

**GOVERNMENT OF WEST BENGAL**  
Finance [Audit] Department, 10<sup>th</sup> floor  
"NABANNA"  
Mandirtala, Howrah - 711 102

No.: 4343-F(P2)/FA/O/2E-1/162/17(N.B.)

Dated, Howrah the 12<sup>th</sup> July, 2017.

**MEMORANDUM**

References are being received from different departments as regards allowing annual increment to the Lower Division Assistants / Lower Division Clerks being appointed on promotion from Group-D posts and other eligible Group-C posts who have got no scope to appear at the examination for Computer operation and Computer typing after dissolution of the West Bengal Staff Selection Commission, the conducting authority of the said examination and passing of which is a pre-condition for getting annual increment.

After careful consideration of the matter, the undersigned is directed by the order of the Governor to state that the Lower Division Assistants / Lower Division Clerks being appointed on promotion from Group-D posts and other eligible Group-C posts from 21.07.2016 to 01.01.2017 (both days inclusive) and are liable to appear at the examination on Computer operation and Computer typing but have got no scope to appear at the said examination on account of dissolution of the West Bengal Staff Selection Commission will be allowed their first increment due on 01.07.2017, if otherwise admissible, provided that they will have to qualify themselves in the said examination subsequently to be conducted shortly, otherwise their subsequent increments due from 01.07.2018 onwards will be stopped.

All concerned are being informed.

Sd/- D. K. Mahapatra  
OSD & EO Special Secretary to the  
Government of West Bengal

No.: 4343/1[300]-F(P2)/ FA/O/2E-1/162/17(N.B.)

Dated, Howrah the 12<sup>th</sup> July, 2017

Copy forwarded for information and necessary action to:-

01. The Principal Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata - 700 001.
02. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata 700 012.
03. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-I, Hyde Lane, Jawahar Building, Kolkata - 700 073.
04. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, L.B. Market, Sector-III, Salt Lake, Kolkata - 700 106.
05. The Additional Chief Secretary /Principal Secretary / Secretary \_\_\_\_\_

\_\_\_\_\_ Department.

Necessary publicity may be made by I & C.A. Department, Govt. of West Bengal

06. The Divisional Commissioner, \_\_\_\_\_ Division.
07. The District Magistrate, \_\_\_\_\_ District.
08. The District Judge, \_\_\_\_\_ District.
09. The Sub-Divisional Officer, \_\_\_\_\_ Sub-Division  
under the \_\_\_\_\_ District.
10. The Treasury Officer, \_\_\_\_\_, P.O. \_\_\_\_\_  
District \_\_\_\_\_.
11. Sumit Mitra, Network Administrator, Finance Department for uploading this Resolution in the Finance Department / Website.

  
Deputy Secretary to the  
Government of West Bengal