

**GOVERNMENT OF WEST BENGAL**  
**DIRECTORATE OF HEALTH SERVICES**  
**HOSPITAL ADMINISTRATION BRANCH, GROUND FLOOR**  
**SWASTHYA BHAVAN, GN 29, SECTOR V, BIDHANNAGAR**

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Memo no.: HHM/14-79-2015/215

Dated: 22.06.2016

**CIRCULAR**

Kayakalp is an annual event of <sup>awarding</sup> giving Award to Public Health Facilities. All bedded Hospitals/Health Centres including 24X7 PHCs are to be taken-up under the Kayakalp Scheme. All these Hospitals/Health centres have to compete for the Award in their respective category.

All the aforesaid health facilities would be internally assessed and scored using a formula fitted excel-sheet (Annexure A) based on a set of different criteria and would be documented (including photo documentation) by the facilities' own staff. Therefore, CMOHs are hereby requested to instruct all the facility heads under their administrative control to complete Internal Assessment of respective facilities within 30<sup>th</sup> June every year.

If the facility scores above 70% in Internal Assessment, Peer Assessment by a same or higher category of Hospital/ Health Centre (to be arranged by District Level Award Nomination Committee) would be done within 15<sup>th</sup> July every year.

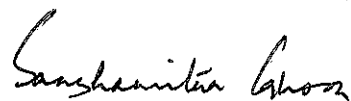
For District Hospitals & a few Sub-Divisional Hospitals, where same/higher categories of Hospitals are not available in the district, the peer assessment system would be as per following table:

| Sl. No. | Name of the health facility | To be peer assessed by | Sl. No. | Name of the health facility | To be peer assessed by |
|---------|-----------------------------|------------------------|---------|-----------------------------|------------------------|
| 1       | Alipurduar DH               | Jaipalguri DH          | 18      | Purulia DH                  | Asansol DH             |
| 2       | Asansol DH                  | Suri DH                | 19      | Rampurhat DH                | Suri DH                |
| 3       | Basirhat DH                 | Barasat DH             | 20      | MR Bangur DH                | Howrah DH              |
| 4       | Suri DH                     | Bishnupur DH           | 21      | Raiganj DH                  | Jaipalguri DH          |
| 5       | Bishnupur DH                | Jhargram DH            | 22      | Khatra SDH                  | Bishnupur DH           |
| 6       | Cooch Bihar (MJN) DH        | Siliguri DH            | 23      | Birpara SGH                 | Mal SDH                |
| 7       | Balurghat DH                | Raiganj DH             | 24      | Mal SDH                     | Alipurduar DH          |
| 8       | Darjeeling DH               | Cooch Bihar (MJN) DH   | 25      | Belpur SDH                  | Suri DH                |
| 9       | Siliguri DH                 | Jaipalguri DH          | 26      | Gangarampur SDH             | Balurghat DH           |
| 10      | Diamond Harbour DH          | MR Bangur DH           | 27      | Kalimpong SDH               | Darjeeling DH          |
| 11      | Chinsurah DH                | Howrah DH              | 28      | Kurseong SDH                | Siliguri DH            |
| 12      | Howrah DH                   | Barasat DH             | 29      | Chanchal SDH                | Balurghat DH           |
| 13      | Jaipalguri DH               | Darjeeling DH          | 30      | Ghatal SDH                  | Tamluk DH              |
| 14      | Jhargram DH                 | Tamluk DH              | 31      | Kharagpur SDH               | Jhargram DH            |
| 15      | Krishnanagar DH             | Barasat DH             | 32      | Raghunathpur SDH            | Purulia DH             |
| 16      | Barasat DH                  | MR Bangur DH           | 33      | Islampur SDH                | Raiganj DH             |
| 17      | Tamluk DH                   | Howrah DH              | 34      | Kaliaganj SGH               | Islampur SDH           |

Score-sheets (Internal and Peer Assessment) of all the Health Facilities should be kept with the Member Convener of District Level Award Nomination Committees (CMOHs) for future reference.

Member Convenor of District Level Award Nomination Committees (CMOHs) are requested to send the names of the Health Facilities obtaining 70% or above in peer assessment to the State Level Award Nomination Committee ([wbhabr@gmail.com](mailto:wbhabr@gmail.com)) in the prescribed format (**Annexure - B**) by 30<sup>th</sup> of July every year along with soft-copies of all the formula fitted excel score-sheets (Internal and Peer Assessment) of the nominated Health Facilities.

All these activities related to Kayakalp needs to be well co-ordinated, effectively supervised and closely monitored. With this end in view, Dy. CMOH-Is of all the Districts (including Health Districts) and ACMOHs of all the Sub-divisions will act as the 'Nodal Officers of Kayakalp' at their respective districts and sub-divisions.



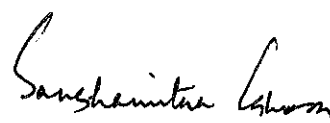
**Mission Director  
National Health Mission  
West Bengal**

Memo no.: HHM/ 11 - 79 - 2015/215-1(25)

Dated: 22/06/2016

**Copy forwarded for information & necessary action:**

1. The Director of Health Services & Ex-Officio Secretary to the Govt. of West Bengal
2. The Additional Director of Health Services (Admin)
3. The Additional Mission Director, NHM
4. The District Magistrate, All Districts
5. The Programme Officer, NHM
6. The Addl. DHS & STO
7. The Jt. DHS(FW) & SFWO
8. The Jt. DHS (P&D)
9. The Jt. DHS (PH&CD)
10. The Jt. DHS (NCD)
11. The Jt. DHS (Nursing)
12. The DDHS (Admn.)
13. The DDHS (NCD 2)
14. The DDHS (HA)
15. The DDHS (ICDS)
16. The ADHS (P&E)
17. The ADHS (Ophthalmology)
18. The ADHS (NCD 1)
19. The ADHS (NCD 2)
20. The ADHS (NC EC & ES)
21. The CMOH, All Districts
22. The Dy. CMOH-I, All Districts
23. The ACMOH, All sub-divisions
24. In Charge, IT Cell with request to upload it in official website.
25. Office Copy



**Mission Director  
National Health Mission  
West Bengal**

## KAYAKALP AWARD

### List of Hospitals nominated by District Level Award Nomination Committee (DLANC)

Name of Dy. CMOH-I:

E-mail ID:

Ph./ Mob.:

| District/ Health District | Type of Hospital | Sl. No. | Name of the hospital | Scores (%) obtained in |                 |
|---------------------------|------------------|---------|----------------------|------------------------|-----------------|
|                           |                  |         |                      | Internal Assessment    | Peer Assessment |
| DH                        |                  | 1       |                      |                        |                 |
|                           |                  | 2       |                      |                        |                 |
|                           |                  | 1       |                      |                        |                 |
|                           |                  | 2       |                      |                        |                 |
|                           |                  | 3       |                      |                        |                 |
|                           |                  | 4       |                      |                        |                 |
| SDH/SGH/ RH/ BPHC         |                  | 5       |                      |                        |                 |
|                           |                  | 6       |                      |                        |                 |
|                           |                  | 1       |                      |                        |                 |
|                           |                  | 2       |                      |                        |                 |
|                           |                  | 3       |                      |                        |                 |
|                           |                  | 4       |                      |                        |                 |
| 24 X 7 PHC                |                  | 5       |                      |                        |                 |
|                           |                  | 6       |                      |                        |                 |
|                           |                  | 1       |                      |                        |                 |
|                           |                  | 2       |                      |                        |                 |
|                           |                  | 3       |                      |                        |                 |
|                           |                  | 4       |                      |                        |                 |