Government of West Bengal

Compendium of Most Relevant Government Orders, Circulars etc. Relating to 3-Tier Panchayati Raj Institutions

Panchayats & Rural Development Department
Published by: Society for Training & Research on Panchayats & Rural Development (STARPAD) with support from the Panchayats & Rural Development Department Government of West Bengal

February, 2016

Printed at: Hooghly Printing Co. Ltd. (A Govt. of India Enterprise)
41, Chowringhee Road
Kolkata-700071

Price: ₹ 800.00

Available at: Work Office of STARPAD, ICMARD Building,
Block H/2 CIT Scheme VIII (M), Ultadanga, Kolkata - 700 067
(033-2357 6986/87)
&
All District Panchayat Training & Resource Centres in the Districts
Whenever I talk about Panchayats, I recollect and feel the pleasure of having gained the opportunity to get the West Bengal Panchayat Act passed in the capacity of the first Panchayat Minister of the State. But this pleasure is followed by a regret that I did not get a scope to implement the provisions of the said Act, i.e. to set up a Panchayat system in the State. It is universally acclaimed that the West Bengal Panchayat Act, 1973 worked as a model for setting up of a 3-tier Panchayat system in the country through the Constitutional amendment in 1992-93.

When Hon’ble Chief Minister honoured me with the responsibility of the Panchayats & Rural Development Department in addition to the assignment of the Minister-In-Charge of the Public Health Engineering Department with effect from the beginning of 2012, I found an opportunity to get into the depth of the Panchayat system after about three decades and a half. But I was astonished to note that a lot of anomalies, inconsistencies, gaps from ground realities and incompleteness have crept into the West Bengal Panchayat Act, 1973, the West Bengal Panchayat Elections Act, 2003, the Panchayat Rules and also the Government Orders, Circulars, Guidelines etc. relating to the West Bengal Panchayat system. Observing this phenomenon, I have facilitated a process of bringing about need-based amendment in the West Bengal Panchayat Act, 1973 and the other Acts and Rules, on the basis of practical experiences and lessons learnt from the field.

While the process of the amendment would take some time, it was felt necessary to publish a collection of the most relevant Government Orders, Circulars, Guidelines etc. relating to 3-tier Panchayati Raj Institutions in the form of a book so that the elected representative and functionaries of the 3-tier Panchayats can get access to them easily and do not have to search for them among thousands of such orders, circulars etc., most of which are not easily found in many offices. It is pertinent to mention that once the principal Act is amended, most of these Government Orders, Circulars, Guidelines etc. will lose their relevance. But still this Compendium may be found handy and useful until they are replaced by the revised ones which will follow the amendments in the existing principal Act.

I sincerely thank the Principal Secretary of the Panchayats & Rural Development Department and other officials in the Department who took the pains of preparing this Compendium.

(SUBRATA MUKHERJEE)
Foreword

As a result of numerous amendments in the West Bengal Panchayat Act, 1973 and in the Rules made thereunder over more than the last four decades, it has become quite difficult for the elected representatives and the functionaries of three-tier Panchayats to keep track of the changes made in the Panchayat system which has also become quite complex in the meanwhile. Hence it was felt necessary that a handy volume containing copies of the most relevant orders, circulars, clarificatory letters etc. in respect of the three-tier Panchayats is published by this Department to help practitioners in the field as well as researchers and scholars.

I am happy that my colleagues in the Panchayats & Rural Development Department have made a select list of the most relevant orders, circulars, clarificatory letters etc. in respect of three-tier Panchayats, which are generally required by the elected representatives and the functionaries of three-tier Panchayats to consult very frequently, and included the same in this single Compendium.

This Compendium will be available on payment of cost at several counters including the District Panchayat Training & Resource Centres which have been functioning under the Society for Training & Research on Panchayats & Rural Development (STARPARD) across the State. We shall be happy if this publication caters to the need of its users to some extent.

I would sincerely thank all my colleagues in the Panchayats & Rural Development Department who have worked hard in development and publication of this Compendium.

Kolkata
November 28, 2016

(Saurabh Kumar Das)
An Introduction to this Compendium

After enactment of the West Bengal Panchayat Act, 1973, thirty-six amendments to the said Act were made till 2015. The relevant rules were also amended as and when required. Three volumes of Compendiums containing copies of orders, circulars, clarificatory letters etc. in respect of three-tier Panchayats were published by this Department in several phases - the latest having been published in 1998. Another collection containing some relevant orders, circulars etc. relevant to Gram Panchayats only was also published by this Department in 2010.

Since 1998, a considerable number of orders, circulars, clarificatory letters etc. in respect of three-tier Panchayats have been issued by this Department and amendment in the relevant Acts and Rules has also been made. Some of the orders, circulars etc. which were included into the said three Compendiums as well as some of those which have been issued since 1998, have lost relevance in the present context. The need of publishing another Compendium of orders, circulars etc. was being felt by this Department for some time past as it usually happens that the Government functionaries at field level, the members of Panchayat bodies, researchers, scholars and some serious readers are often losing sight of some relevant orders, circulars etc.. Hence this Compendium has been developed.

In this Compendium, containing more than six hundred orders, circulars, clarificatory letters etc., an effort has been made to consolidate all the relevant orders, circulars etc. issued by the Department in a single volume. Quite naturally, some relevant orders, circulars etc. which had already been included into the three earlier Compendiums, have further been included into this edition. Amendments in the existing Acts and Rules have not been included into this compendium.

An effort has also been made to arrange the orders, circulars etc. theme-wise as well as tier-wise as far as practicable. There are twenty chapters in this Compendium based on themes. In the beginning of each chapter, there is an index of the orders, circulars etc. which come under the chapter. Chapter-1 deals with issues relating to Prescribed Authorities and Appellate Authorities under provisions of the West Bengal Panchayat Act. Chapter-2 deals with clarifications and orders relating to eligibility of the candidates for contesting in the Panchayat General Elections in three tiers. Chapter-3 deals with clarifications relating to reservation of seats of members of Panchayats and reservation of the offices of the Panchayats. Chapters-5, 6 and 7 deal with clarifications relating to constitution of Gram Panchayat, Panchayat Samiti and Zilla
Parishad respectively. Chapters-8, 9 and 10 deal with clarifications and orders relating to functioning of Gram Panchayat, Panchayat Samiti and Zilla Parishad respectively. Chapter-11 deals with clarifications and orders applicable to all the tiers of Panchayats. Chapter-12 deals with erection of towers in Panchayat areas. Chapter-13 deals with appointment of Government officials in Upa-Samitis of Gram Panchayat, Sthayee Samitis of Panchayat Samiti and Zilla Parishad. Chapter-14 deals with framing of Bye-laws by Panchayats. Chapter-15 deals with issues related to District Council. Chapter-16 deals with honorarium, T.A. etc. of members, office-bearers of Panchayats. Chapter-17 deals with orders relating to activity mapping of Panchayats. Chapter-18 deals with principles of subsidiarity. Chapter-19 deals with Recruitment Rules for employees of Panchayats and orders, clarifications etc. issued on matters relating to recruitment. Chapter-20 deals with service matters of employees of Panchayats. The current orders and circulars have been included in the last chapter named some current orders and circulars.

In spite of whole-hearted efforts, it may so happen that a small portion of orders, circulars etc. could not be included in this Compendium. If any confusion arises owing to non-inclusion of orders, circulars etc. into the Compendium or any typing error, the signed copies of the orders, circulars etc. issued by the Department need to be consulted.

We are thankful to all our colleagues who have put in hard labour in publishing this Compendium.

Kolkata
November 28, 2016

(Dilip Kumar Pal)
## CONTENTS

<table>
<thead>
<tr>
<th>Chapter</th>
<th>Title</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Appointment of Prescribed Authority &amp; Appellate Authority under</td>
<td>1 - 29</td>
</tr>
<tr>
<td></td>
<td>provisions of the WB Panchayat Act, 1973 &amp; other Acts</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Clarifications &amp; Orders relating to eligibility to contest Panchayat General elections and other related issues</td>
<td>31 - 54</td>
</tr>
<tr>
<td>3</td>
<td>Clarifications relating to reservation of seats &amp; offices for conduct of elections and other related issues</td>
<td>55 - 86</td>
</tr>
<tr>
<td>4</td>
<td>Clarifications relating to constitution of Gram Panchayats</td>
<td>87 - 116</td>
</tr>
<tr>
<td>5</td>
<td>Clarifications relating to constitution of Panchayat Samiti</td>
<td>117 - 136</td>
</tr>
<tr>
<td>6</td>
<td>Clarifications relating to constitution of Zilla Parishad</td>
<td>137 - 141</td>
</tr>
<tr>
<td>7</td>
<td>Clarifications relating to constitution of Panchayats applicable to all tiers</td>
<td>143 - 201</td>
</tr>
<tr>
<td>8</td>
<td>Clarifications &amp; orders relating to the functioning of Gram Panchayats</td>
<td>203 - 369</td>
</tr>
<tr>
<td>9</td>
<td>Clarifications &amp; Orders relating to functioning of Panchayat Samiti</td>
<td>371 - 436</td>
</tr>
<tr>
<td>10</td>
<td>Clarifications &amp; Orders relating to functioning of Zilla Parishad</td>
<td>437 - 494</td>
</tr>
<tr>
<td>11</td>
<td>Clarifications &amp; Orders applicable to functioning of all the tiers</td>
<td>495 - 701</td>
</tr>
<tr>
<td>12</td>
<td>Orders relating to erection of tower</td>
<td>703 - 727</td>
</tr>
<tr>
<td>13</td>
<td>Appointment of members in Upa-Samitis &amp; Sthayee Samitis</td>
<td>729 - 747</td>
</tr>
<tr>
<td>14</td>
<td>Bye-Laws</td>
<td>749 - 777</td>
</tr>
<tr>
<td>15</td>
<td>Issues related to District Council</td>
<td>779 - 800</td>
</tr>
<tr>
<td>16</td>
<td>Remuneration, Honorarium &amp; Allowance of Elected Representatives</td>
<td>801 - 814</td>
</tr>
<tr>
<td>17</td>
<td>Activity-Mapping Order Issued by the P&amp;RD Department &amp; Other Departments</td>
<td>815 - 918</td>
</tr>
<tr>
<td>18</td>
<td>Principles of Subsidiarity</td>
<td>919 - 946</td>
</tr>
<tr>
<td>19</td>
<td>Recruitment of PRI Employees</td>
<td>947 - 1010</td>
</tr>
<tr>
<td>20</td>
<td>Service matter of PRI Employees</td>
<td>1011 - 1458</td>
</tr>
<tr>
<td></td>
<td>Some Current GOs / Circulars</td>
<td>1459 - 1486</td>
</tr>
</tbody>
</table>
**Chapter - 1**

**Appointment of Prescribed Authority & Appellate Authority under provisions of the WB Panchayat Act, 1973 & other Acts**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4246/PN/O/I/4P-3/2013</td>
<td>20.10.2014</td>
<td>GP, PS, ZP</td>
<td>Designated Officer/Appellate Officer/Reviewing Officers under Right to Public Service Act, 2013</td>
</tr>
<tr>
<td>2</td>
<td>4080/PN/O/I/4P-3/2013</td>
<td>29/November/2013</td>
<td>GP, PS, ZP</td>
<td>Designated Officer/Appellate Officer/Reviewing Officers under Right to Public Service Act, 2013</td>
</tr>
<tr>
<td>3</td>
<td>6613/RD/RTI/5M-4/2010</td>
<td>21/October/2010</td>
<td>GP, PS, ZP</td>
<td>SPIO &amp; SAPIO and Appellate Authority under Right to Information Act, 2005</td>
</tr>
<tr>
<td>4</td>
<td>3504/PN/O/I/IA-3/10(Pt-I)</td>
<td>01/October/2013</td>
<td>GP, PS, ZP</td>
<td>Appellate Authority</td>
</tr>
<tr>
<td>5</td>
<td>3503/PN/O/I/IA-3/10(Pt-I)</td>
<td>01/October/2013</td>
<td>GP, PS, ZP</td>
<td>Prescribed Authority</td>
</tr>
<tr>
<td>6</td>
<td>5316/PN/O/I/1A-3/2010</td>
<td>01/July/2010</td>
<td>GP, PS, ZP</td>
<td>Prescribed Authority</td>
</tr>
<tr>
<td>8</td>
<td>3744/PN/O/I/1A-8/05(Pt-1)</td>
<td>24/August/2009</td>
<td>GP, PS, ZP</td>
<td>Appellate Authority</td>
</tr>
<tr>
<td>10</td>
<td>1533/PN/O/I/1A-47/93(Pt-vIII)</td>
<td>22/June/1995</td>
<td>GP, PS, ZP</td>
<td>Oath taking before notification</td>
</tr>
<tr>
<td>11</td>
<td>1625/I/Panch/I/A-16/93 (Pt. III)</td>
<td>17/June/1994</td>
<td>GP, PS, ZP</td>
<td>Prescribed Authority</td>
</tr>
<tr>
<td>12</td>
<td>1626/I/Panch/I/A-16/93 (Pt. III)</td>
<td>17/June/1994</td>
<td>GP, PS, ZP</td>
<td>Appellate Authority</td>
</tr>
<tr>
<td>13</td>
<td>1884/I/Panch/I/A-16/93 (Pt. III)</td>
<td>05/August/1994</td>
<td>GP, PS, ZP</td>
<td>Prescribed Authority</td>
</tr>
<tr>
<td>14</td>
<td>1885/I/Panch/I/A-16/93 (Pt. III)</td>
<td>05/August/1994</td>
<td>GP, PS, ZP</td>
<td>Appellate Authority</td>
</tr>
<tr>
<td>15</td>
<td>2241/I/Panch/1E-40/93</td>
<td>02/July/1993</td>
<td>GP, PS, ZP</td>
<td>Prescribed Authority</td>
</tr>
<tr>
<td>16</td>
<td>2050/I/Panch/1E-40/93</td>
<td>09/June/1993</td>
<td>GP, PS, ZP</td>
<td>Prescribed Authority</td>
</tr>
<tr>
<td>SL. No.</td>
<td>Services</td>
<td>Designated Officer</td>
<td>Stipulated Time Limit</td>
<td>Appellate Officer</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------------------------------------------</td>
<td>----------------------------------------</td>
<td>-----------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>1</td>
<td>Registration of vehicles &amp; issue of registration certificate to the owner of a vehicle not registered under the Motor Vehicles Act or otherwise [under Section 47(1) (i) of the West Bengal Panchayat Act, 1973]</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>30 days</td>
<td>Joint Executive Officer of the Panchayat Samiti</td>
</tr>
<tr>
<td>2</td>
<td>Issue of Provisional certificate for running trade, wholesale or retail within the area of a Gram Panchayat [under section 47( 1) (vii)] of the West Bengal Panchayat Act, 1973]</td>
<td>-do-</td>
<td>30 days</td>
<td>-do-</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Services</td>
<td>Designated Officer</td>
<td>Stipulated Time Limit</td>
<td>Appellate Officer Designation</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------</td>
<td>-----------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>3</td>
<td>Granting permission to any person who applies for erecting a new structure or a new building or to make any addition to an existing structure or building, having height upto 6.5 metres and plinth area upto 150 sqm in any area within the jurisdiction of a Gram Panchayat in the light of the provision stated under chapter IV of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004. N.B. In case of structures/buildings having greater plinth area and height than mentioned above, for which applications are to be sent to the Panchayat Samiti/Zilla Parishad by Grant Panchayat for vetting, the relevant provisions of the Act &amp; Rule will be applicable.</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>60 days</td>
<td>Executive Officer of the Panchayat Samiti</td>
</tr>
<tr>
<td>4</td>
<td>Granting permission to any person who applies for erecting a new structure or a new building or to make any addition to an existing structure or building having height upto 6.5 meter and plinth area upto 300 sqm within the area of any Development authority under chapter XII of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008.</td>
<td>Executive Officer of the Panchayat Samiti</td>
<td>90 days</td>
<td>Executive Officer of the Zilla Parishad</td>
</tr>
<tr>
<td>5</td>
<td>Grant of license to the applicant for carrying on any trade or business declared offensive or dangerous, by notification by the State Government under subsection (1) of section 116 of the West Bengal Panchayat Act, 1973, subject to the fulfilment of provisions stated under rule 58 and 59 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008.</td>
<td>Executive Officer of Panchayat Samiti</td>
<td>30 days</td>
<td>Sub-Divisional Officer having jurisdiction</td>
</tr>
</tbody>
</table>

This notification shall come into effect on the date of publication in the official Gazette.

By Order of the Governor,

D. K. PAL
OSD & Ex-Officio Special Secretary
to the Government of West Bengal.

Published by the Controller of Printing and Stationery, West Bengal and printed at Saraswaty Press Ltd.
(Government of West Bengal Enterprise), Kolkata 700 056
NOTIFICATION

In exercise of the powers conferred by section 3 of the West Bengal Right to Public Services Act, 2013, the Governor is pleased to notify the services rendered by the Panchayat bodies, for which the Panchayats & Rural Development Department is the administrative department, along with the stipulated time limit for rendering the services, the names of Designated officers responsible for providing the services, the Appellate Officers and the Reviewing Officers as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Services</th>
<th>Designated Officer</th>
<th>Stipulated Time Limit</th>
<th>Appellate Officer</th>
<th>Reviewing Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Registration of vehicles &amp; issue of registration certificate to the owner of a vehicle not registered under the Motor Vehicles Act or otherwise [under Section 47(1) (i) of the West Bengal Panchayat Act, 1973]</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>30 days</td>
<td>Joint Executive Officer of the Panchayat Samiti</td>
<td>Executive Officer of the Panchayat Samiti</td>
</tr>
<tr>
<td>2</td>
<td>Issue of Provisional certificate for running trade, wholesale or retail within the area of a Gram Panchayat [under section 47(1) (vii)] of the West Bengal Panchayat Act, 1973</td>
<td>-do-</td>
<td>30 days</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Services</td>
<td>Designated Officer</td>
<td>Stipulated Time Limit</td>
<td>Appellate Officer</td>
<td>Reviewing Officer</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>3</td>
<td>Granting permission to any person who applies for erecting a new structure or a new building or to make any addition to an existing structure or building, having height upto 6.5 metres and plinth area upto 150 sqm in any area within the jurisdiction of a Gram Panchayat in the light of the provision stated under chapter IV of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004.</td>
<td>-do-</td>
<td>60 days</td>
<td>Executive Officer of the Panchayat Samiti</td>
<td>Sub-Divisional Officer having jurisdiction</td>
</tr>
<tr>
<td>4</td>
<td>Granting permission to any person who applies for erecting a new structure or a new building or to make any addition to an existing structure or building within the area of any Development authority under chapter XII of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008.</td>
<td>Joint Executive Officer of Panchayat Samiti</td>
<td>90 days</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td>5</td>
<td>Grant of license to the applicant for carrying on any trade or business declared offensive or dangerous, by notification by the State Government under sub-section(1) of section 116 of the West Bengal Panchayat Act, 1973, subject to the fulfilment of provisions stated under rule 58 and 59 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008.</td>
<td>Executive Officer of Panchayat Samiti</td>
<td>30 days</td>
<td>Sub-Divisional Officer having jurisdiction</td>
<td>Additional District Magistrate looking after Panchayat matters in the District</td>
</tr>
</tbody>
</table>

This notification shall come into immediate effect.

By Order of the Governor,

Sd/-

D. K. PAL

Special Secretary to the
Government of West Bengal.
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, N.S. Road,
Kolkata-700001


NOTIFICATION

In exercise of the power conferred upon in sub-section (1) and sub-section (2) of Section 5 of the Right to Information Act, 2005 and super-session of all previous orders in this regard, the Governor is hereby pleased to designate State Public Information Officer, Assistant State Public Information Officer and Appellate Authority in all Administrative Unit under the control of this department in the following manner:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Administrative Unit</th>
<th>Designation</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Panchayats and Rural Development Department</td>
<td>State Public Information Officer</td>
<td>Avijit Kumar Latua, PO(IT)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Rizwan Ahmed, Jt.B.D.O.(HQ)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Debasis Mitra, Special Secretary</td>
</tr>
<tr>
<td>2.</td>
<td>Office of the Commissioner, Panchayats and Rural Development</td>
<td>State Public Information Officer</td>
<td>Arup Sengupta, Joint Director</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Arindam Mukherjee, Deputy Director</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Commissioner, Panchayats &amp; Rural Development</td>
</tr>
<tr>
<td>3.</td>
<td>State Institute of Panchayats and Rural Development, Kalyani</td>
<td>State Public Information Officer</td>
<td>Joint Director (Admn.)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Prabhas Kumar Ukil, Deputy Director</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Director, SIPRD</td>
</tr>
<tr>
<td>4.</td>
<td>West Bengal Comprehensive Area Development Corporation</td>
<td>State Public Information Officer</td>
<td>Jr. Technical Officer (Organisation)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Accountant</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Administrative Secretary, WBCADC</td>
</tr>
<tr>
<td>5.</td>
<td>Paschimbanga Rajya Sishu Siksha Mission</td>
<td>State Public Information Officer</td>
<td>Administrative Officer, PBRSSM</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Consultant, Community Mobilisation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Director, PBRSSM</td>
</tr>
<tr>
<td>6.</td>
<td>Mahakuma/ Zilla Parisad</td>
<td>State Public Information Officer</td>
<td>Secretary, Zilla Parisad</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Additional Deputy Secretary or Additional Deputy Secretary-1, Zilla Parisad wherever applicable</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Addl. Executive Officer, Zilla Parisad</td>
</tr>
<tr>
<td>7.</td>
<td>District Rural Development Cell of Mahakuma/ Zilla Parisad</td>
<td>State Public Information Officer</td>
<td>Deputy Project Director (Monitoring)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Project Director, DRDC</td>
</tr>
<tr>
<td>8.</td>
<td>District Panchayat and Rural Development Office</td>
<td>State Public Information Officer</td>
<td>Deputy District Panchayat and Rural Development Officer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Panchayat Development Officer (HQ)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>District Panchayat and Rural Development Officer</td>
</tr>
<tr>
<td>9.</td>
<td>Block Development Office</td>
<td>State Public Information Officer</td>
<td>Joint Block Development Officer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Panchayat Development Officer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Block Development Officer</td>
</tr>
<tr>
<td>10.</td>
<td>Panchayat Samiti</td>
<td>State Public Information Officer</td>
<td>Joint Executive Officer, Panchayat Samiti</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State Assistant Public Information Officer</td>
<td>Block Informatics Officer, Panchayat Samiti</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First Appellate Authority</td>
<td>Executive Officer of Panchayat Samiti</td>
</tr>
<tr>
<td>No.</td>
<td>Department/Office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----</td>
<td>------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Gram Panchayat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>State Public Information Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>State Assistant Public Information Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>First Appellate Authority</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Executive Assistant, Gram Panchayat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Secretary, Gram Panchayat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Pradhan, Gram Panchayat</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By order of the Governor,

T. Singh  
Principal Secretary to the govt. of WB  
Panchayats and Rural Development Department

No.6613/1 (13261 )/RD/RTI/5M-4/2010  
Dated-21.10.2010

Copy forwarded for information and necessary to:

(1-54) The Additional Chief Secretary/Principal Secretary/Secretary to the Government of West Bengal, __________________________Department

55. The Secretary, West Bengal Information Commission

56. The Personal Assistant to the Additional Chief Secretary to the Government of West Bengal, Home Department

57. The Secretary, Department of Information Technology with a request to arrange to publish the set up as reconstituted above in the website meant for the purpose

58-76 The Sabhadhipati Zilla Parishad/Mahakuma Parishad(all).......................Zilla Parishad

77. The Commissioner of Panchayats and Rural Development, West Bengal

78. The Director, SIPRD, Kalyani

79. The Director, PBRSSM

(80-97) The District Magistrate(all)..................District

98. The Administrative Secretary, CADC

(99-117) The Project Director, DRDC...........................................Zilla Parishad

(118-135) The District Panchayat and Rural Development Officer (all)..............district

(136-480) The Block Development Officer (all)........................................Block,  

Post- District- PIN-

(481-813) The Executive Officer (all) .........................................................P.S., Post-  

District- PIN-

(814-4164) The Pradhan (all)......................................................G.P., Post-  

District- PIN-

(4165-12361) Sri Rizwan Ahmed, Jt. BDO (HQ), P & RD Deptt.

Sd/-  
Special Secretary
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Joint Administrative Building (6th to 9th Floors), HC-07, Sector-III,
Bidhannagar, Kolkata-700106

No: 3504/PN/O/I/1A-3/10(Pt.-I) Kolkata, the 1st October, 2013

NOTIFICATION

In exercise of the power conferred in the relevant sections of the West Bengal Panchayat Act 1973 (West Ben. Act XLI of 1973) as mentioned under column (3) below, the Governor is pleased hereby to appoint the authorities specified in column 1 of the schedule below, to act as the Appellate Authority to dispose of an appeal against the order of the Prescribed Authority(s) mentioned in corresponding entries in column 2 under the relevant sections as specified in the corresponding entries in column 3, relating to the Panchayat as specified in the corresponding entries in column 4 of the said schedule.

<table>
<thead>
<tr>
<th>Names of Appellate Authority</th>
<th>Prescribed Authority against whose order the appeal lies</th>
<th>Section</th>
<th>Panchayat for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Magistrate</td>
<td>Sub-divisional Officer</td>
<td>Section 9(11)</td>
<td>Gram Panchayat</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>District Magistrate</td>
<td>Section 98(10)</td>
<td>Panchayat Samiti</td>
</tr>
<tr>
<td>State Government in the Department of Panchayats &amp; Rural Development</td>
<td>Divisional Commissioner</td>
<td>Section 143(10)</td>
<td>Zilla Parishad</td>
</tr>
</tbody>
</table>
The appellate authority under section 213A(1) is being notified in partial modification of this Department’s Notification No.1626/1/Panch/1A-16/93 (Pt.III) dated 17.06.1994.

By Order of the Governor,

SAURABHKUMAR DAS
Principal Secretary
to the Govt. of West Bengal
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Joint Administrative Building (6th to 9th Floors), HC-07, Sector-III,
Bidhannagar, Kolkata-700106

No: 3503/PN/O/I/1A-3/10(Pt.-I) Kolkata, the 1st October, 2013

NOTIFICATION

In exercise of the power conferred by clause (19) of Section 2 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor is pleased to appoint the following authorities specified in column (1) of the schedule below to be the Prescribed Authorities referred to in the sections specified in column (2) of the said Act within their respective jurisdictions for the purposes specified in the corresponding entries in column (3) thereof.

The Schedule

<table>
<thead>
<tr>
<th>Names of Prescribed Authorities</th>
<th>Section</th>
<th>Purposes for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-divisional Officer or Additional Sub-divisional Officer</td>
<td>Section 9(10)</td>
<td>Removal of a Pradhan of a Gram Panchayat on the grounds mentioned in section 9(10)</td>
</tr>
<tr>
<td>Sub-divisional Officer or Additional Sub-divisional Officer</td>
<td>Section 9(11)</td>
<td>Removal of a Pradhan or Upa Pradhan of a Gram Panchayat on the grounds mentioned in section 9(11)</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 98(9)</td>
<td>Removal of a Sabhapati or Sahakari Sabhapati of a Panchayat Samiti on the grounds mentioned in section 98(9)</td>
</tr>
<tr>
<td>Names of Prescribed Authorities (1)</td>
<td>Section (2)</td>
<td>Purposes for which appointed (3)</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>-------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 98(10)</td>
<td>Removal of a Sabhapati or Sahakari Sabhapati of a Panchayat Samiti on the grounds mentioned in section 98(10)</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 143(9)</td>
<td>Removal of a Sabhadhipati or Sahakari Sabhadhipati of a Zilla Parishad on the grounds mentioned in section 143(9)</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 143(10)</td>
<td>Removal of a Sabhadhipati or Sahakari Sabhadhipati of a Zilla Parishad on the grounds mentioned in section 143(10)</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 172(7)</td>
<td>Removal of a Karmadhyaksha of a Zilla Parishad on the grounds mentioned in section 172(7)</td>
</tr>
</tbody>
</table>

By Order of the Governor,

SAURABH KUMAR DAS
Principal Secretary
to the Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by clause 19 of section 2 of the West Bengal Panchayat Act, 1973 (West Bengal Act XL1 of 1.973), the Governor is pleased to cancel all previous notifications issued in this respect and to appoint the authorities specified in column (1) of the schedule below to be the Prescribed Authorities referred to sections as specified in column (2) of the said Act within their respective jurisdictions, for the purposes specified in the corresponding entries in column (3) thereof.

The Schedule

<table>
<thead>
<tr>
<th>Authorities</th>
<th>Sections</th>
<th>Purposes for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Magistrate</td>
<td>Section 4 (2)</td>
<td>Determination of the number of members to be elected as members of a Gram Panchayat.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 4 (3)</td>
<td>Division of the area of a Gram into Constituencies and allocation of seats to such Constituencies.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 5 (5)</td>
<td>Allocations of properties, funds and liabilities to a Gram Panchayat or between Gram Panchayats when an area is excluded from, or included in, a Gram or a Gram is divided so as to constitute two or more Grams, or two or more grams are united to constitute a single Gram.</td>
</tr>
<tr>
<td>Authorities (1)</td>
<td>Sections (2)</td>
<td>Purposes for which appointed (3)</td>
</tr>
<tr>
<td>----------------</td>
<td>-------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 6 (1) and 6 (2)</td>
<td>Allocation of the properties, funds and liabilities of a Gram Panchayat between the Gram Panchayat, Municipality, a Town Committee or a Cantonment, if the whole or a part of the area of Gram Panchayat is included in such Municipality, a Town Committee or a Cantonment within the jurisdiction of the same district.</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 6 (1) and 6 (2)</td>
<td>Allocation of the properties, funds and liabilities of a Gram Panchayat between the Gram Panchayat, Municipality, a Town Committee or a Cantonment, if the whole or a part of the area of the Gram Panchayat is included in such Municipality, a Town Committee or a Cantonment within the jurisdiction of another district but within the jurisdiction of the same division.</td>
</tr>
<tr>
<td>Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>Section 9 (2)</td>
<td>Convening of the first meeting of the Gram Panchayat for election of Pradhan and Upa-Pradhan.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 9 (6)</td>
<td>Appointment of a Pradhan and an Upa-Pradhan from among, the members of the Gram Panchayat when the offices of the Pradhan and the Upa-Pradhan are both vacant or the Pradhan and the Upa-Pradhan are temporarily unable to act, etc.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Proviso to Section 9A</td>
<td>Debarring any person from standing as a candidate in any election in any capacity.</td>
</tr>
<tr>
<td>Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>Section 10 (1), 10(2), 10(3), 10(4), 10(5), 10(6)</td>
<td>Receiving the letters of resignation of Pradhan or Upa-Pradhan or member of a Gram Panchayat, calling for hearing, ascertaining the fact of resignation, passing reasoned order, issuing intimation and completion of process by scheduled time.</td>
</tr>
<tr>
<td>Sub-divisional Officer or Additional Sub Divisional Officer</td>
<td>Section 11 (1)</td>
<td>Removal of a member of a Gram Panchayat on the grounds set forth in section 11(1).</td>
</tr>
<tr>
<td>Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>Section 12 (2), 12 (3), 12 (4), 12 (5), 12 (9) (a)(b), 12(10)</td>
<td>Receiving motion for expressing lack of confidence or removal of Pradhan or Upa-Pradhan of a Gram Panchayat, convening meeting, authorizing officer to preside over, receiving minutes of meeting and taking action.</td>
</tr>
<tr>
<td>Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>First Proviso, to Section 16(1)</td>
<td>Fixation of time and place for holding of the first meeting of the newly constituted Gram Panchayat.</td>
</tr>
<tr>
<td>Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>Second proviso, to section 16 (1)</td>
<td>Receiving intimation of a requisitioned meeting under the second proviso to section 16(1).</td>
</tr>
<tr>
<td>Authorities</td>
<td>Sections</td>
<td>Purposes for which appointed</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------</td>
<td>----------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>Section 18</td>
<td>Submission of the report by the Gram Panchayat on the work done during the previous year and the work proposed to be done during the following year.</td>
</tr>
<tr>
<td>District Panchayat and Rural Development Officer</td>
<td>First and second proviso to section 24(1) and section 24(2)</td>
<td>Power to entertain, hear and dispose of an appeal against the order contained in the notice issued by a Gram Panchayat under section 24 and power to grant stay.</td>
</tr>
<tr>
<td>District Panchayat and Rural Development Officer</td>
<td>First and second proviso to section 26(1) and section 26(2)</td>
<td>Power to entertain, hear and dispose of an appeal against the order contained in the notice issued by a Gram Panchayat under section 26 and power to grant stay.</td>
</tr>
<tr>
<td>District Panchayat and Rural Development Officer</td>
<td>First and second proviso to section 27 (1) and section 27 (2)</td>
<td>Power to entertain, hear and dispose of an appeal against the order contained in the notice issued by a Gram Panchayat under section 27 and Power to grant stay.</td>
</tr>
<tr>
<td>District Panchayat and Rural Development Officer</td>
<td>Proviso to section 32</td>
<td>Receiving intimation from the Gram Panchayat when any financial power is delegated to the Pradhan or such power is withdrawn or modified.</td>
</tr>
<tr>
<td>(i) District Panchayat and Rural Development Officer</td>
<td>Section 41</td>
<td>(i) In case of acquisition or disposal of immovable property by Gram Panchayat when the area of land does not exceed 2 acres.</td>
</tr>
<tr>
<td>(ii) District Magistrate or Additional District Magistrate (Land Reforms, if so authorized by District Magistrate)</td>
<td></td>
<td>ii) in case of acquisition or disposal of immovable property by Gram Panchayat when the area of land exceeds 2 acres.</td>
</tr>
<tr>
<td>Sub-divisional Officer or Additional Sub Divisional Officer</td>
<td>Section 90 (1)</td>
<td>Receiving letter of resignation tendered by a member of Nyaya Panchayat and acceptance of such resignation.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 94(2)(ii)</td>
<td>Division of a Gram into Constituencies for the purpose of election of members to a Panchayat Samiti.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 95(5)</td>
<td>Allocation of properties, funds and liabilities of Panchayat Samiti or Samitis consequent on the alteration of the areas of a Block.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 95 A</td>
<td>Allocation of the properties, funds and liabilities of a Panchayat Samiti between the Panchayat Samiti, Municipality, Town Committee or Cantonment, if the whole or a part of the area of Panchayat Samiti is included in such Municipality, Town Committee or Cantonment within the jurisdiction of the same district.</td>
</tr>
<tr>
<td>Authorities</td>
<td>Sections</td>
<td>Purposes for which appointed</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>-------------------------------</td>
<td>-------------------------------------------------------------------</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 95A</td>
<td>Allocation of the properties., funds and liabilities of a Panchayat Samiti between the Panchayat Samiti, Municipality, Town Committee or Cantonment, if the whole or a part of the area of Panchayat Samiti is included in such Municipality, Town Committee or Cantonment within the jurisdiction of another district but within the jurisdiction of the same division.</td>
</tr>
<tr>
<td>Sub-divisonal Officer or Additional Sub-divisional Officer</td>
<td>Section 98(2)</td>
<td>Convening of the first meeting of the Panchayat Samiti for election of Sabhapati and Sahakari Sabhapati.</td>
</tr>
<tr>
<td>Commissioner, Panchayats and Rural Development, West Bengal</td>
<td>Section 98(6)</td>
<td>Appointment of Sabhapati or Sahakari Sabhapati when the officer of the Sabhapati and the Sahakari Sabhapati are both vacant of Sabhapati and the Sahakari Sabhapati temporarily unable to act.</td>
</tr>
<tr>
<td>Sub-divisonal Officer or Additional Sub-divisional Officer</td>
<td>Sections 99(1), 99(2), 99(3), 99(4), 99(5) and 99(6)</td>
<td>Receiving the letters of resignation of Sabhapati or Sahakari Sabhapati or member of a Panchayat Samiti. calling for hearing ascertaining the fact of resignation, passing reasoned order issuing intimation and completion of process by scheduled time.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 100 (1)</td>
<td>Removal of a member of Panchayat Samiti from office on the grounds set forth in sub-section (1) of section 100.</td>
</tr>
<tr>
<td>Sub-divisonal Officer or Additional Sub-divisional Officer</td>
<td>Section 101(2), 101(3), 101(4), 101(5), 101(9)(a)(b), 101(10)</td>
<td>Receiving motion for expressing lack of confidence or removal of Sabhapati or Sahakari Sabhapati of a Panchayat Samiti convening meeting, authorizing officer to preside over, receiving minutes of meeting and taking action.</td>
</tr>
<tr>
<td>Sub-divisonal Officer or Additional Sub-divisional Officer</td>
<td>First proviso to section 105(1)</td>
<td>Fixation of time and place for holding of first meeting of the newly constituted Panchayat Samiti.</td>
</tr>
<tr>
<td>Sub-divisonal Officer or Additional Sub-divisional Officer</td>
<td>Second proviso to section 105(1)</td>
<td>Receiving intimation of a requisitioned meeting under second proviso to section 105(1).</td>
</tr>
<tr>
<td>District Panchayat and Rural Development Officer</td>
<td>Section 107</td>
<td>Submission of the report by the Panchayat Samiti on the week done during the previous year and work proposed to be done during the following year.</td>
</tr>
<tr>
<td>(i) District Panchayat and Rural Development Officer</td>
<td>Section 128</td>
<td>In case of acquisition or disposal of immovable property by Panchayat Samiti when the area of land does not exceed 2 acres</td>
</tr>
<tr>
<td>(ii) District Magistrate or Additional District Magistrate (Land Reforms), if so authorized by the&quot; District Magistrate</td>
<td>Section 140(5)(e)</td>
<td>Allocation of properties, funds and liabilities of the Zilla Parish among reconstituted Zilla Parishads consequent on the division of the district.</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 143 (2)</td>
<td>Convening the first meeting of the Zilla Parishad for the purpose of election of Sabhadhipati or Sahakari Sabhadhipati.</td>
</tr>
<tr>
<td>Authorities (1)</td>
<td>Sections (2)</td>
<td>Purposes for which appointed (3)</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>--------------</td>
<td>------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Commissioner, Panchayats and Rural Development, West Bengal</td>
<td>Section 143 (6)</td>
<td>Appointment of a Sabhadhipati and a Sahakari Sabhadhipati when the offices of the Sabhadhipati and Sahakari Sabhadhipati are both vacant or the Sabhadhipati and the Sahakari Sabhadhipati are temporarily unable to act.</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Sections 144 (1), 144(2), 144(3), 144(4), 144(5) and 144(6)</td>
<td>Receiving the letters of resignation of Sabhadhipati or Sahakari Sabhadhipati or member of a Zilla Parishad, calling for hearing, ascertaining the fact of resignation, passing reasoned order, issuing intimation and completion of process by scheduled time.</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 145(1)</td>
<td>Removal of a member of the Zilla Parishad on the grounds set forth in section 145 (1).</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 146(2), 146(3), 146(4), 146 (5), 146(9)(a)(b), 146(10)</td>
<td>Receiving motion for expressing lack of confidence or removal of Sabhadhipati or Sahakari Sabhadhipati of a Zilla Parishad, convening meeting, authorizing officer to preside over and receiving minutes of meeting and taking action.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>First proviso to Section 150 (1)</td>
<td>Fixation of time and place for holding of the first meeting of a newly constituted Zilla Parishad.</td>
</tr>
<tr>
<td>Commissioner, Panchayats and Rural Development, West Bengal</td>
<td>Section 152</td>
<td>Submission of report by the Zilla Parishad on the work done during the previous year and the work proposed to be done during the following year.</td>
</tr>
<tr>
<td>(i) Commissioner, Panchayats and Rural Development, West Bengal</td>
<td>Section 175</td>
<td>(i) In case of acquisition or disposal immovable property by Zilla Parishad when the area of land does not exceed 2 acres.</td>
</tr>
<tr>
<td>(i) District Magistrate</td>
<td>Section 209 (3)</td>
<td>Suspension or cancellation of any resolution or order of a Gram Panchayat or a Panchayat Samiti or prohibiting the doing of any act which is about to be done or is being done in pursuance of, or under cover of this Act or any rules made thereunder leading to breach of peace, etc.</td>
</tr>
<tr>
<td>Divisional Commissioner</td>
<td>Section 209 (3)</td>
<td>Suspension or cancellation of any resolution or order of a Zilla Parishad or prohibiting the doing of any act which is about to be done or is being done in pursuance of, or under cover of this Act or any rules made thereunder leading to breach of peace, etc.</td>
</tr>
<tr>
<td>Commissioner, Panchayats and Rural Development, West Bengal</td>
<td>Section 213(1) and 213(2)</td>
<td>Removal of any member or office bearer of a Gram Panchayat or Panchayat Samiti or Zilla Parishad</td>
</tr>
<tr>
<td>Authorities (1)</td>
<td>Sections (2)</td>
<td>Purposes for which appointed (3)</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------------</td>
<td>---------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(i) Block Development Officer or where there is no Block Development Officer, Joint Block Development Officer in-charge of the Block</td>
<td>Section 213A(1)</td>
<td>Power to declare an elected member of Gram Panchayat to the disqualified and to take incidental and consequential action thereto.</td>
</tr>
<tr>
<td>(ii) Sub-Divisional Officer or Additional Sub-Divisional Officer</td>
<td>Section 213A(1)</td>
<td>Power to declare an elected member of Panchayat Samiti to be disqualified and to take incidental and consequential action thereto.</td>
</tr>
<tr>
<td>(iii) Divisional Commissioner</td>
<td>Section 213A(1)</td>
<td>Power to declare an elected member of Zilla Parishad and Mahakuma Parishad to be disqualified and to take incidental and consequential action thereto.</td>
</tr>
<tr>
<td>(i) Sub-Divisional Officer or Additional Sub-Divisional Officer</td>
<td>Section 213B(1)</td>
<td>Power to place an office bearer or member of Gram Panchayat under suspension on such conditions and in such manner as specified in the Act.</td>
</tr>
<tr>
<td>(ii) District Magistrate</td>
<td>Section 213B(1)</td>
<td>Power to place an office bearer or member of Panchayat Samiti under suspension on such conditions and in such manner as specified in the Act.</td>
</tr>
<tr>
<td>(iii) Divisional Commissioner</td>
<td>Section 213B(1)</td>
<td>Power to place an office bearer or member of Zilla Parishad under suspension on such conditions and in such manner as specified in the Act.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 219(b)(i)</td>
<td>Allocation of properties movable or immovable and all assets vested in a Gram Panchayat to a Gram Panchayat or Gram Panchayats constituted under the West Bengal Panchayat Act, 1973, when in consequence of the repeal of the enactment referred to in section 218, any Gram Panchayat constituted under the West Bengal Panchayat Act, 1957 ceases to exist.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 219(b)(ii)</td>
<td>Allocation of properties movable or immovable and all assets vested in an Anchal Panchayat to a Gram Panchayat or Gram Panchayats constituted under the West Bengal Panchayat Act, 1973, when in consequence of the repeal of the enactments referred to in section 218 any Anchal Panchayat, constituted under the West Bengal Panchayat Act, 1957, ceases to exist.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 219(b)(iii)</td>
<td>Allocation of properties movable or immovable and all assets vested in an Anchalik Parishad to a Panchayat Samiti in Panchayat Samitis constituted under the West Bengal Panchayat Act, 1973 when in consequence of the repeal of the enactments referred to in section 218 any Anchalik Parishad established under the West Bengal Zilla Parishads Act, 1963, ceases to exist.</td>
</tr>
<tr>
<td>Authorities</td>
<td>Sections</td>
<td>Purposes for which appointed</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>---------------------</td>
<td>------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 219 (c)(i)</td>
<td>Determination of the rights acquired debts and obligations incurred, matters and things engaged to be done by a Gram Panchayat deemed to have been acquired, incurred and engaged to be done by the Gram Panchayat or Gram Panchayats constituted under the West Bengal Panchayat Act, 1973, when in consequence of the repeal of the enactments referred to in section 218 any Gram Panchayat constituted under the West Bengal Panchayat Act, 1957, ceases to exist.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 219 (c)(ii)</td>
<td>Determination of the rights acquired, debts and obligations incurred, matters and things engaged to be done by an Anchal Panchayat deemed to have been acquired, incurred and engaged to be done by the Gram Panchayat or Gram Panchayats constituted under the West Bengal Panchayat Act, 1973, when in consequence of the repeal of the enactments referred to in section 218, any Anchal Panchayat constituted under the West Bengal Panchayat Act, 1957, ceases to exist.</td>
</tr>
<tr>
<td>District Magistrate</td>
<td>Section 219 (c)(iii)</td>
<td>Determination of the rights acquired, debts and obligations incurred, matters and things engaged to be done by an Anchalik Parishad deemed to have been acquired, incurred and engaged to be done by the Panchayat Samiti or Panchayat Samitis constituted under the West Bengal Panchayat Act, 1973, when in consequence of the repeal of the enactments referred to in section 218 any Anchalik Parishad constituted under the West Bengal Zilla Parishads Act, 1965, ceases to exist.</td>
</tr>
<tr>
<td>(a) District Judge in respect of all suits</td>
<td>Section 219 (e)</td>
<td>Determination of the suits and cases pending before a Nyaya Panchayat constituted under the West Bengal Panchayat Act, 1957, deemed to have been transferred to a Nyaya Panchayat constituted under the West Bengal Panchayat Act, 1973, when in consequence of the repeal of the enactments referred to in section 218 any Nyaya Panchayat constituted under the West Bengal Panchayat Act, 1957, ceases to exist.</td>
</tr>
<tr>
<td>(b) District Session Judge in respect of all cases</td>
<td>Section 219(f)(i)</td>
<td>Determination of the persons employed by a Gram Panchayat and continuing in office immediately before coming into office of the Gram Panchayat constituted under the West Bengal Panchayat Act, 1973, for the area deemed to have been employed by such Gram Panchayat or Gram Panchayats when in consequence of the repeal of the enactments referred to in section 218 any Gram Panchayat constituted under the West Bengal Panchayat Act, 1957, ceases to exist.</td>
</tr>
<tr>
<td>Authorities (1)</td>
<td>Sections (2)</td>
<td>Purposes for which appointed (3)</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------------</td>
<td>---------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Block Development Officer</td>
<td>Section 219(f)(ii)</td>
<td>Determination of the persons employed by an Anchal Panchayat and continuing in office immediately before coming into office of the Gram Panchayat constituted under the West Bengal Panchayat Act, 1974, for the area, deemed to have been employed by such Gram Panchayat or Gram Panchayats when in consequence of the repeal of the enactments referred to in section 218 any Anchal Panchayat constituted under the West Bengal Panchayat Act, 1957, ceases to exist.</td>
</tr>
<tr>
<td>Block Development Officer</td>
<td>Section 219(f)(iii)</td>
<td>Determination of the persons employed by an Anchalik Panchayat and continuing in office immediately before coming into office of the Panchayat Samiti constituted under the West Bengal Panchayat Act, 1973, for the area, deemed to have been employed by such Panchayat Samiti or Panchayat Samitis when in consequence of the repeal of the enactments referred to in section 218 any Anchalik Parishad constituted under the West Bengal Zilla Parishads Act, 1963, ceases to exist.</td>
</tr>
</tbody>
</table>

By order of the Governor,

TRILOCHAN SINGH,
Principal Secretary to the Government of West Bengal.
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

Memo No: 3744/PN/O/I/1A-8/05 (Pt-1) Kolkata, the 24th August, 2009.

NOTIFICATION

In exercise of the power conferred by sub-section (2) of section 11 of the Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor is pleased hereby to appoint the authorities specified in column (1) of the schedule below to act as appellate authorities to dispose of an appeal against the order of the Prescribed Authority under sub-section (1) of section 11, 100 and 145 of the aforesaid Act as mentioned in the corresponding entries in column (2) relating to the Panchayats as specified in the corresponding entries in column (3) of the said schedule.

The Schedule

<table>
<thead>
<tr>
<th>Appellate Authority</th>
<th>Prescribed Authority from whose order appeal lies</th>
<th>Panchayat for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. District Magistrate</td>
<td>Sub-divisional Officer</td>
<td>Gram Panchayat</td>
</tr>
<tr>
<td>2. Divisional Commissioner</td>
<td>District Magistrate</td>
<td>Panchayat Samiti</td>
</tr>
<tr>
<td>3. State Government in the Department of Panchayats &amp; Rural Development</td>
<td>Divisional Commissioner</td>
<td>Zilla Parishad &amp; Siliguri Mahakuma Parishad</td>
</tr>
</tbody>
</table>

By order of the Governor,

M. N. ROY,
Principal Secretary to the Government of West Bengal.

Published by the Controller of Printing and Stationery, West Bengal and printed at Saraswaty Press Ltd.
(Government of West Bengal Enterprise), Kolkata 700 056
NOTIFICATION

In exercise of the power conferred by clause (20) of section 2 of the West Bengal Panchayat Election Act, 2003 (West Bengal Act XXI of 2003), the Governor is pleased hereby to appoint the District Panchayat Election Officer and District Magistrate of a district to be the prescribed authority of the concerned district for performance of any or all functions in terms of rules 22, 23, 24 and 25 of the West Bengal Panchayat Election Rules, 2006 published vide Notification No. 5597/PN/O/I/3R-3/2004 dated 1st December, 2006, in an Extraordinary issue of the Kolkata Gazette printed and published on 1st December, 2006.

By order of the Governor,

M. N. ROY,
Principal Secretary to the
Government of West Bengal.
**NOTIFICATION**

In exercise of the power conferred by Sub-section (1) of Section 205 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) and subsequently amended from time to time, hereinafter referred to as the said Act, the Governor is pleased hereby to appoint the Officers mentioned in column (1) of the Schedule below for the purpose of inspecting or superintending within their respective jurisdictions the work of all or any class of Gram Panchayats, Panchayat Samitis or Zilla Parishads specified against them in column (2) of that Schedule.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Officer</th>
<th>Name of the Panchayat Jurisdiction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Director of Panchayats &amp; Rural Development, Govt. of West Bengal, as defined under clause (6) of Section 2 of the said Act.</td>
<td>All Zilla Parishads, all Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>2.</td>
<td>Officers not below the rank of Assistant Secretary of the Panchayats &amp; Rural Development Deptt.</td>
<td>All Zilla Parishads, all Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>3.</td>
<td>Officers of other Departments not below the rank of Assistant Secretary who have assigned schemes to the Zilla Parishads or Panchayat Samitis or Gram Panchayats, as the case may be, for execution.</td>
<td>All Zilla Parishads, all Panchayat Samitis or all Gram Panchayats, as the case may be, restricted to the assigned schemes/activities.</td>
</tr>
<tr>
<td>4.</td>
<td>Divisional Commissioner</td>
<td>All Zilla Parishads, all Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>5.</td>
<td>District Magistrate as defined under clause (5) of Section 2 of the said Act.</td>
<td>All Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>6.</td>
<td>District level Officers of the departments who have assigned schemes for execution to the Panchayat Samitis or Gram Panchayats, as the case may be.</td>
<td>All Panchayat Samitis or all Gram Panchayats, as the case may be, restricted to the assigned schemes/activities.</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Name of the Officer</td>
<td>Name of the Panchayat Jurisdiction</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------------</td>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>7.</td>
<td>District Panchayats &amp; Rural Development Officer</td>
<td>All Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>8.</td>
<td>Sub-divisional Officer</td>
<td>All Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>9.</td>
<td>Deputy Magistrate and Deputy Collector</td>
<td>All Panchayat Samitis and all Gram Panchayats.</td>
</tr>
<tr>
<td>10.</td>
<td>Block Development Officer</td>
<td>All Gram Panchayats.</td>
</tr>
<tr>
<td>11.</td>
<td>Joint Block Development Officer</td>
<td>All Gram Panchayats.</td>
</tr>
</tbody>
</table>

The Notification No. 8132-Panch dated 30.03.81 and No. 1323/I/Panch/IA-7/94 dated 26.05.94 are hereby cancelled.

By order of the Governor,

Sd/- M. N. ROY
Secretary to the Government of West Bengal

No. 3244/1 (500)/O/I/3C-1/98 Date: 20.09.2004

Copy forwarded for information and necessary action to:

1) The Principal Secretary to the Govt. of West Bengal, .............................................................. Depts.
2) The Director of Panchayats & Rural Development, West Bengal, Kolkata-1
3) The Director of S.I.P.R.D., Kalyani, Nadia.
4) The Commissioner, ................................................. Division.
5) The District Magistrate, .................................
6) The District Panchayat & Rural Development Officer, .................................
7) The Sub-divisional Officer, .........................
8) The Block Development Officer, .................................

M. Ray
OSD & ex-officio Deputy Secretary to the
Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by clause (19) of section 2 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to appoint the authorities specified in column (1) of the Schedule below to be the prescribed authorities referred to in the section of the said Act specified in the corresponding entries in column (2), within their respective jurisdictions, for the Panchayat specified in the corresponding entries in column (3), for the purposes as specified in Column (4) of the said Schedule.

The Schedule

<table>
<thead>
<tr>
<th>Authorities</th>
<th>Section</th>
<th>Panchayat for which appointed</th>
<th>Purposes for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Block Development Officer</td>
<td>Section 213A(I)</td>
<td>Gram Panchayat</td>
<td>Power to declare an elected member to be disqualified and to take incidental and consequential actions thereto.</td>
</tr>
<tr>
<td>2. Subdivisional Officer</td>
<td>Section 213A(I)</td>
<td>Panchayat Samiti</td>
<td>Power to declare an elected member to be disqualified and to take incidental actions thereto.</td>
</tr>
<tr>
<td>3. District Magistrate</td>
<td>Section 213A(I)</td>
<td>Zilla Parishad &amp; Mahakuma Parishad</td>
<td>Power to declare an elected member to be disqualified and to take incidental and consequential actions thereto.</td>
</tr>
</tbody>
</table>

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by sub-section (12) of section 213A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to appoint the authorities specified in column (1) of the Schedule below, to act as appellate authority to dispose of an appeal against the order of the prescribed authority under sub-section (1) of section 213A as specified in the corresponding entries in column (2), relating to the Panchayat as specified in the corresponding entries in Column (3) of the said Schedule.

<table>
<thead>
<tr>
<th>Authorities</th>
<th>Prescribed authority from whose order, appeal lies</th>
<th>Purposes for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. District Panchayat Officer</td>
<td>Block Development Officer</td>
<td>Gram Panchayat</td>
</tr>
<tr>
<td>2. District Magistrate</td>
<td>Subdivisional Officer</td>
<td>Panchayat Samiti</td>
</tr>
<tr>
<td>3. Divisional Commissioner</td>
<td>District Magistrate</td>
<td>Zilla Parishad &amp; Mahakuma Parishad</td>
</tr>
</tbody>
</table>

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by clause (19) of section 2 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to appoint the authorities specified in column (1) of the schedule below, to be the prescribed authorities referred to in sub-section (1) of section 213B of the said Act, within their respective jurisdiction, for the Panchayat specified in the corresponding entries in column (2), for the purposes as specified in column (3) of the said schedule.

The Schedule

<table>
<thead>
<tr>
<th>Authorities</th>
<th>Panchayat for which appointed</th>
<th>Purposes for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sub-divisional Officer</td>
<td>Gram Panchayat</td>
<td>Power to place an office bearer or member under suspension on such conditions and in such manner as specified in the Act.</td>
</tr>
<tr>
<td>2. District Magistrate</td>
<td>Panchayat Samiti</td>
<td>Power to place an office bearer or member under suspension on such conditions and in such manner as specified in the Act.</td>
</tr>
<tr>
<td>3. Divisional Commissioner</td>
<td>Zilla Parishad</td>
<td>Power to place an office bearer or member under suspension on such conditions and in such manner as specified in the Act.</td>
</tr>
</tbody>
</table>

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by sub-section (3) of section 213B of the West Bengal Panchayat Act, 1973 (West Ben, Act XLI of 1973), the Governor is pleased hereby to appoint the authorities specified in column (1) of the schedule below, to act as appellate authorities to dispose of an appeal against the order of the prescribed authority under sub-section (1) of section 213B as specified in the corresponding entries in column (2), relating to the Panchayats as specified in the corresponding entries in column (3) of the said schedule.

The Schedule

<table>
<thead>
<tr>
<th>Authorities</th>
<th>Prescribed authority from whose order, appeal lies</th>
<th>Panchayat for which appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. District Magistrate</td>
<td>Sub-divisional Officer</td>
<td>Gram Panchayat</td>
</tr>
<tr>
<td>2. Divisional Commissioner</td>
<td>District Magistrate</td>
<td>Panchayat Samiti</td>
</tr>
<tr>
<td>3. State Government in the Department of Panchayats</td>
<td>Divisional Commissioner</td>
<td>Zilla Parishad and Mahakuma Parishad</td>
</tr>
</tbody>
</table>

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal

---

No. 1533/PN/O/I/IE-47/93 (Pt. VIII) Date: 22.6.95

From: OSD & Ex-officio Dy. Secy, to the Govt. of West Bengal.
To: The Additional District Magistrate, Howrah
Sub: Member elected in casual vacancy—oath taking before notification.
Ref: Your memo. No. 199/HDP dt. 30.3.95

Sir,

I am directed to refer to the above subject and to state that while in case of reconstitution of a Panchayat following general elections, it is required under law that oath-taking of the elected members should take place only after notification constituting the new body is published in the Gazette, in case of bye-elections to fill up the casual vacancies, notification in the Gazette is not a pre-condition for taking oath. In the latter case, the elected members may immediately make and subscribe an oath or affirmation before a competent authority under Section 197 of the Panchayat Act and start functioning as a member. In this connection, this Dept. No. 10967(15)/Panch/IP-27/79 dated 20.6.79 (vide page No. 17 of the compendium published in 1984) may also please be referred to as it is still in force.

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
ORDER

In exercise of the powers conferred by Section 197 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, for the purpose of specifying additional authority before whom a member of the Gram Panchayat may make and subscribe an oath, is pleased hereby to amend this Department Order No. 2050/I/Panch/IE-40/90 dated 9.6.1993 as shown hereunder.

Amendment

In entry (1) of Column (1) of the schedule, after the words “Joint Block Development Officer”, add the words “or Extension Officer for Panchayats”.

By order of the Governor,

Sd/- D. K. Manavalan
Secretary to the Govt. of West Bengal

ORDER

In exercise of the powers conferred by Section 197 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased to specify the authorities as shown in column (1) of the schedule below- as the authority before whom a member of the Gram Panchayat, Panchayat Samiti or a Mahakuma Parishad/Zilla Parishad as shown in corresponding entries in column (2) of the schedule, other than a member referred to in clause (iii) of sub-section (2) of Section 94 and clauses (i), (iii) & (iv) of sub-section (2) of section 140, whose name has been published by the notifications issued under sub-section (4) of section 4, sub-section (3) of section 93, sub-section (3) of section 140 Or sub-section (4) of section 185B as the case may be, shall before taking his seat as a member of the body to which he is elected or as member ex-officio of the body at the lower tier, make and subscribe an oath or affirmation in formNo. 3 prescribed under sub-rule (4) of rule 3, sub-rule (4) of rule 4, sub-rule (4) of rule 5 or sub-rule (4) of rule 5A of the West Bengal Panchayat (Constitution) Rules, 1975.

This cancels earlier order No. 16178/panch/IE-207/78 dated 10.7.1978 of this Department.

The Schedule

<table>
<thead>
<tr>
<th>Prescribed authority</th>
<th>Members who may take oath</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Block Development Officer or Joint Block Development Officer or Extension Officer for Panchayats. Addition of E. O. P as prescribed authority other than B. D. O and Jt. B. D. O vide order No. 2241/I/ Panch/IE-40/93. dt-2.7.93. (enclosed below)</td>
<td>(1) Members directly elected to Gram Panchayat.</td>
</tr>
<tr>
<td>(2) Sub-Divisional Officer or Additional Sub-Divisional Officer or any Executive Magistrate posted in the Sub-Divisional head quarter.</td>
<td>(2) Members directly elected to Panchayat Samity.</td>
</tr>
<tr>
<td>(3) District Magistrate or any Additional District Magistrate.</td>
<td>(3) Members directly elected to Zilla Parishad/Mahakuma Parishad.</td>
</tr>
</tbody>
</table>

By order of the Governor,

Sd/- D. K. Manavalan
Secretary to the Govt. of West Bengal
## Chapter - 2

Clarification & Orders relating to eligibility to contest Panchayat General elections and other related issues

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3700/PN/O/I/0-1/2012</td>
<td>21.10.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Holding the post of Office Bearer by Sahayikas / Sahayaks / Smmprasarikas / Samprasaraks of SSK &amp; MSK</td>
</tr>
<tr>
<td>2</td>
<td>515/SS(MA)/13</td>
<td>04.06.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of AYUSH Doctors engaged by the Gram Panchayats under NRHM for contesting elections to the Panchayat Bodies</td>
</tr>
<tr>
<td>3</td>
<td>2185/PN/O/I/1E-6/12 (Part-1)</td>
<td>03.06.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of AYUSH Doctors engaged by the Gram Panchayats under NRHM for contesting elections to the Panchayat Bodies</td>
</tr>
<tr>
<td>4</td>
<td>212/SS/PN/O/I/1E-6/12 (Part-1)</td>
<td>01.06.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of ASHA contesting the 8th Panchayat general election, 2013</td>
</tr>
<tr>
<td>5</td>
<td>HFW/NRHM/20/06/1822</td>
<td>27.05.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of ASHA contesting the 8th Panchayat general election, 2013</td>
</tr>
<tr>
<td>6</td>
<td>2071/PN/O/I/1E-6/2012</td>
<td>24.05.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of ASHA contesting the 8th Panchayat general election, 2013</td>
</tr>
<tr>
<td>7</td>
<td>1826/PN/O/I/1A-2/06 (Part-1)</td>
<td>24.04.2008</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding eligibility for contesting the Panchavat General Elections</td>
</tr>
<tr>
<td>8</td>
<td>2961/PN/O/I/1A-1/2006</td>
<td>04.07.2007</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification on appointment of any PRI membr as Siksha Bandhu</td>
</tr>
<tr>
<td>10</td>
<td>2699/PN/O/I/1R-4/2003</td>
<td>28.07.2003</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of the members of WBNVF / Hoam Guard to be members of Panchayat Bodies</td>
</tr>
<tr>
<td>11</td>
<td>1263/PN/O/I/1E-1/2001</td>
<td>04.04.2003</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility of an employee of WBPPDC to contest elections to the Panchayat Bodies</td>
</tr>
<tr>
<td>12</td>
<td>1213(17)/PN/O/I/IE-4/2003</td>
<td>02.04.2003</td>
<td>GP, PS &amp; ZP</td>
<td>Eligibility criteria for contesting 6th Panchayat General Election</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>13</td>
<td>3079/PN/O/I/1E-1/2001</td>
<td>16.07.2002</td>
<td>GP, PS, ZP</td>
<td>Eligibility of an employee of CADC to contest elections to the Panchayat Bodies</td>
</tr>
<tr>
<td>14</td>
<td>583/PN/O/I/1E-1/2001</td>
<td>08.02.2002</td>
<td>GP, PS, ZP</td>
<td>Eligibility to contest elections to the Panchayat Bodies (Municipal Employees)</td>
</tr>
<tr>
<td>15</td>
<td>2280/PN/O/I/1E-1/2001</td>
<td>04.06.2001</td>
<td>GP, PS, ZP</td>
<td>Eligibility to contest elections to the Panchayat Bodies (Employees of Government Undertaking &amp; Cooperative Societies)</td>
</tr>
<tr>
<td>16</td>
<td>1500/PN/O/I/1E-1/2001</td>
<td>03.04.2001</td>
<td>GP, PS, ZP</td>
<td>Eligibility of Extra Departmental Mail Carrier to contest elections to the Panchayat Bodies</td>
</tr>
<tr>
<td>17</td>
<td>4260/PN/O/I/1E-50/87</td>
<td>22.08.2000</td>
<td>GP, PS, ZP</td>
<td>Eligibility of MR dealers &amp; Distributors to contest elections to the Panchayat Bodies</td>
</tr>
<tr>
<td>18</td>
<td>1311/PN/O/I/2A-17/94</td>
<td>16.04.1998</td>
<td>GP, PS, ZP</td>
<td>Eligibility criteria for contesting Panchayat General Elections</td>
</tr>
<tr>
<td>19</td>
<td>3727/I/Panch/A-15/93</td>
<td>24.12.1993</td>
<td>GP, PS, ZP</td>
<td>Clarification on engagement of Panchayat members as Anganwadi Worker &amp; Helper</td>
</tr>
<tr>
<td>20</td>
<td>6217(15)/I/Panch/E-52/83</td>
<td>17.03.1983</td>
<td>GP, PS, ZP</td>
<td>Eligibility of certain categories of persons to become members of Panchayats</td>
</tr>
</tbody>
</table>
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Joint Administrative Building (6th to 9th Floors), HC-07, Sector-III,
Bidhannagar, Kolkata-700106

No: 3700/PN/O/I/0-1/2012

Whereas vide Department No.4986/PN/O/I/4P-l/03 dated 24.11.2009, it was stated that the Sahayikas / Sahayaks and Samprasarikas / Samprasaraks of Shishu Shiksha Karmasuchi and Madhyamik Shiksha Karmasuchi could not hold the post of Savadhipati/Saha-Savadhipati/Karmadhakshyas of Zilla Parishads, Savapati / Saha-Savapati of Panchayat Samiti and Pradhan of Gram Panchayats and

Whereas Some Sahayikas / Sahayaks and Samprasarikas / Samprasaraks of Shishu Shiksha Karmasuchi and Madhyamik Shiksha Karmasuchi have been elected to the PRIs and are going to hold the post of office bearer consequent upon 8th General Panchayat Election and clarification has been sought in this matter.

After carefully considering the matter and in cancellation of Deptt. No.4986/PN/O/I/4P-l/03 dated: 24.11.2009, Government in this department has decided that the Sahayikas / Sahayaks & Samprasarikas / Samprasaraks of SSKs and MSKs who have won in the Panchayat Election-2013 and become the portfolio holders may be allowed to take five years leave without pay from the SSK and MSK and these five years (leave without pay) will not be counted towards his / her seniority.

In case of SSKs having single Sahayika / Sahayak who has become the portfolio holder, another Sahayika / Sahayak of the nearest SSK where there are more than two Sahayikas / Sahayaks may be engaged there for five years by the SDO concerned on recommendation of concerned BDO.

It is stated that such type of leave without pay shall not be granted in any other cases except special case of Panchayat Body portfolio holders.

This order issues with the approval of MIC of this Department and Cabinet Decision on 22.10.2013.

Sd/-

Principal Secretary

Copy forwarded for necessary information to:

1. The District Magistrate...........................................(All).
3. The Additional Executive Officer,.........................Zilla Parishad(All).
4. The Sub-Divisional Officer,.................................(All)
5. The District Nodal Officer, SSK & MSK Cell,...............District(All).
6. The Block Development Officer,............................(All).

33
GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
Swasthya Bhawan
Wing - ‘B’, 3rd Floor
GN – 29, Sector – V, Salt Lake City
Block-HC, Plot No:7, Sector - III, Salt Lake
Kolkata - 700091

Memo No. 515/SS(MA)/13 Date : 04.06.2013

From : Shri Dibyen Mukherjee
OSD & E.O. Special Secretary to the Govt. of West Bengal

To : D. K. Pal
Special Secretary to the Govt. of West Bengal,
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63 Netaji Subhas Road,
Kolkata - 700 001

Sub : Eligibility of AYUSH Doctors engaged by the Gram Panchayat under NRHM.

Ref : Your memo No. 2185/PN/O/IE-6/12 Pt. I dt. 03.06.2013

Sir

I am directed to inform you that AYUSH Doctors under NRHM are engaged at Gram Panchayat level on the basis of financial approval for their remuneration on yearly basis. As period for the contractual employment under NRHM is limited to one financial year at a time, such AYUSH Doctors cannot be allowed leave for five years for contesting Panchayat Elections.

Yours faithfully

(Dibyen Mukherjee)
OSD & E.O. Special Secretary
No. 2185/PN/O/1E-6/12 (Part-I)  Dated : 03.06.2013

From : D.K. Pal
Special Secretary to the
Government of West Bengal

To : The Principal Secretary
Health & Family Welfare Department
Swasthya Bhavan, GN-29, Sector-V
Bidhan Nagar, Kolkata-700091

Sub : Eligibility of AYUSH Doctors for contesting Panchayat Elections

Sir,

I am directed to state that this Department has received a request for clarification whether any AYUSH Doctor is eligible for contesting the Panchayat Elections.

This Department is of the view that in terms of the provisions of the relevant guidelines and in terms of clause (c) of the West Bengal Panchayat Act, 1973 as well as in terms of section 7 of the West Bengal Panchayat Elections Act, 2003 [“if he has directly or indirectly by himself or by his partner or employer or an employee, any share or interest in any contract with, by or on behalf of the Gram Panchayat or the Panchayat Samiti of the Block comprising the Gram concerned or the Zilla Parishad of the district, or the Mahakuma Parishad or the Council”] an AYUSH Doctor is not eligible for contesting Panchayat Elections because s/he is in contract with a Gram Panchayat.

In the above context, another query has been received whether in that event an AYUSH Doctor can be allowed leave for five years for contesting Panchayat Elections.

Since AYUSH Doctors are engaged by Gram Panchayats under NRHM and with financial support from the Health & Family Welfare Department, I am directed to request you kindly to provide your considered opinion on whether an AYUSH Doctor can be allowed leave for five years for contesting Panchayat Elections.

I am also directed to request you to clarify the issue urgently so that this Department can send a clarification to the West Bengal State Election Commission by today.

Yours faithfully,

Sd/-
(D.K.Pal)

Copy forwarded for kind information to the Secretary, West Bengal (State Election Commission.)

Sd/-
(D.K.Pal)
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

No. 2071 /PN/O/I/1E-6/2012 Dated: 24.05.2013

From : D.K.Pal
    Special Secretary to the
    Government of West Bengal

To : The Mission Director
    National Rural Health Mission

Sub : Clarification on eligibility of ASHA for contesting 8th Panchayat General Elections, 2013

        Madam.

        I am directed to state that the District authorities have sought for clarification for eligibility of any ASHA for
        contesting the Panchayat General Elections, 2013. In this regard, the following facts may kindly be considered:

        1. The provisions related to disqualifications of members of Gram Panchayat are stated under section 8 of
           the West Bengal Panchayat Act, 1973. A photo copy of the same is enclosed for your ready reference.

        2. Kind attention is drawn to clause (b) and clause (c) of the said section.

        3. This has been earlier clarified by this Department vide its No. 1213(17)/PN/O/IE-4/2003 dated 2.4.2003
           that the persons not working under State or Central Government or Panchayat bodies as an regular
           or part-time employee on payment of fixed salary/remuneration (viz.Instructor of Child Education,
           Community Health Guide, Anganwadi Worker/Helper, Instructor of Child Labour, Employees of
           Electricity Board, Comprehensive Area Development Corporation and Extra Departmental Sub-Post
           office unless they are debarred from contesting such elections by any restraining provisions of their
           service condition) are eligible to contest the Panchayat Elections. Similarly, Sahayaika of SSK is also
           eligible to contest the Panchayat Elections in terms of another clarification issued by this Department
           earlier.

        4. In the same analogy, this Department is of the opinion that any ASHA may also become eligible to contest
           the Panchayat Elections. But this Department is not aware whether any ASHA has any share or interest
           in any contract with, by or on behalf of the Gram Panchayat, or the Panchayat Samiti or the Zilla Parishad
           which is one of the disqualifications under clause (c) of the afore-mentioned section.

        As the matter is very urgent in view of the notification to be issued by the West Bengal State Election
        Commission in early next week, I am further directed to request you to send your considered opinion regarding
        eligibility of the ASHA for contesting Panchayat General Elections.

        Yours faithfully,
        Sd/-
        D.K.Pal
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

No.212/SS/PN/O/IE-6/12 (Part-I) Dated: 01.06.2013

From : D.K.Pal
    Special Secretary to the
    Government of West Bengal

To    : The Secretary
    West Bengal State Election Commission
    18 Sarjoni Naidu Sarani, Kolkata-700017

Sub : Eligibility of an ASHA for contesting the 8th Panchayat General Elections, 2013

Sir,

In continuation of this Department’s letter No.2092/PN/O/IE-6/12 (Part-I) dated 27.05.2013 and in terms
of the views communicated by the Health and Family Welfare Department, National Rural Health Mission,
Government of West Bengal vide its No.HFW/ NRHM/20/06/1897 dated 31.05.13, I am directed to issue the
following clarifications :

1. An ASHA is eligible to contest the Panchayat General Elections, 2013.

2. In the light of the order issued by the Department of Health & Family Welfare, National Rural Health
Mission, Government of West Bengal regarding service and engagement condition of ASHAs, “there is
no bar for an ASHA to continue as ASHA if she is elected in the Panchayat Elections as a member of PRI
bodies”.

Yours faithfully,

Sd/-

D.K.Pal
Memo no. HFW/NRHM/20/06/1822  
Dated: 27.05.13

From:  
Sanghamitra Ghosh  
State Mission Director. NRHM and Secretary to GoWB

To  
Mr. D.K.Pal  
Special Secretary to GoWB  
Department of Panchayat and Rural Development  
Jessop Building (1st Floor)  
63, Netaji Subhas Road  
Kolkata 700001

Sir,

Sub: Clarification on eligibility of ASHA for contesting 8th Panchayat General Elections 2013

This is with reference to the letter from Department of Panchayat and Rural Development vide Memo no: 2071/PN/O/I/IE-6/2012 dated 24.5.2013.

This is to inform that as per conditions of engagement ASHAs have no share or interest in any contract with, by, or on behalf of the Gram Panchayat, or Panchayat Samity or the Zilla Parishad.

However, it may also be noted that the DoH&FW Govt. of West Bengal in a letter vide Memo no: HFW/NRHM/20/06/871 (dated October 28, 2010 clearly mentions that “it is also to be noted that no peoples’ representative will be eligible to be engaged as ASHA,” The same is being attached herewith for your reference.

This is for your perusal and necessary action.

Yours faithfully,

Sd/-

Sanghamitra Ghosh
From: Smt. M. Ray
Joint Secretary to the
Govt. of West Bengal

To: The District Panchayat and Rural Development Officer
Malda

Sub: Clarification regarding eligibility for contesting the ensuing Panchayat General Elections, 2008.

In inviting reference to your Memo No. 295/P dated 16.04.2008 the undersigned is directed to clarify whether the following categories are eligible to contest the election as a candidate or not:

1. Second A.N.M. - Joint Secretary of Health and Family Welfare Department issued a clarification vide No. HF/O/GA/(NG)/5111/1N-24/2007 dated 16.07.2007 stating that second A.N.M. shall be engaged on contractual basis by the Block Health and Family Welfare Samiti, but the job requires whole time involvement. However, information has been received from Commissioner of Health and Family Welfare Department that no one has been engaged as second ANM till now. Candidates have only been selected for the training of ANM Course and it is only after successful completion of the training, they will be considered for appointment as second ANM by the Block Health and Family Welfare Samiti. So, considering the status, second ANM may be eligible for contesting the election if 'No Objection Certificate' is issued by the Block Medical Officer of Health as Secretary of the Samiti provided the incumbent is appointed by that date.

2. ASHAs - They are not even contractual employees of the Block Health and Family Welfare Samiti, they are engaged by the Samiti against a performance based compensation package. Hence, they should enjoy the same liberty for contesting the election as may be accorded to trainee of second ANM course.

3. Employees of Regulated Market Committee - They are not Govt. employees but their job requires whole time involvement and ‘No Objection Certificate’ from the Regulated Market Committee may be sought for allowing them to file nomination.

4. General members of Fishermen Co-operative Societies having lease of ponds / tanks on contractual agreement with G.P. / P.S. - They shall not be clarified to be members of a GP, PS or ZP under clause (c) of section 7 of the West Bengal Panchayat Elections Act, 2003.

I am, therefore, further directed to request you to communicate the above clarifications to the Returning Officer for GP, PS or ZP constituencies within the district.

(Madhumita Ray)
Joint Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:

The District Panchayat and Rural Development Officer.................................(All)
From: Smt. M. Ray
OSD and Ex-officio Deputy Secretary to the
Govt. of West Bengal

To: The District Panchayat & Rural Development Officer
Purba Medinipur, Tamluk

Sub: Clarification on appointment of any PRI member as ‘Siksha Bandhu’

Ref: His No. 749/PRD/XXIII-15/04 dated 26.05.2007.

The undersigned is directed to address him on the above-mentioned subject and state that from the orders issued by School Education Department it is not clear whether service of ‘Siksha Bandhu’, Resource Teacher is a regular or a contractual one. However, when regular teachers of Primary and Secondary Schools are allowed to contest election, Siksha Bandhus can do so with the condition that they cannot be whole time functionaries viz. Sabhadhipati / Sahakari-Sabhadhipati / Karmadhyaksha of Zilla Parishad and Sabhapati / Sahakari Sabhapati of Panchayat Samiti.

M. Ray
OSD & Ex-Officio Deputy Secretary to the
Govt. of West Bengal

Memo No. 2961/I(1)-PN/O/IA-1/2006
Date: 04.07.2007

Copy forwarded for information and necessary action to the Block Development Officer, Mahisadal, Purba Medinipur.

M. Ray
OSD & Ex-Officio Deputy Secretary to the
Govt. of West Bengal
শিক্ষা শিক্ষাকর্মসূচী সংক্রান্ত নির্দেশিকা

শিক্ষা শিক্ষা কর্মসূচী নির্দেশিকা (১১২২-পিএন/এন/ফেল-১/৩-৬৩১৯৭ তারিখ- ১১-৩১-১৯১৯) বর্তমান শিক্ষা সহায়ক / সহায়ক-এর যোগ্যতা সম্পর্কে ২৬-নং বিভিন্ন অনুমোদন, পঞ্চায়ত সাধারণ নির্বাচনে প্রার্থী হিসাবে অংশ নিয়ে যে সমস্ত শিশু-শিক্ষা সহায়ক / সহায়ক নির্বাচিত হয়েছেন তারা পঞ্চায়তের সদস্য / সদস্য হিসাবে দায়িত্ব পালন করলে শিশু-শিক্ষা সহায়ক / সহায়কের পদ থেকে তাদের অবস্থান নিতে হবে কিনা, এই বিষয়ে বিভাগ থেকে ২৬-০৬-২০০৩ তারিখে জানা করা ২২৪৬-পিএন/এন/ম/৬৩-১/৩-১/২০০৩ (পলিশি) নং নির্দেশিকা এবং এ বিভাগ বাতিল করে সরকার এই মর্মে সিদ্ধান্ত গ্রহণ করেছেন যে শিশু শিক্ষাকর্মক্ষেত্র সহায়ক / সহায়ক হিসাবে কর্মরত অবস্থায় যে সমস্ত সহায়ক / সহায়ক পঞ্চায়তের সাধারণ নির্বাচনে প্রার্থী হিসাবে অংশ নিয়ে নির্বাচিত হয়েছেন তাদের ইতিবৃত্ত করলে তাদের সহায়ক / সহায়কের পদে তাদের চূড়ান্ত মূল্যায়ন করতে পারবেন এবং শিশু শিক্ষাকর্মক্ষেত্র তাদের শিক্ষা পরিষেবা ও অন্যান্য আচরণ সমীক্ষকরণ হলে পরবর্তী শিক্ষাকর্মকের জন্য সংক্ষিপ্ত শিক্ষাকর্মক্ষেত্রে তাদের সহায়ক / সহায়ক হিসাবে নিয়োগের অনুপস্থিত নতুন চূড়ান্ত সমাপ্তিতে হতে পারে। পঞ্চায়ত সাধারণ নির্বাচনে প্রার্থী হিসাবে অংশ নিয়ে নির্বাচিত হওয়ার পর কোন পঞ্চায়তের সদস্য / সদস্য শিশু শিক্ষাকর্মক্ষেত্র সহায়ক / সহায়ক-এর পদে প্রার্থী হলে তার প্রার্থীপদ কোন অবস্থাতেই বিবেচিত হবে না।

যা/মানবনির্মাণ নাথ রায়
সচিব
পশ্চিমবঙ্গ সরকার

বিষয় পত্র নং ৩৬৭/১/১৮ পিএন এন/সেল-১/৩-১/৩-১/২০০৩ (পলিশি)

সভাপতিত্ব, ........................................................... জেলা / মহকুমা পরিষদ, মহাশয়ের কাছে অগ্রস্থি এবং প্রযোজনীয় ব্যবস্থাপনার জন্য প্রতিলিপি পাঠানো হচ্ছে।

বিশেষ আবিষ্কারিক ও পদাধিকারবদলে উপ-সচিব
পশ্চিমবঙ্গ সরকার
তারিখ : ১৪ই জুলাই, ২০০৪

বিষয় পত্র নং ৩৬৭/২/১৮ পিএন এন/সেল-১/৩-১/৩-১/২০০৩ (পলিশি)

বিষয় এবং প্রযোজনীয় ব্যবস্থাপনার জন্য প্রতিলিপি পাঠানো হচ্ছে।

১) অধিকার্য, পঞ্চায়তে ও প্রামাণয়, অধিকার্য, পশ্চিমবঙ্গ।
২) অধিকার্য, রাজা পঞ্চায়তে ও প্রামাণয় সংস্থা, কলাপাল, নদী।
৩) জেলায় শাসন, ..................................................।
৪) অধিকার্য, পশ্চিমবঙ্গ রাজা শিশু শিক্ষা বিভাগ, কেন্দ্র-১৮, পোস্ট-৩, লোহাগুড়ি, কলকাতা-৭০০ ০১৮।
৫) অতিরিক্ত নির্বাচনী আবিষ্কারিক, ........................................................... জেলা / মহকুমা পরিষদ।
From: S. S. Maity  
   Jt. Secy. to the Govt. of West Bengal.

To: The District Magistrate, Nadia,  
   Krishnagar.

Sub: Eligibility of the members of WBNVF/Home Guard to be a member of Panchayat Bodies.

Sir,

I am directed to refer to your No. 741/Pan dated 4.7.03 on the above subject and to state that the names of WBNVP Personnel are enrolled for appointment at any point of time. As such, they are not eligible to contest in the Panchayat Elections and not able to be a member of any Panchayat body.

Yours faithfully,

S. S. Maity  
Jt. Secy. to the Govt. of West Bengal.

From : S. S. Maity, Joint Secretary to the Govt. of West Bengal.

To : Shri N. C. Mukherjee, Managing Director, WBPPDC
   ILACO HOUSE (2nd floor), 1 & 3, B. T. Maharaja Sarani,
   Kolkata–700 001.

Sub : Eligibility of an employee of WBPPDC to contest in
      the Panchayat Elections.

Sir,

I am directed to refer to your letter no. PPDC/SEC–489 dated 02.4.2003 on the above subject and to state, in
clarification, that in terms of section 8(b), 97(b) and 142(b) of the West Bengal Panchayat Act, 1973, a person in the
service of any undertaking of the Central or the State Govt. or any Statutory Body or Corporation or any Local
Authority shall not be deemed to be in the service of the Central or the State Government.

Therefore, there is not bar for an employee of West Bengal Pharmaceutical & Phytochemical Development
Corporation Ltd. to contest in the Panchayat Elections and to be a member of Gram Panchayat or Panchyat Samiti or
Zilla Parishad unless he is debarred from contesting such elections by any restraining provision of the WBPPDC.

Yours faithfully,

(S. S. Maity)
Joint Secy. to the
Govt. of West Bengal.
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, N. S. Road
Kolkata-700 001

No. 1213 (17) PN/O/I/1E-4/2003

From : S. S. Maity, Joint Secy. to the Govt. of West Bengal.
To : The District Magistrate & District Panchayat Election Officer, _______________________ (All)
(Except Darjeeling)

Sub : Sixth Panchayat General Elections, 2003 - Persons eligible/ineligible to contest.

Sir,

In terms of provisions under sections 8, 97 and 142 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), I am directed to cite a few examples of eligible and ineligible cases for contesting in Sixth Panchayat General Elections, 2003 which are exemplary in nature but not exhaustive as follow :-

A. Persons eligible to contest Panchayat Elections.
   1. Persons not working under State or Central Government or Panchayat bodies as an regular or part-time employee on payment of fixed salary/remuneration (Viz. Instructor of Child Education, Community Health Guide, Anganwadi worker/helper, Instructor of Child Labour, Employees of Electricity Board, Comprehensive Area Development Corporation and Extra Departmental Sub-Post Office unless they are debarred from contesting such elections by any restraining provisions of their service conditions.
   2. Teachers of Primary and High Schools sponsored by Government.
   3. Ration Dealers (not simultaneously dealer relating to JRY or any other schemes administered by any Panchayat body).

B. Persons not eligible to contest Panchayat Elections.
   1. Persons convicted in Lower Court but appeal is pending.
   2. Panchayat Tax Collectors.
   3. Contractor working under Zilla Psrishad/Panchayat Samiti/Gram Panchayat.
   4. Food Grains Dealer relating to JRY or any other schemes administered by Panchayat Bodies.
   5. Job Worker on monthly remuneration from Panchayat bodies.
   6. Supplier of materials under any schemes administered by Panchayat bodies.
   7. Members of any Municipal Authority, Notified Authority, Cantonment etc.

Yours faithfully,
(S. S. Maity)
Joint Secy. to the Govt. of West Bengal.

No. 1213 /I(3)/PN/O/I/1E-4/2003

Copy forwarded for information and necessary action to the :-
1. State Election Commission.
2. Director of Panchayats & R.D., West Bengal.

(S. S. Maity)
Joint Secy. to the Govt. of West Bengal.
From: Shri S. S. Maity, Joint Secy. to the Govt. of West Bengal.

To: The District Magistrate, Jalpaiguri.

Sub: Eligibility of an employee of C.A.D.C. to contest in the Panchayat Elections.

Sir,

I am directed to refer to your letter no. 972/DPJ/P 28.6.2002 on the above subject and to state, in clarification, that in terms of section 8(b), 97(b) and 142(b) of the West Bengal Panchayat Act, 1973, a person in the service of any undertaking of the Central or the State Govt. or any Statutory Body or Corporation or any Local Authority shall not be deemed to be in the service of the Central or the State Government.

Therefore, there is no bar for an employee of comprehensive Area Development Corporation to contest in the Panchayat Elections and to be a member of Gram Panchayat or Panchayat Samiti or Zilla Parishad unless he is debarred from contesting such elections by any restraining provision of the CADC.

Yours faithfully,

(S. S. Maity)
Joint Secy. to the Govt. of West Bengal.
From: The Joint Secretary to the Govt. of West Bengal.
To: Shri D.K.Dutta, Joint Secretary to the Govt. of W.B.

Department of Municipal Affairs, Writers’ Buildings, Kolkata.

Sub: Entitlement of the Municipal Employees for contesting Panchayat Election.

Sir,

I am directed to refer to your letter No, 40/C-9/3L-7/2001 dated 22-01-2002 on the above subject and to inform you that in terms of Section 8(b), 97(b) and 142(b) of the West Bengal Panchayat Act, 1973, a person in the service of any undertaking ........................................... or any local authority shall not be deemed to be in the service of the Central or the State Government.

Therefore, there is no bar in respect of the Municipal Employees to contest in the Elections to the three-tier Panchayat bodies.

However, a copy each of the West Bengal Panchayat Act, 1973 and the West Bengal Panchayat (Election) Rules, 1974 as subsequently amended are being sent to you for ready reference.

Yours faithfully,

Enclo. : As stated

Jt. Secy. to the Govt. of W.B.
To
The Managing Director,
West Bengal State Handloom Weavers’
Co-operative Society Ltd.,
Tantuja Bhaban
Block-DD No.18/4,
Sector–I, Bidhannagar,
Kolkata - 700 004.

Re : Eligibility to contest elections to the Panchayat bodies — privileges arising therefrom.

Sir,

I am directed to refer to your No. 272/3223/2001-02 dated June 1, 2001 on the above matter and to state that under the provisions of the West Bengal Panchayat Act, 1975, the employees of the Government Undertaking and Co-operative Societies, inter alia are eligible to contest elections to a Panchayat body of any tier unless an individual person is debarred from contesting such election under any provision of law.

It is, however, a matter between the employer and the employee to decide whether a particular organisation shall allow its employee to contest such elections or if so allowed, the conditions under which they may contest or the privileges that they may enjoy on being elected to a Panchayat body.

Yours faithfully,

(D. Chakraborty)
Jt. Secy. to the Govt. of West Bengal
From: The Deputy Secretary to the Govt. of West Bengal.

To: District Panchayat and Rural Development Officer,
North 24-Parganas Zilla Parishad, Barasat.

Dated Calcutta, the 02-04-2001.

Sub: Clarification on eligibility of Extra Departmental Mail carrier to contest Panchayat Election,

Sir,

I am directed to refer to your letter no. 123/Panch. XIX (E)/16/38 dated 16-03-2001 on the above subject and to state that on consideration of terms and conditions of appointment/engagement in Extra Departmental Sub-post Office as in force in 1998, the State Election Commission, West Bengal as also this Department held that such employees were eligible under the West Bengal Panchayat Act and Election Rules thereunder, for contesting in any election to a Panchayat seat. This Department is not aware whether the terms and conditions of service of such employees, have in the meantime been changed.

In any case, although under the Panchayat Act and relevant Rules, such a person is eligible for Panchayat elections, the Administrative Department of these employees are at liberty to decide whether they will allow their employees to contest in the election or later if elected, to function as member/functionary, This Deptt. has no comment to offer about such decision of the administrative Department.

Yours faithfully,

Sd/-

Dy. Secy. to the Govt. of W. Bengal.
Sir,

I refer to your D.O.No. 2654-F.S.of 17th ultimo about eligibility of the Modified Rationing dealer or distributor in contesting elections to a panchayat body.

An M. R. dealer or distributor do not have any contractual relationship with the panchayat bodies. A tenure supervisory role of the panchayat bodies over the local MR dealers/distributors, exercised generally through the officials of the Food and Supplies Department does not amount to a contractual relation. There is, therefore, no legal bar for an M.R. dealer or distributor to be eligible for contesting elections to any panchayat body.

M.R.dealers/distributors are sometimes appointed simultaneously as Gratuitious Relief dealer/distributor when they enter into a contract with the Panchayat Samiti. In such event, the dealer/distributor is not eligible to contest election to any tier of Panchayat.

Yours faithfully,

Sd/-

( P. Ray )

Shri Dipak Rudra IAS,
Commissioner of Food &
Principal Secretary, to the
Govt. of West Bengal,
Food & Supplies Deptt.,
11A, Ghalib Street,
Calcutta - 700 087.
No. 1311-PM/O/III/2A-17/94  Dated  16.4.98

From  : Shri D. Chakraborty
        Dy. Secy. to the Govt. of West Bengal,

To    : The District Magistrate & District Panchayat
        Election Officer, Midnapur.

Ref   : Eligibility for contesting in Panchayat General

Sir,

I am directed to refer to No. 302/PHD dt. 15.4.98 and to state in clarification as follows :-

(a) Panchayat Tax Collectors : They are not eligible to contest in any election to a Panchayat as they are in contractual obligation with the Gram Panchayat as envisaged in clause (c) of section 8 of the West Bengal Panchayat Act;

(b) Instructor of Child Education Centre : They are eligible to contest as they are neither employees of the State Government nor of the Panchayat but work on a part time basis on an agreement with a local Organising Committee;

(c) Community Health Guide : It is understood that they are not regular employees under State Government nor under rule-making authority of the State Government and work with a fixed monthly remuneration of Rs. 100/- or so ; on this consideration, they are eligible to contest

(d) Anganwadi Worker and Helper : On the grounds as stated in para (c) above, they are eligible to contest

(e) Instructor of Child Labour School : On the grounds as stated in para (c) above, they are eligible to contest

(f) Primary School Teachers & High School Teachers : They are eligible to contest ; it is not understood why doubt has been raised in respect of these persons as they were contesting such elections on previous occasions also ;

(ga) Contractor working of Z.P./P.S./G.P. : They are not eligible in terms of clause (c) of section 8 of the Act as long as the contractor/agreement subsists ;

(gb) Contractor Working P.W.D., etc : They are eligible as there is no bar against persons having contractual obligation with the State Govt. in any Department ;

(h) Ration Dealers : They are eligible provided they are not simultaneously dealer relating to JRY or any other scheme administrated by any Panchayat in which case they are ineligible.

(i) Employees of Electricity Board : They are eligible to contest under the Act (whether there is any restraining order imposed by the Board on their employees, is a separate Issue)

(j) Job Worker/Supplier receiving monthly from Panchayat Body In view of the fact that they are under contractual obligation, they are not eligible unless contractual obligation terminates in the meantime;

.... 2
(k) Person Convicted in lower court but appeal is pending They are not eligible under the relevant order of the West Bengal State Election Commission;

(l) Tax defaulter in paying tax either to the Govt./ Panchayat: They are eligible as there is no contravening provision in law they are however liable to the removed under sections 11 (l)(c), 100(1)(c) and 145(1)(c) of the Act.

Yours faithfully,

( D. Chakraborty )
Dy. Secy. to the Govt. of West Bengal.

No. 1311/1(15)-PN/0/III/2A-17/94 dated 16.4.98.

Copy forwarded for information to the District Magistrate and Distric Panchayat Election Officer District (All except Midnapur & Darjeeling).

( D. Chakraborty )
Dy. Secy. to the Govt. of West Bengal.

No. 1311/1 PN/0/III/2A-17/94 dated 16.4.98.

Copy forwarded for information to the Dy. Secretary West Bengal State Election Commission.

( D. Chakraborty )
Dy. Secy. to the Govt. of West Bengal.
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development (Panchayat Wing)
Jessop Building (1st Floor), 63, N. S. Road
Kolkata-700 001

No. 3727/I/Panch/1A-15/93

From: D. Chakraborty, Asstt. Secy, to the Govt. of W.B.

To: Shri P.K. Chanda, Programme Officer, & Ex-Officio Assistant Secretary to the Govt. of West Bengal

Dated Calcutta, the..........24th December, 1993

Re: Bengal, implications if any for holding full-time Part-time job by Anganwadi Workers / Helpers.

Sir

I am directed to refer to your letter No. 4262-5W/35-145/93 dated 16.11.93 subject noted above and say that under the provisions of the Panchayat Act, a member is not eligible for an election to the office of the Sabhapati or the Sahakari Sabhapati of a Panchayat Samiti or the Sabhaadhipati, Sahakari Sabhaadhipati or Karmadhyakaha of a Sthayee Samiti of a Zilla Parishad as the case may be, if he holds any office of profit in such manner that shall or is likely to interfere with due exercise of his powers, functions & duties in the Panchayat body. No such restraining provision exists in respect of any other office in Panchayat bodies.

When the Anganwadi workers and helpers are engaged in Voluntary services on payment of honorariris and when such engagements are not likely to interfere with their responsibilities in Panchayat bodies, this Department has no objection to such engagements.

Yours faithfully,

(D. Chakraborty)
Special Officer (Law) & Lx-Officio Assistant Secretary to the Govt. of W. Bengal.
From: The Joint Secretary to the Govt. of West Bengal
To: The District Magistrate/Deputy Commissioner,.........................

Sub: Eligibility of certain categories of person to become members of Panchayat bodies

This undersigned is directed to say that Sections 8, 97 and 142 of the West Bengal Panchayat Act, 1973, lay down disqualifications of members of Gram Panchayat, Panchayat Samiti and Zilla Parishad respectively. Questions have arisen as to whether certain categories of persons are eligible to become members of the 3-tier Panchayat bodies in view of the provisions contained in the sections referred to above.

2. The undersigned is directed to clarify that the following categories of persons, among others, are not eligible to become members of any tier of the Panchayat bodies:-

(i) Primary School teachers who are Govt. employees but are on deputation to district school board/teachers of special cadre and Govt. Sponsored Primary Schools, who are appointed by D.I. of Schools and remunerated from Govt. through him;

(ii) Chowkidars, Dafadars and Panchayat Tax Collectors;

(iii) Extra departmental post Masters/Peons under extra Departmental Post Masters;

(iv) Tahasildars/Tahasil Peons;

(v) Members of W.B.N.V.F./Home Guards while they are on active duty

(vi) Organiser and Cook-cum-helper under M.N.P, S.N.P, etc;

(vii) Pay masters/Muharrirs under N.R.E.P schemes so long as the work subsists;

(viii) Contractors under P.R. bodies; (ix) Lessees/pond keepers under Panchayats.

(ix) Lessees / pond keepers under Panchayats.

3. The undersigned is further to clarify that the following categories of persons, however, are not in eligible to become members of the 3-tier Panchayat bodies:-

(i) Govt. pension holders;

(ii) Political pensioners or old age pensioners;

(iii) Primary School teachers appointed by the District school board/teachers of Special cadre primary school, who were initially appointed by D.I. of schools but subsequently absorbed by District school Board;

(iv) Teachers and non-teaching staff of aided junior high and secondary schools, appointed by the respective managing committees;
(v) Teachers and non-teaching staff of Govt. Sponsored Colleges or private colleges under pay packets scheme;

(vi) Employees of a University;

(vii) Employees of Govt. aided institutions including Madrassas;

(viii) Employees of a municipality or a corporation;

(ix) Employees of Co-operative Societies;

(x) Employees of Nationalised Banks;

(xi) Employees of Central Govt. undertakings or State Government undertakings like West Bengal State Electricity Board, West Bengal comprehensive area Development Corporation, West Bengal Forest Development Corporation etc.;

(xii) Librarians of Rural Libraries;

(xiii) Casual workers under N.R.E.P schemes without right of continuity;

(xiv) M.R./G.R. dealers;

(xv) Contractors under Govt., Semi Government, and local bodies other than Panchayats.

In this connection it may be noted that while there may not be any bar to the employees of a municipal body, a Co-operative Society, a nationalised Bank, a Govt. undertaking, a private organisation etc. becoming members of any tier of the Panchayat bodies so far as the Panchayat Act is concerned, it will be the duty and responsibility of such intending candidates to make sure that they are not debarred from contesting this election as per their respective service conditions. Appointing authorities of this type of employees contesting the election are free to take action before, during or after the panchayat election as per the rules of their respective organisations. Returning Officers should clearly make this point known to all the intending candidates accordingly.

4. In this connection the undersigned is to state further that a person who has been convicted of an offence mentioned in clause (h) of Sections 8, 97 and 142 shall not be qualified to be a member of a Gram Panchayat a Panchayat Samiti or a Zilla Parishad. A question arises whether a person who has been convicted of such an offence but has prefered an appeal against such conviction will be eligible to become a member of a Panchayat body. The Government has been legally advised that such a convict will not be eligible to become a member of a Panchayat body unless and until the conviction is set aside in disposal of the appeal.

5. All Returning Officers in his district may be informed accordingly.

N. R. HALDER
Joint Secretary to the Govt. of West Bengal
Chapter - 3
Clarification relating to reservation of seats & offices for conduct of elections and other related issues

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3190/PN/O/I/1A-4/13</td>
<td>07.08.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification on issues relating to election of Office Bearers</td>
</tr>
<tr>
<td>2</td>
<td>1027/PN/O/I/1E-6/12 (Part-1)</td>
<td>12.03.2013</td>
<td>GP</td>
<td>Clarification regarding reservation of the Office Bearers</td>
</tr>
<tr>
<td>3</td>
<td>7352/PN/O/I/1E-6/12 (Part-1)</td>
<td>24.12.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding reservation of Office Bearers of GP &amp;PS</td>
</tr>
<tr>
<td>4</td>
<td>5841/PN/O/I/1E-6/12 (Part-1)</td>
<td>19.11.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding arrangement of seats for the SCs or STs or BCs in descending order</td>
</tr>
<tr>
<td>5</td>
<td>5801/PN/O/I/1E-6/12 (Part-1)</td>
<td>12.11.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding reservation of seats for the SCs / STs</td>
</tr>
<tr>
<td>6</td>
<td>5749/PN/O/I/1E-6/12 (Part-1)</td>
<td>08.11.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification reservation of the offices of Chairpersons</td>
</tr>
<tr>
<td>7</td>
<td>5549/PN/O/I/1E-6/12 (Part-1)</td>
<td>19.10.2012</td>
<td>GP</td>
<td>Clarification regarding reservation of seats for the SCs &amp; STs upto one-half of the total number of seats in GP</td>
</tr>
<tr>
<td>8</td>
<td>5485/PN/O/I/1E-6/12 (Part-1)</td>
<td>16.10.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding delimitation in connection with Panchayat General election, 2013</td>
</tr>
<tr>
<td>9</td>
<td>5253/PN/O/I/1E-6/12</td>
<td>08.10.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding certain provisions under the WB Panchayat Elections Rules, 2006</td>
</tr>
<tr>
<td>10</td>
<td>7002/PN/O/I/1A-1-06</td>
<td>27.09.2010</td>
<td>GP</td>
<td>Clarification on eligibility of holding dual post by Upa-Pradhan</td>
</tr>
<tr>
<td>11</td>
<td>938/PN/O/I/1A-6/05</td>
<td>18.02.2010</td>
<td>GP</td>
<td>Clarification for election of Pradhan in reserved category (Woman - SC)</td>
</tr>
<tr>
<td>12</td>
<td>698/PN/O/I/1A-6/05</td>
<td>10.02.2010</td>
<td>GP</td>
<td>Clarification for election of Upa-Pradhan in reserved category (ST)</td>
</tr>
<tr>
<td>13</td>
<td>2610/PN/O/I/1E-9/03</td>
<td>24.06.2008</td>
<td></td>
<td>Clarification regarding election of Office Bearers</td>
</tr>
<tr>
<td>14</td>
<td>3816/PN/O/I/1A-6/05</td>
<td>27.08.2009</td>
<td>GP</td>
<td>Clarification for election of Pradhan in reserved category (SC)</td>
</tr>
</tbody>
</table>
Memo No. 3190/PN/O/I/1A-4/13 Date : 07.08.2013

From : Special Secretary to the Government of West Bengal

To : The District Magistrate Dakshin Dinajpur

Sub : Clarification on issues relating to election of office bearers

Sir,

I am directed to refer to your No. 1442/DPRD dated 06.08.2013 on the above subject and to furnish the point-wise clarifications as follows -

1. The arranging of surnames in the ballot papers to be used in the elections to the post of Pradhan/Upa-Pradhan/Sahakari Sabhapati/Sahakari Sabhadhipati in terms of rules 3, 4 & 5 of the West Bengal Panchayat (Constitution) Rules, 1975 will be done in the same manner as is followed at the time of preparing the list of contesting candidates before the Panchayat election.

2. Under clause(b) of sub-rule (7) of rule 3 of the West Bengal Panchayat(Constitution) Rules, 1975, the members will record the vote by placing the mark ‘X’ in the place provided in the ballot paper opposite to the name of the candidate for whom he intends to vote. There is no scope for putting any other mark for the purpose. For putting the mark, a writing pen will be used by the members.

3. Drawing a corollary to the amended provisions of Explanation II appended to clause(d) of sub-section(3) of section 32A of the West Bengal Panchayat Act,1973, it is clarified that if two or more recognized political parties have equal number of members elected to the Gram Panchayat or a Panchayat Samiti, the leader of the recognized political party placed higher in sequential arrangement in the relevant notification issued by the Election Commission of India shall be chosen to be the leader of the opposition provided such leader did not cast his vote in favour of the winning candidate or has abstained from voting in the election of Pradhan or Sabhapati.

4. In terms of the provisions of the existing Rules, there is no provision for a member of a Panchayat body to propose her/himself as a candidate for election to the office of Pradhan/Upa-Pradhan/Sahakari Sabhapati / Sahakari Sabhadhipati / Sahakari Sabhadhipati.

Thanking you

Yours faithfully

Sd/-

Special Secretary to the Government of West Bengal
Memo No. 3190/1(17)/PN/O/I/IA-4/13

Date: 07.08.2013

Copy forwarded for information & necessary action to the District Panchayat & Rural Development Officer at Howrah

Yours faithfully

(D.K.Pal)
Special Secretary to the Government of West Bengal
From: D.K. Pal  
Special Secretary to the  
Government of West Bengal

To: The Secretary  
West Bengal State Election Commission

Sub: Clarification in the matter of reservation of office bearer sought by DPRDO, Hooghly

Sir,

I am directed to enclose a communication received from DPRDO, Hooghly seeking clarification in the matter of reservation of office bearer in connection with forthcoming Panchayat General Elections vide his No.500/P & RD dated 06.03.2013 and further directed by order of the Governor to clarify the issue raised in the above referred letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Where, in a Gram Panchayat only one seat has been reserved for BC category and that for BC (W), whether the office of the Pradhan for that Gram Panchayat can be reserved for BC category?</td>
<td>1. Since both men and women belonging to the Backward Classes are eligible to contest for the seat/office reserved for the Backward Classes, the office of the Pradhan of the Gram Panchayat can be reserved for the Backward Classes if any seat in that Gram Panchayat is reserved either for Backward Classes or Backward Classes (W).</td>
</tr>
<tr>
<td>2. If the answer is affirmative, then whether the person elected from that very seat reserved for BC(W) is to be elected Pradhan irrespective of her party affiliation and or belonging to majority or minority group of elected candidates, if no other BC candidate is elected in that Gram Panchayat?</td>
<td>2. This Department will consider to clarify this issue at the appropriate time.</td>
</tr>
</tbody>
</table>

Yours faithfully,

Sd/- (D.K. Pal)

Memo No. 1027/1(1)/ PN/O/1/1E-6/12 (Part-1)  
Dated: 12.03.2013

Copy forwarded for kind information to the DPRDO, Hooghly.

Sd/- (D.K. Pal)
Sir

With reference to the above, I am directed by order of the Governor to clarify the issues raised in your letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Clarification is sought for as to how reservation of such specified category (STW &amp; BCW) of person can be carried over to the next such Gram where the said office is not required to be reserved for any category of person (where only the seats reserved for ST/SC/BC are considered for such reservation? [Ref: Memo No. 1411/P &amp; RD dated 06.11.2012 of the Additional District Magistrate (P &amp; RD) South 24 Parganas]</td>
<td>1. In this regard, attention is drawn to the provisions stated under sub-rule (4) of rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975. In terms of the said provisions, the following procedure will be followed in the matter of carrying over the reservation of any specified category of persons under the situation in question.  i) Such reservation of the office of the Pradhan for STW or BCW, as the case may be, in that Gram where no seat or constituency of member is reserved for such specified category of persons will be deemed to be inoperative. This means that Gram will not be reserved either for ST or STW or BC or BCW as the case may be in the light of explanation made there in the said sub-rule that the expression specified category of persons also means and includes Scheduled Tribes (Women) and the Backward Classes (Women).</td>
</tr>
</tbody>
</table>
ii) Accordingly reservation for such specified category of persons i.e., STW or BCW, as the case may be, will be carried over to the next Gram occurring the list of Gram arranged in ascending order of the serial number assigned to each of them. For the purpose of identifying an appropriate Gram for carrying over the reservation, the list arranged in ascending order of the serial number assigned to the Grams within the district will be taken up in consecutive order and on reaching the last number available, identification may again be taken up, if necessary, from the first serial number in the list.

iii) Here only one thing will be kept in mind that in such Gram where such reservation is carried over, one or more seats or constituencies for members are reserved for that specified category of persons for which the office of the Pradhan is required to be reserved. It does not matter whether such Gram occurs or not in the roster for reservation for that term.

iv) It also does not matter whether the office of the Pradhan in such Gram is not required to be reserved in accordance with rules for any category of persons on account of its not having more than five per cent population of the Scheduled Tribes or the Backward Classes, as the case may be, in respect of the total population in that Gram in terms of clause (a) (ii) of sub-rule (2) of Rule 2A, in which case permission of the Commission must be obtained in terms of clause (vii) of the said sub-rule.

v) The Gram from where such reservation has been carried over will remain eligible in this term of election for reservation, in accordance with rules, for any other category of persons.

vi) The calculation or exercise done at the earlier stage of reservation will remain unchanged and only a note in this regard for application of the provisions stated under sub-rule 4 will be kept on record.
2. Clarification is sought for as to how the reservation of offices of Upa-Pradhan will be done since only 77 offices are available for reservation of offices of Upa-Pradhan though a total of 233 no. of offices are required to be reserved for Upa-Pradhan out of offices of 310? [ Ref: Memo No. 1411/P & RD dated 06.11.2012 of the Additional District Magistrate (P & RD) South 24 Parganas]

3. Clarification is sought for “if after reserving one-half of the offices from SC, ST and BC for women, the required no. of offices are not available in the roster specified for the first term of election for reserving the remaining number of offices i.e. to match one-half of the total offices for women, then what procedure will be followed? [ Ref: Memo No. 1411/P & RD dated 06.11.2012 of the Additional District Magistrate (P & RD) South 24 Parganas]

2. The number of offices of Upa-Pradhan as are available will be reserved in terms of sub-rule(5) of rule 2A of the West Bengal Panchayati(Constitution) Rules, 1975, as amended and the number of offices determined under clause(a) or clause(b), as the case may be, of sub rule(l) will be deemed to be re-determined accordingly. No separate calculation needs to be done in this regard and only a note regarding a no. of offices available for reservation in terms of sub-rule (5) may be kept on record;

3. i) This is not stated whether this clarification is sought for in respect of making reservation to the offices of Pradhan & Sabhapati or Upa-Pradhan & Sahakari Sabhapati.

   ii) If it is related to reservation of offices of Upa-Pradhan & Sahakari Sabhapati, then the procedure stated in third proviso of sub-rule (2)(b) of rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975 as amended will be followed keeping in mind the provisions stated under sub-rule(3), (4) and (5), wherever applicable.

   iii) If after reserving one-half of the offices of the Pradhan or the Sabhapati, as the case may be, from SC, ST and BC for women, the required no. of offices are not available in the roster specified for the first term of election for reserving the remaining number of offices for women i.e. to match the one-half of the total offices reserved for women, then the remaining number of offices will be reserved for women from the offices available in the list selecting every third office in each occasion in terms of foot note of Schedule A of the West Bengal Panchayat;(Constitution) Rules, 1975 as amended. If this exercise does not solve the problem, then the District authority may be requested to submit the calculation sheet in this regard for further consideration of this department.
4. Whether the word “such specified category of persons” be applied only in respect of the word ‘women’ or the entire specific category like “Scheduled Tribes women”. For example, if the Chairperson is initially selected to be reserved for “Scheduled Tribes women”, and later on, it is found that no Constituency in the said GP/PS is reserved for “Scheduled Tribes women”, although there are seats reserved for “Scheduled Tribes” persons, then whether the office of the Chairperson shall remain reserved for “Scheduled Tribes” or not i.e. whether only the “women” part remain inoperative, keeping intact the words “Scheduled Tribes” or whether the inoperative part be applied to “Scheduled Tribes” too? [Ref: Memo No. 29/P/PGE’13 dated 22.11.2012 of the District Panchayat & Rural Development Officer, Malda]

4. Clarification given at para 1 above will also be followed in this regard.

i) However, in this regard, it is again reiterated that the word ‘such specified category of persons’ will be applied in respect of the ‘Scheduled Tribes Women’.

ii) If the Chairperson is initially selected to be reserved for “Scheduled Tribes women”, and later on, it is found that no Constituency in the said GP/PS is reserved for “Scheduled Tribes women”, although there are seats reserved for “Scheduled Tribes” persons, then such office of the Chairperson will also not remain reserved for “Scheduled Tribes” and the reservation of such specified category i.e. STW will be carried forward to the next Gram in the manner stated under Para 1 above.

Yours faithfully,

Sd/-

(D.K.Pal)

Memo No.7352/II(2)/PN/O/I/E-6/12 (Part-1)

Copy forwarded for kind information to:

1. The Additional District Magistrate (P & RD), South 24 Parganas.

2. The District Panchayat & Rural Development Officer, Malda

Sd/-

(D.K.Pal)
From: D.K. Pal  
Special Secretary to the  
Government of West Bengal

To: The District Panchayat & Rural Development Officer  
Purba Medinipur

Sub: Clarification regarding arrangement of seats for the Scheduled Castes or  
Scheduled Tribes or Backward Classes in descending order having same  
Per centage of population


Sir,

With reference to the above, I am directed by order of the Governor to clarify the issues raised in your above referred letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If more than one constituency of a Gram Panchayat or a Panchayat Samiti has 100 per cent of SC or ST or BC population per centage, what procedure will be adopted for arranging such constituencies in descending order in the lists to be prepared under rule 22 (2) (a) or 24 (2) (a) of the West Bengal Panchayat Elections Rules, 2006 as amended ?</td>
<td>1. In such cases, all the seats or the constituencies in question will be arranged in the same order in which the consecutive serial number to all such seats or the constituencies has been given following the provisions laid down under Rule 22 (1) (b) and Rule 24 (1) (c) for Gram Panchayat and Panchayat Samiti respectively.</td>
</tr>
</tbody>
</table>

Yours faithfully,

Sd/- (D.K.Pal)

Copy forwarded for kind information to:

1. The Secretary, West Bengal State Election Commission.
2. The District Magistrate ........................................ (All)

Sd/- (D.K.Pal)
From : D.K. Pal
Joint Secretary to the
Government of West Bengal

To : The District Magistrate, Cooch Behar

Sub : Clarification regarding reservation of seats for SC/ST etc.

Ref : No.797/IV-01 dated 08.11.2012 and No. 799/IV-1 dated 09.11.2012

Memo No. 5801/ PN/O/1/1E-6/12 (Part-1) Dated : 12.11.2012

With reference to the above, I am directed by order of the Governor to clarify the issues raised in your above referred letter as under :

1. Attention is drawn to the second proviso of sub-rule (1) of rule 22 of the West Bengal Panchayat (Elections) Rules 2006 as amended in this regard, a model calculation was circulated vide this department’s Memo No. 5549/PN/O/1/1E-6/12 (part-1) dated 19.10.2012 and based on the same the procedure adopted in first calculation shown in respect of Kuchibari GP under Mekhliganj Block and Petla GP under Dinhata-1 Block is found correct.

2. Further, attention is drawn to the fourth proviso of clause (e) of sub-rule (1) of rule 22 of the aforesaid Rules. According to it, when the total number of reserved seats for the SC and ST persons, taken together, exceeds fifty per cent of the total number of seats, the number of seats for each category shall be reduced in the proportion of the population of the SC and ST to the total population in that Gram in order to match the figure of one-half of the total number of seats in that Gram Panchayat. Thus, in the light of the above provision —

(a) in case of Kuchibari GP, the total number of seats is 17 and total number of seats to be reserved for SC/ST is 8. Now figure arrived at to reserve the seat for ST category is 0.99 which will ultimately lead to reservation of only one seat in favour of ST category. Since there is no scope to further reduce from this single seat, straightforward one seat will be reserved for ST category. Further, since the figure arrived at to reserve the seat for SC category is 12.44; the rest (8-1=7) number of seats will be reserved for SC category in order to match one-half of the total number of seats to be reserved for this Gram Panchayat.

(b) In case of Pelta GP under Dinhata Block, the total number of seats is 21 and total number of seats to be reserved for SC/ST is 10. Now figures arrived at to reserve the seat for ST category
is 0.60 which will ultimately lead to reservation of only one seat in favour of ST category. Since there is no scope to further reduce from this single seat, straightforward one seat will be reserved for ST category. Further, since the figure arrived at to reserve the seat for SC category is 11.44; the rest (10-1=9) number of seats will be reserved for SC category in order to match one-half of the total number of seats to be reserved for this Gram Panchayat.

(3) If any office of Pradhan/Sabhapati or Upa-Pradhan/Sahakari Sabhapati is selected for reservation for both ST and SC or BC, then the procedure as stated under clause (vi) of sub-rule 2 of Rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975 as amended will be followed. If any difficulty arises in application of the said provisions, then the same may be sorted out in the manner elaborated in this department’s earlier Memo No.5253/PN/O/1/1E-6/12 dated 08.10.2012 in respect of reservation of seats.

(4) Regarding the issue raised in your communication No. 799/IV-1 dated 09.11.2012, it is stated that 32 offices in the district which have not been reserved for the Pradhan under any category will be considered for reservation for Upa-Pradhan under different category in the prescribed manner. In this regard, the clarification issued by this department vides No.5749/PN/O/1/1E-6/12 (Part-1) dated 08.11.2012 may be referred to in case of any confusion.

Yours faithfully,

Sd/-
(D.K.Pal)

Memo No. 5801/1(1) PN/O/1/E-6/12 (Part-1) Dated : 12.11.2012

Copy forwarded for kind information to the Secretary, West Bengal State Election Commission.

Sd/-
(D.K.Pal)
From: D.K. Pal  
Joint Secretary to the 
Government of West Bengal

To: The Secretary,  
West Bengal State Election Commission  
18, Sarojini Naidu Sarani, Kolkata-700017

Sub: Clarification on certain points relating to reservation of the offices of Chairpersons


With reference to the above, I am directed by order of the Governor to clarify the issues raised by the District Panchayat Election Officer and District Magistrate, Jalpaiguri vide his No. 1307/P&RD dated 30.10.2012 as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If in any Gram Panchayat or Block, the office of the Pradhan or Sabhapati has reserved for General Women, then will the offices of Upa-Pradhan or Sahakari Sabhapati of that Gram Panchayat or Block be considered for reservation of ST/SC/BC category? Similarly, if in any Gram Panchayat or Block, the office of the Pradhan or Sabhapati has reserved for ST/SC/BC including SCW/STW/BCW, then will the offices of Upa-Pradhan or Sahakari Sabhapati of that GP or Block be considered for reservation for General Women?</td>
<td>1. Attention is drawn to the provisions laid down under sub-rule (3) of rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975, as amended. It is stated therein that for the purpose of reservation under clause (a) and clause (b) of sub-rule (1), preference shall be given to reservation of the offices of the Pradhan or the Sabhapati, as the case may be, and after such reservation, offices of the Upa-Pradhan or the Sahakari Sabhapati shall not be reserved in the same Gram or the same Block, as the case may be. The said clause (a) contains the provisions for reservation of offices for SC, ST and BC persons and the said clause (b) contains the provisions for reservation of offices for women including SCW, STW and BCW. Therefore, the above provisions clearly establish that in both the cases, the offices of the Upa-Pradhan or the Sahakari Sabhapati of that GP or Block will not be considered for reservation in respect of any category.</td>
</tr>
</tbody>
</table>
2. During reservation of offices of the Upa-Pradhan or the Sahakari Sabhapati, as the case may be, for any category, whether groups will be framed with all the Gram Panchayats, or Blocks coming into zone of consideration for that particular category or groups will be formed after keeping aside those Gram Panchayats where offices of Pradhan or Sabhapati have already been reserved for any category of persons?

3. If groups are formed with all the Gram Panchayats or Block coming into zone of consideration for any particular category and if in any group there are Gram Panchayats or Blocks available (not reserved for any category either for offices of Pradhan/Sabhapati or Upa-Pradhan/Sahakari Sabhapati) after reserving the required number of offices of Upa-Pradhan or Sahakari Sabhapati, as the case may be, for any particular category to be reserved from that group and in another group the number of Gram Panchayats or Blocks are less than the number of offices of Upa-Pradhan or Sahakari Sabhapati to be reserved for that category from that group, then whether will the number of offices of Upa-Pradhan or Sahakari Sabhapati to be reserved for that category be re-determined as per sub-rule (5) of rule 2A or any other process to be followed or whether the number of offices of Upa-Pradhan to be reserved for ST or SC will be re-determined as per sub-rule (5) of rule 2A, while there are Gram Panchayats which have not been reserved for any category are available in other groups?

2. Attention is drawn to the first proviso of sub-rule (3) of rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975, as amended. It is stated therein that, if in a Gram or Block, for any term of election, an office of Upa-Pradhan or Sahakari Sabhapati, as the case may be, to be reserved in accordance with the roster applicable where office of the Pradhan or the Sabhapati has already been reserved for the same term, such reservation of the office of the Upa-Pradhan or the Sahakari Sabhapati shall be deemed to have no effect and such reservation for that term of election shall be carried forward to the next Gram or Block in the same roster or, if no Gram or Block is available, in the same roster, in the Gram or Block occurring in sequential order in the roster valid for the next term of election. Therefore, this provision clearly establishes the fact that the groups will be formed with all the Gram Panchayats or Blocks coming into the zone of consideration for any particular category irrespective of the fact that any particular office has already been reserved for Pradhan or Sabhapati, as the case may be.

3. At first, the process for reservation in respect of offices of the Pradhan or the Sabhapati, as the case may be, will be completed. Thereafter, the process for reservation in respect of offices of the Upa-Pradhan or the Sahakari Sabhapati will be started. If at the end of the process, it appears that the required number of offices as determined for reservation in respect of the Upa-Pradhan or the Sahakari Sabhapati for any category is not available, then the process will stop there and it will not be reversed to start from initial stage. The available offices for reservation in respect of Upa-Pradhan or Sahakari Sabhapati following the prescribed procedure will only be reserved and the said number will deem to be re-determined accordingly in terms of sub-rule (5) of rule 2A.
4. Once the number of offices to be reserved are apportioned finally to each group of fifty with part group, if any, after notionally apportioned to each group of ten as mentioned in clause (iv) (b) of sub-rule 2 of rule 2A, in which group shall the roster be applied? In the group of fifty or ten? Or once the number of offices to be reserved are finally apportioned to each group of fifty or part group, is there any scope to apply the roster for group of ten as mentioned in clause (v) (a) of sub-rule 2 of rule 2A?

<table>
<thead>
<tr>
<th>Yours faithfully,</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sd/-</td>
</tr>
<tr>
<td>(D.K.Pal)</td>
</tr>
</tbody>
</table>

Memo No. 5749/1(18)/PN/O/1/1E-6/12 (Part-1) Dated: 08.11.2012

Copy forwarded for kind information to the District Magistrate ...........................................(All.)

| Sd/-             |
| (D.K.Pal)        |
From: D.K. Pal  
Joint Secretary to the  
Government of West Bengal

To: The Secretary,  
West Bengal State Election Commission  
18, Sarojini Naidu Sarani, Kolkata-700017

Sub: Clarification regarding reservation of seats for the Scheduled Castes and the Scheduled Tribes up to one-half of the total no. of seats in any Gram Panchayat


Sir,

With reference to the above, I am directed by order of the Governor to clarify the issues raised in your letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
</table>
| 1. What are the norms to be followed to reduce the proportion for reservation of seats for the Scheduled Castes and the Scheduled Tribes if figures following the principle of proportionate reservation for reserving the seats for the Scheduled Castes and the Scheduled Tribes exceed one-half of the total number of seats in any Gram Panchayat? | 1. Kind attention is drawn to 4th proviso to clause (e) of sub-rule (1) of rule 22 of the West Bengal Panchayat Elections Rules, 2006 as amended read with 4th proviso of sub-section (2) of section 4 of the West Bengal Panchayat Act, 1973 and the second proviso to section 2B of the West Bengal Panchayat Elections Act, 2003 as amended up to date. Therefore, this department is of the view that the norms to be followed in this regard will be best understood only by the following illustrations. Illustration -1: Suppose in a Gram Panchayat, a) no. of members determined is 20  b) SC population is 30%  c) ST population is 40%  
A. Now the first step of calculation is to arrive at the figure which may be used for reserving the seats for the SC and ST following the principle of proportionate reservation, i) Figure for reserving the seats for SC will be (30/100)×20=6 |
ii) Figure for reserving the seats for ST will be 
\[(40/100)\times20=8\]

B. Second step
i) No. of seats to be reserved for SC and ST, taken together, cannot exceed 10 in this case i.e., one-half of the total number of seats.
ii) Figure for reserving the seats for SC and ST arrives at \((6+8)=14\).
iii) Thus the figure to be reduced to match the seats to be reserved for the SC and ST is \((14–10)=4\)

C. Third step
i) Percentage of SC is 30%.
ii) Percentage of ST is 40%
iii) Proportion of SC : ST is 30:40 i.e., 3:4

D. Fourth step
i) Thus, the figure to be reduced in respect of SC is \((3/7)\times4=1.71\)
ii) The figure to be reduced in respect of ST is \((4/7)\times4=2.28\)
(Here attention is drawn to explanation 1 of sub-rule (1) of rule 22. According to it, all figures for calculation shall be taken up to the second place of decimal ignoring any digit after the second place of decimal altogether and this will be followed up to this stage.)

E. Fifth step
Now, the total no. of seats to be reserved
i) For SC : \((6–1.71)=4.29\) i.e., 4
ii) For ST : \((8–2.28)=5.72\) i.e., 6
(Here the attention is drawn to explanation II of sub-rule (1) of rule 22. According to it, for the final stage of calculation for arriving at the number of seats to be reserved, the digit in the second place of decimal, if any, shall be totally ignored, and the whole number in figure obtained shall be raised by one if the digit at the first place of decimal is not less than five while ignoring any digit below five at the first place of decimal)

F. Thus the total no. of seats to be reserved for the SC and the ST taken together arrives at 10 which is one-half of the total number of seats of the Gram Panchayat.
Illustration -II: Suppose in a Gram Panchayat, a) no. of members determined is 12. b) SC population is 43.2% c) ST population is 32.1%

A. Now the first step of calculation is to arrive at the figure which may be used for reserving the seats for the SC and ST following the principle of proportionate reservation.
   iii) Figure for reserving the seats for SC will be \((43.2/100)\times12 = 5.18\)
   iv) Figure for reserving the seats for ST will be \((32.1/100)\times12 = 3.85\)

B. Second step
   iv) No. of seats to be reserved for SC and ST, taken together, cannot exceed 6 in this case i.e., one-half of the total number of seats,
   v) Figure for reserving the seats for SC and ST arrives at \((5.18+3.85) = 9.03\)
   vi) Thus the figure to be reduced to match the seats to be reserved for the SC and ST is \((9.03-6) = 3.03\)

C. Third step
   iv) Percentage of SC is 43.2%.
   v) Percentage of ST is 32.1%
   vi) Proportion of SC : ST is 43.2 : 32.1

D. Fourth step
   iii) Thus, the figure to be reduced in respect of SC is \((43.2/75.3)\times3.03 = 1.73\)
   iv) The figure to be reduced in respect of ST is \((32.1/75.3)\times3.03 = 1.29\)

(Here attention is drawn to explanation 1 of sub-rule (1) of rule 22. According to it, all figures for calculation shall be taken up to the second place of decimal ignoring any digit after the second place of decimal altogether and this will be followed up to this stage.)
E. Fifth step

Now, the total no. of seats to be reserved

iii) For SC: (5.18-1.73)=3.4 i.e., 3

iv) For ST: (3.85-1.29)=2.5 i.e., 3

(Here the attention is drawn to explanation II of sub-rule (1) of rule 22.)

F. Thus the total no. of seats to be reserved for the SC and the ST taken together arrives at 6 which is one-half of the total number of seats of the Gram Panchayat.

Yours faithfully,

Sd/-

(D.K.Pal)

Memo No. 5549/1(18)/PN/O/1/1E-6/12 (Part-1) Dated: 19.10.2012

Copy forwarded for kind information to the District Magistrate .........................(All.

Sd/-

(D.K.Pal)
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, N.S. Road, Kolkata - 700 001

Memo No. 5485/ PN/O/1/1E-6/12 (Part-1) Dated: 16.10.2012

From : D.K.Pal
    Joint Secretary to the
    Government of West Bengal

To : The Secretary,
    West Bengal State Election Commission
    18, Sarojini Naidu Sarani, Kolkata-700017


Ref : No.2359/Pan dated 24.09.2012 of District Magistrate, Burdwan

Sir,

With reference to the above, I am directed by order of the Governor to clarify the issues raised by the District Magistrate, Burdwan in his above referred letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whether the areas under Balko &amp; Bengal Paper Mill were ever notified by</td>
<td>1. On the issue raised, a copy of the Notification No. 3841/1/Panch. Dated 25th February 1983 is hereby enclosed which will help in determining the areas falling within the jurisdiction of Jemari and Ballavpur Gram Panchayats under Raniganj Block. If any further clarification is required on this issue, then the further communication may be made by the district citing the name of mouzas. It may kindly be noted that all the previous notifications in connection with determination of area of Gram Panchayats have been issued with reference to the mouzas. Therefore, mouza reference to the polling station will facilitate this department to verify its previous notification, if required, any.</td>
</tr>
<tr>
<td>the P &amp; RD Department and whether the Polling Station No. 238 &amp; 239 under</td>
<td></td>
</tr>
<tr>
<td>Jemari Gram Panchayat and No. 260 &amp; 261 under Ballavpur Gram Panchayat of</td>
<td></td>
</tr>
<tr>
<td>Raniganj Block would be excluded for delimitation and reservation purpose?</td>
<td></td>
</tr>
</tbody>
</table>

GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, N.S. Road, Kolkata - 700 001
2. What will be course of action, if while determining the number of seats in a Gram Panchayat during delimitation, the resultant number stands either below 5 or above 30 which is contrary to the clause 4(2) if the WBPA, 1973?

2. In terms of section 4(2) of the West Bengal Panchayat Act, 1973, the total number of members of any Gram Panchayat cannot be ‘less than five’ or ‘more than thirty’. While determining the total number of members of any Gram Panchayat under section 12 of the West Bengal Panchayat Elections Act, 2003, the prescribed authority is required to have the above provision of the Act into consideration. If dividing the total voters of any Gram Panchayat by 900, the resultant number comes to ‘less than five’ or ‘more than thirty’, then in such case, the total number of the Gram Panchayat has to be fixed either at five or thirty, as the case may be. Further, based on the number of members of such Gram Panchayat so determined, the prescribed authority will divide the area of that Gram Panchayat into constituencies.

I am further directed to state that the District Magistrate, Burdwan may be guided accordingly and clarification made under para 2 above may be brought to the notice of all the concerned District Magistrates.

[A copy of the letter received from D.M. Burdwan is enclosed for ready reference.]

Yours faithfully,

Sd/-

(D.K.Pal)


Copy forwarded for kind information to the District Magistrate ............................................(All.)

Sd/-

(D.K.Pal)
Memo No. 5253/ PN/O/1/1E-6/12 (Part-1) Dated : 08.10.2012

From : D.K.Pal
Joint Secretary to the
Government of West Bengal

To : The Secretary,
West Bengal State Election Commission
18, Sarojini Naidu Sarani, Kolkata-700017

Sub : Clarification relating to certain provisions of the West Bengal Panchayat Elections Rules, 2006


Sir,

With reference to the above, I am directed by order of the Governor to clarify the issues raised in your letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If any seat is already reserved for ST, and if that very seat also becomes</td>
<td>1. Attention is drawn to the rule 2 (d) of rule 22, 24 and 26 of the said Rules. It is stated therein that in such a situation, reservation for the left out SC or BC seats or both, as the case may be, shall be made out of the seats coming next in order. It means that to reserve the required number of seats for SC or BC, all the seats coming into the zone of consideration shall be taken into account. If, barring the seat(s) already reserved for ST, the required number of seats cannot be reserved for SC or BC as the case may be, in accordance with the roster for the first term of election, then the remaining number of seats shall be reserved from the left out seats following the sequential order in which roster for any term of election is made. In case the required number of seats is not available in the zone of consideration following the sequential order, then the remaining number of seats shall be reserved from the roster specified for the second term of election.</td>
</tr>
<tr>
<td>that very seat also becomes eligible for reservation for SC or BC, as the case</td>
<td></td>
</tr>
<tr>
<td>may be, and if there is sufficient number of seats in the zone of consideration</td>
<td></td>
</tr>
<tr>
<td>for SC or BC, then how will the required number of seats for SC or BC be</td>
<td></td>
</tr>
<tr>
<td>reserved?</td>
<td></td>
</tr>
</tbody>
</table>

Government of West Bengal
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, N.S. Road, Kolkata - 700 001
2. If after reserving one-half of the seats from SC, ST, and BC for women, the required number of seats are not available in the roster specified for the first term of election for reserving the remaining number of seats i.e., to match one-half of the total seats for women, then what procedure will be followed?

**Illustration:** For determination of SC seats in a particular GP, if there are 9 seats or constituencies in the zone of consideration and they are arranged in descending order following sub-rule 2 (a) of rule 22 and 4 seats are to be reserved amongst them for SC.

i) Sl. no. of seats as arranged in descending order coming into the zone of consideration are 1,2,3,4,5,6,7,8,9

ii) Sl. no. of seats to be reserved as per roster for first term are 1,3,5,7

iii) But if seat having sl. no.3 is already reserved for ST, then seat no.3 shall not be reserved for SC and the fourth seat shall be reserved from amongst the next seats coming in the next sequential order in the roster as follows: 1,5,7,9

2. This issue has been very clearly explained under rule 3 (d) of rule 22, 24 and 26. Accordingly, in case the number of seats required to be reserved for women from amongst the seats not reserved under sub-section (1), (2) and (2A) of section 17 to match the one-half of the total number of seats, are not attained in accordance with the roster for the first term of election, then the required number of seats shall be reserved from the roster specified for the second term of election.

**Illustration:**

i) Say, in a Gram Panchayat, the no. of members to be elected is 18.

ii) Say seats are to be reserved for SC/ST/BC is 9.

iii) Not exceeding one-half of the total members are to be reserved for women including that of SC, ST and BC. Thus, total no. of seats to be reserved for women is 09.

iv) No. of seats to be reserved for women from amongst SC, ST, and BC in accordance with roster following the explanation as laid down in clause (f) of sub-rule (1) of rule 22 is 04
v) No. of seats to be reserved for women from amongst the seats not reserved for SC, ST and BC following the provisions laid down under rule 3 (b) of rule 22 is 9-4=5
vi) As only 4 out of 5 no. of seats to be reserved for women are available for reservation in accordance with the roster under the said situation, the 5th seat shall be reserved from the roster specified for the second term in terms of provisions laid down under rule 3(d) of rule 22.

Yours faithfully,

Sd/-

(D.K.Pal)
No. 7002/PN/O/I/1A-1/06  
Dated: 27.09.10.

From : Joint Secy, to the Govt. of West Bengal.

To : The District Panchayat & Rural Development Officer, Jaipaiguri.

Sub : Clarification to the eligibility for holding dual post by the Upa-Pradhan of Banchu Kumari Gram Panchayat within Alipurduar-I Block.

Ref : His no.864/P & RD dated 13.08.10.

The undersigned is directed to address him on the above mentioned subject and state that the post of the Upa-Pradhan of a Gram Panchayat has not yet been declared as the wholetime functionary.

So there is no bar for a Upa-Pradhan to hold the post of Asha Karmee/ Anganwadi Karmee.

However remuneration can be taken from one of the assignments.

Joint Secretary  
to the Govt. of West Bengal
From : Smt. Madhumita Ray  
Joint Secretary to the  
Government of West Bengal

To : The District Panchayat & Rural Development Officer,  
Birbhum

Sub :- Election of Pradhan in Daspalsa Gram Panchayat under Mayureswar-II Block in 
the district of Birbhum.

The undersigned is directed to send herewith a copy of letter of some members of Daspalsa Gram 
Panchayat which will speak for itself and to say that in the said Gram Panchayat the majority party do not have 
Woman (SC) member and the party in opposition has only one Woman (SC) member. The post of Pradhan is 
reserved for Woman (SC) and dereservation of office of Pradhan cannot be done under the existing provisions 
of the Constitution of India and the West Bengal Panchayat Act, 1973 as well as the West Bengal Panchayat 
Elections Act, 2003. So, the lone member of that Gram Panchayat belonging to Woman (SC) will be elected 
as Pradhan in that Gram Panchayat.

Madhumita Ray  
Joint Secretary  
to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোন্যন বিভাগ
৬৩, নেতাজী সুমিত্রা রোড, জেলা বিল্ডিং
কলকাতা - ৭০০ ০০১


প্রেরক :  মধুমিতা রায়
               যুক্ত সচিব
               পশ্চিমবঙ্গ সরকার

প্রতি :  সভাপতি,
                কাটোয়া - ১ নং পশ্চায়েত সমিতি,
                জেলা - বর্ধমান।

বিষয় :  গ্রাম পশ্চায়েত উপপ্রধান পদে নির্বাচন।

মহাশয়,

আদেশানুসারে উপযুক্ত বিষয়ে আপনার প্রেরিত গত ২৩.১১।০৯ তারিখের পিএন/কে-০৯ নং পত্রের প্রাপ্ত বীক্ষণীকরণ করে আপনাকে জানাই যে যেহেতু উপপ্রধানের পদটি তপূর্তিত উপজাতির প্রাথমিক জন্য সংরক্ষিত সেজন্য ঐ একমাত্র তপূর্তিত উপজাতির প্রাথমিক বিনা প্রতিপদিতায় ঐ উপপ্রধান পদে নির্বাচিত হবেন।

এই প্রসঙ্গে এই বিভাগের গত ০৬.০১.২০১০ তারিখের ৮৮/পিএন/ও/এক/১৭-৬/৯ নং পত্র বাতিল করা হল।

আপনার বিশ্বাস,
               যুক্তসচিব,
               পশ্চিমবঙ্গ সরকার

নং : ৬৯৮/১(২)/পি.এন/ও/এক/১৭-৬/০৫  তারিখ : ১০. ০২. ২০১০.

জাতীয় ও গ্রামোন্যন ব্যবস্থা অবলম্বনের জন্য প্রতিলিপি প্রেরিত হ’ল।

১। জেলা পশ্চায়েত ও গ্রামোন্যন অধিকার, বর্ধমান।
   ২। বৃক্ষ উদ্যান অধিকার, কাটোয়া - ১নং।

মধুমিতা রায়
               যুক্তসচিব,
               পশ্চিমবঙ্গ সরকার
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও প্রামাণ্য বিভাগ
জেলা বিলিং (তি-তল), ৬৩, এন.এস. রোড
কলকাতা - ৭০০ ০০১

শ্রাক সংখ্যা : ২৬১০/পিএন/ও/এক/১ই-৯/০৩
তারিখ ২৪। ০৬। ২০০৮

প্রেরক : ডঃ মানবেন্দ্রনাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

প্রতি : জেলা শাসক

................................................................. জেলা (সকল)

মহাশয়,

বিভিন্ন জেলা থেকে পদাধিকারী নির্বাচন প্রসঙ্গে সহ-যোগ্য নিয়ে আরও ব্যাখ্যা চাওয়া হয়েছে। ঐগুলি নীচে ব্যাখ্যা করা হলে:-

(১) জেলা পঞ্চায়েত আধিকারিক, বীরভূমের শ্রাক সংখ্যা-১৪৩৪২/পি তারিখ ২০.০৬.২০০৮। বিভিন্ন উপজাতির পঞ্চায়েত নির্বাচনের জন্য সংরক্ষিত পদে মনোনীত প্রার্থীদের তপ: জাতি / উপজাতির শাস্ত্রিতে প্রথম করেছিলেন। একজন মহিলা তপ: জাতি উপজাতি পেয়ে মনোনীত পত্র দাখিল করেও পরে তা প্রত্যাহার করেছেন। বিভিন্ন উপজাতির দেওয়া তপ: জাতির শাস্ত্রিতে বিভিন্ন মহিলাকে উপপ্রধান পদে সহযোগিতা করা যাবে কি?

উঃ- যে ব্যক্তিকে সহযোগিতা করার সম্প্রতি নির্বাচন প্রার্থী হওয়ার জন্য মনোনীত পত্র পেশ করে থাকেন - পরে ঐ মনোনীত পত্র তিনি প্রত্যাহার করে নিতে পারেন অথবা নির্বাচন প্রতিযোগিতায় প্রবৃত্তি করতে পারেন - এবং মনোনীত পত্র পেশ করার জন্য বিভিন্ন উপজাতির শাস্ত্রিতে লাভ করে থাকেন। তাহলে প্রথায় উপপ্রধান পদে নির্বাচনের সময় ঐ শাস্ত্রিতে প্রহরোগ্য বলে বিবেচিত হবে। কিন্তু ঐ ব্যক্তি যদি নির্বাচন প্রার্থী হওয়ার জন্য পূর্বে মনোনীত পত্র পেশ না করে থাকেন, তাহলে মহকুমা শাসকের কাছ থেকে পাওয়া তপ: জাতি / উপজাতির শাস্ত্রিতে প্রথায় প্রসন্ন করতে হবে।

(২) জেলা শাসক, বর্ধমানের শ্রাক সংখ্যা-৫৪৩/পঞ্চায়েত তারিখ ১৯.০৬.২০০৮।
(ক) স্মারক সংখ্যা-২৪৫৬/পিএন/৩/১ তারিখ ১০.০৬.২০০৮-এর ৫নং অনুচ্ছেদ উন্মেষ করা হয়েছে যে কর্মকর্তা পদপ্রাপ্তবার প্রকৃত সহ নির্বাচনে প্রতিদ্বন্দ্বিতা করবেন। কিন্তু পঁচিঃ বং পঞ্চম পঞ্চম (গঠন) নিয়মাবলী, ১৯৭৫ অনুযায়ী কর্মকর্তা নির্বাচনের প্রতীক সহ প্রতিদ্বন্দ্বিতার বিষয়ে কিছু বলা নেই।

উঃ- গ্রাম পঞ্চায়েত / পঞ্চায়েত সমিতি / জেলা পরিষদে পদাধিকারী নির্বাচনে ব্যাংক পেপারে কোন প্রতীক চিহ্ন থাকবে না [ পশ্চিমবঙ্গ পঞ্চায়েত (গঠন) নিয়মাবলী, ১৯৭৫-এর ফর্ম স ভাষ্য ]

(খ) উক্ত স্মারকের ১ নং অনুচ্ছেদে উল্লেখ আছে যে সহযোজিত সদস্য হয় মাস্টার মাঝে যদি নির্বাচিত না হন তাহলে তার সদস্যপদ বাতিল হবে। এই অবস্থায় কর্মকর্তা পদের জন্য নির্বাচন আবার অনুচ্ছেদ করতে হবে। এই নির্বাচনেও কি সহযোজনের বিষয় সম্পর্কিত ধারাটি কার্যকর হবে ? পূর্বে সহযোজিত সদস্যরা আবার কি সহযোজিত হতে পারবেন ?

উঃ- সদস্য সহযোজনের ব্যবস্থা শুধুমাত্র নির্বাচনের পর প্রথম সভায় পদাধিকারী নির্বাচনের জন্য করা যাবে। ছয় মাসের মধ্যে যদি আকারিক শুন্য আসন থেকে সহযোজিত সদস্যকে নির্বাচিত করে আনা না যায় তাহলে ঐ সহযোজিত সদস্য স্বতঃসিদ্ধভাবে অবসরারিত হয়েছেন বলে ধরে নিতে হবে। এরপর তাকে বা অন্য কোন ব্যাংকে পুনরায় সহযোজনের কোন সুযোগ নেই।

(গ) উপসমিতি অথবা স্থায়ী সমিতির সদস্যসংখ্যা নির্বাচনের সময় সহযোজিত সদস্যদেরও সংখ্যা বিবেচনা করতে হবে কিনা ?

উঃ- গ্রাম পঞ্চায়েত / পঞ্চায়েত সমিতি / জেলা পরিষদে যত জন সদস্য সরাসরি নির্বাচিত হয়ে এসেছেন ঐ সদস্য সংখ্যার ভিত্তিতে উপসমিতি / স্থায়ী সমিতি গঠন করতে হবে। যেহেতু সহযোজিত সদস্যকে অন্তর্ভুক্ত করার বিষয়টি একটি সামরিক ব্যবস্থা এবং ছয় মাসের মধ্যে অতিরিক্ত সদস্যপদটি থাকছে না, ঐ উপসমিতি / স্থায়ী সমিতি গঠনের সময় সহযোজিত সদস্যকে মোট সদস্য সংখ্যার জন্য বিবেচনা করা হবে না।

(ঃ) কৃষ্ণনগর - ২ নং গ্রামের বিদিও টেলিফোনে ব্যাপ্তি চেয়েছেন।

পঃ- প্রথম সভায় থেকে কর্তদিনের মধ্যে একটি আসনের শুরুতা তৈরী করতে হবে সহযোজিত সদস্যের ঐ আসনে নির্বাচনের জন্য ?

উঃ- প্রথম সভায় পর ছয় মাসের মধ্যে সহযোজিত সদস্যকে কোন শুন্য আসন থেকে
নির্বাচিত করে আন্তর সম্পূর্ন দায়িত্ব সংশ্লিষ্ট রাজনৈতিক দল এবং এই ব্যক্তির। সহযোদেশের পর যত তাড়াতাড়ি সত্বর সর্বদিক তিনমাসের মধ্যে জেলা স্বর থেকে এই শুরু আনন্দ্রের প্রতিবেদন রাজা নির্বাচন কমিশন এবং রাজা সরকারের কাছে না পৌঁছিয়ে হ্যাম্ব মাত্র এই নির্বাচন অনুশীত করা সত্যি না হতে পারে। তাই প্রথম সভা থেকে দুই মাসের মধ্যে সংশ্লিষ্ট রাজনৈতিক দলকে একটি আসন শুরু করা উচিত হবে। প্রথম সভা থেকে তিন মাসের মধ্যে ঐ শুরু আনন্দ্রের প্রতিবেদন সংশ্লিষ্ট জেলা নির্বাচন আধিকারিক এবং জেলা নামক মরফল্কের রাজা নির্বাচন কমিশন এবং রাজা সরকারের কাছে অবসর পাঠাতে হবে।

(৪) জেলা পঞ্চায়েত ও প্রাক্তন আধিকারিক, বার্বুডা স্বাক্ষর সংখ্যা-৯৩১ / পিএইচএন/ভাং ২৩.০৬.২০০৮।

(৫) স্বাক্ষর সংখ্যা-২৪৫৬ / পিএইচএন/০১ তাং ১০.০৬.২০০৮-এর অনুচ্ছেদ-১(৭) অনুযায়ী সহযোজিত সদস্যকে অন্যন্ত নির্বাচিত সদস্যের সঙ্গে সদস্য হওয়ার যোগাযোগ অর্জনের জন্য শপথ নিতে হবে। কিছু ভারতীয় সংবিধান এই ধরনের ব্যবস্থা যখন প্রাধানমণ্ডল রূপে কাউকে সহযোজিত করা হয়, তখন তিনি অংশী হওয়ার জন্য সংবিধানের অনুচ্ছেদ ৭৫(৫) অনুযায়ী রাষ্ট্রপতির কাছে শপথ নেন। পরে নির্বাচিত হলে অনুচ্ছেদ ১৯ অনুযায়ী রাষ্ট্রপতি বা তাঁর কোন প্রতিনিধির কাছে শপথ নেন। পরে নির্বাচিত হলে অনুচ্ছেদ ১৯ অনুযায়ী রাষ্ট্রপতি বা তাঁর কোন প্রতিনিধির (স্পীকার বা উপ-রাষ্ট্রপতি) কাছে সংসদের সদস্য হওয়ার জন্য শপথ গ্রহণ করেন। যেহেতু পঞ্চায়েতে আইনে পদাধিকারী, পদাধিকারী হওয়ার জন্য শপথ নেওয়ার কোন অবক্ষণ নেই, তাই নির্বাচিত হওয়ার পর সদস্য হওয়ার জন্য শপথ নেওয়া ও সদস্যের যোগাযোগ অর্জন করা ভারতীয় সংবিধানের পরিপক্ষই হতে পারে।

উঃ- লোকসভায় সহযোজিত করার যে ব্যবস্থা সংবিধানে আছে তা পঞ্চায়েতের ক্ষেত্রে প্রয়োজন নয়। পঞ্চায়েতের পদাধিকারী মনোনীত হয় না, তিনি ঐ পঞ্চায়েতের সদস্যদের দ্বারা নির্বাচিত হন। সহযোজিত সদস্য হিসাবে দায়িত্ব পালন করার জন্য তাঁর শপথ নেওয়া প্রয়োজন - এই রীতি আসাসংবিধানিক নয়। হ্যাম্ব মাত্র সব নির্বাচিত হওয়ার পর তাঁকে নির্বাচিত সদস্য হিসেবে পুনরায় শপথ নিতে হবে।

(৬) অনুচ্ছেদ- ১(৬) অনুযায়ী সহযোজিত সদস্য সাধারণ সদস্যের ন্যায় সকল দায়িত্ব পালন ও ক্ষমতা প্রয়োগ করবেন।

উঃ- পশ্চিমবঙ্গ পঞ্চায়েত নির্বাচন আইন, ২০০৩-এর ২০ নং ধারার বিধান খুব স্পষ্ট। সহযোজিত সদস্য সাধারণ সদস্যের ন্যায় সকল দায়িত্ব পালন ও ক্ষমতা প্রয়োগ করতে পারবে।

(৭) অনুচ্ছেদ- ১(৭) অনুযায়ী সহযোজিত সদস্যকে ছয় মাসের মধ্যে নির্বাচিত হতে হবে। নির্বাচিত হতে হলে, কোন একজন সদস্যকে পদত্যাগ করতে হবে। পদত্যাগ করার পর সংশ্লিষ্ট সময় উন্মুক্ত আধিকারিক -
জেলা শাসক - পঞ্চায়েত ও প্রামোর্যায়াদ দপ্তর মারফত, রাজ্য নির্বাচন কমিশনকে নির্বাচনের ব্যবস্থা করতে হবে। সমগ্র প্রক্রিয়াটি 6 মাসের মধ্যে শেষ করতে হবে। এমতাবাদে কৃত্রিম শুন্যস্থান সৃষ্টি করার জন্য, পদতালগুলির একটি নির্দিষ্ট সময়সীমা, সংক্ষিপ্ত রাজনৈতিক দলের প্রতি না থাকলে, সমগ্র প্রক্রিয়াটি 6 মাসের মধ্যে শেষ করা নাও সম্ভব হতে পারে।

উঃ- 3 নং প্রশ্নের উত্তরটি দেখতে হবে।

(খ) সহযোজিত সদস্য শপথ নিলে এবং সাধারণ সদস্যর ক্ষমতা অর্জন করলে ঐ প্রাম পঞ্চায়েতে 1 জন সদস্য আপাতত বেঁধে যাবে, যা নির্বাচন ক্ষেত্রের চেয়ে বেশী। অর্থাৎ পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৫-এর ধারা-৪ ও পশ্চিমবঙ্গ পঞ্চায়েত নির্বাচন আইন, ২০০৩-এর ধারা ১২-এর পরিপালনী। প্রাম পঞ্চায়েতে উপসমিতি গঠনের সময় সহযোজিত সদস্য সংখ্যা কি যুক্ত করা হবে?

উঃ- 2(গ) নং প্রশ্নের উত্তরটি দেখতে হবে।

জেলা পঞ্চায়েত ও প্রামেয়ভন আধিকারিক, বাঁকুড়া স্মারক সংখ্যা-১৩১/পি.আর.ডি তার ২৩.০৬.২০০৮।

ঃঃ- স্মারক সংখ্যা- ২৪৫৬/পিএন/৩/১ তার ১০.০৬.২০০৮-এর অনুমোদন-১(খ) অনুমোদন সংখ্যাগুলিই রাজনৈতিক দলকে নির্দিষ্ট কর্তৃপক্ষের কাছে দরখাস্ত করতে হবে। কিন্তু দরখাস্ত গ্রহণ হলে কিনা ঐ সদস্য কি ভাবে জানাবে? নির্দিষ্ট কর্তৃপক্ষ কি কোন চিঠি দিয়ে ঐ সদস্যকে সভায় আসার জন্য বলবেন? বললে কি ভাবে বলবেন?

ঃঃ- যে রাজনৈতিক দল সহযোজনের প্রস্তাব দিয়েছে, সেই দলের দায়িত্ব হলো প্রস্তাবিত ব্যক্তিকে প্রথম সভার জন্য প্রাম পঞ্চায়েত বা পঞ্চায়েত সমিতি বা জেলা পরিষদে উপস্থিতি করা। প্রিসাইডিং অফিসার, বি.ডি.ও বা মহকুমা শাসক বা জেলা শাসনকের কাছে জমা দেওয়া রাজ্য পত্রিকায় যার উপর ঐ কর্তৃপক্ষ সম্পূর্ণ জানিয়েছেন তাদের প্রতিলিপি প্রস্তাবিত ব্যক্তির হাতে দেবে। ঐ প্রতিলিপির ভিত্তিতে প্রস্তাবিত ব্যক্তি প্রথম সভায় অংশ গ্রহণ করবেন।

আপনার বিশ্বাস,
মানবৰক্তানাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

85
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও প্রানোয়ান বিভাগ (পঞ্চায়েত শাখা)
জেলাপ্রিলিং, ৬৩, নেতাজী সুভাষ রোড,
কলকাতা - ৭০০ ০০১

নং : ৩৮১৬/পিএন/ও/এক/১৭-৬/০৫

তারিখ : ২৭/৮/০৫

প্রেরক : মধুমিতা রায়
যুথ সচিব, পশ্চিমবঙ্গ সরকার

প্রতি : সভাপতি,
জেলা পঞ্চায়েত সমিতি,
জেলা - মুর্শিদাবাদ।

বিষয় : মুর্শিদাবাদ জেলার জলদী প্রক্রির অন্তর্গত চোয়াপাড়া গ্রাম পঞ্চায়েতে প্রধান নির্বাচন।

মহাশয়,

আদেশানুসারে উপযুক্ত বিষয়ে আপনার প্রেরিত গত ১৯/০৮/০৯ তারিখে ১০৭ নং পত্রের প্রার্থী হীরার করে আপনাকে জানাই যে যেহেতু সংখ্যাগরিষ্ঠ দলে কোন তৃপিলী জাতি প্রার্থী নেই, তাই অন্য কোন দলের তৃপিলী জাতি সদস্য প্রধান হতে পারবেন। যদি প্রধান নির্বাচনে কোন প্রার্থীর নাম প্রার্থিত না হয় তাহলে নির্বাচন স্থগিত থাকবে। সেক্ষেত্রে উপপ্রধান, উপপ্রধান-ইন-চার্জ হিসাবে প্রধানের দায়িত্ব পালন করবেন।

আপনার বিশ্বস্ত,
মধুমিতা রায়
যুথ সচিব, পশ্চিমবঙ্গ সরকার
# Chapter - 4

Clarification relating to constitution of Gram Panchayats

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4864/PN/O/I/1A-6/05</td>
<td>03.12.2014</td>
<td>GP</td>
<td>Clarification regarding meeting on no-confidence against Pradhan</td>
</tr>
<tr>
<td>2</td>
<td>183/PN/O/I/1A-5/2009</td>
<td>13.01.2014</td>
<td>GP</td>
<td>Clarification regarding leader of opposition</td>
</tr>
<tr>
<td>3</td>
<td>2278/PN/O/I/1A-6/05</td>
<td>29.04.2010</td>
<td>GP</td>
<td>Clarification for election of Pradhan in casual vacancy</td>
</tr>
<tr>
<td>4</td>
<td>501/PN/O/I/1E-4/03</td>
<td>01.02.2010</td>
<td>GP</td>
<td>Disqualification of members under Section 8 (c) of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>5</td>
<td>3577/PN/O/I/1A-1/06</td>
<td>12.08.2009</td>
<td>GP</td>
<td>Non-subscribing oath or affirmation by the elected members after the Panchayat General Election, 2008</td>
</tr>
<tr>
<td>6</td>
<td>3575/PN/O/I/1A-1/06</td>
<td>12.08.2009</td>
<td>GP</td>
<td>Non-compliance of provisions of section 197 of the WB Panchayat Act, 1973 (not taking an oath or affirmation before the competent authority)</td>
</tr>
<tr>
<td>7</td>
<td>2065/PN/O/I/1A-6/05</td>
<td>08.05.2009</td>
<td>GP</td>
<td>Clarification regarding joining of Pradhan of GP in his service while on leave from his service</td>
</tr>
<tr>
<td>8</td>
<td>1327/PN/O/I/1A-6/05</td>
<td>19.03.2009</td>
<td>GP</td>
<td>Clarification regarding leader in opposition</td>
</tr>
<tr>
<td>9</td>
<td>04/PN/O/I/1A-1/04 (Part-2)</td>
<td>01.01.2009</td>
<td>GP</td>
<td>Clarification regarding formation of Gram Unnayan Samiti and election of Secretary to the GUS</td>
</tr>
<tr>
<td>10</td>
<td>3157/PN/O/I/1E-9/2003 (Part-1)</td>
<td>01.08.2008</td>
<td>GP</td>
<td>Clarification regarding election of Sanchalaks of Upa-Samitis</td>
</tr>
<tr>
<td>11</td>
<td>3154/PN/O/I/1E-9/03 (Part-1)</td>
<td>01.08.2008</td>
<td>GP</td>
<td>Clarification regarding election of Sanchalaks of Upa-Samitis</td>
</tr>
<tr>
<td>12</td>
<td>2995/PN/O/I/1A-1/03 (Part-3)</td>
<td>22.07.2008</td>
<td>GP</td>
<td>Clarification regarding election of Sanchalaks of Upa-Samitis</td>
</tr>
<tr>
<td>13</td>
<td>2994/PN/O/I/1A-1/03 (Part-3)</td>
<td>22.07.2008</td>
<td>GP</td>
<td>Clarification regarding eligibility of ex-officio member for the election of Sanchalaks of Upa-Samitis</td>
</tr>
<tr>
<td>14</td>
<td>4901/PN/O/I/1A-1/06</td>
<td>13.11.2007</td>
<td>GP</td>
<td>Clarification regarding disqualification of Gram Panchayat Member</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>15</td>
<td>3678/PN/O/I/1A-1-04 (Part-1)</td>
<td>16.08.2007</td>
<td>GP</td>
<td>Formation of Functional Committee of GUS on Public Health</td>
</tr>
<tr>
<td>16</td>
<td>2485/PN/O/I/1A-1/2006</td>
<td>12.06.2007</td>
<td>GP</td>
<td>Clarification on whether a member of a GP can continue as a member after being appointed Homeopathy Doctor</td>
</tr>
<tr>
<td>17</td>
<td>2208/PN/O/I/1A-1/06</td>
<td>18.05.2007</td>
<td>GP</td>
<td>Clarification for filling of the casual vacancy of Pradhan -and disqualification of member under Section 213 A of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>18</td>
<td>236/PN/O/I/1A-1/2003 (Part-3)</td>
<td>17.01.2007</td>
<td>GP</td>
<td>Clarification on removal of a member of Upa-samiti</td>
</tr>
<tr>
<td>19</td>
<td>428/PN/O/I/1A-1-05 (Part-2)</td>
<td>02.02.2006</td>
<td>GP</td>
<td>Clarification regarding Gram Unnayan Samiti</td>
</tr>
<tr>
<td>20</td>
<td>2715(18)/PN/O/I/IA-I-03 (Part-3)</td>
<td>13.08.2004</td>
<td>GP</td>
<td>Clarification regarding Upa-Samiti</td>
</tr>
<tr>
<td>21</td>
<td>4711(17)/PN/O/I/IA-I/2003(Part-3)</td>
<td>23.12.2003</td>
<td>GP</td>
<td>Clarification regarding Upa-Samiti</td>
</tr>
<tr>
<td>23</td>
<td>5386/PN/O/I/1A-10/88 (Part-3)</td>
<td>17.11.2000</td>
<td>GP</td>
<td>Role of Prescribed Authority under section 213 A of the Panchayat act</td>
</tr>
<tr>
<td>24</td>
<td>1865/I/Panch/I/IA-13/94</td>
<td>01.08.1994</td>
<td>GP</td>
<td>Clarification regarding oath of elected members of Gram panchayats</td>
</tr>
</tbody>
</table>
From: D. K. Pal  
OSD & Ex-officio Special Secretary  
to the Government of West Bengal

To : The District Panchayats & Rural Development Officer,  
Jalpaiguri

Sir,

I am directed to refer to your letter No. 1736/P & RD dated 28.11.2014 and the letter No. 2900/XI dated 26.11.2014 of the Block Development Officer, Sadar Development Block, Jalpaiguri and to state that this is not clear from both the letters whether the meeting which was held on 26.11.2014 at Paharpur Gram Panchayat for discussion on No-confidence against the Pradhan of Paharpur Gram Panchayat was adjourned by the BDO, Sadar Block, Jalpaiguri & prescribed authority in terms of sub-section (4) of section 12 of the West Bengal Panchayat Act, 1973 citing the reason beyond his control or the same was cancelled by the presiding officer in terms of sub-rule (4) of rule 5B of the West Bengal Panchayat (Constitution) Rules, 1975 on the ground that the quorum could not be formed even after waiting for one extended hour from the hour appointed for the meeting.

Therefore, I am further directed to state that if the meeting in question was adjourned by the prescribed authority in terms of sub-section (4) of section 12 of the Act, the another meeting will be convened by the prescribed authority afresh immediately after being satisfied that the reason, for which the earlier meeting was adjourned, has become under control. If the earlier meeting was cancelled by the presiding officer in terms of sub-rule (4) of rule 5B of the West Bengal Panchayat (Constitution) Rules, 1975, the provisions stated under sub-section (11) of section 12 of the Act will be applicable.

I am also directed to request you to ascertain the actual position in the light of the provisions stated above and to take an appropriate step accordingly.

Yours faithfully,

(D.K.Pal)
Memo No. 183/PN/O/1/1A-5/2009  
Dated : 13.01.2014

From: D.K.Pal  
Special Secretary to the  
Government of West Bengal

To : The District Panchayat & Rural Development Officer  
Purulia

Sub : Clarification regarding leader of opposition at Gourangdih Gram Panchayat under Kashipur Development Block

Ref : Memo NO.1156/GP dated 25.11.2013

Sir,

I am directed to refer to your above-mentioned letter No. and to state that since a member belonging to CPI, on being proposed by a member belonging to CPI (M), was elected to the office of the Pradhan, both the said parties cannot be considered as recognized political parties in opposition in the Gaurangdih Gram Panchayat in the light of the ‘Explanation 1’ given under sub-section (3) of section 32 A of the West Bengal Panchayat Act, 1973. In the analogy of the same explanation, the AITC and BJP can be treated as recognized political parties in opposition in the said Gram Panchayat and the leader of the AITC having largest number of members in the Gram Panchayat can be selected for the purpose of clause (d) of sub-section (3) of section 32 A of the West Bengal Panchayat Act, 1973.

Yours faithfully,

(D.K.Pal)
From: Smt. Madhumita Ray,
        Joint Sectary
to the Government of West Bengal

To : The District Panchayat &
        Rural Development Officer, Purulia

Sub : - Clarification for election of Pradhan in casual vacancy of Mukundopur Gram Panchayat in the district of Purulia.


The undersigned is directed to address him on the above mentioned subject and to state that section 9 (4) of the Panchayat Act, 1973 lays down that when (a) an office of the Pradhan falls vacant by reason of death, resignation, removal or otherwise or (b) the Pradhan is, by reason or leave, illness or other cause, temporarily unable to act, the Upa-Pradhan shall exercise the powers, perform the functions and discharge the duties of the Pradhan until a new Pradhan is elected and assumes office or until the Pradhan resumes his duties, as the case may be, whereas under section 13 of the Act ibid it is also laid down that in the event of removal of a Pradhan or an Upa-Pradhan under section 12 or when a vacancy occurs in the office of a Pradhan by resignation, death or otherwise, the Gram Panchayat shall elect another Pradhan or Upa-Pradhan in the Prescribed manner.

Under the solemn order dt.08.02.2010, of the Hon’ble High Court, there is no bar regarding election of a new Pradhan in the Mukundapur Gram Panchayat in the district of Purulia as per the existing law.

Under the circumstances, the undersigned is further directed to state that there is no bar to hold the election of a new Pradhan for filling up of casual vacancy of Pradhan, Mukundopur Gram Panchayat within Joypur Block.

Madhumita Ray
Joint Sectary to the
Government of West Bengal
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
(Panchayat Wing), Jessop Building,
63, N.S. Road, Kolkata - 700 001

No. 501/PN/O/I/IE-4/03 Dated: 01.02.2010

From: The Joint Secretary to the
Government of West Bengal

To : The District Panchayat and Rural Development Officer.
North 24 Parganas.

Sub : Disqualification of a member U/S 8(c) of the West Bengal Panchayat Act, 1973.

Ref :- His no. 77/DPO/XIX(D)/12/2009 (Pt. III) dt. 14.01.2010.

The undersigned is directed to address him on the above mentioned subject and state that since the son of Upa-Pradhan is a supplier of materials under NREGS and other purposes, he (son of Upa-Pradhan) has entered into a contract with that Gram Panchayat.

In terms of clause © of section 8 of the West Bengal Panchayat Act, 1973, a member of a Gram Panchayat shall be disqualified to be a member if he has directly or indirectly by himself or by his partner of employer of an employee, any share or interest in any contract with, by or on behalf of the Gram Panchayat.

Under the circumstances, the undersigned is further directed to clarify that since the son of the Upa-Pradhan enters into contract with Gram Panchayat for supply of materials, the Upa-Pradhan who is a member of Arthe O Parikalpana Upa-Samiti as well as a member of tender committee has indirectly share or interest in contract with Gram Panchayat. The argument of the Upa-Pradhan that his son is living separately from him and doing his business at his own will not give immunity to Upa-Pradhan, since the word ‘indirectly’ has a wide ramification.

Madhumita Ray
Joint Secretary to the
Government of West Bengal
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

No. 3577/PN/O/I/1A-1/06 Date: 12.08.09

From: M. Ray,
The Joint Secretary to the
Government of West Bengal.

To: The District Panchayat and
Rural Development Officer,
Cooch Behar.

Sub: - Non-subscribing oath or affirmation by the elected members after the Panchayat General Election, 2008.

Ref: - His no.399/III-6 dated 27.5.09.

The undersigned is directed to refer to the above mentioned subject and state that it has come to the
notice to this Deptt. that 2(two) members of Kurshamari Gram Panchayat within Mathabhanga-I Block did not
take oath within 6(six) months from the date of General Election to Panchayats in 2008 as per section 197 of
the West Bengal Panchayat Act, 1973.

Under clause (f) of sub-section(I) of section 11 of the West Bengal Panchayat Act, 1973 the prescribed
Authority after giving an opportunity to a member of a Gram Panchayat to show cause against the action
proposed to be taken against him may, by order, remove such members from office.

Under the circumstances, the Sub-divisional Officer, being the Prescribed Authority vide notification
no. 1827-PN dt : 7.2.1974 of the Panchayat Act; 1973 may issue show cause notice to the aforesaid members,
hear them and if he does not find sufficient reason for such action (not taking an oath or affirmation before the
competent authority in the Block Development Officer or any other officer authorized by him) remove them
from office.

Madhumita Ray
Joint Sectary to the
Government of West Bengal

No. 3577/1(2)/PN/O/I/1A-1/06 Date: 12.08.09

Copy forwarded for information and necessary action to the :
1. Sub-divisional Officer, Mathabhanga.
2. Block Development Officer, MathaBhanga-I

Madhumita Ray
Joint Sectary to the
Government of West Bengal
From: M. Ray,
The Joint Secretary to the
Government of West Bengal.

To: The District Magistrate
Purba Medinipur

Sub: - Non-compliance of provision of section 197 of the West Bengal Panchayat Act, 1973 by the members of Gram Panchayat.

Sir,

I am directed to refer to your letter no. l05l/PRD/XXIII-15/09 dt. 19.6.09 on the above mentioned subject and state that under, clause (f) of sub-section (1) of section 11 of the Act ibid, the Prescribed Authority after giving an opportunity to a member of a Gram Panchayat to show cause against the action proposed to be taken against him may, by order, remove such members from office.

So, the Sub-divisional Officer, being the Prescribed Authority under notification no. 1827-Panch dt.7.2.1974 of the Panchayat Act, 1973 may issue show cause notice to them, hear them and if he does not find sufficient reason for such action (not taking an oath of affirmation before the competent authority i.e. Block Development Officer of any other officer authorized by him) remove them the members in question from office.

Yours faithfully,
Madhumita Ray
Joint Sectary to the
Government of West Bengal

Copy forwarded for information and necessary to the:-
1) District Panchayat & Rural Development Officer, Purba Medinipur.
2) Subdivisional Officer, Haldia.
3) Block Development Officer, Nandigram-I.

Madhumita Ray
Joint Sectary to the
Government of West Bengal
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

No. 2065/PN/O/I/1A-6/05
Date : 08.05.2009

From : The Joint Secretary
to the Govt. of West Bengal

To : The District Panchayat and Rural Development Officer,
Murshidabad

Sub : Clarification regarding joining of Pradhan of Gram Panchayat in his service while on leave from his service

Ref : His no.473/En/Pan dated 16.03.2009

The undersigned is directed to address him on the above mentioned subject and to state that the office of Pradhan has been made whole time functionary since 2008. Shri Naba Kumar Sarkar, Pradhan of Choapara Gram Panchayat of Jalangi Block furnished a written declaration in Form (3A) as prescribed in rule 4(6) of the West Bengal Panchayat(Constitution) Rules, 1975. Now, it has been learnt from the Block Development Officer Jalangi that he has obtained leave from the Gram Panchayat for the period from 03.02.2009 to 03.05.2009 and joined in the post of Clerk of Choapara Durlaverpara Vidyaniketan.

Under the circumstances, prior to initiating action against the Pradhan under section 9(10) of the West Bengal Panchayat Act, 1973, he is requested to furnish a copy of letter no.177/Gen dated 20.02.2009 of the Upa-Pradhan, Choapara Gram Panchayat as referred to by the Block Development Officer, Jalangi and official confirmation from the Headmaster or the Secretary of Choapara Durlaverpara Vidyaniketan relating to joining of Shri N.K. Sarkar in the post of Clerk of that School and period of working in the post.

Sd/- M. Ray
Joint Secretary to the
Government of West Bengal

No. 2065/1(1)/PN/O/I/1A-6/05
Date : 08.05.2009

Copy forwarded for information and necessary action to the:

1. Block Development Officer, Jalangi, Murshidabad.
   P.o. Sahibrampure
   Dist. Murshidabad

Madhumita Ray
Joint Sectary to the
Government of West Bengal
Memo No. 1327/PN/O/I/1A-6/05

From: Smt. M. Ray
Joint Secretary to the
Govt. of West Bengal

To: The District Panchayat and Rural Development Officer,
Murshidabad

Sub : Clarification regarding Leader in Opposition.

The undersigned is directed to address him on the above-mentioned subject and to state that since the member of RSP has supported the candidature of INC member for the office of Pradhan, he cannot be a Leader-in-Opposition. Four (4) Independent members were absent in the meeting for election of Pradhan. So, those (4 Nos.) Independent members did not support the candidature of INC member for the office of Pradhan. Out of 4 Independent members, the senior most member in age will be the Leader-in-Opposition in Jasohari Anukha-II Gram Panchayat within Kandi Block.

Sd/- M. Ray
Joint Secretary to the
Government of West Bengal

Memo No. 1327/1(1)/PN/O/I/1A-6/05

Copy forwarded for information and necessary action to :

The Block Development Officer, Kandi, Murshidabad, with reference to his Memo No. 138 dated 05.01.2009.

Madhumita Ray
Joint Sectary to the
Government of West Bengal
From: Smt. M. Ray  
Joint Secretary to the  
Govt. of West Bengal  

To: The District Panchayat and Rural Development Officer,  
Purba Medinipur, Tamluk  

Sub: Clarification regarding formation of Gram Unnayan Samiti and election of Secretary to the Gram Unnayan Samiti.  

Sir,  

I am directed to refer to your No. 2322/PRD/XXII-11/08 dated 21.11.2008 on the above mentioned subject and to state that -  

1) for holding the meeting of Gram Unnayan Samiti priority will be given to the respective polling station of concerned Gram Sansad as venue of the meeting. If the polling station is not suitable, other public place(s) may be considered as venue. In this connection, this Department Order No. 6823/PN/O/I dated 23.12.2005 may be referred to.  

2) In terms of section 73(2) of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, a member amongst the members of Gram Unnayan Samiti shall be the Secretary of the Gram Unnayan Samiti in the first meeting of the Gram Unnayan Samiti.  

3) It was also laid down in order No. 3751/PN/O/I dated 07. 07. 2006 issued by this Department that if it appears that the first meeting of the Gram Unnayan Samiti is not held within 30 (thirty) days from the constitution of the Samiti, the Pradhan of the concerned Gram Panchayat after giving a notice of 7(seven) days shall convene the first meeting of the Gram Unnayan Samiti and take appropriate steps for election of the Secretary of the Gram Unnayan Samiti.  

Yours faithfully,  

Sd/-M. Ray  
Joint Secretary to the  
Government of West Bengal  

Copy forwarded for information and necessary action to:  
The District Panchayat and Rural Development Officer...........................................................(All)  

Joint Secretary to the  
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামীকায়ন বিভাগ
জেলাপ বিভাগ (দ্বিতীয়), ৬৩, এন. এস. রোড, কলকাতা - ৭০০ ০০১

নঃ ৩১৫৭/পিএন/ও/এক/১ই-৯/২০০৩ (অংশ-১)                    তারিখ : ০১.০৮.২০০৮

প্রেরক :  শ্রীমতি মধুমিতা রায়
         যুগ্ম সচিব
         পশ্চিমবঙ্গ সরকার

প্রতি : জেলা পঞ্চায়েত ও গ্রামীন আধিকারিক, জলপাইওড়ি

বিষয় : সঞ্চালক নির্বাচন সংক্রান্ত স্পষ্টকরণ।

প্রসঙ্গ : তাঁর পত্র নঃ ৩২২০/পিএন/আর.ডি তাম ১৭/০৭/২০০৮

উপরোক্ত বিষয়ে তাঁকে এই মর্মে অবগত করা হচ্ছে যে যদি দুজনের নাম সঞ্চালক হিসাবে প্রত্যাখ্যাত হয় এবং ঐ প্রজন্মের ক্ষেত্রে কোন সমাধান না পাওয়া যায় তবে ঐ ক্ষেত্রে সমাধান না পেলেও চলবে। এক্ষেত্রে দুজন প্রার্থীর মধ্য থেকে টস করে সঞ্চালক নির্বাচন করা যাবে।

আঃ- মধুমিতা রায়
         যুগ্ম সচিব
         পশ্চিমবঙ্গ সরকার

নঃ ৩১৫৭/১(১)/পিএন/ওএক/১ই-৯/২০০৩ (অংশ-১)                    তারিখ : ০১.০৮.২০০৮

অবগত ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রতিলিপি প্রেরিত হওয়া :-

জেলা পঞ্চায়েত ও গ্রামীন আধিকারিক
দক্ষিণ ২৪-পরগণা

যুগ্ম সচিব
পশ্চিমবঙ্গ সরকার

98
MEMO

GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

Memo No. 3154/PN/O/I/IE-9/03(Pt.-I) Date : 01.08.2008

From : M. Ray
        Joint Secretary to the
        Govt. of West Bengal

To : The District Panchayat and Rural Development Officer,
     Purulia

Sub : Clarification regarding Election of Sanchalok of an Upa Samiti of Gram Panchayat

Ref : His no. 663/GP dated 17.07.2008

The undersigned is directed to address him on the above-mentioned subject and to clarify the points seriatim.

1. If no member of an Upa-Samiti is available for seconding the name of a Sanchalok proposed, the requirement of seconding the proposal shall be dispensed with and the member proposed shall be declared elected as Sanchalok.

2. When no name was proposed in Election of Sanchalok, another meeting shall be convened for the aforesaid purpose.

M. Ray
Joint Secretary to the
Government of West Bengal
Memo No. 2995/PN/O/I/1A-1/03(Pt-III) Date: 22.07.2008

From: The Special Secretary to the Govt. of West Bengal

To: The District Panchayat & Rural Development Officer, Birbhum

Sub : Clarification regarding election of Sanchalak of the Upa-Samiti

Ref : His no. 15283/P dated 17.07.2008

The undersigned is directed to address him as the above mentioned subject and state that if the members of a Upa-Samiti are divided in two equal groups and both groups wish to contest for the election of Sanchalak, there may be a problem to propose or to second the name of the candidate(s). In that case, the matter should, initially be settled by consultation amongst the members of the Upa-Samiti concerned. If it is not solved through discussion, the Sanchalok of an Upa-samiti may be selected by lot in such manner as the Presiding Officer may deem fit.
From: D. Ghosh
Special Secretary to the
Govt. of West Bengal

To: The District Magistrate, Hooghly

Sub: Clarification regarding eligibility of Ex-officio Members to be elected as ‘Sanchalok’ of Upa-Samiti of Gram Panchayats

Sir,

I am directed to refer to your letter no. 1292/PAR . D dated 09.07.2008 on the above mentioned subject and to inform you that in terms of section 32A of the West Bengal Panchayat Act. 1973, the ex-officio members of the Gram Panchayat on being elected as a member of a Upa Samiti is also eligible for election as Sanchalak of that Upa-Samiti.

Yours faithfully,

D. Ghosh
Special Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the

1. Sub-divisional Officer (all) in the district of Hooghly
2. Block Development Officer. Polba-Dadpur / Chanditala - II Block

D. Ghosh
Special Secretary to the
Government of West Bengal
Memo No. 490/PN/O/I/IA-1/06

From : Shri D. Ghosh
      Joint Secretary to the
      Govt. of West Bengal

To : The District Panchayat & Rural Development Officer,
     Murshidabad

Sub : Clarification regarding disqualification of Gram Panchayat Member

Sir,

I am directed to refer to your letter no. 1291/Pn dated 25.09.2007 on the above mentioned subject and to clarify that a Gram Panchayat Member, if she/he is otherwise eligible under the guidelines of IAY to get such assistance and if her/his name is identified and recorded in the meeting of Gram Sansad can get such financial assistance. This is not a contract and it does not clash with clause (C) of section 8 of the Panchayat Act.

Yours faithfully,

D. Ghosh

Joint Secretary to the
Government of West Bengal
ORDER

Whereas it has been provided under clause (C) of sub-section (6) of section 16A of the West Bengal Panchayat Act, 1973 (West Bengal Act, XLI 1973) (hereinafter referred to as the said Act) that a Gram Unnayan Samiti shall be constituted in each Gram Sansad with such number of functional committees as may be required, in such manner as may be prescribed, having jurisdiction over the area of the Gram Sansad for ensuring active participation of the people in implementation, maintenance and equitable distribution of benefits with respect to such subjects as prescribed;

And whereas a Functional Committee on Public Health is required to be constituted in each Gram Unnayan Samiti to look after the public health matters;

Now, therefore, after careful consideration of the matter, the Governor, in exercise of the power conferred by section 212 of the said Act is pleased to direct that a Functional Committee on Public Health shall be constituted in each Gram Unnayan Samiti with the following members:

1. Elected Representative from the Gram Sansad (who is the ex-officio Chairman of the Gram Unnayan Samiti) - Chairman of the Functional Committee,
2. The person securing the second highest vote in the last election to the Gram Panchayat from the Gram Sansad area concerned (being the ex-officio member of the Gram Unnayan Samiti),
3. Secretary of the Gram Unnayan Samiti,
4. At least three women members to be selected by the Gram Unnayan Samiti from among its members,
5. Three members to be selected from among the Secretaries and Treasurers of the Women Self Help Groups from that Gram Sansad area,
6. Auxiliary Nurse-cum-Midwife and Anganwary Workers working in the Gram Sansad area concerned,
7. ASHA or link volunteer, if any, functioning in the Gram Sansad area.

The Governor has also been pleased to direct that the aforesaid functional committee so formed shall be in line with the guidelines of National Rural Health Mission, which stipulates at least 50% representation of women in the village Health and Sanitation Committee.

By order of the Governor

Sd/- M.N. Roy
Principal Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to the

1. Shri Chandan Sinha, Spl. Secretary, Health & Family Welfare Department, Government of West Bengal, Sasthya Bhavan, Salt Lake
2. Shri Asim Das, Family Welfare Commissioner, Govt of West Bengal, Sasthya Bhavan, Salt Lake, Kolkata
3. Commissioner, Panchayat & Rural Development Deptt, Panchayat Bhavan Kolkata-1
4. Additional Executive Officer of ________________________________ Zilla Parishad
5. District Panchayat & Rural Development officer of ________________ District
6. Block Development Officer & Executive Officer of ________________ Panchayat Samiti

He is requested to send a copy of this order to all Gram Panchayats within his jurisdiction.

7. Public Health Cell/ SRD Cell/ Budget Cell/ SHG Cell of this Department

Joint Secretary
Govt. of West Bengal
Memo No. 2485 - PN/O/I/1A-1/2006

From: Smt. M. Ray
          OSD and Ex-officio Deputy Secretary to the
          Govt. of West Bengal

To: The Addl. District Magistrate (Dev.)
       Purba Medinipur

Sub: Seeking clarification on whether a member of a Gram Panchayat can continue as a member after being appointed Homeopathy Doctor.

Sir,

I am directed to refer to your letter No. 592 / P & RD / XXIII -15/07 dated 04. 05. 2007, addressed to the Principal Secretary of this Department on the above noted subject and to state that as Shri Pranatosh Mahapatra, a member of Jerthan Gram Panchayat of Egra-I Block in the district of Purba Medinipur has been appointed Homeopathy doctor in the Charitable Dispensary of the said Gram Panchayat, he will be disqualified to be a member of the said Gram Panchayat under clause (b) of section 7 of the West Bengal Panchayat Elections Act, 2003.

In the circumstances, I am directed to request you to advise Sri Mahapatra to resign from membership of the said Gram Panchayat, otherwise his contractual service as Homeopathy doctor should be terminated by the Gram Panchayat.

Yours faithfully,

Sd/- M. Ray
          OSD and Ex-officio Deputy Secretary to the
          Govt. of West Bengal
Memo No. 2208 - PN/O/I/1A-1/06

Date: 18.05.2007

From: Smt. M. Ray
OSD and Ex-officio Deputy Secretary to the
Govt. of West Bengal

To: The District Magistrate
Birbhum


Sir,

I am directed to refer to your letter No. 03762 / I / P dated 16.03.2007 on the above mentioned subject wherein you sought the clarification as to which action should be taken first - disqualification of member under section 213A or filling up of vacancy in the office of the Pradhan or Upa-Pradhan under section 13 of the West Bengal Panchayat Act, 1973.

Though there is no specific instruction in the Act in this matter, natural justice implies that proceedings under section 213A shall start first and should be completed as early as possible. If the statutory period of 30 (thirty) days expire for the election of Pradhan / Upa-Pradhan, further extension of time may be allowed by the District Panchayat Election Officer under sub-rule (1) of rule 6 of the West Bengal Panchayat (Constitution) Rules, 1975.

Yours faithfully,

Sd/- M. Ray
OSD and Ex-officio Deputy Secretary to the
Govt. of West Bengal
Memo No. 236 - PN/O/I/1A-1/2003 (Pt. III)  Date: 17.01.2007

From:  Smt. M. Ray  
OSD and Ex-officio Deputy Secretary to the  
Govt. of West Bengal

To:  The Additional District Magistrate  
Purba Medinipur  
Tamluk

Sub :  Clarification on removal of a member of Upa-Samiti.

Sir,

I am directed to refer to your letter No. 777 / P&RD / XXIII -15/06 dated 17. 11. 2006 on the above-mentioned subject and to clarify the points therein seriatim.

1. ‘Existing members’ mean members in terms of sub-section (2A) of section 4 of the West Bengal Panchayat Act, 1973.

2. For removal of a member of Upa-Samiti, meeting will be convened under subsection (1) of section 16 of the Act. Procedure has been laid down in rule 5 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004.

3. For removal of a member or Sanchalak of an Upa-Samiti on the grounds other than those as mentioned in sub-rule (1) of rule 22 of the West Bengal Panchayat (Constitution) Rules, 1975 as amended upto June, 2004, the existing members of Gram Panchayat shall take a resolution for removal, carried by the majority of the existing members, at a meeting specially convened for the purpose. The Block Development Officer shall take action on the basis of resolution in terms of sub-rule (4) of rule 22 of the aforesaid rules.

Yours faithfully,

Sd/-  M. Ray  
OSD and Ex-officio Deputy Secretary to the  
Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চিমাঞ্চল ও প্রামোদ্যমন বিভাগ
পশ্চিমাঞ্চল শাখা, জেলা বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

নঃ ৪২৮/পি এন/এ/এক/১ এ-১/০৫ (অংশ-২)
তাঃ ২০২.২০০৬

আরকলিপি

বিষয়ঃ গ্রাম সংসদ স্তরে গ্রাম উদ্যোগ সমিতি গঠনের ক্ষেত্রে
উদ্যোগ বিভাগের প্রশ্নতত্ত্ব

উপরুপুর বিষয়ে ইতিমধ্যে প্রচারিত বিগত ২৭.০৫.২০০৫ তারিখের ২০৭/পি এন/এ/এক এবং ২৪.১০.২০০৫ তারিখের
৫৯৫৮/পি এন/এ/এক নার্সারি ও গতি শক্তি। ৬৭০৪/পি এন/এ/এক একবিং তারিখের ৬৭০৪/পি এন/এ/এক নার্সারির প্রধান গ্রাম শিক্ষার ক্ষেত্রে উদ্যোগ বিভাগে উদ্যোগ বিভাগের প্রশ্নতত্ত্ব আরো কিছু জিজ্ঞাসা প্রদান হল।

প্রশ্ন

(ক) গ্রাম উদ্যোগ সমিতির নির্বাচনের প্রাথমিক সমান সংখ্যক ভোট পেলে জরী প্রাথমিক হিসাবে করা থেকে প্রকাশিত করা হবে এবং ফলাফল কিভাবে যোগ্য করা হবে?

(খ) গ্রাম পঞ্চায়েত বা পঞ্চায়েত সমিতি থেকে কোন প্রকাশ রূপান্তরের জন্য অর্থনীতিক অনুসারে প্রভূত হলে তার সম্ভাব্য সূত্রপাত, যেমন - মাস্টার রোল, গ্রামপ্রান্ত সমিতির রাখন এবং স্বাধীন শাসনপত্র দাখিল করবেন, এই সম্পূর্ণ বন্ধ গ্রাম পঞ্চায়েত বা পঞ্চায়েত সমিতিতে দাখিল করতে হবে।

(গ) বেশি বিনিয়োগী কর্মী এবং পে-মাস্টার মূলক ব্যবস্থা চালু ছিল, তা গ্রামপ্রান্ত সমিতি দ্বারা প্রতিষ্ঠিত হবে কি না?

উত্তর

(ক) একাধিক প্রাথমিক সমান সংখ্যক ভোট পেলে অর্থনীতি সমান সংখ্যক সদস্য সমন্বয়ে প্রকাশিত করা যোগ্য হবে। ঐ নির্বাচনের প্রিন্টিং অফিস সিদ্ধান্ত গ্রহণ করেন কিভাবে তারিখে করবেন। প্রতিটি দিনের জন্যে সম্পূর্ণ জিজ্ঞাসা প্রদান হবে।

(খ) গ্রাম উদ্যোগ সমিতি যে সংসদ থেকে অর্থ পাচ্ছে প্রকল্প রূপান্তরের জন্য, বাজ শুরু হলে ঐ সংসদের সমস্ত অধিকার যেমন মাস্টার রোল, বিতরক ইত্যাদি দাখিল করবেন এবং ঐ সংসদের স্বাধীন শাসনপত্র দাখিল করবেন।

(গ) বেশি বিনিয়োগী কর্মী এবং পে-মাস্টার মূলক ব্যবস্থা গ্রামপ্রান্ত সমিতি দ্বারা প্রতিষ্ঠিত হবে। তবে আর্থিক শাসনের ভার সম্পর্কে গ্রামপ্রান্ত কর্মী বা পে-মাস্টার যা যা ব্যবহার করতে না। সরকারি কর্মী বা পঞ্চায়েত কর্মীরই কাজের পরিমাণ নির্ধারণ করার পর সরাসরি টাকা দিতে হবে।

মানববিনাশকর রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

108
From: OSD and Ex-officio Dy. Secy. to the Govt. of West Bengal
To: The District Panchayat & Rural Development Officer,
Howrah, Po & Dist.-Howrah

Sub: Replies to the various queries raised in connection with constitution of Upa-Samitis at the Gram Panchayat level.

In continuation of this Department order No. 3595/PN/O/I dated 8th October, 2003 and subsequent memo No. 4711(17)/PN/O/I dated 23.12.03 issued as clarification to the various queries raised in connection with Constitution of Upa-Samitis at Gram Panchayat level in terms of section 4 of the West Bengal Panchayat (Amendment) Act, 2003 (Section 32A of the Principal Act), the undersigned is directed to clarify a number of further queries as received from different districts as follow.

<table>
<thead>
<tr>
<th>Queries</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If the name of the leader of the opposition political party is not available within the specified time-limit, the selection of the Leader of opposition could be held beyond the specified time limit.</td>
<td>Following the proviso to section 213(3) of the W.B. Panchayat Act, 1973, the prescribed Authority (Block Development Officer) shall not refuse to accept or to rely on the documents furnished by the Leader merely on the ground that the resolution selecting the leader was not adopted within one month from the date of first meeting of Gram Panchayat. Unanimous election means that opposition members did not propose any candidate from their side and since there was no other candidate no election took place. That will not alter or affect the status of the opposition party in Gram Panchayat.</td>
</tr>
<tr>
<td>2. Whether the political party having the largest no. of members in the opposition will get the status of opposition party if the Prodhan and the Upa-Prodhan were elected unanimously.</td>
<td>According to the sequential order provided by the Election Commission of India in its notification No. 56/2003/J. S. III dated 22nd January, 2003 Bharatiya Janata Party will get preference over Indian National Congress and All India Trinamool Congress.</td>
</tr>
<tr>
<td>3. In a Gram Panchayat at there are three political parties in the opposition viz I.N.C., B.J.P., T.M.C., having equal no. of members. In this case I.N.C. and B.J.P are National Parties. So, from which party the leader of the opposition</td>
<td></td>
</tr>
</tbody>
</table>
Queries

4. Whether it will be acceptable if two political parties unitedly nominate the opposition Leader.

5. In an Upa-Samiti of a certain Gram Panchayat out of 4(four) members 2(two) members are of the same party and 2(two) belong to the opposition party. If one member of a political party proposes the name of another member of the same Party for the election of Sanchalok, there remains no possibility of seconding the name from the same party. In such a case, how will the be elected if it is not even seconded by any member belonging to the opposition Party.

6. The actual number of seats in a certain Gram Panchayat is 18 (eighteen ) and Ex-Officio members from Panchayat Samitis 3(three). If 2(two)members could not take oath due to unavoidable circumstance es which number is to be taken into account as the actual number of members of that Gram Panchayat 2l(twenty-one) or 19 (nineteen) in connection with Constitution of Upa-Samiti.

7. In a certain Gram Panchayat both A (Prodhan) and B (Upa-Prodhan) belong to the same party. But C (elected member) and D (elected member) belong to the another political party. New in case of election of Sanchalok, if the name of B is proposed by A but not seconded by C or D and in case of the name of C is proposed by D but not seconded by A or B, it is not possible to elect the Sanchalok, as the case may be how will the Sanchalok be elected ?

Clarification

No, it will not be acceptable

Initially, the matter should be settled by consultation amongst the members of the Upa-Samiti concerned, If not solved through discussion, the Sanchalok of an Upa-Samity may be selected by not in su manner as the Presiding Officer may deem fit/Rule 65(4) of th West Bengal Panchayat (Election Rules, 1974.

Number of members in an Upa-Samiti will depend upon the number of seats in a Gram Panchayat and not upon the existing members in a Gram Panchayat. In the particular case, since number of seats of that Gram Panchayat is 21 (twenty one) including ex-off: members, number of members in each Upa-Samiti will be 3 (three) excluding Predhan and Upa-Prodhan.

Selection of Sanchalok may be made by lot as suggested at SI. No. 5.

Yours faithfully,

Sd/- M. Ray

OSD and Ex-officio Deputy Secretary to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার

পঞ্চায়েত ও প্রামন্যন বিভাগ

৬৩, নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

ং ৪৭১১/(১৭) পিএন/এ/এক/১-১/২০০৩ (অংশ - ৩) তারিখ : ২৩.১২.২০০৩

প্রারম্ভ :- বিশেষ তারাপ্রশ্ন আমিলবক ও পদাধিকার বলে উপস্থিত, পশ্চিমবঙ্গ সরকার।

প্রতিষ্ঠান :- জেলা পঞ্চায়েত ও প্রামন্যন আমিলবক।

বিষয় :- গ্রাম পঞ্চায়েত মধ্য উপস্থিতি গঠনের বিষয়ে উপস্থিত বিভিন্ন জিজ্ঞাসার উত্তর।

পশ্চিমবঙ্গ পঞ্চায়েত (সংশোধনী) আইন, ২০০৩ বিধান হওয়ার পর ঐ (সংশোধনী) আইনের ৫ নং ধারা (মূল আইনের ৩২ক ধারা) অনুযায়ী গ্রাম পঞ্চায়েত মধ্য উপস্থিতি গঠন করা ব্যাপারমুলক। এ বিষয়ে ইতিমধ্যেই একটি পরিপক্ক নং ৩৫৯৫/পিএন/এ/এক তারিখ ৮.১০.২০০৩ প্রচার করা হয়েছে। ঐ আদেশের সাথে ধারাবাহিকতা বজায় রেখে উপস্থিত কিছু জিজ্ঞাসার উত্তর প্রদানের জন্য ইংরেজি লিখিত হল।

<table>
<thead>
<tr>
<th>প্রশ্ন</th>
<th>উত্তর</th>
</tr>
</thead>
<tbody>
<tr>
<td>১। কোন একটি উপস্থিতিতে ৪ জন সদস্যের মধ্যে ২ জন পদাধিকারী সদস্য এবং অন্য ২ জন নির্বাচিত সদস্য এবং তারা ২ জনকে ২ টি রাজনৈতিক দলে বিভক্ত হয়ে উপস্থিতির সজ্জন পদে নির্বাচিত হওয়ার জন্য বিশেষ অবস্থায় পরিবর্তনের কোন অংশের জন্য নিজেই তাঁর নাম প্রদান বা সমর্থন করতে পারেন কিনা ?</td>
<td>স্বীকৃতি কর্তৃক নিজের নাম, প্রার্থনা বা সমর্থন করা বিবিধতা থাক। উপস্থিতির সদস্যদের নিজেদের মাধ্যমে আলোচনা না করে প্রণীত উপস্থিত সমস্যার স্বাধীনতায় সমাধান করতে হবে।</td>
</tr>
</tbody>
</table>

২। (ক) গ্রাম পঞ্চায়েতের উপস্থিতিতে সদস্য নির্বাচনের ক্ষেত্রে ঐ গ্রাম পঞ্চায়েতের অন্তর্গত নির্বাচন ক্ষেত্র থেকে নির্বাচিত গ্রাম পঞ্চায়েত সমিতির সদস্যদের ভূমিকায় আছে কিনা ? | না।

(খ) শাসন উপস্থিতির সমাধান হওয়া কিনা ?

(গ) পঞ্চায়েত সমিতির বিভিন্ন স্থায়ী সমিতির কর্মধারক উপস্থিতির সদস্য বা সম্পাদক হতে পারবেন কিনা ?

(ঘ) নিম্নলিখিত সদস্য বা পদাধিকারী কন্তৃ উপস্থিতির সম্পাদক নির্বাচিত হতে পারবেন।

প্রধান -

উপপ্রধান -

(ক) হায়।

(খ) হায়।

(গ) হায়।

(ঘ) হায়।

(ঝ) অর্থ ও পরিকল্পনা উপস্থিতি ছাড়া সবগুলো উপস্থিতির সম্পাদক নির্বাচিত হতে আইনতঃ বাধা নাই। মহিলারা না হলে অর্থ উপস্থিতি এবং শাসন উপস্থিতির সমাপ্ত লিখিত উপস্থিতির বাহীত অন্য উপস্থিতিগুলির সমাপ্ত লিখিত হতে আইনতঃ কোন বাধা নেই তবে দুটির কোনো উপস্থিতির সম্পাদক হওয়া বাহীত নয়।

-২-
প্রশ্ন

উপসমিতির সাধারণ সদস্য।

৪। নারী উদ্যান ও সমাজকল্যাণ উপসমিতিতে মৌট সদস্যের অর্থনৈতিক সদস্য মহিলা হবে। যদি ঐ সমিতিতে অর্থনৈতিক সদস্য না হন তবে কি ব্যবস্থা গৃহীত হবে?

৫। পার্থিব উপসমিতি বালিতে অন্য কোন উপসমিতি গঠন করা যাবে কিনা?

৬। কোন প্রশাসন যদি মূর্ত রাজনৈতিক দলের সদস্য সংখ্যা সমান হয় ও যদি কোন একটি দল থেকে প্রধান ও অপর দল থেকে উপপ্রধান কার্যকারীর মাধ্যমে নির্বাচিত হন তবে কোন দলটি বিরোধী রাজনৈতিক দল বলে গণ্য হবে?

৭। গ্রাম প্রশাসন কার্যকারী বালিতে অন্য কোন বিভাগীয় সরকারী কার্যকারীকে কোন উপসমিতির সচিব হিসেবে নিযুক্ত করা হলে তিনি উক্ত দায়িত্ব পালন করতে বাধ্য কিনা? এবং এক্ষেত্রে সংক্ষিপ্ত বিভাগকে প্রশাসন ও গ্রামীণ বিভাগের পক্ষ থেকে যোগাযোগ করা হয়েছে কিনা?

উত্তর

প্রধান ও উপপ্রধান বালিতে গ্রাম প্রশাসনের অন্য কোন সদস্য অর্থ ও পরিকল্পনা উপসমিতি ছাড়া সর্বোচ্চ দুটি উপসমিতির সদস্য বা সম্মানকর্ম নির্বাচিত হতে পারবেন।

৪। পশ্চিমবঙ্গ প্রশাসন অন্যরাও যার (৩) উপপ্রধান (৬) অনুচ্ছেদ অনুযায়ী নারী, শিশু উদ্যান ও সমাজকল্যাণ, উপসমিতিতে নির্বাচিত সদস্যদের মধ্যে কমপক্ষে অর্থনৈতিক সদস্য অনশী মহিলা হবে। প্রধান এবং উপপ্রধান পুরুষক উপপ্রধান (৬) অনুচ্ছেদ অনুসারে পদাধিকার গঠন লাগু সদস্য। তাই প্রধান এবং উপপ্রধান মহিলা না হলেও উপপ্রধান উপসমিতিতে (৬) অনুচ্ছেদ অনুসারে পদাধিকার বলে সদস্য হতে অসুবিধা নেই।

৫। সংস্থানীয় আইনের, ২০০৩ সংস্থানীয় সরকারের অনুমোদন সংস্করণে প্রয়োজন পার্থিব কোনো উপসমিতি গঠন করা যাবে।

৬। এক্ষেত্রে যে রাজনৈতিক দল থেকে প্রধান নির্বাচিত হয়েছেন সে দলটিকে শাসক দলরূপে গণ্য হবে এবং অন্য রাজনৈতিক দলটি বিরোধী দলের মর্যাদা পাবে।

৭। মুখ্য সচিব, পশ্চিমবঙ্গ সরকারের রাজসভার সদস্য বিভাগাধীকে (নঃ ১৪১৫/পি/২০১৩-১৯ তথা ২৪শ মে, ১৯৯৯) নির্দেশ দিয়েছেন যে সংসদের বিভাগাধীন তাঁদের দপ্তরে আধিকারিক। কমিশন যাতে পদাধিকারের কোন সূচনা করা হয় না শাসন প্রক্রিয়া প্রচারণা কর্মকালে ন্যায় দায়িত্ব পালন না থাকাকার। পরবর্তীকালে তাঁর বিভাগ থেকে অন্যান্য বিভাগগুলির সদস্য যোগাযোগ করা হয়েছে।

মুখ্যমন্ত্রী রায়

বিশেষ ভাবে প্রশাসন আধিকারিক ও পদাধিকার বলে

উপসচিব, পশ্চিমবঙ্গ সরকার।

ং ২৩, ১২, ২৩, ২০০৩

মুখ্যমন্ত্রী রায়

বিশেষ ভাবে প্রশাসন আধিকারিক ও পদাধিকার বলে

উপসচিব, পশ্চিমবঙ্গ সরকার।

নঃ ৪৭১১/২ (২) পি এন/এক/১৫-১/২০০৩ (অংশ - ৩)

অবশিষ্ট ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুমোদিত প্ররোচনা হল।

সমাপ্তি উদ্যান আধিকারিক ............................................নামুর/একারা - ১ নং (সকল)
পশ্চিমবঙ্গ সরকার
পশ্চীন ও প্রামাণ্য বিভাগ
১১এ, কিরণ সংকর রায় রোড, কলকাতা-১০

নং ৮৯৪/পিএন/ও/সেল-১/১৫-৪/২০০১

প্রেক্ষা : - উপ-সচিব, পশ্চিমবঙ্গ সরকার।

প্রতি : - কেলা পশ্চিমায় ও প্রামাণ্য আধিকারিক, দক্ষিণ নিমাড়পুর, বালুড়া অঞ্চল।

বিষয় : - প্রধান বা উপপ্রধানের আকাঙ্ক্ষিত শূন্য পদে নির্বাচন।

প্রস্তাব : - আদালতের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১

মহাশয়ঃ

আদালতের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১ তারিখে প্রধান সাবেক প্রধানের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১ তারিখে প্রধান সাবেক প্রধানের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১ তারিখে প্রধান সাবেক প্রধানের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১ তারিখে প্রধান সাবেক প্রধানের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১ তারিখে প্রধান সাবেক প্রধানের সাথে সংঘর্ষ প্রতিরোধ করে একটি প্রতিবেদন তারিখ ১৯.২.২০০১ তারিখে প্রধান সাবেক প্রধানের সাথে 

১) প্রধানের আকাঙ্ক্ষিত শূন্য পদে পূর্ণির জন্য বিবিসমৃত নির্বাচন সভা আয়োজন হলে যদি উপ-প্রধান পদে অফিসার সমন্বয়ের নাম নির্মাণ অনুযায়ী প্রস্তুতি ও সম্মিলন হয় এবং প্রস্তুতিতে সমন্বয়ের তারে আপত্তি না থাকে, তাহলে তারক নিঃসন্দেহে প্রাবণ হিসাবে প্রচলিত কোন বাধা নেই।

অনুরূপভাবে, উপপ্রধানের আকাঙ্ক্ষিত শূন্য পদে নির্বাচনের জন্য আয়োজন হলে যদি প্রধান পদে অফিসার সমন্বয়ের নাম নির্মাণ অনুযায়ী প্রস্তুতি ও সম্মিলন হয় এবং প্রস্তুতিতে সমন্বয়ের তারে আপত্তি না থাকে, তাহলে তারক নিঃসন্দেহে প্রাবণ হিসাবে প্রচলিত কোন বাধা নেই।

উপরের দুটি ক্ষেত্র উল্লেখ করে বলা হলো যে নির্বাচনের জন্য প্রচলিত পদে পূর্ণি প্রতিবেদন প্রক্রিয়া করে তারপর নতুন পদের দায়িত্বভার প্রচলনের পরামর্শ উপস্থাপনের পর, কোন কোন কোন কোন কোন কোন কোন কোন কোন কোন  কোন কোন কোন কোন কোন কোন কোন  

২) কোন একটি শূন্য পদ (প্রধান বা উপ-প্রধান) পূর্ণির জন্য নির্বাচন সভা আয়োজন করে নোটিশ দেওয়ার পর যদি প্রতিটি ফরমার পদ নির্বাচন শুরু হয়, —

ক) তাহলে আয়োজন প্রক্রিয়া সম্পন্ন পদে পূর্ণি করা যাবে না, তার জন্য নোটিশ দিয়ে আলাদা সভা আয়োজন করতে হবে,

খ) এই অবস্থায় প্রক্রিয়ার ৯ দিনের (৬) উপর নির্ধারিত প্রতিবেশী দায়িত্বভার প্রচলনের পর কোনো আদালতের উপর নির্ভর করে নির্নিয়ন্ত্রণ করানোর কারণ উপরিভাগের কারণ উপরিভাগের কারণ উপরিভাগের কারণ উপরিভাগের কারণ উপরিভাগের 

পাঠকদের কাছে বিবেচনা করা হয়েছে যে যদি কোনো পদের দায়িত্ব আয়োজন করায় তাহলে তার প্রতিবেদন প্রকাশিত হয় তাহলে তার প্রতিবেদনের পর বৈধতা স্বীকার করা হয়।

গ) উদ্দেশ্য পূর্ণনিষ্ঠা নির্বাচনসভা স্থান রাখার কারণ স্বীকার করা হয়। বলা হয়, উদ্দেশ্য নির্বাচন স্থান রাখার আইনের উপর নির্ভর করে আইননির্দেশ কাজ হবে।

১১৩
3) যদিও পশ্চিমবঙ্গ পঞ্চায়েত আইন বা পশ্চিমবঙ্গ পঞ্চায়েত (গঠন) নিয়মাবলীর কোথাও প্রাথমিক সম্পত্তি জানানোর প্রয়োজনের কথা বলা হয়নি, কেন্দ্র বিষয়ে পদ প্রহর করার সিদ্ধান্ত যে কোন নাগরিকের মৌলিক অধিকার। তাই খোলাপুলিভাবে সম্মতি জানানোর কোন প্রয়োজন না থাকলেও কোন সদস্য অধিভুক্ত প্রকাশ করলে তার প্রাথমিক পদ বিবেচিত হবে না। প্রস্তুতমে, কোন অনুপস্থিত সদস্যকেও নির্বাচিত করা যাবে না।

সংখ্যালং দ্বিতীয় উপায় আধিকারিক সহ সকলকে জানিয়ে দেওয়ার জন্য অনুরোধ জানানো হল।

আপনার বিশ্বাস,
ফিলিপ চক্রবর্তী
উপ-সচিব।

নং: ৮৯৪/১(১৮)/পিএন/৩/সেল-১/১৫-৪/২০০১

তারিখ: ২১.২.২০০১

অনুলিপি জাতার্থে ও সকলের অবগতি ও প্রচারের জন্য পাঠানো হল :-

১. জেলা পঞ্চায়েত ও প্রামোদ্যমন আধিকারিক, ........................................... জেলা
   (দক্ষিণ দিনাজপুর বাংলাদেশ)

২. আধিকারিক, পঞ্চায়েত ও প্রামোদ্যমন, পশ্চিমবঙ্গ।

৩. আধিকারিক, রাজ্য পঞ্চায়েত ও প্রামোদ্যমন সংস্থা, কল্যাণী।

ফিলিপ চক্রবর্তী
উপ-সচিব।
From: Sri D. Chakraborty  
Dy. Secretary to the Govt. of West Bengal

To: The District Panchayat & Rural Development Officer, Malda, P.O. & Dist. Malda.

Sub: Role of prescribed authority u/s 213A of the Panchayat Act.

Sir,

I am directed to refer to your No. 1614/5 dated 31.10.2000 on the above matter and to explain the position in the following paragraph.

In terms of sub-section (3) of section 213A of the Act, every Leader selected as such by the members belonging to a recognised political party in a given Panchayat or any independent member shall furnish to the prescribed authority a list of members and certain other documents. In terms of rule 4 of the West Bengal Panchayat (Members’ Disqualification) Rules, 1994 (copy enclosed for ready reference), the prescribed authority shall maintain a register for this purpose. Again, under sub-section (3) of section 213A ibid, and change at any time with respect to the information earlier given, shall be intimated by the Leaders or independent members to the prescribed authority. It is therefore clear that if the information are given in time and the records are maintained on this basis, there should be no problem on this matter.

It is further clarified that it is neither necessary to verify the signatures nor cause any enquiry as a matter of course about a communication claiming change of affiliation to a recognised political party when such intimation is received by the BDO as prescribed authority. However when the BDO has cause for any reasonable doubt about the signature or about the statement made, he may ascertain the veracity through an enquiry.

Although there is no specific provision in law, when the prescribed authority is satisfied about the communication, it is advisable that the Gram Panchayat is informed by him about the change(s) taking place.

Yours faithfully,

D. Chakraborty  
Dy. Secy. to the Govt. of West Bengal.

Copy forwarded for information and necessary action to the Director of Panchayats & Rural Development, West Bengal.

D. Chakraborty  
Dy. Secy. to the Govt. of West Bengal.
GOVERNMENT OF WEST BENGAL  
Department of Panchayats & Rural Development  
Panchayat Bhawan  
11A, K. S. Roy Road, Kolkata-1

No. 1865/1/Panch/1A-13/94.  
Dated : 01.08.94

From : The OSD & Ex-Officio Dy. Secy. to the Govt. of W. Bengal.
To : The Secretary, Howrah Zilla Parishad.
Sub : Oath of elected members of Gram Panchayats – Clarification regarding.
Ref : His letter No. 344 dated 16.6.94

The undersigned is directed to refer to his letter under reference and to say that an elected member of any Gram Panchayat / Panchayat Samiti / Zilla Parishad cannot participate or take his seat in the Gram Panchayat / Panchayat Samiti / Zilla Parishad meeting as the case may be, before taking his Oath u/s 197 of Act. His non-participation in a meeting on the above ground, may however be treated as absence from the meeting within the concept of sections 11, 100 & 145 of the Act as may be applicable provided he is given notice in each case. Consequently, if he remains absent in three consecutive meetings of the said Gram Panchayat / Panchayat Samiti / Zilla Parishad, as the case may be, his membership may be terminated by the prescribed authority in terms of the relevant provision of law.

Sd/-

OSD & Ex-Officio Dy. Secy. to the Govt. of W. Bengal.

No. 1865/1(35)/I/Panch/1A-13/94  
Dated : 01.08.94

Copy forwarded for information to the :-

1) Director of Panchayats, W. Bengal.
2) Secretary, ___________________ Zilla Parishad (all except Howrah)
3) District Panchayat Officer ___________________ (all)
4) Guard file of Call-I

Sd/-

OSD & Ex-Officio Dy. Secy. to the Govt. of W. Bengal.
## Chapter - 5

Clarification relating to constitution of Panchayat Samiti

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>506/PN/O/I/1E-4/13</td>
<td>06.02.2014</td>
<td>PS</td>
<td>Clarification regarding leader of opposition</td>
</tr>
<tr>
<td>2</td>
<td>3993/PN/O/I/1E-4/13</td>
<td>21.11.2013</td>
<td>PS</td>
<td>Clarification on opposition party</td>
</tr>
<tr>
<td>3</td>
<td>3651/PN/O/I/1E-4/13</td>
<td>25.10.2013</td>
<td>PS</td>
<td>Clarification regarding selection of leader in opposition</td>
</tr>
<tr>
<td>4</td>
<td>3539/PN/O/I/1E-4/13</td>
<td>07.10.2013</td>
<td>PS</td>
<td>Clarification regarding selection of members from recognised political parties in opposition in Sthayee Samitis</td>
</tr>
<tr>
<td>5</td>
<td>1409/PN/O/I/1A-1/2006</td>
<td>11.03.2010</td>
<td>PS</td>
<td>Clarification regarding leader of opposition</td>
</tr>
<tr>
<td>7</td>
<td>3023/PN/O/I/1A-6/05</td>
<td>06.07.2009</td>
<td>PS</td>
<td>Clarification on the membership after deletion of names from the electoral roll</td>
</tr>
<tr>
<td>8</td>
<td>3279/PN/O/I/1A-2/06 (Part-1)</td>
<td>27.07.2007</td>
<td>PS</td>
<td>Clarification on selection of Karmadhyaoksha of Matsya O Prani Sampad Bikash Sthayee Samiti of PS</td>
</tr>
<tr>
<td>9</td>
<td>3034/PN/O/I/1A-1/2003 (Part-4)</td>
<td>03.09.2004</td>
<td>PS</td>
<td>Clarification regarding selection of members in opposition in Sthayee Samitis</td>
</tr>
<tr>
<td>10</td>
<td>2816/PN/O/I/1A-1/2003</td>
<td>04.08.2003</td>
<td>PS</td>
<td>Clarification regarding formation of Sthayee Samitis of Panchayat Samitis</td>
</tr>
<tr>
<td>11</td>
<td>2132/PN/O/I/1E-9/2003</td>
<td>18.06.2003</td>
<td>PS</td>
<td>Empowering BDOs to convene first meeting of Panchayat Samitis for selection of Sabhapati &amp; Sahakari Sabhapati, formation of Sthayee Samitis, election of Karmadhyaokshas, taking of oath or affirmation where SDOs are not in a position for this purpose.</td>
</tr>
<tr>
<td>12</td>
<td>923/PN/O/I/3C-11/98</td>
<td>22.02.2001</td>
<td>PS</td>
<td>BDO and Jt. BDO shall attend the meetings of Panchayat Samiti</td>
</tr>
<tr>
<td>13</td>
<td>4796/PN/O/I/1A-10/88 (Part-2)</td>
<td>28.09.2000</td>
<td>PS</td>
<td>Clarification regarding contractual relationship with Zilla Parishad by a member of Panchayat Samiti</td>
</tr>
</tbody>
</table>
Memo No. 506/PN/O/1/1E-4/13 Date: 06.02.2014

From: D. K. Pal
Special Secretary to the
Government of West Bengal

To : The District Panchayats & Rural Development Officer,
Cooch Behar

Sub : Clarification regarding leader of opposition in Dinhata-1 Panchayat Samiti

Ref : Memo No. PRD/38 dated 15.01.14

Sir,

I am directed to refer to your above-mentioned letter No. and to state the following facts for facilitating you to arrive at a decision in the matter of issues raised in your said letter.

1. In terms of clause (bb) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973, leader of the recognized political party in opposition having largest number of members in the Panchayat Samiti in comparison with other recognized political parties in opposition shall be a member of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti. Panchayat Samiti means a Panchayat Samiti constituted under section 94 and it consists of both directly elected members as well as ex-officio members. Therefore, the leader of the recognized political party in opposition having largest number of members to be determined based on both directly elected members and ex-officio members will be the member of the Artha, Sansth, Unnayan O Parikalpana Sthayee Samiti. Since only the party-wise number of directly elected members has been mentioned in your above-referred letter, it is not possible to come to the conclusion in this regard at the moment. At the same time, it is also to be noted that only directly elected members will elect their leader from amongst themselves in terms of sub-section (3) of section 213 A of the West Bengal Panchayat Act, 1973. As such, the recognized political party in opposition having the largest number of members will be determined in terms of the provision stated above.
2. If the matter related to selection of leader of such recognized political party in the Panchayat Samiti is intimated to the prescribed authority and if the same is not in conformity with the provisions stated under clause (i), (ii) and (iii) of sub-section (3) of section 213 A of the Act, the matter related to representation of such leader of the recognized political party in the Artha, Sanstha, Unnayan O Parikalplana Sthayee Samiti will be kept pending.

3. Regarding representation of members in different Sthayee Samitis from the recognized political party in opposition, attention is drawn to the fifth proviso to clause (be) of subsection (2) of section 124 of the West Bengal Panchayat Act, 1973 which has made it mandatory that the members of the recognized political party shall jointly decide and intimate the Executive Officer of the Panchayat Samiti by a letter under signature of all such members, the name of the member or members, as the case may be, who shall represent the party as member or members of the Sthayee Samiti. The Executive Officer has to satisfy himself about the fulfillment of the above provisions before finalising such inclusion of members in any Sthayee Samiti.

Yours faithfully,

Sd/-

(D.K.Pal)
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Joint Administrative Building, HC-7, Sector-III
Bidhan Nagar, Kolkata - 700 106

Memo No. 3993/PN/O/1/1E-4/13 Dated: 21.11.2013

From: D.K. Pal
Special Secretary to the
Government of West Bengal

To: The Additional District Magistrate (Panchayat)
Howrah

Sub: Clarification on opposition party of Bally-Jagacha Panchayat Samiti

Ref: 961/PRD dated 08.01.2013

Sir,

With reference to the above, I am directed to clarify the issue raised in your above referred letter as under:

<table>
<thead>
<tr>
<th>Issues raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whether the 10 members of AITC shall be considered as opposition members of the Panchayat Samiti under the concept of explanation under section 124 (2) of the West Bengal Panchayat Act, 1973 or they may be considered as ruling party members as the candidate of AITC have won the contest and also no action was taken against those 10 members in terms of section 213 A ibid?</td>
<td>1. The spirit of the explanation cited suggests that since the Sabhapati belongs to AITC party, AITC cannot be considered as recognized political party in opposition irrespective of the fact that its 10 members did not cast their votes in his favour. This is true that in the analogy of the same explanation, those 10 members belonging to AITC, who did not cast their votes in favour of the winning candidate, who also belongs to AITC itself, fall apparently within the category of the opposition members. But the said ten members will not get the status of being the members of recognized political party in opposition for the purpose of consideration under clause (bb) and (bc) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973 in the light of fifth proviso to clause (bc) of the said section which has made it mandatory that the members of the recognized political party shall jointly decide and intimate the Executive Officer of the Panchayat Samiti by a letter under signature of all such members, the name of the member or members, as the case may be, who shall represent the party as member or members of the Sthayee Samiti. Since the Sabhapati also belongs to AITC itself and since based on it, AITC cannot be considered a recognized political party in opposition, the said 10 members of AITC cannot fulfill the mandatory requirement of above-mentioned provision.</td>
</tr>
</tbody>
</table>
2. Whether those 2 members belonging to the CPI (M) who cast their votes in favour of the winning candidate who is an AITC candidate, shall be considered as ruling party member under the concept of the above explanation? If so the concerned Panchayat Samiti will have no member in opposition.

2. In the light of explanation referred to above, those two members of CPI (M) who have cast their vote in favour of the winning candidate do not fall within the category of members in opposition. This fact suggests that, as of now, there is no member in opposition within the concept and meaning of the provisions cited above and this scenario will obviously not violate any provision of the Act. The Bally-Jagacha Panchayat Samiti will maintain status quo as stated above. The matter may be referred to this Department if any issue arises under the provisions of section 213A of the Act in due course and the intervention of this Department is required.

Yours faithfully,

Sd/-

(D.K.Pal)
Special Secretary to the Government of West Bengal

Memo No. 3993/1(17)/PN/O/1/1E-4/13

Dated: 21.11.2013

Copy forwarded for kind information to:

1. The District Panchayats & Rural Development Officer .................................................................
(All except Darjeeling District)

Sd/-

(D.K.Pal)
Special Secretary to the Government of West Bengal
Memo No. 3651/PN/O/1/1E-4/13 Dated: 25.10.2013

From: D.K. Pal
Special Secretary to the
Government of West Bengal

To: The Additional District Magistrate (ZP)
Nadia

Sub: Clarification regarding selection of leader in opposition in Ranaghat-II Panchayat Samiti under Nadia district

Ref: No. 2266/P & RD dated 21.10.2013

Sir,

I am directed to refer to your above-mentioned letter and to state that in terms of clause (bb) of sub-section (2) of section 224 of the West Bengal Panchayat Act, 1973, leader of the recognized political party in opposition having largest number of members in the Panchayat Samiti in comparison with other recognized political parties in opposition shall be a member of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti. Panchayat Samiti means a Panchayat Samiti constituted under section 94 and it consists of both directly elected members as well as ex-officio members. Therefore, the leader of the recognized political party in opposition having largest number of members to be determined based on both directly elected members and ex-officio members will be the member of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti. At the same time, it may also be noted that only directed elected members will elect their leader from amongst themselves in terms of sub-section (3) of section 213 A of the West Bengal Panchayat Act, 1973.

Yours faithfully,

Sd/- (D.K. Pal)
Special Secretary to the
Government of West Bengal

Memo No. 3651/I(18)/PN/O/1/1E-4/13 Dated: 25.10.2013

Copy forwarded for kind information to:

1. The District Panchayats & Rural Development Officer.

...............................................................District. (All except Darjeeling)

Sd/ (D.K. Pal)
Special Secretary to the
Government of West Bengal
Sir,

With reference to the above, I am directed to clarify the issue raised in your above referred letter as under:

<table>
<thead>
<tr>
<th>Issue raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whether any independent candidate may be selected as the opposition member of Artha, Sansth, Unnayan O Parikalpana Sthayee Samiti, if the member of any recognized political party in opposition is not available?</td>
<td>1. In terms of the provision stated under clause (bb) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973, leader of the recognized political party in opposition having largest number of members in the Panchayat Samiti in comparison with other recognized political parties in opposition shall be a member of the Artha, Sansth, Unnayan O Parikalpana Sthayee Samiti. In case no member of any recognized political party in opposition is available, there is no such provision to select any independent member in the said Sthayee Samiti.</td>
</tr>
<tr>
<td>2. At the time of selection of member in other Sthayee Samitis, whether the independent member would be selected after exhausting the members of recognized political parties?</td>
<td>2. No. The procedure and sequence of selection of members from the recognized political parties and independent members in opposition has been illustrated under Para 8 of guidelines issued by this Department vide No. 2685/I(17)/PN/O/IA-1/2003 dated 25.07.2003 (copy enclosed) which must be followed strictly in this regard.</td>
</tr>
</tbody>
</table>
3. In which case, whether second proviso of clause (b) of sub-section (2) of section 124 of West Bengal Panchayat Act, 1973 i.e., “Provided further that if the number of recognized political parties in opposition is less than the number of Sthayee Samitis, the independent candidates in opposition in Panchayat Samiti shall be members of the Sthayee Samitis for which no member of the recognized political parties are available and the member senior in age shall be placed as member in the Sthayee Samiti placed higher in the order of sub-section (1) would be followed?

| 3. This provision of the Act has already been explained in the Para quoted above. |

The copies of the guidelines issued earlier vide No. 2719/I(17)-PN/O/I/A-I/2003 dated 30.07.2003 and 2816-PN/O/I/A-I/2003 dated 04.08.2003 clarifying the issues related to selection of members from recognized political parties in opposition are enclosed for ready reference.

Thanking you.

Yours faithfully,

Sd/-

(D.K.Pal)

Special Secretary to the Government of West Bengal

Memo No. 3539/I(17)/PN/O/I/1E-4/13

Dated: 7.10.2013

Copy forwarded for kind information to:

1. The District Panchayats & Rural Development Officer,

................................................................. (All except Darjeeling District)

Sd/-

(D.K.Pal)

Special Secretary to the Government of West Bengal
From: Smt. Madhumita Ray  
Joint Secretary to the  
Government of West Bengal.

To: The District Panchayat and  
Rural Development Officer,  
Birbhum, Suri

Sub: Clarification regarding Leader of Opposition

Ref: His No. 2073/P dated 03.12.2009.

The undersigned is directed to address him on the above-mentioned subject and state that the definition of member-in-opposition has been explained in the explanation under the sixth proviso of sub-section(2) of section 124 of the West Bengal Panchayat Act. The members who did not cast vote or have abstained themselves from casting vote in favour of Sabhapati of the Panchayat Samiti shall be member-in-Opposition and their ‘Leader’ shall be a member of Artha Sanstha O Parikalpana Sthayee Samiti of Panchayat Samiti.

Madhumita Ray  
Joint Secretary to the  
Government of West Bengal
From: Smt. M. Ray,
Joint Secretary to the
Govt. of West Bengal.

To : SDO, Basirhat
North 24 Parganas


Sir,

I am directed to refer to your memo no. 226/Con dated 22.09.2009 and to give clarification to the queries as requested in your memo under reference.

(1) It is advised to settle the defection issue prior to holding the election of new Sabhapati.

(2) Out of 16 members of the Panchayat Samiti, 8 members have voted for the motion and rest 8 members have voted against the motion; so the majority pattern of voting cannot be ascertained in the instant case. The present situation in Hasnabad Panchayat Samiti attracts the provision of clause (b) of second proviso to sub-section (I) of section 213A.

(3) The application of the “Leader” of AITC of Hasnabad Panchayat Samiti does not satisfy the requirement of sub-section (3). But the second proviso to that sub section envisages that “the prescribed authority shall not refuse to accept or rely on the documents furnished by the Leader merely on the ground that the resolution selecting, the Leader was not adopted within one month from the date of first meeting of Panchayat or that the documents were furnished to him within 15 days from the date of such selection”. So the prescribed authority will entertain the application of the “Leader” and pass order as he deems fit under sub-section (II) of section 213A. even if the “Leader” sends the document at a later date.

I am further directed to say that the times as mentioned under sub section (9) and subsection (II) are the maximum time limit for enquiry as well as for passing the order. So the enquiry in respect of the complaint of the “Leader” and passing suitable order in respect of the petition may be completed before the date of election, which is scheduled to be held on 06.10.2009. If it is not possible under any circumstances to hold the election within 30 days from the date of casual vacancy, the District Panchayat Election Officer may by order allow further time under sub-rule (I) of rule (6) of the West Bengal Panchayat (Constitution) Rules. 1975 recording the reasons for such extension of time.

Yours faithfully,

Sd/-
Joint Secretary to the
Government of West Bengal
From: Dr. M. N. Roy, IAS  
Principal Secretary to the  
Government of West Bengal.

To: The District Magistrate  
Murshidabad

Sub: Clarification of the membership and portfolio of Shri Partha Pratim Sarkar from Kandi Panchayat Samiti

Sir,

I am to refer to the letter of some Uttam Chakraborty dated 15.06.2009 on the above mentioned subject and state that Shri Partha Pratim Sarkar was a voter of part no.86 of 68 Kandi A.C. in 2008 (voter list published on 31.07.2008). His name was deleted from the Electoral Roll published on 20.01.2009. Under section 5 of the West Bengal Elections Act, 2003 read with sub-rule (2) of rule 30 of the West Bengal Panchayat Elections Rules, 2006, the candidate’s name should be included in the Electoral Roll pertaining to the area of the Panchayat Samiti and in force on such date as the State Election Commissioner may declare for the purpose of an election and such person is an elector in relation to that Panchayat Samiti.

After deletion of his name from the concerned part of Electoral Roll, the person concerned no longer remains an elector in relation to the Panchayat Samiti and loses qualification in terms of clause (e) of section 5 of the West Bengal Panchayat Elections Act, 2003. So, the District Magistrate being the Prescribed Authority may take action for removing him after giving him an opportunity to show cause against the action proposed to be taken against him.

Under the circumstances, I am to request you kindly to submit a report on the action taken against Shri Partha Pratim Sarkar as stated above.

Yours faithfully,

M. N. Roy  
Principal Secretary to the  
Government of West Bengal
From: Dr. M. N. Roy, IAS
    Principal Secretary to the
    Government of West Bengal.

To: The District Magistrate, Birbhum
    District - Birbhum

Sub: Clarification on selection of the Karmadhyaksha, Matsy-O-Prani Sampad Bikash Sthayee Samiti
    of Murarai-II Panchayat Samiti in the district of Birbhum for training in A.N.M Course.

Sir

In reference to the Memo No. 10850 dt 27.06.07 on the subject, as above, I am to say that incumbent
selected for the post of 2nd ANM will have to undergo residential training for 18 months. A member of a
Panchayat Samiti including Karmadhyaksha of a Sthayee Samiti may get leave for 3 months in a calendar
year.

As a special case, Panchayat Samiti may sanction additional leave of a member for 365 days during her
tenure, and member concerned will not get any honorarium/allowance during this period. Exceeding
the period as above, Panchayat Samiti will not sanction any leave to its any member and if any member is found
absent exceeding the period of leave, legal actions may be taken against such member.

Hence it is clarified that if any member including Karmadhyaksha of a Panchayat Samiti being selected
for 2nd ANM proceeds to join the training course, she will have to resign from membership prior to joining
the training course.

This clarification will be applicable for member of a Gram Panchayat as well as Zilla Parishad.

Yours faithfully,

(M. N. Roy)
Principal Secretary to the
Government of West Bengal

Memo No. 3279-I(54)-PN/O/1/1A-2/06 (PT-1) Date: 27.07.2007

Copy forwarded for information to :-
1) The Commissioner, P & RD, Panchayat Bhavan, Kolkata - 700 001
2) Savadhipati ___________________________(all)
3) District Magistrate ______________________(all)
4) DPRDO ________________________________  (all)

(M. N. Roy)
Principal Secretary to the
Government of West Bengal
GOVERNMENT OF WEST BENGAL

Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, Netaji Subhas Road,
Kolkata - 700 001

Memo No. 3034-PN/O/I/1A-1/2003 (Part-IV) Date: 03.09.2004

From: Dr. M. N. Roy
Secretary to the
Govt. of West Bengal.

To: The District Magistrate
Birbhum

Sub: Clarification regarding selection of member in opposition in a Sthayee Samiti under section 124(2)(bc)

Sir,

The West Bengal Panchayat (Amendment) Act, 2003 inserted clause (bc) in section 124(2) of the West
Bengal Panchayat Act, 1973 and it laid down that “one member from each recognized political party in
opposition shall be selected to be a member of each of the Sthayee Samitis other than the Artha Sanstha
Urmayan O Parikalpana Sthayee Samiti:

Thereafter the West Bengal Panchayat (Amendment) Ordinance, 2003 was promulgated on November
6, 2003 which amended the clause (bc) in the following manner—
“One member from each recognized political party in opposition shall be selected to be a member of each of
the Sthayee Samitis other than the Artha Sanstha Urmayan O Parikalpana Sthayee Samiti, if no member in
opposition is elected in a Sthayee Samiti referred to in clause (b):”

So in a Panchayat Samiti where members from recognized political parties in opposition have been
elected under clause (b) of section 124(2) in each of the Sthayee Samitis other than the Artha Sanstha
Urmayan O Parikalpana Sthayee Samiti, further selection of member from recognized political party in opposition shall
not be required.

Where member was already selected under clause (bc) after the West Bengal Panchayat (Amendment)
Act, 2003 came into force; membership of that member stands terminated with effect from the date of
promulgation of the West Bengal Panchayat (Amendment) Ordinance, 2003 i.e. 6th November, 2003.

The clarification may be communicated to all concerned. Yours faithfully,
(M. N. Roy)
Secretary to the Govt. of W.B.

Copy forwarded for information to the District Magistrate _________________________
He is requested to communicate the clarification to all concerned.

(M. N. Roy)
Secretary to the Govt. of W.B.
পশ্চিমবঙ্গ সর্কার
পঞ্চায়েত ও প্রামোণমাণ বিভাগ
ঢি, নেতজী সুভাষ রোড, কলকাতা- ৭০০০০

ংঃ ২৮১৬-পি.এন./৪/১/১-২/২০০৩
তারিখঃ ৪ঠা আগষ্ট, ২০০৩

প্রকাশ
১. বিধানসভার ও লোকসভার সদস্যগণ ১৯৭৩ সালের মূল পঞ্চায়েত আইনের ৯৪(২) ধারা অনুসারে পঞ্চায়েত সমিতির পারিকল্পনাবলী সদস্য যদি তারা মাত্রা না হয়ে থাকেন। ঐ আইনের ১২৪(২) ধারা অনুসারে পারিকল্পনাবলী সদস্যগণ থাকবেন সমিতির সদস্য হিসাবে নিযুক্ত হতে পারবেন বিশ্ব কর্মসংস্থল পালন নিযুক্ত হতে পারবেন।

২০৩৩ সালের সংশোধনী আইনের ৮(২) ধারার (খ) অনুসারে ইচ্ছামত প্রিন্টিং প্রতিষ্ঠান-দলের একজন সদস্য স্বায়ত্ত সমিতির সদস্য হন। পারিকল্পনাবলী সদস্য এই ধরা অনুসারে অর্থ সংস্থা উদ্ধার ও পরিকল্পনা স্বায়ত্ত সমিতির বাণিজ্য অন্যন্য স্বায়ত্ত সমিতির সদস্য হতে পারবেন। পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ২১৩-এ(৩) ধারার উল্লেখিত নীতি অনুসারে বৃহত প্রিন্টিং প্রতিষ্ঠান-দলের (সরকারি নিযুক্তি সদস্য-সংস্থার ভিত্তিতে নিযুক্তি) সরকারি নিযুক্তি সদস্য সদস্য তদন্তে নিযুক্ত হতে পারবেন। পঞ্চায়েত (সংশোধনী) আইনের ৮(২) (ক্রি) ধারা অনুসারী বৃহত প্রিন্টিং প্রতিষ্ঠানের সদস্য অর্থ স্বায়ত্ত সমিতির অবশ্যই সদস্য হবেন। তবে ঐ ব্যক্তি যদি ইতিমধ্যে অন্য কেন্দ্র স্বায়ত্ত সমিতির কর্মী হিসাবে অর্থ স্বায়ত্ত সমিতির সদস্য হয়ে গিয়ে থাকেন তাহলে তার পুনরায় অর্থ স্বায়ত্ত সমিতির সদস্য হওয়ার প্রশ্ন ওঠে না।

১৩১
২) অর্থ স্বায়ী সমিতি ব্যতীত অন্য নয়টি স্বায়ী সমিতিতে বিধানসভা এবং লোকসভার দুইজন সদস্য কিভাবে অন্তর্ভুক্ত হবেন ?

৩) ১নং অনুচ্ছেদে উল্লেখিত পরিস্থিতিতে যদি বিবরণী-দল বিধানসভা বা লোকসভার সদস্যের পদার্থবিদারণে সদস্যগণের স্বায়ী সমিতিতে সদস্য হিসাবে মনের করতে না চান তাহলে কি ২০০৩ সালের পদার্থবিদারণ সংশোধন আইনের ৮(২)(বিসি) ধারা বলে উল্লেখিত স্বায়ী সমিতিতে বিবরণী দলের সদস্যপদ শুনু থাকবে ?

২) মূল পদার্থার্থ আইনের ১২৪(৩) ধারা অনুসারে একজন সদস্য (সভাপতি ও সহকারী সভাপতি বাদে) ভিন্নটির বেশি স্বায়ী সমিতির সদস্য হতে পারবেন না। পদার্থার্থ (সংশোধনী) আইনের ৮(২) ধারার (খ) অনুচ্ছেদের চতুর্থ অনুবিধি অনুরুপীয় ছাড় এইচের প্রয়োজন হবে না যেহেতু পদার্থার্থ সমিতিতে নির্বাচিত সদস্য-সংখ্যা তিন-এর বেশি। তাই ঐ দুইজন সদস্য ক্রমনুরুপীয় মোট ছয়টি স্বায়ী সমিতির সদস্য হতে পারবেন।

৩) বিবরণী-দল এই ধরনের সিদ্ধান্ত গ্রহণ করলে প্রশাসনের তরফে কোন আপত্তি নেই।
From: S.S.Maity, Joint Secy. to the Govt. of West Bengal.

To : The District Magistrate, _____________________________ (All)
(Except Darjeeling)

Sub : Empowering the Block Development Officers in the respective Subdivisions to convene the first meetings for elections of Sabhapati and Sahakari Sabhapati, meetings of Sthayee Samitis, election of Karmadhyakshas and taking of oath or affirmation of the newly-elected members of Panchayat Samitis.

Sir,

I am directed to state that it has been reported to this Department that some of the Sub-divisional Officers will not be in a position to manage to convene the first meetings of the Panchayat Samiti for elections of Sabhapati and Sahakari Sabhapati, meetings of Sthayee Samitis, election of Karmadhyakshas and to take oath or affirmation of the newly elected members of Panchayat Samitis on the ground that the number of prescribed officers at Sub-Divisional Level for convening the aforesaid meetings are not sufficient.

Considering the hardship to be faced by the Sub-Divisional Officers and the importance of the matter, it has been decided by the Government in this Department in continuation of this Deptt. no.1950/PN/O/l dated 9.6.03 the prescribed authority may authorise the Block Development Officers posted within the respective Sub-Division to convene the first meetings for elections of Sabhapati and Sahakari Sabhapati, meetings of Sthayee Samitis, election of Karmadhyakshas and to take oath of newly-elected members of the Panchayat Samitis in terms of Sub-rule (2) of rule 4 of the West Bengal Panchayat (Constitution) Rules, 1975.

Yours faithfully,

(S.S.Maity)
Joint Secy. to the Govt.
of West Bengal

Contd.....
No. 2132/1(405)/PN/O/I/1E-9/2003 Date: 18.06.2003

Copy forwarded for information and necessary action to the :-

1. Sub-Divisional Officer, ______________________________________________________
   All (Except Darjeeling)

2. Block Development Officer, __________________________________________________
   All (Except Darjeeling)

(S.S.Maity)
Joint Secy. to the Govt. of West Bengal

No. 2132/2(23)/PN/O/I/1E-9/2003 Date: 18.06.2003

Copy forwarded for information and necessary action to the :-

1. Director of Panchayats and Rural Development, West Bengal.

2. Director, SIPRD, Kalyani.

3 District Panchayat & Rural Development Officer,
   ______________________________________________________
   All (Except Darjeeling)

4. Rural Development Wing of this Department.

5. Private Secretary to the Minister-in-Charge, Deptt. of Panchayats & R.D.

6. Private Secretary to the-Minister-of-State, Panchayats & R .D.

(S.S.Maity)
Joint Secy. to the Govt. of West Bengal
GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development
Panchayat Bhawan
11A, K. S. Roy Road, Kolkata-1

No. 923-PN/O/I/3C-11/98 Date: 22.2.2001

ORDER

Whereas in terms of section 108 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) as subsequently amended, the Block Development Officer who is also ex-officio Executive Officer of the Panchayat Samiti, is required to attend meetings of the Panchayat Samiti and participate in the deliberations thereof;

And whereas Joint Block Development Officer has since been declared to act as Joint Executive Officer, Ex-Officio of the Panchayat Samiti with the objective of having closer association of such officer with the functional mechanism of the Panchayat Samiti;

Now, therefore, in exercise of the power conferred by section-212 of the said Act, the Governor is pleased hereby to direct that the Joint Block Development Officer and Ex-Officio Joint Executive Officer of the Panchayat Samiti, shall also, attend meetings of the Panchayat Samiti and shall participate in the deliberations thereof.

This order takes immediate effect.

By order of the Governor,
Sd/- P. Ray
Principal Secretary to the Govt. of West Bengal.

No. 923/1(1150)/PN/O/I/3C-11/98 Date: 22.2.2001

Copy forwarded for information to the:

1. Rural Development Wing of this Department.
2. Commissioner _________________ Division.
3. District Magistrate, _________________ District.
4. Addl. Executive Officer, _________________ Zilla/Mahakuma Parishad
5. District Panchayat & Rural Development Officer, _________________ District.
6. Sub-Divisional Officer, _________________ Sub-Division.
7. Block Development Officer, _________________ Block.
8. Joint Block Development Officer, _________________ Block.
9. Executive Officer, _________________ Panchayat Samiti.
10. Director, Panchayat & Rural Development, West Bengal.

sb-23.2.2001 Dy. Secy. to the Govt. of West Bengal.
GOVERNMENT OF WEST BENGAL  
Department of Panchayats & Rural Development  
(Panchayat Wing), Jessop Building,  
63, N.S. Road, Kolkata - 700 001

No. 4796/PN/O/I/1A-10/88(Pt.II)  
Dated : 28th September, 2000

From : The Deputy Secretary to the Govt. of West Bengal.

To : The District Magistrate,  
South 24- Parganas &  
Executive Officer,  
South 24 Parganas Zilla Parishad  
Alipore

The undersigned is directed to refer to his No. 87/(Con)/ZP/2000 dated 26-9-2000 and to state as follows:

In terms of clause (c) of section 97 of the West Bengal Panchayat Act, 1973 as subsequently amended, a person shall not be qualified to be a member of a Panchayat Samiti if he has directly or indirectly, any share or interest in any contract with inter alia the Zilla Parishad of the district concerned. Again, in terms of section 100(1)(c) ibid, the prescribed authority – in this case, the District Magistrate – may, after giving him an opportunity of being heard, remove him from office if he incurs disqualification, under, inter alia, clause (c) of section 97 ibid.

Within the framework of the aforesaid provisions, a member of the Panchayat Samiti as long as his membership continues, should not enter into any contractual relationship (a lease agreement is a contractor) with the Zilla Parishad. If such a situation arises, the member should first tender his resignation from the membership and then execute the agreement. If he already enters into such an agreement, he may be removed from the office of the member unless he himself resigns from the office in the meantime. In consideration of all aspects of the matter, if a member of a Panchayat Samiti enters into a contractual relationship with the Zilla Parishad, the contract is not vitiated but his membership is liable to be terminated

D. Chakraborty  
Deputy Secretary to the  
Govt. of West Bengal
# Chapter - 6

## Clarification relating to constitution of Zilla Parishad

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>182/PN/O/I/1A-6/05</td>
<td>13.01.2014</td>
<td>ZP</td>
<td>Clarification on disqualification of membership, members of Artho-Sthayee Samiti &amp; issues relating to the Adhyaksha of the District Council</td>
</tr>
<tr>
<td>2</td>
<td>5019/PN/O/I/1E-4/13</td>
<td>03.12.2013</td>
<td>ZP</td>
<td>Clarification on the leader of the recognised political party in opposition</td>
</tr>
<tr>
<td>3</td>
<td>4304/PN/O/I/2A-1/04</td>
<td>23.10.2008</td>
<td>ZP</td>
<td>Secretary of ZP as member of Artho Sanstha Unnayan O Parikalpana Sthayee Samiti of ZP</td>
</tr>
</tbody>
</table>
Memo No. 182/PN/O/1/1A-6/05

From: D.K. Pal
Special Secretary to the
Government of West Bengal

To: The Additional Executive Officer &
Additional District Magistrate, Jalpaiguri Zilla Parishad

Sub: Clarification on the issues raised by Shri Mohon Sharma, member of Jalpaiguri Zilla Parishad


Sir,

With reference to the above, I am directed to clarify the issue raised in your above referred letter as under:

<table>
<thead>
<tr>
<th>Issues raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Under which circumstances a member, elected from a recognized political party, will be discontinued or disqualified from his membership?</td>
<td>1. Under the circumstances stated under sections 145, 197B, 213, 213A and 213B of the West Bengal Panchayat Act, 1973, a member of Zilla Parishad will be discontinued or disqualified from his membership.</td>
</tr>
<tr>
<td>2. Whether any ex-officio member is eligible to be a member of Artha-Sthayee Samiti?</td>
<td>2. Regarding membership of the Artha Sanstha Unnayan 0 Parikalplana Sthayee Samiti of the Zilla Parishad, provisions are already stated under clauses (ba) and (bb) of sub-section (2) of section 171 of the West Bengal Panchayat Act, 1973.</td>
</tr>
<tr>
<td>3. Whether the leader of opposition party included in the Artha-Sthayee Samiti will automatically chair the post of Adhyaksha, District Council by virtue of post of opposition leader? Or who will be the Adhyaksha when two parties are having the equal number of directly elected members in the Zilla Parishad?</td>
<td>3. No. In terms of clause (i) of sub-section (1) of section 214A of the West Bengal Panchayat Act, 1973, the leader of the recognized political party in opposition having largest number of members directly elected with the reserved symbols of such recognized political party in the Zilla Parishad shall be Adhyaksha of the District Council. In case of two recognized political parties in opposition having equal number of directly elected members in the Zilla Parishad, the leader of the recognized political party placed higher in the sequential arrangement in the relevant notification issued by the Election Commission of India will be selected as Adhyaksha of the District Council.</td>
</tr>
</tbody>
</table>

Yours faithfully,

(D.K. Pal)
Special Secretary to the
Government of West Bengal
Memo No. 5019/PN/O/1/1E-4/13

From: D.K. Pal
   Special Secretary to the
   Government of West Bengal

To: The Additional District Magistrate & Additional Executive Officer,
   Malda Zilla Parishad

Sub: Clarification on leader of the recognized political party in opposition in Malda Zilla Parishad

Ref: No. 1025/P/R-Con’13 dated 11/11/2013

Sir,

I am directed to refer to your above-mentioned letter and to state that in terms of clause (bb) of sub-section (2)
of section 171 of the West Bengal Panchayat Act, 1973, leader of the recognized political party in opposition having
largest number of members in the Zilla Parishad in comparison with other recognized political parties in opposition,
shall be a member of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti, This has been further explained in
the same section that for the purpose of this clause, a member of the Zilla Parishad shall be considered a member in
opposition if in the election of the Sabhadhipati, he did not cast his vote in favour of the winning candidate or has
abstained himself from casting his vote in the said election.

In the above context, status of recognized political parties in opposition may be verified by the district authority.

Yours faithfully,

(D.K. Pal)
Special Secretary to the
Government of West Bengal
ORDER

In continuation of this Department order No. 3340/PN/O/I/2A-1/04 dated 18.08.2008 issued in terms of clause (c) of subjection (2) of section 171 of the West Bengal Panchayat Act. 1973 (West Bengal Act XLI of 1973), the Governor is further pleased to appoint in terms of the aforesaid provision, the Secretary, Zilla Parishad as a member of the Artha Sanstha Unnayan O Parikalpana Sthayee Samiti of the Zilla Parishad concerned.

By order of the Governor.

Sd/-
M.N. Roy
Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the :

1. Divisional Commissioner, Presidency/ Burdwan/ Jalpaiguri
2. Sabhadhipati..................................................Zilla Parishad (All)
3. District Magistrate.................................District (All)
4. Executive Officer.................................Zilla Parishad
5. Additional Executive Officer..................Zilla Parishad
6. Private Secretary to Minister-In-Charge/ Minister of State, Panchayat & Rural Development Department
   Government of West Bengal

Joint Secretary to the
Government of West Bengal
# Chapter - 7

Clarification relating to constitution of Panchayats applicable to all tiers

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>05/PN/O/I/1E-4/13</td>
<td>02.01.2014</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding status of elected members set up by a recognised political party but defecting to another political party after election</td>
</tr>
<tr>
<td>2</td>
<td>3445/PN/O/I/1E-4/13</td>
<td>25.09.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Matter related to constitution of newly elected Panchayats</td>
</tr>
<tr>
<td>3</td>
<td>3162(17)/PN/O/I/1E-4/13(Part-I)</td>
<td>06.08.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Dates for constitution of three tier Panchayat Bodies following the 8th Panchayat General election, 2013</td>
</tr>
<tr>
<td>4</td>
<td>3055(17)/PN/O/I/1E-4/13(Part-I)</td>
<td>31.07.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Constitution of three tier Panchayat Bodies following the 8th Panchayat General election, 2013</td>
</tr>
<tr>
<td>5</td>
<td>1642/PN/O/I/1E-6/12 (Part-1)</td>
<td>24.04.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding disqualification for membership U/S 7 of the WB Panchayat Election Act, 2003</td>
</tr>
<tr>
<td>6</td>
<td>5842/PN/O/I/1E-6/12 (Part-1)</td>
<td>19.11.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification on deposits by the persons belonging to Backward Classes for nomination</td>
</tr>
<tr>
<td>7</td>
<td>5253/PN/O/I/1E-6/12</td>
<td>08.10.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification relating to certain provisions of the WB Panchayat Election Rules, 2006</td>
</tr>
<tr>
<td>8</td>
<td>4986/PN/O/I/4P-1/03</td>
<td>24.11.2009</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding honorarium for the Sahayikas of SSK&amp;MSK</td>
</tr>
<tr>
<td>9</td>
<td>3576/PN/O/I/1A-1/06</td>
<td>12.08.2009</td>
<td>PS &amp; ZP</td>
<td>Circular regarding General Body meeting when the Parliament or Legislative Assembly is on session</td>
</tr>
<tr>
<td>10</td>
<td>3356/PN/O/I/1E-3/04 (Part-3)</td>
<td>27.07.2009</td>
<td>GP, PS &amp; ZP</td>
<td>Oath taking by the members of Panchayati raj Bodies in the bye-elections</td>
</tr>
<tr>
<td>11</td>
<td>3029/PN/O/I/1E-13/03</td>
<td>06.07.2009</td>
<td>GP, PS &amp; SMP</td>
<td>Constitution of Panchayats within the area of Siliguri Sub-Division</td>
</tr>
<tr>
<td>12</td>
<td>5058/PN/O/I/1E-9/03</td>
<td>18.12.2008</td>
<td>GP &amp; PS</td>
<td>Order clarifying the Section 20 of the WB Panchayat</td>
</tr>
<tr>
<td>13</td>
<td>2978/PN/O/I/2A-2/98 (Part-6)</td>
<td>21.07.2008</td>
<td>PS &amp; ZP</td>
<td>Formation of Sishu O Nari Unnayan, Janakalyan O Tran Shthayee Samiti at PS &amp; ZP levels</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------</td>
<td>------------</td>
<td>-------------------</td>
<td>---------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>14</td>
<td>2638/PN/O/I/1E-9/03</td>
<td>26.06.2008</td>
<td>GP</td>
<td>Clarification regarding holding of the office of profit</td>
</tr>
<tr>
<td>16</td>
<td>2238/PN/O/I/1E-9/2003</td>
<td>27.05.2008</td>
<td>GP, PS &amp; ZP</td>
<td>Reconstitution of Panchayat Bodies</td>
</tr>
<tr>
<td>18</td>
<td>477/PN/O/I/2A-2/98 (Part-2)</td>
<td>29.01.2007</td>
<td>GP, PS &amp; ZP</td>
<td>Circular on coordination between Sthayee Samitis of PS &amp; ZPandUpa-Samiti of GP</td>
</tr>
<tr>
<td>20</td>
<td>4670/PN/O/I/1A-1/2006</td>
<td>15.09.2006</td>
<td>GP &amp; PS</td>
<td>Notification in respect of delegation of power to the Commissioner of Panchayats &amp; Rural Development under section 206 of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>21</td>
<td>2816/PN/O/I/1A-1/2003</td>
<td>04.08.2003</td>
<td>PS</td>
<td>Election of members from opposition parties for the Sthayee Samitis</td>
</tr>
<tr>
<td>22</td>
<td>2771/I(17)/PN/O/I/IA-I/2003</td>
<td>01.08.2003</td>
<td>ZP</td>
<td>Clarification regarding membership in Sthayee Samiti</td>
</tr>
<tr>
<td>23</td>
<td>2719/I(17)/PN/O/I/IA-I/2003</td>
<td>30.07.2003</td>
<td>PS &amp; ZP</td>
<td>Clarification regarding membership in Sthayee Samiti</td>
</tr>
<tr>
<td>25</td>
<td>629/PN/O/III/2E-51/95</td>
<td>26.02.1997</td>
<td>PS</td>
<td>Integration of functions of the Health &amp; Family Welfare Department with that of Panchayats</td>
</tr>
</tbody>
</table>
Memo No. 05/PN/O/I/1E-4/13

Dated : 02.01.2014

From : D. K. Pal
   Special Secretary to the
   Government of West Bengal

To : The Secretary
   West Bengal State Election Commission

Sub : Clarification regarding status of elected members set up by a recognized political party but defecting to another Political Party after election

Sir,

I am directed to refer to the letter No.4263-SEC/3E-29/2013 dated 29.11.2013 and No.4328-SEC/3E-29/2013 dated 13.12.2013 of the WBSEC and to state that the matter relating to the status of elected members set up by a recognized political party but defecting to another political party after election has been dealt with under section 213A of the West Bengal Panchayat Act, 1973 as amended vide the West Bengal Panchayat (Amendment) Act, 2010. The said provisions of the principal Act and the Amendment Act are enclosed for ready reference.

Yours faithfully,

(D.K.Pal)
Government of West Bengal  
Department of Panchayats & Rural Development  
Joint Administrative Building, HC-7, Sector-III  
Bidhan Nagar, Kolkata - 700 106

Memo No. 3445/PN/O/I/1E-4/13  
Dated: 25.09.2013

From : D.K.Pal  
Special Secretary to the  
Government of West Bengal

To : The District Magistrate &  
District Panchayat Election Officer, Malda

Sub : Matter related to constitution of newly elected Panchayats

Sir,

I am directed to refer to the letter no. 1001/P/PGE’13 dated 12.09.2013 of the Additional District Magistrate(G), Malda and no. 1003/P/PGE’13 dated 17.09.2013 & 1004/P/R-Con’13 dated 18.09.13 of the District Panchayats & Rural Development Officer, Malda and to state the following -

1. If the office of the Pradhan or Upa-Pradhan, Sabhapati or Sahakari-Sabhapati and Sabhadhipati or Sahakari-Sabhadhipati could not be filled up in the first meeting convened for the purpose for any reason whatsoever, and if the Prescribed Authority concerned is of the opinion that there is possibility to elect a member to the said office, he may convene another meeting of the said GP or PS or ZP, as the case may be in the prescribed manner and the member is to be elected to the said office also in the prescribed manner.

2. Regarding the query as to whether proposing of a candidate is necessary in case there is only one candidate belonging to a reserved category for which an office of Chairman or Vice-Chairman is reserved, attention is drawn to the provision stated in sub-rule 7(a)(i) & (ii) of rule 3 of the West Bengal Panchayat(Constitution) Rules, 1975. It is apparent from the said, provision that proposing the name of any candidate for election to the office of Pradhan or Upa-Pradhan is mandatory. Only in cases where the concerned office is reserved for any particular category and there is only one seat or constituency reserved for that category and only one candidate elected from that reserved seat is proposed as candidate for election to the said office, it will not be necessary to second the candidature of that person and on being proposed, she/he shall be declared duly elected. Therefore, there is no scope to declare any member as the Pradhan or Upa-Pradhan of a GP without her/his name being proposed by any other member. His attention is also drawn to clause (i) of para 3(j) of the communication issued by this Department vide no. 3055(17)/PN/O/I/1E-4/13(Pt.-I) dated 31.07.13 read with thirteenth proviso to sub-section (1) of section 9 of the West Bengal Panchayat Act, 1973 as amended vide the West Bengal Panchayat(Amendment) Act, 2012. Accordingly, when an office is reserved for a specified category of members, it is not necessary that the members elected from a seat reserved for the same category shall only be eligible for such election. Any member elected from an unreserved seat or from a seat reserved for another category shall be eligible for such election provided she/he has the necessary caste/tribe/class/gender qualification.

146
3. Regarding the query as to how the leader of the opposition of the Malatipur GP will be determined where the total no. of directly elected members are 20[INC-11, CPI (M)-7, AITC-2] and the member belonging to INC was elected uncontested to the office of the Pradhan of the said GP, it is stated that the leader of the opposition will be determined strictly in the light of the provisions of clause (d) of subsection (3) of section 32A of the West Bengal Panchayat Act, 1973. It is not clear from the communication received from the district whether the Pradhan was elected unanimously or the members belonging to the CPI(M) and AITC were absent in the meeting. If all the members belonging to CPI (M) and AITC were absent in the meeting, they will be considered as the opposition members in the said GP. Since the Pradhan was elected uncontested, it is apparent that the opposition members did not propose any other candidate for election to the office of Pradhan. If the members belonging to the CPI(M) and AITC did not show explicit support in favour of the candidate who was elected as Pradhan, this will also not alter or affect the status of the opposition party in the said Gram Panchayat. This Department had earlier issued clarification of similar nature vide no. 2715(18)/PN/O/I/A-1/03(Pt.-III) dated 13,08,2004 & no. 1327/PN/O/I/A-6/05 dated 19.03 2009 copies of which are enclosed for ready reference.

Lastly, for general guidance of all the district authorities, it is informed that in the event of a section of the members being, absent in the first meeting, the concerned Prescribed Authority may chalk out a programme for subscribing oath or affirmation by such absentee members in terms of section 197 of the West Bengal Panchayat Act, 1973 before the Prescribed Authority specified by tne State Government vide no. 2050/I/Panch./IE-40/93 dated 09.06.93 & 2241/I/Panch./IE-40/93 dated 02.07.93 as Otherwise they will not be able to function as the member of the respective Panchayat body. The place of oath taking will be fixed at the respective office of the Gram Panchayat, PanchayatSamiti or the ZillaParishad as the case may be.

Yours faithfully,

(D.K.Pal)
Special Secretary to the
Government of West Bengal

Memo No. 3445/l(17)/PN/O/I/IE-4/13
Date: 25.09.2013

Copy forwarded for information & taking necessary action to -

1. The District Panchayat& Rural Development Officer ________________________________
   (All excepting Darjeeling District)

   (D.K.Pal)
   Special Secretary to the
   Government of West Bengal
No. 3162(17)/PN/O/I/IE-4/13(Part-1) Dated: 06.08.2013

From: The Special Secretary to the Government of West Bengal

To: The District Magistrate and District Panchayat Election Officer ____________________________________________ (all except Darjeeling)

Sub: Change of dates for constitution of 3-tier Panchayat bodies following the 8th Panchayat General Elections, 2013 in 17 districts of West Bengal

Ref: No. 3055(17)/PN/O/I/IE-4/13 (Part-1) dated 31.07.2013 and No.3059(17)/PN/O/I/IE-4/13 (Part-1) dated 02.08.2013 of this Department

Madam /Sir,

In partial modification of the guidelines sent to you vide this Department’s Memo. Numbers cited above, I am directed to state that dates for the first meetings of the 3-tier Panchayat bodies, subject to minor modifications to suit the local needs, may be fixed as per the revised time schedule as stated below:

<table>
<thead>
<tr>
<th>Gram Panchayats</th>
<th>From 14.08.2013 to 19.08.2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panchayat Samitis</td>
<td>From 30.08.2013 to 03.09.2013</td>
</tr>
<tr>
<td>Zilla Parishads</td>
<td>From 07.09.2013 to 14.09.2013</td>
</tr>
</tbody>
</table>

This is for your kind information and necessary action.

Yours faithfully,

(D.K.Pal)

Special Secretary to the Government of West Bengal

No. 3162(17)/I(19)/PN/O/I/IE-4/13 (Part-1) Dated: 06.08.2013

Copy forwarded for information and taking necessary action to:

1. The Commissioner of Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11A, K.S. Roy Road, Kolkata-700 001
2. The Private Secretary to the Minister-in-Charge, Panchayats & Rural Development Department, Government of West Bengal
3. The District Panchayats & Rural Development Officer, ____________________________ (all except Darjeeling)

(Yours faithfully,)

(D.K.Pal)

Special Secretary to the Government of West Bengal
From : The Principal Secretary to the
Government of West Bengal

To : The District Magistrate and District Panchayat Election Officer
_______________________ (all except Darjeeling)

Subject : Constitution of 3-tier Panchayat bodies following the 8th Panchayat General Elections, 2013 in 17 districts of West Bengal

Madam / Sir,

I am to state that following the 8th Panchayat General Elections to different Panchayat bodies on 11.07.2013, 15.07.2013, 19.07.2013, 22.07.2013 and 25.07.2013, steps have been initiated for constitution of the elected bodies of these Panchayats on holding the first meeting of each constituted body. The Commissioner of Panchayats and Rural Development, West Bengal has since been empowered by the State Government vide this Department’s Notification No.2301/PN/O/I/IE-4/13(Pt-1) dated 13.06.2013 to publish Notifications in the Official Gazette showing names of the newly elected members as well as description of the ex-officio members. The Commissioner of Panchayats and Rural Development, West Bengal has been further requested vide this Department’s No.2837/PN/O/I/IE-4/13(Pt-I) dated 12.07.2013 to publish such Notification with respect to Gram Panchayats on 08.08.2013 and Notification with respect to Panchayat Samitis and Zilla Parishads on 10.08.2013. In view of urgency, you may arrange to collect copies of the Notifications by deputing an authorized representative to the Commissioner of Panchayats and Rural Development, West Bengal.

2. Under the provisions of the West Bengal Panchayat (Constitution) Rules, 1975 as amended, the first meeting of each of the Gram Panchayats/Panchayat Samitis/Zilla Parishads with newly elected members should be called within 21 days from the date of publication of the Notification unless further time is allowed by the District Panchayat Election Officer for reasons to be recorded by him in this behalf. Now, it has been decided by the State Government that dates for the first meetings of all the 3-tier Panchayat bodies, subject to minor modifications to suit the local needs, may be fixed as per the following time schedule:

- Gram Panchayats: 16.08.2013 to 20.08.2013
- Panchayat Samitis: 22.08.2013 to 23.08.2013
- Zilla Parishads: 22.08.2013 to 25.08.2013
3. In this connection, the following points may be taken into consideration while conducting the first meeting of each of the Panchayat bodies:

(a) The Notice in Form 1 should be served upon each member of the Panchayat body concerned at least 7 (seven) days before the date fixed for the meeting by sending it by registered post with acknowledgement due as well as by special messenger. Convening of meeting will however not be vitiated in any way if any member or members receive the notice less than 7 days before the date of meeting. The prescribed authority concerned should remain prepared to issue the notices in such manner so that the meeting can be convened within the range of dates mentioned before and notices be served to all the concerned members smoothly.

(b) The members should be requested to bring with them the certificate of election for production before the Presiding Officer to facilitate identification of the members. If a member proposes to contest an office reserved for the Scheduled Castes, Scheduled Tribes or Backward Classes, she or he should bring such certificate issued in her/his favour unless she or he has already contested from a seat reserved for that specified category of Scheduled Castes or Scheduled Tribes or Backward Classes. In the latter case, her/his SC/ST/BC certificate should not be insisted upon as she or he had already produced such certificate before the Returning Officer at the time of scrutiny.

(c) Under the existing law, only the directly elected members of a Panchayat body (i.e. excepting the ex-officio members) shall be invited to attend the first meeting of that body and shall participate in the first meeting. Notices of such first meeting shall therefore be issued to the directly elected members only.

(d) No directly elected member (irrespective of whether she or he was an elected member in earlier body) shall participate in the meeting before she or he has made and subscribed an oath or affirmation according to the form set out in the Third Schedule of the Panchayat Act, administered by an authority as specified in the rules or an order issued in this behalf. Since, only the directly elected members shall participate in the first meeting and since the Presiding Officers appointed for a first meeting are authorized to administer such an oath before the first meeting commences, it is not necessary to organize a separate meeting for the purpose of taking of oath only. Thus the Presiding Officer will conduct the meeting in a Gram Panchayat or Panchayat Samiti or Zilla Parishad for taking of oath or affirmation by the directly elected members and for election of Pradhan/Upa-Pradhan, Sahapati/Sahakari Sahapati, Sabhadhipati/Sahakari Sabhadhipati as the case may be.

(e) In a first meeting, the Presiding Officer shall first take up election to the office of the Pradhan or Sabhapati or Sabhadhipati which will be followed by election of the office of the Upa-Pradhan or Sahakari Sabhapati or Sahakari Sabhadhipati. If however, for some reason, e.g. non-availability of eligible candidate, it is not possible to hold election of the chairperson, the Presiding Officer shall proceed to hold election of the vice-chairperson. Election of vice-chairperson shall not be postponed or deferred merely on the ground that election of chairperson has been postponed or deferred.

(f) A member should not repeat not be elected as chairperson or vice-chairperson in her or his absence in the meeting. However, specific consent of the member, whose name has been proposed, is not necessary. Her/his presence in the meeting and not opposing the proposal will indicate her/his consent. Again, a member who clearly expresses her/his unwillingness to contest for an office of chairperson or vice-chairperson shall not be considered as a candidate by the Presiding Officer.
(g) In case of a Gram Panchayat, after the names for election to the office of Pradhan are proposed and seconded, the Presiding Officer shall call upon the intending candidates to furnish a declaration in Form 3A of the West Bengal Panchayat (Constitution) Rules, 1975, to the effect that on being elected she or he shall not hold any office of profit or carry on any business, profession or calling that may interfere with due discharge of her/his responsibilities. If the Presiding Officer does not get this declaration from any candidate, her/his candidature shall be rejected by the Presiding Officer. This procedure is not applicable to the election of the Upa-Pradhan.

(h) For Panchayat Saniti and Zilla Parishad, the Presiding Officer shall call upon intending candidates for the offices of Sabhapati/Sahakari-Sabhapati and Sabhadhipati/Sahakari Sabhadhipati to furnish similar declaration in Form 3A of the West Bengal Panchayat (Constitution) Rules, 1975. If any candidate declines to sign the declaration, her/his candidature shall be rejected by the Presiding Officer. The same procedure shall be applicable on a later occasion for the elections of the Karmadhyakshas of the Zilla Parishad (not Panchayat Samiti).

(i) Normally, a meeting including the first meeting should be held and business of the meeting taken up as soon as quorum is obtained. However, the Presiding Officer may wait for the quorum for one hour from the hour appointed for the meeting in the notice. If a member reaches after the business of the meeting has started, she or he should be allowed by the Presiding Officer to participate in the meeting from the stage she or he arrived. No business already completed can be opened to accommodate a member arriving late. If a member arrives after the list of candidates is finalized, the list cannot be challenged or sought to be altered by her/him. If a member arrives after all the ballot papers have been received back from the members by the Presiding officer, no ballot paper shall be issued to the member arriving late. If, however, a member arrives after the oath-taking process is over, the Presiding Officer may, without disrupting the normal course of business, administer oath to her/him. She or he may also be issued a ballot paper when the Presiding Officer has issued ballot papers to other members but has not received back these ballot papers from the members. It may be noted here that according to the procedure laid down in the West Bengal Panchayat (Constitution) Rule, 1975, as amended, all votes shall be cast in open manner, so that all other members may know in whose favour any of the votes has been cast.

(j) On the eve of the 8th Panchayat General Elections, you have already declared certain offices of the Pradhan, Upa-Pradhan, Sabhapati, Sahakati Sabhapati, Sabhadhipati or Sahakari Sabhadhipati for being reserved for the Scheduled Castes, Scheduled Caste women, Scheduled Tribes, Scheduled Tribe women, Backward Classes, Backward Class women or women as the case may be. For elections to those offices such reservations shall be taken into consideration and there shall be no violation of reservation category in any manner. In this connection the following guidelines shall have to be followed:

(i) When an office is reserved for a specified category of members it is not necessary that the members elected from a seat reserved for the same category shall only be eligible for such election. Any member elected from an unreserved seat or from a seat reserved for another category shall be eligible for such election provided she has the necessary caste/tribe/class/gender/qualification.
Normally, a proposal shall not be entertained by the Presiding Officer, unless it is seconded by another member. But, when an office is reserved for a specified category and only one member has been elected from a seat reserved for that specified category and also no other member elected from any other category or an unreserved category is proposed for election of such office, it will not be necessary for the proposal in respect of the member elected for the seat reserved for the specified category, to be seconded by another member and on being proposed, she or he may be declared elected uncontested by the Presiding Officer.

4. Following the first meeting of the Panchayat bodies further actions, required to be taken under the law, are as follow:

(a) In a Gram Panchayat, the first meeting of the members of the Gram Panchayat shall be convened by the Block Development Officer for election of members of Upa-Samiti other than Artha O Parikalpana Upa-Samiti as provided in rule 20 of the West Bengal Panchayat (Constitution) Rules, 1975. Although the law provides that such meetings should be held within three months following the first meeting, it is desirable to hold such a meeting as early as possible and preferably within three weeks after the first meeting. It may be noted that for this meeting, the directly elected members as well as ex-officio members shall be invited to participate. All of them may exercise voting right and all are eligible to be elected as members of an Upa-Samiti.

(b) In a Panchayat Samiti or in a Zilla Parishad, meeting of the members of the Panchayat Samiti or the Zilla Parishad shall be convened by the Sub-divisional Officer or the District Magistrate as the case may be for election of members of the Sthayee Samitis other than Artha, Sansth, Unnayan O Parikalpana Sthayee Samiti as provided in rule 8 or rule 11 of the West Bengal Panchayat (Constitution) Rules, 1975. The law provides that notices for such meetings shall be issued within one week following the first meeting. It is desirable to hold such meetings within three weeks from the date of the first meeting in case of both Panchayat Samitis and Zilla Parishads. It may be noted that for this meeting, the directly elected members as well as ex-officio members shall be invited to participate. All of them may exercise voting right and all are eligible to be elected as members of a Sthayee Samiti. If required, meetings of these Sthayee Samitis should be staggered as far as practicable in such a manner so that the MLAs and MPs may be able to attend the meetings.

(c) In a Gram Panchayat, within one week from the date of completion of elections of all the members of an Upa-Samiti, the Block Development Officer shall issue notice for such a meeting of each of the four (4) Upa-Samitis for election of a Sanchalak. It is advisable that election of Sanchalaks of Upa-Samitis may be completed as soon as possible and preferably within two weeks from the dates of meetings for election of the members of Upa-Samitis. It may be noted that all members of an Upa-Samiti (directly elected as well as ex-officio) shall be served notice to attend the meeting for election of a Sanchalak.

(d) In a Panchayat Samiti or Zilla Parishad, within one week from the date of completion of elections of all members of a Sthayee Samiti, the Sub-divisional Officer or the District Magistrate as the case may be shall issue notice for a meeting of each of the nine (9) Sthayee Samitis for election of a Karmadhyaksha in terms of rule 9 and 12 of the West Bengal Panchayat (Constitution) Rules, 1975 respectively. It is advisable that election of Karmadhyakshas of Sthayee Samitis of Panchayat Samitis and Zilla Parishads may be completed as soon as possible and preferably within two weeks from the
dates of meetings for election of the members of Sthayee Samitis. It may be noted that all members of a Sthayee Samiti (directly elected as well as ex-officio) shall be served notice to attend the meeting for election of a Karmadhyaksha. It may be noted that under the provisions of rules, such meeting for election of Karmadhyakshas shall not be convened until all members required to be elected in the Sthayee Samiti have been elected. In case all members of the Sthayee Samiti have not been elected in one meeting convened for the purpose under rule 8 or rule 11, repeated meeting/meetings as may be necessary, should be convened to complete the election of required number of members before election of Karmadhyakshas is taken up. It may also be noted that all members of a Sthayee Samiti irrespective of whether she or he is a directly elected or ex-officio member of the body concerned shall be served notice to attend the meeting for election of a Karmadhyaksha and they may exercise voting right if necessary but an ex-officio member is not himself/herself eligible to be elected as Karmadhyaksha.

5. The Presiding Officer should be provided with the following materials for conducting the meeting-

(a) A receptacle for holding the ballot papers; a ballot box will serve the purpose but it need not have any sealing arrangement.
(b) Form 3 : Form of oath/affirmation
(c) Form 4 : Form of declaration of result when the election is uncontested
(d) Form 5 : Form of ballot papers
(e) Form 6 : Form for recording the number of valid votes
(f) Form 7 : Form for declaration of results when election is contested
(g) A Minute Book
(h) Service return of all the notices issued
(i) Copy of the relevant portion of the notification showing names of the elected members of the Gram Panchayat.
(j) Reservation status of offices of Pradhan/Upa-Pradhan etc. along with the reservation status of all the seats/constituencies concerned.
(k) Relevant portion of rules relating to the conduct of the meeting.

The Forms referred to above are those appended to the WB Panchayat (Constitution) Rules, 1975. They may be printed, typed, photocopied as may be convenient. Bengali rendering of the Third Schedule of the Act as available in the Act in Bengali may be used for the purpose of Form 3 along with the English version.

6. The Presiding Officer shall record the proceedings of the meeting stage by stage in the Minute Book to be kept for the purpose and sign the same. He will record the following positively in the minute book-

(a) Total number of members of the Gram Panchayat/Panchayat Samiti/Zilla Parishad
(b) Number of members present in the meeting
(c) Number of members who have made and subscribed the oath or affirmation
(d) Names of members present with their signature/thumb impression
(e) Reservation status of the office for which election is conducted
(f) Names of candidates proposed for election together with the names of proposers and seconders
(g) Name of the Pradhan/Upa-Pradhan/Sabhapati/Sahakari Sabhapati/ Sabhaadhipati/Sahakari Sabhaadhipati/ members of Sthayee Samitis or Upa-Samiti/Karmadhyaksha/Sanchalak elected as the case may be (and the number of votes secured by her or him/them in case the election is contested)

(h) Any other matter which the Presiding Officer thinks it necessary to be recorded in the Minute Book.

It may be noted in this regard that the Presiding Officer will note in the Minute Book in respect of the first meeting and all the subsequent meetings stage by stage in the same manner as noted above.

7. All the elections to the Panchayats including elections to office-bearers are contested following party lines. In view of the amendment made under sub-clause (ii) of clause (a) of sub-section (1) of section 213A of the West Bengal Panchayat Act 1973 and the explanation inserted therein in the year 2010 vide the West Bengal Panchayat (Amendment) Act, 2010, it is therefore advisable that a clear picture about political composition of a Panchayat body should be clearly established right from the beginning for information of all concerned. Under sub-section (3) of section 213A of the Act, members of the recognized political parties are required to select one among themselves as leader who will furnish information about himself and other members of his party to the prescribed authority along with the documents noted therein, in the manner laid down in the West Bengal Panchayat (Members’ Disqualification) Rules, 1994. The independent members shall furnish such information separately for themselves. Although the statute provides that such selection should be made within three months from the date of the first meeting, there is no objection under the law, and in fact it is desirable, especially in the light of the amendment noted above, that such selection of leader followed by intimation by the leader to the prescribed authority should be made much earlier even before the first meeting. Since apart from giving a clear idea about the political composition of a Panchayat body, such action by the members of the political parties is likely to safeguard diverse interest of the political parties and their members, you may request district units of the political parties as well as the Sub-divisional Officers and Block Development Officers to take suitable steps so that the members may take appropriate action under Section 213A of the Act immediately.

For detailed procedure regarding the first meetings of Gram Panchayats/Panchayat Samitis/Zilla Parishads for election of Pradhan, Upa-Pradhan, Sabhapati, Sahakari Sabhapati, Sabhaadhipati and Sahakari Sabhaadhipati and all the subsequent meetings for election of members of Sthayee Samitis of Panchayat Samiti and Zilla Parishad and members of Upa-Samitis of Gram Panchayat as well as election of Karmadhayakshas and Sanchalaks thereof, provisions stated under different rules starting from rule 3 to rule 21 of the West Bengal Panchayat (Constitution) Rules, 1975 and relevant provisions of the Act may be consulted.

Yours faithfully,

Principal Secretary to the Government of West Bengal
Copy forwarded for information and taking necessary action to:

1. The Commissioner of Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11A, K.S. Roy Road, Kolkata-700 001

2. The Private Secretary to the Minister-in-Charge, Panchayats & Rural Development Department, Government of West Bengal

3. The District Panchayats & Rural Development Officer, ............................................
   (all except Darjeeling)

(D.K.Pal)
Special Secretary to the
Government of West Bengal
Sir,

I am directed to refer to the letter No.696-SEC/6D-9/2010 dated 08.05.2013 of the Commission and to draw your kind attention to the following facts in respect of eligibility of persons, who are engaged in some specific posts/certain specific works, to contest in the Panchayat General Elections, 2013 as has been raised by district authorities of Uttar Dinajpur & Burdwan:

1. The provisions related to disqualification for contesting Panchayat General Elections are laid down under sections 8, 97 and 142 of the West Bengal Panchayat Act, 1973 as well as under section 7 of the West Bengal Panchayat Elections Act, 2003.

2. According to clause (b) of the said sections, a person shall not be qualified to be a member of GP, PS and ZP, as the case may be, if she is in the service of the Central or a State Government or a Gram Panchayat or a Panchayat Samiti or a Zilla Parishad or the Mahakuma Parishad.

3. Clause (c) of the afore-mentioned sections of the Act states that a person shall also not be qualified to be a member of a Gram Panchayat, Panchayat Samiti and Zilla Parishad, as the case may be, if he has directly or indirectly by himself or by his partner or employer or an employee, any share or interest in any contract with, by or on behalf of, the Gram Panchayat or the Panchayat Samiti of the Block comprising the Gram concerned or the Zilla Parishad of the district, or the Mahakuma Parishad.
4. This Department had issued clarification vide No.1213(17)/PN/O/I/IE-4/2003 dated 02.04.2003 that the persons not working under State or Central Government or Panchayat bodies as a regular or part time employee on payment of fixed salary/remuneration are eligible to contest Panchayat Elections.

5. In the light of the above, I am further directed to clarify the issues relating to eligibility of the following categories of persons as mentioned in the letters of the District Panchayat Election Officer and District Magistrate, Uttar Dinajpur and Additional District Magistrate (Panchyat), Burdwan for contesting Panchayat General Elections 2013 as stated below:

i. A VLE (Village Level Entrepreneur) engaged under MGNREGS at Gram Panchayat level is neither a regular nor a part time employee of any Gram Panchayat and as such she/he does not receive any fixed salary or remuneration from the Gram Panchayat. Actually, she/he works as an entrepreneur on the principle of no work no remuneration. Besides, since there is also no contract of any nature between any Gram Panchayat and a VLE, the VLEs are eligible to contest Panchayat Elections.

ii. A GRS (Gram Rozgar Sevak) engaged at GP level is a contractual employee of GP and she/he gets fixed remuneration from the Gram Panchayat and as such, she/he is not eligible to contest Panchayat Elections.

iii. An STP (Skilled Technical Person) engaged under MGNREGS at GP level is eligible to contest Panchayat Elections in the same analogy cited under SI. No.(i) above.

iv. Supervisors engaged under MGNREGS at GP level is eligible to contest Panchayat Elections in the same analogy cited under SI. No.(i) above.

v. Regarding Para Legal Volunteers posted at Gram Panchayat level on contractual basis by any District Judge’s Court, this is not clear as to between which parties the contract has been made. This is also not clear whether there is any contract between Para Legal Volunteer and the Gram Panchayat. However, the issue may be resolved in the light of the provisions and explanations given in this letter.

vi. Regarding eligibility of ASHA (Accredited Social Health Activists), the matter was referred to the National Rural Health Mission under the Health & Family Welfare Department, Government of West Bengal vide No.2071/ PN/O/I/IE-6/2012 dated 24.5.2013. The State Mission Director, NR. HM has only communicated vide her letter No. HFW/NRHM/20/06/1822 dated 27.05.2013
27.05.2013 (also referring to the letter No. HFW/NRHM/20/06/871 dated 28.10.2010) that “no peoples’ representative will be eligible to be engaged as ASHA”.

vii. Members of labour cooperative societies enlisted with Zilla Parishads and Panchayat Samitis are not eligible to contest the elections in terms of the provisions of clause(c) of the sections of the Act mentioned before.

It is also clarified that from the date of filing nomination for Panchayat Elections in any tier, no person will be able to continue as VLE, STP or Supervisor under MGNREGS in the same Gram Panchayat or Panchayat Samiti or Zilla Parishad, as the case may be. If they are not elected in the said election, there would be no bar to their being engaged as VLE, STP or Supervisor.

Copies of the following letters issued earlier by this Department to clarify similar issues relating to eligibility for contesting Panchayat Elections are also enclosed for ready reference.

a) No. 1213/(17)/PN/O/1/1E-4/2003 dated 2.4.2003

b) No. 1311-PN/O/III/2A-17/94 dated 15.4.98

c) 2367 PN/O/1/O-1/2003 dated 14.7.2004

Yours faithfully,

(D. K. Pal)
From : D. K. Pal  
Special Secretary to the  
Government of West Bengal  

To : The Additional District Magistrate (Panchayat)  
Burdwan  

Sub : Clarification regarding disqualification for membership under Section 7 of the West Bengal Panchayat Election Act, 2003  

Ref : Your No.918/Pan dated 08.04.2013  

Sir,  

With reference to the above, I am directed by order of the Governor to clarify the issue raised in your letter as under:

<table>
<thead>
<tr>
<th>Issued raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whether a person shall be qualified to contest the election to the office</td>
<td>1. The grounds under which a person can be disqualified to be a member of</td>
</tr>
<tr>
<td>of the member of a Gram Panchayat, Panchayat Samiti &amp; Zilla Parishad if he</td>
<td>Gram Panchayat, Panchayat Samiti &amp; Zilla Parishad are stated under Section 8,</td>
</tr>
<tr>
<td>has been removed under Section 213A of the West Bengal Panchayat Act, 1973</td>
<td>97 and 142 of the West Bengal Panchayat Act, 1973 respectively as well as</td>
</tr>
<tr>
<td>within last five (5) years?</td>
<td>under Section 7 of the West Bengal Panchayat Election Act, 2003. The</td>
</tr>
<tr>
<td></td>
<td>provisions stated therein reveal that the removal of any member under</td>
</tr>
<tr>
<td></td>
<td>Section 213A of the West Bengal Panchayat Act, 1973 cannot be the ground to</td>
</tr>
<tr>
<td></td>
<td>disqualify him from contesting election to the office of the Gram Panchayat,</td>
</tr>
<tr>
<td></td>
<td>Panchayat Samiti &amp; Zilla Parishad.</td>
</tr>
</tbody>
</table>

Yours faithfully,  
(D. K. Pal)  

Memo No. 1642/1(1)/ PN/O/1/1E-6/12 (Part-1)  
Dated : 24.04.2013  

Copy forwarded for information & necessary action to the Secretary, West Bengal State Election Commission.  
(D. K. Pal)
Sir,

With reference to the above, I am directed to state that the necessary provision has already been inserted in section 47 (a) (b) and (c) of the West Bengal Panchayat Elections Act, 2003 vide section 6 of the West Bengal Panchayat Elections (Amendment) Act, 2012. The copy of the said Amendment Act is enclosed herewith for your ready reference. In other words, the said provision reveals that similar benefit as is available for the candidates belonging to the members of the Scheduled Castes, Scheduled Tribes and women will be extended to the candidates belonging to the members of the Backward Classes with regard to deposit of nomination fee.

Yours faithfully,

(D. K. Pal)
Memo No. 5253/ PN/O/1/1E-6/12 Dated: 08.10.2012

From: D. K. Pal
Joint Secretary to the
Government of West Bengal

To: The Secretary,
West Bengal State Election Commission
18, Sarojini Naidu Sarani, Kolkata-700017

Sub: Clarification relating to certain provisions of the West Bengal Panchayat Elections Rules, 2006


Sir,

With reference to the above, I am directed by order of the Governor to clarify the issues raised in your letter as under:

<table>
<thead>
<tr>
<th>Issued raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If any seat is already reserved for ST, and if that very seat also becomes eligible for reservation for SC or BC, as the case may be, and if there is sufficient number of seats in the zone of consideration for SC or BC, then how will the required number of seats for SC or BC be reserved?</td>
<td>1. Attention is drawn to the rule 2 (d) of rule 22, 24 and 26 of the said Rules. It is stated therein that in such a situation, reservation for the left out SC or BC seats or both, as the case may be, shall be made out of the seats coming next in order. It means that to reserve the required number of seats for SC or BC, all the seats coming into the zone of consideration shall be taken into account. If, barring the seat(s) already reserved for ST, the required number of seats cannot be reserved for SC or BC as the case may be, in accordance with the roster for the first term of election, then the remaining number of seats shall be reserved from the left out seats following the sequential order in which roster for any term of election is made. In case the required number of</td>
</tr>
</tbody>
</table>
1. If any seat is already reserved for ST, and if that very seat also becomes eligible for reservation for SC or BC, as the case may be, and if there is sufficient number of seats in the zone of consideration for SC or BC, then how will the required number of seats for SC or BC be reserved?

   seats is not available in the zone of consideration following the sequential order, then the remaining number of seats shall be reserved from the roster specified for the second term of election. **Illustration:** For determination of SC seats in a particular GP, if there are 9 seats or constituencies in the zone of consideration and they are arranged in descending order following sub-rule 2(a) of rule 22 and 4 seats are to be reserved amongst them for SC.

   i) SI. no. of seats as arranged in descending order coming into the zone of consideration are 1,2,3,4,5,6,7,8,9

   ii) SI. no. of seats to be reserved as per roster for first term are 1,3,5,7

   iii) But if seat having si. no.3 is already reserved for ST, then seat no.3 shall not be reserved for SC and the fourth seat shall be reserved from amongst the next seats coming in the next sequential order in the roster as follows: 1,5,7,9

2. If after reserving one-half of the seats from SC, ST, and BC for women, the required number of seats are not available in the roster specified for the first term of election for reserving the remaining number of seats i.e., to match one-half of the total seats for women, then what procedure will be followed?

   This issue has been very clearly explained under rule 3(d) of rule 22, 24 and 26. Accordingly, in case the number of seats required to be reserved for women from amongst the seats not reserved under sub-section (1), (2) and (2A) of section 17 to match the one-half of the total number of seats, are not attained in accordance with the roster for the first term of election, then the required number of seats shall be reserved from the roster specified for the second term of election.

   **Illustration:**

   i) Say, in a Gram Panchayat, the no. of members to be elected is 18.

   ii) Say seats are to be reserved for SC/ST/BC is 9.

   iii) Not exceeding one-half of the total members are to be reserved for women including that of SC, ST and BC. Thus, total no. of seats to be reserved for women is 09.

   iv) No. of seats to be reserved for women from
amongst SC, ST, and BC in accordance with roster following the explanation as laid down in clause (f) of sub-rule (1) of rule 22 is 04.

v) No. of seats to be reserved for women from amongst the seats not reserved for SC, ST and BC following the provisions laid down under rule 3(b) of rule 22 is 9-4=5.

vi) As only 4 out of 5 no. of seats to be reserved for women are available for reservation in accordance with the roster under the said situation, the 5th seat shall be reserved from the roster specified for the second term in terms of provisions laid down under rule 3(d) of rule 22.

Yours faithfully,

(D. K. Pal)

Memo No. 5253/(18)/PN/O/1/E-6/12 (Part-1)

Dated: 08.10.2012

Copy forwarded for kind information to the District Magistrate...........................(All)

(D. K. Pal)
Memo No.5749/PN/O/I/1E-6/12 (Part-I)  Dated : 08.11.2012

From : D. K. Pal
Joint Secretary to the
Government of West Bengal

To : The Secretary
West Bengal State Election Commission
18 Sarjoni Naidu Sarani, Kolkata-700017

Sub : Clarification on certain points relating to reservation of the offices of Chairpersons

Sir,

With reference to the above, I am directed by order of the Governor to clarify the issues raised by the District Panchayat Election Officer and District Magistrate, Jalpaiguri vide his No. 1307/P&RD dated 30.10.2012 as under :

<table>
<thead>
<tr>
<th>Issued raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. If in any Gram Panchayat or Block, the office of the Pradhan or Sabhapati has reserved for General Women, then will the offices of Upa-Pradhan or Sahakari Sabhapati of that Gram Panchayat or Block be considered for reservation of ST/SC/BC category? Similarly, if in any Gram Panchayat or Block, the office of the Pradhan or Sabhapati has reserved for ST/SC/BC including SCW/STW/BCW, then will the offices of Upa-Pradhan or Sahakari Sabhapati of that GP or Block be considered for reservation for General Women?</td>
<td>1. Attention is drawn to the provisions laid down under sub-rule (3) of rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975, as amended. It is stated therein that for the purpose of reservation under clause (a) and clause (b) of sub-rule (1), preference shall be given to reservation of the offices of the Pradhan or the Sabhapati, as the case may be, and after such reservation, offices of the Upa-Pradhan or the Sahakari Sabhapati shall not be reserved in the same Gram or the same Block, as the case may be. The said clause (a) contains the provisions for reservation of offices for SC, ST and BC persons and the said clause (b) contains the provisions for reservation of offices for women including SCW, STW and BCW. Therefore, the above provisions clearly establish that in both the cases, the offices of the Upa-Pradhan or the Sahakari Sabhapati of that GP or Block will not be considered for reservation in respect of any category.</td>
</tr>
</tbody>
</table>
2. During reservation of offices of the Upa-Pradhan or the Sahakari Sabhapati, as the case may be, for any category, whether groups will be framed with all the Gram Panchayats, or Blocks coming into zone of consideration for that particular category or Groups will be formed after keeping aside those Gram Panchayats where offices of Pradhan or Sabhapati have already been reserved for any category of persons?

| 2. Attention is drawn to the first proviso of sub-rule (3) of rule 2A of the West Bengal Panchayat (Constitution) Rules, 1975, as amended. It is stated therein that, if in a Gram or Block, for any term of election, an office of Upa-Pradhan or Sahakari Sabhapati, as the case may be, to be reserved in accordance with the roster applicable where office of the Pradhan or the Sabhapati has already been reserved for the same term, such reservation of the office of the Upa-Pradhan or the Sahakari Sabhapati shall be deemed to have no effect and such reservation for that term of election shall be carried forward to the next Gram or Block in the same roster or, if no Gram or Block is available, in the same roster, in the Gram or Block occurring in sequential order in the roster valid for the next term of election. Therefore, this provision clearly establishes the fact that the groups will be formed with all the Gram Panchayats or Blocks coming into the zone of consideration for any particular category irrespective of the fact that any particular office has already been reserved for Pradhan or Sabhapati, as the case may be. |

| 3. If groups are formed with all the Gram Panchayats or Block coming into zone of consideration for any particular category and if in any group there are Gram Panchayats or Blocks available (not reserved for any category either for offices of Pradhan/Sabhapati or Upa-Pradhan/Sahakari Sabhapati) after reserving the required number of offices of Upa-Pradhan or Sahakari Sabhapati, as the case may be, for any particular category to be reserved from that group and in another group the number of Gram Panchayats or Blocks are less than the number of offices of Upa-Pradhan or Sahakari Sabhapati to be reserved for that category from that group, then whether will the number of offices of Upa-Pradhan or Sahakari Sabhapati |

| 3. At first, the process for reservation in respect of offices of the Pradhan or the Sabhapati, as the case may be, will be completed. Thereafter, the process for reservation in respect of offices of the Upa-Pradhan or the Sahakari Sabhapati will be started. If at the end of the process, it appears that the required number of offices as determined for reservation in respect of the Upa-Pradhan or the Sahakari Sabhapati for any particular category is not available, then the process will stop there and it will not be reversed to start from initial stage. The available offices for reservation in respect of Upa-Pradhan or Sahakari Sabhapati following the prescribed procedure will only be reserved and the said number will deem to be redetermined accordingly in terms of sub-rule (5) of rule 2A. |
to be reserved for that category be re-determined as per sub-rule (5) of rule 2A or any other process to be followed or whether the number of offices of Upa-Pradhan to be reserved for ST or SC will be re-determined as per sub-rule (5) of rule 2A, while there are Gram Panchayats which have not been reserved for any category are available in other groups?

4. Once the number of offices to be reserved are apportioned finally to each group of fifty with part group, if any, after notionally apportioned to each group of ten as mentioned in clause (iv) (b) of sub-rule 2 of rule 2A, in which group shall the roster be applied? In the group of fifty or ten? Or once the number of offices to be reserved are finally apportioned to each group of fifty or part group, is there any scope to apply the roster for group of ten as mentioned in clause (v) (a) of sub-rule 2 of rule 2A?

4. In the case in question, the roster shall be applied separately for every group of fifty Grams or Blocks, as the case may be, or for part group having less than fifty Grams or Blocks.

Yours faithfully,
(D. K. Pal)

Memo No. 5749/1(18)/ PN/O/1/1E-6/12 (Part-1)

Copy forwarded for kind information to the District Magistrate.......................(All)

(D. K. Pal)

Dated : 08.11.2012

166
পশ্চিমবঙ্গ সরকার
পশ্চাতে ও গ্রামোন্যন দপ্তর
৬৩, নেতাজী সুভাষ চন্দ্র ব্রজেন্দ্র, জেন্সন বিলিং, কলকাতা-৭০০০১

নঃ ৪৯৮৬/পি.এন/ও এক/৪লি-১/০৩

প্রবেশ
- মাধুরী রায়
  যুথ সচিব
  পশ্চিমবঙ্গ সরকার

প্রতি:- জেলা নোডাল আধিকারিক
  শিশুশিক্ষা কেন্দ্র এবং মাধ্যমিক শিক্ষা কেন্দ্র
  এবং
  সচিব
  উত্তর সিন্ধুপুর জেলা পরিষদ

বিষয়:- শিশুশিক্ষা কেন্দ্র এবং মাধ্যমিক শিক্ষা কেন্দ্রের সহায়ক সাম্যালী ভাতা প্রস্তুতি সম্পর্কে প্রশ্ন

মহাশয়ে,
আজেশনূরে আপনির উপরোক্ত বিষয়ে আপনির প্রেরিত গত ২৯.১০.২০০৯ তারিখের ২৫৩৫/শি.শি.কে./ও.দি/জে.পি. উপলক্ষ করে আপনাকে জানাই যে কোনো শিশুশিক্ষা বা মাধ্যমিক শিক্ষা কেন্দ্রের সহায়ক, পশ্চাতে সমিতির কর্মজীবনে নির্বাচিত হলে তিনি যে কোন একটি উৎস থেকে সামান্য ভাতা পাবেন। তিনি কোন উৎস থেকে সামান্য ভাতা প্রদান করবেন তা তিনি নিজে ঠিক করবেন। এই মমতাইতির্পূর্বে এই বিবরণ থেকে ৩১.০৮.২০০৯ তারিখে ৩৫০/পি.এন/ও/এক/২৬-২/১৮ (অংশ-৫) আরক সংখ্যা দ্বারা ভিত্তিপ্রাপ্ত মাতমত বাধ্য করা হয়েছে। ঐ আরক সংখ্যায় একটি অনুলিপি এই পত্রের সাথে সংযোজিত করা হল।

এই প্রস্তুতি আপনাকে পুনরায় অনুমতি করা হচ্ছে যে, শিশুশিক্ষা কেন্দ্র এবং মাধ্যমিক শিক্ষা কেন্দ্রের সহায়ক কর্মকাল পশ্চাতে পূর্ণ সময়ের পদাধিকারী হতে পারবেন না। বর্তমানে জেলা পরিষদের সহায়তায়, সহ-সহায়তায় এবং কর্মজীবনের পদালিঙ্গ পূর্ণ সময়ের; পশ্চাতে সমিতির সহায়তায় ও সহ-সহায়তায় পদালিঙ্গ এবং প্রামাণ্যতার পদটি পূর্ণ সময়ের পদাধিকারী হতে বিজ্ঞাপ্তি জারি করা আছে। তাই সহায়ক পদে কর্মরত অবস্থায় তিনি কখনই উপরোক্ত পদালিঙ্গের যে কোন একটি পদের অধিকারী হতে পারবেন না।

আপনার বিশ্বস্ত
যা-মাধুরী রায়
  যুথ সচিব
  পশ্চিমবঙ্গ সরকার

সংলগ্ন:- নঃ ৩৫০/পি.এন/ও/এক/২৬-২/১৮ (অংশ-৫), তারিখ: ৩১.০৮.২০০৯

167
জাতার্থে পত্রের অনুলিপি প্রেরণ করা হল :-

১) কমিশনার পঞ্চায়েত ও গ্রামোম্যান, ১১৩ বিভাগ শাখা, রায় রোড, পঞ্চায়েত ভবন, কলকাতা-৭০০০০১।

২) মিশন অধিকারী, পশ্চিমবঙ্গ রাজ্য শিখরশিক্ষা মিশন, সিদ্ধুকন্ন ভবন, কেব.নি-১৮, সেপ্টেম্বর-৩, সলমনগঞ্জ, কলকাতা-৭০০০১৮

৩) শ্রী সুমিত হালদার, বিশেষ ভারতীয় আদিকারিক ও পদাতিক বলে উপস্থিত, পঞ্চায়েত ও গ্রামোম্যান বিভাগ, জেলাপুর বিভাগ, কলকাতা-৭০০০০১

৪) জেলা নোডাল আদিকারিক, শিখরশিক্ষা কেন্দ্র ও মাধ্যমিক শিক্ষা কেন্দ্র ............................................. (সকল)

৫) জেলা পঞ্চায়েত ও গ্রামোম্যান আদিকারিক ................................................................. (সকল)

মদুমিরা রায়

যুথ সচিব

পশ্চিমবঙ্গ সরকার
It has since come to the notice of this Department that the meetings of the General body and the Sthayee Samitis of the Panchayat Samiti and the Zilla Parishad are often held when the Assembly session is going on.

Under Section 94 & Section 140 of the West Bengal Panchayat Act, 1973, the members of the Parliament and the State Legislative Assembly, not being (Ministers, are the members of the General body of the Panchayat Samiti and the Zilla Parishad and they may be elected as members of Sthayee Samitis of those Panchayati Raj bodies. The Members of the Parliament and the Legislative Assembly may face difficulties to attend the meetings of the General body as well as the Sthayee Samitis of the Panchayat Samiti and Zilla Parishad when the session of the Parliament or Legislative Assembly is on.

Considering the situation as explained above it is hereby ordered that the Panchayat Samitis and the Zilla Parishads shall not generally convene meetings of the General Body or the Sthayee Samitis (if any Member of the Parliament or the Legislative Assembly is a member of the body) when the Parliament or Legislative Assembly is on session. If for any unavoidable circumstances or due to emergent situation a meeting is required to be convened during that period, the concerned Panchayati Raj body may do so in consultation with the concerned members of the Parliament or Legislative Assembly.

By order

(M.N. Ray)
Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the :
1. Sabhadhipati......................................................Zilla Parishad
2. Commissioner, Panchayat & Rural Development, West Bengal
3. District Magistrate and Executive Officer...............Zilla Parishad
4. Additional Executive Officer............................Zilla Parishad
5. District Panchayat & Rural Development
   Officer............................................................District
6. Block Development Officer & Executive
   Officer...........................................................Panchayat Samiti

Joint Secretary to the
Government of West Bengal
From : Smt. Madhumita Roy
    : Joint Secretary to the Government of West Bengal

To : The Commissioner
    Panchayat & Rural Development,
    11 A, Kiran Sankar Roy Road.
    Panchayat Bhawan,
    Kolkata-700 001.

Sub :- Oath taking by the members subsequently elected to the Panchayati Raj bodies in the bye-elections.

Sir,

I am directed to state that the bye-elections to the Gram Panchayat, Panchayat Samiti and Zilla Parishad seats were held on 28.06.09 to fill up the seats due to casual vacancies and the members elected from the Gram Panchayat, Panchayat Samiti or Zilla Parishad constituencies shall, before taking their seats make and subscribe an oath or affirmation before the appropriate authority under section 197 of the West Bengal Panchayat Act, 1973 within 6 (six) months from the date of the elections.

I am, therefore, further directed to send you a copy of each of the letter no. 10967 (15)/Panch/1P-27/79 dt.20.06.79 and no.1533/PN/O/IE-47/93 pt-VIII dt.22.06.95 which will explain the matter of oath taking and to request you to send instruction to all concerned District Panchayat Election Officers and the District Magistrates to make necessary arrangement for oath or affirmation of the elected members as early as possible. The name of such members will be published in the official Gazette as early as possible.

Yours faithfully,

Madhumita Roy
Joint Secretary to the
Government of West Bengal
NOTIFICATION

In exercise of the power conferred by section 206 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor is pleased hereby to delegate the power under sub-section (4) of section 185B of the said Act to the Commissioner, Panchayats and Rural Development, West Bengal, for constituting the Gram Panchayats, Panchayat Samitis and the Siliguri Mahakuma Parishad within the area of Siliguri sub-division by notifying in the official Gazette, along with the descriptions relating to the Ex-officio members elected to the body in pursuance of section 77 of the West Bengal Panchayat Elections Act, 2003 (West Bengal Act XXI of 2003).

By order of the Governor,

M. N. ROY,
Principal Secretary,
to the Govt. of West Bengal.
ORDER

Whereas in terms of section 20 of the West Bengal Panchayat Elections Act, 2003 (West Bengal Act XXI of 2003); a person of the reserved category may be co-opted for filling up the office of Pradhan or Upa Pradhan, Sabhapati or Sahakari Sabhapati and Sabhadhipati or Sahakari Sabhadhipati so reserved, in case of non-availability of persons of reserved category for that office;

And whereas it is also laid down in the first proviso to section 20 of the aforesaid Act that such person so co-opted shall have to be elected within six months from the date of his co-option in regard to that office against a suitable casual vacancy in the membership of that body;

And whereas the period of six months from the date of co-option in such cases will be completed on and from 24th December, 2008 onwards as may be appropriate in each case;

Now, therefore, in pursuance of the provisions of section 20 of the West Bengal Panchayat Elections Act, 2003 (West Bengal Act XXI of 2003), the Governor has been pleased to direct that the membership of persons so co-opted to fill up the office of Pradhan or Upa Pradhan, Sabhapati or Sahakari Sabhapati and Sabhadhipati or Sahakari Sabhadhipati shall stand terminated on completion of six months from the date of co-option in the event of their failure to get elected within 6 months’ period in the respective Panchayat bodies.

By order of the Governor,

(M. N. Roy)
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to:

1. The Commissioner, West Bengal, Panchayat & Rural Development.
2. Director, SIPRD, Kalyani, Nadia.
3. Sahhadhipati..........................................................Zilla Parishad (All)
4. District Magistrate...........................................................(All)
5. District Panchayat & Rural Development Officer..................District (All)
6. Sub-Divisional Officer..............................................Sub-Division (All)
7. Block Development Officer...........................................Block (All)

He is requested to distribute copies of the order to all Gram Panchayals with his jurisdiction.

8. Sabhapati, .........................................................Panchayat Samili (All)
9. Law Officer of this Department.
10. PS to Hon’ble MIC / MOS of this Department.

Joint Secretary to the
Government of West Bengal
শ্রাবনপত্র

বিষয়: রাজ্যের পরিষদ সমিতি ও জেলা পরিষদ ত্রুটি ও নারী উন্নয়ন, জনকল্যাণ ও ব্রাহ্মণ স্থায়ী সমিতি গঠন।

উল্লিখিত বিষয়ের প্রতি দৃষ্টি আকর্ষণ করে সংশ্লিষ্ট সকলকে এই মর্মে অবহিত করা হচ্ছে যে পশ্চিমবঙ্গ পঞ্চাযত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ১২৪ ধারা এবং ১৭১ ধারা বলে এই রাজ্যের পরিষদ সমিতি ও জেলা পরিষদ ত্রুটি কে পিছিয়ে ও নারী উন্নয়ন, জনকল্যাণ ও ব্রাহ্মণ স্থায়ী সমিতি গঠন করা একাত্ত আবশ্যক। এই স্থায়ী সমিতিতে নারী কল্যাণ ও সেই সঙ্গে তাপিত্তি জাতি ও আদিবাসী কল্যাণ বিষয়ক উন্নয়ন প্রকৃতপক্ষে রচনা, রূপান্তর ও মূল্যায়ন করা হয়। এছাড়াও এই স্থায়ী সমিতি অন্যা স্থায়ী সমিতির রূপান্তর প্রকৃতপক্ষে মূল্যায়ন করে বিভিন্ন দুর্বলতর শ্রেণীর উপকারার্থে প্রকল্পের নির্দেশ করে। বিগত ২৩/১১/১৪ তারিখের ২৭৫৭(১৭)/সেল-১/পঞ্জ/০-৬/১৪ নং বিভাগীয় পত্রে উল্লেখ করা হয়েছে যে এই স্থায়ী সমিতিতে মহিলা সদস্য যতদূর সংখ্যা বেশী হওয়ার বাণ্ডনীয় ও এ স্থায়ী সমিতির কর্মান্তরণ পদেও একজন মহিলা বাণ্ডনীয়। পূর্ববোধ্য ব্যবস্থা এখানে বলবৎ ও কার্যকর আছে।

অতএব, পূর্ববোধ্য বিষয়ে পন্ডিত্তি করা যায় যে পূর্ববোধ্য আইনের ১২৪ ও ১৭১ ধারা বলে যথাক্রমে পঞ্চাযত সমিতি ও জেলা পরিষদ ত্রুটি নিরীক্ষণ শিশু ও নারী উন্নয়ন, জনকল্যাণ ও ব্রাহ্মণ স্থায়ী সমিতিতে মহিলা সদস্য যতদূর সংখ্যা জন্য শিশুর সংখ্যা সর্বমোট আসনের ৫০ শতাংশ আসনে নির্বাচিত হবেন এবং ঐ স্থায়ী সমিতির কর্মান্তরণ পদে একজন মহিলা নির্বাচিত হবেন।

প্রধান সচিব
পশ্চিমবঙ্গ সরকার

মানেরাম নাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

নঃ: ২৯৭/পি.এন/৩/একো/২১-২/৯৮ (অংশ-৬)  তারিখ: ২১/৭/২০০৮
অনুলিপি জাতার্থে এবং প্রায়জনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হল :-

১) সমাবিষ্টি, .................................................................................................................. জেলা পরিষদ (সকল)।

২) কমিশনার, পঞ্চায়েত ও প্রামোদয়ন, পশ্চিমবঙ্গ, পঞ্চায়েত ভবন, কলকাতা।

৩) জেলাশাসক ও নির্বাহী আধিকারিক, ................................................................................ (সকল)।

৪) জেলা পঞ্চায়েত ও প্রামোদয়ন আধিকারিক, ................................................................. (সকল)।

৫) ব্লক উন্নয়ন আধিকারিক ও নির্বাহী আধিকারিক, .................................................. পঞ্চায়েত সমিতি (সকল)।

৬) সমাবিষ্টি ...................................................................................................................... পঞ্চায়েত সমিতি (সকল)।

বিশেষ সচিব
পশ্চিমবঙ্গ সরকার
Memo No. 2638/PN/O/I/1E-9/03

From: M.N. Roy
Principal Secretary
to the Government of West Bengal

To: The District Magistrate
Malda

Subject: Clarification regarding holding of the office of the profit

Sir,

I refer to Memo No. 701/P (Elec) dated 25.06.2008 of District Panchayats & Rural Development Officer, Malda seeking clarification about the meaning of office of the profit as mentioned in the second proviso to sub-section (1) of section 9 of the West Bengal Panchayat Act, 1973 and state that any remunerative post or job may come within the purview of office of profit. Even any office having no remuneration but some perks and privileges may come within its ambit.

Yours faithfully,

M.N. Roy
Principal Secretary
to the Government of West Bengal

No.-2638/1 (18)/PN/O/I/E-9/03

Copy forwarded for information to:

1) District Magistrate………………………………………..(All)
2) District Panchayats and Rural Development Officer ………………………………..(All)

Sd/-

Joint Secretary
to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও গ্রামোন্নতি বিভাগ
জেলাপীচিঙ্গ (দ্বিতীয়), ৩৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০০১

স্বাক্ষর সংখ্যা : ২৪৫৬/পিএন/ও/এক/১ই-৯/২০০৩  তারিখ : ১০.০৬.২০০৮

প্রেকে :- ডা. মনবেদনাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

প্রতি :- জেলা পশ্চায়ত নির্বাচন আদিরিকরি ও
জেলা শাসক .................................................................

বিষয় :- ২০০৩ সালের পশ্চিমবঙ্গ পশ্চায়ত নির্বাচন আইনের ২০ নং ধারার ব্যাখ্যা ও প্রয়োগ পদ্ধতি।

মহাশয়,

এই রাষ্ট্রের ১৭টি জেলায় সাধারণ পশ্চায়ত নির্বাচনের পর প্রথম সভা পরিচালনা এবং পদার্থিকী নির্বাচন নিয়ে
২৭.০৫.২০০৮ তারিখের ২২৮/পিএন/ও/এক/একই-১/২০০৩ স্বাক্ষর সংখ্যায় বিশদভাবে বলা হয়েছে। এরপর বিভিন্ন
জেলা থেকে পশ্চায়ত নির্বাচন প্রস্তুতি বেশ কিছু সমস্যা তুলে ধরা হয়েছে। ঐগুলি মূলতঃ পদের সংখ্যা এবং বিশেষ
শেলীভূক্ত সংরক্ষিত পদের জন্য যোগ্য ব্যক্তির অপ্রতুলতার সম্পর্কে। ঐ সমস্যাগুলির সুরাখা করার জন্য ২০০৩ সালের
পশ্চিমবঙ্গ পশ্চায়ত নির্বাচন আইনের ২০নং ধারার ব্যাখ্যা করে তার প্রয়োগ পদ্ধতি সম্পর্কে সুপার্থ নির্দেশ নিচে দেওয়া
হলো।

১। সম্প্রতি অনুষ্ঠিত নির্বাচনে যদি কোন রাজনৈতিক দল কোন গ্রাম পশ্চায়ত, পশ্চায়ত সমিতি বা জেলা পরিষদে
পূর্ব সংখ্যাগরিষ্ঠতা (মোট সদস্যের অধিকের বৈশিষ্ট্য) পেয়ে থাকে তবে যে বিশেষ শেলীর জন্য সেই গ্রাম পশ্চায়ত, পশ্চায়ত
সমিতি বা জেলা পরিষদে যথাক্রমে প্রধান / সচিবপতি / সভাপতির পদ সংরক্ষিত করা হয়েছে সেই শেলীর কোন সদস্য ঐ
রাজনৈতিক দলের হয়ে নির্বাচিত হননি, সেই ক্ষেত্রে ঐ রাজনৈতিক দল ঐ বিশেষ শেলীভূক্ত কোন একজন ব্যক্তিকে ২০০৩
সালের পশ্চিমবঙ্গ পশ্চায়ত নির্বাচন আইনের ২০ নং ধারার অনুমানে সহযোজিত (কো-অপস্ট) করতে পারবে।

যদি ঐ পশ্চায়তে এক বা একাধিক সদস্য নির্বাচিত হয়েছেন এমন কোন রাজনৈতিক দল থেকে কোন নির্বাচিত
সদস্য অথবা কোন নির্বাচিত নির্দিষ্ট সদস্য ঐ সংরক্ষিত পদের জন্য যোগ্য শেলীভূক্ত হন, সেক্ষেত্রেও পূর্ব সংখ্যাগরিষ্ঠতা প্রাপ্ত
রাজনৈতিক দলটি বিশেষ শেলীর নিমিত্ত সংরক্ষিত পদের নির্বাচনের জন্য যোগ্য ব্যক্তির সহযোজন (কো-অপস্ট) করতে
পারবেন। সহযোজনের প্রয়োগ পদ্ধতি ব্যাখ্যা করা হলো।
(ক) পশ্চিমবঙ্গ পঞ্জাবের নির্দেশিকা আইনের ৪, ৫ এবং ৬ নং ধারা অনুসারে ঐ ব্যক্তির প্রাধী হবার যোগাযোগ থাকতে হবে এবং ঐ আইনের ৭ নং ধারা অনুসারে ঐ ব্যক্তির কোন অযোগত্ব থাকবে না;

(খ) যে রাজনৈতিক দল পূর্ণ সংঘায়িত হয়েছেন (মোট সদস্য সংঘায়ি অর্থকর্তা বৈশিষ্ট্য), সেই রাজনৈতিক দলের প্রতীক চিহ্ন নিয়ে নির্বাচিত মোট সদস্যের দুই-তৃতীয়াংশ সদস্যের স্বাক্ষরে প্রস্তুতিত ব্যক্তির নাম, তার পিতা / মাতা / জ্যেষ্ঠীর নাম ও সিদ্ধান্ত এবং ঐ ব্যক্তির নাম গ্রাম পঞ্জাবের মে ভোটের তালিকায় আছে তার অংশ যা পার্টি নম্বর এবং ক্রমিক সংখ্যা সহ গ্রাম পঞ্জাবের ক্ষেত্রে সম্পূর্ণ উপাসনা অধিকারকের কাছে, পঞ্জাবের সমিতির ক্ষেত্রে মহকুমা শাসকের কাছে এবং জেলা পরিষদের ক্ষেত্রে জেলা শাসকের কাছে ঐ পঞ্জাবের প্রথম সত্তা হবার অন্ততঃ তিনিদের আগে স্মরক পত্র করে জমা দিতে হবে;

(গ) সমষ্টি উন্মুক্ত অধিকারিক বা মহকুমা শাসক বা জেলা শাসক (যেখানে যেমন প্রয়োজন হবে) ঐ প্রস্তুতিত বাধ্য যোগাযোগ বিবেচনা পূর্বক সম্পূর্ণ সৃষ্টি জানিয়ে মনোনীত প্রিসাইডিং অফিসারের মাধ্যমে প্রথম সভার দিন সংঘায়িত পঞ্জাবের পাঠিয়ে দেবেন। প্রিসাইডিং অফিসার গৃহীত প্রস্তুতির প্রথম সভার দিন সকল সদস্যের গোচরে আনবেন এবং অন্য সদস্যদের সাথে সহযোগিতার (কো-অপস্টেড) সদস্যর শপথের ব্যবস্থা করবেন;

(ঘ) ঐ সহযোগিতার (কো-অপস্টেড) সদস্যের সদস্যপদ বর্তমান আইনের ২০ নং ধারা অনুসারী নিয়ন্ত্রণ হবে। তিনি একজন সাধারণ সদস্যের মতো ক্ষমতা তোলা করবেন এবং দায়িত্ব পালন করবেন। তবে প্রথম সভার দিন থেকে হ্রাস মাসের মধ্যে সংঘায়িত গ্রাম পঞ্জাবের বা পঞ্জাবের সমিতি বা জেলা পরিষদের কোন শুন্য পদে তাঁকে অর্থই নির্বাচিত হতে হবে, অন্যথায় তাঁর সদস্যপদ বাতিল হয়ে যাবে।

২. যদি কোন পঞ্জাবের কোন রাজনৈতিক দলই পূর্ণ সংঘায়িত অর্জন না করে থাকেন, সেইক্ষেত্রে প্রধান বা সভাপতি বা সভাপতিত্ব পদটি যে বিশেষ শ্রেণীর জন্য সংরক্ষিত, ঐ বিশেষ শ্রেণীভুক্ত সদস্য যিনি সংরক্ষিত বা অসংরক্ষিত যে কোন আসন থেকে নির্বাচিত হয়ে এসেছেন (তিনি কোন রাজনৈতিক দলভুক্ত বা নির্দিষ্ট হয়ে পারেন) তিনি পশ্চিমবঙ্গ পঞ্জাবের গঠন নিয়মাবলী অনুসারে ঐ সংঘায়িত পদে নির্বাচিত হতে পারেন। ঐ ক্ষেত্রে সহযোগীর (কো-অপস্টেড) কোন সুযোগ নেই।

৩. যদি কোন পঞ্জাবের কোন রাজনৈতিক দলই পূর্ণ সংঘায়িত অর্জন না করে থাকেন এবং প্রধান বা সভাপতি বা সভাপতিত্বের জন্য নির্দিষ্ট সংরক্ষিত পদে নির্বাচিত হওয়ার মতে কোন সদস্য সংরক্ষিত বা অসংরক্ষিত কোন আসন থেকে নির্বাচিত না হয়ে থাকেন, সেইক্ষেত্রে প্রধান বা সভাপতি বা সভাপতিত্ব পদে নির্বাচিত হওয়া স্থগিত থাকবে।

প্রথম সভায় উপ-প্রধান বা সহকারী সভাপতি বা সহকারী সভাপতিত্ব পদে (যেখানে যেমন প্রয়োজন হবে) নির্বাচন হবে এবং তিনি সামরিক ভাবে প্রধান বা সভাপতি বা সভাপতিত্ব ক্ষমতা প্রয়োজন এবং দায়িত্ব পালন করবেন। তবে কোন আক্ষমিক শুন্য পদে ঐ বিশেষ শ্রেণীভুক্ত সদস্য নির্বাচিত হয়ে এলে তিনি প্রধান বা সভাপতি বা সভাপতিত্ব পদে নির্বাচিত হতে পারেন।

৪. গ্রাম পঞ্জাবের বা পঞ্জাবের সমিতি বা জেলা পরিষদের উপ-প্রধান / সহকারী সভাপতি / সহকারী সভাপতিত্বের পদটি যদি কোন বিশেষ শ্রেণীর জন্য সংরক্ষিত থাকে, তাহলে পূর্বের পরিস্থিতি অনুসারে একইভাবে প্রক্রিয়াটি সম্পন্ন করতে হবে।

178
৫. কোন গ্রাম পঞ্চায়েত বা পঞ্চায়েত সমিতি বা জেলা পরিষদে পদাধিকারী নির্বাচিত যদি একাধিক প্রাধী সমন সংখ্যক ভোট পান, তাহলে প্রিসাইডিং অফিসার লোকার্থীর মাধ্যমে নির্বাচন প্রক্রিয়া সম্পন্ন করবেন। লোকার্থী কি পড়াতিতে হবে সেটি প্রিসাইডিং অফিসার সিদ্ধান্ত নিয়ে স্থির করবেন। এখানে উল্লেখ করা প্রয়োজন যে পদাধিকারী নির্বাচনের সময় একাধিক দলের ভোট গঠন করলেও পশ্চিমবঙ্গ পঞ্চায়েত নির্বাচন আইনের ২০ নং ধারা অনুসারে দলীয় জোটকে একক দল হিসাবে গণ্য করা হবে না। প্রাধীরা স্ব স্ব নির্বাচনী প্রতীক নিয়ে পদাধিকারী নির্বাচনে অংশগ্রহণ করবেন। যে প্রাধী সর্বোচ্চ ভোট পাওয়ান তিনিই বিজয়ী হবেন। বিজয়ী প্রাধীর বিপক্ষে যে সদস্যরা (নির্দল সদস্য সহ) ভোট দেবেন অথবা যেসব সদস্য ভোট দিতে বিরত থাকবেন তাঁরা বিষয়ে সদস্য হিসাবে পরিগণিত হবেন, এবং তাঁরা যে এক বা একাধিক রাজনৈতিক দলের সদস্য হবেন সেই রাজনৈতিক দল বা দলগুলি বিষয়ে দল বলে অভিহিত হবে।

উপরোক্ত ব্যাখ্যা ও প্রয়োগ পদ্ধতি আপনার জেলার রাজনৈতিক দলগুলিকে (জাতীয় দল এবং রাজ্য দল) অতি সতর্ক জানাইবেন।

আপনার বিশ্বাস,

না: - মানবান্তরীন রায়
ধর্ম সচিব
পশ্চিমবঙ্গ সরকার

ংঃ ২৪৫৬/১(৮)/পিএন./ও/এক/১ই-৯/২০০৩

২০০৩ সালের ১০ মের" তারিখের প্রতিলিপি জাতার্থে এবং প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হলঃ

১. কমিশন, পঞ্চায়েত ও গ্রামোঁয়ান, পঞ্চায়েত ভোট। কলকাতা-৭০০ ০০১।
২. অধিকারী, রাজা পঞ্চায়েত ও গ্রামোঁয়ান সংস্থা, গড়ালী, নদীয়া।
৩. অতিরিক্ত জেলা শাসক  জেলা।
৪. মহকুমা শাসক  জেলা।
৫. জেলা পঞ্চায়েত ও গ্রামোঁয়ান আধিকারিক  জেলা।
৬. ব্লক উপর্যুপর্য আধিকারিক  ব্লক।
৭. ভারপ্রাপ্ত মহিলা মহাশয়ের একাদশ সচিব।
৮. রাষ্ট্রমহিলা মহাশয়ের একাদশ সচিব।

মূথুমিতা রায়
যুথশাচরিত্র, পশ্চিমবঙ্গ সরকার

মে ২০০৩ গণবিশ্বাস ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হলঃ

১. কমিশনের প্রাধী, পঞ্চায়েত ও গ্রামোঁয়ান, পঞ্চায়েত ভোট। কলকাতা-৭০০ ০০১।
২. অধিকারী, রাজা পঞ্চায়েত ও গ্রামোঁয়ান সংস্থা, গড়ালী, নদীয়া।
৩. অতিরিক্ত জেলা শাসক  জেলা।
৪. মহকুমা শাসক  জেলা।
৫. জেলা পঞ্চায়েত ও গ্রামোঁয়ান আধিকারিক  জেলা।
৬. ব্লক উপর্যুপর্য আধিকারিক  ব্লক।
৭. ভারপ্রাপ্ত মহিলা মহাশয়ের একাদশ সচিব।
৮. রাষ্ট্রমহিলা মহাশয়ের একাদশ সচিব।

মূথুমিতা রায়
যুথশাচরিত্র, পশ্চিমবঙ্গ সরকার

নং: ২৪৫৬/১(৮)/পিএন./ও/এক/১ই-৯/২০০৩

tari: ১০.০৬.২০০৩
From : Dr. M.N. Roy, IAS  
Principal Secretary to the  
Government of West Bengal  

To : The District Magistrate and District Panchayat Election Officer  
------------------------------------------(all except Darjeeling)  

Subject : Reconstitution of Panchayat bodies  

Sir,  

I am to state that following the Seventh Panchayat General Elections to different Panchayat bodies on 11.5.2008, 14.5.2008 and 18.5.2008, steps have been initiated for reconstitution of the elected bodies of these Panchayats on holding first meeting of each reconstituted body. You are aware that the Commissioner of Panchayats and Rural Development, West Bengal, has since been empowered under this Department’s Notification No.1975-PN/O/I/IE-9/2003 dated 07.05.2008 to publish Notifications in the Official Gazette showing the names of newly elected members as well as description of the ex-officio members. It has further been notified under this Department’s Notification No.2032/PN/O/I/IE-9/2003 dated 13th May, 2008 that such Notifications with respect to Gram Panchayats, Panchayat Samitis and Zilla Parishads will be published on 16th June, 2008, 24th June, 2008 and 28th June, 2008 respectively. In view of urgency, you are requested to please collect copies of the Notification by deputing authorized representative to the Commissioner of Panchayats and Rural Development, West Bengal.

2. Under the provisions of the West Bengal Panchayat (Constitution) Rules, 1975 as amended to date, first meeting of the Gram Panchayat / Panchayat Samiti / Zilla Parishad should be convened within 21 days from the date of publication unless further time is allowed by the District Panchayat Election Officer for reasons to be recorded by him in this behalf. Now, it is advisable to convene this meeting within the statutory time-frame of 21 days unless insurmountable difficulties crop up. Considering the dates of publication as stated in preceding paragraph and considering the dates of first meeting held in 2003, time schedule of the meetings, subject to minor modifications to suit the local needs, will be followed as detailed below:

- **Gram Panchayat**  
  From 26th June, 2008 to 2nd July,2008

- **Panchayat Samiti**  
  From 1st July, 2008 to 4th July, 2008

- **Zilla Parishad**  
  From 7th July, 2008 to 8th July, 2008
3. In this connection, the following points may be kept into consideration while conducting first meeting.

(a) Term of office of the present elected body shall expire and cannot continue any longer on completion of five years from the date of first meeting of the body following the Sixth Panchayat General Elections in 2003. It is therefore necessary to hold the first meeting of the newly formed Panchayats before the expiry of the corresponding terms of office. There is however nothing unlawful to hold such meeting a little earlier than the date of expiry in order to maintain uniformity of constitution on these bodies.

(b) Under the existing law, only the directly elected members of a Panchayat body (in exclusion of all categories of ex-officio members) shall participate and shall be invited to attend the first meeting of that body. Notices of such first meeting shall therefore be issued to the directly-elected members only.

(c) No directly elected member (irrespective of whether he was an elected member in earlier body) shall participate in the meeting before he has made and subscribed an oath or affirmation according to the form set out in the Third Schedule of the Panchayat Act, administered by an authority as specified in the rules or an order issued in this behalf. Since only the directly-elected members shall participate in the first meeting and since the Presiding Officers appointed for a meeting is authorized to administer such an oath before the first meeting commences, it is not necessary to organize a separate meeting for the purpose of taking of oath only.

4. Following the first meeting of the Panchayat bodies further actions, required to be taken under the law, are as follow:-

(i) In a Gfam Panchayat, meeting of its members of Gram Panchayat shall be convened by the Block Development Officer for election of members of Upa-Samiti other than Artha O Parikalpana Upa-Samiti as provided in rule 20A of the West Bengal Panchayat (Constitution)Rules, 1975. Although the law provides that such a meeting should be held within three months following the first meeting, it is desirable to hold such a meeting as early as possible and preferably by 15.7.2008. For this purpose, it is advisable to issue notices for such meeting immediately after the 1st meeting is held. It may be noted that for this meeting, the directly elected members as well as ex-officio members shall be invited to participate. All of them may exercise voting right and may be elected as member of an Upa-Samiti.

(ii) In a Panchayat Samiti or in a Zilla Parishad meeting of the members of the Panchayat Samiti or the Zilla Parishad shall be convened by the SDO or the District Magistrate as the case may be for election of members of the Sthayee Samitis other than Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti as provided in rule 8 or rule 11 of the West Bengal Panchayat (Constitution)Rules, 1975. The law provides that such a meeting should be convened within one week following the first meeting and it is desirable to hold such a meeting by 17th July in case of Panchayat Samitis and for Zilla Parishads by 21st July, 2008. It may be noted that for this meeting, the directly elected members as well as ex-officio members shall be invited to participate. All of them may exercise voting right and may be elected as member of a Sthayee Samiti.
(iii) In a Gram Panchayat within one week from the date of completion of elections of all the members of an Upa-Samiti, the Block Development Officer shall call a meeting of each of the four (4) Upa-Samitis for election of a Sanchalak. It is advised that election of Sanchalaks of Upa-Samitis may be completed as soon as possible and preferably by 31st July, 2008. It may be noted that all members of an Upa-Samiti - directly elected and ex-officio members of the body - shall be served notice to attend the meeting for election of a Sanchalak.

(iv) In a Panchayat Samiti or Zilla Parishad after the completion of elections of all members of a Sthayee Samiti, the Sub-divisional Officer or the District Magistrate as the case may be shall call a meeting of each of the nine (9) Sthayee Samitis for election of a Karmadhyaksha. It is advised that election of Karmadhyakshas of Sthayee Samitis of Panchayat Samitis and Zilla Parishads may be completed as soon as possible and preferably by 31st July and 3rd August, 2008. It may be noted that all members of a Sthayee Samiti - directly elected and ex-officio members of the body - shall be served notice to attend the meeting for election of a Karmadhyaksha.

5. On the eve of Seventh Panchayat General Elections, you have already declared certain offices of the Pradhan, Upa-Pradhan, Sabhapati, Sahakari Sabhapati, Sabhadhipati or Sahakari Sabhadhipati reserved for the Scheduled Castes, Women Scheduled Castes, Scheduled Tribes, Women Scheduled Tribes or Women as the case may be. For elections to these offices such reservations shall be kept into consideration and there shall be no violation of reservation category in any manner. In this connection following guidelines shall be operational:

(a) When an office is reserved for a specified category of members it is not necessary that the members ejected from a seat reserved for the same category shall only be eligible for such election. Any member elected from an unreserved seat or from a seat reserved for another category shall be eligible for such election provided he/she has the necessary caste/tribe/gender/qualification.

(b) Normally, a proposal shall not be entertained by the Presiding Officer unless it is seconded by another member. But when an office is reserved for a specified category and only one member has been elected from a seat reserved for that specified category and also no other member elected from any other category or an unreserved category is proposed for election of such office, it will not be necessary for the proposal in respect of the member elected for the seat reserved for the specified category, to be seconded by another member and on being proposed, he or she may be declared elected uncontested by the Presiding Officer.

6. (i) The Presiding Officer will conduct the meeting in a Gram Panchayat / Panchayat Samiti / Zilla Parishad for taking of oath or affirmation by the directly elected members and for the election of Pradhan / Upa-Pradhan, Sabhapati / Sahakari Sabhapati or Sabhadhipati / Sahakari-Sabhadhipati as the case may be.

(ii) In case of a Gram Panchayat, after the names for election to the office of Pradhan are proposed and seconded, the Presiding Officer shall call upon the intending candidates to furnish a declaration in Form 3A of the West Bengal Panchayat (Constitution) Rules, 1975, to the effect that on being elected he shall not hold any office of profit or carry on any business, profession or calling that may interfere with due discharge of his responsibilities. If he does not get this declaration from any one, his candidature shall be rejected by the Presiding Officer. This procedure is not applicable for election of the Upa-Pradhan.
(iii) For Panchayat Samiti and Zilla Parishad, the Presiding Officer shall call upon intending candidates for the offices of Sabhapati / Sahakari-Sabhapati and Sabhadhipati / Sahakari-Sabhadhipati to furnish similar declaration in Form 3A of the West Bengal Panchayat (Constitution) Rules, 1975. If any candidate declines to sign the declaration, his candidature shall be rejected by the Presiding Officer. The same procedure shall be applicable on a later occasion for the elections of the Karmadhyakshas of the Zilla Parishad (not Panchayat Samiti).

(iv) It may be noted that according to procedure laid down in the West Bengal Panchayat (constitution) Rules, 1975 as amended to date, all votes shall be cast in open manner so that all other members may know in whose favour any of the votes has been cast. Another point is that no member can be proposed or elected to any office in absentia ; he must remain present in the said meeting.

For details procedure regarding first meeting of Gram Panchayat / Panchayat Samiti / Zilla Parishad and election of Pradhan, Upa-Pradhan, Sabhapati, Sahakari Sabhapati, Sabhadhipati and Sahakari Sabhadhipati as well as Karmadhyakshas of Sthayee Samitis, Panchayat Elections Manual, 2008 (page 230 - 241) may be consulted.

Yours faithfully,

M.N. Roy
Principal Secretary to the Government of West Bengal

Memo.No. 2238/1(4)/PN/O/l/IE-9/2003 Date: 27.05.2008

Copy forwarded for information and taking necessary action to the :

1) Commissioner, Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11A, K. S. Roy Road, Kolkata- 700 001.

2) Director, State Institute of Panchayats and Rural Development, Kalyani, Nadia.

3) Private Secretary to the Minister-in-Charge, Panchayat and Rural Development Department, Govt. of West Bengal.

4) Private Secretary to the Minister of State, Panchayat and Rural Development Department, Govt. of West Bengal.

M.N. Roy
Principal Secretary to the Government of West Bengal
From: Smt. M. Ray  
OSD and Ex-officio Deputy Secretary to the  
Govt. of West Bengal  

To: The District Panchayat and Rural Development Officer  
Malda  


Ref: His No. 1051 / P dated 08. 06. 2007.  

The undersigned is directed to refer to the above-mentioned subject and to clarify the points raised by him.  

Clause (b) of sub-section (2) of section 213B of the West Bengal Panchayat Act, 1973 envisages that “majority of the existing members directly elected to the Panchayat body, in a meeting specially convened for the purpose, select a person from among them not being an office bearer to act temporarily in place of the office bearer under suspension.”  

If there is no majority in support of any candidate, no person shall be selected to act temporarily as office bearer. So, the question of selection by lot or by casting or by casting or second vote by Presiding member does not arise.  

In that case under clause (a) of sub-section (2) of section 213 B of the Panchayat Act, the other office bearer shall exercise the powers and duties of the office bearer under suspension.  

M. Ray  
OSD & Ex-Officio Deputy Secretary to the  
Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পণ্যায়িত ও প্রামাণ্যায়িত বিভাগ
জেরো বিভক্ত (ডি-টাল), ৬৩, এন. এস. রোড
কলকাতা-৭০০০০১

নং : ৪৭৭/পিএন/ও/১/২৩-২/৯৮ (অং-২)
তারিখ : ২৯.০১.২০০৭

পরিপাত

মেহেঠে জেলা পরিষদ ও পঞ্চায়েত সমিতি তুরের জনসংখ্যা ও পরিবেশ স্বায়ী সমিতি এবং শিশু ও নারী উন্মুক্ত, জন কল্যাণ ও ত্রাণ স্বায়ী সমিতির কর্মধারকদের এবং গ্রাম পঞ্চায়েত তুরে শিক্ষা ও জনসাহ্ব উপসমিতি এবং নারী শিশু উন্মুক্ত ও সমাজ কল্যাণ উপসমিতির সংগঠনকর্মের সাযুজ্য ও সহযোগিতার একাধিক ক্ষেত্র দেখা যাচ্ছে;

এবং মেহেঠে এ দুই স্বায়ী সমিতির কর্মধারকণ এবং উপসমিতির সংগঠনকর্মের একে অপরের সহমতি ও পারস্পরিক বোধাপ্রতি মাধ্যমে কর্ম সম্পাদন করলে ঐ দুই স্বায়ী সমিতির ও উপসমিতির কাজ-কর্ম সার্বিক উন্মুক্তের প্রয়োজনে উন্মুক্ত ও আরও ফলপ্রদ হবে;

এবং মেহেঠে এ দুই স্বায়ী সমিতির কর্মধারকদের এবং উপসমিতির সংগঠনকর্মের একে অপরের স্বায়ী সমিতির / উপসমিতির সভায় আমন্ত্রণ দিয়ে যোগদান করার প্রয়োজনীয়তার পরীক্ষা জানিয়ে প্রস্তাব করা হয়েছে।

এবং মেহেঠে ঐ প্রকার নিযুক্তি ঐ দুই স্বায়ী সমিতির ও উপসমিতির পক্ষে যুক্তিযুক্ত ও সত্যলেখনক হবে বলে ঐ বিভাগ কর্তৃক বিবিধতা করা হয়েছে;

অতএব, সকল বিষয়ে যুক্তিযুক্ত বিবিধতা করে ঐ বিভাগ এইরূপ নির্দেশ প্রদান করছে যে জেলা পরিষদ ও পঞ্চায়েত সমিতি তুরের জনসংখ্যা ও পরিবেশ স্বায়ী সমিতি এবং শিশু ও নারী উন্মুক্ত, জন কল্যাণ ও ত্রাণ স্বায়ী সমিতির কর্মধারকণ এবং গ্রাম পঞ্চায়েত তুরে শিক্ষা ও জনসাহ্ব উপসমিতি এবং নারী শিশু উন্মুক্ত ও সমাজ কল্যাণ উপসমিতির সংগঠনকর্মের সভায় একে অপরের আমন্ত্রণ দসাদাপে ঐ দুই স্বায়ী সমিতির ও উপসমিতির সভায় যোগদান করবেন ও আলোচনায় অংশ নেবেন তথা পারস্পরিক মত বিনিময় করে সহমতি ও পারস্পরিক বোধাপ্রতি ভিত্তিতে বিভিন্ন ক্ষেত্রে মিলিত কর্মধার কিংবা কর্মধার কোথাও পরিচালনা করবেন।

আদেশানুসারে,

ধার- মনবেদ্রু নাথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

185
নঃ ৪৭৭/১(৯)-পিএন./৩/১২৫-২/০৭ (ংশ-২)

অনুলিপি জাতার্থে এবং প্রযোজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হল যা:

১. কমিশনার, পঞ্চায়েত ও প্রামোদ্যন, পশ্চিমবঙ্গ পঞ্চায়েত ভবন, কলকাতা।

২. অধিকর্তা, রাজা পঞ্চায়েত ও প্রামোদ্যন সংস্থা, কল্যাণী, নদীয়া।

৩. সভাপতি, ............................................................. জেলা পরিষদ (সকল)

৪. জেলাশাসক, .......................................................... জেলা (সকল)

৫. জেলা পঞ্চায়েত ও প্রামোদ্যন অধিকারিক, .......................................................... জেলা। (সকল)

৬. ব্রুক উন্নয়ন অধিকারিক .......................................................... ব্রুক (সকল)

৭. সভাপতি, ............................................................. পঞ্চায়েত সমিতি (সকল)

৮. প্রধান, ............................................................. গ্রাম / পঞ্চায়েত (সকল)

৯. এই বিভাগের সকল উপশাখা।

মনুমিতা রায়

বিশেষ ভারপ্রাপ্ত অধিকারিক ও
সরবরাহের উপ-সচিব
CORRIGENDUM

This Department Notification No. 5597/PN/O/I/3R-3/2004 dated 1st December, 2006, which was issued in terms of sub-section (1) read with sub-section (2) section 135 of the West Bengal Panchayat Elections Act, 2003 (West Bengal Act XXI 2003) framing the West Bengal Panchayat Election Rules, 2006 and published in an extra ordinary issue of the Kolkata Gazette containing pages 1 to 80 includes 33 Forms and 8 Forms are found to bear the following typographical mistakes:

1. In the second line of Form A at page 53, the words ‘rules 24 and 25’ be read as ‘rules 22 and 23’.
2. In the fifth line of Form A at page 53, the words ‘rules 24 and 25’ be read as ‘rules 22 and 23’.
3. In the second line of Form A1 at page 54, the words ‘rules 24 and 25’ be read as ‘rules 22 and 23’.
4. In the fifth line of Form A1 at page 54, the words ‘rules 24 and 25’ be read as ‘rules 22 and 23’.
5. In the second line of Form B at page 55, the words ‘rules 26 and 27’ be read as ‘rules 24 and 25’.
6. In the fifth line of Form B at page 55, the words ‘rules 26 and 27’ be read as ‘rules 24 and 25’.
7. In the second line of Form B1 at page 56, the words ‘rules 26 and 27’ be read as ‘rules 24 and 25’.
8. In the fifth line of Form B1 at page 56, the words ‘rules 26 and 27’ be read as ‘rules 24 and 25’.
9. In form 14 at page 70, the words ‘rule 54 (1)’ within bracket under the heading “Application for casting vote by person on election duty” be read as “rule 52 (1)”.
10. In Form 18 at page 73, the words ‘rules 65 (1) and 65 (3)’ within bracket under the heading “Ballot paper account” be read as “rule 64”.
11. In Form 19 at page 75, the words ‘rules 86 (3) and 93 (2)’ within bracket under the heading “counting sheet for election duty votes” be read as rules 86 (3) and 93 (1)(a)’.
12. In Form 24 at page 80, the words ‘rules 92(5) and 107(4)’ within bracket under the heading “certificate of election” be read as “rules 92(5) and 107 (5)”.

Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and taking necessary action to the:

1. Secretary, West Bengal State Election Commission, 18, Sarojini Naidu Sarani Kolkata-700 017
2. Commissioner, Panchayats & Rural Development, West Bengal, Panchayat Bhavan.
4. District Magistrate, ___________________________ District (All)
5. Sub-Divisional Officer, _________________________ (All)
6. Dist. Panchayat & Rural Development Officer, __________________ (All)
7. Block Development Officer, ________________________ (All)
8. Sri/Smt. ________________________________

Sd/-

Principal Secretary to the
Government of West Bengal
PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS AND RURAL DEVELOPMENT
Jessop Building (1st Floor), 63, N. S. Road, Kolkata-700 001


NOTIFICATION

WHEREAS reports are received by the State Government in the Panchayats and Rural Development Department from time to time with regard to wilful omission or refusal on the part of a Pradhan or Upa-Pradhan of a Gram Panchayat or a Sabhapati or Sahakari Sabhapati of a Panchayat Samiti to carry out the provisions of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act) or of any rules or orders made thereunder or abuse of powers vested on a Pradhan or Upa-Pradhan, a Sabhapati or Sahakari Sabhapati under the aforesaid Act or rules thereunder;

AND WHEREAS reports are also received in the Department from time to time with regard to incompetence of a Gram Panchayat or a Panchayat Samiti to perform or persistently making default in the performance of the duties imposed on a Gram Panchayat or a Panchayat Samiti under this Act or any other law, or with regard to exceeding or abusing its powers;

AND WHEREAS such actions on the part of a Pradhan or Upa-Pradhan of a Gram Panchayat or a Sabhapati or Sahakari Sabhapati of a Panchayat Samiti attract the provisions of section 213 of the said Act;

AND WHEREAS such actions on the part of a Gram Panchayat or Panchayat Samiti attract the provisions of section 214 of the said Act;

AND WHEREAS on careful consideration, the State Government in the Panchayats and Rural Development Department is satisfied that powers vested in the State Government under section 213 of the said Act in so far as they relate to the Pradhan, Upa-Pradhan, Sabhapati and Sahakari Sabhapati and under section 214 of the said Act in so far as they relate to the Gram Panchayat and Panchayat Samiti shall be appropriately exercised by the Commissioner of Panchayats and Rural Development and ex-officio Special Secretary to the Government of West Bengal, Panchayat and Rural Development Department if such powers are delegated to him in terms of section 206 of the said Act.
NOW, THEREFORE, the Governor is pleased hereby to delegate, under section 206 of the said Act, to the Commissioner of Panchayats and Rural Development and ex-officio Special Secretary to the Government of West Bengal, Department of Panchayats and Rural Development the powers and authority of the State Government under sections 213 and of the said Act with respect to a Pradhan or a Upa-Pradhan of a Gram Panchayat, a Sabhapati or a Sahakari Sabhapati of a Panchayat Samiti and any Gram Panchayat or Panchayat Samiti within the State and to take appropriate actions in terms of the aforesaid sections of the said Act.

By order of the Governor,

M. N. ROY,

Principal Secy, to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পঞ্জাবীয় ও প্রামাণ্যতার বিভাগ

নঃ ২৮১৬-পি.এন./৫/১১৭-১/২০০৩

প্রশ্ন : যুরোপ-সভিব

পশ্চিমবঙ্গ সরকার

প্রতি : অভিজ্ঞ জেলা শাসক (উম্মান), মূর্শিদাবাদ

মূর্শিদাবাদ।

জেলার ১ লা আগস্ট, ২০০৩ তারিখের ১১৪০/পঞ্জাবীয় নং পত্রের উদ্দেশ্যে পঞ্জাবীয় সমিতির স্বারী সমিতি গঠনের জন্য পশ্চিমবঙ্গ পঞ্জাবীয় (সংশোধনী) আইন, ২০০৩ অনুসারে প্রেরিত বিষয়গুলি সম্পর্কে প্রয়োজনীয় ব্যাখ্যা দেওয়া হল।

পশ্চিমবঙ্গ সরকার

প্রশ্ন

(১) পঞ্জাবীয় সমিতিতে বিবাহিত-দলের মেট সদস্য-সংখ্যা (পোশ সকালে সদস্য নিয়ে) ১৪ জন। প্রতিষ্ঠা বিবাহিত-সদস্য দুইটি করে স্বারী সমিতির সদস্য নির্বাচিত হয়েছে। এটি বিবাহিত পাক্ষিক সমিতি ও লোকসভার সদস্য কেন্দ্র স্বারী সমিতিতে নির্বাচিত হননি। ২০০৩ সালের পশ্চিমবঙ্গ পঞ্জাবীয় (সংশোধনী) আইনের ৮(২) ধারার (কথ) অনুজ্জন অনুসারে তাঁরা স্বারী সমিতির সদস্য হতে পারবেন কি?

উত্তর

(১) বিবাহিত ও লোকসভার সদস্যগণ ১৯৭৩ সালের মূল পঞ্জাবীয় আইনের ৯৪(২) ধারা অনুসারে পঞ্জাবীয় সমিতির পদার্থবিদ্যার পদ্ধতি সদস্য (যদি তারা মাত্র না হয়ে থাকবেন)। এই আইনের ১২৪(২) ধারা অনুসারে পদার্থবিদ্যার পদ্ধতি সদস্য স্বারী স্বামীর সাহায্যে নির্বাচিত হতে পারবেন কিন্তু কমান্ডাঙ্কে নির্বাচিত হতে পারবেন না।

২০০৩ সালের সংশোধনী আইনের ৮(২) ধারার (কথ) অনুজ্জন অনুসারে বৈষ্ণব বিবাহিত-দলের একজন সদস্য স্বারী সমিতির সদস্য হবে। পদার্থবিদ্যার পদ্ধতি এই ধারা অনুসারে অর্থ সংস্থা উদ্দেশ্য ও পরিকল্পনা স্থায়ী সমিতি ব্যতীত অর্থ্যান্ত স্বারী সমিতির সদস্য হতে পারবেন। পশ্চিমবঙ্গ পঞ্জাবীয় আইন, ১৯৭৩-এর ২১৩-এ (৩) ধারায় উল্লেখিত নীতি অনুসারে বৃহত্তম বিবাহিত-দলের (সরাসরি নির্বাচিত সদস্য-সংখ্যার ভিত্তিতে নির্ণীত) সরাসরি নির্বাচিত সদস্যরা তাঁদের নিজস্ব মধ্য থেকে ঐ দলের নেতা নির্বাচন করবেন।

পঞ্জাবীয় (সংশোধনী) আইনের ৮(২) (বিদ্ধ) ধারা অনুযায়ী বৃহত্তম বিবাহিত-দলের নেতা অর্থ স্বারী সমিতির অবশেষ সদস্য হবেন। তবে ঐ বিদ্ধ যদি ইতিমধ্যে অন্যতম নেতা স্বারী সমিতির কমান্ডাঙ্কে হিসেবে অর্থ স্বারী সমিতির সদস্য হয়ে দিয়ে থাকবেন তাহলে তাঁর পুনরায় অর্থ স্বারী সমিতির সদস্য হওয়ার প্রশ্ন ওঠে না।
(২) অর্থ স্থায়ী সমিতি বাতীত অন্য নয়টি স্থায়ী সমিতিতে বিধানসভা এবং লোকসভার দুইজন সদস্য কিভাবে অন্তর্ভুক্ত হবেন?

(৩) ১৭টি অনুচ্ছেদে উল্লেখিত পরিস্থিতিতে যদি বিরোধী-দল বিধানসভা বা লোকসভার সদস্যদের পদার্থবিশেষগত সাধারণত স্থায়ী সমিতিতে সদস্য হিসেবে মনোনীত করতে না চান তাহলে কি ২০০৩ সালের পঞ্চায়েত সংশোধন আইনের ৮ (২) (লিসি) ধারা বলে উল্লেখিত স্থায়ী সমিতিতে বিরোধী-দলের সদস্যপদ শুন্য থাকবে?

উত্তর
(২) মূল পঞ্চায়েত আইনের ১২৪ (৩) ধারা অনুসারে একজন সদস্য (সভাপতি ও সহকারী সভাপতি বাদে) তিনটির বেশি স্থায়ী সমিতির সদস্য হতে পারবেন না। পঞ্চায়েত (সংশোধনী) আইনের ৮(২) ধারার (পশ্চাৎ) অনুচ্ছেদের চতুর্থ অনুরূপিত অনুষ্ঠান ছাড়া এইক্ষেত্রে প্রয়োজন হবে না যেহেতু পঞ্চায়েত সমিতিতে নির্বাচিত সদস্য-সংখ্যা তিন -এর বেশি। অতএব ঐ দুইজন সদস্য কমানুবৈধে মোট ছয়টি স্থায়ী সমিতির সদস্য হতে পারবেন।

(৩) বিরোধী-দল এই ধরণের সিদ্ধান্ত গ্রহণ করলে প্রশাসনের ভাবে কোন আপত্তি নেই।
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোমায়ন বিভাগ

৬৩, নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

নং: ২৭৭১/১(১৭)-পিএন./৩/১ এ-১/২০০৩

প্রেরক : যুথ সচিব
পশ্চিমবঙ্গ সরকার

প্রাপক : জেলা শাসক, মালদা
মালদা

জেলা-শাসক কার্যালয় থেকে পশ্চিমবঙ্গ পঞ্চায়েত (সংশোধন) আইন, ২০০৩ সম্পর্কিত বিষয়ে ৩১শে জুলাই, ২০০৩ তারিখে প্রাপ্ত আর্কাডার পরিনির্দেশিত ও এই বিভাগ থেকে প্রেরিত গত ২৫-০৭-০৩ তারিখের ২৬৮৫/পিএন./৩/১৭-১/২০০৩ -নং পত্রের এবং গত ৩০-০৭-০৩ তারিখের ২৭১৯/পিএন./৩/১৭-১/২০০৩ -নং পত্রের অনুষ্ঠানক্রমে সায়ুজা বজায় রেখে আরও কয়েকটি বিষয় সরলীকরণ করার উদ্দেশ্যে নিম্নলিখিত ব্যাখ্যা প্রেরিত হল।

যুথ-সচিব
পশ্চিমবঙ্গ সরকার

নং: ২৭৭১/২(৫০০)-পিএন./৩/১ এ-১/২০০৩

তারিখ : ১লা আগষ্ট, ২০০৩

অবগতি ও প্রয়োজনীয় ব্যবহারার্থের জন্য প্রতিলিপি প্রেরণ করা হল :-

১) বাড়িগত সচিব, ............................................................................................ মালদা, .................................................................................................................. বিভাগ

২) রাজ্য নির্বাচন কমিশন, পশ্চিমবঙ্গ

৩) অধিকৃতা, পঞ্চায়েত ও গ্রামোমায়ন, পশ্চিমবঙ্গ

৪) জেলা-শাসক, ............................................................................................ (মালদা এবং দারিলিং জেলা ব্যাটারিত)

৫) অধিকৃতা, পঞ্চায়েত ও গ্রামোমায়ন প্রশিক্ষণ সংস্থা, কলামী, নদিয়া

৬) জেলা পঞ্চায়েত ও গ্রামোমায়ন অধিকারিক, ..................................................... (দারিলিং জেলা ব্যাটারিত)

৭) মহকুমা শাসক, ............................................................................................ (দারিলিং জেলা ব্যাটারিত)

৮) সমন্তি উন্নতি অধিকারিক, ................................................................. (দারিলিং জেলা ব্যাটারিত)

যুথ-সচিব
পশ্চিমবঙ্গ সরকার
≤ÃŸ¿

í˛z_Ó˚

1V ˆÜ˛yö ˆç°yÈÙÈ˛õ!Ó˚£Ïò §ò§ƒ S§û˛y!ô˛õ!ï˛ Óy §•Ü˛yÓ˚#ÈÙÈ§û˛y!ô˛õ!ï˛
ööV ≤ÃÌˆÏü Ü˛ ~ÓÇ á ò%!ê˛ ﬂiyÎ˚# §!ü!ï˛Ó˚ §ò§ƒ !öÓ≈y!ã˛ï˛ •ˆÏÎ˚ˆÏåÈöñ ˛õˆÏÓ˚
Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ Ü˛ü≈yôƒ«˛ !öÓ≈y!ã˛ï˛ •ÄÎ˚yÓ˚ ˛õˆÏÓ˚Ä áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚
§ò§ƒÈÙÈ˛õò ˆÌˆÏÜ˛ ˛õòï˛ƒyà Ü˛ˆÏÓ˚ Î!ò ˆÜ˛yö ˛õòï˛ƒyàÈÙÈ˛õe ˆ˛õ¢ öy Ü˛ˆÏÓ˚ö
ï˛yÑˆÏÜ˛ ˆ§•z áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ §û˛yÎ˚ ˆÎyàòyö Ü˛Ó˚y ˆÌˆÏÜ˛ !ÓÓ˚ï˛ Ü˛Ó˚y
•ˆÏÓ !Ü˛öy–

1V ˆÎˆÏ•ï%˛ í˛z_´ xÓﬂiyÎ˚ ï˛yÑÓ˚ ò%•zÈÙÈ~Ó˚ x!ï˛!Ó˚_´ ﬂiyÎ˚# §!ü!ï˛ˆÏï˛ §ò§ƒ
ÌyÜ˛y xy•zöÓ!•û≈˛)ï˛ •ˆÏÓñ xï˛~Ó !ï˛!ö ˛õòï˛ƒyàÈÙÈ˛õe ˆ˛õ¢ öy Ü˛Ó˚ˆÏ°Ä
ï˛yÑˆÏÜ˛ x!ï˛!Ó˚_´ ﬂiyÎ˚# §!ü!ï˛Ó˚ §û˛yÎ˚ xÇ¢@ˇÃ•ˆÏî !ÓÓ˚ï˛ Ü˛Ó˚y•z xy•zö§¡øï˛
•ˆÏÓ–

2V §Ç!Ÿ’‹T §ò§ƒ Ü˛ ~ÓÇ á ò%!ê˛ ﬂiyÎ˚# §!ü!ï˛Ó˚•z §ò§ƒ˛õò ÓçyÎ˚ ˆÓ˚ˆÏá
Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛ÈÙÈ˛õò ˆÌˆÏÜ˛ ˛õòï˛ƒyà Ü˛Ó˚ˆÏï˛ ã˛yö ï˛y•ˆÏ° ˙
˛õòï˛ƒyà˛õe à,•#ï˛ •ÄÎ˚yÓ˚ §yˆÏ˛õˆÏ«˛ áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ §û˛yÎ˚ ˆÎyàòyö
Ü˛ˆÏÓ˚ Ü˛ü≈yôƒ«˛ !öÓ≈yã˛ˆÏö xÇ¢@ˇÃ•î Ü˛Ó˚ˆÏï˛ ˛õyÓ˚ˆÏÓö !Ü˛öy⁄

2V !ï˛!ö Î!ò Ü˛ü≈yôƒ«˛ÈÙÈ˛õò ˆÌˆÏÜ˛ ˛õòï˛ƒyàÈÙÈ˛õe !°!áï˛û˛yˆÏÓ òy!á°
Ü˛ˆÏÓ˚ö ï˛y•ˆÏ° ˆ§ ˛õòï˛ƒyà˛õe xyö%¤˛y!öÜ˛û˛yˆÏÓ à,•#ï˛ öy •ˆÏ°Ä !ï˛!ö
xöƒ ﬂiyÎ˚# §!ü!ï˛ˆÏï˛ §ò§ƒ !•§yˆÏÓ !öÓ≈yã˛ˆÏö Óy xöƒ ˆÜ˛yö §û˛yÎ˚
xÇ¢@ˇÃ•î Ü˛Ó˚ˆÏï˛ ˛õyˆÏÓ˚ö– ï˛ˆÏÓ ~•z xÓﬂiyÎ˚ ï˛yÑÓ˚ òy!á° Ü˛Ó˚y ˛õòï˛ƒyà˛õe
ˆÜ˛yö xÓﬂiyÎ˚ ≤Ãï˛ƒy•yÓ˚ Ü˛Ó˚y ÎyˆÏÓ öy–

3V ˙ ˛õòï˛ƒyˆÏàÓ˚ ú˛ˆÏ° Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛Ó˚ ¢)öƒ˛õˆÏò
˛õÓ˚Óï≈˛#ˆÏ«˛ˆÏe ˆÎ !öÓ≈yã˛ö •ˆÏÓ ˆ§•z !öÓ≈yã˛ö ≤Ã!e´Î˚yÎ˚ ˙ §ò§ƒ
Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò ˛õ%öÓ˚yÎ˚ ≤Ã!ï˛m!®μï˛y Ü˛Ó˚ˆÏï˛ ˛õyÓ˚ˆÏÓö !Ü˛öy–

3V í˛zˆÏÕ‘!áï˛ ˛õ!Ó˚!ﬂi!ï˛ˆÏï˛ í˛z_´ §òˆÏ§ƒÓ˚ Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò ˛õ%öÓ˚yÎ˚
≤Ã!ï˛m!®μï˛y Ü˛Ó˚yÓ˚ xy•zöï˛ ˆÜ˛yö Óyôy ˆö•z– ï˛ˆÏÓ !ï˛!ö ≤Ã!ï˛m!®μï˛yÎ˚
çÎ˚# •ˆÏ° ï˛Í«˛öyÍ xöƒ ﬂiyÎ˚# §!ü!ï˛Ó˚ ˛õˆÏò ï˛yÑˆÏÜ˛ •zhﬂÏú˛y !òˆÏï˛ •ˆÏÓ–

4V í˛zˆÏÕ‘!áï˛ §ò§ƒ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò !öÓ≈y!ã˛ï˛ •ÄÎ˚yÓ˚
˛õÓ˚ ˙ ˛õò ˆÌˆÏÜ˛ ˛õòï˛ƒyàÈÙÈ˛õe ˆ˛õ¢ Ü˛Ó˚ˆÏ°ö ~ÓÇ ˙ ˛õòï˛ƒàÈÙÈ˛õe @ˇÃ•î
§yˆÏ˛õˆÏ«˛ áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ !öÓ≈yã˛öÈÙÈ˛õˆÏÓ≈ xÇ¢@ˇÃ•î Ü˛Ó˚ˆÏ°ö ~ÓÇ Ü˛ÈÙÈﬂiyÎ˚#
§!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛ÈÙÈ˛õò ˆÌˆÏÜ˛ ˛õòï˛ƒyàÈÙÈ˛õe à,•#ï˛ •ÄÎ˚yÓ˚ xyˆÏà•z ˙
˛õòï˛ƒyà˛õe ≤Ãï˛ƒy•yÓ˚ Ü˛ˆÏÓ˚ !öˆÏÎ˚ áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ §ò§ƒÈÙÈ˛õò ˆÌˆÏÜ˛
˛õòï˛ƒyà Ü˛ˆÏÓ˚öñ ï˛y•ˆÏ° !ï˛!ö ˛õ%öÓ˚yÎ˚ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛ !•§yˆÏÓ
!ÓˆÏÓ!ã˛ï˛ •ˆÏÓö !Ü˛öy–

4V ~ˆÏ«˛ˆÏe ˛õòï˛ƒyàÈÙÈ˛õe ≤Ãï˛ƒy•yÓ˚ Ü˛Ó˚yÓ˚ ˆÜ˛yö §%ˆÏÎyà ˆö•z–
Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏòÓ˚ çöƒ öï%˛ö Ü˛ˆÏÓ˚ !öÓ≈yã˛ö Ü˛Ó˚ˆÏï˛ •ˆÏÓ–

5V §Ç!Ÿ’‹T §ò§ƒ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛ !öÓ≈y!ã˛ï˛ •ÄÎ˚yÓ˚ ˛õˆÏÓ˚Ä
áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ §ò§ƒÈÙÈ˛õò ˆÌˆÏÜ˛ Î!ò ˛õòï˛ƒyàÈÙÈ˛õe ˆ˛õ¢ öy Ü˛ˆÏÓ˚ö
ï˛y•ˆÏ° Ü˛áö ~ÓÇ !Ü˛ ≤Ã!e´Î˚yÎ˚ áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ ˙ §ò§ƒÈÙÈ˛õò ¢)öƒ ôˆÏÓ˚
!öˆÏÎ˚ ˙ ˛õˆÏò ˛õ%öÓ˚yÎ˚ !öÓ≈yã˛ˆÏöÓ˚ ÓƒÓﬂiy Ü˛Ó˚ˆÏï˛ •ˆÏÓ–

5V ˛õ!ÿ˛üÓD ˛õM˛ÈyˆÏÎ˚ï˛ Sàë˛öV !öÎ˚üyÓ°#ñ 1975ÈÙÈ~Ó˚ §ÇˆÏ¢yôˆÏöÓ˚
üyôƒˆÏü ~•z §¡∫ˆÏ¶˛ ≤ÃˆÏÎ˚yçö#Î˚ !öÎ˚ü ≤ÃîÎ˚ö Ü˛Ó˚y •ˆÏFåÈ–

6V §Ç!Ÿ’‹T §ò§ƒ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò ≤Ã!ï˛m!®ï˛y Ü˛ˆÏÓ˚
Î!ò !öÓ≈y!ã˛ï˛ öy •ö ï˛y•ˆÏ° !ï˛!ö áÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò
˛õ%öÓ˚yÎ˚ ≤Ã!ï˛m!®μï˛y Ü˛Ó˚ˆÏï˛ ˛õyÓ˚ˆÏÓö !Ü˛öy–

6V ˆÜ˛yö §ò§ƒ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò ≤Ã!ï˛m!®μï˛y Ü˛ˆÏÓ˚ Î!ò
!öÓ≈y!ã˛ï˛ öy •ö ï˛y•ˆÏ° áÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ Ü˛ü≈yôƒ«˛ÈÙÈ˛õˆÏò ¢)öƒï˛y §,!‹T
•ˆÏ° ï˛yÑÓ˚ ˙ ˛õˆÏò ≤Ã!ï˛m!®μï˛y Ü˛Ó˚yÓ˚ xy•zöï˛ ˆÜ˛yö Óyôy ˆö•z–

7V Î!ò ˙ §ò§ƒ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ §û˛yÓ˚ Ü˛ü≈yôƒ«˛ !öÓ≈yã˛ˆÏö ˆû˛yê˛ !òˆÏÎ˚
ÌˆÏÜ˛ö ~ÓÇ ˛õÓ˚Óï≈˛# ˛õÎ≈yˆÏÎ˚ áÈÙÈﬂiyÎ˚# §!ü!ï˛Ó˚ Ü˛ü≈yôƒ«˛ !öÓ≈y!ã˛ï˛ •ö
ï˛y•ˆÏ° Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ ≤Ãò_ ï˛yÑÓ˚ ˆû˛yê˛!ê˛ !Ü˛ Óy!ï˛° •ˆÏÎ˚ ÎyˆÏÓ ⁄

7V Î!ò !ï˛!ö ˛õÓ˚Óï≈˛#Ü˛yˆÏ° áÈÙÈﬂiyÎ˚# §!ü!ï˛ˆÏï˛ Ü˛ü≈yôƒ«˛ !öÓ≈y!ã˛ï˛ •ö
ï˛ˆÏÓ ï˛Í«˛öyÍ ï˛yÑˆÏÜ˛ Ü˛ÈÙÈﬂiyÎ˚# §!ü!ï˛ ˆÌˆÏÜ˛ §ò§ƒ !•§yˆÏÓ ˛õòï˛ƒyà
Ü˛Ó˚ˆÏï˛ •ˆÏÓ !Ü˛v ï˛yÑÓ˚ ˛õ)ˆÏÓ≈Ó˚ ˆòÄÎ˚y ˆû˛yê˛ Óy!ï˛° ÓˆÏ° àîƒ •ˆÏÓ öy–

194


পশ্চিমবঙ্গ সরকার
পদ্ধতি ও গ্রামীণতার বিভাগ

নং: ২৭১৯/১(১৭)-পি.এন./৩/১-২/২০০৩

প্রাপক : যুক্ত সচিব
পশ্চিমবঙ্গ সরকার

প্রাপক : জেলা শাসক,(নাগজিনা বাংলা)

পশ্চিমবঙ্গ পদ্ধতি (সংশোধন) আইন, ২০০৩ বিভিন্ন হওয়ার পর এই বিভাগ থেকে প্রেরিত গাত্র ২৫-০৭-০৩ তারিখের ২৬৮৫/পি.এন./৩/১-২/২০০৩-নং পত্রের অনুসারী সম্মান বজায় রেখে আরও কয়েকটি বিষয়ের সরলীকরণ করার উদ্দেশ্যে নিম্নলিখিত ব্যাখ্যা প্রদত্ত হল।

যুক্ত-সচিব
পশ্চিমবঙ্গ সরকার

নং: ২৭১৯/২(৪৫৪)-পি.এন./৩/১-২/২০০৩

অবগতি ও গ্রামীণ বাস্তবায়নের জন্য প্রতিপাদ প্রক্রিয়া করা হল :-

১) বাংলা সচিব,

২) রাজা নির্বাচন কমিশন, পশ্চিমবঙ্গ

৩) অধিকারী, পশ্চিমবঙ্গ ও গ্রামীণ বাংলাদেশ, পশ্চিমবঙ্গ

৪) অধিকারী, পশ্চিমবঙ্গ অর্থনীতি সংস্থা, কলকাতা, নন্দেয়া

৫) মহকন্টা শাসক,(নাগজিনা জেলা বাংলা)

৬) সমষ্টি উদ্ধারের অধিকারী,(নাগজিনা জেলা বাংলা)

যুক্ত-সচিব
পশ্চিমবঙ্গ সরকার

প্রশ্ন

১) সমস্ত বিরোধী দল মিলিতভাবে স্থায়ী সমিতিতে প্রতিনিধিত্ব করার বিচার নিলে তা যুক্তি হবে কিনা?

২) অন্ধ সাংস্থা উদ্ধার ও পরিকল্পনা স্থায়ী সমিতি ছাড়াও কোন স্থায়ী সমিতিতে বিরোধী-নগ থেকে কোন সম্পাদক স্থায়ী সমিতিতে নিফ্তান হওয়ার পরে পদ্ধতি (সংশোধন) আইন, ২০০৩-এর ৮(২)(বিসি) এবং ১৩(২)(২৫) ধারা অনুসারে আরও কোন বিরোধী সদস্যকে সেই স্থায়ী সমিতিতে অন্তর্ভুক্ত করা হবে কিনা?

৩) ২০০৩ সালের পশ্চিমবঙ্গ পদ্ধতি (সংশোধন) আইনের ৮ নং এবং ১৩ নং ধারা অনুসারে পদ্ধতি সম্পাদক এবং জেলা-প্রতিষ্ঠানের স্থায়ী সমিতিতে সদস্য করার জন্য কর্তৃপক্ষ ভোট দিতে এবং সদস্য হতে পারবেন।

৪) হঁ, উদ্ধার সম্পর্কে বিচার অনুযায়ী কোন বিরোধী দল / সদস্যকে স্থায়ী সমিতিতে নেওয়ার বিনিয়োগ সেই স্থায়ী সমিতিতে বিরোধী সদস্য নির্বাচিত হয়ে আসার সমস্তে সম্পর্কিত।

৫) মূল পদ্ধতি আইনের ১৪(২) এবং ১৪(২) ধারায় উল্লেখিত সব সদস্য সর্বোচ্চ স্থায়ী সমিতির সদস্য নির্বাচনে ভোট দিতে পারবেন এবং সদস্য হতে পারবেন।
৪) কোন একটি পক্ষে সমাধিতে বিচারের সদস্য-সংখ্যা তিন-এর বেশি এবং বিচারের-সদস্যের প্রত্যেক সদস্য (পদার্পিকার৷ সদস্য)/কেরটে দয়ালু সম্পতির সদস্য হয়েচ্ছে। প্রশ্নলিখন পক্ষের (সংখ্যাত: আইন, ২০০৩-এর ৮২(২)(বিবি) এবং ৮২(৪)(বিবি) ধারা অনুসারে অর্থ-সংখ্যা উদার এবং পরিকল্পনা স্থায়ী সমাধিতে প্রত্যেকটি স্থায়ী সমাধিতে একজন করে বিচারী সদস্য অন্তর্ভুক্ত করতে হবে একজন সদস্যকে তিনটির বেশি স্থায়ী সমাধিতে সদস্য করতে হয় - যা পক্ষের আইনের ১২৪(৩) ধারার পরিপ্রেক্ষা। এক্ষেত্রে করণীয়।

৫) পশ্চিমবঙ্গ পক্ষের (প্রথম) হয়ে এর সপ্তম অনুষ্ঠান স্থায়ী সমাধির নির্ধারিত সদস্য-সংখ্যা পূরণ করা বাধ্যতামূলক কিনা।

৬) পশ্চিমবঙ্গ পক্ষের (সংখ্যাত: আইন, ২০০৩-এর ৮২(২) বা ১৩২(২) ধারায় উল্লিখিত পক্ষের সমাধি ও জেলা-পরিষদের প্রধান বিচারের-সদস্যের নেতার কর্তৃভাবে নির্ধারিত হবেন?

৭) পক্ষের (সংখ্যাত: আইনের ৮২(২)(বিবি) ও ১৩২(২)(বিবি) ধারা) অনুসারে বিচারী স্থায়ী সমাধিতে বিচারের সদস্য হন করার জন্য সরাসরি নির্বাচিত সদস্য ছাড়াও পদার্পিকা সদস্যও কিই বিচারিত হবেন?

৮) সর্বশেষ পক্ষের সংখ্যাত: আইনের ৮২(২)(বিবি) ও ১৩২(২)(বিবি) ধারা অনুসারে বিচারী স্থায়ী সমাধিতে বিচারের সদস্য হন করার জন্য সরাসরি নির্বাচিত সদস্য ছাড়াও পদার্পিকার সদস্যও কিই বিচারিত হবেন?

৯) জেলা-পরিষদের একজন সদস্য (যিনি সমাধিতে বা সহকারী সমাধিতে না) প্রথম ক এবং ক দুটি স্থায়ী সমাধির সদস্য নির্বাচিত হয়েছেন, প্রথম ক স্থায়ী সমাধির কর্মকাণ্ড নির্বাচিত হওয়ার ফলে তিনি পক্ষের (সংখ্যাত: আইন, ২০০৩-এর ১৩২(২)(বিবি) ধারা অনুসারে পদার্পিকার সদস্য-সংখ্যা-উদার এবং পরিকল্পনা স্থায়ী সমাধির সদস্য পদ নিয়ন্ত্রণ করবেন। সুতরাং মূল আইনের ১১৩(৩) ধারা অনুযায়ী সমাধিতে এবং সহকারী সমাধিতে ছাড়া অন্য কোন সদস্য জেলা-পরিষদের দুটির বেশি স্থায়ী সমাধির সদস্য হতে পারে না। এক্ষেত্রে ক্ষ-স্থায়ী সমাধিতে তার সদস্য-পদ কি সরাসরি বাতিল হল গণ্য হবে?

১৯৬
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও প্রামূলয়ন বিভাগ

নং ২৬৮৫/১(১৭)-পিএন./২/১ এ-১/২০০৩

প্রশ্নের: যুধিষ্ঠির সচিব
পশ্চিমবঙ্গ সরকার

প্রাপ্ত: জেলা শাসক, .............................................................. (পাজিলিং বাহিত)

পশ্চিমবঙ্গ পশ্চায়ত (সংশোধন) আইন, ২০০৩ বিধিবদ্ধ হওয়ার পর কয়েকটি বিষয়ে স্পষ্টতাকরণের উদ্দেশ্যে নিম্নলিখিত ব্যাখ্যা প্রদত্ত হল।

সংশোধন

নং ২৬৮৫/২(৪৫৪)-পিএন./২/১ এ-১/২০০৩

অবগতি ও প্রয়োজনীয় ব্যবস্থাপনার জন্য প্রতিলিপি প্রদান করা হল:–

১) বিভিন্ন সচিব, ................................................................., মহিলা, ................................................................., বিভাগ

২) রাজ্য বিভিন্ন কমিশন, পশ্চিমবঙ্গ

৩) অধিকারী, পশ্চায়ত ও প্রামূলয়ন, পশ্চিমবঙ্গ

৪) অধিকারী, পশ্চায়ত ও প্রামূলয়ন প্রশিক্ষণ সংস্থা, কল্যাণ, নলিয়া

৫) মহকুমা শাসক, .............................................................. (পাজিলিং জেলা বাহিত)

৬) সমষ্টি উন্নয়ন অধিকারী, .............................................................. (পাজিলিং জেলা বাহিত)

সংশোধন

পশ্চিমবঙ্গ সরকার

প্রশ্ন: ১) পশ্চায়ত সমন্বিত বা জেলা পরিষে স্বায়ত্ব সমন্বিততার প্রতিনিধিত্ব করার উদ্দেশ্যে কাদের বিরোধী দলিয়া বা নির্দল বিরোধী সদস্য হিসাবে গণ্য করা হবে।

উত্তর: ১) যে এক বা একাধিক স্বীকৃত রাজনৈতিক দলের সদস্য এবং নির্দল সদস্যের সমন্বয়ে সম্মিলিত বা সম্মিলিত নির্দল হয়েছে তারা দলীয় বা নির্দল বিরোধী দলীয় বা নির্দল হিসাবে গণ্য হবেন। যে সব দলীয় বা নির্দল সদস্য পুরোপুরি নির্দিষ্ট ভূমিকার পরিমাপে তারা অন্য মর্যাদা লিপিত পদের মাধ্যমে না জানালে বিরোধী সদস্য হিসাবেই গণ্য হবেন।
২) স্বাধীন সমিতির কর্মালীক নির্বাচনে সভাপতিত্ব / সহকারী সভাপতিত্ব বা সভাপতি / সহকারী সভাপতি প্রাপ্তি হতে পারবেন কিনা।

৩) সর্বশেষ সংশোধিত পঞ্জিতে আইনের ১২৪(২)(খ) এবং ১৭১(২)(খ) ধারায় উল্লিখিত সদস্য বলতে কারের বোঝাবে।

৪) পশ্চিমবঙ্গ পঞ্জিতের (সংশোধন) আইন, ২০০৩ অনুসারে ১৯৭৩ সালের মূল আইনের ১২৪(২) এবং ১৭১(২) ধারায় উল্লিখিত কনজিবিউটিভ অর্থার বা ক্রমান্বয় জনসাহ্ব এবং পরিবেশ স্বাধীনতা থেকে প্রকৃতি হবে।

৫) যদি কেন বিবাদী বিচারী রাজনৈতিক দলের সদস্য-সংখ্যা সমান হয়, তবে কোন দল স্বাধীন সমিতিতে ক্রম তালিকায় অন্তর্ভুক্ত প্রতিনিধিত্ব করার ক্ষেত্রে অপ্রাপ্তিকর পাচ্ছে।

৬) বিবাদী দল মনোনীত সদস্য যিনি পঞ্জিতে সমিতি বা জেলা-পরিষদের স্বাধীন সমিতির সদস্য হবেননি তিনি কর্মালীক নির্বাচনে ভোটটিকারা প্রয়োজন করতে পারবেন কিনা।

৭) উক্ত সমস্যা কর্মালীক পাদে নির্বাচিত হতে পারবেন কিনা।

৪) যদি প্রচলিত পঞ্জিতের আইন অনুযায়ী ইউ পদার্থবিদ্যার এবং অন্য কোন সদস্যের একাধিক স্বাধীন সমিতির কর্মালীক হওয়ায় কোন বাধা নেই তবে কর্মালীক প্রক্রিয়া নির্বাচনে একই ব্যক্তির একাধিক স্বাধীন সমিতির কর্মালী হওয়া বাধ্যতামূলক নয়।

৫) পশ্চিমবঙ্গ পঞ্জিতের (সংশোধন) আইন, ২০০৩ অনুসারে ১৯৭৩ সালের মূল আইনের ১২৪(২) এবং ১৭১(২) অনুযায়ী যথাক্রমে পঞ্জিতে সমিতি ও জেলা পরিষদের পদার্থবিদ বলে সদস্যগণের স্বাধীনতা বিস্তারে গণ্ডা বলেন।

৬) যদি সাধারণ সঙ্ক্রান্ত দলের সদস্য সংখ্যা সমান হয়, তবে কোন দল স্বাধীন সমিতিতে ক্রম তালিকায় অন্তর্ভুক্ত করার ক্ষেত্রে অপ্রাপ্তিকর পাচ্ছে।

৭) উক্ত সাধারণ সর্বসাধারণ পাদে নির্বাচিত হতে পারবেন।

৮) যদি উদ্বৃত সমস্যা কর্মালীক নির্বাচনে ভোটটিকারার প্রয়োজন করতে পারবেন।
প্রশ্ন

8) বিত্তিয় বিবৃতি বলা বা নির্দল সদস্য থেকে জেলা পরিষদ ও পশ্চাৎ সমিতির স্বায়ী সমিতিতে সংশোধিত আইন অনুযায়ী সদস্য পদের বিন্যাস কোনটি হবে?

উত্তর

8) এই সংক্রান্ত প্রাসঙ্গিক নীতি হল যে প্রত্যেক বিবৃতি বলা থেকে একজন করে সদস্যকে একটি স্বায়ী সমিতির সদস্য করা হবে। যদি বিবৃতি বলা সদস্য স্বায়ী সমিতির সংস্থা থেকে কম হয় এবং বিবৃতি বলা সদস্য থেকে সেই নির্দল সদস্য সক্রান্ত অর্থনৈতিক স্তরের একটি সদস্য হবেন। তারপরেও যদি সংশোধিত আইন অনুযায়ী কোন স্বায়ী সমিতিতে প্রাধানিকভাবে সদস্যপদ বিবৃতি বলা থেকে যায় পূর্ণ না হয়ে থাকে তাহলে বৃহত্তম বিবৃতি বলা থেকে পরিবর্তের পর একজন করে সদস্যকে নেওয়া হবে। যদি কোথাও বিবৃতি সদস্যের সংস্থা কম থাকে তাহলে একই কম অনুসারে কোন বিবৃতি সদস্যকে আর একটি স্বায়ী সমিতির সদস্য করা হবে।

9) কোন বিবৃতি বলা রাজনৈতিক দলের সদস্য পদার্থ সমিতি বা জেলা-পরিষদ না থাকেন সে ক্ষেত্রে পদার্থবিদ্যা বলা সদস্যকে বিবৃতি বলা সদস্য হিসাবে স্বায়ী সমিতিতে মনোনীত করা যাবে কিনা।

10) কোন বিবৃতি বলা রাজনৈতিক দলের একজনমাত্র সদস্য থেকে তাহলে তিনি কি সমান স্বায়ী সমিতিতে পদার্থবিদ্যাবল মনোনীত হতে পারবেন।

9) হ্যা।

10) হ্যা। তবে পশ্চাৎ সমিতি ও জেলা-পরিষদে পদার্থবিদ্যাবল বিবৃতি বলা দলের কোন সদস্য থাকা হলে তিনিও এ দলের মনোনীত সদস্য হিসাবে পূর্বে উল্লিখিত পশ্চাৎ স্তরের স্বায়ী সমিতির সদস্য হওয়ার যোগ্য।
<table>
<thead>
<tr>
<th>জেলাপরিষদ / পঞ্চায়েত সমিতিতে</th>
<th>স্থায়ী সমিতির নাম</th>
<th>নির্দিষ্টিক প্রতিনিধিত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>(পলাদিকার বলে সদস্যসংখ্যা)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>দলক - ১৮</td>
<td>১) অর্থ</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-খ - ৬</td>
<td>২) জনবাহুল্য</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-গ - ২ (বিশিষ্ট দল)</td>
<td>৩) পুরো</td>
<td>নির্দিষ্ট (১)</td>
</tr>
<tr>
<td>নির্দল - ১</td>
<td>৪) কৃষি</td>
<td>২ (৭)</td>
</tr>
<tr>
<td>মেটি - ২৭</td>
<td>৫) শিল্প</td>
<td>২ (৭)</td>
</tr>
<tr>
<td></td>
<td>৬) শিশু</td>
<td>৩ (৭)</td>
</tr>
<tr>
<td></td>
<td>৭) বন</td>
<td>৪ (৭)</td>
</tr>
<tr>
<td></td>
<td>৮) মৎস্য</td>
<td>৫ (৭)</td>
</tr>
<tr>
<td></td>
<td>৯) খাদ্য</td>
<td>৬ (৭)</td>
</tr>
<tr>
<td></td>
<td>১০) কুহ শিল্প</td>
<td>৭ (৭)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>জেলাপরিষদ / পঞ্চায়েত সমিতিতে</th>
<th>স্থায়ী সমিতির নাম</th>
<th>নির্দিষ্টিক প্রতিনিধিত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>(পলাদিকার বলে সদস্যসংখ্যা)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>দলক - ১৩</td>
<td>১) অর্থ</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-খ - ১২</td>
<td>২) জনবাহুল্য</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-গ - ১ (রাজাদল)</td>
<td>৩) পুরো</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-খ - ১ (জাতীয় দল)</td>
<td>৪) কৃষি</td>
<td>২ (৭)</td>
</tr>
<tr>
<td>দল - ৬ - ১</td>
<td>৫) শিল্প</td>
<td>২ (৭)</td>
</tr>
<tr>
<td>নির্দল - ২</td>
<td>৬) শিশু</td>
<td>৩ (৭)</td>
</tr>
<tr>
<td></td>
<td>৭) বন</td>
<td>৪ (৭)</td>
</tr>
<tr>
<td></td>
<td>৮) মৎস্য</td>
<td>৫ (৭)</td>
</tr>
<tr>
<td></td>
<td>৯) খাদ্য</td>
<td>৬ (৭)</td>
</tr>
<tr>
<td></td>
<td>১০) কুহ শিল্প</td>
<td>৭ (৭)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>জেলাপরিষদ / পঞ্চায়েত সমিতিতে</th>
<th>স্থায়ী সমিতির নাম</th>
<th>নির্দিষ্টিক প্রতিনিধিত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>(পলাদিকার বলে সদস্যসংখ্যা)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>দলক - ১৪</td>
<td>১) অর্থ</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-খ - ৮</td>
<td>২) জনবাহুল্য</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-গ - ২ (জাতীয় দল)</td>
<td>৩) পুরো</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল-খ - ২ (রাজা দল)</td>
<td>৪) কৃষি</td>
<td>১ (৪)</td>
</tr>
<tr>
<td>দল - ৬ - ২ (রাজা দল)</td>
<td>৫) শিল্প</td>
<td>২ (৭)</td>
</tr>
<tr>
<td>নির্দল - ২</td>
<td>৬) শিশু</td>
<td>২ (৭)</td>
</tr>
<tr>
<td></td>
<td>৭) বন</td>
<td>১ (৪)</td>
</tr>
<tr>
<td></td>
<td>৮) মৎস্য</td>
<td>২ (৭)</td>
</tr>
<tr>
<td></td>
<td>৯) খাদ্য</td>
<td>২ (৭)</td>
</tr>
<tr>
<td></td>
<td>১০) কুহ শিল্প</td>
<td>২ (৭)</td>
</tr>
</tbody>
</table>

*ভারতের নির্বাচন কমিশনের প্রজাপন অনুযায়ী এই দলের নাম উপরে আছে।*
From : S. N. Ghosh  
Principal Secretary to the Govt. of West Bengal.

To : The Commissioner of Family Welfare and ex-officio Special Secretary to the Govt. of West Bengal.

Sub : Integration of functions of the Health & Family Welfare Department with that of Panchayats.

Ref : Your No. H/FW/1174/4C-2/94 KW dated 14.11.96

Sir,

I am directed to refer to your above memo and state that under the existing situation, Janasasthya O Paribesh Sthayee Samitis of the Zilla Parishad and the Panchayat Samiti are lawfully at liberty to select the Chief Medical Officer of Health and the Block Medical Officer of Health respectively to act as Secretary of the Sthayee Samiti concerned. It is, therefore, not necessary to issue any notification for this purpose.

Under the existing statutory framework, however, the members of a Sthayee Samiti may select anyone of the Govt. appointed members (including the CMOH or the BMOH for the Janasasthya O Paribesh Sthayee Samiti at the District or at the Block level) to act as a Secretary of the concerned Sthayee Samiti.

In view of that, this Department is taking up the issues with the Zilla Parishads pointing out the advisability of selecting the CMOH/BMOH as the Secretary of the Sthayee Samiti concerned for better implementation of various health related programmes.

At the same time, it is also necessary that on being selected, the CMOH or the BMOH as the case may be, adopt the responsibility without any precondition and performs the duties involved without any reservation. It is, therefore, requested that the H & F W Department may also kindly consider issue of an appropriate direction to the CMOH and BMOH to that effect.

Yours faithfully,

Sd/-

Pr. Secy, to the Govt. of West Bengal.
### Chapter - 8

Clarification & orders relating to the functioning of Gram Panchayats

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1153/PN/O/I/2M-4/03 (Pt-1)</td>
<td>27.03.2015</td>
<td>GP</td>
<td>Issue of Provisional certificate of registration for running trade, whole saller retail</td>
</tr>
<tr>
<td>2</td>
<td>5176/PN/O/I/2M-2S/14</td>
<td>29.12.2014</td>
<td>GP</td>
<td>Powers, functions &amp; duties of Upa- Pradhan while holding the charge of Pradhan</td>
</tr>
<tr>
<td>4</td>
<td>7107/PN/O/I/3R-7/2004</td>
<td>04.10.2010</td>
<td>GP</td>
<td>Construction of boundary wall</td>
</tr>
<tr>
<td>5</td>
<td>1804/PN/O/I/3R-5/04</td>
<td>01.04.2010</td>
<td>GP</td>
<td>Order regarding the serial number to be printed on carbon receipt book</td>
</tr>
<tr>
<td>6</td>
<td>1284/PN/O/I/1A-1/04 (Part-2)</td>
<td>08.03.2010</td>
<td>GP</td>
<td>Constitution &amp; functions of GUS</td>
</tr>
<tr>
<td>7</td>
<td>1283/PN/O/I/1A-1/04 (Part-1)</td>
<td>08.03.2010</td>
<td>GP</td>
<td>Order regarding GUS members &amp; conveners</td>
</tr>
<tr>
<td>8</td>
<td>917/PN/O/I/1A-1/06</td>
<td>17.02.2010</td>
<td>GP</td>
<td>Direction to a Pradhan to make a representation under Sub-Section 2 of Section 213 of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>9</td>
<td>702/PN/O/I/1T-1/09</td>
<td>10.02.2010</td>
<td>GP</td>
<td>Allowance of the Tax Collectors</td>
</tr>
<tr>
<td>10</td>
<td>599/PN/O/I/1A-1/06</td>
<td>04.02.2010</td>
<td>GP</td>
<td>Clarification regarding provisions under Section 213A</td>
</tr>
<tr>
<td>11</td>
<td>210/PN/O/I/1A-1/06</td>
<td>12.01.2010</td>
<td>GP</td>
<td>Clarification regarding reinstatement to the post of Pradhan</td>
</tr>
<tr>
<td>12</td>
<td>11/PN/O/I/1T-1/09</td>
<td>04.01.2010</td>
<td>GP</td>
<td>Allowance of the Tax Collectors</td>
</tr>
<tr>
<td>13</td>
<td>4766/PN/O/I/1A-6/05</td>
<td>10.11.2009</td>
<td>GP</td>
<td>Concept of seven clear days notice</td>
</tr>
<tr>
<td>14</td>
<td>4206/PN/O/I/1A-6/05</td>
<td>22.09.2009</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification on Section 213A of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>15</td>
<td>3155/PN/O/I/4P-5/03 (Part-1)</td>
<td>14.07.2009</td>
<td>GP</td>
<td>Maintaining serial number in Birth &amp; Death Certificates issued by Gram Panchayats</td>
</tr>
<tr>
<td>16</td>
<td>1662/PN/O/I/1A-1/2006</td>
<td>09.04.2009</td>
<td>GP</td>
<td>Application under Right to Information Act, 2005</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>17</td>
<td>775/PN/O/I/1A-6/05</td>
<td>24.02.2009</td>
<td>GP</td>
<td>Clarification on distribution of attested copies of resolution to the members in opposition</td>
</tr>
<tr>
<td>18</td>
<td>1421/PN/O/V/3S-2/04</td>
<td>26.03.2009</td>
<td>GP</td>
<td>Books of Accounts of Gram panchayats</td>
</tr>
<tr>
<td>19</td>
<td>27/PN/O/I/3R-7/04</td>
<td>02.01.2009</td>
<td>GP</td>
<td>Construction of boundary wall</td>
</tr>
<tr>
<td>20</td>
<td>5104/PN/O/I/2M-3/04</td>
<td>23.12.2008</td>
<td>GP</td>
<td>Issuance of dated receipt for application under NREGS or other schemes</td>
</tr>
<tr>
<td>21</td>
<td>4956/PN/O/I/3R-5/04 (Part-4)</td>
<td>11.12.2008</td>
<td>GP</td>
<td>Printing of Registers, Cash Books and other Forms including Form 4 &amp; Form 5</td>
</tr>
<tr>
<td>23</td>
<td>3748/PN/O/I/1A-2/07</td>
<td>08.09.2008</td>
<td>GP</td>
<td>Inclusion of the BDO as a special invitee in the Forest Rights Committee at the Gram Sansad level</td>
</tr>
<tr>
<td>24</td>
<td>3649/PN/O/I/1A-7/01</td>
<td>03.09.2008</td>
<td>GP</td>
<td>Circular in connection with acquisition of land at Rajarhat New Town area</td>
</tr>
<tr>
<td>25</td>
<td>4053/PN/O/I/2A-1 /03 (Part-1)</td>
<td>24.09.2008</td>
<td>GP</td>
<td>Membership of the representatives of Sangha / Cluster in Upa-Samitis</td>
</tr>
<tr>
<td>26</td>
<td>3475/PN/O/I/e-9/03 (Part-1)</td>
<td>27.08.2008</td>
<td>GP</td>
<td>Clarification on the delegation of functions of Gram Panchayat to Pradhan</td>
</tr>
<tr>
<td>27</td>
<td>2755/PN/O/I/1A-1/2006</td>
<td>04.07.2008</td>
<td>GP</td>
<td>Clarification on participation of Upa-Pradhan as an ex-officio member of Panchayat Samiti</td>
</tr>
<tr>
<td>28</td>
<td>2688/PN/O/I/4P-2/04</td>
<td>30.06.2008</td>
<td>GP</td>
<td>Construction of flood shelter</td>
</tr>
<tr>
<td>29</td>
<td>2414/PN/O/I/1A-6/05</td>
<td>09.06.2008</td>
<td>GP</td>
<td>Clarification regarding sale &amp; purchase of land in Panchayat area.</td>
</tr>
<tr>
<td>30</td>
<td>1220/PN/O/I/1A-2/07</td>
<td>17.03.2008</td>
<td>GP</td>
<td>Forest Rights Committee as functional committee of Gram Unnayan Samiti</td>
</tr>
<tr>
<td>31</td>
<td>700/PN/O/I/3R-5/04</td>
<td>14.02.2008</td>
<td>GP</td>
<td>Printing of Registers, Cash Books and other Forms and maintaining seriel number</td>
</tr>
<tr>
<td>32</td>
<td>175/PN/O/I/1A-6/05</td>
<td>09.01.2008</td>
<td>GP</td>
<td>Clarification regarding inspection of Gram Panchayat</td>
</tr>
<tr>
<td>33</td>
<td>5571/PN/O/I/1A-1/04</td>
<td>20.12.2007</td>
<td>GP</td>
<td>Clarification regarding the status of Gram Unnayan Samitis &amp; participation of Government employees as member of Gram Unnayan Samiti</td>
</tr>
<tr>
<td>34</td>
<td>5500/PN/O/III/2E-50/05</td>
<td>13.12.2007</td>
<td>GP</td>
<td>Job distribution between Nirman Sahayak &amp; Job Assistant of Gram Panchayats</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>------------------</td>
<td>------------</td>
<td>-------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>35</td>
<td>5399/PN/O/I/1A-6/05</td>
<td>06.12.2007</td>
<td>GP</td>
<td>Clarification of Section 213 A of the Panchayat Act</td>
</tr>
<tr>
<td>36</td>
<td>5372/PN/O/I/4F-3/07</td>
<td>05.12.2007</td>
<td>GP</td>
<td>Maintenance of a register of missing children and sharing such information with any investigating agency / police</td>
</tr>
<tr>
<td>37</td>
<td>5336/PN/O/I/O-1/98 (Part-1)</td>
<td>03.12.2007</td>
<td>GP</td>
<td>Travelling expenditure for the members of Gram Panchayats</td>
</tr>
<tr>
<td>38</td>
<td>490/PN/O/I/1A-1/06</td>
<td>13.11.2007</td>
<td>GP</td>
<td>Clarification regarding disqualification of Gram Panchayat Member</td>
</tr>
<tr>
<td>39</td>
<td>4434/PN/O/I/1A-6/05</td>
<td>01.10.2007</td>
<td>GP</td>
<td>Clarification regarding disqualification of Gram Panchayat Member</td>
</tr>
<tr>
<td>40</td>
<td>3947/PN/O/I/1A-6/05</td>
<td>28.08.2007</td>
<td>GP</td>
<td>Clarification regarding authority of Gram Panchayat / Pradhan in settling property related issues among the share holder of a joint family</td>
</tr>
<tr>
<td>41</td>
<td>3933/PN/O/I/1A-1/04 (Part-2)</td>
<td>28.08.2007</td>
<td>GP</td>
<td>Clarification regarding selection of the Secretary of Gram Unnayan Samiti</td>
</tr>
<tr>
<td>42</td>
<td>3175/PN/O/I/1A-6/2005</td>
<td>20.07.2007</td>
<td>GP</td>
<td>Clarification regarding participation in tender process of the son / relative of an employee of Gram Panchayat</td>
</tr>
<tr>
<td>43</td>
<td>2008/PN/O/I/2B-1/04 (Part-1)</td>
<td>07.05.2007</td>
<td>GP</td>
<td>Unauthorized plying of Van-Rikshaw fitted with Diesel Engine</td>
</tr>
<tr>
<td>44</td>
<td>1792/PN/O/I/2B-1/04 (Part-1)</td>
<td>24.04.2007</td>
<td>GP</td>
<td>Registration of battery operated vehicles by local bodies</td>
</tr>
<tr>
<td>45</td>
<td>1775/PN/O/III/2E-30/07</td>
<td>20.04.2007</td>
<td>GP</td>
<td>Increasing number of working days in Gram Panchayats</td>
</tr>
<tr>
<td>46</td>
<td>1512/PN/O/I/1A-1/07</td>
<td>02.04.2007</td>
<td>GP</td>
<td>Guidelines relating to construction of hotels in coastal region of West Bengal</td>
</tr>
<tr>
<td>47</td>
<td>99/PN/O/I/1T-3/05</td>
<td>09.01.2007</td>
<td>GP</td>
<td>Clarification on resource mobilization</td>
</tr>
<tr>
<td>48</td>
<td>62/PN/O/I/1T-3/05</td>
<td>04.01.2007</td>
<td>GP</td>
<td>Timeline for preparation of demand list</td>
</tr>
<tr>
<td>49</td>
<td>5915/PN/O/I/1A-1/2006</td>
<td>28.12.2006</td>
<td>GP</td>
<td>Release of Gram Panchayat employees by Pradhan as and when they are transferred</td>
</tr>
<tr>
<td>50</td>
<td>5035/PN/O/I/4F-2/06</td>
<td>20.10.2006</td>
<td>GP</td>
<td>Payment of old age pensions to the NOAPS beneficiaries</td>
</tr>
<tr>
<td>51</td>
<td>5035/PN/O/I/4F-2/06</td>
<td>20.10.2006</td>
<td>GP</td>
<td>Payment of old age pensions to the NOAPS beneficiaries</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>52</td>
<td>5033/PN/O/I/1T-3/05</td>
<td>20.10.2006</td>
<td>GP</td>
<td>Enhancement of OSR through collection of Tax and Nontax by Gram Panchayats</td>
</tr>
<tr>
<td>53</td>
<td>4976/PN/O/I/3R-7/2004</td>
<td>17.10.2006</td>
<td>GP</td>
<td>Corrigendum regarding Notification No. 4163, dated 09.08.2006</td>
</tr>
<tr>
<td>54</td>
<td>4671/PN/O/I/4P-2/06</td>
<td>14.09.2006</td>
<td>GP</td>
<td>Secretary or Sahayak as the operator of GPMS and Executive Assistant as Verifier</td>
</tr>
<tr>
<td>55</td>
<td>203/PN/O/I/1A-2/2001</td>
<td>17.01.2006</td>
<td>GP</td>
<td>Clarification on Power / Function of Upa-Pradhan</td>
</tr>
<tr>
<td>56</td>
<td>6823/PN/O/I/3C-4/96 (Part-3)</td>
<td>23.12.2005</td>
<td>GP</td>
<td>Venue of the Gram sansad meetings</td>
</tr>
<tr>
<td>57</td>
<td>5121/PN/O/I 0-4/04 (Part-1)</td>
<td>19.08.2005</td>
<td>GP</td>
<td>Clarification regarding engagement of Tax Collector</td>
</tr>
<tr>
<td>58</td>
<td>4583/PN/O/I/1A-5/01</td>
<td>13.07.2005</td>
<td>Panchayats</td>
<td>Permission for taking public donation</td>
</tr>
<tr>
<td>59</td>
<td>2070/PN/O/III/2A-78/04</td>
<td>27.05.2005</td>
<td>GP</td>
<td>Engagement of Tax Collector</td>
</tr>
<tr>
<td>60</td>
<td>1780/PN/O/I/3C-4/96 (Part-1)</td>
<td>04.05.2005</td>
<td>GP</td>
<td>Identification and approval of beneficiary list in Gram Sansad meetings</td>
</tr>
<tr>
<td>62</td>
<td>309/PN/O/I/O-1/04</td>
<td>20.01.2005</td>
<td>GP</td>
<td>Process of settlement of clarifications on different issues</td>
</tr>
<tr>
<td>63</td>
<td>2865/PN/O/I/3R-2/04</td>
<td>24.08.2004</td>
<td>GP</td>
<td>Issuance of Residential Certificates by the Gram Panchayats in the Tea Garden areas</td>
</tr>
<tr>
<td>64</td>
<td>2445/PN/O/I/1A-3/01</td>
<td>22.07.2004</td>
<td>GP</td>
<td>Clarification regarding disqualification of Gram Panchayat Member</td>
</tr>
<tr>
<td>65</td>
<td>1290/PN/O/I/3R-2/2001</td>
<td>07.04.2004</td>
<td>GP</td>
<td>Operational jurisdiction of the Panchayats in Tea Garden areas &amp; Forest villages</td>
</tr>
<tr>
<td>66</td>
<td>4701/PN/O/I/3C-4/96 (Part-3)</td>
<td>22.12.2003</td>
<td>GP</td>
<td>Clarification regarding change of planned &amp; approved activities by a newly constituted Gram Panchayats</td>
</tr>
<tr>
<td>67</td>
<td>4387/PN/O/I/3C-4/96 (Part-1)</td>
<td>24.11.2003</td>
<td>GP</td>
<td>Quorum and adjournment of meetings of Gram Sansad</td>
</tr>
<tr>
<td>68</td>
<td>3680/PN/O/I/1A-5/2001</td>
<td>16.10.2003</td>
<td>GP</td>
<td>Legal action against Pradhan, Upa-Pradhan &amp; Gram Panchayat Members holding office in the earlier term</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------</td>
<td>------------</td>
<td>-------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>69</td>
<td>3121/PN/O/I/1A-10/95</td>
<td>01.08.2001</td>
<td>GP</td>
<td>Suspension of Pradhan</td>
</tr>
<tr>
<td>70</td>
<td>1643(17)/PN/O/Cell - I/1A-2/2001</td>
<td>11.04.2001</td>
<td>GP</td>
<td>Tree plantation by Gram Panchayats</td>
</tr>
<tr>
<td>72</td>
<td>4601/PN/O/I/1A-10/88 (Part-3)</td>
<td>14.09.2000</td>
<td>GP</td>
<td>Clarification on Section 12 &amp; 16(1) of the WB Panchayat Act (Para-4 &amp; 5)</td>
</tr>
<tr>
<td>73</td>
<td>4354/PN/O/I/1M-1/97</td>
<td>29.08.2000</td>
<td>GP</td>
<td>Functioning of Gram Panchayats in Tea Garden areas &amp; Forest Villages</td>
</tr>
<tr>
<td>74</td>
<td>4150/PN/O/I/1A-1/99</td>
<td>14.08.2000</td>
<td>GP</td>
<td>Clarification relating to the Section 213A of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>75</td>
<td>1640/PN/O/Cell-I/1A-10/88(Part-2)</td>
<td>17.04.2000</td>
<td>GP</td>
<td>Clarification on functioning of Gram Panchayat</td>
</tr>
<tr>
<td>76</td>
<td>207/PN/O/I/1M-1/97</td>
<td>21.01.1999</td>
<td>GP</td>
<td>Functioning of Gram Panchayats in Tea Garden areas &amp; Forest Villages</td>
</tr>
<tr>
<td>77</td>
<td>HF/O/F W/4C-2/94( 1)/174-P</td>
<td>19.05.1997</td>
<td>GP</td>
<td>Pradhans as Sub-Registrar for Birth &amp; Death registration</td>
</tr>
<tr>
<td>78</td>
<td>1865/I/Panch/I-13/94</td>
<td>01.08.1994</td>
<td>GP</td>
<td>Clarification regarding oath of elected members of Gram Panchayats</td>
</tr>
<tr>
<td>79</td>
<td>2826(6)/I/Panch/0-8/93</td>
<td>01.09.1993</td>
<td>GP</td>
<td>Determination of allocation of the properties, funds, and liabilities of areas under declared intention to be</td>
</tr>
<tr>
<td>80</td>
<td>2329(16)/I/Panch/1T-1/90</td>
<td>11.11.1991</td>
<td>GP</td>
<td>Discontinuance of collection of tax U/s 46(1) (b) of the WB Panchayat Act, 1973</td>
</tr>
<tr>
<td>81</td>
<td>3611/m/Panch/I 0-1/86</td>
<td>06.03.1987</td>
<td>GP</td>
<td>Remuneration of Tax Collectors of Gram Panchayats</td>
</tr>
<tr>
<td>82</td>
<td>2812(15)/I/Panch/18-48/83</td>
<td>11.11.1991</td>
<td>GP</td>
<td>Running of administrative functions by Gram Panchayats from places other than their respective office buildings</td>
</tr>
<tr>
<td>83</td>
<td>436/SS/PN/(M/3R-5/03(Pt.-II)</td>
<td>11.06.2015</td>
<td>GP</td>
<td>Permission for construction of building under ease of doing business initiative</td>
</tr>
<tr>
<td>84</td>
<td>437/SS/PN/O/I/3R-5/03(Pt.-II)</td>
<td>11.06.2015</td>
<td>GP</td>
<td>Issuance of certificate for registration of trade etc. under ease of doing business initiative</td>
</tr>
<tr>
<td>85</td>
<td>405(4)/ISGP/23C-1/(CB)/5</td>
<td>03.04.2013</td>
<td>GP</td>
<td>Revised internal audit format for GP</td>
</tr>
</tbody>
</table>
ORDER

Whereas, in terms of the provision of sub-rule (2) of rule 58 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 read with section 47 of the West Bengal Panchayat Act, 1973, a Gram Panchayat may issue provisional certificate of registration for running trade, wholesale or retail within its jurisdiction in Form 11 appended to the aforesaid Rules, unless such registration is prohibited under any law for the time being in force;

And whereas, the State Government in its ‘ease of doing business initiatives’ is contemplating to simplify the procedures in issuing/granting of various certificates/licenses by different Government Departments/local authorities;

And whereas, at present there is no specified format for application for seeking, provisional certificate of registration for running trade, wholesale or retail in the aforesaid rules or any executive order issued by the Panchayats & Rural Development Department in this regard;

And whereas, it is under the active consideration of this Department to ‘devise a common application form as well as to make necessary modification of Form 11 for the purpose of ease of business in the rural areas;

Now, therefore, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration, is hereby pleased to order that henceforth, persons seeking a provisional certificate of registration for running trade, wholesale or retail, unless such registration is prohibited under any law for the time being in force within the jurisdiction of a Gram Panchayat, shall apply before the Pradhan of the Gram Panchayat concerned in a specified application format appended to this order and the Gram Panchayat concerned shall issue provisional certificate in modified Form 11 appended to this order within the stipulated time period i.e. within 30(thirty) days from the date of receipt of the application as mentioned in this Department’s Notification No.4080/PN/O/4P-3/2013 dated 29/11/2013.

By order of the Governor,

Sd/-

Principal Secretary to the
Government of West Bengal
Copy along with enclosures and also with a copy of this Department’s Notification No. 4080/PN/O/4P-3/2013 dated 29/11/2013 forwarded for information and necessary action to:

1) The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001

2) The Director, State Institute of Panchayats & Rural Development, Kalyani, Nadia

3) The District Magistrate & Executive Officer, ________________ Zilla Parishad(All)

4) The Additional Executive Officer, ____________ Zilla Parishad (All)/ Mahakuma Parishad

5) The District Panchayats & Rural Development Officer, ________________ District (All)

He is requested to communicate the copy of this order to all Block/Panchayat Samitis and Gram Panchayats within the district.

(D.K.Pal)

OSD & EO Special Secretary
to the Government of West Bengal
APPLICATION FOR PROVISIONAL CERTIFICATE OF REGISTRATION FOR RUNNING TRADE, WHOLE SALE OR RETAIL

To
The Pradhan,
____________________ Gram Panchayat

District ___________________________

Madam/Sir,

I hereby apply for provisional certificate of registration for trade/business as mentioned below in the place covered by plot/plots no(s) ____________________________________________ of mouza _____________________________, JL No. ________________________________ under Police Station ____________________________ in the district of _______________________ boundaries of which are given below for carrying on trade or business which is not prohibited under any law for the time being in force. If it is decided by the authority to issue a provisional certificate for the current year, I shall be bound to deposit the prescribed registration fees and strictly observe the conditions mentioned in the provisional certificate. I shall also be bound to obtain all other statutory clearances required for running the above trade before actual commencement of the trade. For any deviation/default and on violation of the conditions mentioned in the certificate, the provisional certificate shall be liable to be cancelled forthwith and I shall be bound to close down the said trade or business with immediate effect. I shall also be bound to apply for renewal of such provisional certificate for the next financial year for carrying out the same trade or business on the terms and conditions as may be prescribed by the authority at the time of renewal of such certificate.

Brief description of trade or business:

Boundaries

East -

West -

North -

South -

Signature with date ____________________

Name in Block letters ___________________

Address ______________________________

Date ________________________________
FORM 11
[see rule 58(2)]

..........................................................Gram Panchayat

Name of Panchayat Samiti :

Name of District:

Trade Registration No. : Date :

Trade Registration Certificate Issue No.: Date :

Trade Registration Certificate issued for the period of ...........................................................
to....................................................................................................................................................

(Name of Proprietor/partner/Director)

Gram Sansad/Part No. :

Full Address Description of Trade :

The Gram Panchayat acknowledges a sum of Rs.................................................................
(in words........................................................................................................................................) only from
M/s..................................................................................................................................................

vide Receipt No.................................................................dated..........................................................

This certificate is purely provisional in nature. Grant of this certificate shall not absolve the applicant from the
requirement of procuring all the statutory clearances to be obtained from the appropriate authority before actual
commencement of the trade. If any violation/default is noted later, the certificate shall be liable to be cancelled and
the trade/business shall be closed down with immediate effect.

............................................ ............................................
Executive Assistant/Secretary Pradhan

N.B. :- Gram Panchayat has every right to cancel or revoke or not allowing renewal of registration at any time.
From: D. K. Pal  
OSD & Ex-officio Special Secretary  
to the Government of West Bengal

To: The District Panchayats & Rural Development Officer, Uttar Dinajpur

Sir,

I am directed to refer to your letter No. 856/Panch/VIII/l(17) dated 20.10.2014 and to state that when the office of the Pradhan falls vacant by reason of death, resignation, removal or otherwise or the Pradhan is, by reason of leave, illness or other cause, temporarily unable to act, the Upa-Pradhan shall exercise the powers, perform the functions and discharge the duties of the Pradhan until a new Pradhan is elected and assumes office or until the Pradhan resumes his duties, as the case may be, in terms of sub-section (4) of Section 9 of the West Bengal Panchayat Act, 1973. Therefore, it implies that the Upa-Pradhan, while holding the charge of the Pradhan, can also exercise financial powers of the Pradhan.

I am further directed to request you to take necessary action in this regard.

Yours faithfully,

(D.K.Pal)  
29/12/2014
From: D. K. Pal  
   Special Secretary to the  
   Government of West Bengal

To: The Principal Secretary  
   Health & Family Welfare Department

Sub: Issuance of Birth and Death Certificates in absence of the Pradhans of the Gram Panchayats

Sir,

I am directed to inform you that the terms all the Gram Panchayats constituted following the 7th Panchayat General Elections held in the year 2008 have already expired and it is anticipated that the new bodies of the Gram Panchayats following the 8th Panchayat General Elections which have already been notified to be held in the month of July 2013, will be constituted by the third week of August 2013.

Now, the district authorities have raised the issue as to how birth and death certificates will be issued to the rural people in absence of Pradhans of Gram Panchayats who function as Sub-Registrar for the purpose.

Therefore, I am further directed to request you to issue an order making an interim arrangement for issuing birth and death certificates by any other authority as deemed fit by you in the interim period as mentioned above.

Yours faithfully,

(D.K.Pal)  
11/07/2013
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও প্রামাণ্যালয় বিভাগ
পঞ্চায়েত শাখা, কলকাতা বিভিন্ন
৬৩ নেতাজী সুভাষ চন্দ্র রোড, কলকাতা- ৭০০০০১

নং : ৭১০৭/পি.এন./ও/এক/৩ /আর-৭/২০০৪

তারিখ : ০৪/১০/১০

প্রেরক : যুথ সচিব
পশ্চিমবঙ্গ সরকার

প্রাপক : জেলা পঞ্চায়েত ও প্রামাণ্যালয় আধিকারিক,
হগলী।

বিষয় : বসতবাটির সীমানা প্রচীন দেওয়ার সময় ছাড় দেওয়া প্রস্তুত।

উপযুক্ত বিষয়ে শ্রীপতি মাধবীলতা ঘোষ, শ্রী শ্রী সত্যসূদর ঘোষ, ৯৫/জে-২২/ক্যানাল সাউথ রোড, চিংড়িয়াটা,
কলকাতা-১০৫ - কর্তৃক প্রেরিত গত ৩১/০৩/২০১২ তারিখের পত্রে অনুলিপি তাঁর কাছে পাঠিয়ে তাঁকে জানানো হয়েছে যে বসতবাটির
সীমানা প্রচীন দিতে হলে বসতবাটির মালিক বা দখলদারকে ওই বসতবাটির চারদিকে অন্তত ৯০ সেমি (তিন ফুট) জায়গা ছাড়তে
হবে। তার সংকে জমির সীমানা ঠিক রাখার জন্য সীমানা বর্ধন নীচু পিলার কয়েকটি করে নিতে পারবেন। অবশ্য সীমানা বর্ধন
করারের বেড়া দিতে অমুখবিধা নেই।

বাড়ি তৈরি করার সময় ইটের দেওয়াল থেকে আর একবার ৯০ সেমি (তিন ফুট) জায়গা ছাড়ার প্রয়োজন নেই। তখন
জমির সীমানা থেকে চারদিকে অন্তত ৯০ সেমি (তিন ফুট) এবং মোট জমির অন্তত ১/৩ অংশ মোট ছাড় দিয়ে বাড়ি করতে পারবেন।
তখন আপনি দেওয়াল ভুঙ্গ দেওয়ার প্রয়োজন হবে।

আঃ-
যুথ সচিব
পশ্চিমবঙ্গ সরকার

নং : ৭১০৭/১(২)/পি.এন./ও/এক/৩ /আর-৭/২০০৪

তারিখ : ০৪.১০.১০

আতার্থে ও প্রায়োজনীয় বাস্তব গ্রহণ করার জন্য প্রতিলিপি প্রেরিত হল।

১) বুক উন্নয়ন আধিকারিক, গোঘাট-২ নং।
২) মাধবীলতা ঘোষ, প্রময়ে - শ্রী সত্যসূদর ঘোষ, ৯৫/জে-২২/ক্যানাল সাউথ রোড, চিংড়িয়াটা, কলকাতা-১০৫।

আঃ-
যুথ সচিব
পশ্চিমবঙ্গ সরকার

215
ORDER

Whereas sub rule (5) of Rule 8 of the West Bengal Panchayat (Gram Panchayat Accounts, Audit and Budget) Rules, 2007, provides that “serial number to be printed on each carbon receipt book shall be prefixed with a predetermined eight digit number as may be allotted by the State Government for each Gram Panchayat observing such coding pattern as may be decided, by order, by the State Government and that allotment of such predetermined number shall be changed as frequently as may be deemed appropriate not later than once in every two consecutive years”;

And whereas in pursuance of the above provision, a coding pattern for receipt books and receipts was prescribed in this Department order no.700/PN/O/I/13R-5/04 dated 14.02.2008 as per section 212 of the West Bengal Panchayat Act. 1973 read with Circular number 4956/PN/O/I/13R-5/04 (Pt-IV) dated 11.12.2008;

And whereas after the March 31st, 2010, i.e. after the expiry of two consecutive years, a new set of numbers is required to be introduced;

Now, therefore, in consideration of the above circumstances and in exercise of the power conferred under Section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) read with rule 815 of the aforesaid Rules, the Governor is hereby pleased to allot the fresh set of predetermined eight digit number to be used as a prefix to serial numbers of carbon receipt books as per the enclosed list.

The Governor is pleased further to direct, that the said set of numbers shall be valid from the April 1st, 2010 to March 31st, 2012 and the procedure for suffixing the predetermined eight digit identification number with alphabets(s), as prescribed in this Department Order No. 700/PN/O/I/13R-5/04 dt.14.2.08 and Circular No. 4956/PN/O/I/13R-5/04 (Pt. iv) dt. 11.12.08 shall remain unaltered until further order in this respect.

By order of the Governor,

Principal Secretary
to the Government of West Bengal
Copy forwarded for kind information and necessary action to:


2) The District Magistrate, ________________________________ (All)

3) The District Panchayat & Rural Development Officer,
______________________________ (All)

4) The Block Development Officer, ________________________________ (All). He is requested to circulate a copy of this order among the Gram Panchayats within his jurisdiction.

5) Shri/Smt. ________________________________, Panchayats & Rural Development Department.

Joint Secretary
to the Government of West Bengal
পশ্চিমবঙ্গ পঞ্চায়েত ও প্রামাণ্য বিভাগ
জেলপথ বিভাগ (দ্বি-তল), ৩৩ নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

নং : ১২৮৪/পিএন/৩/১/১৫-১/০৪ (অংশ-২)

তারিখ : ০৮.০৩.২০১০

আদেশনামা

পশ্চিমবঙ্গ পঞ্চায়েত অঞ্চল, ১৯৭৩-এর ১৬ক ধরার (৬) উপাধারার (গ) উপছেদ অনুমানী প্রতিটি গ্রামসংসদ এলাকার মানুষের বিশেষ গতিবিধি ও পিছিয়ে পড়া মানুষের সাবিক উদ্দেশ্যের জন্য তৈরি হবে গ্রাম উদ্দেশ্য সমিতি। এই সমিতি সরাসরি সদস্য নিয়ে পশ্চিমবঙ্গ এলাকায় উদ্দেশ্য প্রকল্প বা পরিকল্পনা রূপায়ণে গ্রাম পঞ্চায়েতকে সহায়তা করবে এসব অনুশীলনের ব্যাপারে পশ্চিমবঙ্গ পঞ্চায়েত (গ্রাম পঞ্চায়েত শাখা) নিয়মিতবাদ, ২০০৪-এর ৭০ নিয়মের (৪) পঞ্চায়েত প্রশাসন এর বিশেষ অধিন বিষয়ে উপস্থিত সদস্যরা হাত তুলে বা অভিজ্ঞতা করে গ্রাম উদ্দেশ্য সমিতির সদস্য নির্বাচন করবে। কিন্তু এই প্রক্রিয়া নির্বাচনের গ্রামসংসদ-এর সদস্যদের মধ্যে একতা পরিবর্তে হিসাব ও বিতর্ক বাড়িয়ে এবং পঞ্চায়েতের উদ্দেশ্য প্রকল্প বা পরিকল্পনা বাড়িয়ে মূঢ়তা করবে। তাই এমন পরিস্থিতিতে গ্রাম উদ্দেশ্য সমিতি গঠনের জন্য রাজ্য সরকারের পঞ্চায়েত ও প্রামাণ্য বিভাগ কর্তৃক প্রচারিত পুর্বতন আদেশগুলি [ক্রমিক সংখ্যা ১১০-পিএন/৩/১/১-১/২০১০ তার- ০৭/০১/২০০৪ এবং ৪৯৪৫-পিএন/৩/১১-১/২০০৪ (অংশ-৩) তার-১০/১২/২০০৮] বাতিল করে নূতনভাবে নির্দেশ সৃষ্টির দৃষ্টিকোন দেখা দিতে। পশ্চিমবঙ্গ পঞ্চায়েত (গ্রাম পঞ্চায়েত প্রশাসন) নিয়মিতবাদ, ২০০৪-এর ৭০, ৭১, ৭২, ৭৩ (২) এবং ৭৪ নিয়মগুলি আপাতসাধারণ আবহ থাকবে এবং এই নিয়মগুলি শীর্ষেই সংশোধন করা হবে।

পশ্চিমবঙ্গ পঞ্চায়েত অঞ্চল, ১৯৭৩-এর ২০১২ ধরায় বলে রাজ্যের পরিবর্তিত পদার্থবিদে গ্রাম উদ্দেশ্য সমিতি গঠনের নির্দেশ জারি করেছে এবং পুর্বক দুর্নীতি বলে বিশেষভাবে চিহ্নিত গ্রাম পঞ্চায়েতগুলি বাতিত এই রাজ্যের সকল গ্রাম পঞ্চায়েতের মধ্যে এই আদেশ বলবৎ হবে। মোট ১২ থেকে ১৫ জন সদস্য বা সদস্যের নিয়ে প্রতিটি গ্রামসংসদের গ্রাম উদ্দেশ্য সমিতি গঠন করা হবে যারা অশ্বাল সংশ্লিষ্ট গ্রামসংসদের সদস্য বা ভোটার হবেন। গ্রাম উদ্দেশ্য সমিতির কারা সদস্য বা সদস্য হবেন, এই সদস্যরা কীভাবে মনোনীত হবেন এবং তাদের দায়িত্বের কে হবে তা নিম্নলিখিত অনুচ্ছেদে নির্দিষ্ট করা হয়েছে।

(ক) গ্রাম উদ্দেশ্য সমিতি গঠন - সাধারণ নির্বাচন বা উপনির্বাচনের মাধ্যমে সংশ্লিষ্ট গ্রামসংসদ থেকে গ্রাম পঞ্চায়েতের সদস্য নির্বাচনের এবং তার শপথ গ্রহণের তিনমাসের মধ্যে ভুল এই আদেশ জারির তিনমাসের মধ্যে গ্রাম উদ্দেশ্য সমিতি নিম্নলিখিত সদস্যদের নিয়ে গঠন করতে হবে,-

(১) সংশ্লিষ্ট গ্রামসংসদ থেকে নির্বাচিত গ্রাম পঞ্চায়েতের সদস্য / সদস্য অথবা সদস্যবৃদ্ধ।
(২) এই নির্বাচন ক্ষেত্রে নিম্নতম পরামর্শ প্রতিক্রিয়া প্রাপ্ত বা প্রাথমিক;
(৩) এই গ্রামসংসদে যদি বি-নির্বাচনদের উপস্থাপন থাকে তাহলে উপসংসদের দলনির্বাচক বা সম্পাদনিক যিনি গ্রাম সংসদের সদস্য;
(৪) ক) সংশ্লিষ্ট গ্রামসংসদ থেকে নির্বাচিত গ্রাম পঞ্চায়েতের সদস্য / সদস্য অথবা সদস্যবৃদ্ধ / সদস্যবৃদ্ধ মোট হয়েছিল ব্যক্তিকে গ্রাম উদ্দেশ্য সমিতিতে মনোনীত করবেন, যারা এই গ্রাম সংসদের সদস্য বা সদস্য।

সদস্য বৃদ্ধ /

২১৮
সসদসংবব দুটি ভিন্ন রাজনৈতিক দলের বা মতের হলে প্রত্যেকে তিনজন করে ব্যক্তিকে মনোনয়ন করবেন এবং ওই ব্যক্তিরা ৫ (ক) নং ক্রিকেউ উল্লিখিত শেষীর মধ্য থেকে মনোনীত হবেন।

(৪) ক্র ওই নির্বাচন ক্ষেত্রের নিকটতম পরাজিত প্রতিদ্বন্দ্বী প্রার্থী বা প্রার্থীবৃদ্ধি মোট চরমের ব্যক্তিকে গ্রাম উদ্যোক সমিতিতে মনোনীত করবেন, যারা ওই গ্রাম সংসদের ও সদস্য বা সদস্য। সদস্য / সদস্যবৃদ্ধি দুটি ভিন্ন রাজনৈতিক দলের বা মতের হলে প্রত্যেকে দুইজন করে ব্যক্তিকে মনোনয়ন করবে ওই ব্যক্তিরাও (৫) ক্র নং ক্রিকেউ উল্লিখিত শেষীগুলির মধ্য থেকে মনোনীত হবেন। পরাজিত প্রতিদ্বন্দ্বী প্রার্থী বা প্রার্থীবৃদ্ধি মনোনীত ব্যক্তিদের নামের তালিকা স্বাক্ষর করে প্রধানের নিকট জমা দেবেন।

(৫) ক্রমিত বা অবসরপ্রাপ্ত প্রাথমিক, উচ্চপ্রাথমিক, মাধ্যমিক, উচ্চমাধ্যমিক বিদ্যালয়ের শিক্ষক বা শিক্ষিকা;

- শিশুশিক্ষা কেন্দ্রের সহায়ক / সহায়ক, মাধ্যমিক শিক্ষা কেন্দ্রের সম্পাদনাক / সম্পাদনাধারিক;
- প্রশিক্ষণ প্রাপ্ত এবং কর্মিত ওই আর ই জি এ-র সুপারভাইজার;
- কর্মিত বা অবসরপ্রাপ্ত সরকারী কর্মচারী, পঞ্চায়েতের কর্মচারী;
- এ এন এম;
- আশা কর্ম;
- অন্যান্য কর্ম;
- ব-নির্ভর দলের সদস্য;
- কৃষক সংগঠনের সদস্য / সদস্য;
- মহিলা সংগঠনের সদস্য;
- যূব সংগঠনের সদস্য / সদস্য এবং
- বেকাশনী সংগঠনের সদস্য / সদস্য

৫ (ক) ক্রিকেউ উল্লিখিত শেষীগুলি থেকে মোট দশজন (৬+৪) সদস্য / সদস্য মনোনীত হবেন। তপঃঃ, তপঃঃ উপাজ্ঞাতি, সংখ্যালঘু সম্পদানভূক্ত মানুষদের মনোনয়নের ব্যাপারে বিশেষ গুরুত্ব দিতে হবে। গ্রাম পঞ্চায়েতের নির্বাচিত সদস্য / সদস্য অথবা সসদসূন্দর / সসদস্যবৃদ্ধি এবং নিকটতম পরাজিত প্রতিদ্বন্দ্বী প্রার্থী / প্রার্থীবৃদ্ধি মনোনীত ব্যক্তিদের নামের তালিকা স্বাক্ষর করে প্রধানের নিকট জমা দেবেন।

৬(ক) ওই প্রকার নামের তালিকা নির্বাচনের এক মাসের মধ্যে গ্রাম পঞ্চায়েতের অফিসে জমা না দিলে প্রধান তাঁদের চিঠি লিখে ওই প্রকার নামের তালিকা পরবর্তী এক মাসের মধ্যে জমা দিতে বলবেন। নির্দিষ্ট সময় অর্থাৎ তিন মাস পূর্বের সাথে তিন আগে যদি সব শেষীর নাম গ্রাম পঞ্চায়েত অফিসে জমা না পড়ে, তাহলে যে যে শেষীভূক্ত ব্যক্তিদের নাম জমা পড়েছে তাদের নির্দেশ গ্রাম উদ্যোক সমিতি গঠিত হলে এই মর্মে নির্দেশ জারি করবে গ্রাম পঞ্চায়েত। যদি নামের তালিকা নির্দিষ্ট সময়ের মধ্যে নিয়মে দেওয়া সত্ত্বেও কোন কারণে গ্রাম পঞ্চায়েতে গ্রাম উদ্যোক সমিতি গঠনের নির্দেশ জারি না করে, তাহলে সংশ্লিষ্ট গ্রামসংসদ থেকে নির্বাচিত গ্রাম পঞ্চায়েতের সদস্য / সদস্য বা বিদ্যমান নেতা / নেত্রী সমিতি উদ্যোক আধিকারিকেকে ওই মর্মে অভিযোগ জানাতে পারেন। অভিযোগ পাবার ১০ দিনের মধ্যে সমিতি উদ্যোক আধিকারিক তদন্ত সাপেক্ষে গ্রাম উদ্যোক সমিতি গঠনের নির্দেশ জারি করবেন এবং ওই নির্দেশের অনুলিপি গ্রাম পঞ্চায়েতে দেবেন। যদি সমিতি উদ্যোক আধিকারিকের তদন্তে প্রমাণিত হয় যে বিভিন্ন শেষীর অধীনে চিহ্নিত ব্যক্তির তালিকায়
কোন তথ্যগত ভৌন (ইচ্ছাকৃত বা অনিচ্ছাকৃত) রয়েছে এবং সেই কারণে গ্রাম পরিষেবার নির্দেশ জারি করেনি, ওই ক্ষেত্রে সমষ্টি উদ্যোগ আধিকারিক লিপিক্রমে অতিথিগ্রামের সাথে সম্পর্কিত তথ্য যে শীত্র সম্পন্ন তার অফিসে জানা দিতে নির্দেশ দেবেন এবং সৃষ্টিক তথ্য পাবার পর গ্রাম উদ্যোগ সমিতি গঠনের নির্দেশ জারি করবেন।

(৭) গ্রাম উদ্যোগ সমিতির দায়িত্ব - সংশ্লিষ্ট গ্রামসাধারণ থেকে নির্বাচিত গ্রাম পরিষেবার সদস্য / সদস্য গ্রাম উদ্যোগ সমিতির সভাপতি ও আহ্বান করবেন। এক বা একাধিক সদস্য থাকলে রয়েজেট সদস্য সভাপতি হবেন এবং অপর সদস্য আহ্বান করবেন। গ্রাম উদ্যোগ সমিতির সভাপতি অন্য সদস্যদের মধ্য থেকে একজনকে মিত্রের সিদ্ধান্তগুলি (রেজিলিউশন) লেখার, রেজিলিউশনের ব্যক্তিগত এবং অন্যান্য প্রয়োজনীয় কাগজপত্রগুলি রাখার জন্য দায়িত্ব নেবেন। গ্রাম পরিষেবার গ্রাম উদ্যোগ সমিতিকে সরকার নির্ধারিত উদ্যোগ প্রক্রি রূপান্তরের উদ্দেশ্য বাবীত অন্য কোন নিঃসন্দেহ অর্থ বরাদ্দ করবে না। গ্রাম উদ্যোগ সমিতির দায়িত্ব হবে—

* গ্রাম সংসদের প্রয়োজন অনুসারে এবং প্রশাসনিক ভিত্তিতে উদ্যোগ পরিকল্পনা তৈরি করা এবং এন আর জি এ-র লেবার বাজেট তৈরি করা;
* গ্রাম পরিষেবার উদ্যোগ প্রকল্প বা পরিকল্প রূপান্তরে সহায়তা করা;
* সংসদ সভাপতির আয়োজনে গ্রাম পরিষেবার সহায়তা করা এবং সংসদের সভায় মনুষ্যের সক্রিয় অংশগ্রহণ সৃষ্টিকরণ করা;
* গ্রাম পরিষেবার সংসদ এলাকার মধ্যে যে গুরুত্বপূর্ণ কৃষি সৃষ্টি নিয়েছে সেই সংক্রান্ত তথ্য নগরিফারসের জানানো;
* খেলাধুলি কর ও অন্যদের নামের তালিকা সংসদ এলাকার প্রকল্প স্থানে ঠানদো এবং কর আদায়ে গ্রাম পরিষেবার সহায়তা করা;
* গ্রাম উদ্যোগ সমিতির কাজের জন্য গ্রাম সংসদের কাছে দায়বদ্ধ থাকা।

(৮) গ্রাম উদ্যোগ সমিতির সভা — গ্রাম উদ্যোগ সমিতি প্রতি মাসে সংসদ এলাকার মধ্যে প্রকল্পা স্থানে একটি বা একাধিক সভা করবে। গ্রাম উদ্যোগ সমিতির সভাপতি ওই সভা ডাকনো সাতসিদ্ধির নোটিশ দিয়ে এবং জরুরি প্রয়োজনে তিনিদিনের নোটিশ দিয়ে সভা আহ্বান করার যায়ে। সভা কমিটি এক-তৃতীয়াংশ সিদ্ধি উপস্থিত থাকলে কোরাম হবে। সভাপতি একাদিক্রমে নিমিত্ত সভা না ডাকনো গ্রাম উদ্যোগ সমিতির মৌট সদস্যের এক-তৃতীয়াংশ কমিটি তিনিদিনের নোটিশ দিয়ে সভা আহ্বান করতে পারবেন আলোচনার জন্য। কোরামের অভাবে সভা মূলতুরি হবে এবং প্রথম সময় পর সময় দিনে ওই মূলতুরি সভা সম্বন্ধে এবং নিমিত্ত কোরাম লাগবে, সভাপতি সভা পরিকল্পনা করবেন।

সভাপতির অনুপস্থিতে উপস্থিত সদস্যর গ্রাম উদ্যোগ সমিতির কোন সদস্যকে সভাপতি নির্বাচিত করে সভা করবেন। সভায় কার্যবিবরণী (৭) অনুচ্ছেদে দায়িত্ব সমাপ্ত সদস্য লিখিত করবেন, নাভায় উপস্থিত সকল সদস্যকে পাঠ করে শোনানো এবং আর কোনও সদস্যের কোন আপত্তি বা অভিযোগ না থাকলে সভাপতি ওই রেজিলিউশন থাকায় সন্ন্যাস করবেন। সদস্যর সহমতির ভিত্তিতে সিদ্ধান্ত নেবেন, কিন্তু সব সদস্যর একত্র না হলে সংখ্যাতিথীতে ভিত্তিতে সিদ্ধাত্ত নেবেন।

রাজপালার আদেশানুসারে,
সং- মানববেদনাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

220
ORDER

Whereas clause (c) of sub section (6) of section 16A of the West Bengal Panchayat Act, 1973 has established the fact that the goal of formation of Gram Unnayan Samiti is to ensure active participation of the people in implementation, maintenance and equitable distribution of benefit with respect to the subjects as has already been highlighted in the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 under Rule 74;

And whereas under sub rule (2a) of rule 74 of the West Bengal Panchayat (Gram Panchayat Administration) Rules 2004, the Gram Unnayan Samiti shall assist the Gram Panchayat in such manner as may be decided by the Gram Panchayat in identification of suitable works to provide wage based employment to those living within the area, who are in need of employment and also provide assistance in execution of schemes taken up by the Gram Panchayat or other agencies for employment generation;

And whereas a question has been raised by different Panchayat Samitis and Gram Panchayat whether Secretary or other members of Gram Unnayan Samitis may be selected as Supervisor under NREGS and whether they may be allowed to participate in the tender process initiated by the Gram Panchayat; And whereas a policy decision is urgently required in this respect;

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration, is hereby pleased to direct that no member of a Gram Unnayan Samiti including its Convener shall act as Supervisor under NREGS or participate in any tender process initiated by the Gram Panchayat as long as he remains a member of the Gram Unnayan Samiti for the sake of transparency and accountability in its functioning.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary

to the Government of West Bengal
Copy forwarded for information and necessary action to:-

1. The Commissioner, Panchayat & Rural Development, West Bengal, Panchayat Bhavan, 11 A, Kiron Shankar Roy Road, Kolkata - 700 001.

2. The Director, State Institute of Panchayats & Rural Development, Kalyani, Nadia

3. The Director, Mass Education Extension Directorate, Bikash Bhavan, Salt Lake City, Kolkata - 700 091.

4. The District Magistrate and Executive Officer, .................. Zilla Parishad (All)

5. The Additional Executive Officer, ......................... Zilla Parishad (All)

6. The District Panchayat and Rural Development Officer, ................. District.(All)

   He is requested to communicate the copy of the order to all Blocks/Panchayat Samitis and Gram Panchayats.

7. PS to MIS/MOS of this Department.

Joint Secretary to the
Government of West Bengal
Government of West Bengal  
Department of Panchayats & Rural Development  
63, N. S. Road, Kolkata - 700 001

No. 917/PN/O/I/1A-1/06  
Date: 17.02.2010

Whereas it has been reported that the prolonged absence of the Pradhan of Dadpur Gram Panchayat under Barasat-11 Development Block in the district of North 24-parganas in his office;

And whereas the resolution of the General Body meeting dated 02.03.09 of the said Gram Panchayat and the resolution dated 28.02.09, 16.04.09 &30.05.09 was not signed by the concerned Pradhan;

And whereas no annual gram sansad meeting was convened for the year 2008-2009;

And whereas it is felt by the Department that the above mentioned points are of serious nature;

Now, therefore, in exercise of the power conferred by sub-section (2) of section 213 of the West Bengal Panchayat Act. 1973 (West Ben. Act XLI of 1973), the Governor, after careful consideration of the aspects involved herein, is pleased hereby to direct to the Pradhan of Dadpur Gram Panchayat to make a representation why he shall not be removed from his office for serious failure in discharging his statutory and obligatory duties as per relevant provisions of the said Act.

By order of the Governor,

Sd/- M. N. Roy  
Principal Secretary  
to the Government of West Bengal

No. 917/1(4)/PN/O/I/1A-1/06

Copy forwarded for information and necessary action to the:-

1. Commissioner, Panchayat and R.D. West Bengal.
2. District Magistrate, North 24-parganas.
3. Sub-Divisional Officer, Barasat, North 24-parganas.
4. Block Development Officer, Barasat-II Block, North 24-parganas.

M. Ray  
Joint Secretary  
to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও গ্রামোদয়ন দপ্তর

৬৩, নেতাজী মুখ্যাতি রোড, জেলা বিজ্ঞাপ (দুই-তল)
কলকাতা- ৭০০০০১

নং : ৭০২/পিএন/ও/এক/১টি- ১/০৯

তারিখ : ১০.০২.২০১০

আদেশনামায়া

যেহেতু পশ্চিমবঙ্গ পশ্চায়ত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ২১২ ধারা অনুযায়ী গত ০৪.০১.২০১০ তারিখে প্রকাশিত এই বিভাগের ১১/পিএন/ও/১/১টি-১/০৯ নং আদেশনামা দ্বারা রাজ্যের গ্রাম পশ্চায়ত কর্তৃক নিয়োজিত কর-আদায়কারীদের ভাতাগত ১লা এপ্রিল, ২০০৯ তারিখ থেকে বৃদ্ধি করা হয়েছে;

এবং যেহেতু ওই ভাতা গ্রহণ করার ক্ষেত্রে ব্যয়ের ৮০ শতাংশ রাজ্য সরকারের কোষাগার থেকে বহন করা হবে এবং অবশিষ্ট ২০ শতাংশ গ্রাম পশ্চায়তের নিজস্ব তহবিল থেকে বহন করা হবে;

এবং যেহেতু ওই ভাতা গ্রহণের অধিকারী হওয়ার জন্য কর আদায়কারীকে কমপক্ষে মাসিক ১০০০০.০০ টাকা বা ত্রে-মাসিক ৩০০০০.০০ টাকা বা বার্ষিক ১২০০০০.০০ টাকা কর আদায় করতে হবে।

অতএব, ওই পূর্ববর্তী আদেশনামার সঙ্গে সাদৃশ বজায় রেখে পশ্চিমবঙ্গ পশ্চায়ত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ২১২ ধারা কর্তৃক প্রদত্ত কম্যুনিটি ব্যবস্থা দেয়া রাজ্যালাই আরও আদেশ প্রদান করেছেন যে সকল কর আদায়কারীদেরই সরকারি অংশের ৬০০০০.০০ টাকা (যৌথত টাকা) ১লা এপ্রিল, ২০০৯ তারিখ থেকে দেওয়া হবে। গ্রাম পশ্চায়তের দেয়া অংশ অর্থাৎ ১৫০,০০ টাকা (একশত পশ্চায়ত টাকা) পূর্ববর্তী বৎসরের আদায় অনুযায়ী দেওয়ার ব্যবস্থা করা হবে এই শর্তে যে যদি কেনও করার আদায় বার্ষিক ১২০০০০.০০ (বারো হাজার) টাকার কম হয় তবে পরবর্তী প্রাপ্ত টাকা থেকে ওই অংশ কেটে নেওয়া হবে। যে সকল গ্রাম পশ্চায়তে পূর্ববর্তী বৎসরের আদায় বার্ষিক ১২০০০০.০০ (বারো হাজার) টাকার কম ছিল তাদের চলাচল বছরের আদায় যদি ওই মাত্রা স্পর্শ করে তবেই বাড়তি অর্থ দেওয়া হবে।

রাজ্যালাই আদেশনামারে,

সং: - মানবেভূতি রায়

প্রধান সচিব

পশ্চিমবঙ্গ সরকার
অনুলিপি জাতার্থে এবং প্রায়োজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হল:-

1) প্রধান অ্যাকাউন্টেন্ট জেনারেল, (প্রশাসন এবং সংস্থা), পশ্চিমবঙ্গ।

2) অ্যাকাউন্টেন্ট জেনারেল, (নিরীক্ষা- ১), পশ্চিমবঙ্গ।

3) অ্যাকাউন্টেন্ট জেনারেল, (নিরীক্ষা- ২), পশ্চিমবঙ্গ।

4) অর্থ (বাজেট) বিভাগ।

5) অধিকর্তা, হিসাব ও কোষাগার।

6) স্থানীয় হিসাব পরিক্ষক, বি জি ও কমিশন, এম এস ও বিশ্লেষণ, ছাঁট তল, ডি.এফ - ব্লক, সেক্টর- ১, সল্ট লেক, কলকাতা-৭০০০৯।

7) কমিশনার, পঞ্চায়েত ও গ্রামীণ শিক্ষা, পশ্চিমবঙ্গ, পঞ্চায়েত ভবন, কলকাতা।

8) অধিকর্তা, রাজ্য পঞ্চায়েত ও গ্রামীণ শিক্ষা, বিভাগীয়, নারী।

9) জেলা শাসন, .............................................................. (সকল)।

10) অতিরিক্ত নির্বাহী অধিকারী, ................................................... জেলা পরিষদ (সকল)।

11) জেলা পঞ্চায়েত ও গ্রামীণ অধিকারী .................................................. জেলা (সকল)।

12) মহকুমা শাসন, ............................................................... (সকল)।

13) ব্লক উপনায়ন অধিকারী, ...................................................... পঞ্চায়েত সমিতি (সকল)।

14) ভারপ্রাপ্ত মহাশয়ের একাডেমিক সচিব / রাষ্ট্রমণ্ডলীয় মহাশয়ের একাডেমিক সচিব, পঞ্চায়েত ও গ্রামীণ বিভাগ।

15) এই বিভাগের সকল শাখা।

মধুমিতা রায়
যুগ্মসচিব,
পশ্চিমবঙ্গ সরকার
Memo No. 599/PN/O/I/1A-1/06

From: Smt. Madhumita Ray
Joint Secretary to the
Govt. of West Bengal

To: The District Magistrate
Birbhum

Sub: Clarification regarding provision under section 213A of the West Bengal Panchayat Act, 1973

Sir,

I am directed to refer to your letter no.2027/1 (2)/P dated 30.11.2009 on the above mentioned subject and state that the elected member of the Gram Panchayat set up by a recognized political party has voluntarily given up his membership of such recognized Political Party and joined another political party. Under sub-clause (i) of clause (a) of sub section (1) of section 213 A of the West Bengal Panchayat Act 1973, such member is liable to be disqualified for being a member of the Gram Panchayat. Such member shall not get relief under clause (b) of the second proviso to sub-section (1) of section 213A of the West Bengal Panchayat Act, 1973.

Yours faithfully,

M. Ray
Joint Secretary to the
Government of West Bengal

Memo No. 599/I(2)PN/O/I/IA-1/06

Copy forwarded for information and necessary action to the :-

1. District Panchayat and Rural Development Officer, Birbhum

2. Block Development Officer, Md. Bazar Development Block, District Birbhum

M. Ray
Joint Secretary to the
Government of West Bengal
Memo No. 210/PN/O/I/1A-1/06

From: Smt. M. Ray
      Joint Secretary
to the Government of West Bengal

To: The District Panchayat & Rural Development Officer,
    Murshidabad

Sub: - Clarification regarding reinstatement to the Post of Pradhan of Hariharpara Gram Panchayat.

Ref: - His no.2032/En/Pan dt. 10.11.2009

The undersigned is directed to address him on the above mentioned subject and clarify the points as under.

1) When the disqualified Pradhan of Hariharpara Gram Panchayat has filed appeal to the District Panchayat & Rural Development Officer (the Prescribed Authority), the election of new Pradhan could have been delayed till the issue of the order of the Appellate Authority. Election of the new Pradhan has been done in haste.

2) When another person has been elected as Pradhan, reinstatement of old Pradhan will create legal complication.

M. Ray
Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামস্থান দপ্তর
জেলা বিল্ডিং, (দিন-এল), ৬৩, নেতাজী সুভাষ রোড
কলকাতা- ৭০০০০১

নং : ১১ / পিএন /৬ /১ /১টি - ১/০৯

তারিখ : ০৪.০১.২০১০

আদেশনামা

যেহেতু পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ৩৫ক ধারার (১) উপধারা ও পশ্চিমবঙ্গ পঞ্চায়েত (গ্রাম পঞ্চায়েত হিসাব রক্ষা, নিরীক্ষা ও বাজেট) নিয়মাবলি, ২০০৭-এর ৩১ নিয়মের (১) উপ-নিয়ম অনুযায়ী রাজ্যের গ্রাম পঞ্চায়েত কর্তৃক নির্ধারিত কর, অতঃপর ও ফি আদায় করার জন্য সংশ্লিষ্ট গ্রাম পঞ্চায়েত এলাকার মধ্যে বসবাসকারী কর আদায়কারী নিযোজিত আছেন;

এবং যেহেতু ইতিপূর্বে এই বিভাগের বিভাগ ১৩/১২/২০০০ তারিখের ৫৬০৫ / পিএন / তিনি / ১২-৪/১৭ (অংশ-৩) নং আরক অনুযায়ী প্রত্যক্ষ কর আদায়কারী বিভাগ ১লা অক্টোবর, ২০০০ তারিখ থেকে প্রতি মাসে ২০০.০০ টাকা হারে ভাত প্রাধান্য কর্তৃক নির্ধারিত আছে বলে গ্রাম সরকারের এই বিভাগ মনে করেন;

এবং যেহেতু ঐ ভাত বৃদ্ধি করার বিষয়টি বেশ কিছুদিন যাবৎ রাজ্য সরকারের সক্রিয় বিবেচনাধীন ছিল;

এবং যেহেতু বর্তমান আর্থ-সামাজিক পরিস্থিতির নির্ধারিত পূর্বাভাসের পরির্ভাষিত ভাত বৃদ্ধি করার প্রয়োজনীয়তা আছে বলে গ্রাম সরকারের এই বিভাগ অনুমোদন করেন;

অতএব, পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ২১২ ধারার কর্তৃক প্রতিটি সম্প্রতিক ধারার মাধ্যমে রাজ্যাধীন ও ভোট সহ সহস্রাধীন নিবেদন জারি করে যে ১লা এপ্রিল, ২০০৯ তারিখ থেকে মাসিক ৫০০.০০ টাকা হারে একজন কর আদায়কারীকে ভাত প্রাধান্য করা হবে এবং ওই ভাত নিম্নলিখিত শর্তরূপে বেতন ও প্রদান করা হবে। শর্তগুলি হল—

১) ওই ভাতা প্রদান করার জন্য ব্যারের ৮০ শতাংশ রাজ্য সরকারের কোষাগার থেকে বেতন করা হবে এবং অবশিষ্ট ২০ শতাংশে গ্রাম পঞ্চায়েতের নিজের তহবিল থেকে বেতন করতে হবে;

২) ওই ভাতা প্রাধান্যের অধিকারী হবার জন্য কর আদায়কারীকে পাক পর্যন্ত মাসিক ১০০০০.০০ টাকা বা এর বার্ষিক ১২,০০০.০০ টাকা কর আদায় করতে হবে;

মাসিক বেতন কর আদায়কারী গ্রাম পঞ্চায়েতে প্রাধান্য হবে এবং আর আদায়কারীর জন্য অধিকারী করমূলে করমূলে ৫০০.০০ টাকা বা বার্ষিক ১২,০০০.০০ টাকা কর আদায় করতে হবে।

রাজ্য সরকারের অর্থ বিভাগের প্রশ্ন আইন-'এর বেরসরকার নং ১৭৬ তারিখ ২২/১২/০৯-এর সমস্ত সাপেক্ষে এই আদেশনামা রাজ্যাধীনতার আদেশনুসারে প্রচারিত হবে।

রাজ্যাধীনতার আদেশনুসারে,

(মানবসিদ্ধ রায়)
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

২২৫
The undersigned is directed to address him on the above-mentioned subject and to inform him that seven clear days’ notice as provided in the second proviso to sub-section (1) of section 16 of the West Bengal Panchayat Act, 1973, means that a period of 7 days’ time between the date of serving notice of the meeting and the date of meeting (excluding both days). In this case the required time limit for seven clear days had not been maintained. The notice should have been sent on or before 08.10.09.
From: Smt. M. Ray  
Joint Secretary to the Government of West Bengal

To: The District Panchayat & Rural Development Officer, Birbhum


Ref: - His no. 1180/P dt.30.07.09.

The undersigned is directed to address him on the above-mentioned subject and to state the following for his information and necessary action:

(i) Disqualification of member may be taken first. Time given in the Panchayat Act i.e. 6 (six) weeks and 8 (eight) weeks are maximum time and Prescribed Authority will take an effort to complete enquiry and take action as early as possible within the maximum time. If the entire process under section 213 A is not completed within 30 (thirty) days, Upa-Pradhan will remain in charge and District Magistrate & District Panchayat Election Officer, Birbhum will extend the time for election of Pradhan by an order under sub-rule (I) of rule 6 of the West Bengal Panchayat (Constitution) Rules, 1975.

(ii) Under the Second proviso to the sub-rule (3) of Rule 213 A, the Prescribed Authority shall not refuse to rely on the documents furnished by the Leader merely on the ground that the resolution selecting the Leader was not adopted within one month from the date of first meeting of the Gram Panchayat or the documents were not furnished to him within 15 (fifteen) days from the date of such selection. So, the reply is in the positive.

(iii) Whip or instruction should be in writing in any form i.e. resolution, letter, notice, instruction etc. A verbal whip or instruction can not be verified by the Prescribed Authority.

M. Ray  
Joint Secretary to the Government of West Bengal
ORDER

Whereas the Pradhans of the Gram Panchayats have been declared as Sub-Registrars of births and deaths in the Panchayat areas in terms of Section 7(5) of Registration of Births and deaths Act, 1969 under notification no. HF/O/FW/4C-2/94(D)/174-P dated 19/5/97 issued by the Health and Family Welfare Department;

And whereas the Pradhans have been continuing to issue such certificates being empowered to do so by virtue of the aforesaid notification;

And whereas it has since come to the notice of the Government in this Department that the Pradhans of some Gram Panchayats have been issuing birth and death certificates without any serial number on those certificates;

And whereas this Department considers that such certificates should carry serial numbers for their authenticity;

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat, 1973 (West Bengal Act XLI of 1973), the Governor has been pleased to direct that each Birth and Death Certificate issued by the Pradhan in terms of section 7(5) of the Registration of Births and Deaths Act, 1969 shall carry serial number on the top of such certificate to prove its authenticity.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to the
1. Commissioner, Panchayat & Rural Development West Bengal
2. District Magistrate...........................................District
3. District Panchayat and Rural Development Officer...............................District
4. Block Development Officer.......................................................Block

Joint Secretary to the
Government of West Bengal
WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Murarai Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Murarai Rural Piped Water Supply Scheme with reference to the said Murarai Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Murarai Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/ PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.

2. Sabhadhipati, Birbhum Zilla ;

3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; N. S. Road, Kol-1

4. Chief Engineer,............................ PHE Directorate;

5. District Magistrate, Birbhum.

6. S.D.O..........................Dist................

7. Sabhapati, Murarai-1 Panchayat Samity;

8. Block Development Officer, Murarai-1 Block;


Dated, Kolkata
the 1st June, 2009.

Sd/-

Joint Secretary
ORDER

WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Billwagram Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Bethuadahari Rural Piped Water Supply Scheme with reference to the said Billwagram Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Billwagram Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. :- PHE/IV/1405/W-49/08/l(9)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.

2. Sabhadhipati, Nadia Zilla ;

3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; 63 N. S. Road, Kol-1

4. Chief Engineer,............................................................ PHE Directorate;

5. District Magistrate, Nadia.

6. S.D.O..................................................Dist..............................

7. Sabhapati, Nakasipara Panchayat Samity;

8. Block Development Officer, Nakasipara Block;


Dated, Kolkata the 1st June, 2009. 

Sd/-
Joint Secretary
ORDER

WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Hozzbibidanga Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Panchgram Rural Piped Water Supply Scheme with reference to the said Hozzbibidanga Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Hozzbibidanga Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/ PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.

2. Sabhadhipati, Murshidabad Zilla ;

3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; 63 N. S. Road, Kol-1

4. Chief Engineer,.................................................. PHE Directorate;

5. District Magistrate, Murshidabad.

6. S.D.O................................................. Dist..............................

7. Sabhapati, Nabagram Panchayat Samity;

8. Block Development Officer, Nabagram Block;


Dated, Kolkata
the 1st June, 2009.

Sd/-

Joint Secretary
ORDER

WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Panchgram Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Panchgram Rural Piped Water Supply Scheme with reference to the said Panchgram Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Panchgram Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.

2. Sabhadhipati, Murshidabad Zilla ;

3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; 63 N. S. Road, Kol-1

4. Chief Engineer,............................................................ PHE Directorate;

5. District Magistrate, Murshidabad.

6. S.D.O............................................Dist.................................

7. Sabhapati, Nabagram Panchayat Samity;

8. Block Development Officer, Nabagram Block;


Dated, Kolkata

the 1st June, 2009.

Sd/-

Joint Secretary
Government of West Bengal
Department of Public Health Engineering
New Secretariat Building (7th Floor)
1, K.S. Roy Road, Kolkata-700001

No. PHE/IV/1402/W-49/08 dated, Kolkata the 1st June, 2009

ORDER

WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Satali Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Hansimara Rural Piped Water Supply Scheme with reference to the said Satali Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Satali Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/ PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.
2. Sabhadhipati, Jalpaiguri Zilla ;
3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; 63 N. S. Road, Kol-1
4. Chief Engineer,............................................................ PHE Directorate;
5. District Magistrate, Jalpaiguri.
6. S.D.O............................................Dist.................................
7. Sabhapati, Kalchini Panchayat Samity;
8. Block Development Officer. Kalchini Block;

Dated, Kolkata
the 1st June, 2009.

Sd/-

Joint Secretary
ORDER

WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Malangi Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Hansimara Rural Piped Water Supply Scheme with reference to the said Malangi Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Malangi Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.

2. Sabhadhipati, Jalpaiguri Zilla ;

3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; 63 N. S. Road, Kol-1

4. Chief Engineer,............................................................ PHE Directorate;

5. District Magistrate, Jalpaiguri.

6. S.D.O............................................Dist.................................

7. Sabhapati, Kalchini Panchayat Samity;

8. Block Development Officer, Kalchini Block;


Dated, Kolkata
the 1st June, 2009.

Sd/-

Joint Secretary
ORDER

WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Nakkatigachh Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Tufanganj Rural Piped Water Supply Scheme with reference to the said Nakkatigachh Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Nakkatigachh Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. :- PHE/IV/1400/W-49/08/l(8) dated, Kolkata the 1st June, 2009

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department.
2. Sabhadhipati, Coochbehar Zilla ;
3. Principal Secretary/Secretary to the Government of West Bengal; Panchayat and Rural Development Department, Jessop Building; 63 N. S. Road, Kol-1
4. Chief Engineer,............................................................ PHE Directorate;
5. District Magistrate, Coochbehar.
6. Sabhapati, Tufanganj-I Panchayat Samity;
7. Block Development Officer. Tufanganj-I Block;

Dated, Kolkata
the 1st June, 2009.

Sd/-
Joint Secretary
MEMORANDUM

The West Bengal Panchayat (Gram Panchayat Accounts, Audit & Budget) Rules, 2007 (hereinafter referred to as the said Rules) has been introduced with effect from 1st April, 2008. These rules replace the West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts & Audit) Rules, 1990. In order to support the GP officials in maintaining the books of accounts and registers on the basis of the provisions contained in the New Accounts Rules, several training programmes have been organized both from the Department as well as by the District authorities.

Taking into consideration, the feedback received from different trainers and GP Officials and through the monitoring visit of different Gram Panchayats, frequent requests have been received for issuance of clear-cut guidelines on various issues in respect to the aforesaid new rules.

After careful consideration of different aspects of issues raised and to effect smooth adoption of the said Rules, the Government has decided to follow the procedures as outlined below as guidance for all concerned for effective implementation of the new accounts rules including the adoption of Double Entry System as prescribed in the aforesaid new rules.

1. The GP will maintain Subsidiary Cash Book for which there is a separate bank account. However, Bank account can only be opened for particular fund for which there is a specific instruction given either in the allotment letter or guideline issued for that specific fund sanctioning authority (Central or State Govt.). It may be noted that no Subsidiary Cash Book is required for bank account of the General Fund of the Gram Panchayat.

2. In respect of maintenance of Subsidiary Cash Book, no separate serial number of vouchers shall be given in the relevant column of the Subsidiary Cash Book. There should be only one running serial number both for General Cash Book and Subsidiary Cash Book.

3. Gram Panchayat may purchase different books of accounts, forms etc. excepting Form No. 4 and Form No. 5 from the open market provided these are in the same format as have been (prescribed in the rules and written permission have been) obtained from the concerned BDOs, who will positively arrange for printing of Form No.4 and Form No. 5 for each Gram Panchayat (GP) and Form No.33 for each Gram Unnayan Samiti (GUS) even when it has not been immediately possible to supply other books of accounts.

4. Form No. 19 will be issued against adjustment furnished subject to a maximum of advance actually taken. However when the adjustment furnished is in excess of the advance amount and cannot be separated for the adjustment of actual advance, a claim for the excess amount shall be enclosed with the papers furnished. Form No. 19 will be issued for the adjustment of actual amount of advance with a note stating the total amount involved in the document furnished. After processing, if the total adjustment is approved, the actual amount of advance shall be booked as expenditure through Ledger Transfer and the balance amount of claim shall be booked as expenditure to be paid through Cash Book. The payment entry of the additional claim shall bear a separate payment voucher number. The additional claim request letter shall be treated as the Payment Voucher.

5. Under Manual system, if cash is received & deposited into bank on the same day the amount will be written in the bank column of the cash book directly and corresponding entry using the word ‘Bank’ shall be written in the credit side of the relevant account of the ledger book. On the other hand if Cheque is received but kept in the custody
of the GP for deposit into the bank on the next working day or even later, then it will be written in the cash column of
the cash book and corresponding entry shall be written in the debit side of the relevant ledger account using the word
‘Cash’ under particulars column (2).

6. Regarding utilization of Own Fund (Own Source of Revenue), it has been already stated in the said Rules that
20% of the Own Fund is to be provided to the Gram Unnayan Samitis for the purchase of stationery subject to the
maximum limit of Rs. 1,500/- in a year. It is now also clarified that where there is no backward village under a Gram
Panchayat, the Gram Panchayat shall merge 20% of the Own Fund earmarked for backward villages with the balance
30% of the Own Fund meant for the Gram Panchayats for implementation of the schemes through its own machinery
in terms of the third proviso to sub rule (5) of rule 4. It is further clarified that distribution of Own Fund will be made
after deducting the Tax Collector’s Commission.

7. It has been stated in sub rule (5) of rule 4 that fund raised in a year through mobilization of its Own Fund (Own
Source of Revenue) shall be spent by the GP by the following year. It does not mean that GP will hold current year’s
collection entirely for the next year. However, the GP can utilize its proportionate entitlements within the current
financial year. On the basis of collection of Own Fund for the first six months in the current financial year, the GP can
give proportionate entitlements to the Gram Unnayan Samiti as advance in the month of October for implementation
of their planned activities in the current financial year. The remaining part of Own Fund accumulated till the end of
the year can be given to the Gram Unnayan Samiti according to their entitlement in the month of April of the next
financial year for implementation of their planned activities.

If there is any spill over of fund from preceding year’s Own Fund that shall be carried forward and added to the
Own Fund of the following year. Honorarium of Homeo & Ayurvedic Doctors of GPs or 1GNOAPS fund to the
persons entitled may be disbursed temporarily from Own Fund of Gram Panchayat. On receipt of Grant-in aid from
State Govt. recoupment to own fund may be made by Gram Panchayat.

8. Under sub-rule(l) of rule 31, GP may engage one additional Tax Collector when the total amount of tax assessed
for the year is rupees one lakh or more and the collection of tax during the previous year exceeded rupees one lakh.
It is not compulsory to engage one additional Tax Collector under such circumstances. It shall be preferable for a
Gram Panchayat to engage additional Tax Collector only when its collection of tax in the preceding year was not less
than rupees two lakh.

9. It is also clarified that the balance of amount withdrawn for unforeseen expenses, if any, has to be deposited at
the bank within three days from the date of withdrawal as has been envisaged in the rule. In this context it is also
clarified that Honorarium and TA of elected members of GP, Salary of G.P. Employees and Allowances of Tax
Collectors as received by the Gram Panchayats from the Block Development officer in cash are not required to be
deposited into bank.

10. There is no provision in the rules to give preference to Co-operative societies and SHGs at the time of selecting
suppliers and contractors. But if the rates and quality offered by them are similar or ‘At Par’ to those offered by other
agencies, then such Cooperative Societies and SHGs will get preference at the time of selection.

11. The GPs can show the cash and bank amount separately in the cash book if so desired for Opening Balance,
Total Receipts, Total Payments and Closing Balance.

12. It should be mentioned that for preparation of Bank Reconciliation Statement, Balance as per cash book will
mean for Bank balance as per cash book, and will not include total closing balance position of that particular day.

Sd/-

Principal Secretary to the
Govt. of West Bengal

247
Copy forwarded for information and necessary action to:

2. Commissioner, Presidency/Burdwan/Jalpaiguri Division.
3. Director, State Institute of Panchayat & Rural Development, Kalyani.
4. Shri D.K.Pal, State Programme Coordinator, SRD & Ex-officio Joint Secretary, Deptt. of P&RD.
5. District Magistrate.................................................District (All)
6. Executive Officer/Addl. Executive Officer ...Zilla Parishad (All).
7. District Panchayat & Rural Development Officer..............................(All).
   He is requested to circulate copy of this order to the S.D.Os., B.D.Os., E.Os. of Panchayat Samitis and Pradhan of the Gram Panchayats within the district.
8. Shri S. Chatterjee, Senior Accounts Officer & Ex-officio Deputy Secretary. Deptt. of P&RD
9. Shri N.Sarkar. Financial Controller, WBSRDA.
10. Shri S.Chakraborty. Programme Officer, IT, P&RD Department.
11. Dr. S.K.Basu, Consultant, Deptt. of P&RD.

(M.Roy)
Joint Secretary to the
Government of West Bengal
From: M. Ray,
The Joint Secretary to the
Government of West Bengal

To: Shri L. Haokip
Under Secretary to the Government of India
Government of India
Ministry of Panchayati Raj
Sardar Patel Bhawan, New Delhi


Sir,

I am directed to refer to your letter No. N-l 1013/9/2007- P & C dated 06.11.2008 on the subject mentioned above and state that rule 31 in chapter IV (Control of Building Operation) of the West Bengal Panchayat (Gram Panchayat Administration)Rules, 2004 clearly stipulates that a building for commercial purposes shall have a front set back of not less than 1.20 metre (a little more than four feet) and shall have a maximum building coverage of three-fifth of total plot area. It is presumed that the construction under consideration has been made following those provisions.

Construction of boundary wall with brick and mortar is considered part of the construction work and should be erected allowing a set-back of 90 cm (3 feet approx) on all sides from the boundary line of the plot. The plot-owner is, however, at liberty to construct brick-cement pillars in the corners and middle points on boundary lines on all sides. He may also make fencing like erection of iron posts and barbed wires along the boundary line.

There is as yet no provision in the extant rules as to the height of the boundary wall. Such provision is under consideration and shall be inserted in the rules in due course. Meanwhile such boundary wall may be constructed at a height not exceeding 1.50 metre (5 feet approx).

Yours faithfully,

Sd/- M Ray
Joint Secretary to the
Government of West Bengal

---

Copy forwarded for information to Shri Asoke Kumar Dey, Prop. Laxmi Narayan Rayon Processing Industries, Vill + P.O. Dhaniakhali, District-Hooghly, Pin-712302

M. Ray
Joint Secretary to the
Government of West Bengal
WHEREAS the Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 has already been enacted and the Rules, 2007 under the aforesaid Act have already been framed:

AND WHEREAS a committee, named, Forest Rights Committee has already been formed at the level of Gram Sansad vide this Department Order No. 1220/PN/O/I/I A-2/07 dated 17.03.2008 with necessary instructions therein;

AND WHEREAS a decision, inter alia, has been taken in the meeting held on the 3rd July, 2008 towards inclusion of the Block Developmental Officer in the Sub-Divisional Committee (herein after referred to as the said committee) as a special invitee;

AND WHEREAS the State Government in this Department considers necessary to include the Block Developmental Officer in the said committee as a special invitee;

NOW, in continuation of this Department Order No. 1220/PN/O/I/I A-2/07 dated 17, 03. 2008 and in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben Act XLI of 1973) the Governor has been pleased to direct that the Block Developmental Officer of the Block shall be included as a special invitee in the said Committee.

This order shall come into force at once.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal
Copy forwarded for information and taking necessary action to the:-

1. Principal Secretary to the Govt. of West Bengal. BCW Department/ Forest Department.
2. Commissioner, Panchayat and Rural Development. West Bengal.
3. Director, SIPRD, Kalyani.
4. Sabhadhipati.................................................................Zilla Parishad (All).
5. District Magistrate...........................................................(All),
7. District Panchayat & Rural Dev. Officer............................District (All).
8. Sub-Divisional Officer......................................................(All).
9. Block Developmental Officer...........................................{All).

He is requested to circulate the copies of the order to all Gram Panchayats and Panchayat Samitis within his jurisdiction.

10. PA to MIC / MOS, BCW Deptt./ Forest Deptt./ Panch. & Rural Dev. Deptt., Govt. of West Bengal.

(Madhumita Ray)
Joint Secretary to the Government of West Bengal
From: Dr. M. N. Roy, IAS  
Principal Secretary to the  
Government of West Bengal.

To: Shri Jyoti Priya Mallick  
Member of Legislative Assembly,  
BC-245, Sector-I, Ground Floor, Salt Lake City, Kolkata-700 064

Sub: Notification / Circular in connection with acquisition of land at Rajarhat New Town area.

Sir,

Reference to your letter No. JP/GS/ML/88/08/2008 dated 25.08.2008 on the above mentioned subject, I am to inform that this Department has nothing to do with acquisition of land at Rajarhat New Town area. The Housing Department of this Government under section 9 of the West Bengal Town and Country (Planning & Development) Act, 1979 by the Notification No. 877-HI/3C-2/2005 dated 4th October; 2005 declared 15 (fifteen) Mouzas under Rajarhat Panchayat Samiti of the district of North 24-Parganas and 8 (eight) Mouzas under Bishnupur-II Panchayat Samiti of the district of South 24-Parganas to be a planning area under the aforesaid Act to check sporadic unplanned growth and to ensure planned development. Subsequently, Bhangar-Rajarhat Area Development Authority (BRADA) was constituted vide Notification No. 1081-H2/3C-2/2005 dated 13th December, 2005 of the Housing Department.

After declaration of the planning area and constitution of the Development Authority, the Housing Department proposed to this Department for according permission to BRADA for construction of building on the lands which fall within 15 (fifteen) Mouzas of 4 (four) Gram Panchayats namely, Rajarhat-Bishnupur-I, Rajarhat-Bishnupur-II, Patharghata and Chandpur under Rajarhat Panchayat Samiti. This Department was further informed by the Housing Department that Land Use Development and Control Plan in the Rajarhat Part was in the final stage of preparation and the BRADA had got the capacity to take up responsibility. Since the area falls under the Panchayat and the work of BRADA may clash with the work of Panchayat, the Housing Department proposed to give effect to section 114A of the West Bengal Panchayat Act, 1973 in the BRADA area i.e. preparation of development plan in respect of BRADA area and to cease the operation of section 23 (control of building operations), Section 24 (improvement of sanitation) and section 25 (power over public streets and waterways) of the aforesaid Act in respect of the same area.

On receipt of the proposal from the Housing Department, the Executive Officer of Rajarhat Panchayat Samiti was requested by this Department to send the agreeability of the Panchayat Samiti to confer the power under section 114A of the West Bengal Panchayat Act, 1973 to BRADA in respect of the area falling within the planning area. The Rajarhat Panchayat Samiti took a resolution on 22.03.2007 in its general body meeting in favour of conferring the power under section 114A of the West Bengal Panchayat Act, 1973 to BRADA.
The resolution of the Rajarhat Panchayat Samiti was forwarded to this Department vide No. 325 dated 28.03.2007 and thereafter, an order No. 1437/PN/O/I/1A-7/01 dated 31.03.2008 was issued by this Department applying section 114A in that area and according permission to the BRADA for construction of house / structure in that area on the condition that 20% of money collected by BRADA, from that area will be credited to Rajarhat Samiti fund when the said Panchayat Samiti shall contribute 80% of such proceeds to the concerned, four Gram Panchayats, and balance fund will be retained by them. BRADA was also authorized under the said Act to render advice, technical or otherwise to the Rajarhat Panchayat Samiti on the performance of its function and duties to the respective area covered by the development plan. A Copy of the said order is enclosed for your ready reference.

Enclo : As stated above.

Yours faithfully,

M. N. Roy
Principal Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোন্নয়ন দপ্তর
৬৩, নেতাজী সুভাষ রোড, জেসপ বিলিঙ্গ
কলকাতা- ৭০০০০১

নং : ১৬৬২/পিএন/ও/এক/১৫-১/২০০৬

প্ররক: মধুমিতা রায়
যুথসংগঠন,
পশ্চিমবঙ্গ সরকার

প্রাপক: পঞ্চায়েত ও গ্রামোন্নয়ন আধিকারিক
মুখ্যদীপক

বিষয়: তথ্য অধিকার আইন, ২০০৫ অনুযায়ী তথ্য জানার জন্য আবেদন পত্র।

আদেশানুসারে উপরিউক্ত গত ২৪.০৩.০৯ তারিখের ৫৪৩/ইএন/প্যান নং ক্যারের উল্লেখপূর্ব তাকে নিম্নলিখিত তথ্যগুলি
জানানো হচ্ছে।

ক) এই বিষয়ে আইনে নিষিদ্ধভাবে কিছু বলা নেই। তবে সংরক্ষিত প্রধান পদে নির্বাচনের জন্য সংঘিত শ্রেণীর বাক্য ও এই গ্রাম
পঞ্চায়েতে সদস্য/সদস্যা নির্বাচিত না হলে পশ্চিমবঙ্গ পঞ্চায়েত আইন, ২০০৩-এর ২০ নং ধারা অনুযায়ী এই শ্রেণীভুক বাক্যকে
কিছু শর্তসাপেক্ষে সহোদরী (কো-অপ্ট) করা যায় এবং তারপর প্রধান পদে নির্বাচন করা যায়। কিছু মহামায়া উচ্চ আদালত
(কলকাতা)-এর নির্দেশ অনুযায়ী সহযোজন প্রক্রিয়াটি স্থগিত আছে।

খ) উপ-প্রধান প্রধানের দায়িত্ব থাকলে “উপপ্রধান ইন্ডাস্ট্রি” হিসেবে কাজ করবেন এবং ‘উপপ্রধান ইন্ডাস্ট্রি’ সিল ব্যবহার
করবেন

গ) অর্থায়ন হওয়া উচিত নয়।

ঘ) প্রধান পদে নির্বাচনের পরিণামে সম্পর্কে সংঘিত জেলার পঞ্চায়েত ও গ্রামোন্নয়ন আধিকারিক এবং সমস্ত উদ্যোক্ত
আধিকারিক জনাতে পারবেন। তবে ওয়াইমানে নির্বাচন বিধি চালু থাকতে নির্বাচন করা যাবে না। ওই বিধি তুলে নেবার পর কৃত্রিম নির্বাচন
করা উচিত হবে।

ঙ) গ্রাম পঞ্চায়েত, পঞ্চায়েত সমিতি এবং জিলা পরিষদে সদস্য রূপে কাজ করা যাবে না যতক্ষণ অত্যধিক কলকাতা উচ্চ
ন্যাযালয় চূড়া আদেশ দিয়ে মামলার নিপ্পত্তি না করেছে।

মধুমিতা রায়
যুথসংগঠন,
পশ্চিমবঙ্গ সরকার

২৫৪
From: M. Ray  
Joint Secretary  
to the Government of West Bengal

To: The District Panchayat & Rural Development Officer, Bankura.

Subject: Clarification on distribution of attested copies of resolution by the Pradhan, to the members in opposition.

The undersigned is directed to refer to his Memo. no. 1672/P&RD dated 30.12.2008 on the above noted subject and to state that the Pradhan is under obligation to supply the copy of the resolution. There is no mandatory provision to attest the copy. It is, however, necessary to show that the copy supplied is an authentic copy. From that angle, the Pradhan may attest the copy or may make a statement under his signature & seal that it is a true copy. He may alternatively allow an opportunity to the member concerned to compare the copy with the original copy of the resolution to find for himself that the copy supplied is genuine. Attestation seems to be the easiest mode.

M. Ray  
Joint Secretary to the  
Government of West Bengal

Copy forwarded for information to:

The District Panchayat & Rural Development Officer _________________________ (All except Bankura)

M. Ray  
Joint Secretary to the  
Government of West Bengal
ORDER

Whereas it has since been felt that for the purpose of registration of job cards or for works under National Rural Employment Guarantee Scheme a dated receipt is required to be issued;

And whereas it has since been considered to entrust the employees of the Gram Panchayats with the responsibility to issue a dated receipt for the aforesaid purpose.

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act. 1973 (West Bengal Act. XLI of 1973), the Governor has been pleased to direct that each Gram Panchayat all over the State shall make arrangement to issue dated receipt for applications for National Rural Employment Guarantee Schemes and other schemes submitted to the Gram Panchayats and the modus operandi shall be left to the discretion of the Gram Panchayat.

The Governor is further pleased to direct that each Gram Panchayat in the meeting of Artha O Parikalpana Upa Samiti shall authorize one of its employees to receive all applications for NREGS and other schemes and to issue dated receipts for such applications.

By order of the Governor.

Sd/-

( M. N. Roy)

Principal Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to the

1. Commissioner, Panchayat & Rural Development. Government of West Bengal
2. District Magistrate,..........................................................District
3. District Panchayat & Rural Development Officer..........................District
4. Block Development Officer....................................................District
   He is requested to forward copy of this order to all Gram Panchayats within his jurisdiction for compliance.
5. Sri S. Sengupta. Joint Secretary of this Department.
6. ................................................................. Cell of this Department.

Joint Secretary to the
Government of West Bengal
CIRCULAR

With the enforcement of the West Bengal Panchayat (Gram Panchayat Accounts, Audit and Budget) Rules, 2007 on and from 1st April, 2008, each Gram Panchayat is required to maintain its accounts in the prescribed Forms. Every Gram Panchayat shall prepare Form 26 and Form 27 on monthly and half-yearly basis respectively. The District Magistrate shall monitor preparation of Form 26 and Form 27 by Gram Panchayats at the district level monitoring meeting. The Panchayat Accounts and Audit Officer posted at the Block shall examine all such reports (Form 26 and Form 27) of the Gram Panchayats within its jurisdiction.

2. Printing of Registers, Cash Books and other Forms including Form 4 and Form 5 for Gram Panchayats shall be further decentralized and such responsibility shall be entrusted with the Block Development Officers. Block Development Officer of each Block shall arrange for printing as per requirement of Gram Panchayats within its jurisdiction. Code No. for Form 4 and Form 5 shall be provided by the Block Development Officer as per direction of this Department’s Order No.700/PN/O/I/3R-5/04 dated 14.02.2008.

3. In those districts where printing of Registers, Forms for Gram Panchayats for the current financial year is complete, the responsibility towards printing will be devolved on the Block Development Officers from next financial year.

4. In Form 4 and Form 5 the alphabet suffixing to the ID number of Gram Panchayats shall be any one from A to Z selected at random. After utilization of the aforesaid Forms with single alphabet from A to Z, double alphabet shall be suffixed in the following manner.

   (1) AA, AB, AC, AD, .................................................. AZ
   (2) BA, BB, BC, BD, .................................................. BZ
   (3) CA, CB, CC, CD, .................................................. CZ
   (4) DA, DB, DC, DD, .................................................. DZ

This process will continue till ZZ. Thereafter three alphabets shall be suffixed to the ID number following the same process to the Printing Press.
5. The District Magistrate shall also monitor at the District Level Monitoring Meeting preparation of Form 27 by Panchayat Samitis under the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts & Financial Rules, 2003. The Samiti Accounts & Audit Officer posted at the Sub division shall examine all such reports of Panchayat Samitis. The Monitoring report relating to Form 27 of Gram Panchayats and Panchayat Samitis shall be sent to the Commissioner, Panchayat & Rural Development each month for discussion in the monthly conference of District Panchayat and Rural Development Officers.

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 4956/1 (5)/PN/O/I/ 3R-5/04(Pt-IV) Date : 11.12.2008

Copy forwarded for information and necessary action to the

1. Commissioner, Panchayat & Rural Development, West Bengal

2. District Magistrate ............................... District (All)

3. District Panchayat & Rural Development Officer ............................... District (All)

4. Samiti Accounts & Audit Officer ............................... Panchayat Samiti (All)

5. Block Development Officer ............................... Block (All)

Sd/-
Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্জাবেড় ও প্রতিমায়ন দপ্তর
জেসপ বিল্ডিং, (দ্বি-তল), ৩৩, নেতাজী সুভাষ রোড
কলকাতা- ৭০০০০১

নং : ৪৯৪৫/প.ইন./৩/১২১-১/০০ (অংশ-৩) তারিখ : ১০.১২.২০০৮

আদেশনামা

মেহেহু পশ্চিমবঙ্গ পঞ্জাবেড় অধিন, ১৯৭৩ (প.ব অধিন ১৯৭৩-এর ৪১)-এর ১৬ক ধারার (৬) উপধারার (গ) দফা অনুযায়ী গ্রাম সংসদগুলিকে সাধারণ মানুষের সত্যিই অংশ গ্রহণের বিষয়টি সুনির্দিষ্ট করেনের মাধ্যমে কর্পোরেশন, রক্ষণাবেক্ষণ এবং সমান বলত সমীত নিজেদের উদ্দেশ্যের লক্ষে উদ্দেশ্যের কাজ করার জন্য গ্রাম উদ্দেশ্য সৃষ্টি গঠন করার দায়িত্ব অর্পণ করা হয়েছে;

এবং মেহেহু পশ্চিমবঙ্গ পঞ্জাবেড় (গ্রাম পঞ্জাবেড় প্রাক্ষান) নির্মাণবল, ২০০৪-এর ৭০ নিয়মের (৪) উপনিয়মে গ্রাম উদ্দেশ্য স্মৃতি গঠন করার নির্দিষ্ট উদ্দেশ্যে করা হয়েছে যেখানে এই মর্মে বিধান হয়েছে যে সড়ক উপস্থিত গ্রাম সংসদের সংক্রান্ত সংসদগুলির দ্বারা গ্রাম সমীতির সদস্য নির্বাচন হবেন;

এবং মেহেহু পূর্ণাঙ্গ নির্দিষ্ট পদ্ধতির উদ্দেশ্য হল যে গ্রামবাসীদের মধ্য থেকে একটি বোকাটি শনাক্ত করা, যার দ্বারা গ্রাম পঞ্জাবেড়ের সম্পূর্ণ নির্দেশ ও তদার্থবিধানের মাধ্যমে গ্রামের উদ্দেশ্য তর্কিত্ব হবে এবং কোনও রাজনৈতিক মতাদর্শ বিভাগ ব্যতীত হামিনি ভাবে এক সঙ্গে কর্ম সম্পাদিত হবে;

এবং মেহেহু এই ইচ্ছা প্রকাশ করা হয়েছে যে গ্রাম উদ্দেশ্য সংস্থাম উদ্দেশ্যের সাথে জনসাধারণকে একত্রিত করার কাজে ব্যতীত হবে, যিনি বাসা বা খুব সন্ধ্যা বায়ে কাজ গ্রহণ করবে এবং স্থানীয়ভাবে জনসাধারণকে একত্রিত করে তহবিলের একটি অংশে এক কাজ করে প্রাদুর্ভব হবে;

এবং মেহেহু এটি পরিলক্ষিত হচ্ছে যে গ্রাম উদ্দেশ্য সমিতি গঠনকালে গ্রাম উদ্দেশ্য সমিতি গঠনের উদ্দেশ্য, ক্রিয়া এবং লক্ষ্যের মূল ধারার বক্ষানী হবে যেন কোন অধিন-শুধুমাত্র ব্যবহার করা প্রয়োজন হয়;

এবং মেহেহু ইতিমধ্যে এর হওয়া পাওয়া গেছে যে নাগরিকদের রাজনৈতিক পদ্ধতি গ্রহণের অন্য রাজনৈতিক আদর্শে মূল্যবান গ্রাম সংসদ সদস্যদের ভূমিকা দিতে বাধা করা হচ্ছে যেটি একাদমিতে কামনা নয় এবং এই পদ্ধতির এরপ প্রারম্ভিক স্তরে সৃষ্টি বিভিন্ন সৃষ্টি গ্রাম উদ্দেশ্য সমিতি গঠনের উদ্দেশ্যকে বার্তা করবে;

এবং মেহেহু গ্রাম উদ্দেশ্য সমিতি গঠনকালে যে কোনও অপরাধীকর অবস্থা এড়ানোর ক্ষেত্রে ওই সমিতি গঠনের পদ্ধতি ও ধারণা অবলম্বন করা ক্ষেত্রে ভূলো বোধ সৃষ্টি হলে তা দুর করার জন্য গ্রাম সংসদের মধ্যে একাদা সৃষ্টি হলে তবেই গ্রাম উদ্দেশ্য সমিতি গঠন করা বাক্যভাবে;

এবং মেহেহু একই সময়ে একই মূল মক্ষ করেক্ষেত্র মানুষের মধ্যে একাদা সৃষ্টি হওয়া প্রকৃতই অসুবিধাজনক সেহেহু ওই এলাকায় একসঙ্গে বিদায়ন প্রধান রাজনৈতিক দলগুলির ঐকমত্যের ভিত্তি প্রকটি ব্যক্তির তালিকা তৈরি করা আবশ্যক।

259
আতএব, পশ্চিমবঙ্গ পাঞ্জাবের আইন, ১৯৭৩ (পঃ বঃ আইন ১৯৭৩-এর ৪১)-এর ২১২ ধারায় প্রথম ক্ষমতা বলে রাজাপাল সামন্দে এই মূল্য নির্দেশ দান করলেন যে গ্রাম উদ্যান সমিতি গঠনের দৃষ্টিভঙ্গী, উদ্যোগ, ক্ষমতা ও কার্যকর্তা সমন্বয়ে একটি সাজ ধারণা সকলকে জানিতে করে এমন কর্মকান্তায় তিনি গ্রাম উদ্যান সমিতি গঠনের জেলা নেওয়ার জন্য রুক্ষ, মহকুমা ও জেলা স্তরে একটি সরকারী সহা অনুষ্ঠিত হবে এবং এই উদ্যোগ গ্রাম সংসদ থেকে নির্বাচিত সদস্য ও বিদ্রোহী পক্ষের সদস্য গ্রাম গত প্রক্ষলের নির্দেশনা দ্বিতীয় সরকারী ভোট পেয়েছেন তারা নিজেদের মধ্যে থেকে আলোচনা, তাদের নির্বাচন ক্ষেত্রের মধ্যে এমন ব্যক্তিগত পাত্র প্রক্ষল করেন যা তাদের নিজেদের সাধ্য ও অন্য কোন পূর্ণক কর্মসংস্থ ব্যর্থকরে তাদের গ্রামের উদ্যোগের জন্য কাজ করতে পারেন। নির্বাচিত সদস্য ও বিদ্রোহী সদস্যগণ সংসদভুক্ত গ্রাম প্রকল্প প্রান্তে লিখিতভাবে জানাবেন যে তারা পশ্চিমবঙ্গ প্রকল্প (গ্রাম প্রকল্পের প্রশাসন) নিম্নাবলি, ২০০৪-এর ৭২ নিয়ম অনুযায়ী গ্রাম উদ্যোগ সমিতিতে আত্মসংক্রান্ত জন্য ব্যক্তিগত পাত্র প্রক্ষল করেন।

রাজাপাল আরও একবার সম্পূর্ণ হয়ে নির্দেশ দিয়ে যে সাধারণভাবে প্রথম ওই তালিকা প্রক্ষল করবেন অথবা যদি এই বিষয়ে কোনও আপত্তি ওঠে তবে তিনি বিষয়টি নিয়ে নির্বাচিত ও বিদ্রোহী সদস্যদের সাথে ঐক্যজীবন লক্ষ্যে আলোচনা করবেন।

রাজাপাল সম্পূর্ণ হয়ে আরও নির্দেশ দিয়ে যে ওই তালিকার প্রতিলিপি গ্রাম প্রকল্পের কর্মসংস্থের নোটিশ বোতাম ও সংস্থাগত গ্রাম সংসদ এলাকার মধ্যে অন্য দুটি সুবিধায়কস্থ স্থানে প্রকল্পিত হবে এবং তালিকাভুক্ত ব্যক্তিদের বিস্তৃতিগত বিবরণ প্রচারের উদ্দেশ্যে গ্রাম প্রকল্পের কর্তৃক একটি সরকারী ঘোষণা গ্রাম সংসদ এলাকার মধ্যে করা হবে; যদি কোন করণন এরপর ঐক্যজীবন না হয়, তবে পরবর্তী আদেশ না দেওয়া পর্যন্ত গ্রাম উদ্যোগ সমিতি গঠন স্থগিত থাকবে। এটি পূর্ববর্তী উল্লেখ করা হয়েছে যে পূর্ববর্তী ঐক্যজীবনের ভিত্তির গ্রাম উদ্যোগ সমিতিতে গঠন করার জন্য সংস্থিত সকলে আত্মিক প্রচেষ্টা চালাবে এবং ব্য-উদ্যোগের লক্ষ্যে জনসাধারণের সফল্প্রসারণের অংশগ্রহণের জন্য গ্রাম উদ্যোগ সমিতিতে প্রকৃতি কর্মসংস্থের উদ্যোগের বন্ধনী।

রাজাপাল সম্পূর্ণ হয়ে আরও একবার নির্দেশ দিয়ে যে এই নির্দেশগুলি অনুসরণ করে সংস্থিত সকলে অবিলম্বে কাজ করবেন এবং যে সকল গ্রাম উদ্যোগ সমিতি ইতিমধ্যে গঠিত হয়েছে তা কম সমস্যাদনে রক্তী থাকবে এবং এই আদেশ বারা তার কোনও ছোট ঘটনা না।

গ্রাম উদ্যোগ সমিতি গঠন সম্পর্কে পশ্চিমবঙ্গ প্রকল্পের প্রকাশনা (গ্রাম প্রকল্পের প্রশাসন) নিম্নাবলি, ২০০৪-এ একটি সংশোধনীর প্রক্ষল রাখা হচ্ছে এবং ওই সংশোধনী কার্যকর না হওয়া পর্যন্ত এই আদেশ বলবৎ থাকবে।

রাজাপালের আদেশনূতুন, ।
ব্যাখ্যা: মানবাদিত্ব রায়।
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

260
অদেশনামার প্রতিলিপি জাতার্থে ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হল যথাঃ

১. কমিশনার, পঞ্চায়েত ও গ্রামীণ অনুষদ, পশ্চিমবঙ্গ, মহাকাতা-৭০০ ০০১।

২. অধিকারী, রাজ্য পঞ্চায়েত ও গ্রামীণ অনুষদ, কল্যাণী, নন্দী।

৩. সারাবিষ্কৃত। ................................................................. জেলা পরিষদ (সকল)।

৪. জেলা শাসক ............................................................. জেলা (সকল)।

৫. বিভাগীয় কমিশনার ............................................................ (সকল)।

৬. মহকুমা শাসক ............................................................ মহকুমা (সকল)।

৭. জেলা পঞ্চায়েত ও গ্রামীণ অধিকারিক .................................................. জেলা (সকল)।

৮. ব্রাক উপাধি অধিকারিক .......................................................... ব্রাক (সকল)।

আদেশনামার অনুলিপি তাঁর অধিকারের মধ্যে সকল গ্রাম পঞ্চায়েতের প্রধানদের বস্তুর জন্য অনুরোধ করা হচ্ছে।

৯. সামর্পিত, ............................................................................ পঞ্চায়েত সমিতি (সকল)।

১০. তারপ্রাপ্ত মহাশয়ের একাত্ত সচিব / রাষ্ট্রপতি মহাশয়ের একাত্ত সচিব, পঞ্চায়েত ও গ্রামীণ অনুষদ।

(মহুমিতা রায়)
মুখ্যসচিব, পশ্চিমবঙ্গ সরকার
From : M. Ray
Joint Secretary to the
Govt. of West Bengal

To : The Additional District Magistrate,
Murshidabad

Sub : Clarification on the delegation of functions of Gram Panchayat to Pradhan

Ref : His no. 1794/Pan dated 07.08.2008

The undersigned is directed, to address him on the above-mentioned subject and to state that the financial power of Pradhan under clauses (a), (b) and (c) of sub-section (1) of section 34 and under sub-section (5) of section 45 of the West Bengal Panchayat Act, 1973 is inherent power and does not require delegation by Gram Panchayat. The clarification has been given in rule 43 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004. If the Pradhan is physically prevented from taking over charge by the members, F.I.R. may be lodged against the members involved.

Sd/-
Joint Secretary to the
Government of West Bengal
From: Dr. M. N. Roy, IAS  
Principal Secretary to the Govt. of West Bengal

To: The District Magistrate Murshidabad

Sub: Seeking clarification on participation of Upa-Pradhan as an ex-officio member of Panchayat Samiti.

Sir,

I am to refer to your letter no. 1506/PAN dated 04/07/2008 on the above mentioned subject and to state that “Prodhan” means a Pradhan of a Gram Panchayat elected under section 9 of the West Bengal Panchayat Act, 1973. Moreover, Pradhan of a Gram Panchayat has since been declared a whole time functionary of his office and for this he shall not hold any office of profit. So, the Upa-Pradhan in-charge of Pradhan Hazbibidanga Gram Panchayat within Nabagram Block is not a Prodhan of that Gram Panchayat in the meaning and concept of section 9 of the Act and in this analogy, the aforesaid Upa-Prodhan will not be allowed to take part/participate as an Ex-officio member of Nabagram Panchayat Samiti and exercise his voting right.

Yours faithfully,

M. N. Roy
Principal Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোন্নয়ন দপ্তর
জেসপ বিল্ডিং, (দ্বি-তল), ৬৩, নেতাজী সুভাষ রোড
kolkata- ৭০০০০১

নং : ২৪১৪/পিএন/ও/এক/১৩-৬/০৫                                তারিখ : ০৯.০৬.২০০৮

প্রেরক : মধুমিতা রায়
          যুগ্ম সচিব, পশ্চিমবঙ্গ সরকার

প্রতি : শ্রী সীতাপতি ভট্টাচার্য,
          ৭৩, মসজিদ তলা লেন,
          যোগবাগান, বর্ধমান

বিষয় : পঞ্চায়েত এলাকায় সম্পত্তি ক্রয়-বিক্রয় সম্পর্কে ব্যাখ্যা।

মহাশয়,

আদেশানূসরে উপযুক্ত বিষয়ে আপনার গত ১০।০৩।০৮ তারিখের পত্রের প্রান্ত হীনার করে আপনাকে জানাই যে পঞ্চায়েত
এলাকায় স্বাবস্থান সম্পত্তি বা উত্তরাধিকার সুতে প্রাপ্ত বাণী সম্পত্তির উপর পঞ্চায়েত কর আনুমান করে। বাণীর মালিক বা দখলদারের
কাছ থেকে এই গুরুত্বম হতে আদায করা হয়। কিন্তু ক্রয় বা বিক্রয়ের পূর্বে অনুমতি নেওয়ার কোনও বিধান পশ্চিমবঙ্গ পঞ্চায়েত আইন,
১৯৭৩-তে এমনও পর্যন্ত নেই।

আপনার বিখ্যত,

মধুমিতা রায়
          যুগ্ম সচিব,
          পশ্চিমবঙ্গ সরকার

   264
ORDER

Whereas the Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 has already been enacted and the Rules, 2007 under the aforesaid Act have already been framed;

And whereas a meeting for implementation of the aforesaid Act and Rules was held on 28th February, 2008;

And whereas the State Government in this Department considers that a committee named “Forest Rights Committee” should be formed at the level of Gram Sansad;

Therefore, after careful consideration of the matter and in pursuance of the decisions taken in the meeting dated 28.02.2008 on the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) has been pleased hereby to direct the following:-

(a) A committee named Forest Rights Committee shall be formed at the level of Gram Sansad in the meeting to be held before 31st March, 2008 so that the Committee may start its function w.e.f. 1st April, 2008 all over the state.

For the above purpose the Gram Sansads shall be convened by the Gram Panchayat having forest area within its jurisdiction and in its meeting, it shall elect from amongst its members a committee of not less than ten but not exceeding fifteen persons as member of the Forest Rights Committee. At least one-third members shall be Scheduled Tribes and not less than one-third of such members shall be women. Where there are no Scheduled Tribes, at least one-third of such members shall be women.

(b) The quorum for constitution of Forest Rights Committee shall be not less than two-third of all members of Gram Sansads and the quorum of the aforesaid committee shall be same as that of the Gram Unnayan Samiti i.e. at least one-third of members of the Forest Rights Committee.

(c) Since Gram Unnayan Samiti has been constituted at the level of Gram Sansad, Forest Rights Committee shall act as a functional committee under Gram Unnayan Samiti comprising ten to fifteen members of Gram Unnayan Samiti subject to the compliance of condition regarding Scheduled Tribes and Women members. If number of Scheduled Tribe and Women members fall short of minimum requirement, members/voters of Gram Sansad not included in Gram Unnayan Samiti may be co-opted.

(d) The Chairperson and the Secretary of Gram Unnayan Samiti shall act as the Chairperson and the Secretary of the Forest Rights Committee.

(e) The District Panchayats and Rural Development Officer of the district shall be included as a permanent invitee in the District Level Committee.

(f) Three elected members of the concerned Panchayat Samiti nominated by the Sabhadhipati of the concerned
Zilla Parishad shall be the members of the Sub-divisional Committee. At least two of three such nominated members of the aforesaid committee shall belong to the Scheduled Tribe community preferably those who are forest dwelling or who belong to the primitive tribal groups. Where there are no Scheduled Tribe members, two members who are preferably other traditional forest dwellers and one of them being a Woman member shall be nominated.

(g) Three elected members of the concerned Zilla Parishad belonging to the same category as explained in para (f) above being nominated by the Sabhadhipati shall be included in the District Committee.

This order shall come into force at once.

By order of the Governor.

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 1220/l(10)/PN/O/I/IA-2/07 Date: 17.03.2008

Copy forwarded for information and necessary action to the

1. Principal Secretary to the Govt. of West Bengal, BCW Deptt./Forest Deptt.
2. Sabhadhipati ............................................. Zilla Parishad (All)
3. Commissioner, Panchayats and Rural Development, West Bengal.
4. Director, SIPRD, Kalyani.
5. District Magistrate ........................................ District (All)
6. Addl. District Magistrate .................................... (All)
7. Dist. Panchayat & Rural Dev. Officer ............................. (All)
8. Sub-Divisional Officer ........................................... (All)
9. Block Development Officer ....................................... (All)

He is requested to distribute the copy of the order to all Gram Panchayats and Panchayat Samitis within his jurisdiction.

10. PA to MIC/MOS, BCW Deptt./Forest Deptt./Panch. & Rural Dev. Deptt., Govt. of West Bengal.

M. Ray
Joint Secretary to the Government of West Bengal
ORDER

The West Bengal Panchayat (Gram Panchayat Accounts, Audit and Budget) Rules, 2007 (hereinafter referred to as the said rules) shall come into effect from 1st April, 2008. The Gram Panchayats shall require the Forms as prescribed by the said rules by 31st March 2008. Date-wise recording of all entries for the financial year 2007-08 are also required to be completed by Gram Panchayats by 31st March, 2008.

After careful consideration of all aspects of the matter, the Governor, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act. XLI of 1973) is pleased hereby to direct that the registers, ledgers, receipt books and various other Forms which will be used by Gram Panchayats and Gram Unnayan Samitis from 1st April, 2008 shall be printed from Govt. Press, Zilla Parishad Press or local Press, so selected through tender process, by 15th March, 2008. Thereafter, those Forms shall be despatched to all Gram Panchayats including Gram Unnayan Samitis. where fund has been placed at their disposal and Savings Bank accounts have been opened, by 28th March for their use from 1st April, 2008. The closing balance of 31st March shall be checked by Panchayat Audit and Accounts Officer (PAAO) of respective Blocks so that no wrong or incorrect entry is recorded in new registers or ledgers as opening balance. Where the post of PAAO falls vacant, the PAAO-in-Charge or Panchayat Development Officer of the concerned Block shall do so.

The Governor is further pleased to direct that in terms of sub-rule (5) of rule 8 of the said rules, each receipt book in Form 4 and Form 5 shall bear a predetermined eight-digit number for each Gram Panchayat allotted by the State Government in the Panchayat and Rural Development Department. Each receipt book shall bear the predetermined number suffixed by an alphabet to distinguish each book, and such number shall remain valid for the next two years. Each page and its duplicate copy of each book shall contain such predetermined eight-digit number suffixed by the alphabetic number of the book and by using an oblique mark another set of continuous serial numbers on the pages and their duplicate copies for each book shall also be printed. The Printing Press from where such books shall be printed shall be intimated the serial numbers at the last hour and the person so authorized in this behalf to attend the Printing Press shall ensure before his departure from the Press that the printing blocks have been destroyed. The printing cost of all Forms shall be borne from the ‘Panchayat Incentive Fund’, as received from the Ministry of Panchayati Raj. Govt. of India.
The Governor is also pleased to direct that the G.P. ID number assigned to each Gram Panchayat by the State Government (list containing such numbers is enclosed) shall be used as predetermined eight-digit number on the receipt books in Form 4 and Form 5 and the alphabet suffixing to the ID number shall be any one from A to Z selected at random. The concerned District Panchayats and Rural Development Officer of each district shall coordinate the entire matter and ensure that the time schedule is strictly maintained. He shall send status report regarding supply of required Registers, Forms etc., proper closing of the existing Cash Book on 31st March and opening of new Cash Book in terms of sub-rule (1) of rule 6 of the said rules to the Commissioner, Panchayats and Rural Development, through the District Magistrate.

By order of the Governor.

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 700/1(5)/PN/O/1/3R-5/04
Date: 14.02.2008

Copy forwarded for information and necessary action to the:

1. Commissioner, Panchayats & Rural Development Department, West Bengal
   Panchayat Bhavan, 11A, K.S. Roy Road, Kolkata-700 001

2. District Magistrate, ................................................................. (All)

3. District Panchayats & Rural Development Officer, ....................... (All)

4. Block Development Officer, .....................................................(All)

   He is requested to distribute the copy of the order to all Gram Panchayats within his jurisdiction.

5. Sri ..............................................................................................................

   Panchayat & Rural Development Department.

   M. Ray
   Joint Secretary to the Government of West Bengal
পপিমাবাস সরকার
পপিমাবাস ও গ্রামোপন্যাসন বিভাগ
জেসুপ বিলিঙ্গ (ছি-টল), ৬৩, নেতাজী সুভাষ রোড
কলকাতা-৭০০ ০০১

নং : ৪০৫৩/পি.এন/০/এক/২৫- ১/০৩ (অংশ- ১)
তাং : ২৪.০৯.০৮

আদেশনামা

যেহেতু পপিমাবাস পপিমাবাস আইন, ১৯৭৩ (১৯৭৩-এর পপিমাবাস পপিমাবাস আইন ৪১)-এর ৩২ক (২) ধারা অনুযায়ী গ্রাম পপিমাবাস ত্যাগ ইতিমধ্যে উপসমিতি গঠিত হয়েছে;

এবং যেহেতু ইতিমধ্যে সারা রাজ্যের জেলায় ৭৭ (সাতান্তর)-টি গ্রাম পপিমাবাস স-নির্ভর দলগুলিকে জেটিস্যাক্ট করে বিশেষ কর্মসূচির মাধ্যমে ১৩৭ (একাংশ সাইন্স) টি সংখ্যা ক্লাস্টার গঠিত হয়েছে;

এবং যেহেতু সরকার সিদ্ধান্ত গ্রহণ করেছেন যে, গ্রাম পপিমাবাস ত্যাগ স-নির্ভর দলগুলির ক্রিয়াকলাপ বিকৃত করার উদ্দেশ্যে তৃপ্তমূল ত্যাগ দরিদ্র ও গ্রামীণ মহিলাদের কর্মতান্ত ও অন্য সংক্রান্ত তথ্যাবলির প্রচার করা হবে;

এবং যেহেতু সঠিক লক্ষ্য উপলব্ধ হওয়ার জন্য গ্রাম পপিমাবাস ত্যাগ বিভিন্ন উপসমিতিতে স-নির্ভর দলগুলির দ্বারা গঠিত সংখ্যা ক্লাস্টার থেকে এক বা দুইজন প্রতিনিধি আমন্ত্রিত সদস্যসমন্বয়ে মনোনীত হওয়া আবশ্যক।

অতএব, পপিমাবাস পপিমাবাস আইন, ১৯৭৩ (১৯৭৩-এর পপিমাবাস ৪১ আইন)-এর ২১২ ধারা এবং ৩২ক ধারার (৩) উপধারার (ii) দফা বলে রাজ্যপাল সরকার পূর্ববর্তী আদেশনামায় নং ৫২২৩/পি.এন/০/এক/১৬-।১০৩ (অংশ- ৩) তাং ২৫/০৮/০৫ বাতিল করে এই মর্মে নিম্নলিখিত নির্দিষ্টাবলি প্রদান করেছেন যে -

১) ইতিমধ্যে যে সকল গ্রাম পপিমাবাস স-নির্ভর দলগুলিকে একত্রিত করে যে সংখ্যা গঠিত হয়েছে সেই সকল গ্রাম পপিমাবাসের সকল উপসমিতির দ্বারা ওই পূর্ববর্তী সাধারণ প্রতিনিধি সংখ্যা এক হবে এবং সকল উপসমিতিতে সন্নিবেশর দল সম্পর্কে একজন প্রতিনিধি থাকবেন।

২) প্রতিযোগী উপসমিতিতে সংখ্যার পক্ষ থেকে পৃথক প্রতিনিধি থাকবেন।

৩) সংখ্যার কেন্দ্রো প্রতিনিধি দুইটি উপসমিতির সদস্য হতে পারবেন না।

৪) কেন্দ্রো কমিটির সদস্য সম্পর্কে নোবেল কেন্দ্রো উপসমিতিতে প্রতিনিধিত্ব করবেন। পৃথক কেন্দ্রো যোগ্যতামূলক থাকবেন না।

৫) সংখ্যার প্রতিনিধি নির্বাচনের ক্ষেত্রে গ্রাম পপিমাবাসের কেন্দ্রো পরামর্শ দিতে পারবে না।

269
৬) ত্রিতির পঞ্চায়েতের কোন স্থলের কোন সদস্য বা পদাধিকারী গ্রাম পঞ্চায়েতের কোন উপসমিতিতে সংঘের প্রতিনিধি হতে পারবেন না। কেবলমাত্র সংঘের কোর কমিটির সদস্যরাই প্রতিনিধিত্ব করতে পারবেন।

৭) সংঘ তার প্রতিনিধি পরিবর্তন করতে পারবে। এক্ষেত্রে কোনও সময় নিদিষ্ট করার প্রয়োজন নেই। গ্রাম পঞ্চায়েত বা সংঘের উপসমিতির কোনও অনুমতি প্রাপ্ত করার প্রয়োজন নেই।

উক্ত ধারা বলে রাজ্যগান্ধ সমীক্ষা সহকারে আরও নির্দেশ প্রদান করেছেন যে, উপরন্তু ৭৭ (সাতাত্তুর)টি গ্রাম পঞ্চায়েত ব্যাপ্ত অন্য গ্রাম পঞ্চায়েত একই উদ্দেশ্যে স-নিষ্ঠিত দলগুলিকে জেটিস্ট করে ওইরূপ সংঘ বা ক্লাস্টার গঠিত হলে ওই গ্রাম পঞ্চায়েতগুলির ক্ষেত্রেও এই আদেশনামা অনুরূপভাবে প্রয়োজ্য হবে।

এই আদেশনামা অবিলম্বে কার্যকর হবে ও পুনরায় আদেশ না দেওয়া পর্যন্ত অনুরূপভাবে বলবৎ থাকবে।

রাজ্যগান্ধের আদেশনুসারে,

স্যাট- মানবনেত্র নাথ রায়
প্রধান চিত্র, পশ্চিমবঙ্গ সরকার

নং: ৪০৫৩/১(৫০০)পি.এন/ওএক/১৭- ১০৩ (অংশ-১)
তার: ২৪.০৯.০৮

অনুলিপি জাতার্থে ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরিত হল।

১) কমিশনার, পঞ্চায়েত ও গ্রামীণমণ, পশ্চিমবঙ্গ।

২) অধিকারী, রাজ পঞ্চায়েত ও গ্রামীণমণ সংঘ, বিদ্যালী, নদীর।

৩) সভাপতি, .......................................................... জেলা পরিষদ।

৪) জেলাশাসক, .......................................................... জেলা।

৫) অতিরিক্ত নির্বাহী অধিকারী, .......................................................... জেলা পরিষদ।

৬) প্রকল্প অধিকারী, ডি.আর.ডি.সি. (সকল)।

৭) মহাকুমা শাসক, .......................................................... মহাকুমা।

৮) জেলা পঞ্চায়েত ও গ্রামীণমণ অধিকারী, .......................................................... জেলা।

৯) ভূক্ত উদ্দেশ্য অধিকারী, .......................................................... ভূক্ত।

বিষয়টি গ্রাম পঞ্চায়েত প্রধানদের অবিলম্বে জানানোর জন্য অনুরোধ করা হল।

১০) এই বিভাগের সকল শাখা।

মুখ্যমাত্র রায়
যুগ্ম চিত্রন, পশ্চিমবঙ্গ সরকার

270
Reference to his Memo No. 1420 / SC dated 23.11.2007, the undersigned is directed to say that the Block Development Officer may inspect a Gram Panchayat having jurisdiction under section 205 of the West Bengal Panchayat Act, 1973. During inspection the Block Development Officer may, for the purpose of inspection, require a Gram Panchayat to -

(i) produce any book, record, correspondence, plan or other documents, or
(ii) furnish any return, plan, estimate, statement, accounts or statistics, or
(iii) furnish or obtain any report or information.

If it is detected during inspection that the Gram Panchayat has committed a serious nature of offence with grave implications and the records are likely to be tampered with a view to deleting the evidence, the Inspecting Officer, i.e. the Block Development Officer may seize such documents after preparing a seizure list which will specify the numbers and names of documents so seized. One copy of such seizure list shall be handed over to the Gram Panchayat concerned.
WHEREAS it has been felt necessary for the Government in this Department to clarify the queries raised frequently as to whether Gram Unnayan Samitis are non-political organizations or not and if participation of a Government employee as voter of the area in the Gram Unnayan Samiti would anyhow violate the provision of the West Bengal Services (Duties, Rights and obligations of the Government Employees) Rules, 1980.

NOW THEREFORE, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) the Governor is pleased hereby to direct that as per provision of section 16A of the West Bengal Panchayat Act, 1973 and this Department order no. 110/PN/O/I/1A-1/04 Dt.7.1.2005(copy enclosed) the members of Gram Unnayan Samitis would be elected from different fields of activities irrespective of their political identity and in view of the such fact, the Gram Unnayan Samitis are non-political organizations.

The Governor is pleased to direct further that as the Gram Unnayan Samitis are non-political organizations as stated above, participation of government employees as members in the Gram Unnayan Samitis would not anyhow violate the provision of the West Bengal Services (Duties, Rights and Obligations of the Government Employees) Rules, 1980, if their work as members of Gram Unnayan Samitis is honorary one.

This order is issued after taking into consideration the opinion of the Ld Legal Remembrancer, West Bengal.

By order of the Governor.

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

Copy forwarded for information and taking necessary action to:

1) The Sabhadhipati, ...................... Zilla Parishad/Mahakuma Parishad (All)
2) The Commissioner, Panchayat & Rural Development, West Bengal
3) The Director, State Institute of Panchayat & Rural Development, Kalyani, Nadia
4) The District Magistrate & Executive Officer, ..................Zilla Parishad/Mahakuma Parishad (All)
5) The District Panchayat & Rural Development Officer, ..................District

He is requested to distribute the copy of the order among the officials as well as the Panchayat functionaries of both Panchayat Samiti and Gram Panchayat.

Sd/-
Deputy Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোনয়ন দপ্তর

নন্দলাল সুধার রোড, জেলার বিভাগ
কলকাতা-৭০০০০

পত্রাংঃ ৫৫০০/পিএন/৩/২ই-৫০/০৫

প্রবক্তাঃ যুগল-সচিব, পশ্চিমবঙ্গ সরকার

প্রফ। নির্বাচী আধিকারিক, 

জেলা পরিষদ

বিষযঃ গ্রাম পশ্চায়েতগুলিতে নির্বাচনী সহায়ক ও কর্ম-সহায়কদের মধ্যে কাজের বন্ধন।

মহাশয়,

আদেশানুসারে অনুচিত করা হচ্ছে যে, বর্তমানে কোনও কোনও গ্রাম পশ্চায়েতগুলিতে একই সঙ্গে কর্ম-সহায়ক এবং নির্মান সহায়ক নিযুক্ত করা। কিন্তু কিছু ক্ষেত্রে তাদের মধ্যে এন-আর-ই.জি.পি. (জাতীয় গ্রামিণ কর্মসংস্থান সূচিত করণ প্রক্রিয়া) সংক্রান্ত কাজের কারিগরী দায়িত্ব বন্ধনের বিষয়ে গ্রাম পশ্চায়েতগুলি খুবই অসুবিধায় সম্মুখীন হচ্ছে, এই অসুবিধা দূর করার জন্য জানানো হচ্ছে যে গ্রাম পশ্চায়েতগুলিতে এন-আর-ই.জি.পি., সংক্রান্ত কাজগুলির মাপজোক, কারিগরী তদারকি ইত্যাদি কাজে কর্ম-সহায়ক এবং নির্মান সহায়ক উভয়ের দায়িত্ব সম্পাদন করা যায়। এই সমস্ত কাজগুলি রাপাঙ্গের ক্ষেত্রে অপেক্ষাকৃত অধিক কারিগরী দক্ষতার প্রয়োজন আছে সেকারণে কাজে আর্থিক বরাদ্দ অপেক্ষাকৃত অধিক, সেই সমস্ত কাজের দায়িত্বে থাকুক নির্মান সহায়ক এবং যে সমস্ত কাজে আর্থিক বরাদ্দ কম এবং রাপাঙ্গের জন্য অপেক্ষাকৃত কম কারিগরী দক্ষতার প্রয়োজন সেগুলির মাপজোক ইত্যাদির দায়িত্বে থাকবে কর্ম-সহায়ক। গ্রাম পশ্চায়েত প্রধান এই নীতি অনুসারে কোন কাজ করার শুরুর ব্যাপারে নীতির পালন করবেন।

নির্মান সহায়ক এবং কর্ম-সহায়কের নিযুক্তি ও নির্দেশ অনুসারে তাদের দায়িত্ব পালন করবেন।

ভবদীপ, 

যুগল-সচিব

পত্রাংঃ ৫৫০০/১(৪০০)/পিএন/৩/২ই-৫০/০৫

প্রবক্তাঃ যুগল-সচিব, পশ্চিমবঙ্গ সরকার

ছন্দ: ১৩, ২০০৭

অনুগতি ও ব্যবস্থা গ্রহণের জন্য প্রতিলিপি প্রেরণ করা হল :-

১) কমিষনার পশ্চায়েত ও গ্রামোনয়ন, পশ্চিমবঙ্গ।

২) জেলা শাসক, .................................................. (সমস্ত জেলা)।

৩) জেলা পশ্চায়েত ও গ্রামোনয়ন আধিকারিক, ......................... (সমস্ত জেলা)।

৪) সমষ্টি উদ্যোগ আধিকারিক ও পদাধিকার বলে নির্বাচনী আধিকারিক, 

.................................................. পশ্চায়েত সমিতি (সমস্ত জেলা)।

273
From: Smt. M. Ray,
   Deputy Secretary to the
   Government of West Bengal

To: The Additional District Magistrate (Development)
   Purba Medinipur

Sub: Clarification of section 213A of the Panchayat Act

Sir,

I am directed to refer to your no.1708/PRD/XXIII-15/07 dated 20.11.2007 on the above mentioned subject and to state that the lone member of a political party has exercised voting right against his party’s whip. Since it is more than one-third it will not attract disqualification under section 213A of the West Bengal Panchayat Act, 1973.

Yours faithfully,

M. Ray
Deputy Secretary to the
Government of West Bengal
ORDER

Whereas the National Human Rights Commission Committee has compiled a set of recommendations / guidelines (hereinafter referred to as the said recommendations) to be followed, inter alia, by the Panchayati Raj Institutions to deal with the prevailing problems of missing children as noted hereunder:

(i) Prompt reporting of missing children;

(ii) Prompt dissemination of intelligence, if any, to the law enforcement agencies;

(iii) Rendering assistance to law enforcement agencies for tracing children;

(iv) Providing timely feed-back to the law enforcement agencies about the return of the child.

And whereas the State Government in this Department has carefully considered the said recommendations involving the Panchayati Raj Institutions;

Now, therefore, in exercise of the power conferred by the provision of section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to assign the following activities to the Gram Panchayats:

(i) Maintenance of a Register of missing children which comes to the notice of the Gram Panchayat;

(ii) Sharing of such information with any investigating agency / police.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal
In exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor is pleased hereby to direct that a member of a Gram Panchayat shall be entitled to Traveling expenditure from own fund of Gram Panchayat for which the Gram Panchayat should resolve appropriately if they are required to go out of the Gram Panchayat on some official work. If the visit is related to implementation of any scheme, the expenditure to that effect shall be met out of allowed contingency for that scheme.

This order will take immediate effect.

By order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to the
1. Commissioner, Panchayat & Rural Development Department
2. District Magistrate, ..........................................................
3. Additional Executive Officer, ........................................ Zilla Parishad
4. District Panchayat & Rural Development Officer, .......................... District
5. Block Development Officer, .................................................. Block

He is requested to send copy of this order to each of the Pradhans within his jurisdiction for compliance.

Sd/-
Deputy Secretary to the Government of West Bengal
ORDER

Sub: Increasing the number of working days in Gram Panchayat Offices.

In view of growing importance of the Gram Panchayat Offices, the proposal for increasing the number of working days in such Offices, reducing proportionately the working hours per day, was under active consideration of the Department.

Now after due consideration, the Governor has been pleased to order that the Gram Panchayat Offices shall remain open along with other working days of the month on the 2nd Saturday and 4th Saturday in a month.

However, these Offices will remain closed, as usual, on the other Saturdays of a month. The working hours in such Offices shall be from 10-30 A.M. to 5-30 P.M. with a recess from 2 P.M. to 2-30 P.M.

This order issues in cancellation of this Department’s previous order no.1649/PN/O/III/2E-30/07 dated 12.04.07.

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 1775/1(500)/PN/O/III/2E-30/07

Copy forwarded to:-

1) Commissioner of Panchayats & Rural Development, West Bengal.
2) Executive Officer of Zilla Parishad & District Magistrate, _________________ (all)
3) Executive Officer of Panchayat Samiti & Block Development Officer,
__________________________ (all)
4) Pradhan, _________________ Gram Panchayat (all)
5) District Panchayats & Rural Development Officer,
__________________________ (all)

Sd/-
Joint Secretary to the Govt. of West Bengal.
From: Shri D. Ghosh  
   Joint Secretary to the Government of West Bengal

To: The District Panchayat and Rural  
   Development Officer, Murshidabad

Sub: Clarification regarding disqualification of Gram Panchayat Member

Sir,

I am directed to refer to your No.1291/Pan dated 25.9.2007 on the above mentioned subject and to clarify that a Gram Panchayat member, if she/he is otherwise eligible under the guidelines of IAY to get such assistance and if her/his name is identified and recorded in the meeting of GramSansad can get such financial assistance. This is not a contract and it does not clash with clause (C) of section 8 of the Panchayat Act.

Yours faithfully,

D. Ghosh  
Joint Secretary to the  
Government of West Bengal
From: Smt. M. Ray  
Deputy Secretary to the Govt. of West Bengal

To: The Additional District Magistrate & Additional Executive Officer,  
Nadia Zilla Parishad, Krishnagar

Sub: Disqualification of Member of Dogachhi Gram Panchayat within Krishnagar-I Block on the ground of deletion of his name from the Electoral Roll

Sir,

I am directed to refer to your letter no. 1692/P & RD dated 3.9.2007 on the above mentioned subject and to state that section 11 of the West Bengal Panchayat Act, 1973 has been amended by section 6 of the West Bengal Panchayat (Third Amendment) Act, 2006. The amended section 11 provides that —

"11 (1) The prescribed authority may, after giving an opportunity to a member of a Gram Panchayat to show cause against the action proposed to be taken against him, by order remove him from office.

...........................................................................................................................................................................
..........................................................................................................................................................................

(g) if at the time of his election he was not a citizen of India and his name has since been deleted on that ground from the electoral roll in force pertaining to the area comprised in that Gram Panchayat, by the Electoral Registration Officer; or”

In the instant case, name of Shri Ananta Biswas S/o Lakshan Chandra Biswas, member of Dogachhi Gram Panchayat was deleted from Electoral Roll on the ground that he had come from Bangladesh only 13(thirteen) years ago. So, in accordance with rules and orders, Shri A. Biswas was not a citizen of India at the time of his election and his name was deleted from the concerned part of Electoral Roll pertaining to the Gram Panchayat.

So, the Sub-divisional Officer, being the prescribed authority under section 11(1) may hear Sri Ananta Biswas and issue order as he deems suitable.

Yours faithfully,

M. Ray  
Deputy Secretary to the  
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোক্ষয় দপ্তর
৬৩, নেতাজী সুভাষ রোড, জেসপ বিল্ডিং
কলকাতা- ৭০০০০১

ং : ৩৯৪৭/পি.এন/ও/এক/১৭-৬/০৫

প্রধান : মধুমিতা রায়
উপসচিব, পশ্চিমবঙ্গ সরকার

প্রাপ্ত : অতিরিক্ত জেলা শাসক (উম্মন)
পূর্ব মেদিনীপুর, তমলুক

বিষয় : জমিজমা সংক্রান্ত বিষয়ে গ্রাম পঞ্চায়েত প্রশাসনের অধিকার সম্পর্কে ব্যাখ্যা।

মহাশয়,

আদেশানুসারে উপযুক্ত বিষয়ে আপনার প্রেরিত গত ২/৮/০৭ তারিখের ১১১১/পি.এন.আর.ডি/এক্স-ডি-১৫-১৮/০৭ নং
পত্র উল্লেখ করে ও শ্রী গোপীনাথ দাসের আবেদন গত্রের পরিপ্রেক্ষিতে আপনাকে জানাই যে কোনও স্বাভাবিক বা উন্নতত্বাধিকার
সূত্রে প্রাপ্ত কোন যৌথ পরিবারের বাণী সম্পর্কে, ভাগ বাটোয়ারা বা বিলিবর্টন করার কোনও অধিকার পশ্চিমবঙ্গ পঞ্চায়েত আইন,
১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর কোনও বিধান দ্বারা গ্রাম পঞ্চায়েতকে / প্রধান মহাশয়কে প্রদান করা হয়নি। তাই
বিভিন্ন ক্ষেত্রে দেওয়া হয়নি; তবে আপেক্ষে মীমাংসা করার উদ্দেশ্য গ্রাম পঞ্চায়েতে নেওয়া হয়ে থাকে।

আপনার বিশ্বস্ত,
মধুমিতা রায়
উপসচিব,
পশ্চিমবঙ্গ সরকার
A question has arisen whether a near relative of the Chairperson of the Gram Unnayan Samiti can be the Secretary of the same Gram Unnayan Samiti and operate the Savings Bank Account of such Gram Unnayan Samiti jointly.

Since the Chairperson and Secretary of a Gram Unnayan Samiti jointly operate Savings Bank Account of it, it is clarified that it shall not be desirable to select a near relative of Chairperson of a Gram Unnayan Samiti as Secretary of the said Gram Unnayan Samiti.

Sd/-
M. N. Roy
Principal Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to the
1. Commissioner, Panchayat & Rural Development Deptt. Govt. of West Bengal
2. District Magistrate, ........................................... (all)
3. District Panchayat & Rural Development Officer, ...................... District(all)

He is requested to send copy of Circular to all Block Development Officers and all Gram Panchayats within the district.

Sd/-
deputy Secretary to the
Govt. of West Bengal
A question has since been raised whether the son / relative of a Gram Panchayat employee may participate in the tender process as a Contractor of the same Gram Panchayat.

Under sub-rule (1) of rule 56 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, it has been provided that “in the discharge of his official duties if any employee of a Gram Panchayat is called upon to deal with or decide a matter in which he or a relation of him is financially interested, he shall, at the earliest possible opportunity bring the facts to the notice of the Pradhan or Upa-Pradhan and also the Executive Officer of the Panchayat Samiti.”

Sub-rule 4 of the aforesaid rule envisages that “an employee is prohibited from having any pecuniary transaction with any supplier or any other person in any way connected with any transaction of the Gram Panchayat or any other Gram Panchayat within a Block.”

Therefore, in pursuance of the aforesaid provisions of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, it is hereby directed that when a son or any other relation of an employee of a Gram Panchayat, participates in any tender process or is likely to enter into any contract or agreement with the Gram Panchayat or any other Gram Panchayat within the same Block, the employee concerned shall in no way deal with the matter or associate himself with the decision making process relating to the said tender, contract or agreement and shall not in any way take any step to influence the decision in this respect.

It will be desirable for the Gram Panchayat to send a proposal to the Executive Officer of the concerned Zilla Parishad through the Panchayat Samiti for transferring the concerned Gram Panchayat employee to any other Gram Panchayat outside the Block jurisdiction.

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal
Copy forwarded for information and taking necessary action to the:

2. Director, SIPRD, Gandhi Bhavan, Kalyani, Nadia District.
3. Sabhadhipati, ____________________________________________ (All)
4. District Magistrate, ________________________________ (All)
5. District Panchayat & Rural Development Officer, ________________ (All)

He is requested to send copies of this circular to all Panchayat Samitis and Gram Panchayats within the district for compliance.

6. State Coordinator of SRD Cell / WBREGS Cell / Accounts Cell of this Deptt.

M. Ray
Deputy Secretary to the
Govt. of West Bengal
From : Smt. M. Ray  
OSD and Ex-Officio Deputy Secretary to the Govt. of West Bengal  

To : The District Magistrate  
.......................... District (All)  

Sub : Unauthorized plying of Van-Rickshaw fitted with Diesel Engine.  

Sir/Madam,  

I am directed to inform you that by an order dated 23.04.2007 in W.P. No. 18204 (W) of 2006 the Hon’ble Mr. Justice Dipankar Datta of the Hon’ble High Court at Calcutta has been pleased to direct the concerned authorities **not to allow any Van-rickshaw fitted with diesel engine** which is not permissible under the law anywhere in the State of Bengal.  

I am, therefore, directed to request you kindly to issue necessary direction to all Gram Panchayats within the district to comply with the order of the Hon’ble High Court, Calcutta, so that the Van-rickshaws fitted with diesel engine are not registered by the Gram Panchayats and allowed to ply in the Gram Panchayats areas.  

Yours faithfully,  

Sd/- M. Ray  
OSD and Ex-Officio Deputy Secretary to the Govt. of West Bengal

---

Memo No. 2008/1(3) - PN/O/I/2B-1/04 (Pt-I)  

Copy forwarded for information and necessary action to the:  

1. Principal Secretary to the Govt. of West Bengal, Transport Department.  
2. Commissioner, Panchayat & Rural Development, West Bengal.  
3. Dist. Panchayat & Rural Development Officer  

OSD and Ex-Officio Deputy Secretary to the Govt. of West Bengal
ORDER

Whereas the Gram Panchayats in this State have been empowered to make registration of vehicles, which are not registered under Motor Vehicles Act, 1988 (59 of 1988), and the Gram Panchayats are registering such vehicles under clause (i) of subsection (1) of section 47 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) [hereinafter referred to as the said Act] read with sub-rule (3) of rule 58 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 [hereinafter referred to as the said Rules] as amended from time to time;

And whereas the Transport Department of this Govt. has since proposed vide U.O. No. 446 / MTS / 2007 dated 09. 03. 2007 that battery operated 2 / 3 wheelers having less than 250 watt capacity and van rickshaws fitted with motors of capacity below 25 cubic centimeter may be registered by local bodies and modalities of registering such vehicles have since been considered;

Now, therefore, the Governor in exercise of the power conferred by section 212 of the said Act, is pleased hereby to empower the Gram Panchayats to register battery operated bicycles or two wheelers (less than 250 watt capacity) and van rickshaw fitted with motors of capacity below 25 cubic centimeter. Capacity of such motors, driven by fuel or battery power, shall be determined by Automotive Research Association of India (ARAI), Pune or such other recognized Central Government Institutes as recognized by the Motor Vehicles Act, 1988.

The Governor is further pleased to direct that the Gram Panchayat shall register such vehicles in Form 7 under sub-rule (3) of rule 58 of the said Rules and the maximum registration fee for battery operated two wheelers and motor fitted van rickshaws shall be Rs. 24/- (Rupees twenty four) only. The Gram Panchayat shall record such registration in Form 8 of the said Rules.

By Order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1. Principal Secretary to the Govt. of West Bengal, Transport Department, Writers’ Buildings, Kolkata - 700 001.


3. Director, State Institute of Panchayats and Rural Development, Kalyani, Nadia.

4. District Magistrate, ..........................................................District (all)

5. District Panchayats and Rural Development Officer, .........................(all)

6. Block Development Officer, ..................................................Block (all)

He is requested to distribute copies of the above order to all Gram Panchayats within his jurisdiction.

OSD and Ex-Officio Deputy Secretary
to the Govt. of West Bengal
ORDER

Sub: Increasing the number of working days in Gram Panchayat Officers.

In view of growing importance of the Gram Panchayat Offices, the proposal for increasing the number of working days in such Offices, reducing proportionately the working hours per day, was under active consideration of the Department.

Now after due consideration, the Governor has been pleased to order that the Gram Panchayat Offices shall remain open along with other working days of the month on the 2nd Saturday and 4th Saturday in a month.

However, these Offices will remain closed, as usual, on the other Saturdays of a month. The working hours in such Offices shall be from 10-30 A.M. to 5-30 P.M. with a recess from 2 P.M. to 2-30 P.M.

This order issues in cancellation of this Department’s previous order no. 1649/PN/O/III/2E-30/07 dated 12.04.07.

Sd/- M. N. Roy
Principal Secretary
to the Government of West Bengal

Copy forwarded to:-
1) Commissioner of Panchayat & Rural Development, West Bengal.
2) Executive Officer of Zilla Parishad & District Magistrate, __________________
   (all)
3) Executive Officer of Panchayat Samiti & Block Development Officer,
   ________________________________ (all)
4) Pradhan, ____________________________ Gram Panchayat (all)
5) District Panchayats & Rural Development Officer,
   ________________________________ (all)

Joint Secretary to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও গ্রামোন্সয়ন দপ্তর
পশ্চায়ত শাখা
ফেসুপ বিভাগ

৬৩, নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

নং : ১৫১২/পি.এন/ও/এক/এ-১/০৭

তারিখ : ০২.০৪.২০০৭

প্রেরক : শ্রী দিনীপ ঘোষ

যুথসাহিত্য, পশ্চিমবঙ্গ সরকার

প্রতি : কমিশনার, পশ্চায়ত ও গ্রামোন্সয়ন,

পশ্চিমবঙ্গ

বিষয় : পশ্চিমবঙ্গের উপকূল অঞ্চলে হোটেল নির্মাণ সম্পর্কে নিদেশিকা।

মহাশয়,

আদেশানুসারে উপকূল বিষয়ে আপাতকে জানাই যে রাজ্য সরকারের পশ্চায়ত ও গ্রামোন্সয়ন বিভাগ ইতিমধ্যে এই মর্মে অবগত হয়েছে যে রাজ্যের উপকূল অঞ্চলে অনেক গ্রাম পশ্চায়তের প্রধান ওই অঞ্চলে হোটেল নির্মাণের অনুমতি প্রদান করছেন।

এসতবদ্বারা, ভারত সরকারের বন্ধ ও পরিবেশ মন্ত্রক কর্তৃক প্রকাশিত বিধী ১৯শে ফেব্রুয়ারী, ১৯৯১ তারিখের এস.ও.১১৪(ই) নং প্রজাগণের পরিশ্রমের উপকূল অঞ্চলে হোটেল নির্মাণ প্রসঙ্গে জাতীয় নিদেশিকা প্রদান করছে।

১) উপকূল অঞ্চলে উদ্যোগ প্রক্রিয়া চালানোর জন্য এ অঞ্চলের উচ্চমাত্র নিয়ন্ত্রণের ভূমিকা পর্যায়ে বিভক্ত করা হয়েছে।

পর্যায়-১: যে কোন অঞ্চল বাসবাসের ক্ষেত্রে সংবেদনশীল এবং আরোপিত স্থান, জাতীয় উদ্যান, নৌ উদ্যান, অভ্যাস, সংরক্ষিত অঞ্চল, বনাঞ্চলীয় বাসভাট, মানসুনভূমি। প্রবাল দীপ ও যে অঞ্চলটি ঐতিহাসিক, ঐতিহ্যগুলি বা প্রাকৃতিক সৌন্দর্য ভবন।

যে অঞ্চল নির্মাণের রেখা বা উচ্চমাত্রের রেখাটির মধ্যে থাকে।

পর্যায়-২: যে অঞ্চলটিকে নির্মাণের রেখা পর্যায় বা তার সামাজিক পর্যায় উন্নয়ন করা হয়েছে।

পর্যায়-৩: যে অঞ্চলগুলিকে মূল রেখা হয়েছে এবং যেগুলি পর্যায়-১ পর্যায়-২ এর অন্তর্ভুক্ত নয়। সেইসব অঞ্চলগুলি গ্রামোন্সয়নের উপকূল অঞ্চলের অন্তর্ভুক্ত ও সৌরাঙ্গের মধ্যে শীর্ষব্যক্তি।

পর্যায়-৪: পর্যায়-১, পর্যায়-২ এবং পর্যায়-৩-এর অন্তর্ভুক্ত অঞ্চল ব্যাপী উপকূল অঞ্চলে বিভিন্ন অঞ্চল যা আদাল্মা এবং নিকোটের লাঞ্চারী এবং কুইন্ড দ্বীপ অঞ্চলে বিভিন্ন।

288
পশ্চিমবঙ্গের পূর্ব মেদিনীপুর জেলার ১৬টি ব্লক, উত্তর ২৪-পরগনা জেলার ৬টি ব্লক ও দক্ষিণ ২৪-পরগনা জেলার ১৩টি ব্লকের অন্তর্ভুক্ত গ্রাম পাখায়েতেগুলি উপকূল প্রনিয়ম অঞ্চলের মধ্যে ইতিমধ্যে অন্তর্ভুক্ত হয়েছে। এই প্রনিয়ম অঞ্চলের অন্তর্ভুক্ত গ্রাম পাখায়েতেগুলির একটি তালিকা সংযোজিত হল।

উপকূল প্রনিয়ম অঞ্চলের মধ্যে নিম্নলিখিত কার্যকলাপ নিষিদ্ধ বলে ঘোষিত হয়েছে।

১. প্রতাপক্ষেবে জল ও সমুদ্রঘটনায় সুবিধা সম্পন্ন নূতন শিল্প, পরিশীলনিক শিল্প দশকের প্রকল্প ও দৃশ্য কার্যক্রম নয় এমন শিল্প এবং নির্মাণ অর্থনৈতিক অঞ্চলের উপকূল প্রনিয়ম অঞ্চলের শিল্প বায়ুতে অন্য সকল নূতন শিল্প স্থাপন ও প্রতিষ্ঠিত শিল্পের সম্প্রসারণ।

যদিও অপ্রচলিত শক্তি উৎস ও লবণাকৃত পদার্থ সম্বন্ধীয় শিল্প স্থাপনের অনুমতি পাওয়া যেতে পারে।

২. বিপদসঙ্গুলো বা বৃহিকুপুর্ণ পদার্থের প্রস্তুতকরণ, গদামজাতকরণ ও বিক্রয়।

৩. গদামজাতকরণ সহ মৎস্য প্রক্রিয়াকরণ কেন্দ্রের সম্প্রসারণ ও স্থাপন (অনুমতি প্রাপ্ত অঞ্চলে মৎস্য পালন ও প্রাকৃতিক মৎস্য শৃঙ্খলক বায়ুতে)।

৪. ভর্তি পদার্থের নির্মিষ্ট করার জন্য কেন্দ্র প্রকৃতি স্থাপন বা সম্প্রসারণ (জলবায়ুর বিশিষ্ট বজ্র পদার্থ নিষিদ্ধ করা ব্যতীত)।

৫. কোনও নগর, শহর শিল্প বা মনোধ জনপদ থেকে প্রাণ ও অশ্লীল বজ্র পদার্থের নিষিদ্ধকরণ। সংজ্ঞিত কর্তব্যপক্ষ কর্তৃক অন্যরক তিনি বজ্রের সম্প্রসারণ মধ্যে প্রচলিত অভাব বর্জন করতে হবে।

৬. দুধি ভাটি করা জন্য নগর বা শহরের বজ্র পদার্থের আইনাকুড়াজাতকরণ। যদি কিছু থাকে, প্রজাপতির অনুমতি তিনি বজ্রের সম্প্রসারণ মধ্যে প্রশ্ন করতে হবে।

৭. তাপবিদ্যা শক্তি উৎপাদন কেন্দ্র থেকে প্রাপ্ত ছাই ও অন্যান্য শক্তি আইনাকুড়াজাতকরণ।

৮. বন্দর, পোতাশায়া, কোটি, স্বাগ, জাহাজপথ, সমুদ্র-সংযোগক্রম বা অন্যান্য সুবিধা বায়ুতে ভূমি সংস্থার, সমুদ্র জলকে বিপস্ব বা কৃত্তিক করা।

৯. বৈজ্ঞানিক ও প্রাকৃতিক ধ্যাস অভিযান ও আহরণ বর্তমানে যে শিল্প পদার্থগুলি উপকূল প্রনিয়ম অঞ্চল ব্যতীত পাওয়া যায় না সেগুলি ছাড়া বালি পাদর অন্যান্য উৎপাদন খনন করা।

১০. উপকূল অঞ্চলের ২০০ থেকে ৫০০ মিটারের মধ্যে পানীয় জল, উদ্যান পরিক্রমা, ও কৃষিকার্য ও মৎস্যচার্য বায়ুতে মাতির নীচের জল, আহরণ করা বা কৌশল প্রায়োগ করা।

১১. উপকূল প্রনিয়ম অঞ্চলের মধ্যে যে কোনো নির্মাণকার্য।

১২. নির্মাণের অঞ্চল ও উদ্যানবৃত্ত অঞ্চলের যে কোনো নির্মাণকার্য।

১৩. সৌষ্ঠবমান, আমোদ-প্রমাদ ও অন্যান্য উদ্দেশ্যের জন্য ভূ-বৃষ্টিয়ার দায়িত্ব সমস্ত বাণীভবিত্তির ব্যবহার ও পরিবর্তন ও পার্থ্যতুমির প্রাকৃতিক বিবাহ।

উপরের বর্তমান কার্যকলাপ বায়ুতে অন্য সকল কার্যক্রম নিয়ন্ত্রিত হবে নিশ্চিত উপযোগ।

১. যদি কোনো কার্যকলাপের সঙ্গে সমুদ্রঘটনা ও জলবায়ু সংযোগ থাকে তবে ওই কার্যকলাপের পক্ষে ভারত সরকারের পরিবেশ ও বন মন্ত্রকের কাছ থেকে সুরক্ষিত প্রাপ্ত করতে হবে।
২. প্রতিবছর, ঐতিহাসিক, ঐতিহাসিক পৃষ্ঠপোষক ও সরকারি উন্মুক্ত ব্যবস্থা ব্যবহার ভবন ভেঙে ফেলা যেতে পারে ও পুনর্নির্মাণ করা যেতে পারে।

সকল কেন্দ্রীয় রাজ্য সরকারের পরিবেশ বিভাগের অন্তর্ভুক্ত পশ্চিমবঙ্গ রাজ্য উপকূল অঞ্চল ও পরিচালন কর্তৃপক্ষের অনুমতি গ্রহণ করতে হবে।

আপনার বিভিন্ন,
দিলীপ ঘোষ
যুদ্ধনিয়ন্ত্রণ, পশ্চিমবঙ্গ সরকার

নঃ : ১৫১২/১(৪৫০০)/পিএন/০/০৩-১/০৭
বরিষ্ঠ : ০২.০৪.২০০৭

জাতার্থে ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রতিলিপি প্রেরিত হল -

১) অধিকর্তা, রাজ্য পঞ্চায়েত ও গ্রামমামলায় সংস্থা।

২) বিভাগীয় কমিশনার, ................................................................. বিভাগ।

৩) সভাপতি, .................................................................................. জেলা।

৪) জেলাদায়ক, ............................................................................. জেলা।

৫) অতিরিক্ত নির্বাহী অধিকারী, .................................................... জেলা।

৬) মহকুমা শাসক, .................................................................... জেলা।

৭) জেলা প্রশাসক ও গ্রামমামলায় অধিকারীকে তাঁর জেলায় ৯, ১০, ১১ নং ক্রমিক সংখ্যায় বর্ণিত অধিকারী। পদাধিকারীদের মধ্যে প্রতিলিপি বিতরণের জন্য প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুরোধ করা হল।

৮) সভাপতি, .................................................................................. পঞ্চায়েত সমিতি (সকল)।

৯) সমষ্টি উন্নয়ন অধিকারী ...................................................... ব্লক (সকল)।

১০) প্রধান, .................................................................................. গ্রাম পঞ্চায়েত (সকল)।

১১) একাধিক সচিব, ভারতপ্রস্তু মন্ত্রী। রাষ্ট্র মন্ত্রী।

১২) বিভাগীয় শাখা সকল।

১৩) রাজ্য গ্রামীণ বিকাশ কর্মসূচি (এস.আর.ডি) শাখা।

মহুমিতা রায়
বিশেষ ভারতপ্রস্তু অধিকারী
ও পদাধিকার বলে উপস্থাপনও
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও প্রামোদ্যান বিভাগ
জেলা বিলিং (ছি-তল), ৩৩, নেতাজী মূল্যায়ন রোড
কলকাতা- ৭০০০০১

নং : ৯৯-পিএন/ও/এক/১টি-৩/০৫
তারিখ : ০৯.০১.২০০৭

প্রকরণ : ড. মানবেন্দ্র নথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

প্রতি : জেলা শাসক

বিষয় : গ্রাম পশ্চায়েতের সম্পদ সংগ্রহের বিষয়ে কতগুলি প্রশ্নের উত্তর

মহাশয়,

গত ১১/১২/২০০৬, ১৮/১২/২০০৬ ও ১৯/১২/২০০৬ তারিখে লোক শিক্ষা সংসদে সম্পদ সংগ্রহ ও তার ব্যবহার
বিষয়ের ওপরে আলোচনা করা হয়। এই আলোচনার শেষ পর্যন্ত বিভিন্ন জেলা থেকে কোন নেওয়া হয়। জেলাগুলি থেকে যে
ফোনগুলি আসে, তাতে কিছু প্রশ্ন উঠে আসে। তার কয়েকটির উত্তর নীচে দেওয়া হল।

<table>
<thead>
<tr>
<th>ক্রমিক</th>
<th>প্রসঙ্গ</th>
<th>উত্তর</th>
</tr>
</thead>
</table>
| ১ | যেহেতু দাজিলিং-এ মহকুমা পরিদ এলাকার বাইরের পশ্চায়েত নির্বাচন হয়নি - এখানে করের নির্ধার তালিকা অনুমোদন করবে কে?
| এখানে করের নির্ধার তালিকা অনুমোদন করবেন রুকের পশ্চায়েত উন্ময় অধিকারিক। |
| ২ | অনেক জেলার বেশ কিছু গ্রাম পশ্চায়েতে সম্পত্তির যোগ্য ফর্ম প্রাপ্তিতে আগেই করে নির্ধার তালিকা তৈরির কাজ শুরু হয়ে গিয়েছিল। অনেক ক্ষেত্রে নির্ধার তালিকা গ্রাম সংসদ সভাতে পেশ করা হয়ে গিয়েছিল। সে ক্ষেত্রে এই সব গ্রাম পশ্চায়েতগুলিকে কি আবার মুনীক করে বাড়ী বাড়ি ফর্ম পাঠাতে হবে? সে ক্ষেত্রে এই ফর্মের তথ্যগুলি থেকে কোন আধিক বর্ষের নির্ধার তালিকা তৈরি হবে?
| যেহেতু যোগ্য ফর্ম ছাড়ল হয় ২০০৭-০৮ সালের করের নির্ধার তালিকা তৈরির কাজ অনেকটা এগিয়ে গেছে এবং বিষয়টি গ্রাম সংসদে আলোচনা হয়ে গেছে, এখন এটি পরিবর্তন করতে গেলে আবার তার জন্য বিশেষ গ্রাম সংসদ সভা ভাড়া হবে যা একটি বিশ্বাস সংসহন থেকে যাবে। ২০০৭-০৮ এর নির্ধার তালিকা যেমন হচ্ছে সেমনই চলবে, কিন্তু বাড়ি বাড়ি যোগ্য ফর্ম পাঠিয়ে তথ্য সংগ্রহের কাজটি এবং করে রাখা যেতে পারে। এই তথ্য দিয়ে ২০০৮-০৯ সালের নির্ধার তালিকা তৈরি হবে। |
৩

গ্রাম পঞ্চায়েত এলাকায় বিভিন্ন মানুষ বা প্রতিষ্ঠান অনুমতি ছাড়েই বাড়ি তৈরি করে ফেলেছে। বা বাড়ি তৈরির নিয়ম কানুন মানচে না। গ্রাম পঞ্চায়েতের লোকবল যেহেতু খুব অল্প তাই গ্রাম পঞ্চায়েত সার্টিফিকেট কেন করা বা অন্য প্রয়োজনীয় ব্যবস্থা নিতে পারে না। এর থেকে বেরোনীর উপায় কী?

এক্ষেত্রে গ্রাম পঞ্চায়েতের আইনের সংস্থিত ধারাগুলি প্রয়োগ করার ব্যাপারে কঠোর হতে হবে। যে ব্যক্তি বা প্রতিষ্ঠানের ব্যাপকি নির্মাণ কর্ম করেন তাঁকে আইনের সংস্থিত ধারাগুলি উল্লেখ করে নোটিশ দিতে হবে। এই নোটিশ দেওয়ার সময় সম্পর্কে অবহিত করে রাখতে হবে। যদি ব্যাপারটি নিয়ন্ত্রণের বাইরে যায় তাহলে অনিবার্য ব্যবস্থা নিতে হবে।

৪

অনেক জায়গায় বড় বড় কল করাখানা গ্রাম পঞ্চায়েতকে কেনও কর দিচ্ছে না। কেহাতে কেহাতে তারা গ্রাম পঞ্চায়েতকে মামলায় জড়িয়ে দিয়ে অনেকদিন পরে ঠাকু দিচ্ছে বা গ্রাম পঞ্চায়েতেক হযারান করার জন্য উচ্চ আদালতে আপিল করেছে। গ্রাম পঞ্চায়েত হযারান হচ্ছে এবং সম্পদ সংগ্রহ করার উৎসহ হারায়ে ফেলছে। এর থেকে বেরোনীর উপায় কী?

বিভিন্ন জায়গায় এই ঘটনাটি ঘটছে। ঘটনাটি অত্যন্ত উদ্বেগজনক। গ্রাম পঞ্চায়েতকে এই ভাবে সর্বোৎকৃষ্ট উপকার করতে শুরু করলে তার ফল হবে মারাত্মক। তাই এর বিরুদ্ধে কঠোর ব্যবস্থা নেওয়া দরকার। প্রশাসনিক নিয়মের রুল 62(4) এ বলা হয়েছে, গ্রাম পঞ্চায়েতে পালিকা বিভাগ রিকার্ডার এষ্টকের মাধ্যমে জেলার সার্টিফিকেট আনুষ্ঠানিক কর্তৃ আবেদন করতে পারবেন। কিন্তু প্রায়ই এই আবেদনগুলির পরিপত্র পেতে অনেক দেহি করার এর পরিপত্র অন্তর্ধানহীন হইতে হওয়া দরকার, জেলা সম্পদ সংগ্রহ সেল এটি তদারকি করবেন এবং সৃষ্টিহীন করতে হবে যে যাতে একটি গ্রাম পঞ্চায়েত অবদেশ করার তাম মাসের মধ্যে এর ফলাফল পাওয়া যায়।

৫

গ্রাম পঞ্চায়েতে এলাকার মধ্যে লি ডলিউড ডি'র জায়গায় অনেকেই বাড়ি ঘর করছেন বা ঘর তৈরি করে বাসা বাণিজ্য করছেন। এদের ফি ভুমি ও গুহ কর বা বাসা বাণিজ্যের নিবেদকরণ ফি বা নবীকরণ ফি নেওয়া যাবে কি?

আনুষ্ঠানিক সার্টিফিকেট ও উদ্বেগসৃষ্টির পরে গ্রাম পঞ্চায়েত। সুতরাং জায়গায় হোক, দেহিকারের সম্পত্তির ওপর গ্রাম পঞ্চায়েত কর বা বাসা বাণিজ্যের নিবেদকরণ বা নবীকরণ করতে পারবে।

৬

পশ্চিমবঙ্গের বিভিন্ন গ্রাম পঞ্চায়েত এলাকায় বিভিন্ন কেন্দ্রীয় সরকার, রাজা সরকার, সেনাবাহিনী, সরকারি আয়তনের সংস্থার যেমন রেল, বিপণ্য পণ্য, টেলিফোন যেহেতু গ্রাম পঞ্চায়েত একটি অন্যান্য সাধারণের সংস্থা, তার সংবিধানিক বীত্তিকৃত হয়েছে, সেজন্য গ্রাম পঞ্চায়েত কোনওরকম পরিষেবা প্রদান করলে কর আদায় করার ফজ্ফজ তাদের দেওয়া
ইত্যাদি বিভাগের আবাসন রয়েছে। গ্রাম পশ্চাতে কি এই ধরনের গৃহের ওপর কর আরোপ করতে পারবে?

উচিত। কেউ প্রশ্ন করতে পারে, এই আবাসনগুলিতে গ্রাম পশ্চাতে কী পরিষেবা প্রদান করে? এই আবাসনগুলির যে রাস্তাভাট আছে, যে বাজার ঘরটি আছে, বাজারএলাকায় যে পানীয় জলের ব্যবস্থা আছে, গ্রাম পশ্চাতে যে নিকাশি ব্যবস্থা করে তা সবই এই আবাসনের জন্যে ভূমিকরণ করেন। তাহলে এটির ক্ষেত্রে কর নির্ধারণ বা আদায় করার বাধা কোথায়? তবে এগুলি যেহেতু এই সরকারি বা আথা-সরকারি আবাসন, কোনও আলাদা মালিক নেই, তাই গ্রাম পশ্চাতে একেও আলাদভাবে সর আবাসনের আবাসিকদের সদস্য কথা না বলে আবাসনগুলির কর্তৃপক্ষের সদস্য কথা বলা বাল্মীকীনায়।

৭ বিদেশ থেকে আগত কোনও ব্যক্তি যদি বেআইনিতে কোনও গ্রাম পশ্চাতে এলাকায় কোনও গৃহ নির্মাণ করে সবাস করে এবং গ্রাম পশ্চাতে গৃহ ও ভূমি কর দিতে চায়, গ্রাম পশ্চাতে কি তা গ্রহণ করবে?

এক্ষেত্রে আইন জটিলতার মধ্যে গ্রাম পশ্চাতের না যাওয়াই ভাল। এই সব মানুষেরা কর দিতে চান একটি আইনি বীর্তি পাবার জন্যই। এক্ষেত্রে ভেডার লিস্টে কোনও পরিবারের কারও নাম না উঠায় কর নির্বাচন না করাই ভাল। এক্ষেত্রে, ভেডার লিস্টের কথা বলা হল একাধিকেই, ভেডার লিস্টে কারও নাম তোলানোর জন্য এই ধরনের পরিবারের সাধারণের অনেক নথি পেশ করতে হয়। সেই নথি দেখে এই আরও নাম তোলেন। এই ক্ষেত্রে তাঁর বীর্তিতালনার ক্ষমতাকে স্বীকার করে নেওয়াই ভাল।

আপনার বিশ্বস্ত,
আঁ- মানবেশনাধ রায়
প্রধান নাটিব, পশ্চিমবঙ্গ সরকার

নঃ ৯৯/১(৩) - পি.এন/৩/এক/১টি-৩/০৫

তারিখ : ০৯.০১.২০০৭

অনুলিপি জাত্তায় এবং প্রায়োজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হল :-

১) কমিশনার, পশ্চাতে ও গ্রামোমঞ্চ, ১১৩, কিরগ শারীর রায় রোড, পশ্চাতে ভবন, কলকাতা-১

২) জেলা পশ্চাতে ও গ্রামোমঞ্চ অধিকারিক, ................................................................. (সকল)।

৩) বৃক্ক উদ্যোক্তা অধিকারিক, ................................................................. (সকল)।

তাঁর অধীনে সকল গ্রাম পশ্চাতে এই প্রতিলিপি বস্তুনের জন্য অনুমোদন করা হয়।

মদ্যমিতা রায়
বিশেষ ভারপ্রাপ্ত অধিকারিক ও পদাধিকার বলে উপস্থিত
পশ্চিমবঙ্গ সরকার

২৯৩
পশ্চিমবঙ্গ সরকার
পশ্চিমাঞ্চল ও গ্রামোম্যন দপ্তর
৬৩, নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

ং : ৬২-পিএন./ও/এক/১টি-৩/০৫  তারিখ : ৪ঠা জানুয়ারি, ২০০৭

আদেশনামা

পশ্চিমবঙ্গ পশ্চিমাঞ্চল আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ৪৬ ধারায় প্রদত্ত ক্ষমতা বলে গ্রাম পশ্চিমাঞ্চল প্রতিষ্ঠা বা ভূমি বা একই সাথে বাড়ি ও ভূমির উপর গৃহ ও ভূমি কর ধারণ করবে। ইতিমধ্যে সংশোধিত পশ্চিমবঙ্গ পশ্চিমাঞ্চল (গ্রাম পশ্চিমাঞ্চল প্রশাসন) নিয়মাবলি, ২০০৪-এর নিয়ম অনুসারে অর্থ ও পরিকল্পনা উপসমিতি কর এবং অ-করের নির্দেশ তালিকা তৈরি করে ৭ই সেপ্টেম্বরের মধ্যে গ্রাম পশ্চিমাঞ্চলে পেশ করবে। উপরোক্ত নিয়মাবলির ৬০ নিয়মের (১) উপনিয়ম অনুসারে গ্রাম পশ্চিমাঞ্চল ৩০শে সেপ্টেম্বরের মধ্যে উক্ত নির্দেশ তালিকা অনুমোদন করবে। কিন্তু সংশোধিত ৫৭ নিয়ম অনুযায়ী ৫-র ফর্মে (২-গ্রেড পত্র) গৃহের মালিক বা দখলদারের পরুণ করা তথ্য সংগ্রহ করে নির্দেশ তালিকা তৈরির জন্য রাজ সরকারের পশ্চিমাঞ্চল ও গ্রামোম্যন দপ্তর থেকে সম্প্রতি যে নিদেশ দেয়া হয়েছে নং ৫০৩/পিএন./ও/এক/১টি-৩/০৫ তারিখ ২০-১০-০৬ সেই কাজ এই রাজ্যের) সমস্ত জেলাতে অদালিষ্ট চলেছে এবং সম্পূর্ণ হতে আরও সময় লাগবে।

সমাপ্তিক বিষয় বিবেচনা করে ও নির্দেশ তালিকা তৈরির কাজ হরিয়ান করার লক্ষ্য পশ্চিমবঙ্গ পশ্চিমাঞ্চল আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ২২২ ধারায় প্রদত্ত ক্ষমতা বলে রাজ্যপাল এই বিষয়ে একটি পরিবর্তিত সময়সূচি স্থির করার জন্য প্রতেক গ্রাম পশ্চিমাঞ্চলের প্রতিপন্ন নির্দেশ প্রদান করছেন।

নির্দেশ তালিকা তৈরির সময়সূচি

১। গ্রাম পশ্চিমাঞ্চলের অর্থ ও পরিকল্পনা উপসমিতি ১৫ই জানুয়ারি তারিখের মধ্যে কর এবং অ-করের নির্দেশ তালিকা তৈরি করবে ৯নং ফর্ম। এই কর এবং অ-কর পরবর্তী আর্থিক বছরের পয়লা এবিলে দেয় হবে।

২। অর্থ পরিকল্পনা উপসমিতি, কর ও অ-কর আদায়ের নির্দেশ তালিকাবলি ১৯শে জানুয়ারির মধ্যে গ্রাম পশ্চিমাঞ্চলের নিকট পেশ করবে।

৩। গ্রাম পশ্চিমাঞ্চল ২৫শে জানুয়ারির মধ্যে সাধারণ সভা আগমন করে ওই নির্দেশ তালিকা অনুমোদন করবে।

৪। নির্দেশ তালিকার প্রতিলিপি সংশীত ব্রুজের পশ্চিমাঞ্চল উদ্যোক্ত আধিকারিকের নিকট ৩১শে জানুয়ারির মধ্যে পাঠাতে হবে।

৫। পশ্চিমাঞ্চল উদ্যোক্ত আধিকারিকের মতে যদি কর নির্দেশ সত্ত্বে না হয় তবে তিনি ৬ই ফেব্রুয়ারির মধ্যে সংশীত গ্রাম পশ্চিমাঞ্চলের ওই তালিকা সংশোধনের জন্য নির্দেশ দেবেন।

৬। গ্রাম পশ্চিমাঞ্চল সংশোধিত নির্দেশ তালিকা এবং সময়মতো কর দেবনি এমন ব্যক্তিদের নামের তালিকা গ্রাম পশ্চিমাঞ্চল এলাকার কমিটির দুটি প্রকাশ স্থানে প্রকাশ করবে এবং গ্রাম সংসদ বৈঠকে আলোচনার জন্য পেশ করবে। কর আর্পণ সম্পত্তি কোনও ব্যক্তির আপত্তি থাকলে ১০ (শম) দিনের মধ্যে গ্রাম পশ্চিমাঞ্চল অফিস জানাতে হবে। গ্রাম পশ্চিমাঞ্চল আপত্তি সমাধান করবে। ওই তালিকার সংশোধন হওয়ার পর গ্রাম সংসদ বৈঠকে আলোচনার জন্য পেশ করতে হবে।
৭। গ্রামীণ পর পুনরায় ওই তালিকা ২৫শে ফেব্রুয়ারির মধ্যে সংশ্লিষ্ট গ্রাম পঞ্জায়েত এলাকায় কমপক্ষে দুটি প্রকাশ স্থানে প্রকাশিত করানে।

৮। এর পরেও কর সমষ্টিক কোনও ব্যক্তি কোনও আপত্তি ধারে জেলা পঞ্জায়েত ও গ্রামোমেন্য আধিকারিকের কার্যালয়ে ১০ই মার্চের মধ্যে আবেদন করতে পারবেন।

৯। জেলা পঞ্জায়েত ও গ্রামোমেন্য আধিকারিক ১৫ই মার্চের মধ্যে গুণনি করবেন।

১০। সংশ্লিষ্ট মাসের ২০ তারিখের মধ্যে ওই আধিকারিক গ্রামীণর মাত্রতরক নির্ধার তালিকা গ্রাম পঞ্জায়েতে লিখিত পাঠাননে।

১১। ২১শে মার্চ থেকে ৩১শে মার্চের মধ্যে সংশ্লিষ্ট গ্রাম পঞ্জায়েত চূড়ান্ত নির্ধার তালিকা প্রকাশ স্থানে প্রকাশ করবে।

ওই একই ধারা তলে রাজ্যপাল আরও নির্দেশ প্রদান করেন যে গ্রাম পঞ্জায়েত ব্যাপকভাবে প্রচার চালিয়ে সকলকে অবহিত করবে। অন্যথায় বিশেষ গ্রাম সংসদ সভা আহ্বান করে নির্ধার তালিকা পেশ করে সকলকে জানাবে।

রাজ্যপালের আদেশানুসারে,
ন্যান- মানবতায় নাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

নং: ৬২/১৪৫০-পি.এন./৩/এক/১টি-৩/৫৫

তারিখ: ৪ঠা জানুয়ারি, ২০০৭

জাতার্থে এবং প্রয়োজনীয় ব্যবস্থা গ্রহণ করার জন্য প্রতিলিপি প্রদত্ত হল।

১। কমিশনার, পঞ্জায়েত ও গ্রামোমেন্য, পশ্চিমবঙ্গ।

২। অধিকারী, পঞ্জায়েত ও গ্রামোমেন্য সংস্থা, পশ্চিমবঙ্গ।

৩। জেলা শাসক, .................................................................................................................. জেলা।

৪। জেলা পঞ্জায়েত ও গ্রামোমেন্য আধিকারিক, .......................................................... জেলা।

৫। ব্লক উপযোগী আধিকারিক, .......................................................... ব্লক। ব্লকের মধ্যে সকল গ্রাম পঞ্জায়েতকে আদেশানুসারে অনুলিপি বন্ধন করার জন্য অনুরোধ করা হচ্ছে।

(মৃত্যুমিতা রায়)
বিশেষ ভারপ্রাপ্ত আধিকারিক ও
পদাধিকার বলে উপস্থিত
পশ্চিমবঙ্গ সরকার।
A question has since been raised as to who is the competent authority to issue the release order of the Secretary and other employees of the Gram Panchayat as and when they are transferred.

In terms of clause © of sub-rule (1) of rule 44 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 (as amended upto August, 2006) “the Pradhan shall exercise general control over all employees of Gram Panchayat”. So, being the controlling authority of the Gram Panchayat employees, Pradhan will release the Secretary and other employees of the Gram Panchayat as and when they are transferred.

By Order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Govt. of West Bengal

Copy forwarded for information and taking necessary action, to the:

2. Director, SIPRD, Kaiyani.
3. District Magistrate, ___________________________ (All)
4. District Panchayat & Rural Development Officer ___________________________ (All)
   He-is requested to send copies of this circular to Sl. No. 5 & 6 within the district.
5. Block Dev. Officer & Executive Officer, ___________________________ Panchayat Samiti (All)
6. Pradhan, ___________________________ Gram Panchayat (All).
7. General Secretary, West Bengal Panchayat Employees’ Association.

M. Ray
OSD and Ex-Officio Deputy Secretary to the
Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামীণ বিভাগ
পঞ্চায়েত শাখা, জেলা বিভিন্ন
৬৩, নতোয়ী সুভাষ রোড, কলকাতা-১

ং : ৫০৩৫/পিএন./ও/এক/৪এফ-২/০৬
তারিখ : ২০.১০.০৬

আদেশনামা

যেহেতু ভারত সরকারের গ্রামীণ মন্ত্রক ইতিমধ্যে জাতীয় বয়স্ক ভার্ষা প্রকল্প প্রবর্তন করেছেন সেইসব নিঃসর্গ বাক্সিদের জন্য যাঁদের বয়স নূনতম ৬৫ বছর এবং যাঁদের আয়ের অন্য কোনও উৎস নেই।

এবং যেহেতু পশ্চিমবঙ্গ সরকারের পঞ্চায়েত ও গ্রামীণ বিভাগ কর্তৃক রাজ্যস্বরূপ গ্রাম পঞ্চায়েতের সাহায্যের ক্ষেত্রটি রূপায়িত হচ্ছে;

এবং যেহেতু এটা পরিলক্ষিত হয়েছে যে সংশ্লেষিত গ্রাম পঞ্চায়েত কর্তৃক ইতিমধ্যে নির্বাচিত উপহারসূক্ষ্ম তাঁদের প্রতিদিনের জীবিকা নির্বাহের জন্য যথাসময়ে প্রণয় মানসিক ভার্ষা না পাওয়ায় তাঁরা অসুবিধায় পড়ছেন;

অতএব, উপরোক্ত দিকগুলি বিবেচনা করে পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ (১৯৭৩ এর পশ্চিমবঙ্গ আইন ৪১) এর ২০১২ ধারা বলে রাজ্যপাল সেবা সহকারে আদেশ জারি করেছেন যে যদি কেন্দ্র গ্রাম পঞ্চায়েতের জাতীয় বয়স্কভার্ষাপ্রকল্প তহবিলে নির্দিষ্ট সময়ে প্রয়োজনীয় অর্থ না থাকে তাহলে সেই সকল নিঃসর্গ বাক্সিদের দুর্ধুন্ন মোকৃন্ত করার জন্য অন্তঃরাষ্ট্রীয় ব্যবস্থা হিসাবে ওই গ্রাম পঞ্চায়েত তাঁর নিজস্ব তহবিল থেকে প্রয়োজনীয় অর্থ জাতীয় বয়স্ক ভার্ষা প্রকল্পের জন্য নির্বাচিত পেনশননোগীদের প্রদান করতে পারবে। শর্ত থাকে যে, ওই গ্রাম পঞ্চায়েতে জাতীয় বয়স্ক প্রকল্প তহবিলে অর্থ জমা হলে তৎক্ষণাৎ ওই গ্রাম পঞ্চায়েতের নিজস্ব তহবিলে তা স্থানান্তরিত করতে হবে।

রাজ্যপালের আদেশনুসারে,

আঃ- মানবিকনাথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার
ORDER

WHEREAS the Rural Development Ministry of the Govt. of India have already introduced the National Old Age Pension Scheme for the destitute persons who have attained the minimum age of 65 (sixty five) years and have no other source of income for their living;

AND WHEREAS the scheme is being implemented by the State in the Department of Panchayats and Rural Development with the help of the Gram Panchayats within the State;

AND WHEREAS it has since been observed that the pensioners already selected by the Gram Panchayats are not getting their monthly pension in due time causing much hardship and resentment among the people in maintaining their day-to-day livelihood;

NOW, THEREFORE, considering the above aspects in view, the Governor, in exercise of the powers conferred under section 212 of the West Bengal Panchayat Act, 1973, (West Ben. Act XLI of 1973), is pleased hereby to direct that when the required fund on NOAPS Account is not made available to a Gram Panchayat within the appropriate time, such Gram Panchayat, in order to redress the hardship of these destitute persons, shall be at liberty to apply, as a temporary arrangement, its own fund for the purpose of disbursing pension to the beneficiaries of NOAPS, subject to the condition that on receipt and credit of fund to the NOAPS Account admissible to the Gram Panchayat, the own fund of Gram Panchayat shall be recouped in full without any loss of time.

By Order of the Governor,

Sd/-

M. N. Roy
Principal Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to:

1. The Accountant General (Local Bodies Audit) West Bengal, CGO Complex, MOS Buildings, DF-Block, Sector -1, Salt Lake, Kolkata - 700064.
2. The Commissioner of Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11 A, K.S.Roy Road, Kolkata - 700001.
3. The Director, State Institute of Panchayats and Rural Development, Gandhi Bhavan, Kalyani, Nadia.
4. The Sabhadhipati, ............................................. Zilla / Mahakuma Parishad (All)
5. The District Magistrate, .................................................................................. (All)
6. The Additional Executive Officer, .............................................. Zilla Parishad (All)
7. The Sub-divisional Officer, ............................................................................ (All)
8. The District Panchayat & Rural Development Officer, ................................. (All)
9. The Block development Officer, ................................................................. (All)
10. ThePradhan, ................................................................................. Gram Panchayat (All)
11. The Project Director, SRD Cell, Department of Panchayats and Rural Development,
12. The Budget Cell, Department of Panchayats and Rural Development,
13. The Accounts Cell, Department of Panchayats and Rural Development.

D. Ghosh
Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও প্রামোদ্যান বিভাগ
৬৩, নেতাজী সুভাষ ঠাকুর, কলকাতা-৭০০ ০০১

ং : ৫০৩৩/পিএন./ও/এক/১টি-৩/০৫ তারিখ : ২০.১০.৬৬

আবেদনামাত্র

রাজা সরকার গ্রাম পশ্চায়তের নিজস্ব আয় বৃদ্ধির ওপর বিশেষ গুরুত্ব আরোপ করেছেন এবং নিজস্ব আয় বৃদ্ধির উদ্দেশ্যে তথ্য সংগ্রহ ও সংশোধন করার জন্য পশ্চিমবঙ্গ পশ্চায়ত (গ্রাম পশ্চায়ত প্রশাসন) নিয়মাবলি ২০০৪-এর একটি সংশোধনী বিধি ৮ই আগস্ট ২০০৪ তারিখের রাজা সরকার প্রকাশ করেছেন। গ্রাম পশ্চায়তের কর এবং অ-কর আদায়ের ক্ষেত্রে কেবলমাত্র প্রয়োগকাত্যায় বা ব্যবসায়িক কিছু পরিবর্তন এই সংশোধনীতে সংযোজিত হয়েছে।

পশ্চিমবঙ্গ পশ্চায়ত আইন, ১৯৭৩-এর ৪৬ ও ৪৭ ধারা মতে বর্তমানে গ্রাম পশ্চায়তের কর ও অ-কর আদায় কর- করের মধ্যে পড়ে ভুমি ও গৃহ কর এবং অ-করের মধ্যে পড়ে বিভিন্ন ধরনের ফি, রেট, টেল, বা অন্যান্য সম্পদ-উল্লেখ্য আয় ইত্যাদি।

পশ্চিমবঙ্গ পশ্চায়ত আইন, ১৯৭৩-এর ২১২ ধারা মতে এবং পশ্চিমবঙ্গ পশ্চায়ত (গ্রাম পশ্চায়ত প্রশাসন) নিয়মাবলি ২০০৪-এর নিয়ম ৬১(৩) অনুসারে গ্রাম পশ্চায়তের কর এবং অ-কর সংহ করার জন্য রাজাপাল সংস্থাপক সহকারে নির্দিষ্ট নির্দেশাবলি প্রদান করেছেন।

১. যে সকল অ-কর বাড়ি বাড়ি ঘরে এখান অন্যান্য স্থানে গিয়ে আদায় করতে হয় - যেমন, জল বা আলো অভিকর, মেলা বা কার্তিক স্থানে সাধারন সম্পত্তির ফি, বক্সের বা সামীতির বিবিধক্রিয়া ও শিল্পবিদ্যা ফি, গ্রামীণ বাজারে বিক্রী বা বাণিজ্য উপর ফি, নির্দিষ্ট ফি এবং নল-কুপুর নিবিড়তায় ও শিল্পজীবন ফি, - ইত্যাদি কর আদায়কারী মাধ্যমে আদায় করা যাবে; তবে অ-কর আদায় করে তৎক্ষণাৎ রসিদ দিতে হবে। বাণিজ্য বিক্রীর নিবিড়তা ও শিল্পজীবন ফি আদায় করে সংশ্লিষ্ট শাসনপত্র বা সার্টিফিকেট (১১ নং ফর্ম) দুই লিখের মধ্যে নির্দিষ্ট ব্যক্তির নিকট পৌছে দিতে হবে।

২. যে সকল অকর একাধিক গ্রাম পশ্চায়তে কার্যলয়ে জমি দিতে হয়, - যেমন পুরুষরিনী, বাগান লীলার অর্থ, সড়ক বা ফরিয়াদিতের টিলে ইত্যাদি - গ্রাম পশ্চায়ত সরাসরি আদায় করবে।

৩. বিবিধ প্রস্তরের ফি আদায়ের জন্য দুই প্রকার পণ্য অবলম্বন করতে হবে। হাট বা বাজারে যে ছোট হাটে বিজ্ঞাপন দেওয়া হয় সেগুলির চিহ্নিত করে আদায়কারী ফি আদায় করবে; আবার বড় বড় হাটের ক্ষেত্রে প্রতিয় ফি প্রাদেশিক সরাসরি গ্রাম পশ্চায়তে আদায় করবে।

৪. অ-কর আদায়ের ক্ষেত্রে গ্রাম পশ্চায়তে আদায়কারীগে গৃহ ও ভূমি কর আদায়ের একই হারে কমিশন প্রদান করবে। তবে অ-কর আদায়ের কমিশন পৃথকভাবে প্রদান করতে হবে; কর আদায়ের সমস্ত অ-কর আদায়ের পরিমাণ যোগ করে কমিশন হিসাব করা যাবে না।
৫. গ্রাম পঞ্চায়েত ভূমি ও গৃহ কর আদায়ের জন্য স-ঘোষণা পত্র (নিদর্শন ৫-ক, পশ্চিমবঙ্গ পঞ্চায়েত (গ্রাম পঞ্চায়েত প্রশাসন) নিয়মাবলির সংশোধনের ৫৭(২) নিয়ম দ্বারা) প্রত্যক্ষ বাড়ির মালিক বা দখলদারের নিকট পূর্ণ করার জন্য পাঠানো। পূর্ণ করা নিশ্চিত আবার যথাযথ সময়ে সংঘ করবেন। উক্ত কাজ গ্রাম পঞ্চায়েত কর আদায়কারী অথবা গ্রাম উদযান সমিতির মারফত করতে পারে। যদি কোনো বাড়ির মালিক বা দখলদার নিদর্শন পূর্ণ করতে বা ওই সংক্রান্ত কোনো তথ্য প্রদান বা সহ বা টিপসই প্রাথ্ম করতে অনুমতিত হন তাহলে কর-আদায়কারী বা গ্রাম পঞ্চায়েতের সঙ্কট সদস্য মন্ত্রীর ভিত্তিতে গ্রাম পঞ্চায়েত সংকট বাড়ির গৃহ ও ভূমির বাজার মূলা ঠিক করে কর নিয়ন্ত্রণ করবে। গ্রাম পঞ্চায়েত ওই এলাকায় অবস্থিত প্রতিটি বসতীর্থে, গোপনপরে বা অন্যান্য গৃহ চিহ্নিত করে একটি কাজ হেস্তিং না প্রদান করবে। ওই নস্তাটি ধারাবাহিক হবে।

৬. ৫-ক নিদর্শনটির ভিত্তিতে উক্ত নিয়মাবলির ৬নঃ (৫৭(২) নিয়ম দ্বারা) ও ৮ নঃ (৫৯ নিয়ম দ্বারা) নিদর্শনগুলি পূর্ণ করতে হবে। উক্ত কাজের জন্য বাড়ির পিতৃ বা হোমস্কিপ পিতৃ ৫০ পয়ানা হিসাবে পারিশ্রমিক প্রদান করা যেতে পারে। এই অর্থ এই বছর কেন্দ্রীয় সরকারের কাছ থেকে প্রাপ্ত পুরস্কার অর্থ থেকে প্রদান করা যেতে পারে। পুরস্কার অর্থ পরে না পাওয়া গেলে এই ব্যবস্থা প্রাপ্ত আয় থেকে পারিশ্রমিক মূল্য হবে।

৭. অ-কের ক্ষেত্রে ৯ নঃ নিদর্শন (বিভাগ-২ থেকে বিভাগ-৯) কর আদায়কারী বা গ্রাম উদযান সমিতির মারফত পূর্ণ করা যাবে।
এই নিদর্শনগুলি পূর্ণরত জনা পারিশ্রমিকের পরিমাণ হবে তার গ্রাম পঞ্চায়েতের স্থির করার। তবে এই পারিশ্রমিকের পরিমাণ কখনোই ভূমি ও গৃহ করের নিধারনের ক্ষেত্রে যে পারিশ্রমিক দেওয়া হবে তার বেশি হবে না। অ-কের ক্ষেত্রের নিধারনের পারিশ্রমিক গ্রাম পঞ্চায়েত দায়ের অর্থ কমিশনের উৎসাহ ব্যাঙ্ক অনুদানের তহবিল থেকে বায় করবে। যে সকল গ্রাম পঞ্চায়েতের কর আদায়কারীর সহই সেই ক্ষেত্রে গ্রাম পঞ্চায়েত সমান পারিশ্রমিকের ভিত্তিতে স্থানীয় লোকের সাহায্য গ্রহণ করতে পারবে। উক্ত কাজগুলি নিম্নমান তদারকির জন্য গ্রাম পঞ্চায়েত তার একজন কমিশারের দায়িত্ত্ব প্রদান করবে। সংলাপ্ত স্থলের পঞ্চায়েত উদযান অধিকারীকে বা পঞ্চায়েতের হিসাব ও নির্দেশ অধিকারীকে বা উপস্থাপিত প্রতিমানে একাধারে গ্রাম পঞ্চায়েত কার্যালয়ে উপস্থিত হয়ে ওই কাজের অগ্রতা তদারকি করবেন এবং লুক উদযান অধিকারীর নির্দিষ্ট নিদর্শন প্রতিবেদন দায়িত্ব করবেন।

৮. লুক উদযান অধিকারী ওই প্রতিবেদন যথাযথমতে জেলা পঞ্চায়েত ও গ্রামের অধিকারীকের নিকট পাঠানো। ওই প্রতিবেদনটি জেলা পঞ্চায়েত ও গ্রামের অধিকারীকের কাছ থেকে পঞ্চায়েত ও গ্রামের কমিশনারের কাছে পৌঁছাতে হবে। সম্পূর্ণ বিষয়টি কমিশনার তদারকি করবেন এবং প্রধান সচিবকে অবহিত রাখবেন।

রাজ্যপালের আদেশনুসারে,

শায়েন্দ্র মন্ত্রী
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

301
জাতার্থে ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রতিলিপি প্রেরিত হল :-

১) কমিশনার, পঞ্চায়েত ও প্রামোদ্যন, পশ্চিমবঙ্গ, পঞ্চায়েত ভোরন, কলকাতা।

২) অধিকারী, রাজ্য পঞ্চায়েত ও প্রামোদ্যন সংস্থা, কল্যাণী, নদিয়া।

৩) সভাপতি, ................................................................. জেলাপরিষদ (সকল)

৪) জেলা শাসক, ................................................................. জেলা (সকল)

৫) অতিরেক নির্বাহী আধিকারিক, ................................................................. জেলা পরিষদ (সকল)

৬) জেলা পঞ্চায়েত ও প্রামোদ্যন আধিকারিক, ................................................................. জেলা (সকল)

৭) সভাপতি, ................................................................. পঞ্চায়েত সমিতি (সকল)

৮) ব্লক উপদায় আধিকারিক ও নির্বাহী আধিকারিক, ................................................................. পঞ্চায়েত সমিতি (সকল)

৯) গ্রাম পঞ্চায়েত প্রধান, ................................................................. গ্রাম পঞ্চায়েত (সকল)

১০) একাত্ত সদর, ভারপ্রাপ্ত মহাত্মা, পঞ্চায়েত ও প্রামোদ্যন

১১) একাত্ত সদর, রাষ্ট্রমহাত্মা, পঞ্চায়েত ও প্রামোদ্যন

১২) এই বিভাগের সকল শাখা

দিলীপ ঘোষ
যুক্তাকাঙ্ক্ষী, পশ্চিমবঙ্গ সরকার
CORRIGENDUM

This Department Notification No. 4163/PN/O/I/3R-7/04 dated 9th August, 2006 which was issued in terms of sub-section (1) of section 224 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) amending the West Bengal Panchayat (Gram Panchayat Administration) Rules. 2004 and published in an extraordinary issue of the Kolkata Gazette at pages 1 to 31 bears typographical mistake.

In column 8 of Form 6 at page 20, the figures within bracket be read as (Col. 5 + Col. 7) for (Col. 4 + Col. 6).

Again in column 3 of form 9 (Part – I) at page 21, the figures within bracket be read as (Col. 8 or 9 of Form 6) for (Col. 7 or 8 of Form 6).

Sd/- M. N. Roy
Principal Secretary to the
Govt. of West Bengal
ORDER

The Government in the Panchayats and Rural Development Department for some time past is considering the imperative need for introducing computerized accounting and fund monitoring system and also for computerization of other functional process in the Gram Panchayats of this State. A software package named Gram Panchayat Management System (GPMS) has been developed for that purpose. The software package has been installed on pilot basis at as many as 188 different Gram Panchayats. It has been observed that the use of the software has proved to be effective in terms of reduction of time in maintenance of accounts as well as ensuring accuracy. But these Gram Panchayats are also maintaining the books of accounts manually, as the present West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990 has no provision to permit keeping the system generated books of accounts. So it is considered necessary and expedient to make necessary orders so as to eliminate duplication of works of maintenance of accounts both through computer as well as manually. On careful consideration of the matter, the Governor, in exercise of power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), is pleased hereby to issue the following instructions for the guidance of all the Gram Panchayats for the purpose of maintaining computerized accounting and fund monitoring system.

1. The concerned Panchayat Development Officer or Panchayat Accounts and Audit Accounts Officer as may be authorized, by an office order, by the concerned Block Development Officer, for this purpose shall maintain a Register as mentioned in paragraph 10 of this order for recording the names of different users, their designations and roles in (i) data entry, (ii) verification of entries, (iii) supervision of data entry constituting maintenance of the whole system of accounting. The role of a user shall be any one of the two categories, which are classified as Operator and Verifier. The Panchayat Development Officer or Panchayat Accounts and Audit Officer as the case may be shall assign a user ID and an initial password to each of the users and record it in the register which shall be kept in his personal custody confidentially and the user ID and password shall not be disclosed to any other person excepting the concerned user. The concerned user shall immediately upon receipt of the password, log into the system and shall change his/her password.

2. The Secretary or Sahayak as may be decided by the Pradhan will be assigned with the role of Operator. They will be able to add, query data in the voucher entry form.

3. Executive Assistant of the Gram Panchayat shall be assigned the role of Verifier. In case, the post of Executive Assistant is vacant, the Sahayak shall be assigned the role of operator and the Secretary may perform the role of verifier. The Verifier shall check each and every entry and verify the vouchers by use of verification mode in the voucher entry interface (for both receipts and payments). Thereafter, there shall not be any scope of deletion or addition of any voucher.

4. As soon as a fund is received or an expenditure is incurred necessitating entry in the books of accounts, the Operator shall enter it in the system using the voucher entry form and get a print out of the system generated receipts and payment vouchers, as the case may be. In case of receipt of money from outsiders, Miscellaneous Receipt in
Form No 5 of the West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990 shall be generated by the system on the pre printed stationery.

5. The Operator in charge of recording receipt of money shall print money receipts on preprinted paper containing the name or logo of the Gram Panchayat, printed in watermark. The receipts shall be printed in duplicate containing a duplicate carbon, which should have ink on both the sides. Each such receipt and its duplicate shall bear a machine printed serial number suffixed by a code, which may distinguish a Gram Panchayat from other Gram Panchayats within the district. Each Gram Panchayat should have a unique code called LSG code and a list of LSG code has been given in Annexure-I of this order. As long as the pre-printed papers for printing money receipts are not available, the existing procedure of issuing money receipt in form 5 shall be followed.

6. After issue of receipt to the payee in Form No 5 of the West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990, the duplicate receipts shall be preserved in bounded volume containing 100 receipts serially. A certificate of number of pages in the bounded volume showing first serial to last serial number of receipts, mentioning the missing serials and serial numbers of spoilt receipts shall be recorded on the front page of such bounded volume of duplicate receipts.

7. At the end of each day of transaction when recording of all the transactions have been completed, the Verifier shall log in to the system and verify all receipts and payments. After verification of all transactions occurring on the day, the verified Cash Book in Form 1 of the West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990 shall be printed. The Pradhan shall then proceed to authenticate the Cash Book by putting his signature on the printout of the Cash Book after being satisfied that the balance shown in the Cash Book is correct and the printouts shall be preserved serially for consecutive days in a File. At the end of each month printouts for the whole month shall be bounded in volume and a continuous serial number shall be inserted manually on each page of the Cash Book on the top right hand corner and a page certificate for the whole month shall be given on the top page of the bounded volume in the following manner:

“Certified that the Cash Book for the month of ______________ contains ______________ number of pages from ____________ to ____________.”

8. Similarly at the end of each month, the subsidiary Cash Book(s), Ledgers and compiled collection and expenditure report shall be printed, verified and maintained in bounded volumes. Continuous page number shall be inserted manually on each page of the subsidiary Cash Book and General Ledger on the top right hand corner and a page certificate shall be given on the top page of the bounded volume in the same manner as prescribed in Para 7.

9. After each day’s work, the operator shall take a back-up of the work using the back-up module within utility. Copy of the back-up (mbd file) should be taken in a CD on every week as a safeguard against any data loss due to sudden break down of the system or any other disaster.

10. The User ID and password allotted to each Operator and verifier shall be maintained by the Panchayat Development Officer or Panchayat Accounts and Audit Officer in a Register in the form as stated below :

Register for User ID and Password

__________________________________ Gram Panchayat
11. The Gram Panchayat shall convene a meeting of Artho O Parikalpana Upa Samiti for taking a resolution prior to switching over to computerized accounting procedure from manual system. The Gram Panchayat should, however continue to use the computerized accounting system as also the system of manual maintenance of accounts simultaneously for at least 3 months until its performance is felt to be satisfactory by the GP, as well as by the internal auditor, i.e., concerned Panchayat Accounts and Audit Officer. After ascertaining the performance of the computerized system, manual system shall be discontinued.

12. Prior to switching over from manual to computerized accounts in Gram Panchayat the following objective indicators shall be examined for ascertaining the performance of the concerned Gram Panchayat.

(i) The employees of Gram Panchayat have themselves used the system for three months;

(ii) they have used their own password and user ID for entering transaction to the system;

(iii) the balances of all the Books of Accounts generated through the software has exhibited the true picture of financial affairs and the outputs are at least as satisfactory as those given by the manual system, i.e., the system generated outputs are in conformity with manual outputs;

(iv) back-ups are taken regularly, i.e. once in every week;

(v) the print outs of documents are preserved in bounded volumes as stated in the draft order and are authenticated by authorized persons.

This order takes immediate effect.

By Order of the Governor,

M. N. Roy
Principal Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to:

1. The Principal Secretary, Finance Department, Government of West Bengal, Writers’ Buildings, Kolkata - 700001
2. The Commissioner and ex-officio Secretary (Internal Audit), Finance Department, Government of West Bengal, Writers’ Buildings, Kolkata - 700001
3. The Accountant General (Local Bodies Audit) West Bengal, CGO Complex, MOS Buildings, DF-Block, Sector -1, Salt Lake, Kolkata - 700064
4. The Commissioner of Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11 A, K.S.Roy Road, Kolkata - 700001
5. The Director, State Institute of Panchayats and Rural Development, Gandhi Bhavan, Kalyani, Nadia
6. The Sabhadhipati, ...........................................Zilla / Mahakuma Parishad (All)
7. The District Magistrate, .................................................................(All)
8. The Additional Executive Officer, ........................................Zilla Parishad (All)
9. The Sub-divisional Officer, .............................................................(All)
10. The District Panchayat & Rural Development Officer, ................................(All)
11. The Block development Officer, ...................................................(All)
12. The Pradhan, ..........................................................Gram Panchayat (All)
13. The Project Director, SRD Cell, Department of Panchayats and Rural Development,
14. The Joint Secretary, MIS Cell, Department of Panchayats and Rural Development,
15. The Budget Cell, Department of Panchayats and Rural Development,
16. The Accounts Cell, Department of Panchayats and Rural Development.

Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোমোন দপ্তর
(পশ্চায়েত শাখা)
৬৩, নেতাজী সুভাষ রোড, কলকাতা- ৭০০০০১

নং : ২০৩/পিএন.ও/এক/১৬-২/২০০১

প্রক্রিয়াকরণ:
বিষয়ের ভারপ্রাপ্ত আধিকারিক ও
পদবিধিকরণ বলন উপস্থিত,
পশ্চিমবঙ্গ সরকার

প্রতি:
জেলা পশ্চায়েত ও গ্রামোমোন আধিকারিক,
উত্তর চাকচিক পরিষদ
বারাসত, উত্তর চাকচিক পরিষদ

বিষয়:
উত্তর চাকচিক পরিষদের জেলার বাগদা ব্লকের হেলেন্ড্রা গ্রাম পশ্চায়েতের উপ-প্রধান
কর্তৃক জিজ্ঞাসিত কয়েকটি প্রশ্ন উত্তর দেওয়া হল.%

আদেশনামায় উপযুক্ত বিষয়ে উত্তর চাকচিক পরিষদ জেলার বাগদা ব্লকের হেলেন্ড্রা গ্রাম পশ্চায়েতের উপ-প্রধান কর্তৃক
জিজ্ঞাসিত কয়েকটি প্রশ্নের উত্তর প্রশ্নাত্ত আকারে নিম্নে প্রদত্ত হল।

ক্ষেত্র

১. পশ্চায়েত আইনের ৩৪(২)-এর (ক), (খ) ও (গ) প্রক্রিয়াকরণে
প্রদত্ত বিধান অনুযায়ী গ্রাম পশ্চায়েত সর্বসম্মত সিদ্ধান্ত
দ্বারা গ্রাম পশ্চায়েতের কোন বিষয় যেমন রেশন কার্ড সংক্রান্ত) উপ-প্রধানকে দায়িত্ব প্রদান করলে উত্তর বিষয়ের
কাগজপত্র উপ-প্রধান ব্যবস্থা করে পাঠাতে পারবেন কি
না?

২. যদি কয়েক অর্থনীতি সর্বসম্মত সিদ্ধান্ত মানতে, তবে
কি সর্বসম্মত সিদ্ধান্ত দ্বারাই এই ক্ষেত্রে অর্থনীতি রান
করতে হবে?

৩. কার্যালয়ের ক্যাশও, রেজুলেশন বই, প্রক্রিয়া বা সরকারি
চিন্তাপত্র সংক্রান্ত সকল কাগজপত্র উপ-প্রধান দেখাতে
পারবেন কি না? অথবা দেখাতে চাইলে প্রধান দেখাতে
বাধা কি না?

উত্তর

যদি কোনও বিষয় নিম্নতর করার জন্য সর্বসম্মত সিদ্ধান্ত
মানে কোন উপ-প্রধানকে দায়িত্ব অর্পণ করা হয় তবে ওই
উপ-প্রধান ওই বিষয় সংক্রান্ত সকল নথিপত্র ব্যবক্তি করার
অধিকারী হবে।

হাঁ।

ইতিমধ্যে প্রকাশিত, তথ্য জানার অধিকার আইন, ২০০৫
অনুযায়ী যে কোনও গ্রাম পশ্চায়েতের সকল নথিপত্র
উপ-প্রধানের সঙ্গে সকল সময়ের দেখার ও সকল তথ্য
জানার অধিকার আছে।

নোং- ।
বিষয়ের ভারপ্রাপ্ত আধিকারিক ও পদবিধিকরণ বলন
উপ-সচিব, পশ্চিমবঙ্গ সরকার
নঃ : ২০৩/১(১৯)/পিএন./ও/এক/১৩-২/০১

অরিচ : ১৭.০১.০৬

আতার্থে ও প্রায়োজনীয় ব্যবস্থা গ্রহণ করার জন্য প্রতিলিপি প্রদত্ত হল :-

১) জেলা পঞ্চায়েত ও গ্রামীণঘন আধিকারিক,

 ........................................................................................................................................
সকল (উপত্র চক্রিস্থ পরগনা ব্যতীত)

২) ব্লক উপায়ন আধিকারিক, বাগদাদ ব্লক,
উন্নয়ন চক্রিস্থ পরগনা জেলা।
বিষয়টি তাঁর ব্লকের হেলেঞ্জা গ্রাম পঞ্চায়েতের উপ-প্রধানকে অবহিত করা যেতে পারে।

৩) কমিশনার, পঞ্চায়েত ও গ্রামীণঘন, পশ্চিমবঙ্গ।

মন্ত্রী রায়
বিশেষ ভারপ্রাপ্ত আধিকারিক ও পদাধিকার বলে
উপ-সচিব, পশ্চিমবঙ্গ সরকার
From: D. Bandyopadhyay, Deputy Secy, to the Government of West Bengal.

To: The Commissioner of Panchayats & R.D, West Bengal

Sub: Clarification regarding engagement of Collecting Sarkar (Tax Collector)

The undersigned is directed to clarify the following points in connection with engagement of Collection Sarkar (Tax Collector) in the Gram Panchayats in terms of this Deptt’s Memo No. 2070/PN/O/III/2A-78/04 dated 27.05.2005.

<table>
<thead>
<tr>
<th>Points</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whether conditions mentioned in this Deptt’s Memo No. 2070/PN dated 27.5.05 will be applicable to all those Collecting Sarkars who have been working so long in the Gram Panchayats.</td>
<td>1. The answer is in the negative</td>
</tr>
<tr>
<td>2. Whether the aforesaid order will be applicable only when a new Collecting Sarkar is engaged by a Gram Panchayat against any declared vacancy.</td>
<td>2. The answer is in the affirmative</td>
</tr>
<tr>
<td>3. Whether all the existing Collecting Sarkars will be subjected to new conditions of minimum age and educational qualification as laid down in the Memo No. 2070/PN dt. 27.05.2005.</td>
<td>3. The conditions of minimum age and educational qualification as laid down in the Memo No. 2070/PN dt. 27.05.05 will not be applicable in respect of all the existing Collecting Sarkars engaged earlier before issue of this Deptt’s Memo No. 2070/PN dt. 27.05.05</td>
</tr>
</tbody>
</table>

(D.Bandyopadhyay)

Deputy Secretary to the Government of West Bengal
From : M. Roy, O.S.D. & Ex-Officio Dy. Secy.
to the Government of West Bengal.

To : The Assistant Secretary to the Govt. of West Bengal, Labour Department,

Sub : Issuance of Residential Certificates by the Gram Panchayat Prodhans to the persons residing in the
Tea Garden areas of North Bengal.

Ref : No. 80-Emp/Emp/1M-9/2004 dated 24.05.04.

The undersigned is directed to address him on the above-mentioned subject and to state that the Tea-
Garden areas of North Bengal have been brought within the jurisdiction of Gram Panchayats in 1998-99. So,
Prodhans of a Gram Panchayat may issue ‘Residential Certificate’ in favour of the residents of a Tea-Garden
failing within the local jurisdiction of the same Gram Panchayat if the Prodhans is satisfied about the residential
status either from personal knowledge or from local enquiry or on the basis of the documents submitted by
the residents in support of their residential status.

The undersigned is further directed to add that in regard to the point of possessing Ration Cards or no
Ration Cards, it may be mentioned that the Ration Card is not the only document but one of the documents of
residential status. The Election Commission of India has listed documents which can be accepted by the
Presiding Officer of a Polling Station as a proof of residential status of a voter. The Prodhans of a Gram
Panchayat may follow the same guidelines.

M. Roy
O.S.D. & Ex-Officio Dy. Secy.
to the Government of West Bengal.
পশ্চিমবঙ্গ সরকার
পঞ্জাবি ও প্রামোদ্যান বিভাগ
পঞ্জাবি শাখা, কেন্দ্র বিভিন্ন
৬৩, নেতাজী সুভাষ রোড, কলকাতা-১

নং : ৬৮২৩/পিএন/৫/এক/৩সি-৪/১৬ (অং-৩)

তারিখ : ২৩.১২.০৫

আদেশনামা

নেত্রে সংশোধনের পশ্চিমবঙ্গ পঞ্জাবি আইন, (১৯৭৩ এর পশ্চিমবঙ্গ ৪১ আইন) এর ১৬ ক ধারার (২) উপধারা বলে প্রামোদ্যানের সকল সভা প্রতিকৃপা প্রামোদ্যানের মধ্যে সম্পর্কিত প্রামোদ্যানের স্থানীয় সীমার মধ্যে ঐ প্রামোদ্যানের কর্তব্যের বিভিন্নতার হবে সেই তারিখে ও সময়ে অনুচিত হওয়া উচিত;

এবং নেত্রে বিপণ ৩১.১০.১৯৯৫ তারিখের এই বিভাগ কর্তব্যের প্রচারিত ২৫০৮/পিএন/৫/কে/১৭-১২/১৯৯৫ নং আদেশনামা দ্বারা পূর্বেই সংক্ষিপ্ত সকলকে জানানো হয়েছিল যে প্রামোদ্যান নাগরিক সন্তান ও সময় স্থানীয়তাতে নির্ধারিত হবে;

এবং নেত্রে বিপণ এই সংজ্ঞায়িত এই বিষয়ের নজরে এসেছে যে সম্পর্কিত প্রামোদ্যানের মধ্যে প্রামোদ্যানের সভানুষ্ঠান করার জন্য উপযুক্ত স্থান বিদ্যমান থাকলেও, বেশ কিছু প্রামোদ্যান প্রামোদ্যান সংসদের এলাকার বাইরে কেনাচার স্থান নয়। ঐ সভানুষ্ঠানের জন্য নির্ধারিত করেছে;

এবং নেত্রে, ঐ রূপ সিদ্ধান্ত প্রামোদ্যান সংসদ সম্বন্ধে স্থানীয় মানুষদের অপেক্ষাপ্রণয়ে বিদ্যমান হবে;

এবং নেত্রে, বর্তমানে সংক্ষিপ্ত সকলের কাছে সরকারের ইচ্ছা ও উদ্দেশ্য জানানোর জন্য একটি সরকারী আদেশনামা প্রচার করা সুবিধা ও প্রয়োজনীয় বলে মনে হয়েছে;

অতএব সংশোধনের পশ্চিমবঙ্গ পঞ্জাবি আইন, ১৯৭৩ (১৯৭৩ এর পশ্চিমবঙ্গ ৪১, আইন) এর ২০১২ ধারা বলে রায়ের সূত্রসম্বন্ধে এই কার্যকরী আদেশ প্রদান করেছেন যে প্রামোদ্যানের সকল সভা সংক্ষিপ্ত প্রামোদ্যানের কর্তব্যের ঐ প্রামোদ্যান সংসদ এলাকার মধ্যে যে কোন সুবিধাজনক স্থানে অনুমোদিত হবে।

এই আদেশ অবলম্বে কার্যকরী হবে।

রাজ্যপালের আদেশানুসারে,
মানবনন্দন রায়
সচিব, পশ্চিমবঙ্গ সরকার

312
Government of West Bengal
Department of Panchayats & Rural Development
Jessop Building (1st Floor) 63, N. S. Road
Kolkata - 700 001

No. 4583/PN/O/I/1A-5/01

From :  Smt. M. Ray
        O.S.D. & Ex-Officio Deputy Secretary to the
        Govt. of West Bengal.

To :  Addl. Executive Officer
       Burdwan Zilla Parishad

Sub :  Permission for taking public donation for improvement of a village road under Bandul - I Gram
       Panchayat of Burdwan - I Panchayat Samiti.

Sir,

Reference to your Memo No. BZP/DE/753 dated 06. 07. 2005 addressed to Sri D. Ghosh, IAS, Joint Secretary
to the Govt. of West Bengal, Panchayats and Rural Development Department, I am directed to inform you that any
gift or contribution from any individual, severally or jointly, shall not be received by a Zilla Parishad for crediting to
its fund, save and except, in pursuance of a resolution adopted in a meeting of Zilla Parishad accepting such gift or
contribution and stating the purpose for which such gift or contribution is offered and accepted.

I am, therefore, directed to request you to pass a resolution in Artha Sanstha Unnayan O Parikalpana Sthayee
Samiti of Zilla Parishad accepting such contribution and stating the purpose for which such contribution is offered
and accepted as laid down in Explanation (b) under section 179 of the West Bengal Panchayat Act, 1973.

Yours faithfully,

M. Ray
OSD and Ex-Officio Deputy Secretary
to the Govt. of West Bengal
From : Deputy Secretary to the Govt. of West Bengal.

To : The Commissioner of Panchayats & R.D., West Bengal.

Sub : Engagement of Collecting Sarkar (Tax Collector).

The undersigned is directed to say that in terms of rule 33 of the West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990, if considered necessary and expedient, Gram Panchayats may, as its meeting resolve to engage for a specified period, not exceeding two years at a time on commission basis, Collecting Sarkar (Tax Collector) for collection of rates, taxes and fees assessed by the Gram Panchayat. The strength of Collecting Sarkar in a Gram Panchayat shall be determined by the State Government or may be specified from time to time by the State Government.

In terms of rule 63 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, a Collecting Sarkar shall be entitled to get a fix monthly remuneration as may be decided by the State Government from time to time. The Prodhan or Upa Prodhan, or any other member of a Gram Panchayat, Executive Assistant of Gram Panchayat shall be responsible for supervising and monitoring of Collection of taxes, rates and fees, but they shall not collect any taxes, rates or fees personally.

No unauthorized person shall be allowed on commission basis to collect tax, rates and fees on Form No. 4 which is authenticated for collection of tax, rates and fees by authorized Collecting Sarkar only in terms of Chapter IV Para 9(2) of the W.B.(Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990.

**General criteria for engagement of a Collecting Sarkar :-**

1. **Minimum Age** : 25 years on date of engagement.

2. **Educational Qualification** :

   Passed Madhyamik or equivalent from any recognized Board, Council or University.

3. **Residence** : Local (within the Gram Panchayat).

4. **Maximum/Upper age limit for engagement** :

   The Gram Panchayat should be satisfied with the mental and physical fitness of the Collecting Sarkar for engagement/renewal of contract.
5. **Declaration of vacancy and filling up of the post:**

   A notice inviting application from eligible persons for engagement of Collecting Sarkar shall be published by the concerned Gram Panchayat. Last date of submission of application is 15(fifteen) days from the date of publication of notice.

6. **Method of Selection:** On the basis of merit and work experience.

7. **Agreement:** A standardized contract form of agreement is furnished for execution at the time of engagement.

   A Gram Panchayat may take disciplinary action against a Collecting Sarkar by earlier termination as per provision laid down in terms of rule 33(3) of The West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990 read with this Department’s Memo No. 28148(15)Panch/IT-16/78 dated 21.12.78.

   Sd/-
   
   Deputy Secretary to the
   
   Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্জাবুট ও গ্রামীণ বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০ ০০১

নঃ : ১৭৮০-পি.এন/এক/৩-সি—৪/১৬ (অং-১)  তারিখ : ৪ঠা মে, ২০০৫

আদেশনামা

যেহেতু সংশোধন উত্তর পশ্চিমবঙ্গ পঞ্জাবুটের আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ আইন নঃ-৪১)-এর ১৬-ক ধারার (৭) উপধারার (খ) প্রকরণ অনুযায়ী কোন গ্রাম সংসদ গ্রাম পঞ্জাবুটকে দারিদ্র্য দূরীকরণের লক্ষ্যে নানা প্রকার গ্রামজীবন কর্মসূচীতে উপকৃত করাতে (বেনিফিসিয়ারীদের) চিহ্নিতকরণের জন্য অথবা এ নীতিসমূহ নিরুপন করার জন্য পরামর্শ দান করতে যাবে থাকবেন,

এবং যেহেতু ইতোমধ্যে সরকারের নজরে এসেছে যে বিভিন্ন কার্যক্রম ও প্রকল্পের সহায়তায় নানা উপকৃত হয়েছে না,

এবং যেহেতু বিভিন্ন কার্যক্রম ও প্রকল্পের উপকৃতদের (বেনিফিসিয়ারীদের) চিহ্নিতকরণের জন্য গ্রাম সংসদের অনুমোদন একাত্ত জরুরী,

অতএব, পশ্চিমবঙ্গ পঞ্জাবুটের আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ পঞ্জাবুটের আইন নঃ-৪১)-এর ১৬-ক (৭) (খ) ধারা ও উক্ত আইনের ২১২ ধারা বলে রাজ্যাল নির্দেশ দিতেছে যে, সমাজের দরিদ্র্যের নানা বিষয়ক মানুষের বায়ুবিত্বী বা পারিবারিক সহায়তার জন্য যে সকল প্রকল্প চালু আছে যেমন জাতীয় বার্ধক্যভাব প্রকল্প, অনুষ্ঠান আর খোজনা, আলুপান খোজনা, ইনিরা আঞ্জনা যোজনা এবং অন্যান্য প্রকল্প বা কর্মসূচীতে উপকৃত বায়ুরের (বেনিফিসিয়ারীদের) নাম গ্রাম সংসদ সভায় অবশ্যই চিহ্নিত ও অনুমোদিত হবে। কোন কর্মকর্তা গ্রাম সংসদের বায়ুবিত্বকে যে সাধারণ সভায় উপকৃত বায়ুরের বক্তব্য (বেনিফিসিয়ারীদের) নাম চিহ্নিতকরণ ও অনুমোদন করা সম্ভব না হলে বিশেষ গ্রামসংসদ সভায় আয়োজন করে তা অনুমোদন করতে হবে। গ্রাম সংসদের সভায় উপকৃতদের (বেনিফিসিয়ারীদের) নাম অনুমোদিত না হয়ে থাকলে কোন কর্মকর্তা তা গ্রহণ করায় না। যদি অনিবার্য কারণের কারণে কোনক্ষেত্রেই গ্রাম সংসদের সভায় এ প্রকার অনুমোদন না করা যায় তবে যথাযথ কারণ দর্শনে পঞ্জাবুটে ও গ্রামজীবন দপ্তরকে জানাতে হবে এবং এ দলের আইন অনুযায়ী এ বিষয়ে যথাযথ ব্যবস্থা গ্রহণ করতে নির্দেশ দেবে।

রাজ্যালের আদেশনুসারে,
মনেন্দ্রনাথ রায়
সচিব, পশ্চিমবঙ্গ সরকার
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামজনক বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০ ০০১

ঃ : ১৬৬৪-পি.এন/ও/এক/৩ তারিখ-৩/০৩/২০০৩
 তারিখ : ২৬.০৪.২০০৫

সংশোধনী

পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ এর ৪৭ ধারা বলে রাজ্যের প্রথম পঞ্চায়েত এলাকায় কর/অধিকার মাল্য, উপক্ষে এবং বিভিন্ন প্রাক্তন প্রশিক্ষণ প্রাপ্ত করার উপাদান প্রদান করার লক্ষ্যে এই বিভাগ কর্তৃক প্রণীত হয়েছে। অনুমানের অধিকার প্রকাশ করা হয়েছে তার পরিবর্তে নিঃসন্দেহিত বাক্সটুতি পড়তে হবে।

"উপরে উল্লিখিত ছোট কারখানাগুলির মধ্যে সিনেমা বা করাতকল ইত্যাদির ক্ষেত্রে সংশোধন উপযুক্ত কর্তৃকপক্ষ (কম্পিউটার অধিগত) কর্তৃক প্রশিক্ষণ বৈধ অনুমানিতপত্র (লাইসেন্স) থাকলে তবেই এই বিভাগ নিপ্পদস্তিকরণ ফি করা যাবে। বিষ্ণু প্রাক্তনের চালু ডিজিটাল হলের ক্ষেত্রে সংশোধন উপযুক্ত কর্তৃকপক্ষ (কম্পিউটার অধিগত) কর্তৃক প্রশিক্ষণ বৈধ অনুমানিতপত্র (লাইসেন্স) না থাকলেও ঐ বিভাগ নিপ্পদস্তিকরণ ফি করা যেতে পারে।"

রাজ্যপালের আদেশকারী,
স্বাভাবিক ব্যবস্থার রায়
সচিব, পশ্চিমবঙ্গ সরকার

ঃ : ১৬৬৪/১(৮৫৩)/পি.এন./ও/এক/৩ তারিখ-৩/০৩/০৩

অবশিষ্ট ও প্রয়োজনীয় ব্যবস্থা গ্রহণ করার জন্য প্রতিরক্ষিত প্রস্তাব হলঃ

১। কমিশনার, পঞ্চায়েত ও গ্রামসভা, পশ্চিমবঙ্গ সরকার।
২। অধিকারী, পঞ্চায়েত ও গ্রামসভা, পশ্চিমবঙ্গ সংস্থা, কল্যাণী, নদী, নদীয়া।
৩। সভাপতি, .................................................. জেলা। মহকুমা পরিষদ।
৪। সভাপতি, .................................................. পঞ্চায়েত সমিতি।
৫। জেলাশাসক, .................................................. জেলা।
৬। মহকুমাশাসক, .................................................. মহকুমা।
৭। জেলা পঞ্চায়েত ও গ্রামসভা অধিকারী, .................................................. জেলা।
৮। সমষ্টি উদ্যোগ আধিকারিক, .................................................. ব্লক।

দিল্লীগো যোগ
যুক্তসচিব,
পশ্চিমবঙ্গ সরকার

317
It has come to the notice of the Department that clarifications on different issues are sought by the District and Block level officers directly from this Department, without exploring if those could be settled at district level or by the Commissioner of Panchayats and Rural Development. This unnecessarily increases the workload of the Department on one hand and delays the disposal of many issues on the other. It has also been noticed that often such references are made without explaining the perspective and the issues related to the problems for which the clarifications are required. It is considered necessary to streamline the procedure of making reference to the Department in the interest of expeditious and efficient disposal of such issues.

Therefore, after careful consideration of all the aspects in the matter, the Governor is pleased to order that the following measures shall be adopted henceforth in this respect:

(i) As and when clarification on any issue will be required, the Block Development Officer / Executive Officer, Panchayat Samiti will make a brief resume of the case and refer the matter to the District Panchayats and Rural Development Officer for clarification or guidance.

(ii) On receipt of any reference the District Panchayat and Rural Development Officers shall examine and issue clarification, with the approval of the District Magistrate if necessary, with reference to Acts, rules and existings orders issued by the Government from time to time.

(iii) If they consider it necessary, they shall refer the matter to the Commissioner of Panchayats and Rural Development, West Bengal, subject to the approval of the District Magistrate concerned and with a detailed note on the issues involved in it and views of the district in the matter.

(iv) The Commissioner of Panchayats and Rural Development, West Bengal may communicate directly to the District Authorities his opinion on the issues on which clarifications are sought for. If he considers it necessary to obtain the views of the Department, relating to any policy or interpretation of the Acts and Rules, he may refer the matter to the Department with his specific views.

(v) All references to the Department shall be routed through the Commissioner of Panchayats and Rural Development West Bengal only.

This order takes immediate effect.

Sd/- M. N. Roy
Secretary to the
Government of West Bengal
No. 309/1(377)-PN/O/O-1/04 
Dated: 20th January, 2005

Copy forwarded for information and necessary action to:

1. Commissioner, Panchayats and Rural Development, West Bengal, 11 A, Kiran Sankar Roy Road, Kolkata-700 001;
2. District Magistrate, ___________________________ (All);
3. District Panchayat and rural Development Officer, ________________________ (All)
4. Block Development Officer, ________________________ Block,
   District ___________________________ (All)

S. S. Maity
Joint Secretary
to the Government of West Bengal.
From: The O.S.D. & Ex-officio Dy. Secretary
to the Government of West Bengal.

To: The District Panchayats & Rural Development Officer,
North 24 Parganas, Barasat.

Sub: Seeking Clarification regarding disqualification
of member of Chandipur G.P. under Baduria Block.

The undersigned is directed to refer to his letter no. 582/ DPO XIX(6) 31-1 dt. 16.07.04 on the above
mentioned subject and to state that since Abdul Khalil, an elected member of Chandipur Gram Panchayat
within Baduria Block, did not furnish a declaration to the prescribed authority that he has joined a recognised
political party as referred to in sub-section (1) of section 213A of the West Bengal Act, 1973 as subsequently
amended before the expiry of six months from the date of election, his status of being independent candidate
remains unaltered and he cannot be considered as a member of a recognised political party.

Hence the question of his disqualification from the membership of Chandipur Gram Panchayat under
Section 213A ibid does not arise. Being a member of a Gram Panchayat he may cast his vote in the meeting
and that may be counted as valid.

M. Ray
O.S.D. & Ex-officio Dy. Secretary to
the Government of West Bengal

Copy forwarded for information and necessary action to :-

The Block Development Officer,
Baduria, North 24-Parganas.

M. Ray
O.S.D. & Ex-officio Dy. Secretary to
the Government of West Bengal
ORDER

Whereas the National Disaster Management Authority has prepared a Flood Management guideline;

And whereas the aforesaid Authority has recommended some action plans which are required to be taken to fight against flood events in this State;

And whereas the Government in the Department of Disaster Management has communicated the action plans to this Department for taking suitable steps;

And whereas the Government in this Department considers that the actions are required to be taken;

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor is pleased hereby to direct that -

(i) to fight against flood events in flood prone districts, buildings/structure obstructing existing natural drainage lines shall be removed and unplanned growth resulting in increasing of flood hazards shall be restricted by concerned Gram Panchayat;

(ii) construction of new building in the flood prone areas, shall be preferably double and multiple storied and in case of single storied buildings, a stairway shall be provided to the roof so that temporary shelter can be taken there at the time of flood. While approving building plan. Gram Panchayat should try to promote the same to the extent possible.

By order of the Governor,

Sd/- M.N.Roy
Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the :-

2. District Magistrate,.................................(all)
3. District Panchayats and Rural Development Officer, .........................................................(all)
4. Sub Divisional Officer,.................................(all)
5. Block Development Officer,.................................(all)

Concerned Gram Panchayats may be intimated from his end.

Joint Secretary to the
Government of West Bengal
ORDER

Whereas the Tea gardens and Forest villages were brought within the operational jurisdiction of the Panchayats in 1998 vide the order Nos. 207/PN/0/I dated 21st January, 1999 and 1572/PN/0/1 dated 18th April, 2000 issued by this Department;

And whereas the Tea Industry in the State is passing through a critical phase due to various reasons having an adverse impact on the economy of tea growing areas and the work force related thereto;

And whereas a committee had been constituted under the Chairmanship of the Principal Secretary, Commerce and Industries Department vide that Department’s order No. 127-CI/0/T Ind/002/02T (pt.) dated 26th August, 2003 to consider the issues involved and recommend specific measures for taking remedial actions on the part of the State Government and other agencies involved in the trade;

And whereas a report of the said committee on the Tea Industry in West Bengal has been submitted to the State Government on 15.01.04;

And whereas the committee interalia has suggested some measures to be taken by the Panchayat bodies to tide over the crisis;

Now, therefore, the Governor has been pleased, in relaxation to the conditions imposed earlier vide this Department’s orders, as aforesaid, for utilizing employment generation programme fund in the Tea gardens and Forest villages to direct that certain schemes viz. construction and maintenance of roads and drainage under Sampoorna Gramin Rozgar Yojana, construction and renovation of low cost housing under Indira Awas Yojana and Pradhan Mantri Gramin Yojana (Gramin Awas), water supply schemes, initiating livelihood activities for non-workers living in the gardens under Swarna Jayanti Gramin Swarojgar Yojana and facilitating primary education through Sishu Siksha Karmusuchi shall be implemented in the Tea gardens and Forest villages by the Panchayat bodies.

Implementation of these schemes by the Panchayats should be regarded as augmentation of the steps taken by the management of Tea gardens and Forest villages and not as replacement of such steps. The Panchayat bodies should focus on those schemes which add to community assets and which provide employment to the non-garden employees residing in the Tea gardens.

By order of the Governor

Sd/- M. N.Roy
Secretary to the Government of
West Bengal
Copy forwarded for information and necessary action to the:-

1. Principal Secretary to the Government of West Bengal, Commerce and Industries Department. Writers’ Buildings. Kolkata - 700001.

2. Director of Panchayats and Rural Development, West Bengal, 11 A, Kiran Shankar Roy Road, Kolkata - 700001.

3. District Magistrate of Darjeeling / Jalpaiguri / Coochbehar / Uttar Dinajpur

4. District Panchayat and Rural Development Officer of Darjeeling / Jalpaiguri / Coochbehar / Uttar Dinajpur


6. Private Secretary to the Minister-in-charge, Panchayats and Rural Development Department.

7. Private Secretary to the Minister-of-State, Panchayats and Rural Development-Department.

8. Sri T.K. Majumdar, Joint Secretary. Panchayats and Rural Development Department.


10. Sri P.N. Bose, Joint Secretary, Panchayats and Rural Development Department.

Joint Secretary to the Government of West Bengal.
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামীণ বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০ ০০১

নং : ৪৭০১-পিএন/০/১/৩ সি-৪/৬ (অংশ-৩)               তারিখঃ ২২শে ডিসেম্বর, ২০০৩

প্রকার : যুথ-সচিব,
পশ্চিমবঙ্গ সরকার

প্রতি : জেলা পঞ্চায়েত ও গ্রামীণ আধিকারিক,
বর্ধমান

বিষয় : গ্রাম-সংসদের বিশেষ সভা আহুতি করে পঞ্চায়েতের সাধারণ নির্বাচন পর্ববর্তী নবগঠিত গ্রাম-পঞ্চায়েতের কর্তৃক পূর্ববর্তী গ্রাম-পঞ্চায়েতের পরিকল্পনা বা সিদ্ধান্ত বদল।

প্রদানের তারি সংখ্যা : ২৫৭৭ / প্যান, তারিখ - ৩১.১০.২০০৩।

আদেশমূলক উপরুক্ত বিষয়ে তাঁর জিজ্ঞাসার স্পষ্টকরণ করার লক্ষ্যে নিম্নলিখিত উত্তরগুলি পর্যায়ক্রমে প্রদত্ত হল।

১) "পঞ্চায়েতের কল্যাণ করার উদ্দেশ্যে কার্যকারিতা পরিকল্পনায় উদ্বোধিত হয়েছে। গ্রাম-সংসদের যাজ্ঞবলকান্ত ও প্রাচীন সাহিত্য অন্তর্ভুক্ত করা হয়েছে, ১৯৭৩ সালের ১৬ জুলাই উদ্বোধিত হয়েছে। এর পরিকল্পনা করা হয়েছে যার মাধ্যমে গ্রাম-সংসদের কর্তৃক সমুদ্র ও বাণিজ্য সম্পর্কে প্রশ্ন ও দাবী গ্রাম-সংসদের প্রতিক্রিয়া হয়েছে। এর মাধ্যমে গ্রাম-সংসদের কর্তৃক সমুদ্র ও বাণিজ্য সম্পর্কে প্রশ্ন ও দাবী গ্রাম-সংসদের প্রতিক্রিয়া হয়েছে। এর মাধ্যমে গ্রাম-সংসদের কর্তৃক সমুদ্র ও বাণিজ্য সম্পর্কে প্রশ্ন ও দাবী গ্রাম-সংসদের প্রতিক্রিয়া হয়েছে। এর মাধ্যমে গ্রাম-সংসদের কর্তৃক সমুদ্র ও বাণিজ্য সম্পর্কে প্রশ্ন ও দাবী গ্রাম-সংসদের প্রতিক্রিয়া হয়েছে। এর মাধ্যমে গ্রাম-সংসদের কর্তৃক সমুদ্র ও বাণিজ্য সম্পর্কে প্রশ্ন ও দাবী গ্রাম-সংসদের প্রতিক্রিয়া হয়েছে।

২) পূর্ববর্তী গ্রাম-পঞ্চায়েতের নিদর্শনবিদ্যা বই প্রকাশ এবং উপভাষার অধ্যাদিক সংগ্রাহণ যে সময় সিদ্ধান্ত পূর্ববর্তী গ্রাম-সংসদের সুপারিশের ভিত্তিতে গ্রাম-পঞ্চায়েতের কর্তৃক গৃহীত হয়েছে, গ্রাম-সংসদের কোন বিশেষ যোগ আহুতি করে ঐ সিদ্ধান্তসমূহের রব করা যাবে না। যদি পূর্ববর্তী গ্রাম পঞ্চায়েতের গৃহীত সিদ্ধান্ত অনুযায়ী কোন প্রকল্পের রুপায়ণ ঘোষ করে যাতে সেভাবে গ্রাম-সংসদের কোন বিশেষ যোগ আহুতি করে ঐ সিদ্ধান্তসমূহের রব করা যাবে না। উপরাও দুটি কেন্দ্র ছাড়া অন্য কোন বিষয়ে পূর্ববর্তী গ্রাম-পঞ্চায়েতের কোন সিদ্ধান্তের পরিবর্তন নবগঠিত গ্রাম পঞ্চায়েতে করতে পারে যদি ঐ পরিবর্তনের উপযুক্ত কারণ থাকে এবং তা যথাযথতায় নিষ্পত্তি করা যায়।

৩) গ্রাম-সভার বিশেষ যোগ আহুতি করার কোন ব্যবস্থা পঞ্চায়েতে আইনে নেই।

রা/১-
যুথ-সচিব
পশ্চিমবঙ্গ সরকার

নং : ৪৭০১/১(১৭) পিএন./০/১/৩ সি-৪/৬ (অংশ-৩)               তারিখঃ ২২শে ডিসেম্বর, ২০০৩

অবগতি এবং প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রতিলিপি প্রদত্ত হল:-

১-১৭) জেলা পঞ্চায়েত ও গ্রামীণ আধিকারিক,

.................................................................................................................. (বর্ধমান নায়ক)

রা/১-
যুথ-সচিব
পশ্চিমবঙ্গ সরকার

324
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোন্নয়ন বিভাগ

নং ৪৩৮৭-পিএন/৩/১/৩ সি-৪/৯৬ (অংশ-১)

নির্দেশনামাঃ

সংশোধিত পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (১৯৭৩ সালের পশ্চিমবঙ্গ আইন নং ৪১)-এর ২১২ ধারায় প্রাপ্ত ক্ষমতাবলে রাজ্যপ্রশাসনিক সংক্রান্ত গ্রাম ও গ্রামবাসী ক্রমাগত নির্দেশনামার প্রচার করছেন —

পূর্ববর্তী পশ্চায়েত আইনের ১৬২ ধারার বিধান অনুসরণ করে এবং প্রচলিত আইন বা নিয়মের সংশোধনের পর নতুন পরিচালনা-সাপেক্ষে প্রতীক গ্রামসংসদ সভায় মোট সদস্য-সংখ্যার অন্তর্ভুক্ত এক দশমাংশ সদস্য উপস্থিত থাকলে কোরাম গঠিত হবে। কোরাম না হলে এই সভা মূলতুরী বলে গণ্য করতে হবে। যেদিন ঐ সভা ধার্য হয়েছিল তার পরে সম্মত দিনে একই স্থানে ও একই সময়ে মূলতুরী সভা অনুষ্ঠিত করতে হবে। মূলতুরী সভার কোরামের জন্য মোট সদস্য-সংখ্যার অন্তর্ভুক্ত ৫% (পাঁচ শতাংশ) সদস্যের উপস্থিতি আবশ্যক।

(মানবেন্দ্র নাথ রায়)

চিহ্নিত

নং : ৪৩৮৭/১(৬০০)পিএন/৩/১/৩সি - ৪/৯৬ (অংশ-১)

তারিখ : ২৪শে নভেম্বর, ২০০৩

অনুলিপি জাতার্থে এবং প্রয়োজনীয় ব্যবস্থাপনার জন্য পাঠানো হল :-

১) কমিশনার,.......................................................... ডিভিশন।

২) সচিবপতি, .......................................................... জেলা পরিষদ।

৩) জেলা শাসক, ........................................................ |

৪) অতিরিক্ত নির্বাহী আধিকারিক, .................................................. জেলা পরিষদ।

৫) জেলা পশ্চায়েত ও গ্রামোন্নয়ন আধিকারিক, ........................................................ |

৬) মহকুমা শাসক, .......................................................... মহকুমা।

৭) পুলিশ উপায়ন আধিকারিক, .................................................. পুলিশ। প্রাঙ্গণ পশ্চায়েত প্রধানের

অবিশিষ্ট বিষয়টি অবগত করানোর জন্য অনুরোধ জানানো হচ্ছে।

৮) আধিকারিক, পশ্চা�েত ও গ্রামোন্নয়ন আধিকারি, পশ্চিমবঙ্গ।

৯) আধিকারিক, রাজ পশ্চায়েত ও গ্রামোন্নয়ন সংস্থা, কল্যাণী, নদিয়া

১০) যুগ্ম-সচিব পশ্চায়েত ও গ্রামোন্নয়ন বিভাগ (গ্রামোন্নয়ন শাখা)

যুগ্ম-সচিব

পশ্চিমবঙ্গ সরকার

৩২৫
Government of West Bengal  
Department of Panchayats & Rural Development  
Panchayat Wing  
Jessop Building  
63, Netaji Subhas Road, Kolkata - 700 001

No. 3680/PN/O/I/1A-5/2001  
Dated : 16.10.2003

From : S.S. Maity,  
   Joint Secretary to the Govt. of West Bengal.

To : The Additional District Magistrate, Jalpaiguri.

Sub : Legal actions against Prodhan, Upa-Prodhan and Gram Panchayat Members holding office in the earlier term.

Ref. : His No. 1573/1/(3)DPJ/P dated 24.7.03

The undersigned is directed to state that since the ex-Prodhan end Upo-Prodhan and the other members holding office for the last term had been acting or purporting to act in pursuance of the discharge of their duties or in the exercise of their powers under the Panchayat Act or under the Rules or bye-laws framed thereunder, they shall be deemed to be public servants within the meaning and concept of section 21 of the Indian Penal Code in terms of section 199 of the West Bengal Panchayat Act. They may be prosecuted in the Court of law for any financial irregularity committed by them. For this purpose show cause notice may be served upon them and if it is found that they are involved in the criminal liability, F.I.R. may be lodged against them under Prevention of Corruption Act, 1988.

S.S. Maity  
Joint Secretary to the  
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোদয়ন বিভাগ

১১এ, বিভাগ শাখার রায় রোড, কলকাতা-১

ং : ১৬৪৩(১৭)/পি.এন./ও/সেল-১/১১-২/২০০১

তারিখ : ১১.০৪.২০০১

প্রেকর : উপ-সচিব, পশ্চিমবঙ্গ সরকার

প্রতি : জেলা শাসক, .......................................................... জেলা।

বিষয় : গ্রাম পঞ্চায়েতের নিয়ন্ত্রণাধিকারী রাজ্য তথা তার অন্তর্ভুক্ত জমিতে গ্রাম পঞ্চায়েত কর্তৃক বৃক্ষরোপণ ও বৃক্ষগুলির মালিকানা।

মহাশয়,

আদেশনুসারে উপরিবিষ্ট বিষয়ের প্রতি আপনার দৃষ্টি আকর্ষণ করে আপনাকে অবহিত করি যে, পশ্চিমবঙ্গ পঞ্চায়েত অধিদপ্তরের ৪২ নং ধারা অনুসারে যে সব রাজ্য, জলাশয়গুলো, পুকুরের ইতিহাস গ্রাম পঞ্চায়েতের উপর নাট্য ইত্যাদি তাদের নিয়ন্ত্রণ ও রক্ষণাবেক্ষণ আছে, সেইসব রাজ্য, জলাশয়গুলো ইত্যাদির পাশে যা তার অন্তর্ভুক্ত জমিতে সে সব গাছ ভালভাবে উৎপাদন করে যা বিভিন্ন উদ্যোক্তরিক প্রকারের মাধ্যমে গ্রাম পঞ্চায়েত কর্তৃক রোপিত ও বিভিন্ন হবে, সেইসব গাছগুলি কোন কারণে ভূপ্রাপ্ত হলো যা সেগুলি কর্তার যথাযথ হয়, তার কারণেও আন্তর্বাহিনী তথা এই গাছগুলি থেকে যে সেগুলিতে উপস্থত ভোগ করার সমস্ত প্রয়োজন গ্রাম পঞ্চায়েতের আছে। এই প্রক্রিয়ে সংগঠিত অর্থ গ্রাম পঞ্চায়েতের তহবিলে জমা পড়বে ও গ্রাম পঞ্চায়েতের নিজস্ব তহবিল হিসাবে পরিসংখ্যান হবে। ঐ সকল জমিগুলো দীর্ঘমেয়ালী কোন কাঠে ব্যবহার করা যাবে না।

উল্লেখ করা যেতে পারে যে যেহেতু এই রাজ্যের সমস্ত জমির মূল মালিকানা রাজ্য সরকারের পক্ষে ভূমি ও ভূমি সংস্থার বিভাগের এবং গ্রাম পঞ্চায়েতের উপরিত্যক্ত জমিগুলির নিয়ন্ত্রণ, রক্ষণাবেক্ষণ ও উপস্থত ভোগ করার অধিকার পেয়েছেন, গ্রাম পঞ্চায়েতের উক্ত জমিগুলির প্রকৃতি পরিবর্তন করাতে পারবে না বা দীর্ঘমেয়াদি কোন কাঠে ব্যবহার করতে পারবেন না। অর্থাৎ ঐ সকল জমি বা রাজ্যগুলির উপর গ্রাম পঞ্চায়েতের ভোগ স্বত্ব থাকবে, কিন্তু চিরকালের জন্য মালিকানা বর্তমান না।

সংক্ষিপ্ত বিষয়ে ভূমি ও ভূমি সংস্থার দপ্তর কর্তৃক প্রচারিত নথির নং ২২০১-/এস/৩৮১/২০০০-/এস তার তারিখ ২৯.৩.২০০১ -এর একটি প্রতিলিপি তাত্ক্ষণিক সূত্র হিসাবে এই সংস্থা সমূহ প্রচারিত হল।

আপনার বিশ্বাস

দীর্ঘ চক্রবর্তী

উপ-সচিব।

ং : ১৬৪৩/১(৪০০)পি.এন./ও/সেল-১/১১-২/২০০১

তারিখ : ১১.০৪.২০০১

অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য সংক্ষিপ্ত আদেশনামা সমূহ প্রেরিত হল :-

১) অতিরিক্ত নির্বাহী আধিকারিক,.............................................................. জেলা পরিষদ।

মহকুমা পরিষদ।

নং : ১৬৪৩/৩(১৭)/পি.এন./ও/সেল-১/১১-২/২০০১
From: The Joint Secretary to the Government of West Bengal.

To: The District Panchayats & Rural Development Officer, Murshidabad.

Sub: Suspension of Prodhan of Kapasdanga G.P. under Beldanga-I Block.

The undersigned is directed to refer to his memo No. 1273/EN/Pan/11-34/A dated 27-07-2001 on the above subject and to say that since prescribed authority (the S.D.O.) has very clearly, by his order passed on 19-06-2001, put the person concerned under suspension from the office of the Prodhan only (and not from membership), he should be allowed to function as member until unless fro any reason whatsoever, his membership is also out under suspension, on any future occasion. For the present, notice formattings should be served on him and he may attened and take part in the proceedings of the meetings as a member.

2. Incidentally, all funds of the G.P. are withdrawn under joint signature and presumably, the Upa-Pradhan is the joint signatory. His/her role in the matters, many of which are of serious nature, may also be enquired into and appropriate steps may be considered.

D. Chakraborty
Jt. Secy. to the Govt. of W. B.

Copy forwarded for information to: -

1) The District Panchayat & Rural Development Officer,

........................................................................................................ (all except Murshidabad)

2) The Director of Panchayats & Rural Development, W. Bengal,

3) The Director, SIPRD, Kalyani,

D. Chakraborty
Jt. Secy. to the Govt. of W. B.
From: P Ray
Principal Secretary to the Government of West Bengal

To: The Director of Panchayats & Rural Development West Bengal

Sub: Enhancement of fixed monthly allowance for Collecting Sarkars of Gram Panchayats

Sir,

With reference to this Department No 2163/111/Panch/ ID-1/86 (Part-II) dated 18.08.94, I am directed by the order of the Governor to state that the Governor, after careful consideration, is pleased hereby to enhance the rate of fixed monthly allowance for each of the Collecting Sarkars engaged on commission basis by various Gram Panchayats in this State in terms of rule 33 of the West Bengal Panchayat (Gram Panchayat Miscellaneous Accounts and Audit) Rules, 1990 from the existing amount of Rs 80/- (Rupees eighty only) per month to Rs 200/- (Rupees two hundred only) per month with effect from 1st October, 2000.

2. The aforesaid, allowance shall be paid by the Gram Panchayat concerned out of its fund and an equivalent amount shall be paid to the Gram Panchayat Fund as grant-in-aid out of the State Budget,

3. The Governor is also pleased to direct further that such fixed monthly allowance shall be admissible to a Collecting Sarkar if the total assessment of taxes of the related Gram Panchayat for a given year is Rs 6000/- (Rupees six thousand only) or above and the aforesaid, monthly allowance shall be admissible for more than one Collecting Sarkar, if the total annual assessment of the corresponding Gram Panchayat adequately justifies on various grounds such engagement. In the event of annual assessment exceeding Rs 50000/- (Rupees fifty thousand only), engagement of more than one Collecting Sarkar shall become justified.

4. The expenditure in this respect is debitable to the head of account- “2515-Other Rural Development Programmes (Panchayati Raj)-00-101-Panchayati Raj-NP-Non Plan-V-008-Coniributions towards allowance of Sarkars under Gram Panchayats [PN]-32- Contribution”.

5. The fund already allotted from the above head of account may be utilised for meeting the additional demand effective from 01.10.2000. Provision of further fund is being made and allotment will follow in due course.

6. This order issues with the concurrence of the Finance Department vide FA, Panchayat and RD UO No 166 dated 28.11.00.

7. The Principal Accountant General (A&E), West Bengal is being informed.

Yours faithfully

Sd/- P Ray
Principal Secretary to the Government of West Bengal
Copy forwarded for information and necessary actions to the

01. Principal Accountant General (A&E), Treasury Buildings, Calcutta-700001;

02. Accountant General (Audit)-I, West Bengal, 4 Maharja Troilokyanath Sarani, Calcutta-700001;

03. Accountant General (Audit)-II, West Bengal, 18, Rabindra Sarani, Calcutta-700001;

04. Finance (Budget) Department of this Government;


06. Director of Treasuries & Accounts, Stephen House, BBD Bag, Calcutta-700001;

07. Cell-III/V, Guard File of Cell-II Audit & Verification Cell of this Department;

08. Examiner of Local Accounts, 4, Maharja Troilokyanath Sarani, Calcutta-700001;

09. District Magistrate, (all);

10. Additional Executive Officer, Zilla/Mahukuma Parishad (all);

11. Principal Secretary, Darjeeling Gorkha Hill Council;

12. District Panchayat and Rural Development Officer, (all). He is requested to please arrange to colled sufficient copies of this order for the district and send the same to the addressees at serial numbers 10, 13, 14 and 15 of the district:

13. Sub-Divisional Officer, (all);

14. Block Development Officer, (all). He is requested to kindly inform all Pradhans of his Block and also the Panchayat Samiti.

[Imp GOs-00]

OSD & Ex-officio Deputy Secretary to the Government of West Bengal
From : D. Chakraborty
Dy. Secy. to the Government of West Bengal

To : The District Magistrate, Murshidabad, Berhampore.

Sub : Clarification on section 12 & 16(1) of the West Bengal Panchayat Act.

Sir,

I am directed to refer to your no. 3137/Pan/I-7/ dt. 13.9.00 on the above matter and to state in clarification of the points raised as follows :-

1. The statutory period of 15 (fifteen) days or 35 (thirty five) days (in case of holding requisitioned meeting on notice issued by the requisitionist members) shall be counted from the date of receipt of the notice by the Pradhan. The provision is not relaxable even if there is an occasion that any particular Pradhan has tried to evade receipt of the notice. Since, however, receipt by the Pradhan himself also includes receipt by the office of the Pradhan (i.e. G.P. Office), requisitionist members are free to send one copy of the notice to the Pradhan at the address of the Gram Panchayat and another to him by name. Any of the letter served may be treated as valid service. Besides, if the letter is served by registered post and the postal authority returns the letter with this remark ‘refused’, it will be treated as service on the date when the remark is recorded.

2. The period of 35 days will be counted from the date of service of first notice of the requisitionist members to the Pradhan, for the purpose of actually holding the meeting.

3. If the notice of the requisitionist members – (1) requiring the Pradhan to hold the meeting and (2) convening the meeting to be held within 35 days — is found to be bad in law and hence void, the meeting has been convened unlawfully and so, in legal concept, no meeting has been convened. In such event, the requisitionist members are at liberty to start the process de novo by requiring the Pradhan to hold such meeting. Third proviso of section 12 ibid is not attracted in this situation.

This situation may be clearly distinguished from the start on when the notice was served lawfully and properly but in response, no member turned up to attend the meeting or there was attendance falling short of quorum or the meeting did not accept by majority of the existing (as distinguished from attending) member, the proposal of the requisitionist members. In all aforesaid —— 3rd proviso or section 12 ibid will be operative and the embargo for the stipulated period shall apply.
4. Upa-Pradhan in office may contest as candidate for the office of the Pradhan without tendering his resignation from the post of Upa-Pradhan. If elected, he/she will have to relinquish his charge of Upa-Pradhan and then take over as Pradhan.

5. When the Pradhan is removed and the office of the Upa-Pradhan vacant, a member may be appointed as Pradhan under sub-section (6) of section 9 ibid. The removed Pradhan shall mean while hold charge but shall not act as Pradhan.

Yours faithfully,

(D. Chakraborty)
Dy. Secy. to the Govt. of West Bengal.


Copy forwarded for information to the :-

1. District Magistrate, ____________________________________ District, (All except Murshidabad).
2. Director of Panchayats & Rural Development, West Bengal.
3. Director, state Institute Panchayats & Rural Development, Kolyani, Nadia.

(D. Chakraborty)
Dy. Secy. to the Govt. of West Bengal.
MEMORANDUM

This Department memorandum No. 207/PN/O/I dated 21st January, 1999 and No.1572/PN/O/I dated 12th April 2000 are applicable to status and function of the Panchayats in the tea garden areas and forest villages.

Cinchona Plantation areas were also included in the Gram Panchayat at the time of Panchayat elections in the hill areas of the district of Darjeeling on 21st May, 2000.

In view of the aforesaid position, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 as subsequenty amended, is pleased hereby to direct that the aforementioned memoranda are made applicable to the Cinchona Plantation areas in the Gram Panchayats concerned in the same manner and extent as they are applicable to the tea garden areas.

By order of the Governor,

Sd/-
(P. Ray)
Principal Secretary to the Govt. of West Bengal.

Copy forwarded for information and necessary action to the :-
1. Land and Land Reforms Dept. of this Govt.
2. Commerce and Industries Department of this Govt.
3. Commissioner, Jalpaiguri.
4. Sabhadhipati, Siliguri Mahakuma Parishad.
5. District Magistrate, Darjeeling.
6. Executive officer, Siliguri Mahakuma Parishad.
7. Director, Cinchona Plantation.
8. District Land & Land Reforms Officer, Darjeeling.
9. D.P.R.D.O, Darjeeling

(D. Chakraborty)
Dy. Secy. to the Govt. of West Bengal.
From: Dy. Secy. to the Govt. of West Bengal.

To: The District Panchayat & R.D. Officer, Darjeeling.

The undersigned is directed to refer to his fax message No. 488/Panch received on 14.8.00 and to clarify the position in the following paragraphs.

1. In terms of sub-section (3) read with sub-section (6) of section 213A of the West Bengal Panchayat Act, 1973 as subsequently amended, the member and the political parties concerned should have informed the prescribed authority (B.D.O) of the position or the change of position from time to time. But if the position or the change of position is established by irrebuttable evidence, the latest position will be acceptable.

2. In the particular case cited, the member elected as independent candidate joined Indian National Congress within 6 months satisfying the requirement of clause(c) of sub-section (7) of section 213A ibid. Therefore, his joining INC is legally valid and he became the member of that party. Thereafter, he has joined the CPI(M) as he informed the officer-in-Charge of the police station. This may be interpreted to mean that he has voluntarily given up his membership of Indian National Congress. In such case, he is liable to be proceeded against in terms of sub-section(1) read with sub-section (7) of section 213A ibid.

3. The prescribed authority may take action only after either the member or the political party informs the prescribed authority of the position at different times in terms of sub-section (4) of section 213A ibid read with the West Bengal Panchayat (Members’ Disqualification) Rules, 1994 published under notification No. 1893/ I/Panch/1A-16/93/Pt-IV dated 21.7.1994. Until any order is passed by the prescribed authority under subsection (II) of section 213A ibid, the member is at liberty to participate and cast his vote on any question coming up before the Gram Panchayat in a meeting.

(D. Chakraborty)

Dy. Secy. to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোম্যান দপ্তর
১১এ, করিং শংকর রায় রোড, কলকাতা-১

নঃ : ১৩৪০/পি.এন/চেল০-১৫১-১০/৮৮ (অংশ-২)  তারিখ : ১৭.০৪.২০০০

প্রকাশক : উপ-চারিত, পশ্চিমবঙ্গ সরকার

প্রতি : অধিকার

পশ্চায়েত ও গ্রামোম্যান, পশ্চিমবঙ্গ,
পশ্চায়েত ভবন,  
১১এ, করিং শংকর রায় রোড, কলকাতা-৭০০ ০০১।

বিষয় : বিকি হাকলা গ্রাম পশ্চায়েতের কর্মসম্পাদন বিষয়ক পরিস্থিতি।

প্রস্তা : অপারার ম্যার্ক নঃ ৮৬১/৫/দিনি/৪সি-১৬/৩৬, তারিখ ৪৩.২০০০

মহাশয়,

আদেশানুসারে অপারাকে জানাই যে বিকি হাকলা গ্রাম পশ্চায়েত কর্তৃক প্রধানকে বিভিন্ন ক্ষমতা ও দায়িত্ব হস্তান্তর করার বিষয়ে যে আচলনাবস্থার সৃষ্টি হয়েছে তার থেকে মনে হয় আইনের বিধানগুলি সম্বন্ধে কোন কোন মহলে কিছু ভুল বোঝাবুলির ঘটনা ঘটেছে। সংঘটিত বিষয়ে আইনের বিধানগুলি সম্বন্ধে সুপ্রস্ত আলোচনা হওয়া প্রয়োজন আছে মনে করে নীচে এই বিষয়ে আলোচনা করা হল।

১। (ক) গ্রাম পশ্চায়েতের ক্ষমতা, অধিকার ও কর্ত্তব্য সম্পন্নী বিধানগুলি আইনের যে ধারাগুলিতে বিধৃত আছে তা হল ১৬, ১৬ক, ১৬থ, ১৭, ১৭ক, ১৮ থেকে ১২, ২২ থেকে ২৭, ২৩ থেকে ২২, ২২ থেকে ৩২, ৩২ক, ৩২, ৩২৫, ৪১, ৪৫ এর উপধারা (১) থেকে (৪), ৪৬ থেকে ৫০ (৪৭ সহ) ধারা।

(খ) উল্লিখিত ধারাগুলির মধ্যে কয়েকটির বিষয়ে নিম্নলিখিত প্রকৃতির কথা আছে যার মধ্যে গ্রাম পশ্চায়েত বা প্রধান বা আর কেউ কি করান তা বিশেষজ্ঞাবে বলা আছে। যেহেতু ১৭ ধারা (সত্য সংক্রান্ত), ৪৮ ও ৪৯ ধারা (ব্যয় সংক্রান্ত) বা ৫০ ধারা (হিসাব সংস্থান সংক্রান্ত)। এই ধারাগুলি সম্পর্কে কায়ফিনথীর করতে মতভেদের মতো কোন অর্থনীতি নেই।

(গ) অন্য কয়েকটি ধারার সম্পর্কে অর্থক ক্ষমতা প্রযোজন যোগাযোগ আছে। যেহেতু ২৪, ৪৬ ই ৪৮ ধারা। অন্য অনেকগুলি ধারার অর্থমূলক উপাদান (ক) তে উল্লেখ করা আছে যেওয়ার সত্য ধারার তথাকথিত অর্থনীতি ক্ষমতা।

২। আইনের ৩৪ ধারা এবং ৪৫ ধারার (৫) উপধারার গ্রাম পশ্চায়েতের প্রধানকে কয়েকটি ক্ষমতা, তার মধ্যে অর্থক ক্ষমতা আছে, নেওয়া আছে। এই ক্ষমতা আইনেই সুপ্রস্তুতভাবে নেওয়া আছে এবং তা গ্রাম পশ্চায়েতের সিদ্ধান্ত নির্ধার নয়। আইন অনুসারী প্রধান অক্ষের কোন ব্যাপার আনুমানিক করা ভুলোচনা সহ করতে পারেন। তিনি চেক ব্যাছক করে (অবশ্যই স্থল স্বাক্ষর করেন) নায়রের জন্য টাকা ভুলতে পারেন। অন্যান্য কিছু হবে যে সিদ্ধান্ত গ্রাম পশ্চায়েতের।

৩। (ক) গ্রাম পশ্চায়েতকে যে ক্ষমতাগুলি সংশ্লিষ্ট ধারার বলে নেওয়া আছে, সেগুলি গ্রাম পশ্চায়েতের প্রধানকে হস্তান্তর করে দেওয়ার আইনিক প্রয়োজন নেই, ব্যয় ভারবহুলতেই নেই। সেগুলি সম্পর্কে গ্রাম পশ্চায়েত সম্বন্ধে আলোচনা করে সিদ্ধান্ত নেবেন। তাতে কোন ক্ষতি নেই বরং সেই প্রস্ততিই বাঁধনী। যদিও এই ব্যবস্থায় অনেকসময় কাজে কিছু দেরী হতে পারে। আইন প্রণেতারা মনে হয় সেইরকমই মনে করছেন, তা নাহলে তারা ক্ষমতাগুলি সরাসরি প্রধানকেই অপর্নাথ করতেন।

৩৩৫
৫। সর্বনিক পর্যালোচনা করে দেখা যাচ্ছে যে গ্রাম পঞ্চায়েতের তরফ থেকে প্রধানকে গ্রাম পঞ্চায়েতের এক বা একাধিক ক্ষমতা প্রতিযোগিতা করা প্রয়োজনীয় তো নয়ই বাঙলারিয়াও নয়। গ্রাম পঞ্চায়েত তার ক্ষমতা ও দায়িত্ব তার কাছেই রাখুন এবং যখন যে রকম প্রয়োজন ব্যবহার করেন এটা আইন প্রণেতাও চেয়েছেন। প্রধান মহাশয়ও তার ক্ষমতার পরিস্মৃতি মধ্যেই কাজ পরিচালনা করে পারেন এবং যখন যে রকম দরকার গ্রাম পঞ্চায়েতের কাছ থেকে অনুমোদন বা সিদ্ধান্ত নিতে পারেন। এইভাবে কাজ পরিচালনা হলে গ্রাম পঞ্চায়েতের কাজ সুরক্ষিত থাকে না।

বিষয়টি জেলা পঞ্চায়েত ও গ্রামোনয়ন আধিকারিক, হাওড়ার মাধ্যমে সংশ্লিষ্ট গ্রাম পঞ্চায়েতে এবং অন্য কোন গ্রাম পঞ্চায়েতে এই ধরনের পরিস্থিতির উত্তর ঘটলে সেখানে জানাতে অনুরোধ করা হল।

আপনার বিশ্বাস,

স্বাভি-

উপসচিব

নং: ১৬৪০/১(২১)/পি.এন/৩/সেল-১/১৫-১০/৮৮ (অংশ-২)

তারিখ: ১৭.৪.২০০০

দিল্লিপ চক্রবর্তী

উপসচিব
MEMORANDUM

At the time of Fifth panchayat General Elections held in 1998, areas under the Tea gardens and Forest Villages within different districts of this State, were brought within the operational jurisdiction of the West Bengal panchayat Act, 1978 as subsequently amended (hereinafter referred to as the Act). Consequently, elections were held from such Tea Garden and Forest Village areas to 3-tier panchayats and at present such areas together with other rayati land areas in most cases, constitute various units of different tiers of panchayat i.e. Gram panchayat, panchayat samiti and zilla parishad.

Various measures for infrastructural development in such areas recently included in the panchayats as also a number of welfare measures for the inhabitants of such area are being provided exclusively by the Lessee of the land and/or Tea Garden Management (hereinafter referred to as the Management) in Tea Garden areas and by the Forest Department of this State and as its behest by the Forest Directorate and/or the West Bengal Forest Development Corporation (hereinafter referred to as the Department) in forest villages. In terms of the provisions under plantation Labour Act, 1951 (Act 69 of 1951) and rules thereunder in force the Management is obliged to take appropriate measures in the field of health, sanitation, education and different social welfare measures in the tea garden. The Department on the other hand is maintaining communication facilities and implementing other infrastructural development programmes in the forest village. It is also observed that in such areas, the entire land is leased out to the Management of the tea gardens and is under control of the latter; similarly the entire set of forest lands within which the forest villages located, are under the ownership of the Department. Consequently, within the Tea Gardens and Forest Villages, there is no land available for use of the general public where jurisdiction and authority of the panchayats statutorily extends.

In view of the aforesaid special features obtained in the tea garden and forest village areas, it is considered necessary to clearly define the powers, functions and duties of the panchayats, specially the Gram Panchayats, in relation to the powers, functions and duties of the Management and the Department. After careful consideration, the state Government is of the view that the amendment of the relevant rules and other provisions of law as be necessary, powers, functions and duties of the Panchayats and other units of administration operating in such areas need be defined by an order issued in this behalf.

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 as subsequently amended, the Governor is pleased hereby to issue directions as follows :-

(1) In tea garden areas, the Management concerned shall continue to remain responsible for the facilities and benefits now being provided as also required to be provided in future, to the workers of the tea gardens and the people inhabiting the tea garden area in terms of the provisions under the Plantation Labour Act, 1951 (69 of 1951), any rule made thereunder and any other provision of law for the time being in force. The Gram panchayat or any other panchayat shall not interfere in any manner, by any act of commission or omission, in valid performance of the aforesaid functions of the Management. Without prejudice to the generality of the aforesaid provisions, the facility and benefits at present made available by the Management as enumerated hereunder shall continue uninterrupted without any interference from any panchayat body :
(a) Ration facility: The Management is providing ration at subsided rate to garden workers and their dependants. The facility shall continue.

(b) Medical facility: The Management provides free medical facility to the workers and their dependants including non-worker adult family-members. Free ambulance service is also provided on occasions. Such facilities shall continue to exist.

(c) The Management provides free house-hold requirements of fuel to the garden workers in commensurate with their working status. The arrangement shall continue.

(d) Under a statutory provision, the Management provides safe drinking water to the workers and their families by sinking deep tube-wells, big bore tube-wells or pucca wells as may be appropriate. Bathing enclosures for woman are also provided by the management. Such facilities will continue in the same manner as necessary.

(e) The Management provides electricity to the labour quarters. Installation charge, internal wiring and maintenance charges are borne by the Management while the workers pay for consumption at the lower applicable to the rural areas. The Management also provides street lighting in the labour lines and other places at their cost. The Management will continue to extend such facilities.

(f) Under statutory provision, the Management provides housing accommodation in pucca quarters to the workers and their families. The provision shall remain in force.

(g) Roads, streets and other communication links within a garden area, are the responsibilities of the Management for their construction, repair, drainage facility and maintenance. The arrangement will continue to exist.

(h) The Management provides certain recreational facilities such as club room, play ground etc. for use of the employees. The facilities shall be extended in similar manner.

(i) The Management prior to imposition of rural cess, was required to provide education to the children of the workers by setting up a primary school for every 25 children or more. The arrangement now existing shall continue. The Management also provides certain other facilities such as free transport for school-going children, provision of fund for construction of school/college building and for equipments in these institutions. The facilities shall be provided in the same manner.

(j) Additional workers who are usually employed for six to eight months in a year are usually extended the benefits and facilities stated in the foregoing paragraphs. The system at present in vogue, shall continue without any curtailment.

(2) (i) With respect to forest village, the Department shall continue to extend such communication, drainage and other facilities to the inhabitants of the forest villages as are being extended now or as a logical consequence, shall be extended later. The Gram Panchayat or any other Panchayat shall not interfere in any manner, by any act of commission or omission, in valid performance of the aforesaid functions of the Department. Any Panchayat body, an inhabitant of the forest village or any other person shall not make any permanent construction without clearance from the Department or when necessary from the Govt. of India No one shall be allowed to violate any provision of the Forest (Conservation) Act, 1980 (69 of 1980) and National Forest Policy circulated by the Govt. of India.

(ii) In a forest village, the Panchayat may provide permanent infrastructure for the villages only after obtaining written clearance from the local officers of the Forest Department / Directorate.
(iii) The Forest Department/Directorate may identify the persons/ families in a forest village who are willing to be shifted from such forest villages and send the list to the Panchayat Samiti/Gram Panchayat concerned. The Panchayat concerned shall then try to locate suitable resumed land or khas/vested land for shifting of such persons/families and take further action to rehabilitate them.

3. (i) Since entire land holding within the area of a tea garden is under leasehold ot the Management and the entire land in a forest village is under the ownership of the Department, the Gram Panchayat or any other Panchayat concerned shall not normally undertake any land-based scheme within the area of a tea garden or a forest village. If any land-based scheme is considered necessary and expedient, the Panchayat concerned shall forward such proposal to the Management or the Department as the case may be, and obtain prior written concurrence of the Management or the Department before taking up implementation of the scheme. The Management, before communicating its concurrence, shall obtain permission of the District Magistrate concerned for implementation of such land-based schemes. If there is, however, any resumed land of a tea garden within the jurisdiction of a Gram Panchayat, Gram Panchayat is at liberty to take up appropriate land-based scheme in the area.

(ii) A Gram Panchayat may sponsor suitable self-emplyment schemes for one or more residents of a tea garden or forest village area taking into consideration income of the person/family concerned in terms of the guidelines applicable for a scheme.

4. There are considerable quantum of resumed land in many tea gardens. The Panchayat Samiti concerned with the assistance of the Gram Panchayat and in consultation with the local officers of the Land and Land Reforms Department of this Government, shall take measures to resist/remove encroachment on such land, arrange distribution of available land to the deserving families and explore the scope and possibility of making available to the Gram Panchayat a piece of land for construction of administrative building (Panchayat Ghar).

5. (i) (a) For the purpose of imposition of tax on land and buildings in tea garden areas by the Gram Panchayat concerned under section 46 of the Act, it is necessary to calculate the annual value of the the basis of market value of the property under consideration. Evidently, valuation of land acquired under lease agreement and construction of buildings made on diverse dates will be a lengthy and cumbersome exercise bringing in its wake some arbitrary considerations and giving rise to controversies and disputes.

(b) On careful consideration of different aspects, it is directed hereby that notwithstanding anything contained in section 46 of the Act, a Gram Panchayat, for the purpose of assessment of annual tax on land and buildings within the area of a tea garden, shall take annual value of the entire property at the uniform rate of Rs.1,500/- (Rupees one thousand and five hundred only) per acre ignoring the valuation of buildings and other installations, if any. On the basis of the annual value of the entire property thus arrived at, annual tax shall be assessed. The point is further clarified in the illustrative examples at annexure- I. It is further provided that the total amount assessed on tax on land and buildings shall in no case exceed Rs. 20,000/- (Rupees twenty thousand only) per annum until further order in this respect. It is also provided that the Gram Panchayat shall not assess or impose any tax upon any employee of the tea garden or any other inhabitant residing within the area of the tea garden.

(c) In the forest village, the Gram Panchayat concerned shall not assess or impose any tax on any land and on any building of the Department or on any person residing within that area.

(d) In case of any dispute over the quantum of tax assessed, either the Gram Panchayat or the Management may refer the matter to the District Magistrate who shall on giving an opportunity of hearing to the Gram Panchayat and also to the concerned Management and on perusal of records produced by either party and on causing such inquiry as he may deem necessary, shall take a decision and intimate all concerned.
(ii) It is further provided that an appeal preferred by any aggrieved party, shall lie with the Commissioner of the Division who may, after giving notice of the appeal to the District Magistrate and giving the appellant as also the other party an opportunity of being heard, modify or confirm the decision of the District Magistrate. The decision of the Commissioner shall be final and binding on either party.

6. A newly constituted Gram Panchayat shall endevor to construct Gram Panchayat Office of its own outside the area of a tea garden or a forest village when the Gram Panchayat comprises area of one or more tea gardens and/or forest villages along with other areas. For this purpose, resum land of a tea garden may also be utilised. In case a Gram Panchayat comprises only the area of one or more tea garden or forest village, the Gram Panchayat may request Management or the Department to allow them to have a suitable office accommodation either free or on a monthly rental basis as a temporary arrangement. Attempt shall be made by the District administration to reconstitute such Gram Panchayats by including certain other areas outside the tea garden or forest so that the office of the Gram Panchayat may be constructed there in future.

By order of the Governor,

Sd/- S. N. GHOSH

Principal Secy. to the Govt. of West Bengal
No. 207(130)/PN/O/I/1M-1/97  
Dated : 21.1.1999

Copy forwarded for information and necessary action to the :-

1. Land & Land Reforms Department of this Government.
2. Forest Department of this Government.
3. Consultative Committee of Plantation Associations, Royal Exchange, 6, Netaji Subhas Road, Calcutta-700001.
4. Commissioner, Jalpaiguri Division.
7. District Land and Land Reforms Officer, Cooch Behar/Jalpaiguri/Uttar Dinajpur District.
9. Sub-Divisional Officer, _________________________ Sub-Divn.  
   (all of 3 districts)
10. Sabhapati, ___________________________ Panchayat Samiti 
    (all of 3 districts)
11. Block Development Officer & Executive Officer, ______________________ Block. 
    (all of 3 districts)

Copies may please be prepared and distributed from his end to the Gram Panchayat within his jurisdiction.

12. Director of Panchayats & Rural Development, West Bengal.

(D. Chakraborty)

Deputy Secretary to the 
Govt. of West Bengal.
1. ‘X’ Tea Garden is spread over 400 acres of land
   It has office building, processing plant with installed machineries, 20 quarters for officers and staff and two lines of labour quarters.

A. Annual value of the entire tea garden will be calculated at Rs. 1500/-x400 acres. Rs. 600000/-
   (i) Total area of the leasehold land under tea garden will be determined primarily on the basis of the statement of the Management. In case of any dispute records available in the office of the District Magistrate may be consulted by the Gram Panchayat :
   (ii) For the purpose of calculation, valuation of buildings, machineries etc. shall not be taken into account

B. Annual tax on entire property @2% of annual value Rs. 12,000/- including land and buildings.

2. ‘Y’ Tea Garden is spread over 1200 acres of land. It has office building, processing plant with installed machineries, one captive generating set under a shed, 30 quarters for officers and staff and six lines of labour quarters.

A. Annual value of the entire tea garden will be calculated at Rs. 1500 x 1200 acres 18,00,000
   (i) Total area of leasehold land under tea garden will be determined primarily on the basis of the statement of the Management. In case of any dispute, records available in the office of the District Magistrate may be consulted by the Gram Panchayat.
   (ii) For the purpose of calculation, valuation of buildings, machineries etc. shall not be taken into account.

B. Annual tax on entire property including land and buildings. @ 2% Rs. 36,000/-
   i. e. 20,000/- (as the ceiling limit is Rs. 20,000/-)

ANNEXURE-I
NOTIFICATION

The Block Sanitary Inspector or any other person now functioning as Registrar of Births and Deaths for a block is hereby directed to appoint each Pradhan, Gram Panchayat within the block as sub-Registrar in respect of the area within the jurisdiction of the respective Panchayat. All the powers of Registrars as per RBD Act of 1969 may be transferred to each Sub-Registrar in terms of Section 7(5) of RBD Act of 1969. The Block sanitary Inspector as Registrar of Births and Deaths for the Block should supervise and guide the registration activity in the area, ensure timely submission of reports and returns and make relevant forms available to the Pradhan, Gram Panchayat to enable him to function effectively as Sub-Registrar of Births and Deaths.

This has concurrence of Department of Panchayat & Rural Development.

Sd/-

Director of Health Services, 
Chief Registrar of Births & Deaths,
No. 2329(16)/I/Panch/IT-1/90                        Dated : 11.11.1991

From : The Secretary, Department of Panchayats.
To : The District Magistrate, _____________________________ (All)
Sub : Discontinuance of collection of tax u/s 46 (1) (b) of the West Bengal Panchayat Act, 1973.

The undersigned is directed to state that a policy decision has been taken by the Government that tax on professions, trades, callings and employments would be made a single point levy and the existing system of collection such tax by both the Government and the local bodies eg. Gram Panchayats would be discontinued with effect from 1990-91. From that period, such tax would be collected by the Commissioner, Profession Tax, West Bengal only under the West Bengal State tax on Professions, Trades, callings and Employments Act, 1979.

In pursuance of the above policy decision of the Govt. and panding amendmant of the relavant provisions of the W.B. Panchayats Act. 1973, it is hereby directed that no tax under clause (b) of sub-section (i) of Section 46 ibid should be realised by the Gram Panchayats with affect from 1st April, 1990. The annual loss of reveanue of the Panchayat bodies on account of implementation of the said Govt. decision would be suitably compensated by the State Govt. in due course.

It is further stated in clarification that tax assessed for the years 1990-91 and 1991-92 by a Gram Panchayat under the above provision of the Act that have not yet been collected, should not be collected any more. Such tax assessed for the years 1990-91 and 1991-92 since collected, should be refunded to the assesses after amendments of the relevant provisions of the Act are made.

Pending amendment of the relevant Act, a Gram Panchayat, may however issue provisional certificate of enlistment to the applicants for trade licences for running any trade within its jurisdiction on realisation of an application fee not exceeding Rs. 10/- (Rupees ten) only par year as may be determined by the Gram Panchayat.

The Gram Panchayat should not, however, entertain any such application for a trade for which licence has been issued or in under considerations for issue by any other authority including local authority —— law for the time being in force. This is effective from 1st April, 1990 and will be governed by the amended provisions of the Act. which is being taken up shortly.

Gram Panchayats in this district may please be immediately informed of the decision. Any difficulty experienced in implementation of the decision may be referred to this Deptt. for clarification.

Sd/-
Secy. to the Govt. of West Bengal.

No. 2329/1(32)/I/Panch/IT-1/90                        Dated : 11.11.1991

Copy forwarded for information and necessary action to the :-
1. Executive Officer ---------------------------- Zilla Parishad (All)
2. District Panchayat Officer ----------------------------- (All)
   Sd/-
   Secy. to the Govt. of West Bengal.
No. 1865/I/Panch/IA-13/94  
From: The OSD & Ex-Officio Dy. Secy. to the Govt. of W. Bengal.
To: The Secretary, Howrah Zilla Parishad.
Sub: Oath of elected members of Gram Panchayats Clarification regarding.
Ref: His letter No. 344 dated 16.6.94.

The undersigned is directed to refer to his letter under reference and to say that an elected member of any Gram Panchayat/Panchayat Samiti/Zilla Parishad cannot Participate or take his seat in the Gram Panchayat/Panchayat Samiti/Zilla Parishad meeting as the case may be, before taking his Oath u/s 197 of Act. His non-participation in a meeting on the above ground, may however be treated as absence from the meeting within the concept of sections 11, 100 & 145 of the Act as may be applicable provided he is given notice in each case. Consequently, if he remains absent in three consecutive meetings of the said Gram Panchayat/Panchayat Samiti/Zilla Parishad, as the case may be, his membership may be terminated by the prescribed authority in terms of the relevant provision of law.

(D. Chakraborty)
OSD & Ex-Officio Dy. Secy. to the Govt. of W. Bengal.

No. 1865/1 (35)/I/Panch/ IA-13/94  
Copy forwarded for information to the :-

1) Director of Panchayat, W. Bengal.
2) Secretary, ________________________________ Zilla Parishad (all except Howrah)
3) District Panchayat Officer, ________________________________ (all)
4) Guard file of Cell-I.

(D. Chakraborty)
OSD & Ex-Officio Dy. Secy. to the Govt. of W. Bengal.
From : The Spl. Officer (Law) & Ex-officio Asstt. Secy.

To : The District Magistrate, North 24-Parganas/South 24-Parganas/ Burdwan/Jalpaiguri/Midnapore/Hooghly.

Sub : Determination of allocation of the properties, funds and liabilities of areas under declared intention to be constituted into urban local body.

The undersigned is directed to refer to this Department No. 2763(6)/I/ Panch/0-8/93 dated 27.8.93 and state that there may be instances where an entire Gram panchayat is covered by a preliminary notification of the Municipal Affairs Deptt. declaring an expressed intention of the Govt. to bring the area under an urban local body.

In such case, provisions laid down in sub-section (1) of section 6 of the West Bengal Panchayat Act, 1973, will be operative and the modus operandi as outlined in sub-para (2) of earlier memo No. 2763 dt. 27.8.93 will be applicable mutatis mutandis.

Sd/- D. Chakraborty

Spl. Officer (Law) & Ex-Officio
Assistant Secretary

No. 50/I/Panch

ORDER

In exercise of the power conferred under Section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to direct that in’ order to give effect to the provision under clause (a) of Section 19 ibid, a Gram Panchayat shall, with immediate effect, refuse permission under Section 23 ibid for the erection or the construction of any new structure or new building that provides for dry latrine in whatever term it may be called.

By order of the Governor

Sd/- S. N.Ghosh

Secretary to the Govt.
of West Bengal.
From: The Assistant Secretary to the Govt. of West Bengal
To: The Director of Panchayats, West Bengal.
Sub: Remuneration for Collecting Sarkar for Gram Panchayat

In supersession of para 2(ii) of the Deptt. Order No. 12081/Panch/II-17/79 dt. 27/5/80 read with the notification given in the From No. 1831-III/Panch/17-1/83 dt. 19/2/86 (copies enclose for ready reference) the undersigned is directed to say that with effect from 1/4/1987 the rate of commission payable to a Collecting Sarkar of the Gram Panchayat should be graduated in the following scale :-

<table>
<thead>
<tr>
<th>Amount of the Tax Collection</th>
<th>Rate of commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Upto Rs. 6000/- (Rupees six thousand only)</td>
<td>10% of collection</td>
</tr>
<tr>
<td>2. Rs. 6001/- to Rs. 8,000/- (Rupees six thousand one to Rupees eight thousand)</td>
<td>10% of Rs. 6,000/- of collection plus 15% of collection that exceed Rs. 6000/-</td>
</tr>
<tr>
<td>3. Rs. 8001/- and above</td>
<td>10% of Rs. 6000/- of collection plus 15% of collection that exceeds Rs. 6000/- but does not exceed Rs. 8000/- plus 20% of collection that exceeds Rs. 8000/-</td>
</tr>
</tbody>
</table>

This order issues with the concurrence of Finance Department vide F. A. Panchayat and C.D. Department U/O No. 27 Dated 31/2/87.

Sd/-
Assistant Secretary to the
Government of West Bengal

Memo No. 3611/1(400)/III/Panch/10-1/86.

Upto forwarded for information and necessary action to the

1. Block Development Officer, Chanditala - I.

The Gram Panchayats within the Block may be informed accordingly.

Sd/-
Assistant Secretary

Memo No. 1136(9)

Copy forwarded to the Pradhan .....................
................................. Gram Panchayat for information and to follow the guideline.

Block Development Officer,
Chanditala - I
From : The Special Secretary to the Government of West Bengal

To : The District Magistrate/Dy. Commissioner,.................................................

Sub : Running of administrative functions by Gram Panchayats from places other than their respective office buildings

The undersigned is directed to say that it has been brought to the notice of the Government that some Gram Panchayats have been running their administrative functions from premises other than their own office buildings namely Panchayat Ghars constructed with financial assistance from the Government out of the funds allotted by Government either for the specific purpose for construction of Gram Panchayat office building or for implementation of schemes under NREP, Flood damage repair works etc. These panchayat Ghars being conspicuous public places become immediately known to the villagers residing within the jurisdiction of each Gram Panchayat and remain freely accessible to the general public and visiting officials. The said advantages will definitely be restricted if the administrative functions are allowed to be carried on from premises other than the Panchayat Ghars.

In view of the fact stated above, Government desire that wherever the Gram Panchayats have their own office buildings, they should make it a point to locate their offices in those buildings and to carry on all the administrative functions from the said premises.

The Block Development Officers may be instructed to see that the Gram Panchayats follow above instructions. Any default in this respect should be brought to the notice of the Director of Panchayats, West Bengal, by the B.D.Os. through the District Magistrates.

N. R. HALDER
Special Secretary
Whereas, in terms of the provision of rules 17 to 38 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, as amended up to 2006, read with section 23 of the West Bengal Panchayat Act, 1973, a Gram Panchayat shall control building operations within its jurisdiction following the procedure mentioned therein;

And whereas, the State Government in its ‘ease of doing business initiatives’ had been contemplating to simplify the procedure for granting permission for erection of a new structure or a new building or to make any addition to an existing structure or building within the area of a Gram Panchayat for the purpose of setting up of industry;

Now, therefore, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration is hereby pleased to issue the following instructions :

(1) In case of erection of a new structure or a new building or to make any addition to an existing structure for the purpose of setting up of an industry other than an industry in any industrial estate or industrial park within a Gram Panchayat area, application in Form-4 in duplicate along with all relevant documents mentioned in rule 17 of the Rules mentioned above shall be submitted in the designated office of Department of Micro, Small and Medium Enterprises & Textiles or the Department of Commerce & Industries of the State Government. The designated office of the said Departments, after scrutiny to check the completeness of the application, shall forward it to the Gram Panchayat or the Panchayat Samiti or the Zilla Parishad or the Panchayats & Rural Development Department for vetting, depending upon the plinth area and the height as specified in rule 27 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, as amended up to 2006. When vetting of the Panchayats & Rural Development Department is necessary, the application shall be forwarded by the designated office of the Department of Micro, Small and Medium Enterprises & Textiles or the Department of Commerce & Industries to the Panchayats & Rural Development Department through the Zilla Parishad concerned. The Gram Panchayat concerned shall finally accord permission.

(2) If the State Government or an authority or an agency under the State Government intends to set up or has set up an industrial estate or industrial park within the jurisdiction of a Gram Panchayat, application for erection of any structure or building or any addition to the structure or building for setting up an industry within such industrial estate or industrial park shall be submitted directly to the industrial development authority or corporation or other organization as the State Government may by notification specify (e.g. WBIDC, WBSIDC, WBIIDC & WEBEL) giving proper intimation to the Gram Panchayat concerned. The industrial development authority or corporation shall finally accord permission.

(3) Fees for the purpose of erection of a new structure or a new building or to make any addition to an existing structure for industry other than an industry in any industrial estate or industrial park shall
not be deposited along with the application form as mentioned in rule 17 of the of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, as amended upto 2006. Instead, fees for the purpose shall be deposited at the office of the Gram Panchayat at the time of collection of the approved plan.

(4) If the erection of a new structure or a new building or to make any addition to an existing structure or building is only for setting up of an industry in any industrial estate or industrial park, the required fees shall be deposited to the Gram Panchayat concerned by the applicant after sanction of the plan by the Industrial Development Authority/Corporation/other organization but before collection of the sanctioned plan from the sanctioning authority.

(5) For erection of a new structure or a new building or to make any addition to an existing structure for the purpose of setting up of an industry other than an industry in any industrial estate or industrial park within a Gram Panchayat having plinth area up to 150 sq meter and height upto 6.5 meter, the Gram Panchayat shall accord permission; for plinth area up to 300 sq meter and height up to 6.5 meter, vetting of building plan by the Panchayat Samiti is necessary and; for plinth area more than 300 sq meter and height upto 15 meter vetting of the building plan by the Zilla Parishad is necessary; and for building of height more than 15 meter, vetting of the building plan by the Panchayats & Rural Development Department is necessary. Permission shall ultimately be granted by the Gram Panchayat on the basis of the vetting of the building plan by the authority concerned.

(6) In case of direct permission by Gram Panchayat for construction of building as per plinth area and height, the time limit for according permission will be 15 days from the date of receipt of the application, which must be complete in all respects, at the Gram Panchayat office. When vetting of the building plan by Panchayat Samiti or Zilla Parishad is necessary, the Panchayat Samiti or the Zilla Parishad, as the case may be, shall take all necessary measures for vetting of the plan in such a way that permission can be granted by the Gram Panchayat within 30 (thirty) days from the date of receipt of the application, which must be complete in all respects, at the office of the Panchayat Samiti or the Zilla Parishad. When vetting of the building plan by the Panchayats & Rural Development Department is necessary, it shall take all necessary measures for vetting of the plan in such a way that permission can be granted by the Gram Panchayat within 60 (sixty) days from the date of receipt of the application, which must be complete in all respects, at the office of the Zilla Parishad. If permission is not accorded within such time limit, it shall be presumed that the Gram Panchayat has accorded permission.

(7) In case any application along with a site map and a construction plan, complete in all respects, is received by a Gram Panchayat for No Objection Certificate (NOC) for construction of a drainage system for clearance of storm water or appropriate sewage prior to commencement of construction activity for the purpose of setting up of an industry, the Gram Panchayat shall provide the NOC within 15 days. If permission is not accorded within such time limit, it shall be presumed that the Gram Panchayat has accorded permission.

By order of the Governor,

(D.K.Pal)

OSD & EO Special Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to:

1. The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001
2. The District Magistrate & Executive Officer..............Zilla Parishad (All)
3. The Additional Executive Officer,......................Zilla Parishad (All)/Mahakuma Parishad
4. The District Panchayats & Rural Development Officer,.......................(All)

He is requested to communicate the copy of this order to all Panchayat Samitis and Gram Panchayats within the district.

(D.K.Pal)

OSD & EO Special Secretary to the
Government of West Bengal
NOTIFICATION

Whereas, in terms of the provision of rule 58 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, as amended upto 2006, read with section 47 of the West Bengal Panchayat Act, 1973, a Gram Panchayat shall issue provisional certificate of registration for running trade, wholesale or retail within its jurisdiction;

And whereas, the State Government in its ‘ease of doing business initiatives’ had been contemplating to simplify the procedures in issuing/granting of various certificates/ licenses by different Government Departments/local authorities;

Now, therefore, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration and in supersession of the Order of the Panchayats & Rural Development Department vide its No. 1153/PN/ O/I/2M-4/03(Pt.-I) dated 27/03/2015, is hereby pleased to issue the following instructions:

(1) Any Gram Panchayat shall henceforth issue ‘certificate of registration’ for running a trade, wholesale or retail, instead of issuing a ‘provisional certificate’ for the purpose mentioned in rule 58 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, as amended upto 2006.

(2) An application for the purpose shall be submitted to the office of the Gram Panchayat concerned or in the web portal of the Department of Micro, Small and Medium Enterprises & Textiles or the Department of Commerce and Industries in a newly devised Form 10A as annexed herewith.

(3) Any Gram Panchayat shall issue certificate of registration in the modified Form No.1 1 as annexed herewith.

(4) A certificate of registration may be renewed annually or for three years at a time on realization of annual fees for three years at a time.

(5) Any Gram Panchayat shall issue certificate of registration within 15 (fifteen) days from the date of receipt of the application, which must be complete in all respects.

By order of the Governor,

(D.K.Pal)

OSD & EO Special Secretary to the Government of West Bengal

353
Copy forwarded for information and necessary action to:

(1) The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001

(2) The District Magistrate & Executive Officer.......................Zilla Parishad (All)

(3) The Additional Executive Officer,..............................Zilla Parishad (All)/Mahakuma Parishad

(4) The District Panchayats & Rural Development Officer,...........................(All)

He is requested to communicate the copy of this order to all Panchayat Samitis and Gram Panchayats within the district.

(D.K.Pal)

OSD & EO Special Secretary to the Government of West Bengal
APPLICATION FOR CERTIFICATE OF REGISTRATION FOR RUNNING TRADE, WHOLE
SALE OR RETAIL

To
The Pradhan,
____________________Gram Panchayat
District ___________________________

Madam/Sir,

I hereby apply for certificate of registration for trade/business as mentioned below in the place covered
by plot/plots no(s) ____________________________of mouza ____________________________.
JL No.________________________under Police Station________________________in the
district of __________________________ boundaries of which are given below for carrying on trade or busi-
ness which is not prohibited under any law for the time being in force. If it is decided by the authority to issue
a certificate for the current year/for three years together, I shall be bound to deposit the prescribed registration
fees and strictly observe the conditions mentioned in the certificate. I shall also be bound to obtain all other
statutory clearances required for running the above trade before actual commencement of the trade. For any
deviation/default and on violation of the conditions mentioned in the certificate, the certificate shall be liable
to be cancelled forthwith and I shall be bound to close down the said trade or business with immediate effect.
I shall also be bound to apply for renewal of such certificate for the next financial year or for the next three
financial years for carrying out the same trade or business on the terms and conditions as may be prescribed
by the authority at the time of renewal of such certificate.

Brief description of trade or business:

Boundaries

East-
West-
North-
South-

Signature with date _____________________________
Name in Block letters ___________________________
Address _____________________________________
Date ______________________

FORM 11
[see rule 58(2)]

..........................................................Gram Panchayat

Name of Panchayat Samiti :

Name of District:

Trade Registration No. : Date :

Trade Registration Certificate Issue No.: Date :

Trade Registration Certificate issued for the period of .............................................................. to ............................................................................................................................ ..................

(Name of Proprietor/partner/Director)

Gram Sansad/Part No. : Full Address Description of Trade :

The Gram Panchayat acknowledges a sum of Rs.......................................................... only from

M/s..................................................................................................................................................................

vide Receipt No........................................ dated.........................................................

Grant of this certificate shall not absolve the applicant from the requirement of procuring all the statutory
clearances to be obtained from the appropriate authority before actual commencement of the trade. If any
violation/default is noted later, the certificate shall be liable to be cancelled and the trade/business shall be
closed down with immediate effect.

.......................................................... ..........................................................

Executive Assistant/Secretary Pradhan

N.B. :- Gram Panchayat has every right to cancel or revoke or not allowing renewal of registration at any time
on valid grounds under intimation to the Block Development Officer concerned"
Sir,

I am directed to say that Uniform Internal Audit Reporting (IR) format for Gram Panchayats developed and issued by the Panchayats & Rural Development, Government of West Bengal [vide order under reference ] has been slightly modified based on further inputs. The REVISED Internal Audit Reporting (IR) format is enclosed herewith.

I am now directed by order of the Governor to say that the revised IR format enclosed with this order shall henceforth be considered as the only standard and uniform format mandated by the P&R.D. Department and shall be used by the Panchayats Accounts & Audit Officers (PAAO) for Internal Audit of the Gram Panchayats all over the state. All other contents of the earlier letter vide No. 74(4VISGPP/23C-1/(CBV5 dated 18.01.2013 shall remain unchanged. The previously sent IR format should be ignored.

All concerned are being informed.

Yours faithfully,

(S. Purkait)
Copy along with a copy of IR format forwarded for information and necessary action to:

1) The Commissioner, Panchayats & Rural Development, 11A K.S. Roy Road, Panchayat Bhavan, Kolkata-700001. He is requested to kindly issue matching instruction to all district authorities in this regard.

2) The District Magistrate, ________________________________ (All).

3) AEO/The Additional District Magistrate (Panchayats) ____________________ (All).

4) P.S. to the Hon’ble MIC, Panchayats & Rural Development, West Bengal.

5) The District Panchayats & Rural Development Officer, ____________________ (All), with the request to forward copy of this order along with Revised IR format to respective SA&AO and all concerned.

6) The Block Development Officer, ____________________ (All), with the request to forward copy of this order along with IR format to respective PA&AO.

7) The Computerisation Cell, WBSRDA.

8) P.A. to the Principal Secretary, P&RD Department, Government of West Bengal.

9) The guard file.

(S. Purkait)
<table>
<thead>
<tr>
<th>1.1</th>
<th>গ্রাম প্রশাসনের মোট সদস্য সংখ্যা</th>
<th>পুরুষ</th>
<th>মহিলা</th>
<th>মোট</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(ক) সরাসরি নির্বাচিত</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(খ) প্রাতিষ্ঠানিক বলে সদস্য</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>সর্বমোট</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1.2</th>
<th>উপসমিতি</th>
<th>সদস্য/সদস্য সংখ্যা</th>
<th>সংঘালের নাম</th>
<th>নির্বাচিত সময়ে মিটিং-এর সংখ্যা</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>অর্থ ও পরিকল্পনা</td>
<td>সরাসরি</td>
<td>প্রাতিষ্ঠানিক বলে</td>
<td></td>
</tr>
<tr>
<td></td>
<td>শিক্ষা ও জ্ঞানশাস্ত্র</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>নারী শিশু ও সমাজ কল্যাণ</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>কৃষি ও প্রাণী সম্পদ বিকাশ</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>শিল্প ও পরিকল্পনা</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1.3</th>
<th>গ্রাম প্রশাসনের কর্মচারী</th>
<th>পুরুষ</th>
<th>মহিলা</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>নির্বাচিত সহযাব</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>সচিব</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>নির্মাণ সহযাব</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>কর্ম সহযাব</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(১) সহযাব</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(২) সহযাব</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>গ্রাম প্রশাসনের কর্মী ( ) - জন</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>মোট</td>
<td></td>
<td></td>
</tr>
<tr>
<td>তহবিলের শ্রেনীবিভাগ</td>
<td>প্রারম্ভিক তহবিল</td>
<td>বর্তমান ইমানসিকে প্রাপ্তি</td>
<td>মোট</td>
</tr>
<tr>
<td>----------------</td>
<td>----------------</td>
<td>----------------------</td>
<td>------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৫) জেলা পরিষদ/পঞ্চায়েত সমিতি/অনানা সচ্চার অনুসন্ধান</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ক) সাঙ্গন স্থানীয় উভয় তহবিল</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>খ) বিয়ার্ক এলাকা উভয় কর্মক্ষম</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>গ) এস.ডি.এসওয়াই</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ছ) নির্মাণ প্রাথমিক</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>পে) নিবন্ধ ব্যাংকবিভাগ কর্মচারী</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>চ) আই.এস.ডি.পি কর্মসংস্থান</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ছ) .............................. উদ্ধার পর্যন্ত</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>জ) অন্যান্য (নাম সহ)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৬) নির্জন তহবিল  ব) কর, অভিকর, শুল, ফী বাঙ্গাল প্রাপ্ত</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ক) কর-নির্ধার তালিকা অনুযায়ী আয়</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>খ) গৃহ অনুমূল ফি বাঙ্গল অভিকর আয়</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>গ) বাই ল অনুযায়ী আয়</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ধ) অবসান বাঙ্গাল আয়</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৭) পঞ্চায়েত স্থান সম্পত্তি ও অন্যান্য উদ্দেশ্য থেকে আয়</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৮) হ) বাঙ্গাল আয় ও পরিশোধ বাঙ্গাল ব্যয়</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৯) কর্মমূল্য রপ্তানী বাঙ্গল বিভাগ থেকে জমি ও ধরণ</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ক) উৎসমূলে কাটা আয়কর</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>খ) উৎসমূলে কাটা বিভাগকর</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>গ) আঁরো জমি</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ঘ) সুরক্ষা জমি</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>পে) .............................. সেফ /সাবচার্য</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১০) ফ্র্যাঙ্ক বাঙ্গাল আয় ও ব্যয়</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

সম্পূর্ণ মোট 5: 361
১.৬ বাঙ্গা মিলকরণ বিবরণী ও আর্থিক প্রতিবেদনের সাথে সংসদভাব

<table>
<thead>
<tr>
<th>পাশ্চাত্য অনুযায়ী স্থিতি</th>
<th>:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(-) দের ইস্যু হয়েছে কিন্তু প্রাপ্ত ভালোভাব</td>
<td>:</td>
</tr>
<tr>
<td>(-) শ্রী সুদ ব্যাখ্যা আহ্নিত হয়নি</td>
<td>:</td>
</tr>
<tr>
<td>মেট</td>
<td>:</td>
</tr>
<tr>
<td>(+) আপন দের বাক্সে জমা পড়েনি / এনকাশে হয়নি</td>
<td>:</td>
</tr>
<tr>
<td>(+) বাঙ্গা চার্ট ব্যাখ্যা আহ্নিত হয়নি</td>
<td>:</td>
</tr>
<tr>
<td>কাশ্বন্ত অনুযায়ী বাক্সে স্থিতি</td>
<td>:</td>
</tr>
<tr>
<td>(+) হাতে থাকা নগদের পরিমাণ</td>
<td>:</td>
</tr>
<tr>
<td>কাশ্বন্ত অনুযায়ী সমস্যা স্থিতি</td>
<td>:</td>
</tr>
</tbody>
</table>

১.৭ সমাপন স্থিতির পাশবিঃ অনুযায়ী বিবরণ ও সেনিং বাঙ্গা সম্পর্কিত তথ্য

<table>
<thead>
<tr>
<th>ক্রম নং</th>
<th>কর্মকর্তা/ঠিকাদারের নাম</th>
<th>বাঙ্গা নাম ও আইকুন্ট নং</th>
<th>পরিমাণ (টাকা)</th>
<th>সংখ্যালঘু কর্মকর্তা / ঠিকাদারের অতিরিক্ত আইকুন্ট নং (যদি থাকে) / নন-অপারেটিভ আইকুন্ট (যদি থাকে)</th>
<th>অতিরিক্ত আইকুন্ট সরাসরি কারণ ও এ-বিদেশি নির্দিষ্টের মাত্রা</th>
<th>নন-অপারেটিভ আইকুন্ট (যদি থাকে) বস্ত না করার কারণ ও এ-বিদেশি নির্দিষ্টের মাত্রা</th>
</tr>
</thead>
<tbody>
<tr>
<td>০১</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০২</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৩</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৪</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৫</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৬</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৭</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৮</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>০৯</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১০</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১১</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১২</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১৩</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১৪</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১৫</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>১৬</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>সর্বমোট পাশ্চাত্য অনুযায়ী স্থিতি</td>
<td>:</td>
<td>:</td>
<td>:</td>
<td>:</td>
<td>:</td>
<td>:</td>
</tr>
</tbody>
</table>

১.৮ নিজের ঠিকাদারের সম্বন্ধের

<table>
<thead>
<tr>
<th>নির্দেশনা নিন প্রায় প্রাপ্তবাদ ঠিকাদার সহ ঠিকাদারের মোট পরিমাণ (টাকা)</th>
<th>প্রশাসনিক খাতে বারের পরিমাণ (টাকা)</th>
<th>উভয় খাতে বারের পরিমাণ (টাকা)</th>
<th>উভয় খাতে বারের শতান (টাকা)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

362
১.৯ আর্থিক ব্যবস্থাপনা বিষয়ক প্রয়োজনীয় তথ্যদি
২.০ প্রতি মাসের শেষে নগদ টাকা পরীক্ষা করা হয়েছে কিনা (যদি থাকে)

২.১ নির্ধারিত সময়ে অতিরিক্ত/অবর্ধিত নগদ টাকার পরীক্ষান (যদি থাকে):

<table>
<thead>
<tr>
<th>তারিখ</th>
<th>তহবিল/কর্মসূচি</th>
<th>নগদ টাকার পরিমাণ</th>
<th>করণে হোলা হয়েছে</th>
<th>অবর্ধিত টাকার পরিমাণ</th>
<th>অবর্ধিত টাকা ক্যাশব্যাক কত নিন ছিল</th>
<th>যাতে জমা হবার তারিখ</th>
<th>মন্তব্য</th>
</tr>
</thead>
</table>

২.২ বিভিন্ন সূত্র থেকে প্রাপ্ত নগদ অর্থ ব্যাঙ্কে জমা না করে সরাসরি ব্যয় হয়েছে (ইছি নিয়ম ৫৩,২ বিধিনী)

<table>
<thead>
<tr>
<th>অর্থের পরিমাণ</th>
<th>প্রাপ্তির তারিখ</th>
<th>ব্যয়ের বিবরণ</th>
<th>ব্যয়ের পরিমাণ</th>
<th>কারণ</th>
</tr>
</thead>
</table>

২.৩ অধিমের হিসাব

<table>
<thead>
<tr>
<th>কাবে দেওয়া হয়েছে</th>
<th>তারিখ</th>
<th>কা বাবদ</th>
<th>অরিম টাকার পরিমাণ</th>
<th>আড়াল্টকে মেটার তারিখ</th>
<th>আড়াল্টকে মেটার নং</th>
<th>আয়মের সম্পান স্থিতি</th>
<th>মন্তব্য</th>
</tr>
</thead>
<tbody>
<tr>
<td>হাম্ল উম্ম সমিত</td>
<td>তারিখ</td>
<td>কা বাবদ</td>
<td>অরিম টাকার পরিমাণ</td>
<td>আড়াল্টকে মেটার তারিখ</td>
<td>আড়াল্টকে মেটার নং</td>
<td>আয়মের সম্পান স্থিতি</td>
<td>মন্তব্য</td>
</tr>
</tbody>
</table>

২.৪ ভূমিকা ভূক্তমূলকের ভিন্নানুসারি প্রক্ষ | (PROFLAL)

<table>
<thead>
<tr>
<th>কত জন নিবন্ধীনভূক্ত হয়েছেন</th>
<th>আলোচনা সম্মেলন কত জন উপভোজকের কাছ থেকে ঘোষণা হয়েছে</th>
<th>দাবীর নিম্নাবলি</th>
</tr>
</thead>
<tbody>
<tr>
<td>মাসের নাম</td>
<td>উপভোজকের সংখ্যা</td>
<td>আদায়কৃত অর্থের পরিমাণ</td>
</tr>
<tr>
<td>মোট</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### ২.৫ ভূমিহীন ক্ষেত্রগুলোর বিবিধ নিবন্ধন প্রক্রিয়া (PROFLAL)

| নং | প্রক্রিয়ার নাম | তহবিলের নাম | এন্ডি ক্রঃ নং | প্রক্রিয়াটি অস্থায়ীর আগ্রহের কারণ (হাজি/না) | অনুযায়ীর প্রচলন অনুযায়ী অবস্থা (টার্গেট) | বক্স থেকে বেরি / কম / সময় পূর্বে বেরি / কম (টার্গেট) | শেষ বার কম হলে বেরি / কম / প্রচলন (টার্গেট) | কোনো প্রতিস্পষ্ট টেন্ডেন্সি হয়েছে / হাজি / গ্রহণ না হয়েছে | NIQ/ NIT নং | কোনো প্রতিস্পষ্ট টেন্ডেন্সি / টেন্ডেন্সির তালিকা পড়ানো হয়েছে |
|---|---|---|---|---|---|---|---|---|---|---|---|
| ১ | | | | | | | | | | | |
| ২ | | | | | | | | | | | |
| ৩ | | | | | | | | | | | |
| ৪ | | | | | | | | | | | |
| ৫ | | | | | | | | | | | |
| ৬ | | | | | | | | | | | |
| ৭ | | | | | | | | | | | |
| ৮ | | | | | | | | | | | |
| ৯ | | | | | | | | | | | |

### ২.৬ যেকোনো রেজিস্টার / ভূমি রেজিস্টার / সম্পদ রেজিস্টার আছে ; হাজি / না থাকলে কত তারিখ পর্যন্ত হালনাগাদ করা আছে ;
যদি না থাকে, তাহলে তার কারণ :

<table>
<thead>
<tr>
<th>নং</th>
<th>প্রক্রিয়ার নাম</th>
<th>রেজিস্টারের নাম</th>
<th>কারণ</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ২.৭ রপ্তানির প্রক্রিয়ার ক্ষেত্রে সম্ভাব্য নথি ও রেজিস্টারগুলির নিরীক্ষাকালীন সময়ে অবস্থান ( পদার্থের হিসাব ও নিরীক্ষা আদেশগুলির বিবেচনাযুক্ত যেকোনো প্রক্রিয়া )

<table>
<thead>
<tr>
<th>নং</th>
<th>প্রক্রিয়ার নাম</th>
<th>তহবিলের নাম</th>
<th>মেশায়েন্ট বুক / মেশায়েন্ট নির্দিষ্ট (আছে / নেই / যখন তথ্যের বেই)</th>
<th>প্রক্রিয়া</th>
<th>প্রক্রিয়ার সর্বোচ্চ পরিকল্পনার নিয়মের অনুসারী (হাজি / না)</th>
</tr>
</thead>
<tbody>
<tr>
<td>১</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>২</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৩</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৪</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৫</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৬</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৭</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৮</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>৯</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
২.৮ উপরিউক্ত রূপান্তর প্রকল্পে সরবরাহের ক্ষেত্রে নিরীক্ষাকালীন সময়ে স্ট্রক রেজিস্টারে/ইউনিয়ন স্ট্রক রেজিস্টারে মনিত্ত হয়নি

   ক)
   খ)
   গ)
   ঘ)
   ড)
   না থাকার কারণ:

২.৯ সংক্ষিপ্ত নথি ও রেজিস্টারগুলির নিরীক্ষাকালীন সময়ে অবস্থান

<table>
<thead>
<tr>
<th>রেজিস্টারের নম্বর</th>
<th>রেজিস্টারের নাম</th>
<th>উদ্ধৃতি হিসাবের বইগুলি নিয়ম অনুসারী রাখা হয়েছে</th>
</tr>
</thead>
<tbody>
<tr>
<td>১</td>
<td>ক্যাশ বই</td>
<td>হ্যা</td>
</tr>
<tr>
<td>২</td>
<td>উপ-ক্যাশ বই</td>
<td>না</td>
</tr>
<tr>
<td>৩</td>
<td>চেক/ফ্রাঙ্ক প্রাপ্ত রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>৪</td>
<td>চেক বই রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>৫</td>
<td>বর্ণিত বই-এর মঞ্জুরী রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>৬</td>
<td>বক্সা এবং চলমান চাহিদা এবং কব সংগ্রহের রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>৭</td>
<td>টেকসই সাম্প্রদায়িক মঞ্জুরী রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>৮</td>
<td>লিস্ট দেওয়া সম্পর্কি রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>৯</td>
<td>প্রধান/উপপ্রধান/মঞ্জুরীদের সাম্প্রদায়িক দেওয়ার রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১০</td>
<td>কর্মচারীদের বেতন/ভাতা দেওয়ার রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১১</td>
<td>প্রকল্প/পরিকল্পনার জন্য অর্থনৈতিক প্রশাসনের রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১২</td>
<td>উপযোজন রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১৩</td>
<td>কার্যক্রম রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১৪</td>
<td>পরিকল্প রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১৫</td>
<td>সমষ্টিকর্মী বাণিজ্যের প্রতিষ্ঠাতার পত্র</td>
<td>না</td>
</tr>
<tr>
<td>১৬</td>
<td>ওয়ান সম্পর্কি রেজিস্টার</td>
<td>না</td>
</tr>
<tr>
<td>১৭</td>
<td>অফিসার সম্পর্কি রেজিস্টার</td>
<td>না</td>
</tr>
</tbody>
</table>

366
<table>
<thead>
<tr>
<th>বিভাগীয় নিরীক্ষার সময়কাল</th>
<th>প্রথম কৌটিয়ার</th>
<th>দ্বিতীয় কৌটিয়ার</th>
<th>তৃতীয় কৌটিয়ার</th>
<th>চতুর্থ কৌটিয়ার</th>
</tr>
</thead>
<tbody>
<tr>
<td>উপসমিতি ভিত্তিক সমিতি (প্রাপ্ত পরিকল্পনা)</td>
<td>পরিকল্পনার নিয়মিত সাধারণ বাজেটের সামাজিক সমতা সম্পর্কে উপসমিতি ভিত্তিক কমান্দার</td>
<td>যাতে উপসমিতি ভিত্তিক পরিকল্পনার ও কমান্দারের উপসমিতি ভিত্তিক কমান্দার</td>
<td>যাতে উপসমিতি ভিত্তিক পরিকল্পনার ও কমান্দারের উপসমিতি ভিত্তিক কমান্দার</td>
<td>যাতে উপসমিতি ভিত্তিক পরিকল্পনার ও কমান্দারের উপসমিতি ভিত্তিক কমান্দার</td>
</tr>
<tr>
<td></td>
<td>প্রাথমিকভাবে বালিকা গ্রাম সমন্বয়ের শাসনকর্মের কমান্দার</td>
<td>প্রাথমিকভাবে বালিকা গ্রাম সমন্বয়ের শাসনকর্মের কমান্দার</td>
<td>প্রাথমিকভাবে বালিকা গ্রাম সমন্বয়ের শাসনকর্মের কমান্দার</td>
<td>প্রাথমিকভাবে বালিকা গ্রাম সমন্বয়ের শাসনকর্মের কমান্দার</td>
</tr>
<tr>
<td></td>
<td>প্রথম কৌটিয়ার</td>
<td>দ্বিতীয় কৌটিয়ার</td>
<td>তৃতীয় কৌটিয়ার</td>
<td>চতুর্থ কৌটিয়ার</td>
</tr>
</tbody>
</table>

3.0 বিভিন্ন সময়কালের পরিকল্পনা ও বাজেটের প্রক্রিয়া

3.1 প্রথম সংসদ পরিকল্পনা বিভিন্ন প্রাপ্ত পরিকল্পনা ও বাজেট প্রক্রিয়া : হা (সাধারণ সভার নং : ................. তারিখ : .....................) / না

3.2 প্রথম পরিকল্পনার রোগার সময় পরিকল্পনা ও সামাজিক ব্যবস্থার কাঠামো অনুসন্ধান হয়েছে ;

3.3 বিভিন্ন সময়কালের অবিভাজ্য কৌটিয়ারের সময়

3.4 প্রথম সংসদের বিভিন্ন কৌটিয়ারের সময়

3.5 বিভিন্ন সংসদের অধিবেশন সময়কাল

| ক্রমিক সংখ্যা | অবিভাজ্য বিনাশক | অধিবেশন সময় | অধিবেশন সাধারণ বিনাশক | সদস্যদের গড় উপস্থিতি (%) | মূল সংসদ সাধারণ পরিবর্তন
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>সাধারণ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>তদনীন্তন</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>কর্মকালীন</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>তফসিলি</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| প্রথম সংসদ | প্রথম সংসদের সাধারণ বিনাশক | যাদের কারণে | অধিবেশনের সাধারণ বিনাশক | প্রথম অধিবেশন দিনে অনুমোদিত সংহার সাধারণ বিনাশক | প্রতিদিন উপস্থিতি (%) | মূল সংসদ সাধারণ পরিবর্তন | অধিবেশন হারের এমন সংসদ সাধারণ পরিবর্তন | অনুমোদিত না হওয়ার কারণ |
|---------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 21            | সাধারণ           |                |                |                |                |                |                |                |                |
| 22            | বিশ্বকরণ   |                |                |                |                |                |                |                |                |
| 23            | অধিবেশনের সময় |                |                |                |                |                |                |                |                |
| 24            | যাদের কারণে |                |                |                |                |                |                |                |                |
| 25            | তফসিলি          |                |                |                |                |                |                |                |                |
| 33            | বিশ্বকরণ |                |                |                |                |                |                |                |                |

<p>| প্রথম সংসদ | প্রথম সংসদের সাধারণ বিনাশক | যাদের কারণে | অধিবেশনের সাধারণ বিনাশক | প্রথম অধিবেশন দিনে অনুমোদিত সংহার সাধারণ বিনাশক | প্রতিদিন উপস্থিতি (%) | মূল সংসদ সাধারণ পরিবর্তন | অধিবেশন হারের এমন সংসদ সাধারণ পরিবর্তন | অনুমোদিত না হওয়ার কারণ |
|---------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 367           | মূল সংসদ সাধারণ |                |                |                |                |                |                |                |                |</p>
<table>
<thead>
<tr>
<th>পদক্ষেপ গৃহীত হয়েছে</th>
<th>হয়নি</th>
<th>পাঠানো হয়েছে</th>
<th>হয়নি</th>
</tr>
</thead>
<tbody>
<tr>
<td>সাধারণ সভার নাম</td>
<td>তারিখ</td>
<td>মেমো নাম</td>
<td>তারিখ</td>
</tr>
<tr>
<td>না পাঠানোর কারণ</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
৩.৫ বাইরিক (ই.এল.এ) নিরীক্ষণ যে কোন নিরন্তন সুপারিশ/পরামর্শ প্রদান করা হয়েছিল সেথে মেনে চলা হয়েছে কিনা তারিখ:

১) 

২) 

৩) 

৪) 

৫) 

৬) 

৭) 

৮) 

৯) 

১০) 

১১) 

১২) 

১৩) 

১৪) 

নিরীক্ষকের স্বাক্ষর:

এই প্রতিবেদনের অনুপ্রাণিত ও প্রয়োজনীয় পদক্ষেপ গ্রহণের জন্য নেওয়া হল:

১) জেলা পঞ্চায়েত ও গ্রামোমাণ অধিকারিক ........................................ জেলা পরিষদ

২) মহকুমা শাসক ................................................................. মহকুমা

৩) সমষ্টি উদ্যোগ অধিকারিক ........................................ রুক

৪) প্রধান ................................................................. গ্রাম পঞ্চায়েত

৩৬৯
**Chapter - 9**

Clarifications & Orders relating to functioning of Panchayat Samiti

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1154/PN/O/I/2M-4/03(Pt-I)</td>
<td>27.03.2015</td>
<td>PS</td>
<td>Granting of license for dangerous &amp; offensive trade</td>
</tr>
<tr>
<td>2</td>
<td>1652/PN/O/I/IIR-1/2009</td>
<td>26.03.2010</td>
<td>PS</td>
<td>Clarification regarding IAY, NSAP &amp; other similar programmes</td>
</tr>
<tr>
<td>3</td>
<td>930/PN/O/I/3C-II/98</td>
<td>18.02.2010</td>
<td>PS</td>
<td>Order regarding Drawing &amp; Disbursing Officer of Panchayat Samiti</td>
</tr>
<tr>
<td>4</td>
<td>3850/PN/O/I/2A-2/98 (Part-5)</td>
<td>31.08.2009</td>
<td>PS</td>
<td>Clarification regarding honorarium of the Karmadhyaksha of Panchayat Samiti who is holding the post of Sahayika in SSK</td>
</tr>
<tr>
<td>5</td>
<td>2856/PN/O/I/3C-II/98</td>
<td>26.06.2009</td>
<td>PS</td>
<td>Order regarding Drawing &amp; Disbursing Officer of Panchayat Samiti</td>
</tr>
<tr>
<td>7</td>
<td>4466/PN/O/I/IA-1/2006</td>
<td>01.10.2007</td>
<td>PS</td>
<td>Clarification regarding utilization of funds under different schemes</td>
</tr>
<tr>
<td>8</td>
<td>4357/PN/O/I/3C-11/98</td>
<td>25.09.2007</td>
<td>PS</td>
<td>Clarification regarding signing of cheques by the Jt. Executive Officer of Panchayat Samiti</td>
</tr>
<tr>
<td>9</td>
<td>3218/PN/O/I/1P-16/02</td>
<td>25.07.2007</td>
<td>PS</td>
<td>Clarification regarding inspection of Panchayat Samitis</td>
</tr>
<tr>
<td>10</td>
<td>1779/PN/O/II/2E-144/06</td>
<td>20.04.2007</td>
<td>PS</td>
<td>Order regarding Council Development Officers in DGHC area</td>
</tr>
<tr>
<td>11</td>
<td>232/PN/O/I/4A-3/06</td>
<td>17.01.2007</td>
<td>PS</td>
<td>Purchase of Iron Safe out of Own Fund from the WBSIDC</td>
</tr>
<tr>
<td>12</td>
<td>5898/PN/O/I/IA-1/2006</td>
<td>27.12.2006</td>
<td>PS</td>
<td>Clarification for convening General Body Meeting of Panchayat Samiti</td>
</tr>
<tr>
<td>13</td>
<td>5157/PN/O/III/2E-167/05</td>
<td>03.11.2006</td>
<td>PS</td>
<td>Order regarding Powers, Functions and Responsibilities of the employees of Panchayat Samitis</td>
</tr>
<tr>
<td>14</td>
<td>1272/PN/O/I/1T-1/04</td>
<td>28.03.2005</td>
<td>PS</td>
<td>Notification regarding licence fees in respect of offensive &amp; dangerous trades</td>
</tr>
<tr>
<td>15</td>
<td>4236/PN/O/I/1T-1/04</td>
<td>21.12.2004</td>
<td>PS</td>
<td>Notification regarding trades or business to be considered as offensive &amp; dangerous trades</td>
</tr>
<tr>
<td>16</td>
<td>4115/PN/O/I/IA-5/01</td>
<td>13.12.2004</td>
<td>PS</td>
<td>Clarification in the matter of meeting of Panchayat Samiti</td>
</tr>
<tr>
<td>17</td>
<td>175/PN/O/I/3C-7/2003</td>
<td>14.01.2004</td>
<td>PS</td>
<td>Clarification regarding Block Sansad</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------------</td>
<td>-----------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>18</td>
<td>4668/PN/O/I/3C-7/2003</td>
<td>28.12.2003</td>
<td>PS</td>
<td>Order relating to Block Sansad</td>
</tr>
<tr>
<td>19</td>
<td>1423/PN/O/I/3C-5/2002 (Part-1)</td>
<td>21.04.2003</td>
<td>PS</td>
<td>Order relating to powers, functions &amp; duties of Sthayee Samitis</td>
</tr>
<tr>
<td>21</td>
<td>5387/PN/O/I/1A-10/88 (Part-3)</td>
<td>21.11.2000</td>
<td>PS</td>
<td>Clarification regarding functioning of Panchayat Samitis</td>
</tr>
<tr>
<td>22</td>
<td>4796/PN/O/I/1A-10/88 (Part-2)</td>
<td>28.09.2000</td>
<td>PS</td>
<td>Clarification regarding contractual relationship with Zilla Parishad and membership in Panchayat Samiti</td>
</tr>
<tr>
<td>23</td>
<td>43/PN/O/I/1A-10/88 (Part-3)</td>
<td>05.01.2000</td>
<td>PS</td>
<td>Roles &amp; responsibilities of the Sabhapati and Executive Officer of Panchayat Samiti</td>
</tr>
<tr>
<td>24</td>
<td>72/PN/O/I/2R-1/98 (Part-1)</td>
<td>07.01.1999</td>
<td>PS</td>
<td>Order relating to issuance of licence for hat or market</td>
</tr>
<tr>
<td>25</td>
<td>4743/PN/O/I/1P-20/95</td>
<td>31.12.1998</td>
<td>PS</td>
<td>Clarification regarding the memo No. 871/ PN/O/I/1P-20/95, dt. 14/03/1997</td>
</tr>
<tr>
<td>26</td>
<td>3678/PN/O/I/3C-11/98</td>
<td>07.10.1998</td>
<td>PS</td>
<td>Notification on Jt. BDO as Ex-Officio Jt. Executive Officer of Panchayat Samiti</td>
</tr>
<tr>
<td>27</td>
<td>871/PN/O/I/1P-20/95</td>
<td>14.03.1997</td>
<td>PS</td>
<td>Clarification regarding nomination from Panchayat Samiti to the Library in Panchayat Samiti area</td>
</tr>
<tr>
<td>28</td>
<td>2322/I/Panch/4A-2/81</td>
<td>06.10.1994</td>
<td>PS</td>
<td>Admissibility of TA &amp; DA to the Sabhapati &amp; sahakari Sabhapati of Panchayat Samiti</td>
</tr>
<tr>
<td>29</td>
<td>1397/PN/O/I/2A-2/93</td>
<td>15.03.1995</td>
<td>PS</td>
<td>Clarification regarding section 125(4) of the WB Panchayat act, 1973</td>
</tr>
<tr>
<td>30</td>
<td>874/I/Panch/0-6/93 (Part-3)</td>
<td>28.03.1994</td>
<td>PS</td>
<td>Order relating to Controlling Officer in respect of remuneration &amp; honorarium</td>
</tr>
<tr>
<td>31</td>
<td>477/I/Panch/2A-2/93</td>
<td>09.03.1994</td>
<td>PS</td>
<td>Clarification regarding remuneration of Karmadhyaaksha of Panchayat Samiti</td>
</tr>
<tr>
<td>32</td>
<td>3258/I/Panch/IA-12/93</td>
<td>18.10.1993</td>
<td>PS</td>
<td>Order relating to Digha Development Authority area</td>
</tr>
<tr>
<td>33</td>
<td>3257/I/Panch/IA-12/93</td>
<td>18.10.1993</td>
<td>PS</td>
<td>Order relating to Section 23 &amp; Section 24 at Digha Development Authority area</td>
</tr>
<tr>
<td>34</td>
<td>169/(50)-CDP/H/2B-23/79</td>
<td>06.01.1984</td>
<td>PS</td>
<td>Reconstitution of site selection committee</td>
</tr>
<tr>
<td>35</td>
<td>438/SS/PN/O/I/3R-6/2004(Pt-II)</td>
<td>11.6.2015</td>
<td>PS</td>
<td>Permission for construction of building in the area under the planning area of Development Authority under ease of doing business initiative</td>
</tr>
<tr>
<td>36</td>
<td>439/SS/PN/O/I/3R-5/04(Pt-II)</td>
<td>11.6.2015</td>
<td>PS</td>
<td>Issuance of certificate for trades of special nature.under ease of doing business initiative</td>
</tr>
</tbody>
</table>
No. 1154/PN/O/I/2M-4/03(Pt.-I)  Dated: 27/03/2015

ORDER

Whereas, in terms of the provision of rule 61 of the West Bengal Pancahayat (Panchayat Samiti Administration) Rules, 2008 read with section 116 of the West Bengal Panchayat Act, 1973, Panchayat Samiti may grant license for dangerous and offensive trade within its jurisdiction in Form 6B appended to the aforesaid Rules;

And whereas, in terms of the provision of sub-rule (1) and (2) of rule 58 of the said Rules, Panchayat Samiti shall not issue any such license in connection with the trades mentioned in the aforesaid sub-rule prior to obtaining statutory clearances from the competent authority;

And whereas, the State Government in its ‘ease of doing business initiatives’ is contemplating to simplify the procedures in issuing/granting of various certificates/licenses by different Government Departments/local authorities;

And whereas, it is under the active consideration of this Department to simplify the procedure for issuance of such license as well as making necessary modification of Form 6B for ease of trade;

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration, is hereby pleased to order that henceforth, Panchayat Samiti shall grant license for carrying out dangerous and offensive trades prescribed by the State Government, in the modified Form 6B appended to this order within the stipulated time period i.e. within 30 days from the date of receipt of the application as mentioned in this Department’s Notification No. 4080/PN/O/4P-3/2013 dated 29/11/2013, even prior to obtaining the statutory/license/clearances from the respective competent authority. The other formalities to be maintained while issuing the license for carrying out the dangerous and offensive trade as enshrined in rule 57, 58, 59, 60, 61, 62 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008 shall remain unchanged.

By order of the Governor,

Sd/-

Principal Secretary to the
Government of West Bengal
Copy along with enclosures and also with a copy of this Department’s Notification No. 4080/PN/O/4P-3/2013 dated 29/11/2013 forwarded for information and necessary action to:

1) The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001

2) The Director, State Institute of Panchayats & Rural Development, Kalyani, Nadia

3) The District Magistrate & Executive Officer, ________________ Zilla Parishad (All)

4) The Additional Executive Officer, ________________ Zilla Parishad (All)/ Mahakuma Parishad

5) The District Panchayats & Rural Development Officer, ________________ District (All)

He is requested to communicate the copy of this order to all Block/Panchayat Samitis within the district.

(D.K.Pal)

OSD & EO Special Secretary
to the Government of West Bengal
FORM 6B
[see rule 61]
Form of license for carrying on offensive or dangerous trade

Name of Panchayat Samiti ..................................................................................................................................................

Name of District ...............................................................................................................................................................  

License No. ................................................................. (Year) Date .................................................................

License issued to(Name of the Proprietor/Partner/Director) ............................................................................................... 

for the period of ............................................................................................................................................................. 

Address of Licensee .......................................................................................................................................................... 

Description of trade or business ....................................................................................................................................... 

Boundaries of the place of trade or business

East -

West-

North-

South-

Comprising Plot No (s).

Mouza................................................................. J.LNo.................................................................

The terms and conditions printed overleaf are to be strictly observed. Grant of this license does not absolve
the applicant from the requirement of procuring all the statutory clearances to be obtained from the appropriate
authority before actual commencement of the trade. If any violation/default is noted later, the license shall be
liable to be cancelled and the trade/business closed down with immediate effect.

The Pnachayat Samiti acknowledges a sum of Rs.................................(in words...........................................

.......................................................) only from M/S........................................................................................

Vide Receipt No. ............................................................................................ dated .................................. 

Signature of the Cashier/Accounts Clerk ........................................ Panchayat Samiti

Date :

Signature of the Executive Officer / Jt. Executive Officer of

................................................................. Panchayat Samiti

Date:
Licence renewed under the same terms and conditions (with change of boundaries as noted above) on receipt of requisite annual rate of fee for the year -

Year

(1)
(2)
(3)

Signature of the Executive Officer / Jt. Executive Officer with date

........................................................................................................................

Conditions of licence for carrying on offensive or dangerous trades-

The licensee shall abide by the following terms and conditions: -

(i) for running of trade relating to or dealing with kerosene, petroleum or naptha or any other inflammable oil or spirit, the provision of the Petroleum Act, 1934 shall strictly be complied with.

(ii) for running of trade connected with the burning or baking of bricks or tiles, the permit referred to in the West Bengal Land & Land Reforms Manual, 1991, shall be obtained.

(iii) the place may be inspected at any reasonable hour of any day by the Sabhapati or Sahakari Sabhapati of the Panchayat Samiti, Karmadhyaksha of Janaswastha O Paribesh Sthayee Samiti, Executive Officer of the Pancayat Samiti or any other authorised officer, not below the rank of an Extension Officer;

(iv) manufacturing, processing or any other work carried on under the licence in the specified premises shall be maintained in such a manner so as not to cause any injury, danger, annoyance or offence to the sense of sight, smell or hearing of persons residing in the neighbourhood;

(v) the licence shall relate only to such trade or business as is specified in it;

(vi) the licence shall relate only to such place as is specified in it

(vii) there shall be satisfactory arrangement for drainage of waste water and effluents, disposal of solid wastes and control of gaseous emissions to prevent nuisance in the place and its neighbourhood;

(viii) the licence shall be liable to be cancelled in the event of contravention of any of the condition laid down in clause (i) to (vii) or on any other ground as may be considered important by the Panchayat Samiti on service of prior notice of one clear month when the licensee shall be bound to close down such trade or business with immediate effect;

(ix) the licence is subject to renewal on payment of requisite fee for every financial year and the authority reserves the right of withholding such renewal on such ground or grounds as may be intimated to the licensee.
ORDER

Whereas it has been reported by the district administrations on a number of occasions that Binpur I and Binpur II Panchayat Samitis in the district of Paschim Medinipur and Khejuri I and Khejuri II Panchayat Samitis in the district of Purba Medinipur have not been functioning properly in the prescribed manner due to one or more reasons such as absence of members or office bearers, resignation of members or office Bearers, law and order problems, local unrest and disturbance for several months affecting delivery of services to the people as entrusted upon under sub-section(3) of section 114 read with sub-clause(a) of clause (iii) of sub-section (1) of section 109 of the West Bengal Panchayat Act, 1973 [hereinafter referred to as the said Act];

And whereas because of such deteriorated conditions of the institutions of Panchayat Samitis, the people are being deprived of all relevant services resulting in sufferance of the poor people;

And whereas such situation should not be allowed to continue any longer and immediate measures should be taken for redressal of distress of the people;

Now, therefore, in exercise of the power conferred by section 212 of the said Act, the Governor has been pleased to direct that entitlement based benefits under Indira Awas Yojana, National Social Assistance Programme or any other similar programme sponsored by the Central or State Government for social development and justice shall be delivered to the deserving people selected under laid down procedure by the respective Executive Officers of Binpur I and Binpur II’ Panchayat Samiti in the district of Paschim Medinipur or Executive Officers of Khejuri I and Khejuri II Panchayat Samiti in the district of Purba Medinipur without any reference to the related Sthayee Samitis of the concerned Panchayat Samitis for the time being until the normal situation is restored in those Panchayat Samitis.

The Governor is further pleased to direct that the aforesaid Executive Officers shall place a report on the action taken along with a list of beneficiaries for each programme in the general meetings of the respective Panchayat Samitis for information as soon as such meetings are held.

This order takes immediate effect.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to the:

1. Sabhadhipati, Paschim Medinipur/Purba Medinipur Zilla Parishad
2. Commissioner, Panchayat & Rural Development, West Bengal
3. District Magistrate, Paschim Medinipur/ Purba Medinipur
4. District Panchayat & Rural Development Officer, Paschim Medinipur/ Purba Medinipur District.
   He is requested to send copy of the order to the concerned BDOs and Executive Officer of Panchayat Samitis as well as to Gram Panchayats for taking necessary action.
5. Private Secretary to the MIC, Panchayat & Rural Development Deptt.
6. Private Secretary to the MOS, Panchayat & Rural Development Deptt.

Joint Secretary to the
Government of West Bengal
ORDER

Whereas under sub-section (1A) of section 119 of the West Bengal Panchayat Act, 1973 (as subsequently amended) (hereinafter referred to as the said Act) there shall be one or more Joint Executive Officers for every Panchayat Samiti and the Joint Block Development Officer or Officers of the Block shall be the ex-officio Joint Executive Officer or officers of the Panchyat Samiti;

And whereas under sub-section (5) of section 132 of the said Act, the Joint Executive Officer has been empowered to sign all orders and cheques for payments from the Panchayat Samiti Fund, if authorized by the Executive Officer, subject to such orders as may be issued by the State Government in this behalf;

And whereas the third proviso read with the fourth proviso to sub-rule (6) of rule 4 of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003 (as subsequently amended) envisage that the Executive Officer of the Panchayat Samiti may authorize the Joint Executive Officer, by order, in terms of sub-section(5) of section 132, to operate the account or accounts of the Panchayat Samiti Fund and such authorization may be partial and governed by such terms and conditions as may be laid down in the said order;

Now, therefore, the Governor, in exercise of the power conferred by section 212 of the said Act, is pleased to direct hereby that the Executive Officer of Panchayat Samiti in exercise of the power conferred by sub-section(5) of section 132 of the said Act, shall ordinarily authorize one of the Joint Executive Officers where two Officers are posted or the Jt. Executive Officer where one Officer is posted to act as the Drawing and Disbursing Officer in respect of the fund of the Panchayat Samiti under the guidance and supervision of the Executive Officer.

The Governor is further pleased to order that the Joint Executive Officer in discharge of his delegated responsibility shall be, inter alia, responsible for -

(i) Checking of all bills and muster rolls prior to placement before the Executive Officer for according sanction for payment;

(ii) Signing all cheques or demand drafts for drawal of fund and accepting all cheques and demand drafts in favour of the Panchayat Samiti within the limits of his authorisation;

(iii) Ensuring regular and timely entries in the Cash Book, Subsidiary Cash Books and Ledger and verification of such entries by the officer authorized in this behalf.

(iv) Preparation of Bank and Treasury reconciliation statement;

(v) Preparation of receipt-payment accounts in Form 27 at the close of every month:

(vi) Maintenance of bank accounts and production of books of accounts and other records before the auditor and other authorities for inspection.
All financial and accounting matters including proposal for payment by the Panchayat Samiti shall be routed to the Executive Officer through the Joint Executive Officer of the Panchayat Samiti.

The order will take immediate effect.

The Governor is also pleased to direct that the earlier order No. 2856/PN/O/I/3C-II/98 dated 26.06.2009 on this issue stands cancelled; but any act of commission or omission taken in pursuance of the said order shall remain or continue to remain valid.

By order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal

No. 930/l(10)/PN/O/I/3C-II/98 Date: 18.02.2010

Copy forwarded for information and necessary action to the:
1. Commissioner, Panchayat & Rural Development, West Bengal
2. Director, State Institute of Panchayat & Rural Development, Kalyani
3. District Magistrate,..........................................................(All)
4. District Panchayat & Rural Development Officer,..................District(All)
5. Executive Officer,........................................Panchayat Samiti (AH)
6. Joint Executive Officer,..............................Panchayat Samiti (All)
7. Joint Block Development Officers’ Cell of this Department
8. Private Secretary to the MIC, Panchayat & Rural Development Deptt.
9. Private Secretary to the MOS, Panchayat & Rural Development Deptt.
10. Shri......................................................(P&RD Deptt).

(Madhumita Ray)
Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়ত ও প্রামাণ্যন দপ্তর
পঞ্চায়ত শাখা,
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০০১

নং ৩৮৫০/পিএন/ও/এক/২৫২-২/১৮ (অংশ-৫) তারিখ ৩১.০৮.০৯

প্রেরক : মধুমিতা রায়,
যুথ সচিব, পশ্চিমবঙ্গ সরকার।

প্রতি : নির্বাচনী আধিকারিক,
রাজনাথপুর-১ পঞ্চায়ত সমিতি।

বিষয় : শিশুশিক্ষা কেন্দ্রের সহায়িকা পঞ্চায়ত সমিতির কর্মাধাম নির্বাচিত হলে তার সামাজিক ভাতা প্রাপ্ত নিয়ে প্রশন।

মহাশয়,

আদেশনূসারে উপরুক্ত বিষয়ে আপনার প্রেরিত গত ৩৭০/ পিএন তার ৩/১০/০৮ উল্লেখ করে আপনাকে জানাই যে পঞ্চায়ত সমিতির অন্তর্গত স্বায়ী সমিতির কর্মাধাম পদটি এখনও পর্যন্ত সর্বোচ্চ নয়। তাই ঐ কর্মদলের পক্ষে অন্ত্য কোন কর্মে নিযুক্ত হওয়াতে আইনেরও কোন আপত্তি নেই।

এই দপ্তর থেকে প্রচারিত নামক কর্ম সহায়ী নং ৩৫২-পিএন/ও/এক/৪ পি- ৩/২০০২ তার ১৫/২/২০০৫ অনুসারে তিনি যে কোনো একটি উৎস থেকে সামাজিক ভাতা প্রাপ্ত পান। তিনি কোন উৎস থেকে সামাজিক ভাতা গ্রহণ করেন তা তিনি নিজের দরুন বোধ করেন।

সুতরাং, এককে আপনাকে জানানো হচ্ছে যে, ঐ পঞ্চায়ত সমিতির শিক্ষা সংস্থার তথ্য ও কৃষ্ণা স্বায়ী সমিতির কর্মাধাম যে কোন একটি উৎস থেকেই সামাজিক ভাতা প্রাপ্ত পান। তবে কোন উৎস থেকে তিনি ঐ ভাতা গ্রহণ করেন সে সম্পর্কে তিনি নিজেই সিদ্ধান্ত নেন।

আপনার বিশ্বস্ত,
মধুমিতা রায়
যুথ সচিব
পশ্চিমবঙ্গ সরকার

381
ORDER

Whereas under sub-section (1A) of section 119 of the West Bengal Panchayat Act, 1973 (as subsequently amended) (hereinafter referred to as the said Act) there shall be one or more Joint Executive Officers for every Panchayat Samiti and the Joint Block Development Officer or Officers of the Block shall be the ex-officio Joint Executive Officer or officers of the Panchayat Samiti;

And whereas under sub-section (5) of section 132 of the said Act, the Joint Executive Officer has been empowered to sign all orders and cheques for payments from the Panchayat Samiti fund, if authorized by the Executive Officer, subject to such orders as may be issued by the State Government in this behalf;

And whereas the third proviso read with the fourth proviso to sub-rule (6) of rule 4 of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003 (as subsequently amended) envisage that the Executive Officer of the Panchayat Samiti may authorize the Joint Executive Officers of the Panchayat Samiti, by order, in terms of sub-section (5) of section 132, to operate such account or accounts and such authorization may be partial and governed by such terms and conditions as may be laid down in the said order.

Now, therefore, the Governor, in exercise of the power conferred by section 212 of the said Act, is pleased to direct that the Executive Officer of Panchayat Samiti in exercise of the power conferred by sub-section (5) of section 132 of the said Act, shall ordinarily authorize one Joint Executive Officer of Panchayat Samiti to act as the Drawing and Disbursing Officer in respect of the fund of the Panchayat Samiti, who will work under the guidance and supervision of the Executive Officer.

The Governor is further pleased to order that the Joint Executive Officer in discharge of his delegated responsibility shall be responsible for-

(i) Checking of all bills and muster rolls prior to placement before the Executive Officer for according sanction before payment;

(ii) Ensuring regular and timely entries in the Cash Book, Subsidiary Cash Books and Ledger and verification of such entries by the officer authorized in this behalf.

(iii) Preparation of Bank and Treasury reconciliation statement;

(iv) Preparation of receipt-payment accounts in Form 27 at the close of every month:
(v) Maintenance of bank accounts and production of books of accounts and other records before the auditor for inspection.

All financial and accounting matters including proposal for payment by the Panchayat Samiti shall be routed to the Executive Officer through the Joint Executive Officer of the Panchayat Samiti.

This order will take immediate effect.

By order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 2856/1(10)PN/O/I/3C-II/98 Date: 26.06.2009

Copy forwarded for information and necessary action to the:

1. Commissioner, Panchayat & Rural Development, West Bengal
2. Director, State Institute of Panchayat & Rural Development, Kalyani
3. District Magistrate, ....................................................... District (All)
4. District Panchayat & Rural Development Officer, ........................................ District (All)
5. Executive Officer, ................................................................................. Panchayat Samiti (All)
6. Joint Executive Officer, ................................................................. Panchayat Samiti (All)
7. Joint Block Development Officer Cell of this Department
8. Private Secretary to the MIC, Panchayat & Rural Development
9. Private Secretary to the MOS, Panchayat & Rural Development
10. Shri ............................................................... (P & RD Deptt).

M. Ray
Joint Secretary to the Government of West Bengal
This Department order no.3340/PN/O/I/2A-l/04 dated 18.08.2008 and order no.3341/PN/()/ 1/ 2A-1/04 dated 18.08.2008 issued in terms of clause ( C ) of sub-section ( 2) of section 171 and 124 of the West Bengal Panchayat Act. 1973 (West Bengal XL1 of 1973) is amended as follows :

Amendments

In place of the words, “West Bengal State Electricity Board” occurred at serial no. 3. 4. 5. 6 and 7 of Para J captioned Khudra Shilpa, Bidyut O Achiracharit Shakti Sthayee Samiti, read, “West Bengal State Electricity Distribution Company Limited.”

By order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal

No. 4303/1(10)/PN/O/I/2A-1/04 Date : 23.10.2008

Copy forwarded for information and necessary action to the :
1. Commissioner, Panchayai & Rural Development West Bengal
2. Commissioner, Presidency/ Burdwan/Jalpaiguri Division
3. Director, State Institute of Panchayat & Rural Development
4. Sabhadhipati, ------------------------------- Zilla Parishad (All)
5. District Magistrate, --------------------------- District All)
6. District Panchayat & Rural Development Officer, --------------------------- (All)
7. Sub-Divisional Officer, --------------------------- (All)
8. Block Development Officer & Executive Officer, --------------------------- (All)
9. Sabhapati, -------------------------------Panchayat Samiti (All)
10. Private Secretary to Minister-In-Charge/ Minister of State. Panchayat & Rural Development Department Government of West Bengal

Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও প্রায়োজনীয় বিভাগ
জেলা পৌরসভা (ছি-তল), ৩৩, এন. এস. রোড
কলকাতা-৭০০ ০০১

নং ৪৪৬৬/পি.এন./ও/এক/১৫-১/২০০৬  তারিখ ৪ ১.১০, ২০০৭

প্রেরক: শ্রীমতী মধুমিতা রায়
উপসচিব
পশ্চিমবঙ্গ সরকার।

প্রতি: জেলা পাঞ্চায়তি ও প্রায়োজনীয় আধিকারিক
বর্ধমান

বিষয়: পাঞ্চায়তি সমন্বিত কর্তৃক গৃহীত সিদ্ধান্ত দ্বারা কোন একটি তহবিলের অর্থ অন্য কোন তহবিলের কোন প্রকল্পে বায়া করা সম্ভব বলা।

প্রসন্ন: তার স্মারক সংখ্যা ১১১৬/প্যান  তার ২৩/০৮/২০০৭।

আদেশনুসারে উপরোক্ত বিষয়ে তাঁকে এই মর্মে অবদান করা হচ্ছে যে তাঁর পত্র কোন তহবিলে কোন প্রকল্পের কথা বলে হয়েছে তাঁর কোনো উল্লেখ নেই। তবে সাধারণ ভাবে বলা যায় যে কোনো প্রোগ্রাম ফাইলের অধীনে শ্রীমণ্ডলীর সময় এ অর্থ যথেষ্ট না হলে অথবা শ্রীমণ্ডলীর একটিমাত্র যেটা ধরা হয়েছিল তার থেকে বৈশী ক্রতি বয়ে নিজে তহবিল থেকে বাড়িতে অর্থ বরাদ্দ করা যায়, অন্য কোনো ফাইল থেকে এ বাড়িতে ক্রতি করা যাবে না। প্রোগ্রাম ফাইলের অর্থ বাড়ে এই নিরুপমা মনে করতে হয়। তবে কোনো শ্রীমণ্ডলী / প্রকল্প দুটি প্রোগ্রাম ফাইলের অর্থ মিলিয়ে করা হবে এই সিদ্ধান্ত পরিকল্পনা তুলে গ্রহণ করলে প্রকল্পের প্ল্যান-এস্টিমেট প্রোগ্রাম ফাইলের নিরুপমা মনে প্রথমেই তৈরী করে রূপান্তর করা যাবে।

মধুমিতা রায়
উপসচিব
পশ্চিমবঙ্গ সরকার

নং: ৪৪৬৬/পি.এন./ও/এক-১/২০০৬  তারিখ: ১.১০.২০০৭

প্রতিলিপি অবদান ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হ’ল কে- 
নির্বাহী আধিকারিক, ভাটাক্ষ পাঞ্চায়তি সমন্বিত, বর্ধমান।

মধুমিতা রায়
উপসচিব
পশ্চিমবঙ্গ সরকার

385
A question has since been raised as to whether financial charge of Panchayat Samiti including signing orders and cheques for payment can be delegated to the Joint Executive Officer of the Panchayat Samiti. 

On an earlier occasion it was clarified vide this Department's letter no. 2865/PN/O/I/3C-11/98 dated 4.8.99 that until and unless the provision under sub-section (5) of section 132 of the West Bengal Panchayat Act 1973, is amended in appropriate manner, the Joint Block Development Officer as Joint Executive Officer of Panchayat Samiti could not be empowered to sign any order or cheque for payment from the Panchayat Samiti fund. The existing provision under sub-section (5) of section 132 of the Act ibid has already been amended by section 11 of the West Bengal Panchayat (Amendment) Act 2003 (West Bengal Act VIII of 2003).

Therefore, it is clarified that as per latest provision of the sub-section (5) of section 132 of the West Bengal Panchayat Act 1973 as amended the Joint Executive Officer of the Panchayat Samiti may sign all orders and cheques for payments from the Panchayat Samiti fund if authorized by the Executive Officer of the Panchayat Samiti to do so. This Department’s earlier clarification NO. 2865/PN/O/I/3C-11/98 dated 04.08.1999 stands modified.

By order of the Governor,

Sd/-
M. N. Roy
Principal Secretary to the Government of West Bengal

No. 4357/1(6)PN/O/I/3C-11/98 Date : 25.9.2007

Copy forwarded for information and necessary action:
1. Commissioner, Panchayat & Rural Development Department West Bengal
2. Director, SIPRD, Kalyani
3. District Magistrate, ..........................................................(All)
4. District Panchayat & Rural Development Officer, .................................(All)
5. Sub-divisional Officer, ......................................................Sub-division
6. Block Development Officer & Executive Officer, .........................Panchayat Samiti(All)

Deputy Secretary to the Government of West Bengal
CIRCULAR

In terms of sub-section (1) of section 105 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), every Panchayat Samiti shall hold a meeting in its office at least once in every three months.

It is also laid down in rule 17 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 1984 that every Sthayee Samiti of a Panchayat Samiti shall hold a meeting in the office of the Panchayat Samiti at least once in a month on such date and at such time as may be fixed by the Karmadhyaksha of the respective Sthayee Samiti.

Now a lot of complaints are being received from the Members of Parliament / Members of Legislative Assembly / Ministers of this State Government against Panchayat Samitis for not convening general body meetings of Panchayat Samitis as well as Sthayee Samitis in a regular manner.

In view of above, it is advised to cause cent percent inspection of Panchayat Samitis under section 205 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) by an officer authorized by the State Govt. in this behalf, not below the rank of the Sub-divisional Officer of the concerned Sub-division.

(M. N. Roy)
Principal Secretary to the
Government of West Bengal

No.3218/I(5)-PN/O/I/IP-16/02 Date : 25.7.2007

Copy forwarded for information and necessary action to the -------

1. Commissioner, Panchayat & Rural Development, Panchayat Bhavan, Kolkata-1
2. District Magistrate, _________________________________(all)
3. DPRDO, _________________________________(all)
4. Private Secretary to the MIC, of this Department, Writers’ Buildings, Kolkata -1.
5. Private Secretary to the MOS, of this Department, Jessop Building, Kolkata-1
ORDER

With a view to strengthening the role of the Darjeeling Gorkha Hill Council as implementing agency for execution of various Programmes related to poverty alleviation and rural development under sub-section (2) of section 185A of the West Bengal Panchayat Act, 1973 [West Bengal Act XLI of 1973] as amended read with section 25 of Darjeeling Gorkha Hill Council Act, 1988 [Act XIII of 1988], the State Government has been considering to allow the Darjeeling Gorkha Hill Council to utilize the services of the Block Development Officers and also the services of other officers and staff under the control of the Block Development Officers for the said purpose.

After careful consideration of the matter the undersigned is directed by order of the Governor to say that the Governor has been pleased to decide that the Block Development Officers of the respective Blocks within the Darjeeling Gorkha Hill Council areas will be designated as ex-officio Council Development Officers and they, in addition to their normal duties as assigned from time to time by the State Government, will henceforth implement poverty alleviation and rural development Programmes like NREGA, IAY, NSAP in the capacity of ex-officio Council Development Officers under the supervision of the Principal Secretary, Darjeeling Gorkha Hill Council. The Block Development Officers will remain accountable to the Principal Secretary, Darjeeling Gorkha Hill Council for the implementation of such scheme as also for utilisation of the related funds allotted for the said purpose.

The services of the Council Development Officers may also be utilized by the Darjeeling Gorkha Hill Council for utilizing development grants under the awards of the Central and State Finance Commissions received by the Council for the Panchayat Samitis and the Gram Panchayats till the elections to the Panchayat bodies in Hill areas are held.

This is an interim arrangement, which will remain in force till further order.

By order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

Dated: the 20th April, 2007

Copy forwarded for information to:
1. The Principal Secretary, Hill Affairs Department, Govt. of West Bengal.
2. The Principal Secretary, P & AR Department, Govt. of West Bengal.
3. The Commissioner, Jalpaiguri Division.
4. The Principal Secretary, Darjeeling Gorkha Hill Council.
5. The District Magistrate, Darjeeling.
Government of West Bengal
Department of Panchayats and Rural Development
Jessop Building (1st Floor), 63, N. S. Road
Kolkata - 700 001

No. 232 - PN/O/I/4A-3/06 Date : 17.01.2007

ORDER

Whereas one post of Cashier - cum - Storekeeper has recently been created in each Panchayat Samiti vide this Department Order No. 5927 / PN / O / III / 2E-61 / 04 dated 20. 10. 2005;

And whereas the existing arrangement of sharing the ‘Iron Safe’ of the Block Development Officer for keeping the fund of the Panchayat Samiti as well is no longer considered advisable since such funds shall now be handled by two different employees;

And whereas the need for another ‘Iron Safe’ exclusively for Panchayat Samiti is being felt and conveyed by the Executive Officers of the Panchayat Samitis;

And whereas in response to a proposal in this behalf initiated by this Department, the Finance Department has accorded specific approval in this regard in terms of rule 47B of the W.B.F.R., Vol. -I read with notification No. 10500 - F dated 13. 11. 2004 issued by the Finance Department.

Now, therefore, after careful consideration of the matter, the Governor has been pleased to direct each Panchayat Samiti within the State (except the Panchayat Samitis situated in the hill areas of the district of Darjeeling) to purchase an ‘Iron Safe’ from the West Bengal Small Industries Development Corporation (WBSIDC) out of own fund or contingent fund available with them in order to cater to the aforesaid need of the Panchayat Samiti.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal
No. 232/1(7) - PN/O/I/4A-3/06  
Date : 17.01.2007

Copy forwarded for information and taking necessary action to the:

2. Director, SIPRD, Gandhi Bhavan, Kalyani, Dist. Nadia.
3. District Magistrate, ____________________________ District (All)
4. Additional Executive Officer, ______________________________ Z.P(All)
5. District Panchayat & Rural Development Officer, _________________ (All)
6. Block Development Officer & Executive Officer, _________________ Panchayat Samiti (All)
7. Sabhapati, ______________________________ Panchayat Samiti (All)

OSD and Ex-Officio Deputy Secretary to the Government of West Bengal
From: Smt. M. Ray  
OSD and Ex-Officio Deputy Secretary to the  
Govt. of West Bengal

To: The Executive Officer  
Midnapore Sadar Panchayat Samiti

Sub: Clarification for convening General Body meeting of Panchayat Samiti as insisted by the Audit Team.

Sir,

I am directed to refer to the letter No, 544 dated 21.09.2006 on the above noted subject and to state that -

(1) Section 191 (1) of the West Bengal Panchayat Act, 1973 provides that within two months from the receipt of the audit report the Panchayat Samiti shall, at a meeting, remedy any defect or irregularity pointed out in the report and shall also inform the Auditor of the action taken by it. But there is no such provision for convening a meeting during audit.

(2) Clause (i) of sub-section (1) of section 188 of the Act provides that an auditor may require in writing the production before him of any document or supply of any information which he considers to be necessary for the proper conduct of audit.

So, if an Auditor wants photo copies of documents like Measurement Book, Muster Roll, Comparative Statement etc., the Panchayat Samiti may seek written requisition from Auditor to that effect.

Yours faithfully,

(M. Ray)  
OSD and Ex-Officio Deputy Secretary to the  
Government of West Bengal
ORDER

Consequent upon increase of workload in the Panchayat Samiti for implementation of works under various programmes or schemes of this Department as well as those of the Line Departments implemented through the Panchayat Samiti, it has been under active consideration of the State Government in the Panchayat and Rural Development Department to delineate and specify the powers, functions and responsibilities of the Joint Executive Officer, Secretary, Deputy Secretary, Block Informatics Officer, Cashier-cum-Store Keeper, Upper Division Assistant, Accounts Clerk, Data Entry Operator, Clerk-cum-Typist and Peon of the Panchayat Samiti.

After careful consideration of the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLl of 1973), has been pleased to direct that the Executive Officer of the Panchayat Samiti shall delegate powers, functions and responsibilities depending on local situations, to the Joint Executive Officer, Secretary, Deputy Secretary, Block Informatics Officer, Cashier-cum-Store Keeper, Upper Division Assistant, Accounts Clerk, Data Entry Operator, Clerk-cum-Typist and Peon of the Panchayat Samiti in the following manner:

A. **Joint Executive Officer.** - (1) The Joint Executive Officer shall work under overall control of the Executive Officer of the Panchayat Samiti and be responsible through him to the Panchayat Samiti for his work. When more than one Joint Executive Officer is posted in a Panchayat Samiti, the responsibilities will be apportioned between them by the Executive Officer of the Panchayat Samiti in accordance with the need of the Panchayat Samiti.

(2) He shall-

(a) exercise the powers, perform the functions and discharge the duties of the Executive Officer when the post of the Executive Officer falls vacant on account of leave, transfer or otherwise;

(b) act, subject to the approval of the Artha Sanstha Unnayan O Parikalpana Sthayee Samiti of the Panchayat Samiti, as Drawing and Disbursing Officer for the fund of the Panchayat Samiti as may be determined by the Executive Officer;

(c) be responsible for (i) checking of all bills and muster rolls prior to placement before the Executive Officer for according approval before payment, (ii) preparation of bank and treasury reconciliation statement, (iii) preparation of receipt-payment accounts at the close of every month, and (iv) maintenance of books of accounts and production of books of accounts and other records before the inspection team for audit of accounts;

(d) look after the administration and maintenance of income generating and other assets of the Panchayat Samiti including realisation of tolls, rates and fees as may be levied by the Panchayat Samiti;

(e) assist the Panchayat Samiti in preparation of its perspective plan and annual plan and collect required information for such purpose;
(f) inspect the institutions or works under the management or control of the Panchayat Samiti and submit report to the Panchayat Samiti through the Executive Officer;

(g) attend the meetings of the Panchayat Samiti, Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti and such other Sthayee Samitis of which he is a member;

(h) attend the meeting of any other Sthayee Samiti, if so invited by the Karmadhyaksha of the concerned Sthayee Samiti;

(i) assist the Executive Officer in discharge of all or any of his functions and duties as may be determined by the Executive Officer and such apportionment of functions shall be co-related with the functions of the Joint Block Development Officer, as may be entrusted upon him by the Block Development Officer;

(j) perform any other function or duty as may be assigned to him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

(3) He may -

(a) carry on routine correspondence of the Panchayat Samiti, as may be entrusted by the Executive Officer;

(b) be delegated responsibility for maintenance of such records of the Panchayat Samiti as may be determined by the Executive Officer subject to the decision of the Artha Sanstha Unnayan O Parikalpana Sthayee Samiti.

B. Secretary. - (1) The Secretary shall work under overall control of the Executive Officer of the Panchayat Samiti and be responsible through him to the Panchayat Samiti for his work.

(2) He shall -

(a) generally issue notices for meetings of the Panchayat Samiti, Artha Sanstha Unnayan O Parikalpana Sthayee Samiti and Block Sansad and the list of business, to be transacted at such meetings, shall be prepared by the Secretary under the guidance of the Executive Officer and the approval of the Sabhapati;

(b) record the proceedings of the aforesaid meetings and forward them to the Executive Officer and the Sabhapati;

(c) keep contact with the Secretaries of other Sthayee Samitis and obtain and forward copies of the proceedings of the meetings of every Sthayee Samiti to the Executive Officer and the Sabhapati;

(d) be responsible for placement of the quarterly review report of every Sthayee Samiti in Form 7 in the next meeting of the Panchayat Samiti;

(e) assist the Executive Officer in preparing the Annual Budget of the Panchayat Samiti on collating and integrating the budget and other information as may be required from other Sthayee Samitis;

(f) assist the Executive Officer and the Joint Executive Officer in preparing replies to the audit queries or observations in respect of the Panchayat Samiti;
(g) maintain service records of employees of Gram Panchayat, if so authorized by the Executive Officer of the Panchayat Samiti in terms of sub-rule (4) of rule 52 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004;

(h) initiate Annual Performance Report of the employees of Gram Panchayat, having jurisdiction, at the end of financial year in terms of sub-rule (12) of rule 56 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004;

(i) attend the meetings of the Panchayat Samiti and Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti of the Panchayat Samiti and such other Sthayee Samitis of which he is a member or is acting as the Secretary for the time being;

(j) attend the meeting of any other Sthayee Samiti, if so invited by the Karmadhyaksha of the concerned Sthayee Samiti;

(k) act as Secretary to a Sthayee Samiti pending the selection of Secretary to such Sthayee Samiti or during the casual vacancy in the post of Secretary to such Sthayee Samiti;

(l) assist the Executive Officer in discharge of functions and duties as may be determined by the Executive Officer and such apportionment of functions shall be co-related with the functions of the Panchayat Development Officer, as may be entrusted upon him by the Block Development Officer or assigned to him under the Act or rules framed thereunder;

(m) perform any other function or duty as may be assigned to him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

C. Deputy Secretary. - (1) The Deputy Secretary shall work under overall control of the Executive Officer through the Secretary of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall assist the Executive Officer -

(a) in discharging the statutory and obligatory responsibilities of the Panchayat Samiti which are not specifically entrusted to any other officer;

(b) in monitoring institutional functioning of the Panchayat Samiti and the Gram Panchayats within its jurisdiction;

(c) assist the Panchayat Samiti in implementation of the West Bengal Rural Employment Guarantee Scheme for which the Panchayat Samiti is the Project Implementing Agency (PIA);

(d) attend meetings of such Sthayee Samitis of which he is a member and attend the meeting of any other Sthayee Samiti, if so invited by the Karmadhyaksha of the concerned Sthayee Samiti;

(e) perform any other function / duty as may be assigned to him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Artha Sanstha Unnayan O Parikalpana Sthayee Samiti of its Panchayat Samiti.
D. **Block Informatics Officer.** - (1) The Block Informatics Officer shall work under overall control of the Executive Officer of the Panchayat Samiti and be responsible through him to the Panchayat Samiti for his work.

(2) He shall be responsible for -

(a) proper use of various application software for improvement of governance of the Panchayat Samiti and the Gram Panchayats within the jurisdiction;

(b) sharing information with the public as per provisions of the Right to Information Act;

(c) doing electronic communication and submitting web-based reports to the higher authorities;

(d) capacity building of IT users at the level of Gram Panchayat and Panchayat Samiti;

(e) maintaining computer-network system of the Panchayat Samiti and the Gram Panchayats within the jurisdiction;

(f) attending meetings of such Sthayee Samitis of which he is a member and attend the meeting of any other Sthayee Samiti, if so invited by the Karmadhyaksha of the concerned Sthayee Samiti;

(g) performing any other function or duty as may be assigned to him by the Executive Officer or by the Sabhapatni through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

E. **Cashier-cum-Store Keeper.** - (1) The Cashier-cum-Store Keeper shall work under overall control of the Executive Officer through the Joint Executive Officer of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall -

(a) maintain the main Cash Book and subsidiary Cash Books for all schemes;

(b) prepare monthly reconciliation statement and detailed cash balance;

(c) encash cheques, drafts, banker’s cheques of the Panchayat Samiti;

(d) receive all kinds of money, cheque, drafts of the Panchayat Samiti and deposit those to the appropriate Savings Account of the Panchayat Samiti;

(e) prepare credit vouchers and debit vouchers and preserve all payment vouchers for audit;

(f) maintain such registers as may be directed by the Executive Officer or the Joint Executive Officer of the Panchayat Samiti in terms of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003;

(g) remain in charge of the store of the Panchayat Samiti, maintain store accounts and be responsible for issue of materials under the order of the Executive Officer or the Joint Executive Officer of the Panchayat Samiti;

(h) perform any other function or duty as may be assigned to him by the Executive Officer or by the Sabhapatni through the Executive Officer or by the Panchayat Samiti or by the State Government, by order,
F. **Upper Division Assistant.** - (1) The Upper Division Assistant shall work under overall control of the Executive Officer through the Secretary and the Joint Executive Officer of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall-

(a) maintain records of Panchayat Samiti;

(b) provide general assistance to Karmadhyakshas and other members of the Panchayat Samiti;

(c) write proceedings of the meetings or resolutions taken in the meetings of the Panchayat Samiti and Sthayee Samitis;

(d) keep in his custody resolution books of the meetings of the Panchayat Samiti and Sthayee Samitis;

(e) assist the Secretary of the Panchayat Samiti in discharging the functions and duties as may be determined by the Executive Officer;

(f) perform the duties of Cashier of the Panchayat Samiti, if such function is entrusted to him by the Executive Officer of the Panchayat Samiti when the post of Cashier-cum-Storekeeper lies vacant, subject to the approval of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti of the Panchayat Samiti;

(g) perform such other functions as may be entrusted upon him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

G. **Accounts Clerk.** - (1) The Accounts Clerk shall work under overall control of the Executive Officer through the Joint Executive Officer of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall -

(a) prepare the pay bills for the employees of the Panchayat Samiti, remuneration bills for the Sabhapati and the Sahakari Sabhapati of the Panchayat Samiti, honorarium bills for Karmadhyakshas of the Panchayat Samiti and fixed T.A. bills for members of the Panchayat Samiti;

(b) prepare bills relating to Grant-in-aid of Panchayat Samiti and place such bills to the Executive Officer or Joint Executive Officer of the Panchayat Samiti, as the case may be;

(c) maintain such registers as may be directed by the Executive Officer or the Joint Executive Officer of the Panchayat Samiti in terms of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003;

(d) assist the Cashier-cum-storekeeper as and when required;

(e) perform any other function or duty as may be assigned to him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.
H. **Data Entry Operator.** - (1) The Data Entry Operator shall work under overall control of the Executive Officer through the Block Informatics Officer of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall -

(a) generate all computerized reports and returns of the Panchayat Samiti;
(b) develop e-database of the Panchayat Samiti;
(c) assist Block Informatics Officer of the Panchayat Samiti in discharging his functions and duties as may be determined by the Executive Officer;
(d) perform any other function or duty as may be assigned to him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

I. **Clerk-cum-Typist.** - (1) The Clerk-Cum-Typist shall work under overall control of the Executive Officer through the secretary and the Joint Executive Officer of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall be responsible for -

(a) drafting and typing of letters of the Panchayat Samiti;
(b) receipt, issue and despatch of letters of the Panchayat Samiti;
(c) maintenance of such records of Panchayat Samiti as would be entrusted to him from time to time;
(d) performing such other duties as may be entrusted upon him by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

J. **Peon.** - The Peon shall work under overall control of the Executive Officer through the Secretary and the Joint Executive Officer of the Panchayat Samiti and be responsible through them to the Panchayat Samiti for his work.

(2) He shall -

(a) discharge the duties pertaining to the functions of Messenger Peon, Office Peon and Helper;
(b) perform such other duties as may be assigned to him from time to time by the Executive Officer or by the Sabhapati through the Executive Officer or by the Panchayat Samiti or by the State Government, by order.

By order of the Governor,

Sd/-

M.N.Roy

Principal Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action to:


2. The Director, State Institute of Panchayats and Rural Development, Kalyani, Nadia.

3. The Savadhipati, .................................................................Zilla Parishad (all)

4. The District Magistrate, .............................................................. (all)

5. The District Panchayats and Rural Development Officer, .............................(all)

6. The Sabhapati, ......................................................................Panchayat Samiti (all)

7. The Executive Officer, ....................................................... Panchayat Samiti (all)

He is requested to provide copy of the order to all concerned within his jurisdiction.

Deputy Secretary to the
Government of West Bengal
NOTIFICATION

Whereas a number of trades and business have already been declared as offensive or dangerous in terms of sub-section (1) of section 116 read with section 212 of the West Bengal Panchayat Act. 1973 (West Bengal Act XLI of 1973) under this Department Notification No. 4236/PN/O/I/1T-1/04 dated 21.12.2004;

And whereas a Panchayat Samiti, in terms of section 116(2) of the West Bengal Panchayat Act. 1973. may levy a fee for granting any licence in respect of the offensive and dangerous trades since notified subject to the maximum rate prescribed by the State Government;

Now, therefore, the Governor, in terms of sub-section (1) of section 133 of the West Bengal Panchayat Act. 1973 (West Bengal Act XLI of 1973) is pleased to prescribe the maximum rates to be charged annually for the offensive and dangerous trades in the Panchayat Samiti areas in this State as declared under this Department Notification No. 4236/PN/O/I/1T-1/04 dated 21.12.2004.

i) Acid lead batteries including lead plate casting : Rs. 500.00
ii) Acid slurry (Sulphonation) : Rs. 500.00
iii) Basic drug and pharmaceutical : Rs. 500.00
iv) Coke making, coal liquification, coal tar distillation processing, fuel gas making, coke briquetting, storing or trading in kerosene, coal etc. : Rs. 500.00
v) Distillery including fermentation industry : Rs. 1000.00
vi) Pulp and paper : Rs. 1000.00
vii) Slaughter houses and meat processing units : Rs. 500.00
viii) Storing of hides, fish, horns or skins : Rs. 500.00
ix) Boiling or storing offal, blood, bones or rags : Rs. 500.00
x) Melting tallow : Rs. 500.00
xi) Tanning for the manufacture of leather or leather goods : Rs. 500.00
xii) Vegetable oil and edible oil including solvent extracted oil hydrogenated oil : Rs. 1000.00
xiii) Jute processing and dyeing : Rs. 500.00
xiv) Lime manufacturing : Rs. 100.00
xv) Stone crushing : Rs. 1000.00
xvi) Synthetic detergent and soap : Rs. 1000.00
xvii) Tyres and tubes vulcanization, hot retreading, moulding : Rs. 500.00
xviii) Brick field, burning of bricks, : Rs. 1000.00
By order of the Governor,

Sd/- M. N. Roy
Secretary to the
Government of West Bengal

No. 1272/I(790)/PN/O/I/IT-I/04
Date: 28.03.2005

Copy forwarded for information and necessary action to:

1) The Secretary, West Bengal Pollution Control Board, Paribesh Bhaban, 10A, Block LA, Sector-III, Salt Lake City, Kolkata-700 098.
2) The Commissioner of Panchayat and Rural Development, West Bengal, Kolkata-700001.
3) The Director of S.I.P.R.D., Kalyani, Nadia.
4) The Commissioner,..................................................Division.
5) The District Magistrate,..............................................(all).
6) The Dist. Panchayat & Rural Development Officer,..........................(all).
7) The Sub-divisional Officer,............................................(all).
8) The Sabhapati,.........................................................Panchayat Samiti (all).
9) The Block Development Officer and Executive Officer, .........................Panchayat Samiti (all).

Joint Secretary to the
Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by sub-section (1) of section 116 read with section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) and in supersession of this Department previous Notification No. 2274/Panch/1A-16/64 dated 15th June, 1964 which was issued in terms of sub-section (1) of section 72 of the West Bengal Zilla Parishads Act (West Ben. Act XXXV of 1963), the Governor is pleased hereby to declare the under mentioned trades and business to be offensive or dangerous for the purposes of the said section.

Trades and business above referred to are —

i) Acid lead batteries including lead plate casting;

ii) Acid slurry (Sulphonation);

iii) Basic drug and pharmaceutical;

iv) Coke making, coal liquification, coal tar distillation processing, fuel gas making, coke briquetting;

v) Distillery including fermentation industry;

vi) Pulp and paper;

vii) Slaughter houses and meat processing units;

viii) Storing of hides, fish, horns or skins;

ix) Boiling or storing offal, blood, bones or rags;

x) Melting tallow;

xi) Tanning for the manufacture of leather or leather goods;

xii) Vegetable oils and edible oils including solvent extracted oils, hydrogenated oils;

xiii) Jute processing and dyeing;

xiv) Lime manufacturing;

xv) Stone crushing;

xvi) Synthetic detergent and soap;

xvii) Tyres and tubes vulcanization, hot retreading, moulding;

xviii) Brick field, burning of bricks, tiles or pottery;

xix) Cashew nut processing;

xx) Cement grinding;

xxi) Chilling plant, cold storage, Ice making and Ice-cream making;
xxii) Dry cell battery;
xxiii) Husking mill;
xxiv) Rice mill;
xxv) Saw mill;
xxvi) Storing or trading in Kerosene, Petroleum, Naphtha or any inflammable oil or spirit, coke or coal;
xxvii) Trading in or storing, except for one’s own domestic use, hay, straw, wood, thatching grass, jute or other dangerously inflammable materials;
xxviii) Any manufacturing or processing business from which offensive or unwholesome smell or offensive noise arise.

By order of the Governor,

Sd/- M. N. Roy
Secretary to the
Government of West Bengal

No. 4236/PN/O/I/1T-1/04
Date: 21.12.2004

Copy forwarded for information and necessary action to:

1) The Secretary, West Bengal Pollution Control Board, Paribesh Bhaban, 10A, Block LA, Sector-III, Salt Lake city, Kolkata-700 098.
2) The Director of Panchayats & Rural Development, West Bengal, Kolkata-1
3) The Director of S.I.P.R.D., Kalyani, Nadia.
4) The Commissioner,........................................................Division.
5) The District Magistrate, ................................................district (all)
6) The District Panchayat & Rural Development Officer,...............................district(all)
7) The Sub-divisional Officer,.................................
8) The Sabhapati,..................................................Panchayat Samiti.
9) The Block Development Officer and Ex-officio Executive Officer,...................Panchayat Samiti.

OSD and Ex-Officio Deputy Secretary to the
Government of West Bengal

402
From : Sri D. Ghosh, IAS  
Joint Secretary to the  
Govt. of West Bengal  

To : The District Magistrate, Purulia Dist, Purulia.  

Sub : Clarification in the matter of meeting held on 7.9.2004 of Arsha Panchayat Samiti in the district of Purulia.  

Sir,  
I am directed to refer to your Memo No. 788/G.P, dated 4.10.2004 on the above noted subject and to clarify the points seriatim as called for therein:  

(1) A legally convened meeting having quorum can not be adjourned.  

(2) As per provisions of section 105(2) of the West Bengal Panchayat Act, 1973, the meeting is valid.  

(3) It is not clear from the available papers whether the Annual Action Plan was approved and the Budget was passed. If the answer is affirmative, the Panchayat Samiti may execute schemes and incur expenditure from the available fund in accordance with the budget provision.  

In this connection it may be noted that the G.O. No. 3373-PN/O/I/IM-1/04 dated 30.9.2004 has laid down the ceiling limit of each Sthayee Samiti of Panchayat Samiti for undertaking schemes and incurring expenditure. Beyond that limit the ratification of the Panchayat Samiti in a general body meeting shall be required, but it does not mean that execution of rural development schemes for an indefinite period can be stalled by a resolution in general body. A Panchayat Samiti has inherent power under section 109 ibid to undertake schemes or adopt measures in order to achieve economic development and secure social justice for all within its jurisdiction.  

Yours faithfully,  
D. Ghosh  
Joint Secretary to the  
Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোন্নতি বিভাগ

নং : ১৭৫/পি.এন./ও/এক/৩ সি - ৭/২০০৩

আদেশনামা

পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩ (পশ্চিমবঙ্গ আইন নং ৪১, ১৯৭৩)-এর ২১২ ধারা বলে ও এই বিভাগ কর্তৃক প্রকাশিত গত ১৮/১২ /২০০৩ তারিখের ৪৬৬৮ - ৬৫২-পি এন/ও/ত্রি-৭/২০০৩ নং আদেশনামার সাথে অনুবৃত্তিরূপে রাজ্যপাল সংসদ-সহকারে এই নির্দেশ জারি করছেন যে পশ্চিমবঙ্গ পঞ্চায়েত (সংশোধনী) আইন, ২০০৩- এ অন্তর্ভুক্ত ১১৫ ক ধারা অনুযায়ী অনুষ্ঠিত ব্যক্তি সংসদের সাধারণ ও বাংলাদেশ অধিবেশন পঞ্চায়েত সভাপতি ও নির্বাহী আইন প্রকার্তিকের পরামর্শ-ক্রেমে সংশোধন পঞ্চায়েত সমিতির সচিব আহ্বান করবেন।

রাজ্যপালের আদেশনুসারে

(মানসেন নাথ রায়)
সচিব
পশ্চিমবঙ্গ সরকার

নং : ১৭৫/১(৬৩০)পি.এন./ও/এক/৩ সি - ৭/২০০৩

আদেশনামামা

নবনিতা আইনের জাতাতে এবং প্রায়োজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হলঃ-

১) কমিশনার, .......................................................... ডিভিশন।

২) সভাধিপতি, .......................................................... জেলা পরিষদ।

৩) জেলা শাসক, .......................................................... জেলা।

৪) অতিরিক্ত নির্বাহী আইনকার, .......................................................... জেলা পরিষদ।

৫) জেলা পঞ্চায়েত ও গ্রামোন্নতি আইনকার, .......................................................... জেলা।

মহকুমা শাসক ও ব্লক উল্লম্ব আইনকারদের বিরতির জন্য প্রায়োজনীয় প্রতিলিপি পাঠানো হল।

৬) মহকুমা শাসক, .......................................................... মহকুমা।

৭) ব্লক উল্লম্ব আইনকার, .......................................................... ব্লক।

গ্রাম পঞ্চায়েতদের প্রশাসনের অবিলম্বে জামানের জন্য অনুরোধ জানানো হল।

৮) আইনকার, পঞ্চায়েত ও গ্রামোন্নতি আইনকার, পশ্চিমবঙ্গ।

৯) অন্তর্ভুক্ত, রাজ্য পঞ্চায়েত ও গ্রামোন্নতি সংসদ, কলকাতা, নদীয়া।

১০) বৃহস্পতিবার পঞ্চায়েত ও গ্রামোন্নতি বিভাগ (গ্রামোন্নতি শাখা)।

যুক্ত-সচিব
পশ্চিমবঙ্গ সরকার

৪০৪
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও প্রামূল্যমন বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০০১

নং : ৪৩৬৮/সি.এন./৩/১/এ সি - ৭/২০/০৩

তারিখ : ২৮.১২.২০০৩

আদেশনামা

পশ্চিমবঙ্গ পঞ্চায়েত (সংশোধনী) আইন, ২০০৩ এর মাধ্যমে পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এ ১১৫ ক ধারা অতীর্থতায় হওয়ার ফলে ঐ ধারা অনুমোদন রাজ্যের প্রতি পঞ্চায়েত সমিতি কর্তৃক সংক্ষিপ্ত এলাকায় একটি ব্লক সংসদ গঠন করতে হবে।

পূর্বে ক্ষেত্রে অনুপস্থিত সকল প্রামূল্যমন সংসদ এবং ঐ পঞ্চায়েত সমিতির সকল সদস্য (সরাসরি নির্বাচিত এবং পদার্থকার বলে সদস্য) সংক্ষিপ্ত ব্লক সংসদদের সদস্য হবেন।

পূর্বের পক্ষায়ত (সংশোধনী) আইন, ২০০৩ এর ১১৫ ক ধারার (২) উপাধার অনুমোদন প্রতি বৎসরে দুই বার ব্লক সংসদদের অধিবেশন-(অধিবেশনের ডিসেম্বর জানুয়ারী মাসে অধ-বাংসরিক অধিবেশন ও জুন - জুলাই মাসে বাংসরিক অধিবেশন) অনুষ্ঠিত করা অবশ্য করবে।

পূর্বের (সংশোধনী) আইনের ১১৫ ক ধারার (৩) উপাধার অনুমোদন সংক্ষিপ্ত সদস্যদের এক দশমাংশ সদস্য অধিবেশনে উপস্থিত থাকলে কোর্ট গঠিত হবে এটি বিবেচিত হবে। কোর্ট না হলে ঐ সংসদ মূলতুরী বলে গণ্য করতে হবে। যেহেতু ঐ সংসদ ধারা হয়েছিল তারপর সম্পত্তি ছিল বেশ কয়েক সমায় ও একই সময়ে মূলতুরী সংসদ অনুষ্ঠিত করতে হবে। মূলতুরী সভার কোর্তের জন্য মোট সদস্য সম্মতির অন্তর্ভুক্ত ১০ (ডশ শতাংশ) সদস্যদের উপস্থিতি অবশ্যক।

পূর্বের (সংশোধনী) আইনের ১১৫ ক ধারার (৪) উপাধার অনুমোদন ব্লক সংসদ অধিবেশনে সভাপতিত্ব করবেন সংক্ষিপ্ত পঞ্চায়েত সমিতির সভাপতি যান এবং তার অনুপস্থিতিতে ঐ অধিবেশনে সভাপতিত্ব করবেন ঐ পঞ্চায়েত সমিতির সহকারী সভাপতি।

পূর্বের ধারার (৫) উপাধার অনুমোদন ব্লক সংসদ সংক্ষিপ্ত পঞ্চায়েত সমিতিকে সকল উপযোগী কাজকর্ম, ব্যাপিক পরিকল্পনার প্রসূতি, রাষ্ট্র, উপায়মূলক কাজকর্ম সম্প্রদায় ও কাজলোচনার রুপায়ণ, শিক্ষা, সংস্কৃতি, কীর্তি, যুব-কল্যাণ, সাহিত্য, কৃষি-নৈতিক, বন ও ভূমি এবং চাষী ও শিল্পীকলায় সহ আর্থিক উন্নয়নের যাবতীয় কাজকর্ম এবং গৃহীত ও প্রতিষ্ঠিত সকল সামাজিক জাগতিক নায়কির সুনিশ্চিতকরণ বিবিকের সকল নির্দেশ ও পরামর্শ দান করবে এরপর নির্দেশ ও পরামর্শের জন্য ব্লক সংসদের যে কোন সদস্য অধিবেশনের বিজ্ঞাপ্ত প্রাপ্ত হয়ে লিখিত পত্র দ্বারা যে কোন প্রামাণ্য তথ্য যেমন প্রামাণ্য সমিতির তহবিলের হিসাব সংক্ষিপ্ত নির্দিষ্টকরণের শেষ প্রতিপত্তিতে প্রতিলিপি, রাষ্ট্র, ব্যাপিক কাজকর্মের পরিকল্পনা প্রতিলিপি সমিতির নির্বাহী আধিকারিকের কাছে চেয়ে পাঠাতে পারেন।

এরপর পত্র প্রাপ্ত হয়ে নির্বাহী আধিকারিক, সভাপতির সমায় প্রাঙ্গণ করে, ঐ অধিবেশনে পরামূল্যমন জন্য প্রয়োজনীয় নথিপত্র প্রের করবেন।

ব্লক সংসদের অধিবেশনে যে সকল পরামূল্যমন, সূপারিশ ও নির্দিষ্ট গৃহীত হবে সেগুলি পঞ্চায়েত সমিতির সভায় ব্লক সংসদের অধিবেশনের এক মাসের মধ্যে যথাযথতি সম্বন্ধ বিবেচিত হবে এবং পঞ্চায়েত সমিতি কর্তৃক গৃহীত সিদ্ধান্ত ও গৃহীত ব্যবস্থা সম্পন্নকালীন প্রতিবেদন পরবর্তী ব্লক সংসদ ভূমি প্রের করতে হবে।

৪০৫
এমতভাবে, পশ্চিমবঙ্গ পাঞ্জাবী চুক্তিতে আইন, ১৯৭৩-এর ২১২ ধারায় প্রাপ্ত ক্ষমতাবলে রাজ্যপাল এতদ্রুপ এই রাজ্যের রাজ সংসদগুলির ২০০৩ সালে অনুষ্ঠিতবা বাণিজ্যিক সভা অনুষ্ঠানের জন্য নির্দেশ জারি করছেন যে রাজ্যের সকল পাঞ্জাবী সমিতি কর্তৃক অন্তর্ভুক্ত ব্রহ্ম সংসদের বাণিজ্যিক অধিবেশন আগামী ২২ শে ডিসেম্বর, ২০০৩ থেকে ১৫ ই জানুয়ারী, ২০০৪ সময় সীমার মধ্যে সম্পন্ন করতে হবে।

ব্রহ্ম সংসদের বাণিজ্যিক অধিবেশন সংশ্লিষ্ট পাঞ্জাবী সমিতির অধিকারভুক্ত এলাকায় মধ্যে কোন সুবিধাজনক স্থানে অনুষ্ঠিত হবে।

ব্রহ্ম সংসদ অধিবেশনের ক্ষেত্রে সংশ্লিষ্ট পাঞ্জাবী সমিতি অধিবেশনের আলোচনা বিষয়, স্থান, তারিখ ও সময় উল্লেখ করে অধিবেশনের কমিটি তথ্যসংক্রান্ত প্রকাশ করবে।

পরিষেষ্টে, ঐ অধিবেশনকে সাধারণ ও সুলভ করে তোলার জন্য ব্রহ্মসত্ত্বের সংশ্লিষ্ট পদাধিকারী, আধিকারিক ও কমিশনদ্বয় প্রামাণ্য নথিপত্ত সংগ্রহ করে ঐ অধিবেশনে উপস্থিত থাকবেন।

রাজ্যপালের আদেশানুরূপ

স্বাগত মন্ত্রণালয় নাথ রায়
সচিব, পশ্চিমবঙ্গ সরকার।

নং : ৪৬৬৮/১(৬৩০)পি.এন./ও/এক/ তারিখ : ১৮.১২. ২০০৩

অনুলিপি জাতার্থে এবং প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হলঃ-

১) কমিশনার, ................................................................. ডিভিশন।

২) সভাধিপতি, ............................................................. জেলা পরিষদ।

৩) জেলা শাসক, ............................................................ জেলা।

৪) অতিরিক্ত নির্বাহী আধিকারিক, ........................................ জেলা পরিষদ।

৫) জেলা পাঞ্জাবী ও প্রামাণ্য আধিকারিক, .................................................... জেলা।

মহকুমার শাসক ও ব্রহ্ম উপযোগী আধিকারিকদের বিতরণের জন্য প্রতিলিপি পাঠানো হল।

৬) মহকুমার শাসক, .......................................................... মহকুমা।

৭) ব্রহ্ম উপযোগী আধিকারিক, .......................................................... ব্রহ্ম।

১১) প্রামাণ্যের প্রধানের অবলম্বনে জানানোর জন্য অনুরোধ জানানো হল।

৮) আধিকারিক, পাঞ্জাবী ও প্রামাণ্য আধিকার, পশ্চিমবঙ্গ।

৯) আধিকারিক, রাজ্য পাঞ্জাবী ও প্রামাণ্য সন্ধা, কল্যাণী, নদীয়া।

১০) যুথ-সচিব পাঞ্জাবী ও প্রামাণ্য বিভাগ (প্রামাণ্য শাখা)।

যুথ-সচিব
পশ্চিমবঙ্গ সরকার

406
Government of West Bengal  
Department of Panchayats & R.D.  
Jessop Building  
Panchayat Wing  
63, Netaji Subhas Road, Kolkata - 1

No. 1423/PN/O/I/3C-5/2002(Pt-I)  
Dated : 21.4.2003

ORDER

In exercise of the power conferred by sub-section (6) of section 124 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to direct that the sthayee Samiti of a Panchayat Samiti mentioned in column (1) as shown in the table below shall exercise such powers, perform such functions and discharge such duties as may be prescribed or may be assigned to it by the Panchayat Samiti relating to the matters as mentioned in column (2) of the said table.

TABLE

<table>
<thead>
<tr>
<th>Name of the Sthayee Samiti</th>
<th>Matters assigned and prescribed to the Sthayee Samiti mentioned in column (1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Ban-O-Bhumi Sanskar</td>
<td>Promoting of Tourism Development</td>
</tr>
<tr>
<td>B. Khadya O Sarbaraha</td>
<td>Issues related to Consumer Affairs</td>
</tr>
</tbody>
</table>

By order of the Governor,  
Sd/- (M.N. Roy)  
Secy. to the Govt. of West Bengal

No. 1423/1(450) /PN/O/I/3C-5/2002(Pt-I)  
Dated : 21.4.2003

Copy forwarded for information and necessary action to the :
1. Tourism/Consumer Affairs Deptt, of this Govt.
2. Director of Panchayats and R. D., West Bengal.
4. District Magistrate,____________________________
5. District Panchayat and R.D. Officer,________________________
6. Sub-Divisional Officer,______________________________
7. Block Development Officer and Executive Officer,  
______________________________ Panchayat Samiti.

Sd/-  
Jt. Secy. to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পঞ্জাবী ও প্রাচীন বিভাগ

১১৪, কিরণ শঙ্কর রায় রোড, কলকাতা-৭০০ ০০১

নং : ৫৬৩০/পি.এন./ও/সেল-১/২৭-১/৯৩ (অংশ-৩)

তারিখ : ১৪.১২.২০০০

আদেশনামা!

পশ্চিমবঙ্গ পঞ্জাবীত আইন ১৯৭৩ (পশ্চিমবঙ্গ আইন নং ৪১) -এর ১৯ (৬) ১০০ (১) নং ধারা এবং পশ্চিমবঙ্গ পঞ্জাবী (পঞ্জাবীত সমিতি প্রশাসন) নিয়মাবলী, ১৯৮৪ -এর ৩৬ (১) নং নিয়মের সঙ্গে সায়িজ রেখে সাধারণ বিবেচনার পর মাননীয় রাজ্যপালের উপরিভাগে আইনের ২১২ ধারার ক্ষমতাবলে সংস্থায় সহকারে নিয়ন্ত্রিত আদেশনামাটি প্রকাশ ও প্রচার করেন।

২। পঞ্জাবীত সমিতি তার সাধারণ সভায় সিদ্ধান্ত নিয়ে কোন পদাধিকারীকে বা সদস্যকে তার উপর আধ্যাত্মিক ও প্রয়োজনের কথা চিহ্নিত করে একাধিক্রমে অথবা বিভিন্ন সময়ে কোন ইংরেজি ক্যালেন্ডার বছরের মধ্যে মোট অনধিক তিন মাস ছুটি (ছুটি শুরু হওয়ার বা শেষ হওয়ায় মাসে যদি উক্ত পদাধিকারী বা সদস্য পরদের (১৫) দিন বা তার বেশী দিন কাজের দায়িত্ব থাকেন তাহলে সংস্থাতে মাসে যদি তিন মাসের মধ্যে গণ্য হবে না তার পরদের (১৫) দিনের কম দায়িত্বে থাকলে সংস্থাটি মাস ছুটির মাস বলে নির্ধারিত হবে) মজুর করতে পারে। এই মাজুরীকৃত ছুটির সময়ে তিনি পঞ্জাবীত সমিতি থেকে তার প্রাপ্তি পারিশ্রমিক বা ভাবা বা অন্যান্য সুযোগ সুবিধা পাওয়ার অধিকারী থাকবেন।

৩। বিশেষ নিয়ম হিসেবে পঞ্জাবীত সমিতি কোন বিশেষ ক্ষেত্রে কোন পদাধিকারী বা সদস্যকে তার নিয়ন্ত্রণ বহিঃস্থিত গৃহীতে প্রয়োজনের কথা বিবেচনা করে তার আকর্ষণের ভিত্তিতে তাকে পুর্বের নিয়ম অনুসারী মাজুরীকৃত ছুটি ছাড়াও একাধিক্রমে অনধিক ৩৬৫ দিন ছুটি মজুর করতে পারে। এই ক্ষেত্রে সংস্থাতে পদাধিকারী বা সদস্য পঞ্জাবীত সমিতির অর্থ ভাবায় থেকে তার সাধারণভাবে প্রাপ্তি কোন পারিশ্রমিক, ভাবা বা অন্য সুযোগ সুবিধা অধিকারী থাকবেন না।

এইরূপ ক্ষেত্রে মাজুরীকৃত সময়সীমার মধ্যে সংরক্ষিত পদাধিকারী বা সদস্যের অনুপস্থিতি বিবিধসম্মত বলে গণ্য হবে এবং অনুপস্থিতির কারণে তার বিবৃতে কোন আইনসংগত ব্যবস্থা প্রয়োগ করা যাবে না।

৪। পঞ্জাবীত সমিতি উক্ত সময়সীমা অতিরিক্ত কোন ছুটির মজুর করলে না এবং মাজুরীকৃত ছুটির বাইরে কেউ কোন ছুটি উপভোগ করলে বা অনুপস্থিত থাকলে তার বিবৃতে আইনসংগত ব্যবস্থা প্রয়োগ করা যাবে।

৫। পশ্চিমবঙ্গ পঞ্জাবীত (পঞ্জাবীত সমিতি প্রশাসন) নিয়মাবলী, ১৯৮৪ এর মধ্যে এই নির্দেশকে সংশোধনের মাধ্যমে অনুপ্রাপ্ত করার জন্য প্রয়োজনীয় পদক্ষেপ নেওয়া হচ্ছে।

রাজ্যপালের আদেশনামার
স্বাক্ষর - প্রসাদরাজন রায়
প্রধান সচিব।

নং : ৫৬৩০/১ (৩৮০) পি.এন./ও/সেল-১/২৭-১/৯৩ (অংশ-৩)

তারিখ : ১৪.১২.২০০০

আবাগতি ও প্রয়োজনীয় কাজের জন্য প্রিন্ট হলঃ-

১) জেলা শাসক,.................................................................

২) জেলা পঞ্জাবীত ও প্রাচীন অধিকারী,.................................................................

৩) ব্লক উপায়ন অধিকারী ও নির্বাহী অধিকারী, পঞ্জাবীত সমিতি .................................................................

৪) অধিকারী, পঞ্জাবীত ও প্রাচীন অধিকার, পশ্চিমবঙ্গ।

ঊপ-সচিব।

৪০৮
Government of West Bengal  
Department of Panchayat & R. D.  
11A, K. S. Roy Road, Calcutta-700 001

No. 5387/PN/0/1/A-10/88 (Pt-III)  
Dated: 21/11/2000

From: Shri D. Chakrabarti  
Dy. Secy. to the Govt. of West Bengal

To: The District of Panchayat and Rural Development Officer  
South 24 Parganas, Alipur, Calcutta-700 027.

Re: Affairs of Kulpi Panchayat Samiti

Sir,

I am directed to refer to memo no. 1512/KLP dated 1.9.2000 of the Executive Officer, Kulpi Panchayat Samiti raising certain issues in the functioning of the Panchayat Samiti. The issues raised by him are as follows:

a) The extent of power and authority of the Sabhapati of a Panchayat Samiti in terms of the provisions obtaining in clause (b) of sub-section (1) of section 118 of the West Bengal Panchayat Act laying down that the Sabhapati shall have general responsibility for the financial and executive administration of the Panchayat Samiti;

b) Whether resolutions passed by a Sthayee Samiti of the Panchayat Samiti shall be effective without the concurrence of the Sabhapati;

c) Whether any scheme in pursuance of a resolution adopted by a Sthayee Samiti may be executed by the Executive Officer without concurrence of the Sabhapati;

d) Whether a requisitioned meeting of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti, may be held and the decisions taken may be acted upon without the concurrence of the Sabhapati;

e) Whether for the purpose of execution of a scheme in pursuance of a resolution adopted by a Sthayee Samiti, it is necessary that the proposal should be approved by the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti with the concurrence of the Sabhapati and/or in the general meeting of the Panchayat Samiti;

f) Whether the provision laid down in rule 32(1) (d) of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 1984 stating that every item of cost of expenditure sanctioned by every Sthayee Samiti shall be forwarded to the Artha O Sanstha, (later renamed as Artha, Sanstha, Unnayan O Parikalpana) Sthayee Samiti for information, should be interpreted to mean that all expenditure sanctioned by any Sthayee Samiti shall have to be approved by the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti with the concurrence of the Sabhapati or approved in a general meeting of the Panchayat Samiti again with the concurrence of the Sabhapati;

g) Whether there is any contradiction between the provisions under section 118(1)(b) (powers, functions and duties of the Sabhapati) and section 125(4)(a) (powers, functions and duties of the Karmadhyaksha);
h) In case of a conflict of opinion between the Sabhapati and the Karmadhyaksha whose opinion should prevail.

From the aforesaid issued raised, it is clear that there are confusions in the Panchayat Samiti about certain fundamental issues. Panchayat bodies like any other democratic institutions are run by collective decisions as distinguished from decisions of an individual office bearer e.g. Sabhapati. Again, following the concept that an office bearer even when he or she is the highest office bearer in the hierarchy, cannot overrule or modify the decision of the body to which he is also a member. It is also necessary to bear in mind that when every office bearer and every forum (e.g. Sthayee Samiti) within an institution is given some specified area of function and authority, it is necessary that every one shall act within its own sphere and does not encroach upon another’s. In consideration of these principles, the issues raised are discussed as follows:

a) The general responsibility for the financial and executive administration of Panchayat Samiti as assigned to the Sabhapati (section 118(1)(b)) means that the Sabhapati has the general responsibility (as distinguished from personal responsibility) to supervise and monitor the functions of the Panchayat Samiti to ensure that the financial and executive administration of the Panchayat Samiti is carried on according to the rules, orders, guidelines and procedures applicable for each case, every person or unit plays and is allowed to play their respective rules, financial properties and administrative norms are maintained in all matters and that all transactions are made and the records are maintained in a clear and transparent manner. The provision does not mean that every decision is required to be ultimately decided by the Sabhapati himself or that every decision can be implemented, every scheme can be executed or any expenditure can be incurred only with the concurrence of the Sabhapati even when the Sabhapati is a member of the body that has taken the decision, approved execution of the scheme or has sanctioned the expenditure. Under the aforesaid provisions, the Sabhapati definitely has the right of information, in certain cases, when he/she considers a decision unlawful or prejudicial to the interest of the Panchayat Samiti, may refer back the matter mentioning the issues involved for further consideration of the body concerned. But he/she cannot unilaterally take a contrary view and pass order accordingly.

b) & c) Any resolution passed by a Sthayee Samiti within its competence and its sphere of activities shall be effective and may be implemented without any loss of time. Panchayat Samiti, however, has authority to rescind, obstruct or modify any decision of a Sthayee Samiti on valid grounds when the decision is placed before it. The Sabhapati may, if he/she considers any decision unlawful or prejudicial to the interest of the Panchayat Samiti, may temporarily suspend, by order, the operation of the decision and refer it to the Panchayat Samiti in its meeting to be held as early as possible. The decision taken by the Panchayat samiti shall be binding on both the Sabhapati and the Sthayee Samiti. It is however not necessary to obtain concurrence of the Sabhapati in any such matter.

d) The provision for convening a requisition meeting has been made in order to give an opportunity to the general members to discuss a particular issue when the Sabhapati has not included the matter in the agenda for discussion. In such case, concurrence of the Sabhapati for a requisitioned meeting does not arise at all. While the Sabhapati should attend a requisitioned meeting and respect the decision taken in the requisitioned meeting if lawfully held, his/her absence in the meeting does not vitiate the meeting or implementation of its decision. The concept is also true for any meeting of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti.
e) Since Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti controls the finance on behalf of the Panchayat Samiti, a proposal finalised by a Sthayee Samiti can be implemented after the former Sthayee Samiti gives concurrence to the limit of expenditure proposed unless it resolves beforehand in consideration of budgetary provision, annual action plan and other factors involved to set up a financial limit up to which a specified Sthayee Samiti may implement schemes/programmes and spend fund in pursuance of such programmes within a given period, say, one quarter or half-year. The latter alternative is more suitable and desirable since the arrangement will allow functional manoeuvrability to a Sthayee Samiti. Separate concurrence of the Sabhapati is not required for this purpose.

f) Provision u/r 32/1 of the W.B. Panchayat (P. Samiti Admn.) Rules very clearly lays down that every item of expenditure sanctioned by every Sthayee Samiti shall be forwarded to the Artha Sanstha Sthayee Samiti for information. The expression ‘for information’ should in no way be interpreted as ‘for approval’. Since the said Sthayee Samiti is empowered to monitor and control the expenditure of the Panchayat Samiti, this information is necessary. It is however not necessary to obtain approval of the Artha Sthayee Samiti or the Panchayat Samiti or concurrence of the Sabhapati for each item of expenditure which will be governed by the financial rules, norms and procedure.

g) There is no contradiction between the provisions under section 118(1)(b) and section 125(4)(a). While responsibility of the Sabhapati runs over matters relating entire Panchayat Samiti including the Sthayee Samitis, responsibility of a Karmadhyaksha relates to functions of the particular Sthayee Samiti. It may be clearly borne in mind that provisions related more to the responsibility than to the authority. If each office bearer appreciates the responsibility of others without interfering into sphere of activities of other authorities unless there is anything unlawful, prejudicial to the interest of the Panchayat Samiti or contrary to the general policies of the Panchayat Samiti, no problem or conflict should arise.

h) In case of a conflict of opinion between the Sabhapati and a Karmadhyaksha, the opinion of the Sabhapati shall have overriding effect. If, however it is a conflict between the opinion of the Sabhapati and that of a Sthayee Samiti, Sabhapati may either refer the matter back to the Sthayee Samiti for reconsideration or to the Panchayat Samiti for a decision in its general meeting.

Yours faithfully,

Sd/- D. Chakraborty
Dy. Secy. to the Govt. of West Bengal

Memo No. 5387/1(4)/PN/O/I/1A-10/88 (Pt-III) Dated : 21.11.2000

Copy forwarded to the :
1. Block Dev. Officer, Kulpi.
2. Sub-Divisional Officer, Diamond Harbour
3. District Magistrate, South 24-Parganas
4. Director of Panchayat & Rural Development, West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও প্রামোদয় বিভাগ
১১৫, কিরণ শহর বাজ রোড, কলকাতা-৭০০ ০০১

নং ৪৩/পি.এন/ও/এক/১৩-১০/৮৮ (অংশ-৩)  
তারিখঃ ৫ই জানুয়ারী, ২০০০

প্ররকঃ ৪  
উপসচিব, পশ্চিমবঙ্গ সরকার।

প্রতিঃ জেলা পশ্চায়ত ও প্রামোদয় আধিকারিক,  
পুরুলিয়া, জেলা ও পৌঁচ পুরুলিয়া।

বিষযঃ পশ্চায়ত সভাপতি ও নির্বাহী আধিকারিকের দায়িত্ব ও কর্তব্য ও পার্থিক সম্পর্ক।

প্রস্তাবঃ আপনার স্বাক্ষর নং ৮৯৩/জিপি  
তারিখঃ ১৭.৮.১৯৯৯।

মহাশয়,
আপনার প্ররিত নির্বাহী আধিকারিক বলরামপুর পশ্চায়ত সমিতির স্বাক্ষর নং ৬১৩  
তারিখঃ ১৩.৮.১৯৯৯।

(১) ১৯৯৫ সালে প্রকাশিত ‘বিধি নিদর্শিকা’ তে অত্যন্ত সংক্ষিপ্তভাবে কিছু কিছু বিষয় বলা হয়েছে। এর ফলে বিষয়গুলিতে  
অনেক সময়ে লোক বুঝার অবকাশ যেতে গেছে। ১৯৯৮ সালে প্রকাশিত বিধি নিদর্শিকা তুলনায় অনেক স্পষ্ট। যাই হোক, যেখানে  
প্রতিষ্ঠা খরচের ক্ষেত্রে অনুমোদন প্রয়োজন বলা হয়েছে, সেখানে প্রতিক খাতের বা প্রতিক প্রকল্পের কাঠামো প্রয়োজন বলে  
ভাবতে হবে। আলাদাভাবে প্রতিক ভাড়চারের কথা এখানে প্রাসঙ্গিক নয়, যদি কোন প্রকল্পের নকসা ও প্রকল্প অনুমোদিত হয়ে  
সে প্রকল্পটি রূপান্তর করা হবে বলে বিশ্বাস হয় তাহলে সেই প্রকল্প সংক্রান্ত প্রতিক ভাড়চার সম্পর্কে বা আর কোনও কাছে  
উপস্থাপিত করার প্রয়োজন নেই। নির্বাহী আধিকারিক আধিকারিক প্রশাসন ও শুঠ সংস্কার সভাপতি নিঃসৃতি ও নিম্তে মনে প্রকল্প রূপান্তরের  
কাজ চালাবো যাকে। ফ্রেট বিশেষস্থানে, অবশ্য সভাপতির অনুমোদন (কম্পিউটারের মাধ্যমেও হতে পারে) প্রয়োজন হতে পারে।  
উদাহরণঘরূর্ণ সিদ্ধান্ত অনুযায়ী সেই প্রকল্পের জন্য রূপান্তর (কোটিটেন্স বা টেক্সইন) নোটেওয়ার পরে সংক্ষিপ্ত স্বায়ী সমিতিতে (রেশীরভাগ  
ক্ষেত্রে অর্থ, সংস্থা-স্বায়ী সমিতি) আলোচনা করে চূড়ান্ত সিদ্ধান্ত নিতে হবে। যদি স্বায়ী সমিতির ক্ষুব্ধ করা সত্য হয় তবে  
সভাপতি এবং/বা কম্পিউটারের অনুমোদন ক্রমে দরকার প্রণয়ন করে কাজ করার আদেশ দেওয়াই যথাযথ হবে। সাধারণভাবে, কোন  
বিষয়ে পশ্চায়ত সমিতি বা স্বায়ী সমিতির চূড়ান্ত সিদ্ধান্ত হয়ে গেলে সেই বিষয়ে সভাপতি বা কম্পিউটারের অনুমোদনের  
প্রয়োজন নেই। নির্বাহী আধিকারিক তার দায়িত্ব অনুযায়ী যথাযথমূলে কাজটি সুসমাপ্ত করবেন। আবার কোন বিষয়ে স্বায়ী সমিতির  
সুসমাপ্ত সিদ্ধান্ত বা নির্দেশ না থাকলে কর্মরী এবং/বা সভাপতির অনুমোদন নিতে হবে। অবশ্য, এইরূপ অনুমোদন সংক্ষিপ্ত স্বায়ী  
সমিতির চূড়ান্ত অনুমোদন সাপেক্ষে। প্রস্তাবম্যত কোন ভাড়চার নির্বাহী আধিকারিক বাস্তুতাত্ত্বিক আর কাজের উদাহরণ প্রদান-আদেশ (প্য-এডিটর)  
দেওয়ার সুযোগ নেই। কর্মরীকে তার অভিষিক্ত বা সভাপতির তার অনুমোদন আলাদাভাবে নথিতে দেবেন।

(২) কর্মরীকে সমস্ত পূর্বেতে নীতি প্রয়োজন।

(৩) অনুমোদন যদি দরকার হয় তাহলে কর্মরীকের অভিষিক্ত ও সভাপতির অভিষিক্ত যদি দূরকাল হয়, তবে সভাপতির সিদ্ধান্ত  
অনুযায়ী কাজ করতে হবে। তবে আপনাকে এক বছর ধরেই সে সভাপতির সিদ্ধান্ত ও স্বায়ী সমিতি এবং/বা পশ্চায়ত সমিতির অনুমোদন  
সাপেক্ষে। সেখানে যে যৌথ সিদ্ধান্ত নেওয়া হবে সেই সিদ্ধান্ত যে কোন একক সিদ্ধান্তে নাকচ করতে পারে।

412
(4) আগেই বলা হয়েছে যে পঞ্চায়েত সমিতি বা স্বায়ী সমিতিতে বৌধ সিদ্ধান্ত হয় যাবার পর (তা গরিষ্ঠ সংখ্যাক সনদের সিদ্ধান্ত হতে পারে) সভাপতি বা অন্য কারও অন্যকার একক সিদ্ধান্ত থাকতে পারে না। একজনের সিদ্ধান্তও কখনই সমষ্টির সিদ্ধান্তকে অতিক্রম করতে পারে না। তবে কখনও সমষ্টির মূল সিদ্ধান্ত অনুযায়ী কাজ করতে গিয়ে সংশ্লিষ্ট কোন ক্ষেত্রে সিদ্ধান্ত নেওয়ার প্রয়োজন দেখা দিতে পারে। যেমন কোটেশন বা টেক্সার সম্ভবে সিদ্ধান্ত নেওয়া। সেখানে নির্বাহী আধিকারিক হয় অর্থ, সংস্থা অথবা অন্য কোন স্বায়ী সমিতিতে সিদ্ধান্ত নেওয়ানে অথবা তাত্ক্ষণিক সিদ্ধান্তের প্রয়োজন হলে সভাপতির কাছে বিষয়টি উপস্থাপিত করবেন। প্রথমক্রমে, পঞ্চায়েত সমিতি বা স্বায়ী সমিতির সিদ্ধান্ত নির্বাহী আধিকারিক অবশ্যই কার্যকরী করবেন। যদি আইনগত বা বাস্তব পরিস্থিতিতে কাজ করান সেই সিদ্ধান্ত কার্যকরী করা সত্ত্বায় হচ্ছে না বলে মনে হয়, তাহলে সেই সভাতেই পুনরায় সত্ত্বায় সত্ত্বে সেই বিষয়ের আর একবার উপস্থাপিত করে সিদ্ধান্ত নেওয়া যেতে পারে। কিন্তু সত্ত্বায় সিদ্ধান্তের কোন পদার্থবিদ্যার বাতিল বা পরিবর্তিত করতে পারেন না। অবশ্য কাজ শুরু করা সময়ে নির্বাহী আধিকারিকের কর্তব্য সভাপতি ও সংশ্লিষ্ট কর্মচারকে জানিয়ে রাখা। সেটা লিখিতভাবে নেট আকারে বা মৌখিক যে কোনভাবেই করা যেতে পারে।

(5) নির্বাহী আধিকারিক পঞ্চায়েত সমিতির কাজের জন্য সভাপতির কাছে ও তার মাধ্যমে পঞ্চায়েত সমিতির কাছে দায়বদ্ধ।

এই দায়বদ্ধতা কোন আইনের সঙ্গে অসংগতিরূপ নয়। এতে উমিন আধিকারিক হিসাবে তিনি যে সব কাজ করেন তার সঙ্গে এই দায়বদ্ধতার কোন সম্ভব নয়। কিন্তু পঞ্চায়েত সমিতির কাজ পরিচালনা করার বিষয়ে তার এই দায়বদ্ধতা অনুরক্ত করার প্রশ্ন ওঠে না।

(6) পঞ্চায়েত সমিতির কাজ পরিচালনা করার প্রয়োজনে সভাপতি গায়ী অশো পেতে পারেন ( সর্বকর্মের জন্য বা সব রকমের যাতায়াতের জন্য এই কথাগুলি এখানে অন্তর্ভুক্ত)। এই বিষয়ে পঞ্চায়েত সমিতি বা তার তরফে অর্থ, সংস্থা স্বায়ী সমিতি সিদ্ধান্ত নেওয়া। যেসাই তারা এই সিদ্ধান্ত দেবে যে কোন তহবিল থেকে খরচ বরণ করে চলে। সংস্থাগুলোতে বলা যায় যে পঞ্চায়েত উপনির্মিত তহবিল কোন জনসাধারণের ফায়দা বা অন্য শর্তবিধী তহবিল থেকে খরচ বিলানো যেতে পারে।

(7) সরকারি কর্মের জন্য নির্দিষ্ট বাসস্থান সভাপতির ব্যবহার করার কোন ব্যবস্থা বা আদেশ জারী করা নেই। তাকে এই রকম কোন বাসস্থান দেওয়া যাবে না।

উল্লিখিত বিষয়গুলি বলরামপুর সহ অন্য পঞ্চায়েত সমিতির সভাপতি ও নির্বাহী আধিকারিকের গোচরে আনার জন্য অনুরোধ জানাই।

আপনার বিশ্বস্ত,
দিলাল চক্রবর্তী
উপসচিব।
From: The Deputy Secretary to the Govt. of West Bengal.

To: The District Magistrate
South 24 Parganas
&
Executive Officer
South 24 Parganas Zilla Parishad
Alipore.

The undersigned is directed to refer to his No. 87/(Con)/Z.P./2000 dated 26-9-2000 and to state as follows:

In terms of clause (c) of section 97 of the West Bengal Panchayat Act, 1973 as subsequently amended, a person shall not be qualified to be a member of a Panchayat Samiti if he has directly or indirectly, any share or interest in any contract with inter alia, the Zilla Parishad of the district concerned. Again, in terms of section 100(1)(c) ibid, the prescribed authority – in this case, the District Magistrate – may, after giving him an opportunity of being heard, remove him from office if he incurs disqualification, under inter alia, clause (c) of section 97 ibid.

Within the framework of the aforesaid provisions, a member of the Panchayat Samiti as long as his membership continues, should not enter into any contractual relationship (a lease agreement is a contract) with the Zilla Parishad. If such a situation arises, the member should first tender his resignation from the membership and then execute the agreement. If he already enters into such an agreement, he may be removed from the office of the member unless he himself resigns from the office in the meantime. In consideration of all aspects of the matter, if a member of a Panchayat Samiti enters into a contractual relationship with the Zilla Parishad, the contract is not vitiated but his membership is liable to be terminated.

Sd/- D. Chakraborty
Deputy Secretary to the
Govt. of West Bengal
Government of West Bengal
Department of Panchayats & R. D.,
11-A, K. S. Roy Road, Calcutta-1.

ORDER

No. 72/PN/O/I/2R-1/98 (Pt-I) Dated: 7th January, 1999

Whereas the State Government is satisfied on the basis of reports that the cattle hats located within 8(eight) Kilometer from Indo-Bangladesh border are giving rise to various illegal and irregular practices detrimental to national interest and also are precipitating law and order problems.

And whereas the State Government is of the opinion that there should be no cattle hat established withing eight Kilometers from Indo-Bangladesh border;

And whereas in terms of section 117 of the West Bengal Panchayat Act, 1973 (West Ben Act XLI of 1973) as subsequently amended, the Panchayat Samiti having jurisdiction, is empowered to issue licence to the owner or the lessee of a hat or market or an owner or a lessee of land intending to establish a hat or market thereon;

Now, therefore, in exercise of the power conferred by section 212 ibid, the Governor is pleased hereby to direct as follows:–

(a) A Panchayat Samiti shall not henceforth issue licence for establishment of a hat or market on any land situated within 8 (eight) Kilometers from Indo-Bangladesh border

(b) If there is at present any hat or market located within 8 (eight) Kilometers from Indo-Bangladesh border for which the Panchayat Samiti concerned has already issued licence, such Panchayat Samiti will –

(i) explore tangible steps to relocate such hat or market on a land outside the distance of 8 (eight) Kilometers at the time of renewal of the existing licence if not earlier.

(ii) explore the scope and possibility of prohibiting sale and/or purchase of cattle in any hat or market located within 8 (eight) Kilometers from Indo-Bangladesh border.

By order of the Governor

Sd/- S. N. Ghosh
Principal Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action to the :-

1. Special Secretary to the Govt. of W. Bengal, Home Department.

2. Commissioner, _________________________ Division (all).

3. District Magistrate, _________________________ District.

   A list of all existing hats and markets located within 8 (eight) Kilometers from Indo-Bengaladesh border indicating such hats/markets where sale/purchase of cattle takes place, may please be furnished at the earliest.

4. Executive Officer, ________________________________ Zilla Parishad.

5. D.P.R.D.O. District, ________________________________.

6. Sub-Divisional Officer, ________________________________.

7. B.D.O. and Executive Officer, ________________________________ Block / Panchayat

8. Director of Panchayats and Rural Development, West Bengal.

Dy. Secy. to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও প্রামূলয়ন দপ্তর
১১৩, কিরণ শকর রায় রোড, কলকাতা-৭০০ ০০১

নং ৪৭৪৩/পি.এন./০/১/১লি-২০/৯৫

প্রেরক : উপসচিব, পশ্চিমবঙ্গ সরকার।

প্রতি : অধিকারী, পশ্চায়ত ও প্রামূলয়ন, পশ্চিমবঙ্গ।

মহাশয়,

আদেশানুসারে এই দপ্তরের পূর্ববর্তী স্মারক নং ৮৭১/পি.এন./০/১/১লি-২০/৯৫ তারিখ ১৪.৩.১৯৯৭ প্রতি আপনার দৃষ্টি আকর্ষণ করছি।

উক্ত স্মারক পত্রের ২য় পৃষ্ঠায় প্রথম অনুচ্ছেদের একটি অংশে বলা আছে যে কোন প্রায় বাস্তবে বা বিদালে প্রতিনিধি মানুষের করার ক্ষমতা হয় পশ্চায়ত সমিতি নিজে প্রয়োগ করবে অথবা সংক্ষিপ্ত স্বায় সমিতিকে (এই ক্ষেত্রে শিক্ষা, সংস্কৃতি, তথ্য ও কৌশল সমিতি) অধিকার প্রয়োজন করতে দেবে। এই প্রস্তাব উল্লেখ করা প্রয়োজন হয় সাধারণ ভাবে সংক্ষিপ্ত স্বায় সমিতিতে সভায় সিদ্ধান্ত নিয়ে এই কাজগুলি সম্পন্ন করেন।

স্থায়ী সমিতিগুলি গঠনের উদ্দেশ্যই তাই এর পরিবর্তে অপেক্ষাকৃত কাজ করার ক্ষমতাও স্বায় সমিতির আছে। তবে পশ্চায়ত সমিতি যে কোন দায়িত্ব ও ক্ষমতা প্রদান সভায় আগাম স্থির করতে পারে যে সেই বিষয়ে সিদ্ধান্ত বা চূড়ান্ত সিদ্ধান্ত পশ্চায়ত সমিতির সাধারণ সভাতেই নেওয়া হবে। অতএব, কোন স্বায়ী সমিতিকে তার কর্মপরিক্রম মধ্যে কাজ করার জন্য পশ্চায়ত সমিতির সুনির্দিষ্ট কোন আলোচনা বা সিদ্ধান্তের প্রায়োজন নেই। যদি পশ্চায়ত সমিতি বিশেষ ভাবে কোন ক্ষমতা সাধারন সভায় প্রয়োজন করবে এরকম সিদ্ধান্ত না নিয়ে থাকে, তাহলেই বুঝতে হবে যে সংক্ষিপ্ত সমিতিকে সেই ক্ষমতা প্রয়োজন করতে দেওয়া হয়েছে। এবং স্বায়ী সমিতি সেই অনুমোদন কাজ করে যাবে। সুতরাং প্রায় স্থায়ী বা বিদালে প্রতিনিধি মানুষের বিষয়ে যদি পশ্চায়ত সমিতির সাধারণ সভার বিপরীত কোন সিদ্ধান্ত না থাকে তাহলে শিক্ষা ইত্যাদি স্বায়ী সমিতিতে এই কাজ সম্পন্ন করবেন।

সংক্ষিপ্ত সকলকে এই বিষয়ে সমালোচনা অনুবিধি করার জন্য আপনার অনুরোধ জানাই।

আনন্দ শিক্ষানুসারাধীন, 
দিল্লী চর্চাবিহীন 
উপসচিব, 

নং ৪৭৪৩/পি.এন./০/১/১লি-২০/৯৫

অনুলিপি অবগতি ও যথাযথ মানুষের পূর্বে প্রণোদনের জন্য জানান হল কি-

(১) জেলা পশ্চায়ত ও প্রামূলয়ন অধিকারী ............................................................... জেলা (সকল জেলা)

(২) অধিকারী, পশ্চায়ত ও প্রামূলয়ন প্রশিক্ষন সংস্থা, কলকাতা।

দিল্লী চর্চাবিহীন 
উপসচিব, 

417
Government of West Bengal
Department of Panchayats & R. D.,
11-A, K. S. Roy Road, Calcutta-1.

No. 3678/PN/O/I/3C-11/98 Dated : 7.10.98

The State Government has for sometimes past been finding it necessary and expedient to have a closer association of the Joint Block Development Officer posted in a Block with the functional mechanism of the corresponding Panchayat Samiti that has been possible till now. It is keenly felt that such association will ensure more effective utilisation of the organisational structure available at the Block and the Panchayat Samiti and shall also improve the Functional arrangement in the Panchayat Samiti.

The Governor is, therefore, pleased hereby to declare that the Joint Block Development officer posted in a block shall, with immediate effect, to be the Ex-officio Joint Executive Officer in the Panchayat Samiti concerned.

The Governor is also pleased to order that –

a) during the absence of the Executive Officer of the Panchayat Samiti, the Joint Executive Officer shall exercise the powers and perform the functions of the Executive Officer;

b) On other occasions, the Joint Executive Officer shall exercise such powers and perform such functions.
   i) as the Executive Officer may, by order in writing delegate to him, or
   ii) as the Panchayat Samiti may, by general or special resolution, direct;

c) such delegation or direction, as the case may be and as spoken of at (b) above, shall not in any manner prejudice the general control, powers and authority administrative or financial, of the Executive Officer vested under The Act of any rules thereunder.

By order of the Governor,

Sd/-
S. N. Ghosh
Principal Secretary to the Govt. of West Bengal

NOTIFICATION

No. 3678/1(1000)/PN/O/I/3C-11/98 Dated : 7.10.98

1. Rural Development Wing of this Deptt.
2. Commissioner, ___________________________Divisional (All)
3. District Magistrate, ___________________________District (All)
4. Additional Executive Officer, _________________ Zilla/Mahakuma Parishad (All)
5. D.P. R.D.O, ___________________________District (All)
6. S.D.O., ___________________________ Sub-Division (All)
7. B.D.O., ___________________________ Block (All)
8. Executive Officer, _________________ Panchayat Samiti (All)
10. Director, SIPRD, Kalyani
11. P.S. to the MIC, P & RD
12. P.S. to the MOS, P & RD
13. Press Copy.

Dy. Secy. to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোন্নয়ন দপ্তর

নং ৪ ৮৭১/পি.এন./৪১/১/পি-২০/৯৫

প্রাপক : উপাচার্য, পশ্চিমবঙ্গ সরকার।

প্রতি : জেলা পঞ্চায়েত ও গ্রামোন্নয়ন, মেদিনীপুর,
পৌঁ ও জেলা – মেদিনীপুর।

মহাশয়,

আদেশানুসারে আপনাকে জানাই যে শ্রী প্রিয়বর্মন মাইচি, কর্মশালা, শিক্ষা, সংস্কৃতি, তথ্য ও কৃষ্ণ স্বাধীন সমিতি, অন্তত ১নং পঞ্চায়েত সমিতি তাদের ২২/৭/১৯৯৬ তারিখের কলকাতা তথ্যাঙ্কনের অধিকারিক লিপিতে একটি পত্র জানাতে চেয়েছে যে পঞ্চায়েত সমিতির এলাকার মধ্যে কোন গ্রামস্থানে বা বিল্ডিংয়ে শিক্ষা বিভাগের নির্দেশ অনুযায়ী পঞ্চায়েত সমিতির মনোনীত ব্যক্তিকে সদস্য হিসাবে পাঠানোর সিদ্ধান্ত সরবরাহ এককভাবে নেনন না শিক্ষা ইত্যাদি স্বাধীন সমিতি নেনে। তিনি আরও জানাতে চেয়েছে যে সংস্থাপতির মনোনীত ও স্বাধীন সমিতির মনোনীত বিচারপত্রের বিষয়ে প্রধান বিষয় হয়, তাহলে আইনগত অবস্থা কি হবে। তিনি এই সূচনা জানায় পঞ্চায়েত শিক্ষা সংস্থা কর্তৃক প্রকাশিত শিক্ষা ইত্যাদি সমিতি সংস্কার শিক্ষা প্রশিক্ষণ প্রশিক্ষণ প্রশিক্ষণ ১১-এর ১৫ পাতার যথাক্রমে ১৩ ও ১৯ পাতাকে যে বন্ধনী রাখা আছে তার প্রতি দৃষ্টি আকর্ষণ করেছেন।

এই প্রস্তাবে বলা প্রয়োজন যে উল্লেখিত বিষয়গুলি পঞ্চায়েত আইনের সর্বে সর্বে শিক্ষা বিভাগের সংশ্লিষ্ট নিয়মাবলী বা আদেশ পরিচিত করা প্রয়োজন।

পশ্চিমবঙ্গ সাধারণ প্রশাসন আইন, ১৯৭১ অনুসূত পাবলিক ম্যানেজমেন্ট নিয়মাবলী, ১৯৮১-এর পাঁচ নং নিয়মের (১) (ক) উপনিমান অনুযায়ী পঞ্চায়েত এলাকায় অবস্থিত সাধারণ প্রশাসনের কমিটির সদস্য হিসাবে একজন ব্যক্তিকে সংশ্লিষ্ট পঞ্চায়েত সমিতি মনোনীত করতে পারেন।

অন্যান্যের সিদ্ধান্তে, বিল্ডিংয়ে শিক্ষা অধিকার尼র্দেশ ১২৬ (২০) জি.এ তার ২৭.১০.১৯৯৫-এর এন্জাপাটির ৫(এ) (৫) নং অনুচ্ছেদ অনুযায়ী পঞ্চায়েত সমিতি এলাকায় অবস্থিত বিল্ডিংয়ের সিদ্ধান্তকমিটিতে পঞ্চায়েত সমিতি কর্তৃক মনোনীত একজন সদস্য পঞ্চায়েত সমিতির সাধারণ মনোনীত মনোনীত হবেন। সেইসাথে এও বলা হয়েছে যে পঞ্চায়েত সমিতির মনোনীত সদস্য সংশ্লিষ্ট বিল্ডিংয়ের কমিটির মধ্যে থেকে মনোনীত হবেন না।

প্রধানমন্ত্রী প্রশাসনের সদস্য পঞ্চায়েত সমিতি কর্তৃক মনোনীত হবেন এটি স্বাধীন ভাবে বলা আছে। দ্বিতীয় কেন্দ্রীয় সুপারসিপ্জিভার না হলেও যে অংশ সদস্যতায় আরোপ করা সাধারণত তা হল যে পঞ্চায়েত সমিতি সদস্য মনোনীত করতে এবং সংস্থাপতি পঞ্চায়েত সমিতি নিদর্শন মনোনীত জানিয়ে দেবেন। পরবর্তী ব্যাপকে আর একবার যে বলা হয়েছে পঞ্চায়েত সমিতির মনোনীত ব্যক্তি বিল্ডিংয়ের কর্মীদের কেউ হবেন না, তা পূর্বের ধারনাকেই ধৃতরাস করেছে।
তাহলে দুটি ক্ষেত্রই দেখা যাচ্ছে যে পঞ্জাবী সমিতি তার প্রতিনিধি মনোন্মূর্ত করার অধিকারী। পঞ্জাবী আইনের ১১৮ (১) ধারার (৬) অনুযায়ী পঞ্জাবী সমিতির কিছু কিছু ক্ষমতা প্রয়োজনে সভাপতি প্রয়োগ করতে পারেন।

কিন্তু এই বিষয়ের ক্ষেত্রে পঞ্জাবী সমিতি তার সভায় সিদ্ধান্ত নিয়ে সভাপতি ক্ষমতা প্রয়োগ করার অধিকার দিলে তবেই সভাপতি সেই ক্ষমতা প্রয়োগ করতে পারেন। পঞ্জাবী সমিতির এই ক্ষমতা হয় পঞ্জাবী সমিতি নিজের প্রয়োগ করে অথবা সংশ্লিষ্ট স্থায়ী সমিতিকে (এই ক্ষেত্রে শিক্ষা, সংস্কৃতি, তথ্য ও কৃষ্ণ স্থায়ী সমিতি) অধিকার প্রয়োগ করতে দেবে। এই অবস্থায়, কোন সভাপতি যদি নিজেই প্রতিনিধি সভায় সিদ্ধান্ত নিয়ে থাকেন, তাহলে তিনি পরবর্তী সভায় (পঞ্জাবী সমিতি অথবা সংশ্লিষ্ট স্থায়ী সমিতি) তার প্রতিনিধি উপস্থাপিত করবেন। যদি সভায় অন্য কোন সিদ্ধান্ত হয়, তাহলে পূর্বে মনোনীত সদস্যকে প্রত্যাহার করে পরবর্তীকালে মনোনীত সদস্যের নাম জানিয়ে দিতে হবে। এই বিষয়ে যে নিয়ম ও আদেশ কর্মকর্তা আছে তার পরিধিকৃত এবং পঞ্জাবী ক্ষমতার বিকল্পের কারণ বহুল ও দায়িত্বের নীতির উপর ভিত্তি করে যে আবহমূল গড়ে উঠেছে তার অনুসারে এই বিষয়ে পঞ্জাবী সমিতির সভাপতির একক সিদ্ধান্ত গ্রহণ কথনই যুক্তি যুক্ত হবে না।

কার্য ১নং পঞ্জাবী সমিতি এবং সেইসাথে অন্যান্য পঞ্জাবী সমিতিকে এই বিষয়ে মূলক অবহিত করার জন্য আপনাকে অনুরোধ করা হল।

আপনার বিশ্বস্ত,
দিনের চক্রবর্তী
উপসচিব।

নঃ : ৮৭১/১ (২০) পি.এন./৩/১/১ পি - ২০/৯৫
তারিখ : ১৪.৩.১৯৯৭

অনুমোদ্দিক ও যথাবিধিত পান্ডুলক্ষ গ্রহণের জন্য জানান হল।

১) জেলা পঞ্জাবী আধিকারিক ......................................................... জেলা
(মেদিনীপুর বৰ্তীত সকল জেলা)।

২) অধিকারী, পঞ্জাবী ও প্রামেলায়।

৩) অধিকারী, রাজ্য পঞ্জাবী ও প্রামেলায় প্রশিক্ষন সংহ্যা, কল্যান!।

উপসচিব।

৪২০
No. 2322/I/Panch/4A-2/81 Date : 6.10.94

From : The OSD & Ex-Officio Dy. Secy, to the Govt. of West Bengal
To : The District Panchayat Officer, Bankura
Sub : Admissibility of T. A. & D. A. to the Sabhapati and Sahakari Sabhapati of Panchayat Samiti.
Ref : His Memo. No. 732/P, dated 23.8.94

The undersigned is directed to refer to the above subject and to say that in view of the fact that as the Sabhapati and Sahakari Sabhapati of Panchayat Samiti have now been declared as whole time functionaries and are entitled to a monthly remuneration, no T. A. & D. A. is admissible to them for attending the meetings of Panchayat Samiti, Sthayee Samitis and other meetings held at the Office of the Panchayat Samiti.

Sd/- D. Chakraborty
OSD & Ex-Officio Dy. Secy, to the Govt. of West Bengal.

No. 477/I/Panch/2A-2/93 Date : 9.3.94

ORDER

In exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to direct that in the event of a member being elected to the office of the Karmadhyaksha in more than one Sthayee Samiti of a Panchayat Samiti, his remuneration as Karmadhyaksha shall be admissible for that Office of the Karmadhyaksha to which he is first elected and officiating and no remuneration shall be admissible for any such office to which he is subsequently elected.

By order of the Governor,
Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal.

No. 874/I/Panch/0-6/93 (Pt. III) Date : 28.3.94

ORDER

In pursuance of this Department Order No. 3368/I/Panch/0-6/93 dated 16.11. 93, the Governor is pleased hereby to declare that while S. D. O. having jurisdiction shall continue to act as Controlling Officer in respect of Sabhapati of a Panchayat Samiti, the Sabhapati shall act as controlling Officer in respect of remuneration or honoraria bills of Sahakari Sabhapati and Karmadhyaksha of a Sthayee Samiti of Panchayat Samiti.

By order of the Governor,
Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal.

421
From : Shri S. N. Ghosh  
    Secy. to the Govt. of West Bengal  
To : The Sabhadhipati  
    Howrah Zilla Parishad  
Sub : Clarification regarding section 125(4) of the West Bengal Panchayat Act, 1973

Sir,

I am directed to refer to your D. O. No. PAS-38 dt. 26.5.95 addressed to the M. I. C of this Deptt. on the subject mentioned above and to say that under the provision referred to a Karmadhyaksha is not empowered to convene a meeting of the officers and staff of the Panchayat Samiti even if involved in execution of schemes of that Sthayee Samiti.

The Karmadhyaksha may, however when authorised by the Sthayee Samiti (obviously such authorisation can be made in an earlier meeting) require any officer or staff of Panchayat Samiti having functional linkage to attend a meeting of the Sthayee Samiti in terms of Sec. 125(4) (C) of the West Bengal Panchayat Act, 1973.

Yours faithfully,

Sd/- S. N. Ghosh  
Secy. to the Govt. of West Bengal
ORDER

Whereas the Development and Planning (T & CP) Department of this Government in its notification No. 4350-T & CP/1C-6/89 dated 28. XI. 1991, declared under sub-section (3) of section 9 of the West Bengal Town and Country (Planning and Development) Act, 1979 (West Ben. Act XIII of 1979), certain areas within the jurisdiction of Padima-I Gram Panchayat, Padima-II Gram Panchayat and Talgachari-II Gram Panchayat under Ramnagar-I Panchayat Samiti as specified in the schedule of the aforesaid notification, as planning Area;

And whereas under notification No. 857-T&CP/1C-6/87 dated 4.3.1993, Urban Development (T &CP) Department of this Government, constituted Digha Development Authority in respect of the said planning Area;

And whereas the aforesaid Digha Development Authority in pursuance of the provisions under section 55 read with section 56 of the West Bengal Town and Country (Planning & Development) Act, 1979, has initiated preparation of development plan, land use map and outline development plan and has framed and published guidelines prohibiting, inter alia, any change in the use of land or development of land without obtaining no-objection certificate from the Digha Development Authority;

And whereas in consequence of the action so far taken by the said Digha Development Authority, provisions under sub-section (1) read with subsection (2) and sub-section (8) of section 114A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) is brought into force;

Now, therefore, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased to direct that Section 23, section 24 and section 24 ibid shall cease to be in force in the area covered by the notification No. 4350-T & CP/IC-6/89 dated 28.XI.1991 of the Development & Planning (T & CP) Department of this Govt. from the date of issue of the said notification.

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
ORDER

Whereas under this Department order No. 3257/I/Panch dated 18.10.93 the Planning Area under Digha Development-Authority as specified under notification No. 4350-T & CP/IC-6/89 dated 28.11.1991 of the Development and Planning (T & CP) Department of this Government, comes within the jurisdiction of Ramnagar Panchayat Samiti in terms of Section 114A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973);

And whereas the State Government is of opinion that Ramnagar-I Panchayat Samiti at present does not have adequate machinery to implement the provisions of Section 114A ibid;

And whereas the Digha Development Authority is provided with adequate machinery to implement the provisions of Section 114A ibid;

And whereas the aforesaid Authority has initiated preparation of development plan, land use map and outline development plan and has framed and published guidelines to be followed, inter alia, in respect of any change in use of land or development of land;

Now, therefore, in exercise of the power conferred under Section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased to direct that the Digha Development Authority constituted under notification No. 857-T & CP/IC-6/87 dated 4.3.1993 of Urban Development (T & CP) Department of this Government, shall exercise the powers, perform the functions and discharge the duties conferred under Section 114A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) on behalf of Ramnagar-I Panchayat Samiti until further direction.

By order of the Governor,

Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
SITE SELECTION COMMITTEE FOR BLOCK/PANCHAYAT SAMITI

No. 169(15)-CDP/H/2B-23/79

Calcutta, the 6th January, 1984

From : The Deputy Secretary to the Govt. of West Bengal.

To : The District Magistrate/Dy. Commissioner,............

Sub : Reconstitution of the Site Selection Committee for Block/ Panchayat Samiti office.

In supersession of this Deptt. Order No. 6860(15)-CDP/2B-23/79 dated 14.5.79 the Government has decided to reconstitute the existing committee for selection of the site of the Block/Panchayat Samiti offices, where such offices have not yet been constructed, with the following members as indicated below:

(1) Sabhadhipati of the Zilla Parishad . . Chairman of the Committee

(2) District Magistrate/ Deputy Commissioner . . Vice-Chairman

(3) Sub-Divisional Officer . . Member

(4) Principal Agricultural Officer/Dist. Agricultural Officer . . ,, 

(5) One Representative from Health Deptt. . . ,, 

(6) One Representative from P.W. Deptt. . . ,, 

(7) M.L.A. or M.L.A-'s of the Block concerned (not being Minister) . . ,, 

(8) Representative of a Minister where the Minister is an M.L.A. of the Block concerned . . ,, 

(9) Sabhapati of the Panchayat Samiti concerned . . ,, 

(10) Block Development Officer and ex-officio Executive Officer, Panchayat Samiti . . ,, Member-Convenor 

II. While selecting the site, the following facts should be taken into consideration :

(1) The area of the land should not be less than 2 acres.

(2) Preference should be given to khas or vested land. In case suitable khas or vested land is not available, proposal for acquisition of land may be mooted as per normal rules even though the land may be formally gifted.
(3) Land so selected must be high and should not involve any extra development cost. The land should be near about/not far from some highway and should be connected by easy communication to District and Sub-divisional headquarters.

(4) Amenities viz. Post Office, Thana, Market, School, Railway Station should be available within reasonable distance.

(5) The site should be located in a central position in the jurisdiction of the Block/Panchayat Samiti with a branch of one of the Nationalised Banks nearby, as far as possible.

III. The Committee will send its recommendation about the site selected along with a Site Plan to the State Govt. i.e. Panchayats & C.D. Deptt.

IV. The State Government will consider the recommendation of the Site Selection Committee and its decision thereon shall be final.

Sd/-
Deputy Secretary to the Govt. of West Bengal
NOTIFICATION

Whereas, in terms of the provisions of rules 64 to 83 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008 read with section 114A of the West Bengal Panchayat Act, 1973, a Panchayat Samiti shall control building operations within the jurisdiction of a Development Authority under the area of the Panchayat Samiti following the procedure mentioned therein;

And whereas, the State Government in its ‘ease of doing business initiatives’ had been contemplating to simplify the procedure for granting permission for erection of new structure or a new building or to make any addition to an existing structure or building within the jurisdiction of a Development Authority under the area of a Panchayat Samiti for the purpose of setting up of industry;

Now, therefore, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration is hereby pleased to issue the following instructions:

(1) In case of erection of a new structure or a new building or to make any addition to an existing structure for the purpose of setting up of an industry other than an industry in any industrial estate or industrial park within the jurisdiction of a Development Authority under the area of a Panchayat Samiti, application in Form 4A, in triplicate, along with all relevant documents as required in rule 65 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008 shall be submitted in the designated office of the Department of Micro, Small and Medium Enterprises & Textiles or the Department of Commerce & Industries of the State Government. The designated office of the said Departments, after scrutiny to check the completeness of the said application, shall forward the application to the Panchayat Samiti or the Zilla Parishad concerned or the Panchayats & Rural Development Department for vetting, depending upon the plinth area and the height as specified in the rule 74 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008. When vetting of the Panchayats & Rural Development Department is necessary, the application shall be forwarded by the designated office of the Department of Micro, Small and Medium Enterprises & Textiles or the Department of Commerce & Industries to the Panchayats & Rural Development Department through the Zilla Parishad concerned. The Panchayat Samiti concerned shall finally accord permission.

(2) If the State Government or an authority or an agency under the State Government intends to set up or has set up an industrial estate or industrial park within the jurisdiction of a Development Authority under the area of a Panchayat Samiti, application for erection of any structure or building or any addition to the structure or building for setting up an industry within such industrial estate or
industrial park shall be submitted directly to the industrial development authority or corporation or other organization as the State Government may by notification specify (e.g. WBIDC, WBSIDC, WBIIDC & WEBEL) giving proper intimation to the Panchayat Samiti concerned. The industrial development authority or corporation shall finally accord permission.

(3) Fees for the purpose of erection of a new structure or a new building or to make any addition to an existing structure for industry other than an industry in any industrial estate or industrial park shall not be deposited along with the application form as mentioned in rule 66 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008. Instead, fees for the purpose shall be deposited at the office of the Panchayat Samiti at the time of collection of the approved plan.

(4) If the erection of a new structure or a new building or to make any addition to an existing structure or building is only for setting up of an industry in any industrial estate or industrial park, the required fees shall be deposited to the office of the Panchayat Samiti concerned by the applicant after sanction of the plan by the industrial development authority/corporation/other organization but before collection of the sanctioned plan from the sanctioning authority.

(5) For erection of a new structure or a new building or to make any addition to an existing structure for the purpose of setting up of an industry other than an industry in any industrial estate or industrial park within a Panchayat Samiti having plinth area upto 300 sq meter and height upto 6.5 meter, the Panchayat Samiti concerned shall accord permission; for plinth area more than 300 sq meter and height upto 15 meter, vetting of building plan by the Zilla Parishad is necessary; and for building of height more than 15 meter, vetting of the building plan by the Panchayats & Rural Development Department is necessary. Permission shall ultimately be granted by the Panchayat Samiti on the basis of the vetting of the building plan by the authority concerned.

(6) In case of direct permission by Panchayat Samiti for construction of building as per plinth area and height, the time limit for according permission will be 30 (thirty) days from the date of receipt of the application, which must be complete in all respects, at the office of the Panchayat Samiti. When the vetting of the building plan plan by a Zilla Parishad is necessary, the Zilla Parishad concerned shall take all necessary measures for vetting of the plan in such a way that permission can be granted by the Panchayat Samiti within 30 (thirty) days from the date of receipt of the application, which must be complete in all respects, at the office of the Zilla Parishad. When the vetting of the building plan by the Panchayats & Rural Development Department is necessary, it shall take all necessary measures for vetting of the plan in such a way that permission can be granted by the Panchayat Samiti within 60 (sixty) days from the date of receipt of the application, which must be complete in all respects, at the office of the Zilla Parishad. If permission is not accorded within such time limit, it shall be presumed that the Panchayat Samiti has accorded permission.
(7) In case any application along with a site map and a construction plan, complete in all respects, is received by a Panchayat Samiti for No Objection Certificate (NOC) for construction of a drainage system for clearance of storm water or appropriate sewage prior to commencement of construction activity for the purpose of setting up of an industry within the jurisdiction of a Development Authority, the Panchayat Samiti shall provide the NOC within 15 days. If permission is not accorded within such time limit, it shall be presumed that the Panchayat Samiti has accorded permission.

By order of the Governor,

Sd/- D. K. Pal

OSD & EO Special Secretary to the Government of West Bengal

No.438/1(58)/SS/PN/O/I/3R-6/2004(Pt.-II) Dated : 11.06.2015

Copy forwarded for information and necessary action to:

(1) The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001

(2) The District Magistrate & Executive Officer....................Zilla Parishad (All)

(3) The Additional Executive Officer,.........................Zilla Parishad (All)/Mahakuma Parishad

(4) The District Panchayats & Rural Development Officer,.....................

He is requested to communicate the copy of this order to all Panchayat Samitis and Gram. Panchayats within the district.

Sd/- D. K. Pal

OSD & EO Special Secretary to the Government of West Bengal
NOTIFICATION

Whereas, in terms of the provision of rule 57 to 63 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008, a Panchayat Samiti shall grant license for running a dangerous and offensive trade within its jurisdiction following the procedure mentioned therein;

And whereas, the State Government in its ‘ease of doing business initiatives’ had been contemplating to simplify the procedures in issuing/granting various certificates/ licenses by different Government Departments/ local authorities;

Now, therefore, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973, the Governor, after careful consideration and in supersession of the Order No.1154/PN/O/I/2M-4/03(Pt.-I) dated 27/03/2015, is hereby pleased to issue the following instructions:

1. Henceforth, any ‘dangerous and offensive trade’ as mentioned in rules 57 to 63 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008 shall be called a ‘trade of special nature’.

2. A Panchayat Samiti shall henceforth issue ‘certificate of registration’ for a ‘trade of special nature’ instead of ‘license’ for ‘dangerous and offensive trade’ as mentioned in rules 57 to 63 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008.

3. An application for the purpose shall be submitted to the office of the Panchayat Samiti concerned or through the web portal of the Department of Micro, Small and Medium Enterprises & Textiles or the Department of Commerce & Industries of the State Government in the modified Form No.6 annexed herewith.

4. A Panchayat Samiti shall renew the certificate of registration for a trade of special nature as specified by the State Government on the basis of the application submitted by the applicant in modified Form N0.6A and the renewal may be made annually or for three years at a time on realization of the prescribed annual fees for three years at a time.

5. A Panchayat Samiti shall issue certificate of registration for a trade of special nature in the modified Form N0.6B annexed herewith.

6. A certificate of registration for a trade of special nature relating to Kerosene, Petroleum, Naptha or any other inflammable oil or spirit and burning or baking of bricks and tiles shall be issued by a Panchayat Samiti if the applicant submits a declaration to the effect that statutory clearances as
required in rule 58 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008, will be obtained by him before commencement of the actual trade and there shall be no need of causing enquiry into the matter by an officer prior to granting any such certificate of registration as required in sub-rule (2) of rule 58 of the said Rules.

(7) A Panchayat Samiti shall issue certificate of registration for a trade of special nature within 15 (fifteen) days from the date of receipt of the application, which must be complete in all respects.

(8) The other formalities to be maintained while issuing the certificate of registration for a trade of special nature as enshrined in rule 57, 58, 59, 60, 61, 62 and 63 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008 shall remain unchanged.

By order of the Governor,

Sd/- D. K. Pal
OSD & EO Special Secretary to the Government of West Bengal

No. 439/1(58)/SS/PN/O/I/3R-6/2004(Pt.-II) Dated : 11.06.2015

Copy forwarded for information and necessary action to:

(1) The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001

(2) The District Magistrate & Executive Officer.........................Zilla Parishad (All)

(3) The Additional Executive Officer,..............................Zilla Parishad (All)/Mahakuma Parishad

(4) The District Panchayats & Rural Development Officer,.........................(All)

He is requested to communicate the copy of this order to all Panchayat Samitis and Gram Panchayats within the district.

Sd/- D. K. Pal
OSD & EO Special Secretary to the Government of West Bengal
Application for certificate of registration for trade of special nature

To

The Executive Officer

.........................................Panchayat Samiti

District..............................................

I hereby apply for licence for use of the place covered by plot / plots no(s).................................................. .......
of mouza ......................................., J.L.No. .................................... under Police Station............ ................... in the district of ....................................boundaries of which are given below for carrying on the trade or business of...................................................which has been declared by the State Government as trade of special nature. If it is decided by the authority to grant for the current year /for the next three years at a time the certificate of registration applied for, I shall be bound to deposit the prescribed fee for such registration and strictly observe the conditions of the certificate of registration, on default of which the certificate of registration shall be liable to be cancelled on prior notice of one clear month when I shall be bound to close down the said trade or business with immediate effect. I shall also be bound to apply for renewal of such certificate of registration for the next financial year/ for next three financial years at a time for carrying out the same trade or business at the same place under the same terms and conditions.

Boundaries :

East -

West -

North -

South -

Signature with date ..............................................................

Name in Block letters ............................................................

Address ...................................................................................

Date .....................................................................................
FORM 6A

[see rule 61]

Application for renewal of certificate of registration for trade of special nature

To

The Executive Officer

.........................................Panchayat Samiti

District....................................................

I hereby apply for renewal of Registration Certificate........................issued on.....................(date) in my favour for next financial year/ for next three financial years at a time for carrying on the trade or business of.............................................at the same place *with change of boundaries as shown below. I also declare hereby that if it is decided to renew the certificate of registration, I shall deposit the requisite amount of the fee at the prescribed rate and shall abide by the terms and conditions set forth in the certificate of registration issued earlier.

Boundaries (Need not be filled if there is no change) :

East -

West -

North -

South -

Signature .................................................................................................

Name in Block letters ..............................................................................

Address ...................................................................................................

Date .............................................

*Please delete if there is no change.
FORM 6B
[see rule 61]

Form of certificate of registration for trade of special nature

Name of Panchayat Samiti..............................................................................................................................
Name of District ..............................................................................................................................................
Registration No.................................................................(Year) Date........................................................
Certificate of registration issued to (Name of the Proprietor/Partner/Director)
....................................................................................................................................................................
for the period of..............................................................................................................................................
Address of the applicant ................................................................................................................................
Description of trade or business .....................................................................................................................
Boundaries of the place of trade or business
East-
West-
North-
South-
Comprising Plot No (s).
Mouza .......................................................... J.LNo. ..............................................................
The terms and conditions printed overleaf are to be strictly observed. Grant of this certificate for registration
does not absolve the applicant from the requirement of procuring all the statutory clearances to be obtained
from the appropriate authority before actual commencement of the trade. If any violation/default is noted
later, the registration shall be liable to be cancelled and the trade/business closed down with immediate effect.
The Panchayat Samiti acknowledges a sum of Rs................................................ (in words...................................... .......................................................) only from M/S..............................................................
Vide Receipt No.......................................................... dated..............................................................
Signature of the Cashier/Accounts Clerk.............................................Panchayat Samiti
Date :

Signature of the Executive Officer / Jt. Executive Officer of...................................................

Panchayat Samiti

Date :

Certificate of registration renewed under the same terms and conditions (with change of boundaries as noted above) on receipt of requisite annual rate of fee for the year / for three years at a time

Year/Years

(1)

(2)

(3)

Signature of the Executive Officer / Jt. Executive Officer with date

.................................................................................................................................

Conditions for registration of trade of special nature -

The applicant shall abide by the following terms and conditions: -

(i) for running of trade relating to or dealing with kerosene, petroleum or naptha or any other inflammable oil or spirit, the provision of the Petroleum Act, 1934 shall strictly be complied with.

(ii) for running of trade connected with the burning or baking of bricks or tiles, the permit referred to in the West Bengal Land & Land Reforms Manual, 1991, shall be obtained.

(iii) the place may be inspected at any reasonable hour of any day by the Sabhapati or Sahakari Sabhapati of the Panchayat Samiti, Karmadhyaksha ofJanaswastha O Paribesh Sthayee Samiti, Executive Officer of the Panchayat Samiti or any other authorised officer, not below the rank of an Extension Officer;

(iv) manufacturing, processing or any other work carried on under the registration in the specified premises shall be maintained in such a manner so as not to cause any injury, danger, annoyance or offence to the sense of sight, smell or hearing of persons residing in the neighbourhood;

(v) the certificate of registration shall relate only to such trade or business as is specified in it;

(vi) the certificate of registration shall relate only to such place as is specified in it

(vii) there shall be satisfactory arrangement for drainage of waste water and effluents, disposal of solid wastes and control of gaseous emissions to prevent nuisance in the place and its neighbourhood;
(viii) the registration shall be liable to be cancelled in the event of contravention of any of the condition laid down in clause (i) to (vii) or on any other ground as may be considered important by the Panchayat Samiti on service of prior notice of one clear month when the applicant shall be bound to close down such trade or business with immediate effect;

(ix) the registration is subject to renewal on payment of requisite fee for every financial year/ three years at a time and the authority reserves the right of withholding such renewal on such ground or grounds as may be intimated to the applicant.”
# Chapter - 10

Clarifications & Orders relating to functioning of Zilla Parishad

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>411(20)/PN/O/I/1A-4/2014</td>
<td>03.02.2015</td>
<td>ZP</td>
<td>Benefits/facilities admissible to the Sabhadhipati of ZP and SMP</td>
</tr>
<tr>
<td>2</td>
<td>4973/PN/O/I/1A-6/2014</td>
<td>12.12.2014</td>
<td>ZP</td>
<td>Order relating to the purchase of land by the Zilla / Mahakuma Parishads</td>
</tr>
<tr>
<td>3</td>
<td>3171-LP/1A-3/2014</td>
<td>25.11.2014</td>
<td>ZP</td>
<td>Purchase policy of land for infrastructure projects</td>
</tr>
<tr>
<td>4</td>
<td>3145-LP/I-03/14</td>
<td>24.11.2014</td>
<td>ZP</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>2694(18)/PN/O/I/1A-5/2013</td>
<td>23.06.2014</td>
<td>ZP</td>
<td>Guidelines relating to recruitment of OSD to Sabhadhipati of Zilla Parishad / Mahakuma Parishad</td>
</tr>
<tr>
<td>6</td>
<td>245/PN/O/I/1A-5/2013</td>
<td>17.01.2014</td>
<td>ZP</td>
<td>Creation of 18 (eighteen) temporary posts of Officer on Special Duty (OSD) to provide secretarial support to the Sabhadhipatis of Zilla Parishads / Siliguri Mahakuma Parishad</td>
</tr>
<tr>
<td>7</td>
<td>1694/PN/O/I/1A-6/2005</td>
<td>29.03.2010</td>
<td>ZP</td>
<td>Identity Card for Zilla Parishad Members</td>
</tr>
<tr>
<td>8</td>
<td>1039(19)/PN/O/II/2S-05/2010</td>
<td>23.02.2010</td>
<td>ZP</td>
<td>Disciplinary control of employees of Zilla Parishad / Siliguri Mahakuma Parishad</td>
</tr>
<tr>
<td>9</td>
<td>3355/PN/O/I/2A-2/98</td>
<td>27.07.2009</td>
<td>ZP</td>
<td>Inclusion of subject matter of Shishu 0 nari Unnayan in the Khadya Sarabaraha Tran 0 Jana Kalyan Shwayee Samiti</td>
</tr>
<tr>
<td>10</td>
<td>3507/PN/O/1/2A-I/93(PT-3)</td>
<td>28.08.2008</td>
<td>ZP</td>
<td>Leave of ZP Members / Officer Bearers</td>
</tr>
<tr>
<td>11</td>
<td>4281(17)/PN/O/I/O-2/2008</td>
<td>21.10.08</td>
<td>ZP</td>
<td>Benefits/facilities admissible to the Sabhadhipati of ZP and SMP</td>
</tr>
<tr>
<td>12</td>
<td>5602/PN/O/I/IL-24/07</td>
<td>24.12.2007</td>
<td>ZP</td>
<td>Transfer of land to Sunderban Development Board</td>
</tr>
<tr>
<td>13</td>
<td>270/PN/N/O/I/2A-1/2005</td>
<td>24.01.2006</td>
<td>ZP</td>
<td>Powers, functions and responsibilities of the AEO, Secretary, Deputy Secretary, Addl. Deputy Secretary, Financial Controller and Chief Accounts Officer of ZP including SMP</td>
</tr>
<tr>
<td>14</td>
<td>4583/PN/O/I/1A-5/01</td>
<td>13.07.2005</td>
<td>ZP</td>
<td>Permission for taking public donation for improvement of a village road under Bandul-I Gram Panchayat of Burdwan-I Panchayat Samiti</td>
</tr>
<tr>
<td>15</td>
<td>1761/PN/O/III/1R-9/2004</td>
<td>25.05.2004</td>
<td>ZP</td>
<td>Function of the Secretary &amp; Deputy Secretary</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>---------------------------</td>
<td>----------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>16</td>
<td>524/PN/O/I/O-17/2003</td>
<td>17.02.2004</td>
<td>ZP</td>
<td>Entitlements of the Confidential Assistant to the Sabhadhipati, ZP</td>
</tr>
<tr>
<td>17</td>
<td>98-PN/O/1/3C-7/2003</td>
<td>07.01.2004</td>
<td>ZP</td>
<td>Formation, Power &amp; Function of District Council</td>
</tr>
<tr>
<td>18</td>
<td>4054-PN/O/III/2S-19/03</td>
<td>31.10.2003</td>
<td>ZP</td>
<td>Economy memasures regarding use of telephone, vehicle, re-employment, allowances, etc.</td>
</tr>
<tr>
<td>20</td>
<td>4023(17)/PN/O/I/O-17/93</td>
<td>26.09.2001</td>
<td>ZP</td>
<td>Benefits/facilities admissible to the Sabhadhipati of ZP and SMP</td>
</tr>
<tr>
<td>21</td>
<td>841(17)/PN/O/III/4C-2/99</td>
<td>11.03.1999</td>
<td>ZP</td>
<td>Setting up of Public Grievance and Assistance Offices inspection of</td>
</tr>
<tr>
<td>22</td>
<td>840(17)/PN/O/III/4C-2/99</td>
<td>11.03.1999</td>
<td>ZP</td>
<td>Setting up of Public Grievance and Assistance Offices inspection of</td>
</tr>
<tr>
<td>23</td>
<td>3208/PN/O/I/2A-1/85(PT-III)</td>
<td>26.08.1998</td>
<td>ZP</td>
<td>Election to the office of the Karmadhyaksha in Sthayee Samiti</td>
</tr>
<tr>
<td>24</td>
<td>1235(17)-PN/N/III/1M-4/98</td>
<td>09.04.1998</td>
<td>ZP</td>
<td>Medical benefits of Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad</td>
</tr>
<tr>
<td>25</td>
<td>5512(34)/PN/O/III/2E-44/97</td>
<td>17.12.1997</td>
<td>ZP</td>
<td>Admissibility of Road Rollers for Zilla / Mahakuma Parishad</td>
</tr>
<tr>
<td>26</td>
<td>5396(34)/PN/O/III/2E-97/97</td>
<td>10.12.1997</td>
<td>ZP</td>
<td>Fixation of admissible limit of Small Vehicles for Zilla / Mahakuma Parishad</td>
</tr>
<tr>
<td>27</td>
<td>4887/PN/O/I/1A-10/88(Pl-I)</td>
<td>10.10.1996</td>
<td>ZP</td>
<td>Ferry (Launch) Service</td>
</tr>
<tr>
<td>28</td>
<td>4115/1-AR</td>
<td>08.09.1993</td>
<td>ZP</td>
<td>Status of Sabhadhipati</td>
</tr>
<tr>
<td>29</td>
<td>342 AZP</td>
<td>29.01.1979</td>
<td>ZP</td>
<td>Rules on Powers, Functions and Duties of the Executive Officer and the Secretary of the Zilla Parishad</td>
</tr>
</tbody>
</table>
Government of West Bengal
Department of Panchayats & Rural Development
Joint Administrative Building, HC-7 Block, Sector III
Salt Lake City, kolkata-700 106

No. 411(20)/PN/O/I/1A-4/2014 Date: 03.02.2015

From : D. K. Pal,
OSD & Ex-officio Special Secretary
to the Government of West Bengal

To : The Executive Officer,.........................Zilla Parishad
/Siliguri Mahakuma Parishad (All)

Sub : Benefits/facilities admissible to the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad.

Sir,

I am directed by order of the Governor to say that following declaration of the State Government to the effect that the Sabhadhipati of the Zilla Parishad or the Siliguri Mahakuma Parishad shall enjoy the status of a Minister of State in West Bengal, a proposal for allowing some more benefits/facilities to the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad in addition to what has already been provided by this Department vide No. 4281(17)/PN/O/I/O-2/2008 dated 21. 10. 2008 (Copy enclosed) was under active consideration of the State Government for some time past. Now after careful consideration, the Governor, in continuation and in partial modification of the said Memo., is pleased hereby to decide that any Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad is entitled with immediate effect to the Medical facilities in the manner as described in this Department’s Memo. No. 1235(17)/PN/N/III/IM-4/98 dated 09. 04. 1998 (Copy enclosed) in respect of Sabhadhipati himself/herself and members of his/her family comprising of parents, spouse and legitimate children (including step children) residing with and wholly dependent upon him or her, and unmarried daughters.

This order issues with the concurrence of the Home Department vide u/o No. 45-Home (con) dated 22. 12.2014.

Enclo. As stated.

Yours faithfully,
Sd/- D. K. Pal
OSD & Ex-officio Special Secretary
to the Government of West Bengal
Copy forwarded for information and necessary action to the:-

2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-1.
3. Office of the Accountant General (Receipts, Works & Local Bodies Audit), West Bengal, 3rd MSO Building, CGO Complex, 5th floor, DF-Block, Sector-I, Salt Lake, Kolkata-64.
4. Examiner of Local Accounts, West Bengal, CGO Complex, ‘C’ East Wing (5th floor), Salt Lake, DF Block, Sector-I, Kolkata-64.
5. Finance (Budget) Department of this Government.
6. Commissioner & Ex-officio Special Secretary, Finance Department, Internal Audit Wing, Todi Mansion, 8th floor, P-15, India Exchange Place Extension, Kolkata-73.
8. Sabhadhipati, _________________ Zilla/Mahakuma Parishad.
9. District Magistrate, ________________________.
10. Additional Executive Officer, _____________________ Zilla/Mahakuma Parishad Dist. ___________________________.
12. Director, SIPRD, Kalyani.
13. Director of Treasuries, Stephen House, BBD Bag East, Kolkata-1.
14. Treasury Officer, _________________________ P. O. ______________ Dist. ____________________________.
15. Budget Cell of this Department.

Sd/- D. K. Pal
OSD & Ex-officio Special Secretary
to the Government of West Bengal
From: M. N. Roy, IAS, Principal Secretary to the Govt. of West Bengal

To: The Executive Officer, _________________ Zilla Parishad/Siliguri Mahakuma Parishad.

Sub: Benefits/facilities admissible to the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad.

Sir,

I am directed by order of the Governor to say that following declaration of the State Government to the effect that the Sabhadhipati of the Zilla Parishad or the Siliguri Mahakuma Parishad shall enjoy the status of a Minister of State in West Bengal, a proposal for allowing some benefit/facilities to the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad has been under active consideration of the State Government for some time past. Now after careful consideration the Governor, in partial modification of this Department Memo No. 1235(17)/PN/N/III/IM-4/98 dated 9.4.1998 and in supersession of all earlier Orders in this regard, is pleased hereby to decide that the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad is entitled with immediate effect to the following benefits/facilities:

(i) Medical facilities in the manner as described in this Department Memo No. 1235(17)/PN dated 9.4.1998 in respect of Sabhadhipati himself/herself and members of his/her family that is dependant spouse and legitimate children (including step-children) residing with and wholly dependent upon, him or her, and unmarried daughters;

(ii) Travelling Allowance at the rate admissible to the highest Grade of State Government employees alongwith a companion of his/her choice, as admissible to the Minister of State on official tour in terms of the provisions contained in Appendix 17 of the West Bengal Service Rules, Part-II;

(iii) Reimbursement of the cost of electric charges at his official residence provided by the Zilla Parishad/Mahakuma Parishad or at his own house or any rental house, where he or she usually resides;

(iv) Reimbursement of the cost of a double burner Gas Oven at his/her residence together with that of not more than two Gas Cylinders per month as may be used by him/her;

(v) Reimbursement of cost of not more than 8(eight) News Papers, national or local published in the district, per day;

(vi) Reimbursement of the cost of telephone call charges, both local calls and STD calls, for his/her residential telephone;

(vii) Two Orderlies from the Group-D employees on usual scale of pay amongst the sanctioned staff strength of the Zilla Parishad and Siliguri Mahakuma Parishad.

2. Expenditure for meeting the cost of benefits/facilities referred to in preceding paragraph 1, may be met out of grant-in-aid placed with the Zilla Parishad out of appropriate budgetary provision of the State Government.
The charge is debitable to the head “2515-other Rural Development Programmes-00-101-Panchayati Raj - NP-Non-Plan-014-Grants-in-aid/Contributions to the Zilla Parisiads for meeting the cost of TA, DA, etc. of their members and remuneration of office bearers and other contingent expenditure (PN) -31-Grants-in-aid. –02-other grants” of this Department Budget. Necessary fund will be provided by re-appropriation or otherwise in due course.

3. This order issues with the concurrence of the Finance Department vide F.A Panchayat & Rural Development Department u/o No. 58 dated 29.3.2001.

4. The cancels this Department previous memo No. 4023/PN/O/I/0-17/93 dated 26.9.01.

Yours faithfully.

Principal Secretary to the
Government of West Bengal

No. 4281/1(79)/PN/O/I/O-2/2008 Dated : 21.10.08

Copy forwarded for information and necessary action to the :-

2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-1.
3. Office of the Accountant General (Receipts, works & Local Bodies Audit), West Bengal, 3rd MSO Building, CGO Complex, 5th floor, DF-Block, Sector-1, Salt Lake, Kolkata-64.
4. Examiner of Local Accounts, West Bengal, CGO Complex,'C’ East Wing (5th floor), Salt Lake, DF-Block, Sector-1, Kolkata-64.
5. Finance (Budget) Department of this Government.
6. Commissioner & Ex-Officio Spl. Secretary, Finance Department, Internal Audit Wing, Todi Manson, 8th floor, P-15, India Exchange Place, Extension, Kolkata-73.
7. Financial Advisor, Panchayat & Rural Development Department
8. Sabhadhipati, _________________ Zilla/Mahakuma Parishad, P.O. _________________
   Dist. ________________
9. District Magistrate, P.O. _________________ Dist. ________________
10. Addl Executive Officer, _________________ Zilla/Mahakuma Parishad, P.O. ________________
11. Joint Secretary, Deptt of Panchayat & Rural Dev., Kolkata-1.
15. Treasury Officer , _________________ P.O. ________________ Dist. ________________
16. Budget Cell of this Department.
17. Office Copy.

Sd/- D. K. Pal

Joint Secretary to the
Government of West Bengal
Government of West Bengal  
Department of Panchayat & R. D.  
11A, K. S. Roy Road, Calcutta-700 001

No. 1235 (17)-PN/N/III/1M-4/98  
Dated : 9.4.98

From : The Dy. Secy. to the Govt. of West Bengal.

To : The Executive Officer,_______________________Zilla/Mahakuma Parishad, P.O.___________________, Dist._______________________

Sub : Medical benefits of Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad.

A proposal for allowing facilities of medical attendance to the Sabhadhipatis of Zilla Parishads and Siliguri Mahakuma Parishad has been under active consideration of the State Govt. for some time past.

2. Now after careful consideration, the Governor has been pleased to decide that the Sabhadhipati of any Zilla Parishad and Siliguri Mahakuma Parishad, on being admitted for the purpose of medical attendance and treatment in a State hospital, clinic, or institution or when treatment in such State hospital, clinic or institution is not available or when facilities available therein appear inadequate, on being admitted for aforesaid purpose in any other medical institution, shall be entitled to benefits of medical attendans and treatment in respect of him-self only and reimbursement of the cost actually incurred in the manner as follows :-

(i) medical attendance and treatment in state hospital or other medical institution ;

(ii) medical attendance and treatment by any medical practitioner either at his consulting room or at his residence ;

(iii) Pathological, bacteriological, radiological, biochemical or other methods of examination for the purpose of diagnosis carried out in a private laboratory or clinic ;

(iv) denture, if any ;

(v) spectacles, if any ;

(vi) special nursing, if any ;

(vii) medicines, vaccines sera or other therapeutic substances excluding those supplied free of cost treatment in a State hospital,

(viii) engagement of private attendant (bearer or ayah) in State hospital, if required, by the authorities of the said hospital.

3. All claims for re-imbursement of medical expenses except that relating to the fees paid to the medical practitioners shall be supported by prescriptions and receipts or vouchers or cash memos, as the case may be, showing payments made by the patient.
4. In case of any dispute or any doubt as to the admissibility of any particular item of expenditure for the purpose of re-imbursement, the issue may be referred to this Department and decision of the Department taken in consultation with the Department of Health and Family Welfare of this Government when necessary, shall be final.

5. This order shall be deemed to take effect from September, 1993 when the present bodies of the Zilla Parishads were reconstituted after last General Elections to the Panchayats; but claims already settled shall not be brought into consideration afresh.

6. Expenditure in the regard shall be met by the concerned Zilla Parisad or Siliguri Mahakuma Parishad out of its own fund.

S. N. Ghosh,
Principal Secretary to the Govt. of West Bengal.

No. 1235/1(72)-PN/N/III/1M-4/98 dated: 9.4.98.

Copy forwarded for information and necessary action to the:

1. Principal Accountant General (A & E) West Bengal, Treasury Buldgs.


3. Accountant General (Audit-II) West Bengal, Poddar Court, 18, Rabindra Sarani, Calcutta-1.

4. Sabhadhipati,_________________________ Zilla/Mahakuma Parishad, P.O.________________, Dist.__________________.

5. Director of Panchayats & R.D. West Bengal.

6. District Magistrate, _______________, P.O._________________, Dist.__________________

7. Additional Executive Officer, ___________________________ Zilla/Mahakuma Parishad, P.O.__________________, Dist.__________________.

8. Treasury Officer, ______________, P.O.________________, Dist.__________________

Sd/-
Dy. Secy. to the Govt. of West Bengal.
ORDER

Whereas in terms of Section 175 of the West Bengal Panchayat Act, 1973, the Zilla/Mahakuma Parishads are empowered to acquire, hold and dispose of immovable property and to enter into contracts with previous approval of the prescribed authority;

And whereas, in terms of Notification issued by this Department vide No. 5316/PN/O/I/1A-3/2010 dated 01.07.2010, the Commissioner, Panchayats & Rural Development, West Bengal is the prescribed authority to accord such approval in case of acquisition or disposable of immovable property by Zilla Parishad when the area of the land does not exceed 2 acres and the State Government is the prescribed authority to accord such approval when the area of the land exceeds 2 acres;

And whereas, the Land & Land Reforms Department, Land Policy Branch has issued a Memorandum vide No. 3145-LP/IA-03/14 dated 24.11.2014 allowing the various departments to go in for direct purchase of land for public purpose mainly involving the early commissioning of infrastructure projects like roads, bridges, food godowns, drinking water, flood protection and other similar projects in rural areas through the concerned Zilla/Mahakuma Parishad by adopting the procedure stated in the said Memorandum;

And whereas, it is stated in the said Memorandum that the Panchayats & Rural Development Department will issue direction upon all the Zilla/Mahakuma Parishads concerned to purchase land for other department(s) under Section 212 of the West Bengal Panchayat Act, 1973;

Therefore, after careful consideration of the entire matter and in exercise of the power conferred under Section 212 of the West Bengal Panchayat Act, 1973, the Governor is hereby pleased to issue direction upon all the Zilla/Mahakuma Parishads concerned to purchase land for any department of the State Government by adopting the procedure and terms and conditions as stated in the aforesaid Memorandum and abiding by the provisions of the West Bengal Panchayat Act, 1973.

By order of the Governor

Principal Secretary to the Government of West Bengal
Copy forwarded for kind information to:

2. The Sabhdhipati, .........................Zilla Parishad (All)/ Siliguri Mahakuma Parishad
3. The Commissioner, Panchayats & Rural Development, West Bengal
4. The Executive Officer, .........................Zilla Parishad (All)/ Siliguri Mahakuma Parishad
5. The Additional Executive Officer, .........................Zilla Parishad (All) / Siliguri Mahakuma Parishad
6. The District Panchayats & Rural Development Officer, .........................District (All)

Sd/- D. K. Pal
OSD & Ex-officio Special Secretary
to the Government of West Bengal
From: The O.S.D. & E.O. A.C.S. & L.R.C.

To: The Principal Secretary to the Government of West Bengal
     Panchayat & Rural Development Department

Sub: Purchase Policy of land for infrastructure projects.

Sir,

In enclosing the Memorandum No.3145-LP dated 24/11/2014 of this department on the above subject, I am to request you to issue necessary memorandum directing all the Zilla Parishads concerned to purchase land for other Department(s) under section 212 and or any other relevant section of the West Bengal Panchayat Act, 1973.

Yours faithfully,

Enclo: As stated

O.S.D. & E.O. A.C.S. & L.R.C
Government of West Bengal  
Land and Land Reforms Department  
Land Policy Branch  
Nabanna (6th Floor),  
325, Sarat Chatterjee Road,  
P.S.-Shibpur, Howrah-711 102

MEMORANDUM

No.3145-LP/IA-03/14  
Date : 24/11/2014

It has been observed that often important infrastructure projects like food godowns, roads, bridges etc. are not fully commissioned for want of small parcels of land. To ensure the optimal utilisation of public funds and early implementation of such projects, direct land purchase from land owners may become necessary.

2. The state government has considered the immediate need of land for such projects.

3. Now, therefore, the Governor is hereby pleased to allow the various departments to go in for the direct purchase of land for public purpose mainly involving the early commissioning of infrastructure projects like roads, bridges, food godowns, drinking water, flood protection and other similar projects in rural and or urban areas through Zilla Parishad/Municipality/Municipal Corporation/other Govt. bodies and para statals, as the case may be, by adopting the following procedures:

(i) The administrative department(s) will take concurrence of the Standing Committee on Industry, Infrastructure & Employment before going ahead with the purchase of land indicating its tentative location and quantum.

(ii) A 15-day local notice mentioning preference and details of land intended for purchase shall be given in the public offices and local newspaper(s) informing the prospective land owners and requesting them to submit application in plain paper indicating their intention to sell their lands.

(iii) The department concerned will select the appropriate plot(s) of the land to be purchased as per suitability and other considerations from among the applications/offers received on the basis of the notice.

(iv) The relevant administrative department will undertake land searching through the panel advocate(s) at the respective sub-registry office to guard against fraudulent transfer. Besides, the BL & LRO will verify the right and title of the selected lands within 14 days and shall furnish report in the enclosed format to the purchase committee.

(v) Land would be purchased through the Zilla Parishad/Municipality/Municipal Corporation/Parastatal as may be decided by the administrative department(s).

(vi) Funds will be allotted to the Zilla Parishad/Municipality/Municipal Corporation/Parastatal by the administrative department for payment to land owners and payment will be made to their bank accounts. An appropriate administrative cost will be given to Zilla Parishad/Corporation by the administrative department.

(vii) A committee of the following officials will finalise the price of land for the purchasing department :
(a) Nominee of the government - Chairperson
(b) DL & LRO - Member
(c) Special LAO - Member
(d) Two members from the concerned Panchayat Samity to be nominated by the Chairperson - Members
(e) FC & CAO, Zilla Parishad - Member
(f) Representative of administrative department - Member
(g) District Registrar - Member
(h) Secretary Zilla Parishad - Member Secretary

In case of purchase of land for Municipal areas, the Chairman of Municipality will also be a Member of the Committee in place of the members of Panchayat Samities in SI. (d).

(viii) For areas under Municipal Corporations the Purchase Committee will be as follows:

(i) State Government nominee - Chairperson
(ii) Mayor - Member
(iii) Municipal Commissioner/CEO, Corporation - Member
(iv) DL & LRO/ 1st LA Collector - Member
(v) District Registrar - Member
(vi) Special LAO - Member
(vii) Two members from Ward Councillors to be nominated by the Chairperson - Members
(viii) Chief Municipal Auditor, Corporation - Member
(ix) Secretary, Corporation - Member Secretary

(ix) Value of buildings/structures, would be assessed by the Executive Engineer, PWD/Municipal Engineering Directorate/ District Engineer/ Executive Engineer, Zilla Parishad or by such agency as the administrative department may decide.

(x) The base price of the land will be determined taking into account the assessed value of land or set forth value of land whichever is higher. Incentive on the price of land finally determined will be given to the land owner if land registration is done: (a) within 30 days - 50% (b) within 31–60 days - 10%, from the date of publication/communication of land price to the landowners. For this purpose, individual land owner will be informed of the price of land in writing by the Member-Secretary of the Land Purchase Committee, for registration of sale deed.

(xi) After the purchase of land from the land owners, land will be registered in the name of Zilla Parishad/ Municipality/Municipal Corporation/Parastatal. Thereafter, Zilla Parishad/Municipality/ Municipal Corporation/Parastatal, as the case may be, could formally transfer the land in favour of administrative department(s).
(xii) Care would be taken by the Zilla Parishad/ Municipality/Municipal Corporation/Parastatal to ensure that the entire transaction is fair and transparent and it is based on mutual consent. There shall be no element of coercion.

(xiii) Stamp duty shall be exempted for such purchase of land by Zilla Parishad/ Municipality/ Municipal Corporation/ Parastatal and also for subsequent transfer to administrative department(s).

(xiv) The Panchayat and Rural Development Department will issue direction upon all the Zilla Parishads concerned to purchase land for other department(s) u/s. 212 of the West Bengal Panchayat Act; 1973.

(xv) The Municipal Affairs Department will issue direction upon all the Urban Local Bodies to purchase land for other department(s) u/s. 429B of the West Bengal Municipal Act, 1993.

(xvi) In case, the aforesaid Purchase Committee fails to perform its functions within a reasonable time the administrative department would be free to use any Corporation /Parastatal /Authority under its control to purchase the land on the same terms & conditions as prescribed above.

(xvii) This has the concurrence of the Finance Department vide U.O. No. Group T/2014-2015/0784 dated 14/11/2014.

By order of the Governor,

Sd/- A.K. Singh

OSD & EO ACS & LRC
<table>
<thead>
<tr>
<th>District</th>
<th>Block</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Gram Panchayat</td>
<td>Mouza</td>
</tr>
<tr>
<td>Plot No.</td>
<td></td>
</tr>
<tr>
<td>Mention the total area of land</td>
<td></td>
</tr>
<tr>
<td>Documents to be examined</td>
<td>Deed ROR</td>
</tr>
<tr>
<td></td>
<td>If ROR is not available,</td>
</tr>
<tr>
<td></td>
<td>Chain Deed to be examined</td>
</tr>
<tr>
<td>Distance from the nearest approach road to the plot of land</td>
<td></td>
</tr>
<tr>
<td>Distance of the source of water from the proposed land (KM/Meter)</td>
<td></td>
</tr>
<tr>
<td>How far is the proposed land from main road (KM/Meter)</td>
<td></td>
</tr>
<tr>
<td>Whether the land gets water logged in the rainy season</td>
<td>Yes/No</td>
</tr>
<tr>
<td>Do the land gets flooded during rainy season ?</td>
<td>Yes/No</td>
</tr>
<tr>
<td>Mention the type of land according to the slope up land/medium land /low land</td>
<td></td>
</tr>
<tr>
<td>Whether title is clean and land is free from encumbrance</td>
<td></td>
</tr>
</tbody>
</table>

(Representative of Administrative Department)  (BL & LRO)
Sir,

I am directed to refer to this Department’s earlier Order No.245/PN/O/I/1A-5/2013 dated 17.01.2014 regarding creation of 18 (eighteen) temporary posts of Officer on Special Duty to provide secretarial support to the Sabhadhipatis of Zilla Parishads/Siliguri Mahakuma Parishad and to state the following guidelines to be followed in the matter of recruitment to the said post.

1. The recruitment to the post of Officer on Special Duty to the Sabhadhipati will be done through the Zilla Parishad Staff Recruitment Committee as referred to under rule 5 of the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997.

2. Notice inviting applications from eligible candidates will be given wide publicity and published in the official website and in newspapers having wider circulation.

3. Eligibility criteria in terms of Order No. 245/PN/O/I/1A-5/2013 dated 17.01.2014 must be mentioned in the notice. Each candidate must also mention in his/her application that no vigilance case is pending against him/her.

4. The duly authenticated document showing the post held before superannuation, date of superannuation and current age must also be attached with the application.

5. The duly authenticated document showing last pay drawn and document showing the current amount of pension must also be attached with the application.

6. The selection will be made through interview. The total marks of interview and the apportionment of marks amongst different members of the Committee will be decided by the Committee.
7. Based on the decision of the Zilla Parishad Staff Recruitment Committee, the Executive Officer of Zilla Parishad/Siliguri Mahakuma Parishad will send a panel of eligible candidates prepared in order of merit to the State Government in the Department of Panchayats & Rural Development for approval.

8. The tenure of OSD so appointed will remain valid till the age of 65 years or till the completion of term of existing body of the Zilla Parishad/ Siliguri Mahakuma Parishad. whichever is earlier.

Yours faithfully,

(D.K.Pal)

No. 2694(18)/I(36)/PN/O/I/1A-5/2013 Date : 23.06.2014

Copy forwarded for kind information & necessary action to :

1. The Sabhdhipati.................................Zilla Parishad/ Siliguri Mahakuma Parishad

2. The Additional Executive Officer,..........................Zilla Parishad/Siliguri Mahakuma Parishad.

(D.K.Pal)
ORDER

Sub: Creation of 18 (Eighteen) temporary posts of Officer on Special Duty (OSD) to provide secretarial support to the Sabhadhipatis of Zilla Parishads/Siliguri Mahakuma Parishad

In West Bengal there are 17 (seventeen) Zilla Parishads for the 17 districts and 1 (one) Siliguri Mahakuma Parishad for the Siliguri Sub-Division (enjoying the status of a full-fledged Zilla Parishad) in Darjeeling district. The Sabhadhipatis of these Zilla Parishads/Siliguri Mahakuma Parishad have been declared to have the status of Minister of State vide No. 4115-AR dated 08.09.1993 of the Home (C&E) Department. In order that the Sabhadhipatis of the Zilla Parishads/Siliguri Mahakuma Parishad can discharge their functions effectively, a proposal for creation of 18 (Eighteen) temporary posts of Officer on Special Duty (OSD) to Sabhadhipati for providing secretarial support to the Sabhadhipatis of the Zilla Parishads/Siliguri Mahakuma Parishad was under active consideration of the state Government for some time past.

After careful consideration of the entire matter, the Governor is pleased in the interest of public service to accord sanction to the creation of 18 (eighteen) temporary posts of Officer on Special Duty to Sabhadhipatis in 17 (seventeen) Zilla Parishad and 1 (one) Siliguri Mahakuma Parishad in the Pay Band 4A with Pay Band scale of Rs 15600-42000 with Grade Pay of Rs 6600/- plus usual allowances with effect from the date of issue of this Order and until further orders. The posts created above shall be filled up on re-employment basis from amongst superannuated W.B.C.S. (Exe.) Officers or superannuated Government Officers in general or persons superannuated from Public Sector Undertakings (Central/State) up to the age of 62 years having no vigilance cases pending against them. The remuneration of the superannuated officers to be engaged in the newly created posts will be fixed in terms of Finance Department’s No. 3951-F dated 27.05.09 in terms of which the remuneration will be equivalent to the last pay drawn minus pension.

The Governor has been further pleased to declare that the Executive Officers of the Zilla Parishads/Siliguri Mahakuma Parishad will act as appointing authority for the said posts subject to the approval of the State Government in the Panchayats & Rural Development Department. The costs involved for these posts will be met from out of Grant-in-aid Budget of the respective Zilla Parishads/Siliguri Mahakuma Parishad w.e.f. the dates of filling up of these posts and until further orders. The Governor is also pleased to order that the Executive Officers of the respective Zilla Parishads/Siliguri Mahakuma Parishad will take necessary steps immediately for filling up of the posts at the earliest.

This order issues in concurrence with the Finance Department under their U.O No. 2505 Gr. P(2) dated 22.10.2013 and with the approval of the Cabinet.

All concerned are being informed.

Sd/-

(S. K. Das)
Principal Secretary to the
Government of West Bengal
copy forwarded for information and necessary action to:

1) The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001
2) The Sabhadhipati, ................................................................. Zilla Parishad (all) /Siliguri Mahakuma Parishad
3) The Commissioner of Panchayats & Rural Development, West Bengal
4) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2 Phears Lane, Kolkata-700012
5) The Joint Secretary, Panchayats & Rural Development Department (PRI Cell)
6) The District Magistrate & Executive Officer, .................................................. Zilla Parishad (all) / Siliguri Mahakuma Parishad
7) The Additional Executive Officer, .................................................. Zilla Parishad (all) / Siliguri Mahakuma Parishad
8) The Sr. P.A. to Hon’ble MIC, Panchayats & Rural Development Department
9) The Sr. PA to the Chief Secretary to the Government of West Bengal
10) The Sr. P.A. to the Principal Secretary, Panchayats & Rural Development Department
11) The Budget Cell, Panchayats & Rural Development Department
12) The District Panchayats & Rural Development Officer, ......................................(All)
13) The Treasury Officer, .................................................. (All)
14) The Guard File

Sd/- D. K. Pal

Special Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোময়ন দপ্তর
জেলাপি বিভিন্নি, ৬৩, নতোজি সুতান রোড
কলকাতা-৭০০০০১

পত্রাংকঃ ১৬৯৪/পি.এন/৫/এক্স/১৬-৬/২০০৫

প্রকারঃ মধুমিতা রায়,
যুথ-সচিব, পশ্চিমবঙ্গ সরকার

প্রতিঃ সচিব,
হগলী জেলা পরিষদ,
চুড়ি, হগলী

বিষয়ঃ জেলা পরিষদ সদস্যদের পরিচয় পত্র প্রদান

মহাশয়,

আদেশানুসারে উপযুক্ত বিষয়ে আপনার প্রশ্ন গত ১৮/২/২০১০ তারিখের ৪৪৪/এস্টেব/০১/ জেলা নগ পত্রের পরিপ্রেক্ষিতে আপনাকে জানাই যে, সকল স্তরের পঞ্চায়েত সদস্যদের পরিচয় পত্র থেকে বাংলা বলে এ দণ্ড মনে করে। এক্ষেত্রে জেলা পরিষদের সদস্যদের পরিচয়পত্র প্রদানের জন্য জেলা পরিষদের নির্বাহী অধিকারিক ও পঞ্চায়েত সমিতি ও গ্রাম পঞ্চায়েত সদস্যদের পরিচয় পত্র প্রদানের জন্য পঞ্চায়েত সমিতির নির্বাহী অধিকারিকে দায়িত্ব প্রদান করা হলো। ঐ অধিকারিকগণ প্রয়োজনে
তাদের অধিকার নির্বাহী অধিকারিকগণকে অধিবাৰ যুথ নির্দিষ্ট অধিকারিকগণকে ঐ দায়িত্ব অর্পন করতে পারবে।

আপনার বিশ্বাস
নাম:
যুথসচিব,
পশ্চিমবঙ্গ সরকার

পত্রাংকঃ ১৬৯৪/১(৭২)/পি.এন/৫/এক্স-৬/০৫

তারিখঃ ২৯.৩.২০১০

অবগতি ও গ্রামোময়ন ব্যবস্থা অধিকনের জন্য প্রতিলিপি প্রেরিত হবে।

১) সত্যপ্রতিফল, ................................................................. জেলা পরিষদ ৩) সচিব, ................................................................. জেলা পরিষদ ৪) জেলা পঞ্চায়েত ও গ্রামোময়ন অধিকারিক, ................................................................. (সকল)

তাকে অনুরোধ করা হচ্ছে এই পত্রের নূতনলিপি জেলার সকল পঞ্চায়েত সমিতি ও গ্রাম পঞ্চায়েতকে প্রেরণ করার জন্য।

মধুমিতা রায়
যুথসচিব
পশ্চিমবঙ্গ সরকার

456
Disciplinary control of employees of Zilla Parishads/Siliguri Mahakuma Parishad

Several Zilla Parishads have approached this Department for clarification regarding procedure to be followed for the purpose of initiating or conducting disciplinary proceedings against an employee of the Zilla Parishad in matters and in manners not expressly provided in the W. B. Panchayat Act 1973 or the W.B. Zilla Parishads (Election, Constitution and Administration) Rules, 1964.

The undersigned is now directed to say that for the purpose of drawing and concluding disciplinary proceedings against an employee of the Zilla Parishads/Mahakuma Parishad, in matters and in manners not expressly provided in the aforesaid Rules or the Act, the provisions of the W.B. Services (Classification, Control and Appeal) Rules, 1971 shall be followed mutatis mutandis.

Sd/- D. Ghosh
Special Secretary to the Govt. of West Bengal
Memo No. 3355/PN/O/I/2A-2/98  Date: 27.07.2009

From: The Joint Secretary to the
Government of West Bengal

To: The Additional District Magistrate (Panchayat Election)
&
Additional Executive Officer, Siliguri Mahakuma Parishad.

Sub: Inclusion of subject matter of Shishu O Nari Unnayan in the Khadya Sarbaraha Tran O Jana Kalyan Sthayee Samiti.

Sir,

I am directed to refer to your letter no. 30 (Panchayat Election) XX-I-SMP and state that the subjects or issues of Shishu-O-Nari Unnayan shall be dealt by Khadya Sarbaraha Tran O Jana Kalyan Sthayee Samiti so constituted for Siliguri Mahakuma Parishad Vide this Deptt. Order No. 1637/PN/O/I dated 20.06.1994.

Yours faithfully,

Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামসংসদ দপ্তর
জেলা বিভিন্ন, ৩৩, নেতাজী সুভাষ রোড
কলকাতা-৭০০০১

পত্রঃ ৩৫০৭/পিএন/৫/১/২৪-১/৯৩ (অংশ-৩)

তারিখঃ ২৮.০৮.২০০৮

আদেশনামায়

পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (পশ্চিমবঙ্গ আইন নং ১৯৭৩-এর ৪১)-এর ১৪৩ ধারার (৮) উপধারা ও ১৪৫ ধারার (১) উপধারা বলে সত্যিকার বিবেচনার পর মাননীয় রাজ্যস্বতি উদ্ধৃতি আইনের ২১২ ধারায় প্রদত্ত ক্ষমতাবলে সম্পূর্ণ সহকারে নিম্নলিখিত আদেশনামা প্রকাশ ও প্রচার করছেন।

২। জেলা পরিষদের সাধারণ সভায় সিদ্ধান্ত গ্রহণ করে কোন পাদধারকারী বা সদস্যকে তাঁর লিখিত আবেদনের ভিত্তিতে ও তাঁর অসুবিধা ও প্রয়োজনের কথা বিবেচনা করে এককিংমতে অথবা বিভিন্ন সময়ে কোন ইংরেজি ক্যালেন্ডার বৎসরের মধ্যে মোট অনিষ্ঠ তিন মাস ছুটি (ছুটি গুণ হওয়ার বা শেষ হওয়ার মাঝে যদি উক্ত পাদধারকারী বা সদস্য ১৫ (পনের) দিন বা তাঁর বেশি দিন কাজের দায়িত্বে থাকেন তাহলে সংক্ষিপ্ত মাস উক্ত তিন মাসের মধ্যে গণ্য হবে না। তার ১৫ (পনের) দিনের কম কাজের দায়িত্বে থাকলে সংক্ষিপ্ত মাস ছুটির মাস বলে নির্ধারিত হবে) মঝুর করতে পারে। এই মঝুরীকৃত ছুটির সময়ে স্যুতি জেলা পরিষদ থেকে তাঁর প্রাপ্য রেমুনারেশন বা ভাড়া বা অন্যান্য সুবিধা পাওয়ার অধিকারী থাকবেন।

৩। বিশেষ নির্মা অনুষ্ঠানের জেলা পরিষদ কোন বিশেষ ক্ষেত্রে কোন পাদধারকারী বা সদস্যের নিয়ন্ত্রণ বহির্ভুক্ত ও গৃহস্থ প্রয়োজনের কথা বিবেচনা করে তাঁর লিখিত আবেদনের ভিত্তিতে তাঁকে পূর্বের নিয়ম অনুযায়ী মঝুরীকৃত ছুটি সমষ্ট অনিষ্ঠ ৩৬৫ দিন ছুটি মঝুর করতে পারে। এই ক্ষেত্রে সংক্ষিপ্ত পাদধারকারী বা সদস্য জেলা পরিষদের অভিযোগ থেকে তাঁর সাধারণভাবে প্রাপ্য রেমুনারেশন, ভাড়া বা অন্যান্য সুবিধা পাওয়ার অধিকারী থাকবেন না।

এইরূপ ক্ষেত্রে মঝুরীকৃত সময়সীমার মধ্যে সংক্ষিপ্ত পাদধারকারী বা সদস্যের অনুপস্থিতি বিবিধসমত বলে গণ্য হবে এবং অনুপস্থিতির কারণে তাঁর বিরক্তি কোন আইননুর্ধ্ব ব্যবস্থা গ্রহণ করা যাবে না।

৪। জেলা পরিষদের উক্ত সময়কালের আতিরিক্ত কোন ছুটি মঝুর করবেন না এবং মঝুরীকৃত ছুটির বারে কেউ কোন ছুটি উপভোগ করলে বা অনুপস্থিত থাকলে তাঁর বিরক্তি আইনসম্পর্কে ব্যবস্থা গ্রহণ করতে পারবে।

৫। পশ্চিমবঙ্গ পশ্চায়েত (জেলা পরিষদ প্রশাসন) নিয়মাবলী, ২০০৮-এর মধ্যে এই নির্দেশ অন্তর্ভুক্ত করার জন্য প্রয়োজনীয় পদক্ষেপ গ্রহণ করা হচ্ছে।

রাজ্যস্বতির আদেশানুসারে,
ঈ- মানবনবনাথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার
আদেশনমার প্রতিলিপি জাতার্থে ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হল :-

১. কমিশনার, পঞ্চায়েত ও প্রামোদ্যন, পঞ্চায়েত ভবন, কলকাতা - ৭০০ ০০১

২. অধিকরণ, রাজ্য পঞ্চায়েত ও প্রামোদ্যন সংস্থা।

৩. জেলা শাসক ও নির্বাহী অধিকারিক, ................................................................. জেলা পরিষদ

৪. জেলা পঞ্চায়েত ও প্রামোদ্যন অধিকারিক, ................................................................. (সকল)

৫. ভারপ্রাপ্ত মন্ত্রী মহাশয়ের একাংশ সচিব।

৬. রাষ্ট্রমন্ত্রী মহাশয়ের একাংশ সচিব।

(মধুমিতা রায়)
যুথসচিব, পশ্চিমবঙ্গ সরকার
ORDER

In exercise of the power conferred by section 175 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor, on obtaining the views of the South-24 Parganas Zilla Parishad and considering the various aspects involved herein, is pleased hereby to accord approval to the transfer of land belonging to South 24 Parganas Zilla Parishad on lease for a period of 60 (sixty) years to Sundarban Development Board for the purpose of construction of a building which shall be utilized for short duration stay of the people coming from the remote areas of the Sundarbans seeking medical treatment, interview and admission in the academic institutions, vocational activities for employment generation, and other services of public utility subject to the condition that the stamp duty etc required for transfer of such land shall be borne by the Sundarban Development Board.

The Governor after taking into consideration the suggestions of the South 24 Parganas Zilla Parishad vide their letter no.2255/ZP/RV-V/48 dated 4.10.07 is further pleased to direct that both the lessor (South 24 Parganas Zilla Parishad) and the lessee (Sundarban Development Board) shall comply the following terms and conditions in respect of the land described below :-

(1) that the lease right of the lessee i.e. the Sundarban Development Board shall be valid from the date of execution of Deed of Conveyance;

(2) that after completion of the lease period, the lessor shall have an option to renew the lease or to execute fresh lease in accordance with the laws prevalent at that time;

(3) that the Sundarban Development Board shall not sub-let or sub-lease any part of the land to any organization/Agency;

(4) that the water body in the land measuring more or less one bigha should be maintained by the Sundarban Development Board;

(5) that the day to day management and maintenance of the building will be done by the Sundarban Development Board.
The Schedule

Land of South 24 Parganas Zilla Parishad measuring 2.70 acre located at Mouza Madurdaha J.L.No.12, Plot nos.63-64 in Khatian No. 169 of Tiljala Police Station in the district of South 24 Parganas.

By order of the Governor,

Sd/- M.N. Roy
Principal Secretary to the Government of West Bengal

NO. 5602/1 (7)/PN/O/I/IL-24/07 Date : 24.12.2007

Copy forwarded for information and necessary action to the

1. Sabhadhipati, South 24 Parganas Zilla Parishad.
2. Commissioner, Panchayat & Rural Development Department.
3. Executive Officer, South 24 Parganas Zilla Parishad.
4. Member Secretary & Project Director, Sundarban Development Board.
5. P.A. to the MIC, Sundarban Affairs Department.
6. P.A. to the Minister-in-Charge, Panchayat & Rural Development Department.
7. P.A. to the Minister-of-State, Panchayat & Rural Development Department.

Deputy Secretary to the Government of West Bengal
ORDER

Consequent upon increase of work load in Zilia Parishad for implementation of various programmes / schemes of this Department as well as those of the Line Departments implemented through Zilia Parishad, it has been under active consideration of the State Government in the Panchayats and Rural Development Department to delineate and specify the powers, functions and responsibilities of the Additional Executive Officer, Secretary, Deputy Secretary, Additional Deputy Secretary and Financial Controller and Chief Accounts Officer of Zilia Parishad including Siliguri Mahakuma Parishad.

After careful consideration of the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), has been pleased to direct that the Executive Officer of the Zilia Parishad including Siliguri Mahakuma Parishad shall delegate powers, functions and responsibilities, depending on the local situation, to the Additional Executive Officer, Secretary, Deputy Secretary, Additional Deputy Secretary and Financial Controller and Chief Accounts Officer of Zilla Parishad including Siliguri Mahakuma Parishad in the following manner:

(A) Additional Executive Officer; Additional Executive Officer of Zilla Parishad shall -

1. exercise administrative control and supervision over -
   a. the office of the Zilla Parishad;
   b. the officers and employees borne on the establishment of the Zilla Parishad; and
   c. the officers and employees working in Zilla Parishad or in institutions under the control of Zilla Parishad or engaged in works transferred by the State Government to the Zilla Parishad;

2. exercise financial control and supervision over the expenditure in Zilla Parishad;

3. secure co-ordination between the Zilla Parishad, its Sthayee Samitis and Line Departments’ officials in all matters relating to the planning and execution of schemes and works approved by the Zilla Parishad or its Sthayee Samitis;

4. obtain progress reports from officials of Line Department about execution of schemes and works and submitting it to the Zilla Parishad and its Sthayee Samitis with his comments;

5. obtain monthly and Annual reports of expenditure of Zilla Parishad from the Financial Controller & Chief Accounts Officer as may be necessary for exercising financial supervision and for placing them in the meeting of Artha Sanstha Unnayan O Parikalpana Sthayee Samiti;

6. implement and monitor schemes and works for social & economic development as well as decisions arrived at in the meetings of the Zilla Parishad and its Sthayee Samitis regarding such schemes and works;
(7) supervise preparation of outline budget and draft annual action plan of Zilla Parishad;

(8) inspect any institution under the management of Zilla Parishad, work, project or scheme undertaken by the Zilla Parishad or its Sthayee Samitis and any work, project or scheme implemented by the Line Department in consultation or co-ordination with the Zilla Parishad and submit report of his inspection to the Zilla Parishad through the Executive Officer of Zilla Parishad;

(9) look after any other work, which may be assigned to by the Executive Officer of Zilla Parishad from time to time.

He shall work under the general supervision of the Executive Officer of the Zilla Parishad and shall submit all files relating to matters of policy decision to the Executive Officer of Zilla Parishad.

(B) Secretary : Secretary of Zilla Parishad shall -

(1) look after all establishment matters including matters related to maintenance of Service Books, leave sanction, Career Advancement benefits, annual increments, promotional benefits, assets statements, Performance Reports and matters related to appointment of employees of Gram Panchayats, Panchayat Samitis within its jurisdiction and that of Zilla Parishad;

(2) deal with matters relating to Artha Sanstha Unnayan O Parikalpana Shhayee Samiti and other Sthayee Samitis, recording of resolutions and taking follow-up actions, other than functions of Drawing and Disbursing Officer;

(3) prepare an outline budget of Zilla Parishad (statutory works of Secretary), Annual Action Plan of Zilla Parishad, Resource Inventory of Zilla Parishad to collect revenue from the existing assets of Zilla Parishad and take steps for maintenance of assets of Zilla Parishad;

(4) look after programmes of social sector, viz. Community Health Care Management Initiative, Sanitation, elementary education, nutrition etc, and prepare report / returns;

(5) look after programmes which are implemented by Line Departments in consultation or co-ordination with Zilla Parishad and prepare report /returns;

(6) perform any other work which may be assigned to by the Executive Officer / Additional Executive Officer of Zilla Parishad from time to time.

He shall submit all files to the Additional Executive Officer of Zilla Parishad.

(C) Deputy Secretary : Deputy Secretary of Zilla Parishad shall -

(1) deal with schemes and works relating to different Rural Development Programmes of the Panchayats and Rural Development Department as well as those of Development & Planning Department which are not implemented through District Rural Development Cell and prepare report / returns for such schemes and works;

(2) deal with schemes and works relating to programmes undertaken by Zilla Parishad from its fund received under Area specific programmes, Rural Water Supply Projects, Untied Fund, Grants from Central Finance Commission, Solid Waste Management and prepare report / returns:

(3) perform any other work which may be assigned to by the Executive Officer / Additional Executive Officer of Zilla Parishad from time to time.

He shall submit all files to the Additional Executive Officer of Zilla Parishad.
(D) **Additional Deputy Secretary** : Additional Deputy Secretary shall -

1. assist the Secretary / Deputy Secretary in discharging the duties smoothly;

2. perform any other work which may be assigned to by the Executive Officer / Additional Executive Officer of Zilla Parishad from time to time.

In those Zilla Parishads where two Additional Deputy Secretaries are posted, one shall assist the Secretary and another shall assist the Deputy Secretary in discharging their duties smoothly.

(E) **Financial Controller and Chief Accounts Officer** : Financial Controller and Chief Accounts Officer shall exercise such functions and responsibilities as laid down in G.O. No. 854-PN/O/III/2E-101/02 dated 15.03.2004 and No, 5269-PN/O/V/2A-01/05 dated 30.08.2005

He shall submit all files to the Additional Executive Officer of Zilla Parishad.

This order will come into force with immediate effect.

By Order of the Governor.

Sd/- M N. Roy
Secretary to the
Govt. of West Bengal

No. 270/1 (9)/PN/N/O/I/2A-1/2005 Date : 24.01.2006

Copy forwarded for information and necessary action to the :

1. Commissioner, Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 1, K. S. Roy Road, Kolkata - 700 001.
2. Director, SIPRD, Kalyani, Nadia.
3. Sabhadhipati,....................................................Zilla Parishad (all)
4. District Magistrate & Executive Officer,............................................Zilla Parishad (all) / Siliguri Mahakuma Parishad.
5. Additional Executive Officer, ................................................Zilla Parishad (all) / Siliguri Mahakuma Parishad.
6. Secretary,..................................................Zilla Parishad (all) / Siliguri Mahakuma Parishad.
7. Deputy Secretary,..............................................Zilla Parishad (all) / Siliguri Mahakuma Parishad.
8. Additional Deputy Secretary,.........................................Zilla Parishad (all) / Siliguri Mahakuma Parishad.
9. Financial Controller and Chief Accounts Officer, ............................................Zilla Parishad (all) / Siliguri Mahakuma Parishad.

Joint Secretary to the
Govt. of West Bengal

From : Smt. M. Ray
       OSD and Ex-Officio Deputy Secretary to the Govt. of West Bengal

To : Addl Executive Officer Burdwan Zilla Parishad

Sub : Permission for taking public donation for improvement of a village road under Bandul - I Gram Panchayat of Burdwan - I Panchayat Samiti.

Sir,

Reference to your Memo No. BZP/DE/753 dated 06. 07. 2005 addressed to Sri D. Ghosh, IAS, Joint Secretary to the Govt. of West Bengal, Panchayats and Rural Development Department, I am directed to inform you that any gift or contribution from any individual, severally or jointly, shall not be received by a Zilla Parishad for crediting to its fund, save and except, in pursuance of a resolution adopted in a meeting of Zilla Parishad accepting such gift or contribution and stating the purpose for which such gift or contribution is offered and accepted.

I am, therefore, directed to request you to pass a resolution in Artha Sanstha Unnayan O Parikalpana Sthayee Samiti of Zilla Parishad accepting such contribution and stating the purpose for which such contribution is offered and accepted as laid down in Explanation (b) under section 179 of the West Bengal Panchayat Act, 1973.

Yours faithfully,

M. Ray

OSD and Ex-Officio Deputy Secretary

to the Govt. of West Bengal
ORDER

The post of Deputy Secretary was created in Zilla Parishad to cope with the growing work in the Zilla Parishads and the Mahakuma Parishad, the distribution of work between the Secretary and the Deputy Secretary is being assigned by the Executive officer as per local need. In order to improve implementation of various poverty alleviation programmes like SGRY and IAY etc. as well as to streamline the work distribution within the Zilla Parishad it has been thought necessary to earmark certain functions of the Secretary and the Deputy Secretary. It is, therefore, ordered that henceforth the Secretary will assist the Zilla Parishad in implementation and monitoring of all schemes for which funds are placed by different Departments other than the P. & R.D. Department. He will also look after all programmes related to elementary education, public health and sanitation for which fund is released either by Panchayat & Rural Development Department or by any other department. The Deputy Secretary will assist the Zilla Parishad in implementation and monitoring of all schemes like SGRY, IAY, RIDF and all other programmes for which fund is placed by the Panchayat & Rural Development Department to the Zilla Parishads. He will also look after all works related to various grants including the grants from the Finance Commission for which fund is placed by this department. This order will also be applicable for Siliguri Mahakuma Parishad. Both the Secretary and the Deputy Secretary will work under direct supervision of the Additional Executive Officer. There will be no need to submit any file by the Deputy Secretary to the Additional Executive Officer through the Secretary of the Zilla Parishad. However, the Executive Officer will be at liberty to assign additional work to either of them whenever situation so demands.

By Order of the Governor

Sd/- M. N. Roy
Secretary to the Government of West Bengal.

Copy forwarded for information and necessary action to the :-

1. District Magistrate & Executive Officer, _______________ Zilla Parishad.
2. Additional Executive Officer, ________________ Zilla Parishad.
3. Dist. Panchayat and Rural Development Officer, _______________________
4. Secretary, _________________ Zilla Parishad.
5. Deputy Secretary, ________________ Zilla Parishad.
6. Addl. Deputy Secretary, ________________ Zilla Parishad.
7. Director of Panchayats and Rural Development, West Bengal.
10. Guard File.

Joint Secretary to the Government of West Bengal.
No. 524/PN/0/I/0-17/2003 Dated : 17/02/2004

From : D. Ghosh
       Jt. Secy. to the Govt. of West Bengal.

To : The Executive Officer,
       Murshidabad Zilla Parishad, Berhampore.

Sub : Entitlements of the Confidential Assistant to the Sabhadhipati, Zilla Parishad.

Sir,

I am directed to refer to the letter dated 18.11.03 of the Confidential Assistant to the Sabhadhipati, Murshidabad Zilla Parishad, addressed to the Secretary of this Department, on the abovementioned subject and to state that the Confidential Assistant to the Sabhadhipati, Zilla Parishad works in limited sphere (i.e. District) and discharge the duties entrusted to him by the Sabhadhipati relating to Zilla Parishad. But the Confidential Assistant to the Minister-In-Charge/Minister-of-State performs multifarious functions relating to the entire State. I am, therefore, directed to inform you that all the entitlements, as allowed to the Confidential Assistants to the Ministers-In-Charge and the Minister-of-State by the Name(C&E) Deptt., cannot be extended to the Confidential Assistant to the Sabhadhipati, Zilla Parishad.

Yours faithfully,

Sd/- D. Ghosh
Jt. Secy.to the Govt. of West Bengal.

No. 524/1(1)/PN/O/I/0-17/2003 Dated : 17.02.2004

Copy forwarded for information to:

The C.A. to Sabhadhipati, Murshidabad Zilla Parishad.
This has reference to his letter dated 18.11.03.

Sd/- D. Ghosh
Jt. Secy.to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পশ্চাদ্ধাতে ও প্রামাণ্য বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০০১

সংঘাতের প্রথম প্রশ্ন: (সংশোধনী আইন), ২০০৩-এর মাধ্যমে পশ্চিমবঙ্গ পশ্চাদ্ধাতে আইন ১৯৭৩-এর ১৬৩-ক ধারা অত্তীত হওয়ার ফলে এই ধারা অনুমানী রাজ্যের প্রতি জিলা পরিষদ কর্তৃক সংরক্ষিত এলাকায় একটি জিলা-সংসদ গঠন করতে হবে। জেলার অন্তর্গত সকল প্রামাণ্য পরিষদের প্রধান, সকল পশ্চাদ্ধাতে সমিতির সভাপতি, সহকারী সভাপতি ও কর্মদাত্তকব্য এবং ঐ জিলা পরিষদের সকল সদস্য (সরাসরি নির্বাচিত এবং পদাধিকারব্য সদস্য) সংরক্ষিত জিলা-সংসদের সদস্য হবেন।

পূর্বোক্ত পশ্চাদ্ধাতে (সংশোধনী) আইন, ২০০৩-এর ১৬৩ ক ধারার (২) উপধারা অনুমানী প্রতি বৎসরে দুই বার জিলা-সংসদের অধিবেশন (সাধারণঃ জানুয়ারী-ফেব্রুয়ারী মাসে অর্থ-বাংসারিক অধিবেশন ও জুলাই-আগস্ট মাসে বাংসারিক অধিবেশন) অনুষ্ঠিত করা অবশ্য করবে।

পূর্বোক্ত (সংশোধনী) আইনের ১৬৩ ক ধারার (৩) উপধারা অনুসারে সমগ্র সদস্যসের এক-দশমাংশ সংসদ অধিবেশনে উপস্থিত থাকার কোন গঠন হয়েছে বলে বিবেচিত হবে। কোনো না হলে ঐ সমগ্র মূলতৃবী বলে পদ্ধতি হবে। যদিও ঐ সভা না হয়েছিল তারপরে সমগ্র দিনে একই স্থানে ও একই সময়ে মূলতৃবী সভা অনুষ্ঠিত করতে হবে। মূলতৃবী সভার কোনার জন্য মেট সদস্য সংখ্যার অন্তর্গত ১০% (দশ-শতাংশ) সদস্যের উপস্থিতি আবশ্যক।

পূর্বোক্ত (সংশোধনী) আইনের ১৬৩ ক ধারার (৪) উপধারা অনুমানী জিলা-সংসদ অধিবেশনে সভাপতিত্ব করবেন সংরক্ষিত জিলা পরিষদের সভাপতি স্বায় এবং তার অনুপস্থিতিতে ঐ অধিবেশনে সভাপতিত্ব করবেন ঐ জিলা পরিষদের সহকারী সভাপতি।

পূর্বোক্ত ধারার (৫) উপধারা অনুমানী জিলা-সংসদ সংরক্ষিত জিলাপরিষদের সকল উম্মানুলক কাজকর্ম, বার্ষিক পরিকল্পনার প্রস্তুতি, বার্ষিক রূপান্তরণ, বিষয়, বিষয়গুলি, ক্রীড়া, যুবকেরা, সম্প্রদায় ও ভূমূ এবং নারী ও শিশু ক্লাস সহ আর্থিক উন্নয়নের যোজিত কাজকর্ম এবং গৃহীত ও প্রস্তাবিত সকল সামাজিক নায়িকা সূচনিকরণ বিভাগের সকল নির্দেশ ও পরামর্শ দণ্ড করবে। এরপর নিদর্শন ও পরামর্শের জন্য জিলা-সংসদের যে কোন সদস্য অধিবেশনের বিষয় প্রাপ্ত হয়ে লিখিত পত্রপ্রদানে যে কোন প্রাকার তথ্য যেমন জিলা পরিষদের তথ্যদাতা হিসাবে সক্ষম নিরীক্ষকের শেষ প্রতিবেদনের প্রতিলিপি, বার্ষিক কাজকর্মের পরিকল্পনার প্রতিলিপি জিলা পরিষদের নির্বাহী আধিকারিকের কাছে দেওয়া হবে।

এরপর পত্র প্রাপ্ত হয়ে নির্বাহী আধিকারিক, সভাপতির সমাপ্তি প্রহন করে, ঐ অধিবেশনে পর্যালোচনার জন্য প্রয়োজনীয় নথিপত্র পেশ করবেন।

জিলা-সংসদের অধিবেশনে যে সকল পর্যালোচনা, সুপারিশ ও নিরীক্ষণ গৃহীত হবে সেগুলি জিলা পরিষদের সভায় জিলা-সংসদের অধিবেশনের এক মাসের মধ্যে যথাসূত্র সরবরাহ বিবেচিত হবে ও জিলা পরিষদ কর্তৃক গৃহীত সিদ্ধান্ত ও গৃহীত ব্যবস্থা সম্পর্কীয় প্রতিবেদন পরবর্তী জিলা-সংসদ সভায় পেশ করতে হবে।

469
এমতাবন্ধনে, পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ২১২ ধারায় প্রণুলি কমিটেলে রাজ্যপাল এতদারা এই রাজ্যের জিলা-সংসদগুলির ২০০৩ সালে বাংলাদেশের অনুষ্ঠানের জন্য নির্দেশ জারি করছেন যে রাজ্যের সকল জিলা পরিষদ কর্তৃক অতীতকালীন জিলা-সংসদের বাংলাদেশের আইনের আদিত্য আগামী ২৭শে জানুয়ারী, ২০০৪ থেকে ১০ই ফেব্রুয়ারী, ২০০৪ সময়ের মধ্যে সম্পন্ন করতে হবে।

জিলা-সংসদের বাংলাদেশের আইনের সংশিত জিলা পরিষদের অধিকারভুক্ত এলাকার মধ্যে কোন সুবিধাজনক স্থানে অনুষ্ঠিত হবে।

জিলা-সংসদ আইনের ক্ষেত্রে সংশিত জিলা পরিষদ আইনবিকল্পের আলোচনা বিষয়, স্থান, তারিখ ও সময় উল্লেখ করে আইনবিকল্পের কঠোরভাবে ৭ (সাত) দিন পূর্বে বিজ্ঞপ্তি প্রকাশ করবেন ও জিলা পরিষদের সভাপতি ও নির্বাহী আইনবিকল্পের পরামর্শ মতো জিলা পরিষদের সচিব ঐ সভা অনুষ্ঠিত করবেন।

পরিষে, ঐ আইনবিকল্পকে সাধ্য ও সময় করে তোলার জন্য জিলা-সংসদের সংশিত পদাধিকারী, আইনবিকল্প ও কর্মীবৃদ্ধ প্রামাণ্য নথিপত্র সংগ্রহ করে ঐ আইনবিকল্পের উপরিতে থাকবেন।

রাজ্যপালের আদেশনামায়,  
নাম- মানবেরশাহ রায়  
সচিব, পশ্চিমবঙ্গ সরকার

নং : ১৮/১/(৯৩)-পি.এন/৩/এক/সি-৭/২০০৩  
তারিখ : ৭ই জানুয়ারী, ২০০৪  
অনুলিপি জাতর্থে ও প্রয়োজনীয় ব্যবস্থা প্রদেশের জন্য পাঠানো হল :-

১) কমিশনার, ............................................................ বিভাগ।

২) সভাপতি, ............................................................ জিলা পরিষদ।

৩) জেলা শাসক, ......................................................।

৪) নির্বাহী আইনবিকল্প, ........................................... জিলা পরিষদ।

৫) অতিরিক্ত নির্বাহী আইনবিকল্প, ................................... জিলা পরিষদ।

৬) জেলা পঞ্চায়েত ও গ্রামীণ আইনবিকল্প, .................................... জেলা।

৭) অধিকৃতা, পঞ্চায়েত ও গ্রামীণ আইনবিকল্প, পশ্চিমবঙ্গ।

৮) অধিকৃতা, রাজ্য পঞ্চায়েত ও গ্রামীণ সংস্থা, কল্যাণী, নদীয়া।

৯) যুগ্মচিব, পঞ্চায়েত ও গ্রামীণ বিভাগ, গ্রামীণ শাখচ।

১০) সচিব, ............................................................ জিলা পরিষদ।

যুগ্ম-সচিব,  
পশ্চিমবঙ্গ সরকার

৪৭০
Memorandum

Whereas the State Government has introduced certain economy measures from time to time in order to economize expenditure from the Government exchequer and cut down all avoidable expenditure;

And whereas the State Government has issued several instructions to be followed by the offices of the State Government as well as the sub-ordinate offices and other bodies/agencies in receipt of the Government assistance i.e. statutory bodies, local self-government institutions, autonomous bodies and corporations/undertakings owned or substantially controlled by this Government;

Now therefore, the Governor is pleased hereby to direct that the following instructions be strictly adhered to by all Panchayat bodies for achieving the desired goal.

1) Telephones:
   i) No new connection for telephone, cellular/mobile phone, pagers shall be given.
   ii) All direct telephones and STD connections other than those borne in personal accounts not covered by the norms set forth below to be disconnected:
       a) Sabhadhipati, Executive Officer, Additional Executive Officer and Secretary of Zilla Parishad shall be entitled to telephone with STD facilities in their respective office chamber. Sabhadhipati, Executive Officer, Additional Executive Officer of Zilla Parishad shall be entitled to telephone with STD facilities at their residence. Those units of the Zilla Parishads who have been separately allowed by the State Government to have telephone with STD facility may continue to have such.
       b) Sabhapati and Executive Officer of Panchayat Samiti shall be entitled to telephone with STD facilities in their respective office chamber and also at their residence.
       c) Pradhan of Gram Panchayat shall be entitled to telephone (without STD facilities) in office only.
   iii) Expenditure on account of telephone should be minimized.

2) Vehicle:
   i) No new vehicle shall be purchased or hired without prior approval of the Government in this Department even if the expenditure on this account is met from project account or paid from LOC-LF account.
   ii) The existing restrictions on consumption of fuel i.e. 8 litres per day for operational vehicles and 5 litres per day for non-operational vehicles must be rigorously observed.
iii) Vehicle including hired vehicle must not be used by any officer on holidays except in case of emergency with prior written permission of the controlling officer of the respective Panchayat Body.

iv) No car can be hired on daily basis if required for more than 7 days at a stretch. All vehicles now being paid at daily rates will be released and hired at a monthly rate under terms and condition as prescribed by the Transport Department of this Government.

v) Every hired vehicle should have properly maintained and attested log-book.

vi) No hired vehicle should be asked to report for duty before the reasonable time of its actual use and retained for more than reasonable time after the user officer leaves office and or completes his official duties.

vii) The scale of admissability for procurement and deployment or small vehicle for Zilla Parishads and also Siliguri Mahakuma Parishad fixed in this Department’s ................

3) **Casual engagement/Re-employment**:

   Ban on engagement of casual worker shall continue and no re-employment should be allowed on any ground. G.O. No. 3597-PN dated 08-10-2003 may be strictly adhered to.

4) All overtime allowances and tiffin allowances should be minimized.

5) Participation in festivals, fairs, exhibitions should be reduced to a minimum.

6) Except in case of urgent necessity all meeting on holidays are to be avoided.

7) No refreshment except tea/coffee/biscuits can be served in any meeting. Simple lunch may be served only in meetings when meeting last for more than 6 hours.

8) No purchase of equipments / machines / consumables would be allowed except for their immediate requirement and subject to their installation and use within a reasonable time.

9) No bill for equipments / machines / consumables, except current purchases, would be cleared In the month of March.

10) No foreign trips would be allowed except only in those cases where the entire expenditure is borne by the other agencies. All visits outside the State except meetings called by the Government of India is banned. In all other cases of foreign trip and visit outside the State prior approval of this Department should be obtained.

These instructions will take immediate effect and remain in force until further orders.

Sd/- M. N. Roy
Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to the:-

1. Sabhadhipati, ___________________________ Zilla / Mahakuma Parishad. (All)
2. Director of Panchayats & Rural Development, West Bengal
3. Director of SIPRD, Kalyani.
4. Executive Officer, ___________________________ Zilla / Mahakuma Parishad. (All)
5. Additional Executive Officer, ___________________________ Zilla / Mahakuma Parishad. (All)
6. District Panchayat & Rural Development, West Bengal.
7. Sub-divisional Officer, ___________________________ Sub-division. (All)
8. B.D.O. & Executive Officer, ___________________________ Panchayat Samity. (All)

He is requested to make Bengali transliteration of the above memo and communicate the same to all Gram Panchayat Pradhan under his Block for information.

Joint Secretary to the
Govt. of West Bengal
ORDER

In exercise of the power conferred by sub-section(6) of section 171 of the West Bengal Panchayat Act, 1973 (XLI of 1973), the Governor is pleased hereby to direct that the Sthayee Samiti of a Zilla Parishad mentioned in column (1) as shown in the table below shall exercise such powers, perform such functions and discharge such duties as may be prescribed or as may be assigned to it by the Zilla Parishad relating to the matters as mentioned in column(2) of the said table.

TABLE

<table>
<thead>
<tr>
<th>Name of the Sthayee Samiti</th>
<th>Matters assigned and prescribed to the Sthayee Samiti mentioned in column (1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Ban-O-Bhumi Sanskar</td>
<td>Promoting of Tourism Development</td>
</tr>
<tr>
<td>B. Khadya O Sarbaraha</td>
<td>Issues related to Consumer Affairs</td>
</tr>
</tbody>
</table>

By order of the Governor,
Sd/-
(M.N. Roy)
Secy. to the Govt. of West Bengal

Copy forwarded for information and necessary section to the:
1. Tourism/Consumer Affairs Deptt.
2. Director of Panchayats and Rural Development, West Bengal.
4. District Magistrate, _____________________________ District.
5. Executive Officer ___________________________ Zilla Parishad.
6. District Panchayat and Rural Development Officer, ___________________________ District.

Jt. Secy. to the Govt. of West Bengal.
Government of West Bengal
Department of Panchayat & R. D.
11A, K. S. Roy Road, Kolkata-1

No. 4023(17)/PN/0/1/0-17/93

Dated : 26/09/01

From : The Principal Secretary
to the Govt. of West Bengal.

To : The Executive Officer _________________________ Zilla Parishad/
     Siliguri Mahakuma Parishad.

Sub : Benefits/facilities admissible to the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad.

Sir,

I am directed by order of the Governor to say that following declaration of the State Government to the
effect that the Sabhadhipati of the Zilla Parishad or the Siliguri Mahakuma Parishad shall enjoy the status of a
Minister of State in West Bengal, a proposal for allowing some benefites/facilities to the Sabhadhipati of Zilla
Parishad and Siliguri Mahakuma Parishad has been under active consideration of the State Government for
some time past. Now after careful consideration the Governor, in partial modification of this Department
Memo No. 1235 (17)/PN/N/III/1M-4/98 dated 9.4.1998 and in supersession of all earlier Orders in this regard,
is pleased hereby to decide that the Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad is entitled
with immediate effect to the following benefits/facilities :

(i) Medical facilities in the manner as described in this Department Memo No. 1235 (17)/PN dated
    9.4.1998 in respect of Sabhadhipati himeself and members of his/her family i.e. dependant spouse
    and legitimate children ( including step - children ) residing with and wholly dependent upon,
    him or her, and unmarried daughters ;

(ii) Travelling Allowance at the rate admissible to the highest Grade of State Government employees
    alongwith a companion of his/her choice, as admissible to the Minister of State on official tour in
    terms of the provisions contained in Appendix 17 of the West Bengal Service Rules, Part-II ;

(iii) Reimbursement of the cost of electric charges at his official residence provided by the Zilla Parishad/
     Mahakuma Parishad or at his own house or any rental house, Where he or she usually resides ;

(iv) Reimbursement of the cost of a double burner Gas Oven at his/her residence together with that of
    not more than two Gas Cylinders per month as may be used by him/her :

(v) Reimbursement of cost of not more than 8 (eight ) News papers, national or local published in the
    district, per day ;

(vi) Reimbursement of the cost of telephone call charges, both local calls and STD calls, for his/her
    residential telephone.

2. Expenditure for meeting the cost of benefites/facilities referred to in preceding Paragraph 1, may be met
   out of grant-in-aid preced with the Zilla Parishad out of appropriate budgetary provision of the State Government.

The charge is debitable to the head “2515-other Rural Development programes-00-101-Panchayati Raj
No. 4023(17)/1(79)/PN/0/1/0-17/93

Copy forwarded for information and necessary action to the:

2. Account General (Audit-I) West Bengal, 4, Brabourne Road, Kol-1.
4. Examineer of local accounts, West Bengal, 4, Brabourne Road, Kol-1.
5. Finance (Budget) Department of this Government.
6. Commissioner & Ex-Officio Spl. Secy., Finance Department, Internal Audit Wing, Todi Mansion, 8th Floor, p-15, India Exchange Place Extn., Kolkata-73
8. Sabhadhipati_____________________________ Zilla/Mahakuma Parishad,  
P.O._______________________________, Dist.______________________________.
9. District Magistrate _________________, P.O.___________________ Dist. ________________
10. Additional Executive Officer ________________________Zilla/Mahakuma  
Parishad, P.O._______________________________, Dist.______________________________.
11. Joint Secy. Department of Panchayat & Rural Development Department, Raj Bhavan, Kol-1
12. Director of Panchayats & R.D. West Bengal.
13. Director, S.I.P.R.D., Kalyani
15. Treasury Officer, ____________________P.O.______________________Dist. ________________
16. Budget Cell of this Department.
17. Office copy.

Yours faithfully,

Principal Secretary to the Govt.of West Bengal

Dated : 29.09.01

- NP - Non-Plan-014-Grants-in-aid/ Contributions to the Zilla Parishads for meeting the cost of TA, DA, etc. of their members and remuneration of office bearer and other contingent expenditure (PN)-31-Grants-in-aid.-02-other grants” of this Deptt.Budget. Necessary fund will be provided by re-appropriation or otherwise in due course.

3. This order issues with the concurrence of the Finance Department Vide F.A. Panchayat & Rural Dev. Deptt. U/O No. 58 dated 29.3.2001.

Dy. Secy. to the Govt. of West Bengal.
Memo No. 841 (17)/PN/0/III/4C-2/99  
Dated : 11.3.99

From : Shri S. N. Ghosh,  
Principal Secretary to the Government of West Bengal,  
Panchayat & R. D. Department.

To : The District Magistrate,  
.............................. District (all).

Sub : Setting up of Public Grievance and Assistance Offices  
inception of.

Sir,

Kindly refer to the memo No. 840 (17)/PN/O/III/4C-2/99 dated 11.3.99 in which the detailed procedure  
for setting up of a P.G.A.O in the Zilla Parishads have been circulated (copy enclosed). Similar Public Grievance  
and Assistance office (P.G.A.O) is likely to have been opened at the Block level and the B.D.O. is acting as the  
Block Grievance and Assistance Officer in terms of the Memo No. 11838(150)-PAR(AR) dated 23.12.1998  
of the Chief Secretary (copy enclosed). It is also necessary to set up a similar P.G.A.O for Panchayat Samiti as  
well.

2. Considering that the functions of the Block and Panchayat Samiti are very much interdependent and  
interwined and the machinery available at the disposal of the Block and Panchayat Samiti administration are  
practically the same - BDO is an Executive officer of the Panchayat Samiti and other officers and staff in  
Block administration, share the functions and duties pertaining to the Panchayat Samiti - there is no scope to  
set up an entirely separate P.G.A.O for Panchayat Samiti. In the circumstances, Block Development Officer  
shall be the Block and Panchayat Samiti Grievance & Assistance Officer. P.G.A.O shall consist of another  
officer of the Block set-up and two UD/LD Assistants. All officers & staff will work in the P.G.A.O in addition  
to their normal duties. The working procedure of the P.G.A.O in a Block/Panchayat Samiti will be the same  
mutatis mutandis, as detailed in the aforesaid memo applicable to the Zilla parishad.

3. In all important matters relating to the Panchayat Samiti particularly such matters which involve policy  
decision or procedural change or which calls for integration of grievance redressal system with the decision  
making process, Block and Panchayat Samiti Grievance & Assistance Officer shall place the matter before the  
Sabhadhipati for arriving at decisions. In case of matters relating exclusively to the Block administration, such  
matters will be brought to the notice of the S.D.O. concerned for arriving at decisions.

4. The Sub-Divisional Officer concerned shall inspect the Block/Panchayat Samiti level P.G.A.O twice a  
year during September and March every year, prepare a report on the points as indicated in Annexure C to  
memorandum No. 1838 (150) - PAR(AR) dated 23.12.98 and submit it to the District Magistrate. The District Magistrate  
on receipt of the report, shall take appropriate action as may be considered necessary and expedient by him.  
In matters that may require attention at the State level, he may refer the issue or issues to the Director of  
Panchayats & Rural Development, West Bengal.
5 (a) Since the machinery obtained at a Gram Panchayat is not adequate for setting up a PGAO at that level, it is decided to designate the B.D.O., as Grievance and Assistance Officer for all Gram Panchayats within the jurisdiction of the Block.

A separate PGAO may be set up at the Block level for the purpose with one officer in the Block set up and one or two Assistants as may be considered convenient. Functional modalities and procedural arrangement will be the same as are applicable to the Panchayat Samiti. People may file complaints or suggestions at either Block Office or Gram Panchayat office. All complaints/ suggestions will be received by the Gram Panchayat Secretary on Wednesday every week and in case Wednesday is a holiday, next day. He will immediately acknowledge receipt of the complaints or suggestions. By next Monday, Gram Panchayat Secretary will send all the papers to the BDO with a forwarding list in duplicate. One copy of the list will be receipted and returned to the Gram Panchayat Secretary for record. Adequate publicity may be given in the area for this purpose.

(b) The Sub-Divisional Officer shall inspect the PGAO for the Gram Panchayats at Block level in same manner as laid down in the Proceeding paragraph 4. Similar follow-up actions will be taken in this behalf.

6. Steps should be taken to set up the aforesaid PGAO’s immediately and they should be fully operational by April 1, ‘99.

A report confirming setting up PGAO’s at different levels may please be sent to this Department as promptly as possible.

Yours faithfully,

Sd/- S. N. Ghosh
Principal Secretary

No. 841(17)/1(440)/PN/O/III/4C-2/99 Dated : 11.3.99

Copy forwarded for information and immediate necessary action to the :

1. Sabhadhipati ..................................................................................................... Z. P. (All)
2. Addl. Executive Officer ................................................................................. Z. P. (All)
3. Sub-Divisional Officer ................................................................................. Sub-Div. (All).
4. Block Development Officer ........................................................................... Block (All).
5. Director of Panchayats & Rural Development, West Bengal.

Deputy Secretary.
Sir,

I am to inform you that the redressal of public grievances has been ongoing the attention of the government for sometime. Now it has been that all offices ......be the Government of West Bengal as well as the Panchayat bodies shall have a Public Grievances and Assistance Offices (PGAO) headed by one Grievances and Assistance Officer to deal with requests, complaints, petitions and suggestions received from members of the Public with respect to the functions on performance of that office. Detailed guidelines regarding setting up of Public Grievance and Assistance Offices, conduct of enquiries, receipt and acknowledgement of complaints/ petitions, maintenance of Public Grievance Registers and of records of suggestions and action taken on complaints published in the local newspapers may be obtained in Memo No. 1830(15D)-PAR (AR) dated 23.12.1998 of the Chief Secretary, Government of West Bengal (copy enclosed). The guidelines rendered in the aforesaid Memo will apply mutates mutendis with respect to the Zilla Parishad and other Panchayat bodies. Salient features in this respect are appended as follows:–

For Zilla Parishads, such Public Grievance and Assistance Office may be set up with the Additional Executive Officer acting as Grievance and Assistance Officer and Director of Grievances. The Deputy Secretary of Zilla Parishad with two LD/UD Assistants will assist the Additional Executive Officer in this regard. None of them shall however, work exclusively for PGAO. They will share the responsibility of PGAO in addition to their normal duties. PGAO will have separate Complaint Box, Suggestion Box and 3 registers (Grievance Register, a separate Register for matters referred to by MLAS, MPS and Shabhadhipatis and a Suggestion Register). An officer of PGAO will open the boxes every working day morning and cause the particulars to be recorded in the respective Registers. Any complaint/ suggestion in e Grievance column or letters to the Editors to the Editor Section of a newspaper, as and when noticed, will also be entered in respective registers. Written acknowledgements, either by hand or by post, may also be come by an Officer of PGAC. For the purpose of enquiry, and other follow-up actions, the procedure as detailed in the guidelines may be follows. The following points are however highlighted:–

1. A Grievance Register shall be maintained to record:
   a. serial number of the complaint/petitions;
   b. the date and time of receiving the complaint/petitions;

Memo No. 840(17)/PN/O/III/4C-2/99 Date : 11.03.1999

From : Shri S.N, Ghosh,
Principal Secretary to the Government of West Bengal

To : The Executive Officer,
..............................................Zilla Parishad (All)

Sub : Setting up of a Public Grievance and Assistance Office - inception of...........................................
c. the full name and address of the complaint/petitioner;
d. the subject of the grievance in brief;
e. the date and time of issue of acknowledgement and its manner (whether handed over or sent under certificate of posting);
f. action taken on the complaint/petition.

2. A separate register shall be maintained to record matters referred by MLAs, MPs, and Sabhadhipatis of Zilla Parishads.

3. A Suggestions Register shall be maintained in similar form to record innovative and workable suggestions for improving the quality of public service, ensure involvement of employees at all levels and make Zilla Parishad functioning more accessible friendly to the public. The areas in which suggestions are particularly welcome are: bringing about savings in expenditure, reducing time taken in providing services by procedural improvements, reduced commuting, less paperwork, etc.

4. Whenever any letter, petition, complaint, grievance or suggestion is received from any member of the public, this must be acknowledged immediately. This will be facilitated if the PGAO is computerized so that a printed acknowledgement can immediately be handed over to the complainant in person. If a complaint is received by post, a written acknowledgement must be mailed to the complainant keeping a note regarding this in the Grievance Register. The PGAO shall have pre-printed forms available for this purpose. As a rule, there shall be an inquiry into the petition, complaint grievance by gathering information by the directorate or the district administration concerned even where the complaints are anonymous or pseudonymous, unless they are so vague and general in nature that they cannot be acted upon.

5. The Inquiring Officer shall not be one against whom the complaint itself is directed or against whom the complainant has brought a charge of bias and/or inaction or inordinate delay.

6. Whenever practicable, a final reply, embodying the result of enquiry, shall be sent to the complainant.

7. Where the complaint or allegation is not of serious or complicated nature, or when the complaint or grievance relates to work in the very office to which the petition or complaint is addressed, every effort shall be made to send the reply within 2 (two) weeks of the date of receipt of the complaint.

8. Whenever a petition or complaint is addressed by a representative body or office, it is desirable that a reply should go to the representative body or office within 6 (six) weeks

9. The reply given to the complainant/petitioner should consider only the findings of the inquiry and not any reasoned arguments forming the basis of such findings. The reply should be so framed as not to invite a litigation.

9.1 All Zilla Parishads will immediately open such PGAD. It is also stipulated that it should be fully operational by April 7.

9.2. Wednesday every week (at least 10.00 hrs. to 13.00 hrs.) will be a meeting less day. Senior most Officer of the cell will remain in his office to receive and hear public grievances.
9.3. All correspondences from the PGAO will be in pink colour papers. At the initial stage, whatever paper are available in the office, may be used but pink papers should be procured as soon as possible. Other Stationary items etc. may also be procured immediately following usual procedure out of normal fund.

9.4. All correspondences should be made in the official language, Bengali or Nepali, as the case may be.

9.5. The G. & A.O. and Director of Grievances will bring all important matters particularly where integration of grievance redressal system with the decision making process is called for to the notice of the Executive Officer and the Sabhadhipati for arriving at decisions.

9.6. The Director of Grievances shall also, on the basis of data collected through a management information system set up in the PGAO identify areas of recurring grievances, analyse underlying causes and suggest commissioning appropriate corrections including revise of procedures and policies which emerge as the source of grievances.

9.7. The PGAO in the Zilla Parishad shall be inspected by the Executive Officer of Zilla Parishad twice a year and reports shall be submitted to this Department by end of September and March every year on the points as indicated in Annexure ‘C’ to Memo No. 1638(150)-PAR(AR) dated 23.12.1998.

Yours faithfully,

Principal Secretary to the Government of West Bengal

Memo No. 840(17)/PN/O/III/4C-2/99

Copy forwarded for information and necessary action to the :

1. Sabhadhipati.................................................................(All) Zilla Parishad

2. District Magistrate.........................................................(All)

3. Director of Panachayats and Rura Development, West Bengal For information and taking necessary action.

Deputy Secretary to the Government of West Bengal
From : Shri S. N. Ghosh,
Principal Secretary to the Government  of West Bengal.

To : The District Magistrate,
______________________________ District.

Re : Election to the office of the Karmadhyaksha in Sthayee Samiti.

Sir,

I am directed to state that a question has been raised from different quarters about the number of Sthayee Samitis in which one individual member may be elected to the office of the Karmadhyaksha. While the maximum number of Sthayee Samitis in a Panchayat Samiti or Zilla Parishad in which a person may be elected as member, has been clearly laid down in the Panchayat Act, there is no specific provision about the number of offices of Karmadhyaksha in which one individual member may be elected, even though there is some limitation indirectly imposed by way of restricting the number of Sthayee Samitis where one may be elected as member.

In this connection, the State Government likes to impress upon all concerned that in consideration of the general policy of decentralisation of powers and functions in all the tiers of Panchayats, to an optimum extent, it is advisable that the responsibilities of the office of the Karmadhyaksha of the Sthayee Samitis are shared by the maximum possible number of elected members. The principle is reflected in different orders earlier issued from this Department to the effect that one member, when elected to hold the office of the Karmadhyaksha in more than one Sthayee Samiti, shall be entitled to receive honorarium/remuneration for one Sthayee Samiti only irrespective of the number of offices of Karmadhyaksha that he holds. There orders - one applicable for the Zilla Parishad and other for the Panchayat Samiti - are still in force.

The State Government is of a considered view that one member should not be elected to the office of the Karmadhyaksha in more than two Sthayee Samitis, at most and that too in exceptional cases only. Again, the Sabhadhipati or the Sabhapati who is already the ex-officio Karmadhyaksha of the Artha, Sanstha Sthayee Samiti, may not hold another office of Karmadhyaksha in addition to the offices that he/she would be holding by dint of specific provisions in the Act.

All concerned may please be suitable informed from your end.

Yours faithfully,

Principal Secretary to the Govt. of West Bengal.
Copy forwarded to the:

1. Sabhadhipati, ______________________________ Zilla Parishad.

2. District Panchayat & Rural Development Officer, ______________________________
   ______________________________ Spare copies for distribution among the Sl. Nos. 3, 4 & 5.

3. Sub-Divisional Officer, ___________________________ Sub-Division.

4. Sabhapati, ______________________________ Panchayat Samiti.

5. Block Development Officer, ___________________________ Block.

Sd/- D. Chakraborty
Dy. Secy. to the Govt. of West Bengal.
From No. : The Dy. Secy. to the Govt. of West Bengal.

To : The Executive Officer, _________________ Zilla/ Mahakuma Parishad,
P.O. _____________________, Dist. ____________________

Sub : Medical benefits of Sabhadhipati of Zilla Parishad and Siliguri Mahakuma Parishad

Sir,

A proposal for allowing facilities of medical attendance to the Sabhadhipatis of Zilla Parishads and Siliguri Mahakuma Parishad has been under active consideration of the State Govt. for some time Past.

2. Now after careful consideration, the Governor has been pleased to decide that the Sabhadhipati of any Zilla Parishad and Siliguri Mahakuma Parishad, on being admitted for the purpose of medical attendance and treatment in a State hospital, clinic or institution or When treatment in such State hospital, clinic or institution is not available or when facilities available therein appear inadequate, on being admitted for aforesaid purpose in any other medical institution, shall be entitled to benefits of medical attendance and treatment in respect of him-self only and reimbursement of the cost actually incurred in the manner as follows :-

(i) medical attendance and treatment in state hospitals or other medical institution ;
(ii) medical attendance and treatment by any medical practitioner either at his consulting room or at his residence ;
(iii) Pathological, bacteriological, radiological, biochemical or other methods of examination for the purpose of diagnosis carried out in a private laboratory or clinic ;
(iv) denture; if any ;
(v) spectacles, if any ;
(vi) special nursing, if any ;
(vii) medicines, vaccines sera or other therapeutic substances excluding those supplied free of cost for treatment in a State hospital
(viii) engagament of private attendant (bearer or ayah) in State hospital, if required, by the authorities of the said hospital.

3. All claims for re-imbursement of medical expenses except that relating to the fees paid to the medical practitioners shall be supported by prescriptions and receipts or vouchers or cash memos, as the case may be, showing payments made by the patient.
4. In case of any dispute or any doubt as to the admissibility of any particular item of expenditure for the purpose of re-imbursement, the issue may be referred to this Department and the decision of the Department taken in consultation with the Department of Health and Family Welfare of this Government when necessary, shall be final.

5. This order shall be deemed to take effect from September, 1993 when the present bodies of Zilla Parishads were reconstituted after 1st General Elections to the Panchayats; but claims already settled shall not be brought into consideration afresh.

6. Expenditure in the regard shall be met by the concerned Zilla Parishad or Siliguri Mahakuma Parishad out of its own fund.

S. N. Ghosh,
Principal Secretary to the Govt. of West Bengal.

No. 1235/1(72)/PN/N/III/1M-4/98 dated 9.4.98

Copy forwarded for information and necessary action to the :-

3. Accountant General (Audit-II) West Bengal, Poddar Court,
   18, Rabindra Sarani, Calcutta-1.
4. Sabhadhipati ________________________________ Zilla/Mahakuma Parishad,
   P.O. ________________, Dist. ____________________.
5. Director of Panchayats & R.D. West Bengal.
6. District Magistrate ________________, P.O. ________________, Dist. ________________
7. Additional Executive Officer ____________________________ Zilla/Mahakuma
   Parishad. P.O. ____________________ Dist. ____________________
8. Treasury Officer, ____________________________ P.O. ________________, Dist. ____________________

Sd/- D. Chakraborty
Dy. Secy. to the Govt. of West Bengal.
From: The Deputy Secretary to the Govt. of West Bengal.

To: 1) The Executive Officer, ________________ Zilla/ Mahakuma Parishad
     P.O. ______________________, Dist. ____________________

     2) The Addl. Executive Officer, ________________ Zilla/ Mahakuma Parishad
     P.O. ______________________, Dist. ____________________

Sub: Admissibility of Road Rollers for Zilla/Mahakuma Parishad.

Sir,

In continuation of this Deptt. Memo No. 988-PN dated 21.3.97, I am directed by order of the Governor to say that Governor has been pleased to sanction Road Rollers for the Zilla Parishad including Siliguri Mahakuma Parishad at the rate of One Road Roller per five groups of Panchayat Samitis or part thereof in each district. The total number of Road Rollers admissible for each Zilla Parishad including Siliguri Mahakuma Parishad have been detailed in the statement enclosed.

The Governor has also been pleased to sanction creation of posts of driver for the Road Rollers at the rate of one driver for each Road Roller. The total number of posts of driver of Road Roller has been shown against each Zilla Parishad.

Yours faithfully,

Dy. Secy. to the Govt. of West Bengal.

Government of West Bengal
Department of Panchayat & R. D.

Memo No. 5512 (34)/PN/0/III/2E-44/97 Dated: 17/12/97.

Copy forwarded to the Joint Secretary, Deptt. of Panchayats & R.D. (R. D. Wing), Raj Bhaban, Calcutta for information and necessary action.

Dy. Secy. to the Govt. of West Bengal.

486
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Zilla/Mahakuma Parishads.</th>
<th>Maximum number of Road Rollers admissible (owned and hired)</th>
<th>Creation of Post of Road Roller</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Cooch Behar</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>2.</td>
<td>Jalpaiguri</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>3.</td>
<td>Siliguri M. P.</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>4.</td>
<td>Uttar Dinajpur</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>5.</td>
<td>Dakshin Dinajpur</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>6.</td>
<td>Malda</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>7.</td>
<td>Murshidabad</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>8.</td>
<td>Nadia</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>9.</td>
<td>North 24-Parganas</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>10.</td>
<td>South 24-Parganas</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11.</td>
<td>Howrah</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>12.</td>
<td>Hooghly</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>13.</td>
<td>Midnapur</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>14.</td>
<td>Bankura</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>15.</td>
<td>Purulia</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>16.</td>
<td>Burdwan</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>17.</td>
<td>Birbhum</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL:</strong></td>
<td><strong>73</strong></td>
<td><strong>73</strong></td>
</tr>
</tbody>
</table>

Dy. Secy. to the Govt. of West Bengal.
From: Dy. Secy. to the Govt. of West Bengal.

To: 1) The Executive Officer,
_____________________ Zilla Parishad

2) The Addl. Executive Officer,
_____________________ Zilla/Mahakuma Parishad

Sub: Fixation of admissible limit of Small Vehicle for Zilla/Mahakuma Parishad.

Sir,

I am directed to say that a proposal for fixing a scale of admissibility for procurement and deployment of Small Vehicles for the Zilla Parishad and also Siliguri Mahakuma Parishad either on ownership or by hiring has been under consideration of Govt. for some time past. After careful consideration, it has now been decided that the Zilla Parishad and Siliguri Mahakuma Parishad are hence empowered to procure, maintain and deploy to the maximum extent of such number of small vehicles (inclusive of departmental Vehicles and hired Vehicles) as are shown against on district in the enclosed statement.

I am further directed to say that each Zilla Parishad and Siliguri Mahakuma Parishad is authorised to deploy one vehicle for use of the Sabhadhipati, one vehicle for the Addl. Executive Officer of the Zilla/Mahakuma Parishad, one vehicle for the secretary of the Zilla/Mahakuma Parishad and also for misc office use and one vehicle for each block of ten Panchayat Samitis or any part thereof for field supervision of various wage employment and other rural development programmes implemented by the Zilla/Mahakuma Parishad. It has further been decided that a sum not exceeding Rs. 1,00,000/- (Rupees one lakh) only per annum per vehicle will be made available to the Zilla Parishad and Mahakuma Parishad. The Zilla Parishad/Mahakuma Parishad shall ensure that if the vehicle is a departmental one, the cost of maintenance including repairs and fuel shall not exceed Rs. 1,00,000/- (Rupees one lakh) only per annum while for the hired vehicle the amount shall not exceed the fund allotted to the Zilla/Mahakuma Parishad i.e. Rs. 1,00,000/- (Rupees one lakh) only per annum.

It is not unlikely that a Zilla Parishad or mahakuma Parishad is at present maintaining vehicles presumably on hiring basis beyond the admissible limit as prescribed herewith. In such case, the body existing terms of contract/agreement expires. In any case, this Department shall not bear any responsibility relating to such additional vehicle.

The charge involved will be met out of the fund placed at the Zilla/Mahakuma Parishad from time to time towards JRY contingencies.

Yours faithfully,

D. Chakraborty
Dy. Secy. to the
Govt. of West Bengal.

Copy forwarded to the Jt. Secretary, Deptt. of Panchayats & R.D. (RD Wing), Raj Bhavan, Calcutta for information and necessary action.
### Statement showing the maximum number of small vehicles to be retained by Zilla/Mahakuma Parishad.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Zilla/Mahakuma Parishad</th>
<th>Maximum number of small vehicles admissible (owned and hired)</th>
<th>Total amount available for small vehicles in a year (Rs. 1.00 lakh/per vehicle per year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Cooch Behar</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>2.</td>
<td>Jalpaiguri</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>3.</td>
<td>Siliguri M. P.</td>
<td>4</td>
<td>4,00,000</td>
</tr>
<tr>
<td>4.</td>
<td>Uttar Dinajpur</td>
<td>4</td>
<td>4,00,000</td>
</tr>
<tr>
<td>5.</td>
<td>Dakshin Dinajpur</td>
<td>4</td>
<td>4,00,000</td>
</tr>
<tr>
<td>6.</td>
<td>Malda</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>7.</td>
<td>Murshidabad</td>
<td>6</td>
<td>6,00,000</td>
</tr>
<tr>
<td>8.</td>
<td>Nadia</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>9.</td>
<td>North 24-Parganas</td>
<td>6</td>
<td>6,00,000</td>
</tr>
<tr>
<td>10.</td>
<td>South 24-Parganas</td>
<td>6</td>
<td>6,00,000</td>
</tr>
<tr>
<td>11.</td>
<td>Howrah</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>12.</td>
<td>Hooghly</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>13.</td>
<td>Midnapur</td>
<td>9</td>
<td>9,00,000</td>
</tr>
<tr>
<td>14.</td>
<td>Bankura</td>
<td>6</td>
<td>6,00,000</td>
</tr>
<tr>
<td>15.</td>
<td>Purulia</td>
<td>5</td>
<td>5,00,000</td>
</tr>
<tr>
<td>16.</td>
<td>Burdwan</td>
<td>7</td>
<td>7,00,000</td>
</tr>
<tr>
<td>17.</td>
<td>Birbhum</td>
<td>5</td>
<td>5,00,000</td>
</tr>
</tbody>
</table>

**TOTAL :** 92

| **TOTAL** | **92,00,000** |

Dy. Secy. to the Govt. of West Bengal.
Government of West Bengal  
Panchayat & R. D. Department  
11A, K. S. Roy Road, Calcutta-700 001

No. 4887/PN/O/I/1A-10/88 (Pt.I)

From: Shri D. Chakraborty,  
Deputy Secretary, to the Govt. of West Bengal

To: The Secretary, South 24-Parganas Zilla Parishad.

Dated Calcutta, the 10.10.1996

Sub: Ferry (Launch) Service.

Sir,

I am directed to refer to your letter no 794/ZP/96 dated 19.8.96 on the above subject and to state that under Section 155 of the Panchayat Act, the State Govt. may place, inter alia, any ferry vested in the State Govt. situated within a district under the control and management of the Zilla Parishad Subject to certain specified conditions. A number of ferry services have been placed under the Zilla Parishad for this purpose. Again, U/s. 6 of the Bengal Ferries Act, 1885, the State Govt. is empowered to declare a public ferry as such.

If the Zilla Parishad purpose that a new ferry service from Sonakhali to Pakhiralaya Via Gosaba should be opened in public interest, they may request the District Magistrate to move concerned Department of the State Govt. through the Divisional Commissioner for this purpose. The State Government may also place the ferry under the control and management of the Zilla Parishad when the Zilla Parishad may arrange to open the service on entering into a lease agreement with any person, group of persons or an organisation for operation of ferry service on observance of formalities.

Yours faithfully,

( D. Chakraborty )
Deputy Secretary to the Govt. of West Bengal.
MEMORANDUM

It has been decided that the Sabhadhipati of a Zilla Parishad will enjoy the status of a Minister of State in West Bengal.

Chief Secy. to the Govt. of West Bengal

Copy forwarded for information and necessary action to:

1. Shri Surjya Kanta Mishra MIC/MOS
2. The Speaker, West Bengal Legislative Assembly, Assembly House, Cal.
3. The Leader of the Opposition, West Bengal Legislative Assembly, Assembly House, Calcutta-700 001.
5. The Chief Secretary to the Government of West Bengal.
6. The Secretary to the Governor of West Bengal, Raj Bhavan, Cal.
7. The Secretary to the Chief Minister, West Bengal.
8. The Secretary, ______________________________ Department.
9. The Secretary, West Bengal Legislative Assembly, Assembly House, Calcutta-700 001.
10. The Home (Political-Protocol) Department.
11. The Under Secretary, Home (Political) Department.
12. The Divisional Commissioner, __________________ Division.
13. The Director General of Police, West Bengal.
15. The District Magistrate, ____________________________
16. The Deputy Inspector General of Police, ______________________
17. The Superintendent of Police, ___________________________
18. The Sub-divisional Officer, ___________________________

Calcutta,
The 8th September, 1993

Deputy Secretary to the Govt. of West Bengal
Rules on Powers, Functions and Duties of the Executive Officer and the Secretary of the Zilla Parishad

No. 342 AZP.— 29th January 1979.—In exercise of the power conferred by section 224 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the said section, the following rules, namely:

**RULES**

1. **Short title**: These rules may be called the West Bengal Panchayat (Powers, Functions and Duties of the Executive Officer and the Secretary of the Zilla Parishad) Rules, 1978.

2. **Interpretation**: Words and expressions used but not defined in these rules shall have the meanings respectively assigned to them in the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973).

3. **Powers, functions and duties of the Executive Officer of the Zilla Parishad**: (1) The Executive Officer of the Zilla Parishad (hereinafter referred to as the Executive Officer) shall prepare the agenda along with suitable notes on various items for the meetings of the Zilla Parishad.

   (2) The Executive Officer shall be responsible for taking necessary action on the decisions arrived at in the meetings of the Zilla Parishad and shall keep the Sabhadhipati posted with the progress of various development activities in the district as also with the problems and difficulties, if any, experienced in the working of the Zilla Parishad from time to time.

   (3) All correspondence of the Zilla Parishad shall normally be carried on by the Executive Officer.

   (4) The Executive Officer shall—

   (a) have the custody of the records of the Zilla Parishad;

   (b) exercise administrative control and supervision over the office of the Zilla Parishad the staff borne on the establishment of the Zilla Parishad and the staff working in institutions or engaged in works transferred by the State Government to the Zilla Parishad;

   (c) sign the Cash Book daily and examine the Zilla Parishad Pass Book - issued by the Treasury/Bank from time to time;

   (d) be responsible —

      (i) for the proper maintenance of accounts of the Zilla Parishad

      (ii) for securing co-ordination between the Zilla Parishad its Sthayee Samitis and the district level officers in all matters relating to the planning and execution of schemes and works approved by the Zilla Parishad and its Sthayee Samitis,

      (iii) for issuing necessary directions to the district level officers for execution of schemes and works according to the order of the Zilla Parishad and its Sthayee Samitis,

      (iv) for obtaining progress reports from the district level officers about the execution of such schemes and works and submitting the same to the Zilla Parishad and its Sthayee Samitis with his comments.
(v) for preparing quarterly reports of expenditure of the Zilla Parishad and submitting the same to the Artha-O-Sanstha Sthayee Samiti and

(vi) for implementing decisions arrived at in the meetings of the Zilla Parishad and its Sthayee Samitis.

5) The Executive Officer shall be responsible to the Zilla Parishad and its Sthayee Samitis through the Sabhadhipati in all matters relating to —

(a) planning and development pertaining to the district,
(b) budget,
(c) contributions and grants made by the Central or the State Government or by any local authority,
(d) loans,
(e) custody of the Zilla Parishad fund in Treasury/Bank,
(f) receipts on accounts of tolls rates and fees levied by the Zilla Parishad and all other sums received by or on behalf of the Zilla Parishad,
(g) progress of expenditure,
(h) creation of posts,
(i) framing of bye-laws; and
(j) imposition of fines and penalties by the Zilla Parishad.

6) The Executive Officer shall attend all the meetings of the Zilla Parishad. If, for any reason, he cannot attend any meeting, he shall depute the Secretary of the Zilla Parishad to attend it. The Executive Officer shall also attend the meetings of the Sthayee Samitis as far as possible.

7) The Executive Officer with the previous permission of the Sabhadhipati shall, on request, supply any information or make available for perusal any record to any of its Sthayee Samitis.

8) It shall be the duty of the Executive Officer for the purpose of the preparation of the budget of the Zilla Parishad to collect, in consultation with the various district level officers and with reference to the State Plan budget pertaining to the district, necessary figures of the probable receipts and expenditure of the Zilla Parishad under various heads. He shall draw up a draft budget in the prescribed, form with explanatory notes and circulate copies thereof to the members of the Artha O Sanstha Sthayee Samiti at least three days in advance of the date of meeting fixed by such Sthayee Samiti for consideration of the draft budget. The draft budget of the Zilla Parishad with the recommendations of the Artha O Sanstha Sthayee Samiti shall then be placed by the Executive Officer before the Zilla Parishad and, on its adoption, shall be submitted to the State Government.

9) At least two months in advance of the date prescribed for the preparation of the budget of a Panchayat Samiti the Executive Officer shall put up before the Artha O Sanstha Sthayee Samiti of the Zilla Parishad proposals indicating the resources which the Zilla Parishad can make available to each Panchayat Samiti during the budget year. The proposals with the recommendations of the Artha O Sanstha Sthayee Samiti shall then be placed by the Executive Officer at a meeting of the Zilla Parishad and on the recommendations of
such Sthayee Samiti being accepted by the Zilla Parishad, each Panchayat Samiti shall be informed accordingly to enable it to prepare its budget.

(10) On receipt of the budget from the Panchayat Samiti the Executive Officer shall scrutinise it and place it before the Artha O Sanstha Sthayee Samiti of the Zilla Parishad. The budget with the recommendations of the Artha O Sanstha Sthayee Samiti shall then be placed by the Executive Officer before the Zilla Parishad for its approval.

(11) The Executive Officer shall inspect the institutions under the management of the Zilla Parishad and any work undertaken by the Zilla-Parishad or a Sthayee Samiti thereof. He shall inspect the offices and works of the Panchayat Samitis and the institutions managed by them. The Executive Officer shall submit reports of his inspections to the Sabhadhipati.

4. **Delegation of powers, functions and duties by the Executive Officer**: Notwithstanding anything contained in rule 3, the Executive Officer may, by order in writing, delegate all or any of his powers and functions under sub-rules (1) and (3), clauses (a), (b) and (c), and sub-clauses (i) and (v) of clause (d), of sub-rule (4) and sub-rules (7) and (11), of rule 3 to the Secretary of the Zilla Parishad:

Provided that the Executive Officer may at any time withdraw all or any of such powers and functions delegated to the Secretary.

5. **Powers, functions and duties of the Secretary of the Zilla Parishad**: (1) The Secretary of the Zilla Parishad (hereinafter referred to as the Secretary) shall exercise such of the powers, perform such of the functions and discharge such of the duties of the Executive Officer as may be delegated to him by the Executive Officer under rule 4.

(2) The Secretary shall render all assistance to the Executive Officer in the discharge of his responsibilities. Such assistance may be utilised by the Executive Officer in any matter to the dealt with by him.

By order of the Governor,
Sd/- S. P. Mallik
Secretary to the Government of West Bengal
# Chapter - 11

Clarisations & Orders applicable to functioning of all the tiers

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>106/PN/O/I/2A-4/2014</td>
<td>08.01.2015</td>
<td>ZP</td>
<td>Order relating to the functioning of Siiliguri Mahakuma parishad</td>
</tr>
<tr>
<td>3</td>
<td>3067/PN/O/I/2A-4/2014</td>
<td>14.07.2014</td>
<td>ZP</td>
<td>Custodians of financial documents for the Panchayat Bodies of Siiliguri Sub-Division</td>
</tr>
<tr>
<td>4</td>
<td>2821(17)/PN/O/I/IE-6/12 (Part-1)</td>
<td>11.07.2013</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding the Department’s Order No. 2540, dt. 26.06.2013 (Role of Custodians)</td>
</tr>
<tr>
<td>5</td>
<td>3349/PN/O/I/4P-2/2012</td>
<td>05.08.2014</td>
<td>GP, PS, ZP</td>
<td>e-Procurement Process in respect of the PMGSY works</td>
</tr>
<tr>
<td>6</td>
<td>2429/PN/O/I/2P-2/2014</td>
<td>03.06.2014</td>
<td>GP, PS, ZP</td>
<td>Grant-in-Aid salary bills in COSA compliant for Panchayat employees</td>
</tr>
<tr>
<td>7</td>
<td>2428/PN/O/I/2P-2/2014</td>
<td>03.06.2014</td>
<td>GP, PS, ZP</td>
<td>Generation of Salary bills through COSA software</td>
</tr>
<tr>
<td>8</td>
<td>6058/PN/O/I/1A-8/2013 (Pt-I)</td>
<td>10.12.2013</td>
<td>GP, PS, ZP</td>
<td>Lien / Leave of Office Bearers</td>
</tr>
<tr>
<td>9</td>
<td>3732(18)/PN/O/I/3C-4/06 (Pt-II)</td>
<td>01.11.2013</td>
<td>GP, PS, ZP</td>
<td>Evaluation of three tier Panchayats in West Bengal for 2013-14 based on performance during the year 2012-13</td>
</tr>
<tr>
<td>10</td>
<td>SBHI/4478/M-32/2013/I(60)</td>
<td>12.07.2013</td>
<td>GP</td>
<td>Authorization of BDO as ex-officio Registrar of Birth &amp; Death in the GP after expiration of terms of GP</td>
</tr>
<tr>
<td>11</td>
<td>5653-PN/O/I/4P-1/2004 (Pt-III)</td>
<td>05.11.2012</td>
<td>CADC</td>
<td>Amemendments. in the West Bengal Comprehensive Area Development Rules, 1974</td>
</tr>
<tr>
<td>13</td>
<td>3256(4)(Order)-WBIC/RTI/994/09</td>
<td>09.12.2009</td>
<td>GP</td>
<td>RTI seeking certain information regarding Maheshpur GP</td>
</tr>
<tr>
<td>14</td>
<td>3936/PN/O/I/IT-1/07</td>
<td>02.09.2009</td>
<td>GP, PS</td>
<td>Adoption of Computerized Accounting (GPMS) by Gram Panchayats and SARAL-IFMS by Panchayat Samiti</td>
</tr>
<tr>
<td>15</td>
<td>3576/PN/O/I/1A-1/06</td>
<td>12.08.2009</td>
<td>ZP, PS</td>
<td>General Body and the Sthayee Samiti Meeting during Assembly session</td>
</tr>
<tr>
<td>16</td>
<td>667/FPI&amp;H/25(H)/9/08 (Pt-I)</td>
<td>16.06.2009</td>
<td>ZP, PS</td>
<td>Selection of beneficiaries under the NRHM</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>18</td>
<td>872/PN/O/I/3C-7/03</td>
<td>22.04.2009</td>
<td>GP, PS &amp; ZP</td>
<td>Items (13 items) of disclosure through booklet in Gram Sansad, Block Sansad &amp; Zilla Sansad</td>
</tr>
<tr>
<td>19</td>
<td>1406-PN/O/II/2B-5/2005</td>
<td>24.03.2009</td>
<td>GP, PS, ZP</td>
<td>Faster mode of fund flow from the State Government to the DGHC and the PRI through SBI</td>
</tr>
<tr>
<td>20</td>
<td>298/PN/O/I/3C-7/03</td>
<td>21.01.2009</td>
<td>GP, PS &amp; ZP</td>
<td>Items (13 items) of disclosure through booklet in Gram Sansad, Block Sansad &amp; Zilla Sansad - Bengali</td>
</tr>
<tr>
<td>21</td>
<td>298/PN/O/I/3C-7/03</td>
<td>21.01.2009</td>
<td>GP, PS &amp; ZP</td>
<td>Items (13 items) of disclosure through booklet in Gram Sansad, Block Sansad &amp; Zilla Sansad - English</td>
</tr>
<tr>
<td>22</td>
<td>5095/PN/O/I/3C-7/03</td>
<td>22.12.2008</td>
<td>PS &amp; ZP</td>
<td>Clarification regarding Block Sansad &amp; Zilla Sansad</td>
</tr>
<tr>
<td>23</td>
<td>4954/PN/O/I/1S-3/2008</td>
<td>11.12.2008</td>
<td>GP, PS, ZP</td>
<td>Correct name of Districts</td>
</tr>
<tr>
<td>24</td>
<td>3748/PN/O/I/1A-2/07</td>
<td>08.09.2008</td>
<td>PS</td>
<td>Inclusion of the BDO as a special invitee in the Forest Rights Committee</td>
</tr>
<tr>
<td>25</td>
<td>3649/PN/O/1/1A-7/01</td>
<td>03.09.2008</td>
<td>LA</td>
<td>Notification / Circular in connection with acquisition of land at Rajarhat New Town Area</td>
</tr>
<tr>
<td>26</td>
<td>3248/PN/O/I/3R-7/04</td>
<td>11.08.2008</td>
<td>GP</td>
<td>Construction of buildings beyond the prescribed height of fifteen (15) meters in Rural areas.</td>
</tr>
<tr>
<td>27</td>
<td>1673/PN/O/I/1E-4/08</td>
<td>15.04.2008</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification regarding meetings of Sthayee Samitis &amp; Upa-Samitis during Panchayat General Elections</td>
</tr>
<tr>
<td>28</td>
<td>1220/PN/O/I/1A-2/07</td>
<td>17.03.2008</td>
<td>GP, PS, ZP</td>
<td>Formation &amp; Functioning of Forest Rights Committee</td>
</tr>
<tr>
<td>29</td>
<td>5294/PN/O/I/2A-2/98 (Part-I)</td>
<td>30.11.2007</td>
<td>GP, PS &amp; ZP</td>
<td>Maintenance of assets through SHGs, Local Non-Government Agencies or the Cooperative Societies</td>
</tr>
<tr>
<td>30</td>
<td>3758/PN/O/I/4F-4/07</td>
<td>20.08.2007</td>
<td>GP&amp;PS</td>
<td>Policy for withholding funds under CFC / SFC for non-discharging statutory duties by Gram Panchayats &amp; Panchayat Samitis</td>
</tr>
<tr>
<td>31</td>
<td>3520-PN/O/I/3C-11/98</td>
<td>09.08.2007</td>
<td>GP, PS</td>
<td>Formats for submitting inspection report of a GP or PS</td>
</tr>
<tr>
<td>32</td>
<td>1779-PN/O/III/2E-144/06</td>
<td>20.04.2007</td>
<td>DGHC</td>
<td>allowing DGHC to utilize services of BDO and other officers and staff</td>
</tr>
<tr>
<td>33</td>
<td>1654-PN/O/I/1M-1/04</td>
<td>13.04.2007</td>
<td>GP, PS, ZP</td>
<td>Contingent expenditure when works of line departments implemented byZP/PS/GP</td>
</tr>
<tr>
<td>34</td>
<td>1512/PN/O/1/O-1/07</td>
<td>02.04.2007</td>
<td>GP, PS, ZP</td>
<td>Guideline for construction hotels in coastal area</td>
</tr>
<tr>
<td>35</td>
<td>1209/PN/A&amp;AC/V/3A-32/98 (Pt-I)</td>
<td>13.03.2007</td>
<td>GP, PS, ZP</td>
<td>Audit/Accounts</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------------------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>36</td>
<td>477/PN/O/1/2A-2/98 (Pt-2)</td>
<td>29.01.2007</td>
<td>GP, PS, ZP</td>
<td>Linkage and coordination of Sthayee Samiti &amp; upasamiti at ZP, PS &amp; GP Level</td>
</tr>
<tr>
<td>37</td>
<td>5922-PN/N/II/1G-10/2005</td>
<td>28.12.2006</td>
<td>GP, PS, ZP</td>
<td>Scheme for rewarding selected panchayats of all the three tiers</td>
</tr>
<tr>
<td>38</td>
<td>4670/PN/O/I/1A-1/2006</td>
<td>15.09.2006</td>
<td>GP, PS</td>
<td>Abuse of Powers vested on Pradhan, Upa-Pradhan, Sabhapati or Sahakari Sabhapati</td>
</tr>
<tr>
<td>39</td>
<td>4572/PN/O/I/3S-114/03</td>
<td>07.09.2006</td>
<td>GP, PS, ZP</td>
<td>Regularization of irregular appointments in the GP or PS or ZP</td>
</tr>
<tr>
<td>40</td>
<td>3183/PN/O/I/0-1/98</td>
<td>23.05.2006</td>
<td>GP, PS, ZP</td>
<td>TA / DA for the members of PRI bodies</td>
</tr>
<tr>
<td>42</td>
<td>6663/PN/O/1/4P-2/05</td>
<td>13.12.2005</td>
<td>GP, PS, ZP</td>
<td>Monitoring of “Jana Kerosene Pariyojna” (Bengali)</td>
</tr>
<tr>
<td>43</td>
<td>6663/PN/O/1/4P-2/05</td>
<td>13.12.2005</td>
<td>GP, PS, ZP</td>
<td>Monitoring of “Jana Kerosene Pariyojna” (English)</td>
</tr>
<tr>
<td>44</td>
<td>6376/PN/A&amp;AC/V/3A-83/05</td>
<td>25.11.2005</td>
<td>GP, PS, ZP</td>
<td>Responsibilities in connection with production of documents for Audit / IRs / Paragraphs</td>
</tr>
<tr>
<td>45</td>
<td>4614/PN/O/V/1M-2/02</td>
<td>06.09.2002</td>
<td>GP, PS, ZP</td>
<td>Priority to be given to the State based registered S.S.I Units in the matter or purchases by or for Panchayat bodies or the State</td>
</tr>
<tr>
<td>48</td>
<td>5626/PN/A&amp;AC/3A-63/05</td>
<td>21.09.2005</td>
<td>ZP, State</td>
<td>Vetting powers of the Executive Engineer / District Engineer of Department posted at ZP/MP</td>
</tr>
<tr>
<td>49</td>
<td>519/PN/O/I/3B-1/2005</td>
<td>04.02.2005</td>
<td>GP, PS, ZP</td>
<td>Approval of Budget</td>
</tr>
<tr>
<td>50</td>
<td>309-PN/O/I/0-1/04</td>
<td>20.01.2005</td>
<td>ZP, PS</td>
<td>Procedures for obtaining clarifications on different issues sought by the District and Block level officers.</td>
</tr>
<tr>
<td>51</td>
<td>3373/PN/O/I/1M-1/04</td>
<td>30.09.2004</td>
<td>GP, PS, ZP</td>
<td>Budget &amp; Financial Limit of Sthayee Samitis and Upa-Samitis</td>
</tr>
<tr>
<td>52</td>
<td>865-L</td>
<td>21.05.2004</td>
<td>GP, PS, ZP</td>
<td>West Bengal Lokayukta Act, 2003</td>
</tr>
<tr>
<td>55</td>
<td>3598/PN/O/I/3S-114/2003</td>
<td>08.10.2003</td>
<td>GP, PS, ZP</td>
<td>Regularization of irregular appointments in the GP or PS or ZP</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------</td>
<td>----------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>57</td>
<td>2751-ICA</td>
<td>07.08.2003</td>
<td>GP, PS, ZP</td>
<td>Tax and Fees for Jatra Show</td>
</tr>
<tr>
<td>58</td>
<td>5019(19)/PN/O/I/IM-14/2001</td>
<td>04.10.2002</td>
<td>GP, PS, ZP</td>
<td>Eligibility for awarding works and for participation of contractors in tendering for the works executed out of grant-in-aid fund.</td>
</tr>
<tr>
<td>59</td>
<td>1900/PN/O/II/N/1M-3/01</td>
<td>30.04.2001</td>
<td>GP, PS, ZP</td>
<td>Construction of residential quarters</td>
</tr>
<tr>
<td>60</td>
<td>2871/PN/O/I/3S-341/2001</td>
<td>17.07.2001</td>
<td>GP, PS, ZP</td>
<td>Procedure to deal with the Writ petitions filed in the High Court against the State and others</td>
</tr>
<tr>
<td>62</td>
<td>1562(17)/PN/O/II/VI-14/2001</td>
<td>06.04.2001</td>
<td>GP, PS, ZP</td>
<td>Grant of concession to the Registered Co-operative Societies formed by unemployed Engineers and Diploma holders in connection with allotment of works under different Engineering Departments of the State Govt. and various other Organizations Controlled by the State Government.</td>
</tr>
<tr>
<td>63</td>
<td>1341-F</td>
<td>02.02.2001</td>
<td>GP, PS, ZP</td>
<td>Grant of concession to the Registered Co-operative Societies formed by unemployed Engineers and Diploma holders in connection with allotment of works under different Engineering Departments of the State Govt. and various other Organizations Controlled by the State Government.</td>
</tr>
<tr>
<td>64</td>
<td>2210-IS/381/2000-IS</td>
<td>29.03.2001</td>
<td>GP, PS, ZP</td>
<td>Owner of usufruct of the produce viz. trees, either naturally grown or planted under different social development schemes.</td>
</tr>
<tr>
<td>65</td>
<td>561(17)/PN/O/I/2R-I/98 (Pt - 1)</td>
<td>02.02.2001</td>
<td>GP, PS, ZP</td>
<td>Prevention of Cattle smuggling to Bangladesh</td>
</tr>
<tr>
<td>67</td>
<td>5386/PN/O/I/1A-10/88 (Pt. III)</td>
<td>17.11.2000</td>
<td>GP, PS, ZP</td>
<td>Role of prescribed authority u/s 213A of the Panchayat Act.</td>
</tr>
<tr>
<td>68</td>
<td>4346-PN/O/CELL-1/O-4/93</td>
<td>29.08.2000</td>
<td>GP, PS, ZP</td>
<td>Revised rates of fine for different animals under Cattle Trespass Act</td>
</tr>
<tr>
<td>69</td>
<td>3623/PN/O/I1/2E-28/94</td>
<td>11.07.2000</td>
<td>GP, PS, ZP</td>
<td>Functions of Deputy District Panchayat &amp; Rural Development Officer</td>
</tr>
<tr>
<td>70</td>
<td>7486/P&amp;RD(JRY)/13S-16/99</td>
<td>06.03.2000</td>
<td>GP, ZP</td>
<td>Opening of Savings Bank Account by the Gram Panchayats/Zilla Parishads</td>
</tr>
<tr>
<td>71</td>
<td>140/13.03.00/99-2000</td>
<td>12.02.2000</td>
<td>GP,ZP</td>
<td>Interest Rates on Deposits</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>72</td>
<td>141/13.03.00/99-2000</td>
<td>12/2/2000</td>
<td>GP, ZP</td>
<td>Interest Rates on Deposits</td>
</tr>
<tr>
<td>73</td>
<td>36/PN/O/III/2E-46/99</td>
<td>5/1/2000</td>
<td>ZP, Mahakuma Parishad</td>
<td>Creation of posts of Additional Deputy Secretaries in the Zilla Parishad/Mahakuma Parishad</td>
</tr>
<tr>
<td>75</td>
<td>1008/PN/N/III/4A-1/99</td>
<td>18.05.1999</td>
<td>GP&amp;PS</td>
<td>Travelling allowance of the employees of Gram Panchayats &amp; Panchayat Samitis</td>
</tr>
<tr>
<td>76</td>
<td>667/PN/O/II/4A-2/81</td>
<td>26.02.1997</td>
<td>GP, PS &amp; ZP</td>
<td>Memorandum relating to official journey by air</td>
</tr>
<tr>
<td>77</td>
<td>2412/PN/N/I/3C-5/94(pt.-I)</td>
<td>16/10/1995</td>
<td>ZP</td>
<td>Regarding Adhyaksha of the District Council for Panchayats</td>
</tr>
<tr>
<td>78</td>
<td>2260/V/Panch/3A-49/88</td>
<td>18/9/1995</td>
<td>ZP, PS</td>
<td>Order relating to diversion of funds</td>
</tr>
<tr>
<td>79</td>
<td>1196(17)/III/Panch/3C-3/88</td>
<td>24/5/1995</td>
<td>GP, PS, ZP</td>
<td>Strengthening and Streamlining of vigilance activities in the PRI Bodies</td>
</tr>
<tr>
<td>80</td>
<td>2685(17)/I/Panch/I-A-10/88 (pt.-I)</td>
<td>10/11/1994</td>
<td></td>
<td>Clarification relating to sub-section (3) of Section 213 A.</td>
</tr>
<tr>
<td>81</td>
<td>2681(357)/I/2?V/Panch/3A-35/85</td>
<td>28/11/1994</td>
<td>ZP, PS</td>
<td>Check-list to be maintained by Zilla Parishads and Panchayat Samitis for meeting audit requirements</td>
</tr>
<tr>
<td>84</td>
<td>3438/I/Panch/3R-4/89</td>
<td>19/11/1993</td>
<td>PS, ZP</td>
<td>Regarding payment of honoraria and grant of leave to the Sabhadhipati and Sahakari Sabhadhipati of Zilla Parishad</td>
</tr>
<tr>
<td>85</td>
<td>3682/I/Panch/4A-2/81</td>
<td>23/12/1993</td>
<td>GP</td>
<td>payment of T.A. to the Ex-officio members of Gram Panchayat (Panchayat Samiti Member elected from that gram)</td>
</tr>
<tr>
<td>86</td>
<td>6230(15)/II/Panch/O-7/84</td>
<td>31/3/1984</td>
<td>GP, PS, ZP</td>
<td>Keeping of Fund of Panchayat bodies outside the P.L.Acounts</td>
</tr>
<tr>
<td>87</td>
<td>11446/III/Panch/4E-89</td>
<td>29/6/1989</td>
<td>ZP</td>
<td>Preferential treatment to Small Scale Industrial Units of this State in the matter of purchase by all State Govt./Dies/Offices/Organizations (including private undertakings and Statutory bodies etc.)</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------</td>
<td>------------</td>
<td>--------------------</td>
<td>--------------------------------------------------------------------------</td>
</tr>
<tr>
<td>88</td>
<td>8167-F</td>
<td>27/7/1988</td>
<td>ZP</td>
<td>Preferential treatment to Small Scale Industrial Units of this State in the matter of purchase by all State Govt./Dies/Offices/Organizations (including private undertakings and Statutory bodies etc.)</td>
</tr>
<tr>
<td>89</td>
<td>555/Edn(S)/2L-4/79</td>
<td>18/5/1979</td>
<td>GP, PS, ZP</td>
<td>Grant of Special Leave to the Staff of recognised nongovernment Secondary Institutions for attending meetings of Panchayat Bodies</td>
</tr>
<tr>
<td>90</td>
<td>611/II/Panch</td>
<td>10/1/1984</td>
<td>GP, PS, ZP</td>
<td>Order relating to supervision of fund flow</td>
</tr>
<tr>
<td>91</td>
<td>332/EDN/P/10M-7/79</td>
<td>12/3/1979</td>
<td>GP, PS, ZP</td>
<td>Grant of special casual leave to Primary School Teachers on the days they attend meeting of Panchayat Bodies</td>
</tr>
<tr>
<td>92</td>
<td>10967(15)/Panch/IP-27/79</td>
<td>20/6/1979</td>
<td>GP, PS, ZP</td>
<td>Assumption of office by the members subsequently elected to Panchayat Bodies</td>
</tr>
</tbody>
</table>
ORDER

Whereas the Panchayat bodies constituted under Siliguri Mahakuma Parishad after the Panchayat General Elections held in the year 2009 had ceased to exist with effect from the date of completion of five years from the date of their first meeting, on different dates in July, 2014;

And whereas, an order was issued by the Department of Panchayats & Rural Development vide No.3067/PN/O/I/2A-4/2014 dated 14.07.2014 making arrangement of taking in custody all the financial documents including cash book(s), liquid cash if any, cheque books and bank pass books, all important registers including stock registers, assets, seals etc. by the Custodian in all the three tiers;

And whereas, since it was only stated in the aforesaid order that the Custodians in all the three tiers would ensure day-to-day functioning of the respective Panchayat bodies including disbursement of salary, another order was issued by this Department vide No.723/SS/ PN/O/ I/2A-4/2014 dated 25.07.2014 with a direction that the Custodians appointed for all the three tiers of Panchayats would be able to make payment of telephone bill, electricity bill, salary, wages, remuneration of contractual employees and other day to day contingent expenditure essentially required for running the offices of the Gram Panchayat/Panchayat Samiti/ Mahakuma Parishad, as the case may be;

And whereas, the date for next Panchayat General Elections in the area of Siliguri Mahakuma Parishad has not yet been finalized and the arrangement made vide orders referred to above are still continuing;

And whereas, the Executive Officer, Siliguri Mahakuma Parishad & District Magistrate, Darjeeling has sent a letter to this Department vide his No.1854/PE/SMP dated 12.11.2014 stating that during the period of Custodianship, the Panchayat Institutions are receiving allotment of fund for schemes like 3rd SFC grant, 13th CFC grant etc, which are to be utilized and utilization certificates are to be submitted in time;

And whereas, in terms of the Order No.723 dated 25.07.2014, the Custodians are unable to implement the development schemes and as such, directly or indirectly, the citizen centric welfare schemes are being stopped depriving the local beneficiaries of the Siliguri Sub-division;

And whereas, the Executive Officer, Siliguri Mahakuma Parishad & District Magistrate, Darjeeling has proposed to allow the execution of schemes approved in Annual Action Plan citing the fact that an arrangement for execution of schemes under MGNREGA by the Custodians is already in place;

And whereas, since there is no Panchayat body at present and approval of Annual Action Plan or approval of budget of the Panchayat concerned is not possible in terms of the relevant provisions of the law in force;

And whereas, there may be a number of unexecuted schemes which are included in the Annual Action Plan or five-year Development Plan duly approved by the preceding Panchayat body concerned;

Now therefore, after careful consideration of the entire matter and in the interest of welfare of the people residing under the area of Siliguri Mahakuma Parishad, the Governor is pleased to order that the Custodians of
all the three tiers under Siliguri Mahakuma Parishad, after obtaining approval of the District Magistrate, Darjeeling, are allowed to execute the ongoing schemes and to start executing those new schemes which are found in the Annual Action Plan or five-year Development Plan duly approved by the preceding Panchayat body concerned strictly following the respective scheme guidelines if the fund for the said purpose is allotted in favour of Panchayat concerned.

The Governor is also pleased to order that the Custodians will be responsible for ensuring the maintenance and preservation of all the relevant documents for record and audit purpose and shall remain accountable to all concerned for the funds so utilized.

By Order of the Governor
D. K. Pal
OSD & Ex-officio Special Secretary
to the Government of West Bengal

No. 106/l(6)/PN/O/I/2A-4/2014
Dated : 08.01.2015

Copy forwarded for information and necessary action to:-

1. The Divisional Commissioner, Jalpaiguri Division.
2. The Commissioner of Panchayats & Rural Development, West Bengal
3. The District Magistrate, Darjeeling & Executive Officer, Siliguri Mahakuma Parishad
4. The Additional Executive Officer, Siliguri Mahakuma Parishad. Copies of this order may be circulated among all concerned in the district.
5. The Sub-Divisional Officer, Siliguri
6. The District Panchayats & Rural Development Officer, Darjeeling

D. K. Pal
OSD & EO Special Secretary
to the Government of West Bengal
From: D. K. Pal  
OSD & E.O. Special Secretary  
to the Government of West Bengal

To: The District Magistrate, Darjeeling

Sub: Clarification to this Department’s order No. 3067/PN/O/I/2A-4/2014 dated 15.07.2014

Sir,

I am directed to refer to this Department’s order No. stated above and to clarify the following regarding implementation of the aforesaid order -

1. The Block Development Officer/officer nominated by the Block Development Officer as custodian of all the documents of the Gram Panchayat will be able to receive any kind of fund allotted by any authority in favour of the concerned Gram Panchayat and also tax/non-tax revenue receivable by the Gram Panchayat. The Custodian shall ensure proper deposit of the fund in the bank account of the Gram Panchayat. Similarly the custodian of all the Panchayat Samitis & the Siliguri Mahakuma Parishad will receive and deposit the fund in the bank accounts of the respective Panchayat Bodies.

2. The Custodians appointed for all the three tiers of Panchayats will be able to make payment of telephone bill, electricity bill, salary, wages, remuneration of contractual employees and other day to day contingent expenditure essentially required for running the offices of the Gram Panchayat/Panchayat Samiti/Mahakuma Parishad, as the case may be.

3. The Custodian of the Gram Panchayats so appointed will be able to make payment orders and sign cheques as co-signatory with Executive Assistant as well as authenticate the cash book of the Gram Panchayat. For every authentication made during this period, the custodian shall use the seal- “Custodian, ----------------- Gram Panchayat”. Similarly, for Panchayat Samitis & Siliguri Mahakuma Parishad, the seal “Custodian, -- ------------------ Panchayat Samiti / Siliguri Mahakuma Parishad” shall be used.

The above arrangement shall cease forthwith once the newly elected Panchayat bodies resume office.

Regarding issuing of various non-statutory certificates during the period before the newly elected Gram Panchayats resume their office pursuant to the next Panchayat General Election, the concerned Block Development Officer will issue the required certificates after proper enquiry.

Regarding registration of births & deaths and issuance of certificates thereof, this Department is taking up the matter with the Health & Family Welfare Department for issuing requisite order.

Yours faithfully,

(D. K. Pal)
Copy forwarded for information and necessary action to:

1. The Commissioner, P & RD, West Bengal
2. The Additional Executive Officer, Siliguri Mahakuma Parishad
3. The District Panchayats & Rural Development Officer, Darjeeling

(D.K.Pal)
ORDER

Whereas in terms of sub-section (1) of section 7, 96 and 141 of the West Bengal Panchayat Act, 1973 read with article 243E of the Constitution of India, the members of Gram Panchayats, Panchayat Samitis and Zilla Parishads including Siliguri Mahakuma Parishad shall hold office for a period of five years from the date appointed for its first meeting and no longer;

And whereas the Panchayat bodies constituted under Siliguri Mahakuma Parishad after the Panchayat General Elections held in 2009 will cease to exist with effect from the date of completion of five years from the date of their first meeting on different dates in July 2014;

Now, therefore, the Governor is pleased to order in the public interest to make the following arrangements at the level of each Panchayat body for custody of all the financial documents including cash book(s), liquid cash if any, cheque books and bank pass books, all important registers including stock registers, assets, seals etc. -

(1) For each Gram Panchayat, the Block Development Officer/an officer to be nominated by the BDO shall take custody of the above-mentioned documents, registers etc. All the employees of the Gram Panchayat shall assist the BDO/the officer so nominated to prepare inventory of the above-mentioned documents, registers etc. and for custody of the same at the Gram Panchayat.

(2) For each Panchayat Samiti, the Block Development Officer & Ex-Officio Executive Officer shall remain responsible for custody of the related documents, registers etc. of the Panchayat Samiti concerned.

(3) For Siliguri Mahakuma Parishad, the District Magistrate & Ex-Officio Executive Officer or the Additional Executive Officer of Siliguri Mahakuma Parishad (if so nominated by District Magistrate & Ex-Officio Executive Officer) shall remain responsible for custody of the related documents, registers etc. of Siliguri Mahakuma Parishad.

(4) The officers so authorized under (1), (2) and (3) above shall ensure day-to-day functioning of the respective Panchayat bodies including disbursement of salary.
This is a temporary working arrangement which shall cease automatically once elected Panchayat bodies are constituted.

This order shall take immediate effect. The District Magistrate of the district concerned shall ensure compliance of this order and send action taken report.

By Order of the Governor
D. K. Pal
OSD & Ex-officio Special Secretary
to the Government of West Bengal


Copy forwarded for information and necessary action to -

1. The Divisional Commissioner, Jalpaiguri Division.

2. The Commissioner of Panchayats & Rural Development, West Bengal.

3. The District Magistrate, Darjeeling & Ex-Officio Executive Officer, Siliguri Mahakuma Parishad. Copies of this order may be circulated among all concerned in the district.

4. The Additional Executive Officer, Siliguri Mahakuma Parishad. Copies of this order may be circulated among all concerned in the district.

5. The Sub-Divisional Officer, Siliguri.

6. The District Panchayats & Rural Development Officer, Darjeeling.

D. K. Pal
OSD & EO Special Secretary
to the Government of West Bengal
From: D. K. Pal  
   Special Secretary to the  
   Government of West Bengal  

To: The District Magistrate (All except Darjeeling)  

Sub: Clarification to this Department’s order No. 2540/PN/O/I/1E-6/12 dated 26.06.2013  

Sir,  

I am directed to refer to this Department’s order No. stated above and various queries received from the districts on implementation of the aforesaid order and to state the following-  

1. The Block Development Officer/officer nominated by the Block Development Officer as custodian of all the documents of the Gram Panchayat will be able to receive any kind of fund allotted by any authority in favour of the concerned Gram Panchayat and also tax/non-tax revenue receivable by the Gram Panchayat. The Custodian shall ensure proper deposit of the fund in the bank account of the Gram Panchayat. Similarly the custodian of all the Panchayat Samitis & Zilla Parishads will receive and deposit the fund in the bank accounts of the respective Panchayat Bodies.  

2. The Custodians appointed for all the three tiers of Panchayats will be able to make payment of telephone bill, electricity bill, salary, wages, remuneration of contractual employees and other day to day contingent expenditure essentially required for running the offices of the Gram Panchayat/Panchayat Samiti/Zilla Parishad, as the case may be.  

3. The Custodian of the Gram Panchayats so appointed will be able to make payment orders and sign cheques as co-signatory with Executive Assistant as well as authenticate the cash book of the Gram Panchayat. For every authentication made during this period, the custodian shall use the seal-"Custodian, -------------- Gram Panchayat". Similarly, for Panchayat Samitis & Zilla Parishads, the seal “Custodian, -------------- Panchayat Samiti/Zilla Parishad” shall be used.  

The above arrangement shall cease forthwith once the newly elected Panchayat bodies resume office.  

Regarding issuing of various non-statutory certificates during the period before the newly elected Gram Panchayats resume their office pursuant to 8th Panchayat General Election, the concerned Block Development Officer will issue the required certificates after proper enquiry.  

Regarding registration of births & deaths and issuance of certificate: thereof, this Department is taking up the matter with the Health & Family Welfare Department for issuing requisite order.  

Yours faithfully,  

(D.K.Pal)
No: 2821(17)/(2)/PN/O/I/E-6/12(Pt.-I)  
Date: 11.07.13

Copy forwarded for information & taking necessary action to—

1. The Commissioner, P&RD, West Bengal
2. The District Panchayats & Rural Development Officer _________________ (All except Darjeeling)

(D.K.Pal)
MEMORANDUM

Whereas, the Panchayats and Rural Development had earlier introduced the e-procurement process in respect of the PMGSY works and also for all procurements above Rs. 5 lakhs in respect of works implemented out of funds managed by the Zilla Parishads (vide no.48I/PN/O/III/2E-05/10 dated 29.01.2010) with a view to ensuring greater transparency;

And whereas, the Finance Department in terms of their notification no. 6932-F(Y) dated 29.08.2013 read with Notification No. 5400-F(Y) dated 25.06.2012 and memorandum No. 1160-F(Y) dt. 28.02.2014 & 1177-F(Y) dt.28.02.2014 made the e-tendering procedure mandatory for all procurements’ above Rs.5 lakh for all State Government Departments including their subordinate offices that includes the 3 tier Panchayati Raj Institutions;

Now, therefore, the Governor is pleased to issue the following instruction for introduction of the process of e-tendering in all cases of works/schemes/procurement implemented by the Department and its subordinate offices including the three tier Panchayat Bodies with value over and above Rs.5 lakh-

1. The system of enlistment of contractors under Zilla Parishads, Panchayat Samities and Gram Panchayats is hereby abolished with an immediate effect.

2. All tenders for procurement of and above Rs. 5 Lakh shall be published in the e-tender portal of the State Government namely https://wbtenders.gov.in and also in the website of the Panchayats & Rural Development Department and all works for the said value shall be awarded through open e-tender without any reservation for any particular class.

3. The previously framed Standard Bidding Document (SBD) available at the Zilla Parishad level customized to suit the respective PR bodies is to be used (a copy of the same is attached).

4. The following officials of the Gram Panchayat & Panchayat Samiti tiers may be assigned to perform the precise roles like 1) Creator 2) Bid Publishers 3) Bid Opener & 4) Bid Evaluator etc.

   A. GP tier –
      1. Executive Assistant
      2. Nirman Sahayak
      3. Secretary

   B. PS tier –
      1. Joint BDO & Joint Executive Officer, Panchayat Samiti
      2. Concerned SAE
      3. Additional SAEs posted in the Block

An official may be assigned role for all the items or one/two/three roles as per decision of the concerned Bodv. For each category there should be at least two officials assigned.
5. The Zilla Parishad concerned will take steps to prepare digital signature in respect of officials above either from NIC (NICCA) or any other authorized private agency approved by the Controller of Certifying Authorities (CCA). [for approved agency list, the portal https://cca.gov.in is to be consulted]

6. There will be a district level Nodal Officer identified for each tier who would register the DSCs and make the role assignments. The Nodal Officer cannot participate in the tendering activities.

7. Role of the existing tender committee or a body already functional for finalization of tender (say the Artha, Sanstha, Unnayan O-Parikalpana Shrayee Samiti or Artha 0 Parikalpana Upa Samiti) may continue.

8. All the offices will ensure availability of tender documents free of cost in the departmental website (even for works valued below the base level of e-tender) and also in the e-tender portal namely https://wbtenders.gov.in.

9. In case of e-tendering, EMD/Bid security shall be collected as soft copies for instruments (cheques/ Bank Draft/Bank Guarantee etc). In case of cash deposits, scanned copies of receipts for such deposit should be submitted by the bidders before the tender opening date.

10. The Zilla Parishad concerned will form an e-tendering Cell to extend necessary assistance to the Gram Panchayats and Panchayat Samitis within the district. The Cell may arrange training for the officials of Gram Panchayat & Panchayat Samiti level who will be associated with the work of e-tendering.

11. The Engineering Cell and the Computerisation Cell of the Department may jointly organize a training for selected Zilla Parishad officials who may in turn arrange training of officials of sub-district level and also of the prospective Bidders/ agencies who will generally participate in e-tendering process at Gram Panchayat and Panchayat Samiti level, if necessary.

12. The process of e-tendering for all works above Rs. 5 lakh must commence w.e.f. 01.10.2014. The conventional procedure of open tender for works valued below Rs. 5 Lakh shall remain applicable.

13. The provisions enumerated under clause (c) of sub-rule (2) of rule 11, sub-rule (4) and clause (b) of sub-rule (5) of rule 17 of the West Bengal Panchayat (Gram Panchayat Accounts, Audit and Budget) Rules, 2007 and Rule 88, 89, 90 and sub-rule (2), (3) & (4) of Rule 91 of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Finance Rules. 2003 have been kept in abeyance and same along with other follow up provisions, if any, will be amended in due course.

Sd/

Principal Secretary

to the Government of West Bengal
Copy forwarded for information and necessary action to :-

1. The Principal Accountant General (A & E), West Bengal, Treasury Buildings, 2, Government Place (West). Kolkata-700001
2. The Principal Accountant General (Audit) West Bengal, Treasury Buildings, 2, Government Place (West). Kolkata-700001
3. The Sabhadhipati..........................................Zilla Parishad
4. The Commissioner, Panchayats & Rural Development. West Bengal
5. The Director, State Institute of Panchayats & Rural Development. S1PRD. Kalyani. Nadia
6. The District Magistrate & Executive Officer.................................
7. The Administrative Secretary. CADC
8. The Chief Executive Officer. SRLM
9. The Mission Director, PBRSSM
10. Shri/Smt.............................................Joint Secretary/Deputy Secretary. Panchayats & Rural Development Department
11. The Additional Executive Officer................................................Zilla Parishad/Siliguri Mahakuma Parishad
12. Financial Controller, West Bengal State Rural Development Agency
13. Kolkata Pay & Accounts Office-Ill, 1st Floor, IB Market. Sector-Ill, IB Block. Bidhannagar, Kolkata-700106
14. PA to Chief Secretary
15. PA to Principal Secretary, Finance Department. Government of West Bengal

D. K. Pal
OSD & EO Special Secretary
to the Government of West Bengal
From: D. K. Pal, OSD & EO
Special Secretary to the
Government of West Bengal

To: The Principal Secretary to the
Government of West Bengal
Finance Department, Nabanna
Howrah-711102

Sub: Grants-in-Aid salary bills in COSA compliant format for Panchayat employees

Sir,

I am directed to refer to the Finance Department’s Memorandum no.1 872-F(Y) dated 02.04.2014 on the above subject and to state the following for your kind information:-

1. It is learnt that the COSA software package meant for the Government employees has been suitably modified to cater to the need of the local bodies mentioned under item No. (ii) in page 1 of the above-stated memorandum.

2. It is also learnt that modification of the COSA software to fulfill the requirement of the Gram Panchayat tier is presently being done by the NIC authority.

3. Before such modification as stated above, the Gram Panchayats and Block offices are presently not in a position to prepare and submit COSA generated salary bills for the GP employees.

4. It is learnt that the Treasuries of some districts are insisting on submission of salary bills accompanied by COSA generated statements for the Gram Panchayat employees.

5. Meanwhile, a Memorandum vide No. 2428/PN/O/I/2P-2/2014 dated 03.06.2014 has been issued by this Department in this regard. A copy of the Memorandum is enclosed for ready reference.

Under the circumstances, I am directed to request you to issue necessary instruction to the Treasuries concerned so that the present system of drawing of salary bills may continue till such time the modified version of the COSA software customized to accommodate the requirement of the Gram Panchayat tier is developed and put in place. Meanwhile, this Department has initiated necessary steps so that the new system for the PRI bodies is rolled out within the shortest possible time.

Yours faithfully,

(D.K.Pal)
MEMORANDUM

Whereas, the Finance Department in terms of their Notification No. 1829-F(Y) dated 01.03.2012 has made preparation and generation of salary bills including those under Grants-in-aid through COSA software mandatory;

And whereas, it has been learnt that the COSA software package meant for the State Government employees has been suitably modified for accommodating the requirement for such preparation and generation of salary bills for the employees of the Zilla Parishad and Panchayat Samitis;

And whereas, it has also been learnt that the modification of the COSA software to fulfill the requirement of the Gram Panchayat tier is presently being done by the NIC authority;

And whereas, the Finance Department, in terms of their Notification No. 1872-F(Y) dated 02.04.2014 had ordered that the Grants-in-aid salary bills generated through the modified COSA software should accompany the L.F/ Deposit Account cheques for monthly salary of the employees of the Local Bodies from April, 2014 onwards;

Now, after careful consideration of all the aspects, the Governor is pleased to order as follows.

1. The Zilla Parishads and the Panchayat Samitis shall prepare and generate salary bills for their employees in the modified version of the COSA software and the same should accompany the LF/ Deposit Account cheques at the time of submission to the treasury with immediate effect.

2. The Computerisation Cell of this Department shall organize training for selected district officials who shall in turn arrange for training in the districts, as may be necessary.

3. The same version of COSA may be used for processing the salary bills of Gram Panchayats till a modified new version is developed by NIC.

Principal Secretary

to the Government of West Bengal
Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A & E), West Bengal, Treasury Buildings, 2, Government Place (West), Kolkata-700001

2. The Principal Accountant General (Audit) West Bengal, Treasury Buildings, 2, Government Place (West), Kolkata-700001

3. The Sabhadhipati......................................Zilla Parishad

4. The Directories of Treasuries & Accounts, West Bengal, The New India Assurance Building, 4, Lyon’s Range(2nd & 3rd)

5. The Commissioner, Panchayats & Rural Development, West Bengal

6. The Director, State Institute of Panchayats & Rural Development, SIPRD, Kalyani, Nadia

7. The District Magistrate & Executive Officer.............................................In case of any problem that may arise in application of the COSA software for preparation of salary bills for the PRI employees, the Computerisation Cell of this Department (headed by Smt. Nilanjana Dasgupta) may be contacted for guidance and support.

8. Shri/Smt..............................................Joint Secretary /Deputy Secretary, Panchayats & Rural Development Department


10. The District Panchayat & Rural Development Officer,..............................

11. The Sr. PS to the Principal Secretary, Finance Department, Government of West Bengal

D. K. Pal

OSD & Ex-officio Special Secretary to the Government of West Bengal
ORDER

Whereas the offices of Pradhan of Gram Panchayat, Sabhapati & Sahakari Sabhapati of Panchayat Samiti and Sabhadhipati, Sahakari Sabhadhipati & Karmadhyaksha of Zilla Parishad have been declared wholetime functionaries in terms of the provisions of sections 9, 98, 143 and 172 of the West Bengal Panchayat Act, 1973;

And whereas in terms of the provisions of the aforesaid sections, during the period for which they shall hold or are due to hold such offices, they shall not hold such offices unless they have obtained leave of absence from the place of their employment or office of profit;

And whereas after being elected in the offices of full time office bearers, if they continue to hold any office of profit, they are liable to be removed from such offices in the Panchayats concerned in terms of sections 9(10), 98(9), 143(9) & 172(7) of the aforesaid Act;

Now, therefore, after careful consideration of the entire matter, the Governor is pleased to order that all the Departments/ Authorities under which the full time office bearers as mentioned above are employed or are holding offices of profit, shall, on receipt of application for lien/leave of absence from the office-bearers concerned, allow them such lien/leave of absence for their full term in the said offices in the Panchayats with effect from the date of their joining such offices in order that such employment or holding of office of profit may not interfere with due exercise of their powers, performance of their functions or discharge of their duties and that the public interest does not suffer.

By order of the Governor,

(Saurabh Kumar Das)
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and taking necessary action to-

1. The Additional Chief Secretary/Principal Secretary/ Secretary.................................................................

........................................................................................................Department

2. The Sabhadhipati,..................................................Zilla Parishad

3. The District Magistrate & Executive Officer, .................................

4. The Additional Executive officer.......................Zilla Parishad

5. The District Panchayat& Rural Development Officer....................

S/he is requested to forward copies of this order among the Block Development Officers and the Panchayat Bodies of all the three tiers within the district.

6. The..........................................................................................................................}
From: Saurabh Kumar Das  
Principal Secretary to the  
Government of West Bengal

To: The District Magistrate _________________________ (All)

Sub: Evaluation of three tier Panchayats in West Bengal for 2013-14 based on performance during the year 2012-13

Madam/Sir,

You are well aware that the Government of West Bengal has been conducting the self evaluation of the three tier PRIs of the State since 2006-07 followed by award of incentives to the best performing Panchayats out of the State Budget. Since 2011-12, the self evaluation exercise has been integrated with the incentivisation of best performing Panchayats component under Panchayat Empowerment and Accountability Incentive Scheme (PEAIS) implemented by the Ministry of Panchayati Raj, Government of India. In both 2011-12 and 2012-13 from this integrated system of evaluation six Gram Panchayats, two Panchayat Samitis and one Zilla Parishad has been granted incentives additionally by MoPR out of PEAIS.

From 2013-14 onwards the PEAIS has been subsumed in the newly launched Rajiv Gandhi Panchayat Sashaktikaran Abhiyan (RGPSA) and the activities taken under PEAIS shall continue substantially in the same form under RGPSA. The State Government has taken a decision to participate in the performance assessment to be conducted under RGPSA from 2013-14 keeping alive its own system of awarding the best performing Panchayats in the districts. Certain changes have also been introduced in the new process by adopting the following measures -

1. The questionnaire used in earlier years has been made simpler.
2. Participation of 100% Panchayats of all the three tiers has to be ensured.
3. Response of PRIs will have to be made more objective and supported by definite source of information.
4. Instead of self-marking, evaluation and marking will be done by higher Administrative Committee.
5. Preparation of a data bank will be prepared following the evaluation.
6. Meaningful hand holding support will be provided to the lagging Panchayat under the existing capacity building programmes.
In order to finalize the questionnaires, marking pattern methodology of evaluation, and formation of evaluation committees in all three levels, a workshop was organized with officials of the Department, the Directorate under this Department, SIPRD and DPRDOs on 28.10.2013. Based on the discussions held in the workshop, the following guideline is issued for conducting the performance assessment in the current year in a time bound manner.

1. The performance evaluation of 100% PRIs of the State for the year 2013-14 shall be conducted on the basis of the performance of the Panchayats in the financial year 2012-13.

2. The samples of final questionnaires for all the three tiers to be used for the purpose of the above evaluation shall be circulated both in hard and soft copies to the district level.

3. The district authorities shall make the requisite copies @3 copies per Panchayat body for each tier and circulate the same among the Panchayats under its jurisdiction within stipulated time.

4. The filled-in questionnaires shall be collected from 100% of the Panchayat Bodies within the stipulated period. If required, specific dates may be fixed for the purpose of such collection.

5. The following Evaluation Committees shall be constituted for the three tiers comprising the following officials-

   A. For Gram Panchayat:
      1) Block Development Officer- Chairman
      2) Joint Block Development Officer
      3) Panchayat Development Officer
      4) Panchayat Audit & Account Officer
      5) 2 Officers nominated by the BDO not below the rank of Extension Officer of the Block

   B. For Panchayat Samiti:
      1) SDO or Additional SDO- Chairman
      2) One Officer of the rank of Deputy Magistrate
      3) Samiti Audit & Accounts Officer
      4) 2 Officers at the Sub-division level to be nominated by the SDO

   C. For Zilla Parishad:
      1) Commissioner, P&RD- Chairman
      2) One Additional Director, P&RD, WB
      3) Sri Debashis Das, Joint Secretary of the P&RD Department
      4) Senior Audit & Accounts Officer and Ex-Officio Joint Secretary of the P&RD Department
      5) One Additional Director of SIPRD
      6) One Joint Director of the Directorate, P&RD, WB
      7) One Joint Director of SIPRD

In the event of non-availability of official for any tier or the post lying vacant, the District Magistrate or the Chairman of the Evaluation Committee, as the case may be, shall nominate requisite number of Officers for inclusion in the Evaluation Committee.
6. The PRI shall only write objective responses in the questionnaire mentioning the source of information/supporting office documents in favour of such response but shall not put any marks.

7. During evaluation, the Evaluation Committee for any tier shall verify the responses made by the PRI and put marks accordingly.

8. The evaluated and marked filled-in questionnaires for GP and PS shall be collected by respective DP&RDO who shall prepare a consolidated list according to the decreasing order of marks obtained by PRI of a particular tier within the district. Such lists shall be forwarded to State level after due recommendation of the District Magistrate.

9. The filled-in questionnaires of the Zilla Parishad shall directly be received in the office of the Commissioner, P&RD, West Bengal. The Evaluation Committee for the Zilla Parishad shall evaluate the filled-in questionnaires in a similar manner and forward the recommended list in the order of decreasing marks to the State level.

10. The State Panchayat Performance Assessment Committee (SPPAC) constituted at the State level shall consider the lists received from the Districts as well as from the Commissioner, P&RD and recommend State level field verification to selected top ranking Panchayat Bodies according to merit.

11. The State level field verification (SLFV) team constituted by the State Government shall visit such shortlisted Panchayats and submit their reports within a fixed period.

12. After receipt of the reports of the SLFV team, the SPPAC shall finally recommend requisite number of Panchayats to the State Government for finally recommending the names of Panchayat Bodies to the Ministry of Panchayati Raj by the State Government.

13. The incentive from the State Government shall be awarded to the selected best performing Panchayats of a Block or District based on the ranked list received from the districts in due course.

14. Since very little time is left to the State Government for sending the recommendation to the Ministry in the current year, the work is to be completed strictly in a bound manner. The time line for the work mentioning different stages is annexed with this letter. If there is delay in receiving the filled-in questionnaire from any Panchayat body beyond the stipulated date, such questionnaire from any Panchayat body may not be considered for evaluation. However, efforts should be made to ensure participation of 100% Panchayats in the process.

15. The State Government shall identify some questions in the questionnaires for all the three tiers as on-watch indicators. The Panchayats lagging on those selected on-watch indicators or showing performance below average shall be subsequently extended with meaningful hand holding support under the Capacity Building component of RGPSA.

16. After the evaluation is completed, the data in the filled-in questionnaires shall be computerised at the district level through outsourcing. As in previous years, Rs. 50/questionnaire (for GP and PS) shall be released to the districts from the State level on receipt of the soft version of the database and the claim.

The works shall have to be completed in the time bound manner.

Yours faithfully,

Sd/-

(Saurabh Kumar Das)
Copy forwarded for information and necessary action to:

1. The Sabhadhipati, Zilla Parishad(All)
2. The Commissioner, Panchayat & Rural Development Department, West Bengal.
3. The Director, SIPRD, Kalyani, Nadia.
4. The Additional Executive Officer, Zilla Parishad(All)
5. The Dist. Panchayat & Rural Development Officer, (All)
   
   He is requested to circulate the copy of this communication to all concerned at the district level.
6. Shri ..........................................................

OSD & EODS to the
Government of West Bengal
ANNEXURE
(Memo No. 3732/PN/O/I/3C-4/06(Pt.-II), dated: 01.11.2013)
Timeline for Panchayat Performance Assessment (2013-14)
[Based on the performance of the Panchayats during the year 2012-13]

1. Circulation of questionnaires to PRIs at District level - by 15/11/2013
2. Receipt of filled in questionnaires from Panchayats to Block (for GP) / Subdivision (for PS) / Commissioner, P&RD (for ZP) - by 30/11/2013
3. Completion of Verification / Evaluation at Block (for GP) / Subdivision (for PS) / Commissioner, P&RD (for ZP) - by 31/12/2013
4. Forwarding of ranked list by districts (for PS & GP) - by 05.01.2014
5. Forwarding of ranked list of ZP by Commissioner, P&RD to the State Government - by 05.01.2014
6. State level field verification between 10.01.2014 and 20.01.2014
8. Sending recommendation by State Government to MOPR - By 31.01.2014
ORDER

Whereas it is apparent from letter No. 2823/PN/O/I/1E-6/2012 (Pt I) 11/07/2012 of the Panchayats and Rural Development Department that the term of office of the Gram Panchayats constituted after the 7th Panchayat General Elections held in the year 2008 have already expired, and the newly constituted PR Bodies are likely to assume office around the end of August 2013, after observance of the procedural formalities related to the 8th Panchayat General Elections;

And whereas it is expedient to make an interim arrangement for issuance of Birth and Death Certificates during the intervening period, in the absence of the Gram Panchayat Prodhans who are Ex-Officio Sub Registrars of Births & Death within their respective territorial jurisdiction;

Now therefore, in exercise of the powers conferred under Sub Section (5) of Section 7 of the Registration of Births and Deaths Act, 1969, the Block Development Officers as Ex-Officio Registrars of Births & Deaths are hereby authorized to appoint suitable officers under their control to act as Sub-Registrar of Births & Deaths in the Gram Panchayats entrusted to each for the purpose of issuing Birth & Death Certificates until the newly elected Panchayat Bodies assume office.

(B.R. Satpathy)
Director of Health Services &
Chief Registrar of Births & Deaths
West Bengal

Memo No. SBHI/4478/M-32/2013/ 1(60) Dated : 12 July 2013

Copy forwarded for information and appropriate action to:

1. Commissioner, P&RD, West Bengal
2. Shri Dilip Kumar Pal, Special Secretary, P&RD Department
3. District Magistrate (All)
4. Chief Medical Officer of Health (All)
5. District Panchayat & Rural Development Officer (All)
6. Senior PS to Principal Secretary, H&FW Department

(B.R. Satpathy)
Director of Health Services &
Chief Registrar of Births & Deaths
West Bengal
PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Department of Panchayats & Rural Development

NOTIFICATION

No. 5653-PN/O/I/4P-1/2004 (pt-III) Dated, the 5th November, 2012. — In cancellation of this Department’s Notification No. 4421/PN/O/I/4P-1/2004 (Pt.-I) dated 18.10.2011 and in exercise of the power conferred by section 4 and sub-section (1) of section 37 of the West Bengal Comprehensive Area Development Act, 1974 (West Bengal Act XXXIX of 1974), the Governor is pleased hereby to make the following amendments in the West Bengal Comprehensive Area Development Rules, 1974, (hereinafter referred to as the said rules);—

Amendments

(1) for rule 3, substitute the following rule :

“3. Members and their terms of office. (1) The Corporation shall consist of the following members :

<table>
<thead>
<tr>
<th>No.</th>
<th>Name of the Member</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Hon’ble MIC, Panchayats &amp; Rural Development Department, Government of West Bengal</td>
<td>Chairperson;</td>
</tr>
<tr>
<td>(ii)</td>
<td>Additional Chief Secretary, Planning Department</td>
<td>Vice-Chairperson;</td>
</tr>
<tr>
<td>(iii)</td>
<td>Principal Secretary/Secretary, Panchayats &amp; Rural Development Department</td>
<td>Member;</td>
</tr>
<tr>
<td>(iv)</td>
<td>Secretary, Agriculture Department</td>
<td>Member;</td>
</tr>
<tr>
<td>(v)</td>
<td>Secretary, Finance Department or his nominee</td>
<td>Member;</td>
</tr>
<tr>
<td>(vi)</td>
<td>Secretary, Fisheries Department</td>
<td>Member;</td>
</tr>
<tr>
<td>(vii)</td>
<td>Secretary, Animal Resources Development Department</td>
<td>Member;</td>
</tr>
</tbody>
</table>
(viii) Joint Secretary of Panchayats & Rural Development Department looking after West Bengal Comprehensive Area Development Corporation matters

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(viii)</td>
<td>Joint Secretary of Panchayats &amp; Rural Development Department looking after West Bengal Comprehensive Area Development Corporation matters</td>
</tr>
<tr>
<td>(ix)</td>
<td>Administrative Secretary, West Bengal Comprehensive Area Development Corporation</td>
</tr>
</tbody>
</table>

(2) The term of office of the chairperson, the vice-chairperson and the members shall be five years or till the term of his office or as may be determined by the State Government”.

By order of the Governor,

(SAURABH KUMAR DAS)
Principal Secretary to the Government of West Bengal
ORDER

In modification of the previous orders regarding technical vetting power of Engineers of the Panchayats & Rural Development Department the undersigned is directed by order of the Governor to say that the Governor has been pleased to revise the technical vetting power of Engineers under this Department to execute rural development schemes as below:

1.(A) For Earth Work

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Post</th>
<th>Revised Vetting Power</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Nirman Sahayak</td>
<td>Rs. 3.00 (Rs. Three) lakh</td>
</tr>
<tr>
<td>2</td>
<td>Sub-Assistant Engineer</td>
<td>Rs. 4.50 (Rs. Four point five zero) lakh</td>
</tr>
<tr>
<td>3</td>
<td>Assistant Engineer</td>
<td>Rs. 8.00 (Rs. Eight) lakh</td>
</tr>
</tbody>
</table>

1 (B) For Other Public Works

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Post</th>
<th>Revised Vetting Power</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Nirman Sahayak</td>
<td>Rs. 1.50 (Rs. One point five zero) lakh</td>
</tr>
<tr>
<td>2</td>
<td>Sub-Assistant Engineer</td>
<td>Rs. 3.50 (Rs. Three point five zero) lakh</td>
</tr>
<tr>
<td>3</td>
<td>Assistant Engineer</td>
<td>Rs. 8.00 (Rs. Eight) lakh</td>
</tr>
</tbody>
</table>

1 (C) For Both Earth Work and Other Public Work

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Post</th>
<th>Revised Vetting Power</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Executive Engineer</td>
<td>Rs. 45.00 (Rs. Forty five) lakh</td>
</tr>
<tr>
<td>2</td>
<td>Superintending Engineer</td>
<td>Rs. 2 (Rs. Two) Crore</td>
</tr>
</tbody>
</table>

This order issues in pursuance of Finance Department No. 5458-F(Y) dated 27.06.12 and with the concurrence of Finance (Audit) Department vide their U.O. No. 937 Group-T, dated 7.9.12 and also of Group R of that Department vide their U.O. No. 86 dated 11.09.12.

By order of the Governor
Sd/- S. K. Das
Principal Secretary to the Govt. of West Bengal.
No. 6853/l(46)-RD(JRY)/13E-9/2010  
Dated, the 1st October, 2012

Copy forwarded for information and necessary action to:

1) The Pr. A.G.(A&E), W.B. Treasury Buildings, 2, Govt. Place (West) Kolkata -1.,
2) The Pr. A.G.(Audit), W.B. Treasury Buildings, 2, Govt. Place (West) Kolkata -1.,
3) The A.G.(R.W & L.B.Audit), W.B. C.G.O. Complex ‘C East Wing, 5th floor, Salt Lake, Sector-1, Kolkata -64.,
4) The Director of Treasuries and A/Cs, W.B., The New India Assurance Building, 4, Lyons Range, Kolkata -1.,
5) The D.M. ______________________________ .
6) The Executive Officer, __________________________ Zilla Parishad.,
7) The Additional Officer, _______________Zilla Parishad.,
8) The Additional Executive Officer, Siliguri Mahakuma Parishad.,
9) The Principal Secretary, D.G.H.C,
10) Finance (Audit) Deptt., Writers’ Buildings, Kolkata-1.,
11) Audit & A/Cs Cell of this Department.,
12) Vetting Cell of this Department.,
13) MGNREGA Cell of this Department.

Sd/- S. Sengupta.

OSD & EO Joint Secretary
to the Govt. of West Bengal.

---

No. 6853/2(2)-RD(JRY)/13E-9/2010  
Dated, the 1st October. 2012

Copy forwarded for information and necessary action to:

1) The Divisional Commissioner, Jalpaiguri Division, Jalpaiguri.
2) The Superintending Engineer, Jalpaiguri.

OSD & EO Joint Secretary
to the Govt. of West Bengal.
ORDER

Shri Swapan Kr. Dan submitted one RTI application to the SPIO, P & RD Department on 18.08.2009 seeking certain information regarding Maheshpur Gram Panchayat which should be in the custody of the said Gram Panchayat itself.

The SPIO, P & RD Department took 10 (ten) days to transfer the said application to the Pradhan, Maheshpur Gram Panchayat. The Pradhan wrote back to the said SPIO on 05.10.2009 demanding Rs. 60/- (Rupees sixty) only for furnishing of the required documents.

After going through the process of 1st appeal, Shri Dan has now demanded the information free of cost since, according to him, the stipulated time was over.

The Commission observes that the applicant is well aware of the provisions of the Act to the extent that he is even aware of the specific head of account to which such deposit of fee has to be made. When this is the commendable extent of knowledge of the applicant, he should have also known that information could be had from the Public Authority from the Gram Panchayat itself and not from the SPIO, P & RD Department. By applying to the SPIO, P & RD Department, he has simply delayed the process and also has taxed the time and resources of the Public Authority unnecessarily.

The Pradhan should have got 30 (thirty) days time in demanding the charges for providing information. It is not possible from the examination of documents whether or not the Pradhan exceeded the time limit. If he has actually exceeded the time limit, the question of providing information free of cost would arise. The Pradhan of Maheshpur Gram Panchayat is hereby directed to inform the Commission within 7 (seven) days from the date of receipt of this order the exact date of receipt of the application of Shri Dan through the SPIO, P & RD Department.

It is not necessary on the part of the Pradhan to ask the applicant to deposit the money in the head of account mentioned by the applicant in his appeal application dated 22.10.2009. The Pradhan may very well ask for depositing the money in any mode suitable to the Bodies of Local Self Government in exchange of a proper receipt.

Date: 07.12.2009

Sd/-

Arun Kumar Bhattacharya
State Chief Information Commissioner, W.B.
Authenticated true copy forwarded to:-


2. Dr. M.N. Ray, Principal Secretary & Appellate Authority, Panchayat and Rural Development Department, Jessop Building, 63, N.S. Road, Kolkata - 700 001.

3. Shri Ranjit Kr. Maiti, Special Secretary & SPIO, Panchayat and Rural Development Department, Jessop Building, 63, N.S. Road, Kolkata - 700 001.


Secretary & Acting Registrar
West Bengal Information Commission
Government of West Bengal  
Panchayat and Rural Development Department  
63, N. S. Road, Jessop Building, Kolkata-700 001  

Memo No. 3936/PN/O/I/1T-1/07  
Dated: 02/09/2009

From: Dr. M.N. Roy IAS  
Principal Secretary to the Government of West Bengal

To: The District Magistrate  
..................................................... (All)

Sub: Adoption of Computerized Accounting (GPMS) by Gram Panchayats and SARAL-IFMAS by Panchayat Samiti.

Sir,

Several clarifications have been solicited from this department regarding the procedure for adoption of Computerized Accounting (GPMS) for Gram Panchayats. In this regard I invite your attention to the provisions made in sub-rule 6(a) (b) & (c) of rule 6 of the West Bengal Panchayat (Gram Panchayata Accounts, Audit and Budget) Rules, 2007 read with Memo No. 4671 / PN/O/I/4P-2/06 Dated: 14.09.06, particularly to the last para II of the said letter which reads as follows:

11. The Gram Panchayat shall convene a meeting of Artha O Parikalpana Upa-Samiti for taking a resolution prior to switching over to computerized accounting procedure from manual system. The Gram Panchayat should however continue to use the computerized accounting system as also the system of manual maintenance of accounts simultaneously for at least 3 months until its performance is felt to be satisfactory by the GP, as well as by the internal auditor, i.e., concerned Panchayat Accounts and Audit Officer. After ascertaining the satisfactory performance of the computerized system manual system shall be discontinued.

It is learnt that several Gram Panchayats have resolved/ are ready to adopt the Computerized Accounting System who need to be encouraged and guided to switch over from the manual system completely. In such cases it is necessary to get the system audited by the Panchayat Audit and Account Officer and if the post of Panchayat Audit and Accounts Officer is vacant in the said Block, head quarter PAAO or any other PAAO of an adjoining and Block may be entrusted to perform the audit. It may further be stated that in case of necessity, the Block Development Officer may also issue such order for switching from manual system based on reports by Panchayat Development Officer, Joint Block Development Officer or even on the basis of his own satisfaction after reviewing the working of the system and judging the level of confidence by the employees of the Gram Panchayat who are dealing with the same.
It is desirable to conduct such exercise for all the Gram Panchayats which have maintained accounts using GPMS for a considerable period, and the employees are confident in use of the software and they are using their own password and user ID for entering transaction to the system, the balance of all books of accounts generated through the software exhibit the true picture of financial affairs and backups are taken regularly and authenticated by authorized persons. It may be mentioned that if the Gram Panchayats which have maintained computerized accounts with satisfaction are not enabled to switch over completely from manual system, will lose motivation and the entire effort may result undesirable working atmosphere. I reiterate that while it is necessary to ensure that the computerized system is running satisfactorily and the auto-generated records are found reliable and authentic, it is also of prime importance to encourage the Gram Panchayats to switch over as quickly as possible to the new system which is error-free transparent and labour-saving.

I am also enclosing the list of potential Gram Panchayats which may be taken up for completely switching over from manual system. You are requested to please take necessary initiative in this regard. This list is not exhaustive. Besides, more Gram Panchayats will be eligible for such switch over in course of time who will also require appropriate validation of the process.

Similarly, a number of Panchayat Samitis are successfully running the SARAL-IFMS software for maintaining their accounting. Now it is imperative that the Form 27 for all the Panchayat Samitis should be available in the website of this department for better transparency. It is clarified that the Panchayat Samitis are permitted to upload the Form 27 in the website without waiting for reconciliation with the Treasury Accounts. When inconsistency if any is found on any future date, necessary rectification entry is to be passed on such date when the error is detected. It is also reiterated that Form 27 should be uploaded by the 7th working day of the next month for which the Form 27 is generated provided that Form 27 for the month of March is to be submitted after reconciliation with Treasury.

It is clarified that following the provisions made in CHAPTER-III of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003, as amended vide Notification No. 2799/PN/O/V/R-I/2002(Pt-III) dated the 9th July, 2008; all the Panchayat Samiti should adopt the computerized accounting system. It is further clarified that all the Panchayat Samitis is required to shift to the computerized accounting system from the financial year 2009-10 compulsorily and audits of the Panchayat Samitis shall be conducted based on the outputs generated from the software, details procedure of which has been described in the said Notification.

Necessary steps as stated above should be taken in pursuance of the aforesaid guidelines.

Yours faithfully,

[M. N. Roy]
Principal Secretary
Govt. of West Bengal

530
Copy forwarded for information and necessary action to:

1. Principal Secretary, Finance Department, Government of West Bengal
2. Commissioner and Ex-officio Principal Secretary Finance, Internal Audit Department.
3. Examiner of Local Accounts, West Bengal
4. Commissioner of Panchayats and Rural Development
5. Shri D. Ghosh, IAS, Special Secretary, Government of West Bengal
6. Director, State Institute of Panchayats and Rural Development, Kalyani, Nadia
7. District Panchayats and Rural Development Officer, Dakshin Dinajpur, This Order clarifies his queries as made vide your memo No. 869/DPRD dated, 30.6.2009.
8. District Panchayats and Rural Development Officer, ............................. (All)
9. SDO, .......................... (All)
10. Executive Officer, .......................... (Panchayat Samiti (All))

Yours faithfully,

[M. N. Roy]
Principal Secretary
Govt. of West Bengal
CIRCULAR

It has since come to the notice of this Department that the meetings of the General body and the Sthayee Samitis of the Panchayat Samiti and the Zilla Parishad are often held when the Assembly session is going on.

Under Section 9A & Section 140 of the West Bengal Panchayat Act, 1973, the members of the Parliament and the State Legislative Assembly, not being Ministers, are the members of the General body of the Panchayat Samiti and the Zilla Parishad and they may be elected as members of Sthayee Samitis of those Panchayati Raj bodies. The Members of the Parliament and the Legislative Assembly may face difficulties to attend the meetings of the General body as well as the Sthayee Samitis of the Panchayat Samiti and Zilla Parishad when the session of the Parliament or Legislative Assembly is on.

Considering the situation as explained above it is hereby ordered that the Panchayat Samitis and the Zilla Parishads shall not generally convene meetings of the General Body or the Sthayee Samitis (if any Member of the Parliament or the Legislative Assembly is a member of the body) when the Parliament or Legislative Assembly is on session. If for any unavoidable circumstances or due to emergent situation a meeting is required to be convened during that period, the concerned Panchayati Raj body may do so in consultation with the concerned members of the Parliament or Legislative Assembly.

By order

(M.N. Roy)
Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the :

1. Sabhadhipati..................................................Zilla Parishad
2. Commissioner, Panchayat & Rural Development. West Bengal
3. District Magistrate and Executive Officer..................Zilla Parishad
4. Additional Executive Officer..............................Zilla Parishad
5. District Panchayat & Rural development Officer..................District
6. Block Development Officer & Executive Officer..................Panchayat Saniiti

Joint Secretary to the
Government of West Bengal
NOTIFICATION

For sometime past, the need to prescribe guidelines for selection of beneficiaries under the National Horticulture Mission (NHM) was being felt by this Department, in the absence of specific guidelines towards beneficiary selection for NHM, districts were facing difficulties in selecting beneficiaries and releasing fund within the desired time limit. As such, large amount of funds remained unspent in districts entailing curtailment from the central share in the subsequent year.

After careful consideration of the whole matter, the Governor is hereby pleased to approve the procedure of selection of beneficiaries as noted below.

1. The Mission Director, State Horticulture Mission, Government of West Bengal, will intimate the AAP outlay to each district as soon as the state AAP is approved by Government of India. This will also include the schemes approved for the districts, the financial outlay for each scheme and the number of beneficiaries involved.

2. The District Mission Committee (DMC) will apportion the AAP targets for Panchayat Samities and intimate the same to the Blocks with intimation to the Mission Director, SHM.

3. District Horticulture Officer (DHO) will requisition funds from SHM as per the schedule of activities under the District Plan and SHM will release the fund to the district.

4. BDO & ex-officio Executive Officer of respective Panchayat Samities will immediately arrange for apportioning the Block targets into target for GPs through the Krishi, Sech O Sambaya Sathayee Samiti of the Panchayat Samiti.

5. He will obtain the names of the selected beneficiaries through the Gram Panchayats and send the same to DMC for information along with requisition of fund. Selection procedure at Gram Panchayat level will be framed by the respective districts as per G.O.s issued by the State Government from time to time under various rural development schemes.

6. DMC after obtaining the list of beneficiaries will recommend release of funds to the concerned Panchayat Samiti.

7. DHO will then arrange to release the funds as recommended by the DMC in favour of the Panchayat Samiti concerned.

8. BDO & E.O. Panchayat Samity will in turn release the fund in favour of the beneficiaries concerned, either from PS directly or through GP, as per the decision of DMC, after receiving work done certificate from either any GP staff, or, the Field Consultant (F.C.) engaged under NHM by the Horticulture Directorate for the Block.
9. A subsidiary Cash Book for NHM is to be maintained at Panchayat Samity office, FC’s service may be utilized by the E.O. Panchayat Samity for maintenance of the subsidiary Cash Book. The F.C. will also play the key role for coordination between the Gram Panchayat and Block office for NHM activities. Similar subsidiary cash book will be maintained at the GP level, if disbursement of funds under NHM takes place through GP.

10. It will be the responsibility of the District Horticulture Officer to collect the Utilization Certificate from the BDO Offices/GP timely and send it to SHM for onward transmission.

11. These provisions will apply to schemes taken up under NHM in urban areas also for which DMC will develop specific guidelines under the overall framework given above

By Order

Sd/-
Joint Secretary to the
Government of West Bengal

No. 667(6I)/FPI&II/2S(H)-9/08 (Pt-I) Dated : 16th June, 2009

Copy forwarded for information and necessary action to the :

1) Principal Secretary P & RD Department, Govt. of WB,
2-4) Divisional Commissioner, ________________ Division
5-22) Savadhipati, ________________ Zilla Parishad
23-40) District Magistrate, ________________ District
41) Director of Horticulture, Government of West Bengal
42-59) District Horticulture Officer ________________ District
60) Section Officer of this Department
61) Guard File

Assistant Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ত ও প্রায়োজন দপ্তর
জেলা বিলিং (ছি-টল), ৩৩, নেতাজী সুভাষ রোড
cলক্ষাং-৭০০ ৩৩

আরক নং ৮৭২/পিএন/ও/১/৩সি-৭/০৩

টারিখ : ২২.০৪.২০০৯

প্ররক : ডা. মানবেন্দ্র রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

প্রতি : া) সভাধিনি, .......................................................... জেলা পরিষদ (সকল)
  ২) সভাপতি, .......................................................... পশ্চায়ত সমিতি (সকল)
  ৩) প্রধান, .............................................................. গ্রাম পশ্চায়ত (সকল)

বিষয় : যাবহালিক ও বার্ষিক সংসদ সভায় প্রকাশযোগ্য বিষয় ও তথ্য প্রকাশের পদ্ধতি।

মহাশয় / মহাশয়া, 

গত ২১শে জানুয়ারী ২০০৯ তারিখে ২৯৮/পিএন/ও/১/৩সি-৭/০৩ নং আদেশনামায় গ্রাম সংসদ, ব্লক সংসদ ও জেলা সংসদ-এর যাবহালিক ও বার্ষিক সভায় ১৩টি (তেরোটি) বিষয় সম্পর্কে পর্যাপ্ত তথ্য পৃষ্ঠিকা আকারে প্রকাশ করে সকল সদস্যদের জ্ঞাতি হন। প্রাপ্ত করার জন্য নির্দেশ দেওয়া হয়েছে। এই ১৩টি বিষয়ের ওপর কোনো কোনো তথ্য কিভাবে প্রকাশ করা হবে তার একটি নিদিষ্ট নির্দেশক তৈরি করে পালন করার জন্য এই পত্রের সঙ্গে প্রবর্তন করা হবে। যাবহালিক সংসদ সভায় ক্ষেত্রে ঐ আধিক বছরের এপ্রিলের মাসের পর্যন্ত তথ্যগুলি সংগ্রহ করে পৃষ্ঠিকা আকারে প্রকাশ করতে হবে এবং যাবহালিক সংসদ সভার পূর্বেই সকল সদস্যদের ঐ তথ্যগুলি অবহিত করার জন্য পৃষ্ঠিকা প্রচার করতে হবে। উপরন্তু, ঐ পৃষ্ঠিকার কমপক্ষে দুইটি কিপি সংক্ষিপ্ত গ্রামীণ পাঠাগারে জন্য ছাড়ি হবে এবং পাঠাগারের জন্য প্রচার নথিতে রাখতে হবে। যাবহালিক সংসদ সভার পূর্বে সম্পূর্ণ আধিক বছরের এপ্রিল থেকে মার্চ পর্যন্ত সম্পূর্ণ তথ্যগুলি সংগ্রহ করে একইভাবে পৃষ্ঠিকা প্রকাশ করতে হবে এবং সংসদ সভার পূর্বেই সকল সদস্যদের তথ্যগুলি অবহিত করার জন্য পৃষ্ঠিকা প্রচার করতে হবে। এরপর ঐ পৃষ্ঠিকার কমপক্ষে দুইটি কিপি সংক্ষিপ্ত গ্রামীণ পাঠাগারে জন্য ছাড়ি হবে এবং ঐ জন্য রাখার প্রচার নথিতে রাখতে হবে।

প্রত্যেক গ্রাম পশ্চায়ত তার এলাকায় মধ্যে অবস্থিত একটি গ্রামীণ পাঠাগারে ঐ পৃষ্ঠিকাগুলি পাঠাবার জন্য চিহ্নিত করবে।
যে গ্রাম পশ্চায়তে পশ্চিমবঙ্গ সরকারের জনশিক্ষা বিভাগের অধীনে গ্রামীণ পাঠাগার আছে, সেই গ্রাম পশ্চায়তে ঐ পাঠাগারে তথ্য সংরক্ষিত পৃষ্ঠিকা পাঠাবে। জনশিক্ষা বিভাগের অধীনে গ্রামীণ পাঠাগারের তালিকা ঐ বিভাগের ওয়েবসাইটে পাওয়া যাবে। ঐ তালিকার অনুলিপি জেলা পশ্চায়ত ও প্রায়োজন বিভাগের কাছ থেকে ঐ সংগ্রহ করা যাবে। যে গ্রাম পশ্চায়তে ঐ রূপে প্রত্যেক গ্রাম পশ্চায়ত {ক্রিয়াশীল হবে।

535
পাঠাগার নেই, সেখানে অন্য কোন পাঠাগার (নেতরকারী সংস্থা দ্বারা পরিচালিত পাঠাগার সহ) পুস্তিকাগুলি পাঠাতে হবে। গ্রাম পাখায়ত ধীরে উদ্দেশ্য তার এলাকায় পাঠাগার তৈরী করতে পারে এবং এই কাজের জন্য জনশিক্ষা বিভাগ থেকে কিছু আর্থিক সাহায্যও পাওয়া যেতে পারে। পাখায়ত সমিতিগুলি তাদের নিকটস্থ গ্রাম পাখায়তের গ্রামীণ পাঠাগারে বা ক্লাসের পাঠাগারে (যেখানে আছে) তথ্য সরবরাহ করতে পারে।

জেল পরিষদ ঐসব পুস্তিকাগুলি জেলা পাঠাগারে পাঠাবে। কোন পাঠাগারে কোন পাখায়তের পুলিস কাজের যাবে তা জানানোর উপযুক্ত ব্যবস্থা সংস্থাপন পাখায়তেকে করতে হবে। উপরে ঐ পুস্তিকার সফটিক কপি নিকটস্থ ‘তথ্য মিত্র’ কেন্দ্রে পাঠাতে হবে কম্পিউটারের আপ-লোড করবার জন্য। কোন কোন তথ্য কিভাবে পুস্তিকাতে সরবরাহ করতে তার নির্দেশ নিচে দেওয়া হল।

<table>
<thead>
<tr>
<th>সংসদে প্রকাশ্যমোগ্য বিষয় (ক)</th>
<th>কোন কোন তথ্য সরবরাহ করতে (খ)</th>
<th>কে উত্তর তৈরী করবেন (গ)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(১)</td>
<td></td>
<td>গ্রাম পাখায়তে নির্বাহী সহায়ক করান।</td>
</tr>
<tr>
<td>ক) পূর্ববর্তী সংসদ বৈঠকে গৃহীত সুপরিশিষ্ট বা প্রতিবেক্ষণ।</td>
<td>ক) কোন সুপরিশ। / প্রতিবেক্ষণের ওপর কি ধরনের ব্যবসা নেওয়া হয়েছে।</td>
<td>গ্রাম সাধারণ সরকার সাহায্যের জন্য।</td>
</tr>
<tr>
<td>খ) কি করেন ব্যবসা নেওয়া যায়।</td>
<td></td>
<td>পাখায়ত সমিতিতে সাধারণ সরকার উপ-সাধারণ সরকারের সাহায্য।</td>
</tr>
<tr>
<td>(২) এবং (৩)</td>
<td></td>
<td>জেলা পরিষদ সাধারন সরকার উপ-সাধারন / উপ-সাধারন সাহায্যের জন্য।</td>
</tr>
<tr>
<td>ক) আর্থিক নিয়ন্ত্রণের ২৫ নং ফরম (আয় ও বায়ের হিসাব) থেকে মোট আয় ব্যয়ের অংশ।</td>
<td>খ) প্রধান কল্যাণ বিভাগের কর্মচারী সহকারীর দ্বারা পরিচালিত প্রকাশ্যমোগ্য, দ্বাদশ অর্থ কমিশন ও বাজার অর্থ কমিশন থেকে প্রাপ্ত নিশ্চিত তথ্য তথ্য তথ্য তথ্য।</td>
<td>পাখায়ত সমিতিতে সাধারন সরকার যুথ নির্বাহী আর্থিক তৈরী করান।</td>
</tr>
<tr>
<td>খ) প্রকাশ্যমোগ্য বিষয়ে সরকার কর্তৃক প্রাপ্ত নিশ্চিত তথ্য।</td>
<td>প্রবেশ বিভাগ ত্রিপুরা সাধারণ সরকার যুথ নির্বাহী আর্থিক তৈরী করান।</td>
<td>জেলা পরিষদে এফ.সি.সি.এ.ও তৈরী করান।</td>
</tr>
<tr>
<td>প্রকাশ্যমোগ্য বিষয়ে সরকার কর্তৃক প্রাপ্ত নিশ্চিত তথ্য।</td>
<td></td>
<td>পাহাড় প্রশাসন, সাধারন সরকার প্রবেশ বিভাগ এবং আইডিচার অফিসার করান।</td>
</tr>
</tbody>
</table>
(৪) এবং (৫)

নিজস্ব তহবিল বৃদ্ধির জন্য গ্রাম পঞ্চায়েতে কি উদ্যোগ গ্রহণ করা হয়েছে -
ক) পুরুষ করা ৫ক ফর্ম সংগ্রহ করে আনার জন্য কি ব্যবস্থা নেওয়া হয়েছে।
খ) কর ও অ-করের নির্ধারিত তালিকা তৈরী হয়েছে কি।
গ) মোট চাহিদা কত ছিল এবং আদায়/সংগ্রহ কত হয়েছে।
ঘ) গত বারের তুলনায় কত বৃদ্ধি হয়েছে কি।
ঙ) আদায় কম হলে তার কারণ কি।
CLUS
চ) আদায় বৃদ্ধির জন্য কি প্রস্তুত আছে।
ছ) কর ও অ-করের নির্ধারিত তালিকা বাড়িয়ে ( তালিকা-ছুট করার তার নাম যোগ করে এবং করের পরিমাণ নিয়মমত বাড়িয়ে) বাণিজ্যিক পরিমাণ বাড়ানোর কি উদ্যোগ নেওয়া হয়েছে।
জ) গ্রাম উন্নয়ন সমিতিতে ঐ কাজে নিযুক্ত করা হয়েছে কি।
ঝ) নিজস্ব তহবিল থেকে কি কি ঘূর্ণপূর্ণ ব্যয় করা হয়েছে এবং তার পরিমাণ কি।

পঞ্চায়েত সমিতি/জেলা পরিষদের নিজস্ব তহবিল বৃদ্ধির জন্য কি উদ্যোগ গ্রহণ করেছে -
ক) সম্পদ তালিকার উপর ভিত্তি করে নির্ধারিত তালিকা তৈরী হয়েছে কি।
খ) কত অ-কর আদায় হয়েছে।
গ) গত বারের তুলনায় কম হলে তার কারণ ব্যাখ্যা করতে হবে।
ঘ) অ-কর বৃদ্ধি করার কি উদ্যোগ নেওয়া হয়েছে।
ঙ) নিজস্ব তহবিল থেকে কোন কোন ক্ষেত্রে (শিক্ষা, স্বাস্থ্য, পরিকল্পনা উন্নয়ন, উন্মুক্ত প্রকল্প, প্রশাসনিক ব্যয় ইত্যাদি) ব্যয় হয়েছে এবং কত শতাংশ ব্যয় হয়েছে তা জানাতে হবে।

গ্রাম পঞ্চায়েতে সচিব তৈরী করবেন।
পঞ্চায়েত সমিতিতে যুগ্ম নির্বাহী আধিকারিক তৈরী করবেন।
জেলা পরিষদে এফ.সি.সি.এ.ও তৈরী করবেন।
পদটি চূড়ান্ত ঘোষণা করান, সচিব বা পরিষদ এ্যাকাউন্টস ও অফিসার করবেন।

537
| (৬) | ক) গত চুয়া মাসে / এক বছরে কতগুলি সাধারণ সভা; স্বায়ী সমিতির সভা উপ-সমিতির সভা হয়েছে।
   খ) আইন অনুযায়ী ফতগুলি হওয়া আবশ্যক তার থেকে কম হলে তার কারণ ব্যাখ্যা করতে হবে।
   গ) নিয়ম এবং প্রয়োজন অনুযায়ী সভাগুলি করা এবং সেইসব সভায় সুনির্দিষ্ট আলোচনা ও সিদ্ধান্ত গ্রহণ করার জন্য কি উদ্যোগ নেওয়া হয়েছে।
   প্রাম পঞ্জাবের / পঞ্জাবের সমিতি / জেলা পরিষদের সচিব অন্য উপ-সমিতি / স্বায়ী সমিতির সচিবদের সাহায্য নিয়ে তৈরী করবেন।
| (৭) | ক) অডিট প্যাপারের সংখ্যা কত।
   খ) আপত্তিগুলি প্রধানত কোনো বিষয়ে (নিয়ম বহির্ভুত ব্যাপার, আর্থিক অনিয়ম, তত্ত্বাচার, আয়-ব্যয় হিসাব মানা হয়নি ইত্যাদি।
   গ) কতগুলি প্যাপারের উত্তর পাঠানো হয়েছে।
   ঘ) কতগুলি প্যাপারের উত্তর পাঠানো যায়নি এবং কর্তাদিন সময় লাগবে।
   ৫) কতগুলি প্যাপারায় উল্লিখিত ক্রটি সংশোধন করা বা অন্য ব্যবস্থা নেওয়া হয়েছে।
   ঙ) তহবিল থেকে নিয়ম বহির্ভুত খরচ এবং তত্ত্বাচার হয়েছে এমন ঘটনাগুলি বিস্তারিত ভাবে জানাতে হবে।
   প্রাম পঞ্জাবের নির্বাহী সহায়ক, পঞ্জাবের সমিতির সমিতি একাউন্টস ও অডিট অফিসার এবং জেলা পরিষদের পরিষদ একাউন্টস ও অডিট অফিসার (পদে না থাকলে জেলা পরিষদের সচিব)।
| (৮) | ক) জেলা পঞ্জাবের কাউন্সিল ২১৪ক ধারায় পরিদর্শন করেছে কি।
   খ) পরিদর্শন করে থাকলে রিপোর্ট পাঠিয়েছে কি।
   গ) কোনো কোনো ক্ষেত্রে আপত্তি জানিয়েছে।
   ঘ) কি ব্যবস্থা নেওয়া হয়েছে।
   প্রাম পঞ্জাবের নির্বাহী সহায়ক, পঞ্জাবের সমিতির সমিতি একাউন্টস ও অডিট অফিসার এবং জেলা পরিষদের পরিষদ একাউন্টস ও অডিট অফিসার (পদে না থাকলে জেলা পরিষদের সচিব)। (পঞ্জাবের সমিতি ও প্রাম পঞ্জাবের কোন পরিদর্শন হলেও তবেই তারা তা উপলক্ষ করবেন)
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| (৯) | ক) বিঘাত স্ব-মূল্যায়ণে কত নমুনা প্রাপ্ত হয়েছে।  
খ) কোন বিষয়গুলিতে নমুনা কম হয়েছে।  
গ) দূষণ ক্ষেত্রগুলিতে সক্ষমতা বাড়ানোর জন্য কি উদ্দোগ নেওয়া হয়েছে।  
|    | সংক্ষিপ্ত তথ্যের সাহায্য। |
| (১০) | ক) কোন প্রকল্পটি / জীবনধারা সম্পূর্ণ হয়েছে তার  
তালিকা।  
খ) কোন প্রকল্পটি / জীবনধারা অব্যবহার্য আছে তার  
তালিকা।  
গ) অসম্পূর্ণ থাকার কারণগুলি বলতে হবে।  
| গ্রাম পঞ্চায়েতে নির্মাণ সহায়ক, পঞ্চায়েত  
সমিতিতে অবর সহ-বাস্তকার এবং  
জেলা পরিষদে জেলা বাস্তকার (ডিপ্রিকট  
ইঞ্জিনিয়ার) / নির্বাহী বাস্তকার  
(এক্সিকিউটিভ ইঞ্জিনিয়ার)। |
| (১১) | ইন্দিরা আবাস যোজনা, ইন্দিরা গাঁথক জাতীয় বাস্থায়  
ভারত পক্ষ, জাতীয় পরিবার সহযোগী প্রকল্প ইত্যাদিতে  
সৃষ্টিকর্য্যের জন্য প্রকল্প নির্মাণের (বেলেকিউনিয়ার) নামের  
তালিকা।  
| নির্মাণ সহায়ক। |
| (১২) | বিভিন্ন প্রকল্পে অধিবা কর্মসূচিতে অধিবা নিজস্ব তহবিল  
বা নিশ্চিত তহবিল থেকে যে উদ্যোগমূলক কাজ হয়েছে  
সেই কাজে জনগণ যেহেতু শ্রম বা উপকূল দান  
করেছেন এমন উদাহরণ থাকলে তার উল্লেখ করতে  
হবে।  
| নির্মাণ সহায়ক / অবর সহ-বাস্তকার /  
জেলা বাস্তকার বা নির্বাহী বাস্তকার। |
| (১৩) | ক) গ্রাম পঞ্চায়েত, পঞ্চায়েত সমিতি এবং জেলা  
পরিষদে শূন্য পদের সংখ্যা কত আছে।  
খ) শূন্য পদ পূরণের জন্য কি ব্যবস্থা নেওয়া হয়েছে।  
| গ্রাম পঞ্চায়েতে নির্বাহী সহায়ক, পঞ্চায়েত  
সমিতিতে যুগ্ন-নির্বাহী অধিকারীকে বা  
সচিব এবং জেলা পরিষদে সচিব। |

আপনার বিশ্বাস,  

প্রধান সচিব  
পশ্চিমবঙ্গ সরকার  

539
Government of West Bengal  
Department of Panchayats and Rural Development  
Jessop Building (1st Floor), 63, N. S. Road  
Kolkata - 700 001


NOTIFICATION

Subject : Faster mode of fund flow from the State Government to the DGHC and the PRIs through SBI

For some time past, the inconveniences faced by the PRIs in districts in getting different kinds of Grants from the Government through Fund Transfer Accounts as was introduced in this department Notification no. 3416/PN/O/II/3B-5/2005 Dated the 2nd August, 2007 were under consideration of this government.

Now, the Governor is pleased to accord approval towards modification of the said Notification and re-structure the mode of transfer of fund from the State Government to the extent as stated hereunder:

1. Fund Transfer Accounts of the Gram Panchayats will be closed and the fund of the closed F/T account will be transferred to the Programme- Specific Bank Accounts.

   Programme-Specific Bank Accounts for each of the Programmes under para 4 below will be opened in the Nationalised Bank where the GPs have their existing accounts.

2. Designated Bank Accounts will be opened by the DPRDOs at the district HQ Branches of the SBI in respective districts for the programmes IGNOAPS and NFBS.

3. Panchayat Samiti will maintain a Bank Account in a Nationalised Bank for keeping funds for NFBS Programme from which cheques will be issued to the beneficiaries.

4. In case of existing Bank a/c and also in case of opening of new Bank a/c approved above, the provisions in Finance (Audit) Department Memo No. 675-F dtd. 22.01.08 will be observed strictly.

5. Immediately after a certain amount under any Programme enlisted under para 6, is credited in the FT Account at the State-level, Zilla/Mahakuma Parishad -level or at the Panchayat Samity -level, the State Bank of India, will comply with the Advice, to transfer the fund to the destination within two days from the date of receipt of the fund transfer advice from the authority.

6. From State Level, the fund will flow from the Fund Transfer Account of the State-level to the Fund Transfer Accounts of the Zilla Parishads, Mahakuma Parishad, or to the Designated Bank Accounts of the DRDC/MRDC or of the District Panchayat, Development Officer (DPRDO), and thereafter to the F/T Accounts or Designated Accounts of the Panchayat Samities and/or to the Designated Bank Accounts of Panchayats as the case may be, as stated hereunder,

   (1) Fund in respect of following programmes/schemes will flow from State-level F/T Account to the F/T Accounts of DGHC and Zilla Parishads/Mahakuma Parishad and therefrom, to the F/T Accounts of Panchayat Samitis and/or to Designated Bank Accounts of the Gram Panchayats as the case may be. From F/T Account of a Panchayat Samity, fund will be transferred to the L.F. Account or to the designated Bank Account as the case may be.
(a) Indira Awas Yojna (IAY) : State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the GPs.

(b) Sampoorna Gramin Rozgar Yojna (SGRY): Discontinued.

(c) State Govt. Grants to PRIs (LBG) (Entertainment Tax Grant & other such grants),

   (i) State FT Account > FT Accounts of ZPs/SMP/DGHC > LF Accounts of the ZP/DGHC (ZP/ SMP/DGHC Share).

   (ii) State FT Account > FT Accounts of ZPs/SMP/DGHC > FT Accounts of the PSs > LF Accounts of the PSs (Panchayat Samity Share).

   (iii) State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the GPs.(Gram Panchayat share).

(d) State Finance Commission Grants(e.g. 2nd SFC Grant), (i) State FT Account > FT Accounts of ZPs/SMP /DGHC > LF Accounts of the ZP/SMP/DGHC (ZP/SMP/DGHC Share).

   (ii) State FT Account > FT Accounts of ZPs/SMP/DGHC > FT Accounts of the PSs > LF Accounts of the PSs (Panchayat Samity Share).

   (iii) State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the GPs.(Gram Panchayat share).

(e) Total Sanitation Campaign (TSC): (i) State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the ZP/SMP/DGHC (ZP/SMP/DGHC Share).

   (ii) State FT Account > FT Accounts of ZPs/SMP/DGHC > FT Accounts of the PSs>LF Accounts of the PSs (Panchayat Samity Share)

   Backward Region Grant Fund (BRGF): (i) State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the ZP/SMP/DGHC (ZP/SMP/DGHC Share).

   (ii) State FT Account > FT Accounts of ZPs/SMP/DGHC > FT Accounts of the PSs > Designated Bank Accounts of the PSs (Panchayat Samity Share).

   (iii) State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the GPs.(Gram Panchayat share).

(g) Central Finance Commission Grant (e.g. 12 FC Grant): (i) State FT Account > FT Accounts of ZPs/SMP/DGHC > LF Accounts of the ZP/SMP/DGHC (ZP/SMP/DGHC Share).

   (ii) State FT Account > FT Accounts of ZPs/SMP/DGHC > FT Accounts of the PSs > LF Accounts of the PSs (Panchayat Samity Share).

   (iii) State FT Account > FT Accounts of ZPs/SMP/DGHC > Designated Bank Accounts of the GPs. (Gram Panchayat share).

(2) Swarnajayanti Gram Swarozgar Yojna (SGSY) : State-level F/T Account > Designated Bank Accounts of the DRDC/MRDC/DGHC > Designated Bank Accounts of Panchayat Samitis and the Gram Panchayats, where necessary.
(3) (i) Indira Gandhi National Old Age Pension Scheme (IGNOAPS) : State-level FT Account > Designated Bank Account of the DPRDOs > Designated Bank Account of the Gram Panchayats


(4) Fund for Homoeopathic Dispensaries/Ayurvedic Dispensaries of Gram Panchayats : State FT Account > FT Accounts of ZPs/SMP > Designated Bank Accounts of the GPs.

This order will take effect from 01-04-2009.

This order issues with concurrence of Finance Department vide their U.O. no. 1830 of Group T dtd. 13-03-2009.

By Order of the Governor,

Sd/- M. N. Roy

Principal Secretary
to the Government of West Bengal
Memo. No. 1406/1(4100)/PN/O/II/3B-5/2005 Dated the 24th March, 2009

Copy forwarded for informations and necessary action to:

1) The Principal Accountant General (Audit), 2, Govt. Place, Treasury Buildings, Kolkata
2) The Accountant General (Examiner of Local Accounts) W.B., CGO Complex, 3rd MSO Building, 5th Floor, DF Block, Salt Lake, Kolkata
3) The Finance (Audit) Department, Group ‘G’/‘T’/‘N’
4) The Finance (Internal Audit) Department
5) The Director of Treasuries & Accounts, New India Assurance Buildings, Kolkata- 700 001
6) The Commissioner, Panchayats & Rural Development, Panchayat Bhavan, 11, Kiran Shankar Roy Road, Kolkata - 700 001
7) The DDO, Office of the Commissioner, Panchayats & Rural Development, Panchayat Bhavan
8) The Executive Officer, ____________________________________________ Z.P./M.P.
9) The Additional Executive Officer, ________________________________ Z.P./M.P.
10) The Project Director, DRDC, ___________________________________ Z.P./M.P.
11) The District Panchayats & RD Officer, ____________________________
12) The Secretary/ F.C. & C.A.O. ___________________________________ Z.P./M.P.
13) The BDO & ex officio Executive Officer..........................Panchayat Samiti.
14) The Pradhan.............................. Gram Panchayat.
15) The Treasury Officer,......................... Treasury ..
16) The Regional Manager, State Bank of India, Eastern Region.
17) The General Manager, State Bank of India, Kolkata Main Branch. 1, Strand Road, Kolkata - 700 001
18) All Cells of this Department
19) Guard File of this Department

(B. Ghosh)
Joint Secretary
To the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোপায়ন দপ্তর
জেশপ বিল্ডিং (দ্বি-তল), ৬৩, নেতাজী সুভাষ রোড
কলকাতা-৭০০ ০০১

নংঃ ২৯৮/পিএন/৫/১/ঢি-৭/০৩
ঠাকুরঃ ২১.০১.২০০৯

আদেশনামা

পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন) অনুযায়ী জিলা, রুক ও গ্রাম সংসদ গঠিত হয়েছে সংসদগুলির সদস্য এবং সংসদগুলির মধ্যকার জনপ্রিয়তার মধ্যে স্থাপনের উদ্দেশ্যে। ঐ উদ্দেশ্যে বৎসরে দুইবার ঐ সংসদগুলির সভ্য অনুষ্ঠিত হয়। ঐ সভ্য অনুষ্ঠানের পূর্বে পশ্চায়েত সংসদ কাজকর্ম সম্পর্কে পর্যাপ্ত তথ্য ঐ সংসদগুলির সদস্যদের কাছে পৌঁছানো উচিত যাতে তাঁদের ঐ সকল তথ্য জানতে পারেন, যথার্থ প্রশ্ন উত্তর দিতে পারেন ও ঐ সংসদগুলির কাজকর্মের উদ্দিতিতে জন্য পরামর্শ দিতে পারেন।

পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ২১২ ধারা অনুযায়ী রাজ্যোত্থার সহকারে নির্দেশ প্রদান করেছেন যে নিম্নলিখিত তথ্যাবলী প্রকাশ করা ও সকল সদস্যদের জাতারে প্রচার করা একাধিক আদালতে বলে বিবেচিত হয়েছে। বার্ষিক সংসদ সভার ক্ষেত্রে সকল তথ্য পূর্ববর্তী আর্থিক বছরের এবং অতএব ব্যবস্থার বা যাবারকান্ত সংসদ সভার ক্ষেত্রে সেই বৎসরের প্রথম চয় মাস সংক্রান্ত হতে হবে :-

প্রকাশনোপায় বিষয়

১) বৈঠকের সিদ্ধান্তের প্রতিলিপি সমতুল্য পূর্ববর্তী সংসদ বৈঠকে গৃহীত সুপরিশিষ্ট বা প্রস্তাব অনুযায়ী ব্যবস্থা প্রণ করা হয়েছে এরপূর্ব বিষয়। কোন বিষয়ে সিদ্ধান্ত অনুযায়ী ব্যবস্থা নিতে অনুবিধা হয়ে থাকলে তা পরিষ্কার ভাবে জানানো উচিত।

২) গ্রাম পশ্চায়েত, পশ্চায়েত সমিতি ও জেলা পরিষদের হিসাব সংক্রান্ত নিয়মাবলীর ২৭ নং ফর্ম অনুযায়ী আয়-ব্যয়ের হিসাব, ব্যাখ্যামূলক মন্তব্য সহ, যখন প্রয়োজন হবে।

544


৩) প্রধান খাতওয়ালী উদ্দীপ্ত তহবিল যেটি অব্যাহত অবস্থায় সময় সীমার শেষে পড়ে আছে এবং নির্দিষ্ট সময় সীমার শেষে পড়ে আছে এবং নির্দিষ্ট সময় সীমার মধ্যে রাজা ও কেন্দ্রীয় অর্থ কমিশন থেকে প্রাপ্ত তহবিলের সকল গুরুত্বপূর্ণ প্রক্রিয়া ও মানুষকৃত অর্থের সদ্যকালের এবং সদ্যকালের ক্ষেত্রে কোন বিষা ঘটলে তার বিবরণ।

৪) নিজস্ব তহবিলের ক্ষেত্রে নির্ধারিত তালিকা অনুসারে মোট চাহিদার নির্ধারে মোট সংগৃহীত অর্থের পরিমাণ এবং ঐ তহবিলের উদ্দেশ্য করার ক্ষেত্রে ব্যবহাী গ্রহণ করার প্রস্তাব।

৫) নির্দিষ্ট সময়গুলির মধ্যে নিজস্ব তহবিল প্রাপ্তি ও সদ্যকালের এবং নিজস্ব তহবিল থেকে গুরুত্বপূর্ণ মান। সদ্যকালের ক্ষেত্রে ব্যবহার তহবিলের পরিমাণ বিশেষভাবে উল্লেখ করতে হবে।

৬) সংশ্লিষ্ট সময়গুলির মধ্যে অনুগ্রহি সাধারণ সভার সংখ্যা ও অধিভুক্ত / স্থায়ীভূক্ত সভার সংখ্যা এবং ঐ সভাগুলিতে উপস্থিতির হার। যে সকল সম্মিলিতে বিতরন সংখ্যার চেয়ে কম সংখ্যক সভা অনুগ্রহি হয়েছে তার সংখ্যা এবং কারণ দেখা হবে।

৭) অভাবনীয় ও ই. এল. এ, কর্তৃক প্রদত্ত সামরিক নিরীক্ষা প্রতিবেদন পর্যন্তবক্ষণ এবং ঐ প্রতিবেদনগুলির উপর প্রয়োজনীয় ব্যবস্থা গ্রহণ যদি ইতিমধ্যে সংসদ সভায় উপস্থিতি না হয়, যদি পর্যন্তবক্ষণের উপর প্রয়োজনীয় ব্যবস্থা গ্রহণে ব্যাপ্তা পরিলক্ষিত হয়, তার ব্যাখ্যা দিতে হবে।

৮) পরিযায়েত সম্পর্কিত জেলা পরিযায়েত কাউন্সিল কর্তৃক কোন প্রতিবেদন থাকলে তার জন্য প্রয়োজনীয় ব্যবস্থা গ্রহণ করতে হবে; ঐ প্রতিবেদনের উপর যে কোন বিষয়ে প্রয়োজনীয় ব্যবস্থা গ্রহণে ব্যাপ্তা পরিলক্ষিত হলে তার ব্যাখ্যা প্রদান করতে হবে।

৯) সংসদ সভায় প্রশ্ন করা না হয়ে থাকলে সর্বশেষ স-মুদ্রায়নের প্রতিবেদনের উপর সিদ্ধান্ত সম্পর্কে সংশ্লিষ্ট মন্তব্য। ঐ সংসদের কাজকর্মের ক্ষেত্রে শান্তি ও দূর্বলতার তথ্য নির্বাচন করা উচিত। প্রয়োজনীয় ব্যবস্থা / দূর্বলতার ক্ষেত্রে প্রস্তাবিত ব্যাখ্যা প্রদান করতে হবে।

১০) নির্দিষ্ট সময়গুলির মধ্যে সম্পূর্ণ হওয়া বা বর্তমানে চালু আছে এমন গুরুত্বপূর্ণ কাজের তালিকা।

545
১১) বাক্তিগত সুযোগ-সুবিধা প্রাপ্ত হয়েছেন এমন ব্যক্তির নাম।

১২) জনগণের অংশগ্রহণ / বেষ্টাল্লার দৃষ্টান্তগুলি ঘটন অন্যান্য দৃষ্টান্ত স্থাপনের জন্য বিশেষভাবে উল্লেখ করতে হবে।

১৩) শুন্য পদের সংখ্যা এবং তা পুরোধান্ত জন্য প্রয়োজনীয় ব্যবস্থা গ্রহণ।

রাজ্যালী সত্ত্বা সহকারে আরও নির্দেশ প্রদান করেছেন যে যেহেতু সংসদ সভায় আলোচনা করার সময় নির্দিষ্ট তাই যথেষ্ট পূর্বেই প্রয়োজনীয় তথ্য সকল সদস্যকে জানানোর ব্যবস্থা গ্রহণ করতে হবে যাতে তাঁরা প্রস্তুতি নিয়েই সভায় আসতে পারেন বা এমনকি তাঁদের কোন জিজ্ঞাসা / প্রশ্ন / পর্যবেক্ষন থাকলে তা সত্য অনুষ্ঠিত হওয়ার নির্দিষ্ট দিনের আগে লিখে পাঠাতেও পারেন। সেটি পঞ্চায়েত সংস্থাকে তাদের উত্তর / প্রতিক্রিয়া তৈরী করতে সাহায্য করবে এবং তা যদি অধিক সংখ্যায় হয় তবে সেগুলির উত্তর লিখিতভাবে সদস্যদের আগেও জানাতে পারেন যাতে সভায় আলোচনার জন্য বেশী সময় পাওয়া যায়। এক্ষেত্রে অভিজ্ঞতা থেকে দেখা গেছে যে সাধারণ আলোচনা ও অনুষ্ঠানিক আলোচনায়ই বেশি সময় বায় যেগুলি সংস্থার কাজকর্মের সাদু একেবারেই যুক্ত নয়। আলোচনা সেই সব বিষয়েই সীমাবদ্ধ থাকবে যেগুলি সংস্থার কাজের ওপর মান যাচাই করে সংসদ সদস্যদের সহায়তা করবে। নির্দিষ্ট সময়ের মধ্যে যে কাজকর্ম ঐ সংস্থা প্রদান করছে তা স্মরণে রেখে যেসব বাণ্ডা-বিষয়ের সম্ভাব্য ঐ সংস্থা হয়েছে তা দেখতে হবে এবং ভবিষ্যতে ঐ বাণ্ডা-বিষয় কিভাবে অতিক্রম করা যায় তার ব্যবস্থা করতে হবে।

বেষ্টাল্লারা প্রাদেশিক কর্তৃক সঙ্গ প্রশাসনের একটি গুরুত্বপূর্ণ অংশ। বাণ্ডারিক ভাবে পঞ্চায়েত সংস্থা তাদের কাজ-কর্ম সম্পর্কে সংক্ষিপ্ত তথ্যান্তর প্রতিবেদন সংগঠন সভায় পুস্তিকা আকারে প্রকাশ করে। ঐ পুস্তিকাগুলি পঞ্চায়েত সংস্থার কাজ-কর্ম সম্পর্কে জনগণের পরীক্ষা-নিরীক্ষার জন্য বিশেষ গুরুত্বপূর্ণ তথ্য। ঐ পুস্তিকাগুলির গুরুত্বপূর্ণ প্রামাণ্য নথি ভবিষ্যতে সংসদের কোন সমস্যা বা নাগরিকের কাছে সহজ লভ্য হওয়া উচিত। সেইজন্য এটি নির্দেশিত হচ্ছে যে ভবিষ্যতে কোন অসুবিধা না ঘটিয়ে কোন নাগরিকের কাছে লাগাতে পারে এই ভেবে ঐ সকল প্রতিবেদন সুরক্ষিত করার জন্য প্রত্যুত্তর পঞ্চায়েত সংস্থায়
একটি করে সরকারী বা সরকারী সাহায্যপ্রদী গ্রহণার চিহ্নিত করা উচিত। সম্ভব হলে গ্রহণার পক্ষায়ত এলাকায় মধ্যে অথবা যতটা কাছে সম্ভব ঐরকম এলাকা অবহিত হওয়া উচিত। জনগণকে পত্তন-পাঠনে উৎসাহিত করার জন্য এবং ঐ প্রামাণ্য নথি রক্ষণ-ব্যক্ত করার জন্য (গ্রহণার আসবাবপত্র ও ঐ লেখা প্রমাণাদি সংরক্ষণের জন্য) পক্ষায়ত সংস্থা ঐ গ্রহণারকে বাড়িত সহায়তা করতে পারবে।

পক্ষায়ত সংস্থা কর্তৃক গ্রহণার বিষয়ে সভায় যথার্থ সিদ্ধান্ত গ্রহণ করার পর সেটির সকল প্রমাণ তথ্য তারা রেকর্ড করতে শুরু করবে, বিষয়টি সংসদ সভায় প্রকাশ্যভাবে যোগ্য হবে। ঐ বিষয়ে যথার্থমূলে উচ্চতর পক্ষায়ত সংস্থা ও রাজ্য সরকারকে জানাতে হবে। যথাযোগ্য অধিকারীর ক্ষমতায় সংশিত গ্রহণারের তালিকা একক্ষণ করতে তা রাজ্য সরকারকে জানাতে হবে।

রাজ্যপালের আদেশনুসারে,  
না- মানবন্দনাথ রায়  
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

নং : ২৯৮/১(৭)/পি.এন./ও/১/ওসি-৭/০৩  তারিখ : ২১.০১.২০০৯

আদেশনামার প্রতিলিপি জাতার্থে ও প্রয়োজনীয় বাবস্তা অবদানের জন্য প্রেরিত হল :-

১. কমিশনার, পশ্চিমান্ত ও প্রামাণয়ন, পশ্চিমান্ত ভবন, কলকাতা-৭০০০০।

২. অফিসার, রাজ্য পশ্চিমান্ত ও প্রামাণয়ন সংস্থা, কলাপী, নদীয়া। .................................................. জেলা (সকল)।

৩. জেলা শাসক, ................................................................. মহকুমা (সকল)।

৪. মহকুমা শাসক, ................................................................. জেলা (সকল)।

তিনি সকল প্রম পশ্চিমান্ত ও পশ্চিমান্ত সমিতিকে ঐ আদেশনামার প্রতিলিপি বন্ধন করবেন।

৬. ভারপ্রাপ্ত মন্ত্রী মহাশয়ের একাংশ সচিব।

৭. রাষ্ট্রমন্ত্রী মহাশয়ের একাংশ সচিব।

যুগ্ম-সচিব, পশ্চিমবঙ্গ সরকার
ORDERS

Zilla, Block and Gram Sansads have been constituted under the W.B Panchayat Act, 1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act) to provide a forum for accountability of those bodies to the members of the Sansad and through them to the people in general. Towards that end the Sansad meetings are organized twice a year. Adequate information on functioning of the Panchayat body should be made available to the members of the Sansad sufficiently before such meetings so that they may study and appreciate the same, raise appropriate questions and suggest possible ways of improving functioning of those bodies.

In exercise of the power conferred by section 212 of the said Act the Governor is, therefore, pleased to direct that the following information is considered essential for disclosure and should be circulated in the form of a booklet for information of all members. All information should relate to the previous financial year in respect of the Annual Sansad meeting and the first six months of the year in respect of the Half yearly Sansad meeting.

Items of disclosure

1. Action taken on the recommendations / proposals made in the previous Sansad meeting along with a copy of the resolution of that meeting. Constraints, if any, faced should also be clearly spelt out.

2. The accounts for the relevant period based on Form 27 of the Accounts Rules applicable, with explanatory note, when necessary.

3. Head-wise balance of fund lying unspent at the end of the period and percentage of available fund utilized during the period for all important schemes as well as grants from the State and the Central Finance Commission during the relevant period along with constraints, if any, in utilizing the fund.

4. Own resource mobilized by the body during the relevant period showing total collection against total demand proposing steps for improvement.
5. Availability and utilization of own fund during the period and important items of expenditure from own fund. Visible areas of utilisation and the quantum of fund used for those should be highlighted.

6. Number of meetings of the general body and those held by different Sthayee / Upa Samitis during the relevant period and attendance. For the Samitis which held meetings below statutory level, reasons should be given.

7. Observation of latest audit report both internal and that by the ELA and action taken on those reports, if not already placed before the Sansad. Failure to act on any observation should be explained.

8. Report of the District Council, if any, related to that body and action taken on that report. Failure to act on any issue shall be explained.

9. A brief note on the findings of the latest Self Evaluation report, if not already placed before the Sansad. Major areas of strength and weaknesses in functioning of that body should be stated. Actions taken / proposed on areas of weakness should be explained.

10. List of important works completed or on-going during the relevant period.

11. Names of persons to whom individual benefits were extended.

12. Exemplary incidents of people’s participation / voluntary contribution may be highlighted for replication for other areas.

13. No of posts lying vacant and actions taken to fill up those posts.

The Governor is further pleased to direct that since time available for interaction at the Sansad meetings is limited there is need to communicate the information well in advance so that the members may come prepared and may even send their queries / suggestions / observations to be raised by them prior to the day of the meeting. That will help the Panchayat body to get prepared for the reply / reaction and if too many issues are raised prior to the meeting some of those may even be answered in writing, thereby making more time available for discussion on the floor. In quite a few cases it has been experienced that more time is taken on ceremonial lectures and general discussion, which are not related to accountability of functioning of the body. It is, therefore, directed that the discussion is kept confined to those aspects which help the members of the Sansad to appreciate the quality of functioning of that body keeping in mind the services delivered by that body during the relevant period, the constraints faced and how the same may be improved in future.
There is also need to document the deliberations and the same may be audio/video recorded, if possible and to write the resolution properly leaving out no important point including dissenting opinions. That is essential to facilitate preparation of the Action Taken Report and to place the same in the next Sansad meeting. The resolution of the Sansad meeting should be circulated within reasonable period to the members. The State Government has decided to withhold entitlement of the grants of the State and the Central Finance Commission if Sansad meetings are not held thereby violating the provisions of the said Act.

Disclosure of information voluntarily is an important element for good governance by the Panchayat. As a practice the Panchayat body compiles report having relevant information about functioning of those bodies and circulates the same in the form of booklets in the Sansad meeting. Those booklets are important documents for public scrutiny of functioning of those bodies and should not only be prepared well but the same should also be made accessible to any member of the Sansad or any citizen in future. It is, therefore, further directed that every Panchayat body should earmark one library to preserve those reports for references by any citizen even in future without any hindrance. The library should be located within its jurisdiction or nearby when no public library exists within that area. The Panchayat body may assist the said library (grant money for furniture, proper upkeep of those records etc) for proper maintenance of those documents and encourage people to study those documents. After the Panchayat body decides, through appropriate resolution, on the library that should maintain all records related to functioning of that body, the same should be announced publicly as well as in the Sansad meetings. Intimation to that effect should also be given to the higher Panchayat body or the State Government, as the case may be. The list of libraries selected for the said purpose should also be compiled in due course and shared with the State Government.

By Order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Govt. of West Bengal.
Copy forwarded for information and necessary action to:

1) The Commissioner, Panchayat and Rural Development, West Bengal.

2) The Director, SIPRD, Kalyani, Nadia.

3) The District Magistrate,..........................................................(all).

4) The Sub-divisional Officer,......................................................(all).

5) The Dist. Panchayat & Rural Dev. Officer,.................................(all).

   He will circulate copy of this order to all Gram Panchayats and Panchayat Samitis within the district.

6) Private Secretary to the MIC, Panchayats & Rural Development Department.

7) Private Secretary to the MOS, Panchayats & Rural Development Department.

   (M. Ray)
   Joint Secretary to the
   Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোন্নতি দপ্তর
জেলার বিভিন্ন ভাগ (পি-টল), ৩০, নেতাজী সুভাষ রোড
কলকাতা-৭০০ ০০১

নং : ৫০৯৫/পি.এন/৫/২৩সি-৭/০৩ তারিখ : ২২.১২.২০০৮

আদেশনামা

পশ্চিমবঙ্গ পঞ্চায়েত সংশোধন আইন, ২০০৩-এর মাধ্যমে পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এ ১১৫ক ধারা ও ১৬৩ক ধারা অনুমোদন হওয়ার ফলে এই দুইটি ধারা অনুযায়ী রাজ্যের প্রতি পঞ্চায়েত সমিতি ও জেলা পরিষদ কর্তৃক সংশোধন এলাকায় ব্যবহার করতে হবে। এই সম্প্রেক্ষণ পক্ষে নির্দেশিত পর্যালোচনায় পরিষদের কার্যক্ষেত্র ও জেলা সংসদ গঠন করতে হবে। এই পক্ষে সংশোধন পর্যালোচনা পক্ষে নির্দেশিত পর্যালোচনা পন্থা সংশোধন পর্যালোচনার পরিবহন, সকল পঞ্চায়েত সমিতির সভাপতি, সম্পর্কি সভাপতি ও স্থায়ী সমিতির কর্মধার্ক্য এবং এই জেলা পরিষদের সকল সদস্য (সরাসরি নির্বাচিত ও পরাধিকায়ক বেলা সদস্য) সংশোধন জেলা পরিষদের সদস্য হবে।

পূর্বের পঞ্চায়েত (সংশোধন) আইন, ২০০৩-এর ৬-ধারা (মূল আইনের ১১৫-ক ধারা) অনুযায়ী প্রতি বৎসর দুই বার সকল সংসদের অধিবেশন (সাধারণতঃ ডিসেম্বর-জানুয়ারী মাসে অর্থ-বাংসিক অধিবেশন ও জুন-জুলাই মাসে বাংসিক অধিবেশন) অনুষ্ঠিত করা এবং অনুরূপ ক্ষেত্রে পূর্বের আইনের ১২-ধারা (মূল আইনের ১৬৩-ক ধারা) অনুযায়ী প্রতি বৎসর দুই বার জেলা সংসদের অধিবেশন (সাধারণতঃ জানুয়ারী-ফেব্রুয়ারী মাসে অর্থ-বাংসিক অধিবেশন ও জুলাই-আগস্ট মাসে বাংসিক অধিবেশন) অনুষ্ঠিত করা অবশ্যই করবা।

পূর্বের পশ্চিমবঙ্গ পঞ্চায়েত আইনের ১১৫ ক ধারার (৩) উপধারা ও ১৬৩ ক ধারার (৩) উপধারা অনুসারে প্রকল্প সংসদ ও জেলা সংসদের সদস্য/সদস্যদের এক দশমাংশ সংসদ অধিবেশনে উপস্থিত থাকতেন কোনমাত্র করাম গঠিত হবে কমা না। হলে এ সভার মূলধারী বলে গণ্য হবে এবং এ সভার দায়িত্ব থেকে সম্পূর্ণ সম্মত হবে এই সভায় এবং এই সময়ে মূলধারী সভার স্থানে ১০% (দশ শতাংশ) সদস্যের উপস্থিতি আবশ্যক।

পূর্বের আইনের ১১৫-ক ধারার (৪) উপধারা অনুযায়ী প্রকল্প সংসদ অধিবেশনে অধিবেশন করবেন সংশোধন পঞ্চায়েত সমিতির সভাপতি এবং তাঁর অনুপস্থিত তে এই পঞ্চায়েত সমিতির সহকারী সভাপতি। প্রকল্প সংসদের যাবহাকারি ও বাংসিক অধিবেশন পঞ্চায়েত সমিতির সভাপতি ও নির্বাহী অধিকারীর পরামর্শক্রমে সংশোধন পঞ্চায়েত সমিতির সচিব অধ্যাপক করবেন।

প্রকল্প সংসদের যাবহাকারি ও বাংসিক অধিবেশন সংশোধন পঞ্চায়েত সমিতির এভিযারকারুক এলাকার মধ্যে কেন্দ্র সুবিধাজনক স্থান বা নিয়ম কার্যালয়ে অনুষ্ঠিত হবে।
পূর্বের আইনের ১৬৩-ক ধারার (৪) উপধারা অনুযায়ী জেলা সংসদের অধিবেশনে সমভাবিত করবেন সংশ্লিষ্ট জেলা পরিষদের সভাপতি এবং তাঁর অনুপস্থিতিতে সমভাবিত করবেন জেলা পরিষদের সহকারী সভাপতি।

পূর্বের ১১৫-ক ও ১৬৩-ক ধারার (৫) উপধারা অনুযায়ী রুক্ষ সংসদ ও জেলা সংসদ যথাক্রমে পঞ্চায়েত সমিতি ও জেলা পরিষদকে সকল উদ্যোগমূলক কাজকর্ম, বার্ষিক পরিকল্পনা প্রস্তুতি, বাংলাদেশ, প্রকল্প ও কর্মসূচি রূপান্তরণ, শিক্ষা-সংস্কৃতি, কীর্তি, যুবকল্যাণ, অর্থ, বৃত্তি-সেচ, বন ও ভূমি, নারী ও শিশু কল্যাণ, গণ বর্তম ব্যবস্থা ও খাদ্য নিরাপত্তার বিভিন্ন কর্মসূচি সহ আর্থিক উন্নয়নের যাবতীয় কাজকর্ম এবং গৃহীত ও প্রস্তাবিত সকল সামাজিক নিয়-বিচার সুনির্দিষ্টকরণ বিষয়ক সকল নির্দেশ ও পরামর্শ দান করবে।

এরপুর নির্দেশ ও পরামর্শ দানের জন্য রুক্ষ সংসদ ও জেলা সংসদের যে কোন সমস্ত অধিবেশনের বিজ্ঞপ্তি প্রাপ্ত হয়ে লিখিত পত্র দ্বারা যে কোন প্রাধান্য তথ্য যেমন পঞ্চায়েত সমিতি ও জেলা পরিষদের তহবিলের হিসাব সরকারী নির্দেশক বিষয় প্রতিবেদনের প্রতিলিপি, বাংলাদেশ, বার্ষিক কাজকর্মের পরিকল্পনা প্রতিলিপি জেলা পরিষদের বা পঞ্চায়েত সমিতির নির্বাহী আমদানিকর্তা কাছে চেষ্টা পাঠাতে পারেন।

এরপুর পত্র প্রাপ্ত হয়ে নির্বাহী আমদানিকর্তা, সভাপতি বা সভাপতির সম্মুখ প্রহর করে ঐ অধিবেশনে পর্যালোচনার জন্য প্রয়োজনীয় নথিপত্র পেশ করবেন।

রুক্ষ সংসদ ও জেলা সংসদের অধিবেশনে যে কোন পর্যালোচনা, সুপারিশে ও সরকারী গৃহীত হবে সেগুলি যথাক্রমে পঞ্চায়েত ও জেলা পরিষদের সভার রুক্ষ সংসদ ও জেলা সংসদ অধিবেশনের এক মাত্র মাধ্যম যথার্থতা সত্ত্বে বিনির্ণয় হবে ও পঞ্চায়েত সমিতি ও জেলা পরিষদ কর্তৃক গৃহীত সিদ্ধান্ত ও গৃহীত ব্যবস্থা সম্পর্কে প্রতিবেদন প্রদানের রুক্ষ সংসদ ও জেলা সংসদ সভায় পেশ করতে হবে।

এমতাবস্থায়, পশ্চিমবঙ্গ পশ্চিম আইন, ১৯৭৩-এর ২০১২ ধারায় প্রাপ্ত ক্ষমতা বলে রাজ্যপাল সত্যেষ সহকারে এরূপ এই রাজ্যের রুক্ষ সংসদ ও জেলা সংসদগুলোর ২০০৮ সালের যাত্রাসিক সভা অনুষ্ঠিত করার জন্য এরপুর নির্দেশ জারি করেছেন যে রাজ্যের সকল পঞ্চায়েত সমিতি কর্তৃক অন্তর্ভুক্ত রুক্ষ সংসদের যাত্রাসিক অধিবেশনে আগম্য ৩১শে জানুয়ারী, ২০০৯ সময় সীমার মধ্যে সম্পন্ন করতে হবে। অনুরূপভাবে জেলা সংসদের যাত্রাসিক অধিবেশন আগম্য ২৮শে ফেব্রুয়ারী, ২০০৯ সময় সীমার মধ্যে সম্পন্ন করতে হবে।

রুক্ষ সংসদ ও জেলা সংসদের যাত্রাসিক অধিবেশন সংশ্লিষ্ট পঞ্চায়েত সমিতি ও জেলা পরিষদ অধিবেশনের আলোচনা বিষয়, স্থান, তারিখ ও সময় উল্লেখ করে অধিবেশনের কমপক্ষে ৭ (সাত) দিন পূর্বে বিজ্ঞপ্তি প্রকাশ করবে। পঞ্চায়েত সমিতির
সভাপতি ও নির্বাহী আধিকারিক এবং অন্যপক্ষে জেলা পরিষদের সভাপতি ও নির্বাহী আধিকারিকের পরামর্শ মতো পঞ্চায়েত সমিতির ও জেলা পরিষদের সচিব ঐ সভা আয়োজন করবেন।

পরিষেবে, ঐরূপ অধিবেশনকে সাধারণ ও সৎকরা জন্য লুক ও জেলা স্তরের সংশ্লিষ্ট পদার্থিকারী, আধিকারিক ও কর্মীবৃদ্ধ প্রামাণ্য নথিপত্র সংগ্রহ করে ঐ অধিবেশনে উপস্থিত থাকবেন।

রাজাপালের আদেশানুসারে,

শাখা: মানবেল্লায় রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

নং : ৫০৯৫/১(১২)/পিএন./৫/১/৩সি-৭/১৬ (অংশ-১)

অনুলিপি আতর্থে এবং প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হল :-

১) কর্মীবাস, পঞ্চায়েত ও প্রামাণ্য, পশ্চিমবঙ্গ, পঞ্চায়েত ভবন, কলকাতা-৭০০০০১।

২) অধিকারী, রাজা পঞ্চায়েত ও প্রামাণ্য সংস্থা, কল্যাণী, নদীয়া।

৩) সভাপতি, .......................................................................................... জেলা পরিষদ (সকল)।

৪) জেলাশাসক ও নির্বাহী আধিকারিক, .......................................................... জেলা পরিষদ (সকল)।

৫) অতিরিক্ত নির্বাহী আধিকারিক, .......................................................... জেলা পরিষদ (সকল)।

৬) মহকুমা শাসক, .................................................................................. (সকল)।

৭) জেলা পঞ্চায়েত ও প্রামাণ্য আধিকারিক, .................................................. জেলা (সকল)।

৮) লুক উজ্জ্বল আধিকারিক ও নির্বাহী আধিকারিক, .......................................................... পঞ্চায়েত সমিতি (সকল)।

৯) সচিব, ......................................................................................................... জেলা (সকল)।

১০) সভাপতি, .................................................................................................. পঞ্চায়েত সমিতি (সকল)।

১১) তারা প্রাপ্ত মহাশয়ের একাত্ত সচিব/রাষ্ট্রমর্যাগী মহাশয়ের একাত্ত সচিব, পঞ্চায়েত ও প্রামাণ্য বিভাগ।

১২) এই বিভাগের সকল শাখা।

মহকুমা রায়
যুথ-সচিব
পশ্চিমবঙ্গ সরকার

তারিখ : ২২.১২.২০০৮
ORDER

It has come to the notice of this Department that the names of the districts are often misspelt in the official correspondences including letters, circulars etc. Name of each district has been laid down in the Gazette Notification of this Department and it is directed that the name of each district shall be written in the same manner in all official correspondence. Names of districts including Siliguri Sub-division are reproduced below:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Cooch Behar</td>
</tr>
<tr>
<td>2.</td>
<td>Jalpaiguri</td>
</tr>
<tr>
<td>3.</td>
<td>Darjeeling</td>
</tr>
<tr>
<td>4.</td>
<td>Uttar Dinajpur</td>
</tr>
<tr>
<td>5.</td>
<td>Siliguri</td>
</tr>
<tr>
<td>6.</td>
<td>Purulia</td>
</tr>
<tr>
<td>7.</td>
<td>Dakshin Dinajpur</td>
</tr>
<tr>
<td>8.</td>
<td>Birbhum</td>
</tr>
<tr>
<td>9.</td>
<td>Malda</td>
</tr>
<tr>
<td>10.</td>
<td>Murshidabad</td>
</tr>
<tr>
<td>11.</td>
<td>Nadia</td>
</tr>
<tr>
<td>12.</td>
<td>North 24-Parganas</td>
</tr>
<tr>
<td>13.</td>
<td>South 24-Parganas</td>
</tr>
<tr>
<td>14.</td>
<td>Hooghly</td>
</tr>
<tr>
<td>15.</td>
<td>Howrah</td>
</tr>
<tr>
<td>16.</td>
<td>Burdwan</td>
</tr>
<tr>
<td>17.</td>
<td>Bankura</td>
</tr>
<tr>
<td>18.</td>
<td>Purba Medinipur</td>
</tr>
<tr>
<td>19.</td>
<td>Paschim Medinipur</td>
</tr>
</tbody>
</table>

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and taking necessary action to:

1. Commissioner, Panchayat & Rural Development. West Bengal Panchayat Bhavan, 11 A. Kiran Sankar Roy Road, Kotkata 700 001.


3. District Magistrate.................................................(All)

4. District Panchayat & Rural Development Officer ........................................ District.(All)

5. Block Development Officer.................................Block (All)

6. ........................................................Special Secretary / Joint Secretary / Dy. Secretary / OSD & Dy Secretary of this Department (All)

7. ........................................................ Cells of this Department (All)

8. P.S. to MIC, Panchayats & Rural Development Department

9. P.S. to MOS, Panchayats & Rural Development Department

Joint Secretary to the Government of West Bengal
ORDER

Whereas the Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 has already been enacted and the Rules, 2007 under the aforesaid Act have already been framed:

And whereas a committee, named Forest Rights Committee has already been formed at the level of Gram Sansad vide this Department Order No. 1220/PN/O/1/1A-2/07 dated 17.03.2008 with necessary instructions therein;

And whereas a decision, *inter alia*, has been taken in the meeting held on the 3rd July, 2008 towards inclusion of the Block Development Officer in the Sub-Divisional Committee (herein after referred to as the said committee) as a special invitee:

And whereas the State Government in this Department considers necessary to include the Block Development Officer in the said committee as a special invitee;

Now, in continuation of this Department Order No. 1220/PN/O/1/1A-2/07 dated 17.03.2008 and in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben Act XI of 1973) the Governor has been pleased to direct that the Block Development Officer of the Block shall be included as a special invitee in the said Committee.

This order shall come into force at once.

By order of the Governor,

Sd/- M. N. Roy  
Principal Secretary to the  
Government of West Bengal
Sir,

Reference to your letter No. JP/GS/ML/8 8/08/2008 dated 25. 08. 2008 on the above mentioned subject, I am to inform that this Department has nothing to do with acquisition of land at Rajarhat New Town area. The Housing Department of this Government under section 9 of the West Bengal Town and Country (Planning & Development) Act, 1979 by the Notification No. 877-HI/3C-2/2005 dated 4th October, 2005 declared 15 (fifteen) Mouzas under Rajarhat Panchayat Samiti of the district of North 24-Parganas and 8 (eight) Mouzas under Bishnupur-II Panchayat Samiti of the district of South 24-Parganas to be a planning area under the aforesaid Act to check sporadic unplanned growth and to ensure planned development. Subsequently, Bhangar-Rajarhat Area Development Authority (BRADA) was constituted vide Notification No. 081-H2/3C-2/2005 dated 13th December, 2005 of the Housing Department.

After declaration of the planning area and constitution of the Development Authority, the Housing Department proposed to this Department for according permission to BRADA for construction of building on the lands which fall within 15 (fifteen) Mouzas of 4 (four) Gram Panchayats namely, Rajarhat-Bishnupur-I, Rajarhat-Bishnupur-II, Patharghata and Chandpur under Rajarhat Panchayat Samiti. This Department was further informed by the
Housing Department that Land Use Development and Control Plan in the Rajarhat Part was in the final stage of preparation and the BRADA had got the capacity to take up responsibility. Since the area falls under the Panchayat and the work of BRADA may clash with the work of Panchayat, the Housing Department proposed to give effect to section 114A of the West Bengal Panchayat Act, 1973 in the BRADA area i.e. preparation of development plan in respect of BRADA area and to cease the operation of section 23 (control of building operations), Section 24 (improvement of sanitation) and section 25 (power over public streets and waterways) of the aforesaid Act in respect of the same area.

On receipt of the proposal from the Housing Department, the Executive Officer of Rajarhat Panchayat Samiti was requested by this Department to send the agreeability of the Panchayat Samiti to confer the power under section 114A of the West Bengal Panchayat Act, 1973 to BRADA in respect of the area falling within the planning area. The Rajarhat Panchayat Samiti took a resolution on 22. 03. 2007 in its general body meeting in favour of conferring the power under section 114A of the West Bengal Panchayat Act, 1973 to BRADA.

The resolution of the Rajarhat Panchayat Samiti was forwarded to this Department vide No. 325 dated 28. 03. 2007 and thereafter, an order No. 1437/PN/O/I/1A-7/01 dated 31. 03. 2008 was issued by this Department applying section 114A in that area and according permission to the BRADA for construction of house / structure in that area on the condition that 20% of money collected by BRADA from that area will be credited to Rajarhat Panchayat Samiti fund when the said Panchayat Samiti shall contribute 80% of such proceeds to the concerned four Gram Panchayats, and balance fund will be retained by them. BRADA was also authorized under the said Act to render advice, technical or otherwise to the Rajarhat Panchayat Samiti on the performance of its function and duties to the respective area covered by the development plan. A Copy of the said order is enclosed for your ready reference.

Yours faithfully,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal
**Memo No. 3248/PN/O/1/3R-7/04**

**Order**

Whereas as per provision of sub-rule (2) of rule 24 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, maximum height of a building is admissible up to fifteen (15) metres;

And whereas it has since been felt necessary by this Department that due to rapid increase of socio-economic and cultural activities undertaken by various organizations in rural areas the construction of such buildings beyond the statutory height of fifteen (15) metres merits immediate consideration;

Now, therefore, In exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased to direct that in case of any proposal for construction of buildings beyond the prescribed height of fifteen (15) metres the following procedure shall be followed:

(i) (a) For building of construction in rural areas which are not under any Development Authority, the Secretary or any other employee of the Gram Panchayat being authorized in this behalf shall receive the application, retain two copies and return the other copy noting thereon the date of receipt under his signature and the seal of the Gram Panchayat. The application in Form 4 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 shall be accompanied by a plan of the proposed structure or building in triplicate and a site plan in triplicate both prepared and authenticated by a competent Architect who shall certify that stability analysis has been done and soil tests performed and shall quote his licence or empanelment number or registration number. Authentication additionally by a structural Engineer or a Geo-technical Engineer or both may be required for planning, design and construction of building in special cases. Copy of records of right and copy of such other records showing title and interest of the applicant in respect of the land, as also character of the land shall be necessary and one copy of such building plan and site plan shall be blueprinted.

(b) The Gram Panchayat shall examine the right, title and interest of the applicant in respect of the land on which the structure or building is proposed to be erected and after such enquiry, as may be considered necessary,
within a period of thirty (30) days from the date of receipt of application, shall send all papers to the Zilla Parishad for onward transmission within a period of fifteen (15) days to the State Govt. in the Panchayat and Rural Development Department alongwith its views.

(c) The Department may consider the application for according approval after its satisfaction with the purpose of such construction in Panchayat area. The vetting or specific objections of this Department shall be communicated to the Gram Panchayat through the Zilla Parishad within a period of sixty (60) days from the date of receipt of such application from Zilla Parishad. The Gram Panchayat shall accord permission on the basis of this vetting or communicate the objections to the applicant, as the case may be. The applicant may resubmit the proposal after removing the objections to the Gram Panchayat.

(ii) (a) For construction of building pertaining to the area falling under any Development Authority, any employee of the Panchayat Samiti being authorized in this behalf shall receive the application in triplicate, retain two copies and return the other copy noting thereon the date of receipt under his signature and the seal of the Panchayat Samiti. The application in Form 4A of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 as amended in 2006 shall be accompanied by all the records and documents as referred to in para (i) (a).

(b) The Panchayat Samiti shall follow the procedure mutatis and mutandis as explained in para (ii) (b).

(c) The Department may consider the application for according approval after its satisfaction with the purpose of such construction in Panchayat area. The vetting or specific objections of this Department shall be communicated to the Panchayat Samiti through the Zilla Parishad within a period of sixty (60) days from the date of receipt of such application from Zilla Parishad. The Panchayat Samiti shall accord permission on the basis of this vetting or communicate the objections to the applicant, as the case may be. The applicant may resubmit the proposal after removing the objections to the Panchayat Samiti.

(iii) At the time of submission of application for construction of building to the Gram Panchayat or Panchayat Samiti, the applicant shall pay fees at such rate as referred to in rule 34 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 as amended in 2006 and no additional fee is required to be paid in case of resubmission of application.

By order-of the Governor,

Principal Secretary to the
Government of West Bengal

561
Copy forwarded for information and taking necessary action to the:


2. District Magistrate and Executive Officer,..................................................Zilla Parishad (All)

3. District Panchayats and Rural Development Officer,........................................(All)

4. Block Dev. Officer & Executive Officer,........................................Panchayat Samiti (All).

He is requested to make arrangement to circulate the copies of the order among the Pradhans of the Gram Panchayats within his jurisdiction.

Joint Secretary to the
Government of West Bengal
Government of West Bengal
Department of Panchayats & Rural Development
63, N. S. Road, Kolkata - 700 001

No. 1673/ PN/O/1/1E - 4/08

Dated : 15.4.2008

ORDER

In exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XL1 of 1973), the Governor is pleased to direct that the meeting of the Sthayee Samiti of Zilla Parishad, Panchayat Samiti and meeting of the Upa Samiti of Gram Panchayat may be held during the period, from the time of announcement of the 7th Panchayat General Election, 2008 till taking over of the charge by the newly constituted body, subject to the condition that any of the Sthayee Samitis or Upa Samitis shall not -

a) extend any financial grant;
b) commence any new scheme of project;
c) finalise any list of beneficiaries for any programme;
d) take any decision which will create any financial liabilities on the incoming bodies;
e) engage any person, even on contract basis;

Provided that the restrictions shall not affect any normal or day-to-day work relating to continuing scheme, essential repair work, measures for public health, relief measures against natural calamities disasters and any other statutory and emergency measures that may be necessary.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary

to the Govt. of West Bengal

No. 1673/(6)/ PN/O/1/1E - 4/08

Date :15.4.2008

Copy forwarded for information and necessary action :-

1. Commissioner of Panchayats and Rural Development, West Bengal
2. Director, State Institute of Panchayats and Rural Development, Kalyani, Nadia
3. District Magistrate,................................. (all except Darjeeling)
4. District Panchayats and Rural Dev. Officer,............................... (all except Darjeeling)
   He is requested to communicate the content of this Order immediately to the three-tiers of the Panchayat Bodies:
5. Sub-divisional Officer,................................. (all except the district of Darjeeling)
6. Block Development Officer,................................. (all except the district of Darjeeling)

Joint Secretary

to the Govt. of West Bengal

563
O R D E R

Whereas the Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 has already been enacted and the Rules, 2007 under the aforesaid Act have already been framed;

And whereas a meeting for implementation of the aforesaid Act and Rules was held on 28th February, 2008;

And whereas the State Government in this Department considers that a committee named “Forest Rights Committee” should be formed at the level of Gram Sansad;

Therefore, after careful consideration of the matter and in pursuance of the decisions taken in the meeting dated 28.02.2008 on the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) has been pleased hereby to direct the following:-

(a) A committee named Forest Rights Committee shall be formed at the level of Gram Sansad in the meeting to be held before 31st March, 2008 so that the Committee may start its function w.e.f. 1st April, 2008 all over the state.

For the above purpose the Gram Sansads shall be convened by the Gram Panchayat having forest area within its jurisdiction and in its meeting, it shall elect from amongst its members a committee of not less than ten but not exceeding fifteen persons as member of the Forest Rights Committee. At least one-third members shall be Scheduled Tribes and not less than one-third of such members shall be women. Where there are no Scheduled Tribes, at least one-third of such members shall be women.

(b) The quorum for constitution of Forest Rights Committee shall be not less than two-third of all members of Gram Sansads and the quorum of the aforesaid committee shall be same as that of the Gram Unnayan Samiti i.e. at least one-third of members of the Forest Rights Committee.

(c) Since Gram Unnayan Samiti has been constituted at the level of Gram Sansad, Forest Rights Committee shall act as a functional committee under Gram Unnayan Samiti comprising ten to fifteen members of Gram Unnayan Samiti subject to the compliance of condition regarding Scheduled Tribes and Women members. If number of Scheduled Tribe and Women members fall short of minimum requirement, members/voters of Gram Sansad not included in Gram Unnayan Samiti may be co-opted.
(d) The Chairperson and the Secretary of Gram Unnayan Samiti shall act as the Chairperson and the Secretary of the Forest Rights Committee.

(e) The District Panchayats and Rural Development Officer of the district shall be included as a permanent invitee in the District Level Committee.

(f) Three elected members of the concerned Panchayat Samiti nominated by the Sabhadhipati of the concerned Zilla Parishad shall be the members of the Sub-divisional Committee. At least two of three such nominated members of the aforesaid committee shall belong to the Scheduled Tribe community preferably those who are forest dwelling or who belong to the primitive tribal groups. Where there are no Scheduled Tribe members, two members who are preferably other traditional forest dwellers and one of them being a Woman member shall be nominated.

(g) Three elected members of the concerned Zilla Parishad belonging to the same category as explained in para (f) above being nominated by the Sabhadhipati shall be included in the District Committee.

This order shall come into force at once.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 1220/1(10)/PN/O/I/1A-2/07 Date: 17.03.2008

Copy forwarded for information and necessary action to the

1. Principal Secretary to the Govt. of West Bengal, BCW Deptt./Forest Deptt.
2. Sabhadhipati, ......................................................... Zilla Parishad (All)
3. Commissioner, Panchayats and Rural Development, West Bengal.
4. Director, S1PRD, Kalyani.
5. District Magistrate, ................................................. District (All)
6. Addl. District Magistrate, .............................................. (All)
7. Dist. Panchayat & Rural Dev. Officer, .................................. (All)
8. Sub-Divisional Officer, ...................................................... (All)
9. Block Development Officer, .................................................. (All)

He is requested to distribute the copy of the order to all Gram Panchayats and Panchayat Samitis within his jurisdiction.

10. PA to MIC/MOS, BCW Deptt./Forest Deptt./Panch. & Rural Dev. Deptt. Govt. of West Bengal.
GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT  
Jessop Building  
63, Netaji Subhas Road, Kolkata - 700 001  
Kolkata, the 30th November, 2007

NOTIFICATION

Whereas in terms of this Department Notification No. 4572/PN/O/1/35-114/03 dated 07.09.2006 no Gram Panchayat or Panchayat Samiti or Zilla Parishad shall engage any casual worker or contingent worker or work charged worker or seasonal worker either on ad-hoc basis or against any sanctioned post;

And whereas in view of rapid advancement in the Panchayat areas, the Panchayat Bodies are compelled to take up some development projects in order to meet up the local needs such as construction works of bus-stand, auditorium, shopping mall etc.;

And whereas the Panchayat Bodies shall not be able to engage any casual worker or contingent worker or such type of worker in terms of the aforesaid notification of this Department;

And whereas the Panchayat Bodies should be empowered to enter into contract with some agency to meet up the local needs in the interest of the public service for day to day maintenance of such assets and infrastructure.

Now, therefore, after careful consideration of the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) has been pleased to direct that the Panchayat Bodies may enter into contract for maintenance of such projects with the Self-Help Groups, local Non-Government Agencies or the Co-operative Societies and those organizations may shoulder on the responsibility of day to day maintenance etc. in respect of the project subject to the condition that the recurring expenditure to be incurred for payment to the agency and other expenditure should be well below the return from the asset.

By order of the Governor,

M. N. ROY,
Principal Secretary to the Government of West Bengal.
Memo No. 3758-PN/O/1/4F 4/07

O R D E R

Whereas it is obligatory for a Gram Panchayat to hold meeting at least once in a month under section 16 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act), to hold Gram Sansad meetings every year ordinarily in the months of May and November under section 16A, and to prepare final Budget for each year of its estimated receipts and payments under section 48 of the said Act;

And whereas it is also obligatory for the Panchayat Samiti to hold meeting at least once in every three months under section 105, to hold Block Sansad meetings every year under section 115A, and to prepare in each year a budget of its estimated receipts and payments for the following year under section 136 of the said Act;

And whereas it has come to the notice of the Govt. in this Department that a number of Gram Panchayats and Panchayat Samitis have defaulted in holding regular general body meetings as well as Gram Sansad and Block Sansad meetings as the case may be, during the year 2006-07, or in preparation of final Budget of their own for the year 2007-2008 or in both matters and have thereby violated the relevant provisions of the said Act;

And whereas the Govt. in this Department is of the view that to prevent the recurrence of such failures, a policy should be adopted by framing principles for release of fund;
Now, therefore, in exercise of the power conferred by section 212 of the said Act, the Governor has been pleased hereby to direct that any Panchayat Body which does not discharge the statutory duties as mentioned in the foregoing paras in a particular year, shall not be allowed access to its entitlement of fund / share of grant from the Central and State Finance Commission and the fund earmarked for such defaulting Panchayat body shall be kept under the custody of the concerned Zilla Parishad. The fund so withheld shall be released as and when the defaulting Panchayat body shows positive improvement in its functions and satisfactorily performs the aforementioned duties for some time.

By order of the Governor,

Sd/-

(M.N Roy)

Principal Secretary to the
Govt. of West Bengal

No. 3758 /l(9)PN/O/I/4F-4/07
Dated 20.8.2007

Copy forwarded for information and necessary action to the
1. Commissioner of Panchayat & Rural Development Deptt. Govt. of West Bengal
2. Sabhadhipati,_____________________________ all Districts
3. District Magistrate and Executive Officer,__________________________ Z.P.
4. Additional Executive Officer,_______________________________ ZP
5. District Panchayat & Rural Development Officer, ________________ District
6. Sub-divisional Officer,______________________________ Sub-division
7. Block Development Officer and Executive Officer,___________ Panchayat Samiti.
8. Private Secretary to Hon’ble MIC Panchayat & Rural Development Deptt.
9. Private Secretary to Hon’ble MOS Panchayat & Rural Development Deptt.

Deputy Secretary to the
Govt. of West Bengal
Government of West Bengal
Department of Panchayats & Rural Development
Jessop Building (1st Floor), 63, N. S. Road,
Kolkata - 700 001

No. 3520-PN/O/1/3C-11/98

Date : 09.08.2007

ORDER

Whereas in terms of sub-section (1) of section 205 (hereinafter referred to as the said section) of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) the State Government in the Panchayat and Rural Development Department has appointed officers vide Notification No. 3244/PN/O/1/3C-11/98 dated 20.09.2004 for the purpose of inspecting or superintending within their respective jurisdictions the performance level of all or any class of Gram Panchayats and Panchayat Samitis in different fields of activities;

And whereas an officer so appointed while undertaking an inspection of a Gram Panchayat or Panchayat Samiti, is required to submit a report of such inspection to the State Government under sub-section (4) of the said section in order to assess its strengths and weaknesses for its capacity building in different area of activities;

And whereas the need for developing a format for submitting such inspection report has been felt for a long time to capture the important functional areas of the Panchayati Raj institutions and to focus on their performance;

Now, therefore, the Governor in terms of section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), is pleased to prescribe two separate formats for submitting inspection report of a Gram Panchayat or Panchayat Samiti, as the case may be.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to:-

1) The Commissioner, Presidency / Burdwan / Jalpaiguri Division.

2) The Commissioner of Panchayats & Rural Development, West Bengal, Panchayat Bhavan, Kolkata - 700001.

3) The Director of S.I.P.R.D., Gandhi Bhavan, Kalyani, Nadia.

4) The District Magistrate,................................. (all).

5) The District Panchayat & Rural Development Officer,....................... (all).

He is requested to circulate copies of formats to SI. No.5 and 6 within the district.

6) The Sub-divisional Officer,............................... (all).

7) The Block Development Officer,..................................(all).

8) ..........................................................Cell of this Department.

Deputy Secretary to the
Government of West Bengal
INSPECTION OF GRAM PANCHYAT
(UNDER SECTION 205 OF THE W.B. PANCHYAT ACT, 1973)

Name & designation of the Inspecting Officer : 

Date of Inspection : 

1 (a) Name of the Gram Panchayat 

(b) Name of the Panchayats Samiti & Zilla Parishad : 

2. Number of member : 

(a) Number of elected member : 

(b) No. of ex-officio member : 

3. (a) Name of Pradhan, with reservation category, if any : 

(b) Name of Upa-Pradhan, with reservation category, if any : 

(c) Upa-Samitis:
   (i) Artha O Parikalpana, 
   (ii) Krishi O Pranisampad Bikas 
   (iii) Siksha O Janasasthya 
   (iv) Nari, Sishu Unnayan O Samaj Kalyan 
   (v) Shilpa O Parikathamah 

Employees of Gram Panchayat : 

(d) Executive Assistant : 

(e) Secretary : 

(f) Job Assistant : 

(g) Nirman Sahayak (s) : 

(h) Sahayak : 

(i) G. P Karmees : 

4. (a) No. of General Meetings held u/s 16 during last financial year and up to the period of inspection of current financial year with average attendance in percentage of total No. of members : 

(b) No. of Meetings held by Upa-Samitis during last financial year and upto the period of inspection of current financial year with average attendance in percentage of total No. of members : 

<table>
<thead>
<tr>
<th>Name of the Upa-Samiti</th>
<th>Last Year</th>
<th>Average attendance</th>
<th>Current Year</th>
<th>Average attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Artha O Parikalpana Upa-Samiti</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Klishi O Pranisampad Bikas Upa-Samiti</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii) Siksha O Janasasthya Upa-Samiti</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv) Nari, Sishu Unnayan O Samaj Kalyan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(v) Shilpa O parikathamah Upa-Samiti</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. (a) Total No. Gram Sansads : 

(b) No. of Gram Sansads that have held meetings : 

6. (a) Whether duties u/s 19 are being performed properly : 

(b) Performance in the following areas is to be mentioned Particularly along with expenditure made and source Fund : 

(i) Sanitation and drainage : 

(ii) Preventive measures taken against common diseases : 

(iii) Clearing and disinfecting the sources of supply and storage of water :
(iv) Protection and repair of building and other properties vested in Gram Panchayat.

7. (a) Duties performed u/s 20 & 21 with expenditure made and source of fund, not covered under (b):
(b) Particulars of the following are to be mentioned along with expenditure made for its maintenance / Promotion and source of fund:
   (i) No. of sishu Siksha Kendras and Madhyamik Siksha Kendras along with enrolment.
   (ii) No. of Rural Dispensaries, Health Centres and I.C.D.S Centres:
   (iii) Extension of Social Forestry during the last financial year (Area covered in acres or length of rows):
   (iv) Sinking of Tube-wells and excavation/re- excavation of Ponds and Tanks during the last financial year:

8. Description of work of improvement / maintenance of roads, culverts, waterways, canals, etc. u/s 25 during the last financial year:

9. (a) Depreciation of assigned schemes

<table>
<thead>
<tr>
<th>Opening balance as 01.01</th>
<th>Allotment received</th>
<th>Expenditure U.C. submitted</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. NREG</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. 12th Finance Commission</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. I.A.Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. B.R.GF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. N.G.S.Y</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. T.S.C</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. N.O.A.P.S</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. N.F.B.S</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. L.R.G</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. 2nd State Finance Commission</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11. Harialy/Watershed development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Fund for improving public health and maintenance of health Centre, etc.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13. Any other scheme</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) Are scheme wise registers kept?
(c) If not, which scheme(s) is left out & why?
(d) Are measurement book maintained properly?
(e) (i) No. of building permission given u/s 25 in last financial year
   (ii) Total amount of fees collected in last financial year
   (iii) How many building spotted that were constructed without u/s 23
   (iv) What action has been taken or contemplated against constructions mentioned at (iii):

10. Whether Gram Panchayat has taken any action u/s 26 & 27 regarding pollution of water sources within its jurisdiction:
   (i) No. of such places identified
   (ii) Nos. with reference to which notice had been issued
   (iii) Status of compliance
   (iv) Case of non compliance, if any
   (v) Action taken thereof

11. Whether the Gram Panchayat maintains the register of its properties u/s 42 (1):
   (i) Whether up-dated, mentioning the last date of entries made
   (ii) Reasons for failure in updating
   (iii) Whether there is any encroachment thereon (give brief description)
   (iv) Whether any action is taken or contemplated for removal of encroachment
   (v) Whether self assessed list of assets duly submitted

12. Whether any Information Register is maintained. If so,
   (a) Whether register for such application maintained

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of Application</th>
<th>No. of cases Information</th>
<th>No. of cases where no</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

572
(b) How many applications received under the Right to Information Act in the previous year and in the current year & in how many cases the informations were supplied

13. Whether the Gram Panchayat has during before executed schemes through GUS, if so,
   (a) How many schemes :
   (b) Total amount of fund involved :

14. (a) Particulars of own source revenue on account of
   (i) Taxes[\( s 46 \, (1) \) ] :

<table>
<thead>
<tr>
<th>Current year (a)</th>
<th>Last year (b)</th>
<th>Year before last (e)</th>
<th>Total arrear tax (b + c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment</td>
<td>Realization</td>
<td>Assessment</td>
<td>Realization</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(ii) Non Tax Revenues [ \( s 47(1) \) ]

<table>
<thead>
<tr>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees</td>
</tr>
<tr>
<td>Rates</td>
</tr>
<tr>
<td>Tolls</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

(b) Form contribution, grants from Govt. of or any Local Authority

(c) Major items of utilization of own source revenue :

(d) No. of Tax Collectors engaged? Date of termination of their agreement :

(e) Does the Gram Panchayat Preserve counterfoils of D.C. Rs? :

15. (a) Please give details how funds are kept including details of Bank Account & balance as on date :
   (b) Whether amount
   (i) received and paid have been in Cash Book, Mention balance (bank/cash) as on date
   (ii) Cash Book was last

573
Updated on. :
(c) Whether following Registers are maintained :
(1) Advance Register :
(2) Cheque / Draft Receipt Register :
(3) Cheque Book Register :
(4) Allotment Register :
(5) Register for receipt of letters :
(6) Register for issue of letters :
(7) Durable Stock Register :
(8) Register for Stationeries :
(9) Appropriation Register :
(10) Inspection Register :
(11) Birth and Death Register :
(12) Complaint Register :
(13) Any other Register :
(d) Total amount of unadjusted advances with year wise break up mentioning names of recipients, purpose and amount :
(e) Whether the G.P. is maintaining accounts using GPMS software :
(f) Whether updated entries are made :
(g) Whether print outs are taken for case book and other ledgers :
(h) If there is any problem in operationalising :

16. (a) Whether last year’s Budget was passed in due time :
(b) Whether it was based on proposals from Gram Unnayan Samiti (Gram Sanead) and was Prepared Upa-Samiti and area of activity wise :
(c) Status of current year’s Budget :
(d) Whether it is based on Proposals from Gram Unnayan Samiti (Gram Sansad) and was prepared Upa-Samiti wise and area of activity wise :
(e) Whether Panchayat Samiti was duly informed u/s 48(2) :

17. (a) Whether any expenditure was incurred in contravention of section 48(3) :
(b) Details thereof :
(c) Reasons thereof :

18. (a) Whether last year’s Annual Actions Plan was prepared :
(b) If so, was it based on proposals from Gram Unnayan Samiti (Gram Sanead) and was prepared Upa-Samiti and area of activity wise? :
(c) If no, why? (mention specific difficulty in this regard) :
(d) Whether the Annual Actions Plan and the budget has distinct:
correlations:
(c) If not, how such plan is
proposed to be implemented?

19. (a) When was the last Internal
Audit & covered which period?
(b) Major observations made
in such last audit?
(c) What corrective steps
were taken on the
observation of the
Internal Auditor?

20. (a) Date of last Audit by
E.L.A.
(b) Whether Audit Report was
discussed in a special meeting?
(c) If not, reasons for such omission?
(d) Steps taken to comply with
audit objection?
(e) In case of non compliance,
reasons thereof and date by
which compliance expected?
(f) Major observations in last
audit not yet settled?
(g) Total No. of outstanding
audit paras?
(h) Memo No. & date under
which the last audit
compliance report was sent?

21. (a) When was the last
inspection held and by whom?
(b) What were the major
observations of such
inspection?
(c) Have these been acted upon?
Please mention specific steps?
(d) In case such steps were not
taken give reason?

22. Serious financial irregularities
including defalcation if any
(a) Brief description of
Specific instances?
(b) Action taken by the G.P?

23. Action on the basis of last
self evaluation report
(a) Major weaknesses
identified
(i) as institutional
performance?
(ii) as service provider?
(b) Steps taken for improvement
(i) on institutional performance?
(ii) as service provider?

24. The latest self-evaluation
report of the Gram
Panchayat to be reviewed by
the Inspecting Officer and
his comments on (a) correctness
of the report and (b) follow up
action for improvement, if taken
by the Gram Panchayat should
be mentioned.
(If space is not adequate
attach a separate paper)

Signature of the Inspecting Officer with date
INSPECTION OF PANCHAYAT SAMITI
(UNDER SECTION 205 OF THE WEST BENGAL PANCHAYAT ACT, 1973)

Name & Designation of the Inspecting Officer :

Date of Inspection :

PART - I.
Preliminary :
Name of the Panchayat Samiti :
Name of the Zilla Parishad :

PART - II.
A. Establishment

<table>
<thead>
<tr>
<th>Information about</th>
<th>Name</th>
<th>Whether foundation training received (Yes/No)</th>
<th>No. of refresher training received (Yes/No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Sabhapati with reservation category, if any</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Sahakari Sabhapati with reservation category, if any</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>© Executive Officer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d) Joint Executive Officer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(e) Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(f) Deputy Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. Particulars of Sthayee Samiti :

<table>
<thead>
<tr>
<th>Name of Sthayee Samiti</th>
<th>Name of Karmadhyaksha</th>
<th>Whether foundation training received</th>
<th>No. of fresher training received</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Artha, Sanstha, Unnayan O Parikalpana</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Janaswasthya O Paribesh</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii) Purta Karya O Paribahan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv) Krishi, Sech O Samabaya</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(v) Siksha, Sanksriti, Tathya O Krira</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(vi) Sishu O Nari Unnayan, Janakalyan O Tran</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(vii) Bon O Bhumi Sanskar</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(viii) Matsya O Prani Sampad Bikash</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ix) Khadya O Sarbaraha</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(x) KhudraShilpa, Bidyut O Achiracharit Shakti</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PART-III.
Total Number of Members:

a) Number of elected members:

b) No. of ex-officio members:

<table>
<thead>
<tr>
<th></th>
<th>Total</th>
<th>SC</th>
<th>ST</th>
<th>Women</th>
</tr>
</thead>
</table>

PART-IV.

(a) (i) Number of general meetings during last financial year held under section 105(1):

(ii) Average attendance in terms of percentage of total no. of members:

(iii) No of general meetings held during the current year to date:

(iv) Average attendance in percentage of total members;

(b) (i) Any other meetings held including requisitioned meeting (mention nature of meeting) during last financial year:

(ii) Average attendance in percentage of total no. of members:

(iii) No. of other meetings including requisitioned meetings held during the current year to date:

(iv) Average attendance in percentage of total members:

(c) Number of Sthayee Samiti’s Meetings held under section 124(5):

<table>
<thead>
<tr>
<th>Meetings Held</th>
<th>No. of Meetings Held</th>
<th>Average Attendance in % of Total Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Artha, Sanstha, Unnayan O Parikalpana.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janasasthya O Paribesh.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purta Karya O Paribahan.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Krishi Sech O Samabaya.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shiksa, Sanskriti, Tathya O Krira.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sishu O Nari Unnayan, Janakalyan O Tran.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bon O Bhumi Sanskar.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matsya O Prani Sampad Bikash.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Khadya O Sarbaraha.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(d) Sthayee Samitiwise list of appointed members who persistently default in attending meetings:

(e) No. of requisitioned meetings, if any, held:

PART-V.

(a) Whether the annual accounts of Panchayat Samiti was passed by the Artha Sthayee Samiti:

(b) If so, the date of such Meeting:
PART-VI.
Whether the annual accounts of Panchayat Samiti was duly published:

PART-VII.
Whether the Annual Report of Works prepared in prescribed manner (Form -3 A) by the Panchayat Samiti, was submitted to the District Panchayat & Rural Development Officer, being the prescribed authority and Zilla Parishad under section 107:

(a) Report on work done during the previous year i.e.________ : 
(b) Report for the work proposed to be done during the current year i.e.______

PART -VIII.
Whether any developmental, promotive or motivational programme or scheme under section 109(1) was taken up, if so the completion/progress may be mentioned with the amount involved:

PART -IX.
Description of progress of any scheme under section 109(3) extending to more than one Gram Panchayat, if undertaken:

PART-X.
Whether Government has placed any property i.e. Road, Bridge, Ferry, Channel etc. under the control of Panchayat Samiti under section 110, if so, details thereof:

PART-XI.
The description of works like maintenance of Bridge, Well, Tank, Channel, Road etc. by the Panchayat Samiti, if any under section 112:

PART-XII.
(i) How many Gram Panchayats were inspected or caused to be inspected by the Panchayat Samiti under section 315(2) -

(a) during last year:
(b) during present year:

(ii) Whether any scheme was assigned to the Gram Panchayat(s) for implementation along with placement fund during the last financial year:

(a) Total No. of such schemes mentioning nature of such scheme:
(b) Total fund allotted:

(iii) Whether orders/circulars/notifications received from higher authorities for use of the Gram Panchayat, are transmitted without delay to the GP’s? Average time taken for such transmission:
PART -XIII.
Whether any work of Panchayat Samiti was undertaken by any Gram Panchayat as its agent, if so particulars thereof:

PART -XIV.
(i) Date of approval of current year’s Budget under section 136(2)(c):
(ii) Whether Budget is prepared Sthayee Samiti and activity wise:
(iii) Whether any expenditure was made in contravention of section 137, if so, the amount of such expenditure and reason for such contravention:

PART -XV.
(i) Date of approval of Annual Action Plan:
(ii) Whether the Plan have co-relations with the Budget:
(iii) If not. why:

PART-XVI.
Whether any loan was raised under section 135. If so, what steps were taken for repayment of the same? (mention particulars):

PART -XVII.
Whether accounts were maintained properly under section 139:
The following points should be mentioned particularly -
   (a) Whether double entry system has been introduced, if so, from which date:
   (b) Whether accounts software (IFMAS) is being used, if so, from which date:

PART -XVIII.
Internal Audit of Panchayat Samiti:
   (a) When was the last audit conducted?
   (b) What were the major observation:
   (c) Steps taken to meet each such observation:

PART-XIX.
Statutory audit of Panchayat Samiti:
   (a) Date of last audit by the ELA with the period covered under audit -
   (b) Whether any of the following features was recorded by ELA

<table>
<thead>
<tr>
<th>Feature</th>
<th>Yes / No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non preparation of annual accounts</td>
<td></td>
</tr>
<tr>
<td>Expenditure incurred without preparing budget</td>
<td></td>
</tr>
<tr>
<td>Expenditure incurred in excess of budget provision. If so, to what extent?</td>
<td></td>
</tr>
<tr>
<td>Direct appropriation of revenues without depositing into savings bank account</td>
<td></td>
</tr>
</tbody>
</table>
Retention of cash in hand in excess of permissible limit. If so, to state the amount and the period of retention in each case

Non-reconciliation of cash balance

Non-realization of revenue

Non-maintenance of the records/registers. Give particulars

Losses due to theft and defalcation of funds. Give particulars

Internal audit

(c) Whether objection was discussed at a meeting u/s 191 of the W.B. Panchayat Act, 1973:

(d) Steps taken to meet objections:

(e) Whether action was taken as per Audit Report under section 191(1) in a meeting specially convened for the purpose. If not the reason for such omission:

(f) Total No. of outstanding audit paras:

(g) Memo No. & date under which last audit compliance report was sent:

PART -XX.
Whether Audit Report was examined by the Executive Officer and placed before the Sabhapati for perusal and necessary action under section 191(1):

PART-XXI.
Whether there was any diversion of fund:
(a) If so details thereof stating whether recoupment was made later:
(b) Reasons thereof:

PART -XXII.
Whether any assigned scheme was undertaken? If so, the receipt and expenditure to be mentioned:

PART-XXIII.
What is the amount of Own Fund collected on the date of inspection, Details thereof:

<table>
<thead>
<tr>
<th>Year</th>
<th>Fees</th>
<th>Tolls</th>
<th>Rates</th>
<th>Other source (to be explained briefly) if any</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year before last</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PART -XXIV.
How the Own Fund was utilized during the period under inspection:

**PART -XXV.**
Was there any financial irregularity/defalcation during the period covered under inspection? If so, particulars thereof (one statement is to be obtained from the Executive Officer in this regard) :

**PART -XXVI.**
Maintenance of Stock Book of Panchayat Samiti
(a) Whether it is maintained properly:
(b) Whether the stock was physically verified by the Executive Officer :
(d) Was there any loss or theft in stock. Particulars in brief of such loss or theft :

**PART -XXVII.**
Maintenance of Advance Register of Panchayat Samiti
(a) Whether it is maintained properly:
(b) Particulars of unadjusted advance to be mentioned:
(e) Reasons for non-adjustment in case such is continuing for more than 6(six) months :

**PART-XXVIII.**
Whether the Panchayat Samiti has any Bank Account other than Local Fund Account, Details thereof :

<table>
<thead>
<tr>
<th>Bank &amp; Branch</th>
<th>Account No.</th>
<th>Balance in Account</th>
<th>Purpose(Scheme,etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART-XXIX.**
Whether the Local Fund Account is made upto date by the Treasury? if not, reason to be stated by the Executive Officer. Last date of reconciliation with the Treasury to be mentioned :

**PART -XXX.**
Maintenance of fund of Panchayat Samiti
(a) Total amount of cash balance as shown in the Cash book :
(b) Whether cash book is written upto date :
(c) Whether cash analysis is done at the end of each month :
(d) Whether fund position with analysis is placed and discussed in the meeting of Artha Sthayee Samiti every month :
(e) Amount of cash in hand on the date of inspection with reason for retaining cash in hand:
(f) Amount of closing balance on the preceding month :
(g) Clarification of closing balance (separate sheet may be used):

(h) Receiving of fund for Salary and other establishment matter from the Directorate & Department of Panchayats & Rural Development, West Bengal and expenditure thereof for the last three financial years —

<table>
<thead>
<tr>
<th>Financial year(s)</th>
<th>Opening Balance</th>
<th>Receipt</th>
<th>Expenditure</th>
<th>Closing Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(2) Whether monthly receipts and payment accounts in Form 27 are prepared and sent regularly:

(3) Whether such accounts in Form 27 is placed and discussed regularly in the meetings of the Artha Sthayee Samiti for drawing up Programmes for expeditious utilisation of fund:

(4) Whether the Panchayat Samiti and/or Artha Sthayee Samiti have allocated fund to all other Sthayee Samitis for implementation of schemes relating to areas of functions of each Sthayee Samiti:

PART-XXXI.

Staff position of Panchayat Samiti

<table>
<thead>
<tr>
<th>Post(s).</th>
<th>Existing Strength.</th>
<th>Whether vacant or not.</th>
<th>Vacant since</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Secretary.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cashier -cum -Store Keeper.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Block Informatics Officer.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Upper Division Assistant.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Clerk.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clerk -cum -Typist.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Data Entry Operator.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Peon.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PART-XXXII.

Financial particulars of schemes executed by Panchayat Samiti

<table>
<thead>
<tr>
<th>Name of scheme</th>
<th>Opening Balance as on 1st April.......</th>
<th>Allotment received</th>
<th>Expenditure</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PART-XXXIII.

Particulars of schemes that are being executed or completed for the period covered under Inspection.(Here in addition to financial details given above, physical achievements are to be mentioned briefly)
<table>
<thead>
<tr>
<th>Name of the Scheme</th>
<th>Source of Fund</th>
<th>Description scheme in brief</th>
<th>Estimated expenditure</th>
<th>Date of commencement of scheme</th>
<th>Date of completion of scheme</th>
<th>Actual Expenditure</th>
<th>Benefit accrued in measurable terms</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART-XXXIV.**

Whether the above schemes were undertaken within the ambit of Annual Action Plan:

**PART-XXXV.**

Whether any scheme of Panchayat Samiti was physically inspected by the Inspecting Officer. If so, his observations on such inspection:

**PART-XXXVI.**

Whether any Information Register is maintained. If so,

(a) Whether register for such applications maintained - Yes/ No

(b) How many applications received under the Right to Information Act in the previous year and in the current year & in how many cases the informations were supplied on

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of Application received</th>
<th>No. of cases information given</th>
<th>No. of cases where no information has been provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous Year</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Year</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART-XXXVII.**

The latest self-evaluation report of the Panchayat Samiti to be reviewed by the Inspecting Officer and his comments on (a) correctness of the report and (b) follow up action for improvement, if taken by the Panchayat Samiti should be mentioned.

(If space is not adequate attach a separate paper)

**PART-XXXVIII.**

Whether the Panchayat Samiti has its own building. If so, particulars thereof:

**PART-XXXIX.**

Remarks of the Inspecting Officer

---

SIGNATURE OF THE INSPECTING OFFICER
ORDERS

With a view to strengthening the role of the Darjeeling Gorkha Hill Council as implementing agency for execution of various Programmes related to poverty alleviation and rural development under sub-section (2) of section 185A of the West Bengal Panchayat Act, 1973 [West Bengal Act XLI of 1973] as amended read with section 25 of Darjeeling Gorkha Hill Council Act, 1988 [Act XIII of 1988], the State Government has been considering to allow the Darjeeling Gorkha Hill Council to utilize the services of the Block Development Officers and also the services of other officers and staff under the control of the Block Development Officers for the said purpose.

After careful consideration of the matter the undersigned is directed by order of the Governor to say that the Governor has been pleased to decide that the Block Development Officers of the respective Blocks within the Darjeeling Gorkha Hill Council areas will be designated as ex-officio Council Development Officers and they, in addition to their normal duties as assigned from time to time by the State Government, will henceforth implement poverty alleviation and rural development Programmes like NREGA, IAY, NSAP in the capacity of ex-officio Council Development Officers under the supervision of the Principal Secretary, Darjeeling Gorkha Hill Council. The Block Development Officers will remain accountable to the Principal Secretary, Darjeeling Gorkha Hill Council for the implementation of such scheme as also for utilisation of the related funds allotted for the said purpose.

The services of the Council Development Officers may also be utilized by the Darjeeling Gorkha Hill Council for utilizing development grants under the awards of the Central and State Finance Commissions
received by the Council for the Panchayat Samitis and the Gram Panchayats till the elections to the Panchayat bodies in Hill areas are held.

This is an interim arrangement, which will remain in force till further order.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal

No. 1779/1(5) - PN/O/III/2E-144/06 Date : 20.04.07

Copy forwarded for information to the:

1. Principal Secretary, Hill Affairs Depart, Govt. of West Bengal.
2. Principal Secretary, P & AR Department, Govt. of West Bengal.
3. Principal Secretary, Darjeeling Gorkha Hill Council.
4. Commissioner, Jalpaiguri Division.
5. District Magistrate, Darjeeling.

Principal Secretary to the
Govt. of West Bengal
ORDER

The State Government has issued order No. 6102/PN/O/V/4P-1/05 dated 07.11.2005 assigning some functions and activities of fifteen (15) Line Departments of the State Government to the appropriate tier of Panchayats with authorities for planning, budgeting and implementing schemes and taking other possible measures for economic development and social justice in rural areas related to those activities. It has been observed that for implementing such assigned functions and activities the Panchayats are required to spend contingent nature of fund which is not always forthcoming.

Now, therefore, after careful consideration of the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), is pleased hereby to direct that when works / schemes of Line Departments are implemented by Zilla Parishad / Panchayat Samiti / Gram Panchayat, 2% (two per cent) of the allotted fund may be spent for contingent expenditure.

The Governor is also pleased to direct that while implementing works / schemes of line Departments, Zilla Parishad / Panchayat Samiti / Gram Panchayat shall follow the maximum and minimum limit for incurring financial expenditure which has already been fixed for each tier by the State Government in the Panchayat and Rural Development Department vide order No. 3969 / PN / O /I / 4P - 1 / 05 dated 25. 07. 2006.

By Order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and taking necessary action to the:

1) Principal Secretary / Secretary to the Govt. of West Bengal,
   ..................................................................................................... Department.

2) Commissioner, Presidency / Burdwan / Jalpaiguri Division.

3) Commissioner, Panchayat & Rural Development, West Bengal, Panchayat Bhavan, 11 A, Kiran
   Sankar Roy Road, Kolkata - 700 001.

4) Director, SIPRD, Kalyani, Nadia.

5) Sabhadhipati,............................................................Zilla Parishad (all).

6) District Magistrate,............................................................district (all).

7) Addl. Executive Officer,...............................Zilla Parishad (all).

8) District Panchayat & Rural Development Officer,.........................(all).

He is requested to circulate copy of this order to the functionaries / officials of Panchayat Samitis and Gram
Panchayats within the district.

9) Private Secretary to MIC / MOS,......................................................(all).

Sd/-

OSD & Ex-officio Deputy Secretary
to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও প্রামাণ্যদল পরিষদ
পশ্চায়েত শাখা
কেরালা বিভাগ

৬৩, নেতাজী সুভাষ চন্দ্র রোড, কলকাতা-৭০০ ০০১

পত্রঃ ১৫১/পি.এন/৩/এক/৩-১/০৭

প্রধান কর্মী : নন্দীনাথ ঘোষ

নেতাজী সুভাষ চন্দ্র রোড, পশ্চিমবঙ্গ সরকার

প্রতি: কমিশনার, পশ্চায়েত ও প্রামাণ্যদল,
পশ্চিমবঙ্গ।

বিষয়: পশ্চিমবঙ্গের উপকূল অঞ্চলে হোটেল নির্মাণ সম্পর্কে নিদেশিকা।

মহাশয়,

আদেশনুসমূহের উপর নির্ভর বিষয়ে আপনাকে জানাই যে রাজ্য সরকারের পশ্চায়েত ও প্রামাণ্যদল বিভাগ ইতিমধ্যে এই মর্মে অবগত হয়েছে যে রাজ্যের উপকূল অঞ্চলে অনেক গ্রাম পশ্চায়েতের প্রধান ঐ অঞ্চলে হোটেল নির্মাণের অনুমতি প্রদান করেছেন।

এমত স্থানে ভারত সরকারের বন ও পরিবেশ মন্ত্রণালয়ের প্রকাশিত বিধিতে ১৯শে ফেব্রুয়ারী, ১৯৯১ তারিখের এস.এ. ১১৪(ই) নং প্রকাশনের পরিশেষিতে উপকূল অঞ্চলে হোটেল নির্মাণ প্রসঙ্গে জাতীয় নিদেশিকা ঐক্য নিতে দেওয়া খুব নিদেশিকা প্রদান করাই প্রয়োজন।

১) উপকূল অঞ্চলে উদ্যোগ প্রতিষ্ঠালার জন্য এ অঞ্চলের উচ্চ রোড রেলের ৫০০ মিটারের ভূমিগতে চারটি পুর্নায়নে ভূমিরূপক চারটি পুর্নায়নে ঘটিত করা হয়েছে; যথা

পর্যায় - ১: যে সকল অঞ্চল বসবাসের ক্ষেত্রে সংক্ষেপণশীল এবং ওরুপুর্ণ, যেমন, জাতীয় উদ্যান, নৌ উদ্যান, আর্থিক অর্থ, সরকারি অর্থ, ব্যাপারায় বসস্থান, মানুষের প্রবাহ ও যে অঞ্চলটি ঐতিহ্যগত, ঐতিহ্যগত সৌন্দর্য্য বা উক্তিবাদী পর্যায়। যে অঞ্চল নিম্ন ভৌত রেল বা উচ্চ রোড রেলের মধ্যবত্তী।

পর্যায় - ২: যে অঞ্চলটিকে নিম্নরূপী রেল প্রথম বা তার সমকালে প্রতিষ্ঠা উদ্দেশ্য করা হয়েছে।

পর্যায় - ৩: যে অঞ্চলগুলিকে মুক্ত রাখা হয়েছে এবং বেসিল পর্যায়-১ এবং পর্যায়-২ এর অসভ্যাঙ্ক নয়। সেইসব অঞ্চলগুলি প্রামাণ্যদলের উপকূল অঞ্চলের অসভ্যাঙ্ক ও পৌর অঞ্চলের মধ্যে সীমাবদ্ধ।

পর্যায় - ৪: পর্যায়-১, পর্যায়-২ এবং পর্যায়-৩ এর অসভ্যাঙ্ক অঞ্চলের বাহীত উপকূল অঞ্চলে বিস্তৃত অঞ্চল যা আন্দমান এবং নিকোবর এবং লাঙ্গদীপ এবং পুঁতিয়ারু অঞ্চলে বিস্তৃত।

৫৮৯
পশ্চিমবঙ্গের পূর্ব মেদিনীপুর জেলার ১৬টি রুক্ত, উত্তর ২৪-রাগনা জেলার ৬টি রুক্ত ও দক্ষিণ ২৪-রাগনা জেলার ১৩টি রুক্তের অন্তর্ভুক্ত গ্রাম পাঞ্চায়েতগুলি উপকূল প্রনিয়ম অঞ্চলের মধ্যে ইতিমধ্যে অন্তর্ভুক্ত হয়েছে। এই প্রনিয়ম অঞ্চলে অন্তর্ভুক্ত গ্রাম পাঞ্চায়েতগুলির একটি তালিকা সংযুক্ত হয়।

উপকূল প্রনিয়ম অঞ্চলের মধ্যে নিম্নলিখিত কার্যক্রম নিবিড় বলে মূখিত হয়েছে।

১. প্রত্যক্ষভাবে জল ও সমুদ্রঠাকুরতী সূষিধা সম্পর্ক নুতন শিশু, পার্যামনি শিশু দুর্গোতের প্রকল্প ও দুর্যুগ সুর্যকুলকরণ নয় এমন শিশু এবং বিশেষ অর্থনৈতিক অঞ্চলের উপকূল প্রনিয়ম অঞ্চলের শিশু ব্যাহত অন্য সকল নুতন শিশু স্থাপন ও প্রচলিত শিশুর সম্প্রসারণ।

যদিও অপ্রচলিত শিক্ষা উৎস ও লব্ধিত পদার্থ সম্প্রদায় শিশু স্থাপনের অনুমতি পাওয়া যেতে পারে।

২. বিপদনসূচক বা বৃহত্তরসূচক পদার্থের প্রাপ্তকরণ, হস্তগতকরণ, ওদামজতকরণ ও বিক্রয়।

৩. ওদামজতকরণ সহ মৎস প্রক্রিয়াকরণ কেন্দ্রের সম্প্রসারণ ও স্থাপন (অনুমতি প্রাপ্ত অঞ্চলে মৎস্য পালন ও প্রাকৃতিক মৎস্য ও কর্তৃক প্রাকৃতিক মৎস্য)।

৪. বর্তমান পদার্থের নিপ্পতি করার জন্য কেন্দ্র/প্রমুখ স্থাপন বা সম্প্রসারণ (জলন্তর বিশেষ বর্জন পদার্থ নিক্ষিপ্ত করা ব্যাহত)।

৫. কোন নগর, শহর, শিশু বা মনুষ্য জনপদ থেকে প্রাপ্ত অন্তর্ভুক্ত বর্জন পদার্থের নিক্ষিপ্তকরণ। সংশ্লিষ্ট কর্তৃক কর্তৃক অনধিক তিন বছরের সময়ের মধ্যে প্রচলিত অভাস বর্জন করতে হবে।

৬. ভূমি ভর্তি করার জন্য নগর বা শহরের বর্জন পদার্থ আন্তঃকৃতজতকরণ। যদি কিছু থাকে প্রজাপতনের অনধিক তিন বছরের সময়ের মধ্যে নিমিত্ত করতে হবে।

৭. তাপ বিক্রি শক্তি উৎপাদন কেন্দ্র থেকে প্রাপ্ত ছাই ও অন্যান্য বর্জন আন্তঃকৃতজতকরণ।

৮. বন্দর, পোতশাল, জেটি, ব্রীজ, জাহাজঘর, সমুদ্র-সংযোজক বা অন্যান্য সুবিধা ব্যাহত ভূমি সংস্থার, সমুদ্র বিজ্ঞানীকরণ বিষয়ক নিযুক্ত করা বা করুণামল করা।

৯. তৈল ও প্রাকৃতিক গাস অভিযান ও আহরণ ও যে খনিজ পদার্থগুলি উপকূল প্রনিয়ম অঞ্চল ব্যাহত পাওয়া যায় না সেগুলি ছাড়া বালি পাঠ্য দাতা কৃষিত করা।

১০. উপকূল অঞ্চলের ২০০ থেকে ৫০০ মিটারের মধ্যে গানীর জল, উদ্যান পরিষ্কার, ও পৃথিবীকরণ ও মৎস্যাচার ব্যাহত মাটির নীচের জল, আহরণ করা বা বৈশালি প্রয়োগ করা।

১১. উপকূল প্রনিয়ম অঞ্চলের মধ্যে যে কোন নির্মাণকার্য।

১২. নিম্ন স্তরে অঞ্চল ও উচ্চ স্তরে অঞ্চলের যে কোন নির্মাণকার্য।

১৩. সৌন্দর্যনাম, আমোদ-প্রমোদ ও অন্যান্য উদ্যোগের জন্য চু-মেশার দায়িত্ব সমতে বাল্কামুক্তির ব্যবহার ও পরিবর্তন ও পার্থক্যমুক্তির প্রাকৃতিক বিষয়।

উপরে বর্তমান কার্যক্রম ব্যাহত অন্য সকল কার্যক্রম নিয়ন্ত্রিত হবে নিয়ন্ত্রক উপায়ে।

590
1. যদি কোন কার্যকলাপের সাথে সমৃদ্ধিতার ও জলস্তার সংযোগ থাকে তবে ঐ কার্যকলাপের পক্ষে ভারত সরকারের
পরিবেশ ও বন মন্ত্রণালয়ের কাছ থেকে সরুজ সংক্রান্ত গ্রহণ করতে হবে।

2. প্রকৃতিতে, ঐতিহাসিক, ঐতিহ্যাঙ্কৃৎ ও সরকারি উদ্দেশ্য ব্যবহৃত ভবন ভেঙে ফেলা যেতে পারে ও পুনর্নির্মাণ করা
যেতে পারে।

সকল ক্ষেত্রেই রাজ্য সরকারের পরিবেশ বিভাগের অন্তর্ভুক্ত পশ্চিমবঙ্গ রাজ্য উপকূল, অঞ্চল ও পরিচালন কর্তৃপক্ষের অনুমোদ
গ্রহণ করতে হবে।

আপনার বিশ্বাস,

যুগ্ম-সচিব, পশ্চিমবঙ্গ সরকার

নং : ১৫১২/১(৪৫০০)/পি.এন./৫/এক/৫-১/০৭

আচার্য ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রতিলিপি প্রেরিত হল :-

1) অধিকারী, রাজ্য পঞ্চায়েত ও প্রামাণ্য সংস্থা।

2) বিভাগীয় কমিশনার, ................................................................. বিভাগ।

3) সভাধিপতি, .................................................................................. জেলা।

4) জেলা শাসক, .............................................................................. জেলা।

5) অতিরিক্ত নির্বাহী অধিকারী, .................................................. জেলা পরিষদ।

6) মহকুমা শাসক, .............................................................. মহকুমা (সকল)।

7) জেলা পঞ্চায়েত ও প্রামাণ্য অধিকারকে তার জেলায় ৯, ১০, ১১ নং ক্রমিক সংখ্যায় বর্ণিত অধিকারী। পদাধিকারীদের
মধ্যে প্রতিলিপি বিতরণের জন্য প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুরোধ করা হল।

8) সভাপতি, ............................................................................. পঞ্চায়েত সমিতি (সকল)।

9) সমষ্টি উপাধিকারী, ............................................................. লুক (সকল)।

10) সভাপতি, .............................................................................. পঞ্চায়েত সমিতি (সকল)।

11) একাদশ পঞ্চায়েত, ভারতপ্রাণী মন্ত্রী। রান্তি মন্ত্রী।

12) বিভাগীয় শাখা সকল।

13) রাজ্য প্রামাণ্য বিজ্ঞানীকরণ কর্মসূচি (এস.আর.ডি) শাখা।

বিশেষ ভারপ্রাপ্ত অধিকারী
ও পদাধিকারবলে উপসচিব।

591
ORDER

For the first time the Examiner of Local Accounts, West Bengal has prepared a compiled report on the Audit of Account of funds of Zilla Parishads, Panchayat Samitis and Gram Panchayats to help the Government to get a macro view on the maintenance of accounts of the Panchayati Raj Institutions. On meticulous scrutiny of the reports for the year ending 31st March 2004 and 2005 respectively which were communicated to all Zilla Parishads vide this Department Memo no: 224 (18) / PN / A & AC / N / 3A - 32 / 98 (Pt - I) dated 18.01.2006 it was noted that in some cases the Gram Panchayats, Panchayat Samitis and Zilla Parishads did not properly maintain or at all maintain the records and books prescribed in the accounting rules. This had not only resulted in loss of audit trail but came in the way of obtaining a true and fair picture of the affairs in the PRIs. The Inspection Reports issued up to March, 05 pertaining to 17 Zilla Parishads and one Mahakuma Parishad, 333 Panchayat Samitis and 3354 Gram Panchayats disclosed that 32299 paragraphs relating to 7290 IRS on issues involving a total monetary value of Rs.1108.26 crore are yet to be settled till the end of 31st March, 2005. A significant number of paragraphs had not been replied to although some of the issues date back to the more than fifteen years. It appears from a cursory examination that a number of paragraphs are of routine nature and can be satisfactorily replied with a little effort on the part of functionaries concerned. This was indicative of the lack of efforts by the executive machinery to ensure accountability.

The Government has since emphasized the need for issue of consolidated instructions on preparation of replies to the draft paras for inclusion on the Audit Report to avoid appearance of officers as witnesses before the Public Accounts Committee, State Level Audit Committee and standing Committee on Panchayats and Rural Development as intimated vide this Department Notification No. 2762/PN/O/I/1A-8/05 (Pt-V) dated 6.4.2006. in securing speedy disposal of matters relating to the above subject.

On careful consideration of the entire aspect and in continuation of this department order no: 6376/PN/A & AC/ N / 3A -83 / 05 dated 25.11.2005, the Governor is pleased hereby to issue, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act (as amended from time to time) the following directions for the guidance of all Gram Panchayats, Panchayat Samitis and Zilla Parishads.

1. Draft paragraphs for inclusion in the Reports of the Examiner of Local Accounts, West Bengal:

   a. The draft of a paragraph proposed for inclusion in the Report of the Examiner of Local Accounts, West Bengal is forwarded by the ELA to the Principal Secretary, Department of Panchayat and Rural Development for verification of facts contained therein. This is to ensure that the irregularity commented upon in the draft para, is brought to the personal notice of the officers who will have to appear before the State Level.
Audit Committee, Public Accounts Committee or Standing Committee on Panchayats and Rural Development when the audit report is taken up for consideration by such Committees.

The time normally allowed for communication of Departmental remarks on the draft para within a period not exceeding three weeks and if no reply is sent within the above time schedule, the draft paragraph will be treated as final and included in the Report of the Examiner of Local Accounts, West Bengal.

b. It is found that in most of the cases the departmental replies cannot be sent to the Examiner of Local Accounts, West Bengal due to non-receipt of replies from the PRIs (Zilla parishads, Panchayats Samitis and Gram Panchayats) within the specified time. It is impressed upon the all concerned that they should take steps to collect all the facts which have a bearing, direct and indirect, on the irregularities commented upon in the draft para and see to it that the reply gives a true account of the alleged irregularities or lapses.

c. In case the final reply to the draft para cannot be given within the time limit by the district authorities, an interim reply should be given to the Department indicating the time by which the final reply will be sent. But this, however, does not absolve anyone from the responsibilities for furnishing the replies within three weeks.

d. To ensure prompt replies to draft paragraphs, received from the Examiner of Local Accounts West Bengal the Drawing and Disbursing Officer of each tier (ZP/ PS/ GP), the District Magistrate and the Sub-Divisional Officer may open a register in their office and keep a note about the date of receipt of draft paragraphs and date of reply to the audit/ department. The head of the aforesaid offices shall record a certificate in the register that he has personally verified the explanations and the factual positions mentioned in the audit replies.

e. The need on the part of different authorities and staff dealing with the audit paragraphs is to make sure that all the statements made to audit are factually correct and are neither overstated nor understated. They should simultaneously examine among other things whether the irregularity commented upon in the draft para was due to any serious negligence on the part of any individual employee of the Local bodies which might possibly call for disciplinary action or due to some defect of system which calls for necessary amendment of rules and procedures or strengthening of supervisory mechanism. If so, they should take suitable remedial measures immediately so that while deposing before the Public Accounts Committee or other Committees in course of its consideration of the relevant paragraph, they may submit to the Committee that adequate steps have already been taken to avoid recurrence of such irregularities

2. **Audit Report:** If replies to draft paras are considered satisfactory these are dropped, if these are not considered satisfactory and if they are sketchy, incomplete or evasive, these are included in the Audit Report. The Panchayat authorities shall undertake a thorough scrutiny of the Audit Reports immediately on their receipt both in regard to verification of facts and figures mentioned therein and for initiating prompt action on the various points brought out in the reports. When ever irregularities are mentioned in the Audit Report, action to rectify shall be taken in no time and not merely told that the matter would be looked into.
The replies shall be explicit and self contained, in particular where remedial measures are called for, the
details of action taken or initiated shall be specifically spelt out. These shall in no case, be replied as ‘Noted
for future guidance or next audit may see’.

3. Procedure for settlement of Draft para and Audit Report of ELA: The following drill shall be
observed for streamlining the procedure for follow up actions on the Audit Report and Draft Paragraphs on
the accounts of the Zilla Parishads (including Siliguri Mahakuma Parishad), Panchayat Samitis and Gram
Panchayats of the state;

A. **At Panchayat Samiti and Gram Panchayat Level:** The Sub-divisional Officers of the concerned
district shall be responsible for preparation of replies on Draft Paragraphs and Audit Report of the Examiner
of Local Accounts, West Bengal on the basis of materials at their disposal, on getting them verified by the
appropriate officers and on being satisfied forward the same with his comments thereon to the District Magis-
trate for onward transmission to the Department of Panchayats & Rural Development for further action in the
matter.

B. **At Zilla Parishad Level:** The Secretary of the Zilla Parishad shall prepare the replies on Draft
Paragraphs and Audit Report of Examiner of Local Accounts, West Bengal and submit the same to the District
Magistrate & Executive Officer for onward transmission to the Department of Panchayats and Rural Develop-
ment for further action in the matter,

In respect of the Zilla Parishad, Panchayat Samitis and Gram Panchayats, the District Magistrate shall
monitor the progress of entire work frequently and for this purpose, the District Panchayat & Rural Develop-
ment Officer and the Parishad Accounts & Audit Officer posted in the District shall render necessary assis-
tance for finalizing the replies.

The entire process of submission of replies by all Panchayat authorities to the Department of Panchayats
and Rural Development shall be completed within a period of **two weeks** from the date of receipt of the report.

It must be clearly understood that the Controlling authorities of each Zilla Parishad, Panchayat Samiti
and Gram Panchayat shall be responsible for the proper maintenance of their own Accounts and of those of
the officers subordinate to them and they will be held personally liable for any laxity that may be brought to
notice of the Government. Superior officers during the course of their inspection of their subordinate offices,
should make it a point to see how and whether audit objections are being disposed of promptly.

In respect of procedure for settlement of **Annual Inspection Report**, this Department Memo no. 3388/
PN/OV/2A-7/ 2003 dated 17.09.2003 and no. 6376/PN/ A & AC/ N/ 3A- 83/ 05 dated 25.11.2005 shall
continue to remain in force.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal

594
Copy forwarded for information and taking necessary action to:

1. Shri S. K. Gupta, IAS, Commissioner & Ex-officio Special Secretary, Department of Panchayats and Rural Development.
2. Shri R. K. Maiti, WBCS (Ex), Joint Secretary, Department of Panchayats and Rural Development.
3. Smt Madhumita Roy, WBCS (Ex), OSD & DS, Department of Panchayats and Rural Development.
4. The Examiner of Local Accounts, West Bengal. 3rd MSO Building, 5th Floor, CGO Convex, DF Block, Salt Lake, Kolkata-700064.
5. The Sabhadhipati, ___________Zilla Parishad/ Mahakuma Parishad (All)
6. The Commissioner, Presidency/ Burdwan/ Jalpaiguri
7. The Director, State Institute of Panchayats & Rural Development, Kalyani, Nadia.
8. The District Magistrate & Executive Officer_______________District (All)
9. The Additional Executive Officer, ________________Zilla Parishad/ Mahakuma Parishad (All), P.O. ________________District:______________
10. The Secretary, ________________ Zilla Parishad / Mahakuma Parishad (All)
11. The Sub- Divisional officer, ________________Sub- Division (All), with a copy of the Report of the Examiner of Local Accounts on the Panchayat Raj Institutions for the year ended 31st March, 2004
12. The Regional Accounts & Audit Officer, Presidency / Burdwan / Jalpaiguri Division.
13. The District Panchayats and Rural Development Officer, ________________ (All).
14. The Parishad Accounts and Audit Officer, ______________________District (All).
15. Shri. N. Sarkar, Parishad Accounts & Audit Officer (HQ), Department of Panchayats and RD.
16. The Block Development Officer & Executive Officer, ________________Panchayat Samiti (All). He is requested to circulate the order amongst the Pradhan of the Gram Panchayats under his jurisdiction
17. Section Officer, Audit & Accounts Cell, Department of P&RD.

(D. Ghosh)
Special Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়ে  ও গ্রামোন্নয়ন বিভাগ
জেলাপপ্পন্নি (দু’-তল) ৩৩, এন. এস. রোড
কলকাতা-৭০০ ০০১

নং: ৪৭৭/পি.এন/২/১/২৫-২/১৮ (অংশ-২)  তারিখঃ ২৯.০১.২০০৭

পরিপাত

যেহেতু জেলা পরিষদ ও পশ্চায়ের সমিতি তাদের জনবস্তু ও পরিবেশ স্বায়ী সমিতি এবং শিশু ও নারী উন্নয়ন, জন কল্যাণ ও গ্রাম স্বায়ী সমিতির কর্মধার্যদের এবং গ্রাম পশ্চায়ের তত্ত্ব শিক্ষা ও জনবস্তু উপসমিতি এবং নারী শিশু উন্নয়ন ও সমাজ কল্যাণ উপসমিতির সঞ্চালকদের সাবুজ ও সহযোগিতার একাধিক ক্ষেত্রে দেখা যাচ্ছে;

এবং যেহেতু এই দুই স্বায়ী সমিতির এবং উপসমিতির সঞ্চালকগণ একে অপরের সহমতি ও পারস্পরিক বোঝাপড়ার মাধ্যমে কর্ম সম্পাদন করলে এই দুই স্বায়ী সমিতির ও উপসমিতির কাজ-কর্ম সার্বিক উন্নয়নের প্রয়োজনে উল্লেখ ও আরও কল্যাণ হবে;

এবং যেহেতু এই দুই স্বায়ী সমিতিকর্মধার্যদের এবং উপসমিতির সঞ্চালকদের একে অপরের স্বায়ী সমিতির / উপসমিতির সভায় আয়োজিত সমস্ত কার্যক্রমে যোগদান করার প্রয়োজনীয়তার উল্লেখ নিয়ে প্রস্তাব করা হয়েছে;

এবং যেহেতু এই প্রকার নিযুক্তি এই দুই স্বায়ী সমিতির ও উপসমিতির পক্ষে যুক্তির ও সংস্থায় জন হবে বলে এই বিভাগ কর্তৃক বিবেচিত হয়েছে;

অতএব, সকল বিষয় যত্নহীনতার বিবেচনা করে এই বিভাগ এইরূপ নির্দেশ প্রদান করছে যে জেলা পরিষদ ও পশ্চায়ের সমিতি তাদের জনবস্তু ও পরিবেশ স্বায়ী সমিতি এবং শিশু ও নারী উন্নয়ন, জন কল্যাণ ও গ্রাম স্বায়ী সমিতির কর্মধার্যদের এবং গ্রাম পশ্চায়ের তত্ত্ব শিক্ষা ও জনবস্তু উপসমিতি এবং শিশু স্বায়ী উন্নয়ন ও সমাজ কল্যাণ উপসমিতির সঞ্চালক সভায় একে অপরের আয়োজিত সমসারণে এই দুই স্বায়ী সমিতির ও উপসমিতির সভায় যোগদান করবেন ও আলোচনায় অংশ নেবেন তথা পারস্পরিক মত বিনিময় করে সহমতি ও পারস্পরিক বোঝাপড়ার ভিত্তিতে বিভিন্ন ক্ষেত্রে মিলিত কর্মপথ ঠিক করবেন ও কার্যবিলীন পরিচালনা করবেন।

আদেশনুসারে,
স্বামী মানবেন্দ্রনাথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

596
অনুলিপি জাতার্থে এবং প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য পাঠানো হল ও:-

১) কমিশনার, পঞ্চায়েত ও গ্রামসভা, পশ্চিমবঙ্গ, পঞ্চায়েত ভবন, কলকাতা।

২) অধিকারী, রাজ্য পঞ্চায়েত ও গ্রামসভা সংস্থা, কল্যাণী, নরীয়া।

৩) সভাপতি, ........................................................................................................... জেলা পরিষদ (সকল)

৪) জেলা শাসক, ........................................................................................................... জেলা (সকল)

৫) জেলা পঞ্চায়েত ও গ্রামসভা আধিকারিক ........................................................................ জেলা (সকল)।

৬) ব্লক উপস্থাপক, ........................................................................................................... ব্লক (সকল)।

৭) সভাপতি, ........................................................................................................... পঞ্চায়েত সমিতি (সকল)।

৮) প্রধান, .................................................................................................................. গ্রাম পঞ্চায়েত (সকল)।

৯) এই বিভাগের সকল উপশাখা।

মনুমিতা রায়

বিশেষ ভারপ্রাপ্ত আধিকারিক
ও পদাধিকারবলে উপস্থিত।
ORDER

Whereas promotion of local self-governance in the rural areas is a Constitutional mandate, and the State Government even before such Constitutional mandate came into force, has been increasingly laying emphasis on strengthening the Panchayats for discharging their responsibilities;

And whereas the core component of the process is to strengthen the institutional aspects of functioning of the Panchayats which include transparency, accountability, financial discipline, promptness in decision-making and also implementation of such decision, proper functioning of the Standing Committees / Sub-Committees, involvement of the members in opposition in the decision-making process, increased participation of people in the development process as partner, greater mobilization of resources and effective utilization of all available fund and other resources and the Panchayats need to focus on those aspects of functioning;

Now, therefore, after careful consideration of all the aforesaid aspects and in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor has been pleased to introduce a scheme for rewarding the selected Panchayats of all the three tiers for improved institutional functioning and good governance on the one hand and on the other hand for better mobilization of revenue and effective utilization of resources on the basis of their performances as they stood on 1st April, 2006. The best Gram Panchayat judged on the basis of improved institutional functioning and good governance (excluding revenue mobilization aspect) and the best Gram Panchayat judged on mobilization of revenue and utilization of resources on the basis of their performances as they stood on 1st April, 2006. The best Gram Panchayat judged on the basis of improved institutional functioning and good governance (excluding revenue mobilization aspect) and the best Gram Panchayat judged on mobilization of revenue and utilization of resources on the basis of their performances as they stood on 1st April, 2006. The best Gram Panchayat judged on the basis of improved institutional functioning and good governance (excluding revenue mobilization aspect) and the best Gram Panchayat judged on mobilization of revenue and utilization of resources on the basis of their performances as they stood on 1st April, 2006. The best Gram Panchayat judged on the basis of improved institutional functioning and good governance (excluding revenue mobilization aspect) and the best Gram Panchayat judged on mobilization of revenue and utilization of resources on the basis of their performances as they stood on 1st April, 2006. The best Gram Panchayat judged on the basis of improved institutional functioning and good governance (excluding revenue mobilization aspect) and the best Gram Panchayat judged on mobilization of revenue and utilization of resources on the basis of their performances as they stood on 1st April, 2006.

The Governor has been further pleased to direct that the achievement shall be based on marks which shall be given to each Panchayat body on the basis of the self-evaluation format prepared accordingly to judge each of the above two aspects separately. The fairness of self-evaluation for the Gram Panchayats shall be verified and confirmed by the concerned Block Development Officer and that of the Panchayat Samitis shall be verified and confirmed by the concerned District Panchayat and Rural Development Officer. The Commissioner of Panchayats and Rural Development, West Bengal shall verify and confirm the self-evaluation of the Zilla Parishads. The Artha Sanstha Unnayan O Parikalpana Sthayee Samiti of the concerned Zilla Parishad shall approve the claims of the Gram Panchayats or the Panchayat Samitis on the basis of recommendation of the Block Development Officer or the District Panchayat and Rural Development Officer as the case may be. The Panchayat and Rural Development Department shall approve the claims of the Zilla Parishads on the basis of recommendation of the Commissioner, Panchayats and Rural Development, West Bengal.
The Governor has also been pleased to say that a new head of account “2515 - 00 - 101 - NP - 016 — Incentive Grant to Panchayati Raj Institutions for Revenue Efforts and Good Governance - 31 - Grants - in - Aid - 02 - Other Grants” shall be opened with a provision of Rs. 500.00 lakh under this new head in the Budget of 2006-07. No amount, then, will be needed under the existing heads “2515 - 00 - 101 - NP - 007 - Matching Grant to Gram Panchayats” and “2515 - 00 - 101 - NP - 005 - Lump Grant for Development Works” in the Budget for 2006-07 and these two heads shall, subsequently, be dropped after two years. This has concurrence of the Finance Department, Group - N, vide U.O No. 3393 dated 06. 01 06.

By order of the Governor,

Sd/- M.N.Roy

Principal Secretary to the
Government of West Bengal

No. 5922/1(16)-/PN/N/II/1G-10/2005 Date : 28.12.2006

Copy forwarded for information and taking necessary action to the :

1. The Principal Accountant General (A & E), WB, Treasury Buildings, Kolkata- 1
2. The Principal Accountant General (Audit), WB, Treasury Buildings, Kolkata-1.
3. The Accountant General (L.B. Audit)-, ‘C East Wing, 5th floor, CGO Complex, MSO Buildings, DF-Block, Sector-1, Salt Lake, Kolkata-700 064.
5. Principal Secretary to the Govt. of West Bengal, Finance Department.
7. Director, SIPRD, Kalyani.
8. Sabhadhipati ________________________ Zilla Parishad (All).
9. District Magistrate & Executive Officer, ______________ Zilla Parishad (All).
10. Addl. Executive Officer, ______________ Zilla Parishad (All).
11. District Panchayat & Rural Development Officer______________District (All).
   He is requested to send copies of this order to SI. No. 8, 9 & 10 within the district.
12. Sabhapati, _________________________ Panchayat Samiti (All).
13. Block Development Officer,__________________________ Block (All).
14. Pradhan,____________________________________Gram Panchayat( All).
15. P.S. to MIC, Panchayat and Rural Development Department.
16. P.S. to M.O.S., Panchayats and Rural Development.

Sd/- M. Ray

OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
NOTIFICATION

WHEREAS reports are received by the State Government in the Panchayats and Rural Development Department from time to time with regard to wilful omission or refusal on the part of a Pradhan or Upa-Pradhan of a Gram Panchayat or a Sabhapati or Sahakari Sabhapati of a Panchayat Samiti to carry out the provisions of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act) or of any rules or orders made thereunder or of abuse of powers vested on a Pradhan or Upa-Pradhan, a Sabhapati or Sahakari Sabhapati under the aforesaid Act or rules thereunder;

AND WHEREAS reports are also received in the Department from time to time with regard to incompetence of a Gram Panchayat or a Pranchayat Samiti to perform or persistently making default in the performance of the duties imposed on a Gram Panchayat or a Panchayat Samiti under this Act or any other law, or with regard to exceeding or abusing its powers;

AND WHEREAS such actions on the part of a Pradhan or Upa-Pradhan of a Gram Panchayat or a Sabhapati or Sahakari Sabhapati of a Panchayat Samiti attract the provisions of section 213 of the said Act;

AND WHEREAS such actions on the part of a Gram Panchayat or Panchayat Samiti attract the provisions of section 214 of the said Act;

AND WHEREAS on careful consideration, the State Government in the Panchayats and Rural Development Department is satisfied that powers vested in the State Government under section 213 of the said Act in so far as they relate to the Pradhan, Upa-Pradhan, Sabhapati and Sahakari Sabhapati and under
section 214 of the said Act in so far as they relate to the Gram Panchayat and Panchayat Samiti shall be appropriately exercised by the Commissioner of Panchayats and Rural Development and ex-officio Special Secretary to the Government of West Bengal, Panchayat and Rural Development Department if such powers are delegated to him in terms of section 206 of the said Act.

NOW, THEREFORE, the Governor is pleased hereby to delegate, under section 206 of the said Act, to the Commissioner, Panchayats and Rural Development and ex-officio Special Secretary to the Government of West Bengal, Department of Panchayats and Rural Development the powers and authority of the State Government under sections 213 and 214 of the said Act with respect to a Pradhan or a Upa-Pradhan of a Gram Panchayat, a Sabhapati or a Sahakari Sabhapati of a Panchayat Samiti and any Gram Panchayat or Panchayat Samiti within the State and to take appropriate actions in terms of the aforesaid sections of the said Act.

By order of the Governor,

M. N. ROY,

Principal Secy, to the Govt. of West Bengal.
PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
PANCHAYAT WING
Jessop Building
63, Netaji Subhas Road, Kolkata-700 001

No. 4572/PN/O/I/3S-114/03
Kolkata, the 7th September, 2006.

NOTIFICATION

WHEREAS in terms of this Department notification No. 3598/PN/O/I/3S-114/2003 dated 8th October, 2003 (hereinafter referred to as the said notification), read with corrigendum No. 2324/PN/O/I/3S-114/2003 dated the 13th July, 2004, the employees appointed on ad-hoc or temporary basis in the Gram Panchayat or Panchayat Samiti or Zilla Parishad till the 13th March, 1996 were considered, on fulfilment of conditions as specified in the said notification, for appointment against sanctioned posts in the respective Gram Panchayat or Panchayat Samiti or Zilla Parishad with a view to regularizing the irregular appointments, if any, on different occasions in pursuance of the order dated the 2nd December, 2002 passed by the Hon’ble High Court, Calcutta in W.P. No. 766(W) of 2002 in the matter of Sudhir Chandra Mahato-Vs.-State of West Bengal;

AND WHEREAS, some anomalous situations have occurred while regularizing the appointment of casual workers and similar other categories like contingent workers, work-charged workers, seasonal workers deemed eligible for appointments

AND WHEREAS, the State Government in the Department of Panchayats and Rural Development, has been considering for some time past, issuance of supplementary guidelines to strictly stop the practice of irregular appointments in any Gram Panchayat or Panchayat Samiti or Zilla Parishad;
NOW, THEREFORE, after careful consideration of the matter, the Governor, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), has been pleased to direct that the concerned recruiting or appointing authority shall additionally consider the following directions for the purpose of regularizing the irregular appointments in the Gram Panchayat or Panchayat Samiti or Zilla Parishad:—

(i) no Gram Panchayat or Panchayat Samiti or Zilla Parishad shall engage any casual worker or contingent worker or work-charged worker or seasonal worker either on ad-hoc basis or against any sanctioned post;

(ii) if the services of casual workers are considered absolutely necessary or expedient, such workers may be engaged for execution of schematic works or project works and their wage or remuneration may be given from corresponding scheme or project and their engagement shall terminate with the completion of such scheme or project;

(iii) vacancies against sanctioned posts shall be filled up in accordance with the recruitment rules framed or orders issued by the State Government from time to time, as the case may be, under the West Bengal Panchayat Act, 1973;

(iv) in cases where the engagement of casual workers, contingent workers or work-charged workers or seasonal workers were made by any Gram Panchayat or Panchayat Samiti or Zilla Parishad for execution of schematic works or project works after the 13th March, 1996, such cases shall be treated strictly in terms of notification No. 3598/PN/O/I/3S-114/2003 dated 8th October, 2003;

(v) any engagement of casual worker or contingent Worker or work-charged worker or seasonal worker after the 1st September, 2006 either on ad-hoc basis or against a sanctioned post, shall be deemed unlawful and void ab-initio and this Department will not take any responsibility for their regularization against sanctioned posts or will not bear any expenditure, whatsoever, of such workers.

By order of the Governor,

M. N. ROY,
Principal Secretary to the Govt. of West Bengal.
ORDER

In exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to direct that a member of the Panchayati Raj Institution shall draw TA/DA from one source only and his TA/DA shall be approved and sanctioned by one authority only. When a member of a Panchayat Body attends a meeting of another Panchayat Body in ex-officio capacity, he shall draw TA/DA from such Panchayat Body to which he is directly elected as member.

This order will take immediate effect.

By order of the Governor,
Sd/-
M. N. Roy
Principal Secretary to the
Govt. of West Bengal

Copy forwarded for information and necessary action to the:

1. Commissioner, Panchayat & R.D., West Bengal
   He is requested to release necessary funds to each tier of Panchayati Raj Institutions for moving payment, in the head of TA/DA to the members.

2. District Magistrate, ________________ District.

3. Additional Executive Officer, ________________ Zilla Parishad.

4. District Panchayat & R.D. Officer, ________________ District.

5. Block Development Officer, ________________ Block.

Sd/- M. Ray
OSD & Ex-Officio Dy. Secy
to the Govt. of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোদয়ন বিভাগ
পঞ্চায়েত শাখা, কেন্দ্রপ বিভিন্ন
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০ ০০১

নং ৬৭৮২/পি.এন/ও/এক/২বি-১/২০০৪ (অংশ-১) তারিখঃ ২১.১২.০৫

আদেশনামা

পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ১৮১ ধারা ও পশ্চিমবঙ্গ জিলাপরিষদ (নির্বাচন, গঠন ও প্রশাসন) নিয়মাবলী, ১৯৬৪ এর অনুগতি ১৩৬, ১৭২, ১৭৬, ১৬৫, ১৮৫ ও ১৮৯ নং নিয়ম অনুযায়ী এবং পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ এর ২১২ ধারা বলে জিলা পরিষদ কর্তৃক উপশাখা, অভিকর্তা ও বিভিন্ন প্রকার ফি আদায় করার লক্ষ্যে এই বিভাগ কর্তৃক গত ১৭ই ফেব্রুয়ারী, ২০০৫ তারিখের ৭০৩/পি.এন/ও/এক/২বি-১/২০০৪ (অংশ-১) নং এবং গত ১ই নভেম্বর, ২০০৪ তারিখের ৩৭২-পি.এন/ও/এক ও বিবেচিত ১৪.১০.২০০৩ তারিখের ৩৬৪৪/পি.এন/ও/এক আদেশনামায় রাজ্যপাল সান্দ্র নিম্নলিখিত সংশোধনগুলি করার নির্দেশ জারি করেছেন।

১. পঞ্চায়েত আইনের ১৩৩(১)(বি) ও ৪৭(১)(৪) ১৮১(১)(বি) ধারামতে যথাক্রমে জিলা পরিষদ, পঞ্চায়েত সমিতি ও গ্রাম পঞ্চায়েত উপবিধির ক্ষেত্রে জিলা পরিষদ, পঞ্চায়েত সমিতি ও গ্রাম পঞ্চায়েত নান্দ বা পরিচালনাধীন ক্ষেত্রে পার্চাপারের জন্য পূর্ব নির্ধারিত হারের পরিবর্তে নিম্নলিখিত হারে টেল বা উপকরণ আদায় করা যাবে।

(ক) ৮ বৎসরের উপরে বয়স্ক ব্যক্তি .................. ২.০০ টাকা। (২০ কিং গ্রাম পুরস্কার মালসহ)
(খ) ৮ বৎসরের উপরে বয়স্ক ব্যক্তি .................. ৩.০০ টাকা। (২০ কিং গ্রাম অধিক মালসহ)
(গ) প্রতি গবাদি পশুর জন্য ......................... ৩.০০ টাকা।
(ঘ) প্রতি বাহি সাইকেল ......................... ৩.০০ টাকা।
(ঘ) প্রতি যাত্রালিঙ্গ দুর্গাকার মানে .......................... ৪.০০ টাকা।

এতে যাত্রীতে অন্য সকল যান পার্চাপারের ক্ষেত্রে সর্বোচ্চ হার অপরিবর্তিত থাকবে।

২. পঞ্চায়েত আইনের ১৩৩(১)(গ) ও ৪৭(১)(৪) ধারামতে যথাক্রমে পঞ্চায়েত সমিতি ও গ্রাম পঞ্চায়েত উপবিধির ক্ষেত্রে পঞ্চায়েত সমিতি ও গ্রাম পঞ্চায়েতের সেচেসেচি এলাকার জন্য পূর্ববর্তী মরসুমী শস্যভিত্তিক এক প্রতি ৩৫০.০০ টাকার পরিবর্তে সেচের জন্য মরসুমী শস্যভিত্তিক অথবা টেমাসিক এক প্রতি ৩৫০.০০ টাকা (এই দুটির মধ্যে যেটি অধিক সেটি) ধার্য হবে।

৩. পঞ্চায়েত আইনের ৪৭(১)(২) ধারা বলে গ্রাম পঞ্চায়েত উপবিধির ক্ষেত্রে কোন বিজ্ঞতি বা বিজ্ঞাপন বা কোন প্রচার উপকরণ প্রদান করার সময় সীমা ১ (এক) মাস ধার্য হবে।

রাজ্যপালের আদেশনামারে,
মানবরেখার রায় নানা নানা রায়
সচিব, পশ্চিমবঙ্গ সরকার

605
পশ্চিমবঙ্গ সরকার
পশ্চাদের ও গ্রামীণ বিভাগ
পশ্চাদের শাখা, জেলাপুর বিভিন্ন
৬৩, নেতাজী সুভাষ রোড, কলকাতা-১

নং : ৬৬৬৩/পিএন/ও/এক/৪পি-২/০৫

শুন্তে ভারত সরকারের পশ্চাদের রাজ মন্ত্রী (অতঃপর উক্ত ক্ষীণ সরকার বলে উল্লেখ করা হবে) পশ্চাদের রাজ প্রতিষ্ঠানের মাধ্যমে (অতঃপর উক্ত প্রতিষ্ঠান বলে উল্লেখ করা হবে) পশ্চিমবঙ্গের জন বন্দন প্রাদুর্ভাব শিক্ষালাল করার লক্ষ্য ‘জন কেরোসিন পরিযোজনা’ (অতঃপর উক্ত পরিযোজনা বলে উল্লেখ করা হবে) নামে একটি অগ্রী প্রক্রিয়া উপস্থাপন করেছে;

এবং যেহেতু উক্ত ক্ষীণ সরকার পশ্চিমবঙ্গের ৩৭টি ব্লকে উক্ত পরিযোজনা প্রাথমিকভাবে চালু করার জন্য অনুরোধ করেছে;

এবং যেহেতু রাজা সরকারের খাঁড়া ও সরবরাহ দলপতি দ্বিতীয় বর্ষকে যে দায়িত্বের উপরে ও দায়িত্বের নীচে বসবাসকারী ও রেশমকার্যকারী পরিবারবর্গকে উক্ত পরিযোজনার আওতায় আনার চেষ্টা করে এবং উক্ত প্রতিষ্ঠানের উপর নজরদারির দায়িত্ব নেওয়া হবে;

এবং যেহেতু পশ্চাদের ও গ্রামীণ বিভাগ পশ্চাদের রাজ প্রতিষ্ঠানের প্রশাসনিক দপ্তর হিসাবে কাজ করে;

এবং যেহেতু রাজসরকারের পশ্চাদের ও পশ্চিমবঙ্গ দলপতি হিসেবে যে উক্ত পরিযোজনা তদারকির দায়িত্ব জেলা পরিষদ ও পশ্চাদের সমিতির খাঁড়া ও সরবরাহ সহায়ী সমিতি (অতঃপর উক্ত সহায়ী সমিতি বলে উল্লেখ করা হবে), প্রাম পশ্চাদের অর্থ ও পরিকল্পনা উপসমিতি (অতঃপর উক্ত উপসমিতি বলে উল্লেখ করা হবে) এবং প্রাম সংসদ স্তরে গ্রামীণ সমিতির উপর অর্থনীতি করা হবে;

অতএব, পশ্চিমবঙ্গ পশ্চাদের আইন, ১৯৭৩/১৯৭৩-এর পশ্চিমবঙ্গ আইন ৪১ এর ২০৭ খ ধারার (১) নং উপধারার (১৭) নং প্রকরণ বলে রাজ্যপাল সওদাগর সহকারী আদেশ করেছেন যে গ্রামীণ সমিটি সহ উক্ত সহায়ী সমিতি ও উপসমিতিকে উক্ত পরিযোজনা তদারকির জন্য নিম্নলিখিত ক্ষমতা, দায়িত্ব ও কর্তব্য অর্থনীতি করা হবে ৪-

(১) জেলা পরিষদের খাঁড়া ও সরবরাহ সহায়ী সমিতির দায়িত্ব ও কর্তব্য সমূহ ৪-

(ক) উক্ত পরিযোজনা সম্পর্কে জেলায় সার্বিক প্রচারের লক্ষ্যে সচেতনতা অভিযানের পরিকল্পনা রূপায়ণ ও তার নজরদারি করা;

৬০৬
(খ) উক্ত পরিযোজনার রূপায়ণ সম্পর্কে প্রশ্নালোচনা করা;

(গ) উক্ত পরিযোজনার জন্য তৈল বিপণন কোম্পানিগুলির সাহিত সময়ে সাধন করা;

(ঘ) ক্রুত্বলির জন্য ভর্তুকি প্রদর্শক কোর্সিন তেলের মাসিক নির্ধারিত অংশ (কেটা) সম্পর্কে তথ্য প্রকাশ করা ও সকলকে অবহিত করা;

(৷) তিত্তর পঞ্চায়ত থেকে লাইসেন্স প্রদান কর্তৃপক্ষের মাধ্যমে প্রাপ্ত অভিযোগগলি, নিম্প্রিয়তা করা;

(৮) ভোক্তা কর্তৃক দেয় এইরূপ কোর্সিনের খুচ্চরা মূল এবং উৎসবের সময় এই মূলের উপর বিশেষ ছাড়ের বিষয়ে তদারকি করা।

(২) পঞ্চায়েত সমিতির খাদ্য ও সরবরাহ স্থায়ী সমিতির দায়িত্ব ও কর্তব্যসমূহ:

(ক) পাইকারী বিকেল / ভিডিয়ের জন্য ভর্তুকি প্রদর্শক কোর্সিন তেলের মাসিক নির্ধারিত অংশ (কেটা) ও তা সময়মত ভিডিয়ের এর কাছে পৌঁছায় কিনা সে সম্পর্কে তথ্য প্রকাশ করা;

(খ) নাম্বুরা মূলের দোকান/ভিডিয়ের এর কাছে সদস্যদের পাঠিয়ে মাসিক নির্ধারিত অংশের (কেটা) সম্মূহজনকভাবে বন্দ সুনির্দিষ্ট করা;

(গ) নাম্বুরা মূলের দোকান/ভিডিয়ে/প্রাম পঞ্চায়েত থেকে অভিযোগ প্রকাশ করা ও তা জেলাস্থরের উক্ত স্থায়ী সমিতির নিকট মন্তব্যসহ প্রেরণ করুক ব্যাবস্থা প্রদানের অনুরোধ করা।

(৩) প্রাম পঞ্চায়েতের অর্থ ও পরিকল্পনা উপসমিতির দায়িত্ব ও কর্তব্যসমূহ:

(ক) কোর্সিন তেল ট্যাক্স থেকে খুচ্চরা বন্দন কেবল নেওয়ার সময় ঘটনাশীলে সদস্যদের পাঠানো;

(খ) পুরোপুর মাসের নির্ধারিত অংশের সম্মূহজনক বন্দন সম্পর্কে শংসাপত্র প্রদান করা;

(গ) নিরদেহ সময়স্থতা স্থায়ী তেলের পরিমাণ যথাযথ করা;

(ঘ) ভর্তুকি প্রদর্শক কোর্সিন তেলের বন্দন সম্পর্কে তথ্য প্রতিবেদন নাম্বুরা মূলের দোকান/ভিডিয়েএর কাছ থেকে সংগঠন করা;

(ঙ) প্রামোদক সমিতি থেকে প্রাপ্ত অভিযোগগলি সংগঠন করে পঞ্চায়েত সমিতির স্থায়ী সমিতির নিকট প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য পাঠানো।
(৪) গ্রামোন্ময়ন সমিতির দায়িত্ব ও কর্তব্যসম্পূর্ণতার জন্য ।

(ক) ভোজ্যার কাছে ভরতুষ্ক প্রতি কোরোনা তেলের সরবরাহ নজরদারি করা ও ভোজ্যার কাছ থেকে উপযুক্ত প্রাপ্ত না পাওয়া, পরিমাণে কম দেওয়া, দাম বেশী নেওয়া ইত্যাদি সংক্রান্ত অভিযোগ সংগঠন করা;

(খ) এই অভিযোগগুলি অভিযোগ রেজিস্টারে নথিবদ্ধ করা এবং নিদর্শিত সময়স্থল সভায় তা আলোচনা করা;

(গ) উক্ত পরিমাণ সম্পর্কে গ্রামোন্ময়ন সমিতির নেওয়া সর্বসম্মত সিদ্ধান্ত গ্রাম পঞ্চায়েতে পাঠানো। গ্রাম পঞ্চায়েতে এই সিদ্ধান্তগুলি লাইসেনে প্রদান কর্তৃপক্ষের কাছে পাঠানো দেবে।

এই আদেশিত অবিলম্বে কার্যকরী হবে।

রাজ্যপালের আদেশানুসারে,
মানবন্দ্র নাথ রায়

সচিব, পশ্চিমবঙ্গ সরকার।
অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রতিলিপি প্রেরিত হল -

1) পশ্চিমবঙ্গ সরকারের অতিরিক্ত মুখার্থিচ এবং খাদ্য কমিশনার
   ১১এ মির্জা গালিব স্ট্রিট, কলকাতা - ৮৭

2) কমিশনার, পশ্চায়েত ও গ্রামোনয়ন, পশ্চিমবঙ্গ, পশ্চায়েত ভবন।

3) অধিকর্তা, রাজ্য পশ্চায়েত ও গ্রামোনয়ন সংস্থা, গাজীভবন, কলামডি, নদিয়া।

4) উপসচিব, খাদ্য ও সরবরাহ দপ্তর, ১১এ মির্জা গালিব স্ট্রিট, কলকাতা - ৭০০০৮৭

5) সভাপতি ................................................................. জেলাপরিষদ।

6) জেলাশাসক ................................................................. জেলা।

7) অতিরিক্ত মুখ্য অধিকারিক ................................................................. জেলাপরিষদ।

8) জেলা পশ্চায়েত ও গ্রামোনয়ন অধিকারিক, ................................................................. জেলা।

9) সভাপতি, ................................................................. পশ্চায়েত সমিতি।

10) ব্লক উপমান অধিকারিক ও নির্বাহী অধিকারিক, ................................................................. পশ্চায়েত সমিতি।
    তাঁকে এই আদেশনামার প্রতিলিপি সমস্ত গ্রাম পশ্চায়েতের প্রধানদের নিকট পাঠানোর অনুরোধ জানানো হচ্ছে।

11) একাত্ত সচিব, ভারপ্রাপ্ত মহিলা, খাদ্য ও সরবরাহ দপ্তর।

12) একাত্ত সচিব, ভারপ্রাপ্ত মহিলা, পশ্চায়েত ও গ্রামোনয়ন বিভাগ।

13) এই বিভাগের প্রশিক্ষণ শাখা।

মনোমিতা রায়
বিশেষ ভারপ্রাপ্ত অধিকারিক ও পরামর্শকারবলে উপসচিব।
পশ্চিমবঙ্গ সরকার।
WHEREAS the Ministry of Panchayati Raj, Government of India (hereinafter referred to as the said Union Government) has introduced a pilot project, namely, “Jan Kerosene Pariyojana” (hereinafter referred to as the said Pariyojana) for strengthening the PDS Kerosene distribution networks in the State of West Bengal through Panchayati Raj Institutions (hereinafter referred to as the said Institutions);

AND WHEREAS the said Union Government has requested the State Government to implement primarily the said scheme in 37 Blocks in West Bengal:

AND WHEREAS it has been decided by the State Government in the Food and Supplies Department that all the APL and BPL families, holding genuine ration cards, in the selected 37 Blocks will come under the purview of the said Pariyojana and the said Institutions will be assigned with the responsibility of monitoring the said Pariyojana;

AND WHEREAS the Department of Panchayats and Rural Development is the administrative Department of the Panchayati Raj Institutions;

AND WHEREAS it has been decided by the State Government in the Panchayats and Rural Development Department to assign responsibility of monitoring activities relating to the said Pariyojana to the Khadya O Sarbaraha Sthayee Samitis of Zilla Parishads and Panchayat Samitis (hereinafter referred to as the said Sthayee Samiti) and Artha O Parikalpana Upa-Sarnitis of Gram Panchayats (hereinafter referred to as the said Upa-Samitis) and to the Gram Unnayan Samitis at the Gram Sansad level;

NOW, THEREFORE, in exercise of the power conferred by the provision of clause (xvii) of sub-section (1) of section 207 B of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to order that the said Sthayee Samitis, Upa-Samitis as well as the Gram Unnayan Samitis will be assigned with powers, functions and duties to monitor the said Pariyojana in the following manner:-

(1) Duties and responsibilities of Khadya O Sarbaraha Sthayee Samitis of Zilla Parishads:
   (i) To plan and monitor awareness campaign for wide publicity within the district;
   (ii) To review implementation of the said Pariyojana;
   (iii) To co-ordinate with Oil Marketing Companies for the said Pariyojana;
   (iv) To notify monthly quota of S. K. Oil for the Blocks and disseminate it to all;
   (v) To redress complaints received from all tiers through Licensing Authority;
   (vi) To oversee the retail price to be paid by the consumer and any special release on the occasion of festivals.
(2) **Duties and responsibilities of Khadya O Sarbaraha Sthayee Samitis of Panchayat Samitis:**

(i) To notify monthly quota of S. K. oil for Whole-sellers / Dealers and its arrival;

(ii) To depute members to the FPS / Dealer to ensure satisfactory delivery of monthly quota;

(iii) To receive complaint from FPS / Dealer / Gram Panchayats and forward it to the said Sthayee Samitis at District level alongwith its comments for action.

(3) **Duties and responsibilities of Artha O Parikalpana Upa-Samitis of Gram Panchayats:**

(i) To depute members to the spot when the product is decanted;

(ii) To issue certificate for satisfactory distribution of previous month’s quota;

(iii) To verify physical stock from time to time;

(iv) To obtain report from FPS / Dealer on data relating to S. K. Oil distribution;

(v) To receive complaints from Gram Unnayan Samitis and dispatch to Sthayee Samitis of the Panchayat Samitis for action.

(4) **Duties and responsibilities of Gram Unnayan Samitis :**

(i) To monitor the supply of S. K. Oil to the consumers and receive complaints from the consumers regarding non-receipt of entitlement, short weighment, over charging etc.;

(ii) To record such complaints in a Complaint Register and discuss it in the meetings in a regular manner;

(iii) To send the resolution related to the said programme passed by the Gram Unnayan Samitis to the Gram Panchayats for onward transmission to the Licensing Authority.

This order will come into force with immediate effect.

By Order of the Governor,

(M. N. Roy)

Secretary to the

Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1) Addl. Chief Secretary to the Govt. of West Bengal & Commissioner, Food 11 A, Mirza Ghalib Street, Kolkata - 7000 87.

2) Commissioner, Panchayat & Rural Development, Panchayat Bhavan.

3) Director, SIPRD, Gandhi Bhavan, Kalyani, Nadia.

4) Deputy Secretary to the Govt. of West Bengal, Department of Food and Supplies, 11A, Mirza Ghalib Street, Kolkata - 7000 87.

5) Sabhadhipati, ..................................................Zilla Parishad

6) District Magistrate, ..................................................District

7) Addl. Executive Officer ........................................ Zilla Parishad

8) Dist. Panchayat. & Rural development Officer, ............... District

   He is requested to provide copies of the order to the Pradhans of all Gram Panchayats.

9) Sabhapati, .................................................. Panchayat Samiti

10) Block Development Officer and Ex-officio Executive Officer ..................................................Panchayat Samiti. He is requested to provide copies of the order to the Pradhans of all Gram Panchayats. Private Secretary to the MIC, Department of Food and Supplies

12) Private Secretary to the MIC, Department of Panchayats and Rural Development.

13) Training Cell of this Department.

Sd/- M. Ray

OSD & Ex-Officio Deputy Secretary to the Government of West Bengal
It has been brought to the notice of the Government by the Examiner of Local Accounts, West Bengal that few Panchayat Samitis and Zilla Parishads are lackadaisical to produce documents before the Statutory auditors during their inspection and as per Report of the Comptroller and Auditor General of India, it has also been observed that “the heads of offices failed to discharge due responsibilities as they did not send any reply to a large number of IRs/Paragraphs indicating their failure to initiate action in regard to the defects, omissions and irregularities pointed out in the IRs. Though the position was informed from time to time to the Panchayat authorities but they failed to ensure that their subordinate officers took prompt and timely action”.

2. On careful consideration of the entire aspect, the Governor is pleased hereby to issue, in exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 as amended from time to time, the following directions for the guidance of all Gram Panchayats, Panchayat Samitis and Zilla Parishads.

3. The heads of offices or his authorized officers shall be responsible to produce documents on written demand or requisition made by the auditors.

4. Any person neglects or refuses directly or indirectly to comply with the requisition made by the auditor, the Auditor shall have the right to refer the matter to the Sub-divisional Officer in case of a Gram Panchayat, to the District Magistrate, in case of a Panchayat Samiti, or to the Divisional Commissioner, in case of a Zilla Parishad and thereupon the Sub-divisional Officer, the District Magistrate or the Divisional Commissioner, as the case may be, shall be competent to issue such direction to the person(s) neglecting or refusing to comply with the requisition made by the auditor, as he may think fit and such direction shall be binding on such person(s).

5. As soon as possible, after receipt of the audit report from the Examiner of Local Accounts, West Bengal the Pradhan of the Gram Panchayat, the Executive Officer of the Panchayat Samiti or the Additional Executive Officer of the Zilia Parishad as the case may be, shall place the audit report in a specially convened meeting of the Artha Upa-Samiti or Sthayee Samiti for comprehensive discussion on any material irregularity or impropriety in expenditure or any loss or wastage of money or other property belonging to the concerned Panchayat body. The discussions on the audit report shall be the sole agenda for the said meeting of the Upa-Samiti or Sthayee Samiti.

6. After discussions of the audit report in detail, the Artha Upa-Samiti or Sthayee Samiti shall place recommendations on the actions to be taken by the Gram Panchayat, Panchayat Samiti or the Zilla Parishad to remedy the defects or the irregularities, if any.

7. Thereafter a special meeting of the Gram Panchayat / Panchayat Samiti / Zilla Parishad shall be convened to consider the observations made by the auditor and the recommendations of the Artha Upa-Samiti or Sthayee Sammiti and a record of the proceedings of the meeting shall be kept.
8. After the meeting the Gram Panchayat/Panchayat Sammiti/Zilla Parishad shall inform the auditor of the actions taken by it on the audit report in the manner stated in the following paragraphs. It should be borne in mind that entire process is completed within two months from the date of receipt of the audit report. The Prescribed Authorities shall be responsible to ensure strict follow up action on the audit reports by the Panchayat authorities and slackness, if any, noticed in this behalf shall be reported to the State Government for appropriate action against the person in default.

9. The Executive Assistant of the Gram Panchayat will be in charge of preparing the replies to the Audit paras on behalf of the Gram Panchayat. The Panchayats Development Officer of the concerned block will assist the Gram Panchayat to finalize the replies to the outstanding Audit objections. The Block Development Officer having jurisdiction shall, after getting the outstanding Audit Paras finalized, forward those to the concerned Sub-divisional Officer who in turn shall get them verified by the Samiti Accounts & Audit Officer of his office and on being satisfied forward the same to the ELA, WB under an intimation to the concerned Block Development Officer and the Gram Panchayat. In absence of the SAAO in the Sub-division, the assistance of the PAAO in the district shall be taken.

10. The Secretary of the Panchayat Samiti i.e. the Panchayats Development Officer will be in charge of preparing the replies to the Audit paras on behalf of the Panchayat Samiti. The Samiti Accounts & Audit Officer in the Sub-Division will assist the Panchayat Samiti to finalize the replies to the outstanding Audit Objections. The Sub-Divisional Officer having jurisdiction after getting the outstanding Audit paras finalized by the Panchayat Samiti, forward those to the District Magistrate of the concerned District, who in turn shall get them verified by the Parishad Accounts & Audit Officer and on being satisfied, forward the same to the Examiner of Local Accounts, West Bengal under an intimation to the concerned Panchayat Samiti.

11. The Secretary of the Zilla Parishad shall prepare the replies to the Audit paras of the Zilla Parishad and submit the same to the District Magistrate for onward transmission to the Divisional Commissioner. The Parishad Accounts & Audit Officer posted in the office of the District Magistrate shall provide necessary assistance in finalizing the replies to audit objection. On receipt of the replies, the Divisional Commissioner shall get them rechecked by the Regional Accounts & Audit Officer and forward them to the Examiner of Local Accounts, West Bengal under intimation to the concerned Zilla Parishad.

12. The District Magistrate shall monitor the progress of audit and replies, to Audit objections within the district once a month, and for this purpose the PA & AO posted in the district and in his absence the Secretary of the Zilla Parishad shall act as Nodal Officer of the concerned district.

13. In case of serious lapses in the functioning of the P.R. Bodies, if revealed from such audit, the concerned District Magistrate may draw attention of this Department.

Any willful Omission or refusal to carryout the provisions of this order shall incur liability to be proceeded against in accordance with law.

Sd/- M.N. Roy
Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1. The Commissioner, Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11, K.S. Ray Road, Kolkata-700 001.
3. The Commissioner, Jalpaiguri/Presidency/Burdwan.
4. The Sabhadhipati, ________________ Zilla Parishad/Siliguri Mahakuma Parishad (All).
5. The District Magistrate & Executive Officer, ________________ Zilla Parishad/Siliguri Mahakuma Parishad (All).
6. The Additional Executive Officer, ________________ Zilla Parishad/Siliguri Mahakuma Parishad (All).
7. Financial Controller and Chief Accounts Officer, ________________ Zilla Parishad/Siliguri Mahakuma Parishad (All).
8. Secretary, ________________ Zilla Parishad/Siliguri Mahakuma Parishad (All).
9. Parishad Accounts & Audit Officer, ________________ Zilia Parishad/Siliguri Mahakuma Parishad (All).
10. The Sub-Divisional Officer, _________________________________ (All).

He is requested to circulate the order amongst the Executive Officer Panchayat Samitis of his Sub-Division.

11. District Panchayat and Rural Development Officer, ________________ (All).
12. ____________________ Cell, Panchayats & R.D. Department (All).

(T.K. Majumdar)
Joint Secretary to the
Government of West Bengal.
Memo No. 4614/PN/O/V/1M-2/02.  

Subject : Priority to be given to the State based registered S.S.I. Units in the matter of purchase by or for Panchayat bodies of the State.

The undersigned is directed to say that a comprehensive purchase policy to be followed by all the Department of the State Govt. and offices/bodies under their direct/indirect administrative control was framed and circulated vide Finance audit Deptt. Memo.No. 8167-F dt. 27.7.1988. For Panchayat bodies of the State the same was brought to the notice of all concerned vide memo. No. 1146/III/Panch/4F-89 dt. 29.6.89.

Thereafter, the policy has been amended twice vide Finance (Audit) Deptt. - Notification No. 9600-F dt. 4.10.90 and 4595-F/C. S. No. 104 - dt. - 15.4.93.

It has been brought to the notice of the Govt. in this Deptt. that some Panchayat bodies are not following the provisions of the said purchase policy on all points.

Under the circumstances stated above, the undersigned is further directed to inform all the Zilla Parishads (including Mahakuma Parishad), Panchayat Samitis and Gram Panchayats of the State that all purchases by or for them should be made in strict compliance of the revised purchase policy adopted by the Govt.

Deviation, if any, in compelling situation should be brought to the notice of the Govt. in this Deptt. Without any delay. Copies of Notification Nos. 9600-F dt. 4.10.1990 and 4595-F/C.S. No. 104- dt. 15.4.1993 are given herewith for guidance of all concerned.

Sd/- S.S. Maity
Jt. Secy. to the Govt. of West Bengal.

Memo No. 4614/1(25)/PN/O/V/1M-2/02.  

Copy forwarded for information and necessary action to the :-

1) Director of Panchayats & Rural Development. He is requested to see that the revised purchase is followed by the P.R. bodies.

2) Executive Officer, _________________ Zilla Parishad/Mahakuma Parishad. He is requested to make required number of copies of this memo along with Finance (Audit) Deptt. Notifications in question and to see that the provisions of the revised purchase policy and amendments thereto are followed by the Zilla/Mahakuma Parishad and the lower tiers in the district.

3) Accountant General (Local Bodies Audit), West Bengal, 18, Rabindra Sarani, Kolkata-700001.

4) Director, State Institute of Panchayats, Kalyani, Nadia.

5) Jt. Secretary, Govt. of West Bengal, Finance (Audit) Deptt., Writers’ Building, Kolkata-700001.

Sd/- S.S. Maity
Jt. Secy. to the Govt. of West Bengal.
ORDER

In continuation of this Department ORDER No. 4808/PN/O/1/4F-1/05 dated 29.07.2005 issued in terms of section 212 read with sub-section (2) of section 207 B of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) the Governor, in exercise of the provisions of the aforesaid sections of the Act, is pleased hereby to determine the following norms and procedure for placement, allocation and release of fund under Twelfth Finance Commission.

The grants will be placed by the State Government to the Darjeeling Gorkha Hill Council as grants under Twelfth Finance Commission earmarked for Panchayati Raj Institutions located in 3 (three) hill sub-divisions, viz. Darjeeling Sadar, Kalimpong and Kurseong in the district of Darjeeling. District Magistrate, Darjeeling will act as the Drawing and Disbursing Officer in this respect and release fund to the Darjeeling Gorkha Hill Council accordingly.

The Governor is further pleased to direct that the procedure for preparation of Action Plan and incurring expenditure including sector wise earmarking shall remain the same as already decided for areas other than the hill areas of the district of Darjeeling vide this Department ORDER No. 4808/PN/O/1/4F-1/05 dated 01.08.2005.

By Order of the Governor,

Sd/- M. N. Roy
Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1) Principal Secretary, Darjeeling Gorkha Hill Council. Copy of Order No. 4808/PN/O/1/4F-1/05 dated 29.07.2005 is enclosed for ready reference.

2) Commissioner, Panchayats and Rural Development, West Bengal.

3) Director, SIPRD, Kalyani.

4) District Magistrate. Copy of Order No. 4808/PN/O/1/4F-1/05 dated 29.07.2005 is enclosed for circulation to all concerned.

5) District Panchayat and Rural Development Officer, Darjeeling.

10) Budget Cell of this Department.

OSD & Ex-officio Deputy Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোদয় বিভাগ
পঞ্চায়েত শাখা, জেলাপুর বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-১

নং ৫৮৩৪/পিএন/৫/৩-১/২০০৪

তারিখ ৩০.০৩.২০০৫

আদেশনামা

কোন কোন পঞ্চায়েত প্রতিষ্ঠানের আর্থিক ব্যবস্থাপনার ক্ষেত্রে কিছু কিছু নিয়ম লম্বান করার ঘটনা পঞ্চায়েত ও গ্রামোদয় বিভাগের নজরে এসেছে বা নীচে আলোচনা করা হলো:

১. পঞ্চায়েত সমিতি অথবা জিলা পরিষদের বাজেট পাশ না করে খরচ করা এবং সংক্ষিপ্ত স্তরের সাধারণ সভার অথবা অধিকার আছে এমন স্থানীয় সমিতির সাধারণ বা প্রিয় অনুমোদন না নিয়ে খরচ করা;

২. অনুমোদিত পদে নিযুক্ত কর্মচারীদের নেতান প্রাধান্য বা প্রশিক্ষণের মজুরী প্রদান ব্যতিরেখকে অন্যান্য কারণে নগদ অর্থ তেলা বা অগ্রিম দেওয়া যা কেবলমাত্র অত্যন্ত নীচে বেআইনীও বটে;

৩. বিভিন্ন মালপত্রের সরবরাহকর্মীদের অনেক সময় পঞ্চায়েত প্রতিষ্ঠানের পদ থেকে নগদ অর্থ সেলাফ ঢেকের মাধ্যমে দেওয়া হয় এই অজুহাতে যে সরবরাহকারী আকাউন্ট পেরি ঢেক লইতে অসম্ভব;

৪. প্রয়োজনাতিরিক্ত নগদ অর্থ তেলার ফলে পূজীবৃত নগদ অর্থের পরিমাণ নিয়মবিহীনভাবে বৃদ্ধি পাওয়া;

৫. কোন কর্মচারী বা কোন নির্বাচিত সদস্য অথবা কোন ব্যক্তিকে নগদ অর্থে অগ্রিম দেওয়া হয় অনিয়মে উদ্দেশ্যে এমনকি আগ্রহের মূলে নির্দেশনার না করে বা পূর্বের অগ্রিমের অর্থ সমন্বিত বা এডেভাসে হয়েছে কিনা না দেখে;

৬. নির্ধারিত ফর্ম অগ্রিমের সহায়ক লেজারে অগ্রিম বিষয়ক বিদেশ বিবরণ না লেখা; এবং কোন কোন ক্ষেত্রে অগ্রিম টাকা সহায়ক লেজারে লিপিবদ্ধ না করে নগদ বইয়ে প্রক্ষ ব্যাপার হিসাবে দেখানো;

৭. বিভিন্ন অপরিহার্য অভাবের নিয়ন্ত্রণ রেজিস্টারের রক্ষণাবেক্ষণের অভাবে তুলনামূলক জেলাপরিষদ ও পঞ্চায়েত সমিতিতে বিবিধ নির্দেশিত অনেক ক্ষেত্রেই নির্দেশ কার্য সুন্দরভাবে সম্পন্ন করতে পারে না;

৮. অন্যক পঞ্চায়েত প্রতিষ্ঠান আয় ও খরচের ছিদ্র (ফর্ম-২৭) দাখিল করেন না যার ফলে আর্থিক অনিয়ম, অপচয় ও খরচের এর্থ নিয়ন্ত্রণ ব্যবস্থার ক্রটি থেকেই যায়;

৯. বিভিন্ন গুরুত্বপূর্ণ ফর্ম প্রকাশ বা কর্মনিদিষ্ট ক্ষেত্রে অর্থযোগানার্থক কর্থুপক্ষের নির্দেশে নির্ধারিত ফর্মে পৃথক সহায়ক কাপড় বই রাখা হয় না;

১০. নির্ধারিত পদ্ধতিতে জেনারেল লেজার রাখা হয় না অথবা নির্ধারিত সবগুলি কলম সঠিকভাবে পূরণ করা হয় না।

তাহারা অপ্রাপ্ত ও অপ্রশ্ন (আপ্রোপ্রিয়ভাবে) আকাউন্টের কয়েকটি খাতের সঙ্গে লেজারের কয়েকটি খাত মেলে না;
১১. সর্ব নিম্ন টেক্স্টের বাটিল করা বা উচ্চতর টেক্স্টের গ্রহণ করা সম্পর্কে পর্যাপ্ত ব্যাখ্যা দেওয়া হয় না;

১২. পূর্ববর্তী অধিনীর সম্পূর্ণ সময়ে না হওয়ার অসংখ্য অন্যজাতি অধিনি মন্ত্র করা বা সুনির্দিষ্ট সময়ের মধ্যে লোকাল ফান্ড আকাউন্ট বা ব্যঙ্গ আকাউন্ট থেকে প্রদত্ত অধিনীর সদ্যব্যাপার না করা সত্ত্বেও আইননূর্তনে কোন ব্যবস্থাপনা না করা।

এই প্রকার অনুশীলনে শুধু সুষ্ঠ আর্থিক ব্যবস্থাপনার নিয়মাচারই লক্ষ্য হচ্ছে না, এই ধরনের কার্য প্রজ্ঞতি আর্থিক দায়বদ্ধতার নীতির প্রতি চূড়ান্ত উদারধীনতার নজির বা তহবিল সম্পর্কে হিসাবের গোষ্ঠিত সহায়তা হতে পারে। উপরে বর্ণিত পরিষ্কার গুরুত্বপূর্ণ বিবেচনা করে মাননীয় রাজনীতি পক্ষশিক্ষা পশ্চাদে আইন, ১৯৭৩ (পশ্চিমবঙ্গ আইন ৪১, ১৯৭৩)-এর ২১২ নং ধারায় প্রাধান্য কমিতাবলি নিম্নলিখিত নির্দেশনালী জারি করেছেন।

১. নির্দিষ্ট সময়রাশির মধ্যে কোন প্রকল্প বা কর্মসূচী রূপায়নের জন্য চূড়ান্ত নির্দেশ প্রদানের আগে সংশ্লিষ্ট প্রতিষ্ঠানের সাধারণ সভা বা অর্থ সংস্থা উদ্যোগ ও পরিকল্পনা স্থায়ী সম্মতি সংশ্লিষ্ট প্রকার বা কর্মসূচীর জন্য বাড়ের সহস্র এবং সেই সংস্থা গ্রাহ্য অর্থের প্রকৃত অবস্থা বিবেচনা করবেন। গৃহীত সিদ্ধান্ত সংশ্লিষ্ট কর্মসূচীর বা প্রকল্প রূপায়নের জন্য অথবা কিভাবে মোটামুটি হবে তা সম্প্রতি নির্দেশ করা থাকবে। মনে রাখতে হবে যে, সংশ্লিষ্ট অর্থের বায় সংক্রান্ত নির্দেশনালী ভঙ্গ করে উভয় অর্থ ভিন্ন খানে ব্যবহার করা যাবে না।

২. (ক) সাধারণত কোন স্থানীয় নিধি (লোকাল ফান্ড) বা ব্যাঙ্কে প্রাচীন প্রকৃত সমিতি বা জিলা পরিষদের তহবিল থেকে কোনও ঠিকাদার বা সরবরাহকারীর দাখিল করা কবিলো বার্ষিক কেবলমাত্র আকাউন্ট পেঃতাই চেকের মাধ্যমে করতে হবে।

(খ) কেবলমাত্র কর্মচারীদের মাহিনা ও শ্রমিকদের মজুরী প্রদানের ক্ষেত্রে অধিনি অর্থ তুলে বায়নির্বাহ করা যেতে পারে।

(গ) বিশেষভাবে নির্মাতা, পরিবেশক ও অন্যমূলক কার্যকর প্রকল্পের কাছ থেকে কোনও উপকারের সরবরাহ পাওয়ায় জন্য অধিনি প্রদান করার প্রয়োজন হলে টেক্স্টার কমিটির প্রস্তাবের ভিত্তির পুনর্নির্দিষ্ট সমিতি বা জেলা পরিষদ অথবা উপযুক্ত স্থায়ী সমিতির অনুমোদন নামকরণে অধিনি অর্থ প্রদান করার সিদ্ধান্ত নেওয়া যেতে পারে।

কোনো আকারে বা জরুরি কারণে সভাপতিত্ব বা সংস্থাপতির অনুমোদন নামকরণে নির্বাহী আধিকারিক ব্যায় নির্বাহ করতে পারেন এই সরকারী বা পরবর্তী জেলা পরিষদ, প্রজাতন্ত্র সমিতি বা উপযুক্ত স্থায়ী সমিতির সভায় বিবেচনা ও অনুমোদনের জন্য বায় প্রস্তাব পেঃতাই করবেন।

(ঘ) কোনোর খাত যেহেতু পাঠকদের মোটামুটি হয় তা বাহীত যে কোনও সরবরাহকারীর বা অফিসারের দৈনন্দিন খাতের মোটামুটি ৫০০ টাকা নগদ খরচ করা যেতে পারে।

৩. বিজ্ঞাপন ভাবে সম্পর্ক করতে হবে এমন সব কার্যকর রূপায়নের জন্য অধিনি টেক্স্টার কমিটির আধিকারিক বা প্রমুখতা আধিকারিক বা প্রবর্তিত প্রতিষ্ঠিত বা প্রকৃতিত সমিতি বা জিলা পরিষদের কোন সমস্যাকে মজুর করা যাবে না।

৪. পূর্বে তোলা অধিনি সম্পূর্ণভাবে সমাধায়িত (এডজাক্সেমেন্ট) না হওয়া প্রতি নৃতন করে আর অধিনি মজুর করা যাবে না।

620
৫. কোনাও আচরিত সময়ের জন্য আচরিত গ্রহণকারী ব্যক্তির কাছে থেকে আচরিত মজুরকারী কর্তৃপক্ষ নির্দিষ্ট সময় অর্থাং আচরিত তোলার তারিখ থেকে ৩০ দিনের মধ্যে ওই আচরিমের সময় আদায় করবে।

৬. আচরিত যদি নির্দিষ্ট সময়ের বা ৩০ দিন (যেটি আগে) এর মধ্যে সনাতন করা না যায় তাহলে সংশ্লিষ্ট ব্যক্তি কোনও সময়ে ভাড়াটার থাকলে তা সহ অব্যবহৃত অর্থ ফেরত দেবেন।

৭. উপরান্ত পরিস্থিতিতে আচরিমের অর্থ কেন সনাতন করা গেল না তা বিবেচনা করে একটি লিপিত কীভাবে জমা দেবেন।

৮. পূর্বাংক লিপিত কীভাবে আচরিমের অর্থমে মজুরকারী কর্তৃপক্ষ গ্রহণ করবেন এবং সেই সংখ্যা এটাই সুনির্দিষ্ট করবেন, যে ব্যক্তি একাধিক বার অর্থে সনাতন করতে পারেন না বা আদে করেন না সেই ব্যক্তিকে যেন আর আচরিম মজুর করা না হয়।

৯. পারমাণবিক আড়ালের ছাড়া আধিকারিক, কর্মচারী বা সরবরাহকারীদের দেওয়া সব আচরিম নগদ বইয়ের নির্দিষ্ট ফর্মে “আচরিম” খাতে লিপিবদ্ধ করতে হবে।

১০. প্রত্যেক ব্যক্তি বিশেষের জন্য ব্যক্তি আচরিমের একটি ব্যবস্থাপনা বিবরণী প্রকাশ করে চতুর্থ মাসের অর্থ সংগ্রহ ও পরিকল্পনা স্থায়ী সমালোচনা ও পরবর্তী ব্যবস্থা গ্রহণের জন্য পেশ করতে হবে।

১১. মাল্যমান্ত্রা বা সংস্কৃতি (মাল্য পংক্তিভাত সমিতি বা জিলা পরিষদ সরবরাহ করতে পারবে না) সংগ্রহ করার জন্য ঠিকাদার বা সরবরাহকারীকে আচরিম অর্থ দেওয়া যেতে পারে, কিন্তু ঐ অর্থের পরিমাণ উল্লেখ প্রকাশে জমা রাখে জামানতের বেশী হবে না। আচরিম অর্থ প্রদানের পূর্বে অর্থ স্থায়ী সমিতির অনুমোদন নিতে হবে।

১২. চিকেতে দেখা যায় যে কোনাও প্রকল্পের অর্থ পরিকল্পনা নক্ষত্র (প্ল্যান) ও প্রকল্পের উপযুক্ত কর্তৃপক্ষের কারিগরী ও বার অনুমোদন দেবার পর প্রকল্প নক্ষত্র ও বার বারের পরিবর্তন করা হয় কেবলমাত্র সংশ্লিষ্ট স্থায়ী সমিতির কর্তৃধারীর অনুমোদন নিয়ে। যে কোনও প্রকল্প বায় প্রকল্পকাল ব্যায়ের পা দিতে শতাংশের বেশী হবে সেখানেতে পূর্বে যে সকল স্থায়ী সমিতির এবং সংশ্লিষ্ট আধিকারিকের অনুমোদন নেওয়া হয়েছিল, সংশোধন করতে সেই একই ব্যক্তি বা স্থায়ী সমিতির অনুমোদন করবাই নিতে হবে এবং বিপদ প্রকল্প ব্যায়ের জন্য আবার মূলত করে দানপত্র অহোন্ত করতে হবে।

১৩. উপরান্ত অনুচ্ছেদগুলিতে (১ থেকে ১২) বর্তমান নির্দেশকরী কেন্দ্রকর্ম লঙ্ঘন করলে (১) যদি আচরিম গৃহীতা, (২) যদি আচরিম অনুমোদন করেনে এবং (৩) যদি আহরণ ও ব্যায় আধিকারিকের দায়িত্ব পালন করেনে তবে তারা পৃথিবীতে অথবা যেকোনো দায়িত্বে দায়ী হবেন এবং তাদের বিরুদ্ধে আহন সমস্ত ব্যবস্থা গ্রহণ করা হবে। এই আদেশ অবিনাশ কর্মকরী হবে।

মাননীয় রাজ্যপালের আদেশাত্মক,
মানবেশনাথ রায় ৬১০/০৫
সচিব, পশ্চিমবঙ্গ সরকার

621
নঃ : ৫৮৩৪/১(৮৭)/লিএন/ও/৫/৩৩-১/২০০৪
অরিথ : ০৭.১০.২০০৫

অনুলিপি জাতার্থে এবং প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরিত হলঃ

১) মহাধান, ............................................................................................................ বিভাগ।

২) সভাপতি, ........................................................................................................... জিলা। মহকুমা পরিষদ।

৩) জেলাশাসন ও নির্বাহী আধিকারিক, ........................................................... জিলা। মহকুমা পরিষদ।

পোঃ ............................................................. জেলা ...........................................।

৪) অতিরিক্ত নির্বাহী আধিকারিক, ................................................................. জিলা। মহকুমা পরিষদ।

৫) আর্থিক নিয়ন্ত্রক ও মূল্য গণন আধিকারিক, ............................................. জেলা/মহকুমা পরিষদ।

৬) আঞ্চলিক হিসাব ও নিরীক্ষা আধিকারিক, ..................................................... বিভাগ,

পোঃ ............................................................. জেলা ...........................................।

৭) পরিষদ হিসাব ও নিরীক্ষা আধিকারিক, ........................................................ জেলা। মহকুমা পরিষদ।

৮) জেলা পঞ্চায়েত ও প্রামাণ্য আধিকারিক, .................................................... জেলা।

৯) মহকুমা শাসক। অতিরিক্ত মহকুমা শাসক, ............................................. মহকুমা

জেলা .............................................................।

১০) সভাপতি, ....................................................................................................... পঞ্চায়েত সমিতি।

১১) সমষ্টি উপযোগ আধিকারিক ও নির্বাহী আধিকারিক, .................................. পঞ্চায়েত

সমিতি ................................................................................................................ পোঃ ..........................................................................

জেলা ..............................................................................................................।

১২. মহাগাণিক (অডিট-১), পশ্চিমবঙ্গ।

১৩. স্থানীয় হিসাব পরীক্ষক, পশ্চিমবঙ্গ।

১৪. মহাধান, পঞ্চায়েত ও প্রামাণ্য, পশ্চিমবঙ্গ।

১৫. আধিকারিক, রাজ্য পঞ্চায়েত ও প্রামাণ্য সংস্থা, কল্যাণ, নদীয়া।

যুগলচন্দ্র

পশ্চিমবঙ্গ সরকার।
ORDER

The question of imposing some upper ceiling on the vetting powers of the Executive Engineer/District Engineer of this Department posted in the concerned Zilla Parishad/Siliguri Mahakuma Parishad or Engineer of the same rank working at the Zilla Parishad/Siliguri Mahakuma Parishad had been under active consideration of the Government sometime past.

2. After careful consideration of all aspects of the matter and in partial modification of this Department G.O. No.5886(55)-RD/13S-20/97 dated 19.9.2002 read with this Department G.O.No.2815(54)-RD/13S-20/97 dated 4.5.2004 the undersigned is directed by order of the Governor to say that the Governor has been pleased to decide that the schemes with estimated cost of Rs.5,00,001/- (Rupees five lakhs one) and upto Rs.25,00,000/- (Rupees twenty five lakhs) shall require technical vetting of the Executive Engineer of this Department posted in the concerned Zilla Parishad/Siliguri Mahakuma Parishad or Engineer of the similar rank working at the Zilla Parishad/Siliguri Mahakuma Parishad.

3. The schemes with estimated cost of Rs. 25,00,001/- (Rupees twenty five lakhs one) and upto Rs.50,00,000/- (Rupees fifty lakhs) shall require technical vetting of the Superintending Engineer posted in the Department of Panchayat & Rural Development Department.

4. The schemes with estimated cost of Rs.50,00,001/- and above shall require technical vetting of the Chief Engineer/Technical Adviser or Consultant as the case may be, in the Department of Panchayat & Rural Development.

5. The following guidelines should meticulously be followed while according “technical vetting” of the scheme:

a) No expenditure shall be drawn or incurred against a “technical sanction” unless specific funds are made available to meet the expenditure by the Sthayee Samitis/Administrative Departments or the controlling officers by valid appropriation and re-appropriation;

b) No scheme/programme is decided to be executed in anticipation of placement of fund in future from some authority;

c) Mere provision in the budget estimate shall not mean any authorization for the commencement of the work. The execution may be proceeded with when the provision made in the budget of the year is actually available;

d) Purchase orders/work orders should not be splitup-to avoid the necessity of or obtaining the sanction of higher authority required with reference to the total amount of the orders;
e) Before according technical sanction to detailed estimates, the authority competent to accord such sanction shall ensure that the design and specification etc of the building/road or structures etc conform to IS, IRC Codes and NBC to provide the desired life to it. In the relevant column of the estimate it shall be specifically mentioned that “under normal use and maintenance, the building/structure/road is expected to have an economic life of (so many) years.

f) The technical sanction can be exceeded by 5% of the estimated cost put to tender, beyond which revised technical sanction shall be necessary. Similarly, if subsequent to the grant of technical sanction, material structural alterations are contemplated, the orders of the authority, which sanctioned the estimate technically should be obtained even though no additional expenditure may be involved due to such alterations.

This order issues with the concurrence of the Finance Department vide their U/O No.1484 Gr.T dated 15.9.2005 and takes immediate effect.

By order of the Governor,

Sd/- M.N. Roy

Secretary to the Govt. of West Bengal
Copy forwarded for Information and necessary action to :-

2) The Examiner of Local Accounts, West Bengal.
3) The Commissioner, Presidency/Burdwan/Jalpaiguri Division.
4) Additional Secretary, W.B.S.R.D.A. & Ex-Officio Joint Secretary of this Department.
5) The Commissioner & Ex-Officio Special Secretary, Panchayats & Rural Development Department.
6) The Director, State Institute of Panchayat and Rural Development, Kalyani.
7) Shri R.K. Maity, Joint Secretary of this Department.
8) The Technical Adviser, W.B.S.R.D.A. & Ex-Officio Secretary of this Department.
9) The Consultant, W.B.S.R.D.A.
10) Superintendent Engineer of this Department.
11) The Private Secretary to the M.I.C. of this Department.
12) The Private Secretary to the M.O.S. of this Department.
13) The Sabhadhipati,....................................(All) Zilla Parishad.
14) The District Magistrate & Executive Officer,...........................................(All) Zilla Parishad.
15) Shri B.K.Dasgupta, Deputy Secretary of this Department.
16) Shri B.K.Sarkar, O.S.D.& Ex-Officio Deputy Secretary of this Department.
17) Smt. Bharati Ghosh, O.S.D.& Ex-Officio Deputy Secretary of this Department.
18) Shri S.Sengupta, O.S.D.& Ex-Officio Deputy Secretary of this Department.
19) Smt. M. Roy, O.S.D.& Ex-Officio Deputy Secretary of this Department.
20) Shri S. Chattopadhyay, Senior Accounts Officer of this Department.
21) Shri N. Sarkar, Parishad Accounts & Audit Officer of this Department.
22) The Regional Accounts & Audit Officer, Presidency/Burdwan/Jalpaiguri Division.
23) The Additional Executive Officer,...........................................(All) Zilla Parishad.
24) The F.C. & C.A.O.,
    Howrah/Hooghly/South 24-Parganas/Burdwan/Purba Medinipur/Paschim Medinipur/Jalparguri/Siliguri Mahakuma Parishad/Uttar Dinajpur/Murshidabad.
25) Guard File.

Sd/- D. Ghosh
Joint Secretary to the
Government of West Bengal
ORDER

It is mandatory on the part of all Gram Panchayats, Panchayat Samitis and Zilla Parishads including Siliguri Mahakuma Parishad to prepare in each year Budgets of their estimated receipts and payments for the following year in terms of section 48, 136 and 183 of the West Bengal Panchayat Act, 1973 after observance of procedure as laid down in the West Bengal Panchayat (Budget and Appropriation of Fund) Rules, 1996.

After careful consideration of the matter the Governor, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973, as subsequently amended, is pleased to order that -

Copies of the Budgets duly approved by the Gram Panchayats under rule 7 of the aforesaid rules shall be forwarded to the Block Development Officer and ex-officio Executive Officer of the concerned Panchayat Samiti by the 15th February in each year, who shall send a report to the District Panchayat and Rural Development Officer thereof by the 28th February in each year.

Similarly, the Executive Officer, Panchayat Samiti shall forward a copy of the Budget duly approved by the Panchayat Samiti under rule 17 of the aforesaid rules to the District Panchayat and Rural Development Officer by the 10th March in each year.

The District Panchayat and Rural Development Officer shall prepare a report on the preparation of Budgets by the Gram Panchayats and Panchayat Samitis and send the same to the Commissioner, Panchayats and Rural Development, West Bengal by the 20th March in each year.

The Zilla Parishads including Siliguri Mahakuma Parishad shall prepare their Annual Budgets under rule 29 of the aforesaid rules and forward a copy of the same to the Commissioner, Panchayats and Rural Development, West Bengal by the 15th March in each year.

Finally, the Commissioner of Panchayats and Rural Development, West Bengal shall monitor and prepare a consolidated report on the preparation of budgets by the Gram Panchayats, Panchayat Samitis and Zilla Parishads including Siliguri Mahakuma Parishad and send the same to the Secretary, Panchayat and Rural Development Department, Govt. of West Bengal by the 31st March in each year.

By Order of the Governor,

Sd/- M. N. Roy

Secretary to the
Govt. of West Bengal
No. 519/1(75)/PN/O/I/3B-1/2005 Date: 04.02.2005

Coy forwarded for information and necessary action to the:

1) Commissioner, Panchayat & Rural Development, Panchayat Bhavan
2) Director, SIPRD, Kalyani
3) Sabbadhipati, .................................................. Zilla Parishad (all)
4) District Magistrate, ........................................... District (all)
5) Addl. Executive Officer, ....................................... Zilla Parishad (all)
6) Dist. Panchayat & Rural development Officer, ......................... District (all).
   He is requested to provide required number of copies to the addressees from SI. No. 7 to 9.
7) Sabhapati, ................................................. Panchayat Samiti.
8) Block Development Officer and ex-officio Executive Officer, ................................. Panchayat Samiti (all)
9) Pradhan, .................................................... Gram Panchayat (all)

OSD and Ex-Officio Deputy Secretary to the
Govt. of West Bengal
MEMORANDUM

It has come to the notice of the Department that clarifications on different issues are sought by the District and Block level officers directly from this Department, without exploring if those could be settled at district level or by the Commissioner of Panchayats and Rural Development. This unnecessarily increases the workload of the Department on one hand and delays the disposal of many issues on the other. It has also been noticed that often such references are made without explaining the perspective and the issues related to the problems for which the clarifications are required. It is considered necessary to streamline the procedure of making reference to the Department in the interest of expeditious and efficient disposal of such issues.

Therefore, after careful consideration of all the aspects in the matter, the Governor is pleased to order that the following measures shall be adopted henceforth in this respect:

(i) As and when clarification on any issue will be required, the Block Development Officer / Executive Officer, Panchayat Samiti will make a brief resume of the case and refer the matter to the District Panchayats and Rural Development Officer for clarification or guidance.

(ii) On receipt of any reference the District Panchayat and Rural Development Officers shall examine and issue clarification, with the approval of the District Magistrate if necessary, with reference to Acts, rules and existing orders issued by the Government from time to time.

(iii) If they consider it necessary, they shall refer the matter to the Commissioner of Panchayats and Rural Development, West Bengal subject to the approval of the District Magistrate concerned and with a detailed note on the issues involved in it and views of the district in the matter.

(iv) The Commissioner of Panchayats and Rural Development, West Bengal may communicate directly to the District Authorities his opinion on the issues on which clarifications are sought for. If he considers it necessary to obtain the views of the Department, relating to any policy or interpretation of the Acts and Rules, he may refer the matter to the Department with his specific views;

(v) All references to the Department shall be routed through the Commissioner of Panchayats and Rural Development, West Bengal only.

This order takes immediate effect.

(M. N. Roy)
Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to:

1. Commissioner, Panchayats and Rural Development, West Bengal, 11A, Kiran Sankar Roy Road, Kolkata-700 001.

2. District Magistrate, _______________________ (All)

3. District Panchayat and Rural Development Officer, _______________________ (All)

4. Block Development Officer, __________________________ Block, District ______________________ (All)

Joint Secretary to the
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চিমা ও প্রায়োজন দপ্তর
৩৩, নেতাজী সুভাষ রোড,
কলকাতা-১

নং ৩৩০৩-পিএন০/০১/১৯-১/০৪
তারিখ ৩০.০৯.২০০৪

আদেশনামা

ন্য দপ্তর কর্তৃক আয়োজিত বিভাগীয় তরে ত্রৈমাসিক পর্যালেখনা অধিবেশনে পশ্চিমা রাজ গঠন, তার ক্ষমতায় ও নীতি নির্ধারণ সম্পর্কে যে আলোচনা হয় সেই আলোচনা সাপেক্ষে পশ্চিমা তরে ক্ষমতার বিকেলেরকের জন্য আও পদক্ষেপ গ্রহণ করার প্রয়োজনীয়তা উপলব্ধি করে সংশোধিত পদ্ধতিপথ পশ্চিমা আইন, ১৯৭৩ (১৯৭৩ সালের পশ্চিমা অদন নং ৪১)-এর ২১২ ধারায় প্রাপ্ত ক্ষমতা বলে রাজ্যাল সাধারণ সভার নিম্নবর্ণি নিদর্শনালি জারি করেছেন।

(ক) স্বায় সমিতি ও উপসমিতির জন্য বাজেট সংস্থান

জিলা পরিষদ ও পশ্চিমা সমিতি তরে বিভিন্ন স্তরে সমন্বিত স্বায় সমিতির অন্তর্ভুক্ত বিভিন্ন উপসমিতির উপর প্রক্রিয়ার কাজ তালিকা করার জন্য আর্থিক বাজেট সংস্থান সাপেক্ষে একটি নিষিদ্ধ আর্থিক সমন্বয় পশ্চিমা সমন্বিত বাজেট করে পারবে ও এই অর্থ বাজার জন্য অর্থ সংস্থা ও উম্মীর পরিকল্পনা স্বায় সমিতির অনুমোদন গ্রহণ করে না। জিলা পরিষদ তরে প্রতিটি স্তরে সমন্বিত সমিতির জন্য আর্থিক সমন্বিত স্বায় সমিতির ক্ষেত্রে এই অর্থ সংস্থা হবে ৩,০০,০০০/-(তিন লাখ) বাজেট এবং পশ্চিমা সমন্বিত স্মিতি তরে প্রতিটি স্তরে সমন্বিত স্বায় সমিতির ক্ষেত্রে অর্থ সংস্থা হবে ১,৫০,০০০/-(এক লাখ) বাজেট। একইভাবে পশ্চিমা সমন্বিত স্নাতক সমন্বিত স্বায় সমিতির অন্তর্ভুক্ত বিভাগ উপর প্রক্রিয়ার কাজ তালিকা করার জন্য ২৫,০০০/-(পাঁচ হাজার) পথিক সমন্বিত স্বায় সমিতির বাজেট করে পারবে এবং এই অর্থ বাজার জন্য অর্থ পরিকল্পনা উপসমিতির অনুমোদন গ্রহণ করে না। সমন্বিত স্তরে সমন্বিত অন্তর্ভুক্ত ও পরিবর্ধন উপসমিতির অনুমোদন গ্রহণ করে না। অর্থ সংস্থা উম্মীর পরিকল্পনা স্তরে সমন্বিত স্তরে সমন্বিত স্বায় সমিতির জন্য জিলা পরিষদ তরে প্রতিটি স্তরে পূর্ববর্তী সমন্বিত ক্ষেত্রে ২৫,০০,০০০/-(পাঁচ লাখ) বাজেট এবং পশ্চিমা সমন্বিত স্তরে ৫,০০,০০০/-(পাঁচ লাখ) বাজেট পর্যালেখন করে কাজ অনুমোদন প্রক্রিয়া করবে।

(গ) স্তরে সমন্বিত ও উপসমিতির আর্থিক সমন্বয় নির্ধারণ

জিলা পরিষদ ও পশ্চিমা সমন্বিত তরে বিভিন্ন স্তরে সমন্বিত সমন্বিত অন্তর্ভুক্ত বিভিন্ন উপসমিতির উপর প্রক্রিয়ার কাজ তালিকা করার জন্য আর্থিক বাজেটে সংস্থান সাপেক্ষে একটি নির্দিষ্ট আর্থিক সমন্বয় সংস্থা সমন্বিত স্তরে সমন্বিত স্তরে সমন্বিত স্বায় সমিতির ক্ষেত্রে অর্থ সংস্থা হবে ৩,০০,০০০/-(তিন লাখ) বাজেট এবং পশ্চিমা সমন্বিত স্তরে সমন্বিত স্তরে সমন্বিত স্তরে সমন্বিত স্বায় সমিতির জন্য জিলা পরিষদ তরে ২৫,০০,০০০/-(পাঁচ লাখ) বাজেট এবং পশ্চিমা সমন্বিত স্তরে ৫,০০,০০০/-(পাঁচ লাখ) বাজেট পর্যালেখন করে কাজ অনুমোদন প্রক্রিয়া করবে।

৫৩০
(3) স্বায়ী সমিতি ও উপসমিতির মাসিক অধিবেশনঃ

প্রত্যেক জিলা পরিষদ ও পঞ্চায়েত সমিতির স্বায়ী সমিতি এবং প্রত্যেক গ্রাম পঞ্চায়েতের উপসমিতি প্রতি মাসে তাদের
বিয়ারক্ট প্রক্রিয়াগুলি রূপায়নের জন্য অন্ততঃ একটি বৈঠক করবে। মিটিং-এর আলোচনা বিষয় যথেষ্ট আগে সদস্যদের জানানো হবে।
ক্রমমাত্র প্রক্রিয়াগুলি রূপায়ন ও তালিকা ছাড়াও স্বায়ী সমিতি বা উপসমিতির অবস্থান বিষয়ে এলাকার বর্তমান পরিস্থিতি
বিশ্লেষণ করতে হবে এবং নিজেদের উদ্দেশ্য কি ভাবে সাম্প্রতিক ঘটনাসমষ্টি তা নিয়মিত পর্যালোচনা করতে হবে এবং সেই
সংক্রান্ত সাধারণ পরিকল্পনা অন্তঃ হিসাবে চালু প্রক্রিয়ার রূপায়ন করতে সচেষ্ট হতে হবে। প্রতিটি অধিবেশনের সিদ্ধান্তগুলি যথা
সময়ে লিখে তা সংক্ষিপ্ত সরবরাহে জানানো ও তা সংরক্ষণের ব্যবস্থা করতে হবে।

(4) জিলা কাউন্সিলের অধিবেশনঃ

২১৪-এ ধারা মতে গঠিত জেলা কাউন্সিল প্রতি মিনিমাস অন্ততঃ একটি অধিবেশন অনুষ্ঠিত করবে। প্রাধান্য অধিবেশনের নোটিসে বাধ্য করবে জিলা কাউন্সিলের সদস্য সচিব। অধিবেশনের সময়, তারিখ ও স্থান সদর সচিব ডাক্তারের
সাথে আলোচনা করে স্থির করবেন। অধিবেশনের সভাপতিত্ব করবেন অধ্যক্ষ, তার অনুপস্থিতিতে উপাধ্যক্ষ এর দায়িত্ব পালন করবেন।
জিলা কাউন্সিলের অধিবেশন অধ্যক্ষ অথবা উপাধ্যক্ষ এবং তিন জন সদস্য (মনোনীত সদস্য রায়ে) উপস্থিত থাকলে বৈধ হবে।
অধ্যক্ষের অনুপস্থিতিতে উপাধ্যক্ষ সভাপতি করবেন। অধিবেশনের আলোচনা লিপিবদ্ধ করার জন্য সদস্য সচিবের উপর দায়িত্ব
বর্তায়। অধিবেশনের নোটিসের সাথে অধিবেশ আলোচনা উদ্বেগ করে সকল সদস্যদের নিকট অতীতপক্ষে সাতিন্দ্র পুরে পর্ববাহক মারফৎ অথবা উপত্ব রেজিস্ট্রী অফিসে পাঠাতে হবে। অধিবেশনে উপস্থিত সদস্যদের স্বাক্ষর রেজিস্ট্রির নথিভুক্ত করতে
হবে। পূর্বকালীন বৈঠকের আলোচনার পরবর্তী বৈঠকে অনুমোদন করতে হবে। ২১৪-এ ধারার ২ উপধর্মামতে জিলা কাউন্সিলকে যে
বিষয়গুলি দেখাবার জন্য এবং আলোচনা করার জন্য কমিত দেওয়া হয়েছে, জিলা কাউন্সিলের অধিবেশনের আলোচনা ঐ
বিষয়গুলির মধ্যেই সীমাবদ্ধ থাকবে।

(5) পঞ্চায়েতের রিপোর্ট বা পৃথিকা পাঠাগারে গ্রেন কর্তা

জিলা পরিষদ, পঞ্চায়েত সমিতি এবং গ্রাম পঞ্চায়েত যে সকল বাস্তবিক বা যামাসিক রিপোর্ট অথবা, পৃথিকা তৈরী করে।
সেগুলোর কপি সঞ্চিত জেলা পাঠাগার এবং শহর ও গ্রামীণ পাঠাগারে নিয়মিতভাবে পাঠাবে, যাতে ঐ রিপোর্ট অথবা পৃথিকাগুলিতে
বিশ্বাস তথ্যের সমর্থন এই এলাকায় বসবাসকারী জনসাধারণের অবহিত হতে পারে। প্রতিটি পঞ্চায়েতের সংগৃহীত এই উদ্দেশ্য এক বা
একাধিক পাঠাগারে চিহ্নিত করবেন এবং যা জেলা শাসকের জন্মিয়া রাখবেন। পঞ্চায়েতের অধিবেশন বা সভায় যে সিদ্ধান্ত
নেওয়া হয়েছে তা প্রতিলিপি অথবা কোন প্রকল্পে উপকৃত ব্যক্তিদের নামের তালিকা অথবা মাটিরলের প্রতিলিপির জন্য
এলাকায় বসবাসকারী জনগোষ্ঠীর পাঠাগারের সঞ্চিত স্থানে স্বাভাবিক বা সত্যিকারী বা প্রধানের নিকট আবেদন জানানো পারেন। ওই
গ্রামান্ত নথি জেরাফ করার জন্য যে অর্থ যোগ হবে সেই অর্থ পঞ্চায়েত তহবিলে জমা নিয়ে সাত দিনের মধ্যে আবেদনকারীকে
প্রতিলিপি দিতে হবে।

রাজ্যপালের আদেশনুসারে,
স্বাতন্ত্র্য- মনোনীত নামে রায়
সচিব
পশ্চিমবঙ্গ সরকার

632
অবগত ও প্রয়োজনীয় ব্যবস্থা গ্রহণ করার জন্য অনুলিপি প্রেরিত হলঃ

১) অধিকর্তা, পঞ্চায়েত ও গ্রামোন্নযন, পশ্চিমবঙ্গ।

২) অধিকর্তা, পঞ্চায়েত ও গ্রামোন্নযন, প্রশিক্ষণ সংস্থা, কল্যাণী, নদীয়া।

৩) সভাধীনতা, ........................................................... জিলা / মহকুমা পরিষদ।

৪) জেলা শাসন, ...........................................................

৫) অতিরিক্ত নির্বাহী আধিকারিক, ........................................................... জিলা / মহকুমা পরিষদ।

৬) জেলা পঞ্চায়েত ও গ্রামোন্নযন আধিকারিক, ...........................................................

৭) সভাপতি, ........................................................... পঞ্চায়েত সমিতি।

৮) সমষ্টি উন্নয়ন আধিকারিক এবং নির্বাহী আধিকারিক, ........................................................... পঞ্চায়েত সমিতি।

৯) প্রধান, ........................................................... গ্রাম পঞ্চায়েত।

যুগ্মস্থচিব
পশ্চিমবঙ্গ সরকার।
West Bengal Act XXXV of 2013
THE WEST BENGAL LOKAYUKTA
[Passed by the West Bengal Legislature.]
[Assent of the President of India was first published in the Kolkata Gazette, Extraordinary, of the 21st May, 2004.]

An Act to provide for the establishment of the institution of Lokayukta to investigate the complaints by the citizens against the public functionaries in West Bengal alleging corrupt practices by them and for matters directly connected therewith.

WHEREAS it is expedient to provide for the establishment of the institution of Lokayukta to investigate the complaints by the citizens against the public functionaries in West Bengal alleging corrupt practices by them and for matters directly connected therewith,

It is hereby enacted in the Fifty-fourth Year of the Republic of India, by the Legislature of West Bengal, as follows:

1. (1) This Act may be called the West Bengal Lokayukta Act, 2003,
(2) It extends to the whole of West Bengal.
(3) It shall come into force on such date as the State Government may by notification, appoint.

(Sections 2, 3.)

2. In this Act, unless the context otherwise requires,—
   (1) “action” means action taken by a public functionary in the discharge or purported discharge of his public function;
   (2) “Chief Minister” means the Chief Minister of the Government of West Bengal;
   (3) “competent authority”, in relation to a public functionary, means,—
       (i) in the case of the Chief Minister, the State Legislative Assembly;
       (ii) in the case of a Minister, the Chief Minister:
            Provided that during the period of operation of any proclamation issued under article 356 of the Constitution of India, the Governor;
       (iii) in the case of a Member of the State Legislative Assembly, the Speaker of the State Legislative Assembly.
            Explanation. — The Speaker of the Legislative Assembly shall act in consultation with the Chief Minister and the Leader of the Opposition in the State Legislative Assembly;
       (iv) in the case of any other public functionary, such authority as may be prescribed;
   (4) “complaint”, in relation to a public functionary, means an allegation made in writing by any person that such public functionary, in discharge or purported discharge of his public function has been guilty of corrupt practice;
   (5) “corrupt practice” means that a public functionary in any of his action has been guilty of wilful lack of financial integrity and/or wilful abuse of power for personal gain;
   (6) “Governor” means the Governor of the State of West Bengal;
   (7) “grievance” means a claim by a person that he sustained injustice or undue hardship in consequence of the wilful failure to perform duties duly assigned to a public functionary;
   (8) “Lokayukta” means the person appointed as such under section 3;
   (9) “Minister” means a Minister of the Government of West Bengal, and includes a Deputy Chief Minister, a Minister, a Minister of State, a Deputy Minister;
   (10) “notification” means a notification published in the Official Gazette;
   (11) “officer” means a public servant or a person holding any office or post in connection with the affairs of the State of West Bengal and against whom no disciplinary or penal action has been taken or contemplated, under any statute or statutory rule;
   (12) “prescribed” means prescribed by rules made under this Act;
   (13) “public functionary” means a person who is —
       (i) the Chief Minister or a Minister;
       (ii) a Member of the State Legislative Assembly;
       (iii) any other person holding an office or post consequent upon an election held under any law for the time being in force;
   (14) “Upa-Lokayukta” means a person appointed to be Upa-Lokayukta under section 3.

3. (1) For the purpose of conducting investigations and inquiries in accordance with the provisions of this Act, the Governor shall, by warrant under his hand and seal, appoint a person to be known as the Lokayukta and one or more persons to be known as Upa-Lokayukta:
Provided that—

the Lokayukta and Upa-Lokayukta shall be appointed by the Governor on the advice tendered by the Chief Minister in consultation with the Speaker and the Leader of the Opposition of the Legislative Assembly of the State,

(2) A person shall not be qualified for appointment as Lokayukta unless he has the qualification of being appointed a Judge of the Supreme Court under article 124 of the Constitution.

(3) A person shall not be qualified for appointment as Upa-Lokayukta unless he has the qualification for being appointed a Judge of the High Court under article 217 of the Constitution.

(4) Notwithstanding anything contained in any other provision of this Act, a person of high integrity and eminence shall be appointed a Lokayukta or Upa-Lokayukta, if such recommendation is made by the Chief Minister in consultation with the Speaker and the Leader of the Opposition of the State Legislative Assembly.

(5) (a) Temporary or casual vacancy in the office of the Lokayukta or the Upa-Lokayukta shall be filled up in accordance with prescribed rules for a period not exceeding six months.

(b) If the Lokayukta or Upa-Lokayukta is unable to perform his duties for six months or more, the Governor may declare the office vacant:

Provided that the Governor shall hear such Lokayukta or Upa-Lokayukta before declaring such office as vacant.

(c) A vacancy occurring in the office of the Lokayukta or Upa-Lokayukta by reason of his death, resignation, retirement or removal shall be filled up as soon as possible, but not later than three months from the date of occurrence of such vacancy.

4. The Lokayukta or Upa-Lokayukta shall not be a Member of Parliament or a Member of the Legislature of any State, or hold any office of profit, other than his office as the Lokayukta or, as the case may be, Upa-Lokayukta, or be connected with any political party, or carry on any business or practice any profession, and, accordingly, a person appointed as the Lokayukta or Upa-Lokayukta shall, before he enters upon his office,

(a) if he is a Member of Parliament or of the Legislature of any State, resign such membership;

(b) if he holds any office of profit, resign such office;

(c) if he is connected with any political party, sever his connection with it;

(d) if he is carrying on any business, sever his connection (short of divesting himself of ownership) with the conduct and management of such business; or

(e) if he is practising any profession, suspend practice of such profession till his tenure to that past.

5. (1) Every person appointed as the Lokayukta or Upa-Lokayukta shall hold office for a period of three years from the date he assumes his office:

Provided that —

(a) the Lokayukta or Upa-Lokayukta may, in writing under his hand addressed to the Government, resign his office.

(b) the Lokayukta or Upa-Lokayukta may be removed from office in the manner provided in section 6.
(Sections 6-9)

(2) On ceasing to hold office, the Lokayukta or Upa-Lokayukta shall be ineligible for further appointment as the Lokayukta or Upa-Lokayukta or for any employment under the State Government or for any employment under the local authority, University, statutory body or corporation, society, co-operative society, Government company, or other body or corporation constituted by or under any State law.

6. (1) The Lokayukta or Upa-Lokayukta shall not be removed from his office except by an order of the Governor, passed after an address by the Legislative Assembly of the State supported by a majority of the total membership of the House and by a majority of not less than two-thirds of the members of that House present and voting, has been presented to the Governor in the same session for such removal on the ground of proved misconduct including corrupt practice or incapacity.

(2) The procedure for the presentation of an address and for the investigation and proof of the misconduct including corrupt practice or incapacity of the Lokayukta or Upa-Lokayukta under sub-section (1) shall be as provided in the Judges (Inquiry) [51 of 1968] Act, 1968, in relation to the removal of a Judge and, accordingly, the provisions of that Act shall apply, mutatis mutandis, in relation to the removal of the Lokayukta or Upa-Lokayukta, as the case may be, as they apply in relation to the removal of a Judge.

7. (1) Subject to the provisions of this Act, the Lokayukta may investigate any complaint received by him with the general or specific approval for at the instance of the competent authority, in any case where a complaint is made in respect of such action which can be in the opinion of the Lokayukta, the subject of a complaint.

(2) Subject to the provisions of this Act, the Upa-Lokayukta may investigate any complaint which has been made over to him by Lokayukta.

8. (1) The Lokayukta or Upa-Lokayukta shall not investigate any complaint,—

(a) in respect of which a formal and public inquiry has been ordered under the Public Servants (Inquiries) Act, 1850, or

(b) in respect of a matter which has been referred to a Commission of Inquiry appointed under the Commissions of Inquiry Act, 1952, for inquiry, or

(c) where disciplinary action for the same matter has already been initiated or is contemplated.

(2) The Lokayukta or Upa-Lokayukta shall not investigate any complaint, if such complaint is made after the expiry of six months from the date on which the action complained of is alleged to have taken place:

Provided that the Lokayukta or Upa-Lokayukta may, on being satisfied on the facts and circumstances of the case that the delay has been properly explained or that it is necessary so to do in the interest of justice, condone the delay and investigate the complaint.

(3) The Lokayukta or Upa-Lokayukta shall not, except on a reference by a court of law, investigate any matter which is under adjudication by such court of law.

9. (1) Subject to the provisions of this Act, complaint may be made by any person to the Lokayukta in respect of any action:

Provided that death of the complainant shall not debar, if the Lokayukta or Upa-Lokayukta who is in seisin of the matter so desires to proceed with the investigation with such help as he considers necessary.

(2) Every complaint shall be made in such form and shall be accompanied by such affidavits as may be prescribed.
(Sections 10, 11)

10. (1) Where the Lokayukta or Upa-Lokayukta, is satisfied on preliminary enquiry that the complaint needs investigation he—

(a) shall forward a copy of the complaint, a statement setting out the grounds of such investigation, to the public functionary concerned and the competent authority concerned for information;

(b) shall give the public functionary concerned an opportunity to offer his comments on such complaint or statement; and

(c) may make such order as to the safe custody of documents relevant to the investigation as he deems fit

(2) (a) Every preliminary enquiry referred to in sub-section (1) shall be made in private and, in particular, the identity of the complainant and of the public functionary affected by such preliminary enquiry shall not be made public, whether before or during such preliminary enquiry, but the result of every investigation made under subsection (1) shall be made public,

(b) Every such investigation shall be completed as early as possible but in no case the period of such investigation shall exceed one year.

(3) (a) Save as otherwise provided in the foregoing provisions of this section, the procedure for making any investigation shall be such as the Lokayukta or, as the case may be, the Upa-Lokayukta considers appropriate in the circumstances of each case, but regard shall always be given to the principles of natural justice.

(b) The Lokayukta or Upa-Lokayukta, as the case may be, may give direction to any officer or investigating agency, including the police, under the State Government to assist him in the conduct of any investigation under this Act, and such officer or investigating agency or the police, as the case may be, shall promptly comply with such direction.

(4) The Lokayukta or Upa-Lokayukta may, in his discretion, refuse to investigate, or discontinue the investigation of, any complaint involving any allegation if, in his opinion,—

(a) the complaint is frivolous or vexatious or is not made in good faith; or

(b) there are no sufficient grounds for investigation or, as the case may be, for continuing the investigation; or

(c) other remedies are available to the complainant and, in the circumstances of the case, it would be more proper for the complainant to avail of such remedies.

(5) In any case where the Lokayukta or Upa-Lokayukta decides not to entertain a complaint or decides to discontinue any investigation in respect of the complaint, he shall record his reasons therefor and communicate the same to the complainant and the public functionary concerned.

11. (1) Subject to other provisions of this section, for the purposes of any investigation (including preliminary enquiry, if any, before such investigation) under this Act, the Lokayukta or Upa-Lokayukta may require any public servant or any other person, who, in his opinion, is able to furnish information or produce documents, relevant to the investigation, to furnish such information or produce such document.

(2) For the purposes of any such investigation (including the preliminary enquiry), the Lokayukta or Upa-Lokayukta shall have all the powers of a civil court while trying a suit under the Code of Civil Procedure, 1908, in respect of the following matters, namely:

(a) ———— and enforcing the attendance of any person and examining him on oath.

(Sections 12, 14)

(b) requiring the discovery and production of any document;
(c) receiving evidence on affidavits;
(d) requisitioning any public record or copy thereof from any court or office;
(e) issuing commissions for the examination of witnesses or documents;
(f) such other matters as may be prescribed

3. Any proceeding before the Lokayukta or Upa-Lokayukta shall be deemed to be a judicial proceeding within the meaning of section 193 of the Indian Penal Code, 1860.

4. No person shall be required or authorised, by virtue of this Act, to furnish such class or category of information, answer or question, or produce so much of such class or category of document,—
   (a) as might prejudice the security or defence or international relations of India (including the relations of India with the Government of any other country or with any international organisation), or
   (b) as might involve the disclosure of proceedings of the Council of Ministers of the State Government or any Committee of that Council of Ministers, and
   (c) to give any evidence or produce any document which he could not be compelled to give or produce in any proceedings before a Court.

5. For the purpose of sub-section (4), a certificate issued by the Chief Secretary to the Government of West Bengal, certifying that any information or answer or any portion of a document is of the class or category specified in clause (a) or clause (b), shall be conclusive and binding.

12. (1) If, after investigation of any complaint in respect of any action under this Act, the Lokayukta or Upa-Lokayukta is satisfied that such complaint is substantiated, either wholly or partly, he shall send to the competent authority a report in writing, recording therein his findings and recommendations along with the relevant documents, materials or other evidence.

(2) The competent authority shall, on receipt of the report under sub-section (1), examine the said report, take appropriate action and inform the Lokayukta or the Upa-Lokayukta.

13. (1) The Lokayukta and the Upa-Lokayukta shall present annually a consolidated report on the work done under this Act to the State Government.

(2) On receipt of annual report under sub-section (1), the State Government shall cause a copy thereof to be laid before the State-Legislature along with a memorandum of action taken on the recommendations of the Lokayukta and the Upa-Lokayukta and the reasons for non-acceptance of the recommendations, if any.

14. (1) Notwithstanding anything contained in section 10 or elsewhere in this Act, whoever wilfully or maliciously makes any false complaint under this Act, shall, on conviction, be punished with imprisonment for a term which may extend to one year but shall not be less than three months and shall also be liable to fine.

(2) No court, except the 'court of a Judicial Magistrate of the first class, shall take cognizance of an offence under sub-section (1).

(3) No such court shall take cognizance of any such offence unless the complaint is made with the previous sanction of the Lokayukta or Upa-Lokayukta, as the case may be, by the person against whom the false complaint was made.

(Sections 15, 16)

15. (1) Subject to the approval of the Governor the Lokayukta may appoint, or authorise an Upa-Lokayukta or any officer subordinate to the Lokayukta or Upa-Lokayukta to appoint officers and other employees to assist the Lokayukta and the Upa-Lokayukta in the discharge of their functions under this Act.

(2) Without prejudice to the provisions of sub-section (1), the Lokayukta or Upa-Lokayukta may, for the purpose of conducting investigations under this Act, utilise, in such manner as may be prescribed, the services of, —

(a) any officer or investigating agency of the State Government with the concurrence of that Government;

(b) any other person or agency.

16. (1) Any information obtained by the Lokayukta or Upa-Lokayukta or any of his officers or other employees in the course of, or for the purposes of, any preliminary enquiry under this Act, and any evidence recorded or collected in connection with such information, shall, subject to the provisions of clause (a) of sub-section (2) of section 10, be treated as confidential; and notwithstanding anything contained in the Indian Evidence Act, 1872, no court shall have jurisdiction to compel the Lokayukta or Upa-Lokayukta or any public servant to give evidence relating to such information or to produce the evidence so recorded or collected.

(2) Nothing in sub-section (1) shall apply to the disclosure of any information or particulars —

(a) for the purposes of any investigation or any report to be made on such investigation or any action or proceedings to be taken on such report; or-

(b) for the purposes of any proceedings for any offence under the Official Secrets Act, 1923, or any offence of giving false evidence or fabricating false evidence under the Indian Penal Code, 1860, or any trial of an offence under section 14, or any proceedings under section 17, of this Act; or

(c) for such other purposes as may be prescribed.

(3) Such officer or authority as may be prescribed in this behalf, may give notice in writing to the Lokayukta or Upa-Lokayukta, as the case may be, with respect to any document or information specified in (the notice or any class or category of documents so specified, that in the opinion of the State Government, the disclosure of the document or the information or the class or category of documents would be prejudicial to the public interest; and where such a notice is given, the Lokayukta or Upa-Lokayukta may, for reasons to be recorded in writing decide as to whether the disclosure of such document or information or class or category of documents involves public interest. In case the disclosure of any document or information or class or category of documents so specified is held to involve public interest, the Lokayukta or Upa-Lokayukta, as the case may be, or any of his officers or other employees shall not communicate to any person any such document or information or class or category of documents.

(Sections 17-20)

17. (1) Whoever intentionally insults or causes any interruption to the Lokayukta or Upa-Lokayukta while the Lokayukta or Upa-Lokayukta is making any investigation under this Act, shall, on conviction, be punished with simple imprisonment for a term which may extend to six months, or with fine, or with both.

(2) Whoever, by words spoken or intended to be read, makes or publishes any statement, or does any other act, which is calculated to bring the Lokayukta or Upa-Lokayukta into disrepute, shall, on conviction be punished with simple imprisonment for a term which may extend to six months, or with fine, or with both.

(3) The provisions of section 199 of the Code of Criminal Procedure, 1973 (hereinafter referred to in this sub-section as the said Code), shall apply in relation to an offence under sub-section (1) or sub-section (2) of this section as they apply in relation to an office referred to in sub-section (1) of section 199 of the said Code, subject to the modification that no complaint in respect of such offence shall be made by the Public Prosecutor except with the previous sanction, —

(a) in the case of an offence against Upa-Lokayukta, of the Lokayukta;
(b) in the case of an offence against Lokayukta, of the Upa-Lokayukta concerned.

(4) The Lokayukta and Upa-Lokayukta shall have and may exercise the same jurisdiction, powers and authority, in accordance with the same procedure and practice, in respect of contempt of any of them as a High Court has and may exercise, and, for this purpose, the provisions of the Contempt of Courts Act, 1971, shall have effect, subject to the modification that any reference therein to the High Court shall be construed to be a reference to the Lokayukta or Upa-Lokayukta, as the case may be.

18. (1) No suit, prosecution or other legal proceedings shall lie against the Lokayukta or Upa-Lokayukta or against any officer, employee, investigating agency, or other person or agency referred to in section 14 in respect of anything which is in good faith done or intended to be done under this Act.

(2) No proceedings of the Lokayukta or Upa-Lokayukta shall be deemed to be invalid by reason only of any defect or infirmity in his appointment.

(3) No proceeding, decision, finding or recommendation of the Lokayukta or Upa-Lokayukta shall be liable to be challenged, reviewed, quashed or called in question in any court or tribunal.

19. The Lokayukta and Upa-Lokayukta shall be entitled to such allowances and privileges and other conditions of appointment, as may be prescribed.

20. (1) The State Government may, by order in writing, subject to such conditions and limitations as may be specified in the order, require the Lokayukta or Upa-Lokayukta to investigate any allegation (being an allegation in respect of which a complaint may be made under this Act to the Lokayukta or Upa-Lokayukta) and, notwithstanding anything contained in this Act, the Lokayukta or Upa-Lokayukta, as the case may be, shall comply with such order.

(2) When any additional functions are conferred on the Lokayukta or Upa-Lokayukta under sub-section (1) or when the Lokayukta or Upa-Lokayukta investigates any allegation the Lokayukta or Upa-Lokayukta as the case may be, shall exercise the same powers and discharge the same functions as he would exercise and discharge in the case of any investigation on a complaint involving an allegation, and the provisions of this Act shall apply accordingly.
21. (1) The State Government may, in consultation with the Lokayukta, by notification, make rules for carrying out the purposes of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters:—

(a) the competent authority under sub-clause (iv) of clause (3) of section 2;
(b) the matters in respect of which the Lokayukta or Upa-Lokayukta shall have powers of a civil court under clause (f) of sub-section (2) of section II;
(c) the other purposes in relation to disclosure of any information or evidence under clause (c) of sub-section (2), and the officer of authority for the purposes of sub-section (3), of section 16;
(d) any other matter which is required to be, or may be, prescribed.

(3) Every rule made under this section shall be laid, as soon as may be after it is made, before the State Legislature, while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, the State Legislature agrees in making any modification in the rule or the State Legislature agrees that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

22. (1) The Lokayukta may, with the approval of the State Government, by notification, make such regulations as he may deem necessary for carrying out the purposes of this Act,

(2) In particular, and without prejudice to the generality of the foregoing power, such regulations may provide for all or any of the matters namely:—

(a) the normal working hours of the office of the Lokayukta, and holding of sittings of the Lokayukta and Upa-Lokayukta outside normal working hours;
(b) the holding of sittings of the Lokayukta and Upa-Lokayukta at places other than the place of ordinary sittings;
(c) the procedure which may be followed by the Lokayukta and Upa-Lokayukta for conducting proceedings including inquiry and investigation;
(d) the forms in which complaints may be made, the affidavits which may accompany such complaints, and the fees, if any, which may be charged in respect thereof;
(e) the forms and notices as may, in the opinion of the Lokayukta, be necessary for carrying out the inquiry and investigation.

23. If any difficulty arises in giving effect to the provisions of this Act, the State Government may, by order, not inconsistent with the provisions of this Act, remove the difficulty:

Provided that no such order shall be made after the expiry of a period of two years from the date of publication of this Act in the Official Gazette.

By order of the Governor,

S.K. NANDY,
Secy, to the Govt. of West Bengal,
Lew Department.
ORDER

Whereas the Tea gardens and Forest villages were brought within the operational jurisdiction of the Panchayats in 1998 vide the order Nos. 207 / PN / 0/ I dated 21st January, 1999 and 1572 / PN/ 0/1 dated 18th April 2000 issued by this Department;

And whereas the Tea Industry in the State is passing through a critical phase due to various reasons having an adverse impact on the economy of tea growing areas and the work force related thereto;

And whereas a committee had been constituted under the Chairmanship of the Principal Secretary, Commerce and Industries Department vide that Department’s order No. 127 CI / 0/ T Ind / 002/ 02T (pt.) dated 26th August, 2003 to consider the issues involved and recommend specific measures for taking remedial actions on the part of the State Government and other agencies involved in the trade;

And whereas a report of the said committee on the Tea Industry in West Bengal has been submitted to the State Government on 15.01.04;

And whereas the committee interalia has suggested some measures to be taken by the Panchayat bodies to tide over the crisis;

Now, therefore, the Governor has been pleased, in relaxation to the conditions imposed earlier vide this Department’s orders, as aforesaid, for utilizing employment generation programme fund in the Tea gardens and Forest villages to direct that certain schemes viz. construction and maintenance of roads and drainage under Sampoorna Gramin Rozgar Yojana, construction and renovation of low cost housing under Indira Awas Yojana and Pradhan Mantri Gramin Yojana (Gramin Awas), water supply schemes, initiating livelihood activities for non-workers living in the gardens under Swarna Jayanti Gramin Swarojgar Yojana and facilitating primary education through Sishu Siksha Karmusuchi shall be implemented in the Tea gardens and Forest villages by the Panchayat bodies.

Implementation of these schemes by the Panchayats should be regarded as augmentation of the steps taken by the management of Tea gardens and Forest villages and not as replacement of such steps. The Panchayat bodies should focus on those schemes which add to community assets and which provide employment to the non-garden employees residing in the Tea gardens.

By order of the Governor

Sd/- M.N.Roy

Secretary to the Government of West Bengal
Copy forwarded for information and necessary action to the:-

1. Principal Secretary to the Government of West Bengal, Commerce and Industries Department, Writers’ Buildings, Kolkata-700001.

2. Director of Panchayats and Rural Development, West Bengal, 11 A, Kiran Shankar Roy Road, Kolkata-700001.

3. District Magistrate of Darjeeling / Jalpaiguri / Coochbehar / Uttar Dinajpur

4. District Panchayat and Rural Development Officer of Darjeeling / Jalpaiguri / Coochbehar / Uttar Dinajpur


6. Private Secretary to the Minister-in-charge, Panchayats and Rural Development Department.

7. Private Secretary to the Minister-of-State, Panchayats and Rural Development Department.


10. Sri P.N. Bose, Joint Secretary, Panchayats and Rural Development Department.

Joint Secretary to the
Government of West Bengal.
PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
Department of Panchayats & R.D.
Panchayat Wing
Jessop Building
63, Netaji Subhas Road, Kolkata-700 001

NOTIFICATION

No. 3598/PN/O/I/3S-114/2003—Dated 8th October, 2003. — WHEREAS Panchayat bodies that is Zilla Piirishads, Panchayat Samities and Gram Panchayats have been allowed to absorb casual workers, in some cases, who have been engaged in perennial type of work for a continuous period of more than three years in the concerned Panchayat bodies and orders in this behalf were issued by this Department, from time to time, in accordance with the principles prescribed by the Labour Department of the State Government in their Memo No. 100-EMP dated 13-03-1996 read with Memo No. 1700-EMP dated 03-08-1997 and Memo No. 1650-FMP dated 28-08-1980 in the matter of absorption of casual workers.

AND, WHEREAS, Hon’ble High Court at Calcutta in-W.P. No. 766(W) of 2002 Sudhir Chandra Mahato Vs—State of West Bengal passed an order dated 2-12-2002 directing State Government to issue an appropriate well considered circular by way of notification to regularise the irregular appointments, if any, given by the retrospective Gram Panchayats, Panchayat Samilies and Zilla Parishads in different occasions. It has also been directed that the due consideration will be made in respect of the best parts of the existing circulars and the scheme will be formulated as far as practicable with the guidelines given in the paragraph 25 of the judgement reported in AIR 1992 SC 2130 (supra).
NOW, THEREFORE, in exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 (West Ben. XLI of 1973), as subsequently amended, and in supersession of all earlier orders issued in this behalf, I am directed to say that the Governor is pleased hereby to direct that for the purpose of regularising the irregular appointments, if any, given by the respective Gram Panchayats, Panchayat Samities and Zilla Parishads, as the case may be, the concerned recruiting/appointing authority shall consider the following guiding principles;

i) the following casual and such other categories like contingent, work-charged, seasonal, etc. of eligible workers, only shall be considered who have been engaged in a perennial nature of work on the strength of a resolution in a meeting of the concerned Panchayat bodies in favour of such engagement and has rendered services for a continuous period of more than three years (for at least two hundred and forty days of work in each such calendar year for three consecutive years) within the last five years before 13-03-1996 and has commenced his work at an age within the maximum age limit prescribed for such recruitment. Such period of works shall be five years or more in case of seasonal workers and they have been continuing as such till the date of their regularisation ;

ii) such workers must possess the requisite qualification prescribed for the posts in the respective recruitment rules. Requirement of minimum fifty percent marks in aggregate in the Madhyamik or equivalent examination is not, however, necessary for regularisation of casual and such other categories of workers in a Group ‘C’ post in the concerned Panchayat bodies ;

iii) such irregular appointments can only be regularised on availability of suitable vacancies in the regular establishments of the concerned Panchayat bodies ;

iv) at the time of engagement of casual and such other categories of workers their age should be within the age limit prescribed for the post in the respective recruitment rules. Over-age of such workers, if any, at the time of their regularisation shall be condoned by the respective appointing authorities themselves ;

v) wages of casual and such other categories of workers must have been paid out of the own fund of the concerned Panchayat bodies and not out of scheme contingencies ;

vi) the service records of casual and such other categories of workers must be satisfactory ;

vii) priority amongst the casual and such other categories of workers for regularisation in the establishment shall be given only on the basis of the length of services rendered by them ;

viii) verification of antecedents and medical fitness of casual and such other categories of worker are required before regularisation ;

(ix) regularisation of casual and such other categories of workers does not run counter to the prevailing reservation policy of the State Government. If, however, in case of necessity, the order in respect of de-reservation of the post shall be obtained from the competent authority in terms of Section 6 of the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1973 read with guidelines for initiation of proposals for de-reservation as forwarded under Memo No. 98(91)-BCW/MRD-156/99- dated 07-01-2000 of the Backward Classes Welfare Department of the State Government ;
x) all vacancies, inter alia, in the post in the Panchayat bodies shall normally be filled up by such candidates as may be sponsored by an employment exchange in accordance with the relevant recruitment rules. If in exigencies of administration and adhoc or temporary employment are made by the Panchayat bodies after 13-03-1996, efforts shall be given always to replace such an adhoc/temporary employee by a regularly selected employee as early as possible. Employees appointed on adhoc or temporary basis after 13-03-1996 who are otherwise eligible and have worked for at least three years shall, however, be allowed to compete along with other candidates sponsored by an employment exchange in the selection tests to be held by the selection committee for regular selection or appointment to the post. If such an ad hoc or temporary employee does not qualify himself in the selection test for the purpose, he must give way to the regular selected candidate. The concerned recruiting/appointing authority shall not withhold or keep in abeyance of appointment of the regularly selected candidate for the sake of adhoc or temporary employee;

xi) an adhoc or temporary employee should not be replaced by another adhoc or temporary employee; such employee must be replaced only by a regularly selected candidate. Prior to the replacement of casual workers orders contained in this Department Notification No. 3597/PN dated 08-10-2003 shall, however, be kept in mind of the recruiting/appointing authority;

xii) if an when casual and such other categories of worker is regularised he/she should be placed immediately below the last regularly appointed employee in that category, class or service, as the case may be of the concerned establishments;

xiii) after due observance of all the principles laid down hereinabove, the recruitment/appointing authority of the concerned Panchayat bodies, shall forward its recommendation to the respective Panchayat bodies for taking immediate resolution for consideration and the effect of regularisation, if any; of such worker shall take place from the date on which the resolution of the concerned Panchayat bodies has been adopted.

By order of the Governor

M. N. RAY

Secretary to the Government of West Bengal
Memo No. 3388/PN/O/V/2A-7/2003  

From : Dr. M. N. Roy, I.A.S.  
Secretary to the  
Government of West Bengal.

To : (1) The Divisional Commissioner (All)  
(2) The District Magistrates (All)  
(3) The Director, Panchayat & Rural Development

Subject : Procedure for settlement of the outstanding Audit Paras of Examiner of Local Accounts, W.B. in Gram Panchayats, Panchayat Samitis and Zilla Parishads.

It has been observed since long that the Audit paras relating to the P.R. Bodies are lying outstanding over the years at different levels because of absence of a specific procedure to systematize the entire issue. In order to streamline the system, this Department proposes to introduce a new system of replying all audit paras for setting the same within a specific time frame in the manner stated hereinbelow.

1. At Gram Panchayat Level :

The Prodhan of the Gram Panchayat will be in charge of settling the Audit paras and the Executive Assistant of the Gram Panchayat will assist him in this regard. The Extension Officer (Panchayat) of the concerned Block will supervise the same so that that Gram Panchayats may finalize the replies to the outstanding Audit objections. The Block Development Officer of the concerned Black shall, after getting the outstanding Audit paras finalized, forward those to the Sub Divisional Officer of the concerned Sub-division, who in turn shall get them verified by the Samiti Accounts & Audit Officer of his office and on being satisfied, forward the same to the Examiner of Local Accounts, West Bengal under an intimation to the concerned Block Development Officer and the Gram Panchayat. In absence of the Samiti Accounts & Audit Officer in the Sub-division, the Assistance of the Parishad Accounts & Audit Officer in the District shall be taken.

2. At Panchayat Samiti Level :

The Secretary of the Panchayat Samiti, i.e. the Extension Officer (Panchayat) will be in charge of preparing the replies to the Audit paras on behalf of the Panchayat Samiti. The Samiti Accounts & Audit Officer in the Sub-division will assist the Panchayat Samiti to finalize the replies to the outstanding Audit objections. The Sub Divisional Officer of the concerned Sub-division, after getting the outstanding Audit paras finalized by the Block, forward those to the District Magistrate of the concerned District, who in turn shall get them verified by the Parishad Accounts & Audit Officer and on being satisfied, forward the same to the Examiner of Local Accounts. West Bengal under an intimation to the concerned Panchayat Samiti.
3. **At Zilla Parishad Level:**

The Secretary of the Zilla Parishad shall prepare the replies to the Audit paras of the Zilla Parishad and submit the same to the District Magistrate for onward transmission to the Divisional Commissioner. The Parishad Accounts & Audit Officer posted in the office of the District Magistrate provide necessary assistance in finalizing the replies to Audit objection. On receipt of the replies, the Divisional Commissioner shall get them rechecked by the Regional & Audit Officer and forward them to the Examiner of Local Accounts, West Bengal under intimation to the concerned Zilla Parishad.

In respect of the Gram Panchayats and Panchayat Samitis the Sub Divisional Officer of the concerned Sub-division shall be responsible for smooth functioning of the process and monitor the progress once a month. The District Magistrate shall monitor the progress of the entire work once a month and for this purpose, the Parishad Accounts & Audit Officer posted in the District and in his absence the Secretary of the Zilla Parishad shall act as the Nodal Officer of the concerned District.

In case of serious lapses in the functioning of the P.R. Bodies, if revealed from such audit, the concerned District Magistrate may draw attention of this Department. A quarterly report on progress of audit of P. R. Bodies and its compliance should also be prepared by the District Magistrate in a prescribed format and forwarded to this Department by the end of the first month of the following quarter.

(M. N. Roy)
Secretary

**Memo No. 3388/1(62)/PN/O/V/2A-7/2003**


Copy forwarded for information and necessary action to the Sub-divisional Officer, ...........................................
..................................................(All).

He is requested to circulate the order amongst the Block Development Officer of his Sub-division who will, in turn, circulate the order to the Gram Panchayats under their jurisdiction.

(M. N. Roy)
Secretary
QUATERLY REPORT ON SETTLEMENT OF AUDIT PARAS OF THE P R BODIES RAISED BY THE EXAMINER OF LOCAL ACCOUNTS, WEST BENGAL


FOR THE QUARTER ENDING ON:

<table>
<thead>
<tr>
<th>Year</th>
<th>No.</th>
<th>Year</th>
<th>No.</th>
<th>Year</th>
<th>No.</th>
<th>Year</th>
<th>No.</th>
<th>Year</th>
<th>No.</th>
<th>PARAS TREATED AS SETTLED BY THE ELA, WB</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SIGNATURE OF
DISTRICT MAGISTRATE
Government of West Bengal  
Department of Information & Cultural Affairs  
Writers' Buildings, Kolkata- 1

No. 2751-ICA  
Dated, Kolkata, the 7th August, 2003

NOTIFICATION

In cancellation of this Department’s Notification no. 2671-JCA dated 29.6.2001 and all other previous orders in this connection, it has since been decided after careful consideration of the matter that the following Officers will accord permission to hold Jatra Shows as noted below:

1) SDOs will accord permission for holding Jatra Shows in the Municipal areas.

2) BDOs will be the Competent Authority to accord permission to hold Jatra Show within Panchayat areas in view of the provisions of Bengal Amusement Tax Act 1922 and West Bengal Finance Act, 1995.

3) The Organisers will have to submit two (2) sets of application to the officer concerned of which one set will go to the concerned Police Station for the Clearance. It will be presumed that the P.S. has no objection if the Clearance does not reach SDOs/BDOs within three working days. If the P.S. has any objection it has to submit a Report to the concerned authority incorporating the cause within three working days.

4) SDOs/BDOs will convey their opinion to the applicants within four working days. If permission is accorded a sum of Rs. 200/- only as Show Tax and Rs. 1200/- only will be charged as Police Cost. The amount in both the cases will have to be deposited to the concerned Treasury and Permission will be given on the basis of attested copies of Treasury Challans, BDOs will attest these copies.

5) Show Tax will have to be deposited under the following heads only on T. R. Form No.7. Heads of Account 004-500-101/001-02 for Show Tax and 0056-00-10-0-002-06-Police for Police Cost.
6) When services of the Fire Department is made available, charges for such services will be Rs. 2500/- only. The Service charges will have to be deposited under the Head of Account - 0070-Other Administrative Service -60-Other Services- 108-Fire Protection and Control. No payment will be necessary if the services of the Fire Department is not made available.

This Order issues with the concurrence of the Finance Department vide their Note dated 7-6-2001 and will come into force immediately.

(T. Bandyopadhyay)
Joint Secretary and Ex-Officio
Director of Culture

No. 2751/1(500) ICA

Copy forwarded for information and necessary section to:

1) P.S. to Chief Minister.
2) Principal Secretary, Home Department
3) Divisional Commissioner (all Divisions)
4) D.G. & I.G. of Police, West Bengal.
5) I. G. Law & Order, West Bengal.
6) D.M. (all Districts)
7) D.I.G. (HQ), West Bengal.
8) S.P. (all Districts)
9) S.D.O. (all Sub-Divisions)
10) B.D.O. (all Blocks)
11) D.I.C.O. (all)
12) S.D.I.C.O. (all)
13) Principal Secretary, Panchayat & R.D. Department.
14) Secretary, Municipal Affairs Department.
15) Deputy Director, Culture.
16) Secretary, Paschimbanga Jatra Sammelan.
17) Secretary, Paschimbanga Jatra Utsab.
18) Section Officer, Culture.

(T. Bandyopadhyay)
Joint Secretary and Ex-Officio
Director of Culture
Government of West Bengal  
Department of Panchayats & R. D. 
Panchayat Wing, (Jessop Buildings)  
63, N. S. Road, Calcutta-700 001

No. 5019(19)/PN/0/II/1M-14/2001  
Dated : 4/10/2002

From : Shri M. N. Roy,  
Secretary to the Govt. of West Bengal.

To : The District Magistrate & Executive Officer,____________________  
Zilla Parishad/Siliguri Mahakuma Parishad.  
Principal Secretary, Darjeeling Gorkha Hill Council.

Sub : Eligibility for awarding works and for participation of contractors in tendering for the works executed out of grant-in-aid fund.

In partial modification of para-(a) of this Deptt. Memo No. 2674(19)-P&R.D./PN/II/1M-14/2001 dated 29.4.2002 on the above mentioned subject, I am directed by order of the Governor to say that the Governor is pleased to allow the Registered Labour Co-operatives to participate in tenders and receive allotment of works executed out of grant-in-aid fund placed with the Panchayat Institutions in this State and also to the Darjeeling Gorkha Hill Council for works for an estimated cost up to Rs. 25.00 lakh. The other terms and conditions prescribed in the said memo will remain unchanged.

( M. N. Roy )  
Secretary to the Govt. of West Bengal

Copy forwarded for information and necessary action to the :-
1. Accountant General (LBA), West Bengal, 18, Rabindra Sarani, Kol-1.
2. Examiner of Local Accounts, West Bengal, 4, Brabourne Road.
4. Development & Planning Department, Purta Bhawan, Salt Lake.
6. Sabhadhipati, ____________Zilla Parishad/S.M.P.
7. Commissioner, Presidency/Burdwan/Jalpaiguri Division.
8. Director of Panchayats & R.D. West Bengal.
9. Additional Executive Officer, ____________Zilla Pad/ S.M.P.
10. Director, SIPRD, Kalyani, Nadia.

( S. S. Maity )  
Jt. Secy. to the Govt. of West Bengal.

654
It has come to the notice of the State Government that many Zilla Parishads and Panchayat Samitis have constructed or are in the process of construction of residential quarters for its officers, which means and includes officers i) directly created by the Panchayat body concerned and ii) officers of the State Government (a) whose service is under functional control of the Panchayat body and (b) who are on deputation. Such residential quarters funded out of the ocation in pursuance of recommendation of the Tenth Finance Commission or other untied fund of the Panchayat bodies, are recognised as the properties of the Panchayat body concerned.

A question has now been raised whether such buildings so constructed would generate income for the Panchayat body concerned mainly for the purpose for their maintenance and, if yes, how the house rent of the officers occupying those residential quarters of respective Panchayat bodies should be realised and deposited for augmentation of respective Panchayat body fund.

After careful consideration of all aspects of the matter, the Governor is pleased hereby to order that the Zilla Parishad/Panchayat Samiti shall approach the District Magistrate for termination of assessed rent for the residential quarters constructed by them for use of its officers; the officer occupying such quarters shall get house rent to the extent of the assessed rent as determined or 15% of his basic pay, whichever is less. House rent so determined shall be recovered month-wise from his salary bill and diposited in the LF Account of the Panchayat body;

i) in case the assessed rent is higher than the house rent admissible @15% of basic pay, the recovery shall be made as follows: -

House rent drawn plus

5% of the basic pay or the marginal amount by which the assessed rent exceeds admissible house rent, whichever is less;

the Drawing and Disbursing officer in respect of the officer concerned shall duct the recovery from the pay bill of the officer and deposit in an appropriate manner the recovered amount by transfer challan to the respective Local Fund Account of the Zilla Parishad/Panchayat Samiti.
till the rent of the residential quarters are assessed, the officer housed therein all not be entitled to draw any house rent allowance. On the other hand, 5% of his/her basic pay shall be recovered from his salary as house rent and deposited to the Local Fund Account of the Panchayat body.

This order shall be applicable to the houses constructed by the Panchayat bodies only. The rules and procedure applicable in respect of the Government owned buildings shall continue to remain in force.

Sd/-P Ray
Principal Secretary to the
Government of West Bengal

No. 1900/1(900)/PN/O/II/1M-3/01 Dated : 30/04/01

Copy forwarded for information and necessary actions to the
01. Principal Accountant General (A&E), Treasury Buildings, Kolkata-700001;
02. Accountant General (Audit)-I, West Bengal, 4 Maharaja Troilokyanath Sarani, Kolkata-700001;
03. Accountant General (Audit)-II, West Bengal, 18, Rabindra Sarani, Kolkata-700001;
04. Examiner of Local Accounts, West Bengal, 4 Maharaja Troilokynath Sarani, Kolkata-700001;
05. Finance (Budget) Department of this Government;
06. Financial Adviser, Panchayats & Rural Development, Writers’ Buildings, Kolkata-700001;
07. Director of Treasuries & Accounts, West Bengal, Stephen House, Kolkata-700001;
08. District Magistrate, ...............................(all); BY COURIER
09. Treasury Officer (all at district headquarters);
10. Additional Executive Office, .......................... Zilla Parishad; (all) BY COURIER
11. Block Development Officer, .......................... Block; (all)
12. Executive Officer, ................................. Panchayat Samiti (all)
13. District Panchayat & Rural Development Officer, ........................... (all) He is requested to arrange to send the copies to the Blocks and Panchayat Samitis within his jurisdiction;
14. Director of Panchayats & Rural Development, West Bengal;
15. Joint Secretary of this Department at Raj Bhavan;
16. Audit & Verification Cell of this Department.

(S Bhattacharyya)

OSD & Ex-officio Deputy Secretary to the Government of West Bengal
The undersigned is directed to refer to the memo No. 1139 dated 13-06-2001 of the Block Development Officer, Ausgram-I ........... (if this letter is not available with him, he may please ask for a copy from the Block Development Officer) ........... on the above matter and to state as follows :-

1) It is true that comparatively recent scenario of proliferation of High Court. (as also lower Court) cases has created problem in a number of Blocks in the State since they have to deal with them with an inadequate machinery. However, due process of law in all these matters can neither be avoided nor ignored. It is pertinent to mention here that delay in taking clear decision in certain matters and lack of transparency on some issues have definitely given rise to many such law-suits. Timely decision and transparency in all matters on the part of Panchayat Samiti and Block administration will definitely reduce the number of such lawsuits.

2) On most occasions, an intimation is received from an Advocate to the effect that a writ petition has been or will be moved and may be heard as listed motion or otherwise on a specified date or on any day thereafter and that the respondents should remain present or arrange to be represented on that day. Now, this is the customary methodology applied for such communications and more often than not, pressure of business of the Court does not permit taking up of this particular matter on the specified date. Besides, there is no point in the Block Development Officer or anyone else deputing an Officer with the relevant records to the High Court since State respondents are required to be represented through a panelled Advocate. The best course of action is that as soon as such a communication is received, the Block Development Officer should keep the district level Officer (normally D.P. & R.D.O.) posted of the situation with copies to the Directorate and the Department. He should also keep prepared a brief statement on the background leading to the filling of the writ petition and
parawise comments on the statements in the petition and await engagement of the State Advocate. If any further communication is meanwhile received, he may immediately bring it to the notice of the D.P. & R.D.O. this Deppt. and others. When he is intimated that an Advocate has been engaged in this matter, he may please immediately establish contact with him.

However, if a contempt petition is filed and a direction is received by any contemnor-respondent to appear personally before the court, that direction has to be carried out. He should also immediately send intimation with copies of contempt petition, sub-peona and other records for immediate engagement of State Advocate to represent him.

3. On many occasions, orders and directions on exparte hearing are received. It is the prerogative of the Court to decide and pass order on a matter on the basis of the records produced by a party. There should not arise any complaint on this matter. If the order is unimplementable or contradictory to any rule or laid down Govt. policy, a proposal for preferring an appeal should be prepared immediately. Otherwise, it is our bounden duty to comply with the order.

There is perhaps no problem in complying with the order passed on 30-11-2000 in AST 4282 of 2000 Mrityanjoy Pal -VS- States & Others. Only point to ascertain is that whether anyone junior to him (petitioner) in the matter of registration with the Employment Exchange, has been sponsored although he is also eligible for the post. In terms of the latest set of orders, any resident of the district otherwise eligible may be sponsored by the Employment Exchange. Perhaps, there is some confusion about eligibility in terms of residence. It is always necessary to remain conversant with the latest rules and orders. In any case, if there is any confusion, a brief and pointed reference may be made to the district-level officer with copy to the Directorate and the department.

4. On many occasions, the Hon’ble Court in the judgement and order, directs one specified State respondent or the State respondents in general to settle a matter on the basis of a representation or by treating the writ petition as the representation, within a stipulated date.

If the direction is given to a specified State respondents, he is required to take up the matter, usually allow an opportunity of being heard to the petitioner(s) and pass a clear reasoned order, within the stipulated date. If he has any confusion on any factual or legal issue he may collect necessary materials or make consultations; but decision will be taken by him. If a final decision is beyond his competence and jurisdiction, he may record his findlings in the order and refer the matter to the appropriate authority. Petitioner(s) and State respondents may be endorsed copies of the order. Other respondents will wait until the orders are received. If, however, the Court directs generally that the State respondents or appropriate State respondent shall disposs of the matter, it is the seniormost State respondent who decides who should settle the matter in pursuance of the order of the Court. Others concerned may make a reference requesting for the direction in this respect.

658
It is reiterated that it is the bounden duty of the executive machinery to comply with the judgement and order of a competent Court unless it is decided to challenge the order in a higher Court. One cannot sit tight and broad over the matter. If there is any confusion or if any direction is necessary on any matter, that should be promptly referred to the next higher authority with copy to others, if necessary.

Block Development Officer, Ausgram-I and also other Block Development Officers may please be informed from his end.

(D. Chakraborty)
Jt. Secy. to the Govt. of W. Bengal.


Copy forwarded for information and necessary action to the :-
1. District Panchayat & Rural Development Officer,
                        ........................................ district (All except Durdwan)
3. Director State Institute of Panchayats & Rural Development
   Kalyani, Nadia.

(D. Chakraborty)
Jt. Secy. to the Govt. of W. Bengal.
পশ্চিমবঙ্গ সরকার
পঞ্চায়েদ ও প্রামোদ্যমন বিভাগ
১১এ, কিরণ শনকর রায় রোড, কলকাতা-৭০০ ০০১

নং : ২৮৭৩/পিএন/ও/এফক/১৫-৫/২০০১

প্রকাশ : যুথা সচিব
পশ্চিমবঙ্গ সরকার

প্রতি : শ্রী নেপাল মাহাত্মা
বিধায়ক, পশ্চিমবঙ্গ বিধানসভা
খাম ও পাট্টা - ইচ্ছা
জেলা : পুরুলিয়া

মহাশয়,

আপনার ১১/৭/২০০১ তারিখের পত্রে উল্লিখিত বিষয়গুলির উপরে নির্দিষ্টিত ব্যাখ্যা লিপিবদ্ধ করা হল।

১) পশ্চিমবঙ্গ পঞ্চায়েত আইনের ২৩৩ ধারার (১) উপাধারার কাজ (খ) এর অধীনে (খ) অনুবিধি অনুযায়ী করিতে যদি আলাদা কোন সদস্য গোষ্ঠী (আপনি যাকে উপদল বলেছেন) গঠন করেন, তাহলে এই গোষ্ঠীতে সদস্যগণ অবিচলে তার পূর্বতন দলকে এবং নিধরিত কর্তৃপক্ষকে তাদের অবস্থান সহ্য করেন।

উল্লিখিত ২৩৩ ক ধারার (২) উপাধারায় বলা হয়েছে যে কোন পরিবর্তন করায় অপেক্ষিত অবস্থানটি যথার্থী সত্ত্ব ১৫ দিনের মধ্যে নিধরিত কর্তৃপক্ষকে জানান, তবে এই বিধানসভায় কোন দলনেতা বা কোন নির্দল বা কোন রাজনৈতিক দলের এই পঞ্চায়েত একক সদস্যের কথাই বলা হয়েছে এবং সেই অংশেই প্রযোজ্য বলে ভাবতে হবে। যে সব সদস্যের আলাদা গোষ্ঠী গঠন করেছেন, তাদের কথা এখানে বলা হয়নি। যদি হোক, পুরোনো আলাদা গোষ্ঠী গঠন করে সেই সদস্যগণ যদি যত্নীভাবে সত্য জানান তবে প্রায় ১৫ দিনের মধ্যে নিধরিত কর্তৃপক্ষকে জানান তাতে নিধরিত কর্তৃপক্ষের তা প্রায় করতে বা তা নিধরিত করতে আপত্তির কোন কারণ নেই।

২) প্রধানের পদ যদি শুন্য থাকে বা প্রধান যদি অসৃষ্টী বা অন্য কোন কারণে তার কর্ম সম্পাদন করতে সমর্থিত হবে অপারগ হন, তাহলে উপপ্রধান প্রধানের অনুপস্থিতিতে তার সকল কর্ম ব্যবহার করেন ও সব কাজ সম্পাদন করবেন। [ পঞ্চায়েত 
আইনের ৯ ধারার (৪) উপাধার রূ ]। যদি সমিতি উপপ্রধানকে পঞ্চায়েত সমিতির সম্পর্কে তথ্য দেতে হবে এবং তিনি সত্য অনুযায়ী লিখিত করতে পারেন। তবে যেহেতু তিনি প্রধান নন। [ আইনের ২ (১৯) ধারার প্রধানের সংজ্ঞা অনুযায়ী ] 
অনুষ্ঠান হয়েছে। যদি প্রধান সমিতির নিধরিত হন তিনি প্রধান ] , যদি ভোট দেওয়ার প্রথ উঠে তাহলে উপপ্রধান ভোটে অনুষ্ঠান করেন না।

অবশেষ যদি তিনি ভুলবশত কোন ভোটের অবন্ধুব করতে থাকেন তাহলে যদি তার একক ভোটের ভিত্তিতে সিদ্ধান্ত গৃহীত হয়েছে এমন অবস্থার সৃষ্টি না হয়ে থাকে, তাহলে তার ভোট দেওয়ার ভিত্তিতে সিদ্ধান্ত নাকচ হবে না।
3) যেহেতু পঞ্চায়েত সমিতি কর্মাধাক্ষকে নির্বাচন করে না, কর্মাধাক্ষকে অপসারণের কোন ক্ষমতা পঞ্চায়েত সমিতির নেই।

তবে পঞ্চায়েত সমিতি পশ্চিমবঙ্গ পঞ্চায়েত (গঠন) নিয়মাবলীর ১৭(৬) নিয়ম অনুসারে কর্মাধাক্ষক সহ যে কোন সদস্যের স্থায়ী সমিতির সদস্যপদ থেকে অপসারণ করতে পারে। যদি স্থায়ী সমিতির সদস্যপদ থেকে অপসারিত হন, তাহলে তার কর্মাধাক্ষক পদ ও আর থাকে না।

4) গ্রাম পঞ্চায়েতের সিদ্ধান্ত অনুযায়ী প্রধান যদি উপ-প্রধানকে পঞ্চায়েত সমিতির সভায় প্রতিনিধিত্ব করার ক্ষমতা অর্পন করেন তাহলে উপপ্রধান সভায় যোগ দিতে পারেন ও আলোচনায় অংশগ্রহণ করতে পারেন। তবে ভোট দেওয়ার অধিকার কখনও স্থানান্তর করা যায় না, তাই তিনি ভোটের প্রথা উঠিতে ভোট দিতে পারবেন না।

আপনার বিশ্বাস

আঃ-
দিল্লীপ চক্রবর্তী
রূপান্তর
পশ্চিমবঙ্গ সরকার

661
Government of West Bengal  
Department of Panchayats & R. D.  
11A, K. S. Roy Road, Kolkata- 700001 .

No. 1562(17)/PN/O/II/1M-14/2001  

From : Shri S. S. Maity,  
Dy. Secy. to the Govt. of Wet Bengal.

To : The Executive Officer, _____________________ zilla / Mahakuma Parishad  
P.O. ___________________ Dist. __________________

Sub :- Grant of concession to the Registered Co-operative Societies formed by unemploye  
Engineers and Diploma holders in connection with allotment of works under different  
Engineering Departments of the State Govt. and various organisations Controlled by  
the State Government.

Sir,

In forwarding a copy Finance Department Memo No. 1341-F dated 02.02.2001 on the above subject I am directed  
to say that since this is a policy decision of the Govt. to extend the facilities as stated in the aforesaid Memo of the Finance  
Deptt. to the Registered Co-operative Societies of un-employed Engineers and Diploma holders, I am to request you to  
kindy keep reserve works acordingly, which may be executed under the appropriate guidelines through contractors, for  
such Co-operative Societies.

I am further to add in partial modification of this Deptt Notification No. 5552/PN/O/V/3S-1/2000 dated 4.12.2000  
that the aforesaid guidelines will also applicable for the projects taken up on application of devolved fund to the Zilla  
Parishad from different Departments.

Yours faithfully,

(S. S. Maity)  
Dy. Secy. to the Govt. of  
West Bengal

No. 1562(17)/1(500)/PN/O/II/1M-14/2001  
Dated : 6.4.2001

Copy forwarded for information and necessary action to the :-

1. Additional Executive Officer, ______________ Zilla/Mahakuma Parishad, P.O. ___________, Dist. ________

2. Block Development Officer, __________________ Dev. Block  
&  
Executive Officer _____________ Panchayat Samiti, P.O. ____________, Dist. ____________

He is requested to inform Pradhan of the Gram Panchayats accordingly.

Asst. Secy. to the Govt. of W.B.

No. 1562(17)/1(500)/2/PN/O/II/1M-14/2001  
Dated : 6.4.2001

Copy forwarded to the General Secretary, State Engineers Co-operator Organisation, West Bengal (SECO), Central  
Office, 8, Kalna Road, Badamtala, Burdwan-713101, West Bengal for information.

Asst. Secy. to the Govt. of W.B.
MEMORANDUM

Subject: Grant of concession to the Registered Co-operative formed by unemployed Engineers and Diploma holders in connection with allotment of works under different Engineering Departments of the State Government and various organization controlled by the State Government.

With a view to offering greater scope for self employment to unemployed engineers and diploma-holders in engineering, the Regd. Co-operative societies formed by them (unemployed Engineers and Diploma-holders) are allowed some concessions in connection with allotment of works etc. by all the Engineering Departments as well as local self-Government bodies like Zilla Parishads, Mahakuma Parishad, Panchayat Samities, Gram Panchayats, Municipal Corporations, Municipalities, Notified Area Authorities, Development Authorities etc. directly or indirectly controlled by the State Government in different ways under separate orders issued from time to time by the respective administrative Departments.

Now it is felt that a uniform policy should be adopted for all the Engineering Departments as well as Self-Government bodies throughout the state to ensure the grant of concession to the Regd. Co-operative Societies of Unemployed Engineers and Diploma-holders in respect of allotment of works, etc.

The matter has considered by the Government taking into account all the aspect of the issue. The Government has been pleased to decide that all the Engineering Departments as well as local Self-Government bodies like Zilla Parishads, Mahakuma Parishad, Panchayat Samities, Gram Panchayats, Municipal Corporations, Municipalities including Notified Area Authorities, Development Authorities, and the like ones will allow the following concessions to the Registered Co-operative Societies of Unemployed Engineers and Diploma-holders in Engineering.

1. One out of every 5 works in respect of Original/Specical repair/maintenance/supply relating to all categories of Civil works for Roads, Buildings, Sanitary & Plumbing, Irrigation, Urban & Rural Water Supply Scheme, sinking & resinking of tube-wells and also Electrical and Mechanical works under all Engineering and other works executing Departments and local self-Government bodies like Zilla Parishads, Mahakuma Parishad, Panchayat Samities, Gram Panchayats, Municipalities including Notified Area Authorities, Development Authorities, West Bengal State Electricity Board and the like ones should be kept reserved for the Registered Co-operative Societies of unemployed Engineers & Diploma-holders for allotment / awarding to their Society on the basis of competitive tenders from them.
2. Such reservation in all cases as per para (1) above will represent as nearly as possible, 20% of the total value of whole works during a financial year under all sectors.

3. The financial ceiling limit for reserved works should be up to Rs. 25,00,000/- (Rupees Twenty Five Lakhs) only in case of all categories of works as per para (1) above, including Electrical works.

4. Remaining 80% of works in all categories as per para (1) above should be treated as unreserved works for which Regd. Co-operative Societies of unemployed Engineers & Diploma-holders in Engineers will also be permitted to submit tenders along with enlisted and other contractors of the said Departments and Local self-Government bodies/organizations.

5. In the case of both reserved and unreserved works the societies will be exempted from depositing initial earnest money along with tenders without any monetary limit.

6. The reserved works should be provided by splitting up big projects into smaller components up to financial ceiling limit of Rs. 25 lakhs only to provide more works to these societies.

7. An amount equivalent to 20% of the value of work-order should be given as advance to such Co-operative Societies on execution security bonds as per norms which should be recovered from their running account bill @ 10% until the entire amount of advances is fully recovered, in addition to the usual deduction of 10% security deposit from such running bills.

8. The running accounts and final bills of the said societies should be paid on priority basis after observing all formalities by the societies as per norms.

9. The order, in supersession of all existing orders in different Departments, is applicable in respect of Civil, Electrical & Mechanical works under all Engineering & other Departments of Government of West Bengal and all the local self-government bodies, like Zilla Parishads, Mahakuma Parishad, Panchayat Samities, Gram Panchayats, Municipal Corporations, Municipalities including Notified Area Authorities, Development Authorities, West Bengal State Electricity Board and the like ones under control of this Government.

10. This order shall take effect from the date of issue of this order.

Sd/- Asok Gupta
Pr. Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to :-

1. The Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-1

2. The Pr. Secretary / Secretary,

.......................................................... Deptt.

with the request to circulate this order to their subordinate Offices.

3. ............................................................. Zill Parishad.

4. The District Magistrate .................................

5. ............................................................. Dte.

6. West Bengal State Electricity Board.

7. The Municipal Affairs Department to circulate to all the Municipalities.

8. The Department of Panchayats & Rural Development, West Bengal

Panchayat Bhawan, 11-A, K. S. Roy Road, Calcutta-700001 with the request to circulate to the Panchayat Samities, Panchayats

Joint Secretary to
Government of West Bengal

Copy forwarded to :

The General Secretary, State Engineers Cooperators Organisation, West Bengal
(SECO) 8 Kalna Road, Badamtala, Burdwan-713 101 for information.

Assistant Secretary to the
Government of West Bengal
MEMORANDUM

It has come to the notice of the Government that a confusion has arisen as to who will realise the usufruct of the produce viz. trees, either grown in the natural way or planted under different social development schemes implemented by Panchayati Raj Institutions, on the vested Land, unfit for agriculture and used as roads/paths of the villages, the Land and Land Reforms Department being the owner of all such vested lands or the Panchayati Raj Institution responsible for management and maintenance of all such lands under section 42 of the West Bengal Panchayat Act, 1973.

After careful consideration of the entire gamut of the issue the Government in the Land Reforms Department has decided that the concerned Panchayati Raj Institution will realise and utilise the usufruct of the produce i.e. the trees or its sale proceeds already in existence by way of natural growth or planted under different social development schemes implemented by the Panchayati Raj Institutions, on the vested lands used as village roads/paths, if the trees are uprooted in storm or otherwise, or required to be fell down for any reason, whatsoever.

However, the Panchayati Raj Institutions is not permitted to settle or use the land in any manner with any individual and/or institutions, and put the land into long term utilisation.

This circular applies to the Municipal areas mutatis and mutandis.

This order will take immediate affect.

Sd/- P. Bandyopadhyay
Special Secretary,
Land & Land Reforms Department
Govt. of West Bengal

Memo No. 2210/1(41)-IS/381/2000/IS

Copy forwarded for information and necessary action to :

1. The Director of Land Records & Survey, West Bengal & Joint Land Reforms Commissioner, West Bengal, 35, Gopalnagar Road, Kolkata-700 027 with reference to his No. 25/5261/C/00 dated 5.9.2000.
2. The Commissioners,
3. The District Magistrate & Collector,
4. The District Land and Land Reforms Officer,
5. The Panchayat & Rural Development Department - with reference to the extract fo notes and orders in page No. 93 & 94 of file No. PN/O/Cell-1/1A-10/88(Pt.II).
6. Municipal Affairs Department, Writers’ Buildings, Kolkata-700 001.

Deputy Secretary,
Land & Land Reforms Department
Govt. of West Bengal
I am directed to state that Border security Force has ventilated to this state Govt. about the problem of smuggling of cattle to Bangladesh and has suggested some preventive measures. Two of the issues are referred to you in the following paragraphs for appropriate action.

(a) B.S.F. personnel seizes cattle during anti-smuggling operations and hands over the seized cattle to the local customs authorities who in turn auctions them to the highest bidder, since the officials concerned are facing problems in keeping the seized cattle at DOP’s or Customs officers, they have proposed that cattle pounds may be set up at important places so that seized cattle may be kept them. It has been stated that the Customs Officer concerned shall make payment to the pound-keeper. You are requested to kindly explore immediately whether there is scope for setting up new cattle pounds in the border area preferably by the local Gram panchayats on lease basis. For this purpose, existing chain of cattle pounds may also be kept into consideration. The matter may also be discussed with the Local Customs Officials. A report on the action taken in the matter may please be sent as early as possible, and ad-interim report if necessary, may also be sent for information of all concern.

(b) BSF authorities are also seized with the problem arising out of cattle hats operating near the international border. A list of cattle hats as perceived by them as problem centre, is enclosed for your information.

In this connection, your attention is invited to the order No. 72/PNV0/1/2R-I/98(Pt.I) dated 7.1.1999 prohibiting issue/renewal of licence for cattle hat within 6 (eight) k.m. from the border (copy enclosed) you are requested to take effective steps to ensure that the panchayat samitis comply with the order. You may also Kindly examine the scope and advisability of relocating those cattle hats which are more than 8 k.m. from the border. All unlicensed cattle hats,... should be closed immediately with the help of police force when necessary.

A report on action taken in this regard may please be sent as early as possible.

Yours faithfully
(D. Chakraborty)
Dy. Secy. to the Govt. of West Bengal
3V

4V

SâV ˆÜ˛yö Ü˛ü≈#†xy!ôÜ˛y!Ó˚Ü˛ ï˛yÑÓ˚ !öÎ˚yüÜ˛ xy!ôÜ˛y!Ó˚Ü˛ SÜ˛öˆÏê˛Δy!°Ç x!ú˛§yÓ˚V ~Ó˚ !Óöy xö%ü!ï˛ˆÏï˛ òÆˆÏÓ˚Ó˚ Ü˛yˆÏçÓ˚ §üˆÏÎ˚Ó˚ üˆÏôƒ Óy Ó¶˛
•ÓyÓ˚ xyˆÏà òÆÓ˚†ﬂiyö ï˛ƒyà Ü˛Ó˚ˆÏï˛ ˛õyÓ˚ˆÏÓö öy–
SäV ≤ÃˆÏï˛ƒÜ˛ Ü˛ü≈#†xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ ≤Ã!ï˛ !ï˛ö!òö ˆòÓ˚# Ü˛ˆÏÓ˚ òÆˆÏÓ˚ í˛z˛õ!ﬂiï˛ •ÄÎ˚yÓ˚ çöƒ ~Ü˛!ê˛ ˜ö!ü!_Ü˛ å%È!ê˛– x!ç≈ï˛ å%È!ê˛ xö%Ó˚&˛õ çüy
å%È!ê˛ ˆÌˆÏÜ˛ ˆÜ˛ˆÏê˛ !öˆÏï˛ •ˆÏÓ– ~ Óƒy˛õyˆÏÓ˚ §Ç!Ÿ’‹T Ü˛ï≈˛,˛õ«˛ §ï˛Ü≈˛ ò,!‹T Ó˚yáˆÏÓö– ~•z å%È!ê˛ §!ë˛Ü˛û˛yˆÏÓ Ü˛yê˛y ~ÓÇ §!ë˛Ü˛ !•§Óy Ó˚yáyÓ˚
çöƒ ˛õk˛!ï˛àï˛ ˆÜ˛yö e&!ê˛ ÌyÜ˛ˆÏ° ï˛y §ÇˆÏ¢yôö Ü˛Ó˚ˆÏï˛ •ˆÏÓ– ~•z å%È!ê˛Ó˚ !•§yÓ §Ç!Ÿ’‹T !öÓ≈y• §•yÎ˚Ü˛ ˛õÓ˚Óï≈˛# üyˆÏ§Ó˚ ≤ÃÌü §ÆyˆÏ•
~ Óƒy˛õyˆÏÓ˚ û˛yÓ˚≤ÃyÆ xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ üyôƒˆÏü !öÎ˚yüÜ˛ xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ Ü˛yˆÏåÈ ˆ˛õ¢ Ü˛Ó˚ˆÏÓö– !ï˛!ö ÎyˆÏï˛ §!ë˛Ü˛û˛yˆÏÓ ~ Ü˛yç Ü˛ˆÏÓ˚ö
ˆ§!òˆÏÜ˛ û˛yÓ˚≤ÃyÆ xy!ôÜ˛y!Ó˚Ü˛ Ä !öÎ˚yüÜ˛ xy!ôÜ˛y!Ó˚Ü˛ §ï˛Ü≈˛ ò,!‹T Ó˚yáˆÏÓö–
Sã˛V §yôyÓ˚î ˆ«˛ˆÏe ˆòÓ˚#ˆÏï˛ •y!çÓ˚ •ÄÎ˚yÓ˚ Ü˛yÓ˚ˆÏî ˆÜ˛yöÓ˚&˛õ ≤Ãüyç≈ˆÏöÓ˚ xö%ü!ï˛ ˆòÄÎ˚y ÎyˆÏÓ öy– ï˛ˆÏÓ xÌ≈ òÆˆÏÓ˚Ó˚ Óï≈˛üyö ﬂøyÓ˚ˆÏÜ˛Ó˚
2S~ú˛V ôyÓ˚y ˆüyï˛yˆÏÓÜ˛ §Ç!Ÿ’‹T òÆˆÏÓÓ˚ ˚ ü%áƒ xy!ôÜ˛y!Ó˚Ü˛ ˆÜ˛yö !ÓˆÏ¢£Ï !òˆÏö ≤ÃˆÎÏ y˚ çˆÏö ˆòÓ˚#ˆÏï˛ •y!çÓ˚y ˆòÄÎ˚yÓ˚ !Ó£ÏÎ!˚ ê˛ ≤Ãüyç≈ˆöÏ Ó˚
xö%ü!ï˛ !òˆÏï˛ ˛õyˆÏÓ˚ö– ˆÎ ˆÜ˛yö ˛òÆˆÏÓ˚Ó˚ ü%áƒ xy!ôÜ˛y!Ó˚Ü˛ xÌÓy ï˛yÓ˚ ˛õÓ˚Óï≈˛# û˛yÓ˚≤ÃyÆ ˆçƒ¤˛ xy!ôÜ˛y!Ó˚Ü˛ Óƒï˛#ï˛ xöƒ ˆÜ˛yö
xy!ôÜ˛y!Ó˚Ü˛ ~•z «˛üï˛y ≤ÃˆÏÎ˚yà Ü˛Ó˚ˆÏï˛ ˛õyÓ˚ˆÏÓö öy–
SåÈV ≤Ã!ï˛!ê˛ Ü˛yÎ≈ƒy°Î˚ ≤Ãôyö ï˛ÇyÓ˚ òÆˆÏÓ˚ å%È!ê˛Ó˚ áyï˛y •°öyàyò Sxy˛õÈÙÈê%˛ÈÙÈˆí˛ê˛V Ü˛ˆÏÓ˚ Ó˚yáyÓ˚ ÓƒÓﬂiy Ü˛Ó˚ˆÏÓö ~ÓÇ !ö!ò≈‹T §üÎ˚ xhsˇÓ˚
!öÎ˚!üï˛ ˆ§•z áyï˛y ˛õÓ˚#«˛y Ü˛Ó˚ˆÏÓö–
SçV Î!ò ˆÜ˛yö Ü˛ü≈#– xy!ôÜ˛y!Ó˚Ü˛ ÓyÓ˚ÓyÓ˚ ˆòÓ˚#ˆÏï˛ Ü˛ü≈ﬂiˆÏ° xyˆÏ§ö !Ü˛¡∫y !Óöy xö%ü!ï˛ˆÏï˛ å%È!ê˛Ó˚ xyˆÏà Ü˛ü≈ﬂiyö ï˛ƒyà Ü˛ˆÏÓ˚ö ï˛ˆÏÓ ï˛yÑÓ˚
!ÓÓ˚&ˆÏk˛ ≤ÃˆÏÎ˚yçˆÏö Ü˛ï≈˛,˛õ«˛ ÄˆÏÎ˚‹T ˆÓD° §y!û≈˛ˆÏ§§ñ Üœ˛ƒy!§!ú˛ˆÏÜ˛¢öñ Ü˛ˆÏrê˛Δy° Ä xy!˛õ° !öÎ˚üyÓ°#ñ 1971 xÌÓy ~•z §Çe´yhsˇ
xöƒ ˆÜ˛yö xy•zö xö%§yˆÏÓ˚ !Óû˛yà#Î˚ ï˛òˆÏhsˇÓ˚ üyôƒˆÏü ¢y!hﬂÏü)°Ü˛ ÓƒÓﬂiy ˆöˆÏÓö–
Sé˛V xÌ≈ òÆˆÏÓÓ˚ ˚ Óï≈˛üyö ﬂøyÓ˚ˆÏÜ˛Ó˚ S2V ˆç ôyÓ˚y ˆüyï˛yˆÏÓÜ˛ ≤Ã!ï˛!ê˛ Ü˛ü≈#†xy!ôÜ˛y!Ó˚Ü˛ ï˛yÓ˚ ≤Ã!ï˛!òˆÏöÓ˚ Ü˛yç §!ë˛Ü˛û˛yˆÏÓ !°!˛õÓk˛ Ü˛Ó˚ˆÏÓö
~ÓÇ §Ç!Ÿ’‹T û˛yÓ˚≤ÃyÆ xy!ôÜ˛y!Ó˚Ü˛ !öÎ˚!üï˛ ~=!° ˛õÓ˚#«˛y Ü˛Ó˚ˆÏÓö–
˛õM˛ÈyˆÏÎ˚ï˛ Ä @ˇÃyˆÏüyß¨Î˚ö x!ôÜ˛yˆÏÓ˚Ó˚ Ü˛yÎ≈y°ˆÏÎ˚ Ü˛ü≈Ó˚ï˛ á Ä à ˆ◊î#Ó˚ Ü˛ü≈#ˆÏòÓ˚ Ü˛ü≈˛õO# ≤Ã!ï˛üyˆÏ§Ó˚ 1°y ï˛y!Ó˚ˆÏá ~ÓÇ 16 ï˛y!Ó˚ˆÏá
S~Ó˚ ˆÜ˛yö!òö å%È!ê˛ ÌyÜ˛ˆÏ° ˛õÓ˚Óï≈˛# Ü˛yˆÏçÓ˚ !òˆÏöV !ö!ò≈‹T xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ Ü˛yˆÏåÈ í˛z˛õ!ﬂiï˛ Ü˛Ó˚ˆÏÓö– xö%Ó˚*˛õû˛yˆÏÓñ xy!ôÜ˛y!Ó˚Ü˛àî
ï˛yˆÏòÓ˚ Ü˛ü≈˛õO# í˛zô≈ï˛ö Ü˛ï≈˛,˛õˆÏ«˛Ó˚ Ü˛yˆÏåÈ í˛z˛õﬂiy!˛õï˛ Ü˛Ó˚ˆÏÓö– Ü˛ü≈˛õO# ˛õyÄÎ˚yÓ˚ ˛õÓ˚ §Ç!Ÿ’‹T xy!ôÜ˛y!Ó˚Ü˛ ï˛y ˛õÓ˚#«˛y Ü˛ˆÏÓ˚ ≤ÃˆÏÎ˚yçö#Î˚
!öˆÏò≈¢ ˆòˆÏÓö ~ÓÇ ˛õÓ˚Óï≈˛#Ü˛yˆÏ° ˆ§•z !öˆÏò≈¢ ˛õy!°ï˛ •° !Ü˛öy °«˛ƒ Ó˚yáˆÏÓö– ˆÜ˛yö hﬂÏˆÏÓ˚Ó˚ Ü˛ü≈˛õO# ˆÜ˛yö xy!ôÜ˛y!Ó˚Ü˛ ˛õÓ˚#«˛y
Ü˛Ó˚ˆÏÓö ï˛y Ü˛yÎ≈y°Î˚ñ ≤Ãôyö ~Ü˛!ê˛ xû˛ƒhsˇÓ˚#î xyˆÏò¢öyüyÓ˚ üyôƒˆÏü !ë˛Ü˛ Ü˛ˆÏÓ˚ ˆòˆÏÓö–
xö%Ó˚*˛õû˛yˆÏÓñ ˆç°y ˛õM˛ÈyˆÏÎ˚ï˛ Ä @ˇÃyˆÏüyß¨Î˚ö xy!ôÜ˛y!Ó˚Ü˛ ï˛yÑÓ˚ xô#öﬂi §ühﬂÏ Ü˛ü≈# Ä xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ñ ü•Ü%˛üy ¢y§ˆÏÜ˛Ó˚ xô#öﬂi §ühﬂÏ
˛õM˛ÈyˆÏÎ˚ï˛ !Óû˛yˆÏàÓ˚ Ü˛ü≈# Ä xy!ôÜ˛y!Ó˚Ü˛àî ü•Ü%˛üy ¢y§Ü˛ Óy ï˛yÑÓ˚ myÓ˚y û˛yÓ˚≤ÃyÆ Ä ˆÜ˛yö xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ Ü˛yˆÏåÈñ ÓœÜ˛ í˛zß¨Î˚ö
xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ òÆˆÏÓ˚ Ü˛ü≈Ó˚ï˛ ~•z !Óû˛yˆÏàÓ˚ §Ó˚Ü˛yÓ˚# xy!ôÜ˛y!Ó˚Ü˛– Ü˛ü≈# ~ÓÇ ˛õM˛ÈyˆÏÎ˚ï˛ §!ü!ï˛Ó˚ Ü˛ü≈#ˆÏòÓ˚ ÓœÜ˛ í˛zß¨Î˚ö xy!ôÜ˛y!Ó˚Ü˛
xÌÓy ï˛yÑÓ˚ myÓ˚y û˛yÓ˚≤ÃyÆ ˆÜ˛yö xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ Ü˛yˆÏåÈñ ˆç°y ˛õ!Ó˚£ÏˆÏòÓ˚ á Ä à ˆ◊î#Ó˚ Ü˛ü≈#ˆÏòÓ˚ ˆç°y ˛õ!Ó˚£ÏˆÏòÓ˚ §!ã˛Ó ~ÓÇ ÚÜ˛Û
ˆ◊î#Ó˚ xy!ôÜ˛y!Ó˚Ü˛ˆÏòÓ˚ Ü˛ü≈˛õO# x!ï˛!Ó˚_´ !öÓ≈y•# xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ Ü˛yˆÏåÈ xÌÓy !öÓ≈y•# xy!ôÜ˛y!Ó˚ˆÏÜ˛Ó˚ Ü˛yˆÏåÈ çüy !òˆÏï˛ •ˆÏÓ– §Ó
Ü˛yÎ≈y°ˆÏÎ•˚ z ˆÜ˛yö hﬂˆÏ ÓÏ Ó˚ ˚ Ü˛ü≈# Óy xy!ôÜ˛y!Ó˚Ü˛ ˆÜ˛yö xy!ôÜ˛y!Ó˚ˆÜÏ ˛Ó˚ Ü˛yˆÏåÈ ï˛yÓ˚ Ü˛ü≈˛õO# çüy ˆòˆÏÓö ï˛y ~Ü˛!ê˛ xû˛ƒhsˇÓ#˚ î xyˆÏò¢öyüyÓ˚
üyôƒˆÏü §Óy•zˆÏÜ˛ çy!öˆÏÎ˚ !òˆÏï˛ •ˆÏÓ–
ˆ«˛e#Î˚ Ü˛ü≈#† xy!ôÜ˛y!Ó˚Ü˛ˆÏòÓ˚ çöƒ ≠
ˆÎ §ühﬂÏ xy!ôÜ˛y!Ó˚Ü˛ Óy Ü˛ü≈# ˆ«˛e#Î˚ S!ú˛”˛V Óy ≤ÃÜ˛“ Sˆ≤ÃyˆÏçQV ~Ó˚ Ü˛yˆÏç !öÎ%_´ ï˛yÑÓ˚y xÓ¢ƒ•z !öô≈y!Ó˚ï˛ §!ë˛Ü˛ §üˆÏÎ˚ ˜ò!öÜ˛ Ü˛yˆÏç
ˆÎyà ˆòˆÏÓö– ~Ó˚y ≤Ã!ï˛ §ÆyˆÏ• Ü˛# Ü˛yç Ü˛Ó˚ˆÏÓö ï˛yÑÓ˚ í˛zˆÏÕ‘á Ü˛ˆÏÓ˚ §Æy• ÷Ó˚& •ÓyÓ˚ xyˆÏà•z ï˛yˆÏòÓ˚ !öÎ˚yüÜ˛ Ü˛ï≈˛,˛õˆÏ«˛Ó˚ Ü˛yˆÏåÈ ï˛yˆÏòÓ˚
Ü˛yÎ≈e´ü Sˆ≤Ãy@ˇÃyüV çüy ˆòˆÏÓö– §Æy• ˆ¢ˆÏ£Ï !ÓhﬂÏy!Ó˚ï˛ ˆ«˛e#Î˚ÈÙÈ!òö!°!˛õ S!ú˛”˛ í˛yˆÏÎ˚Ó˚#V ï˛yˆÏòÓ˚ !öÎ˚yüÜ˛ Ü˛ï≈˛,˛õˆÏ«˛Ó˚ Ü˛yˆÏåÈ çüy ˆòˆÏÓö–
§Æy• ˆ¢ˆÏ£Ï !ÓhﬂÏy!Ó˚ï˛ ˆÜ˛w#Î˚ÈÙÈ!òö!°!˛õ S!ú˛”˛ í˛yˆÏÎ˚Ó˚#V ï˛yˆÏòÓ˚ !öÎ˚yüÜ˛ Ü˛ï≈˛,˛õˆÏ«˛Ó˚ Ü˛yˆÏåÈ çüy ˆòˆÏÓö–
x!ôÜ˛ï≈˛yñ ˛õM˛ÈyˆÏÎ˚ï˛ Ä @ˇÃyˆÏüyß¨Î˚öñ ˛õ!ÿ˛üÓD†ˆç°y ¢y§Ü˛†ˆç°y ˛õ!Ó˚£ÏˆÏòÓ˚ !öÓ≈y•# xy!ôÜ˛y!Ó˚Ü˛– §ü!‹T í˛zß¨Î˚ö xy!ôÜ˛y!Ó˚àî ï˛yÑˆÏòÓ˚
!öç !öç ~!_´Î˚yÓ˚û%˛_´ òÆÓ˚ ~ÓÇ !öÎ˚sfîyô#ö §Ó˚Ü˛yÓ˚# òÆÓ˚ ~ÓÇ ˆ§•z §ˆÏD §Ç!Ÿ’‹T hﬂÏˆÏÓ˚Ó˚ ˛õM˛ÈyˆÏÎ˚ï˛ §Çﬂiy=!°ˆÏï˛ ~•z xyˆÏò¢öyüy ~ÓÇ
ï˛Í§Ç!Ÿ’‹T !öˆÏò≈¢öyüy=!° Ü˛yÎ≈Ü˛Ó˚ Ü˛Ó˚yÓ˚ çöƒ xÓ¢ƒ•z ÎÌy!Ó!•ï˛ ˛õòˆÏ«˛˛õ ˆöˆÏÓö ~ÓÇ í˛z!Õ‘!áï˛ Ü˛yÎ≈y°Î˚=!°ˆÏï˛ ÎyˆÏï˛ ~Ü˛çö !ö!ò≈‹T
xy!ôÜ˛y!Ó˚Ü˛ xyˆÏò¢ Ä !öˆÏò≈¢=!° §!ë˛Ü˛û˛yˆÏÓ Ü˛yÎ≈Ü˛Ó˚ Ü˛Ó˚yÓ˚ òy!Î˚cû˛yÓ˚ ≤ÃyÆ •öñ ˆ§!òˆÏÜ˛ °«˛ƒ Ó˚yáˆÏÓö–
669


২) পণ্যঠান এবং প্রামাণ্য আধিকারিক/জেলা শাসক/জেলা শাসক/জেলা পরিষদের নির্বাহী আধিকারিক/সম্পত্ত উদ্যোগ আধিকারিকগণ তাদের এক্ষেত্রে সম্পর্কিত সরকারী এবং জিপির পণ্যঠান দরকারী মাত্র মাত্র পরিদর্শন করেন এবং নির্দেশনামালগুলি স্থিতিভাবে পালিত হচ্ছে কিনা তা দেখেন এবং যাতে পালিত হয় তার যথাযথ ব্যবস্থা নেবেন।

৬) পণ্যঠান এবং প্রামাণ্য বিভাগের অধীনস্থ দপ্তরগুলিতে জেলা শাসক, মহকুমা শাসক বা ব্রুক উদ্যোগ আধিকারিক তদন্তের নিয়ন্ত্রণীয় আধিকারিক-বা কর্মীরা যাতে তাদের সাধারণ কাজের নির্দেশিতভাবে পালন করেন সেদিকে সরকারী যুক্তি রাখেন এবং প্রয়োজনমূলক নির্দেশ দেনেন।

ইত্যাদি প্রশ্নের ক্ষেত্রে জেলা পরিষদ/মহকুমা পরিষদগুলির কর্মী এবং আধিকারিকের সাধারণ কাজের নির্দেশিতভাবে সংশোধন পণ্যঠান তদন্তের কর্মীদের সাধারণ কাজের নির্দেশিতভাবে সংশোধন পণ্যঠান তদন্তের পুনরায় পরিদর্শন করেন এবং প্রয়োজনীয় নির্দেশ দেনেন। এই আদেশনামার সমস্ত দিক বিবেচনা করে প্রকৃত উদ্যোগ আধিকারিকগণ তাদের অধীনস্থ এই বিভাগের সরকারী কর্মী এবং আধিকারিকের কাজকর্ম সম্পর্কে একটি পাক্ষিক প্রতিসরণের সংশোধন জেলা পণ্যঠান ও প্রামাণ্য আধিকারিকের মাধ্যমে জেলা শাসক বা তার দ্বারা ভরপূর আধিকারিকের কাছে পাঠান।

জেলা শাসক প্রযোজন মনে করলে জেলা বিষয়ে বিষয়ে প্রতিপন্ন অধিকার, পণ্যঠান এবং প্রামাণ্য এর কাছে পাঠানো। জেলা পরিষদ মহকুমা পরিষদগুলির ক্ষেত্রে নির্দেশ আধিকারিকগণ এ পাক্ষিক প্রতিসরণের সম্পর্কে সাধারণ সত্কার প্রদান করাও পাঠান। যাতে সন্ত্বপীলত প্রামাণ্য জেলা পরিষদের কাজকর্ম পুনুমূল্যায়ন করতে পারেন। এই ব্যাপারে সন্ত্বপীলত জেলা পরিষদের ‘‘অর্থ সংস্থা উদ্যোগ ও পরিকল্পনা স্থায়ী সমীক্ষিত’’ আলোচনা করতে পারেন।

প্রশ্নান্তর: প্রশ্নান্তর প্রশ্নান্তর প্রশ্নান্তর প্রশ্নান্তর প্রশ্নান্তর প্রশ্নান্তর প্রশ্নান্তর

নং: ১২/১(৪২৫৩) /পি এন /ও /সেল-৩ /৪-৪ /২০০০

ংঃ ৩০.০৩.২০০৪

এই আদেশনামা প্রতিলিপি পণ্যঠান ও প্রামাণ্য দপ্তরের অধীনস্থ সরকারী কর্মী/আধিকারিক এবং জিপির পণ্যঠান সমস্ত কর্ম ও আধিকারিকের অবকাঠামো এবং প্রয়োজনীয় ব্যবস্থা দেবার জন্য পাঠান হলো: -

১. অধিকারী, পণ্যঠান ও প্রামাণ্য, পশ্চিমবঙ্গ, পণ্যঠান ভূমি।

২. জেলা শাসক, .................................................................

৩. মহকুমা শাসক, ...............................................................

৪. জেলা পণ্যঠান এবং প্রামাণ্য আধিকারিক, .................................................................

এই আদেশনামা প্রতিলিপি অধীনস্থ ব্রুক উদ্যোগ আধিকারিকগণের কাছে পৌঁছান দেবে যাদের এখানে সমস্ত পণ্যঠান সমস্ত অর্থ পণ্যঠান সমিতি ও প্রামাণ্য দপ্তরগুলিতে তাঁরা দেব অতিশীর্ষ পৌঁছন দেব তার ব্যবস্থা নিতে আমুরাও করা হচ্ছে।

৫. অধিকারী নির্বাহী আধিকারিক, ................................................................. জেলা/মহকুমা পরিষদ

৬. ব্রুক উদ্যোগ আধিকারিক, ................................................................. ব্রুক। (সংশ্লিষ্ট জেলা পণ্যঠান ও প্রামাণ্য আধিকারিকের মাফত)

৭. পণ্যঠান সমিতি ও প্রামাণ্য পণ্যঠান। (সংশ্লিষ্ট ব্রুক উদ্যোগ আধিকারিকের মাফত)

উপ-সচিব

৬৭০
MEMORANDUM

From : Shri D. Chakraborty,
Dy. Sec. to the Govt. of West Bengal.

To : The District Panchayat & Rural Development Officer,
Malda, P.O. & Dist. Malda

Sub : Role of prescribed authority u/s 213A
of the Panchayat Act.

Sir,

I am directed to refer to your No. 1614/2 dated 31.10.2000 on the above matter and to explain the position in
the following paragraph.

In terms of sub-section (3) of section 213A of the Act, every Leader selected as such by the members
belonging to a recognised political party in a given Panchayat or any independent member shall furnish to the prescribed
authority a list of members and certain other documents. In terms of rule 4 of the West Bengal Panchayat (Members’
Disqualification) Rules, 1994 (copy enclosed for ready reference), the prescribed authority shall maintain a register
for this purpose. Again, under sub-section (3) of section 213A ibid, any change at any time with respect to the
information earlier given, shall be intimated by the Leaders or independent members to the prescribed authority. It is
therefore clear that if the information are given in time and the records are maintained on this basis, there should be
no problem on this matter.

It is further clarified that it is neither necessary to verify the signatures nor cause any enquiry as a matter or
course about a communication claiming change of affiliation to a recognised political party when such intimation is
received by the BDO as prescribed authority. However when the BDO has cause for any reasonable doubt about the
signature or about the statement made, he may ascertain the veracity through an enquiry.

Although there is no specific provision in law, when the prescribed authority is satisfied about the communication,
it is advisable that the Gram Panchayat is informed by him about the change(s) taking place.

Yours faithfully

Dy. Secy. to the Govt. of
West Bengal

No. 5386/1(1)/PN/0/1A-10/88(Pt. III)
Dated, 17.11.2000.

Copy forwarded for information and necessary action to the Director of Panchayats & Rural Development,
West Bengal.

Dy. Secy. to the Govt. of
West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামসহকার উন্নয়ন বিভাগ

পথিকৃত পাশাপাশি পাচার্য রোড, কলকাতা-১

নং ৪৩৫৬-পি.এন./ও/সেল-১/৪-৪/৯৩

তারিখঃ ২৯.০৮.২০০০

প্রাজীপত্ন

যেহেতু ১৮৭১ সালের কার্টল ত্রেপ্তাস আইন (১৮৭১ সালের ১১ ভর) এর ১২ ধারা অনুসারী ১৯৬৪ সালে খোঁজাড় আবদ্ধ বিভিন্ন পল্লি জেলা মানী সরকারের হার স্থির করা হয়েছিল এবং সেই হার এখনও প্রয়োজন আছে;

এবং যেহেতু এই সময়ের মধ্যে যাবতীয় মূল্য হারের যথেষ্ট সমান্তর উৎপাদিত পরিলক্ষিত হয়েছে;

এবং যেহেতু বর্তমান মূল্য হারের সঙ্গে সমতা বজায় রাখার প্রয়োজন অনুসরণ করে পুরুলিয়া জেলা পরিষদ খোঁজাড় সংক্রান্ত হারগুলি পরিবর্তনের প্রস্তাব দিয়েছেন;

এবং যেহেতু প্রস্তাবটি পরিক্ষেত্রে রাজ সরকার বর্তমান হারগুলি পরিবর্তন করে প্রায়োজন হার সামান্য পরিবর্তন সাপেক্ষে গ্রহণীয় বলে মনে করে;

তবে এখন পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (পশ্চিমবঙ্গ আইন নং ৪১, ১৯৭৩) এর ১৯ ধারার (২) উপধারা (এন) প্রকল্প, ১১৪ ধারা (১) উপধারা ও ১৬০ ধারা (২) উপধারা এবং তৎসহ উল্লিখিত কার্টল ত্রেপ্তাস আইন এর ১২ ধারায় প্রস্তুত কমিশনারের অনুমুখে রাজাপলার বর্তমানে প্রয়োজন হারগুলির পরিবর্তন এই রাজ্যের সকল গ্রাম পশ্চায়েত, পশ্চায়েত সমিতিতে জেলা পরিষদের পরিচালনাধীন সকল খোঁজাড়ের জন্য নিম্নলিখিত হারগুলি পরিবর্তন করার সিদ্ধান্ত সন্তোষসহকারে গ্রহণ ও প্রচার করেছেনঃ —

১। দৈনিক জরিমানার হার —
   ক) কাড়া/মহিষ — ১০.০০ টাকা.
   খ) গরু — ৭.০০ টাকা.
   গ) ছাগল/ভেড়া — ৫.০০ টাকা.

২। খাদ্য ও জল সরবরাহের জন্য প্রতিদিন ২৪ ঘণ্টা অতিক্রম হলে ধার্য হার —
   ক) মহিষ / কাড়া ও গরুর ক্ষেত্রে — ৫.০০ টাকা.
   খ) ছাগল/ভেড়ার ক্ষেত্রে — ২.০০ টাকা.

রাজাপালার আদেশপ্রণীত,
প্রসাদরঞ্জন রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার
From : Shri D. Chakrabarti  
Deputy Secretary to the Govt. of West Bengal.

To : The Director of Panchayat & Rural Development Officer  
Purulia  
P.O. & Dist. - Purulia  
Sub : Functions of Deputy District Panchayat & Rural Development Officer.

Sir,

I am directed to refer to your No. 495/GP dated 5-4-2000 and No. 659/GP dated 12-5-2000 on the above matter and to state as follows :-

2. Dy D.P. & R.D.O. will generally assist the D.P. & R.D.O. in looking after the matters pertaining to the Block administration including the establishment matters. However, the aforesaid working arrangement is not a rigid and inflexible one and the D.P. & R.D.O. may make working arrangements and distribute the work among different officers as may be effective and convenient.


4. In terms of section 205 of the West Bengal Panchayat Act, 1973. D.P. & R.D.O. or any other inspecting authority may inspect or cause to be inspected a panchayat as may be authorised under the notification issued in this behalf. In view of this provision, D.P. & R.D.O. may authorise Dy. D.P. & R.D.O. to hold an inspection of a Panchayat body on his behalf.

Yours faithfully,

(D. Chakraborty)  
Deputy Secretary to the  
Govt. of West Bengal.

Copy forwarded for information & necessary action to the –

1. District Panchayat & Rural Development Officer, ____________________ (all except Purulia)
2. Director of Panchayat & Rural Development, West Bengal
3. Director, SIP&R. D., Kalyani, Nadia.

Deputy Secretary to the  
Govt. of West Bengal
From: P. Ray  
Principal Secretary to the Government of West Bengal

To: District Magistrate .......................................................... (All)

Sub: Opening of Savings Bank Account by the Gram Panchayats/ Zilla Parishads ........................................ clearance given by Reserve Bank of India.

Sir,

Kindly find herewith a copy of the Reserve Bank of India Order DBOD No.Dir.BC 141/13.03.00/99-2000 February 12, 2000 which stipulates that Zilla Parishads/Gram Panchayats may be allowed to open Savings Bank Account with Public Sector Banks in respect of funds realised for implementation of various Rural Development/Welfare Programmes. Thus the difficulties that were experienced by some Panchayats due to refusal of some bank branches to open Savings Bank Accounts for JGSY, EAS & IAY etc. schemes should not occur in future. It is learnt that some banks were not allowing interests on the Savings Bank Account of the Panchayats. You are requested to re-check and to ensure that Panchayats from their Savings Bank Account as per Savings Bank Interest Rates. This May immediately be communicated to all Panchayat bodies.

A line in acknowledgemet of receipt of this letter along with the confirmation about getting interest by all the Panchayat bodies for their different Bank Account will be highly appreciated.

Yours faithfully,

(P. Ray)  
Principal Secretary to the Government of West Bengal.

OFFICE OF THE HOOGHLY ZILLA PARISHAD  
P.O.- CHINSURAH, DIST.- HOOGHLY

Memo No. 345/40  
Dated, the Chinsurah, 15.5.2000

Copy alongwith enlosures forwarded for information & necessary action to: –

1. Sub Divisional Officers / Sadar / Chandernagar / Serampore / Arambabh
2. Sabhapati, .......................................................................................... Panchayat Samity.
3. Executive Officer, ................................................................. Panchayat Samity.
   He will please circulate the order to all Prodhans under his jurisdiction and E.O.P. and P.A & A.O. of his office.

Secretary,  
Hooghly Zilla Parishad
Interest Rates on Deposits

In exercise of the powers conferred by Sections 21 and 35A of the Banking Regulation Act, 1949, the Reserve Bank of India, being satisfied that it is necessary and expedient in the public interest so to do, hereby directs that, with immediate effect, paragraph 3(II)(n) of its Directive DBOD. No. Dir.BC151/C.347/85 dated December 27, 1985, as amended from time to time, shall be amended further as indicated below:

“(n) Zilla Parishads/Gram Panchayats in respect of funds released for Implementation of various rural development/welfare programmes and/or subsidy/margin-money linked programmes sponsored by the State Governments/Government of India, however, to the condition that no such account shall be opened with a bank other than a public sector bank.”

2. The other provisions of the Directive DBOD No. Dir.BC.151/C.347/85 dated December 27, 1985 as amended from time to time, shall remain unchanged.

(G. P. Munlappan)
Executive Director

Sttn – 8
(Chapter 9 of Manual of instructions, DBOD. DBS. IECD Dir.BC. 1401 of 2000)

675
9.1.3(ii)

“(n) Zilla Parisad/Gram Panchayats in respect of funds released for Implementation of various rural development/welfare programme and/or subsidy/margin-money linked programmes sponsored by the State Governments/Government of India, subject, however, to the condition that no such account shall be opened with a bank other than a public sector bank.”
Dear Sirs,

Interest Rates on Deposits

Please refer to our Directive DBOD. No. Dir.BC.161/C-347/85 dated December 27, 1985 on interest Rates on Deposits, as amended from time to time.

2. In terms of paragraph 3(i) of our Directive referred to in paragraph 1 above banks have been prohibited from opening savings bank accounts, Internal in the name of Government departments/bodies depending upon budgetary allocations for performance of their functions. However, certain organizations/agencies have been exempted from this prohibition vide paragraph 3(II) thereof. It has now name of Zilla Parishads/Gram Panchayats in respect of funds released for Implementation of various rural development/welfare programmes and/or subsidy/margin-money linked programmes sponsored by the State Governments/Government of India.


4. The existing sub-clause (n) of clause (II) of paragraph 9, 1, 3 of Manual of instructions all — Par 1 may be amended as per slip 8.

5. Please acknowledge receipt.

Yours faithfully,

(A. L. Narasimhg)
Chief General Manager
Encls : As above

From : Sri D. Chakraborty, Dy. Secy. to the Govt. of West Bengal.

To : The Principal Accountant General (A & E) West Bengal,
    Treasury Buildings, Calcutta-1.

Sub : Creation of posts of Additional Deputy Secretaries in the Zilla Parishad / Mahakumar Parishad.

Sir,

I am directed by order of the Governor that the Governor has been pleased to accord sanction with immediate effect, to the creation of twenty five posts of Additional Deputy Secretary in the Zilla Parishads/Mahakuma Parishad of West Bengal as detailed in the Annexure-I in the scale of Rs. 5500-200-0300-225-8325-250-11,325/-

Such twenty five posts of Additional Deputy Secretary shall be filled up initially by the Zilla Parishads/ Mahakuma Parishad by promotion from the office superintendent working in the respective Zilla Parishads/Mahakuma Parishad having to their credit continuous and satisfactory service for at least 5 (five) years in the said post on the basis of merit-cum-seniority subject to the fulfilment of general terms and conditions laid down in the West Bengal Panchayat (Recruitment and conditions of Appointment of Employees of Zilla Parishad) Rules, 1997 and of the rules and orders for the reservation of S.C./S.T./O.B.C. candidates, as issued from time to time by the Backward Classes welfare Deptt. of this Govt. In case such Office Superintendents are not available, the posts shall be filled up by the Joint Block Development Officers who have completed at least 6 (six) years of continuous and satisfactory service on deputation basis as may be selected by the State Government on such terms and conditions as may be specified. Where there are more than one posts in a Zilla Parishad, the second and third posts shall for the present be filled up by the eligible Joint Block Development Officers on deputation terms on selection by the State Government.

The Executive Officers of the Zilla Parishads/Mahakuma Parishad shall be the appointing authority for filling up these posts.

The charge is debitable to the head of account “2515-Other Rural Development Programmes (Panchayati Raj)-00-101-Panchayati Raj-NP-Non Plan-012-Grants-in-aid/Contributions to the Zilla Parishads-Contributions towards salaries of the employees of the Zilla Parishads-V-32-Contribution”

The order issues with the concurrence of the Finance Deptt. vide Financial Advisor, Panchayat & C.I. U/O No. 115 Dt. 9.6.99 and with the Cabinet’s Approval Vide No. 1016 dated 30.8.99.

Yours faithfully,

(D. Chakraborty)
Dy. Secy. to the Govt. of West Bengal
MEMORANDUM


1. In terms of the 73rd and the 74th amendment of the Constitution of India the Panchayats and the Municipalities are to be endowed with such powers and authority as may be necessary to enable them to function as institutions of Self-Govt. with provisions for devolution of powers and responsibilities upon them at the appropriate level to

a) prepare plans for economic development and securing social justice,

b) implement schemes for economic development and securing social justice as may be entrusted to them including those in relation to the matters in the Eleventh Schedule and the Twelfth Schedule of the Constitution. In pursuance of the 73rd and the 74th amendments of the Constitution the State Government have already started formalising the process of preparation of plans towards achievement of economic development and social justice in such a manner that these Local Self-Govt. bodies, in each of their respective tiers, can participate in the preparation of plans for themselves and thereafter, within a district, the District Planning Committee constituted under the West Bengal District Planning Committee Act, 1994, can integrate and consolidate the plans prepared. In terms of the 73rd and the 74th amendment of the Constitution of India the Panchayats and the by the Panchayats and the Municipalities in the district, prepare a draft development plan for the district as a whole. In terms of the 73rd and the 74th amendments of the Constitution of India subjects covered under the Eleventh Schedule and the Twelfth Schedule of the Constitution under Articles 243G and 243W are required to be transferred to the Panchayats and Municipalities and execution of works thereunder should be entrusted to the three-tier Panchayats and Municipalities/Corporations. The West Bengal State Finance Commission has also endorsed this position and recommend that, in terms of the constitutional amendments, the subjects as referred to in the Eleventh Schedule and the Twelfth Schedule of the Constitution
need be formally transferred to the Panchayats and Municipalities. The State Govt. have, for sometime past, been seriously considering the matter of formally strengthening and extending the process of participatory decentralised planning through the elected Panchayats in the rural areas and the elected Municipalities/Corporations in the urban areas under the overall supervision of the District Planning Committees. In the process, the State Govt. have identified the planning process to start from the Gram Panchayats in the case of Panchayats and Wards in the Municipalities, as the case may be, at micro-level, which will successively be integrated into the Block Plan and the Municipality Plan and then to the District Plan as a whole. The State Govt. have also identified a list of schemes termed as “District Sector Schemes” of illustrative nature by a Committee headed by the Chief Secretary and discussed in the State Planning Board and thereafter circulated amongst the various departments. The plan outlay for schemes covered under the Eleventh Schedule and the Twelfth Schedule and listed as “District Sector Schemes” may, therefore, be shown as outlay under District Plan/Lump District Plan as part of the State Plan.

2. The State Council of Ministers in their meeting held on the 10th May, 1999 resolved to implement the provisions of the 73rd and the 74th amendments of the Constitution and to extend and formally strengthen the process of participatory decentralised planning through the Local Self-Govt. of Panchayats and Municipalities. In view of that, I am directed to say that the Governor has been pleased to order the following:-

i) Following the 73rd and the 74th Constitutional amendments, the Panchayats and the Municipalities be empowered with such powers and authority as may be necessary to enable them to function as institutions of Self-Govt. with provisions for devolution of powers and responsibilities upon the Panchayats/Municipalities for preparation of plans for economic development and securing social justice and Implementation of schemes for economic development and securing social justice as may be entrusted to them including those-in relation to the matters in the Eleventh Schedule and the Twelfth Schedule respectively.

ii) In terms of the provisions of Articles 243G and 243W of the Constitution of India the subjects covered under the Eleventh Schedule and the Twelfth Schedule of the Constitution of India are hereby transferred to the Local Self-Govts. in the three-tier Panchayats and Municipalities/Corporations.

iii) In pursuance of the Constitutional amendments the State Govt. will formalize the process of preparation of plans towards achievement of economic development and social justice in such a manner that these Local Self-Govt. Bodies, in each of their respective tiers, can prepare plan for themselves and thereafter, within a district, the District Planning Committee can integrate and consolidate the plans prepared by the Panchayats and the Municipalities in the district, prepare a draft development plan-for the district as a whole and send the same to the State Government.
iv) Keeping in view the subjects mentioned in the Eleventh Schedule and the Twelfth Schedule, recommendation of the State Finance Commission and the illustrative list of “District Sector Schemes” already prepared, the different Administrative Departments will

a) prepare a comprehensive list of plan and non-plan schemes that they either implement themselves or have them implemented through their respective Directorates,

b) select those schemes the implementation of which are to be passed on to the Panchayats and the Municipalities and,

c) issue appropriate Govt. orders to that effect in consultation with the Panchayats and Rural Development Department, the Municipal Affairs Department, the Development & Planning Department and the Finance Department. This will necessitate passing on the requisite amount of fund to the Panchayats and the Municipalities as also appropriately instructing the officials of their respective departments for making the services of officers and staff available at district level and downwards to the Panchayats and/or Municipalities for utilisation in the execution of the schemes of the respective departments now being transferred to local bodies.

3. Consequent upon the transfer of subjects under the Eleventh and the Twelfth Schedule of the Constitution, the State Sector Schemes will remain with the concerned departments for execution as before. The District Sector Schemes, appropriately identified, will be transferred for execution to the local bodies - the Panchayats for rural areas and the Municipalities/Corporations for urban areas. In the overall State Plan, such schemes would be shown as District Plan/Lump District Plan Component of the State Plan. The responsibility of execution of continuing externally aided projects will similarly rest with the existing executing agencies. Necessary consultation with the District Planning Committee will be required for new externally aided projects.

4. As the budgetary outlay for the different District Sector Schemes will be flowing out of the departmental budget, technical guidance, supervision etc. will remain the responsibility of the departments.

5. In order to have effective implementation of the various District Plan Schemes by the three-tier Panchayats and Municipalities, the services of Line Department Officials will be made available to the respective tiers of the Panchayat bodies/Municipalities. The concerned District-level officers and officers having functional jurisdiction extending over more than one Panchayat Samity/Block in the district may be given suitable Ex-officio designation signifying their association with the Zilla Parishad, and similarly the Block-level
officers with the Panchayat Sarnitis. The Panchayat bodies will have the power to assign specific functions and jobs to the Govt. staff and officers whose services have thus been placed in the Panchayats and additional designations conferred for execution of various schemes and projects. Panchayat authorities will supervise the day to day work of the departmental officers and staff, co-ordinate work of the personnel of different departments located in the district to get optimum utilisation. Similar arrangements may have to be made with respect to the Municipalities/Corporations for urban areas schemes, where necessary.

6. The State Planning Board, in consultation with the different departments and the District Planning Committees will issue necessary general guidelines regarding the State-level macro priorities in different sectors and on the interconnection between the State-level and District-level Schemes, and will interact with the departments and the District Planning Committees on the monitoring of implementation of planning process.

7. A cabinet Sub-Committee headed by the Chief Minister, West Bengal will be constituted to overview the process of such transfer of Hems included under the Eleventh Schedule and the Twelfth Schedule of the Constitution and for strengthening the decentralised planning process.

8. The provisions made in the memorandum will come into force with immediate effect. The various departments of the State Government are required to complete the process of such transfer of subjects under the Eleventh Schedule and the Twelfth Schedule along with identification and transfer of District Sector Schemes as also the placement of departmental officers and staff in the district at the appropriate tier of the Panchayats immediately.

(M. Gupta)
Chief Secretary to the
Govt of West Bengal
GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
PANCHAYAT BHAWAN,
11A, K. S. ROY ROAD, CALCUTTA-700 001

No. 1008/PN/N/III/4A-1/99

From : Dy. Secy. to the Govt. of West Bengal
To : The Director of Panchayats & R. D.
Sub : Transfer Travelling Allowance in favour of the employees of Gram Panchayats/Panchayat Samities.

The undersigned is directed to his letter No. 2643/III/DP/3T-1/98 dated 26.11.98 on the above noted subject and to state that there is no T.A. rule/order applicable to the G.P./P.S. employees. A G.P. or P.S. employee may, however, get reimbursement or actual tour expenses which may include actual travelling expenses of the employee and the family members, transport cost including packing charge not exceeding the amount admissible to a similar category of State Govt. employee, out of contingent/other expenses fund of the concerned G.P./P.S.

The matter relating to framing of appropriate rule of Transfer T.A./normal T.A., for Panchayat employees is under active consideration of the State Government.

Sd/-

Dy. Secy. to the
Govt. of West Bengal

Dated : Calcutta, the 18.5.1999.
MEMORANDUM

Attention of the State Government in the Department of Panchayats and Rural Development has been drawn to instances of some office bearers or members of Zilla Parishads or Panchayat Samitis undertaking official journeys by air. Such journeys have not been found justified on all occasions.

The State Government after careful consideration of the matter has decided that except for the Sabhadhipati of a Zilla Parishad or Siliguri Mahakuma Parishad, no other office bearer or member of a Zilla Parishad, Siliguri Mahakuma Parishad, Panchayat Samiti or Gram Panchayat in this State shall undertake any official journey by air within or outside the State without prior approval of the State Government in the Department of Panchayats and Rural Development.

For the purpose of obtaining the aforesaid approval, the Artha, Sanstha, Unnayan-O-Parikalpana Sthayee Samiti or the Gram Panchayat concerned shall adopt a resolution justifying the proposed journey by air and furnish a proposal to the State Government with a copy of the said resolution. Such proposal should be initiated only under exceptional circumstances where air journey is unavoidable in the interest of the official business for which the journey is proposed to be undertaken. In no case, approval of the State Government should be presumed merely because of submission of the proposal.

Yours faithfully,

Sd/- S. N. Ghosh
Principal Secretary to the Govt. of West Bengal.
ORDER

In view of the cordinal role expected of the Adhyaksha of the District Council for Panchayats for the purpose of ensuring financial discipline in the functions of the Panchayats and in order to recognise that role and build up a congenial working atmosphere for the Adhyaksha as referred to in Section 214A of the West Bengal Panchayat Act, 1973 (West Bengal Act XU of 1973), the Governor is pleased hereby to direct that an amount of Rs. 1,200.00 (Rupees one thousand two hundred) only per month as honorarium shall be admissible to the Adhyaksha, District Council for Panchayats with effect from 1st August, 1995 out of the Zilla Parishad Fund or Mahakuma Parishad Fund as the case may be and that the State Government shall, subject to the availability of fund, credit from time to time the fund required on account of such payment @ Rs. 1200/- p. m. to each Zilla Parishad Fund and Mahakuma Parishad Fund within the State.

2. The State Government reserves the right to reduce or increase the amount at any time taking into consideration the availability of fund and extent of responsibility of the Adhyakshas, amendment to Statutory Provisions and other factors related to the issue.

3. The Adhyaksha shall not be entitled to any remuneration during the period of absence not authorised under any provision of law.

4. Necessary amount on this account shall be credited from time to time to the respective Zilla Parishad or Mahakuma Parishad Fund out of the budget provision under the head “2515-Other Rural Development Programmes (Panchayati Raj)-00-101-Assistance to Panchayati Raj Institutions-NP-Non-Plan-Grants-in-aid/contributions to the Zilla Parishad-2209-Grants-in-aid/ contributions to the Zilla Parishads for meeting the cost of T. A. & D. A. etc. of their members and remuneration of office bearers and other contingent expenditure”. Disbursement of the fund shall be made in the like manner as is applicable for disbursement of the remuneration to the Karmadhyakshas of the Zilla Parishad and in observance of financial rules and procedures applicable for the purpose.

5. This order issues with the concurrence of the Finance Deptt. of this Government vide their U/O No. Group ‘P’ (Pay) 1461 dated 26. 7. 95

Yours faithfully,
Sd/- S. N. Ghosh
Principal Secretary to the
Govt. of West Bengal.
Sir,

The State Govt. is, for sometime past, constrained to observe that there have been occasions when a Panchayat institution has diverted schematic fund allotted by a department of the State Government, for a purpose other than that for which the fund has been placed. Such diversion of fund is not only irregular and beyond competence of any field officer including the Zilla parishad, but it impedes proper and timely implementation of the related scheme/project defeating the very purpose for which the fund has been allotted. Any schematic fund received or receivable by any Panchayat institution should be utilised strictly within the parameters laid down in the guidelines in force with respect to the scheme/project in question.

2.0 Such diversion of fund has also led in the past to serious audit objections for which satisfactory reply could not be advanced by the concerned Panchayat institution. Understandably, the concerned objections have later been included in the report of the Comptroller and Auditor-General of India to much embarrassment of the Zilla Parishad/Panchayat Samiti and the State Government.

3.0 In view of the situation, the State Govt. firmly holds that such diversion of fund should not take place without a specific and prior approval of the State Government in the concerned Deptt. Such restriction on diversion of fund however is not intended to obstruct occasional utilisation of the available fund earmarked for a scheme or sub-programme for another scheme or sub-programme within the same programme provided that the fund is restored for execution of the former scheme/sub-programme as soon as possible within the same financial year. Such steps for immediate utilisation of fund instead of keeping it idle because of ground realities, should not be conceived as diversion of fund and may be resorted to by a Zilla Parishad or Panchayat Samiti as the occasion may arise. In this connection, Memo No. 4228(17)—RD (JRY)/135-6/94 dated 12.7.1995 of R. D. Deptt. may also be referred to.
4.0 In consideration of aforesaid factors, I request you to kindly advise the concerned functionaries and officers working in your organisation to ensure that the Zilla Parishad does not take recourse to diversion of fund relating to any scheme or project for any purpose other than that for which the fund has been allotted without obtaining prior written approval of the Department allotting such fund.

5.0 I am endorsing a copy of this letter to the Sabhapatis of the Panchayat Samitis. I shall be highly obliged if you kindly issue a similar direction to the Panchayat Samitis within your jurisdiction as most of the funds allocated to the Panchayat Samitis, are routed through the Zilla Parishad.

6.0 This issues with concurrence of Rural Development Deptt. of this State Govt.

Yours faithfully,

Sd/- S. N. Ghosh
Principal Secretary to the
Govt. of West Bengal.
The undersigned is directed to state that in terms of Home(PAR) Deptt. Resolution No. 221-GAC dated 4.3.1965, under which the Vigilance Commission, West Bengal was set up, the powers and functions of the Vigilance Commission were extended over the corporate public undertakings of the State Govt. The employees of the Public Undertakings, Corporate and local bodies etc. set up under the act of legislate are also public servants under the Indian Penal Coode.

2. The undersigned is further directed to state that the quantum of functions and schemes assigned to P.R. Bodies is constantly on the increase. The elected representatives of P.R. Bodies have been made more accountable to the people as well as the Govt. by suitable amendmets to the relevant Act and Rules.

3. After careful consideration of the matter it has been decided by the Govt. that officials of the P.R. Bodies should come under the purview of the Vigilance Commission in order to ensure fairness and efficiency on the part of those officials. For this purpose it is decided further by the Govt. that the P.R. Bodies should adopt resolutions accepting the jurisdiction of Vigilance Commission over P.R. Bodies.

4. Under this circumstances it is requested that suitable advice in this regard may be issued to all the Offices of P.R. Bodies in the District to adopt such a resolution at an early date. A Copy of a model resolution (Both in English and in Bengali) is enclosed herewith. It is requested that copies of the resolution (in triplicate) adopted by the Zilla Parishads including Sihguri Mahakuma Parishad be sent to this Deptt., for onward transmission to the Vigilance Commission, West Bengal.
5. The D.P.O. may be advised to collect copies of the resolution of Panchayat Samitis and Gram Panchayats and to send a consolidated statement on the basis of these resolutions to the Directorate of Panchayats with a copy to this Deptt. Copies of the resolution of individual Panchayat Bodies (other than Zilla Parishad) may be retained in the DPO’s Office as permanent record.

Sd/-

Secy. to the Govt. of
MODEL RESOLUTION

Sub : Strengthening and Streamlining of vigilance activities in the P.R. Bodies.

On consideration of the facts of the case .................................................. Zilla Parishad / Panchayat Samiti / Gram Panchayat Samiti / Gram Panchayat adopted the following resolution in its meeting held on ...........................

(i) that the power and functions of the vigilance Commission as laid down in the Government of West Bengal Resolution No. 221-GAC dt. 4.3.65 be extended to the ................................... Parishad / Panchayat Samiti / Gram Panchayat.

(ii) that all circulars issued or to be issued by the State Government of the subject with regard to the procedure of the work of vigilance commission and its jurisdiction vis-a-vis Departments of Government and Govt, Servants shall apply mutatus mutandis to the employee of ...................................... Zilla Parishad / Panchayat Samiti / Gram Panchayat.

(iii) that all the employees of this Zilla Parishad / Panchayat Samiti / Gram Panchayat shall submit thier declaration of Assets as they stood on 1st day of each year within 31st March every to their respective appointing authority / Commissioner.
২ (খ)

খসড়া প্রস্তাব

বিষয় ৪: পশ্চিমবঙ্গ সরকারের পঞ্চায়েতীরাজ সংস্থাগুলিতে ভিজিয়াল কমিশনের কাজকর্মের দূর পদক্ষেপ ও গতি আনয়ন করা সংঘর্ষ।

বিষয়টি গুরুত্ব সহকারে বিবেচনা করার পরিপ্রেক্ষিতে .................................................... জিলা পরিষদ/পঞ্চায়েত সমিতি/গ্রাম পঞ্চায়েত তারিখে আহ্বান সভায় নির্মলিখিত সিদ্ধান্ত গ্রহণ করিল —

(১) পশ্চিমবঙ্গ সরকারের ৪.৩.৬৫ তারিখের ২২১-জি-এ-সি. ক্রমাংকিত সিদ্ধান্তে (১) উক্ত ভিজিয়াল কমিশনের ক্ষমতা ও কার্যবালী ........................................... জিলা পরিষদের/পঞ্চায়েত সমিতির/গ্রাম পঞ্চায়েতের অন্তর্গত কর্মচারীদের ক্ষেত্রে সম্প্রসারিত করা হউক এবং অধিনস্ত সমন্ত কর্মচারী উক্ত সিদ্ধান্তে গৃহীত যাবতীয় আচরণবিধি মানিয়া চালিবে।

(২) উপরোক্ত বিষয়ে ভিজিয়াল কমিশনের কার্যবিধি ও পরিধি পশ্চিমবঙ্গ সরকার কর্তৃক প্রচারিত ও ভবিষ্যতে প্রচারিত হইবে এমন নির্দেশনামা/আদেশনামা যাহা পশ্চিমবঙ্গ সরকার ও কর্মচারীদের ক্ষেত্রে যেভাবে সম্প্রসারিত/প্রয়োগ করা হইয়াছে ..................................... জিলা পরিষদ/পঞ্চায়েত সমিতি/গ্রাম পঞ্চায়েত ও তার কর্মচারীদের ক্ষেত্রে সমভাবে প্রমোজা হইবে বা প্রয়োগ করা হইবে।

এই .................................................... জিলা পরিষদের/পঞ্চায়েত সমিতির/গ্রাম পঞ্চায়েতের সমান কর্মচারীও প্রতি বৎসর ৩১শে মার্চের মধ্যে তাহাদের ১লা জানুয়ারীতে স্বাভাবিক অথবা অস্বাভাবিক যে সম্পত্তি আছে তার পূর্ণ বিবরণ উপযুক্ত কর্তৃক প্রকাশ ও তাহাদের নির্মাণকারীর নিকট নির্দিষ্ট ফর্মে দাখিল করিবেন।
Attention of the State Government has been drawn to the provision under Sub-Section (3) of Section 213A of the West Bengal Panchayat Act, 1973 as amended. The provision states, inter alia, that within one month from the date on which the above section comes into force, elected members set up by the recognised political parties shall, by adopting a resolution, select one member from among themselves to be the leader and such leader shall within fifteen days from the date of such selection, furnish to the prescribed authority, a copy of the resolution and other specified documents.

Following the spirit of the law, it is stated in clarification that the time frame laid down in the above provision is not prohibitory and is meant to serve the purpose of a guideline to the political parties in their interest. It has also been observed that the prescribed authority should not refuse to accept, or to rely on, the documents furnished by the leader merely on the ground that the time frame has not been maintained. A Suitable provision to the above effect is in the process for incorporation in the act.

In the circumstances, the State Govt. is of the opinion that the prescribed authority referred to in sub-section (1) may not refuse to accept, or to rely on, the documents furnished by the Leader merely on the Ground that the resolution selecting the leader was not adopted within one month from the date on which the section comes into force or that the documents as aforesaid were not furnished to him within fifteen days from the date of such selection. In case a prescribed authority has in the meantime refused to accept such documents on the above ground, he may reconsider the matter for further action in the light of the above observations.

Sd/-  S. N. Ghosh
Secretary to the Govt. of W. Bengal.
Department of Panchayats
ORDER

In pursuance of this Department Order No. 3367/I/Panch/0-6/93 dated 16. 11. 93, the Governor is pleased hereby to declare that for the purpose of drawal of remuneration bills of Karmadhyakhas of a Sthayee Samiti of Zilla Parishad, Sabhadhipati shall act as Controlling Officer for drawal of such bills.

By order of the Governor,
Sd/- S. N. Ghosh
Secretary to the Government of West Bengal.

No. 1034/ (16)/I/Panch/4A-2/81 (Pt. I). Dated : 19.4.94

From : Officer on Special Duty & Ex-Officio Deputy Secretary, Department of Panchayats
To : The Executive Officer, 24-Pgs. (N) Zilla Parishad, P. O.-Barasat
Sub : Admissibility of T. A. & D. A. to the Karmadhyaksha of the Sthayee Samitis of the Zilla Parishad

The undersigned is directed to say that in view of the fact that the Karmadhyakshas of Zilla Parishad have now been declared as whole time functionaries and they are now entitled to a monthly remuneration of Rs. 1200/- requiring them to attend office of the Zilla Parishad regularly and frequently, it has now been decided that, they shall not have any claim for T. A. & D. A. for attending any meeting at Zilla Parishad Office.

Sd/- D. Chakraborty
Officer on Special Duty & Ex-Officio Dy. Secy, to the Government of West Bengal.
ORDER

The Governor is pleased hereby to direct that pending amendment of the West Bengal Panchayat (Payment of honoraria and grant of leave to the Sabhadhipati and the Sahakari Sabhadhipati of the Zilla Parishad and the Mahakuma Parishad) Rules, 1989, the word “honoraria” wherever it occurs in the said Rules and the Form appended thereto, should be deemed to be substituted by the word “remuneration”.

By order of the Governor,

Sd/-  S. N. Ghosh  
Secretary to the Govt. of West Bengal.

No. 3682/I/Panch/4A-2/81  Dated : 23.12.93

From : The Special Officer (Law) & Ex-Officio Assistant Secretary to the Government of West Bengal  
To : The Director of Panchayats, West Bengal  
Sub : Payment of T. A. to the Ex-Officio members of Gram Panchayat (Panchayat Samiti members elected from that Gram).

MEMO

The undersigned is directed to say that after careful consideration, the Government has decided that the members of the Panchayat Samiti are also entitled to get fixed T. A. when they attend Gram Panchayat meetings as Ex-Officio members at the rate as admissible to the Gram Panchayat members in terms of West Bengal Gram Panchayat (Members’ Fixed Allowances) Rules, 1979.

Sd/-  D. Chakraborty  
Special Officer (Law) & Ex-Officio  
Asstt. Secy, to Govt. of West Bengal
The undersigned is directed to say that under rule 105 of the West Bengal Zilla Parishad (Election, Constitution and Administration) Rules, 1964, the zilla Parishad Fund is required to be kept in the Govt. Treasury in the district and the Panchayat Samiti Fund in Govt. Treasuries in the Sub-divisions i.e. in the P.L. Accounts maintained by the Treasuries / Sub-Treasuries. It has come to the notice of Govt. that some of the Zilla Parishad/Panchayat Samitis have drawn funds from the P.L. Accounts and invested the same commercial banks. This is not permissible unless approved by Govt. u/s 132 (4) or 179 (4) of the West Bengal Panchayat Act, 1973.

2. The issue referred to above engaged the attention of Govt. from some time past. In a meeting of the District Magistrates held in Calcutta on 19.10.82. a note was circulated by this deptt. which contained the following:–

“The District Magistrates are requested in the interest of State finance to ascertain the quantum of unspent balance at the disposal of different tiers of Panchayat bodies in their districts and to ensure that maximum possible amount out of the balance is credited to the appropriate P.L. Account.”

3. The Finance Department of the State Govt. in their memo No. 2668-F dt. 9.3.84 has requested this Department to certify that outside investment by Panchayats has been brought back to the respective P.L. Accounts.

The District Magistrates, are therefore requested kindly to certify immediately that the instructions contained in the note referred to in para 2 above have been complied with and the outside investments have been brought back to respective P.L. Accounts.

Sd/-
Deputy Secretary to the
Govt. of West Bengal
The Government of West Bengal has, from time to time, issued orders according preferential treatment to small scale industrial units in the matter of marketing their products. Such facilities relate to submission of tender/quotation, price preference, channelising purchase for the State government from S.S.I. Units only etc.

The matter has been reviewed. Measures for providing marketing support to industrial units of the State have been under consideration of the Government for sometime. After careful consideration of all the aspects
in the matter of purchases by all State Government/Departments/Directorates/Offices/Undertakings/Organisations, the Governor has been pleased to decide that the following measures shall be adopted henceforth:

1. All registered SSI Units of the State are to be given 15% price preference, vis-a-vis not only large and medium scale industrial units as at present but also other SSI Units located outside the State.

2. All Industrial Undertakings/Organisations owned/managed by the State Government will be given 10% price preference vis-a-vis other medium and large scale units within the State and outside and also SSI Units located in other States.

3. State based medium and large scale units will be given 10% price preference over large and medium units and SSI Units of other States.

4. In the case of a tie in a tender/quotation offered by Industrial Undertakings/Organisations owned/managed by the State Government and State based medium/large scale units preference will be given to Industrial Undertakings/Organisations owned/managed by the State Government.

5. All purchase orders to units located outside the State should be done with prior clearance from concerned administrative departments upon satisfaction that (i) items being so purchased are not manufactured within the State, (ii) State based manufacturers of such items did not participate in the quotations/tenders, (iii) the quality or specification or price of items so offered by State based units were beyond the acceptability level.

All previous guidelines issued on the subject may be deemed to be modified to the extent indicated herein.

Sd/- R. N. Sengupta,
Chief Secretary to the
Government of West Bengal

697
From : Shri S. N. Chowdhury
Deputy Secretary to the Government of West Bengal

To : The Secretary, West Bengal Board of Secondary Education

Sub : Grant of special leave to the staff of recognised non-Government Secondary Institutions for attending meetings of Panchayat Bodies

Sir,

I am directed to say that a number of teachers and non-teaching employees of recognised non-Government Secondary Schools have been elected as members of the Gram Panchayats/Samitis and Zilla Parishads. They have, sometimes, to attend the meetings of the said bodies during the school hours. There is no provision in the existing leave rules for granting special leave to the employees of such institutions when they attend the meetings of the Panchayat Bodies as members.

It is, therefore, requested that, pending amendment of the leave rules, the Board may kindly issue necessary instruction to the authorities of the schools concerned to grant special casual leave, as and when necessary, to the staff of recognised non-Government Secondary Schools for attending meetings of Zilla Parishads, Panchayat Samitis and Gram Panchayats as the case may be. Such leave (to be treated as duty) may be sanctioned on production of documents to show that they actually attended the meetings for the day or days for which special casual leave is required.

Yours faithfully
Sd/- S. N. Chowdhury
Deputy Secretary
Delegation of Power to the Director of Panchayats for looking after Zilla Parishads and Panchayat Samitis

No. 611/II/Panch Dated 10.1.84

ORDER

It has been decided that for greater efficiency and achieving more effective supervision over flow of funds and over receipt of reports and returns the Director of Panchayats, West Bengal who is already vested with the powers of inspection of Zilla Parishads shall, with immediate effect, start looking after Zilla Parishads and Panchayat Samitis also over and above Gram Panchayats and that the Zilla Parishads and Panchayat Samitis shall communicate to the Director of Panchayats, West Bengal whenever they want to communicate with Government and all communications from Government to them shall be through the Director of Panchayats, West Bengal, except, however, in emergent situations where shortcuts may be resorted to.

Sd/- D. Bhattacharyya
Secretary to the
Government of West Bengal
From : M. M. Sinha Roy, Deputy Secretary to the Govt. of West Bengal

To : The Director of Primary Education, West Bengal

Sub : Grant of special casual leave to Primary School Teachers on the days they attend meeting of Panchayat Bodies

The undersigned is directed by order of the Governor to say that the Governor has been pleased to order that non-Government Primary School Teachers who have been elected members of the Zilla Parishads, Panchayat Samitis and Gram Panchayats, be granted special casual leave (to be treated as on duty) for their attending meetings of the Zilla Parishads, Panchayat Samitis and Gram Panchayats, as the case may be, provided they produce documents to the concerned authorities to show that they actually attended the meetings of the Zilla Parishads/Panchayat Bodies for the day(s) in question.

Sd/- M. M. Sinha Roy
Deputy Secretary
The undersigned is directed to say that clause (b) of Section 197A of the West Bengal Panchayat Act, 1973, provides that the name of any member of a Gram Panchayat, Panchayat Samiti or Zilla Parishad subsequently elected shall be notified in the Official Gazette and such member shall be entitled to assume office and remain a member for the unexpired period of four years. A question has been raised whether a member subsequently elected to a Panchayat body through bye-election is in a position to assume office before his name is notified in the Official Gazette. The Law Officers of Govt. are of opinion that the assumption of office by a member subsequently elected is not contingent on the prior publication of his name in the Official Gazette. Such member may take his seat after he makes and subscribes an oath or affirmation before the appropriate authority as provided in section 197 ibid. The name of such member may be published in the Official Gazette in due course.

N. R. HALDER
Joint Secretary to the Govt. of West Bengal
# Chapter - 12

Orders relating to erection of tower

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>943/PN/O/I/2M-4/03(Pt-II)</td>
<td>03.03.2009</td>
<td>GP</td>
<td>Permission for erecting Mobile Network Towers in Panchayat Areas</td>
</tr>
<tr>
<td>2</td>
<td>5094/PN/O/I/2M-4/03 (Pt-1)</td>
<td>22.12.2008</td>
<td>GP</td>
<td>Erecting Mobile Tower &amp; Maintenance Room</td>
</tr>
<tr>
<td>3</td>
<td>2381-PN/O/I/IT-1/2001</td>
<td>31.05.2007</td>
<td>GP</td>
<td>Setting up of Towers in the GP areas by DVC for transmission of Power</td>
</tr>
<tr>
<td>4</td>
<td>1507-PN/O/I/IT-1/2001</td>
<td>02.04.2007</td>
<td>GP</td>
<td>Setting up of Towers in the GP areas by NTPC for transmission of Power</td>
</tr>
<tr>
<td>5</td>
<td>689/PN/O/I/2M-4/03 (Pt-1)</td>
<td>07.02.2007</td>
<td>GP</td>
<td>Setting up of Towers in the GP areas by Reliance for Telecommunication</td>
</tr>
<tr>
<td>6</td>
<td>4537/PN/O/I/2M-4/03(Pt-I)</td>
<td>05.09.2006</td>
<td>GP</td>
<td>Construction of Towers in the GP areas by Reliance</td>
</tr>
<tr>
<td>7</td>
<td>96/PN/O/I/IT-1/2001</td>
<td>09.01.2006</td>
<td>GP</td>
<td>Levying fees from the WBSi’s by the GP</td>
</tr>
<tr>
<td>8</td>
<td>95/PN/O/I/2M-4/2003</td>
<td>09.01.2006</td>
<td>GP</td>
<td>Levying fees by the GP for construction of Towers</td>
</tr>
<tr>
<td>9</td>
<td>06/PN/O/I/2M-4/2003</td>
<td>02.01.2006</td>
<td>GP</td>
<td>Projects of Reliance Group of Companies</td>
</tr>
<tr>
<td>10</td>
<td>5274/PN/O/I/IT-1/2001</td>
<td>30.08.2005</td>
<td>GP</td>
<td>Levying fees from the WBSE3 by the GP</td>
</tr>
<tr>
<td>11</td>
<td>5249/PN/O/I/IT-1/2001</td>
<td>26.08.2005</td>
<td>GP</td>
<td>Levying fees for setting up of different power projects, substations and offices in the GP areas.</td>
</tr>
<tr>
<td>12</td>
<td>3885/PN/O/I/2M-4/2003</td>
<td>23.11.2004</td>
<td>GP</td>
<td>Permission for setting up of B.T.S Towers / Shelter Rooms in GP Areas</td>
</tr>
</tbody>
</table>
Memo No. 943/PN/O/I/2M-4/03 (Pt-II) Dated: 03/03/2009

From: D. Ghosh, IAS
Special Secretary to the Govt. of West Bengal

To: The District Magistrate

Sub: Permission for erecting Mobile Network Towers in Panchayat areas.

Sir,

The Chief Electoral Officer, West Bengal has communicated to this Department that a review meeting was held by him at the State level with BSNL and other Service Providers in West Bengal on 28.02.2009 for quick expansion of their Net-work programmes in view of the direction of the Election Commission of India vide its No. 464/EPS/2009 dated 24.02.2009. In the meeting, one of the issues that they were highlighted, was that in many cases Gram Panchayats were not according permission for erecting Mobile Network Towers citing various reasons.

I am, therefore, directed to say that for erection of towers in rural areas, the Service Providers will apply to the concerned Gram Panchayats for necessary permission. The Gram Panchayat will issue permission after taking one time fee @ Rs. 3/- per cubic metre on the total volume of tower. If the land on which the tower will be erected belongs to the Gram Panchayat, the Gram Panchayat will enter into an agreement with the Service Provider and collect a rental fee of Rs. 3,500/- (Rupees three thousand five hundred) only at the time of agreement and thereafter collect the same amount of Rs. 3,500/- (Rupees three thousand five hundred) only every year for renewal of licence to the Service Provider. In case of private property, the licence fee of the land will be collected by the land owner. The agreement signed with the Service Provider will remain valid for five (5) years and the same may be renewed after completion of five years, if there is no objection to do so.

I am further directed to say that after construction of tower, it will be considered as a building and Gram Panchayat will assess building tax on such tower under the existing provisions of law. A guideling was issued from this Department on this subject in vernacular vide No. 5094/PN/O/I/M-4/03 (Part-I) dated 22.12.2008. Copy of the said guideline is forwarded again for communicating the matter to all Gram Panchayats and Panchayat Samitis immediately to take appropriate action.

Yours faithfully,
D. Ghosh
Special Secretary to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোপায়ন দপ্তর
জেলের বিভিন্ন ফিক-ফল, ৬৩, নেতাজী সুভাষ রোড
কলকাতা-৭০০ ৩০১

নঃ ৫০৯/পি.এন/ও/এক/২-এম-৪/০৩ (অংশ-১)  তারিখঃ ২২.১২.২০০৮

নিদেশিকা

বিষয়ঃ গ্রাম পঞ্চায়েত এলাকায় বিভিন্ন দূরভাব সম্পর্কে টাওয়ার / রক্ষণাবেক্ষন কক নির্মাণ সংক্রান্ত নিদেশিকা।

গ্রাম পঞ্চায়েত এলাকায় বিভিন্ন দূরভাব সম্পর্কে টাওয়ার ও রক্ষণাবেক্ষন কক নির্মাণের সময়ে দেয়া বিভিন্ন ফি আদায়ের ক্ষেত্রে সংশ্লিষ্ট গ্রাম পঞ্চায়েতগুলি অসুবিধায় সমূহীন হয়ে। এই অবস্থায়, এই অসুবিধা দূর করার লক্ষ্যে এই বিভাগ নিম্নলিখিত নিদেশিকা জারি করেছে:-

(১) গ্রাম পঞ্চায়েত টাওয়ার / রক্ষণাবেক্ষন কক নির্মাণে ইঙ্কু দূরভাব সম্পর্কে ঐ এলাকায় অবস্থিত কোন সরকারি জমি বা প্রাঙ্গণের জমি বা ব্যক্তি মালিকানায় জমির উপর টাওয়ার / রক্ষণাবেক্ষন কক নির্মাণের জন্য সংশ্লিষ্ট গ্রাম পঞ্চায়েতের নিকট আবেদন করবে।

(২) সংশ্লিষ্ট গ্রাম পঞ্চায়েত ওই আবেদন পত্রটি পরীক্ষা করে দেখবে, যে জমির উপর টাওয়ারটি নির্মিত হবে তার মৌজা, জেলা, নং, ঢাকা এবং ইংরেজি উপস্থাপনের জায়গায় আছে কিনা এবং জমির মালিকানা ও ক্ষেত্র করে আছে। সর ঠিক থাকলে গ্রাম পঞ্চায়েত ঐ টাওয়ারের আয়তনের উপর ৩ টাকা প্রতি শুনমিটার হারে ফি আদায় করবে অনুমতি প্রদানের জন্য।

(৩) সংশ্লিষ্ট জমি (যেখানে টাওয়ার নির্মাণ হবে) গ্রাম পঞ্চায়েতের কর্তৃত্বাধীন থাকলে গ্রাম পঞ্চায়েতে, অবেদনকারী দূরভাব সম্পর্কে নিকট থেকে জমির ভোগদখল ফি ব্যবস্থা করলেন ৩৫০০ টাকা (তিন হাজার পাঁচশ টাকা) মাত্র আদায় করে তথা প্রয়োজন জমির প্রতিস্পর্ধক করা চুক্তিরপ্রায়ীতার চূক্তি করবে (চুক্তিরপ্রায়ীতার চূক্তি করা হচ্ছে)। গ্রাম পঞ্চায়েত প্রতি বছর ঐ সময়ের নিকট থেকে লাইসেন্স ফি ব্যবস্থা ৩৫০০ টাকা (তিন হাজার পাঁচশ টাকা) মাত্র আদায় করতে পারবে।

(৪) সরকারী জমির ক্ষেত্রে এককালীন ফি এবং বার্ষিক লাইসেন্স ফি হবে জেলা শহরের ক্ষেত্রে ৬৫০০ টাকা (ছয় হাজার পাঁচশ টাকা) মাত্র, মহকুমা শহরের ক্ষেত্রে ৫৫০০ টাকা (পাঁচ হাজার পাঁচশ টাকা) মাত্র এবং গ্রামীণ এলাকার জন্য ৩৫০০ টাকা (তিন হাজার পাঁচশ টাকা) মাত্র। ঐ টাকা সংশ্লিষ্ট সরকারী দপ্তর বা বিভাগে আদায় করবে এবং চুক্তিপ্রক্রিয়া শেষে করবে।

(৫) ব্যক্তি মালিকানায় জমির উপর টাওয়ার বা রক্ষণাবেক্ষন কক নির্মিত হলে ঐ জমির মালিক লাইসেন্স ফি আদায় করবেন।

(৬) জমির উপর টাওয়ার নির্মাণের সংশ্লিষ্ট লাইসেন্সটি ৫ (পাঁচ) বছর বৈধ থাকবে। পাঁচ বছর পর কোনো আপত্তি না থাকলে তা নবীকরণ করা যাবে।

706
(৭) ২০০৪ সালের পশ্চিমবঙ্গ পঞ্চায়েত (গ্রাম পঞ্চায়েত প্রশাসন) নিয়মাবলীর অধীনে ২৭ নং নিয়মে টাওয়ার ‘বিভিন্ন’ হিসাবে বিনিয়োজিত হবে। তাই টাওয়ার নির্মাণের পরবর্তী বছর থেকে টাওয়ারটির ওপর গৃহ কর বন্ধ করে আদায় করা যাবে।

(৮) এই বিভাগের অনুমোদন বাতীতে পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর বিধানের বাইরে কোন ফি গ্রাম পঞ্চায়েত আদায় করতে পারবে না।

আঃ - মানবেন্দ্রনাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

নং ৫০৯৪/১৬/পিএন/ও/এক/২২-৪/০৩ (অংশ-১) তারিখ ২২.১২.২০০৮

প্রতিলিপি আতাতের ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হল।

১) কমিশনার, পঞ্চায়েত ও প্রামোদ্যমন, পঞ্চায়েত ভবন, কলকাতা- ৭০০ ০০১।

২) জেলাশাসক ও নির্বাহী আধিকারিক, ................................................................. জেলা পরিষদ (সকল)।

৩) মহকুমা শাসক, ................................................................. (সকল)।

৪) জেলা পঞ্চায়েত ও প্রামোদ্যমন আধিকারিক, ................................................................. জেলা (সকল)।

৫) ব্রাহ্মণ পঞ্চায়েত আধিকারিক ও নির্বাহী আধিকারিক, ................................................................. পঞ্চায়েত সমিতি (সকল)।

বিষয়টি সংশ্লিষ্ট গ্রাম পঞ্চায়েতগুলির গোয়ার আর তাকে অনুরোধ করা হচ্ছে।

৬) সভাপতি, ................................................................. পঞ্চায়েত সমিতি (সকল)।

৭) ভারতাৎপত্তি মহাশয়ের একাংশ সচিব / রাষ্ট্রমুখী মহাশয়ের একাংশ সচিব, পঞ্চায়েত ও প্রামোদ্যমন বিভাগ।

৮) এই বিভাগের সকল শাখা।

যুগ্ম সচিব
পশ্চিমবঙ্গ সরকার

707
Sir,

I am directed to refer to your letter No. EDCON/EHV/L-10(RI)/820 dated 18.05.2007, addressed to the Principal Secretary of this Department on the above-mentioned subject and to clarify the points, as asked for therein, in the following manner:-

(1) The effective date of implementation of the order No. 1507/PN/O/ dated 02.04.2007 shall be August, 2006, and

(2) The Gram Panchayats will have the option to calculate the volume of the structure themselves or work it out by applying the formula \(-\frac{1}{3} \times \text{area of the base} \times \text{height}\).

Yours faithfully,

Sd/- M. Roy

OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal

Memo No. 2381-PN/O/I/1T-1/2001

From : Smt. M. Ray
  OSD and Ex-officio Deputy Secretary to the Govt. of West Bengal

To : Shri C. P. Mukherjee
  Chief Engineer (PSR)
  Damodar Valley Corporation
  Electricity Department
  DVC Towers, VIP Road
  Kolkata - 700 054

Sub : Setting up of Towers in the GP areas by DVC for transmission of power

Sir,

I am directed to refer to your letter No. EDCON/EHV/L-10(RI)/820 dated 18.05.2007, addressed to the Principal Secretary of this Department on the above-mentioned subject and to clarify the points, as asked for therein, in the following manner:-

(1) The effective date of implementation of the order No. 1507/PN/O/ dated 02.04.2007 shall be August, 2006, and

(2) The Gram Panchayats will have the option to calculate the volume of the structure themselves or work it out by applying the formula \(-\frac{1}{3} \times \text{area of the base} \times \text{height}\).

Yours faithfully,

Sd/- M. Roy

OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal

Memo No. 2381/I(3)-PN/O/I/1T-1/2001

Copy forwarded for information and taking necessary action to the :

1. Dsit. Panchayat & Rural Dev. Officer, ........................ (All).
   He is requested to circulate copies to all G.Ps. within his jurisdiction.
2. Block Development Officer, ................................. Barjora

M. Ray

OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
Memo No. 1507-PN/O/I/IT-1/2001  
Dated : 02.04.2007

ORDER

It has come to the notice of the Government in the Department of Panchayats and Rural Development that the National Thermal Power Corporation and Damodar Valley Corporation are setting up towers in the Gram Panchayat areas for transmission of power and for construction of such towers they are not taking permission from the concerned Gram Panchayats. After carefully considering the situation in this behalf, the Governor has been pleased to issue the direction, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) that before construction of any such tower by the aforesaid Corporations or any other Corporation in the Gram Panchayat areas they shall obtain permission from the concerned Gram Panchayat and deposit fees @ Rs. 3/- (Rupees three) only per cubic metre of the volume of such tower for according approval in respect of such construction made by the Corporation.

By Order of the Governor,

Sd/- M. N. Roy  
Principal Secretary to the  
Govt. of West Bengal

No. 1507/1(13) -PN/O/I/IT-1/2001  
Dated : 02.04.2007

Copy forwarded for information and necessary action to:

1) The Chairman, Damodar Valley Corporation, D.V.C. Tower, V.I.P. Road, Kolkata-700 054.
2) General Manager, National Thermal Power Corporation, P.O. Nabarun, Dist. Murshidabad, PIN - 742 236, West Bengal.
3) The commissioner of Panchayats & Rural Development, West Bengal, Panchayat Bhavan, Kolkata - 700001.
4) The Director of S.I.P.R.D., Gandhi Bhavan, Kalyani, Nadia.
5) The Commissioner, ...............................................................Division.
6) The Sabhadhipati, ............................................................... Zilla Parishad (all).
7) The District Magistrate, ....................................................... (all).
8) The District Panchayat & Rural Development Officer,...........................(all).

9) The Sub-divisional Officer,............................................................ (all).

10) Sabhapati,................................................................. (all).

11) Block Development Officer, .................................................. (all).

    He is requested to circulate the copies of order to all the concerned Gram Panchayats within his jurisdiction.

12) Private Secretary to the MIC of this Department.

13) Private Secretary to the MOS of this Department.

OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
Sir,

I am directed to refer to your letter no. 5/V/73/Indus dated 5.1.2007. addressed to the Principal Secretary of this Department on the above noted subject and to state that the Govt. Orders have been issued by the State Govt. in the Panchayat and Rural Development Department and in the Department of Information Technology regarding construction of towers in Panchayat areas. The first order vide No. 2182/PN/O/1/2M-4/2003 dated 1.7.04 was issued for construction of BTS Towers for Broad Band Access Network Project by Reliance infocom Ltd. and Gram Panchayats were empowered to levy fees @ Rs. 3/- only per cubic meter of the volume of such steel towers for according approval in respect of construction of BTS Towers/Shelter Room in Panchayat areas.

The Department has issued another executive order No. 2799/PN/O/I/2M-4/2003 dated 19.8.2004 which envisages that no other charges outside the provisions of West Bengal Panchayat Act. 1973 is to be applied without concurrence of the Govt in Panchayats & Rural Development Department.

The Department of information Technology vide letter No. 99(2)/05/SSIT/IT/O/111/2005 dated 6.12.05 has prepared a model agreement of Licence for occupation and use of Govt. land for construction of Towers and other construction and fixed licence fees. The Information Technology Department has categorically mentioned that if lands of Panchayats in rural areas are Utilized for construction of such Towers annual licence fees Rs. 3500/- may be realized for such land by Panchayat.

So it is clear that the Gram Panchayats may charge two kinds of fees viz (1) one time fees @ Rs. 3/- per cubic meter of the Volume of such Tower to be constructed and (2) annual licence fees @ Rs. 3500/- for use of Panchayat land for construction of such tower

The copies of the concerned orders are forwarded herewith for your reference.

Yours faithfully,

M. Ray
OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action, if any, to the District Magistrate ____________________________ (all).

M. Ray
OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
Memo No. 4537/PN/O/1/2M-4/03 (Pt-1) Dated : 05.09.2006

From : Dr. M. N. Roy, IAS
 Principal Secretary to the
 Government of West Bengal

To : The Commissioner
 Panchayats and Rural Development, West Bengal
 11A, Kiran Sankar Roy Road
 Kolkata-700 001

Sub : Construction of towers in Panchayat areas by the Reliable Internet Services Ltd. of Reliance.

Sir,

Enclosed please find a complaint received from Sri Gandhi Sarkar, Vice-President-Corporate Affairs, Reliable Internet Services Ltd. of Reliance. Sri Sarkar has alleged that they are facing the problem of getting delayed approvals from many Panchayats and often receive demand note in excess of the rate / terms as defined by the Govt. of West Bengal. He has cited four specific examples, namely Mohanpur Gram Panchayat, Dist. North 24-Parganas, Bhandaria Kastepur Gram Panchayat, Dist. South 24 Parganas, Amdanga Gram Panchayat, Dist. North 24-Parganas and Rajyadharpur Gram Panchayat, Dist. Hooghly, who have charged Rs. 30,000/-, Rs. 12,000/- Rs. 20,000/- and Rs. 10,000/- respectively as development fee for the construction of towers.

I am to inform that already four Govt. Orders have been issued by the State Govt. in the Panchayat and Rural Development Department regarding construction of towers in Panchayat areas. The first order vide No. 2182/PN/O/1/2M-4/2003 dated 01.07.2004 was issued for construction of BTS Towers for Broad Band Access Network Project by Reliance Infocom Ltd. and Gram Panchayats were empowered to levy fees @ Rs. 3/- only per cubic meter of the volume of such steel towers for according approval in respect of construction of BTS Towers/ Shelter Room in Panchayat Areas.

The second order was issued vide No. 2799/PN/O/1 dated 19.08.2004 on the same subject which is applicable for all Telecom Companies. In the last Para of the order it has been laid down that no other charges outside the provisions of the West Bengal Panchayat Act, 1973 is to be applied without concurrence of the Panchayat and Rural Development Department.

The third order was issued vide No. 3885/PN/O/1 dated 23.11.2004 to clarify competent authority for issuing clearance.
Some time later a fourth order was issued vide No. 95/PN/O/1 dated 09.01.2006 for construction of towers to provide GSM services and Gram Panchayats were authorized to levy fees @ Rs. 3/- only per cubic meter of the volume of tower to accord permission for such construction.

Further a letter was sent to all D.Ms. vide No. 06/PN/O/1 dated 02.01.2006 in pursuance of the letter No. 99(2)/05/SSIT/ITO/III/2005 dated 6.12.2005 of IT Department authorizing Gram Panchayats to collect an annual Licence Fee @ Rs. 3,500/- for construction of tower on the Panchayat land.

So, the matter may be taken up with all the D.Ms. in general and the D.Ms. of North 24 Parganas, South 24 Parganas and Hooghly in particular so that permission for construction of towers is given in time and no development fees are charged by the Gram Panchayats.

Copies of the orders as mentioned herein are also enclosed for your convenience.

Yours faithfully,
M. N. Roy
Principal Secretary to the
Govt. of West Bengal

Enclo : As stated above

Memo No. 4537/I(1)/PN/O/I/2M-4/03 (Pt-1)

Copy forwarded for information to :
Shri Gandhi Sarkar, Vice-President-Corporate Affairs
Reliable Internet Services Ltd. of Reliance.

M. N. Roy
Principal Secretary to the
Govt. of West Bengal
ORDER

WHEREAS an order in terms of section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) had been issued from this Department vide this Department No. 5249 / PN / O / 1/IT-1/ 2001 dated 26. 08. 2005 for levying fees from the West Bengal State Electricity Board by the Gram Panchayats for according approval to the construction of different power projects, sub-stations and offices in the Gram Panchayat areas;

AND WHEREAS the aforesaid Govt. Order was kept abeyance for the time being vide this Department Order No. 5274/PN/O/I/1T-1/2001 dated 30.08.2005 due to unavoidable circumstances;

AND WHEREAS the Government in this Department has since decided to authorize the Gram Panchayats to levy tax on power stations and other buildings located in Gram Panchayat areas at the existing rate in terms of sub- section (1) of section 46 of the West Bengal Panchayat Act, 1973.

NOW, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor has been pleased to direct that Gram Panchayat shall impose building tax in terms of sub-section (1) of section 46 of the West Bengal Panchayat Act, 1973 on the construction of different power stations, sub-stations and offices belonging to the West Bengal State Electricity Board located in Gram Panchayat area and shall levy fee for according permission to the construction of steel towers by the West Bengal State Electricity Board @ Rs. 3/- (Rupees three) only per cubic metre of the volume of such tower with immediate effect.

By Order of the Governor,
Sd/- M. N. Roy
Secretary of the
Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1. Principal Secretary to the Govt. of West Bengal, Department of Power and Non-Conventional Energy Sources, New Secretariat Buildings, 1, K. S. Roy Road, Kolkata - 700 001.

2. Shri K. K. Sen, Joint Secretary to the Govt. of West Bengal, Department of Power and Non-Conventional Energy Sources, New Secretariat Buildings, 1, K. Roy Road, Kolkata - 700 001.

3. Commissioner, Panchayats and Rural Development, West Bengal.

4. Director, State Institute of Panchayats and Rural Development, Kalyani.

5. District Magistrate, ........................................................................................................ (all)

6. Addl. Executive Officer, .................................................................................................(all)

7. Sub-Divisional Officer, ....................................................................................................(all)

8. District Panchayats and Rural Development Officer, ....................................................(all)

9. Executive Officer, ......................................................... Panchayat Samiti (all)

   He is requested to circulate copy of this order among all the Pradhans for compliance.

10. All Cells of Panchayats and Rural Development Department.

OSD & Ex-Officio Deputy Secretary to the
    Govt. of West Bengal
ORDER

WHEREAS it has come to the notice of the Government in this Department that some Companies (hereinafter referred to as the said Companies) will construct Towers for providing GSM services (hereinafter referred to as the said towers), inter alia, in rural areas;

AND WHEREAS the rural areas shall come under the administrative control of different Gram Panchayats;

NOW, THEREFORE, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to issue direction that the Gram Panchayats shall levy fees @ Rs. 3/- (Rupees three only) per cubic metre of the volume of the said towers, to be paid by the said companies, for according approval to the construction / erection of the said towers in Panchayat areas.

By Order of the Governor,
Sd/- M. N. Roy
Secretary to the
Govt. of West Bengal

Copy forwarded for information and necessary action to the:

(1) Special Secretary to the Govt. of West Bengal, Department of Information Technology, 4, Camac Street (7th floor), Kolkata - 700 016.
   His letter No. was 99(2)/05/SSIT/IT/O/111/2005 dated 6.12.2005.

(2) Commissioner, Panchayats and Rural Development, W.B., Panchayat Bhavan.

(3) District Magistrate.................................................................................................................(all)

(4) Addl. Executive Officer .......................................................................................................Zilla Parishad (all)

(5) Sub-Divisional Officer..........................................................................................................(all)

(6) Dist. Panchayats and Rural Development Officer ................................................................(all)

(7) Block Development Officer & Executive Officer....................................................................(all)

He is requested to circulate the copies of the order among the Pradhans of all GPs.

OSD & Ex-Officio Deputy Secretary to the
Govt. of West Bengal
Agreement of License for occupation and use of Govt. land

This agreement is made the ....................................... day of ........2004 between the GOVERNOR OF THE STATE OF WEST BENGAL hereinafter called the Licensor (which expression unless excluded by or repugnant to the context to be deemed to include Licensee successors in office and assigns) of the ONE PART and M/s RELIANCE INFOCOMM LTD., having their registered office at Block No. CE-1, Village: Meghpar/Pedara, Taluka : Lalpur, District : Jamnagar, Gujarat-361280 hereinafter called the licensee (which term unless excluded by or repugnant to the context to be deemed to include their heirs, executors, administrators and assigns) of the OTHER PART.

(2) In consideration of the decision of the Government to allow permissive possession of the Govt. Plots of land required by the Licensee for the purpose of installation of Unmanned Signal Transmission Towers as a component of their National Broadband Network in the State, the Licensor hereby demises into the Licensee all plots of land for the said purpose as mentioned in thereby Schedule annexed hereto.

(3) The terms and conditions for such licensed occupation should be as follows:-

(i) That the plan of the proposed tower/construction be approved by the appropriate authority (G.P. or Municipality) after submission of the sanction fees at the rates prescribed by P&RD Deptt. or Director of Local Bodies.

(ii) That the licensee shall complete the construction/the erection works within 6 months of receipt of the license after complying with the normal safety norms.

(iii) That the licensee shall maintain the structure for the purpose for which the permission is granted. In case any change involving any other additionally construct is necessary, licensee shall first consult with the Collector.

(iv) That the licensee shall not change the character of the land without prior permission of the Collector.

(v) That the licensee shall not have any sub-soil right in the land under licensee occupation and use.

(vi) The license shall be valid for 5 (five) years initially and will be renewable thereafter if there is no objection.

(vii) The licensee shall pay annual license fee for the land under licensee occupation at the rate as noted below for five years now and such fees shall be paid in advance. The rate may be revised after the period of 5 years by 25%.

Rate of License Fees

<table>
<thead>
<tr>
<th>Area</th>
<th>Rate per Annum; Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) All Municipal towns under KMDA</td>
<td>Rs. 7500/-</td>
</tr>
<tr>
<td>2) All District Towns</td>
<td>Rs. 6500/-</td>
</tr>
<tr>
<td>3) All Sub-divisional Towns</td>
<td>Rs. 5500/-</td>
</tr>
<tr>
<td>4) Other Municipal areas</td>
<td>Rs. 4500/-</td>
</tr>
<tr>
<td>5) Rural area</td>
<td>Rs. 3500/-</td>
</tr>
</tbody>
</table>

UTPAL MUKHERJEE  
Deputy Secretary  
Deptt. of information Technology  
Govt. of West Bengal
(viii) That in case the land is required for public purposes, the licensee shall remove the structure within such time as may be fixed by the Collector.

(ix) That in the event of the licensee not paying the prescribed fees within the prescribed period, the Govt. shall be entitled to charge interest at the rate of 7% per Annum on arrear dues. Such dues shall be treated as public demand and will be realisable as such under the Public Demands Recovery Act. 1913.

(x) The license hereby granted shall be terminable at any time by Governor and shall be terminated forthwith upon breach of any terms and conditions of the licence by the licensee who shall forthwith vacate the said land in favour of the Collector.

4. The LICENSEE will arrange consolidated deposit of the amounts fixed as licence fees in favour of the LICENSOR at the respective districts through Treasury Challan under the appropriate heads of account and make available an attested copy of the deposit challan along with enclosure clearly indicating the deposit in respect of the plots of the Land demised in this INDENTURE to the signatory of the FIRST PART to this DEED OF INDENTURE within 30(thirty) days of such deposit.

On behalf of the Governor of West Bengal.

On behalf of the Reliance Infocomm Ltd. Signed by

Signed by Collector

Name Address & Signature of the Witness.

1.

2.

UTPAL MUKHERJEE
Deputy Secretary
Deptt. of information Technology
Govt. of West Bengal

719
Form of Licence for occupation and use of Govt. land

Whereas M/s Reliance Infocomm Ltd. hereinafter known a Licensee) has applied to the Govt. of West Bengal for permission to erect structures / towers upon Govt. lands particulars of which to be provided by the licensee and whereas the Governor after considering the prayer has agreed to grant such permission.

this licence for occupation and use of the land as mentioned hereunder is issued the following terms and conditions of the proposed tower/construction should be approved by the appropriate ———— G.P. or Municipality) after submission of the sanction fees at the rates ——— P &RD Deptt. or Director of Local Bodies. ——— shall complete the construction/the crection works within 6 (six) months ——— of the licence after complying with the normal safety norms.

—— shall maintain the structure for the purpose for which the permission is ——— in case any change is necessary licensee shall first consult with the Collector.

—— licensees shall not change the character of the land without prior permission of ———

—— licensees shall not have any sub-soil right in the land under licencee occupation

—— shall be valid for 5 (five) years initially and will be renewable thereafter if objection

—— shall pay annual licence fees for the land under licencee occupation at the

—— below for five years now and such fees shall be paid in advance. The rate

—— after the period of 5 (five) years by 25%.

<table>
<thead>
<tr>
<th>Rate of Licence Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Area</strong></td>
</tr>
<tr>
<td>All Municipal Towns under KMDA</td>
</tr>
<tr>
<td>All Distric Towns</td>
</tr>
<tr>
<td>All Sub-divisional Towns</td>
</tr>
<tr>
<td>Other Municipal Areas</td>
</tr>
<tr>
<td>Rural Area</td>
</tr>
</tbody>
</table>

That in case the land is required for public purposes, the licensee shall remove the structure within such lime as may be fixed by the Collector.

That in the event of the licensee not paying the prescribed fees within the prescribed period, the Govt. shall be entitled to charge interest at the rate of 7% per Annum on arrear dues. Such dues shall be treated as public demand and will be realisable as such under the Public Demands Recovery Act. 1913.

UTPAL MUKHERJEE
Deputy Secretary
Deptt. of information Technology
Govt. of West Bengal
From: Smt. M. Ray
OSD and Ex-Officio Deputy Secretary to the
Govt. of West Bengal

To: The District Magistrate
.......................... District and
Executive Officer,.................................Zilla Parishad (All)

Sub: Projects of Reliance Group of Companies.

Sir,

I am directed to refer to the letter No. 99(2) / 05 / SSIT / IT O / III / 2005 dated 06.12.2005 of the Special Secretary, Department of Information Technology, addressed to the Secretary of this Department on the above noted subject and to state that the Department of Information Technology has prepared a model agreement of Licence for occupation and use of Government land for construction of Towers and other construction and also fixed annual licence fees at the following rate:-

(i) All District Towns Rs. 6500/-
(ii) All Sub-divisional Towns Rs. 5500/-
(iii) Rural areas Rs. 3500/-

It may be stated in this connection that in some cases lands of Panchayats may also be required for erection of such towers and other constructions.

I am, therefore directed to send herewith a copy of the said model agreement, prepared by the Department of Information Technology and to state that the annual licence fees as specified in the said agreement may be realized in case of Government lands, located in the district towns, Sub-divisional towns and in the rural areas and also @ Rs. 3500/- for the lands of Panchayats. In all the cases an agreement may be executed with the Reliance Infocom and other organizations for the use of such lands.

Yours faithfully,

Sd/- M. Ray
OSD and Ex-Officio Deputy Secretary to the
Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1. Special Secretary to the Govt. of West Bengal, Department of Information Technology, 4, Camac Street (7th floor), Kolkata - 700 016.

2. Commissioner, Panchayats and Rural Development, W.B., Panchayat Bhavan, 11A, K. S. Road, Kolkata - 700 001

3. Sub-Divisional Officer,.......................................................................................(all)

4. Dist. Panchayats and Rural Development Officer.............................................(all)

5. Block Development Officer & Executive Officer..............................................(all)

He is requested to circulate copy of this letter **alongwith enclosure** to all Pradhans for taking necessary action.

M. Ray

OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
ORDER

The Governor is pleased to direct that this Department Order No. 5249/PN/O/I/IT-1/2001 dated 26.08.2005 for levying fees from the West Bengal State Electricity Board by the Gram Panchayats for according approval to the construction of different power projects, sub-stations and offices in the Gram Panchayat areas is hereby kept in abeyance with immediate effect and until further order.

By order of the Governor,

Sd/- M. N. Roy
Secretary to the
Govt. of West Bengal.

Copy forwarded for information and necessary action to the:

1. Principal Secretary to the Govt. of West Bengal, Deptt. of Power and Non-Conventional Energy Sources, New Secretariat Buildings, Kolkata-700 001.
2. Shri K. K. Sen, Joint Secretary to the Govt. of West Bengal, Deptt. of Power & Non-Conventional Energy Sources, New Secretariat Buildings, Kolkata-1.
3. Pradhan,.................................................................Gram Panchayat (all)
5. Director, State Institute of Panchayats and Rural Development, Kalyani.
6. Sabhadhipati, .................................................................Zilla Parishad (all)
7. District Magistrate,..........................................................(all)
8. Addl. Executive Officer,.........................................................(all)
9. Sub-Divisional Officer............................................................(all)
10. District Panchayats and Rural Development Officer,.........................................................(all)
11. Block Development Officer,....................................................(all)
12. Sabhapati,........................................................................Panchayat Samiti (all)
13. All Cells of Panchayats and Rural Development Department.
ORDER

It has come to the notice of the Government in the Department of Panchayats and Rural Development that the West Bengal State Electricity Board has set up different power projects, sub-stations and offices in the Gram Panchayat areas and the Gram Panchayats have been imposing different rates for collecting Gram Panchayat taxes in terms of sub-section (1) of section 46 of the West Bengal Panchayat Act, 1973. After considering the situation in this behalf, the Governor has been pleased to issue the direction, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act xll of 1973) that the Gram Panchayats shall levy fees @ Rs. 3/- (Rupees three) only per cubic metre of the volume of the construction of different power projects, sub-stations and offices in the Gram Panchayat areas, to be paid by the West Bengal State Electricity Board, for according approval in respect of such construction made by the aforesaid Board.

By order of the Governor
Sd/- M. N. Roy
Secretary to the
Govt. of West Bengal

Copy forwarded for information and necessary action to the:
1. Principal Secretary to the Govt. of West Bengal, Deptt. of Power and Non-Conventional Energy Sources, New Secretariat Buildings, Kolkata-700 001.
2. Shri K. K. Sen, Joint Secretary to the Govt. of West Bengal, Deptt. of Power and Non-Conventional Energy Sources, New Secretariat Buildings, Kolkata-1.
3. Commissioner, Panchayats and Rural Development, West Bengal.
4. Director, State Institute of Panchayats and Rural Development, Kalyani.
5. Sabhahipati,.................................................................Zilla Parishad (all)
6. District Magistrate,.................................................................(all)
1. Addl. Executive Officer,.................................................................(all)
2. Sub-Divisional Officer .................................................................(all)
3. District Panchayats and Rural Development Officer, ..............................................(all)
4. Block Development Officer, .................................................................(all)
5. Sabha, .................................................................................. Panchayat Samiti (all)
6. Pradhan ................................................................................ Gram Panchayat (all)
13. All Cells of Panchayats and Rural Development Department.

OSD & Ex-Officio Deputy Secretary to the
Govt. of West Bengal

724
MEMORANDUM

In continuation of this Department Memorandum No. 2799/ PN/O/I/2M-4/2003 dated 19.08.2004, the undersigned is directed to say that the Gram Panchayats were directed to levy fees from the authorities seeking permission for setting up of the B.T.S. Towers/ Shelter Rooms in different Panchayat areas only after the service providers have obtained necessary clearance from the ‘Competent Authorities’.

Attention of the State Government in the Department of Panchayats and Rural Development has been drawn as to who would be the Competent Authority to issue such clearance.

The State Government, after careful consideration of all aspects in this matter, has decided that the District Magistrate and the Collector (or the District Land and Land Reforms Officer on his /her behalf) shall be the Competent Authority for giving clearance in terms of Memo No. 2799/PN/I/O/2M-4/2003 dated 19.08.2004.

Sd/-M.N.Roy
Secretary to the Govt. of West Bengal

Memo No. 3885/1(450)/PN/O/1/2M-4/2003 Dated : 23.11.2004

Copy forwarded for information and taking necessary action to the:

1. District Magistrate / Collector, ........................................................................................................
2. District Land and Land Reforms Officer, .......................................................................................Zilla Parishad
3. Additional Executive Officer, .........................................................................................................
4. Director of Panchayats and Rural Development, West Bengal
5. District Panchayats and Rural Development Officer, ...............................................................
6. Block Development Officer,...........................................................................................................

M. Ray
OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal

725
No. 2799/PN/O/I/2M-4/2003  
Dated : 19.08.2004

Subject : Fees for construction of B.T.S. Towers/Shelter Rooms in Panchayat area for Broadband Access Network Project.

MEMORANDUM

In continuation of this Deptt.’s order No. 2182/PN/O/I/2M-4/2003 dated 01.07.04 the undersigned is directed to say that the Government of West Bengal has focussed on the necessity of building a Broadband Infrastructure for intensifying the Telecom Sector in the State.

In this connection permission of various Gram Panchayats will be necessary for construction of B.T.S. Towers/Shelter Rooms in their respective Panchayat area by the concerned service providers so as to maintain uninterrupted communication signals on their Networks.

After careful consideration of all aspects in this matter the Governor, in exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) as subsequently amended, is pleased to issue the direction that the Gram Panchayats shall levy fees @ Rs. 3/- (Rupees Three) only per cubic metre of the volume of such towers from the appropriate authority for permitting construction of the B.T.S. Tower/Shelter Rooms in their respective Panchayat area subject to the condition that authority setting up the tower has obtained necessary clearance from all Competent Authorities.

No other charges outside the provisions of the West Bengal Panchayat Act, 1973 is to be applied without concurrence of the Govt. in Panchayat & Rural Development Department.

M. N. Roy  
Secretary to the Government of West Bengal

No. 2799/1(500)/PN/O/I/2M-4/2003  
Dated : 19.08.2004

Copy forwarded for information and necessary action to the:
1. The Director of Panchayats & R.D., West Bengal.
2. The District Magistrate, ________________________________
4. The Dist. Panchayat & Rural Dev. Officer, _________________.
5. The Block Development Officer, _________________________.

M. Ray  
OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
ORDER

It has come to the notice of the Government in the Department of Panchayats and Rural Development that the different Gram Panchayats have been charging different rates for according approval of the Gram Panchayats for construction of B.T.S Towers for the ongoing Broad Band Access Network Project and the shelter by the Reliance Infocom Ltd. at the site. After considering the situation of the matter, the Governor has been pleased to issue the direction in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973 ) that the Gram Panchayats shall levy fees @Rs. 3/- (Rupees three only) per cubic metre of the volume of such steel towers to be paid by the Reliance Infocom Ltd for according approval in respect of construction/erection of such BTS Towers/Shelter Rooms in Panchayat areas.

By order of the Governor,

Sd/- M. N. Roy
Secy. to the Govt. of West Bengal

Copy forwarded for information and necessary action to the:
1. Director of Panchayats and Rural Development, West Bengal.
2. District Magistrate, ________________________________ (All)
3. Additional Executive Officer, ________________________ Zilla Parishad (All)
4. District Panchayat and Rural Development Officer, ________________ (All)
5. Block Development Officer, ____________________________ (All)
6. General Manager - Corporate Affairs & Constituted Attorney,
   Reliance Infocom Ltd., Reliance House, 34, Chowringhee Road, Kolkata - 700071.
## Chapter - 13

### Appointment of members in Upa-Samitis & Sthayee Samitis

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>912/PN/O/I/2A-1/04</td>
<td>17.02.2010</td>
<td>PS</td>
<td>Academic Supervisor of SSKs &amp; MSKs as member of Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td>3</td>
<td>3341/PN/O/I/2A-1/04</td>
<td>18.08.2008</td>
<td>PS</td>
<td>Members of Sthayee Samitis</td>
</tr>
<tr>
<td>4</td>
<td>3340/PN/O/I/2A-1/04</td>
<td>18.08.2008</td>
<td>ZP</td>
<td>Members of Sthayee Samitis</td>
</tr>
<tr>
<td>5</td>
<td>822/PN/O/I/4P-17/06</td>
<td>20.02.2007</td>
<td>ZP</td>
<td>Executive Engineer of Agri-irrigation / Agri-Mechanical wings of the Water Investigation &amp; Development Department as member of Krishi Sech O Samabaya Sthayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td>6</td>
<td>821/PN/O/I/4P-17/06</td>
<td>20.02.2007</td>
<td>PS</td>
<td>Assistant Engineer of Agri-Irrigation / Agri-Mechanical wings of the Water Investigation &amp; Development Department as member of Krishi Sech O Samabaya Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td>7</td>
<td>820/PN/O/I/4P-17/06</td>
<td>20.02.2007</td>
<td>GP</td>
<td>Sub-Assistant Engineer of Agri-Irrigation / Agri-Mechanical wings of the Water Investigation &amp; Development Department as member of Krishi O Pranisampad Bikash Upa-Samiti of Gram Panchayat</td>
</tr>
<tr>
<td>8</td>
<td>476/PN/O/I/2A-2/98 (Part-2)</td>
<td>29.01.2007</td>
<td>PS</td>
<td>Jt. BDO &amp; ex-officio Jt. EO of PS as member of Jana Swasthya O Paribesh Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td>9</td>
<td>4165/PN/O/I/2A-2/98 (Part-6)</td>
<td>09.08.2006</td>
<td>ZP</td>
<td>Deputy Project Director (Women Development) of DRDC of ZP as a member of Sishu O Nari Unnayan, Janakalyan O Tran Sthayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td>10</td>
<td>4164/PN/O/I/2A-2/98 (Part-6)</td>
<td>09.08.2006</td>
<td>PS</td>
<td>Women Development Officer posted at Block as member of Sishu O Nari Unnayan, Janakalyan O Tran Sthayee Samiti of Panchayat Samiti</td>
</tr>
</tbody>
</table>
ORDER

In exercise of the power conferred by clause (C) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor, in continuation of this Department previous order no.3341/PN/O/I/ 2A-1/04 dated 18.08.2008 issued in terms of aforesaid section, is further pleased hereby to appoint the Academic Supervisors of the Shishu Siksha Kendras and the Madhyamik Shiksha Kendras as members of the Siksha, Sanskriti, Tathyta O Krira Sthayee Samiti of the Panchayat Samiti at the Block level.

By order of the Governor,
Sd/-M. N. Roy
Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the -

1. Commissioner, Panchayat and Rural Development West Bengal Panchayat Bhavan, 11A, K. S. Roy Road, Kolkata - 700 001.
2. Director, SIPRD, Kalyani, Nadia.
3. District Magistrate.................................................................(All)
4. District Panchayat & Rural Development Officer..............................(All)
5. Sub-Divisional Officer..................................................Sub-division
6. Sabhapati.................................................................Panchayat Samiti
7. Block Development Officer..............................................Block
8. Private Secretary to Hon’ble MIC / Hon’ble MOS of Panchayats & Rural Development Department.

Joint Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চাতে ও গ্যামাইন্ড দপ্তর
জেলাপ বিলিং (অ্যাড-ম্যান), ৩৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০ ০০১

নং ৪০৫২-সিএন/৩/১২৫-১/২০০৩(অংশ-১) তার ২৪.০৯.২০০৩

আদেশনামা

সংশোধন - উক্ত পশ্চিমবঙ্গ পশ্চাতে অইন, ১৯৭৩ (পশ্চিমবঙ্গ অইন নং ১৯৭৩-এর ৪১)-এর ৩২ক ধারার (৩) উপধারার ৬(১) প্রকল্প দ্বারা প্রকল্প করম বলে ও পূর্ববর্তী আদেশনামা গত ১০/০৯/২০০৪ তারিখের ৩২৭/সিএন/৩/১২৫-১/২০০৩ (অংশ-১) নং বাতিল করে মাননীয় রাজ্যপাল এতদ্যুল এই আদেশ জারি করে নিম্নলিখিত সাংবাদিতে প্রত্যেক উপসমিতির ক্ষেত্রে প্রদর্শিত রাজা সরকারি, বিভিন্ন সংস্থা ও নিয়মের আবির্ভাবিকগুলি কে গ্যামাইন্ডের বিতৃষ্ণ উপসমিতির সদস্যাদিতে সম্পত্তি সহকারে নিযুক্ত করেছেন:

(ক) অর্থ ও পরিকল্পনা উপসমিতি

১. গ্যামাইন্ড পশ্চাতের নির্বাহী সহায়ক
২. গ্যামাইন্ড পশ্চাতের সচিব
৩. গ্যামাইন্ড পশ্চাতের কর্মসহায়ক বা নির্মাণ সহায়ক বা উভয়ই
৪. রাজস্ব পরিদর্শক
৫. শিল্পনির্মাতা লাভ-সংগ্রহের কোর কমিটির সদস্য।

(খ) কৃষি ও প্রাণী সম্পদ বিকাশ উপসমিতি

১. গ্যামাইন্ড পশ্চাতের সহায়ক (দুইকন সহায়ক থাকলে যিনি কৃষি ও প্রাণী সম্পদ সংক্রন্ত কাজকর্ম দায়িত্বপ্রাপ্ত)
২. প্রাণী সম্পদ বিকাশ সহায়ক
৩. কৃষি প্রযুক্তি সহায়ক
৪. মস্তা সম্প্রসারণ আধিকারিক (আমলিত্ত সদস্য)
৫. শিল্পনির্মাতা লাভ-সংগ্রহের কোর কমিটির সদস্য।

(গ) শিক্ষা ও জনসাহায্য উপসমিতি

১. গ্যামাইন্ড পশ্চাতের নির্বাহী সহায়ক
২. জনসাহ তত্ত্ববাধায়ক
৩. সুসংহ শিক্ষা বিকাশ প্রক্রিয়া তত্ত্ববাধায়ক
৪. গ্যামাইন্ড শিক্ষা সমিতির সভাপতি (আমলিত্ত সদস্য)
৫. শিক্ষা কেন্দ্রের সহায়ক
৬. গ্যামাইন্ড সদর জনসাহ উপক্রমের অস্তিত্বী নিয়ন্ত্রণ মিডিয়া ও ইন্টারনেট
৭. গ্যামাইন্ড সদর জনসাহ উপক্রমের এনিপ্টম্যাক (আমলিত্ত সদস্য)
৮. শিল্পনির্মাতা লাভ-সংগ্রহের কোর কমিটির সদস্য।
(২) নারী শিশু উদয়ন ও সমাজ কল্যাণ উপসমিতি

১. গ্রাম পঞ্চায়েতের সচিব
২. স্বাস্থ্য তত্ত্বাবধায়ক
৩. সুসংহত শিশু বিকাশ প্রকল্প তত্ত্বাবধায়ক
৪. শিশু শিক্ষা কেন্দ্রের পরিচালন কমিটির সভাপতি (আমলিত সদস্য)
৫. শিশু শিক্ষা কেন্দ্রের সহায়ীক
৬. বন্ধুর দল-সংঘের কোর কমিটির সদস্য।

(৬) শিশু ও পরিকাঠামো উপসমিতি

১. গ্রাম পঞ্চায়েতের কর্ম সহায়ক বা নির্মাণ সহায়ক বা উভয়েই
২. রাজস্ব পরিদর্শক
৩. বন্ধুর দল-সংঘের কোর কমিটির সদস্য।

রাজপালের আদেশকারের,
ঢাকা-(মানহাতনাথ রায়)
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

নং ৪০৫২/১(৮)/পিএন/৪/১/২৩-১/২০০৩(অংশ-১)
তারিখ: ২৪.০৫.২০০৮

আদেশনামার প্রতিলিপি জাতার্থ ও প্রয়োজনীয় ব্যবস্থা অবলম্বনের জন্য প্রেরিত হলো—

১. কমিষনার, পঞ্চায়েত ও গ্রাম মহাসচিব, পঞ্চায়েত ভবন, কলকাতা-৭০০ ০০১
২. অধিকারী, রাজা পঞ্চায়েত ও গ্রাম মহাসচিব সংস্থা, কলকাতা, নলিয়া।
৩. জেলা শাসন ................................................................. জেলা (সকল)।
৪. জেলা পঞ্চায়েত ও গ্রাম মহাসচিব আবিকারিক, ...................................................... জেলা (সকল)।
৫. মহকুমা আবিকারিক ................................................................. মহকুমা (সকল)।
৬. ব্রুক উদাসন আবিকারিক ................................................................. ব্রুক (সকল)

আদেশনামার অনুলিপি সকল গ্রাম পঞ্চায়েত বন্ধুর দল-সংঘের জন্য অনুরোধ করা হচ্ছে।

৭. ভারতীয় মহাশাহ একাদশ সচিব।
৮. রাষ্ট্রমহাশা মহাশাহের একাদশ সচিব।

যুগ-সচিব
পশ্চিমবঙ্গ সরকার।
ORDER

In exercise of the power conferred by clause (c) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, in supersession of order No. 3597/PN/O/I dated 23.09.98 and other successive orders of this Department issued in this behalf, is pleased hereby to appoint the persons being officers of the State Government or of a statutory body or corporation, as members of different Sthayee Samitis of a Panchayat Samiti as shown with respect to each Sthayee Samiti in the table below.

TABLE

A. **Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti.**
   1. Block Development Officer and ex-officio Executive Officer, Panchayat Samiti.
   2. Joint Block Development Officer and ex-officio Joint Executive Officer, Panchayat Samiti.
   3. Panchayat Development Officer and ex-officio Secretary, Panchayat Samiti.
   4. Block Livelihood Development Officer / Asstt. Programme Officer.
   5. Sub-Assistant Engineer (R.W.P.).
   6. Panchayat Accounts and Audit Officer.

B. **Janaswastha O Paribesh Sthayee Samiti.**
   1. Block Medical Officer of Health.
   2. Joint Block Development Officer and ex-officio Joint Executive Officer, Panchayat Samiti.
   3. Sub-Assistant Engineer (P.H.E.).

C. **Purta Karya O Paribahan Sthayee Samiti.**
   1. Block Development Officer and ex-officio Executive Officer, Panchayat Samiti.
   2. Joint Block Development Officer and ex-officio Joint Executive Officer, Panchayat Samiti.
   3. Sub-Assistant Engineer, Agri-Irrigation / Agri-Mechanical.
   5. Block Livelihood Development Officer / Assistant Programme Officer.
D. **Krishi Sech O Samabaya Sthavee Samiti.**
1. Agricultural Development Officer.
2. Assistant Agricultural Extension Officer.
4. Chief Executive Officer, Large Sized Multipurpose Co-operative Society.
5. Chairman, Large Sized Multipurpose Co-operative Society.
7. Assistant Engineer, Irrigation and Water Ways.
8. Assistant Engineer, Agri-Irrigation / Agri-Mechanical.
9. Agri-Marketing Officer.

E. **Siksha, Sanskriti, Tathya O Krira Sthayee Samiti.**
1. Sub-Inspector of Schools (Primary).
2. Extension Officer (Mass Education).
3. Lady Extension Officer (Mass Education).
4. Block Youth Officer.
5. Samiti Education Officer.
6. Sub-Divisional Information & Cultural Affairs Officer.

F. **Sishu O Nari Unnayan, Janakalyan O Tran Sthayee Samsiti.**
1. Block Relief Officer.
2. Inspector, Backward Classes Welfare.
3. Block Welfare Officer:
4. Sub-Assistant Engineer (Relief).
5. Child Development Project Officer posted at Block.
6. Chairman, Large Sized Multipurpose Co-operative Society.
7. Chief Executive Officer, Large Sized Multipurpose Co-operative Society.
8. Women Development Officer / Gram Shebika of Block.

G. **Bon O Bhumi Sanskar Sthayee Samiti.**
1. Block Development Officer and ex-officio Executive Officer, Panchayat Samiti.
2. Block Land and Land Reforms Officer.
3. Range Officer / Beat Officer of Forest Department having office located within the jurisdiction of the Block.

4. Sub-Assistant Engineer (RWP) of the Block.

5. Assistant Agricultural Extension Officer of the Block.

H. Matsya O Prani Sampad Bikash Sthayee Samiti.

1. Joint Block Development Officer and ex-officio Joint Executive Officer, Panchayat Samiti.

2. Extension Officer (Fisheries).


4. Veterinary Officer posted at the Block.

I. Khadya O Sarbaraha Sthavee Samiti.

11. Block Development Officer and ex-officio Executive Officer, Panchayat Samiti.

12. Inspector or Sub-Inspector of Food and Supplies.


J. Khudra. Shilpa, Bidyut O Achiracharit Shakti Sthayee Samiti.

1. Industrial Development Officer.

2. Extension Officer of Sericulture (Incharge of Technical Service Centre) of the Block.

3. Assistant Engineer, Distribution (0 & M) Sub-Division, West Bengal State Electricity Board having jurisdiction in the concerned Block.

4. Assistant Engineer, RE Construction Sub-Division, West Bengal State Electricity Board having jurisdiction in the concerned Block.

5. Assistant Engineer of Group Electric Supply Station, West Bengal State Electricity Board having jurisdiction in the Block concerned where such Group Electric Supply is actually headed by an Assistant Engineer.

6. Director, West Bengal Renewable Energy Development Agency.

7. Manager (North) of C.E.S.C. for Panchayat Samitis in North 24-Parganas.

8. Manager (South) of C.E.S.C. for Panchayat Samitis in South 24-Parganas.

9. Manager (West) of C.E.S.C. for Panchayat Samitis in Howrah and Hooghly districts.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the Government of West Bengal
Copy forwarded for information and necessary action to the:

2. Commissioner, Panchayats & Rural Development, West Bengal.
4. Director, State Institute of Panchayat & Rural Development, Kalyani.
5. District Magistrate.........................................................(All).
6. District Panchayat & Rural Development Officer....................(All).
7. Sub-Divisional Officer....................................................(All).
8. Block Development Officer & Executive Officer.....................(All).
9. Sabhapati..........................................................Panchayat Samiti (All).
10. P.S. to MIC / MOS, Panchayat & Rural Dev. Deptt, Govt. of West Bengal.

M. Ray

Joint Secretary to the
Government of West Bengal
ORDER

In exercise of the power conferred by clause (c) of sub-section (2) of section 171 of the West Bengal Panchayat Act, 1973 (West Ben. Act XL1 of 1973), the Governor, in supersession of order No. 3598/PN/O/I dated 23.09.98 and other successive orders of this Department issued in this behalf, is pleased hereby to appoint the persons being officers of the State Government or of a statutory body or corporation, as members of different Sthayee Samitis of a Zilla Parishad as shown with respect to each Sthayee Samiti in the table below.

TABLE

A. Artha Sanstha, Unnayan O Parikalpana Sthayee Samiti.
   1. District Magistrate and Executive Officer, Zilla Parishad.
   2. Additional Executive Officer, Zilla Parishad.
   3. District Panchayat and Rural Development Officer.
   4. District Planning Officer.
   5. Parishad Accounts & Audit Officer.
   6. District Engineer, Zilla Parishad/Executive Engineer of Zilla Parishad.
   7. Financial Controller & Chief Accounts Officer of Zilla Parishad.

B. Janaswastha O Parihesh Sthayee Samiti.
   1. Chief Medical Officer of Health.
   2. Executive Engineer, P.H.E.
   3. Deputy Chief Medical Officer of Health-III.
   4. District Public Health Nursing Officer.

C. Purta Karya O Paribahan Sthayee Samiti.
   1. Additional Executive Officer, Zilla Parishad.
   2. Executive Engineer, PWD.
   3. Executive Engineer, PWD (Roads).
   4. Executive Engineer (Rural Development) or where there is no such officer, Assistant Engineer (Rural Development).
5. Regional Transport Officer.
6. District Engineer of Zilla Parishad / Executive Engineer of Zilla Parishad.

**D. Krishi Sech O Samabaya Shayee Samiti.**
1. Principal Agricultural Officer or where there is no such officer, District Agricultural Officer.
2. Executive Engineer (Irrigation & Waterways).
3. Executive Engineer, Agri-Irrigation / Agri-Mechanical.
4. Assistant Registrar, Co-operative Societies.
5. Superintendent, Agri-Marketing / Assistant Director, Agri-Marketing.

**E. Siksha, Sanskriti, Tathya O Krira Shayee Samiti.**
1. District Inspector of Schools (Primary).
2. District Inspector of Schools (Secondary).
3. District Mass Education Officer.
4. District Information and Cultural Affairs Officer.
5. District youth Officer.
6. District Library Officer.
7. Assistant Co-ordinator, Education.
8. District Project Officer, Paschim Banga Sarbo Siksha Mission.

**F. Sishu O Nari Unnayan, Janakalyan O Tran Shayee Samiti.**
1. Project Director, D.R.D.C.
2. District Relief Officer.
3. District Social Welfare Officer.
4. Project Officer cum District Welfare Officer of Backward Classes Welfare.
5. Programme Officer, ICDS.
6. Deputy Project Director, DRDC (Women Development).

**G. Bon O Bhumi Sanskar Shayee Samiti.**
1. Additional District Magistrate (Land Reforms) / District Land and Land Reforms Officer.
2. Divisional Forest Officer.
3. Additional / Assistant Divisional Forest Officer.
4. Assistant Director, Tourism / Tourism Officer / Assistant Tourism Officer.
H. Matsya O Prani Sampad Bikash Sthayee Samiti.

1. Assistant Director, Fisheries.
2. Chief Executive Officer, F.F. D.A.
3. Chief Executive Officer, Brackish Water Fish Farmers Development Agency.
4. Deputy Director of Animal Resources Development.

I. Khadya O Sarbaraha Sthayee Samiti.

1. District Magistrate or Additional District Magistrate-in-Charge of Food and Supplies.
3. District Controller of Food & Supplies
4. District Manager, F.C.I.
5. Assistant Director, Consumer Affairs / Assistant Controller, Weights & Measures.

J. Khudra Shilpa, Bidyut O Achiracharit Shakti Sthayee Samiti.

1. General Manager, District Industries Centre.
2. District Officer, West Bengal Khadi & Village Industries Board.
3. Zonal Manager, West Bengal Slate Electricity Board having jurisdiction in any part of the district.
4. Superintending Engineer (O & M), West Bengal State Electricity Board having jurisdiction in any part of the district.
5. Divisional Engineer (R & E), West Bengal State Electricity Board having jurisdiction.
6. Divisional Engineer (EHT) (O & M), West Bengal State Electricity Board having jurisdiction.
7. Divisional Engineer (O & M)), West Bengal State Electricity Board having jurisdiction.
8. Secretary, Department of Science & Technology.
10. Executive Director (Distribution), Calcutta Electric Supply Corporation Ltd. (for Sthayee Samitis of South 24-Parganas, North 24-Parganas, Howrah and Hooghly Zilla Parishad).

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to the:

2. Commissioner, Presidency/Burdwan/Jalpaiguri Division.
3. Director, State Institute of Panchayat & Rural Development, Kalyani.
4. Sabhadhipati,..............................................Zilla Parishad (All).
5. District Magistrate...........................................District (All).
7. P.S. to MIC/MOS, Panchayat & Rural Dev. Deptt., Govt. of West Bengal.

M. Ray
Joint Secretary to the
Government of West Bengal
ORDER

In continuation of this Department Order No. 3598/PN/O/I/2A-2/98 dated 23.09.98 and in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XL1 of 1973) as subsequently amended, the Governor is pleased hereby to direct that the Executive Engineer of Agri-Irrigation / Agri-Mechanical wings under the control of the Water Investigation and Development Department, posted in a District and appointed as a member of the Krishi Sech O Samabaya Shataee Samiti of the concerned Zilla Parishad will supervise, monitor and give needful assistance as ex-officio Executive Engineer of Zilla Parishad in implementing activities devolved to the Zilla Parishad until further order.

This order is issued in concurrence with the Water Investigation Department, M.I.Branch, vide their order No. 2803-MI/2M-13/05 dated 20.11.2006.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal
ORDER

In partial modification of this Department Order No. 3597/PN/O/1/2A-2/98 dated 23.09.98 and in exercise of the power conferred by clause (c) of sub-section (2) of section 124 read with section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) as subsequently amended, the Governor is pleased hereby to appoint the Assistant Engineer of Agri-Irrigation / Agri-Mechanical wings under the control of the Water Investigation and Development Department, posted in a Sub-division, as a member of the Krishi Sech O Samabaya Sthayee Samiti of the Panchayat Samiti within its jurisdiction and to direct that he will supervise, monitor and give needful assistance as ex-officio Assistant Engineer of Panchayat Samiti in implementing activities devolved to the Panchayat Samiti until further order.

This order is issued in concurrence with the Water Investigation Department, M.I.Branch, vide their order No. 2803-MI/2M-13/05 dated 20.11.2006.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal
ORDER

In partial modification of this Department Order No. 3127/PN/O/I/2A-1/03 dated 10.09.2004 (in Bengali) and in exercise of the power conferred by sub-clause (i) of clause (c) of sub-section (3) of section 32A read with section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) as subsequently amended, the Governor is pleased hereby to appoint the Sub-Assistant Engineer of Agri-Irrigation / Agri-Mechanical wings under the control of the Water Investigation and Development Department, posted in a Block, as a member of the Krishi O Pranisampad Bikash Upa-Samiti of the Gram Panchayat within its jurisdiction and to direct that he will supervise, monitor and give needful assistance as ex-officio Sub-Assistant Engineer of Gram Panchayat in implementing activities devolved to the Gram Panchayat until further order.

This order is issued in concurrence with the Water Investigation Department, M.I.Branch, vide their order No. 2803-MI/2M-13/05 dated 20.11.2006.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal
ORDER

In partial modification of this Department Order No. 3597 / PN / O / I dated 23rd September, 1998 issued in terms of clause (c) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is further pleased to appoint the Joint Block Development Officer and ex-officio Joint Executive Officer of a Panchayat Samiti as a member of the Jana Swastha O Paribesh Sthayee Samiti of the respective Panchayat Samiti.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal

Copy forwarded for information and taking necessary action to the:

1. Commissioner; Panchayats & Rural Development, West Bengal, Panchayat Bhavan.
2. Commissioner, _________________________________ Division
3. District Magistrate, _______________________________ District (All)
4. Additional Executive Officer __________________________ Z.P. (All)
5. District Panchayat & Rural Development Officer ________________ (All)
6. Block Development Officer & Executive Officer, ________________________ Panchayat Samiti (All)

M. Ray

OSD & Ex-Officio Deputy Secretary to the
Government of West Bengal
ORDER

In exercise of the power conferred by clause (c) of sub-section (2) of section 171 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, in continuation of the order No. 3598 / PN / O / I / 2A-2 / 98 dated 23, 09. 98 of this Department issued in this behalf, is pleased hereby to appoint the Deputy Project Director (Women Development) of District Rural Development Cell of Zilla Parishad as a member of Sishu O Nari Unnayan Janakalyan O Tran Sthayee Samiti of the Zilla Parishad concerned.

“This order will take immediate effect.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to the :

1. Divisional Commissioner,_________________________________________ Division.
2. Sabhadhipati, ____________________________________________________ Zilla Parishad (all).
4. Director, State Institute of Panchayats and Rural Development, Kalyani.
5. District Magistrate,________________________________________________ District (all).
6. Addl. Executive Officer,___________________________________________Zilla Parishad (all).
8. District Panchayats & Rural Development Officer,__________________District (all).
9. Private Secretary to MIC, Panchayat & Rural Development Department.
10. Private Secretary to MOS, Panchayat & Rural Development Department.
11. Shri B. K. Dasgupta, Joint Secretary to the Govt. of West Bengal, Panchayat & Rural Development Department.
12. Smt. Saswati Banerjee, OSD & ex-officio Deputy Secretary to the Govt. of West Bengal, Panchayat & Rural Development Department.

Joint Secretary to the
Govt. of West Bengal
ORDER

In exercise of the power conferred by clause (c) of sub-section (2) of section 124 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, in continuation of the order No, 3597 / PN / O / I / 2A-2 / 98 dated 23. 09, 98 of this Department issued in this behalf, is pleased hereby to appoint the Women Development Officer posted at a Block as a member of Sishu O Nari Unnayan Janakalyan O Tran Sthayee Samiti of the Panchayat Samiti of the Block concerned.

This order will take immediate effect.

By order of the Governor,

Sd/- M. N. Roy

Principal Secretary to the
Government of West Bengal

No. 4164/I(447)/PN/O/I/2A-2/98 (Pt-VI) Dated : 09.08.2006

Copy forwarded for information and necessary action to the:

1. Divisional Commissioner, __________________________ Division.
2. Commissioner of Panchayats & Rural Development, West Bengal, 11 A- Kiran Shankar Roy Road, Kolkata - 700001
3. Director, State Institute of Panchayats and Rural Development, Kalyani.
4. District Magistrate, __________________________ District (all).
5. Sub-Divisional Officer, __________________________ (all).
6. Addl. Executive Officer, __________________________ Zilla Parishad (all).
7. District Panchayats & Rural Development Officer, _____________ District (all).
8. Block Development Officer & Executive Officer, ____________ Block (all).
9. Private Secretary to MIC, Panchayat & Rural Development Department, Writers’ Buildings, Kolkata - 700001.
10. Private Secretary to MOS, Panchayat & Rural Development Department.
11. Shri B. K. Dasgupta, Joint Secretary to the Govt. of West Bengal, Panchayat & Rural Development Department.
12. Smt. Saswati Banerjee, OSD & ex-officio Deputy Secretary to the Govt. of West Bengal, Panchayat & Rural Development Department.

Joint Secretary to the
Govt. of West Bengal
## Chapter - 14

**Bye-Laws**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3644/PN/O/1/3R-3/2001</td>
<td>14 October 2003</td>
<td>GP</td>
<td>Collection of Tax (for GP)</td>
</tr>
<tr>
<td>2</td>
<td>3727/PN/O/1/2B-4/2003</td>
<td>9 November 2004</td>
<td>PS</td>
<td>Collection of Tax (for PS)</td>
</tr>
<tr>
<td>3</td>
<td>706/PN/O/1/2B-1/2004 (Pt-1)</td>
<td>17 February 2005</td>
<td>ZP</td>
<td>Collection of Tax, Fee, etc.</td>
</tr>
</tbody>
</table>
পশ্চিমবঙ্গ সরকার
প্রশাসন ও প্রামাণ্য বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০০১

নং ৩৬৪৪.পিএন/৫/১/৩-আর-৩/২০০১

তারিখঃ ১৪ই আগস্ট, ২০০৩

আয়োজক

বিষয়ঃ পঞ্জাবের সম্পদ সংগ্রহ এবং পশ্চিমবঙ্গ পঞ্জাবতে আইন, ১৯৭৩-এর অনুরূপ জুড়া বলে গ্রাম পঞ্জাবের এলাকায় কর/অভিকর, মানুষ, উপস্থিত এবং বিভিন্ন প্রকার ফি প্রাপ্ত জন্য আদর্শ উপবিধি প্রদান।

আদেশমূলকার উপস্থিত বিষয়ে আপনার আজাদতে জানাই যে বাজেট, অর্থ সংস্থান, হিসাব-রক্ষণ, আর্থিক নিয়ন্ত্রণ ও তদারকি এবং হিসাব পরীক্ষা এই সর্বগ্রহে একত্রে বলা হয় পঞ্জাবের আর্থিক ব্যবস্থা। স্পষ্টত পঞ্জাবের বিশেষ বিশেষ খাতে বায়ের জন্য সরকার থেকে অর্থ বর্দমান করা হয়। কিংবা আধুনিক সরকার অনুষ্ঠানের উপর নির্ভরশীল হয়ে থাকে যাতে শাসন ব্যবস্থার সুষ্ঠ বিকাশ হবে না এবং পঞ্জাবের সুরক্ষা সংক্রান্ত নাট্য দায়িত্বগুলি পালন করতে আগ্রহ হবে। একথা অনুসরণ যে কোন পঞ্জাবের শুধুমাত্র অনুষ্ঠানের উপর নির্ভর করলে বা সরকার থেকে নিস্ক্রিয় প্রকার রূপান্তরের মধ্যে নিজের কমিষনের চাইতে কিছু ব্যবহার রাখা সেই এলাকার জনসাধারনের সুষ্ঠ আর্থ-সমাজতান্ত্রিক উদ্দেশ্যে তার জন্য নিজেদের উদ্যোগকে কোন বিশেষ প্রকার রূপান্তর করিমহ সজ্জিত হবে না, যদি পঞ্জাবের নিঃসৃষ্ট তহবিল না থাকে। তাই কেন্দ্রীয় ও রাজ সরকারের অনুষ্ঠানের উপর সম্পূর্ণ নির্ভরশীল না হয়ে পঞ্জাবেরকে কিছু নিঃসৃষ্ট আরো উৎস খুঁজে নিতে হবে। পঞ্জাবের যে সব আরোর উৎস ( কর, অভিকর, মানুষ ইত্যাদি ) পূর্ণ মাত্রায় ব্যবহার করা হচ্ছে না অপ্রামাণ্য দিয়ে সেগুলিকে সুষ্ঠ তৈরি করতে আরোর পরিবর্তিকে বিনিয়োগ করতে হবে এবং সেই সময় আরোর বক্তর কিছু স্থায়ী সম্পদ মৃত্তিকায় করতে হবে এবং তার জন্য পশ্চিমবঙ্গ পঞ্জাবতে আইন, ১৯৭৩-এর ৪৭ ধারা বলে উপবিধি তৈরি করে নিঃসৃষ্ট আরোর সংশোধন করতে হবে।

পঞ্জাবের আইনের ২২৩ ধারায় গ্রাম-পঞ্জাবেরকে উপবিধি তৈরি করার ক্ষমতা দেওয়া হয়েছে। ২০০৩ সালের পঞ্জাবের সংশোধিত আইন অনুসারে উপবিধি তৈরির ক্ষমতা দেওয়া হয়েছে। উপবিধির বিভিন্ন ধারাগুলি এমনভাবে তৈরি করতে হবে যে কোন পঞ্জাবতে আইন এবং নিয়মানুসারে সমতার প্রয়োজন হয়। পঞ্জাবের এই উপবিধি প্রয়োজন অনুসারে সংশোধন করতে পারে। উপবিধি তৈরি করতে তার অনুগ্রহ জেলা-শাসকের মধ্যে রাজ সরকারের অবতারের জন্য পাঠাতে হবে। উপবিধি পঞ্জাবের আইন ও নিয়মানুসারে পরিপক্ক হলে রাজ সরকার ঐ উপবিধিকে অনুমোদন করবেন।

খসড়া উপবিধি বলে এবং ইরাজি ভাষায় তৈরি করতে হবে। গ্রাম-পঞ্জাবের সভায় খসড়া উপবিধি অনুমোদন করিয়ে নিম্নোক্ত স্থানে প্রকাশ করতে হবে। উপবিধি প্রকাশ করার মাধ্যমে এই মাধ্যমে একটি নোটিশ দিতে হবে যে যদি কোন তাজিক উপবিধির কোন ধারা সমস্ত কোন আকারের থাকে বা কোন সংশোধন থাকে তাহলে নিস্ক্রিয় দিনের মধ্যে তা জানাতে হবে। নোটিশে এই নিস্ক্রিয় দিনটি উল্লেখ করে দিতে হবে। এছাড়া নোটিশে আরও উল্লেখ করতে হবে কোন তাজিকের মাধ্যমে উপবিধি অনুমোদন ও কার্যকরী করা হবে। যে স্থানে খসড়া উপবিধি প্রকাশ করতে হবে সেগুলি হল -

১) গ্রাম-পঞ্জাবের কার্যালয়
২) পঞ্জাব সমিতি কার্যালয়
৩) জেলা পরিষদ কার্যালয়
৪) সাধ-রেজিষ্ট্রি কার্যালয়
৫) ধারা এবং বিত্ত
৬) জেলা-শাসনের কার্যালয়
৭) মহকুমা-শাসনের কার্যালয়
৮) জেলা-শ্রেণীর কোম্পানি
৯) মুদ্রণ কোম্পানি
এই লেখাটিতে উপবিষ্টি ও নোটেশনের বিবরণ এবং গ্রাম পরিষদে এলাকায় মাইক দিয়ে ব্যাপক প্রচার করা হয়েছে। আপনি বা সুপারিশ জানাতে যদি অন্তর্ভুক্ত হয় সম্প্রেক্ষণ সম্বন্ধে নিয়ে ব্যাপক প্রচার করা হয়। নিম্নাংশের পক্ষ যদিও দেবর বা সুপারিশ পাওয়া যায় সেগুলি গ্রাম-পরিষদের সভায় বিবেকনা করে উপবিষ্টি চুক্তিভুক্ত অনুমোদন করতে হবে। চুক্তিভুক্ত অনুমোদিত উপবিষ্টি প্রারম্ভ উপরাখ্যা ব্যর্থ হলে এটি প্রকাশ করতে হবে এবং পরিষদের সমিতি, জিলা পরিষদ, জেলা-শাসকের মাধ্যমে রাজ্য সরকারের পরিষদ ও গ্রামীণ বিষয়ে পাঠাতে হবে। গ্রাম-পরিষদের যেকোনো উপবিষ্টি সংশোধন করার জন্য একই পর্যায় প্রচার করতে হবে।

পশ্চিমবঙ্গ সরকারের পরিষদ ও গ্রামীণ বিষয়ে একটি আদর্শ উপবিষ্টি তৈরি করেছে। এই রাজ্যের সকল গ্রাম-পরিষদের জন্য এই উপবিষ্টির প্রতিনিধি অর্থ আদেশনামার সঙ্গে প্রচার করা হয়। প্রতিটি গ্রাম-পরিষদে অধ্যায় যুক্ত মাধ্যমে উপরাখ্যা আদর্শ উপবিষ্টি অনুমোদনের পরিকল্পনার মাধ্যমে জেলা-শাসকের মাধ্যমে রাজ্য সরকারের পরিষদ ও গ্রামীণ বিষয়ের আদর্শের ভাঙ্গার জন্য পাঠাতে হবে।

প্রতিটি গ্রাম-পরিষদের প্রতিনিধিটি অনুমোদন নিয়মের অন্তর্ভুক্ত অর্থ হিসাব পশ্চিমবঙ্গ পরিষদ (গ্রাম-পরিষদের প্রতিনিধি হিসাব এবং নির্দেশ) নিম্নমূলক, ১৯৯০ অনুমোদন রক্ষাবেক্ষণ করবেন এবং প্রতি মাসে অন্তর্ভুক্ত পরিষদে সমিতির মাধ্যমে জেলা-শাসকের ভাঙ্গা পরমাণু আদর্শ উপবিষ্টি ও গ্রামীণ বিষয়ের নিয়মে ফাসা পরমাণু উপরাখ্যা প্রচার করবেন। এছাড়া, মোট মাসের সমস্ত সম্পর্কেও পর্যায়ক্রমে তাদের নিয়মে জুলাই মাসের সাথ তারিখের মধ্যে গ্রাম-পরিষদের সমিতির কাছে জন্য প্রচার করা হবে। পরিষদের সমস্ত গ্রাম-পরিষদের রিপোর্ট পরিষদ ও গ্রামীণ বিষয়ের আদর্শের নিয়ম পাঠাতে হবে।

পরিষদের সকল এই বিষয়ে দ্বিতীয় আর্থিক করে সংশোধিত অর্থাধিকারিক নিবন্ধ দেওয়া হয়েছে। যে তারা মনে গ্রাম-পরিষদের কর্তৃত্ব কর্তৃক উপনিবিষ্টি গৃহীত হয় এবং উপনিবিষ্টি অনুমোদন নীতি পরিবর্তন করা, অক্ষিকা, মাওলা ইত্যাদি আদর্শ মাধ্যমে গ্রাম-পরিষদের নিয়ম আদেশ সংস্থান হয়। মহকুমা শাসকের এই ব্যবস্থা অর্থাৎ গ্রাম-পরিষদের কর্তৃক উপনিবিষ্টি প্রচার ও সম্পদ সংগ্রহের অগ্রতার নির্দেশি করার জন্য বিশেষ ব্যবস্থা তৈরি করা হয়েছে।

মনাবন্দ নাথ রায়

নং : ৩৬৪২/-১(৪২০০)পি.এন./০/১/৩-আর-৩/২০০১

তারিখ : ১৪ই অক্টোবর, ২০০৩

অবতীর্থ ও প্রয়োজনীয় ব্যবস্থা প্রচার করার জন্য আদর্শ উপবিষ্টির প্রতিনিধিপতি অনুমোদন প্রচার হবে।

১) অবতীর্থ, পরিষদের ও গ্রামীণ আবির্ভাব, প্রশিক্ষণ

২) অবিভক্ত, পরিষদের ও গ্রামীণ প্রশিক্ষণ সংস্থা, কল্যাণী, নীলাম।

৩) সভাপতি, ............................................................., জেলা / মহকুমার পরিষদ।

৪) সভাপতি, ............................................................., পরিষদের সমিতি।

৫) প্রধান, ............................................................., গ্রাম পরিষদের।

৬) জেলা-শাসন, .............................................................।

৭) মহকুমার শাসন, ............................................................., মহকুমা।

পরিষদের পদ্ধতি সংগ্রহের কাজের অগ্রগতি তদারকি করার জন্য বিশেষভাবে অনুরোধ করা হল।

৮) জেলা-পরিষদের ও গ্রামীণ আবির্ভাব, ............................................................., জেলা।

৯) সমষ্টি উন্নতি আবির্ভাব, ............................................................., বৃত্ত।

উপযুক্ত কর্মশালার মাধ্যমে বিষয়টি গ্রাম পরিষদের কর্তৃক অবহিত করতে তাঁকে অনুরোধ করা হল।

যুথ-সচিব

পরিষদের ও গ্রামীণ বিষয়ে
গ্রামপঞ্চায়েতের অভিকর্ষ, উপশস্ত্র, ও কী গ্রহণ সম্পর্কিত উপবিধি (আধার) প্রশ্নান

পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ১৩১যায় বর্ণিত অবশ্যককরনীয় কর্তব্যসমূহ, ২০ধারায় বর্ণিত অন্যনা কর্তব্য, ২১বায় বর্ণিত বহিঃসরকারী কর্তব্যসমূহ, ২২ধারায় বর্ণিত আবর্জনা দুরূহকরণ ব্যবসার উদ্দেশ্য, ২৫ ধারায় বর্ণিত সর্বজনীন রাস্তা ও জলপথ বিষয়ে দায়িত্ব ও কর্তব্য সম্পর্কে উপযুক্ত ব্যবস্থা অবলম্বন, ৪১ধারা মতে সম্প্রতি অর্জন, এলাকা ও বিলিবাস্ত্র করা ও বিবিধকর্তারদের শাস্তি বিধানের জন্য এবং এই দায়িত্ব পালনের নির্মিত অর্থের সংস্থানের জন্য এবং গ্রামপঞ্চায়েতকে স্বর্ণিত করার লক্ষ্যে পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ৪৭ধারা বলে উপশস্ত্র, অভিকর্ষ ও কী গ্রহণের জন্য..................................................গ্রামপঞ্চায়েতের (নাম)

পশ্চিমবঙ্গ এর উপবিধি রচনা করা প্রয়োজন।

এই জন্য নিম্নলিখিত উপবিধি রচনা করা হল।

জুরিকা:

১। (১) এই উপবিধি সমূহ “................................. (নাম)................................. গ্রাম পঞ্চায়েত উপবিধি” নামে অভিহিত হবে।

(২) এই উপবিধি...................................................(গ্রামপঞ্চায়েতের নাম) গ্রাম পঞ্চায়েতের সমগ্র এলাকায় প্রয়োজ হবে।

(৩) ...................................................(গ্রামপঞ্চায়েতের নাম) গ্রাম পঞ্চায়েতের সাধারণ সভায় গৃহীত সিদ্ধান্ত অনুযায়ী নিদিষ্ট তারিখ থেকে এই উপবিধি বলবৎ হবে।

বর্ণনা:

২। গ্রামপঞ্চায়েতের বিবয় বা উদ্দেশ্যের পরিপ্রেক্ষা না হলে এই উপবিধিতে বর্ণিত বিবিধরূপ নিম্নলিখিত ক্ষেত্রে প্রয়োজ হবে: -

(১) পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ধারা ৪৭(১) (১)- যানবাহন নিবন্ধকরণ ফি পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ৫৭(২)(ক) ধারা ও নিয়মালংগ্রী ১১০৩ এবং পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ৪৭(১) (১) ধারা (সংশোধনী সহ) অনুযায়ী গ্রাম- পঞ্চায়েত এলাকায় মালিকানাভিত্তিক চলনযোগ্য।

(১) রিক্সা, সাইকেল রিসা বা ঠেলা গাড়ী
(২) রাস্তার ট্রাফিক গেরাগড়ী, মহিষের গাড়ী ও ঘনের গাড়ী
(৩) রাস্তার ট্রাফিক গেরাগড়ী, মহিষের গাড়ী ও ঘনের গাড়ী
(৪) পণ্যবাহিত অন্যনা যানবাহন
(৫) সাধারণ বাস সাইকেল
(৬) কৃষির অন্যা কাজে নিযুক্ত ট্রাফিক গেরাগড়ী দৃষ্টির নিপীড়নকরদের জন্য ধারে ফি বা মাংসল।

(২) পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ৪৭(১) (৩) ধারা মোতাবেক বিজ্ঞপ্তির মাধ্যমে রাজা সরকার নিদেশিত গ্রামপঞ্চায়েত এলাকায় দেবস্থান বা তীর্থস্থান এবং মেলায় জনবস্থা ও পরিবেশ সম্পর্কিত আবর্জনা দূরূহকরণের ব্যবস্থা করার জন্য নিদিষ্ট ফি।

(৩) পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩-এর ৪৭(১) (৪) ধারা মোতাবেক গ্রামপঞ্চায়েত এফিয়ারাক্ট এলাকায় পানীয় জল, সেচের জল বা অন্য কোন উদ্দেশ্যে জল সরবরাহ করার জন্য অভিকর্ষ।

.................................................................

753
(৪) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৫৩-এর ৪৭(৫) (৫) ধারার মৌতাবেক গ্রামপঞ্চায়েত এভিয়ারকুড়া এলাকায় জনপথ এবং 
সার্বজনীন স্থানে আলোর ব্যবস্থা করার জন্য আলো অভিযোগ।

(৫) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (৬) ধারার মৌতাবেক গ্রাম পঞ্জাবে কর্তৃক গ্রামপঞ্চায়েত এলাকার মধ্যে 
ব্যবস্থাগত মালিকানার সেপ্টিক টাঙ্ক এবং আত্মক্ষুর পরিকারের ব্যবস্থা করার জন্য সাফাই অভিযোগ।

(৬) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (৭) ধারার মৌতাবেক ব্যবসা বাণিজ্যের নিবৃত্তির ফি বলতে গ্রামপঞ্চায়েত 
এলাকার মধ্যে আইনানুগ (নিষ্ঠার নয় এমন) ব্যবসা পরিচালনার জন্য নিবৃত্তির ফি বোধাবে।

(৭) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (৮) ধারার মৌতাবেক ধারার বিধান অনুযায়ী গ্রাম পঞ্জাবে নায় ব্য গ্রাম 
পঞ্জাবের পরিচালনাধীন কোন সড়ক (কোচা রাস্তা বাদে) বা মাতির উপর বসানো টেল অথবা উপগুহ।

(৮) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (৯) ধারার মৌতাবেক গ্রামপঞ্চায়েত কর্তৃক স্থাপিত বা গ্রামপঞ্চায়েতের 
পরিচালনাধীন কোন খেজাহাটে পারাপারের জন্য মানুষ, জীবান্ত, যানবাহন, মালপত্রের ওপর উপগুহ (টোল)।

(৯) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (১০) ধারার মৌতাবেক কুকুর, মোড়া, গাথা ও অন্যান্য গৃহস্থালি পোষাক 
প্রাঙ্গণীর উপর লাইসেন্স ফি।

(১০) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (১২) ধারার মৌতাবেক গ্রামপঞ্চায়েত এলাকার মধ্যে সর্বসাধারনের ব্যবহারের 
জন্য শীচাইগার নির্মাণ ও রক্ষাবহুলকের জন্য আসা অভিযোগ।

(১১) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (১২) ধারার মৌতাবেক গ্রামপঞ্চায়েত এলাকার মধ্যে সর্বসাধারনের ব্যবহারের 
জন্য গ্রামপঞ্চায়েত কর্তৃক নির্মাণ অনুম্বরী ব্যয়ের ও তার রক্ষাবহুলকেন ও পরিকারের রাখার জন্য জল নিষ্কর্ষ অভিযোগ।

(১২) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (১৩) ধারার মৌতাবেক গ্রামপঞ্চায়েতে নায় জমিতে বা গ্রামপঞ্চায়েতের 
নিয়মনীত বা পরিচালনাধীন জমিতে গবাদি পশু চরার ফি।

(১৩) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (১৪) ধারার মৌতাবেক গ্রামপঞ্চায়েতে নায় বা গ্রামপঞ্চায়েতের নিয়মনীত বা 
পরিচালনাধীন শারণায়ন ব্যবহারের ফি।

(১৪) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭(৫) (১৪) ধারার মৌতাবেক গ্রামপঞ্চায়েত এলাকার মধ্যে চাচার জন্য ব্যবসায়ক উদ্দেশ্যে মালিকানা ভিত্তিক মোটরচালিত গাড়ী ও অগ্নিপূর্ণ নলকুপ ও জেলারেটের সেট নিবৃত্তির ফি।

ফি, অভিযোগ ও উপগুহ আদায়:

রাজা সরকারের নিয়ন্ত্রিত সেবাগুলো হার অনুযায়ী গ্রামপঞ্চায়েত কর্তৃক নিয়ন্ত্রিত ফি, অভিযোগ, উপগুহ, নিবৃত্তির ফি ধার্য 
করা হচ্ছে। প্রায়শই উপনিবেশিক অনুযায়ী সংশোধন ব্যবস্থা, সংস্থা বা প্রতিষ্ঠান, মালিক বা মালিকদের এই ফি/অভিযোগ দিতে হবে। 
পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৫৭, ১৯৭৩ পরবর্তী সংশোধনী ১৯৭৮, ১৯৯৪ ঘটিত ব্যবসায়ী না হয়েও এই উপনিবে 
খাদ্য সংস্থার সহায়তা অনুমোদন নিয়ন্ত্রিত সময় (তারিখ) থেকে চালু করবে।

১। (ক) পশ্চিমবঙ্গ পঞ্জাবে আইন ১৯৭৩-এর ৪৭ (৫) (১) ধারায় গ্রাম- পঞ্জাবে এলাকার মধ্যে বা তার বহিঃ চলাচলকারী 
নিম্ন প্রাচীনতা যোগাযোগের জন্য রেজিস্ট্রিকরণের জন্য মালিকানর (যা যাদের অধিকারে থাকবে) নিম্ন বর্ষিত হোক বাংসারিক ফি 
দিতে হবে।
(১) বাই সাইকেল (বাণিজ্যিক উদ্দেশ্যে ব্যবহার হলে) ৫ টাকা
(২) রিক্সা ভাড়া, রিক্সা, হাতে টানা ঠেলাগাড়ী, গোল্ড গাড়ি, মহিষের গাড়ি, ঘোড়ার গাড়ি (রবারের টায়ারযুক্ত) ১২ টাকা
(৩) গোরুর গাড়ি, মহিষের গাড়ি, ঘোড়ার গাড়ি (রবারের টায়ারবিহীন) ২৪ টাকা
(৪) ট্রাক-ট্রালারুক্ত (কৃষিছাতা অন্য কাজে নিযুক্ত) ২৫০ টাকা

(খ) উপরে বর্ণিত যানবাহনের মালিকেরা (বা যাদের অধিকার থাকার) প্রতি বছর পয়লা এপ্রিলের আগে নিদর্শ যানবাহনের তথ্য সংরক্ষিত দরখাস্ত করে এবং নিদর্শন ফি দিয়ে একটি অনুমোদন লাইসেন্স গ্রহণ করবেন। যদি কোন যানের জন্য অন্য কোন স্থানীয় কর্তৃপক্ষকে রেজিস্ট্রেশন মানদণ্ড নিয়ে থাকেন তবে তা-ও ঐ আবেদনপত্রে উল্লেখ করতে হবে। সে ক্ষেত্রে আবেদনকারীকে ঐ যানের জন্য কোন রেজিস্ট্রেশন ফি দিতে হবে না।

(গ) গ্রামপঞ্জাবের কর্তৃক রেজিস্ট্রীকৃত যানবাহনের জন্য একটি রেজিস্ট্রেশন নম্বর দেওয়া হবে। ঐ নম্বরটি রেজিস্ট্রীকৃত যানের গায়ে পরিষ্কারভাবে পূর্ণ প্লেটে খোদাই করে আটকে দিতে হবে।

(ঘ) যে যানের জন্য রেজিস্ট্রেশন নম্বর দেওয়া হবে, সেই যান সবকালে প্রায়োজনীয় বিবরণ নিদর্শ রেজিস্ট্রেশন (ফিক্স) -এ লিখে রাখতে হবে।

(১) যান মজুরত ও উপযুক্ত অবস্থা রাখতে হবে যাতে যাত্রীরা মালার কোনো ক্ষতি না ঘটে।
(২) কর্তার বদলে পোশাক বা পথের মধ্যে প্রাপ্ত কর্মচারীরা পথের মধ্যে প্রাপ্ত সদস্য প্রায়োজনে যানটি পরিষ্কার করতে পারবেন।
(৩) যাত্রীর সংখ্যা যা মালার ওজন একটি নিদর্শন সীমা (যা পথের ঠিক করে দেওয়া) ছাড়া পালন করবে না।
(৪) যাত্রী বা মাল বহনের ডায়া সংক্রান্ত গ্রামপঞ্জাবের নিদর্শিত সীমার বেশী হবে না এবং সেই হারের তালিকা নিদর্শন যানে লাগানো থাকবে।

২। পশ্চিমবঙ্গ পশ্চিমের আইন ১৯৭৩-এর ৩৭(১) (২) ধারায় নালিশ, আবেদন বা নায় পশ্চিমের রুজু করা মামলা মোকাদমা বাদ ফি। নায় পশ্চিমের চালু না থাকায় ফি-এর প্রস্তুতি বর্তমানে মূল্যবান রাখা হল।

৩। পশ্চিমবঙ্গ পশ্চিমের আইন ১৯৭৩-এর ৩৭(১) (৩) ধারায় বিজ্ঞস্যের মাধ্যমে রাজা সরকার গ্রামপঞ্জাবের এলাকায় বিজ্ঞস্য করতেন, তীর্থস্থানে বা মলায় আরামো দুর্মুক্ষকরণ বা নিবন্ধী ইত্যাদি ব্যবহা অল্পনের জন্য তীর্থ যাত্রী প্রিন্ট অনিয়মী অনুতাপ তোলা পায় যান দিয়ে যাবে। হয়ে তিনি হয়ে ১৫টি প্রথিতপ্রতি ১০টি প্রতি ১টি প্রধান প্রদত্ত মানদণ্ড সহ সরকার বা সরকারি অনুমোদনের তোলা হয়। উপযুক্ত কর্মচারী নিযুক্ত করে ১২ বৎসর বা তত্ত্ববিদ্যা প্রতি তীর্থ যাত্রী প্রিন্ট নিদর্শন দিতে ফি আদায় করা যাবে। আদায়কর্তার জন্য রাস্তা বা সুনির্দিষ্ট তিনি দিতে হবে। এক্ষেত্রে ১২বৎসরের উপরে তীর্থ যাত্রীর পক্ষে বিনা চিন্তিতে মলা স্থানে প্রবেশ করা যাবে না। এই ফি আদায়ের জন্য নিদর্শন তীর্থ অর্থাৎ আদায়কর্তার উপরে শতকরা ১০(০) টাকা হিসাবে কমিশন দেওয়া যেতে পারে, আশা পশ্চিমের সংস্থা কেন্দ্র সাধারণ বা কর্তা (কর আদায়কর্তার ছাড়া) এই কমিশন দেওয়া যেতে হবে। উপরস্তু রাজা সরকারের জন্য যাত্রীর সমস্ত ভিভাগ, জেলা পরিষদ বা পশ্চিমের সমৃদ্ধি কর্তৃক এই ব্যবস্থা গ্রহণ করলে, গ্রামপঞ্জাবের ওই ব্যবস্থা গ্রহণ করতে বা ফি ধার্য ও আদায় করতে পারবে না।

৪। ৪৭(১) (৪) ধারায় গ্রামপঞ্জাবের তার নিজস্ব এলাকায় পানীয় জল, সচেতন জল বা অন্য কোনও উদ্দেশ্যে জল সরবরাহ করলে জল কর ধার্য ও আদায় করতে পারবে।
(১) গ্রামপঞ্চায়ত বীঝে উদ্দেশে অথবা সরকারী জনসংস্থা ইত্যাদিত্তর (গ্রামীণ জল সরবরাহ) সংলগ্ন মামলায় গভীর নলকূপ স্থাপন ও পাহাড় লাইনের মাধ্যমে বাড়তে বাড়তে বা প্রতিষ্ঠানে পানীয় জল সরবরাহের ব্যবস্থা করলে জল কর ধার্য করবে। যারা জলকর্মসেবার সম্পর্কে অবস্থানে অবহেলা করবে তাদের ভবনের বাড়িতে বা ভবনের বাড়িতে বাড়িতে করে ভাসাতে হবে।

(২) স্থানের জল গ্রামপঞ্চায়ত কর্তৃক গভীর নলকূপ স্থাপনের জন্য স্থানের রাজ্য সরকারের কর্তৃক পরিবহন বা প্রায়শই সমাজের কর্তৃক সম্পদের ওপর পরিচালনায় জন্য গ্রামপঞ্চায়ত ভারপ্রাপ্ত হলে, তা স্থানের কর্তৃক কৃষি জমিদারের মালিকগণের জমির পরিসেবামান অনুষ্ঠানী সে কর ধার্য হবে। সেই সময় কর্তৃক শণালী শস্ত্রাঞ্চলে একটি প্রতি ৫৫-০০ টাকা (তিনশত পাত্র) উপকৃত কৃষি জিজ্ঞে বা চাষী বা জমিদারের উপর ধার্য হবে এবং আদায় করা হবে।

(৩) আওয়াম নির্বাচন বা রাজ্যকল্লা পানীয় জলাশয়ের অথবা রোগ সম্মান ও জল দৃষ্টিভুক্তি পরিবহন ব্যক্তিকে অথবা কোন উদ্দেশ্যের জন্য বিষয় পানীয় জল সরবরাহের ব্যবস্থা যাদু করা হবে, তাহলে জল বাকি গভীর ও টাঙ্গাইলের-এর ব্যবহারের ব্যবস্থা জন অভিপ্রেত আদায় করা যাবে। উক্ত অভিপ্রেত মোট ব্যবস্থার সমপরিমাণ টাকার বেশী হবে না।

৫। পশ্চিমবঙ্গ প্রশাসনের আইন ১৯৭৩-এর ৪৭(১)(৫) ধারায় গ্রামপঞ্চায়ত বীঝে এক্টারতে লাইনের জলখান এবং সার্বজনীন তলে নিতান্তীক আলাদায় বাড়তে করলে উপকৃত এলাকায় বাণিজ্য জমি ঝাড়া বা বাড়ির মালিক বা দখলকারের উপর আলাদায় অভিক ধার্য এবং আদায় করতে পারবেন। আলাদায় অভিক ধার্যের হার জমি ও বাড়ির বাসিক করের সমক্ষে বাড়িতে শান্তায় করে না।

৬। পশ্চিমবঙ্গ প্রশাসনের আইন ১৯৭৩-এর ৪৭(১)(৬) ধারায় গ্রামপঞ্চায়ত বীঝে এলাকায় ব্যবহার মালিকানার সমপরিমাণ টাকায়, ইন্দোনেশিয়াল ইত্যাদিপরিবহনের ব্যবস্থা করলে, আরবজানা অনুসারে ব্যবস্থার উপর অভিক ধার্য এবং আদায় করতে পারবেন। ঐ কর নিম্নলিখিত হারের বেশী না।

(ক) সেপ্টেম্বর দ্বিতীয় তারিখের ত্বরিত প্রতি ২৫০-০০ টাকা (আর্টিকশন) টাকা (প্রতিবার)।

(খ) আর্টিকশন বাগান প্রতি মাসকৃত ২৫০-০০ টাকা।

৭। পশ্চিমবঙ্গ প্রশাসনের আইন ১৯৭৩-এর ৪৭(১)(৭) ধারায় অনুষ্ঠান্যাত বাসবি নিকটরাণ ফি-গ্রামপঞ্চায়ত এলাকায় মধ্যে আহিনুখু বাসবি চলাচলের জন্য নিকটরাণ ফি নিম্নিলিখিত বাসবি হারে ধার্য করা যাবে।

(ক) দুইতলা কর দিতে হয় এমন বাসবি নিকটরাণ ফি-স্বাতান্ত্র্য ৫০(পাত্র) টাকা।

(খ) দুইতলা কর দিতে হয় এমন বাসবি একজন চা বাগান নিকটরাণ ফি-স্বাতান্ত্র্য ১০০(একশত) টাকা।

(গ) ছোট কাউন্যা, মুম্বাই-মারাঠানা কল, করাকল, ঠাই (হাইল্ডাম বা মায়ারলাম), বারফকল, মাছ চায়, মুরগী চায়, গোমহাইডি পালন ইতিদি (মুলধন বিনিয়োগ ২৫(পাঁচটাস) হাজার থেকে ৫(পাঁচ) লাখ টাকা পর্যন্ত) - বাংলারিক ১০০ (একশত) থেকে ২৫০ (নুইশীশ পাত্র) টাকা।

(হ) ছোট কাউন্যা, মুম্বাই-মারাঠানা কল, করাকল, ঠাই (হাইল্ডাম বা মায়ারলাম), বারফকল, মাছ চায়, মুরগী চায়, গোমহাইডি পালন ইতিদি (মুলধন বিনিয়োগ ৫(পাঁচ) লাখ টাকার বেশী) - বাংলারিক ৩০০(নিনশত) থেকে ৫০০(পাত্র) টাকা।

756
(৪) তিড়িও হল, সিনেমা হলের ক্ষেত্রে (৫লাখ টাকা পর্যন্ত) বাংলারিক ২৫০ এবং (১০লাখ টাকা পর্যন্ত) বাংলারিক ৫০০ টাকার সুনিশ্চিত অর্থ হার্ড করে হবে।
(৫) অন্তর্ভুক্ত দলের ক্ষেত্রে প্রথম দুই বছরের জন্য সিনেমা হলের জন্য বাংলারিক ২৫০ টাকা।
(৬) টেলিফোন বুথ, জেরোজ্যুন এবং সাইবার কেন্দ্রের ক্ষেত্রে বাংলারিক ১০০ টাকার সুনিশ্চিত অর্থ হার্ড করে হবে।

বিদ্যমান ব্যাজ, যেমন ভাষা, সাইবার, ব্যাজ এবং টেলিফোন বুথ সহ সকল ক্ষেত্রে বাংলারিক ২৫০ টাকা হিসেবে সুনিশ্চিত অর্থ হার্ড করতে হবে।

৮। পশ্চিমবঙ্গ পশ্চিম আইন ১৯৭৩-৪৭ (১) (৮) ধারা মতে গ্রামপঞ্জায়ণের তালিকা বা পরিচালনাধীন পাকা সড়ক, ভারী মোড়ার রাস্তা বা সেতুর উপর বসনো টেলে দীর্ঘ যানবাহনের বা পশ্চিম যাতায়াতের জন্য ঐ গ্রামপঞ্জায়ণে নিষ্ঠাপূর্ণ সূক্ষ্মচিত্র হারে উপশুক্ত ধার্মিকতা বিশ্বাস করবে।

২। পপকর (টেল) ধার্মিকতা

পপকর ধার্মিক হিসেবে সূক্ষ্মচিত্র গৃহীত হলে যে তারিখ থেকে সেই সূক্ষ্মচিত্র কার্যকর হবে তার অনুপাতে ১(এক) মাস আগে সূক্ষ্মচিত্র গ্রামপঞ্জায়ণের আদেশ সরকারের চার সরকারিপ্রমাণকে পদ করে করার হবে জানিয়ে দেবে। রাস্তা, পুল, জল নিভাষণ নালী, খাল ইত্যাদি নির্মাণ অথবা মোড়ার অথবা বন্যা বা প্রবল তীর্থন ক্ষতিপূর্ণ বা যানবাহন চলাচলের অনুপাতে হলে পুলিশের আদেশ প্রতি করার হবে। এক্ষেত্রে যদি রাস্তা, পুল, জল নিভাষণ নালী, খালের উপর দিয়ে যানবাহনের, মানুষ অথবা জীবজ্ঞান চলাচল করতে পারবে না।

৯। পশ্চিমবঙ্গ পশ্চিম আইন ১৯৭৩-৪৭ (৪৭) (১) (৯) ধারা গ্রামপঞ্জায়ণের তালিকার বা পরিচালনাধীন খেয়া পারাপারের জন্য নিশ্চিত সূক্ষ্মচিত্র হারে প্রতি টেলিফোন বুথ বা উপশুক্ত আদায় করার হবে।

(ক) ৮(টিই) বংস্রের উর্দ্ধ বয়স্ক অর্থ (২০কিলো. পর্যন্ত মালসহ) ১ (এক) টাকা।
(খ) ৮(টিই) বংস্রের উর্দ্ধ বয়স্ক (২০কিলো. এর বেশি মালসহ) ১টাকা ৫০পাসা।
(গ) প্রতি গবাদি পশুর জন্য ২ (দুই) টাকা।
(হ) প্রতি বাই-সাইকেল, ঠেলাগাড়ি, সাইকেল রিন্কা ১(এক) টাকা।
(জ) মার্গচিত্র লুটার খানা রিন্কা ২(দুই) টাকা।
(প) পার, মহিষ, যোড়া বাহিত খানা - ১০(দশ) টাকা।
(হ) ট্রাক্টর (ট্রেলার ছাড়া) পাওয়ার ট্রেলার, অট্রেলিন্কা - ১০(দশ) টাকা।
পারামিন (টেল) ধর্ষ করা স্থির হলে যে তারিখ থেকে তা কার্যকর হবে তার অন্ততঃ ১(এক) মাস আগে আদেশ প্রচার করে গ্রামপঞ্চায়েত সরবাগেরকে পারামির হার জানিয়ে দেবেন।

১০। পশ্চিমবঙ্গ পদক্ষেপে আইন ১৯৭৩-এর ৪৭(১) (১০) ধারা মতে গ্রামপঞ্চায়েত নিজস্ব এলাকার মধ্যে এবং বাসিন্দাদের সরবাগের ব্যবহারের জন্য পার্থিবতা নির্মাণ, রক্ষণাবেক্ষণ ও জলের ব্যবহার করার উদ্দেশ্য অন্যায় অভিকর্ষ ধর্ষ করতে পারবেন।

১১। পশ্চিমবঙ্গ পদক্ষেপে আইন ১৯৭৩-এর ৪৭(১) (১১) ধারা মতে গ্রামপঞ্চায়েত নিজস্ব এলাকার মধ্যে এবং বাসিন্দাদের সরবাগের ব্যবহারের জন্য পার্থিবতা নির্মাণ, রক্ষণাবেক্ষণ ও পরিশ্রমের নিম্নলিখিত অভিকর্ষ ধর্ষ ও আদায় করতে পারবেন।

১২। পশ্চিমবঙ্গ পদক্ষেপে আইন ১৯৭৩-এর ৪৭(১) (২) ধারা মতে গ্রামপঞ্চায়েত নিজস্ব এলাকার মধ্যে ব্যবহারের জন্য পার্থিবতা নির্মাণ, রক্ষণাবেক্ষণ ও পরিশ্রমের নিম্নলিখিত অভিকর্ষ ধর্ষ ও আদায় করতে পারবেন।

১৩। পশ্চিমবঙ্গ পদক্ষেপে আইন ১৯৭৩-এর ৪৭(২) (১) ধারা মতে গ্রামপঞ্চায়েত নিজস্ব এলাকার মধ্যে ব্যবহারের জন্য পার্থিবতা নির্মাণ, রক্ষণাবেক্ষণ ও পরিশ্রমের নিম্নলিখিত অভিকর্ষ ধর্ষ ও আদায় করতে পারবেন।

১৪। পশ্চিমবঙ্গ পদক্ষেপে আইন ১৯৭৩-এর ৪৭(২) (২) ধারা মতে গ্রামপঞ্চায়েতের পরিচালনা ও নিয়ন্ত্রণে বা গ্রামপঞ্চায়েতে নাত্ত শিশুর ঘটা যা মায়ের ও পাকা আশ্চর্যলেখা এবং বিশ্বাসের ভাষায় সহ চরম প্রতিরোধ করে একক ব্যবস্থা যুক্ত এবং এই শিশুর বা হার হার ফেলার জন্য সহজ ও সহজ ভাবে তাদের একজন যোগদান করার জন্য নিন্দিত হওয়া হয় এই আদায় করা যাবে।

১৫। পশ্চিমবঙ্গ পদক্ষেপে আইন ১৯৭৩-এর ৫০(২) (১) ধারা মতে গ্রামপঞ্চায়েতের কর্তব্যের কার্য করার জন্য নিন্দিত হয়।
চিকিৎসার বিবরণ, রেজিস্টার্ড ডাক্তারের দেয়া ডেথ-সার্টিফিকেট ইত্যাদি মৃতের আধিকারিক পঞ্চায়েতী পরিকল্পনা পঞ্চায়েত কর্তৃক ভারপ্রাপ্ত উপযুক্ত আধিকারিককে কাছে লিখিত করার এবং পঞ্চায়েত কর্তৃক কাজ করিয়ে সমস্ত হলে নির্দেশিত ফি প্রহ্লাদ করে সৎকারের অনুমতি দেবে। অধিক্ষক মৃত্যু সম্পর্কে কোনো সন্ত্রাসের স্থানীয় ধারা পুলিশ কর্তৃক সহায়ীর গোষ্ঠী তা আঁকে হবে এবং স্থানীয় মহকুমা হাসপাতালের মহান তদন্ত বা সার্টিফিকেট ব্যাপিয়ে ঐ মৃত দেহ সৎকারের অনুমতি দেওয়া হবে না। পঞ্চায়েত কর্তৃক পঞ্চায়েত কর্তৃক মৃত্যুর ঘটনা প্রচারিত সরকারী আইন অনুযায়ী ধারায় পুলিশ কর্তৃক সহায়ীর গোষ্ঠী তা আঁকে হবে। উপযুক্ত কর্তৃক কাজ করিয়ে সমস্ত হলে নির্দেশিত ফি প্রহ্লাদ করে সৎকারের অনুমতি দেবে। কোন প্রয়োগকর্তা মৃত দেহ সৎকারে বা সত্বেও দূর্ঘটনার মৃত্যু দেহ সৎকারের ফি মূলো করা যেতে পারে। তবে ওই সম্পর্কিত গ্রামপঞ্চায়েতের প্রধান বা সদস্যের দেওয়া সার্টিফিকেট রেজিস্টারে লিখিত করতে হবে। শব দাহের জন্য প্রয়োজনীয় কাঠ বা বিধৃতের মূলো আলাদা দিতে হবে এবং তা ১৫০ (একশত পঞ্চায়েত টাকার) বেশী হবে না।

(১) ডিজেল বা শক্তির ক্ষুদ্রতম ক্ষমতা পর্যন্ত বাগান কর্ম- ১৫০ (একশত পঞ্চায়েত টাকা)।
(২) ডিজেল বা শক্তির ক্ষুদ্রতম ক্ষমতা পর্যন্ত বাগান কর্ম- ২০০ (দুইশত) টাকা।
(৩) ডিজেল বা শক্তির ক্ষুদ্রতম ক্ষমতা পর্যন্ত বাগান কর্ম- ২৫০ (চারশত) টাকা।

১৫। পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ৪৭(১) (১৫) ধারা বলে গ্রাম পঞ্চায়েত পরিচালিত তাদের লক্ষ্যের নকল, অগ্নিকাণ্ড নকল, অগ্নিকাণ্ড (মিনিডিপ) নকল, বা বাণিজ্যিক ভিত্তিতে সৃষ্টির কাজে ব্যবহার করার জন্য নির্দেশিত হবে, সেইসব ক্ষেত্রে নির্দেশিত হবে নির্দেশিত ফি আদায় করা যাবে। এই ধারার স্ফূর্ত প্রয়োজন মূলক লিঙ্গ প্রয়োজন দূর্ঘটনার পর অন্য কোন ব্যক্তি বা চাষীকে চাষের জন্য জল সরবরাহ (বিক্রয়) করলে তা ব্যবসা বোসাবে এবং তার নিবন্ধকরণ ফি ধারনের আওতায় পড়বে।

১৬। পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ৪৭(১) (১৬) ধারা বলে গ্রাম পঞ্চায়েত পরিচালিত গ্রামীণ বাজার বা হাট-এ বিক্রীত দ্বাদিন উপরে ওড়া, পরিমাণ ও পরিমাণ এই তিনটি যে কোনো একটি বা দুইটি বা তিনটির উপরেই ভিত্তি করে ফি আদায় করা যায় যে কোনো অবস্থাতেই ব্যাপার পিছু নিন্দিত একশত টাকার বেশী হবে না। যে সব বিক্রেতারা বা সদস্যকে বৃদ্ধি করে যায় না তাদের দৈনিক ১ টাকার বেশী ফি ধার করা যাবে না।

১৭। পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ৪৭(২) (১৭) ধারা বলে যে কোনো ব্যক্তিত্ব বা সাবমানী জায়গায় জমিতে, ঘর বা গৃহের উপরে, দেওয়ালে, লোহার- ডোয়ালে, বা প্রচুর বিস্তারিত বা বিভিন্ন বা যে কোনো প্রচুর উপরের প্রশিক্ষণ করলে প্রতি ক্ষেত্রে অনন্যো দূর্ঘটনা পঞ্চায়েত টাকা ফি আদায় করা যাবে। অন্যথায় সাধারণের সাথে সরকারের এরকম কর্তৃক সম্পাদনের ক্ষেত্রে কোনো ফি আরোপিত করা যাবে না।

১৮। গ্রাম পঞ্চায়েত দাখিলকার অগ্নিকাণ্ড, বীজ, অগ্নিকাণ্ড নকল, মালিক, চৌরা মোটর প্রয়োজনের মিটারে ব্যবস্থানী প্রয়োজন সৌজন্যের জন্য প্রচুর ইংরেজী ইতিমধ্যে লিখিত বা তালিকাভুক্ত করে উপরের ফি ধার এবং আদায় করবেন।
১৯। পশ্চিমবঙ্গ পঞ্চায়েত আইনের ২২৩ ধারায় ৩(১) উপধারা অনুযায়ী প্রশ্ন একই উপবিধি ভঙ্গ বা অমান্য করলে বা দোষী সাব্যস্ত হলে প্রথমবারের জন্য সর্বোচ্চ একমাত্র টাকা পর্যন্ত অর্থ দন্তে দণ্ডিত করা যাবে এবং এই দন্ত দানের পরও উপবিধি একইভাবে ভঙ্গ করতে থাকলে বিধি ভঙ্গের দরুন দোষী ব্যক্তিকে প্রতিদিনের জন্য কুড়ি টাকা পর্যন্ত অতিরিক্ত অর্থ দন্ত দিতে হবে এবং আদায়ীকৃত অর্থমান গ্রামপঞ্চায়েতের তহবিলে জমা হবে।

২০। কিন্তু নিয়ম, অসহায় ও সম্পর্কিত ব্যবহারের পরিবর্ধনের ক্ষেত্রে এই ফি, অভিপ্রেত ও উপশাল প্রয়োজন হবে না।

স্বাক্ষর : .................................................................

প্রধান

.................................................................প্রাম পঞ্চায়েত

.................................................................জেলা
পশ্চিমবঙ্গ পঞ্চায়েত আইন : - ১৯৭৩-এর ধারা ২২৩-এর উপধারা(১) অনুসারে এই খসড়া উপবিধি পশ্চিমবঙ্গ পঞ্চায়েত (উপধারা প্রকাশ) বিধি, ১৯৮৬-এর বিধি(২) অনুসারে বাংলা এবং ইংরাজীতে প্রকাশ করতে হবে এবং এই সমস্ত জনসাধারনের কোন আপত্তি বা সংশোধনের প্রস্তাব থাকলে তা সংশ্লিষ্ট গ্রাম পঞ্চায়েত অফিসে বিবেচনার জন্য নিদর্শী সময়ের মধ্যে জমা দিতে হবে। এই বিজ্ঞপ্তির মূলে কোন আপত্তি বা সংশোধনের প্রস্তাব নিদর্শী সময়সীমার মধ্যে জমা পড়লে তা বিধিসম্পত্তিভাবে গ্রামপঞ্চায়েতের সভায় বিবেচনা করতে হবে। এই উদ্দেশ্যে দুই প্রস্তু বিজ্ঞপ্তির খসড়া এই সঙ্গে পেশ করা হল। চূড়ান্ত উপবিধি জনগণের জাতার্থে অনুরূপভাবে বিজ্ঞপ্তির প্রচার করতে হবে।

পরবর্তী পদক্ষেপগুলি নিম্নরূপ : -

(১) উপবিধি চূড়ান্ত হওয়ার পর প্রয়োজনীয় ক্ষেত্রে আরের উৎসগুলি নিদর্শী করে তালিকা তৈরী করতে হবে এবং এই উপবিধি অনুযায়ী ফি, অভিকর্তা ও উপপন্তের হার নিদর্শী করতে হবে।

(২) অভিকর্তা, উপপন্তক, ফি আদায়ের জন্য ছাপা নম্বর সহ নিদর্শী রসিদ বই প্রধান অথচা উপপ্রধান এবং আদায়কারীর মাঝের ব্যবস্থা সহ মুদ্রিত করতে হবে এবং এই বই এর হিসেব নিদর্শী স্টক রেজিস্ট্রির উন্নীত করতে হবে। সংশ্লিষ্ট প্রধানের অনুমূল্য সাদৃশ্যে নিদর্শী সাহায্য সহ বই আদায়কারীরদের সরবরাহ করতে হবে।

(৩) এই আর্থ উপবিধি অধিকাংশ ক্ষেত্রেই সরকার নির্ধারিত অভিকর্তা, উপপন্তক ও ফি হার এর বাস্তব অবস্থার সাথে সামঞ্জস্যের চেষ্টা করা হয়েছে। কিন্তু গ্রাম পঞ্চায়েত তাদের উপবিধি তৈরী করার সময় সরকার নির্ধারিত সর্ব্বোচ্চ হারের মধ্যেই স্থানীয় প্রয়োজনানুসারে এই অভিকর্তার হার বিবেচনা করবেন।
বিজ্ঞপ্তি

.................................................................................................
থানা : .................................................................................................
.................................................................................................
.................................................................................................
.................................................................................................
.................................................................................................
.................................................................................................
.................................................................

শনিবার পঞ্চমূল পঞ্চায়েত আইন ১৯৭৩(সংশোধিত) এর ৪৭ধারা মতে প্রাম্পঞ্চায়েতের কার্যালয় নির্বাহ করবার নিমিত্ত এই আইন বা এই অধীনে প্রণীত নিয়মাবলীর বিধান সমূহের সাহিত অসমর্থ নেহ এমন উপবিধি সমূহ প্রধান এবং তৎসহ রাজা সরকার কর্তৃক নিদর্শ সরবরাহ হার সাপক্ষে বিভিন্ন বিষয়ে উপশুর্ক, ফি বা অভিকর্ষ ধার্য করার জন্য ২২৩(১) ধারা বলে গ্রাম পঞ্চায়েত বাই ‘ল’ (উপবিধি তৈরী করার প্রয়োজন অনুভব করেছে) এই লক্ষ্য.............................. তাঁ এর প্রাম্পঞ্চায়েত সভার সরবরাহ অনুমোদন করে প্রতূল খসড়া বাই ‘ল’ (উপবিধি) বাংলা এবং ইংরেজীতে অর্থ প্রাম্পঞ্চায়েত কার্যালয় সহ নিমিত্তিক অফিস এবং স্থানিগত এই বিজ্ঞপ্তি প্রচার করা হইতেছে যে.............................. (নাম) প্রাম্পঞ্চায়েতের অত সংশোধিত উপবিধিগুলি গ্রহণ সরবরাহ কোন আপত্তি বা সংশোধনের প্রস্তাব থাকলে তাহা মে কেহ উত্তর প্রাম্পঞ্চায়েত কার্যালয়ে তাঁ হইতে ...................... তাঁ (৪৫দিন) ছুটির দিন ছাড়া বেলা ১০.৩০ মিনিটে হইতে ৫.০০ ঘটকের মধ্যে লিখিতভাবে বিভিন্ন সংস্থার জন্য পেশ করতে পারিবেন এবং তাহা মাধ্যমে বিবেচিত হইবে।

উত্তর খসড়া উপবিধি (ইংরেজী এবং বাংলায়) উত্তর ................................. প্রাম্পঞ্চায়েত কার্যালয় বিজ্ঞপ্তি প্রকাশের তারিখ......................... হইতে (৪৫দিন)................................. তাহিরের মধ্যে অফিসের দিনগুলিতে অফিস চলাকালীন দেখা যাইবে।

কোন আপত্তি না পাওয়া গেলে এই খসড়া ‘ল’ (উপবিধি) টিকে অথবা কোন লিখিত আপত্তি পাওয়া গেলে তাহা প্রাম্পঞ্চায়েতের সভায় বিবেচনা সাপক্ষে এক মাসের মধ্যে চূড়ান্তভাবে অনুমোদন ও কার্যকর করা হইবে।

বাংলা

প্রধান

.................................................. প্রাম্পঞ্চায়েত

ক্রমাংশ..........................২
বিঃ সংস্থাজিৃত উপবিধি.................................................................উপরে উল্লিখিত দিনে অবশেষই প্রকাশিত করিয়া উক্ত মর্মে নিম্ন স্থানকর্তাকে রিপোর্ট দেবেন।

�ই উপবিধি পুনস্কা ৪৫ দিন পর্যন্ত প্রকাশিত করিবার পর .................................................................
গ্রাম পঞ্চায়েত অফিস ফেরৎ দিবেন এবং এই প্রকাশের মর্মে একটি সার্টিফিকেট দিবেন।

নিম্নলিখিত স্থানে বিজ্ঞপ্তি প্রচারিত হইবে।

১। ................................................................. গ্রাম পঞ্চায়েত অফিস
২। ................................................................. পঞ্চায়েত সমিতি অফিস
৩। ................................................................. জেলা পরিষদ
৪। ................................................................. সাবেরজিষ্টী অফিস
৫। ................................................................. থানা
৬। ................................................................. জেলা শাসকের অফিস
৭। ................................................................. মহকুমা শাসকের অফিস
৮। ................................................................. জেলা জাড়েস কোট
৯। ................................................................. সাবজেকশনাল জাড়েস কোট

---

763
চূড়ান্ত বিজ্ঞপ্তি

পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩ (সংশোধিত) এর ২২৩ ও ৪৭ ধারা মতে .................................................................

(গ্রাম পঞ্চায়েতের নাম) গ্রাম পঞ্চায়েতের বিভিন্ন বিষয়ে টেল বা উপশেষ বা পত্তক, ফি বা অভিকর্ষ ধার্য করার লক্ষ্যে
.................................................................তাঁত এর গ্রামপঞ্চায়েত সভায় অনুমোদনক্রমে প্রকৃত খাত বাই ‘ল’
(উপবিষ্ট))................................................................. তারিখে জনগণের জাতিশ্রেষ্ঠ বিজ্ঞাপিত করা হয়েছিল।

এই বিষয়ে নির্দিষ্ট সময়ের মধ্যে কোন লিখিত আপত্তি বা সংশোধনী প্রস্তাব না আসায় প্রাপ্ত লিখিত আপত্তি বা সংশোধনী
প্রস্তাব বিবেচনা সাপেক্ষে (যে কোন একটি অংশে থাকিবে).................................................................তারিখের গ্রাম-পঞ্চায়েত
সভায় সর্বসম্মতভাবে অনুমোদনক্রমে চূড়ান্ত রূপে গৃহীত হইল।

ইহার জনগণের অবগতির জন্য জানানো যাইতেছে।

অাঁ.................................................................

প্রধান

.................................................................গ্রাম পঞ্চায়েত

বিংশ সংযোজিত উপবিষ্ট উপরি

উল্লিখিত দিনে প্রকাশিত করিয়া

উক্ত মর্মের স্বাক্ষরকর্মীকে

একটি লিপিটি দিবেন

ক্রম:শ...................২
নিম্নলিখিত স্থানে বিজ্ঞাপ্তি প্রচারিত হইবে।

১। ........................................................................................................... গ্রাম পঞ্চায়েত অফিস
২। ........................................................................................................... পঞ্চায়েত সমিতি অফিস
৩। ........................................................................................................... জেলা পরিষদ
৪। ........................................................................................................... সাব রেজিষ্ট্রি অফিস
৫। ........................................................................................................... থানা
৬। ........................................................................................................... জেলা শাসকের অফিস
৭। ........................................................................................................... মহকুমা শাসকের অফিস
৮। ........................................................................................................... জেলা জায়েস কোর্ট
৯। ........................................................................................................... মহকুমা জায়েস কোর্ট

এক প্রাস্তু কের চূড়ান্ত উপবিধি (খসড়া এবং চূড়ান্ত প্রকাশের নোটিশ সহ) পঞ্চায়েত ও গ্রামোময়ন দপ্তর, পশ্চিমবঙ্গ সরকার, ৬৩, নেতাজী সুভাষ চন্দ্র বসু রোড, কলকাতা - ৭০০০০১ এবং অধিকারী, পঞ্চায়েত ও গ্রামোময়ন, পশ্চিমবঙ্গ সরকার, পঞ্চায়েত ভবন, ১১১, কিরণ শঙ্কর রায় রোড, কলকাতা - ৭০০০০১কে জাতার্থে পাঠাতে হইবে।
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামসভা বিভাগ
জেলা বিলিং, (দ্বিতীয়)
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০১

মঃ ৩৭২৭/পি.এন/ও/এক/২বি-৪/২০০৩

প্ররক : শ্রী দিলীপ ঘোষ,
যুগ্ম সচিব,
পশ্চিমবঙ্গ সরকার।

প্রাপক : অধিকর্তা,
পঞ্চায়েত ও গ্রামসভা,
পশ্চিমবঙ্গ,
১১এ, ফিরোজ খাতির রায় রোড
কলকাতা-৭০০০১

বিষয় : পঞ্চায়েত সমিতির কেন্দ্র সম্পদ সংগ্রহ এবং পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর অনুযায়ী ১৩৩ ধারা বলে পঞ্চায়েত সমিতি এলাকায় অভিকর্ণ, মানুষ, উপশস্ক এবং বিভিন্ন প্রকার ফি গ্রহণ করার জন্য আর্থিক উপবিধি প্রদান করা হবে।

মহাশয়,

আদেশানুসারে উপরিন্ধিত বিষয়ে আপনাকে জানাই যে সাংশোধন-উন্নত পঞ্চায়েত আইনের ২২৩ ধারায় পঞ্চায়েত সমিতিকে উপবিধি তৈরী করার ক্ষমতা দেওয়া হয়েছে। ২০০৩ সালের পঞ্চায়েত (সাংশোধন) আইন অনুসারে ঐ উপবিধি প্রণয়ন আবশ্যক করা হয়েছে। উপবিধির বিভিন্ন অনুষ্ঠান এমন ভাবে প্রণয়ন করতে হবে যে মন পঞ্চায়েত আইন এবং নিয়মালীর সাথে সামঞ্জস্যপূর্ণ হয়। পঞ্চায়েত সমিতি তার প্রয়োজন অনুযায়ী ঐ উপবিধি সংশোধন করতে পারবে। উপবিধি প্রণয়ন করে তার অনুলিপি জেলা শাসকের মাধ্যমে রাজ্য সরকারের অবগতির জন্য পাঠাতে হবে। প্রণীত উপবিধি পঞ্চায়েত আইন ও নিয়মালীর পরিপূর্ণ হলে রাজ্য সরকার ঐ উপবিধি বাতিল করবেন।

খাড়া উপবিধি বাংলা এবং ইংরেজী ভাষায় তৈরী করতে হবে। উপবিধি প্রকাশ করার সময় এইমর্মে একটি বিভিন্ন প্রকাশ করতে হবে যে যদি সাংঘিক উপবিধির কোন অনুষ্ঠান সম্পর্কে কোন বাংলা কোন আপত্তি বা সুপরিশ থাকে তাহলে নিজস্ব দিনের মধ্যে তা জানাতে হবে। বিজ্ঞাপনে ঐ নিয়মস্থ দিনটি উল্লেখিত থাকবে। এছাড়া বিজ্ঞাপ্ত তার উল্লেখ করতে হবে কোন তারিখের মধ্যে উপবিধি অনুমোদন ও কার্যকরী করা হবে। পঞ্চায়েত সমিতির সাধারণ সভায় খাড়া উপবিধি অনুমোদন করিয়ে নিজস্ব তারিখে প্রকাশ করতে হবে।

১। পঞ্চায়েত সমিতি কার্যালয়

২। জেলা পরিষদ কার্যালয়

৩। অতিরিক্ত জেলা নিবন্ধনের কার্যালয়

766
খসড়া উপবিধি এবং বিজ্ঞাপন বিষয়বস্তু পন্যায়ে সমিতি এলাকায় ব্যাপক প্রচার করতে হবে। আপনি বা সুপারিশ জানাবার
জন্য অন্তত ছয় সপ্তাহ সময় দিতে হবে। জনসাধারণের পক্ষ থেকে যে সকল আপনি বা সুপারিশ পাওয়া যাবে, সেগুলি পন্যায়ে সমিতির সভায় বিচারনা করে উপবিধি চূড়ান্ত ভাবে গৃহীত হবে। চূড়ান্তভাবে গৃহীত উপবিধি গ্রানারায় উপস্থিত হনও প্রকাশ
করতে হবে ও জিলা পরিষদ এবং জেলাশাসকের মাধ্যমে রাজ্য সরকারের পন্যায়ে ও গ্রামোলেশন বিভাগে পাঠাতে হবে। উপবিধি সংশোধন করার সময়ও পন্যায়ের সমিতি করকে এই পদতি অনুসরণ করতে হবে।

রাজ্যের পন্যায়ের সমিতিগুলির সুবিধার্থে, পশ্চিমবঙ্গ সরকারের পন্যায়ের পন্যায়ে ও গ্রামোলেশন বিভাগ একটি আদর্শ উপবিধি তৈরী
করছে। এই রাজ্যের সকল পন্যায়ের সমিতির অনুসরণযোগ্য এই আদর্শ উপবিধি প্রতিলিপি এই মর্মে প্রচার করা হব। প্রতিটি
পন্যায়ে সমিতিকে আগামী তিন মাসের মধ্যে উপযুক্ত আদর্শ উপবিধি অনুসারে নির্দেশ উপবিধি প্রণয়ন করে তা প্রচার করতে হবে
এবং ঐ উপবিধির অনুলিপি সংক্ষিপ্ত জেলাশাসকের মাধ্যমে এই বিভাগে পাঠাতে হবে। পন্যায়ের সমিতির সাথে সংলিপ্ত আধিকারিকগণ
রুক্তির কর্মচারী মাধ্যমে এই আদর্শ উপবিধির বিষয়গুলি যথাযথভাবে ব্যাখ্যা করবেন এবং প্রযোজনীর সহযোগিতা ও
পরামর্শ দেবেন যাতে পন্যায়ের সমিতি কর্তৃক উপবিধি গৃহীত হয় এবং উপবিধি অনুসারে অভিকর্ষ, মাঙ্গল ইত্যাদি আদায়ের মাধ্যমে
নিজস্ব আয়ের সংস্থান হয়।

আপনির বিশ্বাস,
আ- দিল্লীপ ঘোষ
যুগ্ম-সচিব, পশ্চিমবঙ্গ সরকার

নং ৩৭২৭/১(৮০০)-পি.ই.এন./ও/এক/২বি-৪/২০৩
্তাং ৪ ০৫.১১.২০০৪
আবার ও প্রযোজনীয় ব্যবস্থা গ্রহণ করার জন্য আদর্শ উপবিধি প্রতিলিপিতে অনুলিপি প্রেরিত হল:-

১। সতাপীতি ----------------------------------------------- জিলা/মহকুমা পরিষদ।
২। সতাপীতি ----------------------------------------------- পন্যায়ের সমিতি।
৩। অধিকারী পন্যায়ে ও গ্রামোলেশন প্রশিক্ষণ সংস্থা, কল্যাণী, নদীয়া।
৪। জেলাশাসক ----------------------------------------------- জেলা।
৫। মহকুমা শাসক ----------------------------------------------- মহকুমা।
৬। জেলা পন্যায়ে ও গ্রামোলেশন আধিকারিক/জেলা।

৫ ও ৭ ক্রমিক সংখ্যায় বর্ণিত আধিকারিকদের মধ্যে বিদেশের জন্য প্রযোজনীয় সংস্থায় প্রতিলিপি প্রদত্ত হল।

৭। রুক্ত উন্মাদ আধিকারিক ও নির্বাহী আধিকারিক, পন্যায়ে সমিতি।

মূর্তিতা রায়;
বিশ্ব ভারতপূর্ব আধিকারিক ও
পদার্থবিরুদ্ধ উপস্থিতি
পশ্চিমবঙ্গ সরকার

767
পশ্চিমবঙ্গ পঞ্জাবের আইন ১৯৭৩-এর ১০৯ ধারায় বর্ণিত দায়িত্ব পালনের নিমিত্ত অর্থের সংস্থানের জন্য এবং পঞ্জাবের সমিতির সম্পর্কে বৃদ্ধি করার লক্ষ্যে পশ্চিমবঙ্গ পঞ্জাবের আইন ১৯৭৩-এর ১৩৩ এবং ১৩৪ ধারা বলে উপপদক, অভিকর্ষ ও কী গ্রহণের জন্য এবং পশ্চিমবঙ্গ পঞ্জাবে (জিলা পরিষদ ও পঞ্জাবের সমিতি) হিসাব রক্ষণ ও আর্থিক নিয়মাবলী, ২০০৩ এর ৯০ (১) নিয়ম অনুসারে নিবন্ধিত ফী এবং পুননির্বোধক ফী গ্রহণের জন্য ---------------- পঞ্জাবের সমিতির (নাম) পোঃ ।

ভূমিকা ৫-

(১) এই উপবিধি সমূহ .......................... (নাম) ..........................

পঞ্জাবের সমিতি উপবিধি নামে অভিহিত হবে।

(২) এই উপবিধি .......................................................... (পঞ্জাবের সমিতির নাম) পঞ্জাবের সমিতির সম্পর্কে এলাকায় প্রয়োজন হবে।

(৩) .......................................................... (পঞ্জাবের সমিতির নাম) পঞ্জাবের সমিতির সাধারণ সভায় গৃহীত দিনের অনুযায়ী নিষিদ্ধ তারিখ থেকে এই উপবিধি বলবৎ হবে।

পশ্চিমবঙ্গ পঞ্জাবের আইন, ১৯৭৩ এর ১৩৩ ও ১৩৪ ধারামতে এবং পশ্চিমবঙ্গ পঞ্জাবে (জিলা পরিষদ ও পঞ্জাবের সমিতি) হিসাব রক্ষণ ও আর্থিক নিয়মাবলী, ২০০৩ এর ৯০ (১) নিয়ম অনুসারে পঞ্জাবের সমিতি কর্তৃক ধার্য উপকরণ, ফী বা অভিকর্ষ ৫-

কোনও পঞ্জাবের সমিতি কর্তৃক উপকরণ, ফী বা অভিকর্ষ ধারায় জন্য নির্মোচন সরবরাহ হার সুপারিশ করা যেতে পারে।

১। ১৩৩(১) (এ) ধারা মতে পঞ্জাবের সমিতির দ্বারা নির্মিত (কোচা ও মাটির রাস্তা ব্যতিত) যে কোনও রাস্তা বা সেতু যা পঞ্জাবের সমিতিতে নৃত্য বা তার পরিচালনাধীন এমন রাস্তা বা সেতুর উপর নিমিত্ত সরবরাহ হারে টেল বা উপকরণ (পথকর) ঐ রাস্তা বা সেতু পারমাণবিক জন্য আদায় করা থাকে।

(১) মৌলর লার্কি বা ট্রাক বা ট্রাকর (মালসহ) টার ২৫.০০ প্রতিবারের জন্য

(২) ট্রাকর-ট্রিলারহ (মালসহ) টার ১০.০০ প্রতিবারের জন্য

(৩) মাটিডোর বা ডেলিভারি ভান ইত্যাদি (মালসহ) টার ১০.০০ প্রতিবারের জন্য
2. 133(1)(b) dārā mātē pāṅkharēt samītimi nāsē vā parīchalnāyīn kēṃū pārāpārē jēna nīmēlīkhēt āhāre tōle vā upāsē akālē kārētē pārābēn.

(1) ātē vāṅsāraṅrē kēṃū yātrē (20 keji mālsē) vā bāīśāhikeḷ vā thēḷāgāḍē vā saḥikeḷ rīkṣē vā bhān rīkṣē

(2) ātē vāṅsāraṅrē kēṃū yātrē (20 keji mālsē) prēti

(3) gāvadē pāns prēti vā yuṅchāḷīt nū-ḍachārā gāḍē vā rīkṣē

(4) mēṭēr gāḍē prēti vā trēkkārē vā māṭāḍōrē bhān prēti vā trēkkēr (trēḷārēsē) prēti

(5) pōṁvāhīt mālābhēnē jēna gāḍē prēti vā ātō rīkṣē prēti vā trēkkēr (trēḷārēsē) prēti vā pāwāyār trēḷā prēti

(6) mīnīvāsē vā bās vā lārē prēti

3. 133(1)(c)(2) dārā mātē pāṅkharēt samītimi parīchalnāyīn kēṃū dēvēśṭān, tīrṭhāśṭān, mēḷā itēhēdē vēṅgūlī rājā sērē rēkār kāṛēk bījēṣṭē jāērē mādāmē nīśīkṣē, sēĩ śānāṅgūlī ānāmāy bhāvṣē (Sanitary arrangement) kērēṅērē āości vā:

(1) bārē vāṅsērē ērē ṣārē prēti

(2) fērīōyālā vō bēpārē (stēḷāvīēn) prēti

(3) fērīōyālā vō bēpārē (stēḷāsē) prēti

4. 133(1)(c)(4) dārā mātē hātē vā bāsār-ērē ānē bhārīk lāiśēsō fī vā āmē 2000.00 pārṣēt

5. 133(1)(c)(5) dārā mātē pāṅkharēt samītimi tērē ēlākāy pānāyī jēl, sēch vō ānē kēṃū ṽēḍēshō jēl sērēbhē kērē bhāvāṣē kālē, jēlēkār dārē hō ānāmāy kārētē pārābēn.

(133(1)(c)(4) dārā mātē

6. (1) pāṅkharēt samītimi nījē ṽēḍōgā thēva sērēkārī jēnābhēnāhē īṭīnīyārēṅg (gēmēān jēl sērēbhē) sēṅgārāmē mādāmē gētēr nēḷēkōp śṭāṅgānō vō pāiēp lāiṇēsēmē mādāmē bāṅṭētē bāṅṭētē vō prēṭēṇē pānāyī jēl sērēbhē kērē jēnē jēl kē rērē dārē kārēṅēnē. ūkē jēl kērē sērēbhē hārē māsīkī bōṛē (30) ēḷēkāvē bēśē hēvē nā. ēĩē hārē dārēkē hēvē jēl sērēbhē kērē jēnē prēkōtē bēyā bhārērō ṽōpē nīrēṛē kērē.
(2) Set the event in a continuous manner, 

(3) A son performed an act of kindness. He gave a sum of money to a homeless person and then left.

(4) He then set a book on the table and read a story to his children.

(5) Set the book on the table and then gave a kiss to his wife.

(6) He then set the table and read a story to his children.

(7) Set the book on the table and then gave a kiss to his wife.

(8) He then set the book on the table and read a story to his children.
(১) ক্ষেতিকরক বা অর্থাৎকরক দূর্গন্ধ নির্গত হয় এমন সব এ্যাসিড ও অন্যান্য রাসায়নিক
ব্যবস্থা তৈরীর করকর্মকানা বা ব্যবস্থা
ঝাঁকা ১০০০.০০
(২) ক্ষেতিরকরক বা পিপাস্নক ব্যবাদি তৈরীর করকর্মকানা বা ব্যবস্থা
ঝাঁকা ৫০০.০০
(১১) পাথর বাজার করকর্মকানা
ঝাঁকা ১০০০.০০

৯। পশ্চিমবঙ্গ পঞ্চায়ত (জিলা পরিষদ এবং পঞ্চায়ত সমিতি) হিসাব এবং আর্থিক নিয়মাবলী, ২০০৩-এর ৯০(৯) নিয়ম
অনুসারে পঞ্চায়তে সমিতি কার্যকরী কর্মীর জন্য মীল যোগ নয় এমন কী হার হিসেবে। চিকিৎসাগুরু নাম নিখীন্ত
হওয়ার পর পঞ্চায়ত সমিতিতে নির্দেশিত নির্বকন্তক কী জমা দেবে। প্রতি বছর নাম নিখীন্তর জন্য চিকিৎসাগুরু পঞ্চায়ত
সমিতিতে মীল যোগ নয় এমন বার্ষিক কী জমা দেবেন। পঞ্চায়তে সমিতি নিশ্চিত হারে নির্বকন্তক কী বা বার্ষিক কী ধর্ষ ও
আদায় করতে পারবেন।

(১) ‘ক’ শ্রেণীভুক্ত চিকিৎসারর নির্বকন্তকের জন্য সরকার কী কী
- ১২,০০০ টাকা
(২) ‘খ’ শ্রেণীভুক্ত চিকিৎসারর নির্বকন্তকের জন্য সরকার কী কী
- ৬,০০০ টাকা
(৩) ‘গ’ শ্রেণীভুক্ত চিকিৎসারর নির্বকন্তকের জন্য সরকার কী কী
- ৩,০০০ টাকা
(৪) ‘ক’ শ্রেণীভুক্ত চিকিৎসারর নাম নিখীন্তরের জন্য সরকার কী কী
- ৮,০০০ টাকা
(৫) ‘খ’ শ্রেণীভুক্ত চিকিৎসারর নাম নিখীন্তরের জন্য সরকার কী কী
- ৪,০০০ টাকা
(৬) ‘গ’ শ্রেণীভুক্ত চিকিৎসারর নাম নিখীন্তরের জন্য সরকার কী কী
- ২,০০০ টাকা

১০। পশ্চিমবঙ্গ পঞ্চায়তের আইনের ২২৩ ধারার ৩(১) উপধারা অনুযায়ী প্রথিত এই উপবিধি ভঙ্গ বা অস্মান করলে বা দোষী
সাবধান হলে প্রধানবাসরর জন্য সরকারের এককর্তা পর্যন্ত অবশ্য দীঘি দীঘি করা যাবে এবং এই দীঘির পরও এই উপবিধি একই
ভাবে ভঙ্গ করতে থাকলে বিধি ভঙ্গর দোষী বাঁচিকে প্রতিদিনের জন্য দশ টাকা পর্যন্ত অতিরিক্ত অন্তর দীঘি দিতে হবে এবং
আদায়ীকৃত অন্তর পঞ্চায়তে সমিতির তহবিলে জমা হবে।

১১। নিঃসংস্থ, অসহায় ও সমান্তরাল বাঁচি অথবা পরিবারগুলির কেন্দ্রে এই ফি, অফিস ও উপপথক প্রয়োজ হবে না।

স্বাক্ষর ............................................................
নির্বাহী অধিকারিক
............................................................. পঞ্চায়ত সমিতি
............................................................. জেলা
বিজ্ঞপ্তি

......................................................... (নাম) পঞ্জাবীত সমিতির কার্যালয় (ঢিকানা) পোং

......................................................... জানা .................................................... জিলা পরিষদ (নাম)

......................................................... জেলা .................................................................

তাং ........................................

পশ্চিমবঙ্গ পঞ্জাবীত আইন ১৯৭৩ (সংশোধিত) এর ১৩৩ ও ১৩৪ ধারা মতে পঞ্জাবীত সমিতির কার্যালয়ে নির্বাহ করবার নিমিত্ত এই আইন বা ওই অধীনে প্রণীত নিয়মাবলীর বিধান সমূহের সহিত অসামঞ্জস্য নেই এরপূর্বে উপবিধি সমূহ প্রণয়ন এবং তৎসহ রাজ্য সরকার কর্তৃক নিদিষ্ট সরবরাহ হার সাপেক্ষে বিভিন্ন বিষয়ে উপগ্রহ, ফি বা অভিকর্তার ধারা করার জন্য ২২৩(১) ধারা বলে পঞ্জাবীত সমিতি বাহ্য লি বা উপবিধি তৈরী করার প্রয়োজন অনুভূব করছে। এই লক্ষ্যে ..........................................................

তাং-এর পঞ্জাবীত সমিতির সম্মান সমূহ অনুমোদন করে প্রকৃত খসড়া বাহি লি (উপবিদি) বাংলা এবং ইংরেজীতে অর্থ পঞ্জাবীত সমিতি কার্যালয় সহ নিমিত্তের অফিস এবং স্থানগুলিতে এই বিজ্ঞপ্তি প্রচার করা হইতেছে যে ..........................................................

(নাম) পঞ্জাবীত সমিতির অর্থ সংযোজন উপবিধিগুলি প্রচলন সম্পর্কে কোন আপত্তি বা সংশোধনের প্রস্তাব থাকিলে তাহা যে কেহ উক্ত পঞ্জাবীত সমিতির কার্যালয়ে ....................................................

তাং হইতে .................................................. তা (৪৫ দিন) ছুটির দিন ছাড়া বেলা ১০.৩০ মিন হইতে ৫.০০ ঘটিকের মধ্যে লিখিতভাবে বিবেচনার জন্য পেশ করিতে পারিবেন এবং তাহার যথাসময়ে বিবেচিত হইবে।

�ক্ত খসড়া উপবিধি (ইংরেজী এবং বাংলায়) উক্ত ......................................................... পঞ্জাবীত সমিতির কার্যালয়ে বিজ্ঞপ্তি

প্রকাশের তারিখ ......................................................... হইতে (৪৫ দিন) ......................................................... তারিখের

মাধ্যমে অফিসের দিনগুলিতে অফিস চলাকালীন দেখা যাইবে।

কোন আপত্তি না পাওয়া গেলে এই খসড়া বাহি লি (উপবিধি) টিকে অথবা কোন লিখিত আপত্তি পাওয়া গেলে তাহা

পঞ্জাবীত সমিতির সাধারণ সভায় বিবেচনা সাপেক্ষে এক মাসের মাধ্যমে চূড়ান্তভাবে অনুমোদন ও কার্যকর করা হইবে।

খাঁক্র .........................................................

নির্বাহী আধিকারিক

......................................................... পঞ্জাবীত সমিতি
বিঃ দ্বঃ সংযোজিত উপবিধি .......................................................................................................................... উপরি উল্লিখিত দিনে অবশ্যই প্রকাশিত করিয়া উক্ত মর্মে নিম্ন স্বাক্ষরকারীকে রিপোর্ট দেবেন।

...................................................................................................................................................... এই উপবিধি পৃতিকা ৪৫ দিন পর্যন্ত প্রকাশিত করিবার পর
............................................................................................. প্রকাশের সমিতির অফিসে ফেরত দিবেন এবং এই প্রকাশের মর্মে একটি সার্টিফিকেট দিবেন।

নির্মিলিত স্থানে বিজ্ঞপ্তি প্রচারিত হইবে।

১। .......................................................................................................... প্রথম প্রকাশের অফিস।

২। .......................................................................................................... প্রকাশের সমিতি অফিস।

৩। .......................................................................................................... জেলা পরিষদ কার্যালয়।

৪। .......................................................................................................... সাব রেজিস্ট্রী অফিস।

৫। .......................................................................................................... খানা।

৬। .......................................................................................................... জেলা শাসকের অফিস।

৭। .......................................................................................................... মহকুমা শাসকের অফিস।

৮। .......................................................................................................... জেলা জাজেস কোট।

৯। .......................................................................................................... সাবডিভিশনাল জাজেস কোট।
চূড়ান্ত বিজ্ঞপ্তি

................................................................. পঞ্চায়েত সমিতির কার্যালয় (ঠিকানা) পোঁ

................................................................. থানা .......................................................... জিলা পরিষদ (নাম)

................................................................. জেলা ..............................................................

তাঁর .........................................................

পশ্চিমবঙ্গ পঞ্চায়েত আইন ১৯৭৩ (সংশোধিত) এর ২২৩, ১৩৩ ও ১৩৪ ধারামতে .................................................................
(পঞ্চায়েত সমিতির নাম) পঞ্চায়েত সমিতির বিভিন্ন বিষয়ে টেল বা উপকরণ বা পথকর, ফি বা অভিযোগ ধার্য করার লক্ষ্য
................................................................. তাঁর এর পঞ্চায়েত সমিতির সভায় অনুমোদনক্রমে প্রকৃত খসড়া বাই ল (উপবিধি)
................................................................. তারিখে জনগণের আত্মাভক্তি বিজ্ঞাপিত করা হইয়াছিল।

এই বিষয়ে নির্দিষ্ট সময়ের মধ্যে কোন লিখিত আপত্তি বা সংশোধনী প্রস্তাব না আসায় অথবা প্রাপ্ত লিখিত আপত্তি বা
সংশোধনী প্রস্তাব বিবেচনা সাপেক্ষে (যে কোন একটি অংশ থাকিবে) ..................................................... তারিখের

পঞ্চায়েত সমিতির সভায় সর্বসম্মতভাবে অনুমোদনক্রমে চূড়ান্ত রূপে গৃহীত হইল।

ইহা জনগণের অবগতির জন্য জানানো যাইতেছে।

স্বাক্ষর ..........................................................

নির্বাহী আধিকারিক

................................................................. পঞ্চায়েত সমিতি

বিং দ্বারা- সংযোজিত উপবিধি উপরি উল্লিখিত দিনে প্রকাশিত করিয়া উত্তম মর্য নিঃস্ব স্বাক্ষরকারীকে একটি রিপোর্ট দিবেন।

নির্বিশেষ স্থানে বিজ্ঞপ্তি প্রচারিত হইবে।

১। ................................................................. থানা পঞ্চায়েত অফিস।

২। ................................................................. পঞ্চায়েত সমিতি অফিস।

৩। ................................................................. জিলা পরিষদ কার্যালয়।

৪। ................................................................. সাব রেজিষ্ট্রী অফিস।

৫। ................................................................. থানা।

৬। ................................................................. জেলা শাসকের অফিস।

৭। ................................................................. মহকুমা শাসকের অফিস।

.................................................................
নির্দেশনা:

৮।  .......................................................................................... জেলা জাজেস কোর্ট।

৯।  .......................................................................................... মহকুমা জাজেস কোর্ট।

এক প্রস্তু করে চূড়ান্ত উপবিধি (খসড়া এবং চূড়ান্ত প্রকাশের নোটিশ সহ) সংশ্লিষ্ট জেলা শাসনের মাধ্যমে পঞ্চায়েত ও গ্রামোমায়ন দপ্তর, পশ্চিমবঙ্গ সরকার, ৬৩, নেতাজী সুভাষ চন্দ্র বসু রোড, কলকাতা - ৭০০ ০০১ এবং অধিকার, পঞ্চায়েত ও গ্রামোমায়ন, পশ্চিমবঙ্গ সরকার, পঞ্চায়েত ভবন, ১১এ, কিরণ শংকর রায় রোড, কলকাতা - ৭০০ ০০১ কে জাতার্থে পাঠিয়ে দিবে।
পশ্চিমবঙ্গ সরকার
পশ্চাতে ও প্রামোদ্যমন বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০১

নং ৭০৬/পি.এন/৫/এক/২বি-১/২০০৪ (অংশ-১)
তারিখঃ ১৭ই ফেব্রুয়ারী, ২০০৫

আদেশনামাস
পশ্চিমবঙ্গ পশ্চাতে অধিন, ১৯৭৩-এর ১৮১ ধারা বলে জিলা পরিষদ উপশাস, অভিকর ও ফী প্রদত্তের জন্য নিজের উপবিধি রচনা করবে। এই উপশাস অভিকর ও ফী-এর হার রাজা সরকার কর্তৃক নির্ধারিত সর্বোচ্চ হারের বেশী হবে না। পশ্চিমবঙ্গ জিলা পরিষদ (নির্বাচন, গঠন এবং প্রশাসনিক) নিয়মাবলী, ১৯৬৪-এর অধিন ১৩৬, ১৭২, ১৭৬, ১৮৫, ১৮৮ ও ১৮৯ নং নিয়মে জিলা পরিষদ কর্তৃক উপশাস , অভিকর ও ফী আদায়ের জন্য যে সর্বোচ্চ হার বর্তমান আছে তার সংশোধন করে নূতন সর্বোচ্চ হার নির্দেশনা করার প্রয়োজন দেখা দিয়েছে। তাই পশ্চিমবঙ্গ পশ্চাতে অধিন, ১৯৭৩-এর ২২ ধারা বলে রাজাপাল নির্দেশ জারী করেছেন যে-

১। ১৮১ (১) (এ) ধারা মতে জিলা পরিষদের দ্বারা নির্মিত (কাচা ও মাটির রাস্তা বাদীতে) যে কোনও রাস্তা বা সেতু যা জিলা পরিষদে নাম্বার বা তার পরিচালনার্থী এমন রাস্তা বা সেতুর উপর নিম্নলিখিত সর্বোচ্চ হারে টেল বা উপশাস (পথক) ঐ রাস্তা বা সেতু পারপারের জন্য আদায় করা যাবে।

(১) মোটর লরি বা ট্রাক বা ট্রাকের (মালসহ) ..... টাকা ২৫,০০ প্রতিবারের জন্য
(২) ট্রাকের-ট্রাকেরসহ ..... টাকা ১০,০০ প্রতিবারের জন্য
(৩) ট্র্যাকের (মালসহ) বা মাটাটের বা টেগিভার ভানে ইত্যাদি (মালসহ) ..... টাকা ১০,০০ প্রতিবারের জন্য

২। ১৮১ (১) (বি) ধারা মতে জিলা পরিষদে নাম্বার বা তার পরিচালনার্থী দ্বয়া পারপারের জন্য নিম্নলিখিত হারে টেল বা উপশাস আদায় করা যাবে।

(১) অন্ত বৎসরের উর্দু কোনও যাত্রিও (২০ কেজি মালসহ)
বা বাইসাইকেল বা ট্যয়লাগাড়ি বা সাইকেল রিকশা বা ভাড়া রিকশা ..... টাকা ১,০০ প্রতিবারের জন্য
(২) ঐ (২০ কেজির বেশী ১ কুইটার পর্যন্ত মালসহ) ..... টাকা ১,৫০ প্রতিবারের জন্য
(৩) ঐ (১ কুইটারের বেশী মালসহ) ..... টাকা ৩,০০ প্রতিবারের জন্য
(৪) গাড়ি পাথ প্রতি বা স্কটচার ডু-চারার গাড়ি বা রিকশা প্রতি ..... টাকা ২,০০ প্রতিবারের জন্য
(৫) মোটর গাড়ি প্রতি বা ত্র্যাকের বা মাটাটের বাণান প্রতি বা ট্রাকের (ট্রাকেরসহ) প্রতি ..... টাকা ১৫,০০ প্রতিবারের জন্য
(৬) পশুবাহি মালবহণের জন্য গাড়ি প্রতি বা অটো-রিকশা প্রতি বা ট্রাকের (ট্রাকের বিভাগ) প্রতি বা পাওয়ার ট্রাকের প্রতি ..... টাকা ১০,০০ প্রতিবারের জন্য
(৭) মিনিবাস বা বাস বা লারি প্রতি (খালিদি) ..... টাকা ৩৫,০০ প্রতিবারের জন্য
(৮) মিনিবাস বা বাস বা লারি (সাইকেল বা মালসহ) ..... টাকা ৫০,০০ প্রতিবারের জন্য

৩। ১৮১ (১) (সি) (১) ধারা মতে জিলা পরিষদের এলাকারূপে নোটেক ও সকল প্রকার জলানাঙ্গলকে নিবৃদ্ধির্তের জন্য জলদানগুলির মালির্ও বা যারদের অধিকারে থাকার নক্ষত্র থেকে নিম্নলিখিত হারে নির্বৃদ্ধির্ত কী বা বার্ষিক নির্বৃদ্ধির্ত কী আদায় করা যাবে।

<table>
<thead>
<tr>
<th>নিবৃদ্ধির্তক্রম</th>
<th>নির্বৃদ্ধির্তক্রম</th>
</tr>
</thead>
<tbody>
<tr>
<td>একজন মালাহারিয়া নৌকা� ..........</td>
<td>১০,০০ টাকা</td>
</tr>
<tr>
<td>দুইজন মালাহারিয়া নৌকা ........</td>
<td>২০,০০ টাকা</td>
</tr>
<tr>
<td>তিনজন মালাহারিয়া নৌকা ..........</td>
<td>৩০,০০ টাকা</td>
</tr>
<tr>
<td>চারজন মালাহারিয়া নৌকা ..........</td>
<td>৪০,০০ টাকা</td>
</tr>
</tbody>
</table>
(৫) চারচুরের বেশী মাল্পা চালিত যাত্রীবাহী মৌকা ১০০০ টাকা ১০০০ টাকা  
নিবন্ধকরণ নবীকরণ  
(৬) লম্ব বা অন্য কোনও জলযান (সর্বাধিক ৫০ জন যাত্রীবাহী) ৩০০০ টাকা ৩০০০ টাকা  
(৭) লম্ব বা অন্য কোনও জলযান (৫০ জনের বেশী যাত্রীবাহী) ৫০০০ টাকা ৫০০০ টাকা  
(৪) ১৮১(১) (সি) (২) ধারা মতে জিলা পরিষদের পরিচালনাধীন কোনও সরকারী কর্তৃক বিভাগীয় জারির মাধ্যমে নির্দিষ্ট সেই স্থানগুলির অনামে বা সাম্প্রতিক ব্যবস্থা করার জন্য নিবন্ধিত হই আদায় করায় যাবে।  
(১) বারো বৎসরের উচ্চ যাত্রী প্রতি.... টাকা ১.০০  
(২) কর্তৃপক্ষের ব্যতিক্রম ব্যবস্থা (স্ট্যাবেরি) প্রতি.... টাকা ৫.০০  
(৩) কর্তৃপক্ষের ব্যতিক্রম ব্যবস্থা (স্ট্রপস) প্রতি.... টাকা ১০.০০  
(৫) ১৮১(১) (সি) (৩) ও ১৬২ ধারা মতে মেলার আয়োজকগণ অনুমোদন লাভের জন্য লাইসেন্স কী জন্য নিবন্ধিত হই আদায় করবে। লাইসেন্স কী সরবর্ধে নীতিক ৫০০.০০ টাকা প্রতি নেওয়া যাবে।  
(৬) পশ্চিমবঙ্গ পক্ষের যাত্রী, ১৯৭৩-এর ২২৪ ধারায় পশ্চিমবঙ্গ পক্ষের (জিলা পরিষদ এবং পক্ষের সমাহ) হিসাব এবং আর্থিক নিয়মানুসারে, ২০০৩-এর ১০০(৪) নাম নিয়ম অনুসারে জিলা পরিষদ হিসাব নিবন্ধকরণের জন্য ফেরত যেখান নয় এমন কী-র হার ধার্য্য ও আদায় করবেন। নিবন্ধকরণের পর প্রতি বছর নিবন্ধকরণের জন্য ব্যবস্থা কী জন্য নিবন্ধিত হই আদায় করে। জিলা পরিষদ নিবন্ধিত সরবর্ধে হারে নিবন্ধকরণ কী ও ব্যবস্থা নিবন্ধকরণ কী ধার্য্য ও আদায় করায় প্রাপ্ত হবে।  

<table>
<thead>
<tr>
<th>নিবন্ধকরণ</th>
<th>নবীকরণ</th>
</tr>
</thead>
<tbody>
<tr>
<td>২০০০০.০০ টাকা</td>
<td>১০০০০.০০ টাকা</td>
</tr>
<tr>
<td>১০০০০.০০ টাকা</td>
<td>৫০০০.০০ টাকা</td>
</tr>
<tr>
<td>৫০০০০.০০ টাকা</td>
<td>২০০০০.০০ টাকা</td>
</tr>
</tbody>
</table>

রাজ্যের আয়োজকের সাথে অভিযোগ নাম: ৭৬৩/-/১৯৩৬ই.পিএন/৩/এক/২৩/২০০৫ (অর্থাৎ-১)  
তারিখ: ১৭ই ফেব্রুয়ারী, ২০০৫  

মূলমন্ত্রীর মাধ্যমে বিষয় ভারতাপন্না অধিকারিক ও পদার্থবিদ্যায়ক উপস্থাপিত
## Chapter - 15

### Appointment of members in Lpa-Samitis & Sthayee Samitis

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4526/PN/O/1/3C-4/99</td>
<td>22.10.2009</td>
<td>ZP</td>
<td>Appointment of Adhyaksha of the District Council of the Zilla Parishad</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mahakuma Parishad as a member of the Tender Selection Committee</td>
</tr>
<tr>
<td>2</td>
<td>3420/PN/O/I/3C-5/99</td>
<td>25.08.2008</td>
<td>ZP</td>
<td>Legal provision to hold the assignment of the opposition and the</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Chairperson or Adhyaksha of the District Council of the Cooch Behar</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Zilla Parishad</td>
</tr>
<tr>
<td>3</td>
<td>3103/PN/O/1/2C-5/99</td>
<td>29.07.2008</td>
<td>ZP</td>
<td>Formation of District Council</td>
</tr>
<tr>
<td>4</td>
<td>1605/PN/O/1/4P-1/2003</td>
<td>08.04.2008</td>
<td>ZP</td>
<td>Payment to the Adhyaksha or the District Council for Panchayats.</td>
</tr>
<tr>
<td>5</td>
<td>3525/PN/O/1/3C-5/99</td>
<td>21.06.2006</td>
<td>ZP</td>
<td>Status of Adhyaksha of the District Council</td>
</tr>
<tr>
<td>6</td>
<td>6405/PN/O/1/3C-5/99</td>
<td>13.12.2005</td>
<td>ZP</td>
<td>Responsibilities of District Council regarding Income, Expenditure,</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Audit Report</td>
</tr>
<tr>
<td>7</td>
<td>4159/PN/O/I/3C-5/99</td>
<td>05.10.2001</td>
<td>ZP</td>
<td>Entitlements of benefits to Adhyaksha, District Council</td>
</tr>
<tr>
<td>8</td>
<td>5091/I/(/110)/PN/O/I/2A-2/98(PT-I)</td>
<td>31.10.2000</td>
<td>ZP</td>
<td>Adhyaksha of the District Council as Member of Artha Sanstha, Unnayan</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>o Parikalpana Sthayee Samiti</td>
</tr>
<tr>
<td>9</td>
<td>2875/PN/O/1/3C-5/99</td>
<td>04.08.1995</td>
<td>ZP</td>
<td>Formation of District Council for Panchayats</td>
</tr>
<tr>
<td>10</td>
<td>2796/PN/O/I/3C-S/99</td>
<td>02.08.1999</td>
<td>ZP</td>
<td>Clarification on functioning of District Council for Panchayats</td>
</tr>
<tr>
<td>11</td>
<td>3722/PN/O/I/IA-10/88(PT-II)</td>
<td>09.10.1998</td>
<td>ZP</td>
<td>Clarification on claim for the office of the Adhyaksha, District</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Council</td>
</tr>
<tr>
<td>12</td>
<td>693/PN/O/I/3C-5/94</td>
<td>21.03.1995</td>
<td>ZP</td>
<td>Office accommodation for the Adhyaksha, District Council</td>
</tr>
<tr>
<td>13</td>
<td>2795/I/Panch/3C-5/94</td>
<td>29.11.1994</td>
<td>ZP</td>
<td>Appointment of officers of the State Government as member of the</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>District Council of ZP or SMP</td>
</tr>
<tr>
<td>14</td>
<td>2580/I/Panch/IA-10/88(PM)</td>
<td>27.10.1994</td>
<td>ZP</td>
<td>Formation of District Council in ZP</td>
</tr>
<tr>
<td>15</td>
<td>2572/I/Panch/3C-5/94</td>
<td>24.10.1994</td>
<td>ZP</td>
<td>Constitution of District Council</td>
</tr>
<tr>
<td>16</td>
<td>2091(17)/CELL-I/3C-5/94</td>
<td>08.08.1994</td>
<td>ZP</td>
<td>District Council</td>
</tr>
</tbody>
</table>
Government of West Bengal  
Department of Panchayats and Rural Development  
Jessop Building (1st Floor), 63, N. S. Road  
Kolkata - 700 001

No. 4526/PN/O/1/3C-5/99  
Date : 22.10.2009

ORDER

In exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XL1 of 1973). The Governor is pleased hereby to appoint the Adhyaksha of the District Council of the Zilia Parishad/Mahakuma Parishad as a member of the Tender Selection Committee constituted in terms of sub-rule (5) of rule 91 of the West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules. 2003 to participate in the deliberations of the committee before finalization of the tenders and shall have the right to record his views in the proceedings of such meeting in order to ensure transparency and accountability of the Zilia Parishad/Mahakuma Parishad.

Necessary amendment to the existing provision of sub-rule (5) of Rule 91 of the aforesaid Rules, will be made in due course.

This order takes immediate effect.

By order of the Governor,
Sd/- M. N. Roy
Principal Secretary to the
Government of West Bengal

No. 4526/1(12)/PN/O/I/3C-5/99  
Date : 22.10.09

Copy forwarded for information and necessary action to the:-
1. Commissioner, Panchavats and Rural Development. Wesl Bengal. 11A Kiran Shankar Roy Road, Panchayat Bhawan, Kolkata-700001.
2. Director, State Institute of Pancha yat & Rural Development, Kalyani.
4. District Magistrate & Executivc Officer, ................................................................. Zilla Parishad (All).
5. Adhyaksha, District Council, ................................................................................... Zilla Parishad (All).
6. Addl. Executive Officer, ......................................................................................... Zilla Parishad (All).
7. Secretary, .............................................................................................................. Zilla Parishad (All).
9. Sri S. Chatterjee. SAO & ex-officio Joint Secretary of this Department.
10. Sri S. Chakraborty, Programme Officer (IT) of this Department with the request to arrange for website loading.
11. Private Secretary to the Minister in Charge. Panchayal & Rural Development Department.
12. Private Secretary to the Minister of State. Panchayat & Rural Development Department.

M. Ray  
Joint Secretary to the  
Government of West Bengal
From: Dr. M. N. Roy, IAS  
Principal Secretary to the  
Govt. of West Bengal.

To: The District Magistrate Cooch Behar.

Sub: Legal provision to hold the assignment of the opposition and the Chairperson or Adhyaksha of the District Council of the Cooch Behar Zilla Parishad.

Sir,  

I am to refer to your letter No. PRD/1004/l(l) dated 05. 08. 2008 on the above mentioned subject and to clarify the matter cited hereunder.

(1) The term ‘leader’ of the members of either any political party or the largest opposition party has not been defined in the State Panchayat Act. So, the term ‘leader’ in either of the aforesaid cases, shall have to be interpreted separately taking into consideration the language of the related provision and the context.

(2) The term ‘leader’ occurs in the provisions of the Act - (i) in section 214A, (ii) in sub-section (3) of section 213A and (iii) clause (bb) of sub-section (2) of section 124 and of section 171 of the Act.

(3) In section 214A, the language is very clear. The leader will be selected by and from amongst the directly elected members in a particular Panchayat.

(4) In sub-section (3) of section 213A, the language and the context very clearly indicates that the leader shall be selected by and from amongst the directly elected members in a particular Panchayat.

(5) The provisions under section 124(2)(bb) and section 171(2)(bb) are practically identical and may be considered in the same manner. A Sthayee Samiti is constituted by the directly elected as also ex-officio members of a Panchayat. An ex-officio member may also be elected as a member of a Sthayee Samiti. So, the ex-officio members are very much in the scenario and their roles cannot be ignored. The language in clause (bb) referred to above uses the term ‘member’ without qualifying it in any way and so obviously includes ex-officio members as well. Considering these factors, the term ‘member’ here cannot but be considered as directly elected and also ex-officio members. So, the largest political party shall have to be decided on counting the ex-officio members also.

So, your instruction to the Additional Executive Officer, Cooch Behar Zilla Parishad as communicated under your No. PRD/1004/IV-32 dated 05.08.2008 is hereby confirmed.

Yours faithfully,

M. N. Roy  
Principal Secretary to the  
Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোন্নতি বিভাগ
(পশ্চায়েত শাখা)
জেসপ বিভিন্ন
৬৩, এনএস.রোড, কলকাতা - ৭০০ ০০১

ং : ৩১০৩/পি.এন./৩/এক/সি-৫/৯৯

প্রেক্ষী : মানবেদন নাথ রায়,
প্রধান সচিব, পশ্চিমবঙ্গ সরকার

প্রতি : জেলাশাসক ও নির্বাহী আধিকারিক,

----------------------------------------- জেলা পরিষদ
(দাজিলিং ব্যতীত)

বিষয় : জেলা পশ্চায়েত কাউফিল গঠন

মহাশয়,

আদেশনূর্ণের উপযুক্ত বিষয়ে আপনাকে এই মর্মে অবগত করি যে পশ্চিমবঙ্গ পশ্চায়েত অধিকারী, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ অধিকারী)-এর ২১৪ক ধরা অনুযায়ী রাজ্যের প্রতিটি জেলা পরিষদ ও মহকুমা পরিষদে একটি করে জেলা পশ্চায়েত কাউফিল গঠন করা বাধ্যতামূলক।

ইতিমধ্যে সর্বম পশ্চায়েত সাধারণ নির্বাচন শেষ হয়ে গেছে। সুতরাং জেলা পশ্চায়েত কাউফিল গঠিত হওয়া ও তার কাজ শুরু হওয়া আম প্রয়াস করি। জেলা পরিষদের উপরই এই কাউফিল গঠন করার বিষয়ে দায়িত্ব অর্পন করা আছে।

উপরিন্মিত কাউফিল নিয়মিত পাদপাকারী ও সদস্য নিয়ো গঠিত হবে না:

১. অধ্যক্ষ - জেলা পশ্চায়েত কাউফিলের মূল পাদপাকারী বা অধ্যক্ষ হবেন সংশ্লিষ্ট জেলা পরিষদ বা মহকুমা পরিষদের বীরুভাক্ত রাজনৈতিক দলের সংরক্ষিত প্রতীক নিয়ে প্রতিক্ষেত্ত্বে নির্বাচিত সর্বাধিক সংখ্যক সদস্য সদস্যবিশিষ্ট বীরুভাক্ত বিরোধী রাজনৈতিক দলের নেতা। যদি একজন মাত্র বীরুভাক্ত বিরোধী রাজনৈতিক দলের সদস্য নির্বাচিত হয়ে থাকেন, তবে তিনিই অধ্যক্ষ পদে অধিষ্ঠান হবেন। যদি কোন জেলা বা মহকুমা পরিষদে বিরোধী পক্ষ কোন বীরুভাক্ত রাজনৈতিক দলের সংরক্ষিত প্রতীক নিয়ে কোনও সদস্য নির্বাচিত না হন, তাহলে ঐ ক্ষেত্রে জেলা বা মহকুমা পরিষদের সদস্যদের (সভাধিপতি, সহকারী সভাধিপতি ও কর্মধাকো ব্যতীত) মধ্য থেকে সংখ্যা গরিষ্ঠের ভোটে অধ্যক্ষ নির্বাচিত হবেন।

২. উপাধ্যক্ষ - জেলা বা মহকুমা পরিষদের সদস্যদের (সভাধিপতি, সহকারী সভাধিপতি ও কর্মধাকো ব্যতীত) মধ্য থেকে সংখ্যা গরিষ্ঠের ভোটে উপাধ্যক্ষ নির্বাচিত হবেন।

৩. জেলা পরিষদ বা মহকুমা পরিষদের সদস্যদের মধ্য থেকে সদস্য হোনা পাইছ এরা প্রচণ্ড সদস্য নির্বাচিত হবেন।


৪. রাজা সরকার কর্তৃক মনোনীত ও উপযুক্ত বলে বিবেচিত রাজা সরকার বা বিধিবদ্ধ সংস্থা বা নিয়ন্ত্রক মধ্য থেকে সংশ্লিষ্ট জান সম্পন্ন তিনজন আধিকারিক। এরা হলেন - (ক) জেলা পঞ্চায়েত ও প্রশাসন আধিকারিক, (খ) পরিষদ হিসাব এবং নিরীক্ষা আধিকারিক এবং (গ) জেলা পরিষদের নির্বাহী বা জেলা বাস্তবার। জেলা পরিষদের বা মহকুমা পরিষদের অতিরিক্ত নির্বাহী আধিকারিক ঐ পঞ্চায়েত কাউন্সিলের সদস্য-সচিব হবেন।

আগামী ৩১শে আগস্ট, ২০০৮ তারিখের মধ্যে যথাস্থানের সংসঘাতক আপনার জেলা পরিষদে জেলা পঞ্চায়েত কাউন্সিল গঠনের ব্যবস্থা গ্রহণ করার জন্য ও ঐ কাউন্সিল গঠিত হওয়ার পর একটি প্রতিকৃতিসমন্ধ্য এই বিষয়ে পাঠানোর জন্য আপনাকে অনুরোধ করা হচ্ছে।

এই বিষয়ে অতঃপূর্ব কর্তৃক প্রেরিত গত ০৮/০৮/৯৪ তারিখের ২০৯১(১৭)/সেল-১/৩সি-৫/৯৪ নং ২৪/১০/৯৪ তারিখের ২৫৭২/সেল-১/৩সি-৫/৯৪ নং ২৯/১০/৯৪ তারিখের ২৫৮০/সেল-১/১৫-১০-০৮ (পাট-১) পত্র প্রচ্ছদ (পৃষ্ঠাঃ ৩৪৮, ৩৫০ ও ৩৫১ কম্পিউটারিয়াম, ভলাম-৩)।

আপনার বিশ্বাস,
মানোনীত নাথ রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার

784
ORDER

In view of the cardinal role expected from the Adhyaksha of the District Council for Panchayats for the purpose of ensuring financial discipline in the functions of the Panchayats and in order to recognize that role and build up a congenial working atmosphere for the Adhyaksha as referred to in Section 214A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, in modification of this Department no.2412/PN/N/I/3C-5/94(Pt.I) dated 16.10.1995, is pleased hereby to direct that an amount of Rs.3000/- (Rupees three thousand) only per month as honorarium shall be admissible to the Adhyaksha, District Council for Panchayats with effect from 26th June, 2008 or the date on which the District Council is reconstituted whichever is later out of the Zilia Parishad fund as the case may be and that the State Govt. shall, subject to availability of fund, credit from time to time to each Zilla Parishad as Grant-in-Aid such amount of fund as required by it on account of such payment to the Adhyaksha of the District Council for Panchayats.

2. The State Government reserves the right to reduce or increase the amount at anytime taking into consideration the availability of fund and extent of responsibility of the Adhyakshas, amendment to statutory provisions and other factors related to the issue,

3. The Adhyaksha of the District Council for Panchayats shall not be entitled to any honorarium during the period of absence not authorized under any provision of law.

4. The Adhyaksha of the District Council for Panchayats shall attend office for at least ten working days in a month. For any absence, he may take leave from the District Council. In other words, the Council may, be a resolution, allow him such leave of absence. Decision of the Council in this regard should be intimated to the Sahbadhipati and the Executive officer of the Zilla Parishad.

5. No T.A. / D.A. is admissible to the Adhyaksha of the District Council for Panchayats for attending the office or for attending any meeting of the District Council or of any Sthayee Samiti or the general meeting of the Zilla Parishad held in its office.

6. The Adhyaksha of the District Council for Panchayats shall be entitled to get T.A, / D.A. for undertaking tour outside the Head Quarters beyond a radius of 8 kms within the district in the interest of public services for discharging official duties in connection with inspection or supervision of works at the same rate as are admissible to the State Government Officers (Group-II) at present enjoying pay range of Rs. 8000/- and above but less than Rs. 16,400/-.

7. Necessary amount on this account shall be credited from time to time to the respective Zilla Parishad Fund out of the budget provision under the head “2515-00-101-Panchayati Raj-NP-014-Grants-in-aid/
contribution to the Zilla Parishad for meeting the cost of TA/DA etc. of their members and staff and remuneration of office bearers and other contingent expenditure-PN-3l-Grants-in-aid-02-other Grants”. Disbursement of the fund shall be made in the same manner as is applicable for disbursement of the remuneration to the Karmadhyakshas of the Zilla Parishad in observance of financial rules and procedures applicable for the purpose.

This order issues with the concurrence of the Finance Department vide their u/o No. Group ‘R’ 109 dated 28.03.08.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal

No. 1605/1(9)/PN/O/I/4P-1/2003
Dated : 08.04.08.

Copy forwarded for information and necessary action to the :-

1. Secretary to the Govt. of West Bengal, Finance (Budget) Department.
2. Commissioner, Panchayats & Rural Development, West Bengal.
4. Director, State Institute of Panchayat & Rural Development, Kalyani.
5. District Magistrate..................................................District (All)
6. Executive Officer/Addl. Executive Officer..................................Zilla Parishad (All)
7. District Panchayat & Rural Development Officer.........................(All).

He is requested to circulate the copy of this order to the S.D.Os. and E.Os. of Panchayat Samitis within the district.

8. P.S. to MIS / MOS, Panchayat & Rural Dev. Deptt., Govt. of West Bengal
9. Budget Cell of this Department.

Joint Secretary to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পশ্চায়েত ও গ্রামোপার্জন বিভাগ
পশ্চায়েত শাখা, কৃষি বিভাগ
৬৩, এন.এস.রোড, কলকাতা - ৭০০ ০০১

নং : ৩৫২৫ পি এন / ও / এক / তারিখ তি - ৫ / ১৯

তারিখঃ ২১.০৬.০৬

আদেশনামা

বিষয়ঃ জিলা কাউন্সিলের অধ্যক্ষের পদ মর্যাদা

পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন) এর ২১৪ ক ধারা অনুযায়ী রাজ্যের প্রতিটি জেলা পরিষদ ও মহকুমা পরিষদে ইতিমধ্যে একটি পশ্চায়েত জেলা কাউন্সিল গঠন করা হয়েছে। সংখ্যিকৃষ জেলা পরিষদের সংখ্যাগরিষ্ঠ বিনাম্বী রাজনৈতিক দলের নেতা ঐ কাউন্সিলের মূল পায়কায়কীর বা অধ্যক্ষ হিসাবে ইতিমধ্যে কার্যক্রম প্রচার করেছেন। অধ্যক্ষের পদটি জেলা পরিষদের অধীন স্বাধীন সমিতির কর্মধায়কের পদের সমতুল। অধ্যক্ষের কার্যকরিল্যানা করার জন্য নির্দিত কক্ষের ব্যবস্থা ও প্রকল্প / কৃষকের স্বাভাবিক উপস্থাপন করার জন্য প্রয়োজনীয় মাত্রার ব্যবস্থা করার প্রাথমিক বিভিন্ন জেলা পশ্চায়েত কাউন্সিল থেকে গৃহীত হয়েছে।

এমনকিউ, সকল বিষয় হাতিয়ে দেখে ও সংখ্যিকৃষ বিষয়ে ইতিমধ্যে প্রচারিত সকল পত্র ও পরিপদ বিবেচনা করে পশ্চিমবঙ্গ পশ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন) এর ২১২ ধারা বলে রাজ্যাল এই মূল্যে নির্দেশ প্রদান করেছেন যে সংখ্যিকৃষ জেলা পরিষদ / মহকুমা পরিষদ জেলা পশ্চায়েত কাউন্সিলের অধ্যক্ষের করা জন্য এবং সৃষ্ট ভবনে কাউন্সিলের কাজ পরিচালনার জন্য জেলা পরিষদের অধীন স্বাধীন সমিতির কর্মধায়কের সমতুল্য ব্যবস্থা করবে এবং জেলার মধ্যে কৃষক কর্তৃক / কৃষি অধ্যক্ষ, উপাধ্যক্ষ এবং জেলা পশ্চায়েত কাউন্সিলের সদস্য পরিচালন করার জন্য গাড়ীর ব্যবস্থা করবে; তবে ঐ পরিদর্শন সংক্রান্ত নির্দিত জেলা পশ্চায়েত কাউন্সিলের মিটিং-এ অনুমোদিত হতে হবে।

রাজ্যালের আদেশনুসারে,
মানবেন্দ্র নাথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার।
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামনীমত দপ্তর
৬৩, নেতাজী সুভাষ রোড, কলকাতা - ৭০০ ০০১

নঃ ৬৪০৫/পি.এন/৩/এক/৩সি-৫/৯২  তারিখ : ২৯.১১.০৫

আদেশনামাঃ

যেহেতু পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন) এর ২১৪-ক ধারার (২) উপাধার বলে প্রতিটি জিলা পঞ্চায়েত কাউন্সিলের দায়িত্ব ঐ জেলার মধ্যে যে কোন স্তরের পঞ্চায়েতের আয়-বয়স সংক্রান্ত হিসাব বিষয় দেখা এবং অনুমোদিত বাজেটের সদস্যদের রেখে অর্থ বায় করা হচ্ছে কিনা তা পরীক্ষা করা, পঞ্চায়েতের বাধ্যতা রিপোর্ট এবং অন্যান্য হিসাব পত্র ও পঞ্চায়েতের বাধ্যতা নিরীক্ষ প্রতিবেদন পরিপূর্ণ করা এবং ঐ সংক্রান্ত প্রতিবেদন দক্ষিণ করা ;

এবং যেহেতু ঐ প্রতিবেদন দখল করার জন্য এবং ঐ মামূ পরবর্তী ব্যবস্থা গ্রহণ করার জন্য কোনও নির্দেশিকা ঐ দিক থেকে প্রচার করা হয়নি ;

এবং যেহেতু ঐ প্রতিবেদন দখল করার জন্য একটি আদেশ ছক নিদিষ্ট করে দেওয়ার প্রয়োজনীয়তা অনুভূত হয়েছে ;

অতএব, ঐ প্রতিবেদনের পরিপ্রেক্ষিতে সংক্ষিপ্ত পঞ্চায়েতগুলি কর্তৃক কার্যকরী ব্যবস্থা গ্রহণের জন্য নির্দেশ জারি করার প্রয়োজনীয়তা উপলব্ধি করে পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন) এর ২১২ ধারায় প্রাপ্ত ক্ষমতা বলে রাজ্যসমূহ সত্ত্বায় নির্দেশ প্রদান করেছেন যে প্রতিটি জিলা পঞ্চায়েত কাউন্সিল নিদিষ্ট ছকে পরিদর্শন প্রতিবেদন সংবুধ্য করবে এবং পঞ্চায়েত প্রতিষ্ঠানগুলিতে সৃষ্টি আর্থিক বাস্তবিকতার জন্য যে আদেশনামা (নঃ-৫৮০৪/পি.এন/৩/এক/৩০০৪ তা - ৭.১০.০৫ ইতিমধ্যে জরী করা হয়েছে তার প্রতিরূপ বিষয়ে পরিদর্শন প্রতিবেদন সৃষ্টি প্রস্তুত করবে। জিলা পঞ্চায়েত কাউন্সিল প্রতিবেদনটি সংক্ষিপ্ত জিলা পরিষদের সভাপতির নিকট পেশ করবে। ঐ প্রতিবেদন অতঃপর আলোচনার জন্য জিলা পরিষদের পরবর্তী অর্থ, সম্পদ, উন্নয়ন এবং পরিকল্পনা স্থায়ী সমিতির সভায় উপস্থাপিত হবে। অর্থ স্থায়ী সমিতির সিদ্ধান্ত সমতুল্য ঐ পরিদর্শন প্রতিবেদনটি সংক্ষিপ্ত পঞ্চায়েতকে পাঠাবার হবে উক্ত পঞ্চায়েতের সাধারণ সভায় আলোচনা করে প্রতিকার্যমূলক ব্যবস্থা গ্রহণ করার জন্য। সাধারণ সভায় আলোচনা করে সংক্ষিপ্ত পঞ্চায়েত কী কর্তৃক প্রতিকার্মূলক ব্যবস্থা গ্রহণ করেছে ঐ সম্পর্কিত প্রতিবেদন সংক্ষিপ্ত জিলা পরিষদ ও জিলা পঞ্চায়েত কাউন্সিলের নিকট পাঠাবে।

এই আদেশ অবলম্বনে কার্যকরী হবে। প্রতিবেদনের নিদিষ্ট ছক ঐ সঙ্গে প্রতিষ্ঠিত হল।

রাজ্যপালের আদেশনূতনারে,
মনোনী নাথ রায়
প্রধান সচিব, পশ্চিমবঙ্গ সরকার।

788
নঃ : ৬৪০৫/পিএন/ও/এক/শসি-৫/৯৯                তারিখ : ১৩.১২.০৫

জাতার্থে ও প্রয়োজনীয় ব্যবস্থা প্রধান করার জন্য প্রতিলিপি প্রদত্ত হল -

১. সভাধিপতি--------------------------------------- জেলা পরিষদ (সকল)।

২. অধ্যক্ষ, জেলা পঞ্চায়েত কাউন্সিল,----------------- জেলা পরিষদ (সকল)।

৩. কমিশনার,------------------------------------ বিভাগ (সকল)।

৪. জেলা শাসক,------------------------------------ জেলা (সকল)।

৫. নির্বাহী আধিকারিক,---------------------------- জেলা পরিষদ (সকল)।

৬. অধ্যক্ষ, জেলা পঞ্চায়েত কাউন্সিল,----------------- জেলা পরিষদ (সকল)।

বিশেষ ভারপ্রাপ্ত আধিকারিক ও পদাধিকার বলে উপস্থিত
পশ্চিমবঙ্গ সরকার

789
জিলা কাউন্সিল কর্তৃক গ্রাম পঞ্চায়েত / পঞ্চায়েত সমিতি / জিলা পরিষদ পরিদর্শন প্রতিবেদনের ছক

1) (ক) ----------------------- গ্রাম পঞ্চায়েত / পঞ্চায়েত সমিতি / জিলা পরিষদের নাম
   (খ) ঐ পরিদর্শনের তারিখ
   (গ) পদার্থিকরার নাম (প্রধান সভাপতি/সভাপতি)
   (ঘ) মেট সদস্য সংখ্যা : (১) সরাসরি নির্বাচিত সদস্য
       (২) পদার্থিকরাবাদে নির্বাচিত সদস্য

2) ব্রেজেট তৈরি এবং ব্রেজেট অনুযায়ী অর্থ ব্যয় :
   (ক) চলচ্চিত্র আর্থিক বছরের ব্রেজেট নির্দিষ্ট সময়ে তৈরি হয়েছে কিনা?
   (খ) আগমী আর্থিক বছরের ব্রেজেট তৈরির জন্য কী ব্যবস্থা নেওয়া হয়েছে?
   (গ) চলচ্চিত্র/আগমী আর্থিক বছরের ব্রেজেটে উপসমিতি/স্থায়ীসমিতির জন্য অর্থ বরাদ্দ হয়েছে কি?
   (ঘ) নিজস্ব তহবিল থেকে আর্থ-সামরিক উদ্দেশ্যের জন্য কীভাবে অর্থ বরাদ্দ করা হয়েছে এবং কেন কেন খাতে বরাদ্দ করা হয়েছে তার বিবরণ -
   (ঙ) ব্যয় ব্রেজেট অনুযায়ী করা হয়েছে কি?
   (চ) সংশোধিত ব্রেজেট ও অনুপ্রক ব্রেজেট তৈরি করা হয়েছে কি?
   (ছ) বার্ষিক উদ্যোগ পরিকল্পনা তৈরি হয়েছে কি?
   (জ) বার্ষিক উদ্যোগ পরিকল্পনার সাথে ব্রেজেটের সম্বুক্তি আছে কি?

3) কর্মচারী নিয়োগ :
   (ক) বিধি অনুযায়ী গ্রাম পঞ্চায়েত/পঞ্চায়েত সমিতি/জিলা পরিষদে কর্মচারী নিয়োগ করা হয়েছে কি?
   (খ) না হলে কীভাবে নিয়োগ করা হয়েছে তার বিবরণ -
   (গ) শুন্য পদ পূর্ণের জন্য কী ব্যবস্থা নেওয়া হয়েছে ?

4) প্রকল্প রূপায়ণ :
   (ক) পঞ্চায়েতের যে স্তরে প্রকল্প রূপায়ণ করবার নির্দেশ আছে সেই স্তরে রূপায়ণ হচ্ছে কি?
   (খ) নজরদারি কীভাবে হচ্ছে?
   (গ) প্রকল্প অনুমোদন কীভাবে হচ্ছে?
   (ঘ) প্রকল্প রেজিস্ট্রার রাখা হয় কি?
   (ঙ) মাস্টার-রোল ঠিকভাবে তৈরি হয় কি?
   (চ) অর্থ এবং খাদ্য শস্নের সদস্যবহার এর বিবরণ -
   (ছ) প্রকল্পগুলির রূপায়ণে স্থানীয় মানুষ কীভাবে উপকৃত হয়েছেন?
(৫) আয়-বয় সংক্রান্ত হিসাব পেশ:
(ক) তহবিলের আয়-বয় সংক্রান্ত হিসাব বিধি অনুযায়ী রাখা হচ্ছে কি?
(খ) কী কী ফর্ম/রেজিস্টার রক্ষনাবেক্ষণ করা হয় তাদের বিবরণ -
(গ) ভাড়ার ও মজুরের হিসাব ঠিকমতো রাখা হয় কি?
(ঘ) নিজস্ব সম্পত্তির হিসাব ঠিকমতো রাখা হয় কি?
(ঙ) আয়-বয় সংক্রান্ত মানক প্রতিবেদন তৈরি করা হয় কি?
(চ) তহবিলের অর্থ হিসাব খাত অনুযায়ী ক্রম বহিতে রাখা হয় কি?

(৬) প্রাম পঞ্চায়েত/পঞ্চায়েত সমিতি/জিলা পরিষদের তহবিল:
(ক) বিভাগ আর্থিক বছরে নিজস্ব তহবিলে আয়ের পরিমাণ –
(খ) বিভাগ আর্থিক বছরে নিজস্ব তহবিলে বায়ের পরিমাণ –
(গ) কোন খাতে কত শতাংশ বায় হয়েছে?
(ঘ) চলতি আর্থিক বছরে নিজস্ব তহবিলে এ পর্যন্ত কত টাকা আয় ও বয় হয়েছে –
(ঙ) নিজস্ব তহবিলের আয় বৃদ্ধির জন্য কী ধরনের উদ্যোগ নেওয়া হয়েছে তার বিবরণ –

(৭) নীরীক্ষা:
(ক) কোন সাল পর্যন্ত আয়-বয় সংক্রান্ত হিসাবের বিবিধ নীরীক্ষা হয়েছে –
(খ) অভ্যন্তরীণ নীরীক্ষা নিয়মিত হয় কি? কোন মাস অবধি হয়েছে?
(গ) বিবিধ নীরীক্ষা প্রতিবেদনগুলির ওপর বিধি অনুযায়ী ব্যবস্থা নেওয়া হয়েছে কি? ব্যবস্থা কোন পর্যন্ত আছে –
(ঘ) বিবিধ নীরীক্ষা এবং অভ্যন্তরীণ নীরীক্ষায় উল্লেখিত অনিয়মগুলি সংশোধনের কী ব্যবস্থা নেওয়া হয়েছে তার বিবরণ –

(৮) বিবিধ:
(ক) এলাকায় বিধায়ক/সংসদ উদ্যোগ তহবিলের দ্বারা উদ্যোগ হয়েছে কিনা? হলে তা কী কী এবং তার হিসাব নীরীক্ষা –
(খ) সর্বশেষ অভিযান কীভাবে চলছে, অসুবিধা কী কী –
(গ) সাধারণ অভিযান কীভাবে চলছে, অসুবিধা কী কী –
(ঘ) উচ্চ শিক্ষা ও বৃত্তিমূলক শিক্ষার কি সুোধোষ আছে?
(ঙ) ভিজিলেন্স কমিটি চল কিনা, সত্য নিয়মিত হচ্ছে কিনা?
(চ) তপস্তা/উপজাতির উদ্যোগে সরকারী প্রকল্পগুলি ঠিক চলছে কিনা - না চললে বাধা কেথায়?
(ছ) প্রাক্তন কোনো পদাধিকারীর বিরুদ্ধে কোনো অভিযোগ আছে কিনা, থাকলে তার বর্তমান অবস্থা –
(ছ) PROFLAL-এর টাকা ঠিকমত আদায় ও জমা হচ্ছে কিনা?

791
From: Shri S. Bhattacharyya
OSD & Ex-Officio Dy. Secy. to the Govt. of West Bengal.

To: Shri Serajul Islam
Adhyaksha, District Council For Panchayats,
Uttar Dinajpur Zilla Parishad, Karnojhora, Raiganj, Uttar Dinajpur.

Sub: Entitlements of benefits of Adhyaksha, District Council For Panchayats.

Sir,

I am directed to refer to your letter dated 26.9.2001 on the above subject and to communicate the pointwise views of this Department to you as follow.

1. As provided in the relevant provision of the Act, District Council for Panchayats shall act as a body in a collective manner and all powers and functions have been vested upon the body itself. The Council is primarily envisaged to function on the basis of records of accounts of any Panchayat Body of any tier within the district. If, however, on examination of records of accounts, the Council holds a view that it will visit a scheme-site to have a first-hand information about a scheme, it may authorise any number including the Adhyaksha or preferably a group of members including nominated members to visit the scheme-site. There is no provision for the Adhyaksha or any other member to visit a scheme-site without authority of the Council.

The Adhyaksha or any other elected member is entitled to TA/DA for any tour undertaken are being authorised to do so as a member of the Zilla Parishad, There is no separate provision in this behalf for the Adhyaksha.

2&3. For visiting any scheme-site when so authorised, the Adhyaksha may ask for a vehicle and such a vehicle of the Zilla Parishad may be allotted to him subject to availability. For this purpose, the tour programme may be drawn/redrawn on mutual discussion. On this matter, the Adhyaksha should be considered on equal footing with the Karmadhyaksha of the Sthayee Samities of the Zilla Parishad. His entitlement for TA/DA is similar to that of any other member of the Zilla Parishad.

4. There is no provision for entitlement of the Adhyaksha to claim his medical bill for reimbursement.

5. The Sabhadhipati of the Zilla Parishad may arrange for a suitable accommodation for the Adhyaksha of the District Council for Panchayats, which would be commensurate with his status and similar to accommodation available for the Karmadhyaksha, Zilla Parishad.

Yours faithfully,
S. Bhattacharyya
OSD & Ex-Officio Dy. Secy. to the Govt. of West Bengal.

Copy forwarded for information to the Executive Officer, Uttar Dinajpur Zilla Parishad, Raiganj, Uttar Dinajpur.
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোমায়ন দপ্তর
১১৪, ফিরণ শংকর রায় রোড, কলকাতা - ৭০০ ০০১

নং : ৫০৯১/১/(১১০)/পি.এন/ও/এক/২৩-২/৯৮(অং-১)  তারিখ : ৩১.০১.২০০০

আদেশনামা

পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ১৭১ নং ধারার (২) নং উপধারার প্রকল্প (প) দ্বারা প্রদত্ত কমিশনাল পূর্ব প্রক্ষিপ্ত আদেশ নং ৩৫৯৮/পি.এন/ও/সেল-১ তারিখ সেপ্টেম্বর ২৩, ১৯৯৮ - এর অনুষ্ঠানে এই আদেশ জারি করে এই রাজ্যের প্রত্যেক জেলা পরিষদ এবং শিলিঙ্গি মহকুমা পরিষদের অন্তর্গত জেলা পঞ্চায়েত কাউন্সিলের অধীন কে সংগঠিত জেলা বা মহকুমা পরিষদের অন্তর্গত অর্থ সংস্থা, উদ্যোগ ও পরিকল্পনা স্থায়ী সমিতির সদস্য হিসাবে রাজ্যাল এতিমান সত্ত্বেও নিয়োজিত করেছেন।

রাজ্যালের আদেশবলে
প্রসাদরায় রায়
প্রধান সচিব
পশ্চিমবঙ্গ সরকার।

নং : ৫০৯১/১/(১১০)/পি.এন/ও/এক/২৩-২/৯৮(অং-১)  তারিখ : ৩১.০১.২০০০

অবগতি ও প্রয়োজনীয় কাজের জন্য প্রেরিত হল।

১। বিভাগীয় কমিশনার, প্রেসিডেন্ট, বর্ধমান, জলপাইল্লিডি বিভাগ

২। সভাপতি ----------------------------- জেলা পরিষদ।

৩। নির্বাহী আধিকারিক ----------------------------- জেলা পরিষদ।

৪। অধ্যক্ষ জেলা পঞ্চায়েত কাউন্সিল ------------------------- জেলা।

৫। জেলা শাসক ----------------------------- জেলা।

৬। জেলা পঞ্চায়েত ও গ্রামোমায়ন আধিকারিক ------------------------।

৭। অধিকারী, রাজ্য পঞ্চায়েত ও গ্রামোমায়ন প্রশিক্ষণ সংস্থা।

৮। অধিকারী, পঞ্চায়েত ও গ্রামোমায়ন, পশ্চিমবঙ্গ।

দিলাই চক্রবর্তী
উপসচিব
পশ্চিমবঙ্গ সরকার।
No. 2875/PN/O/1/3C-5/99

Dated : 04.08.1999

From : The Dy. Secy. to the Govt. of West Bengal.

To : The District Panchayat & Rural Dev. Officer
Nadia, Krishnanagar

Sub : Formation of District Council for Panchayats.

Sir,

I am directed to refer to your No. 514/Pan dated 23.7.1999 on the above matter and to state in clarification as follows :-

1. If only one member from any recognised political party in opposition is elected to the Zilla Parishad, he or she shall be treated in the same manner of the Leader of the recognised political party in opposition within the concept and meaning of clause (i) of sub-section (1) of section 214A of the Panchayat Act and shall be recognised as the Adhyaksha of the chairperson of the District Council.

2. District Council is not formed only with the Adhyaksha being recognised as such. When the elections are completed in terms of clauses (ii) and (iii) of sub-section (1) of section 214A of the Act, the Council is formed, becomes functional and then the Adhyaksha may be considered to be in position.

It has been reported that the District Council has not yet been formed in Nadia Zilla Parishad. If so, the inaction on this issue has been in contravention of the provision of the Act. Immediate steps is required to be taken for formation of the Council in term of section 214A of the Act.

Yours faithfully,

D. Chakraborty
Dy. Secy. to the Govt. of West Bengal

No. 2875/1(3)/PN/O/1/3C-5/99

Dated : 04.08.1999

Copy forwarded to the :-

1) Addl. Executive Officer, Nadia Zilla Parishad.
2) District Magistrate, Nadia.
3) Director of Panchayats and Rural Dev., West Bengal.

D. Chakraborty
Dy. Secy. to the Govt. of West Bengal
No. 2796/PN/O/I/3C-S/99 Dated : 30.07.99

From : The Dy. Secy. to the Govt. of West Bengal.

To : The Director of  Panchayats & Rural Dev., West Bengal.

Sub : Clarification on functioning of District Council for Panchayats.

The undersigned is directed to refer to the above subject and to state the following:

1. Under section 214A(2) of the West Bengal Panchayat Act, 1973, District Council is empowered to examine the documents relating to accounts, expenditure, audit observations etc. For this purpose, the District Council may authorise, by a resolution, any office-bearer and/or member or a group of office bearers and/or members of the council to examine such documents on behalf of the council and place the findings before the council.

2. The term ‘Panchayats’ referred to in sub-section (2) ibid has the same meaning as in clause (15b) of section 2 of the Act.

D. Chakraborty
Dy. Secy. to the Govt. of West Bengal

No. 2796/1(51)/PN/O/I/3C-S/99 Dated : 30.07.99

Copy forwarded for information and necessary action to the :-

1) District Magistrate, _______________________________ District.
2) Additional Executive Officer, __________________________ Zilla Parishad.
3) District Panchayat and Rural Dev. Officer, _____________________ District.

D. Chakraborty
Dy. Secy. to the Govt. of West Bengal
From: Shri D. Chakraborty,
    Dy. Secy. to the Govt. of West Bengal.

To: The Secretary,
    Purulia Zilla Parishad, Purulia.

The undersigned is directed to refer to his No. 793/BZP dt. 7.10.1998 on the matter of claim for the office of the Adhyaksha District Council.

On examination of the matter, the following clarifications are made from the provision:

   a) Clause (1) of sub-section (1) of section 214A of the Act is very clear and unequivocal. Any departure will be bad in law. If a member on being elected with a reserved symbol, voluntarily gives up his membership and joins another party, his membership in the latter party shall not be considered within the meaning and concept of aforesaid clause even when he does not attract the provision of disqualification under section 213A.

   b) In terms of item (b) of clause (b) of sub-section (1) of Section 213A of the Act, members representing not less than one-third of the total number of members set up by such recognised political party, may constitute a group and members of such group may voluntarily give up their membership from such political party. The provision allows such members or members to form a separate group but does not allow them to join another political party. In such case, it is necessary to examine all the issues involved to find out whether such a member incurs disqualification u/s 213A. In any case, it does not appear legally sound to accept such a person as Leader of the latter party.

D. Chakraborty
Dy. Secy. to the Govt. of West Bengal
ORDER

In exercise of the power conferred under clause (iv) of sub-section (1) of Section 214A of the West Bengal Panchayat Act 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to appoint the following officers of the State Government shown in the table below as members of the District Council for Panchayats of a Zilla Parishad or Mahakuma Parishad:

Table

District Council for Panchayats

1. District Panchayat Officer of the district.
2. Parishad Accounts and Audit Officer posted in the district.
3. Executive Engineer-I, P. W. Directorate posted at the district head quarters and in case of Siliguri Mahakuma Parishad, Executive Engineer, P. W. Directorate posted at Siliguri Sub-Division.

By order of the Governor,
Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal

No. 693/PN/O/I/3C-5/94 Dated : 21.3.95

From : Shri S. N. Ghosh, Secy, to the Govt. of West Bengal
To : The Sabhadhipati,
Siliguri Mahakuma Parishad/Zilla Parishad

Sub : Office Accommodation for the Adhyaksha, District Council for Panchayats

Sir,

I am directed to the state that in terms of Section 214A of the West Bengal Panchayat Act, 1973 as amended a District Council for Panchayats has been constituted for every Zilla Parishad and also for Siliguri Mahakuma Parishad and the Adhyaksha (Chairperson) of the said Council has started functioning in most of the Parishads.

I am, therefore, further directed to request you to kindly arrange for a suitable office accommodation for the Adhyaksha of the District Council for your Zilla Parishad (Mahakuma Parishad in case of Siliguri). Such office accommodation should be commensurate with his status and may be reasonably similar to the accommodation available for the Karmadhyakhas of the Sthayee Samitis of the Zilla Parishad/Mahakuma Parishad.

Yours faithfully,
Sd/- S. N. Ghosh
Secretary to the Govt. of West Bengal
No. 2580/I/Panch/1A-10/88(Pt-I) Dated : 27.10.94

From : The OSD & Ex-Officio Dy. Secy, to the Govt. of West Bengal

To : The District Panchayat Officer, North 24-Parganas, Barasat

Sub : Formation of District Council in Zilla Parishad

Ref : His No. 560/Panch XIX(2)/18/94, dated 20.9.94

The undersigned is directed to refer to his memo, under reference on the above subject and to clarify the points raised therein seriatim:

1. Any recognised Political Party other than the party or parties to which the Sabhadhipati or the Sahakari Sabhadhipati belongs including the parties in alliance with such party or parties, may be considered as party in opposition. In the instant case, Indian National Congress may be considered as the largest party in opposition unless some other party claims to be not in alliance with the ruling party.

2. In case of single representation, the term ‘Leader’ is obviously not applicable; but in terms of sub-section (1) (read with its proviso) of section 214A of the Act, single member of a recognised political party shall be the Adhyaksha of the District Council.

3. The concept of prescribed authority has not been brought in this issue. Two separate general meetings of the Zilla Parishad specially convened for the purpose may be held—one for election of the Adhyaksha where necessary, and Upadhyaksha and the other for election of five members. Two meetings may be held on the same day at different hours. Sabhadhipai may sign the notices of the meetings.

The Sabhadhipati or in his absence, the Sahakari Sabhadhipati in the usual manner shall preside over the meeting.

4. Under sub-section. (4) of section 214A, District Council is empowered to determine its own procedure. In terms of sub-section (5) ibid, the State Government may, by general or special order, provide for some specified matters. The latter one is an additional provision and shall not hinder commencement of functioning of the District Council. The matter is however under process.

Sd/- D. Chakraborty

OSD & Ex-Officio Dy. Secy. to the Govt. of West Bengal
From: Officer-on-Special Duty & Ex-Officio Deputy Secretary to the Govt. of West Bengal.

To: The Additional Executive Officer, Birbhum Zilla Parishad.

Sub: Constitution of District Council

The undersigned is directed to refer to your Memo. No. 10724/BZP dated 27. 9. 94 and state that the copies of the concerned memos. have already been communicated to all districts. However, one copy of this Department Notification No. 1625/I/Panch dated 17. 6. 94, No. 1626/I/Panch dated 17. 6. 94, No. 1619/I/Panch dated 17. 6. 94 and Memo. No. 1951/I/Panch dated 27. 7. 94 relating to West Bengal Panchayat (Disqualification for membership) Rules, 1994 concerning Section 213A is sent herewith for information and necessary action.

The undersigned is further directed to state that—

(a) (i) the meeting for election of the Adhyaksha, if necessary, and for election of the Upadhyakhs, and

(ii) the meeting for election of members of the District Council for Panchayats may be two separate meetings of the Zilla Parishad specially convened for the purpose;

(b) aforesaid meetings may be held on the same day at different hours;

(c) the Sabhadhipati may sign the notices for the meeting ;

(d) all members of the Zilla Parishad including ex-officio members are entitled to participate in the aforesaid meeting and may be elected to the District Council;

(e) in terms of the provisions of clause (i) of sub-section (1) of section 214A of the Act, when only one member in opposition is elected to a Zilla Parishad, he shall be the Adhyaksha of the District Council.

Sd/- D. Chakraborty

Officer-on-Special Duty &
Ex-Officio Deputy Secretary to the
Govt. of West Bengal
প্রতি : শী .................................................................

সভাধিপতি,

........................... জেলা পরিষদ/মহকুমা পরিষদ

........................... 

বিষয় : পঞ্চায়েত জেলা কাউন্সিল

মহাশয়,

আপনি হয়তো ইতিমধ্যে অবগত হয়েছেন যে পঞ্চায়েত আইনের ১৯৯৪ সালের সংশোধনীতে অন্তর্ভুক্ত ২১৪ ধারা অনুযায়ী প্রতিটি জেলা পরিষদ ও মহকুমা পরিষদে একটি পঞ্চায়েত জেলা কাউন্সিল গঠন করতে হবে। এই কাউন্সিলের মূল পদাধিকারী বা অধ্যক্ষ হবেন সংখ্যাগরিষ্ঠ জেলা পরিষদের সংখ্যাগরিষ্ঠ বিরোধী রাজনৈতিক দলের নেতা।

উল্লেখ করা যেতে পারে যে এই নেতা মনোনীত হবেন পঞ্চায়েত আইনের ২১৩ ধারার (৩) নং উপধারা অনুযায়ী। ২১৩ ধারা সংক্রান্ত পশ্চিমবঙ্গ পঞ্চায়েত (সদস্য পদে অনুগ্রহ) নিয়মিত, ১৯৯৪ এবং নির্দিষ্ট কর্তৃপক্ষ নিয়োগ করে প্রজাপন্থিত ইতিমধ্যে জারি হয়েছে। আশা করা যায় যে আপনার জেলা পরিষদে সংখ্যাগরিষ্ঠ বিরোধী নেতা ইতিমধ্যে স্বরচিত করা হয়ে গেছে।

যদি জেলা পরিষদে কোনও সংখ্যাগরিষ্ঠ নেতা না থাকেন, তাহলে কাউন্সিলের মূল পদাধিকারী জেলা পরিষদের সদস্যদের মধ্যে থেকে নির্বাচিত হবেন। এ ছাড়াও উপপাঠক এবং আরও পাঁচজন সদস্য জেলা পরিষদ সদস্যদের মধ্যে থেকে নির্বাচিত হবেন। সেইসবে তিনজন সরকারি আধিকারিক রাজা সরকারের মনোনীত সদস্য হবেন। জেলা পরিষদ বা মহকুমা পরিষদের অতিরিক্ত কার্যনির্বাহী আধিকারিক এই কাউন্সিলের সদস্য-চেষ্টিব হবেন।

এই কাউন্সিল গঠিত হওয়া এবং তার তার কাজ শুরু করা আু প্রয়োজন। জেলা পরিষদের উপরেই কাউন্সিল গঠন করার ব্যাপারে দায়িত্বী ন্যস্ত করা আছে। জেলা পরিষদে প্রয়োজনীয় নির্বাচনের ব্যবস্থা হলে সরকার মনোনীত সদস্যদের নিয়োগ করা হবে।

মহাসড়ক সড়ক কাউন্সিল গঠনের ব্যবস্থা গ্রহণের জন্য আপনার আু হস্তক্ষেপে জন্য অনুরোধ করছি।

নমস্কারসহ,

�পনার বিশ্বস্ত,

সতোঁগ্রাম ঘোষ
সচিব
## Chapter - 16

Remuneration, Honorarium & Allowance of Elected Representatives

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1601/PN/O/I/4P-1/2003</td>
<td>08.04.2008</td>
<td>GP</td>
<td>Remuneration &amp; Honorarium for the Office Bearers of Gram Panchayat</td>
</tr>
<tr>
<td>2</td>
<td>1602/PN/O/I/4P-1/2003</td>
<td>08.04.2008</td>
<td>PS &amp; ZP</td>
<td>Remuneration &amp; Honorarium for the Office Bearers of Panchayat Samiti &amp; Zilla Parishad</td>
</tr>
<tr>
<td>3</td>
<td>1603/PN/O/I/4P-1/2003</td>
<td>08.04.2008</td>
<td>GP</td>
<td>Fixed Travelling Allowance for the members of Gram Panchayat</td>
</tr>
<tr>
<td>4</td>
<td>1604/PN/O/I/4P-1/2003</td>
<td>08.04.2008</td>
<td>PS</td>
<td>Fixed Travelling Allowance for the members of Panchayat Samiti</td>
</tr>
<tr>
<td>5</td>
<td>1605/PN/O/I/4P-1/2003</td>
<td>08.04.2008</td>
<td>GP, PS &amp; ZP</td>
<td>Honorarium for the Adhyaksha of District Council for Panchayats</td>
</tr>
<tr>
<td>6</td>
<td>3451/PN/O/I/3C-5/99</td>
<td>07.10.2004</td>
<td>GP, PS &amp; ZP</td>
<td>Clarification on TA/Da, [Remuneration / Honorarium for the Adhyaksha &amp; Upa-Adhyaksha of District Council]</td>
</tr>
</tbody>
</table>
ORDER

For the purpose of enabling office-bearers of different Panchayat bodies to discharge their functions smoothly in terms of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), the Governor, in supersession of previous order issued in this respect (No. 3627/PN/O/1/O-1/98 dated 25.09.1998), is pleased hereby to direct that the State Government shall, subject to availability of fund, credit from time to time to each of the Gram Panchayat Fund such amount as Grant-in-Aid as may be required by them on account of payment of remuneration to the Pradhan declared as a whole time functionary of his office vide this Department Notification No. 1579/PN/O/1/4P-1/03 dated 07.04.2008, and payment of honoraria to other office bearer and functionaries of the Gram Panchayat at the rates effective from the 26th June, 2008 or the date on which following the reconstitution of the body after Panchayat General Election, 2008, any of such newly-elected office bearers and functionaries concerned assume charge whichever is later as detailed below:

(i) Pradhan of Gram Panchayat shall get remuneration @ Rs.2000/- (Rupees two thousand only per month; he shall also be entitled to draw an amount of Rs.500/- (Rupees five hundred) only per month additionally as Fixed Traveling Allowance covering all expenses of journeys within the Gram Panchayat area and to the office of the Block Development Officer/Panchayat Samiti during the month under consideration;

(ii) Upa-Pradhan of Gram Panchayat shall get honorarium @ Rs. 1500/- (Rupees One thousand Five hundred) only per month; he shall also be entitled to draw an amount of Rs. 200/- (Rupees two hundred) only per month additionally as Fixed Traveling Allowance covering all expenses of journeys within the Gram Panchayat area;

(iii) Sanchalak of any Upa-Samiti of Gram Panchayat shall get honorarium @ Rs. 400/- (Rupees four hundred) only per month;

2. The above rates are applicable with effect from the 26th June, 2008 or the date on which following reconstitution of the body after Panchayat General Elections, 2008 the newly elected office bearer assumes charge whichever is later.

3. The State Government reserves the right to reduce or increase all or any of the above rates at any time taking into consideration availability of fund, extent of responsibility of an office bearer, amendment to related statutory provision and other factors involved.

4. An office-bearer or any other functionary shall not be entitled to any remuneration or honorarium or allowance during the period of absence not authorized under any provision of law.
5. An office bearer or any other functionary shall not be entitled to draw remuneration or honorarium or allowance in more than one capacity for the same period even when he holds charges of two or more elective offices simultaneously during a given period.

6. Necessary amount on this account shall be credited from time to time to the respective Panchayat body fund and disbursement of fund shall be made on observance of financial rules and procedures applicable for the purpose.

7. This order issues with the concurrence of the Finance Department (Group ‘R’) Vide u/o No. 109 dated 28.3.2008.

By order of the Governor,
Sd/-M. N. Roy
Principal Secretary to the
Government of West Bengal

No. 1601/1(9)/PN/O/I/4P-1/2003

Copy forwarded for information and necessary action to the:-

1. Secretary to the Govt. of West Bengal, Finance (Budget) Department
2. Commissioner, Panchayats & Rural Development, West Bengal.
4. Director, State Institute of Panchayat & Rural Development, Kalyani.
5. District Magistrate.................................................District (All)
6. Executive Officer/Addl. Executive Officer,.....................Zilla Parishad (All).
7. District Panchayat & Rural Development Officer................................(All).

He is requested to circulate copies of this order to the S.D.Os., B.D.Os. and E.Os. of Panchayat Samitis within the district. The B.D.Os. may also be requested to circulate copies of this order to the Gram Panchayats within their jurisdictions for information and also for placement of the order in the next meeting of the Gram Panchayat.

8. P.S. to MIC / MOS, Panchayat & Rural Dev. Deptt., Govt. of West Bengal
9. Budget Cell of this Department.

By order of the Governor,
Sd/-M. Ray
Joint Secretary to the
Government of West Bengal
Government of West Bengal  
Department of Panchayats and Rural Development  
Jessop Building (1st Floor), 63, N. S. Road  
Kolkata - 700 001  

No. 1602/PN/O/I/4P-1/2003  

Date : 8th April, 2008  

ORDER

In conformity with the provisions under section 98(8), section 143(8) and section 172(6) of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, in supersession of all previous orders in this respect (No. 3626/PN/O/I/O-1/98 dated 25. 09. 1998 and No. 3627/PN/O/I/O-1/98 dated 25. 09. 1998), is pleased hereby to direct that the State Government shall, subject to availability of fund, credit from time to time to each of the Panchayat Bodies as Grant-in-Aid such amount of fund as required by them on account of payment of remuneration and T.A. / D.A. to the office-bearers and other functionaries of Zilla Parishad, remuneration and T.A. / D.A. to the office-bearers of Panchayat Samiti and honorarium and T.A. / D.A. to the other functionaries of Panchayat Samiti at the rates as detailed below:-

(i) Sabhadhipati of Zilla Parishad shall get remuneration @ Rs. 3500/- (Rupees three thousand and five hundred) only per month and House Rent Allowance @ Rs. 600/- (Rupees six hundred) only per month or the actual House Rent paid per month at the Head Quarter town of the district, whichever is less and a Sumptuary Allowance @ Rs. 1000/- (Rupees one thousand) only per month;

(ii) Sahakari Sabhadhipati of Zilla Parishad shall get remuneration @ Rs. 3200/- (Rupees three thousand and two hundred) only per month;

(iii) Karmadhyaksha of any Sthayee Samiti of Zilla Parishad shall get remuneration @ Rs. 3000/- (Rupees three thousand) only per month;

(iv) Subhapati of Panchayat Samiti shall get remuneration @ Rs. 2800/- (Rupees two thousand and eight hundred) only per month;

(v) Sahakari Sabhapati of Panchayat Samiti shall get remuneration (a), Rs. 2500/- (Rupees two thousand and five hundred) only per month;

(vi) Kannadhyaksha of any Sthayee Samiti of Panchayat Samiti shall get honorarium @ Rs. 2000/- (Rupees two thousand) only per month;

(vii) Sabhadhipati and Sahakari Sabhadhipati of Zilla Parishad shall be entitled to T.A. / D.A. as are admissible to the State Government Officers of Group-I category at present enjoying pay range of Rs. 16,400/- and above;

(viii) Karmadhyaksha of any Sthayee Samiti of Panchayat Samiti and other members of Zilla Parishad shall be entitled to T.A. / D.A. as are admissible to the State Government Officers of Group-II category at present enjoying pay range of Rs. 8000/- and above but less than Rs. 16,400/-;

(ix) Sabhapati, Sahakari Sabhapati, Kannadhyaksha of any Sthayee Samiti of Panchayat Samiti and other members of Panchayat Samiti shall be entitled to T.A. / D.A. as are admissible to the State Government Officers of Group-II category at present enjoying pay range of Rs. 8000/- and above but less than Rs. 16,400/-.
2. The above rates are applicable with effect from the 26th June, 2008 or the date on which following the reconstitution of the body after Panchayat General Elections, 2008 the newly elected office bearer or member concerned assumes charge whichever is later.

3. The State Government reserves the right to reduce or increase all or any of the above rates at any time taking into consideration availability of fund, extent of responsibility of an office-bearer, amendment to related statutory provisions and other factors involved

4. An office-bearer or any other functionary shall not be entitled to any remuneration or honorarium during the period of absence not authorized under any provision of law.

5. An office-bearer or any other functionary shall not be entitled to draw remuneration or honorarium in more than one capacity for the same period even if he holds two or more elective offices simultaneously during a given period.

6. Necessary amount on this account shall be credited as Grant-in-Aid from time to time to the respective Panchayat Body fund and disbursement of fund shall be made by such Body on observance of financial rules and procedures applicable for this purpose.

7. This order issues with the concurrence of the Finance Department (Group ‘R’) vide unofficial No. 109 dated 28. 03. 2008.

By order of the Governor,
Sd/-M. N. Roy
Principal Secretary to the Government of West Bengal

No. 1602/l(9)/PN/O/I/4P-I/2003 Date: 8th April, 2008

Copy forwarded for information and necessary action to the

1. Secretary to the Govt. of West Bengal, Finance (Budget) Department.
2. Commissioner, Panchayats & Rural Development, West Bengal.
4. Director, State Institute of Panchayat & Rural Development, Kalyani.
5. District Magistrate............................................................District (All)
6. Executive Officer/Addl. Executive Officer.......................Zilla Parishad (All).
7. District Panchayat & Rural Development Officer....................(All).

He is requested to circulate copy of this order to the S.D.Os., B.D.Os. and E.Os. of Panchayat Samitis within the district.

8. P.S. to MIC / MOS, Panchayat & Rural Dev. Deptt., Govt. of West Bengal
9. Budget Cell of this Department.

M. Ray
Joint.Secretary to the Government of West Bengal
For the purpose of enabling the members including ex-officio members (from among the directly-elected members of the Panchayat Samiti) of the Gram Panchayats to discharge their functions smoothly under the West Bengal Panchayat Act, 1973 (West Bengal Act XL1 of 1973), the Governor, in supersession of the earlier provisions and order in this behalf (No.3628/PN/O/I/O-1/98 dated 25.09.1998), is pleased hereby to direct that the State Government shall, subject to availability of fund, credit from time to time to each Gram Panchayat Fund such amount as Grant-in-Aid as required by them on account of payment of Fixed Traveling Allowance to a member including ex-officio member at the rate of Rs.150/- (Rupees One hundred fifty) only per month with effect from 26th June, 2008 or the date on which following reconstitution of the Panchayat concerned after the 7th Panchayat General Election, 2008, any of such newly elected members assumes charge whichever is later.

2. The above rate is applicable with effect from the 26th June, 2008 or the date on which following reconstitution of the Panchayat concerned after the 7th Panchayat General Elections, 2008, the newly elected members assume charge whichever is later.

3. The above rate shall be admissible to a member including ex-officio member if and when he attends at least one meeting of the Gram Panchayat or of any of its Upa Samitis or of any other formally constituted body or committee of which he is a member during the month.

4. The State Government reserves the right to reduce or increase the above rate at any time taking into consideration availability of fund, extent of responsibility of a member, amendment of related statutory provisions and other factors involved.

5. A member shall not be entitled to any Fixed Traveling Allowance during the period of his absence not authorized under any provision of law.

6. Necessary amount on this account shall be credited from time to time as (Grant-in-Aid to the respective Gram Panchayal fund and disbursement of fund by the Panchayal concerned shall be made on observance of financial rules and procedures applicable for the purpose.

7. This order issues with the concurrence of the Finance Department vide their (Group ‘R’) Vide u/o No. 109 dt. 28.3.2008.

By order of the Governor,

Sd/-M. N. Roy
Principal Secretary to the
Government of West Bengal
Copv forwarded for information and necessary action to the :-

1) Secretary to the Govt. of West Bengal, Finance (Budget) Department.
2) Commissioner, Panchayat and Rural Development, West Bengal.
3) Commissioner, Presidency/ Burdwan/Jalpaiguri Division
4) Director, SIPRD, Kalyani, Nadia.
5) District Magistrate.................................................................(All)
6) Executive Officer/Adl.Executive Officer.................Zilla Parishad (All)
7) District Panchayat & Rural Development Officer.........................(All)

He is requested to circulate copies of this order to the S.D.Os. and B.D.Os. within the district. The B.D.Os. may also be requested to circulate copies of this order to the Gram Panchayats within their jurisdictions for information and also for placement of the order in the next meeting of the Gram Panchayat.

8) PS to MIC / PS to MOS, Panchayat & Rural Development Department, Govt. of West Bengal.
9) Budget Cell of this Department.

M. Ray
Joint.Secretary to the
Government of West Bengal
ORDER

For the purpose of enabling the members of the Panchayat Samitis to discharge their functions smoothly under the West Bengal Panchayat Act, 1973 (West Bengal XLI of 1973) (hereinafter referred to as the said Act), the Governor/in supersession of the earlier provisions and order in this behalf (No.3629/PN/0/I/0-I/98 dt 25.09.1998), is pleased hereby to direct that the State Government shall, subject to availability of fund, credit from time to time to each Panchayat Samiti Fund such amount as Grant-in-Aid as required by it on account of payment of Fixed Traveling Allowance at the rate of Rs.200/- (Rupees two hundred) only per month to each of the directly-elected members of the Panchayat Samiti as referred to in section 94(2)(ii) of the said act w.e.f. 26th June, 2008 or the date on which following reconstitution of the Panchayat concerned after the 7th Panchayat General elections, 2008, the newly elected members assume office whichever is later.

2. The above rate is applicable with effect from the 26th June, 2008 or the date on which following reconstitution of the Panchayat concerned after the 7th Panchayat General Elections, 2008 the newly-elected members assume charge whichever is later.

3. The aforesaid rate shall be admissible to a member if and when he attends at least one meeting of the Panchayat Samiti or of any of its Sthayee Samiti or of any other formally constituted body or committee of which he is a member during the month.

4. The State Government reserves the right to reduce or increase the above rate at any time taking into consideration availability of fund, extent of responsibility of a member, amendment to related statutory provisions and other factors involved.

5. A member shall not be entitled to any Fixed Traveling Allowance during the period of absence not authorized under any provision of law.

6. Necessary amount on this account shall be credited from time to time to the respective Panchayat body fund as grant-in-aid and disbursement of fund by the Panchayat Samiti concerned shall be made in observance of financial rules and procedures applicable for the purpose.

7. This order issues with the concurrence of the Finance Department (Group R’) Vide u/o No. 109 dated 28.3.2008.

By order of the Governor,

Sd/-M. N. Roy
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to the :-

1) Secretary, finance (Budget) Department, Govt. of West Bengal.

2) Commissioner, Panchayat and Rural Development, West Bengal.

3) Director, SIPRD, Kalyani, Nadia.

4) Commissioner, Presidency/ Burdwan/Jalpaiguri Division

5) District Magistrate..............................................................(All)

6) Executive Officer/Addl. Executive Officer.........................Zilla Parishad (All)

7) District Panchayat & Rural Development Officer.........................(All)
   He is requested to circulate copies of this order to the S.D.Os. B.D.Os and E.Os. of Panchayat Samitis within the district.

8) PS to MIC / PS to MOS, Panchayat & Rural Dev. Deptt, Govt. of West Bengal.

9) Budget Cell of this Department.

M. Ray
Joint.Secretary to the
Government of West Bengal
ORDER

In view of the cardinal role expected from the Adhyaksha of the District Council for Panchayats for the purpose of ensuring financial discipline in the functions of the Panchayats and in order to recognize that role and build up a congenial working atmosphere for the Adhyaksha as referred to in Section 214A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor, in modification of this Department no.2412/PN/N/I/3C-5/94(Pt.I) dated 16.10.1995, is pleased hereby to direct that an amount of Rs.3000/- (Rupees three thousand) only per month as honorarium shall be admissible to the Adhyaksha, District Council for Panchayats with effect from the date on which the District Council is reconstituted following Panchayat General Election, 2008 in the State, out of the Zilla Parishad Fund and that the State Govt. shall, subject to the availability of fund, credit from time to time to each Zilla Parishad Fund such amount as Grant-in-Aid as may be required by it on account of such payment to the Adhyaksha of the District Council for Panchayats.

2. The State Government reserves the right to reduce or increase the amount at anytime taking into consideration the availability of fund and extent of responsibility and functional ambit of the Adhyakshas, amendment to statutory provisions and other related factors.

3. The Adhyaksha of the District Council for Panchayats shall not be entitled to any honorarium during the period of his absence from duty not authorized under any provision of law.

4. The Adhyaksha of the District Council for Panchayats shall attend office for at least ten working days in a month. For any absence beyond such period, he may seek leave from the District Council when the Council may, by a resolution, allow him such leave of absence. Decision of the Council in this regard shall be intimated to the Sabhadhipati and the Executive officer of the Zilla Parishad.

5. No T.A. / D.A. shall be admissible to the Adhyaksha of the District Council for Panchayats for attending the office or for attending any meeting of the District Council or of any Sthayee Samiti or the general meeting of the Zilla Parishad held in its office.

6. The Adhyaksha of the District Council for Panchayats shall be entitled to get T.A. / D.A. for undertaking tour outside the Head Quarters beyond a radius of 8 kms within the district in the interest of public services for discharging official duties in connection with inspection or supervision of works at the same rate as are admissible to the State Government Officers of Group-11 category at present enjoying pay range of Rs. 8000/- and above but less than Rs. 16,400/-.  

7. Necessary amount on this account shall be credited from time to time to the respective Zilla Parishad Fund out of the budget provision under the head “2515-00-101 -Panchayati Raj-NP-014-Grants-in-aid/contribution to the Zilla Parishad for meeting the cost of TA/DA etc. of their members and staff and remuneration

811
of office bearers and other contingent expenditure-PN-31-Grants-in-aid-02-other Grants”. Disbursement of the fund shall be made in the same manner as is applicable for disbursement of the remuneration to the Karmadhyakshas of the Zilla Parishad in observance of financial rules and procedures applicable for the purpose.

This order issues with the concurrence of the Finance Department vide their u/o No. Group ‘R’ 109 dated 28.03.08.

By order of the Governor,
Sd/-M. N. Roy
Principal Secretary to the
Government of West Bengal

No. 1605/I(9)/PN/O/I/4P-1/2003

Copy forwarded for information and necessary action to the :-

1. Secretary to the Govt. of West Bengal, Finance (Budget) Department.
2. Commissioner, Panchayats & Rural Development, West Bengal.
4. Director, State Institute of Panchayat & Rural Development, Kalyani.
5. District Magistrate..........................District (All)
6. Executive Officer/Addl. Executive Officer...............Zilla Parishad (All)
7. District Panchayat & Rural Development Officer...............(All).

He is requested to circulate the copie of this order to the S.D.Os., B.D.Os. and E.Os. of Panchayat Samitis within the district.

8. P.S. to MIC / MOS, Panchayat & Rural Dev. Deptt, Govt. of West Bengal
9. Budget Cell of this Department.

M. Ray
Joint.Secretary to the
Government of West Bengal
From: M. Roy, OSD & Ex-Officio Dy. Secy. to the Government of West Bengal.

To: The Additional Executive Officer, South 24-Parganas Zilla Parishad, Alipore, Kolkata - 700 027


Sir,

I am directed to refer to your letter no. 67l/ZP/DC/PA & AO/OA dated 3.9.04 on the above mentioned subject and to clarify the points as raised therein seriatim.

1. The Adhyaksha of the District Council will be entitled to Honorarium with effect from the date of formation/constitution of the District Council.

2. The Office of the Zilla Parishad will be the head-quarter of the Adhyaksha. The office accommodation of Adhyaksha should be commensurate with his/her status and may be reasonably similar to the accommodation available for the Karmadhyakshas of the Sthyaee Samitis of the Zilla Parishad/Mahakuma Parishad as per this Deptt.’s order no. 639/PN/O/I/3C-5/94 dt. 21.03.95. He/She is entitled to honorarium @Rs. 2,200/- (Rupees two thousand and two hundred) only per mensem.

   There is no separate scale of T.A./D.A. for Adhyaksha of District Council. He/She will be eligible to get T.A./D.A. for undertaking tour outside the head quarters beyond a radius of eight kilometers within the district in the interest of Public Services for discharging his/her official duties in connection with inspection or supervision of works at the same rate as provided for a member of Zilla Parishad- The Adhyaksha is not, however, entitled to any T.A./D.A. for attending meetings of the District Council at Zilla Parishad office.

3. The Upa-Adhyaksha is also entitled to T.A./D.A. at the same scale as provided for a member of Zilla Parishad.

4. No decision has yet been taken for providing Honorarium/Remuneration to Upadhyaksha of a District Council.
This Deptt. had issued guidelines for payment of TA/DA to the office bearers and members of the Zilla Parishad and Panchayat Samity vide this Deptt.’s letter No. 24038/I/Panch/4A-2/81 Pt. dated 25.08.1981. The terms and conditions as contained therein should be followed while granting TA/DA to the Adhyaksha/Upa-Adhyaksha members of a District Council for Panchayats provided that such journeys are authorised by a resolution of the concerned District Council.

Yours faithfully,

Sd/- M. Ray
OSD & Ex-Officio Dy. Secy. to the
Government of West Bengal.

No. 3451/1(18)/PN/O/I/3C-5/99

Dated : 07.10.2004

Copy forwarded for information and necessary action to :-

1. The Director of Panchayat & R.D., West Bengal.

2. The Addl. Executive Officer, Burdwan Zilla Parishad/Mahakuma Parishad (All except that of South 24-Parganas Zilla Parishad).

3. The Director, SIPRD, Kalyani.

M. Ray
OSD & Ex-Officio Dy. Secy. to the
Government of West Bengal.
## Chapter - 17

### Activity-Mapping Order Issued by the P&RD Department & Other Departments

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4769/PN/O/I/4P-1/05 (pt.-IV)</td>
<td>10/29/07</td>
<td>GP,PS,ZP</td>
<td>Assignment of responsibilities on three tier PRIs and mapping of activities of PR Bodies</td>
</tr>
<tr>
<td>2</td>
<td>6102/PN/O/V/4P-1/05</td>
<td>7/11/2005</td>
<td>GP,PS,ZP</td>
<td>Assignment of responsibilities on three tier PRIs and mapping of activities of PR Bodies</td>
</tr>
<tr>
<td>3</td>
<td>592/PN/O/I/4P-3/06</td>
<td>4/2/2010</td>
<td>GP,PS,ZP</td>
<td>Amendment to the Order No. 6102/PN/O/V/4P-1/05, dt. 07.11.2005</td>
</tr>
<tr>
<td>4</td>
<td>667/FPI&amp;H/2S(H)/09/08 (pt.-I)</td>
<td>16/6/2009</td>
<td>GP,PS,ZP</td>
<td>Order relating to selection of beneficiaries under the NRHM</td>
</tr>
<tr>
<td>5</td>
<td>1694/PLB/3B-16/2008</td>
<td>18/5/2009</td>
<td>GP,PS,ZP</td>
<td>Implementation of the Scheme Grants to PRIs for production of quality seeds</td>
</tr>
<tr>
<td>6</td>
<td>3377/PLB/3B-16/2008</td>
<td>11/11/2008</td>
<td>GP,PS,ZP</td>
<td>Letter relating to Grants to PRIs for production of quality seeds</td>
</tr>
<tr>
<td>7</td>
<td>1504/BCW/MR-61/09</td>
<td>19/5/2009</td>
<td>GP,PS,ZP</td>
<td>Order relating to services of the Project Officer-cum District Welfare Officers/BCW at District Level and Inspectors, BCW at Block level be placed with the PRIs</td>
</tr>
<tr>
<td>8</td>
<td>371/PO/O/III/4M-10/2007</td>
<td>27/11/2008</td>
<td>GP,PS,ZP</td>
<td>Notification relating to discharge of power, functions &amp; duties</td>
</tr>
<tr>
<td>9</td>
<td>630/MME/Sectt./EM/O/10M-79/05 (pt.-I)</td>
<td>24/6/2008</td>
<td>GP,PS,ZP</td>
<td>Road map concerning the Department of mass Education Extension including Library Services</td>
</tr>
<tr>
<td>10</td>
<td>1088/Fish/C-II/3B-9/2007</td>
<td>29/5/2008</td>
<td>GP,PS,ZP</td>
<td>Letter relating to delegate of five functions of this Department in favour of the P&amp;RD Department</td>
</tr>
<tr>
<td>11</td>
<td>274-AR &amp;AH/3A-17/2006</td>
<td>13/2/2008</td>
<td>GP,PS,ZP</td>
<td>Order relating to disaggregation of Departmental Activities</td>
</tr>
<tr>
<td>12</td>
<td>770-AR &amp; AH/3 A-17/2006</td>
<td>16/5/2008</td>
<td>PS</td>
<td>Order relating to place of services of BLDO</td>
</tr>
<tr>
<td>13</td>
<td>457/AR &amp; AH/Sanction (SP)/AD/P/4A-7/98</td>
<td>13/3/2009</td>
<td>GP,PS,ZP</td>
<td>Memorandum relating to Grants to PRIs for distribution of Fodder Seeds/Cutting, Minikits etc.</td>
</tr>
<tr>
<td>14</td>
<td>290/AR &amp; AH(Sch.)/Sanction (SP)/AD/P/4A-35/2007 (pt.-I)</td>
<td>5/1/2009</td>
<td>GP,PS,ZP</td>
<td>Memorandum relating to implementation of the Scheme Financial Assistance to the Beneficiaries &amp; Entrepenureship Development for Sc Beneficiaries under SCP</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>-------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>15</td>
<td>287/AR &amp; AH(Sch.)/Sanction (SP)/AD/P/4A-43/2002</td>
<td>5/1/2009</td>
<td>GP,PS,ZP</td>
<td>Memorandum relating to Organization of Animal Health Camps</td>
</tr>
<tr>
<td>16</td>
<td>600/SS/MSET/C-I/MSSE/2007</td>
<td>19/9/2007</td>
<td>GP,PS,ZP &amp; Municipalities</td>
<td>Notification relating to assign the coordinating functions relating to the development of micro &amp; small scale enterprises</td>
</tr>
<tr>
<td>17</td>
<td>95/SSE/07(P)/10M-131/06</td>
<td>6/3/2007</td>
<td>GP,PS,ZP</td>
<td>Order relating to functions and responsibilities of PRIs in respect of Mid-Day Meal Programme</td>
</tr>
<tr>
<td>18</td>
<td>2803-MI/2M-13/O5</td>
<td>20/11/2006</td>
<td>GP,PS,ZP</td>
<td>Order relating to supervise &amp; monitoring &amp; give needful assistance of Officers of WID Department to 3-tire of Panchayats</td>
</tr>
<tr>
<td>20</td>
<td>H/FW/467/3S-31/2002</td>
<td>14/10/2003</td>
<td>GP,PS,ZP</td>
<td>Restructuring of Sub-centres &amp; some consequential changes in the organizational Set-up at different levels</td>
</tr>
<tr>
<td>21</td>
<td>213(62)/SW/3S-224/04</td>
<td>13/1/2005</td>
<td>GP,PS,ZP</td>
<td>Restructuring the service infrastructure of Rural Health Sector under the leadership of the Panchayats</td>
</tr>
<tr>
<td>22</td>
<td>1830/SW/3S-106/05</td>
<td>20/5/2005</td>
<td>GP,PS,ZP</td>
<td>Mapping of activities relating to various departments of the State Govt. for devolution of activities to different tires of PRIs</td>
</tr>
<tr>
<td>24</td>
<td>2609-For/FR/O/11M-11/2004</td>
<td>6/8/2004</td>
<td>ZP</td>
<td>Placement of forest officials in Zilla parishad to take up social forestry and afforestation programmes under different schemes</td>
</tr>
<tr>
<td>26</td>
<td>PHE/IV/1400/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
<tr>
<td>27</td>
<td>PHE/IV/1401/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
<tr>
<td>28</td>
<td>PHE/IV/1402/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>-----------------</td>
<td>---------</td>
<td>--------------------</td>
<td>------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>29</td>
<td>PHE/IV/1403/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
<tr>
<td>30</td>
<td>PHE/IV/1404/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
<tr>
<td>31</td>
<td>PHE/IV/1405/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
<tr>
<td>32</td>
<td>PHE/IV/1406/W-49/08</td>
<td>01.06.2009</td>
<td>GP</td>
<td>Assigning responsibility of the maintenance of rural piped water distribution system to a Garm panchayat</td>
</tr>
</tbody>
</table>
WHEREAS under sub-section (1) of Section 207 B of the West Bengal Panchayat Act. 1973 (West Bengal Act XLI of 1073), as subsequently amended, the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities of rural electrification and non-conventional sources of energy to each tier of the Panchayats following the principle of subsidiary so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

AND WHEREAS the devolution of activities in respect of rural electrification and non-conventional sources of energy along with activity mapping has been approved as a Cabinet mention case on 12th October, 2007;

NOW, in continuation of this Department Order No. 6102//PN/O/I/4P-1/05 dated 07. 11. 2005 and in exercise of the power conferred by the provisions of sub-section (1) of section 207 B of the West Bengal Panchayat Act, 1073, the Governor is pleased hereby to assign the functions and activities of rural electrification and non-conventional sources of energy to the appropriate tier of the Panchayati Raj Institutions as shown in the enclosed Table for economic development and social justice in rural areas related to those subjects.

The Governor is further pleased to order that the Department of Power and Non-conventional Energy of Sources (hereinafter referred to as the said Department) will issue appropriate Government orders to that effect, in consultation with the Panchayats and Rural Development Department, if necessary, which should be backed by the appropriate Legislation of the Department concerned, wherever necessary. This may necessitate passing on the requisite amount of fund to the Panchayats as also appropriately instructing the officials of the said Department posted at District, Block and Gram level for making their services available to the Panchayats for utilization in the execution of the schemes of the said Department now being assigned to Panchayati
Raj Bodies. The said Department may also work out suitable capacity building programme for Panchayat functionaries for discharging the assigned responsibilities and duties effectively. The concerned officials may also be given suitable ex-officio designation signifying their association with the Zilla ‘Parishad. Panchayat Samiti or Gram Panchayat, as the case may be.

This order will come into force with immediate effect.

By Order of the Governor.

Sd/- A. K. Deb
Chief Secretary to the
Govt. of West Bengal

Enclo : As stated.

No. 4769/1 (12)/PN/O/I/4P-I/05 (Pt-IV) Date : 29.10.2007

Copy forwarded for information and necessary action to the :

1) Sabhadhipati of...................................................Zilla Parishad (All).
2) Principal Secretary to the Govt. of West Bengal, Power Department.
3) Sri U. N. Bhaduri, OSD & Ex-officio Dy. Secretary, to the Govt. of West Bengal. Power Department.
4) Sri Maloy Kr. De, Chairman & Managing Director, West Bengal State Electricity Distribution Co. Ltd., Bidyut Bhavan, Sector-II, Salt Lake, Kolkata-700 091
5) Commissioner of Panchayats and Rural Development, West Bengal.
6) Director of SIPRD, Kalyani, Gandhi Bhavan, Dist. Nadia.
7) Commissioner of Presidency / Burdwan / Jalpaiguri Division (All).
8) District Magistrate..........................................................District (All).
9) Addl. Executive Officer of..............................................Zilla Parishad (All).
10) District Panchayat & Rural Dev. Officer of..............................................(All).

Copy of this order shall be circulated to the functionaries / officials of Panchayat Samitis and Gram Panchayats within the district.

11) Private Secretary to MIC / MOS, Power Deptt./P & RD Deptt.
12) All Cells of this Department.

M. N. Roy
Principal Secretary to the
Government of West Bengal
## Subject – Rural Electrification

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
</table>
| Electrification of Mouzas       | • Issuance of Certificate regarding electrification of mouza              | Bidyut O Achiracharit Shakti Shayee Samiti of Zilla Parishad  
Link Officer – Secretary or Deputy Secretary of Zilla Parishad |
|                                 | • Preparation of a master plan of linking different mouzas with network  | Bidyut O Achiracharit Shakti Shayee Samiti of Panchayat Samiti  
Link Officer – Secretary or Deputy Secretary of Panchayat Samiti |
|                                 | • To ensure coordinated effort between panchayat vis-a-vis other Departments in respect of Development of electricity infrastructure | Upa Samiti of Panchayat Samiti  
Link Officer – Secretary of Gram Panchayat |
| Electrification of households and conservation of energy | • Mobilization of consumers  
• Identification of graded SHGs  
• Capacity building of SHGs  
• Awareness campaign and wide publicity among farmers, other consumers  
• Energy management  
• Availability of energy saving devices in local market  
• Demonstration of models | • Identification of suitable graded SHGs through DRDC and Nari O Sishu Unnayan Shayee Samiti  
• Capacity building of SHGs through DRDC to make them competent for working as franchisees of WBSEDCL  
• Monitoring constitution of Licensing Board in the district for issuance of Licence  
• Organizing workshop / seminar at Block level for awareness generation  
• Ensuring availability of energy saving devices / Panchayat Samiti in local market through entrepreneurs  
• Demonstration of energy saving device / models in Panchayat Samiti office  
• Development of training facilities for providing technical / skill training to authorized electricians for undertaking house wiring  
• Mobilization of consumers through authorized franchisees of WBSEB (SHGs) for connectivity to households  
• Awareness generation / information dissemination on connectivity, efficient management of energy, use of energy saving devices  
• Demonstration of energy saving devices / models in GP office  
• To assist WBSEDCL in Demand size management - to minimize agricultural consumption during |
Subject – Non-conventional / Alternative Sources of Energy.

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
</table>
| Hamessing alternative sources of energy in rural areas | • Identification of potential consumers  
  • Technical and financial assistance for installation of Bio-gas in potential households  
  • Development of demonstration model of Bio-gas  
  • Development of energy park Awareness generation for hamessing alternative sources of energy including bio-fuel | Bidyut O Achiracharit Shakti Shyee Samiti of Zilla Parishad  
  Link Officer – Secretary or Deputy Secretary of Zilla Parishad  
  • Development of energy park of demonstration of various alternative sources of energy and bio-fuel  
  • Organizing workshop / seminar to emphasize the need of hamessing alternative sources of energy  
  • Extending technical and financial assistance for installation of Bio-gas in potential households  
  • Providing assistance in maintenance of Bio-gas unit  
  • Development of demonstration model of Bio-gas, alternative sources of energy and biofuel in Block area for publicity  
  • Identification of beneficiaries / potential consumers of alternative sources of energy  
  • Organizing awareness camp and information dissemination relating to alternative sources of energy and bio-fuel | Upa Samiti of Panchayat Samiti  
  Link Officer – Secretary of Gram Panchayat |

*WBSEDCL – West Bengal Electricity Distribution Co. Ltd.*
WHEREAS Article 243G of the Constitution of India has-empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolution of powers and responsibilities upon the appropriate tier of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Schedule of the Constitution of India;

AND WHEREAS Section 207B has been inserted in the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) by Section 50 of the West Bengal Panchayat (Amendment) Act, 1994 (West Bengal Act XVIII of 1994);

AND WHEREAS under sub-section (1) of Section 207 B of the said Act the State Government may by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to each tier of the Panchayats following the principle of subsidiary so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

AND WHEREAS the State Council of Ministers in their meeting held on the 27th September, 2005 have assigned responsibilities upon three tier Panchayati Raj Institutions as shown in the enclosed Table, delineating their activities in respect of the subjects covered under the Eleventh Schedule of the Constitution;

NOW, in exercise of the power conferred by the provisions of sub-section (1) of section 207 B of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), as subsequently amended from time to time, the Governor is pleased hereby to assign such functions and activities to the appropriate tier of the Panchayati Raj Institutions as shown in the enclosed Table with authorities for planning, budgeting and implementing schemes and taking other possible measures for economic development and social justice in rural areas related to those activities.
The Governor is further pleased to order that the concerned Departments will issue appropriate Government orders to that effect, in consultation with the Parichayats and Rural Development Department, if necessary, which should be backed by the appropriate Legislation of the Department concerned, wherever necessary. This may necessitate passing on the requisite amount of fund to the Panchayats as also appropriately instructing the officials of the respective Departments posted at District, Block and Gram level for making their services available to the Panchayats for utilization in the execution of the schemes of the respective Departments now being assigned to Panchayati Raj Bodies. The respective Departments may also work out suitable capacity building programme for Panchayat functionaries for discharging the assigned responsibilities and duties effectively. The concerned officials may also be given suitable ex-officio designation signifying their association with the Zilla Parishad, Panchayat Samiti or Gram Panchayat, as the case may be. This order will come into force with immediate effect.

By Order of the Governor,

Sd/- A. K. Deb
Chief Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1) Private Secretary to MIC/MOS, .................................................................(All)

2) Sabhadhipati of ..........................................................Zilla Parishad (All).

3) Principal Secretary / Secretary to the Govt. of West Bengal.......................

.................................................................Department (All).

4) Commissioner of Presidency / Burdwan / Jalpaiguri Division (All).

5) Commissioner of Panchayats and Rural Development, West Bengal. -

6) Director of SIPRD, Kalyani, Gandhi Bhavan, Dist. Nadia.

7) District Magistrate of ...........................................................................(All).

8) Addl. Executive Officer of ..................................................Zilla Parishad (All).

9) District Panchayat & Rural Dev. Officer of .............................................(All).

Copy of this order shall be circulated to the functionaries / officials of Panchayat Samitis and Gram Panchayats within the district.

10) All Cells of this Department.

M. N. Roy
Secretary to the Government of West Bengal
ASSIGNMENT OF RESPONSIBILITY ON THREE TIER PANCHAYATI RAJ INSTITUTIONS AND MAPPING OF ACTIVITIES OF P. R. BODIES
ITEM : 1 – Agriculture and Extension Works :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
</table>
| **Beneficiary Selection for different Programs** | ● Identification and selection of farmers  
● Awareness campaign and wide publicity among farmers | **Krishi Sech O Samabaya Sthayee Samiti of Zilla Parishad**  
Link Officer – Principal Agricultural Officer  
**Krishi Sech O Samabaya Sthayee Samiti of Panchayat Samiti**  
Link Officer – Agriculture Development Officer  
**Krishi O Prani Sampad Bikash Upa-Samiti of Gram Panchayat**  
Link Officer – Krishi Prajukti Sahayak |
| | In consultation with the Sthayee Samiti the Principal Agricultural Officer will –  
● fix up target for each Panchayat Samiti for selection of beneficiaries  
● fix up target for holding awareness camp and campaign and monitor and supervise the same, if necessary  
● Involve the Sub-divisional Agricultural Officer in the campaign, if necessary  
● Initiate Block wise awareness campaign at the beginning of each crop season | In consultation with the Sthayee Samiti the Principal Agricultural Officer will –  
● fix up target for each Gram Panchayat Samiti for selection of beneficiaries  
● fix up target for holding awareness camp and campaign and monitor and supervise the same, if necessary  
● Facilities the Sthayee Samiti members about the strategy to augment agricultural production at the beginning of each crop season | In consultation with the Upa-Samiti the Krishi Prajukti Sahayak will –  
● select or nominate beneficiaries  
● select or nominate beneficiaries in consultation with the Agriculture Development Officer after expiry of the time limit  
● Organize awareness camp in consultation with ADO / SAO  
● facilitate the members of Upa-Samiti about the strategy to augment agricultural production |
<table>
<thead>
<tr>
<th>Capacity Building &amp; Extension Work</th>
<th>In consultation with the Upa-Samiti the Krishi Prajukti Sahayak will –</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identification of training need of farmers</td>
<td>• select venue and faculty</td>
</tr>
<tr>
<td>• Chalking out Block wise training program</td>
<td>• supervise and monitor training</td>
</tr>
<tr>
<td>• Training for skill development and Field demonstration</td>
<td>• collect from all Gram Panchayats Agricultural data and forward to the District Office for future use in training and skill upgradation</td>
</tr>
<tr>
<td>• Inforaiton dissemination and motivation of farmers seed</td>
<td></td>
</tr>
<tr>
<td>• Promotion of use of organic manure and bio-fertilizer and its publicity</td>
<td></td>
</tr>
<tr>
<td>• Distribution of pesticides</td>
<td></td>
</tr>
<tr>
<td>• Mechanization of farm and distribution of Agricultural equipments at subsidized price</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>In consultation with the Sthayee Samiti the Principal Agricultural Officer will –</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify the training need</td>
</tr>
<tr>
<td>• prepare action plan for enhancing skill and field demonstration and execute the same</td>
</tr>
<tr>
<td>• Prepare action plan for information dissemination and motivation of farmers and execute the same</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Principal Agricultural Officer will –</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Sub-allot minikits/seeds/bio-fertilizer (at subsidized price) to Panchayat Samitis for distribution among farmers</td>
</tr>
<tr>
<td>• Fix target for each Panchayat Samiti for distribution of Agricultural equipments</td>
</tr>
<tr>
<td>• Fix target in consideration of technical possibilities and filed situation and monitor timely distribution</td>
</tr>
<tr>
<td>• If necessary, Z.P./PAO will reserve 5% inputs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Krishi Prajukti Sahayak will –</th>
</tr>
</thead>
<tbody>
<tr>
<td>• identify and select beneficiaries for distribution of minikits/seeds/bio-fertilizer (at subsidized price) to Gram Panchayat</td>
</tr>
<tr>
<td>• Mechanization of farm and distribution of Agricultural equipments at subsidized price</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>• Promotion of use of organic manure and bio-fertilizer and its publicity</td>
</tr>
<tr>
<td>• Distribution of pesticides</td>
</tr>
<tr>
<td>• Mechanization of farm and distribution of Agricultural equipments at subsidized price</td>
</tr>
</tbody>
</table>

828
| Financial Assistance to farmers | • Crop Insurance and Kishan Credit Card  
• Farmers Old Age Pension (Sub-div. Agriculture Officer being the DDO) | In consultation with the Upa-Samiti the Krishi Prajukti Sahayak will –  
• collect data  
• jointly survey loss of crop and assist the Department in estimation of amount  
• collect soil for sample survey and organize awareness camp on this issue | In consultation with the Upa-Samiti the Krishi Prajukti Sahayak will –  
• estimate need-based requirement of seeds  
• take active role in production of quality seeds and their distribution  
• collect data on use of seeds and their impact |}

| Management of Agri-farm | • Seed production  
• Infrastructure development  
• Supply and utilization of human resource | In consultation with the Sthayee Samiti along with DLCC/ DLBC the Principal agricultural Officer will –  
• prepare Block wise Action Plan  
• Involve Agricultural Officers working at Sub-division level  
• Monitor & supervise crop insurance and Kishan Credit Card distribution  
• Monitor & supervise Block wise distribution of farmers’ old age pension. In this case Sundar Ban Islands, flood and drought prone areas and forest areas of Dooars will get priority | In consultation with the Sthayee Samiti the Agriculture Development Officer will –  
• fix up GP wise Action Plan  
• involve Agricultural Officers working at Sub-division level in monitoring and supervision  
• monitor and supervise GP wise distribution of old age pension | In consultation with the Upa-Samiti the Krishi Prajukti Sahayak will –  
• prepare Action Plan for quality seed production in Agri-farm  
• take action for supply of Agri-labour  
• maintain quality of seeds  
• arrange for proper utilization of seeds in the locality |
**ITEM : 2 – Animal Resources Development :**

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Matsya O Prani Sampad Bikash Shayee Samiti of Zilla Parishad Link Officer – Dy Director, ARD</td>
<td>Matsya O Prani Sampad Bikash Shayee Samiti of Zilla Parishad Link Officer – Block Livestock Dev. Officer</td>
</tr>
<tr>
<td></td>
<td>Krishi O Prani Sampad Bikash Upa-Samiti of Gram Panchayat Link Officer – Livestock Dev. Assistant</td>
<td></td>
</tr>
</tbody>
</table>
| Beneficiary Selection for different Programs | ● Identification and selection of farmers  
● Awareness campaign and wide publicity among farmers  
● Formation of groups | ● Fixing up target for each Panchayat Samiti for selection of beneficiaries | ● Fixing up target for each Gram Panchayat for selection of beneficiaries | ● Identification and selection of beneficiaries  
● Awareness generation  
● Organization of self-help groups |
| Capacity Building & Extension Work | ● Assessment of training need of farmers  
● Selection of trainees  
● Chalking out training program  
● Specialized training  
● Awareness training  
● Information and motivation of farmers | ● Identification of training need of farmers  
● Selection of trainees for training program at dist. level  
● Preparation and analysis of dist. Level data base  
● Allotment of fund to Panchayat Samities for training | ● Selection of trainees for Block level training program  
● Selection of venue for GP level training  
● Supervision of GP level training  
● Celebration of PRANI SAPTAHA  
● Release of fund to Gram Panchayats | ● Identification of training need and selection of trainees for GP level training program  
● Field demonstration for fodder cultivation on community land and vested land  
● Organization ARD issues  
● Organization of awareness camp on preventive measures  
● Celebration of PRANI SAPTAHA |
<table>
<thead>
<tr>
<th>Increasing Fodder Production</th>
<th>▪ Augustation of Fodder Production through distribution of minikits, sale of seeds, Kishan Bon, Fodder demonstration etc.</th>
<th>▪ Policy decision on supply of minikits/seeds/manure to Blocks</th>
<th>▪ Supply of minikits to different GPs and fixing scale of distribution of minikits per GP</th>
<th>▪ Distribution of minikits/seeds/manure to farmers</th>
<th>▪ Generation of awareness and wide publicity among farmers</th>
<th>▪ Field demonstration to farmers</th>
</tr>
</thead>
</table>
| Livestock Development      | ▪ Breed up-gradation through distribution of improved variety livestock  
▪ Rearing of birds and small animals – Family scheme and individual scheme  
▪ Vaccination Program  
▪ Artificial Insemination Program  
▪ Infrastructure Development | ▪ Distribution of improved variety of livestock to Blocks  
▪ Drawing up action plan of Vaccination program and Artificial Insemination program for the Dist.  
▪ Policy decision on execution of work and release of fund | ▪ Collection of improved variety of livestock from Dist. Farm and determining scale of distribution to GPs  
▪ Monitoring of the situation to prevent out break of epidemic  
▪ Monitoring of the Artificial Insemination program; identifying problem areas and covering gap  
▪ Need based prioritization and execution of work | ▪ Distribution of minikits/seeds/manure improved variety birds/small animals to farmers.  
▪ Providing facility of hatching  
▪ Vaccination of animals against epidemic  
▪ Execution of Artificial Insemination with the help of Prani Bandhu at fixed price  
▪ Assessment of need for infrastructure development |
| Planning and Budgeting     | ▪ Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal | ▪ Preparation of annual plan and budget for the Shhayee Samiti for each year | ▪ Preparation of annual plan and budget for the Shhayee Samiti for each year | ▪ Preparation of annual plan and budget for the Upa Samiti for each year | ▪ Preparation of annual plan and budget for the Upa Samiti for each year | ▪ Preparation of annual plan and budget for the Upa Samiti for each year |
ITEM : 3 – Cottage and Small Scale Industries :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beneficiary Selection for different Programs</strong></td>
<td>Identification and selection of beneficiaries</td>
<td>Khudra Shilpa, Bidyut O Achararcharit Shakti Shyee Samiti of Zilla Parishad Link Officer – General Manager, DIC</td>
</tr>
<tr>
<td></td>
<td>Fixing up target for each Panchayat Samiti for selection of beneficiaries</td>
<td>Khudra Shilpa, Bidyut O Achararcharit Shakti Shyee Samiti of Panchayat Samiti Link Officer – Industrial Development Officer</td>
</tr>
<tr>
<td></td>
<td>Organization of self-help groups</td>
<td>Shilpa O Parikathama Upa-Samiti of Gram Panchayat Link Officer – Job Assistant / Nirman Sahayak</td>
</tr>
<tr>
<td><strong>Capacity Building &amp; Extension Work</strong></td>
<td>Assessment of training need and selection of trainees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Entrepreneur dev. programme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Skill dev. training program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Awareness campaign and wide publicity among artisans</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assessment of training need</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organization of Entrepreneur dev. program and skill dev. training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organization of awareness camp at Dist. Level</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organization of Handicraft competition at Dist. level</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of trainees / venue for skill dev. training program run by NGO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of entrepreneurs for training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Supervision of training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organization of awareness camp at Block level</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Conducting wide publicity for competition</td>
<td></td>
</tr>
<tr>
<td><strong>Development of micro-enterprise and entrepreneurs</strong></td>
<td>Pradhan Mantri Rozgar Yojana</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Deputing Artisans to fairs / meals</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Promotion of Bio-gas</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Credit linkage of entrepreneurs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Co-ordination between entrepreneurs and financial institutions for credit linkage</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Action plan for development of micro-enterprise / entrepreneurs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of micro-enterprise / entrepreneurs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Developing micro enterprise / self enterprise with bank credit</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of Artisans for fairs / melas within the district</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Promotion of biogas plant</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Identification of micro-enterprise / entrepreneurs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Group formation &amp; selection of activities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of Artisans for fairs / melas outside the district or state</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Awareness generation and wide publicity</td>
<td></td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>• Preparation of development plan of five year term and annual plan and budget for each year in under their disposal</td>
<td>• Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
</tr>
</tbody>
</table>

**ITEM : 4 – Health and Family Welfare :**

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
</table>
| Improvement in infrastructure | Upgrading facilities at Sub-center | **Janasasthya O Paribesh Sthayee Samiti of Zilla Parishad**  
Link Officer – Chief Medical Officer of Health | **Janasasthya O Paribesh Sthayee Samiti of Panchayat Samiti**  
Link Officer – Block Medical Officer of Health | **Siksha O Janasasthya Upa-Samiti**  
Link Officer – Health Supervisor |
| Supply of Materials | Procuring materials and distribution | • Fund allotment  
• Lifting of materials from State Hqtrs and supply to different block | • Supervision and monitoring of utilization of funds and materials by BPHCs and PHCs  
• Local Purchase of non-medical items required by the PHCs and BPHCs as may be authorized by H&FW Department | • Supervision and monitoring of utilization of funds and materials by Sub-centers  
• Local Purchase of non-medical items required by the sub-centers as may be authorized by H&FW Department |
| • Monitoring and supervision of Departmental service delivery system | • Restructuring monitoring & reporting system  
• Operating Management Information System | • Compilation of reports and returns from Block-level and analysis for monitoring crucial public health indicators | • Compilation of monthly reports from Sub-centers and GPs, and analysis for monitoring crucial public health indicators | • Monitoring most important public health indicators  
• Planning for focused interventions  
• Involving Self-Help Groups in monitoring community health |
| Supervision of Primary curative Services |
| Supervision of GP level Upa-Samitis on Health |
| Planning for focused interventions |

| Supervision of secondary curative services and standing committees of the Panchayat Samiti |
| Planning for focused interventions |

| Monitoring and supervision of functioning of PRI bodies |
| Involving Self-Help Groups in monitoring community health |
| Involving community in promotive and preventive health care management |

| Mobilizing the community through Self-Help Groups |
| For better utilization of available services and |
| For adopting better practices |

| Devising IEC Strategy |
| Developing IEC materials |
| Organizing campaign for planned family, safe motherhood, best child care practices |

| Planning and organization for IEC activities |
| Organizing campaign for planned family, safe motherhood, best child care practices |

| Birth and Death Registration |
| Updating ECCR |
| Disease surveillance to pre-empt outbreak |
| Preventive measures against spread of communicable diseases |
| Conducting Base line Survey on status of community health |
| Surveillance and rapid response issues |
| Promoting planned family norms and practices |
| Arrangement of referral transport in serious cases |
| Promotion of concepts of nutrition and best dietary practices |
| Ensuring nutrition supplement for mother and child through ICDS / AWC / Ensuring nutrition supplement in schools |
- Universal immunization
- Pulse polio
- Revised National Tuberculosis Control Program
- Vector-borne disease program (Malaria and Kala-zar)
- NPCB Program
- Total Sanitation Programme
- Swajalidha (Safe Drinking Water)
- NLEP
- AIDS
- RCH
- Mental Health
- School Health
- Disabilities
- Thalassamia

- Fund allotment, monitoring and supervision of immunization programme including pulse polio
- Development of infrastructure for Institutional delivery
- Monitoring availability of medicine at PHCs
- Organizing sterilization camp for eligible couple
- Organizing cataract operation camps

- Implementation of immunization programme
- Promotion of Institutional delivery
- Monitoring availability of medicine at sub-centres
- Organizing training of school teachers on eye care
- Organizing training of Traditional Birth Attendents (Dai)
- Implementation of safe drinking water projects / schemes
- Ensuring timeliness and quality in delivery of household latrines by Rural Sanitary Marts
- Construction of community toilets at public places, Sub-Centres under TSC and toilets in schools, AWCs under School Sanitation Programme
- Organizing training of School Teachers in School Sanitation, Environmental Sanitation and Personal Hygiene, Monitoring School

- Awareness for taking preventive measures against common diseases like malaria, kalaazar, TB, leprosy and monitoring follow-up practices by patients.
- Organizing users groups for new safe drinking water sources and maintenance of existing water sources.
- Promotion of demand for latrines in every household.
- Preparing proposals for community toilets at public places, schools, AWC, Health Sub-Centres
- Ensuring environmental sanitation including prevention of open defecation, protection of water source, drainage, cleanliness of habitat
- Ensuring Timely spraying of vector control chemicals.
### Capacity Building

- Training to Health/Anganwadi workers, Panchayat functionaries, NGO workers, members of SHGs on RCH, TB/ AIDS / Leprosy control Programs
- Skill Development Training
- Allotment of fund for training
- Sending resource persons for training
- Organizing and conducting skill development training for Health workers
- Organizing and conducting sensitization Training
- Selection of clientele for training
- Imparting skill development training to traditional Dais
- Identifying clientele for training
- Capacity building for SHGs for developing a surveillance system through SHGs
- Up-gradation of HQ sub-centers for delivery of additional services including development of a Panchayat owned Labour Hut.

### Planning and Budgeting

- Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal
- Preparation of annual plan and budget for the Sthayee Samiti for each year
- Preparation of annual plan and budget for the Sthayee Samiti for each year
- Preparation of annual plan and budget for the Upa Samiti for each year

### ITEM: 5 – Forestry including Social Forestry:

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bon O Bhumi Sanskar Sthayee Samiti of Zilla Parishad</td>
<td>Link Officer – Divisional Forest Officer and Additional / Asst. Divisional Forest Officer</td>
<td>Bon O Bhumi Sanskar Sthayee Samiti of Panchayat Samiti Link Officer – Ranger Officer / Beat Officer</td>
</tr>
<tr>
<td>Bon O Bhumi Sanskar Sthayee Samiti of Panchayat Samiti</td>
<td>Link Officer – Ranger Officer / Beat Officer</td>
<td>Krishi O Prani Sampad Bikash Upa-Samiti of Gram Panchayat Link Officer – Forest Extension Worker</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Beneficiary selection for different Programs</th>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bon O Bhumi Sanskar Sthayee Samiti of Panchayat Samiti</td>
<td>Link Officer – Ranger Officer / Beat Officer</td>
<td>Identification and selection of beneficiaries Fixing up target for each Panchayat Samiti for selection of beneficiaries Fixing up target for each Gram Panchayat for selection of beneficiaries</td>
<td>Krishi O Prani Sampad Bikash Upa-Samiti of Gram Panchayat Link Officer – Forest Extension Worker</td>
</tr>
<tr>
<td>Krishi O Prani Sampad Bikash Upa-Samiti of Gram Panchayat</td>
<td>Link Officer – Forest Extension Worker</td>
<td>Identification and selection of beneficiaries Awareness generation at village SHG formation</td>
<td></td>
</tr>
<tr>
<td>Increasing forest coverage</td>
<td>Aforestaion on and strip plantation</td>
<td>Preparation of Action plan for works</td>
<td>Plantation of trees, distribution of sapling</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-----------------------------------</td>
<td>--------------------------------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>Dev. of fruit garden and saplings nursery</td>
<td>Supervision and monitoring of works</td>
<td></td>
</tr>
<tr>
<td>Development of Infrastructure for forest villages</td>
<td>Const. of village road, earthen dam, excavation of well, Installation of Tube Well in forest village</td>
<td>Preparation of Action plan for works</td>
<td>Exeuction of Infrastructural works</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supervision and monitoring of works</td>
<td></td>
</tr>
<tr>
<td>Socio economic activities</td>
<td>Introducing income generating activities for villagers viz, distribution of sal-leaf-plate making machine / sewing machine / chicks / ducklings / flugerlings / minikits / saplings of fruit trees in forest villages</td>
<td>Preparation of Action plan for works</td>
<td>Distribution of inputs for micro-enterprise</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supervision and monitoring of works</td>
<td>Providing assistance for Income generating activities</td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal</td>
<td>Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
<td>Preparaton of annual plan and budget for the Sthayee Samiti for each year</td>
</tr>
</tbody>
</table>
ITEM : 6 – Women and Child Development and Social Welfare :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
</table>
| Selection of beneficiaries for different programmes | - Survey of beneficiaries  
- Identification & selection of beneficiaries  
- Awareness  
- Mobilization of community | Nari O Sishu Unnayan Tran O Janakalyan Shayee Samiti of Zilla Parishad  
Link Officer – Dist. Social Welfare Officer & Dist. Programme Officer  
Nari O Sishu Unnayan Tran O Janakalyan Shayee Samiti of Panchayat Samiti  
Link Officer – Block Welfare Officer & Child Development Project Officer of ICDS  
Nari Sishu Unnayan O Samaj Kalyan Upa-Samiti of Gram Panchayat  
Link Officer – Supervisor of ICDS | - Supportive role in survey of beneficiaries availing facilities of Anganwadi Centers  
- Identification of beneficiaries for NPAG, Kishori Shakti Yojana & Pension Schemes  
- Issue of BPL certificate for beneficiaries of Balika Sambriddhi Yojana  
- Awareness generation in villages to motivate parents for pre-school education & immunization of their children  
- Mobilize community participation to improve quality of cooked food in Anganwadi Centers |
| Construction of Anganwadi Centers | - Selection of sites for Anganwadi Centers  
- Construction of Anganwadi Centers | Nari O Sishu Unnayan Tran O Janakalyan Shayee Samiti of Zilla Parishad  
Link Officer – Dist. Social Welfare Officer & Dist. Programme Officer  
Nari O Sishu Unnayan Tran O Janakalyan Shayee Samiti of Panchayat Samiti  
Link Officer – Block Welfare Officer & Child Development Project Officer of ICDS  
Nari Sishu Unnayan O Samaj Kalyan Upa-Samiti of Gram Panchayat  
Link Officer – Supervisor of ICDS | - Supervision of construction of Anganwadi Centers  
- Recommendation of sites for Anganwadi Centers  
- Construction of Anganwadi Centers |
<table>
<thead>
<tr>
<th>Convergence of activities</th>
<th>Co-ordination of programmes</th>
<th>Monitoring &amp; Supervision of Programmes</th>
<th>Co-ordination to ensure availability of facilities / benefits to SHGs of Swayamsiddha &amp; convergence with other SHGs formed under different programmes</th>
<th>Convergence of activities of ICDS and reporting of functioning of Anganwadi Centers to the Sthayee Samiti of Panchayat Samiti</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-ordination to ensure availability of facilities / benefits to SHGs of Swayamsiddha &amp; convergence with other SHGs formed under different programmes</td>
<td>Convergence of activities of ICDS and reporting of functioning of Anganwadi Centers to the Sthayee Samiti of Panchayat Samiti</td>
<td>Co-ordination to ensure availability of facilities / benefits to SHGs of Swayamsiddha &amp; convergence with other SHGs formed under different programmes</td>
<td>Convergence of activities of ICDS and reporting of functioning of Anganwadi Centers to the Sthayee Samiti of Panchayat Samiti</td>
<td>Co-ordination to ensure availability of facilities / benefits to SHGs of Swayamsiddha &amp; convergence with other SHGs formed under different programmes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning and Budgeting</th>
<th>Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal</th>
<th>Preparation of annual plan and budget for the Sthayee Samiti for each year out of resources available for ZP</th>
<th>Preparation of annual plan and budget for the Sthayee Samiti for each year out of resources available for PS</th>
<th>Preparation of annual plan and budget for the Upa Samiti for each year out of resources available for GP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal</td>
<td>Preparation of annual plan and budget for the Sthayee Samiti for each year out of resources available for ZP</td>
<td>Preparation of annual plan and budget for the Sthayee Samiti for each year out of resources available for PS</td>
<td>Preparation of annual plan and budget for the Upa Samiti for each year out of resources available for GP</td>
<td>Preparation of annual plan and budget for the Upa Samiti for each year out of resources available for GP</td>
</tr>
</tbody>
</table>

ITEM : 7 – Food Supplies including Public Distribution System :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Khadya O Sarbahara Sthayee Samiti of Zilla Parishad Link Officer – Dist. Controller of Food &amp; Supplies</td>
<td>Khadya O Sarbahara Sthayee Samiti of Panchayat Samiti Link Officer – Sub-Inspector of Food &amp; Supplies</td>
<td>Artha O Parikalpana Upa-Samiti of Gram Panchayat Link Officer – Executive Assistant</td>
</tr>
<tr>
<td>Distribution of food grains to BPL / Antodaya Annya Yojana &amp; Annapurna Card holders</td>
<td>Identification of beneficiaries</td>
<td>Preparation of list of beneficiaries for BPL cards</td>
</tr>
<tr>
<td>Distribution of BPL Cards, Antodaya Annya Yojana &amp; Annapurna Cards</td>
<td>Approval of beneficiary list</td>
<td>Fixing additional quota of beneficiaries for blocks</td>
</tr>
<tr>
<td>Additional quota of beneficiaries</td>
<td>Fixing quota of beneficiaries for Gram Panchayats</td>
<td>Identification &amp; selection of beneficiaries for distribution of BPL Cards, Antodaya Annya Yojana Cards &amp; Annapurna Cards</td>
</tr>
<tr>
<td>Fixing quotas of beneficiaries for each Gram Sansad</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

839
<table>
<thead>
<tr>
<th>Public Distribution System</th>
<th>Monitoring distribution of food grains from FCI</th>
<th>Monitoring lifting of food grains from FCI</th>
<th>Monitoring distribution of food grains to MR Dealers</th>
<th>Monitoring preparation and distribution of Ration Cards</th>
<th>Monitoring distribution of food grains from MR Shop to the beneficiaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement of food grains</td>
<td>Identification and selection of farmers</td>
<td>Fixing up target for each Rice Mill</td>
<td>Selection of Farmers’ Co-operative Societies</td>
<td>Providing certificate confirming procurement of paddy from the farmers at Minimum Support Price (MSP)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of Farmers’ Co-operative Societies</td>
<td>Monitoring Milling of paddy</td>
<td>for purchase of paddy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fixing up target for each Rice Mill</td>
<td>Storing of rice in Godowns</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Milling of paddy and storing of rice</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>Preparation of development plan for five year therm and annual plan for each year in respect of fund available under their disposal</td>
<td>Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
<td>Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
<td>Preparation of annual plan and budget for the Upa Samiti for each year</td>
<td></td>
</tr>
</tbody>
</table>
ITEM : 8 – Fishery

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Identification &amp; selection of beneficiaries</td>
<td>Matsya O Prani Sampad Bikash Shayee Samiti of Zilla Parishad Link Officer – Asst. Director of Fisheries</td>
</tr>
<tr>
<td></td>
<td>Organizing training</td>
<td>Matsya O Prani Sampad Bikash Shayee Samiti of Panchayat Samiti Link Officer – Fishery Extension Officer</td>
</tr>
<tr>
<td></td>
<td>Organizing awareness camp</td>
<td>Krishi Of Prani Sampad Bikash Upa-Samiti of Gram Panchayat Link Officer – Sahayak of GP</td>
</tr>
<tr>
<td>Capacity Building</td>
<td>• Identification &amp; selection of beneficiaries</td>
<td>• Organization of training</td>
</tr>
<tr>
<td></td>
<td>• Organizing training</td>
<td>• Selection of training venue</td>
</tr>
<tr>
<td></td>
<td>• Organizing awareness camp</td>
<td>• Liaison with NGO for training</td>
</tr>
<tr>
<td></td>
<td>• Release of fund for training</td>
<td>• Identification &amp; selection of beneficiaries for GP or village level training</td>
</tr>
<tr>
<td></td>
<td>• Action plan for all sorts of training and Awareness camp in consultation with the Asstt. Director of Fisheries</td>
<td>• Holding awareness camp</td>
</tr>
<tr>
<td></td>
<td>• Preparation of Training Need Assessment in consultation with the Asstt. Director of Fisheries</td>
<td>• Identification of fisher women belonging to Co-operative Societies</td>
</tr>
<tr>
<td></td>
<td>• Supervision of training</td>
<td></td>
</tr>
<tr>
<td>Infrastructure Development for Fishermen</td>
<td>• Construction of Cluster housing with Community Hall</td>
<td>• Monitoring and supervision of works</td>
</tr>
<tr>
<td></td>
<td>• Contraction of approach road</td>
<td>• Monitoring and supervision of works</td>
</tr>
<tr>
<td></td>
<td>• Contraction of Sanitary Latrine, Water source</td>
<td>• Identification of beneficiaries and places for house sites</td>
</tr>
<tr>
<td>Fish Farming / composite farming</td>
<td>• Selection of ponds / open cast pit for fish farming</td>
<td>Monitoring and supervision of works</td>
</tr>
<tr>
<td></td>
<td>• Improvement of tank</td>
<td>• Approval of beneficiaries and ponds / open cast pit for pisciculture</td>
</tr>
<tr>
<td></td>
<td>• Harvesting</td>
<td>• Approval of derelict / semiderelict tanks for pisciculture</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Identification and selection of beneficiaries and their ponds / open cast pit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Identification and selection of derelict / semiderelict tanks</td>
</tr>
<tr>
<td>Welfare of Fisher men</td>
<td>Planning and Budgeting</td>
<td></td>
</tr>
<tr>
<td>----------------------</td>
<td>------------------------</td>
<td></td>
</tr>
<tr>
<td>● Netting</td>
<td>● Preparation of</td>
<td></td>
</tr>
<tr>
<td>● Excavation of</td>
<td>● Preparation of</td>
<td></td>
</tr>
<tr>
<td>tank</td>
<td>development plan for</td>
<td></td>
</tr>
<tr>
<td>● Testing soil and</td>
<td>five year term and</td>
<td></td>
</tr>
<tr>
<td>water</td>
<td>annual plan and</td>
<td></td>
</tr>
<tr>
<td>● Supply of</td>
<td>budget for the</td>
<td></td>
</tr>
<tr>
<td>minikits</td>
<td>Shrayee Samiti for</td>
<td></td>
</tr>
<tr>
<td></td>
<td>each year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Allocation of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>fund, kind</td>
<td></td>
</tr>
<tr>
<td></td>
<td>components for</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blocks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Selection of sites</td>
<td></td>
</tr>
<tr>
<td></td>
<td>for liberation of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>fingerlings in river</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Selection of Co-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>operative Societies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Supervision of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>works related to</td>
<td></td>
</tr>
<tr>
<td></td>
<td>selection of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>beneficiaries</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Identification and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>selection of groups /</td>
<td></td>
</tr>
<tr>
<td></td>
<td>beneficiaries</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Delivery of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>fingerlings and other</td>
<td></td>
</tr>
<tr>
<td></td>
<td>inputs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Selection of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>beneficiaries for</td>
<td></td>
</tr>
<tr>
<td></td>
<td>FFDA / BFDA</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Allocation of fund,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>kind components for</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Blocks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Preparation of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>annual plan and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>budget for the Shrayee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Samiti for each year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Preparation of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>annual plan and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>budget for the Shrayee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Samiti for each year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Preparation of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>annual plan and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>budget for the Shrayee</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Samiti for each year</td>
<td></td>
</tr>
</tbody>
</table>

ITEM : 9 – Backward Classes Welfare :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning</td>
<td>● Fixing up targets of beneficiaries / pensioners /</td>
</tr>
<tr>
<td>Budgeting</td>
<td>● Supervision for selection of</td>
</tr>
<tr>
<td></td>
<td>● Identification of farmers for Minor Irrigation schemes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sishu O Nari Unnayan, Janakalyan O Tran Shrayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td>Link Officer – Project Officer cum District Welfare Officer</td>
</tr>
<tr>
<td>Sishu O Nari Unnayan, Janakalyan O Tran Shrayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td>Link Officer – Inspector of Backward Classes Welfare</td>
</tr>
<tr>
<td>Nari, Sishu Unnayan O Samaj Kalyan Upa-Samiti of Gram Panchayat</td>
</tr>
<tr>
<td>Link Officer – Gram Panchayat Secretary</td>
</tr>
<tr>
<td>Beneficiary identification and selection for different programmes</td>
</tr>
<tr>
<td>---</td>
</tr>
<tr>
<td>• Identification and selection of beneficiaries</td>
</tr>
<tr>
<td>• Awareness campaign and wide publicity among weaker sections</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capacity Building</th>
<th>Capacity Building</th>
<th>Capacity Building</th>
<th>Capacity Building</th>
<th>Capacity Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Release of fund for training</td>
<td>• Selection of Gram Panchayats with concentration of weaker sections for awareness camp, wide publicity</td>
<td>• Organization and supervision of training for women / SHGs / farmers</td>
<td>• Holding awareness / motivation camp</td>
<td>• Hand holding support to SHGs / women groups</td>
</tr>
<tr>
<td>• Action plan for all sorts of training and Awareness camp</td>
<td>• Fixing up targets for different schools</td>
<td>• Release of fund to Gram Panchayats</td>
<td>• Reporting to Panchayat Samiti about any difficulty in getting book grant, stipend, scholarship from school within its area</td>
<td></td>
</tr>
<tr>
<td>• Assessment of Training Need</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Book Grant, Stipend &amp; Scholarship for SC/ ST/ OBC students</th>
<th>Book Grant, Stipend &amp; Scholarship for SC/ ST/ OBC students</th>
<th>Book Grant, Stipend &amp; Scholarship for SC/ ST/ OBC students</th>
<th>Book Grant, Stipend &amp; Scholarship for SC/ ST/ OBC students</th>
<th>Book Grant, Stipend &amp; Scholarship for SC/ ST/ OBC students</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Selection of students for book grant, stipend, scholarship</td>
<td>• Fixing up targets for different schools</td>
<td>• Collection of names of students from schools</td>
<td>• Reporting to Panchayat Samiti about any difficulty in getting book grant, stipend, scholarship from school within its area</td>
<td></td>
</tr>
<tr>
<td>• Preparation of annual plan and budget for the Shthayee Samiti for each year</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning and Budgeting</th>
<th>Planning and Budgeting</th>
<th>Planning and Budgeting</th>
<th>Planning and Budgeting</th>
<th>Planning and Budgeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal</td>
<td>• Preparation of annual plan and budget for the Shthayee Samiti for each year</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Preparation of annual plan and budget for the Upa Samiti for each year</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### ITEM : 10 – Mass Education Extension including Library Services :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
</table>
| Management of District Libraries / Sponsored Libraries / Sponsored Rural Libraries / Community Library cum information Centre | ● Supervision of the activities of Libraries  
● Dissemination of information on Rural Development Programs / on social issues / on locally available resources / on functioning of PRIs | ● Supervision of the activities of District Libraries  
● Sending copies of guidelines / booklets for all development programs to Dist. Library for general information of public  
● Sending copy of Annual Report / Budget / Annual Plan of ZP to Dist. Library  
● Sending data / information on social issues to Dist. Library  
● Monitoring & supervision of Continuing Education Centres | Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Zilla Parishad  
Link Officer – District Mass Education Officer & District Library Officer | Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Zilla Parishad  
Link Officer – Extension Officer Mass Education & Lady Extension Officer Mass Education | Siksha O Janasasthya Upa-Samiti of Gram Panchayat  
Link Officer – Executive Assistant of Gram Panchayat |
| Continuing Education Program | Monitoring & supervision of Continuing Education Centres | ● Planning, Monitoring & Supervision by the ZSS (Link Officier– Officer-in-charge Literacy Cell)  
● Convergence of development schemes with CEP  
● Monitoring & supervision of Continuing Education Centre  
● Convergence of Literacy with income generating activities, SHGs & community health, initiative | | | ● Regular contract with Literates / Neo-literate for attendance in Continuing Education Centre  
● To treat nodal Continuing Education Centre as Rural Information Centre |
| Scholarship for handicapped students of class IX onwards | Organization of Publicity campaign  
Holding awareness camp for students & parents  
Identification of students |
| --- | --- |
| Publicity campaign  
Awareness camp  
Identification of students  
Sponsoring students | Sponsoring names of students through school  
Monitoring disbursement of scholarship to students through school |
| Institute for the disabled (Special Schools) | Supervision and monitoring of the Institutes |
| Special Education and Training for the Sightless, Hearing Impaired and Mentally Retarded students | Supervision and monitoring of the Institutes  
Consideration of the proposals for academic recognition / sponsorship of institutes for disabled (to be forwarded to the MEE Deptt./Dte. with recommendation or otherwise) |
| Social Welfare Homes Mass Education Extension Deptt./Dte | Recommendation of applications for admission to Homes  
Publicity and Supervision |
| To provide food, shelter, education group up to the age of 18 years or Madhyamik pass whichever is earlier | Social Welfare  
Recommendation of applications for admission to Homes  
Publicity and Supervision |
| Adult High School | Recommendation of applications for admission to Homes  
Publicity and Supervision |
| To impart education up to Madhyamik level to interested Adult learners who are not enrolled in any formal school | Publicity and Supervision of Adult High Schools |
| Planning and Budgeting | Publicity and Supervision of Adult High Schools |
| Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal | Preparation of annual plan and budget for the Sthayee Samiti for each year |
| Preparation of annual plan and budget for the Sthayee Samiti for each year | Preparation of annual plan and budget for the Upa Samiti for each year |
ITEM : 11 – Information & Cultural Affairs :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multimedia Campaign</td>
<td>Arranging Cultural Programs, speech, film etc.</td>
<td>Selection of Gram Panchayats, Organizing Cultural Programs, speech, film etc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Selection of blocks</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Release of fund</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dissemination of information</td>
<td>Exhibition on local issues or subject</td>
<td>Selection of Gram Panchayats</td>
</tr>
<tr>
<td></td>
<td>Display of Hoarding</td>
<td>Organizing Cultural Programs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Preparation of hoarding</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supplying messages</td>
</tr>
<tr>
<td>Essay writing competition in schools</td>
<td>Selection of subject</td>
<td>Contact with teachers &amp; students of schools</td>
</tr>
<tr>
<td></td>
<td>Fund release</td>
<td>Checking of answer scripts</td>
</tr>
<tr>
<td></td>
<td>Contact with teachers &amp; students of schools</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Checking of answer scripts</td>
<td></td>
</tr>
<tr>
<td>Celebration of important dates</td>
<td>Celebration of red letter days</td>
<td>Liaison with GPs Organization of celebration program</td>
</tr>
<tr>
<td></td>
<td>Campaign for national Programs, viz, Pulse Polio</td>
<td>Organizing Campaign</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Selection of dates</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Release of fund</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Selection of block</td>
</tr>
</tbody>
</table>
## Folk festival
- Organization of folk festival
- Promotion of folk culture
- Selection of theme for folk festival
- Selection of block
- Fund release
- Supply of Musical instruments
- Selection of venue for festival
- Identification of beneficiaries / participants

## Promotion of song, drama
- Workshop on Tagore-songs, Nazrul-songs, folk songs
- Selection of block
- Selection of teacher
- Release of fund
- Selection of venue
- Contact with schools

## Children’s film festival
- Selection of film for each block
- Fund release
- Contact with Cinema Hall owners
- Fixing up time for film show
- Selection of venues
- Contact with schools for publicity among students
- Distribution of entry tickets / cards

## Planning and Budgeting
- Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal
- Preparation of annual plan and budget for the Sthayee Samiti for each year
- Preparation of annual plan and budget for the Upa Samiti for each year

## ITEM : 12 – School Education :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Link Officer – District Inspector of Schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Link Officer – Sub-inspector of Schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Artha O Parikalpana Upa-Samiti of Gram Panchayat</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Link Officer – Executive Assistant of Gram Panchayat</td>
</tr>
<tr>
<td>Spread of School Educatoin</td>
<td>Establishment of new School</td>
<td>Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td></td>
<td>Up-gradation of schools</td>
<td>Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td></td>
<td>Selection of sites for establishment of new school</td>
<td>Artha O Parikalpana Upa-Samiti of Gram Panchayat</td>
</tr>
<tr>
<td></td>
<td>Recomendation of up-gradations of schools</td>
<td>Link Officer – Executive Assistant of Gram Panchayat</td>
</tr>
</tbody>
</table>

847
<table>
<thead>
<tr>
<th>Mid day meal Programme</th>
<th>Management of programme</th>
<th>Supervision and management of Mid day meal Programme</th>
<th>Management and supervision of Mid day meal programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobilizing community participation in Education</td>
<td>Mobilization of VEC</td>
<td>Supervision and monitoring of VECs</td>
<td>Supervision and monitoring of VECs</td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal</td>
<td>Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
<td>Preparation of annual plan and budget for the Upa Samiti for each year</td>
</tr>
</tbody>
</table>

**ITEM : 13 – Public Health and Engineering :**

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of water supply system</td>
<td>Identification of schemes, locations</td>
<td>Janasastyhva O Paribesh Sthayee Samiti of Zilla Parishad Link Officer – Executive Engineering, PHE</td>
</tr>
<tr>
<td></td>
<td>Formation of projects and schemes</td>
<td>Janasastyhva O Paribesh Sthayee Samiti of Panchayat Samiti Link Officer – Sub Assistant Engineer PHE</td>
</tr>
<tr>
<td></td>
<td>Technical approval of schemes</td>
<td>Siksha O Janasastyhva Upa-Samiti of Gram Panchayat Link Officer – Job Assistant / Nirman Sahayak</td>
</tr>
<tr>
<td></td>
<td>Execution of schemes</td>
<td>Formulating major water supply schemes (Pipe water supply)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Execution of schemes beyond the competence of Panchayat Samitis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Technical approval of schemes beyond the competence of Panchayat Samitis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Formulating projects</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Seeking technical approval from Zilla Parishad for projects beyond the competence of Panchayat Samitis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Execution of schemes (DTW / Mark-II / Tara Hand Pump) beyond the competence of Gram Panchayats</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Identification of schemes and locations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Construction of wells, tanks, Tube Wells (Ordinary Hand Pump)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Periodical chlorination of open water and disinfection of Tube wells</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Collection of water sample for testing</td>
</tr>
<tr>
<td>Monitoring rural water supply schemes</td>
<td>• Release of fund for projects to Panchayat Samitis / Gram Panchayats</td>
<td>• Monitoring and supervising progress and quality of works</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>---------------------------------------------------------------------</td>
<td>----------------------------------------------------------------</td>
</tr>
<tr>
<td>Maintenance of water supply system</td>
<td>• Maintaining big water supply schemes beyond the competence of Gram Panchayats</td>
<td>• Maintaining drinking water schemes, collecting water charges for projects handed over to PRI through User Committee</td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>• Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
<td>• Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
</tr>
<tr>
<td></td>
<td>• Preparation of development plan for five years term and annual plan are budget for each year in respect of fund available under their disposal</td>
<td>• Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
</tr>
</tbody>
</table>

**ITEM : 14 – Water Investigation and Development**

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of Minor Irrigation system, drainage water investigating structures and water management</td>
<td>• Identification of locations for projects</td>
<td>Krishi Sech O Samabaya Sthayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td></td>
<td>• Identification of beneficiaries</td>
<td>Link Officer – Executive Engineering, Agri-Irrigation, Agri-Mech.</td>
</tr>
<tr>
<td></td>
<td>• Formulation of Minor Irrigation projects</td>
<td>Krishi Sech O Samabaya Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td></td>
<td>• Execution of Minor Irrigation Projects</td>
<td>Link Officer – Sub-Assistant Engineer, Agri-Irrigation Agri-Mech.</td>
</tr>
<tr>
<td></td>
<td>• Supervision, monitoring and review of the progress and quality of works</td>
<td>Krishi O Pranisampad Bikas Upa- Samiti of Gram Panchayat</td>
</tr>
<tr>
<td></td>
<td>• Scrutiny of the schemes received from GP / PSs and recommendation to DSSC for final selection</td>
<td>Link Officer – Job Assistant / Nirman Sahayak</td>
</tr>
<tr>
<td></td>
<td>• Joint Supervision, Monitoring and review of the progress</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Co-ordination between various departments and agencies funding projects</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Seeking technical vetting of Executive Engineers (AI / AM) through ZP for MI schemes beyond the competence of Panchayat Samity</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Joint supervision and monitoring of progress of the schemes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Identification of locations for projects</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Construction of percolation tanks, field channels within the GP</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Identification of beneficiaries under various programmes for MI Projects through Gram Sansad</td>
<td></td>
</tr>
</tbody>
</table>
### Water Management
- Encouraging farmers for on farm development and development of field channels/delivery system for proper utilisation of water
- Maintaining MI schemes, collecting water charges through User Committee for new projects handed over to PRI
- Organizing farm demonstration for modern water management techniques & conservation of water in field
- Propagation of modern water management & delivery methods

### Planning and Budgeting
- Preparation of annual plan and budget for the Sthayee Samiti for each year
- Preparation of annual plan and budget for the Sthayee Samiti for each year
- Preparation of annual plan and budget for the Upa Samiti for each year
- Preparation of annual plan and budget for each year in respect of fund available under their disposal
- Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal

### ITEM: 15 – Land and Land Reforms:

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRI's</th>
</tr>
</thead>
</table>
| Recording of names of Bargadars | ● Identification of cultivators  
● Display of notice | Artha O Parikalpana Upa-Samiti of Gram Panchayat  
Link Officer – Revenue Inspector |
| Management of Hat / Bazar / Ferr / Fishery / Tanks | ● Management of Hat / Bazar / Ferr / Fishery / Tanks transferred to ZP  
● Management of Hat / Bazar / Ferr / Fishery / Tanks transferred to PS | Bon O Bhumi Sanskar Sthayee Samiti of Panchayat Samiti  
Link Officer – Block Land & land Reforms Officer |
|                         |                                                                          | Bon O Bhumi Sanskar Sthayee Samiti of Zilla Parishad  
Link Officer – District Land & Land Reforms Officer |
| Management of Hat / Bazar / Ferr / Fishery / Tanks up to 5 acre area | ● Supervision of Barga recording | ● Identification of cultivators for recording names as Bargadars  
● Display of notice containing names of Bargagadars cultivating land in that mouza |
<table>
<thead>
<tr>
<th>Dispute relating to cultivation &amp; harvesting</th>
<th>Identification of vulnerable areas</th>
<th>Settlement of dispute relating to cultivation and harvesting</th>
<th>Identification of vulnerable areas relating to cultivation &amp; harvesting dispute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distribution of vested land</td>
<td>Identification of undistributed vested agricultural land</td>
<td>Pre-distribution survey of undistributed agri-land</td>
<td>Identification of beneficiary for distribution of vested agri-land</td>
</tr>
<tr>
<td></td>
<td>Selection of beneficiary</td>
<td>Preparation of a priority list of beneficiaries</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Performing function of Land Reforms Advisory Committee at Block level</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Distribution of Patta</td>
<td></td>
</tr>
<tr>
<td>Collection of Land Revenue and Cess</td>
<td>Creation of public awareness</td>
<td>Co-ordination in collection efforts of land revenue and Cess in peak collection season</td>
<td>Organization of collection camp for collection of land revenue and Cess during peak collection season, i.e., the Bengali months of Poush, Magh, Falgun and Chaitra</td>
</tr>
<tr>
<td></td>
<td>Organization of collection camp</td>
<td></td>
<td>Creation of public awareness regarding payment of revenue and Cess through suitable leaflets and other means of publicity</td>
</tr>
<tr>
<td></td>
<td>Co-ordination in collection</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Institutional finance to Bargadars and Patta holders</td>
<td>Fixing target for credit linkage</td>
<td>Fixing target of institutional finance in Panchayat Samiti area to Bargadars and Pattadars in consultation with BLBC Block Level Bankers’ Co-ordination committee</td>
<td>Identification of beneficiaries</td>
</tr>
<tr>
<td></td>
<td>Identification of beneficiaries</td>
<td>Supply of application forms to G.Ps.</td>
<td>Assistance in filling up application forms by beneficiaries</td>
</tr>
<tr>
<td></td>
<td>Supply of application forms</td>
<td>Disbursement of loan</td>
<td>To attend loan disbursement programme</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amalgamation and splitting up of mouzas</td>
<td>Convey of opinion</td>
<td>To communicate opinion regarding Amalgamation or splitting up of mouzas</td>
<td>To communicate opinion regarding Amalgamation or splitting up of mouzas</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>To communicate opinion regarding Amalgamation or splitting up of mouzas</td>
<td></td>
</tr>
</tbody>
</table>

851
| Change of village boundary due to appearance of ‘char’ land | ● Suggestion of name to ‘char’ land | ● Suggesting name of ‘char’ land |
| Management of road side land | Management of road side land | ● Management of road side land of roads maintained by the State Govt. through the Z.P. |
| Supervision of functions | Supervision of functions | ● Supervision of the functions of G.P. and P.S. relating to land matters |
| Settlement of different types of vested, part-vested, fisheries / tanks / water bodies | Settlement of different types of vested, part-vested, fisheries / tanks / water bodies | ● Presence of representative at the time of processing proposal for granting lease or for determination of such lease or for transfer of such lease |
| Planning and Budgeting | ● Preparation of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal | ● Preparation of annual plan and budget for the Sthayee Samiti for each year |
| | | ● Preparation of annual plan and budget for the Upa Samiti for each year |
ORDER

This Department previous order no. 6102/PN/O/V/4P-1/05 dated 07.11.2005 issued from this Department in terms of Article 243G of the constitution of India read with subsection (1) of section 207B of the West Bengal Panchayat Act, 1973 (West Bengal Act XL1 of 1973) for the purpose of assigning such functions and activities to the appropriate tier of the Panchayati Raj Institutions as shown in the enclosed table of the aforesaid order be amended as follows:

1. At page 18 of the order in column 3 after the words “Link Officer - District Inspector of Schools” insert the words “Secondary Education.”

2. At page 18 of the order in column 5 for the words “Artho O Parikalpana Upa-Samiti of Gram Panchayat Link Officer - Executive Assistant of Gram Panchayat” substitute the words. “Siksha-O-Janaswastha Upa-Samiti, Link Officer - Sub-Inspector of Schools of the concerned CLRC.”

By Order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Government of West Bengal.

Copy forwarded for information and necessary action to the:
1. Private Secretary to MIC/MOS.
2. Sabbadhipati, ____________________Zilla Parishad.
3. Principal Secretary/Secretary to the Govt. of West Bengal, ____________________Deptt. (All).
5. Commissioner of Panchayats & R. D., West Bengal.
6. Director of SIPRD, Kalyani, Nadia.
7. District Magistrate, ____________________Dist. (All).
8. Additional Executive Officer of, __________. ___________Zilla Parishad (All).
9. District Panchayat and Rural Development Officer, ____________________Dist. (All).

Copy of this order shall be circulated to the functionaries/officials of P.Ss & G.Ps within his district.
10. All Cells of this Department.

M. Ray
Joint Secretary to the Govt. of West Bengal.
NOTIFICATION

For sometime past, the need to prescribe guidelines for selection of beneficiaries under the National Horticulture Mission (NHM) was being felt by this Department. In the absence of specific guidelines towards beneficiary selection for NHM, districts were facing difficulties in selecting beneficiaries and releasing fund within the desired time limit. As such, large amount of funds remained unspent in districts entailing curtailment from the central share in the subsequent year.

After careful consideration of the whole matter, the Governor is hereby pleased to approve the procedure of selection of beneficiaries as noted below.

1. The Mission Director, State Horticulture Mission, Government of West Bengal, will intimate the AAP outlay to each district as soon as the state AAP is approved by Government of India. This will also include the schemes approved for the districts, the financial outlay for each scheme and the number of beneficiaries involved.

2. The District Mission Committee (DMC) will apportion the AAP targets for Panchayat Samities and intimate the same to the Blocks with intimation to the Mission Director, SHM.

3. District Horticulture Officer (DHO) will requisition funds from SHM as per the schedule of activities under the District Plan and SHM will release the fund to the district.

4. BDO & ex-officio Executive Officer of respective Panchayat Samities will immediately arrange for apportioning the Block targets into target for GPs through the Krishi, Scch O Sambaya Sthayee Samiti of the Panchayat Samiti.

5. He will obtain the names of the selected beneficiaries through the Gram Panchayats and send the same to DMC for information along with requisition of fund. Selection procedure at Gram Panchayat level will be framed by the respective districts as per G.O.S issued by the State Government from time to time under various rural development schemes.

(Contd. to next page)
6. DMC after obtaining the list of beneficiaries will recommend release of funds to the concerned Panchayat Samiti.

7. DHO will then arrange to release the funds as recommended by the DMC in favour of the Panchayat Samiti concerned.

8. BDO & E.O. - Panchayat Samity will in turn release the fund in favour of the beneficiaries concerned, either from PS directly or through GP, as per the decision of DMC, after receiving work done certificate from either any GP staff, or, the Field Consultant (F.C.) engaged under NHM by the Horticulture Directorate for the Block.

9. A subsidiary Cash Book for NHM is to be maintained at Panchayat Samity office. FC’s service may be utilized by the E.O. Panchayat Samity for maintenance of the subsidiary Cash Book. The F.C. will also play the key role for coordination between the Gram Panchayat and Block office for NHM activities. Similar subsidiary cash book will be maintained at the GP level, if disbursement of funds under NHM takes place through GP.

10. It will be the responsibility of the District Horticulture Officer to collect the Utilization Certificate from the BDO Offices/GP timely and send it to SHM for onward transmission.

11. These provisions will apply to schemes taken up under NHM in urban areas also for which DMC will develop specific guidelines under the overall framework given above.

By Order
Sd/-
Joint Secretary to the
Government of West Bengal

No. 667(61)/FPI&H/2S(H)-9/08(Pt-I) Dated : 16th June, 2009

Copy forwarded for information and necessary action to the:

1) Principal Secretary P & R D Department, GoWB,
2-4) Divisional Commissioner,_____________________ Division
5-22) Savadhipati,___________________________ZillaParishad
23-40) District Magistrate,_________________________District
41) Director of Horticulture, Government of West Bengal
42-59) District Horticulture Officer^________________. District
60) Section Officer of this Department
61) Guard File

Assistant Secretary to the
Government of West Bengal
Sir,

I am directed to state that during the last financial year 2008-09 a new scheme ‘Grants to PRIs for production of quality seeds’ and its SCP & TSP component schemes had been introduced and relevant heads of accounts opened by the Finance Department under Demand No.5 of Agriculture Department and a total provision of Rs.6.00 Crores was made therein and P & R.D Department was requested to obtain proposals from the PRIs of the districts vide this Department letter No.3377-PLB dt. 11.11.2008 (copy enclosed for ready reference). Copies of the relevant portion of the Budget Publication No. 11 showing the schemes with provisions thereunder for 2008-09 are forwarded herewith as decided in meeting held on 27.4.2009.

I am further to state that this year 2009-10 we have made provisions under the schemes in the following manner:

i)  2401-00-103-SP-012-V- Grants to PRIs for production of quality seeds : Rs.2.80 Crores,

ii) 2401-00-789-SCP-049-V- Grants to PRIs for production of quality seeds : Rs.2.62 Crores &

iii) 2401-00-796-TASP-041-V- Grants to PRIs for production of quality seeds : Rs.1.38 Crores.

All the Zilla Parishads are being informed as per decision (1) taken in the said meeting.

Enclo : as stated

Yours faithfully,

M. Jha

(Joint Secretary)
### REVENUE EXPENDITURE

**DETAILED ACCOUNT NO. 2401-00-103 – SEEDS - Contd.**

<table>
<thead>
<tr>
<th>Accounts Coded</th>
<th>Description of Expenditure</th>
<th>Actuals 2006-2007 (Rs.)</th>
<th>Budget Estimate 2007-2008 (Rs.)</th>
<th>Revised Estimate 2007-2008 (Rs.)</th>
<th>Budget Estimate 2008-2009 (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>002</td>
<td>Strengthening of State Seed Certification Agencies [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04 1</td>
<td>Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 12</td>
<td>Medical Allowances</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Other Charges</td>
<td>1,01,978</td>
<td>5,00,000</td>
<td>5,00,000</td>
<td>17,00,000</td>
</tr>
<tr>
<td>Total - 002</td>
<td></td>
<td>1,01,978</td>
<td>5,00,000</td>
<td>5,00,000</td>
<td>17,00,000</td>
</tr>
<tr>
<td>003</td>
<td>Development of Seed Testing Laboratories [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Other Charges</td>
<td>9,11,013</td>
<td>10,00,000</td>
<td>10,00,000</td>
<td>20,00,000</td>
</tr>
<tr>
<td>006</td>
<td>Subsidised Sale of Quality Seeds - [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>008</td>
<td>Seed for Green Manuring [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>011</td>
<td>Strengthening of West Bengal State Seed Corporation [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Grants-in-aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01 01</td>
<td>Salary Grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>012</td>
<td>Grants to PRIs for Production of Quality Seeds [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Grants-in-aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 02</td>
<td>Other Grants</td>
<td></td>
<td></td>
<td></td>
<td>4,00,000</td>
</tr>
<tr>
<td>Total - 103</td>
<td></td>
<td></td>
<td>24,47,526</td>
<td>31,00,000</td>
<td>31,00,000</td>
</tr>
</tbody>
</table>

**CN - CENTRAL SECTOR (NEW SCHEMES)**

<table>
<thead>
<tr>
<th>Accounts Coded</th>
<th>Description of Expenditure</th>
<th>Actuals 2006-2007 (Rs.)</th>
<th>Budget Estimate 2007-2008 (Rs.)</th>
<th>Revised Estimate 2007-2008 (Rs.)</th>
<th>Budget Estimate 2008-2009 (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Setting up of National Seed Research &amp; Training Centre [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Other Charges</td>
<td>18,475</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>004</td>
<td>Development and Strengthening of Seed Infrastructure Facilities for Production and Distribution of Quality Seeds and use of Bio Technology in Agriculture [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Other Charges</td>
<td>25,00,000</td>
<td>25,00,000</td>
<td>1,00,000</td>
<td>1,50,000</td>
</tr>
<tr>
<td>Total-103-CN</td>
<td>Central Sector (New Schemes)</td>
<td>25,18,475</td>
<td>25,00,000</td>
<td>1,00,000</td>
<td>1,50,000</td>
</tr>
<tr>
<td><strong>Total - 103</strong></td>
<td></td>
<td><strong>6,20,35,561</strong></td>
<td><strong>6,79,77,000</strong></td>
<td><strong>6,90,59,000</strong></td>
<td><strong>12,20,79,000</strong></td>
</tr>
</tbody>
</table>
In inviting a reference to your letter no. SPRD-893(54)-08/PN/O/1/4F-1/06, dated 07.08.2008, I am directed to state that provision has been made in this year's budget for a new scheme “Grants to PRIs for production of Quality Seeds” under the following heads of accounts:

i) 2401-00-103-SP-V-31-02 – Rs. 4,00,00,000

ii) 2401-00-789-SCP-SP-049-V-31-02 – Rs. 1,00,00,000

iii) 2401-00-796-TASP-SP-041-V-31-02 – Rs. 1,00,00,000

I am to add that this Department has not initiated any proposal to include this scheme in its budget and as such modalities for implementation of this scheme is not available with the Department.

In the circumstances, for release of fund under this scheme, I am directed to request you kindly to send a detailed proposal to this Deptt. mentioning the names of Zilla Parishads / Panchayat Samitys / Gram Panchayats to whom the fund can be released.

Yours faithfully,
M. Jha
(Joint Secretary)
## REVENUE EXPENDITURE

**DETAILED ACCOUNT NO. 2401-00-789 – SPECIAL COMPONENT PLAN FOR SC - Contd.**

<table>
<thead>
<tr>
<th>027 –</th>
<th>Assistance for Horticultural Project [AG]</th>
</tr>
</thead>
<tbody>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>028 –</td>
<td>National Pulses Development Programme [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>043 –</td>
<td>Integrated Scheme for Oilseeds, Pulses, Oil Palm and Maize (ISOPOM) [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>044 –</td>
<td>Cotton Development Mission, [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>045 –</td>
<td>Bio Village Demonstration Camp [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>046 –</td>
<td>Diversified Cropping Programme under Dryland/Rainfed Condition [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>047 –</td>
<td>Farmers Training Tour / Training [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>048 –</td>
<td>Agricultural Training on Farm Women [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>049 –</td>
<td>Grants to PRIs for Production of Quality Seeds [AG]</td>
</tr>
<tr>
<td>31 –</td>
<td>Grants-in-aid</td>
</tr>
<tr>
<td>02 –</td>
<td>Other Grants</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>027 –</th>
<th>Assistance for Horticultural Project [AG]</th>
</tr>
</thead>
<tbody>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>028 –</td>
<td>National Pulses Development Programme [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>043 –</td>
<td>Integrated Scheme for Oilseeds, Pulses, Oil Palm and Maize (ISOPOM) [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>044 –</td>
<td>Cotton Development Mission, [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>045 –</td>
<td>Bio Village Demonstration Camp [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>046 –</td>
<td>Diversified Cropping Programme under Dryland/Rainfed Condition [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>047 –</td>
<td>Farmers Training Tour / Training [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>048 –</td>
<td>Agricultural Training on Farm Women [AG]</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
</tr>
<tr>
<td>049 –</td>
<td>Grants to PRIs for Production of Quality Seeds [AG]</td>
</tr>
<tr>
<td>31 –</td>
<td>Grants-in-aid</td>
</tr>
<tr>
<td>02 –</td>
<td>Other Grants</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>027 –</td>
<td>Assistance for Horticultural Project [AG]</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>028 –</td>
<td>National Pulses Development Programme [AG]</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>043 –</td>
<td>Integrated Scheme for Oilseeds, Pulses, Oil Palm and Maize (ISOPOM) [AG]</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>53,45,188</td>
<td>1,00,00,000</td>
<td>1,00,00,000</td>
</tr>
<tr>
<td>044 –</td>
<td>Cotton Development Mission, [AG]</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>045 –</td>
<td>Bio Village Demonstration Camp [AG]</td>
<td>...</td>
<td>5,00,000</td>
<td>5,00,000</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>046 –</td>
<td>Diversified Cropping Programme under Dryland/Rainfed Condition [AG]</td>
<td>...</td>
<td>10,00,000</td>
<td>10,00,000</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>047 –</td>
<td>Farmers Training Tour / Training [AG]</td>
<td>...</td>
<td>10,00,000</td>
<td>10,00,000</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>048 –</td>
<td>Agricultural Training on Farm Women [AG]</td>
<td>...</td>
<td>5,00,000</td>
<td>5,00,000</td>
</tr>
<tr>
<td>50 –</td>
<td>Other Charges</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>049 –</td>
<td>Grants to PRIs for Production of Quality Seeds [AG]</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>31 –</td>
<td>Grants-in-aid</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
<tr>
<td>02 –</td>
<td>Other Grants</td>
<td>...</td>
<td>...</td>
<td>...</td>
</tr>
</tbody>
</table>

**Total-789-SP - State Plan (Annual Plan & Eleventh Plan)**

<table>
<thead>
<tr>
<th></th>
<th>Total-789-SP - State Plan (Annual Plan &amp; Eleventh Plan)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actuals 2006-2007 Rs.</td>
<td>4,09,91,359</td>
</tr>
<tr>
<td>Budget Estimate 2007-2008 Rs.</td>
<td>7,12,00,000</td>
</tr>
<tr>
<td>Revised Estimate 2007-2008 Rs.</td>
<td>7,20,61,000</td>
</tr>
<tr>
<td>Budget Estimate 2008-2009 Rs.</td>
<td>8,15,00,000</td>
</tr>
</tbody>
</table>

**CS - CENTRALLY SPONSORED (NEW SCHEMES)**

| 001 – | Oilseed Production Programme [AG] |
| 50 – | Other Charges |
| 002 – | Integrated Programme for Cereal Development [AG] |
| 50 – | Other Charges |
| 003 – | Annual Macro Management Mode Work Plan On Agricultural Development Works [AG] |
| 50 – | Other Charges |
| 004 – | National Pulses Development Project [AG] |
| 50 – | Other Charges |
| 005 – | Intensive Cotton Development Programme [AG] |
| 50 – | Other Charges |
| 006 – | Integrated Scheme for Oilseeds, Pulses, Oilplam and Maize (AG) [AG] |
| 50 – | Other Charges |

| 001 – | Oilseed Production Programme [AG] |
| 50 – | Other Charges |
| 002 – | Integrated Programme for Cereal Development [AG] |
| 50 – | Other Charges |
| 003 – | Annual Macro Management Mode Work Plan On Agricultural Development Works [AG] |
| 50 – | Other Charges |
| 004 – | National Pulses Development Project [AG] |
| 50 – | Other Charges |
| 005 – | Intensive Cotton Development Programme [AG] |
| 50 – | Other Charges |
| 006 – | Integrated Scheme for Oilseeds, Pulses, Oilplam and Maize (AG) [AG] |
| 50 – | Other Charges |

<table>
<thead>
<tr>
<th></th>
<th>Total-789-CS - Centrally Sponsored (New Schemes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actuals 2006-2007 Rs.</td>
<td>12,17,88,747</td>
</tr>
<tr>
<td>Budget Estimate 2007-2008 Rs.</td>
<td>23,40,00,000</td>
</tr>
<tr>
<td>Revised Estimate 2007-2008 Rs.</td>
<td>26,60,19,000</td>
</tr>
<tr>
<td>Budget Estimate 2008-2009 Rs.</td>
<td>22,80,00,000</td>
</tr>
</tbody>
</table>

**Total - 789**

<table>
<thead>
<tr>
<th></th>
<th>Total - 789</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actuals 2006-2007 Rs.</td>
<td>16,27,80,106</td>
</tr>
<tr>
<td>Budget Estimate 2007-2008 Rs.</td>
<td>30,56,15,000</td>
</tr>
<tr>
<td>Revised Estimate 2007-2008 Rs.</td>
<td>33,80,80,000</td>
</tr>
<tr>
<td>Budget Estimate 2008-2009 Rs.</td>
<td>30,95,00,000</td>
</tr>
</tbody>
</table>
# REVENUE EXPENDITURE

## DETAILED ACCOUNT NO. 2401-00-796 – TRIBAL AREA SUB-PLAN

<table>
<thead>
<tr>
<th>796 – Tribal Area Sub-Plan</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SP - STATE PLAN (ANNUAL PLAN &amp; ELEVENTH PLAN)</strong></td>
<td><strong>Actuals</strong></td>
<td><strong>Budget Estimate</strong></td>
<td><strong>Revised Estimate</strong></td>
<td><strong>Budget Estimate</strong></td>
</tr>
<tr>
<td>007 – Dry land/Rainfed Crop Demonstration [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>008 – Oilseed Production Programme (State Share) [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>014 – Horticulture and Vegetable Crops-Potato and Vegetable Crops - Potato and Vegetable Development [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>018 – Commercial Crops-Oilseeds Development including Sunflower [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>020 – Subsidised Sale of Quality Seeds [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>021 – Integrated Programme for Cereal Development [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>023 – Distribution of improved high yielding/hybrid varieties of seeds and other inputs through Demonstratio programme [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>024 – Agril. training centre including farmers study tour [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>030 – Annual Macro Management Mode Work Plan on Agricultural Development Works [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>031 – National Pulses Development Project [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>033 – Oilseed Procution Programme (State Share) [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>034 – Integrated Scheme for Oilseeds, Pulses, Oil Palm and Maize (ISOPOM) [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>035 – Cotton Development Mission [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>036 – Development of Cotton and other Fibre Crops [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>037 – Bio Village Demonstration Camp [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>038 – Diversified Cropping Programme under Dryland / Rainfed condition [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>039 – Farmers Study Tour/Training [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>040 – Agricultural Training on Farm Women [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50 – Other Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>041 – Grants to PRIs for Production of Quality Seeds [AG]</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31 – Grants-in-aid</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02 – Other Grants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total-796-SP - State Plan (Annual Plan &amp; Eleventh Plan)</strong></td>
<td>1,19,24,413</td>
<td>1,63,00,000</td>
<td>1,63,00,000</td>
<td>3,40,00,000</td>
</tr>
</tbody>
</table>
ORDER

The matter of attachment of departmental officials with the Panchayati Raj Institutions (PRIs) for the sake of concerted development of SC/ST/OBC people in the State was under active consideration of the Government for some time past.

After careful consideration in the matter, the Governor is pleased to direct that the services of the Project Officer-cum-District Welfare Officers/District Welfare Officers, BCW at District level and Inspectors, BCW at Block level be placed with the Panchayati Raj Institutions (PRIs) for better execution and monitoring of different programmes related to the welfare and development of Backward Classes people in the State.

Accordingly services of PO-cum-DWOs/DWOs, BCW are hereby placed in the respective Zilla Parishad at District level and to Inspectors, BCW in the respective Panchayat Samity at Block level with immediate effect and until further orders. These officers will also be attached with the Sishu O Nari Unnayan and Janakalyan O Tran Sthayee Samity of Zilla Parishad and Panchayat Samity respectively.

The P.O.-cum-DWO/DWO, BCW will be designated as PO-cum-DWO/DWO and Ex-officio Parishad Welfare Officer and Inspectors, BCW will be designated as Inspector, BCW and Ex-officio Samity Welfare Officer respectively.

SD/- R. D. Meena,
Principal Secretary,
Backward Classes Welfare Department.

Kolkata, the 19th May, 2009.

Copy forwarded for information and necessary action to:
1. Pr. Secretary, Panchayat & Rural Development Deptt., Govt. of West Bengal.
2. Pr, Secretary, P & A R Department.
3-20. Sabhadhipati,.............................Zilla Parishad.
21. Commissioner, BCW.
40. MD, WBSCST DEV. & FIN. CORPN.
41-58. P.O.-cum-D.W.O./D.W.O.,
..........................District.

SD/- R. D. Meena,
Principal Secretary,
Backward Classes Welfare Department.
NOTIFICATION

WHEREAS under sub-section (1) of Section 2007 B of the West Bengal Panchayat Act, 1973 (West Bengal Act, XLI of 1973) as subsequently amended, the State Government may, by order, transfer under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State:

AND WHEREAS there is a need for assigning activities of rural electrification and non-conventional or renewable sources of energy to each tier of the Panchayats following the principle of subsidiarity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of Panchayats:

AND WHEREAS the devolution of activities in respect of rural electrification and non-conventional or renewable sources of energy along with activity mapping had been approved as a Cabinet Mention Case on 12th October 2007.

NOW THEREFORE, in exercise of the powers conferred by the provisions of Sub-Section (1) of Section 207B of the West Bengal Panchayat Act, 1973, as amended, the Governor is pleased hereby to assign the following functions and activities of rural electrification and non-conventional or renewable sources of energy along with activity mapping to the appropriate tier of the Panchayat Raj Institution (PRIs) for economic development and social justice in rural areas related to those subjects.

<table>
<thead>
<tr>
<th>Rural Electrification</th>
<th>Responsibility of Standing Committees of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bidyut O Achiracharet Shakti Shityee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td>Electrification of Mouzas</td>
<td>1) Coordination 2) Facilitation 3) Certification</td>
</tr>
<tr>
<td>Electrification of rural households</td>
<td>1) Building awareness to motivate rural households to accept access to electricity</td>
</tr>
<tr>
<td>Function</td>
<td>Activity</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>--------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Non-Conventional / Alternative Sources of Energy

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Harnessing alternative sources of energy in rural areas</strong></td>
<td>1) Awareness generation for harnessing alternative sources of energy including bio-fuels</td>
<td>Bidyut O Achiracharet Shakti Sthayee Samiti of Zilla Parishad</td>
</tr>
<tr>
<td></td>
<td>2) Promotion of biogas use in potential households</td>
<td>Bidyut O Achiracharet Shakti Sthayee Samiti of Panchayat Samiti</td>
</tr>
<tr>
<td></td>
<td>3) Identification of potential consumers of alternative energy sources</td>
<td>Upa-Samiti of Gram Panchayat</td>
</tr>
<tr>
<td></td>
<td>4) Rural Exhibition, Fair etc. on Renewable Energy</td>
<td></td>
</tr>
<tr>
<td><strong>Promotion of biogas use in potential households</strong></td>
<td>1) Promotion of District Level Energy Park for demonstration of various alternative sources of energy and bio-fuel</td>
<td>Extension of technical and financial assistance for installation of biogas in potential households</td>
</tr>
<tr>
<td></td>
<td>2) Organization of District Level Seminars / Workshops District Level to emphasize the need of harnessing alternative sources of energy to build awareness in the district</td>
<td>1) Identification of beneficiaries / potential consumers of alternative sources of energy</td>
</tr>
<tr>
<td></td>
<td>3) Development of demonstration model of biogas, other alternative sources of energy and bio-fuel for building awareness within the block area</td>
<td>2) Organizing awareness camps for information dissemination relating to alternative source of energy and bio-fuel</td>
</tr>
<tr>
<td></td>
<td>4) Organizing training and awareness camp on Biogas, Solar HLS and improved Chulha programme</td>
<td>3) Facilitating resolution of local disputes regarding use of alternative energy by rural households</td>
</tr>
<tr>
<td></td>
<td>4) Handling of land related issues and setting of local disputes in respect of implementations of Renewable Energy Projects</td>
<td></td>
</tr>
<tr>
<td>Function</td>
<td>Activity</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>Responsibility of Standing Committee of three-tier PRIs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bidyut O Achiracharet Shakti Sthayee Samiti of Zilla Parishad</td>
<td>Bidyut O Achiracharet Shakti Sthayee Samiti of Panchayat Samiti</td>
<td>Upa-Samiti of Gram Panchayat</td>
</tr>
<tr>
<td>5) Dissemination of information of various RE Programmes being launched by MNRE, Govt. of India for Rural Areas</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Governor is also pleased to decide that since the Power and NES Department has practically no regional office at the district level, the the Panchayats & RD Department of the PRIs concerned may consider making some arrangements with the West Bengal State Electricity Distribution Company Limited for making the services of their officials available for all purposes including the capacity building of the panchayat functionaries. In regard to allotment of funds in the budget and releasing them to PRIs, this Department will examine the proposals as and when they received in this Department.

By order of the Governor

Sd/-
Joint Secretary to the Government of West Bengal

**Order**

Ordered that this notification shall be published in the official gazette and circulated to all concerned.

Sd/-
Joint Secretary to the Government of West Bengal

No. 371/1-PO/O/III/4M-10/2007

Date: 27.11.2008

Copy forwarded to the Superintendent, B. G. Press, Alipore, Kolkata-700 027 with the request to publish the aforesaid Notification in the Extra-ordinary issue of the official gazette and send at least 100 (one hundred) copies to this Department.

Sd/-
Joint Secretary to the Government of West Bengal
Copy forwarded for information and necessary action to -

1. The Additional Chief Secretary/Principal Secretary/Secretary, Panchayat & RD Department, Govt. of West Bengal.
2. The Chairman and Managing Director, WBSEDCL.
3. The Managing Director, WBREDCL.
4. The Director-in-Charge, WBREDA.
5. The Managing Director, WBREDCL.
6. The District Magistrates, ____________________________.
7. The Sabhadhipati ________________________________ Zilla Parishad.
8. The Sabhadhipati, Siliguri Mahakuma Parishad.

Joint Secretary to the Government of West Bengal
In consultation with the Panchayat and Rural Development Department, a road map concerning the Department of Mass Education Extension including Library Services on devolution of activities to Panchayati Raj Institutions has been finalized. Panchayat and Rural Development Department has issued instructions vide Order No.6102/PN/O/V/4P-1/05 dated 17.11.2005 on devolution of Powers and responsibilities upon the appropriate tier of Panchayats.

Now the Governor is hereby pleased to assign such function and responsibilities to the appropriate tier of Panchayat Raj Institutions as shown at Annexure ‘A’.

The Governor is further pleased to order that all the District Mass Education Extension Officers. District Library Officers (both posted at District Level) and all the “Extension Officers Mass Education Extension and Lady Extension Officers Mass Education Extension (posted at Block Level) will provide needful assistance in implementation supervision and monitoring of the Departmental activities devolved to the 3-tier Panchayati Raj Institutions which will fall within their respective operational jurisdiction. The aforesaid officers of two Directorates viz. Directorate of Mass Education Extension and Directorate of Library Services under the control of this Department will act as link officers at their respective levels/ Standing Committees in respect of the Departmental activities/functions assigned to the different tiers of Panchayat Raj Institutions as indicated at Annexure ‘A’.

By Order of the Governor
Sd/- J Sundara Sekhar
Principal Secretary
to the Government of West Bengal
Copy forwarded with the copy of Annexure ‘A’ forwarded for information and action to -

1) The Principal Secretary, P&RD Department, Jessop Building, 63, N. S. Road, Kolkata - 700001

2) The Director, Mass Education Extension Directorate, West Bengal, Bikash Bhavan, 9th Floor, Salt Lake City, Kolkata - 700 091

3) The OSD & Ex-Officio Director, Library Services Directorate, West Bengal, Bikash Bhavan, 9th Floor, Salt Lake City, Kolkata - 700 091

4) Director, State Resource Centre.

5) Sabhadhipati

6) Sabhapatis

7) The District Magistrate,

8) The Additional Executive Officer,

9) Block Development Officers

10) Gram Pradhans

11) DMEEOs/DLOs/EOMEE/LEOMEEs.

12) P.S. to Chief Secretary for information.

13) P.S. to M.O.S., M.E.E. Department.

14) P.S. to Principal Secretary, M.E.E. Deptt.

15) Karmadakhya Education Standing Committee, Zilla Parishad / Panchayat Samity.

O.S.D. & Ex-Officio Joint. Secretary
ITEM : 10 – Mass Education Extension including Library Services :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervision of the activities of Libraries</td>
<td>Siksha, Sanskriti, Tathya O Krira Sthayee Samiti of Zilla Parishad Link Officer – District Mass Education Officer &amp; District Library Officer</td>
<td>Siksha, Sanskriti, Tathya O Krira Sthayee Samiti Link Officer – Extension Officer Mass Education &amp; Lady Extension Officer Mass Education</td>
</tr>
<tr>
<td>Dissemination of Information of Rural Development Program / on social issues / on locally available resources / on functioning of PRIs</td>
<td>Supervision of the activities of Libraries Sending copies of guidelines / booklets for all development programs to Dist. Library for general information of public Sending copy of Annual Report / Budget / Annual Plan of the Dist. Library Sending data / information on social issues to Dist. Library</td>
<td>Supervision of the activities of Sponsored Libraries Sending copies of guidelines / booklets for all development programs to Sponsored Library for general information of public Sending copy of Annual Report / Budget / Annual Plan of PS to Sponsored Library Sending data / information on social issues to Sponsored Library Disbursement of salary to organizer of CLIC Audit of CLIC by PAAO</td>
</tr>
<tr>
<td>Management of District Libraries / Sponsored Libraries / Sponsored Rural Libraries / Community Library cum Information Centre</td>
<td>Supervision of the activities of Libraries Sending copies of guidelines / booklets for all development programs to Dist. Library for general information of public Sending data / information on social issues to Dist. Library</td>
<td>Supervision of the activities of Rural Libraries / Library cum Information Centre Sending copies of guidelines / booklets for all development programs to Rural Library / CLIC for general information of public Sending copy of Annual Report / Budget / Annual Plan of GP to Rural Library / CLIC Sending data / information on social issues to Rural Library CLIC</td>
</tr>
<tr>
<td>Continuing Education Program</td>
<td>Monitoring &amp; Supervision of Continuing Education Centres Planning, Monitoring &amp; Supervision by the ZSS (Link Officer - Officer-in-charge Literacy Cell) Convergence of development schemes with CEP</td>
<td>Monitoring &amp; supervision of Continuing Education Centre Convergence of Literacy with income generating activities, SHGs &amp; community health initiative Regular contact with Literates / Neo-literates for attendance in Continuing Education Centre To treat nodal Continuing Education Centre as Rural Information Centre</td>
</tr>
<tr>
<td>Scholarship for handicapped students of class IX onwards</td>
<td>Organization of Publicity campaign</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>-----------------------------------</td>
<td></td>
</tr>
<tr>
<td>- Publicity campaign</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Awareness camp</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Identification of students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Sponsoring students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Sponsoring names of students through school</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Monitoring disbursement of scholarship to students through school</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Institute for the disabled (Special Schools)</th>
<th>Supervision and monitoring of the Institutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Special Education and Training for the Sightless, Hearing Impaired and Mentally Retarded students</td>
<td></td>
</tr>
<tr>
<td>- Supervision and monitoring of the Institutes</td>
<td></td>
</tr>
<tr>
<td>- Consideration of proposals for academic recognition / sponsorship of institutes for disabled (to be forwarded to the MEE Deptt./ Dte. with recommendation or otherwise).</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Social Welfare Homes Under the control of Mass Education Extension Deptt./Dte</th>
<th>Recommendation of applications for admission to Social Welfare Homes</th>
</tr>
</thead>
<tbody>
<tr>
<td>- To provide food, shelter, education etc. to boys &amp; girls up to the age of 18 years or Madhyamik pass whichever is earlier</td>
<td></td>
</tr>
<tr>
<td>- Publicity and supervision of Social Welfare Homes</td>
<td></td>
</tr>
<tr>
<td>- Publicity and Supervision</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Adult High School</th>
<th>Publicity and Supervision of Adult High Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>- To impart education up to Madhyamik level to interested Adult learners who are not enrolled in any format school</td>
<td></td>
</tr>
<tr>
<td>- Consideration of proposal for opening of new Adult High School. (To be forwarded to the MEE Deptt. / Dte. with recommendation or otherwise)</td>
<td></td>
</tr>
<tr>
<td>- Publicity and Supervision of Adult High Schools</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning and Budgeting</th>
<th>Preparation of annual plan and budget for the Upa Samiti for each year</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Preparation on of development plan for five year term and annual plan and budget for each year in respect of fund available under their disposal</td>
<td></td>
</tr>
<tr>
<td>- Preparation of annual plan and budget for the Sthayee Samiti for each year</td>
<td></td>
</tr>
<tr>
<td>- Preparation of annual plan and budget for the Upa Samiti for each year</td>
<td></td>
</tr>
</tbody>
</table>

870
From: RPS Kahlon,
Secretary to the Government of West Bengal.

To: Dr. M. N. Roy, IAS,
Principal Secretary to the Government of West Bengal,
Panchayat & Rural Development Department,
Jesop Buildings, 1st Floor,
63, N. S. Road, Kolkata - 700 001.

The undersigned has been directed by order of the Governor to say that the Governor has been pleased to delegate five functions of this Department in favour of the Panchayat & Rural Development Department as detailed below:

1. **Capacity Building**: The Panchayats may take up the activities relating to identification and selection of beneficiaries in each district within the budgetary allocations, organizing training and awareness camps. But in so far as training is concerned, the matter is technical in nature and as such the selection of venue for organization the training, preparation of course curricula, selection of guest speakers for delivering lectures to the trainees, demonstration particularly in this field can hardly be arranged by the Panchayats and therefore, be left with the Department for taking appropriate decision. This apart, the matters pertaining to organizing all sorts of training and awareness camps at the State level are also highly technical in nature and therefore, be left with the Directorate of Fisheries which is equipped with necessary resources, technical hands and infrastructure. This Deptt. has, however, no objection for releasing funds to the Zilla Parishads for organising training programme up to district level.

2. **The Infrastructure Development for Fisheries**: There are certain problems in delegating this function in favour of the Panchayat & Rural Development Department. Preparation and execution of schemes under this category need technical expertise on fisheries related matters. The Directorate of Fisheries has been equipped with the required infrastructure like trained manpower at the headquarters and in the districts, an engineering cell, a statistical wing, planning and budgeting etc. for execution of any scheme at the ground level. This apart, some of the projects involving huge capital investment on infrastructural development both in the inland and marine sectors under central assistance are being executed by the West Bengal Fisheries Corporation Ltd., another engineering organization of the Department, in respect of such projects GoI before according sanction to the release of fund examine the design plan and estimates at their level and upon their satisfaction, funds are released.

As most of the schemes under this category are centrally sponsored or covered under 100% central assistance i.e. central sector schemes, any scheme at the time of its execution need be closely monitored from the beginning to end on both financial and technical point of view as further release of fund from the Govt. of India depends upon submission of utilization certificates for the amount spent. It is worthwhile to mention that from the financial year 2000-01 onwards the Deptt. released considerable amount to different Zills Parishads towards execution of schemes by them. But not even in a single case the Zilla Parishads did submit any utilization certificate for the amount spent which has created serious problem concerning further release of fund by the Govt. of India. As for instance, in the year 2000-01 a sum of about Rs. 1.25 crore was allotted to different Zilla Parishads in the State for execution of

---

Government of West Bengal
Fisheries Department
Writers’ Buildings, Kolkata - 700 001

No.1088-Fish/C-II/3B-9/2007 Dated Kolkata, the 29th May, 2008

From: RPS Kahlon,
Secretary to the Government of West Bengal.

To: Dr. M. N. Roy, IAS,
Principal Secretary to the Government of West Bengal,
Panchayat & Rural Development Department,
Jesop Buildings, 1st Floor,
63, N. S. Road, Kolkata - 700 001.

The undersigned has been directed by order of the Governor to say that the Governor has been pleased to delegate five functions of this Department in favour of the Panchayat & Rural Development Department as detailed below:

1. **Capacity Building**: The Panchayats may take up the activities relating to identification and selection of beneficiaries in each district within the budgetary allocations, organizing training and awareness camps. But in so far as training is concerned, the matter is technical in nature and as such the selection of venue for organization the training, preparation of course curricula, selection of guest speakers for delivering lectures to the trainees, demonstration particularly in this field can hardly be arranged by the Panchayats and therefore, be left with the Department for taking appropriate decision. This apart, the matters pertaining to organizing all sorts of training and awareness camps at the State level are also highly technical in nature and therefore, be left with the Directorate of Fisheries which is equipped with necessary resources, technical hands and infrastructure. This Deptt. has, however, no objection for releasing funds to the Zilla Parishads for organising training programme up to district level.

2. **The Infrastructure Development for Fisheries**: There are certain problems in delegating this function in favour of the Panchayat & Rural Development Department. Preparation and execution of schemes under this category need technical expertise on fisheries related matters. The Directorate of Fisheries has been equipped with the required infrastructure like trained manpower at the headquarters and in the districts, an engineering cell, a statistical wing, planning and budgeting etc. for execution of any scheme at the ground level. This apart, some of the projects involving huge capital investment on infrastructural development both in the inland and marine sectors under central assistance are being executed by the West Bengal Fisheries Corporation Ltd., another engineering organization of the Department, in respect of such projects GoI before according sanction to the release of fund examine the design plan and estimates at their level and upon their satisfaction, funds are released.

As most of the schemes under this category are centrally sponsored or covered under 100% central assistance i.e. central sector schemes, any scheme at the time of its execution need be closely monitored from the beginning to end on both financial and technical point of view as further release of fund from the Govt. of India depends upon submission of utilization certificates for the amount spent. It is worthwhile to mention that from the financial year 2000-01 onwards the Deptt. released considerable amount to different Zills Parishads towards execution of schemes by them. But not even in a single case the Zilla Parishads did submit any utilization certificate for the amount spent which has created serious problem concerning further release of fund by the Govt. of India. As for instance, in the year 2000-01 a sum of about Rs. 1.25 crore was allotted to different Zilla Parishads in the State for execution of

---

Government of West Bengal
Fisheries Department
Writers’ Buildings, Kolkata - 700 001

No.1088-Fish/C-II/3B-9/2007 Dated Kolkata, the 29th May, 2008

From: RPS Kahlon,
Secretary to the Government of West Bengal.

To: Dr. M. N. Roy, IAS,
Principal Secretary to the Government of West Bengal,
Panchayat & Rural Development Department,
Jesop Buildings, 1st Floor,
63, N. S. Road, Kolkata - 700 001.

The undersigned has been directed by order of the Governor to say that the Governor has been pleased to delegate five functions of this Department in favour of the Panchayat & Rural Development Department as detailed below:

1. **Capacity Building**: The Panchayats may take up the activities relating to identification and selection of beneficiaries in each district within the budgetary allocations, organizing training and awareness camps. But in so far as training is concerned, the matter is technical in nature and as such the selection of venue for organization the training, preparation of course curricula, selection of guest speakers for delivering lectures to the trainees, demonstration particularly in this field can hardly be arranged by the Panchayats and therefore, be left with the Department for taking appropriate decision. This apart, the matters pertaining to organizing all sorts of training and awareness camps at the State level are also highly technical in nature and therefore, be left with the Directorate of Fisheries which is equipped with necessary resources, technical hands and infrastructure. This Deptt. has, however, no objection for releasing funds to the Zilla Parishads for organising training programme up to district level.

2. **The Infrastructure Development for Fisheries**: There are certain problems in delegating this function in favour of the Panchayat & Rural Development Department. Preparation and execution of schemes under this category need technical expertise on fisheries related matters. The Directorate of Fisheries has been equipped with the required infrastructure like trained manpower at the headquarters and in the districts, an engineering cell, a statistical wing, planning and budgeting etc. for execution of any scheme at the ground level. This apart, some of the projects involving huge capital investment on infrastructural development both in the inland and marine sectors under central assistance are being executed by the West Bengal Fisheries Corporation Ltd., another engineering organization of the Department, in respect of such projects GoI before according sanction to the release of fund examine the design plan and estimates at their level and upon their satisfaction, funds are released.

As most of the schemes under this category are centrally sponsored or covered under 100% central assistance i.e. central sector schemes, any scheme at the time of its execution need be closely monitored from the beginning to end on both financial and technical point of view as further release of fund from the Govt. of India depends upon submission of utilization certificates for the amount spent. It is worthwhile to mention that from the financial year 2000-01 onwards the Deptt. released considerable amount to different Zills Parishads towards execution of schemes by them. But not even in a single case the Zilla Parishads did submit any utilization certificate for the amount spent which has created serious problem concerning further release of fund by the Govt. of India. As for instance, in the year 2000-01 a sum of about Rs. 1.25 crore was allotted to different Zilla Parishads in the State for execution of
schemes under this category. But unfortunately, none of them has, furnished any utilization certificate for the amount spent till date. This has resulted in loss of central share to the extent of Rs.5.50 crore. So fund may be released only through departmental channel. The Panchayats have already been entrusted with the responsibility for selection of beneficiaries and identification of places for developing infrastructure. Steps have also been taken to form beneficiary committees in consultation with the Panchayats. It is thus difficult to make placement of fund to them at this stage in respect of this function for the reason already explained.

3. **Fish Farming / composite farming** : As the issues pertaining to execution of schemes and selection of sites need be monitored technically, it is felt that the Panchayat bodies should adhere to the guidelines and technical advice on such matters issued by the departmental officers time to time,

4. **Welfare of Fishermen** : It is to point out that eggs and fingerlings are not dropped in any river. Fingerlings are only liberated in the rivers and fish seeds (not eggs) are bred in the hatcheries and not dropped in the rivers. However, the Panchayats may look after the programmes on river ranching, social fisheries and pension schemes for fishermen.

5. **Planning and Budgeting** : It is difficult to delegate this function. The requirement of Fisheries development is not uniform for all districts. It varies from district to district according to different geographical parameters, type of water body, number of fishermen, soil condition, type of fisheries to be developed etc. As such preparation of departmental plan for five year and annual plan budget for each year are required to be made centrally by the Fisheries Department which has the requisite expertise for doing the same. Zilla Parishads may, however, prepare district plans on fishery related matters and send the same to the Deptt. for inclusion in the plan budget.

Secretary to the Government West Bengal
The Government in the ARD Department has been considering for some time past, the disaggregation of Departmental Activities at the field level and consequent devolution of some of the Departmental activities to the Panchayats, based on the advice of the Planning Commission as well as of the Development and Planning Department, Government of West Bengal. Accordingly, the P & RD Department with the concurrence of this Department has issued an order vide No. 206/PN/O/1/4P-5/06, dated 10-01-2008 for devolution of some of the activities of the Department to the PRIs. In order to operationalize the order issued by the P & RD Department, it is imperative that this Department should issue a matching order.

2. After careful consideration of the matter, the Governor is pleased to transfer the responsibilities of management of the physical assets and operations of all the BAHCs, ABAHCs and ADACs wherever they exist, to the concerned Panchayat Samities / Gram Panchayats except those situated in the hilly Sub-Divisions of Darjeeling district. Accordingly, the functions of the Department as appended below are being devolved on the Panchayat Samiti / Gram Panchayat.

Devolution of functions to the Panchayat Samiti

I. Organization of Animal Health Camps, Infertility Camps, Farmers’ Awareness Programme etc.

II. Enrichment of straw - cellulosic wastes.

III. Distribution of Fodder seeds, cuttings, minikits, organization of FD Plots etc.

IV. Establishment/ revival/ strengthening of Pasture lands.

V. Manpower development, training of farmers etc.

VI. Financial assistance to the beneficiaries/ Family based programmes

VII. Gender & Child development programme (New proposed)

VIII. Minority Development Programme (New proposed)
3. The Governor is pleased to place the services of the Block Livestock Development Officers (BLDO), Veterinary Officers (VO) and other officers and staff at the disposal of the concerned Panchayat Samiti / Gram Panchayat in so far as implementing the functions indicated at Para-2 is concerned. The concerned Panchayat Samiti will get the work done through BLDO in the manner as detailed in Part-IV of the West Bengal Panchayat (Zilla Parishads & Panchayat Samiti) Accounts & Finance Rules-2003. The BLDO will also implement the policies and programmes included in the district-sector schemes without the involvement of Panchayats.

4. The Governor is further pleased to authorize the BLDOs to write the ACRs/OPRs of all VO, other officers and staff under their control.

5. Finance will be provided by the ARD Department both from Plan and Non-Plan heads of Account of the State Budget to implement the aforesaid programmes devolved on the PRIs.

6. The Panchayat Samities / Gram Panchayats, however, shall not have the right to dispose of the assets so transferred by way of transfer/ conveyance, and/or mortgage or settlement or renting and shall also not undertake any construction, temporary or permanent, therein without prior permission of the Department of ARD in writing, as well as management of all kinds of stock viz, furniture, equipment, medicine, stationary, vehicles, books of accounts etc.

7. P & RD Department will issue a guideline in this regard.

8. All concerned are being informed.

Sd/- D. K. Chakraborty
Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to the :

1) Principal Secretary to the Government of West Bengal, Finance Department
2) Principal Secretary to the Government of West Bengal, P & RD Department
3) Principal Secretary to the Government of West Bengal, Development & Planning Department.

A Copy of lists of Heads of Account in the Plan areas is enclosed to show the number of heads of account involved in the aforesaid programmes so devolved upon.

4) Director of Animal Husbandry & Veterinary Services, West Bengal.
5) Milk Commissioner, West Bengal
6) Savadhipati__________________ Zilla Parishad.
7) District Magistrate__________________________.
8) Sub-Divisional Officer_____________________ Sub-Division,___________district.
9) Savapati_____________ Panchayat Samiti
10) Executive Officer_____________________ Panchayat Samiti.
11) Private Secretary to the Minister-In-Charge, ARD Department.
12) Personal Secretary to the Principal Secretary, ARD Department.

O.S.D. & E.O. Deputy Secretary to the Government of West Bengal
**LIST OF HEADS OF ACCOUNTS PROPOSED FOR DEVOLUTION**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2403-00-101-021-000-101-025-021-</td>
<td>Animal Health Camp, Infertility Camps &amp; Farmers' Awareness Programme</td>
<td>16.00</td>
<td>20.00</td>
<td>25.00</td>
<td>2403-00-101-025-021-</td>
<td>Animal Health Camp, Infertility Camps, Farmers' Awareness Programme Grants etc.</td>
<td>16.00</td>
<td>20.00</td>
<td>25.00</td>
</tr>
<tr>
<td>2403-00-789-027-000-30-789-034-034-</td>
<td>Animal Health Camp, Infertility Camps &amp; Farmers' Awareness Programme Grants</td>
<td>30.00</td>
<td>30.00</td>
<td>40.00</td>
<td>2403-00-789-034-034-</td>
<td>Animal Health Camps, Infertility Camps, Farmers' Awareness Programme Grants etc. at S.C areas - Grants to PRI</td>
<td>30.00</td>
<td>30.00</td>
<td>40.00</td>
</tr>
<tr>
<td>2403-00-796-026-000-20-796-034-034-</td>
<td>Animal Health Camp, Infertility Camps &amp; Farmers' Awareness Programme Grants</td>
<td>20.00</td>
<td>20.00</td>
<td>30.00</td>
<td>2403-00-796-034-034-</td>
<td>Animal Health Camps, Infertility Camps, Farmers' Awareness Programme Grants etc. at S.C areas - Grants to PRI</td>
<td>20.00</td>
<td>20.00</td>
<td>30.00</td>
</tr>
<tr>
<td>2403-00-107-005-000-5.00-107-010-010-</td>
<td>Enrichment of Straw/Cellulosic Wastes</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>2403-00-107-010-010-</td>
<td>Distribution of Fodder seeds, cuttings, minikits, organization of FD Plots, enrichment of straw &amp; cellulosic wastes, development / strengthening of Pasture land etc. - Grants to PRI</td>
<td>18.00</td>
<td>18.00</td>
<td>20.00</td>
</tr>
<tr>
<td>2403-00-107-006-000-10.00-107-035-035-</td>
<td>Distribution of Fodder Seeds, Cuttings, Minikits, F.D. Plots etc</td>
<td>10.00</td>
<td>10.00</td>
<td>10.00</td>
<td>2403-00-107-035-035-</td>
<td>Distribution of Fodder seeds, cuttings, minikits, organization of FD Plots, enrichment of straw &amp; cellulosic wastes, development / strengthening of Pasture land etc. at S.C areas - Grants to PRI</td>
<td>31.02- Other Grants</td>
<td>5.00</td>
<td>10.00</td>
</tr>
<tr>
<td>2403-00-789-019-000-5.00-789-035-035-</td>
<td>Distribution of Fodder Seeds, Cuttings, Minikits, F.D. Plots etc</td>
<td>5.00</td>
<td>10.00</td>
<td>10.00</td>
<td>2403-00-789-035-035-</td>
<td>Distribution of Fodder seeds, cuttings, minikits, organization of FD Plots, enrichment of straw &amp; cellulosic wastes, development / strengthening of Pasture land etc. at S.T areas - Grants to PRI</td>
<td>31.02- Other Grants</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>2403-00-796-080-000-3.00-796-035-035-</td>
<td>Distribution of Fodder Seeds, Cuttings, Minikits, F.D. Plots etc</td>
<td>3.00</td>
<td>3.00</td>
<td>5.00</td>
<td>2403-00-796-035-035-</td>
<td>Manpower development training of farmers etc. Grants to PRI</td>
<td>31.02- Other Grants</td>
<td>5.00</td>
<td>10.00</td>
</tr>
<tr>
<td>Major / Minor Heads of Account</td>
<td>Proposed new Sub-Detailed Head of</td>
<td>FROM HEAD OF ACCOUNT</td>
<td>TO HEAD OF ACCOUNT (NEW PROPOSED)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------------------</td>
<td>----------------------</td>
<td>----------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-107-008 Establishment / Revival / Strengthening of Pasture Land</td>
<td>31-02- Other Grants</td>
<td>3.00</td>
<td>3.00</td>
<td>5.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-109-002 Manpower Development and Farmers Training</td>
<td>31-02- Other Grants</td>
<td>5.00</td>
<td>10.00</td>
<td>10.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-789-080 Manpower Development and Farmers Training</td>
<td>31-02- Other Grants</td>
<td>3.00</td>
<td>3.00</td>
<td>10.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-796-029 Manpower Development and Farmers Training</td>
<td>31-02- Other Grants</td>
<td>2.00</td>
<td>2.00</td>
<td>5.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-102-013 Supply of Inputs &amp; Incentives / Subsidies to the farmers</td>
<td>31-02- Other Grants</td>
<td>30.00</td>
<td>30.00</td>
<td>50.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-103-051 Financial Assistance to the Beneficiaries &amp; Entrepreneurship Development</td>
<td>31-02- Other Grants</td>
<td>130.0</td>
<td>230.00</td>
<td>230.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-104-010 Financial Assistance to the Beneficiaries &amp; Entrepreneurship Development</td>
<td>31-02- Other Grants</td>
<td>21.0</td>
<td>21.00</td>
<td>25.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-105-008 Financial Assistance to the Beneficiaries &amp; Entrepreneurship Development</td>
<td>31-02- Other Grants</td>
<td>20.0</td>
<td>20.00</td>
<td>25.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-107-009 Establishment of Fooder Seed Production Farm through incentive to the entrepreneur / joint venture</td>
<td>31-02- Other Grants</td>
<td>5.0</td>
<td>5.00</td>
<td>5.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-789-033 Financial Assistance to the Beneficiaries &amp; Entrepreneurship Development</td>
<td>31-02- Other Grants</td>
<td>80.0</td>
<td>220.00</td>
<td>250.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-789-036 Manpower development, training of farmers etc. for S.C areas - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>3.00</td>
<td>3.00</td>
<td>10.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-796-036 Manpower development, training of farmers etc. for S.T areas - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>2.00</td>
<td>2.00</td>
<td>5.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-800-018 Financial assistance to the beneficiaries / Family based programmes - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>216.00</td>
<td>326.00</td>
<td>70.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-789-037 Financial assistance to the beneficiaries / Family based programmes - For SC people - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>80.00</td>
<td>220.00</td>
<td>40.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-796-037 Financial assistance to the beneficiaries / Family based programmes - For Tribal people - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>10.00</td>
<td>50.00</td>
<td>25.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-800-019 Woman Development through poultry and small animal development programme - Grant to PRI</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>–</td>
<td>350.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-104-010 Woman Development through poultry and small animal development programme - for SC women - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>–</td>
<td>175.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-105-008 Woman Development through poultry and small animal development programme - For Tribal Women - Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>–</td>
<td>75.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-107-009 Minicrty Development through ARD Programmes- Grants to PRI</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>–</td>
<td>80.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td>----------------------------------</td>
<td>--------------</td>
<td>--------------</td>
<td>--------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-796-032- Revised</td>
<td>Financial Assistance to the Beneficiaries &amp; Entrepreneurship Development</td>
<td>31-02- Other Grants</td>
<td>10.0</td>
<td>50.00</td>
<td>50.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-800-015- Revised</td>
<td>Financial Assistance to the Entrepreneurs for Livestock &amp; Poultry products Marketing schemes</td>
<td>31-02- Other Grants</td>
<td>10.0</td>
<td>20.00</td>
<td>20.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-789-034- Revised</td>
<td>Gender &amp; Child Development / SHG dev. Programme [AR Sec.]</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>5.00</td>
<td>20.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-796-034- Revised</td>
<td>Gender &amp; Child Development / SHG dev. Programme [AR Sec.]</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>2.00</td>
<td>10.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-800-016- Revised</td>
<td>Gender &amp; Child Development / SHG dev. Programme [AR Sec.]</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>5.00</td>
<td>50.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-789-035- Revised</td>
<td>Minorities Development Programme [AR Sec.]</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>8.00</td>
<td>20.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-796-035- Revised</td>
<td>Minorities Development Programme [AR Sec.]</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>5.00</td>
<td>10.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2403-00-800-017- Revised</td>
<td>Minorities Development Programme [AR Sec.]</td>
<td>31-02- Other Grants</td>
<td>–</td>
<td>15.00</td>
<td>50.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** 2403 - PLAN (NON-SALARY) 408.00 752.00 970.00
ORDER

In partial modification of this Department’s No. 274-AR &AH/3A-17/2006 Dated, 13th February, 2008, the Department has decided to amend the first part of para 3 of the aforesaid order.

2. Accordingly, the words “The Governor is pleased to place the services of the Block Livestock Development Officers (BLDO), Veterinary Officers (VO) and other officers and staff at the disposal of the concerned Panchayat Samiti / Gram Panchayat in so far as implementing the functions indicated at Para-2 is concerned.” In para 3 of the aforesaid order shall be replaced by the following words : -

“In so far as the items mentioned in para 2 above, the Block Livestock Development Officers (BLDO), Veterinary Officers (VO) and other officers and staff will function under control and superintendence of the concerned Panchayat: Samiti / Gram Panchayat.”.

3. This takes immediate effect.

Sd/-D. K. Chakraborty
Principal Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to the :

1) Principal Secretary to the Government of West Bengal, Finance Department
2) Principal Secretary to the Government of West Bengal, P & RD Department, 63, N. S. Road, Jessop Building, Kolkata-700 001
3) Principal Secretary to the Government of West Bengal, Development & Planning Department.
4) Director of Animal Husbandry & Veterinary Services, West Bengal.
5) Milk Commissioner, West Bengal
6) Savadhipati, ________________
7) District Magistrate ___________________________.
   - A copy of this order may please be circulated to all the S.D.O.s, Savapatis and Executive Officers of all Panchayat Samitis of his District.
8) Private Secretary to the Minister-In-Charge, ARD Department.
9) Personal Secretary to the Principal Secretary, ARD Department.

O.S.D. & E.O. Deputy Secretary to the Government of West Bengal
GOVERNMENT OF WEST BENGAL
ANIMAL RESOURCE DEVELOPMENT DEPARTMENT
WRITERS' BUILDINGS, KOLKATA-700 001

No. 457- AR & AH /Sanction(SP)/AD/P/4A-7/98
Dated : 13-03-2009

MEMORANDUM

In continuation of this Department’s No. 188-AR & AH/Sanction(SP)/AD/P/4A-7/98 Dated: 01-10-2008, administrative approval and sanction is hereby accorded for incurring an expenditure of Rs. 5.25 Lakh (Rupees Five Lakh Twenty-five Thousand) only for two components of the Scheme, “Grants to PRIs for Distribution of Fodder Seeds/Cuttings, Minikits & Establishment of Fodder Demonstration Plots, enrichment of straw and cellulosic waste, development/strengthening of pasture land’ etc. under Normal and Special Component Plan for Scheduled Castes in the State during the financial year 2008-09.

2. The charge on this account will be met from the heads of account under Demand No. 6 in the Budget for the year 2008-09 as indicated below :

<table>
<thead>
<tr>
<th>SN</th>
<th>Heads of Account</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2403-AH-00-107-SP-010-V-31-Grants-in-aid-02-other grants.</td>
<td>Rs. 4,00,000.00</td>
</tr>
<tr>
<td>2</td>
<td>2403-AH-00-789-SP-035-V-31-Grants-in-aid-02-other grants.</td>
<td>Rs. 1,25,000.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL-107</td>
<td>Rs. 5,25,000.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL-789</td>
<td>Rs. 1,25,000.00</td>
</tr>
</tbody>
</table>

Grand Total Rs. 5,25,000.00

3. The Schemes will be implemented in accordance with the existing guidelines.

4. The fund of Rs. 5.25 Lakh (Rupees Five Lakh Twenty-five Thousand) only is released and placed at the disposal of the Director of Animal husbandry & Veterinary Services, West Bengal and he is hereby authorized to sub-allocate the total fund to the PRIs concerned towards implementation of the scheme.

5. This order issues in exercise of the power delegated in Finance Department’s Memo No. 1818-FB dated 31.12.2008.

6. All concerned are being informed.

Sd/- D. K. Chakraborty
Principal Secretary to the Government of West Bengal

No. 457/l(7)/AR & AH /Sanction (SP)/AD/P/4A-7/98
Dated : 13-03-2009

Copy forwarded for information & necessary action to the :
1. Principal Accountant General (A&E), West Bengal, Treasury Building, Kolkata -1.
2. Accountant General (Audit), West Bengal, Treasury Building, Kolkata -1.
4. Panchayat & Rural Development Department, Jessop Buildings, 1st Floor, 63, N. S. Road, Kolkata - 700 001.
5. Director of Animal Husbandry & Veterinary Services, West Bengal
6. Finance (Group - A-1) Department of this Government
7. Budget Branch of this Department

O.S.D. & E.O. Deputy Secretary to the Government of West Bengal
MEMORANDUM

In continuation to this Department’s G.O. No. 143-AR & AH (Sch.)/Sanction (SP)/AD/P/4A-35/2007 Pt. I dated 04-09-2008, further sanction of an expenditure of **Rs. 17.50 Lakh (Rupees Seventeen Lakh Fifty Thousand) only** towards implementation of the Scheme ‘Financial Assistance to the Beneficiaries and Entrepreneurship Development” for the SC Beneficiaries under SCP during the financial year 2008-09.

2. The Schemes will be implemented by the PRIs as per approved pattern of the Schemes, already circulated to the districts vide this Department’s No. 52-DS(SP) dated 29.8.2007.

3. The total expenditure of **Rs. 17.50 Lakh (Rupees Seventeen Lakh Fifty Thousand) only** is debitable to the the head of account “2403-AH-00-789-SCP for SC-SP-037-V-31-Grants in Aid-02-Other Grants” under Demand No. 6 in the Budget for the year 2008-09.

4. The total fund of **Rs. 17.50 Lakh (Rupees Seventeen Lakh Fifty Thousand) only** is placed at the disposal of the Director of Animal Husbandry & Veterinary Services, West Bengal. He is hereby authorized to sub-allot the total fund to the concerned Executive Officers of the concerned Zilla Parishad in the districts for ‘Organizing Animal Health Camps’. If required, the Zilla Parishad may sub-allot the funds to the concerned Panchayat Samity.

5) This order issues in exercise of the power delegated in Finance Department’s Memo No. 1818-FB dated 31-12-2008.

6. The Principal Accountant General (A & E), West Bengal and all other concerned are being informed.

Sd/- D.K. Chakraborty
Principal Secretary to the Government of West Bengal

Copy forwarded for information & necessary action to:

1) Principal Accountant General (A & E), West Bengal, Treasury Building, Kolkata-1.
2) Accountant General (Audit), West Bengal, Treasury Building, Kolkata - 1.
3) Accountant General (LBA), W.B., CGO Complex, 3rd MSD Buildings, 5th floor, DF Block, Salt Lake City, Kolkata-64.
4) Director of Animal Husbandry & Veterinary Services, West Bengal.
5) Panchayat & Rural Development Department, Jessop Building, Kolkata-1.
6) Pay & Accounts Officer, Kolkata Pay & Accounts Office-ll, P-l, Hyde Lane, Kolkata - 700 073.
7) Finance (Group-A) Department of this Government.
8) Budget Branch of this Department.

O.S.D. & E.O. Deputy Secretary to the Government of West Bengal
In continuation to this Department’s G.O. No. 139-AR & AH (Sch.)/Sanction (SP)/AD/P/4A-43/2002 dated 03-09-2008, further sanction of an expenditure of **Rs. 13.75 Lakh (Rupees Thirteen Lakh Seventy Five Thousand) only** is accorded towards ‘Organization of Animal Health Camps’ under Normal, Special Component Plan for Scheduled Castes areas through PRIs during the financial year 2008-09.

2) The total expenditure of **Rs. 13.75 Lakh (Rupees Thirteen Lakh Seventy Five Thousand) only** is debitable to the following head of accounts indicated in the margin :-

<table>
<thead>
<tr>
<th>SN</th>
<th>Head of Accounts</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2403-00-101-SP-026-V-31-Grants in Aid -02-Other Grants</td>
<td>6,25,000.00</td>
</tr>
<tr>
<td>2</td>
<td>2403-00-789-SP-039-V-31-Grants in Aid -02-Other Grants</td>
<td>7,50,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>13,75,000.00</strong></td>
</tr>
</tbody>
</table>

(i) **Rs. 6.25Lakh (Rupees Six Lakh Twenty Five Thousand) only** for units in Normal Areas.

(ii) **Rs. 7.50 Lakh (Rupees Seven Lakh Fifty Thousand) only** for units under S.C.P. for S.C. Areas.

4) The total fund of **Rs. 13.75 Lakh (Rupees Thirteen Lakh Seventy Five Thousand) only** is placed at the disposal of The Director of Animal Husbandry & Veterinary Services, West Bengal. He is hereby authorized to sub-allot the total fund to the concerned Executive Officers of the concerned Zilla Parishad in the districts for ‘Organizing Animal Health Camps’. If required, the Zilla Parishad may sub-allot the funds to the concerned Panchayat Samity.

5) This order issues in exercise of the power delegated in Finance Department’s Memo No. 1818-FB dated 31-12-2008.

6) The Principal Accountant General (A & E), West Bengal and all other concerned are being informed.

---

Sd/- D.K. Chakraborty
Principal Secretary to the
Government of West Bengal

Copy forwarded for information & necessary action to:
1) Principal Accountant General (A & E), West Bengal, Treasury Building, Kolkata - 700001.
2) Accountant General (Audit), West Bengal, Treasury Building, Kolkata - 700001.
3) Accountant General (LBA), W.B., CGO Complex, 3rd MSD Buildings, 5th floor, DF Block, Salt Lake City, Kolkata - 700064.
4) Director of Animal Husbandry & Veterinary Services, West Bengal.
5) Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-l, Hyde Lane, Kolkata - 700 073.
6) Finance (Group-A) Department of this Government.
7) Panchayat & RD Department, Jessop Building, Kolkata-700001
8) Budget Branch of this Department.

---

O.S.D. & E.O. Deputy Secretary
to the Government of West Bengal
NOTIFICATION

Whereas it is found expedient that there is a need to assign the coordinating functions relating to the development of micro and small scale enterprises (including handloom, powerloom, textiles, sericulture, handicrafts and other allied activities) at the district level with different tiers of Panchayats and Municipalities.

Now, therefore, the Governor is pleased to designate the General Managers of the District Industries Centres and the Industrial Development Officers at Blocks as the Nodal Officers of the Department of Micro & Small Scale Enterprises and Textiles for coordinating the abovementioned activities with the different tiers of Panchayat and with Municipal Corporations/Municipalities.

The details of assignment of functions at the Nodal Officers are given in the Annexure of this Notification.

Sd/-

Special Secretary to the Government of West Bengal.

Copy forwarded for information and necessary action to :-

1. Principal Secretary to the Government of West Bengal, Panchayats & Rural Development Department, Jessop Building, 63 N.S.Road, Kolkata-700001

2. The Commissioner of Textiles, West Bengal, Writers’ Buildings, Kolkata- 700 001

3. The Director, Micro & Small Scale Enterprises, West Bengal, New Secretariat Buildings, 9th Floor, 1-Kiran Sankar Roy Road, Kolkata-700001; the General Manager of DICs may be kept appropriately informed;

4. The Director of Textiles (Handloom, Spinning Mills, Silk Weaving & Handloom based Handicrafts), West Bengal, New Secretariat Buildings, 5th Floor, 1-Kiran Sankar Roy Road, Kolkata-700001; the District Officers may be kept appropriately informed.

5. The Director of Textiles (Sericulture), West Bengal, 45-Ganesh Chandra Avenue, Kolkata-700012; the District Officers may be kept appropriately informed.

6. The Chief Executive Officer, West Bengal Khadi & Village Industries Board, Hemanta Bhavan, 12-BBD Bag, Kolkata - 700001; the District Officers may be kept appropriately informed.

Special Secretary to the Government of West Bengal
NOTIFICATION OF THE OFFICERS FOR COORDINATING ACTIVITIES FOR DEVELOPMENT OF MICRO AND SMALL SCALE ENTERPRISES (Building Handloom, Powerloom, Sericulture, Handicrafts, etc.) WITH STANDING COMMITTEES OF THREE TIER PANCHAYATI SITUATION

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixing up target for Panchayat Samiti for selection of beneficiaries</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Zilla Parishad Link Officer – General Manager, DIC</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Panchayat Samiti Link Officer – Industrial Development Officer</td>
</tr>
<tr>
<td>Identification of micro-enterprise / entrepreneurs</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Gram Panchayat Link Officer – Job Assistant / Nirman Sahayak</td>
<td></td>
</tr>
<tr>
<td>Forming up target for each Gram Panchayat for selection of beneficiaries</td>
<td>Identification of beneficiaries Organization of self-help groups</td>
<td></td>
</tr>
<tr>
<td>Capacity Building &amp; Extension</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assesment of training need and selection of trainees</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Zilla Parishad Link Officer – General Manager, DIC</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Panchayat Samiti Link Officer – Industrial Development Officer</td>
</tr>
<tr>
<td>Entrepreneur dev. program</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Gram Panchayat Link Officer – Job Assistant / Nirman Sahayak</td>
<td></td>
</tr>
<tr>
<td>Skill dev training program</td>
<td>Identification of training need</td>
<td></td>
</tr>
<tr>
<td>Awareness campaign &amp; wide publicity among artisans</td>
<td>Organization of Enterpreneur dev. program and skill dev. training</td>
<td></td>
</tr>
<tr>
<td>Assessment of training need</td>
<td>Organization of awareness camp at Dist. Level</td>
<td></td>
</tr>
<tr>
<td>Organization of Handicraft Competition at District level</td>
<td>Selection of trainees / venue for skill dev. training program run by NGO</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of entrepreneurs for training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Supervision of training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organization of awareness camp at Block Level</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Conducting wide publicity for competition</td>
<td></td>
</tr>
<tr>
<td>Development of micro enterprises &amp; Enterpreneurship development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pradhan Mantry Rozgar Yojana</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Zilla Parishad Link Officer – General Manager, DIC</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Panchayat Samiti Link Officer – Industrial Development Officer</td>
</tr>
<tr>
<td>Deputing Artisans to fairs / melas</td>
<td>Khudra Shilpa, Bidyut O Achiracharit Shakti Shayee Samiti of Gram Panchayat Link Officer – Job Assistant / Nirman Sahayak</td>
<td></td>
</tr>
<tr>
<td>Credit linkage of entrepreneurs</td>
<td>Identification of training need for skill dev. training</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Identification of beneficiaries</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organization of awareness camp at GP level</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Motivation of rural artisans</td>
<td></td>
</tr>
<tr>
<td>Co-ordination between entrepreneurs and financial institutions for credit linkage</td>
<td>Organization of Enterpreneur dev. program and skill dev. training</td>
<td></td>
</tr>
<tr>
<td>Action plan for development of micro-enterprise / entrepreneurs</td>
<td>Organization of awareness camp at Block Level</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of micro-enterprise / entrepreneurs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Developing micro enterprise / self enterprise with bank credit</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Promotion of bio-gas plant</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Identification of micro-enterprise / entrepreneurs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Group formation &amp; selection of activities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Selection of Artisans for fairs / melas outside the district or state</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Awareness generation and wide publicity</td>
<td></td>
</tr>
</tbody>
</table>

884
| Planning & Budgeting | • Preparation of development plan for five year term and annual plan and budget for each year | • Preparation of annual plan and budget for the Sthayee Samiti for each year | • Preparation of annual plan and budget for the Upa-Samiti for each year | • Preparation of annual plan and budget for the Upa-Samiti for each year |

NOTES:

1. Similar exercise will be done in respect of Committees at Municipal Corporation and Municipality level.

2. The Link Officers may obtain necessary information relevant to the Directorates, other than Directorate of MSE, and those relevant to WBKVIB from the District Officers of the said Directorates and WBKVIB for coordinating with the Panchayat and Municipality functionaries.

Special Secretary to the
Government of West Bengal
Dear Dr. Roy,


Kindly refer to the D.O. No. mentioned above. As regards functions and responsibilities of PRIs in respect of Mid-Day Meal Programme executed by this Deptt. it may be informed that two of the important aspects of the programme viz. supervision and monitoring have been assigned to the PRIs and these have been illustrated in the following paragraphs of the guidelines of MDM published by this Department in January, 2007 and also in the guidelines published by the Government of India in September, 2006.

5.2 Cooks may be engaged directly by the Gram Panchayat.

5.3 Visiting team Member of Panchayat Samiti will visit FCI godowns before lifting and will ensure the supply of foodgrains of best available quality at least of Fair Average Quality.

5.5. Assignment of supply responsibilities to voluntary organization: Once a voluntary organization is identified the decision to actually award supply work to it for a school or group of schools may be taken by a body empowered in this behalf by the State Govt. e.g. the Gram Panchayat, VEC etc.

5.7 Information Education and Communication (IEC) activities connected with the programme: PRIs will be expected to undertake above IEC activities using their regular budget for publicity as also by mobilizing contribution from media groups, philanthropic organizations and the community.

5.8 Activity Mapping: The VEC has been given power of Menu planning; procurement of cooking, serving and ancillary activities; monitoring of quality of MDM served and take part in social audit at local level and evaluate impact parameter.

Dated, the 6th March, 2007.

Dr. N. Chatterjee, IAS Principal Secretary

6.4 Community Support: School management should be encouraged to draw on the support of the community. Gram Panchayat and VEC may be approached for arranging community members to help the school management in ensuring efficient cooking, serving and cleaning operations.

8.2 Regular Monitoring of Programme: As Chairman of the VEC the G.P. members will take part in assessing Nutritional Status, percentage of underweight children at school level, Attendance Status, retention/Completion Status etc.

Delay in replying is regretted.

With regards,

Yours sincerely,

N. Chatterjee

Dr. M.N. Roy
Principal Secretary to the
Government of West Bengal
Department of Panchayats & Rural Development,
Jessop Buildings (1st floor),
63, N.S. Road, Kolkata - 700 001.

Enclo : Guidelines of
MDM published in
January, 2007
ORDER

In exercise of the power conferred by the West Bengal Panchayat Act, 1973 under Section 207-B the Government in the Water Investigation & Development Department empowers/orders all the Sub-Assistant Engineers, Assistant Engineers and Executive Engineers (Agri-Irrigation/Agri-Mechanical) Wings under the control of this Department to supervise, monitor and give needful assistance as and when required in implementing the activities devolved to the 3-tiers of Panchayats which fall in their respective jurisdictions in addition to their normal duties as Ex-officio Sub-Assistant Engineer for Gram Panchayat, the Ex-officio Assistant Engineer for Panchayat Samity and Ex-officio Executive Engineer for Zilla Parishad respectively in terms of the order issued by the Chief Secretary vide Memon No. 6102/PN/O/V/4P-1/05 dated 07.11.2005.

Sd/- K. John Koshi
Principal Secretary

Copy forwarded to the Secretary, Panchayat and Rural Development Department with reference to his Department’s Order No. 6102/PN/O/V/4P-1/05 dated 07.11.2005 and Memo. No.SPRD-1148-06/PN/O/I/4P-I/05 dated 21.06.2006.

Deputy Secretary to the Govt. of West Bengal

Copy forwarded for information and necessary action to the :-

1) - 4) Chief Engineer-I/MII/Director of Personnel & Ex-Officio Chief Engineer,
Water Resources Development Dte., Khadya Bhawan,
11A, Mirza Galib Street, Kolkata-700 087.

A’copy of Assignment of Responsibilities on three Tier Panchayati Raj Institutions and Mapping of Activities of P.R.Bodies received from the Department of Panchayats and Rural Development is sent herewith.

Deputy Secretary to the Govt. of West Bengal
ORDER

The undersigned is directed to say that the issue relating to maintenance and upkeep of the B.P.H.C., P.H.C. and Sub-Centre was examined with reference to the role of Panchayati Raj Institutions and after considering all aspects it was felt necessary to involve these Institutions in maintenance for betterment of primary health care services.

2. In consideration of the above, the Governor is hereby pleased to transfer the responsibility of management of all the physical assets, viz. building(s), along with the all kinds of electrical and sanitary fittings / fixings, including other vacant and / or incomplete and / or derelict structures, vacnat land, pond(s) and civic utilities viz. drinking water sources, toilets, rest sheds etc. situated on the land of the BPHCs, PHCs and Sub-Centres of the State of West Bengal, excluding those situated in the three Rural Sub-Division of Darjeeling district, to the respective Panchayat Samitis, having jurisdiction, in the case of BPHCs and PHCs, and to the respective Gram Panchayats, having jurisdiction, in the case of the Sub-Centres.

3. The Governor has further been pleased to decide that such transfer of responsibility of management of the assets of BPHC, PHC or Sub-Centre, as the case may be will exclude the right of disposal by way of transfer / conveyance sale, and / or mortgage or settlement or renting out of such assets to any person or ______________ and with also exclude the right of construction of temporary / permanent structure therein without prior permission of the Department of Health and Family Welfare as well as management of all kinds of stock viz. furniture, equipment, medicine, linen, stationery, book of Account, vehicles etc.

4. This order is issued with the concurrence of the Public Works Department and the Panchayat and Rural Development Department.

5. Funds will be provided by Health and Family Welfare Department, Additionally, Panchayat and Rural Development Department will also provide fund, time to time.

6. This order shall take immediate effect and continue until further orders.

7. All concerned have been informed.

Sd/- K. John Koshi
Principal Secretary
Copy forwarded to the Secretary, Panchayat and Rural Development Department with reference to his Department’s Order No. 6102/PN/O/V/4P-1/05 dated 07.11.2005 and Memo. No.SPRD-1148-06/PN/O/I/4P-1/05 dated 21.06.2006.

Copy forwarded for information and necessary action to:

1. The Principal Secretary, Health & Family Welfare Department
2. The Principal Secretary, Finance Department
3. The Principal Secretary, Panchayat and Rural Development Department.
4. The Principal Secretary, Public Works Department
5. The Sabhapati, .............................................................. Zilla Parishad.
6. The Director of Health Services, Govt. of West Bengal
7. The District Magistrate, ..............................................................
8. The Chief Medical Officer of Health, ..............................................................
9. The Sub Divisional Officer, .............................................................. is required to communicate concerned Sabhapatis of the Panchayat Samiti and the Block Development Officers.
10. To all B.D.O. / Executive Officer, Panchayati Samities with the request to communicate concerned Prodhans of the Gram Panchayats.

Commissioner, Family Welfare & Special Secretary to the Government of West Bengal
Government of West Bengal
Health & Family Welfare Department
Writers’ Buildings, Kolkata.

No. H/FW/467/3S-31/2002
Dated Kolkata, the 14th October, 2003.

From : Asim Barman,
Principal Secretary to the Govt.of West Bengal.

To : The Director of Health Services,
Govt.of West Bengal.

Sub : Restructuring of Sub-centres & some Consequential
changes in the organizational Set-up at different levels.

Multipurpose Health Programme in rural areas was introduced under G.O. No. Health/FW/1563/3S-22/85 dated 26.7.85 by integrating different Public Health Programmes under -Health & Family Welfare, Maternity & Child Health & Nutrition. The aforesaid G.O. also lays down the organizational framework of the programme. For ensuring focused supervision and effective implementation of the programme, restructuring of the existing organizational frame work at the Sub-centre and sector levels along with some consequential changes in the block level staff set up have been under consideration of the Govt. for sometime past. In consideration of the aforesaid aspects, I am directed to state that in partial modification of the aforesaid Govt. order, the Governor has been pleased to order the following changes in the existing organizational frame work of M.P.H. Scheme in the rural areas: -

I. There shall be one Sub-centre at the G.P. Head Quarters” in all the G.P.s of the districts, which will be designated as Head Quarters Sub-centre. This may be ensured in allocating Gram Panchayat wise Sub-centres out of the district quota for the 10th Plan period following, the guidelines issued under memo. No. H/FW/38/3S-31/2002 dated 27.01.2003 and G. O. NO. 73/CFW/2003(18) dated 07.04.2003 If the existing Sub-centres of the G.P. Head Quarters is located in a rented building, it would preferably be shifted to the G.P. Building. If the G.P. Head Quarters does not have any Sub-centre at present, the Sub-centre situated at nearby village may be considered for relocation at the G.P. Head Quarters.

In fine, one Sub-centre at the G.P. Head Quarters shall be identified/located/relocated in all the G.P.s of the district, which will be designated as Head Quarters Sub-centre. However, existing Sub-centres at the BPHCs and PHCs may not be disturbed.

II. The existing second and third tier of supervision will be done away with. Instead, at each G.P. Head Quarters, there will be one Health Supervisor Male or Female, belonging either to the existing third or to the second tier, who will Supervise the functions of Health Assistants of the sub-centres, located within a particular G.P.

The vacancies in the positions of Supervisors will be filled up by upliftmcntl from amongst eligible H. As (M) & H As (F) as per norms and existing orders.
III. The components of first tier supervision will remain undisturbed.

IV. Each Sub-centre shall have one Health Assistant (F) The Head Quarters Sub-centre at G.P. will have in addition, one Health Assistant (Male). If additional Male Health Assistants, after upliftment, are available they will be allotted to other Non-head, quarters Sub-centres, depending on jurisdiction, population, disease complexity’Ctc. of non Head Quarters Sub-centres. The female H.A. will be in-charge of the Sub-centre but this will not in any way affect the seniority and status of the male Health Assistant, if any, of that Sub-centre.

In addition to the existing provisions in paragraph 14 (V) of the G.O. No. Health/FW/1563/3S-22/85 dt. 26.07.85 regarding manning of unmanned Sub-centres, the services of H.A.(M) at the headquarters Sub-centre, in case of emergency, may be utilized in the area of Non-headquarters Sub-centres, located within the Gram Panchayat. The existing provisions regarding engagement of one female voluntary attendant in each Sub-centre will remain unchanged. Headquarters of Health Supervisors will be their respective G.P. Headquarters Sub-centre.

V. There will be one honorary, male volunteer at each Non-Headquarters Sub-centre except for those non headquarters Sub-centres, which can be provided with Health Assistant (Male) from the existing strength of H.A. (Male). Detailed guidelines for raising these male volunteers and payment of performance-based honorarium would be issued separately in consultation with the Panchayat & Rural Development Department.

VI. To ensure adequate participation of the community for better implementation of the National and State Health Programmes, SHGs working in the concerned Gram Sansad are required to be associated with the activities of the Sub-centres by the concerned Gram Panchayat. They will act as a link between Sub-centres and the Community. It is felt that this process will enable the Gram Panchayat to have active female volunteers at each Gram Sansad. The SHGs will initiate the process for collection of contribution @ Rs.21/- (Rupees two per month from each household for the services rendered. The detailed guidelines in these respects including payment of performance-based, honorarium and collection of contribution will be issued by the Health & Family Welfare Department in consultation with the Panchayat & Rural Development Department.

VII. The health Assistant (Male & Female) and Health Supervisor will be included as members of the Siksha O Sastha Upa-Samity of the Gram Panchayat,

VIII. The district Health & Family Welfare Samities and the Block Health & Family Welfare Samities which have been entrusted with the responsibility for co-ordination. Supervision and implementation of all the Health related activities including National and State Health programmes shall act as apex body of the existing district level and block level; set-ups respectively of all Health & Family Welfare Programmes.

IX. Instructions for engagement of H.As (F) for the newly allotted Sub-centres to be set up under the 10th Plan period will be issued separately.
X. The existing provisions of para 5.2 (1) of the G.O. No. Health/FW/1563/35-22/85 dated 20th July, 1985, stands modified to the extent that B.M.O.H. will be assisted in the implementation of the scheme by M.Os of the BPHCs, Rural Hospitals, M.Os of PHCs as well as AMOs & HMOs and BMOH will allot Sub-centres of one or two Gram Panchayats to each such M.O. for monitoring and supervision of M.P.H. activities, depending on number of G.P.s within the block and availability of M.Os.

XI. The Annexure - ‘F’ to the G.O.No. Health/FW/1563/3S-22/85 dt. 26.07.85, relating to Staff set up for each block will stand amended to the extent mentioned in this order.

A tabular representation of the restructured organization is enclosed at Annexure-'A’.

Director of Health Services will initiate necessary steps for devising training modules and schedules required training of staff and officers as well as volunteers, members of the P.R.I.s & S.H.G.S. who will involved in the implementation of the M.P.H. Scheme in consultation with the P & R. D. Deptt.

This order issues with the concurrence of the Finance Department, vide their U.O.No. Group ‘O’ 936 dt. 30.09.2003.

Sd/-
Principal Secretary to the Govt. of West Bengal.

No. H/FW/467/l(8)/3S-31/2002

Copy forwarded for information and necessary action to :-

1) Accountant General, West Bengal.
2) Finance Department, Govt. of West Bengal.
3) Sabhadhipati, ________________________________
4) District Magistrate, ________________________________
5) C.M.O.H, ________________________________
6) P.S. to M.I.C., Health & F.W. Deptt., Govt. of West Bengal.
7) P.S. to M.O.S., Health & F.W. Deptt., Govt. of West Bengal.
8) Commissioner, Family Welfare, Govt. of West Bengal.

Dated the
14th October, 2003

Joint Secretary to the Govt. of West Bengal.
ANNEXURE - ‘A’

District Health and Family Welfare Samiti with the existing district level set up under C.M.O.H.

Existing Sub-divisional set up under A.C.M.O.H.

Block Health & Family Welfare Samiti and Block Setup under B.M.O.H.

1st Tier of Supervision (existing components)

Gram Panchayat
Health Supervisor (to be located at G.P. Headquarters) - I (Male or Female)

Non-H.Q. Subcentre.
   i) A.N.M. - One
   ii) Male Volunteer — One
       if no HA (M) is provided.

H.Q. Subcentre
   i) A.N.M.-One
   ii) H.A.(M) - One

Non-H.Q. Subcentre
   i) A.N.M-One
   ii) Male volunteer-One
       if no HA (M) can be provided.

Gram Sansad
SHGs / Female Health Volunteer
(One)

Gram Sansad
SHGs / Female Health Volunteer
(One)

Gram Sansad
SHGs / Female Health Volunteer
(One)
Panchayat & Rural Dev. Deptt. issued Memo No. 6338(36) dtd. 28-10-2004 restructuring the, service infrastructure of Rural Health Sector under the leadership of the Panchayats. Therein CDPOs, Supervisor and A.W.Ws are also involved. After a threadbare discussion with the Panchayat & R.D. Deptt, and after careful consideration of the matter the Govt. in the WCD & SW Deptt. has agreed to the involvement of ICDS functionaries in the manner laid down below:-

A-(1) Supervisors will attend the proposed rural health service infrastructure meeting on 4th Saturday in every month to be chaired by the Pradhan/Upapradhan at the Gram Panchayat level. If the allotted area of a Supervisor comprises two G.Ps, she will attend such meetings by rotation. These meetings will be treated as Convergence Meetings. Gram Panchayats will have no administrative control over the Supervisors and the A.W.Ws. In the interest of work, Supervisors; will collect information/particulars relating to the A.W.Centres and place them before the meetings. Proceedings of the meetings will have; to be recorded in writing in a Register and the same should be circulated to all present in the meeting. In case of any dissent it will also be recorded in the proceedings of the meeting. If required, copies of the proceedings of the meeting will have to be sent to the WCD & SW Dept. by the CDPOs, Supervisors will furnish copies of the proceedings of the meeting to the concerned CDPOs.

2. CDPOs will attend the; meetings of the concerned Standing Committee of the Panchayat Samity where the reports as will be submitted by the G.Ps will be reviewed. Like GPs, Panchayat Samitis will also have no administrative control over the ICDS functionaries.

B. The Ciovt, in the WCD & SW Deptt. has also decided to entrust the Zilla Parishad for construction of A.W. Centres by sharing of funds between the deptt of WCD &SW and the Panchayats and also from the funds
available from their own sources. In both the cases, the DPO and the concerned CDPOs should also be involved in respect of selection of sites and implementation of this work. The list of approved sites already received in this department will be forwarded to the respective Zilla Parishads. Panchayat & R.D. Deptt. has agreed to issue, necessary instruction to the zilla Parishads for timely submission of Utilisation Certificate for onward transmission of the same to the Govt. of India by the WCD & SW Deptt. DPOs will collect the Utilisation Certificates from the respective Z.Ps and maintain constant liaison with the Z.Ps Panchayat & R.D, Deptt has also agreed to request the ZPs to extend full co-operation to the DPOs for this purpose.

This will come into effect forthwith pertaining to the ICDS functionaries.

P. K. CHANDA
Joint Secretary

No. : 213(62)/1(7)-SW Date : 13-01-2005

Copy forwarded for information and necessary action to:

1. The Principal Secretary, Health & Family Welfare Deptt
2. The Secretary, Panchayat & Rural Dev. Deptt.
3. The Director of Social Welfare, W.B.
4. The District Magistrate, ____________________________
   ____________________________
5. The Addl. Executive Officer (Zilla Parishad) ____________________________
   ____________________________
6. The District Programme Officer, ICDS ____________________________
   ____________________________

He/she is requested to circulate the copy of the Memorandum to the CDPOs of his/her district

7. The P.S. to M.I.C, of this Department

P. K. CHANDA
Joint Secretary

896
From: S. N. Haque, IAS  
Secretary to the Govt. of West Bengal

To: Dr. M. N. Roy, IAS  
Secretary to the Govt. of West Bengal  
Panchayat & Rural Development Deptt.  
Jeshop Building, lsl floor, 63, N. S. Road, Kolkata 700 001.

Sub: Mapping of activities relating to various departments of the State Govt. for devolution of activities to different tiers of PRIs.

Sir,

I would like to refer to your letter No.SPRD-566(14)-05/PN/01/4P-1/05 dt. 13.4.2005 on the above-mentioned subject and to say that the Deptt. of Women & Child Development & Social Welfare has already entrusted the Panchayats with the job of construction of Anganwadi Centres vide Memorandum No. 213(62)-SW dtd. 13.01.2005. This Deptt. has also issued instruction to the CDPOs and the Supervisors for attending convergent meetings at Panchayat Samiti and Gram Panchayat levels respectively.

Now, in response to your letter under reference I would like to say that in the present activities of this Deptt. the PRIs already play a vital role in different levels. Their roles may be extended as proposed in the Annexure enclosed herewith.

Yours faithfully,

( S. N. Haque )  
Secretary

Government of West Bengal  
Writers’ Buildings, Kolkata-700 001.

No. 1830-SW/3S-106 &5  
Dated: 20th May, 2005

From: S. N. Haque, IAS  
Secretary to the Govt. of West Bengal

To: Dr. M. N. Roy, IAS  
Secretary to the Govt. of West Bengal  
Panchayat & Rural Development Deptt.  
Jeshop Building, lsl floor, 63, N. S. Road, Kolkata 700 001.

Sub: Mapping of activities relating to various departments of the State Govt. for devolution of activities to different tiers of PRIs.

Sir,

I would like to refer to your letter No.SPRD-566(14)-05/PN/01/4P-1/05 dt. 13.4.2005 on the above-mentioned subject and to say that the Deptt. of Women & Child Development & Social Welfare has already entrusted the Panchayats with the job of construction of Anganwadi Centres vide Memorandum No. 213(62)-SW dtd. 13.01.2005. This Deptt. has also issued instruction to the CDPOs and the Supervisors for attending convergent meetings at Panchayat Samiti and Gram Panchayat levels respectively.

Now, in response to your letter under reference I would like to say that in the present activities of this Deptt. the PRIs already play a vital role in different levels. Their roles may be extended as proposed in the Annexure enclosed herewith.

Yours faithfully,

( S. N. Haque )  
Secretary

897
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Activities</th>
<th>Present and recommended role of Panchayats</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Selection of sites for AWCs</td>
<td>The site is recommended by the Gram Panchayat (GP) and approved by the Project Level Monitoring Committee (PLMC).</td>
</tr>
<tr>
<td>02</td>
<td>Survey of beneficiaries</td>
<td>GP has a supportive role to Anganwadi Workers (AWs) and Supervisors.</td>
</tr>
<tr>
<td>03</td>
<td>Construction of Anganwadi</td>
<td>A large number of AWCs have been constructed by Panchayat with the fund of this Dept. The responsibilities of construction of Anganwadi Centres may be entirely entrusted to Panchayat so that the Centres may be constructed with the own fund by Panchayats.</td>
</tr>
<tr>
<td>04</td>
<td>Pre-School Education</td>
<td>Presently Panchayats have no significant role. However, they may be involved in awareness generation programme.</td>
</tr>
<tr>
<td>05</td>
<td>Supplementary Nutrition Programme (SNP)</td>
<td>Panchayat may be involved in construction of Anganwadi Centres with proper storing / cooking space. Joint visit of Panchayat, Health and ICDS functionaries may also improve the activities. Panchayat may have a crucial role in organizing community participation to improve the quality of cooked food.</td>
</tr>
<tr>
<td>06</td>
<td>Immunization</td>
<td>Panchayat may build public awareness and mobilize the community in availing the facilities. They may also coordinate the programme with Health &amp; ICDS functionaries.</td>
</tr>
<tr>
<td>07</td>
<td>Mother’s meeting</td>
<td>Panchayat may have a supportive role</td>
</tr>
<tr>
<td>08</td>
<td>Monitoring of ICDS activities</td>
<td>Convergence at G.P. level and Panchayat Samiti Level.</td>
</tr>
<tr>
<td>09</td>
<td>Balika Sambridhi Yojana</td>
<td>Identification of beneficiaries to be done by AWWs and certified by the Gram Panchayat as to the BPL list</td>
</tr>
<tr>
<td>10</td>
<td>NPAG</td>
<td>Gram Panchayat have a supportive role in selection or beneficiaries.</td>
</tr>
<tr>
<td>11</td>
<td>Kishori Shakti Yojana</td>
<td>Gram Panchayat have a supportive role in selection or beneficiaries.</td>
</tr>
<tr>
<td>12</td>
<td>Kishori Shakti Yojana</td>
<td>Sabhapati Panchayat Samity is the Chairman of the Block Society formed under the programme where all the Block Level Officers and Karmadakshya, Sishu-O-Nari Unnayan Shhaye Samity are Memers. They may have a role of coordinator amongst the different departments at Block level and ensure availability of the facilities / beneficiaries to all the SHGs formed under different programmes</td>
</tr>
<tr>
<td>13</td>
<td>Pension</td>
<td>Selection of beneficiaries is done by Gram Panchayat Concerned Sthayee recommends the cases to District Magistrate for approval.</td>
</tr>
<tr>
<td>14</td>
<td>Non-institutional care of children schemes (up to 18 years)</td>
<td>Selection of beneficiaries is done by Gram Panchayat Concerned Sthayee recommends the cases to District Magistrate for approval.</td>
</tr>
</tbody>
</table>
ITEM - 7 : Dept. of Woman and Child Development & Social Welfare :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Nari O Sishu Unnayan Tran O Janakalyan Sthayee Samiti of Zilla Parishad Link Officer – Dist. Social Welfare Officer &amp; Dist. Programme Officer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supportive role in survey of beneficiaries availing facilities of Anganwadi Centres</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Identification of beneficiaries for NPAG, Kishori Shakti Yojana &amp; Pension Schemes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Issue of BPL certificate for beneficiaries of Balika Sambridhi Yojana</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Awareness generation in villages to motivate parents for pre-school education &amp; immunization of their children</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mobilize community participation to improve quality of cooked food in Anganwadi Centres</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Supportive role in survey of beneficiaries availing facilities of Anganwadi Centres</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Identification of beneficiaries for NPAG, Kishori Shakti Yojana &amp; Pension Schemes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Issue of BPL certificate for beneficiaries of Balika Sambridhi Yojana</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Awareness generation in villages to motivate parents for pre-school education &amp; immunization of their children</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mobilize community participation to improve quality of cooked food in Anganwadi Centres</td>
</tr>
<tr>
<td>Selection of beneficiaries</td>
<td>● Survey of beneficiaries</td>
<td>Recommendation of names of beneficiaries for Pension Schemes to the DM for approval</td>
</tr>
<tr>
<td>for different programmes</td>
<td>● Identification &amp; Selection of beneficiaries</td>
<td>Recommendation of beneficiaries for Non-institutional care of children up to 18 years</td>
</tr>
<tr>
<td></td>
<td>● Awareness generation in villages</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Mobilization of community</td>
<td></td>
</tr>
<tr>
<td>Construction of Anganwadi</td>
<td>● Selection of sites of Anganwadi Centres</td>
<td>Recommendation of sites of Anganwadi Centres</td>
</tr>
<tr>
<td>Centres</td>
<td>● Construction of Anganwadi Centres</td>
<td></td>
</tr>
<tr>
<td>Convergence</td>
<td>● Co-ordination of programmes</td>
<td>Supportive role in survey of beneficiaries availing facilities of Anganwadi Centres</td>
</tr>
<tr>
<td></td>
<td>● Monitoring of programmes</td>
<td>Identification of beneficiaries for NPAG, Kishori Shakti Yojana &amp; Pension Schemes</td>
</tr>
<tr>
<td></td>
<td>● Co-ordination to ensure availability of facilities / benefits to SHGs of Swayam Siddha &amp; convergence with other SHGs formed under different programmes</td>
<td>Issue of BPL certificate for beneficiaries of Balika Sambridhi Yojana</td>
</tr>
<tr>
<td></td>
<td>● Convergence of activities of ICDS (with the CDPOs vide Memorandum No. 213 (62)-SW dt. 13.01.2005)</td>
<td>Awareness generation in villages to motivate parents for pre-school education &amp; immunization of their children</td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>● Preparation of development plan for five year term and annual plan and budget for each year to be done by the Deptt. of Women &amp; Child Development &amp; Social Welfare.</td>
<td>Mobilize community participation to improve quality of cooked food in Anganwadi Centres</td>
</tr>
</tbody>
</table>
ORDER

In consultation with the Panchayat & Rural Development Deptt. a Road Map concerning the Women & Child Development and Social Welfare Deptt. on devolution of activities to the Panchayati Raj Institutions has been finalised. Panchayat & Rural Development Deptt. has issued instructions vide order No. 61012/PN/O/V/4P-1/05 dated 17.11.2005 on devolution of power and responsibilities upon the appropriate tier of Panchayats.

Now, the Governor is pleased hereby to assign such functions and responsibilities to the appropriate tier of the panchayati Raj Institutions as shown at Annexure ‘A’.

The Governor is further pleased to order that District Social Welfare Officers and the District Programme Officers will act as Link Officers relating to Nari O Sishu Unnayan Tran O Jana Kalyan Shhyee Samity of Zilla Parishads, Child Development Project Officers and the Block Welfare Officers will as Link Officers relating to Nari O Sishu Unnayan Tran O Jana Kalyan Shhyee Samiti to Panchayat Samitis and the Supervisors of ICDS will act as Link Officers relating to Nari O Sishu Unnayan O Samaj Kalyan Upa-Samiti of Gram Panchayats. The duties and responsibilities of the Link Officers will be applicable only to the defined functions and activities of different tiers of Panchayati Raj Institutions as indicated in Annexure ‘A’.

This order will come into effect immediately.

By order of the Governor,

S. N. Haque
Secretary to the Govt. of West Bengal

No. 1256/1 (450) - SW

Copy together with a copy of Annexure ‘A’ forwarded for information and necessary action to:

1. The Pr. Secretary, Panchayat & Rural Development Department
   63, N. S. Road, Jessop Buildings, Kolkata-1
2. The Director of Social Welfare, West Bengal Juvenile Court Buildings Salt Lake, Kolkata-64
3. The Managing Director, West Bengal Women Development Undertaking,
   LA Sector, B-7, Sector-III, Salt Lake, Kolkata-91
4. The Controller of Vagrancy, West Bengal, Purta Bhawan, Salt Lake, Kolkata-91
5. The District Magistrate, ________________
   P.O. ________________ Dist ________________
6. The Addl. Executive Officer (Zilla Parishad), ________________
   P.O. ________________ Dist ________________
7. The District Social Welfare Officer ________________
   P.O. ________________ Dist ________________
   He / She is requested to circulate a copy of this order to the Block Welfare Officers
8. The Programme Officer (ICDS), ________________
   P.O. ________________ Dist ________________
9. The Child Development Project Officer, ________________
   P.O. ________________ Dist ________________
   He / She is requested to circulate a copy of this order to the Supervisors of his / her project
10. PS to MIC of this Department

Dated, Kolkata
The 12th April, 2006

Joint Secretary to the Govt. of W. B.
### ITEM - 7 : Dept. of Woman and Child Development & Social Welfare :

<table>
<thead>
<tr>
<th>Function</th>
<th>Activity</th>
<th>Responsibility of Standing Committee of three-tier PRIs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Nari O Sishu Unnayan Tran O Janakalyan Sthayee Samiti of Zilla Parishad</strong> Link Officer – Dist. Social Welfare Officer &amp; Dist. Programme Officer</td>
<td><strong>Nari O Sishu Unnayan Tran O Janakalyan Sthayee Samiti of Panchayat Samiti</strong> Link Officer – Block Welfare Officer &amp; CDPO of ICDS</td>
</tr>
<tr>
<td>Selection of beneficiaries for different programmes</td>
<td>● Survey of beneficiaries ● Identification &amp; Selection of beneficiaries ● Awareness generation in villages ● Mobilization of community</td>
<td>● Selection of beneficiaries for Non-institutional care of children up to 18 years</td>
</tr>
<tr>
<td>Construction of Anganwadi Centres</td>
<td>● Selection of sites of Anganwadi Centres ● Construction of Anganwadi Centres</td>
<td>● Construction of Anganwadi Centres through PRI fund</td>
</tr>
<tr>
<td>Convergence</td>
<td>● Co-ordination of programmes ● Monitoring of programmes</td>
<td>● Co-ordination to ensure availability of facilities / benefits to SHGs of Swayamsiddha &amp; convergence with other SHGs formed under different programmes ● Convergence of activities of ICDS (with the CDPOs vide Memorandum No. 213 (62)-SW dt. 13.01.2005</td>
</tr>
<tr>
<td>Planning and Budgeting</td>
<td>● Preparation of development plan for five year term and annual plan and budget for each year to be done by the Deptt. of Women &amp; Child Development &amp; Social Welfare.</td>
<td></td>
</tr>
</tbody>
</table>

901
Sir,

Social forestry and afforestation programmes have been undertaken in this State under centrally sponsored schemes by Zilla Parishads and other Panchayat bodies under Panchayat and Rural Development Department. The Panchayat and Rural Development Department has identified that these programmes have not been fully successful in many places for lack of technical knowledge regarding execution of the afforestation activities and their management at different panchayat levels. The Panchayat and Rural Development Department has also felt that involvement of the Forest Department in planning and execution of social forestry activities will not only help the successful implementation of afforestation programmes but also fulfil the object of maintaining ecological equilibrium, create jobs in rural areas and generate resources for PRIs. The Panchayat and Rural Development Department has also requested the Forest Department to deploy forest officials for successful implementation of social forestry and afforestation programmes, which are taken up by the Panchayats.

Now, therefore, I am directed by order of the Governor to say that the Governor is pleased to utilise the services of the following forest officials by the Zilla Parishads for implementation of various social forestry and other forestry related Programmes taken up by the Panchayats. They will for that purpose act as per this Deptt’s earlier order No. 1712-For., dated 29.05.1997.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Zilla Parishad</th>
<th>Name of the Zilla Parishad</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Cooch Behar Zilla Parishad</td>
<td>D.F.O., Cooch Behar Social Forestry Division</td>
</tr>
<tr>
<td>2.</td>
<td>Jalpaiguri Zilla Parishad</td>
<td>D.F.O., Jalpaiguri Social Forestry</td>
</tr>
<tr>
<td>3.</td>
<td>Siliguri Mahakuma Parishad</td>
<td>D.F.O., Siliguri Social Forestry Division</td>
</tr>
<tr>
<td>4.</td>
<td>Uttar Dinajpur Zilla Parishad</td>
<td>D.F.O., Raiganj Social Forestry Division</td>
</tr>
<tr>
<td>5.</td>
<td>Dakshin Dinajpur Zilla Parishad</td>
<td>Asst. D.F.O., Cooch Behar Social Forestry Division</td>
</tr>
<tr>
<td>6.</td>
<td>Malda Zilla Parishad</td>
<td>D.F.O., Malda Division</td>
</tr>
<tr>
<td>8.</td>
<td>Nadia Zilla Parishad</td>
<td>D.F.O., Nadia Murshidabad Division</td>
</tr>
<tr>
<td>9.</td>
<td>Birbhum Zilla Parishad</td>
<td>D.F.O., Birbhum Division</td>
</tr>
<tr>
<td>10.</td>
<td>Burdwan Zilla Parishad</td>
<td>D.F.O., Burdwan Division</td>
</tr>
<tr>
<td>11.</td>
<td>Bankura Zilla Parishad</td>
<td>D.F.O., Bankura North Division</td>
</tr>
<tr>
<td>12.</td>
<td>Purulia Zilla Parishad</td>
<td>D.F.O., Forest Extension Division</td>
</tr>
<tr>
<td>13.</td>
<td>Howrah Zilla Parishad</td>
<td>D.F.O., Howrah Social Forestry Division</td>
</tr>
<tr>
<td>15.</td>
<td>Paschim Medinipur Zilla Parishad</td>
<td>D.F.O., East Medinipur Division</td>
</tr>
<tr>
<td>16.</td>
<td>Purba Medinipur Zilla Parishad</td>
<td>D.F.O., Kharagpur Social Forestry Division</td>
</tr>
<tr>
<td>17.</td>
<td>Uttar 24-Pgs. Zilla Parishad</td>
<td>D.F.O., North 24-Pgs Division</td>
</tr>
<tr>
<td>18.</td>
<td>Dakshin 24-Pgs Zilla Parishad</td>
<td>D.F.O., South 24-Pgs Division</td>
</tr>
</tbody>
</table>

This order shall have immediate effect.

Deputy Secretary
to the Govt. of West Bengal

No. 2609/1(100) - For

Copy forwarded for information and necessary action to:

1. Accountant General, West Bengal
2. Pr. Secretary, Panchayat & Rural Deve. Deptt.
3. Sabhadhipati _____________________________ Zilla Parishad
4. District Magistrate _____________________________ Dist.

Dated, Kolkata
the 6th August, 2004
From : A. Bhattacharjee  
Officer on Special Duty & Ex-Officio,  
Dy. Secretary

To : The Principal Secretary  
Panchayat & R.D. Department of this Govt.  
Raj Bhavan, Calcutta

Sub : Payment of Panchyat Tax Krishnaganj Water Supply Scheme –  
Head Woks Site, P.S. - Krishnaganj, Dist.- Nadia

Sir,

I am directed to refer to the subject captioned above and to state Krishnaganj in the district of Nadia has sent a Bill to the Executive Engineer, Nadia Division, PHE Dte, for payment of Rs. 250.00 towards Panchayat Tax in respect of Krishnaganj Water Supply Scheme – Head Works for the year 1998-99 under the Administrative Control of this Deptt. A xerox copy of the Bill is enclosed herewith.

2. In this connection it is pointed out that as per policy of the State Govt. completed piped Water Supply Schemes are to be handed over to the Panchayat bodies for operations and maintenance. Since most of the Panchayat Bodies are reluctant to take over the schemes, operations & maintenance of such schemes are done by PHE Dte. on behalf of Panchayat bodies for which tax is not leviable for the premises at head works site of pumping station. Also no such tax has since been paid for any of the w/s schemes of this Deptt. previously.

3. Under the circumstances, I am further directed to seek your comments in the matter.

Yours faithfully,

A. Bhattacharjee  
Officer on Special Duty &  
Ex-Officio, Dy Secretary
WHEREAS Article 243 G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers , functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Nakkatigachh Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(l) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Tufanganj Rural Piped Water Supply Scheme with reference to the said Nakkatigachh Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Nakkatigachh Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-

Secretary.
No. PHE/IV/1400/W-49/08/1(8)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department
2. Sabhadhipati, Coochbehar Zilla
3. Principal Secretary / Secretary to the Government of West Bengal
   Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001
4. Chief Engineer, ................................................................., PHE Directorate
5. District Magistrate, Coochbehar
6. Sabhapati, Tufanganj- I Panchayat Samity
7. Block Development Officer, Tufanganj- I Block
8. Pradhan, Nakkatigachh Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
WHEREAS Article 243 G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Malangi Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(l) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Hansimara Rural Piped Water Supply Scheme with reference to the said Malangi Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Malangi Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. PHE/IV/1401/W-49/08/1(8)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department

2. Sabhadhipati, Coochbehar Zilla

3. Principal Secretary / Secretary to the Government of West Bengal Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001

4. Chief Engineer, ................................................................., PHE Directorate

5. District Magistrate, Jalpaiguri

6. Sabhapati, Kalchini Panchayat Samity

7. Block Development Officer, Kalchini Block

8. Pradhan, Malangi Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
WHEREAS Article 243 G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Satali Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(l) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Hansimara Rural Piped Water Supply Scheme with reference to the said Satali Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Satali Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. PHE/IV/1402/W-49/08/1(9)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department

2. Sabhadhipati, Coochbehar Zilla

3. Principal Secretary / Secretary to the Government of West Bengal
   Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001

4. Chief Engineer, ........................................................................................................, PHE Directorate

5. District Magistrate, Jalpaiguri

6. S.D.O. ................................................, Dist.........................................................

7. Sabhapati, Kalchini Panchayat Samity

8. Block Development Officer, Kalchini Block

9. Pradhan, Satali Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
WHEREAS Article 243G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Panchgram Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Panchgram Rural Piped Water Supply Scheme with reference to the said Panchgram Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Panchgram Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. PHE/IV/1403/W-49/08/1(9)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department
2. Sabhadhipati, Murshidabad Zilla
3. Principal Secretary / Secretary to the Government of West Bengal
   Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001
4. Chief Engineer, ............................................................................... PHE Directorate
5. District Magistrate, Murshidabad
6. S.D.O. ......................................................, Dist...................................................
7. Sabhapati, Nabagram Panchayat Samity
8. Block Development Officer, Nabagram Block
9. Pradhan, Panchgram Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
WHEREAS Article 243 G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Hozzbibidanga Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(l) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Panchgram Rural Piped Water Supply Scheme with reference to the said Hozzbibidanga Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Hozzbibidanga Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/ O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. PHE/IV/1404/W-49/08/1(9)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department

2. Sabhadhipati, Murshidabad Zilla

3. Principal Secretary / Secretary to the Government of West Bengal
   Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001

4. Chief Engineer, ................................................................., PHE Directorate

5. District Magistrate, Murshidabad

6. S.D.O. ......................................................, Dist.............................................

7. Sabhapati, Nabagram Panchayat Samity

8. Block Development Officer, Nabagram Block

9. Pradhan, Hozzbibidanga Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
WHEREAS Article 243 G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Billwagram Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section(l) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Bethuadahari Rural Piped Water Supply Scheme with reference to the said Billwagram Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Billwagram Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. PHE/IV/1405/W-49/08/1(9)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department

2. Sabhadhipati, Murshidabad Zilla

3. Principal Secretary / Secretary to the Government of West Bengal
   Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001

4. Chief Engineer, ................................................................., PHE Directorate

5. District Magistrate, Nadia

6. S.D.O. ................................................., Dist..............................................

7. Sabhapati, Nakasipara Panchayat Samity

8. Block Development Officer, Nakasipara Block

9. Pradhan, Billwagram Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
WHEREAS Article 243 G of the Constitution of India has empowered the Legislature of a State to endow the Panchayats with such powers and authority as may be necessary to enable them to function as institutions of Self-Government with provisions of devolutions of powers and responsibilities upon the appropriate tiers of Panchayats for preparation of plans for economic development and securing social justice and implementation of schemes as may be entrusted to them including those in relation to the matter listed in the Eleventh Scheduled of the Constitution of India;

AND WHEREAS under sub section (1) of Section 207B of the West Bengal Panchayat Act, 1973 the State Government may, by order, transfer, under such terms and conditions as may be specified, to Panchayats such powers, functions and duties as are exercised, performed and discharged by the State Government under any law made by the State Legislature or otherwise under the executive powers of the State;

AND WHEREAS there is a need for assigning activities to Murarai Gram Panchayat following the principle of devolution of power and activity so that any activity which may be performed at a lower tier should be attributed to that tier only without giving any scope for overlapping of responsibilities within various tiers of the Panchayats;

Now, in exercise of the power conferred by the Provisions of sub-section (1) of Section 207B of the West Bengal Panchayat Act, 1973, as subsequently amended from time to time, the Governor is pleased hereby to assign the responsibility of the maintenance of the Distribution system of Murarai Rural Piped Water Supply Scheme with reference to the said Murarai Gram Panchayat subject to the condition that a Memorandum of Understanding has to be signed by the concerned Executive Engineer, PHE directorate being the authorised representative of the Public Health Engineering Department and the authorised signatory of Murarai Gram Panchayat.

This order has been issued in compliance of the Chief Secretary, Government of West Bengal Order No. 3102/PN/O/V/4P-1/05 dt. 07.11.2005 issued through the Panchayat and Rural Development Department and come into force with immediate effect.

Sd/-
Secretary.
No. PHE/IV/1406/W-49/08/1(9)

Copy forwarded for information and necessary action to the :-

1. Private Secretary to the MIC, Public Health Engineering Department

2. Sabhadhipati, Birbhum Zilla

3. Principal Secretary / Secretary to the Government of West Bengal
Panchayat and Rural Development Department, Jessop Building, 63, N. S. Road, Kolkata - 700 001

4. Chief Engineer, ................................................................................., PHE Directorate

5. District Magistrate, Birbhum

6. S.D.O. ........................................................., Dist...............................................

7. Sabhapati, Murarai- I Panchayat Samity

8. Block Development Officer, Murarai- I Block

9. Pradhan, Murarai Gram Panchayat

Dated, Kolkata
the 1st June, 2009

Joint Secretary
## Chapter - 18

Principles of Subsidiarity

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3969-PN/O/I/4P-1/05</td>
<td>25.07.2006</td>
<td>GP, PS &amp; ZP</td>
<td>Principles of Subsidiarity</td>
</tr>
<tr>
<td>2</td>
<td>4943-PN/O/I/4P-1/05</td>
<td>16.10.2006</td>
<td>GP, PS &amp; ZP</td>
<td>Principles of Subsidiarity</td>
</tr>
<tr>
<td>3</td>
<td>2360/PN/O/I/1S-1/2003</td>
<td>07.07.2003</td>
<td>GP, PS &amp; ZP</td>
<td>Principles of Subsidiarity</td>
</tr>
</tbody>
</table>
পশ্চিমবঙ্গ সরকার
পঞ্জাবীত ও গ্রামোন্ময়ন দপ্তর
দেশের বিন্দু (দ্বিতীয় তল)
৬৩, নেতাজী সুভাষ রোড,
কলকাতা-৭০০০০১

নং : ৩৯৬৭-পি.এন/৩/৪পি-১/০৫
তারিখ : ২৫/০৭/২০০৬

আদেশনামা

যেহেতু ভারতীয় সংবিধানের ২৪৩-জি অনুচ্ছেদের নির্দেশ অনুযায়ী রাজ্যের ত্রিতৃত পঞ্জাবীত প্রতিষ্ঠানগুলিকে সমারসিত সংস্থা হিসাবে গড়ে উঠিতে এবং সংবিধানের একাধশ তফসিলে উল্লিখিত বিষয়গুলির পরিপ্রেক্ষিতে এলাকার অর্থনৈতিক উন্নয়ন ও সামাজিক নায় প্রতিষ্ঠাতে বিভিন্ন ও কর্মসূচী রূপান্তরের উদ্দেশ্যে পরিকল্পনা তৈরি করার ক্ষমতা ও অধিকার অর্পণ করার লক্ষ্য বিধানসভাগুলিকে যথাপ্রয়োজন আইন প্রণয়ন করার ক্ষমতা করার হয়েছে ;

এবং যেহেতু ১৯৭৩ সালের পশ্চিমবঙ্গ পঞ্জাবীত (১৯৭৩ সালের পশ্চিমবঙ্গ ৪১ আইন)-এর ২০৭৬ ধারা [যে ধারা ১৯৯৪ সালের পশ্চিমবঙ্গ পঞ্জাবীত (সংশোধনী) আইন (১৯৯৪ সালের পশ্চিমবঙ্গ ১৮ আইন)-এর ৫০ ধারার বলে মূল আইনে সংযোজিত হয়েছে ] অনুসারে রাজ্য বিধানসভাগুলী সংবিধানে বিদ্রুপ পূর্বে লঙ্কা ও উদ্দেশ্য সম্পন্ন ও পালন করার জন্য পশ্চিমবঙ্গ সরকারের উপর এই বিষয়ে কিছু নিদিষ্ট শর্ত সহ আদেশ প্রচার করার ক্ষমতা অর্পণ করেছে ;

এবং যেহেতু পঞ্জাবীতের বিভিন্ন স্তরে শাস্ত্রীয় নীতির (Principle of subsidiarity) অনুসরণে সুযোগ ও সুবিধা বিচার করে পঞ্জাবীতের বিভিন্ন স্তরে বিভিন্ন কার্যক্রম বা কার্যক্রমের অংশ বিশেষ অর্পণ করার প্রয়োজনীয়তা অনুভূত হয়েছে ;

এবং যেহেতু গত ২৭শে সেপ্টেম্বর, ২০০৫ তারিখে অনুজ্ঞিত বৈঠকে রাজ্য মন্ত্রী পরিষদ ভারতীয় সংবিধানের একাধশ তফসিলে অন্তর্ভুক্ত বিষয়গুলি এই আদেশ সংলগ্ন সারণিতে অন্তর্ভুক্ত করে পঞ্জাবীতের তিনটি স্তরে বিভিন্ন কার্যক্রম নিদিষ্ট করে পৃথকভাবে অর্পণ করেছেন ;

অতএব, সংশোধন-উত্তর পশ্চিমবঙ্গ পঞ্জাবীত আইন, ১৯৭৩ (১৯৭৩-এর পশ্চিমবঙ্গ ৪১ আইন)-এর ২০৭৬ ধারার (১) উপধারা অনুসারে ও এই মর্যাদা কার্যকর গত ৭/১১/০৫ তারিখের ৬১০২/পি.এন./৩/এক নং আদেশনামার সাথে সায়ুজ বজায় রেখে পঞ্জাবীতের প্রতিষ্ঠানগুলির উপর নাত্ত কার্যক্রমগুলিকে উপর নাত্ত কার্যক্রমগুলিকে অধিকার সরকার করার উদ্দেশ্য ও ভারত সরকার ও পশ্চিমবঙ্গ সরকারের দায়িত্ব দূরীকরণ কর্মসূচী সহ গ্রামোন্ময়নের বিভিন্ন প্রকল্পের সফল রূপান্তর করার লক্ষ্য রাজ্যপালের নির্দেশ অনুসারে পঞ্জাবীতে বিভিন্ন স্তরের উপর দায়িত্বগুলি সহায়ক নীতি অনুসরণ করে নাস্ত করা হল এবং নিদিষ্ট করা হল।

পঞ্জাবীতের ত্রিতৃত্রে নাস্ত দায়িত্বের সারণী এই আদেশনামার সাথে যোগস্থিত করা হল। এই আদেশনামা অবিলম্বে কার্যকরী হবে।

রাজ্যপালের আদেশনামার,

মন্ত্রী নাথ রায়,
প্রধান সচিব, পশ্চিমবঙ্গ সরকার।

৯২১
১। ইন্দিরা আবাস মোকাফে দরিদ্রতামীদের নিচে বসবাসকারী তালিকাভুক্ত পরিবারের জন্য বাড়ী তৈরী ও সংশ্লেষণের প্রক্রিয়া:

১. দরিদ্রতামীদের নিচে বসবাসকারী মানুষের মধ্যে দরিদ্রতম মানুষকে চিহ্নিত করে উপভোক্তাদের তালিকা প্রস্তুত করা।

২। সরকারের কাছ থেকে অর্থ প্রদান করা এবং বাড়ী তৈরি করার জন্য উপভোক্তাদের মধ্যে তা কর্তৃত্ব করা এবং একইভাবে ইন্দিরা আবাস যোগানর্থ নির্মিত গৃহের সম্বন্ধের জন্য অর্থ প্রদান।

৩। বাড়ী তৈরি করে দেওয়া এবং সঠিকভাবে বাড়ীগুলি তৈরি হয়েছে কি না তা পরিপূর্ণতা এবং মূল্যায়ন করা।

৪। এই সংক্রান্ত রিপোর্ট তৈরি করা এবং উক্ত তথ্যের সম্বন্ধে পরামর্শ পাঠানো।

৫। পূর্বে প্রক্রিয়াটি সম্পূর্ণ হওয়ার পর্যায়ে নির্দেশনা করা।

৬। প্রতিটি গ্রামের কেন্দ্রীয় কর্তৃক দেওয়া অর্থ সংস্থায় উপভোক্তাদের অর্থায়নের তালিকা প্রস্তুত করা।

৭। দরিদ্রতামীদের নিচে বসবাসকারী মানুষের মধ্যে দরিদ্রতম মানুষকে চিহ্নিত করে উপভোক্তাদের তালিকা প্রস্তুত করা।

১। ইন্দিরা আবাস মোকাফে দরিদ্রতামীদের নিচে বসবাসকারী তালিকাভুক্ত পরিবারের জন্য বাড়ী তৈরী ও সংশ্লেষণের প্রক্রিয়া:

১. দরিদ্রতামীদের নিচে বসবাসকারী মানুষের মধ্যে দরিদ্রতম মানুষকে চিহ্নিত করে উপভোক্তাদের তালিকা প্রস্তুত করা।

২। সরকারের কাছ থেকে অর্থ প্রদান করা এবং বাড়ী তৈরি করার জন্য উপভোক্তাদের মধ্যে তা কর্তৃত্ব করা এবং একইভাবে ইন্দিরা আবাস যোগানর্থ নির্মিত গৃহের সম্বন্ধের জন্য অর্থ প্রদান।

৩। বাড়ী তৈরি করে দেওয়া এবং সঠিকভাবে বাড়ীগুলি তৈরি হয়েছে কি না তা পরিপূর্ণতা এবং মূল্যায়ন করা।

৪। এই সংক্রান্ত রিপোর্ট তৈরি করা এবং উক্ত তথ্যের সম্বন্ধে পরামর্শ পাঠানো।

৫। পূর্বে প্রক্রিয়াটি সম্পূর্ণ হওয়ার পর্যায়ে নির্দেশনা করা।

৬। প্রতিটি গ্রামের কেন্দ্রীয় কর্তৃক দেওয়া অর্থ সংস্থায় উপভোক্তাদের অর্থায়নের তালিকা প্রস্তুত করা।

৭। দরিদ্রতামীদের নিচে বসবাসকারী মানুষের মধ্যে দরিদ্রতম মানুষকে চিহ্নিত করে উপভোক্তাদের তালিকা প্রস্তুত করা।

১। ইন্দিরা আবাস মোকাফে দরিদ্রতামীদের নিচে বসবাসকারী তালিকাভুক্ত পরিবারের জন্য বাড়ী তৈরী ও সংশ্লেষণের প্রক্রিয়া:

১. দরিদ্রতামীদের নিচে বসবাসকারী মানুষের মধ্যে দরিদ্রতম মানুষকে চিহ্নিত করে উপভোক্তাদের তালিকা প্রস্তুত করা।

২। সরকারের কাছ থেকে অর্থ প্রদান করা এবং বাড়ী তৈরি করার জন্য উপভোক্তাদের মধ্যে তা কর্তৃত্ব করা এবং একইভাবে ইন্দিরা আবাস যোগানর্থ নির্মিত গৃহের সম্বন্ধের জন্য অর্থ প্রদান।

৩। বাড়ী তৈরি করে দেওয়া এবং সঠিকভাবে বাড়ীগুলি তৈরি হয়েছে কি না তা পরিপূর্ণতা এবং মূল্যায়ন করা।

৪। এই সংক্রান্ত রিপোর্ট তৈরি করা এবং উক্ত তথ্যের সম্বন্ধে পরামর্শ পাঠানো।

৫। পূর্বে প্রক্রিয়াটি সম্পূর্ণ হওয়ার পর্যায়ে নির্দেশনা করা।

৬। প্রতিটি গ্রামের কেন্দ্রীয় কর্তৃক দেওয়া অর্থ সংস্থায় উপভোক্তাদের অর্থায়নের তালিকা প্রস্তুত করা।

৭। দরিদ্রতামীদের নিচে বসবাসকারী মানুষের মধ্যে দরিদ্রতম মানুষকে চিহ্নিত করে উপভোক্তাদের তালিকা প্রস্তুত করা।
২. সম্পূর্ণ গ্রামীণ রোগসংক্রান্ত যোগান । কাজ সৃষ্টি এবং মানুষের সৃষ্টির মাধ্যমে দাতব্য দৃষ্টিকোণের প্রকাশ।

১। এমন কিছু প্রক্রিয়া নির্দেশ করা যায় কাজ সৃষ্টির সুযোগসৃষ্টি, পরিস্থিতি বা মানুষের সারা বছর কাজ পার, বিশেষত এমন কিছু কাজ যেখানে নেওয়া যাতে তথ্যসূত্র বা অপারের কাজসারির লেখাপত্র উপস্থিত হয় এবং সেইসারে সমস্তের জন্য বিভিন্ন সুযোগ-সুবিধাগুলি সৃষ্টি হয়।

২। সীমাবদ্ধ পরিকল্পনা তৈরির জন্য প্রক্রিয়া ব্যাখ্যা তৈরি করা।

প্রক্রিয়াতে সমিতি থেকে অনুমোদিত বড় প্রক্রিয়া এবং স্থায়ী সমিতিভূমি থেকে প্রভাবিত বড় প্রক্রিয়াকে তালিকাভূক্ত করা, যেদিন কাজ জেলা পরিসংখ্যান করার জন্য তাদের তালিকা সংযোজন করা।

৩। পরিবারের গ্রামীণ বিষয়ের বিবেচনা করার জন্য তাদের তালিকা প্রস্তুতিতে এবং যার অনুমোদন দুর্বলতাতে প্রক্রিয়া প্রস্তুতি।

৪। প্রক্রিয়াগুলি নিঃসরণ করা।

১০ লক্ষ টাকা বা যতোটি অবিকল্পনীয় বাজেটের প্রথম নিঃসরণ করা এবং তার পর বাজেটের প্রক্রিয়াগুলির বাজেটের প্রক্রিয়া সমিতি বা গ্রাম পরিবারের তত্ত্বাবধানে পরিযোজনাতে সমিতির নিয়ে কাজ করানো।

২। গ্রাম প্রক্রিয়াদণ্ডগুলির সাথে আলোচনা করে মানুষ বিশ্বাসের তালিকা প্রক্রিয়া করা।

৩। পরিবারের গ্রামীণ বিষয়ের বিবেচনা করার জন্য তাদের তালিকা প্রস্তুতির এবং যার অনুমোদন দুর্বলতাতে প্রক্রিয়া প্রস্তুতি।

৪। প্রক্রিয়াগুলি নিঃসরণ করা।

২ লক্ষ টাকার অফিসিয়াল এবং ১০ লক্ষ টাকার বাজেটের প্রথম নিঃসরণ করা এবং ২ লক্ষ টাকার বাজেটের প্রক্রিয়া সমিতির বাজেটের প্রক্রিয়া প্রক্রিয়ার তত্ত্বাবধানে পরিযোজনাতে সমিতির নিয়ে কাজ করানো।

২০,০০০ টাকা যে ব্যক্তি প্রক্রিয়াগুলির পরিপ্রেক্ষায় পরিযোজনাতে সমিতির নিয়ে কাজ করানো।

২০০০০ টাকা প্রথম ব্যবসায়ী প্রতিষ্ঠানগুলির কাজে অন্তর্ভুক্তি নিয়ে কাজ করার জন্য তাদের বাজেট জেলা পরিবারের তত্ত্বাবধানে পরিযোজনাতে সমিতির নিয়ে কাজ করানো।

২০০২ টাকা থেকে ২ লাখ টাকা পরিবারের বিষয়ের প্রক্রিয়া গ্রাম পরিবারের তত্ত্বাবধানে পরিযোজনাতে সমিতি এবং অন্তর্ভুক্তি প্রক্রিয়াগুলির পরিপ্রেক্ষায় পরিযোজনাতে সমিতির নিয়ে কাজ করানো।
<table>
<thead>
<tr>
<th>কার্যকরী</th>
<th>জেলা পরিষদের দায়িত্ব</th>
<th>প্রক্ষেপণ সমিতির দায়িত্ব</th>
<th>গ্রাম প্রক্ষেপণের দায়িত্ব</th>
</tr>
</thead>
</table>

প্রক্ষেপণ কার্যকরী অনুমোদন করা।

চার লক্ষ টাকার বেশী আট লক্ষ টাকা পর্যন্ত যে-কোনও প্রক্ষেপণ এবং পাঁচ লক্ষ টাকার বেশী এবং আট লক্ষ টাকা পর্যন্ত মাত্রার কাজের কার্যকরী অনুমোদন দেবেন জেলা পরিষদের সহকারী বাস্তবায়ন (আসিস্টেন্ট ইন্সপেকশন)।

চার লক্ষ টাকার বেশী পাঁচ লক্ষ টাকা পর্যন্ত প্রক্ষেপণ কার্যকরীর অনুমোদন দেবেন জেলা পরিষদের বাস্তবায়ন (এক্সপ্রেসকাউন্ট ইন্সপেকশন), পাঁচ লক্ষ টাকার বেশী প্রক্ষেপণ কার্যকরীর অনুমোদন দেবেন তথ্য থেকে নিতে হবে।

এই স্তরের প্রক্ষেপণের মধ্যে এক বছর এক বছর থেকে চৌদ্দ লক্ষ টাকা পর্যন্ত যে-কোনও কাজ এবং আড়াই লক্ষ টাকা পর্যন্ত মাত্রার কাজের কার্যকরীর অনুমোদন দেবেন অর্থ সহ-বাস্তবায়ন (এস.এস.ই.), চৌদ্দ লক্ষ টাকার বেশী চার লক্ষ টাকা পর্যন্ত যে-কোনও কাজের এবং আড়াই লক্ষ টাকা থেকে পাঁচ লক্ষ টাকা পর্যন্ত মাত্রার কাজের কার্যকরীর অনুমোদন দেবেন তথ্য থেকে নিতে হবে।

প্রক্ষেপণের ও গ্রাম প্রক্ষেপণের কার্যকরী নির্বাচিত যদি ভুল হয় তাহলে প্রক্ষেপণ জেলা পরিষদ ইন্সপেকশন কর্মকর্তা অর্থ সহ-বাস্তবায়ন কর্মকর্তা অথবা উপজেলা কর্মকর্তা তৈরী করবেন। এর জন্য যে-কোনও কার্যকরী অনুমোদনের দরকার নেই,

এই স্তরের প্রক্ষেপণের মধ্যে এক লক্ষ টাকা পর্যন্ত যে-কোনও কাজের কার্যকরী অনুমোদন করেন নির্মাণ সহায়ক।
<table>
<thead>
<tr>
<th>কল্যাণবিলী</th>
<th>জেলা পরিষদের দায়িত্ব</th>
<th>পঞ্চায়েত সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্চায়েতের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>৬। সামাজিক বনসুতানের প্রক্রিয়া নির্বাহ করা।</td>
<td>সামাজিক বনসুতান প্রক্রিয়া নির্বাহ করা।</td>
<td>সামাজিক বনসুতান প্রক্রিয়ার অভাবে বন ও তুষি সংস্থার স্থায়িত্ব উপরের সম্পর্কে।</td>
<td>সামাজিক বনসুতান প্রক্রিয়ার অভাবে বনসুতান পাতায় নাগরিক প্রতিষ্ঠাতা প্রতিষ্ঠাতার।</td>
</tr>
<tr>
<td>৭। অর্থ সরবরাহ।</td>
<td>আইন মোতাবেক গ্রাম পঞ্চায়েত বা পঞ্চায়েত সমিতির হাতে অর্থ প্রদান,</td>
<td>সমস্ত পঞ্চায়েতের প্রকৃতির উদ্ভাবন এবং অর্থ সরবরাহ পরে জেলা ‘রবিদ্যামান প্রাচ্য প্রাচ্য পাঠানো।</td>
<td>গ্রাম উদ্যম সমাইতির কাছ থেকে অর্থের সরবরাহ পর প্রাচ্য করা এবং সমস্ত রিপোর্ট ও অর্থ সরবরাহ পরে জেলা ‘রবিদ্যামান প্রাচ্য প্রাচ্য পাঠানো।</td>
</tr>
<tr>
<td>৮। অর্থ সরবরাহ সংক্রান্ত রিপোর্ট তৈরী করা এবং উচ্চ স্তরে অর্থের সরবরাহ পরে পাঠানো।</td>
<td>সমস্ত পঞ্চায়েতের সমিতির এককৃত রিপোর্ট এবং অর্থের সরবরাহ পরে জেলা ‘রবিদ্যামান প্রাচ্য পাঠানো।</td>
<td>রিপোর্ট তৈরী করা এবং তার সরকারী সমিতির (এসআইএস) তৈরী করা।</td>
<td>গ্রাম সরকারের কাছ থেকে নলকুপ বসানো এবং তুলুল বসনার ব্যাপারে প্রাচ্য প্রাচ্য পাঠানো, তার সমস্ত প্রায়োজনীয় স্থান নির্দেশ।</td>
</tr>
<tr>
<td>৩। জেলা পরিষদের সরকারী সরকারী সমিতির কাছ।</td>
<td>রিপোর্ট নলকুপ বসানো, উপনলকুপের হুতে প্রকৃতির দায়িত্ব অর্ধ্বক্রম এবং লোক বনপত্রের ক্ষেত্রে অবশ্ব বুঝে গ্রাম পঞ্চায়েতের হাতে দায়িত্ব অর্ধ্বক্রম করা।</td>
<td>রিপোর্ট সরকারী প্রক্রিয়া প্রক্রিয়া করা।</td>
<td>সমস্ত নলকুপের সরকারী এবং উক্তাচার এবং এই সর্বকুল সম্পর্কে গ্রাম উদ্যম সমাইতির হাতে অর্থ প্রদান করে কাজ সম্পন্ন করে।</td>
</tr>
</tbody>
</table>

925
৪। শিশু বিশ্বাস কর্মসূচী: গ্রামাঙ্কে ৫ থেকে ৯ বছর বয়সী শিশুদের জন্য প্রাথমিক শিক্ষার সুযোগ সৃষ্টির উদ্দেশ্যে এই প্রক্রিয়া।

১। বিদ্যালয় নেই এমন মৌজা ও বসতি চিহ্নিত করা।

২। সর্বজনীন প্রাথমিক শিক্ষার পরিকল্পনা প্রণয়ন করা।

৩। বিদ্যালয়গুলি, মৌজাগুলি, পাঞ্জাব জল, মিথ-তে মিলের রাস্তার সহ প্রায়োজনীয় পরিকল্পনা নির্দেশ দেওয়া।

৪। শিশু বিশ্বাস কেন্দ্রে নিয়ন্ত্রিত চালু রাখার জন্য প্রায়োজনীয় সমস্ত রকম সমন্বয় দেওয়া।
<table>
<thead>
<tr>
<th>কর্মক্ষেত্র</th>
<th>জেলা পরিষদের দায়িত্ব</th>
<th>পঞ্চায়েত সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্চায়েতের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>৫. শিশু শিক্ষা কেন্দ্র নির্মিতি চালু রাখার জন্য স্থানীয় জনগণের অংশগ্রহণকে কার্যকর করা।</td>
<td>গ্রাম উন্নয়ন সমিতির মাধ্যমে শিশু শিক্ষা কেন্দ্র স্থাপনের জন্য সংগঠন করা।</td>
<td>গ্রাম উন্নয়ন সমিতির মাধ্যমে শিশু শিক্ষার লক্ষ্য স্থানীয় জনগণকে সংগঠনের জন্য সংগঠন করা।</td>
<td>সরকারী নীতি ও নির্দেশ অনুযায়ী পরিচালন সমিতি পুনর্নির্ধারনের ব্যবস্থা করা।</td>
</tr>
<tr>
<td>৬. নির্বাহী সমিতি গঠন করা</td>
<td>শিশু শিক্ষা কেন্দ্রের পরিচালন ব্যবস্থা করা।</td>
<td>শিশু শিক্ষা কেন্দ্রের পরিচালন ব্যবস্থা করা।</td>
<td>শিশু শিক্ষা কেন্দ্রের পরিচালন সমিতি গঠন করা।</td>
</tr>
<tr>
<td>৭. সহায়ক এবং সহায়ক নির্বাহী।</td>
<td>শিশু শিক্ষা কেন্দ্রের পরিচালন ব্যবস্থা করা।</td>
<td>শিশু শিক্ষা কেন্দ্রের পরিচালন ব্যবস্থা করা।</td>
<td>শিশু শিক্ষা কেন্দ্রের পরিচালন ব্যবস্থা করা।</td>
</tr>
<tr>
<td>৮. শিক্ষা তত্ত্বাবধায়ক নির্বাহী।</td>
<td>জেলার কর্মসূচীর সাথে সংঘিল্পী সকলের মূল্য পঞ্চায়েতে সমিতির শিক্ষা তত্ত্বাবধায়ক নির্বাহী করা।</td>
<td>জেলা পরিষদের পরিকল্পনা অনুযায়ী পঞ্চায়েত সমিতির স্বয়ং শিক্ষা উপ-সমিতি ও অংশ উপ-সমিতির সংলগ্নতার প্রশিক্ষণ সংগঠিত করা।</td>
<td>পরিচালন সমিতির সন্দর্ভ বা সংসদের প্রশিক্ষণ সংগঠিত করা।</td>
</tr>
<tr>
<td>৯. প্রশিক্ষণের আয়োজন করা।</td>
<td>পশ্চিমবঙ্গ রাজ্য শিশু শিক্ষা মিশন অধ্যায় পঞ্চায়েত ও প্রায় মহাস্থানের সাথে অনুযায়ী প্রশিক্ষণ করণ করা।</td>
<td>পশ্চিমবঙ্গ রাজ্য শিশু শিক্ষা মিশন অধ্যায় পঞ্চায়েত ও প্রায় মহাস্থানের সাথে অনুযায়ী প্রশিক্ষণ করণ করা।</td>
<td>পরিচালন সমিতির সন্দর্ভ বা সংসদের প্রশিক্ষণ সংগঠিত করা।</td>
</tr>
<tr>
<td>১০. অর্থ সরবরাহ ও অর্থ প্রদান।</td>
<td>সহায়ক এবং সহায়ক সরবরাহের জন্য এবং অন্যান্ত নৈতিক স্বাধির স্বারাপি পঞ্চায়েতে অর্থ প্রদান এবং সংসার সরবরাহের প্রতিক্রিয়া ব্যবস্থা করা।</td>
<td>অর্থ সরবরাহ ও অর্থ প্রদান।</td>
<td>সহায়ক এবং সহায়ক সরবরাহের জন্য এবং অন্যান্ত নৈতিক স্বাধির স্বারাপি পঞ্চায়েতে অর্থ প্রদান এবং সংসার সরবরাহের প্রতিক্রিয়া ব্যবস্থা করা।</td>
</tr>
<tr>
<td>কার্যক্রম</td>
<td>জলের পরিবর্তনের দায়িত্ব</td>
<td>পাত্রপালনের সমর্থন</td>
<td>গ্রাম পরিচালনের দায়িত্ব</td>
</tr>
<tr>
<td>----------------</td>
<td>-----------------</td>
<td>-----------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>১১। তদারকি ও মূল্যায়ন:</td>
<td>বরাব্দুক্ত অর্থ লক্ষ্যের সাথে ব্যবহার করার এবং সংস্থার পর পাত্রপালনের ও মূল্যায়নের জন্য শিখ শিখিনকে প্রাতঃ, শিখিতের পর্যালোচনা পর্যন্ত ও মান মূল্যায়ন করা যা আরও উন্নত করার নীতি নির্ধারিত করা।</td>
<td>বিভিন্ন যে যে ব্যবহার করা না তা তদারক করা,</td>
<td>সহায়করণ সময়ের সামায়িক পাত্রপালন করা কিনে না তা তদারক করা,</td>
</tr>
<tr>
<td>(ক) প্রশাসনিক।</td>
<td>জলের পরিবর্তনের নিত্য নির্দিষ্ট সময়ের জন্য অবমুভাব শিখিতের হাতে তুলে দেওয়া যায় তার সাথে পরিবর্তন করার এবং নির্ধারিত করা।</td>
<td>পাত্রপালনের পুরুষ কর্তৃত্বের দ্বারা উন্নত করার জন্য শিখিতের হাতে তুলে দেওয়া যায়।</td>
<td>পাত্রপালনের সম্পর্কে তদারক করা।</td>
</tr>
<tr>
<td>১২। মিত্ত-ডে মিলের ব্যবস্থা করা।</td>
<td>সিক্কা বেশির মহানায়কালীন আহলের চাল ফি.সি.আই. থেকে সংগঠন করা চালের মূলত মান তদারক করা।</td>
<td>সিক্কা কেন্দ্রের মহানায়কালীন আহলের চালের মূলত মানের উপর পরিবর্তন করা যা, দেওয়া যায়।</td>
<td>সিক্কা কেন্দ্রের মহানায়কালীন আহলের চালের মূলত মানের উপর পরিবর্তনের জন্য অপরিবর্তন।</td>
</tr>
<tr>
<td></td>
<td>মান্যতানন্দনির্দেশের প্রণয়ন করা।</td>
<td>মান্যতানন্দনির্দেশের প্রণয়ন করা।</td>
<td>মান্যতানন্দনির্দেশের প্রণয়ন করা।</td>
</tr>
<tr>
<td></td>
<td>সমায়ের সমস্ত অভিজ্ঞতা করা। অর্থনীতি নিয়ন্ত্রণের মাধ্যমে দেওয়া যায়।</td>
<td>সমায়ের সমস্ত অভিজ্ঞতা করা। অর্থনীতি নিয়ন্ত্রণের মাধ্যমে দেওয়া যায়।</td>
<td>সমায়ের সমস্ত অভিজ্ঞতা করা। অর্থনীতি নিয়ন্ত্রণের মাধ্যমে দেওয়া যায়।</td>
</tr>
</tbody>
</table>

(ক) পাত্র-প্রতি সংক্ষেপ তদারক

(ক) পাত্র-প্রতি সংক্ষেপ তদারক ও মূল্যায়ন।
১৪. তথ্য সংগ্রহ করা ও তথ্যের ব্যবহার।

জেলার শিল্প কেন্দ্রগুলির তথ্য ডেটা (DISE) সংগঠিত করা, ডেটা ছুটে সঠিক তথ্য তুলে আনা, তথ্য বিশ্লেষণ করে প্রায়োজনীয় সিদ্ধান্ত গ্রহণ করা ও প্রধানত সমিতি এবং প্রাম্য পদ্ধতিতে নির্দেশ দেওয়া, প্রতি মাসে EMIS-এর মাধ্যমে শিক্ষা কেন্দ্রগুলির কর্মজীবন অবস্থা যাচাই করা, EMIS-এর তথ্য বিশ্লেষণ করে সিদ্ধান্ত নেওয়া, দৃষ্টিগত শিক্ষা কেন্দ্রগুলি চিহ্নিত করে প্রশাসন সমিতি ও প্রাম্য পদ্ধতিতে নির্দেশ দেওয়া, এই কর্মসূচী সংক্রান্ত প্রায়োজনীয় যাবতীয় তথ্য রাখা এবং বর্তমান ভবনগুলি, শিখা শিল্প প্রশিক্ষক ও সংক্রান্ত বিভাগগুলি জানানো।

৫। মাধ্যমিক শিক্ষা কর্মসূচী ৫ যে সব অঞ্চলে চালিত হারা সত্ত্বেও দক্ষতা উচ্চতর প্রায়োজনীয় শিক্ষা থেকে বিকৃত তাদের জন্য অক্ষর শিখী পর্যায়ে মাধ্যমিক শিক্ষা কেন্দ্র চালু করার কর্মসূচী ৫।

১। এলাকা চিহ্নিতকরণ এবং শ্রুতি চিহ্নিতকরণ।

চিহ্নিত এলাকায় মাধ্যমিক শিক্ষা কেন্দ্র চালু করার প্রারম্ভ পদ্ধতিতে এবং প্রামাণ্য পদ্ধতি উপরে পাঠানো।

২। সার্বজনীন আর্থিক শিক্ষার পরিকল্পনা প্রণয়ন করা।

জেলায় ৯ থেকে ১৪ বছর বয়সী সকল শিল্পীর জন্য কাজকর্মী শিক্ষা কেন্দ্র স্থাপন করার ব্যবস্থা করা, প্রশাসন সমিতির সম্পর্কিত অনুমোদন জেলা সরকার 'শিক্ষা, সংস্কৃতি, তথ্য ও কীর্তি' সংগঠন মাধ্যমিক শিক্ষারকে অনুমোদনকারী নাগরিক শিফ্টরের অভিযোগ করার জন্য সাধারণ প্রস্তাব প্রণয়ন।

৩। শ্রুতির জনগনের অংশগ্রহণের কার্যকরী করার এবং শ্রুতি যোগ্য উৎসাহিত করা মাধ্যমিক বিদ্যালয় স্থাপন করা।
<table>
<thead>
<tr>
<th>কর্মকাণ্ড</th>
<th>যেকলপ পরিষেদের দায়িত্ব</th>
<th>পঞ্জাবত সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্জাবতের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>৪। পরিকাঠামো তৈরী করা।</td>
<td>জেলায় যেখানে মাধ্যমিক শিক্ষা কেন্দ্র থাকে বা যে মাধ্যমিক শিক্ষা কেন্দ্রের প্রতি পাঠানো হবে সেই কেন্দ্রগুলোর গুরুত্ব নির্মাণ করার অর্থ বাহরের ধার নিয়ন্ত্র করা, অর্থ লাভ করা, পরিকাঠামো তৈরীর নীতি নির্ধারণ করা, ন্যায় প্রদর্শন করা।</td>
<td>জেলা পরিষদে গ্রহণ করা নীতির ভিত্তিতে মাধ্যমিক শিক্ষা কেন্দ্রের পরিকাঠামো নির্মাণ।</td>
<td>বিদ্যালয়ের গুণ তৈরীর ব্যাপারে এবং অন্যান্য বর্তমানের বিষয়ে প্রয়োজনীয় সমস্ত ক্রম সম্পন্ন করে ও, বিদ্যালয়ের আর্থিক ব্যবস্থা করা এবং বিদ্যালয় গুণ তৈরী করা, পরিকাঠামো ও সংগঠন মান ও তদারকি করা, জনগণের সম্পদ ও অর্থপ্রদর্শন সুনির্দিষ্ট করা।</td>
</tr>
<tr>
<td>৫। পরিচালন সমিতি পূর্ণতর।</td>
<td>নিজস্ব সম্পাদকের প্রতিকূল নির্মাণ পূর্ণতর নিষিদ্ধ করা।</td>
<td>পরিচালন সমিতি পূর্ণতরনির্মাণের ব্যবস্থা করা।</td>
<td>পরিচালন সমিতি পূর্ণতরনির্মাণ করার জন্য প্রয়োজনীয় উপস্থাপন ও সহায়তা দেওয়া।</td>
</tr>
<tr>
<td>৬। নতুন সম্প্রসারক নিয়ন্ত্রণ করা।</td>
<td>সম্প্রসারক নিয়ন্ত্রণ করার নীতির নির্দেশনা, প্রক্রিয়ার ও প্রথমাষ্ট নির্দেশনার প্রাথমিক পালন হচ্ছে কি না তা সেকেল ইতালিতে প্রচার করা।</td>
<td>জেলা পরিষদের নীতি অনুযায়ী সম্প্রসারক ব্যবহার ও নিয়ন্ত্রণ হচ্ছে কি না তা তদারকি করা।</td>
<td>সম্প্রসারক নিয়ন্ত্রণ করার ব্যবহার প্রক্রিয়া নির্দিষ্ট করা।</td>
</tr>
<tr>
<td>৭। প্রশিক্ষণ সংগঠিত করা।</td>
<td>শিক্ষা সম্প্রসারক এবং পরিচালন সমিতির সমস্তাদের প্রশিক্ষণ দেওয়ার প্রশিক্ষন প্রচার করা এবং সম্প্রসারকের প্রশিক্ষণ সংগঠিত করা।</td>
<td>পরিচালন সমিতির সদস্যদের প্রশিক্ষণ সংগঠিত করা।</td>
<td>পরিচালন সমিতির সমাবয়ে শিক্ষকদের সাধারণ অর্থ প্রদান, ব্যবস্থা করা অর্থ মাধ্যমিক শিক্ষা কেন্দ্রগুলো সুশৃঙ্খলায় ব্যবহার করে কি না তা তদারকি করা, অর্থের সমস্তাদের শাখায় জেলা প্রতিযোগিতা হচ্ছে কি না তা তদারকি করা।</td>
</tr>
<tr>
<td>৮। বিদ্যালয়গুলিকে অর্থ ব্যবস্থা করা।</td>
<td>মাধ্যমিক শিক্ষা কেন্দ্রের সম্প্রসারকের সাধারণত এবং অর্থায়ন থেকের অর্থ সরকারী যাত্রা থেকে প্রাপ্ত হবে তা পরিচালন সমিতিকে ব্যান্ড করা।</td>
<td>পরিচালন সমিতির সাধারণত শিক্ষকদের সাধারণ অর্থ প্রদান, ব্যবস্থা করা অর্থ মাধ্যমিক শিক্ষা কেন্দ্রগুলি সুশৃঙ্খলায় ব্যবহার করে কি না তা তদারকি করা, অর্থের সমস্তাদের শাখায় জেলা প্রাথমিক শিক্ষা কেন্দ্রের পাঠাগার, পরিসম্পাদন স্থাপন করা।</td>
<td>মাধ্যমিক শিক্ষা কেন্দ্রের অর্থ সরকারী পাঠাগার সংহার করে পঞ্জাবত সমিতিকে জনিয়ে মাধ্যমিক শিক্ষা কেন্দ্রের পাঠাগার, মাধ্যমিক শিক্ষা কেন্দ্রের পাঠাগার, মাধ্যমিক শিক্ষা কেন্দ্রের পাঠাগার।</td>
</tr>
<tr>
<td>৯। বাইরের ব্যবস্থা করা।</td>
<td>মাধ্যমিক শিক্ষা কেন্দ্রের জন্য সরকারী পাঠাগার সংহার করে পঞ্জাবত সমিতিকে জনিয়ে মাধ্যমিক শিক্ষা কেন্দ্রের পাঠাগার।</td>
<td>পাঠাগার বন্ধনী ও তদারকি করা।</td>
<td>নির্বাচনী সমিতির সাহায্যে বই সময় মাধ্যমিক শিক্ষকের ব্যবস্থা নির্দিষ্ট করা।</td>
</tr>
</tbody>
</table>
কার্যক্রম

জোলা পরিষদের দায়িত্ব

পণ্যায়ের সমিতির দায়িত্ব

গ্রাম পণ্যায়ের দায়িত্ব

১০। নিয়মিত চালু রাখার জন্য সাধারণতে পরিষদ এবং সঠিক তদারক করা।

জোলা পরিষদের নির্বাচিত সদস্যদের মধ্যে দায়িত্ব বন্ধ করার মাধ্যমিক শিক্ষা কেন্দ্রগুলি নির্বাচিত সময়স্তরে পরিষদের ব্যবস্থা করার, জোলা আধিকারিকতার দায়িত্ব লিয়া পরিষদের ব্যবস্থা করার, জোলা প্রত্যয় এলাকার সমস্যাগুলি দূর করার জন্য নীতি নিয়ন্ত্রণ করার।

পণ্যায়ের সমিতির নির্বাচিত সদস্যদের দায়িত্ব দিয়া মাধ্যমিক শিক্ষা কেন্দ্রগুলির স্নাতকীয় কাজকর্মের তত্ত্বাবধান করা, কীর্তিক পন্থ-পাঠে চলাচল টুক দেও এবং ফুল ফূলের বিষয়গুলি তত্ত্ব করা ও সেই অনুশীলনের ব্যবহার প্রচেষ্টা করা, পণ্যায়ের সমিতির আধিকারিকতার দায়িত্ব দিয়া পরিষদের ব্যবস্থা করা।

ওষুধ বিলুপ্ত করা সময় মতো সাধারণকের অর্থ পাওয়া কি না তা তদারক করা,

জোলা পরিষদের কোনও অসচেতন ধাপগুলি তা উদ্ভিদভাচে সমাধান করা,

নিয়মিত হাতিয়া নেয় এমন পদ্ধতি যা ফুল ফূল প্রাক্তন দিয়া অভিজ্ঞতায় সংঘাত করে তোলা,

মাধ্যমিক শিক্ষা কেন্দ্রগুলির তথ্যাত্মক সাজাত্মক যোগ্য আবহ নিয়ন্ত্রিত হিসেবে কি না এবং কেন্দ্রগুলিতে কীর্তিক পন্থ-পাঠে চলাচল সে বিষয়ে গ্রাম উদ্ভিদ সমিতির মাধ্যমে নির্মিত তদারক করা।

২১। তথ্যাভাবের তৈরী করা ও রক্ষণাবেক্ষণ করা এবং তার ব্যবহার করা।

মাধ্যমিক শিক্ষা কমিটির সামরিক মূল্যায়ন করে প্রয়োজনীয় নীতি নির্ধারণ করা,

মাধ্যমিক শিক্ষা কেন্দ্র সংরক্ষণ তথ্য জোলা পরিষদে বিশেষ করে প্রয়োজনীয় নীতি নির্ধারণ করা,

ভাইস সংগঠিত করা, ভাইস তথ্য সংগঠিত করার জন্য প্রয়োজনীয় তদারকি সংস্থাপন করা,

তথ্য তিনিদেশে সুরক্ষিত করা কেন্দ্রগুলিকে চিহ্নিত করে অতিরিক্ত সাহায্য দেওয়া,

মাধ্যমিক শিক্ষা কেন্দ্র সংরক্ষণ তথ্যভাবের তৈরী করা ও রক্ষণাবেক্ষণ করা এবং প্রয়োজনীয় নির্দেশ জোলা পরিষদে পাঠানো।

৯৩১
৬। সর্বজ্ঞাত্মী গ্রাম সরকারের যোজনা ! গ্রামের মানুষের সনির্ধতার উদ্দেশ্যে সনির্ধ গ্রাম গঠনের মাধ্যমে তাদের প্রশক্তি, সুখ, সুবিধা, অর্থনীতি, পরিকল্পনা এবং বাসারের সুবিধার বাড়া করার কাম্প্লুসী !

১। সনির্ধ গ্রাম তৈরী করা।

<table>
<thead>
<tr>
<th>কার্যক্রমঃ</th>
<th>যেলা পরিষদের দায়িত্ব</th>
<th>পঞ্চায়েত সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্চায়েতের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>সনির্ধ গ্রাম তৈরী করার জন্য পঞ্চায়েতের সমিতি ও গ্রাম পঞ্চায়েত কোম্বিনেশনের সহযোগার নেওয়া।</td>
<td>সনির্ধ গ্রাম পঞ্চায়েতে উদ্দেশ্যিত করা, সচরাচর করা, বারবার যোগাযোগ করা ইচ্ছামুক্তি।</td>
<td>সনির্ধ গ্রাম তৈরী করার জন্য গ্রাম পঞ্চায়েত কোম্বিনেশনের সহযোগিতা পরিকল্পনা তৈরী করা।</td>
<td>সনির্ধ গ্রাম পঞ্চায়েতে বিভাগ ও অন্য প্রশিক্ষার উদ্দেশ্যে সহযোগিতা প্রদান করবে এবং এইভাবে মানুষের মাধ্যমে সনির্ধ গ্রামের নির্মাণের আগমনকে আগামীতে সংসদ এলাকায় সাফল্যের পথে এগিয়ে নিয়ে যাবে।</td>
</tr>
</tbody>
</table>

২। সনির্ধ গ্রামগুলির জন্য বিভিন্ন তৈরীকরণ ও সমস্ত বৃদ্ধি প্রশিক্ষণ ও অন্যান্য প্রশিক্ষণের ব্যবহার করা।

<table>
<thead>
<tr>
<th>কার্যক্রমঃ</th>
<th>যেলা পরিষদের দায়িত্ব</th>
<th>পঞ্চায়েত সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্চায়েতের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>সনির্ধ গ্রামগুলির সকল বৃদ্ধি প্রশিক্ষণ ও সমস্ত বৃদ্ধি প্রশিক্ষণ সুষ্ঠুভাবে নেওয়ার জন্য গ্রাম পঞ্চায়েত কোম্বিনেশন পরিকল্পনা তৈরী করা।</td>
<td>তা যা স্বাক্ষরিত করার জন্য গ্রাম পঞ্চায়েত সনদের কাছে সময় মতো অভিত্তি পাঠানো।</td>
<td>সনির্ধ গ্রামগুলির বিভিন্ন তৈরীকরণ ও অন্যান্য প্রশিক্ষণের ব্যবহার জন্য রুপের সময়ে ও অভিত্তি পাঠানো।</td>
<td>সনির্ধ গ্রামগুলির বিভিন্ন তৈরীকরণ ও অন্যান্য প্রশিক্ষণের ব্যবহার জন্য রুপের সময়ে ও অভিত্তি পাঠানো।</td>
</tr>
</tbody>
</table>

৩। সনির্ধ গ্রামগুলিকে নিয়ন্ত্রিত দেখাল করা।

<table>
<thead>
<tr>
<th>কার্যক্রমঃ</th>
<th>যেলা পরিষদের দায়িত্ব</th>
<th>পঞ্চায়েত সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্চায়েতের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>নিয়ন্ত্রিত সর্বজ্ঞাত্মী গ্রাম সরকারের যোজনা কমিটির (S.G.S.Y Committee) মিটিং করা, রুক স্তরের সহযোগী বিভিন্নকরণ দিয়ে নিয়ন্ত্রিত মাত্রিক মিটিং করা।</td>
<td>নিয়ন্ত্রিত রুক স্তরের সর্বজ্ঞাত্মী গ্রাম সরকারের যোজনা কমিটির (S.G.S.Y Committee) মিটিং করা এবং মিটিংয়ে গ্রাম পঞ্চায়েত প্রশিক্ষনের উপযোগী সনির্ধিত করা।</td>
<td>সহযোগিতা/সংবাদের প্রতিনিধিদের নিয়ে মাসে একটি মিটিং করা এবং মিটিংয়ে চিন্তিত সম্ভাবনা সম্পর্কে গ্রাম পঞ্চায়েতকে অবহিত করানো এবং হয়েছেন তাদের সম্পর্কে নেওয়া, বছরে একবার যাতে রুক স্তরের সকল সনির্ধ গ্রামগুলি নিজেদের মাধ্যমে মিলিত হতে পারে তার ব্যবহা করা, বিভিন্ন পরিকল্পনামূলক যাত্রায় সনির্ধ গ্রামগুলির কাছে আসে, এরপর যে আর্থিক, সেলের কাছে সময় মাতো পাঠানো।</td>
<td>সনির্ধ গ্রামের বিভিন্ন কমিটিদের নিয়ে মাসে অন্তত একটি মিটিং করা।</td>
</tr>
</tbody>
</table>
৪। বিদিয় সংখ্যা কর্মকান্ড সংক্ষেপের ব্যবস্থা করা।

৫। বিদিয় সম্প্রতি যোগাযোগ এবং বিদিয় সম্প্রতি যোগাযোগ ব্যবস্থা করা।

৬। বিদিয় সংগঠন লক্ষণ ও বিদিয় সংগঠন ব্যবস্থা করা।

৭। বিদিয় সংগঠন লক্ষণের সংখ্যা ব্যবস্থা করা।
<table>
<thead>
<tr>
<th>কার্যকলাপ</th>
<th>জেলা পরিষদের দায়িত্ব</th>
<th>প্রণয়নের সমিতির দায়িত্ব</th>
<th>গ্রাম প্রশাসনের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>৮। তথ্য সংগ্রহ করা।</td>
<td>জেলার অন্তর্গত দলগুলির যাবতীয় তথ্য সংগ্রহ করা।</td>
<td>প্রকল্প এলাকার শঙ্করপালের জন্য সংগ্রহ বঞ্চিত হয়।</td>
<td>প্রায়ের শঙ্করপাল দলটির সাহায্যের সুযোগ হতে পারে।</td>
</tr>
<tr>
<td>৭। গ্রামীণ পরিকল্পনা উদ্যোগ নির্বিন্দার গ্রাম পরিকল্পনা তৈরী করার কর্মদৃষ্টি।</td>
<td>১। প্রকল্পের সুপরিশ ও অনুমোদন।</td>
<td>প্রকল্প প্রণয়নের ইতিবাচক স্বীকৃতি।</td>
<td>গ্রাম পরিকল্পনা মাধ্যমে অন্তর্গত দলগুলির যাবতীয় তথ্য সংগ্রহ করা।</td>
</tr>
<tr>
<td>২। অর্থ অর্জন ও পরিকল্পনা শীর্ষ সমর্থন।</td>
<td>অর্থ উদ্যোগ ও পরিকল্পনা স্থানীর সমর্থন।</td>
<td>অর্থ উদ্যোগ ও পরিকল্পনা স্থানীর সমর্থন।</td>
<td>কাজ সম্পন্ন হবার সময় জেলা পরিষদের সাহায্যে পাঠানো।</td>
</tr>
<tr>
<td>৪। প্রকল্পের তদারকি করা।</td>
<td>সমস্ত প্রকল্পের তদারকি করা।</td>
<td>সংবাদপত্রী ১ এবং সংবাদপত্রী ২ অনুসারে নিয়োগে তৈরী করা এবং যায়।</td>
<td>কাজ সম্পন্ন হবার শুরুর সহ অর্থের সময় বের হবে পাঠানো।</td>
</tr>
</tbody>
</table>

934
৮. সম্পূর্ণ সাশ্রয়বিধান কর্মফুলীঃ  গ্রামের সাশ্রয়বিধান পরিকল্পনা ও সুদৃশ্য সুবিধার মাধ্যমে জীবনযাত্রার মানসম্পন্নতার প্রক্ষালন

১। সার্বিক সাশ্রয়বিধি সম্পর্কে জনগণকে সচেতন করা এবং উৎসাহিত করা যাতে সার্বিক সাশ্রয়বিধান কর্মফুলীর সফল হয়ে পারে।

ঝোলাতের সমগ্র ঝোলার জন্য গ্রামীণ সচেতনতা শিখিয়া বা গ্রামীণের উদ্যোগ এবং আওয়াজ করা এবং সম্ভব সেবক/সম্ভবকর্মী/NGO/স্বাধীন কর্মসংগঠন বা কেন্দ্রীয় সংস্থার মাধ্যমে জনগণকে উৎসাহিত করা যাতে গ্রামের বেসবন্ধনটি ঝোলাটি ঝোলাটির নেই সেখানে ঝোলাটির নেহা করা যায়।

ঝোলায়তে সমিতি তুর সচেতনতা শিখির বা গ্রামের আওয়াজ করা এবং সমাজ সেবক/সমাজকর্মী/NGO/স্বাধীন কর্মসংগঠন বা কেন্দ্রীয় সংস্থার মাধ্যমে জনগণকে উৎসাহিত করা যাতে গ্রামের বেসবন্ধনটি ঝোলাটির নেই সেখানে ঝোলাটিতে ঝোলাটির নেহা করা যায়।

২। সাশ্রয়বিধান ভাল অন্তরালকে চালু করা এবং ঝোলার সুবিধায় জনগণকে ঝোলাটির নেহা শিখানো যায়।

ঝোলা তুরে এখানে ঝোলাটির কর্মকাণ্ডকে সজ্জার করে ঝোলা তুর নামক দৃশ্যমান কাজকর্ম ও ভারসাম্য মেয়াদিক (best practices সেবা) এবং একে ঝোলাটির বিভিন্ন ব্যবস্থা করা।

ঝোলায়তে সমিতি তুর ভাষাসমূহ ঝোলাটির উপর মিল সচেতনতা শিখির বা ঝোলাটির আওয়াজ করা।

বিদ্যালয় তুরে আলোচনা চলি, বিকাশ, রচনা প্রতিযোগিতা ইত্যাদির আওয়াজ করা,

এই বিভিন্ন উদ্যোগে মাধ্যমিক/উচ্চ-মাধ্যমিক বিদ্যালয়ের সম্পর্কিত কর্মকাণ্ডকে সমালোচনা করা।

৩। সার্বিক সাশ্রয়বিধান কর্মফুলীর পরিকল্পনা তৈরি করা।

সমগ্র ঝোলার জন্য বারিষ্ঠ পরিকল্পনা তৈরি করা এবং তা ডাক্তারে পাঠানো, সামিতার মাত্রের উৎপাদন এবং বিপণন সংক্রান্ত পরিকল্পনা তৈরি করা।

বারিষ্ঠ পরিকল্পনা তৈরি করা এবং দারিদ্র সীমার নিচে এবং উপরে বন্দরাঙ্করী সেবা পরিবারের বিজ্ঞাপনের ঝোলাটির নেই তাদের লক্ষ করে প্রতি মাসের পরিকল্পনা শিরোনাম করা।

দারিদ্রসীমার নিচে বন্দরাঙ্করী পরিবারাঙ্করী তালিকার মাধ্যমে প্রযোজনা করা, প্রতি মাসের গ্রামের পরিকল্পনা তৈরি করা এবং প্রতি মাসে কেন দেশের পরিবারে ঝোলাটির তৈরী হচ্ছে তার তালিকা তৈরি করা,

এই গ্রামের তৈরী বারান্দের পাথার সমিতি এবং সামিতার মাত্রের মাধ্যমে ঝোলাটির প্রক্ষালন চলে।

935
<table>
<thead>
<tr>
<th>কর্মকর্তা</th>
<th>জেলা পরিষদের দায়িত্ব</th>
<th>পঞ্জাব সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্জাবের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>৪। শৌচাগার সংজ্ঞায়িত জিনিসপত্র তৈরীর জন্য সামন্টিক মার্ক চিহ্নিত করা এবং অন্যান্য উপকরণ সরবরাহ।</td>
<td>সামন্টিক মার্ক চালু করার/ NGOসের নির্দেশ করা, সাপক্ষে (মেট্রিক্টের) প্রশিক্ষণের আয়োজন করা।</td>
<td>সামন্টিক মার্ক চালু করার/ NGOসের নির্দেশ করা, এবং অনুমোদনের সূচনা করা, সামন্টিক মার্কের সংসদ নির্মিত যোগাযোগ রাখা যাতে মার্কের কাজকর্মের তদন্ত ও তদারকি করা যায় এবং সামন্টিক মার্কের তৈরী করা। শৌচাগার সংজ্ঞায়িত জিনিসপত্রের মান পরীক্ষা করা ও রক্ষা করা।</td>
<td>সামন্টিক মার্কের সাহায্যে শৌচাগার সংজ্ঞায়িত অনুমান উপকরণ সরবরাহ করা এবং শৌচাগার সম্পাদনের ব্যবস্থা করা।</td>
</tr>
<tr>
<td>৫। প্রশিক্ষণের ব্যবস্থা করা।</td>
<td>জেলায় ব্যবস্থিত প্রশিক্ষণের জন্য প্রশিক্ষণদাতার প্রশিক্ষণের আয়োজন করা, সাপক্ষে (মেট্রিক্টের) প্রশিক্ষণের আয়োজন করা, সমষ্টি উদ্ধার প্রশিক্ষণ এবং সাপক্ষি কর্তব্যে নিয়ে একটি প্রাপ্তিক ওয়াব্দলার করা, মাটি মালার্সর প্রশিক্ষণের আয়োজন করা, গ্রাম পরিষদের প্রশিক্ষণের আয়োজন করা।</td>
<td>প্রাধান্য বিদ্যালয়ের প্রধান শিক্ষক ও পঞ্জাবের প্রধান মার্কের নিয়ে আলোচনা সহ, রাজমিশ্রের প্রশিক্ষণের আয়োজন করা, বিদায় শিক্ষকদের জন্য দুর্নিঃশিক্ষিত প্রশিক্ষণের আয়োজন করা।</td>
<td>বিদায়ের শিক্ষকের নিয়ে এবং গ্রাম শিক্ষা কমিটির সকল শিক্ষার প্রাধান্য করার জন্য সতর্ক হন না শিক্ষার শিক্ষার স্তর সতর্ক না শিক্ষার করা।</td>
</tr>
<tr>
<td>৬। অর্থ সরবরাহ করা ও তার সম্বর্ধন করা।</td>
<td>সন্ত্যাগপ্রচার নীতি ও সন্ত্যাগকারী পরিবারের জন্য বার্ষিক ২২.৩ থাকার বাছাই প্রতিক্রিয়া নিয়ন্ত্রণ করা পঞ্জাব সমিতির মাধ্যমে সরাসরি ধাম পঞ্জাবেরকে দেওয়া, সংগঠনটি বুদ্ধি সংজ্ঞা অর্থ পঞ্জাব সমিতি, ধাম পঞ্জাবের এবং কোনও কোনও সরাসরি সামন্টিক মার্কের দেওয়া, প্রশিক্ষণ কাঠামোর কাঠামো পঞ্জাবের সমিতিকে দেওয়া, মানব উদ্ধার ফুল (HRD) এবং তথ্য, শিক্ষা ও জ্ঞান (IEC) সংস্থার পরামর্শ কেরা দিয়া পঞ্জাবের সমিতি, ধাম পঞ্জাবের এবং কোনও কোনও সরাসরি সামন্টিক মার্কের দেওয়া, সামন্টিক মার্কের পাওয়া সময়ের জন্য পঞ্জাব সমিতি কে অনুদান দেওয়া, সেকেলার লিথি, প্রথম মিটিং, মাজিক শো, নিউও গুলি শো, করিয়ে পায়, পূরাঙ্কাদ, মাজিক প্রাচ ইত্যাদির জন্য পঞ্জাবের সমিতিকে প্রধান সরাসরি ধাম, ভূমিতে গ্রাম পঞ্জাবেরকে জানিয়ে সরাসরি ধাম,</td>
<td>প্রকৃতির কর্মশালা, পর্যালোচনা, প্রশিক্ষণ, প্রতিষ্ঠানগুলি ইত্যাদি করার অর্থের সরবরাহ পর জেলা পরিষদে পাঠানো।</td>
<td>সেকেলার লিথি, প্রথম মিটিং, মাজিক শো, নিউও গুলি শো, করিয়ে পায়, পূরাঙ্কাদ, মাজিক প্রাচ ইত্যাদির জন্য অর্থের সরবরাহ পর পঞ্জাবের সমিতিকে পাঠানো।</td>
</tr>
</tbody>
</table>
কর্যক্ষেত্র
জেলা পরিষদের দায়িত্ব
প্রামাণ্য সমিতির দায়িত্ব
গ্রাম প্রশাসনের দায়িত্ব

কর্যক্ষেত্র
জেলা সংসদের কর্মশালা, পর্যালোচনা, জেলা সংসদের প্রশিক্ষণ, চৌরঙা, লিফলফল ও পোস্টার তৈরি করা। ইত্যাদির জন্য সরকারি জেলা পরিষদ টাকা ধরাকরে।
মহকুমা সংসদের কর্মশালা, পর্যালোচনা ও মন্ত্রিসভা এর টাকা সরাসরি মহকুমায় পাঠানো।
P্রশাসনের সমিতি, গ্রাম প্রশাসন এবং কখনও কখনও সরকারি স্যানিটারি মার্কাত থেকে পাওয়া অর্থের সহায়তায় পরক যথাস্থানে পাঠানো।

৭। তদ্ভিন্ন তদ্ভিন্ন করা।

৮। সমস্ত প্রশাসনের তদ্ভিন্ন ও তদ্ভিন্ন করা এবং প্রতি জন্য ৪টি টাকা করে মুলায়ন করা,
তিন মাস পরপর সহায়তা, বিভিন্ন এমিটিও প্রধান, নেটরল অফিসারের নিয়ে রোমানিক সভা করা।

৯। ধর্তার বার্তার ভাষা প্রক্ষেপণে গ্রামনামে দাতব্যসম্পতির নীতি বসবাসকারী বুদ্ধি, অনেক মানুষের সাহায্যের জন্য ভারত প্রশাসনের কর্মসূচী।

১। দাতব্যসম্পতির তদ্ভিন্ন সবার্থক মানুষের তলিকা থেকে সবচেয়ে দীর্ঘমেয় উপভোর্তিতে চিরন্তন এবং অনুপাসন।

২। বার্তা ভাষার জন্য অর্থাভাঙ্গ করা এবং তা বিলি ব্যবহৃত করা।

৩। জেলা থেকে পাওয়া বিনিম্য অনুমোদন অর্থাভাঙ্গ তলিকা অনুযায়ী গ্রাম প্রশাসনের একক করা।

গ্রাম প্রশাসনের থেকে প্রথম বার্তা ভাষার আত্মপরাধির তলিকা সুপরিশ করে অনুমোদনের জন্য মহকুমা শাসনের কাছে পাঠানো।
মহকুমা শাসন থেকে অনুমোদিত তলিকার বিপু জেলায় পাঠানো অর্থ বরাদ্দের জন্য।

গ্রাম উদ্যোগ সমিতির মধ্যে গ্রাম সংসদের প্রশাসনের নীতি বসবাসকারী মানুষের মধ্যে থেকে সবচেয়ে দীর্ঘমেয় মানুষের চিহ্নিত করা,
সংসদ ভাষা অনুমোদিত উপভোর্তিতের আত্মপরাধির তলিকা প্রধান করে প্রতি সংসদের কোটা নিয়ন্ত্রণ করা,
গ্রাম উদ্যোগ সমিতির সহায়তা উপভোর্তিতের দ্বারা নির্ভরিত আবদ্ধ পর পূর্ণ করা,
Pূর্ণ করা আবদ্ধ পূর্ণতা প্রধানের সুপরিশের সহ প্রশাসনের সমিতিতে পাঠানো।

অর্থাভাঙ্গ পর গ্রাম প্রশাসনের সংসদের উপভোর্তিতে প্রশাসন অবধি থেকে অথবা গ্রাম সংসদের ভাষা (বাসীর রোল)-এর মাধ্যমে উপভোর্তিতের অর্থ প্রধান করা।
এক্ষেত্রে সাধারণ গ্রাম প্রশাসনের সমস্ত বা সমস্ত উপভোর্তিতের চিহ্নিত করণে।
10. জাতীয় পরিবার সৃষ্টি প্রক্রিয়াঃ কোনো দূষিত মাটি বা অসময়ে মৃত্যুর কারণে দুর্শাস্ত্র পরিবারের সৃষ্টির কারণগুলিঃ

1. বিদ্যুৎনাটক নীতি
বসবাসকারী যেহেতু পরিবারের গ্রাম উপজাতিকর ব্যাপ্তি মারা গিয়েছেন তারের চিহ্নিত করা এবং সহযোগ কর।

2. অর্থ প্রদান এবং তার সম্পাদন।
সরকারের কাছ থেকে অর্থ বরাদ্দ করা,
অনুমোদিত তালিকা অনুযায়ী পণ্যায়ে সমিতিগুলিতে অর্থ বরাদ্দ করা,
পণ্যায়ে সমিতি থেকে অস্থ সম্পাদন পণ্যগুলি যথাযথেন পাঠান।

3. পরিষদ ও জীবাণুজীবন পানিয়া জল সৃষ্টি করার প্রক্রিয়াই নির্বাহ করা।

4. অর্থ বরাদ্দ করা ও বিল্লিবাহ্য করা এবং তার সম্পাদন।
সরকারের কাছ থেকে নির্দিত প্রক্রিয়ার পর অর্থ বরাদ্দ পাওয়া,
পণ্যায়ে সমিতির গৃহীত এবং অনুমোদিত প্রক্রিয়াটির জন্য পণ্যায়ে সমিতিকে অর্থ বরাদ্দ করা,
পণ্যায়ে সমিতি থেকে অর্থ সম্পাদন পণ্যগুলি যথাযথেন পাঠান।

5. তফসির ও তদারকি।
সমগ্র প্রোগ্রামের তফসির ও তদারকি করা।

年末总结
<table>
<thead>
<tr>
<th>কার্যকলাপ</th>
<th>জেলা পরিষদের দায়িত্ব</th>
<th>পঞ্জাবের সমিতির দায়িত্ব</th>
<th>গ্রাম পঞ্জাবের দায়িত্ব</th>
</tr>
</thead>
<tbody>
<tr>
<td>১। কর্মপরিকল্পনা তৈরী করা।</td>
<td>পঞ্জাবের সমিতি থেকে উঠে আসা সমস্ত প্রতিষ্ঠানের কর্মপরিকল্পনা তৈরি করা। (প্রোগ্রাম অফিসারের জেলার সমষ্টি) মানচিত্র ব্যবহার করে।</td>
<td>গ্রাম পঞ্জাবে থেকে উঠে আসা কর্মপরিকল্পনা প্রচেষ্টা এবং প্রচারের ১৫ দিনের মধ্যে কর্ম পরিকল্পনার অনুমোদন। (১৫ দিনের মধ্যে সম্পন্ন হয়ে দুই কর্মপরিকল্পনা অনুমোদিত হয়ে গেছে এবং জেলায়। প্রতিযোগিতায় নেই, যেখানে নেওয়া হয়েছে)।</td>
<td>গ্রাম উদ্যোগ সমিতির মাধ্যমে সাধারণ কর্ম প্রচেষ্টা এবং প্রচারের ১৫ দিনের মধ্যে কর্মপরিকল্পনা অনুমোদন। (১৫ দিনের মধ্যে সম্পন্ন হয়ে দুই কর্মপরিকল্পনা অনুমোদিত হয়ে গেছে এবং প্রতিযোগিতায় নেই, যেখানে নেওয়া হয়েছে)।</td>
</tr>
<tr>
<td>২। উপভূমিজ্ঞানের চিন্তাধারণ, নথিভুক্তকরণ এবং কাজের ব্যবস্থা করা।</td>
<td>(প্রোগ্রাম অফিসারের কেন্দ্র) অনুসন্ধানকারী কাজ বিষয়ে না পারলে সেই অনুসন্ধানকারীর জন্য কাজের ব্যবস্থা করা।</td>
<td>কাজ না পাওয়া কর্মনির্বাহীর কাজের ব্যবস্থা করা, কাজ না পাওয়া কর্মনির্বাহীর অন্য প্রাথমিক অ্যানা প্রাথমিক কাজ করা এবং প্রাথমিক সমন্বয় কাজ করা প্রাথমিক সমন্বয় কাজ। যদি একজন কাজকর্মীর ব্যবস্থা কাজ না যোগ তবে তার আবেদন প্রিন্ট প্রিন্ট মেনে নেওয়া ১২ দিনের মধ্যে জেলা প্রোগ্রাম কোঅর্ডিনেটরকে জানানো।</td>
<td>কাজ না পাওয়া কর্মনির্বাহীর কাজের ব্যবস্থা করা, আবেদন প্রিন্ট প্রিন্ট মেনে নেওয়া ১২ দিনের মধ্যে জেলা প্রোগ্রাম কোঅর্ডিনেটরকে জানানো।</td>
</tr>
<tr>
<td>কার্যালী</td>
<td>জেলা পরিষদের দায়িত্ব</td>
<td>পাঞ্জাব সমিতির দায়িত্ব</td>
<td>গ্রাম পঞ্জাবের দায়িত্ব</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>৩। বেকার ভাতা প্রদান।</td>
<td>বেকার ভাতা দিতে হলে জেলা প্রোগ্রাম অফিসার তা রাখা সরকারের নজরে আনবেন।</td>
<td>বেকার ভাতা জনা আবেদন পর গ্রাম পঞ্জাবের মাধ্যমে প্রোগ্রাম অফিসার প্রস্তুত করবেন, ঐ সব আবেদন পর অনুসন্ধান করে প্রয়োজনীয় ব্যবস্থা নেওয়া; বেকার ভাতা দিতে হলে প্রোগ্রাম অফিসার তা জেলা প্রোগ্রাম অফিসারকে জানাবেন।</td>
<td>বেকার ভাতা জনা জন্য পড়া আবেদন পর প্রোগ্রাম অফিসারকে জন্য দেওয়া, কাজের কবেন কোনো গ্রাম উপজেলা সমিতি বা উপজেলার কমিটির সামনে প্রদান করা (এই প্রকল্পে গ্রাম উপজেলা সমিতি উপজেলা কমিটি হিসেবে কাজ করবে)। বেকার মাখার সরকারি বা প্রংক্ষেপ কর্মচারীর সহায়ে মাফিয়ার রোলের মাধ্যমে মজুরী প্রদান করা। কোনো কবেন কর্তৃক মনোনিত দলের মাধ্যমেও কোনো যেতে পারে (প্রথমের মজুরী বাচারের সংস্থা আয়টিনের মাধ্যমেও জন্য প্রেরণ করে পারে)। প্রতি অংশ সম্পর্কের বাবর করার শাসনপত্র পাঞ্জাবের সমিতিতে পাঠানো।</td>
</tr>
<tr>
<td>৪। অর্থব্যবস্থা করা এবং তার সম্পর্কে।</td>
<td>জেলা প্রোগ্রাম আধিকারিক হিসেবে জেলা শাসক সরকারের কাছ থেকে নিজস্ব প্রকল্পের অর্থ বরাদ্দ প্রস্তুত করবেন। পাঞ্জাব সমিতির বৃহত্তিতে এবং অনুমোদিত প্রকল্পগুলির জন্য জেলা প্রোগ্রাম আধিকারিক হিসেবে সমষ্টি উদ্যোগ আধিকারিককে আর্থ বরাদ্দ করবেন, প্রোগ্রাম আধিকারিকের কাছ থেকে প্রান্ত সদরের পরিকল্পনা যোগ্যতার পরীক্ষা পাঠানো জেলা প্রোগ্রাম আধিকারিক।</td>
<td>জেলা প্রোগ্রাম আধিকারিকের কাছ থেকে পাওয়া আর্থ অনুমোদিত তালিকা অনুযায়ী প্রোগ্রাম অফিসার প্রাম পঞ্জাবের মাধ্যমে প্রাম অফিসারকে প্রস্তুত করবেন, গ্রাম পঞ্জাবের থেকে প্রান্ত শাসনপত্র প্রোগ্রাম অফিসার জেলা প্রোগ্রাম আধিকারিককে পাঠানো।</td>
<td>বেকার ভাতা জনা জন্য পড়া আবেদন পর প্রোগ্রাম অফিসারকে জন্য দেওয়া, কাজের কবেন কোনো গ্রাম উপজেলা সমিতি বা উপজেলার কমিটির সামনে প্রদান করা (এই প্রকল্পে গ্রাম উপজেলা সমিতি উপজেলা কমিটি হিসেবে কাজ করবে)। বেকার মাখার সরকারি বা প্রংক্ষেপ কর্মচারীর সহায়ে মাফিয়ার রোলের মাধ্যমে মজুরী প্রদান করা। কোনো কবেন কর্তৃক মনোনিত দলের মাধ্যমেও কোনো যেতে পারে (প্রথমের মজুরী বাচারের সংস্থা আয়টিনের মাধ্যমেও জন্য প্রেরণ করে পারে)। প্রতি অংশ সম্পর্কের বাবর করার শাসনপত্র পাঞ্জাবের সমিতিতে পাঠানো।</td>
</tr>
<tr>
<td>৫। তদারকি।</td>
<td>সমষ্টি প্রোগ্রামের তদারকি ও তদারকি করা।</td>
<td>সমষ্টি প্রোগ্রামের তদারকি ও তদারকি করা।</td>
<td>সমষ্টি প্রোগ্রামের তদারকি ও তদারকি করা।</td>
</tr>
</tbody>
</table>
সংযোজনী -- ক

সম্পূর্ণ গ্রামীণ ভোজনের মৌজায় যে সব কাজ গ্রাম পক্ষায়তে করতে পারবে :

1. মাটির রাস্তা,
2. পুকুর কাটা,
3. পুকুর পুনর্নির্মাণ,
4. জল সরঞ্জামের জন্য উৎস করে আল বা মাটির বাঁধ দেওয়া,
5. বাঁধ সরাই,
6. বাঁশ পাইলিং
7. সেচালা,
8. চিত্রকার্যের মেরামতি,
9. টাইল পাইলিং,
10. বনস্পতি প্রকল্প (এলাকার গ্রামীণ সম্পদকে কাজে লাগিয়ে প্রকল্প করতে হবে),
11. অসন্তাপিত বিভাগ তৈরি করা।

সম্পূর্ণ গ্রামীণ ভোজনের মৌজায় যে সব কাজ গ্রাম পক্ষায়তে সম্মিলিত করতে পারবে :

1. খাল কাটা,
2. ফ্রেলা পরিষদের অনুমোদন সূত্রপাতে বোরো বীর্ণ নির্মাণ,
3. বিদালয় নির্মাণ,
4. সেচ ও জলপথ দলিলের অনুমোদন সূত্রপাতে বালের মধ্যে ইটের বীর্ণ নির্মাণ,
5. একাধিক পথ বা সংযোগকারী রাস্তা নির্মাণ,
6. পৃথ, ইমারত নির্মাণ,
7. বড় কালভাটি নির্মাণ,
8. বড় পাকা ডেন নির্মাণ,
9. সাঁকো নির্মাণ,
10. বন্যায়গ্রস্থ শিশুর নির্মাণ,
11. বনস্পতি প্রকল্প (প্রতি এলাকার গ্রামীণ সূত্রপাতে কাজে লাগিয়ে প্রকল্প করতে হবে)।

সম্পূর্ণ গ্রামীণ ভোজনের মৌজায় যে সব কাজ জেলা পরিষদ করতে পারবে :

1. নদীর বাঁধ মেরামতি,
2. সেচ খাল খনন,
3. বড় গিরিসর রাস্তা নির্মাণ,
4. বীর্ণ নির্মাণ,
5. কালভাটি নির্মাণ,
6. বিপণন কেন্দ্র বা বাজার নির্মাণ,
7. পার্ক নির্মাণ,
8. চড়ুইভাবে কেন্দ্র নির্মাণ,
9. বনস্পতি প্রকল্প (জেলার গ্রামীণ সম্পদকে কাজে লাগিয়ে প্রকল্প করতে হবে)।

941
সংযোজনী -- খ

সম্পূর্ণ গ্রামীণ রোগাগার যোজনায় দারিদ্র্যের নিচে থাকা তদন্তিনী জাতি বা আদিবাসীদের জন্য ব্যক্তিগত সুবিধা প্রকল্পে যে সব কাজ করা যেতে পারেঃ

১। পাটা দেওয়া সরকারী জমির উদযান,
২। উপদেশকের জমিতে জালানী কাঠ ও গাছ পাতা খাইব, চাষ আবাদের মতো বনসৃষ্টি কার্য,
৩। উপদেশকের জমিতে কৃষি উদ্যোগ করা,
৪। উপদেশকের জমিতে পুষ্প উদ্যোগ করা,
৫। যে কোনও বনিযুক্তি কর্মসূচীর ক্ষেত্রে কারখানা কিংবা পরিকাঠামো,
৬। সেচের জন্য উত্তর সেচ কুপ করা,
৭। সেচের জন্য উত্তর হস্ত কুপ করা,
৮। মৎস্য চাষের জন্য প্রাথমিক সহায়তা নিয়ে পুনরুদ্ধান্ত বা পুনর্নির্দেশ,
৯। অন্যান্য উপার্জনক্ষম সম্পত্তির সংস্থাপন,
১০। বস্তুংষ নির্মাণ,
১১। সামাজিক পায়েন্ট ও বোঝাইনী চুলী।

বিঃ খ্রি — ব্যক্তিগত সুবিধাবোঝার ক্ষেত্রে সেসব কাজে তাদের আধিক সংস্থান জোরদার হয় সে সব কাজে অংশগ্রহণ করতে হবে।
পশ্চিমবঙ্গ সরকার  
পঞ্চায়েত ও প্রামাণ্য বিভাগ  
পঞ্চায়েত শাখা, জেলাপরিষদ  
৬৩, নেতাজী সুভাষ রোড, কলকাতা-১  

নং ৪৯৪৩-পিএন./৫/এক/৪পি-১/০৫  তারিখ ১৬/১০/২০০৬  

সংশোধনী  

এই বিভাগের কর্তৃক প্রচারিত গত ২৫/০৭/২০০৬ তারিখের ৩৯৬৯-পিএন./৫/এক/৪পি-১/০৫ নং আদেশনামার সাথে সংযোজিত পঞ্চায়েতের ত্রিতরে ন্যায় দায়িত্বের সারণিতে নিম্নলিখিত সংশোধন করা হলঃ  

পূর্বোক্ত আদেশনামার সাথে সংযোজিত সারণির ৪৮ নং পৃষ্ঠায় সংযোজনী (খ)-তে সম্পূর্ণ প্রামাণ্য রোজগার যোগানো দায়িত্বসম্পাদককে থাকা তফসিলি জাতি বা আদিবাসীদের জন্য বাণিজ্য সুবিধা প্রকল্পে নিদীর্ঘ প্রকল্পগুলির ১০ নং এবং ১১ নং ক্রমে প্রদত্ত বাসগৃহ নির্মাণ, স্বাস্থ্যসম্মত শৈচর্য ও মৌলিক চূড়ান্ত প্রকল্প গত ১লা এপ্রিল, ২০০৬ তারিখের পর থেকে স্থানীয় বলে পরিগণিত হবে।  

রাজ্যপালের আদেশানুসারে,  

মনোরঞ্জন নাথ রায়,  
প্রধান সচিব, পশ্চিমবঙ্গ সরকার  

943
MEMORANDUM

Sub: Application of principles of subsidiarity to be followed at different levels of the Panchayat bodies

The Government in the Panchayat and Rural Development Department had, for some time past, been considering working out a principle of subsidiarity for guiding the distribution of functions among the different tiers of Panchayat bodies. In simple terms, this principle demands that in the matter of assignment of responsibilities, the functions that can be done by Panchayat body at a particular level should be done at that level and should not be assigned to the Panchayat body at a higher level. The general principles of subsidiarity to be followed in the matter of implementation of different schemes and programmes administered by this Department are as follows.

1. No Earthwork Schemes (except those linked to capital intensive projects such as metal roads or buildings) will be taken up at the Zilla Parishads level. All such activities will be taken up at the level of Panchayat Samiti if these are above Rs. 2.00 Lakhs and at the level of Gram Panchayat if these are below Rs. 2.00 Lakhs.

2. Schemes for Culverts and other minor construction works will be executed by the PRI body executing the scheme following the same financial principle enunciated above (i.e. upto Rs.2.00 lakhs by the GP, upto Rs. 10 Lakhs by the Panchayat Samiti and for all amounts exceeding Rs. 10 Lakhs by the Zilla Parishads).

3. In respect of Minor Irrigation schemes the Zilla Parishad will implement all RLI and Deep Tube well schemes. All inter Gram Panchayat canals will be implemented by the Panchayat Samiti and intra Gram Panchayat canals will be excavated by the GPs subject to the financial principles enunciated above. This principle will also apply in respect of all other Surface Flow Schemes and all Water Conservation Schemes.

4. In respect of Swajaldhara-I programme the Gram Panchayat will act as the PIA and respective User Group will maintain the infrastructure developed.

5. In respect of all Individual Beneficiary oriented programmes the identification of the beneficiaries will be initiated at the Gram Sansad level and finalized at the GP level.

6. In respect of Social Forestry Programmes all three PRI bodies can set up progeny orchards. However strip plantation works will be done only by the GPs who will also be entitled to enjoy the usufruct.

7. Under SGRY, ZPs will not implement any scheme directly. Plan will be prepared by the ZP in respect of its share and fund will be transferred to concerned PS/GP depending on the location of the scheme and amount involved. Same policy will be followed in respect of other wage employment related programmes.
8. For implementation of IAY, fund will be transferred to the beneficiaries directly in two installments, with prior briefing about the scheme. Wherever possible such fund will be transferred through bank account of the beneficiary, which will be opened with contribution by the beneficiary. In other individual benefiting schemes also fund will be given to the beneficiaries for direct implementation. Bank account need not be opened for other than IAY schemes.

9. Construction of ICDS/PRY Schools (including SSKs)/MSKs out of PRI funds will be taken up at the Panchayat Samiti level only. The fund will be spent only through VEC in respect of Primary school and SSK managing committee in respect of SSK buildings.

10. For Water Supply schemes PSs will supervise the quality of the work. The scheme will be implemented either by GP/GS/User Group as may be locally determined. For developing spot sources the work should be done by GP for schemes upto Rs.2.00 Lakhs.

11. In districts where the special programme have been launched from SHG Federation the DRD cell of the Zilla Parishad concerned will allot funds to PS for developing block level infrastructure for SHG federation and to GPs for constructing GP level cluster infrastructures. These works will be taken up at their respective levels only and not at the upper levels.

12. In Agri-Allied Sectors all individual oriented schemes will be initiated at the Gram Sansad level and finalised at the GP level. For schemes requiring engagement of contractor all schemes having estimates above Rs. 10 Lakhs will be implemented by the Zilla Parishad and schemes with lower estimates by the Panchayat Samiti. For schemes not requiring the services of contractors the principles enunciated at para 1 above may be followed. (i.e. upto Rs.2.00 lakhs by the GP, upto Rs. 10 Lakhs by the Panchayat Samiti and for all amounts exceeding Rs. 10 Lakhs by the Zilla Parishads).

13. Decisions relating to construction work pertaining to any particular sector will be taken in the Sthayee Samiti looking after that particular sector and not at the Purta Karya Sthayee Samiti. Artha Sanstha Sthayee Samiti will approve the expenditure and the work order will be issued under orders of the Sthayee Samiti concerned.

There is a proposal for making enabling provisions in the West Bengal Act for allotment of funds and authorities to Gram Sansad level institutions to take up actual implementation of projects and activities. Orders relating to the application of the principles of subsidiarity to the Gram Sansads level institutions will be issued after the required legislations in this behalf is duly enacted.

The principles enunciated above will come into force with immediate effect.

(M. N. Roy)
Secretary
to the Government of West Bengal
Copy forwarded for information and necessary action to:

1) Principal Secretary/Secretary_______________________________Department.

2) Director_____________________________Directorate.

3) District Magistrate and Executive Officer,___________________________Zilla Parishad.
   This may be informed to all concerned in the district.

4) Sub-Divisional Officer,_______________________________Sub-division.
   This may be informed to all concerned in the Sub-division.

5) District Panchayat and Rural Development Officer,_________________________District.

6) Block Development Officer and Executive Officer, ____________________Panchayat Samiti,
   This may be informed to all GPs in the Block.

S. S. Maity
Joint Secretary
to the Govt. of West Bengal
## Chapter - 19

### Recruitment of PRI Employees

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>35/PN/O/III/2A-18/2002</td>
<td>03.01.2008</td>
<td>GP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007</td>
</tr>
<tr>
<td>3</td>
<td>8047/PN/O/III/2E-51/07</td>
<td>07.12.2010</td>
<td>GP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007</td>
</tr>
<tr>
<td>4</td>
<td>63/PN/O/III/2A-18/2002</td>
<td>07.01.2011</td>
<td>GP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007</td>
</tr>
<tr>
<td>5</td>
<td>1403/PN/O/III/2E-62/05</td>
<td>27.03.2007</td>
<td>PS</td>
<td>The West Bengal Panchayat (Recruitment of Employees of Panchayat Samiti) Rules, 2007</td>
</tr>
<tr>
<td>6</td>
<td>2960/PN/O/III/2E-61/04 (Part-3)</td>
<td>02.07.2009</td>
<td>PS</td>
<td>Amendment to the West Bengal Panchayat (Recruitment of Employees of Panchayat Samiti) Rules, 2007</td>
</tr>
<tr>
<td>7</td>
<td>2247/PN/O/3R-2/96</td>
<td>20.05.1997</td>
<td>ZP</td>
<td>The West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>8</td>
<td>4092/PN/O/I/3R-1/2003 (Part-1)</td>
<td>04.11.2003</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>9</td>
<td>4094/PN/O/III/2S-1/99</td>
<td>04.11.2003</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>10</td>
<td>5828/PN/O/III/2E-65/03 (Part-1)</td>
<td>26.12.2006</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>------------------</td>
<td>----------</td>
<td>--------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>12</td>
<td>4825/PN/O/III/2E-95/01</td>
<td>01.12.2008</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>13</td>
<td>3141/PN/O/I/O-8/03</td>
<td>13.07.2009</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>14</td>
<td>3161/PN/O/III/2E-83/08</td>
<td>14.07.2009</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>15</td>
<td>4320/PN/O/III/2E-6/05</td>
<td>06.10.2009</td>
<td>ZP</td>
<td>Draft Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>16</td>
<td>873/PN/O/III/2E-84/08 (Part-1)</td>
<td>16.02.2010</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>17</td>
<td>128/PN/O/III/2E-87/09</td>
<td>12.01.2011</td>
<td>ZP</td>
<td>Amendment to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997</td>
</tr>
<tr>
<td>18</td>
<td>2225/PN/O/III/2E-12/2012</td>
<td>09.04.2012</td>
<td>GP, PS &amp; ZP</td>
<td>Order relating to reconstitution of the District Level Selection Committee</td>
</tr>
<tr>
<td>20</td>
<td>4812/PN/O/III/1R-2/04</td>
<td>01.08.2005</td>
<td>ZP</td>
<td>Amendment to the Department Notification No. 9578 Panch, dated 08.06.1979</td>
</tr>
<tr>
<td>21</td>
<td>415-RD(Block)</td>
<td>18.01.2007</td>
<td></td>
<td>Recruitment to the different posts in the Block Development Offices under the Department of Panchayats &amp; rural development</td>
</tr>
</tbody>
</table>
No. WB(Part-I)2007/SAR-46

The
Kolkata Gazette

Extraordinary
Published by Authority

PART 1—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
(Panchayat Wing), Jessop Building
63, Netaji Subhas Road, Kolkata-700 001

NOTIFICATION

No. 1368/PN/O/III/2A-18/2002, dated 23.03.2007 In exercise of the powers conferred by section 35 read with section 224 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make after previous publication as required by subsection (1) of section 224 of the said Act, the following rules:

RULES
CHAPTER 1
Preliminary

1. Short title and commencement.—
   (1) These rules may be called the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007.
   (2) They shall come into force on the date of their publications in the Official Gazetted
   (3) These rules shall not apply, to the Gram Panchayats under the jurisdiction of Darjeeling Gorkha Hill Council.

2. Definitions.—
   (1) In these rules, unless the context otherwise requires,—
      (a) 'employees' means-the employees in the'establishment of Gram Panchayat"and includes the Executive Assistant, the Nirman Sahayak, the Secretary, the Job Assistant, the Sahayak and the Gram Panchayat Karmee;
      (b) District Level Selection Committee means a Committee constituted as such by the State. Government.
(2) The words and expressions used herein and not defined but defined in the Act, shall have the same
meaning as respectively assigned to them in the Act.

CHAPTER - II
Method of recruitment

3. Method of recruitment to the post of Executive Assistant.

(1) Recruitment to the post of Executive Assistant, after the commencement of these rules, shall be
made by the following methods:

(a) Scale of Pay: Rs. 4000-125-4250-150-5300-175-7050-200-8850.

PB-3 - Rs. 7,100 - 37,600 Gr. Pay - Rs. 3,600

(b) Method of recruitment:

(i) 25 per cent of the total number of posts shall be filled up by promotion from amongst: the
serving confirmed Secretaries of the Gram Panchayats having not less than six years of
continuous and satisfactory service in the said post;

(ii) 25 per cent of the total number of posts shall be filled up by promotion from amongst the
serving confirmed Job Assistants of the Gram Panchayats having not less than six years of
continuous and satisfactory service in the said post; and

(iii) 50 per cent of the total number of posts shall be filled up by deputation from amongst the
serving confirmed Gram Sevaks and as per option exercised by them having not less than
six years of continuous and satisfactory service in the said post.

Provided that the posts remaining vacant after filling up the posts through deputation
from amongst the Gram Sevaks shall be filled up by direct recruitment through Employment
Exchange by the District Level Selection Committee:

Provided further that an employee working in the Gram Panchayat or the Panchayat
Samiti or the Zilla Parishad/Siliguri Mahakuma Parishad shall, on application for
appointment to the post, be considered as departmental candidate along with the candidates
for direct recruitment subject to their fulfilment of qualification and age as laid down in
clause (c) and clause (d) respectively.

Explanation.— For the purpose of promotion under sub-clause (i) and sub-clause (ii) each
district/Siliguri Mahakuma Parishad shall be taken as a separate unit and the Secretaries or
the Job Assistants, as the case may be, working in a district/Siliguri Mahakuma Parishad
shall be taken into zone of consideration on the basis of merit-cum-seniority list within the
jurisdiction of that district.

(c) Qualification for direct recruitment:

(i) Essential:—

(A) Citizen of India as defined in Part II of the Constitution of India,
(B) Bachelor’s Degree from a recognized University,
(C) Diploma in Computer Application from any institute recognized by State Government
or Central Government of State Council or Technical Education of All India Council of
Technical Education;

(ii) Desirable:—

(A) Post-graduate Degree or Diploma in social work or rural development from any
recognized Institute or University,
Experience in social work or rural development.

(d) Age for direct recruitment:

(i) The candidates shall be of age not more than 30 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange subject to West Bengal Services (Raising of age limit) Rules, 1981 as subsequently amended;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time:

Provided that in case of promotion there shall be no upper age limit.

(2) All appointments to the post of Executive Assistant shall be made by the Executive Officer of Zilla Parishad/Siliguri Mahakuma Parishad.

4. Method of, and qualifications required for, recruitment to the post of Nirman Sahayak.—

(1) Recruitment to the post of Nirman Sahayak, after the commencement of these rules, shall be made by the following methods:

Revised in PB-4 - Rs. 9,000-40,500 + Gr. Pay – 4400/- vide G.O No. - 3075/PN/O/III/2P - 27/10 dt. 15.06.10.

(a) Scale of Pay: Rs 4500-150-5250-175-7000-200-8800-225-9700. (Scale No.-10)

(b) Method of recruitment: By direct recruitment through Employment Exchange by the District Level Selection Committee.

Provided that an employee working in the Gram Panchayat or Panchayat Samiti or Zilla Parishad/siliguri Mahakuma Parishad shall, on application for appointment to the post, be considered as Departmental candidate along with the candidates for direct recruitment subject to their fulfilment of qualification and age as laid down in clause (c) and clause (d) respectively.

(c) Qualification for direct recruitment:

(i) The candidate must be a citizen of India as defined in Part II of the Constitution of India;

(ii) Must have a Diploma in Civil Engineering from any Institute recognized by State Government or Central Government.

(d) Age for direct recruitment:

(i) The candidates shall be of age not more than 30 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange subject to West Bengal Services (Raising of age limit) Rules, 1981 as subsequently amended.

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(2) All appointments to the post of Nirman Sahayak shall be made by the Executive Officer of Zilla Parishad/Siliguri Mahakuma Parishad.

5. Method of, and qualifications required to the post of Secretary for, recruitment.—

(i) Recruitment to the post of Secretary, after the commencement of these rules, shall be made by the following methods:

(a) Scale of Pay : Rs. 3350-90-3800-100-4700-125-6325 - Scale - 6

P.B-2 Rs. 5400-25,000, Gr.P. - Rs. 2,600
(b) Method of recruitment:

(i) 50 percent of the total number of posts shall be filled up by transfer, from amongst, the serving confirmed Job Assistants as per option exercised by them:

Provided that the posts remaining vacant after filling up the posts through transfer from amongst the Job Assistants, shall be filled up by direct recruitment through Employment Exchange by the District Level Selection Committee;

(ii) 50 per cent of the total number of posts shall be filled up by promotion from amongst serving confirmed Sahayaks having not less than three years of continuous and satisfactory service in the said post:

Provided that the posts remaining vacant after filling up the posts through promotion from amongst the Sahayaks, shall be filled up by direct recruitment through Employment Exchange by the District Level Selection Committee;

Provided further that an employee working in the Gram Panchayat or the Panchayat Samiti or the Zilla Parishad/Siliguri Mahakuma Parishad shall, on application for appointment to the post, be considered as Departmental candidate, along with the candidates for direct recruitment subject to their fulfilment of qualification and age as laid down in clause (c) and clause (d) respectively.

(c) Qualification for direct recruitment:

Essential:—

(i) The candidate must be a citizen of India as defined in Part II of the Constitution of India;

(ii) Must have passed the Madhyamik Examination from the West Bengal Board of Secondary Education or its equivalent examination from any recognized Board or Council or University.

Desirable:—

6 months formal training in using Personal Computer from a recognized Institution.

(d) Age for direct recruitment:

(i) The candidates shall be of age not more than 30 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange subject to West Bengal Services (Raising of age limit) Rules, 1981, as subsequently amended.

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time:

Provided that in case of promotion there shall be no upper age limit.

(2) All appointments to the post of Secretary shall be made by the Executive Officer of Zilla Parishad/ Siliguri Mahakuma Parishad.

6. Method of, and qualifications required for, recruitment to the post of Sahayak. (1) Recruitment to the post of Sahayak, after the commencement of these rules, shall be made by the following methods.—

(a) Scale of Pay: Rs. 3150-80-3390-90-4380-100-5680 - Scale No. - 5

PB-2 Rs. - 5,400 - 25,200/- + Gr.P. Rs. - 2,300

(b) Method of recruitment:

(i) 90 per cent of the total number of posts shall be filled up by direct recruitment through Employment Exchange by the District Level Selection Committee;
(ii) 10 per cent of the total number of posts shall be filled up by promotion from amongst the serving confirmed Gram Panchayat Karmees having not less than six years of continuous and satisfactory service in the said post and who have passed the Madhyamik Examination from the West Bengal Board of Secondary Education or Its equivalent examination from any recognized Board or Council or University;

On the 1st January of each year the appointing authority will obtain the list of all eligible Gram Panchayat Karmees along with their date of joining from all the blocks of his district and promotion shall be made on the basis of their seniority in service.

Provided that the posts remaining vacant after filling up the posts through promotion from amongst the Gram Panchayat Karmees, shall be filled up by direct recruitment through Employment Exchange by the District Level Selection Committee:

Provided further that an employee working in the Gram Panchayat of the Panchayat Samiti or the Zilla Parishad/Siliguri Mahakuma Parishad shall, on application for appointment to the post, be considered as Departmental candidate along with the candidates for direct recruitment subject to their fulfilment of qualification and age as laid down in clause (c) and clause (d) respectively.

(c) Qualification for direct recruitment:

(i) Must be a citizen of India as defined in Part II of the Constitution of India.

(ii) Must have passed the Madhyamik Examination from the West Bengal Board of Secondary Education or its equivalent examination from any recognized Board or Council or University.

(d) Age for direct recruitment:

(i) The candidates shall be of age not more than 30 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange subject to West Bengal Services (Raising of age limit) Rules, 1981 as subsequently amended;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time:

Provided that in case of promotion there shall be no upper age limit.

(2) All appointments to the post of Sahayak shall be made by the Executive Officer of Zilla Parishad/ Siliguri Mahakuma Parishad.

7. Method of, and qualifications required for, recruitment to the post of Gram Panchayat Karmee.—

(1) Recruitment to the post of Gram Panchayat Karmee, shall be made by the following methods:

(a) Scale of Pay: Rs. 2600-55-2985-60-3525-65-4175. - Scale No. - 1.

P.B-1 - Rs. 4,900 - 16,200/- + Gr.P - Rs. - 1,700

(b) Method of recruitment: By direct recruitment through Employment Exchange by the district Level Selection Committee.

(c) Qualification for direct recruitment:

(i) Must be a citizen of India as defined in Part II of the Constitution of India.

(ii) Must have passed the final examination of Class VIII from any recognized institution.

(d) Age for direct recruitment:

(i) The candidates shall be of age not more than 30 years and not less than 18 years on the 1st
day of January of the year of sending requisition to the Employment Exchange subject to West Bengal Services (Raising of age limit) Rules, 1981 as subsequently amended;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(2) All appointments to the post of Gram Panchayat Karmee shall be made by the Executive Officer of the Panchayat Samity.

CHAPTER III
Repeal and Savings

8. Repeal and savings.—

(1) All rules, orders corresponding to these rules, in force immediately before the commencement of these rules are hereby repealed in respect of matters covered by these rules.

(2) Notwithstanding such repeal, any order made, or any action taken under the rules, orders so replaced shall be deemed to have been validly done or taken under the provisions of these rules.

By order of the Governor

M. N. Roy
Pr. Secy. to the Govt. of West Bengal
In exercise of the power conferred by section 224 read with section 35 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required, the following amendments to the West Bengal (Recruitment of Employees of Gram Panchayat) Rules 2007 (hereinafter referred to as the said rules):—

Amendments

1. In rule 5, in sub-rule (1), in clause (c) under the heading Qualification for direct recruitment, under subheading Essential, for item (ii) substitute the following item:

   “(ii) Must have passed the Higher Secondary Examination from the West Bengal Council of Higher Secondary Education or its equivalent examination from any recognized Board or Council or University”; in place and stead of “Madhyamik Examination from the West Bengal Board of Secondary Education or its equivalent examination from any recognized Board or Council or University”.

2. In rule 6, in sub-rule (1), in clause (c), for sub-clause (ii) substitute the following sub-clause:

   “(ii) Candidates having 50% marks in aggregate in the Madhyamik or its equivalent examination will be preferred” in place of the existing clause.

By order of the Governor

M. N. Roy
Pr. Secy. to the Govt. of West Bengal
In exercise of the power conferred by section 224 read with section 35 of the West Bengal Panchayat Act 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required, the following amendments to the West Bengal (Recruitment of Employees of Gram Panchayat) Rules 2007 (hereinafter referred to as the said rules):—

Amendment

In sub-rule (1) of rule 6 of the said rules,

for clause (b), substitute the following clause:—

“(b) Method of recruitment:-

(i) 80% of the total number of posts shall be filled up by direct recruitment through Employment Exchange and on obtaining applications of candidates in response to notice published in this behalf in leading newspapers;

(ii) 10 percent of the total number of posts shall be filled up by promotion on the basis of Seniority-cum-merit from amongst the serving confirmed Gram Panchayat Karmees of Gram Panchayat. The candidates must have rendered not less than 6 (six) years of continuous and satisfactory service in any Gram Panchayat and must have qualification as laid down in sub-clause (i) and (ii) of clause (c).

(iii) 10 percent of the total number of posts shall be filled up by promotion on the basis of Seniority-cum-merit from amongst the serving confirmed peons of the Panchayat Samitis.
The candidates must have rendered not less than 6 (six) years of continuous and satisfactory service in the Panchayat Samitis and must have qualification as laid down in sub-clause (i) and (ii) of clause (c).

Note: On the 1st January of each year, the appointing authority will obtain the list of all eligible Peons of Panchayat Samitis and Gram Panchayat Karmees of Gram Panchayat along with their date of joining from all the blocks within the district and prepare gradation list on the basis of date of joining in the respective cadres. Promotion shall be made on the basis of seniority-cum-merit of the candidates of the gradation lists of the respective cadres:

Provided that the posts remaining vacant after filling up the posts through promotion on the basis of seniority-cum-merit from amongst the Peons of Panchayat Samitis and Gram Panchayat Karmees of Gram Panchayats shall be filled up by direct recruitment as the case may be as per sub-clause (i).”

By order of the Governor,

TRILOCHAN SINGH,

Principal Secretary to the Government of West Bengal
Amendment

In sub-rule (I) of rule 7 of the said rules,—

(1) for clause (b) substitute the following clause:-

(b) Method of recruitment:-

   (i) 67% of the total number of posts shall be filled up by direct recruitment on obtaining on requisition, names of eligible candidates from the Employment Exchange and on obtaining applications of candidates in response to notice published in this behalf in leading newspapers;

   (ii) 33% of the total number of posts shall be filled up by selection through a recruitment test to be conducted by District Level Selection Committee from the existing eligible Collecting Sarkars, who have rendered satisfactory service as Collecting Sarkar for at least 6 (six) years in any Gram Panchayat under the jurisdiction of the concerned district:

   Provided that in the event of non-availability of suitable candidate for appointment through selection, the posts shall be filled up by direct recruitment as mentioned in sub-clause (i) of clause (b)”.

958
(2) in clause (c) for the words “Qualification for direct recruitment” substitute the words “Qualification for direct recruitment and recruitment through selection of Collecting Sarkars”;

(3) for clause(d) substitute the following clause—

“(d) Age:-

(i) Direct recruitment, - The candidates shall be of age not more than 37 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange and publishing advertisement in the newspapers subject to the West Bengal Services (Raising of age limit) Rule, 1981 as subsequently amended;

(ii) Selection of Collecting Sarkars,-The candidates shall be of age not more than 45 years and not less than 18 years on the 1st day of January of the year of recruitment;

(iii) The age limit for direct recruitment shall be relaxable for the Scheduled Castes, Scheduled Tribes and other Backward Classes, Exempted Category, Physically handicapped persons and Ex-Service men in terms of rules and orders issued by the State Government from time to time”.

By order of the Governor,

TRILOCHAN SINGH,
Principal Secretary to the Government of West Bengal
No. 1403/PN/O/III/2E-62/05 dated the 27th March, 2007.—In exercise of the powers conferred by section 224 of the West Bengal Panchayat Act, 1973 (West Ben. ActXLI of 1973) the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the-said section, the following rules:—

Rules

CHAPTER 1

Preliminary.

1. Short title and commencement.—(1) These rules, may be called the West Bengal Panchayat (Recruitment of Employees of Panchayat Samiti) Rules, 2007.

(2) They shall come into force on the date of their publications in the Official Gazette.

2. Definition.—(1) In these rules, unless the context otherwise requires,—

(a) ‘Act’ means the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973);

(b) ‘District Level Selection Committee’ means a Committee constituted as such by the State Government;

(c) ‘employees’ means the “employees in the establishment of Panchayat Samiti and includes the Deputy Secretary, the Cashier-cum-Store Keeper, the Block Informatics Officer, the Upper Division Assistant, the Accounts Clerk, the Clerk-cum-Typist, the Data Entry Operator and the Peon.

(2) The words and expressions used herein and not otherwise- defined but defined in the Act, shall have the same meanings as respectively assigned to them in the Act.
CHAPTER II
Method of recruitment.

3. Method of and qualifications required for, recruitment to the post of Deputy Secretary.—(1) Recruitment to the post of Deputy Secretary, after the commencement of these rules, shall be made by the following methods:—

(a) Scale of Pay : Rs. 4000-125-4250-150-5300-175-7050-200-8850 with higher initial start at Rs. 4250.

(b) Method of recruitment : (i) 30% of the posts shall be filled up by promotion from amongst the serving confirmed Upper Division Assistants and Cashier-cum-Store Keeper of the Panchayat Samitis within the District.

(ii) 70% of the posts shall be filled up by promotion from amongst the serving confirmed Executive Assistants of Gram Panchayats within the District: Provided that the promotion to the post shall be made on the basis of merit-cum-seniority:

Provided further that seniority of the Cashier-cum-Store Keeper who will join the post on transfer from the post of Upper Division Assistant will be counted from the date of their joining to the post of Upper Division Assistant.

Explanation.—For the purpose of promotion under clause (b), each district shall be taken as a separate unit and the Upper Division Assistants or the Executive Assistants of the Gram Panchayats, as the case may be, working in a district shall be taken into zone of consideration on the basis of merit-cum-seniority list within the jurisdiction of the said district.

(c) Age for recruitment: There /shall be no upper age limit.

(2) All appointments to the post of Deputy Secretary shall be made by the Executive Officer of Zilla Parishad/ Siliguri Mahakuma Parishad.

4. Method of, and qualifications required for, recruitment to the post of Cashier-cum-Store Keeper.— (1) Recruitment to the post, of Cashier-cum-Store Keeper, after the commencement of these rules, shall be made by the following methods:—

(a) Scale of Pay: Rs. 4000-125-4250-150-5300-175-7050-200-8850.

(b) Method of recruitment: The posts shall be filled up by transfer from amongst the serving confirmed Upper Division Assistants of the Panchayat Samitis within the district on the basis of option exercised by them:

Provided that the posts remaining vacant after filling up the posts through transfer from amongst the Upper Division Assistants, shall be filled up by promotion from amongst the serving confirmed Accounts Clerk and Clerk-cum-Typist of the Panchayat Samitis within the district on merit-cum-seniority basis:

Provided further that the candidates to be appointed as Cashier-cum-Store Keeper shall have to make a security deposit in favour of the ‘Panchayat Samiti at such rate as may be determined by the State Government from time to time in this behalf and such candidate shall have to undergo an in-service training on computer application.

Explanation.—For the purpose of appointment through transfer/promotion under clause (b), each district shall be taken as a separate unit and the Upper Division Assistants or the Accounts Clerk, or the Clerk-cum-Typist of the Panchayat Samitis, as the case may be, working
in a district shall be taken into zone of consideration on the basis of merit-cum-seniority list within the jurisdiction of the said district.

(c) Age for recruitment: There shall be no upper age limit.

(2) All appointments to the post of Cashier-cum-Store Keeper shall be made by the Executive Officer, of Zilla Parishad/Siliguri Mahakuma Parishad.

5. Method of, and qualifications required for, recruitment to the post of Block Informatics Officer.—

1) Recruitment to the post of Block Informatics Officer after commencement of these rules, shall be made by the following methods:

a) Scale of Pay: Rs. 4500-150-5250-175-7000-200-8800-225-9700.

b) Method of recruitment: Direct recruitment (By selection):

Provided that appointment to the said posts shall be made through selection on the basis, of merit to be determined through written examination and viva-voce test to be conducted by the District Level Selection Committee.

c) Qualification for direct recruitment: The candidate shall,—

(i) be a citizen of India as defined in Part II of the Constitution of India.

(ii) shall have a Bachelor’s degree in computer application or Bachelors’ (Honours’) degree in Computer Science or Bachelor’s degree in any stream with ‘A’ level certificate course of DOEACC:

Provided that candidates with qualifications of ‘B’ level or ‘C’ level certificate course of DOEACC with three years’ Diploma in Computer Science and Engineering/Information Technology/Electronics and Tele-communication shall also be considered.

(d) Age for direct recruitment: (i) The candidates shall be of age not more than 37 years and not less than 18 years on the 1st day of January of the year of publication of advertisement for recruitment;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(2) All appointments to the post of Block Informatics Officer shall be made by the Executive Officer of Zilla Parishad/Siliguri Mahakuma Parishad.

6. Method of, and qualifications required for, recruitment to the post of Upper Division Assistant.—

1) Recruitment to the post of Upper Division Assistant, after commencement of these rules, shall be made by the following methods:

(a) Scale of Pay: Rs. 4000-125-4250-150-5300-175-7050-200-8850.

(b) Method of recruitment: The posts shall be filled up by promotion from amongst the serving confirmed Clerk-cum-Typist and Accounts Clerk of the Panchayat Samitis within the District:

Provided that promotion to the said posts shall be made through selection on the basis of merit-cum-seniority.

(c) Age for recruitment: There shall be no upper age limit.

(2) All appointments to the post of Upper Division Assistant shall be made by the Executive Officer of Zilla Parishad/Siliguri Mahakuma Parishad.
7. Method of, and qualifications required for, recruitment to the post of Accounts Clerk.—(1)
Recruitment to the post of Accounts Clerk, after commencement of these rules, shall be made by the following methods:—(a) Scale of Pay: Rs. 3350-90-3800-100-4700-125-6325.

(b) Method of recruitment: Direct recruitment (By selection):

Provided that appointment to the said posts shall be made through selection on the basis of merit to be determined through written examination and viva-voce test to be conducted by the District Level Selection Committee;

(c) Qualification for direct recruitment: (i) Essential:—The candidates shall,—

(A) be a citizen of India as defined in Part II of the Constitution of India,

(B) have passed the Madhyamik or its equivalent examination from any recognized University or Board or Council.

(ii) Desirable:—Diploma in Computer Application from any Institute recognized by State Government or Central Government or State Council of Technical Education, or All India Council of Technical Education.

(d) Age for direct recruitment: (i) The candidates shall be of age not more than, 37 years, and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(2) All appointments to the post of Accounts Clerk shall be made by the Executive Officer of Zilla Mahakuma Parishad.

8. Method of, and qualifications required for, recruitment to the post of Clerk-cum-Typist.—(1)
Recruitment to the post of Clerk-cum-Typist, after commencement of these rules, shall be made by the following methods:—

(a) Scale of Pay: Rs. 3350-90-3800-100-4700-125-6325.

(b) Method of recruitment: Direct recruitment (By selection):

Provided that appointment to the said posts shall be made through selection on the basis of to be determined through written examination and viva-voce test to be conducted by the District Level Selection Committee:

Provided further that any Group ‘C or Group ‘D’ employees working in the Panchayat Samitis within the District shall, on application for appointment to the post, be considered as Departmental Candidates along with the candidates for direct recruitment subject to their fulfilment of the conditions as laid down in clause (c) and (d).

(c) Qualifications for direct recruitment: The candidate shall,—

(i) be a citizen of India as defined in Part II of the Constitution of India.

(ii) have passed the Madhyamik or its equivalent examination from any recognized University or Board or Council and having a minimum typing speed of thirty words per minute in English and twenty words per minute in Bengali:
Provided that the selected candidates shall have to acquire proficiency in MS word or such other standard computerised word processing applications before confirmation in service.

(d) Age for direct recruitment: (i) The candidates shall be of age not more than 37 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules" and orders issued by the State Government from time to time.

(2) All appointments to the post of Clerk-cum-Typist shall be made by the Executive Officer of Zilla Parishad/ Siliguri Mahakuma Parishad.

9. **Method of, and qualifications required for, recruitment to the post of Data Entry Operator.**—(1) Recruitment to the post of Data Entry Operator, after commencement of these rules, shall be made by the following methods:—

(a) Scale of Pay: Rs. 3350-90-3800-100-4700-125-6325.

(b) Method of recruitment: Direct recruitment (By selection):

Provided that appointment to the said, posts shall be made through selection on the basis of merit to be determined through written examination and viva-voce test to be conducted by the District Level Selection Committee.

(c) Qualifications for direct recruitment: (i) Essential:—The candidates shall,—

(A) be a citizen of India as defined in Part-II of the Constitution of India.

(B) have passed the Madhyamik or its equivalent examination from any recognized University or Board or Council and having a minimum typing speed of thirty words per minute in English and twenty words per minute in Bengali,

(C) at least three months formal training in using personal computer from any Institute recognized by the State Government or the Central Government or State Council of Technical Education or All India Council of Technical Education,

(D) have a minimum speed of data entry of 6000 key depressions per hour.

(ii) Desirable:—One-year experience of data entry operation in personal computer:

(d) Age for direct recruitment: (i) The candidates shall be of age not more than 37 years and, not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange;

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(2) All appointments to the post of Data Entry Operator shall be made by the Executive Officer of Zilla Parishad/ Siliguri Mahakuma Parishad.

10. **Method of, and qualifications required for, recruitment to the post of Peon.**—(1) Recruitment to the post of Peon, after commencement of these rules, shall be made by the following methods:—

(a) Scale of Pay: Rs. 2600-55-2985-60-3525-65-4175.

(b) Method of recruitment : Direct recruitment (By selection).
(c) Qualification for direct recruitment: The candidate shall,—

(i) be a citizen of India as defined in Part II of the Constitution of India,

(ii) have knowledge of reading and writing in Bengali or Nepali in cases of Hill areas.

(d) Age for direct recruitment: (i) The candidates shall be of age not more than 37 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange,

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(2) All appointments to the post of Peon shall be made by the Executive Officer of Zilla Parishad/Siliguri Mahakuma Parishad.

CHAPTER III
Repeal and Savings.

11. Repeal and savings.—(1) All rules, orders corresponding to these rules, in force immediately before the commencement of these rules are hereby repealed in respect of matters covered by these rules.

(2) Notwithstanding such repeal, any order made or any action taken under the rules, orders so repealed shall be deemed to have been validly done or taken under the provisions of these rules.

By order of the Governor

M. N. Roy

Principle Secy. to the Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by section 224 read with sub-section (3) of section 119 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act) the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of section 224 of the said Act, the following amendments to the West Bengal (Recruitment of Employees of Panchayat Samiti) Rules, 2007 (hereinafter referred to as the said rules) :-

Amendment

In the said rules,—

(1) in chapter I, in rule 2, in sub-rule (1), in clause (c), after the wards ‘the Block Informatics Officer,’ insert the words “Samiti Education Officer”.

(2) in chapter II, after rule 5, insert the following rule —

“5A, Method of and qualifications required for, recruitment to the post of Samiti Education Officer:—

(i) Recruitment to the post of Samiti Education Officer, after the commencement of these rules, shall be made by the following methods :

(a) Scale of pay : Rs.4000-125-4250-150-5300-175-7050-200-8850/- with higher initial start at Rs.4250/-.[Revised Pay structure (PB-3), Rs.7100—37,600/- (Entry point minimum Pay Rs.7910/- Plus Grade Pay Rs.3600/-)].
(b) Method of recruitment :—

(i) 60% of the posts shall be filled up by direct recruitment on obtaining, on requisition, the names of eligible candidates from Employment Exchange of the District and on obtaining applications in response to notice published in this behalf in leading newspapers and,

(ii) 40% of the posts shall be filled up by selection from Sahayikas, Sahayaks of Shisu Shiksha Kendras, Samprasarikas, Samprasarikas of Madhyamik Shiksha Kendras, Academic Supervisors of Shisu Shiksha Kendras/Madhyamik Shiksha Kendras, State Quality Managers, District Quality Manager and Community Mobilisers working under Paschimbanga Kajya Sishu Shiksha Mission.

(c) Qualification:—

(i) The candidate shall be a citizen of India as defined in part-II of the Constitution of India.

(ii) For both direct recruitment and recruitment by selection candidates must possess Graduate Degree with Post Graduate B. Ed Degree or Graduate Degree with three years’ experience of teaching in any Primary or Secondary School or Graduate degree with three years’ experience of working in Government sponsored alternative system of education or Graduate Degree with three years experience in management of education.

(d) Age for direct recruitment and recruitment by selection :—

(i) The candidates shall be of age not more than 37 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange.

(ii) Age limit for candidates, to be recruited by selection for the posts b(ii) above, will be 45 years.

(iii) The age limit for direct recruitment vide (i) above shall be relaxable for the Scheduled Castes, Scheduled Tribes and other Backward Class and other categories in terms of rules and orders issued by the State Government from time to time.

2. All appointments to the post of Samiti Education Officer shall be made by the Executive Officer of Zilla Parishad/ Siliguri Mahakuma Parishad.”

By order of the Governor

M. N. Roy

Principle Secy. to the Govt. of West Bengal
NOTIFICATION


In exercise of the power conferred by section 224 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the said section, the following rules, namely :

RULES


CHAPTER - I

Preliminary

1. Short Title — (1) These rules may be called the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997.

   (2) They shall come into force on the date of their publications in the Official Gazette.

2. Definitions - In these rules, unless the contexL otherwise requires, -

   (a) “Act-” means the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973);

   (b) “Executive Officer” means the Executive Officer of the Zilla Parishad, and includes the Additional Executive Officer of the Zilla Parishad.
(c) “qualifications”, in relation to any post mentioned in those rules, means the minimum qualifications for that post.

(d) “qualifying service”, in relation to an employee of the Zilla Parishad, means the satisfactory service rendered on regular appointment against a sanctioned post;

(e) “Recruitment Committee” means the Zilla Parishad Staff Recruitment Committee constituted under rule 5.

(f) “State Government” means the Government of West Bengal in the Department of Panchayats and Rural Development.

(g) “section” means a section of the Act;

(h) “Zilla Parishad” includes Mahakuma Parishad.

3. Application - These rules shall apply to such officers and employees of Zilla Parishad within the meaning of section 166 as are specified in rule 4.

CHAPTER II
Details of Posts of Officers and Employees of a Zilla Parishad. Scales of Pay and Method of Recruitment

4. Details of posts of officers and employees of a Zilla Parishad, scales of pay method of recruitment, etc. The posts of officers and others employees of a Zilla Parishad and the scale of pay method of recruitment, appointing authority, age limit and minimum educational qualifications for each such post, shall be as follows:

I. Additional Executive Officer

(a) Scale of pay : Grade pay plus special pay as may be made admissible under orders of the State Government from time to time.

(b) Method of recruitment : To be appointed, on deputation, by the State Government from amongst officers of the Indian Administrative Service or the West Bengal Civil Service (Executive) of such seniority as may be specified, by order, by the State Government in the Home (Personnel and Administrative Reforms) Department under such terms and conditions as may be specified, by order, by the State Government.

(c) Appointing authority : State Government.

II. Secretary

(a) Scale of pay : Grade pay plus special allowance or deputation allowance as may be admissible under orders of the State Government from time to time.

(b) Method of recruitment : To be appointed, on deputation, by the State Government from amongst the officers of the West Bengal Civil Service (Executive) having at least 10 years seniority in service.

(c) Appointing authority : State Government.
III. Deputy Secretary
(a) Scale of pay : Rs. 2200-80-3000-100-4000 plus special allowance or deputation allowance as may be made admissible under orders of the State Government from time to time.
(b) Method of recruitment : To be appointed, on deputation, by the State Government from amongst the officers of the West Bengal Civil Service (Executive) or any other duly constituted State Service having at least six years’ seniority in the Service to which the incumbent belongs.
(c) Appointing authority : State Government.

IV. Parishad Accounts Officer
(a) Scale of pay : Rs. 2200-80-3000-100-4000.
(b) Method of recruitment : To be appointed, on deputation, by the State Government from amongst the officers of the West Bengal Audit and Accounts Service or from the cadre of the Parishad Accounts and Audit Officers.
(c) Appointing authority : State Government.

V. Confidential Assistant to the Sabhadhipati
(a) Scale of pay : A consolidated pay as may be specified, by order, by the State “Government from” time to time.
(b) Method of recruitment : To be selected at the discretion of the Sabhadhipati from among the persons having voting right for election to the Zilla Parishad concerned excluding the members of the Gram Panchayat, Panchayat Sarnili and Zilla Parishad. Appointment shall be on a purely temporary basis and the service of the incumbent shall be held at the pleasure of the Sabhadhipati and shall terminate with the office of the Sabhadhipati. He, for the purpose of drawing pay, shall be regarded as part of the temporary establishment of the Zilla Parishad.
(c) Appointing authority : Executive Officer.

VI. Office Superintendent
(a) Scale of pay : Rs. 1500-55-1665-65-1650-100-3210.
(b) Method of recruitment : By promotion from amongst the Head Assistants selected on the basis of merit-cum-seniority.
(c) Appointing authority : Executive Officer.

VII. Head Assistant
(a) Scale of pay : Rs. 1420-45-1555-55-1720-65-2305-75-3130.  1650 — 10175 — PB-3 7100-37600 G.P. 4100
VIII. Upper Division Assistant
(a) Scale of pay : Rs. 1260-35-1540-45-1630-55-2070-65-2460-75-2610.
(b) Method of recruitment : By promotion from amongst the “Upper Division Assistants and the Accountants selected on the basis of merit-cum-seniority.
(c) Appointing authority : Executive Officer.

IX. Lower Division Assistant
(b) Method of recruitment (i) 80 per cent of the total number of sanctioned posts in a Zilla Parishad by direct-recruitment on obtaining, on requisition, the names of eligible candidates from the Employment. Exchanges of the district.
(ii) Ten per cent, by promotion, or selection on the basis of merit-cum-seniority, from amongst the eligible group ‘D’ employees of the Zilla Parishad having put in not less than 10 years’ service, in such manner as may be determined by the State Government, or by direct recruitment in the manner specified in item (i), if eligible Group D employee is not available.
(c) Appointing authority : Executive Officer.
(d) Age (i) 18 to 35 years, upper age limit relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force.
(ii) There shall be no upper age limit in the case of promotion.
(e) Qualifications : Passed Madhyamik or equivalent examination, having secured at least fifty per cent marks; in aggregate, of any recognised University, Board or Council Knowledge of Type writing shall be a desirable qualification.

Stenographer-cum-Personal Assistant to Sabhadhipati
(a) Scale of pay : Grade pay with special pay of Rs. 50 per month.
(b) Method of recruitment : By selection on the basis of merit-cum-seniority from amongst the serving Stenographers of the Zilla Parishad.
(c) Appointing authority : Executive Officer.
XI. Stenographer

(a) Scale of pay : Rs. 1260-35-1540-45-1630-55-2070-65-2460-75-2610.

(b) Method of recruitment : By direct recruitment on obtaining, on requisition, names of eligible candidates from employment exchange of the district.

(c) Appointing authority : Executive Officer.

(d) Age : 18 to 35 years. Upper age limit, relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Service men as per rules and orders of the Government for the time being in force.

(e) Qualifications : Bachelor degree from a recognised University and ability to take dictation at a speed of at least eighty words per minute, and typing speed of at least forty words per minute, in English or ability to take dictation at a speed of at least seventy words per minute, and typing speed of at least thirty words per minute, in Bengali, as the case may be.

XII. Typist


(b) Method of recruitment : By direct recruitment on obtaining, on requisition, names of eligible candidates from the employment exchanges of the district.

(c) Appointing authority : Executive Officer.

(d) Age : 18 to 35 years. Upper age limit, relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Service men as per rules and orders of the Government for the time being in force.

(e) Qualifications : Passed Madhyamik or equivalent examination, having secured at least fifty per cent marks in aggregate of any recognised University, Board or Council, and have typing speed of forty words per minute in English or typing speed of thirty words per minute in Bengali.

XIII. Group D Employees

(a) Scale of pay : Rs. 800-15-920-18-1118-21-1265.

(b) Method of recruitment : By direct recruitment on obtaining, on requisition, names of eligible candidates from the employment exchanges of the district.

(c) Appointing authority : Executive Officer.
(d) Age : 18 to 35 years. Upper age limit, relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force.

(e) Qualifications : Passed at least Class VIII examination of any recognised school.

XIV. District Engineer
(in the rank of Executive Engineer)

(a) Scale of pay : Rs. 3000-100-3500-125-4750.

(b) Method of recruitment : (i) By promotion on the basis of seniority-cum-merit from amongst the Assistant Engineers working in the Zilla Parishad having at least 10 years’ qualifying service as Assistant Engineer, or

(ii) by deputation from Executive Engineers, employed in any engineering department of the State Government, on such terms and conditions as may be determined by order by the State Government, or

(iii) by direct recruitment on renewable contract for a maximum period of two years at a time and remuneration as may be specified by the State Government by order in this behalf from time to time. Selection of candidates shall be made by a Committee, to be set up by order by the State Government in this behalf from amongst the candidates sponsored by Employment Exchange or from amongst the applicants responding to notice published in this behalf in leading newspapers or from amongst both.

(c) Appointing authority : Executive Officer.

(d) Age : No age limit for appointment and promotion. In the case of contractual appointment, the upper age limit shall be forty years, relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force.

(e) Qualifications : (i) In the case of promotion, the candidate shall possess the qualifications required for the post of Assistant Engineer as laid down in item (ii) of sub-clause (e) of clause XV of rule 4.

(ii) In the case of direct recruitment, a First Class Bachelor Degree or equivalent qualification in Civil Engineering from any recognised University or Council or Association with at least ten years’ experience, as Assistant Engineer or equivalent post.
XV. Assistant Engineer

(a) Scale of pay : Rs. 2200-80-3000-100-4000.
(b) Method of recruitment : (i) 40% of the posts shall be filled up by promotion amongst Sub-Assistant Engineers having not less than ten years’ qualifying service.
(ii) 60% of the posts shall be filled up by direct recruitment on renewable contract for a maximum period of two years fit a lime and on a consolidated remuneration as may be specified by the State Government by order in this behalf from time to time. Selection of candidates shall be made, by the Committee, referred to in item (iii) of sub-clause (b) of clause XIV, from amongst the candidates sponsored by Employment Exchange or from amongst the applicants responding to notices published in this behalf in leading newspapers or from amongst both.
(c) Appointing authority : Executive Officer.
(d) Age : (i) Not exceeding 35 years in the case of direct recruitment on contract, relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen, as per rules and orders of the Government for the time being in force.
(ii) No age limit in the case of appointment on promotion.
(e) Qualifications : (i) In the case of direct recruitment, a First Class Bachelor Degree or equivalent qualification in Civil Engineering from any recognised University or Councilor Association with minimum two years’ working experience.
(ii) In the case of appointment on promotion, a Diploma in Civil Engineering from any Council or Board recognised by the Suite Government with ten years’ qualifying service as Sub-Assistant Engineer of the Zilla Parishad.

XVI. Sub-Assistant Engineer

(Civil) / (Electrical)

(a) Scale of pay : Rs. 1390-45-1615-55-2055-65-2445-75-2970.
(b) Method of recruitment : (i) By absorption of Draftsman, Tracer, Surveyor, and Estimator, having the qualifications laid down in sub-clause (e) and working against a sanctioned post under the Zilla Parishad on being appointed in a regular manner before the commencement of these rules:
Provided that the employee putting the maximum tenure of service under the Zilla Parishad shall get priority in absorption.
XVII. Work Assistant


(b) Method of recruitment : (i) 90% par cent of the total number of sanctioned posts in a Zilla Parishad shall be filled up by direct recruitment on obtaining, on requisition, names of eligible candidates from Employment Exchanges of the district, and
   (ii) By direct recruitment on obtaining, on requisition, names of eligible candidates from Employment Exchanges of the district and/or on obtaining applications in response to notices published in this behalf in leading newspapers.

(c) Appointing authority : Executive Officer.

(d) Age : 18 to 35 years, relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force.

(e) Qualifications : Diploma in Civil or Electrical Engineering as may be applicable from any Council or Board recognised by the State Government.

XVIII. Store Keeper

(a) Scale of pay : Rs. 1260-35-1540-45-1680-55-2070-65-2460-75-2610.

(b) Method of recruitment : By promotion from amongst the Work Assistants having put in not less than ten years of qualifying Service, selected on the basis of seniority-cum-merit.
(c) Appointing authority : Executive Officer.
(d) Age : No age limit.

**XIX. Accountant**
(a) Scale of pay : Rs. 1390-45-1615-55-2055-65-2445-75-2970.
(b) Method of recruitment : By promotion from amongst the Additional Accountants declared confirmed in service.
(c) Appointing authority : Executive Officer.
(d) Age : No age limit.

**XX. Additional Accountant**
(a) Scale of pay : Rs. 1140-30-1440-35-1580-40-1660-50-2160.
(b) Method of recruitment : By direct recruitment on obtaining, on requisition, names of eligible candidates from Employment Exchanges of the district.
(c) Appointing authority : Executive Officer.
(d) Age : 18 to 35 years, upper age limit relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force.
(e) Qualifications : Bachelor degree in Commerce from any recognised University.

**XXI. Cashier**
(a) Scale of pay : Rs. 1140-30-1440-35-1580-40-1660-50-2160.
(b) Method of recruitment : By promotion from the Assistant Cashier declared confirmed, to be selected on the basis of merit-cum-seniority.
(c) Appointing authority : Executive Officer.
(d) Age : No age limit.
(e) Special condition : Persons appointed as Cashier shall have to make a security deposit in favour of the Zilla Parishad at the rate determined by the State Government in this behalf.

**XXII. Assistant Cashier**
(a) Scale of pay : Rs. 1040-25-1215-30-1485-35-1590-40-1670-50-1920, with higher initial start (not more than four increments) as may be determined by the Zilla Parishad.
(b) Method of recruitment : By direct recruitment on obtaining, on requisition, names of eligible candidates from Employment Exchanges of the district.
(c) Appointing authority : Executive Officer.
| (d) Age | 18 to 35 years, upper age limit relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force. |
| (e) Qualifications | Passed Madhyamik or equivalent examination of any recognised University, Board or Council, having secured at least fifty per cent marks in aggregate. |
| (f) Special condition | Person appointed as Assistant Cashier shall have to make a security deposit in favour of the Zilla Parishad at the rate determined by the State Government in this behalf. |

**XXIII. Telephone Operator-cum-Receptionist**

| (b) Method of recruitment | By direct recruitment on obtaining on requisition names of eligible candidates from Employment Exchanges of the district. |
| (c) Appointing authority | Executive Officer. |
| (d) Age | 18 to 35 years, upper age limit relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force. |
| (e) Qualifications | Passed Madhyamik or equivalent examination of any recognised University, Board or Council and possesses adequate knowledge of operation of Private Branch Exchange on training from any recognised institution |

**XXIV. Driver**

| (b) Method of recruitment | By direct recruitment on obtaining, on requisition names of eligible candidates from Employment Exchanges of the district. The selection shall be made only from amongst the candidates whose proficiency in driving the class of vehicle, for which the recruitment is made, shall be tested by Motor Vehicles Inspector (Technical) or by such other competent technical officer as may be directed by the Recruitment Committee for the purpose. |
| (c) Appointing authority | Executive Officer. |
| (d) Age | 18 to 35 years, upper age limit relaxable in the case of Scheduled Castes, Scheduled Tribes, other backward classes and ex-Servicemen as per rules and orders of the Government for the time being in force. |
| (e) Qualifications | Passed Class VIII examination of any recognised school and possesses driving licence with at least 3 years’ experience in driving the class of vehicle for which the recruitment is made. |
XXV. Statistician
(a) Scale of pay : Rs. 2200-80-3000-100-4000.
(b) Method of recruitment : To be appointed on deputation by the State Government from the cadre of Statisticians.
(c) Appointing authority : State Government.

XXVI. District information Analyst
(a) Scale of pay : Rs. 1380-45-1615-55-2035-65-2445-75-2970.
(b) Method of recruitment : To be appointed on deputation by the State Government from the cadre of District Information Analyst.
(c) Appointing authority : State Government.

XXVII. Computer Assistant
(a) Scale of pay : Rs. 1260-35-1540-45-1680-55-2070-65-2460-75-2610.
(b) Method of recruitment : To be appointed on deputation by the State Government from the cadre of Computer Assistants.
(c) Appointing authority : State Government.

5. Zilla Parishad Staff Recruitment Committee — (1) For the purpose or recruitment through Employment Exchange or by promotion or otherwise to fill any post referred to in rule 4, there shall be a Zilla Parishad Staff Recruitment Committee for each Zilla Parishad. The Committee shall consist of the following members :-
(a) Executive Officer of the Zilla Parishad ;
(b) Additional Executive Officer of the Zilla Parishad ;
(c) Any two Karmadhyakshas to be nominated by the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti ;
(d) District Engineer or Executive Engineer or both as may be nominated by the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti ;
(e) one representative of the State Government, not below the rank of Assistant Secretary to Government; and
(f) Secretary of the Zilla Parishad :
Provided that any four members comprising the Executive Officer or the Additional Executive Officer shall form a quorum.
(2) The Executive Officer or, in his absence, the Additional Executive Officer shall act as the Chairman of the Recruitment Committee.

6. General procedure for recruitment by the Staff Recruitment Committee — (1) Subject to the provisions of rule 4, the Committee shall, as soon as may be within two weeks from the date of receipt of any advice from the Artha, Sanstha, Unnayan O Porikalpana Sthaye Samiti for recruitment against any vacancy in any of the posts referred to in rule 4, determine the nature of the vacancy following a roster to the maintained for each cadre in pursuance, of the statutory provisions and, circulars commensurate with the reservation policy laid down by the State Government from time to time.
On determination of the nature of vacancy under sub-rule (1) the Recruitment Committee shall requisition to the appropriate Employment Exchange or Exchanges within the district for names of candidates or publish notice in leading newspapers, in the manner specified, by order by the State Government, inviting applications from intending candidates eligible for recruitment under rule 4;

Provided that when candidature of a person, who is entitled to overriding priority for appointment under any order in force issued by the State Government or under any order of a competent court is under consideration for filling a vacant post, the Recruitment Committee shall not send any requisition for that post to the Employment Exchange nor shall publish any notice in newspaper.

Subject to such direction as may be issued by the Director of Panchayats and Rural Development or in the absence of any such direction by the director Panchayats and Rural Development, by the Zilla Parishad, the Recruitment Committee shall, in such manner as may be determined by it prepare, within three months from the date of receipt of the advice of the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti under sub-rule (1), a panel of not more than three candidates arranged in order of merit for each vacancy on the basis of a written test or oral interview or both;

Provided that the total marks assigned for the written test with respect to any selection shall bear, as nearly as may be, the same proportion to the total marks assigned for the oral interview for that selection as the figure of eighty-five bears to the figure of fifteen;

Provided further that the Recruitment Committee shall, for oral interview, take into consideration, interalia, physical fitness, alertness, sense of discipline and general demeanour of a candidate.

The panel prepared by the Recruitment Committee shall be placed before the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti as early as possible. The Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti shall either accept the panel and authorise the Executive Officer to take steps for appointment in accordance with the provisions of these rules or return the panel to the Recruitment Committee for further action or for preparation of a fresh panel. The Executive Officer or the Recruitment Committee, as the case may be shall take appropriate action as directed by the Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti.

The first candidate in the panel shall be asked to submit his antecedents, in the verification roll in the proforma to be made available by the Zilla Parishad, which shall, then be referred to the District Intelligence Branch of the office of the Superintendent of Police of the district concerned for verification and report.

If the Executive Officer is satisfied on receipt of the verification roll from the competent authority, as to the antecedents of the candidate, the candidate shall be advised to appear for medical examination before the Chief Medical Officer of Health of the district or such other Medical Officer/Medical Board as may be constituted for this purpose by order by the Department of Health and Family Welfare, Government of West Bengal and if the candidate is found medically fit, a letter of appointment shall be issued. If, on the basis of the verification roll of the report of medical examination, the candidate is found unsuitable for appointment, the Executive Officer shall inform him accordingly and ask the next person in the panel so submit his antecedents in the verification roll as aforesaid. The process may continue until the panel is exhausted. The Artha, Sanstha, Unnayan O Parikalpana Sthayee Samiti shall be informed of the position in the next meeting.

The panel referred to in sub-rule (3) shall remain valid for a period of one year from the date of preparation of the panel.

Appointment on contract - Notwithstanding anything to the contrary contained in these rules, and subject to the provisions of rule 4, in the case of direct appointment to the posts of Executive Engineer and Assistant Engineer, appointments, shall be made on the basis of contract for a maximum period of two years. The agreement for appointment on contract basis shall be entered into between the Zilla Parishad and the selected candidate in such form as may be specified, by order, by the State Government. The contract may be renewed further for a maximum period of two years at a time on satisfaction of both parties on completion of the earlier period of two years, subject to prior approval in writing of the State Government.
8. Appointment on probation and appointment on permanent basis - An employee of a Zilla Parishad appointed to any post under these rules, other than an employee appointed under rule 7.

(a) shall be deemed to be on probation on completion of a continuous temporary service for two years after his joining the post;

(b) shall be confirmed and made permanent on satisfactory completion of a period of probation for one year;

(c) on completion of the period of probation, the appointing authority shall either issue a formal order confirming the probationer in the post or extend the period of probation for a period of one year or initiate disciplinary proceedings if the employee has violated any of the conditions of service, such violation being considered as misconduct;

Provided that no formal declaration shall be necessary in respect of appointment on probation;

Provided further that in the case of promotion of a permanent employee, no further order of confirmation in the higher post shall be necessary.

9. Appointment of an employee in another post - Notwithstanding anything to the contrary contained in these rules, an employee of a Zilla Parishad eligible for appointment to any post may, on his option, be considered, along with other candidates sponsored by Employment Exchange or brought under consideration in any other manner, for appointment to such post;

Provided that the selection shall be made strictly on the basis of merit.

10. Special power of State Government — (1) In the interest of efficient control and management of the services of Zilla Parishad employees, the Governor may, for dealing with a case in a just and equitable manner, dispense with or relax the requirement of any of these rules to such extent and subject to such conditions as he may consider necessary.

(2) For the purpose of giving effect to the provisions of these rules, the Governor may, as and when necessary, issue general or special directions not inconsistent with the provisions of these rules.

11. Repeal.- With effect from the date of coming into force of these rules, such of the provisions of -

(1) the West Bengal Panchayats Rules, 1958.

(2) the West Bengal Zilla Parishads (Recruitment of Staff) Rules, 1964.

(3) the District Board Manual, and

(4) the West Bengal Zilla Parishad (Leave and Retirement of Staff) Rules, 1973,

as are inconsistent with the provisions of these rules, shall stand repealed.

By order of the Governor,

S. N. GHOSH
Principal Secy. to the Govt. of West Bengal
NOTIFICATION

In exercise of the power conferred by section 224 of the West Bengal Panchayat Act, 1973 (West Ben. XLI of 1973), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the said section, the following amendment in the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997, as subsequently amended (hereinafter referred to as the said rules) :—

Amendment

1.(1) These rules may be called the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) (Amendment) Rules, 2003.

(2) The rules shall come into force on the date of their publication in the Official Gazette.

2. In rule 4 of the said rules, for item XXV, substitute the following item :— XXV STATISTICIAN -

(a) Scale of pay : Rs. 8000-275-13500/-.

(b) Method of recruitment : By deputation from the cadre of -

(i) West Bengal Statistical Service holding equivalent posts; or

(ii) Junior Statistician with three years’ satisfactory service; (iii) Assistant Statistician with six years’ satisfactory service.

(c) Appointing authority : State Government.

By order of the Governor,

M.N.Roy
Secy, to the Govt. of West Bengal.
NOTIFICATION

In exercise of the power conferred by section 224 of the West Bengal Panchayat Act, 1973 (West Ben. XLI of 1973), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the said section, the following amendments in the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997, as subsequently amended (hereinafter referred to as the said rules) :—

Amendment

1.(1) These rules may be called the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) (Amendment) Rules, 2003.

(2) These rules shall come into force on the date of their publication in the Official Gazette.

2. In rule 4 of the said rules—

(1) for item XXVI , substitute the following item :—

“XXVI DISTRICT INFORMATION ANALYST.—

(a) Scale of pay : Rs. 4500--150--5250--175--7000--200--8800--225--9700

(b) Method of recruitment : By selection (direct recruitment) through the Employment Exchange or by promotion from the post of Computer- Assistant having not less than six years of service as such in the feeder post.

(c) Age ; Not more than 37 years on the 1st day of January of the year of advertisement, subject to the provisions of the West Bengal Service (Raising of Age limit) Rules, 1981.

The age-limit is relaxable for the Scheduled Caste, Scheduled Tribes, and Other Backward Classes candidates under the Orders of the Government as may be issued in this behalf from time to time.

(d) Essential Qualification for direct recruitment :

(i) A Bachelor’s Degree from a recognised University;

(ii) One-year full-time Post Graduate Diploma in Computer Application Course (P.G.D.C.A.) from an institute recognised by U.G.C./ AICTE/ Government of West Bengal with three years’ working experience. or

‘A’ level certificate of DOEACC course from an institute recognised by the Department of Electronics (D.O.E.), Government of India with three years’ working experience.
(e) **Appointing authority**: Executive Officer. “;

(2) for item XXVII, substitute the following item:—"XXVII COMPUTER ASSISTANT —

(a) Scale of pay: Rs. 4000--125--4250--150--5300--175--7050--200--8850/

(b) **Method of recruitment**: By selection (direct recruitment) through the Employment Exchange. Departmental candidates having requisite qualifications for direct recruitment may also apply.

(c) **Age**: Not more than 37 years on the 1st January of the year of advertisement, subject to the provisions of the West Bengal Service (Raising of Age limit) Rules, 1981.

The age-limit is relaxable for the Scheduled Caste, Scheduled Tribes, and Other Backward Classes candidates under the Order of the Government as may be issued in this behalf from time to time.

(d) **Essential Qualification for direct recruitment**:—

(i) A Bachelor’s Degree from a recognised University;

(ii) One-year full-time Post Graduate Diploma in Computer Application Course (P.G.D.C.A.) from an institute recognised by U.G.C./ AICTE/ Government of West Bengal.

or,

Diploma in Computer Science or Information Technology from a Polytechnic recognised by AICTE;

or,

B.Sc.(Hons.) in Computer Science;

or,

B.C.A. degree from a recognised University.

(e) **Appointing authority**: Executive Officer of the Zilla Parishad.”

By order of the Governor,

M.N.Roy
Secy, to the Govt. of West Bengal.
NOTIFICATION

No. 5828/PN/O/III/2E-65/03(Pt-I) dt. 26.12.2006.—In exercise of the power conferred by section 224 read with sub-section (4) of section 166 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of that section, the following amendments to the West Bengal Panchayat (Recruitment and Conditions of Appointment “Employees of Zilla Parishad) Rules, 1997 (hereinafter referred to as the said rules):—

Amendments

(1) in rule 2, after clause (b), insert the following clause:—

“(ba) ‘employment exchange’ means an employment exchange as defined in clause (3) of section 2 of the West Bengal Regulation of Recruitment in State Government Establishments and Establishments of Public Undertakings, Statutory Bodies, Government Companies and Local Authorities Act, 1999 (West Ben. Act XIV of 1999);”

(2) in rule 4,—

(a) in clause XIV,—

(i) in sub-clause (b), for item (iii), substitute the following item:—

“(iii) by direct recruitment from amongst the candidates sponsored by the employment exchange and from amongst the candidates applying in response to the advertisement for recruitment as published in leading newspapers.”;

984
(ii) for sub-clause (d), substitute the following sub-clause:—

“(d) Age: The upper age limit shall be 37 years which is relaxable for the candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-Serviceman and other exempted categories including persons with disability in terms of rules and orders issued by the State Government from time to time:

Provided that in case of appointment on promotion there shall be no upper age limit.”

(iii) after sub-clause (e), insert the following sub-clause:—

“(f) Regularisation: The candidates, who have already been appointed by direct recruitment on renewable contract under any of the provisions of earlier rules on the subject, shall be deemed to have been regularised to their respective posts with effect from such date as may be fixed by the State Government, by notification in the Official Gazette:

Provided that such regularisation shall be made only after the State Government is of opinion that such candidates have rendered uninterrupted and satisfactory service to the said post.”;

(b) in clause XV,—

(i) in sub-clause (b), for item (ii), substitute the following item:—

“(ii) 60% of the posts shall be filled up by direct recruitment from amongst the candidates sponsored by the employment exchange and from amongst the candidates applying in response to the advertisement for recruitment as published in leading newspapers.”;

(ii) for sub-clause (d), substitute the following sub-clause:—

“(d) Age: The upper age limit shall be 37 years which is relaxable for the candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-Serviceman and other exempted categories including persons with disability in terms of rules and orders issued by the State Government from time to time:

Provided that in case of appointment on promotion there shall be no upper age limit.”;

(iii) after sub-clause (c), insert the following sub-clause:—

“(f) Regularisation: The candidates, who have already been appointed by direct recruitment on renewable contract under any of the provisions of earlier rules on the subject, shall be deemed to have been regularised to their respective posts with effect from such date as may be fixed by the State Government, by notification in the Official Gazette:

Provided that such regularisation shall be made only if the State Government is of opinion that such candidates have rendered uninterrupted and satisfactory service to the said post.”

(3) omit rule 7.

By order of the Governor,

M. N. Roy,
Principal Secretary to the Govt. of West Bengal.
NOTIFICATION

No. 862/PN/O/III/2E—58/2008 dated the 28th February, 2008.— The following draft amendment to amend the West Bengal Panchayat (Recruitment and conditions of Appointment of Employees of Zilla Parishad) Rules, 1997 (hereinafter referred to as the said rules), which the Governor, in exercise of the power conferred by section 224 read with subsection (4) of section 166 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act.), proposes to make, is hereby published as required under subsection (1) of section 224 of the said Act, for information of the persons likely to be affected thereby.

The draft will be taken into consideration after the expiry of a period of thirty days from the date of its publication in the Official Gazette and any objection or suggestion with respect thereto, which may be received by the undersigned before the expiry of the said period, shall be duly considered :

Draft Amendment

In the said rules, in rule 4, after clause XXVII, insert the following clauses :-

(XXVIII) Laboratory Assistant

(a) Scale- of pay : Rs. 4000-125-4250-150-5300-175-7050-200-8850;

(b) Qualification :

Essential
A degree in Science with Physics as one of the subjects from a recognized University or Institution, and

**Desirable**

At least one year’s working experience in any recognized Government or non-Government organization of repute;

(c) **Age**: 18-30 years on the 1st day of the year of sending requisition to the Employment Exchange office District provided that the provision of the West Bengal Services (Raising of Age limit) Rules, 1981, as amended shall apply so long as the said rules will remain valid;

The upper age limit is is relaxable in the case of Scheduled Castes, Scheduled tribes, Other backward classes and Ex-servicemen candidates as per rules and orders issued by the State Government from time to time;

(d) **Method of recruitment**: By direct recruitment on obtaining, on requisition, names of eligible candidates from Employment Exchange of the District and on obtaining applications in response to notices published in this behalf in national newspaper;

(e) **Citizenship**: Must be a citizen of India within the meaning of Part-II of the Constitution of India;

(f) **Appointing authority**: Executive Officer of the Zilla Parishad.

(XXIX) **Khalasi** :-

(a) **Scale of Pay**: Rs. 2600-55-2985-60-3525-65-4175;

(b) **Essential Qualification**: Must have knowledge of reading and writing in Bengali, with working knowledge in English and must possess a good physique;

(c) **Mode of recruitment**: By direct recruitment on obtaining on requisition, names of eligible candidates from Employment Exchange of the District and on obtaining applications in response to notices published in this behalf in national newspaper;

(d) **Age**: 18-30 years on the 1st day of the year of sending requisition to the Employment Exchange of the District provided that the provision of the West Bengal Services (Raising of Age limit) Rules, 1981, as amended shall apply so long as the said rules will remain valid. The upper age limit is relaxable in the caste of Scheduled castes, Scheduled Tribes, other Backward classes and Ex-servicemen candidate as per rules and orders issued by the State Government from time to time;

(e) **Citizenship**: Must be a citizen of India within the meaning of Part-II of the constitution of India;

(f) **Appointing authority**: Executive Officer of the Zilla Parishad.

By order of the Governor,

M. N. Roy,

Principal Secy. to the Govt. of West Bengal.
NOTIFICATION

No. 4825/PN/N/III/2E-95/01 dated 01.12.2008, In exercise of the powers conferred by section 224 read with subsection (4) of section 166 of the West Bengal Panchayat Act. 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of section 224 of the said Act, the following amendments to the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishads) Rules, 1997 (hereinafter referred to as the said rules):-

Amendments

1. In rule 4 of the said rules, after clause XXIX, insert the following clause :-

“XXX. Additional Deputy Secretary

(a) Scale of pay: Rs. 5500-200-6300-225-8325-250-11325/-

(b) Method of recruitment : (i) Not less than 70% posts out of 25 posts to be filled up by the Joint Block Development Officers having not less than 5(five) years of continuous and satisfactory service on deputation;

(ii) Not more than 30% of the total posts may be filled up by promotion from amongst the serving Office Superintendents of the Zilla Parishad including Siliguri Mahakuma Parishad having rendered more
than four years of continuous service as Office Superintendent. The candidates, who will come into the zone of consideration as per gradation list to be maintained centrally will be posted anywhere outside the Zilla Parishad where the incumbent worked as Office Superintendent. The selection will be strictly on the basis of merit-cum-seniority. In case of non-availability of eligible office Superintendents for filling up these 7 (seven) posts, the remaining posts may be filled up on deputation from Joint Block Development Officer:

(c) Appointing Authority: Commissioner of Panchayats & Rural Development, West Bengal.”

2. Repeal: with effect from the date of coming into force of these rules, Order No.36/PN/0/III/2E-46/99 dated 05.01.2000 of the Department of Panchayats and Rural Development shall stand repealed,

By order of the Governor,

S. K. GUPTA.

Special Secretary to the Government of West Bengal
In exercise of the power conferred by Section 224 read with sub-section (4) of section 166 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section(1) of that section, the following amendments to the West Bengal Panchayats (Recruitment and Condition of Appointment of Employees of ZillaParishad) Rules, 1997 (hereinafter referred to as the said rules).

Amendments

In rule 4 of the said rides, after clause XXX insert the following clauses:-(XXXI) Assistant Coordinator, Education:-

(a) **Scale of Pay**: Pay Band-4: Rs.9,000/- 40,500/- plus Grade Pay Rs.4700/-

(b) **Method of recruitment**: By selection (Direct recruitment) through the Employment Exchange and also through newspaper advertisement.

(c) **Age**: Not less than 18 years and not more than 30 years on the first day of the year of advertisement, subject to the provisions of the West Bengal Service (Raising of Age limit) Rules, 1981.
The age limit is relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes candidates under the orders of the Government as may be issued in this behalf from time to time.

(d) **Essential Qualifications:**

Post Graduate Degree or Honours Graduate from a recognized University having Degree in Bachelor of Education with at least 1(one) year’s experience in Management of Elementary Education.

(c) **Citizenship:** Must be a citizen of India within the meaning of Part-II of the Constitution of India.

(d) **Appointing Authority:**

Commissioner, Panchayat & Rural Development, West Bengal.

By order of the Governor,

M. N. Roy,
Principal Secretary to the Government of West Bengal
NOTIFICATION

In exercise of the power conferred by section 224 read with sub-section (4) of section 166 of the West Bengal Panchayat Act,-1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of that section, the following amendments to the West Bengal Panchayat (Recruitment and Condition of Appointment of Employees of Zilla Parishad) Rules, 1997 (hereinafter referred to as the said rules).

Amendments

In the said rules, in rule 4, after clause XXXI, insert the following clauses :-

XXXII) Junior Accounts Officer

a) **Scale of pay** : P.B-4, Rs.9000 - 40500/- plus Grade Pay Rs. 4700/-

b) **Method of recruitment** -

On deputation basis from the post of Samity Accounts & Audit Officer.

c) **Citizenship** - Must be a citizen of India within the meaning of Part II of the Constitution of India.

d) **Appointing Authority** - State Government.

By order of the Governor,

M. N. Roy,

Principal Secretary to the Government of West Bengal

Kolkata, the 14th July, 2009
NOTIFICATION

No. 874/PN/O/III/2E-6/05 Dated 16.02.2010. In exercise of the power conferred by section 224 read with sub-section (4) of section 166 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of the section, the following amendments to the West Bengal Panchayats (Recruitment and Condition of Appointment of employees of Zilla Parishad) Rules, 1997 (hereinafter referred to as the said rules) :-

Amendments

In rule 4 of the said rules, after clause XXXIII, insert the following clause :-

“XXXIV. Parishad Public Health Officer.

(a) Scale of Pay : Pay Band-4, Rs.9000-40500/-, Grade Pay-Rs.5400/-

(b) Method of recruitment :

i) Direct recruitment through Employment Exchange and newspaper advertisement, or

ii) On deputation by the officers of West Bengal Health Service or West Bengal Health Administrative Service.

(c) Qualification :

i) Essential – MBBS degree recognized by Medical Council of India.
ii) Desirable – Post Graduate Degree or Diploma in Public Health.

(d) **Citizenship** : Must be a citizen of India within the meaning of Part-II of the Constitution of India.

(e) **Age** : 18 to 37 years on the first day of January of the year of advertisement, subject to provisions of the West Bengal services (Raising of Age limit) Rules, 1981 as amended.

The age limit is relaxable for the Scheduled Castes, Scheduled Tribes and other Backward Classes candidates under the order of the Government as may be issued in this behalf from time to time.

(f) **Appointing Authority** : Commissioner of Panchayat & Rural Development, West Bengal.”

By order of the Governor,

M. N. ROY,

*Principal Secretary to the Government of West Bengal*
In exercise of the power conferred by section 224 read with sub-section (4) of section 166 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of section 224 the following amendments to the West Bengal Panchayats (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997 (hereinafter referred to as the said rules):

**Amendments**

In the said rules, in rule 4 after clause XXXII, insert the following clause:

*a XXXIII. System Manager:*—

(a) **Scale of pay:** PB-4, Rs.9000-40500/- plus Grade Pay Rs.5400/-;

(b) **Method of recruitment:**

(i) By selection (Direct recruitment) through Employment Exchange and also through newspaper advertisement or

(ii) by promotion on seniority-cum-merit basis from amongst the District Information Analyst having essential qualification as mentioned in item (i) of sub-clause (c) and having 5 years of service as District Information Analyst.

Provided that not more than 50% of posts of System Manager shall be filled by promotion.
Provided also that in the event of non-availability of suitable candidate for promotion, the posts shall be filled up by direct recruitment as mentioned in item (i) of sub-clause (b);

(c) **Qualification : Essential**

(i) Master of Computer Applications Or M. Tech with specialization in Computer Application) Or BE Or B.Tech in Computer Engineering Or Computer-Science Or Computer Technology from a recognized University Or Passed ‘B’ or ‘C’ level course of DOEACC, Government of India in Computer Engineering Or Computer Science Or Computer Technology Or Master Degree in Physics or Mathematics or Statistics or Electronics or Operational Researchfrom a recognized University with Post Graduate Diploma (2 years) in Computer Application,

(ii) 5 years experience in Electronic Database management including experience of actual programming or Database Administration;

(d) **Age for direct recruitment :** Not less than 18 years and not more than 30 years on the first day of January of the year advertisement, subject to the provisions of the West Bengal Service (Raising of Age limit) Rules 1981, as subsequently amended, till the said rule remains in force.

The upper age limit is relaxable for the Scheduled Castes, Scheduled Tribes and other Backward classes candidates and Ex-Servicemen as per rules and orders of the Government ;

(e) **Citizenship :** Must be a citizen of India within the meaning of Part II of the Constitution of India.

(f) **Appointing Authority :** Commissioner, Panchayat & Rural Development, West Bengal.”

By order of the Governor,

M. N. ROY,

*Principal Secretary to the Government of West Bengal*
NOTIFICATION

In exercise of the power conferred by section 224 read with sub-section (4) of section 166 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of that section, the following amendments to the West Bengal Panchayats (Recruitment and conditions of Appointment of employees of Zilla Parishad) Rules, 1997 (hereinafter referred to as the said rules):-

Amendments

In rule 4 of the said rules, after clause XXXIV, insert the following clause:-

``XXXV. DATA ENTRY OPERATOR

(a) Pay Band:- Rs.5400-25200/- (PB-2) plus Grade Pay Rs.2600/-. 

(b) Method of recruitment: Direct recruitment through Employment Exchange and newspaper advertisement.

(c) Qualification: (i) Essential:- The candidate shall have,

(A) passed the Madhyamik or its equivalent examination from any recognized Board or Council.

(B) at least three months formal training in using personal Computer from any Institute recognized

Kolkata, the 12th January, 2011
by the State Government or the Central Government or State Council of Technical Education or All India Council of Technical Education.

(C) a minimum speed of data entry of 6000 key depressions per hour.

(ii) Desirable:- One-year experience of data entry operation in personal computer.

(d) **Citizenship**: Must be a citizen of India within the meaning of Part II of the Constitution of India.

(e) **Age**:

(i) The candidates shall be of age not more than 37 years and not less than 18 years on the 1st day of January of the year of sending requisition to the Employment Exchange and newspaper advertisement.

(ii) The age limit shall be relaxable for the Scheduled Castes, Scheduled Tribes and Other Backward Classes and exempted categories in terms of rules and orders issued by the State Government from time to time.

(f) **Appointing Authority**:- Executive Officer of the Zilla Parishad."

By order of the Governor,

TRILOCHAN SINGH,

*Principal Secretary to the Government of West Bengal*
ORDER

In suitable modification of this Deptt.’s previous order nos. 84-PN/O/III/2A-18/2002 dated 06.01.2006 and 184/PN/O/III/2E-61/04 dated 16.01.2006, the undersigned is directed by order of the Governor to say that for the purpose of recruitment through Employment Exchange or open advertisement in the newspapers or by the promotion or otherwise to fill up the posts under the establishment of Gram Panchayats, Panchayat Samitis and Zilla Parishads of this State, the District Level Selection Committee has been re-constituted in the following manner:-

For Gram Panchayats and Panchayat Samitis:-

1. Executive Officer, Zilla Parishad/ Mahakuma Parishad - Chairman
2. Additional Executive Officer - Member
3. District Panchayats & Rural Development Officer - Member Secretary
4. Executive Engineer, Zilla Parishad/ Mahakuma Parishad - Member
5. Woman WBCS (Exe) Officer nominated by the District Magistrate - Member
6. One WBCS (Exe) from Minority Community
   (if none in the Committee) nominated by the District Magistrate - Member
7. One S.D.O of the District to be nominated by the District Magistrate - Member
8. One nodal officer not below the rank of Assistant Secretary/Deputy Director to be nominated by the Secretary/Principal Secretary, Panchayats & Rural Development Department - Member

For Zilla Parishad:-

1. Executive Officer, Zilla Parishad/ Mahakuma Parishad - Chairman
2. Additional Executive Officer - Member
3. Secretary of Zilla Parishad (Deputy Secretary if the post of Secretary is vacant) - Member Secretary
4. Executive Engineer, Zilla Parishad - Member
5. Woman WBCS (Exe) Officer nominated by the District Magistrate - Member
6. One WBCS (Exe) from Minority Community (if none in the Committee) nominated by the District Magistrate - Member
7. One S.D.O of the District to be nominated by the District Magistrate - Member
8. One nodal officer not below the rank of Assistant Secretary/ Deputy Director to be nominated by the Secretary/ Principal Secretary, Panchayats & Rural Development Department - Member

- In case of recruitment in non technical posts in Gram Panchayats and Panchayat Samitis, Executive Engineer shall be replaced with the Secretary, Zilla Parishad.

- In the event of the post of Executive Engineer remaining vacant, an Engineer from Zilla Parishad nominated by the Executive Officer, Zilla Parishad shall be a member.

- If an officer belonging to the minority Community is not available in the district, any other officer of the state Government/ Zilla Parishad drawing salary in the pay scale of PB-4 Rs. 9000/- - 40,500/- + Gr. Pay Rs. 7000/- shall be recommended by the Executive Officer, Zilla Parishad.

- One member in the District Level Selection Committee must be a representative from SC/ST/OBC Community - in terms of Order No. 3254-BCW/MR-137/2005 dated 06.09.2005 of BCWDept.

- Presence of any four members shall form a quorum, but the meeting shall be void, if both the Chairman and the the Member Secretary are not present.

- In the absence of the Executive Officer, AEO shall chair the meeting.

Other contents of the orders mentioned above and order no. 2775/PN/O/III/2A-18/2002 dated 07.04.2006 (except Sl. No. 1 in Annexure) remain unchanged.

The Order takes effects from the date of issue.

By Order of the Governor,

Principal Secretary
to the Govt. of West Bengal
Copy forwarded for information and necessary action to:-

1. The Sabhaadhipati, .............................................Zilla Parishad/ Mahakuma Parishad(All)
2. The Commissioner, Panchayats and Rural Development
3. The Joint Secretary (Policy Cell), P& RD Department
4. The Joint Secretary (Law), P& RD Department
5. The District Magistrate, ...........................................(All)
6. The Executive Officer, Zilla Parishad/ Mahakuma Parishad.................................(All)
7. The Additional Executive Officer, ......................................Zilla Parishad/ Mahakuma Parishad with a request to circulate the copy of this order among all SDOs and BDOs.
8. The Secretary, Zilla Parishad/Mahakuma Parishad (All)
9. The Sub-Divisional Officer,...........................................(All)
10. The District Panchayats & Rural Development Officer, .................................(All)
11. PS to Hon’ble MIC
12. The BDO & E.O. Executive Officer, Panchayat Samiti...........................................(All)
13. The Guard File

OSD & Ex Officio Deputy Secretary

to the Government of West Bengal
Government of West Bengal  
Department of Panchayats & Rural Development  
Panchayat Wing, Jessop Building,  
63, Netaji Subhas Road, Kolkata-700 001

Memo. No.2813/PN/O/III/2E-12/2012  
Dated :10.05.2012

ORDER

The undersigned is directed by the order of the Governor to say that the portion dealing with re-constitution of District Level Selection Committee (DLSC) in respect of Zilla Parishad in the order No.2225/PN/O/2E-12/2012 dated 09.04.12 shall not take effect until further order.

All other contents of the aforesaid order remain unchanged. This order takes effect from 09.04.12.

By Order of the Governor
OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal

Memo. No.2813/PN/O/III/2E-12/2012  
Dated :10.05.2012

Copy forwarded for information & necessary action to:-

1. The Sabhadhipati, ..........................................Zilla Parishad/Mahakuma Parishad (All).
2. The Commissioner, Panchayats & Rural Development.
3. The Joint Secretary (Policy Cell), Panchayats & Rural Development Department.
4. The Joint Secretary (Law), Panchayats & Rural Development Department.
5. The District Magistrate, ..............................................(All).
6. The Executive Officer, ............................................Zilla Parishad/Mahakuma Parishad (All).
7. The Additional Executive Officer, ........................................Zilla Parishad/ Mahakuma Parishad (All) with a request to circulate the copy of this order among all SDOs and BDOs.
8. The Secretary........................................Zilla Parishad/Mahakuma Parishad (All).
9. The Sub-Divisional Officer, ...........................................(All).
10. The District Panchayats & Rural Development Officer, .......................(All).
11. PS to Hon’ble MIC, Panchayats & Rural Development Department.
12. The BDOs & E.O. Executive Officer, Panchayat Samiti................................(All).

OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal
Amendments

In the said rules, in rule 2, after sub-clause (e) of clause (i), insert the following clause:—

“(f) Recruitment

(1) A competitive examination for direct recruitment to the post of Samity Accounts and Audit Officer under the Panchayat and Rural Development Department shall be held in two successive stages, namely:—

(i) Preliminary Examination (Objective Type); and

(ii) Main Examination,—

(a) Written Test (Conventional Type); and

(b) Personality Test.

(2) A number of candidates to be selected on the result of the Preliminary Examination will be allowed admission to the Main Examination and a number of candidates to be selected on the results of the Main Examination (Written Test) will be summoned to appear for the Main Examination (Personality Test).

(3) The scheme of the examination, lists of prescribed papers are detailed below:—
(i) Preliminary Examination (Objective Type).—The Preliminary Examination will consist of only one paper on “General Studies and Arithmetic”. The question paper will be of an objective type consisting of 200 multiple-choice questions. The paper will carry 200 marks and will be of two and half hours duration. The paper will include questions covering the following fields of knowledge:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Subject</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English Composition.</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>General Knowledge including Information Technology and current events of national and international importance.</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>General mental ability.</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Indian Economics including Planning Commission and Indian political system.</td>
<td>25</td>
</tr>
<tr>
<td>5</td>
<td>Elementary knowledge on Book Keeping and Accountancy.</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Arithmetic.</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Constitution of India with special reference to 73rd Amendment, Finance Commission, Finance, Audit.</td>
<td>30</td>
</tr>
</tbody>
</table>

**Total : 200**

The Preliminary Examination is meant to serve as a screening test only for the purpose of selection of candidates for the Main Examination. The marks obtained in this examination by the candidates will not be considered for final selection. Only those candidates who will be declared qualified at the Preliminary Examination in a year will be eligible for admission to the Main Examination of that year.

(ii) Main Examination.—(a) Written Test (Conventional Type) —The Written Test of the Main Examination will consist of five Compulsory papers. The examinations in each of papers will be of three hours duration for 100 marks and one and half hours duration for 50 marks.

<table>
<thead>
<tr>
<th>Paper</th>
<th>Subject</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>English Essay, Precis Writing and Composition.</td>
<td>50</td>
</tr>
<tr>
<td>II.</td>
<td>Bengali or Hindi or Urdu or Nepali Essay, Precis Writing and Composition.</td>
<td>50</td>
</tr>
<tr>
<td>III.</td>
<td>Business Mathematics (Arithmetic, Algebra) and Statistics.</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>(40+30+30)</td>
<td></td>
</tr>
<tr>
<td>IV.</td>
<td>Principles and practice of Accountancy.</td>
<td>100</td>
</tr>
<tr>
<td>V.</td>
<td>Auditing and Income Tax.</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>(70+30)</td>
<td></td>
</tr>
</tbody>
</table>

**Total : 400**

Answers in all the papers may be written either in English or in Bengali or in Nepali.
Candidates should write their answer to all the questions in only one and the same language in any particular paper.

(b) Personality Test.—There shall be a personality test carrying 100 marks. For this purpose a number of candidates selected in order of merit on the results of the Main Examination (Written Test), will have to appear for the Main Examination (Personality Test). The object of the test will be to assess the candidate’s personal qualities, e.g. alertness of mind, power of clear and logical exposition, intellectual and moral integrity, leadership and also the candidates’ range of interest.

The Public Service Commission, West Bengal shall have the discretion to fix qualifying marks in all or any of the papers and in the aggregate. If a candidate fails to secure qualifying marks in any paper, the marks in that paper will not be considered in calculating his/her aggregate. The final merit list will be prepared on the basis of the total marks obtained in the Written Test and the Personality Test of the Main Examination.

(g) Detailed Syllabus

(1) Syllabi for Preliminary Examination.—(i) Question of General Knowledge will cover general appreciation and understanding of science, including Information technology and current events of National and International importance covering observation and experience as may be expected of a well educated person who has not made a special study of any scientific discipline. General mental ability will relate to logical perception, understanding and natural conclusion. Questions of Indian Polity and Economy will test the knowledge of the country’s Political system, Panchayati Raj, Community Development and Planning in India.

(ii) The standard of papers in respect of the English Composition and Arithmetic will be of the level of Madhyamik examination of the Board of Secondary Education, West Bengal, and the standard of papers in respect of Indian Economics including Planning Commission and Indian political system, Elementary knowledge on Book Keeping and Accountancy and Constitution of India with special reference to 73rd Amendment, Finance Commission, Finance, Audit will be of the level of degree examination of Commerce of the University of Calcutta.

(2) Syllabi for Main Examination (Written Test).—(i) The standard of papers in respect of the Paper I and Paper II will be of the level of Madhyamik examination of the Board of Secondary Education, West Bengal, and the standard of papers in respect of the Paper III, Paper IV and Paper V will be of the level of degree examination of Commerce of the University of Calcutta.

(ii) Paper III.—Business Mathematics (Arithmetic, Algebra) and Statistics.

Business Mathematics

Arithmetic

Madhyamik examination of the Board of Secondary Education, West Bengal standard.

Algebra

(a) Ratios and proportions—variation—laws of indices—elementary ideas of surds;

(b) Arithmetic progression and geometric progression—elementary ideas of convergence and divergence of some simple series $AM \geq GM$;

(c) Equations-solutions of simultaneous equations involving two and three unknowns, quadratic equations—theory of quadratic equation (proofs not needed);
(d) Permutations and combinations—binomial theorem—logarithms;
(e) Compound interest and annuities—stocks and shares.

Statistics

(a) Introduction—definition of statistics, importance and scope of statistics, types and sources of data, limitations of statistics;
(b) Analysis of univariate data—summarization of data, features of a frequency distribution, charts and diagrams, different measures of central tendency, different measure of dispersion, moments, different measures of skewness and kurtosis;
(c) Theory of Probability—basic concept, three definitions of probability, addition and multiplication theorems of probability, concept of random variable and probability distribution;
(d) Linear correlation—rank correlation.

(iii) Paper IV.—Principles and practice of Accountancy

(a) Nature of Accounting—accounting as an information system—basic concepts and conventions of accounting;
(b) Double entry system of book-keeping and operation of book-keeping cycle. Transactions—journals—ledger accounts—trial balance;
(c) Cash Book and Bank Reconciliation Statement—capital and revenue receipts—expenditure,
(d) Accounting for Inventory—meaning of inventory—methods of valuation—inventory system;
(e) Preparation of final accounts and balance sheet;
(f) Accounting from incomplete records (including conversion into double entry system);
(g) Accounting for Local Governments;
(h) Accounting for consignment and joint venture accounts;
(i) Partnership Accounts—profit and loss appropriation account—dividing profit and maintaining equity—dissolution of partnership.

(iv) Paper V—Auditing and Income Tax

Auditing

(a) Introduction—definition—nature—object and scope of auditing—errors (different types and their detection)—frauds—manipulation of accounts with or without misappropriation of cash and goods—auditor’s role in the detection and prevention of errors and frauds—advantages and limitations of auditing;
(b) Classification of audit—procedure of audit;
(c) Internal control and internal check system;
(d) Social audit—investigation—special audit—audit committee;
(e) The Structure—nature and special features of Government audit;
(f) Auditor’s report and certificate.

Income Tax

(a) Important definitions—persons—assessee income—previous year— assessment year—casual income—gross total income—dividend— agricultural income;
(b) Residential Status—tax incidence;
(c) Income exempt from tax;
(d) Computation of income under the head salaries—under the head, income from house property;
(e) Deduction from gross total income;
(f) Assessment of individuals and ascertainment of tax liabilities;

By order of the Governor,

M. N. ROY,

Secretary to the Govt. of West Bengal
In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor is pleased hereby to make the following rules regulating the recruitment to the posts of Women Development Officer, Head Clerk-cum-Accountant, Upper Division Clerk, Cashier-cum-Store Keeper, Lower Division Clerk, Typist Clerk (Basic Grade), Gram Sevika, Driver (Basic Grade) in the Block Development Offices under the Department of Panchayats and Rural Development, Government of West Bengal:—

The method of, and the qualification required for, recruitment and other conditions of service to the posts of Women Development Officer, Head Clerk-cum-Accountant, Upper Division Clerk, Cashier-cum-Store Keeper, Lower Division Clerk, Typist Clerk (Basic Grade), Gram Sevika, Driver (Basic Grade) in the Block Development Offices under the Department of Panchayats and Rural Development, Government of West Bengal, shall be as detailed below:—

1. (a) Name of the Post: Women Development Officer;
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: On promotion from the existing Gram Sevikas under Block Development Offices within the District, who have rendered at least five years’ continuous and satisfactory service as Gram Sevikas, through a limited departmental examination comprising a written test followed by oral test and successful completion of a training on Women Development;
   (d) Scale of pay; Rs. 4000-125-4250-150-5300-175-7050-200-8850/-.
2. (a) Name of the Post: Head Clerk-cum-Accountant;
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By promotion from the Upper Division Clerks of the Block Development Offices within the District on the basis of seniority-cum-merit;
   (d) Scale of pay: Rs. 4000-125-4250-150-5300-175-7050-200-8850/-; with higher initial start at Rs. 4550/- (5th stage).

3. (a) Name of the Post: Upper Division Clerk;
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By promotion from amongst the confirmed Lower Division Clerks under 1 : 1 promotion policy and Cashier-cum-Store Keepers of the Block Development Offices within the District selected on the basis of seniority-cum-merit;
   (d) Scale of pay: Rs. 4000-125-4250-150-5300-175-7050-200-8850/-.

4. (a) Name of the Post: Cashier-cum-Store Keeper;
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By promotion from the serving confirmed Lower Division Clerks of Block Development Offices within the district on the basis of seniority-cum-merit;
   Note: Selected candidates for the post shall have to make a security deposit in favour of the District Magistrate concerned on behalf of the State Government for the amount to be determined by the State Government in this regard from time to time.
   (d) Scale of pay: Rs. 3350-90-3800-100-4700-125-6325/- with higher initial start at Rs. 3530/-.

5. (a) Name of the Post: Lower Division Clerk;
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By selection (direct recruitment) subject to provisions of the West Bengal Services (Promotion Prospect of Class-IV Employees) Rules, 1974 as amended by Finance Department Notification No. 1375-F dated 21.2.77;
   (d) Scale of pay: Rs. 3350-90-3800-100-4700-125-6325/-;
   (e) Qualifications: (For direct recruitment as well as for promotion under above rules): Passed Madhyamik or its equivalent examination from any recognized Board or Council;
   (f) Age: Between 18 to 30 years on the 1st day of January of the year of recruitment, subject to the provisions of the West Bengal Service (Raising of Age Limit) Rules, 1981, as amended from time to time.

6. (a) Name of the Post: Typist Clerk (Basic Grade);
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By selection (direct recruitment);
   (d) Scale of pay: Rs. 3350-90-3800-100-4700-125-6325/-;
   (e) Qualifications: Essential: (I) Passed Madhyamik or its equivalent examination of any recognized Board or Council, (ii) having speed of 30 (thirty) words per minute in English Typewriting and 20 (twenty) words per minute in Bengali Typewriting where necessary;
Desirable: Diploma in computer application from any institute recognized by any Department of State or Central Government, State Council of Technical Education or All India Council of Technical Education;

(f) Age: Between 18 to 30 years on the 1st day of January of the year of recruitment subject to the provisions of the West Bengal Service (Raising of Age Limit) Rules, 1981, as amended from time to time.

7. (a) Name of the Post: Gram Sevika (only women are eligible);
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By selection (direct recruitment);
   (d) Scale of pay: Rs. 3350-90-3800-100-4700-125-6325/-;
   (e) Qualifications: (i) Essential: Passed Madhyamik or its equivalent examination, having secured at least fifty percent marks in aggregate, of any recognized Board or Council;
      (ii) Desirable: (A) A minimum of two years’ field experience in implementation of women/children development work at the village level, organizing rural women towards attainment of self-reliance, specially empowering rural women of below poverty line, and having experience of work with either a non-Government organization of repute or different Government/semi-Government agencies in appropriate capacity, (B) Diploma in computer application from any institute recognized by any Department of State or Central Government, State Council of Technical Education or All India Council of Technical Education;
      (f) Age: Between 18 to 30 years on the 1st day of January of the year of recruitment subject to the provisions of the West Bengal Service (Raising of Age Limit) Rules, 1981, as amended from time to time.

8. (a) Name of the Post: Driver (Basic Grade);
   (b) Appointing authority: District Magistrate;
   (c) Method of recruitment: By selection (direct recruitment);
   (d) Scale of pay: Rs. 3350-90-3800-100-4700-125-6325/-;
   (e) Qualifications: (i) Essential: (A) Reading upto Class VIII, (B) Licence for Driving for both light and medium vehicles/M.M. vehicles, (C) Experience: Driving for 5 years;
      (ii) Desirable: Knowledge in running repairs of vehicles, practical experience of driving heavy vehicles for 2 years;
      (f) Age: Between 18 to 30 years on the 1st day of January of the year of recruitment subject to the provisions of the West Bengal Service (Raising of Age Limit) Rules, 1981, as amended from time to time.

By order of the Governor,

M. N. ROY,
Principal Secretary to the Government of West Bengal
## Chapter - 20

### Service Matter of PRI Employees

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Memo No.</th>
<th>Date</th>
<th>Tier of Panchayats</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4097/PN/O/III/2A-63/2014</td>
<td>29-Sep-14</td>
<td>GP,PS,ZP</td>
<td>Appointment on compassionate ground in PRI Bodies</td>
</tr>
<tr>
<td>2</td>
<td>322/PN/O/III/4T-3/2014</td>
<td>22-Jan-14</td>
<td>GP,PS</td>
<td>Transfer policy for the employees of GP &amp; PS</td>
</tr>
<tr>
<td>3</td>
<td>251-Emp.</td>
<td>3-Dec-13</td>
<td>GP,PS,ZP</td>
<td>Appointment on compassionate ground in PRI Bodies</td>
</tr>
<tr>
<td>4</td>
<td>54/PN/O/I/2A-2/06(pt-III)</td>
<td>3-Jan-14</td>
<td>Office of the DPR &amp; DO</td>
<td>Regarding Data Entry Operator</td>
</tr>
<tr>
<td>5</td>
<td>80/PN/O/I/1/2E-135/12</td>
<td>2-Jan-13</td>
<td>GP,PS</td>
<td>Regarding recruitment test for the post of GP &amp; PS</td>
</tr>
<tr>
<td>6</td>
<td>5854/PN/O/III/2E-120/12</td>
<td>20-Nov-12</td>
<td>GP,PS,ZP</td>
<td>Regarding voluntary retirement benefit</td>
</tr>
<tr>
<td>7</td>
<td>4974/PN/O/III/2S-42/12</td>
<td>20-Sep-12</td>
<td>GP,PS,ZP</td>
<td>Clarification for direct recruitment of PR Bodies employees</td>
</tr>
<tr>
<td>8</td>
<td>4159(18)/PN/O/III/2E-12/2012</td>
<td>25-Jul-12</td>
<td>GP,PS,ZP</td>
<td>Lifting embargo in ord to fill up vacant posts under PR Bodies</td>
</tr>
<tr>
<td>9</td>
<td>3791/PN/O/III/2E-75/12</td>
<td>5-Jul-12</td>
<td>GP,PS,ZP</td>
<td>Departmental / Service matter cases</td>
</tr>
<tr>
<td>10</td>
<td>3734/PN/O/II/2E-62/09</td>
<td>7-Mar-12</td>
<td>ZP</td>
<td>Promotional aspects of employees of Zilla Parishad</td>
</tr>
<tr>
<td>11</td>
<td>3536/PN/O/III/2S-29/12</td>
<td>25-Jun-12</td>
<td>GP,PS,ZP</td>
<td>Clarification on non acceptance of promotion and entitlement of CAS benefit thereof- PR Bodies</td>
</tr>
<tr>
<td>12</td>
<td>2431/PN/O/III/2S-17/12</td>
<td>17-Apr-12</td>
<td>GP,PS,ZP</td>
<td>Instruction regarding preparation, cancellation, appointment out of panel and validity of panel for filling of the non PSC post</td>
</tr>
<tr>
<td>13</td>
<td>7196-F(P)</td>
<td>2-Jul-10</td>
<td>GP,PS,ZP</td>
<td>Instruction regarding preparation, cancellation, appointment out of panels for filling of the non PSC post</td>
</tr>
<tr>
<td>14</td>
<td>1386/PN/O/III/2S-29/09</td>
<td>2-Mar-12</td>
<td>GP,PS</td>
<td>Inter District transfer of the employees of Gram Panchayats &amp; Panchayat Samitis</td>
</tr>
<tr>
<td>15</td>
<td>1831/PN/O/II/2S-29/09</td>
<td>22-Mar-12</td>
<td>GP,PS,ZP</td>
<td>Inter district transfer of the employees of GP &amp; PS</td>
</tr>
<tr>
<td>16</td>
<td>11794/F(P)</td>
<td>22-Dec-10</td>
<td>Government establishment</td>
<td>Benefit to the casual, dailyrated &amp; contractual workers</td>
</tr>
<tr>
<td>17</td>
<td>2966-F(P)</td>
<td>23-Apr-10</td>
<td>Government establishment</td>
<td>Engagement of casual &amp; daily rated workers in various Departments</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>18</td>
<td>5676(18)/PN/O/III/2E-70/10(pt-l)</td>
<td>23-Jul-10</td>
<td>GP,PS,ZP</td>
<td>Clarification regarding preparation of graduation list</td>
</tr>
<tr>
<td>19</td>
<td>2238(18)/PN/O/III/2E-38/10</td>
<td>26-Apr-10</td>
<td>GP,PS,ZP</td>
<td>Relaxation of upper age limit for the persons having disabilities for appointment to the posts under PRI Bodies</td>
</tr>
<tr>
<td>20</td>
<td>2122/PN/O/III/2E-06/10</td>
<td>19-Apr-10</td>
<td>GP,PS,ZP</td>
<td>Engagement &amp; transfer policy of panchayat employees</td>
</tr>
<tr>
<td>21</td>
<td>1803/PN/O/III/2S-14/10</td>
<td>1-Apr-10</td>
<td>GP,PS,ZP</td>
<td>Upper age limit for direct recruitment to the posts under Zilla Parishads, Panchayat Samitis and Gram Panchayats</td>
</tr>
<tr>
<td>22</td>
<td>770/PN/O/III/2E-08/10</td>
<td>11-Feb-10</td>
<td>GP,PS,ZP</td>
<td>Validity period of Panel for recruitment of Staff of Panchayati Raj Bodies</td>
</tr>
<tr>
<td>23</td>
<td>5636/PN/O/III/2P-59/08</td>
<td>30-Dec-09</td>
<td>GP,PS,ZP</td>
<td>Benefit of family pension</td>
</tr>
<tr>
<td>24</td>
<td>3941/PN/O/III/2P-39/09</td>
<td>3-Sep-09</td>
<td>GP,PS,ZP</td>
<td>Revision of pension/family pension</td>
</tr>
<tr>
<td>25</td>
<td>3942/PN/O/III/2P-39/09</td>
<td>3-Sep-09</td>
<td>GP,PS,ZP</td>
<td>Revision of pension/family pension</td>
</tr>
<tr>
<td>26</td>
<td>3943/PN/O/III/2P-39/09</td>
<td>3-Sep-09</td>
<td>GP,PS,ZP</td>
<td>Grant of relief of pension to the pensioners/family pensioners</td>
</tr>
<tr>
<td>27</td>
<td>854/PN/O/III/2P-27/09</td>
<td>27-Feb-09</td>
<td>GP,PS,ZP</td>
<td>Revision of Pay &amp; Allowances for employees of Panchayat Bodies</td>
</tr>
<tr>
<td>28</td>
<td>3981/PN/O/III/2P-60/09</td>
<td>4-Sep-09</td>
<td>GP,PS,ZP</td>
<td>Release of arrear pay and allowances arisen due to revision of pay and allowances of the employees of Panchayat Bodies-2009</td>
</tr>
<tr>
<td>29</td>
<td>3950-F</td>
<td>27-May-09</td>
<td>GP,PS,ZP</td>
<td>Arrear of Pay &amp; allowances</td>
</tr>
<tr>
<td>30</td>
<td>2579/PN/O/III/2P-59/08</td>
<td>10-Jun-08</td>
<td>GP,PS,ZP</td>
<td>Extension of benefit of family pension to unmarried daughters of expired employees of PRI Bodies</td>
</tr>
<tr>
<td>31</td>
<td>2582(18)/PN/III/2A-8/07</td>
<td>23-Jun-07</td>
<td>GP,PS,ZP</td>
<td>Varification of character and antecedents selected for appointment to different posts under PRI Bodies</td>
</tr>
<tr>
<td>32</td>
<td>2465/PN/O/III/2E-137/06</td>
<td>11-Jun-08</td>
<td>GP,PS,ZP</td>
<td>Clarification regarding benefits of Career Advancement Scheme for thwe employees of PRI Bodies</td>
</tr>
<tr>
<td>33</td>
<td>413/PN/O/III/2P-15/07</td>
<td>18-Jan-08</td>
<td>GP,PS,ZP</td>
<td>Eligibility of unmarried daughter/pensioner under PRI Bodies for family pension until she attains the age of 25 years of marriage, whichever is earlier</td>
</tr>
<tr>
<td>34</td>
<td>2214/PN/O/2A-2/07</td>
<td>18-May-07</td>
<td>GP,PS,ZP</td>
<td>Constitution of cadre of officials for three tires of Panchayati Raj Institutions</td>
</tr>
<tr>
<td>35</td>
<td>3791/PN/O/III/2E-75/12</td>
<td>5-Jul-12</td>
<td>GP,PS,ZP &amp; other Departments</td>
<td>employees under suspension for indefinite period</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>-------</td>
<td>----------</td>
<td>------------</td>
<td>-------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>36</td>
<td>1249/PN/O/I/1A-I/2006</td>
<td>15-Mar-07</td>
<td>GP</td>
<td>Clarification for transfer order for the employees of a GP other than GP Karmees</td>
</tr>
<tr>
<td>37</td>
<td>5739/PN/O/III/1R-02/04</td>
<td>15-Dec-06</td>
<td>GP,PS,ZP</td>
<td>Posts under disabilities</td>
</tr>
<tr>
<td>38</td>
<td>5418/PN/O/III/2A-38/03</td>
<td>20-Nov-06</td>
<td>GP,PS,ZP</td>
<td>Clarification regarding filling up the posts in the PRI Bodies from promotion quota on merit cum seniority basis</td>
</tr>
<tr>
<td>39</td>
<td>5045/PN/O/III/2E-24/2000</td>
<td>24-Oct-00</td>
<td>GP,PS,ZP</td>
<td>Photo Identity Cards for the employees of Panchayat Bodies</td>
</tr>
<tr>
<td>40</td>
<td>3190/PN/O/III/2E-53/03(pt-I)</td>
<td>24-May-06</td>
<td>GP,PS,ZP</td>
<td>Group Savings Linked Insurance Scheme for the Employees of Panchayati Raj Bodies</td>
</tr>
<tr>
<td>41</td>
<td>2933/PN/O/III/Z-1/06</td>
<td>24-Apr-06</td>
<td>GP,PS,ZP</td>
<td>Offering of Diploma in Civil Engineering through distance learning mode for employed supervisory personnel</td>
</tr>
<tr>
<td>42</td>
<td>4877/PN/O/III/2E-137/06</td>
<td>5-Oct-06</td>
<td>GP,PS,ZP</td>
<td>Benefits of Carrier Advancement Scheme</td>
</tr>
<tr>
<td>43</td>
<td>3719/PN/O/III/2P-42/05</td>
<td>5-Jul-06</td>
<td>GP,PS,ZP</td>
<td>Scheme for payment of pension and gratuity on the date of superannuation to the employees of the three tier PRI Bodies</td>
</tr>
<tr>
<td>44</td>
<td>2429/PN/O/III/2A-18/2002</td>
<td>20-Mar-06</td>
<td>District</td>
<td>Regarding district level selection committee</td>
</tr>
<tr>
<td>45</td>
<td>2775/PN/O/III/2A-18/2002</td>
<td>7-Apr-06</td>
<td>District</td>
<td>Regarding district level selection committee</td>
</tr>
<tr>
<td>46</td>
<td>2129/PN/O/III/2E-37/06</td>
<td>2-Mar-06</td>
<td>GP,PS,ZP</td>
<td>Posts under disabilities</td>
</tr>
<tr>
<td>47</td>
<td>6862/PN/O/III/2E-53/03</td>
<td>27-Dec-05</td>
<td>GP,PS,ZP</td>
<td>Comprehensive Forms Booklet for sanction of Retirement Benefits to the Employees of Panchayats</td>
</tr>
<tr>
<td>48</td>
<td>6451/PN/O/III/2E-124/05</td>
<td>I-Dec-05</td>
<td>GP,PS,ZP</td>
<td>Posts under disabilities</td>
</tr>
<tr>
<td>49</td>
<td>6220/PN/O/III/2P-24/2003(part-IV)</td>
<td>16-Nov-05</td>
<td>GP,PS,ZP</td>
<td>Payment of Pension to the retired employees</td>
</tr>
<tr>
<td>50</td>
<td>8797-F</td>
<td>27-Oct-05</td>
<td>GP,PS,ZP</td>
<td>Scheme for Payment of Pension through Public Sector Banks to the retired employees</td>
</tr>
<tr>
<td>51</td>
<td>5773/PN/O/III/2P-36/03</td>
<td>5-Oct-05</td>
<td>G.P,PS,ZP</td>
<td>Regarding Provident Fund</td>
</tr>
<tr>
<td>52</td>
<td>5269/PN/O/V/2A-01/05</td>
<td>30-Aug-05</td>
<td>ZP &amp; Mahakuma Parishad</td>
<td>Creation &amp; fill up of post of Financial Controller &amp; Chief Accounts Officer in each Zilla Parishad</td>
</tr>
<tr>
<td>53</td>
<td>2052/PN/O/III/2P-53/2001</td>
<td>25-May-05</td>
<td>GP,PS,ZP</td>
<td>Settlement of Family Pension to the eligible family members</td>
</tr>
<tr>
<td>54</td>
<td>4842/PN/O/III/2P-24/03</td>
<td>2-Aug-05</td>
<td>GP,PS,ZP</td>
<td>Settlement of Pension for retired employees</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>55</td>
<td>3086/PN/O/11/2 A-73/04</td>
<td>8-Sep-04</td>
<td>GP</td>
<td>Authority to issue the order of Service verification and confirmation in respect of GP Employees</td>
</tr>
<tr>
<td>56</td>
<td>3179/PN/O/III/2P-33/98</td>
<td>15-Sep-04</td>
<td>GP</td>
<td>Protection of Pay of the employees of Gram Panchayats</td>
</tr>
<tr>
<td>57</td>
<td>858(78)-P.S.</td>
<td>8-Jun-05</td>
<td>GP,PS,ZP</td>
<td>Verification of character &amp; antecedents of candidates selected under Government/ Government undertaking</td>
</tr>
<tr>
<td>58</td>
<td>1186/PN/O/III/2A-9/03</td>
<td>22-Mar-05</td>
<td>GP,PS,ZP</td>
<td>Clarification regarding filling up of vacancy reserved for Exempted Category candidates</td>
</tr>
<tr>
<td>59</td>
<td>155(361)/PN/O/Cell-3/2E-65/2004</td>
<td>12-Jan-05</td>
<td>PS,ZP</td>
<td>Regarding performance report of panchayat employees</td>
</tr>
<tr>
<td>60</td>
<td>4195/PN/O/III/2A-41/04</td>
<td>16-Dec-04</td>
<td>GP,PS,ZP</td>
<td>Order relating to any employees of PRI bodies as departmental candidate for appointment in higher post</td>
</tr>
<tr>
<td>61</td>
<td>4293/PN/O/III/2P-88/04</td>
<td>28-Dec-04</td>
<td>GP,PS,ZP</td>
<td>Recovery of Income Tax, Provident Fund, Professional Tax etc from the salaries of employees of Panchayat bodies</td>
</tr>
<tr>
<td>62</td>
<td>1438/PN/O/III/2L-7/04</td>
<td>22-Apr-04</td>
<td>GP,PS,ZP</td>
<td>Sanction of loan/advance from the balance standing at the credit in the General Provident Fund Account of an Employeeof Panchayat bodies</td>
</tr>
<tr>
<td>63</td>
<td>5773/PN/O/III/2P-36/03</td>
<td>5-Oct-05</td>
<td>GP,PS,ZP</td>
<td>Sanction of loan/advance from the balance standing at the credit in the General Provident Fund Account of an Employeeof Panchayat bodies</td>
</tr>
<tr>
<td>64</td>
<td>4386/PN/O/III/2P-18/99</td>
<td>1-Dec-99</td>
<td>GP,PS,ZP</td>
<td>Revision of Pensionary Benefits to the Employees</td>
</tr>
<tr>
<td>65</td>
<td>854/PN/O/III/2E-101/02</td>
<td>15-Mar-04</td>
<td>ZP</td>
<td>Creation of Posts of Financial Controller &amp; Chief Accounts Officer in each Zilla Parishad &amp; Mahakuma Parishad</td>
</tr>
<tr>
<td>66</td>
<td>4599/PN/O/I/3S-114/2003</td>
<td>12-Dec-03</td>
<td>GP,PS,ZP</td>
<td>Regularisation of casual workers/irregular appointments in PR Bodies</td>
</tr>
<tr>
<td>67</td>
<td>4339/PN/O/I/3S-27/96 (Pt.-l)</td>
<td>4-Sep-97</td>
<td></td>
<td>Matter related to career advancement scheme for the PRI employees</td>
</tr>
<tr>
<td>68</td>
<td>1216/PN/O/V/IP-I/2002(pt.-ll)</td>
<td>2-Apr-03</td>
<td>PS</td>
<td>Duties and functions of the Head Clerk-cum Accountant</td>
</tr>
<tr>
<td>69</td>
<td>4247/PN/N/III/L-4-97 (pt.-2)</td>
<td>2-Aug-02</td>
<td></td>
<td>Clarification relating to earned leave encashment</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>------------</td>
<td>-------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>70</td>
<td>4620/PN/O/III/2E-101/2002</td>
<td>15-Dec-03</td>
<td>ZP</td>
<td>Creation of post of Financial Controller &amp; Chief Accounts Officer for each Zilla Parishad and Siliguri Mahakuma Parishad</td>
</tr>
<tr>
<td>71</td>
<td>3158/PN/O/III/2E-51/2002(pt.-II)</td>
<td>1-Sep-03</td>
<td>GP,PS,ZP</td>
<td>Clarification regarding single post cadre</td>
</tr>
<tr>
<td>72</td>
<td>4411/PN/O/III/2E-51/2002</td>
<td>19-Aug-02</td>
<td>GP,PS,ZP</td>
<td>Exclusion of single post cadre from the purview of the reservation act.</td>
</tr>
<tr>
<td>73</td>
<td>1211/PN/O/III/2E-4/99</td>
<td>15-Mar-02</td>
<td>GP,PS,ZP</td>
<td>Determination of vacancies in the 100 point Roster</td>
</tr>
<tr>
<td>74</td>
<td>4300/PN/Cell-III/3L-4/97 (pt.-2)</td>
<td>8-Oct-01</td>
<td>GP,PS,ZP</td>
<td>Clarification relating to earned leave</td>
</tr>
<tr>
<td>75</td>
<td>3507(17)/PN/O/II/2E-46/99(pt.-I)</td>
<td>29-Aug-01</td>
<td>ZP</td>
<td>Service conditions of Additional Deputy Secretary of Zilla Parishads &amp; Siliguri Mahakuma Parishad</td>
</tr>
<tr>
<td>76</td>
<td>2017/PN/O/III/2E-32/01</td>
<td>16-May-01</td>
<td>GP,PS,ZP</td>
<td>Procedure for submission and maintenance of Annual Asset Statements in respect of officers of Internal Audit Wing of this Department</td>
</tr>
<tr>
<td>77</td>
<td>960/PN/N/III/2E-49/98</td>
<td>23-Feb-01</td>
<td>GP,PS,ZP</td>
<td>Regarding West Bengal Regulation in State Government Establishments of Public undertakings, Statutory bodies, Government bodies, Government companies</td>
</tr>
<tr>
<td>78</td>
<td>3598/PN/O/I/3S-114/2003</td>
<td>8-Oct-03</td>
<td>GP,PS,ZP</td>
<td>Regarding absorption of casual workers</td>
</tr>
<tr>
<td>79</td>
<td>350/PN/O/III/3S-1/2000</td>
<td>18-Jan-01</td>
<td>GP,PS,ZP</td>
<td>Merge of erstwhile District Rural Development Agency/Mahakuma Rural Development Agency and Tamluk Sub-Agency with the respective Zilla Parishads</td>
</tr>
<tr>
<td>80</td>
<td>5534/PN/N/III/2P-21/97</td>
<td>30-Nov-00</td>
<td>GP,PS,ZP</td>
<td>Restoration of commuted portion of pension of the pensioners of Panchayat Bodies</td>
</tr>
<tr>
<td>81</td>
<td>5525/PN/N/III/2P-18/99</td>
<td>29-Nov-00</td>
<td>GP,PS,ZP</td>
<td>Revision of Family Pension in respect of Employees of Panchayat Raj Bodies who retired or died between 1.1.86 &amp; 31.12.1995</td>
</tr>
<tr>
<td>82</td>
<td>4870/P&amp;RD(DRDA)/5M-5/98(pt.-I)</td>
<td>7-Sep-00</td>
<td>ZP</td>
<td>Winding up of the CRDA Darjeeling and merge with the Rural Development Department of Darjeeling Gorkha Hill Council(DGHC) creation of posts and other formalities incidental to the merger</td>
</tr>
<tr>
<td>83</td>
<td>3873/PN/O/III/3C-9/96(pt.-I)</td>
<td>25-Jul-00</td>
<td>ZP</td>
<td>Extension of jurisdiction of vigilance commission over Zilla Parishad</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------</td>
<td>---------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>84</td>
<td>3039/PN/N/III/2P-17/2000</td>
<td>25-May-00</td>
<td>ZP</td>
<td>Maintenance of GPF for the Employees of DRD Cell of the Zilla Parishad/Mahakuma Parishad with effect from 01.04.2001</td>
</tr>
<tr>
<td>85</td>
<td>1904/PN/N/II/4A-2/00</td>
<td>6-May-00</td>
<td>GP,PS,ZP</td>
<td>Regarding Head of Accounts</td>
</tr>
<tr>
<td>86</td>
<td>1138/PN/O/III/2E-52/99</td>
<td>22-Mar-00</td>
<td>GP,PS,ZP</td>
<td>Winding up of the DRDAs and merge with the Zilla Parishads Posts and other formalities incidental to the merger</td>
</tr>
<tr>
<td>87</td>
<td>430/PN/O/III/2E-34/99</td>
<td>3-Feb-00</td>
<td>ZP</td>
<td>Authority to grant periodical increment and leave (other than casual leave) to the staff under Zilla Parishad</td>
</tr>
<tr>
<td>88</td>
<td>38/PN/N/III/2A-24/97</td>
<td>5-Jan-00</td>
<td>ZP</td>
<td>Regarding Appointment of Employees of Zilla Parishad</td>
</tr>
<tr>
<td>89</td>
<td>4638/PN/N/II 1/3 L-4/97</td>
<td>16-Dec-99</td>
<td>GP,PS,ZP</td>
<td>Encashment of accumulated earned leave in respect of employees of all the three tier of panchayats</td>
</tr>
<tr>
<td>90</td>
<td>2507/PN/O/III/3L-5/99</td>
<td>9-Jul-99</td>
<td>GP,PS,ZP</td>
<td>Raising the existing limit of earned leave from 240 days to 300 days in respect of employees of Zilla Parishad and Panchayat Samitis</td>
</tr>
<tr>
<td>91</td>
<td>742/PN/O/III/2P-8/98</td>
<td>4-Mar-99</td>
<td>GP,PS,ZP</td>
<td>Interpretation of the character of Pension Deposit Account of the Panchayat bodies</td>
</tr>
<tr>
<td>92</td>
<td>882/PN/N/III/4A-2/99</td>
<td>12-Mar-99</td>
<td>GP,PS,ZP</td>
<td>Revision of scale of various Allowances admissible to the whole time employees under panchayat bodies</td>
</tr>
<tr>
<td>93</td>
<td>881/PN/N/III/4A-2/99</td>
<td>12-Mar-99</td>
<td>GP,PS,ZP</td>
<td>sanction of Medical Allowance to the Pensioners of Panchayat Bodies</td>
</tr>
<tr>
<td>94</td>
<td>242/PN/N/III/2P-33/98</td>
<td>27-Jan-99</td>
<td>GP,PS,ZP</td>
<td>Regarding Carrier Advancement Scheme</td>
</tr>
<tr>
<td>95</td>
<td>4105/Pn/N/III/2P-29/98</td>
<td>12-Nov-98</td>
<td>GP,PS,ZP</td>
<td>Revision of Pay &amp; Allowances for employees of Panchayat Bodies</td>
</tr>
<tr>
<td>96</td>
<td>3338/PN/N/III/2A-24/97</td>
<td>7-Sep-98</td>
<td>ZP</td>
<td>Regarding recruitment and conditions of appointment of employees</td>
</tr>
<tr>
<td>97</td>
<td>2962/PN/O/III/2E-30/97</td>
<td>11-Aug-98</td>
<td>ZP</td>
<td>Extension of Pay of employees of Zilla Parishad</td>
</tr>
<tr>
<td>98</td>
<td>2554/PN/N/III/2E-95/97(pt.-I)</td>
<td>17-Jul-98</td>
<td>GP,PS,ZP</td>
<td>Clarification on the benefit of Carrier Advancement Scheme for he Employees of Paanchayat Bodies</td>
</tr>
<tr>
<td>99</td>
<td>1788/PN/O/3R-2/98</td>
<td>20-May-98</td>
<td>GP,PS,ZP</td>
<td>Aising of age of retirement of employees of Panchayat Bodies</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>-----------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>100</td>
<td>4864/PN/O/III/2E-95/97</td>
<td>28-Oct-97</td>
<td>GP,PS,ZP</td>
<td>Clarification on Career Advancement Scheme for the Employees of Panchayat Bodies</td>
</tr>
<tr>
<td>101</td>
<td>4339/PN/O/II/39-27/96(pt.-l)</td>
<td>4-Sep-97</td>
<td>GP,PS,ZP</td>
<td>Clarification of Carrier Advancement Scheme</td>
</tr>
<tr>
<td>102</td>
<td>2974/PN/N/HII/2P-17/96</td>
<td>23-Jul-97</td>
<td>GP,PS,ZP</td>
<td>Admissibility of family pension when wife/son/daughter of an employee is appointed in die-in-harness quota</td>
</tr>
<tr>
<td>103</td>
<td>2788(17)/PN/O/II/2E-60/95</td>
<td>8-Jul-97</td>
<td>ZP</td>
<td>Condition of overage/underage of employees in regular establishment of Zilla/Mahakuma parishad</td>
</tr>
<tr>
<td>104</td>
<td>2762(17)/PN/III/4A-1/97</td>
<td>7-Jul-97</td>
<td>GP,PS,ZP</td>
<td>Extending the financial benefits automatically to the employees of PR Bodies</td>
</tr>
<tr>
<td>105</td>
<td>1455/PN/O/III/3L-2/97</td>
<td>24-Apr-97</td>
<td>GP,PS,ZP</td>
<td>Leave salary for the relevant period of refused leave</td>
</tr>
<tr>
<td>106</td>
<td>1142/PN/N/II/2P-16/94</td>
<td>19-May-95</td>
<td>GP,PS,ZP</td>
<td>Provident Fund Scheme for the Gram Panchayat Karmee</td>
</tr>
<tr>
<td>107</td>
<td>104/PN/N/III/2E-16/94</td>
<td>17-Jan-95</td>
<td>GP,PS,ZP</td>
<td>Provident Fund Scheme for the Employees of Panchayat Bodies</td>
</tr>
<tr>
<td>108</td>
<td>2121/III/Panch/2P-18/91</td>
<td>26-Jun-92</td>
<td>GP,PS,ZP</td>
<td>Provident Fund Scheme for the Employees of Panchayat Bodies</td>
</tr>
<tr>
<td>109</td>
<td>330/VIII/Panch/2P-2/85</td>
<td>11-Feb-91</td>
<td>GP,PS,ZP</td>
<td>Provident Fund Scheme for the Employees of Panchayat Bodies excluding Choukidar/ Dafadar</td>
</tr>
<tr>
<td>110</td>
<td>23402/VIII/Panch/2P-3/85</td>
<td>11-Sep-89</td>
<td>GP,PS,ZP</td>
<td>Group Savings Linked Insurance Scheme for the Employees of Panchayati Raj Bodies</td>
</tr>
<tr>
<td>111</td>
<td>8556/Cell-8/Panch/2P-6/85</td>
<td>8-May-90</td>
<td>GP,PS,ZP</td>
<td>Group Savings Linked Insurance Scheme for the Employees of Panchayati Raj Bodies</td>
</tr>
<tr>
<td>112</td>
<td>20124/VIII/Panch/2P-10/89</td>
<td>22-Aug-89</td>
<td>GP,PS,ZP</td>
<td>Proposal for submission of pension cases in respect of Panchayat Employees direct to the pension Cell of finance department</td>
</tr>
<tr>
<td>113</td>
<td>19262/III/Panch/2E-150/88</td>
<td>7-Aug-89</td>
<td>GP,PS,ZP</td>
<td>Date of Birth record on the basis of Matriculation Certificate</td>
</tr>
<tr>
<td>114</td>
<td>23402/VIII/Panch/2P-6/85</td>
<td>11-Sep-89</td>
<td>GP,PS,ZP</td>
<td>Group Savings Linked Insurance Scheme for the Employees of Panchayati Raj Bodies</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------</td>
<td>----------</td>
<td>-------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>115</td>
<td>1194/I/Panch/3R-4/88</td>
<td>16-Jan-89</td>
<td>ZP</td>
<td>Regarding Power conferred by section 224</td>
</tr>
<tr>
<td>116</td>
<td>3610/I/Panch/IE49/88</td>
<td>7-Feb-89</td>
<td>ZP</td>
<td>Regarding Power conferred by clause(19) of section 2 of the West Bengal Panchayat Act, 1973</td>
</tr>
<tr>
<td>117</td>
<td>7/III/Panch/2E-143/88</td>
<td>5-Jan-89</td>
<td>GP,PS,ZP</td>
<td>Question of given effect of the declaration of permanent disablement on medical grounds in respect of an employee of the Panchayat body</td>
</tr>
<tr>
<td>118</td>
<td>4354/III/Panch/2A-61/82</td>
<td>18-Feb-89</td>
<td>PS</td>
<td>Appointment of a qualified dependent son/daughter/nearrelation of clerk-cum-Typist and Peon of the Panchayat Samiti who die-in-harness</td>
</tr>
<tr>
<td>119</td>
<td>443/VIII/Panch/2P-4/87</td>
<td>8-Jan-88</td>
<td></td>
<td>Payment of salary on account of refused leave</td>
</tr>
<tr>
<td>120</td>
<td>8698/III/Panch/2A-103/81</td>
<td>22-May-87</td>
<td>GP,PS,ZP</td>
<td>Medical Examination in respect of the employees of PanchayatRaj Bodies declared permanently incapacited for further service</td>
</tr>
<tr>
<td>121</td>
<td>9090/VIII/Panch/3B-2/86</td>
<td>25-May-87</td>
<td>GP,PS,ZP</td>
<td>Head of account and accounting procedure for payment of pensionary benefits of Panchayat employees (other than Chowkidars and Dafadars under GP)</td>
</tr>
<tr>
<td>122</td>
<td>21516/III/Panch/2P-7/85</td>
<td>30-Aug-86</td>
<td></td>
<td>Death-cum Retirement Benefit Scheme, 1985 for Panchayat employees</td>
</tr>
<tr>
<td>123</td>
<td>100/VIII/Panch/2P-7/85</td>
<td>4-Jan-86</td>
<td>GP,PS,ZP</td>
<td>Clarification regarding Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats</td>
</tr>
<tr>
<td>124</td>
<td>101/VIII/Panch/2P-7/85</td>
<td>4-Jan-86</td>
<td>GP,PS,ZP</td>
<td>Death-cum Retirement Benefit Scheme, 1985, for Panchayat employees-Medical Examination</td>
</tr>
<tr>
<td>125</td>
<td>460(14)/III/Panch/2E-53/85</td>
<td>14-Jan-86</td>
<td>ZP</td>
<td>Granting of extension of service/re-employment in respect of the employees of Zilla Parishad</td>
</tr>
<tr>
<td>126</td>
<td>30314/VIII/Panch/2P-4/1985</td>
<td>30-Aug-85</td>
<td>GP,PS,ZP</td>
<td>Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats</td>
</tr>
<tr>
<td>127</td>
<td>37657/VIII/Panch/2P-4/85</td>
<td>5-Dec-85</td>
<td>GP,PS,ZP</td>
<td>Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats</td>
</tr>
<tr>
<td>128</td>
<td>40451/VIII/Panch/2P-4/85(pt.-I)</td>
<td>26-Dec-85</td>
<td>GP,PS,ZP</td>
<td>Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>---------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>129</td>
<td>2401/III/Panch/2A-51/83</td>
<td>16-Feb-84</td>
<td>GP,PS,ZP</td>
<td>Re-employment of superannuated employees</td>
</tr>
<tr>
<td>130</td>
<td>2932/III/Panch/2A-71/82</td>
<td>1-Feb-83</td>
<td>PS</td>
<td>Sanction for taking into account the past services rendered by Panchayat Samiti Clerk-cum-Typist as Peon under the Samiti</td>
</tr>
<tr>
<td>131</td>
<td>10028-F</td>
<td>7-Nov-79</td>
<td>ZP</td>
<td>Grant of Hill Compensatory Allowance to Primary School Teachers and to other employees working in the hill areas of Darjeeling District</td>
</tr>
<tr>
<td>132</td>
<td>22514/AZP/1Z-19/74</td>
<td>4-Jan-77</td>
<td>ZP</td>
<td>Determination of the age of Candidates at the time of entry into service under Zilla Parishads- procedures regarding</td>
</tr>
<tr>
<td>133</td>
<td>1751/Panch/2P-73/76</td>
<td>4-Apr-77</td>
<td>GP</td>
<td>Prescription of uniform office hours for offices of Anchal Panchayats</td>
</tr>
<tr>
<td>134</td>
<td>2517/Panch/2P-21/76</td>
<td>17-Feb-78</td>
<td>GP</td>
<td>Holding of charge of more than one Anchal Panchayat by one Anchal Panchayat Secretary and Panchayat of additional remuneration to such Anchal Panchayat Secretary for purpose</td>
</tr>
<tr>
<td>135</td>
<td>374.TW/EC</td>
<td>16-Aug-76</td>
<td>GP,PS,ZP &amp; other Departments</td>
<td>Regarding power conferred by section 13 of the West Bengal Schedule Castes and Schedule Tribes</td>
</tr>
<tr>
<td>136</td>
<td>176/TW/EC</td>
<td>17-Apr-90</td>
<td>GP,PS,ZP &amp; other Departments</td>
<td>Filling up of vacancies reserved for SC/ST by promotion with retrospective effect- Determination of elegibility of SC/ST incumbents for the purpose of -procedure for</td>
</tr>
<tr>
<td>137</td>
<td>10929/AZP</td>
<td>18-Jul-73</td>
<td>GP, PS,ZP</td>
<td>West Bengal Zilla Parishad (leave &amp; Recruitment of Staff) Rules, 1973</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------</td>
<td>------------</td>
<td>-------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>1</td>
<td>3299/PN/O/III/2E-33/2014</td>
<td>30.07.2014</td>
<td>(PS)</td>
<td>Certification regarding direct recruitment of Clerk-cum-Typist of Panchayat Samiti</td>
</tr>
<tr>
<td>2</td>
<td>3368/PN/O/III/3E-1/2014</td>
<td>06.08.2014</td>
<td>(GP, PS)</td>
<td>Allocation of fund for recruitment process of PRI Bodies</td>
</tr>
<tr>
<td>3</td>
<td>4066/PN/O/III/2S-26/2014</td>
<td>25.09.2014</td>
<td>(GP, PS, ZP)</td>
<td>Clarification regarding principle to be followed when total Marks (written &amp; viva-voice together) secured by two candidates are same and only one candidate is to be selected</td>
</tr>
<tr>
<td>5</td>
<td>53(08)/RD/13E-20/2006</td>
<td>03.01.2014</td>
<td>(ZP)</td>
<td>Filling up the post of District Engineer in eight districts</td>
</tr>
<tr>
<td>7</td>
<td>3686/PN/O/III/2S-42/12</td>
<td>30/10/2013</td>
<td>(GP, PS)</td>
<td>Order regarding standard of question for filling up different post of Gram Panchayat and Panchayat Samiti</td>
</tr>
<tr>
<td>8</td>
<td>3808/PN/O/III/2E-12/2012</td>
<td>08/11/2013</td>
<td></td>
<td>Clarification regarding eligibility criteria for the recruitment of Executive Assistant and Nirman Sahayak in Gram Panchayats</td>
</tr>
<tr>
<td>9</td>
<td>4040(2)/PN/O/III/2E-12/2012</td>
<td>28/11/2013</td>
<td>(PS)</td>
<td>Representative of the Principal Secretary, Deptt of Panchayats and Rural Development in the District Level Selection Committee</td>
</tr>
<tr>
<td>10</td>
<td>3685/PN/O/III/2S-03/10 Pt.</td>
<td>30/10/2013</td>
<td>(PS)</td>
<td>Order regarding Teaching experience of Samiti Education Officer</td>
</tr>
<tr>
<td>11</td>
<td>5639/PN/O/III/2S-27/10</td>
<td>21/07/2010</td>
<td>(PS)</td>
<td>Clarification regarding eaching experience of Samiti Education Officer</td>
</tr>
<tr>
<td>12</td>
<td>3217/PN/O/III/Z02/2013</td>
<td>12/08/2013</td>
<td>(ZP)</td>
<td>Clarification regarding credit of Earned Leave in respect of a ZP/SMP Employee</td>
</tr>
<tr>
<td>13</td>
<td>1980/PN/O/III/2E-40/13</td>
<td>20/05/2013</td>
<td>(GP, PS, ZP)</td>
<td>Applicability of the orders of Finance Department for employees of PR bodies</td>
</tr>
<tr>
<td>14</td>
<td>3291-F(P)</td>
<td>19/04/2012</td>
<td>(GP, PS, ZP)</td>
<td>Memorandum of Finance Department regarding applicability of the orders of Finance Department for employees of PR bodies</td>
</tr>
<tr>
<td>15</td>
<td>1537/PN/O/III/2A-59/09</td>
<td>16/04/2013</td>
<td>(ZP)</td>
<td>Order regarding filling up of the post of LDA in Zilla Parishad/ Siliguri Mahakuma Parishan</td>
</tr>
<tr>
<td>16</td>
<td>1091/PN/O/III/2S-04/13</td>
<td>15/03/2013</td>
<td>(GP)</td>
<td>Clarification regarding joining of Nirman Sahayak in Gram Panchayat</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>--------</td>
<td>-----------------------------</td>
<td>------------</td>
<td>-------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>17</td>
<td>394/PN/O/III/2E-12/2012</td>
<td>18/01/2013</td>
<td>(GP, PS, ZP)</td>
<td>Order regarding imposition of embargo in all types of compassionate appointment</td>
</tr>
<tr>
<td>18</td>
<td>398/PN/O/II/2S-42/12</td>
<td>18/01/2013</td>
<td>(GP, PS)</td>
<td>Computer Application test in connection with recruitment of employees of Gram Panchayat &amp; Panchayat Samiti</td>
</tr>
<tr>
<td>19</td>
<td>733/PN/O/III/2E-12/12</td>
<td>19/02/2013</td>
<td>(GP, PS)</td>
<td>Representative of the Principal Secretary, Department of Panchayats &amp; Rural Development in the District Level Selection committee</td>
</tr>
<tr>
<td>20</td>
<td>80/PN/O/III/2E-135/12</td>
<td>02/01/2013</td>
<td>(GP, PS)</td>
<td>Order regarding type of question in written test for recruitment in Gram Panchayat and Panchayat Samiti</td>
</tr>
<tr>
<td>21</td>
<td>7357/PN/O/III/2E-135/12</td>
<td>24.12.2014</td>
<td>(GP, PS)</td>
<td>Recruitment of Staff in the vacant posts of Panchayats Samitis and Gram Panchayats</td>
</tr>
<tr>
<td>22</td>
<td>3368/PN/O/III/3E-1/2014</td>
<td>06.08.2014</td>
<td>(GP, PS)</td>
<td>Clarification regarding counting of past service of Executive Assistant</td>
</tr>
<tr>
<td>23</td>
<td>4066/PN/O/III/2S-26/2014</td>
<td>25.09.2014</td>
<td>(GP, PS, ZP)</td>
<td>Clarification regarding expenditure to be incurred per candidate for recruitment</td>
</tr>
<tr>
<td>24</td>
<td>4935/PN/O/III/2P-60/09 (Part-II)</td>
<td>19.09.2012</td>
<td>(GP, PS, ZP)</td>
<td>Release of arrear pay and allowances arisen due to revision of pay and allowances of the employees of Panchayat Bodies, 2009. Balance 50% of 3rd instalments</td>
</tr>
<tr>
<td>25</td>
<td>4976/PN/O/III/2S-30/10</td>
<td>14.09.2012</td>
<td>(PS)</td>
<td>Clarification in the matter of qualification for the post of Block Informatics Officer</td>
</tr>
<tr>
<td>26</td>
<td>4853/PN/O/III/2E-102/12</td>
<td>13/09/2012</td>
<td>(GP, PS, ZP)</td>
<td>Clarification regarding degree and extent of disability which is admissible for facilities for the physically handicapped employees of the P.R. Bodies</td>
</tr>
<tr>
<td>27</td>
<td>4150/PN/O/III/2S-35/12</td>
<td>25/07/2012</td>
<td>(GP, PS, ZP)</td>
<td>Clarification regarding promotional in the PRI Vacancies</td>
</tr>
<tr>
<td>28</td>
<td>4365/PN/O/III/2S-38/12</td>
<td>06/08/2012</td>
<td>(GP, PS)</td>
<td>Clarification regarding recruitment of employees in Gram Panchayats and Panchayat Samitis</td>
</tr>
<tr>
<td>29</td>
<td>4644/PN/O/III/2S-55/10</td>
<td>30/08/12</td>
<td>(GP, PS, ZP)</td>
<td>Clarification on interim allowance I terms of DCRB scheme, 1985 for employees of Panchayat</td>
</tr>
<tr>
<td>30</td>
<td>4053/PN/O/III/2S-34/12</td>
<td>18/07/2012</td>
<td>(PS)</td>
<td>Clarification for propotion of clerk-cum-typist and Accounts Clerk of Panchayat Samiti at the time of filling up the posts of Cashier-cum-Store Keeper and UDA of Panchayat Samiti</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Memo No.</td>
<td>Date</td>
<td>Tier of Panchayats</td>
<td>Subject</td>
</tr>
<tr>
<td>-------</td>
<td>------------------</td>
<td>----------</td>
<td>--------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>31</td>
<td>3939/PN/O/III/2S-21/12</td>
<td>11/07/2012</td>
<td>(GP, PS, ZP)</td>
<td>Clarification regarding Child Care Leave for the employees of P.R. Bodies</td>
</tr>
<tr>
<td>32</td>
<td>2813/PN/O/III/2E-12/20/12</td>
<td>10/05/2</td>
<td>(ZP)</td>
<td>Date of effect of the order related to reconstitution of DLSC in respect of Zilla Parishad</td>
</tr>
<tr>
<td>33</td>
<td>2860/PN/O/III/2E-/6/09</td>
<td>11/05/2012</td>
<td>(ZP)</td>
<td>Order regarding filling up the posts of PR bodies from promotional quota1</td>
</tr>
<tr>
<td>34</td>
<td>2936/PN/O/III/2E-12/20/12</td>
<td>17/05/2012</td>
<td>(GP, PS, ZP)</td>
<td>Date of effect of the order related to reconstitution of recruitment committee in respect of Zilla Parishad</td>
</tr>
<tr>
<td>35</td>
<td>2958/PN/O/III/2S-2/12</td>
<td>18/05/2012</td>
<td>(GP, PS, ZP)</td>
<td>Clarification on status of Employees of PR Bodies coming under the purview of Vigilance Commission</td>
</tr>
<tr>
<td>36</td>
<td>3176/PN/O/III/2E-III/II</td>
<td>31/05/2012</td>
<td>(GP)</td>
<td>Head of account for remuneration of the retired Govt. employee engaged in GP on contract basis</td>
</tr>
<tr>
<td>37</td>
<td>3361/PN/O/III/4T-6/II</td>
<td>15/06/2012</td>
<td>(ZP)</td>
<td>Order regarding transfer of Assistant Coordinator Education of Zilla Parishad</td>
</tr>
<tr>
<td>38</td>
<td>3637/PN/O/III/2E-74/12</td>
<td>29/06/2012</td>
<td>(GP)</td>
<td>Revocation of the suspension order of Shri Indra Narayan Hazra, GP Karmee of Bardhaman Gram Panchayat</td>
</tr>
<tr>
<td>39</td>
<td>3774/PN/O/III2S-0/11</td>
<td>04/07/2012</td>
<td>(GP)</td>
<td>Clarification regarding recruitment of GP Karmee from Tax Collectors</td>
</tr>
</tbody>
</table>
NOTIFICATION

At present appointment on compassionate ground of the dependents of employees of Panchayati Raj Bodies who die-in-harness or who retire pre-maturely on being declared permanently incapacitated for further service has been laid down in different orders and circulars issued in this regard from time to time. At present appointment on compassionate ground in PRI bodies is governed by this Deptt’s Memo. No. 433/PN/O/III/2E-10/07 (Pt - I) dated 03.12.2009 read with Labour Department Notification No. 301-Emp. & 303-Emp. Dated 21.08.2002, 30-Emp dated 20.04.2008 and 114-Emp dated 14.08.2008. Meanwhile Labour Department has issued a Notification No. 251-Emp. dated 03.12.2013 regulating the appointment on compassionate ground in suppression of all previous orders in this respect. In pursuance of the said notification, the Government in this Department has now been pleased to consider necessity of issuance of a new notification for compassionate appointment under P.R. Bodies as specifically mentioned hereunder.

1. One of the dependants of an employee of PRI bodies who dies-in-harness or who retires prematurely on being declared permanently incapacitated may be offered appointment on compassionate ground subject to the fulfilment of the under mentioned conditions:
   i. The family of the deceased or the retired employee as the case may be, is in need of immediate financial assistance and
   ii. In case of pre-mature retirement of the employee at least two years of service is left to reach the normal age of superannuation.

Provided that in case of appointment of a dependant of an employee of PRI Body who retires prematurely on being declared permanently incapacitated all other conditions laid down in para - 6 (b) of Labour Deptt.’s Notification No. 251-Emp dated 03.12.2013 shall have to fulfilled.

2. For the purpose of appointment on compassionate ground, a dependant of an employee of PRI body shall mean
   a) Spouse, or
   b) Son (including legally adopted son before death or incapacitation); or
   c) Unmarried daughter (including legally adopted unmarried daughter before death or incapacitation); or
   d) Married daughter who on date of death or incapacitation was unmarried; or
e) Brother or sister in case of death in harness of an unmarried employee provided his/her parent, all the brothers and sisters were fully dependent on him/her.
- who was wholly dependent on the PRI employee at the time of his death in harness or incapacitation as the case may be, and is in need of immediate financial assistance at the time of making application and also at the time of consideration.

3. One of the under noted conditions that needs to be fulfilled for offering appointment on compassionate ground is that the family of the deceased or pre-maturely retired employees is in need of immediate financial assistance.

The family of a deceased or pre-maturely retired employee shall be considered to be in need of immediate financial assistance, if any of the two under noted conditions are satisfied,

a) The monthly income of the family falls below 90 percent of the gross monthly salary of the employee before death or pre-mature retirement.

b) The monthly income of the family falls below the minimum salary of a Group - D employee (in case of Group - D employee) or the minimum salary of a Lower Division Clerk (in case of employees other than those belonging to the Group - D)

The gross monthly salary for this purpose of this definition shall mean basic pay (band pay I grade pay), dearness allowance, house rent allowance and medical allowance. Again the monthly income of the family shall mean the aggregate of

i. Total family pension per month (Basic Pension, Dearness Relief and Medical Allowance)

ii. Monthly interest income @ 8% p.a. on the total amount received by the family after death of the employee or retirement of the incapacitated employee (Gratuity, Leave Encashment, any other payments excepting G.P.F.)

Provided that where an ex-employee had to incur medical expenses as indoor patient prior to and leading to his death/incapacitation; such expenses may be deducted from the amount received. All such expenses must be supported by original receipt/cash memo, hospital discharge certificate

iii. Monthly income from movable and immovable properties (the family members are expected to submit a declaration on the matter).

iv. Monthly income of the dependents of the ex-employee named in the application (the family members are expected to submit a declaration on the matter)

4. The dependant of an employee seeking appointment on compassionate ground shall make an application in the prescribed proforma within 6 (six) months from the date of death of the deceased employee or his retirement on permanent disablement. If, no application is submitted within the stipulated period, it will be presumed that the family does not require immediate financial assistance.
5. Appointment authority will constitute three men Screening-cum-Enquiry Committee with his immediate subordinate officer and two other senior officials as members to ascertain the financial condition of the family. The committee will submit its report within a period of three months from the date of making of application.

6. Appointing authority shall forward the application in the prescribed proforma along with relevant documents to the Commissioner of Panchayats & Rural Development who inturn will examine each case with reference to the eligibility criteria for appointment on compassionate ground and thereafter forward the same with his recommendation to the Deptt. for placing the case before the MOS/MIC for final approval.

7. All appointments on compassionate ground should be made against vacancies reserved for EC (Exempted Category) candidates in the 100 point roster of vacancies prescribed in terms of Labour Deptt’s notification no. 50-Emp/1M-25/98 dated 01.03.2011.

8. A person appointed on compassionate ground must give an undertaking initially and every year thereafter by 15th January in writing that he will properly maintain the other family members who were dependent on the employee in question and in case it is proved subsequently at any time that the family members are being neglected or are not being maintained properly by him/her, service may be terminated for violation of such undertaking.

   Such yearly declaration should contain an undertaking signed by all the dependent family members that they are being maintained by the person so appointed on compassionate ground to the utmost satisfaction and there is no complaint in this regard.

9. An appointment offered/made on compassionate ground cannot be transferred to any other person and any such request shall be rejected.

10. This Department will have the right to sanction order to a dependent either to a Group C or Group D post ever if the dependent is qualified for Group C post.

11. This notification shall come into force immediately.

12. All the previous orders and circulars issued by this department in this respect will be deemed to have been replaced with effect from the date of publication of this notification.

   Sd/-
   Soumya Purkait
   Joint Secretary to the Govt. of West Bengal
   Panchayats & Rural Development Department
Copy forwarded for information and necessary action to:-

1. The Joint Secretary, Finance (Audit) Department, Nabanna, Howrah
2. The Joint Secretary, Labour Department, East India House, 2nd Floor, 20 B, Abdul Hameed Street, Kolkata - 69
3. The Commissioner, Panchayts & Rural Development, West Bengal
4. The District Magistrate, ..................................................(All)
5. The Executive Officer, Zilla Parishad, ...........................................(All)
6. The Block Development officer, ..............................................(All), He is requested to circulate the copies of this order meant for GP Pradhan
7. The Executive Officer, Panchayat Samiti, ..............................(All)
8. The District Panchayats & Rural Development Officer, ......................(All)
9. The Private Secretary, Hon’ble MIC, P & R D Department
10. The Sub-Divisional Officer, ...................................................(All)
11. The Pradhan, .......................................................Gram Panchayat
12. Establishment Cell/ Law Cell/ Policy Cell of this Department

Sd/-
Soumya Purkait
Joint Secretary to the Govt. of West Bengal
Panchayats & Rural Development Department
Government of West Bengal  
Department of Panchayats & Rural Development  
PRI Wing,  
Joint Administrative Building (8th Floor), HC-07, Sector III,  
Bidhannagar, Kolkata - 700 106

Dated : 22.01.2014

ORDER

Whereas it appears that there is no uniform transfer policy for the employees posted at Gram Panchayats & Panchayat Samitis.

Whereas formulation of a uniform transfer policy for the employees of Gram Panchayats & Panchayat Samitis has long been felt essential to streamline functional aspects.

Whereas the District Magistrate & Executive Officer, Zilla Parishad is the appointing authority in respect of all the employees posted in Gram Panchayat & Panchayat Samitis except GP Karmee.

Whereas the gradation list of the employees in these two tiers are maintained by the District Magistrate and Executive Officer, Zilla Parishad.

Whereas it appears that efficiency at work place suffers due to same employee remaining posted at same place for a considerable duration.

Now the Governor is pleased to frame a transfer policy for the employees posted in Gram Panchayats & Panchayat Samitis as stated hereunder;

• All employees in G.P and P.S. except G.P. Karmee and P.S. Peon are required to be transferred in another Panchayat Samity area within the same district where he / she has been working or remained on deputation for more than three years as on 31.12.2013.

• Computer knowledge of the employees being transferred and position of the employee with similar scale at the proposed place of transfer must be considered before the order is issued by the District Magistrate, so that works of GPMS and other IT related interventions are not affected.

• First ever such transfer exercise should be completed before 28.02.2014.

This order is issued in supercession of any other order on identical subject issued earlier.

This order takes immediate effect.

By order of the Governor,

Sd/- Soumya Purkait  
Joint Secretary  
to the Govt. of West Bengal
NOTIFICATION

The Governor is pleased hereby to make the following scheme regulating the appointment on compassionate ground in supersession of all previous orders in this respect:

Scheme:

1) **Short title and commencement -**

This scheme may be called the West Bengal Scheme for Compassionate Appointment, 2013. This will come into force with effect from the date of issue.

2) **Application -**

This shall apply to a dependent family member of a Government employee who –

(a) dies while in service; or

(b) is disabled permanently or otherwise incapacitated rendering him unfit to continue in service prematurely on being declared permanently incapacitated by a Medical Board formed by the Government,

3) **Definition -**

“Dependent Family Member” means

(a) spouse; or

(b) son (including legally adopted son before death or incapacitation); or

(c) unmarried daughter (including legally adopted unmarried daughter before death or incapacitation); or

(d) married daughter who on date of death or incapacitation was unmarried; or

(e) brother or sister in case of death in harness of an unmarried employee provided his/her parent, all the brothers and sisters were fully dependent on him/her,

- who was wholly dependent on the Government employee at the time of his death in harness or incapacitation, as the case may be, and is in need of immediate financial assistance at the time of making application and also at the time of consideration.

(f) “Government employee” for the purpose of this scheme means a employee appointed on regular basis and not the one working on daily wage or casual or apprentice or ad-hoc or contract or re-employment basis,

4) **Posts to which such appointments can be made –**

Such appointments can be made to Group-C and Group-D posts only in the exempted category vacancies,
5) Authority competent to make compassionate appointment -

Respective appointing authorities for Group-C and Group-D employees shall be the appointing authority to the eligible candidates after observance of the procedure in this scheme. However, approval of the Minister-in-Charge or Minister-of-State in charge of the respective Departments would be necessary in all cases of compassionate appointment.

6) Eligibility -

(a) The family is indigent and deserves immediate assistance for relief from financial destitution. For this any of the following two conditions is to be satisfied,

(i) The monthly income of the family falls below 90 per cent of the gross monthly salary of the employee before death or premature retirement.

(ii) The monthly income of the family falls below the minimum salary of a Group-D employee (in case of Group-D employees) or the minimum salary of a Lower Division Clerk (in case of employees other than those belonging to the Group-D).

The gross monthly salary, for the purpose of this definition shall mean, basic pay (Band Pay + Grade Pay), dearness allowance, house rent allowance and medical allowance.

The monthly income of the family shall mean the aggregate of :

(I) Total family pension per month (Basic Pension and Dearness Relief, Medical Allowance).

(II) Monthly interest income @ 8% p.a, on the total, amount received by the family after death of the employee or retirement of the incapacitated employee (Gratuity, Leave Encashment, any other payments excepting GPF).

Provided that, where an ex-employee had to incur medical expenses as indoor patient prior to and leading to: his death/incapacitation. such expenses is deducted from the amount received. All such expenses must be supported by original receipt/Cash memo, hospital discharge Certificates.

(III) Monthly income from movable and immovable properties (the family members shall submit declaration on the matter).

(IV) Monthly income of the dependents of the ex-employee named in the application (the family members shall submit declaration on the matter).

(b) In case of premature retirement the concerned employee had at least two years of service left to reach the normal age of superannuation and should fulfill the following conditions.

(i) On premature retirement he/she would not be entitled to the full pensionary benefits to which he/she would have been entitled if he/she had retired at his/her normal age of superannuation.

(ii) He/she has fully exhausted all kinds of leave with pay including commuted leave on medical ground;

(iii) The financial conditions of the family is so acute as to make, the appointment essential consequent upon the fall in income due to such retirement.

(c) Applicant for compassionate appointment should be eligible and suitable for the post in all respects under the provisions of the relevant recruitment rules.
Note: (a) Condonation of excess in age in case of eligible cases will be made by the respective head of the department or their subordinate Officer who are competent to make the compassionate appointment as per existing provision.

(b) Relaxation in educational qualification may be granted in eligible cases for appointment to Group ‘D’ post in consultation with the Finance Department.

(c) The dependent member shall invariably attain the minimum age for recruitment within six months from the date of death or incapacitation of the concerned employee.

7) Each department will set up a data bank in consultation with the NIC and assign identification no to each case so that the cases are taken up on the basis of date of death or incapacitation.

8) Exemption -

Compassionate appointments are exempted from observance of the following requirements:-

(a) Recruitment procedure i.e. without the agency of the Public Service Commission/Staff Selection Commission/West Bengal Police Recruitment Board/West Bengal Health Recruitment Board or the Employment Exchange.

(b) Clearance from the Finance Department as applicable for regular filling up.

9) Determination/Availability of vacancies -

(a) Appointment on compassionate ground to Group-C post should be made only on probation as per existing rules and to Group-D post on regular basis and that is only after vacancies meant for in the exempted categories are available. The appointing authority will have the right to appoint a dependent either to a Group-C or a Group-D post even if the dependent is qualified for Group-C post.

(b) A person, selected for appointment on compassionate ground should be adjusted in the recruitment roster against the appropriate category viz, SC/ST/OBC/General depending upon the category to which he belongs. For example, if he belongs to SC category he will be adjusted against the SC category he will be adjusted against the reservation point, if he is ST/OBC he will be adjusted against ST/OBC point and if he belongs to General category he will be adjusted against the vacancy point meant for General category.

(c) Appointment and posting: Posting on such appointment shall be made in the offices at the following levels:

1. At Gram Panchayat
2. At Block
3. At Sub-division
4. At District

It would be first considered for Gram Panchayat level offices and then in Sub-divisional level offices in case of non-availability of vacancy in former level offices and so on. In no case a candidate would be appointed in any: Upper level offices if vacancy is available in the lower level.

Appointment is to be made in the exempted category vacancies under the concerned Department. In case of non-availability of the same, appointment in other Departments may be made.
10) Procedure -

(a) If the family of the deceased or the employee retired on being permanently incapacitated is in need of financial assistance and the same is absolutely necessary to support the family, application for employment is to be submitted within six months from the date of death or retirement on permanent incapacitation. If no application is submitted within, the said period it will be presumed that the family does not require any financial assistance. In no case application submitted after expiry of the above period will be entertained.

(b) Application is to be submitted in the prescribed proforma as in Annexure ‘A’ and ‘B’ as applicable through the Head of office. In case of death in harness such application must accompany copy of death certificate.

(c) Appointing authority will constitute three men Screening-cum-Enquiry Committee with his immediate subordinate officer and two other senior officials as members.

(d) While examining and enquiring the application for employment on compassionate ground, the Screening-cum-Enquiry Committee will take into consideration the financial condition of the family: of the deceased or disabled or incapacitated employee following the provisions in this scheme to ascertain, if there is any immediate need of financial assistance for the family in the shape of employment. Such enquiry report is to be submitted as per Annexure ‘A’ and ‘B’ as applicable to the appointing authority within a period of three months from the date of making of application.

(e) The appointing authority will forward the case together with his views recorded in Annexure ‘A’ or ‘B’ as applicable to the Administrative Department concerned for consideration. If it is decided by the Administrative Department to be a fit case for offering employment suitable vacancy is to be identified as per para 9 hereinbefore and send the case to the concerned appointing authority thereafter for offering appointment.

11) Undertaking -

A person appointed on compassionate ground under this scheme must give an undertaking initially and every year thereafter by 15th January, in writing that he will properly maintain the other family members who were dependent on the Government employee in question and in case it is proved subsequently at any time that the family members are being neglected or are not being maintained properly by him/her, service may be terminated for violation of such undertaking following the procedure In West Bengal Services (Classification, Control and Appeal) Rules, 1971.

Such yearly declaration should contain an undertaking signed by all the dependent family members that they are being maintained by the person so appointed on compassionate ground to the utmost satisfaction and there is no complaint in this regard. (Annexure ‘C’)

12) Request for change in post/person -

(a) When a person has been appointed on compassionate ground to a particular post, the set of circumstances, which led to such appointment, should be deemed to have ceased to exist and he will be guided by the service rules, orders, guidelines etc. as are applicable to other employee of the State Government.

(b) An appointment offered/made on compassionate ground cannot be transferred to any other person and any such request shall be rejected.
13) Missing Government Servant -

Cases of missing Government servants are also covered under this scheme for compassionate appointment subject to the following conditions:

(a) A request to grant the benefit of compassionate appointment can be considered only after a lapse of at least 2 years from the date from which the Government servant has been missing, provided that:
   (i) an FIR to this effect has been lodged with the police.
   (ii) the missing person is not traceable as per report of the police and
   (iii) the competent authority feels that the case is genuine.

(b) This benefit will not be applicable to the case of a Government servant.
   (i) who had less than 5 years to retire on the date from which he has been missing; or
   (ii) who is suspected to have committed fraud, or suspected to have joined any terrorist organisation or suspected to have gone aboard or suspected to have gone missing for having employment of a dependent on compassionate ground.

(c) Pro forma at Annexure ‘E’ may be used for application. The three men Committee will submit enquiry report as per the said Annexure and decision on the same is to be taken following the procedure stated in the preceding paragraphs.

14) General -

(a) All the departments will furnish number of all undisposed cases in the proforma at Annexure ‘D’ within 15 days from the date of issue of this scheme and submit the same in every year by 15th of January of the concerned year. Application submitted more than two years after death/incapacitation prior to issue of Notification No. 30-EMP, dated 02.04.2008 will not be entertained.

(b) The undisposed cases before 01.01.2005 excepting those which are covered in sub-para (a) of this para above will be enquired into afresh to ascertain, if need for financial assistance in the form of compassionate ground still exists. Such enquiry is to be completed within a period of three months.

(c) Compassionate appointment in any case would not be a matter of right but it will be subject to fulfillment of all the conditions, enquiries, availability of vacancy at the appropriate level etc.

(d) Final approval for appointment on compassionate ground shall be taken only at the level of the Secretary/Principal Secretary/Additional Chief Secretary of the Department with the approval of the concerned Minister-in-Charge or Minister-of-State in charge of the concerned Department.

15) Seniority -

The inter-se seniority of persons, appointed on compassionate ground will be fixed with reference to their date of joining the post.

16) This order issues with the concurrence of Finance Department vide their uo No. 2942 G-r-P(2) dated 03.12.2013.

By order of the Governor,
Sd/- Sanjay Mitra
Chief Secretary to the
Government of West Bengal
Memo No. 251/1(100)–Emp

Dated : 03.12.2013

Copy forwarded for information and necessary action to the : 

1. PS to Chief Secretary, Government of West Bengal
2. Additional Chief Secretary/Principal Secretary/Secretary to the Govt. of West Bengal, _____________ Department.
3. Accountant General (A & E), West Bengal, Treasury Building, Kolkata -1.
4. Commissioner, ____________________ Division.
5. District Magistrate, _________________.
6. Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2/ Phears Lane, Kolkata-1.
7. Pay and Accounts Officers Kolkata Pay and Accounts Office-II, P-1 Hyde Lane, Jawhar Building, Kolkata - 73.
8. Director of Treasuries and Accounts, West Bengal, 7 Lyons Rage, 2nd & 3rd Floor, Kolkata-700001.
9. _______________________________________________________

_________________________________________________________

Sd/-
Amarnath Mallick

Joint Secretary to the Govt. of West Bengal
ANNEXURE - A

PROFORMA REGARDING EMPLOYMENT OF DEPENDANTS OF GOVT. EMPLOYEES DYING WHILE IN SERVICE

Part I
(To be filled in by the Applicant)

1. (a) Name of the deceased employee :

(b) Designation of the ex-employee :

(c) Name of the office with address :

(d) Date of birth of the deceased :

(e) Date of death of the deceased
   (Attested copy of death certificate to be enclosed)

(f) Date of joining the Govt. service :

(g) Total length of service rendered :

(h) Whether belonging to SC/ST/BC
   (Attested copy of death certificate to be enclosed)

(i) Monthly salary drawn by the deceased in the last month—Total emoluments (Pay & other allowances) :

2. (a) Name of the candidate praying for appointment on compassionate ground :

(b) His/Her relationship with the ex-employee :

(c) Date of birth of the applicant :

(d) Educational Qualifications :

(e) Whether fully dependent on the ex-employee :

(f) Whether any other dependent has been appointed on compassionate ground :

(g) Particulars of Employment Exchange Card
   (if registered) :

(h) Whether received any financial assistance under any Self Employment Scheme such as SESRU, SEP, etc. :

(i) Two passport size photographs of the candidate duly authenticated by the competent authority, (one of which to be affixed on the space marked).
Part II
(To be filled in by the Applicant)

1. Particulars of total assets left (owned/received/entitled to)
   (a) Family Pension : Basic : Total : as on :
   (b) (i) Death gratuity :
        (ii) G.P.F. Balance :
        (iii) Group Insurance :
        (iv) Encashment of Leave :
        (v) L.I. Policies (including P.L.I.) :
        (vi) Movable and immovable properties and
             annual income therefrom by the family :
        (vii) Any other assets :

2. Brief particulars of Liabilities, if any documentary evidence to be enclosed

3. Particulars of all dependants of the deceased :

   Sl. No. Name Age Educational Qualifications Relationship with the deceased Living separately or with the family
   (1) (2) (3) (4) (5) (6)
   
   
   
   

4. Signature/L.T.I. of the other dependents of the family given the “No Objection” in favour of this application for employment on compassionate ground.

   (i)
   (ii)
   (iii)

DECLARATION

I do hereby declare that particulars given by me above are correct. If any of the particulars herein mentioned are found to be incorrect or false at the future date, my service may be terminated.

Date :
Address of the Candidate :

Shri/Smt, .......................................................... is known to me and the particulars mentioned are correct.

Signature of the Candidate

Signature of a permanent Govt. employee of the same office

Date :
Office Address :

Designation :
Part III
(To be filled in by the Office)

1. Report of Enquiry Committee regarding particulars furnished by the applicant in Part I & Part II proforma.

2. Comments of Controlling Officer

Part IV

1. (a) Name of the deceased :
(b) Designation :
(c) Total emoluments last drawn : ......................... as on .........................
   (Pay & Allowances)

2. (a) Name of the candidate :
(b) His/Her relation with the deceased :

3. (a) Family Person : Basic : Total : as on .........................
   (b) Amounts received/entitled to receive from Govt. as death benefits including others (in total)
   (c) Amounts received/entitled to receive from other sources: such as L.I. Policies/P.L.I./Personal Savings, etc.
   (d) Movable and immovable properties and annual income earned therefrom by the family.

4. (a) Educational Qualification of the Candidate :
   (b) Date of birth :
   (c) Whether S.C./S.T./B.C. :
   (d) Post for which employment for S.C./S.T./B.C. :
   (e) Is the vacancy reserved for E.C. :
   (f) Whether the post reserved for S.C./S.T./B.C. :
   (g) Is the post supposed to be filled up by promotion or by direct recruitment through the P.S.C. ?
   (h) Whether the candidate fulfils the requirements of the Recruitment Rules for the post
   (i) Is any relaxation of rules, required ? :
   (j) Have the particulars mentioned in Part I, Part II and Part III and above been verified by the office ? If so, indicate the reports
   (k) Decision of the appointing authority :

Date :
Signature of the Appointing Authority
Seal :
APPLICATION FOR PREMATURE RETIREMENT DUE TO PERMANENT INCAPACITATION AND APPOINTMENT FOR SON/DAUGHTER/WIFE/NEAR RELATION ON COMPASSIONATE GROUND

Part I

1. Name of employee : 
2. Name of office where employed at present : 
3. Designation : 
4. Date of birth of the employee : 
5. Date of joining the Government service : 
6. Total length of service : 
7. Date of normal retirement : 
8. Whether belongs to SC/ST/BC : 
9. Total emoluments (Pay & Other allowances) : 
10. The reasons for being permanently incapacitated : 
11. Name of the Medical Practitioner, whose certificate is enclosed : 
12. Registration No. and address of the registered medical practitioner whose certificate is enclosed : 
13. Is son/daughter/wife/husband/near relation seeking Government job on compassionate grounds ? : 

NOTE : If answer to Sl. No. 13 is ‘No’, Part II need not be filled up.

(Signature / LTI of the employee)
Part II

1. Details about financial condition of the family members (son/daughter/wife/husband/near relation):

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Age</th>
<th>Educational qualification</th>
<th>Relationship with the employee</th>
<th>Living separately or with the employee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Marital Status</th>
<th>Particulars of occupation/employment</th>
<th>Particulars of income from movable/immovable property</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Particulars of total assets of the employee (Owned/received/entitled to) as on the date of application including the amount of:
   (a) Pension : 
   (b) Gratuity : 
   (c) GPF Balance : 
   (d) Group Insurance : 
   (e) LIC Policies : 
   (f) Leave encashment benefit : 
   (g) Movable & Immovable Properties and income from it : 
   (h) Others : 

3. (a) Name of the Candidate seeking employment : 
   (b) Relationship with the Government employee : 

4. Whether fully dependent on the employee : 

5. Particulars of Employment : 
   (a) Exchange Card (if registered) : 
   (b) One Passport-size photograph of the candidate duly authenticated by the competent authority to be affixed on the space marked.
6. Educational qualification and experience of the candidate:

7. Date of Birth:

8. Has the candidate been financed under any employment scheme like SESRU/SEPUP, etc.:

9. Has any dependent been appointment on compassionate ground:

10. Enclose two copies of photograph of the candidate duly:

11. Have other members of the family given No OBJECTION in favour of the candidate (Attested copies to be enclosed):

12. Particulars of liabilities (if any) (Documentary evidence to be enclosed).

Declaration: I/We do hereby declare that the particulars given by me/us above are correct. If any of the above particulars are found incorrect or false at a future date, I/We shall be liable to disciplinary/penal action including termination of service.

(Signature of the employee)  (Signature of the candidate)

DECLARATION BY THE CANDIDATE

I further declare that after my employment on compassionate ground I shall maintain Shri/Sm.......................... and his/her family.

(Name of incapacitated employee)

Witnesses:

(1) Signature
Name & Designation

(2) Signature
Name & Designation

Part III


Part IV

Comments of the Controlling Officer.
Part V

Report of medical examination arranged by DHS or conducted by Medical Officer/Board authorised by him. (Report to be enclosed)

2. Date of retirement due to permanent incapacitation ................
   (Attested copy of the order issued by the Deptt/Office to be enclosed)          (To be filled by the Officer)

Part VI

1. Is any leave due to the employer : 
2. If so, details thereof : 
3. Details of retirement benefits :
   As on the date of application  As on the normal date of retirement
   a) Pension :
   b) Gratuity :
   c) Others :
4. Post for employment is proposed : 
5. Is the post supposed to the filled up by promotion or by direct recruitment on recommendation of the Public Service Commission ?
6. Is the vacency reserved for SC/ST/BC ? : 
7. Does a vacancy under exempted category exist ? : 
8. Name of the candidate : 
9. Does the candidate fulfil requirements of the recruitment rules for the post ? :
10. Is any relaxation of rule etc. required ? : 
11. Have the facts mentioned in parts I, II and above been verified by the office ? If so, indicate the reports :
12. Personal recommendation of the appointing authority :

(Signature of the appointing authority)
Designation
Annexure-C
(Ref: Notification no : 251-emp dated 3.12.2013)

Declaration
(Part-I)

I, Shri / Smt _______________________________, S/D of ________________________________
residing at __________________________________________
hereby solemnly affirm / declare that I shall properly maintain the other family members who were dependent
on ___________________________ (name of Ex - Employee) and in case it is proved subsequently at any
time that the family members are being neglected or are not being maintained properly by me, my service
may be terminated for violation of such undertaking / declaration following the procedures as laid down In
West Bengal Services (CCA) rules, 1971

_________________________________________________
(Signature of the person employed on Compassionate Ground)

Part-II

We, the undersigned dependent family members of Shri / Smt. ________________________________
(name of Ex Employee) hereby declare that we are being properly maintained by Shri / Smt ____________
_________________________ (name of Person employed on compassionate ground), to the utmost
satisfaction and there is no complaint in this regards.

1. __________________________________________
2. __________________________________________
3. __________________________________________
4. __________________________________________
5. __________________________________________
6. __________________________________________

(Signature of all dependent family members)
(Re. Labour Department Notification No. 251-Emp. dt. 03.12.2013)

ANNEXURE - D

Name of the Department :

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Name of the deceased/Incapacitated employee</th>
<th>Date of death/Incapacitation</th>
<th>Date of submission of Application</th>
<th>Name of dependant Applicants</th>
<th>Relationship with the deceased/inacitated employee</th>
<th>Remarks</th>
</tr>
</thead>
</table>
ANNEXURE - E
(Re. Labour Department Notification No. 251-Emp. dt. 03.12.2013)

PROFORMA REGARDING EMPLOYMENT OF DEPENDANTS OF MISSING GOVT. EMPLOYEES WHILE IN SERVICE

Part I
(To be filled in by the Applicant)

1. (a) Name of the missing employee : 
   (b) Designation of the missing employee : 
   (c) Name of the office with address : 
   (d) Date of birth of the employee : 
   (e) Date of missing of the employee : 
      (A report from S.P., DIB to be enclosed) 
   (f) Date of joining the Government service : 
   (g) Total length of service rendered : 
   (h) Whether belonging to SC/ST/BC : 
      (Attested copy of certificate to be enclosed) 
   (i) Monthly salary drawn by the missing employment in the last month Total 
      emoluments (Pay & other allowances) : 
      Basic Pays : 
      Total : 

2. (a) Name of the candidate praying for 
      appointment on compasioaate ground : 
   (b) His/Her relationship with the 
      missing employee : 
   (c) Date of birth of the applicant : 
   (d) Educational Qualifications : 
   (e) Whether fully dependent on the missing 
      employee : 
   (f) Whether any other dependent has been 
      appointed on compasioaate ground. : 
   (g) Particulars of Employment Exchange Card : 
      (if registered) 
   (h) Whether received any financial assistance 
      under any Self Empltyment Scheme such as 
      SESRU, SEP, etc.: 

Contd./2
(i) Two passport size photographs of the candidate duly authenticated by the competent authority, (one of which to be affixed on the space marked)

Part II
(To be filled in by the Applicant)

1. Particulars of total assets left (owned/received/entitled to):
   (a) Family Pension:
   Basic: Total: as on:
   (b) (i) Gratuity:
   (ii) G.D.F. Balance:
   (iii) Group Insurance:
   (iv) Encashment of Leave:
   (v) L.I. Policies:
      (including P.L.I.)
   (vi) Movable and immovable properties and annual income therefrom by the family
   (vii) Any other assets:

2. Brief particulars of Liabilities if any:
   (Documentary evidence to be enclosed)

3. Particulars of all dependants of the missing Govt. employee:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Age</th>
<th>Educational qualifications</th>
<th>Relationship with the missing employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Living separately or with the family

<table>
<thead>
<tr>
<th>Marital Status</th>
<th>Particulars of occupation/employment (if already employed)</th>
<th>Gross Salary (if employee)</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1044
Contd./3
4. Signature/L.T. I. of the other dependants of the family given the “No Objection” in favour of this application for employment on compassionate ground.

(i)

(ii)

(iii)

DECLARATION

I do hereby declare that particulars given by me above are correct. If any of the particulars herein mentioned are found to be incorrect or false at the future date, my service may be terminated.

Date:

Address of the Candidate: ____________________________

Signature of the candidate: ____________________________

Shri/Smt. ____________________________________________ is known to me and the particulars mentioned are correct.

________________________
Signature of the permanent Govt. employee of the same office

Date:

Office Address: ____________________________

Designation: ____________________________

Part III

(To be filled in by the office)

1. Report of enquiry committee regarding:

particulars furnished by the applicant in Part I & Part II of the Proforma

2. Comments of controlling Officer: ____________________________

Part IV

1. (a) Name of the missing employee: ____________________________

(b) Designation: ____________________________

(c) Total emoluments last drawn: __________ as on __________

(Pay & Allowances)
2. (a) Name of the Candidate : 
(b) His/Her relation with the missing employee : 

3. (a) Family Pension Basic : Total : as on ____________
(b) Amounts received/entitled to receive from Govt. after the incident of missing
(c) Amounts received/entitled to receive from other sources such as L.I. Policies/P.L.I./Personal Savings, etc.
(d) Movable and immovable properties and annual income earned there from by the family

4. (a) Educational qualification of the candidate : 
(b) Date of birth : 
(c) whether S.C./S.T./B.C. : 
(d) post for which employment is proposed : 
(e) Is the vacancy reserved for E.C.? : 
(f) whether the post reserved for S.C./S.T./B.C. : 
(g) Is the post supposed to be filled up by promotion or by direct recruitment through the P.S.C.? : 
(h) whether the candidate fulfils the requirements of the Recruitment Rules for the post. : 
(i) Is any relaxation of rule etc. required? : 
(j) Have the particulars mentioned in Part-I, Part-II and Part-III and above been verified by the office? If so, indicate this reports : 
(k) Decision of the appointing authority : 

Signature of the Appointing Authority

Seal : 

1046
Government of West Bengal
Department of Panchayats & Rural Development
Panchayat Wing, Joint Administrative Building, HC-7 Block
Sector III, Salt Lake City, Kolkata - 700 106

No. 54/PN/O/I/2A-2/06(Pt-III)  Date: 03.01.2014

ORDER

Whereas a Data Entry Operator was engaged vide this Department’s Order No, 63/PN/O/ dated 04.01.07 to assist the District Panchayats & Rural Development Officer in each District on contractual basis for one year with effect from 1st January, 2007 on a consolidated remuneration of Rs.4500/- (Four thousand and five hundred) only per month;

And whereas the consolidated remuneration for the Data Entry Operators was enhanced to Rs.6000 (Six thousand) only per month vide this Department’s Order No. 107/PN/O/ dated 11.03.2008 and again to Rs. 9000/- (Nine thousand) only per month (for Data Entry Operators who entered into their 2nd year of Contract or more) vide this Department’s Order No. 3815/PN/O/ dated 22.08.2009;

And whereas the present remuneration structure of the Data Entry Operators is as follows-
   i) During 1st year of service Rs. 6000/-(Six thousand) only
   ii) After completion of one year Rs. 9000/- (Nine thousand) only
   iii) After completion of three years Enhancement @ 3%
   iv) After completion of six years Enhancement @ 6%

And whereas the engagement of the Data Entry Operators on contractual basis was last approved for a period of 1 (one) year with effect from 1st August, 2013 vide this Department’s Order No. 2568/PN/O/ dated 28.06.2013;

And whereas the term of the present contract will terminate on the 31st July, 2014; And whereas the enhancement of consolidated remuneration for Data Entry Operators engaged in the offices of District Panchayats & Rural Development Officers has been under active consideration of this Department for some time past;

Now, therefore, in cancellation of all previous orders of this Department in this regard, the Governor is pleased hereby to accord approval to the enhancement of the consolidated remuneration of the Data Entry Operators engaged on contractual basis in the offices of the District Panchayats & Rural Development Officers with effect from 1st December, 2013 in the following manner :-

   i) During the first year of service - Rs. 9000/-(Nine thousand) only per month;
   ii) After completion of one year of service- Rs. 11000/- (Eleven thousand) only per month.

The enhanced remuneration will be paid from the “Award money” under PEAIS received from the Ministry of Panchayati Raj, Government of India or from other sources as may be decided by the State Government and will remain effective till the present term of engagement of the respective Data Entry Operator.

By order of the Governor,

D.K. Pal
Special Secretary
to the Government of West Bengal.
Copy forwarded for information and necessary action to the -

1. The Commissioner, Panchayats & Rural Development, West Bengal.
2. The Director, SIPRD, Kalyani, Nadia.
3. The District Magistrate,.........................
4. The Additional District Magistrate,.....................
5. The Financial Controller, WBSRDA.
6. The District Panchayats & RD Officer, ..............................
7. The Private Secretary to Hon’ble Minister-in-Charge, Panchayats & Rural Development Department.

D.K. Pal
Special Secretary
to the Government of West Bengal.
Government of West Bengal  
Department of Panchayats and Rural Development  
63, N. S. Road, Jessop Building, Kolkata - 700 001

Memo No. 80/PN/O/III/2E-135/12  
Dated : 02.01.2013

ORDER

Whereas number of candidates in recruitment test for the post of Gram Panchayats and Panchayat Samitis have gone up manifold over the years as district authorities are publishing advertisement for candidates in newspapers for wide publicity and transparency as also many candidates are being sponsored by the Employment Exchange.

And whereas it is a herculean task for the District Level Selection Committee to conduct recruitment test through conventional descriptive written test for such a large no of candidates.

And whereas the need to bring an objectivity in the selection process through critical/objective scoring system is felt imperative.

Now therefore after careful consideration of all aspects, the undersigned is directed to say that the Governor is pleased to order that written test for recruitment in Gram Panchayats and Panchayat Samitis shall henceforth be conducted only through Objective and multiple choice question (MCQ) method keeping existing syllabus and scoring pattern for both these tiers unchanged. Negative marking for wrong answer should also be in place but to be fixed by the District Level Selection Committee.

By Order of the Governor
Soumya Purkait
OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal.
Memo No. 80/I(41)/PN/O/III/2E-135/12

Dated : 02.01.2013

Copy forwarded for information & necessary action to :-

1. The Commissioner of Panchayats & Rural Development Officer, West Bengal.
2. The Joint Secretary (Policy), PRDD.
3. The District Magistrate/ The Executive Officer, ................................. Zilla Parishad (All)/ S.M.P.
4. The P. S to Hon’ble M. I. C, PRDD.
5. The District Panchayats & Rural Development Officer, ......................(All) with a request to circulate the copy of this order to the B. D. O s.

Sd/- Soumya Purkait

OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal.
Memorandum

Sub : Procedure for voluntary retirement benefit for the employees of Panchayati Raj Bodies

The undersigned is directed to say that voluntary retirement benefit in respect of the employees of Panchayati Raj Bodies will be allowed after completion of 20 years of qualifying service or attaining the age of 50 years in terms of paragraph 7(ii) of the Death-cum-Retirement Benefit scheme 1985 for the Employees of Panchayats.

The following procedures will be maintained in order to allow voluntary retirement, to the employees of Panchayati Raj Bodies.

1) Generally a notice of clear ninety days from the date of desired V.R. has to be given by the employee concerned. But a notice of less than ninety days may also be accepted by the appointing authority in rare cases with the concurrence of the Administrative Department.

2) If an employee of Panchayati Raj Bodies applies for V.R. while he is on leave not due without returning to his place of posting, the retirement shall take effect from the date of commencement of the leave not due and the leave salary paid in respect of such leave not due shall be recovered.

3) a) A notice of V.R. after completion of 20 years or attaining the age of 50 years, as the case may be, may be withdrawn subsequently only with the approval of the appointing authority provided the request for such withdrawal is made before the expiry of the notice period.

b) The notice should clearly specify that he/she intends to retire voluntarily on expiry of 90 days from the date of notice or thereafter.

5) A notice of V. R. given after completion of 20 years of qualifying service or attaining the age of 50 years, as the case may be, will require acceptance by the appointing authority. Such acceptance may be generally given in all cases except those:

a) In which disciplinary proceedings are pending or contemplated against, the concerned employee of P. R. body for the imposition of a major penalty and the removal or dismissal from services would be warranted in the case.

b) In which prosecution is contemplated or may have been launched in Court of law against the employee of P. R. Body.

c) Where a criminal case is pending against the retiring employee.

6) The head of office will issue a ‘No Dues’ certificate to the effect that the retiring employee does not owe to the Gram Panchayat, Panchayat Samiti, Zilla Parishad, Government or any Bank or Cooperative Society.
7) No employment will be provided on compassionate ground to the family member of the employee of the P. R. Body who has taken voluntary retirement from service.

8) Full retirement benefits, as admissible for the employees of P. R. Bodies having completed qualifying period of service will be paid to the employee accepting voluntary retirement from the service of P. R. Body.

9) The V. R. will be accepted by the appointing authority if the incumbent concerned has fulfilled all the conditions as mentioned above and after obtaining certificate from DPPG to the effect that he/she has completed ......(actual service period) years of Qualifying service.

All concerned are informed accordingly.

Sd/- Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal.

No. 5854/1 (56)/PN/O/III/2E-120/12 Dated : 20/11/2012

Copy forwarded for information and necessary action:

1. The Joint Secretary, Law Cell, P & R D Department
2. The Joint Secretary, Policy Cell, P & R D Department
3. The District Magistrate,..............................(All)
4. The Additional Executive Officer,Zilla Parishad(Ail)/ Siliguri Mahakima Parishad
5. The District Panchayat & Rural Development Officer,(All)

Sd/- Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal.
Government of West Bengal  
Department of Panchayats & Rural Development  
63, N. S. Road, Jessop Building, Kolkata - 700 001  

Memo No. 4974/PN/O/III/2S-42/12  

From : Soumya Purkait  
OSD & Ex-Officio Deputy Secretary  
to the Govt of West Bengal  
Panchayats & Rural Development Department

To : The Additional Executive Officer  
North 24 Parganas Zilla Parishad

Sub : Clarification for direct recruitment of P.R. Bodies employees

The undersigned is to clarify the following points for direct recruitment of P.R. Body employees, for which queries have been received from various district authorities.

<table>
<thead>
<tr>
<th>Points</th>
<th>Clarifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. What is the upper age limit for recruitment of P.R. Body employees</td>
<td>1. As per Memo. No.1 1653-F(P) dated 30.12.2011 of Finance Department the upper age limit for recruitment to any post under P.R. Body has been raised to 40 years, as all the posts are non-PSC.</td>
</tr>
<tr>
<td>2. Whether the upper age limit of SC/ST and OBC will be 45 years and 43 years respectively after relaxing age limit by 5 years for SC/ST and 3 years of OBC.</td>
<td>2. Policy of relaxation of upper age limit policy of as admissible in the State for SC/ST and OBC remain unchanged. Therefore, the candidates, belonging to SC/ST and OBC or physically handicapped will get relaxation in age as per order issued by this Government from time to time.</td>
</tr>
</tbody>
</table>
| 3. Whether distribution of marks for direct recruitment to the post of Nirman Sahayak, Secretary, Sahayak and Executive Assistant will be followed as per Memo No. 3088/III/DP/2A-23/05 dated 21.11.05 of the Commissioner, P&RD. | 3. Distribution of Marks for Written Examination as per Memo. No.3088 /III/DP/2A-23/05 dated 24.11.05 of the Commissioner of P&RD will be followed in the following manner :  
i) Nirman Sahayak  
a) Engineering (Civil) 65 Marks  
b) English 13 Marks  
c) G.K. 07 Marks  
ii) Gram Panchayat Secretary & Sahayak & Executive Assistant  
a) English 25 Marks  
b) Bengali 25 Marks  
c) Arithmetic 25 Marks  
d) G.K. (Emphasis on Rural Life & Rural Development) 10 Marks |
<table>
<thead>
<tr>
<th>Points</th>
<th>Clarifications</th>
</tr>
</thead>
</table>
| 4. Whether Syllabus for direct recruitment to the post of G.P. Karmee will be followed as per Memo. No.936/PN/O/III/2E-126/08 dated 18.06.10 | 4. As per Memo No. 936/PN dated 18.06.10 the syllabus for G.P. Karmee for direct recruitment will be followed in the following manner :  
   a) English 10 Marks Class VIII Std.  
   b) Bengali 13 Marks Class VIII Std.  
   c) Arithmetic 10 Marks Class VIII Std.  
   d) G.K. 10 Marks Class VIII Std. |
| 5. Whether syllabus for direct recruitment for Block Informatics Officer & Data Entry Operator will be followed as per Memo. NO.184/PN/O/III/2E-61/04 dated 16.01.06 | 5. Yes. The syllabus will be as follows:-  
   i) Block Informatics Officer (Panchayat Samiti)  
      a) English-10 Marks (General Academic Standard of H.S)  
      b) Bengali-10 Marks (General Academic Standard of H.S)  
      c) Arithmetic-10 Marks(General Academic Standard of Madhyamik)  
      d) G.K. (Emphasis on Rural Life & Rural Development)  
         10 Marks  
      e) Computer Application-45 Marks (25 Marks for Theoretical Examination of B.C.S. Standard & 20 Marks for Practical Test)  
   ii) Data Entry Operator (Panchayat Samiti)  
      a) English-20 Marks (General Academic Standard of Madhyamik)  
      b) Bengali-20 Marks (General Academic Standard of Madhyamik)  
      c) Arithmetic-25 Marks(General Academic Standard of Madhyamik)  
      d) G.K. (Emphasis on Rural Life & Rural Development)  
         20 Marks |
| 6. Whether the syllabus prescribed in Memo. No.6318/PN/O/III/2E-61/04 dated 21.11.05 will be followed for direct recruitment of Accounts Clerk of Panchayat Samiti | 6. Yes. The syllabus will be as follows:-  
   a) English-20 Marks (General Academic Standard of Madhyamik)  
   b) Bengali-20 Marks (General Academic Standard of Madhyamik)  
   c) Arithmetic-25 Marks(General Academic Standard of Madhyamik)  
   d) G.K. (Emphasis on Rural Life & Rural Development)  
      20 Marks |

The candidates shall have to undergo a test on Computer Application simultaneously and answer script of written test will be evaluated only if qualified in the Computer Test.

All concerned be informed.

Sd/- Soumya Purkait  
OSD & Ex-Officio Deputy Secretary
Memo No. 4974/1(40)PN/O/III/2S−42/12


Copy forwarded for information & necessary action to:-

1) The Commissioner, P&RD West Bengal.

2) The Executive Officer,..........................................................(All) ZP /Siliguri Mahakuma Parishad.

3) The District Panchayats & Rural Development Officer,............................................(All).

Sd/-
Soumya Purkait
OSD & Ex-Officio Deputy Secretary
Memo No. 4159(18)/PN/O/III/2E-12/2012 Dated : 25.07.2012

From : Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt of West Bengal
Panchayats & Rural Development Department

To : The Executive Officer
..........................Zilla Parishad (All) /Siliguri Mahakuma Parishad

Sub : Lifting of embargo in order to fill up all vacant posts under P.R. Bodies.

In continuation of this Deptt’s. Memo. No. 2238/PN/0/III/2e-12/2012 dt. 10.04.2012 the undersigned is
directed to say that embargo on fresh recruitment in all the vacant posts of Gram Panchayats and few posts of
Panchayat Samitis was lifted from 2nd May, 2012. We have been getting requests for lifting of embargo on
recruitment in remaining vacant posts and tier.

Now, after careful consideration of all the aspects and for the interest of public service and service
delivery, the Governor has been pleased to lift the embargo on fresh recruitment in all the vacant posts of the
Panchayat Samitis and all the vacant posts of Zilla Parishads.

The order takes immediate effect.

Sd/-
Soumya Purkait

Memo No. 4159(18)/l(7) /PN/O/III/2E-12/2012 Dated : 25.07.2012

Copy forwarded for information & necessary action to:-

1. The Commissioner, Panchayats & Rural Development.
2. The Joint Secretary (Policy Cell), Panchayats & Rural Development Department.
3. The Additional Executive Officer, .................. Zilla Parishad (All)/ Siliguri Mahakuma Parishad.
4. The District Panchayats & Rural Development Officer.......................... District (All) with request to
circulate the order to the B.D.Os in the-district.
5. The PS to Hon’ble MIC, Panchayats & Rural Development Department.
6. The BDO & E.O. Executive Officer, Panchayat Samiti...........................(All).
7. The PA to the Principal Secretary, Panchayats & Rural Development Department.

Sd/-
Soumya Purkait
ORDER

Whereas the Apex Court/Hon’ble High Court has observed in various departmental/ service matter cases that there is no point in keeping an employee under suspension for indefinite period.

And whereas, the criminal charges do not have official nexus and the employee is not in a position to interfere in the judicial process through misuse of his official position.

And whereas, there is a drain on public exchequer as the incumbent continues to receive subsistence allowance without giving any service in return to the employer.

And whereas, there is no scope to initiate D.P. against an employee for charges not related to his official position.

And whereas, the employee is released on bail against criminal charges.

And whereas, placement of the employee under suspension for indefinite period has an adverse bearing on the livelihood of the family of the employee.

And whereas, the convicted employee can be dismissed or terminated from service after the criminal case has reached its finality without initiation of D.P. if charges pertain to extra official matters.

Now, after careful consideration of all aspects, the undersigned is directed by order of the Governor to say that suspension order of P.R. employees under aforesaid circumstances can be revoked and be allowed to join. The decision on period spent on suspension and consequential benefits will depend on the outcome of the criminal case.

All concerned being informed.

By Order of the Governor

(Soumya Purkait)

OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal.
Memo No. 3791/1(7)/PN/O/III/2E-75/12  Dated : 05.07.2012

Copy forwarded for information & necessary action to:-

1) The Commissioner, Panchayats & Rural Development Department.

2) The District Magistrate & Executive Officer, ..............................................Zilla Parishad (All)/Siliguri Mahakuma Parishad.

3) The Joint Secretary, Policy Cell, Panchayats & Rural Development Department.

4) The Joint Secretary, Law Cell, Panchayats & Rural Development Department.

5) The District Panchayats & Rural Development Officer, ............................... (All).
   He is requested to circulate to copy of this order to the BDOs.

6) The Block Development Officer, .................................................................(All).

7) The PA to Principal Secretary, Panchayats & Rural Development Department.

Sd/- Soumya Purkait

OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal.
Government of West Bengal  
Department of Panchayats and Rural Development  
63, N. S. Road, Jessop Building, Kolkata - 700 001

Memo No. 3734/PN/O/III/2E-62/09  
Dated : 03 .07.2012

ORDER

Whereas promotional aspects in respect of the employees of Zilla Parishad has been dealt with in the Chapter - II of the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997;

And whereas promotion is allowed on the basis of merit-cum-seniority as envisaged in the said recruitment rule;

And whereas method and policy of assessing merit of the prospective candidates has not been defined in the said rule;

And whereas a well-defined and clear cut guideline on extending promotion on merit-cum-seniority basis is required for the employees of Zilla Parishad;

Now, therefore after careful consideration of all aspects and in exercise of power conferred under Rule 10 of the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997, the Governor is pleased to frame the following policy for assessing the merit of Z.P. employees in Gr. B and C posts for promotion on merit-cum-seniority basis.

1) The eligible candidates shall be required to appear in a written test for 50 (fifty) marks for the purpose of screening. The syllabus of such test will be as follows:-
   d. ROPA Rules for PRI Employees.
   e. Reservation Policy.

2) The qualifying marks required for promotion shall be 15 out of 50 in the written screening test.

3) The APR of the candidates for last three years (1st April to 31st March) shall be considered at the time of preparation of panel of prospective candidates.

4) 50 point roster shall be maintained strictly.

5) There should not be any break in service, vigilance case or any adverse report including Disciplinary/Criminal proceedings against the employee.

6) The prospective candidate must have submitted the ‘Declaration of Assets as on January’ for last three years before the competent authority within scheduled date.
7) Number of candidates for the post will be five times of the available vacancies. In case of insufficiency in number of eligible candidates, the minimum requirement may be waived off by the appointing authority.

8) The written examination shall be only for the purpose of screening and not for the purpose of elimination nor for determining their seniority in the promotional post. The seniority of promoted candidates shall be determined solely on the basis of the position of the qualifying candidate in the existing gradation list of the feeder post.

9) If a candidate, being senior in gradation list, fails to secure qualifying marks in the written test, shall not be considered for promotion.

This order issues in supercession of previous orders/clarifications in similar matter including memo no. 155(361) P.N./O/cell III/2E-65/2004 dated 12th January 2005 of this Deptt.

By order of the Governor,
Sd/-
(Saurabh Kumar Das)
Principal Secretary
to the Govt. of West Bengal.

Memo No. 3734/1(39)/PN/O/III/2E-62/09

Dated : 03.07.2012

Copy forwarded for information & necessary action to:-

1. The Commissioner, Panchayats & Rural Development Department.

2. The Joint Secretary (Policy Cell), Panchayats & Rural Development Department

3. The Joint Secretary (Law), Panchayats & Rural Development Department.

4. The Executive Officer, .........................................Zilla Parishad(All)/Siliguri Mahakuma Parishad.

5. The Additional Executive Officer, ............................... Zilla Parishad (All)/Siliguri Mahakuma Parishad.

(Soumya Purkait)
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
Panchayats & Rural Development Department
No. 3536/PN/O/III/2S-29/12 Date: 25/06/2012

From: Soumya Purkait, WBCS (Exe.)
      OSD & Ex-officio Deputy Secretary to the Govt. of West Bengal
      Panchayats & Rural Development Department.

To: The District Panchayats & Rural Development Officer, Hooghly.

Sub: Clarification on non acceptance of promotion and entitlement of CAS benefit there of P.R. bodies

In response to your memo. no. 1062/P&RD dated 20/06/2012 on above subject, the undersigned is directed to issue the following clarifications: -

a) If an employee wilfully delays / refuses the promotion benefit particularly when promotion involves transfer from one station to another, within the span of 10 years or 20 years, as the case may be, he / she will not be entitled to any benefit under CAS as the case may be in future.

b) If an employee of P.R. Bodies refuses promotion due to physical disability or other conditions personal to him / her, he / she will not be entitled to any benefit under CAS in future, if the benefit is due to him within a span of 10 or 20 years of CAS benefit.

c) If the refusal is not linked to physical disability and is for reasons temporary in nature, in that case the promotion may be offered to him again after a period of one year from written refusal.

Refusal by the incumbent and decision of the appointing authority on non-entitlement of 10 or 20 years CAS benefit whichever be the case, must be recorded in the service book.

Sd/-
(Soumya Purkait)

No. 3536/I(6)/PN/O/III/2S-29/12 Date: 25/06/2012

Copy forwarded for information and necessary action to:

1) Commissioner, P & RD, West Bengal.
2) Joint Secretary (Law), Panchayats & Rural Development Department.
3) Joint Secretary (Policy), Panchayats & Rural Development Department.
4) District Magistrate (All)........................................
5) Additional Executive Officer (All).........................Z.P. / Siliguri M.P.
6) District Panchayats & Rural Development Officer (All) _____________
   (He / She is requested to communicate to all the BDOs.)

Sd/-
(Soumya Purkait)
Memo No. 2431/PN/O/III/2S-17/12

From : Soumya Purkait, WBCS (Exe)
OSD & Ex-officio Deputy Secretary to the Govt. of West Bengal
Panchayats & Rural Development Department.

To : The Executive Officer
.......................... Zilla Parishad (All) /Siliguri Mahakuma Parishad

Sub : Instruction regarding preparation, cancellation, appointment out of panel and validity of panel for filling of the non PSC post

Ref : FD order No. 7196-F(P) dated 02.07.2010

Sir/Madam,

I am directed to forward the order of the finance Department (Audit Branch;) vide No. 7196-F(P) dated 02.07.2010 with a request to circulate a copy to all concerned for guidance and appropriate compliance on all the instructions.

I am further directed to inform that validity of all panels shall expire automatically on completion of one year for the date of publication of the same, as has been directed by the Finance Department in the order under reference.

Yours faithfully,

Enclo : As stated

Sd/-
(Soumya Purkait)
Government of West Bengal  
Finance Department  
Audit Branch  

No. 7196-F(P)  
Kolkata, the 2nd July 2010  

Subject: Instruction regarding preparation, cancellation, appointment out of panels for filling up of the non-PSC posts.

It has been observed that in many of the Departments / Directorate / Regional Offices, the panel of reserve / wait-listed candidates prepared in connection with recruitment of different category of erstwhile non-PSC posts, is not being cancelled even after a considerable period of time has elapsed. As a result, the said panels are sometimes interpreted to be remaining virtually valid and various legal complications are arising in subsequent period. At times, the position regarding wait-listed/reserve list candidates is not shown clearly. Similarly, the manner of filling up of posts out of the said panel also needs clarifications. The following points need to be, therefore, clarified:

1. In a number of cases involving erstwhile non-PSC posts panels are prepared without mentioning any period of validity beyond which the panel will be cancelled. This practice, has given rise to a number of court cases causing embarrassment for the Government.

2. It may be noted that selection process is always initiated for a particular number of vacancies against particular posts. A panel should not remain valid for more than a year. The panel will automatically stand cancelled when all the notified vacant posts are filled up from the panel within the said one year validity period of the panel.

3. The methodology of selection, criteria of minimum qualifying individual parameters & aggregate may also be detected before initiating the selection process. Number of vacancies to be filled up along with SC, ST, OBC (all kinds of reserved categories) etc. break up must be clearly mentioned in the advertisement for recruitment.

4. The panel should show clearly the list of successful candidates & the waitlisted / reserve candidates separately. Number of wait-listed candidates may not exceed 10% of the total vacancies subject to minimum one and also subject to the condition that such candidates have scored minimum qualifying marks as determined prior to initiation of selection process. The panel is for appointing only so much number of posts for which selection procedure has been commenced and, hence, should reflect this position very clearly. At the time of publishing the panel it is to be clearly mentioned that this panel will remain valid till all the posts as notified are filled up or for a period of one year whichever is earlier.

5. Appointment letters are to be issued to the empanelled successful candidates against specified vacancies strictly in terms of serial order of the panel.

6. In so far as successful candidates are concerned, successful candidates corresponds to the number of successful candidates corresponds to the number of vacancies. Hence, appointment letters may be issued on completion of the requisite formalities, which may be essential as per the serial order of the list of successful candidates. However, a candidate out of waiting list should not be selected merely because PVR or other formalities have been completed for a particular number/numbers of the successful candidates. Candidates out of waiting list will only be considered for appointment when a
particular candidate from the main panel has declined in writing not to join the post or has not responded to join despite several notices having been issued to him and intimation regarding cancellation of his candidature has duly been notified to the said candidate as per law. It is to be noted that when appointment letter is to be issued to any candidate out of waiting list, the same will be done strictly maintaining serial order in the said list. It is reiterated that issue of appointment letters overlooking the serial order of the empanelled candidates will be a serious violation of the procedure of appointment and will be an illegal act. The officers concerned taking such a decision will be held responsible for the said illegality.

7. Vacancies created or allowed & be filled up after the notification of the selection process should not be filled up from the panel prepared for previous vacancies. This would mean depriving potential future candidates of an equal opportunity to employment.

8. No candidate from any waiting-list to any panel should be appointed to a vacancy which may not fall under the originally notified selection process i.e., future vacancies are not expected to be filled out of the waiting list for earlier examination. This would, again, mean depriving potential future candidates of an equal opportunity to employment.

9. A panel prepared for a particular category of posts cannot be used for recruitment to some other category of posts. This would again mean depriving potential candidates of an equal opportunity to employment.

10. Under the above circumstances, if the notified vacancies have already been filled up from the panel of successful candidates, the remaining list of candidates of the panel as well as the waiting list should be cancelled forthwith without waiting for completion of one year.

11. All panels which are liable to be cancelled as per the above guidelines at the materials point of time, will be treated as cancelled with immediate effect unless there is specific direction of any court of law to the contrary including a direction to keep the concerned panel alive and to make appointment out of such panel.

12. This guideline will be applicable to all departments, directorates and offices under the control of Government of West Bengal and to the posts which have been exempted from the purview of PSC unless there is any specific statutory provision to the contrary. In case of any dispute with reference to these guidelines, same may be referred to the Finance Department for necessary clarification which will be binding on all concerned.

Sd/- C.M. Bachhawat

Principal Secretary to the
Government of West Bengal,
Finance Department
No. 1386/PN/O/III/2S-29/09

From : Shri S. Purkait, O.S.D. & Ex-Officio Deputy Secretary to the Govt. of West Bengal.
To : The Commissioner of Panchayats & R. D., West Bengal.

Sub : Inter district transfer of the employees of Gram Panchayats & Panchayat Samitis.

In supercession of this Deptt.’s orders on the subject noted above the undersigned is directed to say that inter district transfer of the employees of Panchayat Samitis and Gram Panchayals except Gram Panchayat Karmee may be allowed in respect of the permanent employees with at least three years service in the district from where transfer is sought provided that there should be no departmental proceeding against such employees.

Mutual transfer in respect of the employees of Gram Panchayat and Panchayat Samiti may be allowed for those employees who have served at the place for at least two years and were not posted in places where transfer has been sought during last five years of service from the date of joining at current place of Posting.

Sd/- Soumya Purkait
OSD & Ex-officio Dy. Secy. to the Govt. of West Bengal

No. 1386/I(36)/PN/O/III/2S-29/09

Copy forwarded for information and necessary action to :

1. Executive Officer, _________________(All) Zilla Parishad. Similar Policy will apply for intra-district transfers.
2. District Panchayats and Rural Development Officer, ____________________________(All).

Sd/- Soumya Purkait
OSD & Ex-officio Dy. Secy. to the Govt. of West Bengal
Government of West Bengal  
Department of Panchayats & Rural Development  
Panchayat Wing, Jessop Building,  
63, Netaji Subhas Road, Kolkata-700 001

NO.1831/PN/O/III/2S-29/09 Dated : 22.3.12

CORRIGENDUM

Please read “this Department’s Order No. 6680/PN/O/III/2S-29/09 dated 10.09.10” in place-of “this’ Deptt.’s Order” in the first line of the 1st Paragraph of this Deptt.’s Memo’No. 1386/PN/O/III/2S-29/09 dated 2.3.12.

Sd/- S. Purkait

OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal

No. 1831/l(3)/PN/O/III/2S-29/09 Dated : 22.3.12

Copy forwarded for information and necessary action to :  
1. The Commissioner of Panchayat & R. D., West Bengal,  
2. Executive Officer,______________________________ (All) Zilla Parishad.  
3. District Panchayats and Rural Development Office ______________ (All)

Soumya Purkait

OSD & Ex-officio Dy. Secy. to the  
Govt. of West Bengal

1066
MEMORANDUM

For implementation of this Department’s Memo No. 2966-F(P), dated 23.04.2010 under which it has been decided to give some financial and other benefits to the Casual/Dailyrated/Contractual Workers who are rendering service for a substantial period remaining attached to various Government Establishments the undersigned is directed by order of the Governor to prescribe the following modalities for due observance of all concerned:

1) The benefits detailed at Sl. Nos. 1 to 4 of the aforesaid order will be available w.e.f. 1st January, 2011 to those casual, daily-rated, contractual workers who have rendered at least 10 years of service as on 01.04.2010 with 240 days of work each year.

2) The continuity of service shall have to be certified by a Competent Officer not below the rank of Assistant Secretary in case of a Secretariat Department, Director in case of a Directorate and Assistant Engineer / S.D.O. / B.D.O. in case of regional offices. The concerned Officer who certifies may be advised to exercise extreme precaution and take assistance of an Officer of WBA &AS, if necessary.

3) As entry point basic pay in PB-1 i.e. 6,600 p.m. will be admissible to casual, daily rated, Gr - ‘D’ workers as consolidated remuneration, similar entry point basic pay plus Grade Pay will be admissible to Casual, Dailyrated Group - ‘C’ worker and other categories of Casual Workers as consolidated remuneration, if they fulfil the prescribed conditions.

4) When such Casual Workers are allowed the entry point basic pay, they will not get any other allowances like dearmess allowance, house rent allowance etc. However, their basic pay will be enhanced by 5% after every 3 (three) years.

5) The benefit of the G.O. No. 2966-F(P), dated 23.04.2010 will be applicable mutatis mutandis to the Panchayat Bodies / ULBs / Statutory Bodies etc.

6) A Casual / Dailyrated / Contractual Worker who will fulfil the conditions as laid down in para (1) above will continue to be engaged in such a manner till he or she attains the age of 60 years.

7) A Casual / Dailyrated Worked when given a security of tenure may be allowed a benefit of 30 (thirty) off days a year.

8) Maternity Leave to the Female Workers may be allowed in addition to 30 (thirty) of days a year.

9) A Casual / Dailyrated Worker who is engaged in two different Government Departments but has rendered services for 10 years without a break will come under the purview of the G.O. No. 2966-F(P), dated 23.04.2010.
10) The benefit of the G.O. No. 2966-F(P), dated 23.04.2010 will be a one time benefit for the Casual / Dailyrated Workers who have completed 10 (ten) years of service as on 31.03.2010.

11) It is reiterated that such Casual Workers will continue to remain in the status of Casual Workers.

The undersigned is further directed to say that henceforth no further engagement of Gr.- ‘D’ employees who are engaged in the manner as laid down in Finance Department’s Memo No. 3727-F, dated 20.05.2009 and paid out of contingencies will be done. Officer / Officers responsible for such engagement will be personally liable for violation of this Government Order.

A proforma statement is hereby annexed for supplying information by the respective appointing authorities to the Administrative Departments who will examine the same and forward it to this Department for approval.

Sd/-  S.K. Chattopadhyay
O.S.D. & E.O. Special Secretary to the Government of West Bengal

No. : 11794/1(600)-F(P)  

Kolkata the 22nd December, 2010

Copy forwarded for information and taking necessary action to :
01. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700 001.
02. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-700 001.
03. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012.
05. The Accounts Officer, West Bengal Secretariat, Writers Buildings, Kolkata-700 001.
06. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata-700 091.
07. The Sub-Divisional Officer,.............................................................. ........................................................ ....................
08. The District Magistrate/Judge,.............................................................. ........................................................ .....................
09. The Treasury Officer,............................................................................................................................
10. The ........................................................................................................................ ..............................
11. The Commissioner, .........................................................................................................................

..................................................Deptt./Dtc.

1068
12. The Principal, Industrial Training Institute, .................................................................

13. The Superintendent of Police, .....................................................................................

14. The Superintending Engineer/Ex. Engineer, ............................................................... 

15. All Special Secretary/ Joints Secretary/Dy Secretary/Assistant Secretary, .................

16. All Group/Cell/Branches, ............................................................................................

Sd/- S.K. Chattopadhyay

O.S.D. & E.O. Special Secretary to the Government of West Bengal
MEMORANDUM

It has come to the notice of the Government for some time, past that for Implementation of various schemes/projects of the various Departments of the Government the controlling authorities have been compelled to engaged casual, daily rated workers, in many cases, these employees render service for a substantial period time even for more than 10 years remaining attached to various Departments of Government, The issue of security of tenure, appropriate emoluments and certain retirement benefits In respect of these employees so engaged on long term basis has been under consideration of the Government for some time past.

After careful consideration of the matter the-Governor has now been- pleased to order, that these casual/daily rated workers who are remaining attached to various establishments, of the Government Departments/ Directorates/Regional Office’s for not less than 10 years as on 01.04.2010 and have rendered service for at least 240 days each year will be allowed the following benefits -

1. These casual/daily rated workers may remain engaged till their attaining the age of 60.

2. They will be paid remuneration which will be the minimum pay with corresponding category of worker’s of Pay Band - 1 (PB-1) i.e. Rs. 6,600/- p.m. with enhancement @ 5% every 3 (Three) years. They will not be entitled to any other allowances.

   An employee of any other category, If he/she fulfils, the required condition will be entitled to a monthly remuneration which will be minimum entry level pay of Pay Band and Grade Pay corresponding to his/her category and the remuneration may be determined in consultation with the Finance Department in the same manner as mentioned above.

3. After the period of engagement of such an employee ceases on his attaining 60 years of age, he/she will be paid an amount of Rs. 1 lakh as one time cessation of-engagement benefit.

4. During the period of engagement, the service of such an employee may be terminated because of involvement in criminal case/misconduct/delinquency/incapitation etc. or if the employee intends to opt out of the engagement on his own.

   The enhanced remuneration will be paid w.e.f, 01.06.2010.

   The detailed modalities will be worked out soon for implementation of this order.

5. From the date of issue of this order no. further engagement of such casual/daily rated worker shall be entertained, Officer/Officers responsible for any further engagement of such casual/daily rated worker will be personally liable for violation of this Government order.

   By order of the Governor,

   Sd/- C.M. Bachhawat

   Principal Secretary to the
   Government of West Bengal,
   Finance Department
Copy forwarded for information and necessary action to:

1. The Principal Accountant General (A&E), West Bengal, Treasury Building, Kolkata - 700 001.
2. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata - 700 012.
3. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata - 700 073.
4. The Accounts Officer, West Bengal Secretariat, Writes’ Buildings, Kolkata - 1.
5. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata - 700 091.
6. The Sub-Divisional Officer, ________________________________________________________________
7. The District Magistrate/Judge ____________________________________________________________
8. The Treasury Officer _________________________________________________________________
9. The ____________________________________________________________ Department/Dte.
10. The Commissioner, ________________________________________________________________
11. The Principal, Industrial Training Institute, ____________________________________________
12. The Superintendent of Police, _______________________________________________________
13. The Supdt. Engineer/Exe. Engineer, ___________________________________________________

Special Secretary to the
Government of West Bengal,
Finance Department

1071
Government of West Bengal
Department of Panchayats & Rural Development
Panchayat Wing, Jessop Building,
63, Netaji Subhas Road, Kolkata-700 001

No. 5676(18)/PN/O/III/2E-70/10(Pt-I) Dated 23.07.10

From : Shri S.K. Pal
Assistant Secretary to the Government of West Bengal.

To : The District Magistrate,

Subject : Clarification regarding preparation of gradation list.

The undersigned is directed to say that several district authorities have sought for clarification as to procedure to be followed for preparation of gradation list of the employees of P.R.Bodies. After careful consideration of all aspects the undersigned is directed to say that since there is no seniority rules for the employees of P.R. Bodies, the WBS (Determination of Seniority) Rules. 1981 is to be followed mutatis-mutandis for preparation of gradation list of the employees of P.R. Bodies until further order.

S.K. Pal
Assistant Secretary to the Government of West Bengal

Copy forwarded for information & necessary action to :

1. The Commissioner, Panchayats & Rural Development, West Bengal.


3. Additional Executive Officer, ....................... Zilla Parishad/Mahakuma Parishad (All)

S.K. Pal
Assistant Secretary to the Government of West Bengal

From : Shri S.K. Pal,
Assistant Secretary to the Government of West Bengal

To : The Executive Officer,
__________________________________ Zilla Parishad (All).

Subject : Relaxation of upper age limit for the persons having disabilities for appointment to the posts under P.R.I. Bodies.

The undersigned is directed to state that for direct recruitment to the posts of P.R. Bodies, the physically handicapped candidates will be entitled to the relaxation of upper age limit as per rules and orders of the State Government issued from time to time.

Sd/-
Assistant Secretary
to the Government of West Bengal


Copy forwarded for information & necessary action to the :


2. District Panchayats & Rural Development Officer,.................................(All).
   He is requested to circulate the copies to the B.D.O.(s) within his district.

3. Block Development Officer,..........................(All).

S.K. Pal
Assistant Secretary
to the Government of West Bengal
পশ্চিমবঙ্গ সরকার
পঞ্জাবীত ও গ্রামোন্ময়ন দপ্তর
৬৩, নেতাজী সুভাষ রোড, জেমিপ বিল্ডিং (২য় তল),
কোলকাতা-৭০০০১

নং : ২১২২/পিএন/ও/তিন/২ই-০৬/১০

ঞঘঃ ২১২২/পিএন/ও/তিন/২ই-০৬/১০

অর্থনীতি ও শিক্ষাবাধক ব্যবস্থা প্রচারের জন্য প্ররিত হলঃ -

১) মহামায়, পঞ্জাবীত ও গ্রামোন্ময়ন, পশ্চিমবঙ্গ সরকার।

২) জেলা শাসক ও নির্বাহী আধিকারিক .............................................................।

৩) জেলা পঞ্জাবীত ও গ্রামোন্ময়ন আধিকারিক ......................................................।

৪) সমষ্টি উন্নয়ন আধিকারিক .................................................................।

৫) জেলা মহকুমা পরিষদ .................................................................।

স্বর্ণকল্লো পাল

সহস্রতী, পঞ্জাবীত ও গ্রামোন্ময়ন দপ্তর
পশ্চিমবঙ্গ সরকার।

নং : ২১২২/পিএন/ও/তিন/২ই-০৬/১০

ঞঘঃ ১৯.০৪.২০১০
সংযোজনী - ‘ক’

নং ২১২২/পি.এন/ও/তিন/২ই-০৬/১০ তারিখ ১৯.০৪.২০১০

গ্রাম পঞ্চায়েত ও পঞ্চায়েত সমিতি কর্মচারীদের নিয়োগ ও বদলি সংক্রান্ত নীতি

১) প্রথম নিয়োগ করা হবে জেলার মধ্য প্রাপ্ত যে কোন শুরু পদে।
২) পাঁচ বছর পর পর বদলি করা হবে।
৩) যে ক্লেক কর্মচারীর বাড়ি যথা সত্ত্ব তার কাছাকাছি ব্লকে বদলি করা হবে।
৪) গ্রাম পঞ্চায়েত কর্মী হলে যে গ্রাম পঞ্চায়েতে বাড়ি যথা সত্ত্ব তার কাছাকাছি গ্রাম পঞ্চায়েতে বদলি করা হবে।
৫) চাকুরি জীবনে শেষ পাঁচ বছর কর্মচারীর পদের মত/নিজস্ব ব্লকে নিজস্ব গ্রাম পঞ্চায়েতে বদলি করা যাবে।
৬) পঞ্চায়েত কর্মীর ক্ষেত্রে চাকুরি জীবনের শেষ পাঁচ বছর কর্মীর পদের মত/বাড়ির নিকটতম গ্রাম পঞ্চায়েতে বদলি করা যাবে।
৭) যে সমস্ত কর্মচারীর ছেলে/মেয়ে নবম, দশম ও একাদশ বা দ্বাদশ শ্রেণীতে পড়া, তাদের বিশেষ ছাড়ের প্রয়োজন বিবেচিত হতে পারে, তবে তাদের কথার এক জয়গায় ছয় বছরের বেশি ধরে পারেন না।
৮) স্বামী ও স্ত্রী দুজনে চাকুরীজীবী হলে যথা সত্ত্ব কাছাকাছি স্থানে বদলি বিবেচিত হতে পারে।
৯) তুলনামূলকভাবে বৃহৎ বেশি তারা তুলনামূলকভাবে কাছাকাছি স্থানে বদলি হওয়ার যোগ্য হবেন, কম বয়সীরা দুরে যাবেন।
১০) প্রশাসনিক বা অন্য জন্য প্রয়োজনে জেলার যে কোন স্থানে বদলি করা যাবে।
১১) একসঙ্গে সর্বোচ্চ এক তৃতীয়াংশ কর্মচারীকে বদলি করা যাবে। বয়স্কদের অপ্রাসঙ্গিক দেওয়া হবে।

যুথ-সচিব,
পঞ্চায়েত ও গ্রামোন্নতি দপ্তর
Government of West Bengal  
Department of Panchayats & Rural Development  
Panchayat Wing, Jessop Building,  
63, Netaji Subhas Road, Kolkata-700 001

No. 1803/PN/O/III/2S-14/10  
Dated: 01.04.2010

Sub: Upper age limit for direct recruitment to the posts under the Zilla Parishads Panchayat Samitis and Gram Panchayats.

The undersigned is directed to say that in the West Bengal Panchayat (Recruitment and conditions of Appointment of Employees of Zilla Parishad) Rules, 1997, the West Bengal Panchayat (Recruitment of Employees of Panchayat Samiti) Rules, 2007 and the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007, there are different versions as to the admissible age limit for direct recruitment to different posts under Zilla Parishad, Panchayat Samiti and Gram Panchayat. It has created a confusion as to the upper age limit for direct recruitment to the aforesaid posts of P.R.I, bodies.

With a view to averting this confusion, it is clarified that the upper age limit direct recruitment to all for the posts of P.R.I, bodies as mentioned in the aforesaid Rules 37 years as per the provisions of W.B.S. (Raising of age limit) Rules, 1981 as amended vide Finance Department Memo No. 3900-F dated 19.05.98 (copy enclosed).

The relaxation in age for S.C., S.T. O.B.C, Ex-servicemen and physically handicapped persons as prescribed in the said Rules shall apply mutatis mutandis.

Joint Secretary to the  
Government of West Bengal

No. 1803/l(405)/PN/O/III/2S-14/10  
Dated : 01.04.2010

Copy forwarded for information & necessary action to the: -

1) Commissioner, Panchayats & Rural Development, West Bengal.
2) District Magistrate & Executive Officer, _________________________ District Zilla Parishad (all).
3) Additional Executive Officer, _________________________________ Zilla Parishad (all).
4) Block Development Officer, _________________________________ (all).
5) The Principal Development Officer, ___________________________ (Audit) West Bengal, Treasury Building, Kolkata-1
6) The Accountant General (L.B. Budget), West Bengal, C.G.O. complex, M.S.O. Buildings, D.F. Block, Salt Lake, Kolkata-64.
7) The Examiner of Local Accounts G.G.O. complex, M.S.O. Buildings, DF-Block/ Salt Lake, Kolkata-64.
8) The Director of Treasuries and Accounts, West Bengal, Kolkata.
9) Finance (Internal Audit) Department, Todi Mansion (8th floor), P-15 India Exchange Place Extension, Kolkata.
10) Guard File.
11) Cell-I of this Department.

Joint Secretary to the  
Government of West Bengal
Memo No. 770/PN/O/III/2E-08/10  

From: Sri Liakat Ali.  
Joint Secretary to the Govt. of West Bengal.

To: The District Magistrate...................................(All),  
P.O : ........................................  
Dist. ...............................  

Sub : Validity period of Panel for recruitment of Staff of Panchayati Raj Bodies.

As per provisions laid down in this Department No. 5652/PN, dt 31.12.07. the maximum period of time for which a panel prepared for filling up of vacancies remains valid, shall not exceed 1 (one) year. Since then several proposals had been received in this Department for extending the validity period of Panel for recruitment in Panchayati Raj Bodies. The matter was under active consideration of this Department.

The undersigned is now directed to say that in partial modification of this Department Order No. 5652/ PN, dated 31.12.2007 the panels for recruitment of staff of Panchayati Raj Bodies shall remain valid for a maximum period of for 2 (two) years from the date of Publication of the Panels.

(Liakat Ali)  
Joint Secretary to the  
Government of West Bengal

No. 770 /l(38)/PN/O/III/2E-129/06  

Copy forwarded for information and necessary action to

1. The Commissioner,  
Panchayat & Rural Development Deptt. West Bengal.

2. The Executive Officer,  
............................................. Zilla Parishad (All).

3. DPRDO ................................. (All).

4. Labour Department, Writers’ Buildings.

(Liakat Ali)  
Joint Secretary to the  
Government of West Bengal
Government of West Bengal  
Department of Panchayats & Rural Development  
Panchayat Wing, Jessop Building,  
63, Netaji Subhas Road, Kolkata-700 001

No. 5636/PN/O/III/2P-59/08  
Dated 30.12.09.

MEMORANDUM

In continuation of this Department’s Memo No. 2579/PN/O/III/2P-59/08 dated 10.06.09 the undersigned is directed to clarify that the unmarried daughter of the employees of the P.R.Bodies who retired or died, as the case may be before the issue of the Memo No. mentioned above, will be entitled to the benefit of family pension even after attaining the age of 25 years till their marriage or death with effect from the date of issue of the said Memo that is 10.6.09 or the date of occurrence of eligibility whichever is later.

S. K. Pal  
Assistant Secretary to the  
Govt. of West Bengal

No. 5636/1(12)/PN/O/III/2P-59/08  
Dated 30.12.09.

Copy forwarded for information & necessary action to :
1. Joint Secretary, Finance Deptt., (Pension Branch), Writers Buildings, Kolkata-1.
2. Commissioner of Panchayat & R.D., West Bengal.
3. District Magistrate,___________________________________________(All)
4. Executive Officer,___________________________________________Zilla Parishad/Mahakuma Parishad (All).
5. Addl. Executive Officer,____________________________________Zilla Parishad/Mahakuma Parishad (All).
6. Pr. Secretary, Darjeeling Gorkha Hill Council.
7. District Panchayat & Rural Development Officer,________________________________(All).  
   He is requested circulate the copies meant for B.D.O. within his District.
8. Block Development Officer,_______________________________________(All).
11. Establishment Cell.

S. K. Pal  
Assistant Secretary to the  
Govt. of West Bengal
1) Revision of pension / family pension of Pre-01.01.2006 Pensioners / Family Pensioners of Panchayat Bodies-Implementation of the Government decision on the recommendations of the Fifth Pay Commission.

2) Revision of pension/family pension, gratuity and commutation of Pension of post 01.01.2006 pensioners of Panchayat Bodies.

3) Grant of relief on Pension to the Pensioners/Family Pensioners of Panchayat Bodies with effect from 01.04.2008, 01.06.2008, 01.11.2008, 01.03.2009 and 01.04.2009.
MEMORANDUM

Subject : Revision of pension / family pension of Pre-01.01.2006 Pensioners / Family Pensioners of Panchayat Bodies-Implementation of the Government decision on the recommendations of the Fifth Pay Commission.

The undersigned is directed to state that in pursuance of State Government’s decision on the recommendations of the Fifth Pay Commission, the Governor has been pleased to revise the Pension / Family Pension of Pre-2006 Panchayat Pensioners / Family Pensioners with effect from 01.04.2008 of all pre-01.01.2006 Pensioners / Family Pensioners in the manner indicated in the succeeding paragraphs.

2. These orders will apply to all Pre-2006 pensioners / family pensioners who were drawing Pension / Family Pension on 31.12.2005 under the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats.

3. In these orders -
   (a) “Existing pensioners” or “Existing family pensioners” means Pensioners who were drawing / entitled to pension / family pension on 31.12.2005.
   (b) “Existing pension” means the basic pension inclusive of commuted portion, if any, due on 31.12.2005. It covers all classes of Pension under the Death- cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats.
   “Existing family pension means the basic family pension due on 31.12.2005 under the Death-cum-Retirement Benefit Scheme, 1985 for the employee of Panchayats.
   (c) “Dearness pension” means dearness relief equal to 50% of the basic pension.

4.1. The pension / family pension of existing pre-2006 pensioners / family pensioners will be consolidated with effect from 01.01.2006 by adding together-
   (a) The existing pension / family pension;
   (b) Dearness Pension, where applicable, @ 50% of basic pension/family pension on notional basis;
   (c) Dearness Relief upto AICPI (IW) average index 536 (base year 1982=100), i.e. @ 24% of basic pension / basic family pension plus Dearness Pension @ 50% of the basic pension / basic family pension where applicable, on notional basis;
   (d) Fitment weightage @ 40% of the existing pension / family pension:

Provided the total amount so arrived at is less than Rs.3,300/-, the same shall be stepped up to Rs.3,300/-.

The amount so arrived at will be regarded as consolidated pension / family pension notionally with effect from 01.01.2006 with actual effect from 01.04.2008.
4.2. In the case of pensioners who are in receipt of more than one pension, the overall ceiling of Rs.3,300/- will apply to the total of all pensions taken together.

4.3. The upper ceiling on pension / family pension laid down in Memo No. 4386/PN/N/III/ 2P-18/99 dated 01.12.99 has been increased from Rs.11,200/- and Rs.6,720/- to Rs.24,050/- and Rs. 14,430/- respectively.

4.4. The quantum of pension/family pension available to the old pensioners/family pensioners shall be increased as follows:

<table>
<thead>
<tr>
<th>Age of Pensioners</th>
<th>Additional Quantum of Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 80 years to less than 85 years</td>
<td>20% of revised basic pension / family pension.</td>
</tr>
<tr>
<td>From 85 years to less than 90 years</td>
<td>30% of revised basic pension / family pension.</td>
</tr>
<tr>
<td>From 90 years to less than 95 years</td>
<td>40% of revised basic pension / family pension.</td>
</tr>
<tr>
<td>From 95 years to less than 100 years</td>
<td>50% of revised basic pension / family pension.</td>
</tr>
<tr>
<td>100 years or more</td>
<td>100% of revised basic pension / family pension.</td>
</tr>
</tbody>
</table>

The amount of additional pension will be shown distinctly in the pension payment order.

5. The pensioners / family pensioners who are re-employed / employed are not getting relief on pension in terms of the existing rules / orders. In their cases, the notional relief which would have been admissible to them but for their re-employment / employment will be taken into account for consolidation of their pension in terms of paragraph 4.1 above, as if they were drawing the relief. Their pay on re-employment will be re-fixed with effect from 01.04.08 with reference to consolidated pension becoming admissible to them. Relief beyond 01.04.2008 will, however, not be admissible to them during the period of re-employment/employment.

6. All the Treasury Officers disbursing pension to the Panchayat pensioners / family pensioners are hereby authorized to pay pension / family pension, etc. to the existing pensioner / family pensioner at the consolidated rates without any further authorization from the Director of Pension, Provident Fund and Group Insurance. The Director of Pension, Provident Fund & Group Insurance, West Bengal will issue authority for this payment to all Public Sector Banks in Kolkata and also to the Accountant Generals of other states. A table indicating the existing pension / family pension and consolidated pension / family pension is enclosed at Annexure-I with this memorandum for ready reference. This table may be used where the pensioner is in receipt of a single pension only. Where a pensioner is in receipt of more than one pension, consolidation may be done separately in terms of para 4.1 and as indicated in para 4.2, the overall ceiling of Rs.3,300/- may be applied to total pension from all sources taken together.

7. A suitable entry regarding the revised consolidated pension shall be made by the Treasury Officer in both halves of the Pension Payment Order. An intimation regarding the disbursement of revised pension may be sent by the Treasury Officer to the Director of Pension, Provident Fund & Group Insurance who issued the Pension Payment Order in the form given at Annexure-II to this memorandum to enable the latter to update the Pension Payment Order Register maintained by them.

The Public Sector Banks in Kolkata will also send such intimation in the prescribed form to the Director of Pension, Provident Fund & Group Insurance. An acknowledgement shall be obtained by all Pension Disbursing Officers from the Director of Pension, Provident Fund & Group Insurance in this respect.

8. The consolidated pension / family pension as worked out in accordance with para 4.1 to 4.4 above shall be treated as final “Basic Pension” with effect from 01.04.2008 and shall qualify for grant of relief on pension sanctioned thereafter.
9. The arrears of pension in respect of the period from 01.04.2008 to 31.03.2009 on account of consolidation of pension / family pension shall be paid in 8 (eight) instalments beginning with monthly pension from the 1st August, 2009. The arrear payments should be completed by the 31st March, 2010. If any pensioner/family pensioner has expired during this period, the arrear pension may be paid to his/her nominee(s) or in case if there is no nomination to his/her legal heir(s).

10. Where the Pension is increased due to consolidation, such increased pension will not be considered for further commutation.

11. This order issues with the concurrence of Finance Department vide Pension Branch U.O. No.460F(Pen) dated 01.09.09.

M.N. Roy,

*Principal Secretary to the Government of West Bengal.*
Copy forwarded for information & necessary action to the :-

2. Accountant General (Audit-I), W. B., 4, Brabourne Road, Kolkata.
3. Accountant General (Audit-II), W. B., 18, Rabindra Sarani, Kolkata.
4. Examiner of Local Accounts, W. B., 4, Brabourne Road, Kolkata.
5. Finance (Budget-I) Deptt.
8. Director of Pension, Provident fund & Group Insurance, Purta Bhavan, Bidhan Nagar, Kolkata-700 091.
12. District Magistrate,______________________________________________(All).
13. Treasury Officer,________________________________________________(All).
14. Executive Officer,__________________________________________Zilla/Mahakuma Parishad.
15. Addl. Executive Officer,_______________________________________Zilla/Mahakuma Parishad.
16. Sub-Divisional Officer,__________________________________________(All).
17. District Panchayat & R. D. Officer,
18. Block Development Officer.

Sd/- S.K. Pal
Assistant Secretary to the
Government of West Bengal
Sub: Revision of pension/family pension, gratuity and commutation of Pension of post 01.01.2006 pensioners of Panchayat Bodies.

The undersigned is directed to state that the question of modification of scheme granting pensionary benefits to the Panchayat employees consequent on the revision of pay structure of the employees under Panchayat Bodies in this State with effect from 01.01.2006 in terms of this Department Memo No.854/PN/N/III/2P-27/09 dated 27.2.2009 has been under consideration of the Government.

After careful consideration of the matter, the governor has been pleased to decide that the pensionary benefits in respect of the Panchayat employees who retire after coming into force of this Department Memo No. 854/PN/N/III/2P-27/09 dated 27.2.2009 and whose pay has been fixed under the said Memo actually or in whose favour such revised pay has been allowed notionally shall be determined as follows:-

A. Pension

(i) A Panchayat employee retiring in accordance with the provisions of Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats and before completion of minimum qualifying service of ten year shall not be entitled to pension, but he shall continue to be entitled to gratuity.

(ii) Linkage of full pension with 33 years of qualifying service shall be dispensed with. Once a Panchayat employee has rendered a minimum qualifying service of 20 (twenty) years, pension shall be paid at 50% of the last basic pay drawn. For Panchayat employees who at the time of retirement have rendered qualifying service for 10 (ten) years or more but less than 20 (twenty) years, proportionate reduction shall be made while calculating the amount of pension.

This provision, however, shall be applicable to the Panchayat employees retiring on or after the date of issue of this memorandum and should not be made applicable in respect of those employees who have retired on or after the 1st day of January, 2006, but before issue of this memorandum.

(iii) The existing maximum amount of monthly pension of Rs. 11,200/- (Rupees eleven thousand two hundred) only per month as laid down in Memo No. 4386/PN/N/III/2P-18/99 dated 1.12.99 shall be raised to Rs.24,050/- (Rupees twenty four thousand and fifty) only per month.

(iv) The existing minimum amount of monthly pension/family pension of Rs. 1300/- (Rupees one thousand three hundred) only as laid down in Memo No. 4386/PN/N/III/2P-18/99 dated 1.12.99 shall be raised to Rs.3300/- (Rupees three thousand three hundred) only per month.

(v) Additional Pension

The quantum of pension available to the old pensioners shall be increased as indicated in the following table with effect from 01.04.2008:

<table>
<thead>
<tr>
<th>Age of Pensioners</th>
<th>Additional Quantum of Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 80 years to less than 85 years</td>
<td>20% of the basic pension</td>
</tr>
<tr>
<td>From 85 years to less than 90 years</td>
<td>30% of the basic pension</td>
</tr>
<tr>
<td>From 90 years to less than 95 years</td>
<td>40% of the basic pension</td>
</tr>
<tr>
<td>From 95 years to less than 100 years</td>
<td>50% of the basic pension</td>
</tr>
<tr>
<td>100 years or more</td>
<td>100% of the basic pension</td>
</tr>
</tbody>
</table>
The Pension Sanctioning Authority shall ensure that the date of birth and the age of pensioner is invariably indicated in the Single Comprehensive Form to facilitate the Director of Pension, Provident fund and Group Insurance, West Bengal to record the same in the Pension Payment Order (P.P.O) to be issued in favour of the pensioners for payment of additional pension by the Pension Disbursing Authority as soon as it becomes due. The amount of additional pension will be shown distinctly in the P.P.O.

B. Family Pension

(i) Family pension shall be calculated @30% of the basic pay drawn last actually or notionally under this Department Memo No. 854/PN/N/III/2P-27/09 dated 27.2.2009. The maximum ceiling of family pension of Rs.6720/- (Rupees six thousand seven hundred twenty) only per month as laid down in Memo No. 4386/PN/N/III/2P-18/99 dated 1.12.99 shall be raised to Rs. 14,430/- (Rupees fourteen thousand and four hundred thirty) only per month at normal rate. However, the existing provision for calculation of family pension at enhanced rate for a specific period will continue.

(ii) Additional Family Pension
In addition to the Family Pension calculated in para (i) above, the quantum of family Pension available to the old Family Pensioners shall be increased as indicated in the following table with effect from 01.04.2008 :

<table>
<thead>
<tr>
<th>Age of Pensioners</th>
<th>Additional Quantum of Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 80 years to less than 85 years</td>
<td>20% of the basic family pension</td>
</tr>
<tr>
<td>From 85 years to less than 90 years</td>
<td>30% of the basic family pension</td>
</tr>
<tr>
<td>From 90 years to less than 95 years</td>
<td>40% of the basic family pension</td>
</tr>
<tr>
<td>From 95 years to less than 100 years</td>
<td>50% of the basic family pension</td>
</tr>
<tr>
<td>100 years or more</td>
<td>100% of the basic family pension</td>
</tr>
</tbody>
</table>

C. Gratuity
The maximum amount of Death/Retiring Gratuity of Rs.2.5 lakh (Rupees two lakh fifty thousand) only as laid down in Memo No. 4386/PN/N/III/2P-18/99 dated 1.12.99 shall be raised to Rs.4,15,000/- (Rupees four lakhs fifteen thousand) only.

D. Regulation of the cases of pensioners/family pensioners during the period from 01.01.2006 to 31.03.2008

(i) Panchayat employees who retired during the period from 01.01.2006 to 31.03.2008 are also entitled to have their pensionary benefits revised notionally in terms of this Department Memo No. 854/PN/N/III/2P-27/09 dated 27.2.2009 for the period prior to 01.04.2008. They shall not get any arrears representing the difference between revised pension and existing pension for the period upto 31.03.2008. They shall continue to draw the existing amount of pension which was fixed without taking into account the benefit of notional fixation of pay upto 31.03.2008. They shall get actual payment of revised pensionary benefits, i.e. pension, death/retiring gratuity and family pension arrived at on the basis of emolument allowed notionally as a special case. In their cases pensionary benefits shall be calculated on the basis of notional pay fixed under this Department No. 854/PN/N/III/2P-27/09 dated 27.2.2009 and also on the basis of certificate of notional emoluments (in lieu of Pay Certificate) to be issued by the respective Pension Sanctioning Authority on the date of retirement/death based on initial notional pay, as a special case and in relaxation of normal rules.

(ii) The Director of Pension, Provident Fund and Group Insurance, West Bengal will issue authority for payment of revised pensionary benefits with effect from 01.04.2008 onwards on the basis of certificate of notional emoluments as stated above without insisting on issuing of pay certificate. The Pension Sanctioning Authority will prepare pension papers in these cases as usual on the basis of notional emoluments and submit
the same to the Director of Pension, Provident Fund and Group Insurance, West Bengal for issue of authority for payment of pensionary benefits at the revised rate as stated.

(iii) In the cases of the Panchayat employees who are already in receipt of pension, the Pension Sanctioning Authority in their cases, will send previous pension papers along with Service Book, certificate of notional emoluments, revised calculation sheets showing the calculation of revised pensionary benefits and application, if submitted, for further Commutation of Pension. The Director of Pension, Provident Fund and Group Insurance, West Bengal will authorize payment of pensionary benefits at revised rate accordingly to the Pension Disbursing Officer concerned.

(iv) The amount of gratuity, if any, paid earlier in respect of employees of this category according to the rules prevailing at the material time will be adjusted against the revised gratuity calculated on the basis of notional emoluments now authorized by the Director of Pension, Provident Fund and Group Insurance, West Bengal on the basis of this order.

(v) In the cases of Pensioners who are otherwise eligible to have their pay fixed notionally under this Department Memo No. 854/PN/N/III/2P-27/09 dated 27.2.2009 and who died on any date before or after being eligible to get actual payment of revised pension and gratuity determined on the basis of notional emoluments, pension/ family pension and gratuity in respect of them shall also be determined as stated above and Life-time Arrear of such benefits with effect from 01.04.2008 shall be paid to the nominee(s)/legal heir(s)/ family members as usual after adjustment of the amount already paid on this account earlier.

E. Commutation of Pension

(i) A Panchayat employee shall continue to be entitled to commute for a lump sum payment upto 40% of his pension.

(ii) The existing table of commutation value for pension shall be substituted by a new Table at Annexure I.

(iii) The revised table of commutation value for pension will be used for all commutations of pension which become absolute after the date of issue of this memorandum.

(iv) In the case of those pensioners, in whose case commutation of pension become absolute on or after the 1st day of January, 2006, but before the issue of this memorandum, the pre-revised table of commutation value for pension will be used for Payment of Commutation of Pension based on pre-revised pay/pension. Such pensioners shall have an option to commute the amount of pension that has become additionally commutable on account of retrospective revision of pay/pension on implementation of the recommendations of the Fifth Pay Commission. On exercising such option by the pensioner, the revised table of commutation value of pension will be used for the commutation of the additional amount of pension that has become commutable on account of retrospective revision of pay/pension.

(v) In all cases where the date of retirement/commutation of pension is on or after the date of issue of this memorandum, the revised table of commutation for pension will be used for commutation of pension.

2. The relevant provisions in the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats shall be deemed to have been amended to the extent indicated in these orders. Formal amendments to the said rules will be made in due course.

This order issued with the concurrence of the Finance Department vide Pension Branch U/O No. 460-F(Pen) dated 01.09.09.

M.N. Roy

Principal Secretary to the Govt. of West Bengal
Department of Panchayats & R.D.

1086
ANNEXURE-I

REVISED COMMUTATION VALUE FOR A PENSION OF Re. 1 PER ANNUM

in terms of Memo No. No.3942/PN/O/III/2P-39/09 dated, the 3rd September, 2009

<table>
<thead>
<tr>
<th>Age on next birthday</th>
<th>Commutation value expressed as number of year’s purchase</th>
<th>Age on next birthday</th>
<th>Commutation value expressed as number of year’s purchase</th>
<th>Age on next birthday</th>
<th>Commutation value expressed as number of year’s purchase</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>9.188</td>
<td>41</td>
<td>9.075</td>
<td>62</td>
<td>8.093</td>
</tr>
<tr>
<td>21</td>
<td>9.187</td>
<td>42</td>
<td>9.059</td>
<td>63</td>
<td>7.982</td>
</tr>
<tr>
<td>22</td>
<td>9.186</td>
<td>43</td>
<td>9.040</td>
<td>64</td>
<td>7.862</td>
</tr>
<tr>
<td>23</td>
<td>9.185</td>
<td>44</td>
<td>9.019</td>
<td>65</td>
<td>7.731</td>
</tr>
<tr>
<td>24</td>
<td>9.184</td>
<td>45</td>
<td>8.996</td>
<td>66</td>
<td>7.591</td>
</tr>
<tr>
<td>25</td>
<td>9.183</td>
<td>46</td>
<td>8.971</td>
<td>67</td>
<td>7.431</td>
</tr>
<tr>
<td>26</td>
<td>9.182</td>
<td>47</td>
<td>8.943</td>
<td>68</td>
<td>7.262</td>
</tr>
<tr>
<td>27</td>
<td>9.180</td>
<td>48</td>
<td>8.913</td>
<td>69</td>
<td>7.083</td>
</tr>
<tr>
<td>28</td>
<td>9.178</td>
<td>49</td>
<td>8.881</td>
<td>70</td>
<td>6.897</td>
</tr>
<tr>
<td>29</td>
<td>9.176</td>
<td>50</td>
<td>8.846</td>
<td>71</td>
<td>6.703</td>
</tr>
<tr>
<td>30</td>
<td>9.173</td>
<td>51</td>
<td>8.808</td>
<td>72</td>
<td>6.502</td>
</tr>
<tr>
<td>31</td>
<td>9.169</td>
<td>52</td>
<td>8.768</td>
<td>73</td>
<td>6.296</td>
</tr>
<tr>
<td>32</td>
<td>9.164</td>
<td>53</td>
<td>8.724</td>
<td>74</td>
<td>6.085</td>
</tr>
<tr>
<td>33</td>
<td>9.159</td>
<td>54</td>
<td>8.678</td>
<td>75</td>
<td>5.872</td>
</tr>
<tr>
<td>34</td>
<td>9.152</td>
<td>55</td>
<td>8.627</td>
<td>76</td>
<td>5.657</td>
</tr>
<tr>
<td>35</td>
<td>9.145</td>
<td>56</td>
<td>8.572</td>
<td>77</td>
<td>5.443</td>
</tr>
<tr>
<td>36</td>
<td>9.136</td>
<td>57</td>
<td>8.512</td>
<td>78</td>
<td>5.229</td>
</tr>
<tr>
<td>37</td>
<td>9.126</td>
<td>58</td>
<td>8.446</td>
<td>79</td>
<td>5.018</td>
</tr>
<tr>
<td>38</td>
<td>9.116</td>
<td>59</td>
<td>8.371</td>
<td>80</td>
<td>4.812</td>
</tr>
<tr>
<td>39</td>
<td>9.103</td>
<td>60</td>
<td>8.287</td>
<td>81</td>
<td>4.611</td>
</tr>
<tr>
<td>40</td>
<td>9.090</td>
<td>61</td>
<td>8.194</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Basis LIC(94-96) Ultimate Tables and 8.00% interest]
Copy forwarded for information & necessary action to the :-

2. Accountant General (Audit-I), W. B., 4, Brabourne Road, Kolkata.
3. Accountant General (Audit-II), W. B., 18, Rabindra Sarani, Kolkata.
4. Examiner of Local Accounts, W. B., 4, Brabourne Road, Kolkata.
5. Finance (Budget-I) Deptt.
8. Director of Pension, Provident fund & Group Insurance, Purta Bhavan, Bidhan Nagar, Kolkata-700 091.
12. District Magistrate,__________________________________________________________(All).
13. Treasury Officer,______________________________________________________________ (All).
14. Executive Officer,__________________________________Zilla/Mahakuma Parishad.
15. Addl. Executive Officer,________________________Zilla/Mahakuma Parishad.
16. Sub-Divisional Officer,__________________________________________________________ (All).
17. District Panchayat & R. D. Officer,
18. Block Development Officer.

Sd/- S.K. Pal
Assistant Secretary to the
Government of West Bengal

Swb-C2-3942-Revision of Pension-Panchayat employees
MEMORANDUM

No.3943/PN/O/III/2P-39/09

Dated 3rd September 09.

Subject : Grant of relief on Pension to the Pensioners/Family Pensioners of Panchayat Bodies with effect from 01.04.2008, 01.06.2008, 01.11.2008, 01.03.2009 and 01.04.2009.

The undersigned is directed to State that consequent upon the revision of Pensionary benefits of the pensioners/family pensioners of Panchayat Bodies in terms of Memo No. 3941/PN/O/III/2P-39/09 dated 03.09.09 and Memo No.3942/PN/O/III/2P-39/09 dated 03.09.09 the Governor has been placed to decide that relief to the Panchayat Pensioners/Family Pensioners shall be paid according to the revised formula as follows:-

<table>
<thead>
<tr>
<th>Period for which payable</th>
<th>Rate of Dearness Relief per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.04.2008 to 31.05.2008</td>
<td>2 %</td>
</tr>
<tr>
<td>01.06.2008 to 31.10.2008</td>
<td>6 %</td>
</tr>
<tr>
<td>01.11.2008 to 28.02.2009</td>
<td>9 %</td>
</tr>
<tr>
<td>01.03.2009 to 31.03.2009</td>
<td>12 %</td>
</tr>
<tr>
<td>01.04.2009 onwards</td>
<td>16 %</td>
</tr>
</tbody>
</table>

For this purpose of this order:

(i) Pension/family pension in respect of a Panchayat employees who retired or died prior to the 1st day of January, 2006, means the consolidated pension or consolidated family pension, as the case may be, effective from 01 04.2008 in terms of order issued in this Department Memo No.3941 /PN/O/III/2P-39/09 dated 3rd September 2009.

(ii) In Case of pensioner who retire or will retire from service on or after the 1st day of January, 2006 or where family pension is sanctioned for the first time on or after the 1st day of January, 2006, pension/family pension means the basic pension/basic family pension, as the case may be, in terms of this Department Memo No.3942/PN/O/III/2P-39/09 dated 3rd September '09.

(iii) Payment of relief involving a fraction of a rupee shall be rounded off to the next higher rupee.

(iv) Other provisions governing grant of relief to pensioners not mentioned in this order, such as regulation of relief during re-employment, regulation of relief where more than one pension is drawn, etc. will remain unchanged.

(v) For the purpose of payment of relief sanctioned herein the Director of Pension, Provident Fund and Group Insurance, West Bengal will issue authority to Public Sector Banks in Kolkata and the Accountant Generals of other States.

The Treasury Officer will give effect of this order without the authority of the Director of Pension, Provident Fund and Group Insurance, West Bengal.

This order issues with the concurrence of Finance Department, Pension Branch vide U/O. No. 460-F (Pen) dated 01.09.09.

M.N. Roy

Principal Secretary to the Govt. of West Bengal

1089
No. 3943/1(500)/PN/O/III/2P-39/09

Dated, the 3rd September 2009

Copy forwarded for information & necessary action to the :-

2. Accountant General (Audit-I), W. B., 4, Brabourne Road, Kolkata.
3. Accountant General (Audit-II), W. B., 18, Rabindra Sarani, Kolkata.
4. Examiner of Local Accounts, W. B., 4, Brabourne Road, Kolkata.
5. Finance (Budget-I) Deptt.
8. Director of Pension, Provident fund & Group Insurance, Purta Bhavan, Bidhan Nagar, Kolkata-700 091.
12. District Magistrate,________________________________________________________(All).
13. Treasury Officer,________________________________________________________(All).
14. Executive Officer,____________________________________________________Zilla/Mahakuma Parishad.
15. Addl. Executive Officer,______________________________________Zilla/Mahakuma Parishad.
16. Sub-Divisional Officer,__________________________________________________(All).
17. District Panchayat & R. D. Officer,
18. Block Development Officer.

Sd/- S.K. Pal
Assistant Secretary to the
Government of West Bengal
Table showing existing Pension / Family Pension, etc. and consolidated Pension / Family Pension, etc. as on 01.04.2008

<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>Revised BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1300</td>
<td>3300</td>
<td>1356</td>
<td>3300</td>
<td>1412</td>
<td>1468</td>
</tr>
<tr>
<td>1301</td>
<td>3300</td>
<td>1357</td>
<td>3300</td>
<td>1413</td>
<td>1469</td>
</tr>
<tr>
<td>1302</td>
<td>3300</td>
<td>1358</td>
<td>3300</td>
<td>1414</td>
<td>1470</td>
</tr>
<tr>
<td>1303</td>
<td>3300</td>
<td>1359</td>
<td>3300</td>
<td>1415</td>
<td>1471</td>
</tr>
<tr>
<td>1304</td>
<td>3300</td>
<td>1360</td>
<td>3300</td>
<td>1416</td>
<td>1472</td>
</tr>
<tr>
<td>1305</td>
<td>3300</td>
<td>1361</td>
<td>3300</td>
<td>1417</td>
<td>1473</td>
</tr>
<tr>
<td>1306</td>
<td>3300</td>
<td>1362</td>
<td>3300</td>
<td>1418</td>
<td>1474</td>
</tr>
<tr>
<td>1307</td>
<td>3300</td>
<td>1363</td>
<td>3300</td>
<td>1419</td>
<td>1475</td>
</tr>
<tr>
<td>1308</td>
<td>3300</td>
<td>1364</td>
<td>3300</td>
<td>1420</td>
<td>1476</td>
</tr>
<tr>
<td>1309</td>
<td>3300</td>
<td>1365</td>
<td>3300</td>
<td>1421</td>
<td>1477</td>
</tr>
<tr>
<td>1310</td>
<td>3300</td>
<td>1366</td>
<td>3300</td>
<td>1422</td>
<td>1478</td>
</tr>
<tr>
<td>1311</td>
<td>3300</td>
<td>1367</td>
<td>3300</td>
<td>1423</td>
<td>1479</td>
</tr>
<tr>
<td>1312</td>
<td>3300</td>
<td>1368</td>
<td>3300</td>
<td>1424</td>
<td>1480</td>
</tr>
<tr>
<td>1313</td>
<td>3300</td>
<td>1369</td>
<td>3300</td>
<td>1425</td>
<td>1481</td>
</tr>
<tr>
<td>1314</td>
<td>3300</td>
<td>1370</td>
<td>3300</td>
<td>1426</td>
<td>1482</td>
</tr>
<tr>
<td>1315</td>
<td>3300</td>
<td>1371</td>
<td>3300</td>
<td>1427</td>
<td>1483</td>
</tr>
<tr>
<td>1316</td>
<td>3300</td>
<td>1372</td>
<td>3300</td>
<td>1428</td>
<td>1484</td>
</tr>
<tr>
<td>1317</td>
<td>3300</td>
<td>1373</td>
<td>3300</td>
<td>1429</td>
<td>1485</td>
</tr>
<tr>
<td>1318</td>
<td>3300</td>
<td>1374</td>
<td>3300</td>
<td>1430</td>
<td>1486</td>
</tr>
<tr>
<td>1319</td>
<td>3300</td>
<td>1375</td>
<td>3300</td>
<td>1431</td>
<td>1487</td>
</tr>
<tr>
<td>1320</td>
<td>3300</td>
<td>1376</td>
<td>3300</td>
<td>1432</td>
<td>1488</td>
</tr>
<tr>
<td>1321</td>
<td>3300</td>
<td>1377</td>
<td>3300</td>
<td>1433</td>
<td>1489</td>
</tr>
<tr>
<td>1322</td>
<td>3300</td>
<td>1378</td>
<td>3300</td>
<td>1434</td>
<td>1490</td>
</tr>
<tr>
<td>1323</td>
<td>3300</td>
<td>1379</td>
<td>3300</td>
<td>1435</td>
<td>1491</td>
</tr>
<tr>
<td>1324</td>
<td>3300</td>
<td>1380</td>
<td>3300</td>
<td>1436</td>
<td>1492</td>
</tr>
<tr>
<td>1325</td>
<td>3300</td>
<td>1381</td>
<td>3300</td>
<td>1437</td>
<td>1493</td>
</tr>
<tr>
<td>1326</td>
<td>3300</td>
<td>1382</td>
<td>3300</td>
<td>1438</td>
<td>1494</td>
</tr>
<tr>
<td>1327</td>
<td>3300</td>
<td>1383</td>
<td>3300</td>
<td>1439</td>
<td>1495</td>
</tr>
<tr>
<td>1328</td>
<td>3300</td>
<td>1384</td>
<td>3300</td>
<td>1440</td>
<td>1496</td>
</tr>
<tr>
<td>1329</td>
<td>3300</td>
<td>1385</td>
<td>3300</td>
<td>1441</td>
<td>1497</td>
</tr>
<tr>
<td>1330</td>
<td>3300</td>
<td>1386</td>
<td>3300</td>
<td>1442</td>
<td>1498</td>
</tr>
<tr>
<td>1331</td>
<td>3300</td>
<td>1387</td>
<td>3300</td>
<td>1443</td>
<td>1499</td>
</tr>
<tr>
<td>1332</td>
<td>3300</td>
<td>1388</td>
<td>3300</td>
<td>1444</td>
<td>1500</td>
</tr>
<tr>
<td>1333</td>
<td>3300</td>
<td>1389</td>
<td>3300</td>
<td>1445</td>
<td>1501</td>
</tr>
<tr>
<td>1334</td>
<td>3300</td>
<td>1390</td>
<td>3300</td>
<td>1446</td>
<td>1502</td>
</tr>
<tr>
<td>1335</td>
<td>3300</td>
<td>1391</td>
<td>3300</td>
<td>1447</td>
<td>1503</td>
</tr>
<tr>
<td>1336</td>
<td>3300</td>
<td>1392</td>
<td>3300</td>
<td>1448</td>
<td>1504</td>
</tr>
<tr>
<td>1337</td>
<td>3300</td>
<td>1393</td>
<td>3300</td>
<td>1449</td>
<td>1505</td>
</tr>
<tr>
<td>1338</td>
<td>3300</td>
<td>1394</td>
<td>3300</td>
<td>1450</td>
<td>1506</td>
</tr>
<tr>
<td>1339</td>
<td>3300</td>
<td>1395</td>
<td>3300</td>
<td>1451</td>
<td>1507</td>
</tr>
<tr>
<td>1340</td>
<td>3300</td>
<td>1396</td>
<td>3300</td>
<td>1452</td>
<td>1508</td>
</tr>
<tr>
<td>1341</td>
<td>3300</td>
<td>1397</td>
<td>3300</td>
<td>1453</td>
<td>1509</td>
</tr>
<tr>
<td>1342</td>
<td>3300</td>
<td>1398</td>
<td>3300</td>
<td>1454</td>
<td>1510</td>
</tr>
<tr>
<td>1343</td>
<td>3300</td>
<td>1399</td>
<td>3300</td>
<td>1455</td>
<td>1511</td>
</tr>
<tr>
<td>1344</td>
<td>3300</td>
<td>1400</td>
<td>3300</td>
<td>1456</td>
<td>1512</td>
</tr>
<tr>
<td>1345</td>
<td>3300</td>
<td>1401</td>
<td>3300</td>
<td>1457</td>
<td>1513</td>
</tr>
<tr>
<td>1346</td>
<td>3300</td>
<td>1402</td>
<td>3300</td>
<td>1458</td>
<td>1514</td>
</tr>
<tr>
<td>1347</td>
<td>3300</td>
<td>1403</td>
<td>3300</td>
<td>1459</td>
<td>1515</td>
</tr>
<tr>
<td>1348</td>
<td>3300</td>
<td>1404</td>
<td>3300</td>
<td>1460</td>
<td>1516</td>
</tr>
<tr>
<td>1349</td>
<td>3300</td>
<td>1405</td>
<td>3300</td>
<td>1461</td>
<td>1517</td>
</tr>
<tr>
<td>1350</td>
<td>3300</td>
<td>1406</td>
<td>3300</td>
<td>1462</td>
<td>1518</td>
</tr>
<tr>
<td>1351</td>
<td>3300</td>
<td>1407</td>
<td>3300</td>
<td>1463</td>
<td>1519</td>
</tr>
<tr>
<td>1352</td>
<td>3300</td>
<td>1408</td>
<td>3300</td>
<td>1464</td>
<td>1520</td>
</tr>
<tr>
<td>1353</td>
<td>3300</td>
<td>1409</td>
<td>3300</td>
<td>1465</td>
<td>1521</td>
</tr>
<tr>
<td>1354</td>
<td>3300</td>
<td>1410</td>
<td>3300</td>
<td>1466</td>
<td>1522</td>
</tr>
<tr>
<td>1355</td>
<td>3300</td>
<td>1411</td>
<td>3300</td>
<td>1467</td>
<td>1523</td>
</tr>
</tbody>
</table>
Table showing existing Pension / Family Pension, etc. and consolidated Pension / Family Pension, etc. as on 01.04.2008

<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised BP Pension</th>
<th>Revised BP Pension</th>
<th>Revised BP Pension</th>
<th>Revised BP Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1524</td>
<td>3445</td>
<td>1580</td>
<td>3571</td>
<td>1636</td>
</tr>
<tr>
<td>1300</td>
<td>3300</td>
<td>1556</td>
<td>3500</td>
<td>1412</td>
</tr>
<tr>
<td>1301</td>
<td>3300</td>
<td>1557</td>
<td>3500</td>
<td>1413</td>
</tr>
<tr>
<td>1302</td>
<td>3300</td>
<td>1558</td>
<td>3500</td>
<td>1414</td>
</tr>
<tr>
<td>1303</td>
<td>3300</td>
<td>1559</td>
<td>3500</td>
<td>1415</td>
</tr>
<tr>
<td>1304</td>
<td>3300</td>
<td>1560</td>
<td>3500</td>
<td>1416</td>
</tr>
<tr>
<td>1305</td>
<td>3300</td>
<td>1561</td>
<td>3500</td>
<td>1417</td>
</tr>
<tr>
<td>1306</td>
<td>3300</td>
<td>1562</td>
<td>3500</td>
<td>1418</td>
</tr>
<tr>
<td>1307</td>
<td>3300</td>
<td>1563</td>
<td>3500</td>
<td>1419</td>
</tr>
<tr>
<td>1308</td>
<td>3300</td>
<td>1564</td>
<td>3500</td>
<td>1420</td>
</tr>
<tr>
<td>1309</td>
<td>3300</td>
<td>1565</td>
<td>3500</td>
<td>1421</td>
</tr>
<tr>
<td>1310</td>
<td>3300</td>
<td>1566</td>
<td>3500</td>
<td>1422</td>
</tr>
<tr>
<td>1311</td>
<td>3300</td>
<td>1567</td>
<td>3500</td>
<td>1423</td>
</tr>
<tr>
<td>1312</td>
<td>3300</td>
<td>1568</td>
<td>3500</td>
<td>1424</td>
</tr>
<tr>
<td>1313</td>
<td>3300</td>
<td>1569</td>
<td>3500</td>
<td>1425</td>
</tr>
<tr>
<td>1314</td>
<td>3300</td>
<td>1570</td>
<td>3500</td>
<td>1426</td>
</tr>
<tr>
<td>1315</td>
<td>3300</td>
<td>1571</td>
<td>3500</td>
<td>1427</td>
</tr>
<tr>
<td>1316</td>
<td>3300</td>
<td>1572</td>
<td>3500</td>
<td>1428</td>
</tr>
<tr>
<td>1317</td>
<td>3300</td>
<td>1573</td>
<td>3500</td>
<td>1429</td>
</tr>
<tr>
<td>1318</td>
<td>3300</td>
<td>1574</td>
<td>3500</td>
<td>1430</td>
</tr>
<tr>
<td>1319</td>
<td>3300</td>
<td>1575</td>
<td>3500</td>
<td>1431</td>
</tr>
<tr>
<td>1320</td>
<td>3300</td>
<td>1576</td>
<td>3500</td>
<td>1432</td>
</tr>
<tr>
<td>1321</td>
<td>3300</td>
<td>1577</td>
<td>3500</td>
<td>1433</td>
</tr>
<tr>
<td>1322</td>
<td>3300</td>
<td>1578</td>
<td>3500</td>
<td>1434</td>
</tr>
<tr>
<td>1323</td>
<td>3300</td>
<td>1579</td>
<td>3500</td>
<td>1435</td>
</tr>
<tr>
<td>1324</td>
<td>3300</td>
<td>1580</td>
<td>3500</td>
<td>1436</td>
</tr>
<tr>
<td>1325</td>
<td>3300</td>
<td>1581</td>
<td>3500</td>
<td>1437</td>
</tr>
<tr>
<td>1326</td>
<td>3300</td>
<td>1582</td>
<td>3500</td>
<td>1438</td>
</tr>
<tr>
<td>1327</td>
<td>3300</td>
<td>1583</td>
<td>3500</td>
<td>1439</td>
</tr>
<tr>
<td>1328</td>
<td>3300</td>
<td>1584</td>
<td>3500</td>
<td>1440</td>
</tr>
<tr>
<td>1329</td>
<td>3300</td>
<td>1585</td>
<td>3500</td>
<td>1441</td>
</tr>
<tr>
<td>1330</td>
<td>3300</td>
<td>1586</td>
<td>3500</td>
<td>1442</td>
</tr>
<tr>
<td>1331</td>
<td>3300</td>
<td>1587</td>
<td>3500</td>
<td>1443</td>
</tr>
<tr>
<td>1332</td>
<td>3300</td>
<td>1588</td>
<td>3500</td>
<td>1444</td>
</tr>
<tr>
<td>1333</td>
<td>3300</td>
<td>1589</td>
<td>3500</td>
<td>1445</td>
</tr>
<tr>
<td>1334</td>
<td>3300</td>
<td>1590</td>
<td>3500</td>
<td>1446</td>
</tr>
<tr>
<td>1335</td>
<td>3300</td>
<td>1591</td>
<td>3500</td>
<td>1447</td>
</tr>
<tr>
<td>1336</td>
<td>3300</td>
<td>1592</td>
<td>3500</td>
<td>1448</td>
</tr>
<tr>
<td>1337</td>
<td>3300</td>
<td>1593</td>
<td>3500</td>
<td>1449</td>
</tr>
<tr>
<td>1338</td>
<td>3300</td>
<td>1594</td>
<td>3500</td>
<td>1450</td>
</tr>
<tr>
<td>1339</td>
<td>3300</td>
<td>1595</td>
<td>3500</td>
<td>1451</td>
</tr>
<tr>
<td>1340</td>
<td>3300</td>
<td>1596</td>
<td>3500</td>
<td>1452</td>
</tr>
<tr>
<td>1341</td>
<td>3300</td>
<td>1597</td>
<td>3500</td>
<td>1453</td>
</tr>
<tr>
<td>1342</td>
<td>3300</td>
<td>1598</td>
<td>3500</td>
<td>1454</td>
</tr>
<tr>
<td>1343</td>
<td>3300</td>
<td>1599</td>
<td>3500</td>
<td>1455</td>
</tr>
<tr>
<td>1344</td>
<td>3300</td>
<td>1600</td>
<td>3500</td>
<td>1456</td>
</tr>
<tr>
<td>1345</td>
<td>3300</td>
<td>1601</td>
<td>3500</td>
<td>1457</td>
</tr>
<tr>
<td>1346</td>
<td>3300</td>
<td>1602</td>
<td>3500</td>
<td>1458</td>
</tr>
<tr>
<td>1347</td>
<td>3300</td>
<td>1603</td>
<td>3500</td>
<td>1459</td>
</tr>
<tr>
<td>1348</td>
<td>3300</td>
<td>1604</td>
<td>3500</td>
<td>1460</td>
</tr>
<tr>
<td>1349</td>
<td>3300</td>
<td>1605</td>
<td>3500</td>
<td>1461</td>
</tr>
<tr>
<td>1350</td>
<td>3300</td>
<td>1606</td>
<td>3500</td>
<td>1462</td>
</tr>
<tr>
<td>1351</td>
<td>3300</td>
<td>1607</td>
<td>3500</td>
<td>1463</td>
</tr>
<tr>
<td>1352</td>
<td>3300</td>
<td>1608</td>
<td>3500</td>
<td>1464</td>
</tr>
<tr>
<td>1353</td>
<td>3300</td>
<td>1609</td>
<td>3500</td>
<td>1466</td>
</tr>
<tr>
<td>1354</td>
<td>3300</td>
<td>1610</td>
<td>3500</td>
<td>1467</td>
</tr>
<tr>
<td>1355</td>
<td>3300</td>
<td>1611</td>
<td>3500</td>
<td>1467</td>
</tr>
</tbody>
</table>

1092
<table>
<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised Consolidated Pension (BP (Pre2006) without DP)</td>
<td>Revised Consolidated Pension (BP (Pre2006) without DP)</td>
</tr>
<tr>
<td>BP (Pre2006)</td>
<td>BP (Pre2006)</td>
</tr>
<tr>
<td>without DP</td>
<td>without DP</td>
</tr>
<tr>
<td>1524</td>
<td>3445</td>
</tr>
<tr>
<td>1525</td>
<td>3447</td>
</tr>
<tr>
<td>1526</td>
<td>3449</td>
</tr>
<tr>
<td>1527</td>
<td>3452</td>
</tr>
<tr>
<td>1528</td>
<td>3454</td>
</tr>
<tr>
<td>1529</td>
<td>3456</td>
</tr>
<tr>
<td>1530</td>
<td>3458</td>
</tr>
<tr>
<td>1531</td>
<td>3461</td>
</tr>
<tr>
<td>1532</td>
<td>3463</td>
</tr>
<tr>
<td>1533</td>
<td>3465</td>
</tr>
<tr>
<td>1534</td>
<td>3467</td>
</tr>
<tr>
<td>1535</td>
<td>3470</td>
</tr>
<tr>
<td>1536</td>
<td>3472</td>
</tr>
<tr>
<td>1537</td>
<td>3474</td>
</tr>
<tr>
<td>1538</td>
<td>3476</td>
</tr>
<tr>
<td>1539</td>
<td>3479</td>
</tr>
<tr>
<td>1540</td>
<td>3481</td>
</tr>
<tr>
<td>1541</td>
<td>3483</td>
</tr>
<tr>
<td>1542</td>
<td>3485</td>
</tr>
<tr>
<td>1543</td>
<td>3488</td>
</tr>
<tr>
<td>1544</td>
<td>3490</td>
</tr>
<tr>
<td>1545</td>
<td>3492</td>
</tr>
<tr>
<td>1546</td>
<td>3494</td>
</tr>
<tr>
<td>1547</td>
<td>3497</td>
</tr>
<tr>
<td>1548</td>
<td>3499</td>
</tr>
<tr>
<td>1549</td>
<td>3501</td>
</tr>
<tr>
<td>1550</td>
<td>3503</td>
</tr>
<tr>
<td>1551</td>
<td>3506</td>
</tr>
<tr>
<td>1552</td>
<td>3508</td>
</tr>
<tr>
<td>1553</td>
<td>3510</td>
</tr>
<tr>
<td>1554</td>
<td>3513</td>
</tr>
<tr>
<td>1555</td>
<td>3515</td>
</tr>
<tr>
<td>1556</td>
<td>3517</td>
</tr>
<tr>
<td>1557</td>
<td>3519</td>
</tr>
<tr>
<td>1558</td>
<td>3522</td>
</tr>
<tr>
<td>1559</td>
<td>3524</td>
</tr>
<tr>
<td>1560</td>
<td>3526</td>
</tr>
<tr>
<td>1561</td>
<td>3528</td>
</tr>
<tr>
<td>1562</td>
<td>3531</td>
</tr>
<tr>
<td>1563</td>
<td>3533</td>
</tr>
<tr>
<td>1564</td>
<td>3535</td>
</tr>
<tr>
<td>1565</td>
<td>3537</td>
</tr>
<tr>
<td>1566</td>
<td>3540</td>
</tr>
<tr>
<td>1567</td>
<td>3542</td>
</tr>
<tr>
<td>1568</td>
<td>3544</td>
</tr>
<tr>
<td>1569</td>
<td>3546</td>
</tr>
<tr>
<td>1570</td>
<td>3549</td>
</tr>
<tr>
<td>1571</td>
<td>3551</td>
</tr>
<tr>
<td>1572</td>
<td>3553</td>
</tr>
<tr>
<td>1573</td>
<td>3555</td>
</tr>
<tr>
<td>1574</td>
<td>3558</td>
</tr>
<tr>
<td>1575</td>
<td>3560</td>
</tr>
<tr>
<td>1576</td>
<td>3562</td>
</tr>
<tr>
<td>1577</td>
<td>3565</td>
</tr>
<tr>
<td>1578</td>
<td>3567</td>
</tr>
<tr>
<td>1579</td>
<td>3569</td>
</tr>
<tr>
<td>1748</td>
<td>3951</td>
</tr>
<tr>
<td>1749</td>
<td>3953</td>
</tr>
<tr>
<td>1750</td>
<td>3955</td>
</tr>
<tr>
<td>1751</td>
<td>3958</td>
</tr>
<tr>
<td>1752</td>
<td>3960</td>
</tr>
<tr>
<td>1753</td>
<td>3962</td>
</tr>
<tr>
<td>1754</td>
<td>3965</td>
</tr>
<tr>
<td>1755</td>
<td>3967</td>
</tr>
<tr>
<td>1756</td>
<td>3969</td>
</tr>
<tr>
<td>1757</td>
<td>3971</td>
</tr>
<tr>
<td>1758</td>
<td>3974</td>
</tr>
<tr>
<td>1759</td>
<td>3976</td>
</tr>
<tr>
<td>1760</td>
<td>3978</td>
</tr>
<tr>
<td>1761</td>
<td>3980</td>
</tr>
<tr>
<td>1762</td>
<td>3983</td>
</tr>
<tr>
<td>1763</td>
<td>3985</td>
</tr>
<tr>
<td>1764</td>
<td>3987</td>
</tr>
<tr>
<td>1765</td>
<td>3989</td>
</tr>
<tr>
<td>1766</td>
<td>3992</td>
</tr>
<tr>
<td>1767</td>
<td>3994</td>
</tr>
<tr>
<td>1768</td>
<td>3996</td>
</tr>
<tr>
<td>1769</td>
<td>3998</td>
</tr>
<tr>
<td>1770</td>
<td>4001</td>
</tr>
<tr>
<td>1771</td>
<td>4003</td>
</tr>
<tr>
<td>1772</td>
<td>4005</td>
</tr>
<tr>
<td>1773</td>
<td>4007</td>
</tr>
<tr>
<td>1774</td>
<td>4010</td>
</tr>
<tr>
<td>1775</td>
<td>4012</td>
</tr>
<tr>
<td>1776</td>
<td>4014</td>
</tr>
<tr>
<td>1777</td>
<td>4017</td>
</tr>
<tr>
<td>1778</td>
<td>4019</td>
</tr>
<tr>
<td>1779</td>
<td>4021</td>
</tr>
<tr>
<td>1780</td>
<td>4023</td>
</tr>
<tr>
<td>1781</td>
<td>4026</td>
</tr>
<tr>
<td>1782</td>
<td>4028</td>
</tr>
<tr>
<td>1783</td>
<td>4030</td>
</tr>
<tr>
<td>1784</td>
<td>4032</td>
</tr>
<tr>
<td>1785</td>
<td>4035</td>
</tr>
<tr>
<td>1786</td>
<td>4037</td>
</tr>
<tr>
<td>1787</td>
<td>4039</td>
</tr>
<tr>
<td>1788</td>
<td>4041</td>
</tr>
<tr>
<td>1789</td>
<td>4044</td>
</tr>
<tr>
<td>1790</td>
<td>4046</td>
</tr>
<tr>
<td>1791</td>
<td>4048</td>
</tr>
<tr>
<td>1792</td>
<td>4050</td>
</tr>
<tr>
<td>1793</td>
<td>4053</td>
</tr>
<tr>
<td>1794</td>
<td>4055</td>
</tr>
<tr>
<td>1795</td>
<td>4057</td>
</tr>
<tr>
<td>1796</td>
<td>4059</td>
</tr>
<tr>
<td>1797</td>
<td>4062</td>
</tr>
<tr>
<td>1798</td>
<td>4064</td>
</tr>
<tr>
<td>1799</td>
<td>4066</td>
</tr>
<tr>
<td>1800</td>
<td>4068</td>
</tr>
<tr>
<td>1801</td>
<td>4071</td>
</tr>
<tr>
<td>1802</td>
<td>4073</td>
</tr>
<tr>
<td>1803</td>
<td>4075</td>
</tr>
<tr>
<td>Year</td>
<td>Revised BP (Pre2006) without DP</td>
</tr>
<tr>
<td>------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>1972</td>
<td>4457</td>
</tr>
<tr>
<td>1973</td>
<td>4459</td>
</tr>
<tr>
<td>1974</td>
<td>4462</td>
</tr>
<tr>
<td>1975</td>
<td>4464</td>
</tr>
<tr>
<td>1976</td>
<td>4466</td>
</tr>
<tr>
<td>1977</td>
<td>4469</td>
</tr>
<tr>
<td>1978</td>
<td>4471</td>
</tr>
<tr>
<td>1979</td>
<td>4473</td>
</tr>
<tr>
<td>1980</td>
<td>4475</td>
</tr>
<tr>
<td>1981</td>
<td>4478</td>
</tr>
<tr>
<td>1982</td>
<td>4480</td>
</tr>
<tr>
<td>1983</td>
<td>4482</td>
</tr>
<tr>
<td>1984</td>
<td>4484</td>
</tr>
<tr>
<td>1985</td>
<td>4487</td>
</tr>
<tr>
<td>1986</td>
<td>4489</td>
</tr>
<tr>
<td>1987</td>
<td>4491</td>
</tr>
<tr>
<td>1988</td>
<td>4493</td>
</tr>
<tr>
<td>1989</td>
<td>4496</td>
</tr>
<tr>
<td>1990</td>
<td>4498</td>
</tr>
<tr>
<td>1991</td>
<td>4500</td>
</tr>
<tr>
<td>1992</td>
<td>4502</td>
</tr>
<tr>
<td>1993</td>
<td>4505</td>
</tr>
<tr>
<td>1994</td>
<td>4507</td>
</tr>
<tr>
<td>1995</td>
<td>4509</td>
</tr>
<tr>
<td>1996</td>
<td>4511</td>
</tr>
<tr>
<td>1997</td>
<td>4514</td>
</tr>
<tr>
<td>1998</td>
<td>4516</td>
</tr>
<tr>
<td>1999</td>
<td>4518</td>
</tr>
<tr>
<td>2000</td>
<td>4520</td>
</tr>
<tr>
<td>2001</td>
<td>4523</td>
</tr>
<tr>
<td>2002</td>
<td>4525</td>
</tr>
<tr>
<td>2003</td>
<td>4527</td>
</tr>
<tr>
<td>2004</td>
<td>4530</td>
</tr>
<tr>
<td>2005</td>
<td>4532</td>
</tr>
<tr>
<td>2006</td>
<td>4534</td>
</tr>
<tr>
<td>2007</td>
<td>4536</td>
</tr>
<tr>
<td>2008</td>
<td>4539</td>
</tr>
<tr>
<td>2009</td>
<td>4541</td>
</tr>
<tr>
<td>2010</td>
<td>4543</td>
</tr>
<tr>
<td>2011</td>
<td>4545</td>
</tr>
<tr>
<td>2012</td>
<td>4548</td>
</tr>
<tr>
<td>2013</td>
<td>4550</td>
</tr>
<tr>
<td>2014</td>
<td>4552</td>
</tr>
<tr>
<td>2015</td>
<td>4554</td>
</tr>
<tr>
<td>2016</td>
<td>4557</td>
</tr>
<tr>
<td>2017</td>
<td>4559</td>
</tr>
<tr>
<td>2018</td>
<td>4561</td>
</tr>
<tr>
<td>2019</td>
<td>4563</td>
</tr>
<tr>
<td>2020</td>
<td>4566</td>
</tr>
<tr>
<td>2021</td>
<td>4568</td>
</tr>
<tr>
<td>2022</td>
<td>4570</td>
</tr>
<tr>
<td>2023</td>
<td>4572</td>
</tr>
<tr>
<td>2024</td>
<td>4575</td>
</tr>
<tr>
<td>2025</td>
<td>4577</td>
</tr>
<tr>
<td>2026</td>
<td>4579</td>
</tr>
<tr>
<td>2027</td>
<td>4582</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>2196</td>
<td>4963</td>
</tr>
<tr>
<td>2197</td>
<td>4966</td>
</tr>
<tr>
<td>2198</td>
<td>4968</td>
</tr>
<tr>
<td>2199</td>
<td>4970</td>
</tr>
<tr>
<td>2200</td>
<td>4972</td>
</tr>
<tr>
<td>2201</td>
<td>4975</td>
</tr>
<tr>
<td>2202</td>
<td>4977</td>
</tr>
<tr>
<td>2203</td>
<td>4979</td>
</tr>
<tr>
<td>2204</td>
<td>4982</td>
</tr>
<tr>
<td>2205</td>
<td>4984</td>
</tr>
<tr>
<td>2206</td>
<td>4986</td>
</tr>
<tr>
<td>2207</td>
<td>4988</td>
</tr>
<tr>
<td>2208</td>
<td>4991</td>
</tr>
<tr>
<td>2209</td>
<td>4993</td>
</tr>
<tr>
<td>2210</td>
<td>4995</td>
</tr>
<tr>
<td>2211</td>
<td>4997</td>
</tr>
<tr>
<td>2212</td>
<td>5000</td>
</tr>
<tr>
<td>2213</td>
<td>5002</td>
</tr>
<tr>
<td>2214</td>
<td>5004</td>
</tr>
<tr>
<td>2215</td>
<td>5006</td>
</tr>
<tr>
<td>2216</td>
<td>5009</td>
</tr>
<tr>
<td>2217</td>
<td>5011</td>
</tr>
<tr>
<td>2218</td>
<td>5013</td>
</tr>
<tr>
<td>2219</td>
<td>5015</td>
</tr>
<tr>
<td>2220</td>
<td>5018</td>
</tr>
<tr>
<td>2221</td>
<td>5020</td>
</tr>
<tr>
<td>2222</td>
<td>5022</td>
</tr>
<tr>
<td>2223</td>
<td>5024</td>
</tr>
<tr>
<td>2224</td>
<td>5027</td>
</tr>
<tr>
<td>2225</td>
<td>5029</td>
</tr>
<tr>
<td>2226</td>
<td>5031</td>
</tr>
<tr>
<td>2227</td>
<td>5034</td>
</tr>
<tr>
<td>2228</td>
<td>5036</td>
</tr>
<tr>
<td>2229</td>
<td>5038</td>
</tr>
<tr>
<td>2230</td>
<td>5040</td>
</tr>
<tr>
<td>2231</td>
<td>5043</td>
</tr>
<tr>
<td>2232</td>
<td>5045</td>
</tr>
<tr>
<td>2233</td>
<td>5047</td>
</tr>
<tr>
<td>2234</td>
<td>5049</td>
</tr>
<tr>
<td>2235</td>
<td>5052</td>
</tr>
<tr>
<td>2236</td>
<td>5054</td>
</tr>
<tr>
<td>2237</td>
<td>5056</td>
</tr>
<tr>
<td>2238</td>
<td>5058</td>
</tr>
<tr>
<td>2239</td>
<td>5061</td>
</tr>
<tr>
<td>2240</td>
<td>5063</td>
</tr>
<tr>
<td>2241</td>
<td>5065</td>
</tr>
<tr>
<td>2242</td>
<td>5067</td>
</tr>
<tr>
<td>2243</td>
<td>5070</td>
</tr>
<tr>
<td>2244</td>
<td>5072</td>
</tr>
<tr>
<td>2245</td>
<td>5074</td>
</tr>
<tr>
<td>2246</td>
<td>5076</td>
</tr>
<tr>
<td>2247</td>
<td>5079</td>
</tr>
<tr>
<td>2248</td>
<td>5081</td>
</tr>
<tr>
<td>2249</td>
<td>5083</td>
</tr>
<tr>
<td>2250</td>
<td>5085</td>
</tr>
<tr>
<td>2251</td>
<td>5088</td>
</tr>
</tbody>
</table>

Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)
| Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2) |
|---|---|---|---|---|---|---|---|---|
| 2420 | 5470 | 2476 | 5596 | 2532 | 5723 | 2588 | 5849 |
| 2421 | 5472 | 2477 | 5599 | 2533 | 5725 | 2589 | 5852 |
| 2422 | 5474 | 2478 | 5601 | 2534 | 5727 | 2590 | 5854 |
| 2423 | 5476 | 2479 | 5603 | 2535 | 5730 | 2591 | 5856 |
| 2424 | 5479 | 2480 | 5605 | 2536 | 5732 | 2592 | 5858 |
| 2425 | 5481 | 2481 | 5608 | 2537 | 5734 | 2593 | 5861 |
| 2426 | 5483 | 2482 | 5610 | 2538 | 5736 | 2594 | 5863 |
| 2427 | 5486 | 2483 | 5612 | 2539 | 5739 | 2595 | 5865 |
| 2428 | 5488 | 2484 | 5614 | 2540 | 5741 | 2596 | 5867 |
| 2429 | 5490 | 2485 | 5617 | 2541 | 5743 | 2597 | 5870 |
| 2430 | 5492 | 2486 | 5619 | 2542 | 5745 | 2598 | 5872 |
| 2431 | 5495 | 2487 | 5621 | 2543 | 5748 | 2599 | 5874 |
| 2432 | 5497 | 2488 | 5623 | 2544 | 5750 | 2600 | 5876 |
| 2433 | 5499 | 2489 | 5626 | 2545 | 5752 | 2601 | 5879 |
| 2434 | 5501 | 2490 | 5628 | 2546 | 5754 | 2602 | 5881 |
| 2435 | 5504 | 2491 | 5630 | 2547 | 5757 | 2603 | 5883 |
| 2436 | 5506 | 2492 | 5632 | 2548 | 5759 | 2604 | 5886 |
| 2437 | 5508 | 2493 | 5635 | 2549 | 5761 | 2605 | 5888 |
| 2438 | 5510 | 2494 | 5637 | 2550 | 5763 | 2606 | 5890 |
| 2439 | 5513 | 2495 | 5639 | 2551 | 5766 | 2607 | 5892 |
| 2440 | 5515 | 2496 | 5641 | 2552 | 5768 | 2608 | 5895 |
| 2441 | 5517 | 2497 | 5644 | 2553 | 5770 | 2609 | 5897 |
| 2442 | 5519 | 2498 | 5646 | 2554 | 5773 | 2610 | 5899 |
| 2443 | 5522 | 2499 | 5648 | 2555 | 5775 | 2611 | 5901 |
| 2444 | 5524 | 2500 | 5650 | 2556 | 5777 | 2612 | 5904 |
| 2445 | 5526 | 2501 | 5653 | 2557 | 5779 | 2613 | 5906 |
| 2446 | 5528 | 2502 | 5655 | 2558 | 5782 | 2614 | 5908 |
| 2447 | 5531 | 2503 | 5657 | 2559 | 5784 | 2615 | 5910 |
| 2448 | 5533 | 2504 | 5660 | 2560 | 5786 | 2616 | 5913 |
| 2449 | 5535 | 2505 | 5662 | 2561 | 5788 | 2617 | 5915 |
| 2450 | 5537 | 2506 | 5664 | 2562 | 5791 | 2618 | 5917 |
| 2451 | 5540 | 2507 | 5666 | 2563 | 5793 | 2619 | 5919 |
| 2452 | 5542 | 2508 | 5669 | 2564 | 5795 | 2620 | 5922 |
| 2453 | 5544 | 2509 | 5671 | 2565 | 5797 | 2621 | 5924 |
| 2454 | 5547 | 2510 | 5673 | 2566 | 5800 | 2622 | 5926 |
| 2455 | 5549 | 2511 | 5675 | 2567 | 5802 | 2623 | 5928 |
| 2456 | 5551 | 2512 | 5678 | 2568 | 5804 | 2624 | 5931 |
| 2457 | 5553 | 2513 | 5680 | 2569 | 5806 | 2625 | 5933 |
| 2458 | 5556 | 2514 | 5682 | 2570 | 5809 | 2626 | 5935 |
| 2459 | 5558 | 2515 | 5684 | 2571 | 5811 | 2627 | 5938 |
| 2460 | 5560 | 2516 | 5687 | 2572 | 5833 | 2628 | 5940 |
| 2461 | 5562 | 2517 | 5689 | 2573 | 5815 | 2C29 | 5942 |
| 2462 | 5565 | 2518 | 5691 | 2574 | 5818 | 2630 | 5944 |
| 2463 | 5567 | 2519 | 5693 | 2575 | 5820 | 2631 | 5947 |
| 2464 | 5569 | 2520 | 5696 | 2576 | 5822 | 2632 | 5949 |
| 2465 | 5571 | 2521 | 5698 | 2577 | 5825 | 2633 | 5951 |
| 2466 | 5574 | 2522 | 5700 | 2578 | 5827 | 2634 | 5953 |
| 2467 | 5576 | 2523 | 5702 | 2579 | 5829 | 2635 | 5956 |
| 2468 | 5578 | 2524 | 5705 | 2580 | 5831 | 2636 | 5958 |
| 2469 | 5580 | 2525 | 5707 | 2581 | 5834 | 2637 | 5960 |
| 2470 | 5583 | 2526 | 5709 | 2582 | 5836 | 2638 | 5962 |
| 2471 | 5585 | 2527 | 5712 | 2583 | 5838 | 2639 | 5965 |
| 2472 | 5587 | 2528 | 5714 | 2584 | 5840 | 2640 | 5967 |
| 2473 | 5589 | 2529 | 5716 | 2585 | 5843 | 2641 | 5969 |
| 2474 | 5592 | 2530 | 5718 | 2586 | 5845 | 2642 | 5971 |
| 2475 | 5594 | 2531 | 5721 | 2587 | 5847 | 2643 | 5974 |
### Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2644 5976 2700 6102 2756 6229 2812 6356</td>
<td>2645 5978 2701 6105 2757 6231 2813 6358</td>
<td>2646 5980 2702 6107 2758 6234 2814 6360</td>
<td>2647 5983 2703 6109 2759 6236 2815 6362</td>
<td>2648 5985 2704 6112 2760 6238 2816 6365</td>
</tr>
<tr>
<td>2649 5987 2705 6114 2761 6240 2817 6367</td>
<td>2650 5989 2706 6116 2762 6243 2818 6369</td>
<td>2651 5992 2707 6118 2763 6245 2819 6371</td>
<td>2652 5994 2708 6121 2764 6247 2820 6374</td>
<td>2653 5996 2709 6123 2765 6249 2821 6376</td>
</tr>
<tr>
<td>2654 5999 2710 6125 2766 6252 2822 6378</td>
<td>2655 6001 2711 6127 2767 6254 2823 6380</td>
<td>2656 6003 2712 6130 2768 6256 2824 6383</td>
<td>2657 6005 2713 6132 2769 6258 2825 6385</td>
<td>2658 6008 2714 6134 2770 6261 2826 6387</td>
</tr>
<tr>
<td>2659 6010 2715 6136 2771 6263 2827 6390</td>
<td>2660 6012 2716 6139 2772 6265 2828 6392</td>
<td>2661 6014 2717 6141 2773 6267 2829 6394</td>
<td>2662 6017 2718 6143 2774 6270 2830 6396</td>
<td>2663 6019 2719 6145 2775 6272 2831 6399</td>
</tr>
<tr>
<td>2664 6021 2720 6148 2776 6274 2832 6401</td>
<td>2665 6023 2721 6150 2777 6277 2833 6403</td>
<td>2666 6026 2722 6152 2778 6279 2834 6405</td>
<td>2667 6028 2723 6154 2779 6281 2835 6408</td>
<td>2668 6030 2724 6157 2780 6283 2836 6410</td>
</tr>
<tr>
<td>2669 6032 2725 6159 2781 6286 2837 6412</td>
<td>2670 6035 2726 6161 2782 6288 2838 6414</td>
<td>2671 6037 2727 6164 2783 6290 2839 6417</td>
<td>2672 6039 2728 6166 2784 6292 2840 6419</td>
<td>2673 6041 2729 6168 2785 6295 2841 6421</td>
</tr>
<tr>
<td>2674 6044 2730 6170 2786 6297 2842 6423</td>
<td>2675 6046 2731 6173 2787 6299 2843 6426</td>
<td>2676 6048 2732 6175 2788 6301 2844 6428</td>
<td>2677 6051 2733 6177 2789 6304 2845 6430</td>
<td>2678 6053 2734 6179 2790 6306 2846 6432</td>
</tr>
<tr>
<td>2679 6055 2735 6182 2791 6308 2847 6435</td>
<td>2680 6057 2736 6184 2792 6310 2848 6437</td>
<td>2681 6060 2737 6186 2793 6313 2849 6439</td>
<td>2682 6062 2738 6188 2794 6315 2850 6441</td>
<td>2683 6064 2739 6191 2795 6317 2851 6444</td>
</tr>
<tr>
<td>2684 6066 2740 6193 2796 6319 2852 6446</td>
<td>2685 6069 2741 6195 2797 6322 2853 6448</td>
<td>2686 6071 2742 6197 2798 6324 2854 6451</td>
<td>2687 6073 2743 6200 2799 6326 2855 6453</td>
<td>2688 6075 2744 6202 2800 6328 2856 6455</td>
</tr>
<tr>
<td>2689 6078 2745 6204 2801 6331 2857 6457</td>
<td>2690 6080 2746 6206 2802 6333 2858 6460</td>
<td>2691 6082 2747 6209 2803 6335 2859 6462</td>
<td>2692 6084 2748 6211 2804 6338 2860 6464</td>
<td>2693 6087 2749 6213 2805 6340 2861 6466</td>
</tr>
<tr>
<td>2694 6089 2750 6215 2806 6342 2862 6469</td>
<td>2695 6091 2751 6218 2807 6344 2863 6473</td>
<td>2696 6093 2752 6220 2808 6347 2864 6473</td>
<td>2697 6096 2753 6222 2809 6349 2865 6475</td>
<td>2698 6098 2754 6225 2810 6351 2866 6478</td>
</tr>
<tr>
<td>2699 6100 2755 6227 2811 6353 2867 6480</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Column 1</td>
<td>Column 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>----------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<p>| 2868 | 6482 | 2924 | 6609 | 2980 | 6735 | 3036 | 6862 |
| 2869 | 6484 | 2925 | 6611 | 2981 | 6738 | 3037 | 6864 |
| 2870 | 6487 | 2926 | 6613 | 2982 | 6740 | 3038 | 6866 |
| 2871 | 6489 | 2927 | 6616 | 2983 | 6742 | 3039 | 6869 |
| 2872 | 6491 | 2928 | 6618 | 2984 | 6744 | 3040 | 6871 |
| 2873 | 6493 | 2929 | 6620 | 2985 | 6747 | 3041 | 6873 |
| 2874 | 6496 | 2930 | 6622 | 2986 | 6749 | 3042 | 6875 |
| 2875 | 6498 | 2931 | 6625 | 2987 | 6751 | 3043 | 6878 |
| 2876 | 6500 | 2932 | 6627 | 2988 | 6753 | 3044 | 6880 |
| 2877 | 6503 | 2933 | 6629 | 2989 | 6756 | 3045 | 6882 |
| 2878 | 6505 | 2934 | 6631 | 2990 | 6758 | 3046 | 6884 |
| 2879 | 6507 | 2935 | 6634 | 2991 | 6760 | 3047 | 6887 |
| 2880 | 6509 | 2936 | 6636 | 2992 | 6762 | 3048 | 6889 |
| 2881 | 6512 | 2937 | 6638 | 2993 | 6765 | 3049 | 6891 |
| 2882 | 6514 | 2938 | 6640 | 2994 | 6767 | 3050 | 6893 |
| 2883 | 6516 | 2939 | 6643 | 2995 | 6769 | 3051 | 6896 |
| 2884 | 6518 | 2940 | 6645 | 2996 | 6771 | 3052 | 6898 |
| 2885 | 6521 | 2941 | 6647 | 2997 | 6774 | 3053 | 6900 |
| 2886 | 6523 | 2942 | 6649 | 2998 | 6776 | 3054 | 6903 |
| 2887 | 6525 | 2943 | 6652 | 2999 | 6778 | 3055 | 6905 |
| 2888 | 6527 | 2944 | 6654 | 3000 | 6780 | 3056 | 6907 |
| 2889 | 6530 | 2945 | 6656 | 3001 | 6783 | 3057 | 6909 |
| 2890 | 6532 | 2946 | 6658 | 3002 | 6785 | 3058 | 6912 |
| 2891 | 6534 | 2947 | 6661 | 3003 | 6787 | 3059 | 6914 |
| 2892 | 6536 | 2948 | 6663 | 3004 | 6790 | 3060 | 6916 |
| 2893 | 6539 | 2949 | 6665 | 3005 | 6792 | 3061 | 6918 |
| 2894 | 6541 | 2950 | 6667 | 3006 | 6794 | 3062 | 6921 |
| 2895 | 6543 | 2951 | 6670 | 3007 | 6796 | 3063 | 6923 |
| 2896 | 6545 | 2952 | 6672 | 3008 | 6799 | 3064 | 6925 |
| 2897 | 6548 | 2953 | 6674 | 3009 | 6801 | 3065 | 6927 |
| 2898 | 6550 | 2954 | 6677 | 3010 | 6803 | 3066 | 6930 |
| 2899 | 6552 | 2955 | 6679 | 3011 | 6805 | 3067 | 6932 |
| 2900 | 6554 | 2956 | 6681 | 3012 | 6808 | 3068 | 6934 |
| 2901 | 6557 | 2957 | 6683 | 3013 | 6810 | 3069 | 6936 |
| 2902 | 6559 | 2958 | 6686 | 3014 | 6812 | 3070 | 6939 |
| 2903 | 6561 | 2959 | 6688 | 3015 | 6814 | 3071 | 6941 |
| 2904 | 6564 | 2960 | 6690 | 3016 | 6817 | 3072 | 6943 |
| 2905 | 6566 | 2961 | 6692 | 3017 | 6819 | 3073 | 6945 |
| 2906 | 6568 | 2962 | 6695 | 3018 | 6821 | 3074 | 6948 |
| 2907 | 6570 | 2963 | 6697 | 3019 | 6823 | 3075 | 6950 |
| 2908 | 6573 | 2964 | 6699 | 3020 | 6826 | 3076 | 6952 |
| 2909 | 6575 | 2965 | 6701 | 3021 | 6828 | 3077 | 6955 |
| 2910 | 6577 | 2966 | 6704 | 3022 | 6830 | 3078 | 6957 |
| 2911 | 6579 | 2967 | 6706 | 3023 | 6832 | 3079 | 6959 |
| 2912 | 6582 | 2968 | 6708 | 3024 | 6835 | 3080 | 6961 |
| 2913 | 6584 | 2969 | 6710 | 3025 | 6837 | 3081 | 6964 |
| 2914 | 6586 | 2970 | 6713 | 3026 | 6839 | 3082 | 6966 |
| 2915 | 6588 | 2971 | 6715 | 3027 | 6842 | 3083 | 6968 |
| 2916 | 6591 | 2972 | 6717 | 3028 | 6844 | 3084 | 6970 |
| 2917 | 6593 | 2973 | 6719 | 3029 | 6846 | 3085 | 6973 |
| 2918 | 6595 | 2974 | 6722 | 3030 | 6848 | 3086 | 6975 |
| 2919 | 6597 | 2975 | 6724 | 3031 | 6851 | 3087 | 6977 |
| 2920 | 6600 | 2976 | 6726 | 3032 | 6853 | 3088 | 6979 |
| 2921 | 6602 | 2977 | 6729 | 3033 | 6855 | 3089 | 6982 |
| 2922 | 6604 | 2978 | 6731 | 3034 | 6857 | 3090 | 6984 |
| 2923 | 6606 | 2979 | 6733 | 3035 | 6860 | 3091 | 6986 |
|-------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|
| 3092                    | 6988                                    | 7115                                    | 3204                                    | 7242                                    |
| 3093                    | 6991                                    | 7117                                    | 3205                                    | 7244                                    |
| 3094                    | 6993                                    | 7119                                    | 3206                                    | 7246                                    |
| 3095                    | 6995                                    | 7122                                    | 3207                                    | 7248                                    |
| 3096                    | 6997                                    | 7124                                    | 3208                                    | 7251                                    |
| 3097                    | 7000                                    | 7126                                    | 3209                                    | 7253                                    |
| 3098                    | 7002                                    | 7129                                    | 3210                                    | 7255                                    |
| 3099                    | 7004                                    | 7131                                    | 3211                                    | 7257                                    |
| 3100                    | 7006                                    | 7133                                    | 3212                                    | 7260                                    |
| 3101                    | 7009                                    | 7135                                    | 3213                                    | 7262                                    |
| 3102                    | 7011                                    | 7138                                    | 3214                                    | 7264                                    |
| 3103                    | 7013                                    | 7140                                    | 3215                                    | 7266                                    |
| 3104                    | 7016                                    | 7142                                    | 3216                                    | 7269                                    |
| 3105                    | 7018                                    | 7144                                    | 3217                                    | 7271                                    |
| 3106                    | 7020                                    | 7147                                    | 3218                                    | 7273                                    |
| 3107                    | 7022                                    | 7149                                    | 3219                                    | 7275                                    |
| 3108                    | 7025                                    | 7151                                    | 3220                                    | 7278                                    |
| 3109                    | 7027                                    | 7153                                    | 3221                                    | 7280                                    |
| 3110                    | 7029                                    | 7156                                    | 3222                                    | 7282                                    |
| 3111                    | 7031                                    | 7158                                    | 3223                                    | 7284                                    |
| 3112                    | 7034                                    | 7160                                    | 3224                                    | 7287                                    |
| 3113                    | 7036                                    | 7162                                    | 3225                                    | 7289                                    |
| 3114                    | 7038                                    | 7165                                    | 3226                                    | 7291                                    |
| 3115                    | 7040                                    | 7167                                    | 3227                                    | 7294                                    |
| 3116                    | 7043                                    | 7169                                    | 3228                                    | 7296                                    |
| 3117                    | 7045                                    | 7171                                    | 3229                                    | 7298                                    |
| 3118                    | 7047                                    | 7174                                    | 3230                                    | 7300                                    |
| 3119                    | 7049                                    | 7176                                    | 3231                                    | 7303                                    |
| 3120                    | 7052                                    | 7178                                    | 3232                                    | 7305                                    |
| 3121                    | 7054                                    | 7181                                    | 3233                                    | 7307                                    |
| 3122                    | 7056                                    | 7183                                    | 3234                                    | 7309                                    |
| 3123                    | 7058                                    | 7185                                    | 3235                                    | 7312                                    |
| 3124                    | 7061                                    | 7187                                    | 3236                                    | 7314                                    |
| 3125                    | 7063                                    | 7190                                    | 3237                                    | 7316                                    |
| 3126                    | 7065                                    | 7192                                    | 3238                                    | 7318                                    |
| 3127                    | 7068                                    | 7194                                    | 3239                                    | 7321                                    |
| 3128                    | 7070                                    | 7196                                    | 3240                                    | 7323                                    |
| 3129                    | 7072                                    | 7199                                    | 3241                                    | 7325                                    |
| 3130                    | 7074                                    | 7201                                    | 3242                                    | 7327                                    |
| 3131                    | 7076                                    | 7203                                    | 3243                                    | 7330                                    |
| 3132                    | 7079                                    | 7205                                    | 3244                                    | 7332                                    |
| 3133                    | 7081                                    | 7208                                    | 3245                                    | 7334                                    |
| 3134                    | 7083                                    | 7210                                    | 3246                                    | 7336                                    |
| 3135                    | 7086                                    | 7212                                    | 3247                                    | 7339                                    |
| 3136                    | 7088                                    | 7214                                    | 3248                                    | 7341                                    |
| 3137                    | 7090                                    | 7217                                    | 3249                                    | 7343                                    |
| 3138                    | 7092                                    | 7219                                    | 3250                                    | 7345                                    |
| 3139                    | 7095                                    | 7221                                    | 3251                                    | 7348                                    |
| 3140                    | 7097                                    | 7223                                    | 3252                                    | 7350                                    |
| 3141                    | 7099                                    | 7226                                    | 3253                                    | 7352                                    |
| 3142                    | 7101                                    | 7228                                    | 3254                                    | 7355                                    |
| 3143                    | 7104                                    | 7230                                    | 3255                                    | 7357                                    |
| 3144                    | 7106                                    | 7232                                    | 3256                                    | 7359                                    |
| 3145                    | 7108                                    | 7235                                    | 3257                                    | 7361                                    |
| 3146                    | 7110                                    | 7237                                    | 3258                                    | 7364                                    |
| 3147                    | 7113                                    | 7239                                    | 3259                                    | 7366                                    |</p>
<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>Revised BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>Revised BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>3316</td>
<td>7495</td>
<td>3372</td>
<td>7621</td>
<td>3428</td>
<td>7748</td>
<td>3484</td>
</tr>
<tr>
<td>3317</td>
<td>7497</td>
<td>3373</td>
<td>7623</td>
<td>3429</td>
<td>7750</td>
<td>3485</td>
</tr>
<tr>
<td>3318</td>
<td>7499</td>
<td>3374</td>
<td>7626</td>
<td>3430</td>
<td>7752</td>
<td>3486</td>
</tr>
<tr>
<td>3319</td>
<td>7501</td>
<td>3375</td>
<td>7628</td>
<td>3431</td>
<td>7755</td>
<td>3487</td>
</tr>
<tr>
<td>3320</td>
<td>7504</td>
<td>3376</td>
<td>7630</td>
<td>3432</td>
<td>7757</td>
<td>3488</td>
</tr>
<tr>
<td>3321</td>
<td>7506</td>
<td>3377</td>
<td>7633</td>
<td>3433</td>
<td>7759</td>
<td>3489</td>
</tr>
<tr>
<td>3322</td>
<td>7508</td>
<td>3378</td>
<td>7635</td>
<td>3434</td>
<td>7763</td>
<td>3490</td>
</tr>
<tr>
<td>3323</td>
<td>7510</td>
<td>3379</td>
<td>7637</td>
<td>3435</td>
<td>7764</td>
<td>3491</td>
</tr>
<tr>
<td>3324</td>
<td>7513</td>
<td>3380</td>
<td>7639</td>
<td>3436</td>
<td>7766</td>
<td>3492</td>
</tr>
<tr>
<td>3325</td>
<td>7515</td>
<td>3381</td>
<td>7642</td>
<td>3437</td>
<td>7768</td>
<td>3493</td>
</tr>
<tr>
<td>3326</td>
<td>7517</td>
<td>3382</td>
<td>7644</td>
<td>3438</td>
<td>7770</td>
<td>3494</td>
</tr>
<tr>
<td>3327</td>
<td>7520</td>
<td>3383</td>
<td>7646</td>
<td>3439</td>
<td>7773</td>
<td>3495</td>
</tr>
<tr>
<td>3328</td>
<td>7522</td>
<td>3384</td>
<td>7648</td>
<td>3440</td>
<td>7775</td>
<td>3496</td>
</tr>
<tr>
<td>3329</td>
<td>7524</td>
<td>3385</td>
<td>7651</td>
<td>3441</td>
<td>7777</td>
<td>3497</td>
</tr>
<tr>
<td>3330</td>
<td>7526</td>
<td>3386</td>
<td>7653</td>
<td>3442</td>
<td>7779</td>
<td>3498</td>
</tr>
<tr>
<td>3331</td>
<td>7529</td>
<td>3387</td>
<td>7655</td>
<td>3443</td>
<td>7782</td>
<td>3499</td>
</tr>
<tr>
<td>3332</td>
<td>7531</td>
<td>3388</td>
<td>7657</td>
<td>3444</td>
<td>7784</td>
<td>3500</td>
</tr>
<tr>
<td>3333</td>
<td>7533</td>
<td>3389</td>
<td>7660</td>
<td>3445</td>
<td>7786</td>
<td>3501</td>
</tr>
<tr>
<td>3334</td>
<td>7535</td>
<td>3390</td>
<td>7662</td>
<td>3446</td>
<td>7788</td>
<td>3502</td>
</tr>
<tr>
<td>3335</td>
<td>7538</td>
<td>3391</td>
<td>7664</td>
<td>3447</td>
<td>7791</td>
<td>3503</td>
</tr>
<tr>
<td>3336</td>
<td>7540</td>
<td>3392</td>
<td>7666</td>
<td>3448</td>
<td>7793</td>
<td>3504</td>
</tr>
<tr>
<td>3337</td>
<td>7542</td>
<td>3393</td>
<td>7669</td>
<td>3449</td>
<td>7795</td>
<td>3505</td>
</tr>
<tr>
<td>3338</td>
<td>7544</td>
<td>3394</td>
<td>7671</td>
<td>3450</td>
<td>7797</td>
<td>3506</td>
</tr>
<tr>
<td>3339</td>
<td>7547</td>
<td>3395</td>
<td>7673</td>
<td>3451</td>
<td>7800</td>
<td>3507</td>
</tr>
<tr>
<td>3340</td>
<td>7549</td>
<td>3396</td>
<td>7675</td>
<td>3452</td>
<td>7802</td>
<td>3508</td>
</tr>
<tr>
<td>3341</td>
<td>7551</td>
<td>3397</td>
<td>7678</td>
<td>3453</td>
<td>7804</td>
<td>3509</td>
</tr>
<tr>
<td>3342</td>
<td>7553</td>
<td>3398</td>
<td>7680</td>
<td>3454</td>
<td>7807</td>
<td>3510</td>
</tr>
<tr>
<td>3343</td>
<td>7556</td>
<td>3399</td>
<td>7682</td>
<td>3455</td>
<td>7809</td>
<td>3511</td>
</tr>
<tr>
<td>3344</td>
<td>7558</td>
<td>3400</td>
<td>7684</td>
<td>3456</td>
<td>7811</td>
<td>3512</td>
</tr>
<tr>
<td>3345</td>
<td>7560</td>
<td>3401</td>
<td>7687</td>
<td>3457</td>
<td>7813</td>
<td>3513</td>
</tr>
<tr>
<td>3346</td>
<td>7562</td>
<td>3402</td>
<td>7689</td>
<td>3458</td>
<td>7816</td>
<td>3514</td>
</tr>
<tr>
<td>3347</td>
<td>7565</td>
<td>3403</td>
<td>7691</td>
<td>3459</td>
<td>7818</td>
<td>3515</td>
</tr>
<tr>
<td>3348</td>
<td>7567</td>
<td>3404</td>
<td>7694</td>
<td>3460</td>
<td>7820</td>
<td>3516</td>
</tr>
<tr>
<td>3349</td>
<td>7569</td>
<td>3405</td>
<td>7696</td>
<td>3461</td>
<td>7822</td>
<td>3517</td>
</tr>
<tr>
<td>3350</td>
<td>7571</td>
<td>3406</td>
<td>7698</td>
<td>3462</td>
<td>7825</td>
<td>3518</td>
</tr>
<tr>
<td>3351</td>
<td>7574</td>
<td>3407</td>
<td>7700</td>
<td>3463</td>
<td>7827</td>
<td>3519</td>
</tr>
<tr>
<td>3352</td>
<td>7576</td>
<td>3408</td>
<td>7703</td>
<td>3464</td>
<td>7829</td>
<td>3520</td>
</tr>
<tr>
<td>3353</td>
<td>7578</td>
<td>3409</td>
<td>7705</td>
<td>3465</td>
<td>7831</td>
<td>3521</td>
</tr>
<tr>
<td>3354</td>
<td>7581</td>
<td>3410</td>
<td>7707</td>
<td>3466</td>
<td>7834</td>
<td>3522</td>
</tr>
<tr>
<td>3355</td>
<td>7583</td>
<td>3411</td>
<td>7709</td>
<td>3467</td>
<td>7836</td>
<td>3523</td>
</tr>
<tr>
<td>3356</td>
<td>7585</td>
<td>3412</td>
<td>7712</td>
<td>3468</td>
<td>7838</td>
<td>3524</td>
</tr>
<tr>
<td>3357</td>
<td>7587</td>
<td>3413</td>
<td>7714</td>
<td>3469</td>
<td>7840</td>
<td>3525</td>
</tr>
<tr>
<td>3358</td>
<td>7590</td>
<td>3414</td>
<td>7716</td>
<td>3470</td>
<td>7843</td>
<td>3526</td>
</tr>
<tr>
<td>3359</td>
<td>7592</td>
<td>3415</td>
<td>7718</td>
<td>3471</td>
<td>7845</td>
<td>3527</td>
</tr>
<tr>
<td>3360</td>
<td>7594</td>
<td>3416</td>
<td>7721</td>
<td>3472</td>
<td>7847</td>
<td>3528</td>
</tr>
<tr>
<td>3361</td>
<td>7596</td>
<td>3417</td>
<td>7723</td>
<td>3473</td>
<td>7849</td>
<td>3529</td>
</tr>
<tr>
<td>3362</td>
<td>7599</td>
<td>3418</td>
<td>7725</td>
<td>3474</td>
<td>7852</td>
<td>3530</td>
</tr>
<tr>
<td>3363</td>
<td>7601</td>
<td>3419</td>
<td>7727</td>
<td>3475</td>
<td>7854</td>
<td>3531</td>
</tr>
<tr>
<td>3364</td>
<td>7603</td>
<td>3420</td>
<td>7730</td>
<td>3476</td>
<td>7856</td>
<td>3532</td>
</tr>
<tr>
<td>3365</td>
<td>7605</td>
<td>3421</td>
<td>7732</td>
<td>3477</td>
<td>7859</td>
<td>3533</td>
</tr>
<tr>
<td>3366</td>
<td>7608</td>
<td>3422</td>
<td>7734</td>
<td>3478</td>
<td>7861</td>
<td>3534</td>
</tr>
<tr>
<td>3367</td>
<td>7610</td>
<td>3423</td>
<td>7736</td>
<td>3479</td>
<td>7863</td>
<td>3535</td>
</tr>
<tr>
<td>3368</td>
<td>7612</td>
<td>3424</td>
<td>7739</td>
<td>3480</td>
<td>7865</td>
<td>3536</td>
</tr>
<tr>
<td>3369</td>
<td>7614</td>
<td>3425</td>
<td>7741</td>
<td>3481</td>
<td>7868</td>
<td>3537</td>
</tr>
<tr>
<td>3370</td>
<td>7617</td>
<td>3426</td>
<td>7743</td>
<td>3482</td>
<td>7870</td>
<td>3538</td>
</tr>
<tr>
<td>3371</td>
<td>7619</td>
<td>3427</td>
<td>7746</td>
<td>3483</td>
<td>7872</td>
<td>3539</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------------------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>3540</td>
<td>8001</td>
<td>3596</td>
<td>8127</td>
<td>3652</td>
<td>8254</td>
<td>3708</td>
</tr>
<tr>
<td>3541</td>
<td>8003</td>
<td>3597</td>
<td>8130</td>
<td>3653</td>
<td>8256</td>
<td>3709</td>
</tr>
<tr>
<td>3542</td>
<td>8005</td>
<td>3598</td>
<td>8132</td>
<td>3654</td>
<td>8259</td>
<td>3710</td>
</tr>
<tr>
<td>3543</td>
<td>8008</td>
<td>3599</td>
<td>8334</td>
<td>3655</td>
<td>8261</td>
<td>3711</td>
</tr>
<tr>
<td>3544</td>
<td>8010</td>
<td>3600</td>
<td>8136</td>
<td>3656</td>
<td>8263</td>
<td>3712</td>
</tr>
<tr>
<td>3545</td>
<td>8012</td>
<td>3601</td>
<td>8139</td>
<td>3657</td>
<td>8265</td>
<td>3713</td>
</tr>
<tr>
<td>3546</td>
<td>8014</td>
<td>3602</td>
<td>8141</td>
<td>3658</td>
<td>8268</td>
<td>3714</td>
</tr>
<tr>
<td>3547</td>
<td>8017</td>
<td>3603</td>
<td>8143</td>
<td>3659</td>
<td>8270</td>
<td>3715</td>
</tr>
<tr>
<td>3548</td>
<td>8019</td>
<td>3604</td>
<td>8146</td>
<td>3660</td>
<td>8272</td>
<td>3716</td>
</tr>
<tr>
<td>3549</td>
<td>8021</td>
<td>3605</td>
<td>8148</td>
<td>3661</td>
<td>8274</td>
<td>3717</td>
</tr>
<tr>
<td>3550</td>
<td>8023</td>
<td>3606</td>
<td>8150</td>
<td>3662</td>
<td>8277</td>
<td>3718</td>
</tr>
<tr>
<td>3551</td>
<td>8026</td>
<td>3607</td>
<td>8152</td>
<td>3663</td>
<td>8279</td>
<td>3719</td>
</tr>
<tr>
<td>3552</td>
<td>8028</td>
<td>3610</td>
<td>8155</td>
<td>3664</td>
<td>8281</td>
<td>3720</td>
</tr>
<tr>
<td>3553</td>
<td>8030</td>
<td>3611</td>
<td>8157</td>
<td>3665</td>
<td>8283</td>
<td>3721</td>
</tr>
<tr>
<td>3554</td>
<td>8033</td>
<td>3616</td>
<td>8160</td>
<td>3667</td>
<td>8288</td>
<td>3722</td>
</tr>
<tr>
<td>3555</td>
<td>8035</td>
<td>3617</td>
<td>8175</td>
<td>3673</td>
<td>8301</td>
<td>3729</td>
</tr>
<tr>
<td>3556</td>
<td>8037</td>
<td>3618</td>
<td>8177</td>
<td>3674</td>
<td>8304</td>
<td>3730</td>
</tr>
<tr>
<td>3557</td>
<td>8039</td>
<td>3619</td>
<td>8179</td>
<td>3675</td>
<td>8306</td>
<td>3731</td>
</tr>
<tr>
<td>3558</td>
<td>8042</td>
<td>3620</td>
<td>8182</td>
<td>3676</td>
<td>8308</td>
<td>3732</td>
</tr>
<tr>
<td>3559</td>
<td>8044</td>
<td>3621</td>
<td>8184</td>
<td>3677</td>
<td>8311</td>
<td>3733</td>
</tr>
<tr>
<td>3560</td>
<td>8046</td>
<td>3622</td>
<td>8186</td>
<td>3678</td>
<td>8313</td>
<td>3734</td>
</tr>
<tr>
<td>3561</td>
<td>8048</td>
<td>3623</td>
<td>8188</td>
<td>3679</td>
<td>8315</td>
<td>3735</td>
</tr>
<tr>
<td>3562</td>
<td>8051</td>
<td>3624</td>
<td>8191</td>
<td>3680</td>
<td>8317</td>
<td>3736</td>
</tr>
<tr>
<td>3563</td>
<td>8053</td>
<td>3625</td>
<td>8193</td>
<td>3681</td>
<td>8320</td>
<td>3737</td>
</tr>
<tr>
<td>3564</td>
<td>8055</td>
<td>3626</td>
<td>8195</td>
<td>3682</td>
<td>8322</td>
<td>3738</td>
</tr>
<tr>
<td>3565</td>
<td>8057</td>
<td>3627</td>
<td>8198</td>
<td>3683</td>
<td>8324</td>
<td>3739</td>
</tr>
<tr>
<td>3566</td>
<td>8060</td>
<td>3628</td>
<td>8200</td>
<td>3684</td>
<td>8326</td>
<td>3740</td>
</tr>
<tr>
<td>3567</td>
<td>8062</td>
<td>3631</td>
<td>8203</td>
<td>3685</td>
<td>8329</td>
<td>3741</td>
</tr>
<tr>
<td>3568</td>
<td>8064</td>
<td>3632</td>
<td>8206</td>
<td>3686</td>
<td>8331</td>
<td>3742</td>
</tr>
<tr>
<td>3569</td>
<td>8066</td>
<td>3633</td>
<td>8209</td>
<td>3687</td>
<td>8333</td>
<td>3743</td>
</tr>
<tr>
<td>3570</td>
<td>8069</td>
<td>3634</td>
<td>8211</td>
<td>3688</td>
<td>8335</td>
<td>3744</td>
</tr>
<tr>
<td>3571</td>
<td>8071</td>
<td>3635</td>
<td>8214</td>
<td>3689</td>
<td>8338</td>
<td>3745</td>
</tr>
<tr>
<td>3572</td>
<td>8073</td>
<td>3636</td>
<td>8217</td>
<td>3690</td>
<td>8340</td>
<td>3746</td>
</tr>
<tr>
<td>3573</td>
<td>8075</td>
<td>3637</td>
<td>8219</td>
<td>3691</td>
<td>8342</td>
<td>3747</td>
</tr>
<tr>
<td>3574</td>
<td>8078</td>
<td>3638</td>
<td>8221</td>
<td>3692</td>
<td>8344</td>
<td>3748</td>
</tr>
<tr>
<td>3575</td>
<td>8080</td>
<td>3639</td>
<td>8224</td>
<td>3693</td>
<td>8346</td>
<td>3749</td>
</tr>
<tr>
<td>3576</td>
<td>8082</td>
<td>3640</td>
<td>8226</td>
<td>3694</td>
<td>8348</td>
<td>3750</td>
</tr>
<tr>
<td>3577</td>
<td>8085</td>
<td>3641</td>
<td>8228</td>
<td>3695</td>
<td>8351</td>
<td>3751</td>
</tr>
<tr>
<td>3578</td>
<td>8087</td>
<td>3642</td>
<td>8231</td>
<td>3696</td>
<td>8353</td>
<td>3752</td>
</tr>
<tr>
<td>3579</td>
<td>8089</td>
<td>3643</td>
<td>8233</td>
<td>3697</td>
<td>8356</td>
<td>3753</td>
</tr>
<tr>
<td>3580</td>
<td>8091</td>
<td>3644</td>
<td>8236</td>
<td>3700</td>
<td>8358</td>
<td>3754</td>
</tr>
<tr>
<td>3581</td>
<td>8094</td>
<td>3645</td>
<td>8238</td>
<td>3701</td>
<td>8360</td>
<td>3755</td>
</tr>
<tr>
<td>3582</td>
<td>8096</td>
<td>3646</td>
<td>8240</td>
<td>3702</td>
<td>8362</td>
<td>3756</td>
</tr>
<tr>
<td>3583</td>
<td>8098</td>
<td>3647</td>
<td>8243</td>
<td>3703</td>
<td>8365</td>
<td>3757</td>
</tr>
<tr>
<td>3584</td>
<td>8100</td>
<td>3648</td>
<td>8245</td>
<td>3704</td>
<td>8367</td>
<td>3758</td>
</tr>
<tr>
<td>3585</td>
<td>8103</td>
<td>3649</td>
<td>8247</td>
<td>3705</td>
<td>8374</td>
<td>3759</td>
</tr>
<tr>
<td>3586</td>
<td>8105</td>
<td>3650</td>
<td>8249</td>
<td>3706</td>
<td>8376</td>
<td>3760</td>
</tr>
<tr>
<td>3587</td>
<td>8107</td>
<td>3651</td>
<td>8252</td>
<td>3707</td>
<td>8378</td>
<td>3763</td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td>Revised BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td>Revised BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------</td>
<td>---------------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------</td>
<td>---------------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>3764</td>
<td>8507</td>
<td>3820</td>
<td>8634</td>
<td>3876</td>
<td>8760</td>
<td>3932</td>
</tr>
<tr>
<td>3765</td>
<td>8509</td>
<td>3821</td>
<td>8636</td>
<td>3877</td>
<td>8763</td>
<td>3933</td>
</tr>
<tr>
<td>3766</td>
<td>8512</td>
<td>3822</td>
<td>8638</td>
<td>3878</td>
<td>8765</td>
<td>3934</td>
</tr>
<tr>
<td>3767</td>
<td>8514</td>
<td>3823</td>
<td>8640</td>
<td>3879</td>
<td>8767</td>
<td>3935</td>
</tr>
<tr>
<td>3768</td>
<td>8516</td>
<td>3824</td>
<td>8643</td>
<td>3880</td>
<td>8769</td>
<td>3936</td>
</tr>
<tr>
<td>3769</td>
<td>8518</td>
<td>3825</td>
<td>8645</td>
<td>3881</td>
<td>8772</td>
<td>3937</td>
</tr>
<tr>
<td>3770</td>
<td>8521</td>
<td>3826</td>
<td>8647</td>
<td>3882</td>
<td>8774</td>
<td>3938</td>
</tr>
<tr>
<td>3771</td>
<td>8523</td>
<td>3827</td>
<td>8650</td>
<td>3883</td>
<td>8776</td>
<td>3939</td>
</tr>
<tr>
<td>3772</td>
<td>8525</td>
<td>3828</td>
<td>8652</td>
<td>3884</td>
<td>8777</td>
<td>3940</td>
</tr>
<tr>
<td>3773</td>
<td>8527</td>
<td>3829</td>
<td>8654</td>
<td>3885</td>
<td>8778</td>
<td>3941</td>
</tr>
<tr>
<td>3774</td>
<td>8530</td>
<td>3830</td>
<td>8656</td>
<td>3886</td>
<td>8779</td>
<td>3942</td>
</tr>
<tr>
<td>3775</td>
<td>8532</td>
<td>3831</td>
<td>8659</td>
<td>3887</td>
<td>8785</td>
<td>3943</td>
</tr>
<tr>
<td>3776</td>
<td>8534</td>
<td>3832</td>
<td>8661</td>
<td>3888</td>
<td>8787</td>
<td>3944</td>
</tr>
<tr>
<td>3777</td>
<td>8537</td>
<td>3833</td>
<td>8663</td>
<td>3889</td>
<td>8789</td>
<td>3945</td>
</tr>
<tr>
<td>3778</td>
<td>8539</td>
<td>3834</td>
<td>8665</td>
<td>3890</td>
<td>8792</td>
<td>3946</td>
</tr>
<tr>
<td>3779</td>
<td>8541</td>
<td>3835</td>
<td>8668</td>
<td>3891</td>
<td>8794</td>
<td>3947</td>
</tr>
<tr>
<td>3780</td>
<td>8543</td>
<td>3836</td>
<td>8670</td>
<td>3892</td>
<td>8796</td>
<td>3948</td>
</tr>
<tr>
<td>3781</td>
<td>8546</td>
<td>3837</td>
<td>8672</td>
<td>3893</td>
<td>8799</td>
<td>3949</td>
</tr>
<tr>
<td>3782</td>
<td>8548</td>
<td>3838</td>
<td>8674</td>
<td>3894</td>
<td>8801</td>
<td>3950</td>
</tr>
<tr>
<td>3783</td>
<td>8550</td>
<td>3839</td>
<td>8677</td>
<td>3895</td>
<td>8803</td>
<td>3951</td>
</tr>
<tr>
<td>3784</td>
<td>8552</td>
<td>3840</td>
<td>8679</td>
<td>3896</td>
<td>8805</td>
<td>3952</td>
</tr>
<tr>
<td>3785</td>
<td>8555</td>
<td>3841</td>
<td>8681</td>
<td>3897</td>
<td>8808</td>
<td>3953</td>
</tr>
<tr>
<td>3786</td>
<td>8557</td>
<td>3842</td>
<td>8683</td>
<td>3898</td>
<td>8810</td>
<td>3954</td>
</tr>
<tr>
<td>3787</td>
<td>8559</td>
<td>3843</td>
<td>8686</td>
<td>3899</td>
<td>8812</td>
<td>3955</td>
</tr>
<tr>
<td>3788</td>
<td>8561</td>
<td>3844</td>
<td>8688</td>
<td>3900</td>
<td>8814</td>
<td>3956</td>
</tr>
<tr>
<td>3789</td>
<td>8564</td>
<td>3845</td>
<td>8690</td>
<td>3901</td>
<td>8817</td>
<td>3957</td>
</tr>
<tr>
<td>3790</td>
<td>8566</td>
<td>3846</td>
<td>8692</td>
<td>3902</td>
<td>8819</td>
<td>3958</td>
</tr>
<tr>
<td>3791</td>
<td>8568</td>
<td>3847</td>
<td>8695</td>
<td>3903</td>
<td>8821</td>
<td>3959</td>
</tr>
<tr>
<td>3792</td>
<td>8570</td>
<td>3848</td>
<td>8697</td>
<td>3904</td>
<td>8824</td>
<td>3960</td>
</tr>
<tr>
<td>3793</td>
<td>8573</td>
<td>3849</td>
<td>8699</td>
<td>3905</td>
<td>8826</td>
<td>3961</td>
</tr>
<tr>
<td>3794</td>
<td>8575</td>
<td>3850</td>
<td>8703</td>
<td>3906</td>
<td>8828</td>
<td>3962</td>
</tr>
<tr>
<td>3795</td>
<td>8577</td>
<td>3851</td>
<td>8704</td>
<td>3907</td>
<td>8830</td>
<td>3963</td>
</tr>
<tr>
<td>3796</td>
<td>8579</td>
<td>3852</td>
<td>8706</td>
<td>3908</td>
<td>8833</td>
<td>3964</td>
</tr>
<tr>
<td>3797</td>
<td>8582</td>
<td>3853</td>
<td>8708</td>
<td>3909</td>
<td>8835</td>
<td>3965</td>
</tr>
<tr>
<td>3798</td>
<td>8584</td>
<td>3854</td>
<td>8711</td>
<td>3910</td>
<td>8837</td>
<td>3966</td>
</tr>
<tr>
<td>3799</td>
<td>8586</td>
<td>3855</td>
<td>8713</td>
<td>3911</td>
<td>8839</td>
<td>3967</td>
</tr>
<tr>
<td>3800</td>
<td>8588</td>
<td>3856</td>
<td>8715</td>
<td>3912</td>
<td>8842</td>
<td>3968</td>
</tr>
<tr>
<td>3801</td>
<td>8591</td>
<td>3857</td>
<td>8717</td>
<td>3913</td>
<td>8844</td>
<td>3969</td>
</tr>
<tr>
<td>3802</td>
<td>8593</td>
<td>3858</td>
<td>8720</td>
<td>3914</td>
<td>8846</td>
<td>3970</td>
</tr>
<tr>
<td>3803</td>
<td>8595</td>
<td>3859</td>
<td>8722</td>
<td>3915</td>
<td>8848</td>
<td>3971</td>
</tr>
<tr>
<td>3804</td>
<td>8598</td>
<td>3860</td>
<td>8724</td>
<td>3916</td>
<td>8851</td>
<td>3972</td>
</tr>
<tr>
<td>3805</td>
<td>8600</td>
<td>3861</td>
<td>8726</td>
<td>3917</td>
<td>8853</td>
<td>3973</td>
</tr>
<tr>
<td>3806</td>
<td>8602</td>
<td>3862</td>
<td>8729</td>
<td>3918</td>
<td>8855</td>
<td>3974</td>
</tr>
<tr>
<td>3807</td>
<td>8604</td>
<td>3863</td>
<td>8731</td>
<td>3919</td>
<td>8857</td>
<td>3975</td>
</tr>
<tr>
<td>3808</td>
<td>8607</td>
<td>3864</td>
<td>8733</td>
<td>3920</td>
<td>8860</td>
<td>3976</td>
</tr>
<tr>
<td>3809</td>
<td>8609</td>
<td>3865</td>
<td>8735</td>
<td>3921</td>
<td>8862</td>
<td>3977</td>
</tr>
<tr>
<td>3810</td>
<td>8611</td>
<td>3866</td>
<td>8738</td>
<td>3922</td>
<td>8864</td>
<td>3978</td>
</tr>
<tr>
<td>3811</td>
<td>8613</td>
<td>3867</td>
<td>8740</td>
<td>3923</td>
<td>8866</td>
<td>3979</td>
</tr>
<tr>
<td>3812</td>
<td>8616</td>
<td>3868</td>
<td>8742</td>
<td>3924</td>
<td>8869</td>
<td>3980</td>
</tr>
<tr>
<td>3813</td>
<td>8618</td>
<td>3869</td>
<td>8744</td>
<td>3925</td>
<td>8871</td>
<td>3981</td>
</tr>
<tr>
<td>3814</td>
<td>8620</td>
<td>3870</td>
<td>8747</td>
<td>3926</td>
<td>8873</td>
<td>3982</td>
</tr>
<tr>
<td>3815</td>
<td>8622</td>
<td>3871</td>
<td>8749</td>
<td>3927</td>
<td>8876</td>
<td>3983</td>
</tr>
<tr>
<td>3816</td>
<td>8625</td>
<td>3872</td>
<td>8751</td>
<td>3928</td>
<td>8878</td>
<td>3984</td>
</tr>
<tr>
<td>3817</td>
<td>8627</td>
<td>3873</td>
<td>8753</td>
<td>3929</td>
<td>8880</td>
<td>3985</td>
</tr>
<tr>
<td>3818</td>
<td>8629</td>
<td>3874</td>
<td>8756</td>
<td>3930</td>
<td>8882</td>
<td>3986</td>
</tr>
<tr>
<td>3819</td>
<td>8631</td>
<td>3875</td>
<td>8758</td>
<td>3931</td>
<td>8885</td>
<td>3987</td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised BP (Pre2006) without DP</td>
<td>Revised BP (Pre2006)</td>
<td>Revised Consolidated Pension</td>
<td>Revised Consolidated Pension</td>
<td>Revised Consolidated Pension</td>
<td></td>
</tr>
<tr>
<td>--------------------------</td>
<td>--------------------------------</td>
<td>--------------------</td>
<td>-----------------------------</td>
<td>-----------------------------</td>
<td>-----------------------------</td>
<td></td>
</tr>
<tr>
<td>3988</td>
<td>9013</td>
<td>4044</td>
<td>9140</td>
<td>4100</td>
<td>9266</td>
<td></td>
</tr>
<tr>
<td>3989</td>
<td>9016</td>
<td>4045</td>
<td>9142</td>
<td>4101</td>
<td>9269</td>
<td></td>
</tr>
<tr>
<td>3990</td>
<td>9018</td>
<td>4046</td>
<td>9144</td>
<td>4102</td>
<td>9271</td>
<td></td>
</tr>
<tr>
<td>3991</td>
<td>9020</td>
<td>4047</td>
<td>9147</td>
<td>4103</td>
<td>9273</td>
<td></td>
</tr>
<tr>
<td>3992</td>
<td>9022</td>
<td>4048</td>
<td>9149</td>
<td>4104</td>
<td>9276</td>
<td></td>
</tr>
<tr>
<td>3993</td>
<td>9025</td>
<td>4049</td>
<td>9151</td>
<td>4105</td>
<td>9278</td>
<td></td>
</tr>
<tr>
<td>3994</td>
<td>9027</td>
<td>4050</td>
<td>9153</td>
<td>4106</td>
<td>9280</td>
<td></td>
</tr>
<tr>
<td>3995</td>
<td>9029</td>
<td>4051</td>
<td>9156</td>
<td>4107</td>
<td>9282</td>
<td></td>
</tr>
<tr>
<td>3996</td>
<td>9031</td>
<td>4052</td>
<td>9158</td>
<td>4108</td>
<td>9285</td>
<td></td>
</tr>
<tr>
<td>3997</td>
<td>9034</td>
<td>4053</td>
<td>9160</td>
<td>4109</td>
<td>9287</td>
<td></td>
</tr>
<tr>
<td>3998</td>
<td>9036</td>
<td>4054</td>
<td>9163</td>
<td>4110</td>
<td>9289</td>
<td></td>
</tr>
<tr>
<td>3999</td>
<td>9038</td>
<td>4055</td>
<td>9165</td>
<td>4111</td>
<td>9291</td>
<td></td>
</tr>
<tr>
<td>4000</td>
<td>9040</td>
<td>4056</td>
<td>9167</td>
<td>4112</td>
<td>9294</td>
<td></td>
</tr>
<tr>
<td>4001</td>
<td>9043</td>
<td>4057</td>
<td>9169</td>
<td>4113</td>
<td>9296</td>
<td></td>
</tr>
<tr>
<td>4002</td>
<td>9045</td>
<td>4058</td>
<td>9172</td>
<td>4114</td>
<td>9298</td>
<td></td>
</tr>
<tr>
<td>4003</td>
<td>9047</td>
<td>4059</td>
<td>9174</td>
<td>4115</td>
<td>9300</td>
<td></td>
</tr>
<tr>
<td>4004</td>
<td>9050</td>
<td>4060</td>
<td>9176</td>
<td>4116</td>
<td>9303</td>
<td></td>
</tr>
<tr>
<td>4005</td>
<td>9052</td>
<td>4061</td>
<td>9178</td>
<td>4117</td>
<td>9305</td>
<td></td>
</tr>
<tr>
<td>4006</td>
<td>9054</td>
<td>4062</td>
<td>9181</td>
<td>4118</td>
<td>9307</td>
<td></td>
</tr>
<tr>
<td>4007</td>
<td>9056</td>
<td>4063</td>
<td>9183</td>
<td>4119</td>
<td>9309</td>
<td></td>
</tr>
<tr>
<td>4008</td>
<td>9059</td>
<td>4064</td>
<td>9185</td>
<td>4120</td>
<td>9312</td>
<td></td>
</tr>
<tr>
<td>4009</td>
<td>9061</td>
<td>4065</td>
<td>9187</td>
<td>4121</td>
<td>9314</td>
<td></td>
</tr>
<tr>
<td>4010</td>
<td>9063</td>
<td>4066</td>
<td>9190</td>
<td>4122</td>
<td>9316</td>
<td></td>
</tr>
<tr>
<td>4011</td>
<td>9065</td>
<td>4067</td>
<td>9192</td>
<td>4123</td>
<td>9318</td>
<td></td>
</tr>
<tr>
<td>4012</td>
<td>9068</td>
<td>4068</td>
<td>9194</td>
<td>4124</td>
<td>9321</td>
<td></td>
</tr>
<tr>
<td>4013</td>
<td>9070</td>
<td>4069</td>
<td>9196</td>
<td>4125</td>
<td>9323</td>
<td></td>
</tr>
<tr>
<td>4014</td>
<td>9072</td>
<td>4070</td>
<td>9199</td>
<td>4126</td>
<td>9325</td>
<td></td>
</tr>
<tr>
<td>4015</td>
<td>9074</td>
<td>4071</td>
<td>9201</td>
<td>4127</td>
<td>9328</td>
<td></td>
</tr>
<tr>
<td>4016</td>
<td>9077</td>
<td>4072</td>
<td>9203</td>
<td>4128</td>
<td>9330</td>
<td></td>
</tr>
<tr>
<td>4017</td>
<td>9079</td>
<td>4073</td>
<td>9205</td>
<td>4129</td>
<td>9332</td>
<td></td>
</tr>
<tr>
<td>4018</td>
<td>9081</td>
<td>4074</td>
<td>9208</td>
<td>4130</td>
<td>9334</td>
<td></td>
</tr>
<tr>
<td>4019</td>
<td>9083</td>
<td>4075</td>
<td>9210</td>
<td>4131</td>
<td>9337</td>
<td></td>
</tr>
<tr>
<td>4020</td>
<td>9086</td>
<td>4076</td>
<td>9212</td>
<td>4132</td>
<td>9339</td>
<td></td>
</tr>
<tr>
<td>4021</td>
<td>9088</td>
<td>4077</td>
<td>9215</td>
<td>4133</td>
<td>9341</td>
<td></td>
</tr>
<tr>
<td>4022</td>
<td>9090</td>
<td>4078</td>
<td>9217</td>
<td>4134</td>
<td>9343</td>
<td></td>
</tr>
<tr>
<td>4023</td>
<td>9092</td>
<td>4079</td>
<td>9239</td>
<td>4135</td>
<td>9346</td>
<td></td>
</tr>
<tr>
<td>4024</td>
<td>9095</td>
<td>4080</td>
<td>9221</td>
<td>4136</td>
<td>9348</td>
<td></td>
</tr>
<tr>
<td>4025</td>
<td>9097</td>
<td>4081</td>
<td>9224</td>
<td>4137</td>
<td>9350</td>
<td></td>
</tr>
<tr>
<td>4026</td>
<td>9099</td>
<td>4082</td>
<td>9226</td>
<td>4138</td>
<td>9352</td>
<td></td>
</tr>
<tr>
<td>4027</td>
<td>9102</td>
<td>4083</td>
<td>9228</td>
<td>4139</td>
<td>9355</td>
<td></td>
</tr>
<tr>
<td>4028</td>
<td>9104</td>
<td>4084</td>
<td>9230</td>
<td>4140</td>
<td>9357</td>
<td></td>
</tr>
<tr>
<td>4029</td>
<td>9106</td>
<td>4085</td>
<td>9233</td>
<td>4141</td>
<td>9359</td>
<td></td>
</tr>
<tr>
<td>4030</td>
<td>9108</td>
<td>4086</td>
<td>9235</td>
<td>4142</td>
<td>9361</td>
<td></td>
</tr>
<tr>
<td>4031</td>
<td>9111</td>
<td>4087</td>
<td>9237</td>
<td>4143</td>
<td>9364</td>
<td></td>
</tr>
<tr>
<td>4032</td>
<td>9113</td>
<td>4088</td>
<td>9239</td>
<td>4144</td>
<td>9366</td>
<td></td>
</tr>
<tr>
<td>4033</td>
<td>9115</td>
<td>4089</td>
<td>9242</td>
<td>4145</td>
<td>9368</td>
<td></td>
</tr>
<tr>
<td>4034</td>
<td>9117</td>
<td>4090</td>
<td>9244</td>
<td>4146</td>
<td>9370</td>
<td></td>
</tr>
<tr>
<td>4035</td>
<td>9120</td>
<td>4091</td>
<td>9246</td>
<td>4147</td>
<td>9373</td>
<td></td>
</tr>
<tr>
<td>4036</td>
<td>9122</td>
<td>4092</td>
<td>9248</td>
<td>4148</td>
<td>9375</td>
<td></td>
</tr>
<tr>
<td>4037</td>
<td>9124</td>
<td>4093</td>
<td>9251</td>
<td>4149</td>
<td>9377</td>
<td></td>
</tr>
<tr>
<td>4038</td>
<td>9126</td>
<td>4094</td>
<td>9253</td>
<td>4150</td>
<td>9379</td>
<td></td>
</tr>
<tr>
<td>4039</td>
<td>9129</td>
<td>4095</td>
<td>9255</td>
<td>4151</td>
<td>9382</td>
<td></td>
</tr>
<tr>
<td>4040</td>
<td>9131</td>
<td>4096</td>
<td>9257</td>
<td>4152</td>
<td>9384</td>
<td></td>
</tr>
<tr>
<td>4041</td>
<td>9133</td>
<td>4097</td>
<td>9260</td>
<td>4153</td>
<td>9386</td>
<td></td>
</tr>
<tr>
<td>4042</td>
<td>9135</td>
<td>4098</td>
<td>9262</td>
<td>4154</td>
<td>9389</td>
<td></td>
</tr>
<tr>
<td>4043</td>
<td>9138</td>
<td>4099</td>
<td>9264</td>
<td>4155</td>
<td>9391</td>
<td></td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP (Column 1)</th>
<th>Revised Consolidated BP (Pre2006) without DP (Column 2)</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
</tr>
</thead>
<tbody>
<tr>
<td>4212</td>
<td>9520</td>
<td>4268</td>
<td>9646</td>
<td>4324</td>
</tr>
<tr>
<td>4213</td>
<td>9522</td>
<td>4269</td>
<td>9648</td>
<td>4325</td>
</tr>
<tr>
<td>4214</td>
<td>9524</td>
<td>4270</td>
<td>9651</td>
<td>4326</td>
</tr>
<tr>
<td>4215</td>
<td>9526</td>
<td>4271</td>
<td>9653</td>
<td>4327</td>
</tr>
<tr>
<td>4216</td>
<td>9529</td>
<td>4272</td>
<td>9655</td>
<td>4328</td>
</tr>
<tr>
<td>4217</td>
<td>9531</td>
<td>4273</td>
<td>9657</td>
<td>4329</td>
</tr>
<tr>
<td>4218</td>
<td>9533</td>
<td>4274</td>
<td>9660</td>
<td>4330</td>
</tr>
<tr>
<td>4219</td>
<td>9535</td>
<td>4275</td>
<td>9662</td>
<td>4331</td>
</tr>
<tr>
<td>4220</td>
<td>9538</td>
<td>4276</td>
<td>9664</td>
<td>4332</td>
</tr>
<tr>
<td>4221</td>
<td>9540</td>
<td>4277</td>
<td>9667</td>
<td>4333</td>
</tr>
<tr>
<td>4222</td>
<td>9542</td>
<td>4278</td>
<td>9669</td>
<td>4334</td>
</tr>
<tr>
<td>4223</td>
<td>9544</td>
<td>4279</td>
<td>9671</td>
<td>4335</td>
</tr>
<tr>
<td>4224</td>
<td>9547</td>
<td>4280</td>
<td>9673</td>
<td>4336</td>
</tr>
<tr>
<td>4225</td>
<td>9549</td>
<td>4281</td>
<td>9676</td>
<td>4337</td>
</tr>
<tr>
<td>4226</td>
<td>9551</td>
<td>4282</td>
<td>9678</td>
<td>4338</td>
</tr>
<tr>
<td>4227</td>
<td>9554</td>
<td>4283</td>
<td>9680</td>
<td>4339</td>
</tr>
<tr>
<td>4228</td>
<td>9556</td>
<td>4284</td>
<td>9682</td>
<td>4340</td>
</tr>
<tr>
<td>4229</td>
<td>9558</td>
<td>4285</td>
<td>9685</td>
<td>4341</td>
</tr>
<tr>
<td>4230</td>
<td>9560</td>
<td>4286</td>
<td>9687</td>
<td>4342</td>
</tr>
<tr>
<td>4231</td>
<td>9563</td>
<td>4287</td>
<td>9689</td>
<td>4343</td>
</tr>
<tr>
<td>4232</td>
<td>9565</td>
<td>4288</td>
<td>9691</td>
<td>4344</td>
</tr>
<tr>
<td>4233</td>
<td>9567</td>
<td>4289</td>
<td>9694</td>
<td>4345</td>
</tr>
<tr>
<td>4234</td>
<td>9569</td>
<td>4290</td>
<td>9696</td>
<td>4346</td>
</tr>
<tr>
<td>4235</td>
<td>9572</td>
<td>4291</td>
<td>9698</td>
<td>4347</td>
</tr>
<tr>
<td>4236</td>
<td>9574</td>
<td>4292</td>
<td>9700</td>
<td>4348</td>
</tr>
<tr>
<td>4237</td>
<td>9576</td>
<td>4293</td>
<td>9703</td>
<td>4349</td>
</tr>
<tr>
<td>4238</td>
<td>9578</td>
<td>4294</td>
<td>9705</td>
<td>4350</td>
</tr>
<tr>
<td>4239</td>
<td>9581</td>
<td>4295</td>
<td>9707</td>
<td>4351</td>
</tr>
<tr>
<td>4240</td>
<td>9583</td>
<td>4296</td>
<td>9709</td>
<td>4352</td>
</tr>
<tr>
<td>4241</td>
<td>9585</td>
<td>4297</td>
<td>9712</td>
<td>4353</td>
</tr>
<tr>
<td>4242</td>
<td>9587</td>
<td>4298</td>
<td>9714</td>
<td>4354</td>
</tr>
<tr>
<td>4243</td>
<td>9590</td>
<td>4299</td>
<td>9716</td>
<td>4355</td>
</tr>
<tr>
<td>4244</td>
<td>9592</td>
<td>4300</td>
<td>9718</td>
<td>4356</td>
</tr>
<tr>
<td>4245</td>
<td>9594</td>
<td>4301</td>
<td>9721</td>
<td>4357</td>
</tr>
<tr>
<td>4246</td>
<td>9596</td>
<td>4302</td>
<td>9723</td>
<td>4358</td>
</tr>
<tr>
<td>4247</td>
<td>9599</td>
<td>4303</td>
<td>9725</td>
<td>4359</td>
</tr>
<tr>
<td>4248</td>
<td>9601</td>
<td>4304</td>
<td>9728</td>
<td>4360</td>
</tr>
<tr>
<td>4249</td>
<td>9603</td>
<td>4305</td>
<td>9730</td>
<td>4361</td>
</tr>
<tr>
<td>4250</td>
<td>9605</td>
<td>4306</td>
<td>9732</td>
<td>4362</td>
</tr>
<tr>
<td>4251</td>
<td>9608</td>
<td>4307</td>
<td>9734</td>
<td>4363</td>
</tr>
<tr>
<td>4252</td>
<td>9610</td>
<td>4308</td>
<td>9737</td>
<td>4364</td>
</tr>
<tr>
<td>4253</td>
<td>9612</td>
<td>4309</td>
<td>9739</td>
<td>4365</td>
</tr>
<tr>
<td>4254</td>
<td>9615</td>
<td>4310</td>
<td>9741</td>
<td>4366</td>
</tr>
<tr>
<td>4255</td>
<td>9617</td>
<td>4311</td>
<td>9743</td>
<td>4367</td>
</tr>
<tr>
<td>4256</td>
<td>9619</td>
<td>4312</td>
<td>9746</td>
<td>4368</td>
</tr>
<tr>
<td>4257</td>
<td>9621</td>
<td>4313</td>
<td>9748</td>
<td>4369</td>
</tr>
<tr>
<td>4258</td>
<td>9624</td>
<td>4314</td>
<td>9750</td>
<td>4370</td>
</tr>
<tr>
<td>4259</td>
<td>9626</td>
<td>4315</td>
<td>9752</td>
<td>4371</td>
</tr>
<tr>
<td>4260</td>
<td>9628</td>
<td>4316</td>
<td>9755</td>
<td>4372</td>
</tr>
<tr>
<td>4261</td>
<td>9630</td>
<td>4317</td>
<td>9757</td>
<td>4373</td>
</tr>
<tr>
<td>4262</td>
<td>9633</td>
<td>4318</td>
<td>9759</td>
<td>4374</td>
</tr>
<tr>
<td>4263</td>
<td>9635</td>
<td>4319</td>
<td>9761</td>
<td>4375</td>
</tr>
<tr>
<td>4264</td>
<td>9637</td>
<td>4320</td>
<td>9764</td>
<td>4376</td>
</tr>
<tr>
<td>4265</td>
<td>9639</td>
<td>4321</td>
<td>9766</td>
<td>4377</td>
</tr>
<tr>
<td>4266</td>
<td>9642</td>
<td>4322</td>
<td>9768</td>
<td>4378</td>
</tr>
<tr>
<td>4267</td>
<td>9644</td>
<td>4323</td>
<td>9770</td>
<td>4379</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1)
and Revised Consolidated Pension / Family Pension (Column 2)
BP (Pre2006)
without DP

Revised
Consolidated
Pension

BP (Pre2006)
without DP

Revised
Consolidated BP
Pension

(Pre2006)
without DP

Revised
Consolidated
Pension

BP (Pre2006)
without DP

Revised
Consolidated
Pension

4436
4437
4438
4439
4440
4441
4442
4443
4444
4445
4446
4447
4448
4449
4450
4451
4452
4453
4454
4455
4456
4457
4458
4459
4460
4461
4462
4463
4464
4465
4466
4467
4468
4469
4470
4471
4472
4473
4474
4475
4476
4477
4478
4479
4480
4481
4482
4483
4484
4485
4486
4487
4488
4489
4490
449!

10026
10028
10030
10033
10035
10037
10039
10042
10044
10046
10048
10051
10053
10055
10057
10060
10062
10064
10067
10069
10071
10073
10076
10078
10080
10082
10085
10087
10089
10091
10094
10096
10098
10100
10103
10105
10107
10109
10112
10114
10116
10119
10121
10123
10125
10128
10130
10132
10134
10137
10139
10141
10143
10146
10148
10150

4492
4493
4494
4495
4496
4497
4498
4499
4500
4501
4502
4503
4504
4505
4506
4507
4508
4509
4510
4511
4512
4513
4514
4515
4516
4517
4518
4519
4520
4521
4522
4523
4524
4525
4526
4527
4528
4529
4530
4531
4532
4533
4534
4535
4536
4537
4538
4539
4540
4541
4542
4543
4544
4545
4546
4547

10152
10155
10157
10159
10161
10164
10166
10168
10170
10173
10175
10177
10180
10182
10184
10186
10189
10191
10193
10195
10198
10200
10202
10204
10207
10209
10211
10213
10216
10218
10220
10222
10225
10227
10229
10232
10234
10236
10238
10241
10243
10245
10247
10250
10252
10254
10256
10259
10261
10263
10265
10268
10270
10272
10274
10277

4548
4549
4550
4551
4552
4553
4554
4555
4556
4557
4558
4559
4560
4561
4562
4563
4564
4565
4566
4567
4568
4569
4570
4571
4572
4573
4574
4575
4576
4577
4578
4579
4580
4581
4582
4583
4584
4585
4586
4587
4588
4589
4590
4591
4592
4593
4594
4595
4596
4597
4598
4599
4600
4601
4602
4603

10279
10281
10283
10286
10288
10290
10293
10295
10297
10299
10302
10304
10306
10308
10311
10313
10315
10317
10320
10322
10324
10326
10329
10331
10333
10335
10338
10340
10342
10345
10347
10349
10351
10354
10356
10358
10360
10363
10365
10367
10369
10372
10374
10376
10378
10381
10383
10385
10387
10390
10392
10394
10396
10399
10401
10403

4604
4605
4606
4607
4608
4609
4610
4611
4612
4613
4614
4615
4616
4617
4618
4619
4620
4621
4622
4623
4624
4625
4626
4627
4628
4629
4630
4631
4632
4633
4634
4635
4636
4637
4638
4639
4640
4641
4642
.4643
4644
4645
4646
4647
4648
4649
4650
4651
4652
4653
4654
4655
4656
4657
4658
4659

10406
10408
10410
10412
10415
10417
10419
10421
10424
10426
10428
10430
10433
10435
10437
10439
10442
10444
10446
10448
10451
10453
10455
10458
10460
10462
10464
10467
10469
10471
10473
10476
10478
10480
10482
10485
10487
10489
10491
10494
10496
10498
10500
10503
10505
10507
10509
10512
10514
10516
10519
10521
10523
10525
10528
10530

1106


### Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4660</td>
<td>4716</td>
<td>10659</td>
<td>4772</td>
<td>10785</td>
<td>4828</td>
</tr>
<tr>
<td>4661</td>
<td>4717</td>
<td>10661</td>
<td>4773</td>
<td>10787</td>
<td>4829</td>
</tr>
<tr>
<td>4662</td>
<td>4718</td>
<td>10663</td>
<td>4774</td>
<td>10790</td>
<td>4830</td>
</tr>
<tr>
<td>4663</td>
<td>4719</td>
<td>10665</td>
<td>4775</td>
<td>10792</td>
<td>4831</td>
</tr>
<tr>
<td>4664</td>
<td>4720</td>
<td>10668</td>
<td>4776</td>
<td>10794</td>
<td>4832</td>
</tr>
<tr>
<td>4665</td>
<td>4721</td>
<td>10670</td>
<td>4777</td>
<td>10797</td>
<td>4833</td>
</tr>
<tr>
<td>4666</td>
<td>4722</td>
<td>10672</td>
<td>4778</td>
<td>10799</td>
<td>4834</td>
</tr>
<tr>
<td>4667</td>
<td>4723</td>
<td>10674</td>
<td>4779</td>
<td>10801</td>
<td>4835</td>
</tr>
<tr>
<td>4668</td>
<td>4724</td>
<td>10677</td>
<td>4780</td>
<td>10803</td>
<td>4836</td>
</tr>
<tr>
<td>4669</td>
<td>4725</td>
<td>10679</td>
<td>4781</td>
<td>10806</td>
<td>4837</td>
</tr>
<tr>
<td>4670</td>
<td>4726</td>
<td>10681</td>
<td>4782</td>
<td>10808</td>
<td>4838</td>
</tr>
<tr>
<td>4671</td>
<td>4727</td>
<td>10684</td>
<td>4783</td>
<td>10810</td>
<td>4839</td>
</tr>
<tr>
<td>4672</td>
<td>4728</td>
<td>10686</td>
<td>4784</td>
<td>10812</td>
<td>4840</td>
</tr>
<tr>
<td>4673</td>
<td>4729</td>
<td>10688</td>
<td>4785</td>
<td>10815</td>
<td>4843</td>
</tr>
<tr>
<td>4674</td>
<td>4730</td>
<td>10690</td>
<td>4786</td>
<td>10817</td>
<td>4842</td>
</tr>
<tr>
<td>4675</td>
<td>4731</td>
<td>10693</td>
<td>4787</td>
<td>10819</td>
<td>4843</td>
</tr>
<tr>
<td>4676</td>
<td>4732</td>
<td>10695</td>
<td>4788</td>
<td>10821</td>
<td>4844</td>
</tr>
<tr>
<td>4677</td>
<td>4733</td>
<td>10697</td>
<td>4789</td>
<td>10824</td>
<td>4845</td>
</tr>
<tr>
<td>4678</td>
<td>4734</td>
<td>10699</td>
<td>4790</td>
<td>10826</td>
<td>4846</td>
</tr>
<tr>
<td>4679</td>
<td>4735</td>
<td>10702</td>
<td>4791</td>
<td>10828</td>
<td>4847</td>
</tr>
<tr>
<td>4680</td>
<td>4736</td>
<td>10704</td>
<td>4792</td>
<td>10830</td>
<td>4848</td>
</tr>
<tr>
<td>4681</td>
<td>4737</td>
<td>10706</td>
<td>4793</td>
<td>10833</td>
<td>4849</td>
</tr>
<tr>
<td>4682</td>
<td>4738</td>
<td>10708</td>
<td>4794</td>
<td>10835</td>
<td>4850</td>
</tr>
<tr>
<td>4683</td>
<td>4739</td>
<td>10711</td>
<td>4795</td>
<td>10837</td>
<td>4851</td>
</tr>
<tr>
<td>4684</td>
<td>4740</td>
<td>10713</td>
<td>4796</td>
<td>10839</td>
<td>4852</td>
</tr>
<tr>
<td>4685</td>
<td>4741</td>
<td>10715</td>
<td>4797</td>
<td>10842</td>
<td>4853</td>
</tr>
<tr>
<td>4686</td>
<td>4742</td>
<td>10717</td>
<td>4798</td>
<td>10844</td>
<td>4854</td>
</tr>
<tr>
<td>4687</td>
<td>4743</td>
<td>10720</td>
<td>4799</td>
<td>10846</td>
<td>4855</td>
</tr>
<tr>
<td>4688</td>
<td>4744</td>
<td>10722</td>
<td>4800</td>
<td>10848</td>
<td>4856</td>
</tr>
<tr>
<td>4689</td>
<td>4745</td>
<td>10724</td>
<td>4801</td>
<td>10851</td>
<td>4857</td>
</tr>
<tr>
<td>4690</td>
<td>4746</td>
<td>10726</td>
<td>4802</td>
<td>10853</td>
<td>4858</td>
</tr>
<tr>
<td>4691</td>
<td>4747</td>
<td>10729</td>
<td>4803</td>
<td>10855</td>
<td>4859</td>
</tr>
<tr>
<td>4692</td>
<td>4748</td>
<td>10731</td>
<td>4804</td>
<td>10858</td>
<td>4860</td>
</tr>
<tr>
<td>4693</td>
<td>4749</td>
<td>10733</td>
<td>4805</td>
<td>10860</td>
<td>4861</td>
</tr>
<tr>
<td>4694</td>
<td>4750</td>
<td>10735</td>
<td>4806</td>
<td>10862</td>
<td>4862</td>
</tr>
<tr>
<td>4695</td>
<td>4751</td>
<td>10738</td>
<td>4807</td>
<td>10864</td>
<td>4863</td>
</tr>
<tr>
<td>4696</td>
<td>4752</td>
<td>10740</td>
<td>4808</td>
<td>10867</td>
<td>4864</td>
</tr>
<tr>
<td>4697</td>
<td>4753</td>
<td>10742</td>
<td>4809</td>
<td>10869</td>
<td>4865</td>
</tr>
<tr>
<td>4698</td>
<td>4754</td>
<td>10745</td>
<td>4810</td>
<td>10871</td>
<td>4866</td>
</tr>
<tr>
<td>4699</td>
<td>4755</td>
<td>10747</td>
<td>4811</td>
<td>10873</td>
<td>4867</td>
</tr>
<tr>
<td>4700</td>
<td>4756</td>
<td>10749</td>
<td>4812</td>
<td>10876</td>
<td>4868</td>
</tr>
<tr>
<td>4701</td>
<td>4757</td>
<td>10751</td>
<td>4813</td>
<td>10878</td>
<td>4869</td>
</tr>
<tr>
<td>4702</td>
<td>4758</td>
<td>10754</td>
<td>4814</td>
<td>10880</td>
<td>4870</td>
</tr>
<tr>
<td>4703</td>
<td>4759</td>
<td>10756</td>
<td>4815</td>
<td>10882</td>
<td>4871</td>
</tr>
<tr>
<td>4704</td>
<td>4760</td>
<td>10758</td>
<td>4816</td>
<td>10885</td>
<td>4872</td>
</tr>
<tr>
<td>4705</td>
<td>4761</td>
<td>10760</td>
<td>4817</td>
<td>10887</td>
<td>4873</td>
</tr>
<tr>
<td>4706</td>
<td>4762</td>
<td>10763</td>
<td>4818</td>
<td>10889</td>
<td>4874</td>
</tr>
<tr>
<td>4707</td>
<td>4763</td>
<td>10765</td>
<td>4819</td>
<td>10891</td>
<td>4875</td>
</tr>
<tr>
<td>4708</td>
<td>4764</td>
<td>10767</td>
<td>4820</td>
<td>10894</td>
<td>4876</td>
</tr>
<tr>
<td>4709</td>
<td>4765</td>
<td>10769</td>
<td>4821</td>
<td>10896</td>
<td>4877</td>
</tr>
<tr>
<td>4710</td>
<td>4766</td>
<td>10772</td>
<td>4822</td>
<td>10898</td>
<td>4878</td>
</tr>
<tr>
<td>4711</td>
<td>4767</td>
<td>10774</td>
<td>4823</td>
<td>10900</td>
<td>4879</td>
</tr>
<tr>
<td>4712</td>
<td>4768</td>
<td>10776</td>
<td>4824</td>
<td>10903</td>
<td>4880</td>
</tr>
<tr>
<td>4713</td>
<td>4769</td>
<td>10778</td>
<td>4825</td>
<td>10905</td>
<td>4881</td>
</tr>
<tr>
<td>4714</td>
<td>4770</td>
<td>10781</td>
<td>4826</td>
<td>10907</td>
<td>4882</td>
</tr>
<tr>
<td>4715</td>
<td>4771</td>
<td>10783</td>
<td>4827</td>
<td>10910</td>
<td>4883</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4884 11038</td>
<td>4940 11165</td>
<td>4966 11291</td>
<td>5052 11418</td>
<td></td>
</tr>
<tr>
<td>4885 11041</td>
<td>4941 11167</td>
<td>4967 11294</td>
<td>5053 11420</td>
<td></td>
</tr>
<tr>
<td>4886 11043</td>
<td>4942 11169</td>
<td>4968 11296</td>
<td>5054 11423</td>
<td></td>
</tr>
<tr>
<td>4887 11045</td>
<td>4943 11172</td>
<td>4969 11298</td>
<td>5055 11425</td>
<td></td>
</tr>
<tr>
<td>4888 11047</td>
<td>4944 11174</td>
<td>4970 11300</td>
<td>5056 11427</td>
<td></td>
</tr>
<tr>
<td>4889 11050</td>
<td>4945 11176</td>
<td>4971 11303</td>
<td>5057 11429</td>
<td></td>
</tr>
<tr>
<td>4890 11052</td>
<td>4946 11178</td>
<td>4972 11305</td>
<td>5058 11432</td>
<td></td>
</tr>
<tr>
<td>4891 11054</td>
<td>4947 11181</td>
<td>4973 11307</td>
<td>5059 11434</td>
<td></td>
</tr>
<tr>
<td>4892 11056</td>
<td>4948 11183</td>
<td>4974 11310</td>
<td>5060 11436</td>
<td></td>
</tr>
<tr>
<td>4893 11059</td>
<td>4949 11185</td>
<td>4975 11312</td>
<td>5061 11438</td>
<td></td>
</tr>
<tr>
<td>4894 11061</td>
<td>4950 11187</td>
<td>4976 11314</td>
<td>5062 11441</td>
<td></td>
</tr>
<tr>
<td>4895 11063</td>
<td>4951 11190</td>
<td>4977 11316</td>
<td>5063 11443</td>
<td></td>
</tr>
<tr>
<td>4896 11065</td>
<td>4952 11192</td>
<td>4978 11319</td>
<td>5064 11445</td>
<td></td>
</tr>
<tr>
<td>4897 11068</td>
<td>4953 11194</td>
<td>4979 11321</td>
<td>5065 11447</td>
<td></td>
</tr>
<tr>
<td>4898 11070</td>
<td>4954 11197</td>
<td>4980 11323</td>
<td>5066 11450</td>
<td></td>
</tr>
<tr>
<td>4899 11072</td>
<td>4955 11199</td>
<td>4981 11325</td>
<td>5067 11452</td>
<td></td>
</tr>
<tr>
<td>4900 11074</td>
<td>4956 11201</td>
<td>4982 11328</td>
<td>5068 11454</td>
<td></td>
</tr>
<tr>
<td>4901 11077</td>
<td>4957 11203</td>
<td>4983 11330</td>
<td>5069 11456</td>
<td></td>
</tr>
<tr>
<td>4902 11079</td>
<td>4958 11206</td>
<td>4984 11332</td>
<td>5070 11459</td>
<td></td>
</tr>
<tr>
<td>4903 11081</td>
<td>4959 11208</td>
<td>4985 11334</td>
<td>5071 11461</td>
<td></td>
</tr>
<tr>
<td>4904 11084</td>
<td>4960 11210</td>
<td>4986 11337</td>
<td>5072 11463</td>
<td></td>
</tr>
<tr>
<td>4905 11086</td>
<td>4961 11212</td>
<td>4987 11339</td>
<td>5073 11465</td>
<td></td>
</tr>
<tr>
<td>4906 11088</td>
<td>4962 11215</td>
<td>4988 11341</td>
<td>5074 11468</td>
<td></td>
</tr>
<tr>
<td>4907 11090</td>
<td>4963 11217</td>
<td>4989 11343</td>
<td>5075 11470</td>
<td></td>
</tr>
<tr>
<td>4908 11093</td>
<td>4964 11219</td>
<td>4990 11346</td>
<td>5076 11472</td>
<td></td>
</tr>
<tr>
<td>4909 11095</td>
<td>4965 11221</td>
<td>4991 11348</td>
<td>5077 11475</td>
<td></td>
</tr>
<tr>
<td>4910 11097</td>
<td>4966 11224</td>
<td>4992 11350</td>
<td>5078 11477</td>
<td></td>
</tr>
<tr>
<td>4911 11099</td>
<td>4967 11226</td>
<td>4993 11352</td>
<td>5079 11479</td>
<td></td>
</tr>
<tr>
<td>4912 11102</td>
<td>4968 11228</td>
<td>4994 11355</td>
<td>5080 11481</td>
<td></td>
</tr>
<tr>
<td>4913 11104</td>
<td>4969 11230</td>
<td>4995 11357</td>
<td>5081 11484</td>
<td></td>
</tr>
<tr>
<td>4914 11106</td>
<td>4970 11233</td>
<td>4996 11359</td>
<td>5082 11486</td>
<td></td>
</tr>
<tr>
<td>4915 11108</td>
<td>4971 11235</td>
<td>4997 11362</td>
<td>5083 11488</td>
<td></td>
</tr>
<tr>
<td>4916 11111</td>
<td>4972 11237</td>
<td>4998 11364</td>
<td>5084 11490</td>
<td></td>
</tr>
<tr>
<td>4917 11113</td>
<td>4973 11239</td>
<td>4999 11366</td>
<td>5085 11493</td>
<td></td>
</tr>
<tr>
<td>4918 11115</td>
<td>4974 11242</td>
<td>5000 11368</td>
<td>5086 11495</td>
<td></td>
</tr>
<tr>
<td>4919 11117</td>
<td>4975 11244</td>
<td>5001 11371</td>
<td>5087 11497</td>
<td></td>
</tr>
<tr>
<td>4920 11120</td>
<td>4976 11246</td>
<td>5002 11373</td>
<td>5088 11499</td>
<td></td>
</tr>
<tr>
<td>4921 11122</td>
<td>4977 11249</td>
<td>5003 11375</td>
<td>5089 11502</td>
<td></td>
</tr>
<tr>
<td>4922 11124</td>
<td>4978 11251</td>
<td>5004 11377</td>
<td>5090 11504</td>
<td></td>
</tr>
<tr>
<td>4923 11126</td>
<td>4979 11253</td>
<td>5005 11380</td>
<td>5091 11506</td>
<td></td>
</tr>
<tr>
<td>4924 11129</td>
<td>4980 11255</td>
<td>5006 11382</td>
<td>5092 11508</td>
<td></td>
</tr>
<tr>
<td>4925 11131</td>
<td>4981 11258</td>
<td>5007 11384</td>
<td>5093 11511</td>
<td></td>
</tr>
<tr>
<td>4926 11133</td>
<td>4982 11260</td>
<td>5008 11386</td>
<td>5094 11513</td>
<td></td>
</tr>
<tr>
<td>4927 11136</td>
<td>4983 11262</td>
<td>5009 11389</td>
<td>5095 11515</td>
<td></td>
</tr>
<tr>
<td>4928 11138</td>
<td>4984 11264</td>
<td>5010 11391</td>
<td>5096 11517</td>
<td></td>
</tr>
<tr>
<td>4929 11140</td>
<td>4985 11267</td>
<td>5011 11393</td>
<td>5097 11520</td>
<td></td>
</tr>
<tr>
<td>4930 11142</td>
<td>4986 11269</td>
<td>5012 11395</td>
<td>5098 11522</td>
<td></td>
</tr>
<tr>
<td>4931 11145</td>
<td>4987 11271</td>
<td>5013 11398</td>
<td>5099 11524</td>
<td></td>
</tr>
<tr>
<td>4932 11147</td>
<td>4988 11273</td>
<td>5014 11400</td>
<td>5100 11526</td>
<td></td>
</tr>
<tr>
<td>4933 11149</td>
<td>4989 11276</td>
<td>5015 11402</td>
<td>5101 11529</td>
<td></td>
</tr>
<tr>
<td>4934 11151</td>
<td>4990 11278</td>
<td>5016 11404</td>
<td>5102 11531</td>
<td></td>
</tr>
<tr>
<td>4935 11154</td>
<td>4991 11280</td>
<td>5017 11407</td>
<td>5103 11533</td>
<td></td>
</tr>
<tr>
<td>4936 11156</td>
<td>4992 11282</td>
<td>5018 11409</td>
<td>5104 11536</td>
<td></td>
</tr>
<tr>
<td>4937 11158</td>
<td>4993 11285</td>
<td>5019 11411</td>
<td>5105 11538</td>
<td></td>
</tr>
<tr>
<td>4938 11160</td>
<td>4994 11287</td>
<td>5020 11413</td>
<td>5106 11540</td>
<td></td>
</tr>
<tr>
<td>4939 11163</td>
<td>4995 11289</td>
<td>5021 11416</td>
<td>5107 11542</td>
<td></td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5108</td>
<td>11545</td>
<td>5164</td>
<td>11671</td>
<td>5220</td>
<td>11798</td>
</tr>
<tr>
<td>5109</td>
<td>11547</td>
<td>5165</td>
<td>11673</td>
<td>5221</td>
<td>11800</td>
</tr>
<tr>
<td>5110</td>
<td>11549</td>
<td>5166</td>
<td>11676</td>
<td>5222</td>
<td>11802</td>
</tr>
<tr>
<td>5111</td>
<td>11551</td>
<td>5167</td>
<td>11678</td>
<td>5223</td>
<td>11804</td>
</tr>
<tr>
<td>5112</td>
<td>11554</td>
<td>5168</td>
<td>11680</td>
<td>5224</td>
<td>11807</td>
</tr>
<tr>
<td>5113</td>
<td>11556</td>
<td>5169</td>
<td>11682</td>
<td>5225</td>
<td>11809</td>
</tr>
<tr>
<td>5114</td>
<td>11558</td>
<td>5170</td>
<td>11685</td>
<td>5226</td>
<td>11811</td>
</tr>
<tr>
<td>5115</td>
<td>11560</td>
<td>5171</td>
<td>11687</td>
<td>5227</td>
<td>11814</td>
</tr>
<tr>
<td>5116</td>
<td>11563</td>
<td>5172</td>
<td>11689</td>
<td>5228</td>
<td>11816</td>
</tr>
<tr>
<td>5117</td>
<td>11565</td>
<td>5173</td>
<td>11691</td>
<td>5229</td>
<td>11818</td>
</tr>
<tr>
<td>5118</td>
<td>11567</td>
<td>5174</td>
<td>11694</td>
<td>5230</td>
<td>11820</td>
</tr>
<tr>
<td>5119</td>
<td>11569</td>
<td>5175</td>
<td>11696</td>
<td>5231</td>
<td>11823</td>
</tr>
<tr>
<td>5120</td>
<td>11572</td>
<td>5176</td>
<td>11698</td>
<td>5232</td>
<td>11825</td>
</tr>
<tr>
<td>5121</td>
<td>11574</td>
<td>5177</td>
<td>11701</td>
<td>5233</td>
<td>11827</td>
</tr>
<tr>
<td>5122</td>
<td>11576</td>
<td>5178</td>
<td>11703</td>
<td>5234</td>
<td>11829</td>
</tr>
<tr>
<td>5123</td>
<td>11578</td>
<td>5179</td>
<td>11705</td>
<td>5235</td>
<td>11832</td>
</tr>
<tr>
<td>5124</td>
<td>11581</td>
<td>5180</td>
<td>11707</td>
<td>5236</td>
<td>11834</td>
</tr>
<tr>
<td>5125</td>
<td>11583</td>
<td>5181</td>
<td>11710</td>
<td>5237</td>
<td>11836</td>
</tr>
<tr>
<td>5126</td>
<td>11585</td>
<td>5182</td>
<td>11712</td>
<td>5238</td>
<td>11838</td>
</tr>
<tr>
<td>5127</td>
<td>11588</td>
<td>5183</td>
<td>11714</td>
<td>5239</td>
<td>11841</td>
</tr>
<tr>
<td>5128</td>
<td>11590</td>
<td>5184</td>
<td>11716</td>
<td>5240</td>
<td>11843</td>
</tr>
<tr>
<td>5129</td>
<td>11592</td>
<td>5185</td>
<td>11719</td>
<td>5241</td>
<td>11845</td>
</tr>
<tr>
<td>5130</td>
<td>11594</td>
<td>5186</td>
<td>11721</td>
<td>5242</td>
<td>11847</td>
</tr>
<tr>
<td>5131</td>
<td>13597</td>
<td>5187</td>
<td>11723</td>
<td>5243</td>
<td>11850</td>
</tr>
<tr>
<td>5132</td>
<td>11599</td>
<td>5188</td>
<td>11725</td>
<td>5244</td>
<td>11852</td>
</tr>
<tr>
<td>5133</td>
<td>11601</td>
<td>5189</td>
<td>11728</td>
<td>5245</td>
<td>11854</td>
</tr>
<tr>
<td>5134</td>
<td>11603</td>
<td>5190</td>
<td>11730</td>
<td>5246</td>
<td>11856</td>
</tr>
<tr>
<td>5135</td>
<td>11606</td>
<td>5191</td>
<td>11732</td>
<td>5247</td>
<td>11859</td>
</tr>
<tr>
<td>5136</td>
<td>11608</td>
<td>5192</td>
<td>11734</td>
<td>5248</td>
<td>11861</td>
</tr>
<tr>
<td>5137</td>
<td>11610</td>
<td>5193</td>
<td>11737</td>
<td>5249</td>
<td>11863</td>
</tr>
<tr>
<td>5138</td>
<td>11612</td>
<td>5194</td>
<td>11739</td>
<td>5250</td>
<td>11865</td>
</tr>
<tr>
<td>5139</td>
<td>11615</td>
<td>5195</td>
<td>11741</td>
<td>5251</td>
<td>11868</td>
</tr>
<tr>
<td>5140</td>
<td>11617</td>
<td>5196</td>
<td>11743</td>
<td>5252</td>
<td>11870</td>
</tr>
<tr>
<td>5141</td>
<td>11619</td>
<td>5197</td>
<td>11746</td>
<td>5253</td>
<td>11872</td>
</tr>
<tr>
<td>5142</td>
<td>11621</td>
<td>5198</td>
<td>11748</td>
<td>5254</td>
<td>11875</td>
</tr>
<tr>
<td>5143</td>
<td>11624</td>
<td>5199</td>
<td>11750</td>
<td>5255</td>
<td>11877</td>
</tr>
<tr>
<td>5144</td>
<td>11626</td>
<td>5200</td>
<td>11752</td>
<td>5256</td>
<td>11879</td>
</tr>
<tr>
<td>5145</td>
<td>11628</td>
<td>5201</td>
<td>11755</td>
<td>5257</td>
<td>11881</td>
</tr>
<tr>
<td>5146</td>
<td>11630</td>
<td>5202</td>
<td>11757</td>
<td>5258</td>
<td>11884</td>
</tr>
<tr>
<td>5147</td>
<td>11633</td>
<td>5203</td>
<td>11759</td>
<td>5259</td>
<td>11886</td>
</tr>
<tr>
<td>5148</td>
<td>11635</td>
<td>5204</td>
<td>11762</td>
<td>5260</td>
<td>11888</td>
</tr>
<tr>
<td>5149</td>
<td>11637</td>
<td>5205</td>
<td>11764</td>
<td>5261</td>
<td>11890</td>
</tr>
<tr>
<td>5150</td>
<td>11639</td>
<td>5206</td>
<td>11766</td>
<td>5262</td>
<td>11893</td>
</tr>
<tr>
<td>5151</td>
<td>11642</td>
<td>5207</td>
<td>11768</td>
<td>5263</td>
<td>11895</td>
</tr>
<tr>
<td>5152</td>
<td>11644</td>
<td>5208</td>
<td>11771</td>
<td>5264</td>
<td>11897</td>
</tr>
<tr>
<td>5153</td>
<td>11646</td>
<td>5209</td>
<td>11773</td>
<td>5265</td>
<td>11899</td>
</tr>
<tr>
<td>5154</td>
<td>11649</td>
<td>5210</td>
<td>11775</td>
<td>5266</td>
<td>11902</td>
</tr>
<tr>
<td>5155</td>
<td>11651</td>
<td>5211</td>
<td>11777</td>
<td>5267</td>
<td>11904</td>
</tr>
<tr>
<td>5156</td>
<td>11653</td>
<td>5212</td>
<td>11780</td>
<td>5268</td>
<td>11906</td>
</tr>
<tr>
<td>5157</td>
<td>11655</td>
<td>5213</td>
<td>11782</td>
<td>5269</td>
<td>11908</td>
</tr>
<tr>
<td>5158</td>
<td>11658</td>
<td>5214</td>
<td>11784</td>
<td>5270</td>
<td>11911</td>
</tr>
<tr>
<td>5159</td>
<td>11660</td>
<td>5215</td>
<td>11786</td>
<td>5271</td>
<td>11913</td>
</tr>
<tr>
<td>5160</td>
<td>11662</td>
<td>5216</td>
<td>11789</td>
<td>5272</td>
<td>11915</td>
</tr>
<tr>
<td>5161</td>
<td>11664</td>
<td>5217</td>
<td>11791</td>
<td>5273</td>
<td>11917</td>
</tr>
<tr>
<td>5162</td>
<td>11667</td>
<td>5218</td>
<td>11793</td>
<td>5274</td>
<td>11920</td>
</tr>
<tr>
<td>5163</td>
<td>11669</td>
<td>5219</td>
<td>11795</td>
<td>5275</td>
<td>11922</td>
</tr>
<tr>
<td>------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>5332</td>
<td>12051</td>
<td>5388</td>
<td>12177</td>
<td>5444</td>
<td>12304</td>
</tr>
<tr>
<td>5333</td>
<td>12053</td>
<td>5389</td>
<td>12180</td>
<td>5445</td>
<td>12306</td>
</tr>
<tr>
<td>5334</td>
<td>12055</td>
<td>5390</td>
<td>12182</td>
<td>5446</td>
<td>12308</td>
</tr>
<tr>
<td>5335</td>
<td>12058</td>
<td>5391</td>
<td>12184</td>
<td>5447</td>
<td>12311</td>
</tr>
<tr>
<td>5336</td>
<td>12060</td>
<td>5392</td>
<td>12186</td>
<td>5448</td>
<td>12313</td>
</tr>
<tr>
<td>5337</td>
<td>12062</td>
<td>5393</td>
<td>12189</td>
<td>5449</td>
<td>12315</td>
</tr>
<tr>
<td>5338</td>
<td>12064</td>
<td>5394</td>
<td>12191</td>
<td>5450</td>
<td>12317</td>
</tr>
<tr>
<td>5339</td>
<td>12067</td>
<td>5395</td>
<td>12193</td>
<td>5451</td>
<td>12320</td>
</tr>
<tr>
<td>5340</td>
<td>12069</td>
<td>5396</td>
<td>12195</td>
<td>5452</td>
<td>12322</td>
</tr>
<tr>
<td>5341</td>
<td>12071</td>
<td>5397</td>
<td>12198</td>
<td>5453</td>
<td>12324</td>
</tr>
<tr>
<td>5342</td>
<td>12073</td>
<td>5398</td>
<td>12200</td>
<td>5454</td>
<td>12327</td>
</tr>
<tr>
<td>5343</td>
<td>12076</td>
<td>5399</td>
<td>12202</td>
<td>5455</td>
<td>12329</td>
</tr>
<tr>
<td>5344</td>
<td>12078</td>
<td>5400</td>
<td>12204</td>
<td>5456</td>
<td>12331</td>
</tr>
<tr>
<td>5345</td>
<td>12080</td>
<td>5401</td>
<td>12207</td>
<td>5457</td>
<td>12333</td>
</tr>
<tr>
<td>5346</td>
<td>12082</td>
<td>5402</td>
<td>12209</td>
<td>5458</td>
<td>12336</td>
</tr>
<tr>
<td>5347</td>
<td>12085</td>
<td>5403</td>
<td>12211</td>
<td>5459</td>
<td>12338</td>
</tr>
<tr>
<td>5348</td>
<td>12087</td>
<td>5404</td>
<td>12214</td>
<td>5460</td>
<td>12340</td>
</tr>
<tr>
<td>5349</td>
<td>12089</td>
<td>5405</td>
<td>12216</td>
<td>5461</td>
<td>12342</td>
</tr>
<tr>
<td>5350</td>
<td>12091</td>
<td>5406</td>
<td>12218</td>
<td>5462</td>
<td>12345</td>
</tr>
<tr>
<td>5351</td>
<td>12094</td>
<td>5407</td>
<td>12220</td>
<td>5463</td>
<td>12347</td>
</tr>
<tr>
<td>5352</td>
<td>12096</td>
<td>5408</td>
<td>12223</td>
<td>5464</td>
<td>12349</td>
</tr>
<tr>
<td>5353</td>
<td>12098</td>
<td>5409</td>
<td>12225</td>
<td>5465</td>
<td>12351</td>
</tr>
<tr>
<td>5354</td>
<td>12101</td>
<td>5410</td>
<td>12227</td>
<td>5466</td>
<td>12354</td>
</tr>
<tr>
<td>5355</td>
<td>12103</td>
<td>5411</td>
<td>12229</td>
<td>5467</td>
<td>12356</td>
</tr>
<tr>
<td>5356</td>
<td>12105</td>
<td>5412</td>
<td>12232</td>
<td>5468</td>
<td>12358</td>
</tr>
<tr>
<td>5357</td>
<td>12107</td>
<td>5413</td>
<td>12234</td>
<td>5469</td>
<td>12360</td>
</tr>
<tr>
<td>5358</td>
<td>12110</td>
<td>5414</td>
<td>12236</td>
<td>5470</td>
<td>12363</td>
</tr>
<tr>
<td>5359</td>
<td>12112</td>
<td>5415</td>
<td>12238</td>
<td>5471</td>
<td>12365</td>
</tr>
<tr>
<td>5360</td>
<td>12114</td>
<td>5416</td>
<td>12241</td>
<td>5472</td>
<td>12367</td>
</tr>
<tr>
<td>5361</td>
<td>12116</td>
<td>5417</td>
<td>12243</td>
<td>5473</td>
<td>12369</td>
</tr>
<tr>
<td>5362</td>
<td>12119</td>
<td>5418</td>
<td>12245</td>
<td>5474</td>
<td>12372</td>
</tr>
<tr>
<td>5363</td>
<td>12121</td>
<td>5419</td>
<td>12247</td>
<td>5475</td>
<td>12374</td>
</tr>
<tr>
<td>5364</td>
<td>12123</td>
<td>5420</td>
<td>12250</td>
<td>5476</td>
<td>12376</td>
</tr>
<tr>
<td>5365</td>
<td>12125</td>
<td>5421</td>
<td>12252</td>
<td>5477</td>
<td>12379</td>
</tr>
<tr>
<td>5366</td>
<td>12128</td>
<td>5422</td>
<td>12254</td>
<td>5478</td>
<td>12381</td>
</tr>
<tr>
<td>5367</td>
<td>12130</td>
<td>5423</td>
<td>12256</td>
<td>5479</td>
<td>12383</td>
</tr>
<tr>
<td>5368</td>
<td>12132</td>
<td>5424</td>
<td>12259</td>
<td>5480</td>
<td>12385</td>
</tr>
<tr>
<td>5369</td>
<td>12134</td>
<td>5425</td>
<td>12261</td>
<td>5481</td>
<td>12388</td>
</tr>
<tr>
<td>5370</td>
<td>12137</td>
<td>5426</td>
<td>12263</td>
<td>5482</td>
<td>12390</td>
</tr>
<tr>
<td>5371</td>
<td>12139</td>
<td>5427</td>
<td>12266</td>
<td>5483</td>
<td>12392</td>
</tr>
<tr>
<td>5372</td>
<td>12141</td>
<td>5428</td>
<td>12268</td>
<td>5484</td>
<td>12394</td>
</tr>
<tr>
<td>5373</td>
<td>12143</td>
<td>5429</td>
<td>12270</td>
<td>5485</td>
<td>12397</td>
</tr>
<tr>
<td>5374</td>
<td>12146</td>
<td>5430</td>
<td>12272</td>
<td>5486</td>
<td>12399</td>
</tr>
<tr>
<td>5375</td>
<td>12148</td>
<td>5431</td>
<td>12275</td>
<td>5487</td>
<td>12401</td>
</tr>
<tr>
<td>5376</td>
<td>12150</td>
<td>5432</td>
<td>12277</td>
<td>5488</td>
<td>12403</td>
</tr>
<tr>
<td>5377</td>
<td>12153</td>
<td>5433</td>
<td>12279</td>
<td>5489</td>
<td>12406</td>
</tr>
<tr>
<td>5378</td>
<td>12155</td>
<td>5434</td>
<td>12281</td>
<td>5490</td>
<td>12408</td>
</tr>
<tr>
<td>5379</td>
<td>12157</td>
<td>5435</td>
<td>12284</td>
<td>5491</td>
<td>12410</td>
</tr>
<tr>
<td>5380</td>
<td>12159</td>
<td>5436</td>
<td>12286</td>
<td>5492</td>
<td>12412</td>
</tr>
<tr>
<td>5381</td>
<td>12162</td>
<td>5437</td>
<td>12288</td>
<td>5493</td>
<td>12415</td>
</tr>
<tr>
<td>5382</td>
<td>12164</td>
<td>5438</td>
<td>12290</td>
<td>5494</td>
<td>12417</td>
</tr>
<tr>
<td>5383</td>
<td>12166</td>
<td>5439</td>
<td>12293</td>
<td>5495</td>
<td>12419</td>
</tr>
<tr>
<td>5384</td>
<td>12168</td>
<td>5440</td>
<td>12295</td>
<td>5496</td>
<td>12421</td>
</tr>
<tr>
<td>5385</td>
<td>12171</td>
<td>5441</td>
<td>12297</td>
<td>5497</td>
<td>12423</td>
</tr>
<tr>
<td>5386</td>
<td>12173</td>
<td>5442</td>
<td>12299</td>
<td>5498</td>
<td>12426</td>
</tr>
<tr>
<td>5387</td>
<td>12175</td>
<td>5443</td>
<td>12302</td>
<td>5499</td>
<td>12428</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5556</td>
<td>12557</td>
<td>5612</td>
<td>12684</td>
<td>5668</td>
</tr>
<tr>
<td>5557</td>
<td>12559</td>
<td>5613</td>
<td>12686</td>
<td>5669</td>
</tr>
<tr>
<td>5558</td>
<td>12562</td>
<td>5614</td>
<td>12688</td>
<td>5670</td>
</tr>
<tr>
<td>5559</td>
<td>12564</td>
<td>5615</td>
<td>12690</td>
<td>5673</td>
</tr>
<tr>
<td>5560</td>
<td>12566</td>
<td>5616</td>
<td>12693</td>
<td>5672</td>
</tr>
<tr>
<td>5561</td>
<td>12568</td>
<td>5617</td>
<td>12695</td>
<td>5673</td>
</tr>
<tr>
<td>5562</td>
<td>12571</td>
<td>5618</td>
<td>12697</td>
<td>5674</td>
</tr>
<tr>
<td>5563</td>
<td>12573</td>
<td>5619</td>
<td>12699</td>
<td>5675</td>
</tr>
<tr>
<td>5564</td>
<td>12575</td>
<td>5620</td>
<td>12702</td>
<td>5676</td>
</tr>
<tr>
<td>5565</td>
<td>12577</td>
<td>5621</td>
<td>12704</td>
<td>5677</td>
</tr>
<tr>
<td>5566</td>
<td>12580</td>
<td>5622</td>
<td>12706</td>
<td>5678</td>
</tr>
<tr>
<td>5567</td>
<td>12582</td>
<td>5623</td>
<td>12708</td>
<td>5679</td>
</tr>
<tr>
<td>5568</td>
<td>12584</td>
<td>5624</td>
<td>12711</td>
<td>5680</td>
</tr>
<tr>
<td>5569</td>
<td>12586</td>
<td>5625</td>
<td>12713</td>
<td>5681</td>
</tr>
<tr>
<td>5570</td>
<td>12589</td>
<td>5626</td>
<td>12715</td>
<td>5682</td>
</tr>
<tr>
<td>5571</td>
<td>12591</td>
<td>5627</td>
<td>12718</td>
<td>5683</td>
</tr>
<tr>
<td>5572</td>
<td>12593</td>
<td>5628</td>
<td>12720</td>
<td>5684</td>
</tr>
<tr>
<td>5573</td>
<td>12595</td>
<td>5629</td>
<td>12722</td>
<td>5685</td>
</tr>
<tr>
<td>5574</td>
<td>12598</td>
<td>5630</td>
<td>12724</td>
<td>5686</td>
</tr>
<tr>
<td>5575</td>
<td>12600</td>
<td>5631</td>
<td>12727</td>
<td>5687</td>
</tr>
<tr>
<td>5576</td>
<td>12602</td>
<td>5632</td>
<td>12729</td>
<td>5688</td>
</tr>
<tr>
<td>5577</td>
<td>12605</td>
<td>5633</td>
<td>12731</td>
<td>5689</td>
</tr>
<tr>
<td>5578</td>
<td>12607</td>
<td>5634</td>
<td>12733</td>
<td>5690</td>
</tr>
<tr>
<td>5579</td>
<td>12609</td>
<td>5635</td>
<td>12736</td>
<td>5691</td>
</tr>
<tr>
<td>5580</td>
<td>12611</td>
<td>5636</td>
<td>12738</td>
<td>5692</td>
</tr>
<tr>
<td>5581</td>
<td>12614</td>
<td>5637</td>
<td>12740</td>
<td>5693</td>
</tr>
<tr>
<td>5582</td>
<td>12616</td>
<td>5638</td>
<td>12742</td>
<td>5694</td>
</tr>
<tr>
<td>5583</td>
<td>12618</td>
<td>5639</td>
<td>12745</td>
<td>5695</td>
</tr>
<tr>
<td>5584</td>
<td>12620</td>
<td>5640</td>
<td>12747</td>
<td>5696</td>
</tr>
<tr>
<td>5585</td>
<td>12623</td>
<td>5641</td>
<td>12749</td>
<td>5697</td>
</tr>
<tr>
<td>5586</td>
<td>12625</td>
<td>5642</td>
<td>12751</td>
<td>5698</td>
</tr>
<tr>
<td>5587</td>
<td>12627</td>
<td>5643</td>
<td>12754</td>
<td>5699</td>
</tr>
<tr>
<td>5588</td>
<td>12629</td>
<td>5644</td>
<td>12756</td>
<td>5700</td>
</tr>
<tr>
<td>5589</td>
<td>12632</td>
<td>5645</td>
<td>12758</td>
<td>5701</td>
</tr>
<tr>
<td>5590</td>
<td>12634</td>
<td>5646</td>
<td>12760</td>
<td>5702</td>
</tr>
<tr>
<td>5591</td>
<td>12636</td>
<td>5647</td>
<td>12763</td>
<td>5703</td>
</tr>
<tr>
<td>5592</td>
<td>12638</td>
<td>5648</td>
<td>12765</td>
<td>5704</td>
</tr>
<tr>
<td>5593</td>
<td>12641</td>
<td>5649</td>
<td>12767</td>
<td>5705</td>
</tr>
<tr>
<td>5594</td>
<td>12643</td>
<td>5650</td>
<td>12769</td>
<td>5706</td>
</tr>
<tr>
<td>5595</td>
<td>12645</td>
<td>5651</td>
<td>12772</td>
<td>5707</td>
</tr>
<tr>
<td>5596</td>
<td>12647</td>
<td>5652</td>
<td>12774</td>
<td>5708</td>
</tr>
<tr>
<td>5597</td>
<td>12650</td>
<td>5653</td>
<td>12776</td>
<td>5709</td>
</tr>
<tr>
<td>5598</td>
<td>12652</td>
<td>5654</td>
<td>12779</td>
<td>5710</td>
</tr>
<tr>
<td>5599</td>
<td>12654</td>
<td>5655</td>
<td>12781</td>
<td>5711</td>
</tr>
<tr>
<td>5600</td>
<td>12656</td>
<td>5656</td>
<td>12783</td>
<td>5712</td>
</tr>
<tr>
<td>5601</td>
<td>12659</td>
<td>5657</td>
<td>12785</td>
<td>5713</td>
</tr>
<tr>
<td>5602</td>
<td>12661</td>
<td>5658</td>
<td>12788</td>
<td>5714</td>
</tr>
<tr>
<td>5603</td>
<td>12663</td>
<td>5659</td>
<td>12790</td>
<td>5715</td>
</tr>
<tr>
<td>5604</td>
<td>12666</td>
<td>5660</td>
<td>12792</td>
<td>5716</td>
</tr>
<tr>
<td>5605</td>
<td>12668</td>
<td>5661</td>
<td>12794</td>
<td>5717</td>
</tr>
<tr>
<td>5606</td>
<td>12670</td>
<td>5662</td>
<td>12797</td>
<td>5718</td>
</tr>
<tr>
<td>5607</td>
<td>12672</td>
<td>5663</td>
<td>12799</td>
<td>5719</td>
</tr>
<tr>
<td>5608</td>
<td>12675</td>
<td>5664</td>
<td>12801</td>
<td>5720</td>
</tr>
<tr>
<td>5609</td>
<td>12677</td>
<td>5665</td>
<td>12803</td>
<td>5721</td>
</tr>
<tr>
<td>5610</td>
<td>12679</td>
<td>5666</td>
<td>12806</td>
<td>5722</td>
</tr>
<tr>
<td>5611</td>
<td>12681</td>
<td>5667</td>
<td>12808</td>
<td>5723</td>
</tr>
</tbody>
</table>

1111
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>without DP</td>
<td>without DP</td>
<td>without DP</td>
<td>without DP</td>
<td>without DP</td>
</tr>
<tr>
<td>5780</td>
<td>13063</td>
<td>5836</td>
<td>13190</td>
<td>5892</td>
</tr>
<tr>
<td>5781</td>
<td>13066</td>
<td>5837</td>
<td>13192</td>
<td>5893</td>
</tr>
<tr>
<td>5782</td>
<td>13068</td>
<td>5838</td>
<td>13194</td>
<td>5894</td>
</tr>
<tr>
<td>5783</td>
<td>13070</td>
<td>5839</td>
<td>13197</td>
<td>5895</td>
</tr>
<tr>
<td>5784</td>
<td>13072</td>
<td>5840</td>
<td>13199</td>
<td>5896</td>
</tr>
<tr>
<td>5785</td>
<td>13075</td>
<td>5841</td>
<td>13201</td>
<td>5897</td>
</tr>
<tr>
<td>5786</td>
<td>13077</td>
<td>5842</td>
<td>13203</td>
<td>5898</td>
</tr>
<tr>
<td>5787</td>
<td>13079</td>
<td>5843</td>
<td>13206</td>
<td>5899</td>
</tr>
<tr>
<td>5788</td>
<td>13081</td>
<td>5844</td>
<td>13208</td>
<td>5900</td>
</tr>
<tr>
<td>5789</td>
<td>13084</td>
<td>5845</td>
<td>13210</td>
<td>5901</td>
</tr>
<tr>
<td>5790</td>
<td>13086</td>
<td>5846</td>
<td>13212</td>
<td>5902</td>
</tr>
<tr>
<td>5791</td>
<td>13088</td>
<td>5847</td>
<td>13215</td>
<td>5903</td>
</tr>
<tr>
<td>5792</td>
<td>13090</td>
<td>5848</td>
<td>13217</td>
<td>5904</td>
</tr>
<tr>
<td>5793</td>
<td>13093</td>
<td>5849</td>
<td>13219</td>
<td>5905</td>
</tr>
<tr>
<td>5794</td>
<td>13095</td>
<td>5850</td>
<td>13221</td>
<td>5906</td>
</tr>
<tr>
<td>5795</td>
<td>13097</td>
<td>5851</td>
<td>13224</td>
<td>5907</td>
</tr>
<tr>
<td>5796</td>
<td>13099</td>
<td>5852</td>
<td>13226</td>
<td>5908</td>
</tr>
<tr>
<td>5797</td>
<td>13102</td>
<td>5853</td>
<td>13228</td>
<td>5909</td>
</tr>
<tr>
<td>5798</td>
<td>13104</td>
<td>5854</td>
<td>13231</td>
<td>5910</td>
</tr>
<tr>
<td>5799</td>
<td>13106</td>
<td>5855</td>
<td>13233</td>
<td>5911</td>
</tr>
<tr>
<td>5800</td>
<td>13108</td>
<td>5856</td>
<td>13235</td>
<td>5912</td>
</tr>
<tr>
<td>5801</td>
<td>13110</td>
<td>5857</td>
<td>13237</td>
<td>5913</td>
</tr>
<tr>
<td>5802</td>
<td>13113</td>
<td>5858</td>
<td>13240</td>
<td>5914</td>
</tr>
<tr>
<td>5803</td>
<td>13115</td>
<td>5859</td>
<td>13242</td>
<td>5915</td>
</tr>
<tr>
<td>5804</td>
<td>13118</td>
<td>5860</td>
<td>13244</td>
<td>5916</td>
</tr>
<tr>
<td>5805</td>
<td>13120</td>
<td>5861</td>
<td>13246</td>
<td>5917</td>
</tr>
<tr>
<td>5806</td>
<td>13122</td>
<td>5862</td>
<td>13249</td>
<td>5918</td>
</tr>
<tr>
<td>5807</td>
<td>13124</td>
<td>5863</td>
<td>13251</td>
<td>5919</td>
</tr>
<tr>
<td>5808</td>
<td>13127</td>
<td>5864</td>
<td>13253</td>
<td>5920</td>
</tr>
<tr>
<td>5809</td>
<td>13129</td>
<td>5865</td>
<td>13255</td>
<td>5921</td>
</tr>
<tr>
<td>5810</td>
<td>13131</td>
<td>5866</td>
<td>13258</td>
<td>5922</td>
</tr>
<tr>
<td>5811</td>
<td>13133</td>
<td>5867</td>
<td>13260</td>
<td>5923</td>
</tr>
<tr>
<td>5812</td>
<td>13136</td>
<td>5868</td>
<td>13262</td>
<td>5924</td>
</tr>
<tr>
<td>5813</td>
<td>13138</td>
<td>5869</td>
<td>13264</td>
<td>5925</td>
</tr>
<tr>
<td>5814</td>
<td>13140</td>
<td>5870</td>
<td>13267</td>
<td>5926</td>
</tr>
<tr>
<td>5815</td>
<td>13142</td>
<td>5871</td>
<td>13269</td>
<td>5927</td>
</tr>
<tr>
<td>5816</td>
<td>13145</td>
<td>5872</td>
<td>13271</td>
<td>5928</td>
</tr>
<tr>
<td>5817</td>
<td>13147</td>
<td>5873</td>
<td>13273</td>
<td>5929</td>
</tr>
<tr>
<td>5818</td>
<td>13149</td>
<td>5874</td>
<td>13276</td>
<td>5930</td>
</tr>
<tr>
<td>5819</td>
<td>13151</td>
<td>5875</td>
<td>13278</td>
<td>5931</td>
</tr>
<tr>
<td>5820</td>
<td>13154</td>
<td>5876</td>
<td>13280</td>
<td>5932</td>
</tr>
<tr>
<td>5821</td>
<td>13156</td>
<td>5877</td>
<td>13283</td>
<td>5933</td>
</tr>
<tr>
<td>5822</td>
<td>13158</td>
<td>5878</td>
<td>13285</td>
<td>5934</td>
</tr>
<tr>
<td>5823</td>
<td>13160</td>
<td>5879</td>
<td>13287</td>
<td>5935</td>
</tr>
<tr>
<td>5824</td>
<td>13163</td>
<td>5880</td>
<td>13289</td>
<td>5936</td>
</tr>
<tr>
<td>5825</td>
<td>13165</td>
<td>5881</td>
<td>13292</td>
<td>5937</td>
</tr>
<tr>
<td>5826</td>
<td>13167</td>
<td>5882</td>
<td>13294</td>
<td>5938</td>
</tr>
<tr>
<td>5827</td>
<td>13170</td>
<td>5883</td>
<td>13296</td>
<td>5939</td>
</tr>
<tr>
<td>5828</td>
<td>13172</td>
<td>5884</td>
<td>13298</td>
<td>5940</td>
</tr>
<tr>
<td>5829</td>
<td>13174</td>
<td>5885</td>
<td>13301</td>
<td>5941</td>
</tr>
<tr>
<td>5830</td>
<td>13176</td>
<td>5886</td>
<td>13303</td>
<td>5942</td>
</tr>
<tr>
<td>5831</td>
<td>13179</td>
<td>5887</td>
<td>13305</td>
<td>5943</td>
</tr>
<tr>
<td>5832</td>
<td>13181</td>
<td>5888</td>
<td>13307</td>
<td>5944</td>
</tr>
<tr>
<td>5833</td>
<td>13183</td>
<td>5889</td>
<td>13310</td>
<td>5945</td>
</tr>
<tr>
<td>5834</td>
<td>13185</td>
<td>5890</td>
<td>13312</td>
<td>5946</td>
</tr>
<tr>
<td>5835</td>
<td>13188</td>
<td>5891</td>
<td>13314</td>
<td>5947</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6004</td>
<td>13570</td>
<td>6060</td>
<td>13696</td>
<td>6116</td>
</tr>
<tr>
<td>6005</td>
<td>13572</td>
<td>6061</td>
<td>13698</td>
<td>6117</td>
</tr>
<tr>
<td>6006</td>
<td>13574</td>
<td>6062</td>
<td>13701</td>
<td>6118</td>
</tr>
<tr>
<td>6007</td>
<td>13576</td>
<td>6063</td>
<td>13703</td>
<td>6119</td>
</tr>
<tr>
<td>6008</td>
<td>13579</td>
<td>6064</td>
<td>13705</td>
<td>6120</td>
</tr>
<tr>
<td>6009</td>
<td>13581</td>
<td>6065</td>
<td>13707</td>
<td>6121</td>
</tr>
<tr>
<td>6010</td>
<td>13583</td>
<td>6066</td>
<td>13710</td>
<td>6122</td>
</tr>
<tr>
<td>6011</td>
<td>13585</td>
<td>6067</td>
<td>13712</td>
<td>6123</td>
</tr>
<tr>
<td>6012</td>
<td>13588</td>
<td>6068</td>
<td>13714</td>
<td>6124</td>
</tr>
<tr>
<td>6013</td>
<td>13590</td>
<td>6069</td>
<td>13716</td>
<td>6125</td>
</tr>
<tr>
<td>6014</td>
<td>13592</td>
<td>6070</td>
<td>13719</td>
<td>6126</td>
</tr>
<tr>
<td>6015</td>
<td>13594</td>
<td>6071</td>
<td>13721</td>
<td>6127</td>
</tr>
<tr>
<td>6016</td>
<td>13597</td>
<td>6072</td>
<td>13723</td>
<td>6128</td>
</tr>
<tr>
<td>6017</td>
<td>13599</td>
<td>6073</td>
<td>13725</td>
<td>6129</td>
</tr>
<tr>
<td>6018</td>
<td>13601</td>
<td>6074</td>
<td>13728</td>
<td>6130</td>
</tr>
<tr>
<td>6019</td>
<td>13603</td>
<td>6075</td>
<td>13730</td>
<td>6131</td>
</tr>
<tr>
<td>6020</td>
<td>13606</td>
<td>6076</td>
<td>13732</td>
<td>6132</td>
</tr>
<tr>
<td>6021</td>
<td>13608</td>
<td>6077</td>
<td>13735</td>
<td>6133</td>
</tr>
<tr>
<td>6022</td>
<td>13610</td>
<td>6078</td>
<td>13737</td>
<td>6134</td>
</tr>
<tr>
<td>6023</td>
<td>13612</td>
<td>6079</td>
<td>13739</td>
<td>6135</td>
</tr>
<tr>
<td>6024</td>
<td>13615</td>
<td>6080</td>
<td>13741</td>
<td>6136</td>
</tr>
<tr>
<td>6025</td>
<td>13617</td>
<td>6081</td>
<td>13744</td>
<td>6137</td>
</tr>
<tr>
<td>6026</td>
<td>13619</td>
<td>6082</td>
<td>13746</td>
<td>6138</td>
</tr>
<tr>
<td>6027</td>
<td>13622</td>
<td>6083</td>
<td>13748</td>
<td>6139</td>
</tr>
<tr>
<td>6028</td>
<td>13624</td>
<td>6084</td>
<td>13750</td>
<td>6140</td>
</tr>
<tr>
<td>6029</td>
<td>13626</td>
<td>6085</td>
<td>13753</td>
<td>6141</td>
</tr>
<tr>
<td>6030</td>
<td>13628</td>
<td>6086</td>
<td>13755</td>
<td>6142</td>
</tr>
<tr>
<td>6031</td>
<td>13631</td>
<td>6087</td>
<td>13757</td>
<td>6143</td>
</tr>
<tr>
<td>6032</td>
<td>13633</td>
<td>6088</td>
<td>13759</td>
<td>6144</td>
</tr>
<tr>
<td>6033</td>
<td>13635</td>
<td>6089</td>
<td>13762</td>
<td>6145</td>
</tr>
<tr>
<td>6034</td>
<td>13637</td>
<td>6090</td>
<td>13764</td>
<td>6146</td>
</tr>
<tr>
<td>6035</td>
<td>13640</td>
<td>6091</td>
<td>13766</td>
<td>6147</td>
</tr>
<tr>
<td>6036</td>
<td>13642</td>
<td>6092</td>
<td>13768</td>
<td>6148</td>
</tr>
<tr>
<td>6037</td>
<td>13644</td>
<td>6093</td>
<td>13771</td>
<td>6149</td>
</tr>
<tr>
<td>6038</td>
<td>13646</td>
<td>6094</td>
<td>13773</td>
<td>6150</td>
</tr>
<tr>
<td>6039</td>
<td>13649</td>
<td>6095</td>
<td>13775</td>
<td>6151</td>
</tr>
<tr>
<td>6040</td>
<td>13651</td>
<td>6096</td>
<td>13777</td>
<td>6152</td>
</tr>
<tr>
<td>6041</td>
<td>13653</td>
<td>6097</td>
<td>13780</td>
<td>6153</td>
</tr>
<tr>
<td>6042</td>
<td>13655</td>
<td>6098</td>
<td>13782</td>
<td>6154</td>
</tr>
<tr>
<td>6043</td>
<td>13658</td>
<td>6099</td>
<td>13784</td>
<td>6155</td>
</tr>
<tr>
<td>6044</td>
<td>13660</td>
<td>6100</td>
<td>13786</td>
<td>6156</td>
</tr>
<tr>
<td>6045</td>
<td>13662</td>
<td>6101</td>
<td>13789</td>
<td>6157</td>
</tr>
<tr>
<td>6046</td>
<td>13664</td>
<td>6102</td>
<td>13791</td>
<td>6158</td>
</tr>
<tr>
<td>6047</td>
<td>13667</td>
<td>6103</td>
<td>13793</td>
<td>6159</td>
</tr>
<tr>
<td>6048</td>
<td>13669</td>
<td>6104</td>
<td>13796</td>
<td>6160</td>
</tr>
<tr>
<td>6049</td>
<td>13671</td>
<td>6105</td>
<td>13798</td>
<td>6161</td>
</tr>
<tr>
<td>6050</td>
<td>13673</td>
<td>6106</td>
<td>13800</td>
<td>6162</td>
</tr>
<tr>
<td>6051</td>
<td>13676</td>
<td>6107</td>
<td>13802</td>
<td>6163</td>
</tr>
<tr>
<td>6052</td>
<td>13678</td>
<td>6108</td>
<td>13805</td>
<td>6164</td>
</tr>
<tr>
<td>6053</td>
<td>13680</td>
<td>6109</td>
<td>13807</td>
<td>6165</td>
</tr>
<tr>
<td>6054</td>
<td>13683</td>
<td>6110</td>
<td>13809</td>
<td>6166</td>
</tr>
<tr>
<td>6055</td>
<td>13685</td>
<td>6111</td>
<td>13811</td>
<td>6167</td>
</tr>
<tr>
<td>6056</td>
<td>13687</td>
<td>6112</td>
<td>13814</td>
<td>6168</td>
</tr>
<tr>
<td>6057</td>
<td>13689</td>
<td>6113</td>
<td>13816</td>
<td>6169</td>
</tr>
<tr>
<td>6058</td>
<td>13692</td>
<td>6114</td>
<td>13818</td>
<td>6170</td>
</tr>
<tr>
<td>6059</td>
<td>13694</td>
<td>6115</td>
<td>13820</td>
<td>6171</td>
</tr>
<tr>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>--------------------------------------------</td>
<td>--------------------------------------------</td>
<td>--------------------------------------------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>6228</td>
<td>14076</td>
<td>14202</td>
<td>6340</td>
<td>14329</td>
</tr>
<tr>
<td>6229</td>
<td>14078</td>
<td>14205</td>
<td>6341</td>
<td>14331</td>
</tr>
<tr>
<td>6230</td>
<td>14080</td>
<td>14207</td>
<td>6342</td>
<td>14333</td>
</tr>
<tr>
<td>6231</td>
<td>14083</td>
<td>14209</td>
<td>6343</td>
<td>14336</td>
</tr>
<tr>
<td>6232</td>
<td>14085</td>
<td>14211</td>
<td>6344</td>
<td>14338</td>
</tr>
<tr>
<td>6233</td>
<td>14087</td>
<td>14214</td>
<td>6345</td>
<td>14340</td>
</tr>
<tr>
<td>6234</td>
<td>14089</td>
<td>14216</td>
<td>6346</td>
<td>14342</td>
</tr>
<tr>
<td>6235</td>
<td>14092</td>
<td>14218</td>
<td>6347</td>
<td>14345</td>
</tr>
<tr>
<td>6236</td>
<td>14094</td>
<td>14220</td>
<td>6348</td>
<td>14347</td>
</tr>
<tr>
<td>6237</td>
<td>14096</td>
<td>14223</td>
<td>6349</td>
<td>14349</td>
</tr>
<tr>
<td>6238</td>
<td>14098</td>
<td>14225</td>
<td>6350</td>
<td>14351</td>
</tr>
<tr>
<td>6239</td>
<td>14101</td>
<td>14227</td>
<td>6351</td>
<td>14354</td>
</tr>
<tr>
<td>6240</td>
<td>14103</td>
<td>14229</td>
<td>6352</td>
<td>14356</td>
</tr>
<tr>
<td>6241</td>
<td>14105</td>
<td>14232</td>
<td>6353</td>
<td>14358</td>
</tr>
<tr>
<td>6242</td>
<td>14107</td>
<td>14234</td>
<td>6354</td>
<td>14361</td>
</tr>
<tr>
<td>6243</td>
<td>14110</td>
<td>14236</td>
<td>6355</td>
<td>14363</td>
</tr>
<tr>
<td>6244</td>
<td>14112</td>
<td>14238</td>
<td>6356</td>
<td>14365</td>
</tr>
<tr>
<td>6245</td>
<td>14114</td>
<td>14241</td>
<td>6357</td>
<td>14367</td>
</tr>
<tr>
<td>6246</td>
<td>14116</td>
<td>14243</td>
<td>6358</td>
<td>14370</td>
</tr>
<tr>
<td>6247</td>
<td>14119</td>
<td>14245</td>
<td>6359</td>
<td>14372</td>
</tr>
<tr>
<td>6248</td>
<td>14121</td>
<td>14248</td>
<td>6360</td>
<td>14374</td>
</tr>
<tr>
<td>6249</td>
<td>14123</td>
<td>14250</td>
<td>6361</td>
<td>14376</td>
</tr>
<tr>
<td>6250</td>
<td>14125</td>
<td>14252</td>
<td>6362</td>
<td>14379</td>
</tr>
<tr>
<td>6251</td>
<td>14128</td>
<td>14254</td>
<td>6363</td>
<td>14381</td>
</tr>
<tr>
<td>6252</td>
<td>14130</td>
<td>14257</td>
<td>6364</td>
<td>14383</td>
</tr>
<tr>
<td>6253</td>
<td>14132</td>
<td>14259</td>
<td>6365</td>
<td>14385</td>
</tr>
<tr>
<td>6254</td>
<td>14135</td>
<td>14261</td>
<td>6366</td>
<td>14388</td>
</tr>
<tr>
<td>6255</td>
<td>14137</td>
<td>14263</td>
<td>6367</td>
<td>14390</td>
</tr>
<tr>
<td>6256</td>
<td>14139</td>
<td>14266</td>
<td>6368</td>
<td>14392</td>
</tr>
<tr>
<td>6257</td>
<td>14141</td>
<td>14268</td>
<td>6369</td>
<td>14394</td>
</tr>
<tr>
<td>6258</td>
<td>14144</td>
<td>14270</td>
<td>6370</td>
<td>14397</td>
</tr>
<tr>
<td>6259</td>
<td>14146</td>
<td>14272</td>
<td>6371</td>
<td>14399</td>
</tr>
<tr>
<td>6260</td>
<td>14148</td>
<td>14275</td>
<td>6372</td>
<td>14401</td>
</tr>
<tr>
<td>6261</td>
<td>14150</td>
<td>14277</td>
<td>6373</td>
<td>14403</td>
</tr>
<tr>
<td>6262</td>
<td>14153</td>
<td>14279</td>
<td>6374</td>
<td>14406</td>
</tr>
<tr>
<td>6263</td>
<td>14155</td>
<td>14281</td>
<td>6375</td>
<td>14408</td>
</tr>
<tr>
<td>6264</td>
<td>14157</td>
<td>14284</td>
<td>6376</td>
<td>14410</td>
</tr>
<tr>
<td>6265</td>
<td>14159</td>
<td>14286</td>
<td>6377</td>
<td>14413</td>
</tr>
<tr>
<td>6266</td>
<td>14162</td>
<td>14287</td>
<td>6378</td>
<td>14415</td>
</tr>
<tr>
<td>6267</td>
<td>14164</td>
<td>14290</td>
<td>6379</td>
<td>14417</td>
</tr>
<tr>
<td>6268</td>
<td>14166</td>
<td>14293</td>
<td>6380</td>
<td>14419</td>
</tr>
<tr>
<td>6269</td>
<td>14168</td>
<td>14295</td>
<td>6381</td>
<td>14422</td>
</tr>
<tr>
<td>6270</td>
<td>14171</td>
<td>14297</td>
<td>6382</td>
<td>14424</td>
</tr>
<tr>
<td>6271</td>
<td>14173</td>
<td>14300</td>
<td>6383</td>
<td>14426</td>
</tr>
<tr>
<td>6272</td>
<td>14175</td>
<td>14302</td>
<td>6384</td>
<td>14428</td>
</tr>
<tr>
<td>6273</td>
<td>14177</td>
<td>14304</td>
<td>6385</td>
<td>14431</td>
</tr>
<tr>
<td>6274</td>
<td>14180</td>
<td>14306</td>
<td>6386</td>
<td>14433</td>
</tr>
<tr>
<td>6275</td>
<td>14182</td>
<td>14309</td>
<td>6387</td>
<td>14435</td>
</tr>
<tr>
<td>6276</td>
<td>14184</td>
<td>14311</td>
<td>6388</td>
<td>14437</td>
</tr>
<tr>
<td>6277</td>
<td>14187</td>
<td>14313</td>
<td>6389</td>
<td>14440</td>
</tr>
<tr>
<td>6278</td>
<td>14189</td>
<td>14315</td>
<td>6390</td>
<td>14442</td>
</tr>
<tr>
<td>6279</td>
<td>14191</td>
<td>14318</td>
<td>6391</td>
<td>14444</td>
</tr>
<tr>
<td>6280</td>
<td>14193</td>
<td>14320</td>
<td>6392</td>
<td>14446</td>
</tr>
<tr>
<td>6281</td>
<td>14196</td>
<td>14322</td>
<td>6393</td>
<td>14449</td>
</tr>
<tr>
<td>6282</td>
<td>14198</td>
<td>14324</td>
<td>6394</td>
<td>14451</td>
</tr>
<tr>
<td>6283</td>
<td>14200</td>
<td>14327</td>
<td>6395</td>
<td>14453</td>
</tr>
<tr>
<td>Revised BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td>Revised BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised BP (Pre2006) without DP</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-------------------------------</td>
<td>-------------------------------</td>
<td>-----------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>6452</td>
<td>14582</td>
<td>6508</td>
<td>14709</td>
<td>6564</td>
</tr>
<tr>
<td>6453</td>
<td>14584</td>
<td>6509</td>
<td>14711</td>
<td>6565</td>
</tr>
<tr>
<td>6454</td>
<td>14587</td>
<td>6510</td>
<td>14713</td>
<td>6566</td>
</tr>
<tr>
<td>6455</td>
<td>14589</td>
<td>6511</td>
<td>14715</td>
<td>6567</td>
</tr>
<tr>
<td>6456</td>
<td>14591</td>
<td>6512</td>
<td>14718</td>
<td>6568</td>
</tr>
<tr>
<td>6457</td>
<td>14593</td>
<td>6513</td>
<td>14720</td>
<td>6569</td>
</tr>
<tr>
<td>6458</td>
<td>14596</td>
<td>6514</td>
<td>14722</td>
<td>6570</td>
</tr>
<tr>
<td>6459</td>
<td>14598</td>
<td>6515</td>
<td>14724</td>
<td>6571</td>
</tr>
<tr>
<td>6460</td>
<td>14600</td>
<td>6516</td>
<td>14727</td>
<td>6572</td>
</tr>
<tr>
<td>6461</td>
<td>14602</td>
<td>6517</td>
<td>14729</td>
<td>6573</td>
</tr>
<tr>
<td>6462</td>
<td>14605</td>
<td>6518</td>
<td>14731</td>
<td>6574</td>
</tr>
<tr>
<td>6463</td>
<td>14607</td>
<td>6519</td>
<td>14733</td>
<td>6575</td>
</tr>
<tr>
<td>6464</td>
<td>14609</td>
<td>6520</td>
<td>14736</td>
<td>6576</td>
</tr>
<tr>
<td>6465</td>
<td>14611</td>
<td>6521</td>
<td>14738</td>
<td>6577</td>
</tr>
<tr>
<td>6466</td>
<td>14614</td>
<td>6522</td>
<td>14740</td>
<td>6578</td>
</tr>
<tr>
<td>6467</td>
<td>14616</td>
<td>6523</td>
<td>14742</td>
<td>6579</td>
</tr>
<tr>
<td>6468</td>
<td>14618</td>
<td>6524</td>
<td>14745</td>
<td>6580</td>
</tr>
<tr>
<td>6469</td>
<td>14620</td>
<td>6525</td>
<td>14747</td>
<td>6581</td>
</tr>
<tr>
<td>6470</td>
<td>14623</td>
<td>6526</td>
<td>14749</td>
<td>6582</td>
</tr>
<tr>
<td>6471</td>
<td>14625</td>
<td>6527</td>
<td>14752</td>
<td>6583</td>
</tr>
<tr>
<td>6472</td>
<td>14627</td>
<td>6528</td>
<td>14754</td>
<td>6584</td>
</tr>
<tr>
<td>6473</td>
<td>14629</td>
<td>6529</td>
<td>14756</td>
<td>6585</td>
</tr>
<tr>
<td>6474</td>
<td>14632</td>
<td>6530</td>
<td>14758</td>
<td>6586</td>
</tr>
<tr>
<td>6475</td>
<td>14634</td>
<td>6531</td>
<td>14761</td>
<td>6587</td>
</tr>
<tr>
<td>6476</td>
<td>14636</td>
<td>6532</td>
<td>14763</td>
<td>6588</td>
</tr>
<tr>
<td>6477</td>
<td>14639</td>
<td>6533</td>
<td>14765</td>
<td>6589</td>
</tr>
<tr>
<td>6478</td>
<td>14641</td>
<td>6534</td>
<td>14767</td>
<td>6590</td>
</tr>
<tr>
<td>6479</td>
<td>14643</td>
<td>6535</td>
<td>14770</td>
<td>6591</td>
</tr>
<tr>
<td>6480</td>
<td>14645</td>
<td>6536</td>
<td>14772</td>
<td>6592</td>
</tr>
<tr>
<td>6481</td>
<td>14648</td>
<td>6537</td>
<td>14774</td>
<td>6593</td>
</tr>
<tr>
<td>6482</td>
<td>14650</td>
<td>6538</td>
<td>14776</td>
<td>6594</td>
</tr>
<tr>
<td>6483</td>
<td>14652</td>
<td>6539</td>
<td>14779</td>
<td>6595</td>
</tr>
<tr>
<td>6484</td>
<td>14654</td>
<td>6540</td>
<td>14781</td>
<td>6596</td>
</tr>
<tr>
<td>6485</td>
<td>14657</td>
<td>6541</td>
<td>14783</td>
<td>6597</td>
</tr>
<tr>
<td>6486</td>
<td>14659</td>
<td>6542</td>
<td>14785</td>
<td>6598</td>
</tr>
<tr>
<td>6487</td>
<td>14661</td>
<td>6543</td>
<td>14788</td>
<td>6599</td>
</tr>
<tr>
<td>6488</td>
<td>14663</td>
<td>6544</td>
<td>14790</td>
<td>6600</td>
</tr>
<tr>
<td>6489</td>
<td>14666</td>
<td>6545</td>
<td>14792</td>
<td>6601</td>
</tr>
<tr>
<td>6490</td>
<td>14668</td>
<td>6546</td>
<td>14794</td>
<td>6602</td>
</tr>
<tr>
<td>6491</td>
<td>14670</td>
<td>6547</td>
<td>14797</td>
<td>6603</td>
</tr>
<tr>
<td>6492</td>
<td>14672</td>
<td>6548</td>
<td>14799</td>
<td>6604</td>
</tr>
<tr>
<td>6493</td>
<td>14675</td>
<td>6549</td>
<td>14801</td>
<td>6605</td>
</tr>
<tr>
<td>6494</td>
<td>14677</td>
<td>6550</td>
<td>14803</td>
<td>6606</td>
</tr>
<tr>
<td>6495</td>
<td>14679</td>
<td>6551</td>
<td>14806</td>
<td>6607</td>
</tr>
<tr>
<td>6496</td>
<td>14681</td>
<td>6552</td>
<td>14808</td>
<td>6608</td>
</tr>
<tr>
<td>6497</td>
<td>14684</td>
<td>6553</td>
<td>14810</td>
<td>6609</td>
</tr>
<tr>
<td>6498</td>
<td>14686</td>
<td>6554</td>
<td>14813</td>
<td>6610</td>
</tr>
<tr>
<td>6499</td>
<td>14688</td>
<td>6555</td>
<td>14815</td>
<td>6611</td>
</tr>
<tr>
<td>6500</td>
<td>14690</td>
<td>6556</td>
<td>14817</td>
<td>6612</td>
</tr>
<tr>
<td>6501</td>
<td>14693</td>
<td>6557</td>
<td>14819</td>
<td>6613</td>
</tr>
<tr>
<td>6502</td>
<td>14695</td>
<td>6558</td>
<td>14822</td>
<td>6614</td>
</tr>
<tr>
<td>6503</td>
<td>14697</td>
<td>6559</td>
<td>14824</td>
<td>6615</td>
</tr>
<tr>
<td>6504</td>
<td>14700</td>
<td>6560</td>
<td>14826</td>
<td>6616</td>
</tr>
<tr>
<td>6505</td>
<td>14702</td>
<td>6561</td>
<td>14828</td>
<td>6617</td>
</tr>
<tr>
<td>6506</td>
<td>14704</td>
<td>6562</td>
<td>14831</td>
<td>6618</td>
</tr>
<tr>
<td>6507</td>
<td>14706</td>
<td>6563</td>
<td>14833</td>
<td>6619</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------------------------</td>
<td>---------------------------------</td>
<td>---------------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>6676</td>
<td>15088</td>
<td>6732</td>
<td>15215</td>
<td>6788</td>
</tr>
<tr>
<td>6677</td>
<td>15091</td>
<td>6733</td>
<td>15217</td>
<td>6789</td>
</tr>
<tr>
<td>6678</td>
<td>15093</td>
<td>6734</td>
<td>15219</td>
<td>6790</td>
</tr>
<tr>
<td>6679</td>
<td>15095</td>
<td>6735</td>
<td>15222</td>
<td>6791</td>
</tr>
<tr>
<td>6680</td>
<td>15097</td>
<td>6736</td>
<td>15224</td>
<td>6792</td>
</tr>
<tr>
<td>6681</td>
<td>15100</td>
<td>6737</td>
<td>15226</td>
<td>6793</td>
</tr>
<tr>
<td>6682</td>
<td>15102</td>
<td>6738</td>
<td>15228</td>
<td>6794</td>
</tr>
<tr>
<td>6683</td>
<td>15304</td>
<td>6739</td>
<td>15231</td>
<td>6795</td>
</tr>
<tr>
<td>6684</td>
<td>15106</td>
<td>6740</td>
<td>15233</td>
<td>6796</td>
</tr>
<tr>
<td>6685</td>
<td>15109</td>
<td>6741</td>
<td>15235</td>
<td>6797</td>
</tr>
<tr>
<td>6686</td>
<td>15111</td>
<td>6742</td>
<td>15237</td>
<td>6798</td>
</tr>
<tr>
<td>6687</td>
<td>15113</td>
<td>6743</td>
<td>15240</td>
<td>6799</td>
</tr>
<tr>
<td>6688</td>
<td>15115</td>
<td>6744</td>
<td>15242</td>
<td>6800</td>
</tr>
<tr>
<td>6689</td>
<td>15118</td>
<td>6745</td>
<td>15244</td>
<td>6801</td>
</tr>
<tr>
<td>6690</td>
<td>15120</td>
<td>6746</td>
<td>15246</td>
<td>6802</td>
</tr>
<tr>
<td>6691</td>
<td>15122</td>
<td>6747</td>
<td>15249</td>
<td>6803</td>
</tr>
<tr>
<td>6692</td>
<td>15124</td>
<td>6748</td>
<td>15251</td>
<td>6804</td>
</tr>
<tr>
<td>6693</td>
<td>15127</td>
<td>6749</td>
<td>15253</td>
<td>6805</td>
</tr>
<tr>
<td>6694</td>
<td>15129</td>
<td>6750</td>
<td>15255</td>
<td>6806</td>
</tr>
<tr>
<td>6695</td>
<td>15131</td>
<td>6751</td>
<td>15258</td>
<td>6807</td>
</tr>
<tr>
<td>6696</td>
<td>15133</td>
<td>6752</td>
<td>15260</td>
<td>6808</td>
</tr>
<tr>
<td>6697</td>
<td>15136</td>
<td>6753</td>
<td>15262</td>
<td>6809</td>
</tr>
<tr>
<td>6698</td>
<td>15138</td>
<td>6754</td>
<td>15265</td>
<td>6810</td>
</tr>
<tr>
<td>6699</td>
<td>15140</td>
<td>6755</td>
<td>15267</td>
<td>6811</td>
</tr>
<tr>
<td>6700</td>
<td>15142</td>
<td>6756</td>
<td>15269</td>
<td>6812</td>
</tr>
<tr>
<td>6701</td>
<td>15145</td>
<td>6757</td>
<td>15271</td>
<td>6813</td>
</tr>
<tr>
<td>6702</td>
<td>15147</td>
<td>6758</td>
<td>15274</td>
<td>6814</td>
</tr>
<tr>
<td>6703</td>
<td>15149</td>
<td>6759</td>
<td>15276</td>
<td>6815</td>
</tr>
<tr>
<td>6704</td>
<td>15152</td>
<td>6760</td>
<td>15278</td>
<td>6816</td>
</tr>
<tr>
<td>6705</td>
<td>15154</td>
<td>6761</td>
<td>15280</td>
<td>6817</td>
</tr>
<tr>
<td>6706</td>
<td>15156</td>
<td>6762</td>
<td>15283</td>
<td>6818</td>
</tr>
<tr>
<td>6707</td>
<td>15158</td>
<td>6763</td>
<td>15285</td>
<td>6819</td>
</tr>
<tr>
<td>6708</td>
<td>15161</td>
<td>6764</td>
<td>15287</td>
<td>6820</td>
</tr>
<tr>
<td>6709</td>
<td>15163</td>
<td>6765</td>
<td>15289</td>
<td>6821</td>
</tr>
<tr>
<td>6710</td>
<td>15165</td>
<td>6766</td>
<td>15292</td>
<td>6822</td>
</tr>
<tr>
<td>6711</td>
<td>15167</td>
<td>6767</td>
<td>15294</td>
<td>6823</td>
</tr>
<tr>
<td>6712</td>
<td>15170</td>
<td>6768</td>
<td>15296</td>
<td>6824</td>
</tr>
<tr>
<td>6713</td>
<td>15172</td>
<td>6769</td>
<td>15298</td>
<td>6825</td>
</tr>
<tr>
<td>6714</td>
<td>15174</td>
<td>6770</td>
<td>15301</td>
<td>6826</td>
</tr>
<tr>
<td>6715</td>
<td>15176</td>
<td>6771</td>
<td>15303</td>
<td>6827</td>
</tr>
<tr>
<td>6716</td>
<td>15179</td>
<td>6772</td>
<td>15305</td>
<td>6828</td>
</tr>
<tr>
<td>6717</td>
<td>15181</td>
<td>6773</td>
<td>15307</td>
<td>6829</td>
</tr>
<tr>
<td>6718</td>
<td>15183</td>
<td>6774</td>
<td>15310</td>
<td>6830</td>
</tr>
<tr>
<td>6719</td>
<td>15185</td>
<td>6775</td>
<td>15312</td>
<td>6831</td>
</tr>
<tr>
<td>6720</td>
<td>15188</td>
<td>6776</td>
<td>15314</td>
<td>6832</td>
</tr>
<tr>
<td>6721</td>
<td>15190</td>
<td>6777</td>
<td>15317</td>
<td>6833</td>
</tr>
<tr>
<td>6722</td>
<td>15192</td>
<td>6778</td>
<td>15319</td>
<td>6834</td>
</tr>
<tr>
<td>6723</td>
<td>15194</td>
<td>6779</td>
<td>15321</td>
<td>6835</td>
</tr>
<tr>
<td>6724</td>
<td>15197</td>
<td>6780</td>
<td>15323</td>
<td>6836</td>
</tr>
<tr>
<td>6725</td>
<td>15199</td>
<td>6781</td>
<td>15326</td>
<td>6837</td>
</tr>
<tr>
<td>6726</td>
<td>15201</td>
<td>6782</td>
<td>15328</td>
<td>6838</td>
</tr>
<tr>
<td>6727</td>
<td>15204</td>
<td>6783</td>
<td>15330</td>
<td>6839</td>
</tr>
<tr>
<td>6728</td>
<td>15206</td>
<td>6784</td>
<td>15332</td>
<td>6840</td>
</tr>
<tr>
<td>6729</td>
<td>15208</td>
<td>6785</td>
<td>15335</td>
<td>6841</td>
</tr>
<tr>
<td>6730</td>
<td>15210</td>
<td>6786</td>
<td>15337</td>
<td>6842</td>
</tr>
<tr>
<td>6731</td>
<td>15213</td>
<td>6787</td>
<td>15339</td>
<td>6843</td>
</tr>
</tbody>
</table>

1116
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>6900</td>
<td>15594</td>
<td>6956</td>
<td>15721</td>
<td>7012</td>
<td>15848</td>
</tr>
<tr>
<td>6901</td>
<td>15597</td>
<td>6957</td>
<td>15723</td>
<td>7013</td>
<td>15850</td>
</tr>
<tr>
<td>6902</td>
<td>15599</td>
<td>6958</td>
<td>15726</td>
<td>7014</td>
<td>15852</td>
</tr>
<tr>
<td>6903</td>
<td>15601</td>
<td>6959</td>
<td>15728</td>
<td>7015</td>
<td>15854</td>
</tr>
<tr>
<td>6904</td>
<td>15604</td>
<td>6960</td>
<td>15730</td>
<td>7016</td>
<td>15857</td>
</tr>
<tr>
<td>6905</td>
<td>15606</td>
<td>6961</td>
<td>15732</td>
<td>7017</td>
<td>15859</td>
</tr>
<tr>
<td>6906</td>
<td>15608</td>
<td>6962</td>
<td>15735</td>
<td>7018</td>
<td>15861</td>
</tr>
<tr>
<td>6907</td>
<td>15610</td>
<td>6963</td>
<td>15737</td>
<td>7019</td>
<td>15863</td>
</tr>
<tr>
<td>6908</td>
<td>15613</td>
<td>6964</td>
<td>15739</td>
<td>7020</td>
<td>15866</td>
</tr>
<tr>
<td>6909</td>
<td>15615</td>
<td>6965</td>
<td>15741</td>
<td>7021</td>
<td>15868</td>
</tr>
<tr>
<td>6910</td>
<td>15617</td>
<td>6966</td>
<td>15744</td>
<td>7022</td>
<td>15870</td>
</tr>
<tr>
<td>6911</td>
<td>15619</td>
<td>6967</td>
<td>15746</td>
<td>7023</td>
<td>15872</td>
</tr>
<tr>
<td>6912</td>
<td>15622</td>
<td>6968</td>
<td>15748</td>
<td>7024</td>
<td>15874</td>
</tr>
<tr>
<td>6913</td>
<td>15624</td>
<td>6969</td>
<td>15750</td>
<td>7025</td>
<td>15877</td>
</tr>
<tr>
<td>6914</td>
<td>15626</td>
<td>6970</td>
<td>15753</td>
<td>7026</td>
<td>15879</td>
</tr>
<tr>
<td>6915</td>
<td>15628</td>
<td>6971</td>
<td>15755</td>
<td>7027</td>
<td>15882</td>
</tr>
<tr>
<td>6916</td>
<td>15631</td>
<td>6972</td>
<td>15757</td>
<td>7028</td>
<td>15884</td>
</tr>
<tr>
<td>6917</td>
<td>15633</td>
<td>6973</td>
<td>15759</td>
<td>7029</td>
<td>15886</td>
</tr>
<tr>
<td>6918</td>
<td>15635</td>
<td>6974</td>
<td>15762</td>
<td>7030</td>
<td>15888</td>
</tr>
<tr>
<td>6919</td>
<td>15637</td>
<td>6975</td>
<td>15764</td>
<td>7031</td>
<td>15891</td>
</tr>
<tr>
<td>6920</td>
<td>15640</td>
<td>6976</td>
<td>15766</td>
<td>7032</td>
<td>15893</td>
</tr>
<tr>
<td>6921</td>
<td>15642</td>
<td>6977</td>
<td>15769</td>
<td>7033</td>
<td>15895</td>
</tr>
<tr>
<td>6922</td>
<td>15644</td>
<td>6978</td>
<td>15771</td>
<td>7034</td>
<td>15897</td>
</tr>
<tr>
<td>6923</td>
<td>15646</td>
<td>6979</td>
<td>15773</td>
<td>7035</td>
<td>15900</td>
</tr>
<tr>
<td>6924</td>
<td>15649</td>
<td>6980</td>
<td>15775</td>
<td>7036</td>
<td>15902</td>
</tr>
<tr>
<td>6925</td>
<td>15651</td>
<td>6981</td>
<td>15778</td>
<td>7037</td>
<td>15904</td>
</tr>
<tr>
<td>6926</td>
<td>15653</td>
<td>6982</td>
<td>15780</td>
<td>7038</td>
<td>15906</td>
</tr>
<tr>
<td>6927</td>
<td>15656</td>
<td>6983</td>
<td>15782</td>
<td>7039</td>
<td>15909</td>
</tr>
<tr>
<td>6928</td>
<td>15658</td>
<td>6984</td>
<td>15784</td>
<td>7040</td>
<td>15911</td>
</tr>
<tr>
<td>6929</td>
<td>15660</td>
<td>6985</td>
<td>15787</td>
<td>7041</td>
<td>15913</td>
</tr>
<tr>
<td>6930</td>
<td>15662</td>
<td>6986</td>
<td>15789</td>
<td>7042</td>
<td>15915</td>
</tr>
<tr>
<td>6931</td>
<td>15665</td>
<td>6987</td>
<td>15791</td>
<td>7043</td>
<td>15918</td>
</tr>
<tr>
<td>6932</td>
<td>15667</td>
<td>6988</td>
<td>15793</td>
<td>7044</td>
<td>15920</td>
</tr>
<tr>
<td>6933</td>
<td>15669</td>
<td>6989</td>
<td>15796</td>
<td>7045</td>
<td>15922</td>
</tr>
<tr>
<td>6934</td>
<td>15671</td>
<td>6990</td>
<td>15798</td>
<td>7046</td>
<td>15924</td>
</tr>
<tr>
<td>6935</td>
<td>15674</td>
<td>6991</td>
<td>15800</td>
<td>7047</td>
<td>15927</td>
</tr>
<tr>
<td>6936</td>
<td>15676</td>
<td>6992</td>
<td>15802</td>
<td>7048</td>
<td>15929</td>
</tr>
<tr>
<td>6937</td>
<td>15678</td>
<td>6993</td>
<td>15805</td>
<td>7049</td>
<td>15931</td>
</tr>
<tr>
<td>6938</td>
<td>15680</td>
<td>6994</td>
<td>15807</td>
<td>7050</td>
<td>15933</td>
</tr>
<tr>
<td>6939</td>
<td>15683</td>
<td>6995</td>
<td>15809</td>
<td>7051</td>
<td>15936</td>
</tr>
<tr>
<td>6940</td>
<td>15685</td>
<td>6996</td>
<td>15811</td>
<td>7052</td>
<td>15938</td>
</tr>
<tr>
<td>6941</td>
<td>15687</td>
<td>6997</td>
<td>15814</td>
<td>7053</td>
<td>15940</td>
</tr>
<tr>
<td>6942</td>
<td>15689</td>
<td>6998</td>
<td>15816</td>
<td>7054</td>
<td>15943</td>
</tr>
<tr>
<td>6943</td>
<td>15692</td>
<td>6999</td>
<td>15818</td>
<td>7055</td>
<td>15945</td>
</tr>
<tr>
<td>6944</td>
<td>15694</td>
<td>7000</td>
<td>15820</td>
<td>7056</td>
<td>15947</td>
</tr>
<tr>
<td>6945</td>
<td>15696</td>
<td>7001</td>
<td>15823</td>
<td>7057</td>
<td>15949</td>
</tr>
<tr>
<td>6946</td>
<td>15698</td>
<td>7002</td>
<td>15825</td>
<td>7058</td>
<td>15952</td>
</tr>
<tr>
<td>6947</td>
<td>15701</td>
<td>7003</td>
<td>15827</td>
<td>7059</td>
<td>15954</td>
</tr>
<tr>
<td>6948</td>
<td>15703</td>
<td>7004</td>
<td>15830</td>
<td>7060</td>
<td>15956</td>
</tr>
<tr>
<td>6949</td>
<td>15705</td>
<td>7005</td>
<td>15832</td>
<td>7061</td>
<td>15958</td>
</tr>
<tr>
<td>6950</td>
<td>15707</td>
<td>7006</td>
<td>15834</td>
<td>7062</td>
<td>15961</td>
</tr>
<tr>
<td>6951</td>
<td>15710</td>
<td>7007</td>
<td>15836</td>
<td>7063</td>
<td>15963</td>
</tr>
<tr>
<td>6952</td>
<td>15712</td>
<td>7008</td>
<td>15839</td>
<td>7064</td>
<td>15965</td>
</tr>
<tr>
<td>6953</td>
<td>15714</td>
<td>7009</td>
<td>15841</td>
<td>7065</td>
<td>15967</td>
</tr>
<tr>
<td>6954</td>
<td>15717</td>
<td>7010</td>
<td>15843</td>
<td>7066</td>
<td>15970</td>
</tr>
<tr>
<td>6955</td>
<td>15719</td>
<td>7011</td>
<td>15845</td>
<td>7067</td>
<td>15972</td>
</tr>
</tbody>
</table>

1117
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7124</td>
<td>16101</td>
<td>7180</td>
<td>16227</td>
<td>7236</td>
</tr>
<tr>
<td>7125</td>
<td>16103</td>
<td>7181</td>
<td>16230</td>
<td>7237</td>
</tr>
<tr>
<td>7126</td>
<td>16105</td>
<td>7182</td>
<td>16232</td>
<td>7238</td>
</tr>
<tr>
<td>7127</td>
<td>16108</td>
<td>7183</td>
<td>16234</td>
<td>7239</td>
</tr>
<tr>
<td>7128</td>
<td>16110</td>
<td>7184</td>
<td>16236</td>
<td>7240</td>
</tr>
<tr>
<td>7129</td>
<td>16112</td>
<td>7185</td>
<td>16239</td>
<td>7241</td>
</tr>
<tr>
<td>7130</td>
<td>16114</td>
<td>7186</td>
<td>16241</td>
<td>7242</td>
</tr>
<tr>
<td>7131</td>
<td>16117</td>
<td>7187</td>
<td>16243</td>
<td>7243</td>
</tr>
<tr>
<td>7132</td>
<td>16119</td>
<td>7188</td>
<td>16245</td>
<td>7244</td>
</tr>
<tr>
<td>7133</td>
<td>16121</td>
<td>7189</td>
<td>16248</td>
<td>7245</td>
</tr>
<tr>
<td>7134</td>
<td>16123</td>
<td>7190</td>
<td>16250</td>
<td>7246</td>
</tr>
<tr>
<td>7135</td>
<td>16125</td>
<td>7191</td>
<td>16252</td>
<td>7247</td>
</tr>
<tr>
<td>7136</td>
<td>16128</td>
<td>7192</td>
<td>16254</td>
<td>7248</td>
</tr>
<tr>
<td>7137</td>
<td>16130</td>
<td>7193</td>
<td>16257</td>
<td>7249</td>
</tr>
<tr>
<td>7138</td>
<td>16132</td>
<td>7194</td>
<td>16259</td>
<td>7250</td>
</tr>
<tr>
<td>7139</td>
<td>16135</td>
<td>7195</td>
<td>16261</td>
<td>7251</td>
</tr>
<tr>
<td>7140</td>
<td>16137</td>
<td>7196</td>
<td>16263</td>
<td>7252</td>
</tr>
<tr>
<td>7141</td>
<td>16139</td>
<td>7197</td>
<td>16266</td>
<td>7253</td>
</tr>
<tr>
<td>7142</td>
<td>16141</td>
<td>7198</td>
<td>16270</td>
<td>7255</td>
</tr>
<tr>
<td>7143</td>
<td>16144</td>
<td>7199</td>
<td>16272</td>
<td>7256</td>
</tr>
<tr>
<td>7144</td>
<td>16146</td>
<td>7200</td>
<td>16275</td>
<td>7257</td>
</tr>
<tr>
<td>7145</td>
<td>16148</td>
<td>7201</td>
<td>16277</td>
<td>7258</td>
</tr>
<tr>
<td>7146</td>
<td>16150</td>
<td>7202</td>
<td>16279</td>
<td>7259</td>
</tr>
<tr>
<td>7147</td>
<td>16153</td>
<td>7203</td>
<td>16282</td>
<td>7260</td>
</tr>
<tr>
<td>7148</td>
<td>16155</td>
<td>7204</td>
<td>16284</td>
<td>7261</td>
</tr>
<tr>
<td>7149</td>
<td>16157</td>
<td>7205</td>
<td>16286</td>
<td>7262</td>
</tr>
<tr>
<td>7150</td>
<td>16159</td>
<td>7206</td>
<td>16288</td>
<td>7263</td>
</tr>
<tr>
<td>7151</td>
<td>16162</td>
<td>7207</td>
<td>16291</td>
<td>7264</td>
</tr>
<tr>
<td>7152</td>
<td>16164</td>
<td>7208</td>
<td>16293</td>
<td>7265</td>
</tr>
<tr>
<td>7153</td>
<td>16166</td>
<td>7209</td>
<td>16295</td>
<td>7266</td>
</tr>
<tr>
<td>7154</td>
<td>16169</td>
<td>7210</td>
<td>16297</td>
<td>7267</td>
</tr>
<tr>
<td>7155</td>
<td>16171</td>
<td>7211</td>
<td>16300</td>
<td>7268</td>
</tr>
<tr>
<td>7156</td>
<td>16173</td>
<td>7212</td>
<td>16302</td>
<td>7269</td>
</tr>
<tr>
<td>7157</td>
<td>16175</td>
<td>7213</td>
<td>16304</td>
<td>7270</td>
</tr>
<tr>
<td>7158</td>
<td>16178</td>
<td>7214</td>
<td>16306</td>
<td>7271</td>
</tr>
<tr>
<td>7159</td>
<td>16180</td>
<td>7215</td>
<td>16309</td>
<td>7272</td>
</tr>
<tr>
<td>7160</td>
<td>16182</td>
<td>7216</td>
<td>16310</td>
<td>7273</td>
</tr>
<tr>
<td>7161</td>
<td>16184</td>
<td>7217</td>
<td>16313</td>
<td>7274</td>
</tr>
<tr>
<td>7162</td>
<td>16187</td>
<td>7218</td>
<td>16315</td>
<td>7275</td>
</tr>
<tr>
<td>7163</td>
<td>16189</td>
<td>7219</td>
<td>16317</td>
<td>7276</td>
</tr>
<tr>
<td>7164</td>
<td>16191</td>
<td>7220</td>
<td>16318</td>
<td>7277</td>
</tr>
<tr>
<td>7165</td>
<td>16193</td>
<td>7221</td>
<td>16320</td>
<td>7278</td>
</tr>
<tr>
<td>7166</td>
<td>16196</td>
<td>7222</td>
<td>16322</td>
<td>7279</td>
</tr>
<tr>
<td>7167</td>
<td>16198</td>
<td>7223</td>
<td>16324</td>
<td>7280</td>
</tr>
<tr>
<td>7168</td>
<td>16200</td>
<td>7224</td>
<td>16327</td>
<td>7281</td>
</tr>
<tr>
<td>7169</td>
<td>16202</td>
<td>7225</td>
<td>16329</td>
<td>7282</td>
</tr>
<tr>
<td>7170</td>
<td>16205</td>
<td>7226</td>
<td>16331</td>
<td>7283</td>
</tr>
<tr>
<td>7171</td>
<td>16207</td>
<td>7227</td>
<td>16333</td>
<td>7284</td>
</tr>
<tr>
<td>7172</td>
<td>16209</td>
<td>7228</td>
<td>16336</td>
<td>7285</td>
</tr>
<tr>
<td>7173</td>
<td>16211</td>
<td>7229</td>
<td>16338</td>
<td>7286</td>
</tr>
<tr>
<td>7174</td>
<td>16214</td>
<td>7230</td>
<td>16340</td>
<td>7287</td>
</tr>
<tr>
<td>7175</td>
<td>16216</td>
<td>7231</td>
<td>16343</td>
<td>7288</td>
</tr>
<tr>
<td>7176</td>
<td>16218</td>
<td>7232</td>
<td>16345</td>
<td>7289</td>
</tr>
<tr>
<td>7177</td>
<td>16221</td>
<td>7233</td>
<td>16347</td>
<td>7290</td>
</tr>
<tr>
<td>7178</td>
<td>16223</td>
<td>7234</td>
<td>16349</td>
<td>7291</td>
</tr>
<tr>
<td>7179</td>
<td>16225</td>
<td>7235</td>
<td>16352</td>
<td>7292</td>
</tr>
</tbody>
</table>

1118
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7348</td>
<td>16607</td>
<td>7404</td>
<td>16734</td>
<td>7460</td>
<td>16860</td>
</tr>
<tr>
<td>7349</td>
<td>16609</td>
<td>7405</td>
<td>16736</td>
<td>7461</td>
<td>16862</td>
</tr>
<tr>
<td>7350</td>
<td>16611</td>
<td>7406</td>
<td>16738</td>
<td>7462</td>
<td>16865</td>
</tr>
<tr>
<td>7351</td>
<td>16614</td>
<td>7407</td>
<td>16740</td>
<td>7463</td>
<td>16867</td>
</tr>
<tr>
<td>7352</td>
<td>16616</td>
<td>7408</td>
<td>16743</td>
<td>7464</td>
<td>16869</td>
</tr>
<tr>
<td>7353</td>
<td>16618</td>
<td>7409</td>
<td>16745</td>
<td>7465</td>
<td>16871</td>
</tr>
<tr>
<td>7354</td>
<td>16621</td>
<td>7410</td>
<td>16747</td>
<td>7466</td>
<td>16874</td>
</tr>
<tr>
<td>7355</td>
<td>16623</td>
<td>7411</td>
<td>16749</td>
<td>7467</td>
<td>16876</td>
</tr>
<tr>
<td>7356</td>
<td>16625</td>
<td>7412</td>
<td>16752</td>
<td>7468</td>
<td>16878</td>
</tr>
<tr>
<td>7357</td>
<td>16627</td>
<td>7413</td>
<td>16754</td>
<td>7469</td>
<td>16880</td>
</tr>
<tr>
<td>7358</td>
<td>16630</td>
<td>7414</td>
<td>16756</td>
<td>7470</td>
<td>16883</td>
</tr>
<tr>
<td>7359</td>
<td>16632</td>
<td>7415</td>
<td>16758</td>
<td>7471</td>
<td>16885</td>
</tr>
<tr>
<td>7360</td>
<td>16634</td>
<td>7416</td>
<td>16761</td>
<td>7472</td>
<td>16887</td>
</tr>
<tr>
<td>7361</td>
<td>16636</td>
<td>7417</td>
<td>16763</td>
<td>7473</td>
<td>16889</td>
</tr>
<tr>
<td>7362</td>
<td>16639</td>
<td>7418</td>
<td>16765</td>
<td>7474</td>
<td>16892</td>
</tr>
<tr>
<td>7363</td>
<td>16641</td>
<td>7419</td>
<td>16767</td>
<td>7475</td>
<td>16894</td>
</tr>
<tr>
<td>7364</td>
<td>16643</td>
<td>7420</td>
<td>16770</td>
<td>7476</td>
<td>16896</td>
</tr>
<tr>
<td>7365</td>
<td>16645</td>
<td>7421</td>
<td>16772</td>
<td>7477</td>
<td>16899</td>
</tr>
<tr>
<td>7366</td>
<td>16648</td>
<td>7422</td>
<td>16774</td>
<td>7478</td>
<td>16901</td>
</tr>
<tr>
<td>7367</td>
<td>16650</td>
<td>7423</td>
<td>16776</td>
<td>7479</td>
<td>16903</td>
</tr>
<tr>
<td>7368</td>
<td>16652</td>
<td>7424</td>
<td>16779</td>
<td>7480</td>
<td>16905</td>
</tr>
<tr>
<td>7369</td>
<td>16654</td>
<td>7425</td>
<td>16781</td>
<td>7481</td>
<td>16908</td>
</tr>
<tr>
<td>7370</td>
<td>16657</td>
<td>7426</td>
<td>16783</td>
<td>7482</td>
<td>16910</td>
</tr>
<tr>
<td>7371</td>
<td>16659</td>
<td>7427</td>
<td>16786</td>
<td>7483</td>
<td>16912</td>
</tr>
<tr>
<td>7372</td>
<td>16661</td>
<td>7428</td>
<td>16788</td>
<td>7484</td>
<td>16914</td>
</tr>
<tr>
<td>7373</td>
<td>16663</td>
<td>7429</td>
<td>16790</td>
<td>7485</td>
<td>16917</td>
</tr>
<tr>
<td>7374</td>
<td>16666</td>
<td>7403</td>
<td>16792</td>
<td>7486</td>
<td>16919</td>
</tr>
<tr>
<td>7375</td>
<td>16668</td>
<td>7431</td>
<td>16795</td>
<td>7487</td>
<td>16921</td>
</tr>
<tr>
<td>7376</td>
<td>16670</td>
<td>7432</td>
<td>16797</td>
<td>7488</td>
<td>16923</td>
</tr>
<tr>
<td>7377</td>
<td>16673</td>
<td>7433</td>
<td>16799</td>
<td>7489</td>
<td>16926</td>
</tr>
<tr>
<td>7378</td>
<td>16675</td>
<td>7434</td>
<td>16801</td>
<td>7490</td>
<td>16928</td>
</tr>
<tr>
<td>7379</td>
<td>16677</td>
<td>7435</td>
<td>16804</td>
<td>7491</td>
<td>16930</td>
</tr>
<tr>
<td>7380</td>
<td>16679</td>
<td>7436</td>
<td>16806</td>
<td>7492</td>
<td>16932</td>
</tr>
<tr>
<td>7381</td>
<td>16682</td>
<td>7437</td>
<td>16808</td>
<td>7493</td>
<td>16935</td>
</tr>
<tr>
<td>7382</td>
<td>16684</td>
<td>7438</td>
<td>16810</td>
<td>7494</td>
<td>16937</td>
</tr>
<tr>
<td>7383</td>
<td>16686</td>
<td>7439</td>
<td>16813</td>
<td>7495</td>
<td>16939</td>
</tr>
<tr>
<td>7384</td>
<td>16688</td>
<td>7440</td>
<td>16815</td>
<td>7496</td>
<td>16941</td>
</tr>
<tr>
<td>7385</td>
<td>16691</td>
<td>7441</td>
<td>16817</td>
<td>7497</td>
<td>16944</td>
</tr>
<tr>
<td>7386</td>
<td>16693</td>
<td>7442</td>
<td>16819</td>
<td>7498</td>
<td>16946</td>
</tr>
<tr>
<td>7387</td>
<td>16695</td>
<td>7443</td>
<td>16822</td>
<td>7499</td>
<td>16948</td>
</tr>
<tr>
<td>7388</td>
<td>16697</td>
<td>7444</td>
<td>16824</td>
<td>7500</td>
<td>16950</td>
</tr>
<tr>
<td>7389</td>
<td>16700</td>
<td>7445</td>
<td>16826</td>
<td>7501</td>
<td>16953</td>
</tr>
<tr>
<td>7390</td>
<td>16702</td>
<td>7446</td>
<td>16828</td>
<td>7502</td>
<td>16955</td>
</tr>
<tr>
<td>7391</td>
<td>16704</td>
<td>7447</td>
<td>16831</td>
<td>7503</td>
<td>16957</td>
</tr>
<tr>
<td>7392</td>
<td>16706</td>
<td>7448</td>
<td>16833</td>
<td>7504</td>
<td>16960</td>
</tr>
<tr>
<td>7393</td>
<td>16709</td>
<td>7449</td>
<td>16835</td>
<td>7505</td>
<td>16962</td>
</tr>
<tr>
<td>7394</td>
<td>16711</td>
<td>7450</td>
<td>16837</td>
<td>7506</td>
<td>16964</td>
</tr>
<tr>
<td>7395</td>
<td>16713</td>
<td>7451</td>
<td>16840</td>
<td>7507</td>
<td>16966</td>
</tr>
<tr>
<td>7396</td>
<td>16715</td>
<td>7452</td>
<td>16842</td>
<td>7508</td>
<td>16969</td>
</tr>
<tr>
<td>7397</td>
<td>16718</td>
<td>7453</td>
<td>16844</td>
<td>7509</td>
<td>16971</td>
</tr>
<tr>
<td>7398</td>
<td>16720</td>
<td>7454</td>
<td>16847</td>
<td>7510</td>
<td>16973</td>
</tr>
<tr>
<td>7399</td>
<td>16722</td>
<td>7455</td>
<td>16849</td>
<td>7511</td>
<td>16975</td>
</tr>
<tr>
<td>7400</td>
<td>16724</td>
<td>7456</td>
<td>16851</td>
<td>7512</td>
<td>16978</td>
</tr>
<tr>
<td>7401</td>
<td>16727</td>
<td>7457</td>
<td>16853</td>
<td>7513</td>
<td>16980</td>
</tr>
<tr>
<td>7402</td>
<td>16729</td>
<td>7458</td>
<td>16856</td>
<td>7514</td>
<td>16982</td>
</tr>
<tr>
<td>7403</td>
<td>16731</td>
<td>7459</td>
<td>16858</td>
<td>7515</td>
<td>16984</td>
</tr>
</tbody>
</table>

1119
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7572</td>
<td>17113</td>
<td>7628</td>
<td>17240</td>
<td>7684</td>
</tr>
<tr>
<td>7573</td>
<td>17115</td>
<td>7629</td>
<td>17242</td>
<td>7685</td>
</tr>
<tr>
<td>7574</td>
<td>17118</td>
<td>7630</td>
<td>17244</td>
<td>7686</td>
</tr>
<tr>
<td>7575</td>
<td>17120</td>
<td>7631</td>
<td>17247</td>
<td>7687</td>
</tr>
<tr>
<td>7576</td>
<td>17122</td>
<td>7632</td>
<td>17249</td>
<td>7688</td>
</tr>
<tr>
<td>7577</td>
<td>17125</td>
<td>7633</td>
<td>17251</td>
<td>7689</td>
</tr>
<tr>
<td>7578</td>
<td>17127</td>
<td>7634</td>
<td>17253</td>
<td>7690</td>
</tr>
<tr>
<td>7579</td>
<td>17129</td>
<td>7635</td>
<td>17256</td>
<td>7691</td>
</tr>
<tr>
<td>7580</td>
<td>17131</td>
<td>7636</td>
<td>17258</td>
<td>7692</td>
</tr>
<tr>
<td>7581</td>
<td>17134</td>
<td>7637</td>
<td>17260</td>
<td>7693</td>
</tr>
<tr>
<td>7582</td>
<td>17136</td>
<td>7638</td>
<td>17262</td>
<td>7694</td>
</tr>
<tr>
<td>7583</td>
<td>17138</td>
<td>7639</td>
<td>17265</td>
<td>7695</td>
</tr>
<tr>
<td>7584</td>
<td>17140</td>
<td>7640</td>
<td>17267</td>
<td>7696</td>
</tr>
<tr>
<td>7585</td>
<td>17143</td>
<td>7641</td>
<td>17269</td>
<td>7697</td>
</tr>
<tr>
<td>7586</td>
<td>17145</td>
<td>7642</td>
<td>17271</td>
<td>7698</td>
</tr>
<tr>
<td>7587</td>
<td>17147</td>
<td>7643</td>
<td>17274</td>
<td>7699</td>
</tr>
<tr>
<td>7588</td>
<td>17149</td>
<td>7644</td>
<td>17276</td>
<td>7700</td>
</tr>
<tr>
<td>7589</td>
<td>17152</td>
<td>7645</td>
<td>17278</td>
<td>7701</td>
</tr>
<tr>
<td>7590</td>
<td>17154</td>
<td>7646</td>
<td>17280</td>
<td>7702</td>
</tr>
<tr>
<td>7591</td>
<td>17156</td>
<td>7647</td>
<td>17283</td>
<td>7703</td>
</tr>
<tr>
<td>7592</td>
<td>17158</td>
<td>7648</td>
<td>17285</td>
<td>7704</td>
</tr>
<tr>
<td>7593</td>
<td>17161</td>
<td>7649</td>
<td>17287</td>
<td>7705</td>
</tr>
<tr>
<td>7594</td>
<td>17163</td>
<td>7650</td>
<td>17289</td>
<td>7706</td>
</tr>
<tr>
<td>7595</td>
<td>17165</td>
<td>7651</td>
<td>17292</td>
<td>7707</td>
</tr>
<tr>
<td>7596</td>
<td>17167</td>
<td>7652</td>
<td>17294</td>
<td>7708</td>
</tr>
<tr>
<td>7597</td>
<td>17170</td>
<td>7653</td>
<td>17296</td>
<td>7709</td>
</tr>
<tr>
<td>7598</td>
<td>17172</td>
<td>7654</td>
<td>17299</td>
<td>7710</td>
</tr>
<tr>
<td>7599</td>
<td>17174</td>
<td>7655</td>
<td>17301</td>
<td>7711</td>
</tr>
<tr>
<td>7600</td>
<td>17176</td>
<td>7656</td>
<td>17303</td>
<td>7712</td>
</tr>
<tr>
<td>7601</td>
<td>17179</td>
<td>7657</td>
<td>17305</td>
<td>7713</td>
</tr>
<tr>
<td>7602</td>
<td>17181</td>
<td>7658</td>
<td>17308</td>
<td>7714</td>
</tr>
<tr>
<td>7603</td>
<td>17183</td>
<td>7659</td>
<td>17310</td>
<td>7715</td>
</tr>
<tr>
<td>7604</td>
<td>17186</td>
<td>7660</td>
<td>17312</td>
<td>7716</td>
</tr>
<tr>
<td>7605</td>
<td>17188</td>
<td>7661</td>
<td>17314</td>
<td>7717</td>
</tr>
<tr>
<td>7606</td>
<td>17190</td>
<td>7662</td>
<td>17317</td>
<td>7718</td>
</tr>
<tr>
<td>7607</td>
<td>17192</td>
<td>7663</td>
<td>17319</td>
<td>7719</td>
</tr>
<tr>
<td>7608</td>
<td>17195</td>
<td>7664</td>
<td>17321</td>
<td>7720</td>
</tr>
<tr>
<td>7609</td>
<td>17197</td>
<td>7665</td>
<td>17323</td>
<td>7721</td>
</tr>
<tr>
<td>7610</td>
<td>17199</td>
<td>7666</td>
<td>17326</td>
<td>7722</td>
</tr>
<tr>
<td>7611</td>
<td>17201</td>
<td>7667</td>
<td>17328</td>
<td>7723</td>
</tr>
<tr>
<td>7612</td>
<td>17204</td>
<td>7668</td>
<td>17330</td>
<td>7724</td>
</tr>
<tr>
<td>7613</td>
<td>17206</td>
<td>7669</td>
<td>17332</td>
<td>7725</td>
</tr>
<tr>
<td>7614</td>
<td>17208</td>
<td>7670</td>
<td>17335</td>
<td>7726</td>
</tr>
<tr>
<td>7615</td>
<td>17210</td>
<td>7671</td>
<td>17337</td>
<td>7727</td>
</tr>
<tr>
<td>7616</td>
<td>17213</td>
<td>7672</td>
<td>17339</td>
<td>7728</td>
</tr>
<tr>
<td>7617</td>
<td>17215</td>
<td>7673</td>
<td>17341</td>
<td>7729</td>
</tr>
<tr>
<td>7618</td>
<td>17217</td>
<td>7674</td>
<td>17344</td>
<td>7730</td>
</tr>
<tr>
<td>7619</td>
<td>17219</td>
<td>7675</td>
<td>17346</td>
<td>7731</td>
</tr>
<tr>
<td>7620</td>
<td>17222</td>
<td>7676</td>
<td>17348</td>
<td>7732</td>
</tr>
<tr>
<td>7621</td>
<td>17224</td>
<td>7677</td>
<td>17351</td>
<td>7733</td>
</tr>
<tr>
<td>7622</td>
<td>17226</td>
<td>7678</td>
<td>17353</td>
<td>7734</td>
</tr>
<tr>
<td>7623</td>
<td>17228</td>
<td>7679</td>
<td>17355</td>
<td>7735</td>
</tr>
<tr>
<td>7624</td>
<td>17231</td>
<td>7680</td>
<td>17357</td>
<td>7736</td>
</tr>
<tr>
<td>7625</td>
<td>17233</td>
<td>7681</td>
<td>17360</td>
<td>7737</td>
</tr>
<tr>
<td>7626</td>
<td>17235</td>
<td>7682</td>
<td>17362</td>
<td>7738</td>
</tr>
<tr>
<td>7627</td>
<td>17238</td>
<td>7683</td>
<td>17364</td>
<td>7739</td>
</tr>
</tbody>
</table>
### Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7796</td>
<td>17619</td>
<td>7852</td>
<td>17746</td>
<td>7908</td>
<td>17873</td>
</tr>
<tr>
<td>7797</td>
<td>17622</td>
<td>7853</td>
<td>17748</td>
<td>7909</td>
<td>17875</td>
</tr>
<tr>
<td>7798</td>
<td>17624</td>
<td>7854</td>
<td>17751</td>
<td>7910</td>
<td>17877</td>
</tr>
<tr>
<td>7799</td>
<td>17626</td>
<td>7855</td>
<td>17753</td>
<td>7911</td>
<td>17879</td>
</tr>
<tr>
<td>7800</td>
<td>17628</td>
<td>7856</td>
<td>17755</td>
<td>7912</td>
<td>17882</td>
</tr>
<tr>
<td>7801</td>
<td>17631</td>
<td>7857</td>
<td>17757</td>
<td>7913</td>
<td>17884</td>
</tr>
<tr>
<td>7802</td>
<td>17633</td>
<td>7858</td>
<td>17760</td>
<td>7914</td>
<td>17886</td>
</tr>
<tr>
<td>7803</td>
<td>17635</td>
<td>7859</td>
<td>17762</td>
<td>7915</td>
<td>17888</td>
</tr>
<tr>
<td>7804</td>
<td>17638</td>
<td>7860</td>
<td>17764</td>
<td>7916</td>
<td>17891</td>
</tr>
<tr>
<td>7805</td>
<td>17640</td>
<td>7861</td>
<td>17766</td>
<td>7917</td>
<td>17893</td>
</tr>
<tr>
<td>7806</td>
<td>17642</td>
<td>7862</td>
<td>17769</td>
<td>7918</td>
<td>17895</td>
</tr>
<tr>
<td>7807</td>
<td>17644</td>
<td>7863</td>
<td>17771</td>
<td>7919</td>
<td>17897</td>
</tr>
<tr>
<td>7808</td>
<td>17647</td>
<td>7864</td>
<td>17773</td>
<td>7920</td>
<td>17900</td>
</tr>
<tr>
<td>7809</td>
<td>17649</td>
<td>7865</td>
<td>17775</td>
<td>7921</td>
<td>17902</td>
</tr>
<tr>
<td>7810</td>
<td>17651</td>
<td>7866</td>
<td>17778</td>
<td>7922</td>
<td>17904</td>
</tr>
<tr>
<td>7811</td>
<td>17653</td>
<td>7867</td>
<td>17780</td>
<td>7923</td>
<td>17906</td>
</tr>
<tr>
<td>7812</td>
<td>17656</td>
<td>7868</td>
<td>17782</td>
<td>7924</td>
<td>17909</td>
</tr>
<tr>
<td>7813</td>
<td>17658</td>
<td>7869</td>
<td>17784</td>
<td>7925</td>
<td>17911</td>
</tr>
<tr>
<td>7814</td>
<td>17660</td>
<td>7870</td>
<td>17786</td>
<td>7926</td>
<td>17913</td>
</tr>
<tr>
<td>7815</td>
<td>17662</td>
<td>7871</td>
<td>17789</td>
<td>7927</td>
<td>17916</td>
</tr>
<tr>
<td>7816</td>
<td>17665</td>
<td>7872</td>
<td>17791</td>
<td>7928</td>
<td>17918</td>
</tr>
<tr>
<td>7817</td>
<td>17667</td>
<td>7873</td>
<td>17793</td>
<td>7929</td>
<td>17920</td>
</tr>
<tr>
<td>7818</td>
<td>17669</td>
<td>7874</td>
<td>17796</td>
<td>7930</td>
<td>17922</td>
</tr>
<tr>
<td>7819</td>
<td>17671</td>
<td>7875</td>
<td>17798</td>
<td>7931</td>
<td>17925</td>
</tr>
<tr>
<td>7820</td>
<td>17674</td>
<td>7876</td>
<td>17800</td>
<td>7932</td>
<td>17927</td>
</tr>
<tr>
<td>7821</td>
<td>17676</td>
<td>7877</td>
<td>17803</td>
<td>7933</td>
<td>17929</td>
</tr>
<tr>
<td>7822</td>
<td>17678</td>
<td>7878</td>
<td>17805</td>
<td>7934</td>
<td>17931</td>
</tr>
<tr>
<td>7823</td>
<td>17680</td>
<td>7879</td>
<td>17807</td>
<td>7935</td>
<td>17934</td>
</tr>
<tr>
<td>7824</td>
<td>17683</td>
<td>7880</td>
<td>17809</td>
<td>7936</td>
<td>17936</td>
</tr>
<tr>
<td>7825</td>
<td>17685</td>
<td>7881</td>
<td>17812</td>
<td>7937</td>
<td>17938</td>
</tr>
<tr>
<td>7826</td>
<td>17687</td>
<td>7882</td>
<td>17814</td>
<td>7938</td>
<td>17940</td>
</tr>
<tr>
<td>7827</td>
<td>17690</td>
<td>7883</td>
<td>17816</td>
<td>7939</td>
<td>17943</td>
</tr>
<tr>
<td>7828</td>
<td>17692</td>
<td>7884</td>
<td>17818</td>
<td>7940</td>
<td>17945</td>
</tr>
<tr>
<td>7829</td>
<td>17694</td>
<td>7885</td>
<td>17821</td>
<td>7941</td>
<td>17947</td>
</tr>
<tr>
<td>7830</td>
<td>17696</td>
<td>7886</td>
<td>17823</td>
<td>7942</td>
<td>17949</td>
</tr>
<tr>
<td>7831</td>
<td>17699</td>
<td>7887</td>
<td>17825</td>
<td>7943</td>
<td>17952</td>
</tr>
<tr>
<td>7832</td>
<td>17701</td>
<td>7888</td>
<td>17827</td>
<td>7944</td>
<td>17954</td>
</tr>
<tr>
<td>7833</td>
<td>17703</td>
<td>7889</td>
<td>17830</td>
<td>7945</td>
<td>17956</td>
</tr>
<tr>
<td>7834</td>
<td>17705</td>
<td>7890</td>
<td>17832</td>
<td>7946</td>
<td>17958</td>
</tr>
<tr>
<td>7835</td>
<td>17708</td>
<td>7891</td>
<td>17834</td>
<td>7947</td>
<td>17961</td>
</tr>
<tr>
<td>7836</td>
<td>17730</td>
<td>7892</td>
<td>17836</td>
<td>7948</td>
<td>17963</td>
</tr>
<tr>
<td>7837</td>
<td>17712</td>
<td>7893</td>
<td>17839</td>
<td>7949</td>
<td>17965</td>
</tr>
<tr>
<td>7838</td>
<td>17714</td>
<td>7894</td>
<td>17841</td>
<td>7950</td>
<td>17967</td>
</tr>
<tr>
<td>7839</td>
<td>17717</td>
<td>7895</td>
<td>17843</td>
<td>7951</td>
<td>17970</td>
</tr>
<tr>
<td>7840</td>
<td>17719</td>
<td>7896</td>
<td>17845</td>
<td>7952</td>
<td>17972</td>
</tr>
<tr>
<td>7841</td>
<td>17721</td>
<td>7897</td>
<td>17848</td>
<td>7953</td>
<td>17974</td>
</tr>
<tr>
<td>7842</td>
<td>17723</td>
<td>7898</td>
<td>17850</td>
<td>7954</td>
<td>17977</td>
</tr>
<tr>
<td>7843</td>
<td>17726</td>
<td>7899</td>
<td>17852</td>
<td>7955</td>
<td>17979</td>
</tr>
<tr>
<td>7844</td>
<td>17728</td>
<td>7900</td>
<td>17854</td>
<td>7956</td>
<td>17981</td>
</tr>
<tr>
<td>7845</td>
<td>17730</td>
<td>7901</td>
<td>17857</td>
<td>7957</td>
<td>17983</td>
</tr>
<tr>
<td>7846</td>
<td>17732</td>
<td>7902</td>
<td>17859</td>
<td>7958</td>
<td>17986</td>
</tr>
<tr>
<td>7847</td>
<td>17735</td>
<td>7903</td>
<td>17861</td>
<td>7959</td>
<td>17988</td>
</tr>
<tr>
<td>7848</td>
<td>17737</td>
<td>7904</td>
<td>17864</td>
<td>7960</td>
<td>17990</td>
</tr>
<tr>
<td>7849</td>
<td>17739</td>
<td>7905</td>
<td>17866</td>
<td>7961</td>
<td>17992</td>
</tr>
<tr>
<td>7850</td>
<td>17741</td>
<td>7906</td>
<td>17868</td>
<td>7962</td>
<td>17995</td>
</tr>
<tr>
<td>7851</td>
<td>17744</td>
<td>7907</td>
<td>17870</td>
<td>7963</td>
<td>17997</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8020</td>
<td>18126</td>
<td>8076</td>
<td>18252</td>
<td>8132</td>
</tr>
<tr>
<td>8021</td>
<td>18128</td>
<td>8077</td>
<td>18255</td>
<td>8133</td>
</tr>
<tr>
<td>8022</td>
<td>18130</td>
<td>8078</td>
<td>18257</td>
<td>8134</td>
</tr>
<tr>
<td>8023</td>
<td>18132</td>
<td>8079</td>
<td>18259</td>
<td>8135</td>
</tr>
<tr>
<td>8024</td>
<td>18135</td>
<td>8080</td>
<td>18261</td>
<td>8136</td>
</tr>
<tr>
<td>8025</td>
<td>18137</td>
<td>8081</td>
<td>18264</td>
<td>8137</td>
</tr>
<tr>
<td>8026</td>
<td>18139</td>
<td>8082</td>
<td>18266</td>
<td>8138</td>
</tr>
<tr>
<td>8027</td>
<td>18142</td>
<td>8083</td>
<td>18268</td>
<td>8139</td>
</tr>
<tr>
<td>8028</td>
<td>18144</td>
<td>8084</td>
<td>18270</td>
<td>8140</td>
</tr>
<tr>
<td>8029</td>
<td>18146</td>
<td>8085</td>
<td>18273</td>
<td>8141</td>
</tr>
<tr>
<td>8030</td>
<td>18148</td>
<td>8086</td>
<td>18275</td>
<td>8142</td>
</tr>
<tr>
<td>8031</td>
<td>18151</td>
<td>8087</td>
<td>18278</td>
<td>8143</td>
</tr>
<tr>
<td>8032</td>
<td>18153</td>
<td>8088</td>
<td>18279</td>
<td>8144</td>
</tr>
<tr>
<td>8033</td>
<td>18155</td>
<td>8089</td>
<td>18282</td>
<td>8145</td>
</tr>
<tr>
<td>8034</td>
<td>18157</td>
<td>8090</td>
<td>18284</td>
<td>8146</td>
</tr>
<tr>
<td>8035</td>
<td>18160</td>
<td>8091</td>
<td>18286</td>
<td>8147</td>
</tr>
<tr>
<td>8036</td>
<td>18162</td>
<td>8092</td>
<td>18288</td>
<td>8148</td>
</tr>
<tr>
<td>8037</td>
<td>18164</td>
<td>8093</td>
<td>18291</td>
<td>8149</td>
</tr>
<tr>
<td>8038</td>
<td>18166</td>
<td>8094</td>
<td>18293</td>
<td>8150</td>
</tr>
<tr>
<td>8039</td>
<td>18169</td>
<td>8095</td>
<td>18295</td>
<td>8151</td>
</tr>
<tr>
<td>8040</td>
<td>18171</td>
<td>8096</td>
<td>18297</td>
<td>8152</td>
</tr>
<tr>
<td>8041</td>
<td>18173</td>
<td>8097</td>
<td>18300</td>
<td>8153</td>
</tr>
<tr>
<td>8042</td>
<td>18175</td>
<td>8098</td>
<td>18302</td>
<td>8154</td>
</tr>
<tr>
<td>8043</td>
<td>18178</td>
<td>8099</td>
<td>18304</td>
<td>8155</td>
</tr>
<tr>
<td>8044</td>
<td>18180</td>
<td>8100</td>
<td>18306</td>
<td>8156</td>
</tr>
<tr>
<td>8045</td>
<td>18182</td>
<td>8101</td>
<td>18309</td>
<td>8157</td>
</tr>
<tr>
<td>8046</td>
<td>18184</td>
<td>8102</td>
<td>18311</td>
<td>8158</td>
</tr>
<tr>
<td>8047</td>
<td>18187</td>
<td>8103</td>
<td>18313</td>
<td>8159</td>
</tr>
<tr>
<td>8048</td>
<td>18189</td>
<td>8104</td>
<td>18316</td>
<td>8160</td>
</tr>
<tr>
<td>8049</td>
<td>18191</td>
<td>8105</td>
<td>18318</td>
<td>8161</td>
</tr>
<tr>
<td>8050</td>
<td>18193</td>
<td>8106</td>
<td>18320</td>
<td>8162</td>
</tr>
<tr>
<td>8051</td>
<td>18196</td>
<td>8107</td>
<td>18322</td>
<td>8163</td>
</tr>
<tr>
<td>8052</td>
<td>18198</td>
<td>8108</td>
<td>18325</td>
<td>8164</td>
</tr>
<tr>
<td>8053</td>
<td>18200</td>
<td>8109</td>
<td>18327</td>
<td>8165</td>
</tr>
<tr>
<td>8054</td>
<td>18203</td>
<td>8110</td>
<td>18329</td>
<td>8166</td>
</tr>
<tr>
<td>8055</td>
<td>18205</td>
<td>8111</td>
<td>18331</td>
<td>8167</td>
</tr>
<tr>
<td>8056</td>
<td>18207</td>
<td>8112</td>
<td>18333</td>
<td>8168</td>
</tr>
<tr>
<td>8057</td>
<td>18209</td>
<td>8113</td>
<td>18336</td>
<td>8169</td>
</tr>
<tr>
<td>8058</td>
<td>18212</td>
<td>8114</td>
<td>18338</td>
<td>8170</td>
</tr>
<tr>
<td>8059</td>
<td>18214</td>
<td>8115</td>
<td>18340</td>
<td>8171</td>
</tr>
<tr>
<td>8060</td>
<td>18216</td>
<td>8116</td>
<td>18343</td>
<td>8172</td>
</tr>
<tr>
<td>8061</td>
<td>18218</td>
<td>8117</td>
<td>18345</td>
<td>8173</td>
</tr>
<tr>
<td>8062</td>
<td>18221</td>
<td>8118</td>
<td>18347</td>
<td>8174</td>
</tr>
<tr>
<td>8063</td>
<td>18223</td>
<td>8119</td>
<td>18349</td>
<td>8175</td>
</tr>
<tr>
<td>8064</td>
<td>18225</td>
<td>8120</td>
<td>18352</td>
<td>8176</td>
</tr>
<tr>
<td>8065</td>
<td>18227</td>
<td>8121</td>
<td>18354</td>
<td>8177</td>
</tr>
<tr>
<td>8066</td>
<td>18230</td>
<td>8122</td>
<td>18356</td>
<td>8178</td>
</tr>
<tr>
<td>8067</td>
<td>18232</td>
<td>8123</td>
<td>18359</td>
<td>8179</td>
</tr>
<tr>
<td>8068</td>
<td>18234</td>
<td>8124</td>
<td>18361</td>
<td>8180</td>
</tr>
<tr>
<td>8069</td>
<td>18236</td>
<td>8125</td>
<td>18363</td>
<td>8181</td>
</tr>
<tr>
<td>8070</td>
<td>18239</td>
<td>8126</td>
<td>18365</td>
<td>8182</td>
</tr>
<tr>
<td>8071</td>
<td>18241</td>
<td>8127</td>
<td>18368</td>
<td>8183</td>
</tr>
<tr>
<td>8072</td>
<td>18243</td>
<td>8128</td>
<td>18370</td>
<td>8184</td>
</tr>
<tr>
<td>8073</td>
<td>18245</td>
<td>8129</td>
<td>18372</td>
<td>8185</td>
</tr>
<tr>
<td>8074</td>
<td>18248</td>
<td>8130</td>
<td>18374</td>
<td>8186</td>
</tr>
<tr>
<td>8075</td>
<td>18250</td>
<td>8131</td>
<td>18377</td>
<td>8187</td>
</tr>
</tbody>
</table>
## Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8244</td>
<td>18632</td>
<td>8300</td>
<td>18758</td>
<td>8356</td>
</tr>
<tr>
<td>8245</td>
<td>18634</td>
<td>8301</td>
<td>18761</td>
<td>8357</td>
</tr>
<tr>
<td>8246</td>
<td>18636</td>
<td>8302</td>
<td>18763</td>
<td>8358</td>
</tr>
<tr>
<td>8247</td>
<td>18639</td>
<td>8303</td>
<td>18765</td>
<td>8359</td>
</tr>
<tr>
<td>8248</td>
<td>18641</td>
<td>8304</td>
<td>18768</td>
<td>8360</td>
</tr>
<tr>
<td>8249</td>
<td>18643</td>
<td>8305</td>
<td>18770</td>
<td>8361</td>
</tr>
<tr>
<td>8250</td>
<td>18645</td>
<td>8306</td>
<td>18772</td>
<td>8362</td>
</tr>
<tr>
<td>8251</td>
<td>18648</td>
<td>8307</td>
<td>18774</td>
<td>8363</td>
</tr>
<tr>
<td>8252</td>
<td>18650</td>
<td>8308</td>
<td>18777</td>
<td>8364</td>
</tr>
<tr>
<td>8253</td>
<td>18652</td>
<td>8309</td>
<td>18779</td>
<td>8365</td>
</tr>
<tr>
<td>8254</td>
<td>18655</td>
<td>8310</td>
<td>18781</td>
<td>8366</td>
</tr>
<tr>
<td>8255</td>
<td>18657</td>
<td>8311</td>
<td>18783</td>
<td>8367</td>
</tr>
<tr>
<td>8256</td>
<td>18659</td>
<td>8312</td>
<td>18786</td>
<td>8368</td>
</tr>
<tr>
<td>8257</td>
<td>18661</td>
<td>8313</td>
<td>18788</td>
<td>8369</td>
</tr>
<tr>
<td>8258</td>
<td>18664</td>
<td>8314</td>
<td>18790</td>
<td>8370</td>
</tr>
<tr>
<td>8259</td>
<td>18666</td>
<td>8315</td>
<td>18792</td>
<td>8371</td>
</tr>
<tr>
<td>8260</td>
<td>18668</td>
<td>8316</td>
<td>18795</td>
<td>8372</td>
</tr>
<tr>
<td>8261</td>
<td>18670</td>
<td>8317</td>
<td>18797</td>
<td>8373</td>
</tr>
<tr>
<td>8262</td>
<td>18673</td>
<td>8318</td>
<td>18799</td>
<td>8374</td>
</tr>
<tr>
<td>8263</td>
<td>18675</td>
<td>8319</td>
<td>18801</td>
<td>8375</td>
</tr>
<tr>
<td>8264</td>
<td>18677</td>
<td>8320</td>
<td>18804</td>
<td>8376</td>
</tr>
<tr>
<td>8265</td>
<td>18679</td>
<td>8321</td>
<td>18806</td>
<td>8377</td>
</tr>
<tr>
<td>8266</td>
<td>18682</td>
<td>8322</td>
<td>18808</td>
<td>8378</td>
</tr>
<tr>
<td>8267</td>
<td>18684</td>
<td>8323</td>
<td>18810</td>
<td>8379</td>
</tr>
<tr>
<td>8268</td>
<td>18686</td>
<td>8324</td>
<td>18813</td>
<td>8380</td>
</tr>
<tr>
<td>8269</td>
<td>18688</td>
<td>8325</td>
<td>18815</td>
<td>8381</td>
</tr>
<tr>
<td>8270</td>
<td>18691</td>
<td>8326</td>
<td>18817</td>
<td>8382</td>
</tr>
<tr>
<td>8271</td>
<td>18693</td>
<td>8327</td>
<td>18820</td>
<td>8383</td>
</tr>
<tr>
<td>8272</td>
<td>18695</td>
<td>8328</td>
<td>18822</td>
<td>8384</td>
</tr>
<tr>
<td>8273</td>
<td>18697</td>
<td>8329</td>
<td>18824</td>
<td>8385</td>
</tr>
<tr>
<td>8274</td>
<td>18700</td>
<td>8330</td>
<td>18826</td>
<td>8386</td>
</tr>
<tr>
<td>8275</td>
<td>18702</td>
<td>8331</td>
<td>18829</td>
<td>8387</td>
</tr>
<tr>
<td>8276</td>
<td>18704</td>
<td>8332</td>
<td>18831</td>
<td>8388</td>
</tr>
<tr>
<td>8277</td>
<td>18707</td>
<td>8333</td>
<td>18833</td>
<td>8389</td>
</tr>
<tr>
<td>8278</td>
<td>18709</td>
<td>8334</td>
<td>18835</td>
<td>8390</td>
</tr>
<tr>
<td>8279</td>
<td>18711</td>
<td>8335</td>
<td>18838</td>
<td>8391</td>
</tr>
<tr>
<td>8280</td>
<td>18713</td>
<td>8336</td>
<td>18840</td>
<td>8392</td>
</tr>
<tr>
<td>8281</td>
<td>18716</td>
<td>8337</td>
<td>18842</td>
<td>8393</td>
</tr>
<tr>
<td>8282</td>
<td>18718</td>
<td>8338</td>
<td>18844</td>
<td>8394</td>
</tr>
<tr>
<td>8283</td>
<td>18720</td>
<td>8339</td>
<td>18847</td>
<td>8395</td>
</tr>
<tr>
<td>8284</td>
<td>18722</td>
<td>8340</td>
<td>18849</td>
<td>8396</td>
</tr>
<tr>
<td>8285</td>
<td>18725</td>
<td>8341</td>
<td>18851</td>
<td>8397</td>
</tr>
<tr>
<td>8286</td>
<td>18727</td>
<td>8342</td>
<td>18853</td>
<td>8398</td>
</tr>
<tr>
<td>8287</td>
<td>18729</td>
<td>8343</td>
<td>18856</td>
<td>8399</td>
</tr>
<tr>
<td>8288</td>
<td>18731</td>
<td>8344</td>
<td>18858</td>
<td>8400</td>
</tr>
<tr>
<td>8289</td>
<td>18734</td>
<td>8345</td>
<td>18860</td>
<td>8401</td>
</tr>
<tr>
<td>8290</td>
<td>18736</td>
<td>8346</td>
<td>18862</td>
<td>8402</td>
</tr>
<tr>
<td>8291</td>
<td>18737</td>
<td>8347</td>
<td>18864</td>
<td>8403</td>
</tr>
<tr>
<td>8292</td>
<td>18740</td>
<td>8348</td>
<td>18867</td>
<td>8404</td>
</tr>
<tr>
<td>8293</td>
<td>18743</td>
<td>8349</td>
<td>18869</td>
<td>8405</td>
</tr>
<tr>
<td>8294</td>
<td>18745</td>
<td>8350</td>
<td>18871</td>
<td>8406</td>
</tr>
<tr>
<td>8295</td>
<td>18747</td>
<td>8351</td>
<td>18874</td>
<td>8407</td>
</tr>
<tr>
<td>8296</td>
<td>18749</td>
<td>8352</td>
<td>18876</td>
<td>8408</td>
</tr>
<tr>
<td>8297</td>
<td>18752</td>
<td>8353</td>
<td>18878</td>
<td>8409</td>
</tr>
<tr>
<td>8298</td>
<td>18754</td>
<td>8354</td>
<td>18881</td>
<td>8410</td>
</tr>
<tr>
<td>8299</td>
<td>18756</td>
<td>8355</td>
<td>18883</td>
<td>8411</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------</td>
<td>----------------------------------</td>
<td>----------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>8468</td>
<td>19138</td>
<td>8524</td>
<td>19265</td>
<td>8580</td>
</tr>
<tr>
<td>8469</td>
<td>19140</td>
<td>8525</td>
<td>19267</td>
<td>8581</td>
</tr>
<tr>
<td>8470</td>
<td>19143</td>
<td>8526</td>
<td>19269</td>
<td>8582</td>
</tr>
<tr>
<td>8471</td>
<td>19145</td>
<td>8527</td>
<td>19272</td>
<td>8583</td>
</tr>
<tr>
<td>8472</td>
<td>19147</td>
<td>8528</td>
<td>19274</td>
<td>8584</td>
</tr>
<tr>
<td>8473</td>
<td>19149</td>
<td>8529</td>
<td>19276</td>
<td>8585</td>
</tr>
<tr>
<td>8474</td>
<td>19152</td>
<td>8530</td>
<td>19278</td>
<td>8586</td>
</tr>
<tr>
<td>8475</td>
<td>19154</td>
<td>8531</td>
<td>19281</td>
<td>8587</td>
</tr>
<tr>
<td>8476</td>
<td>19156</td>
<td>8532</td>
<td>19283</td>
<td>8588</td>
</tr>
<tr>
<td>8477</td>
<td>19159</td>
<td>8533</td>
<td>19285</td>
<td>8589</td>
</tr>
<tr>
<td>8478</td>
<td>19161</td>
<td>8534</td>
<td>19287</td>
<td>8590</td>
</tr>
<tr>
<td>8479</td>
<td>19163</td>
<td>8535</td>
<td>19290</td>
<td>8591</td>
</tr>
<tr>
<td>8480</td>
<td>19165</td>
<td>8536</td>
<td>19292</td>
<td>8592</td>
</tr>
<tr>
<td>8481</td>
<td>19168</td>
<td>8537</td>
<td>19294</td>
<td>8593</td>
</tr>
<tr>
<td>8482</td>
<td>19170</td>
<td>8538</td>
<td>19296</td>
<td>8594</td>
</tr>
<tr>
<td>8483</td>
<td>19172</td>
<td>8539</td>
<td>19299</td>
<td>8595</td>
</tr>
<tr>
<td>8484</td>
<td>19174</td>
<td>8540</td>
<td>19301</td>
<td>8596</td>
</tr>
<tr>
<td>8485</td>
<td>19177</td>
<td>8541</td>
<td>19303</td>
<td>8597</td>
</tr>
<tr>
<td>8486</td>
<td>19179</td>
<td>8542</td>
<td>19305</td>
<td>8598</td>
</tr>
<tr>
<td>8487</td>
<td>19181</td>
<td>8543</td>
<td>19308</td>
<td>8599</td>
</tr>
<tr>
<td>8488</td>
<td>19183</td>
<td>8544</td>
<td>19310</td>
<td>8600</td>
</tr>
<tr>
<td>8489</td>
<td>19186</td>
<td>8545</td>
<td>19312</td>
<td>8601</td>
</tr>
<tr>
<td>8490</td>
<td>19188</td>
<td>8546</td>
<td>19314</td>
<td>8602</td>
</tr>
<tr>
<td>8491</td>
<td>19190</td>
<td>8547</td>
<td>19317</td>
<td>8603</td>
</tr>
<tr>
<td>8492</td>
<td>19192</td>
<td>8548</td>
<td>19319</td>
<td>8604</td>
</tr>
<tr>
<td>8493</td>
<td>19195</td>
<td>8549</td>
<td>19321</td>
<td>8605</td>
</tr>
<tr>
<td>8494</td>
<td>19197</td>
<td>8550</td>
<td>19323</td>
<td>8606</td>
</tr>
<tr>
<td>8495</td>
<td>19199</td>
<td>8551</td>
<td>19326</td>
<td>8607</td>
</tr>
<tr>
<td>8496</td>
<td>19201</td>
<td>8552</td>
<td>19328</td>
<td>8608</td>
</tr>
<tr>
<td>8497</td>
<td>19204</td>
<td>8553</td>
<td>19330</td>
<td>8609</td>
</tr>
<tr>
<td>8498</td>
<td>19206</td>
<td>8554</td>
<td>19333</td>
<td>8610</td>
</tr>
<tr>
<td>8499</td>
<td>19208</td>
<td>8555</td>
<td>19335</td>
<td>8611</td>
</tr>
<tr>
<td>8500</td>
<td>19210</td>
<td>8556</td>
<td>19337</td>
<td>8612</td>
</tr>
<tr>
<td>8501</td>
<td>19213</td>
<td>8557</td>
<td>19339</td>
<td>8613</td>
</tr>
<tr>
<td>8502</td>
<td>19215</td>
<td>8558</td>
<td>19342</td>
<td>8614</td>
</tr>
<tr>
<td>8503</td>
<td>19217</td>
<td>8559</td>
<td>19344</td>
<td>8615</td>
</tr>
<tr>
<td>8504</td>
<td>19220</td>
<td>8560</td>
<td>19346</td>
<td>8616</td>
</tr>
<tr>
<td>8505</td>
<td>19222</td>
<td>8561</td>
<td>19348</td>
<td>8617</td>
</tr>
<tr>
<td>8506</td>
<td>19224</td>
<td>8562</td>
<td>19351</td>
<td>8618</td>
</tr>
<tr>
<td>8507</td>
<td>19226</td>
<td>8563</td>
<td>19353</td>
<td>8619</td>
</tr>
<tr>
<td>8508</td>
<td>19229</td>
<td>8564</td>
<td>19355</td>
<td>8620</td>
</tr>
<tr>
<td>8509</td>
<td>19231</td>
<td>8565</td>
<td>19357</td>
<td>8621</td>
</tr>
<tr>
<td>8510</td>
<td>19233</td>
<td>8566</td>
<td>19360</td>
<td>8622</td>
</tr>
<tr>
<td>8511</td>
<td>19235</td>
<td>8567</td>
<td>19362</td>
<td>8623</td>
</tr>
<tr>
<td>8512</td>
<td>19238</td>
<td>8568</td>
<td>19364</td>
<td>8624</td>
</tr>
<tr>
<td>8513</td>
<td>19240</td>
<td>8569</td>
<td>19366</td>
<td>8625</td>
</tr>
<tr>
<td>8514</td>
<td>19242</td>
<td>8570</td>
<td>19369</td>
<td>8626</td>
</tr>
<tr>
<td>8515</td>
<td>19244</td>
<td>8571</td>
<td>19371</td>
<td>8627</td>
</tr>
<tr>
<td>8516</td>
<td>19247</td>
<td>8572</td>
<td>19373</td>
<td>8628</td>
</tr>
<tr>
<td>8517</td>
<td>19249</td>
<td>8573</td>
<td>19375</td>
<td>8629</td>
</tr>
<tr>
<td>8518</td>
<td>19251</td>
<td>8574</td>
<td>19378</td>
<td>8630</td>
</tr>
<tr>
<td>8519</td>
<td>19253</td>
<td>8575</td>
<td>19380</td>
<td>8631</td>
</tr>
<tr>
<td>8520</td>
<td>19256</td>
<td>8576</td>
<td>19382</td>
<td>8632</td>
</tr>
<tr>
<td>8521</td>
<td>19258</td>
<td>8577</td>
<td>19385</td>
<td>8633</td>
</tr>
<tr>
<td>8522</td>
<td>19260</td>
<td>8578</td>
<td>19387</td>
<td>8634</td>
</tr>
<tr>
<td>8523</td>
<td>19262</td>
<td>8579</td>
<td>19389</td>
<td>8635</td>
</tr>
</tbody>
</table>
### Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated BP without DP</th>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>8692</td>
<td>19644</td>
<td>8748</td>
<td>19771</td>
<td>8804</td>
<td>19898</td>
</tr>
<tr>
<td>8693</td>
<td>19647</td>
<td>8749</td>
<td>19773</td>
<td>8805</td>
<td>19900</td>
</tr>
<tr>
<td>8694</td>
<td>19649</td>
<td>8750</td>
<td>19775</td>
<td>8806</td>
<td>19902</td>
</tr>
<tr>
<td>8695</td>
<td>19651</td>
<td>8751</td>
<td>19778</td>
<td>8807</td>
<td>19904</td>
</tr>
<tr>
<td>8696</td>
<td>19653</td>
<td>8752</td>
<td>19780</td>
<td>8808</td>
<td>19907</td>
</tr>
<tr>
<td>8697</td>
<td>19656</td>
<td>8753</td>
<td>19782</td>
<td>8809</td>
<td>19909</td>
</tr>
<tr>
<td>8698</td>
<td>19658</td>
<td>8754</td>
<td>19785</td>
<td>8810</td>
<td>19911</td>
</tr>
<tr>
<td>8699</td>
<td>19660</td>
<td>8755</td>
<td>19787</td>
<td>8811</td>
<td>19913</td>
</tr>
<tr>
<td>8700</td>
<td>19662</td>
<td>8756</td>
<td>19789</td>
<td>8812</td>
<td>19916</td>
</tr>
<tr>
<td>8701</td>
<td>19665</td>
<td>8757</td>
<td>19791</td>
<td>8813</td>
<td>19918</td>
</tr>
<tr>
<td>8702</td>
<td>19667</td>
<td>8758</td>
<td>19794</td>
<td>8814</td>
<td>19920</td>
</tr>
<tr>
<td>8703</td>
<td>19669</td>
<td>8759</td>
<td>19796</td>
<td>8815</td>
<td>19922</td>
</tr>
<tr>
<td>8704</td>
<td>19672</td>
<td>8760</td>
<td>19798</td>
<td>8816</td>
<td>19925</td>
</tr>
<tr>
<td>8705</td>
<td>19674</td>
<td>8761</td>
<td>19800</td>
<td>8817</td>
<td>19927</td>
</tr>
<tr>
<td>8706</td>
<td>19676</td>
<td>8762</td>
<td>19803</td>
<td>8818</td>
<td>19929</td>
</tr>
<tr>
<td>8707</td>
<td>19678</td>
<td>8763</td>
<td>19805</td>
<td>8819</td>
<td>19931</td>
</tr>
<tr>
<td>8708</td>
<td>19681</td>
<td>8764</td>
<td>19807</td>
<td>8820</td>
<td>19934</td>
</tr>
<tr>
<td>8709</td>
<td>19683</td>
<td>8765</td>
<td>19809</td>
<td>8821</td>
<td>19936</td>
</tr>
<tr>
<td>8710</td>
<td>19685</td>
<td>8766</td>
<td>19812</td>
<td>8822</td>
<td>19938</td>
</tr>
<tr>
<td>8711</td>
<td>19687</td>
<td>8767</td>
<td>19814</td>
<td>8823</td>
<td>19940</td>
</tr>
<tr>
<td>8712</td>
<td>19690</td>
<td>8768</td>
<td>19816</td>
<td>8824</td>
<td>19943</td>
</tr>
<tr>
<td>8713</td>
<td>19692</td>
<td>8769</td>
<td>19818</td>
<td>8825</td>
<td>19945</td>
</tr>
<tr>
<td>8714</td>
<td>19694</td>
<td>8770</td>
<td>19821</td>
<td>8826</td>
<td>19947</td>
</tr>
<tr>
<td>8715</td>
<td>19696</td>
<td>8771</td>
<td>19823</td>
<td>8827</td>
<td>19950</td>
</tr>
<tr>
<td>8716</td>
<td>19699</td>
<td>8772</td>
<td>19825</td>
<td>8828</td>
<td>19952</td>
</tr>
<tr>
<td>8717</td>
<td>19701</td>
<td>8773</td>
<td>19827</td>
<td>8829</td>
<td>19954</td>
</tr>
<tr>
<td>8718</td>
<td>19703</td>
<td>8774</td>
<td>19830</td>
<td>8830</td>
<td>19956</td>
</tr>
<tr>
<td>8719</td>
<td>19705</td>
<td>8775</td>
<td>19832</td>
<td>8831</td>
<td>19959</td>
</tr>
<tr>
<td>8720</td>
<td>19707</td>
<td>8776</td>
<td>19834</td>
<td>8832</td>
<td>19961</td>
</tr>
<tr>
<td>8721</td>
<td>19710</td>
<td>8777</td>
<td>19837</td>
<td>8833</td>
<td>19963</td>
</tr>
<tr>
<td>8722</td>
<td>19712</td>
<td>8778</td>
<td>19839</td>
<td>8834</td>
<td>19965</td>
</tr>
<tr>
<td>8723</td>
<td>19714</td>
<td>8779</td>
<td>19841</td>
<td>8835</td>
<td>19968</td>
</tr>
<tr>
<td>8724</td>
<td>19717</td>
<td>8780</td>
<td>19843</td>
<td>8836</td>
<td>19970</td>
</tr>
<tr>
<td>8725</td>
<td>19719</td>
<td>8781</td>
<td>19846</td>
<td>8837</td>
<td>19972</td>
</tr>
<tr>
<td>8726</td>
<td>19721</td>
<td>8782</td>
<td>19848</td>
<td>8838</td>
<td>19974</td>
</tr>
<tr>
<td>8727</td>
<td>19724</td>
<td>8783</td>
<td>19850</td>
<td>8839</td>
<td>19977</td>
</tr>
<tr>
<td>8728</td>
<td>19726</td>
<td>8784</td>
<td>19852</td>
<td>8840</td>
<td>19979</td>
</tr>
<tr>
<td>8729</td>
<td>19728</td>
<td>8785</td>
<td>19855</td>
<td>8841</td>
<td>19981</td>
</tr>
<tr>
<td>8730</td>
<td>19730</td>
<td>8786</td>
<td>19857</td>
<td>8842</td>
<td>19983</td>
</tr>
<tr>
<td>8731</td>
<td>19733</td>
<td>8787</td>
<td>19859</td>
<td>8843</td>
<td>19986</td>
</tr>
<tr>
<td>8732</td>
<td>19735</td>
<td>8788</td>
<td>19861</td>
<td>8844</td>
<td>19988</td>
</tr>
<tr>
<td>8733</td>
<td>19737</td>
<td>8789</td>
<td>19864</td>
<td>8845</td>
<td>19990</td>
</tr>
<tr>
<td>8734</td>
<td>19739</td>
<td>8790</td>
<td>19866</td>
<td>8846</td>
<td>19992</td>
</tr>
<tr>
<td>8735</td>
<td>19742</td>
<td>8791</td>
<td>19868</td>
<td>8847</td>
<td>19995</td>
</tr>
<tr>
<td>8736</td>
<td>19744</td>
<td>8792</td>
<td>19870</td>
<td>8848</td>
<td>19997</td>
</tr>
<tr>
<td>8737</td>
<td>19746</td>
<td>8793</td>
<td>19873</td>
<td>8849</td>
<td>19999</td>
</tr>
<tr>
<td>8738</td>
<td>19748</td>
<td>8794</td>
<td>19875</td>
<td>8850</td>
<td>20001</td>
</tr>
<tr>
<td>8739</td>
<td>19751</td>
<td>8795</td>
<td>19877</td>
<td>8851</td>
<td>20004</td>
</tr>
<tr>
<td>8740</td>
<td>19753</td>
<td>8796</td>
<td>19879</td>
<td>8852</td>
<td>20006</td>
</tr>
<tr>
<td>8741</td>
<td>19755</td>
<td>8797</td>
<td>19882</td>
<td>8853</td>
<td>20008</td>
</tr>
<tr>
<td>8742</td>
<td>19757</td>
<td>8798</td>
<td>19884</td>
<td>8854</td>
<td>20011</td>
</tr>
<tr>
<td>8743</td>
<td>19760</td>
<td>8799</td>
<td>19886</td>
<td>8855</td>
<td>20013</td>
</tr>
<tr>
<td>8744</td>
<td>19762</td>
<td>8800</td>
<td>19888</td>
<td>8856</td>
<td>20015</td>
</tr>
<tr>
<td>8745</td>
<td>19764</td>
<td>8801</td>
<td>19891</td>
<td>8857</td>
<td>20017</td>
</tr>
<tr>
<td>8746</td>
<td>19766</td>
<td>8802</td>
<td>19893</td>
<td>8858</td>
<td>20020</td>
</tr>
<tr>
<td>8747</td>
<td>19769</td>
<td>8803</td>
<td>19895</td>
<td>8859</td>
<td>20022</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8916</td>
<td>20151</td>
<td>8972</td>
<td>20277</td>
<td>9028</td>
<td>20404</td>
</tr>
<tr>
<td>8917</td>
<td>20153</td>
<td>8973</td>
<td>20279</td>
<td>9029</td>
<td>20406</td>
</tr>
<tr>
<td>8918</td>
<td>20155</td>
<td>8974</td>
<td>20282</td>
<td>9030</td>
<td>20408</td>
</tr>
<tr>
<td>8919</td>
<td>20157</td>
<td>8975</td>
<td>20284</td>
<td>9031</td>
<td>20411</td>
</tr>
<tr>
<td>8920</td>
<td>20160</td>
<td>8976</td>
<td>20286</td>
<td>9032</td>
<td>20413</td>
</tr>
<tr>
<td>8921</td>
<td>20162</td>
<td>8977</td>
<td>20289</td>
<td>9033</td>
<td>20415</td>
</tr>
<tr>
<td>8922</td>
<td>20164</td>
<td>8978</td>
<td>20291</td>
<td>9034</td>
<td>20417</td>
</tr>
<tr>
<td>8923</td>
<td>20166</td>
<td>8979</td>
<td>20293</td>
<td>9035</td>
<td>20420</td>
</tr>
<tr>
<td>8924</td>
<td>20169</td>
<td>8980</td>
<td>20295</td>
<td>9036</td>
<td>20422</td>
</tr>
<tr>
<td>8925</td>
<td>20171</td>
<td>8981</td>
<td>20298</td>
<td>9037</td>
<td>20424</td>
</tr>
<tr>
<td>8926</td>
<td>20173</td>
<td>8982</td>
<td>20300</td>
<td>9038</td>
<td>20426</td>
</tr>
<tr>
<td>8927</td>
<td>20175</td>
<td>8983</td>
<td>20302</td>
<td>9039</td>
<td>20429</td>
</tr>
<tr>
<td>8928</td>
<td>20178</td>
<td>8984</td>
<td>20304</td>
<td>9040</td>
<td>20431</td>
</tr>
<tr>
<td>8929</td>
<td>20180</td>
<td>8985</td>
<td>20307</td>
<td>9041</td>
<td>20433</td>
</tr>
<tr>
<td>8930</td>
<td>20182</td>
<td>8986</td>
<td>20309</td>
<td>9042</td>
<td>20435</td>
</tr>
<tr>
<td>8931</td>
<td>20185</td>
<td>8987</td>
<td>20311</td>
<td>9043</td>
<td>20438</td>
</tr>
<tr>
<td>8932</td>
<td>20187</td>
<td>8988</td>
<td>20313</td>
<td>9044</td>
<td>20440</td>
</tr>
<tr>
<td>8933</td>
<td>20189</td>
<td>8989</td>
<td>20316</td>
<td>9045</td>
<td>20442</td>
</tr>
<tr>
<td>8934</td>
<td>20191</td>
<td>8990</td>
<td>20318</td>
<td>9046</td>
<td>20444</td>
</tr>
<tr>
<td>8935</td>
<td>20194</td>
<td>8991</td>
<td>20320</td>
<td>9047</td>
<td>20447</td>
</tr>
<tr>
<td>8936</td>
<td>20196</td>
<td>8992</td>
<td>20322</td>
<td>9048</td>
<td>20449</td>
</tr>
<tr>
<td>8937</td>
<td>20198</td>
<td>8993</td>
<td>20325</td>
<td>9049</td>
<td>20451</td>
</tr>
<tr>
<td>8938</td>
<td>20200</td>
<td>8994</td>
<td>20327</td>
<td>9050</td>
<td>20453</td>
</tr>
<tr>
<td>8939</td>
<td>20203</td>
<td>8995</td>
<td>20329</td>
<td>9051</td>
<td>20456</td>
</tr>
<tr>
<td>8940</td>
<td>20205</td>
<td>8996</td>
<td>20331</td>
<td>9052</td>
<td>20458</td>
</tr>
<tr>
<td>8941</td>
<td>20207</td>
<td>8997</td>
<td>20334</td>
<td>9053</td>
<td>20460</td>
</tr>
<tr>
<td>8942</td>
<td>20209</td>
<td>8998</td>
<td>20336</td>
<td>9054</td>
<td>20463</td>
</tr>
<tr>
<td>8943</td>
<td>20212</td>
<td>8999</td>
<td>20338</td>
<td>9055</td>
<td>20465</td>
</tr>
<tr>
<td>8944</td>
<td>20214</td>
<td>9000</td>
<td>20340</td>
<td>9056</td>
<td>20467</td>
</tr>
<tr>
<td>8945</td>
<td>20216</td>
<td>9001</td>
<td>20343</td>
<td>9057</td>
<td>20469</td>
</tr>
<tr>
<td>8946</td>
<td>20218</td>
<td>9002</td>
<td>20345</td>
<td>9058</td>
<td>20472</td>
</tr>
<tr>
<td>8947</td>
<td>20221</td>
<td>9003</td>
<td>20347</td>
<td>9059</td>
<td>20474</td>
</tr>
<tr>
<td>8948</td>
<td>20223</td>
<td>9004</td>
<td>20350</td>
<td>9060</td>
<td>20476</td>
</tr>
<tr>
<td>8949</td>
<td>20225</td>
<td>9005</td>
<td>20352</td>
<td>9061</td>
<td>20479</td>
</tr>
<tr>
<td>8950</td>
<td>20227</td>
<td>9006</td>
<td>20354</td>
<td>9062</td>
<td>20481</td>
</tr>
<tr>
<td>8951</td>
<td>20230</td>
<td>9007</td>
<td>20356</td>
<td>9063</td>
<td>20483</td>
</tr>
<tr>
<td>8952</td>
<td>20232</td>
<td>9008</td>
<td>20359</td>
<td>9064</td>
<td>20485</td>
</tr>
<tr>
<td>8953</td>
<td>20234</td>
<td>9009</td>
<td>20361</td>
<td>9065</td>
<td>20487</td>
</tr>
<tr>
<td>8954</td>
<td>20237</td>
<td>9010</td>
<td>20363</td>
<td>9066</td>
<td>20490</td>
</tr>
<tr>
<td>8955</td>
<td>20239</td>
<td>9011</td>
<td>20365</td>
<td>9067</td>
<td>20492</td>
</tr>
<tr>
<td>8956</td>
<td>20241</td>
<td>9012</td>
<td>20368</td>
<td>9068</td>
<td>20494</td>
</tr>
<tr>
<td>8957</td>
<td>20243</td>
<td>9013</td>
<td>20370</td>
<td>9069</td>
<td>20496</td>
</tr>
<tr>
<td>8958</td>
<td>20246</td>
<td>9014</td>
<td>20372</td>
<td>9070</td>
<td>20499</td>
</tr>
<tr>
<td>8959</td>
<td>20248</td>
<td>9015</td>
<td>20374</td>
<td>9071</td>
<td>20501</td>
</tr>
<tr>
<td>8960</td>
<td>20250</td>
<td>9016</td>
<td>20377</td>
<td>9072</td>
<td>20503</td>
</tr>
<tr>
<td>8961</td>
<td>20252</td>
<td>9017</td>
<td>20379</td>
<td>9073</td>
<td>20505</td>
</tr>
<tr>
<td>8962</td>
<td>20255</td>
<td>9018</td>
<td>20381</td>
<td>9074</td>
<td>20508</td>
</tr>
<tr>
<td>8963</td>
<td>20257</td>
<td>9019</td>
<td>20383</td>
<td>9075</td>
<td>20510</td>
</tr>
<tr>
<td>8964</td>
<td>20259</td>
<td>9020</td>
<td>20386</td>
<td>9076</td>
<td>20512</td>
</tr>
<tr>
<td>8965</td>
<td>20261</td>
<td>9021</td>
<td>20388</td>
<td>9077</td>
<td>20515</td>
</tr>
<tr>
<td>8966</td>
<td>20264</td>
<td>9022</td>
<td>20390</td>
<td>9078</td>
<td>20517</td>
</tr>
<tr>
<td>8967</td>
<td>20266</td>
<td>9023</td>
<td>20392</td>
<td>9079</td>
<td>20519</td>
</tr>
<tr>
<td>8968</td>
<td>20268</td>
<td>9024</td>
<td>20395</td>
<td>9080</td>
<td>20521</td>
</tr>
<tr>
<td>8969</td>
<td>20270</td>
<td>9025</td>
<td>20397</td>
<td>9081</td>
<td>20524</td>
</tr>
<tr>
<td>8970</td>
<td>20273</td>
<td>9026</td>
<td>20399</td>
<td>9082</td>
<td>20526</td>
</tr>
<tr>
<td>8971</td>
<td>20275</td>
<td>9027</td>
<td>20402</td>
<td>9083</td>
<td>20528</td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------------------------------------</td>
<td>---------------------------------------------</td>
<td>---------------------------------------------</td>
<td>---------------------------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>9140</td>
<td>20657</td>
<td>9196</td>
<td>20783</td>
<td>9252</td>
<td>20910</td>
</tr>
<tr>
<td>9141</td>
<td>20659</td>
<td>9197</td>
<td>20786</td>
<td>9253</td>
<td>20912</td>
</tr>
<tr>
<td>9142</td>
<td>20661</td>
<td>9198</td>
<td>20788</td>
<td>9254</td>
<td>20915</td>
</tr>
<tr>
<td>9143</td>
<td>20664</td>
<td>9199</td>
<td>20790</td>
<td>9255</td>
<td>20917</td>
</tr>
<tr>
<td>9144</td>
<td>20666</td>
<td>9200</td>
<td>20792</td>
<td>9256</td>
<td>20919</td>
</tr>
<tr>
<td>9145</td>
<td>20668</td>
<td>9201</td>
<td>20795</td>
<td>9257</td>
<td>20921</td>
</tr>
<tr>
<td>9146</td>
<td>20670</td>
<td>9202</td>
<td>20797</td>
<td>9258</td>
<td>20924</td>
</tr>
<tr>
<td>9147</td>
<td>20673</td>
<td>9203</td>
<td>20799</td>
<td>9259</td>
<td>20926</td>
</tr>
<tr>
<td>9148</td>
<td>20675</td>
<td>9204</td>
<td>20802</td>
<td>9260</td>
<td>20928</td>
</tr>
<tr>
<td>9149</td>
<td>20677</td>
<td>9205</td>
<td>20804</td>
<td>9261</td>
<td>20930</td>
</tr>
<tr>
<td>9150</td>
<td>20679</td>
<td>9206</td>
<td>20806</td>
<td>9262</td>
<td>20933</td>
</tr>
<tr>
<td>9151</td>
<td>20680</td>
<td>9207</td>
<td>20808</td>
<td>9263</td>
<td>20935</td>
</tr>
<tr>
<td>9152</td>
<td>20684</td>
<td>9208</td>
<td>20811</td>
<td>9264</td>
<td>20937</td>
</tr>
<tr>
<td>9153</td>
<td>20686</td>
<td>9209</td>
<td>20813</td>
<td>9265</td>
<td>20939</td>
</tr>
<tr>
<td>9154</td>
<td>20689</td>
<td>9210</td>
<td>20815</td>
<td>9266</td>
<td>20942</td>
</tr>
<tr>
<td>9155</td>
<td>20691</td>
<td>9211</td>
<td>20817</td>
<td>9267</td>
<td>20944</td>
</tr>
<tr>
<td>9156</td>
<td>20693</td>
<td>9212</td>
<td>20820</td>
<td>9268</td>
<td>20946</td>
</tr>
<tr>
<td>9157</td>
<td>20695</td>
<td>9213</td>
<td>20822</td>
<td>9269</td>
<td>20948</td>
</tr>
<tr>
<td>9158</td>
<td>20696</td>
<td>9214</td>
<td>20824</td>
<td>9270</td>
<td>20951</td>
</tr>
<tr>
<td>9159</td>
<td>20700</td>
<td>9215</td>
<td>20826</td>
<td>9271</td>
<td>20953</td>
</tr>
<tr>
<td>9160</td>
<td>20702</td>
<td>9216</td>
<td>20829</td>
<td>9272</td>
<td>20955</td>
</tr>
<tr>
<td>9161</td>
<td>20704</td>
<td>9217</td>
<td>20831</td>
<td>9273</td>
<td>20957</td>
</tr>
<tr>
<td>9162</td>
<td>20707</td>
<td>9218</td>
<td>20833</td>
<td>9274</td>
<td>20960</td>
</tr>
<tr>
<td>9163</td>
<td>20709</td>
<td>9219</td>
<td>20835</td>
<td>9275</td>
<td>20962</td>
</tr>
<tr>
<td>9164</td>
<td>20711</td>
<td>9220</td>
<td>20838</td>
<td>9276</td>
<td>20964</td>
</tr>
<tr>
<td>9165</td>
<td>20713</td>
<td>9221</td>
<td>20840</td>
<td>9277</td>
<td>20967</td>
</tr>
<tr>
<td>9166</td>
<td>20716</td>
<td>9222</td>
<td>20842</td>
<td>9278</td>
<td>20969</td>
</tr>
<tr>
<td>9167</td>
<td>20718</td>
<td>9223</td>
<td>20844</td>
<td>9279</td>
<td>20971</td>
</tr>
<tr>
<td>9168</td>
<td>20720</td>
<td>9224</td>
<td>20847</td>
<td>9280</td>
<td>20973</td>
</tr>
<tr>
<td>9169</td>
<td>20722</td>
<td>9225</td>
<td>20849</td>
<td>9281</td>
<td>20976</td>
</tr>
<tr>
<td>9170</td>
<td>20725</td>
<td>9226</td>
<td>20851</td>
<td>9282</td>
<td>20978</td>
</tr>
<tr>
<td>9171</td>
<td>20727</td>
<td>9227</td>
<td>20854</td>
<td>9283</td>
<td>20980</td>
</tr>
<tr>
<td>9172</td>
<td>20729</td>
<td>9228</td>
<td>20856</td>
<td>9284</td>
<td>20982</td>
</tr>
<tr>
<td>9173</td>
<td>20731</td>
<td>9229</td>
<td>20859</td>
<td>9285</td>
<td>20984</td>
</tr>
<tr>
<td>9174</td>
<td>20734</td>
<td>9230</td>
<td>20860</td>
<td>9286</td>
<td>20987</td>
</tr>
<tr>
<td>9175</td>
<td>20736</td>
<td>9231</td>
<td>20863</td>
<td>9287</td>
<td>20989</td>
</tr>
<tr>
<td>9176</td>
<td>20738</td>
<td>9232</td>
<td>20865</td>
<td>9288</td>
<td>20991</td>
</tr>
<tr>
<td>9177</td>
<td>20741</td>
<td>9233</td>
<td>20867</td>
<td>9289</td>
<td>20994</td>
</tr>
<tr>
<td>9178</td>
<td>20743</td>
<td>9234</td>
<td>20869</td>
<td>9290</td>
<td>20996</td>
</tr>
<tr>
<td>9179</td>
<td>20745</td>
<td>9235</td>
<td>20872</td>
<td>9291</td>
<td>20998</td>
</tr>
<tr>
<td>9180</td>
<td>20747</td>
<td>9236</td>
<td>20874</td>
<td>9292</td>
<td>21000</td>
</tr>
<tr>
<td>9181</td>
<td>20750</td>
<td>9237</td>
<td>20876</td>
<td>9293</td>
<td>21003</td>
</tr>
<tr>
<td>9182</td>
<td>20752</td>
<td>9238</td>
<td>20878</td>
<td>9294</td>
<td>21005</td>
</tr>
<tr>
<td>9183</td>
<td>20754</td>
<td>9239</td>
<td>20881</td>
<td>9295</td>
<td>21007</td>
</tr>
<tr>
<td>9184</td>
<td>20756</td>
<td>9240</td>
<td>20883</td>
<td>9296</td>
<td>21009</td>
</tr>
<tr>
<td>9185</td>
<td>20759</td>
<td>9241</td>
<td>20885</td>
<td>9297</td>
<td>21012</td>
</tr>
<tr>
<td>9186</td>
<td>20763</td>
<td>9242</td>
<td>20887</td>
<td>9298</td>
<td>21014</td>
</tr>
<tr>
<td>9187</td>
<td>20763</td>
<td>9243</td>
<td>20890</td>
<td>9299</td>
<td>21016</td>
</tr>
<tr>
<td>9188</td>
<td>20765</td>
<td>9244</td>
<td>20892</td>
<td>9300</td>
<td>21018</td>
</tr>
<tr>
<td>9189</td>
<td>20768</td>
<td>9245</td>
<td>20894</td>
<td>9301</td>
<td>21021</td>
</tr>
<tr>
<td>9190</td>
<td>20770</td>
<td>9246</td>
<td>20896</td>
<td>9302</td>
<td>21023</td>
</tr>
<tr>
<td>9191</td>
<td>20772</td>
<td>9247</td>
<td>20899</td>
<td>9303</td>
<td>21025</td>
</tr>
<tr>
<td>9192</td>
<td>20774</td>
<td>9248</td>
<td>20901</td>
<td>9304</td>
<td>21028</td>
</tr>
<tr>
<td>9193</td>
<td>20777</td>
<td>9249</td>
<td>20903</td>
<td>9305</td>
<td>21030</td>
</tr>
<tr>
<td>9194</td>
<td>20779</td>
<td>9250</td>
<td>20905</td>
<td>9306</td>
<td>21032</td>
</tr>
<tr>
<td>9195</td>
<td>20781</td>
<td>9251</td>
<td>20908</td>
<td>9307</td>
<td>21034</td>
</tr>
<tr>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated BP</td>
<td>BP (Pre2006) without DP</td>
<td>Revised Consolidated Pension</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------</td>
<td>-------------------------</td>
<td>------------------------</td>
<td>-------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>9364</td>
<td>21163</td>
<td>9420</td>
<td>21290</td>
<td>9476</td>
<td>21416</td>
</tr>
<tr>
<td>9365</td>
<td>21165</td>
<td>9421</td>
<td>21292</td>
<td>9477</td>
<td>21419</td>
</tr>
<tr>
<td>9366</td>
<td>21168</td>
<td>9422</td>
<td>21294</td>
<td>9478</td>
<td>21421</td>
</tr>
<tr>
<td>9367</td>
<td>21170</td>
<td>9423</td>
<td>21296</td>
<td>9479</td>
<td>21423</td>
</tr>
<tr>
<td>9368</td>
<td>21172</td>
<td>9424</td>
<td>21299</td>
<td>9480</td>
<td>21425</td>
</tr>
<tr>
<td>9369</td>
<td>21174</td>
<td>9425</td>
<td>21301</td>
<td>9481</td>
<td>21428</td>
</tr>
<tr>
<td>9370</td>
<td>21177</td>
<td>9426</td>
<td>21303</td>
<td>9482</td>
<td>23430</td>
</tr>
<tr>
<td>9371</td>
<td>21179</td>
<td>9427</td>
<td>21306</td>
<td>9483</td>
<td>21432</td>
</tr>
<tr>
<td>9372</td>
<td>21181</td>
<td>9428</td>
<td>21308</td>
<td>9484</td>
<td>21434</td>
</tr>
<tr>
<td>9373</td>
<td>21183</td>
<td>9429</td>
<td>21310</td>
<td>9485</td>
<td>21437</td>
</tr>
<tr>
<td>9374</td>
<td>21186</td>
<td>9430</td>
<td>21312</td>
<td>9486</td>
<td>21439</td>
</tr>
<tr>
<td>9375</td>
<td>21188</td>
<td>9431</td>
<td>21315</td>
<td>9487</td>
<td>21441</td>
</tr>
<tr>
<td>9376</td>
<td>21190</td>
<td>9432</td>
<td>21317</td>
<td>9488</td>
<td>21443</td>
</tr>
<tr>
<td>9377</td>
<td>21193</td>
<td>9433</td>
<td>21319</td>
<td>9489</td>
<td>21446</td>
</tr>
<tr>
<td>9378</td>
<td>21195</td>
<td>9434</td>
<td>21321</td>
<td>9490</td>
<td>21448</td>
</tr>
<tr>
<td>9379</td>
<td>21197</td>
<td>9435</td>
<td>21324</td>
<td>9491</td>
<td>21450</td>
</tr>
<tr>
<td>9380</td>
<td>21199</td>
<td>9436</td>
<td>21326</td>
<td>9492</td>
<td>21452</td>
</tr>
<tr>
<td>9381</td>
<td>21202</td>
<td>9437</td>
<td>21328</td>
<td>9493</td>
<td>21455</td>
</tr>
<tr>
<td>9382</td>
<td>21204</td>
<td>9438</td>
<td>21330</td>
<td>9494</td>
<td>21457</td>
</tr>
<tr>
<td>9383</td>
<td>21206</td>
<td>9439</td>
<td>21332</td>
<td>9495</td>
<td>21459</td>
</tr>
<tr>
<td>9384</td>
<td>21208</td>
<td>9440</td>
<td>21335</td>
<td>9496</td>
<td>21461</td>
</tr>
<tr>
<td>9385</td>
<td>21211</td>
<td>9441</td>
<td>21337</td>
<td>9497</td>
<td>21464</td>
</tr>
<tr>
<td>9386</td>
<td>21213</td>
<td>9442</td>
<td>21339</td>
<td>9498</td>
<td>21466</td>
</tr>
<tr>
<td>9387</td>
<td>21215</td>
<td>9443</td>
<td>21342</td>
<td>9499</td>
<td>21468</td>
</tr>
<tr>
<td>9388</td>
<td>21217</td>
<td>9444</td>
<td>21344</td>
<td>9500</td>
<td>21470</td>
</tr>
<tr>
<td>9389</td>
<td>21220</td>
<td>9445</td>
<td>21346</td>
<td>9501</td>
<td>21473</td>
</tr>
<tr>
<td>9390</td>
<td>21222</td>
<td>9446</td>
<td>21348</td>
<td>9502</td>
<td>21475</td>
</tr>
<tr>
<td>9391</td>
<td>21224</td>
<td>9447</td>
<td>21351</td>
<td>9503</td>
<td>21477</td>
</tr>
<tr>
<td>9392</td>
<td>21226</td>
<td>9448</td>
<td>21353</td>
<td>9504</td>
<td>21480</td>
</tr>
<tr>
<td>9393</td>
<td>21229</td>
<td>9449</td>
<td>21355</td>
<td>9505</td>
<td>21482</td>
</tr>
<tr>
<td>9394</td>
<td>21231</td>
<td>9450</td>
<td>21357</td>
<td>9506</td>
<td>21484</td>
</tr>
<tr>
<td>9395</td>
<td>21233</td>
<td>9451</td>
<td>21360</td>
<td>9507</td>
<td>21486</td>
</tr>
<tr>
<td>9396</td>
<td>21235</td>
<td>9452</td>
<td>21362</td>
<td>9508</td>
<td>21489</td>
</tr>
<tr>
<td>9397</td>
<td>21238</td>
<td>9453</td>
<td>21364</td>
<td>9509</td>
<td>21491</td>
</tr>
<tr>
<td>9398</td>
<td>21240</td>
<td>9454</td>
<td>21367</td>
<td>9510</td>
<td>21493</td>
</tr>
<tr>
<td>9399</td>
<td>21242</td>
<td>9455</td>
<td>21369</td>
<td>9511</td>
<td>21495</td>
</tr>
<tr>
<td>9400</td>
<td>21244</td>
<td>9456</td>
<td>21371</td>
<td>9512</td>
<td>21498</td>
</tr>
<tr>
<td>9401</td>
<td>21247</td>
<td>9457</td>
<td>21373</td>
<td>9513</td>
<td>21500</td>
</tr>
<tr>
<td>9402</td>
<td>21249</td>
<td>9458</td>
<td>23376</td>
<td>9514</td>
<td>21502</td>
</tr>
<tr>
<td>9403</td>
<td>21251</td>
<td>9459</td>
<td>21378</td>
<td>9515</td>
<td>21504</td>
</tr>
<tr>
<td>9404</td>
<td>21253</td>
<td>9460</td>
<td>21380</td>
<td>9516</td>
<td>21507</td>
</tr>
<tr>
<td>9405</td>
<td>21256</td>
<td>9461</td>
<td>21382</td>
<td>9517</td>
<td>21509</td>
</tr>
<tr>
<td>9406</td>
<td>21258</td>
<td>9462</td>
<td>21385</td>
<td>9518</td>
<td>21511</td>
</tr>
<tr>
<td>9407</td>
<td>21260</td>
<td>9463</td>
<td>21387</td>
<td>9519</td>
<td>21513</td>
</tr>
<tr>
<td>9408</td>
<td>21263</td>
<td>9464</td>
<td>21389</td>
<td>9520</td>
<td>21516</td>
</tr>
<tr>
<td>9409</td>
<td>21265</td>
<td>9465</td>
<td>21391</td>
<td>9521</td>
<td>21518</td>
</tr>
<tr>
<td>9410</td>
<td>21267</td>
<td>9466</td>
<td>21394</td>
<td>9522</td>
<td>21520</td>
</tr>
<tr>
<td>9411</td>
<td>21269</td>
<td>9467</td>
<td>21396</td>
<td>9523</td>
<td>21522</td>
</tr>
<tr>
<td>9412</td>
<td>21272</td>
<td>9468</td>
<td>21398</td>
<td>9524</td>
<td>21525</td>
</tr>
<tr>
<td>9413</td>
<td>21274</td>
<td>9469</td>
<td>21400</td>
<td>9525</td>
<td>21527</td>
</tr>
<tr>
<td>9414</td>
<td>21276</td>
<td>9470</td>
<td>21403</td>
<td>9526</td>
<td>21529</td>
</tr>
<tr>
<td>9415</td>
<td>21278</td>
<td>9471</td>
<td>21405</td>
<td>9527</td>
<td>21532</td>
</tr>
<tr>
<td>9416</td>
<td>21281</td>
<td>9472</td>
<td>21407</td>
<td>9528</td>
<td>21534</td>
</tr>
<tr>
<td>9417</td>
<td>21283</td>
<td>9473</td>
<td>21409</td>
<td>9529</td>
<td>21536</td>
</tr>
<tr>
<td>9418</td>
<td>21285</td>
<td>9474</td>
<td>21412</td>
<td>9530</td>
<td>21538</td>
</tr>
<tr>
<td>9419</td>
<td>21287</td>
<td>9475</td>
<td>21414</td>
<td>9531</td>
<td>21541</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1)
and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>9588</td>
<td>21669</td>
<td>9644</td>
<td>21796</td>
<td>9700</td>
</tr>
<tr>
<td>9589</td>
<td>21762</td>
<td>9645</td>
<td>21798</td>
<td>9701</td>
</tr>
<tr>
<td>9590</td>
<td>21764</td>
<td>9646</td>
<td>21800</td>
<td>9702</td>
</tr>
<tr>
<td>9591</td>
<td>21767</td>
<td>9647</td>
<td>21803</td>
<td>9703</td>
</tr>
<tr>
<td>9592</td>
<td>21768</td>
<td>9648</td>
<td>21805</td>
<td>9704</td>
</tr>
<tr>
<td>9593</td>
<td>21681</td>
<td>9649</td>
<td>21807</td>
<td>9705</td>
</tr>
<tr>
<td>9594</td>
<td>21683</td>
<td>9650</td>
<td>21809</td>
<td>9706</td>
</tr>
<tr>
<td>9595</td>
<td>21685</td>
<td>9651</td>
<td>21812</td>
<td>9707</td>
</tr>
<tr>
<td>9596</td>
<td>21687</td>
<td>9652</td>
<td>21814</td>
<td>9708</td>
</tr>
<tr>
<td>9597</td>
<td>21690</td>
<td>9653</td>
<td>21816</td>
<td>9709</td>
</tr>
<tr>
<td>9598</td>
<td>21692</td>
<td>9654</td>
<td>21819</td>
<td>9710</td>
</tr>
<tr>
<td>9599</td>
<td>21694</td>
<td>9655</td>
<td>21821</td>
<td>9711</td>
</tr>
<tr>
<td>9600</td>
<td>21696</td>
<td>9656</td>
<td>21823</td>
<td>9712</td>
</tr>
<tr>
<td>9601</td>
<td>21699</td>
<td>9657</td>
<td>21825</td>
<td>9713</td>
</tr>
<tr>
<td>9602</td>
<td>21701</td>
<td>9658</td>
<td>21828</td>
<td>9714</td>
</tr>
<tr>
<td>9603</td>
<td>21703</td>
<td>9659</td>
<td>21830</td>
<td>9715</td>
</tr>
<tr>
<td>9604</td>
<td>21706</td>
<td>9660</td>
<td>21832</td>
<td>9716</td>
</tr>
<tr>
<td>9605</td>
<td>21708</td>
<td>9661</td>
<td>21834</td>
<td>9717</td>
</tr>
<tr>
<td>9606</td>
<td>21710</td>
<td>9662</td>
<td>21837</td>
<td>9718</td>
</tr>
<tr>
<td>9607</td>
<td>21712</td>
<td>9663</td>
<td>21839</td>
<td>9719</td>
</tr>
<tr>
<td>9608</td>
<td>21715</td>
<td>9664</td>
<td>21841</td>
<td>9720</td>
</tr>
<tr>
<td>9609</td>
<td>21717</td>
<td>9665</td>
<td>21843</td>
<td>9721</td>
</tr>
<tr>
<td>9610</td>
<td>21719</td>
<td>9666</td>
<td>21846</td>
<td>9722</td>
</tr>
<tr>
<td>9611</td>
<td>21721</td>
<td>9667</td>
<td>21848</td>
<td>9723</td>
</tr>
<tr>
<td>9612</td>
<td>21724</td>
<td>9668</td>
<td>21850</td>
<td>9724</td>
</tr>
<tr>
<td>9613</td>
<td>21726</td>
<td>9669</td>
<td>21852</td>
<td>9725</td>
</tr>
<tr>
<td>9614</td>
<td>21728</td>
<td>9670</td>
<td>21855</td>
<td>9726</td>
</tr>
<tr>
<td>9615</td>
<td>21730</td>
<td>9671</td>
<td>21857</td>
<td>9727</td>
</tr>
<tr>
<td>9616</td>
<td>21733</td>
<td>9672</td>
<td>21859</td>
<td>9728</td>
</tr>
<tr>
<td>9617</td>
<td>21735</td>
<td>9673</td>
<td>21861</td>
<td>9729</td>
</tr>
<tr>
<td>9618</td>
<td>21737</td>
<td>9674</td>
<td>21864</td>
<td>9730</td>
</tr>
<tr>
<td>9619</td>
<td>21739</td>
<td>9675</td>
<td>21866</td>
<td>9731</td>
</tr>
<tr>
<td>9620</td>
<td>21742</td>
<td>9676</td>
<td>21868</td>
<td>9732</td>
</tr>
<tr>
<td>9621</td>
<td>21744</td>
<td>9677</td>
<td>21871</td>
<td>9733</td>
</tr>
<tr>
<td>9622</td>
<td>21746</td>
<td>9678</td>
<td>21873</td>
<td>9734</td>
</tr>
<tr>
<td>9623</td>
<td>21748</td>
<td>9679</td>
<td>21875</td>
<td>9735</td>
</tr>
<tr>
<td>9624</td>
<td>21751</td>
<td>9680</td>
<td>21877</td>
<td>9736</td>
</tr>
<tr>
<td>9625</td>
<td>21753</td>
<td>9681</td>
<td>21880</td>
<td>9737</td>
</tr>
<tr>
<td>9626</td>
<td>21755</td>
<td>9682</td>
<td>21882</td>
<td>9738</td>
</tr>
<tr>
<td>9627</td>
<td>21758</td>
<td>9683</td>
<td>21884</td>
<td>9739</td>
</tr>
<tr>
<td>9628</td>
<td>21760</td>
<td>9684</td>
<td>21886</td>
<td>9740</td>
</tr>
<tr>
<td>9629</td>
<td>21762</td>
<td>9685</td>
<td>21889</td>
<td>9741</td>
</tr>
<tr>
<td>9630</td>
<td>21764</td>
<td>9686</td>
<td>21891</td>
<td>9742</td>
</tr>
<tr>
<td>9631</td>
<td>21767</td>
<td>9687</td>
<td>21893</td>
<td>9743</td>
</tr>
<tr>
<td>9632</td>
<td>21769</td>
<td>9688</td>
<td>21895</td>
<td>9744</td>
</tr>
<tr>
<td>9633</td>
<td>21771</td>
<td>9689</td>
<td>21898</td>
<td>9745</td>
</tr>
<tr>
<td>9634</td>
<td>21773</td>
<td>9690</td>
<td>21900</td>
<td>9746</td>
</tr>
<tr>
<td>9635</td>
<td>21775</td>
<td>9691</td>
<td>21902</td>
<td>9747</td>
</tr>
<tr>
<td>9636</td>
<td>21777</td>
<td>9692</td>
<td>21904</td>
<td>9748</td>
</tr>
<tr>
<td>9637</td>
<td>21780</td>
<td>9693</td>
<td>21907</td>
<td>9749</td>
</tr>
<tr>
<td>9638</td>
<td>21782</td>
<td>9694</td>
<td>21909</td>
<td>9750</td>
</tr>
<tr>
<td>9639</td>
<td>21785</td>
<td>9695</td>
<td>21911</td>
<td>9751</td>
</tr>
<tr>
<td>9640</td>
<td>21787</td>
<td>9696</td>
<td>21913</td>
<td>9752</td>
</tr>
<tr>
<td>9641</td>
<td>21789</td>
<td>9697</td>
<td>21916</td>
<td>9753</td>
</tr>
<tr>
<td>9642</td>
<td>21791</td>
<td>9698</td>
<td>21918</td>
<td>9754</td>
</tr>
<tr>
<td>9643</td>
<td>21794</td>
<td>9699</td>
<td>21920</td>
<td>9755</td>
</tr>
</tbody>
</table>

1129
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>9812</td>
<td>22176</td>
<td>9868</td>
<td>22302</td>
<td>9924</td>
</tr>
<tr>
<td>9813</td>
<td>22178</td>
<td>9869</td>
<td>22304</td>
<td>9925</td>
</tr>
<tr>
<td>9814</td>
<td>22180</td>
<td>9870</td>
<td>22307</td>
<td>9926</td>
</tr>
<tr>
<td>9815</td>
<td>22182</td>
<td>9871</td>
<td>22309</td>
<td>9927</td>
</tr>
<tr>
<td>9816</td>
<td>22185</td>
<td>9872</td>
<td>22311</td>
<td>9928</td>
</tr>
<tr>
<td>9817</td>
<td>22187</td>
<td>9873</td>
<td>22313</td>
<td>9929</td>
</tr>
<tr>
<td>9818</td>
<td>22189</td>
<td>9874</td>
<td>22316</td>
<td>9930</td>
</tr>
<tr>
<td>9819</td>
<td>22191</td>
<td>9875</td>
<td>22318</td>
<td>9931</td>
</tr>
<tr>
<td>9820</td>
<td>22194</td>
<td>9876</td>
<td>22320</td>
<td>9932</td>
</tr>
<tr>
<td>9821</td>
<td>22196</td>
<td>9877</td>
<td>22323</td>
<td>9933</td>
</tr>
<tr>
<td>9822</td>
<td>22198</td>
<td>9878</td>
<td>22325</td>
<td>9934</td>
</tr>
<tr>
<td>9823</td>
<td>22200</td>
<td>9879</td>
<td>22327</td>
<td>9935</td>
</tr>
<tr>
<td>9824</td>
<td>22203</td>
<td>9880</td>
<td>22329</td>
<td>9936</td>
</tr>
<tr>
<td>9825</td>
<td>22205</td>
<td>9881</td>
<td>22332</td>
<td>9937</td>
</tr>
<tr>
<td>9826</td>
<td>22207</td>
<td>9882</td>
<td>22334</td>
<td>9938</td>
</tr>
<tr>
<td>9827</td>
<td>22210</td>
<td>9883</td>
<td>22336</td>
<td>9939</td>
</tr>
<tr>
<td>9828</td>
<td>22212</td>
<td>9884</td>
<td>22338</td>
<td>9940</td>
</tr>
<tr>
<td>9829</td>
<td>22214</td>
<td>9885</td>
<td>22341</td>
<td>9941</td>
</tr>
<tr>
<td>9830</td>
<td>22216</td>
<td>9886</td>
<td>22343</td>
<td>9942</td>
</tr>
<tr>
<td>9831</td>
<td>22219</td>
<td>9887</td>
<td>22345</td>
<td>9943</td>
</tr>
<tr>
<td>9832</td>
<td>22221</td>
<td>9888</td>
<td>22347</td>
<td>9944</td>
</tr>
<tr>
<td>9833</td>
<td>22223</td>
<td>9889</td>
<td>22350</td>
<td>9945</td>
</tr>
<tr>
<td>9834</td>
<td>22225</td>
<td>9890</td>
<td>22352</td>
<td>9946</td>
</tr>
<tr>
<td>9835</td>
<td>22228</td>
<td>9891</td>
<td>22354</td>
<td>9947</td>
</tr>
<tr>
<td>9836</td>
<td>22230</td>
<td>9892</td>
<td>22356</td>
<td>9948</td>
</tr>
<tr>
<td>9837</td>
<td>22232</td>
<td>9893</td>
<td>22359</td>
<td>9949</td>
</tr>
<tr>
<td>9838</td>
<td>22234</td>
<td>9894</td>
<td>22361</td>
<td>9950</td>
</tr>
<tr>
<td>9839</td>
<td>22237</td>
<td>9895</td>
<td>22363</td>
<td>9951</td>
</tr>
<tr>
<td>9840</td>
<td>22239</td>
<td>9896</td>
<td>22365</td>
<td>9952</td>
</tr>
<tr>
<td>9841</td>
<td>22241</td>
<td>9897</td>
<td>22368</td>
<td>9953</td>
</tr>
<tr>
<td>9842</td>
<td>22243</td>
<td>9898</td>
<td>22370</td>
<td>9954</td>
</tr>
<tr>
<td>9843</td>
<td>22246</td>
<td>9899</td>
<td>22372</td>
<td>9955</td>
</tr>
<tr>
<td>9844</td>
<td>22248</td>
<td>9900</td>
<td>22374</td>
<td>9956</td>
</tr>
<tr>
<td>9845</td>
<td>22250</td>
<td>9901</td>
<td>22376</td>
<td>9957</td>
</tr>
<tr>
<td>9846</td>
<td>22252</td>
<td>9902</td>
<td>22379</td>
<td>9958</td>
</tr>
<tr>
<td>9847</td>
<td>22255</td>
<td>9903</td>
<td>22381</td>
<td>9959</td>
</tr>
<tr>
<td>9848</td>
<td>22257</td>
<td>9904</td>
<td>22384</td>
<td>9960</td>
</tr>
<tr>
<td>9849</td>
<td>22259</td>
<td>9905</td>
<td>22386</td>
<td>9961</td>
</tr>
<tr>
<td>9850</td>
<td>22261</td>
<td>9906</td>
<td>22388</td>
<td>9962</td>
</tr>
<tr>
<td>9851</td>
<td>22264</td>
<td>9907</td>
<td>22390</td>
<td>9963</td>
</tr>
<tr>
<td>9852</td>
<td>22266</td>
<td>9908</td>
<td>22393</td>
<td>9964</td>
</tr>
<tr>
<td>9853</td>
<td>22268</td>
<td>9909</td>
<td>22395</td>
<td>9965</td>
</tr>
<tr>
<td>9854</td>
<td>22271</td>
<td>9910</td>
<td>22397</td>
<td>9966</td>
</tr>
<tr>
<td>9855</td>
<td>22273</td>
<td>9911</td>
<td>22399</td>
<td>9967</td>
</tr>
<tr>
<td>9856</td>
<td>22275</td>
<td>9912</td>
<td>22402</td>
<td>9968</td>
</tr>
<tr>
<td>9857</td>
<td>22277</td>
<td>9913</td>
<td>22404</td>
<td>9969</td>
</tr>
<tr>
<td>9858</td>
<td>22280</td>
<td>9914</td>
<td>22406</td>
<td>9970</td>
</tr>
<tr>
<td>9859</td>
<td>22282</td>
<td>9915</td>
<td>22408</td>
<td>9971</td>
</tr>
<tr>
<td>9860</td>
<td>22284</td>
<td>9916</td>
<td>22411</td>
<td>9972</td>
</tr>
<tr>
<td>9861</td>
<td>22286</td>
<td>9917</td>
<td>22413</td>
<td>9973</td>
</tr>
<tr>
<td>9862</td>
<td>22289</td>
<td>9918</td>
<td>22415</td>
<td>9974</td>
</tr>
<tr>
<td>9863</td>
<td>22291</td>
<td>9919</td>
<td>22417</td>
<td>9975</td>
</tr>
<tr>
<td>9864</td>
<td>22293</td>
<td>9920</td>
<td>22420</td>
<td>9976</td>
</tr>
<tr>
<td>9865</td>
<td>22295</td>
<td>9921</td>
<td>22422</td>
<td>9977</td>
</tr>
<tr>
<td>9866</td>
<td>22298</td>
<td>9922</td>
<td>22424</td>
<td>9978</td>
</tr>
<tr>
<td>9867</td>
<td>22300</td>
<td>9923</td>
<td>22426</td>
<td>9979</td>
</tr>
</tbody>
</table>

Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10036</td>
<td>22682</td>
<td>10092</td>
<td>22808</td>
<td>10148</td>
</tr>
<tr>
<td>10037</td>
<td>22684</td>
<td>10093</td>
<td>22811</td>
<td>10149</td>
</tr>
<tr>
<td>10038</td>
<td>22686</td>
<td>10094</td>
<td>22813</td>
<td>10150</td>
</tr>
<tr>
<td>10039</td>
<td>22689</td>
<td>10095</td>
<td>22815</td>
<td>10151</td>
</tr>
<tr>
<td>10040</td>
<td>22691</td>
<td>10096</td>
<td>22817</td>
<td>10152</td>
</tr>
<tr>
<td>10041</td>
<td>22693</td>
<td>10097</td>
<td>22820</td>
<td>10153</td>
</tr>
<tr>
<td>10042</td>
<td>22695</td>
<td>10098</td>
<td>22822</td>
<td>10154</td>
</tr>
<tr>
<td>10043</td>
<td>22698</td>
<td>10099</td>
<td>22824</td>
<td>10155</td>
</tr>
<tr>
<td>10044</td>
<td>22700</td>
<td>10100</td>
<td>22826</td>
<td>10156</td>
</tr>
<tr>
<td>10045</td>
<td>22702</td>
<td>10101</td>
<td>22829</td>
<td>10157</td>
</tr>
<tr>
<td>10046</td>
<td>22704</td>
<td>10102</td>
<td>22831</td>
<td>10158</td>
</tr>
<tr>
<td>10047</td>
<td>22707</td>
<td>10103</td>
<td>22833</td>
<td>10159</td>
</tr>
<tr>
<td>10048</td>
<td>22709</td>
<td>10104</td>
<td>22836</td>
<td>10160</td>
</tr>
<tr>
<td>10049</td>
<td>22711</td>
<td>10105</td>
<td>22838</td>
<td>10161</td>
</tr>
<tr>
<td>10050</td>
<td>22713</td>
<td>10106</td>
<td>22840</td>
<td>10162</td>
</tr>
<tr>
<td>10051</td>
<td>22716</td>
<td>10107</td>
<td>22842</td>
<td>10163</td>
</tr>
<tr>
<td>10052</td>
<td>22718</td>
<td>10108</td>
<td>22845</td>
<td>10164</td>
</tr>
<tr>
<td>10053</td>
<td>22720</td>
<td>10109</td>
<td>22847</td>
<td>10165</td>
</tr>
<tr>
<td>10054</td>
<td>22723</td>
<td>10110</td>
<td>22849</td>
<td>10166</td>
</tr>
<tr>
<td>10055</td>
<td>22725</td>
<td>10111</td>
<td>22851</td>
<td>10167</td>
</tr>
<tr>
<td>10056</td>
<td>22727</td>
<td>10112</td>
<td>22854</td>
<td>10168</td>
</tr>
<tr>
<td>10057</td>
<td>22729</td>
<td>10113</td>
<td>22856</td>
<td>10169</td>
</tr>
<tr>
<td>10058</td>
<td>22732</td>
<td>10114</td>
<td>22858</td>
<td>10170</td>
</tr>
<tr>
<td>10059</td>
<td>22734</td>
<td>10115</td>
<td>22860</td>
<td>10171</td>
</tr>
<tr>
<td>10060</td>
<td>22736</td>
<td>10116</td>
<td>22863</td>
<td>10172</td>
</tr>
<tr>
<td>10061</td>
<td>22738</td>
<td>10117</td>
<td>22865</td>
<td>10173</td>
</tr>
<tr>
<td>10062</td>
<td>22741</td>
<td>10118</td>
<td>22867</td>
<td>10174</td>
</tr>
<tr>
<td>10063</td>
<td>22743</td>
<td>10119</td>
<td>22869</td>
<td>10175</td>
</tr>
<tr>
<td>10064</td>
<td>22745</td>
<td>10120</td>
<td>22872</td>
<td>10176</td>
</tr>
<tr>
<td>10065</td>
<td>22747</td>
<td>10121</td>
<td>22874</td>
<td>10177</td>
</tr>
<tr>
<td>10066</td>
<td>22750</td>
<td>10122</td>
<td>22876</td>
<td>10178</td>
</tr>
<tr>
<td>10067</td>
<td>22752</td>
<td>10123</td>
<td>22878</td>
<td>10179</td>
</tr>
<tr>
<td>10068</td>
<td>22754</td>
<td>10124</td>
<td>22881</td>
<td>10180</td>
</tr>
<tr>
<td>10069</td>
<td>22756</td>
<td>10125</td>
<td>22883</td>
<td>10181</td>
</tr>
<tr>
<td>10070</td>
<td>22759</td>
<td>10126</td>
<td>22885</td>
<td>10182</td>
</tr>
<tr>
<td>10071</td>
<td>22761</td>
<td>10127</td>
<td>22888</td>
<td>10183</td>
</tr>
<tr>
<td>10072</td>
<td>22763</td>
<td>10128</td>
<td>22890</td>
<td>10184</td>
</tr>
<tr>
<td>10073</td>
<td>22765</td>
<td>10129</td>
<td>22892</td>
<td>10185</td>
</tr>
<tr>
<td>10074</td>
<td>22768</td>
<td>10130</td>
<td>22894</td>
<td>10186</td>
</tr>
<tr>
<td>10075</td>
<td>22770</td>
<td>10131</td>
<td>22897</td>
<td>10187</td>
</tr>
<tr>
<td>10076</td>
<td>22772</td>
<td>10132</td>
<td>22899</td>
<td>10188</td>
</tr>
<tr>
<td>10077</td>
<td>22775</td>
<td>10133</td>
<td>22901</td>
<td>10189</td>
</tr>
<tr>
<td>10078</td>
<td>22777</td>
<td>10134</td>
<td>22903</td>
<td>10190</td>
</tr>
<tr>
<td>10079</td>
<td>22779</td>
<td>10135</td>
<td>22906</td>
<td>10191</td>
</tr>
<tr>
<td>10080</td>
<td>22781</td>
<td>10136</td>
<td>22908</td>
<td>10192</td>
</tr>
<tr>
<td>10081</td>
<td>22784</td>
<td>10137</td>
<td>22910</td>
<td>10193</td>
</tr>
<tr>
<td>10082</td>
<td>22786</td>
<td>10138</td>
<td>22912</td>
<td>10194</td>
</tr>
<tr>
<td>10083</td>
<td>22788</td>
<td>10139</td>
<td>22914</td>
<td>10195</td>
</tr>
<tr>
<td>10084</td>
<td>22790</td>
<td>10140</td>
<td>22917</td>
<td>10196</td>
</tr>
<tr>
<td>10085</td>
<td>22793</td>
<td>10141</td>
<td>22919</td>
<td>10197</td>
</tr>
<tr>
<td>10086</td>
<td>22795</td>
<td>10142</td>
<td>22921</td>
<td>10198</td>
</tr>
<tr>
<td>10087</td>
<td>22797</td>
<td>10143</td>
<td>22924</td>
<td>10199</td>
</tr>
<tr>
<td>10088</td>
<td>22799</td>
<td>10144</td>
<td>22926</td>
<td>10200</td>
</tr>
<tr>
<td>10089</td>
<td>22802</td>
<td>10145</td>
<td>22928</td>
<td>10201</td>
</tr>
<tr>
<td>10090</td>
<td>22804</td>
<td>10146</td>
<td>22930</td>
<td>10202</td>
</tr>
<tr>
<td>10091</td>
<td>22806</td>
<td>10147</td>
<td>22933</td>
<td>10203</td>
</tr>
</tbody>
</table>

Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)
<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated Pension</th>
</tr>
</thead>
<tbody>
<tr>
<td>10260</td>
<td>23188</td>
<td>10316</td>
<td>23315</td>
<td>10372</td>
<td>23441</td>
</tr>
<tr>
<td>10261</td>
<td>23190</td>
<td>10317</td>
<td>23317</td>
<td>10373</td>
<td>23443</td>
</tr>
<tr>
<td>10262</td>
<td>23193</td>
<td>10318</td>
<td>23319</td>
<td>10374</td>
<td>23446</td>
</tr>
<tr>
<td>10263</td>
<td>23195</td>
<td>10319</td>
<td>23321</td>
<td>10375</td>
<td>23448</td>
</tr>
<tr>
<td>10264</td>
<td>23197</td>
<td>10320</td>
<td>23324</td>
<td>10376</td>
<td>23450</td>
</tr>
<tr>
<td>10265</td>
<td>23199</td>
<td>10321</td>
<td>23326</td>
<td>10377</td>
<td>23453</td>
</tr>
<tr>
<td>10266</td>
<td>23202</td>
<td>10322</td>
<td>23328</td>
<td>10378</td>
<td>23455</td>
</tr>
<tr>
<td>10267</td>
<td>23204</td>
<td>10323</td>
<td>23330</td>
<td>10379</td>
<td>23457</td>
</tr>
<tr>
<td>10268</td>
<td>23206</td>
<td>10324</td>
<td>23333</td>
<td>10380</td>
<td>23459</td>
</tr>
<tr>
<td>10269</td>
<td>23208</td>
<td>10325</td>
<td>23335</td>
<td>10381</td>
<td>23462</td>
</tr>
<tr>
<td>10270</td>
<td>23211</td>
<td>10326</td>
<td>23337</td>
<td>10382</td>
<td>23464</td>
</tr>
<tr>
<td>10271</td>
<td>23213</td>
<td>10327</td>
<td>23340</td>
<td>10383</td>
<td>23466</td>
</tr>
<tr>
<td>10272</td>
<td>23215</td>
<td>10328</td>
<td>23342</td>
<td>10384</td>
<td>23468</td>
</tr>
<tr>
<td>10273</td>
<td>23217</td>
<td>10329</td>
<td>23344</td>
<td>10385</td>
<td>23471</td>
</tr>
<tr>
<td>10274</td>
<td>23220</td>
<td>10330</td>
<td>23346</td>
<td>10386</td>
<td>23473</td>
</tr>
<tr>
<td>10275</td>
<td>23222</td>
<td>10331</td>
<td>23349</td>
<td>10387</td>
<td>23475</td>
</tr>
<tr>
<td>10276</td>
<td>23224</td>
<td>10332</td>
<td>23351</td>
<td>10388</td>
<td>23477</td>
</tr>
<tr>
<td>10277</td>
<td>23227</td>
<td>10333</td>
<td>23353</td>
<td>10389</td>
<td>23480</td>
</tr>
<tr>
<td>10278</td>
<td>23229</td>
<td>10334</td>
<td>23355</td>
<td>10390</td>
<td>23482</td>
</tr>
<tr>
<td>10279</td>
<td>23231</td>
<td>10335</td>
<td>23358</td>
<td>10391</td>
<td>23484</td>
</tr>
<tr>
<td>10280</td>
<td>23233</td>
<td>10336</td>
<td>23360</td>
<td>10392</td>
<td>23486</td>
</tr>
<tr>
<td>10281</td>
<td>23236</td>
<td>10337</td>
<td>23362</td>
<td>10393</td>
<td>23489</td>
</tr>
<tr>
<td>10282</td>
<td>23238</td>
<td>10338</td>
<td>23364</td>
<td>10394</td>
<td>23491</td>
</tr>
<tr>
<td>10283</td>
<td>23240</td>
<td>10339</td>
<td>23367</td>
<td>10395</td>
<td>23493</td>
</tr>
<tr>
<td>10284</td>
<td>23242</td>
<td>10340</td>
<td>23369</td>
<td>10396</td>
<td>23495</td>
</tr>
<tr>
<td>10285</td>
<td>23245</td>
<td>10341</td>
<td>23371</td>
<td>10397</td>
<td>23498</td>
</tr>
<tr>
<td>10286</td>
<td>23247</td>
<td>10342</td>
<td>23373</td>
<td>10398</td>
<td>23500</td>
</tr>
<tr>
<td>10287</td>
<td>23249</td>
<td>10343</td>
<td>23376</td>
<td>10399</td>
<td>23502</td>
</tr>
<tr>
<td>10288</td>
<td>23251</td>
<td>10344</td>
<td>23378</td>
<td>10400</td>
<td>23504</td>
</tr>
<tr>
<td>10289</td>
<td>23254</td>
<td>10345</td>
<td>23380</td>
<td>10401</td>
<td>23507</td>
</tr>
<tr>
<td>10290</td>
<td>23256</td>
<td>10346</td>
<td>23382</td>
<td>10402</td>
<td>23509</td>
</tr>
<tr>
<td>10291</td>
<td>23258</td>
<td>10347</td>
<td>23385</td>
<td>10403</td>
<td>23511</td>
</tr>
<tr>
<td>10292</td>
<td>23260</td>
<td>10348</td>
<td>23387</td>
<td>10404</td>
<td>23514</td>
</tr>
<tr>
<td>10293</td>
<td>23263</td>
<td>10349</td>
<td>23389</td>
<td>10405</td>
<td>23516</td>
</tr>
<tr>
<td>10294</td>
<td>23265</td>
<td>10350</td>
<td>23391</td>
<td>10406</td>
<td>23518</td>
</tr>
<tr>
<td>10295</td>
<td>23267</td>
<td>10351</td>
<td>23394</td>
<td>10407</td>
<td>23520</td>
</tr>
<tr>
<td>10296</td>
<td>23269</td>
<td>10352</td>
<td>23396</td>
<td>10408</td>
<td>23523</td>
</tr>
<tr>
<td>10297</td>
<td>23272</td>
<td>10353</td>
<td>23398</td>
<td>10409</td>
<td>23525</td>
</tr>
<tr>
<td>10298</td>
<td>23274</td>
<td>10354</td>
<td>23401</td>
<td>10410</td>
<td>23527</td>
</tr>
<tr>
<td>10299</td>
<td>23276</td>
<td>10355</td>
<td>23403</td>
<td>10411</td>
<td>23529</td>
</tr>
<tr>
<td>10300</td>
<td>23278</td>
<td>10356</td>
<td>23405</td>
<td>10412</td>
<td>23532</td>
</tr>
<tr>
<td>10301</td>
<td>23281</td>
<td>10357</td>
<td>23407</td>
<td>10413</td>
<td>23534</td>
</tr>
<tr>
<td>10302</td>
<td>23283</td>
<td>10358</td>
<td>23410</td>
<td>10414</td>
<td>23536</td>
</tr>
<tr>
<td>10303</td>
<td>23285</td>
<td>10359</td>
<td>23412</td>
<td>10415</td>
<td>23538</td>
</tr>
<tr>
<td>10304</td>
<td>23288</td>
<td>10360</td>
<td>23414</td>
<td>10416</td>
<td>23541</td>
</tr>
<tr>
<td>10305</td>
<td>23290</td>
<td>10361</td>
<td>23416</td>
<td>10417</td>
<td>23543</td>
</tr>
<tr>
<td>10306</td>
<td>23292</td>
<td>10362</td>
<td>23419</td>
<td>10418</td>
<td>23545</td>
</tr>
<tr>
<td>10307</td>
<td>23294</td>
<td>10363</td>
<td>23421</td>
<td>10419</td>
<td>23547</td>
</tr>
<tr>
<td>10308</td>
<td>23297</td>
<td>10364</td>
<td>23423</td>
<td>10420</td>
<td>23550</td>
</tr>
<tr>
<td>10309</td>
<td>23299</td>
<td>10365</td>
<td>23425</td>
<td>10421</td>
<td>23552</td>
</tr>
<tr>
<td>10310</td>
<td>23301</td>
<td>10366</td>
<td>23428</td>
<td>10422</td>
<td>23554</td>
</tr>
<tr>
<td>10311</td>
<td>23303</td>
<td>10367</td>
<td>23430</td>
<td>10423</td>
<td>23556</td>
</tr>
<tr>
<td>10312</td>
<td>23306</td>
<td>10368</td>
<td>23432</td>
<td>10424</td>
<td>23559</td>
</tr>
<tr>
<td>10313</td>
<td>23308</td>
<td>10369</td>
<td>23434</td>
<td>10425</td>
<td>23561</td>
</tr>
<tr>
<td>10314</td>
<td>23310</td>
<td>10370</td>
<td>23437</td>
<td>10426</td>
<td>23563</td>
</tr>
<tr>
<td>10315</td>
<td>23312</td>
<td>10371</td>
<td>23439</td>
<td>10427</td>
<td>23566</td>
</tr>
</tbody>
</table>
Table showing existing basic Pension / Family Pension without Dearness Pension / Family Dearness Pension (Column 1) and Revised Consolidated Pension / Family Pension (Column 2)

<table>
<thead>
<tr>
<th>BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
<th>Revised Consolidated BP (Pre2006) without DP</th>
</tr>
</thead>
<tbody>
<tr>
<td>10484</td>
<td>23694</td>
<td>10540</td>
<td>23821</td>
</tr>
<tr>
<td>10485</td>
<td>23697</td>
<td>10541</td>
<td>23823</td>
</tr>
<tr>
<td>10486</td>
<td>23699</td>
<td>10542</td>
<td>23825</td>
</tr>
<tr>
<td>10487</td>
<td>23701</td>
<td>10543</td>
<td>23828</td>
</tr>
<tr>
<td>10488</td>
<td>23703</td>
<td>10544</td>
<td>23830</td>
</tr>
<tr>
<td>10489</td>
<td>23706</td>
<td>10545</td>
<td>23832</td>
</tr>
<tr>
<td>10490</td>
<td>23708</td>
<td>10546</td>
<td>23834</td>
</tr>
<tr>
<td>10491</td>
<td>23710</td>
<td>10547</td>
<td>23837</td>
</tr>
<tr>
<td>10492</td>
<td>23712</td>
<td>10548</td>
<td>23839</td>
</tr>
<tr>
<td>10493</td>
<td>23715</td>
<td>10549</td>
<td>23841</td>
</tr>
<tr>
<td>10494</td>
<td>23717</td>
<td>10550</td>
<td>23843</td>
</tr>
<tr>
<td>10495</td>
<td>23719</td>
<td>10551</td>
<td>23846</td>
</tr>
<tr>
<td>10496</td>
<td>23721</td>
<td>10552</td>
<td>23848</td>
</tr>
<tr>
<td>10497</td>
<td>23724</td>
<td>10553</td>
<td>23850</td>
</tr>
<tr>
<td>10498</td>
<td>23726</td>
<td>10554</td>
<td>23853</td>
</tr>
<tr>
<td>10499</td>
<td>23728</td>
<td>10555</td>
<td>23855</td>
</tr>
<tr>
<td>10500</td>
<td>23730</td>
<td>10556</td>
<td>23857</td>
</tr>
<tr>
<td>10501</td>
<td>23733</td>
<td>10557</td>
<td>23859</td>
</tr>
<tr>
<td>10502</td>
<td>23735</td>
<td>10558</td>
<td>23862</td>
</tr>
<tr>
<td>10503</td>
<td>23737</td>
<td>10559</td>
<td>23864</td>
</tr>
<tr>
<td>10504</td>
<td>23740</td>
<td>10560</td>
<td>23866</td>
</tr>
<tr>
<td>10505</td>
<td>23742</td>
<td>10561</td>
<td>23868</td>
</tr>
<tr>
<td>10506</td>
<td>23744</td>
<td>10562</td>
<td>23871</td>
</tr>
<tr>
<td>10507</td>
<td>23746</td>
<td>10563</td>
<td>23873</td>
</tr>
<tr>
<td>10508</td>
<td>23749</td>
<td>10564</td>
<td>23875</td>
</tr>
<tr>
<td>10509</td>
<td>23751</td>
<td>10565</td>
<td>23877</td>
</tr>
<tr>
<td>10510</td>
<td>23753</td>
<td>10566</td>
<td>23880</td>
</tr>
<tr>
<td>10511</td>
<td>23755</td>
<td>10567</td>
<td>23882</td>
</tr>
<tr>
<td>10512</td>
<td>23758</td>
<td>10568</td>
<td>23884</td>
</tr>
<tr>
<td>10513</td>
<td>23760</td>
<td>10569</td>
<td>23886</td>
</tr>
<tr>
<td>10514</td>
<td>23762</td>
<td>10570</td>
<td>23889</td>
</tr>
<tr>
<td>10515</td>
<td>23764</td>
<td>10571</td>
<td>23891</td>
</tr>
<tr>
<td>10516</td>
<td>23767</td>
<td>10572</td>
<td>23893</td>
</tr>
<tr>
<td>10517</td>
<td>23769</td>
<td>10573</td>
<td>23895</td>
</tr>
<tr>
<td>10518</td>
<td>23771</td>
<td>10574</td>
<td>23898</td>
</tr>
<tr>
<td>10519</td>
<td>23773</td>
<td>10575</td>
<td>23900</td>
</tr>
<tr>
<td>10520</td>
<td>23776</td>
<td>10576</td>
<td>23902</td>
</tr>
<tr>
<td>10521</td>
<td>23778</td>
<td>10577</td>
<td>23905</td>
</tr>
<tr>
<td>10522</td>
<td>23780</td>
<td>10578</td>
<td>23907</td>
</tr>
<tr>
<td>10523</td>
<td>23782</td>
<td>10579</td>
<td>23909</td>
</tr>
<tr>
<td>10524</td>
<td>23785</td>
<td>10580</td>
<td>23911</td>
</tr>
<tr>
<td>10525</td>
<td>23787</td>
<td>10581</td>
<td>23914</td>
</tr>
<tr>
<td>10526</td>
<td>23789</td>
<td>10582</td>
<td>23916</td>
</tr>
<tr>
<td>10527</td>
<td>23792</td>
<td>10583</td>
<td>23918</td>
</tr>
<tr>
<td>10528</td>
<td>23794</td>
<td>10584</td>
<td>23920</td>
</tr>
<tr>
<td>10529</td>
<td>23796</td>
<td>10585</td>
<td>23923</td>
</tr>
<tr>
<td>10530</td>
<td>23798</td>
<td>10586</td>
<td>23925</td>
</tr>
<tr>
<td>10531</td>
<td>23801</td>
<td>10587</td>
<td>23927</td>
</tr>
<tr>
<td>10532</td>
<td>23803</td>
<td>10588</td>
<td>23929</td>
</tr>
<tr>
<td>10533</td>
<td>23805</td>
<td>10589</td>
<td>23932</td>
</tr>
<tr>
<td>10534</td>
<td>23807</td>
<td>10590</td>
<td>23934</td>
</tr>
<tr>
<td>10535</td>
<td>23810</td>
<td>10591</td>
<td>23936</td>
</tr>
<tr>
<td>10536</td>
<td>23812</td>
<td>10592</td>
<td>23938</td>
</tr>
<tr>
<td>10537</td>
<td>23814</td>
<td>10593</td>
<td>23941</td>
</tr>
<tr>
<td>10538</td>
<td>23816</td>
<td>10594</td>
<td>23943</td>
</tr>
<tr>
<td>10539</td>
<td>23819</td>
<td>10595</td>
<td>23945</td>
</tr>
</tbody>
</table>
ANNEXURE-II

To
The Director of Pension, Provident Fund & Group Insurance,
Salt Lake, Kolkata.

Form of intimation by the Pension Disbursing Authority to the P.P.O. issuing authority regarding Consolidation of Pension in terms of the Panchayats & R.D. Department Memo No - 3941/PN/O/III/2P-39/09 dated the 3rd Sept.,'09.

1. Name of pensioner / family pensioner:

2. Pension Payment Order No. 

3. Computation of consolidated pension and/or family pension

<table>
<thead>
<tr>
<th>Description</th>
<th>Pension</th>
<th>Family Pension (Normal)</th>
<th>Family Pension (Enhanced)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Existing Pension (inclusive of Commuted portion/ family pension)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Dearness pension, where applicable @ 50% of basic pension/ family pension.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ii) Dearness relief @ 24% of basic pension/ basic family pension + dearness pension @ 50% of the basic pension/ basic family pension, where applicable.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iii) Fitment weightage @ 40% of the existing pension/ family pension</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(iv) Consolidated pension/ family pension (i+ii+iii+iv)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

N.B.: If not applicable, draw a line across

4. Additional remarks, if any:

Signature of the Pension Disbursing Authority

1134
Copy forwarded for information & necessary action to the :-

2. Accountant General (Audit-I), W. B., 4, Brabourne Road, Kolkata.
3. Accountant General (Audit-II), W. B., 18, Rabindra Sarani, Kolkata.
4. Examiner of Local Accounts, W. B., 4, Brabourne Road, Kolkata.
5. Finance (Budget-I) Deptt.
8. Director of Pension, Provident fund & Group Insurance, Purta Bhavan, Bidhan Nagar, Kolkata-700 091
12. District Magistrate,____________________________________________(All).
13. Treasury Officer,________________________________________________(All).
14. Executive Officer,_______________________________________Zilla/Mahakuma Parishad.
15. Addl. Executive Officer,_______________________________________Zilla/Mahakuma Parishad.
16. Sub-Divisional Officer,__________________________________________ (All).
17. District Panchayat & R. D. Officer,
18. Block Development Officer.

Sd/- S.K. Pal
Assistant Secretary to the
Government of West Bengal

1135
GOVERNMENT OF WEST BENGAL
Department of Panchayats & R.D. Panchayat Wing,
Jessop Building, 63, Netaji Subhas Road, Kolkata - 700001.

Memorandum
on
Revision of Pay & Allowances
for the employees of Panchayat Bodies - 2009

The 27th February, 2009
No. 854/PN/N/III/2P-27/09 Dated : 27/02/2009

Sub : Revision of Pay and Allowance of the employees of Panchayat Bodies following West Bengal Services (Revision of Pay and Allowance) Rules, 2009 and the attendant orders.

MEMORANDUM

The Government of West Bengal in terms of Finance Department Resolution No.6020-F dated 28.08.2008 constituted Fifth Pay Commission with terms of reference which included, inter-alia, examination of the existing structure of pay and allowances of the employees of Gram Panchayat, Panchayat Samiti and Zilla Parishad in this State and recommendation for changes which would be desirable and feasible, with due regard, inter-alia, to the financial resources of the State Government.

The Commission has submitted its report to Government.

After careful consideration of the recommendation of the Pay Commission, the Governor is pleased to decide that the revised scales of pay and allowances of the Panchayat employees shall be admissible in the manner as set out in the following paragraphs:

1. **Date of effect** -

   The revised scales of pay and allowances for the Panchayat employees shall be deemed to have come into force on the 1st day of January, 2006.

2. **Application** -

   This shall apply to Panchayat employees.
3. **Definitions**-

(a) ‘Panchayat employees’ means all whole time and regular employees under Gram Panchayats, Panchayat Samitis-and Zilla Parishad/Siliguri Mahakuma Parishad in the State of West Bengal.

(b) “existing basic pay” means the pay drawn in the prescribed existing scale of pay, including stagnation increment(s), if any, but does not include any other type of pay;

(c) “existing scale” means, the existing scale applicable to the post held by the Panchayats employee or, as the case may, the personal scale applicable to him on account of his advancement to a higher scale under specific or general orders of the Government as on the 1st January, 2006, whether in a substantive or officiating or temporary capacity.

(d) ‘existing emoluments’ mean the aggregate of-
   
   i) existing basic pay,
   
   ii) dearness pay appropriate to the basic pay, and
   
   iii) dearness allowance appropriate to the basic pay plus dearness pay at index average 536(1982=100);

(e) “Present scale”, in relation to any post specified in column (2) of Part D of Schedule I, means the scale of pay specified against that post in column (3) thereof;

(f) “Pay in the pay band” means pay drawn in the running pay bands specified in column (5) of Part D of Schedule I;

(g) “Grade pay” means a fixed amount corresponding to the pre-revised pay scales/posts;

(h) “revised pay structure”, in relation to any post specified in column (2) of Part D of Schedule I, means the pay band scale and grade pay specified against column (5) and column (6) of that Part, unless a different revised pay in the pay band and grade pay is notified separately for that post;

(i) “basic pay in the revised pay structure” means the pay drawn in the prescribed pay band plus applicable grade pay but does not include any other type of pay;

(j) “Schedule” means the Schedule appended to these memorandum

4 **Scale of pay of post** -

The pay band and grade pay of every post specified in column (2) of Part D of Schedule I, shall be as specified in column (5) and column (6) respectively thereof.

5. **Drawal of pay in revised pay structure** -

Every Panchayat employee shall draw pay in the revised pay structure applicable to the post to which he is appointed:

Provided that a Panchayat employee may elect to continue to draw pay in the existing scale until the date on which he earns his next or any subsequent increment in the existing scale or until he vacates his post or ceases to draw pay in that scale:

Provided further that in case where a Panchayat employee has been placed in a higher pay scale between the period from 1st January, 2006 to the date of notification of these rules on account of promotion, upgradation of pay scales etc, such Panchayat employee may elect to switch over to the revised pay structure from the date of such promotion or upgradation, as the case may be.
Explanation I - The option to retain the existing scale shall be admissible only in respect of one existing scale.

Explanation II - The aforesaid option shall not be admissible to any person appointed to a post on or after the 1st day of January, 2006 whether for the first time in Service under Panchayati Raj Bodies or by transfer from another post and he shall be allowed pay only in the revised pay structure.

Explanation III - Where a Panchayat employee exercises the option to retain the existing scale in respect of a post held by him in an officiating capacity on a regular basis for the purpose of regulation of pay in that scale under the existing rules or order applicable to that post, his substantive pay shall be the substantive pay which he would have drawn had he retained the existing scale in respect of the permanent post or the pay of the officiating post which has acquired the character of substantive pay in accordance with any order for the time being in force, whichever is higher.

Detailed Fixation Tables for each stage in each of the pre-revised scales have been worked out and annexed herewith (Annexure-III).

6. Exercise of option.- (1) The option under the provisos as laid down in para 5 shall be exercised in writing in the Form appended to Schedule II so as to reach the authority mentioned in sub-para(2) within three months of the date of issue of this Memorandum.

Provided that -

(i) a Panchayat employee, who on the date of issue of this Memorandum is on leave or deputation or on foreign service, the said option shall be exercised in writing so as to reach the said authority within three months of his return from such leave or deputation or foreign service, as the case may be; and

(ii) a Panchayat employee, who is under suspension on the date of publication of these Memorandum, shall exercise the said option within three months of the date of his return to his duty or within three months of the date of publication of these Memorandum whichever is later.

(2) The option shall be submitted by the Panchayat employee to the Head of his Office.

(3) If the option under sub-para (1) has not been received by the Head of his Office within the time mentioned in that sub-rule, the Panchayat employee shall be deemed to have elected to be governed by the revised pay structure with effect from the 1st day of January, 2006.

(4) The option once exercised shall be final.

Note 1. - A Panchayat employee whose service is terminated on or after the 1st day of April, 2008 and who is unable to exercise the option on account of discharge on the expiry of the sanctioned posts, resignation, dismissal of discharge on disciplinary grounds within the prescribed period, shall be entitled to the benefits of exercising option.

Note 2. - A Panchayat employee, who died on or after 1st day of January, 2006 and could not exercise the option within the prescribed period, shall be deemed to have exercised option for the revised pay structure on and from the 1st day of January, 2006 or from such subsequent date as is considered most beneficial to him, if he was alive.

Note 3. - A Panchayat employee who was on leave on the 1st January, 2006 and is entitled to leave salary, shall be allowed the benefits of exercising option.
Note 4. - A Panchayat employee whose existing scale of the post was revised with effect from any date notionally before publication of these Memorandum may be allowed the benefits of exercising option on the basis of notional basic pay in the existing scale.

7. **Fixation of initial pay in revised pay structure.** - The initial pay of a Panchayat employee who elects or is deemed to have elected under para 6 above to be governed by the revised pay structure on and from the 1st day of January, 2006, shall, unless in any case the Government by special order or otherwise directs, be fixed in the manner mutatis mutandis as laid down in rule 7 of the West Bengal Services (Revision of Pay and Allowances) Rules, 2009.

   Relevant extract of rule 7 of the West Bengal Services (Revision of Pay and Allowances) Rules, 2009 is annexed herewith (Annexure -(I). Some illustrations showing fixation of pay in the revised pay structure are appended herewith Annexure-(II).

8. **Fixation of pay in revised pay structure of employees appointed as fresh recruits on or after 1st day of January, 2006.** - (1) The pay of direct recruits to a particular post carrying a specific grade pay shall be fixed on or after the 1st day of January, 2006, at the entry level pay in the pay band as indicated in Part D or Part E, as the case may be, of Schedule I to this Memorandum.

   (2) The provisions of sub-para (1) above shall also be applied in the case of those recruited between the 1st day of January, 2006 and the date of issue of this memorandum.

   Provided that where the emoluments in the pre-revised pay scale(s) i.e., sum total of the basic pay in the pre-revised pay scale(s), dearness pay, if any, plus dearness allowance applicable from the date of joining, exceeds the sum of the pay fixed in the revised pay structure and the applicable dearness allowance thereon, the difference shall be ignored up to the 31st day of March, 2008 and such difference in total emoluments for the period from 1st day of April, 2008 to the date of issue of this memorandum shall be regulated in accordance with the provisions para [12].

9. **Rate of increment in revised pay structure.** —(1) The rate of increment in the revised pay structure shall be three per centum (3%) of the sum of the pay in the pay band and grade pay applicable and the resulting amount shall be rounded off to the next multiple of 10.

   (2) The amount of increment shall be added to the existing pay in the pay band.

   Provided that in case a Panchayat employee, who reaches the maximum of his pay band after addition of the amount of increment to the existing pay in the pay band, shall be placed in the next higher pay band after one year of reaching such a maximum and the time of placement in the higher pay band, benefit of one increment shall be allowed while the grade pay shall remain the same in the higher Pay Band (PB-4) and such Panchayat employee shall continue to move in the higher pay band till his pay in the pay band reaches the maximum of Pay Band 4 (PB-4):

   Provided further that in case a Panchayat employee, who reaches the maximum of his pay band after addition of the amount of increment to the existing pay in the Pay Band 4 (PB-4), neither further increment shall be granted to such a Panchayat employee nor such amount of increments shall be added to the existing pay in the pay band.

10. **Date of increment in revised pay structure.** —(1) In respect of all Panchayat employees, there shall be a uniform date of annual Increment and such date of annual increment shall be the 1st day July of every year:

   Provided that in case of Panchayat employee who had been drawing maximum of the existing scale
of pay for more than a year on the 1st day of January, 2006, the next increment in the unrevised pay scale shall be allowed on the 1st day of January, 2006 and thereafter the provision of this rule shall apply.

**Note 1.** - In case of Panchayat employees completing six (6) months and above in the revised pay structure as on 1st day of July, shall be eligible to be granted the increment. The first increment after fixation of pay on the 1st day of January, 2006 in the revised pay structure shall be granted notionally on the 1st day of July, 2006 for those employee for whom the date of next increment was between 1st July, 2006 to 1st January, 2007.

**Note 2.** - In case of the Panchayat employees who earned their last increment between the period commencing from the 2nd day of of January, 2005 and ending on the 1st day of January, 2006, after fixation of their pay under revised pay structure, such Panchayat Employee should get next increment on the 1st day of July, 2006.

**Note 3.** - In case of the Panchayat employees whose date of next increment falls on the 1st day of January, 2006, after granting an increment in the pre-revised pay scale as on the 1st day of January, 2006, their pay in the revised pay structure should be fixed on the 1st day of January, 2006 and such employees should get their next increment on the 1st day of July, 2006.

**Note 4.** - If a Panchayat employee opts to come under revised pay structure after any date between the 1st day of January, 2006 to the 1st day of July, 2006, his pay in the revised pay structure should be fixed accordingly, but his date of next increment should be 1st day of July, 2007.

11. **Fixation of pay on promotion on or after 1st day of January, 2006.** - (1) In case of promotion from one grade pay to another in the revised pay structure on or after the 1st day of January, 2006, the fixation of pay of a Panchayat employee shall be made in the following manner, namely :-

   (a) One increment equal to three per centum (3%) of the sum of the Pay in the pay band and the existing grade pay shall be computed and rounded off to the next multiple of 10;

   (b) the amount arrived at in clause (a) shall be added to the existing pay in the pay band and in case the pay in the pay band after adding the increment is less that the minimum of the higher pay band to which promotion is taking place, pay in the pay band shall be stepped up to such minimum;

   (c) after the pay in the pay band so determined, grade pay corresponding to the promotional post shall be granted in addition to this pay in the pay band.

(2) In case where promotion of a Panchayat employee involves change in the pay band, the same methodology as mentioned in clause (a) to clause (c) of sub-para (1) for fixation of pay, shall be applicable.

(3) The benefit of fixation of pay available at the time of normal promotion under this rule shall be allowed in case of non-functional elevation to higher scales.

**Note 1.** - In case the Panchayat employee opts to get his pay fixed from his date of next increment, then, on the date of promotion, pay in the pay band shall continue to be unchanged, but grade pay of the higher post shall be granted. Further re-fixation shall be done on the date of his next increment, i.e. 1st day of July. On the day, such a Panchayat employee shall be granted two increments, one annual increment and the second on account of promotion. While computing these two increments, basic pay prior to the date of promotion and grade pay corresponding to such pay in the pay band shall be taken into account. After allowing such increments, grade pay of the higher post/scale shall be allowed.

**Note 2.** - In case the Panchayat employee opts to get his pay fixed in the higher grade from the date of his promotion, he shall get his first increment in the higher grade on the next 1st July, if he was
promoted between the periods from the 2nd July to 1st January. However, if he was promoted between periods commencing from the 2nd January and ending on the 30th June of a particular year, he shall get his increment on the 1st July of the next year.

Note 3. - If a Panchayat employee after getting non-functional movement to higher scale gets promotion in the same existing pre-revised scale, he shall get only one incremental benefit for the higher post without any change in the grade pay.

12. Payment of arrears. - (1) Notwithstanding anything contained elsewhere in the order or in any other rules/orders for the time being in force, no arrears of pay to which a Panchayat employee may be entitled in respect of the period from the 1st day of January, 2006 to the 31st day of March, 2008, shall be paid to the Panchayat employee.

(2) (a) The arrears of pay to which the Panchayat employee may be entitled to in respect of the period from the 1st day of April, 2008 to the 31st day of March, 2009, shall be paid in three consecutive equal yearly instalments in cash from the year 2009-2010.

(b) A Panchayat employee, who retired on any date between the 1st day of January, 2006 to the 31st day of March, 2008, shall not be entitled to any arrears of pay for the period upto the 31st March, 2008.

(c) A Panchayat employee, who retired between the periods from the 31st day of March, 2008 to the 1st day of April, 2009, but before publication of this Memorandum shall receive arrears pay for the period from the 1st April, 2008 to the date of his retirement, in cash.

Explanation. - “arrears of pay”, in relation to a Panchayat employee, means the difference between the aggregate of pay and allowances to which he is entitled on account of the revision of pay and allowances for the period in question and the aggregate of the pay and allowances to which he would have been entitled for that period had his pay and allowances not been so revised. The revised allowance (except for dearness allowance) shall be payable only with effect from the 1st day of April, 2009.

13. Dearness Allowances -

Consequent upon revision of pay of Panchayat employees, the dearness allowance to which a Panchayat employee is entitled from time to time since the 1st January, 2006 needs to be related to pay in the revised scales of pay. Accordingly, it has since been decided that the Dearness Allowance payable to a Panchayat employee with effect from the 1st April, 2008 shall be at the following rates :-

<table>
<thead>
<tr>
<th>Period for which payable</th>
<th>Rate of Dearness Allowance per Month on Basic Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.04.2008 to 31.05.2008</td>
<td>2%</td>
</tr>
<tr>
<td>01.06.2008 to 31.10.2008</td>
<td>6%</td>
</tr>
<tr>
<td>01.11.2008 to 28.02.2009</td>
<td>9%</td>
</tr>
<tr>
<td>01.03.2009 to 31.03.2009</td>
<td>12%</td>
</tr>
<tr>
<td>01.04.2009 onwards</td>
<td>16%</td>
</tr>
</tbody>
</table>
14. **House Rent Allowance** -

With effect from the 1st April, 2009, the house rent allowance admissible to a Panchayat employees shall be 15% of his basic pay in the revised pay structure, subject to a maximum of Rs.6000/- per month. The ceiling of house rent allowances drawn by husband and wife together shall also be revised to Rs.6000/- per month. The existing terms and conditions of drawl of house rent allowance by the employees living in their own house or in a rented house shall continue to apply.

15. **Medical and other allowances** -

The Existing rate of Medical allowances, will be revised to Rs.300/- per month in respect of Panchayat Employees and Panchayat Pensioners.

This order issues with the concurrence of the Finance Department of this Government vide their Unofficial No. 697 Group-P (Pay) dated 27/02/2009.

**Date: 27/02/2009**

Sd/- (Dr. M. N. Roy)

27/02/2009

Principal Secretary to the Govt. of West Bengal
## PART D

### Correspondence between the Existing Scales and the Revised Scales

<table>
<thead>
<tr>
<th>Pre-Revised Pay Scale No.</th>
<th>POSTS</th>
<th>Existing Pay Scales (Rs.)</th>
<th>Name of PAY BAND</th>
<th>PAY BAND SCALE</th>
<th>GRADE PAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>All Posts carrying existing Scales shown in Col.(3)</td>
<td>2600-55-2985-60-3525-65-4175</td>
<td>PB-1</td>
<td>Rs. 4900-16200</td>
<td>Rs. 1700</td>
</tr>
<tr>
<td>2</td>
<td>-DO-</td>
<td>2700-60-3120-65-3770-70-4400</td>
<td>PB-1</td>
<td>Rs. 4900-16200</td>
<td>Rs. 1800</td>
</tr>
<tr>
<td>3</td>
<td>-DO-</td>
<td>2850-65-3305-70-4005-75-4680</td>
<td>PB-2</td>
<td>Rs. 5400-25200</td>
<td>Rs. 1900</td>
</tr>
<tr>
<td>4</td>
<td>-DO-</td>
<td>3000-75-3450-80-4330-90-5230</td>
<td>PB-2</td>
<td>Rs. 5400-25200</td>
<td>Rs. 2100</td>
</tr>
<tr>
<td>5</td>
<td>-DO-</td>
<td>3150-80-3390-90-4380-100-5680</td>
<td>PB-2</td>
<td>Rs. 5400-25200</td>
<td>Rs. 2300</td>
</tr>
<tr>
<td>6</td>
<td>-DO-</td>
<td>3350-90-3800-100-4700-125-6325</td>
<td>PB-2</td>
<td>Rs. 5400-25200</td>
<td>Rs. 2600</td>
</tr>
<tr>
<td>7</td>
<td>-DO-</td>
<td>3600-100-4200-125-5700-150-7050</td>
<td>PB-2</td>
<td>Rs. 5400-25200</td>
<td>Rs. 2900</td>
</tr>
<tr>
<td>8</td>
<td>-DO-</td>
<td>3800-100-4100-125-4725-150-6375-175-7775</td>
<td>PB-3</td>
<td>Rs. 7100-37600</td>
<td>Rs. 3200</td>
</tr>
<tr>
<td>9</td>
<td>-DO-</td>
<td>4000-125-4250-150-5300-175-7050-200-8850</td>
<td>PB-3</td>
<td>Rs. 7100-37600</td>
<td>Rs. 3600</td>
</tr>
<tr>
<td>9(b)</td>
<td>-DO-</td>
<td>4000-125-4250-150-5300-175-7050-200-8850 (with higher initial start at Rs.4250)</td>
<td>PB-3</td>
<td>Rs. 7100-37600 (Entry point minimum Pay Rs.7910)</td>
<td>Rs. 3600</td>
</tr>
<tr>
<td>10</td>
<td>-DO-</td>
<td>4500-150-5250-175-7000-200-8800-225-9700</td>
<td>PB-3</td>
<td>Rs. 7100-37600</td>
<td>Rs. 3900</td>
</tr>
<tr>
<td>11</td>
<td>-DO-</td>
<td>4650-150-5100-175-6325-200-7925-225-10175</td>
<td>PB-3</td>
<td>Rs. 7100-37600</td>
<td>Rs. 4100</td>
</tr>
<tr>
<td>12</td>
<td>-DO-</td>
<td>4800-175-5850-200-6650-225-8675-250-10925</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 4400</td>
</tr>
<tr>
<td>13</td>
<td>-DO-</td>
<td>5000-175-5700-200-6500-225-8525-250-11275</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 4600</td>
</tr>
<tr>
<td>14</td>
<td>-DO-</td>
<td>5500-200-6300-225-8325-250-11325</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 4700</td>
</tr>
<tr>
<td>15</td>
<td>-DO-</td>
<td>6000-225-7800-250-9800-275-12000</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 4800</td>
</tr>
<tr>
<td>16</td>
<td>-DO-</td>
<td>8000-275-13500</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 5400</td>
</tr>
<tr>
<td>17</td>
<td>-DO-</td>
<td>10000-325-15525</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 6600</td>
</tr>
<tr>
<td>18</td>
<td>-DO-</td>
<td>12000-375-18000</td>
<td>PB-4</td>
<td>Rs. 9000-40500</td>
<td>Rs. 7600</td>
</tr>
</tbody>
</table>
**PART E**

**Entry Pay in the Revised Structure for direct recruits appointed on or after 01.01.2006**

<table>
<thead>
<tr>
<th>PAY BAND - 1 (Rs. 4900-16200)</th>
<th>GRADE PAY</th>
<th>PAY IN THE PAY BAND (Rs.)</th>
<th>TOTAL (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1700</td>
<td>4900</td>
<td>6600</td>
</tr>
<tr>
<td></td>
<td>1800</td>
<td>5030</td>
<td>6830</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAY BAND - 2 (Rs. 5400-25200)</th>
<th>GRADE PAY</th>
<th>PAY IN THE PAY BAND (Rs.)</th>
<th>TOTAL (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1900</td>
<td>5400</td>
<td>7300</td>
</tr>
<tr>
<td></td>
<td>2100</td>
<td>5580</td>
<td>7680</td>
</tr>
<tr>
<td></td>
<td>2300</td>
<td>5860</td>
<td>8160</td>
</tr>
<tr>
<td></td>
<td>2600</td>
<td>6240</td>
<td>8840</td>
</tr>
<tr>
<td></td>
<td>2900</td>
<td>6700</td>
<td>9600</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAY BAND - 3 (Rs. 7100-37600)</th>
<th>GRADE PAY</th>
<th>PAY IN THE PAY BAND (Rs.)</th>
<th>TOTAL (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3200</td>
<td>7100</td>
<td>10300</td>
</tr>
<tr>
<td></td>
<td>3600</td>
<td>7440</td>
<td>11040</td>
</tr>
<tr>
<td></td>
<td>3900</td>
<td>8370</td>
<td>12270</td>
</tr>
<tr>
<td></td>
<td>4100</td>
<td>8650</td>
<td>12750</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAY BAND - 4 (Rs. 9000-40500)</th>
<th>GRADE PAY</th>
<th>PAY IN THE PAY BAND (Rs.)</th>
<th>TOTAL (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4400</td>
<td>9000</td>
<td>13400</td>
</tr>
<tr>
<td></td>
<td>4600</td>
<td>9300</td>
<td>13900</td>
</tr>
<tr>
<td></td>
<td>4700</td>
<td>10230</td>
<td>14930</td>
</tr>
<tr>
<td></td>
<td>4800</td>
<td>11160</td>
<td>15960</td>
</tr>
<tr>
<td></td>
<td>5400</td>
<td>15600</td>
<td>21000</td>
</tr>
<tr>
<td></td>
<td>6600</td>
<td>18600</td>
<td>25200</td>
</tr>
<tr>
<td></td>
<td>7000</td>
<td>18600</td>
<td>25600</td>
</tr>
<tr>
<td></td>
<td>7600</td>
<td>22320</td>
<td>29920</td>
</tr>
<tr>
<td></td>
<td>8000</td>
<td>23250</td>
<td>31250</td>
</tr>
</tbody>
</table>
SCHEDULE II

PART A

Form of option

(See para 5 and 6 of the Memorandum)

*(i) I....................................................................................................hereby elect the revised pay structure with effect from 1st January, 2006.

*(ii) I....................................................................................................hereby elect to continue on the existing scale of pay of my substantive/officiating post mentioned below until:

(a) the date of my next increment

(b) the date of my subsequent increment raising my pay to Rs .....................................................in the existing scale.

(c) The date of my promotion to.......................................................in the existing scale of pay of Rs.................................................

Declaration.- I hereby undertake to refund to the Government any amount which may be drawn by me in excess of what is admissible to me on account of erroneous fixation of pay in the revised pay structure as soon as the fact of such excess drawal comes/brought to my notice.

Date : ________________________
Signature _______________________

Station : ________________________
Name __________________________

Designation ______________________
Office in which employed _________
Block/District _____________________

To be scored out, if not applicable
# PART B

Form of fixation of initial pay in the revised pay structure under the Panchayats and Rural Development Department’s Memo No.:854/PN/N/III/2P-27/09 Dated 27/02/2009.

1. Name of the Office :  
2. Name and designation of Panchayat Employee :  
3. Status (substantive/officiating) :  
4. Existing scale of pay as on 01/01/2006  
   (a) in substantive post :  
   (b) in officiating/temporary post :  
5. Existing Basic Pay as on :  
   ............................................  
   (the date of option)  
6. Pay after multiplication by a factor 1.86  
   and rounded off to next multiple of 10. :  
7. Revised Pay Band and Grade Pay  
   corresponding to existing scale  
   (as shown at SI. No. 4 above) :  
8. Pay in the revised Pay Band / Scale in which  
   pay is to be fixed. :  
9. Grade Pay to be applied in terms of  
   Panchayats and Rural Development  
   Department’s Memo No.:  
   854/PN/N/III/2P-27/09 Dated 27/02/2009. :  
10. Revised Basic Pay (SI. No. 8 + SI. No. 9) :  
11. Date of effect :  
12. Date of Next increment :  

______________________________  
Signature of Head of Office  
______________________________  
Designation  

1147
ANNEXURE-I

Fixation of initial pay in revised pay structure.- (1) The initial pay of a Panchayat employee who elects or is deemed to have elected under rule 6 to be governed by the revised pay structure on and from the 1st day of January, 2006, shall, unless in any case the Government by special order otherwise directs, be fixed separately in respect of his substantive pay in the permanent post on which he holds a lien, or would have held a lien had his lien not been suspended and in respect of his pay in the officiating post held by him in the following manner namely:-

(a) in case of all employees,-

(i) the pay in the pay band of a Panchayat employee who continued in service after 31st December, 2005, shall be determined notionally as on 1st day of January, 2006, by way of multiplying his existing basic pay by a factor of 1.86 and rounding off the resultant figure to the next multiple of 10.

Provided that if the minimum of the revised pay band is higher than the amount so arrived at in accordance with the provisions of this item, the pay shall be fixed at the minimum of the revised pay band; (ii) after the pay in the pay band so determined, grade pay corresponding to the existing scale shall be added;

(b) in case of medical officers and veterinarians who are in receipt of non-practising allowance, the pay in the revised pay structure shall be fixed notionally in accordance with the provisions of clause (a).

Provided that the pre-revised dearness allowance appropriate to the existing non-practising allowance admissible at index average of 536 (1982=100) shall be added while fixing the pay in the revised pay band, and the amount of non-practising allowance at the rate as specified in Part F of Schedule I shall be drawn with effect from the 1st day of January, 2006 or the date of option for revised pay structure notionally, in addition to the pay so fixed in the revised pay structure.

Note 1 - A Panchayat employee who is on leave on the date of commencement of these rules and is entitled to leave salary, shall become entitled to pay in the revised pay structure from the date of actual effect of the revised emoluments. Similarly, where a Panchayat employee is on study leave shall get the benefit of these rules.

Note 2 - A Panchayat employee under suspension, shall continue to draw subsistence allowance based on existing scale of pay and his pay in the revised pay structure shall be subject to the final order of the pending disciplinary proceedings.

Note 3 - Where the amount of existing emoluments exceeds the revised emoluments in respect of any government employee, the difference amount shall be allowed as personal pay to be absorbed in future increases in pay.

Note 4 - Where in the fixation of pay under sub-rule (1), the pay of a Panchayat employee, who, immediately before the 1st day of January, 2006 was drawing more pay in the existing scale than another Panchayat employee junior to him in the same cadre, gets fixed in the revised pay band at a stage lower than that of such junior, his pay shall be stepped up to the same stage in the revised pay band as that of the junior.
Note 5 - In the case where a senior Panchayat employee promoted to a higher post before the 1st day of January, 2006, draws less pay in the revised pay structure than his junior who is promoted to the higher post on or after the 1st day of January, 2006, the pay in the pay band of senior Panchayat employee shall be stepped up to an amount equal to the pay in the pay band as fixed for his junior in that higher post. The stepping up shall be done by the Government with effect from the date of promotion of the junior Panchayat employee subject to the fulfillment of the following conditions :

(i) both the junior and the senior Panchayat employees should belong to the same cadre and the posts in which they have been promoted should be identical in the same cadre;

(ii) the pre-revised scale of pay and the revised grade pay of the lower and higher posts in which they are entitled to draw pay should be identical;

(iii) the senior Panchayat employee at the time of promotion should have been drawing equal or more pay than the junior;

(iv) the anomaly should arise directly as a result of the application of the provisions of the normal rule or any other rule or order regulating fixation of pay on such promotion in the revised pay structure. If even in the lower post, the junior officer was drawing more pay in the pre-revised scale than the senior by virtue of any advance increments granted to him, the provisions of this Note shall not be applicable to step up the pay of the senior officer.

Note 6 - Where a Panchayat employee is in receipt of personal pay on the 1st day of January, 2006, which together with his existing emoluments exceeds the revised emoluments, the difference representing such excess shall be allowed to such Panchayat employee as personal pay to be absorbed in future increases of the pay.

(2) Subject to provisions of rule 5, if the pay as fixed in the officiating post under sub-rule (1) is lower than the pay fixed in the substantive post, the former shall be fixed at the same stage as the substantive pay.
Annexure - II

Illustration showing the fixation of Pay under revised pay structure Issued under this Department Memo No.                     Dated.

**Illustration 1:** A Panchayat employee with basic Pay of Rs. 2820/- p.m. in the existing scale of pay of Rs. 2600 - 4175/- opted for fixation of his Pay in the revised Pay Structure w.e.f. 01.01.2006.

1. Existing Scale of Pay : Rs. 2600-55-2985-60-3525-65-4175/-
2. Pay Band (revised applicable) : PB-1 Rs. 4900 - 16200/-
3. Existing Basic Pay as on 01.01.2006 : Rs. 2820/-p.m.
4. Pay after multiplication by a factor of 1.86 (to be rounded off to the next multiple of 10) : Rs. 5250/-
5. Pay in the Pay Band (PB-1) : Rs. 5250/-
6. Grade Pay attached to the Scale : Rs. 1700/-
7. Revised Basic Pay total of Pay in the Pay Band and Grade Pay (5 + 6) : Rs. 6950/- (as on 01.01.06)
8. Date of Next increment : Rs. 01.07.06.

**Illustration 2:** A Panchayat employee with basic Pay of Rs. 3120/-p.m. in the existing scale of pay of Rs. 2700 - 4400/- opted for fixation of his pay in the revised Pay Structure w.e.f. 01.04.2006.

1. Existing Scale of Pay : Rs. 2700-60-3120-65-3770-70-4400/-
2. Pay Band (revised applicable) : PB-1 Rs. 4900 - 16200/-
3. Existing Basic Pay as on 01.04.2006 : Rs. 3120/- p.m.
4. Pay after multiplication by a factor of 1.86 (to be rounded off to the next multiple of 10) : Rs. 5810/-
5. Pay in the Pay Band (PB-1) : Rs. 5810/-
6. Grade Pay attached to the Scale : Rs. 1800/-
7. Revised Basic Pay total of Pay in the Pay Band and Grade Pay (5 + 6) : Rs. 7610/- (as on 01.04.06)
8. Date of Next increment : Rs. 01.07.07.

**Illustration 3:** A Panchayat employee with basic Pay of Rs. 4000/- p.m. in the existing scale of pay of Rs. 3350-6325/- opted for fixation of his pay in the revised Pay Structure w.e.f. 01.01.2006.

1. Existing Scale of Pay : Rs. 3350-90-3800-100-4700-6325/-
2. Pay Band (revised applicable) : PB-2 Rs. 5400-25200/-
3. Existing Basic Pay as on 01.01.2006 : Rs. 4000/-p.m.
4. Pay after multiplication by a factor of 1.86 (to be rounded off to the next multiple of 10) : Rs. 7440/-
5. Pay in the Pay Band (PB-2) : Rs. 7440/-
6. Grade Pay attached to the Scale : Rs. 2600/-
7. Revised Basic Pay total of pay in (as on 01.01.06) the Pay Band and Grade Pay (5 + 6) : Rs. 10040/-
8. Date of Next increment : Rs. 01.07.06.
Annexure - II

Illustration 4: A Panchayat employee with basic Pay of Rs. 7000/- p.m. in the existing scale of pay of Rs. 4500-9700/- opted for fixation of his Pay in the revised Pay Structure w.e.f. 01.01.2006.

1. Existing Scale of Pay : Rs. 4500-150-5250-175-7000-200-8800-225-9700/-
2. Pay Band (revised) applicable : PB-3 Rs. 7100-37600/-
3. Existing Basic Pay as on 01.01.2006 : Rs. 7000/- p.m.
4. Pay after multiplication by a factor of 1.86 (to be rounded off to the next multiple of 10) : Rs. 13020/-
5. Pay in the Pay Band (PB-3) : Rs. 13020/-
6. Grade Pay attached to the Scale : Rs. 3900/-
7. Revised Basic Pay total of Pay in the Pay Band and Grade Pay (5+6) : Rs. 16920/- (as on 01.01.06)
8. Date of Next increment : Rs. 01.07.06

Illustration 5A: Panchayat employee with basic Pay of Rs. 16300/- p.m. in the existing scale of pay of Rs. 14300-400-18300/- opted for fixation of his Pay in the revised Pay Structure w.e.f. 01.01.2006.

1. Existing Scale of Pay : Rs. 14300-400-18300/-
2. Pay Band (revised) applicable : PB-5 Rs. 37400-60000/-
3. Existing Basic Pay as on 01.01.2006 : Rs. 16300/- p.m.
4. Pay after multiplication by a factor of 1.86 (to be rounded off to the next multiple of 10) : Rs. 30320/-
5. Pay in the Pay Band (PB-5) : Rs. 37400/- (minimum)
6. Grade Pay attached to the Scale : Rs. 8700/-
7. Revised Basic Pay total of Pay in the Pay Band and Grade Pay (5+6) : Rs. 46100/- (as on 01.01.06)
8. Date of Next increment : Rs. 01.07.06.

Illustration 6: A Panchayat employee with basic Pay of Rs. 6700/- p.m. in the existing scale of pay of Rs. 4000-8850/- as on 01.01.2006 was promoted to a post in the existing scale of pay of which is Rs. 4500-9700/- with higher initial at Rs. 6300/- w.e.f 01.04.2006. He opted for fixation of his pay in the revised Pay Structure w.e.f. 01.01.2006 and he also exercised for promotional fixation w.e.f. 01.07.06.

A.

1. Existing Scale of Pay : Rs. 4000-125-4250-150-5300-175-7050-200-8850/-
2. Pay Band (revised) applicable : PB-3 Rs. 7100-37600/-
3. Existing Basic Pay as on 01.01.2006 : Rs. 6700/- p.m.
4. Pay after multiplication by a factor of 1.86 (to be rounded off to the next multiple of 10) : Rs. 12470/-
5. Pay in the Pay Band (PB-3) : Rs. 12470/-
6. Grade Pay attached to the Scale : Rs. 3600/-
7. Revised Basic Pay total of Pay in the Pay Band and Grade Pay (5+6) : Rs. 16070/- (as on 01.01.06)
8. Date of Next increment : Rs. 01.07.06.
B.

1. Existing Scale of Pay of the promotion post : Rs. 4500-150-5250-175-7000-200-8800-225-9700/-
   with higher initial start at Rs. 6300/-

2. Date of Promotion : 01.04.06

3. Option exercised for Promotional fixation : 01.07.06

4. Pay Band (revised) applicable in promotion post
   : PB-3 Rs. 7100-37600/-

5. Pay in the Pay Band on the date of promotion : Rs. 12470/-

6. Grade Pay attached to the promotion post : Rs. 4220/-

7. Pay initially fixed in the promotion post w.e.f. 01.04.06
   : (Rs. 12470+4220) = Rs. 16990/-

8. Pay finally fixed in the promotion post
   : Pay in the Pay Band+ Grade Pay= Total Rs.13460/- + Rs. 4220/- = Rs. 17680/-
   (as per option exercised) as on 01.07.06
   (normal increment@ 3% on pay at item No. A-7 above amounting to Rs. 490+ promotional increment,
   i.e., @ 3% on the whole amount so arrived at amounting to Rs. 500)

9. Date of Next increment : Rs. 01.07.06.
### ANNEXURE-III

**FITMENT TABLES IN THE REVISED PAY BAND**

<table>
<thead>
<tr>
<th>Pre-Revised Scale No. 1</th>
<th>Revised Pay Band+Grade Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs. 2600-55-2985-60-3525-65-4175</td>
<td>PB-1 Rs. 4900-16200 Rs. 1700</td>
</tr>
<tr>
<td><strong>Pre-Revised Basic Pay</strong></td>
<td><strong>Pay in the Band</strong></td>
</tr>
<tr>
<td>--------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>2600</td>
<td>4900</td>
</tr>
<tr>
<td>2655</td>
<td>4940</td>
</tr>
<tr>
<td>2710</td>
<td>5050</td>
</tr>
<tr>
<td>2765</td>
<td>5150</td>
</tr>
<tr>
<td>2820</td>
<td>5250</td>
</tr>
<tr>
<td>2875</td>
<td>5350</td>
</tr>
<tr>
<td>2930</td>
<td>5450</td>
</tr>
<tr>
<td>2985</td>
<td>5560</td>
</tr>
<tr>
<td>3045</td>
<td>5670</td>
</tr>
<tr>
<td>3105</td>
<td>5780</td>
</tr>
<tr>
<td>3165</td>
<td>5890</td>
</tr>
<tr>
<td>3225</td>
<td>6000</td>
</tr>
<tr>
<td>3285</td>
<td>6120</td>
</tr>
<tr>
<td>3345</td>
<td>6230</td>
</tr>
<tr>
<td>3405</td>
<td>6340</td>
</tr>
<tr>
<td>3465</td>
<td>6450</td>
</tr>
<tr>
<td>3525</td>
<td>6560</td>
</tr>
<tr>
<td>3590</td>
<td>6680</td>
</tr>
<tr>
<td>3655</td>
<td>6800</td>
</tr>
<tr>
<td>3720</td>
<td>6920</td>
</tr>
<tr>
<td>3785</td>
<td>7050</td>
</tr>
<tr>
<td>3850</td>
<td>7170</td>
</tr>
<tr>
<td>3915</td>
<td>7290</td>
</tr>
<tr>
<td>3980</td>
<td>7410</td>
</tr>
<tr>
<td>4045</td>
<td>7530</td>
</tr>
<tr>
<td>4110</td>
<td>7650</td>
</tr>
<tr>
<td>4175</td>
<td>7770</td>
</tr>
<tr>
<td>4240</td>
<td>7890</td>
</tr>
<tr>
<td>4305</td>
<td>8010</td>
</tr>
<tr>
<td>4370</td>
<td>8130</td>
</tr>
<tr>
<td>4435</td>
<td>8250</td>
</tr>
<tr>
<td>4500</td>
<td>8370</td>
</tr>
<tr>
<td>4565</td>
<td>8500</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>2700</td>
<td>5030</td>
</tr>
<tr>
<td>2760</td>
<td>5140</td>
</tr>
<tr>
<td>2820</td>
<td>5250</td>
</tr>
<tr>
<td>2880</td>
<td>5360</td>
</tr>
<tr>
<td>2940</td>
<td>5470</td>
</tr>
<tr>
<td>3000</td>
<td>5580</td>
</tr>
<tr>
<td>3060</td>
<td>5700</td>
</tr>
<tr>
<td>3120</td>
<td>5810</td>
</tr>
<tr>
<td>3185</td>
<td>5930</td>
</tr>
<tr>
<td>3250</td>
<td>6050</td>
</tr>
<tr>
<td>3315</td>
<td>6170</td>
</tr>
<tr>
<td>3380</td>
<td>6290</td>
</tr>
<tr>
<td>3445</td>
<td>6410</td>
</tr>
<tr>
<td>3510</td>
<td>6530</td>
</tr>
<tr>
<td>3575</td>
<td>6650</td>
</tr>
<tr>
<td>3640</td>
<td>6780</td>
</tr>
<tr>
<td>3705</td>
<td>6900</td>
</tr>
<tr>
<td>3770</td>
<td>7020</td>
</tr>
<tr>
<td>3840</td>
<td>7150</td>
</tr>
<tr>
<td>3910</td>
<td>7280</td>
</tr>
<tr>
<td>3980</td>
<td>7410</td>
</tr>
<tr>
<td>4050</td>
<td>7540</td>
</tr>
<tr>
<td>4120</td>
<td>7670</td>
</tr>
<tr>
<td>4190</td>
<td>7800</td>
</tr>
<tr>
<td>4260</td>
<td>7930</td>
</tr>
<tr>
<td>4330</td>
<td>8060</td>
</tr>
<tr>
<td>4400</td>
<td>8190</td>
</tr>
<tr>
<td>4470</td>
<td>8320</td>
</tr>
<tr>
<td>4540</td>
<td>8450</td>
</tr>
<tr>
<td>4610</td>
<td>8580</td>
</tr>
<tr>
<td>4680</td>
<td>8710</td>
</tr>
<tr>
<td>4750</td>
<td>8840</td>
</tr>
<tr>
<td>4820</td>
<td>8970</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>2850</td>
<td>5400</td>
</tr>
<tr>
<td>2915</td>
<td>5430</td>
</tr>
<tr>
<td>2980</td>
<td>5550</td>
</tr>
<tr>
<td>3045</td>
<td>5670</td>
</tr>
<tr>
<td>3110</td>
<td>5790</td>
</tr>
<tr>
<td>3175</td>
<td>5910</td>
</tr>
<tr>
<td>3240</td>
<td>6030</td>
</tr>
<tr>
<td>3305</td>
<td>6150</td>
</tr>
<tr>
<td>3375</td>
<td>6280</td>
</tr>
<tr>
<td>3445</td>
<td>6410</td>
</tr>
<tr>
<td>3515</td>
<td>6540</td>
</tr>
<tr>
<td>3585</td>
<td>6670</td>
</tr>
<tr>
<td>3655</td>
<td>6800</td>
</tr>
<tr>
<td>3725</td>
<td>6930</td>
</tr>
<tr>
<td>3795</td>
<td>7060</td>
</tr>
<tr>
<td>3865</td>
<td>7190</td>
</tr>
<tr>
<td>3935</td>
<td>7320</td>
</tr>
<tr>
<td>4005</td>
<td>7450</td>
</tr>
<tr>
<td>4080</td>
<td>7590</td>
</tr>
<tr>
<td>4155</td>
<td>7730</td>
</tr>
<tr>
<td>4230</td>
<td>7870</td>
</tr>
<tr>
<td>4305</td>
<td>8010</td>
</tr>
<tr>
<td>4380</td>
<td>8150</td>
</tr>
<tr>
<td>4455</td>
<td>8290</td>
</tr>
<tr>
<td>4530</td>
<td>8430</td>
</tr>
<tr>
<td>4605</td>
<td>8570</td>
</tr>
<tr>
<td>4680</td>
<td>8710</td>
</tr>
<tr>
<td>4755</td>
<td>8850</td>
</tr>
<tr>
<td>4830</td>
<td>8990</td>
</tr>
<tr>
<td>4905</td>
<td>9130</td>
</tr>
<tr>
<td>4980</td>
<td>9270</td>
</tr>
<tr>
<td>5055</td>
<td>9410</td>
</tr>
<tr>
<td>5130</td>
<td>9550</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>3000</td>
<td>5580</td>
</tr>
<tr>
<td>3075</td>
<td>5720</td>
</tr>
<tr>
<td>3150</td>
<td>5860</td>
</tr>
<tr>
<td>3225</td>
<td>6000</td>
</tr>
<tr>
<td>3300</td>
<td>6140</td>
</tr>
<tr>
<td>3375</td>
<td>6280</td>
</tr>
<tr>
<td>3450</td>
<td>6420</td>
</tr>
<tr>
<td>3530</td>
<td>6570</td>
</tr>
<tr>
<td>3610</td>
<td>6720</td>
</tr>
<tr>
<td>3690</td>
<td>6870</td>
</tr>
<tr>
<td>3770</td>
<td>7020</td>
</tr>
<tr>
<td>3850</td>
<td>7170</td>
</tr>
<tr>
<td>3930</td>
<td>7310</td>
</tr>
<tr>
<td>4010</td>
<td>7460</td>
</tr>
<tr>
<td>4090</td>
<td>7610</td>
</tr>
<tr>
<td>4170</td>
<td>7760</td>
</tr>
<tr>
<td>4250</td>
<td>7910</td>
</tr>
<tr>
<td>4330</td>
<td>8060</td>
</tr>
<tr>
<td>4420</td>
<td>8230</td>
</tr>
<tr>
<td>4510</td>
<td>8390</td>
</tr>
<tr>
<td>4600</td>
<td>8560</td>
</tr>
<tr>
<td>4690</td>
<td>8730</td>
</tr>
<tr>
<td>4780</td>
<td>8900</td>
</tr>
<tr>
<td>4870</td>
<td>9060</td>
</tr>
<tr>
<td>4960</td>
<td>9230</td>
</tr>
<tr>
<td>5050</td>
<td>9400</td>
</tr>
<tr>
<td>5140</td>
<td>9570</td>
</tr>
<tr>
<td>5230</td>
<td>9730</td>
</tr>
<tr>
<td>5320</td>
<td>9900</td>
</tr>
<tr>
<td>5410</td>
<td>10070</td>
</tr>
<tr>
<td>5500</td>
<td>10230</td>
</tr>
<tr>
<td>5590</td>
<td>10400</td>
</tr>
<tr>
<td>5680</td>
<td>10570</td>
</tr>
<tr>
<td>5770</td>
<td>10740</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>3150</td>
<td>5860</td>
</tr>
<tr>
<td>3230</td>
<td>6010</td>
</tr>
<tr>
<td>3310</td>
<td>6160</td>
</tr>
<tr>
<td>3390</td>
<td>6310</td>
</tr>
<tr>
<td>3480</td>
<td>6480</td>
</tr>
<tr>
<td>3570</td>
<td>6650</td>
</tr>
<tr>
<td>3660</td>
<td>6810</td>
</tr>
<tr>
<td>3750</td>
<td>6980</td>
</tr>
<tr>
<td>3840</td>
<td>7150</td>
</tr>
<tr>
<td>3930</td>
<td>7310</td>
</tr>
<tr>
<td>4020</td>
<td>7480</td>
</tr>
<tr>
<td>4110</td>
<td>7650</td>
</tr>
<tr>
<td>4200</td>
<td>7820</td>
</tr>
<tr>
<td>4290</td>
<td>7980</td>
</tr>
<tr>
<td>4380</td>
<td>8150</td>
</tr>
<tr>
<td>4480</td>
<td>8340</td>
</tr>
<tr>
<td>4580</td>
<td>8520</td>
</tr>
<tr>
<td>4680</td>
<td>8710</td>
</tr>
<tr>
<td>4780</td>
<td>8900</td>
</tr>
<tr>
<td>4880</td>
<td>9080</td>
</tr>
<tr>
<td>4980</td>
<td>9270</td>
</tr>
<tr>
<td>5080</td>
<td>9450</td>
</tr>
<tr>
<td>5180</td>
<td>9640</td>
</tr>
<tr>
<td>5280</td>
<td>9830</td>
</tr>
<tr>
<td>5380</td>
<td>10010</td>
</tr>
<tr>
<td>5480</td>
<td>10200</td>
</tr>
<tr>
<td>5580</td>
<td>10380</td>
</tr>
<tr>
<td>5680</td>
<td>10570</td>
</tr>
<tr>
<td>5780</td>
<td>10760</td>
</tr>
<tr>
<td>5880</td>
<td>10940</td>
</tr>
<tr>
<td>5980</td>
<td>11130</td>
</tr>
<tr>
<td>6080</td>
<td>11310</td>
</tr>
<tr>
<td>6180</td>
<td>11500</td>
</tr>
<tr>
<td>6280</td>
<td>11690</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>3350</td>
<td>6240</td>
</tr>
<tr>
<td>3440</td>
<td>6400</td>
</tr>
<tr>
<td>3530</td>
<td>6570</td>
</tr>
<tr>
<td>3620</td>
<td>6740</td>
</tr>
<tr>
<td>3710</td>
<td>6910</td>
</tr>
<tr>
<td>3800</td>
<td>7070</td>
</tr>
<tr>
<td>3900</td>
<td>7260</td>
</tr>
<tr>
<td>4000</td>
<td>7440</td>
</tr>
<tr>
<td>4100</td>
<td>7630</td>
</tr>
<tr>
<td>4200</td>
<td>7820</td>
</tr>
<tr>
<td>4300</td>
<td>8000</td>
</tr>
<tr>
<td>4400</td>
<td>8190</td>
</tr>
<tr>
<td>4500</td>
<td>8370</td>
</tr>
<tr>
<td>4600</td>
<td>8560</td>
</tr>
<tr>
<td>4700</td>
<td>8750</td>
</tr>
<tr>
<td>4825</td>
<td>8980</td>
</tr>
<tr>
<td>4950</td>
<td>9210</td>
</tr>
<tr>
<td>5075</td>
<td>9440</td>
</tr>
<tr>
<td>5200</td>
<td>9680</td>
</tr>
<tr>
<td>5325</td>
<td>9910</td>
</tr>
<tr>
<td>5450</td>
<td>10140</td>
</tr>
<tr>
<td>5575</td>
<td>10370</td>
</tr>
<tr>
<td>5700</td>
<td>10610</td>
</tr>
<tr>
<td>5825</td>
<td>10840</td>
</tr>
<tr>
<td>5950</td>
<td>11070</td>
</tr>
<tr>
<td>6075</td>
<td>11300</td>
</tr>
<tr>
<td>6200</td>
<td>11540</td>
</tr>
<tr>
<td>6325</td>
<td>11770</td>
</tr>
<tr>
<td>6450</td>
<td>12000</td>
</tr>
<tr>
<td>6575</td>
<td>12230</td>
</tr>
<tr>
<td>6700</td>
<td>12470</td>
</tr>
<tr>
<td>6825</td>
<td>12700</td>
</tr>
<tr>
<td>6950</td>
<td>12930</td>
</tr>
<tr>
<td>7075</td>
<td>13160</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>3600</td>
<td>6700</td>
</tr>
<tr>
<td>3700</td>
<td>6890</td>
</tr>
<tr>
<td>3800</td>
<td>7070</td>
</tr>
<tr>
<td>3900</td>
<td>7260</td>
</tr>
<tr>
<td>4000</td>
<td>7440</td>
</tr>
<tr>
<td>4100</td>
<td>7630</td>
</tr>
<tr>
<td>4200</td>
<td>7820</td>
</tr>
<tr>
<td>4325</td>
<td>8050</td>
</tr>
<tr>
<td>4450</td>
<td>8280</td>
</tr>
<tr>
<td>4575</td>
<td>8510</td>
</tr>
<tr>
<td>4700</td>
<td>8750</td>
</tr>
<tr>
<td>4825</td>
<td>8980</td>
</tr>
<tr>
<td>4950</td>
<td>9210</td>
</tr>
<tr>
<td>5075</td>
<td>9440</td>
</tr>
<tr>
<td>5200</td>
<td>9680</td>
</tr>
<tr>
<td>5325</td>
<td>9910</td>
</tr>
<tr>
<td>5450</td>
<td>10140</td>
</tr>
<tr>
<td>5575</td>
<td>10370</td>
</tr>
<tr>
<td>5700</td>
<td>10610</td>
</tr>
<tr>
<td>5850</td>
<td>10890</td>
</tr>
<tr>
<td>6000</td>
<td>11160</td>
</tr>
<tr>
<td>6150</td>
<td>11440</td>
</tr>
<tr>
<td>6300</td>
<td>11720</td>
</tr>
<tr>
<td>6450</td>
<td>12000</td>
</tr>
<tr>
<td>6600</td>
<td>12280</td>
</tr>
<tr>
<td>6750</td>
<td>12560</td>
</tr>
<tr>
<td>6900</td>
<td>12840</td>
</tr>
<tr>
<td>7050</td>
<td>13120</td>
</tr>
<tr>
<td>7200</td>
<td>13400</td>
</tr>
<tr>
<td>7350</td>
<td>13680</td>
</tr>
<tr>
<td>7500</td>
<td>13950</td>
</tr>
<tr>
<td>7650</td>
<td>14230</td>
</tr>
<tr>
<td>7800</td>
<td>14510</td>
</tr>
<tr>
<td>7950</td>
<td>14790</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>REVISED PAY BAND+GRADE PAY</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td></td>
<td>PB-3</td>
</tr>
<tr>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
</tr>
<tr>
<td>3800</td>
<td>7100</td>
</tr>
<tr>
<td>3900</td>
<td>7260</td>
</tr>
<tr>
<td>4000</td>
<td>7440</td>
</tr>
<tr>
<td>4100</td>
<td>7630</td>
</tr>
<tr>
<td>4225</td>
<td>7860</td>
</tr>
<tr>
<td>4350</td>
<td>8100</td>
</tr>
<tr>
<td>4475</td>
<td>8330</td>
</tr>
<tr>
<td>4600</td>
<td>8560</td>
</tr>
<tr>
<td>4725</td>
<td>8790</td>
</tr>
<tr>
<td>4875</td>
<td>9070</td>
</tr>
<tr>
<td>5025</td>
<td>9350</td>
</tr>
<tr>
<td>5175</td>
<td>9630</td>
</tr>
<tr>
<td>5325</td>
<td>9910</td>
</tr>
<tr>
<td>5475</td>
<td>10190</td>
</tr>
<tr>
<td>5625</td>
<td>10470</td>
</tr>
<tr>
<td>5775</td>
<td>10750</td>
</tr>
<tr>
<td>5925</td>
<td>11030</td>
</tr>
<tr>
<td>6075</td>
<td>11300</td>
</tr>
<tr>
<td>6225</td>
<td>11580</td>
</tr>
<tr>
<td>6375</td>
<td>11860</td>
</tr>
<tr>
<td>6550</td>
<td>12190</td>
</tr>
<tr>
<td>6725</td>
<td>12510</td>
</tr>
<tr>
<td>6900</td>
<td>12840</td>
</tr>
<tr>
<td>7075</td>
<td>13160</td>
</tr>
<tr>
<td>7250</td>
<td>13490</td>
</tr>
<tr>
<td>7425</td>
<td>13820</td>
</tr>
<tr>
<td>7600</td>
<td>14140</td>
</tr>
<tr>
<td>7775</td>
<td>14470</td>
</tr>
<tr>
<td>7950</td>
<td>14790</td>
</tr>
<tr>
<td>8125</td>
<td>15120</td>
</tr>
<tr>
<td>8300</td>
<td>15440</td>
</tr>
<tr>
<td>8475</td>
<td>15770</td>
</tr>
<tr>
<td>8650</td>
<td>16090</td>
</tr>
<tr>
<td>8825</td>
<td>16420</td>
</tr>
<tr>
<td>PRE-REVISED SCALE NO. 9</td>
<td>REVISED PAY BAND+GRADE PAY</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>4000-125-4250-150-5300-175-7050-200-8850</td>
<td>PB-3 Rs. 7100-37600 Rs. 3600</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>REVISED PAY</td>
</tr>
<tr>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------</td>
</tr>
<tr>
<td>4000</td>
<td>7440</td>
</tr>
<tr>
<td>4125</td>
<td>7680</td>
</tr>
<tr>
<td>4250</td>
<td>7910</td>
</tr>
<tr>
<td>4400</td>
<td>8190</td>
</tr>
<tr>
<td>4550</td>
<td>8470</td>
</tr>
<tr>
<td>4700</td>
<td>8750</td>
</tr>
<tr>
<td>4850</td>
<td>9030</td>
</tr>
<tr>
<td>5000</td>
<td>9300</td>
</tr>
<tr>
<td>5150</td>
<td>9580</td>
</tr>
<tr>
<td>5300</td>
<td>9860</td>
</tr>
<tr>
<td>5475</td>
<td>10190</td>
</tr>
<tr>
<td>5650</td>
<td>10510</td>
</tr>
<tr>
<td>5825</td>
<td>10840</td>
</tr>
<tr>
<td>6000</td>
<td>11160</td>
</tr>
<tr>
<td>6175</td>
<td>11490</td>
</tr>
<tr>
<td>6350</td>
<td>11820</td>
</tr>
<tr>
<td>6525</td>
<td>12140</td>
</tr>
<tr>
<td>6700</td>
<td>12470</td>
</tr>
<tr>
<td>6875</td>
<td>12790</td>
</tr>
<tr>
<td>7050</td>
<td>13120</td>
</tr>
<tr>
<td>7250</td>
<td>13490</td>
</tr>
<tr>
<td>7450</td>
<td>13860</td>
</tr>
<tr>
<td>7650</td>
<td>14230</td>
</tr>
<tr>
<td>7850</td>
<td>14610</td>
</tr>
<tr>
<td>8050</td>
<td>14980</td>
</tr>
<tr>
<td>8250</td>
<td>15350</td>
</tr>
<tr>
<td>8450</td>
<td>15720</td>
</tr>
<tr>
<td>8650</td>
<td>16090</td>
</tr>
<tr>
<td>8850</td>
<td>16470</td>
</tr>
<tr>
<td>9050</td>
<td>16840</td>
</tr>
<tr>
<td>9250</td>
<td>17210</td>
</tr>
<tr>
<td>9450</td>
<td>17580</td>
</tr>
<tr>
<td>9650</td>
<td>17950</td>
</tr>
<tr>
<td>9850</td>
<td>18330</td>
</tr>
<tr>
<td>10050</td>
<td>18700</td>
</tr>
</tbody>
</table>

1161
<table>
<thead>
<tr>
<th>Pre-Revised Scale No. 9</th>
<th>Revised Pay Band + Grade Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>4000-125-4250-150-5300-175-7050-200-8850</td>
<td>PB-3 Rs. 7100-37600 Rs. 3600</td>
</tr>
</tbody>
</table>

**Pre-Revised Basic Pay**

<table>
<thead>
<tr>
<th>Pay in the Band</th>
<th>Grade Pay</th>
<th>Revised Basic Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>4000</td>
<td>7440</td>
<td>11040</td>
</tr>
<tr>
<td>4125</td>
<td>7680</td>
<td>11280</td>
</tr>
<tr>
<td>4250</td>
<td>7910</td>
<td>11510</td>
</tr>
<tr>
<td>4400</td>
<td>8190</td>
<td>11790</td>
</tr>
<tr>
<td>4550</td>
<td>8470</td>
<td>12070</td>
</tr>
<tr>
<td>4700</td>
<td>8750</td>
<td>12350</td>
</tr>
<tr>
<td>4850</td>
<td>9030</td>
<td>12630</td>
</tr>
<tr>
<td>5000</td>
<td>9300</td>
<td>12900</td>
</tr>
<tr>
<td>5150</td>
<td>9580</td>
<td>13180</td>
</tr>
<tr>
<td>5300</td>
<td>9860</td>
<td>13460</td>
</tr>
<tr>
<td>5475</td>
<td>10190</td>
<td>13790</td>
</tr>
<tr>
<td>5650</td>
<td>10510</td>
<td>14110</td>
</tr>
<tr>
<td>5825</td>
<td>10840</td>
<td>14440</td>
</tr>
<tr>
<td>6000</td>
<td>11160</td>
<td>14760</td>
</tr>
<tr>
<td>6175</td>
<td>11490</td>
<td>15090</td>
</tr>
<tr>
<td>6350</td>
<td>11820</td>
<td>15420</td>
</tr>
<tr>
<td>6525</td>
<td>12140</td>
<td>15740</td>
</tr>
<tr>
<td>6700</td>
<td>12470</td>
<td>16070</td>
</tr>
<tr>
<td>6875</td>
<td>12790</td>
<td>16390</td>
</tr>
<tr>
<td>7050</td>
<td>13120</td>
<td>16720</td>
</tr>
<tr>
<td>7250</td>
<td>13490</td>
<td>17090</td>
</tr>
<tr>
<td>7450</td>
<td>13860</td>
<td>17460</td>
</tr>
<tr>
<td>7650</td>
<td>14230</td>
<td>17830</td>
</tr>
<tr>
<td>7850</td>
<td>14610</td>
<td>18210</td>
</tr>
<tr>
<td>8050</td>
<td>14980</td>
<td>18580</td>
</tr>
<tr>
<td>8250</td>
<td>15350</td>
<td>18950</td>
</tr>
<tr>
<td>8450</td>
<td>15720</td>
<td>19320</td>
</tr>
<tr>
<td>8650</td>
<td>16090</td>
<td>19690</td>
</tr>
<tr>
<td>8850</td>
<td>16470</td>
<td>20070</td>
</tr>
<tr>
<td>9050</td>
<td>16840</td>
<td>20440</td>
</tr>
<tr>
<td>9250</td>
<td>17210</td>
<td>20810</td>
</tr>
<tr>
<td>9450</td>
<td>17580</td>
<td>21180</td>
</tr>
<tr>
<td>9650</td>
<td>17950</td>
<td>21550</td>
</tr>
<tr>
<td>9850</td>
<td>18330</td>
<td>21930</td>
</tr>
<tr>
<td>10050</td>
<td>18700</td>
<td>22308</td>
</tr>
</tbody>
</table>

1162
<table>
<thead>
<tr>
<th>PRE-REVISED BASIC PAY</th>
<th>PAY IN THE BAND</th>
<th>GRADE PAY</th>
<th>REVISED BASIC PAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500</td>
<td>8370</td>
<td>3900</td>
<td>12270</td>
</tr>
<tr>
<td>4650</td>
<td>8650</td>
<td>3900</td>
<td>12550</td>
</tr>
<tr>
<td>4800</td>
<td>8930</td>
<td>3900</td>
<td>12830</td>
</tr>
<tr>
<td>4950</td>
<td>9210</td>
<td>3900</td>
<td>13110</td>
</tr>
<tr>
<td>5100</td>
<td>9490</td>
<td>3900</td>
<td>13390</td>
</tr>
<tr>
<td>5250</td>
<td>9770</td>
<td>3900</td>
<td>13670</td>
</tr>
<tr>
<td>5425</td>
<td>10100</td>
<td>3900</td>
<td>14000</td>
</tr>
<tr>
<td>5600</td>
<td>10420</td>
<td>3900</td>
<td>14320</td>
</tr>
<tr>
<td>5775</td>
<td>10750</td>
<td>3900</td>
<td>14650</td>
</tr>
<tr>
<td>5950</td>
<td>11070</td>
<td>3900</td>
<td>14970</td>
</tr>
<tr>
<td>6125</td>
<td>11400</td>
<td>3900</td>
<td>15300</td>
</tr>
<tr>
<td>6300</td>
<td>11720</td>
<td>3900</td>
<td>15620</td>
</tr>
<tr>
<td>6475</td>
<td>12050</td>
<td>3900</td>
<td>15950</td>
</tr>
<tr>
<td>6650</td>
<td>12370</td>
<td>3900</td>
<td>16270</td>
</tr>
<tr>
<td>6825</td>
<td>12700</td>
<td>3900</td>
<td>16600</td>
</tr>
<tr>
<td>7000</td>
<td>13020</td>
<td>3900</td>
<td>16920</td>
</tr>
<tr>
<td>7200</td>
<td>13400</td>
<td>3900</td>
<td>17300</td>
</tr>
<tr>
<td>7400</td>
<td>13770</td>
<td>3900</td>
<td>17670</td>
</tr>
<tr>
<td>7600</td>
<td>14140</td>
<td>3900</td>
<td>18040</td>
</tr>
<tr>
<td>7800</td>
<td>14510</td>
<td>3900</td>
<td>18410</td>
</tr>
<tr>
<td>8000</td>
<td>14880</td>
<td>3900</td>
<td>18780</td>
</tr>
<tr>
<td>8200</td>
<td>15260</td>
<td>3900</td>
<td>19160</td>
</tr>
<tr>
<td>8400</td>
<td>15630</td>
<td>3900</td>
<td>19530</td>
</tr>
<tr>
<td>8600</td>
<td>16000</td>
<td>3900</td>
<td>19900</td>
</tr>
<tr>
<td>8800</td>
<td>16370</td>
<td>3900</td>
<td>20270</td>
</tr>
<tr>
<td>9025</td>
<td>16790</td>
<td>3900</td>
<td>20690</td>
</tr>
<tr>
<td>9250</td>
<td>17210</td>
<td>3900</td>
<td>21110</td>
</tr>
<tr>
<td>9475</td>
<td>17630</td>
<td>3900</td>
<td>21530</td>
</tr>
<tr>
<td>9700</td>
<td>18050</td>
<td>3900</td>
<td>21950</td>
</tr>
<tr>
<td>9925</td>
<td>18470</td>
<td>3900</td>
<td>22370</td>
</tr>
<tr>
<td>10150</td>
<td>18880</td>
<td>3900</td>
<td>22780</td>
</tr>
<tr>
<td>10375</td>
<td>19300</td>
<td>3900</td>
<td>23200</td>
</tr>
<tr>
<td>10600</td>
<td>19720</td>
<td>3900</td>
<td>23620</td>
</tr>
<tr>
<td>10825</td>
<td>20140</td>
<td>3900</td>
<td>24040</td>
</tr>
<tr>
<td>11050</td>
<td>20560</td>
<td>3900</td>
<td>24460</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------------</td>
<td>-----------</td>
<td>------------------</td>
</tr>
<tr>
<td>4650</td>
<td>8650</td>
<td>4100</td>
<td>12750</td>
</tr>
<tr>
<td>4800</td>
<td>8930</td>
<td>4100</td>
<td>13030</td>
</tr>
<tr>
<td>4950</td>
<td>9210</td>
<td>4100</td>
<td>13310</td>
</tr>
<tr>
<td>5100</td>
<td>9490</td>
<td>4100</td>
<td>13590</td>
</tr>
<tr>
<td>5275</td>
<td>9820</td>
<td>4100</td>
<td>13920</td>
</tr>
<tr>
<td>5450</td>
<td>10140</td>
<td>4100</td>
<td>14240</td>
</tr>
<tr>
<td>5625</td>
<td>10470</td>
<td>4100</td>
<td>14570</td>
</tr>
<tr>
<td>5800</td>
<td>10790</td>
<td>4100</td>
<td>14890</td>
</tr>
<tr>
<td>5975</td>
<td>11120</td>
<td>4100</td>
<td>15220</td>
</tr>
<tr>
<td>6150</td>
<td>11440</td>
<td>4100</td>
<td>15550</td>
</tr>
<tr>
<td>6325</td>
<td>11770</td>
<td>4100</td>
<td>15870</td>
</tr>
<tr>
<td>6525</td>
<td>12140</td>
<td>4100</td>
<td>16240</td>
</tr>
<tr>
<td>6725</td>
<td>12510</td>
<td>4100</td>
<td>16610</td>
</tr>
<tr>
<td>6925</td>
<td>12890</td>
<td>4100</td>
<td>16990</td>
</tr>
<tr>
<td>7125</td>
<td>13260</td>
<td>4100</td>
<td>17360</td>
</tr>
<tr>
<td>7325</td>
<td>13630</td>
<td>4100</td>
<td>17730</td>
</tr>
<tr>
<td>7525</td>
<td>14000</td>
<td>4100</td>
<td>18100</td>
</tr>
<tr>
<td>7725</td>
<td>14370</td>
<td>4100</td>
<td>18470</td>
</tr>
<tr>
<td>7925</td>
<td>14750</td>
<td>4100</td>
<td>18850</td>
</tr>
<tr>
<td>8150</td>
<td>15160</td>
<td>4100</td>
<td>19260</td>
</tr>
<tr>
<td>8375</td>
<td>15580</td>
<td>4100</td>
<td>19680</td>
</tr>
<tr>
<td>8600</td>
<td>16000</td>
<td>4100</td>
<td>20100</td>
</tr>
<tr>
<td>8825</td>
<td>16420</td>
<td>4100</td>
<td>20520</td>
</tr>
<tr>
<td>9050</td>
<td>16840</td>
<td>4100</td>
<td>20940</td>
</tr>
<tr>
<td>9275</td>
<td>17260</td>
<td>4100</td>
<td>21360</td>
</tr>
<tr>
<td>9500</td>
<td>17670</td>
<td>4100</td>
<td>21770</td>
</tr>
<tr>
<td>9725</td>
<td>18090</td>
<td>4100</td>
<td>22190</td>
</tr>
<tr>
<td>9950</td>
<td>18510</td>
<td>4100</td>
<td>22610</td>
</tr>
<tr>
<td>10175</td>
<td>18930</td>
<td>4100</td>
<td>23030</td>
</tr>
<tr>
<td>10400</td>
<td>19350</td>
<td>4100</td>
<td>23450</td>
</tr>
<tr>
<td>10625</td>
<td>19770</td>
<td>4100</td>
<td>23870</td>
</tr>
<tr>
<td>10850</td>
<td>20190</td>
<td>4100</td>
<td>24290</td>
</tr>
<tr>
<td>11075</td>
<td>20600</td>
<td>4100</td>
<td>24700</td>
</tr>
<tr>
<td>11300</td>
<td>21020</td>
<td>4100</td>
<td>25120</td>
</tr>
<tr>
<td>11525</td>
<td>21440</td>
<td>4100</td>
<td>25540</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>-------------------</td>
</tr>
<tr>
<td>4800</td>
<td>9000</td>
<td>4400</td>
<td>13400</td>
</tr>
<tr>
<td>4975</td>
<td>9260</td>
<td>4400</td>
<td>13660</td>
</tr>
<tr>
<td>5150</td>
<td>9580</td>
<td>4400</td>
<td>13980</td>
</tr>
<tr>
<td>5325</td>
<td>9910</td>
<td>4400</td>
<td>14310</td>
</tr>
<tr>
<td>5500</td>
<td>10230</td>
<td>4400</td>
<td>14630</td>
</tr>
<tr>
<td>5675</td>
<td>10560</td>
<td>4400</td>
<td>14960</td>
</tr>
<tr>
<td>5850</td>
<td>10890</td>
<td>4400</td>
<td>15290</td>
</tr>
<tr>
<td>6050</td>
<td>11260</td>
<td>4400</td>
<td>15660</td>
</tr>
<tr>
<td>6250</td>
<td>11630</td>
<td>4400</td>
<td>16030</td>
</tr>
<tr>
<td>6450</td>
<td>12000</td>
<td>4400</td>
<td>16400</td>
</tr>
<tr>
<td>6650</td>
<td>12370</td>
<td>4400</td>
<td>16770</td>
</tr>
<tr>
<td>6875</td>
<td>12790</td>
<td>4400</td>
<td>17190</td>
</tr>
<tr>
<td>7100</td>
<td>13210</td>
<td>4400</td>
<td>17610</td>
</tr>
<tr>
<td>7325</td>
<td>13630</td>
<td>4400</td>
<td>18030</td>
</tr>
<tr>
<td>7550</td>
<td>14050</td>
<td>4400</td>
<td>18450</td>
</tr>
<tr>
<td>7775</td>
<td>14470</td>
<td>4400</td>
<td>18870</td>
</tr>
<tr>
<td>8000</td>
<td>14880</td>
<td>4400</td>
<td>19280</td>
</tr>
<tr>
<td>8225</td>
<td>15300</td>
<td>4400</td>
<td>19700</td>
</tr>
<tr>
<td>8450</td>
<td>15720</td>
<td>4400</td>
<td>20120</td>
</tr>
<tr>
<td>8675</td>
<td>16140</td>
<td>4400</td>
<td>20540</td>
</tr>
<tr>
<td>8925</td>
<td>16610</td>
<td>4400</td>
<td>21010</td>
</tr>
<tr>
<td>9175</td>
<td>17070</td>
<td>4400</td>
<td>21470</td>
</tr>
<tr>
<td>9425</td>
<td>17540</td>
<td>4400</td>
<td>21940</td>
</tr>
<tr>
<td>9675</td>
<td>18000</td>
<td>4400</td>
<td>22400</td>
</tr>
<tr>
<td>9925</td>
<td>18470</td>
<td>4400</td>
<td>22870</td>
</tr>
<tr>
<td>10175</td>
<td>18930</td>
<td>4400</td>
<td>23330</td>
</tr>
<tr>
<td>10425</td>
<td>19400</td>
<td>4400</td>
<td>23800</td>
</tr>
<tr>
<td>10675</td>
<td>19860</td>
<td>4400</td>
<td>24260</td>
</tr>
<tr>
<td>10925</td>
<td>20330</td>
<td>4400</td>
<td>24730</td>
</tr>
<tr>
<td>11175</td>
<td>20790</td>
<td>4400</td>
<td>25190</td>
</tr>
<tr>
<td>11425</td>
<td>21260</td>
<td>4400</td>
<td>25660</td>
</tr>
<tr>
<td>11675</td>
<td>21720</td>
<td>4400</td>
<td>26120</td>
</tr>
<tr>
<td>11925</td>
<td>22190</td>
<td>4400</td>
<td>26590</td>
</tr>
<tr>
<td>12175</td>
<td>22650</td>
<td>4400</td>
<td>27050</td>
</tr>
<tr>
<td>12425</td>
<td>23120</td>
<td>4400</td>
<td>27520</td>
</tr>
</tbody>
</table>
## PRE-REVISED SCALE NO. 13
5000-175-5700-200-6500-225-8525-250-11275

<table>
<thead>
<tr>
<th>PRE-REVISED BASIC PAY</th>
<th>PAY IN THE BAND</th>
<th>GRADE PAY</th>
<th>REVISED BASIC PAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>5000</td>
<td>9300</td>
<td>4600</td>
<td>13900</td>
</tr>
<tr>
<td>5175</td>
<td>9630</td>
<td>4600</td>
<td>14230</td>
</tr>
<tr>
<td>5350</td>
<td>9960</td>
<td>4600</td>
<td>14560</td>
</tr>
<tr>
<td>5525</td>
<td>10280</td>
<td>4600</td>
<td>14880</td>
</tr>
<tr>
<td>5700</td>
<td>10610</td>
<td>4600</td>
<td>15210</td>
</tr>
<tr>
<td>5900</td>
<td>10980</td>
<td>4600</td>
<td>15580</td>
</tr>
<tr>
<td>6100</td>
<td>11350</td>
<td>4600</td>
<td>15950</td>
</tr>
<tr>
<td>6300</td>
<td>11720</td>
<td>4600</td>
<td>16320</td>
</tr>
<tr>
<td>6500</td>
<td>12090</td>
<td>4600</td>
<td>16690</td>
</tr>
<tr>
<td>6725</td>
<td>12510</td>
<td>4600</td>
<td>17110</td>
</tr>
<tr>
<td>6950</td>
<td>12930</td>
<td>4600</td>
<td>17530</td>
</tr>
<tr>
<td>7175</td>
<td>13350</td>
<td>4600</td>
<td>17950</td>
</tr>
<tr>
<td>7400</td>
<td>13770</td>
<td>4600</td>
<td>18370</td>
</tr>
<tr>
<td>7625</td>
<td>14190</td>
<td>4600</td>
<td>18790</td>
</tr>
<tr>
<td>7850</td>
<td>14610</td>
<td>4600</td>
<td>19210</td>
</tr>
<tr>
<td>8075</td>
<td>15020</td>
<td>4600</td>
<td>19620</td>
</tr>
<tr>
<td>8300</td>
<td>15440</td>
<td>4600</td>
<td>20040</td>
</tr>
<tr>
<td>8525</td>
<td>15860</td>
<td>4600</td>
<td>20460</td>
</tr>
<tr>
<td>8775</td>
<td>16330</td>
<td>4600</td>
<td>20930</td>
</tr>
<tr>
<td>9025</td>
<td>16790</td>
<td>4600</td>
<td>21390</td>
</tr>
<tr>
<td>9275</td>
<td>17260</td>
<td>4600</td>
<td>21860</td>
</tr>
<tr>
<td>9525</td>
<td>17720</td>
<td>4600</td>
<td>22320</td>
</tr>
<tr>
<td>9775</td>
<td>18190</td>
<td>4600</td>
<td>22790</td>
</tr>
<tr>
<td>10025</td>
<td>18650</td>
<td>4600</td>
<td>23250</td>
</tr>
<tr>
<td>10275</td>
<td>19120</td>
<td>4600</td>
<td>23720</td>
</tr>
<tr>
<td>10525</td>
<td>19580</td>
<td>4600</td>
<td>24180</td>
</tr>
<tr>
<td>10775</td>
<td>20050</td>
<td>4600</td>
<td>24650</td>
</tr>
<tr>
<td>11025</td>
<td>20510</td>
<td>4600</td>
<td>25110</td>
</tr>
<tr>
<td>11275</td>
<td>20980</td>
<td>4600</td>
<td>25580</td>
</tr>
<tr>
<td>11525</td>
<td>21440</td>
<td>4600</td>
<td>26040</td>
</tr>
<tr>
<td>11775</td>
<td>21910</td>
<td>4600</td>
<td>26510</td>
</tr>
<tr>
<td>12025</td>
<td>22370</td>
<td>4600</td>
<td>26970</td>
</tr>
<tr>
<td>12275</td>
<td>22840</td>
<td>4600</td>
<td>27440</td>
</tr>
<tr>
<td>12525</td>
<td>23300</td>
<td>4600</td>
<td>27900</td>
</tr>
<tr>
<td>12775</td>
<td>23770</td>
<td>4600</td>
<td>28370</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>------------------</td>
</tr>
<tr>
<td>5500</td>
<td>10230</td>
<td>4700</td>
<td>14930</td>
</tr>
<tr>
<td>5700</td>
<td>10610</td>
<td>4700</td>
<td>15310</td>
</tr>
<tr>
<td>5900</td>
<td>10980</td>
<td>4700</td>
<td>15680</td>
</tr>
<tr>
<td>6100</td>
<td>11350</td>
<td>4700</td>
<td>16050</td>
</tr>
<tr>
<td>6300</td>
<td>11720</td>
<td>4700</td>
<td>16420</td>
</tr>
<tr>
<td>6525</td>
<td>12140</td>
<td>4700</td>
<td>16840</td>
</tr>
<tr>
<td>6750</td>
<td>12560</td>
<td>4700</td>
<td>17260</td>
</tr>
<tr>
<td>6975</td>
<td>12980</td>
<td>4700</td>
<td>17680</td>
</tr>
<tr>
<td>7200</td>
<td>13400</td>
<td>4700</td>
<td>18100</td>
</tr>
<tr>
<td>7425</td>
<td>13820</td>
<td>4700</td>
<td>18520</td>
</tr>
<tr>
<td>7650</td>
<td>14230</td>
<td>4700</td>
<td>18930</td>
</tr>
<tr>
<td>7875</td>
<td>14650</td>
<td>4700</td>
<td>19350</td>
</tr>
<tr>
<td>8100</td>
<td>15070</td>
<td>4700</td>
<td>19770</td>
</tr>
<tr>
<td>8325</td>
<td>15490</td>
<td>4700</td>
<td>20190</td>
</tr>
<tr>
<td>8575</td>
<td>15950</td>
<td>4700</td>
<td>20650</td>
</tr>
<tr>
<td>8825</td>
<td>16420</td>
<td>4700</td>
<td>21120</td>
</tr>
<tr>
<td>9075</td>
<td>16880</td>
<td>4700</td>
<td>21580</td>
</tr>
<tr>
<td>9325</td>
<td>17350</td>
<td>4700</td>
<td>22050</td>
</tr>
<tr>
<td>9575</td>
<td>17810</td>
<td>4700</td>
<td>22510</td>
</tr>
<tr>
<td>9825</td>
<td>18280</td>
<td>4700</td>
<td>22980</td>
</tr>
<tr>
<td>10075</td>
<td>18740</td>
<td>4700</td>
<td>23440</td>
</tr>
<tr>
<td>10325</td>
<td>19210</td>
<td>4700</td>
<td>23910</td>
</tr>
<tr>
<td>10575</td>
<td>19670</td>
<td>4700</td>
<td>24370</td>
</tr>
<tr>
<td>10825</td>
<td>20140</td>
<td>4700</td>
<td>24840</td>
</tr>
<tr>
<td>11075</td>
<td>20600</td>
<td>4700</td>
<td>25300</td>
</tr>
<tr>
<td>11325</td>
<td>21070</td>
<td>4700</td>
<td>25770</td>
</tr>
<tr>
<td>11575</td>
<td>21530</td>
<td>4700</td>
<td>26230</td>
</tr>
<tr>
<td>11825</td>
<td>22000</td>
<td>4700</td>
<td>26700</td>
</tr>
<tr>
<td>12075</td>
<td>22460</td>
<td>4700</td>
<td>27160</td>
</tr>
<tr>
<td>12325</td>
<td>22930</td>
<td>4700</td>
<td>27630</td>
</tr>
<tr>
<td>12575</td>
<td>23390</td>
<td>4700</td>
<td>28090</td>
</tr>
<tr>
<td>12825</td>
<td>23860</td>
<td>4700</td>
<td>28560</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>------------------</td>
</tr>
<tr>
<td>6000</td>
<td>11160</td>
<td>4800</td>
<td>15960</td>
</tr>
<tr>
<td>6225</td>
<td>11580</td>
<td>4800</td>
<td>16380</td>
</tr>
<tr>
<td>6450</td>
<td>12000</td>
<td>4800</td>
<td>16800</td>
</tr>
<tr>
<td>6675</td>
<td>12420</td>
<td>4800</td>
<td>17220</td>
</tr>
<tr>
<td>6900</td>
<td>12840</td>
<td>4800</td>
<td>17640</td>
</tr>
<tr>
<td>7125</td>
<td>13260</td>
<td>4800</td>
<td>18060</td>
</tr>
<tr>
<td>7350</td>
<td>13680</td>
<td>4800</td>
<td>18480</td>
</tr>
<tr>
<td>7575</td>
<td>14090</td>
<td>4800</td>
<td>18890</td>
</tr>
<tr>
<td>7800</td>
<td>14510</td>
<td>4800</td>
<td>19310</td>
</tr>
<tr>
<td>8050</td>
<td>14980</td>
<td>4800</td>
<td>19780</td>
</tr>
<tr>
<td>8300</td>
<td>15440</td>
<td>4800</td>
<td>20240</td>
</tr>
<tr>
<td>8550</td>
<td>15910</td>
<td>4800</td>
<td>20710</td>
</tr>
<tr>
<td>8800</td>
<td>16370</td>
<td>4800</td>
<td>21170</td>
</tr>
<tr>
<td>9050</td>
<td>16840</td>
<td>4800</td>
<td>21640</td>
</tr>
<tr>
<td>9300</td>
<td>17300</td>
<td>4800</td>
<td>22100</td>
</tr>
<tr>
<td>9550</td>
<td>17770</td>
<td>4800</td>
<td>22570</td>
</tr>
<tr>
<td>9800</td>
<td>18230</td>
<td>4800</td>
<td>23030</td>
</tr>
<tr>
<td>10075</td>
<td>18740</td>
<td>4800</td>
<td>23540</td>
</tr>
<tr>
<td>10350</td>
<td>19260</td>
<td>4800</td>
<td>24060</td>
</tr>
<tr>
<td>10625</td>
<td>19770</td>
<td>4800</td>
<td>24570</td>
</tr>
<tr>
<td>10900</td>
<td>20280</td>
<td>4800</td>
<td>25080</td>
</tr>
<tr>
<td>11175</td>
<td>20790</td>
<td>4800</td>
<td>25590</td>
</tr>
<tr>
<td>11450</td>
<td>21300</td>
<td>4800</td>
<td>26100</td>
</tr>
<tr>
<td>11725</td>
<td>21810</td>
<td>4800</td>
<td>26610</td>
</tr>
<tr>
<td>12000</td>
<td>22320</td>
<td>4800</td>
<td>27120</td>
</tr>
<tr>
<td>12275</td>
<td>22840</td>
<td>4800</td>
<td>27640</td>
</tr>
<tr>
<td>12550</td>
<td>23350</td>
<td>4800</td>
<td>28150</td>
</tr>
<tr>
<td>12825</td>
<td>23860</td>
<td>4800</td>
<td>28660</td>
</tr>
<tr>
<td>13100</td>
<td>24370</td>
<td>4800</td>
<td>29170</td>
</tr>
<tr>
<td>13375</td>
<td>24880</td>
<td>4800</td>
<td>29680</td>
</tr>
<tr>
<td>13650</td>
<td>25390</td>
<td>4800</td>
<td>30190</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>------------------</td>
</tr>
<tr>
<td>8000</td>
<td>15600</td>
<td>5400</td>
<td>21000</td>
</tr>
<tr>
<td>8275</td>
<td>15600</td>
<td>5400</td>
<td>21000</td>
</tr>
<tr>
<td>8550</td>
<td>15910</td>
<td>5400</td>
<td>21310</td>
</tr>
<tr>
<td>8825</td>
<td>16420</td>
<td>5400</td>
<td>21820</td>
</tr>
<tr>
<td>9100</td>
<td>16930</td>
<td>5400</td>
<td>22330</td>
</tr>
<tr>
<td>9375</td>
<td>17440</td>
<td>5400</td>
<td>22840</td>
</tr>
<tr>
<td>9650</td>
<td>17950</td>
<td>5400</td>
<td>23350</td>
</tr>
<tr>
<td>9925</td>
<td>18470</td>
<td>5400</td>
<td>23870</td>
</tr>
<tr>
<td>10200</td>
<td>18980</td>
<td>5400</td>
<td>24380</td>
</tr>
<tr>
<td>10475</td>
<td>19490</td>
<td>5400</td>
<td>24890</td>
</tr>
<tr>
<td>10750</td>
<td>20000</td>
<td>5400</td>
<td>25400</td>
</tr>
<tr>
<td>11025</td>
<td>20510</td>
<td>5400</td>
<td>25910</td>
</tr>
<tr>
<td>11300</td>
<td>21020</td>
<td>5400</td>
<td>26420</td>
</tr>
<tr>
<td>11575</td>
<td>21530</td>
<td>5400</td>
<td>26930</td>
</tr>
<tr>
<td>11850</td>
<td>22050</td>
<td>5400</td>
<td>27450</td>
</tr>
<tr>
<td>12125</td>
<td>22560</td>
<td>5400</td>
<td>27960</td>
</tr>
<tr>
<td>12400</td>
<td>23070</td>
<td>5400</td>
<td>28470</td>
</tr>
<tr>
<td>12675</td>
<td>23580</td>
<td>5400</td>
<td>28980</td>
</tr>
<tr>
<td>12950</td>
<td>24090</td>
<td>5400</td>
<td>29490</td>
</tr>
<tr>
<td>13225</td>
<td>24600</td>
<td>5400</td>
<td>30000</td>
</tr>
<tr>
<td>13500</td>
<td>25110</td>
<td>5400</td>
<td>30510</td>
</tr>
<tr>
<td>13775</td>
<td>25630</td>
<td>5400</td>
<td>31030</td>
</tr>
<tr>
<td>14050</td>
<td>26140</td>
<td>5400</td>
<td>31540</td>
</tr>
<tr>
<td>14325</td>
<td>26650</td>
<td>5400</td>
<td>32050</td>
</tr>
<tr>
<td>14600</td>
<td>27160</td>
<td>5400</td>
<td>32560</td>
</tr>
<tr>
<td>14875</td>
<td>27670</td>
<td>5400</td>
<td>33070</td>
</tr>
<tr>
<td>15150</td>
<td>28180</td>
<td>5400</td>
<td>33580</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------</td>
<td>-----------</td>
<td>-------------------</td>
</tr>
<tr>
<td>10000</td>
<td>18600</td>
<td>6600</td>
<td>25200</td>
</tr>
<tr>
<td>10325</td>
<td>19210</td>
<td>6600</td>
<td>25810</td>
</tr>
<tr>
<td>10650</td>
<td>19810</td>
<td>6600</td>
<td>26410</td>
</tr>
<tr>
<td>10975</td>
<td>20420</td>
<td>6600</td>
<td>27020</td>
</tr>
<tr>
<td>11300</td>
<td>21020</td>
<td>6600</td>
<td>27620</td>
</tr>
<tr>
<td>11625</td>
<td>21630</td>
<td>6600</td>
<td>28230</td>
</tr>
<tr>
<td>11950</td>
<td>22230</td>
<td>6600</td>
<td>28830</td>
</tr>
<tr>
<td>12275</td>
<td>22840</td>
<td>6600</td>
<td>29440</td>
</tr>
<tr>
<td>12600</td>
<td>23440</td>
<td>6600</td>
<td>30040</td>
</tr>
<tr>
<td>12925</td>
<td>24050</td>
<td>6600</td>
<td>30650</td>
</tr>
<tr>
<td>13250</td>
<td>24650</td>
<td>6600</td>
<td>31250</td>
</tr>
<tr>
<td>13575</td>
<td>25250</td>
<td>6600</td>
<td>31850</td>
</tr>
<tr>
<td>13900</td>
<td>25860</td>
<td>6600</td>
<td>32460</td>
</tr>
<tr>
<td>14225</td>
<td>26460</td>
<td>6600</td>
<td>33060</td>
</tr>
<tr>
<td>14550</td>
<td>27070</td>
<td>6600</td>
<td>33670</td>
</tr>
<tr>
<td>14875</td>
<td>27670</td>
<td>6600</td>
<td>34270</td>
</tr>
<tr>
<td>15200</td>
<td>28280</td>
<td>6600</td>
<td>34880</td>
</tr>
<tr>
<td>15525</td>
<td>28880</td>
<td>6600</td>
<td>35480</td>
</tr>
<tr>
<td>15850</td>
<td>29490</td>
<td>6600</td>
<td>36090</td>
</tr>
<tr>
<td>16175</td>
<td>30090</td>
<td>6600</td>
<td>36690</td>
</tr>
<tr>
<td>16500</td>
<td>30690</td>
<td>6600</td>
<td>37290</td>
</tr>
<tr>
<td>16825</td>
<td>31300</td>
<td>6600</td>
<td>37900</td>
</tr>
<tr>
<td>17150</td>
<td>31900</td>
<td>6600</td>
<td>38500</td>
</tr>
<tr>
<td>17475</td>
<td>32510</td>
<td>6600</td>
<td>39110</td>
</tr>
<tr>
<td>PRE-REVISED BASIC PAY</td>
<td>PAY IN THE BAND</td>
<td>GRADE PAY</td>
<td>REVISED BASIC PAY</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------</td>
<td>-----------</td>
<td>------------------</td>
</tr>
<tr>
<td>12000</td>
<td>22320</td>
<td>7600</td>
<td>29920</td>
</tr>
<tr>
<td>12375</td>
<td>23020</td>
<td>7600</td>
<td>30620</td>
</tr>
<tr>
<td>12750</td>
<td>23720</td>
<td>7600</td>
<td>31320</td>
</tr>
<tr>
<td>13125</td>
<td>24420</td>
<td>7600</td>
<td>32020</td>
</tr>
<tr>
<td>13500</td>
<td>25110</td>
<td>7600</td>
<td>32710</td>
</tr>
<tr>
<td>13875</td>
<td>25810</td>
<td>7600</td>
<td>33410</td>
</tr>
<tr>
<td>14250</td>
<td>26510</td>
<td>7600</td>
<td>34110</td>
</tr>
<tr>
<td>14625</td>
<td>27210</td>
<td>7600</td>
<td>34810</td>
</tr>
<tr>
<td>15000</td>
<td>27900</td>
<td>7600</td>
<td>35500</td>
</tr>
<tr>
<td>15375</td>
<td>28600</td>
<td>7600</td>
<td>36200</td>
</tr>
<tr>
<td>15750</td>
<td>29300</td>
<td>7600</td>
<td>36900</td>
</tr>
<tr>
<td>16125</td>
<td>30000</td>
<td>7600</td>
<td>37600</td>
</tr>
<tr>
<td>16500</td>
<td>30690</td>
<td>7600</td>
<td>38290</td>
</tr>
<tr>
<td>16875</td>
<td>31390</td>
<td>7600</td>
<td>38990</td>
</tr>
<tr>
<td>17250</td>
<td>32090</td>
<td>7600</td>
<td>39690</td>
</tr>
<tr>
<td>17625</td>
<td>32790</td>
<td>7600</td>
<td>40390</td>
</tr>
<tr>
<td>18000</td>
<td>33480</td>
<td>7600</td>
<td>41080</td>
</tr>
<tr>
<td>18375</td>
<td>34180</td>
<td>7600</td>
<td>41780</td>
</tr>
<tr>
<td>18750</td>
<td>34880</td>
<td>7600</td>
<td>42480</td>
</tr>
<tr>
<td>19125</td>
<td>35580</td>
<td>7600</td>
<td>43180</td>
</tr>
<tr>
<td>19500</td>
<td>36270</td>
<td>7600</td>
<td>43870</td>
</tr>
<tr>
<td>19875</td>
<td>36970</td>
<td>7600</td>
<td>44570</td>
</tr>
<tr>
<td>20250</td>
<td>37670</td>
<td>7600</td>
<td>45270</td>
</tr>
</tbody>
</table>
Copy forwarded for information and necessary action to the :-

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1.
2. Accountant General (Audit-I), West Bengal, Treasury Buildings, Kolkata-700 001.
3. Accountant General (Audit-II), West Bengal, Treasury Buildings, Kolkata-1.
4. Examiner of Local Accounts, West Bengal, CGO Complex, MSO Building, 5th floor, DF-Block, Sector-I, Salt Lake City, Kolkata-700 064.
5. Finance (Budget) Department of the Government.
6. Finance Department (Group-P) (Pay).
7. Director of Panchayats & R.D., West Bengal.
8. Joint Secretary, Panchayat & R.D. Department (R.D. Wing).
10. Sub-Divisional Officer, ________________________.
11. Treasury Officer,______________________.
12. District Panchayat / Rural Development Officer,__________________________number of spare copies are enclosed for distribution among the Block Development Officers and Executive Officer of Panchayat Samritis within the district.
13. Executive Officer / Block Development Officer,___________________________Panchayat Samiti, P.O.,________________________, Dist.______________________.

Date: 27/02/2009.

Assistant Secretary to the Government of West Bengal
From: Shri L. Ali
Joint Secretary to the
Government of West Bengal.

To: The Commissioner,
Panchayats & Rural Development,
West Bengal.

Sub: Release of arrear pay and allowances arisen due to revision of pay and allowances of the employees of Panchayat Bodies-2009.

The undersigned is directed to say that in terms of para 12 of this Department's Memo No. 854/PN/N/III/2P-27/09 dated 27.02.2009 the arrears pay & allowances for revision of pay & allowances of the employees of Panchayat Bodies during the period from 1st April 2008 to 31st March, 2009 shall be paid in cash to the employees of P.R. Bodies in three consecutive equal yearly instalments beginning from the year 2009-2010.

1st instalment of arrear pay and allowances of the employees of P.R. Bodies will be paid in the manner as applicable for the State Government Employees in terms of Finance Department, Audit Branch Memo No. 3950 F dated 27.5.2009 (copy enclosed).

This order issues with the concurrence of Finance Department vide their U/O. No. 1897 Group-P (Pay) dated 3.9.2009.

(L. Ali)
Joint Secretary to the
Government of West Bengal.
Copy forwarded for information & necessary action to the :-

1. Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-1.
4. Finance (Budget) Department of this Government.
5. Finance Department, Group-P (Pay).
6. District Magistrate/Executive Officer, ______________ Zilla Parishad/Siliguri Mahakuma Parishad.
7. Director of SIPRD, Kalyani, Nadia.
8. Sub-Divisional Officer, ______________ (All).
9. Treasury Officer, __________________________ (All).
10. District Panchayats & Rural Development Officer, ______________ (All).

Number of spare copies are enclosed for distribution among the Block Development Officer & Executive Officer of Panchayat Samitis within the district.

11. Block Development Officer & Executive Officer of Panchayat Samitis, ______________

S. K. Pal
Assistant Secretary to the
Government of West Bengal.
MEMORANDUM

In terms of rule 12 of the WBS (ROPA) Rules, 2009, the arrears of pay and allowances during the period from the 1st April, 2008 to 31st March, 2009 shall be paid in cash to the employees in three consecutive equal yearly instalments beginning from the year 2009-2010.

A question has been raised as to when the 1st instalment of the arrear pay and allowances will be released.

2. After careful consideration of the matter, the undersigned is directed by order of the Governor to state that the first instalment of arrear pay and allowances, calculated as per item No.6 of this Department’s Memo. No.2728-F dated 07.04.2009 will be paid to the State Government employees beginning on and from 1st August, 2009.

3. In terms of Sub-rule (2) (c) of Rule 12 of the WBS (ROPA) Rules, 2009, a Government employee, who retired between the period from 31.03.2008 to 01.04.2009, but before the publication of WBS (ROPA) Rules, 2009 on 23.02.2009, shall receive arrears of pay and allowances in cash for the period from 01.04.2008 to the date of his retirement.

In partial Modification of the aforesaid provision of the rule, the undersigned is directed to state that the entire amount of arrears of pay and allowances for the period from 01.04.2008 to 31.3.2009 in terms of rule 12 of the WBS (ROPA) Rules, 2009, will be released in cash to a State Government employee when he retires from service.

4. A question has been raised from different quarters whether a Government employee who retired on and after 1st January’06 will be entitled to cash equivalent of leave salary on the revised pay structure. The undersigned is further directed to state that as the employees who retired on and after 01.04.2008 would be entitled to draw actual benefit of enhanced pay and allowances under the revised pay structure, they only would be entitled to draw the difference of cash equivalent of leave salary on the basis of their refixed pay and allowances and the benefit they draw under the unrevised pay and allowances.
MEMORANDUM

Sub: Extension of the benefit of family pension to unmarried daughters of expired employees of P.R. Bodies.

As per existing provisions of the Government unmarried daughters of expired employees of P.R. Bodies are eligible for grant of family pension till they attain the age of 25 years or up to the date of their marriage whichever is earlier.

Now this Department was in receipt of some representations from the Zilla Parishads to extend the scope of family pension to unmarried daughters of the deceased employees of the Zilla Parishads and Siliiguri Mahakuma Parishad even after attaining the age of 25 years which was already allowed in case of Government employees vide G.O. NO.138-F (Pen) dated 3.3.08.

The matter was under active consideration of Government for sometime past.

After careful consideration of the matter Government has been pleased to decide that the benefit of family pension shall be extended to the unmarried daughters of expired employees of P.R. Bodies even after attaining the age of 25 years till their marriage or death subject to the condition that the incumbent has monthly income less than Rs.2600/- from any employment in government, semi Government, Statutory Bodies, Corporation, Private Sector, Self employment etc. Salary/income certificate may be obtained from the employer in case when the incumbent is under the employment in government/Semi Government/Corporation/Private Sector etc. In case they are self-employed or are in receipt of income from sources other than employment, any Central government Officers/State Government Officer belonging to Group A service shall be the competent authority to issue such income certificate.

Formal amendment to the relevant rule will be made in due course.

This benefit will be effective from the date of issue of this memorandum.

This memorandum issues with the concurrence of the Finance Department (Pen Branch) vide their U.O. No.213 F(Pen) dated 21.5.09.

Liakat Ali
Jt. Secy. to the Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1. Joint Secretary, Finance Department (Pension Branch), Writers’ Building, Kol-1.
2. Commissioner, Panchayats & R.D., West Bengal, Kolkata-1.
3. District Magistrate,_______________________________(All)
4. Executive Officer,______________________________Zilla Parishad/Siliguri Mahakuma Parishad (All).
5. Additional Executive Officer,______________________________Zilla Parishad/Siliguri Mahakuma Parishad (All).
6. Principal Secretary, Darjeeling Gorkha Hill Council.
7. District Panchayat & R.D. Officer,_______________________________(All).
8. Block Development Officer,_______________________________(All).
11. Establishment Cell.

Liakat Ali
Jt. Secy. to the Govt. of West Bengal
ORDER

The State Government in the Panchayat and Rural Development Department has been considering for some time past the matter of constitution of cadre of officials for three tiers of Panchayati Raj Institutions. The West Bengal Panchayat (Second Amendment) Act, 2006 (West Ben. Act II of 2006) has been enacted and the Executive Officer of Panchayat Samiti has been made appointing authority for Gram Panchayat Karmees within the jurisdiction of concerned Block whereas the Executive Officer of a Zilla Parishad has been made appointing authority in respect of all other employees of a Gram Panchayat and all employees of a Panchayat Samiti as well as Zilla Parishad within the jurisdiction of concerned District.

After careful consideration of all aspects of the matter, the Governor, in exercise of the power conferred under section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) (hereinafter referred to as the said Act) is pleased hereby to direct that -

(a) the Gram Panchayat Karmees appointed to Gram Panchayats within a Block under sub-section (1) of section 35 of the said Act shall form a Block Panchayat Cadre,

(b) other employees of Gram Panchayats appointed under sub-section (2) of section 35 of the said Act within a District shall form District Panchayat Cadres for respective posts,

(c) employees appointed to Panchayat Samitis within a District under sub-section (2) of section 119 shall constitute District Panchayat Cadres for respective posts,

(d) in a Zilla Parishad, employees appointed under sub-section (3) of section 166 shall constitute District Panchayat Cadres for respective posts,

(e) for appointment of officers to Zilla Parishad under sub-section (2) of section 166 there shall be two sets of officers, namely, (i) officers deputed to Zilla Parishad from constituted State Services or All India Services and (ii) officers appointed for services to the Zilla Parishads only. The officers as mentioned at serial (ii) shall belong to the State Panchayat Cadres for respective posts.
The Governor is further pleased to declare that appointing authority for the officers belonging to the State Panchayat Cadres as mentioned at serial (ii) of para (e) shall be the Commissioner of Panchayats and Rural Development, West Bengal. For the purpose of supervising the Sishu Siksha Karmasuchi and Madhyamik Siksha Karmasuchi and also for undertaking different activities relating to such Programmes, the State Government in the Panchayat and Rural Development Department shall appoint an Assistant Co-ordinator for each Zilla Parishad / Mahakuma Parishad and the post of the Assistant Co-ordinator shall belong to the State Panchayat Cadre. The officers belonging to the State Panchayat Cadres may be transferred to any Zilla Parishad / Mahakuma Parishad within the State at any time on administrative ground by the Panchayat and Rural Development Department.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Govt. of West Bengal

No. 2214/1(8) - PN/O/I/2A-2/07 Date: 18.05.2007

Copy forwarded for information and necessary action to the:

1) Commissioner, Panchayat & Rural Development, West Bengal.
2) Director, SIPRD, Kalyani, Nadia.
3) Savadhipati, .....................Zilla Parishad (All)
4) District Magistrate & Executive Officer, ....................Zilla Parishad (All)
5) Additional Executive Officer, .......................Zilla Parishad (All)
6) Dist. Panchayat & Rural Dev. Officer, ......................(All)
7) PS. to MIC / MOS, Panchayat & Rural Dev. Deptt, Govt. of West Bengal.
8) Zilla Parishad / Panchayat Samiti / Gram Panchayat
9) Estb. Cell / Budget Cell of this Department.

M. Ray
OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
From: Joint Secretary to the Government of West Bengal
To: The Executive Officer
__________________ Zilla Parishad (All)

Subject: Verification of character and antecedents selected for appointment to different posts P.R. Bodies

The undersigned is directed to say that a question has been raised as to whether any candidate selected for direct appointment to a post of Panchayati Raj Body can be appointed to the said pos without prior verification of his antecedents from the police authority. After careful examination of the matter the undersigned is directed to say that as per Home (Political) Department’s Memo No. 858(78) F.B. dated 8.6.07 (copy enclosed) the existing procedure regarding police verification must be followed in cases of all fresh appointments and no appointment order can be issued without prior verification of antecedents in order to avoid any future complications.

In case of an emergency, after sending the Verification Rolls of the candidates to the concerned Superintendent of Police, the list of such cases with necessary details may be sent to this Department for onward transmission of the same to the Home (Political) Department Secret Section, for quick disposal of those cases.

This order issues with the concurrence of Home (Poll) Department vide their U/O No. 18750 16.5.08 and cancels this Department’s Memo No.4699(18)/PN/O/III/2A-8/07 dated 16.10.07 and No. 5311/PN/O/III/2A-08/07 dated 30.11.07.

This order will take effect from the date of issue of the order.

Joint Secretary to the Government of West Bengal

Copy forwarded for information & necessary action to the:
2. The District Panchayats & R.D. Officer, ...........................................................(All)
3. Additional Executive Officer Zilla Parishad/Mahakuma Parishad, ........................................( All )
Sir,

I am directed to say that the benefits of Career Advancement Scheme with effect from 01.04.1989 have already allowed in favour of the employees of Zilla Parishads Siliguri Mahakuma Parishad, Panchayat Samitis and Gram Panchayats within the state with some conditions in terms of this Deptt.’s No. 4877/PN dated 05.10.2006

I am Now directed by order of the Governor to say that the Governor has been pleased to decide that the employees of the Zilla Parishad, Siliguri Mahakuma Parishad, Panchayat Samitis and Gram Panchayats within the state, who retired/expired during the period from 01.04.1989 to 22.08.1996 are also entitled to have their pensionary benefits revised notionally on the basis of revised pay fixed notionally in terms of G.O.No.4877/PN dated 05.10.2006

2. The employees of the P.R.Bodies who retired/expired during the period from 01.04.1989 to 22.08.1996 shall not get any arrears representing the difference between revised pension and existing pension up to 22.08.1996.

3. The employees in question, shall, however, be entitled to get actual payment of revised pension w.e.f. 23.08.1996

4. The employees of P.R. Bodies who retired from 01.04.89 to 22.08.96 shall not be entitled to have Revised Gratuity and Commutation of Pension and Leave Salary on the basis of revised pay fixed notionally in terms of G.O.No. 4877/PN dated 05.10.2006

5. This order issues with the concurrence of Fin Deptt vide their U/o No. 150-F, dated 12.05.08

Yours faithfully

Joint Secretary

to the Govt of West Bengal
Copy forwarded for information and necessary action to the:

1. Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-1
3. Office of the Accountant General (Receipts, Works & Local Bodies Audit) West Bengal, CGO Complex MSO Buildings, DF-Block Sector-1, Salt Lake, Kolkata-64
4. Examiner of Local Accounts, CGO Complex, MSO Buildings, DF-Block Sector-1, Salt Lake, Kolkata-64
5. Executive Office _______________________________ Zilla Parishad (All)
6. Executive Officer Siliguri Mahakuma Parishad
7. Additional Executive Officer, _______________________________ Zilla Parishad (All)/Siliguri Mahakuma Parishad
8. Secretary, _______________________________ Zilla Parishad/Siliguri Mahakuma Parishad
9. District Panchayat & R.D. Officer, _______________________________ (All)
10. Director of Pension, Provident Fund and Group Insurance & Ex-Officio Joint Secretary, Finance Department, Purta Bhaban, Bidhan Nagar, Kolkata.
11. Executive Officer, _______________________________ Panchayat Samiti (All)
12. Finance (Internal Audit) Department 8th floor, Tody Mansion
13. Treasury Officer, _______________________________ (All)
14. Director SIP & R.D. Kalyani
15. Deputy Secretary, PRI Establishment Cell
16. Joint Secretary Law Cell

Assistant Secretary
to the of West Bengal
MEMORANDUM

Subject: Eligibility of unmarried daughter/pensioner under P.R. Body for family pension until she attains the age of 25 years of marriage, whichever is earlier

The undersigned is directed to say that at present in terms of proviso in Para 29(c) under chapter-VII of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats, family pension is admissible to unmarried daughter of a pensioner under P.R. Body until she attains the age of 21 years or marriage, whichever is earlier.

2. The question of extending the benefit of family pension to an unmarried daughter of a pensioner under Panchayati Raj Body until she attains the age of 25 years or marriage, whichever is earlier, has been under consideration of Government for some time past.

3. After careful consideration of the matter, the undersigned is directed to say that the Governor is pleased in terms of para 4(b) under chapter of Death-cum-Retirement Benefit Scheme 1985 for the employees of Panchayats to relax the proviso in para 29(c) under chapter-VII of the scheme ibid and to extend the benefit of family pension to the unmarried daughter of pensioner under P.R. Body until she attains the age of 25 years or marriage whichever is earlier.

4. Formal amendment of the relevant rule will be made in due course.

5. This order will take effect from the date of issue of the memorandum.

6. This order issues with concurrence of Finance Department (Pension Branch) vide their U/O No. 821 F (Pen) Dated 04.01.2008.

B. GHOSH
O S D & Ex-Officio Deputy Secretary
to the Government of West Bengal
From Smt. M. Ray
OSD and Ex-officio Deputy Secretary to the
Govt. of West Bengal

To The Executive Officer
Malda Zilla Parishad
Malda

Sub: Clarification for transfer order for the employees of a Gram Panchayat other than Gram Panchayat karmees.

Sir,

I am directed to enclose herewith a copy of letter dated 02. 02. 07 of Muralidhar Sarkar, Executive Assistant, Mangalbari Gram Panchayat, Malda on the above-mentioned subject and to inform you that as per sub-rule (5) of rule 52 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004 amended in August, 2006 vide this Department’s Notification No. 4163/PN/O/I/3R-7/04 dated 09. 08. 2006, the Executive Officer of a Zilla Parishad will transfer employees of a Gram Panchayat within the district other than the Gram Panchayat Karmees. So, the order No. 2007/O.M. dated 31. 10. 2006 issued by the Block Development Officer of Old Malda Panchayat Samiti will require confirmation and ratification of Executive Officer of Malda Zilla Parishad.

Under the circumstances, I am directed to request you kindly to do the needful in terms of amended sub-rule (5) of rule 52 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004.

Yours faithfully,

( M. Ray )
OSD & Ex-Officio Deputy Secretary to the
Govt. of West Bengal

Enclo : As stated.
Memo No. 1249/1-PN/O/1A-1/2006

Date : 15.03.2007

Copy forwarded for information to:

Block Development Officer and Ex-officio Executive Officer
Old Malda Panchayat Samiti, Malda.

( M. Ray )
OSD & Ex-Officio Deputy Secretary to the
Govt. of West Bengal
In terms of Sections 32 & 33 of Persons with Disabilities (Equal Opportunities—Protection of Rights and Full Participation) Act, 1995, it is a statutory obligation for the Government in the Department of Panchayats & Rural Development to identify and reserve certain posts not less than 3% in each establishment for persons with disabilities of which one per cent shall be reserved, for persons suffering from:

1. Blind or Low Vision,
2. Hearing Impairment,
3. Locomotor Disability or Cerebral Palsy.

Job identification is a pre-requisite to facilitate employment for persons with disabilities in respect of 12th, 42nd and 72nd vacancies in the 100 point roster kept reserved for persons with disabilities in terms of Labour Department Notification No. 240 Emp dated 02.08.2001.

After careful consideration of the same with regard to the nature of job performed by the Samity Accounts and Audit Officer, the Governor is pleased hereby to notify that twenty-six (26) posts of Samity Accounts and Audit Officer to be recruited afresh through Public Service Commission, West Bengal will be filled up by the categories of disabled candidate as noted below:—

<table>
<thead>
<tr>
<th>Name of the Post</th>
<th>Categories of Disability suitable for jobs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samity Accounts and Audit Officer</td>
<td>One leg, Partially deaf (with suitable aid), One arm.</td>
</tr>
</tbody>
</table>

This order issues with the concurrence of Women & Child Development and Social Welfare Department vide their U/O No. 302 dated 30.11.06.

This order will take immediate effect.

By order of the Governor,

M. N. ROY,

Principal Secy, to the Govt. of West Bengal.
From: Dy. Secy, to the Govt. of West Bengal.

To: The Commissioner of Panchayats & R. D., West Bengal,

Sub: Clarification regarding filling up the posts in the P. R. Bodies from promotion quota on merit cum seniority basis.

The undersigned is directed to say that in case of promotion for the employees of Panchayati Raj Bodies on merit cum seniority basis the following procedure will be adopted. A qualifying marks will be fixed at first and a list of candidates securing the qualifying marks will be prepared and according to the position of the candidates in their original gradation list promotion will be awarded to the candidates according to their position in the said list. The test is only for screening of candidates and not for determining their seniority in the promotional post, seniority of promoted candidates will be determined taking into account the existing gradation list of the candidates in the feeder posts. In case of determining inter seniority of candidates belonged to two separate feeders date of joining in the feeder cadre will be the index of seniority.

Dy. Secy. to the Govt. of West Bengal

Copy forwarded for information and necessary action to the:

1. Executive Officer of Zilla Parishad, _____________________ (All).
2. Additional Executive Officer, ______________________________ Mahakuma Parishad.
3. District Panchayat & R. D. Officer, ___________________________ (All).
4. B.D.O. & Ex-Officio Executive Officer, ____________________
   Panchayat Sarniti, P.O.___________________, Dist_______________(All)

Dy. Secy. to the Govt. of West Bengal
Government of West Bengal
Panchayats & Rural Development Department
11 A, Kiran Sankar Roy Road
Kolkata-700 001

No. 5045/PN/O/III/2E-24/2000

From : Dy. Secy, to the Govt. of West Bengal.

To : The Director of Panchayat & R.D.
(For attention of Sri M. Bhattacharyya, Jt. Director)

Subject : Photo Identity Cards for the employees of Panchayat Bodies

Sir,

I am directed to refer to your letter no. 1370/III/DP/IC-1/2000 dated 29.05.2000 on the above subject and to say that Panchayat Bodies have been given the status of a selfgovernment. For the employees of such a body, the Photo Identity Cards should be issued by the respective Panchayat Bodies to their regular employees only. The expenditure on this account should be borne by the concerned Panchayat Body. There should not be any emblem of the Govt. on the body of the Identity Card.

Yours faithfully,

Dy. Secy, to the Govt. of N. Bengal
From: B. K. Dasgupta  
Deputy Secretary to the Govt. of West Bengal.

To: Shri P. Dasgupta  
Manager (P&GS)  
LIC of India  
Jeevan Prakash. 9th floor  
16, Chittaranjan Avenue,  
Kolkata - 700072.

Sub: Group Savings Linked Insurance Scheme for the employees of Panchayati Raj Bodies.

Ref: His No. EZO/P&GS/10:01.06/1216.

Apropos of the meeting held on the 6th March 2006 with the representatives of Life Insurance Corporation of India and the members of Central Committee of the Paschim Banga Panchayat Karmachari Samiti Samuhar Joutha Committee the undersigned is directed to forward following particulars about the employees of three tier Panchayati Raj Bodies for consideration and preparing a draft guideline for introduction of new Group Savings Linked Insurance Scheme (GSLI) for the employees of three tier Panchayati Raj Bodies of this state.

I) Number of sanctioned posts under three tier P.R. Body : 30,000 (Approximate)
   (i) Staff strength of the rank of Upper Division Clerk and above : 8000  
   (Scale of Pay Rs. 4000-8850/-)
   (ii) Lower Division Clerk and above : 13,000  
   (Scale of Pay Rs. 3350-6325/-)
   (iii) Group ‘D’ : 9,000  
   (Scale of Pay Rs. 2600-4175/-)
2) Number of Posts which are already filled up: 22,000

3) Age Group of the working employees:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Staff Strength</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-25 years</td>
<td>2000</td>
</tr>
<tr>
<td>26-35 years</td>
<td>4000</td>
</tr>
<tr>
<td>36-45 years</td>
<td>5000</td>
</tr>
<tr>
<td>46-55 years</td>
<td>6000</td>
</tr>
<tr>
<td>above 55 years</td>
<td>5000</td>
</tr>
</tbody>
</table>

4) Number of Posts newly created: 5631.

5) Two separate scheme under G.S.L.I. Scheme may be introduced in the following manner:

<table>
<thead>
<tr>
<th>Income Group</th>
<th>Sum Assured Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group ‘D’</td>
<td>Rs. 50,000/-</td>
</tr>
<tr>
<td>L.D.C. and above</td>
<td>Rs. 1,00,000/-</td>
</tr>
</tbody>
</table>

6) The risk amount and savings amount may be divided into the proportion of 30% and 70% respectively.

7) The amount deposited in the existing G.S.L.I. Scheme of the employees may be refunded, as it will be convenient to maintain new G.S.L.I. Scheme.

8) Death rate of the employees of three tier Panchayati Raj Bodies, who died in harness is not more than 0.5% in the last three years.

9) It is suggested that there should have necessary provision for continuing the policy in respect of the employee who is transferred to other Block within the district either on promotion or otherwise.

10) In this connection it is also suggested that each Panchayat Samiti in the District may be treated as a separate unit and the Block Development Officer & Ex-Officio Executive Officer of Panchayat Samiti will maintain an account of the amount to be deposited for G.S.L.I. Scheme of the employees of Gram Panchayats and Panchayat Samiti under his control and premium collected from the employees under his control will be deposited to L.I.C. of India by him yearly at one time.

Zilia Parishad in the District may be treated as another unit. Similar procedure will be maintained by the Additional Executive Officer of Zilla Parishad in order to maintain the account of the amount to be deposited for G.S.L.I. Scheme in respect of the employees of Zilla Parishad. Respective D.D.O. of 3 tier P.R. Body will deduct premium from monthly salary of the employees.

A draft guideline in the above perspective may kindly be sent to this department at the earliest.

Sd/-
Deputy Secretary to the
Government of West Bengal.
From : Dy. Secy, to the Govt. of West Bengal.

To : The Commissioner, Panchayat & R.D., West Bengal.

Sub : Offering of diploma in Civil Engineering through distance learning mode for employed supervisory personnel.

In enclosing a copy of Memo No. CTTC/TRG/06 dated 28.03.06. of Construction Industry Development Council alongwith enclosure the undersigned is directed to say that Construction Industry Development Council in collaboration with Indira Gandhi National Open University have launched the programme of offering Diploma in Civil Engineering through distance learning mode for employed supervisory personnel for acquiring right kind of knowledge and skill to become better professionals.

The undersigned is directed to request him to kindly disseminate this information to the Job Assistants of Gram Panchayats so that they can avail of this opportunity.

Sd/-

Dy. Secy, to the
Govt. of West Bengal.
From : Principal Secretary to the Govt. of West Bengal

To : The Commissioner of Panchayats & R.D.
   Government of West Bengal

Sir,

I am directed to say that since allowing the benefits of Career Advancement Scheme from a date prior to 04.09.1997 in favour of some of the employees of Burdwan Zilla Parishad and Hooghly Parishad in compliance with the orders of the Hon’ble High Court at Calcutta, several court cases have been initiated by the employees of different Zilla Parishads claiming extension of similar benefits of Career Advancement Scheme at par with the employees of Burdwan and Hooghly Zilla Parishad. Government in this Department, incidentally, has been also, for sometimes past, considering the proposal for extending the aforesaid benefits towards all the employees of the three tier Panchayat Bodies with effect from the date at par with the date of effect of the scheme as allowed in favour of the said employees of Burdwan and Hooghly Zilla Parishads to comply with the order of the Hon’ble High Court.

After careful consideration, the Governor has now been pleased to order that the employees of Zilla Parishads, Siliguri Mahakuma Parishad, Panchayat Samitis and Gram Panchayats within the State shall be entitled to the benefits of Career Advancement Scheme with effect from 01.04.1989 following the pattern of Career Advancement Schemes as laid down in this Department’s Memo No. 4339/PN/O/I/3S-27/96 (Pt-i) dated 04.09.1997 but no arrear of pay excepting notional fixation shall be allowed for the period from 01.04.1989 to 22.08.1996 to the employees concerned and the arrear claim on the basis of notional fixation shall be admissible to the employees with effect from 23.08.1996 only.

Yours faithfully,

Sd/-

Principal Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action to the:

1. Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata-1
3. Office of the Accountant General (Receipts, Works & Local Bodies Audit), West Bengal, CGO Complex, MSO Buildings, DF-Block, Sector-1, Salt Lake, Kolkata-64
4. Examiner of Local Accounts, CGO Complex, MSO Buildings, DF-Block, Sector-1, Salt Lake, Kolkata-64
5. Executive Officer, Jalpaiguri Zilla Parishad (All)
6. Executive Officer, Siliguri Mahakuma Parishad.
7. Additional Executive Officer, ________________ Zilla Parishad (All) Siliguri Mahakuma Parishad
8. Secretary, ________________ Zilla Parishad / Siliguri Mahakuma Parishad
9. District Panchayat & R.D. Officer, ____________________________ (All)
10. Executive Officer, ____________________________ Panchayat Samiti (All)
11. Director of Pension, Provident Fund and Group Insurance & Ex-Officio Joint Secretary, Finance Department, Purta Bhaban, Bidhan Nagar, Kolkata
12. Finance (Internal Audit) Department, 8th floor, Tody Mansion.
13. Treasury Officer, ____________________________ (All)
14. Director, SIP & R.D., Kalyani
15. Deputy Secretary, PRI Establishment Cell
16. Deputy Secretary, Law Cell

OSD & Ex-Officio Dy. Secy.
to the Govt. of West Bengal
Memorandum

Sub: Scheme for payment of pension and gratuity on the date of superannuation to the employees of three tier Panchayati Raj Bodies in the State of West Bengal.

The undersigned is directed to state that it is cherished dream of the State Government to expedite settlement of pensionary claims of the employees of three tier Panchayati Raj Bodies. Various steps have already been taken to quicken the process for payment of pension.

Now, in exercise of power conferred in paragraph 57 of Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats the Governor is pleased to modify the following paragraphs in the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats and lay down the following procedures to be followed by various authorities for settlement of pensionary claims of the employees of three tier Panchayati Raj Bodies with a view to handing over the copy of intimation letter regarding issue of pension payment order, payment of gratuity and commuted value of pension, where applicable to the retiring employee of three tier Panchayati Raj Bodies on the date of superannuation.

1. 34, Procedure relating to application for and sanction of pension - list of employees due to retire:

   Each Head of office shall have a list of its employees prepared every six months, i.e. on 1st January and the 1st July of each year, of all employees who are to retire within the next 30 months and a copy and Group Insurance, under Finance Department of the State Government and another copy shall be sent to the Competent Authority not later than the 31st January or the 31st July as the case may be of that year.

   In the case of persons retiring for the reasons other than by way of superannuation the Competent Authority shall promptly inform the Director of Pension, Provident Fund and Group Insurance as the impending retirement becomes known to him.

2. 36(l)(a) A notice shall be issued by the Head of office to every retiring employee eligible for pension under this Scheme two years in advance from the date of his superannuation as per records in the Service Book or before the date, of his anticipated retirement, if earlier, and enclosing along with the notice, Formal
Application for Pension (PART-A), Form for Commutation of Pension (Form C) and Forms for nomination for payment of life time Arrear of Pension and Death-cum-Retirement Gratuity shall be sent to the retiring employee with the direction to submit the said Forms duly completed along with other documents as indicated in the Comprehensive Forms Booklet for sanction of Retirement Benefits to the employees of Panchayats under Death cum Retirement Benefit Scheme, 1985 for the employee of Panchayats, one year in advance from the date of superannuation.

36.1(b) The Head of office, on receipt of Formal application for pension (Part A) and Form for Commutation of Pension etc along with other documents from the retiring employee shall immediately start the work of preparation of pension papers after due scrutiny and verification of the service claimed and the emoluments actually drawn eight months in advance from the date of superannuation. He shall simultaneously prepare a pay certificate in the proforma specified in the Comprehensive Forms Booklet and also prepare a calculation sheet showing admissible pension and gratuity of the retiring employee and family pension, where payable and forward the same along with the following documents to the competent authority:

i) The Service Book duly completed and the entries duly verified and signed by the head of office.

ii) A certificate to be given by the Head of office stating that the services claimed have been verified and that the emoluments have been correctly received.

iii) Recommendation of the Head of office stating whether the pension should be admitted or not in the form at Annexure X.

2. The competent authority on receipt of pension papers completed from all respects from the Head of office shall forward the same after due scrutiny to the Director of Pension, Provident Fund and Group Insurance under the Finance Department of the State Government six months in advance from the date of superannuation of the employee for issue of Pension payment order, authority for payment of retiring gratuity and authority for payment of commuted value of pension, if any.

3. If, after the pension papers have been forwarded to Director of pension, Provident Fund and Group Insurance within the specified period, any event occurs which has a bearing on the amount of pension admissible, the fact shall be promptly reported to the Director of Pension, Provident Fund and Group Insurance.

4. The Head of office shall promptly issue reply to any observation made by the Director of Pension, Provident Fund and Group Insurance in connection with disposal of any pension.
case to enable the Director of Pension, Provident Fund and Group Insurance for issue of Pension payment order in time.

3.37. On receipt of pension paper from the competent authority the Director of Pension, Provident Fund and Group Insurance under the Finance Department or an officer or officers authorized by him on this behalf shall scrutinize and determine the admissibility a Pension/ Family Pension/ Gratuity and Commuted value of Pension and issue, authority for payment in the shape of Pension Payment Order, order for payment of commuted value of Pension and Payment of Gratuity. The sanction of die Director of Pension, Provident Fund and Group Insurance will be communicated to the Head of Office, the Competent authority, the Treasury from where the employee opts to draw pension after retirement. The admissibility of Family Pension in the event of death of the employee concerned shall be indicated in the Pension Payment Order of the employee concerned to facilitate immediate payment of Family Pension when occasion arises.

4.38 (a) On the basis of the pension payment order pensionary benefit and the amount of commuted value of pension shall be paid the Treasury Officer.

(b) Before Death/Retiring Gratuity is paid, the Treasury Officer concerned should ensure that every Panchayat Pensioner has cleared till his dues to the Government/Panchayat.

5.53. The following proviso shall be incorporated -

If any disciplinary proceedings has been instituted during the Director of pension, Provident Fund and Group Insurance and the date of retirement of the employee the Head of Office shall not deliver the copy of intimation letter regarding issue of Pension Payment. Order etc, if received from the Director of Pension, Provident Fund and Group Insurance to the retiring employee so long as the retiring employee is not honorably acquitted by the charges where disciplinary proceeding is pending even after the employee attained the age of superannuation, the Head of Office shall continue payment of Provisional Pension as authorized by the Director of Pension, Provident Fund and Group Insurance till conclusion of the disciplinary proceedings. No gratuity or commuted value of pension shall be paid during this period. On completion of disciplinary proceedings, if any. the employee is honorably acquitted, the head of office shall hand over the pensioner’s, copy of intimation letter regarding issue of pension payment order etc to the concerned employee and issue a direction to the Treasury Officer concerned indicating therein the amount of provisional pension sanctioned in favour of the employee concerned and also the period of such payment for adjustment of the same against final pension.
If there is no case pending against a retiring employee, the head of office shall issue a certificate on the date of superannuation of the concerned employee to the effect that (i) no provisional pension has been authorized; (ii) that the retiring employee does not owe to the Gram Panchayat, Panchayat Samity or Zilla Parishad or Government as the case may be, in any way and hand over the said certificate to the retiring employee on the date of superannuation.

6.60. On receipt of sanction of pensionery benefits from the pension sanctioning authority as provided in paragraph 36(2) of the Scheme, the Audit Officer will issue authority (Pension Payment Order, Gratuity Payment Order and authority for payment of commuted value of pension) as provided in paragraph 37 and 46 of the scheme and send both the pensioner’s portion and the disburser’s portion authority to the Treasury Officer of the Treasury from where the Panchayat Pensioner opted to draw pension in issuing the PPO/GPO the provisions of TR4.161 of West Bengal Treasury Rules 2005, will be observed by the Audit Officer. The Audit Officer will also instruct the concerned Treasury Officer to issue cheque(s) not encashable before the first working day following the date of superannuation of the employee.

Pensioner’s copy of intimation letter regarding issue of Pension Payment Order already received from Director of Pension, Provident Fund and Group Insurance shall be handed over by the Head of office to the retiring employee at the close of the day of his retirement or on the next working day, if the day of retirement falls on a holiday.

The following paras shall be incorporated:

7.63. Procedure to be followed by the head of office.

1) The Head of office shall issue pay certificate in the specified format not later than a fortnight from the date of receipt of the formal application for pension from the retiring employee.

2) He shall prepare a calculation sheet of gratuity and commuted value of pension as authorized by the Director of Pension, Provident Fund and Group Insurance.

8.64. Procedure to be followed, by the Treasury Officer:

On receipt of calculation sheet for payment of Gratuity and commuted value of pension from the Head of office, he shall take steps for issue of cheque(s) encasiable on the 1st working day following the date of retirement of the concerned employee.
9.65. Procedure to be followed by the retiring employee: -

1) On receipt of intimation along with Forms from the Head of office as described in para 36 the retiring employee shall submit the required Forms along with Form C (if he intends to commute a portion of his/her pension) duly filled in, to the Head of office not less than one year in advance from the date of his superannuation.

2) On filled the date of superannuation he shall hand over official charge including charge of store, cash, stamp, account etc if any, in accordance with such orders may be issued by the Head of office for the purpose.

3) On receipt of Pensioner’s copy of intimation letter regarding issue of Pension Payment Order etc and certificate from the Head of office, he shall personally appear before the Treasury as chosen by him earlier and submit the pensioner’s copy of intimation letter regarding issue of pension payment order and the certificate issued by the Head of office.

10.66. Procedure to be followed by the Director of Pension, Provident Fund and Group Insurance: -

1) On receipt of pension papers complete in all respects from the Competent Authority six months in advance from the date of superannuation of the employee the Director of Pension, Provident Fund and Group Insurance shall apply requisite checks for determining the admissibility of pension and gratuity and also family pension cases.

2) If any information/clarification is wanted, the Head of office shall be contacted within 3 months from the date of receipt of pension papers.

3) Where no information/clarification is desired or where necessary clarification has been received from the Head of office, the Director of Pension, Provident Fund and Group Insurance shall straightway issue (i) Pension Payment Order, (ii) authority for payment of gratuity, (iii) authority for payment of commuted value of pension one months in advance from the date of superannuation of the employee.

4) He shall send pensioner’s copy of intimation letter regarding issue of payment order and the authority for payment of retiring gratuity and commuted value of pension to the concerned Head of office under whom the retiring employee is serving and the both halves of Pension Payment Order to the Treasury Officer of the Treasury from where the Panchayat Pension opted to draw pension, with the direction to start payment from the specific date as fixed therein.
5) When the retiring employee is in receipt of higher pay on the basis of interim orders passed by the Hon'ble High Court/Hon'ble Supreme Court of India, West Bengal Administrative Tribunal or where, if any, preferred by the Government is pending, such higher pay may be taken into account for calculation of pension only on provisional basis till finalization of the case. No gratuity or commuted value of pension, shall be authorized in such cases, till finalization of the court case and issue of consequential government instruction.

6) The commuted value of pension in respect of those commutation application which will not be submitted along with pension cases as well as revised pensionery benefits (including revised gratuity and revised commuted value) will be paid through the Treasuiy from where the Panchayat pension opted to draw pension, as usual after receiving authority from the Director of Pension, Provident Fund and Group Insurance.

11.67. Statutory pension:

1) The procedure outlined in paragraphs shall be followed mutatis mutandis, in case of (a) settlement of pensionary claims arising on grounds other than ground of superannuation and (b) settlement of family pension and death gratuity in the event of death in harness of an employee,

2) Failure to comply with the provisions as stated above by the officers who are under Administrative Control of the State Government shall be seriously viewed and may make such officers liable for disciplinary action. In particular, the Head of office shall be held personally responsible for non-compliance with the procedure required to be followed by him for payment of pension. Any lapse on his part may, apart from making him liable for disciplinary action, require him to pay to the Government such additional expenditure which Government may have to incur by way of payment of interest for delayed payment of retiring benefits to the employees.

This order issues with the concurrence of Finance (Pension) Department vide their U/O No,289 dated 12.06.06.

This will take effect from the date of issue of the order.

By order of the Governor,

M. N. Roy
Principal Secretary to the Govt. of West Bengal
Copy forwarded for information and necessary action to:

1. Sub-Divisional Officer, ________________ P.O. ________________
   District ________________

2. District Magistrate ________________ (All)

3. Block Development (Officer & Ex-Officio Executive Officer, ________________ Panchayat Samiti, P.O. ________________
   District ________________ (All)

4. Executive Officer, ________________ Zilla Parishad / Mahakuma Parishad

5. Additional executive Officer, ________________ Zilla Parishad / Mahakuma Parishad


7. District Panchayat & R.D. Officer, ________________
   Number of spare copies of the order are sent for distribution amongst the SDOs and BDOs within the District.

8. Treasury Officer, ________________ (All)

9. The Director of SIPRD, Kalyani, Nadia, West Bengal.


11. Finance Department (Group N/G/F) of Govt. of West Bengal.

12. Director of Pension, Provident Fund & Group Insurance, Purba Bhavan, Bidhan Nagar, Kolkata-91.

13. Director of Treasuries, West Bengal, 4, Lyons Range, New India Assurance Building,
   2nd & 3rd floor, Kolkata-700001.


15. Principal Accountant General (A&E), West Bengal, Treasury, Building, Kolkata-1.

16. Accountant General (Receivts, Works & Local Bodies Audit),
   West Bengal, CGO Complex, MSO Buildings, DF Block, Sector-1, Salt Lake, Kolkata-64.


18. Law Cell, Panchayats & R.D. Department.


Dy. Secy. to the Govt. of West Bengal
ORDER

In continuation of this Department’s G.O.No. 84/PN/0/III/2A-18/2002 dated 6.1.06 read with the G.O.No. 211/PN/O/II1/2A-I8/2002 dated 18.01.06 the Governor is pleased to direct that the the District Level Selection Committee constituted in terms of G.O.No. 84/PN dated 06.1.2006 must have one member belonging to minority community. Hence after formation of the District Level Selection Committee in terms of this Department No. 84/PN dated 6.1.06 if it is found that none of the members with whom the Selection Committee has been constituted belongs to the minority community, in such case one additional member belonging to minority community will have to be co-opted in the Selection Committee. Such member belonging to minority community will be nominated by the District Magistrate of the concerned district from among the officers under West Bengal Civil Service Cadre working in the district. However, if no such officer is available in the district, District Magistrate will then nominate any other officer of State Govt./Zilla Parishad of the concerned district drawing salary in the Pay Scale of Rs. 8000-13500/-.

This will take effect from the date of issue of the order.

By order of the Governor
Sd/- M.N.Roy
Principal Secretary to the Govt. of West Bengal
Consequent upon creation of a good number of technical posts in the three tier Panchayat Raj Bodies it is felt necessary to include a technical expert having good knowledge of work in the related technical field, in the District Level Selection Committee for proper selection to the said posts.

After careful consideration of all aspects and in continuation of this Department’s G.O.No. 84/PN/2A-18/02 dated 06.01.06 read with G.O.Nos. 211/ PN/2A-18/02 dated 18.01.06 and 2429/PN/O/2A-18/02 dated 20.03.06 the Governor is pleased to allow the District Level Selection Committee constituted in terms of this Department’s G.O.No. 84/PN dated 06.01.06 to co-opt one additional member having technical qualification as stated in the column 4 of the Annexure enclosed herewith when recruitment against each of the posts noted in column 2 of the annexure will be made.

This order will take immediate effect.

By order of the Governor,

Sd/- M. N. Roy
Principal Secretary to the Govt. of West Bengal
### Annexure to G.O. No. 2775/PN/O/III/2A-18/02 dated 07.04.06

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post P.R. Body</th>
<th>Concerned tier of co-opted in the District Level Selection Committee</th>
<th>Technical Expert to be</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Nirman Sahayak</td>
<td>Gram Panchayat</td>
<td>One Govt. employee, not below the rank of Assistant Engineer</td>
</tr>
<tr>
<td>2</td>
<td>Junior Engineer</td>
<td>Panchayat Samiti</td>
<td>A Govt. officer, not below the rank of Executive Engineer</td>
</tr>
<tr>
<td>3</td>
<td>Block Informatics Officer</td>
<td>-Do-</td>
<td>A suitable officer from the National Informatics Centre or any teacher of Engineering College/Polytechnic with B.E/ B.Tech in Computer Science/ Electronics or MCA qualification</td>
</tr>
<tr>
<td>4</td>
<td>Data Entry Operator</td>
<td>-Do-</td>
<td>Any suitable expert to be decided by the Executive Officer, ZillaParishad</td>
</tr>
<tr>
<td>5</td>
<td>District Engineer</td>
<td>ZillaParishad</td>
<td>A Govt. officer not below the rank of Superintending Engineer</td>
</tr>
<tr>
<td>6</td>
<td>Assistant Engineer</td>
<td>-Do-</td>
<td>A Govt. officer, not below the rank of Executive Engineer.</td>
</tr>
<tr>
<td>7</td>
<td>Sub Assistant Engineer (Civil/Elect.)</td>
<td>-Do-</td>
<td>A Govt. employee, not below the rank of Assistant Engineer.</td>
</tr>
<tr>
<td>8</td>
<td>District Information Analyst</td>
<td>-Do-</td>
<td>As slated for Block Informatics Officer at SI.No.3 above</td>
</tr>
<tr>
<td>9</td>
<td>Computer Assistant</td>
<td>-Do-</td>
<td>As stated for Data Entry Operator at SI.No.4 above.</td>
</tr>
</tbody>
</table>
In terms of section 32 & 33 of Persons with Disabilities (Equal Opportunities Protection of Rights and Full Participation) Act, 1955 it is a statutory obligation for the State Government in the Department of Panchayats & Rural Development to identify and reserve certain posts not less than 3% in each establishment for persons with Disabilities of which one percent shall be reserved, for persons suffering from:

1. Blind or Low vision
2. Hearing Impairment
3. Locomotor Disability or Cerebral Palsy

Job identification is a pre-required to facilitate employment for persons with disabilities in respect of 12th, 42nd and 72nd vacancies in the 100 point roster kept reserved for persons with disabilities in terms of Labour Department notification No. 240 Em dated 02.08.2001.

After careful consideration of the same with regard to the nature of job performed by the employees of Panchayat Samitis the Governor is pleased to notify hereby that the posts which are non-PSC, non-promotional, non-Common Cadre in Panchayat Samiti establishments as per list annexed, are identified for the above purpose.

This order will take immediate effect.

By order of the Governor,
Sd/-
Principal Secretary to the Govt. of West Bengal

Copy forwarded for Information and necessary action to the:
1. Principal Secretary, Women & Child Development & Social Welfare Department.
2. Commissioner of Panchayats & R.D., West Bengal.
3. Commissioner of (Disabilities), West Bengal, 45., Ganesh Chandra Avenue, Kolkata-12
4. Executive Officer, _________________ Zilla Parishad / Siliguri Mahakuma Parishad (All)
5. Additional Executive Officer, _______________ Zilla Parishad / Siliguri Mahakuma Parishad (All)
6. District Panchayat & R. D. Officer, ________________ (All)
7. Block Development Officer, _________________ (All)
8. All Cells of this Department.

Dy. Secy. to the Govt. of West Bengal
Annexure to the Notification No. 2129/PN/O/III/2E-27/06 dated 2.03.2006

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post</th>
<th>Categories of disabled suitable for Jobs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Block Informatics Officer</td>
<td>Both legs, one leg, partially deaf low vision</td>
</tr>
<tr>
<td>2.</td>
<td>Data Entry Operator</td>
<td>&quot;</td>
</tr>
<tr>
<td>3.</td>
<td>Accounts Clerk</td>
<td>&quot;</td>
</tr>
<tr>
<td>4.</td>
<td>Clerk-cum-Typist</td>
<td>&quot;</td>
</tr>
<tr>
<td>5.</td>
<td>Group D (Peon)</td>
<td>One leg, partially deaf, low vision</td>
</tr>
</tbody>
</table>

Dy. Secy. to the Govt. of West Bengal
MEMORANDUM

Sub: Comprehensive Forms Booklet for sanction of Retirement Benefits to the Employees of Panchayats under Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats.

The undersigned is directed to say that preparation of a Booklet containing the relevant paper/forms for convenience of the retired employees of three-tier-Panchayat Raj Bodies was inculcated in the Government of this Department a few years ago.

Now, after careful consideration of all aspects, in order to facilitate the retired employees of three-tire Panchayat Raj Bodies as well as Pension Sanctioning Authorities, the Governor is pleased to publish a “Comprehensive Forms Booklet for sanction of Retirement Benefits to the employees of Panchayats under Death-cum-Retirement Benefit Scheme, 1985”.

This Booklet will be helpful to the retired employees of three-tire Panchayat Raj Bodies to provide them different forms/declarations which are required to be filled up during retirement from service under Panchayat Raj Bodies.

Secondly, it will facilitate the work of Pension Sanctioning Authorities to gather all relevant papers required for preparing pension of the retired employees of three-tier Panchayat Raj Bodies inside a single folder.

Thirdly, it will also be helpful to the Directorate of Pension, Provident Fund & Group Insurance, Finance Department, Purta Bhavan (2nd Floor), Salt Lake, Kolkata-700071, for quick disposal of each case and reduction of the number of cases with audit objection from their end for want of relevant papers.

This has concurrence of Finance Department of this Government Pension Branch under their U/O No. 851(F)(Pen) dated 9.11.05.

M. N. Roy  
Secretary to the Govt. of West Bengal
NOTIFICATION

In terms of Section 32 & 33 of Persons With Disabilities (Equal Opportunities Protection of Rights and Full Participation) Act, 1995 it is a statutory obligation for the State Government in the Department of Panchayats & Rural Development to identify and reserve certain posts not less than 3% in each establishment for Persons With Disabilities of which one percent shall be reserved, for persons suffering from:

1. Blind or Low Vision
2. Hearing Impairment
3. Locomotor Disability or Cerebral Palsy

Job identification is a pre-requisite to facilitate employment for Persons With Disabilities in respect of 12th, 42nd and 72nd vacancies in the 100 point roster kept reserved for persons with disabilities in terms of Labour Department notification No.240 Emp dated 02.08.2001. After careful consideration of the same with regard to the nature of job performed by the employees of the Zilla Parishads the Governor is pleased to notify hereby that the posts which are non-PSC, non-promitional, non-common cadre and excluding the posts of Driver, Roller Driver, etc. in different Zilla Parishad Establishments as per list annexed as marked ‘A’ are identified for the above purpose.

Further, with concurrence of the Commissioner (Disability) W.B., U.O. No. Nil dated 17.11.05, the Governor is pleased to notify hereby that for the establishment of Blocks and Gram Panchayats the system of reservation @3% as per Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 laid down in Section 32 & 33 will be followed in all posts except the four posts in the Block office and five posts in the Gram Panchayat office, as mentioned the annexure ‘B’.

This order will take immediate effect.

By order of the Governor
M.N. Roy
Secretary to the Govt. of West Bengal
### ANNEXURE - ‘A’

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post</th>
<th>Categories of disabled suitable for jobs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Assistant Engineer</td>
<td>Partially Deaf, one arm</td>
</tr>
<tr>
<td>2.</td>
<td>Sub Asst. Engineer</td>
<td>-Do-</td>
</tr>
<tr>
<td>3.</td>
<td>L.D. Assistant</td>
<td>Both legs, one leg, one arm, partially deaf, low vision.</td>
</tr>
<tr>
<td>4.</td>
<td>Stenographer</td>
<td>-Do-</td>
</tr>
<tr>
<td>5.</td>
<td>Typiest</td>
<td>Both legs, one leg, partially deaf, low vision.</td>
</tr>
<tr>
<td>6.</td>
<td>Group-D</td>
<td>One leg, partially deaf, blind, low vision.</td>
</tr>
</tbody>
</table>

### ANNEXURE - ‘B’

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post</th>
<th>Name of the establishment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Joint B.D.O.</td>
<td>Block Office</td>
</tr>
<tr>
<td>2.</td>
<td>Panchayats Development Officer</td>
<td>-Do-</td>
</tr>
<tr>
<td>3.</td>
<td>Block Livelihood Development Officer</td>
<td>-Do-</td>
</tr>
<tr>
<td>4.</td>
<td>Panchayats Accounts &amp; Audit Officer</td>
<td>-Do-</td>
</tr>
<tr>
<td>5.</td>
<td>Executive Assistant</td>
<td>Gram Panchayat Office</td>
</tr>
<tr>
<td>6.</td>
<td>Secretary</td>
<td>-Do-</td>
</tr>
<tr>
<td>7.</td>
<td>Job Assistant/Nirman Sahayak</td>
<td>-Do-</td>
</tr>
<tr>
<td>8.</td>
<td>Sahayak</td>
<td>-Do-</td>
</tr>
<tr>
<td>9.</td>
<td>Gram Panchayat Karmee</td>
<td>-Do-</td>
</tr>
</tbody>
</table>

No. 6451/1(450) /PN/O/III/2E-124/05  Dated 01.12.2005

Copy forwarded for information & necessary action to the :
1. The Commissioner (Disabilities), West Bengal, 45, Ganesh Chandra Avenue, Kolkata-700013.
2. The Commissioner, Panchayats & R.D. West Bengal, Panchayat Bhavan, Kolkata-700001.
3. The District Magistrate, _____________________________(All)
4. Additional E.O., _____________________________Zilla Parishad (All)
5. The District Panchayats & R.D. Officer, _____________________________(All)
6. The Block Development Officer, _____________________________(All)
7. The Secretary, Public Service Commission, West Bengal.
8. All Cells of this Department.

Deputy Secretary to the Govt. of West Bengal
Government of West Bengal  
Panchayat & Rural Department  
Panchayat Wing,  
Jessop Buildings  
63 Netaji Subhas Road, Kolkata - 700 001

No. 6220/PN/O/III/2P-24/2003 (Part - IV)  
Dated 16.11.2005

MEMORANDUM

Sub : Payment of Pension to the retired employees of Three-Tire-Panchayat Raj bodies through the Nationalised Banks

In continuation of this Department’s G.O.No.4842/PN/O/III/2P-24/2003 (Part IV) dated 02.08.2005 the undersigned is directed to enclose Finance (Audit) Department’s G.O.No.8797-F dated 27.10.05 and to say that this Department’s G.O.No.4842/PN/O/III/2P-24/2003 (Part IV) dated 02.08.2005 on the subject noted above will come into force from effect from 1st December, 2005.

Deputy Secretary to the  
Government of West Bengal
MEMORANDUM

Sub : Scheme for payment of pension through the Public Sector Banks to the retired employees of Panchayat Bodies in the State of West Bengal

The undersigned is directed to state that at present payment of pension, gratuity and commuted value of pension to retired employees of Panchayat Bodies is governed by a scheme known as “Death-cum-Retirement Benefit Scheme, 1985 for the employees Panchayats”.

Pension in respect of Panchayat Bodies are being paid from the office of Sub-divisional officer concerned through Treasury according to the option of the employees concerned.

For the purpose of further simplification of the procedure, the question of payment of pension to the retired eligible employees of Three-Tire-Panchayat Raj Bodies through Sector Banks has been under consideration of the Govt. for sometime past.

After careful consideration of all aspects and to ensure timely and regular payment of pensionary benefits to eligible retired employees of Panchayat Bodies the Governor is pleased to decide that expenditure towards payment of DCRB of employees of Panchayat Bodies shall be met from the grant under the Head 2071-Pension and other Retirement Benefits with the Sub-detailed Head of A/c mentioned below.

The Governor is further pleased to decide that such payment of pension, gratuity and commuted value of pension, to an employee of Panchayat Body who retires on superannuation or otherwise or dies-in-harness shall be made through Public Sector Banks, by framing an identical Scheme as Part B Scheme-under Appendix-15 of West Bengal Treasury Rules 2005.

Amendment of para 2,37, 38(a) and (b), 40, 53, 54(1), replacement of paras 59 and 60 and inclusion of new paras 61(a) and (b), 62(a) and (b) to the DCRB Scheme, 1985, have duly been made by the Panchayat and Rural Development Deptt.

Suitable Amendment in West Bengal Treasury Rules, 2005 will be made in due course.

The sub-detailed Head of Account is, “2002-Payment of Pension to the employees of Panchayat Bodies-04-Pension/Gratuity” under the major Head “2071-Pension and other recruitment benefits-01-Civil-110-Pension of employees of Local Bodies”.

This order issues with the approval of Pr.AG(A&E), West Bengal issued under No.AM-1/3-35/53, dt. 26.4.05.

This order will take effect from 1st December, 2005.

Sd/- Samar Ghosh
Principal Secretary to the
Government of West Bengal

1210
In terms of paragraph 15, of the Provident Fund Scheme for the employees of the Panchayat bodies, 1991 issued under this Department No.330/VIII/Panch/2P-2/85 dated 11.02.1991, a subscriber is entitled to get part final withdrawal at any time after the completion of 20 years of services (including broken period of service, if any) or within 10 years before the date of his retirement on superannuation, whichever is earlier, from the amount standing to his credit to the Fund, for one or more of the purposes as detailed therein.

2. Now, in view of the recommendations of the 4th Pay Commission for the State Govt. employees and after careful consideration of the matter the Governor is pleased to decide, in partial modification of paragraph 15 of the Provident Fund Scheme for the employees of the Panchayat bodies, 1991, that withdrawals may be sanctioned by the authorities competent to sanction an advance at any time after the completion of 15 years of service (including broken period of service, if any) of the subscriber, who is an employee of the Panchayat body, or within 10 years before the date of his retirement on superannuation, whichever is earlier, from the amount standing to his credit in the Fund for one or more of the purposes mentioned in paragraph 15 of the Scheme ibid.

3. This Order issues with concurrence of the Finance Department. Vide their un official No. 113 Gr- J dated 26.09.2005.

4. Formal amendment in the Provident Fund Scheme for the employees of the Panchayat bodies, 1991 will be made in due course.

Sd/- D. Bandyopadhyay
Deputy Secretary to the Government of West Bengal.
Copy forwarded for information & necessary action to the :
1) Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-1.
2) Principal Accountant General (Audit), West Bengal, Treasury Building, Kolkata-1.
3) Accountant General (Local Bodies Audit), West Bengal 3rd M.S.O. Building (5th floor), C.G.O. Complex DF Block, Salt Lake, Kol-64
4) Finance Department, Group-G of this Government.
5) Finance Department, Group-J of this Government.
6) Commissioner of Panchayats & R.D., West Bengal.
7) Joint Secretary, Department of Panchayats & R.D. (R.D.Wing)1
8) Director of Pension, Provident Fund & Group Insurance, Purta Bhavan, Bidhan Nagar, Kolkata.
9) Executive Officer,___________________________Zilla Parishad/ Siliguri Mahakuma Parishad.
10) District Magistrate, _________________________________.
11) Additional Executive Officer, ______________________Zilla Parishad/
            Siliguri Mahakuma Parishad.
12) Sub-Divisional Officer, __________________________ Sub- Division,
            P.O._______________________________, Dist.__________________________.
13) District Panchayats & Rural Development Officer, ________________________
14) Block Development Officer & Ex-Officio Executive Officer ____________________________
            _________________Panchayat Samiti, P.O.__________________ Dist.____________

Copies of this Memorandum may please be sent to all Gram Panchayats within his jurisdiction.

15) All Cells of this Department.
ORDER

Whereas the State Government has created one post of Financial Controller and Chief Accounts Officer in each Zilla Parishad and Siliguri Mahakuma Parishad, to be filled up by transfer of officers having at least 10 (ten) years’ satisfactory service from the cadre of the West Bengal Audit and Accounts Service, for the purpose of, interalia, maintaining accounts and all records relating to financial implication in the concerned Zilla Parishad and Siliguri Mahakuma Parishad;

And whereas it is necessary and expedient to declare the said Financial Controller and Chief Accounts Officer as Drawing and Disbursing Officer in respect of the concerned Zilla Parishad and Siliguri Mahakuma Parishad for the said purpose;

Now, therefore, the Governor is pleased to direct that the Executive Officer of the Zilla Parishad and Siliguri Mahakuma Parishad in exercise of the power conferred by section 179 (5) of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973), as subsequently amended from time to time, may authorize the Financial Controller and Chief Accounts Officer of the Zilla Parishad and Siliguri Mahakuma Parishad, wherever the post has been filled up, to act as the Drawing and Disbursing Officer in respect of the fund of the concerned Zilla Parishad and Siliguri Mahakuma Parishad.

The Governor is further pleased to order that the Financial Controller and Chief Accounts Officer of the Zilla Parishad and Siliguri Mahakuma Parishad in discharge of his delegated responsibility shall, interalia, sign the Cash Books and all ancillary registers of accounts maintained by the Zilla Parishad and Siliguri Mahakuma Parishad. All financial and accounting matters including proposal for payment in a Zilla Parishad and Siliguri Mahakuma Parishad shall be routed through the Financial Controller and Chief Accounts Officer.
The Governor is also pleased to order that the Financial Controller and Chief Accounts Officer of the Zilla Parishad and Siliguri Mahakuma Parishad shall exercise other duties, responsibilities and functions as envisaged in this Department’s order No. 854 / PN / O / III / 2E-101 / 02 dated 15.03.04.

The West Bengal Panchayat (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003 is being modified accordingly.

This order shall take immediate effect and remain valid until further order.

By order of the Governor

Sd/- M. N. Roy
Secretary to the
Govt. of West Bengal

No. 5269/1(12)/PN/O/III/2A-01/05 Dated 30.08.2005

Copy forwarded for information & necessary action to the:
1. Principal Secretary, Finance Department, Audit Branch, Govt. of West Bengal, Writers Buildings, Kolkata-700 001.
3. Commissioner, Panchayats and Rural Development, West Bengal, Panchayat Bhavan, 11A, Roy Road, Kolkata-700 001.
4. Director, SIPRD, Kalyani, Nadia.
5. Sabhadhipati, .................................................................ZP/SMP (all)
6. District Magistrate & Executive Officer, ........................................P (all)
7. Addl. Executive Officer, ....................................................ZP/SMP (all)
8. Secretary, .................................................................ZP/SMP (all)
9. Financial Controller and Chief Accounts Officer, .......................ZP/SMP (all)
10. Dist. Panchayat and Rural Dev. Officer, ...........................................(all)
11. Private Secretary to the Minister-in-Charge, P & RD Department.
12. .................................................................Cell, P & RD Department (all)

OSD & Ex-officio Deputy Secretary to the
Government of West Bengal
The undersigned is directed to say that a proposal for granting family pension, gratuity, etc. to the eligible family members of the employees of all the three tiers of Panchayats in this State or Pensioners of P.R.Body who have suddenly disappeared and whose whereabouts are not known are under consideration of the Government for some time past.

In the normal cases unless a period of 7 (seven) years has elapsed since the date of disappearance of the employee of the P.R.Body or Pensioners of P.R.Body as the case may be, he can not be deemed to be dead and the retirement benefit can not be paid to the family.

2. Now, after careful consideration of the matter from all aspects the Governor has been pleased to decide that when an employee of Panchayat Raj Body/Pensioner of P.R.Body disappears leaving his family, in the lurch, family pension etc. may be granted to the family concerned, after 7 (seven) years from the date of missing of the employee of P.R.Body/Pensioner of P.R.Body concerned subject to the fulfilment of the following conditions:

(i) The family must lodge a report with the concerned Police Station and obtain a report that the employee of P.R. Body/Pensioner of P.R. Body has not been traced after all efforts had been made by the Police.

(ii) An indemnity Bond should be taken from beneficiaries concerned to the effect that all payments received from Government shall be refunded to Government in the event the missing employee of P.R. Body/Pensioner of P.R. Body re-appears and claims his dues.

3. The proposal alongwith relevant documents referred hereinabove under para 2(i) and 2(ii) shall be forwarded to the Administrative Department for consideration and sanction of the aforesaid benefit.

4. All Government dues outstanding against the employees of P.R. Body/Pensioners of P.R. Body shall be recovered under formal rules / orders.
5. The family concerned shall apply to the concerned Head of Office (Explained in Chapter II para 6(h) of Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats) of the employee of P.R. Body/Pensioner of P.R. Body for grant of family pension etc., after one year from the date of disappearance of the employee of P.R. Body/Pensioner of P.R. Body.

6. The Head of Office, after scrutiny of the case, will recommend for action of family pension etc. to the Administrative Department concerned.

7. This order issues with the concurrence of Finance Department Group P (Pen) vide their u/o No. 161 dated 18.05.05.

Sd/- M. N. Roy
Secretary to the Govt. of West Bengal
No. 4842/PN/O/III/2P-24/03  (Part - IV)  Dated 02.08.2005

M E M O R A N D U M

Sub : Panchayat of Pension to the retired employees of Three Tier Panchayat Raj Bodies through the Nationalised Banks

The question of Payment of Pension to through retired employees of Three Tier Panchayati Raj bodies through Nationalised Banks has been under consideration of the Government for sometime past. After careful consideration of all aspects the Governor is pleased to make payment of Pension to the retired employees of Panchayati Raj Bodies through Nationalised Banks, notwithstanding anything contained in the Death-cum-Retirement Benefit scheme, 1985, for an employee of Panchayat, who retires, on superanuation or otherwise, dies in harness or is declared missing in terms of this Department’s Memo No. 2025/PN dt. 25.05.05.

In exercise of power conferred in Para 57 of the Death-cum-Retirement Benefit Scheme, 1985, for the employees of Panchayats, the Governor is also pleased to make following amendments or modification in the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats, to facilitate the modified scheme for payment of Pension through Nationalised Banks.

1. Para - 2 : “the fund of the Zilla Parishad” in the last line shall be replaced with the phrase “the State Government”.

2. Item - 2 of Annexure - 1 : The phrase “the fund of the Zilla Parishad” shall be replaced with the phrase “the State Government”.

3. Para - 37 : The phrase “Sub-Divisional Officer of the subdivision” in the 9th (ninth) line shall be deleted. The phrase “the Treasury or Sub-Treasury” in the 9th (ninth) line shall be replaced with the phrase “the Treasury from where the employee opts to draw pension after retirement”. The phrase “as the case may be” in the 9th (ninth) and the 10th (tenth) line shall be deleted.

4. Para - 38 (a) : The phrase in the 2nd (second) and the 3rd (third) line “Sub-Divisional Officer concerned through Treasury/Sub-Treasury” shall be replaced with the phrase “the Treasury Officer”.

   (b) The first sentence “Before Death/Retiring Gratuity is paid, the Sub-Divisional Officer concerned should ensure that every employee clears all his dues”, shall be replaced with the sentence “Before Death/Retiring Gratuity is paid, the Treasury Officer concerned should ensure that every Panchayat pensioner has cleared all his dues to the Government/Panchayat”.

5. Para - 40 : The phrase “the Sub-divisional officer concerned. Treasury and Sub-Treasury as the case may be, and the pensioner” in the last sentence shall be replaced with the phrase “the Treasury Officer concerned, the Account General (A&E), West Bengal and the pensioner”.

6. Para - 46 : The phrase “the Sub-divisional officer of the subdivision the Treasury and Sub-Treasury as the case may be” in the 6th (sixth) and the 7th (seventh) line of the para shall be replace with the phrase “the Treasury Officer concerned”. The words “the Sub-divisional Officer” in the 8th (eighth) and the 10th (tenth) line of the para shall be replaced with the word “the Treasury Officer concerned”.

1217
7. Para 53: The words and phrase “Sub-divisional Officer concerned” and “or Sub-Treasury” occurring in the 7th (seventh) and the 8th (eighth) line respectively of the para shall be deleted.

8. Para 64 (1): The words and phrase “Sub-Divisional Officer concerned” and “or Sub-Treasury” occurring in the 14th (fourteenth) and the 15th (fifteenth) line respectively of the para shall be deleted.

9. Para 59: The existing para and the provisions contained therein shall be replaced with the following provisions:

“The employer’s share of contribution with the interest accrued thereon for the employees who have opted to come under this pension scheme shall be withdrawn from the Provident Fund Deposit A/c. and refunded to Government by depositing the money under head 0071-01-101-003-10 in the treasury by the head of office concerned. The treasury Officer concerned shall act as the DDO for the drawal and disbursement of the panchayat pension unless otherwise directed in the PPO/GPO by the PPO issuing authority”.

10. Para 60: The existing provision shall be replaced with the following: “On receipt of sanction of pensionery benefits from the pension sanctioning authority as provided in paragraph 36(2) of the scheme the Audit Officer will issue authority (Pension Payment Order, Gratuity Payment Order and authority for the Payment of Commuted Value of Pension) as provided in paragraph 37 and 46 of the Scheme and send both the Pensioner’s portion and the Disburser’s portion of the authority to the Treasury Officer of the Treasury from where the Panchayat pensioner opted to draw pension in issuing the PPO/GPO the provisions of TR 4.161 of West Bengal Treasury Rules, 2005, will be observed by the Audit Officer”.

The following paras shall be incorporated:

11. Para 61 (a): Procedure for Payment of Pension:

“On receipt of a pension payment order at the treasury, Treasury Officer concerned will make over the pensioner’s portion to the pensioner after proper identification when the pensioner after proper identification when the pensioner appears to receive his/her pension for the first time. The specimen signature or the left thumb impression as the case may be, of the pensioner will be taken in the space provided for the purpose in the Treasury Officer’s portion of the PPO.

The Treasury Officer concerned will disburse pension to the Panchayat to the Panchayat pensioners in terms of the provisions in TR 4.177 of West Bengal Treasury Rules, 2005.

In Drawing and disbursing pension and other retirement benefits the provisions as laid down in TR 4.162 to TR 4.193 of West Bengal Treasury Rules 2005 should be observed by all concerned”.

(b) Head of A/c.: The pension to be drawn for the Panchayat pensioners will be debited to the head A/c. “2071-Pension & other Retirement Benefits-01-Civil-110-Pension of Employees of Local Bodies-002-Payment of pension to the Employees of Panchayat Bodies-04-Pension/Gratuity”.

12. Para 62 (a): The PPO’s of the Panchayat Pensioners for which payment authorities were issued to the SDO’s for payment by drawal of cheque of the Pension Fund maintained in the treasuries u/h “8448-00-109-004/005” shall be sent by the S.D.O to the Treasury Officer concerned with a certificate of payment noted on each PPO in the following form:

“Certified that Payment of pension on the P.P.O has been made upto .................... (mention the month, year) to Shri/Smt. ............................ (name of the Pensioner)”.

1218
The certificate should be signed by the S.D.O who acted, as the Pension Disbursing Officer under the old scheme of pension disbursement to the Panchayat pensioners from Pension Fund.

While sending all such PPO’s to the Treasury Officer the New Scheme of Payment of Pension to the Panchayat Pensioners should be quoted in the covering letter of the PPO’s.

(b) The credit balance in the Pension Fund maintained in the Treasury by the S.D.O should be transfer-credited to the receipt head corresponding to the payment head from which the fund was initially drawn for credit to the Pension Fund A/c., now being closed. For the purpose of transfer credit of the balance in the Pension Fund A/c. to the receipt head as mentioned above a cheque for the amount shall be drawn by the S.D.O. The cheque shall be discharged by the S.D.O. in the reverse of the cheque in the following manner.

“Received Payment by transfer-credit to Head of A/c. ................................ (mention the head in full)”. Two copies of duly filled in challan should be attached to the cheque and submitted to the Treasury concerned for transfer of the balance and closure of the Pension Fund A/c. at the Treasury. A copy of the challan returned by the Treasury should be preserved by the S.D.O for checking and verification.

13. Para below item(s) of Annexure-X-

“The pension and gratuity are payable at ..................................... Treasury and are chargeable to the Head of A/c 2071-Pension & other Retirement Benefits-01-Civil-110-Pension of Employees of Local Bodies-002-Payment of Pension to the Employees of Panchayat Bodies-04-Pension/Gratuity.

14. Para-3 of Part II of Annexure - XI -

The existing provision shall be replaced with the following :

“The sums will be charged to the head 2071-01110-002-04 Rs. .................................

This order issues with the concurrence of Finance (Audit) Department of this Government under their U/O No. 624 G. T dated 14.06.05 and 948 Gr. T dated 21.07.05 and this has approval of Indian Audit and Accounts Department Principal Accountant General (A&E), West Bengal, issied under No. A.M.-1/3-35/53 dated 26.04.2005.

Secretary to the Government of W. B.
Sub : Settlement of family pension etc. to the eligible family members of the employees of Panchayati Raj Bodies/Pensioners of P.R.Body who have suddenly disappeared and whose whereabouts are not known.

The undersigned is directed to say that a proposal for granting family pension, gratuity, etc. to the eligible family members of the employees of all the three tiers of Panchayats in this State or Pensioners of P.R.Body who have suddenly disappeared and whose whereabouts are not known /ire under consideration of the Government for some time past.

In the normal cases unless a period of 7 (seven) years has elapsed since the date of disappearane of the employee of the P.R.Body or Pensioners of P.R.Body, as the case may be, he can not be deemed to be dead and the retirement benefit can not be paid to the family.

2. Now, after careful consideration of the matter from all aspects the Governor has been pleased to decide that when an employee or Panchayat Raj Body/Pensioner of P.R.Body disappears leaving his family, in the lunch, family pension etc. may be granted to the family concerned, after 7 (seven) years from the date of missing of the employee of P.R.Body/Pensioner of P.R.Body concerned subject to the fulfilment of the following conditions :

(i) The family must lodge a report with the concerned Police Station and obtain a report that the employee of P.R. Body/Pensioner of P.R. Body has not been traced after all efforts had been made by the Police.

(ii) An indemnity Bond should be taken from beneficiaries concerned to the effect that all payments received from Government shall/be refunded to Government in the event the missing employee of P.R. Body/ Pensioner of P.R. Body re-appears and claims his dues.

3. The proposal alongwith relevant documents referred hereinabove under para 2(i) and 2(ii) shall be forwarded to the Administrative Department for consideration and sanction of the aforesaid benefit.
4. All Government dues outstanding against the/employees of P.R. Body/ Pensioners of P.R.Body shall be recovered under normal rules/orders.

5. The family concerned shall apply to the/concerned Head of Office (Explained in Chapter II para 6(h) of Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats) of the employee of P.R. Body/Pensioner of P.R. Body for grant of family pension etc., after one year from the date of disappearance of the employee of P.R. Body/Pensioner of P.R. Body.

6. The Head of Office, after scrutiny of the case, will recommend for sanction of family pension etc. to the Administrative Department concerned.

7. This order issues with the concurrence of Finance Department Group P (Pen) vide their u/o No. 161 dated 18.05.05.

Sd/- M. N. Roy
Secretary to the Govt. of West Bengal.
MEMORANDUM

Sub : Panchayat of Pension to the retired employees of Three Tier Panchayat Raj Bodies through the Nationalised Banks

The question of Payment of Pension to the retired employees of Three Tier Panchayati Raj bodies through Nationalised Banks has been under consideration of the Government for sometime past. After careful consideration of all aspects the Governor is pleased to make payment of Pension to the retired employees of Panchayati Raj Bodies through Nationalised Banks, notwithstanding anything contained in the Death-cum-Retirement Benefit Scheme, 1985, for an employee of Panchayat, who retires, on superanuation or otherwise, dies in harness or is declared missing in terms of this Department’s Memo No. 2025/PN dt. 25.05.05. In exercise of power conferred in Para 57 of the Death-cum-Retirement Benefit Scheme, 1985, for the employees of Panchayats, the Governor is also pleased to make following amendments or modification in the Death-cum-Retirement Benefit Scheme. 1985 for the employees of Panchayats, to facilitate the modified scheme for payment of Pension through Nationalised Banks.

1. Para - 2 : “the fund of the Zilla Parishad” in the last line shall be replaced with the phrase “the State Government”.

2. Item - 2 of AnnexWe - 1 : The phrase “the fund of the Zilla Parishad” shall be replaced with the phrase “the State Government”.

3. Para - 37 : The phrase “Sub-Divisional Officer of the subdivision” in the 9th (ninth) line shall be deleted. The phrase “the Treasury or Sub-Treasury” in the 9th (ninth) line shall be replaced with the phrase “the Treasury from where the employee opts to draw pension after retirement”. The phrase “as the case may be” in the 9th (ninth) and the 10th (tenth) line shall be deleted.

4. Para - 38 (a): The phrase in the 2nd (second) and the 3rd (third) line “Sub-Divisional Officer concerned through Treasury/Sub-Treasury” shall be replaced with the phrase “the Treasury Officer”.

Government of West Bengal
Panchayats & Rural Development Department
Jessop Buildings 1st Floor
63, Netaji Subhas Road, Kolkata - 700001.

No. 4842/PN/O/1II/2P-24/03 (Part - IV) Dated : 02.08.2005
(b) The first sentence “Before Death/Retiring Gratuity is paid, the Sub-Divisional Officer concerned should ensure that every employee clears all his dues”, shall be replaced with the sentence “Before Death/ Retiring Gratuity is paid, the Treasury Officer concerned should ensure that every Panchayat pensioner has cleared all his dues to the Government/Panchayat”.

5. Para - 40 : The phrase “the Sub-divisional officer concerned, Treasury and Sub-Treasury as the case may be and the pensioner” in the last sentence shall be replaced with the phrase “the Treasury Officer concerned, the Account General (A&E), West Bengal and the pensioner”.

6. Para - 46 : The phrase “the Sub-divisional officer of the subdivision, the Treasury and Sub-Treasury as the case “may be” in the 6th (sixth) and the 7th (seventh) line of the para shall be replace with the phrase “the Treasury Officer concerned”. The word “the Sub-divisional Officer” in the 8th (eighth) and the 10th (tenth) line of the para shall be replaced with the word “the Treasury Officer concerned”.

7. Para 53 : The words and phrase “Sub-divisional Officer concerned” and “or Sub-Treasury” occurring in the 7th (seventh) and the 8th (eighth) line respectively of the para shall be deleted.

8. Para - 54 (1) : The words and phrase “Sub-Divisional Officer concerned” and “or Sub-Treasury” occurring in the 14th (fourteenth) and the 15th (fifteenth) line respectively of the para shall be deleted.

9. Para - 59 : The Existing para and the provisions contained therein shall be replaced with the following provisions:

“The employer’s share of contribution with the interest accrued thereon for the employees who have opted to come under this pension scheme shall be withdrawn from the Provident Fund Deposit A/c. and refunded to Government by depositing the money under head ‘0071-01-101-003-10’ in the treasury by the head of office concerned. The treasury Officer concerned shall act as the DDO for the drawal and disbursement of the panchayat pension unless otherwise directed in the PPO/GPO by the PPO issuing authority”.

10. Para - 60 : The existing provision shall be replaced with the following: “On receipt of sanction of pensionery benefits from the pension sanctioning authority, as provided in paragraph 36(2) of the scheme, the Audit Officer will issue authority (Pension Payment Order, Gratuity Payment Order and authority for the Payment of Commuted Value of Pension) as provided in paragraph 37 and 46 of the Scheme and send both the Pensioner’s portion and the Disburser’s portion of the authority to the Treasury Officer of the Treasury from where the Panchayat pensioner opted to draw pension, in issuing the PPO/ GPO the provisions of TR 4.161 of West Bengal Treasury Rules, 2005, will be observed by the AudmOfficer”.

1223
The following paras shall be incorporated

11. Para - 61 (a) : Procedure for Payment of Pension :

“On receipt of a pension payment order at the treasury, Treasury Officer concerned will make over the, pensioner’s portion to the pensioner after proper identification when the pensioner after proper identification when the pensioner appears to receive his/her pension for the first time. The specimen signature or the left thumb impression, as the case may be, of the pensioner will be taken in the space provided for the purpose in the Treasury Officer’s portion of the PPO.

The Treasury Officer concerned will disburse pension to the Panchayat to the Panchayat pensioners in terms of the provisions in TR 4.177 of West Bengal Treasury Rules, 2005. In drawing and disbursing pension and other retirement benefits the provisions as laid down in TR 4.162 to TR 4.193 of West Bengal Treasury Rules, 2005 should be observed by all concerned”, (b) Head of A/c. : The pension to be drawn for the Panchayat pensioners will be debited to the head A/a “2071-Pension & other Retirement Benefits-01-Civil-l 10-Pension of Employees of Local Bodies-002-Payment of pension to the Employees of Panchayat Bodies-04-Pension/Gratuity”.

12. Para - 62 (a) The PPO’s of the Panchayat Pensioners for which payment authorities were issued to the SDO’s for payment by drawal of cheque of the Pension Fund maintained in the treasuries u/h “8448-00-109-004/005 shall be sent by the S.D.O to the Treasury Officer concerned with a certificate of payment noted on each PPO in the following form

“Certified that Payment of pension on the P.P.O has been made upto (mention the month, year) to Shri/Smt............. (name of the Pensioner)”.

The certificate should be signed by the S.D.O who acted, as the Pension Disbursing Officer under the old scheme of pension disbursement to the Panchayat pensioners from Pension Fund. While sending all such PPO’s to the Treasury Officer the New Scheme of Payment of Pension to the Panchayat Pensioners should be quoted in the covering letter of the PPO’s.

(b) The credit balance in the Pension Fund maintained in the Treasury by the S.D.O should be transfer-credited to the receipt head. corresponding to the payment head from which the fund was initially drawn for credit to the Pension Fund A/c, now being closed. For the purpose of transfer credit of the balance in the Pension Fund A/c. to the receipt head as mentioned above a cheque for the amount shall be drawn by the S.D.O. The cheque shall be discharged by the S.D.O in the reverse of the cheque in the following manner. “Received Payment by transfer-credit to Head of A/c. ........................................... (mention the head in full)”.

1224
Two copies of duly filled in challan should be attached to the cheque and submitted to the Treasury concerned for transfer of the balance and closure of the Pension Fund A/c. at the Treasury. A copy of the challan returned by the Treasury should be preserved by the S.D.O for checking and verification.

13. Para below item(s) of Annexure-X-

“The pension and gratuity are payable at .................................................. Treasury hand are chargeable to the Head of A/c/ “2071-Pension & other Retirement Benefits-01-Civil 10-Pension of Employees of Local Bodies-002-Payment of Pension to the Employees of Panchayat Bodies-04-pension/Gratuity”.

14. Para-3 of Part Fl of Annexure - XI -

The existing provision shall be replaced with His following:

“The sums will be charged to the head “2071 -01-110-002-04” Rs. ......................”

This order issues with the concurrence of finance (Audit) Department of this Government under their U/O No. 624 Gr. T dated 14.06.05 and 948 Gr. T dated 21.07.05 and this has approval of Indian Audit and Accounts Department, Principal Accountant General (A&E), West Bengal issued under No. A.M.-1/3-35/53 dated 26.04.2005.

Secretary
To the Government of W.B.
MEMORANDUM

Sub: Payment of Pension to the retired employees of Three-Tire-Panchayat Raj Bodies through the Nationalised Banks

In continuation of this Department’s G.O.No.4842/PN/O/III/2P-24/2003 (Part IV) dated 02.08.2005 the undersigned is directed to enclose Finance (Audit) Department’s G.O.No. 8797-F dated 27.10.05 and to say that this Department’s G.O.No.4842/PN/O/III/2P-24/2003 (Part IV) dated 02.08.2005 on the subject noted above will come into force with effect from 1st December, 2005.

Deputy Secretary to the
Government of West Bengal
Government of West Bengal
Finance Department
Audit Branch

MEMORANDUM

Sub : Scheme for payment of pension through the Public Sector Banks to the retired employees of Panchayat Bodies in the State of West Bengal

The undersigned is directed to state that at present payment of pension, gratuity and commuted value of pension to retired employees of Panchayat Bodies is governed by a scheme known as “Death-curn-Retirement Benefit Scheme, 1985 for the employees Panchayats”.

Pension in respect of Panchayat Bodies are being paid from the office of Sub-divisional officer concerned through Treasury according to the option of the employees concerned.

For the purpose of further simplification of the procedure, the question of payment of pension to the retired eligible employees of Three-Tire-Panchayat Raj Bodies through Public Sector Banks has been under consideration of the Govt. for sometime past.

After careful consideration of all aspects and to ensure timely and regular payment of pensionary benefits to eligible retired employees of Panchayat Bodies, the Governor is pleased to decide that expenditure towards payment of DCRB of employees of Panchayat Bodies shall be met from the grant under the Head 2071-Pension and other Retirement Benefits with the Sub-detailed Head of A/c. mentioned below.

The Governor is further pleased to decide that such payment of pension, gratuity and commuted value of pension, to an employee of Panchayat Body who retires on superannuation or otherwise or dies-in harness, shall be made through Public Sector Banks, by framing an identical Scheme as Part B Scheme under Appendix-15 of West Bengal Treasury Rules 2005.

Amendment of para 2, 37, 38(a) and (b), 40, 46, 53, 54(1), replacement of paras 59 and 60 and inclusion of new paras 61 (a) and (b), 62(a) and (b) to the DCRB Scheme, 1985, have duly been made by the Panchayat and Rural Development Deptt.

Suitable Amendment in West Bengal Treasury Rules, 2005 will be made in due course.

The sub-detailed Head of Account is, “2002-Payment of Pension to the employees of Panchayat Bodies-04-Pension/Gratuity” under the major Head “2071-Pension and other recruitment benefits-01-Civil-110-Pension of employees of Local Bodies”.

This order issues with the approval of Pr.AG(A&E), West Bengal issued under No.AM-I/3-35/53, dt. 26.4.05.
This order will take effect from 1st December, 2005.

Sd/- Samar Ghosh
Principal Secretary to the
Government of West Bengal
No. 3086/PN/O/II/2A-73/04. Dated : 8.09.04

From : S. N. Ray,
      Dy. Secy, to the Govt. of West Bengal.

To : District Panchayat and Rural Development
     Officer, South 24 Parganas, Alipur.

Sub : Authority to issue the order of service verification and confirmation in respect of G.P. employees.

Ref : His memo no. 513/Panch dated 12.07.04.

The undersigned is directed to inform him that the Block Development Officer and Executive Officer of the Panchayat Samiti is the authority to maintain the service records in respect of employees of the Gram Panchayats and he is also competent to issue the orders of their confirmation on receipt of report of satisfactory service from the Prodhan of concerned Gram Panchayat.

Deputy Secy. to the
Government of West Bengal
No. 3179/PN/O/III/2P-33/98 Dated :- 15.9.2004

From : Jt. Secy, to the Govt. of West Bengal.

To : The Director of Panchayats & R.D., West Bengal.

Sub : Protection of pay of the employees of Gram Panchayats.

Ref : His memo No. 2170/III/DP/1M-1/95 dated 03.09.2004.

The undersigned is directed to say that the duplicate Service Book of both the senior and junior employees of the Panchayat Bodies duly attested may be sent to this Department, instead of the Original Service Books along with the other connected papers as called for in this Department Memo No. 242/PN dated 27.01.1999; Original Service Books of incumbents concerned need not be sent.

Jt. Secy, to the Govt. of West Bengal
Sit,

In inviting a reference to the subject mentioned above, I am directed to say that a large number of verification cases are received by this Department where the candidates have already been employed before obtaining clearance in the form of a positive report on their antecedents which is highly irregular.

I am, therefore, directed to request you kindly to ensure that the existing procedure is strictly adhered to by all concerned under your kind control and also to request you not to give any appointment to anybody without prior verification of antecedents to avoid any future complications.

Yours faithfully,

Sd/- B. Kundu
Spl. Secy. to the Govt. of West Bengal
The undersigned is directed to say that several queries have been received from District Officers as to how vacancies reserved for SC(E.C.), ST (E.C.), BC (EC) and General (E.C) candidates will be filled up in case of nonavailability of candidates belonging to the aforesaid category within the district. After careful examination of the matter undersigned is directed to say that if the Directorate of employment could not furnish any suitable candidate having residence within the district for filling up of any such vacancy reserved for SC (E.C), ST (EC), BC (EC) or General (E.C), the said vacancy may be filled up by a non-Exempted Category Candidate belonging to SC, ST, BC or General as the case may be but the said candidate must be resident of the concerned District.

From : The Deputy Secretary to the Govt. of West Bengal.
To : The Commissioner of Panchayats & R.D.

Sub: Clarification regarding filling up of vacancy reserved for Exempted Category candidates.

The undersigned is directed to say that several queries have been received from District Officers as to how vacancies reserved for SC(E.C.), ST (E.C.), BC (EC) and General (E.C) candidates will be filled up in case of nonavailability of candidates belonging to the aforesaid category within the district. After careful examination of the matter undersigned is directed to say that if the Directorate of employment could not furnish any suitable candidate having residence within the district for filling up of any such vacancy reserved for SC (E.C), ST (EC), BC (EC) or General (E.C), the said vacancy may be filled up by a non-Exempted Category Candidate belonging to SC, ST, BC or General as the case may be but the said candidate must be resident of the concerned District.

Deputy Secy. to the Govt. of West Bengal

No. 1186/PN/O/III/2A-9/03. (78) - P.S. Dated , 22.03.2005

Copy forwarded to the District Panchayat & Rural Development Officer, _____________________________________________________ (All) for information and necessary action.

Deputy Secy. to the Govt. of West Bengal

Sov.
22.3.05.
i) Such employee is working as a regular employee.

ii) The appointing authority of the employee and that of the higher post in question is the same and

iii) Such employee fulfill the conditions of eligibilities as laid down in the recruitment rules prescribed
for the direct recruitment to the said higher post.

This order issues with the concurrence of the Labour Department vide their U/O No. 217 .... dated 18.10.04.

Jt. Secy. to the
Govt. of West Bengal.
<table>
<thead>
<tr>
<th>জেলা পরিষদ</th>
<th>ছকের শ্রেণী</th>
<th>প্রতিবেদনকারী</th>
<th>প্রতিবাদকারী</th>
<th>গ্রহণকারী</th>
</tr>
</thead>
<tbody>
<tr>
<td>কর্মচারী</td>
<td>আধিকারিক</td>
<td>আধিকারিক</td>
<td>কর্তৃপক্ষ</td>
<td></td>
</tr>
<tr>
<td>(Reporting Officer)</td>
<td>(Countersigning Officer)</td>
<td>(Accepting Authority)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ক শ্রেণীভুক্ত</td>
<td>১নং</td>
<td>অতিরিক্ত কার্যনির্বাহী</td>
<td>কার্যনির্বাহী আধিকারিক</td>
<td>সভাপতি</td>
</tr>
<tr>
<td>খ শ্রেণীভুক্ত</td>
<td>২নং</td>
<td>সচিব</td>
<td>অতিরিক্ত কার্যনির্বাহী</td>
<td>সভাপতি</td>
</tr>
<tr>
<td>গ শ্রেণীভুক্ত</td>
<td>২নং</td>
<td>সচিব</td>
<td>অতিরিক্ত কার্যনির্বাহী</td>
<td>কার্যনির্বাহী</td>
</tr>
<tr>
<td>ঘ শ্রেণীভুক্ত</td>
<td>৩নং</td>
<td>সচিব</td>
<td>অতিরিক্ত কার্যনির্বাহী</td>
<td>কার্যনির্বাহী</td>
</tr>
<tr>
<td>পঞ্চায়েত সমিতি</td>
<td>৩নং</td>
<td>সচিব</td>
<td>অতিরিক্ত কার্যনির্বাহী</td>
<td>কার্যনির্বাহী</td>
</tr>
<tr>
<td>পঞ্চায়েত সমিতি</td>
<td>ছকের</td>
<td>প্রতিবেদনকারী</td>
<td>প্রতিবাদকারী</td>
<td>গ্রহণকারী</td>
</tr>
<tr>
<td>কর্মচারী</td>
<td>শ্রেণী</td>
<td>আধিকারিক</td>
<td>আধিকারিক</td>
<td>কর্তৃপক্ষ</td>
</tr>
<tr>
<td>(Reporting Officer)</td>
<td>(Countersigning Officer)</td>
<td>(Accepting Authority)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>খ শ্রেণীভুক্ত</td>
<td>২নং</td>
<td>পঞ্চায়েত</td>
<td>বুক উম্মেন আধিকারিক</td>
<td>সভাপতি</td>
</tr>
<tr>
<td></td>
<td></td>
<td>সম্প্রসারণ আধিকারিক</td>
<td>কার্যনির্বাহী আধিকারিক</td>
<td></td>
</tr>
<tr>
<td>গ শ্রেণীভুক্ত</td>
<td>২নং</td>
<td>পঞ্চায়েত সম্প্রসারণ</td>
<td>বুক উম্মেন আধিকারিক</td>
<td>সভাপতি</td>
</tr>
<tr>
<td></td>
<td></td>
<td>আধিকারিক</td>
<td>কার্যনির্বাহী আধিকারিক</td>
<td></td>
</tr>
<tr>
<td>ঘ শ্রেণীভুক্ত</td>
<td>৩নং</td>
<td>পঞ্চায়েত সম্প্রসারণ</td>
<td>বুক উম্মেন আধিকারিক</td>
<td>সভাপতি</td>
</tr>
<tr>
<td></td>
<td></td>
<td>আধিকারিক</td>
<td>কার্যনির্বাহী আধিকারিক</td>
<td></td>
</tr>
</tbody>
</table>

আপনার বিশ্বাস

সুকুমার রায়

উপ-সচিব

পঞ্চায়েত ও গ্রামীণ মন্ত্রণালয় দপ্তর

পশ্চিমবঙ্গ সরকার।

সংযোজনী ও উপরিবিধি তিন শ্রেণীর ছক
From: Jt. Secy, to the Govt. of West Bengal.

To: The Director of Panchayat & R.D., West Bengal.

The undersigned is directed to state that an employee, works in any tier of P.R.bodies also be considered as Departmental candidate on application for appointment in higher post in any P.R.body along with the candidates sponsored by the Employment Exchange Provided that -

i) Such employee is working as a regular employee.

ii) The appointing authority of the employee and that of the higher post in question is the same and

iii) Such employee fulfil the conditions of eligibilities as laid down in the recruitment rules prescribed for the direct recruitment to the said higher post.

This order issues with the concurrence of the Labour Department vide their U/O No. 217 .... dated 18.10.04.

Jt. Secy, to the
Govt. of West Bengal.
From : Secretary to the Govt. of West Bengal.

To
The Executive Officer,
..........................................Zilla Parishad/Mahakuma Parishad

No. 4293-PN/O/II1/2P-88/04

Government of West Bengal
Department of Panchayats & Rural Development
63, Netaji Subhas Road. Kolkata - 700001

Dated :- 28th December, 2004

The undersigned is directed to say that where salary is disbursable from PL/ LF Accounts of different bodies / Non-Government Institutions fully funded by the Government, the recovery of Income Tax, Provident Fund, Profession Tax and other recoverables should be done by deduction from the Gross amount due for disbursement of the salary. The amount to be recovered by deduction will be transfer credited to the respective receipt head of Accounts by the Treasury and for which sufficient number of challans properly filled in should be submitted by the operators concerned to the concerned Treasury Officer with the salary cheques. The date of credit in the respective Head of Account by transfer from the PL/LF Account will be taken as the date of recovery. All the Treasury Officers have been instructed accordingly by the Director of Treasuries & Accounts, West Bengal with his Memo No. D1/O/27/P-04/1893(84) dated 13-09-2004 (copy enclosed).

The Governor is now pleased to direct that henceforth, all the recoveries including Provident Fund subscriptions of the employees of Panchayat bodies from their pay bills shall be deposited by transfer credit to the appropriate head of Account in the manner as prescribed in Director of Treasuries and Accounts Memo dated 13-09-2004 as referred to above.

It has been brought to the notice of Government that Annual Statement of Account in respect of General Provident Fund of employees of Panchayat bodies is not provided regularly to the concerned employees after the close of each financial year. The undersigned is therefore to request the respective “Accounts Officer” for the employees of Panchayat bodies as defined in the Provident Fund Scheme for the employees of the Panchayat bodies, 1991 to take steps for the issuance of the Annual Statement of Provident Fund Accounts to the employees of Panchayat bodies in the proforma already prescribed in Appendix-‘D’ in terms paragraph 31(1) of the Scheme ibid published with this Department No. 3.30/VIII/Panch/2P-2/85 dated 11-02-1991.

This order will come into force with effect from the 1st April, 2005.

Secretary to the
Govt. of West Bengal.
From: S. S. Maity, Joint Secretary to the Govt. of West Bengal.

To: The Director of Panchayats & R.D., West Bengal,
    11 A, K.S.Roy Road, PANCHAYAT BHAVAN, Kolkata - 700001.

Sub: Sanction of loan/advance from the balance standing at the credit in the General Provident Fund Account of an employee of panchayat bodies who is put under suspension.


Sir,

I am directed by order of the Governor to say that the Governor is pleased to allow the respective authority competent to sanction advance/loan to the employees of Panchayat bodies to grant advance/loan to such employee, who is put under suspension, from the amount standing to his credit to the General Provident Fund under terms and conditions as laid down in paragraph 12 of the Provident Fund Scheme for Employees of P.R.Bodies during the period of suspension. But recovery cannot be made without the subscriber’s consent during the period of suspension.

This Order issues with the concurrence of the Finance Department vide their U/O No. 83 Group-J dated 08.04.2004.

Necessary amendments in the Provident Fund Scheme for Employees of P.R.Bodies shall amended in due course.

Sd/-

Joint Secretary to the
Government of West Bengal
In terms of paragraph 15, of the Provident Fund Scheme for the employees of the Panchayat bodies, 1991 issued under this Department No. 330/VIII/Panch/ 2P-2/85 dated 11.02.1991, a subscriber is entitled to get part final withdrawal at any time after the completion of 20 years of services (including broken period of service, if any) or within 10 years before the date of his retirement on superannuation, whichever is earlier, from the amount standing to his credit to the Fund, for one or more of the purpose as detailed therein.

2. Now, in view of the recommendations of the 4th Pay Commission for the State Govt. employees and after careful consideration of the matter the Governor is pleased to decide, in partial modification of paragraph 15 of the Provident Fund Scheme for the employees of the Panchayat bodies, 1991, that withdrawals may be sanctioned by the authorities competent to sanction an advance at any time after the completion of 15 years of service (including broken period of service, if any) of the subscriber, who is an employee of the Panchayat body, or within 10 years before the date of his retirement on superannuation, whichever is earlier, from the amount standing to his credit in the Fund for one or more of the purposes mentioned in paragraph 15 of the Scheme ibid.

3. This Order issues with concurrence of the Finance Department. Vide their unofficial No. 113-Gr-J dated 26.09.2005.

4. Formal amendment in the Provident Fund Scheme for the employees of the Panchayat bodies, 1991 will be made in due course.

Sd/- D. Bandyopadhyay
Deputy Secretary to the
Government of West Bengal
MEMORANDUM

The undersigned is directed to say that consequent on the revision of pay of regular employees under Panchayat Bodies in this State with effect from the 1st January, 1996 in terms of this Deptt. Memo. No. 4105/PN/N/IIU/2P-29/98 dated 12.11.98, the question of modification of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies has been under consideration of the Government in this Department. After careful consideration, the Governor is pleased to decide that the pensionary benefit in respect of the said employees who retire after 1st January, 1996 and whose pay has been fixed under the said order 4105/PN/N/IIU/2P-29/98 dated 12.11.98 or in whose favour such revised pay has been allowed shall be determined as follows :-

(i) Pension shall continue to be calculated at the rate of 50% of last drawn “emoluments” as defined in paragraph 6(e) of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies [excepting Dearness Pay as shown in 6(e)(iv) of the said scheme] with proportionate reduction for less than 33 years of qualifying service as at present.

(ii) The existing minimum amount of pension/famify pension of Rs. 400/- (Rupees four hundred) only per month as laid down in this Deptt. Memo No.-3218/VIII/Panch/2P-2/89 dated 18.10.93 shall be raised to Rs. 1300/- (Rupees one thousand and three hundred) only per month,

(iii) The existing maximum amount of pension of Rs. 1859/- (Rupees one thousand eight hundred and fifty nine) only per month as laid down in Memo No. I/VIII/Panch/2P-2/89 dated 1.1,1990 shall be raised to Rs. 11,200/- (Rupees eleven thousand and two hundred) only per month.

(iv) Family pension shall be calculated @30% of the pay drawn last actually or notionally in terms of this Deptt. Memo No. 4105/PN dated 12.11.98 instead of being determined by pay ranges as shown in paragraph 3(i) of this Deptt. Memo No. 1/VIII/Panch dated 1,1.90. The maximum ceiling of Rs. 600/- (Rupees Six hundred) only per month as laid down in this Deptt, Memo No. 1/VIII/Panch dated 1.1.90 shall be raised to Rs. 6,720/- (Rupees six thousand seven hundred and twenty) only per month at normal rate. However, the existing provision for calculation of

Sub : Revision of Pensionary Benefits to the employees in 3-tier Panchayat bodies consequent on the revision of pay, 1998.

No. 4386/PN/N/III/2P-18/99

Dated : 1.12.99
family pension at enhanced rate for a specific period as enumerated in paragraph 3(ii) of this Deptt. Memo No. 1/VIII/Panch dated 1.1.90 will continue to remain in force.

(iva) The maximum amount of death/retiring gratuity shall be raised to Rs. 2.5 lakhs (Rupees two lakhs fifty thousand) only. While calculating the amount of death/retiring gratuity, dearness allowance drawn immediately before death/retirement shall be taken into account in addition to existing emoluments as defined in paragraph 6(e) of the DCRB Scheme, 1985.

(v) The amount of pension that can be commuted as per paragraph under Chapter XI of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies, shall be raised to 40% of the amount of pension. Other conditions in the said paragraph will continue to remain in force.

(vi) The regular employees of Panchayat Bodies who retired during the period from 1.1.96 to 31.3.97 are also entitled to have their pensionary benefits revised notionally on the basis of revised pay fixed notionally in terms of this Deptt. Memo No. 4105/PN dated 12.11.98. They shall not get any arrears representing the difference between revised pension and the existing pension for the period from 1.1.96 to 31.3.97 and shall continue to draw the existing amount of pension during that period. They shall get actual payment of revised pensionary benefits i.e. pension, death/retiring gratuity and family pension arrived at on the basis of “emoluments” allowed notionally, as a special case, with effect from 1.4.97. In such cases pensionary benefits shall be calculated on the basis of notional pay fixed in terms of this Deptt. Memo No. 4105/PN dated 12.11.98 and also on the basis of certificate of notional “emoluments” (in lieu of pay certificate) to be issued by the respective pension sanctioning authority on the date of retirement/death based on initial notional pay, as a special case, and in relaxation of normal rules. The Director of Pension, Provident Fund and Group Insurance, West Bengal will issue authority for payment of revised pensionary benefits with effect from 1.4.97 onwards on the basis of certificate of notional “emoluments” as stated above without insisting on issuing of Pay Certificate. The pension sanctioning authority will prepare pension papers in those cases as usual on the basis of notional “emoluments” and submit the same to the Director of Pension, Provident Fund and Group Insurance, West Bengal for issue of authority for payment of pensionary benefits at revised rate as stated in this Order.

In the cases of employees of Panchayat bodies who are already in receipt of pension, the pension sanctioning authority in their cases, will send previous pension papers along with Service Book, Certificate of notional “emoluments”, revised Calculation Sheet showing the calculation of revised pensionary benefits and application, if submitted by the employee concerned, for further commutation of pension as mentioned in para (vii) below. The Director of Pension, Provident Fund and Group Insurance, West Bengal will authorise pension disbursing authority concerned for payment of pensionary benefits at revised rate accordingly. The amount of gratuity, if any, which is already paid to such employees in accordance with the existing rules, shall be adjusted against the revised gratuity calculated on the basis of notional “emoluments” as stated in this Order.

In the cases of pensioners who are otherwise eligible to have their pay fixed notionally in terms of this Deptt. Memo No. 4105/PN dated 12.11.98 and who died on any date before or after being eligible to get actual payment of
revised pension and gratuity determined on the basis of notional “emoluments” pension/ family pension and gratuity in
respect of them shall also be determined as stated above and Life Time Arrears of such benefits with effect from
1.4.1997 shall be paid to the nominee(s)/legal heir(s)/family members as usual after adjustment of the amount already
paid on this account earlier.

(vii) The Pensioners who have already commuted a portion of their pension not exceeding one-third of
pension without medical examination are also entitled to commute, if they so desire, the difference between 40% of
revised pension and the amount of pension already commuted without medical examination provided they did not
mention specific amount in the application for commutation of pension submitted previously. They are required to
submit an application in plain paper for further commutation of pension as dated above .to the respective pension
sanctioning authority. The Director of Pension, Provident Fund and Group Insurance, West Bengal will issue authority
for commuted value of pension as stated above on the basis of application of the pensioner received through the
pension sanctioning authority. The commutation in cash cases shall become absolute on the date from which the
pension has been received, in other cases, where the pensioner mentions the specific amount in the application for
commutation of pension submitted earlier, he/she shall apply a fresh in the prescribed form and in such cases commu-
tation of pension shall become absolute from the date of application.

(viii) The relevant paragraphs of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of
Panchayat Bodies shall be deemed to have been amended to the extent indicated in this order. Forma! amendments
to the said scheme will be made in due course.

(ix) This Order issues with the concurrence of the Finance Deptt. vide Pension Branch U/O No. F(Pen) 794
dated 29.11.99.

Sd/- S. N. Ghosh
Principal Secretary to the Govt. of West Bengal
Department of Panchayats & Rural Development.
Whereas the State Government has created one post of Financial Controller and Chief Accounts Officer in each Zilla Parishad and Mahakuma Parishad for the purpose of, interalia, maintaining proper accounts and matter relating to financial implication in the concerned Zilla Parishads and Mahakuma Parishad.

And whereas it is necessary and expedient to delineate and specify the duties and functions of a Financial Controller and Chief Accounts Officer within the functional ambit of a Zilla Parishad and Mahakuma Parishad and in relation to duties and functions of other employees in the establishment;

Now, therefore, in exercise of the power conferred by section 212 of the West Bengal Panchayat Act, 1973 (West Bengal Act XLI of 1973) the Governor is pleased hereby to issue the following directions for information and guidance of all concerned

Notwithstanding anything contained in other rules, order or notification the Financial Controller and Chief Accounts Officer shall subject to the direction and control of the Zilla Parishad and the Executive Officer, perform the following duties:

1. He shall be in charge of a pre-audit system in the Zilla Parishad / Mahakuma Parishad. For this purpose, all proposals having financial implications shall be examined by him in regard to the availability of fund and financial propriety with reference to the budget of the Zilla Parishad / Mahakuma Parishad as also Government rules, guidelines and other terms and conditions governing the related programme, scheme and the fund before the proposal is placed through Iho Additional Executive Officer and the Executive Officer to the Subhadhipati in the general meeting of the Zilla Parishad / Mahakuma Parishad of the Shhyee Samiti having jurisdiction,

2. All financial and accounting matters including payment orders in a Zilla Parishad / Mahakuma Parishad shall be routed through the Financial Controller and Chief Accounts Officer. Under the general guidance and control of the Zilla Parishad / Mahakuma Parishad he shall be entrusted with the following functions and responsibilities:

A. As Financial Controller:

   i) He shall provide assistance to the Zilla Parishad / Mahakuma Parishad in the preparation of Annual Action Plan, Budget, Supplementary Budget and Revised Budget,

   ii) He shall examine the progress of expenditure with special reference to Plan Schemes, Centrally Sponsored Schemes etc. and shall assist suitably towards timely utilization of fund so that any Central Government Fund should not lapse or the district is not deprived of additional fund as may be admissible;

   iii) He shall monitor the utilization of the resources of the Zilla Parishad / Mahakuma Parishad collection of revenue for mobilization of internal resources for building up own fund and shall assist in taking measures towards exploring new areas and avenues for pulling up additional resources and revenues;
iv) He shall enforce economy measures specially in respect of Non-Plan expenditure;

v) He shall assist on all matters involving financial implication including service matters and issues relating to pension benefits of the employees of the Zilla Parishad / Mahakuma Parishad; creation / abolition of posts in the Zilla Parishad / Mahakuma Parishad; purchases to be made and tenders to be invited by the Zilla Parishad / Mahakuma Parishad etc before a decision is taken by the Zilla Parishad / Mahakuma Parishad in this regard;

B. As Chief Accounts Officer :-

i) He shall maintain accounts and records in terms of the West Bengal Panchayal (Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003;

ii) He shall prepare Receipts and Payment Accounts with all supporting documents as prescribed in the Rules;

iii) He shall monitor the issues relating to retirement benefits including Provident Fund and fixation matters of the employees of the Zilla Parishad / Mahakuma Parishad;

iv) He shall advise under direction of the Zilla Parishad / Mahakuma Parishad to the Panchayat Samitis within the jurisdiction of the Zilla Parishad / Mahakuma Parishad on matters relating to maintaining accounts;

v) He shall compile the accounts of Panchayat Samitis in such formats as may be prescribed by the Government;

vi) He shall discharge any other function as may be assigned by the Zilla Parishad / Mahakuma Parishad from time to time.

3. The Financial Controller and Chief Accounts Officer will be an Ex-officio member of the Artha-Sansthava-Umanyay-O-Parikalpana Sthayee Samiti of the Zilla Parishad / Mahakuma Parishad.

This Order issues in continuation of this Department’s order No. 4620-PN dated 15-12-2003.

By Order of the Governor
Sd/-M. N. Roy
Secretary to the
Govt. of West Bengal

No. 854/1 (57)-PN/O/lll/2E-l01/02
Dated: 15th March, 2004

Copy forwarded for information and necessary action to the:

1. Director of Panchayat and Rural Development, West Bengal

2-19. District Magistrate ____________________

20-37. District Panchayat and Rural Development Officer, _____________

38-55. Sabhahipati,_________________________ Zilla / Mahakuma Parishad

56. Joint Secretary, Panchayats and Rural Development Department, R.D. Wing

57. Director, State Institute of Panchayat and Rural Development, Kalyani. Nadia

Deputy Secretary to the
Government of West Bengal

1242
From : S.N.Ray, Dy. Secy, to the Govt. of West Bengal.

To : The District Magistrate

Sub : Regularisation of Casual Workers/irregular appointments in Panchayati Raj Bodies

The undersigned is directed to state that guiding principles for the purpose of regularising casual workers/irregular appointments, if any, in the three tier Panchayati Raj Bodies have been set forth in this Deptt. Notification No. 3598/ PN/O/1/3S-114/003 dated 08.10.2003. Respective appointing authorities of Panchatyati Raj Bodies shall consider and dispose of all the pending cases of casual workers/irregular appointments, if any, in the light of the said Notification.

The undersigned is also directed to request him to kindly advise all the appointing authorities in three tier Panchayati Raj Bodies to consider and dispose of all the pending cases of casual workers/irregular appointments in the light of the said Notification immediately, preferably by February, 2004, and also to send report on the action taken by them in this respect to this Department through him by 1st week of March, 2004.

Since all the cases of casual workers/irregular appointments in Panchayati Raj Bodies are to be considered and disposed of by the respective appointing authorities, proposal for regularisation of casual workers/irregular appointments need not be sent to this Department in future. If any further clarification is required the same may please be referred to this Department.

(S.N.Ray)
Deputy Secretary to the
Govt. of West Bengal
From : Shri S.N.Ghosh, Pr. Secy, to the Govt. of West Bengal.

To : The Director of Panchayats & Rural Development, West Bengal.

Sir,

I am directed to say that since issue of order No. 1414/PN/O/I/3S-27/96(Pt~I) dated 22.4.97 allowing benefits of Career Advancement Scheme to some employees of Burdwan Zilla Parishad in compliance of the orders of the Hon’ble High Court at Calcutta, several Court cases have been instituted by the employees of different Zilla Parishads claiming extension of similar benefit of Career Advancement Scheme for them. Incidentally, the Government has been, for sometime past, already considering the proposal for extending the aforesaid benefits to the employees of three-tier Panchayats.

After careful consideration the Governor has now been pleased to order that employees of Zilla Parishads, Siliguri Mahakuma Parishad, Panchayat Samitis and Gram Panchayats within the State shall be entitled to the benefit of Career Advancement Scheme following the pattern of the Career Advancement Scheme for the employees of the State Government introduced in Memo No. 6075-F dated 21.6.90 of the Finance (Audit) Deptt. of this Govt. The extent and manner of applicability of such Career Advancement Scheme for the aforesaid employees will be governed by the conditions laid down in the following paragraphs.

I am further directed by order of the Governor to say that the Governor has been pleased to issue the following directions under Section 166(3) of the West Bengal Panchayat Act, 1973 for implementation of the Career Advancement Scheme for the aforesaid employees of the three-tier Panchayats.

i) Employees borne on the revised pay scale of Rs. 800-1265/- to Rs. 2200-4000/- will be allowed advancement to the next higher satisfactory scale of pay (hereinafter called the first higher scale of pay) on completion of 10 years continuous and satisfactory service in the same pay scale and to the scale of pay next above the first higher scale of pay (hereinafter called the second higher scale of pay) after 10 years service in the first higher scale of pay provided that in the intervening period they have not been promoted/appointed to any higher scale of pay. But in case of an employee who had already moved to the next heigher scale after 18 years of service will be deemed to pay have got the benefit of movement to the first higher scale. On completion of his total service of 20 years without then get an advancement to the second higher scale. The existing system of movement to higher scale of pay stands abolished on implementation of this scheme.

ii) employees directly recruited to a post borne on the revised pay scale of Rs. 3000-4750/- (of its unrevised equivalent) may be allowed advancement to the first higher scale of pay on completion of 10 years continuous and satisfactory service. They will not be eligible for second higher scale of pay under the scheme.

iii) Employees who have completed 10 years of service on the date of implementation will be taken to be on the first higher scale of pay and will be eligible for advancement to second higher scale of pay on completion of total service of 20 years.

Government of West Bengal
Department of Panchayats & R.D.
11 A, K.S.Roy Road, Calcutta - 1

No. 4339/PN/O/I/3S-27/96 (Pt-1) Dated : 4.9.97
iv) Employees who have completed 10 years or more service without any promotion/appointment to higher scale of pay on the date of implementation of the scheme will advance to the first higher scale of pay immediately and after service of at least two years in the first higher scale of pay will get advancement to the second higher scale of pay provided that total period of service is not less than 20 years.

v) An employee who has got normal promotion to a post in the first higher scale of pay within 10 years of service will have to complete total service of 20 years before he gets advancement to the second higher scale of pay.

vi) Where the first higher scale of pay is the scale of pay of the first level promotion post and the second higher scale of pay is the scale of pay of the second level promotion post of an employee, he will get advancement to second higher scale of pay after he gets promotion to the first level promotion past and serves in the post for at least 2 years during a total service of not less than 20 years.

vii) Where an employee who has got the benefit of promotion for appointment to a scale similar to or above the second higher scale of pay, he will not get any further advancement under the scheme except fixation benefit on completion of 20 years of service.

viii) Where the scale of pay of promotional post is the same as that of the feeder post, it will be treated on the pay scale of the feeder post for promoted employees and the scheme will apply as if no promotion has taken place.

ix) The initial pay of an employee in the first or second higher scale of pay will be fixed at the stage next above the pay notionally arrived at by increasing his pay in the lower scale of pay by one increment at the stage at which such pay has accrued. In case of advancement from Group ‘A’ post to another Group ‘A’ post the fixation of pay will be in the manner as laid down in Finance (Audit) Deptt. Memo No. 12504-F dated 12.12.1995.

x) The first higher scale of pay and the second higher scale of pay in respect of an employee under the Scheme will be in accordance with the hierarchical order of the revised scale of pay as shown in Part C of Schedule 1 of this Deptt. No. 8250/III/Panch/2P-8/90 dated 12.4.1990 read with Part 6 of Schedule I of No. 432-F dt. 12.1.1990 of the Finance (Audit) Department.

xi) Special pay attached to a post will continue as a separate element in the first higher scale of pay and the second higher scale of pay and will not be merged at the time of pay fixation in higher scale of pay.

xii) The Career Advancement Scheme as detailed in the foregoing paragraphs shall be deemed to have come into force with effect from the date of issue of this order.

This order issue with the concurrence of the Finance Deptt. of this Government communicated with their U/O No. Group-P (Service) 2639 dated 1.9.97.

Yours faithfully
Pr. Secy, to the
Govt. of West Bengal
The undersigned is directed to say that in terms of Notification No. 3696-CDP dated 19.03.1979 the services of the Head Clerk-cum-Accountant along with some other staff posted in each Development Block were placed at the disposal of the respective Panchayat Samiti. The Governor is now pleased to appoint the Head Clerk-cum-Accountant posted in each Development Block were placed at the disposal of the respective Panchayat Samiti. The Governor is now pleased to appoint the Head Clerk-cum-Accountant posted in each Development Block to exercise the powers, performing the functions and discharging the duties as Accounts Officer of respective Panchayat Samiti for proper implementation of the West Bengal Panchayat (Maintenance of funds and Accounts of Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003 in respect of the Accounts of the respective Panchayat Samiti in addition to their own duties.

The undersigned is directed to say that in terms of Notification No. 3696-CDP dated 19.03.1979 the services of the Head Clerk-cum-Accountant along with some other staff posted in each Development Block were placed at the disposal of the respective Panchayat Samiti. The Governor is now pleased to appoint the Head Clerk-cum-Accountant posted in each Development Block to exercise the powers, performing the functions and discharging the duties as Accounts Officer of respective Panchayat Samiti for proper implementation of the West Bengal Panchayat (Maintenance of funds and Accounts of Zilla Parishad and Panchayat Samiti) Accounts and Financial Rules, 2003 in respect of the Accounts of the respective Panchayat Samiti in addition to their own duties.

No. 1216/PN/O/V/1P-1/2002.(Pt.II) Dated: 2.4.2003

From : The Secy. to the Govt. of West Bengal.

To : The District Magistrate,

Sub : Duties and functions of the Head Clerk-cum-Accountant.

No. 1216/1(800)/PN/O/V/1P-1/2002(Pt.II). Dated, 2.4.2003

Copy forwarded for information and necessary action to the :-

2) Pr. Accountant General (Audit), West Bengal, 4, Brabourne Road, Kolkata.
3) Accountant General ( Local ) Bodies Audit, West Bengal, 18, Rabindra Sarani, Kolkata.
4) Examiner of Local Accounts, West Bengal, 4, Brabourne Road, Kolkata.
5) Finance Department, Group N/G.
7) Director of Panchayats & R.D., West Bengal.
8) Block Development Officer & Executive Officer, P.O. __________________________ Panchayat Samiti, Dist. __________________________
9) Head Clerk-cum-Accountant, P.O. __________________________ P.O. __________________________

Jt. Secy. to the Govt. of West Bengal.

Jt. Secy. to the Govt. of West Bengal.
পশ্চিমবঙ্গ সরকার
পশ্চিমবঙ্গ ও প্রামেয়ন বিভাগ
৬৩, নেতাজী সুভাষ রোড, কলকাতা-৭০০০০১

নং ৪২৪৭-পি.এন/এন/৩/এল-৪/১৭ (খণ্ড-২)  তারিখঃ ০২.০৮.০২

প্রকর : যুথ-সচিব, পশ্চিমবঙ্গ সরকার
প্রাপক : পশ্চিমবঙ্গ ও প্রামেয়ন অধিকারী, পশ্চিমবঙ্গ সরকার

বিষয় : পশ্চিমবঙ্গ সংস্থার কর্মচারীদের সঞ্চিত অর্জিত ছুটির বিনিময়ে অর্থ প্রদান সংক্রান্ত প্রশ্নের ব্যাখ্যা

আদেশানুসারে জানানো হচ্ছে যে গণ্ড ০৮/১০/২০০১ তারিখে এই দপ্তরের প্রচারিত ৪৩০০/পি.এন/এল/সেল-৩/এল-৪/১৭ (খণ্ড-২) আদেশানুসারে ৪নং প্রশ্নের উত্তর নিম্নলিখিতভাবে পড়তে হবে।

প্রশ্নঃ
গ্রামপঞ্চায়েত কর্মী পদে নিয়োজিত পূর্ব্বতন টোকিয়ার অথবা দফাদারগণের সঞ্চিত অর্জিত ছুটির হিসাব কিভাবে নির্ধারিত হবে।

সঞ্চিত অর্জিত ছুটির বিনিময়ে অর্থ প্রদান বিষয়টি গ্রামপঞ্চায়েত কর্মীগণের ক্ষেত্রে সরকার অনুমোদিত পদে নিযুক্তির তারিখ থেকে অক্ষরঃ ১/৪/১৯৯৪ থেকে বিবেচিত হবে। ১/৪/১৯৯৪ তারিখের আগে টোকিয়ার বা দফাদারগণের ক্ষেত্রে অর্জিত ছুটির বিধি এবং তাহা সঞ্চয়ের কেন্দ্রস্থল সরকারী আদেশ প্রচারিত না থাকায় ১/৪/১৯৯৪ তারিখের আগের সময়ের জন্য অর্জিত ছুটির বিনিময়ে অর্থ প্রদানের কোন প্রশ্ন ওঠে না।

নাম–
যুথ-সচিব,
The Governor is, for sometime past, seized with the question of engagement of Senior Accounts Officer in the Zilla Parishad including Siliguri Mahakuma Parishad with a view to improving their Financial Administration.

After careful consideration, the Governor is pleased to approve creation of 18 (eighteen) posts of Financial Controller and Chief Accounts Officer for each Zilla Parishad and Siliguri Mahakuma Parishad in the scale of pay of Rs. 12000-375-18000/- plus other allowances, as admissible.

The posts hereby created will be filled up by transfer of Senior Officers having at least 10 (ten) years’ of satisfactory service from the cadre of the West Bengal Audit and Accounts Service.

The services of such officers shall be placed at the disposal of the Zilla Parishad and Siliguri Mahakuma Parishad in terms of Section 167 of the West Bengal Panchayat Act. 1973 (West Ben. Act XLI of 1973) Executive Officer of Zilla Parishad /Siliguri Mahakuma Parishad will be the Controlling Officer of such Officers.

This Order issues with the concurrence of the Finance Department vide their un-Official No. G-249 dated 03.09.2003.

Sd/- M.N. Roy
Secretary to the Government of West Bengal.
The undersigned is directed to say that several district authorities have sought for clarification as to which of the posts in Gram Panchayat will be treated as ‘Single post cadre’. Backward Classes Welfare Department was consulted in this regard. In consultation with that Department the undersigned is directed to say that none of the posts of Gram Panchayat (viz Executive Assistant, Gram Panchayat Secretary, Job Assistant, Sahayak and Gram Panchayat Karmee) will be treated as ‘single’.

The District Magistrate will determine the roster point for filling up the vacancies in the post of Executive Assistant within the District and the Block Development Officer & Executive Officer of Panchayat Samiti will determine the roster point for filling up the vacancies in other posts of Gram Panchayat within the Block.

Jt. Secy. to the Govt. of West Bengal.
From: The Joint Secretary to the Government of West Bengal.
To: The Director of Panchayats & Rural Development West Bengal

Sub: Exclusion of ‘single post cadre’ from the purview of the Reservation Act.

The undersigned is directed to say that for sometime post a question has been frequently raised by some appointing authorities of Panchayati Raj Bodies as to whether the ‘single post cadre’ i.e. cadre which consists of only one post should come under the purview of the Reservation Act (The West Bengal Act XXVII of 1976). Various correspondences were made with the Backward Classes Welfare Deptt. on this issue. Recently that Deptt. has taken clear decision in this regard. The observation of Backward Classes Welfare Deptt. as received from them under U/o No. 39 dated 20.7.2002 is reproduced below:

“Hon’ble Supreme Court has held in this matter of Post Graduate Institution of Medical Education and Research-Chandigarh-VS-Faculty Association and others (1998 ATRSCW 1535) that there cannot be reservation in single post cadre either directly or by rotation of roster point.

The undersigned is, therefore, directed by order of the Governor to say that the Governor is pleased to exclude the single post cadre in the Panchayati Raj Bodies from the purview of the West Bengal Scheduled castes and scheduled Tribes (Reservation of vacancies in services and posts) Act 1976.

This guideline should be followed with immediate effect for filling up of all existing and future which means a cadre which consists of only one post within a single unit of self government i.e. a Gram Panchayat a Panchayat Samiti or a Zilla/Mahakuma Parishad.

In case of direct recruitment where selection of candidate has been duly completed following 100-point roster and has been ratified by the selecting or by the selection committee, the said selection need not be disturbed.

This supersedes earlier circulars issued by this Deptt. prescribing roster point for filling up the vacancies to the single post cadres.

Sd/-
Jt. Secy. to the Govt. of West Bengal.

Copy forwarded for information necessary action to the :-

1) Executive Officer, ____________________________ Zilla Parishad/Siliguri Mahakuma Parishad (All)
2) Additional Executive Officer, ______________________ Zilla Parishad/Siliguri Mahakuma Parishad (All)
3) District Panchayats & Rural Development Officer ____________________________ (All)
   Spare copies are enclosed for distribution among the BDO in his dist.
4. Block Development Officer & Executive Officer of Panchayat ______________________ Samiti (All)

Sd/-
Jt. Secy. to the Govt. of West Bengal.
The undersigned is directed to refer to his memo no. 1272/Pan dt. 22.11.2001 on the above subject and to say that when two or more vacancies in the same post/cadre arise on the same day in two or more different Gram Panchayats but within the jurisdiction of the same Block Level Selection Committee in the Block the sequence of vacancies in the 100-Point Roster shall be determined on application of the consecutive serial number of these Gram Panchayat assigned for election of the Pradhans at the time of last general election to the Gram Panchayats. Vacancy in the lower/lowest serial number of the Gram Panchayat shall be determined as first vacancy and so on.

2. When two or more vacancies in the same cadre/post arise on the same day in a single Gram Panchayat, the sequence of the vacancies shall be determined on the basis of the length service rendered by the incumbents concern. The vacancy a post which an employee rendered longer service shall be put furst in the 100-int Roster or determination of the nature of vacancy.

Sd/- S.S.Maity
Joint Secretary to the
Govt. of West Bengal
পাশ্চাত্য সরকার

পাশ্চাত্য ও প্রামাণ্য বিভাগ

১১৩, ফিরঙ্গ রোড, কলকাতা-৭০০০১

ং ৪৩০০ | পি.এন. | এন | সেল- ৪ |৯৭ (খ্রি-২)

তারিখ | ৮.১০.২০০১

প্রেরক | উপ সচিব,
প্রশিক্ষণ সরকার।

প্রাপক | পাশ্চাত্য ও প্রামাণ্য অধিকারী,
প্রশিক্ষণ সরকার।

বিষয় | পাশ্চাত্য সংস্থার কর্মচারীদের সংখ্যা অর্থনীতি দুটির বিনিময়
অর্থ প্রদান করার ক্ষেত্রে কিছু প্রশ্নোত্তর।

পাশ্চাত্য ও প্রামাণ্য বিভাগের ১৬। ১২। ১৯৯৯ তারিখের ৪৬৩৮ | পি. এন। এন | সেল -৩। ৩ এল - ৪। ৯৭ নং
আদেশনামা বলে বিনীত পাশ্চাত্য সংস্থার কর্মচারীদের অর্থ দুটির বিনিময়ে প্রদানের ব্যবস্থা চালু হয়েছে। উপর্যুক্ত আদেশনামাকে কার্যকর করার ক্ষেত্রে বিভিন্ন জেলা কর্তৃপক্ষের থেকে কিছু প্রশ্ন উত্তীর্ণ হয়েছে। প্রশ্নগুলি এবং তার বাণ্য সমুহ আদেশনামায় নিম্নে উল্লেখ করা হল:–

---

প্রশ্ন

বাণ্য

১। বিনীত পাশ্চাত্য সংস্থার কর্মচারীদের সংখ্যা অর্থনীতি দুটির
বিনিময়ে অর্থ মজুরি কে করবেন

২। কোন বাজেট শীর্ষ ও বরাদ্দ থেকে এই অর্থ মজুর করা হবে

৩। ১লা জানুয়ারী, ২০০০ তারিখের পূর্বে অবসর প্রাপ্ত কর্মচারী
অবসর মুক্ত প্রায় পাশ্চাত্য কর্মীরা সংখ্যা অর্থনীতি দুটির বিনিময়ে
অর্থ পাবেন কিনা

৪। প্রায় পাশ্চাত্যের কর্মী পাস নির্যাসিত পৃষ্ঠপোষক চৌকিদার অথবা
দফার গনের সংখ্যা অর্থনীতি দুটির হিসাব কি ভাবে নির্ধারিত
হবে

১। সংস্থাটি পাশ্চাত্য সংস্থার কর্মচারীদের নির্মাণিত আর্থনীতি
ও বাজার আধিকারিক (ডি.ডি.ও) কর্মচারীর সংখ্যা অর্থনীতি
দুটির বিনিময়ে অর্থ মজুরি করবেন

২। যে বাজেট শীর্ষ ও বরাদ্দ থেকে কর্মচারী বেদন ও ভাবা
মূল্য হয় সেই থাকা থেকে এই অর্থ মজুর করা হবে

৩। না

৪। সংখ্যার অর্থনীতি দুটির বিনিময়ে অর্থ প্রদান বিষয়টি কর্মচারীদের
অবসর প্রহরকালীন সুবিধা হিসাবে পরিষ্কার করণ। তাই যে সকল
চৌকিদার অথবা দফার প্রায় পাশ্চাত্য কর্মী হিসাবে অবসর
প্রাপ্ত করেছেন তাদের সংখ্যা অর্থনীতি দুটির হিসাব বিভাগের
২। ৭। ৯৭ তারিখের ২৭৩০। পি. এন। ও সেল - ৩। ৩
এস-১০১। ২৭৭ নং আদেশনামায় বর্ধিত নিয়মনূসারে বাণ্য
হবে

---

1252
৫। পণ্যায়ত সংস্থার কোন কর্মচারী শারীরিক অক্ষমতা জনিত কারণে অসম গ্রহণ করলে তিনি সক্ষম অর্জিত ছুটির বিনিময়ে অর্থ পাবেন কি না?

৫। পণ্যায়ত সংস্থার কর্মচারীর নিধারিত প্রাপ্তাসকল ধরণের জন্য ছুটি ( যথা : নৈমিত্তিক, অর্জিত ও অনুষ্ঠানী জনিত কারণে ) সম্পূর্ণভাবে শেষ না হওয়া পর্যন্ত আইননুসারে শারীরিক অক্ষমতা জনিত কারণে অসম গ্রহনের জন্য তার কোন আবেদন মজুর করা যায় না। সুতরাং সক্ষম অর্জিত ছুটির বিনিময়ে তার অর্থ পাবার প্রয়োজন উঠে না।

উপ-সচিব।

নঃ : ৪৩০০। ১ (৪১০) পিএন/এন/সেল/৩/৩ এল-৪/৯৭ (খণ্ড - ২) তাঃ : ৮.১০.২০০১

অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহনের জন্য প্রতিলিপি নিম্নলিখিত আধিকারিকগণের নিকট প্রেরিত হল :-

১। জেলা শাসক .................................................................................................................................

২। অতিরিক্ত নির্বাহী আধিকারিক.................................................................................. জেলা / মহকুমা পরিষদ।

৩। জেলা পণ্যায়ত ও গ্রামীণযান আধিকারিক ..................................................................................।

৪। নির্বাহী আধিকারিক ........................................................................................................... জেলা / মহকুমা পরিষদ।

৫। ব্লক উপযোগী আধিকারিক, ........................................................................................

জেলা ..........................................................................................................................

৬। পেশশন প্রতিদিনের ফান্ড ও প্রাপ্ত ইডিয়ৌরে অধিকারী, পঃ বঙ্গকলকাতা।

আঃ- সুকুমার রায়

সহ-সচিব।

সংঘটিত জেলার অধীনে সকল ব্লক উপযোগী আধিকারিকের কাছে এই পত্রের প্রতিলিপি প্রেরণের জন্য প্রয়োজনীয় ব্যবস্থা গ্রহণ করতে জেলা পণ্যায়ত ও গ্রামীণযান আধিকারিকে অনুরোধ করা হচ্ছে এবং এই বিষয়ে প্রয়োজনীয় সংখ্যক পত্র-প্রতিলিপি মহাশয়ের কাছে পাঠানো হল।

1253
Sir,

I am directed to say that the following points have been raised by different Zilla Parishads in regard to the service conditions of Additional Deputy Secretary posted at Zilla Parishad and Siliguri Mahakuma Parishad. After careful consideration I am directed to clarify the points, which are as follows:

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Points raised</th>
<th>Departmental Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Whether pension and leave salary contributions in favour of Addl. Dy. Secy. posted at different Zilla Parishads/Siliguri Mahakuma Parishad who are deputed from the cadre of Jt. B.D.O., are to be deposited to the Pr. Accountant General (A&amp;E) West Bengal by the concerned Zilla Parishad like other Govt. Officers deputed to local bodies.</td>
<td>(1) The reply is in the affirmative</td>
</tr>
<tr>
<td>2</td>
<td>Govt. in the Department of Panchayats and Rural Development at Raj Bhaban. The pension proposal of such Officers along with all connected papers are to be forwarded by the concerned Zilla Parishad or Siliguri Mahakuma Parishad, as the case may be, before 36 (thirty six) months from the date of retirement of the incumbent concerned and</td>
<td>(2) Who is the competent authority in regard to sanction of pension to the Addl. Dy. Secy. of Zilla Pd. Siliguri Mahakuma Parishad who are deputed from the cadre of Jt. B.D.O. and</td>
</tr>
</tbody>
</table>
(3) Who is the competent authority in regard to sanction of pension to the Addl.Dy.Secy. of Zilla Pd./ Siliguri Mahakuma Parishad who are appointed on promotion from the eligible Office Superintendent of Zilla parishads/Siliguri Mahakuma Parishad?

(3) District Magistrate of the respective District in accordance with the procedures as laid down in the Death-cum-Retirement Benefit Scheme, 1985 for the Employees of Panchayat Bodies.

Yours faithfully,

Sd/- S. S. Maity
Dy. Secy. to the Govt. of W. Bengal

No. 3507/1(40)/PN/O/III/2E-46/99(Pt-I) Dated: 29.08.2001

Copy forwarded for information nessary action to the :-

1. Principal Accountant General (A&E), West Bengal Treasury Buildings, Kolkata


3. Director of Pension, Provident Fund and Group Insurance, Purta Bhaban, Bidhan Nagar, Kolkata.

4. District Magistrate, ________________________________
   P.O._________________Dist.____________________________

5. Additional Executive Officer _________________________
   Zilla/Mahakuma Parishad.

Sm/-
29-08-2001

Asstt. Secy. to the Govt. of W. B.
Sub: Procedure for submission and maintenance of Annual Asset statements in respect of Officers of Internal Audit Wing of this Department.

The procedure for submission and maintenance of Annual Asset Statement in respect of officers of Internal Audit Wing of this Department was under consideration of this Department for sometime past. After careful consideration of the matter the following decisions have been taken in this behalf.

<table>
<thead>
<tr>
<th>Designation of the Officer.</th>
<th>Procedure for submission and maintenance of Annual Asset Statements.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Regional Accounts &amp; Audi Officer.</td>
<td>The Officer will submit his asset statement to the Commissioner of the Di. concerned who will send the same to the Principal Secretary Finance Deptt. for custody.</td>
</tr>
<tr>
<td>2. Parshad Accounts &amp; Audit Officer</td>
<td>The Officer will submit his asset statement to the D.M. of the Dist. concerned. On receipt of the asset statement the D.M. will forward those of the officers belonging to the Panchayat &amp; R.D. Deptt. to the Principal Secretary of the Panchayat &amp; R.D. Deptt. and those of the officers belonging to WBA &amp; AS to the Principal Secretary, Finance Deptt. for custody.</td>
</tr>
</tbody>
</table>
The Officer will submit his asset statement to the S.D.O. of the Sub-Division concerned on receipt of the asset statement, the S.D.O. will forward those of the officers belonging to the Deptt. of Panchayat & R.D. to the Principal Secretary, Panchayat & R.D. Deptt. for custody and those of the officers belonging to W.B. A. & A.S. to the Principal Secretary, Finance Deptt. for custody.

The Officer will submit his asset statement to the B.D.O. who will send the same to the D.P. & D.P. & R.D., W.B. for custody.

No. 2017/1(500)/PN/O/III/2E-32/01

Copy forwarded for information nessary action to the :-

1) Principal Secretary, Finance Deptt.
2) The Commissioner _____________________________ Division.
3) The District Magistrates, _________________________________
4) Director of Panchayats & R.D., West Bengal.
5) The Sub-Divisional Officer, ___________________________ P.O.______________________ Dist.__________________
6) The Block Dev. Officer, _________________________
   P.O.______________________
   Dist.______________________

Deputy Secretary to the
Govt. of West Bengal

Sov.
17.5.01.
Whereas in terms of section 4 of the West Bengal Regulation in State Government Establishments of Public Undertakings, Statutory Bodies, Government Companies and local Authorities Act 1999 (West Ben Act XIV of 1999), all vacancies inter alia, in the posts in the Panchayat Bodies that is Zilla Parishads, Panchayat Samities and Gram Panchayats within the State, shall be filled up by such persons as may be sponsored by an employment exchange;

And whereas appropriate orders to that effect have been issued by this Department to various recruiting authorities;

And whereas in appears that there are a number of persons who are engaged under unavoidable circumstances albeit in a irregular manner as casual worker on payment of daily wages of consolidated weekly or monthly remunerations, by various Panchayat bodies in the State, some of them working for three or more continuous year within that is for at least two hundred and forty days in each such continuous year within the last five years preceeding the date of notifying the vacancy to the employment exchange;

And whereas the State Government has taken a policy decision to the effect that such persons who are working for three or more years in such manner in a Panchayat body, should be allowed a reasonable opportunity to be considered, on the basis of their qualifications and other eligibility criteria with relaxation of maximum age limits prescribed for the purpose only in the event that such persons started working in the Panchayat body before attaining the prescribed maximum age, for appointment in suitable vacant posts in the Panchayat bodies within the same district along with other candidates available and in pursuance of such policy, a communication was made to all concerned through No. 739/PN/N/ I I I/2E-49/98 dated 23.2.2000 of this Department.

Now, therefore, in exercise of the power conferred by section 12 of the said Act read with section 212 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) as subsequently amended, I am directed to say that the Governor is pleased hereby to direct that for the purpose of recruitment to any post in a Panchayat body, the recruiting authority shall consider in the same manner along with the candidates sponsored, on requisition, by the employment exchange, the candidature of any such person who has worked for three or more consecutive years and for at least two hundred and forty days in each such year within the last five years preceeding the date of notifying the vacancy to the employment exchange his work being perennial nature and in the nature of clerk-cum-typist, after commencing his work at an age within the maximum age limit prescribed for such recruitment, in a Panchayat body within the same district and who satisfies the eligibility criteria prescribed in this behalf except for the maximum age limit, prescribed for the post provided that the submit an application to the recruiting authority for such consideration along with a certificate granted by a competent authority on the basis of verifiable record maintained in his office, showing his working experience as referred to earlier and if found suitable strictly on the basis of merit, may be appointed for the said post on condition that he has his name registered in the employment exchange and to direct further that any excess in age of such candidate shall be condoned by the competent authority in terms of the rules in force after he joins in his post.

By order of the Governor
P.Roy
Principal Secretary to the
Govt. of West Bengal
NOTIFICATION

Whereas Panchayat bodies that is Zilla Parishad, Panchayat Samities and Gram Panchayats have been allowed to absorb casual workers, in some cases who have been engaged, in perennial type of work for a continuous period of more that three years in the concerned Panchayat bodies and orders in this behalf were issued by this Department, from time to time, in accordance with the principles prescribed by the Labour Department of the State Government in their Memo No. 100-EMP dated 13.03.96 read with Memo No. 1700-EMP dated 03.08.97 and Memo No. 1650-EMP dated 28.08.80 in the matter of absorption of casual workers. And whereas, Hon’ble High Court at Calcutta in W.P.No. 766(W) of 2002 Subir Chandra Mahato Vs-State of West Bengal passed an order dated 02.12.02 directing State Government to issue an appropriate well considered circular by way of notification to regularise the irregular appointments, if any, given by the respective Gram Panchayats, Panchayat Samities and Zilla Parishads in different occasions. It has also been directed that the due consideration will be made in respect of the best parts of the existing circulars and the scheme will be formulated as far as practicable with the guidelines given in the paragraph 25 of the judgement reported in AIR 1992 SC 2130 (supra).

Now, therefore, in exercise of the power conferred by Section 212 of the West Bengal Panchayat Act, 1973 (West Ben.’XLI of 1973), as subsequently amended, and in supression of all earlier orders issued in this behalf, I am directed to say that the Governor is pleased hereby to direct that for the purpose of regularising the irregular appointments, if any, given by the respective Gram Panchayats, Panchayat Samities and Zilla Parishad, as the case may be, the concerned recruiting/appointing authority shall consider the following guiding principles;

i) the following casual and such other categories like contingent, work-charged, seasonal, etc. of eligible workers, only shall be considered who have been engaged in a perennial nature of work on the strength of a resolution in a meeting of the concerned Panchayat bodies in favour of such engagement and has rendered services for a continuous period of more that three years (for at least two hundred and forty days of work in each such calendar year for three consecutive years) within the last five years before 13.03.96 and has commenced his work at an age within the maximum age limit prescribed for such recruitment. Such period of works shall be five years or more in case of seasonal workers and they have been continuing as such till the date of their regularisation;

ii) such workers must possess the requisite qualification prescribed for the posts in the respective recruitment rules. Requirement of minimum fifty percent marks in aggregate in the Madhyamik or equivalent examination is not, however, necessary for regularisation of casual and such other categories of workers in a Group ‘C’ post in the concerned Panchayat bodies;

iii) such irregular appointments can only be regularised on availability of suitable vacancies in the regular establishments of the concerned Panchayat bodies;

iv) at the time of engagement of casual and such other categories of workers their age should be within the age limit prescribed for the post in the respective recruitment rules. Over-age of such workers, if any, at the time of their regularisation shall be condoned by the respective appointing authorities themselves;
v) wages of casual and such other categories of workers must have been paid out of the own fund of the concerned Panchayat bodies and not out of scheme contingencies;

vi) the service records of casual and such other categories of workers must be satisfactory;

vii) priority amongst the casual and such other categories of workers for regularisation in the establishment shall be given only on the basis of the length of services rendered by them;

viii) verification of antecedents and medical fitness of casual and such other categories of workers are required before regularisation;

ix) regularisation of casual and such other categories of workers does not run counter to the prevailing reservation policy of the State Government. If, however, in case of necessity, the order in respect of de-reservation of the post shall be obtained from the competent authority in terms of Section 6 of the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies Services and Posts) Act, 1973 read with guidelines for initiation of proposal, for de-reservation as forwarded under Memo No. 98(91)-BCW/MRD-156/99 dated 07-01-2000 of the Backward Classes Welfare Department of the State Government;

x) all vacancies, inter alia, in the post in the Panchayat Bodies shall normally be filled up by such candidates as may be sponsored by an employment exchange in accordance with the relevant recruitment rules, if in exigencies of administration and ad hoc or temporary employment are made by the Panchayat bodies after 13-03-96, efforts shall be given always to replace such an adhoc/temporary employee by a regularly selected employee as early as possible. Employees appointed on ad hoc or temporary basis after 13-03-96 who are otherwise eligible and have worked for at least three years shall, however, be allowed to compete along with other candidates sponsored by an employment exchange in the selection tests to be held by the selection committee for regular selection or appointment to the post. If such an ad hoc temporary employee does not qualify himself in the selection test for the purpose, he must give way to the regular selected candidate. The concerned recruiting/appointing authority shall not withhold or keep in abeyance of appointment of the regularly selected candidate for the sake of ad hoc or temporary employee;

xi) an ad hoc or temporary employee should not be replaced by another ad hoc or temporary employee, such employee must be replaced only by a selected candidate. Prior to the replacement of casual workers orders contained in this Department Notification No. 3597/PN dated 08-10-2003 shall, however, be kept in mind of the recruiting/appointing authority;

xii) if an when casual and such other categories of worker is regularised he/she should be placed immediately below the last regularly appointed employee in that category, class or service, as the case may be, of the concerned establishments;

xiii) after due observation of all the principles laid down hereinabove, the recruitment/appointing authority of the concerned Panchayat bodies, shall forward its recommendation to the respective Panchayat bodies for taking immediate resolution for consideration and the effect of regularisation, if any, of such worker shall take place from the due on which the resolution of the concerned Panchayat bodies has been adopted.

By order of the Governor
M. N. Ray
Secretary to the Govt. of West Bengal
Government of West Bengal  
Panchayats & R. D. Department  
11A, K. S. Roy Road, Kolkata-1.

No. 350/PN/O/III/3S-1/2000  
Dated: 18.1.2001

ORDER

The undersigned is directed by the order of the Governor to state that consequent upon the merger of the erstwhile District Rural Development Agency/Mahakuma Rural Development Agency and Tamluk Sub-Agency with the respective Zilla Parishads/Mahakuma Parishads in terms of this Departments Memo No. 1138/PN/O/III/2E-52/99 dated 22.3.2000 and that of the Council Rural Development Agency (CRDA) with the Darjeeling Gorkha Hill Council in terms of Memo No. 4870-P&RD(DRDA)/SM-5/98 (Pt.I) dated 7.9.2000 the directly recruited employees of the abovenoted organisations who have joined the DRD Cell of the respective Zilla Parishads/Mahakuma Parishads or Darjeeling Gorkha Hill Council as the case may be, are entitled to the usual service benefits admissible to the employees of the Zilla Parishads/Mahakuma Parishads and the Darjeeling Gorkha Hill Council with effect from 1.4.2000 and 1.11.2000 respectively (in case of CRDA) and accordingly necessary Government orders regarding introduction of Death-Cum-Retirement benefit Schemes, 1985 for the employees of DRD Cell of Zilla Parishad/Mahakuma Parishad have been issued in term of this Department’s Order No. 1753/PN/N/III/2P-17/2000 dated 25.4.2000, 3039/PN/N/III 2P-17/2000 dated 25-5-2000 and 3572//PN/N/III 2P-17/2000 dated 25-5-2000 dated 4.7.2000.

Now, the undersigned is directed by the order of the Governor to state that with a view to maintaining seperate identity of the amount as the employers contribution deposited for the employees of DRD Cell of Zilla Parishad/Mahakuma Parishad in the Contributory Provident Fund/General Provident Fund w.e.f. 1.4.2000 and 1.11.2000 (in case of CRDA) the Governor has been pleased to open

(i) One new head of account for deposit of the EMPLOYER’S Share of contribution of DRD Cell in the style of K-Deposits and Advances Deposits Not Bearing internal 8448 & -(b)/Deposits of Local Funds- 00-109-Panchayat Bodies Fund-005- Pension Deposit Fund for DRD Cell of Zilla Parishad/Mahakuma Parishad-07 Deposits and (ii) EMPLOYEES’ Share of contribution of DRD Cell may be deposited under the head K-Deposits and Advances-(a)-Deposits bearing Interest-8336-Civil Deposits - 00-800 Other Deposits-007- Provident Fund for Employees of Panchayats Bodies-03-Incoming in the Public Account of the State.

The Order issues with the concurrense of Finance Department vide their U/o No. 146 (FA, Panchayats & R.D) dated 14-12-2000.

The Principal Accountant General (A&E), West Bengal is being informed.

Officer on Special Duty &  
Ex-Officio-Deputy Secretary  
to the Govt. of West Bengal.
Copy forwarded for information necessary action to :-

1. Principal Accountant General (A&E), West Bengal, Treasury Building, Calcutta - 1.
2. Accountant General (Audit-I), West Bengal, 18, Rabindra Sarani, Calcutta - 1.
3. Accountant General, (Audit-II), West Bengal, 4, Brabourne Road, Calcutta - 1
4. Examiner of Local Accounts, West Bengal, 4, Brabourne Road (4th Floor), Calcutta- 1.
5. Director of Panchayats & Rural Development, West Bengal, Panchayat Bhavan, 11A, K.S. Roy Road, Calcutta- 1
7. District Magistrate, __________________________________________
8. Principal Secretary, Darjeeling Korkha Hill Council.
9. Executive Officer, __________________________________________ Zilla Parishad/Mahakuma Parishad.
10. Additional Executive Officer, Siliguri Mahakuma Parishad.
12. Additional Project Director, Tamluk Sub-Agency.
13. Treasury Officer, ____________________________________________
15. P.S. to MOS, Panchayat & R.D. Deptt.
16. Finance (Audit) Deptt. of this Govt.
17. Finance (Budget) Deptt. of this Govt.
19. Director, SIPRD, Kalyani
21. D.S. of this Deptt. Rajbhanwan (Atten :- to Shri P. N.Bose
22. Budget Cell of this Deptt.
The undersigned is directed to state that Chapter IX of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies deals with the commutation of pension of the pensioners of Panchayat Bodies. In terms of paragraph 41(a) of the said scheme read with this Department Memo. No. 4386/PN/N/III/2P-18/99 dated 1.12.99 an employee who is eligible to the benefit of pension under the said scheme shall be entitled to commute any portion thereof not exceeding forty percent of the amount of his pension.

2. The question of restoration of the commuted portion of pension of the pensioners of Panchayat Bodies has been under active consideration of the State Government for some time past. After careful consideration it has been decided that a pensioner of Panchayat Bodies who on the date of issue of this order or thereafter have completed or will complete 15 years from his/her respective dates of retirement is eligible for having the commuted portion of his pension restored with effect from the date of issue of this order or after completion of 15 (fifteen) years from the date of retirement, whichever is later.

3. Now in exercise of the power conferred by paragraph 57 of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies, the Governor is pleased hereby to decide that a Panchayat pensioner or his/her legal heir(s) may apply to the pension disbursing officer in the enclosed proforma for restoration of the commuted portion of pension on satisfaction of the conditions laid down at foregoing paragraph 2.

4. Pension disbursing officer with respect to a pensioner of a Panchayat Body will mean the Sub-Divisional Officer of the respective Sub-Division from where his pension is being drawn.

5. The pension disbursing officer after being satisfied about the correctness of the claim, will restore the commuted portion of pension with an intimation to the Director of Pension, Provident Fund and Group Insurance.

6. This order will apply to all pensioners of Panchayat Bodies irrespective of the date of retirement.

7. This order issues with the concurrence of the Finance Deptt., Pension Branch vide their u/o No. P(Pen) 287 dated 22.11.2000.

8. This order takes immediate effect. Necessary modifications in the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies shall be made in due course.
Copy forwarded for information necessary action to the :-

1. Principal Accountant General (A&E), West Bengal,
   Treasury Building, Calcutta- 700001.
2. Accountant General (Audit-I), West Bengal,
   4, Brabourne Road, Calcutta- 700001.
3. Accountant General, (Audit-II), West Bengal,
   18 Rabindra Sarani, Calcutta- 700001.
4. Examiner of Local Accounts, West Bengal,
   4, Brabourne Road (4th Floor), Calcutta- 700001.
5. Finance (Budget) Development, of this Govt.
6. Finance Department, Pension Branch, Hemanta Bhavan (Top Floor)
   12, B.B.D. Bag, Calcutta-700001.
8. Director of Pension, Provident Fund and Group Insurance,
   Purta Bhavan, Bidhan Nagar, Calcutta-700091.
9. Department of Panchayats & R.D. (R.D. Wing),
   Raj Bhavan, Calcutta-700001.
10. District Magistrate, ______________________________
11. Executive Officer, ______________________________ Zilla/Mahakuma Parishad.
12. Addl. Executive Officer, ___________________________ Zilla/Mahakuma Parishad.
13. Sub-Divisional Officer, ____________________________
   P.O. ________________________, Dist. ______________________________
14. Treasury Officer, _________________________________
15. District Panchayat & Rural Development Officer, _______________

number of spare copies of the order are sent herewith for distribution amongst the Block Development Officers and Executive Officer of Panchayat Samiti within the district.

He is requested to depute an authorised person to this Department for collection of copies of the order.

16. Block Development Officer & Executive Officer,
   _______________________________ Panchayat Samiti,
   P.O. ____________________________, Dist. ______________________________

Sd/- D. Chakraborty
Dy. Secy. to the Govt. of
West Bengal.
Sir,

Kindly restore my commuted portion in terms of Govt. of West Bengal, Deptt. of Panchayats & Rural Development Memo No. 5534-PN dated 30th November, 2000.

Requisite particulars are given below:

1. Name in Block Letters:
2. Date of retirement:
3. P.P.O. No.:
4. Amount of original pension:
5. Amount of pension commuted:
6. Name of Office of the S.D.O. through which the pension in now being paid:
7. Name of Treasury/sub-Treasury/Bank through which pension is now being drawn:

Dated:

Full address of correspondence of the pensioner:

Signature of Pensioner.

Enclosure to memo No. 5534/PN/N/III/2P-21/97 dated 30.11.2000 vide paragraph 3

PROORMA

To

The ..............................................................................................................................

..............................................................................................................................

Head of the office as defined in sub-para(h) of paragraph 6 of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats.

Sub: Restoration of Commuted portion of pension after 15 years.

Sir,

Kindly restore my commuted portion in terms of Govt. of West Bengal, Deptt. of Panchayats & Rural Development Memo No. 5534-PN dated 30th November, 2000.

Requisite particulars are given below:

1. Name in Block Letters:
2. Date of retirement:
3. P.P.O. No.:
4. Amount of original pension:
5. Amount of pension commuted:
6. Name of Office of the S.D.O. through which the pension in now being paid:
7. Name of Treasury/sub-Treasury/Bank through which pension is now being drawn:

Dated:

Full address of correspondence of the pensioner:

Signature of Pensioner.

1265
MEMORANDUM

Sub: Revision of Family Pension in respect of employees of Panchayat Raj Bodies who retired/died between 1.1.86 & 31.12.95.

The undersigned is directed to say that in terms of this Deptt. Memo No. 4386/PN/N/III/2P-18/99 dated 1.12.99 family pension shall be calculated at a uniform rate of 30% in all cases instead of slab system in respect of employees of Panchayati Raj Bodies whose pay have been fixed consequent upon revision of pay in terms of this Deptt. Memo No. 4105/PN/N/III/2P-29/98 dated 12.11.1998 effective from 1.1.96. It has also been decided by the Government that the benefit of the aforesaid enhanced rate of family pension may also be extended in the case of pre-1.1.96 pensioners. Accordingly, it has been provided in paras 9 and 10 of this Deptt. Memo No. 4387/PN/N/III/2P-18/99 dated 01.12.1999 regarding revision of pension/family pension of pre-1.1.96 retirees that the consolidated family pension worked out in accordance with the provisions of para 4.1 shall be final in case of only those family pensioners who became entitled for family pension during the period from 1.1.86 to 31.12.95 and were sanctioned family pension at the rate of 30% of the last pay drawn by the deceased employee and that in case of other pensioners/family pensioners, consolidation of pension should be treated as an interim measure to provide them immediate relief. Orders have been issued separately of revision of pension/family pension of pre-1.1.86 pensioners/family pensioners vide this Deptt. Memo No. 5524 /PN/N/III/2P-18/99 dated 29.11.2000 wherein provision for sanction of family pension @ 30% has been made.

2. In continuation of instruction contained in para 10 of this Deptt. Memo No. 4387/PN/N/III/2P-18/99 dated 01.12.1999 the Governor is now pleased to decide that in respect of those Govt. employees who retired/died between 1.1.86 to 31.12.95 and in whose case the last pay drawn exceeded Rs. 1500/- p.m., their family pension may be revised in the following manner:

i) The existing family pension shall be consolidated with effect from 1.4.97 in accordance with the provisions contained in para 4.1 of this Deptt. Memo No. 4387/PN/N/III/2P-18/99 dated 01.12.1999.

ii) Family pension shall be recalculated at the rate of 30% of the last pay drawn by the pensioner/deceased employee and the difference between the family pension already admissible under slab system and at 30% of last pay drawn shall be worked out;

iii) The additional family pension becoming due on account of the difference between family pension already admissible under slab system and at a rate of 30% of last pay shall be added to be consolidated family pension worked out as at (i) above. The total of these two amounts, i.e. the consolidated family pension plus additional family pension shall be basic family pension with effect from 1.4.97 and shall be subject to the prescribed limits. The basic family pension so calculated shall not be less than 30 per cent of the minimum of the revised scale of pay introduced with effect from 1.1.96 for the post last held by the concerned pensioner/deceased employee.
iv) Relief on the basic family pension as at (iii) above shall be admissible in accordance with the orders issued by the Govt. from time to time.

v) A Few examples of calculation of family pension in the manner prescribed above are given in annexure-I to this Memo.

3. Arrears already paid on account of consolidation of family pension as an interim measure in accordance with the provisions contained in para 10 of this Deptt’s Memo No. 4387/PN/N/III/2P-18/99 dated 01.12.1999 as also relief admissible thereon shall be adjusted by pension disbursing authorities against arrears becoming due on the revision of family pension and relief admissible on the basis of this order.

4. In cases where the family pensioner was alive as on 1.4.97 and died subsequently, his/her legal heir(s) or nominee(s) as the case may be, is/are also entitled to life time arrears with effect from 1.4.97 till the date of death of the family pensioner. For this purpose, legal heir(s) or nominee(s), as the case may be, may also apply to the Head of Office.

5. Each pensioner/family pensioner who is entitled for the benefit of revision of family pension in terms of this order is required to apply for revision of family pension in the prescribed form, in duplicate, as at Annexure-II to his/her pension Sanctioning Authority, i.e. the Head of Office under whose control the employee/pensioner had retired or was working last before his death, within a period of 180 days from the date of issue of these orders. Those who fail to submit application within the stipulated period will be deemed to have opted to continue to draw their existing family pension.

6. It shall be the responsibility of the Head of Office under whose control the employee had retired or was working last before his/her death to revise the family pension and the Director of Pension, P.F. & Group Insurance, West Bengal, to issue revised payment authority after due check at his end in accordance with these orders. On receipt of application, in duplicate, from the pensioner/family pensioner, the Head of Office concerned will take steps for revision of family pension. The Head of Office will forward a copy of application in Annexure-II along with a detailed calculation showing fixation of revised family pension along with previous pension papers to the Director of Pension, P.F. & Group Insurance, West Bengal for issue of revised PPO. No formal sanction in single Comprehensive Form is necessary in such cases. The Director of Pension, P.F. & Group Insurance, West Bengal, after applying due check at his end will issue revised authority to the Pension Disbursing Authority concerned.

7. The Director of Panchayats & R.D., West Bengal is requested to bring the contents of these orders to the notice of all Heads of Offices under him. All Pension Disbursing Authorities are also advised to prominently display these orders on their Notice Boards for the benefit of the pensioners/family pensioners.

8. This order shall be deemed to have taken effect from 1.4.97.

9. This order issues with the concurrence of Finance Deptt. (Pension Branch) Vide their u/o No. P(Pen) 191 dt. 22.11.2000.

Sd/- P. Roy,
Principal Secretary to the Govt.
of West Bengal.
Copy forwarded for information necessary action to the:-

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Calcutta- 700001.
2. Accountant General (Audit-I), West Bengal, 4, Brabourne Road, Calcutta- 700001.
3. Accountant General, (Audit-II), West Bengal, 18, Rabindra Sarani, Calcutta- 700001.
4. Director of Panchayat & R.D., West Bengal.
5. Director of Pension, Provident Fund & Group Insurance, Purta Bhaban, Bidhannagar, Calcutta- 700001.
6. District Magistrate, _________________________________
7. District Panchayat & R.D. Officer ____________________________
   P.O. ________________________________ number of spare copies are enclosed for distribution amongst B.D.O.s within his district.
8. B.D.O. ________________________________, P.O. ____________________, Dist. ________________
9. A.E.O., __________________________________________ Zilla Parishad, P.O. ________________
    P.O. ________________________________
14. S.D.O., ________________________________, P.O. ____________________, Dist. ________________
15. Treasury Officer, __________________________________________, P.O. ____________________,
    Dist. __________________________________________
17. Examiner of Local Accounts, West Bengal, 4, Brabourne Road, Calcutta-700001.
19. Guard File of Cell-III/Cell-II.

Sd/- D. Chakraborty
Dy. Secy. to the Govt. of West Bengal.
## ANNEXURE - I

Reference para 2(v) of Memo. No 5525/PN/N, dated 29.11.2000

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) Date of retirement</td>
<td>31.1.86</td>
<td>-</td>
<td>30.6.94</td>
</tr>
<tr>
<td>ii) Date of death, in case of death while in service</td>
<td>-</td>
<td>31.3.90</td>
<td>-</td>
</tr>
<tr>
<td>iii) Scale of pay at the time of retirement/death</td>
<td>1260-2610/-</td>
<td>1560-3570/-</td>
<td>3700-5700/-</td>
</tr>
<tr>
<td>iv) Pay last drawn</td>
<td>1685/-</td>
<td>2530/-</td>
<td>4575/-</td>
</tr>
</tbody>
</table>
v) Existing family pension | 450/-         | 506/-         | 687/-         |
|vi) Consolidated family pension under para 4.1 of 4387/PN/N/III/2P-18/99 dt. 01.12.1999. | 1396/-        | 1559/-        | 2098/-        |
vii) Family pension @ 30% of pay as at para (iv) | 506/-         | 759/-         | 1373/-        |
viii) Additional Family Pension Column (vii) - Column 506-450 | 759-506       | 1373-687      |

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>= 56/-</td>
<td>= 253/-</td>
</tr>
</tbody>
</table>

ix) Total Family pension Column (vi) + Column (viii) 1396+56 = 1452/- | 1559+253 = 1812/- | 2098+686 = 2784/- |
x) 30% of the minimum of the corresponding scale introduced w.e.f. 1.1.96 (In the scale of 4000 - 8850/-) 1200/- | 1500/- (In the scale of 5000-11275) | 3600/- (In the scale of 12000-18000) |
x) Family pension admissible on 1.4.97 The amount at (ix) or (x) above, which is greater 1452/- | 1812/- | 3600/- |
ANNEXURE - II

(To be submitted in duplicate)
Para 6 of Memo. No 5525/PN/N, dated 29.11.2000

FORM OF APPLICATION

To
__________________________________________
__________________________________________
(Head of Office)

Subject: Revision of family pension in terms of Panchayat & R.D. Department’s Memo. No. 5525/PN/N, dated 29.11.2000

Sir,


The requisite particulars are given below:

1. Name of the Applicant in Block Letters and full postal address.
2. Name of the deceased employee/pensioner.
3. Date of retirement/death of the employee.
4. Date from which family pension is being drawn.
5. Pension Payment Order No. (P.P.O.) .
6. Office in which the pensioner/deceased employee/pensioner served last and the post held by him.
7. Scale of pay of the post last held and the last pay drawn.
8. Name of the authority who issued P.P.O.
9. Name of the Pension Disbursing Authority (i.e. Treasury)

Date:

Signature of Pensioner/Family Pensioner.

Applicable only in cases where the applicant is a family pensioner.
MEMORANDUM

Subject: Winding up of the CRDA Darjeeling and merger with the Rural Development Department of Darjeeling Gorkha Hill Council (DGHC) creation of posts and other formalities incidental to the merger.

I am directed to state that in terms of section 153 of the West Bengal Panchayat Act, 1973 (West Bengal Act. XLI of 1973), as subsequently amended read with Art. 243G of the Constitution of India, the Zilla Pashad has been empowered to draw up and implement programmes for economic development of the people and for Socio Economic upliftment of individual members of the community within their respective jurisdictions. In pursuance of the aforesaid provisions the State Government, after due deliberations, has come to the decision that the power and responsibility for implementation of the Self-Employment programmes since renamed as Swarnajayanti Gram Swrojgar yojana (SGSY) components of Poverty Alleviation Programme currently being executed by the Council Rural Dev. Agency in the hill areas of the district of Darjeeling should henceforth be entrusted upon the Rural Development Department at the Darjeeling Gorkha Hill Council (DGHC). In the event of entrustment of aforesaid power and responsibility upon the Rural Development Deptt. of the DGHC the Council Rural Development Agency (CRDA) which was constituted for the specific purpose of implementation of self-employment programmes no longer justify its separate identity and existence and further continuance for the aforesaid purpose.

2. On the above background and facts, the question of winding of CRDA and its subsequent merger with the Rural Development Deptt. of the DGHC with all assets and liabilities was under active consideration in this Department for sometime past.

3. After careful consideration of all aspects, I am directed to state that the State Government in the panchayats and Rural Development Department has decided to entrust the Darjeeling Gorkha Hill Council with the responsibility of implementing Swarnajayanti Gram Swarojgar yojana (SGSY) and other Poverty Alleviation Programmes (PAPS) with effect from 1st November 2000.

It has simultaneously been decided by the State Government that the Council Rural Development Agency earlier constituted for the purpose of implementation of the aforesaid schemes shall be merged with the Rural Development Deptt. of the DGHC. Consequent upon the proposed merger of the Council Rural Development Agency (CRDA) with the R.D. Deptt. of DGHC it is considered necessary to absorb the officers and employees of the CRDA on creation of equal number of equivalent posts in the R.D. Deptt. of the DGHC.

4. I am now directed by order of the Governor to say that the Governor is pleased hereby to accord sanction to the creation of a District Rural Development Cell and also creation of such posts in different categories as shown in the Schedule appended hereto in the said District Rural Development Cell of R.D. Deptt. of DGHC with immediate effect.

file: amr/memoRK
5. The posts created in terms of this order shall be filled up only by absorption of the serving officers and employees of the CRDA. On such absorption, a separate Cadre-wise gradation list maintaining the inter-se-seniority as obtained presently of these absorbed personnel shall be maintained in the R.D. Deptt. of the DGHC. In the event there is no incumbent against any particular post created herein, that post will remain vacant until further order.

6. In exercise of the power conferred under Rule 10 of W.B. Panchayat (Recruitment & Conditions of Appointment of Employees of ZPs) Rules, 1997 the Governor is further pleased to direct that the State Government will act as the appointing authority in respect of the posts of Project Director/Deputy Project Director of all disciplines and also the Finance Officers created in terms of this order. The Principal Secretary, DGHC will act as the appointing authority in respect of other categories of posts created in terms of this order.

7. The Governor is further pleased to direct that a new “District Rural Development) DRD) Cell” consisting of the officers and members of staff absorbed in the posts created under the order in the R.D. Deptt. of DGHC be constituted to look after SGSY and other related PAP programmes. The DRD Cell shall be headed by the Project Director assisted by the Deputy Project Directors of all disciplines and shall function under the overall control and supervision of the Principal Secretary, DGHC. The Finance Officer shall function under control and supervision of the Project Director and through him under the Principal 1 Secretary DGHC. The unutilised fund as also the bank accounts of the CRDA as on 31.10.2000 will be under the control of the District Rural Development (DRD) Cell of R.D. Deptt. of the DGHC for the purpose for which each component of such fund was placed. The funds to be so transferred will continue to remain lodged in the same bank account to be administered in the same manner by (i) the Chairman DGHC (formerly President CRDA) and Project Director (DRD cell) (formerly Project Officer, CRDA (ii) the District Magistrate (formerly Vice President, CRDA) and the Project Director (DRD Cell) or (iii) Project Director (DRD Cell) as the case may be. All expenditure out of these funds should be made in accordance with the guidelines of the respective schemes already issued from this Department in these behalf. The funds admissible on account of Administrative Cost under DRDA Administration Scheme should be spent exclusively for the DRD Cell of the R.D. Deptt. of DGHC. No portion of the funds out of the Administrative Cost of the DRDA Administration Scheme should be spent for any other purpose of the DGHC except in terms of the order of the State Govt. in this Department. The Accounts of DRD Cell should be maintained separately from the accounts of other fund of the DGHC in such a manner as to keep the accounts clearly distinguishable and capable of being audited separately.

8. Although the procedure for management of finance and the accounting system relating to DRD Cell of the R.D. Deptt. of DGHC will for the present remain in conformity with the mechanism as laid down in the foregoing paragraph 7, the State Govt. is of the view that in the wake of merger of CRDA with the R.D. Deptt. of DGHC it is also appropriate to amalgamate the accounts of the fund of the DRD Cell with the general fund of the DGHC in terms of the rules and procedure in force albeit keeping the accounts of each individual scheme distinctly identifiable. The Govt. in this Department is seized with the matter and shall issue appropriate directions in due course.
9. The cost involved for creation of the new posts and filling up of them in the manner detailed hereinabove shall be met out of Administrative Cost under DRDA Administration Scheme to be shared between the Central Govt. and the State Govt. on 75 : 25 basis during the respective financial year. The emoluments and other service benefits of the concerned employees shall be guided by the relevant rules now in force in the DGHC without any prejudice to the existing pay and other service benefits admissible at present in the establishment of CRDA with effect from 1st November, 2000.

10. The Governor is further pleased to direct that with effect from November 1, 2000 the assets and liabilities of the CRDA Darjeeling shall devolve upon the R.D. Deptt. of the DGHC and the latter institution shall be deemed to be the successors-in-interest of the CRDA. The CRDA Darjeeling shall prepare a statement showing the assets and liabilities of the Agency as on 31.10.2000 and will make it over to the DGHC.

This order issues with the concurrence of the Finance Department vide U/O No. 100 dated 11.5.99 of the FA, Panchayats & R.D. Deptt. and with the approval of the Cabinet vide No. 1262 dated 19.7.2000.

(P. Ray)
Principal Secretary to the Government of West Bengal
Copy forwarded for information and necessary action to the :-

3. Accountant General (Audit-II), W.B. 4, Brabourne Road, Calcutta-700001.
4. Examinar of Local Accounts, W.B. 4, Brabourne Road (4th Floor) Cal.-1
5. Director of Panchayats & Rural Development, W.B. Panchayat Bhavan, Cal.
7. District Magistrate, Darjeeling District.
8. Principal Secretary, Darjeeling Gorkha Hill Council.
9. Project Officer, CRDA Darjeeling.
10. Treasurer Officer, Darjeeling.
11. Joint Secretary to the Govt. of India, Ministry of Rural Development, Krishi Bhavan, New Delhi.
12. Deputy Secretary to the Govt. of India, Ministry of Rural Development, Department of Rural Development (IRD Division), Krishi Bhavan, New Delhi-110 001.
13. Secretary to the Chief Minister, West Bengal.
15. P.S. to MOS, Panchayat & Rural Development Deptt.
16. Finance (Audit) Department of this Govt.
17. Finance (Budget) Department of this Govt.
19. Principal Secretary/Secretary, Home (P&AR) Deptt./Finance Deptt. / Cooperation Deptt./Cottage & Small Industries Deptt.
23. Director of Agriculture, West Bengal, Writers Building, Calcutta.
24. Director, National Institute of Rural Development, Rajendranagar, Hyderabad.
25. Director, S.I.P.R.D. Kalyani.
27. Joint Secretary of this Deptt. at Raj bhavan (Attn. Shri Dilip Ghosh).
29. Budget Cell of this Deptt. at Panchayat Bhavan & Raj Bhavan.
31. OSD & Ex-Officio Deputy Secretary at Raj Bhavan. (Attn. Shri Shyamal Kanti Sarkar).
32. The Secretary to the Govt. of West Bengal, Hill Affairs Deptt. Writers Buildings, Calcutta.
33. Shri Tapan Bandyopadhyay, Deputy Secretary of this Deptt. at Panchayat Bhavan.

Deputy Secretary to the
Government of West Bengal

Dated: 07.9.2000
No. 4870/1(36)-P&RD (DRDA)/
## The Schedule

Rural Development Deptt. of DGHC.

<table>
<thead>
<tr>
<th></th>
<th>Position</th>
<th>Grade Pay</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Project Director, DRD Cell</td>
<td>Grade Pay of WBCS (Ex)</td>
<td>1 (One)</td>
</tr>
<tr>
<td>2</td>
<td>Deputy Project Director, DRD Cell (Monitoring)</td>
<td>Grade Pay of WBCS (Ex)</td>
<td>1 (One)</td>
</tr>
<tr>
<td>3</td>
<td>Deputy Project Director, DRD Cell (Women Dev.)</td>
<td>Grade Pay of WBCS (Ex)</td>
<td>1 (One)</td>
</tr>
<tr>
<td>4</td>
<td>Deputy Project Director, DRD Cell (Credit)</td>
<td>Grade Pay of W. B. Coop Service</td>
<td>1 (One)</td>
</tr>
<tr>
<td>5</td>
<td>Deputy Project Director, DRD Cell (Trysem &amp; Rural Industries)</td>
<td>Grade Pay of SR. Manager DIC</td>
<td>1 (One)</td>
</tr>
<tr>
<td>6</td>
<td>Finance Officer, DRD Cell</td>
<td>Grade Pay of W.B.A &amp; A. S Officer</td>
<td>1 (ONE)</td>
</tr>
<tr>
<td>7</td>
<td>Head Clerk, DRD Cell</td>
<td>Rs. 4500-9700/-</td>
<td>1 (Two)</td>
</tr>
<tr>
<td>8</td>
<td>Accountant, DRD Cell</td>
<td>Rs. 4000-8850/-</td>
<td>2 (Two)</td>
</tr>
<tr>
<td>9</td>
<td>Statistical Investigator</td>
<td>Rs. 4500-9750/-</td>
<td>2 (Two)</td>
</tr>
<tr>
<td>10</td>
<td>Stenographer Sch. (B)</td>
<td>Rs. 4000-8850/-</td>
<td>1 (One)</td>
</tr>
<tr>
<td>11</td>
<td>LDC-Typist, DRD Cell</td>
<td>Rs. 3350-6325/-</td>
<td>4 (Four)</td>
</tr>
<tr>
<td>12</td>
<td>Driver, DRD Cell</td>
<td>Rs. 3350/6325/-</td>
<td>2 (Two)</td>
</tr>
<tr>
<td>13</td>
<td>Record Supplier, DRD Cell</td>
<td>Rs. 2850-4680/-</td>
<td>1 (One)</td>
</tr>
<tr>
<td>14</td>
<td>Group-D, DRD Cell</td>
<td>Rs. 2600-4175/-</td>
<td>4 (Four)</td>
</tr>
<tr>
<td>15</td>
<td>Chowkidar, DRD Cell</td>
<td>Rs. 2600-4175/-</td>
<td>1 (One)</td>
</tr>
</tbody>
</table>
Whereas 16 (sixteen) Zilla Parishads in 16 districts and Siliguri Mahakuma Parishad in Darjeeling district have since adopted resolutions in their respective meetings that they are agreeable to accept Jurisdiction of the Vigillance Commission, West Bengal over such bodies

And whereas Home (Personnel and Administrative Refoms) Department had in their No. 1411-P & A.R. (Vig) dated December 17, 1976 intimated that on adoption of resolution as referred to in foregoing paragraph, Vigilance Commission Wes Bengal would be in a position to extend its jurisdiction over these bodies

Now, therefore, in consideration of the aforesaid position, the Governor is pleased hereby to decide that the Vigilance Commission, West Bengal shall with immediate effect extend its jurisdiction over 16 (sixteen) Zilla Parishads as also Siliguri Mahakuma Parishad.

Sd/- P.Raj
Pr.Secy. to the Govt. of West Bengal.

Copy forwarded for information and nessary action to the :-
1. Secretary, Vigolance Commission
2. Home (P&AR) Department (Vig. Cell) Writers Buildings
3. Executive Officer, Zilla Parishad (All)
4. Executive Officer, Siliguri Mahakuma Parishads
5. Director of Panchayats & Rural Development, West Bengal
6. District Panchayats & Rural Development Officr, (all)

Sd/- T. Bandyopadhyay
Dy Secy. to the Govt. of West Bengal

26/7/2000
CORRIGENDUM

Sub: Maintenance of G. P. F. for the employees of D.R.D. Cell of the Zilla Parishad/Mahakuma Parishad with effect from 1-4-2000.

The last para of this Department Memorandum No.1753/PN/N/III/2P-17/2000 dated 25.4.2000 on the above noted subject may be substituted as follows :-

“For the employees who will opt to come under the purview of DCRD Scheme 1985, their contribution to the C.P.F. will be discontinued forthwith and they will be required to contribute to the G.P.F. Their contributions towards G.P.F. shall be deposited in each month and also the entire accumulated amount of their own subscription along with the interest accrued thereon in their previous C.P.F. Account shall be transferred to the Provident Fund Deposit Account of the employees of the respective Zilla Parishad/Mahakuma Parishad maintained in the respective Treasury. Zilla/Mahakuma Parishad shall maintain individual account of each employee. The employee’s share of the contribution with interest accrued thereon in the contributory Provident Fund of these employees shall be credited to the Pension Deposit Account at the respective Treasury. The employer’s share of the contribution with interest accrued thereon in the contributory Provident Fund of these employees shall be credited to the Pension Deposit Account at the respective Treasury. The Provident Fund Scheme for the employees of the panchayat bodies 1991, circulated under this Department No. 330/VIII/Panch/2P-2/85 dated 11-2-1991 is applicable to these employees also.”

D. Chakrabarti
Deputy Secretary to the Govt. of West Bengal
Government of West Bengal
Department of Panchayats & Rural Development
Panchayat Bhavan, 11A, K. S. Roy Road,
Calcutta-700 001

CLARIFICATION

It appears that there is some confusion at some corners as to whether fund placed to the ----

1. Zilla Parishad under the Head of Account, “2515-Other Rural Development Programmes (Panchayati Raj)- 00-101- Panchayati Raj-NP-Non Plan–014-Grants-in-aid/contributions to the Zilla Parishads for meeting the cost of TA, DA, etc. of their members and remuneration of office bearers and other contingent expenditure [PN]-V-31-Grants-in-aid-02-Other grants”,

2. Panchayat Samitis under the Head of Account, -”2515-Other Rural Development Programmes (Panchayati Raj)-00-101- Panchayati Raj-NP-Non Plan–011 -Grants-in-aid/contributions to the Panchayat Samitis for meeting the cost of TA, DA, etc. of their members and remuneration of office bearers and other contingent expenditure [PN]- V-31 -Grants-in-aid-02-Other grants” and

3. Gram Panchayats under the Head of Account, 2515-Other Rural Development Programmes (Panchayati Raj)- 00-001-Panchayati Raj-NP-Non Plan–009-Grants-in-aid/Contributions to the Gram Panchayats for meeting the cost of TA, DA, etc. of their members and remuneration of office bearers and other contingent expenditure [PN]-V-31-Grants-in-aid-02-Other grants should be utilised only to meet the TA, DA, etc., of the members and remuneration of office bearers of the Panchayat body concerned and for no other purposes.

I am directed to clarify in this context that these detailed heads also include “other contingent expenditure” of the Panchayat body concerned and since the entire fund is placed with the Panchayat body concerned as grant-in-aid, “other contingent expenditure” shall be deemed to include expenditure on travelling expenses (TE) also, As such, the fund may also be utilized for meeting the contingent expenditures of the office concerned inclusive of TE of the officers and employees of the concerned body borne or deputed in the establishment of the body and no separate allotment for TE is made on account of such employees deputed to the body.

Sd/-
(S Bhattacharyya)
OSD & Ex-officio Deputy Secretary to the
Government of West Bengal

1278
Copy forwarded for information necessary action to the :

1) Principal Accountant General (A&E), Treasury Buildings, Calcutta-700001;
2) Accountant General (Audit)-I, West Bengal, 4 Maharaja Troilokyanath Sarani, Calcutta-700001
3) Accountant General (Audit)-II, West Bengal, 18, Rabindra Sarani, Calcutta-700001
4) Finance (Budget) Department of this Government
6) Examiner of Local Funds, 4, Kaharja Troilokyanath Sarani, Calcutta-700001
7) Director of Treasuries, West Bengal, Calcutta
8) Director of Panchayats and Rural Development, West Bengal, Calcutta

9-25) District Magistrate, ................................................................. District (all) with a request to suitably advise the District Panchayat and RD Officer, Block Development Officers and the Treasury Officers

26-42) Additional Executive Officer, ..................................................... Zilla/Mahakuma Parishad (all)
43-59) Treasury Officer, ................................................................. (District Headquarters - all)
60) Cell-III/V, Guard File of Cell-II and Audit & Verification Cell of this Department.

Sd/-

(S Bhattacharyya)
OSD & Ex-officio Deputy Secretary to the Government of West Bengal
I am directed to state that in terms of section 153 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), as subsequently amended, read with Art. 243G of the Constitution of India, the Zilla Parishad has been empowered to draw up and implement programmes for economic development of the people and for Socio-economic upliftment of individual members of the community within their respective jurisdictions. In pursuance of the aforesaid provisions, the State Government, after due deliberations, has come to the decision that the power and responsibility for implementation of the Self-employment programmes since renamed as Swarnajayanti Gram Swarojgar Yojana (SGSY) components of Poverty Alleviation Programme should henceforth be entrusted upon the Zilla Parishads including Siliguri Mahakuma Parishad (hereinafter collectively referred to as Zilla Parishad) within their respective Jurisdictions. In the event of entrustment of aforesaid power and responsibility upon the Zilla Parishads the District Rural Development Agencies (DRDA), Mahakuma Rural Development Agency (MRDA) at Siliguri and Tamluk Sub-Agency of DRDA, Midnapore (hereinafter collectively referred to as DRDA) which were constituted for the specific purpose of implementation of self-employment programmes no longer justify their existence and further continuance for the aforesaid purpose.

2. On the above background and facts, the question of winding up of DRDAs and merger with the Zilla Parishads of posts and other formalities incidental to the merger was under active consideration in this Department for sometime past.

3. After careful consideration of all aspects, I am directed to state that the State Government in the Panchayats & Rural Development Department has decided to entrust the Zilla Parishads including Siliguri Mahakuma Parishad with the responsibility of implementing Swarnajayanti Gram Swarojgar Yojana (SGSY) & other Poverty Alleviation Programmes (PAP) with effect from 1st April, 2000.

It has simultaneously been decided by the State Government that the District Rural Development Agency earlier constituted for the purpose of implementation of the aforesaid schemes shall be merged with the respective Zilla Parishad. Consequent upon the proposed merger of the District Rural Development Agencies (DRDAs) with
the Zilla Parishad it is considered necessary to absorb the officers and employees of the DRDA and MRDA on creation of equal number of equivalent posts in the corresponding Zilla Parishad.

4. I am now directed by order of the Governor to say that the Governor is pleased hereby to accord sanction to the creation of a District Rural Development Cell and also creation of such posts in different categories as shown in the Schedule appended hereto in the said District Rural Development Cell of 16 (Sixteen) Zilla Parishads and Siliguri Mahakuma Parishad within this State with immediate effect.

5. The posts created in terms of this order shall be filled up only by absorption of the serving officers and employees of the DRDAs of the district concerned. On such absorption, a separate Cadre-wise gradation list maintaining the inter-se-seniority as obtained presently of these absorbed personnel shall be maintained in the concerned Zilla Parishad/Mahakuma Parishad. In the event there is no incumbent any particular post created herein, that post will remain vacant until further order.

6. In exercise of the power conferred under Rule 10 of W.B. Panchayat (Recruitment & Conditions of Appointment of Employees of ZPs) Rules, 1997 the Governor is further pleased to direct that the State Government will act as the appointing authority in respect of the posts of Project Director/Additional Project Director/Deputy. Project Director of all disciplines and also the Finance Officers created in terms of this order. The Executive Officer/A.E.O. of the concerned ZP/M.P. will act as the appointing authority in respect of other categories of posts created in terms of this order.

7. The Governor is further pleased to direct that a new “District Rural Development (DRD) Cell” consisting of the officers and members of staff absorbed in the posts created under this order in the ZP s/MP s be set up in the respective ZP s/MP s/MP to look after SGSY and other related PAP programmes. The DRD Cell shall be headed by the Project Director/Additional Project Director assisted by the Deputy Project Directors of all disciplines and shall function under the overall control & supervision of the Executive Officer/Additional Executive Officer. The Finance officer shall function under control and supervision of the Project Director & through him to the E.O./Additional Executive Officer. The unutilised fund as also the bank accounts of the DRD/ MRDA as on 31.3.2000 will be under the control of the District Rural Development (DRD) Cell of the Zilla Parishad for the purpose for which each component of such fund was placed. The funds to be so transferred will continue to remain lodged in the same bank account to be administared in the same manner by (i) the Sabhadhipati (formerly Chairman of DRDA) of the Z.P. and Project Director (DRD Cell) (formerly Project Officer, DRDA (ii) the District Magistrate (formerly Vice-Chairman, DRDA) & Executive Officer Zilla Parishad and the Project Director (DRD Cell) or (iii) Project Director (DRD Cell) as the case may be. All expenditure out of these funds should be made in accordance with the guidelines of the respective schemes already issued from this Department in these behalf. The funds admissible on account of Administrative Cost under DRDA Administration Scheme should be spent exclusively for the DRD Cell of the respective ZPa. No portion of the funds out of the Administrative Cost of the drda Administration Scheme should be spent for any other purpose of the Zilla Parishad except in terms of the order of the State Govt. in this Department. The accounts of DRD Cell should be maintained separately from the account of other fund of the Zilla Parishad in such a manner as to keep the accounts capable of being audited separately.
8. Although the procedure for management of finance and the accounting system relating to DRD Cell of the Zilla Parishad will for the present remain in conformity with mechanism as laid down in the foregoing paragraph 7, the State Govt. is of the view that in the wake of merger of DRDA with the Zilla Parishad, it is also appropriate to amalgamate the accounts of the fund of the DRD Cell with the general fund of the Zilla Parishad in terms of the rules and procedure in force alboit keeping the accounts of each individual scheme distinctively identifiable. The Govt. in this Department is ceased the matter and shall issue appropriate directions in due course.

9. The cost involved for creation of the new posts and filling up of them in the manner detailed hereinabove shall be met out of Administrative Cost under DRDA Administration Scheme to be shared between the Central Govt. and the State Govt. on 75:25 basis during the respective financial year. The emoluments and other service benefits of the concerned employees shall be guided by the relevant rules now in force in the Zilla Parishad without any prejudice to the existing pay and other service benefits admissible at present in the establishment of DRD As/MRDA with effect from 01.04.2000.

10. The Governor is further pleased to direct that with effect from 1st April 2000, the assets and liabilities of the existing DRD As/MRDA shall devolve upon the Zilla Parishad/Mahakuma Parishad and the latter institutions shall be deemed to be the successors-in-interest of the DRDAs. The DRD As shall prepare a statement showing the assets and liabilities of the Agency as on 31.3.2000 and will make it over to the concerned ZP s/MP.

11. The directly recruited employees of the erstwhile DRD As/MRDA/ Tamluk SA on their absorption under the Zilla Parishad/Mahakuma Parishad will be entitled to the benefits of WBS(ROPA) Rules 1998 with effect from the date of merger i.e. 1st April, 2000. A detailed G.O. regarding fixation of their pay in the revised scale of pay in terms of WBS(ROPA) 98 is being issued separately.

This order issues with the concurrence of the Finance Department vide U/O No. 100 dated 11.5.99 of the FA, Panchayats & R.D. Deptt. and with the approval of the Cabinet vide No. 979 dated 19.7.99.

Sd/-
(P. Ray)
Principal Secretary to the
Government of West Bengal

1282
Copy forwarded for information necessary action to the :-

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Calcutta-700001
2. Accountant General (Audit)-I, West Bengal, 18, Rabindra Sarani, Calcutta-700001
3. Accountant General (Audit)-II, West Bengal, 4, Brabourne Road, Calcutta-700001
4. Examiner of Local Accounts, West Bengal, 4, Brabourne Road (4th floor), Calcutta-700 001
5. Director of Panchayats & Rural Development, West Bengal, Panchayat Bhawan, Calcutta.
7. Director Magistrate, ________________ District.
8. Executive Officer, ________________ Zilla Parishad.
10. Project Officer, ____________________________ MRDA/Tamluk SA.
11. Treasury Officer, ________________________________
12. Joint Secretary to the Govt. of India,
    Ministry of Rural Development, Krishi Bhavan, New Delhi.
13. Deputy Secretary to the Govt. of India Ministry of Rural Development, Department of Rural Development (IRD Division), Krishi Bhavan, New Delhi-110 001.
14. Secretary to the Chief Minister, West Bengal.
15. P.S. to MIC, Panchayat & Rural Development Deptt.
17. Finance (Audit) Deptt. of this Govt.
18. Finance (Budget) Deptt. of this Govt.
20. Principal Secretary/Secretary, Home (P&AR) Deptt./Finance Deptt. /Co-operation Deptt./Agriculture Deptt./Cottage & Samll Scale Industries Deptt.
24. Director of Agriculture, West Bengal, Writers Buildings.
25. Director, National Institute of Rural Development, Rajendranagar, Hyderabad.
27. Joint Secretary of this Deptt. at Raj Bhavan (Attn. Shri Dilip Ghosh).
29. Budget Cell of this Deptt. at Panchayat Bhavan & Raj Bhavan
31. OSD & Ex-Office Dy. Secy. of this Deptt. at Raj Bhavan (Attn. Shri Syamal Kanti Sarkar).

Sd/-
(Tapan Bandyopadhyay)
Deputy Secretary to the Govt.
of West Bengal
From : Shri Tapan Bandyopadhyay,
       Dy. Secy. to the Govt. of West Bengal.

To : The Executive Officer,
       Purulia Zilla Parishad, Purulia.

Sub : Authority to grant periodical increment and leave (other than casual leave) to the staff under Zilla Parishad.

Sir,

I am directed to refer to your No. 1010/PZP dated 30.8.1999 on the above subject and on careful consideration of the provisions under section 165(1), 168(1) and (2) of the West Bengal Panchayat Act, 1973 as subsequently amended read with rule 4(3) (b) of the West Bengal Panchayat (Powers, Functions and Duties of the Executive Officer and the Secretary of the Zilla Parishad) Rules, 1978, to state in clarification as follows:

1. Subject to directions of the Zilla Parishad in a meeting, Artha, Sanstha, Unnayan O Parikalpana Shthayee Samiti may determine various service condition, privileges and benefit of the employees of the Zilla Parishad without any prejudice to the rules and orders applicable for the purpose.

2. All decisions in this respect will be implemented through the Executive Officer/Additional Executive Officer and/or any other officer authorised in the behalf by the Executive Officer.

3. Since annual increment in the scale of pay is not subject to any condition, such increment cannot be withhold except in pursuance of a departmental proceeding against the employee concerned.

4. Competent authority may on any particular occasion, withhold sanction of leave prayed for if service of the incumbent concerned is considered indispensable in the public interest for the period in question.

5. Admissibility of leave and the leave account of an employee is governed by the rules in this behalf and no direction of any authority can be applied for this purpose.

6. The Executive officer/Additional Executive officer and any other officer authorised in this behalf, are competent to grant annual increment in the scale of pay of an employee.

7. The Executive Officer/Adtional Executive Officer and any other officer authorised in this behalf, are competent to grant leave of any kind to the employees of the Zilla Parishad subject to any decision of the Artha, Sanstha, Unnayan O Parikalpana Shthayee Samiti.

Yours faithfully,

Sd/- T. Bandyopadhyay
Dy. Secy. to the Govt. of West Bengal.
Copy forwarded for information necessary action to the :-

1. Executive Officer, _______________ Zilla/Mahakuma Parishad,
   P.O. _______________ Dist. _______________. (all except Purulia).

2. Additional Executive Officer, _______________ P.O. _______________
   Dist. ________________

   Sd/- T. Bandyopadhyay

   Dy. Secy. to the Govt. of West Bengal.
In terms of Clause V(a) of rule 4 of the West Bengal Panchayat (Recruitment and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997 read with this Deptt. No. 988/(17)/PN/N/III/2E 91/95 dated 21.3.1997 creating interalia the post of Confidential Assistant to the Sabhadhipati of Zilla Parishad / Mahakuma Parishad in each district and in partial modification of this Department no. 3335/PN/III/2A-24/97 dated 7.9.1998, the Governor is pleased hereby to specify by order that the consolidated pay of the said Confidential Assistant shall be fixed at Rs. 6500/- (Rupees Six thousand and five hundred) only per month w.e.f. 1st December, 1998.

This order issues with the concurrence of the Finance Deptt. vide F.A. Panchayat & C.D. Deptt. u/o no. 197 dated 02.12.99.

This Accountant General, West Bengal is being informed.

By order of the Governor,
S.N. Ghosh
Principal Secretary to the Govt. of West Bengal.

Copy forwarded for information necessary action to the :-
1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Calcutta-1
2. Accountant General (Audit)-I, West Bengal, 4, Brabourne Road, Calcutta-1
3. Accountant General (Audit)-II, West Bengal, 18, Rabindra Sarani, Calcutta-1
5. Executive Officer, __________________________ Zilla Parishad.
6. Addl. Executive Officer, __________________________ Zilla Parishad.
7. Finance (Budget) Deptt. of this Govt.
9. Finance (Audit) Deptt. of this Govt.
11. Director of Panchayats & R.D., West Bengal.
13. Treasury Officer Officer, __________________________
The undersigned is directed to say that a proposal for encashment of accumulated Earned Leave in respect of employees of all the three tiers of Panchayats in this State has been under consideration of Government for some time past. After careful consideration of the recommendation of the Pay Commission on the maximum limit of accumulation of earned leave in respect of employees of all the three tiers of Panchayats, has been enhanced to 300 days with effect from 1.7.1998 under this Deptt. Memo No. 2507/PN/O/III/3L-5/99 dated 9.7.99. In terms of rule 32(1) of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 1981 the employees under Gram Panchayat/are, however, entitled to earned leave, casual leave, half-pay leave, etc. at per with the State Govt. employees for similar categories as admissible to them under the WBSR Pt.-I.

2. The Governor is now pleased to allow the benefit of maximum accumulation, and encashment of 300 days unutilised earned leave to the employees of all the three tiers of Panchayats at the time of retirement/death while in service. Aa Panchayat employee who resigns or quits service shall be entitled to cash equivalent in respect of earned leave at his credit on the date of cessation of service, to the extent of half of such leave at his credit, subject to a maximum of 150 days.

3. Employees of all the three tiers of Panchayat who retire on being permanently incapacitated for further service are not entitled to the benefit of encashment of earned leave.

4. This order shall take effect from 1st January, 2000.

5. Necessary amendments in the West Bengal Zilla Parishad (Leave and Retirement of staff) Rules, 1973 and the West Bengal Panchayat (Gram Panchayat Administration) Rules, 1981 will be made in due course.

6. This order issues with the concurrence of the Finance Deptt. vide their u/o No. 425 Group ‘P’ dated 8.12.99.

Sd/-
S.N. GHOSH
Principal Secretary to the Govt. of West Bengal.
The undersigned is directed to say that consequent on the revision of pay of regular employees under Panchayat Bodies in this State with effect from the 1st January, 1996 in terms of this Deptt. Memo. No. 4105/PN/N/III/2P-29/98 dated 12.11.98 the question of modification of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies has been under consideration of the Government in this Department. After careful consideration, the Governor is pleased to decide that the pensionary benefits in respect of the said employees who retire after 1st January, 1996 and whose pay has been fixed under the said order actually or in whose favour such revised pay has been allowed notionally shall be determined as follows :-

(i) Pension shall continue to be calculated at the rate of 50% of last drawn “emoluments” as defined in paragraph 6(e) of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies excepting Dearness Pay as shown in 6(e) (iv) of the said scheme with proportionate reduction for less than 33 years of qualifying service as at present.

(ii) The existing minimum amount of pension/family pension of Rs. 400/- (Rupees four hundred) only per month as laid down in this Deptt. Memo No.3218/VIII/Panch/2P-2/89 dated 18.10.93 shall be raised to Rs. 1300/- (Rupees one thousand and three hundred) only per month.

(iii) The existing maximum amount of pension of Rs. 1859/- (Rupees one thousand eight hundred and fiftynine) only per month as laid down in Memo No. 1/VIII/Panch/2P-2/89 dated 1.1.1990 shall be raised to Rs. 11,200/- (Rupees eleven thousand and two hundred) only per month.

(iv) Family pension shall be calculated @ 30% of the pay drawn last actually or notionally in terms of this Dept. Memo No. 4105/PN dated 12.11.98 instead of being determined by pay ranges as shown in paragraph 3(i) of this Deptt. Memo No. 1/VIII/Panch dated 1.1.90. The maximum ceiling of Rs. 600/- (Rupees six hundred) only per month as laid down in this Deptt. Memo No. 1/VIII/Panch dated 1.1.90 shall be raised to Rs. 6,720/- (Rupees six thousand seven hundred and twenty) only per month at normal rate. However, the existing provision for calculation of family pension at enhanced rate for a specific period as enumerated in paragraph 3(ii) of this Deptt. Memo No. 1/VIII/Panch dated 1.1.90 will continue to remain in force.
(iva) The maximum amount of death/retiring gratuity shall be raised to Rs. 2.5 lakhs (Rupees two lakhs fifty thousand) only. While calculating the amount of death/retiring gratuity dearness allowance drawn immediately before death retirement shall be taken into account in addition to existing emoluments as defined in paragraph 6(e) of the DCRB Scheme, 1985.

(v) The amount of pension that can be commuted as per para-graph under Chapter XI of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies, shall be raised to 40% of the amount of pension. Other conditions in the said paragraph will continue to remain in force.

(vi) The regular employees of Panchayat Bodies who retired during the period from 1.1.96 to 31.3.97 are also entitled to have their pensionary benefits revised notionally on the basis of revised pay fixed notionally in terms of this Deptt. Memo No. 4105/PN dated 12.11.98. They shall not get any arrears representing the difference between revised pension and the existing pension for the period from 1.1.96 to 31.3.97 and shall continue to draw the existing amount of pension during that period. They shall get actual payment of revised pensionary benefits i.e. pension, death/retiring gratuity and family pension arrived at on the basis of “emoluments” allowed notionally, as special case, with effect from 1.4.97. In such cases pensionary benefits shall be calculated on the basis of notional pay fixed in terms of this Deptt. Memo No. 4105/PN dated 12.11.98 and also on the basis of certificate of notional “emoluments” (in lieu of pay certificate) to be issued by the respective pension sanctioning authority on the date of retirement/death based on initial notional pay, as a special case, and in relaxation of normal rules. The Director of Pension, Provident Fund and Group Insurance, West Bengal will issue authority for payment of revised pensionary benefits with effect from 1.4.97 onwards on the basis of certificate of notional “emolument” as stated above without insisting on issuing of Pay Certificate. The pension sanctioning authority will prepare pension papers in those cases as usual on the basis of notional “emoluments” and submit the same to the Director of Pension, Provident Fund and Group Insurance, West Bengal for issue of authority for payment of pensionary benefits at revised rate as stated in this Order.

In the cases of employees of Panchayat bodies who are already in receipt of pension, the pension sanctioning authority in their cases, will send previous pension papers along with Service Book, Certificate of notional “emoluments”, revised Calculation Sheet showing the calculation of revised pensionary benefits and application, if submitted by the employee concerned, for further commutation of pension as mentioned in para (vii) below. The Director of Pension, Provident Fund and Group Insurance, West Bengal will authorise pension disbursing authority concerned for payment of Pensionary benefits at revised rate accordingly. The amount of gratuity, if any, which is already paid to such employees in accordance with the existing rules, shall be adjusted against the revised gratuity calculated on the basis of notional “emoluments” as stated in this Order.

In the cases of pensioners who are otherwise eligible to have their pay fixed notionally in terms of this Deptt. Memo No. 4105/PN dated 12.11.98 and who died on any date before or after being eligible to get actual payment of revised pension and gratuity determined on the basis of notional “emoluments” pension/family pension and gratuity in respect of them shall also be determined as stated above and Life Time Arrears of such benefits with effect from 1.4.1997 shall be paid to the nominee(s) / legal heir(s)/family members as usual after adjustment of the amount already paid on this account earlier.
(vii) The pensioners who have already commuted a portion of their pension not exceeding one-third of pension without medical examination are also entitled to commute, if they so desire, the difference between 40% of revised pension and the amount of pension already commuted without medical examination provided they did not mention specific amount in the application for commutation of pension submitted previously. They are required to submit an application in plain paper for further commutation of pension as stated above to the respective pension sanctioning authority. The Director of Pension, Provident Fund and Group Insurance, West Bengal will issue authority for commuted value of pension as stated above on the basis of application of the pensioner received through the pension sanctioning authority. The commutation in such cases shall become absolute on the date from which the pension has been received. In other cases, where the pensioner mentions the specific amount in the application for commutation of pension submitted earlier, he/she shall apply a fresh in the prescribed form and in such cases commutation of pension shall become absolute from the date of application.

(viii) The relevant paragraphs of the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies shall be deemed to have been amended to the extent indicated in this Order. Formal amendments to the said scheme will be made in due course.

(ix) This Order issues with the concurrence of the Finance Deptt. Vide Pension Branch U/O No. F(Pen) dated 29.11.99.

Sd/- S.N. GHOSH
Principal Secretary to the Govt. of West Bengal
Department of Panchayats & Rural Development.
From : The Dy. Secy. to the Govt. of West Bengal.

To : The Director of Panchayats & R.D. West Bengal.

Sub : Raising the existing limit of earned leave from 240 days to 300 days in respect of employees of Zilla Parishad and Panchayat Samitis.

The undersigned is directed to say that on the recommendation of the Fourth Pay Commission the maximum limit of accumulation of earned leave in respect of the State Govt. employees has been enhanced from the existing ceiling of 240 days to 300 days.

2. The question of extending similar benefit to all categories of employees of Zilla Parishad and Panchayat Samitis has been under active consideration of Govt. After careful consideration it has been decided that the benefit of maximum limit of accumulation of earned leave from 240 days to 300 days shall be extended to all categories of employees of Zilla Parishad and Panchayat Samitis.

3. The undersigned is, therefore, directed by order of the Governor to say that in partial modification of this Deptt. Order No. 16503-III/Pancha/3R-1/87 (Pt-I) dated 11.8.87, the Governor is pleased to relax under rule 2(2) of the West Bengal Zilla Parishad ( Leave & Retirement of Staff) Rules, 1973, the requirement of proviso (i) to rule 11 ibid in respect of the employees of a Zilla Parishad/Panchayat Samiti and to allow a Zilla Parishad/Panchayat Samiti to permit an employee under it whether borne in the superior or in the subordinate service to avail of the benefit of accumulation of earned leave upto the limit of 300 days to his credit.

4. This order shall be deemed to have come into force from the 1st July, 1998.

5. The employees of Panchayat bodies who retired on superannuation or otherwise during the period from the 1st July, 1998 to the date of issue of this order shall be entitled to get the benefit of this order.


Sd/- T. Bandyopadhyay

Dy. Secy. to the Govt. of West Bengal.
Copy forwarded for information necessary action to the :-

1. District Magistrate & Executive Officer

2. Addl. Executive Officer, ______________________ Zilla/Mahakuma Parishad,
P.O. ________________________ Dist. ______________________________

3. Block Development Officer & Executive Officer, Panchayat Samiti,
P.O. ________________________ Dist. ______________________________


5. Director of Pension Provident Fund and Group Insurance, Purta Bhavan,
Bidhan Nagar, Calcutta-91.

Asstt. Secy. to the Govt. of
West Bengal
Sir,

Certain points have been raised from different quarters seeking clarifications on this Deptt. Memo No. 9090/VIII/Panch dated 27.5.87 for operationalisation of its provisions in terms of the Death cum Retirement Benefit Scheme 85 of the employees of P.R. Bodies. On examination, it now appears that certain modification and substitution by way of clarification is necessary to remove any ambiguity in the matter.

After careful consideration of the matter, the undersigned is directed by order of the Governor to issue the following modification and clarifications in this Deptt. Memo No. 9090/VIII/Panch dated 27.5.87

In the aforesaid memo,-

(i) in para 1, in the last sentence, delete the word “Sub-Treasury”

(ii) in sub-para (b) of para 3, for the words “a Personal Ledger Account”, substituts the words “an account in the name of”

(iii) (a) omit sub-para (b) of Para 4, and
(b) renumber sub-para (a) of para 4 as para 4,

(iv) after para 4 so renumbered and before existing sub-pars (c) of para 4, insert sub-para (a) of pars 5 as follows :-
“5 (a) The Governor is also pleased to declare the said Deposit Account as Local Fund Account within the concept and meaning of SR 439 of West Bengal Treasury Rules, Vol-I”

(v) renumber existing sub-para (c) of Para 4 as sub-para (b) of para 5

(vi) renumber existing sub-para (d) of para 4 as sub-para (c) of para 5 and in the sub-para so renumbered, -
(a) omit the word “Sub-Treasury” occuring in three places, and
(b) omit the letters “P.L.” occuring in the last sentence

(vii) renumber para 5 as para 6.

This clarificatory order issues with the concurrence of Finance Department vide their minutes dated 26.8.98 in this Deptt. File No. PN/O/III/2P-8/98.

Yours faithfully,
Principal Secretary to the Govt. of West Bengal
Government of West Bengal  
Department of Panchayats & R. D.  
“Panchayat Bhavan” 11A, K. S. Roy Road, Cal - 1  

No. 882/PN/N/III/4A-2/99  
Dated 12.3.99  

From : The Dy. Secy. to the Govt. of West Bengal.  
To : The Director of Panchayats & R.D. West Bengal.  
Sub : Revision of scale of various Allowances admissible to the whole time employees under Panchayat bodies on the recommendation of the Fourth Pay Commission.

M E M O

The undersigned is directed to say that on the recommendation of the Fourth Pay Commission Finance Department issued Order in their No. 2063-F dated 3.3.99 revising the scale of Medical/Winter/Hill Compensatory Allowance with effect from 1.4.99 admissible to all wholetime Government and non-Government employees.

After careful consideration the Governor is pleased to accord approval in continuation of this Department Memo No. 4105-PN-N/III/2P-29/98 dated 12.11.98 to the payment of the following allowances at the revised rates to all wholetime employees of Panchayat bodies with effect from 1.4.1999 :  

(1) Medical Allowance :  
All wholetime employees under Panchayat bodies who are getting Medical Allowance of Rs. 30/- per month shall draw Medical Allowance at the rate of Rs. 100/- per month.  

(2) Winter Allowance :  
All whole-time employees under Panchayat bodies posted in the hill sub divisions of Darjeeling District Viz. Sadar, Kalimpong and Kurseong shall draw Winter Allowance at the uniform rate of Rs. 1500/- per annum.  

(3) Hill Compensatory Allowance :  
All whole time employees under Panchayat bodies posted in the hill sub-divisions of Darjeeling District Viz. Sadar, Kalimpong and Kurseong shall draw Hill Compensatory Allowance at the rate of 15% of the revised basic pay per month subject to the maximum of Rs. 1000/- per month.

Sd/- T. Bandyopadhyay  
Dy. Secy. to the Govt. of West Bengal
No. 882/1(600)/PN/N/III/4A-2/99 Dated 12.3.99

Copy forwarded for information necessary action to the :-

2. Accountant General (Audit-I) West Bengal, 4, Brabourne Road, Cal-1.
4. Examiner of Local Accounts, West Bengal, 4, Brabourne Road, Cal-1.
5. Finance (Budget) Department.
8. District Magistrate ________________
9. Executive Officer ________________ Zilla/Mahakuma Parishad.
10. Addl. Executive Officer ________________ Zilla/Mahakuma Parishad.
11. Treasury Officer ________________
12. District Panchayat & Rural Development Officer ________________.
   ________________ number of spare copies are encloes for distribution among the Block Dev. Officers & Treasury Officers within the district.
13. Block Dev. Officer ________________ P.O. ________________ Dist ____________
14. Head Assistant (Budget Cell) of this Department

Subimal/12.3.99.  
Asstt. Secy. to the Govt. of West Bengal

1296
Government of West Bengal  
Department of Panchayats & R. D.  
“Panchayat Bhavan”, 11A, K. S. Roy Road, Cal - 1

No. 881/PN/N/III/4A-2/99 Dated 12.3.99

From : The Dy. Secy. to the Govt. of West Bengal.

To : The Director of Pension, Prudent Fund & Group Insurance and Ex-Officio Jt.Secy., Finance Department, Purta Bhavan, Bidhan Nagar, Calcutta-700 091.

Sub : Sanction of Medical Allowance to the Pensioners of Panchaya bodies.

M E M O

The undersigned is directed to say that on the recommendation of the Fourth Pay Commission Finance Department issued order in their No. 2063-F dated 3.3.99 sanctioning Medical Allowance at the rate of Rs. 100/- per month with effect from 1.4.1999 to the non-Government Pensioners.

The Governor is accordingly pleased to accord sanction Medical Allowance at the rate of Rs. 100/- (Rupees one hundred) only per month to all Pensioners of Panchayat bodies.

The charge is debitable to the Head of Account “2515-Other Rural Development Programmes (Panchayati Raj)- 00-101- Assistance to Panchayati Raj Institutions-NP-Non-Plan-Grants-in-aid/Contributions to Pension Deposit Accounts of Panchayat Bodies”.

This order shall take effect from 1.4.1999

Sd/- T. Bandyopadhyay  
Dy. Secy. to the Govt. of West Bengal
Copy forwarded for information necessary action to the :-

2. Accountant General (Audit-I) West Bengal, 4, Brabourne Road, Cal-1.
4. Examiner of Local Accounts, West Bengal, 4, Brabourne Road, Cal-1.
5. Finance (Budget) Deptt. of this State Govt.
9. District Magistrate, ________________________________
10. Executive Officer ____________________________ Zilla/Mahakuma Parishad.
11. Addl. Executive Officer __________________________
12. Treasury Officers within the district.
13. Sub-Divisional Officer ________________________ P.O.________________________ Dist ____________
14. District Panchayat & Rural Development Officer ________________________________

________________ number of spare copies are enclosed for distribution

among the Block Dev. Officers, Sub-Divisional Officers and Treasury Officer within the district.

15. Block Development (Budget Cell) of this Department.
16. Head Assistant (Budget Cell) of this Department.

Subimal/12.3.99.                                               Asstt. Secy. to the Govt. of
                                                             West Bengal

1298
MEMORANDUM

The benefit of Career Advancement Scheme was allowed to the employees of Panchayat bodies with effect from 4.9.1997 in terms of order issued under this Deptt. No. 4339/PN/O/I/3S-27/96 (Part-I) dated 4.9.97. It has now been brought to the notice of Government that consequent upon the said Career Advancement Scheme there has been disparity of pay of the senior and junior employee of the same cadre under Panchayat bodies. The senior employees of Panchayat bodies are, therefore praying for protection of their pay. Various factors are responsible for causing a senior employees to draw less pay than that of his junior and in all cases such pay disparity is not necessarily required to be removed only on the ground of seniority. It is therefore, necessary to look into the factors responsible for the senior employee draw less pay than his junior, though both of them belong to the same cadre.

In the circumstances the undersigned is directed to say that each individual case of disparity of pay of the senior Panchayat employees caused due to introduction of the Career Advancement Scheme be examined carefully on merit with reference to the service particulars of both the senior and junior employee of the same cadre under Panchayat bodies.

The undersigned is accordingly directed to request that after examining such cases of disparity of pay of the senior and junior employees of the Panchayat bodies belonging to the same cadre, in the above light, a proposal for protection of pay of senior employees may be forwarded to the Govt. for consideration with the specific views of the concerned authority on the proposal along with the following papers:

(i) Service Book(s) of both the senior and junior employees of Panchayat bodies belonging to the same cadre and

(ii) Statement showing the particulars in detail in respect service rendered and pay drawn both by the senior and junior employees right from the date of their appointment/joining.

Sd/-

T. Bandyopadhyay
Deputy Secretary to the
Government of West Bengal
Copy forwarded for information necessary action to the :-

1. Director of Panchayats & R.D. West Bengal.

2. District Magistrate, _________________________________

3. Executive Officer ______________________ Zilla/Mahakuma Parishad.

4. Addl. Executive Officer ______________________ Zilla/Mahakuma Parishad.

5. Sub-Divisional Officer ______________________________
P.O. ______________________ Dist.____________________

6. District Panchayat & Development Officer ____________________
   number of spare copies are sent herewith for distribution among Block Development Officers and
   Executive of Panchayat Samitis with the district.

7. Block Development Officer ______________________ P.O. ______________________
   Dist. ______________________

8. Executive Officer ______________________ Panchayat Samiti
   P.O. ______________________, Dist. ______________________

Asstt. Secy. to the Govt. of West Bengal
The Govt. of West Bengal in terms of Finance Department Resolution No. 11831-F dated 27.11.95 Constituted Fourth Pay Commission with terms of reference which included inter alia examination of the existing structure of pay and allowances of the employees of Gram Panchayat, Panchayat Samiti and Zilla Parishad in this State including Chowkidars and Dafadars under the Gram Panchayats and recommendation for changes which would be desireable and feasible, with due regard, inter alia, to the financial resources of the State Government.

The Commission has submitted its report to Govt.

After careful consideration of the recommendation of the Pay Commission, the Governor is pleased to decide that the revised scales of pay and allowances of the Panchayat employees shall be admissible in the manner as set out following paragraphs:

1. Date of effect -
The revised scales of pay and allowances for the Panchayat employees shall be deemed to have come into force on the 1st day of January, 1996.

2. Application -
This shall apply to Panchayat employees.

3. Definitions -

(a) ‘Panchayat employees’ means all whole time and regular employees under Gram Panchayats, Panchayat Samitis and Zilla Parishad/Siliguri Mahakuma Parishad in the State of West Bengal excepting Chowkidars and Dafadars under Gram Panchayats.

(b) existing emoluments means the aggregate of -

(i) the basic pay in the existing scale including stagnation increments if any

(ii) Special pay, if any

(iii) Dearness Allowance appropriate to basic pay including stagnation increments if any admissible at the All India Consumer Price Index (AICPI) average 1510 (1960 = 100)
(iv) the amount of the first instalment of the interim relief of Rs. 100 per month and
(v) the amount equivalent to the second instalment of the interim relief at the rate of 10% of basic pay including stagnation increments, if any, subject to a minimum of Rs. 100 per month.

(c) 'existing scale’ means -

(i) in relation of any post specified in Column (2) of Part D of Schedule - I, the scale of pay specified against that post in column (3) thereof and
(ii) in relation to a Panchayat employee, the existing scale applicable to the post held by him or, as the case may be, the scale applicable to him on account of his advancement to a higher scale by an order of the Panchayat concerned under specific or general orders of the Government as on the 1st January, 1996 whether in a substantive or officiating or temporary capacity.

(d) 'revised scale applicable to a Panchayat employee’ means -

(i) the revised scale of pay of the post held by him if he is drawing pay in the existing scale of pay of the post, or
(ii) the revised scale corresponding to the existing scale applicable to him, if otherwise.

(e) 'revised scale corresponding to the existing scale’ means the scale of pay showing against the existing scale in Part C of schedule - I.

(f) ‘revised scale or pay’ in relation to any post specified in Column (2) of Part - D of Schedule - I means the scale of pay specified against that post in Column (4) thereof.

(g) ‘Schedule’ means a schedule appended to this memorandum.

4. Scale of pay of post -

(i) the scale of pay of every post as specified in column (2) Part-D of Schedule-I shall be as specified in Column (4) thereof.
(ii) No Special pay shall be drawn in addition to pay in the revised scale.

5. Drawal of pay in the revised scale -

(a) Except Chowkidars and Dafadars under Gram Panchayats, every Panchayat employee shall draw pay in the revised scale applicable to the post to which he is appointed.
(b) A Panchayat employee may elect to draw pay in the revised scale from any date between the 1st January, 1996 and the 1st January, 1997 both days inclusive, and continue to draw pay in the existing scale prior to that date.

Note - (i) The aforesaid option shall not be admissible to a Panchayat employee who has been appointed to a post on or after the 1st January, 1996 for the first time in service.
(ii) The aforesaid option shall be applicable only in respect of the existing scale of the Panchayat employee as on 1st January, 1996. If the Panchayat employee has got advancement to a higher scale of pay
with effect from any date prior to the 1st January, 1997, be shall exercise option to come over to the revised scale corresponding to his existing scale (as on the 1st January, 1996) from a date not later than the date with effect from which he got advancement to the higher scale. His pay in the revised higher scale shall be fixed under normal rules.

(iii) A ready reckoner for fixation of pay in the revised scales annexed herewith (Annexure-I).

6. Exercise of Option -

(i) Option as provided in paragraph 5 above shall be exercised in writing in the form set out in Part of Schedule-II so as to reach the respective Head of Offices Viz. (A) in the cases of employees of Zilla/Mahakuma Parishads, to the Executive Officer/Adl. Executive Officer of the respective Zilla/Mahakuma Parishad, (B) in the cases of employees of Panchayat Samitis, to the Executive Officer of the respective Panchayat Samiti and (C) in the cases of employees of Gram Panchayats, to the Block Development Officer of the respective Block, within one hundred and the eighty days from the date of issue of this memorandum.

(ii) It is provided that –

(a) A Panchayat employee, who on the date of issue of this memorandum is on leave, shall exercise the said option in writing so as to reach the respective Head of Offices within one hundred and eighty days from the date of his return from such leave

(b) A Panchayat employee, who is under suspension on the date of issue of this memorandum, shall exercise the said option so as to reach the respective Heads of Offices within one hundred and eighty days from the date of his return to duty/reinstalment.

(iii) The option once exercised shall be final.

(iv) If a Panchayat employee, who was in service on the 31st December, 1995, does not exercise option within the period as mentioned in paragraph 5 above, he shall be deemed to have exercised option for the revised scale from the 1st January, 1996.

Note –

A Panchayat employee, who died on or after the 1st January, 1996 and could not exercise option with the prescribed time shall be deemed to have exercised option for the revised scale from the 1st January, 1996, or from such subsequent date as is considered most beneficial to him.

7. Fixation of initial pay in the revised scales of pay -

The initial pay of a Panchayat employee who elects to draw pay in the revised scale of pay from the date between the 1st January, 1996 and the 1st January, 1997 or who is deemed to have elected under paragraph 6 (IV) above to be governed by the revised scale of pay on and from the 1st January, 1996, shall be fixed in the manner as laid down in rule 7 of the West Bengal services (Revision of Pay and Allowances) Rules, 1998.
Relevant extract of rule 7 of the West Bengal Services (Revision of Pay and Allowance) Rules, 1998 as annexed herewith (Annexure-II). Some illustrations showing fixation of pay in the revised scales are appended herewith (Annexure-III).

8. Date of increment in the revised scale -

The next increment in the revised scale of pay of a Panchayat employee, whose pay has been fixed in the revised scale shall be granted after completion of twelve months of qualifying service from the date of fixation of initial pay in the revised scale of pay.

9. Stagnation increment -

A Panchayat employee, whose pay has been fixed in the revised scale of pay and who reaches the maximum of the scale, shall draw annual increment for stagnation beyond the maximum of the scale at the same rate at which it was last drawn, subject to a maximum of six such increments.

10. (A) Payment of arrears –

(i) No arrears of pay to which a Panchayat employee may be entitled in respect of the period from the 1st January, 1996 to the 31st March, 1997, shall be paid to the Panchayat employee. The arrears of pay to which the Panchayat employee may be entitled to in respect of the period from the 1st April, 1997 to the 31st October, 1998, shall be paid to the Panchayat employee by crediting the same to his Provident Fund Account. Revised pay with effect from the November, 1998, shall be paid in each.


(iii) A Panchayat employee, who retired after the 31st March, 1997 but before the date of issue of this memorandum, shall receive his arrears of pay for the period from the 1st April, 1997 to the date of his retirement, in cash.

Explanation -

(a) ‘arrears of pay’ in relation to a Panchayat employee for a particular period means the difference between the aggregate of pay and allowances to which he is entitled on account of the revision of pay and allowances for the period in question and the aggregate of pay and allowances to which he would have been entitled for that period had his pay and allowances not been so revised.

(b) ‘arrears of pension’ in relation to a retired Panchayat employee for a particular period means the difference between the aggregate of pension (including relief on pension) to which he the period in question and the aggregate of pension (including relief on pension) to which he would have been entitled for that period had his pension not been revised.

(B) The arrears of pay credited to the Provident Fund Account of a Panchayat employee can not be reckoned for the purpose of calculating admissible advances or final withdrawal till the 31st October, 2001:

Provided that this restriction shall not be applicable in the case of final withdrawal from Provident Fund Account of a Panchayat employee who will retire on any date between the date of issue of this memorandum and the 31st October, 2001.
11. Dearness Allowances -

Consequent upon revision of pay of Panchayat employees, the dearness allowance to which a Panchayat employee is entitled from time to since the 1st January, 1996 needs to be related to pay in the revised scales of pay. Accordingly, It has since been decided that the Dearness Allowance payable to Panchayat employee with effect from the 1st April, 1997, shall be at the following rates:

<table>
<thead>
<tr>
<th>Period for which payable</th>
<th>Rate of dearness allowance pre month</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.4.1997 to 31.7.1997</td>
<td>Nil</td>
</tr>
<tr>
<td>1.8.1997 to 31.11.1997</td>
<td>4% of pay.</td>
</tr>
<tr>
<td>1.12.1997 to 31.3.1997</td>
<td>8% of pay.</td>
</tr>
<tr>
<td>1.4.1997 to 31.10.1998</td>
<td>13% of pay.</td>
</tr>
<tr>
<td>1.11.1997 onwards</td>
<td>22% of pay.</td>
</tr>
</tbody>
</table>

A ready reckoner sowing the amount of earnest allowance admissible at various stages of pay in the revised scales is annexed herewith (Annexure -IV).

12. House Rent Allowance -

With effect from the 1st January, 1996, the house rent allowance admissible to a Panchayat employee shall be 15% of his basic pay in the revised scale, subject to a maximum of Rs. 2000/- per month. The ceiling of house rent allowances drawn by husband and wife together shall also be revised to Rs. 2000/- per month.

13. Medical and other allowances -

Medical and other allowances, not specifically covered in this memorandum, shall continue to be drawn with pay in the revised scales, the amounts of such allowances remaining unchanged.

This order issues with the concurrence of the Finance Department of this Government vide their Unofficial No. 1983 Group-P (Pay) dated 12.11.98.

S. N. Ghosh,
Principal Secretary to the Govt. of West Bengal

N.B. : For Annixture I (Ready Reckoner for Fixation of Pay in the Revised Scales) original Order may be consulted. For Annexeure IV (Ready Reckoner showing the amounts of Dearness Allowance at Various states of Pay in the Revised Scales ) original order may be consulted.
<table>
<thead>
<tr>
<th>Sl No</th>
<th>Existing Pay Scales (Rs)</th>
<th>Span (Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>800-15-920-18-1118</td>
<td>27</td>
</tr>
<tr>
<td>3.</td>
<td>875-18-929-21-1160-25-1460</td>
<td>27</td>
</tr>
<tr>
<td>4.</td>
<td>920-21-1067-25-1242-30-1512-35-1617</td>
<td>27</td>
</tr>
<tr>
<td>5.</td>
<td>980-25-1230-30-1500-35-1675-40-1755</td>
<td>27</td>
</tr>
<tr>
<td>6.</td>
<td>1040-25-1215-30-1485-35-1590-40-1670 00 1920</td>
<td>27</td>
</tr>
<tr>
<td>7.</td>
<td>1140-30-1440-35-1580-40-1660-50-2160</td>
<td>27</td>
</tr>
<tr>
<td>8.</td>
<td>1200-35-1550-40-1630-50-2180-60-2360</td>
<td>27</td>
</tr>
<tr>
<td>9.</td>
<td>1260-35-1540-45-1630-55-2070-65-2460 75 2610</td>
<td>27</td>
</tr>
<tr>
<td>10.</td>
<td>1390-45-1615-55-2055-65-2445-75--2900</td>
<td>27</td>
</tr>
<tr>
<td>11.</td>
<td>1420-45-1555-55-1720-65-2305-75 1100</td>
<td>27</td>
</tr>
<tr>
<td>12.</td>
<td>1500-55-1665-65-2250-80-3210-100-3410</td>
<td>27</td>
</tr>
<tr>
<td>13.</td>
<td>1560-65-2210-80-3170-100-3570</td>
<td>27</td>
</tr>
<tr>
<td>14.</td>
<td>1640-65-2095-80-3135-100-3635</td>
<td>26</td>
</tr>
<tr>
<td>15.</td>
<td>1780-65-2010-80-3080-100-3780</td>
<td>25</td>
</tr>
<tr>
<td>16.</td>
<td>2200-80-3000-100-4000</td>
<td>21</td>
</tr>
<tr>
<td>17.</td>
<td>3000-100-3500-125-4750</td>
<td>16</td>
</tr>
<tr>
<td>18.</td>
<td>3700-125-4950-150-5700</td>
<td>16</td>
</tr>
<tr>
<td>19.</td>
<td>4500-150-6000</td>
<td>11</td>
</tr>
<tr>
<td>20.</td>
<td>5100-150-6300</td>
<td>9</td>
</tr>
<tr>
<td>21.</td>
<td>5900-200-6700</td>
<td>5</td>
</tr>
<tr>
<td>22.</td>
<td>3000-100-3200-125-4950-150-5700</td>
<td>22</td>
</tr>
<tr>
<td>23.</td>
<td>4500-150-5700-200-7300</td>
<td>17</td>
</tr>
<tr>
<td>24.</td>
<td>5900-200-7300</td>
<td>8</td>
</tr>
<tr>
<td>25.</td>
<td>4000-125-4500-150-6000</td>
<td>15</td>
</tr>
</tbody>
</table>
### Part B

Details of the revised scales of pay mentioned in column (4) of Part D of this

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Revised Pay Scales (Rs)</th>
<th>Span (Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2600-55-2985-60-3525-65-4175</td>
<td>27</td>
</tr>
<tr>
<td>2.</td>
<td>2700-60-3120-65-3770-70-4400</td>
<td>27</td>
</tr>
<tr>
<td>3.</td>
<td>2850-65-3305-70-4005-75-4680</td>
<td>27</td>
</tr>
<tr>
<td>4.</td>
<td>3000-75-3450-80-4330-90-5230</td>
<td>28</td>
</tr>
<tr>
<td>5.</td>
<td>3150-80-3390-90-4380-100-3680</td>
<td>28</td>
</tr>
<tr>
<td>6.</td>
<td>3350-90-3800-100-4700-125-6325</td>
<td>28</td>
</tr>
<tr>
<td>7.</td>
<td>3600-100-4200-125-5700-150-7050</td>
<td>28</td>
</tr>
<tr>
<td>8.</td>
<td>3800-100-4100-125-4725-150-6375-175-7775</td>
<td>28</td>
</tr>
<tr>
<td>9.</td>
<td>4000-125-4250-150-5300-175-7050-200-8850</td>
<td>29</td>
</tr>
<tr>
<td>10.</td>
<td>4500-150-5250-175-7000-200-8800-225-9700</td>
<td>29</td>
</tr>
<tr>
<td>11.</td>
<td>4630-150-5100-175-6325-200-7925-225-10175</td>
<td>29</td>
</tr>
<tr>
<td>12.</td>
<td>4800-175-5850-200-6630-225-8675-250-10923</td>
<td>29</td>
</tr>
<tr>
<td>13.</td>
<td>5000-175-5700-200-6500-225-8525-230-11275</td>
<td>29</td>
</tr>
<tr>
<td>15.</td>
<td>6000-225-7800-250-9800-275-12000</td>
<td>25</td>
</tr>
<tr>
<td>16.</td>
<td>8000-275-13500</td>
<td>21</td>
</tr>
<tr>
<td>17.</td>
<td>10000-325-15525</td>
<td>18</td>
</tr>
<tr>
<td>18.</td>
<td>12000-375-18000</td>
<td>17</td>
</tr>
<tr>
<td>19.</td>
<td>14300-400-18300</td>
<td>11</td>
</tr>
<tr>
<td>20.</td>
<td>14300-400-18300</td>
<td>9</td>
</tr>
<tr>
<td>21.</td>
<td>18400-500-22400</td>
<td>9</td>
</tr>
<tr>
<td>22.</td>
<td>10000-300-15100-350-16500-375-18000</td>
<td>26</td>
</tr>
<tr>
<td>23.</td>
<td>14300-450-22400</td>
<td>19</td>
</tr>
<tr>
<td>24.</td>
<td>12500-375-18500</td>
<td>17</td>
</tr>
</tbody>
</table>
### Part C

— scales of pay mentioned in column (I) of Parts

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Revised Pay Scales (Rs)</th>
<th>Span (Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1)</td>
<td>(2)</td>
</tr>
<tr>
<td>3.</td>
<td>875-18-9295-21-1160-25-1460</td>
<td>2850-63-0000-70-4005-754680</td>
</tr>
<tr>
<td>4.</td>
<td>920-21-1067-23-1242-30-1512-33-1637</td>
<td>3000-75-3450-80-4330-90-5230</td>
</tr>
<tr>
<td>5.</td>
<td>980-25-1230-30-1500-33-1675-401755</td>
<td>3150-80-3390-90-4380-100-3680</td>
</tr>
<tr>
<td>6.</td>
<td>1808-25-1233-0000-0000-1590-40-0000</td>
<td>3350-90-1800-100-4700-125-6325</td>
</tr>
<tr>
<td>7.</td>
<td>3600-100-4200-125-1660-56-2100</td>
<td>3600-100-4200-125-5700-7050</td>
</tr>
<tr>
<td>16.</td>
<td>2200-80-3000-100-4000</td>
<td>8000-275-13500</td>
</tr>
<tr>
<td>17.</td>
<td>3000-100-3500-125-4730</td>
<td>10000-325-15525</td>
</tr>
<tr>
<td>18.</td>
<td>3700-125-4930-150-5700</td>
<td>12000-375-18000</td>
</tr>
<tr>
<td>19.</td>
<td>4500-150-6000</td>
<td>12000-375-18000</td>
</tr>
<tr>
<td>20.</td>
<td>5100-150-6300</td>
<td>16400-450-20000</td>
</tr>
<tr>
<td>21.</td>
<td>3000-200-6700</td>
<td>18400-500-22400</td>
</tr>
<tr>
<td>22.</td>
<td>0000-000-3200-125-4950-150-5700</td>
<td>10000-300-15100-350-16500-075-18000</td>
</tr>
<tr>
<td>23.</td>
<td>4500-150-5700-200-7300</td>
<td>14300-450-22400</td>
</tr>
<tr>
<td>24.</td>
<td>0000-200-0000</td>
<td>18400-500-22400</td>
</tr>
<tr>
<td>25.</td>
<td>4000-125-45000-150-6000</td>
<td>12500-375-18500</td>
</tr>
</tbody>
</table>
# Part D

## Revised scales of pay for posts/services

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Post/Services</th>
<th>Existing Pay Scales</th>
<th>Revised Pay Scale (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td></td>
<td>(2)</td>
<td>(3)</td>
</tr>
<tr>
<td>1.</td>
<td>All posts/services carrying existing scales shown in column (3)</td>
<td>800-15-920-18-1118-21-1265</td>
<td>2600-55-2985-60-3525-65-4175</td>
</tr>
<tr>
<td>6(a)</td>
<td>Ditto</td>
<td>1040-25-1215-30-1485-35-1590-40-1670-50-1920 with higher initial start at 1090</td>
<td>3350-90-3800-100-4700-125-6325 with no higher initial</td>
</tr>
<tr>
<td>6(b)</td>
<td>Ditto</td>
<td>1040-25-1215-30-1485-35-1590-40-1670-50-1920 with higher initial start at 1115</td>
<td>3350-90-3800-100-4700-125-6325 with higher initial start at 3440</td>
</tr>
<tr>
<td>8(a)</td>
<td>Ditto</td>
<td>1200-35-1550-40-1630-50-2180-60-2360 with higher initial start at 1305</td>
<td>3800-100-4100-125-4725-150-6375-175-7775 with no higher initial</td>
</tr>
<tr>
<td>10(a)</td>
<td>Ditto</td>
<td>1390-45-1615-55-2055-65-2445-75-2970 with higher initial start at 1435</td>
<td>4500-150-5250-175-7000-200-8800-225-9700 with no higher initial</td>
</tr>
<tr>
<td>10(b)</td>
<td>Ditto</td>
<td>1390-45-1615-55-2055-65-2445-75-2970 with higher initial start at 1480</td>
<td>4500-150-5250-175-7000-200-8800-225-9700 with no higher initial</td>
</tr>
<tr>
<td>10(c)</td>
<td>Ditto</td>
<td>1390-45-1615-55-2055-65-2445-75-2970 with higher initial start at 1525</td>
<td>4500-150-5250-175-7000-200-8800-225-9700 with higher initial start at 4650</td>
</tr>
<tr>
<td>10(d)</td>
<td>Ditto</td>
<td>1390-45-1615-55-2055-65-2445-75-2970 with higher initial start at 1945</td>
<td>4500-150-5250-175-7000-200-8800-225-9700 with no higher initial</td>
</tr>
<tr>
<td>10(e)</td>
<td>Ditto</td>
<td>1390-45-1615-55-2055-65-2445-75-2970 with higher initial start at 2055</td>
<td>4500-150-5250-175-7000-200-8800-225-9700 with higher initial start at 6300</td>
</tr>
<tr>
<td>11(a)</td>
<td>Ditto</td>
<td>1420-45-1555-55-1720-65-2305-75-3130 with higher initial start at 1465</td>
<td>4650-150-5100-175-6325-200-7925-225-10175 with no higher initial</td>
</tr>
<tr>
<td>11(b)</td>
<td>Ditto</td>
<td>1420-45-1555-55-1720-65-2305-75-3130 with higher initial start at 1555</td>
<td>4650-150-5100-175-6325-200-7925-225-10175 with higher initial start at 4800</td>
</tr>
<tr>
<td>12(a)</td>
<td>Ditto</td>
<td>1500-55-1665-65-2250-80-3210-100-3410 with higher initial start at 1795</td>
<td>4800-175-5850-200-6650-225-8675-250-10925 with higher initial start at 5500</td>
</tr>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
</tr>
<tr>
<td>------</td>
<td>------------------------------------------</td>
<td>------------------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>12(b)</td>
<td>All posts/services carrying existing</td>
<td>1500-55-1665-65-2250-80-3210-100-3410</td>
<td>4800-175-5850-200-6650-225-8675-250-10925</td>
</tr>
<tr>
<td></td>
<td>scales shown in column (3)</td>
<td>with higher initial start at 1860</td>
<td>with higher initial start at 5675</td>
</tr>
<tr>
<td>12(c)</td>
<td>Ditto</td>
<td>1500-55-1665-65-2250-80-3210-100-3410</td>
<td>4800-175-5850-200-6650-225-8675-250-10925</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 1990</td>
<td>with no higher initial.</td>
</tr>
<tr>
<td>12(d)</td>
<td>Ditto</td>
<td>1500-55-1665-65-2250-80-3210-100-3410</td>
<td>4800-175-5850-200-6650-225-8675-250-10925</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 2120</td>
<td>with higher initial start at 6450</td>
</tr>
<tr>
<td>13</td>
<td>Ditto</td>
<td>1560-65-2210-80-3170-100-3570</td>
<td>5000-175-5700-200-6500-225-8525-250-11275</td>
</tr>
<tr>
<td>13(a)</td>
<td>Ditto</td>
<td>1560-65-2210-80-3170-100-3570</td>
<td>5000-175-5700-200-6500-225-8525-250-11275</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 1820</td>
<td>with higher initial start at 5525</td>
</tr>
<tr>
<td>13(b)</td>
<td>Ditto</td>
<td>1560-65-2210-80-3170-100-3570</td>
<td>5000-175-5700-200-6500-225-8525-250-11275</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 1950</td>
<td>with higher initial start at 5900</td>
</tr>
<tr>
<td>13(c)</td>
<td>Ditto</td>
<td>1560-65-2210-80-3170-100-3570</td>
<td>5000-175-5700-200-6500-225-8525-250-11275</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 2015</td>
<td>with higher initial start at 6100</td>
</tr>
<tr>
<td>14</td>
<td>Ditto</td>
<td>1640-65-2095-80-3135-100-3635</td>
<td>5500-200-6300-225-8325-250-11325</td>
</tr>
<tr>
<td>14(a)</td>
<td>Ditto</td>
<td>1640-65-2095-80-3135-100-3635</td>
<td>5500-200-6300-225-8325-250-11325</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 1900</td>
<td>with higher initial start at 5700</td>
</tr>
<tr>
<td>14(b)</td>
<td>Ditto</td>
<td>1640-65-2095-80-3135-100-3635</td>
<td>5500-200-6300-225-8325-250-11325</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 2030</td>
<td>with higher initial start at 6100</td>
</tr>
<tr>
<td>14(c)</td>
<td>Ditto</td>
<td>1640-65-2095-80-3135-100-3635</td>
<td>5500-200-6300-225-8325-250-11325</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 2095</td>
<td>with higher initial start at 6300</td>
</tr>
<tr>
<td>15</td>
<td>Ditto</td>
<td>1780-65-2040-80-3080-100-3780</td>
<td>6000-225-7800-250-9800-275-12000</td>
</tr>
<tr>
<td>15(a)</td>
<td>Ditto</td>
<td>1780-65-2040-80-3080-100-3780</td>
<td>6000-225-7800-250-9800-275-12000</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 1875</td>
<td>with no higher initial.</td>
</tr>
<tr>
<td>15(b)</td>
<td>Ditto</td>
<td>1780-65-2040-80-3080-100-3780</td>
<td>6000-225-7800-250-9800-275-12000</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 2040</td>
<td>with no higher initial.</td>
</tr>
<tr>
<td>16</td>
<td>Ditto</td>
<td>2200-80-3000-100-4000</td>
<td>8000-225-13350</td>
</tr>
<tr>
<td>16(a)</td>
<td>Ditto</td>
<td>2200-80-3000-100-4000</td>
<td>8000-225-13350</td>
</tr>
<tr>
<td></td>
<td>Ditto</td>
<td>with higher initial start at 2440</td>
<td>with no higher initial.</td>
</tr>
<tr>
<td>17</td>
<td>Ditto</td>
<td>3000-100-3500-125-4750</td>
<td>10000-325-15525</td>
</tr>
<tr>
<td>18</td>
<td>Ditto</td>
<td>3700-125-4950-150-5700</td>
<td>12000-375-18000</td>
</tr>
<tr>
<td>19</td>
<td>Ditto</td>
<td>4500-150-6000</td>
<td>14300-400-18300</td>
</tr>
<tr>
<td>20</td>
<td>Ditto</td>
<td>5100-150-6300</td>
<td>16400-450-20000</td>
</tr>
<tr>
<td>21</td>
<td>Ditto</td>
<td>5900-200-7600</td>
<td>18400-500-22400</td>
</tr>
<tr>
<td>22</td>
<td>Ditto</td>
<td>3000-100-3200-125-4950-150-5700</td>
<td>10000-300-15100-350-16500-375-18000</td>
</tr>
<tr>
<td>23</td>
<td>Ditto</td>
<td>4500-150-5700-200-7300</td>
<td>14300-450-22400</td>
</tr>
<tr>
<td>24</td>
<td>Ditto</td>
<td>5900-200-7300</td>
<td>18400-500-22400</td>
</tr>
<tr>
<td>25</td>
<td>Ditto</td>
<td>4500-125-4500-150-6000</td>
<td>12500-375-18500</td>
</tr>
</tbody>
</table>
(i) I hereby elect for the revised scale of pay of Rs.................. of my substantive/officiating/temporary post with effect from 1st January 1996.

(ii) I hereby elect to continue in the existing scale of pay of Rs.................. of my substantive/officiating/temporary post mentioned below till ......................... and to come over to the revised scale of pay of Rs.................. with effect from ..................

Declaration - I hereby —— to refund to the Government any amount which may be draw by me in excess of what is admissible to me on account of erroneous fixation of my pay in the revised scale of pay as seen as the fact of such excess drawal comes to my notice of is brought to my notice

Station:

Date:

Signature:

Name:

Designation:

(Substantive/Officiating/Temporary)

Office/Department

Signature:

Head of Office/Department

Note: (1) Separate option should be exercised in respect of the scale, if pay has to be fixed in more than one scale

(2) The option once exercised is final. The employees should opt to come under the revised scale on any day between 1st January, 1996 and 1st January, 1997 after reading carefully the provisions of the WBS(ROPA) Rules, 1998. No change of option shall be allowed under any circumstances.
Form of Fixation of Initial pay in the Revised Scale under

1. Name of the Department and Office ..............................................................

2. Name and Designation of Government Employees ...........................................

3. Date from which he/she elects to come under the revised Scales of Pay -
   (a) in substantive post ..................................................................................
   (b) in Officiating/ temporary post ..............................................................

4. Existing Scale of Pay -
   (a) in substantive post ..................................................................................
   (b) in officiating/ temporary post ..................................................................

5. Revised Scale of Pay -
   (a) in substantive post ..................................................................................
   (b) in officiating/ temporary post ..................................................................

6. Special Pay, if any, in the existing Scale of pay -
   (a) in substantive post ..................................................................................
   (b) in officiating/temporary post ...................................................................

7. Existing Emoluments as defined under rule........................................
   (i) Basic Pay in the existing scale including stagnation increment, if any
   (ii) Dearness allowance appropriate to the Basic Pay admissible at index average 1510 (1960-100)
   (iii) Special Pay
   (iv) Interim Relief
   (v) 40% of Basic Pay in the existing scale, including stagnation increments, if any

   Total : 1312
8. Pay fixed in the revised state of Pay
(Vide rule ................................
(i) Basic Pay
(ii) Personal Pay

____________________________
Total :
____________________________

9. Date of effect .................................................................

10. Date of next increment .......................................................
7. Fixation of initial pay in the revised scales of pay— 1) The initial pay of a Government employee who elects to draw pay in the revised scale of pay from any date between the 1st January 1996 and the 1st January 1997 or who is deemed to have elected under sub-rule (3) of rule 6 to be governed by the revised scale of pay on and from the 1st January 1996 shall unless in any case the Governor by special order directs otherwise, be fixed separately in respect of his substantive pay in the permanent post on which he holds a lien, or would have held a lien had his lien not been suspended, and in respect of his pay in the officiating post held by him in the following manner, namely :–

(i) an amount representing 40 per cent of the basic pay in the existing scale including stagnation increments, if any, shall be added to the existing emoluments of the employee:

(ii) after the existing emoluments have been so increased, the pay shall be fixed in the revised scale at the stage next above the amount thus computed:

Provided that–

(a) if the minimum of the revised scale is higher than the amount so arrived at the pay shall be fixed at the minimum of the revised scale

(b) if the amount so arrived at is higher than the maximum of the revised pay scale the pay shall be fixed at the maximum of the revised scale, the balance remaining as personal pay to be adjusted against stagnation increment as and when it becomes due:

Provided further that subject to the other provisions contained elsewhere in these rules the personal pay so determined and remaining after absorption of a portion of it in stagnation increments, shall be treated as an element of basic pay for the purpose of fixation of pay on promotion/appointment of the Government employee to higher post or advancement to higher scale.

Explanation—For the purpose of this clause the term existing emoluments shall mean the existing emoluments as defined in clause (b) sub-rule (1) of rule 3

Note—In the case of medical officers and veterinarians who are in receipt of the non-practising allowance (NPA in addition to pay in the existing scale and in whose case the NI'A has been retained with the revised scale at the rate as specified in Part E of Schedule 1, the pay of the Government employees in the revised scale shall be fixed in accordance with the provisions of sub-rule (1) of this rule and in such case the NI'A at the new rate shall be drawn in addition to pay so fixed in the revised scale.

(2) (a) For the purpose of fixation of pay under sub-rule every Government employee who held before the 1st January 1996 a post substantively and other post or posts on officiating basis, shall exercise option in the appropriate form set out in Part A of Schedule II for fixation of initial pay separately in the revised scale of pay of the substantive post and also in the revised scale of pay of the officiating post. If the number of
officating posts held by the employee is more than one, he shall exercise option for fixation of initial pay in the revised scale in respect of the last officiating post

(b) If upon the fixation of pay under sub-rule (1) the initial pay of a Government employee fixed in the revised scale of pay of the substantive post becomes either equal to or higher than the pay fixed in the revised scale of the officiating post his initial pay in the revised scale of the officiating post shall be refixed at the stage next above the pay fixed in the revised scale of the substantive post

Note 1–The pay of a Government employee who has been appointed to a higher post in a higher scale of pay or has got advancement to a higher scale, on the 1st January 1996, shall be fixed under these rules with reference to the lower post/scale of pay and then his pay shall be fixed in the revised scale of pay of the higher post or revised scale of pay corresponding to the existing higher scale of pay, as the case may be, under normal rules.

Note 2–Notwithstanding anything contained where in these rules, the fixation of pay in revised scale of pay of a Government employee, who has been appointed to a higher post on a date prior to the 1st January, 1996 and who has exercised option in terms of sub-clause (b) below sub-rule (3) of rule 42A of the West Bengal Service Rules Part 1, for fixation of pay in the higher post on the date of accrual of the next increment in the scale of pay of the lower post and in whose case such increment accrues on a date after 1st January, 1996 shall be made in the following manner:–

(i) on the 1st January 1996 the pay of such Government employee shall be fixed in the revised scale of pay of the higher post under these rules with reference to pay as on the 1st January in the existing scale of pay of the said higher post and he shall draw the pay so fixed in the revised scale of pay of the higher post with effect from the 1st January 1996

(ii) on the date of accrual of the next increment in the existing scale of pay of the lower post, his pay in the revised scale of pay of the lower post shall be notionally fixed under these rules and on the basis of the pay so fixed in the revised scale of pay of the lower post his pay shall be refixed in the revised scale of the higher post on the same date under normal rules applicable to such cases and

(iii) the next increment in the higher post shall fall due after completion of twelve months of qualifying service from the date of refixation of pay under Sub-clause (ii)

Note 3–Notwithstanding anything contained elsewhere in these rules, the fixation of pay in the revised scale of pay of a Government employee, who has got advancement to a higher scale of pay on a date prior to the 1st January 1996, and who has exercised option for fixation of pay in the higher scale of pay on the date of account of the next increment shall be made in the following manner :–

(i) on the 1st January, 1996, his pay shall be fixed on the basis of his pay in the existing lower scale of pay;

(ii) on the date of accrual of the next increment in the lower scale of pay, his pay in the revised scale of pay corresponding to the existing higher scale of pay shall be fixed under normal rules.
Note 4 – In the case where a Government employee, who elects, or is deemed to have elected under sub-rule (3) of rule 6 to draw pay in the revised scale of pay with effect from the 1st January, 1996, when the normal date of increment in the existing scale of pay is also the 1st January, 1996, the increment in the existing scale of pay shall be drawn first and thereafter the pay of the Government employee shall be fixed in the revised scale of pay under these rules.

Note 5 – In the case where a Government employee who was promoted to a higher post or got advancement to a higher scale of pay before the 1st January, 1996, draws less pay in the revised scale of pay than his junior, who is promoted to the higher post or gets advancement to the higher scale of pay, as the case may be, after the 1st January, 1996, the pay of the senior Government employee shall be stepped up to an amount equal to the pay fixed for his junior in the higher post or higher scale of pay, as the case may be. The stepping up shall be done from the date of promotion or advancement of the junior Government employee, subject to fulfilment of the following conditions:

(i) both the junior and the senior Government employees should belong to the same cadre and the posts to which they have been promoted, or the scales of pay to which they have got advancement should be identical in the same cadre;

(ii) the existing as well as revised scales of pay of the lower and the higher posts, in which they are entitled to draw pay, should be identical;

(iii) in the lower post scale of, the pay of the senior employee was not less than that of his junior, before revision of pay under these rules;

(iv) the anomaly should arise directly as a result of the application of the provisions of normal rule or any other rule/order regulating fixation of pay on promotion.

Note 6 – Where a Government employee, who was in receipt of personal pay on the 1st January, 1996 which together with his existing emoluments as defined in clause (b) of sub-rule (1) of rule 3 exceeds the pay fixed in the revised scale of pay, the difference representing such excess shall be allowed to the Government employee as personal pay to be absorbed in future increases of pay.

8. Date of increment in the revised scale – The next increment in the revised scale of pay of a Government employee, whose pay has been fixed in the revised scale under sub-rule (1) of rule 7, shall be granted after completion of twelve months of qualifying service from the date of fixation of initial pay in the revised scale of pay.

9. Stagnation increment – A Government employee, whose pay has been fixed in the revised scale of pay and who reaches the maximum of the scale, shall draw annual increment for stagnation beyond the maximum of the scale at the same rate at which it was last drawn, subject to a maximum of six such increments.

10. Payment of arrears - (1)(a) Notwithstanding anything contained elsewhere in these rules, or in any other rules for the time being in force, no arrears of pay to which a Government employee may be entitled in respect of the period from the 1st January, 1996 to the 31st March 1997 shall be paid to the Government employee. The arrears of pay to which the Government employee may be entitled in respect of the period from the 1st April, 1997 to the 31st October, 1998 shall be paid to the Government employee by crediting the same to his Provident Fund Account. Revised pay with effect from the 1st November, 1998 shall be paid in cash.
ANNEXURE - III
Illustration showing the fixation of pay in the revised scales.

A few illustration of fixation of pay in the revised scales are given below:

**Example 1**

An employee in the existing scale of Rs. 830-1357 has opted for the revised scale on 1.1.96 when his existing basic pay is Rs. 860

<table>
<thead>
<tr>
<th>Existing scale of pay</th>
<th>Revised scale of pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing basic</td>
<td>.. Rs. 860</td>
</tr>
<tr>
<td>Dearness Allowance at index average</td>
<td>.. Rs. 1273</td>
</tr>
<tr>
<td>1st instalment of Interim Relief</td>
<td>.. Rs. 100</td>
</tr>
<tr>
<td>2nd instalment of Inicrim Relief</td>
<td>.. Rs. 100</td>
</tr>
<tr>
<td>Existing emoluments</td>
<td>.. Rs. 2333</td>
</tr>
<tr>
<td>Add 40% of existing basic pay</td>
<td>.. Rs. 344</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>.. Rs. 2677</td>
</tr>
<tr>
<td>Pay to be fixed in the revised scale</td>
<td>.. Rs. 2700</td>
</tr>
<tr>
<td>Date of next increment</td>
<td>.. 1.1.97</td>
</tr>
</tbody>
</table>

**Example 2**

An employee in the existing scale of Rs. 2200-4000 with special pay of Rs. 200 has opted for the revised scale of Rs. 8000-13500 with no special pay on 1.12.96 when his existing basic pay is Rs. 2600

<table>
<thead>
<tr>
<th>Existing scale of pay</th>
<th>Revised scale of pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing basic pay</td>
<td>.. Rs. 2600</td>
</tr>
<tr>
<td>Dearness Allowance at index average 1610</td>
<td>.. Rs. 3848</td>
</tr>
<tr>
<td>1st instalment of Interim Relief</td>
<td>.. Rs. 100</td>
</tr>
<tr>
<td>2nd instalment of Inicrim Relief</td>
<td>.. Rs. 260</td>
</tr>
<tr>
<td>Special Pay</td>
<td>.. Rs. 200</td>
</tr>
<tr>
<td>Existing emoluments</td>
<td>.. Rs. 7008</td>
</tr>
<tr>
<td>Add 40% of existing basic pay</td>
<td>.. Rs. 1040</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>.. Rs. 8018</td>
</tr>
<tr>
<td>Pay to be fixed in the revised scale</td>
<td>.. Rs. 10650 plus amount of NPA as revised</td>
</tr>
<tr>
<td>Date of next increment</td>
<td>.. 1.1.97</td>
</tr>
</tbody>
</table>

1317
Illustration showing the fixation of pay in the revised scales.

A few illustration of fixation of pay in the revised scales are given below :-

Example 3

An employee in the existing scale of Rs. 3000-1750 with NPA Rs. 850 has opted for the revised scale of Rs. 10000-15525 with NI at revised rate on 1.6.96 when his existing basic pay is Rs. 3400

<table>
<thead>
<tr>
<th>Existing scale of pay</th>
<th>Revised scale of pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing basic pay</td>
<td>Rs. 3400</td>
</tr>
<tr>
<td>Dearness Allowance at index average 1510</td>
<td>Rs. 5180 (on basic pay including NPA)</td>
</tr>
<tr>
<td>1st instalment of Interim Relief</td>
<td>Rs. 100</td>
</tr>
<tr>
<td>2nd instalment of Interim Relief</td>
<td>Rs. 340 (on basic pay including NPA)</td>
</tr>
<tr>
<td>Existing emoluments</td>
<td>Rs. 9020</td>
</tr>
<tr>
<td>Add 40% of existing basic pay</td>
<td>Rs. 1360</td>
</tr>
<tr>
<td>Total</td>
<td>Rs. 10380</td>
</tr>
<tr>
<td>Pay to be fixed in the revised scale</td>
<td>Rs. 10650 plus amount of NPA as revised</td>
</tr>
<tr>
<td>Date of next increment</td>
<td>1.1.97</td>
</tr>
</tbody>
</table>
ORDER

In terms of clause V(a) of rule 4 of the West Bengal panchayat (Recruitement and Conditions of Appointment of Employees of Zilla Parishad) Rules, 1997 read with this Deptt. No. 988(17)/PN/N/III/2E-81/96 dated 21.3.1997 creating, therallia, the post of confidential Assistant to the Sabhadhipati of the Zilla Parishad in each district, the Governor is pleased hereby to specify by order, that the consolidated pay of the said Confidential Assistant is Rs. 3500/- (Rupees three thousand and five hundred) only per month.

This order takes effect from 1st April, 1997 or from the date on which such Confidential Assistant joins his post which ever is later.

This order issues with the concurrence of the Finance Department vide F.A. Panchayat & C.D. Deptt. u/o no. 68 dated 3.9.98.

The Accountant General, West Bengal is being informed.

By Order of the Governor,
S. N. Ghosh
Principal Secretary to the Govt. of West Bengal and Secretary
Panchayat & Rural Development Department.

Copy forwarded for information and necessary action to the :-

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, Calcutta.
2. Accountant General (Audit-I), West Bengal, 4, Brabourne Road, Calcutta.
3. Accountant General (Audit-II), West Bengal, Poddar Court, 18, Rabindra Sarani, Calcutta.
5. Executive Officer, .......................... Zilla Parishad.
6. Addl. Executive Officer, ........................ Zilla / Mahakuma Parishad.
7. Finance (Budget) Deptt. of this Govt.
10. Director of Panchayats & R., West Bengal.
12. Treasury Officer, ............................

Sd/- D. Chakraborty
Deputy Secretary to the Govt. of West Bengal
From: Dy. Secy. to the Govt. of West Bengal

To: The Additional Executive Officer,
    Bankura Zilla Parishad

Sub: Fixation of pay of employees of Zilla Parishad.

Sir,

I am directed to refer to your Memo Nos. 2093 dated 18.12.97, 2095 dated 19.12.97, 694 dated 23.4.98, 704 & 705 dated 27.4.98, 28/C dated 5.8.98 and 789 dated 8.5.98 on the above subject and in continuation of this Departments Memo Nos. 88-PN dated 7.1.98, 717-PN dated 15.5.98 and 2554-PN dated 17.7.98, I am directed to say that in the matter of fixation of pay of employees of Zilla Parishad after introduction of Uniform Staffing Pattern for the employees of Zilla Parishad in terms of this Departments memo No. 988-PN dated 21.3.97 and Career Advancement Scheme for the employees of Panchayat bodies in terms of this Department memo No. 4339/PN dated 4.9.97 shall be fixed in the light of Rule 42 of the West Bengal Service Rules, Part-I read with different orders/clarifications issued by the Finance Department from time to time in regard to the fixation of pay viz.

G.O. No. 11095-F dt. 30.12.05
G.O. No. 2285-F dt. 15.03.90
G.O. No. 6075-F dt. 21.06.90
G.O. No. 9735-F dt. 10.10.90
G.O. No. 5961-F dt. 25.06.91
G.O. No. 5962-F dt. 25.06.91
G.O. No. 1021-F dt. 30.01.92
G.O. No. 627-F dt. 17.01.90
G.O. No. 825-F dt. 22.01.90
G.O. No. 984-F dt. 01.02.90
G.O. No. 9539-F dt. 24.09.90
G.O. No. 11131-F dt. 06.11.90

Sd/-
Dy. Secy. to the
Govt. of West Bengal
From: Shri T. Bandyopadhyay  
Dy. Secy. to the Govt. of West Bengal

To: (1) The District Magistration, ...........................  
(2) The Executive Officer, ................................. Zilla Parishad

Sub: Clarification on the benefit of Career Advancement Scheme for the employees of Panchayat bodies in

Sir,

I am directed to say that the benefit of the Career Advancement Scheme was allowed to the employees of all the three tiers of Panchayats in this State with effect from 4.9.97 following the pattern of the Career Advancement Scheme for the employees of the State Govt. introduced in Memo No. 6075-F dated 21.6.90 of the Finance (Audit) Deptt. of this Govt. in terms of this Department Order No. 4339/PN/O/I/33-27/96 (Pt.I) dated 4.9.97. The benefit of Career Advancement Scheme for the employees of the State Govt., however, came into effect with effect from 1.4.89 in terms of the Finance Deptt. aforesaid order dated 21.6.90, while such benefit to the employees of Panchayat bodies came into effect from 4.9.97. Thus, the question of giving effect of the benefit of Career Advance Scheme to the employees of all the three tiers of Panchayats from a date prior to 4.9.97 does not arise.

I am to add in this connection that after issue of this Deptt. aforesaid Order No. 4339-PN dated 4.9.97, some clarificatory Orders, inter-alia, Order No. 88-PN/P/III/2P-32/97 dated 7.1.98 and No. 1717-PN/N/III/2E-95/97(Pt.I) dated 15.5.98 regarding fixation of pay of employees of Panchayat bodies due to introduction of Career Advancement Scheme to them were issued by this Deptt. following the same principles laid down in different Orders and Circulars, issued by the Finance Deptt. of this Govt., from time to time, for fixation of pay of employees of the State Govt. on introduction of Career Advancement Scheme for them, as the such scheme for the Panchayat employees was introduced following the pattern of the Career Advancement Scheme for the employees of the State Govt. under Finance Deptt. Order No. 6075-F dated 21.6.90.

It has now come to the notice of Govt. that some of the Panchayat bodies have either given effect of Career Advancement Scheme to their employment or going to give effect of the said benefit to their employees with effect from the date prior to 4.9.97 by misinterpreting the contents of different clarificatory orders/Circulars issued by this Deptt., from time to time, on the issue of fixation of pay of employees of Panchayat bodies due to introduction of Career Advancement Scheme for them.

I am now to request you to kindly advise concerned officers under your administrative control to see that the benefit of Career Advancement Scheme to the employees of Zilla Parishads, Panchayat Samitis and Gram Panchayats shall be given effect on and from 4.9.97 and not from any date earlier than that date. The
clarifications issued by the Finance Deptt. of this Govt., from time to time, regarding fixation of pay of State
Govt. employees consequent upon introduction of Career Advancement Scheme may, however, be followed
in case of fixation of pay of employees of Panchayat bodies consequent upon introduction of Career
Advancement Scheme with effect from 4.9.97 in terms of this Deptt. Order No. 4339-PN dated 4.9.97 but not
in any case from any date earlier than date i.e. 4.9.97

Yours faithfully,

Sd/- T. Bandyopadhyay
Dy. Secy. to the Govt. of West Bengal

No. 2554/1(500)/PN/N/III/2E-95/97(Pt.I) Dated : 17.7.98

Copy forwarded for information and necessary action to the :-

1) Director of Panchayats & R.D., West Bengal.

2) Addl. Executive Officer, _________________ Zilla Mahakuma Parishad.

3) Sub-Divisional Officer, _________________
P.O. _________________ Dist. _________________

4) Directo of Pension, Provident Fund and Group Insurance & Ex-Officio

5) District Panchayat & R.D. Officer, _________________
   _________________ Nos. of spare copies are enclosed for distribution
   amongst the Block Development Officer within the district.

6) Block Development Officer, _________________ Block,
P.O. _________________, Dist. _________________

Sd/- T. Bandyopadhyay
Dy. Secy. to the Govt. of West Bengal

1322
No. 1788/PN/O/I/3R-2/98

Dated: 20.5.98

From: Shri S. N. Ghosh
Pr. Secy. to the Govt. of West Bengal

To: The Director of Panchayats & Rural Development, West Bengal

Sir,

I am directed to refer to your letter No. 988 dt. 18.9.97 on the above object and to clarify the points as follows:

(i) The term first higher scale has clearly defined in para (2) of this Deptt. G.O. No. 4339-PN dated 4.9.97 and the manner of determination of first higher scale of an employee has also been inunciated therein.

An employee borne on the revised scale of pay of Rs. 800-1265/- to Rs. 2200-4000/- on completion of 10 years continuous and satisfactory service in the same pay scale on 1.9.97 will be allowed advancement to the next higher scale of pay with effect from the said date i.e. 4.9.97.

(ii) In implementation of the Career Advancement Scheme in terms of G.O. 4339- PN dated 4.9.97, fixation of pay of an employee of Panchayat bodies shall not be given effect notionally from 1.4.89.

Yours faithfully,

Sd/-

OSD & Ex-Officio Dy. Secy. to the Govt. of West Bengal
Sir,

I am directed to refer to your letter No. 988 dt. 18.9.97 on the above object and to clarify the points as follows:

(i) The term first higher scale has clearly been defined in para (2) of this Deptt. G.O. No. 4339-PN dated 4.9.97 and the manner of determination of first higher scale of an employee has also been inunciated therein.

An employee borne on the revised scale of pay of Rs. 800-1265/- to Rs. 2200-4000/- on completion of 10 years continuous and satisfactory service in the same pay scale on 4.9.97 will be allowed advancement to the next higher scale of pay with effect from the said date i.e. 4.9.97.

(ii) In implementation of the Career Advancement Scheme in terms of G.O. 4339-PN dated 4.9.97, fixation of pay of an employee of Panchayat bodies shall not be given effect notionally from 1.4.89.

Yours faithfully,

Sd/-

OSD & Ex-Officio Dy. Secy. to the Govt. of West Bengal
From: Shri S. N. Ghosh  
Pr. Secy. to the Govt. of West Bengal

To: The Director of Panchayats & Rural Development, West Bengal

Sir,

I am directed to say that since issue of order No. 1414/PN/O/I/35-27/96 (Pt-I) dated 22.4.97 allowing benefits of Career Advancement Scheme to some employees of Burdwan Zilla Parishad in compliance of the orders of the Hon’ble High Court at Calcutta, several Court cases have been instituted by the employee of different Zilla Parishads claiming extension of similar benefit of Career Advancement Scheme for them, incidentally, the Government has been, for sometime past, already considering the proposal for extending the aforesaid benefits to the employees of three-tier Panchayats.

After careful consideration the Governor has been pleased to order that employees of Zilla Parishads, Siliguri Mahakuma Parishad, Panchayat Samitis and Gram Panchayats within the State shall be entitled to the benefit of Career Advancement Scheme following the pattern of the Career Advancement Scheme for the employees of the State Government introduced in Memo No. 6075-F dated 21.6.90 of the Finance (Audit) Dept. of the Govt. The extent and manner of applicability of such Career Advancement Scheme for the aforesaid employees will be governed by the conditions laid down in the following paragraphs.

I am further directed by order of the Governor to say that the Governor has been pleased to issue the following directions under section 166(3) of the West Bengal Panchayat Act, 1973 for implementation of the Career Advancement Scheme for the aforesaid employees of the three-tier Panchayats.

i) Employees borne on the revised pay scale of Rs. 800 - 1265/- to Rs. 2200 - 4000/- will be allowed advancement to the next higher scale of pay (hereinafter called the first higher scale of pay) on completion of 10 years’ continuous and satisfactory service in the same pay scale and the scale of pay next above the first higher scale of pay (hereinafter called the second higher scale of pay) after 10 years’ service in the first higher scale of pay provided that in the intervening period they have not been promoted/appointed to any higher scale of pay. But in case of an employee who had already moved to the next higher scale after 18 years of service will be deemed to have got the benefit of movement to the first higher scale. On completion of his total service of 20 years without any further promotion/appointment to higher scale of pay, he will then get an advancement to the second higher scale. The existing system of movement to higher scale of pay stands abolished on implementation of this scheme.

ii) Employees directed recruited to a post borne on the revised pay scale of Rs. 3000 - 4750/- (or its unrevised equivalent) may be allowed advancement to the first higher scale of pay on completion of 10 years continuous and satisfactory service. They will be eligible for second higher scale of pay under the scheme.
iii) Employees who have completed 10 years of service on the date of implementation will be taken to be on the first higher scale of pay and will be eligible for advancement to second higher scale of pay on completion of total service of 20 years.

iv) Employee who have completed 10 years or more service without any promotion / appointment to higher scale of pay on the date of implementation of the scheme will advance to the first higher scale of pay immediately and after service atleast two years in the first higher scale of pay will get advancement to the second higher scale of pay provided that total period of service is not less than 20 years.

v) An employee who has get normal promotion to a post in the first higher scale of pay within 10 years of service will have to complete total service of 20 years before he gets advancement to the second higher scale of pay.

vi) Where the first higher scale of pay is the scale of pay of the first level promotion post and the second higher scale of pay is the scale of pay of the second level promotoin post of an employee, he will get advancement to second higher scale of pay after he gets promotion to the first level promotion post and serves in the post for atleast 2 years during a total service of not less than 20 years.

vii) Where an employee who has got the benefit of promotion for appointment to a scale similar to or above the second higher scale of pay, he will not get any further advancement under the Scheme except fixation benefit on completion of 20 years of service.

viii) Where the scale of pay of promotional post is the same as that of the feeder post, it will be treated on the pay scale of the feeder post for promoted employees and the scheme will apply as if no promotion has taken place.

ix) The initial pay of an employee in the first or second higher scale of pay will be fixed at the stage next above the pay notionally arrived at by increasing his pay in the lower scale of pay by one increment at the stage at which such pay has accrued. In case of advancement from Group ‘A’ post to another Group ‘A’ post the fixation of pay will be in the manner as laid down in Finance (Audit) Deptt. Memo No. 12504-F dated 12.12.1995.

x) The first higher scale of pay and the record higher scale of pay in respect of an employee under the Scheme will be in accordance with the his archival order of the revised scale of pay as shown in Part C of Schedule I of this Deptt. No. 8280/III/Panch/2P-8/90 dated 12.4.1990 read with Part C of Schedule I of No. 432-F dt. 12.1.1990 of the Finance (Audit) Department.

xi) Special Pay attached to a post will continue as a separate element in the first higher scale of pay and the second higher scale of pay and will not be merged at the time of pay fixation in higher scale of pay.

xii) The Career Advancement Scheme as detailed in the foregoing paragraphs shall be deemed to have come into force with effect from the date of issue of this order.

This order issues with the concurrence of the Finance Deptt. of this Government communicated with their u/s No. Goup-P (Service) 2639 dated 1.9.97.

Yours faithfully,

Sd/- S. N. Ghosh

Pr. Secy. to the Govt. of West Bengal
Copy forwarded for information and necessary action to the :

1) Principal Accountant General (A & E), West Bengal, Treasury Buildings, Calcutta.
2) Accountant General (Audit) – I, West Bengal, 4, Brabourne Road, Calcutta.
3) Accountant General (Audit) – II, West Bengal, 18, Rabindra Sarani, Calcutta.
4) Examiner of Local Accounts, West Bengal, 4, Brabourne Road, Calcutta.
5) Sabhadhipati, .................................................. Zilla/Mahakuma Parishad.
6) District Magistrate, ...........................................
7) Executive Officer, ........................................... Zilla Parishad.
8) Addl. Executive Officer, ................................. Zilla//Mahakuma Parishad.
9) Secretary, ..................................................... Zilla//Mahakuma Parishad.
10) Treasury Officer, ................................................
12) Sub-Divisional Officer, ........................................
13) District Panchayat & Rural Development Officer, ......................................................

Nos. of spare copies are enclosed for distribution among the officers and office bearers of serial Nos. 12, 14 to 16.

14) Sabhapati, ............................................ Panchayat Samiti.
P.O. ............................................, Dist. ............................................
15) Block Development Officer & Ex-Officio Executive Officer,
P.O. ............................................. Block / Panchayat Samiti.
16) Prodhan, ............................................ Gram Panchayat, Vill .................
P.O. ............................................ Dist. ............................................
17) Rural Development Wing of this Deptt. at Raj Bhaban.
18) Director, SIP & R.D., Kalyani, Nadia.

Dy. Secy. to the Govt. of West Bengal
GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & R. D.

From : Shri D. Ghosh,
       Dy. Secy. to the Govt. of West Bengal.

To : The Secretary
      Hooghly Zilla Parishad

Sub : Admissibility of family pension when wife / son / daughter of an employee is appointed in die-in-harness quot-e.

Sir,

I am directed to refer to your memo No. 1639 dated 15.12.94 on the above subject and to say that providing appointment to a son/daughter/near relation of an employee, who died-in-harness, on compassionate ground will not prejudice the admissibility of family pension to the members of the family who have come under Death-cum-Retirement Benefit Schemes 1985 for the employee of Panchayats

Yours faithfully,
Sd/-
(D. Ghosh)
Dy. Secy. to Govt. of W. Bengal

Copy forwarded for information and necessary action to the : –

1) Director of Panchayats & R.D., West Bengal.
2) District Magistrate, .................................
3) Addl. Executive Officer, .............................. Zilla / Mahakuma Parishad,
P.O. ................................., Dist. .................................
4) Sub-Divisional Officer, .................................
5) Director of Pension, provident Fund and Group Insurance and Ex-Officio Jt. Secretary, Finance Deptt.
Purta Bhavan, Bidhannagar, Calcutta-91.
6. District Panchayat & Rural Development Officer, .................................
 ......................... No. of spare copies are enclosed for distribution amongst the Block Development Officers in the district.
7. Block Development Officer, ................................. P.O. .................................
District .................................

Yours faithfully,
Sd/-
(D. Ghosh)
Dy. Secy. to Govt. of W. Bengal
From: The Dy. Secy. to the Govt. of West Bengal
To: The Executive Officer
................................. Zilla / Mahakuma Parishad

Sub: Condonation of overage / underage of employees in regular establishment of Zilla / Mahakuma Parishad

Sir,

I am directed to say that instances have been brought to the notice of the Govt. that before commencement of the West Bengal Panchayat (Recruitment and condition of Appointment of Employees of Zilla Parishad) Rules, 1997, on different occasions, appointments were made in regular establishments of various Zilla Parishads of Mahakuma Parishad in favour of such persons who have crossed the maximum age limit admissible at that time for each appointment. Proposals for condonation with respect to such employees are now received in this Deptt.

After careful consideration, it has now been decided by the Govt. that such cases of overage and under age only may be condoned in terms of rule 2(2) of the West Bengal Zilla Parishad (Leave and retirement of staff) Rules, 1973, as a special case, in relaxation of rule 4 ibid subject to approval of the Govt. in the Panchayat & R.D. Deptt. All such cases should immediately be referred to this Department with all particulars for appropriate order.

This condonation / relaxation shall not be operative for any appointment etc. made (and for employees who have joined) after the date of coming into force of the West Bengal Panchayats (Recruitment and conditions of appointment of Zilla Parishad employees) Rules 1997.

Yours faithfully,
Sd/-
(D. Ghosh)
Dy. Secy. to Govt. of W. Bengal

Copy forwarded for information and necessary action to the :
1) Addl. Executive Officer, ................................................. Zilla / Mahakuma Parishad.
2) Director of Panchayats & R.D. West Bengal.
3) Director, Pension Provident Fund & Group Insurance & Ex-Officio Jt. Secretary, Finance Deptt., Purta Bhawan, Bidhan Nagar, Calcutta.

Yours faithfully,
Sd/-
(D. Ghosh)
Dy. Secy. to Govt. of W. Bengal
GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYAT

No. 2762(17)/PN/N/III/4A-1/97 Dated : 7.7.97

From : Shri D. Ghosh
Dy. Secy. to the Govt. of West Bengal

To : The Executive Officer .............................................. Zilla / Mahakuma Parishad
P.O. ............................................., Dist. ...........................................

Sub : In the question of extending the financial benefits automatically to the employees of P.R. Bodies, the benefits which have been sanctioned to the Govt. employees from time to time by order of the Finance Deptt.

Sir,

I am directed to say that it has come to the notice of the Govt. that there is a trend among some Panchayat Bodies to extend financial benefits sanctioned in favour of the Govt. employees by the Finance Deptt. from time to time to the employees of the Panchayat bodies on the basis of the orders issued by the Finance Deptt. without the prior approval of this Deptt. This is a highly irregular practice which should be discontinued forthwith.

I am therefore, further directed to say that the employees of the Panchayat Bodies are not Govt. employees and any dispensation given in favour of the latter do not automatically apply to the employee of the P. R. Bodies. The Panchayat bodies may however submit proposal for extension of any of these benefits, to the Panchayat employees to this Deptt. for consideration. But no such benefit shall be extended to the employees of the Panchayat bodies without the approval of this Department.

Yours faithfully,
Sd/-
(D. Ghosh)
Dy. Secy. to Govt. of W. Bengal

No. 2762/17/1(370)/PN/N/III/4A-1/97 Dated : 7.7.97

Copy forwarded for information and necessary action to the : –

1) Additional Executive Officer, .............................................. Zilla / Mahakuma Parishad.

2) Secretary ............................................. Zilla / Mahakuma Parishad.
P.O. ............................................., Dist. ...........................................

3) Block Development Officer & Executive Officer, .............................................
Panchayat Samiti, P.O. ............................................., Dist. ...........................................

Yours faithfully,
Sd/-
(D. Ghosh)
Dy. Secy. to Govt. of W. Bengal
From: The Deputy Secretary, to the Govt. of West Bengal.

To: The Secretary, Jalpaiguri Zilla Parishad.

Sub: Leave salary for the relevant period of refused leave.

Sir,

I am directed to refer to your letter No. 1407-G dated 28.2.97 on the above subject and to say in continuation of this Department G.O. No. 443/VIII/Panch/3P-4/87 dated 8.1.88 read with rule 10 of the West Bengal Zilla Parishad (Leave and Retirement of Staff) Rules, 1973, the components of Leave Salary for the relevant period of refused leave to an employee of Zilla/Mahakuma Parishad are as follows: (i) Pay as on the date proceeding on leave; (ii) Special pay, if any; (iii) Dearness Allowances and (iv) Medical Allowance.

Yours faithfully,

Sd/- (D. Ghosh)
Deputy Secretary to the Govt. of West Bengal.

Copy forwarded for information and necessary action to the :-

1) Addl. Executive Officer, ___________________ Zilla/Mahakuma Parishad.
2) The Secretary, _________________________Zilla/Mahakuma Parishad.
3) Director of Panchayats & R.D., West Bengal.
4) Treasury Officer, _________________________
5) Director, Pension, Provident Fund & Group Insurance and Ex-Officio Jt. Secretary, Finance Deptt., Purta Bhavan.
6) Guard File, Cell-II/Cell-III/Cell-V.

Sd/- (D. Ghosh)
Deputy Secretary to the Govt. of West Bengal.
PROVIDENT FUND SCHEME FOR EMPLOYEES OF P. R. BODIES

No. 330/VIII/Panch/2P-2/85

From : Shri L. B. Pariyar, I. A. S.
       Secretary to the Government of West Bengal

To : The Principal Accountant General (A & E), West Bengal
       Treasury Buildings, Calcutta-700 001

Sub : Provident Fund Scheme for the employees of the Panchayat Bodies excluding Chowkidar/Dafadar.

Sir,

     I am directed by order of the Governor to say that the Governor is pleased to sanction introduction of
     the Provident Fund Scheme for the employees of the Panchayat Bodies excluding Chowkidars/Dafadars. A
     copy of the scheme is enclosed.

     1. The Governor is further pleased to decide that the amount subscribed to the Provident Fund account
        of the employees shall be deposited under a new sub-head “Provident Fund Deposit of employees of
        Panchayat Bodies — (i) Gram Panchayat, (ii) Panchayat Samities, (iii) Zilla Parishads” under the Major
        head “8336-Civil Deposits — 00 — 800 — Other Deposits — Provident Fund Deposits” on the receipt side
        of the Public Account.

     2. Amount recovered with interest, if any, in respect of advance made out of the accumulation in
        Provident Fund account of an employee will be credited to the same head of account.

     3. The amount finally paid to an employee on termination/superannuation of his service shall be debited
        to the head bearing same nomenclature to be opened on the disbursement side of the public account. Advances
        made to the employees out of their accumulation in their Provident Fund will be debitable to the same head of
        account.

     4. The interest at the prescribed rate payable by the Government will be debitable to a new detailed
        head “Interest on Provident Fund Deposit of the employees of Panchayat Bodies—(i) Gram Panchayats
        (ii) Panchayat Samities (iii) Zilla Parishads” under the Major Head “2049-Interest Payments-60-Interest on
        Other Obligations-101-Interest on Deposits”.

     5. The Governor is further pleased to sanction opening of the new sub head and of the detailed head of
        account as mentioned in para 2(1) and para 2(4) above in the accounts from 1.4.91. Suitable provision of
        funds for payment of interest will be made in due course.

     6. This issues with the concurrence of Finance Deptt. vide their U/O No. Budget Genl. 1735 dated
        6.11.90.

Yours faithfully

Sd/- L. B. Pariyar

Secy, to the Govt. of West Bengal.
1. (a) This Scheme may be called the Provident Fund Scheme for the employees of the Panchayat bodies, 1991.

(b) This Scheme shall come into force on such date as the State Government may appoint.

DEFINITIONS

2. (1) In this Scheme unless the context otherwise requires,

(a) ‘Accounts Officer’ means—

(i) Additional Executive Officer in the case of a Zilla Parishad employee.

(ii) Executive Officer in the case of a Panchayat Samiti employee,

and

(iii) Block Development Officer in the case of a Gram Panchayat employee.

(b) “Appointing Authority” in relation to an employee means—

(i) the authority empowered to make appointment to the grade or post, as the case may be

or

(ii) the authority which appointed the employee as such in a Panchayat Body.

(c) ‘Basic Pay’ means the pay other than special pay and any other emoluments which may be specially classed as pay by Government or pay granted in view of personal considerations or qualifications, which has been sanctioned for a post held by a Government employee substantively or in an officiating capacity, or to which he is entitled by reason of his position in a cadre.

(d) “Emoluments” means basic pay and includes personal pay, special pay and clearance pay.

(e) “Employee” means any person who is in the regular wholetime employment of a Panchayat Body and draws his pay from the Fund of the Panchayat Body but does not include Chowkidars and Dafadars of Gram Panchayats.

(f) ‘Family’ means—

(i) in the case of a male subscriber, the wife or wives and children of a subscriber and the widow or widows and children of a deceased son of the subscriber, Provided that if a subscriber proves that his wife has been judicially separated from him or has ceased under the customary law of the community to which she belongs to be entitled to maintenance, she shall thenceforth be deemed to be no longer a member of the ‘subscriber’s family in matters to which this scheme relates, unless the subscriber subsequently intimates in writing to, his, Head of Office that she shall continue to be so regarded.

(ii) in the case of a female subscriber, the husband and children of a subscriber and the widow and widows and children of a deceased son of a subscriber provided that if a subscriber by a notice in writing to her head of Office expresses her desire to exclude her husband from the family the husband shall thenceforth be deemed to be no longer a member of the subscriber’s family in matters to which, this scheme relates unless the subscriber cancels such notice in writing.
Note: Child means legitimate child and includes an adopted child where adoption is recognised by the personal law governing the subscriber.

(g) ‘Fund’ means the Provident Fund for the employees of the Panchayat Bodies.

(h) ‘Head of Office’ means—
   (i) Block Development Officer in respect of Gram Panchayat.
   (ii) Executive Officer in respect of Panchayat Samiti.
   (iii) Executive Officer including Additional Executive Officer in respect of Zilla Parishad.

(i) ‘Leave’ means any kind of leave admissible to an employee under the rules applicable to him.

(j) ‘Panchayat Body’ means Gram Panchayat or Anchal Panchayat or Panchayat Samiti or Zilla Parishad.

(k) ‘Sanctioning Authority’ means—
   (i) Block Development Officer in respect of Gram Panchayats.
   (ii) Executive Officer in respect of Panchayat Samitis and
   (iii) Additional Executive Officer in respect of Zilla Parishads.

(l) ‘State Government’ means the Government of West Bengal,

(m) ‘Year’ means financial year.

2. Any other expression used in this Scheme which is defined in the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayat Bodies is used in the sense defined therein.

**CONSTITUTION OF THE FUND**

3. (1) The fund shall be maintained in rupee.

(2) All sums paid into the Fund under this Scheme shall be deposited to Provident Fund Deposit Accounts in Treasury/Sub-divisional Treasury in form TR-7.

(3) An employee of Zilla Parishad who was a member of the Contributory Provident Fund of the Zilla Parishad and exercised option to come under the Death-cum-Retirement Benefit Scheme, 1985 for the employees of the Panchayat Bodies shall have the amount of his subscription with interest thereon standing to his credit in such Contributory Provident Fund transferred to his credit in the Fund. Employer’s share shall be credited to the Government Account with interest in order that the employee be eligible for Pension.

**CONDITIONS OF ELIGIBILITY**

4. (1) For being eligible to subscribe to the Fund, an employee must have one year’s continuous service to be counted from the date of his entry into service in the Panchayat Body.

(2) A re-employed pensioner may subscribe to the Fund afresh from the date of commencement of his re-employment. A separate new account number will be allotted to the fund account of the re-employed pensioner to be opened afresh.

Note-I: An employee who completes one year of continuous service during the middle of a month shall subscribe to the Fund from the subsequent month.
Note-II: Those employees who do not come under the purview of Death-cum-Retirement Benefit Scheme, 1985, for the employees of the Panchayat Bodies shall not be eligible to subscribe to the Fund.

**NOMINATION**

5. (1) A subscriber shall at the time of joining the Fund send to Accounts Officer a nomination conferring on one or more persons the right to receive the amount that may stand to his credit in the Fund in the event of his death before the amount has become payable or having become payable has not been paid:

Provided that a subscriber who has a family at the time of making the nomination shall make such nomination only in favour of a member or members of his family.

(2) If a subscriber nominates more than one person under sub-para (1), he shall specify in the nomination the amount or share payable to each of the nominees in such manner as to cover the whole of the amount that may stand to his credit in the Fund at any time.

(3) Every nomination shall be in such Form as set forth in Appendix ‘A’.

(4) A subscriber may at any time cancel a nomination by sending a notice in writing to the Accounts Officer:

Provided that the subscriber shall along with such notice send a fresh nomination made in accordance with the provisions of this paragraph.

(5) A subscriber may provide in a nomination—

(a) in respect of any specified nominee that in the event of his predeceasing the subscriber, the right conferred upon the nominee shall pass to such other person as may be specified in the nomination:

(b) that the nomination shall become invalid in the event of the happening of a contingency, specified therein; provided that if at the time of making the nomination the subscriber has no family, he shall provide in the nomination that it shall become invalid in the event of his subsequently acquiring a family.

(6) Immediately on the death of a nominee in respect of whom no special provision has been made in the nomination under clause (a) of sub-para (5) or on the occurrence of any event by reason of which the nomination becomes invalid in pursuance of clause (b) of sub-para (5) or the proviso thereto, the subscriber shall send a notice in writing cancelling the nomination to the Accounts Officer together with fresh nomination made in accordance with the provisions of this paragraph.

(7) Every nomination made, and every notice of cancellation given, by a subscriber shall, to the extent that it is valid, take effect on the date on which it is received by the Accounts Officer. Nominations or notices of cancellation submitted to the Head of Office well before the death of a subscriber shall be treated as valid notwithstanding the fact that it has not reached the Accounts Officer before the subscriber’s death.

**SUBSCRIBER’S ACCOUNT**

6. An account in the form of ledger shall be maintained by the Accounts Officer in the name of each subscriber, in which shall be shown—
(i) his subscriptions.

(ii) interest as provided by para 11 on subscriptions,

(iii) advances and withdrawals from the Fund.

(iv) Nomination.

(v) Date of retirement.

CONDITIONS AND RATES OF SUBSCRIPTIONS

7. (1) A subscriber shall subscribe monthly to the fund except during a period of suspension:

Provided that a subscriber may, at his option, elect not to subscribe during leave:

Provided further that a subscriber on re-instatement after a period passed under suspension shall be allowed the option of paying in one sum or instalments any sum not exceeding the maximum amount of arrear subscriptions permissible for the period.

(2) The subscriber shall intimate his election not to subscribe during leave by a written communication to the Head of Office before he proceeds on leave. Failure to make due and timely intimation shall be deemed to constitute an election to subscribe. The opinion of subscriber intimated under this sub-para shall be final.

(3) A subscriber who has under para 19 withdrawn the amount standing to his credit in the Fund shall not subscribe to the Fund after such withdrawal unless and until he returns to duty.

8. (1) The amount of subscription shall be fixed by the subscriber himself, subject to the following conditions, namely:

(a) it shall be expressed in whole rupees.

(b) it may be any sum, as expressed, not less than 6 percent of his emoluments and not more than his total emoluments.

(c) when an employee elects to subscribe at the minimum rate of 6 percent, the fraction of a rupee will be rounded off to the nearest whole rupee, 50p. counting as the next higher rupee.

(2) For the purposes of sub-para (1) the emoluments of a subscriber shall be—

(a) in the case of a subscriber who was in employment of the Panchayat Body on the 31st March of the preceeding year, the emoluments to which he was entitled on that date:

Provided that—

(i) if the subscriber was on leave on the said date and elected not to subscribe during such leave or was under suspension on the said date, his emoluments shall be the emoluments to which he was entitled on the first day after his return to duty.

(ii) if the subscriber was on deputation out of India on the said date or was on leave on the said date and continues to be on leave and has elected to subscribe during such leave, his emoluments shall be the emoluments to which he would have been entitled had he been on duty in India;

(b) in the case of a subscriber who was not in employment of the Panchayat Body on the 31st March of the preceeding year, the emoluments to which he was entitled on the first day of his service
(3) The subscriber shall intimate the fixation of the amount of his monthly subscription in each year in the following manner, namely:

(a) if he was on duty on the 31st March of the preceding year, by the deduction which he makes in this behalf from his pay bill for that month;

(b) if he was on leave on the 31st March of the preceding year and elected not to subscribe during such leave, or was under suspension on that date, by the deduction which he makes in this behalf from his first pay bill after his return to duty;

(c) if he has entered service in the Panchayat Body for the first time during the year; or joins the Fund for the first time, by the deduction which he makes in this behalf from his pay bill for the month during which he joins the Fund;

(d) if he was on leave on the 31st March of the preceding year and continues to be on leave and has elected to subscribe during such leave, by the deduction which he causes to be made in this behalf from his salary bill for that month;

(4) The amount of subscription so fixed shall not be altered during the course of the financial year. It can be enhanced or reduced only once during the course of the year and that should be done from the pay bill of February or March of the financial year concerned, provided that in case of reduction the reduced amount shall not fall below 6 percent of the subscriber’s emoluments.

Provided that if a subscriber is on duty for a part of month and on leave for the remainder of that month and if he has elected not to subscribe during leave the amount of the subscription payable shall be proportionate to the number of days spent on duty in the month.

9. When a subscriber is sent on deputation out of India, he shall remain subject to the provisions of this scheme in the same manner as if he were not sent on deputation.

REALIZATION OF SUBSCRIPTIONS

10. (1) When emoluments are drawn from the Fund of the Panchayat bodies recovery of subscriptions on account of these emoluments and of the principal of advances shall be made from the emoluments themselves.

(2) If a subscriber fails to subscribe with effect from the date on which he is required to join the Fund or is in default in any month or months during the course of a year otherwise than as provided in para 7, the total amount due to the Fund on account of arrears of subscription shall with interest thereon at the rate provided in para 11, forthwith be paid by the subscriber to the Fund or in default be ordered by the Accounts Officer to be recovered by deduction from the emoluments of the subscriber by instalments, or otherwise, as may be directed by the authority competent to sanction an advance for the grant of which special reasons are required under sub-para (2) of para 12;

Provided that the subscriber-whose deposits in the Fund carry no interest shall not be required to pay any interest.

INTEREST

11. (1) Subject to provisions of sub-para (5) below, the Accounts Officer shall pay to the credit of the Account of a subscriber interest at such rate as may be determined for each year by the Finance Department of this Government.

(2) Interest shall be credited with effect from the last day in each year in the following manner:

1337
(i) on the amount at the credit of a subscriber on the last day of the preceeding year less any sums withdrawn during the current year—interest for twelve months ;

(ii) on sums withdrawn during the current year—interest from the beginning of the current year upto the last day of the month preceeding the month of withdrawal;

(iii) on all sums credited to subscriber’s account after the last day of the preceeding year—interest from the date of deposit upto the end of the current year ;

(iv) the total amount of interest shall be rounded off to the nearest whole rupee, (50 paise counting as the next higher rupee).

Provided that when the amount standing at the credit of a subscriber has become payable, interest shall thereupon be credited under this sub-para in respect only of the period from the beginning of the current year or from the date of deposit, as the case may be, upto the date on which the amount standing at the credit of the subscriber became payable.

(3) In this para, the date of deposit shall, in the case of a recovery from emoluments, be deemed to be the first day of the month in which it is recovered, and in the case of an amount forwarded by the subscriber, shall be deemed to be the first day of the month of receipt, if it is received by the Accounts Officer before the fifth day of that month but if it is received on or after the fifth day of that month, the first day of the next succeeding month :

Provided that where the emoluments for a month are drawn and disbursed on the last working day of the same month, the date of deposit shall in the case of recovery of subscription be deemed to be the first day of the succeeding month.

(4) In addition to any amount to be paid under paras 18, 19 or 20, interest thereon upto the end of the month preceeding that in which payment is made or upto the end of the sixth month after the month in which such amount became payable, whichever of these periods be less, shall be payable to the person to whom such amount is to be paid :

Provided that where the Accounts Officer has intimated to the person (or his agent) a date on which he is prepared to make payment in Cash or has posted a cheque in payment to that person, interest shall be payable only upto the end of the month preceeding the date so intimated or the date of posting the cheque as the case may be.

(5) Interest shall not be credited to the account of a Muslim subscriber if he informs the Accounts Officer that he does not wish to receive it, but if he subsequently asks for interest it shall be credited with effect from the first day of the year in which he asks for it.

(6) The interest on amounts which under sub-para (2) of para 10, para 18 or para 19 are replaced at the credit of the subscriber in the Fund, shall be calculated at such rates as may be successively prescribed under sub-para (1) of this para and so far as may be in the manner described in this paragraph.

**ADVANCES FROM THE FUND**

12. (1) Advances from the Fund—a temporary advance may be granted to a subscriber on application made by him (Vide Appendix B), from the amount standing to his credit in the Fund at the discretion of the sanctioning authority as defined in paragraph 2(1) (k) subject to the following conditions :

(a) No advance shall be granted-unless the sanctioning authority is satisfied that the applicant’s pecuniary circumstances justify it, and that it will be expended on the following objects and not otherwise :
(i) to pay expenses incurred in connection with the prolonged illness of the applicant or any person actually dependent on him;

(ii) to pay obligatory expenses on a scale appropriate to the applicant’s status which by customary usage the applicant has to incur in connection with marriages, funerals or other ceremonies of persons actually dependent on him.

Provided that the conditions of actual dependency shall not apply in the case of a son or daughter of the subscriber.

Note: Advances under clause (ii) are also permissible for meeting expenditure in connection with marriage and other ceremonies of the subscriber himself or herself.

(iii) to meet the cost of higher education of the applicant himself or of any person who is a member of the subscriber’s family and is actually dependent on him—

(1) for education outside India whether for an academic, technical, professional or vocational course, or

(2) for education within India whether for medical, engineering or other technical or specialized course subsequent to passing the Final Examination held by the Board of Secondary Education, West Bengal; or other equivalent Examination provided that the course of study is for not less than three years.

(b) An advance shall not,

(i) exceed three months’ pay or half the amount at the credit of the subscriber in the Fund whichever is less;

(ii) be granted, except for special reasons, to any subscriber in excess of the limit laid down in sub-clause (i) of this clause or until repayment of the last instalment of any previous advance:

Provided that if the reason is of confidential nature, it may be communicated to the Accounts Officer personally and/or confidentially.

Note: The amount of the advance under special reasons shall not exceed seventy-five percent of the amount standing at the credit of the subscriber in the Fund, at the time of making application for such advance.

(2) When an advance is sanctioned under sub-clause (ii) of clause (b) of sub-para 1, before repayment of last instalment of any previous advance, the balance of any previous advance not recovered shall be added to the advance so sanctioned and the instalments for recovery shall be fixed with reference to the consolidated amount.

(3) In fixing the amount of an advance the sanctioning authority shall pay due regard to the amount of the credit of the subscriber in the Fund.

Note: The advance from the Fund for the grant of which special reasons are required may be sanctioned,—

(a) to the employees of the Gram Panchayat by the Sub-divisional Officer.

(b) to the employees of the Panchayat Samiti by the Sub-divisional Officer and

(c) to the employees of the Zilla Parishad, by the District Magistrate.

13. Recovery of advances:

(1) An advance shall be recovered from the subscriber in such number of equal monthly instalments as
the sanctioning authority may direct, but such number shall not be less than twelve unless the subscriber so elects, or in any case more than twentyfour. A subscriber may, at his option, repay more than one instalment in a month. Each instalment shall be a number of whole rupees, the amount of the advance being raised or reduced, if necessary, to admit of the fixation of such instalments.

(2) Recovery shall be made in the manner prescribed in para 10 for the realization of subscriptions and shall commence with the issue of pay for the month following the one in which the advance was drawn. Recovery shall not be made, except with the subscriber’s consent, while he is on leave on half average pay or without pay or in receipt of subsistence grant. The recovery may be postponed, on the subscriber’s written request, by the sanctioning authority during recovery of an advance of pay granted to the subscriber.

(3) If an advance has been granted to a subscriber and drawn by him and the advance is subsequently disallowed before repayment is completed, the whole or balance of the amount withdrawn shall forthwith be repaid by the subscriber to the Fund or in default be ordered by the Accounts Officer to be recovered by deduction from the emoluments of the subscriber, by instalments or otherwise as may be directed by the authority competent to sanction an advance for the grant of which special reasons are required under clause (b) of sub-para (1) of para 12.

(4) Recoveries made under this para shall be credited as they are made to the subscriber’s account in the Fund.

14. **Wrongful use of advance**:

Notwithstanding anything contained in these paras, if the sanctioning authority is satisfied that the money drawn as an advance from the Fund under para 12 has been utilised for a purpose other than that for which sanction was given to the drawal of the money, the amount in question shall forthwith be repaid by the subscriber to the Fund or, in default, be ordered to be recovered by deduction in one sum from the emoluments of the subscriber even if he be on leave. If the total amount to be repaid be more than half Ihr subscriber’s emoluments, recoveries shall be made in monthly instalments of moieties of his emoluments till the entire amount is repaid by him.

Note: The term ‘emoluments’ in this para does not include subsistence grant.

**WITHDRAWALS FROM THE FUND**

15. Subject to the conditions specified herein, withdrawal may on application made by him (Vide Appendix 13) be sanctioned by the authority competent to sanction an advance for special reasons under clause (b) of sub-para (1) of para 12, at any time after the completion of twenty years of service (including broken periods of service, if any) of a subscriber within ten years before the date of his retirement on superannuation, whichever is earlier, from the amount standing to his credit in the Fund for one or more of the following purposes, namely:

(a) Meeting the cost of higher education, including, where necessary, the travelling expenses of any child of the subscriber in the following cases, namely:

(i) for education outside India for academic, technical, professional or vocational course beyond the High School stage and

(ii) for any medical, engineering, or other technical or specialized course in India beyond the High School stage provided that the course of study is for not less than three years.
(b) Meeting the expenditure in connection with the marriage of the subscriber’s sons or daughters and any other female relations actually dependent on him.

(c) Meeting the expenses in connection with illness, including, where necessary, the travelling expenses of the subscriber or any person actually dependent on him.

(d) Building or acquiring a suitable house for his residence including the cost of the site or repaying any outstanding amount on account of loan expressly taken for this purpose or reconstructing or making additions or alterations to a house already owned or acquired by a subscriber.

(e) Purchasing a house site or repaying any outstanding amount on account of loan expressly taken, for this purpose.

(f) For constructing a house on a site purchased utilizing the sum withdrawn under clause (e).

Note-1: A subscriber who has a vailed himself of an advance under the Scheme for the grant of advances for house-building purpose or has been allowed any assistance in this regard from any other Government source shall be eligible for the grant of withdrawal under clauses (d), (e) & (f) for the purposes specified therein and also for the purpose of repayment of any loan taken under the aforesaid scheme subject to the limit specified in the proviso to sub-para (1) of para 16.

Note-2 (a) Only one final withdrawal can be allowed for the same purpose. In this context the marriage/education of different daughters/sons will not be treated as the same purpose. Similarly the illness of the subscriber or his dependants on different occasions will not be treated as the same purpose.

(b) An advance and a withdrawal for the same purpose should not be sanctioned together. In other words, a person shall be granted either an advance or a final withdrawal or a particular purpose subject to conditions mentioned in this para. Further, an advance which is subsequently converted into final withdrawal in terms of para 17 should be treated as final withdrawal under this para, that is to say, if a person has got an advance converted into final withdrawal under para 17, he should not be allowed another final withdrawal for the same purpose under this para.

16. (1) Conditions for withdrawal: Any sum withdrawn by a subscriber at any one time for one or more of the purposes specified in para 15 from the amount standing to his credit in the Fund shall not ordinarily exceed one half of such amount or six months pay whichever is less. The sanctioning authority may, however, sanction the withdrawal of an amount in excess of this limit upto three-fourths of the balance at his credit in the Fund having due regard to (i) the object for which the withdrawal is being made, (ii) the status of the subscriber and (iii) the amount to his credit in the Fund: Provided that in the case of a subscriber who has a vailed himself of an advance under the Scheme for the grant of advances for house-building purpose or has been allowed any assistance in this regard from any other Government source, the sum withdrawn under this sub-para together with the amount of advance taken under the aforesaid scheme or the assistance taken from any other Government source shall not exceed Rs. 1,25,000/- or 90 months’ pay, whichever is less.

(2) A subscriber who has been permitted to withdraw money from the Fund under para 15 shall satisfy the sanctioning authority within a reasonable period of the withdrawal as may be specified by that authority that the money has been utilised for the purpose for which it was withdrawn, and if he fails to do so, the whole of the sum so withdrawn or so much thereof as has not been applied for the purpose for which it was withdrawn shall forthwith be repaid in one lump sum by the subscriber to the Fund and in default of such payment, it shall be ordered by the sanctioning authority to be recovered from his emoluments either in lump sum or in such number of monthly instalments as may be determined by it.
(3) (a) A subscriber who has been permitted under clause (d), clause (e) or clause (f) of para 15 to withdraw money from the amount standing to his credit in the Fund shall not part with the possession of the house built or acquired or house-site purchased with the money so withdrawn whether by way of sale, mortgage (other than mortgage to the Governor), gift exchange or otherwise without the previous permission of the State Government.

Provided that such permission shall not be necessary for—

(i) the house or house-site being leased for any term not exceeding three years; or

(ii) its being mortgaged in favour of the Life Insurance Corporation of India or a Housing Board or any Corporation owned or Controlled by the Central Government or by the State Government which advance loans for the construction of a new house or for making additions or alterations to an existing house.

(b) The subscriber shall submit a declaration not later than 31st day of December of every year as to whether the house or house-site as the case may be, continues to be in his possession or has been mortgaged, otherwise transferred or let out as aforesaid and shall, if so required, produce before sanctioning authority on or before the date specified by that authority in that behalf, the original sale, mortgage or lease deed and also the documents on which title to the property is based.

(c) If at any time before his retirement, the subscriber parts with the possession of the house or house-site without obtaining the previous permission of the State Government he shall forthwith repay the sum so withdrawn by him in a lump sum to the Fund and in default of such repayment, the sanctioning authority shall, after giving the subscriber a reasonable opportunity of making a representation in the matter, cause the sum to be recovered from the emoluments of the subscriber either in a lump sum or in such number or monthly instalments as may be determined by it.

Note—I. A subscriber should not be granted a second withdrawal for house-building purposes at any place if he has already been granted a final withdrawal for similar purposes on the same or another place. In other words, final withdrawals should hot be allowed for more than one house.

Note-II. Withdrawals shall also be admissible under clause (d) of para 15 for the purchase of a flat in a multistoried building belonging to Cooperative Society or any corporate body subject to the satisfaction of the sanctioning authority that the subscriber has actually been offered an allotment of flat by the Society or Body. All other terms and conditions regulating withdrawal under para 15 and this para shall apply mutatis mutandis to such purchase of flat.

17. Conversion of an advance into a withdrawal:

A subscriber who has drawn an advance under para 12 for any of the purposes specified in clauses (a), (b) & (c) of para 15 may convert at his discretion, by a written request to the sanctioning authority, the balance outstanding against it into a final withdrawal on his satisfying the conditions laid down in paras 15 and 16.

Note: For the purposes of sub-para (1) of para 16 the amount or subscription with interest thereon standing to the credit of the subscriber in the Fund at the time of conversion plus the outstanding amount of advance shall be taken as the balance. Each withdrawal shall be treated as a separate one and the same principle shall apply in the event of more than one conversion.
FINAL WITHDRAWAL OF ACCUMULATIONS IN THE FUND

18. When a subscriber quits the service, the amount standing to his credit in the Fund shall become payable to him:

Provided that a subscriber, who has been dismissed from the service and is subsequently reinstated in the service shall, if required to do so by his Head of Office, repay any amount paid to him from the Fund in pursuance of this para with interest thereon at the rate provided in para 11 in the manner provided in proviso to para 19. The amount so repaid shall be credited to his account in the Fund.

RETIREMENT OF A SUBSCRIBER—

When a Subscriber

19. (a) has proceeded on leave preparatory to retirement, or

(b) while on leave, has been permitted to retire or been declared by a competent medical authority to be unfit for further service, the amount standing to his credit on the Fund shall, upon an application made by him in that behalf to the Accounts Officer become payable to the subscriber.

Provided that the subscriber, if he returns to duty, shall, if required to do so by his Head of Office, repay to the Fund for credit to his account the whole or part of any amount paid to him from the Fund in pursuance of this para with interest thereon at the rate provided in para 11 in cash or securities or partly in cash and partly in securities, by instalments or otherwise, by recovery from his emoluments or otherwise, as may be directed by the authority competent to sanction an advance for the grant of which special reasons are required under clause (b) of sub-para (1) para 12.

PROCEDURE ON DEATH OF SUBSCRIBER

20. On the death of a subscriber before the amount standing to his credit has become payable or where the amount has become payable before payment has been made.

(1) When the subscriber leaves a family—

(a) if a nomination made by the subscriber with the provisions of para 5 in favour of a member or members of his family subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates shall become payable, to his nominee or nominees in the proportion specified in the nomination;

(b) if no such nomination in favour of a member or members of the family of the subscriber subsists, or if such nomination relates only to a part of the amount standing to his credit in the Fund, the whole amount or the part thereof to which the nomination does not relate, as the case may be, shall notwithstanding any nomination purporting to be in favour of any person or persons other than a member or members of his family become payable to the members of his family in equal share:

Provided that no share shall be payable to—

(i) Sons who have attained legal majority;

(ii) Sons of a deceased son who have attained legal majority;

(iii) Married daughters whose husbands are alive

(iv) Married daughters of a deceased son whose husbands are alive;

If there is any member of the family other than those specified in clauses (i), (ii), (iii) and (iv);
Provided further that the widow or widows and the child or children of a deceased son shall receive between them in equal parts only the share which the son would have received if he had survived the subscriber and had been exempted from the provisions of clause (i) of the first proviso.

(2) When the subscriber leaves no family, if a nomination made by him in accordance with the provisions of para 5 in favour of any person or persons subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination.

(3) When the subscriber leaves no family and no nomination made by him in accordance with the provisions of para 5 subsists or if such nomination relates only to part of the amount standing to his credit in the Fund, the relevant provisions of clause (b) and of sub-clause (ii) of clause (c) of sub-section (1) of Section 4 of the Provident Fund Act, 1925 are applicable to whole amount or the part thereof to which the nomination does not relate.

**MANNER OF PAYMENT OF THE AMOUNT IN THE FUND**

21. (1) When the amount standing to the credit of a subscriber in the Fund becomes payable, it shall be the duty of the Accounts Officer to sanction payment on receipt of a written application in his behalf as provided in sub-para (3).

(2) If the person to whom under these paras, any amount is to be paid, is a lunatic for whose estate a manager has been appointed in this behalf under the Indian Lunacy Act, 1912, the payment will be made to such manager and not to the lunatic.

(3) Any person who desires to claim payment under this para shall send a written application in that behalf to the Accounts Officer. Payment of amounts withdrawn shall be made in India only. The person to whom the amounts are payable shall make their own arrangements to receive payment in India (Vide Appendix C).

**ACCOUNTING PROCEDURE**

22. (a) Immediately after the scheme comes into force, the Accounts Officer shall allot Provident Fund Account number in respect of each of the existing eligible employees. In respect of future entrants into service under a Panchayat Body he shall similarly allot Provident Fund Account number as and when each such employee becomes eligible for subscribing to such fund.

(b) No deduction on account of subscription to the Provident Fund shall be made from the monthly pay bill of an employee unless an Account number is allotted in his favour.

23. There shall be one Provident Fund Deposit Account in each District Treasury for the Zilla Parishad employees. In each sub-divisional Treasury there shall be one Provident Fund Deposit Account for the employees of each of the Panchayat Samitis and the Gram Panchayats under the Panchayat Samiti in question. The Provident Fund Deposit Accounts for the Zilla Parishad employees shall be operated by the respective Additional Executive Officers and those for the Panchayat Samiti and Gram Panchayats by the Executive Officer/B. D. O. concerned. For this purpose, authorised officer shall send three sets of specimen signature along with the name of treasury where the Provident Fund Deposit Account is to be opened to the Pr. A. G. (A & E), West Bengal for issuing authority to the treasury for opening of personal deposit account.

24. The Head of office shall deduct the Provident Fund subscription of an employee each month from his pay-bill and arrange to deposit the sum total of the subscriptions in respect of all the employees into the
earmarked Provident Fund Deposit Account in the Treasury/Sub-divisional Treasury within three days from the date of disbursement of salary. In the case of the Zilla Parishad employees and the Panchayat Samiti/Gram Panchayat employees such deposit should be made by cheque/cash through TR-7 in triplicate which will be treated as a Challan for the purpose.

25. Promptly, at the end of each financial year, the Head of Office shall claim interest on Provident Fund Deposits in accordance with the instruction of DPPG and on receipt of the claim, the Director of Pension, Provident Fund and Group Insurance reconcile the accounts with those maintained in the Treasury/Sub-divisional Treasury and allot fund for payment of interest to the concerned Treasury Officer under intimation to the Head of Office & to the Pr. A. G. (A & E) West Bengal. The Head of Office will then prepare a bill T. R. Form No. 48 with Challan for transfer credit of the amount of interest and present it at the Treasury. The Treasury on scrutiny of the bill shall arrange to pass the bill by per transfer credit of the amount of interest to the Provident Fund Deposit Account standing in the name of the operator of the Account.

26. The sanctioning authority while sanctioning temporary advance or withdrawal from the Provident Fund to an employee shall endorse a copy of the order to the Accounts Officer, Head of Office and to the applicant. A copy of such order shall also be endorsed to the Gram Panchayat concerned, where such temporary advance or withdrawal is sanctioned to an employee of a Gram Panchayat. On the basis of such sanction, the Accounts Officer will make payment by issuing cheque against the P. F. Deposit Account. The bill for drawal of the temporary advance or withdrawal shall be in the form in Appendix-F.

27. When a subscriber retires from service or otherwise quits service, the amount standing to his credit in the Fund shall become payable to him. In such case the Accounts Officer shall issue the final payment order. On the basis of the final payment order the payment will be made by A / C Payee Cheque drawn on the P. F. Deposit Account by the Accounts Officer.

28. A subscriber to the Fund, on application may stop payment of subscription before six months from the date of his superannuation. Such application should be given to the Head of office and the Accounts Officer and to the Prodhan of a Gram Panchayat in case of an employee of the Gram Panchayat at least one year before the date of retirement and on having the intimation the Head of the office shall keep proper notes on the pay bills of the employee concerned. No temporary advance or withdrawal shall be sanctioned to the employee concerned during the last six months before he retires from the service.

29. The subscriptions and recoveries from the monthly pay bill of an employee shall be credited to the "Provident Fund Deposit Account—Temporary advances, withdrawals and final payments shall also be debited against the said Provident Fund Deposit Account. Treasury will pay within balance available. There shall be pass book to record all deposits and withdrawals in respect of each account. The balance in each account shall be verified by the Accounts Officer with the treasury record month by month as prescribed in the T. R. W. B.

30. When paying subscription in India, either by deduction from emoluments or in cash, a subscriber shall quote the number of his account in the Fund, which shall be communicated to him by the Accounts Officer. Any change in number shall similarly be communicated to the subscriber by the Accounts Officer.

31. (1) As soon as possible after the close of each year, the Accounts Officer shall send in the Form in Appendix D to each subscriber a statement of his account in the Fund showing the opening balance as on the 1st April of the year, the total amount credited or debited during the year, the total amount of interest credited as on the 31st March of the year and closing balance on that date.

The Accounts Officer shall attach to the statement of account an enquiry whether the subscriber—

(a) desires to make an alteration in any nomination made under para 5.

1345
(b) has acquired a family in cases where the subscriber made no nomination in favour of a member of his family under the proviso to sub-para (1) of para 5.

(2) Subscribers should satisfy themselves as to the correctness of the annual statement and errors should be brought to the notice of the Accounts Officer within six months from the date of receipt of the statement.

(3) The Accounts Officer shall, if required by a subscriber once but not more than once in a year inform the subscriber of the total amount standing to his credit in the Fund at the end of the last month for which his account has been written up.

32. The State Government may, from time to time, issue such instructions as considered necessary for proper implementation of the scheme.

**INTERPRETATION**

33. If any question arises relating to the interpretation of these paras, it shall be referred to State Government, whose decision thereon shall be final.

34. Notwithstanding anything contained in the paras, State Government reserves to itself the power to relax any provision of these paras, as and when the occasion arises.

<table>
<thead>
<tr>
<th>Subscriber’s Nomination</th>
<th>Subscriber’s Nomination</th>
<th>Subscriber’s Nomination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dated this day of 19 at (Place) of his predeceasing the subscriber.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Dated this day of 19 at (Place) Completely interest Amount other than his/her Provident Fund Account during the 36 months immediately preceding the date of his/her quitting service or thereafter:— receipt. Accounts Officer, within.
APPENDIX-’A’

[Vide Para 5(3)]

Depositor No.- _______________

PROVIDENT FUND FOR THE EMPLOYEES OF PANCHAYAT BODIES

Subscriber’s Nomination

When the subscriber has a family and wishes to nominate one member thereof

I hereby nominate the person mentioned below, who is a member of my family as defined in para 2(1) (f) of the Provident Fund Scheme for the Employees of the Panchayat Bodies to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable has not been paid:

<table>
<thead>
<tr>
<th>Name &amp; Address of Nominee</th>
<th>Relationship with subscriber</th>
<th>Age</th>
<th>Contingencies on the happening of which the nomination shall become invalid</th>
<th>Name, address &amp; relationship of the person, if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Dated this ______ day of ______ 19 at (Place)

Two witnesses to signature.

1. 
2. 

Signature of subscriber

1347
PROVIDENT FUND FOR THE EMPLOYEES OF PANCHAYAT BODIES

Subscriber’s Nomination

When the subscriber has a family and wishes to nominate more than one member thereof

I hereby nominate the persons mentioned below, who are members of my family as defined in para 2(1)(f) of the Provident Fund Scheme for the Employees of the Panchayat Bodies to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names.

<table>
<thead>
<tr>
<th>Name &amp; Address of Nominees</th>
<th>Relationship with subscriber</th>
<th>Age</th>
<th>*Amount of share of accumulations to be paid to each</th>
<th>Contingencies on the happening of which the nomination shall become invalid</th>
<th>Name, address &amp; relationship of the person(s), if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber</th>
</tr>
</thead>
</table>

N. B. The subscriber should draw a line across the blank space below his last entry to prevent insertion of any name after he has signed.

Dated this ______ day of ______ 19______ at ______ (Place)

Two witnesses to signature.

1. 

2. 

Signature of subscriber

* This column should be filled in so as to cover the whole amount that may stand to the credit of the subscriber in the Fund at any time.
APPENDIX-’A’
[Vide Para 5(3)]

Depositor No.- _______________

PROVIDENT FUND FOR THE EMPLOYEES OF PANCHAYAT BODIES

Subscriber’s Nomination

When the subscriber has no family and wishes to nominate one person

I, having no family as defined in para 2(l)(f) of the Provident Fund Scheme for the employees of the Panchayat Bodies hereby nominate the person mentioned below to receive the amount that may stand to my credit in the Fund in the event of my death before that amount has become payable, or having become payable has not been paid:

Dated this day of 19 at (Place)

Two witnesses to signature.
1.
2.

Signature of subscriber.

** Where a subscriber who has no family makes a nomination he shall specify in this column that the nomination shall become invalid in the event of his subsequently acquiring a family.
APPENDIX-‘A’

[Vide Para 5(3)]

Depositor No.- _______________

PROVIDENT FUND FOR THE EMPLOYEES OF PANCHAYAT BODIES

Subscriber’s Nomination

When the subscriber has a family and wishes to nominate more than one person

I having no family as defined in para 2(1) (f) of the Provident Fund Scheme for the employees of the Panchayat Bodies nominate the persons mentioned belovy, to receive the amount that may stand to my credit in the Fund, in the event of my death before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:

<table>
<thead>
<tr>
<th>Name &amp; Address of Nominees</th>
<th>Relationship with subscriber</th>
<th>Age</th>
<th>*Amount of share of accumulations to be paid to each</th>
<th>Contingencies on the happening of which the nomination shall become invalid</th>
<th>Name, address &amp; relationship of the person(s), if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber</th>
</tr>
</thead>
</table>

**N. B.** The subscriber should draw a line across the blank space below his last entry to prevent insertion of any name after he has signed.

Dated this day of 19 at (Place)

Two witnesses to signature.

1. 
2. 

Signature of subscriber.

* This column should be filled in so as to cover the whole amount that may stand to the credit of the subscriber in the Fund at any time.

** Where a subscriber who has no family makes, a nomination, shall specify in this column that the nomination shall become invalid in the event of his subsequently acquiring a family.
APPENDIX-’B’

[Vide Para 12 & 15]

FORM OF APPLICATION FOR AN ADVANCE FROM THE PROVIDENT FUND FOR THE EMPLOYEES OF PANCHAYAT BODIES

To __________________
_____________________

Sir,

I have the honour to apply for a temporary/non-refundable advance of Rs. _______________ from the sum at my credit in the Provident Fund. I have correctly answered each and all of the questions below.

Yours faithfully,

Dated : ___________________ Signature______________________________________

Station : __________________ Designation ____________________________________

_________________________ Address _______________________________________

QUESTIONS                                                                 Answers

1. What is your—
   (a) Date of birth—
   (b) Date of appointment.

2. What is your Account Number.

3. What was the amount at your credit on the preceding 31st March (To be supported by the deposit account in original last furnished by the Accounts Officer, which will be returned after examination).

4. What are the reasons for which the advance is required? (If lengthy they should be stated separately).

5. What is your present pay?

6. (a) Has any advance*been previously taken?
   (b) If so, have all advances been completely repaid?
   (c) If so, when was the last repayment instalment (including interest) repaid?
   (d) If previous advances have not been completely repaid how many more instalments are due?

7. In how many instalments (including interest instalments) do you propose to repay the advance?

8. Do your deposits in the fund carry any interest (to be answered by Muhammadan employees only).
APPENDIX-‘C
[Vide Para 21 (3) ]

FORM OF APPLICATION FOR FINAL PAYMENT OF BALANCES (.........) IN THE PROVIDENT FUND ACCOUNT

To

The..................................................

[Through............................................(the Head of Office)]

Sir,

I am due to retire/have retired/have been discharged /dismissed /have resigned finally from service and my resignation has been accepted with effect from................forenoon/afternoon.

2. My Provident Fund Account No. is.........................

3. A sum of Rs............................(Rupees.

was last deducted as Provident Fund subscription and recovery on account of refund of advance from
my pay bill for the month of...............forRs...............encashed on...............at.................... Treasury/Sub-Treasury.

4. My specimen signature, in duplicate, duly attested by a Gazetted Officer of Government, is enclosed.

5. I certify that I have drawn/not drawn temporary advance/advances from my Provident Fund Account
during the 36 months immediately preceding the date of my quitting service or thereafter.

6. I certify further that I have made/not made/withdrawal/withdrawals from my Provident Fund Account
during 36 months immediately preceding the date of my quitting service or thereafter.

7. Details of the temporary advances drawn by me/withdrawals made by me from my Provident Fund
Account during the 36 months preceding the date of my quitting service or thereafter are given below :

(1) Amount of advances/withdrawals. Date

(2)

* Paragraph 4 applies only when payment is desired at a treasury other than the one at the District
Headquarters where the subscriber last served, otherwise it may be struck out.

Yours faithfully,

(Signature)

Station—

Name..........................................................................................................................

Dated :

Address......................................................................................................................
CERTIFICATE BY THE HEAD OF OFFICE

1. It is certified after due verification with reference in my office, that no temporary advance/withdrawal was sanctioned to the applicant from his/her Provident Fund Account during the 36 months immediately preceding the date of his/her quitting service or thereafter—

   OR

2. It is certified after due verification with reference to the records in my office, that the following temporary advance/final withdrawals were sanctioned to and drawn by the applicant from his/her Provident Fund Account during the 36 months immediately preceding the date of his/her quitting service or thereafter:

   Amount of advance/withdrawal                       Date                       Voucher No.
   (1)                                                (2)
   (3)

(Signature of the Head of Office)
APPENDIX-’D’

[Vide Para 31 (1)]

ANNUAL STATEMENT OF PROVIDENT FUND
BY ACCOUNTS OFFICER

<table>
<thead>
<tr>
<th>Accounting Year</th>
<th>Rate of Interest</th>
</tr>
</thead>
</table>

Notes:
1. If the subscriber desires to make any alteration in the nomination already made, a revised nomination may be sent forthwith in accordance with the rules of the Fund.
2. In case the subscriber, owing to his/her having no family then, had nominated a person/persons other than a member/members of his family and has subsequently acquired a family he/she should submit a nomination in favour of a member/members of his/her family.
3. The Subscriber is requested to satisfy himself/herself as to the correctness of the statement and to bring errors, if any, to the notice of the Accounts Officer, within month(s) from the date of its receipt.

Signature_____________________
Designation___________________
Date_________________________
From : The Dy. Secy. to the Govt. of West Bengal.

To : The Director of Panchayats, West Bengal.

Sub : Group Savings Linked Insurance Scheme for the employees of Panchayati Raj Bodies.

The undersigned is directed to say that the Life Insurance Corporation of India have introduced a Group Savings Linked Insurance Scheme to cover the employees serving under different Undertakings, Corporations, Local Bodies and other public enterprises controlled by the State Government. The authorities of Life Insurance Corporation of India have also offered to introduce this scheme in respect of the employees of different Panchayat Bodies in this State. In fact, five Zilla Parishads, viz. Birbhum, Howrah, Hooghly, Burdwan and South 24-Parganas are reported to have already adopted this scheme in favour of their employees; likewise Sonarpur Panchayat Samiti in the district of South 24-Parganas covering the employees of all the Gram Panchayats within its areas has also joined the scheme as one unit and the Block Development Officer and Ex-officio Executive Officer of the said Samiti as the Master Policy holder.

2. The salient features of the above mentioned scheme are summarised below :-

   Basically, it is similar to the revised Group Insurance Scheme already in vogue in respect of the employees of the State Government. Out of the monthly premium/subscription payable under the scheme, 35% is charged as risk premium 65% is treated as savings portion. Interest @ 11% ppr annum compounding yearly is currently allowed on the savings portion. The accumulated amount of the savings portion is payable in case of resignation or retirement and the accumulated amount of savings, together with life cover is payable in case of death. The premium amounts are deductible from the monthly salary of the employees and the entire amount is eligible for income-tax exemption under Section 80(c) of I.T. Act, 1951.

   The subscriptions to the scheme are on graded basis as detailed below :-

   (a) If the number of employees covered is 50 or more

<table>
<thead>
<tr>
<th>Scale of pay</th>
<th>Units and rate of subscription per month</th>
<th>Amount of Insurance coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Pay scale maximum above Rs. 1170/-</td>
<td>8 Units of Rs. 10/- each or Rs. 80/- p.m</td>
<td>80,000/-</td>
</tr>
<tr>
<td>2. Pay scale maximum of Rs. 1170/-or below but above Rs. 700/-</td>
<td>4 Units of Rs. 10/- each or Rs. 40/- p.m</td>
<td>40,000/-</td>
</tr>
<tr>
<td>3. Pay scale maximum of Rs. 700/- but above Rs. 415/-</td>
<td>2 Units of Rs. 10/- each or Rs. 40/- p.m</td>
<td>20,000/-</td>
</tr>
<tr>
<td>4. Pay scale maximum upto Rs. 415/-</td>
<td>1 Units of Rs. 10/- p.m.</td>
<td>10,000/-</td>
</tr>
</tbody>
</table>
### (b) For Groups of 25 to 49

<table>
<thead>
<tr>
<th>Scale of pay</th>
<th>rate of subscription</th>
<th>Amount of Insurance coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Pay scale maximum Rs. 1170/-</td>
<td>Rs. 60/- p.m</td>
<td>60,000/-</td>
</tr>
<tr>
<td>above Rs. 1170/-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Pay scale maximum Rs. 45/-</td>
<td>Rs. 45/- p.m</td>
<td>45,000/-</td>
</tr>
<tr>
<td>of Rs. 1170/- or below</td>
<td></td>
<td></td>
</tr>
<tr>
<td>but above Rs. 700/-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Pay scale maximum Rs. 30/-</td>
<td>Rs. 30/- p.m</td>
<td>30,000/-</td>
</tr>
<tr>
<td>of Rs. 700/- but</td>
<td></td>
<td></td>
</tr>
<tr>
<td>above Rs. 415/-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Pay scale maximum Rs. 15/-</td>
<td>Rs. 15/- p.m</td>
<td>15,000/-</td>
</tr>
<tr>
<td>upto Rs. 415/-</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### (c) For Groups of 15 to 24

<table>
<thead>
<tr>
<th>Salary range (Basic pay plus D.A)</th>
<th>rate of subscription</th>
<th>Amount of Insurance coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. above Rs. 2500/-</td>
<td>Rs. 30/- p.m</td>
<td>30,000/-</td>
</tr>
<tr>
<td>2. Rs. 2500/- and below</td>
<td>Rs. 15/- p.m</td>
<td>15,000/-</td>
</tr>
</tbody>
</table>

3. As a Zilla Parishad has considerable number of employees there is no difficulty on its part to joint the scheme. The Governor is, therefore, pleased to accord necessary permission to the Zilla Parishads who desire to join the scheme subject to the condition that it will be compulsory on the part of their employees to join the same.

4. The Governor is also pleased to accord necessary permission to the Panchayat Samitis/Gram Panchayats to join the scheme in the interest of their respective employees as and when they desire to do so subject to the terms and conditions enumerated below :-

   (i) All the employees of the Gram Panchayats along with those under the Panchayat Samiti falling within the area of a Block shall have to be grouped together to form a single unit and the concerned Block Development Officer and Executive Officer of the Panchayat Samiti should function as the Master Policy Holder.

   (ii) It will be compulsory for all the employees of such a unit to join the scheme.

   (iii) Necessary deductions from the monthly salaries of the employees on account of premium payable for the scheme shall be made in the office of the Block concerned and the amount so deducted shall be deposited to concerned Divisional/ Branch Office of the Life Insurance Corporation of India in one cheque drawn in favour of the Corporation.

6. For further details the authorities of Zilla Parishads/Panchayat Samitis may establish direct contact with the Local Offices of the Life Insurance Corporation of India a list of which is shown in the Annexure.

Dy. Secy. to the
Govt. of West Bengal

1356
## ANNEXURE

Area of Jurisdiction of the LIC Offices in respect of Group Saving Linked Insurance Scheme for the employees of Panchayati Raj Bodies.

<table>
<thead>
<tr>
<th>District</th>
<th>Corresponding LIC Offices</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) 24 Parganas (South)</td>
<td>LIC of India, Calcutta Metropolitan Divisions Offices, P &amp; G Department, Jeevan Prakash,</td>
</tr>
<tr>
<td></td>
<td>16, C.R.Avenue (9th floor) Calcutta-72</td>
</tr>
<tr>
<td>2) Howrah, Hooghly and Midnapore</td>
<td>LIC of India, Howrah Divisional Office, P &amp; Department, Rallis Building, 16, Hare Street</td>
</tr>
<tr>
<td></td>
<td>(4th floor) Calcutta- 700 001.</td>
</tr>
<tr>
<td>3) Murshidabad, Nadia and 24-Parganas (North)</td>
<td>LIC of India, Calcutta Suburban Divisional Office, P &amp; G Department, Hindustan Bldg. Annexe, 4, C.R.Avenue (4th Floor) Calcutta - 72</td>
</tr>
<tr>
<td>4) Bankura, Birbhum, Burdwan &amp; Purulia</td>
<td>LIC of India, Asansol Divisional Office, P &amp; G Department, G.T.Road, West End, Asansol -713 304</td>
</tr>
<tr>
<td>5) Coochbehar, Darjeeling, Jalpaiguri, Malda and West Dinajpur</td>
<td>LIC of India, Jalpaiguri Divisional Office, P &amp; G Department, Jeevan Prakash, Post Box No. 71 P.O. &amp; Dist. Jalpaiguri.</td>
</tr>
</tbody>
</table>
প্রেক্ষা ও পণ্যায়ের অবস্থা, পশ্চিমবঙ্গ সরকার
বিষয়: পণ্যায়ের কর্মচারীদের জন্য সমস্ত স্থানে বীমা প্রকল্প--কিছু প্রাসঙ্গিক ব্যাখ্যা

এতদ্বারা জানানো যায় যে, পশ্চিমবঙ্গের হিস্ট পণ্যায়ের কর্মচারীরা ব্যবহার সহিত যুক্ত কর্মচারীদের জন্য ভারতের জীবন বীমা নিগমের সহায়তায় সমস্ত সংস্থায় বীমা প্রকল্প চালু হইয়াছে। এই প্রকল্প কার্যকর করিবার লক্ষ্যে এই দফত্রের ১১-১-৮৯ তারিখের ২৩০০২/লে-৮/পঞ্জিকা-৬/৮৫ সংখ্যক পত্রে প্রয়োজনীয় বিবিধনর্থের দেওয়া হইয়াছে। এতদসমস্তেও প্রকল্পটি কার্যকর করিবার ক্ষেত্রে কিছু সমস্যা দেখা দিয়াছে। ঐ সকল সমস্যার সমাধানকালে দফত্রের পুরুষের পত্রের বিবিধনর্থে বহুল রাখিয়াই বর্তমান পত্রে নিয়মণ মর্য আরও কিছু বিবিধনর্থে দেওয়া যাহা দিয়াছেঃ

১। আংলোচা সমস্ত সংস্থা বীমা প্রকল্পটি ইউনিটের ক্ষেত্রে (অর্থাৎ জেলা পরিষদ/পণ্যায়ের সমিতি/এই তামার অধীন গ্রাম পণ্যায়ের সকল) জীবন বীমা নিগমের মূলন্ত হইতে বীমা প্রস্তুত গ্রহণ করিবেন সেইদিন হইতে কর্মচারী হইবে।

২। চোকিদার এবং দফলারণণ আংলোচা প্রকল্পের অন্তর্ভুক্ত হইবেন এবং তাহাদের মূল বেতনের ভিত্তিতে দেয় প্রিমিয়াম স্বর হইবে।

৩। গ্রাম পণ্যায়ের কর্মচারীদের ডি ডি ও হইতেছেন ক্রুক উদ্যোগ আধাকারক তথা পণ্যায়ের সমিতির নির্বাহী আধাকারক। গ্রাম পণ্যায়ের কর্মচারীদের বেতন আদায় হইবার পর তিনি এই দফত্রের পুরুষের পত্রের বিবিধনর্থে মত কর্মচারীদের সেই প্রিমিয়ামের টাকা কাটায় লইয়া রুপের প্রত্যেক রিল এল একাউন্টে অথবা তাহার স্থানায় ব্যাংকে একাউন্টে জমা করিবেন এবং সেই সকল গ্রাম কর্মচারীগণের নাম এবং টাকার পরিমাণ উল্লেখ করিয়া গ্রাম পণ্যায়েরকে রসিদ দিবেন। বেতনের বাকীটা মুৎস্ফরোক্ত রসিদের বিনিয়োগে সম্প্রতি গ্রাম পণ্যায়েরকে হস্তান্ত করিবেন। পণ্যায়ের সম্প্রতি ভূমিকা কর্মচারীর ক্ষেত্রেও ডি ডি ও হিসাবে রুক উদ্যোগ আধাকারক সম্প্রতি কর্মচারীর বেতন হইতে দেয় প্রিমিয়ামের টাকা কাটিয়া লইয়া ওই একই একাউন্টে জমা করিবেন এবং এইরূপে আদায়কৃত প্রিমিয়ামের সমস্ত টাকা (গ্রাম পণ্যায়ের এবং পণ্যায়ের সমিতির কর্মচারীদের মোট প্রিমিয়াম) এক কিন্তু ব্যাংকে চেক মারফত জীবন বীমা নিগমে জমা দিবেন।

৪। প্রিমিয়াম আদায় এবং জমা সংক্রান্ত হিসাবের পৃথক বিতরন বহি (মাসিক ভিত্তিতে) রাখিতে হইবে। এই বহি রাখিবেন পণ্যায়ের সমিতির ক্ষেত্রে নির্বাহী আধাকারক এবং গ্রাম পণ্যায়েরের ক্ষেত্রে গ্রাম পণ্যায়ের সচিব। প্রাপ্ত প্রিমিয়াম রসিদ এবং মুৎস্ফরোক্ত রসিদের ভিত্তিতে গ্রাম পণ্যায়েরকে ক্যাশ হইতে হিসাব রাখিতে।

৫। ক্রুক উদ্যোগ আধাকারক তথা নির্বাহী আধাকারক বৎসরে পণ্যায়ের সমিতি এবং গ্রাম পণ্যায়ের প্রতিটি কর্মচারীকে পৃথকভাবে তাহার জমার পরিমাণ জানাইয়া হিসাব বিবরণী দিবেন।

স্যাতেরঃ সমিতিদান হর্ষচার্য
উপ-চিন্তাব
From : The Deputy Secretary to the Govt. of West Bengal.

To : The Director of Panchayat, West Bengal.

Sub : Proposal for submission of pension cases in respect of Panchayat Employees direct to the Pension Cell (Non-Govt.) of Finance Department under the Director of Pension, Provident Fund and Group Insurance by the pension sanctioning authorities.

The undersigned is directed to say that at present pension cases of Panchayat Employees are sent by the Pension sanctioning Authorities (i.e. Block Development Officers in respect of Gram Panchayats, Sub-divisional Officers in respect of Panchayat Samitis and District Magistrates in respect of Zilla Parishad) directly to the Directorate of Pension, Provident Fund & Group Insurance for examining the admissibility of Pension.

It has been reported by the Director of Pension Provident Fund and Group Insurance that the said Directorate in turn sends these cases to Pension Cell (Non-Govt.) for verification of pay and services. The process of getting the reports of the Pension Cell (Non-Govt.) takes several weeks’ time, to eliminate which substantially the Director of Pension, Provident Fund and Group Insurance has suggested that instead of submitting pension cases of Panchayat employees direct to them, the same may better be routed through the Assistant Secretary, Pension Cell (Non-Govt.), Finance Deptt. under them.

In the circumstances, to reduce wastage of time and to ensure more prompt disposal of cases the undersigned is directed to say that henceforth all such pension cases should be sent to the Directorate of Pension, Provident Fund & Group Insurance by the Pension sanctioning authorities through the Assistant Secretary, Pension Cell (Non-Govt.) of Finance Department under the Directorate of Pension, Provident Fund and Group Insurance, Purta Bhavan, 2nd floor, Bidhannagar, Calcutta-700091. The Pension Cell (Non-Govt.) after due verification of pay and services will send these cases to the Directorate of Pension, Provident Fund and Group Insurance where the admissibility of pension will be examined and further action taken.

Sd/-
Deputy Secretary to the Govt. of West Bengal
From : The Deputy Secretary to the Govt. of West Bengal.

To : The Director of Panchayat, West Bengal.

Sub: Date of birth recorded on the basis of Matriculation Certificate.

Dated : 7/8/89

The undersigned is directed to say that in the Notification No. 4330-F dated 17.4.86 read with Memo No. 4551-F dated 23.4.86 issued by the Finance Deptt. of this Govt. it has been stated that where the Matriculation Certificate does not show the actual date of birth and instead shows the age of the candidate as on the 1st March of the year in which the examination was held in terms of years and months only excluding days, the Govt. may alter the date of birth of the employees concerned provided that he can produce acceptable documentary evidence like an extract from the Register of Births etc. from the Admission Register of the Institution concerned where he studied in support of the actual date of birth claimed by him and decision to retire him shall be taken on the basis of such altered date of birth.

The aforesaid orders further state that in cases where it is not possible for the incumbent concerned to furnish any acceptable documentary evidence like extract from the Birth Register or Admission Register of the Institution etc. he shall make a declaration in writing to the effect stating that the actual date of his birth is other than the 1st day of the same month and the competent authority shall on the basis of such declaration correct the date of birth already recorded in the Service Book accordingly. A certificate to this effect shall be embodied in the Service Book.

The question of extension of similar benefits to the employees of the Panchayati Raj Bodies also was under active consideration of the Govt. for some time past. After careful consideration of the matter the Governor is now pleased to direct that the concerned appointing authority of an employee of the Panchayati Raj Body may alter the date of birth of the concerned employee if he can produce acceptable documentary evidence like an extract from the Birth Register or Admission Register of the Institution where he studied in support of the actual date of birth claimed by him. The Governor is further pleased to direct that if it is not possible for the incumbent concerned to furnish any such acceptable documentary evidence like extract from the Birth Register or Admission Register of the Institution etc. he may make a declaration in writing to the effect stating that the actual date of birth is other than 1st day of the same month on the basis of which the appointing authority may correct the record regarding the date of birth of the incumbent in the Service Book accordingly and he may be allowed to retire on the last day of the same month instead of the last day of the previous month. A certificate to this effect shall be embodied in the Service Book of the employee.

This order issues with the concurrence of the Finance Deptt. vide their U/O No. Group- ‘P’ No. 339 dated 3.7.89.

Sd/-
Deputy Secretary to the
Govt. of West Bengal
From: The Deputy Secretary to the Govt. of West Bengal.

To: 1. The Director of Panchayats, West Bengal.

2. Regional Assistant Director of Panchayats, Presidency/Burdwan/Jalpaiguri Division.

3. The District Panchayat Officer, _________________ District.

4. The Secretary, _________________ Zilla Parishad.
NOTIFICATION

No. 1194/I/Panch/3R-4/88                  Dated: 16.1.1989

In exercise of the power conferred by section 224, read with sub-section (4) and (5) of section 185A of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973), the Governor is pleased hereby to make, after previous publication as required by sub-section (1) of section 224 of the said Act, the following rules, namely:—

RULES

The West Bengal Panchayat (Determination and Apportionment of Properties, Funds and Liabilities and Officers and Employees of the Darjeeling Zilla Parishad between the Darjeeling Gorkha Hill Council and the Siliguri Mahakuma (Parishad) Rules, 1989.

1. Short title—These rules may be called the West Bengal Panchayat (Determination and Apportionment of Properties, Funds and Liabilities and Officers and Employees of the Darjeeling Zilla Parishad between the Darjeeling Gorkha Hill Council and the Siliguri Mahakuma (Parishad) Rules, 1989.

2. Definitions—(1) In these rules unless the context otherwise requires—

(a) “the Act” means the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973);

(b) “Council” has the same meaning as in the Act;

(c) “Mahakuma Parishad” has the same meaning as in the Act;

(d) “Prescribed authority” has the same meaning as in the Act;

(e) “Section” means a section of the Act.

(2) All other words and expressions used herein and not defined shall have the meanings respectively assigned to them in the Act.

(3) The Bengal General Clause Act, 1899 (Bengal Act I of 1899), shall apply for interpretation of these rules as it applies for interpretations of an Act of the State Legislature.

3. Appointment of prescribed authority—The State Government shall appoint as prescribed authority an officer, not below the rank of Divisional Commissioner, for the purpose of carrying out the functions of determinations and apportionment of properties, funds and liabilities and officers and employees of the Darjeeling Zilla Parishad between the Council and the Mahakuma Parishad as provided in the Act.

1362
4. **Principle of determination and apportionment**—The prescribed authority shall, as soon as possible, determine and apportion the properties, funds and liabilities of the Darjeeling Zilla Parishad between the Council and the Mahakuma Parishad on the Principle of equity and convenience:

Provided that the immovable properties of the Zilla Parishad shall be apportioned, irrespective of the valuations, on the basis of location of such properties within the jurisdiction of either the Council or the Mahakuma Parishad and on such apportionment, the apportioned property and the liability in respect of such property shall devolve upon the Council or the Mahakuma Parishad, as the case may be:

Provided further that the available schematic funds for any programme shall be apportioned to the Council or the Mahakuma Parishad in the proportion of the total amount of balance, fund required to complete, according to approved estimates, all on-going schemes located within the jurisdiction of either the Council or the Mahakuma Parishad:

Provided also that the available non-schematic fund of the Zilla Parishad, which should be applied first for meeting the arrear liabilities of the Zilla Parishad as on the date immediately preceding the date on which it stands dissolved under sub-section (1) of section 185A, shall be apportioned by the prescribed authority in the ratio of three to one in consideration of the number of sub-divisions in each area:

Provided also that the office equipments, vehicles, road-rollers and other machineries and implements shall be apportioned between the, Council and the Mahakuma Parishad in the ratio of three to one, taking into consideration the immediate requirement and the scope of purposeful utilisation of such equipments, vehicles, road-rollers and other machineries and implements by the Council and the Mahakuma Parishad and also taking into consideration the fact that the Council and the Mahakuma Parishad should have, as far as practicable, minimum office equipments, vehicles, road-rollers and other machineries to carry on the immediate work without interruption. Upon such apportionment, the equipments, vehicles road-rollers and other machineries and implements together with all liabilities shall devolve upon the Council or the Mahakuma Parishad, as the case may be.

(5) Officers and employees of the Darjeeling Zilla Parishad shall be placed by the prescribed authority under the Council or the Mahakuma Parishad in consideration of the option obtained from each officer and each employee in such manner as may be devised by the prescribed authority and, upon such placement, such officer or employee shall become an officer or employee of the Council or the Mahakuma Parishad, as the case may be:

Provided that an option exercised by an officer or an employee under this rule shall be final unless the option is allowed to be modified by the prescribed authority for reasons to be recorded by him in writing.

6. **Transitional provisions**—(1) In case the Zilla Parishad is dissolved under section 185A of the Act in consequence of the Council coming into office and before determination and apportionment of properties, funds and liabilities and officers and employees of Darjeeling Zilla Parishad by the prescribed authority under those
rules, such properties, funds and liabilities shall be held in custody by the District Magistrate having jurisdiction who shall also act as the Controlling and Drawing and Disbursing Officer of the officers and employees of the dissolved Zilla Parishad until such determination and apportionment is completed by the prescribed authority.

(2) In case the Mahakuma Parishad is not constituted at the time when the determination and apportionment under these rules are completed by the prescribed authority, the properties and funds so apportioned in favour of the Mahakuma Parishad not constituted and any other fund subsequently released by any competent authority in favour of the Mahakuma Parishad not constituted shall be held in custody and the officers and employees placed under the Mahakuma Parishad shall be under the administrative control of the District Magistrate having jurisdiction who shall apply the property and fund held in custody by him for immediate need, including disbursement of pay and allowances of the officers and employees and running of on-going schemes, maintain separate and complete records of all transactions, and make over charges of all properties and fund to an officer authorised in this behalf by the Mahakuma Parishad, as soon as the Mahakuma Parishad is constituted.

By order of the Governor,

L. B. PARIYAR,
Secy. to the Govt. of West Bengal

No. 3610/I/Panchl/E-49/88 Dated : 7.2.1989

NOTIFICATION

In exercise of the power conferred by clause (19) of section 2 of the West Bengal Panchayat Act, 1973 (West Ben. Act XLI of 1973) read with rule 3 of the West Bengal Panchayat (Determination and Apportionment of Properties, Fund and Liabilities and officers and employees of the Darjeeling Zilla Parishad between the Darjeeling Gorkha Hill Council and the Siliguri Mahakuma Parishad) Rules, 1989, the Governor is pleased hereby to appoint the Commissioner, Jalpaiguri Division to be the prescribed authority for the purpose of determination and apportionment of properties, funds and liabilities and officers and employees of the Darjeeling Zilla Parishad between the Darjeeling Gorkha Hill Council and the Siliguri Mahakuma Parishad.

By order of the Governor,

L. B. PARIYAR,
Secy. to the Govt. of West Bengal
From: The Deputy Secretary to the Government of West Bengal.

To: The Director of Panchayats, West Bengal.

Sub: QUESTION OF GIVING EFFECT OF THE DECLARATION OF PERMANENT DISABLEMENT ON MEDICAL GROUNDS IN RESPECT OF AN EMPLOYEE OF THE PANCHAYAT BODY.

The undersigned is directed to say that a point has been raised as to with effect from which date declaration of permanent disablement by the Medical Board in respect of an employee of the Panchayat Body is to take effect. No such clear provision has been laid down in the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats. So far the employees of the Government are concerned, the question referred to above has been covered under rule 56(1) & (2) of the West Bengal Services (D. C. R. B.) Rules, 1971 which provides inter-alia that an officer who has a medical certificate of incapacity for further service shall, if he is on duty, be invalided from service from the date of relief of his duty, which should be arranged without delay on receipt of the medical certificate. If he is on leave other than “leave not due”, at the time of submission of the medical certificate, he should be invalided from service on the expiration of the leave already granted to him. If he is on “Leave not due” his date of retirement should take effect from the date of his medical report.

A Govt. servant declared by the competent medical authority to be completely and permanently incapacitated may, in special cases, be granted leave or an extension of leave not exceeding six months as debited against the leave account, if such leave be due to him. Special circumstances justifying such treatment may be held to exist when the Government servant’s break down in health has been caused in and by Government service or when the Govt. servant has taken a comparatively small amount of leave during his service or will complete at an early date an additional six months’ service for pension.

The provisions referred to above shall apply mutatis mutandis in respect of the employees of Panchayat Bodies also.

All concerned may be informed accordingly.

Sd/- A. K. Banerji
Deputy Secretary to the Govt of West Bengal
From: The Deputy Secretary to the Govt. of West Bengal

To: The Director of Panchayats, West Bengal.


The undersigned is directed to say that the benefits of dies-in-harness case similar to those of the employees of government are also now admissible to all the employees of Panchayati Raj Bodies excepting the Clerk-cum-Typists and the Peons under the Panchayat Samitis.

In this Deptt. memo, No. 24611/III/Panch dt. 9.9.88 it has been laid down that the dependent son/daughter/near relation of an employee of the Gram Panchayat/Panchayat Samiti who does not possesses the School Final/Madhyamik or equivalent examination pass Certificate can be appointed against any suitable vacancy under the Zilla Parishad/Panchayat Samiti in Group-D post. In terms of this memo, any such unqualified dependent son/daughter/near relation of a deceased Clerk-cum-Typist/Peon of a Panchayat Samiti who dies-in-harness can be given appointment to the post of group-'D’ employee under a Zilla Parishad/Panchayat Samiti.

The undersigned is directed to say that several representations are being received by the Government from the qualified sons/daughters/near relations of the deceased Clerk-cum-Typists who die-in-harness praying for the appointment to the post of Clerk-cum-Typist under the concerned Panchayat Samitis.

After careful consideration of the matter the Governor is pleased to order that a Panchayat Samiti will be competent without referring to the Employment Exchange to give appointment in the post of Clerk-cum-Typist under it to a qualified son/daughter/near relation of a deceased Clerk-cum-Typist/Peon of the said Panchayat Samiti who is wholly dependent on the concerned deceased employee who dies in harness.
From: The Assistant Secretary to the Government of West Bengal.

To: The Director of Panchayats, West Bengal.

Sub: MEDICAL EXAMINATION IN RESPECT OF THE EMPLOYEES OF PANCHAYATI RAJ BODIES DECLARED PERMANENTLY INCAPACITATED FOR FURTHER SERVICE.

The undersigned is directed to say that it has been laid down in order No. 9358-III Panch/2E-8/81 dt. 8.4.81 that the Director of Panchayats, West Bengal would be competent enough to give appointment in the post of Secretary of an Anchal/Gram Panchayat to a son/daughter/near relation of an Anchal/Gram Panchayat Secretary who is wholly dependent upon him when the Secretary is disabled permanently or otherwise incapacitated rendering him unfit to continue in service, provided the fact of such disablement is certified by a Medical Officer of the Government and provided the dependent possesses the prescribed qualification according to the recruitment rules prescribed for the said post. Similarly in terms of para 5 of this Deptt. order No. 9099-1(15) III Panch dt. 20.4.85 a Zilla Parishad is competent to give appointment to a son/daughter/near relation of its employees when they are disabled permanently or otherwise incapacitated rendering them unfit to continue in service, provided, these fact of disablement is certified by the Chief Medical Officer of the district concern or by a Medical Officer authorised by him for this purpose and provided the dependent possesses the prescribed qualification according to the recruitment rules of the relevant post and there is available vacancy in such post.

2. In partial modification of the aforesaid two orders so far as they relate to medical examination of the employees of Panchayats declaring them permanently incapacitated for further service, the undersigned is directed by order of the Governor to say that in the matter of giving appointment to a son/daughter/near relation of an employee of a Gram Panchayat other than Chawkidar and Dafadar and an employee of the Zilla Parishad on the ground of being declared permanently disabled or incapacitated for further service, the following procedures shall be followed for medical examination:—

The Chief Medical Officer of Health of the District shall issue the certificate in the form annexed herewith after examining the Panchayat employee through a Medical Board consisting of the Chief Medical Officer of Health and at least three Specialist Medical Officers of three different disciplines.

The Board is to be constituted by the Chief Medical Officer of Health; provided that if any employee intends to retire from, service on medical ground within two years from the date of normal retirement, the medical examination shall be made by the standing Medical Board at Medical College and Hospital, Calcutta and shall not be examined locally.

Sd/-
Assistant Secretary to the
Government of West Bengal
FORM OF MEDICAL CERTIFICATE

Certified that I/we have carefully examined __________ son/daughter of ___________________________ in the __________________________. His/Her age is by his/her own statement ____________________________ years and by appearance about ____________________________ years. I/we consider ______________________________________________ ______________ to be completely and permanently incapacitated for further service of any kind in the Panchayat Body to which he/she belongs in consequence of _________________________________ (here state the decease or cause).

His/Her incapacity does not appear to me/us to have been caused by irregular or intemperate habits.

Note 1. If the incapacity is the result of irregular or intemperate habits, the following will be substituted for the above sentence;

“In my/our opinion his/her incapacity is directly due to ________________________________ and has been accelerated or aggravated by such irregular or intemperate habits.”

Note 2. If the incapacity does not appear to be complete and permanent, the certificate should be modified accordingly and the following addition should be made:

I am/We are of the opinion that ________________________________ is fit for further service of a less laborious character than that which he/she has been doing (or may after resting for ________________________________ months, be fit for further service of a less laborious character than that which he/she has been doing).

Note 3. The mere fact that an employee has suffered from syphilis taken by itself is not sufficient to bring him/her under the operation of this para.

Note 4. Unsoundness of mind caused by any habits is a sufficient ground for invaliding employee.

Signature of the Medical Officer/the Members of Medical Board

Date:

Signature of the employee

(Attested by the Medical Officer/Medical Board) ________________________________
From: Shri L. B. Pariyar, I.A.S., Secretary to the Government of West Bengal.

To: The Accountant General, West Bengal (A&E), Treasury Buildings, Calcutta-700 001.

Sub: HEAD OF ACCOUNT AND ACCOUNTING PROCEDURE FOR PAYMENT OF PENSIONARY BENEFITS OF PANCHAYAT EMPLOYEES (OTHER THAN CHOWKIDARS AND DAFADARS UNDER GRAM PANCHAYATS).

Sir,

I am directed to say that under G.O. No. 30314/VIII/Panch/2P-4/85 dt. 30.8.85, it was decided that the charge for payment of retirement benefits to the employees of Panchayats shall be met from the grant under the head “314-Community Development (Panchayat)-IV-Other Expenditure-Non Plan-Pension and Retirement Benefits of Panchayats employees”, the opening of which was sanctioned under the G.O. dated 30.8.85 referred to above. In the aforesaid G.O. dt. 30.8.85 sanction was also accorded to the opening of “Pension Deposit Account” in each Treasury/Sub-Treasury for payment of pensionary benefits to the employees of Panchayat bodies.

2. It has since been decided in consultation with the Accountant General, West Bengal and the Finance Deptt. that provision may be made under a new sub-head of account “Grants-in-aid/Contributions to Pension Deposit Account of the Panchayat Bodies”, subordinate to the major and minor head “2515-Other Rural Development Programmes (Panchayati Raj)-00-101'-Assistance to Panchayati Raj Institutions-Non plan’ for payment of pensionary benefits to the Panchayat employees (other than Chowkidars and Dafadars under Gram Panchayats). It has also been decided that Pension Deposit Account namely “Pension Deposit Account of the Panchayat Bodies” may be opened under the major and minor head “8448-Deposits of Local Funds-00-109-Panchayat Bodies Fund” for payment of pensionary benefits to employees of Panchayat bodies (other than Chowkidars and Dafadars under Gram Panchayats).

3. In view of the decisions referred to in para 2 above, I am now directed by order of the Governor to say, in partial modification of G.O. No. 30314/VIII/Panch/2P-4/85 dt. 30.8.85, that (a) the Governor is pleased to sanction opening of the sub-head “(15) Grants-in-aid/Contributions to Pension Deposit Account of the Panchayat Bodies” under the major and minor head “2515-Other Rural Development Programmes (Panchayati Raj)-00-101'-Assistance to Panchayati Raj Institutions-Non plan” during the current year; (b) the Governor is further pleased to sanction opening of a Personal Ledger account i.e. “Pension Deposit Account of the Panchayat Bodies” subordinate to the major and minor head “8448-Deposit of Local Funds-00-109-Panchayat Bodies Fund” both in the receipt side and in the disbursement side during the current year.

4. (a) The Governor is further pleased to direct that the Sub-Divisional Officers shall act as the drawing and disbursing officer for drawing the grant-in-aid bill for the payment to the pension deposit account by per contra-credit to “8448-Deposits of Local Funds etc. etc.” by debiting the head “2515-Other Rural Development Programmes (Panchayati Raj) etc. etc.” out of the allotment of funds to be made available in favour of the Sub-Divisional Officers.

(b) The pension disbursing officer viz. Sub-Divisional Officers are allowed to operate the Personal Ledger account i.e. “Pension Deposit Account of the Panchayat Bodies” as per provision under S.R. 410(b) of the WBTR Volume I. The Sub-Divisional Officers are hereby authorised to obtain prior approval of the Accountant General, West Bengal (A&E) to the opening of P.L. Account in each individual case.
(c) The detailed account of the Death-cum-Retirement Benefit Scheme for the employees of Panchayats (other than Chowkidars and Dafadars under Gram Panchayats) shall be maintained by the Sub-Divisional Officers.

(d) The Treasury/Sub-Treasury Officers shall also maintain the banking account as per provision under S.R. 441 of the WBTR Volume I. The Treasury/Sub-Treasury Officers shall also exercise check as contained in S.R. 444 ibid read with Finance Deptt. (Audit Branch) Memo. No. 13092-F dated 1.11.83. The Treasury Officers shall incorporate the transaction in the monthly list of payments/Cash Accounts and will render Plus & Minus memos to the Office of the Accountant General, West Bengal (A&E). The Treasury/Sub-Treasury Officers shall supply the blank P.L. Cheque books to the Sub-Divisional Officers on specific requisition.

(e) The procedure for drawal and payment of pension to employees of Panchayat bodies (other than Chowkidars and Dafadars under Gram Panchayats) as laid down in para 60 of the Death-cum-Retirement Benefit Scheme for the employees of Panchayats shall be followed.

5. This order issues with the “concurrence of the F.D. vide their U/O No. Group N-802 dated 25.5.1987.

Yours faithfully,

Sd/-  L. B. Pariyar
Secy. to the Govt. of West Bengal
No. 100/VIII/Panch/2P-7/85

Dated : 4.1.1986

From : Shri N. R. Haldar, IAS, Secretary to the Government of West Bengal.

To : The Director of Panchayats, West Bengal.

Sub : Clarification regarding Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats.

Sir,

I am directed to issue the following instructions in connection with implementation of the Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats:

(1) (A) In some cases the normal age of superannuation of a Panchayat employee is 60 years or more. In the Death-cum-Retirement Scheme, however, the age for an employee (other than a member of Group-’D’ Service) shall be 58 years. As such an employee who opts to come under the scheme shall have to retire after attaining the age of 58 years. It has, however, been provided in the scheme that an employee who was in active service under a Panchayat body on or after 1.4.1981 but could not exercise option due to retirement or death shall be deemed to have opted for coming under the scheme. As the aforesaid scheme was sanctioned in August, 1985, there may be some cases where an employee was in active service on or after 1.4.81 and attained the age of 58 years immediately thereafter and remained in service for another two years i.e. up to 60 years of age. As for example, an employee, other than a Group-’D’ employee was due to retire on attaining the age of 58 years with effect from 30.6.81. He continued in service till attaining the age of 60 years i.e. up to 30.6.1983 (last working day). The questions, therefore, arise—

(i) how the period of service rendered by him for the period from 1.7.81 to 30.6.83 be treated, and

(ii) how the pension and gratuity of the incumbent be fixed.

In such a case—

(i) the period of service rendered by the incumbent for the period from 1.7.81 to 30.6.83 be treated as re-employment and post-facto approval of the State Government may be obtained for such re-employment. While referring the case to the State Government the Service Book of the incumbent with up-to-date entries should be forwarded and pension and gratuity should be sanctioned only after approval for re-employment is accorded by the State Government.

(ii) for the purpose of determination of the amount of pension” and gratuity the procedure detailed below should be followed :

(a) the pay at the time of attaining the age of 58 years on 30.6.81 be taken into account and the amount reckonable for pension be calculated in terms of para 22(A) of the Death-cum-Retirement Benefit Scheme.

(b) the length of service from the date of entry into the service under the Panchayat body up to the date of attaining the age of 58 years on 30.6.81 be determined and be taken into account.

(c) the amount of pension admissible be fixed in terms of the figures arrived at under (a) and (b) above in the manner “as shown in Annexure-III of the scheme.

(d) the amount of gratuity admissible may first be fixed in terms of para 22(F) (a) or (b) of the scheme as the case may be, with reference to the length of service worked out as in (b) above and the emolument
drawn at the time of attaining the age of 58 years on 30.6.81. As the employee concerned drew full pay and allowances along with increments during the period from 1.7.81 to 30.6.83 and the period is to be treated as on re-employment, the Pension equivalent of gratuity (commonly known as P.E.G.) and the amount overdrawn on account of increments for the period is to be deducted from the gratuity as fixed.

The P.E.G. per month = Amount of gratuity.

Rate of commutation value as per table at the age on next birthday (i.e. 59th or 60th or 61st birthday as the case may be) of the retired employee concerned. (Rate given in para 41 of the Scheme).

\[ \text{i.e.} = \frac{\text{Amount of Gratuity}}{10.46^* \times 12} \]

The net amount of gratuity payable, therefore, comes to the amount representing the amount of gratuity fixed minus P.E.G. for 24 months for the period from 1.7.81 to 30.6.83 minus the amount overdrawn on account of increments during the aforesaid period.

(e) as in the example, the employee concerned was on re-employment during the period from 1.7.81 to 30.6.83 and he drew full pay and allowances during this period, arrear pension may be admissible to him for the period from 1.7.83.

(B) The rate of family pension in terms of para 27 of the Scheme read with note thereunder may be calculated with reference to the pay of the employee at the time of attaining the age of 58 years on 30.6.81.

(2) There may be cases where an employee attained the age of 58 years before 1.4.81 and continued in service after 1.4.81 up to the age of 60 years. As for example an employee (other than Group-‘D’ employee) attained the age of 58 years on 31.12.80 and retired from service after attaining the age of 60 years on 31.12.82 (last working day). Under the Death-cum-Retirement Benefit Scheme, 1985, he shall not be deemed to be in active service before superannuation under Panchayat bodies on or after 1.4.81 because the age of superannuation under the scheme is 58 years. Such an employee is not eligible to exercise option to come under the scheme as he attained the age of superannuation i.e. 58 years before 1.4.81.

(3) There may also be cases where an employee (other than Group-‘D’ employee) has attained the age of 58 years recently and he is still continuing in service. A notice may immediately be sent by the Head of Office [as defined in para 6(h) of the Scheme] to the employee concerned for exercising option within 90 days as provided in para 5 of the scheme and his services may be terminated as soon as possible after the option for coming under the scheme . The Period of service from the date of attaining the age of 58 years up to the date of termination may be treated as re-employment and such case . may be disposed of in accordance with the instructions as in sub-paras (A) and (B) of para (1) above. If such option is not exercised within 90 days, it shall be deemed that he has not opted for coming under the scheme and pension and gratuity is not admissible to such employee.

(4) This issues with the concurrence of the Finance Department vide F.A. Panchayat & CD. Department U/O No. 634 dated 1.1.86.

Yours faithfully,

Sd/- N. R. Haldar
 Secretary to the Government of
 West Bengal

* Represents the rate on the 59th birthday as per table.
No. 101/VIII/Panch/2P-9/85  

From : Shri N. R. Haldar, I.A.S., Secy, to the Govt of West Bengal.  

To : The Director of Panchayats, West Bengal.  

Sub : Death-cum-Retirement Benefit Scheme, 1985 for Panchayat employees—Medical examination.  

Sir,  

I am directed to say that in the Death-cum-Retirement Benefit Scheme, 1985 for employees of Panchayats provisions have been made for medical examination in the following cases:  

(i) An employee may be declared to be permanently incapacitated for further service by a Medical Board or a Medical Officer nominated or authorised by the competent authority [Paras 7(iii) and 11 of the Scheme].  

(ii) For the purpose of commutation of pension, if applied for after the lapse of one year from the date of retirement by an employee other than a person drawing invalid pension, the Medical examination is required to be made by a Medical Board or a Medical Officer nominated or authorised by the competent authority and the Medical report is required to, be countersigned by another Medical Officer nominated or authorised by the competent authority if the commutation applied for exceeds Rs. 25/- (Para 45 of the Scheme).  

(iii) In all cases of commutation of pension applied for by a person drawing Invalid pension, the Medical examination is to be made by a Medical Board (Para 45 read with para 44 of the Scheme).  

(iv) The re-examination of an employee for the purpose of commutation of pension shall be made by a Medical Board or a Medical Officer selected for the purpose (Para 48 of the Scheme).  

2. The competent authority as detailed in para 6(d) of the Scheme means:  

(i) Block Development Officer in respect of Gram Panchayats;  

(ii) Sub-divisional Officer in respect of Panchayat Samitis;  

(iii) District Magistrate in respect of ZillaParishads.  

3. In order to ensure that uniform practice in the matter of selection of Medical Board/Medical Officer is followed throughout the State, the following procedure shall be adopted :  

(i) For declaring an employee to be permanently incapacitated for further service.  

The Chief Medical Officer of Health of the district shall issue the certificate in the prescribed proforma (Annexure II of the Scheme) after examining the Panchayat employee through a Medical Board consisting of the Chief Medical Officer of Health and at least three Specialist Medical Officers of three different disciplines. The Board is to be constituted by the Chief Medical Officer of Health :  

Provided that if any employee intends to retire from service on medical ground within two years from the date of normal retirement as, provided in para 15 of the Scheme, the medical examination shall be made by the Standing Medical Board at Medical College and Hospital, Calcutta and shall not be examined locally.  

(ii) For commutation of pension, other than by a person drawing invalid pension of not more than Rs. 25/-.
The Medical examination shall be made by:

(a) the Sub-divisional Medical Officer for Gram Panchayat and Panchayat Samiti employees;

(b) the District Medical Officer for Zilla Parishad employees.

(iii) For commutation of pension, other than by a person drawing invalid pension, exceeding Rs. 25/-. The Medical examination shall be made by the authorities mentioned in sub-para (ii) above and the examination report shall be countersigned by the Chief Medical Officer of Health in all cases of Gram Panchayat, Panchayat Samiti and Zilla’ Parishad employees.

(iv) In all cases of commutation of pension by a pensioner drawing invalid pension.

The Medical examination shall be made by a Medical Board of the district consisting, of the Chief Medical Officer of Health and the District Medical Officer. In case the Chief Medical Officer of Health is not available, the Board may consist of the District Medical Officer and the nominee of the Chief Medical Officer of Health, who shall be a member of the West Bengal Health Services.

(v) Re-examination for commutation of pension.

The re-examination shall be made by:

(a) the Medical Board of the district concerned consisting of the Chief Medical Officer of Health and the District Medical Officer in case of Gram Panchayat, Panchayat Samiti and Zilla Parishad employees, other than persons drawing invalid pension. In case the Chief Medical Officer is not available, the Board may consist of the District Medical Officer and the nominee of the Chief Medical Officer of Health, who shall be a member of the West Bengal Health Services.

(vi) a Medical Board to be constituted by the Chief Medical Officer of Health consisting of the Chief Medical Officer of Health arid three Specialist Medical Officers of three different disciplines in case of a pensioner drawing invalid pension.


Yours faithfully,

Sd/- N. R. Haldar
Secretary
From : The Assistant Secretary to the Govt of West Bengal.

To : The Secretary, ________________ Zilla Parishad.

Sub : Granting of extension of service/re-employment in respect of the employees of the Zilla Parishad.

The undersigned is directed to say that the present policy of the Govt. is not to grant extension of service/re-employment in respect of its own employees as far as possible in view of the growing unemployment problem in the State.

The employees of the Zilla Parishad have already been granted benefits in the shape of pay, D.A. etc. similar to those admissible to the Govt employees of equivalent category/status. Moreover the State Govt. have also recently introduced a scheme, namely, “Death-cum-Retirement Benefit Scheme, 1955 for the employees of Panchayat Bodies”, granting pension and gratuity in favour of the employees of Zilla Parishad w.e.f. 1-4-81.

In terms of Rule 6 of the West Bengal Zilla Parishad (Leave and Retirement of Staff) Rules, 1973 read with para 15 of the Death-cum-Retirement Benefits Scheme, 1985 for the employees of Panchayat Bodies, the date of compulsory retirement of an employee of the Zilla Parishad except the member of a Group -'D' service is the date on which he attains the age of 58 years while the date of superannuation of a member of the Group-'D' service is normally on the date on which he attains the age of 60 years.

The Zilla Parishad may in suitable cases grant re-employment in respect of an employee of that Zilla Parishad with the prior approval of the Government in exceptional circumstances if the Zilla Parishad feels that the services of the concerned employees are indispensible in the interest of the Zilla Parishad. In such cases also the Zilla Parishad should scrutinise all the relevant cases very carefully and try to avoid such re-employment as far as practicable. It may not be out of place to mention here that re-employment in respect of any employee is not granted on personal grounds.

He is also requested kindly to see that proposals for re-employment when seem inescapable are submitted to Govt sufficiently ahead of time i.e. much before the actual date of retirement from service of the concerned employee.

Sd/-

Assistant Secretary to the Government of West Bengal
No.30314/VIII/Panch/2P-4/85

From: Shri N. R. Haldar, IAS,
Special Secretary to the Govt. of West Bengal.

To: The Accountant General, West Bengal.

Sub: Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats.

Sir,

I am directed by order of the Governor to say that the Governor is pleased to sanction introduction of the Death-cum-Retirement Benefit Scheme, 1985, for employees of Panchayats, a copy of which is enclosed.

2. The charge for payment of retirement benefits to the employees of Panchayats shall be met from the grant under the head “314-Community Development (Panchayat)-IV-Other Expenditure-Non Plan-Pension and Retirement Benefits of Panchayat employees” in the State’s budget, the opening of which during the current year is hereby sanctioned.

3. The approval of the Accountant General, West Bengal to the opening of the detailed head “Pension and Retirement Benefits of Panchayat employees” under the Major head “314-Community Development (Panchayat)” as stated in para 2 above may kindly be accorded at an early date.

4. I am further directed to say that it has been decided that there shall be a Pension Deposit Account in each Treasury/Sub-Treasury for payment of pensionery benefits to the employees of Panchayat bodies (vide para 59 of the Scheme). In view of the above I am further directed by order of the Governor to say that the Governor is pleased to sanction under S.R. 445 of the Treasury Rules, West Bengal, and the Subsidiary Rules made thereunder, Vol-I, opening of “Pension Deposit Account” in each Treasury/Sub-Treasury during the current year.

5. The Governor is further pleased to direct that the Sub-Divisional Officers shall operate the “Pension Deposit Account” within their respective jurisdiction.

6. This issues with the concurrence of the Finance Deptt. vide their U/O No. 1930-Group J dt. 29.8.85.

Yours faithfully,

Sd/-
Special Secretary to the Govt. of West Bengal
MEMO

The undersigned is directed to say that under G.O. No. 30314/VIII/Panch/2P-4/85 dt 30.8.85, the Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats (other than Chowkidars and Dafadars of Gram Panchayats) and under G.O. No. 30315/VIII/Panch/2P-5/85 dt. 30.8.85, the Death-cum-Retirement Benefit Scheme for Chowkidars and Dafadars of Gram Panchayats/Anchal Panchayats were sanctioned. The schemes are deemed to have come into force with effect from 1.4.81. It has now been reported by some retired/retiring employees of P.R, Bodies that in the absence of any specific Government order the authority concerned i.e. Zilla Parishads, the B.D.O. etc. are not taking any effective steps for implementation of the scheme.

The undersigned is further directed to point out in the connection that in terms of the provisions of the Death-cum-Retirement Benefit Schemes, 1985, respectively the Head of offices (i.e. Executive Officer including Additional Executive Officer of the Zilla Parishad for Zilla Parishad employees, Executive Officer of Panchayat Samiti for Panchayat Samiti employees and B.D.O. for Gram Panchayat employees) should take immediate steps for implementation of the schemes so that the retired Panchayat employee may get the benefit early.

Sd/-

Assistant Secretary to the Govt of West Bengal

MEMO

The undersigned is directed to request the Director of Panchayats, West Bengal kindly to take immediate steps so that relevant notice is issued by the concerned Head of offices within 15.1.1986 at the latest to all the existing employees of Panchayat bodies for exercising option in the prescribed form in terms of para 5 of the Death-cum-Retirement Benefit Scheme, 1985.

Sd/-

Assistant Secretary to the Govt of West Bengal
No. 2401/III/Panch/2A-51/83  
Dated: 16.2.84

From: The Secretary to the Govt. of West Bengal
To: The Director of Panchayats, West Bengal

Subject: Re-employment of superannuated employees

MEMO

The undersigned is directed to say that proposals are being received from different Panchayat Institutions for re-employment/extension of service of their employees after Superannuation. As the principle of the present Govt. is against re-employment and extension of service of superannuated employees unless special reasons exist, an employee of Zilla Parishad/Panchayat Samiti/Gram Panchayat must retire at the age of 58/60 years, as the case may be, which is the prescribed age of superannuation under the present rules. Government now direct that the Panchayat Institutions at all levels should arrange substitute well in advance for the employee who are due to superannuate in order the post can be filled in by substitutes immediately after the superannuated employee retires. Such attempts should normally begin between one year and six months prior to the date of superannuation of employees concerned depending on the nature of posts. Govt. desires that a list of employees of all tires of P.R. bodies who are due to retire on superannuation within the 31st March of a year should be sent to Govt. in the proforma prescribed below at least before one year from the date of superannuation of the employees so that Govt. may keep a very strict watch on all cases of superannuation.

2. Though there are provisions under the existing rules for re-employment/extension of service of employees of P.R. bodies, Government cannot be convinced that such re-employment should become inevitably necessary in case of each employee of P.R. bodies. Re-employment can not be granted for one’s personal benefit only unless Government consider that such re-employment etc. will be inescapably necessary in the interest of the P.R. body concerned. Government therefore direct that while processing a case for re-employment/extension of service of an employee of the Gram Panchayat/Panchayat Samiti and Zilla Parishad it should be examined by the concerned body as well as by the Director of Panchayats, West Bengal whether the criteria regarding (i) indispensability, (ii) essential in the interest of the P.R. body, (iii) exceptional circumstances are applied rigorously and (iv) necessary steps have been taken for appointment of his substitute.

PROFORMA

Name of the P.R. Body…………………………………………………Zilla Parishad/Panchayat Samiti/Gram Panchayat.

<table>
<thead>
<tr>
<th>Name and designation of the employee</th>
<th>Date of birth</th>
<th>Date of entry into service under the Institutions</th>
<th>Date of Superannuation (i.e. the date on which the employee attains the age of 58/60 years)</th>
<th>Remarks</th>
</tr>
</thead>
</table>

Sd/- D. Bhattacharyya  
Secretary  
to the Government of West Bengal

1378
(Vide also Circular No. 19804-Panch dated 1.9.82 on maintenance of gradation list of 2P employees in “Addenda”)

ADDENDA

No. 2932/III/Panch/2A-71/82 Dated : 1.2.83

From : The Asstt. Secretary to the Government of West Bengal
To : The Director of Panchayats, West Bengal
Sub : Sanction for taking into account the past services rendered by Panchayat Samiti Clerk-cum-Typist as Peon under the Samiti.
Ref : His No. 738/ZP dt. 26-7-82

The undersigned is directed to say that it has come to the notice of Govt. that the qualified peons employed under Panchayat Samitis have been promoted to the posts of Clerk-cum-Typist under the same Panchayat Samiti or any other Panchayat Samiti within the district. A question has now arisen whether such Clerk-cum-Typist will be entitled to count the past services rendered by them in the posts of Peon. After careful consideration of the matter it has been decided by Government that such categories of employees will be entitled to count their past services in the posts of Peon for the purpose of leave and other facilities.

Sd/- B. L. Sen
Assistant Secretary

No. 10028-F Dated: 7.11.79

Sub : Grant of Hill Compensatory Allowance to Primary School Teachers and to other employees working in the hill areas of Darjeeling District.

The undersigned is directed by order of the Governor to say that after careful consideration of the matter and in consultation with the Pay Commission the Governor has been pleased to extend the benefit of Hill Compensatory Allowance at 10% of basic pay with effect from 1st November, 1979 to the Primary School Teachers, Teaching and non-teaching staff of Training Institutes for Primary Teachers, Teaching and non-teaching staff of non-Government Colleges including Sponsored Colleges, employees of Sponsored Libraries, employees of Panchayat Samitis and Gram Panchayats and Teaching and non-teaching staff of non-Government Secondary Schools including Sponsored Secondary Schools working in the hill areas of Darjeeling district and who are not already in receipt of any Hill Compensatory Allowance.

Sd/- S. Goswami
Dy. Secy. to the Govt. of West Bengal.
From: The Asstt. Sect. to the Govt. of West Bengal.

To: The Director of Panchayats, West Bengal.

Sub: Determination of the age of candidates at the time of entry into service under Zilla Parishads–procedures regarding.

Ref: His No. 9020 ZP/2A-1/73 dated 22.12.75

MEMO

The undersigned is directed to say that it has come to the notice of Government that Zilla Parishads and Anchalik Parishads do not follow any uniform policy in regard to determination of the age of entry into service under the respective bodies. In order to remove any scope for ambiguity in this regard, the undersigned is directed to say that the date of birth recorded in the Register of births is the most reliable evidence in support of the actual age of any person. Alternatively, the date of birth recorded in the school admission Register or age recorded in the certificate of Matriculation/School Final/Higher Secondary or any other equivalent Examination are also recognised as reliable evidence of one’s proof of age.

Neither affidavits nor certificates from medical practitioners/Medical Officers or horoscope prepared by the parents or next of their kins can be treated as evidence of age for the purpose of entry into service in the aforesaid Panchayati Raj bodies.

This may be brought to the notice of all Administrators of Zilla Parishads/Anchalik Parishads for future guidance in regard to determination of age in respect of any person at the time of entry into service under them.

This supersedes the instructions issued earlier in this Department No. 17779-AZP/1Z-19/74 dated 3.12.76 (copy enclosed for ready reference). But the cases already finalised on the basis of the said instructions will not however be affected in any way by this order.

Sd/-
Asstt. Secy. to the Govt. of West Bengal
From: The Dy. Secy. to the Govt. of West Bengal.

To: The Director of Panchayats, West Bengal.

Sub: Prescription of uniform office hours for offices of Anchal Panchayats.

Ref: His D.O. letter No. AS/464/DP/2E-254/76 dated 15.12.76


MEMO

The undersigned is directed to say that the Government agree with him that specific working hours should be prescribed for all the offices of Anchal Panchayats in this State with a view maintaining uniformity in this regard. It is considered desirable that office hours in the offices of Anchal Panchayats should be identical to those maintained in the offices of the Block Development Officers concerned.

All the Pradhans/Upa-Pradhans are, therefore, required to see that their respective offices are kept open accordingly and ensure punctual attendance of their respective Secretaries. A Chowkidar by rotation should be deputed to the Anchal Panchayat office during office hours and the office should be kept open even if the Secretary goes on tour.

The instructions previously communicated on this subject in this Department memo. No. 4787-Panch dated 22.6.68 (copy enclosed for ready reference) should be treated as withdrawn.

Sd/-
Asstt. Secy. to the Govt. of West Bengal
No. 2517 Panch/2P-21/76

Dated : 17/2/1978

From : The Deputy Secretary to the Govt. of West Bengal.

To : The Director of Panchayats, West Bengal.

Sub : Holding of charge of more than one Anchal Panchayat by one Anchal Panchayat Secretary and payment of additional remuneration to such Anchal Panchayat Secretary for the purpose.

The undersigned is directed to say that it has been brought to the notice of Govt. that some Anchal Panchayat Secretaries have held/are holding charge of more than one Anchal Panchayat owing to shortage of staff or other unavoidable reasons and Govt. have been requested to sanction special pay @ Rs. 25/- only per month to such Anchal Panchayat Secretaries for the purpose.

2. After careful consideration of the matter, the Governor is pleased to sanction the arrangement for one Anchal Panchayat Secretary holding charge of one additional Anchal Panchayat on payment of Rs. 25/- per month as fee from the fund of the Anchal Panchayat of which additional charge is held by him with effect from the actual date of assumption of such additional charge. The Governor is pleased to sanction payment by such Anchal Panchayat the charge of which is held in addition by the Secretary of another Anchal Panchayat, of an amount of Rs. 25/- (Rupees twenty-five) only p.m. as fee to the concerned Secretary. The grant for the purpose may be drawn by the concerned Block Development Officer out of the general allotment of funds made to towards the pay and allowances of Anchal Panchayat Secretary on submission of bill by the concerned Anchal Panchayat in the form prescribed in Govt. Order No. 1674 Panch/1G-5/68 dated 2.6.70. The payment of the monthly fee sanctioned above will be subject to the following two conditions:

(i) the additional charge should be held for more than two months and

(ii) no further remuneration should be paid to the Secretary for the purpose out of the own fund of the concerned Anchal Panchayat.

3. This order issues with the concurrence of the Finance Department vide their un-official No. Group G. 768 dated 27.1.78.

4. The Treasury Officers, the District Panchayat Officers and the Block Development Officers are being informed direct.

Sd/-
Deputy Secretary to the Govt. of West Bengal
In exercise of the power conferred by section 13 of the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of vacancies in Services and Posts) Act, 1976 (West Bengal Act XXVII of 1976), the Governor is pleased hereby to make following rules, namely:

RULES

CHAPTER - I
Preliminary

1. These Rules may be called the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Service and Posts Rules, 1976.

2. In these rules –

a) “Act means the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1976.

b) “Department administering the Act” means the Department of Scheduled Castes and Scheduled Tribes Welfare of the Govt. of West Bengal

c) “Section” means a section of the Act.

CHAPTER - II

Maintenance of register of appointments, submission of Annual report and maintenance of liaison with administrative department

3. Every appointing authority shall maintain the register as referred to in paragraph (ii) of the schedule to the Act in the form indicated in Appendix 1 separately in respect of cases of direct recruitment and promotion.

4. For the purposes of sub-section (1) of section 12, the annual report on the appointments made by every appointing authority shall be furnished in the following manner and in the forms indicated hereunder, namely
a) As soon after the first of January of every year as possible and latest by the first day of March, each appointing authority shall send to the respective administrative department or head of office concerned

(i) statement in the form given in Appendix II showing the total number of employees and the number of Schedule Castes and Scheduled Tribes amongst them as on the 1st January of the year

(ii) statements in the forms given in Appendix IIIA and Appendix IIIB showing the particulars of recruitments made during the calendar year and the numbers filled by the Scheduled Castes and Scheduled Tribes.

b) The Administrative head of each establishment shall send to the department of Government Administering the Act,

(i) a consolidated statement in the form given in Appendix II in respect of all offices under his control including his own, and

(ii) consolidated statements in forms given in Appendix IIIA and Appendix IIIB in respect of all offices under his control including his own.

5. For the purpose of submission of reports referred to in rule 4, classification of services in different establishments should be as laid down in rule 4 and rule 5 of the West Bengal Services (Classification, Control and Appeal) Rules, 1971

6. (a) In every department under the State Government, the Deputy Secretary in charge of administration and in other establishments the senior officer-in-charge of establishment matters and appointments shall act as the Liaison Officer for the purpose of implementation of the provisions of the Act in all establishments and services under his administrative control.

(b) Every head of the department or head of office shall intimate the name and designation of the Liaison Officer in respect of his establishment to the department administering the Act.

Provided that the head of the department or head of office shall intimate to the department administering the Act, any change in the name or designation of the Liaison Officer within a month of such change.

(c) The Liaison Officer shall be responsible for ensuring –

(i) due compliance by the subordinate appointing authorities if any of the provisions of the Act

(ii) submission of the annual report as required under the rules by each appointing authority

(iii) scrutiny and consolidation of the annual statements in respect of all offices and services in and under the establishment and timely submission of the consolidated statement to the concerned authority
(iv) regular inspection of the roster and registers maintained in his own office as well as offices under the control of the establishment

(v) maintenance of proper liaison with the authority administering the Act in all matters concerning the implementation of the Act.

CHAPTER - III

Inspection of records and documents

7. For the purposes of sub-section (2) of section 12, the following officers shall be the officers authorised by the State Government who may inspect any records or documents which are maintained in relation to appointments made by the appointing authorities within the meaning of the Act of offices located in the areas mentioned against each, namely

<table>
<thead>
<tr>
<th>Designation</th>
<th>Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Joint Commissioner for Reservation</td>
<td>Whole of West Bengal</td>
</tr>
<tr>
<td>West Bengal</td>
<td></td>
</tr>
<tr>
<td>(ii) Assistant Commissioner for Reservation</td>
<td>Whole of West Bengal</td>
</tr>
<tr>
<td>West Bengal</td>
<td></td>
</tr>
<tr>
<td>(iii) Officer on Special Duty (Reservation Cell)</td>
<td>Whole of West Bengal</td>
</tr>
<tr>
<td>(iv) Any Officer not below the rank of Assistant Secretary to Government</td>
<td>Whole of West Bengal</td>
</tr>
<tr>
<td>Specially appointed by the State Government in this behalf.</td>
<td></td>
</tr>
<tr>
<td>(v) District Commissioner for Reservation</td>
<td>Within his territorial jurisdiction</td>
</tr>
<tr>
<td>(vi) Project Officer-cum-District Welfare Officer</td>
<td>Within his territorial jurisdiction</td>
</tr>
<tr>
<td>Schedule Castes and Tribes Welfare</td>
<td></td>
</tr>
<tr>
<td>(vii) Additional District Welfare Officer</td>
<td>Within his territorial jurisdiction</td>
</tr>
<tr>
<td>Schedule Castes and Tribes Welfare</td>
<td></td>
</tr>
<tr>
<td>(viii) District Welfare Officer</td>
<td>Within his territorial jurisdiction</td>
</tr>
<tr>
<td>Schedule Castes and Tribes Welfare</td>
<td></td>
</tr>
<tr>
<td>(ix) Inspector Scheduled Castes &amp; Tribes Welfare</td>
<td>Within his territorial jurisdiction</td>
</tr>
</tbody>
</table>

Explanation – Territorial shall have the same meaning as in section 6C

8. Omit

9. Omit
CHAPTER - IV

Reservation for Scheduled Castes and Scheduled Tribes in vacancies to be filled by promotion

10. While filling up vacancies reserved for Scheduled Castes and Scheduled Tribes by promotion, the following procedure shall be followed, namely

a) Selection against vacancies reserved for Scheduled Castes and Scheduled Tribes shall be made from among those Scheduled Caste and Scheduled Tribes employees who fall within the normal zone of consideration.

“Explanation – Normal zone of consideration in respect of promotion to any particulars post or posts shall consist of the employees eligible for promotion to such post according to the prevailing recruitment rules or procedure as occupy, when arranged in descending order of the seniority five times the number of vacancy actually for filling up by promotion at the time of consideration

b) if candidates from Scheduled Castes and Scheduled Tribes obtain on the basis of merit with due regard to seniority, on the same basis as other candidates, less number of vacancies than that reserved for them, the difference shall be made up by selecting candidates irrespective of merit but who are considered fit for promotion

“Provided that for the purpose of fitness, all Scheduled Caste and Scheduled Tribe employees who are within the normal zone of consideration for promotion to higher posts shall be given one grading higher than the grading assigned to them on the basis of their record of service excepting in those cases where the highest grading has been assigned on the basis of record of service.”

c) In the absence of a qualified Scheduled Caste or Scheduled Tribe candidate against a particular reserved vacancy, the reserved vacancy shall be carried forward till the next reserved vacancy occurs in the fifty-point roster by not beyond.

d) While vacancies reserved for Scheduled Castes and Scheduled Tribes will continue to be reserved for the respective community only, a Scheduled Caste employee may also be considered for appointment against a vacancy reserved for Scheduled Tribes, or vice-versa, where the appropriate reserved vacancy could not be filled by a Scheduled Tribe or a Scheduled Caste candidate, as the case may be.
MEMORANDUM

Sub : Filling up of vacancies reserved for SC/ST by promotion with retrospective effect – Determination of eligibility of SC/ST incumbents for the purpose of procedure for

It has been observed from references made to this Department by some appointing authorities that there is a confusion in determining eligibility of candidates in the matter of filling up of vacancies by promotion with retrospective effect vis-à-vis observance of the provision of reservation of vacancies for Scheduled Castes and Scheduled Tribes in such cases of promotion. In order to remove such confusion, it is hereby clarified that in deciding cases of promotion with retrospective effect, date of consideration shall be the factor and not the date of availability of vacancy. As for example, let it be supposed that it has been decided to fill up 8 (eight) vacancies in the post of U.D. Clerk by promotion from amongst eligible employees in the lower feeder with retrospective effect from 01.04.1981. Let it also be supposed that the said 8 (eight) vacancies occupy their respective positions among the 1st to the 8th points of the 20-point roster prescribed under the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act 1976. According to roster, 3rd vacancy is to be treated as reserved for Scheduled Castes and 8th vacancy is reserved for Scheduled Tribes and 5x8=40 employees in the lower feeder posts of L.D.C. occupying 1st to 40th position in the gradation list shall come within the normal zone of consideration for promotion. Let it be supposed that ‘A’ is a Scheduled Caste candidate and ‘B’ is a Scheduled Tribe candidate and placed at Sl. No. 22 and Sl. No. 40 respectively in the gradation list of lower feeder posts of L.D.C. Now let it be supposed that ‘A’ and ‘B’ were confirmed in the lower feeder posts of L.D.C. with effect from 04.06.1984 and 06.08.1985 respectively. In case the matter of filling up of those 8 (eight) vacancies was taken up for consideration by the appointing authority concerned on a date prior to 04.06.1984, both ‘A’ and ‘B’ were not eligible to be considered for promotion as they were not at all confirmed in the lower feeder post at that time and the vacancies could be filled up by general candidates. But, in that case, the provision of carrying forward of reserved vacancies as contained in this Department’s Notification No. 48-TW/EC, dated 10.03.1980 should be observed.

In case the proposal for promotion was taken up for consideration after 04.06.1984 but before 06.08.1985 when ‘A’ was already confirmed in the post of L.D. Clerk but ‘B’ was still not confirmed in the said post, the claim of
‘A’ for promotion against the vacancy reserved for Scheduled Caste should be entertained but ‘B’ need not be considered for such promotion against the vacancy reserved for Scheduled Tribe. In that event, the reserved vacancy (i.e. the 8th vacancy) should be filled up by a general candidate and principle of carry-forward should operate till the next reserved vacancy occurs in the roster. If, however, the proposal for promotion is taken up for consideration on or after 06.08.1985, when both ‘A’ and ‘B’ are already confirmed in the post of Lower Division Clerk, both of them deserved to be considered for promotion against the respective reserved vacancies. In such a situation ‘A’ and ‘B’ if found otherwise suitable for promotion, should, however, be allowed the benefit of promotion with effect from 04.06.1984 and 06.08.1985 respectively keeping the 3rd vacancy for the period from 01/04/1981 to 03/06/1984 and the 8th vacancy for the period from 01.04.1981 to 05.08.1985 unfilled.

2. This clarification is furnished in consultation with the Finance Department of this Government vide that Department U.O. No. Gr.P/1185, dated 19.03.1990

3. Similar cases of promotion, if there be any, decided earlier in any manner different from what has been indicated in the 1st paragraph of this memorandum should now be reviewed and settled in accordance with clarification furnished hereinbefore and appropriate remedial action should also be taken, where necessary to ensure due benefit to the members of Scheduled Castes and Scheduled Tribes.

4. All appointing authorities under that Department should be instructed accordingly.

Dy. S. Das,

Jt. Commissioner and ex-officio
Jt. Secretary
From : The Secretary to the Govt. of West Bengal

To : The Principal Accountant General, (A & E), West Bengal,
Treasury Buildings, Calcutta-700 001

Sub : Provident Fund Scheme for the employees of Panchayat Bodies

Sir,

I am directed by order of the Governor to say that the Governor is pleased to substitute sub-para (3) of para-II of the Provident Fund Scheme for the employees of Panchayat Bodies sanctioned under G. O. No. 330 / VIII / panch / 2P-8 / 85 dated 11.2.91 as follows:

In this para, for the purpose of Calculation of interest the date of deposit shall, in the case of recovery from emoluments or subscription made by the subscriber, be deemed to be the first day of a month, if such recovery or subscription is made or deposited 1-10 (tenth) day of that month and the interest shall be admissible from first day of such month upto the end of the year. The deposits or subscriptions made after 10 (tenth) day of a month shall earn interest for the period from the first day of the month following the day of deposit by way of recovery or subscription to the end of the year.

Yours faithfully,

Sd/- S. N. Ghosh
Secretary, Department of Panchayat
1. The undersigned is directed to say that in terms of para of the Death-cum-Retirement Benefit Scheme, 1985, for Panchayat Employees, an employee is required to exercise option in the form prescribed in Annexure-I of the Scheme. The option form is to be submitted by the employee for acceptance to the Head of Offices as defined in the aforesaid Scheme. Option exercised by an employee in a form other than the prescribed form should not be treated as valid by the Head of Office.

2. In this connection it may be noted that when an employee opts to come under the Scheme, he is bound to accept all the conditions of the Scheme without any reserve. Unless he accepts all the conditions of the Scheme, no benefit of the Scheme can be extended to him.

Dy. G. C. Sarkar
Asstt. Secy. to the Govt. of West Bengal

No. 443/VIII/Panch/2P-4/87
Dated: 8.1.88

From : The Dy. Secy. to the Govt. of West Bengal.
To : The Director of Pension, Provident Fund and Group Insurance, West Bengal
Purba Bhavan,
Salt Lake,
Calcutta-700 091

Sub : Payment of salary on account of refused leave to the retired Zilla Parishad employees
Clarification in connection with sanction of pensionary benefits

Ref : This deptt. letter No. 30507/VIII/Panch/2P-4/87 dt. 15.12.87

1. The undersigned is directed to say that if any employee of the Zilla Parishad/Panchayat Samiti has applied in writing for earned leave due to him preparatory to retirement but has been denied that leave in whole or in part by the authority empowered to grant it, he is entitled to the leave salary for the relevant period of refused leave even after his retirement under rule 10 of the West Bengal Zilla Parishad (Leave and Retirement of staff) Rules 1973. This has no bearing with the cash equivalent to leave salary i.e. the benefit which is yet to be extended in respect of them.

2. This has also a reference to memo no. 2841/Pan dated 9.11.87 addressed to him by the Distitt Magistrate, Burdwan.

Dy. A. K. Banerjee
Dy. Secy. to the Govt. of West Bengal
No. 1142-PN/N/III/2P-16/94

Dated : 19. 5. 95

From : The Secretary to the Govt. of West Bengal.

To : The Principal Accountant General (A & E) West Bengal, Treasury Building,
    Calcutta-700001

Sub : Extension of benefit of Provident fund scheme 1991 for employees of P. R. Body to the Gram
    Panchayat Karmees serving under different Gram Panchayats of this state

Sir,

I am directed to say that the Provident Fund Scheme, 1991 for the employees of Panchayat Bodies (excluding
Dafadars and Chowkidars) was introduced with effect from 1.4.1991. Vide this Deptt.’s No. 330/VIII/Panch/2P-2/85
dated 11.2.91 issued with the concurrence of the Finance Department Vide their U/O No. Budget Genl. 1735
dated 6.11.90.

Under clause 2(1) (e) and note II below clause 4(2) of the scheme, all the regular whole-time employees of
Panchayati Raj Bodies excluding Dafadars and Chowkidars came under the purview of the said Scheme.

Further, under clause 4(1) of the Scheme, an employee must have one year’s continuous service to be counted
from the date of his entry into service in the Panchayat Body for being eligible to subscribe to the Fund.

Thereafter, for the purpose of absorption of the serving Dafadars and Chowkidars of Gram Panchayats a total
number of 11,508 posts of Gram Panchayat Karmee under the Gram Panchayats with a scale of pay of Rs. 800-
1225/- plus usual allowances as admissible to other Group – ‘D’ employees of Panchayat Bodies were created with
effect from 1.4.94 under G. O. No. 1113/III/Panch/2E-47/92. Hence, all the serving Dafadars and Chowkidars who
opted for coming into the new post of Gram Panchayat Karmee have been absorbed in the regular posts of Gram
Panchayat Karmee in the time scale of pay of Rs. 800-1265/- at par with other Group ‘D’ employees of Panchayat
Bodies with effect from 1.4.94 and as such they are now treated as full-time employees of Gram Panchayats and are
covered by the D.C.R.B. Scheme, 1985 for the employees of Panchayats.

Under these circumstance, the Governor is pleased to order that all the Chowkidars and Dafadars who have
exercised option for appointment to the post of Gram Panchayat Karmees shall come under the Provident Fund
Scheme 1991, for Employees of Panchayati Raj Bodies with effect from 1.4.94 and shall be eligible to subscribe to
the Provident Fund Scheme with effect from 1.4.95 when they will complete one year’s of service. All the terms and
conditions laid down in the Provident Fund Scheme, 1991 for the employees of Panchayat Bodies shall be applicable
mutatis-mutandis Panchayat Karmees.

Yours faithfully
Sd/- S. N.
Secretary to the Govt. of West
Bengal

1391
MEMORANDUM

Certain points have been raised in connection with implementation of the Provident Fund Scheme for the employees of the Panchayati Raj Bodies excluding Chowkidars / Dafadars published under Panchayat Deptt. Memorandum No. 330 / VII / Panch dt. 11.2.91. The undersigned is directed by order of the Governor to forward herewith the following clarifications with regard to the points raised for information and guidance:

<table>
<thead>
<tr>
<th>Point Raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Whether only one P. F. D. Account in a Block is to be opened at the Treasury under one head of account for the employees of both Panchayat Samiti and Gram Panchayats of each Block.</td>
<td>(1) Two separate accounts shall be opened, one for the Panchayat Samiti and one for the Gram Panchayats under it, Accounts Officers for Panchayat Samiti and Gram Panchayats being different, Pending receipt of A. G.’s authority, the accounts shall be opened by the Treasury Officer.</td>
</tr>
<tr>
<td>(2) Whether only one ledger will be maintained by the B. D. O. (Accounts Officer) for the employees of the Panchayat Samiti and all Gram Panchayats of the Block for keeping proper account of deposit of subscription, withdrawal etc.</td>
<td>(2) Separate Ledger Accounts, one for Panchayat Samiti and another for the Gram Panchayats under it, are to be maintained.</td>
</tr>
</tbody>
</table>
(3) Addl. Executive Officer is the sanctioning authority in respect of P. F. money of the employees of Zilla Parishad, when the post of Addl. E. O. is vacant, what alternative provision for sanction of P. F. is required?

(3) The Secretary, Zilla Parishad may perform the work assigned to Addl. Executive Officer under the scheme when the post remains vacant or the incumbent is on leave.

(4) Where the Jt. B. D. O. is holding the charge of cash book for the establishment of B. D. O., whether the P. F. deposit account will be operated by Jt. B. D. O. If that be so, should the specimen signature of the Jt. B. D. O. be sent to the Principal, A.G., West Bengal?

(4) B. D. O. will act as Accounts

(5) Whether the P.F. Scheme for the employees of P. R. Bodies is a compulsory one or not. If any employee is not willing to come under this scheme, will he be exempted?

(5) Compulsory. There is no question of opting out from the scheme.

(6) As per Para 2(k) of the scheme, B. D. O. is the sanctioning authority and as Para 2(a) (i) (iii) B. D. O. is the Accounts Officer. Should endorsement of sanction order need not be issued to Accounts Officer. Endorsement shall be made to the concerned Prodhan of Gram Panchayat as well as to the employee concerned.

(6) Since B. D. O. is the Accounts Officer, endorsement of sanction order need not be issued to Accounts Officer. Endorsement shall be made to the concerned Prodhan of Gram Panchayat as well as to the employee concerned.

(7) The scheme has come into force with effect from 1.4.91. The Authority of the Accountant General, W. B. to the local treasury for opening of Provident Fund Deposit Accounts by the Head of Office is necessary (vide Para 23 of the scheme). If receipt of authority is delayed, whether the deduction of subscription to the P. F. can be made from the subscribers.

(7) Pending receipt of Accountant General’s authority, the accounts shall be opened by the Treasury Officer. Arrear subscription either due to late receipt of authority or delay in opening of account by the Treasury Officer shall be deducted by instalment of one month’s arrear subscription along with regular monthly subscription. The Account Number shall be issued by the A. O. as defined in Para 2(1)(a).
<table>
<thead>
<tr>
<th>Point Raised</th>
<th>Clarification</th>
</tr>
</thead>
<tbody>
<tr>
<td>(8) Whether interest will accrue from the date of drawal of the amount or from 1.1.88 when the entire arrear salaries from 1.1.88 to 31.3.89 under ROPA Rules, 1990 will be credited to the P. F. Account.</td>
<td>(8) The interest in respect of the arrear for the period from 1.1.88 to 31.3.89 to be credited to G. P. F. Account as per ROPA 1990 for the employees of P. R. bodies should be calculated w.e.f. 1.4.91.</td>
</tr>
<tr>
<td>(9) It is stated in Para-24 of the scheme that Head of Office shall deduct subscriptions of each month from the ‘Pay Bill’ of the employees, but in another part of this paragraph, it has been stated that the deducted amount shall be deposited into P. F. Deposit Account by T. R. Form No. 7 either by Cash/Cheque within 3 days. What should actually be followed ?</td>
<td>(9) The deduction of subscriptions shall be made from the amount of salary after the drawal of pay bill with gross amount and not from pay bill itself showing the amount deducted as it is done in the case of Govt. employees.</td>
</tr>
<tr>
<td>(10) Whether B. D. O. as Accounts Officer for G. P. employees can use Duplicate Carbon Receipt (DCR) for the receipt of the deducted subscriptions from the Prodhans. If allowed to use D. C. R., permission to print adequate D. C. R. Books by an appropriate Authority should be necessary.</td>
<td>(10) The Prodhans will receive the salary payments excluding the total amount of P. F. subscription and recoveries, if any, and submit Mot Farraka / Miscellaneous Receipt in Form No. 5 as provided in the West Bengal Panchayat (Gram Panchayat Misc. Accounts and Audit) Rules, 1990 accordingly. B. D. O., in turn, will deposit the deducted amount in T. R. Form No. 7 into the Treasury and an intimation of deposit will be made to the Gram Panchayat by the Accounts Officer.</td>
</tr>
<tr>
<td>Point Raised</td>
<td>Clarification</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(11) What will be the procedure for transfer of account in the case of transfer of an employee from one Block to another?</td>
<td>(11) The B. D. O. / Accounts Officer shall in such cases withdraw the available balance with interest at the credit of the subscriber and transfer the amount by an Account Payee Cheque to the B.D.O. / A.O. of the Block, where such employee is posted on transfer, who will allot a new account number and deposit the cheque in his P. F. Deposit Account.</td>
</tr>
</tbody>
</table>

This issues with the concurrence of Finance Deptt. vide F. A. Panchayat & C. D. Deptt. u/ o No. 143 dt. 22.4.92.

_Sd/-  S. N. Haque_

Joint Secretary to the
Government of West Bengal
NOTIFICATION

No. 10929-AZP

Dated : 18.7.1973

In exercise of the power conferred by sub-section (1), and in particular by clause (d) of sub-section (2) of section 112 of the West Bengal Zilla Parishads Act, 1963 (West Bengal Act XXXV of 1963), the Governor is pleased hereby to make, after previous publication, as required by sub-section (1) of the said section, the following rules, namely :

RULES

1. Short title and commencement.—(1) These rules may be called the West Bengal Zilla Parishad (Leave and Retirement of Staff) Rules, 1973.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application.—(1) These rules shall apply to all persons in the employ of the Zilla Parishad or Anchalik Parishad whose conditions of service the Government of West Bengal are competent to prescribe, subject to the condition that any person who is in service on the date of coming into force of these rules may, at his option which should be exercised in writing within one month from such date, remain under the rules regulating conditions of service, if any, adopted by the District Board under clause (g) of section 32 of the Bengal Local Self-Government Act of 1885 (Bengal Act III of 1885) before the District Board was replaced by the Zilla Parishad. If no option is exercised within the time limit indicated in this rule, the employee shall automatically come under these rules.

(2) Nothing in these rules shall be construed to limit or abridge the power of the Governor to dispense with or relax the requirement of any of these rules to such extent and subject to such conditions as it may consider necessary for dealing with a case in a just and equitable manner.

3. Definitions.—In the rules,—

(a) “average pay” means the average monthly pay earned during the 12 complete months immediately preceding the month in which the event occurs necessitating the calculation of average pay;

(b) “completed years of service” includes besides periods spent on duty, periods or absence on leave whether with or without any leave salary;

(c) “commuted leave” means leave taken under sub-rule (3) of rule 13 of this rule;

(d) “earned leave” means leave earned in respect of periods spent on duty under rules 11 and 12;

(e) “earned leave due” means the amount of earned leave to the credit of an employee of a Zilla Parishad or an Anchalik Parishad, as the case may be, on the date immediately preceding the date of effect of this rule under the rules in force on that date plus the amount of earned leave calculated as prescribed in rules 11 and 12, as the case may be, diminished by the amount of earned leave taken after the introduction of these rules;
(f) “half-pay leave” means leave earned in respect of completed years of service under sub-rules (1) and (2) of rule 13;

(g) “leave” includes earned leave, half-pay leave, commuted leave, leave not due and extraordinary leave;

(h) “leave on average (or half or quarter average) pay” means leave on leave salary equal to average (or half or quarter average) pay;

(i) “leave salary” means the monthly amount paid to a staff or officer on leave by Zilla Parishad or Anchalik Parishad;

(j) “officer or staff in permanent employ” means a person who holds substantively a permanent post or who holds a lien of a permanent post, had the lien not been suspended;

(k) “subordinate service” means all services and posts not included in the superior service; and

(l) “superior service” means all services and posts carrying a pay or a scale or pay with a maximum above Rs: 180 per month:

Provided that (a) the Record Suppliers shall be treated as belonging to superior service irrespective of the pay drawn by them, and (b) the Zilla Parishad or Anchalik Parishad may, with the prior approval of the Government, include any other class of posts carrying any pay or scale of pay in a class of service consisting of posts or services carrying higher pay or scale of pay.

4. **Declaration of age.**—No person whose age exceeds 30 years may be admitted into the services of the Zilla Parishad or Anchalik Parishad. Every applicant shall at the time of and for the purpose of entry into service of the Zilla Parishad or Anchalik Parishad submit to the appointing authority a declaration stating the year; month and the date of his birth and produce evidence in support of his declaration. The appointing authority shall, considering the declaration made by the applicant and the evidence produced in support thereof, pass an order fixing the year, month and date of his birth. The date of birth thus declared and accepted shall be binding on the employee and he shall have no right to revise it subsequently for any reason whatsoever. The Government, however, may at any time for sufficient reason review the order fixing the year, month and date of birth and modify the same, provided that the same shall not be modified to the disadvantage of the employee unless he has been given an opportunity of making any representation which he may wish to make.

5. **Service Book.**—A Service Book in Form No.1 shall be supplied free of cost to every employee. It shall be kept in the custody of the Executive Officer or the Chief Executive Officer, as the case may be. Service Book is a contemporary record of the employee’s official life, including leave of every description (other than casual leave), every period of suspension from employment and every other interruption of service with full details of its duration. Every entry relating thereto shall be written across the page and attested by the Executive Officer or the Chief Executive Officer, as the case may be.

6. **Compulsory retirement.**—(1) The date of compulsory retirement of an employee of the Zilla Parishad or Anchalik Parishad is the date on which he attains the age of 58 years;
(2) Notwithstanding anything contained in the sub-rule (1), the appointing authority shall, if it is of
option that it is in the public interest so to do, has the absolute right to retire any employee by giving him
notice of not less than three months’ in writing or three months, pay and allowances in lieu of such notice—

i) if he is in superior service or post, after he has attained the age of 50 years; and

(ii) if he is in subordinate service or post, after he has attained the age of 55 years.

(3) Any employee in superior service after he has attained the age of 50 years, or any employee in
subordinate service after he has attained the age of 55 years, may retire from service by giving notice of not
less than three months in writing to the appointing authority, provided that it shall be open to the appointing
authority to withhold permission to such employee under suspension, who seeks to retire under this sub-rule.

7. Re-employment.— The Zilla Parishad or Anchalik Parishad may re-employ or appoint any person
on his attaining the age of superannuation or after he has attained such age to any post under it with the prior
approval of Government.

8. Leave cannot be claimed as of right.— Leave cannot be claimed as of right. When the exigencies
of the service so require, discretion to refuse or revoke leave of any description is reserved to the authority
empowered to grant it.

9. Savings.— Any kind of leave under these rules may be granted in combination with or in continuation
of any other kind of leave except casual leave.

10. No leave beyond the date of retirement.— No leave shall be granted beyond the date on which an
employee must compulsorily retire:

Provided that, if an employee of a Zilla Parishad or an Anchalik Parishad has applied in writing for earned leave
due to him preparatory to retirement and has on account of the exigencies of service been denied that leave in
whole or in part by the authority empowered to grant it, the said authority may grant to the employee the whole
or any portion of the earned leave so denied, even though it extends to a date beyond the date on which such
employee must compulsorily retire:

Provided further that an employee whose service has been extended in the interest of the Zilla Parishad or
Anchalik Parishad beyond the date of his compulsory retirement may similarly be granted either within the
period of extension or, if the conditions of the preceding proviso are satisfied, after its expiry, any earned leave
which could have been granted to him under the preceding proviso had he retired on that date and in addition
any earned leave due in respect of such extension not exceeding the limit prescribed in rule 11 of these rules.

11. Earned leave admissible to permanent employees.— The earned leave admissible to an employee in
permanent employ is—

(a) when belonging to superior service, l/11th of the period spent on duty; and

(b) when belonging to subordinate service l/16th of the period spent on duty:
Provided that when earned leave due amounts to—

(i) 120 days in the case of any employee in superior service, or

(ii) 60 days in the case of an employee in subordinate service, he shall cease to earn such leave.

Note.—See note below rule 12.

12. **Earned leave admissible to temporary employees**—The earned leave admissible to an employee not in permanent employ is 1/16th of the period spent on duty:

Provided that when earned leave due amounts to—

(i) 60 days in the case of an employee in superior service, or

(ii) 45 days in the case of an employee in subordinate service, he shall cease to earn such leave.

Note.—In calculating earned leave under rule 11 or rule 12, the actual number of days spent on duty should first be counted and then multiplied by 1/11, or 1/16, as the case may be, and the product expressed in days and a fraction of a day.

13. **Half-pay leave and commuted leave.**—

(1) The half-pay leave admissible to an employee in respect of each completed year of service is—

(i) 20 days if he be in permanent employ, and

(ii) 15 days if he be in temporary employ.

(2) The half-pay leave due may be granted to an employee on medical certificate or on private affairs:

Provided that no half-pay leave may be granted to an employee in temporary employ unless the authority competent to sanction the leave has reason to believe that the employee will return to duty on its expiry.

(3) Commuted leave not exceeding half the amount of half-pay leave due may be granted on medical certificate only, subject to the following conditions, namely:

(i) Commuted leave during the entire period of service shall be limited to a maximum of—

   (a) 180 days in the case of an employee in permanent employ, and

   (b) 120 days in the case of an employee in temporary employ;

(ii) when commuted leave is granted, twice the amount of such leave shall be debited against the half-pay leave due; and

(iii) the total duration of earned leave and commuted leave taken in conjunction shall not exceed the maximum limits prescribed in sub-clause (i) of this sub-rule:

Provided that no commuted leave may be granted under this rule unless the authority competent to sanction leave has reason to believe that the employee will return to duty off its expiry.

1399
14. **Leave not due.**—(1) Except in the case of leave preparatory to retirement, “leave not due” may be granted to an employee in permanent employ for a period not exceeding 180 days during the entire period of service, provided both the following conditions are fulfilled, namely,—

(i) the leave is required for the treatment of the employee himself and has been recommended by a competent medical authority determined by the Zilla Parishad or Anchalik Parishad;

(ii) the employee is likely to return and to continue in service for a sufficient period to earn the leave granted, and the leave so granted should be limited to the half-pay leave he is likely to earn thereafter.

(2) Such leave when granted shall be debited against the half-pay leave the employee may earn subsequently.

15. **Extraordinary leave.**—(1) Extraordinary leave may be granted to an employee in special circumstances—

(i) when no other leave is by rule admissible, or

(ii) When other leave is admissible but the employee concerned applies in writing for the grant of extraordinary leave.

(2) Except in the case of an employee in permanent employ, the duration of extraordinary leave shall not exceed three months on any one occasion:

Provided that when such an employee is undergoing treatment for—

(i) pulmonary tuberculosis in a recognised sanatorium, or

(ii) tuberculosis of any other part of the body by a qualified Tuberculosis Specialist or a Medical Officer of Health, or

(iii) leprosy in a recognised Leprosy Institution by a Medical Officer of Health or a Specialist in Leprosy recognised as such by the State Administrative Medical Officer concerned,

he may subject to such conditions as the Zilla Parishad or Anchalik Parishad may by general or special orders prescribe, be granted extraordinary leave for a period not exceeding 12 months.

(3) The authority empowered to grant leave may commute retrospectively period of absence without leave into extraordinary leave.

16. **Leave salary.**—(1) An employee on earned leave is entitled to leave salary equal to the greater of the amounts specified below—

(i) the substantive pay on the day before the leave commences; or

(ii) (a) in respect of the first 60 days of the earned leave, the average monthly pay earned during the 12 complete months preceding the month in which the leave commences, and

(b) thereafter the average monthly pay earned during the 36 complete months preceding the month in which the leave commences.
(2) An employee on half-pay leave or leave not due is entitled to leave salary equal to —

(i) half the substantive pay on the day before the leave commences, or

(ii) half the average monthly pay earned during the 36 complete months, preceding the month in which the leave commences, whichever amount is greater, subject in either case to a maximum of Rs. 750 per month.

(3) An employee on commuted leave is entitled to leave salary equal to twice the amount admissible under sub-rule (2)

(4) An employee on extraordinary leave is not entitled to any leave salary.

(5) Notwithstanding anything contained in sub-rules (1) and (2) the leave salary of an employee drawing pay not exceeding Rs. 500 per month shall, in the case of earned leave not exceeding 30 days at a time, be equal to the pay drawn immediately before proceeding on leave and in the case of half-pay leave not exceeding 30 days at a time, be equal to half of the pay drawn immediately before proceeding on leave. In case of leave while officiating in a higher post, it shall be equal to the pay drawn in that officiating post before proceeding on leave, provided that the employee would have actually continued to officiate in the higher post but for proceeding on leave.

17. Quarantine leave.—Quarantine leave is leave of absence from duty necessitated by orders not to attend office in consequence of the presence of infectious disease in the family or household of an employee. Such leave may be granted to an employee on the certificate of medical or public Health Officer for a period not exceeding 21 days, or in exceptional circumstances 30 days. Any leave necessary for quarantine purposes in excess of this period shall be treated as ordinary leave. Quarantine leave may also be granted when necessary in continuation of other leave subject to the above maximum. No substitute should be appointed in place of the employee absent on quarantine leave. An employee on quarantine leave is not treated as absent from duty and his pay is not intermitted.

18. Maternity leave.—(1) The authority competent to fill her post substantively may grant to a female employee maternity leave which is not debited against the leave account on full pay at the rate she was drawing at the time of taking leave for a period which may extend up to the end of 3 months from the date of its commencement or to the end of 6 weeks from the date of confinement whichever is earlier.

(2) Leave of any other kind admissible under the rules may be granted in continuation of maternity leave if the request for its grant be supported by a medical certificate.

19. Authority to grant leave.—Leave admissible under these rules may be granted by the Zilla Parishad or Anchalik Parishad to all the employees which it is competent to appoint substantively or subject to such conditions as the Zilla Parishad or Anchalik Parishad may think fit to impose, by an Officer empowered in this behalf by it.

20. Leave account.—(1) A leave account shall be maintained for each employee in terms of leave on average pay.
(2) In the leave account of an employee shall be credited the leave earned by him under rules 11, 12, and 13 of these rules.

21. **Combination of holidays with leave.**—When the day immediately preceding the day on which the leave of an employee begins or immediately following the day on which the leave expires is a holiday or one of a series of holidays, the employee may leave his station at the close of the day before or return to it on the day following such holiday or series of holidays.

22. **Consequent re-arrangement.**—Unless the authority sanctioning the leave in any case otherwise directs—

   (i) if holidays are prefixed to leave, the leave and any consequent rearrangement of pay and allowances take effect from the first day after the holidays, and

   (ii) if holidays are affixed to leave, the leave is treated as having terminated on, and any consequent rearrangement of pay and allowances takes effect from the day on which the leave would have ended if holidays had not been affixed.
FORM

(See rule 5)

SERVICE BOOK

[Opening page]

1. Name ........................................................................................................................ ..................................

2. Race ........................................................................................................................ ..................................

3. Residence ................................................................................................................... ..................................

4. Father’s name and residence ................................................................................................. ..............

5. Date of birth by the Christian era as nearly as can be ascertained.................................

6. Exact height by measurement.

7. Personal marks for identification ............................................................................................... ..................................

8. Signature of Officer whose services are herein recorded : ...................................................... ..............

9. Signature of the Executive Officer .......................................................................................... ..............

I, ............................................................................................, having been selected for appointment
in.................................................................................., do hereby declare, that I was born at..........................................

(birth place) on..................................................................................................................................................

(date, month and year). I also annex herewith the following documents in the statement.
2. I do further declare that the year, month and date of birth as recorded herein are binding on me and I shall not ask for any modification thereof at any subsequent date.

Place............................................................... 
Date............................................................... 

Orders of the appointing authority.
........................................................................ 

Signature of the appointing authority (Signature)

<table>
<thead>
<tr>
<th>Appointment</th>
<th>Whether substantive, permanent, acting or temporary</th>
<th>If acting here state substantive appointment</th>
<th>Pay</th>
<th>Acting allowance</th>
<th>Date of appointment</th>
<th>Signature of officer whose services are herein recorded</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Signature and designation of Chairman or aesting officer</th>
<th>Date of termination of appointment</th>
<th>Reason of termination (such as promotion, transfer, dismissal, etc)</th>
<th>Leave taken—nature and duration</th>
<th>Date of appointment</th>
<th>Signature of officer whose services are herein recorded</th>
</tr>
</thead>
</table>

By order of the Governor,  
B. MAJUMDAR,  
Secy. to the Govt. of the West Bengal
Memo No. 3299/PN/O/III/2E-33/2014 Dated 30.07.2014

From : Soumya Purkait, WBCS(Exe.)
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department

To : The District Magistrate
Dakshin Minajpur

Sub : Certification regarding direct recruitment of Clerk-Typist of Panchayat Samiti

Ref : His Memo No. 1056/DPRD dated 17.06.2014

The undersigned is to refer to his memo under reference on the subject noted above and to inform him that the applicants having proficiency of computer typing at the minimum speed as prescribed in the relevant recruitment rules published in this Department notification no 5474/PN/O/III/2E-62/05 dated 24.11.2006 may be considered eligible candidates for recruitment to the post Clerk-cum-Typist of Panchayat Samiti.

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department

Memo No. 3299/PN/O/III/2E-33/2014 Dated 30.07.10

Copy forwarded for information and future guidance to:
1. The District Magistrate, ............................................................................................(All)
2. The District Panchayats & Rural Development Officer, ...........................................(All)

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department
MEMO

Government of West Bengal
Panchayats & Rural Department Development
PRI Wing, Jessop Building
Joint Administrative Building HC-7, Sector - III Bidhan Nagar Kolkata - 700 006

Memo No. 3368/PN/O/III/3F-1/2014 Dated 06.08.2014

From : Soumya Purkait, WBCS(Exe.)
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department

To : The District Magistrate
...........................................................(All)

Sub : Allocation of fund for recruitment process of PRI Bodies

Sir/Madam
I am directed to order that the expenditure related to recruitment of Nirman Sahayaks can be met out of MGNREGS contingency.

A regards expenditure related to recruitment for other posts G.P. P.S. and Z.P. a note is being initiated for consideration of the Finance Department either to earmark a fund under S.F.C or making special budgetary allocation under other charges for this particulars purpose. Further development will be duly communicated.

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department

Memo No. 3368/1(38)/PN/O/III/3F-1/2014 Dated 06.08.2014

Copy forwarded for information and necessary action to:-
1. The commissioner Panchayats & Rural Development West Bengal
2. The Commissioner MGNREGS Panchayats & Rural Development Department
3. The Additional Executive Officer, ................................................................. (All) Zilla Parishad Siliguri Mahakuma Parishad
4. The District Panchayats & Rural Development Officer, ................................. (All)

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department
Sir,

Reference above letter I am directed to clarify that multiple candidates have secured same total score (written & viva-voce together) in case of direct recruitment in PRI set up in a scenario when declared vacancy is less than the candidates getting same total score-

Copy forwarded for information and necessary action to:-

1. Then the selection has to be made on the basis of the candidate getting more marks in the written examination.

2. If option (1) fails to break the dead lock, then the candidate who is senior in age shall get the precedence in selection.

   Appropriate action should be taken accordingly.

   Sd/- Soumya Purkait
   Joint Secretary to the Govt of West Bengal
   Panchayats & Rural Development Department


Copy forwarded for information and future guidance to:-

1. The Additional Executive Officer, Zilla Parishad, ........................................... (All/Siliguri Mahakuma Parishad.

2. The The District Panchayats & Rural Development Officer, ......................... (all)

   Sd/- Soumya Purkait
   Joint Secretary to the Govt of West Bengal
   Panchayats & Rural Development Department
Memo No. 5038/PN/O/III/2A-63/2014  

From : Soumya Purkait, WBCS(Exe)  
Joint Secretary to the Govt. of West Bengal  
Panchayats & Rural Development Department

To : District Panchayats & Rural Development Officer  
South 24-Parganas

Sub : Clarification on appointment on compassionate ground


Reference above letter, here are responses:

1. As per policy decision of P & R D Department, the decision on whether a dependent will be appointed to a Group – C or Group – D post is not left with the appointing authority but with the sanctioning authority, which in this case is P & R D Department.

2. There is no change in policy regarding composition of 3 men committee in case of Group– C or Group – D employee which ever be the case which pre-existed before coming into effect of Memo. No. 4097/1(6)PN/III/2A-176/10 dated 29.09.2014 of P & R D Department and No. 9008-F(P) dated 16.09.2011 of Finance Department

Memo No. 5038/PN/O/III/2A-63/2014  

Copy forwarded for information & future guidance to:-

1. District Panchayats & Rural Development Officer, ...........................................(All),  
   except South 24-Parganas.

Sd/- Soumya Purkait  
Joint Secretary to the Govt of West Bengal  
Panchayats & Rural Development Department
Sir,

I am directed to refer to this Department’s Memo No. 5666/RD/O/13E-20/2006 dated 08.11.2013 (Copy enclosed as ready reference) and to request you to take necessary steps for filling up of post of District Engineer immediately, if not initiated already, as per the previous G.O as mentioned hereinabove.

Yours faithfully

Sd/- Soumya Purkait
Joint Secretary
to the Govt. of West Bengal

Enclor As stated

Copy forwarded for information to :-
1. Shri D. K Pal Special Secretary, and
2. Shri S. Sengupta, Joint Secretary of this Department.

Sd/- Soumya Purkait
Joint Secretary
to the Govt. of West Bengal
No. 5666/RD/O/13E-20/2006 Dated 08.11.2013

From : Soumya Purkait, WBCS (Exe.)
Joint Secretary to the Govt. of West Bengal
Panchayats & Rural Development Department

To : The Accountant General (A & E),
West Bengal
Treasury Building
2, Government Place West
Kolkata - 700001

Sub : Creation of 8 (eight) Government posts of District Engineer in the Pay Band – 4 (Rs.
9000-40500/-) with grade pay Rs. 6,600/- under this Department.

Sir,

I am directed by order of the Governor to say that the Governor has been pleased to accord sanction to the
Creation of 8 (eight) Government posts of District Engineer in the Pay Band – 4 (Rs 9000-40500/-) with gradpay Rs. 6,600/+
other admissible pay and allowances of this Department for implementation of the engineering works of Zilla Parishads.

2. The aforesaid posts are distributed among following 8 (eight) districts.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the District</th>
<th>No. of Sanction Posts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Birbhum</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>Malda</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>Dakshin Dinajpur</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>Cooch Behar</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>Hooghly</td>
<td>1</td>
</tr>
<tr>
<td>6</td>
<td>Nadia</td>
<td>1</td>
</tr>
<tr>
<td>7</td>
<td>Purba Medinipur</td>
<td>1</td>
</tr>
<tr>
<td>8</td>
<td>Siliguri Mahakuma Parishad</td>
<td>1</td>
</tr>
</tbody>
</table>

3. The Posts are to be filled up on the basis of the West Bengal Panchayat (Recruitment and Conditions of
Appointment of Employees of Zilla Parishad) Rules, 1997 for the appointment of District Engineers under the
Panchayats & Rural Development Department.

4. District Magistrate & Executive Officer of the concerned / Zilla Parishad will act as the D.D.O. in respect of the
aforesaid posts.

5. This order issues with the approval of the cabinet in the meeting held on 29/07/2009.

6. All concerned are being informed.

Yours faithfully

Sd/- Soumya Purkait
Joint Secretary
to the Govt. of West Bengal
Copy forwarded for information and necessary action to:

1. The District Magistrate Birbhum Malda, Dakshin Dinajpur, Chooch Behar, Hooghly, Nadia, Purba Medinipur & Darjeeling

2. The Additional Executive Officer, Siliguri Mahakuma Parishad

3. The Finance Department, Government of West Bengal

4. Head Quarter, Establishment Cell

5. The PMGSY Cell

6. The Budget Cell

7. The WBSRDA Cell

8. Guard File

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department
I am directed by the order of the Governor to issue the following clarifications and instruction:

1. In terms of notification no. 35/PN/O/III/2A-18/2002 dated 03.01.2008 following amendment to the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007 was issued:
   
   2) in rule 6 in sub-rule (1), in clause (c) for sub-clause (ii) substitute the following sub-clause

   Candidates having 50% marks in aggregate in the Madhyamik or its equivalent examination will be preferred in place of the existing clause

   This is to be clarified that the said amendment is to be interpreted to the effect that weightage has to be given to a candidate appearing for the recruitment in the post of Sahayak through direct recruitment who has secured at least 50% marks in aggregate in Madhyamik or its equivalent examination.

2. As per provision of the Rule 8 (c) (ii) West Bengal (Recruitment of Employees of Panchayat Samiti) Rules 2007 The candidate shall have passed the Madhyamik or its equivalent examination from any recognised University or Board or Council and having a minimum typing speed of thirth words per minute in English and twenty words per minute in Bengali

   This is to clarify in this regard that it is the discretion of the District evel Selection Committee as competent authority to decide if the candidate for the post of Clerk-cum-Typist shall appear for computer typing or manual type writer typing.

3. The standard of question in case of recruitment for the post of Executive Assistant, G.P. Secretary, Nirman Sahayak and Sahayak of Gram Panchayat and Clerk cum Typist & Samiti Education Officer of Panchayat Samiti (irrespective of method of selection) shall be set in the following manner:

<table>
<thead>
<tr>
<th>Post</th>
<th>Subject</th>
<th>Standard of Question</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nirman Sahayak</td>
<td>English</td>
<td>Madhyamik or its equivalent examination</td>
</tr>
<tr>
<td>GP Secretary</td>
<td>English, Arithmetic and Bengali</td>
<td>Higher Secondary or its equivalent examination</td>
</tr>
<tr>
<td>Executive Assistant</td>
<td>English and Bengali</td>
<td>Higher Secondary or its equivalent examination</td>
</tr>
<tr>
<td></td>
<td>Arithmetic</td>
<td>Madhyamik or its equivalent examination</td>
</tr>
<tr>
<td>Sahayak</td>
<td>English, Arithmetic and Bengali</td>
<td>Madhyamik or its equivalent examination</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>---------------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>Clerk-cum-Typist</td>
<td>English, Arithmetic and Bengali</td>
<td>Madhyamik or its equivalent examination</td>
</tr>
<tr>
<td>Samiti Education Officer</td>
<td>English and Bengali</td>
<td>Higher Secondary or its equivalent examination</td>
</tr>
<tr>
<td></td>
<td>Arithmetic</td>
<td>Madhyamik or its equivalent examination</td>
</tr>
</tbody>
</table>

The order takes immediate effect

All concerned are being informed.

By Order of the Governor
Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department

Memo No. 3688/1(55)/PN/O/III/2S-42/12  Dated 30.10.2013

Copy forwarded for information & necessary action to:-

1. The Commissioner Panchayat & Rural Development.

2. The District Magistrate, ........................................... District (All).

3. The Additional Executive Officer, ..................................... Zilla Parishad (All) Mahakuma Parishad.

4. The District Panchayats & Rural Development Officer, ......................... District (All) with request to serve the copy to all all BDOs in the distict.

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department
Madam,

Reference above letter, I would like to clarify in the following manner:

Query 1) Whether an applicant for the post of Executive Assistant having a degree of Bachelor in Computer Application fulfills the requirement of essential Qualification (as per Recruitment Rule) if he or she possesses

A) Bachelor’s degree from a recognised university

B) Diploma in computer application from any Institute recognised by the State or Central Government or State Council of Technical Education for recruitment to the post of Executive Assistant.

Reply – The answer is in affirmative.

Query 2) Whether an applicant having a B. Tech Degree in Civil Engineering is to be considered eligible for recruitment to the post of Nirman Sahayak.

Reply – Even though as per the West Bengal Panchayat (Recruitment of Employees of Gram Panchayat) Rules, 2007 the candidate “Must have a Diploma in Civil Engineering from any institute recognised by State Government or Central Government”, he or she can not be denied / disqualified / barred from appearing in the recruitment examination, as a higher qualification can not be a reason for disqualification of a candidate in the ends of justice.

Necessary action may be taken accordingly.

Yours faithfully,

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal Panchayats & Rural Development Department
Memo No. 3808/1(535)/PN/O/III/2E-12/2012 Dated 08.11.2013

Copy forwarded for information and future guidance to:

1. The District Magistrate,..............................................................(All)

2. The Additional Executive Officer, ............................................................ Zilla Parishad/
Siliguri Mahakuma Parishad

3. The District Panchayats & Rural Development Officer ........................................... (All)

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department
Sir,

I am directed to say that officers will be the representative of Principal Secretary in the District Level Selection Committee (DLSC). This has been necessitated as the previous representatives has either left the Deptt or retired on superannuation.

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Name of the new representative</th>
<th>Name of the District</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt Banhisikha Dey, Deputy Director, P&amp;RD</td>
<td>Jalpaiguri &amp; Burdwan</td>
</tr>
<tr>
<td>2.</td>
<td>Debashish Das, Joint Secretary, PRD Deptt</td>
<td>Bankura &amp; Birbhum</td>
</tr>
</tbody>
</table>

Yours faithfully,
Sd/- Soumya Purkait
Joint Secretary to the Government of West Bengal
No. 4040(2)/PN/O/III/2E-12/2012 Dated: 28.11.2013

Copy forwarded for information and necessary action to:

1. The Commissioner, Panchayats & Rural Development, WB
2. Special Secretary (Law), Department of Panchayats & Rural Development
3. The P.S. to Hon’ble MIC, Department of Panchayats & Rural Development
4. Law Officer of Panchayats & Rural Development
5. The District Panchayats & Rural Development Officer, Jalpaiguri, Burdwan, Bankura, and Birbhum

Sd/- Soumya Purkait
Joint Secretary to the
Government of West Bengal
I am directed to say that the Governor is pleased to cancel the clarification issued by the Assistant Secretary P & RD Department vide memo. no. 5639/PN/O/III/2S-27/10 dated 21.07.2010, with immediate effect. The copy the said order is enclosed for reference & future guidance.

The provisions as laid down at para (2) (c) (ii) being the amendment to the West Bengal (Recruitment of Employees of Panchayat Samiti) Rules 2007 and issued through notification no 2960/PN/O/III/2E-61/04 (Pt-III) of P & R D Department shall remain applicable until further amendment of the said rule pertaining to recruitment of Samiti Education Officer.

By Order of the Governor

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department

Copy forwarded for information & necessary action to :-
1. The Commissioner, Panchayats & Rural Development.
2. The District Magistrate ......................................................... District (All)
3. The Additional Executive Officer, ........................................ Zilla Parishad (All)
   Mahakuma Parishad.
4. The District Panchayats & Rural Development Officer, .......................... District (All)
   with request to serve the copy to all the B.D.Os in the district.

Sd/- Soumya Purkait
Joint Secretary to the Govt of West Bengal
Panchayats & Rural Development Department
From : S. K. Pal  
Assistant Secretary to the Govt. of West Bengal  
To : The Additional District Magistrate & A.E.O.  
Malda Zilla Parishad  
Malda  
Sub : Clarification regarding Teaching Experience of the candidates appeared for appointment to the post of Samity Education Officer  
Ref : Memo. 1262 dated 06.05.2010  

With reference to the above the undersigned is directed to say that teaching experience of the candidate who have rendered voluntary service as an Assistant Teacher in High School or rendered service as an Assistant Teacher in a privately run Primary or High School will not be considered as their teaching experience for direct recruitment to the post of Samity Education Officer.

Sd/- (inelligible)  
Assistant Secretary to the  
Government of West Bengal

Copy forwarded for information & necessary action to:-  

1. The District Panchayats & Rural Development Officer, Malda

Sd/- (inelligible)  
Assistant Secretary to the  
Government of West Bengal

Memo No. 5639/1(1)/PN/O/III/2S-27/10  
Dated 21.07.2010
From: Joint Secretary to the Govt. of West Bengal
Panchayats & Rural Development Department

To: The Additional Executive Officer
Siliguri Mahakuma Parishad

Sub: Clarification regarding credit of Earned Leave in respect of a ZP/SMP Employee

Ref: His Memo. No. 812/Estt./CA dated 04/07/2013 & 929/Estt./CA dated 01/08/2013

Sir,

Reference above letters I would like to clarify that employees posted under Zilla Parishad & Siliguri Mahakuma Parishad are entitled to a credit of 30 days Earned Leave in a calendar year as in the case regular Government employee.

Thanking you,

Sd/- Soumya Purkait
Joint Secretary
to the Govt. of West Bengal

Copy forwarded for information and future guidance to:

1. The District Magistrate ....................................................(All)

2. Additional Executive Officer, Zilla Parishad ..............................(All)

Sd/- Soumya Purkait
Joint Secretary

to the Govt. of West Bengal
Government of West Bengal  
Panchayats & Rural Department Development  
Panchayat Wing, Jessop Building  
63, N. S. Road, Kolkata - 700001

Memo No. 1980/PN/O/III/2E-40/13  
Dated 20.05.2013

From  
S. Purkait  
Joint Secretary to the  
Government of West Bengal

To  
1) The District Magistrate / The Executive Officer,  
.............................................. All Z.P.

2) The Additional Executive Officer  
Siliguri Mahakuma Parishad

Sir / Madam,

We have been receiving communication seeking clarification on applicability of Finance Department Order No. 2013-F(P) dated 06.03.2012 & No.254(60)-ISS dated 18.02.2013 from various district Zilla Parishad authorities for the employees of P.R Bodies.

I am directed to attach a copy of Finance Department Memorandum No. 3291- (P) dated 19.04.2012 which is self explanatory as it clearly states that employees of P.R bodies are very much covered under the provisions & stipulation as laid down by the Finance Department in respect of employees who had absented from duties on 28.02.2012 & 20.02.2013.

All concerned are being informed

Yours faithfully  
Sd/-  
(S. Purkait)

Enclo : As stated
MEMORANDUM

It has come to notice that there is some confusion in some corners as to applicability of Finance Department Memo No. 2013-F(P) dt. 06.03.2012 in respect of the employees of Corporation Boards, Undertakings, Statutory Bodies, Educational Institutions etc.

To remove such confusion it is clarified that all the provisions in the said Memo are equally applicable to all employees of Corporation, Boards, Undertakings, Statutory Bodies, Local Bodies, Educational Institutions etc.

Accordingly, Administrative Departments will issue instructions mentioning clearly that all actions as contained therein should invariably be completed by 30.04.2012 if not done already.

Sd/- H. K. Dwivedi
Secretary
Finance Department

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2 Govt. Place West, Kolkata-700001.
2. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Johar Building, P0I, Hyde Lane, Kolkata-700073.
5. The Accounts Officer, West Bengal Secretariat, Writers’ Buildings, Kolkata-700001.
6. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata-91.
7. Sr. P. A. to the Principal Secretary, Writers’ Buildings, Finance Department.
8. District Magistrate / Judge, ____________________________
9. The Sub-Divisional Officer, ____________________________
10. Treasurer Officer, ____________________________
11. The Addl. Chief Secretary / Principal Secretary, Panchayat & R.D. Department, Jessop Building, 63, N.S. Road, Kolkata-700001 Division
12. The Commissioner, ____________________________
13. The Superintendent of Police, ____________________________
14. The Principal Industrial Training Institute, ____________________________
15. The Superintending Engineer / Executive Engineer, ____________________________
16. ____________________________All Group Cell, Branch ____________________________
17. All Special Secretary / Jt. Secretary / Dy. Secretary / Asst. Secretary / O.S.D. / Registrar ____________________________
ORDER

The undersigned is directed to say that the P & R D Department had issued an order vide memo no. 4554/PN dated 12/09/2000 & No. 4024/PN/O/III/2A-59/09 dated 07/09/2009 wherein 10% of total sanctioned post of I.D.A. in Zilla Parishad / Siliguri Mahakuma Parishad could be filled up by transfer by the eligible and willing typist on the basis of seniority.

The undersigned is further directed to say that L.D.A. & Typist belong to separate cadre and change in designation during the service tenure of an emploee is generally not permissible nor any provision is there for the same in relevant recruitment rule. The department has received requests for permission / clarification from some Zilla Parishads on this issue during recent times.

Now the undersigned is directed to order that such practice of filling up of the vacant post of L.D.A. by change in designation of eligible & willing typist can not be continued any further and be stopped forthwith.


All concerned are being informed.

Sd/- Soumya Purkait  
OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal

Copy forwarded for information & necessary action toto:-
1. District Magistrate & Executive Officer,.........................ZP(All)
2. AEO, Siliguri Mahakuma Parishad.

Sd/- Soumya Purkait  
OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal
From: Soumya Purkait  
OSD & Ex-Officio Deputy Secretary  
to the Govt. of West Bengal  
Panchayats & Rural Development Department

To: The Additional District Magistrate (Dev.)  
North 24 Paraganas

Sub: Clarification in respect of Shyamal Dhali, Nirman Sahayak of Jateswar-I Gram Panchayat

Ref.: Your Memo No. 379/DP&RDO.XIX (A)/15/2012 dated 11.03.2013

Sir,

Reference above letter, I would like to issue the following clarification on the queries made by you.

1. As the criminal case against Shri Dhali relates to an extra official matter having no nexus with his official position, so there is no need to keep the incumbent under suspension for any further period nor any disciplinary proceedings can be initiated against him as there is no such legal provision/scope in such matters.

   Administrative action if any will solely depend on the outcome of the criminal case in the court of law.

2. The incumbent should be allowed to join his present place of posting forthwith.

   This may further be noted that there is no legal binding to place in employees under suspension who has been in Jail Custody for more than 48 hours with retrospective effect, as there are innumerable judicial pronouncements in similar matter by Hon’ble High Court and Apex Court.

Yours faithfully,

Sd/-
(Soumya Purkait)
Copy forwarded for information & future guidance to:

(1) Additional Executive Officer, .................................................. ZP, (All) Siliguri Mahakuma Parishad.

Sd/-
(Soumya Purkait)
ORDER

Whereas most of the District level & Block level officials are intensely engaged with summary revision & other election related jobs pertaining to ensuring Panchayat general election.

And whereas it has come to the notice that Districts authorities are already faced with adverse law & order situation in districts in connection with ensuring Panchayat general election.

And whereas it is a cause of concern to this Department as report of untoward incidents in connection with recruitment drive in PR Bodies has been on rise in recent days.

Now, therefore, after careful consideration of all aspects & for the greater interest of the administration & people at large the undersigned is directed to say that the Governor has been pleased to impose embargo in the process of all types of fresh recruitment including compassionate appointment in Gram Panchyats, Panchayat Samitis & Zilla Parishads in all districts until further order but relaxation is allowed in case where the written examination has been conducted & viva-voce / interview is possible to be completed within 22.02.2013 & in cases of compassionate appointments the sanction order has been already issued by the P & RD Department.

This order takes effect from the date of issue of this order.

By order of the Governor
Sd/- Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal

Copy forwarded for information & necessary action to :

1. The Commissioner of P&RD, West Bengal
2. Executive Officer, .................. Zilla Parishad (All) / Siliguri Mahakumas Parishad
3. The District Panchayats & Rural Development Officer, .................. (All) with the request to forward copies of this order to all BDOs.

By order of the Governor
Sd/- Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
From : Soumya Purkait, WBCS (Exe)
OSD & Ex-Officio Deputy Secretary
Panchayats & Rural Development Department

To : The Commissioner of Panchayats & Rural Development
West Bengal

Sub : Computer Application test in connection with recruitment of employees of
Gram Panchayat & Panchayat Samiti

Sir,

I am directed to say that Practical Computer test for huge no. of candidates appearing in recruitment test for some posts in Gram Panchayats and Panchayat Samiti is not feasible with the current IT-infrastructure in the district before written test as was laid down in the Dept’s Memo as 6779/PN/O/III/2F-61/04(Pt.II) dt 21.12.2015 read with Memo No. 3379/III/DD/2F-47/05 Dt. 09.12.2005.

Hence in partial modification of the aforesaid orders, I am directed to say that only such candidates who are successful in written test securing above certain cut off marks fixed by the District Level Selection Committee, shall have to appear in the Principal / hands on test on computer applications before final selection.

Yours faithfully,

(Soumya Purkait)

Copy forwarded for information & necessary action to the :

1. Executive Officer, .......................................... Zilla Parishads (All) Siligurin Mahakuma Parishad
2. D.P.R.D.O., ................................................... All He / She is requested to circulate the copy of the orders to the B.D.O.s in his / her district.

(Soumya Purkait)
From: Shri Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt of West Bengal
Panchayats & Rural Development Department

To: The District Magistrate & Executive Officer
Burdwan

Sub: Representative of the Principal Secretary, Department of Panchayat & Rural Development in the District Level Selection committee

Ref: His Memo No.BZP/Estt./239 dated 29.01.2013

Sir

I am directed to say that Shri Soumitra Sengupta, WBCS(Exe). Joint Director Directorate of Panchayat & Rural Development, appointed as representative of Principal Secretary of District Level Selection Committee for the District Bankura will remain in additional charge of the Burdwan district.

Yours faithfully,

Sd/-
(Soumya Purkait)

Copy forwarded for information & necessary action to:

1. The Commissioner Panchayats & Rural Development, West Bengal
2) The Joint Secretary (Policy Cell) Panchayats & Rural Development
3) The District Magistrate Burdwan
4) Shri Soumitra Sengupta WBCS(Exe) Joint Director, Directorate of Panchayats & Rural Development West Bengal
5) The District Panchayats & Rural Development Officer, Burdwan
6) The Private Secretary to M.I.C. of this Department

Sd/-
(Soumya Purkait)
ORDER

Whereas number of candidates in recruitment test for the post Gram Panchayats and Panchayat Samitis have gone up manifold over the years as district authorities are publishing advertisement for candidates in news papers for wide publicity and transparency as also many candidates are being sponsored by the Employment Exchange.

And whereas it is a herculean task for the District Level Selection Committee to conduct recruitment test through conventional written test for such a large no of candidates.

And whereas the need to bring an objectivity in the selection process through critical/objective scoring is felt imperative.

Now therefore after careful consideration of all aspects, the undersigned is directed to say that the Governor is pleased to order that written test for recruitment in Gram Panchayats and Panchayat Samitis shall henceforth be conducted only through Objective and multiple choice question (MCQ) method keeping syllabus and scoring pattern for both these tiers unchanged. Negative marking for wrong answer should also be in place but to be fixed by the District Level Selection Committee.

By Order of the Governor
Sd/-
(Soumya Purkait)

OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
Copy forwarded for information & necessary action to:

1. The Commissioner of Panchayats & Rural Development West Bengal

2) The Joint Secretary (Policy), PRDD

3) The District Magistrate The Executive Officer, .............................. Zilla Parishad (All)/ S.M.P.

4) The P. S to Hon’ble M. I. C, PRDD.

5) The District Panchayats & Rural Development Officer, .............................. (All) with a request to circulate the copy of this order to the B. D. O s.

Sd/-

(Soumya Purkait)

OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
From: Shri Soumya Purkait WBCS (Exe)
OSD & Ex-Officio Deputy Secretary
to the Govt of West Bengal
Panchayats & Rural Development Department

To: The District Panchayats & Rural Development
South 24-Parganas

Sub: Recruitment of Staff in the vacant posts of Panchayat Samitis and Gram Panchayats

Ref: His Memo No. 1469/P&RD dated 19.11.12

The undersigned is to say that post of Gram Panchayat Sahayak remaining vacant after filling up the post through promotion on the basis of seniority-cum-merit from amongst the Peon of Panchayat Samiti & G.P Karme of Gram Panchayat shall be filled up by direct recruitment in terms of Notification no-8047/PN/O/III/2E 51/07 dated 07.12.2012.

He is therefore requested to fill up the remaining post of Sahayaks by direct recruitment after completion of the promotion process.

Yours faithfully,
Sd/-
(Soumya Purkait)

Copy forwarded for information and future guidance to:

1. The D P R D O, .....................................................(All) except South 24 Parganas

Sd/-
(Soumya Purkait)
**Memo No. 7358/PN/O/III/2E-135/12**

**Dated : 24.12.2012**

**From :** Shri Soumya Purkait WBCS (Exe)
OSD & Ex-Officio Deputy Secretary
to the Govt of West Bengal
Panchayats & Rural Development Department

**To :** The District Panchayats & Rural Development
South 24-Parganas

**Sub :** Clarification regarding counting of past service of Executive Assistant

**Ref :** His Memo No. 1201/P&R D dated 14/12/2012

<table>
<thead>
<tr>
<th>Points</th>
<th>Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Whether period of service rendered in the post of erstwhile Sahayak is to be conounted towards Pension benefit.</td>
<td>a) The matter is under consideration of the F.D. Final decision of this Department will be intimated after getting approval from the Finance Deptt.</td>
</tr>
<tr>
<td>b) As he tendered resignation whether deduction of GPF Contributon is to be continued?</td>
<td>b) When a subscriber quits the service the amount sending to his credit in the fund shall be come payable to him as per provision let down in P.F. Scheme for the employees of P.R. Bodies, 1991. The contribution cannot be continued after acceptance of the resignation.</td>
</tr>
</tbody>
</table>

Sd/-
(Soumya Purkait)

**Memo No. 7358/1(17)/PN/O/III/2E-135/12**

**Dated : 24.12.2012**

Copy forwarded for information and future guidance to :

1. The D P R D O, ..................................................... (All) except South 24 Parganas

Sd/-
(Soumya Purkait)
Memo No. 5666 (2)/PN/N/II/IG-7/2010

From : Saurabh Kumar Das
Principal Secretary to the Government of West Bengal

To
1) The Commissioner
   Panchayats & Rural Development, West Bengal
2) The District Magistrate,
   .................................................................(all)

Sir,

In order to fill up the vacant posts of the PRI bodies recruitment process is going on in most of the Zilla Parishads and as the process involves huge applications, fund is being asked by the zilla parishads/ District Offices for the recruitment process.

Guidenes for recruitment process out of 13th FC Recommended Grant and now it is stated as clarification that, for conducting such recruitment process involving huge applications. Grants under recommendation of the 13th Finance Commission available with the Zilla Parishad/ Mahakuma Parishad may be utilized @ Rs. 60/- (sixty) only per candidate inclusive of all related expenditure on this account.

If the scale of expenditure noted above requires to be modified, proposal for revising the unit cost may be sent with justification.

Actual expenditure as incurred may be informed to the Commissioner Panchayats & RD, West Bengal, for reimbursement of the same during release of next instalment of 13thFC Grant.

Yours faithfully

Sd/- Saurabh Kumar Das
Principal Secretary
to the Government of West Bengal
Memo No. 5666 /1(5)/PN/N/II/IG-7/2010

Dated 06.11.2012

Copy forwarded for information and taking necessary action to:

1. The District Panchayats & Rural Development Officer

..............................................................(All)

2) The Additional Executive Officer,

............................................................. Zilla Parishad/Mahakuma Parishad

3) The Block Development Officer, .............................All.......................

4) Guard file of Budget Cell/Policy & Planning Cell/PRI Cell

5) MIS Cell with request to upload the website

Commissioner and Additional Secretary
Panchayats & RD. West Bengal
Madam

The undersigned is directed to clarify that candidates having following qualifications may be treated as eligible for recruitment to the post of Block Informatics Officer as these qualifications are treated as equivalent to the ones specified in relevant recruitment rules:-

1) Bachelor in Electronics & Communication Engineering/Computer Science & Engineering, B. Tech (IT) and B.Sc (IT) by Distance Education Programmes from Visva Bharati or any other recognized University or from Indira Gandhi National Open University.

2) B.E. or B. Tech. in Computer Science and Engineering.

3) B.Sc. in Computer Science.

4) Master/Bachelor in Computer Application.

5) B. Sc. in General Stream Course and M. Sc. (IT)

All concerned be informed accordingly.

Yours faithfully
Sd/-
(Soumya Purkait)
Copy forwarded for information, necessary action and future guidance to:

1. The Commissioner Panchayats & Rural Development West Bengal

2) The Joint Secretary, (Law Cell), Panchayats & Rural Development Department.

3) Dr. Nilanjan Dasgupta, WBCS(Exe), Panchayat & Rural Development Department.

4) The District Magistrate, .................................................... (All) except Hooghly.

5) The Additional Executive Officer, ................................. (All Zilla Parishad) & Siliguri Mhakuma Parishad.

6) The District Panchayats & Rural Development Officer, ............................... (All) All BDOs should be informed accordingly.

Sd/-

(Soumya Purkait)
Sir,

In enclosing a copy of notification no. 4080 SW dated 27.09.1989 I am to request you to circulate the above mentioned to the offices under your control for records and future guidance. This is felt essential as we are getting queries from the districts at regular intervals.

Enclo.: As stated

Yours faithfully

Sd/-

(Soumya Purkait)

---

Memo No. 4853/1(36)PN/O/III/2E-102/12 Dated 13.09.2012

Copy with a copy of notification no. 4080 SW dated 27.09.1989 of Relief and Welfare Deptt. forwarded herewith for information & necessary action to the:

1. Executive Officer/ Additional Executive Officer, ......................... Zilla Parishad / Siliguri Mahakuma Parishad

2) D. P. R. D. O., ......................................................... (All)
   He is requested to circulate the copy along with enclosure to the B. D. Os in the district.

Sd/-

(Soumya Purkait)
NOTIFICATION

In pursuance of the guidelines given by the Government of India, it has been decided to introduce a set of uniform definitions of the handicapped in this state and to issue identity cards to those who will be declared handicapped in terms of the said definitions so that they can fully avail of the various facilities and concessions without going through any cumbersome procedure.

The Ministry of Welfare Govt. of India have notified the definitions of the handicapped and insured guidelines in its notification no. 4-2/83 HW, III dt. 6.8.1986 for adoption of the said definitions throughout the country.

Now therefore, the Governor has been pleased to adopt with immediate effect the definitions of the following four categories of handicapped as in the aforesaid Govt. of India notification in declaring a person as handicapped for the purpose of availing of the various facilities / concessions already earmarked or to be done so in future for those persons:–

1) Visually handicaps
2) Locomotor handicaps
3) Speech and hearing handicaps
4) Mental handicaps

2. Each of the aforesaid categories of the handicapped persons has be classified into the following four groups:–

Degree and extent of disability
1) Mild less than 40%
2) Moderate 40% and above
3) Severe 75% and above
4) Profound / Total 100%

It has been decided that no facilities concessions will be admissible to the mild group of handicaps.

It has further been decided that only those disabled persons who fail under the category permanent disability, as defined in the said notification will be eligible for the facilities / concessions available for handicapped persons. A one eyed person will not be treated as handicapped.

3. For declaring handicapped Authority will be a Medical Board at the district level. The board will comprise of the Chief Medical Officer of Health / Sub-divisional Medical Officer of Health in the district and another expert in the specified field ophthalmic surgeon in case of visual handicap; either an ENT surgeon or audiologist in case of speech and hearing handicaps, and orthopaedic surgeon or special in physical medicine and rehabilitation in case of locomotop handicaps; a psychiatrist or a clinical psychologist or teacher in special education in case of mental handicaps. The Chief Medical Officer of Health, Sub-divisional Medical Officer of Health will be the Chairman of the Medical Board, the Medical Boards for the districts and Calcutta will be constituted by the Health and Family Welfare Department shortly.
4. Specified tests as indicated in Annexures should be conducted before a certificate is given.

5. The identity cards as per the decision as aforesaid will be issued by the District Social Welfare Officer of this department in case of residents of the districts and the office on special duty (handicapped) of the Directorate of Social Welfare, West Bengal in case of the residents of Calcutta postal zone area to those who have been declared handicapped by the Medical Board.

   The identity card will be valid for 3 (three) years from the date of issue and card will renewed after obtaining the Medical Report at the interval of three year’s.

6. Appeliate authority in case of any doubt regarding the interpretation of the definition, classification / evolution test, the matter should be referred to the Director General of Health Service, Ministry of Health and Family Welfare, Govt. of India through the relief and Welfare Department of this Government for removal of the same. The Director General of Health Services, Govt. of India in the final authority in this regards.

7. The guideline for evaluating the disability of a person by the Medical Boards as laied down by the Govt. of India are annexed herewith.

8. The rules and order already in force in difference deptts. of this Govt. for extending facilities / concessions to the handicapped person may be modified as per this notification.

   This order issues with concurrence of the Finance Department vide their order no. Group-8 291 dt. 19.09.89.

   By Order of the Governor

   R. S. Midha
   Secretary to the Govt. of West Bengal
The undersigned is directed to say that number of candidates for the promotional post will be five times of the available vacancy.

In case of insufficiency in number of eligible candidates, the minimum requirement may be waived off by the appointing authority.

Sd/-

(Soumya Purkait)
Sir,

I am directed to say that following guideline may be followed to fill up the vacant posts of Gram Panchayats and Panchayat Samitis.

1. The applications received in accordance with the notification No. 1036/DPRD dt. 01.08.2009 and the new applications to be received according to the new advertisement should be accumulated together. Similarly, vacant posts should also be totalled. All the previous applicants and new applicants should be allowed to compete against the resultant vacant posts. The candidates who had applied on previous occasion need not apply afresh.

2. Upper age limit of the candidates will be considered in terms of Finance Deptt. notification No. 11653 F (P) dt. 30.12.2011 which has come into force w.e.f. 1.1.2012.

3. In case of promotion on the basis of merit-cum-seniority basis, the ratio for promotion post and candidates called for examination will be five times of the posts to be filled up on promotion.

Sd/-
(Soumya Purkait)
MEMORANDUM

Sub: Clarification on ‘Interim Allowance in terms of Para 52 of DCRB Scheme, 1985 for the employees of Panchayats.

In terms of Para 52 of Death-cum-Retirement Benefit Scheme 1985 for the employees of Panchayats & Rural Development, an Interim Allowance not exceeding two-thirds of the pension that would have been admissible but for the criminal proceedings may be granted during pendency of such proceedings in case of hardship.

As pension is subject to revision consequent upon a general revision of pension, it is necessary for the sake of justice that whenever a general revision of pension is made, ‘Interim Allowance’ should also be similarly revised/consolidated. Now several references from different concerns are received by this Department as to the mode of such consolidation/revision of “Interim Allowance’.

Now, after careful consideration of the matter, the Governor has been pleased to clarify that such allowance under Para 52 of Death-cum-Retirement Benefit Scheme, 1985 for the employees of Panchayats. West Bengal shall be revised in terms of the different orders of the revision of pension which were published consequent upon revision of Pay and Allowances under different ROPAs, more specifically the ‘Interim Allowance’/‘Compassionate Allowance’ sanctioned prior to 01.01.90, 01.01.96 and 01.01.06 shall be revised / consolidated in terms of Memo. Nos.8280/III/Panch dated 12.04.1990, 4105/PN dated 12.11.1998 and 854/PN dated 27.02.2009 respectively.

Amount as consolidated/revised below the minimum ceiling of pension shall not be stepped up for this purpose. For example if any such allowance is revised to Rs.2,500/- p.m. in terms of the revision consequent pm ROPA’O9, that should not be stepped up to Rs.3,300/- the minimum ceiling of pension for normal cases.

In case of Interim Allowance/Compassionate Allowance. Dearness Relief at the rates sanctioned by the Government shall also be calculated on such allowances.

Medical Allowances as has been/shall be prescribed for the regular pensioners shall also be applicable in this case.

This order issues with the concurrence of Finance Department vide their observation in the File No. PN/O/III/2P-55/10 vide their U.O. No.521-F (Pen) dated 23.08.2012.

Sd/-
Principal Secretary
to the Govt. of West Bengal.
Copy forwarded for information & necessary action to:

1. The Director of Pension and Provident Fund, West Bengal.
2. The Commissioner, Panchayats & Rural Development, West Bengal.
3. The Accountant General (A&B) West Bengal, Treasury Buildings, Kolkata-1
4. The Accountant General (Audit), Treasury Buildings, Kolkata-1,
5. The District Magistrate & Executive Officer, ________________ (All) ZPs/SMP.
6. The District Panchayats & Rural Development Officer________________ (All)
7. The Additional Executive Officer, (AJl)ZIVSMP.
8. Sub-Divisional Officer (All) __________________
9. Block Development Officer (All)
10. The Treasury Officer (All) ______________________
11. Policy Cell of this Department.
12. The Guard File

Principal Secretary

to the Govt. of West Bengal.
Government of West Bengal
Panchayats & Rural Development Development
63, N. S. Road, Jessop Building, Kolkata - 700 001

Memo No. 4053/PN/O/III/2S-34/12 Dated 18.07.2012

From : Soumya Purkait, WBCS(Exe)
OSD & Ex-Officio Deputy Secretary
to the Govt of West Bengal
Panchayats & Rural Development Department

To : The Additional District Magistrate (Panchayat),
Howrah

Sub : Clarification for proportion of clerk-cum-typist and Accounts Clerk of
Panchayat Samiti at the time of filling up the posts of Cashier-cum-Store
Keeper and UDA of Panchayat Samiti.

Ref : His Memo. No. 923/HDP dt. 06.07.2012

The undersigned is to clarify the points in the light of West Bengal Panchayat (Recruitment of Employees of
Panchayat Samiti) Rules, 2007 in the following manner.

Points:

1. What will be the basis of selection for the post of Cashier-cum-Store Keeper and UDA of Panchayat
Samiti as both Clerk-cum-Typist and Accounts Clerk are eligible for promotion but no proportion of
representation is mentioned in the West Bengal Panchayat (Recruitment of Employees of Panchayat

2. In case only one vacancy exists in either Cashier-cum-Store Keeper or Upper Division Clerk what will be
the mode of selection as two different cadres are eligible for the post.

Clarification:

1. The post of Cashier-cum-Store Keeper shall be filled up by transfer from amongst the serving confirmed
upper Division Assistants of the Panchayat Samiti within the district on the basis of option exercised by
them.

After the first option has been used, the second option is to fill up the post of Cashier-cum-Store Keeper
by promotion from the cadre of Accounts Clerk.

After completion of the second option, the post of Cashier-cum-Store Keeper will be filled up by promotion
from Clerk-cum-Typist.
The mode of selection shall be on the basis of merit-cum-seniority within the jurisdiction of the district.

2. The post of Cashier-cum-Store Keeper or UDA will be filled up on the basis of exigency of nature of works in the particular Panchayat Samiti. Promotion from Accounts Clerk and Clerk-cum-Typist may depend on availability of employees in either of the said two feeder posts. Such decision shall lie solely on the District Level Selection Committee.

Yours faithfully,

Sd/-

Soumya Purkait

Memo No. 4053/1(19)/PN/O/III/2S-34/12 Dated 18.07.2012

Copy forwarded for information and necessary action to:

1. The Commissioner of Panchayat & Rural Development

2. The D.P.R.D.O....................................................... (All). This is for future guidance.

Sd/-

Soumya Purkait
Memo No. 3939/PN/O/III/2S-21/12  
Dated 11.07.2012

From : Soumya Purkait, WBCS(Exe)  
OSD & Ex-Officio Deputy Secretary  
to the Govt of West Bengal  
Panchayats & Rural Development Department

To : The District Magistrate ..............................................(All)

Sub : Clarification regarding Child Care Leave for the employees of P.R. Bodies

The undersigned is directed to say that Finance Department was moved to include PRI Bodies for Child Care Leave introduced for the female Government Employees in terms of Finance Deptt. No. 1364 F (P) dt. 15.02.2012 available for the female employees of the P.R. Bodies.

Finance Department has clarified in their observation dated 9th 2012 that the benefit of Child Care Leave introduced in terms of Finance Department’s memo. no. 1364 F (P) dt. 15.02.2012 is not available for female employees of P.R. Bodies.

All concerned be informed.

Sd/-  
(Soumya Purkait)

Memo No. 3939/PN/O/III/2S-21/12  
Dated 06.08.2012

Copy forwarded for information and necessary action to:

1. The Commissioner of Panchayats & Rural Development, W.B.

2. DPRDO, .............................................................(All).

He/She is requested to circulate the copy to the B.D.O.s in his/her district.

Sd/-  
(Soumya Purkait)
ORDER

The undersigned is directed by the order of the Governor to say that the portion dealing with re-constitution of District Level Selection Committee (DLSC) in respect of Zilla Parishad in the order No.2225/PN/O/2E-12/2012 dated 09.04.12 shall not take effect until further order.

All other contents of the aforesaid order remain unchanged.

This order takes effect from 09.04.12.

By Order of the Governor
Sd/-
Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal

Memo No. 2813/PN/O/III/2E-12/2012

Copy forwarded for information & necessary action to:
1. The Sabhadhipati, .................... Zilla Parishad/Mahakuma Parishad (All)
2. The Commissioner, Panchayats & Rural Development.
3. The Joint Secretary (Policy Cell), Panchayats & Rural Development Department.
4. The Joint Secretary (Law), Panchayats & Rural Development Department.
5. The District Magistrate, ............................ (All).
6. The Executive Officer, ..................... Zilla Parishad/Mahakuma Parishad (All)
7. The Additional Executive Officer, .......................... Zilla Parishad/Mahakuma Parishad (All) with a request to circulate the copy of this order among all SDOs BDOs.
8. The Secretary, ...................... Zilla Parishad/Mahakuma Parishad (All).
9. The Sub-Divisional Officer, .......................... (All).
10. The District Panchayats & Rural Development Officer, ........................ (All).
11. PS to Hon’ble MIC, Panchayats & Rural Rural Development Department.
12. The BDOs & E.O. Executive Officer, Panchayat Samiti .................. (All).
13. The Guard File

Sd/-
Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
ORDER

Whereas it appears that the policy of merit cum seniority is being followed for filling up the posts in P.R. Bodies from promotion quota in terms of order issued from time to time by Panchayats & Rural Development Department.

And whereas in terms of letter No.5418/PN/O/III/2A-38/03 dated 20.11.06 of the Panchayats & Rural Development Department it was clarified that a test will be conducted fixing a qualifying mark for screening of candidates, but not for the purpose of determining their seniority in the promotion post.

And whereas it was further clarified in the aforesaid letter that seniority of prospective candidates will be determined on the parts of existing gradation list of the candidate in the feeder post.

Now, the undersigned is directed by order of the Governor to further clarify that at the time of promotion for employees of P.R. Bodies on merit-cum seniority basis, a written examination of 50 (fifty) marks shall be conducted amongst the prospective candidates by the District Level Selection Committee (DLSC) fixing 15 (fifteen) marks as qualifying score.

The undersigned is the further directed to say that no other method of test / screening shall be admissible.

By Order of the Governor

Sd/-

Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
Copy forwarded for information & necessary action to :-

1. The Commissioner, Panchayats & Rural Development.

2. The Joint Secretary (Policy Cell), Panchayats & Rural Development Department.

3. The Joint Secretary (Law), Panchayats & Rural Development Department.

4. The Executive Officer, ............................ Zilla Parishad (All)

5. The Additional Executive Officer, ................................. Zilla Parishad (All)/Siliguri Mahakuma Parishad.

6. The District Panchayats & Rural Development Officer, ................................. (All).

7. PS to Hon’ble MIC, Panchayats & Rural Development Department.

8. PA to Principal Secretary, with a request to place this before the Principal Secretary.

Sd/-
Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
In continuation of order issued vide No. 2813/PN/O/III/2E-12/2012 dated 10.05.2012, this is further clarified that recruitment committee for Zilla Parishad constituted in terms of Notification No.2247/PN/O/3R-2/96 dated 20.05.97 shall continue to remain effective until further order.

By Order of the Governor
Sd/-
Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal

Copy forwarded for information & necessary action to:-

1. The Sabhadhipati, ...................... Zilla Parishad/Mahakuma Parishad (All)
2. The Commissioner, Panchayats & Rural Development.
3. The Joint Secretary (Policy Cell), Panchayats & Rural Development Department.
4. The Joint Secretary (Law), Panchayats & Rural Development Department.
5. The District Magistrate, ..................................... (All).
6. The Executive Officer, .................. Zilla Parishad/Mahakuma Parishad (All)
7. The Additional Executive Officer, .............................................. Zilla Parishad/Mahakuma Parishad (All) with a request to circulate the copy of this order among all SDOs BDOs.
8. The Secretary, ...................... Zilla Parishad/Mahakuma Parishad (All).
9. The Sub-Divisional Officer, ............................................. (All).
10. The District Panchayats & Rural Development Officer, ................................. (All).
11. PS to Hon’ble MIC, Panchayats & Rural Rural Development Department.
12. The BDOs & E.O. Executive Officer, Panchayat Samiti ............................... (All).
13. The Guard File

Sd/-
Soumya Purkait
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
Sir,

In enclosing a copy of this Deptt’s memo.No. 3873/PN/O/III/3C-9/96 (1) dt. 25/07/2000, I am directed to say that the employees of Gram Panchayats and Panchayat Samitis are not covered under the purview of the Vigilance Commission, W.B.

Enclo.: As stated

Yours faithfully

(Soumya Purkait)
In continuation of this Department’s order No. 476/PN/O/III/2E-111/11 dated 31.01.2012 the undersigned is to directed to say that the remuneration of the retired Govt. employees engaged on contract basis in different Gram Panchayats shall be debited from the detailed head “02 wages” under relevant head of Account of the budget of the current year in terms of Finance (Audit branch) Department’s Memo. No. 1662 F (Y) dated 24.02.12.

Sd/-
(Soumya Purkait)
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal

Copy with a copy of Finance (Audit) Deptt. Memo. No. 1662 F (Y) dated 24.02.2012 forwarded herewith for information and necessary action to:

1) The Commissioner, Panchayats & Rural Development, West Bengal
2) The Executive Officer/ Additional Executive Officer, ..........................................................ZP/Mahakuma Parishad (All)
3) The District Panchayats and Rural Development Officer, ....................................................... (All). He is requested to circulate the copy of the order to the B.D.Os in his District.
4) Principal Secretary, DGHC, Darjeeling.

Sd/-
(Soumya Purkait)
Government of West Bengal  
Panchayats & Rural Development Development  
63, N. S. Road, Jessop Building, Kolkata - 700 001

Memo No. 3361/PN/O/III/4T-6/11 Dated 15.06.2012

ORDER

Sub : Transfer of Assistant Co-ordinator, Education of the Zilla Parishad

In continuation of this Department’s No. 210/PN dated 03.04.2012 on the above subject, I am directed by the order of the Governor to say that this Department has no objection of transferring the Assistant Co-ordinator, Education of Zilla Parishads in the following manner:-

a) All orders of transfer in respect of Assistant Co-ordinator, Education will be issued by the Commissioner, P&RD, West Bengal.

b) Routine transfer order will be generally issued at the end of each calendar year and joining in the new place must be completed within the month of March.

c) The Commissioner, Panchayat & Rural Development, West Bengal, will consider the transfer of an Assistant Commissioner, Education from a particular place after 3 (three) years of his/her service in the interest of public service.

d) Pre-mature transfer of an Assistant Co-ordinator, Education may be made on an administrative ground or on health ground of his/her family members, subject to the condition that the he/she will provide necessary documents to substantiate the claim on health ground before the authority. But such transfer order will be issued in own seeking.

e) He/she will be initially posted in a district distant from his/her home place.

f) An Assistant Co-ordinator, Education who has only 5 years of service or less to retire may be transferred to a place of his/her own choice however, this will be considered as transfer on his/her own seeking.

g) Mutual transfer may be considered after completion of 2 (two) years tenure. They will not be considered for such districts where they were posted previously and also not in their home district.

h) An Assistant Coordinator, Education whose spouse is also an employee of Govt. aided institution may be transferred as far as practicable, to such place so that the couple may stay in same station. But it will not deviate from the set norms of the transfer policy.

i) The transfer may be effected only after completion of department proceeding, if any.

By Order of the Governor

Sd/- Soumya Purkait

OSD & Ex-Officio Deputy Secretary

to the Govt. of West Bengal
Copy forwarded for information & necessary action to:-

1. The District Magistrate & Executive Officer, ............................................Zilla Parishad (All)/Mahakuma Parishad

2) The Additional Executive Officer Officer, ............................................................ Zilla Parishad (All)/Mahakuma Parishad.


Sd/-
OSD & Ex-Officio Deputy Secretary to the Govt. of West Bengal
From : Soumya Purkait, WBCS (Exe)
OSD & Ex-Officio Deputy Secretary
to the Govt. of West Bengal
Panchayats & Rural Development Department

To : The District Panchayats & Rural Development Officer,
Burdwan

Sub : Revocation of the suspension order of Shri Indra Narayan Hazra, GP Karmee of
Bardhaman Gram Panchayat

Ref : His Memo. No. 1010/Pan/III/4/6/ dated 31.05.2012

I am directed to opine that there is absolutely no bar in revoking the suspension order of Shri Indra Narayan Hazra in the light of solemn observation in similar matter on diverse occasions by the Hon’ble High Court for the following reasons:

i. There is no nexus between the official position of the PR Body employee with the criminal charge framed against him under section 304 (1) of IPC.

ii. The PR Body employee has been released on bail.

iii. No D.P. has been initiated nor contemplated against the employee for the simple reason that the criminal case does not relate to his official position, so there is no justification in keeping the employee under suspension for indefinite period.

iv. His suspension order can be immediately revoked but his services can be terminated or he can be dismissed from service if his appeal is rejected by appropriate appeal court and is finally convicted.

You are requested to advise the appointing authority accordingly. Decision on release of admissible arrear if any can only be taken after disposal of the criminal case.

(Soumya Purkait)
Memo No. 3755/PN/O/III/2S-05/11 Dated 04.07.2012

From : Soumya Purkait, WBCS (Exe)
       OSD & Ex-Officio Deputy Secretary
       to the Govt. of West Bengal
       Panchayats & Rural Development Department

To : The District Panchayats & Rural Development Officer,
     Murshidabad

Sub : Clarification regarding recruitment of GP Karmee from Tax Collectors

Ref : His Memo. No. 179 dated 30.01.2012

In enclosing a copy of this Deptt.'s Memo. No. 1890/PN/O/III/2S-05/11 dated 25.04.2011 the undersigned is to say that since the Executive Officer, Panchayat Samiti is the appointing authority in respect of the post of GP Karmee, the gradation list and roster of the GP Karmee will be maintained by him only.

Enclo.: As stated

Sd/-
(Soumya Purkait)

Memo No. 3755/1(18)/PM/O/III/2S-05/11 Dated 04.07.2012

Copy forwarded for information and future guidance to:

1. DPRDO, .............................................................. (All)

   Sd/-
   (Soumya Purkait)
Government of West Bengal  
Panchayats & Rural Department Development  
Panchayat Wing, Jessop Building  
63, N. S. Road, Kolkata - 1  

Memo No. 1890/PN/O/III/2S-05/11  
Dated 25.04.11

Sub : Clarification regarding recruitment of Gram Panchayat Karmee

For the purpose of filling up of vacancies to the Post of Gram Panchayat Karmees through direct recruitment and selection from Tax Collectors as per this Department Notification No.63/PN/O/III/2A-18/2002 dated 07.01.2011, clarification on the following points are given below.

**Points**

1) Prior to Publication of Notification No.63/PN dated 7.1.11 some vacancies to the Post of Gram Panchayat Karmee arose. Whether these vacancies will be taken into account for filling up 33% of total posts of G. P. Karmee by selection from eligible Tax Collectors.

2) Whether all available vacancies to the post of G. P. Karmee after issue of Notification No.63/PN dated 7.1.11 will be filled up by selection from Tax Collectors if such vacancies fall short of 33% of total Posts G. P. Karmee.

3) Whether separate 100 Point roster will be maintained for filling of vacancies by direct recruitment and by selection from Tax Collectors.

4) Whether the syllabus prescribed for recruitment of G. P. Karmee by direct recruitment as laid down in Memo No 936/PN dated 18.2.10 will be followed for recruitment of G. P. Karmee by selection from Tax Collectors.

**Clarification**

1) (a) If recruitment process for filling up of any vacancy is started prior to publication of Notification No.63/PN dated 7.1.11 the said vacancy will be filled up following proceeding as laid down in the recruitment rule which was in force prior to the issue of notification No. 63/ PN dated 07.01.11.

   (b) All other vacancies (that is vacancies except the vacancy noted at (a) above) will be filled up as per procedure laid down in notification No. 63/PN dated 07.01.11.

2) The reply is in the negative. After issue of Notification No. 63 dated 7.1.11 for filling up of vacancies each time only 33% of available vacancies will be filled up by selection from Tax Collectors.

3) The reply is in the affirmative. Separate 100 Point rosters are to be maintained for direct recruitment and selection from Tax Collectors.

4) The reply is in the negative. Recruitment test for filling of vacancies by selection from Tax Collectors will be held on the basis of a separate syllabus prescribed under this Department Memo No 1483 dated 25.03.2011.

By order of the Governor
L. ALI  
Joint Secretary to the Govt. of West Bengal
Copy forwarded for information & necessary action to :-

1. The Commissioner Panchayat & R. D. West Bengal.

2. Executive Officer, .......................................................... Zilla Parishad (All)

3. District Panchayat and Rural Development Officer, ......................................... (All)

   He is requested to circulate the copies to the Block Development Officers in his District

4. Block Development Office, ................................................................. (All)

Sd/-
(Soumya Purkait)
Assistant Secretary
to the Govt. of West Bengal
SOME CURRENT GOVERNMENT ORDERS & CIRCULARS
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামীণ বিভাগ
এইচসি-৭, বিধাননগর, সেক্টর-৩, কলকাতা - ৭০০ ১০৬

আদেশনামা

(১) পশ্চিমবঙ্গে নিয়ন্ত্রিত পানীয় জলের সমস্ত উৎসের তদারকি ও তত্ত্বাধানে সুনির্দিষ্ট করার লক্ষ্যে রাজা সরকারের জনস্বরূপ কারিগরি বিভাগ কর্তৃক এ পর্যন্ত ২১৮টি জল পরিকল্পনার স্থাপন করা হয়েছে। এই জল পরিকল্পনাগুলি হয় জনস্বরূপ কারিগরি বিভাগের নিজ ব্যবস্থাপনায় অথবা জনস্বরূপ কারিগরি বিভাগ কর্তৃক অনুমোদিত বেসরকারী যেহেতু সংগঠনের সহযোগিতা পরিচালিত হয়। রাজ্যের বিভিন্ন জেলায় জল পরিকল্পনাগুলির একটি তালিকা সংযোজনী-১ হিসাবে এই আদেশনামার শেষে সংরক্ষিত করা হল। বেসরকারী নিজস্ব সংগঠন দ্বারা জল পরিকল্পনাগুলির কর্মচারীদের মজুরি গ্রহণ অর্থ কমিশনের সুপারিশ বাদে প্রাপ্ত তথ্য থেকে জেলা পরিকল্পনার মাধ্যমে মোকামা হত। [পঞ্চায়েত ও গ্রামীণ বিভাগের আদেশ সংখ্যা ১৯৫৫(১৯)-আরডি/পিএইচআইওডিএস/এসি/২০২২-১/১৯ (অংশ-১) তারিখ ১১/০৩/২০০৮ হিজরী।] বর্তমানে প্রায় সব ধরনের জল পরিকল্পনার পরিচালনার যোগ্যতায় বায় জনস্বরূপ কারিগরি বিভাগ কর্তৃক নির্বাচিত করা হয়।

(২) সামর্থ্য অধীনে জল পরিকাল্পনাবাহী এবং জনসাধারণের মধ্যে সংযোগ বজায় রাখার উদ্দেশ্যে গ্রাম পঞ্চায়েতের মাধ্যমে কিছু সরাসরি জেলা পরিকল্পনার ব্যবস্থাপনায় জলের নমুনা সংগঠনের জন্য পূর্বস্তরীণ পদ্ধতি গ্রহণ করা হয়েছে। জলের নমুনা সংগঠন করা, জল পরিকল্পনায় নিয়মিত জলের নমুনা নিয়ে যাওয়া এবং পরিকল্পনা বাদে সেই সংগঠন প্রতিষ্ঠান গ্রাম পঞ্চায়েতের অধিবেশনে কর্তৃক নিযুক্ত কর্মকালীন সহযোদ্ধাদের নিয়োজিত হিসেবে সামর্থ্য অর্থ কমিশনের সুপারিশ বাদে প্রাপ্ত তথ্য থেকে মোটামুটি জন পঞ্চায়েত ও গ্রামীণ বিভাগের পক্ষে একটি আদেশনামা জারি করা হয়েছে [গ্রামপঞ্চায়েতের সংখ্যা ৪৮৭৭-আরডি/পিএইচআইওডিএস/এসি/২০২২-২/১৯ (যং অংশ)।] অনুমান করা যায় যে, অধিকার ক্ষেত্রে জোড়াশিশ অর্থ কমিশনের সুপারিশ বাদে প্রাপ্ত তথ্য থেকে পূর্বস্তরীণ সহযোদ্ধাদের সামর্থ্য মোটামুটি বাদে আবাহ্য আছে। এখন, রাজ্যের গ্রামপঞ্চায়েতের প্রতিষ্ঠান সরকারী মাধ্যমে নিরাপত্তা জলের আওতায় আসতে পারেন, এই উদ্দেশ্যে যাতে জল পরিকল্পনাগুলির পরিকাল্পনা এবং পরিবেশ সংস্থার গ্রামীণ এলাকার জনসাধারণ অবহিত হতে পারেন এবং এই পরিবেশের সুস্থ নিয়ে পারেন সেই উদ্দেশ্যে নীতি উন্নতির সিদ্ধান্তস্বরূপ গ্রাম পঞ্চায়েতের মাধ্যমে অবিলম্বে বাধ্যতামূলকভাবে কার্যকর করতে হবে।

(৩) জলের প্রকৃত মান পরিকল্পনা উদ্দেশ্যে জলের নমুনা পরিকল্পনা, জল পরিকল্পনায় জলের নমুনা পৌঁছে দেওয়া, জল পরিকল্পনায় থেকে সেই নমুনা সংগঠন প্রতিষ্ঠান গ্রাম পঞ্চায়েতের অধিবেশনে করতে আমন্ত্রণ জনসাধারণের জন্য এই বিষয়ে সচেতন করা ইতিমাদি কাজ স্পুঁটভাবে সম্পাদন করার উদ্দেশ্যে প্রতিক্রিয়া গ্রাম পঞ্চায়েতের নিজ এলাকার জন্য অন্তর্নিহিত বিষয়গুলি প্রচার অফিসে সহ উপযুক্ত ব্যবস্থা গ্রহণ করবে।

আদেশনামা সংখ্যা : ১৫৬/এসএস/পিএন/৩/১/৪-০১/২০১৫
তারিখ : ১৮/০২/২০১৬

1461
বেস্বাসী-সহায়ক (Volunteer-Facilitator for Water Quality Testing) নিযুক্ত করবে। ইতোমধ্যে, যে সকল বেস্বাসী-সহায়ক ভালভাবে দায়িত্ব পালন করেছেন, গ্রাম পক্ষে তাদের আত্মশ্রী তাদেরকে এই আদেশের বলে পুনর্নিয়োজিত করবে। যদি জেলা পরিষদ বা সংশ্লিষ্ট গ্রাম পক্ষে কর্তৃক তাদের পুনর্নিয়োজনের জন্য স্বায়ত্তশালী আদেশনামা জারি করবে। নতুনভাবে বেস্বাসী-সহায়ক নিয়োগ করার ক্ষেত্রে এই বিষয় সংশ্লিষ্ট করতে হবে যাতে মাধ্যমিক মানের নীচে কোনও বেস্বাসী-সহায়ক নিযুক্ত না করা হয়। জনস্বাস্থ্য কার্যকারি বিভাগের উদ্যোগে ও তত্ত্বাবধানে উক্ত বেস্বাসী-সহায়কদের প্রশিক্ষণের/পুনর্প্রশিক্ষণের ব্যবস্থা করা হবে।

(৪) জলের ওপার মান পরীক্ষণ উদ্দেশ্যে বেস্বাসী-সহায়কদের ভূমিকা নিয়ে হবে নিম্নরূপ:

ঝিন্দিষ্ট জল পরীক্ষণ থেকে জলের নমুনা সংগ্রহের জন্য নির্ধারিত বেতন ও মূল্য ফরো সংগ্রহ করা।

গ্রাম পক্ষে তাদের জল পরীক্ষণ কর্তৃক প্রদত্ত সূচী অনুসারে ভবন মাত্র নির্ধারিত বেতনে জলের নমুনা সংগ্রহ করা (পুনঃপরীক্ষা ও মিলিয়া দেখার জন্য কিছু ক্ষেত্রে নির্দেশ অনুসারে দ্বিতীয় নমুনা সংগ্রহ করা)।

জল পরীক্ষাকারের নির্দেশ অনুসারে জলের উৎস সংক্রান্ত তথ্য সংগ্রহের জন্য মূল্য ফরো সংগ্রহের করা।

জলের উপর মূল্য উত্থিত করা।

জল পরীক্ষাকার কর্তৃক নিদর্শন দিতে নির্ধারিত বেতনে পরীক্ষণকারের জলের নমুনা পৌঁছে দেওয়া।

জল পরীক্ষাকার কর্তৃক জল পরীক্ষণের প্রেরণ সংক্রান্ত প্রতিবেদন সংগ্রহ করা এবং সঝিতবিষ্ট গ্রাম পাকা হতে তা পৌঁছে দেওয়া।

পরীক্ষিত জলের ওপার সংক্রান্ত প্রতিবেদনের ভিত্তিতে নিরাপদ জল ব্যবহারের প্রয়োজনীতা এবং দৃষ্টিজনক জল ব্যবহারের অপকারিতা সম্পর্কে এলাকার জনসাধারণকে যথাস্থায় অবহিত করা।

বার্ষিক স্বাস্থ্যবিধান সমীকরণ কার্যে সহায়তা করা।

দৃষ্টিসমূহের উৎস ওলিকে দূষণমূলক করার কার্যে গ্রাম পাকা হতে তা সহায়তা করা।

(৫) চতুর্দশ আর্থ কমিশনের সুপরিশিষ্ট অনুনয়ী প্রাপ্ত মূল অনুদান ব্যবহার করার জন্য ১০ শতাংশ রাজ্য সরকারের অনুমোদন করাতে বিশিষ্ট কাজের সহায়তা করা যায়, তার থেকে গ্রাম পক্ষে নিজ এলাকায় জলের ওপার মান পরীক্ষণ উদ্দেশ্যে নিম্নোদ হারে বেস্বাসী-সহায়কদের সামাজিক প্রশিক্ষণ করে থাকে।

<table>
<thead>
<tr>
<th>গ্রাম পক্ষে তাদের কর্তৃক জল পরীক্ষণ পর্যবেক্ষণ</th>
<th>৫ কি.মি. ও পর্যবেক্ষণ</th>
<th>নমুনা সংগ্রহ থেকে শুরু করে গ্রাম পক্ষে তাদের কর্তৃক প্রতিবেদন পৌঁছানোর পর্যায়ে সংক্রান্ত কার্যের জন্য নমুনা পিছু বেস্বাসী-সহায়কদের প্রথা সামাজিক প্রশিক্ষণের হার</th>
</tr>
</thead>
<tbody>
<tr>
<td>৫ কি.মি. ও পর্যবেক্ষণ</td>
<td>৭৫ টাকা</td>
<td></td>
</tr>
<tr>
<td>৫ কি.মি. বা উপর থেকে ১৫ কি.মি. ও পর্যবেক্ষণ</td>
<td>৯০ টাকা</td>
<td></td>
</tr>
<tr>
<td>১৫ কি.মি. বা উপর থেকে ২৫ কি.মি. ও পর্যবেক্ষণ</td>
<td>১১০ টাকা</td>
<td></td>
</tr>
<tr>
<td>২৫ কি.মি. বা উপর থেকে ৩৫ কি.মি. ও পর্যবেক্ষণ</td>
<td>৬৫ টাকা</td>
<td></td>
</tr>
<tr>
<td>৩৫ কি.মি.-র উপর পর্যবেক্ষণ</td>
<td>১৪০ টাকা</td>
<td></td>
</tr>
</tbody>
</table>
(৬) জলের ওগুলি মান পরিক্ষার উদ্দেশ্যে প্রত্যেক গ্রাম পঞ্চায়েতের দায়িত্ব হবে নিম্নরূপ:

প্রত্যেক সেচ্ছাসীবী-সহায়ককে একটি করে হাইড্রোকিপিটার দেওয়া - যার মধ্যে থাকবে সেচ্ছাসীবী-সহায়কের নাম, যেখানে জল দূষণ নয়, সম্প্রতি জল পরিক্ষাগারের নাম, গ্রাম পঞ্চায়েতের নাম এবং গ্রাম পঞ্চায়েতের প্রধানের নাম এবং সিলমোহর।

প্রত্যেক সেচ্ছাসীবী-সহায়ককে একটি করে বাইসাইকেল দেওয়া - যার সাথে একটি মাত্র সাইনবোর্ডে ওই সেচ্ছাসীবী-সহায়কের নাম, গ্রাম পঞ্চায়েতের নাম, জল পরিক্ষাগারের নাম ও দূষণ নম্বর দেখা থাকবে।

ব্যাপকতার মালিকানাধীন বা প্রেরকার উৎসের জলের পরিক্ষার জন্য সংশ্লিষ্ট মালিকাণ্ড যাতে নির্ধারিত হবে ফি জামা দিয়ে জল পরিক্রার জন্য আংশিক পাকা করেন সেই বিষয়ে সচেতনতা প্রসার করা।

জলের উৎসের (যেমন নলকুপের) চালান পরিচালনা রাখা এবং জল নিয়ন্ত্রণের সুষ্ঠ ব্যবস্থাপনা করা, ভাঙা চালান মেরামত করা, প্রয়োজনে নতুন চালান ও জল নিয়ন্ত্রণের ব্যবস্থা নির্মাণ করা।

গ্রাম পঞ্চায়েত নিজে কিংবা অন্য কোনও সরকারি বা প্রেরকার কর্তৃপক্ষ যখনই জলের জন্য নতুন উৎস তৈরি করবে, তখনই জল ব্যবহারের আগে জলের ওগুলি মান পরীক্ষা করানোর বিষয়টি বাধ্যতামূলক হবে প্রয়োগ করা।

গ্রাম পঞ্চায়েত এলাকায় জলের প্রত্যেক উৎসের ক্ষেত্রে রাসায়নিক মানদণ্ডের দিক থেকে বছরে অন্তত একবার এবং জীবপূর্বক বিশ্লেষণের দিক থেকে বছরে জলের ওগুলি মান পরীক্ষা করানোর বিষয়টি বাধ্যতামূলক হবে প্রয়োগ করা।

গ্রাম পঞ্চায়েত এলাকায় সকল নলবিহীন জল সরবরাহ প্রক্রিয়া, বিদ্যালয়, অনিয়মিত কেন্দ্র সহ জনসাধারণের ব্যবহার জলের প্রত্যেক উৎস থেকে নিরাপদ জল সরবরাহ সুনিশ্চিত করার জন্য জলের ওগুলি মান পরীক্ষা করানোর বিষয়টি বাধ্যতামূলক হবে প্রয়োগ করা।

গ্রাম পঞ্চায়েত এলাকায় জলের উৎসে জীবপূর্বক পূর্বের ক্ষেত্রে জনবাস্তু কারিগরি বিভাগের কারিগরি সহায়তায় জলের উৎসকে দূষণমূলক করার জন্য প্রয়োজনীয় ব্যবস্থা নেওয়া।

গ্রাম পঞ্চায়েত এলাকায় জলের উৎসে রাসায়নিক মানদণ্ডের দিক থেকে জল দূষিত হলে নিরাপদ জল সরবরাহ সুনিশ্চিত করার জন্য বিকল্প ব্যবস্থা গ্রহণ করা।

(৭) জলের ওগুলি মান পরীক্ষার জন্য সেচ্ছাসীবী-সহায়কের সামরিক এবং দূষিত জল পরিশোধন বায় বায় হবে তা চতুর্দশ অর্থ কমিশনের সুপারিশ অনুযায়ী প্রাপ্ত মূল বরাদ্দের যে ১০ প্রায় ১০ রঞ্জ সরকারের অনুমোদনক্রমে বিলান্ত করে সজ্জন করা যায়, তার থেকে জনবাস্তু কারিগরি বিভাগের দ্বারা নির্ধারিত হবে সেই বায় বায় নির্বাহ করতে পারবে।

কিংবা ব্যাপকতা মালিকানাধীন বা প্রেরকার উৎসের জল পরীক্ষা ও দূষিত জল পরিশোধনের জন্য বায় সংখ্যা মালিকানাধীন জনবাস্তু কারিগরি বিভাগের দ্বারা নির্ধারিত হবে ফি জামা দিয়ে করাতে হবে এবং এই বায় বায় গ্রাম পঞ্চায়েতের তার কোনও তহবিল থেকে মেটাতে পারবে না।
(৮) জলের গুণগত মান পরীক্ষার উদ্দেশ্যে ছেড়ে দেওয়া-সহায়ক নিয়োগ করা, নিরাপদ জলা ব্যবহারের সুপক্ষে প্রচার অভিযান সংগঠিত করা, জল পরিশোধনের জন্য প্রয়োজনীয় ব্যবস্থা নেওয়া, এই আদেশনামায় উল্লিখিত অন্যান্য বিভিন্ন কাজের জন্য বায় নির্বাহ করা ইত্যাদি কাজ এক দায়িত্ব প্রধান পঞ্চায়েতগুলির উপর ন্যস্ত করা হলেও এই সংক্রান্ত যাবতীয় কাজের জন্য সহায়তা, তদারকি ও তদারকিতের কাজ পঞ্চায়েত সমিতি ও জেলা পরিষদের জনসাধারণ ও পরিবেশ স্থায়ী সমিতি সংগঠিত পঞ্চায়েত সমিতিগুলিকে নিয়ে মাথে মাথে এই সকল কাজের অগ্রগতি পর্যালোচনা করবে এবং কেনও সমস্যা হলে তা সমাধান করতে সহায়তা করবে। অনুরূপভাবে, জেলা স্তরে যে District Water & Sanitation Mission (DWSM) কার্যকর আছে, দেখানো এই সকল কাজের পর্যালোচনা করা হবে।

(৯) এই মর্মে নির্দেশ জারি করা হল যে, সারা রাজ্যে প্রত্যেক প্রধান পঞ্চায়েতকে উপরে বর্ণিত ব্যবস্থা অবলম্বনে চালু করতে হবে।

রাজ্যপালের আদেশ অনুসারে,

প্রধান সচিব
পঞ্চায়েত ও প্রামোদ্যন বিভাগ এবং
জনসাধারণ করিগর বিভাগ
অবগতি ও প্রয়োজনীয় ব্যবস্থা প্রচারের জন্য এই পত্রের অনুলিপি দেওয়া হলঃ

(১) সভাপতি, ................................................................. জেলা পরিষদ (সকল)/শিলিঙ্গড়ি মহকুমা পরিষদ

(২) জেলা শাসক, ................................................................. (সকল)

(৩) অতিরিক্ত নির্বাহী আধিকারিক, ................................................................. জেলা পরিষদ (সকল)/শিলিঙ্গড়ি মহকুমা পরিষদ/অতিরিক্ত জেলাশাসক (পঞ্চায়েত বিষয়ক) ................................................................. জেলা

(৪) শ্রীমতী / শ্রী ................................................................. (জনসাহ্ব কারিগরি বিভাগের সংশ্লিষ্ট আধিকারিক)

(৫) জেলা পঞ্চায়েত ও গ্রামোনয়ন আধিকারিক, ................................................................. (সকল)
(এই পত্রের প্রতিলিপি জেলার অন্তর্ভুক্ত সকল পঞ্চায়েত সমিতির সভাপতি এবং সকল সমষ্টি উন্নয়ন আধিকারিকের নিকট পাঠানোর জন্য অনুরোধ জানাই।)

(৬) সভাপতি, ................................................................. পঞ্চায়েত সমিতি (সকল)

(৭) সমষ্টি উন্নয়ন আধিকারিক, ................................................................. (সকল)
(এই পত্রের প্রতিলিপি রক্ষকের অন্তর্ভুক্ত সকল গ্রাম পঞ্চায়েতের প্রধানের নিকট পাঠানোর জন্য অনুরোধ জানাই।)

(৮) প্রধান, ................................................................. গ্রাম পঞ্চায়েত (সকল)

প্রধান সচিব
পঞ্চায়েত ও গ্রামোনয়ন বিভাগ এবং
জনসাহ্ব কারিগরি বিভাগ
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামোপাধ্যায় বিভাগ
এইচসি-৭, বিধাননগর, সেক্টর-৩, কলকাতা - ৭০০ ১০৬

আদেশনামা

(১) পশ্চিমবঙ্গের গ্রামীণ এলাকার নিরাপদ পানীয় জল সরবরাহের উদ্দেশ্যে জনবাস্তু কারিগরি বিভাগ কর্তৃক যে সকল নলবাহিত জল সরবরাহ প্রকল্প সহ অন্যান্য প্রকল্প রূপান্তরিত হয়েছে এবং কার্যকর অবস্থায় রয়েছে, বিশেষ করে ও সুঠুভাবে পরিবেশ প্রাদেশের উদ্দেশ্যে সেই সকল প্রকল্পের ব্যবস্থাপনা ও রক্ষণাবেক্ষণের দায়িত্ব সম্পূর্ণ গ্রাম পঞ্চায়েতের উপর নাম্ন করার বিষয়টি বর্তমান ধরে রাখা সরকারের বিবেচনাধীন রয়েছে। এই বিষয়ে পঞ্চায়েত ও গ্রামোপাধ্যায় এবং জনবাস্তু কারিগরি - এই দুই বিভাগের মধ্যে বিপদ আলাদা ও মত-বিনিময় এবং সংশ্লিষ্ট সকল দিক খটিয়ে দেখার পর রাজ্যসরকারের আদেশ অনুসারে নীচে উল্লিখিত সিদ্ধান্তগুলি সকল গ্রাম পঞ্চায়েত এলাকায় কার্যকর করার জন্য এই আদেশনামা জারি করা হল।

(২) এখন থেকে অবশিষ্ক পরিবেশ হিসেবে জনসাধারণের জন্য নিরাপদ পানীয় জল সরবরাহের দায়িত্ব নিজ এলাকায় সংশ্লিষ্ট গ্রাম পঞ্চায়েতে পালন করবে। এই উদ্দেশ্যে গ্রাম পঞ্চায়েত সাধারণত যে সকল সম্পদের সম্বন্ধের কথা থাকে এবং আরও পরিকল্পিত ও সুনির্ভাবে করতে পারবে তার মধ্যে আছে:

(ক) গ্রাম পঞ্চায়েতের নিজস্ব সম্পদ;
(খ) কেন্দ্রীয় অথবা কমিশনের সুপরিচিত বাবদ বরাদ্দ;
(গ) রাজ্য অথবা কমিশনের সুপরিচিত বাবদ বরাদ্দ;
(ঘ) আইসিএসপি প্রকল্পের বরাদ্দ (যেখানে এই প্রকল্প চালু আছে);
(ঙ) জনসাধারণের বিভিন্ন নিকট থেকে প্রাপ্ত অনুদান;
(চ) অন্যান্য উৎস থেকে প্রাপ্ত সম্পদ।

(৩) এই সকল সম্পদের সদৃশ হবে জনবাস্তু কারিগরি বিভাগের অনুদান। এখন থেকে জনসাধারণের জন্য নিরাপদ পানীয় জল সরবরাহের উদ্দেশ্যে প্রদর্শিত আর্থিক ব্যবস্থা জনবাস্তু কারিগরি বিভাগের পক্ষ থেকে, পঞ্চায়েত ও গ্রামোপাধ্যায় বিভাগের সহযোগিতায়, সরাসরি গ্রাম পঞ্চায়েতগুলির অনুকূলে প্রদান করা হবে। গ্রাম পঞ্চায়েত এই বাবদ প্রাপ্ত অর্থ এই উদ্দেশ্যে প্রমোদ যথাযোগ্য নিম্নাংশি অনুসরণ করে গ্রামীণ জল ও স্যান্টিয়াসিস কমিটি (Village Water & Sanitation Committee বা VWSC)-র সহযোগিতায় সম্বন্ধিত করবে।

(৪) জনসাধারণের জন্য নিরাপদ পানীয় জল সরবরাহের উদ্দেশ্যে এখন থেকে সরবরাহের ব্যবস্থা নলকূপ স্থাপন করা, নলকূপ মেরামত ও/অ রক্ষণাবেক্ষণ করা, নলকূপের চালান তৈরি/মেরামত ইত্যাদি কাজ সম্পূর্ণ গ্রাম
পঞ্চায়েত সম্পাদন করবে। যাতে গ্রাম পঞ্চায়েতের গোষ্ঠীকরণ বিষয়ের পক্ষ থেকে এবং পঞ্চায়েত সমিতি ও জেলা পরিষদের পক্ষ থেকে গ্রাম পঞ্চায়েতের গোষ্ঠীকরণের প্রয়োজনীয়তা দিয়ে হবে।

(৫) যে সব এলাকায় রিপ-রির প্রযুক্তির মাধ্যমে ছাড়া নলকূপ বসােনের কাজ করা যায় না, তাই সব এলাকায় রিপ-রির প্রযুক্তির মাধ্যমে নতুন নলকূপ স্থাপন করার কাজ জনস্বাস্থ্য কার্যক্রিয়া বিষয়ের স্থিতিস্থাপনের জন্য এলাকায় নিয়োগ করুন। গ্রাম পঞ্চায়েতে কিছু নিজে উদ্যোগ, যদি, বাস্তবায়ন ও অত্যাবশ্যক সম্পাদন করতে হয়। বলা বাহুল্য, এই কাজের জন্য প্রয়োজনীয় যথাস্থানে গ্রাম পঞ্চায়েতের কিছু মন্ত্রক হবে এবং মজুরি ব্যবস্থা নেওয়া গ্রাম পঞ্চায়েতের মূল্যে হবে। আর একটি ভিন্ন পথিকৃতে এই কাজ গ্রাম পঞ্চায়েত রায়ান করতে পারে: জনস্বাস্থ্য কার্যক্রিয়া বিভাগের স্থিতি অপরিপক্঵ গ্রাম পঞ্চায়েতের এই কাজের জন্য বরাত দিতে এবং তা জনস্বাস্থ্য কার্যক্রিয়া বিভাগের উদ্যোগ অর্থ অর্থনীতিভূত প্রয়োজনীয় প্রকল্প বার অগ্রাম্য বরাত দিতে সিদ্ধান্ত বাক্যবাদে জনস্বাস্থ্য কার্যক্রিয়া বিভাগের স্থিতি অপরিপক্঵ ওই কাজ রায়ান করতে হবে। যাই হোক, যাতে গ্রাম পঞ্চায়েতগুলো এই কাজ সম্পাদন করতে পারে, তাই উদ্যোক্ত জনস্বাস্থ্য কার্যক্রিয়া বিভাগের পক্ষ থেকে এবং পঞ্চায়েত সমিতি ও জেলা পরিষদের পক্ষ থেকে গ্রাম পঞ্চায়েতগুলিকে প্রয়োজনীয় সহায্য দিয়ে হবে।

(৬) জনস্বাস্থ্য কার্যক্রিয়া বিভাগ কর্তৃক গ্রামীণ এলাকায় এ পর্যন্ত যে সকল নলবহিত জল সরবরাহ প্রকল্প রূপান্তর করা হয়েছে, তাদের মধ্যে দুটিকে একটি জল সরবরাহ প্রকল্প এলাকায় প্রাপ্ত জল সরবরাহ করতে থাকে। এই প্রকল্পের নলবহিত জল সরবরাহ প্রকল্পের পরিচালনা - যেমন নলকূপ প্রযুক্তি, নলকূপের নির্মাণ বায়ুবিদ্যা, নির্মাণ সরবরাহ বায়ু বায়ু নির্দেশনা করা, জলাধারের জল উদ্যোগ, বিধানসভার প্রকল্পের রক্ষণাবেক্ষণ, পাইলটস জলের ব্যবহার বায়ু, জলের শুধুমাত্র মান বরাবর গোষ্ঠী জনস্বাস্থ্য কার্যক্রিয়া বিভাগের সদস্য পরামর্শ করে এবং পরিকল্পনার সদস্য সামগ্রী নির্দেশ দিয়ে বাধ্য করে জনস্বাস্থ্য কার্যক্রিয়া বিভাগের মাধ্যমে একটি পাইলটস নির্দেশ করা জলের অপচায়া অথবা জলের অর্থনৈতিক বন্ধ করা। জনস্বাস্থ্য কার্যক্রিয়া বিভাগের কাছ থেকে অবদান সংগ্রহ করা গ্রামীণ জল ও বায়ুবিদ্যা কর্মচারীর মাধ্যমে এবং এলাকায় প্রাপ্ত জল সরবরাহ সম্পর্কে সাহায্য হবে। এই অনুসন্ধানের প্রতিরক্ষা সম্পর্কে সাহায্য হবে।

(৭) জনস্বাস্থ্য কার্যক্রিয়া বিভাগ কর্তৃক গ্রামীণ এলাকায় এ পর্যন্ত যে সকল নলবহিত জল সরবরাহ প্রকল্প রূপান্তর করা হয়েছে, তাদের মধ্যে দুটিকে একটি জল সরবরাহ প্রকল্প এলাকায় প্রাপ্ত জল সরবরাহ করতে থাকে, এখান থেকে সেই সকল নলবহিত জল সরবরাহ প্রকল্পের অন্তর্ভুক্ত পাইলটস জল সরবরাহ অন্তর্ভুক্ত বায়ুবিদ্যা, তারক ও অ্যামাজনের সংগ্রহ প্রকল্পের উদ্দেশ্য না করা হল। এই প্রকল্পের মাধ্যমে জল সরবরাহ সম্পর্কে বার্তার সংগ্রহ প্রকল্পের সংগ্রহ সাহায্য করে এবং উক্ত বিভাগের কাছে সমন্বয় করে বাধ্য করে বাধ্য করে জলের সংগ্রহ দেওয়া, পাইলটস জলের সংগ্রহ।
করা, জলের অপচায়/বা অপবাহন বন্ধ করা, জনসাধারণের কাছ থেকে অবদান সংগ্রহ করা (গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির মাধ্যমে), জলের অপচায় মান বজায় রাখা এবং এলাকায় পানীয় জল সরবরাহ সংক্রান্ত কোনও সমস্যা হলে তা সমাধান করা। অবশ্যই এই ধরনের নলবাহিত জল সরবরাহ প্রকল্প পরিচালনার যাত্রীত্যাগ প্রাথমিক কাজ হেমন নলকুপ মেরামত, নলকুপের দেশভূমি বায়ুস্বাস্থ্য, বিদ্যুৎ সরবরাহ ব্যবস্থায় নির্ভর করা, জলাধারের জল উদ্ভাসন, বিতরণ এবং পাম্প-মোটরের রক্ষাব্যবস্থা, প্রধান পাইপলাইনে জলের মূলন অব্যাহত রাখা ইত্যাদি কাজ জনসাধারণ করিগিরি বিভাগ সম্পাদন করবে।

(৮) এই আদেশমার (৫) অনুসারে যে প্রকল্পের deposit work হিসাবে জনসাধারণ কারিগিরি বিভাগের স্থানীয় অফিসে কাজের জন্য বরাত দিয়ে এবং তার জন্য উভয় অফিসের অনুকূলে প্রয়োজনীয় প্রকল্প-ব্যায় আগ্রহ বরাদ্দ করে দিয়ে প্রকল্প রূপান্তরের কথা বলা হয়েছে, গ্রাম পঞ্চায়েত কর্তৃক পরিচালিত পানীয় জল সরবরাহ সংক্রান্ত যে কোনও কাজের জনাই গ্রাম পঞ্চায়েত জনসাধারণ কারিগিরি বিভাগের স্থানীয় অফিসে কাজের জন্য বরাত দিলে এবং তার জন্য উভয় অফিসের অনুকূলে প্রয়োজনীয় প্রকল্প-ব্যায় আগ্রহ বরাদ্দ করে দিলে জনসাধারণ কারিগিরি বিভাগের স্থানীয় অফিস deposit work হিসাবে সেই প্রকল্প রূপান্তর করে দেবে।

(৯) কোনও কোনও জেলায় জনসাধারণ কারিগিরি বিভাগ কর্তৃক রূপান্তরিত কোনও নলবাহিত জল সরবরাহ প্রকল্পের তদারকি, তদারকির ও বায়ুস্বাস্থ্য তদারকি বা পঞ্চায়েত সমিতির উপর নাট আছে। পুনরায় আদেশ জরুরি না করা পর্যন্ত এই বায়ুস্বাস্থ্য চালু থাকবে।

(১০) এখন থেকে গ্রামীণ এলাকায় জনসাধারণ কারিগিরি বিভাগ কর্তৃক কোনও নতুন নলবাহিত জল সরবরাহ প্রকল্প রূপান্তর করা হলে সেই প্রকল্পের বায়ুস্বাস্থ্য, তদারকি ও তদারকির কাজ উপরে বর্তমান স্থির নীতি অনুযায়ী কার্যকর হবে।

(১১) ইতেমাদেই জেলা স্তরে যে District Water & Sanitation Mission (DWSM) কার্যকর আছে, এই পরিবর্তিত বায়ুস্বাস্থ্য সংস্থার উদ্দেশ্য জেলা স্তরে সমন্বয়, তদারকি ও তদারকির যাত্রীত্যাগ কাজ এই DWSM-এর উপর নাট করা হল।

(১২) এই মর্যাদা নিয়ন্ত্রণে জরুরি হল যে, সরা রাজ্যের উপরে বর্তমান বায়ুস্বাস্থ্য বিভাগের চালু করতে হবে।

রাজ্যী সরকারের আদেশ অনুসারে।

প্রধান সচিব
পঞ্চায়েত ও গ্রামোন্নয়ন বিভাগ এবং
জনসাধারণ কারিগিরি বিভাগ

1468
স্মরক সংখ্যা: ১৫৭/১(৪০০০)/এসএস/পিএন/০/১/৪৫-০১/২০১৫  তারিখ: ১৮/০২/২০১৬

অবগতি ও প্রয়োজনীয় বাবস্থা গ্রহণের জন্য এই পত্রের অনুলিপি দেওয়া হল:

(১) সভাপতি, ............................................................... জেলা পরিষদ (সকল)/শিলিঙ্গড় মহকুমা পরিষদ

(২) জেলা শাসক, ............................................................... (সকল)

(৩) অতিরিক্ত নির্বাহী আধিকারিক, ............................................................... জেলা পরিষদ (সকল)/শিলিঙ্গড় মহকুমা পরিষদ/অতিরিক্ত জেলাশাসক (পঞ্চায়েত বিষয়ক) ............................................................... জেলা

(৪) শ্রীমতী / শ্রী ............................................................... (জনস্বাস্থ্য কারিগরি বিভাগের সংবিধানের আধিকারিক)

(৫) জেলা পঞ্চায়েত ও গ্রামমোড়ন আধিকারিক, ............................................................... (সকল)
(এই পত্রের প্রতিলিপিটি জেলার অন্তর্ভুক্ত সকল পঞ্চায়েত সমিতির সভাপতি এবং সকল সমষ্টি উন্নয়ন আধিকারিকের নিকট পাঠানোর জন্য অনুরোধ জানাই।)

(৬) সভাপতি, ............................................................... পঞ্চায়েত সমিতি (সকল)

(৭) সমষ্টি উন্নয়ন আধিকারিক, ............................................................... (সকল)
(এই পত্রের প্রতিলিপি ব্লকের অন্তর্ভুক্ত সকল গ্রাম পঞ্চায়েতের প্রধানের নিকট পাঠানোর জন্য অনুরোধ জানাই।)

(৮) প্রধান, ............................................................... গ্রাম পঞ্চায়েত (সকল)

প্রধান সচিব
পঞ্চায়েত ও গ্রামমোড়ন বিভাগ এবং
জনস্বাস্থ্য কারিগরি বিভাগ

1469
পশ্চিমবঙ্গ সরকার
পঞ্চায়েত ও গ্রামীণ বিভাগ
(যৌথ প্রশাসনিক ভবন (ষষ্ঠ - নবম তল), এইচ.সি.-৭, সেতু-৩,
বিধাননগর, কলকাতা - ৭০০ ০০৬

আরক সংখ্যা : ৪৯০/পিএনসি/৪/১/৪৫-০১/২০১৫
 তারিখ : ১০.০৬.২০১৬

আদেশনামা

মেহেতু ভারত সরকারের পানীয় জল ও যৌথ সরকারের পানীয় জল ও বায়ুবিধান কমিটি (Village Water & Sanitation Committee বা VWSC) গঠন করার জন্য ২০১৩ সালে
একটি নির্দিষ্ট ভূমিকা করায় হয়েছে;

মেহেতু পশ্চিমবঙ্গের প্রাঙ্গণ এলাকায় নির্দিষ্ট পানীয় জল সরবরাহের উদ্দেশ্যে জনসাহা কারাগিরিতা বিভাগ কর্তৃক নলবাহিত জল সরবরাহ প্রক্রিয়াতে কর্তৃক অবস্থায় থাকা অন্য প্রক্রিয়াগুলির সম্মানে ব্যবস্থাপনা ও রূপকামক্ষণের দায়িত্ব রাখা সরকারের পক্ষ থেকে বায়ুমণ্ডলভাবে পালনের জন্য গ্রাম পঞ্চায়েতের ও উপর নয় করা হয়েছে [পঞ্চায়েত ও গ্রামীণ বিভাগের আরক সংখ্যা ১৫৭/এসএস/ পিএনসি/৪/১/৪৫-০১/২০১৫ তারিখ ১৮/০২/২০১৬ হস্তাক্ষর]।

মেহেতু পশ্চিমবঙ্গের প্রাঙ্গণ এলাকায় পানীয় জলের প্রত্যেক উৎসের তদারকি ও তদারকি সুনিিষ্ট করার সঙ্গে জনসাহা
ও কারাগিরি বিভাগ কর্তৃক স্থাপিত জল পরিকাঠামোগুলির পরিবহনের ক্ষেত্রে, বিশেষত পানীয় জলের প্রক্রিয়া
উদ্দেশ্যে, বায়ুমণ্ডলভাবে পালনের জন্য প্রত্যেক গ্রাম পঞ্চায়েতের রাজ সরকারের পক্ষ থেকে কিছু সুনিিষ্ট দায়িত্ব দেওয়া
হয়েছে [পঞ্চায়েত ও গ্রামীণ বিভাগের আরক সংখ্যা ১৫৬/এসএস/পিএনসি/৪/১/৪৫-০১/২০১৫ তারিখ ১৮/০২/২০১৬
হস্তাক্ষর]।

মেহেতু চতুর্থ অর্থ কমিশনের সুপারিশ বাংলা প্রাঙ্গণ মানব সংস্থার ক্ষেত্রে পানীয় জল সরবরাহ ও সংশোধন কাজগুলিকে
সর্বীকরণ করার দেওয়া হয়েছে এবং এই সংস্থা কাজের ক্ষেত্রে রাজ সরকারের পক্ষ থেকে বায়ুমণ্ডলভাবে পালনের জন্য
প্রত্যেক গ্রাম পঞ্চায়েতের সুনিিষ্ট দায়িত্ব দেওয়া হয়েছে [পঞ্চায়েত ও গ্রামীণ বিভাগের আরক সংখ্যা ৮৩৯/আরডি/সিসিএ/
ভ্যু/এসএস/৩/২০১৫ তারিখ ০১/০২/২০১৫ হস্তাক্ষর]।

মেহেতু পশ্চিমবঙ্গের প্রাঙ্গণ এলাকায় জনসাহা কারাগিরি বিভাগের সহযোগীতা ও কারাগিরি পরামর্শ নির্দিষ্ট পানীয় জল
সরবরাহ সংক্রান্ত যাত্রীয় কাজ এবং মিশন নির্মান বাংলা আওতায় প্রাঙ্গণ বায়ুবিধানের লক্ষ্য পূরণের ক্ষেত্রে বায়ুমণ্ডলভাবে
পালনের জন্য প্রত্যেক গ্রাম পঞ্চায়েতের উপর কিছু সুনিিষ্ট দায়িত্ব নয় করার প্রয়োজনীতা উপলব্ধ করা হয়েছে;

মেহেতু উপরের অনুসূচিত বর্তমান যাত্রী কাজে প্রাঙ্গণ জনসাহা নর্মান সঙ্গে প্রতিষ্ঠা হিসাবে গ্রাম পঞ্চায়েতের কাজকর
সহযোগী সাধারণর উদ্দেশ্যে এবং এই সব কাজে গ্রাম পঞ্চায়েতেক প্রতিক্রিয়া সহযোগীতা করার জন্য গ্রাম পঞ্চায়েত স্টের একটি
সহযোগী সংগঠন স্পনসর করার প্রয়োজনীতা উপলব্ধ করা হয়েছে;

এবং মেহেতু গ্রামীণ জল ও যৌথ সরকারের পানীয় জল ও বায়ুবিধান মন্ত্রকের নির্দেশন অনুসারে প্রত্যেক গ্রাম পঞ্চায়েতে
খে গ্রামীণ জল ও যৌথ সরকারের পানীয় জল ও বায়ুবিধান কমিটি (VWSC) গঠন করার জন্য নির্দেশ দেওয়া হয়েছে, সেই কমিটিতে পূর্বে বর্তমান গ্রাম পঞ্চায়েত স্টের সহযোগী
কমিটির প্রয়োজনীতা পুরুষ করতে পারে।

1470
অতএব, পশ্চিমবঙ্গ পঞ্চায়েত আইন, ১৯৭৩-এর ২১২ ধারা বলে রাজ্যপালের আদেশ অনুসারে পশ্চিমবঙ্গের প্রতোক গ্রাম পঞ্চায়েতে একটি করে গ্রামীণ জল ও স্বাভাবিক কমিটি (VWS) গঠন করার জন্য নিদেশ জারি করা হয়। গ্রাম পঞ্চায়েত নিজ এলাকায় নির্দিষ্ট পানীয় জল সরবরাহ সংক্রান্ত যাবতীয় কাজ এবং মিশন নির্মিত বাংলার আওতায় গ্রামীণ স্বাভাবিক কমিটির জন্য বিভিন্ন কাজ শিক্ষা ও জনসাধারণ উপ-সমিতির সদস্য সমস্তের রাখায় মূলতঃ গ্রামীণ জল ও স্বাভাবিক কমিটির মাধ্যমে ব্যবহার করবে।

এই কমিটির গঠন, ভূমিকা, দায়িত্ব, কার্যপ্রণালী, পরিকল্পনা রচনা ও রূপান্তর, পরিচালনা ব্যবস্থা, অর্থ প্রস্তুতি ও সদস্যবাহন, হিসাববিন্যাস, নিরীক্ষা ইত্যাদি বিষয়ে নীচের অনুচ্ছেদগুলিতে সংক্ষেপে উল্লেখ করা হল।

১। গ্রামীণ জল ও স্বাভাবিক কমিটির গঠন

নীচের উল্লিখিত সদস্যদের নিয়ে প্রতোক গ্রাম পঞ্চায়েতে একটি করে গ্রামীণ জল ও স্বাভাবিক কমিটির গঠন করতে হবে।

<table>
<thead>
<tr>
<th>ক্রমিক সংখ্যা</th>
<th>সদস্যদের বিবরণ</th>
<th>পদ</th>
</tr>
</thead>
<tbody>
<tr>
<td>১</td>
<td>গ্রাম পঞ্চায়েতের প্রধান</td>
<td>চেয়ারম্যান</td>
</tr>
<tr>
<td>২</td>
<td>গ্রাম পঞ্চায়েতের শিক্ষক ও জনসাধারণ উপ-সমিতি সচিব</td>
<td>ভাইস চেয়ারম্যান</td>
</tr>
<tr>
<td>৩-৬</td>
<td>গ্রাম পঞ্চায়েতের সাধারণ সভায় আলোচনার মাধ্যমে মনোনীত ৪ জন গ্রাম পঞ্চায়েত সদস্য - সাধারণ মহিলা, কর্মচারী মহিলা এবং এই ৪ জনের মধ্যে মহিলা সদস্য সহ ২ জন হবে তপনিনী পানীয়তা, আলোচনায় ও অন্যসমস্ত সম্প্রতির অনুরূপ</td>
<td>সদস্য</td>
</tr>
<tr>
<td>৭</td>
<td>গ্রাম পঞ্চায়েতের নির্বাহী সহায়ক (নির্বাহী সহায়কের পদটি ফাঁকা থাকলে ওই গ্রাম পঞ্চায়েতের সচিব এবং গ্রাম পঞ্চায়েতের সচিব পদটি ফাঁকা থাকলে গ্রাম পঞ্চায়েত মনোনীত একজন সহায়ক)</td>
<td>সদস্য-সচিব</td>
</tr>
<tr>
<td>৮</td>
<td>গ্রাম পঞ্চায়েতের নির্মাণ সহায়ক</td>
<td>সদস্য</td>
</tr>
<tr>
<td>৯</td>
<td>গ্রাম পঞ্চায়েতের সাধারণ সভায় মনোনীত একজন শিক্ষক (এলাকায় সামাজিক উন্নয়ন সংক্রান্ত কাজে যার আগ্রহ ও উৎসাহ সুবিধিত)</td>
<td>সদস্য</td>
</tr>
<tr>
<td>১০-১১</td>
<td>গ্রাম পঞ্চায়েতের সাধারণ সভায় মনোনীত দুই জন ASHA কমিটী</td>
<td>সদস্য</td>
</tr>
<tr>
<td>১২</td>
<td>পানীয় জলের উপনোয়া মান পরিকল্পনার উদ্দেশ্যে গ্রাম পঞ্চায়েত কর্তৃক নিযুক্ত একজন সহায়ক (Volunteer-Facilitator for Water Quality Testing)</td>
<td>সদস্য</td>
</tr>
<tr>
<td>১৩-১৪</td>
<td>গ্রাম পঞ্চায়েতের সাধারণ সভায় মনোনীত গ্রাম পঞ্চায়েত এলাকায় সক্রিয় দুইটি সন্নিবেশ দলের সদস্য</td>
<td>সদস্য</td>
</tr>
</tbody>
</table>

এছাড়াও, প্রয়োজনে গ্রাম পঞ্চায়েত এলাকায় সামাজিকলাগামুলক কাজে যুক্ত আছেন এমন সুবিধিত বেশিকারী সমাজকর্মী/শিক্ষক/অসরকারি বেশিকারী সংগঠনের পালিকারী এবং গ্রাম পঞ্চায়েত এলাকায় নিরাপদ পানীয় জল সরবরাহ ও স্বাভাবিক কমিটির মাধ্যমে ব্যবহার করায় এলাকার উন্নতি হতে পারে এমন ব্যক্তিকে গ্রাম পঞ্চায়েতের সাধারণ সভায় আলোচনার মাধ্যমে উক্ত কমিটির আমলের সদস্য হিসাবে যুক্ত করা যেতে পারে (অন্যদিকে তাদের দুই জন)।
২। গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির ধর্ম ও কার্যকাল
প্রাতোক গ্রাম পঞ্চায়েতে উক্ত কমিটি একটি স্থায়ী প্রকৃতির এবং গ্রাম পঞ্চায়েতের সহায়ক সংগঠন হিসাবে কাজ করবে। গ্রাম পঞ্চায়েতের প্রধান, সহকারী অফিসার ও নির্বাচিত সদস্যদের কার্যকালের মেয়াদ তদন্ত বহাল থাকবে তন্ত্রেন এই কমিটির পদাধিকারী বা সদস্য হিসাবে তারা কাজ করবেন। গ্রাম পঞ্চায়েতের সাথে যথেষ্ট কর্মচারীগণ তদন্ত নিজ নিজ পদে বহাল থাকবে তন্ত্রেন তারা এই কমিটির সদস্য হিসাবে কাজ করবেন এবং বদলি হয়ে গেলে বা অবসর গ্রহণ করলে যারা তাদের স্বল্পদিন্ত হবেন তারা স্বামিকের টেলিফোন নম্বর নিয়ে বসবাস সহায়তা চাইলে তারা সম্পর্কে তথ্য দিতে  পারবেন।

৩। গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির কার্যকাল

c) পানীয় জল সংরক্ষণ কাজে উক্ত কমিটির কাজ ও দায়িত্ব হবে নিম্নরূপঃ

(এ) গ্রামীণ এলাকায় নিরাপদ পানীয় জল সরবরাহের উদ্দেশ্যে নলবাহিত জল সরবরাহ প্রকল্প সহ অন্যান্য কার্যকর অবস্থায় থাকা প্রকৃতিগত যথাযথ ব্যবস্থাপনা ও রক্ষণাবেক্ষনের জন্য গ্রাম পঞ্চায়েতের উপর যে সকল দায়িত্ব নেবে তা হয়েছে।

(স) গ্রামীণ এলাকায় পানীয় জলের গ্রাত্র উৎসের তদানীন্তন ও তত্ত্বধারার সুনির্দিষ্ট কার্যকালকে লক্ষ্য জনসাধারণ করিগাছির বিভাগ কর্তৃক সুচিত জল পরিকল্পনাগুলির পরিপাটি প্রদানের ক্ষেত্রে, বিশ্বকর্মা পানীয় জলের শুণ্যতা মান পরিকল্পনার এবং তার দ্বিতীয় প্রয়োজন ও ব্যবস্থাপনার উদ্দেশ্যে বাণিজ্যমূলকভাবে পানীয় জল প্রতীক গ্রাম পঞ্চায়েতকে রাজা সরকারের পক্ষ থেকে যে সকল সুনির্দিষ্ট দায়িত্ব দেওয়া হয়েছে ।

(ট) উপরের দুটি অনুসারে যে আদেশের মতে উল্লেখ করার দায়িত্ব হবে, সেই আদেশের মনের বাণিজ্যীয় কাজ হয়ে গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটি গ্রাম পঞ্চায়েত এলাকায় যে সকল কাজের স্বাধীন ঘুরু ও আদেশের দেবে তার হলঃ

জনসাধারণের জন্য নিরাপদ পানীয় জল সরবরাহের উদ্দেশ্য, এই বিষয়ে প্রযোজ্য বাণিজ্যীয় সরকারি নির্মান কাজ করা যথাযথ গতিরতায় নলকুপ স্থাপন, নলকুপ নির্মান ও/অর রক্ষণাবেক্ষন, নলকুপের চারিত্র নির্মাণ, জলের শুণ্যতা মান বজায় রাখার উদ্দেশ্যে আর্দ্রনিক/ফেলাইড/লবণতা/অন্যান্য মূলো দুর্বল করার জন্য নলকুপের অঞ্চল হিসাবে যে সকল কার্যকারী বা প্রতিরক্ষিত ব্যবস্থা গ্রহণ করা হবে সেগুলির সংস্থাপন, সম্পত্তির, সুরক্ষা, রক্ষণাবেক্ষন, বাজার জল প্রস্তরিত ইত্যাদি কাজ সম্পাদন করা।

জনসাধারণ করিগাছির বিভাগের পক্ষ থেকে যে সকল নলবাহিত জল সরবরাহ প্রকল্প এবং কার্যকর অবস্থায় থাকা অন্যান্য প্রকল্পের গ্রাম পঞ্চায়েতগুলিকে হস্তান্তরিত করা হয়েছে বা হবে বা হবে, বাণিজ্যমূলকভাবে সেগুলির মাধ্যমে ব্যবস্থাপনা ও রক্ষণাবেক্ষন।

1472
প্রত্যেক গ্রাম সংসদে সহভাগী সমীকার মাধ্যমে তথ্য সংগ্রহ করে সম্প্রতি গ্রাম পঞ্চায়েত এলাকায় নিরাপদ পানীয় জল সরবরাহ সংক্রান্ত বর্তমান অবস্থান বিশ্লেষণ করা।

প্রত্যেক পরিবার যাদে প্রাপ্তির সাধনে নিরাপদ পানীয় জল পেতে পারে তা সুনিিচিত করার লক্ষ্যে সম্প্রতি গ্রাম পঞ্চায়েতের জন্য একটি পূর্বাভাস তথ্যাভিত্তিক পরিকল্পনা করা।

উক্ত পরিকল্পনা রূপান্তরের ক্ষেত্রে গ্রাম পঞ্চায়েতকে সামাজিকভাবে সহায়তা করা।

প্রত্যেক বিদ্যালয়ে ও অন্যান্য কেন্দ্রে সর্বোচ্চ অগ্রাধিকারের ভিত্তিতে নিরাপদ পানীয় জলের সংযোগ দেওয়া।

প্রত্যেক বাড়িতে ও প্রতিষ্ঠানে নিরাপদ পানীয় জলের সংযোগের জন্য সুবিধা উদেশ্য প্রকাশ করা এবং এই উদেশ্যে গ্রাম পঞ্চায়েত কর্তৃক নির্ধারিত হারে ফি হিসেবে অর্থ সংগ্রহ করা, উক্ত কমিটির তহবিলে তা জমা দেওয়া এবং মূল্য পরিকল্পনার মাধ্যমে তা কেরিওর পানীয় জল সংক্রান্ত বিভিন্ন পরিসীমার কাজেই সদ্যবহার করা।

পাইপ লাইন মেরামত করা, জলের অপচয় / অবৈধ সংযোগ / অপব্যবহার বন্ধ করা / জলের গুণমান মান বজায় রাখা উদেশ্যে জল পরীক্ষাগারগুলির পরিষেবার সস্বাহার করা, এলাকায় পানীয় জল সংক্রান্ত সমস্যা হলে সমাধান করা ইত্যাদি।

জীবনচক্রের বিভিন্ন ক্ষেত্রে জনসাধারণের মধ্যে নিরাপত্ত জল ব্যবহারের প্রয়োজনীয়তা ইত্যাদি বিষয়ে সচেতনতার প্রসার করা এবং প্রবোধক অনুসারে স্থানীয় এলাকায় প্রশিক্ষণের ব্যবস্থা করা।

(খ) বিষাদিক সংক্রান্ত কাজে গ্রামীণ জল ও বিষাদিক কমিটির ভূমিকা ও দায়িত্ব হবে নিম্নরূপ:

প্রত্যেক গ্রাম সংসদে তথ্য সংগ্রহ করে গ্রাম সংসদ ভিত্তিক / মৌজা ভিত্তিক ODF পরিকল্পনা তৈরি করা এবং সেই সকল পরিকল্পনার ভিত্তিতে সম্প্রতি গ্রাম পঞ্চায়েতের জন্য একটি সমষ্টি ODF পরিকল্পনা তৈরি করা এবং এই পরিকল্পনায় প্রতিগ্রাম সংসদের / সম্পূর্ণ গ্রাম পঞ্চায়েতের ODF হওয়ার দিন পূর্ব-নির্দিষ্ট করা।

গ্রাম পঞ্চায়েতের প্রতি গ্রাম সংসদের জন্য মোটিভেশন চিত্র তৈরি করা।

গ্রাম পঞ্চায়েতকে ODF করার জন্য প্রয়োজনীয় IEC পরিকল্পনা (প্রচার প্রসার কৌশল) তৈরি করা ও তার রূপায়ণ করা।

গ্রাম পঞ্চায়েতে নির্দিষ্ট প্রশিক্ষিত রাজমিত্রীর তালিকা তৈরি রাখা এবং এই রাজমিত্রীদের refresher training-এর জন্য নির্দিষ্ট ব্যবস্থা গ্রহণ করা।

গ্রাম পঞ্চায়েতে নির্দিষ্ট শৌচালয়গুলির গুণমান মান বজায় রাখার জন্য প্রয়োজনীয় তালিকা তৈরি করা।

গ্রাম পঞ্চায়েতে নির্দিষ্ট কাঠিন ও তরল বর্গে ব্যবস্থাপনার পরিষেবার ভিত্তিক স্থল পুনর্গঠনের জন্য প্রয়োজনীয় পরিকল্পনা রচনা করা এবং কমিশনারত্বর প্রকল্পের পরিকল্পনার সঙ্গে সম্পর্ক সাধন করা।

প্রতি আর্থায়ন বোর্ডের শেয়ালে লক্ষ্যৰস্তা নির্দেশনা করা এবং সেই অনুযায়ী নতুন পরিকল্পনা গ্রহণ করা।

1473
সদায় সামুদায়িক স্তরে কঠিন বর্জ্য ব্যবস্থাপনার জন্য পরিকল্পনা করা এবং লক্ষ স্তরের সঙ্গে সমাধানের মাধ্যমে তার রূপায়ণ করা।

সামুদায়িক শৌচাগারের পরিকল্পনা গ্রহণ করা এবং রূপায়ণের পর তার তদারকি ও রক্ষণাবেক্ষণের ব্যবস্থা করা।

গ্রাম পঞ্চায়েতের সার্বিক পরিবর্তনী ও সরকারীর জন্য পদক্ষেপ গ্রহণ এবং সুনির্দিষ্ট পরিকল্পনা প্রণয়ন।

প্রতি গ্রাম সংসদ এলাকা ODF হওয়ার পর তা উপরুক্তভাবে যাচাই করা এবং মায়ালাভয় পর প্ল্যাকে কাছে সেই মর্মে রিপোর্ট পাঠানো এবং লক্ষ স্তরে থেকে শুরু হওয়ার পর ODF উদ্বোধন-এর ব্যবস্থা করা।

গ্রাম পঞ্চায়েত ODF হওয়ার পরে একই রূপ ব্যবস্থা গ্রহণ করা।

সম্পূর্ণ গ্রাম পঞ্চায়েত / প্রতি গ্রাম সংসদ ODF হওয়ার পরে এলাকায় এই সম্পর্কিত পরিবর্তন বজায় রাখার জন্য ব্যবস্থা গ্রহণ ও নির্দিষ্ট তদারকি (sustainability plan)।

গ্রাম সংসদ স্তর / VHSNC থেকে নিয়মিত রিপোর্ট গ্রহণ করা ও তার পর্যালোচনার মাধ্যমে উপযুক্ত ব্যবস্থা গ্রহণ করা।

প্রতি সম্ভাব্য একবার সভা আয়োজন করে গ্রাম পঞ্চায়েতের সর্বশেষ পরিস্থিতি পর্যালোচনা করা এবং আগামী সময়ের জন্য পরিকল্পনা গ্রহণ করা।

গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির ব্যাখ্যা আকাউটের জন্য হওয়ার উৎসাহবর্ধক অর্থ (যদি পাওয়া যায়) সঠিক উপভোক্তাদের কাছে থেকে সময়ের পৌঁছানোর ব্যবস্থা করা এবং সরবরাহকারী সংস্থা / স্যাটিয়ারি মার্টের ব্যবস্থা অর্থ পাওয়া গেলে সঠিক সময়ে সেগুলি তাদের বর্ণনা করা।

সামুদায়িক স্তরে উৎসাহ-বর্ধক অর্থ (community incentive) খরচের সিদ্ধান্ত হলে তার জন্য নির্দিষ্ট পরিকল্পনা (নির্দেশনালী অনুযায়ী) গ্রহণ ও তার রূপায়ণ করা, এই উদ্দেশ্যে গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির ব্যাখ্যা আকাউটের জন্য হওয়ার সকল অর্থের সঠিক ও নির্দেশনালী অনুযায়ী সরবরাহ ও তার নির্মাতা নির্দেশনার রিপোর্ট ও সরবরাহ শিক্ষাপত্র নির্দিষ্ট স্তরে গ্রহণ করা।

৪। গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির তহবিল ও তার ব্যবস্থাপনা

প্রত্যেক গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির নামে নিকটবর্তী কোনো রাষ্ট্রীয় ব্যবস্থা এইভাবে একটি সেন্টিং ব্যাপারে আকাউন্ট খুলতে হবে। VWSC a/c ................................. Gram Panchayat। গ্রাম পঞ্চায়েতে তার নিয়ন্ত্রণধীন বিভিন্ন খাত থেকে (কেরালীয় অর্থ কমিশন ব্যবস্থাপনা তহবিল, রাজ্য অর্থ কমিশন ব্যবস্থাপনা তহবিল, আইএসজিপি তহবিল ইত্যাদি) গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির অনুরূপে যে অর্থ নির্পাদ পানীয় জল সরবরাহ এবং স্বাস্থ্যবিধান সংক্রান্ত কর্ম পরিকল্পনা রূপায়ণের উদ্দেশ্যে বর্ধিত করে তার গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির তহবিলে যথাযথভাবে জমা করতে হবে এবং উক্ত কমিটির সিদ্ধান্ত অনুসারে তার সরবরাহ করতে হবে। পঞ্চায়েত সমিতি / জেলা পরিষদ / জেলা করিগারি বিভাগ / পঞ্চায়েত ও গ্রামীণ কর্মসূচি অন্যান্য বিভাগ থেকে নির্পাদ পানীয় জল সরবরাহ এবং স্বাস্থ্যবিধান সংক্রান্ত কর্ম পরিকল্পনা রূপায়ণের উদ্দেশে যদি কোনো অর্থ পাওয়া যায়, তা-ও গ্রামীণ জল ও স্বাস্থ্যবিধান কমিটির তহবিলে যথাযথভাবে জমা করতে হবে এবং উক্ত কমিটির সিদ্ধান্ত অনুসারে তার সরবরাহ করতে হবে। এই তহবিল যৌথভাবে পরিচালনা করবেন উক্ত কমিটির চেয়ারম্যান এবং সদস্য-সচিব।
Village Health Sanitation & Nutrition Committee (VHSNC)

5. Village Health Sanitation & Nutrition Committee (VHSNC) in association with the District Water & Sanitation Mission (DWSM)

**District Water & Sanitation Mission (DWSM)**

Village Health Sanitation & Nutrition Committee (VHSNC) in association with the District Water & Sanitation Mission (DWSM) is responsible for providing water and sanitation services to the community. The VHSNC is an autonomous body that works closely with the DWSM to ensure the provision of safe drinking water and sanitation facilities.

The VHSNC involves community members in the decision-making process, ensuring that the needs and preferences of the community are taken into account. This approach helps in the successful implementation of water and sanitation projects.

The DWSM, on the other hand, is responsible for overseeing the implementation of water and sanitation programs. It provides technical support, resources, and coordination to ensure the effective delivery of services.

By working together, the VHSNC and DWSM can address the challenges faced by the community and improve the quality of life for its residents. This partnership exemplifies the principle of community engagement and collaboration in the provision of essential services.
ইতোপূর্বে জনসাধারণ কারিগরি বিভাগের আদেশনামা বলে [পি এইচ/৪/১৭৩/ডবলিউলিউ-৩০৩/২০১০ তারিখ ১৮/০২/২০১২] যে সকল গ্রামীণ জল ও সামুদ্রিক কমিটি গঠিত হয়েছে, এই আদেশনামা বলে সে সকল গ্রামীণ জল ও সামুদ্রিক কমিটিগুলিকে পুনরায় গঠিত করতে হবে এবং সেগুলির ব্যবস্থাপনার ক্ষেত্রে বর্তমান আদেশনামা বলবৎ হবে।

যাতে প্রত্যেক গ্রাম পঞ্চায়েত এই আদেশনামা বলে নাটক তুমিকা ও দায়িত্বগুলি সুষ্ঠুভাবে সম্পাদন করতে পারে, সেই উদ্দেশ্যে জনসাধারণ কারিগরি বিভাগের পক্ষ থেকে এবং পঞ্চায়েত সমিতি ও জেলা পরিষদের পক্ষ থেকে গ্রাম পঞ্চায়েতগুলিকে প্রয়োজনীয় সহায়তা দিতে হবে।

এই মর্যম নির্দেশ জারি করা হল যে, সারা রাজ্যে উপরে বর্ণিত ব্যবস্থা অবলম্বনে চালু করতে হবে।

রাজ্যপালের আদেশ অনুসারে,#
সৌভ দাস
পঞ্চায়েত ও প্রামাণ্য বিভাগ এবং
জনসাধারণ কারিগরি বিভাগ

আরক সংখ্যা : ৪৯০/১(৪০০০)/এসএস/পিএন/৫/১৪/০১/২০১৫
তারিখঃ ১০/০৬/২০১৬
অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য এই পত্রের অনুলিপি দেওয়া হলঃ

(১) সভাপতি, ................................................................. জেলা পরিষদ (সকল)/শিলিওড়ি মহকুমার পরিষদ

(২) জেলা শাসক, ............................................................... (সকল)

(৩) অতিরিক্ত নির্বাহী অধিকারী, ................................................................. জেলা পরিষদ (সকল)/শিলিওড়ি মহকুমার
পরিষদ/অতিরিক্ত জেলা শাসক (পঞ্চায়েত বিষয়ক) .................................................. জেলা

(৪) শ্রীমতী/শ্রী ................................................................. (জনসাধারণ কারিগরি বিভাগের সংস্থিত অধিকারী)

(৫) জেলা পঞ্চায়েত ও প্রামাণ্য অধিকারী, ................................................................. (সকল)
(এই পত্রের প্রতিলিপিই জেলার অতিরিক্ত সকল পঞ্চায়েত সমিতির সভাপতি এবং সকল সমষ্টি উপযোগী অধিকারীকের
নিকট পাঠানোর জন্য অনুরোধ জানাই।)

(৬) সভাপতি, ................................................................. পঞ্চায়েত সমিতি (সকল)

(৭) সমষ্টি উপযোগী অধিকারী, ................................................................. (সকল)
(এই পত্রের প্রতিলিপিই রাজ্যের অতিরিক্ত সকল গ্রাম পঞ্চায়েতের প্রধানের নিকট পাঠানোর জন্য অনুরোধ জানাই।)

(৮) প্রধান, ................................................................. গ্রাম পঞ্চায়েত (সকল)

সৌভ দাস
পঞ্চায়েত ও প্রামাণ্য বিভাগ এবং
জনসাধারণ কারিগরি বিভাগ
NOTIFICATION

The Governor is pleased to order that Shri Dibyendu Das, Joint Secretary of this Department shall henceforth act as the Nodal Officer for enforcing regulations relating to Ease of Doing Business on behalf of the Panchayats & Rural Development Department and all communications on the above subject shall directly be addressed to him. If necessary, he may be contacted on his office phone No.2340-6510 or he may be sent mail to das614276@gmail.com).

He shall also act as the Designated Officer of the Panchayats & Rural Development for issuance of certificate regarding "deemed approval" to the applicant in connection with erection of new structure or building or to make any addition to an existing structure or building for setting up of an industry in Panchayat areas other than industrial estate or industrial park in the following cases -

(i) if permission or refusal in connection with erection of new structure or building or to make any addition to an existing structure or building for setting up of an industry in Gram Panchayat areas other than in any industrial estate or industrial park under rule 27 and rule 29 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, as the case may be, is not communicated within the prescribed time limit by the Gram Panchayat concerned.

(ii) if permission or refusal in connection with erection of new structure or building or to make any addition to an existing structure or building for setting up of an industry in the planning area of any Development Authority within the jurisdiction of any Panchayat Samiti other than in any industrial estate or industrial park under rule 74 of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008, is not communicated within the prescribed time limit by the Panchayat Samiti concerned.

The application for the purpose which is received by the Gram Panchayat or the Panchayat Samiti concerned through the designated office of the Department of Micro, Small and Medium Enterprises and Textiles or to the Department of Commerce and Industries, of the State Government must be complete in all respects.

By order of the Governor,

Principal Secretary to the
Government of West Bengal
Copy forwarded for information and necessary action to:

1. The Principal Secretary, .......................................................... Department.

2. The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S. Road, Kolkata-700001

3. The District Magistrate, ......................... District (All). A copy of this Notification may please be forwarded to all the offices and institutions concerned in the district.

4. Shri Dibyendu Das, Joint Secretary of this Department.

5. The Additional Executive Officer, .........................Zilla Parishad (All) / Mahakuma Parishad

6. The District Panchayats & Rural Development Officer, ......................... District (All).

OSD & EO Special Secretary
to the Government of West Bengal
In exercise of the power conferred by sub-section (2) of section 3 of the West Bengal Right to Public Services Act, 2013 and in cancellation of this Department's Notification No. 4246/PN/O/I/4P-03/2013 Kolkata, the 20th October, 2014, the Governor is pleased to notify the services rendered by Panchayat Bodies, for which the Panchayats & Rural Development Department is the administrative department, along with stipulated time limit for rendering the services, the Designated Officers responsible for providing services, the Appellate Officers and the Reviewing Officers and the time period for disposal of appeal & review as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Services</th>
<th>Designated Officer</th>
<th>Stipulated Time Limit</th>
<th>Appellate Officer</th>
<th>Designation</th>
<th>Stipulated Time Limit</th>
<th>Reviewing Officer</th>
<th>Designation</th>
<th>Stipulated Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Registration of vehicles and issue of registration certificate to the owner of a vehicle not registered under the Motor Vehicles Act or otherwise [ under section 47(1)(i) of the West Bengal Panchayat Act, 1973]</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>30 days</td>
<td>Joint Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Issue of certificate for registration of running trade, whole sale or retail within the area of a Gram Panchayat [under section 47(1)(vii) of the West Bengal Panchayat Act, 1973]</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>15 days</td>
<td>Joint Executive Officer of the Panchayat Samiti concerned</td>
<td>15 days</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 150 sq. meter and height up to 6.5 meters in any area within the jurisdiction of a Gram Panchayat in the light of the</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>60 days</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td>Sub-Divisional Officer having jurisdiction</td>
<td>30 days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Services</td>
<td>Designated Officer</td>
<td>Stipulated Time Limit</td>
<td>Appellate Officer</td>
<td>Stipulated Time Limit</td>
<td>Reviewing Officer</td>
<td>Stipulated Time Limit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>----------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>------------------</td>
<td>----------------------</td>
<td>------------------</td>
<td>----------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 150 sq. meter and height up to 6.5 meters for the purpose of setting up of an industry in any area within the jurisdiction of a Gram Panchayat other than in an Industrial Park or Industrial Estate.</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>15 days</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>15 days</td>
<td>Sub-Divisional Officer having jurisdiction</td>
<td>30 days</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building for setting up of an industry if the said building has plinth area more than 150 sq.m. but less than 300 sq.m and height up to 6.5 m. thus requiring the applications to be sent to the Panchayat Samiti for vetting.</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>30 days</td>
<td>Sub-Divisional Officer having jurisdiction</td>
<td>30 days</td>
<td>Executive Officer of the Zilla Parishad concerned</td>
<td>30 days</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

N.B. In case of structures or buildings having greater plinth area and height than mentioned above, for which applications are to be sent to the Panchayat Samiti /Zilla Parishad or Panchayats & Rural Development Department by the Gram Panchayat for vetting, the relevant provision of Act and Rule shall be applicable.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Services</th>
<th>Designated Officer</th>
<th>Stipulated Time Limit</th>
<th>Appellate Officer</th>
<th>Stipulated Time Limit</th>
<th>Reviewing Officer</th>
<th>Stipulated Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building for setting up of an industry if the building has plinth area above 300 sq. m. and height up to 15 m. thus requiring the application to be sent to the Zilla Parishad for vetting.</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>30 days</td>
<td>Executive Officer of Zilla Parishad concerned</td>
<td>30 days</td>
<td>Special Secretary of the P&amp;RD Deptt.(looking after Vetting Cell)</td>
<td>30 days</td>
</tr>
<tr>
<td>7</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building for setting up of an industry if the building has height above 15 m. thus requiring the vetting by the Panchayats &amp; Rural Development.</td>
<td>Pradhan of the Gram Panchayat concerned</td>
<td>60 days</td>
<td>Jt. Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>30 days</td>
<td>Special Secretary of the P&amp;RD Deptt.(looking after Vetting Cell)</td>
<td>30 days</td>
</tr>
<tr>
<td>8</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 300 sq. m. and height up to 6.5 m. in any area within the jurisdiction of a Development Authority under the area of a Panchayat Samiti other than for the purpose of setting up of industry in the light of the provision stated under chapter XII of the West Bengal Panchayat (Panchayat Samiti Administration) Rules, 2008</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>90 days</td>
<td>Executive Officer of Zilla Parishad concerned</td>
<td>30 days</td>
<td>Special Secretary of the P&amp;RD Deptt.(looking after Vetting Cell)</td>
<td>30 days</td>
</tr>
</tbody>
</table>

**N.B.** In case of structures or buildings having greater plinth area and height than mentioned above, for which applications are to be sent to...
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Services</th>
<th>Designated Officer</th>
<th>Stipulated Time Limit</th>
<th>Appellate Officer</th>
<th>Reviewing Officer</th>
<th>Stipulated Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>the Zilla Parishad or Panchayats &amp; Rural Development Department by the Panchayat Samiti for vetting, the relevant provision of Act and Rule shall be applicable.</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td>Executive Officer of Zilla Parishad concerned</td>
<td>Special Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>30 days</td>
</tr>
<tr>
<td>9</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area up to 300 sq. meter and height up to 6.5 meters for the purpose of setting up of an industry within the jurisdiction of a Development Authority under the area of a Panchayat Samiti other than in an Industrial Park or Industrial Estate.</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td>Jt. Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>Special Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>30 days</td>
</tr>
<tr>
<td>10</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having plinth area above 300 sq. m. and height within 15 m. for the purpose of setting up of an industry within the jurisdiction of a Development Authority under the area of a Panchayat Samiti other than in an Industrial Park or Industrial Estate for which applications are to be sent to the Zilla Parishad concerned for vetting.</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>30 days</td>
<td>Jt. Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>Special Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>30 days</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Services</td>
<td>Designated Officer</td>
<td>Stipulated Time Limit</td>
<td>Appellate Officer</td>
<td>Stipulated Time Limit</td>
<td>Reviewing Officer</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
<td>-----------------------</td>
<td>--------------------------------------------------------------</td>
<td>-----------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>11</td>
<td>Grant of permission for erection of a new structure or a new building or to make any addition to an existing structure or building having height above 15 m. for the purpose of setting up of an industry within the jurisdiction of a Development Authority under the area of a Panchayat Samiti other than in an Industrial Park or Industrial Estate for which applications are to be sent to the Department of Panchayats &amp; Rural Development for vetting.</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>60 days</td>
<td>Jt. Secretary of the P&amp;RD Deptt. (looking after Vetting Cell)</td>
<td>30 days</td>
<td>Special Secretary of the P&amp;RD Deptt.(looking after Vetting Cell)</td>
</tr>
<tr>
<td>12</td>
<td>Issue of certificate of registration for carrying on trades declared as 'Trades of Special Nature', by Notification by the State Government under subsection (1) of section 116 of the West Bengal Panchayat Act, 1973 subject to fulfillment of the provisions stated under rule 58 and 59 of the West Bengal Panchayat ( Panchayat Samiti Administration) Rules, 2008</td>
<td>Executive Officer of the Panchayat Samiti concerned</td>
<td>15 days</td>
<td>Sub-Divisional Officer having jurisdiction</td>
<td>30 days</td>
<td>Additional District Magistrate looking after Panchayat matters in the District</td>
</tr>
</tbody>
</table>

By order of the Governor

Principal Secretary to the Government of West Bengal

1483
Government of West Bengal  
Department of Panchayats & Rural Development  
Joint Administrative Building (6th to 9th Floors) HC-07, Sector III  
Bidhannagar, Kolkata - 700 106

No. 946/SS/PN/O/I/2M-09/2015  
Dated : 31/12/2015

MEMORANDUM

Whereas the Panchayats & Rural Development Department, Government of West Bengal had issued directives vide its No.5094/PN/O/I/2M-4/03(Pt.-I) dated 22/12/2008 clarifying issues relating to provisions for installation of telecom towers in rural areas;

And whereas, the State Government had been contemplating to make necessary modifications in the existing provisions of law regarding installation of telecom towers for growth of telecom infrastructure in rural areas;

And whereas, the State Government considered it necessary and appropriate to issue a general guideline in connection with installation of telecom towers in rural areas on a private land or building or on a Government land or building remaining at the disposal of any Panchayat body or on a land and building owned by any Panchayat body;

Now, therefore, in partial modification of the earlier directives issued by this Department, the Governor, after careful consideration of the whole matter, is pleased to issue the following instructions to be abided by the Panchayat bodies and all others concerned in this regard:

(1) In rural areas, any Service Provider willing to set up telecom structure shall have to apply to the Gram Panchayat concerned seeking permission for installation of telecom tower on any private land or building or on a Government land or building remaining at the disposal of the Gram Panchayat or on a land or building owned by the Gram Panchayat. Such application shall be accompanied with a letter of consent from the owner of the land or building in case of a proposal for installation of a telecom tower on a private land or building. The Gram Panchayat, on receipt of such application, shall issue permission in terms of section 23 of the West Bengal Panchayat Act, 1973, and the relevant rules made thereunder on realization of one-time permission fee at the rate stated below.

(2) If the place of installation of the telecom tower is under the area of a Development Authority within the jurisdiction of a Panchayat Samiti the application shall be made to the Panchayat Samiti concerned in the manner stated above. In such cases, the Panchayat Samiti, on receipt of such application, shall issue permission in terms of section 114A of the West Bengal Panchayat Act, 1973, and the relevant rules made thereunder on realization of one-time permission fee at the rate stated below.

(3) If any Service Provider approaches a Gram Panchayat or a Panchayat Samiti or a Zilla Parishad for installation of a telecom tower on a land or building owned by them or on a Government land or building remaining at their disposal, the respective Panchayat body may allow installation of a telecom tower on receipt of payment of rent, subject to availability of space therein and strictly following the conditions laid down in the latest guideline issued by the Ministry of Communications & Information Technology, Government of India (copy enclosed as Annexure-1) regarding clearance for installation of telecom towers.
(4) The Gram Panchayats or the Panchayat Samitis surrounding the district headquarters will realize one-time permission fee @ Rs.8000/- in each case; the Gram Panchayats or the Panchayat Samitis surrounding the Sub-Division headquarters will realize one-time permission fee @ Rs.6000/- in each case; and the Gram Panchayats or the Panchayat Samitis in other areas will realize one-time permission fee @ Rs.5000/- only.

(5) The Gram Panchayat or the Panchayat Samiti concerned, as the case may be, shall also realize fee for renewal of permission in each subsequent year. The rate of fee for renewal of permission shall be the same as mentioned in para (4) above.

(6) If the telecom tower is proposed for erection on a Government land or building remaining at the disposal of any Panchayat body or a land or building owned by any Panchayat body, the Panchayat concerned shall enter into an agreement with the Service Provider and collect rent ranging from Rs.5000/- to Rs.16000/- per month depending upon the rural or urban character of the Panchayat. The Panchayat shall pass necessary bye-laws for fixing up the rate of rent subject to a maximum limit of Rs.16000/- per month.

(7) Since a telecom tower comes under the expression of 'structure or building' under rule 17 of the West Bengal Panchayat (Gram Panchayat Administration) Rules, 2004, a Gram Panchayat shall impose and collect tax on the telecom towers in terms of sub-section (1) of section 46 of the West Bengal Panchayat Act, 1973 in each year subsequent to the year of installation of the telecom tower.

(8) The Panchayats shall not collect any other amount of money in any form or name from any Service Provider for installation of telecom towers excepting those which are mentioned in the foregoing paragraphs.

(9) This order shall take immediate effect.

By order of the Governor,

OSD & EO Special Secretary to the
Government of West Bengal

No.946/1(70)/SS/PN/O/I/3R-9/2015 Dated : 31/12/2015

Copy forwarded for information and necessary action to the :

(1) The Commissioner, Panchayats & Rural Development, West Bengal, Jessop Building, 63 N.S Road, Kolkata-700001

(2) The District Magistrate & Executive Officer .........................Zilla Parishad (All)

(3) The Additional Executive Officer, .........................Zilla Parishad (All)/Mahakuma Parishad

(4) The District Panchayats & Rural Development Officer, ...................(All)

She/he is requested to communicate copies of this Memorandum to all concerned including all the Panchayat Samitis and the Gram Panchayats within the district.

(5) The/Smt./Shri.........................................................

OSD & EO Special Secretary to the
Government of West Bengal

1485
Subject: Extension of the benefit of family pension to the post-retiral spouses of the employees of Panchayats.

Whereas the benefit of family pension has been extended to the post-retiral spouses of Government employees vide Memorandum No.1996-F (pen) dated 27th September, 1991 of the Finance Department, Government of West Bengal;

And whereas the State Government in the Department of Panchayats & Rural Development had been contemplating for extension of this benefit to the post-retiral spouses of the employees of the three-tier Panchayats;

And whereas the Hon’ble High Court, Calcutta while disposing of the W. P. No. 20312(W) of 2014 in the matter of Jagadish Karmakar and Others-vs-State of West Bengal and Others, directed the Principal Secretary of the Department of Panchayats & Rural Development to take a decision in regard to the extension of the benefit of family pension to the post-retiral spouse of the petitioner in the light of Memorandum No.1996-F (pen) dated 27th September, 1991 of the Finance Department, Government of West Bengal;

And whereas the statutory procedure, which has already been started for making necessary amendment in the Death-Cum-Retirement Benefit Scheme, 1985 needs a considerable time to culminate;

Now, therefore, the Governor, after careful consideration, is pleased to order that the benefit of family pension shall be extended to the post-retiral spouse of any of the employees of three-tier Panchayats in the State in accordance with the provisions laid down in Memorandum No.1996-F (pen) dated, 27th September, 1991 of the Finance Department, Government of West Bengal read with subsequent orders issued by the Finance Department in this regard from time to time.

OSD & EO Special Secretary to the Government of West Bengal

Copy forwarded for information and taking necessary action to:

1) The Commissioner of Panchayats & Rural Development, West Bengal.
2) The District Magistrate ______________________(All)
3) The Additional Executive Officer_________________ (All)
4) The Sub Divisional Officer_____________________(All)
5) The District Panchayats & Rural Development Officer_______________ (All) with the request to cause circulation of this order to all concerned.
6) The Block Development Officer & Executive Officer, Panchayat Samiti__________________________(All)

OSD & EO Special Secretary to the Government of West Bengal