

Government of West Bengal
Finance Department
Audit Branch

No. 3368-F(Y)

Dated, 31st May, 2017

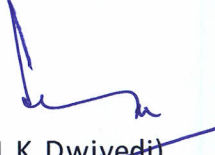
Memorandum

Sub : Restriction on Transfer of fund from Scheme Head to Bank Accounts of the Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. and providing information regarding bank accounts

It has recently been reported that funds from different scheme heads of Government Accounts as well as from the LF / PL / Deposit Accounts of different Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. are being transferred to the Bank Accounts of such Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. This practice of transferring funds provided in the Budget of the Departments into Bank Accounts of the Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. is highly irregular and against financial norms.

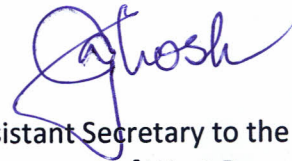
With the view to promote better financial discipline in the working of the Government, the Governor is pleased to direct that no Budgetary fund unless approved by the Finance Department be transferred to Bank Accounts of the Departments, Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. either direct or through the LF / PL / Deposit Accounts, etc.

It is further directed that all the Departments shall send a “**Status Report**” on the details of Bank Accounts along with budgetary amount transferred to these bank accounts in FY 2016-17 & 2017-18 and also balance as on 31.03.2017 and 31.05.2017 as per the “**Annexure- A**” (**signed and scanned in pdf format**) related with all the Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc. under the administrative Control of the Department and also a **soft copy** of the “**Status Report**”, (**in excel format**) to **sogroupt@gmail.com positively by 12.06.2017**. The details of Bank Accounts in field offices may also be provided in the said report.


(H K Dwivedi)
Principal Secretary
Finance Department

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department. **He is requested to circulate the same to all Directorates / Regional Offices / Societies / PSUs / Statutory Organisations / autonomous Bodies / Parastatals under the administrative control of his Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. _____ Department.
7. Commissioner, _____ Division, _____.
8. Director, _____.
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, _____.
11. Sub-Divisional Officer, _____.
12. Block Development Officer, _____.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____.
17. Group ____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Assistant Secretary to the
Government of West Bengal

ANNEXURE - A

Deptt Name	Directorates, Societies, PSUs, Corporations, Statutory Bodies, Samitis, Boards / Unnayan Parishads, etc.	Name of Scheme / Project, etc. if any, with which A/c relates	Name of the location of office having the bank Account (Deptt / Directorate level / District / Region / Sub-division & Block, etc.)	Name of the Bank	Type of Bank Account (for Own fund / fund transfer from govt. / joint)	Type of Account Savings / Current / Cash Credit / FD / Term Deposit	budgetary amount transferred to these bank accounts in FY 2015-16	budgetary amount transferred to these bank accounts in FY 2016-17	Unspent Balance as on 31/03/17	Unspent Balance as on 31/05/17	Remarks

Certified that the list is comprehensive and complete.

Signature of the Departmental Secretary

N.B. :

1. The unsigned soft copy of the report in excel format and the signed copy of the report in pdf format are to be sent by email to sogroupt@gmail.com positively by 12th June, 2017.