



WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION

VIDYASAGAR BHAVAN

9/2, BLOCK-DJ, SECTOR-II, SALT LAKE

KOLKATA-700091

Memo No.: DS(Exam)/119/2017

Date: 27.06.2017

To: The Head of the Institution

Subject: Annual Working Plan

Sir / Madam,

Please find here under the working plan to ensure the smooth running of your institution and sequential coordination of the activities relating to the Class-XI Annual Examination and Higher Secondary Examination, 2018.

SL. NO.	DESCRIPTION : CLASS – XI	DATE
1	ISSUE OF REGISTRATION FORMS FROM THE COUNCIL	20.07.2017 onwards
2	Submission of REGISTRATION FORMS along with fees and Class XI Annual Examination Fees by the Institutions to the Council.(those who Registered before but not yet passed and want to appear in Annual Examination 2018 as per Admission Regulation 8(1), for them also Annual Examination Fees to be submitted)	1 st phase: 16.08.2017 to 25.08.2017 2 nd phase: 13.09.2017 to 20.09.2017
3	ISSUE OF THE REGISTRATION CHECK LIST (Class-XI) FROM THE COUNCIL	07.11.2017 CAMP
4	SUBMISSION OF CORRECTED CHECK LIST BY THE INSTITUTION TO THE COUNCIL	Within 05.12.2017
5	Distribution of Registration Certificate (2017-2018) & Distribution of Practical Question Papers for Annual Examination of Class XI.	15.03.2018 CAMP
6	ANNUAL EXAMINATION Class-XI (THEORY) NEW SYLLABUS	From: 27.03.2018 to 11.04.2018
	ANNUAL EXAMINATION Class-XI (PRACTICAL)	From: 06.04.2018 to 21.04.2018
7	PUBLICATION OF RESULTS of Class-XI Annual Examination by the schools	Within 30.04.2018
8	Submission of Results Sheets of Class-XI Annual Examination to the Council	Within 10.05.2018
9	BEGINNING OF Class-XII	1 st Week of May, 2018
	DESCRIPTION : CLASS – XII	
10	DISTRIBUTION OF ENROLMENT FORM FOR Continuing and Special Candidates	20.07.2017 onwards
11	DISTRIBUTION OF ENROLMENT FORM & PROJECT MARKS FOIL for Regular Candidates	07.11.2017 Camp
12	SUBMISSION OF – I) FILLED IN ENROLMENT FORM (For Regular, Continuing & Special Candidates) - II) PROJECT MARKS FOIL for Regular Candidates of 2017 – within 07.12.2017 in respective Regional Office	Without Late Fine : 14.12.2017 to 22.12.2017 With Late Fine : 04.01.2018 to 11.01.2018
13	DATE SCHEDULE OF H.S. PRACTICAL EXAMINATIONS (INCLUDING HILL AREA) a) PHYS, NUTN, PSYC b) CHEM, GEGR, HMF, HOMN c) BIOS, COMS, AGNM, FACR, COMA, GEOL, FRNC d) STAT e) MUSIC, VISUAL ARTS, FINE ARTS & CRAFTS f) Health & Physical Education g) Vocational Subjects (ATMV, ORTV, SEUV, ITEV)	a)December 01 to 06 of 2017 b)December 07 to 12 of 2017 c)December 14 to 20 of 2017 d)December 22 of 2017 e)December 14 to 18 of 2017 f)December 14 to 23 of 2017 g) To be announced later on
14	SUBMISSION OF ANSWER SCRIPTS, MARKS FOIL of the Candidates appearing at the H.S. Practical Examination – 2018 (Including Vocational Subjects)	Within 11.01.2018
15	ISSUANCE OF THE ADMIT CARD	15.03.2018 Camp
16	HIGHER SECONDARY EXAMINATION – 2018 a) Old Syllabus b) New Syllabus	a)27.03.2018 to 11.04.2018 b)27.03.2018 to 11.04.2018
17	PUBLICATION OF H.S. EXAMINATION RESULTS	Within June 10 th , 2018
18	Post Publication Scrutiny / Post Publication Review (Online only)	On line Submission of PPS / PPR by the Candidate/Institution within 15 days from the date of publication of H.S. Result

Yours Cooperation is solicited

Thanking you,

Yours truly

Kalyan Sen Gupta
27.06.17

Deputy Secretary (Examination)

☆ Dates are Subject to change for unavoidable reasons.