (P)

Dated: 26.09.2015

**MEMORANDUM**

In view of the **Municipal General Elections to the Municipalities/Municipal Corporations** to be held on **3<sup>rd</sup> day of October, 2015 (Saturday)** to the **Asansol Municipal Corporation** and **Municipal Corporation with the head quarter at Bidhannagar** and also to the added areas of **16 Wards (Ward Nos.51 to 66)** of **Howrah Municipal Corporation** vide Notification Nos.621/MA/0/C-4/1E-1/2008 (Pt.I) and 622/MA/0/C-4/1E-1/2008 (Pt.I) dated 09.09.2015 respectively, the Governor is hereby pleased to declare the said day as public holiday under **Negotiable Instruments Act, 1881** for the above-mentioned Municipal Corporations as per following schedules:

Sl. No.	Name of the Municipality/ Municipal Corporation	Date of Poll	Holiday under N.I. Act	Area covered under holiday
1	Municipal Corporation with the head quarter at Bidhannagar	<b>03.10.2015</b>	<b>03.10.2015</b>	Entre area under Bidhannagar Municipal Corporation
2	Asansol Municipal Corporation			Entre area under Asansol Municipal Corporation
3	Howrah Municipal Corporation (added areas of 16 Wards (Ward Nos.51 to 66))			Added areas of 16 Wards (Ward Nos.51 to 66) Under Howrah Municipal Corporation)

All Government Offices, Organisations, Undertakings, Corporations, Boards, Statutory and Local Bodies, Educational Institutions, etc. situated within the areas as stated above shall remain closed on the date of poll i.e 03.10.2015 so that every employee who is a voter is able to exercise his/her right of franchise in the election.

2. The Labour Department will issue suitable instruction to shops, commercial and industrial Establishments to declare the said date for the concerned areas as paid holiday for the workers to exercise their franchise in the election.

3. In case of an employee working in any Central Government or any other establishments within the concerned areas, the employees who are voters to the election shall be permitted to cast their votes by way of special leave.

4. In case of an employee working outside the concerned Municipality/Municipal Corporation or Wards and where the date of poll has not been declared as holiday as in Para 1 above, he/she shall be allowed special leave for the day to enable him to cast his/her vote.

5. In case of re-poll, the employees/workers shall be allowed to cast their votes on the date of re-poll.

6. The day before the date of poll being the date of dispatch which is a public holiday under N.I. Act for the Educational institutions situated within the respective Municipalities/Municipal Corporation and wards as stated in column 5 of Para 1 above.

7. In case any educational institution or any other establishment has been selected as dispatch centre outside Municipality /Municipal Corporation/ward area, local holiday may be declared for the said institution by the competent Authority on the day of dispatch.


Sd/- S.K. Ghosh  
Joint Secretary to the  
Government of West Bengal

No.-7089/1(300)-F(P)

Date: 26.09.2015

Copy forwarded for information and necessary action to:

1. Additional Chief Secretary/Principal Secretary/Secretary,  
.....Department, Necessary Publicity may be made by I & CA  
Department , Govt. of West Bengal.
2. Divisional Commissioner, ..... Division.
3. District Magistrate, ..... District
4. District Judge,.....District
5. Secretary State Election Commission, West Bengal,
6. Principal Accountant General (A&E), West Bengal.
7. Sub-Divisional Officer, .....Sub Division under the .....District
8. All Pay & Accounts Officers (I,II&III).
9. All Treasury Officers.
- ✓ 10. Sri Sumit Mitra, Network Administrator, Finance Department, for uploading this in the  
Finance Department website.
11. Guard file.

  
Joint Secretary to the  
Government of West Bengal