

Government of West Bengal
Finance (e-Governance) Department
Nabanna, 12th Floor
325, Sarat Chandra Chatterjee Road, Howrah-711102

No. 5277-F(Y)

Date: 24/08/2017

To
The Additional Chief Secretary /Principal Secretary/Secretary,
Government of West Bengal

Sub: Access for viewing various MIS reports in IFMS

Sir,

The facility of accessing various MIS reports on expenditure, revenue, budget release, fund utilization and more for the purpose of monitoring at different levels by the Administrative Departments, Sub-Allotting Officers, District Magistrates have already been provided in IFMS portal (<https://www.wbifms.gov.in>).As development of HRMS is ongoing, additional reports shall also be added from time to time.

Therefore, MIS reports may be viewed/downloaded by logging into the portal with the login ID & password of the users who have been given such access by the administrator of the concerned Department. The guideline for user creation & role addition in MIS & Dashboard was intimated vide letter no 4130-F(Y) dated 04/08/2016 of Finance Department (Copy enclosed).

A detailed list of such reports is enclosed herewith for your necessary reference. An MIS report matrix is also available in IFMS portal (<https://www.wbifms.gov.in>) under the link Guideline> IFMS> IFMS MIS Reports Matrix. In case of any difficulty e-Governance Group may be contacted for assistance. (e-mail: ifms-wb@gov.in/ifmswb@gmail.com; Phone: (033) 2253-5417/5469/5224.

Thanking you,

Yours faithfully


Principal Secretary to the
Government of West Bengal

Encl: As stated above