

*Government of West Bengal,  
Higher Education Department, C.S. Branch,  
Bikash Bhavan, Salt Lake, Kolkata 700091*

Memo No 888-Edn(CS) 4A-37/2015

Date 18.9.2015

**ORDER**

**Sub : Grant of Ad-hoc Bonus to the Govt. approved Part Time Teachers (PTTs, excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Govt. General Degree Colleges, Govt.-aided Colleges including erstwhile sponsored Non-Govt. educational institutions for the year 2014-15**

The undersigned has been directed to state that, in terms of Finance Department, Audit Branch, Govt. of West Bengal, MEMORENDUM NO 5333-F(P-2), Howrah the 9<sup>th</sup> July, 2015 the Govt. approved Part Time Teachers (PTTs, excepting Superannuated Full-time teachers serving as PTTs) and Contractual Whole Time Teachers (CWTTs) of the Govt. General Degree Colleges, Govt.-aided Colleges including erstwhile sponsored Non-Govt. educational institutions, who are not covered by any of the productivity linked bonus scheme and whose revised emoluments did not exceed Rs.24,000/- per month as on 31<sup>st</sup> March, 2015 will be entitled to Ad-hoc Bonus for the accounting year 2014-15 at the rate of Rs. 3,200/- per head. The upper eligibility ceiling of Rs.24,000/- per month as on 31<sup>st</sup> March, 2015 will be applicable irrespective of whether the emoluments are drawn in the pre-revised or revised scale of pay on fixed/ consolidated contracted pay.

The employees whose revised emoluments on 31.3.2015 exceeded Rs. 24,000/- p.m. but during the year 2014-15 their emoluments at least for six months were less than Rs. 24,000/- p.m. i.e. the said emoluments exceeded the eligibility ceiling of Rs.24,000/- p.m. on account of drawl of increment after remaining less than Rs.24,000/- p.m. for at least six months, will be entitled to Ad-hoc Bonus of Rs. 3,200/- per head under this referred order.

The employees who were in the service on 31.3.2015 and rendered at least for six months continuous service during the year 2014-15 will be eligible for payment of Ad-hoc Bonus under this order according to this formula :

$$\text{Emoluments as on 31.3.2015} \times \frac{\text{Eligibility period in numbers of months}}{12}$$

= The amount of Ad-hoc Bonus, subject to maximum amount Rs. 3,200/- only.

The eligibility period being taken in terms of numbers of months of service (rounded off to the nearest number of months) ranging from six months to full year. A fraction of 15 days or more should be counted as one month.

The charge of this account shall be debitable to the detailed head, "Ad-hoc Bonus" under the respective minor and sub-heads subordinate to the major head, "2202-General education" in the budget for the year 2014-15.


This is issued with the approval of the Principal Secretary, Higher Education Department, Govt. of west Bengal.

The Accountant General, West Bengal, The Pay & Accounts Officer, Kolkata, Pay & Accounts office and the Director of Treasury & Accounts, W.B. are being informed.

*Sd/-*  
Additional Secretary,  
Govt. of West Bengal.

**Copy forwarded for information and necessary action :-**

1. Accountant General (A&E), West Bengal, Treasury Building, Kolkata-700001
2. Principal Accountant General (Audit) West Bengal, Treasury Building, Kolkata-700001
3. Director of Treasury & Accounts, WB, 3 & 4 Lyons Range, Kolkata—700001 with the request to inform all the Treasury Officers under his jurisdiction keeping in view of time constraint due to ensuing festivals.
4. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700073
5. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Hyde Lane, Kolkata-700073
6. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, 1B Market, 1<sup>st</sup> Floor, sector-III, 1B Block, Kolkata-700106
7. Finance (Audit) Department, Govt. of West Bengal
8. Finance (Budget) Department, Govt. of West Bengal
9. P.S. to Hon'ble M.I.C., H.E. Deptt, Govt. of West Bengal
10. Director of Public Instruction, Govt. of West Bengal, Bikash Bhawan, Salt Lake, Kol-91
11. Addl. Director of Public Instruction (Admn.), Govt. of West Bengal
12. Jt. Director of Public Instruction (PPS), Govt. of West Bengal
13. Jt. Director of Public Instruction (NGC), Govt. of West Bengal
14. Guard File

  
**Additional Secretary,  
Govt. of West Bengal.**

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